



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 20 January 2020 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:
 Cr Peter Long [Mayor]
 Cr Garry Bailey
 Cr Margaret Bertling
 Cr Geoff Harris
 Cr Pablo Miller
 Cr Daniel Scott
 Cr Evette Smeathers

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:
 Cr Kelly Nunn [Deputy Mayor]
 Cr Georgia Evans
 Cr Joanne Waterstrom Muller

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 9 December 2019, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
02/12/2019 – Waste Advisory Group Meeting
02/12/2019 – Airport Advisory Group
03/12/2019 – Meeting with Karratha Police
03/12/2019 – Meeting with Woodside
04/12/2019 – Pilbara Critical Infrastructure Security Collective meeting
04/12/2019 – Meeting with Pilbara Regiment
05/12/2019 – Meeting with Resident
07/12/2019 – Official Opening of Dampier Foreshore
08/12/2019 – Carols By Glow-light Dampier
09/12/2019 – Meeting with ENGIE
09/12/2019 – Meeting with WA General Practice Education & Training
09/12/2019 – Ordinary Council Meeting
10/12/2019 – Official Opening of the Fleetwood renovated Dining Room
11/12/2019 – Housing Project Presentation (Perth)
11/12/2019 – Housing Project Presentation (Karratha)
12/12/2019 – Elders and Community Yarn
17/12/2019 – Meeting with Resident
17/12/2019 – Meeting with Project 412
17/12/2019 – PUC Board meeting

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 NOVEMBER 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	18 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 November 2019.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 November 2019:

2019/20	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	101,706,903	109,541,324	66,424,338	68,501,064	2,076,726	3.1%	↑
Operating Expense	(104,663,887)	(96,309,229)	(38,963,086)	(36,622,150)	2,340,936	-6.0%	↑
Non Operating Revenue	36,288,733	22,713,181	8,437,164	11,006,905	2,569,741	30.5%	↑
Non Operating Expense	(52,917,546)	(57,387,240)	(18,750,664)	(18,394,268)	356,396	-1.9%	↑
Non Cash Items Included	18,176,299	17,305,207	7,513,876	6,977,049	(536,827)	-7.1%	
Restricted Surplus BFWD 18/19	805,297	656,270	656,270	656,270	0	0.00%	
Unrestricted Surplus BFWD 18/19	1,276,159	3,941,964	3,941,964	3,941,964	0	0.00%	
Restricted Surplus CFWD	644,630	452,483	452,483	452,483	0	0.00%	
Surplus/(Deficit) 19/20	27,328	8,995	28,807,379	35,614,351	6,806,972		

This table shows that Council is currently in a surplus position of \$35.6m, a positive variance of \$6.8m compared to the budgeted surplus position of \$28.8m, which reflects timing differences for projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
807,734	▲ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, cashflow will be reforecast at next budget review
542,419	▲ Grants Funds received earlier than planned; Community Safety \$193k, Youth Services \$120k & Road Projects Grants Mooligunn Rd \$229k
265,715	▲ KTA Airport Revenue - Property Rental Leases - Timing - Cashflow to be reforecast at next budget review
1,615,868	▲ Positive Variance
Operating Expenditure	
591,481	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months. Plant op costs lower than anticipated due to reduction in reactive maintenance
462,897	▲ Disaster Recovery - TC Veronica - Expenditure reclassified to Capex has created a credit balance in operating account, Cashflow will be reforecast at next budget review
416,694	▲ Overheads allocated to Functions are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
374,682	▲ General Waste and Recycling Collection - Timing - Previous months invoices will be processed in December
325,534	▲ Cyclone Preparation - Kerbside Cyclone cleanup transferred to contractors managed under Waste Services
268,678	▲ Karratha Airport - Power, Security & Screening - Timing with monthly invoices
2,439,966	▲ Positive Variance
Non Operating Revenue	
2,698,654	▲ Tsf from Infrastructure Reserve - Timing of Reserve Transfer
2,698,654	▲ Positive Variance
Non Operating Expenditure	
307,347	▲ Tsf to Infrastructure Reserve - Timing - Transfer will occur later than planned
307,347	▲ Positive Variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

Period End 30 November 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	9.7
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.71	0.78
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-8.0%	48.0%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.84	1.70
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	32.2	119.9

Statement of Financial Position

	2019 November	2019 October	% change
Current			
Assets	99,349,525	99,804,680	-0.46%
Liabilities	9,759,112	7,313,646	33.44%
Non Current			
Assets	701,791,868	699,833,118	0.28%
Liabilities	841,298	841,298	0.00%
Net Assets	790,540,983	791,482,853	

Current Assets decreased by 0.46% from October to November, primarily due to a decrease in accounts receivable. Current Liabilities increased by 33.44% compared to October due to an increase in accounts payable. Non-Current Assets increased by 0.28% and is attributable to capital works. There has been no change to Non-Current Liabilities.

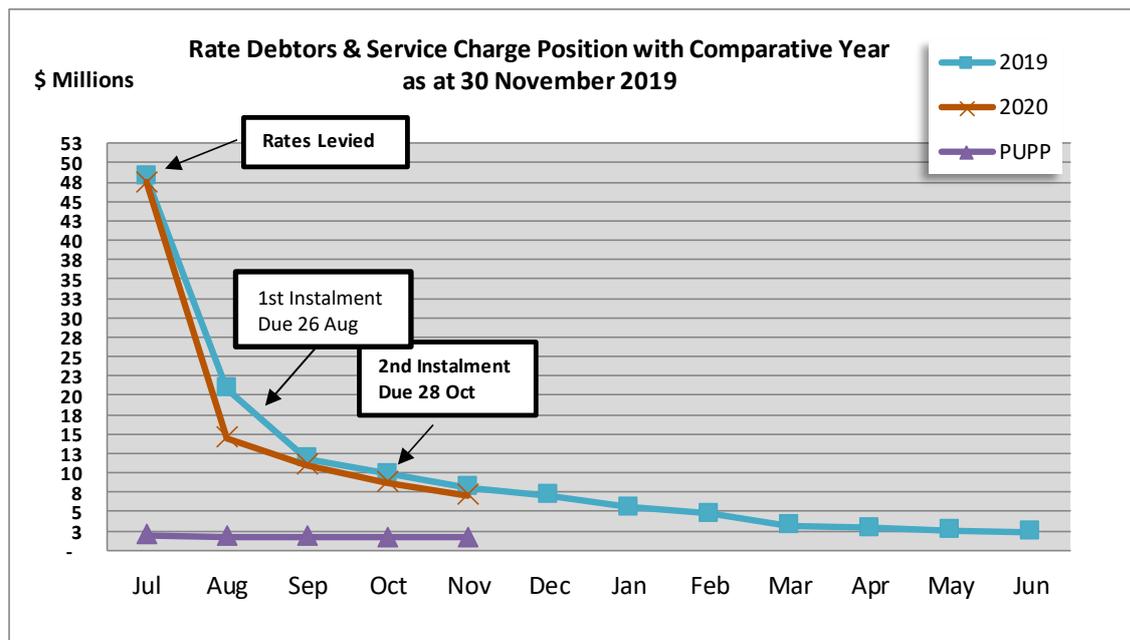
Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of November. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2019 November	2019 October	Change %	% of Current Total
Current	3,101,161	3,334,129	-7%	62.9%
> 40 Days	852,336	175,133	387%	17.3%
> 60 Days	173,213	1,765	9714%	3.5%
> 90 Days	806,921	961,950	-16%	16.4%
Total	4,933,631	4,472,977	10%	100%
Rates Debtors				
Total	7,112,586	8,801,221	-19%	100%
PUPP Debtors				
Total	1,641,199	1,658,488	-1%	100%

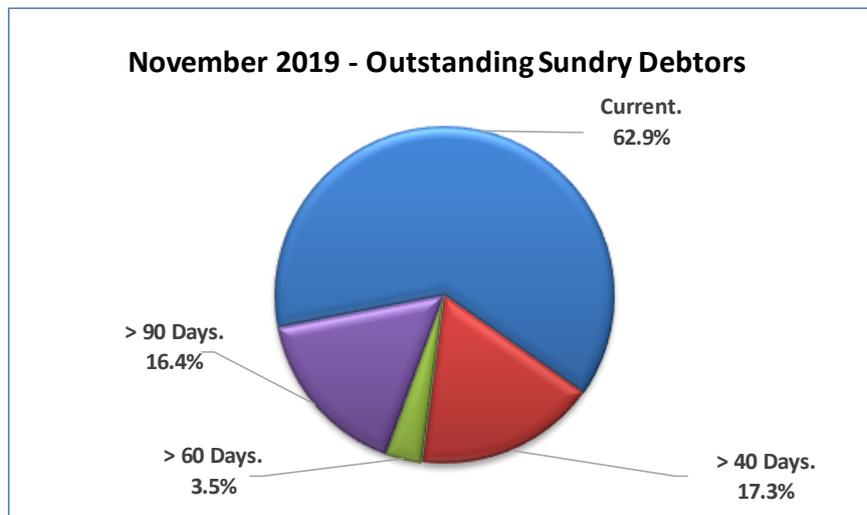
A total of \$42.7m of rates have been paid to end of November, representing a collection rate of 85.7% to date.

