



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 9 December 2019 at 4pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr Geoff Harris
- Cr George Levissianos
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 November 2019, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
01/11/2019 – RNRM Board Meeting and AGM
01/11/2019 – 2019 Annual Community Sports Awards
07/11/2019 – Meeting with PricewaterhouseCoopers
07/11/2019 – CRCNA Finance and Audit Committee Meeting
07/11/2019 – Pilbara 2019 Conference
08/11/2019 – Meeting with Finbar
09/11/2019 – WA Tourism Awards
11/11/2019 – Remembrance Day Service
11/11/2019 – Councillor Briefing Session
12/11/2019 – Safer Communities Partnership meeting
12/11/2019 – Pilbara Regional Council Special Council Meeting
16/11/2019 – Mc Happy Day Service
18/11/2019 – Meeting with Local Member
18/11/2019 – Walkington Award Ceremony
18/11/2019 – Ordinary Council Meeting
20/11/2019 – World Engineers Convention
21/11/2019 – World Engineers Convention
22/11/2019 – World Engineers Convention
25/11/2019 – Pilbara Country Zone meeting
26/11/2019 – Australian Floating Decks
26/11/2019 – Meeting with Consul General Indonesia
27/11/2019 – Signing Ceremony Perdaman / Murujuga Agreement
27/11/2019 – Planning Reform - Local Government Stakeholder Reference Group
28/11/2019 – RCAWA Meeting

9 EXECUTIVE SERVICES

9.1 PROPOSED CITY HOUSING INVESTMENT PROGRAM

File No:	ED.37
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Director Corporate Services
Date of Report:	21 November 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider inviting proposals from developers and builders to partner with the City to attempt to address the current and likely future shortfall in housing stock within the district.

BACKGROUND

There is currently slightly over 8,500 rateable residential properties within the City of Karratha. This number has been relatively stable for the past five (5) years. Over the past twelve months there has been a significant decrease in the number of properties available to rent and/or buy in the district and rental and purchase prices have been rising. There is growing concern housing cost will become a significant impediment to sustainable regional development/growth within the City of Karratha like it was during the last construction boom.

Current Situation

Less than 1.5% of the total housing stock within the City of Karratha is currently available to rent or buy. This percentage has been close to 7% at various times in in the past 5-6 years. The lack of stock is being driven by growth in local employment (a significant positive), but with substantial resource related growth on the horizon, housing availability has become a critical issue that requires urgent attention by all relevant stakeholders. Failure to address this matter in the near future will invariably result in a spike in rent/house sale prices. While this is possibly good for investors and homeowners, it is not a sustainable or positive outcome for the City as a whole.

Given this situation, Council considered a proposed Housing Investment Program at its meeting of 18 November 2019 and resolved (in part) to:

1. *NOTE and AGREE with the following statements in relation to residential housing within the City of Karratha:*
 - a) *There is an undersupply of housing stock available to rent and/or buy within the City of Karratha*
 - b) *Without a significant injection of new dwelling stock, this undersupply of housing is likely to become considerably worse over the coming years.*
 - c) *While various stakeholders are undertaking activities/works to address the undersupply situation, current plans are unlikely to yield a significant additional supply of housing stock in the short term.*

- d) *The City of Karratha believes that housing shortages are a critical issue for the local community. Given this, the City is willing to consider a significant investment in the development of additional housing stock over the next three (3) years in an attempt to alleviate housing stress in the community, noting that this style of investment is not traditionally a role for local government.*
- e) *The City’s objectives in relation to housing investment would be:*
 - i. *The rapid delivery of additional housing stock to the local market;*
 - ii. *Stimulating the local residential building market;*
 - iii. *Delivering a financial return to Council for its investment that exceeds current long-term bank interest rates;*
 - iv. *Urban renewal of the City of Karratha in accordance with the Karratha – City of the North Plans; and*
 - v. *Partnership with industry, government and local businesses to achieve quality outcomes.*

2. *NOTE that the proposed housing investment program may cost \$20-35M over the next 2-3 years with these investment funds projected to return a positive return on investment over the life of investment.*

In addition to potential roles in advocating, aggregating demand and incentivising development, the proposed investment by the City offers potential to address the following significant *supply factors* that are causing a rise in dwelling rental and purchase cost increases:

Issue	Last Housing ‘Boom’	Current Situation	Impact/Synopsis	
Finance Availability	Finance was readily available from banks with low deposits required.	Bank and institutional finance is difficult to obtain.	Finance availability is a major impediment for housing development.	
Builder Availability	Builders relocated to Karratha and, while costs were high, there was choice of building company.	Some local builders available but few (if any) are ‘geared up’ and ready to build a large volume of houses in a relatively short time period.	While there are fewer builders, several have indicated a willingness to ‘gear up’ if appropriate market conditions are available to them.	

In order to ascertain interest amongst developers and builders to partner with the City to attempt to address the current and likely future shortfall in housing stock within the district, it is proposed to publicly advertise a Request for Proposals (RFP). The RFP would seek submissions on any or all of the following options:

Option	Description
Build on our land	The City owns numerous serviced and semi-serviced residential land in Karratha and could construct dwellings on these lots i.e. Lazy land projects.
Develop on others land	The City could develop houses/dwellings on land that is owned by other e.g. Madigan Estate, Jingarri Estate and/or Parcel Property Group land

Partnering	Council could partner with developers/Government on large scale developments to achieve more dwellings e.g. Lot 7020 (adjacent to REAP), Tambrey Neighbourhoods Centre land.
Co-Finance	Council could offer to co-finance construction of new houses under a 'shared equity' style of model to make building more attractive and stimulate new builds.
Guarantee	Council could act as an underwriter for new product development by providing a guarantee to developers that they would receive a financial return (either through sale or rental).

Proposals would be evaluated against the following key objectives:

- i. The rapid delivery of additional housing stock to the local market;
- ii. Stimulating the local residential building market;
- iii. Delivering a financial return to Council for its investment that exceeds current long-term bank interest rates;
- iv. Urban renewal of the City of Karratha in accordance with the Karratha – City of the North Plans; and
- v. Partnership with industry, government and local businesses to achieve quality outcomes.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic issues and cultural and wellbeing of the City.

COUNCILLOR/OFFICER CONSULTATION

Councillors have received regular updates on the status of development activity at monthly Councillor Briefings. Over the past six months Council has had several informal briefings and discussions regarding the status of the housing market and has held discussions about the potential roles and functions the Council could/should take to assisting with 'fixing' the current and likely future housing issues. Housing specific briefings have been provided at the August, September and October Council Briefing Sessions. Council has indicated that it is willing to act as a 'circuit breaker' to the current impasse and has been informally considering options/strategies that it may wish to pursue to address this issue. Council formally considered a proposed Housing Investment Program at its November 2019 OCM.

COMMUNITY CONSULTATION

The City has been holding discussions with a range of key stakeholders regarding the problem and potential solutions. Discussions have occurred with:

- State and Federal Government Politicians
- Government Departments – Development WA and Department of Communities (Housing)
- Major Resource Companies
- Major land owners
- Real Estate industry experts
- Developers and Builders

As a result of these discussions it has become clear to City officers that, while there is a general understanding and acknowledgement of the issue at hand, there are few tangible strategies to assist in solving the problem in the short term as there is limited financial capital available and limited appetite for risk when it comes to the Pilbara property market.

The City will be holding information sessions in Perth and Karratha on December 11 to update stakeholders on the issue and present possible solutions. Invited stakeholders include builders, developers, government agencies, finance and business sectors and industry bodies.

If Council approves the advertising of an RFP, advertising would take place before Christmas with a closing date in early February 2020. A further report would then be presented to Council at the February 2020 Ordinary Council meeting with all community feedback being reported to Council prior to any investment decision being made. Depending on the outcomes of the RFP, Council may need to consider development of a Major Land Transaction Business Plan and/or a procurement process (EOI/RFT).

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Council *Policy CF-04 Investment Policy – Property* stipulates the provisions/criteria that need to be satisfied prior to making an investment decision pertaining to Property. The Policy states that one or more of the following criteria needs to be satisfied:

- a) Council may invest in land holdings that will have capital growth for future generations.
- b) Council may invest in Commercial/Industrial Property which gives continuous source of ongoing returns and also have capital growth potential.
- c) Council may engage in Re-Development activity that are greenfield or infill through:
 - i. creating development interests;
 - ii. divest Council-owned operational land holdings; or
 - iii. facilitate development of Council owned property assets.
- d) Council investment in property must be considered within the following broad investment framework:
 - i. within close proximity to major infrastructure including public hospitals, transport, employment, retail and education;
 - ii. purchase at Market Price or if special value is relevant the offer/sale price;
 - iii. must be based on market driven rationale;
 - iv. must be capable of providing reasonable commercial rental returns;
 - v. capital Works are to be restricted to value adding projects; and
 - vi. tenants are carefully considered and properties are actively managed.
- e) Council may consider converting surplus property for reclassification and/or rezoning in order to be able to convert them to a development or divestment opportunity.
- f) Council may invest in property to achieve key strategic goals of the Council that will deliver a broad based benefit to the community without financial return being the key driver.
- g) Council may use its land holdings to leverage acquisition of other land critical to the orderly development of important urban or environmental areas.
- h) Council may also include selling or development activity to generate returns to enable funding of the renewal and replacement of Community Infrastructure.

FINANCIAL IMPLICATIONS

The proposed Housing Investment Program is likely to cost \$20-35M over the next 2-3 years. An immediate budget allocation of \$250,000 has been made through the November 2019 Budget Review process to commence the planning for this project. While there is no further allocation within the City's 2019/20 Budget or within the City's Long Term Financial Plan for this style of investment, Council has substantial financial reserves and is likely to have the capacity to undertake the significant scale of this investment program.

STRATEGIC IMPLICATIONS

The City’s Vision is to become Australia’s Most Liveable Regional City. To achieve this Vision, housing availability must be a key priority. Specifically this item is relevant to the Council’s approved Strategic Community Plan 2016-2026 objectives of having a *diverse and balanced community* and a *well-managed and diversified economy*.

Our outcomes:	1.a.	Quality community facilities
Our response	1.a.1	A full range of city-standard facilities and community infrastructure provided
Our outcomes:	2.c	Good infrastructure to support business investment
Our response	2.c.1	Serviced land is prepared and available for a variety of enterprise purposes
	2.c.2	Public private partnerships are in place for the development of key infrastructure
Our outcomes:	4.e.	Services that meet community needs
Our response:	4.e.1	Services to our community area are socially responsible and financially sustainable
	4.e.2	Service levels are determined by evidence based analysis of community needs

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is a financial risk in investing in property development. Depending on the outcomes of the RFP, should Council progress with this option, Council may need to consider the development of a Major Land Transaction Business Plan which will address the financial risks associated with the Housing Investment Program.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Failure to address housing availability in the near future will invariably result in a spike in rent/house sale prices.
Compliance	N/A	Nil

IMPACT ON CAPACITY

Additional staff and/or contractor resources may be required if Council elects to proceed with a significant housing investment program. At the November 2019 OCM, Council approved calling of tenders for the provision of Project Management Services for the proposed Housing Investment Program.

RELEVANT PRECEDENTS

Council already owns and manages a portfolio of 58 houses that are primarily used for staff housing although several are currently rented on the private rental market. There is no immediate need for additional staff housing stock. If Council were to invest in housing it would be for the private market, not Council’s own needs.

In recent years, Council has invested in number of commercial projects including:

- Purchase of Quarter HQ - \$20M purchase price. 5.8% ROI (annualised);
- Purchase and Lease of land for development of Quarter Hilton Hotel - \$1 purchase. Commercial lease with \$10M upfront and up to \$20.5 return over 21 years; and
- Purchase and lease back of hanger built by/for Babcock Helicopters - \$3.5M purchase. Commercial rent agreement for nine (9) years.

Additionally, Council did previously agree to proceed with a \$22M Business Plan for the development of land and buildings at the Gap Ridge Homemaker Centre but did not progress the project past the planning phase as market conditions identified that the project was unlikely to be successful at that time.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council NOT INVITE proposals from developers and builders to partner with the City to attempt to address the shortfall in housing stock within the district and instead focus its efforts on advocating that the State Government, lending institutions and major, local resource sector interests play a more active role in addressing the current market failure that is occurring in the housing sector.

Option 3

That Council DEFER consideration of this matter until such time that there is greater clarity from the State Government and major, local resource industry sector interests regarding their plans to address current and likely future housing shortages.

CONCLUSION

There is currently a shortage of properties to buy and/or rent within the City of Karratha. Impending resource sector growth is likely to exacerbate this problem. Without the rapid development of additional dwelling stock it is likely that there will be a spike in house and rental prices.

While the housing problem is widely known, a range of external factors have led to the development of market conditions that make the development of new housing stock problematic for investors and owner-occupiers. While work is being done to address the problem by various stakeholders, progress is slow and a "circuit-breaker" is required. Through informal updates with Council on this issue, the City Council has indicated that it is potentially willing to invest significantly in housing to attempt act as that circuit breaker.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. INVITE proposals from developers and builders to partner with the City to attempt to address the current and likely future shortfall in housing stock within the district on any or all of the following basis:

- a) Build on City land;
- b) Develop on others land;
- c) Partnering;
- d) Co-finance;
- e) Guarantee.

2. ENDORSE the evaluation criteria as follows:

Criteria	Weighting
The rapid delivery of additional housing stock	30%
Stimulating the local residential building market	30%
Delivering a financial return to Council	20%
Urban renewal in accordance Karratha – City of the North Plans	10%
Partnership opportunities that achieve quality outcomes	10%

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 OCTOBER 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	18 November 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 October 2019.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 October 2019:

2019/20	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	101,706,903	101,706,903	60,510,208	62,365,774	1,855,566	3.1%	↑
Operating Expense	(104,663,887)	(104,663,887)	(34,300,015)	(29,544,990)	4,755,025	-13.9%	↑
Non Operating Revenue	36,288,733	36,288,733	4,307,020	7,878,949	3,571,929	82.9%	↑
Non Operating Expense	(52,917,546)	(52,917,546)	(17,881,528)	(14,519,732)	3,361,796	-18.8%	↑
Non Cash Items Included	18,176,299	18,176,299	5,841,537	5,632,797	(208,740)	-3.6%	
Restricted Surplus BFWD 18/19	805,297	805,297	805,297	656,270	(149,027)	-18.51%	
Unrestricted Surplus BFWD 18/19	1,276,159	1,276,159	1,276,159	3,941,964	2,665,805	208.89%	
Restricted Surplus CFWD	644,630	644,630	644,630	644,630	0	0.00%	
Surplus/(Deficit) 19/20	27,328	27,328	19,914,048	35,766,401	15,852,354		

This table shows that Council is currently in a surplus position of \$35.8m, a positive variance of \$15.9m compared to the budgeted surplus position of \$19.9m, which reflects additional revenues and timing differences for projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
708,165	▲ Rating of Resource Interest properties change to GRV was levied in October - Adjusted at November budget review
665,115	▲ Reimbursement of overcharges on supplying and laying of Asphalt - Adjusted at November budget review
163,706	▲ KTA Airport Revenue - Property Rental Leases - Timing - Adjusted at November budget review
464,346	▲ Contribution to Works - funds received for Bayview Stage 5B Project not included in original budget, funding for Bayview Stage 5A received earlier than anticipated - Adjusted at November Budget Review
300,000	▲ Contribution received for achieving milestone 9 of grant funding agreement for Red Earth Arts Precinct not included in original budget - adjusted at November Budget Review
295,000	▲ Proceeds of Sale - Staff Housing - Sale of 38 Clarkson Way - Adjusted at November Budget Review
2,596,332	▲ Positive Variance
454,106	▼ Profit on Sale of Assets - Sale of land in Gregory Way not yet finalised, adjusted at November Budget Review
415,984	▼ Waste Industrial/Commercial & Contaminated Disposal Fees less than anticipated - Cashflow adjusted at November budget review
870,090	▼ Negative Variance
1,726,242	▲ Net Positive Variance
Operating Expenditure	
1,391,665	▲ Wickham Recreation Facility Aquatic Centre Upgrade - Timing - Works rescheduled to align with end of 2019 swimming season. Cashflow adjusted at November budget review
471,455	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months, cashflow adjusted at November budget review. Plant op costs lower than anticipated due to reduction in reactive maintenance
403,461	▲ Dampier Community Hub - Budget Reallocated to Capital Expenditure in November budget review
299,832	▲ Karratha Airport - Power, Security & Screening - Timing with monthly invoices
296,764	▲ General Waste and Litter Control - Timing - previous months invoices will be processed in November
270,014	▲ Economic Development Projects including Inter Regional Air Travel - Flights commenced later than anticipated, EcoHub Business Case expenditure delayed - Cashflows adjusted at November budget review
189,995	▲ Roundabout Maintenance - Delay in project, quotes to be advertised in November
153,152	▲ Town Street Maintenance - Resources redirected short term to complete higher priority projects
3,476,338	▲ Positive Variance
119,692	▼ Dampier Pavilion - building Improvements - Project commencement was delayed, a number of contact variations further resulted in work being carried forward into 19-20 FY
119,692	▼ Negative Variance
3,356,646	▲ Net Positive Variance

Non Operating Revenue	
4,240,763	▲ Trf from Infrastructure Reserve for Dampier Palms - Timing - Adjusted at November Budget Review
4,240,763	▲ Positive Variance
177,393	▼ Transfer from Carry Forward Reserve - Timing - Adjusted at November Budget Review
177,393	▼ Negative Variance
4,063,370	▲ Net Positive Variance
Non Operating Expenditure	
1,900,000	▲ Infrastructure - Andover Park - Timing - Cashflow adjusted at November budget review
1,317,847	▲ Dampier Palms & Hampton Oval Redevelopment - Accommodating additional rock breaking and variation works - Adjusted at November Budget Review
860,266	▲ Infrastructure - Walgu Park - Timing - Invoice received and being reviewed
341,250	▲ Road Work Extension - 7 Mile Tip - Project delayed until October. Cashflow adjusted at November budget review
250,000	▲ The Quarter - Timing - Lift upgrades scheduled to commence in Q3
247,406	▲ Murujuga National Park Access Road - Timing - Adjusted at November Budget Review
4,916,769	▲ Positive Variance
1,423,843	▼ TC Veronica Expenditure - Timing - Claims being prepared for reimbursement from insurance, National Disaster Relief and Recovery Arrangements Agency
426,263	▼ Footpath Works - Footpath Contract Works brought forward - Cashflow adjusted at November Budget Review
264,308	▼ Mooligunn Rd - Works near completion with practical completion due
2,114,414	▼ Negative Variance
2,802,355	▲ Net Positive Variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

Period End 31 October 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	20.9
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.71	0.87
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-8.0%	53.9%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.84	1.98
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	32.2	107.6

Statement of Financial Position

	2019 October	2019 September	% change
Current			
Assets	99,804,680	110,860,180	-9.97%
Liabilities	7,313,647	8,639,214	-15.34%
Non Current			
Assets	699,833,119	694,952,731	0.70%
Liabilities	841,298	841,298	0.00%
Net Assets	791,482,854	796,332,399	

Current Assets decreased by 9.97% from September to October, primarily due to a decrease in accounts receivable. Current Liabilities decreased by 15.34% compared to September due to a decrease in accounts payable. Non-Current Assets increased slightly by 0.7% and is attributable to capital works. There has been no change to Non-Current Liabilities.

Debtors Schedule

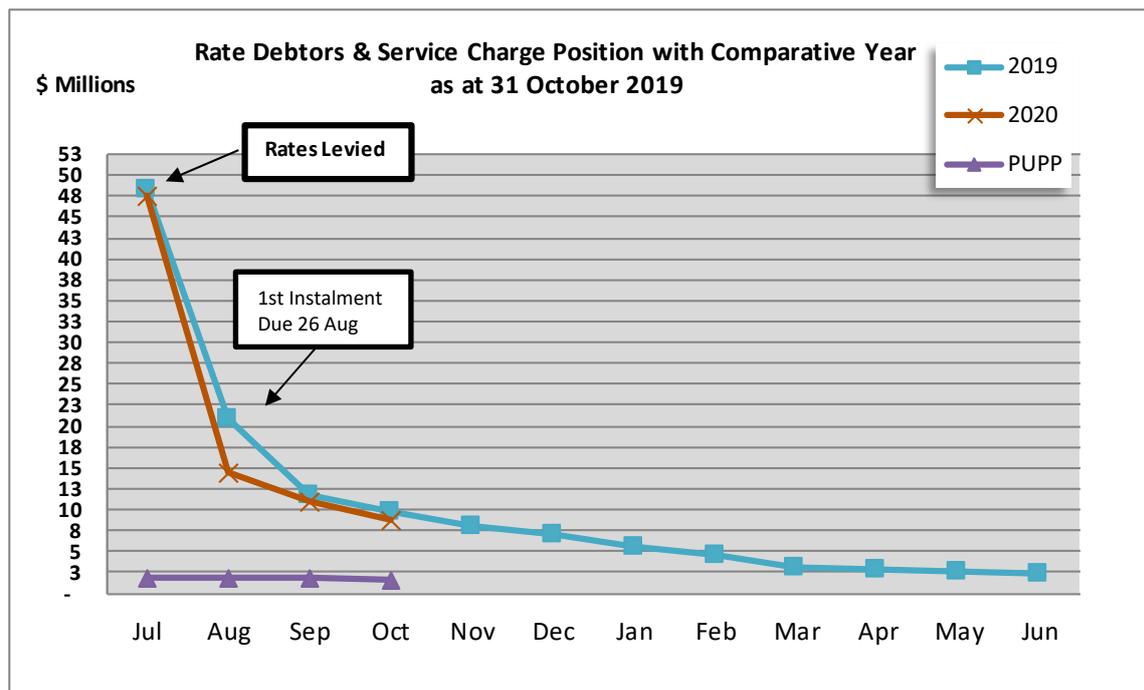
The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of October. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule

	2019		Change	
	October	September	%	Of Current Total %
Current	3,334,129	3,709,029	-10%	74.5%
> 40 Days	175,133	141,001	24%	3.9%
> 60 Days	1,765	93,833	-98%	0.0%
> 90 Days	961,950	876,660	10%	21.5%
Total	4,472,977	4,820,523	-7%	100%
Rates Debtors				
Total	8,801,221	11,017,663	-20%	100%
PUPP Debtors				
Total	1,658,488	1,760,691	-6%	100%

A total of \$40m of rates has been paid to end of October, representing a collection rate of 81.3% to date.

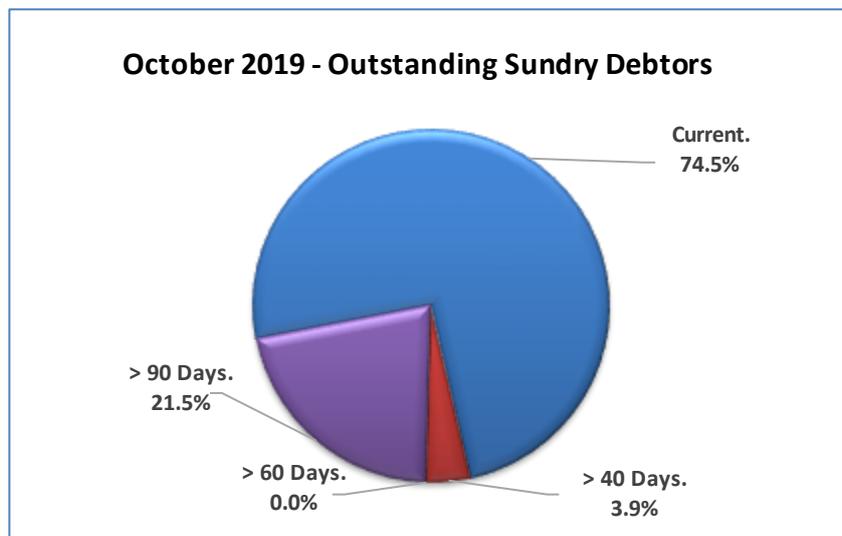
There was a decrease from September of 6% in the PUPP Debtors balance. PUPP payments have now been received on 99.6% of properties, and of those paid 97.9% have paid in full with 2.1% paying by instalments.



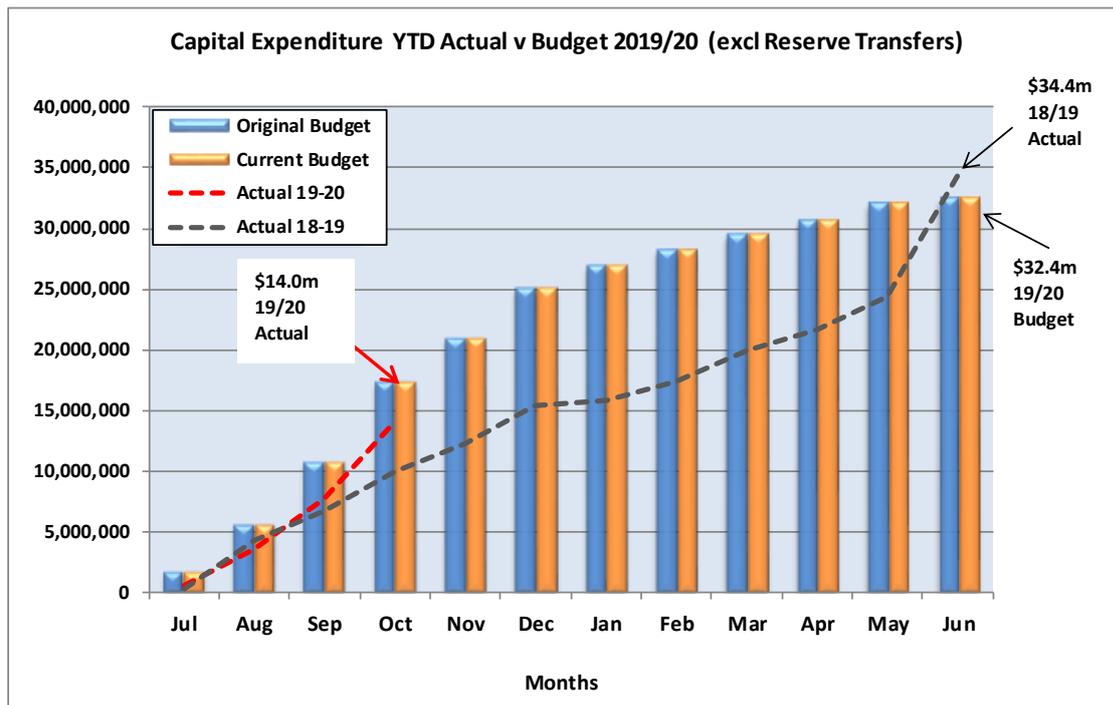
Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total \$	40 Days \$	60 Days \$	>90 Days \$	Comments
Cleanaway Pty Ltd - Barrow Island	252,790.67	70,506.61	0	79,830.03	Relates to Waste disposal fees for July and August. Debtor confirmed they have internal issues in reconciling tip dockets against invoices. Payment for July fees (90 day balance) was received on 7/11/19. Confirmation

Debtor	Total \$	40 Days \$	60 Days \$	>90 Days \$	Comments
					received that Aug fees (40 day balance) will be paid this month.
Cleanaway Co Pty Ltd	77,791.05	15,927.65	0.00	0.00	Relates to Waste disposal fees for September. Confirmation received the invoice is scheduled for payment next week.
Frank Smith	41,593.20	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. The Defendant has verbally agreed to the City's proposed settlement offer to transfer title in the property. Formal documentation is currently being drafted.
Otan Karratha Pty Ltd	742,948.00	0.00	0.00	742,948.00	Council resolved at the October OCM to accept the debtors settlement offer. Formal documentation is currently being drafted.



Capital Expenditure



Council’s 2019/20 current Capital Expenditure budget is \$32.4m with the majority associated with major projects including Dampier Palms and Hampton Oval Redevelopment, Andover Park Redevelopment, Mooligunn Road, Karratha Airport Hanger projects and other infrastructure improvements. The following table shows capital expenditure is 19% below budget for the month.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Oct-19			30-Jun-20		
Land	0	0	0%	0	0	0%
Artwork	0	49,441	0%	250,000	250,000	20%
Buildings	4,242,042	4,424,214	4%	5,133,568	5,133,568	86%
Equipment	143,500	5,937	-96%	828,500	828,500	1%
Furn & Equip	460,737	138,827	-70%	1,008,237	1,008,237	14%
Plant	511,000	381,617	-25%	2,415,500	2,415,500	16%
Infrastructure	12,021,277	9,038,875	-25%	22,837,018	22,837,018	40%
Totals	17,378,556	14,038,911	-19%	32,472,823	32,472,823	43%

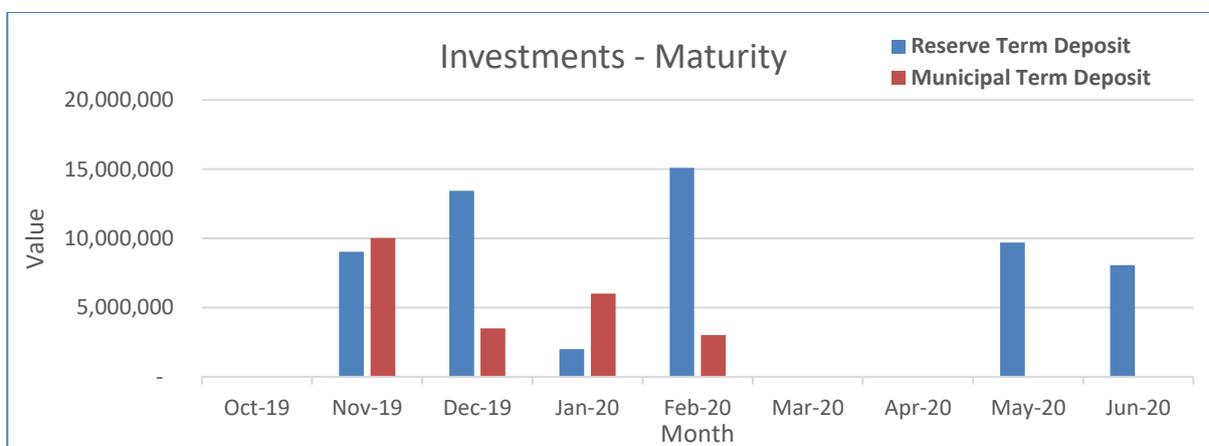
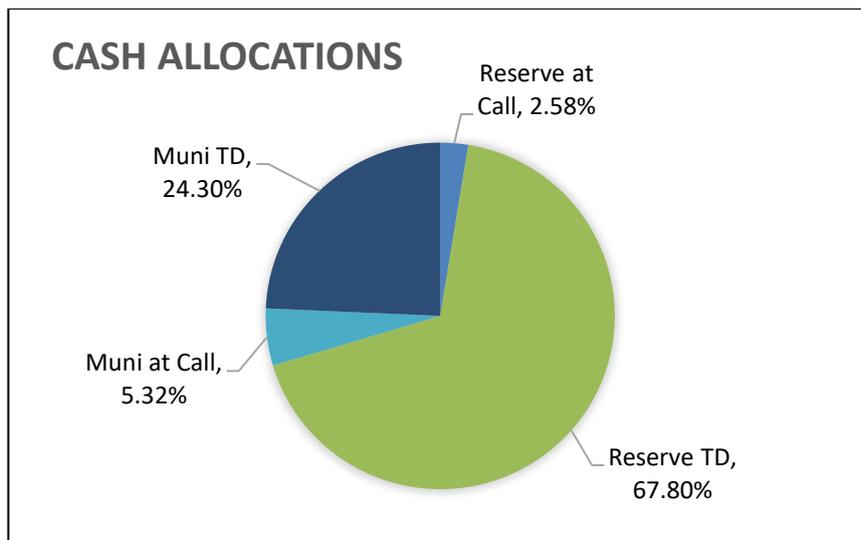
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Investments

The following table indicates the financial institutions where the City has investments as of 31 October 2019.