There was a decrease from October of 1% in the PUPP Debtors balance. PUPP payments have now been received on 99.6% of properties, and of those paid 98.0% have paid in full with 2.0% paying by instalments.

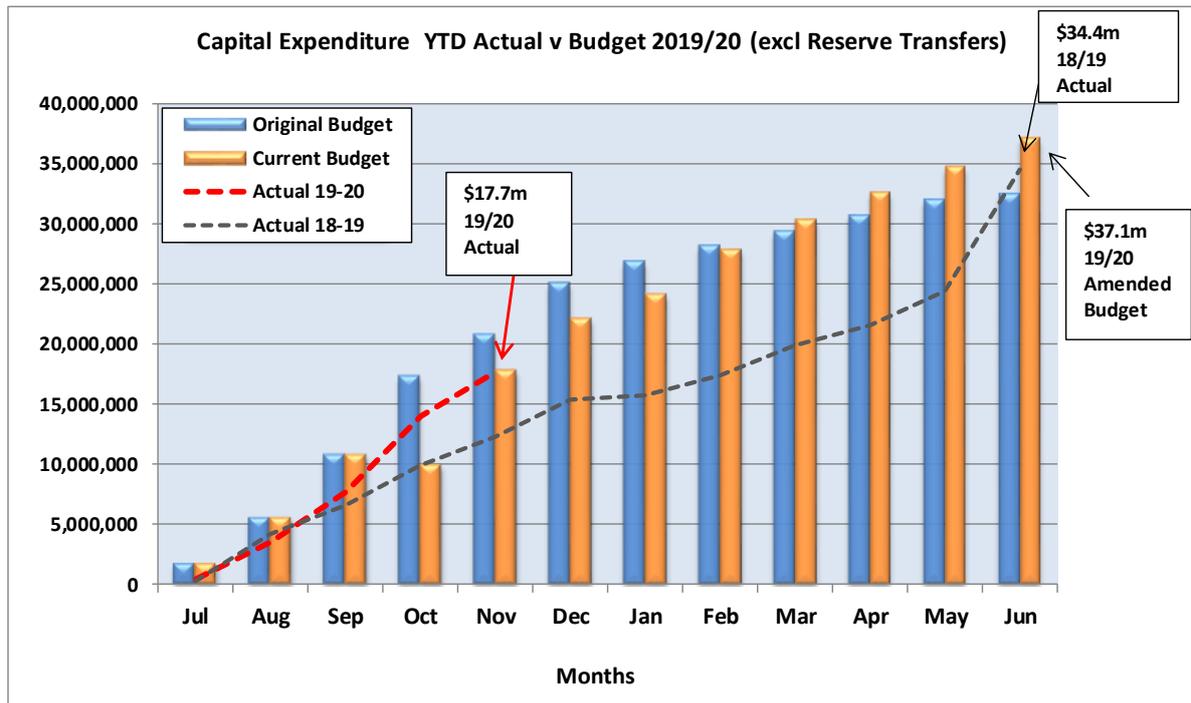


Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Otan Karratha Pty Ltd	0.00	0.00	742,948.00	Council resolved at the October OCM to accept the debtor's settlement offer. Formal documentation has been drafted by Otan and is currently being reviewed.
Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. The Defendant has verbally agreed to the City's proposed settlement offer to transfer the property title. Formal documentation is currently being drafted.
Karratha Gymnastics Club	0.00	5,732.00	0.00	Relates to Karratha Leisureplex bookings for September 2019. Final Notice sent on 14 November and Demand Letter issued on 5 December. Full payment was received in December 2019.
Supercivil Pty Ltd	556,444.28	0.00	0.00	Relates to Overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Letter of Demand issued by CS Legal 20 December 2019.
Manning Pavement Services T/as Karratha Asphalt	175,183.06	0.00	0.00	Relates to Overcharge RFT 27 - 16/17 - Supplying and Laying of Asphalt. Settlement approved by Council at the December 2019 OCM.
Cleanaway Pty Ltd - Barrow Island	7,149.80	104,872.58	0.00	Relates to waste disposal fees for various periods in August, Sept & October. Received payment of \$105,572.50 during December. The remaining amount of \$6,450.88 has been approved for payment in January.
Cleanaway Pty Ltd	70,466.78	0.00	0.00	Relates to waste disposal fees at 7 Mile from 1-14 October 2019. Received partial payment of \$1,296.94 in December. Officer is liaising with Cleanaway to have the debt cleared in January.



Capital Expenditure



Council’s 2019/20 current Capital Expenditure amended budget is \$37.1m with the majority associated with major projects including Dampier Palms and Hampton Oval Redevelopment, Andover Park Redevelopment, Mooligunn Road, Karratha Airport Hanger projects and other infrastructure improvements. The following table shows capital expenditure is 0.4% below budget for the month.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Nov-19			30-Jun-20		
Land	0	0	0%	0	0	0%
Artwork	55,341	49,441	-11%	250,000	540,145	9%
Buildings	4,353,146	4,484,811	3%	5,133,568	6,331,849	71%
Equipment	30,000	5,937	-80%	828,500	992,000	1%
Furn & Equip	354,758	275,531	-22%	1,008,237	1,787,758	15%
Plant	690,550	705,295	2%	2,415,500	3,341,050	21%
Infrastructure	12,346,450	12,242,370	-1%	22,837,018	24,108,844	51%
Totals	17,830,245	17,763,385	-0.4%	32,472,823	37,101,646	48%

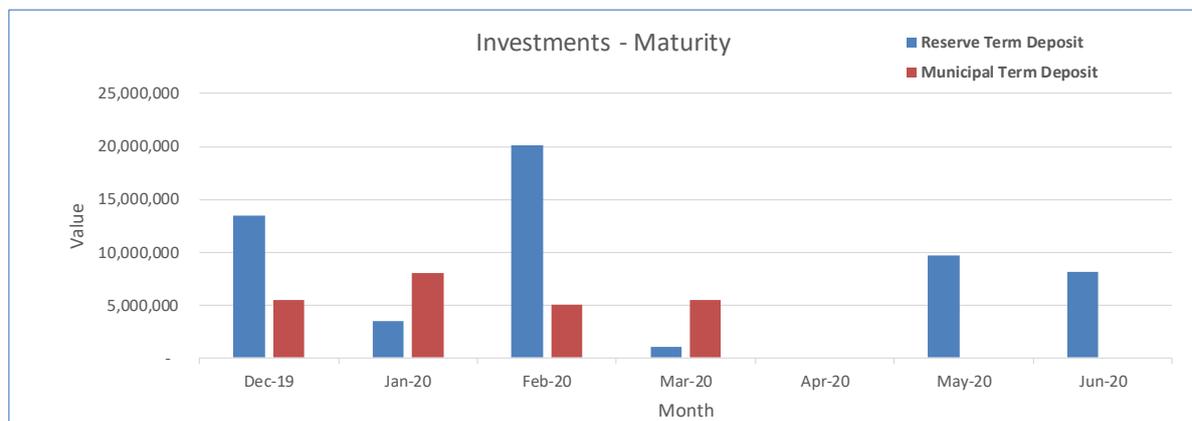
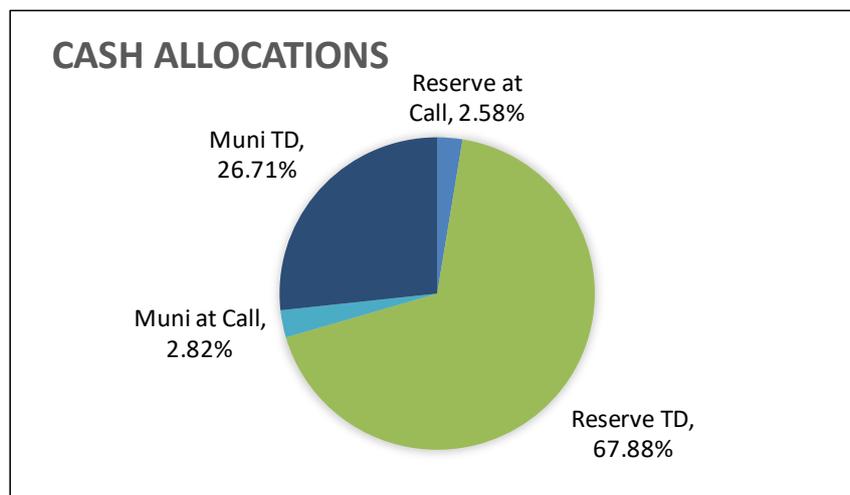
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Investments

The following table indicates the financial institutions where the City has investments as of 30 November 2019.