Institution	Accounts	Principal Investment \$	Balance 31 October 2019 \$	Interest %	Investment Term	Maturity	Source
RESERVE FUNDS							
WBC	Business Premium Cash Reserve		2,183,428	1.05	At Call		Reserve at Call
WBC	Reserve Term Deposit	9,583,448	9,702,427	2.65	12 months	May-20	Reserve TD
WBC	Reserve Term Deposit	10,284,000	10,431,644	2.66	8 months	Dec-19	Reserve TD
ANZ	Reserve Term Deposit	5,000,000	5,091,356	2.70	12 months	Feb-20	Reserve TD
CBA	Reserve Term Deposit	8,000,000	8,069,962	2.40	12 months	Jun-20	Reserve TD
WBC	Reserve Term Deposit	9,000,000	9,029,651	1.85	3 months	Nov-19	Reserve TD
WBC	Reserve Term Deposit	10,000,000	10,022,808	1.85	5 months	Feb-20	Reserve TD
ME	Reserve Term Deposit	2,000,000	2,006,142	1.90	3 months	Jan-20	Reserve TD
WBC	Reserve Term Deposit	3,000,000	3,008,971	1.85	5 months	Dec-19	Reserve TD
MUNICIPAL FUNDS							
WBC	Municipal Term Deposit	8,000,000	8,028,384	1.85	3 months	Nov-19	Muni TD
WBC	Municipal Term Deposit	3,500,000	3,510,749	1.90	3 months	Dec-19	Muni TD
WBC	Municipal Term Deposit	2,000,000	2,005,934	1.90	5 months	Feb-20	Muni TD
WBC	Municipal Term Deposit	4,000,000	4,011,868	1.90	4 months	Jan-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,002,740	2.00	4 months	Jan-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,002,078	1.85	4 months	Jan-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,000,862	1.85	4 months	Feb-20	Muni TD
WBC	Municipal (Transactional)		4,482,756	1.19	At Call		Muni at Call
N/A	Cash on Hand		17,905				Muni
TOTAL		77,367,448	84,609,665				

The balance of all Term Deposits includes interest accrued to 31 October 2019

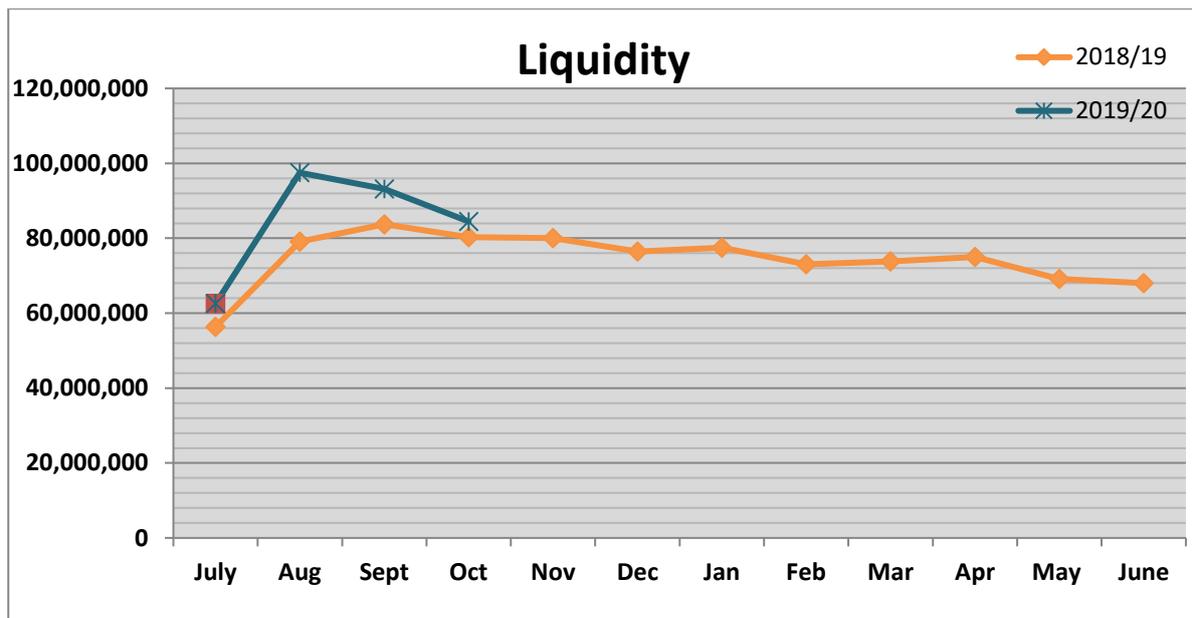


The Reserve Bank cash rate (overnight money market interest rate) reduced to 0.90% during October. The Municipal funds held with Westpac Bank are currently earning 0.16% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.26%.

During October, Council had a \$5m Reserve term deposit mature. The funds were required for the purchase of the Babcock Hangar at the Karratha Airport and Progress Claims 3 and 4 for the Dampier Foreshore Redevelopment.

There were no maturing investments for Municipal during October, however Council invested \$1m for 4 months at 1.85%, as funds were not required for immediate cashflow.

The liquidity graph for 2019/20 demonstrates a decrease in liquidity during October, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Oct 2019 \$	Year to Date – Oct 2019 \$	Life to Date – Oct 2019 \$
Total Income Received	224,071	950,571	5,674,625
Total Expense Paid	(106,812)	(499,319)	(2,967,905)
Net Income	117,259	451,252	2,706,720
Annualised ROI	7.0%	6.8%	5.8%

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of October 2019 with a year to date budget surplus position of \$19,914,048 (comprising \$20,558,678 unrestricted surplus and \$644,630 restricted surplus) and a current surplus position of \$35,766,401 (comprising \$36,411,031 unrestricted surplus and \$644,630 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st October 2019; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st October 2019.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st October 2019

City of Karratha**Statement of Comprehensive Income**

By Nature or Type

for the period ending 31 October 2019

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2018/19
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	42,075,758	42,075,758	41,646,699	42,365,920	-	719,221	40,488,172
Fees and Charges	43,041,634	43,041,634	15,348,939	15,304,606	-	-	38,548,526
Operating Grant, Subsidies and Contributions	8,556,486	8,556,486	1,152,418	1,282,736	11.31%	130,318	13,840,155
Service charges	0	0	0	0			861
Interest Earned	2,316,425	2,316,425	863,839	836,392	-	-	2,455,903
Proceeds/Realisation	-	-	-	295,000		295,000	-
All Other	938,962	938,962	477,860	987,425	106.63%	509,565	995,327
	96,929,265	96,929,265	59,489,755	61,072,079		1,582,324	96,328,944
Expenses							
Employee Costs	(34,467,960)	(34,467,960)	(11,900,644)	(12,213,880)	-	(313,236)	(35,315,195)
Materials and Contracts	(28,560,908)	(28,560,908)	(10,926,820)	(6,885,140)	-36.99%	4,041,680	(26,036,342)
Utilities (gas, electricity, water etc)	(6,268,791)	(6,268,791)	(2,153,473)	(1,583,691)	-26.46%	569,782	(5,824,123)
Interest Expenses	(8,076)	(8,076)	0	799		-	(9,919)
Depreciation	(18,688,498)	(18,688,498)	(6,297,643)	(5,836,202)	-	461,441	(17,692,578)
Insurance Expenses	(1,724,673)	(1,724,673)	(1,677,653)	(1,740,358)	-	(62,705)	(1,573,650)
Other Expenses	(14,764,981)	(14,764,981)	(1,328,782)	(1,263,207)	-	65,575	(2,726,957)
	(104,483,887)	(104,483,887)	(34,285,015)	(29,521,679)		4,763,336	(89,178,764)
	(7,554,622)	(7,554,622)	25,204,740	31,550,400			7,150,180
Non Operating Grants, Subsidies & Contributions							
Contributions	4,085,439	4,085,439	549,347	1,293,695	135.50%	744,348	14,713,939
Profit on Asset Disposal	692,199	692,199	471,106	-	-100.00%	(471,106)	134,365
(Loss) on Asset Disposal	(180,000)	(180,000)	(15,000)	(23,311)	55.41%	-	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0			(290,670)
Fair value adjustments to investment property	0	0	0	0			1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0			(20,173)
	(2,956,984)	(2,956,984)	26,210,193	32,820,784			21,758,318
Other Comprehensive Income							
Items that will not be reclassified subsequently to profit or loss	0	0	0	0			157,537
Total other comprehensive income	0	0	0	0			157,537
Total Comprehensive Income	(2,956,984)	(2,956,984)	26,210,193	32,820,784			21,915,855

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies & Contributions	11.31%	130,318	102,145	▲ Cossack Art Program Contributions - Sponsorship received in advance, to be carried forward to 2020/21
			102,145	▲ Positive Variance
All Other	106.63%	509,565	665,115	▲ Reimbursement of overcharges on supplying and laying of Asphalt - Adjusted at November budget review
			665,115	▲ Positive Variance
			180,000	▼ Dampier Community Hub - Timing - Contribution towards defect works
			180,000	▼ Negative Variance
			485,115	▲ Net Positive Variance
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-36.99%	4,041,680	1,391,665	▲ Wickham Recreation Facility Aquatic Centre Upgrade - Timing - Works rescheduled to align with end of 2019 swimming season. Cashflow adjusted at November budget review
			403,461	▲ Dampier Community Hub - Budget Reallocated to Capital Expenditure in November budget review
			299,832	▲ Karratha Airport - Timing - Delay in invoices, recashflowed at November budget review
			296,764	▲ General Waste and Litter Control - Timing - previous months invoices will be processed in November
			270,014	▲ Economic Development Projects including Inter Regional Air Travel - Flights commenced 16th August with the first payment to be processed shortly; EcoHub Business Case expenditure delayed - Cashflows adjusted at November budget review
			189,995	▲ Roundabout Maintenance - Landcorp partnership not proceeding, landscaping currently out for RFQ
			134,087	▲ Place Branding - Project timing - Cashflow updated at November budget review
			76,040	▲ Street Tree Maintenance - Timing - Cashflow adjusted at November budget review
			75,544	▲ Dampier Highway Streetscape - project delayed due to tender and contract bids over budget, works to commence early 2020 - Cashflow adjusted at November budget review
			3,137,402	▲ Positive Variance
			119,692	▼ Dampier Pavilion - Building Improvements - Project commencement was delayed, a number of contract variations further resulted in work being carried forward into 19-20 FY
			119,692	▼ Negative Variance
			3,017,710	▲ Net Positive Variance
Utilities	-26.46%	569,782	157,889	▲ Karratha Airport Recoverables Power - Timing
			157,889	▲ Positive Variance

Variance Commentary by Nature & Type (cont.)

Other	Material Variance			Significant Items
Non Operating Grants, Subsidies & Contributions	135.50%	744,347	429,843	▲ Contribution to Works - funds received for Bayview Stage 5B Project not included in original budget \$334k & funds received earlier than anticipated for Bayview Road Stage 5A \$95k
			300,000	▲ Contribution received for achieving milestone 9 of grant funding agreement for Red Earth Arts Precinct not included in original budget
			729,843	▲ Positive Variance
Profit on Asset Disposal	-100.00%	(471,106)	454,106	▼ Profit on Sale of Assets - Proceeds from sale of Land in Gregory Way not yet received
			454,106	▼ Negative Variance

City of Karratha
Statement of Financial Activity
for the period ending 31 October 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplu s
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	47,940,380	47,940,380	43,633,431	44,417,808	-	784,377	↑
Governance	482,566	482,566	472,706	704,744	49.09%	232,038	↑
Law, Order And Public Safety	795,984	795,984	142,937	171,462	19.96%	-	
Health	156,850	156,850	6,300	53,788	753.78%	-	
Education and Welfare	58,008	58,008	19,336	31,314	61.95%	-	
Housing	942,747	942,747	250,011	581,353	132.53%	331,342	↑
Community Amenities	12,308,200	12,308,200	6,319,399	5,749,078	-	(570,321)	↓
Recreation And Culture	14,273,422	14,273,422	2,451,005	2,845,009	16.08%	394,004	↑
Transport	23,846,162	23,846,162	6,776,977	7,262,419	-	485,443	↑
Economic Services	627,440	627,440	267,112	353,924	32.50%	86,812	↑
Other Property And Services	275,144	275,144	170,994	194,873	13.97%	-	
	101,706,903	101,706,903	60,510,208	62,365,774	-	1,855,566	
Expenses (Applications)							
General Purpose Funding	(11,627,044)	(11,627,044)	(683,648)	(708,083)	-	-	
Governance	(3,750,137)	(3,750,137)	(1,556,675)	(893,870)	-42.58%	662,805	↑
Law, Order And Public Safety	(1,874,341)	(1,874,341)	(647,437)	(517,470)	-20.07%	129,967	↑
Health	(1,188,091)	(1,188,091)	(423,167)	(539,838)	27.57%	(116,671)	↓
Education and Welfare	(196,767)	(196,767)	(73,192)	(64,719)	-11.58%	-	
Housing	(830,189)	(830,189)	(380,560)	(596,246)	56.68%	(215,686)	↓
Community Amenities	(16,048,012)	(16,048,012)	(5,620,051)	(4,420,538)	-21.34%	1,199,513	↑
Recreation And Culture	(41,135,777)	(41,135,777)	(15,195,651)	(12,786,871)	-15.85%	2,408,780	↑
Transport	(25,831,827)	(25,831,827)	(8,556,022)	(7,545,927)	-11.81%	1,010,095	↑
Economic Services	(2,184,678)	(2,184,678)	(875,113)	(676,217)	-22.73%	198,896	↑
Other Property And Services	2,976	2,976	(288,499)	(795,209)	175.64%	(506,710)	↓
	(104,663,887)	(104,663,887)	(34,300,015)	(29,544,990)	-13.86%	4,755,025	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,812,500	1,812,500	602,000	59,100	-90.18%	(542,900)	↓
Tsf From Plant Replacement Reserve	746,000	746,000	0	0	-	-	
Tsf From Infrastructure Reserve	27,998,755	27,998,755	3,550,000	7,790,090	119.44%	4,240,090	↑
Tsf From Partnership Reserve	4,970,501	4,970,501	0	0	-	-	
Tsf From Carry Forward Budget Reserve	177,393	177,393	177,393	0	-100.00%	(177,393)	↓
Tsf From Economic Development Reserve	500,000	500,000	0	0	-	-	
Repayments Self Supporting Loans	83,584	83,584	27,627	29,759	-	-	
	36,288,733	36,288,733	4,357,020	7,878,949	80.83%	3,521,929	
Expenses							
Purchase Of Assets - Artwork	(250,000)	(250,000)	0	(49,441)	-	-	
Purchase Of Assets - Buildings	(5,133,568)	(5,133,568)	(4,242,042)	(4,424,214)	-	(182,172)	↓
Purchase Of Assets - Equipment	(828,500)	(828,500)	(143,500)	(5,937)	-95.86%	137,563	↑
Purchase Of Assets - Furniture & Equipment	(1,008,237)	(1,008,237)	(460,737)	(138,827)	-69.87%	321,910	↑
Purchase Of Assets - Plant	(2,415,500)	(2,415,500)	(511,000)	(381,617)	-25.32%	129,383	↑
Purchase Of Assets - Infrastructure	(22,837,018)	(22,837,018)	(12,021,277)	(9,038,875)	-24.81%	2,982,402	↑
Loan Principal Repayments	(83,438)	(83,438)	0	0	-	-	
Tsf To Aerodrome Reserve	(1,687,239)	(1,687,239)	(30,766)	(21,857)	-28.96%	-	
Tsf To Dampier Drainage Reserve	(286)	(286)	(96)	(84)	-12.79%	-	
Tsf To Plant Replacement Reserve	(22,997)	(22,997)	(7,745)	(6,684)	-13.70%	-	
Tsf To Walkington Theatre Reserve	(873)	(873)	(294)	(254)	-13.60%	-	
Tsf To Workers Compensation Reserve	(14,728)	(14,728)	(4,960)	(2,994)	-39.64%	-	
Tsf To Infrastructure Reserve	(14,713,042)	(14,713,042)	(184,531)	(155,920)	-15.50%	-	
Tsf To Partnership Reserve	(1,018,685)	(1,018,685)	(6,293)	(77,371)	1129.48%	(71,078)	↓
Tsf To Waste Management Reserve	(2,689,503)	(2,689,503)	(196,431)	(156,517)	-20.32%	-	
Tsf To Mosquito Control Reserve	(817)	(817)	(83)	(72)	-12.99%	-	
Tsf To Employee Entitlements Reserve	(133,342)	(133,342)	(44,907)	(38,937)	-13.30%	-	
Tsf To Community Development Reserve	(35,922)	(35,922)	(12,098)	(6,955)	-42.51%	-	
Reserve	(9,119)	(9,119)	(3,071)	(3,084)	-	-	
Tsf To Economic Development Reserve	(34,732)	(34,732)	(11,697)	(10,093)	-13.72%	-	
	(52,917,546)	(52,917,546)	(17,881,528)	(14,519,732)	-18.80%	3,361,796	

City of Karratha
Statement of Financial Activity
 for the period ending 31 October 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,688,498	18,688,498	6,297,643	5,836,202	-	(461,441)
Movement in Accrued Interest	-	-	-	(799)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(225,916)	-	(225,916)
(Profit) / Loss On Disposal Of Assets	(512,199)	(512,199)	(456,106)	23,310	-105.11%	479,416
	18,176,299	18,176,299	5,841,537	5,632,797	-	(208,740)
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	805,297	805,297	656,270	-18.51%	
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	1,276,159	1,276,159	3,941,964	208.89%	2,665,805
Restricted Surplus/(Deficit) C/Fwd	644,630	644,630	644,630	644,630		
Surplus / (Deficit)	27,328	27,328	19,964,048	35,766,401		15,802,354

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Governance	49.09%	232,038	665,115	▲ Reimbursement of overcharges on supplying and laying of Asphalt - Adjusted at November budget review
			665,115	▲ Positive Variance
			454,106	▼ Profit on Sale of Assets - Proceeds from sale of Land in Gregory Way not yet received
			454,106	▼ Negative Variance
			211,009	▲ Net Positive Variance
Housing	132.53%	331,342	287,233	▲ Proceeds of Sale - Staff Housing - Sale of 38 Clarkson Way
			287,233	▲ Positive Variance
Recreation & Culture	16.08%	394,004	300,000	▲ Contribution received for achieving milestone 9 of grant funding agreement for Red Earth Arts Precinct not included in original budget
			120,000	▲ Youth Services Income - Timing - Grant received earlier than budgeted
			102,145	▲ Cossack Art Program Contributions - Timing - Sponsorship received in advanced, to be carried forward to 2020/21
			138,751	▲ Karratha Leisureplex Fees and Charges - Timing - Cashflow adjusted at November budget review
			50,000	▲ NAIDOC Week Income - Timing - Funds received earlier than budgeted
			710,896	▲ Positive Variance
			180,000	▼ Dampier Community Hub - Insurance claim not proceeding, cashflow to be adjusted at November budget review
			120,000	▼ Cossack Grant Income - Invoice raised in November for funding, payment due in December
			300,000	▼ Negative Variance
			410,896	▲ Net Positive Variance
Economic Services	32.50%	86,812	86,812	▲ Positive Variance
Expenses from Operations	Material Variance		Significant Items	
Governance	-42.58%	662,805	172,097	▲ Non Statutory Donations - 43% paid to September, with balance to be paid in January and June 2020
			598,151	▲ Less allocated to Functions are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			770,248	▲ Positive Variance
Law, Order, Public Safety	-20.07%	129,967	165,250	▲ Employment Costs - Rangers reallocated is less than anticipated, however as this is a non cash account, it has no impact on surplus
			165,250	▲ Positive Variance

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items	
Health	27.57%	(116,671)	90,887	▼ Employment Costs - Health Services reallocated is more than anticipated, however as this is a non cash account, it has no impact on surplus
			90,887	▼ Negative Variance
Housing	56.68%	(215,686)	171,702	▼ Staff Housing - General Administration Allocation is higher than anticipated, however as this is a non cash account, it has no impact on surplus
			171,702	▼ Negative Variance
Community Amenities	-21.34%	1,199,513	471,455	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months, cashflow will be addressed at November budget review. Plant op costs lower than anticipated due to reduction in reactive maintenance
			270,014	▲ Economic Development Projects including Inter Regional Air Travel - Flights commenced 16th August with the first payment to be processed shortly; EcoHub Business Case expenditure delayed - Cashflows to be reforecast at November budget review
			131,853	▲ General Waste and Recycling Collection - Timing - Cashflow updated at November budget review
			134,087	▲ Place Branding - Project timing - Cashflow updated at November budget review
			54,354	▲ Economic Development - MESAP - Timing - Waiting on acquittal from DNA Conference Organisers to process additional payment. Waiting on additional information from Tourism Council to process progress payment for Tourism Conference. Expected to be resolved within 60 days.
			1,061,763	▲ Positive Variance
Recreation & Culture	-15.85%	2,408,780	1,391,665	▲ Wickham Recreation Facility Aquatic Centre Upgrade - Timing - Works rescheduled to align with end of 2019 swimming season. Cashflow will be reforecast at November budget review
			403,461	▲ Dampier Community Hub - Budget Reallocated to Capital Expenditure in November budget review
			85,158	▲ HHBSC Marina Contribution - Timing - Delays with finalising Concept Design - Cashflow will be reforecast at November budget review
			79,342	▲ Employment Costs - Karratha Leisureplex - Staff efficiencies, operating below allocation in winter months
			77,763	▲ Office Expenses - Community Prgrams - Timing of projects - cashflow adjusted at November budget review
			69,735	▲ Karratha Leisureplex - Grant Funded Programs - Timing
			2,107,124	▲ Positive Variance
			119,692	▼ Dampier Pavilion - Building Improvements - Project commencement was delayed, a number of contract variations further resulted in work being carried forward into 19-20 FY
			102,041	▼ Employment Costs - Events & Festivals - Cashflowing of staffing costs not aligned to events and will be addressed at November budget review
			221,733	▼ Negative Variance
			1,885,391	▲ Net Positive Variance
Transport	-11.81%	1,010,095	79,656	▲ Town Street - Timing - Delays in receiving asphalt quotes
			228,626	▲ Karratha Airport - Power, Security & Screening - Timing with monthly invoices
			94,027	▲ Karratha Airport - Car Park & Grounds Transport Operations - Contract negotiation in progress causing timing delays with invoices. Savings have been realised and will be updated at the November budget review

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items	
Transport (cont.)			76,040	▲ Street Tree Maintenance - Timing - Cashflow to be reforecast at November budget review
			86,354	▲ Cyclone Prep - Timing - Cashflow adjusted at November budget review
			69,230	▲ Median Strip Maintenance - Staff resources allocated to City Centre re-landscaping
			77,828	▲ Karratha Airport - Cost savings realised due to optimised WWTP, Cashflow will be reforecast at November Budget Review
			711,761	▲ Positive Variance
Economic Services	-22.73%	198,896	190,000	▲ Roundabout Maintenance - Landcorp partnership not proceeding, landscaping currently out for RFQ
			190,000	▲ Positive Variance
Other Property and Services	175.64%	(506,710)	605,019	▼ Less allocated to Overheads are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			605,019	▼ Negative Variance
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-90.18%	(542,900)	542,900	▼ Proceeds from Disposal of Assets - Timing - Sales are yet to occur
			542,900	▼ Negative Variance
Tsf from Infrastructure Reserve	-119.44%	4,240,090	4,240,763	▲ Tsf from Carry Forward Budget Reserve - Timing of Dampier Foreshore Reserve Transfer - Cashflow adjusted at November budget review
			4,240,763	▲ Positive Variance
Tsf from Carry Forward Budget Reserve	-100.00%	(177,393)	177,393	▼ Tsf from Carry Forward Budget Reserve - Timing - Transfer occurring later than planned
			177,393	▼ Negative Variance
Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Equipment	-95.86%	137,563	100,000	▲ Purchase Equipment Landfill Operations - Delay purchasing Horizontal Grinder. Cashflow will be addressed at November budget review
			100,000	▲ Positive Variance
Purchase of Assets - Furniture & Equipment	-69.87%	321,910	117,884	▲ Furniture & Equipment - Wickham Community Hub - Timing - Delay in P2P project, will be corrected by December
			178,900	▲ Furniture & Equipment - Corp Services - Timing - Cashflow adjusted at November budget review
			296,784	▲ Positive Variance
Purchase of Assets - Plant	-25.32%	129,383	72,965	▲ Purchase Plant - Parks & Gardens - One utility and 1 mower delayed pending consultation with Parks and Gardens on ideal option
			56,000	▲ Purchase Plant - Community Development - Vehicle delivered September and was invoiced in October
			128,965	▲ Positive Variance

Variance Commentary by Program (cont.)

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Infrastructure	-24.81%	2,982,402	2,760,266	▲ Infrastructure - Walgu Park - Timing - Invoice received late; Andover Park Redevelopment - Timing - Works rescheduled due to scope amendments. Murujuga National Park Access Road - Timing - Cashflow will be reforecast at November budget review
			1,317,847	▲ Dampier Palms & Hampton Oval Redevelopment - Accommodating additional rock breaking and variation works - Cashflow will be reforecast at November budget review
			341,250	▲ Road Work Extension - 7 Mile Tip - Project delayed until October. Cashflow will be reforecast at November budget review
			90,000	▲ Wickham Boat Ramp and Surrounds - Timing - Design and install of access yet to be finalised. Cashflow will be reforecast at November budget review
			4,509,363	▲ Positive Variance
			1,423,843	▼ TC Veronica Expenditure - Timing - Claims being prepared for reimbursement from insurance, National Disaster Relief and Recovery Arrangements Agency
			264,308	▼ Mooligunn Rd - Works near completion with practical completion due
			1,688,151	▼ Negative Variance
			2,821,212	▲ Net Positive Variance
Tsf to Partnership Reserve	1129.48%	(71,078)	71,078	▼ Tsf to Partnership Reserve - Timing - Transfer occurred earlier than planned
			71,078	▼ Negative Variance

City of Karratha
Net Current Funding Position
 for the period ending 31 October 2019

	Year to Date Actual	Brought Forward
Note	31/10/2019	1/07/2019
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	24,952,389	1,199,951
Cash and Cash Equivalents - Restricted - Reserves	59,538,534	66,847,801
Trade and Other Receivables	14,967,033	13,242,937
Land held for Resale - Development Costs	35,893	35,893
Inventories	310,831	375,465
Total Current Assets	99,804,680	81,702,049
Current Liabilities		
Trade and Other Payables	3,107,219	10,361,336
Current Portion of Long Term Borrowings	83,439	83,439
Current Portion of Provisions	4,122,989	4,122,989
Total Current Liabilities	7,313,647	14,567,763
Net Current Assets	92,491,033	67,134,286
Less		
Cash and Cash Equivalents - Restricted - Reserves	(59,538,534)	(66,847,801)
Loan repayments from institutions	11,148	(24,777)
Movement in Accruals (Non Cash)	(226,715)	(225,916)
Add back		
Current Loan Liability	83,439	83,439
Cash Backed Employee Provisions	5,044,074	5,005,137
Current Provisions funded through salaries budget	(2,098,044)	(526,134)
Net Current Asset Position	35,766,401	4,598,234

1) Note Explanation:

Rates Debtors	8,801,221	2,990,652
Trade & Other Receivables	6,165,812	10,252,286
Total Trade and Other Receivables	14,967,033	13,242,937

City of Karratha
Statement of Financial Position
As at 31 October 2019

	2019/20	2018/19
	\$	\$
Current Assets		
Cash On Hand	14,245	17,517
Cash and Cash Equivalents - Unrestricted	24,938,144	1,182,434
Cash and Cash Equivalents - Restricted (Reserves/Muni)	59,538,534	66,847,801
Trade and Other Receivables	14,967,033	13,242,937
Inventories	346,724	411,358
Total Current Assets	99,804,680	81,702,049
Non Current Assets		
Trade and Other Receivables	237,559	893,830
Property, Plant and Equipment	261,267,174	258,518,365
Infrastructure	415,967,408	410,595,902
Investment Property	21,872,620	21,872,620
Inventories	488,358	488,358
Total Non Current Assets	699,833,119	692,369,074
Total Assets	799,637,799	774,071,123
Current Liabilities		
Trade and Other Payables	3,107,219	10,361,336
Long Term Borrowings	83,439	83,439
Provisions	4,122,989	4,122,989
Total Current Liabilities	7,313,647	14,567,763
Non Current Liabilities		
Long Term Borrowings	263,013	263,013
Provisions	578,285	578,285
Total Non Current Liabilities	841,298	841,298
Total Liabilities	8,154,945	15,409,061
Net Assets	791,482,854	758,662,061
Equity		
Accumulated Surplus	488,773,348	448,643,288
Revaluation Surplus	243,170,970	243,170,966
Reserves	59,538,536	66,847,807
Total Equity	791,482,854	758,662,061

City of Karratha
Cash & Cash Equivalents
for the period ending 31 October 2019

	\$
Unrestricted Cash	
Cash On Hand	14,245
Westpac at call	2,370,294
Term deposits	22,567,850
	<u>24,952,389</u>
Restricted Cash	
Reserve Funds	59,538,534
Restricted Unspent Grants	0
	<u>59,538,534</u>
Total Cash	<u>84,490,923</u>

City of Karratha**Statement of Financial Activity By Divisions**

for the period ending 31 October 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 Year to Date Budget	2019/20 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(747,922)	(747,922)	(225,046)	(225,309)
Net (Cost) to Council for Executive Admin	(685,251)	(685,251)	(235,005)	(216,361)
TOTAL EXECUTIVE SERVICES	(1,433,173)	(1,433,173)	(460,051)	(441,670)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	42,639,604	42,639,604	41,977,745	42,716,543
Net (Cost) to Council for General Revenue	(21,858,116)	(21,858,116)	623,737	666,897
Net (Cost) to Council for Financial Services	(2,501,372)	(2,501,372)	(843,646)	(225,321)
Net (Cost) to Council for Corporate Services Admin	18,299,431	18,299,431	2,912,529	2,984,497
Net (Cost) to Council for Human Resources	(1,969,355)	(1,969,355)	(685,059)	(757,796)
Net (Cost) to Council for Governance & Organisational Strategy	(1,153,308)	(1,153,308)	(413,541)	(385,952)
Net (Cost) to Council for Information Services	(2,576,891)	(2,576,891)	(940,120)	(914,207)
Net (Cost) to Council for Television & Radio Services	(1,760)	(1,760)	(906)	(987)
Net (Cost) to Council for Business Improvement Process	0	0	0	0
Net (Cost) to Council for Staff Housing	499,647	499,647	(218,637)	(125,900)
Net (Cost) to Council for Public Affairs	(901,219)	(901,219)	(305,367)	(167,720)
TOTAL CORPORATE SERVICES	30,476,661	30,476,661	42,106,735	43,790,054
COMMUNITY SERVICES				
Net (Cost) to Council for Partnerships - Rio Tinto	3,626,186	3,626,186	(124,728)	(98,305)
Net (Cost) to Council for Comm. Engagement - Other Buildings (Part	112,000	112,000	100,000	103,447
Net (Cost) to Council for Comm. Engagement - Community Developr	(1,731,872)	(1,731,872)	(687,983)	(425,989)
Net (Cost) to Council for Youth Services	145,753	145,753	(23,541)	116,544
Net (Cost) to Council for Comm. Engagement - Community Sponsor	(655,428)	(655,428)	(265,003)	(90,903)
Net (Cost) to Council for Comm. Engagement - Daycare Centres	(109,304)	(109,304)	(45,286)	5,165
Net (Cost) to Council for Comm. Engagement - Child Health Clinics	(43,286)	(43,286)	(33,486)	(19,628)
Net (Cost) to Council for Karratha Entertainment Centre	(19,886)	(19,886)	(6,726)	(5,922)
Net (Cost) to Council for Roebourne Aquatic Centre	(300,908)	(300,908)	(192,019)	(109,703)
Net (Cost) to Council for Library Services	(2,058,876)	(2,058,876)	(731,955)	(685,674)
Net (Cost) to Council for Cossack Operations	(336,518)	(336,518)	(80,978)	(155,642)
Net (Cost) to Council for Ovals & Hardcourts	(1,553,861)	(1,553,861)	(900,970)	(780,865)
Net (Cost) to Council for Karratha Bowling & Golf	(654,486)	(654,486)	(230,670)	(167,125)
Net (Cost) to Council for Pavilions & Halls	(592,758)	(592,758)	(201,110)	(257,280)
Net (Cost) to Council for Comm. Projects - Leisure Projects	1,216,633	1,216,633	(278,675)	(195,041)
Net (Cost) to Council for Comm. Projects - Playgrounds	(102,894)	(102,894)	(1,342)	(882)
Net (Cost) to Council for Comm. Projects - Medical Services	(61,982)	(61,982)	(21,831)	(9,180)
Net (Cost) to Council for Other Buildings	(38,602)	(38,602)	(3,315)	4,458
Net (Cost) to Council for The Youth Shed	(927,532)	(927,532)	(320,710)	(350,994)
Net (Cost) to Council for Karratha Leisureplex	(4,032,240)	(4,032,240)	(1,514,436)	(1,202,593)
Net (Cost) to Council for Comm. Engagement - Pam Buchanan Fami	(47,983)	(47,983)	(34,530)	(33,358)
Net (Cost) to Council for Arts & Culture	(978,413)	(978,413)	(918,346)	(990,008)
Net (Cost) to Council for Dampier Community Hub	300,770	300,770	(408,985)	(479,785)
Net (Cost) to Council for Red Earth Arts Precinct	(2,248,375)	(2,248,375)	(883,980)	(544,062)
Net (Cost) to Council for Wickham Recreation Precinct	(1,242,956)	(1,242,956)	(2,054,314)	(580,463)
Net (Cost) to Council for Wickham Community Hub	(228,854)	(228,854)	(375,565)	(357,962)
Net (Cost) to Council for The Base	(363,648)	(363,648)	(118,822)	(148,498)
Net (Cost) to Council for Indoor Play Centre	(21,860)	(21,860)	(11,668)	(23,124)
TOTAL COMMUNITY SERVICES	(12,951,180)	(12,951,180)	(10,370,974)	(7,483,372)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 31 October 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 Year to Date Budget	2019/20 Actual to Date
	\$	\$	\$	\$
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) to Council for Emergency Services	(9,210)	(9,210)	7,388	(55,827)
Net (Cost) to Council for Ranger Services	(796,106)	(796,106)	(336,145)	(339,770)
Net (Cost) to Council for Tourism/Visitors Centres	(250,000)	(250,000)	(115,000)	(86,123)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(174,124)	(174,124)	(59,747)	(104,443)
Net (Cost) to Council for Community Safety	(116,827)	(116,827)	(100,958)	(59,848)
Net (Cost) to Council for Economic Development	(1,193,405)	(1,193,405)	(661,449)	(376,615)
Net (Cost) to Council for Camping Grounds	41,377	41,377	83,104	80,101
Net (Cost) to Council for Building Control	(164,788)	(164,788)	(30,998)	23,780
Net (Cost) to Council for Health Services	(925,692)	(925,692)	(361,769)	(444,906)
Net (Cost) to Council for Town Planning	(1,477,613)	(1,477,613)	(509,737)	(429,531)
Net (Cost) to Council for Strategic Planning	(291,296)	(291,296)	(105,246)	(43,794)
Net (Cost) to Council for Development Services	(13,500)	(13,500)	(4,500)	(4,545)
TOTAL DEVELOPMENT & REGULATORY SERVICES	(5,371,184)	(5,371,184)	(2,195,057)	(1,841,521)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Depots	(1,061,460)	(1,061,460)	(359,792)	(329,256)
Net (Cost) to Council for Public Services Overheads	(869,120)	(869,120)	(310,466)	(96,369)
Net (Cost) to Council for Fleet & Plant	1,496,441	1,496,441	244,305	166,021
Net (Cost) to Council for Roads & Streets	(5,648,842)	(5,648,842)	(2,654,331)	(4,244,449)
Net (Cost) to Council for Parks & Gardens	(6,340,294)	(6,340,294)	(4,412,677)	(1,532,436)
Net (Cost) to Council for Drainage	(1,218,204)	(1,218,204)	(345,582)	(476,577)
Net (Cost) to Council for Footpaths & Bike Paths	(1,085,443)	(1,085,443)	(208,611)	(254,224)
Net (Cost) to Council for Effluent Re-Use Scheme	(22,345)	(22,345)	(13,027)	(6,408)
Net (Cost) to Council for Cemeteries	(229,803)	(229,803)	(59,423)	(60,376)
Net (Cost) to Council for Public Toilets	(210,011)	(210,011)	(10,082)	(9,880)
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(3,409,747)	(3,409,747)	(6,192,133)	(459,094)
Net (Cost) to Council for Town Beautification	(2,094,073)	(2,094,073)	(746,956)	(410,592)
Net (Cost) to Council for Bus Shelters	(148,300)	(148,300)	(88,300)	(82,845)
Net (Cost) to Council for Private Works & Reinstatements	(152)	(152)	(50)	(344)
Net (Cost) to Council for Works Overheads	921,790	921,790	82,244	381,881
Net (Cost) to Council for Parks & Gardens Overheads	755,340	755,340	206,662	153,707
Net (Cost) to Council for Disaster Preparation & Recovery	(360,691)	(360,691)	(131,354)	462,740
Net (Cost) to Council for Tech Services	(3,621,909)	(3,621,909)	(1,194,196)	(1,232,077)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(15,000)	(15,000)	(5,000)	(8,992)
TOTAL INFRASTRUCTURE SERVICES	(23,161,823)	(23,161,823)	(16,198,769)	(8,039,570)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(573,664)	(573,664)	(201,820)	(152,252)
Net (Cost) to Council for Waste Collection	(1,258,240)	(1,258,240)	2,458,242	2,728,576
Net (Cost) to Council for Landfill Operations	224,188	224,188	(243,304)	284,288
Net (Cost) to Council for Waste Overheads	2,784,248	2,784,248	889,966	(12,807)
Net (Cost) to Council for Karratha Airport	9,864,733	9,864,733	2,742,318	3,207,047
Net (Cost) to Council for Other Airports	(10,064)	(10,064)	(64)	739
TOTAL STRATEGIC BUSINESS PROJECTS	11,031,201	11,031,201	5,645,338	6,055,591
TOTAL DIVISIONS	(1,409,498)	(1,409,498)	18,527,222	32,039,512

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 October 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 Year to Date Budget	2019/20 Actual to Date
	\$	\$	\$	\$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(799)
Movement in Accrued Salaries & Wages	0	0	0	(225,916)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(226,715)
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	805,297	805,297	656,270
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	1,276,159	1,276,159	3,941,964
Restricted Surplus C/Fwd	644,630	644,630	644,630	644,630
Surplus / (Deficit)	27,328	27,328	19,964,048	35,766,401

10.2 LIST OF ACCOUNTS – 29 OCTOBER 2019 TO 22 NOVEMBER 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	5 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 29 October 2019 to 22 November 2019.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 29 October 2019 to 22 November 2019 totalled \$13,169,956 which included the following payments:

- Babcock Offshore – Acquisition of Hangar at KTA Airport - \$3,904,258

- City of Karratha – Municipal Funds TD Investments - \$3,500,000
- LGIS Insurances – 2nd Instalments - \$927,068
- SuperCivil – Footpath & Kerbing Works - \$312,387

Consistent with CG-11 Regional Price Preference Policy 16% of the value of external payments reported for the period were made locally. The above large payments to non-local suppliers Babcock Offshore and LGIS Insurances were made during the month and are not recurring expenses.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT72046 to EFT72451 (Inclusive);
3. Cheque Voucher 78627 to 78630;
4. Cancelled Payments: EFT72066, EFT72069, EFT72071, EFT72079, EFT72147, EFT72173, EFT72207, EFT72221, EFT72290, EFT72301, EFT72320, EFT72371, EFT72413, 78628;
5. Direct Debits: DD36170.1 to DD36283.1;
6. Credit Card Payments: \$7,397.98; and
7. Payroll Cheques \$1,611,254.99
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 29 October 2019 to 22 November 2019 totalled \$13,169,956. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$13,169,956.22 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT72046 to EFT72451 (Inclusive);
3. Cheque Voucher 78627 to 78630;
4. Cancelled Payments: EFT72066, EFT72069, EFT72071, EFT72079, EFT72147, EFT72173, EFT72207, EFT72221, EFT72290, EFT72301, EFT72320, EFT72371, EFT72413, 78628;
5. Direct Debits: DD36170.1 to DD36283.1;
6. Credit Card Payments: \$7,397.98; and
7. Payroll Cheques \$1,611,254.99

Chq/EFT	Date	Name	Description	Amount
EFT72046	25.10.2019	Babcock Offshore Services Australasia Pty Ltd	Acquisition of Babcock Hangar at Karratha Airport Lot 300 on Deposited Plan 41931 Volume LR3142 Folio 717 Reserve 30948	3,904,258.60
EFT72047	25.10.2019	Wickham Wasps Rugby League Club	Refund - Seasonal Hire Bond #328916 16/0719	150.00
EFT72048	25.10.2019	West Pilbara Softball Organisation	Refund - Seasonal Hire Bond #325932 14/05/2019	150.00
EFT72049	25.10.2019	C Carter	Refund - Library Travellers Membership #331931 25/09/2019	50.00
EFT72050	25.10.2019	C A Eysma	Refund - Airport Staff Car Park Card Bond #315395 14/09/209	50.00
EFT72051	25.10.2019	L Hikaiti	Refund - Airport Staff Car Park Card Bond #294390 16/08/17	50.00
EFT72052	25.10.2019	P King	Refund - Library Travellers Membership #331506 16/09/2019	50.00
EFT72053	25.10.2019	A Ngamata	Refund - Airport Staff Car Park Card Bond #253864 16/09/15	50.00

Chq/EFT	Date	Name	Description	Amount
EFT72054	25.10.2019	P O'Dea	Refund - Airport Staff Car Park Card Bond #326385 28/05/19	50.00
EFT72055	25.10.2019	O Voerhuis	Refund - Airport Staff Car Park Card Bond #325183 01/05/2019	50.00
EFT72056	25.10.2019	Wickham Wanderers Junior Soccer Club	Refund - Seasonal Hire Bond #323139 05/03/209	150.00
EFT72057	30.10.2019	LGIS Property	Insurances - 2nd Instalment (Various Policies)	927,068.26
EFT72058	30.10.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction - SP3 RFT 03-18/19 - Final Progress Claim	95,350.87
EFT72059	30.10.2019	Pilbara Motor Group - PMG	Plant Purchase – 2 x GXL Toyota Prado Diesel Wagons	129,772.60
EFT72060	31.10.2019	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Karratha Office Annexe - Modify Office Furniture, KLP - Reglaze Door Panel, WRP - Replace Balustrade Cables, Refit Mechanical Stop to Door Closer and Repair Doors, Dampier Pavilion - Install Sharps Containers, Staff Housing - Replace Front Security Door, Replace Clothesline, Towel Rails, Door Stoppers	8,345.78
EFT72061	31.10.2019	Reece Pty Ltd	Stock - Reticulation Parts for Repairs	14,702.49
EFT72062	31.10.2019	Karratha Machinery Hire	Dry Hire - Plant (Various)	23,338.07
EFT72063	31.10.2019	Aviair Pty Ltd	Inter-regional Flights Sponsorship. RFT 33-18/19	58,655.94
EFT72064	31.10.2019	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Airport - Repair Potable Water Mains Leak at Bristow Heliport Karasec Way, Repair Potable Water Trunc Main, Install Caravan Filling Station, WRP - Install New Urinal Sensor, TYS - Repair Drink Fountain, KTVC - Install new Disabled Toilet Seat, KLP - Repair Inlet Pipe to Tank, Kta Airport - Various Toilet Repairs, Cossack - Water Tank Compliance Inspection	21,049.60
EFT72065	30.10.2019	Supercivil Pty Ltd	Footpath & Kerbing Works / Renewals - Various Locations	312,387.28
EFT72066	31.10.2019	Handy Hands Pty Ltd	Cancelled Payment	0.00
EFT72067	31.10.2019	Department Of Fire And Emergency Services (ESL Payments)	2019/20 ESL for City Properties	47,420.22
EFT72068	31.10.2019	Conference And Education Management Pty Ltd t/as AST Management	DNA Conference 2019 - In-kind Support Payment for Networking Function on 11/07/2019	42,579.82
EFT72069	31.10.2019	Ausolar Pty Ltd	Cancelled Payment	0.00
EFT72070	31.10.2019	Blue Hat Cleaning Services T/as Damei Cleaning Services	KTA Terminal - Cleaning Services Sep 2019, Removal of Deceased Wildlife - Various Locations	52,331.03
EFT72071	31.10.2019	Cleanaway Pty Ltd	Cancelled Payment	0.00
EFT72072	31.10.2019	Department Of Transport	Monthly Vehicle Search Fees	125.80
EFT72073	31.10.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage and Rates Charges	6,322.26
EFT72074	31.10.2019	Telstra Corporation Ltd	Telephone Usage Charges	784.03
EFT72075	31.10.2019	Horizon Power	Electricity Usage Charges	3,268.58
EFT72076	31.10.2019	Water Corporation	Water Usage Charges	17,319.65
EFT72077	31.10.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Water Refills	183.80
EFT72078	31.10.2019	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/09/2019 to 06/10/2019	19.99
EFT72079	31.10.2019	Water Corporation	Cancelled Payment	0.00
EFT72080	31.10.2019	A Ahmed	Refund for Lost Parking Ticket	165.00

Chq/EFT	Date	Name	Description	Amount
EFT72081	31.10.2019	J Edwards	Rates Refund For A70899 due to overpayment	3,720.30
EFT72082	31.10.2019	T Hanlon	Reimbursement of Flight Costs to Perth for the Mayor 11/11/2019	532.50
EFT72083	31.10.2019	C King	HR - Meal Reimb Whilst At EHA Conference 2019	174.90
EFT72084	31.10.2019	S Philips Lennon	Reimbursement - Security Subsidy Scheme A77976	200.00
EFT72085	31.10.2019	MCC Australia Sanjin Mining Pty Ltd	Rates Refund For A78290 due to Tenement Surrender	1,499.76
EFT72086	31.10.2019	A Minchin	Reimb of Utilities - As per Employment Contract	79.99
EFT72087	31.10.2019	B Randall	Reimbursement - High Risk Work License WL3367859	53.00
EFT72088	31.10.2019	L Tattam	Refund - Election Candidate Nomination Deposit 2019	80.00
EFT72089	31.10.2019	L Vanderland	CPS - Security Subsidy Scheme Reimbursement	200.00
EFT72090	31.10.2019	A Wear	Reimb of Utilities - As per Employment Contract	99.00
EFT72091	31.10.2019	White Holdings Trust (White Holdings Pty Ltd ATF)	Rates refund for A88778 due to Duplicate Payment	5,241.08
EFT72092	31.10.2019	Water Corporation	Water Usage Charges	44,312.44
EFT72093	31.10.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	421.52
EFT72094	31.10.2019	GHD Pty Ltd	WM - Organic Recovery Consultancy Services 7 Mile Waste Facility	7,298.28
EFT72095	31.10.2019	Hathaways Lubricants	Stock - Oil /Lubricants (Various)	1,147.35
EFT72096	31.10.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Supplies	3,475.05
EFT72097	31.10.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters (Various)	113.80
EFT72098	31.10.2019	Les Mills Aerobics Australia	WRF - Les Mills Sprint Classes Monthly Contract Fee Sep 2019	338.37
EFT72099	31.10.2019	Midalia Steel T/a Onesteel	KLP - Checkerplate Aluminium Sheeting Air Lock Kick Panels Klp	1,503.61
EFT72100	31.10.2019	WALGA	KTA Airport - WALGA Emergency Management Fundamentals Training	215.00
EFT72101	31.10.2019	Norwest Sand & Gravel Pty Ltd	P&G - Supply And Deliver 12 Tonne Of Sam's Creek Screened Sand To Quarter Hotel Site	726.00
EFT72102	31.10.2019	Nor West Jockey Club	Norwest Jockey Club - 2019/20 Community Event Funding Ladies Day Harding Cup Final 20%	3,960.00
EFT72103	31.10.2019	North West Training & Inspection Services Pty Ltd T/as North West Oil	Plant - Conduct Pressure Vessel Inspection, Working Safely at Heights Training	915.00
EFT72104	31.10.2019	Poolmart Karratha	WAC - No Fume Pool Acid	39.50
EFT72105	31.10.2019	Parry's Merchants	REAP - Restocking Of Kiosk Supplies	951.40
EFT72106	31.10.2019	Poinciana Nursery	Stock - Chook Food	87.80
EFT72107	31.10.2019	Ray White Real Estate Karratha	Rates Refund For A88486 due to Duplicate Payment	1,559.76
EFT72108	31.10.2019	St John Ambulance - Karratha	Equipment - 3 Adult & 3 Child Bag Valve Masks, First Aid Training, Stock - First Aid Kit Refill Supplies	560.38
EFT72109	31.10.2019	Sealanes (1985) Pty Ltd	REAP Kiosk - Popping Oil, Stock - Vinegar	407.43
EFT72110	31.10.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Flights And Accommodation, National Economic Development Conference 2019	2,219.00
EFT72111	31.10.2019	TNT Express	Freight - Various	340.14

Chq/EFT	Date	Name	Description	Amount
EFT72112	31.10.2019	Thrifty Car Rental	Arts & Culture - Hire Car for Guest Speaker 28-29/09/2019	98.59
EFT72113	31.10.2019	Bunzl Brands And Operations Pty Ltd	Safety Boots for Staff, Stock - Trousers	295.90
EFT72114	31.10.2019	Atom Supply	Stock - Cement, Grey 20kg Bag, Uniforms - Stocks Trousers/Shirts, Aerosol Paint Cans, Out of Service Tags, Safety Glasses, Roar Wiper Rolls	2,217.63
EFT72115	31.10.2019	J Blackwood & Son Pty Limited	SP&I - Aluminium Frame Whiteboard, Safety Boots for Staff, Gloves, Window Squeegees, Batteries Stock	1,007.19
EFT72116	31.10.2019	A Noble & Son Ltd - Wa Division	Plant Repairs - Various	327.10
EFT72117	31.10.2019	ABCO Products	Stock - Ecozyme B+ 5ltr	551.91
EFT72118	31.10.2019	Avdata Australia	Airport Data Reporting Service - Monthly Data Reporting September 2019	1,456.61
EFT72119	31.10.2019	Airport Security Pty Ltd	KTA Airport - Aviation Identification Security Cards	220.00
EFT72120	31.10.2019	Apple Pty Ltd	iPhone - Director SP & I 64GB Black with protective cover	1,298.00
EFT72121	31.10.2019	Advam Pty Ltd	KTA Airport - Monthly Support & Services, Sept 2019	320.67
EFT72122	31.10.2019	Civica Pty Ltd	IT Software - Year 1 of 3 (01/12/2019 to 30/11/2020)	40,467.90
EFT72123	31.10.2019	Ashdown-Ingram	Plant - Parts for Repairs	131.18
EFT72124	31.10.2019	Active Distributors Pty Ltd (Aspect Detailing)	Plant - Fuso Clean Detail & Remove Stickers To Truck	3,300.00
EFT72125	31.10.2019	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Sampling TO15X - Ambient Air	2,271.72
EFT72126	31.10.2019	Arrow Tyre Distributors	Plant Repairs - Various	390.50
EFT72127	31.10.2019	The Trustee For The Aquila Music Trust	Reimbursement - Fuel for Hire Car	46.82
EFT72128	31.10.2019	ATI Parts Australia	Stock - Filters (Various)	749.64
EFT72129	31.10.2019	BOC Limited	Medical Oxygen Cylinders x 2 400C	105.06
EFT72130	31.10.2019	BC Lock & Key	Karratha Office Annexe - Replace Faulting Mortice Lock, Depot - Cut Additional Restricted Keys	530.15
EFT72131	31.10.2019	Burkeair Pty Ltd t/as BSA Maintain	KTA Terminal - Air conditioners Quarterly Scheduled Maintenance	770.00
EFT72132	31.10.2019	Brida Pty Ltd	Litter Collection Services - NCR48316 Wickham and Point Samson	6,959.39
EFT72133	31.10.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	1,397.72
EFT72134	31.10.2019	BP Australia Pty Ltd	Rates Refund For A76483 due to Duplicate Payment	8,659.85
EFT72135	31.10.2019	Best Price Pool Equipment	22 Gecko Circle - Zodiac G2 Automatic Pool Cleaner with 12m Hose	1,404.00
EFT72136	31.10.2019	Barking Gecko Theatre Company Ltd	REAP Programming - Tour of My Robot Show	501.73
EFT72137	31.10.2019	Bookeasy Pty Ltd	KTVC - Monthly Fee, Sept 2019	220.00
EFT72138	31.10.2019	CJD Equipment	Stock - Filters (Various)	75.83
EFT72139	31.10.2019	Centurion Transport Co Pty Ltd	Freight - Various	163.14
EFT72140	31.10.2019	Coates Hire Operations	REAF - Forklift to Load and Unload Toilets	156.48
EFT72141	31.10.2019	Coca-Cola Amatil (Holdings) Ltd	REAP Kiosk - Merchandise & Drinks Expenses	1,040.95
EFT72142	31.10.2019	Chadson Engineering Pty Ltd	Stock - Palintest Tablets	242.00
EFT72143	31.10.2019	Cherratta Lodge Pty Ltd	KLP - Laundering Services	26.98
EFT72144	31.10.2019	Command IT Services	FBCC - CCTV Cameras # 2 & # 10 Out Of Focus	429.00
EFT72145	31.10.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs For Rates & Sundry Debtors	2,755.50

Chq/EFT	Date	Name	Description	Amount
EFT72146	31.10.2019	Culture Counts Australia Pty Ltd	Arts & Cultural Program - Subscription - 19/20	1,650.00
EFT72147	31.10.2019	CNW Pty Ltd	Cancelled Payment	0.00
EFT72148	31.10.2019	Card Access Services Pty Ltd	Ongoing Transaction Charges For Water Filling Station - Sept 2019	88.59
EFT72149	31.10.2019	Corpique (No. 28) Pty. Limited TA Grand Slam Sports Equipment	WRP - Basketball Court Backboards	5,394.40
EFT72150	31.10.2019	Cheeditha Energy Pty Ltd	7 Mile - Refrigerant & Gas Recovery	968.00
EFT72151	31.10.2019	Dave's Transit Service	Transport for Millstream Cultural Immersion - 7/10/19, Transport - School Holiday Programs, Transport to Hearson's Cove SUP Boarding	1,441.00
EFT72152	31.10.2019	Daysafe Training & Assessing	Training - Chief Fire Warden Course	2,066.00
EFT72153	31.10.2019	D & S Wells (WA) Pty Ltd	Sculptures - Reapply Protective Coatings To Mulla Mulla Public Artwork	15,775.10
EFT72154	31.10.2019	Datacom Systems (AU) Pty Ltd	IT Software - Adobe VIP Agreement Acrobat InDesign Photoshop Creative Cloud. Year 2 Of 3 Year Agreement	24,938.00
EFT72155	31.10.2019	Dibsys Gardening Services Pty Ltd	Garden Maintenance & Tidy Up - Oct 2019	250.00
EFT72156	31.10.2019	E & MJ Roshier Pty Ltd	Parts for Plant Repairs	445.57
EFT72157	31.10.2019	Electric Images Australia (Gavin Lee Canning)	KTVC Merchandise - Sales	603.00
EFT72158	31.10.2019	ecoJarrah	Stock - Aged Arbour Mulch (m3)	16,720.00
EFT72159	31.10.2019	Farinosi & Sons Pty Ltd	Stock - Pave N Lock Gel Sand 20kg	221.50
EFT72160	31.10.2019	Fortesque Bus Service Pty Ltd	Wa Regional Tourism Conference - Coach Transfers For Delegates 16/09/2019 - 18/09/2019	3,168.00
EFT72161	31.10.2019	Econo Lodge Karratha (Sleepwell Karratha Pty Ltd)	KTCV Tour Bookings	261.80
EFT72162	31.10.2019	Focus Banners Pty Limited	WRF - Banner Mesh 15mx1. 5m Triathlon Advertisement	457.60
EFT72163	31.10.2019	Factory Sound Sales Pty Ltd	REAP 2019 - Purchase of Audio Equipment For Upcoming TCWA Conference & Other Conferences	18,430.00
EFT72164	31.10.2019	Fleet Fitness (aff O'Shaughnessy Family Trust)	WRP & KLP - Annual Service Of Gym And Equipment	2,362.44
EFT72165	31.10.2019	Globe Australia Pty Ltd	Stock - Advion Ant Gel	145.20
EFT72166	31.10.2019	Prime Media Group (GWN7)	GWN7 Airtime - 2019 Red Earth Arts Festival 2x Weeks 200 x 15-second spots	2,200.00
EFT72167	31.10.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	4,965.88
EFT72168	31.10.2019	Just Projectors (GM Multimedia Pty Ltd)	Epson LCD Portable HD Projector EB-1781W - Carry Bag Remote Manual 2m FULL HD/4K HDMI Cable	1,250.95
EFT72169	31.10.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Watering of 480 plants - Searipple Lookout	2,709.30
EFT72170	31.10.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	Stock - Filters, Prebagged Concrete, Garden Hoses	1,677.83
EFT72171	31.10.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	The Base - Programming Materials Drone Camera Case SD Card SD Reader	340.00

Chq/EFT	Date	Name	Description	Amount
EFT72172	31.10.2019	Heritage Films International Pty Limited (The Trustee For Hopping Fami)	REAP CINEMA: Little Woman 4th 9th October	391.75
EFT72173	31.10.2019	Integrity Coach Lines (Aust) Pty Ltd	Cancelled Payment	0.00
EFT72174	31.10.2019	Jason Sign Makers	Stock - Sign Brackets UR251	462.00
EFT72175	31.10.2019	Karratha Signs	PS - Supply 100 X Sharps Container Stickers, REAP - Repair Toilet Sign	379.50
EFT72176	31.10.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,936.00
EFT72177	31.10.2019	T Joyce	KTVC Merchandise - Sales	168.00
EFT72178	31.10.2019	Karratha Veterinary Hospital	Animal Control / Dog Health Program Services	516.80
EFT72179	31.10.2019	Karratha Fluid Power	Plant Repairs - Various	1,239.70
EFT72180	31.10.2019	Komatsu Australia Pty Ltd	Plant Repairs - Various	48.46
EFT72181	31.10.2019	Karratha Automotive Group - KAG	Plant Repairs - Various	412.37
EFT72182	31.10.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	300.00
EFT72183	31.10.2019	Kennards Hire Pty Limited	Dry Hire - Machinery	400.00
EFT72184	31.10.2019	Landgate	Monthly Land Enquiry and Title Searches - 2019/2020	104.80
EFT72185	31.10.2019	Links Modular Solutions Pty Ltd	3 Days Onsite Training Bundle	10,450.00
EFT72186	31.10.2019	Marketforce	Advertising - Various	114.97
EFT72187	31.10.2019	Magic Extraordinaire (JM Foenander & RJ Gyoerffy)	REAP 19/20 - Club Soda Performance x2 March 2020 - Deposit on Signing of Agreement	8,800.00
EFT72188	31.10.2019	North West Tree Services	Cattrall Park - Dressing Of All Palms And Trees	8,998.00
EFT72189	31.10.2019	Norwest Craft Supplies	Wickham Library - Sewing Resources & Supplies Term 4 Sewing Program	248.05
EFT72190	31.10.2019	NYFL Trust (Ngarluma & Yindjibarndi Foundation Trust t/as)	KTVC Tour Bookings - to 24/09/2019	3,722.40
EFT72191	31.10.2019	NYFL Commercial Pty Ltd	KTA Airport - Catering for 30 people 06/07/2019	165.00
EFT72192	31.10.2019	Ningaloo Whaleshark-N-Dive	KTVC Tour Bookings - to 15/10/2019	644.30
EFT72193	31.10.2019	Nicholas Clark Management Pty Ltd	REAP Programming - By A Thread 17 September 2020 - Deposit	4,675.00
EFT72194	31.10.2019	Ningaloo Caravan & Holiday Resort	KTVC Tour Booking	734.80
EFT72195	31.10.2019	Ooh! Media Retail Pty Ltd	Advertising - Karratha City Shopping Centre	242.00
EFT72196	31.10.2019	Oceanis International Pty Ltd	WRP - Lead Superintendent, Pool Remediation works RFQ13 - 18/19 - Aquatic Engineer Consultant	6,600.00
EFT72197	31.10.2019	Objective Corporation Limited - Objective Trapeze	IT - Trapeze Professional Subscription Site Licence	10,635.94
EFT72198	31.10.2019	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,705.28
EFT72199	31.10.2019	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170 (1000L CRS)	1,298.00