Institution	Accounts	Principal Investment \$	Balance 30 Nov 2019 \$	Interest %	Investment Term	Maturity	Source
RESERVE FUNDS							
WBC	Business Premium Cash Reserve		1,027,638	0.90	At Call		Reserve at Call
ANZ	Reserve Term Deposit	10,284,000	10,454,128	2.66	8 months	Dec-19	Reserve TD
Bankwest	Reserve Term Deposit	3,000,000	3,013,533	1.85	2 months	Dec-19	Reserve TD
WBC	Reserve Term Deposit	2,000,000	2,009,266	1.90	3 months	Jan-20	Reserve TD
Bankwest	Reserve Term Deposit	1,500,000	1,500,598	1.82	2 months	Jan-20	Reserve TD
WBC	Reserve Term Deposit	5,000,000	5,102,452	2.70	12 months	Feb-20	Reserve TD
ME	Reserve Term Deposit	10,000,000	10,038,014	1.85	5 months	Feb-20	Reserve TD
Bankwest	Reserve Term Deposit	5,000,000	5,000,723	1.76	3 months	Feb-20	Reserve TD
WBC	Reserve Term Deposit	1,000,000	1,000,145	1.76	5 months	Mar-20	Reserve TD
WBC	Reserve Term Deposit	9,583,448	9,723,301	2.65	12 months	May-20	Reserve TD
WBC	Reserve Term Deposit	8,000,000	8,085,742	2.40	12 months	Jun-20	Reserve TD
MUNICIPAL FUNDS							
WBC	Municipal Term Deposit	3,500,000	3,516,215	1.90	3 months	Dec-19	Muni TD
Bankwest	Municipal Term Deposit	2,000,000	2,000,873	1.77	1 month	Dec-19	Muni TD
WBC	Municipal Term Deposit	4,000,000	4,018,115	1.90	4 months	Jan-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,004,384	2.00	4 months	Jan-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,003,599	1.85	4 months	Jan-20	Muni TD
Bankwest	Municipal Term Deposit	2,000,000	2,000,888	1.80	2 months	Jan-20	Muni TD
WBC	Municipal Term Deposit	2,000,000	2,009,058	1.90	5 months	Feb-20	Muni TD
DEF	Municipal Term Deposit	1,000,000	1,002,382	1.85	4 months	Feb-20	Muni TD
Bankwest	Municipal Term Deposit	2,000,000	2,000,878	1.78	3 months	Feb-20	Muni TD
Bankwest	Municipal Term Deposit	3,500,000	3,503,839	1.82	4 months	Mar-20	Muni TD
Bankwest	Municipal Term Deposit	2,000,000	2,000,868	1.76	4 months	Mar-20	Muni TD
WBC	Municipal (Transactional)		8,456,493	0.20	At Call		Muni at Call
	Cash on Hand		13,930				Muni at Call
TOTAL		79,367,448	89,487,061				

The balance of all Term Deposits includes interest accrued to 30 November 2019

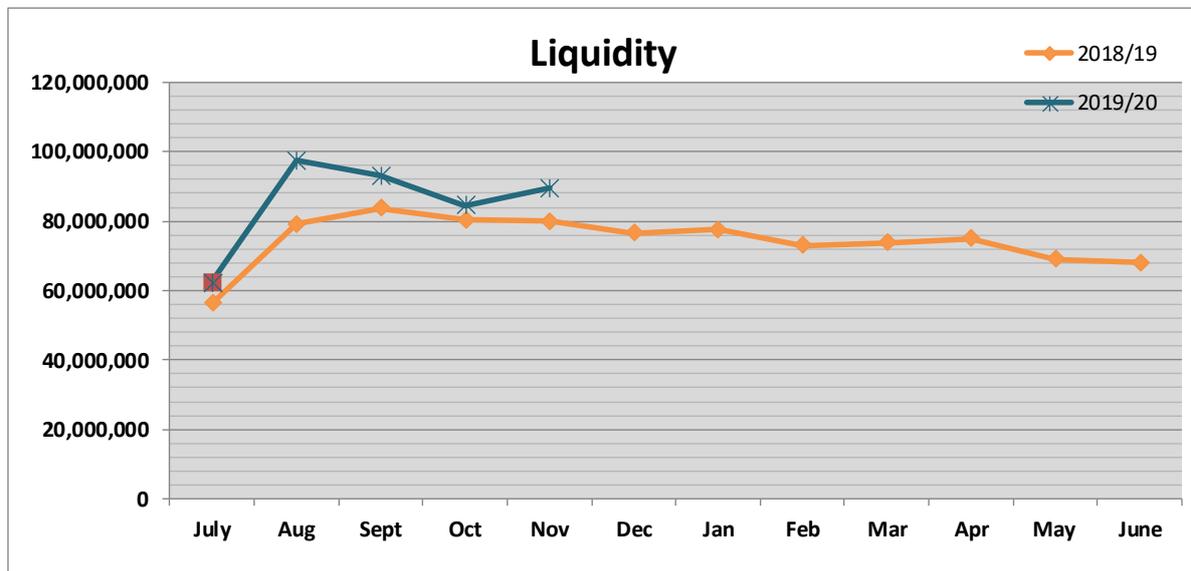


The Reserve Bank cash rate (overnight money market interest rate) remained at 0.75% during November. The Municipal funds held with Westpac Bank are currently earning 0.10% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.20%.

During November, Council had a total of \$17m maturing in Municipal and Reserve investments, and \$18m was invested as follows:

- Reserve - \$5m for 3 months at 1.76%
- Reserve - \$1.5m for 2 months at 1.82%
- Muni - \$3.5m for 4 months at 1.82%
- Muni - \$2m for 1 month at 1.77%
- Muni - \$2m for 2 months at 1.80%
- Muni - \$2m for 3 months at 1.78%
- Muni - \$2m for 4 months at 1.76%

The liquidity graph for 2019/20 demonstrates an increase in liquidity during November, primarily due to receipt of accounts receivable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Nov 2019 \$	Year to Date – Nov 2019 \$	Life to Date – Nov 2019 \$
Total Income Received	234,500	1,185,071	5,909,125
Total Expense Paid	(79,412)	(578,731)	(3,046,088)
Net Income	155,088	606,340	2,863,037
Annualised ROI	9.3%	7.3%	5.9%

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of November 2019 with a year to date budget surplus position of \$28,807,379 (comprising \$28,354,896 unrestricted surplus and \$452,483 restricted surplus) and a current surplus position of \$35,614,351 (comprising \$35,161,868 unrestricted surplus and \$452,483 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services.
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th November 2019;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th November 2019.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th November 2019.

City of Karratha
Statement of Comprehensive Income
By Nature or Type
for the period ending 30 November 2019

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10% %	\$50,000 or more \$	2018/19 \$
	\$	\$	\$	\$		\$	\$
Revenue							
Rates	42,075,758	42,341,706	42,127,647	42,366,149	-	238,502	40,488,172
Fees and Charges	43,041,634	42,865,291	18,408,549	18,832,069	-	423,520	38,548,526
Operating Grant, Subsidies and Contributions	8,556,486	12,084,467	1,727,674	2,955,650	71.08%	1,227,976	13,840,155
Service charges	0	0	0	0			861
Interest Earned	2,316,425	2,002,782	1,033,352	1,031,859	-	-	2,455,903
Proceeds/Realisation	-	-	-	0			-
All Other	938,962	1,983,637	1,256,438	1,272,509	-	-	995,327
	96,929,265	101,277,882	64,553,659	66,458,237	-	1,904,578	96,328,944
Expenses							
Employee Costs	(34,467,960)	(35,079,194)	(14,855,033)	(15,064,113)	-	(209,080)	(35,315,195)
Materials and Contracts	(28,560,908)	(31,782,549)	(10,643,245)	(8,934,103)	-16.06%	1,709,141	(26,036,342)
Utilities (gas, electricity, water etc)	(6,268,791)	(6,335,794)	(2,568,199)	(2,154,295)	-16.12%	413,904	(5,824,123)
Interest Expenses	(8,076)	(8,076)	(3,436)	(2,637)	-23.26%	-	(9,919)
Depreciation	(18,688,498)	(17,740,354)	(7,436,375)	(7,235,756)	-	200,619	(17,692,578)
Insurance Expenses	(1,724,673)	(1,792,715)	(1,768,215)	(1,742,349)	-	-	(1,573,650)
Other Expenses	(14,764,981)	(3,329,595)	(1,611,083)	(1,399,721)	-13.12%	211,362	(2,726,957)
	(104,483,887)	(96,068,277)	(38,885,586)	(36,532,975)		2,352,611	(89,178,764)
	(7,554,622)	5,209,606	25,668,074	29,925,262			7,150,180
Non Operating Grants, Subsidies &							
Contributions	4,085,439	7,587,343	1,870,679	1,921,659	-	50,980	14,713,939
Profit on Asset Disposal	692,199	676,099	-	121,168	-	121,168	134,365
(Loss) on Asset Disposal	(180,000)	(240,952)	(77,500)	(89,175)	15.06%	-	(1,674,523)
Asset Accounting Change Reg 17A Fair value adjustments to investment property	0	0	0	0			(290,670)
(Loss) on revaluation of Furniture/Equipment	0	0	0	0			1,745,200
	0	0	0	0			(20,173)
Net Result	(2,956,984)	13,232,096	27,461,253	31,878,914			21,758,318
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>	0	0	0	0			157,537
Total other comprehensive income	0	0	0	0			157,537
Total Comprehensive Income	(2,956,984)	13,232,096	27,461,253	31,878,914			21,915,855