Chq/EFT	Date	Name	Description	Amount
EFT72200	31.10.2019	Pilbara Copy Service	Printer / Photocopying Charges - Various Sites	277.08
EFT72201	31.10.2019	Printsync Norwest Business Solutions	Printer / Photocopying Charges - Various Sites	206.77
EFT72202	31.10.2019	Prominent Fluid Controls Pty Limited	KLP - Pool Chemicals Sensor Dulcotest 1024420	2,909.28
EFT72203	31.10.2019	Repco Auto Parts	Plant Repairs - Various	81.40
EFT72204	31.10.2019	Red Dot Stores	WRF - September School Holiday Resources, Beach Toys Beach Umbrella	95.00
EFT72205	31.10.2019	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Cars	1,980.00
EFT72206	31.10.2019	Auto One Karratha	Plant Repairs - Various	467.30
EFT72207	31.10.2019	Richose Pty Ltd	Cancelled Payment	0.00
EFT72208	31.10.2019	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40)	768.20
EFT72209	31.10.2019	State Law Publisher	Government Gazette Advertising	221.32
EFT72210	31.10.2019	Statewide Bearings	Plant Repairs - Various	306.92
EFT72211	31.10.2019	Kmart Karratha	Development Services - USB's x 3	60.00
EFT72212	31.10.2019	Speedo Australia Pty Ltd	KLP - Goggles for Onsale	2,630.76
EFT72213	31.10.2019	Sunstone Design	Staff Housing - Rectify Rear Sliding Door Blinds, Inspect Blinds Throughout and Repair as needed	452.10
EFT72214	31.10.2019	Sunny Sign Company Pty Ltd	Stock - Sign Bracket Plate (5mm Thickness)	145.20
EFT72215	31.10.2019	Designa Sabar Pty Ltd	KTA Airport - USB 4 COM Part # 7232131322	881.10
EFT72216	31.10.2019	Sony Pictures Releasing	REAP CINEMA: Angry Birds 26/09/2019	1,614.81
EFT72217	31.10.2019	Scope Business Imaging	Printer / Photocopying Charges - Various Sites	778.81
EFT72218	31.10.2019	Sydney Commercial Kitchens	Dampier Pavilion Kiosk - Roband Pie Warmer + Freight	709.50
EFT72219	31.10.2019	Spun Spydus Users Network	Annual Membership Fee - Libraries Spydus Users Network	200.00
EFT72220	31.10.2019	Wridgways Pty Ltd	Transport of Archives - Strata Storage Unit Karratha - to ZircoData Welshpool	1,988.51
EFT72221	31.10.2019	Schneider Electric (Australia) Pty Ltd	Cancelled Payment	0.00
EFT72222	31.10.2019	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	32.36
EFT72223	31.10.2019	Sanzap Pty Ltd	KTA Library - Interactive Surface Table - 55 - Annual Software Licence & Support Fee 19/20 Financial Year	8,767.00
EFT72224	31.10.2019	SRS Australia Pty Ltd	KLP - Caps For Dive Block Brace Points	164.56
EFT72225	31.10.2019	Cleanaway Co Pty Ltd	KLP - Skip Bin Fortnightly Service	213.68
EFT72226	31.10.2019	Trasan Contracting Pty Ltd	5b Leonard Way - Repairs To Store Room Wall	990.42
EFT72227	31.10.2019	The Walt Disney Company Pty Ltd	REAP CINEMA: The Lion King 3rd October	791.10
EFT72228	31.10.2019	Tourism Council Western Australia	Tourism Conference - 50% Total Cash Sponsorship - Upon Final Report & Acquittal	31,240.00
EFT72229	31.10.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	33 Clarkson Way - Internal and External Painting of 4 x 2, Footpath Line Marking, Re-Lining Car Bays	22,732.60
EFT72230	31.10.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Tambrey Park - Supply & Application 190T of NWSG Blended Topsoil	13,310.00
EFT72231	31.10.2019	Taranis Power Group Pty Ltd	KTA Airport - Site Attendance for HV Substation Shutdown on 31 August	1,387.10
EFT72232	31.10.2019	Tourism Naturally Pty Ltd	WA Tourism Conference - Wednesday Family Tour	2,268.25
EFT72233	31.10.2019	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Stock - Urbanstone Karratha Milled Finish Pavers 400 x 200 x 40	11,024.64

Chq/EFT	Date	Name	Description	Amount
EFT72234	31.10.2019	Universal Pictures International Australasia Pty Ltd	REAP CINEMA: Palm Beach 27th September	18.01
EFT72235	31.10.2019	Karratha Timber & Building Supplies	General Hardware - Various Minor Maintenance Works	1,302.56
EFT72236	31.10.2019	Westrac Equipment Pty Ltd	Plant Repairs - Various	891.60
EFT72237	31.10.2019	Woolworths Group Limited	REAP - Kiosk/Bar Supplies, IPC - Café Supplies, Catering for Workshops & Meetings, Councillor Refreshments/Restocking, Staff Kitchen Amenities	1,509.25
EFT72238	31.10.2019	Wormald Australia Pty Ltd	Fire Alarm Panel System Maintenance / Repairs	7,387.22
EFT72239	31.10.2019	Wren Oil	Workshop - Admin & Compliance Fees	16.50
EFT72240	31.10.2019	WA Billboards	KTA Terminal - Fids System And Monthly Access Charge For 'Rapidsuitecloud' Sep 2019	2,345.75
EFT72241	31.10.2019	West-Sure Group	KTA Car Park - Car Park Aps Cash Collection Sep 2019	285.68
EFT72242	31.10.2019	West Oz Active Adventure Tours	KTVC Merchandise - Sales	554.40
EFT72243	31.10.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	461.40
EFT72244	31.10.2019	City Of Karratha	Payroll deductions	420.00
EFT72245	31.10.2019	City Of Karratha - Social Club	Payroll deductions	2,550.00
EFT72246	31.10.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT72247	31.10.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	699.30
EFT72248	31.10.2019	D Cleaver (Mortgage Account)	Home Ownership	150.00
EFT72249	31.10.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT72250	31.10.2019	A D'Cunha (Mortgage Account)	Home Ownership Allowance	500.00
EFT72251	31.10.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT72252	31.10.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT72253	31.10.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT72254	31.10.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT72255	31.10.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT72256	31.10.2019	Lgrceu	Payroll deductions	92.28
EFT72257	31.10.2019	Maxxia Pty Ltd	Payroll deductions	34,177.20
EFT72258	31.10.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT72259	31.10.2019	J Patel (Mortgage Account)	Home Ownership	430.00
EFT72260	31.10.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT72261	31.10.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT72262	06.11.2019	Australian Taxation Office	Payroll deductions	296,210.00
EFT72263	06.11.2019	Child Support Agency	Payroll deductions	1,850.07
EFT72264	01.11.2019	G Bailey	Sitting Fee - October 2019 & Nomination Deposit	3,011.50
EFT72265	01.11.2019	E Smeathers	Sitting Fee - October 2019	2,931.50
EFT72266	01.11.2019	M Bertling	Sitting Fee - October 2019 & Nomination Deposit	3,011.50

Chq/EFT	Date	Name	Description	Amount
EFT72267	01.11.2019	G Cucel	Sitting Fee - October 2019 & Reimb	3,247.58
EFT72268	01.11.2019	G Evans	Sitting Fee - October 2019	2,931.50
EFT72269	01.11.2019	G Harris	Sitting Fee - October 2019 & Nomination Deposit	1,140.16
EFT72270	01.11.2019	G Levisianos	Sitting Fee - October 2019	2,931.50
EFT72271	01.11.2019	P Long	Sitting Fee - October 2019 & Nomination Deposit	11,810.75
EFT72272	01.11.2019	P Miller	Sitting Fee - October 2019	2,931.50
EFT72273	01.11.2019	K Nunn	Sitting Fee - October 2019 & Reimb	3,607.71
EFT72274	01.11.2019	D Scott	Sitting Fee - October 2019 & Nomination Deposit	3,011.50
EFT72275	01.11.2019	J Waterstrom Muller	Sitting Fee - October 2019	2,931.50
EFT72276	01.11.2019	G Evans	REIMB - Car Mileage	925.85
EFT72277	01.11.2019	P Long	Reimb for Car Mileage / Travel Allowances	4,780.14
EFT72278	01.11.2019	K Nunn	Reimb for Car Mileage	1,395.21
EFT72279	08.11.2019	Cleanaway Pty Ltd	2019 REAF Delivery & Removal of 20 MGB & 10 Recycle bins at Pegs Creek Oval for 7 & 8 Sept	3,458.03
EFT72280	08.11.2019	Department of Primary Industries and Regional Development	Street Trees - Quarantine Inspection for Plants	67.50
EFT72281	08.11.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage / Rates	114.07
EFT72282	08.11.2019	Telstra Corporation Ltd	Telephone Usage Charges	8,758.23
EFT72283	08.11.2019	Horizon Power	Electricity Usage Charges	139,134.65
EFT72284	08.11.2019	Water Corporation	Water Usage Charges	23,109.26
EFT72285	08.11.2019	Foxtel For Business	WRP - Business Premium Core Channels - Monthly: November 2019	155.00
EFT72286	08.11.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	15 Litre Spring Water Bottles	37.25
EFT72287	08.11.2019	Dampier Plumbing & Gas (t/f DPG Trust)	WRP - Supply And Install Safety Shower Outside 25m Plantroom, Zippy HWU & Water Bubblers Maintenance, KLP - Resecure Water Fountain, Remove Basin, WRP - Repair Urinals, Replace Toilet Seats, REAP - RO Scheduled Maintenance, Kta Golf Course - Move Potable Point Connection, Dalgety House - Replace Basin Mixer Tap	11,705.35
EFT72288	08.11.2019	Ausolar Pty Ltd	Sports Field Lighting Renewal - Bulgarra Oval Re-Wire, Stove Hill - Rewire Electrical Boards, Bathgate Footbridge - Replace 2 x Stolen Solar Lights, KLP - Install 17 LED Light Fittings, Various Electrical Works	83,780.56
EFT72289	08.11.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	1,553.16
EFT72290	08.11.2019	Forpark Australia Pty Ltd	Cancelled Payment	0.00
EFT72291	08.11.2019	Garrards Pty Ltd	Stock - Ant Cafe	39.20
EFT72292	08.11.2019	Hathaways Lubricants	Stock - Oil /Lubricants (Various)	277.19
EFT72293	08.11.2019	Institute Of Public Works Engineering Australasia t/as IPWEA	Plant & Vehicle Management Manual	949.14
EFT72294	08.11.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Kiosk 2019 Restock of Bar Supplies	3,660.80
EFT72295	08.11.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters (Various)	143.30
EFT72296	08.11.2019	Les Mills Aerobics Australia	KLP - Les Mills License Fees 19-20 Inc Virtual And Support	1,934.71
EFT72297	08.11.2019	Norwest Sand & Gravel Pty Ltd	Earthworks - Cemetery Maintenance Sam's Creek Screened Sand	419.10

Chq/EFT	Date	Name	Description	Amount
EFT72298	08.11.2019	North West Training & Inspection Services Pty Ltd T/as North West Oil	Training - Dogging Course, 30/09 - 04/10/2019	1,470.00
EFT72299	08.11.2019	Point Samson Community Association Inc	REAF JUNIOR - Full Day Hire Point Samson Community Hall 15/09/2019 9-5	350.00
EFT72300	08.11.2019	Parry's Merchants	RAC - Kiosk Stock Frozen Foods Icecreams Chips Sauce	841.45
EFT72301	08.11.2019	Poinciana Nursery	Cancelled Payment	0.00
EFT72302	08.11.2019	St Lukes College	Arts & Cultural Program - 2019/20 Christmas In The Pilbara Children's Christmas Project	3,500.00
EFT72303	08.11.2019	St John Ambulance - Karratha	KTA Terminal - Supply And Install New Battery To Defibrillator, First Aid Supplies, First Aid Course/Training	653.34
EFT72304	08.11.2019	Signswest Stick With Us Sign Studio	Equipment Replacement - 2 A Frames For Wickham Hub + 2 Aluminium Public Signs For Wickham Skate Park	2,780.80
EFT72305	08.11.2019	Sealanes (1985) Pty Ltd	IPC & REAP - Cafe Stock/Supplies	718.04
EFT72306	08.11.2019	Stihl Shop Redcliffe	Stock - Blade Edger 12 (stihl Mep140-38)	25.00
EFT72307	08.11.2019	TNT Express	Freight - Various	160.52
EFT72308	08.11.2019	Bunzl Brands And Operations Pty Ltd	Safety Boots - Staff	162.19
EFT72309	08.11.2019	Atom Supply	Tools & Equipment - Wrench Impact 1/2", Parts for Plant Repairs, Uniforms - Stock, Gloves, Bolts, Plastic Containers	3,004.61
EFT72310	08.11.2019	J Blackwood & Son Pty Limited	Safety Boots - Staff, Hard Hats, Jerry Cans, Cut off Discs, Fuel Tags	392.20
EFT72311	08.11.2019	Auslec (L & H Group t/as)	KLP - Group Fitness Additional Strip Lights & Attachments	227.56
EFT72312	08.11.2019	ABCO Products	REAP Cleaning - Cleanmax Performance Plus Prespray 5L	151.71
EFT72313	08.11.2019	Aquatic Services WA Pty Ltd	WRP - Supply One Prominent Ph Probe & One Prominent Cap With Gel Kit	913.00
EFT72314	08.11.2019	Accurate Flooring Pty Ltd t.as Karratha Carpet Court	KTA Terminal - Replace Missing Tiles To Floor Male Toilet	206.25
EFT72315	08.11.2019	Arrow Tyre Distributors	Plant Repairs - Various	962.50
EFT72316	08.11.2019	Fuzz Digital (Daniel Fowler)	TYS - Media Services, 22.08.2019 to 26.09.2019 for Skillz Sessionz	1,800.00
EFT72317	08.11.2019	BOC Limited	Workshop Consumables	92.46
EFT72318	08.11.2019	Bunzl Ltd	Stock - Wypall X-60 Pop Up Wipes (Box/130)	106.15
EFT72319	08.11.2019	BC Lock & Key	Footpath Lighting - 102x City 334 Padlocks Coded, Tambrey Pavilion - Replace Cleaners Cupboard Lock, REAP - Service Lockwood Egress Bar	9,567.69
EFT72320	08.11.2019	Burkeair Pty Ltd t/as BSA Maintain	Cancelled Payment	0.00
EFT72321	08.11.2019	Bez Engineering	Plant - Flat Top Trailer Fabricate & Fit Third	4,593.60
EFT72322	08.11.2019	Benara Nurseries	KTA Admin - Vinca Heatwave Mix ST	235.24
EFT72323	08.11.2019	Beacon Equipment	Plant - Carrying Ring	17.50
EFT72324	08.11.2019	Bin Bombs Pty Ltd	Stock - Bin Bomb Odour Granules (10kg)	1,429.45
EFT72325	08.11.2019	BB Landscaping WA Pty Ltd	Staff Housing - Reticulation Upgrade To Front And Rear Gardens	2,970.00
EFT72326	08.11.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Coffee Pods	393.60
EFT72327	08.11.2019	Cleverpatch Pty Ltd	Libraries - School Holiday Program Supplies October 2019	261.11
EFT72328	08.11.2019	Command IT Services	Security Alarm Monitoring Oct 2019	203.50
EFT72329	08.11.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs - Rates & Sundry Debtors	1,848.00

Chq/EFT	Date	Name	Description	Amount
EFT72330	08.11.2019	CNW Pty Ltd	Millar Close Park & Pt Samson Park - Conduit MD Rigid PVC 32mm x 4M Grey	992.64
EFT72331	08.11.2019	Department Of Biodiversity Conservation & Attractions	KTVC Merchandise - 35 Bush Books from WA Naturally Selection	116.25
EFT72332	08.11.2019	Daysafe Training & Assessing	Training - Confined Space & Gas Testing	2,875.00
EFT72333	08.11.2019	Dibsys Gardening Services Pty Ltd	Staff Houses - Garden Maintenance and Tidyup - Oct 2019	374.00
EFT72334	08.11.2019	Cassandra Doyle t/as The Space Karratha	KTA Safety & Security - Wellness in the Workplace Guest Speaker - Session 1	600.00
EFT72335	08.11.2019	E & MJ Rosher Pty Ltd	Plant Repairs - Various	93.80
EFT72336	08.11.2019	Parker Hannifin (Australia) Pty Ltd	Parts for Plant Repairs	9.83
EFT72337	08.11.2019	Elgas Ltd	Hearson Cove BBQ's - Supply 5 x 9.0 KG LPG Gas Cylinders	372.63
EFT72338	08.11.2019	ecoJarrah	Soft-Fall Jarrah Woodchip	1,418.34
EFT72339	08.11.2019	Engineering Technology Consultants Trust	Dampier Palms Development - Additional Contract Administration	2,290.75
EFT72340	08.11.2019	E-Precision Laboratory Pty Ltd	Laboratory Material Testing	3,905.00
EFT72341	08.11.2019	Farinosi & Sons Pty Ltd	Town Centre / Signing - 8201568 - Drill Set 29 Pce Frost IMP	59.97
EFT72342	08.11.2019	Funtastic Ltd T/a Madman Entertainment	REAP - Cinema: The Australian Dream 6th October	385.00
EFT72343	08.11.2019	Focus Banners Pty Limited	Arts & Culture Program - Christmas in the Pilbara Christmas Lights Comp Banner Mesh	479.60
EFT72344	08.11.2019	Fuji Xerox Businessforce Pty Limited	Annual Rate Notice & Instalment Notices x 3 - 2019/2020	2,259.69
EFT72345	08.11.2019	Globe Australia Pty Ltd	Stock - Advion Ant Gel	193.60
EFT72346	08.11.2019	Galaxy Beads	TYS - Beading Supplies School Holiday Program	200.00
EFT72347	08.11.2019	Handy Hands Pty Ltd	Millar's Well & Roebourne Ovals - Spray All Broadleaf Weeds In Turf With Follow Up Treatment, Dampier Hwy - Weed Spraying, Stock - Fertiliser 20L	5,204.00
EFT72348	08.11.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Searipple Lookout - Watering of 480 Plants, Staff Housing - Pool Services	1,051.60
EFT72349	08.11.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware - Various Minor Maintenance Works	2,962.57
EFT72350	08.11.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	Endpoint Hardware - Ranger Trial Android Mobile Phone	408.00
EFT72351	08.11.2019	The Inspired Mark (atf The Miller Family Trust)	REAF 2019 - MC for REAF Launch 22/09/2019 4-8pm	1,250.00
EFT72352	08.11.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings - 01/09/2019 - 15/09/2019	1,171.82
EFT72353	08.11.2019	JSS Logistics	Pick up Accessible Toilet from Cossack and deliver to Port Walcott Yacht Club Saturday 14th September	440.00
EFT72354	08.11.2019	James Bennett Pty Limited	Libraries - New Resources	439.41
EFT72355	08.11.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,580.00
EFT72356	08.11.2019	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Stock - A/C Filter Set of 2 (JCB 332/F8191)	146.83

Chq/EFT	Date	Name	Description	Amount
EFT72357	08.11.2019	Keyspot Services	TBW - Spare Keys For Kiosk Roller Door & 3 Till Draws In Kitchen	95.40
EFT72358	08.11.2019	Karratha Veterinary Hospital	Animal Control	36.70
EFT72359	08.11.2019	Komatsu Australia Pty Ltd	Plant Repairs - Various	356.53
EFT72360	08.11.2019	Karratha Automotive Group - KAG	Parts for Plant Repairs	75.46
EFT72361	08.11.2019	Kennards Hire Pty Limited	Dry Hire - Machinery (Various)	1,751.00
EFT72362	08.11.2019	Keogh Bay Consulting Pty Ltd	Community Programs - 25% Payment On Completion Of Stage 3 & 4 Roebourne Services	21,780.00
EFT72363	08.11.2019	Landgate	Valuation Expense - Jun-Aug 2019	1,146.85
EFT72364	08.11.2019	L3 Communications Australia Pty Ltd	KTA Airport - PM Service Agreement for the Screening Equipment 01/10/19 to 31/10/2019	6,937.98
EFT72365	08.11.2019	MM Electrical Merchandising	Footpath Works - Lid Steel for Type 66 Pit	126.50
EFT72366	08.11.2019	Mandalay Technologies Pty Ltd	Annual Licences - Subscription License and Support Year 1 of 3 Waste Facility and Tip Shop	34,129.59
EFT72367	08.11.2019	Trustee For Mcphail Family Trust	Provision Of Graffiti Removal Services - Programmed Works Oct 2019	6,655.00
EFT72368	08.11.2019	NBS Signmakers	Directional Chevrons - Supply Of 1800mm x 300mm x 1.6mm, Traffic/Street Signage - Various	8,288.50
EFT72369	08.11.2019	North West Quarries Pty Ltd	Bulgarr Oval - Red Hill Coarse Sand 24T Delivered to CofK Operations Centre	1,088.40
EFT72370	08.11.2019	Octagon Lifts Pty Ltd	KTA Terminal - Supply 2 Control Relay Contactors For The Non Operational Lift	395.49
EFT72371	08.11.2019	Onyx Events - Onyx Group WA Pty Ltd	Cancelled Payment	0.00
EFT72372	08.11.2019	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,780.57
EFT72373	08.11.2019	Hanson Construction Materials Pty Ltd	Back Beach Boat Ramp Maintenance - 3 mtrs3 of 5% Cement Stabilised Sand	717.75
EFT72374	08.11.2019	Printsync Norwest Business Solutions	Printing / Photocopier Charges - Various	657.79
EFT72375	08.11.2019	Repco Auto Parts	7 Pin Trailer Connector & Hand Cleaner Stock	126.26
EFT72376	08.11.2019	Roebourne Dingo Hire	Roebourne Info Bay - Watering Of Trees Weekly For 8 Weeks	4,400.00
EFT72377	08.11.2019	Richose Pty Ltd	Parts for Plant Repairs	1,102.38
EFT72378	08.11.2019	Rexel Electrical Supplies Pty Ltd	ClearScada Annual Service and Support	3,854.40
EFT72379	08.11.2019	Run Energy Pty Limited	7 Mile Waste - Landfill Gas Resource Assessment	3,850.00
EFT72380	08.11.2019	Reece Pty Ltd	Stock - Reticulation Parts for Repairs	15,483.28
EFT72381	08.11.2019	Statewide Bearings	Parts for Plant Repairs	251.66
EFT72382	08.11.2019	Kmart Karratha	WCH - Office Material & Stationery, IPC - Sock Stock, IPC - Toys for Baby Play Area, TBW - Program Supplies	1,631.30
EFT72383	08.11.2019	Sunstone Design	Staff Housing - Replace Vertical Blind Tracks	568.30
EFT72384	08.11.2019	Sodexo	28 Acacia Place Wickham - Rents	1,516.67
EFT72385	08.11.2019	Solcomm Pty Ltd	Broadband Wireless Network Upgrade - Phase 1- Per RFT 22-18/19, Update core network links to dual-core	30,198.46
EFT72386	08.11.2019	Sony Pictures Releasing	REAP Cinema - Angry Birds 28th & 30th Sept	584.10
EFT72387	08.11.2019	Seaview Orthotics	Stock - Litter Picker (Ranger Max)	181.35
EFT72388	08.11.2019	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	3,883.99
EFT72389	08.11.2019	Stainless Creation Pty Ltd	Karratha Communication Radio Hill - Fabricate Weld and Paint Platform	2,772.00
EFT72390	08.11.2019	Trugrade Pty Ltd	Stock - Cleaning Cloths Yellow 38 x 38cm (Pack 12)	236.15

Chq/EFT	Date	Name	Description	Amount
EFT72391	08.11.2019	Schneider Electric Buildings Aust. Pty Ltd	KLP - Extension of Maintenance Service for installation of PME	3,168.18
EFT72392	08.11.2019	Steve Trevurza T/as Pilbara Shade Sails	WRP - Repair Tears Within Shade Cloth	660.00
EFT72393	08.11.2019	Trasan Contracting Pty Ltd	Wickham Bistro - Remedial Works as per RFQ, KLP - Resecure Hand Basin to Wall	10,449.15
EFT72394	08.11.2019	IF Foundation	2019 Cossack Art Awards - Cossack Family Day, Indigenous Artist Showcase	1,354.00
EFT72395	08.11.2019	Tourism Council Western Australia	2019 Tourism Council WA Gala Dinner - 10/11/19	199.00
EFT72396	08.11.2019	Turf Guru Landscapes Pty Ltd	Quarter Hotel Site - Additional Staff Hours To Complete Retic Works, Pt Samson Park - Irrigation Works	14,080.00
EFT72397	08.11.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising - Various	1,554.30
EFT72398	08.11.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Line Marking - Newly Laid Asphalt Overlays Baynton Dr Degrey Pl & Pegs Creek Oval Carpark	13,153.80
EFT72399	08.11.2019	Totally Workwear	Stock - Uniforms	6,315.35
EFT72400	08.11.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Turf Renovations - Various Ovals	76,678.80
EFT72401	08.11.2019	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Stock - Urbanstone Karratha Milled Finish pavers	782.40
EFT72402	08.11.2019	Karratha Timber & Building Supplies	General Hardware - Various Minor Maintenance Works	953.75
EFT72403	08.11.2019	Village Roadshow Pty Ltd	REAP CINEMA - Joker 17/10/2019 to 23/10/2019	3,371.76
EFT72404	08.11.2019	Woolworths Group Limited	TBW, WRP - Food & Supplies Needed for Progaming, REAP - Kitchen Amenities, RAC - Icy Poles Stock	2,525.55
EFT72405	08.11.2019	Wormald Australia Pty Ltd	Plant - 20L Drum AFFF 6%	286.00
EFT72406	08.11.2019	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Staff Housing - Roof Repairs (Various), WRP Bistro - Repair Damaged Kitchen Door, Roebourne Library - Install Spy Hole in Door, REAP Library - Install Large Hooks, Admin Annex - Hang Pictures, Tambrey Toilets - Install Sharps Containers	22,103.11
EFT72407	08.11.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental & Service Charges for Water	66.00
EFT72408	08.11.2019	Wajon Publishing Company (Johannes E & Donna M Wajon)	Merchandise Expenses - 10 Colour Guide To Spring Wildflowers Of WA	142.00
EFT72409	08.11.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	189.60
EFT72410	08.11.2019	G Bailey	Reimbursement for Car Mileage	739.50
EFT72411	08.11.2019	C Adams	Reimb Utilities as Per Employment Contract	426.00
EFT72412	08.11.2019	B Burrough	Swimming Pool Insp Fee - Reimbursement As Building Permit Required	170.00
EFT72413	08.11.2019	R Hall	Cancelled Payment	0.00
EFT72414	08.11.2019	C Jackson	Reimbursement - Meet the Street Event 58 Mantaray Loop - 31/10/2019	100.00
EFT72415	08.11.2019	P Long	Reimbursements - Travel Accommodation 24/10/2019	75.00
EFT72416	08.11.2019	F Mafuriramwa	KTA - Lost Ticket Fee 03/10/2019	160.00
EFT72417	08.11.2019	Sodexo Remote Sites	Refund Credit Balance Debtor Acc U012	124.63
EFT72418	08.11.2019	B Silcox	Refund - Lost Ticket Fee 03/10/2019	117.00
EFT72419	08.11.2019	K Seda	Refund - Lost Ticket Fee 23/10/2019	160.00

Chq/EFT	Date	Name	Description	Amount
EFT72420	15.11.2019	Horizon Power	Electricity Usage Charges	176.74
EFT72421	15.11.2019	Foxtel For Business	KLP - Business Premium Charges November 2019	210.00
EFT72422	15.11.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Water Refill Bottles	55.00
EFT72423	15.11.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Water Refill Bottles	31.05
EFT72424	15.11.2019	Construction Training Fund (CTF)	CTF Receipts - October 2019	27,833.60
EFT72425	15.11.2019	Brooks Hire Service Pty Ltd	7 Mile - Dry Hire Of 40 Tonne Moxy	1,161.60
EFT72426	15.11.2019	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - October 2019	20,306.77
EFT72427	15.11.2019	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	Nickol Bay Bush Fire Brigade - Electrical Works	4,130.21
EFT72428	15.11.2019	Cape Australia Onshore Pty Ltd	Refund - Overpayment on PUPP Account	3,766.74
EFT72429	15.11.2019	M Gibson	2019 Cossack Art Sales - Green Sea Turtle	350.00
EFT72430	15.11.2019	International Speakers Group Pty Ltd	2019 Annual Community Sports Awards Guest Speaker Final Payment	5,441.15
EFT72431	15.11.2019	Karratha Gymnastics Club Inc	2019/20 Biannual Community Grant Scheme - 30% Progress	8,428.20
EFT72432	15.11.2019	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Intelligence Services Sep 2019	2,035.00
EFT72433	15.11.2019	303 Mullenlowe Australia Pty Ltd	Place Branding - Additional Advertising Scope Year 1 Activities	25,231.14
EFT72434	15.11.2019	Move Your Body Studio - Empowering Families	Community Biannual Grant Scheme - School Readiness 30% Progress Payment	9,495.00
EFT72435	15.11.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Turf renovations – Various Ovals	84,331.90
EFT72436	15.11.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT72437	15.11.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	150.00
EFT72438	15.11.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT72439	15.11.2019	A D'Cunha (Mortgage Account)	Home Ownership Allowance	500.00
EFT72440	15.11.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT72441	15.11.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT72442	15.11.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT72443	15.11.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT72444	15.11.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT72445	15.11.2019	Maxxia Pty Ltd	Payroll deductions	34,825.32
EFT72446	15.11.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT72447	15.11.2019	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT72448	15.11.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00

Chq/EFT	Date	Name	Description	Amount
EFT72449	15.11.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT72450	22.11.2019	Australian Taxation Office	Payroll deductions	295,347.00
EFT72451	22.11.2019	Child Support Agency	Payroll deductions	1,850.19
78628	05.11.2019	City Of Karratha	Cancelled Cheque	0.00
78629	08.11.2019	City Of Karratha	Investment - Muni Funds Bankwest TD (5 months)	3,500,000.00
78630	18.11.2019	Mackenzie King	2019 Walkington Award Recipient	5,000.00
DD36170.1	30.10.2019	Wa Super (Formerly Walgsp)	Payroll deductions	94,343.34
DD36170.10	30.10.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,529.38
DD36170.11	30.10.2019	Rest Superannuation	Superannuation contributions	4,154.54
DD36170.12	30.10.2019	HostPlus Superannuation	Payroll deductions	10,425.21
DD36170.13	30.10.2019	CBA Superannuation Savings Account	Superannuation contributions	1,234.77
DD36170.14	30.10.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	400.63
DD36170.15	30.10.2019	JR Superannuation Fund	Superannuation contributions	476.64
DD36170.16	30.10.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	148.71
DD36170.17	30.10.2019	ANZ Smart Choice Super	Superannuation contributions	1,971.44
DD36170.18	30.10.2019	Essential Super	Superannuation contributions	575.16
DD36170.19	30.10.2019	QSUPER	Superannuation contributions	818.25
DD36170.2	30.10.2019	Hesta Superannuation	Payroll deductions	2,635.78
DD36170.20	30.10.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD36170.21	30.10.2019	Prime Super	Superannuation contributions	731.70
DD36170.22	30.10.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	549.55
DD36170.23	30.10.2019	Superwrap Personal Super Plan	Superannuation contributions	1,190.22
DD36170.24	30.10.2019	BT Business Super	Superannuation contributions	925.81
DD36170.25	30.10.2019	Commonwealth Bank Group Super	Superannuation contributions	156.93
DD36170.26	30.10.2019	AMG Super	Superannuation contributions	507.68
DD36170.27	30.10.2019	Christian Super	Superannuation contributions	371.14
DD36170.28	30.10.2019	MLC Wrap Super	Superannuation contributions	850.73
DD36170.29	30.10.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,689.59
DD36170.3	30.10.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD36170.30	30.10.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.72
DD36170.31	30.10.2019	Cbus	Superannuation contributions	1,940.51
DD36170.32	30.10.2019	Catholic Super & Retirement Fund	Payroll deductions	670.86
DD36170.33	30.10.2019	Commonwealth SuperSelect	Superannuation contributions	480.74
DD36170.34	30.10.2019	Macquarie Wrap Super Manager	Payroll deductions	2,063.08
DD36170.35	30.10.2019	Care Super	Superannuation contributions	473.72
DD36170.36	30.10.2019	Public Sector Superannuation Fund	Superannuation contributions	173.22

Chq/EFT	Date	Name	Description	Amount
DD36170.37	30.10.2019	Russell Supersolution Master Trust	Superannuation contributions	95.83
DD36170.38	30.10.2019	BT Super For Life	Superannuation contributions	1,232.51
DD36170.39	30.10.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD36170.4	30.10.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,752.92
DD36170.40	30.10.2019	AMP SignatureSuper	Superannuation contributions	492.81
DD36170.41	30.10.2019	Asgard Superannuation	Superannuation contributions	48.61
DD36170.42	30.10.2019	Twusuper	Superannuation contributions	467.50
DD36170.43	30.10.2019	AMP Superleader	Superannuation contributions	848.70
DD36170.44	30.10.2019	Intrust Super Fund	Superannuation contributions	466.33
DD36170.45	30.10.2019	Netwealth Superannuation	Payroll deductions	1,580.58
DD36170.46	30.10.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD36170.47	30.10.2019	BT Funds Management	Superannuation contributions	685.04
DD36170.48	30.10.2019	MLC Super Fund	Superannuation contributions	77.77
DD36170.49	30.10.2019	EQUIPSUPER	Superannuation contributions	305.54
DD36170.5	30.10.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD36170.50	30.10.2019	TOM & KIM WALSH SUPER FUND	Superannuation contributions	15.80
DD36170.51	30.10.2019	Statewide Superannuation Trust	Superannuation contributions	301.34
DD36170.52	30.10.2019	Energy Industries Superannuation Fund	Superannuation contributions	107.80
DD36170.53	30.10.2019	Sunsuper Pty Ltd	Payroll deductions	3,085.42
DD36170.54	30.10.2019	Australian Super	Payroll deductions	11,893.15
DD36170.55	30.10.2019	Tasplan	Superannuation contributions	456.75
DD36170.56	30.10.2019	First State Super	Superannuation contributions	790.14
DD36170.6	30.10.2019	BT Panorama Superannuation	Superannuation contributions	664.61
DD36170.7	30.10.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	637.12
DD36170.8	30.10.2019	SLOS Super Fund	Superannuation contributions	592.92
DD36170.9	30.10.2019	AMP Super Directions Fund	Superannuation contributions	261.86
DD36258.1	13.11.2019	Wa Super (Formerly Walgsp)	Payroll deductions	91,694.87
DD36258.10	13.11.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,450.22
DD36258.11	13.11.2019	Rest Superannuation	Superannuation contributions	3,999.98
DD36258.12	13.11.2019	HostPlus Superannuation	Payroll deductions	10,723.20
DD36258.13	13.11.2019	CBA Superannuation Savings Account	Superannuation contributions	1,301.68
DD36258.14	13.11.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	423.83
DD36258.15	13.11.2019	JR Superannuation Fund	Superannuation contributions	479.64
DD36258.16	13.11.2019	ANZ Smart Choice Super	Superannuation contributions	1,971.44
DD36258.17	13.11.2019	Essential Super	Superannuation contributions	574.24
DD36258.18	13.11.2019	QSUPER	Superannuation contributions	634.90
DD36258.19	13.11.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD36258.2	13.11.2019	Hesta Superannuation	Payroll deductions	3,165.58
DD36258.20	13.11.2019	Prime Super	Superannuation contributions	752.53

Chq/EFT	Date	Name	Description	Amount
DD36258.21	13.11.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	548.25
DD36258.22	13.11.2019	BT Business Super	Superannuation contributions	925.81
DD36258.23	13.11.2019	Superwrap Personal Super Plan	Superannuation contributions	1,099.20
DD36258.24	13.11.2019	Commonwealth Bank Group Super	Superannuation contributions	174.99
DD36258.25	13.11.2019	AMG Super	Superannuation contributions	507.68
DD36258.26	13.11.2019	Christian Super	Superannuation contributions	526.57
DD36258.27	13.11.2019	MLC Wrap Super	Superannuation contributions	850.73
DD36258.28	13.11.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,689.59
DD36258.29	13.11.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.28
DD36258.3	13.11.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD36258.30	13.11.2019	Cbus	Superannuation contributions	1,940.50
DD36258.31	13.11.2019	Catholic Super & Retirement Fund	Payroll deductions	670.86
DD36258.32	13.11.2019	Commonwealth SuperSelect	Superannuation contributions	480.74
DD36258.33	13.11.2019	Care Super	Superannuation contributions	467.87
DD36258.34	13.11.2019	Macquarie Wrap Super Manager	Payroll deductions	2,063.08
DD36258.35	13.11.2019	Public Sector Superannuation Fund	Superannuation contributions	161.27
DD36258.36	13.11.2019	Russell Supersolution Master Trust	Superannuation contributions	149.99
DD36258.37	13.11.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	111.82
DD36258.38	13.11.2019	BT Super For Llife	Superannuation contributions	1,177.62
DD36258.39	13.11.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD36258.4	13.11.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,154.35
DD36258.40	13.11.2019	AMP SignatureSuper	Superannuation contributions	492.81
DD36258.41	13.11.2019	Asgard Superannuation	Superannuation contributions	77.77
DD36258.42	13.11.2019	Twusuper	Superannuation contributions	467.50
DD36258.43	13.11.2019	AMP Superleader	Superannuation contributions	848.70
DD36258.44	13.11.2019	Intrust Super Fund	Superannuation contributions	469.91
DD36258.45	13.11.2019	Netwealth Superannuation	Payroll deductions	1,580.58
DD36258.46	13.11.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD36258.47	13.11.2019	BT Funds Management	Superannuation contributions	663.72
DD36258.48	13.11.2019	MLC Super Fund	Superannuation contributions	152.77
DD36258.49	13.11.2019	EQUIPSUPER	Superannuation contributions	215.26
DD36258.5	13.11.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD36258.50	13.11.2019	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	90.27
DD36258.51	13.11.2019	Statewide Superannuation Trust	Superannuation contributions	402.57
DD36258.52	13.11.2019	Unisuper	Superannuation contributions	394.25
DD36258.53	13.11.2019	Sunsuper Pty Ltd	Payroll deductions	3,691.97
DD36258.54	13.11.2019	Australian Super	Payroll deductions	11,526.35

Chq/EFT	Date	Name	Description	Amount
DD36258.55	13.11.2019	Tasplan	Superannuation contributions	456.75
DD36258.56	13.11.2019	First State Super	Superannuation contributions	790.14
DD36258.6	13.11.2019	BT Panorama Superannuation	Superannuation contributions	619.30
DD36258.7	13.11.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	637.12
DD36258.8	13.11.2019	SLOS Super Fund	Superannuation contributions	592.92
DD36258.9	13.11.2019	AMP Super Directions Fund	Superannuation contributions	252.39
DD36276.1	13.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	324.96
DD36278.1	13.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	85.25
DD36280.1	13.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	130.55
DD36283.1	13.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	184.71
				11,551,303.25

Payroll

23.10.2019	City of Karratha	Wages	2,711.15
31.10.2019	City of Karratha	Payroll - F/N Ending: 30/10/2019	801,722.80
14.11.2019	City of Karratha	Payroll - F/N Ending: 13/11/2019	806,821.04
			1,611,254.99

Credit Cards

DD36307.1	1/10/2019	Ximble	REAP Staff Rostering System October	351.74
DD36307.1	1/10/2019	Ibis Styles East Perth	Accommodation for MGR COMM FAC PLWA Conference Perth	408.00
DD36307.1	1/10/2019	Ibis Styles East Perth	Reimbursement for Private Accommodation MGR COMM FAC	204.00
DD36307.1	1/10/2019	Premier Event Concept	Conference fees for Mgr City Growth National Economic Development Conference	1335.37
DD36307.1	1/10/2019	Facebook	REAP advertising + FX fee	30.90
DD36307.1	9/10/2019	Nanutarra Roadhouse	Fuel for Airport Mgr	96.40
DD36307.1	11/10/2019	Overlander Roadhouse	Fuel for Airport Mgr	40.07
DD36307.1	14/10/2019	Shark Bay Fuel Fishing	Fuel for Airport Mgr	52.71
DD36307.1	14/10/2019	Nanutarra Roadhouse	Fuel for Airport Mgr	68.22
DD36307.1	24/10/2019	Target Karratha	Airport Christmas Trees/Decorations	507.00
DD36307.1	15/10/2019	Mindbody	Fitness Programs WRP	125.00
DD36307.1	18/10/2019	Harvey Norman	Goods for KLP	75.00
DD36307.1	21/10/2019	Mood Media	Music for Group Fitness	66.00
DD36307.1	28/10/2019	Swan Taxi	Taxi fare for Mgr Comm Fac PLWA Conference Perth	49.56
DD36307.1	18/10/2019	Virgin	Travel for Fleet Supervisor to attend training in Perth	560.00
DD36307.1	21/10/2019	Virgin	Fleet Supervisor to pay 50% flight cost as per CH11 Policy provision for tacking on leave	549.00
DD36307.1	19/10/2019	Dominos Pizza	Catering for Council Elections 19 October 2019	124.45
DD36307.1	21/10/2019	IPWEA	Registration Fleet Supervisor training in Perth	434.50
DD36307.1	23/10/2019	ASIC	Historical company search	17.00
DD36307.1	23/10/2019	ASIC	Historical company search	34.00
DD36307.1	28/10/2019	Infoma	Registration SPI Director to attend Pilbara Summit in Perth	1210.00
DD36307.1	22/08/2019	Catch Pro	Darwins Grip required as PPE	129.00
DD36307.1	22/08/2019	Catch Pro	Shipping Costs of PPE Purchase	20.00
DD36307.1	28/10/2019	Westpac	Annual Card Fee (new cardholder)	43.33
DD36307.1	25/10/2019	Karratha Airport	Parking Fees Travel To Perth Meeting DPLH 24/10/2019	34.00
DD36307.1	30/09/2019	Novotel	Accomm Perth DIR DS Meeting DPLH 25/09/2019	335.81

Chq/EFT	Date	Name	Description	Amount
DD36307.1	3/10/2019	WA Police	Renewal City of Karratha Corporate Firearm Licence	128.00
DD36307.1	24/10/2019	International On The Water	Accomm Perth DIR DS Meeting DPLH 24/10/2019	140.00
DD36307.1	24/10/2019	International On The Water	Accomm Surcharge	2.10
DD36307.1	30/09/2019	WA Government DMIRS	WorkSAFE initial registration application for Air Compressor located at 7 Mile Waste Facility	113.40
DD36307.1	23/10/2019	Freddie Wimpoles	Dinner while attending Melbourne Waste Expo 23-24 Oct 2019 - Mgr City Services	32.42
DD36307.1	24/10/2019	Melbourne Convention	Breakfast while attending Melbourne Waste Expo 23-24 Oct 2019 - Mgr City Services	11.00
DD36307.1	25/10/2019	Crown Melbourne	Lunch while attending Melbourne Waste Expo 23-24 Oct 2019 - Mgr City Services	35.50
DD36307.1	25/10/2019	Melbourne Convention	Breakfast while attending Melbourne Waste Expo 23-24 Oct 2019 - Mgr City Services	13.00
DD36307.1	25/10/2019	Exhibition Centre	Lunch while attending Melbourne Waste Expo 23-24 Oct 2019 - Mgr City Services	21.50
				7397.98

Total Payments: 13,169,956.22

11 COMMUNITY SERVICES

11.1 ESTABLISHMENT OF YOUTH ADVISORY GROUP

File No:	CS.8
Responsible Executive Officer:	Director Community Services
Reporting Author:	Youth Services Coordinator
Date of Report:	21 November 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Youth Advisory Group – Draft Terms of Reference

PURPOSE

For Council to consider the establishment of a Youth Advisory Group (YAG).

BACKGROUND

The Youth Strategy identifies initiatives to be implemented, including the integration of youth consultation into the City's decision making processes through the establishment of a YAG.

The focus of a YAG would be to achieve outcomes identified in the Youth Strategy 2019-2024, specifically:

- Priority Area: Empowerment and Advocacy
 - Outcome 1: Youth have mechanisms to be heard on issues and decisions that affect them;
 - Outcome 2: Youth are advocated for and their best interests are positively represented;
 - Outcome 3: Youth have opportunities for capacity building in regard to youth advocacy; and
 - Measure: Youth Advisory Group is in place, active, and has Councillor participation.

The aim of the YAG is to create a mutually respectful partnership with young people in the City of Karratha, and provide a mechanism whereby young people's ideas, skills, perspectives and contributions are valued.

It is recommended that the structure below is implemented for the YAG as it provides a diverse representation of young people as well as Councillors and City staff.

- Up to 7 young people:
 - 2 x 11-13yrs
 - 3 x 14-18yrs
 - 2 x 19-24yrs
 (representing eastern & western corridor townships)
- Up to 3 Elected Council Members;
- Director Community Services;
- Manager Community Programs;
 - Coordinator Youth Services or proxy; and
 - Up to 3 co-opted members*.

The City acknowledges youth involvement currently occurs in the region and aims to continue to work in collaboration with other organisations including:

- Karratha Senior High School Student Council;
- St. Luke’s College student leaders;
- PCYC Roebourne and Yaandina Community Services (Roebourne youth leadership program);
- Robe River Kuruma Aboriginal Corporation (RRKAC) Aboriginal Youth Council;
- Pilbara Aboriginal Youth Council; and
- headspace Pilbara Youth Reference Group

It is proposed that youth nominations be sought publicly via a communications strategy, including targeting local schools and youth sector agencies. Nominations would include an expression of interest form that will ask the applicant to provide relevant personal information. Consent will be required for nominees under 18 years of age. Nominations received will undergo a selection process, including interviews. It is proposed that Officers conduct this process.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, cultural & wellbeing issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Council was provided a briefing on the proposed establishment of the YAG in October 2019.

Consultation has taken place between the Executive Management Team, Community Services Directorate Managers, Coordinators and Officers regarding the establishment of the YAG.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform, consult and involve occurred as follows:

Who	How	When	What	Outcome
Karratha Senior High School (KSHS) Principal	In person	October 2019	Supportive of the establishment of YAG and interested in working collaboratively particularly with existing Student Council.	City Youth Services to work closely with KSHS Student Council and staff to seek suitable nominations for YAG.
St. Luke’s College (SLC) Principal	In person	October 2019	Interested in assisting in identification of youth representatives, supportive of YAG establishment. Interested in working collaboratively to determine operations and functionality of YAG alongside existing advisory councils and leadership groups.	City Youth Services to work closely with SLC to identify and seek suitable nominations for YAG.
RRKAC Youth Development Officer	In person	October 2019	RRKAC are in the process of developing a regional Pilbara-wide Aboriginal Youth Council (PAYC). RRKAC interested in working collaboratively to determine the functionality of the YAG alongside existing council/s.	City Youth Services to work closely with RRKAC and PAYC to seek suitable nominations for YAG.

Regional Youth Stakeholders Network (RYSN)	In person	Monthly throughout 2019	RYSN members supportive of YAG establishment. Members and agencies including headspace Pilbara, Yaandina Community Services and PCYC Roebourne will support identification of youth representatives for YAG.	City Youth Services will work closely with RYSN members and agencies throughout the YAG establishment and development process.
City of Cockburn (CofC)	Phone	Throughout 2019, approx. 4 phone calls	Have had a Youth Advisory Collective (YAC) for 15 years. Youth members apply online and utilise DocuSign where adult consent is required. CofC Community Engagement Strategy identifies youth as significant stakeholders as they make up a large proportion of the local population, and therefore all departments are required to consult with the YAC. YAC member attends citizen ceremonies and other public forums as an active community liaison promoting City's work related to youth. Members are volunteers, however food and sometimes vouchers are provided. Access to opportunities for youth is the major drawcard.	Investigating use of DocuSign and considering CofC application form in our process development. Consideration of incentives, drawcards and opportunities available to youth members.
City of Kalamunda	Phone	November 2019	Have had the Youth Action Kalamunda for 2 years. Registration-based via a form, self-nominations mostly. Function mainly to work on projects each school term, and plan events. Members receive a certificate of participation for their resume, and are eligible for a letter of reference.	Form sited and considered in our process development. Recognition of contributions considered for inclusion in CofK YAG Terms of Reference.

Additional online research undertaken explored various other state-wide mechanisms utilised to integrate youth consultation into decision making processes. This research has informed the development of the City's Youth Advisory Group. Organisations researched include:

- Youth Affairs Council of WA;
- City of Bayswater;
- Ministerial Youth Advisory Council;
- Department of Communities;
- Commissioner for Children and Young People;
- Shire of Mundaring; and
- City of Canning.

STATUTORY IMPLICATIONS

There are no statutory implications. YAG will have no statutory powers.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is existing budget for Youth Services operational requirements and any costs for this group will be met within that allocation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.c.2.2	Youth Services
Projects/Actions:	1.c.2.2.1	Develop and Implement Youth Services Strategic Plan

An initiative listed in the Youth Strategy 2019-2024 is to integrate youth consultation into the City’s decision making processes through the establishment of a Youth Advisory Group.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Identified need to work more with youth.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed the Youth Strategy 2019-2024.

The City of Karratha currently has six active Advisory Groups.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the establishment of a Youth Advisory Group and instructs Officers to:

1. _____
2. _____

CONCLUSION

Officers have developed a Draft Terms of Reference for the proposed establishment of a Youth Advisory Group and this is presented to Council for endorsement. Establishment of the Youth Advisory Group is a result of support from Council to integrate youth consultation into decision making processes via the Youth Strategy 2019-2024 initiatives.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the establishment of the Youth Advisory Group;
2. **ADOPT** the Terms of Reference for Youth Advisory Group as contained in Attachment 1;
3. **APPOINT** Council representation to the Youth Advisory Group for a two year term expiring October 2021:

Up to three (3) Councillors – _____, _____; and _____;
4. **ENDORSE** the process to appoint up to seven (7) young Community Members to the Youth Advisory Group as follows:
 - a) Advertise locally for expressions of interest for a two week period;
 - b) Applicants shortlisted based on the aims and diversity set out in the Group's Terms of Reference;
 - c) Applications considered by Officers and recommendation to the Chief Executive Officer for appointment; and
 - d) Provide Information Report on outcome to Council at the first Council meeting following appointments.

11.2 BIENNIAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)

File No:	GS.66
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Engagement Coordinator
Date of Report:	3 December 2019
Applicant/Proponent:	Community Organisations
Disclosure of Interest:	TBA
Attachment(s)	Confidential – Summary of Biennial Community Grant Scheme 2019/2020 Applications

PURPOSE

For Council to consider providing financial assistance to community groups as per Council Policy CS06 - Community Grants and Contributions Schemes within the 2019/2020 budget.

BACKGROUND

Council supports community organisations through the provision of various grant schemes outlined in Policy CS06: Community Grants and Contributions Scheme. This report considers applications received for projects to be delivered in the 2020 calendar year.

Eligibility requirements for the Biennial Community Grant Scheme are:

- The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered;
- Organisations shall include, but are not limited to, sporting clubs, schools (parent and citizens' associations only), and community groups or individuals that have a focus on community needs with a social benefit;
- Organisations must be incorporated and provide evidence of current incorporation status and should they apply for equipment, a copy of their constitutions wind up clause; and
- Applications must demonstrate clear links to the City's Strategic Community Plan or a stated role in service or facility provision.

The grants were advertised on 5 August 2019 via local newspapers, City of Karratha website and Facebook page and sent via email from the City's community group contact database. The applications closed on Monday 7 October at 5pm.

A detailed summary of the applications is attached with the below information providing a snapshot of this round:

- Total applications received 20
- Total value of all projects \$1,059,893
- Total value requested \$545,146
- Total value recommended \$136,881

Officers evaluated submissions against the focus areas outlined in the Policy:

1. Finance (leverage of funds and available funding)
2. Sustainability (is the event/activity sustainable into the future? Will future funding from the City be required?)
3. Impact (reach of activity, wider community benefit)
4. Prior History (previous funding, level of engagement with the City of Karratha)
5. Capacity for Self Delivery (volunteer hours, organisation benefit)
6. Return Benefit to the City of Karratha and any Associated Partners

Each of the outlying townships of Dampier, Roebourne, Wickham and Point Samson have a sum of \$25,000 per township quarantined per round.

Officers have made a value for money assessment based on the information provided when assessing each application.

The table below summarises the Officers recommendations for funding allocation. Further detail is available in the confidential attachment to this report.

Recommended Applicant	Project Summary	Project Cost	Requested	Recommended	Notes
Karratha Community Garden	Operational costs: <ul style="list-style-type: none"> • Insurance • Post office box • Millars Well Co-Op Fees 	\$1,677	\$1,677	\$1,677	Reliable deliverers of projects.
Reach Us	TV advertising campaign and administrator wages.	\$52,030	\$28,380	\$28,380	New project. Good value for money.
Pitter Pat Productions	Staging 2020 musical at Red Earth Arts Precinct including: <ul style="list-style-type: none"> • Venue Hire • Staffing requirements • Equipment • Technical Services 	\$64,460	\$11,480	\$11,480	High quality productions previously delivered.
Karratha Biker's Association	Replacement of damaged club house fencing, post TC Veronica.	\$24,819	\$15,000	\$15,000	Council property. Demonstrated need.
Karratha Women's Place	2020 women's empowerment project including: <ul style="list-style-type: none"> • Marketing • Facilitator fees • Insurance 	\$30,118	\$11,397	\$8,379	Value for money.
Wangaba Roebourne Art Group	Employment of Indigenous Art Worker.	\$39,124	\$29,343	\$29,343	One off support.

Robe River Kuruma Aboriginal Corporation	2020 Aboriginal Youth Week Camp, and Pilbara Youth Report including: <ul style="list-style-type: none"> • Accommodation • Administrative costs • REAP venue hire 	\$41,761	\$18,261	\$14,000	High quality application and strong alignment to City's Youth focus. \$4k catering not funded.
Karratha Indoor Cricket Association	Installation of an electronic scoreboard.	\$12,590	\$12,590	\$12,590	Well engaged, good value for money.
Karratha Junior Rugby League Club	Host 2020 Junior Rugby State Championships in Karratha including: <ul style="list-style-type: none"> • Hire of ablution blocks • Officials uniforms • Facility hire • Travel for officials 	\$84,874	\$50,000	\$16,032	Excluding GPS line marker as already one available. Also excluding portable water stations
TOTAL RECOMMENDED				\$136,881	

Applications not recommended by Officers are as follows;

Applicant	Project Summary	Project Cost	Amount Requested	Notes
Move Your Body Studio**	Wages for a Family Support Coordinator.	\$73,814	\$50,000	Additional investigation required.
Move Your Body Studio**	Delivering a capacity building initiative & to support wages of workshop facilitators.	\$93,939	\$50,000	Critical documentation not included in application.
Wickham Community Association**	Event management of the annual Wickham Band Night.	\$221,480	\$41,382	Work with WAC directly in regards to City events in Wickham
Karratha Community Association	Event management for 2020 'Community Engagement Festival'	\$36,770	\$33,270	Work with KCA to explore better options for promotion and drive memberships
Move Your Body Studio	Wages of an Administration Officer.	\$75,154	\$50,000	Better value for money to contract facilitators rather than permanent staff.
Pitter Pat Productions	Purchase technical equipment, and a trailer.	\$58,378	\$31,978	No detail on the program aligned to equipment requirement.

Karratha Young Professionals	General event cost and purchasing a stage.	\$24,499	\$11,739	Adequate supporting documentation not supplied.
Robe River Kuruma Aboriginal Corporation	Wages for a Project Officer.	\$73,000	\$50,000	Other funding opportunities better suited.
North West Volleyball Association	Cost to compete in the Country State Championships.	\$28,741	\$28,741	Generally clubs fundraise to support out of region travel.
Karratha Equestrian Centre	Installation of solar lighting in main arena including: • Solar lighting kits Installation materials	\$22,665	\$19,905	Can access MOU funds in the first instance.
NOT RECOMMENDED			\$417,018	

**Officers recommend deferring this application and will work with the applicant to improve the submission for future consideration.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Biannual Community Grant Scheme providing significant funding assistance to the associated organisations.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place internally within the Community Programs team including liveability, arts development & events and engagement. Council have received a briefing on the current applications.

COMMUNITY CONSULTATION

Officers have liaised with each of the organisations to offer support and assistance in completing their applications. The community engagement team also facilitated three community grant-writing workshops in August 2019 outlining the steps to take to submit a high quality grant application.

Who	How	When	What	Outcome
Karratha Community and Sporting Groups	Interactive/Educative Workshops	21 Aug 2019	1 x Grant Writing Workshop	14 Attendees
Dampier Community and Sporting Groups	Interactive/Educative Workshops	20 Aug 2019	1 x Grant Writing Workshop	4 Attendees
Eastern Corridor Community and Sporting Groups	Interactive/Educative Workshops	22 Aug 2019	1 x Grant Writing Workshop	2 Attendees

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS06: Community Grants and Contributions Scheme applies. As this is the inaugural year of these grants a review of the policy and its application will be conducted upon completion of year one. Under the current policy, applicants are eligible to apply for operating costs including up to 75% of salary expenses.

FINANCIAL IMPLICATIONS

An amount of \$525,764 is budgeted for this scheme within the 2019/20 annual budget; to be distributed over two rounds.

Should Consider endorse the Officer’s recommendation the financial implications for FY 19/20 are as follows:

Total Allocation (19/20 FY)	\$525,764
Total Recommended Round 1 (May OCM)	\$260,764
Total Recommended Round 2 (Dec OCM)	\$136,881
Total Remaining	\$123,883

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.1.2 Community engagement
 Projects/Actions: 1.c.1.2.1 Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The risk is mitigated by the evaluation of the entities ability to appropriately expend the funding.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support the Officers recommendation there may be a negative response from community organisations.
Compliance	Low	The risk is mitigated by the requirement of a full project evaluation and acquittal upon completion. Should successful applicants fail to submit evaluation and acquittal documentation, funds are returned to the City of Karratha.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council provide funding to community groups via a competitive application process annually.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications, being:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Biannual Community Grant Scheme allocations as part of the 2020/2021 budget deliberations.

CONCLUSION

Applications have been received by various community and sporting organisations for the 2019/2020 Biannual Community Grant Scheme – Round 2. Officers have recommended an amount of \$136,881 be granted through this round of applications for Councils consideration.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the following applicants and CONSIDER financial support totalling \$136,881 for the Biannual Community Grant Scheme program in the 2019/2020 budget:

Recommended Applicant	Project Cost	Amount Requested	Amount Recommended
Karratha Community Garden	\$1,677	\$1,677	\$1,677
Reach Us	\$52,030	\$28,380	\$28,380
Pitter Pat Productions	\$64,460	\$11,480	\$11,480
Karratha Biker's Association	\$24,819	\$15,000	\$15,000
Karratha Women's Place	\$30,118	\$11,397	\$8,379
Wangaba Roebourne Art Group	\$39,124	\$29,343	\$29,343
Robe River Kuruma Aboriginal Corporation	\$41,761	\$18,261	\$14,000
Karratha Indoor Cricket Association	\$12,590	\$12,590	\$12,590
Karratha Junior Rugby League Club	\$84,874	\$50,000	\$16,032
TOTAL RECOMMENDED			\$136,881

11.3 ESTABLISHED COMMUNITY ACTIVITIES MEMORANDUM OF UNDERSTANDING (NON-STATUTORY DONATIONS)

File No: GS.70
Responsible Executive Officer: Director Community Services
Reporting Author: Community Engagement Coordinator
Date of Report: 22 November 2019
Applicant/Proponent: Dampier Community Association
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider providing financial assistance to the Dampier Community Association (DCA) within the 2019/2020 budget through a three-year Memorandum of Understanding (MOU).

BACKGROUND

Council supports community organisations through the provision of various grant schemes outlined in Policy CS06: Community Grants and Contributions Scheme.

The aim of the Established Community Events and Activities funding, is to provide community, sporting, cultural and not-for-profit service groups long-term financial assistance (maximum term of three years) for established annual community activities that are proven and valued.

The Dampier Community Association have requested a MOU for the Dampier Art Awards. A brief summary of the application is included below:

Recommended Applicant	Project Summary	Project Cost (over three years)	Amount Requested over a three year period	Amount Recommended
Dampier Community Association – Dampier Art Awards	The DCA are proposing to partner with a local events management firm to assist with the coordination and management of the Annual Dampier Art Awards. Recommended funding is to assist with expenses including: <ul style="list-style-type: none"> • Event coordination and management • Marketing • Photography • Judges fees 	\$77,096	\$59,096	\$44,355 <i>Funding not supported for prize money and venue hire (DCA received venue hire fees under the new management agreement at the Dampier Hub).</i>
TOTAL RECOMMENDED (annually)				\$14,785

Officers evaluated the submission against the focus areas:

Evaluation	Rating	Comments
Finance (leverage of funds and available funding)	Med	DCA have been successful in securing other sponsorship for this event and some fees are charged.
Sustainability (is the activity/event sustainable into the future? Will future funding from the City be required?)	Med	Has been reliant on funding from the City in the past but there is an opportunity to increase sponsorship from other areas and decrease project running costs.
Impact (reach of activity, wider community benefit);	High	This event forms a strong part of the art calendar and links well to the Cossack Art Awards.
Prior History (previous funding, level of engagement with the City of Karratha)	High	There is good engagement with the city on this project and it forms an integral part of the Arts Development program.
Capacity for Self Delivery (volunteer hours, organisation benefit)	Med	This is run by a volunteer organisation and there is an opportunity for increasing the volunteering component of this project.
Return Benefit to the City of Karratha and any Associated Partners	High	Aligns with the art development aims of the City. The City receives strong acknowledgement of its sponsorship of this program.

Through the evaluation process, Officers are recommending that Council support the application for a total of three years. Part of the evaluation and subsequent discussion with DCA identified that funding would not be offered for cash prizes, nor would venue hire charges be funded due to the new operational agreement between the City and DCA to operate the Dampier Community Hub.

The City of Karratha has supported the Dampier Art Awards for a number of years through, the Annual Community Association Development Scheme. Officers note the significance of the Dampier Art Awards and invite the DCA to work alongside the City to create a complementary program to the Cossack Art Awards.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the provision of significant funding assistance to the associated organisations.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place internally between the Community Engagement Team and relevant internal stakeholders.

COMMUNITY CONSULTATION

Officers have liaised with each of the community/sporting organisations to offer support and assistance in completing the applications. The community engagement team also facilitated three community grant-writing workshops in August 2019.

Who	How	When	What	Outcome
Karratha Community and Sporting Groups	Interactive/Educative Workshops	21 August 2019	1 x Grant Writing Workshop	14 Attendees
Dampier Community and Sporting Groups	Interactive/Educative Workshops	20 August 2019	1 x Grant Writing Workshop	4 Attendees
Eastern Corridor Community and Sporting Groups	Interactive/Educative Workshops	22 August 2019	1 x Grant Writing Workshop	2 Attendees

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS06 – Community Grants and Contributions Scheme applies. As this is the inaugural round of these grants a review of the policy and its application will be conducted upon completion of year one.

FINANCIAL IMPLICATIONS

A nominal amount of \$525,764 is budgeted for the Biannual Community Grant Scheme within the 2019/20 annual budget. Policy CS06 3.1 City of Karratha Biannual Community Grant Scheme stipulates:

“Annual Events and Activities: Council will consider requests from community and sporting organisations to apply for a Memorandum of Understanding, for funding for a maximum of three years, for established annual events and activities.”

Therefore, the financial implication for FY 19/20 is as follows:

Total Allocation (19/20 FY)	\$525,764
Total Recommended Round 1 (May OCM)	\$260,764
Total Recommended Round 2 (Dec OCM)	\$180,153
Total Recommended for MOU	\$14,785
Total Remaining	\$70,062

Should Council approve this recommendation it will need to consider funding the \$14,785 for year two and three of the MOU during subsequent annual budget processes.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.c.1.2	Community engagement
Projects/Actions:	1.c.1.2.1	Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The risk is mitigated by the evaluation of the entities ability to appropriately expend the funding
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support the Officers recommendation there may be a negative response from community organisations
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City of Karratha has supported the Dampier Art Awards for a number of years through various grant schemes.