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance			Significant Items
Operating Grant, Subsidies & Contributions	71.08%	1,227,976	807,734	▲ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, cashflow will be reforecast at next budget review
			193,274	▲ Grants Community Safety - Safer Communities funds received early
			120,000	▲ Youth Services Income - Funds received early
			1,121,008	▲ Positive Variance
Expenses from Operations	Material Variance			Significant Items
Materials & Contracts	-16.06%	1,709,141	374,682	▲ General Waste and Litter Control - Timing - previous months invoices will be processed in December
			109,107	▲ IT Software Expenses - Timing - Implementation of assets software project behind schedule and impacting invoice schedule
			103,693	▲ Karratha Airport Recoverable - Timing - Delay in invoices
			69,735	▲ Karratha Leisureplex Grant Funded Programs - Timing
			65,555	▲ Economic Development - Regional Tourism Conference - Expenses for 18/19 FY included in current budget, cashflow will be reforecast in next budget review
			65,000	▲ Cossack Site Operations - Waiting on required reports prior to processing payment of invoices
			60,047	▲ Investment Property - The Quarter Bldg & Carpark - Timing
			53,116	▲ Economic Development Project - Inter Regional Air Travel - Timing - previous months invoice will be processed in December
			900,935	▲ Positive Variance
			68,853	▼ City Centre Gardens - Unplanned irrigation work for Hotel preparation; increase LOS and maintenance to garden beds including irrigation upgrades; and increase in remedial works to irrigation following TC Veronica. Cashflow to be adjusted at March Budget Review
			68,853	▼ Negative Variance
			832,082	▲ Net Positive Variance
Utilities	-16.12%	413,904	164,985	▲ Karratha Airport Recoverables Power - Timing
			94,117	▲ Wickham Recreation Precinct & Community Hub - Timing previous months invoices will be processed in December
			259,102	▲ Positive Variance
Other Expenses	-13.12%	211,362	124,905	▲ Non Statutory Donations - 40% paid to November, with balance to be paid in January and June 2020
			63,126	▲ The Quarter Hotel Contribution - Timing
			188,031	▲ Positive Variance

City of Karratha
Statement of Financial Activity
for the period ending 30 November 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	47,940,380	48,023,017	44,741,757	45,131,489	-	389,732	↑
Governance	482,566	1,215,191	702,345	756,048	-	53,703	↑
Law, Order And Public Safety	795,984	816,764	181,977	389,346	113.95%	207,369	↑
Health	156,850	157,250	56,950	59,613	-	-	
Education and Welfare	58,008	58,008	24,170	49,149	103.35%	-	
Housing	942,747	1,005,970	314,789	467,636	48.56%	152,847	↑
Community Amenities	12,308,200	12,316,278	6,593,500	6,462,732	-	(130,768)	↓
Recreation And Culture	14,273,422	17,297,225	3,564,813	3,608,968	-	-	
Transport	23,846,162	27,499,839	9,717,576	10,810,966	11.25%	1,093,390	↑
Economic Services	627,440	692,979	331,528	364,872	10.06%	-	
Other Property And Services	275,144	458,804	194,934	400,246	105.32%	205,312	↑
	101,706,903	109,541,324	66,424,338	68,501,064	-	2,076,726	
Expenses (Applications)							
General Purpose Funding	(11,627,044)	(1,844,337)	(967,480)	(812,251)	-16.04%	155,229	↑
Governance	(3,750,137)	(3,982,586)	(1,566,909)	(1,116,188)	-28.76%	450,721	↑
Law, Order And Public Safety	(1,874,341)	(1,600,349)	(703,609)	(644,292)	-	59,317	↑
Health	(1,188,091)	(1,226,100)	(528,855)	(643,117)	21.61%	(114,262)	↓
Education and Welfare	(196,767)	(342,681)	(86,916)	(75,284)	-13.38%	-	
Housing	(830,189)	(903,508)	(471,528)	(495,028)	-	-	
Community Amenities	(16,048,012)	(18,175,770)	(6,655,886)	(5,765,012)	-13.38%	890,874	↑
Recreation And Culture	(41,135,777)	(40,472,614)	(16,093,890)	(15,603,960)	-	489,930	↑
Transport	(25,831,827)	(25,450,639)	(10,939,242)	(9,675,367)	-11.55%	1,263,875	↑
Economic Services	(2,184,678)	(2,437,547)	(839,076)	(820,847)	-	-	
Other Property And Services	2,976	126,902	(109,695)	(970,803)	785.00%	(861,108)	↓
	(104,663,887)	(96,309,229)	(38,963,086)	(36,622,150)	-	2,340,935	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,812,500	1,948,600	611,832	480,573	-21.45%	(131,259)	↓
Tsf From Plant Replacement Reserve	746,000	746,000	0	0	-	-	
Tsf From Infrastructure Reserve	27,998,755	13,664,684	7,790,763	10,489,417	34.64%	2,698,654	↑
Tsf From Partnership Reserve	4,970,501	5,304,929	0	0	-	-	
Tsf From Waste Management Reserve	0	627,726	0	0	-	-	
Tsf From Carry Forward Budget Reserve	177,393	177,393	0	0	-	-	
Tsf From Restricted Funds Reserve	0	150,000	0	0	-	-	
Tsf From Economic Development Reserve	500,000	0	0	0	-	-	
Proceeds from Self-supporting loans	83,584	93,849	34,569	36,915	-	-	
	36,288,733	22,713,181	8,437,164	11,006,905	30.46%	2,569,741	
Expenses							
Purchase Of Assets - Artwork	(250,000)	(540,145)	(55,341)	(49,441)	-10.66%	-	
Purchase Of Assets - Buildings	(5,133,568)	(6,331,849)	(4,353,146)	(4,484,811)	-	(131,665)	↓
Purchase Of Assets - Equipment	(828,500)	(992,000)	(30,000)	(5,937)	-80.21%	-	
Purchase Of Assets - Furniture & Equipment	(1,008,237)	(1,787,758)	(354,758)	(275,531)	-22.33%	79,227	↑
Purchase Of Assets - Plant	(2,415,500)	(3,341,050)	(690,550)	(705,295)	-	-	
Purchase Of Assets - Infrastructure	(22,837,018)	(24,108,844)	(12,346,450)	(12,242,370)	-	104,080	↑
Repayment of debentures	(83,438)	(83,438)	(33,727)	(33,727)	-	-	
Tsf To Aerodrome Reserve	(1,687,239)	(1,503,314)	(26,108)	(27,306)	-	-	
Tsf To Dampier Drainage Reserve	(286)	(209)	(100)	(105)	-	-	
Tsf To Plant Replacement Reserve	(22,997)	(15,857)	(7,984)	(8,350)	-	-	
Tsf To Walkington Theatre Reserve	(873)	(638)	(304)	(317)	-	-	
Tsf To Workers Compensation Reserve	(14,728)	(7,512)	(3,576)	(3,740)	-	-	
Tsf To Infrastructure Reserve	(14,713,042)	(16,444,514)	(498,603)	(191,256)	-61.64%	307,347	↑
Tsf To Partnership Reserve	(1,018,685)	(1,689,263)	(92,419)	(96,660)	-	-	
Tsf To Waste Management Reserve	(2,689,503)	(392,504)	(186,957)	(195,537)	-	-	
Tsf To Mosquito Control Reserve	(817)	(751)	(86)	(90)	-	-	
Tsf To Employee Entitlements Reserve	(133,342)	(97,693)	(46,509)	(48,643)	-	-	
Tsf To Community Development Reserve	(35,922)	(17,449)	(8,307)	(8,689)	-	-	
Tsf To Medical Services Assistance Package Reserve	(9,119)	(7,739)	(3,684)	(3,853)	-	-	
Tsf To Economic Development Reserve	(34,732)	(24,712)	(12,055)	(12,609)	-	-	
	(52,917,546)	(57,387,240)	(18,750,664)	(18,394,268)	-	356,396	

City of Karratha
Statement of Financial Activity
 for the period ending 30 November 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,688,498	17,740,354	7,436,375	7,235,756	-	(200,619)
Movement in Accrued Interest	-	-	-	(799)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(225,916)	-	(225,916)
(Profit) / Loss On Disposal Of Assets	(512,199)	(435,147)	77,500	(31,993)	-141.28%	(109,493)
	18,176,299	17,305,207	7,513,875	6,977,049	-	(536,826)
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964	-	-
Restricted Surplus/(Deficit) C/Fwd	644,630	452,483	452,483	452,483	-	-
Surplus / (Deficit)	27,328	8,995	28,807,379	35,614,351		6,806,972