The City has entered into MOUs previously with other community groups including the NorWest Jockey Club for the Roebourne Races carnival.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications, being:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Community Grant Scheme allocations as part of the 2020/2021 budget deliberations.

CONCLUSION

An application was received from the Dampier Community Association for a Memorandum of Understanding for the established community event, the Dampier Art Awards. Council may consider support towards the Dampier Art Awards for the inclusion in the 2019/2020 Annual Budget.

Officers have recommended an amount of \$14,785 per annum for three consecutive years be distributed to the Dampier Community Association through the execution of a Memorandum of Understanding.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. EXECUTE a memorandum of understanding for the Dampier Art Awards with the Dampier Community Association for three years; and**
- 2. ALLOCATE \$14,785 from the 2019/2020 Biannual Grant Scheme.**

12 DEVELOPMENT SERVICES

12.1 PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL DA18039 FOR WORKERS ACCOMMODATION - LOTS 23 & 38 THE ESPLANADE, DAMPIER

File No:	DA18039-AMD2
Responsible Executive Officer:	Director Development Services
Reporting Author:	Planner
Date of Report:	25 November 2019
Applicant/Proponent:	Taylor Burrell Barnett for Rio Tinto
Disclosure of Interest:	Nil
Attachment(s)	Amended Plan Set for Approval

PURPOSE

For Council to consider an application (DA18039-AMD2) to amend Development Approval DA18039 for Peninsula Palms on Lot 38 and Lot 23 The Esplanade, Dampier to account for minor modifications to the central facilities building and existing wet mess building.

BACKGROUND

Approved Development

Council resolved at its September 2018 Ordinary Council Meeting to approve DA18039 for the redevelopment and reopening of a workforce accommodation facility over portions of Lot 38 and Lot 23 The Esplanade, Dampier. The approved development comprises two separate components:

1. Landside Component (south of The Esplanade) commonly referred to as 'Peninsula Palms' approved for 10 years; and
2. Oceanside Component (north of The Esplanade) commonly referred to as 'Tin City' approved for 5 years.

The approval granted covers a two staged process to redevelopment:

Stage 1 - 188 rooms in Landside Component to be reopened. All 204 rooms in Tin City to be reopened.

Stage 2 - Balance 224 rooms in Landside Component to be reopened. 44 rooms in Tin City to be removed.

The approval is subject to 14 conditions including:

- A decommissioning and rehabilitation plan for Tin City being submitted to and endorsed by the City 6 months prior to expiry of the five year approval and being implemented within 12 months of occupancy ceasing;
- Stage 2 being completed within 12 months of Stage 1;
- 44 rooms being removed from Tin City within 12 months of the commencement of Stage 2;

- The Social Impact Management Plan being finalised prior to occupation;
- The stamped Landscape Plans being implemented and landscaping maintained; and
- The capacity of Rio Tinto's Dampier Waste Water Treatment Plant being demonstrated.

Council resolved at its May 2019 Ordinary Council Meeting to approve DA18039AMD1, an amendment to the original Development Approval by amending the number and location of rooms to be removed from the Oceanside component, modifying the façade treatments on the Landside component of the development and improving landscaping.

Proposed Amendments

On 30 October 2019, the City received an application to amend Development Approval DA18039. The applicant is not seeking to amend any conditions of approval. The application seeks the following amendments:

Existing Central Facilities Building

External:

- Modification of verandah and existing timber pergola, stairs and retaining walls north of the central facilities building.
- Relocation of a number of light poles in the car park east of the central facilities.
- Removal of freezer and cool room within service yard.

Internal:

- Relocation and expansion of gym area to existing dining room area. The gym will remain publicly accessible as set out in the approved SIMP.
- VIP function room/transit lounge to accommodate 114 persons, providing a designated waiting area for workers awaiting transfer to the airport.
- Existing gym converted to crib preparation area.

Existing Wet Mess Building

Internal:

- Convert the existing wet mess building into a shower facility for workforce accommodation, providing for 51 showers and 241 lockers. No changes to the external building are proposed.

The gym will remain publicly accessible as set out in the approved SIMP and the proposed amendments to Development Approval DA18039 are minor internal and external modifications.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning, Building, Environmental Health and Infrastructure Services. No issues of significance were raised as a result of the proposed amendments to the approved plans.

COMMUNITY CONSULTATION

The proposal was publicly advertised in accordance with Schedule 2 Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. An advertisement was placed on the City's website on 31 October 2019. The Dampier Community Association were notified via email. The submission period closed on 14 November 2019. No submissions were received.

STATUTORY IMPLICATIONS

In accordance with the City’s Local Planning Scheme No.8 (the Scheme) and the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposed amendments to DA18039 require approval from the City.

Due to the majority of the development site being located on land zoned Tourism under the Scheme, the proposed amendments require advertising in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

POLICY IMPLICATIONS

Council considered both the current adopted Local Planning Policy DP10 – Transient Workforce Accommodation and the advertised Draft Local Planning Policy DP10 – Workforce Accommodation when determining DA18039.

It is considered that the proposed amendments do not compromise the objectives or provisions of the advertised or adopted versions of the policy. The proposed amendments are considered to be compatible with the use of surrounding properties and the public domain within the vicinity of the site.

FINANCIAL IMPLICATIONS

The applicant has paid the standard fees required for an application for an amendment to a Development Approval.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provides for this activity:

Programs/Services: 3.e.2.4 Planning Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The proposed amendments to the existing central facilities building and wet mess will not negatively affect the visual appearance of the development from public view.
Compliance	Low	The City needs to ensure that the development complies with all legislative requirements.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the Planning and Development Regulations, 2015 RESOLVES to REFUSE the amendments to Development Approval DA18039.

CONCLUSION

The proposed amendments to Development Approval DA18039 would be minor internal and external modifications to the development already approved by Council. These include relocating the gym area to the existing dining room area and converting the existing wet mess building into a shower facility. The gym will remain publicly accessible as set out in the approved SIMP. The modifications do not materially change the existing approved development. No conditions are required to be amended.

The proposed amendments have been publically advertised on the City of Karratha website and referred to the Dampier Community Association. No submissions were received. The proposed amendments are considered to be compatible with the use of surrounding properties and the public domain within the vicinity of the site.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the Planning and Development Regulations, 2015 RESOLVES to APPROVE application DA18039-AMD2 to AMEND Development Approval DA18039 for Workforce Accommodation at Lots 38 and 23 The Esplanade, Dampier, including amended site plans, elevation plans and landscaping plans.

12.2 PROPOSED WORKFORCE ACCOMMODATION FACILITY DA19221 – LOT 525 (NO.72) MADIGAN ROAD, GAP RIDGE

File No:	DA19221
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	25 November 2019
Applicant/Proponent:	Rowe Group on behalf of Bechtel
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Location Plan 2. Plan Set 3. Streetview (Madigan Road) Perspectives 4. Schedule of Submissions (External Agencies)

PURPOSE

For Council to consider a Development Application (DA19221) for a 2,500 bed workforce accommodation facility to be determined by the Joint Development Assessment Panel (JDAP).

BACKGROUND

Site and Surrounds

The land subject of this application is situated within Lot 525 on Plan 74183 (see Attachment 1). Lot 525 is zoned Urban Development and is designated as Development Area DA 13 under the City of Karratha Local Planning Scheme No.8 (the Scheme).

Lot 525 is 47.62 hectares in area with a 739m frontage to Madigan Road to the east and a 171m frontage to Melford Road to the north-east corner. There is currently no formal access connecting the site to these roads. The site is currently vacant and undeveloped. The subject site is relatively flat, sloping steadily from RL 17.82 metres AHD in the south-east corner near Madigan Road to approximately RL 9.43 metres AHD in the north-west corner.

Unallocated Crown Land surrounds the site to the west and south. The site is approximately 300m east of Seven Mile Creek at its closest point. Beyond Madigan Road to the east is the land area known as Madigan Estate. The nearest dwelling in Madigan Estate is approximately 200m away. Civeo Village and the 'Homemaker Centre' subdivision are situated to the north of the site. All development north of the subject site is and will be serviced by Melford Road, a local road that connects to Madigan Road (see Attachment 1).

Site History/Previous Council Decisions

Lot 525 was previously leased by the State to Woodside and contained the former Gap Ridge Village (GRV). GRV was built to accommodate a large fly in/fly out (FIFO) workforce required to construct Woodside's Pluto Gas Plant. Construction of the Pluto Gas Plant was completed in 2012. However, GRV continued to operate for a number more years.

Demolition of GRV was approved by the JDAP in December 2016 and was completed in May 2017. The opportunity to repurpose infrastructure at GRV was considered at the time

but as no one was prepared to take responsibility for the infrastructure post decommissioning, everything was removed.

Council considered a Bechtel request to lease the site for a 2,500 bed construction camp at its August 2019 Ordinary Council Meeting (OCM). Council resolved (Resolution No: 154414) to raise no objection in-principle to granting of the lease subject to a number of conditions, including the requirement to obtain development approval.

The Proposal

This application has been submitted on behalf of Bechtel. The applicant has stated the proposed ‘Workforce Accommodation’ development is required to accommodate up to 2,500 construction workers as part of its plans to construct Woodside Energy’s Pluto Train 2 project. Development approval is sought for a period of six (6) years, which aligns with the requested lease term. This timeframe would provide for 12 months construction, four (4) years operation and 12 months decommissioning.

The proposed development would comprise a total of 626 accommodation modules containing 2,500 beds. These accommodation units are proposed to be located over the northern and southern portions of the subject site, with a ‘Village Centre’ located in the middle.

The proposed ‘Village Centre’ would contain:

Guest Facilities	Recreational Facilities
Airport drop off area	Gymnasium and outdoor fitness area
Medical centre	Multi-purpose sports court
Administration building	Swimming pool
Training centre	Exercise stations
Kitchen and dining building	Running/walking track
Maintenance and bulk linen building	Indoor recreation building
Left luggage building	Tavern and beer garden
Small shop (approximately 65m ²) for sale of convenience items	BBQ nodes

In regards to access, Main Roads WA (MRWA) made no objection to the use of the existing Melford Road and Madigan Road intersection as the road connection for all traffic accessing the development. Access connecting Melford Road to the site is proposed via a new 4-way intersection (roundabout) on Melford Road. An emergency vehicle exit is also proposed directly onto Madigan Road, at the mid-point of the Madigan Road frontage and where the original access for GRV was located.

Fencing of the side and rear boundaries is proposed to be chain mesh. A higher specification aluminium slat fencing and landscaping nodes are proposed along the Madigan Road frontage.

The application includes the following supporting technical documentation:

- A Transition Plan, with a focus on providing for the transition of the construction camp to an urban subdivision post decommissioning;
- A Social Impact Management Plan (SIMP) that contains commitments to provide community benefits;
- A Decommissioning and Rehabilitation Plan;
- An Acoustic Report, given proximity to Madigan Road;
- A Bushfire Management and Bushfire Emergency Plan;

- A Stormwater Management Plan; and
- A Traffic Impact Assessment.

The concept of leaving infrastructure installed for a construction camp to enable future urban subdivision has merit in-principle. However, this is not a common practice and there are technical issues that need to be carefully considered. City officers and Bechtel representatives have been exploring opportunities for legacy infrastructure as part of planning for this proposed construction camp.

This application will be considered and determined by JDAP at a meeting set for 13 December 2019.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning, Building, Environmental Health, Technical, Waste and Parks and Gardens Services.

The application was also referred to the following authorities:

- Water Corporation;
- Horizon Power;
- Department of Fire and Emergency Services;
- Department of Water and Environmental Regulation;
- Main Roads WA;
- Department of Health;
- Development WA (formerly LandCorp);
- Department of Local Government, Sport and Industries (Racing Gaming Liquor); and
- Department of Planning, Lands and Heritage.

A Schedule of Submissions has been prepared (Attachment 4). The Schedule of Submissions summarises comments provided by the various agencies and recommends whether and how each comment should be addressed in relation to the application for development approval.

COMMUNITY CONSULTATION

Community consultation was undertaken in accordance with Schedule 2, Part 2, Clause 4(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A Notice appeared in the Pilbara News and on the 'public notifications' page of the City's website. Letters were also sent to the owner/s of the following properties:

- Civeo Village;
- Surrounding Vacant Crown Land - Department of Planning, Lands and Heritage;
- Homemaker Centre subdivision - Development WA;
- Privately owned lot in Homemaker Centre - Largetar Investments Pty Ltd; and
- All private property owners in Madigan Estate (letters were also hand delivered to all occupiers).

No submissions were received.

STATUTORY IMPLICATIONSDue regard for a Structure Plan

In accordance with the Zoning Table of the Scheme, development within the 'Urban Development' zone is to adhere to the following:

Development and use of land shall have due regard to an approved structure plan.

While there is an approved Structure Plan for Development Area DA13, it does not set out any intended subdivision pattern or land use designation for Lot 525. Accordingly, the applicant is seeking consideration of this application under Part 4, Clause 27(2) of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which states:

A decision-maker for an application for development approval ... in an area ... for which a structure plan may be prepared, but for which no structure plan has been approved by the Commission, may approve the application if the decision-maker is satisfied that-

- (a) the proposed development ... does not conflict with the principles of orderly and proper planning; and*
- (b) the proposed development ... would not prejudice the overall development potential of the area.*

It is considered that the proposed development meets the principles of orderly and proper planning and will enable the overall development potential of the area based on the following points:

1. The special conditions for Development Area DA13 state that the site can provide for residential development, workforce accommodation and/or showroom development.
2. The Transition Plan sets out Bechtel's intention to design and install infrastructure for the construction camp so it can be left for future urban subdivision where this can be achieved within the budget and timeframe for its construction camp project.
3. Bechtel has advised that all other development and infrastructure would be removed as part of decommissioning.

Rehabilitation and Transition

Clauses 5.5.2 and 5.5.3 of the Scheme require information to be provided setting out how and when Workforce Accommodation will be removed and the site rehabilitated or developed for a subsequent use that is consistent with the intent of the zone.

Throughout the process of preparing this application and during the assessment period, Bechtel has indicated its commitment to decommission and rehabilitate the site but also its willingness to leave infrastructure if that would enable the site to transition to a future urban subdivision. Bechtel has been clear that it will build the construction camp to the specifications for a construction camp but has also advised that if there are opportunities to reuse infrastructure for future urban subdivision and if this does not affect the project budget or timeline for the construction camp, then it would be prepared to leave such infrastructure.

If infrastructure could be reused for future urban subdivision (rather than complete removal at the end of the construction camp life), then this would reduce the cost of delivering future urban subdivision. City officers have been assisting Bechtel representatives develop a Transition Plan to maximise the potential for reuse of infrastructure. Service authorities, the Department of Planning, Lands and Heritage (DPLH) and Development WA have also been engaged in this process to put in place the best possible approach to enabling transition.

Preliminary discussions with Water Corporation and Horizon Power indicate potential for components of the sewer and power infrastructure for the construction camp to be retained.

There is also potential to reuse a number of internal roads. The ability to do this will only be known once designs are developed. Infrastructure will only be able to be left if relevant approvals are obtained at the design, as constructed and at post decommissioning handover of the site. City officers will continue to engage with Bechtel representatives, service authorities and the DPLH to explore the opportunities for infrastructure reuse.

Should this application be supported, Officers recommend conditions requiring a revised Decommissioning and Rehabilitation Plan and revised Transition Plan to be submitted to and approved by the City and be implemented prior to expiry of the development approval just to make sure these documents continue to be refined as more detailed information becomes available.

Land Tenure Implications

If this proposed development is approved, then the DPLH would lease the site to Bechtel in accordance with the *Land Administration Act 1997*. Typically, DPLH requires the lessee to return the site to its pre-development condition at the expiry of the lease. If any infrastructure were left on site post decommissioning of the construction camp to enable future urban subdivision, then someone would need to take responsibility for managing the site until it is disposed of for future urban subdivision. DPLH has indicated that it would be prepared to consider this and advise on how this could be achieved from a land tenure perspective. The City and/or Development WA would be options for holding the land for the period between camp decommissioning and future urban subdivision. This matter requires further discussion between the City, Development WA and DPLH. If suitable arrangements cannot be made for holding the land, then Bechtel has advised that it is prepared to remove all infrastructure.

State Planning Policies (SPP's)

SPP 3.7 – Planning in Bushfire Prone Areas

The Bushfire Management Plan (BMP) submitted by the applicant to support the development application was referred to DFES. DFES has advised that the BMP has adequately identified issues arising from bushfire risk assessment and considered how compliance with the bushfire protection criteria can be achieved.

SPP 5.4 – Road and Rail Noise

An acoustic report has been submitted to address noise created from Madigan Road and its impact on the proposed development and noise created from the development and any impact this may have on surrounding development in the area. The City's Environmental Health Services states that the acoustic report raises no concerns if all recommendations are followed. Should Council support the proposal, officers recommend a condition requiring adherence to recommendations of the acoustic report.

POLICY IMPLICATIONS

At the 18 November 2019 OCM Council resolved to adopt for final approval the latest version of Local Planning Policy DP10 – Workforce Accommodation. The table below assesses the subject application against key elements of the policy.

Policy Consideration	Development Application	Officer Assessment
1. Demonstrated Need	The proposal is to accommodate Bechtel's construction workforce associated with the proposed expansion of Woodside's Pluto	DP10 provides for workforce accommodation to be approved when associated with a specific construction project. The application provides the following statements: <i>Bechtel was selected by Woodside in December 2018 as their contractor to undertake front end engineering</i>

	<p>liquefied natural gas facility (Pluto Train 2).</p>	<p><i>design for their Pluto 2 Train project located on the Burrup.</i></p> <p><i>While local hire opportunities from Karratha will be available, and positions will be advertised on the Karratha Local Jobs portal, Bechtel is mindful of the balance between providing local hire opportunities versus taking skilled labour from existing Karratha businesses. The current low unemployment rate and skills shortage coupled with highly specialised construction and engineering workforce means the locally sourced labour pool will need to be supplemented by a FIFO workforce. Therefore, Bechtel will require a temporary Construction Accommodation Village to cater for 2,500 beds to supplement the local workforce.</i></p> <p>Council recently resolved (Resolution No: 154414) to raise no objection in-principle to grant a lease over the subject land for temporary workforce accommodation for Bechtel's construction workforce for Pluto Train 2.</p> <p>Recent workforce accommodation supply and demand analysis undertaken by the City shows that it is not possible to absorb an increased demand for 2,500 rooms within current supply.</p> <p>It is considered the applicant has adequately demonstrated need for the proposal.</p>
<p>2. Proposed Timeframe</p>	<p>The applicant requests a 6 year time limited approval period to allow for construction of the camp, operation of the camp during the Pluto Train 2 construction period and decommissioning of the camp and rehabilitation of the site.</p>	<p>DP10 states that new applications for construction camps shall be approved for a time period based on the timeframe for the related construction project.</p> <p>Should the application be supported, a condition is recommended to limit the approval to a period of 6 years from the date of occupation.</p>
<p>3. Location</p>	<p>6Km west of the Karratha City Centre and 2.2Km from the Tambrey Neighbourhood Shopping Centre.</p>	<p>This site does not provide for community integration but the proposal is for a large-scale construction camp. The Social Impact Management Plan (SIMP) includes a commitment to provide a shuttle bus service to and from the City Centre and Tambrey Neighbourhood Shopping Centre to provide the opportunity for guests to integrate with the community.</p>
<p>4. Urban Design</p>	<p>The proposed buildings are single storey and transportable. The proposed layout is typical of a large temporary construction camp.</p>	<p>Generally the design and layout of the development is considered appropriate for a construction camp in this location. There are some outstanding matters relating to external lighting (height of light poles), stormwater management and waste management. These matters can be addressed through revisions to the related plans prior to commencement of works on site.</p>

		<p>Melford Road is proposed as the sole vehicle access point for the site during operation of the camp, excluding emergency access. A new roundabout is proposed at the intersection of Melford and Corringer Roads (see attachment 2). City officers have required additional traffic analysis to be undertaken to demonstrate that Melford Road and the proposed new roundabout are capable of safely accommodating the volume of traffic created by the development in addition to the potential traffic generated by other developments utilising this roundabout and access onto Madigan Road.</p> <p>The traffic analysis undertaken concludes that Melford Road and the proposed new roundabout can function effectively but only if Melford Road is widened to accommodate the new roundabout and associated traffic movements. This widening can be taken from the land on which the camp is proposed. The proponent would be responsible for all work required to undertake road widening, construct the new roundabout and upgrade the existing road infrastructure to provide for suitable camp access.</p> <p>Should Council support the proposal, Officer’s recommend a condition requiring detailed plans for the roundabout and associated works to be submitted to and approved by the City of Karratha prior to works commencing in the Melford Road reserve.</p> <p>The applicant has proposed fencing along the Madigan Road frontage of the site. This is not considered a good design outcome as it detracts from the urban landscape, the appearance of the site and the visual amenity of this entrance point to Karratha. A fence of this length along the frontage of the site would be discouraged for future urban development and it is not considered appropriate now.</p>
<p>5. Social Integration</p>	<p>The applicant has provided a Social Impact Management Plan (SIMP).</p>	<p>The SIMP provides numerous strategies and commitments to offset impacts of the proposed camp on the community. The SIMP is generally considered appropriate for a construction camp.</p>

FINANCIAL IMPLICATIONS

If the application is approved and the camp is built, then it would be rated as workforce accommodation.

If infrastructure is able to be left for future urban subdivision, then this could substantially reduce the cost of developing the area as an urban estate in the future.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 3.e.2.4 Planning Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Mental health of FIFO workers in workforce accommodation facilities is a known issue.
Financial	Low	Legacy infrastructure will only be left if it is approved for use for future urban development. Otherwise, Bechtel has advised that all infrastructure can be removed. City officers will continue to work with Bechtel, service authorities and the DPLH to establish whether legacy infrastructure can be left and if so, the tenure and terms under which it is left pending redevelopment.
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building and environmental health legislation.
Reputation	Low	Council’s reputation is managed by following adopted policies and considering precedents.
Compliance	Low	Should the development be granted approval and be constructed, the City would initiate compliance action if the development did not meet requirements and conditions of the approval.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Over time, there have been a number of workforce accommodation developments built to support construction projects that have since been removed.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to RECOMMEND the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel REFUSE Development Application DA19120 for the following reasons:

1. Council does not believe Melford Road should be used to access the proposed development;

2. Council is concerned that the proposed development would prejudice the overall development potential of the area; and
3. Council is not satisfied that sufficient community benefit and/or offset of community loss would result from this development.

CONCLUSION

Assessment of the application confirms that the proposed 2,500 bed construction camp on Lot 525 Madigan Road for a six (6) year time period would generally comply with key provisions of the City's Scheme and adopted Local Planning Policy DP10 – Workforce Accommodation. There are some revisions required to technical matters such as the design of the new roundabout on Melford Road, stormwater management, external lighting and the SIMP. These matters are typically resolved through conditions of approval. The proposed fencing on the Madigan Road frontage of the site is not supported and it is recommended a condition is included to so that this will not be constructed.

The potential to use infrastructure installed for the proposed construction camp to enable future urban subdivision is something that is being considered closely for this proposal. City officers and Bechtel representatives have developed a Transition Plan that sets out how transition can be considered and achieved as part of the process of developing a construction camp. The amount of infrastructure that can be transitioned will only be determined as engineering designs for the camp are finalised and approvals requirements are known. City officers will continue to engage with Bechtel representatives, service authorities, the DPLH and Development WA regarding the opportunities to enable future urban subdivision through the installation of compatible infrastructure for this camp.

It is recommended that Council advise the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel that it supports Development Application DA19221 subject to conditions and dedicate widening of Melford Road required to provide access for this proposed development.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 56 of the *Land Administration Act 1997* and Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to:

1. **REQUEST the Minister to DEDICATE land as a road that is required for the widening of Melford Road to accommodate the newly proposed roundabout and associated works to provide access to the proposed development under DA19221 on Lot 525 on DP7418 subject to:**
 - a) **Sufficient information in a plan of survey, sketch plan or document describing the dimensions of the proposed road being submitted by the proponent to the satisfaction of the City of Karratha;**
 - b) **Stakeholder consultation to the satisfaction of the City of Karratha;**
 - c) **Development approval being granted by the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel for DA19221 and works beginning on site in accordance with that approval;**

- d) A road maintenance agreement being prepared for Melford Road by Bechtel and executed by both Bechtel and the City of Karratha, and such road maintenance agreement including provisions that provide for repair of any defects found during operation of the camp and as part of decommissioning the camp prior to transferring all responsibility for the road to the City of Karratha; and
2. ADVISE the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel that it supports Development Application DA19221 subject to the following conditions and any other conditions supported by the CEO:
- a) This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the two (2) year period, the approval shall lapse and be of no further effect;
- b) The approval is time limited to a period of six (6) years from the date of occupation of Stage 1;
- c) Prior to works commencing on site a Staging Plan is to be submitted to and approved by the City of Karratha;
- d) The development shall be removed from site within six (6) years from the date of occupation of Stage 1 in accordance with a site Decommissioning and Rehabilitation Plan and a Transition Plan to be approved by the City of Karratha;
- e) A minimum of 18 months prior to the expiry of this development approval a revised Transition Plan is to be submitted to and approved by the City of Karratha Council;
- f) A minimum of twelve months prior to the expiry of this development approval a revised Decommissioning and Rehabilitation Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;
- g) The development only being occupied by employees of and direct contractors involved with the construction of Woodside Energy Ltd's Pluto Train 2 project;
- h) Use of site facilities is limited to the occupants of the workforce accommodation;
- i) The maximum number of persons to be accommodated on the site at any one time is limited to 2500;
- j) Prior to occupation of Stage 1, a revised Social Impact Management Plan, is to be submitted to and approved by the City of Karratha Council and thereafter implemented, to the satisfaction of the City of Karratha;
- k) Prior to works commencing in the road reserve of Melford Road, detailed plans relating to the installation of the roundabout and associated works are to be submitted to and approved by the City of Karratha. Any required road widening and resultant boundary realignments of the road reserve and/or adjacent property boundaries and any works associated with the development of the

roundabout will be at the proponents cost and shall be undertaken prior to any accommodation rooms becoming occupied;

- l) Prior to works commencing on site or within the road reserve of Melford Road, a Traffic Management Plan for the construction phase of the development is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- m) Prior to occupation of Stage 1, a revised Stormwater Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- n) Prior to installation of external lighting on site, a revised External Lighting Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- o) Prior to works commencing on site a Construction Environmental Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- p) Prior to occupation of Stage 1, an Operational Environmental Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- q) Prior to occupation of Stage 1, a Waste Management Plan is to be submitted to and approved by the City of Karratha and thereafter implemented to the satisfaction of the City of Karratha;**
- r) Prior to occupation of Stage 1, detailed Landscaping and Irrigation Plans to be submitted to and approved by the City of Karratha. Landscaping shall be planted and installed in accordance with the approved plans and thereafter maintained to the satisfaction of the City of Karratha;**
- s) All parking and vehicle manoeuvring and access areas are to be installed and thereafter maintained to the satisfaction of the City of Karratha;**
- t) Prior to occupation of the accommodation units a Dual Use Path connection being installed between the proposed development and the existing local Dual Use Path network, designed to the satisfaction of the City of Karratha;**
- u) The Bushfire Management Plan and Bushfire Emergency Evacuation Plan being implemented at all times, to the satisfaction of the City of Karratha;**
- v) The recommendations of the Acoustic Report being implemented at all times the development is operational, to the satisfaction of the City of Karratha;**
- w) The Mosquito Management Plan being implemented at all times, to the satisfaction of the City of Karratha;**
- x) A cyclone emergency shelter of adequate size shall be provided to accommodate all occupants on site at any time; and**
- y) Fencing shall not be constructed along the Madigan Road frontage.**

12.3 ECOHUB ACCESS

File No:	LM19014
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager City Growth / Manager Approvals and Compliance
Date of Report:	18 November 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Access Arrangements

PURPOSE

For Council to consider:

- 1) Dedicating a road to facilitate access to the Karratha Eco Hub;
- 2) Modifying Lot 4229 and Lot 100 in the Airport Reserve;
- 3) Excising the modified lot 4229 from the Airport Reserve to enable development of an algae project at the site; and
- 4) Entering into a road maintenance agreement.

BACKGROUND

A proposal has been received from a consultant representing Rainstorm to finalise the formal access from the end of Millar Road through to Lot 267, north east of the Airport Reserve.

At its June 2019 Meeting, Council resolved to dedicate a road along the southern boundary of the Karratha Airport Reserve to enable access and development of land to the east of the Karratha Airport for renewable industry businesses. The road connects Dampier Road to the northernmost point of Millar Road which would allow products to be transported to Dampier Port to be exported, creating the opportunity for 118 jobs that would grow the local economy by \$89M each year.

Initially, it was intended that part of the access would be achieved with an access agreement over the City-managed Airport Reserve. However, officers identified that this arrangement would not be suitable for the long term and have consulted with the Department of Planning, Lands & Heritage (DPLH) and business operators to find a long term access arrangement. The proposed access arrangement is shown in Attachment 1.

The proposal includes:

- Requests to dedicate a new road along the alignment of an existing informal access track. This track is currently being used for access, however there is no formal arrangement in place and this needs to be legitimised for the proponents to be compliant and to progress their projects.
- The informal access track crosses into the Airport Reserve an easement across the Airport Reserve would then provide formal access through to Lot 267. An easement is more appropriate than a road reserve as this is not intended to be a public road.
- The proposed extension to the new road is on Unallocated Crown Land where Native Title exists. Any works on this land require the authorisation of the Native Title holder

which is the Ngarluma people. The Ngarluma Aboriginal Corporation have requested a heritage survey be completed on this land and the proponents are taking on this responsibility.

- As shown in Attachment 1, the boundary of Lot 100 is proposed to be modified to accommodate the easement. The City's Airport require 720m from the end of the runway to the edge of any future road (or access easement) to allow for future extensions to the runway. The boundary realignment was suggested by the Department of Planning, Lands and Heritage so that the easement would align to the edge of the lot boundary, rather than create an unusable parcel of land between the easement and boundary.

Excision of Lot 4229 from Karratha Airport Reserve

In August 2019, Council resolved to request the Department of Planning, Lands and Heritage excise a portion of Lot 4229 and lease this to the City with the power to sublease. This was to enable WRS Bioproducts to establish a large-scale algae project on this land. The proposed boundary realignment to Lots 100 and Lot 4229 in the Airport Reserve would enable lot 4229 to be excised to support this development. The new Lot 4229 being proposed approximately 5 hectares larger than what Council had previously endorsed, however it does not impact on the current and future operations of the Karratha Airport.

It is recommended that Council support the land area be excised from a portion of the Karratha Airport Reserve (Reserve 30948) being the proposed Lot 4229 under section 79 of the *Land Administration Act 1997*, as shown in Attachment 1.

The proposed access is logical and necessary to provide long term access for the 'eco' industries looking to establish operations at the Eco Hub. The alignment has taken into consideration the most practical alignment of the road using existing tracks, the future needs of Airport operations and supporting the development of Stage 2 of the Eco Hub. The alignment is the preferred option for the City and has consensus from the proponents and Department of Planning, Lands and Heritage. The modification to Lot boundaries in the Reserve support the implementation of the access road and will streamline the excision of Lot 4229 to allow it to be developed.