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
Law, Order, Public Safety	113.95%	207,369	193,274	▲ Grants Community Safety - Safer Communities funds received early
			193,274	▲ Positive Variance
Housing	48.56%	152,847	119,106	▲ Proceeds of Sale - Staff Housing - Sale of 38 Clarkson Way
			119,106	▲ Positive Variance
Transport	11.25%	1,093,390	807,734	▲ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica
			265,715	▲ KTA Airport Revenue - Property Rental Leases - Timing - Cashflow to be reforecast at next budget review
			229,145	▲ Local Govt Programs - Road Projects Grants - Funding received early for works to Mooligunn Rd
			1,302,594	▲ Positive Variance
			228,405	▼ C'wealth Grant - Heavy Vehicle Safety Program - Timing - claim submitted awaiting reimbursement
			228,405	▼ Negative Variance
			1,074,189	▲ Net Positive Variance
Other Property & Services	105.32%	205,312	174,870	▲ Workers Comp & Insurance Rebate - Timing - LGIS 2018/19 Scheme surplus distribution received earlier than anticipated
			174,870	▲ Positive Variance
Expenses from Operations	Material Variance			Significant Items
General Purpose Funding	-16.04%	155,229	64,715	▲ Investment Property - The Quarter Bldg & Carpark Op Costs - Timing
			63,126	▲ The Quarter Hotel Contribution - Timing
			127,841	▲ Positive Variance
Governance	-28.76%	450,721	109,108	▲ IT Software Expenses - Timing - Implementation of assets software project behind schedule and impacting invoice schedule
			416,694	▲ Less allocated to Functions are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			525,802	▲ Positive Variance
Health	21.61%	(114,262)	103,170	▼ Employment Costs - Health Services reallocated is more than anticipated, however as this is a non cash account, it has no impact on surplus
			103,170	▼ Negative Variance
Community Amenities	-13.38%	890,874	591,481	▲ Refuse Site Maintenance - 7 Mile - Timing - Evaporation pond cleaning will be rescheduled after cyclone season in cooler months. Plant op costs lower than anticipated due to reduction in reactive maintenance
			374,682	▲ General Waste and Recycling Collection - Timing - Previous months invoices will be processed in December
			111,845	▲ Place Branding - Project timing
			78,810	▲ Wickham Transfer Station - Timing - Previous months invoice will be processed in December
			65,555	▲ Economic Development - Regional Tourism Conference - Expenses for 18/19 FY included in current budget, cashflow will be reforecast in next budget review
			1,222,373	▲ Positive Variance

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items	
Community Amenities (cont.)			160,512	▼ Drainage Maintenance - Additional drainage works throughout various areas
			160,512	▼ Negative Variance
			1,061,861	▲ Net Positive Variance
Transport	-11.55%	1,263,875	462,897	▲ Disaster Recovery - TC Veronica - Expenditure reclassified to Capex has created a credit balance in operating account, Cashflow to be reforecast at next budget review
			325,534	▲ Cyclone Preparation - Kerbside Cyclone cleanup transferred to contractors managed under Waste Services
			268,678	▲ Karratha Airport - Power, Security & Screening - Timing with monthly invoices
			130,000	▲ Karratha Airport - Airside Upgrade - Timing - Works completed and invoice to be processed in December
			123,595	▲ RRG Mooligunn Rd - Project completed with some works not required
			1,310,704	▲ Positive Variance
			77,715	▼ Traffic/Street Signs and Control Equipment - Additional works on bollards and signage to date
			77,715	▼ Negative Variance
			1,232,989	▲ Net Positive Variance
Other Property and Services	785.00%	(861,108)	726,709	▼ Less allocated to Overheads are lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			726,709	▼ Negative Variance
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-21.45%	(131,259)	131,259	▼ Proceeds from Disposal of Assets - Timing - Sales are yet to occur
			131,259	▼ Negative Variance
Tsf from Infrastructure Reserve	34.64%	2,698,654	2,698,654	▲ Tsf from Infrastructure Reserve - Timing of Reserve Transfer
			2,698,654	▲ Positive Variance
Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Furniture & Equipment	-22.33%	79,227	66,900	▲ Furniture & Equipment - Information Technology - Hardware Refresh - Timing
			66,900	▲ Positive Variance
Tsf to Infrastructure Reserve	-61.64%	307,347	307,347	▲ Tsf to Infrastructure Reserve - Timing - Transfer will occur later than planned
			307,347	▲ Positive Variance

City of Karratha
Net Current Funding Position
 for the period ending 30 November 2019

	Year to Date Actual	Brought Forward
Note	30/11/2019	1/07/2019
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	32,531,521	1,199,951
Cash and Cash Equivalents - Restricted - Reserves	56,955,540	66,847,801
Trade and Other Receivables	9,483,682	13,242,937
Land held for Resale - Development Costs	35,893	35,893
Inventories	342,889	375,465
Total Current Assets	99,349,525	81,702,049
Current Liabilities		
Trade and Other Payables	5,586,411	10,361,336
Current Portion of Long Term Borrowings	49,712	83,439
Current Portion of Provisions	4,122,989	4,122,989
Total Current Liabilities	9,759,112	14,567,763
Net Current Assets	89,590,413	67,134,286
Less		
Cash and Cash Equivalents - Restricted - Reserves	(56,955,540)	(66,847,801)
Loan repayments from institutions	(36,915)	(24,777)
Movement in Accruals (Non Cash)	(226,715)	(225,916)
Add back		
Current Loan Liability	49,712	83,439
Cash Backed Employee Provisions	5,053,780	5,005,137
Current Provisions funded through salaries budget	(1,860,384)	(526,134)
Net Current Asset Position	35,614,351	4,598,234
1) Note Explanation:		
Rates Debtors	7,112,586	2,990,652
Trade & Other Receivables	2,371,096	10,252,286
Total Trade and Other Receivables	9,483,682	13,242,937

City of Karratha
Statement of Financial Position
As at 30 November 2019

	2019/20	2018/19
	\$	\$
Current Assets		
Cash On Hand	13,930	17,517
Cash and Cash Equivalents - Unrestricted	32,517,591	1,182,434
Cash and Cash Equivalents - Restricted (Reserves/Muni)	56,955,540	66,847,801
Trade and Other Receivables	9,483,682	13,242,937
Inventories	378,782	411,358
Total Current Assets	<u>99,349,525</u>	<u>81,702,049</u>
Non Current Assets		
Trade and Other Receivables	237,559	893,830
Property, Plant and Equipment	260,892,481	258,518,365
Infrastructure	418,300,850	410,595,902
Investment Property	21,872,620	21,872,620
Inventories	488,358	488,358
Total Non Current Assets	<u>701,791,868</u>	<u>692,369,074</u>
Total Assets	<u>801,141,393</u>	<u>774,071,123</u>
Current Liabilities		
Trade and Other Payables	5,586,411	10,361,336
Long Term Borrowings	49,712	83,439
Provisions	4,122,989	4,122,989
Total Current Liabilities	<u>9,759,112</u>	<u>14,567,763</u>
Non Current Liabilities		
Long Term Borrowings	263,013	263,013
Provisions	578,285	578,285
Total Non Current Liabilities	<u>841,298</u>	<u>841,298</u>
Total Liabilities	<u>10,600,410</u>	<u>15,409,061</u>
Net Assets	<u>790,540,983</u>	<u>758,662,061</u>
Equity		
Accumulated Surplus	490,414,470	448,643,288
Revaluation Surplus	243,170,970	243,170,966
Reserves	56,955,543	66,847,807
Total Equity	<u>790,540,983</u>	<u>758,662,061</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 30 November 2019