Should the dedication of the road go ahead, a road maintenance agreement will need to be prepared for the new road and executed by the proponents and the City of Karratha. The road maintenance agreement will include provisions that indemnify the City of Karratha against any liabilities or claims for compensation within the dedicated road (including native title) and assign responsibility to the proponents for costs associated with creation, construction, maintenance, repair and any closure/removal (if required) of the road at the end of its use to the satisfaction of the City of Karratha.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, environmental issues, cultural and wellbeing issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

City officers have consulted the Department of Planning, Lands and Heritage, Ngarluma Aboriginal Corporation, EcoMag and Rainstorm regarding the formalised access. Consultation has taken place with Airport Management regarding proposed access arrangements over the eastern portion of the Airport Reserve. It is preferred that a permanent solution for access for the proponents be put in place, rather than temporary access arrangements subject to conditions that may require the road to be relocated in the future.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The dedication of road reserves under the care, control and management of the Local Government is provided for under Section 56 of the *Land Administration Act 1997*.

Section 56 (2) requires a Local Government to resolve to request the Minister to dedicate land as a road reserve. Dedication can only occur if Council resolves to request the Minister to dedicate those portions of land as road reserves.

Section 56 (4) states: *“On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation...in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.”*

Under section 24KA of the *Native Title Act 1993*, the determined Native Title holders of this land, the Ngarluma People, must be consulted regarding proposed roads over land where Native Title exists.

POLICY IMPLICATIONS

The Karratha Airport Master Plan (KAMP) and Land Use Plan shows an indicative alignment for a future extension of Millar Road, to ultimately provide alternative access to the Airport from Bayview Road. The proposed alignment of the easement differs from the indicative alignment proposed in the KAMP as it allows for future extension of the runway. The proposed easement does not adversely impact airport operations or other considerations in the KAMP.

FINANCIAL IMPLICATIONS

There are likely to be costs in surveying the road reserve and undertaking a vegetation and heritage survey once approved by the Department of Planning, Lands and Heritage. This cost will be borne by the proponents. The proponents will also be responsible for the construction and maintenance of the road to City standards.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 2.a.2.1 Investment Attraction and Retention
- Projects/Actions: 2.a.2.1.1 Progress Eco hub initiative

There are a number of existing and proposed renewable industry developments surrounding the Karratha Airport that benefit from access to supply of seawater and the synergies that can be achieved through co-location:

Stage	Proponent	Description
Stage 1	Rainstorm	Existing dust suppression production facility
	EcoMag	Proposed Magnesium Recovery Plant
	WRS Bioproducts	Proposed manufacturing facility to produce algae
Stage 2	Eco Hub	Renewable industry precinct based on outcomes of Sahara Forest Project Feasibility Study
Stage 3	Future Industrial Land	City’s draft Local Planning Strategy identifies future (long-term) industrial land to south of airport

A Business Case Report for the development of the Stage 2 EcoHub was considered by Council at its April 2019 meeting. The Business Case Report assessed the economic impact of Stages 1 and 2.

Stage	Construction		Operations	
	Financial	Jobs	Financial	Jobs
Stage 1	\$227M	443	\$89M	118
Stage 2 (@ 60ha)	\$237M	362	\$145M	288

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	NA
Financial	Low	EcoMag has confirmed that it will undertake all works associated with constructing and maintaining the road to its required standards until the Eco Hub site is developed. A road maintenance agreement should be prepared.
Service Interruption	Low	Works on the proposed road reserve and easement will not impact airport operations.
Environment	Low	A vegetation survey will be undertaken along the proposed road corridor.
Reputation	Low	Officers have consulted relevant stakeholders.
Compliance	Low	The Dampier Road intersection and the proposed road will be built to acceptable standards.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council requested the dedication of the land along the southern boundary of the Airport Reserve from Dampier Hwy to the end of Millar Road at its June 2019 OCM.

Council has previously resolved to dedicate land for roads and portions of roads in accordance with the LAA. Further, the City has entered into maintenance agreements where a company is the primary beneficiary of Council's decision to dedicate land to create a road (e.g. Fortescue River Road)

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUEST additional information prior to formalising access across the southern and eastern portions of the Karratha Airport Reserve.

CONCLUSION

Council has previously endorsed a request to dedicate a road from Dampier Road along the southern boundary of the Karratha Airport Reserve to Millar Road to help provide formal

access for Eco Hub proponents to operate east of the Karratha Airport. To provide long-term formal access to the stage 1 proponent's sites, the dedication of further road access to the Airport reserve is required. The remainder of the access can be achieved through the creation of an easement in the Airport Reserve that considers future extensions of the Airport runway while providing certainty to proponents and supporting the development of Stage 2 of the Eco Hub. This access is a critical step to enable proponents to progress with their projects.

Modifications to Lot 100 and Lot 4229 boundaries in the Airport Reserve are required to facilitate the access arrangements while preserving the Airport's interest in the future expansion of the runway. The modification to Lot 4229 is required for it to be excised from the Reserve to support the development of WRS Bioproducts' algae operations.

Officers have carefully considered how stage 1 can align with future stages of the EcoHub to support development and to attract further businesses to the precinct.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 56 of the *Land Administration Act, 1997* and Section 3.18 of the *Local Government Act* RESOLVES to:

- 1. REQUEST the Minister for Planning, Lands and Heritage dedicate land shown on relevant plans (from current end of Millar Road north to the Karratha Airport Reserve Boundary) as road maintained by the City of Karratha;**
- 2. AUTHORISE the Chief Executive Officer to negotiate and enter a road maintenance agreement with the Eco Hub proponents for the construction and maintenance of this new road;**
- 3. REQUEST the Department of Planning, Lands and Heritage initiate the excision of a portion of Reserve 30948 (being the proposed Lot 4229 in Attachment 1) under section 79 of the *Land Administration Act 1997*; and**
- 4. REQUEST a Crown Lease to the City of Karratha over this land with the power to grant a sub-lease under section 18 of the *Land Administration Act 1997* for the purpose of Aquaculture upon City of Karratha acceptance of the lease, sub-lease, survey and business case documents.**

12.4 PILBARA UNIVERSITIES CENTRE SUPPORT

File No:	ED.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager City Growth
Date of Report:	20 November 2019
Applicant/Proponent:	Pilbara Universities Centre
Disclosure of Interest:	Nil
Attachment(s)	1. Confidential - PUC Funding City of Karratha 2. Confidential - PUC Additional Information 3. Confidential - PUC Updated Budget

PURPOSE

For Council to consider funding support for the Pilbara Universities Centre.

BACKGROUND

The Pilbara Universities Centre (PUC) is a regional study hub with facilities in Karratha and Port Hedland which provides support for higher education students in the Pilbara. The PUC is based on the model of Mixed Mode delivery or Supported Distance Education that has been highly successful at Geraldton Universities Centre. Under this model, students are enrolled in distance mode with a partner university and supported administratively, pastorally and academically at the Centre.

The Pilbara Universities Centre aims to:

- Support the delivery of distance university courses in partnership with select Australian Universities;
- Provide options and access to tertiary education for Karratha residents, local industry and the Pilbara region;
- Encourage and motivate regional and remote students to commence tertiary studies;
- Support 252 students by 2024;
- Reduce population leakage from the Pilbara for the purposes of higher education, which over 6 years would result in retaining 61 students with an estimated economic impact of \$6.65M; and
- Inject an economic benefit of \$9.8M over the first six years of operations resulting in a \$16.5M total economic impact.

The establishment of a universities centre in Karratha would help address the impediments for residents to undertake higher education. The PUC will assist with the growth of the population through retention of students, and other residents, seeking tertiary education. The PUC is well placed to work closely with industry to develop courses that will meet future needs and address skill shortages. The PUC has potential to become a centre of excellence for technology, mining and/or oil and gas programs given its proximity to industry and may become a key driver of population growth as students move to Karratha to study there.

The PUC will contribute towards Council's vision to be Australia's most liveable regional City. Council's Economic Development Strategy identified attracting tertiary education facilities to

the City as a key deliverable. The PUC supports progress towards three outcomes identified in the Strategy, specifically Karratha's establishment as the regional capital of the North West, attracting more people and diversification of industry and employment opportunities.

At its March 2018 Meeting, Council endorsed a new initiative to provide funding and officers have supported the development of a feasibility study, business case and grant funding applications to establish the PUC. Council's support has led to the PUC securing \$3 million in Federal Government funding and \$550,000 State Government funding.

Current Situation

The PUC has entered into a 5-year lease for 316sqm on Level 1 of The Quarter to establish the Karratha campus of the PUC. The PUC is currently in the final stages of negotiations with a local company for the fit-out of the Karratha PUC Campus. It is anticipated that the build will be completed in March 2020 in time for Semester One of one of the PUC's partner universities.

So far, the PUC has entered into an agreement with one university to provide academic, pastoral and administrative services to its online students and to provide specific degrees (to be agreed between the parties) in a mixed mode format. Currently the PUC provides services to 23 students.

Discussions with two other institutions are progressing, including with one institution with 70 students in the Pilbara. Agreements are expected in 2020 once the fit out is complete. In first semester 2020 the PUC proposes to launch its first mixed mode university delivery course – a bridging course for potential Pilbara students wishing to attend university. The PUC is collaborating with a university to develop several Aboriginal specific university courses.

The Business Case that was developed in 2018 forecasted 79 students would be supported by the centre in 2019 with the Centre opening July 2019. The Business Case had forecast income based on this number of students. As the building has not been fit out, the PUC has not achieved this level of students and has received less income than what was budgeted in its first year of operations.

Attachment 3 provides an update budget for the PUC. These figures include the funding support from the City, State and Federal Government as well as income from the universities. It does not include other potential sources of revenue which are being explored such as exam invigilation, short courses, training and industry sponsorship. The updated budget shows that the PUC needs financial assistance from the City and others throughout its start-up phase if it is to be self-sustainable. Progress is being made with partner universities, which upon signing an agreement would result in an additional 70 students being supported through the centre. The target of 252 students forecasted in the Business Case is still achievable by 2024.

The financial support is being requested from the PUC to assist with fit out costs and the establishment of mixed mode courses to enhance the offering to prospective students, attract more students and contribute to its long term sustainability. The PUC is seeking \$450,000 and has proposed three options:

- 1) \$450,000 in 2019/20;
- 2) \$300,000 in 2019/20 and \$150,000 in 2020/21; or
- 3) \$150,000 in 2019/20, 2020/21 and 2021/22 (recommended).

City Funding in 2019/20 would directly contribute to fit out costs at the Quarter. Subsequent funding (where applicable) will go towards scholarships for students and the establishment new mixed mode courses to be run at the PUC including:

- University Bridging;
- Education;
- Psychology/ Social Work;
- Science/ Engineering; and/ or
- Nursing.

A university presence in the Pilbara provides benefit to the community, economy and local businesses and is a critical element for the City to grow its population. However, the PUC is in a start-up phase and needs support in its early years if it is to grow and become sustainable. Unlike other universities centres, the PUC has been required to lease and fit out a suitable premises, which has created additional financial challenges in set up phase and will continue to be a challenge through its operations. Further support beyond this initial request is likely to be required to ensure the success of the Centre. City funding will assist the PUC assist with fit out and enhance the courses available to students, grow student numbers and develop other services to the business community to move towards financial sustainability.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Information on the PUC has been presented to Councillors at briefing sessions. Officers have discussed support for the PUC through internal processes such as study assistance and training.

COMMUNITY CONSULTATION

A Pilbara Universities Centre community liaison group has been established and meetings have been attended by the Mayor and Director Development Services.

There is no requirement for community consultation on providing funding support for the Pilbara Universities Centre.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The PUC has requested financial support of \$150,000 per year for 3 years from the City of Karratha to assist with its establishment (total of \$450,000). Council endorsed \$150,000 to be funded by municipal funds for the Pilbara Universities Centre as a new initiative at its November 2019 Meeting, subject to receiving a satisfactory business case. 2019/20 funding can be drawn from this allocation. Consideration would need to be given to subsequent years through the City's budget process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 2.d.1.1 Economic Development

Projects/Actions: 2.d.1.1.1 Implement Economic Development Strategy

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is risk that the PUC will not be financially sustainable after six years and may require additional, ongoing financial support from the City to continue to operate. A funding agreement will be entered into to govern how City funds are used.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	There is risk to the City's reputation if support is not given for the PUC. There is a risk that if Council provides significant funding for the PUC and it then ceases operations it may damage its reputation for effective use of funds.
Compliance	Low	A funding agreement will be in place to govern how City funds are spent.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council provided funding support to the Pilbara Universities Centre at its March 2018 meeting to assist with the development of a feasibility study, business case and grant applications.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the funding request from the Pilbara Universities Centre for \$300,000 in 2019/20 financial year and \$150,000 in 2020/21 Financial year; and
2. AUTHORISE the CEO to enter into an agreement with the Pilbara Universities Centre.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the funding request from the Pilbara Universities Centre for \$450,000 in 2019/20; and
2. AUTHORISE the CEO to enter into an agreement with the Pilbara Universities Centre.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the report:

CONCLUSION

A university presence in Karratha is critical if the City is to grow its population and become Australia's most liveable regional City. The Pilbara Universities Centre model of Mixed Mode delivery has been successful in other regional location in Western Australia and this model has the greatest chance of success in the Pilbara. Support from the City is required to assist with the start-up of the Centre until it can attract enough students and diversify the services it can offer until it becomes financially sustainable.

The PUC will have an impact on the economy, community and also provide direct benefits to local organisations, including the City of Karratha. The PUC has the potential to attract and retain people and will grow the economy by over \$16 million in its first 6 years. The PUC will provide localised support and training for students as well as local businesses. A Universities Centre is a critical element in delivering Council's vision of becoming Australia's most liveable regional city.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **SUPPORT** the funding request from the Pilbara Universities for \$150,000 per year for three years; and
2. **AUTHORISE** the Chief Executive Officer to enter into an agreement with the Pilbara Universities Centre.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 RFT 19-18/19 WICKHAM RECREATION PRECINCT AMENITY BUILDING

File No:	CM.369
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Senior Project Officer
Date of Report:	13 November 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Wickham Recreation Precinct Amenity Building Design and Construct Tender offered under RFT 19–18/19.

BACKGROUND

The Wickham Aquatic Centre is owned by Rio Tinto Iron Ore (RTIO) and was constructed approximately forty years ago. The City operates the Wickham Recreation Precinct, under a service contract agreement with RTIO that includes the Aquatic Centre.

The City in partnership with RTIO, identified works within the Aquatic Centre to construct a new amenity building for 2019/20 which resulted in a package of works to demolish the existing amenities building and construct a new facility to include change rooms, life guard office, first aid room, storage and other necessary elements to support the operation of the pool area.

At this time the project received in-principle support from RTIO as RTIO owns and is providing sole funding to the project.

Council agreed to call tenders at its meeting on 15 April 2019 and subsequently Tenders were advertised on 1 June 2019 and closed on 21 June 2019.

Three submissions were received at the tender closing dated:

- GBSC Yurra Pty Ltd
- Mitie Construction
- Pilbara Building Company

The tenders were evaluated by a four-person panel comprising of:

- Manager Recreation Facilities
- Coordinator Partnerships and Community Projects
- Senior Community Project Officer
- Building Maintenance Supervisor

The tenders were first assessed for compliance with the tender documents, and then assessed against the weighted qualitative criteria.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	15%
Price	55%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

This project is funded by way of a partnership agreement with RTIO that includes several further projects in Wickham namely the Pool Refurbishment, Pool Lighting and Oval Lighting projects. Post receipt of the Pool Refurbishment tender submissions, Officers entered into discussions with RTIO as the estimated total costs for all projects had exceeded the allocated funding. Options to reallocate funding and increase the Budget were canvassed.

During negotiations it was mutually agreed that the Amenity Building at the Wickham Aquatic Centre was a lower priority to the Pool refurbishment and lighting upgrades which were based on addressing compliance requirements. On this basis the funding to deliver this project is no longer available and alternate options to improve and fund the Amenities Building upgrade will be required.

LEVEL OF SIGNIFICANCE

In accordance with the Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of the social, economic, environmental and wellbeing impacts necessary to keeping the Wickham Aquatic Centre open to the community and safe for its users.

This matter does not affect the Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council resolved to tender the demolition, together with the design and construction of the amenities building. In addition, Council resolved to call tenders at its meeting in April 2019.

Officers have also consulted as part of the panel evaluation process.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform, consult, involve, collaborate and empower was/is as follows:

Who	How	When	What	Outcome
Rio Tinto	Meeting at City Administration Building	5 September 2019	Discussed funding deficit for the Wickham compliance projects post tender evaluation	RTIO to confirm commitment to fund all compliance projects identified or redistribute funds based on priority
Rio Tinto	Meeting at City Administration Building	16 October 2019 23 October 2019	Discussion of project priorities and way forward	Agreed to redistribute unallocated funds to identified projects in Wickham

City of Karratha	Memo	31 October 2019	Formal advice requesting approval to allocate funds	Seek approval to reallocate funds
Rio Tinto	Letter	5 November 2019	Approval to allocate funds	Proposed redistribution of funds

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

RTIO as owners of the Wickham Recreation Precinct is responsible for funding the project. Construction of the new facility was estimated at \$900,000.

The City has received formal correspondence from RTIO confirming that due to a funding reallocation there are now inadequate funds to accept the preferred Tenderer’s offer and as such recommend the scope of works for the project be reviewed.

The condition of the amenities building however will still require some form of works. If Council supports the Officer’s recommendation it is proposed a condition assessment report be prepared by an external consultant engaged by the City, to define the critical compliance works required to the facility.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026, the Corporate Business Plan 2016-2021 and in particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.1.6 Community Projects
 Projects/Actions: 1.a.1.6.3 Redevelop Wickham Aquatic Centre

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	NA	Nil
Financial	NA	Works are proposed to be fully funded by RTIO.
Service Interruption	NA	Nil
Environment	NA	Nil
Reputation	Low	The amenities building is reaching the end of its useful life necessitating a planned refurbishment and replacement strategy, as recommended. These works are likely to mitigate any reputational issues.
Compliance	NA	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously undertaken upgrades to extend the life of the Roebourne Aquatic Centre and the Karratha Aquatic Centre (e.g. prior to the development of the Leisureplex).

At the April 2019 Ordinary Council Meeting, Council called for tenders for the remediation of Wickham Recreation Precinct's swimming pool and ancillary features.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

RTIO as owners of the Wickham Recreation Precinct are responsible for funding the works associated with the amenities building. Following meetings with RTIO, it is confirmed that due to a funding reallocation and a change in priorities, the tender offered under RFT 19-18/19 will not be fully funded by the partnership framework, and it may be in the City's best interests to reject all tenders.

It is recommended the scope of works for this project be reviewed, in accordance with the decision made by the City and RTIO representatives, with an interim refurbishment planned pending a condition assessment report to be prepared by an external consultant engaged by the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **REJECT** all tenders received for the Wickham Recreation Precinct Amenity Building Design and Construct Tender, RFT 19–18/19 due to insufficient project budget allocation through the Rio Tinto partnership framework; and
2. **REVIEW** the scope of works, in order to progress minor refurbishment works to the building in accordance with the current agreement between the City and Rio Tinto.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for December 2019.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Concession on Fees for Council Facilities
- 14.4 Community Services update
- 14.4 Development Services update
- 14.5 Pre-Cyclone Green Waste Verge Collection

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of November 2019.

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	DAO Corporate Services
Date of Report:	25 November 2019
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT 08-19/20	Project Budget:	\$250,000
Tender Title:	Lift Upgrade		
State-wide Advertising Commenced:	Wednesday, 30 October 2019	Tender Closing Date/ Time:	2pm (AWST) Thursday, 14 November 2019
Scope of Works:	Supply, delivery and installation for the upgrade and modernisation of two lift units at The Quarter HQ, Karratha		
Selection Criteria:	Relevant Experience	20%	
	Methodology	20%	
	Capacity to Deliver	10%	
	Price	50%	
Submissions Received:	Octagon Lifts		
Tender Awarded to:	Octagon Lifts		
Contract Value:	\$233,600 (excl. GST)	Date of Award:	22/11/2019
Contract Term:	7 months	Contract Options:	NA

Tender No:	32-18/19	Project Budget:	\$479,402
Tender Title:	Sports Lighting Electrical and Structural Improvements		
State-wide Advertising Commenced:	1 June 2019	Tender Closing Date/ Time:	2pm AWST on 19 June 2019
Scope of Works:	<p>In summary the works are detailed below, however a high level action list was provided as <i>Appendix 2 – Schedule of Works</i>:</p> <ul style="list-style-type: none"> • Design and construct for replacement of pole mounted switchboards where required. • Design and construct to replace free standing distribution boards where required. • Undertake electrical testing and inspection to confirm integrity of circuit cabling to compliance across all sports lighting systems. • Replace/install Critec Lightning protection where needed. • Provide RCD and surge protection where required. • Replace all Type D circuit breakers where required. • Provide cable management to segregate low voltage services within poles. • Reinstate grout/sand/cement between pole base plate and finished floor level. • Adjust base plate to ensure threads extend past holding nuts. • Undertake electrical testing and inspection to confirm compliance with wiring rules across all systems. • Cable protection to all exposed cables. • Provide as built drawings and maintenance handbooks for all/any upgraded systems. 		
Selection Criteria:	Relevant Experience	20%	
	Methodology	20%	
	Capacity to Deliver	10%	
	Price	50%	
Submissions Received:	Ausolar Pty Ltd Hender Lee Electrical Contractors Pty Ltd		
Tender Awarded to:	Ausolar Pty Ltd		
Contract Value:	\$299,350.20	Date of Award:	22 July 2019
Contract Term:	6 months	Contract Options:	

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 20 November 2019

Disclosure of Interest: Nil

Attachment(s) Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (exc GST)
headspace	Fee waiver for Mental Health week free dance workshop at REAP 8 October.	\$229.09
Wickham Tidy Towns	Fee waiver for \$2,000 towards the Wickham Lights On program.	\$1,818.18

14.4 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 3 December 2019
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

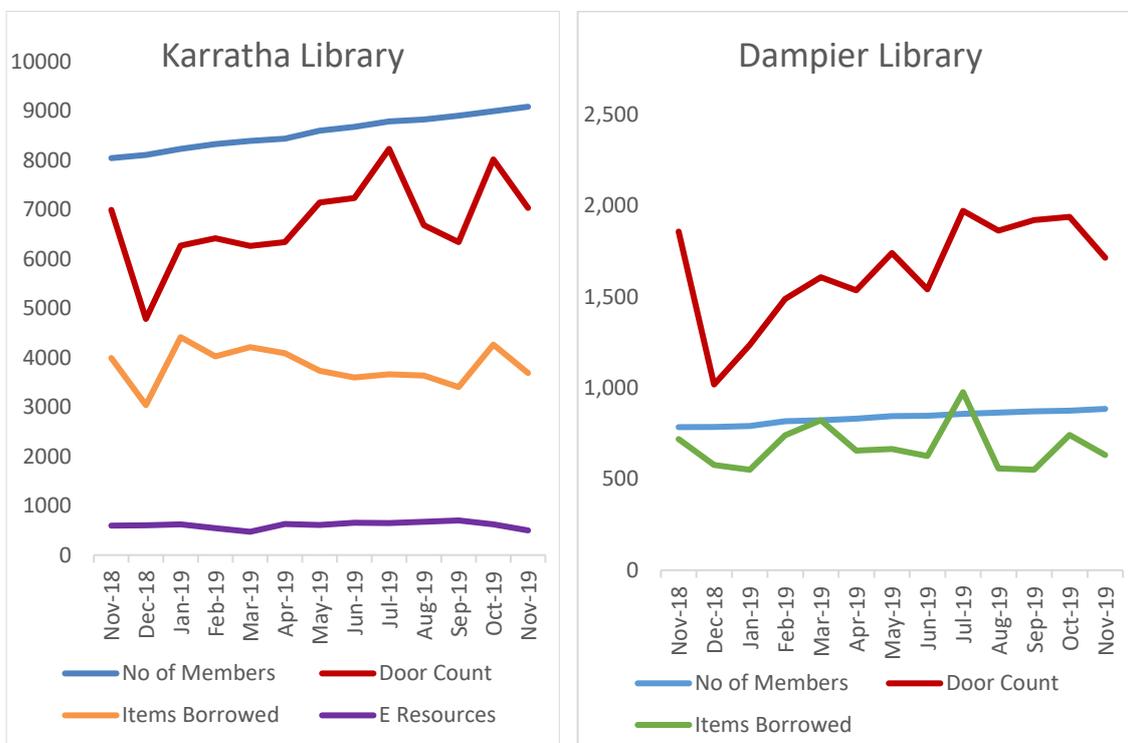
PURPOSE

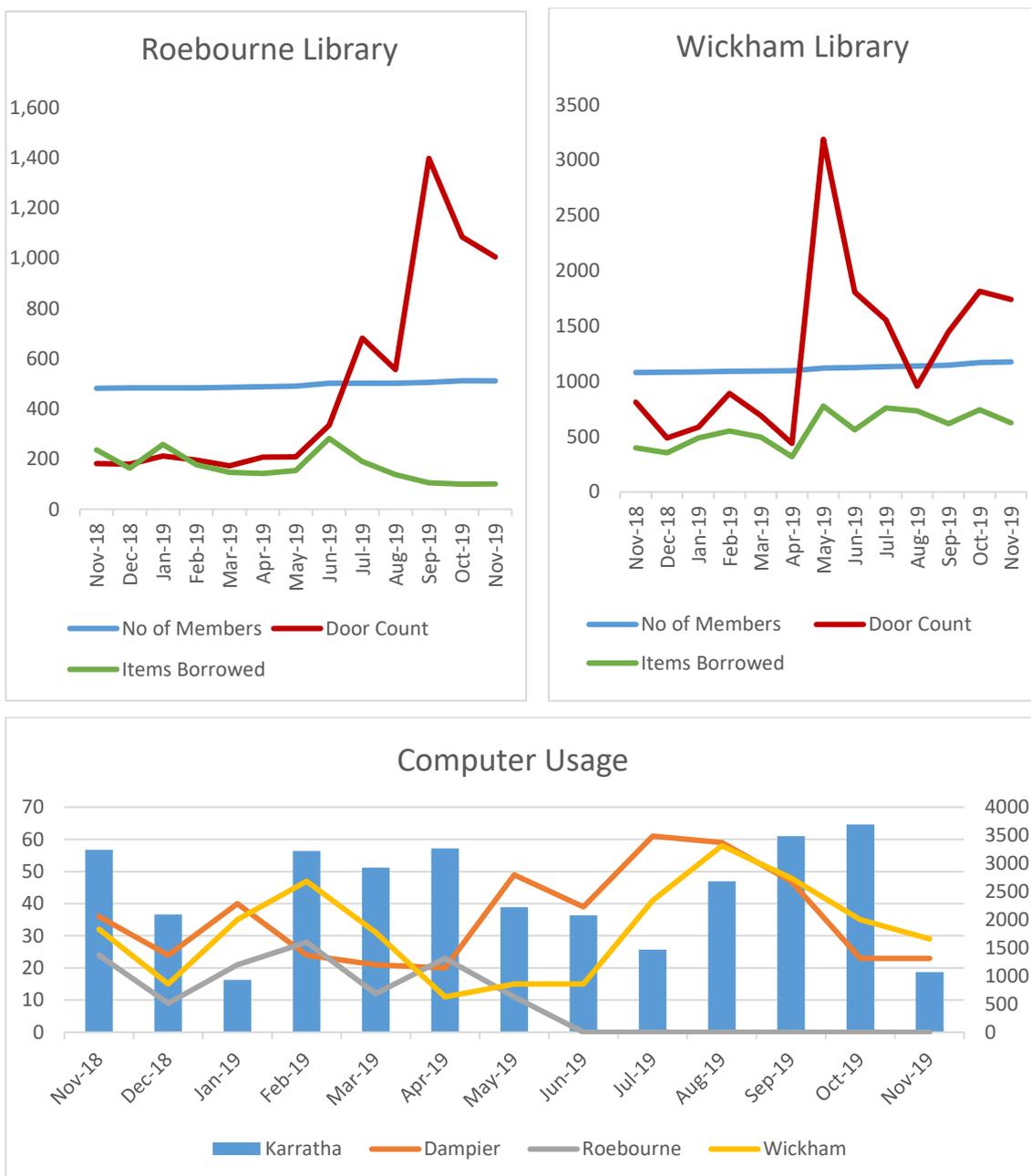
To provide Council an update on November activities for Community Services.

1. COMMUNITY PROGRAMS

1.1 Library Services

- Karratha/Dampier – The number of visits is consistent as compared to the same time last year.
- Wickham – Slight decrease due to no additional programs held at the library
- Staff are investigating issues with the public computer management system and the collating of the usage figures





1.3 Youth Services

Western Corridor

- Visits to the Youth Shed have doubled since same time as last year due to extended operating days and times.
- 75% of youth attending Western Corridor Youth Services identified as being either Indigenous or Torres Strait Islander.
- Running 9 programs per week, being centre based and outreach programs.

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813	746	1,098	575	596	609	665		6,950

Eastern Corridor

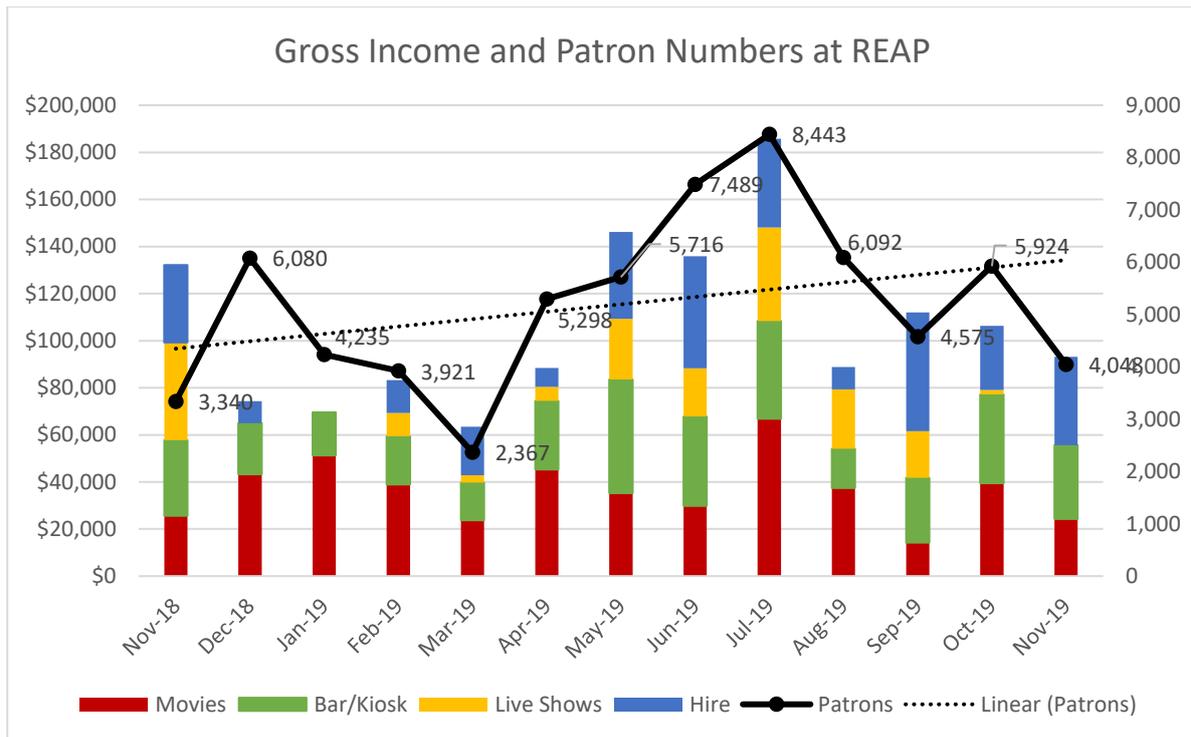
- Eastern Corridor Youth Services ran 11 programs each week in November.
- There was a 30% increase in numbers from last month and attendance is more than triple from the same time last year. This is due to a wider range of programming over extended days and times.
- 80% of youth attending Eastern Corridor Youth Services identified as being either Indigenous or Torres Strait Islander.