	\$
Unrestricted Cash	
Cash On Hand	13,930
Westpac at call	8,456,493
Term deposits	24,061,098
	<u>32,531,521</u>
Restricted Cash	
Reserve Funds	56,955,540
Restricted Unspent Grants	0
	<u>56,955,540</u>
Total Cash	<u>89,487,061</u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 30 November 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(747,922)	(708,690)	(334,964)	(272,950)
Net (Cost) to Council for Executive Admin	(685,251)	(936,341)	(287,338)	(272,156)
TOTAL EXECUTIVE SERVICES	(1,433,173)	(1,645,031)	(622,302)	(545,106)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	42,639,604	42,904,432	42,503,431	42,768,140
Net (Cost) to Council for General Revenue	(21,858,116)	(11,979,917)	810,680	1,257,984
Net (Cost) to Council for Financial Services	(2,494,047)	(1,828,444)	(366,694)	(395,212)
Net (Cost) to Council for Corporate Services Admin	18,299,431	7,358,917	3,469,887	3,674,916
Net (Cost) to Council for Human Resources	(1,969,355)	(1,976,876)	(864,413)	(929,352)
Net (Cost) to Council for Governance & Organisational Strategy	(1,153,308)	(1,186,621)	(491,436)	(481,226)
Net (Cost) to Council for Information Services	(2,576,891)	(2,716,425)	(1,230,377)	(1,089,627)
Net (Cost) to Council for Television & Radio Services	(1,760)	(7,662)	(3,808)	(3,994)
Net (Cost) to Council for Staff Housing	499,647	491,204	66,734	59,844
Net (Cost) to Council for Public Affairs	(901,219)	(1,454,795)	(309,713)	(370,605)
TOTAL CORPORATE SERVICES	30,483,986	29,603,813	43,584,291	44,490,868
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(983,038)	(1,386,692)	(936,534)	(1,088,271)
Net (Cost) to Council for Child Health Clinics	(43,286)	(29,919)	(22,219)	(19,753)
Net (Cost) to Council for Club Development	50,900	50,900	(10,300)	(12,763)
Net (Cost) to Council for Community Engagement	(1,488,462)	(1,048,323)	(414,341)	(393,125)
Net (Cost) to Council for Community Grants	(655,428)	(667,426)	(111,116)	(138,696)
Net (Cost) to Council for Community Programs	(350,782)	(350,350)	(80,099)	(117,226)
Net (Cost) to Council for Community Safety	(116,827)	(100,952)	(152,091)	94,348
Net (Cost) to Council for Dampier Community Hub	300,770	395,287	(352,440)	(488,375)
Net (Cost) to Council for Daycare Centres	(109,304)	(254,905)	(14,639)	21,842
Net (Cost) to Council for Indoor Play Centre	(21,860)	29,314	8,073	(24,442)
Net (Cost) to Council for Karratha Bowling & Golf	(654,486)	(689,541)	(276,772)	(227,985)
Net (Cost) to Council for Karratha Leisureplex	(4,032,240)	(4,176,941)	(1,815,508)	(1,525,557)
Net (Cost) to Council for Library Services	(1,813,194)	(1,749,442)	(740,610)	(770,329)
Net (Cost) to Council for Liveability	1,216,633	1,073,184	(279,817)	(197,020)
Net (Cost) to Council for Local History	(240,682)	(192,572)	(81,139)	(78,707)
Net (Cost) to Council for Other Buildings	37,313	50,150	88,727	75,860
Net (Cost) to Council for Ovals & Hardcourts	(1,550,861)	(2,622,633)	(1,434,477)	(1,073,668)
Net (Cost) to Council for Pam Buchanan Community Hub	(47,983)	(120,148)	(65,881)	(41,120)
Net (Cost) to Council for Partnerships	3,626,186	3,599,384	(100,375)	(125,468)
Net (Cost) to Council for Pavilions & Halls	(592,758)	(650,296)	(326,167)	(298,670)
Net (Cost) to Council for Red Earth Arts Precinct	(2,248,375)	(2,091,619)	(1,005,086)	(722,894)
Net (Cost) to Council for Roebourne Aquatic Centre	(300,908)	(335,973)	(216,716)	(144,143)
Net (Cost) to Council for The Base	(363,648)	(408,670)	(160,987)	(179,085)
Net (Cost) to Council for The Youth Shed	(927,532)	(1,058,947)	(441,647)	(439,991)
Net (Cost) to Council for Wickham Community Hub	(228,854)	(449,992)	(490,357)	(527,185)
Net (Cost) to Council for Wickham Recreation Precinct	(1,242,956)	(2,675,118)	(856,995)	(724,395)
Net (Cost) to Council for Youth Services	145,753	155,453	(27,216)	116,047
TOTAL COMMUNITY SERVICES	(12,635,909)	(15,706,787)	(10,316,729)	(9,050,771)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 30 November 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) to Council for Building Control	(164,788)	(163,732)	(48,426)	(4,276)
Net (Cost) to Council for Camping Grounds	41,377	33,806	16,693	48,636
Net (Cost) to Council for Cossack Operations	(336,518)	(306,913)	(107,831)	(35,652)
Net (Cost) to Council for Development Services	(13,500)	(13,500)	(5,625)	(7,562)
Net (Cost) to Council for Economic Development	(1,193,405)	(1,923,846)	(517,073)	(496,058)
Net (Cost) to Council for Emergency Services	(9,210)	(36,089)	(22,987)	(56,724)
Net (Cost) to Council for Health Services	(925,692)	(995,291)	(428,256)	(533,133)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(174,124)	(348,627)	(142,035)	(135,547)
Net (Cost) to Council for Ranger Services	(796,106)	(909,143)	(432,964)	(428,413)
Net (Cost) to Council for Strategic Planning	(291,296)	(572,751)	(129,761)	(52,594)
Net (Cost) to Council for Tourism/Visitors Centres	(250,000)	(235,000)	(115,000)	(111,208)
Net (Cost) to Council for Town Planning	(1,477,613)	(1,157,210)	(501,056)	(581,534)
TOTAL DEVELOPMENT & REGULATORY SERVICES	(5,590,875)	(6,628,296)	(2,434,321)	(2,394,065)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Depots	(1,061,460)	(1,128,352)	(462,640)	(423,738)
Net (Cost) to Council for Public Services Overheads	(869,120)	(890,788)	(348,598)	(84,548)
Net (Cost) to Council for Fleet & Plant	1,496,441	1,451,998	383,547	217,956
Net (Cost) to Council for Roads & Streets	(5,648,842)	(3,612,866)	(3,534,574)	(2,999,034)
Net (Cost) to Council for Parks & Gardens	(6,491,913)	(5,657,357)	(2,437,097)	(1,933,746)
Net (Cost) to Council for Drainage	(1,218,204)	(1,479,546)	(409,120)	(571,882)
Net (Cost) to Council for Footpaths & Bike Paths	(1,085,443)	(1,165,807)	(14,023)	(591,218)
Net (Cost) to Council for Effluent Re-Use Scheme	(22,345)	(18,585)	(9,209)	(9,233)
Net (Cost) to Council for Cemeteries	(229,803)	(237,804)	(74,087)	(67,471)
Net (Cost) to Council for Public Toilets	(210,011)	(209,891)	(9,891)	(9,880)
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(3,409,747)	(3,462,935)	(3,222,217)	(511,378)
Net (Cost) to Council for Town Beautification	(2,094,073)	(2,068,308)	(414,382)	(458,753)
Net (Cost) to Council for Bus Shelters	(148,300)	(149,619)	(88,300)	(82,845)
Net (Cost) to Council for Private Works & Reinstatements	(152)	(15,897)	(15,795)	(344)
Net (Cost) to Council for Works Overheads	921,790	868,978	186,623	509,044
Net (Cost) to Council for Parks & Gardens Overheads	755,340	600,350	213,844	202,296
Net (Cost) to Council for Disaster Preparation & Recovery	(360,691)	0	(325,691)	462,740
Net (Cost) to Council for Tech Services	(3,621,909)	(3,433,405)	(1,386,389)	(1,539,522)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(15,000)	(14,954)	(7,585)	(11,379)
TOTAL INFRASTRUCTURE SERVICES	(23,313,442)	(20,624,788)	(11,975,584)	(7,902,935)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(573,664)	(788,983)	(318,464)	(149,456)
Net (Cost) to Council for Waste Collection	(1,258,240)	497,772	2,070,960	2,485,493
Net (Cost) to Council for Landfill Operations	224,188	(1,584,176)	(232,053)	267,898
Net (Cost) to Council for Waste Overheads	2,784,248	2,797,954	1,080,946	(77,750)
Net (Cost) to Council for Karratha Airport	9,864,733	9,901,747	3,762,051	4,507,739
Net (Cost) to Council for Comm. Projects - Playgrounds	48,714	50,109	62,923	62,661
Net (Cost) to Council for Other Airports	(10,064)	(10,091)	(91)	739
TOTAL STRATEGIC BUSINESS PROJECTS	11,079,915	10,864,332	6,426,272	7,097,324
TOTAL DIVISIONS	(1,409,498)	(4,136,756)	24,661,628	31,695,315

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 30 November 2019

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(799)
Movement in Accrued Salaries & Wages	0	0	0	(225,916)
Movement in Deferred Pensioner Rates	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(226,715)</u>
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964
Restricted Surplus C/Fwd	644,630	452,483	452,483	452,483
Surplus / (Deficit)	<u>27,328</u>	<u>8,995</u>	<u>28,807,379</u>	<u>35,614,351</u>

10.2 LIST OF ACCOUNTS – 23 NOVEMBER 2019 TO 18 DECEMBER 2019

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	17 January 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 23 November 2019 to 18 December 2019.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 23 November 2019 to 18 December 2019 totalled \$27,849,431.51 which included the following payments:

- City of Karratha – Muni/Reserve Fund TD Investments - \$17,500,000

- Georgiou Group – Dampier Palms Redevelopment - \$2,969,260
- Green Frog Systems – \$408,846

Consistent with CG-11 Regional Price Preference Policy 36% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT72452 to EFT72998 (Inclusive);
3. Cheque Voucher 78631 to 78633;
4. Cancelled Payments: EFT72549, EFT72600, EFT72644, EFT72651, EFT72699, EFT72777, EFT72876, EFT72945, EFT72959, EFT72962, 78633;

5. Direct Debits: DD36355.1 to DD36462.52;
6. Credit Card Payments: nil; and
7. Payroll Cheques \$1,726,541.42
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 23 November 2019 to 18 December 2019 totalled \$27,849,431.51. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$27,849,431.51 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT72452 to EFT72998 (Inclusive);
3. Cheque Voucher 78631 to 78633;
4. Cancelled Payments: EFT72549, EFT72600, EFT72644, EFT72651, EFT72699, EFT72777, EFT72876, EFT72945, EFT72959, EFT72962, 78633;
5. Direct Debits: DD36355.1 to DD36462.52;
6. Credit Card Payments: nil; and
7. Payroll Cheques \$1,726,541.42

Chq/EFT	Date	Name	Description	Amount
EFT72452	20.11.2019	BP Australia Pty Ltd	Stock - Diesel Bulk Tanks and Fleet Fuel	39,689.09
EFT72453	20.11.2019	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power October 2019	66,746.19
EFT72454	20.11.2019	Solcomm Pty Ltd	Broadband Wireless Network Upgrade	135,012.71
EFT72455	20.11.2019	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KLP - Expansion Joint Installation, PBFC - Shade Awning Removal, Various Other Minor Repairs	10,960.32
EFT72456	20.11.2019	Aerodrome Management Services Pty Ltd (AMS)	KTA Security - Independent Security Audit	6,820.00
EFT72457	20.11.2019	Chefmaster Australia	Stock - Garbage Bags 80ltr	817.95
EFT72458	20.11.2019	Winc Australia Pty Limited	Various Stationery	2,307.06
EFT72459	20.11.2019	Forpark Australia Pty Ltd	P&G Baynton West Oval - Playground Equipment	1,223.75
EFT72460	20.11.2019	Garrards Pty Ltd	Stock - Quickbayt Spray	974.03
EFT72461	20.11.2019	Hampton Harbour Boat & Sailing Club	HHBSC - 50% Upfront Payment Guy Fawkes Night 2019	6,600.00
EFT72462	20.11.2019	Hathaways Lubricants	Stock - Various Coolants and Oils	2,444.10
EFT72463	20.11.2019	IT Vision	IT - Synergysoft Mapping Update/Refresh	687.50
EFT72464	20.11.2019	Ministers Association West Pilbara	Arts & Culture - Christmas In The Pilbara Carols By Glowlight	3,500.00
EFT72465	20.11.2019	North West Training & Inspection Services Pty Ltd T/as North West Oil	HR - Rigging (Basic)	1,610.00
EFT72466	20.11.2019	Ngarliyarndu Bindirri Aboriginal Corp.	Rates Refund For Assessment A1234 Due to Amalgamation	774.46
EFT72467	20.11.2019	Parry's Merchants	Stock - Bleach 5ltr and REAP Kiosk Supplies	436.70
EFT72468	20.11.2019	Rempearl Pty Ltd - Samson Beach Chalets	KTVC Tours - Sales Samson Beach Chalets	333.52
EFT72469	20.11.2019	Roebourne Art Group Aboriginal Corp	KTVC Merchandise - Sales Roebourne Art Group	170.00

Chq/EFT	Date	Name	Description	Amount
EFT72470	20.11.2019	St John Ambulance - Karratha	HR - First Aid for Mental Health Staff Training	2,420.00
EFT72471	20.11.2019	Signswest Stick With Us Sign Studio	Signage for KTA Airport Security, RAC New Opening Hours and Council Chambers Honour Board	1,088.45
EFT72472	20.11.2019	Sealanes (1985) Pty Ltd	Corp Services - Kitchen Supplies For Admin Office And Admin Annex	409.80
EFT72473	20.11.2019	Royal Life Saving Society WA Inc	WRP - 1yr Re-registration For Watch Around Water Week	165.00
EFT72474	20.11.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Return Flights For Staff To Attend Emergency Management Prep and Cossack Project	2,322.00
EFT72475	20.11.2019	TNT Express	Freight for Various Items	701.52
EFT72476	20.11.2019	Thrifty Car Rental	Car Hire - CEO and Dir Corp Attend Meetings In Perth	161.16
EFT72477	20.11.2019	West Pilbara Junior Cricket Association	Litter Initiatives - Bags For Bucks Wickham	168.00
EFT72478	20.11.2019	Bunzl Brands And Operations Pty Ltd	Safety Boots for Staff	180.72
EFT72479	20.11.2019	Atom Supply	Various Stock inc. Concrete Aggregate, Safety Mats, Absorbent Granules, Hoses, Plastic Buckets, Eucalyptus Oil, Fasteners, Cable Ties, Insect Repellent	4,947.33
EFT72480	20.11.2019	J Blackwood & Son Pty Limited	Various Stock inc. Jerry Can, Paint, Mozzie Net, Safety Boots, Signage, Canvas, Coveralls, Gloves	1,537.76
EFT72481	20.11.2019	Onyx Group WA Pty Ltd	Catering & Equipment for Citizenship Ceremony, Councillor Briefing Session,	4,205.50
EFT72482	20.11.2019	Abberfield Technology Pty Ltd	Tourism - Purchase Of WD2500 Water Dispensing Station	27,170.00
EFT72483	20.11.2019	Assetic Australia Pty Ltd	IT Software - Stage 1 Asset Register Implementation Accounting Configuration And Implementation (incl. Training)	18,862.43
EFT72484	20.11.2019	Advam Pty Ltd	KTA Airport - Monthly Advam Support and Services	318.38
EFT72485	20.11.2019	AMD Audit & Assurance Pty Ltd	Roads to Recovery Audit 2018/19	781.00
EFT72486	20.11.2019	ATF Services Pty Ltd	7 Mile - Hire Of Existing CCTV Camera	1,108.80
EFT72487	20.11.2019	Australian Laboratory Services Pty Ltd (ALS)	7 Mile Refuse - Spot Landfill Sampling Analysis And Administration	517.00
EFT72488	20.11.2019	Arrow Tyre Distributors	Plant - Various Tyres for Plant Items	1,025.69
EFT72489	20.11.2019	ATI Parts Australia	Stock - Various Fuel and Air Filters	445.28
EFT72490	20.11.2019	Barth Bros Automotive Machining	Plant - Labour Hours To Complete D Scheduled Service (120000kms / 6 Months).	544.58
EFT72491	20.11.2019	BOC Limited	Gas Cylinder Rental Charges	850.48
EFT72492	20.11.2019	Bunzl Ltd	Various Stock inc. Toilet Tissue and Hand Sanitizer	2,364.89
EFT72493	20.11.2019	BC Lock & Key	RAC - Replace The Missing Lock To The BBQ Near The Plant Room	302.24
EFT72494	20.11.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Various Stock Items inc. Shock Absorber, Gas Spring, Radiator Cap	797.61
EFT72495	20.11.2019	Budget Rent A Car	Hire of 4x4 Automatic Dual Cab Utility - 17 Days Hire	1,698.19
EFT72496	20.11.2019	Benara Nurseries	Nickol West Park - Tree & Shrubs	341.00
EFT72497	20.11.2019	Bulgarra Glory Soccer Club	Light Token Reimbursement for Junior Sport as per Supplied Receipts	382.50
EFT72498	20.11.2019	Beacon Equipment	Equipment Replacement - Stihl Re163 Plus Pressure Cleaner With Spray Lance And Rotary Nozzle	999.00