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782	676	1,002	580	555	683	953		5,848

2 COMMUNITY FACILITIES

2.1 Red Earth Arts Precinct

- 24 venue hires including KDCCI Business Breakfast, Karratha Young Professionals Award Evening, Rio Tinto forum and five end of year performances by the local dance and theatre groups - Dance Kix, Dance FX and the IF Foundation.
- 16 Movie screenings with an average attendance of 118 patrons. The number of movies screened was less than last month due to the theatre being booked out for rehearsals and technical runs for the local dance and theatre groups in the lead up to their concerts.
- There were no programmed theatrical performances in November and the 2020 season commences in February.
- The movie tickets and bar/kiosk income is similar to the November 2018 figures.



2.2 Karratha Leisureplex

- KLP retaining highest member levels ever – 1567 Members (77 more than this time last year).
- Member visits up 4%.
- Total visits November 61,486 (up 5% on last year).
- Swim School Participants 634.

	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019
CURRENT MEMBERS	1,344	955	1,325	1,395	1,382	1,272	1,193	1,173	1,148	1,172	1,180	1,399	1,424
SUSPENDED MEMBERS	146	431	187	132	142	166	167	154	156	157	201	139	143
TOTAL MEMBERS	1,490	1,386	1,512	1,527	1,524	1,438	1,360	1,327	1,304	1,329	1,381	1,538	1,567
FULL MEMBER VISITS	2,834	2,041	2,359	3,280	2,353	1,973	1,988	1,530	1,627	1,707	1,980	2,467	2,577
GYM MEMBER VISITS	1,410	963	1,150	1,368	1,334	1,237	1,353	1,188	1,345	1,335	1,579	1,725	1,574
POOL MEMBER VISITS	1,971	1,210	1,816	1,972	1,407	1,007	620	327	461	406	476	1,887	2,138
GROUP FITNESS VISITS	1,246	662	728	1,111	1,054	850	1,126	1,111	1,022	1,179	1,126	1,206	1,195
24 HOUR MEMBER VISITS	3,236	2,648	3,196	3,491	3,084	3,143	2,954	2,596	4,053	4,304	4,449	4,984	5,275
TOTAL MEMBER VISITS	10,697	7,524	9,249	11,222	9,232	8,210	8,041	6,752	8,508	8,931	9,610	12,269	12,759
TREND	6%	-30%	23%	21%	-18%	-11%	-2%	-16%	26%	5%	8%	28%	4%
MEMBER VISIT RATIO / MONTH	8.0	7.9	7.0	8.0	6.7	6.5	6.7	5.8	7.4	7.6	8.1	8.8	9.0

	TOTAL19/20 Year to Date	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019
AQUATIC	44,601	15,861	12,094	12,573	14,447	11,582	7,664	7,850	2,224	3,067	3,406	4,939	17,044	16,146
GYM	40,656	6,476	4,971	5,901	6,914	5,911	5,696	5,665	4,578	6,589	6,884	10,178	8,411	8,595
PERSONAL TRAINING	1,050	276	200	123	224	221	246	312	187	187	239	239	220	165
GROUP FITNESS	11,293	2,945	1,456	1,671	2,882	2,394	1,883	2,364	2,160	2,021	2,279	2,202	2,288	2,503
CRECHE	6,094	1,370	809	1,216	1,365	1,087	1,142	1,222	933	1,065	1,045,	1,206	1,406	1,372
HOLIDAY PROGRAM	1,287	0	398	944	84	0	0	0		623	0	0	664	0
TOTAL RECORDABLE VISITS	104,980	26,930	19,927	22,427	25,916	21,194	17,208	17,413	10,082	13,552	13,852	18,764	30,032	28,780
OTHER VISITS	116,810	31,630	17,844	10,014	29,242	29,242	22,594	28,322	21,813	15,702	19,944	24,552	23,906	32,706
TOTAL VISITS	221,790	58,560	37,771	32,441	55,158	53,613	39,802	45,735	31,895	29,254	33,796	43,316	53,938	61,486
GROUP FITNESS AV/CLASS	12.7	14.8	10.7	15.2	16.6	14.5	12.6	12	12.13	11.48	13.2	12.63	12.57	13.6
Swim school participants	1,907	555	555	556	556	556	310	310	310	167	213	213	634	634

2.3 Wickham Recreation Precinct

- Wickham Rec Precinct maintaining members despite new fitness club in town.
- Wickham aquatic up 6.4% on last year.

	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019
Total Members	248	236	254	252	255	241	232	222	215	218	223	226	218
Pool Attendance	2,251	1,928	2,178	2,041	1,926	2,999	218	63	207	252	955	3,040	2,395
Group Fitness Average/ Class	10.1	9.1	10.3	10.6	10.1	12.0	13.3	11.5	11.3	12.2	10.9	11.9	9.5
Group Fitness Classes	38	27	35	36	30	35	32	33	44	35	38	40	36
Group Fitness Total Participants	381	246	362	381	303	420	426	378	498	428	415	474	342
Gym Attendance	1,430	1,193	1,240	1,432	1,309	1,290	1,200	1,021	1,111	1,191	1,267	1,391	1,453
Rec Programs	290	132	196	204	438	391	71	111	272	216	217	451	322
Play Program	454	259	272	350	286	392	306	279	388	392	403	517	428
TOTAL RECORDABLE VISITS	4,806	3,758	4,248	4,408	4,262	5,492	2,221	1,852	2,476	2,479	3,257	5,873	4,940

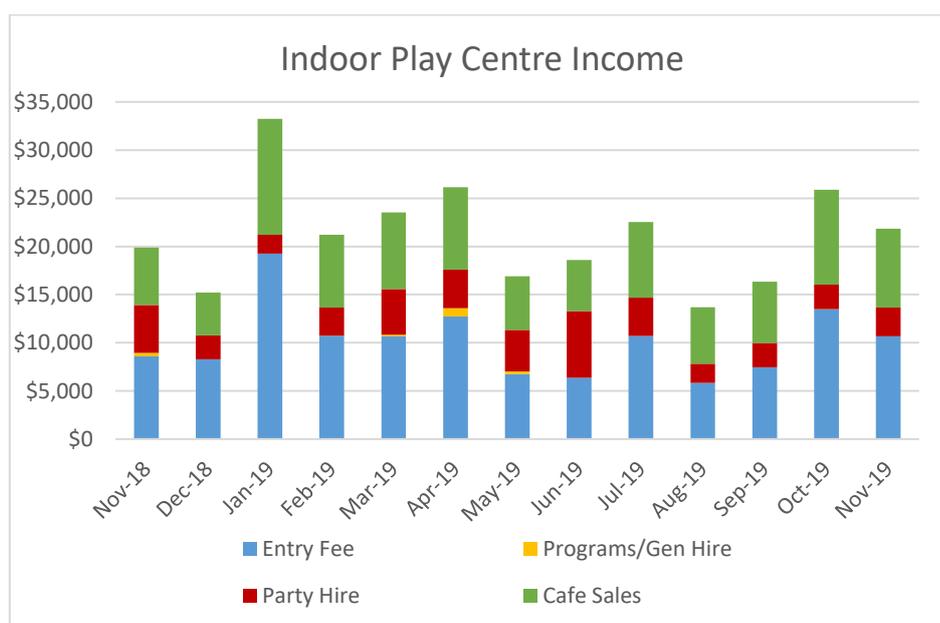
2.4 Roebourne Aquatic Centre

- Roebourne Aquatic up 24.2% as a result of targeting programming and partnerships with PCYC and Yaandina.

	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May to Sept 2019	Sept 2019	Oct 2019	Nov 2018
Pool Attendance	1,248	1024	872	1212	1113	883	CLOSED	52	1,537	1,550

2.5 Indoor Play Centre

- Record sales this month beating all previous November total sales.
- The team have been upselling visit passes. This month there were 153 passes used, a 76% increase from last year



14.5 DEVELOPMENT SERVICES UPDATE

File No:	LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	25 November 2019
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide annual statistics from Development Services for the Council's information. The period reported on includes 18/10/2019 to 21/11/2019 (25 business days).

- There were 72 after hour's calls received by Rangers for this period, of which 54 required an immediate response.
- Dogs, parking and littering are the highest number of matters dealt with by Rangers.
- Outbuildings and swimming pools had the highest number of building permits in a month in the past two years.
- Mosquito breeding identified at the Water Corporations Karratha Waste Water Treatment Plant has now been resolved.
- An average of over 12 applications processed per month for Town of Port Hedland in the last 3 months.
- The average processing timeframe for Development Applications is still around 21 days.
- There are currently 22 projects being progressed of which 18 are on target and 4 are within tolerance.
- Active Direction Notices: 5 (KIE = 3)
 - Within 65 day notice period 1;
 - Lodgement of DA pending 3; and
 - Expired and likely to be prosecuted through Courts 1.
- For the Karratha Industrial Estate Development Compliance Audit there has been 144 property inspections conducted over cells 1-8. Out of these there are currently only 44 open compliance files.

Rangers Statistics 2019													Ranger Statistics 2018												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits												
Activities on City Properties	11	4	7	7	33	37	10	7	47	4	5	172	215	35	32	44	8	8	7	22	10	5	19	15	10
Abandoned vehicles	18	21	34	32	30	23	17	10	16	20	22	243	275	24	15	31	15	20	11	21	24	20	33	27	34
Animal (dogs/etc)	91	123	160	161	153	161	292	178	145	129	130	1723	1641	165	132	99	150	148	125	153	187	106	118	101	157
Cats	41	42	51	47	39	49	47	28	40	61	39	484	443	23	30	40	48	47	39	47	45	20	22	34	48
Camping	1	1	0	6	14	25	37	8	13	1	1	107	103	1	2	4	10	17	19	11	16	8	12	2	1
Cyclone	3	0	43	19	2	2	0	0	5	3	2	79	36	2	2	3	0	0	6	1	0	1	9	4	8
Bushfire Hazard/Permit to burn	1	0	1	3	6	3	2	3	5	46	4	74	120	7	9	10	5	2	8	3	3	4	58	5	6
Litter	73	80	58	57	67	47	33	18	38	36	66	573	808	24	22	44	161	86	96	47	79	73	60	31	85
Parking	13	126	162	129	157	111	116	12	119	95	124	1164	2062	180	161	247	245	271	156	148	136	115	113	172	118
Off Road Vehicles	6	5	19	24	14	7	17	6	11	7	3	119	214	38	23	8	11	16	14	12	25	17	18	12	20
Unshightly Properties	6	5	21	8	11	27	10	2	25	38	10	163	412	8	7	44	31	23	8	11	5	20	37	8	9
Monthly total	264	407	556	493	526	492	581	272	464	440	406	4901	6128	507	435	574	684	638	489	476	530	389	499	411	496
Infringements Issued													Infringements Issued												
Bushfire	1	0	0	0	0	0	0	0	0	0	9	10	7	0	0	0	0	0	1	0	0	0	0	0	6
Activities on City Properties	0	0	1	0	4	0	3	0	0	0	0	8	10	2	0	0	0	0	0	0	0	0	0	0	8
Animal Environment & Nuisance	6	0	2	1	1	0	0	1	0	0	1	12	15	0	0	2	3	0	0	2	0	1	0	5	2
Animal (dogs/cats/etc)	6	9	12	15	12	19	34	25	13	12	15	172	214	29	18	17	17	13	24	26	30	3	12	7	18
Camping	0	0	0	0	0	1	0	1	1	0	0	3	2	0	0	0	0	0	2	0	0	0	0	0	0
Litter	6	1	4	4	7	1	4	1	1	2	2	33	40	1	0	1	6	5	0	7	4	5	5	2	4
Parking	9	38	38	31	43	28	33	6	78	37	41	382	600	53	50	84	90	100	27	37	28	27	39	32	33
Monthly total	28	48	57	51	67	49	74	34	93	51	68	620	888	85	68	104	116	118	54	72	62	36	56	46	71
Infringements													Infringements												
Value of Infringements Paid to Date	10534	19560	29792	39505	58009	66776	74816	81089	91499	101890	106603	106603	108760	9317	17325	27472	38045	53731	65360	77549	84102	89880	96001	101863	108760
Infringements withdrawn	3	4	2	6	2	5	15	4	3	6	9	59	53	0	9	0	6	7	1	8	0	8	9	2	3
Impounded Dogs													Impounded Dogs												
Central	6	8	3	12	16	10	14	18	10	17	9	123	157	15	5	10	18	17	9	11	11	5	11	23	22
East	12	9	9	3	3	10	3	21	12	11	6	99	108	20	10	2	20	11	7	21	5	3	2	3	4
West	16	11	17	19	14	9	19	18	13	12	15	163	204	28	20	16	19	21	21	22	12	7	13	8	17
Monthly total	34	28	29	34	33	29	36	57	35	40	30	385	469	63	35	28	57	49	37	54	28	15	26	34	43
Released to Owner	10	13	15	16	19	12	21	25	11	20	19	181	231	23	18	15	30	25	21	18	16	7	15	16	27
Rehomed to SAFE	13	4	8	8	5	10	4	13	13	13	8	99	93	19	6	10	12	11	4	7	4	2	5	1	12
In pound at present	6	1	2	7	4	3	7	6	6	6	2	50	60	9	6	3	4	2	5	6	5	4	4	12	0
Holding pending court cases	0	1	2	0	0	0	0	0	0	0	0	3	4	0	2	0	0	1	1	0	0	0	0	0	0
Deceased	0	0	0	0	0	0	0	1	0	1	0	2	2	0	0	0	0	1	0	0	1	0	0	0	0
Euthanised	5	9	2	3	5	4	4	13	5	0	1	51	78	12	3	0	11	9	6	23	2	2	2	5	3
Monthly total	34	28	29	34	33	29	36	58	35	40	30	386	468	63	35	28	57	49	37	54	28	15	26	34	42
Impounded Cats													Impounded Cats												
Central	13	17	12	14	10	18	8	7	13	9	10	131	113	6	8	10	13	13	11	10	10	8	2	13	9
East	24	15	11	6	5	9	4	3	12	14	4	107	75	0	2	9	14	4	1	4	9	3	7	15	7
West	4	3	18	11	16	16	19	2	6	14	6	115	95	5	1	4	8	12	7	10	4	0	17	13	14
Monthly total	41	35	41	31	31	43	31	12	31	37	20	353	283	11	11	23	35	29	19	24	23	11	26	41	30
Released to Owner	0	2	26	0	0	0	1	0	2	1	1	33	9	1	0	0	2	0	0	0	2	2	1	0	1
Rehomed to SAFE	22	16	14	9	5	14	6	2	8	5	5	106	93	4	1	9	9	4	2	1	5	3	21	27	7
In pound at present	4	1	0	2	0	1	0	1	0	1	1	11	11	0	0	0	0	1	3	1	0	1	1	2	2
Euthanised	14	16	1	18	26	28	24	7	19	27	13	193	164	6	10	14	23	23	12	22	16	4	3	11	20
Deceased	1	1	0	2	0	0	0	2	2	1	0	9	6	0	0	0	1	1	2	0	0	1	0	1	0
Monthly total	41	36	41	31	31	43	31	12	31	35	20	352	283	11	11	23	35	29	19	24	23	11	26	41	30

Environmental Health Statistics 2019												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD
Inspections/reinspections/audits												
Food premises inspection/reinspection	6	15	15	10	40	18	23	22	17	3	4	173
Lodging house inspection	1	0	0	0	14	1	5	6	1	0	0	28
Camping/caravan park inspection	0	0	0	0	4	2	1	0	0	1	0	8
Public building inspection	0	0	1	0	8	10	4	11	7	0	0	41
Swimming pool inspection	0	0	0	0	0	0	0	0	0	0	0	0
Hairdressers inspection	0	2	0	0	0	0	0	0	2	0	1	5
Beauty therapy/skin penetration inspection	0	0	0	1	1	0	1	3	1	1	1	9
Septic tank inspections	1	1	1	4	0	0	2	2	4	3	0	18
Closed premises	6	10	0	3	2	1	3	3	3	5	0	36
Monthly total	14	28	17	18	69	32	39	47	35	13	6	318
Health nuisances/complaints investigated												
Air Pollution	2	0	6	3	4	7	4	7	5	2	2	42
Building & Accommodation	4	1	1	2	0	0	4	4	2	1	3	22
Effluent & Water Pollution	0	0	1	3	0	2	2	1	4	2	5	20
Food Safety	1	0	4	8	2	2	2	1	1	3	7	31
Noise Pollution	6	3	6	10	2	7	17	5	13	6	8	83
Nuisance	1	3	2	2	2	0	0	0	3	0	0	13
Pest Control	3	3	1	9	3	2	3	7	14	4	8	57
Refuse & Litter	4	2	1	3	0	0	2	3	3	1	1	20
Skin Penetration	2	0	9	0	3	3	2	0	3	1	1	24
Stallholders & Traders	2	6	6	7	6	12	9	8	8	6	4	74
Other	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	25	18	37	47	22	35	45	36	56	26	39	386
Notifiable infectious diseases												
Ross River Virus (RRV)	1	0	0	0	1	0	7	1	1	1	0	12
Barmah Forest Virus (BFV)	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	1	26	4	2	1	1	0	0	6	3	45
Campylobacteriosis	1	1	1	2	6	1	0	1	0	4	6	23
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	1	0	1
Other	2	0	1	0	1	0	1	2	0	0	1	8
Monthly total	5	2	28	6	10	2	9	4	1	12	10	89
Other health												
Assess development applications	4	6	12	18	16	7	20	9	19	12	10	133
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	2	0	2	4	1	0	0	0	0	0	0	9
Healthy dog day	0	1	0	0	1	0	0	2	0	0	1	5
Chicken bleeding	2	2	2	3	2	2	3	2	1	2	3	24
Infringements issued	0	0	0	0	0	1	0	0	0	0	0	1
Monthly total	8	9	16	25	20	10	23	13	20	14	14	172

Environmental Health Statistics 2018												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
249	10	55	24	26	12	10	10	11	18	19	17	37
27	0	0	0	1	0	3	8	1	2	11	0	1
7	0	0	5	2	0	0	0	0	0	0	0	0
74	1	4	1	13	3	7	11	0	4	15	4	11
25	0	0	0	0	0	0	0	0	0	16	9	0
13	0	0	0	0	1	0	1	0	1	1	2	7
26	1	1	1	0	1	3	0	1	1	3	5	9
9	0	1	0	4	1	1	1	0	1	0	0	0
39	5	2	2	2	6	3	0	5	1	2	9	2
469	17	63	33	48	24	27	31	18	28	67	46	67
Health nuisances/complaints investigated												
17	2	1	2	1	1	0	2	3	2	1	0	2
19	0	1	2	1	1	4	2	2	2	0	3	1
30	3	0	1	0	4	2	0	9	9	1	0	1
21	2	3	3	1	2	0	0	1	1	4	2	2
67	1	4	1	6	12	9	6	10	7	1	3	7
30	2	3	1	2	1	4	5	4	2	1	3	2
37	0	3	2	1	2	3	6	8	3	5	2	2
33	2	8	2	4	0	1	3	6	2	3	1	1
12	3	0	0	1	1	1	1	2	1	0	0	2
64	4	4	3	15	2	6	5	6	3	6	6	4
0	0	0	0	0	0	0	0	0	0	0	0	0
330	19	27	17	32	26	30	30	51	32	22	20	24
Notifiable infectious diseases												
9	0	0	0	2	4	1	0	0	2	0	0	0
1	0	0	0	1	0	0	0	0	0	0	0	0
25	5	1	3	2	7	4	1	0	0	0	0	2
15	2	1	1	0	1	2	0	4	2	2	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
10	2	0	1	0	0	1	0	3	2	0	1	0
60	9	2	5	5	12	8	1	7	6	2	1	2
Other health												
45	0	2	7	2	0	1	0	5	5	8	4	11
16	3	2	0	4	2	1	1	3	0	0	0	0
3	0	0	1	0	0	0	0	2	0	0	0	0
4	0	1	0	0	1	0	0	1	0	0	1	0
24	2	2	2	3	2	2	2	2	1	2	2	2
4	0	2	0	1	0	0	0	0	0	1	0	0
96	5	9	10	10	5	4	3	13	6	11	7	13

Building Statistics 2019													Building Statistics 2018												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits													Building Permits												
Dwellings	0	0	0	0	0	0	1	0	2	0	1	4	3	0	0	0	0	0	0	0	2	0	0	0	1
Alterations and Additions	0	0	0	0	3	1	3	2	2	1	0	12	32	0	0	2	0	3	1	1	7	11	2	2	3
Swimming Pools and Spas	1	7	6	8	2	5	7	3	6	4	11	60	49	3	1	5	2	6	4	3	6	4	7	5	3
Outbuildings (inc. signs and shade)	21	30	15	14	28	24	45	37	28	19	52	313	250	13	6	21	22	24	18	9	22	25	28	31	31
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Sole Occpocy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	5	2	5	5	3	3	3	6	1	3	40	22	3	1	2	1	1	1	1	1	2	2	3	4
Monthly total	26	42	23	27	38	33	59	45	44	25	67	429	356	19	8	30	25	34	24	14	36	44	39	41	42
Building Approval Certificates & Demolition Certificates													Building Approval Certificates & Demolition Certificates												
Demolition Permits	0	0	1	0	0	0	0	0	0	0	1	2	7	0	1	1	0	0	2	0	2	0	0	0	1
BAC's	1	0	0	1	1	0	0	0	0	0	0	3	12	0	0	2	0	7	0	0	0	0	0	3	0
BAC Strata	0	0	0	1	0	1	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	1	0	1	2	1	1	0	0	0	0	1	7	19	0	1	3	0	7	2	0	2	0	0	3	1
Occupancy Permits													Occupancy Permits												
Occupancy Permits	3	2	1	1	2	2	3	1	1	2	2	20	17	3	0	2	6	2	0	1	1	0	0	1	1
OP Strata	0	0	0	1	0	0	0	0	0	0	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	1
Monthly total	3	2	1	2	2	2	3	1	1	2	2	21	20	3	0	2	6	3	0	1	1	0	0	2	2
Total \$'000 Construction Value	8,073	6,564	1,126	6,927	6,434	13,308	5,250	1,204	96,574	14,142	17,756	177,358	32,514	1,785	1,044	3,320	1,977	1,607	2,275	348	3,848	3,634	963	8,518	3,195
Applications Processed for Other Councils													Applications Processed for Other Councils												
Shire Of Ashburton	3	6	0	0	8	2	1	0	29	0	4	53	78	8	5	4	8	3	12	4	5	9	6	9	5
Shire of Wyndham (East Kimberley)	0	0	0	2	1	3	2	0	0	0	0	8	4	0	0	2	0	0	1	1	0	0	0	0	0
Port Hedland	8	6	8	6	6	6	5	7	10	14	13	89	92	4	8	1	16	6	6	13	4	6	8	5	15
Monthly Totals	11	12	8	8	15	11	8	7	39	14	17	150	174	12	13	5	26	9	18	18	10	15	14	14	20
Private Certifications Provided													Private Certifications Provided												
Certificate of Design Compliance	0	0	1	0	2	0	0	1	0	0	0	4	5	1	0	0	1	1	0	0	0	0	1	1	0
Certificate of Building Compliance	0	1	1	0	0	1	0	0	0	0	0	3	6	1	0	1	2	1	0	0	0	1	0	0	0
Certificate of Construction Compliance	0	0	0	0	0	2	0	0	0	0	1	3	4	0	0	1	0	1	0	1	0	0	0	0	1
Monthly total	0	1	2	0	2	3	0	1	0	0	1	10	15	2	0	2	3	3	0	1	0	1	1	1	1
Total \$'000 Construction Value	0	7	403	0	927	0	0	0	0	0	0	1337	1031	14	0	1	39	412	0	0	0	30	19	481	35
Private Swimming Pool Inspections (1 every 4 years)																									
Monthly total	12	54	43	30	86	45	41	47	30	25	59	472													

Planning Statistics 2019													Planning Statistics 2018												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Sep	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement													Lodgement												
Development Applications	7	9	15	19	20	16	22	11	18	19	18	174	96	16	9	3	12	4	4	5	12	5	11	1	14
R-Codes Applications	4	2	10	7	7	5	13	6	12	11	12	89	75	3	8	3	10	9	5	4	8	9	6	6	4
Land Matters	11	10	12	30	10	8	12	5	13	7	12	130	119	13	10	6	3	7	10	6	21	10	12	7	14
Enforcement Matters	2	15	4	2	2	1	0	12	4	24	4	70	78	1	19	0	1	4	3	1	3	2	19	8	17
Scheme Amendments	0	0	2	0	0	1	0	0	0	0	0	3	2	0	0	1	0	0	0	0	0	0	0	1	0
Shire of Exmouth	-	-	-	-	-	-	-	-	-	-	-	0	13	-	-	-	-	-	2	5	5	1	0	0	0
Monthly total	24	36	41	58	39	30	47	34	47	61	46	463	383	33	46	13	26	24	24	21	49	27	48	23	49
Processing													Processing												
Average Number of Days (DA)	23	15	35	36	14	11	22	15	18	18	22	21	28	26	33	31	18	21	23	24	34	31	32	23	33
Application Fees	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	359126	177769	4650	2610	23562	30304	2184	36538	2039	6118	3228	22144	1549	42844
Development Value \$'000	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	575860	35869	5080	873	10675	2680	4592	3	1681	1720	17	380	3338	4830

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	WAPC has referred required modification to City for updating adopted version.	Undertake modifications and refer updated document to WAPC for endorsement.	Within Tolerance
Scheme Amendment 39 and DP10 (Workforce Accommodation)	TBB	Scheme Amendment has been gazetted. Revised version of DP10 adopted by Council at the November 2019 OCM and notification published.	Nil	Completed
Mulataga Structure Plan	Roberts Day	Draft version of updated structure plan (still awaiting updated Stormwater Management Plan) referred to DPLH for preliminary review prior to formal lodgement.	DPLH comments received. Submission of Stormwater Management Plan.	Within Tolerance
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Scheme Amendment documentation referred to Environmental Protection Authority for assessment.	Upon response from the EPA, the Scheme Amendment will be advertised for public comment.	On Target
40 Mile FMP Implementation	Nil (internal)	Co-contributor (YACMAC) underwent organisational changes which have caused questions to be asked about the ability to deliver the works under that arrangement. YACMAC Director has advised works can still be completed.	Considering other options for delivering works with NRM Rangelands and other stakeholders in the event YACMAC unable to deliver works within funding period.	Within Tolerance
Smoke Free Strategy	Nil (internal)	Community consultation completed.	Working Group meeting.	On Target
Stall Holder Policy Review	Nil (internal)	Councillors briefed on outcome of workshops held as part of review process.	Officers preparing draft revised version of policy for the purposes of undertaking further consultation.	On Target
Local Biodiversity Strategy	Vicki Long and Associates	Final report received from consultant.	Submit final report to State NRM and closeout project.	On Target
Environmental Sustainability Strategy	Nil (internal)	Internal consultation has occurred and draft strategy being refined.	Send revised draft to Communications for editing before going to Council.	On Target
Walgu Park Interpretive Signage	Nil (internal)	Draft content for interpretive signage being developed.	Working group review of draft content.	On Target
Business Climate Scorecard	Catalyse	Consultant presented on the findings of the scorecard.	Consultant to present on the findings. Focus areas and appropriate actions to be identified.	On Target
Direct Freight	Australian Floating Decks	Australian Floating Decks has progressed the establishment of a direct sea freight service from Singapore to Dampier.	Support Australian Floating Decks with progressing the service.	On Target
PROJECTS LIST				

PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Victoria Hotel Activation (Ganalili Centre)	RFF	The Visitor Centre and Cultural Centre are now operational with the services being delivered by Wawardu (Juluwarlu).	City staff continue to work with the Operational Steering Group on visitor services and tourism development and promotion of the Centre.	On Target
EcoHub	Naja & Mann Advisory	Work commenced on the preparation of the scope of works to develop a detailed business plan to progress the EcoHub. City Staff met with proponents interested in the development of the greenhouse. Advice has been sought from the Department Planning Lands and Heritage around the development.	Work with interested proponents and the Department to progress the initiative. Investigate options to enable access to the land identified for development.	On Target
Destination Management Plan	Stafford Strategy	The Tourism Advisory Group and industry operators have agreed on a set of priority actions.	City staff to prepare project plans for priority actions.	On Target
Island Camping	RPS	Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Continue to work with MAC to undertake the work to obtain the relevant approvals.	Within Tolerance
Native Yindjibarndi Plants (Wanggalili)	Kings Park Botanical Gardens	368 seedlings of six species of native plants were transported to the City's nursery. Growing, monitoring and reporting by City staff with support from Kings Park Botanic Gardens has commenced.	Monitor and report on progress to inform the business case.	On Target
Economic Development Prospectus	Nil	Work on a draft investment prospectus has commenced.	Finalise investment prospectus.	On Target
Land Supply Pipeline	Nil (internal)	An analysis of land available for development has been completed.	Align City led land supply analysis with the Department of Planning, Lands and Heritage their Land Capacity Analysis project.	On Target
OECD Conference	OECD	Discussions have been held with OECD representatives and City Staff to progress the 2020 OECD Conference in Karratha.	Formalise agreement and work with OECD to plan for the conference.	On Target
Business Bulletin	Nil	Work commenced on the next edition of the City's Business Bulletin.	Finalise and release Business Bulletin	On Target
Designated Area Migration Agreement (DAMA)	RFQ	Commence work on the project documentation to plan for the next steps in the process of exploration a DAMA for the City of Karratha.	Complete project plan and scope of work and obtain Council endorsement.	On Target

14.6 PRE-CYCLONE GREEN WASTE VERGE COLLECTION 2019

File No:	WM.104
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Waste Services Office Supervisor
Date of Report:	15 November 2019
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise the outcome of the 2019 Pre-cyclone Green Waste Verge Collection (Collection).

BACKGROUND

The pre-cyclone yard clean-up program is an annual service that the City provides to the community.

At its May 2019 meeting, Council resolved to call tenders for a pre-cyclone green waste only annual collection and subsequently resolved to accept the tender submitted by TC Waste (WA) Pty Ltd for a contract term of 1 year with 2 x 2 year extension options at its September Council meeting.

The City embarked on an extensive 'green waste only' advertising campaign including social media, mail drops, radio and newspapers before the start of the collection.

CONCLUSION

The collection commenced on 14 October 2019 and was completed by 7 November 2019.

Contaminated waste was minimal (only three properties were identified as having failed collections) and no damage, reinstatements or injuries were reported.

229 tonnes of green waste was delivered to the 7 Mile Waste Disposal Facility. Unfortunately collection comparisons cannot be made from previous years due to the highly contaminated waste collected.

Community advertising was successful as residents responded well by reducing contamination and presenting waste as requested.

A debrief meeting with TC Waste has been held and minor recommendations made for consideration next year.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

ATTACHMENT TO ITEM 11.2 BIENNIAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)

ATTACHMENT TO ITEM 12.4 PILBARA UNIVERSITIES CENTRE SUPPORT

ATTACHMENT TO ITEM 13.1 RFT 19-18/19 WICKHAM RECREATION PRECINCT AMENITY BUILDING

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 20 January 2020 at 6:30pm at Council Chambers
- Welcome Road, Karratha.