Chq/EFT	Date	Name	Description	Amount
EFT72499	20.11.2019	BB Landscaping WA Pty Ltd	5B Leonard Way - Repairs to Garden Reticulation	231.00
EFT72500	20.11.2019	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Catering - 2019 Community Sports Awards	4,048.00
EFT72501	20.11.2019	Challenge Chemicals Australia	Stock - Algae Clean (25L)	2,112.00
EFT72502	20.11.2019	Coca-Cola Amatil (Holdings) Ltd	REAP KIOSK - Soft Drink & Water Supplies	2,182.55
EFT72503	20.11.2019	Chadson Engineering Pty Ltd	Stock - Palintest Tablets	154.00
EFT72504	20.11.2019	Cb Snapz	Photography - 11x Councillor Headshots 5x Executive Management Headshots 2x Group Shots	500.00
EFT72505	20.11.2019	Cherratta Lodge Pty Ltd	KLP - Function Room Tablecloths Wash & Laundering	39.06
EFT72506	20.11.2019	Circuitwest Inc.	Arts & Culture Development Program - A Night Out	2,475.00
EFT72507	20.11.2019	Comtec Data Pty Ltd	7 Mile Waste Facility - Replacement of Camera	363.00
EFT72508	20.11.2019	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Replacement of Tyres to Loader and Backhoe	7,422.17
EFT72509	20.11.2019	Cruce Pty Ltd T/as Dexion Balcatta	Stores Consumables - Maxi Bin P30 Blue (ctn 20)	249.48
EFT72510	20.11.2019	Cracker Jack Paddle Sports	Youth Services - SUP Boarding Excursion - Hearsons Cove - October School Holidays	450.00
EFT72511	20.11.2019	Donna Cucel T/as Destined Feather	KTVC Merchandise - Sales Destined Feather	545.00
EFT72512	20.11.2019	Converged Communication Network Applications Pty Ltd	IT Software - AVAYA Maintenance Support Contract	12,100.00
EFT72513	20.11.2019	Critical Stages	REAP - Production Sunset Strip	9,350.00
EFT72514	20.11.2019	Catsat Holdings Pty Ltd T/A CADsult	WWP - Provide Scope Of Works For Central Control System For ERS System	2,574.00
EFT72515	20.11.2019	Cheeditha Energy Pty Ltd	7 Mile Waste - Refrigerant & Gas Recovery	968.00
EFT72516	20.11.2019	Double R Equipment Repairs	Plant - Mitsubishi Fuso Steering Alignment Labour & Consumables.	751.85
EFT72517	20.11.2019	West Pilbara Cricket Association	2019 Biannual Grants Scheme - 30% Progress Payment	3,558.30
EFT72518	20.11.2019	Delnorth Pty Ltd	Stock - Guide Post Steel Flex	4,892.25
EFT72519	20.11.2019	Dreamtime Amore (Angela Sarah Moore t/as)	KTVC Merchandise - Dreamtime Amore Sales	168.00
EFT72520	20.11.2019	Parker Hannifin (Australia) Pty Ltd	Plant - Maintenance tags	17.60
EFT72521	20.11.2019	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Cattrall Park - Repair Irrigation Valve	363.00
EFT72522	20.11.2019	Electric Images Australia (Gavin Lee Canning)	KTVC Merchandise - Sales Electric Images	243.00
EFT72523	20.11.2019	Evolve Training Club Inc	Donation - Bucks for Bags Community Littler Cleanup Wickham	942.00
EFT72524	20.11.2019	Farinosi & Sons Pty Ltd	Stock - Koppers Logs	1,014.00
EFT72525	20.11.2019	Fiorita Pty Ltd (Fiorita Deli)	REAP - Catering For Revolution Of Dance Competition Shelf Disco.	2,277.33
EFT72526	20.11.2019	Focus Banners Pty Limited	Cyclone Green Waste - Banner Mesh	495.00
EFT72527	20.11.2019	Global Security Management (WA)	KTA Main Admin - Security Patrols	1,650.00

Chq/EFT	Date	Name	Description	Amount
EFT72528	20.11.2019	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Extra Heavy Duty	155.07
EFT72529	20.11.2019	Glidepath Australia Pty Ltd	Quarterly Electrical & Mechanical Inspections Preventative Maintenance including Software Support	13,062.50
EFT72530	20.11.2019	Gresley Abas Pty Ltd	WCH - Project Architect.	17,413.00
EFT72531	20.11.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight for Various Items	1,283.41
EFT72532	20.11.2019	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Merchandise - Sales Grateful Remnants	46.90
EFT72533	20.11.2019	CSS Equipment Pty Ltd	7 Mile Waste - 20% DEPOSIT for Supply & Deliver One - FineCut Shaft System	25,310.00
EFT72534	20.11.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	KLP - 1x Submersible Pump 1x 10m Hose	230.42
EFT72535	20.11.2019	Hyva Pacific Pty Ltd	Plant - Hookbin Truck Roller & Shaft Kits	630.92
EFT72536	20.11.2019	Connect Call Centre Services	After Hours Call Centre Service	1,503.70
EFT72537	20.11.2019	ZircoData Pty Ltd	Records Management - Archive Storage Costs	3,361.17
EFT72538	20.11.2019	Identity Security Pty Ltd	KTA Airport - IDS Aviation Service	4,345.00
EFT72539	20.11.2019	James Bennett Pty Limited	Book Order for Various Libraries	1,227.93
EFT72540	20.11.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Colorado Seat Covers, Trailer LED Lights, Inspect Condenser Fan Fault And Repair	1,362.40
EFT72541	20.11.2019	Karratha Glass Service	WCH - Replace 2x Damaged Windows to the Youth Services Area	2,734.60
EFT72542	20.11.2019	Keyspot Services	Engraving - Sports Awards Shields and Councillor Honour Board	181.90
EFT72543	20.11.2019	Karratha Veterinary Hospital	Animal Control - Euthanasia of x 2 Feral Kittens	146.80
EFT72544	20.11.2019	Karratha Fluid Power	Plant - Hydraulic pump	6,522.78
EFT72545	20.11.2019	Karratha Mechanical Services	Plant - Toyota Hilux Fleet Commercial Bullbar	2,991.40
EFT72546	20.11.2019	Karratha Automotive Group - KAG	Plant - Holden Colorado - Auto Trans Programming	462.29
EFT72547	20.11.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Mitsubishi Fuso - Excess Payable on Insurance Claim	300.00
EFT72548	20.11.2019	Links Modular Solutions Pty Ltd	IT General - USB Self Scan RFID Readers	1,342.00
EFT72549	20.11.2019	Light Bearer Pty Ltd T/A Karratha Steel & Industrial Supplies (KISIS)	Cancelled Payment	0.00
EFT72550	20.11.2019	Mettler Toledo Limited	KTA Airport: Repair/Calibrate Check-In Scale at Counter #4	572.00
EFT72551	20.11.2019	McMahon Services Australia Pty Ltd	WTS - Transfer 30m3 Empty Hook Bin From 7 Mile Waste Facility To Wickham Transfer Station	1,100.00
EFT72552	20.11.2019	Marketforce	Local Government Tender Ad - RFT Dampier Community Hub Community Module Management	3,330.36
EFT72553	20.11.2019	Mobile Concreting Solutions Pty Ltd	Supply & Delivery of Footpath Mix Concrete	913.00
EFT72554	20.11.2019	Murujuga Aboriginal Corporation	KTVC - Sales Murujuga Tours	4,924.93
EFT72555	20.11.2019	Rapiscan Systems Pty Ltd	KTA Airport - Contract Preventative Maintenance for Checked Baggage & Passenger ETD	2,117.50

Chq/EFT	Date	Name	Description	Amount
EFT72556	20.11.2019	Mondoluce (Aust) Pty Ltd (Lighting Unit Trust)	Stock - Footpath Lights	2,724.83
EFT72557	20.11.2019	Melon Heart	KTVC Merchandise - Sales Melon Heart	42.70
EFT72558	20.11.2019	Mane Brandt Designs	KTVC Merchandise - Sales Mane Brandt Designs	5.25
EFT72559	20.11.2019	NW Communications & IT Specialists	KTCV - Alarm Monitoring	105.00
EFT72560	20.11.2019	Redwave Media Ltd	Police Beat Radio Campaign	1,320.00
EFT72561	20.11.2019	NYFL Trust (Ngarluma & Yindjibarndi Foundation Trust t/as)	KTVC - Sales Ngurrangga Tours	1,513.60
EFT72562	20.11.2019	Ningaloo Whaleshark-N-Dive	KTVC - Sales Ningaloo Whaleshark Tours	340.00
EFT72563	20.11.2019	OTR Tyres (TKPH Pty Ltd)	Plant - Nissan Navara Tyres and Troop Carrier Wheel Alignment	1,094.50
EFT72564	20.11.2019	Pilbara Distributors Pty Ltd	Stock - Oven Cleaner 5ltr (Nova)	63.80
EFT72565	20.11.2019	Pilbara Motor Group - PMG	Plant - Isuzu DMax Hose	498.31
EFT72566	20.11.2019	Printsync Norwest Business Solutions	TYS, TBW, Community Services - Printer Charges	284.15
EFT72567	20.11.2019	Port Walcott Yacht Club (Inc)	REAF 2019 - Venue Hire for REAF Music	750.00
EFT72568	20.11.2019	Prompt Contracting And Fencing Pty Ltd	Traffic Control - Supply & Install New Modular Handrail System To Match Existing Exploration Drive & Oxide Loop	5,192.00
EFT72569	20.11.2019	Pitter Pat Productions Incorporated	REAP 2019/20 - Fully Delivered Facilitation Fee For The Creative Collective Workshop Series	2,600.00
EFT72570	20.11.2019	Pilbara Windscreen Experts Pty Ltd	Plant - Isuzu Dmax Insurance Excess Payable Windscreen Replacement	420.00
EFT72571	20.11.2019	Pilbara Weddings & Events	Arts & Culture Program - Chairs for A Night Out	189.75
EFT72572	20.11.2019	Quality Press	REAP - Monthly Trifold Flyer	716.65
EFT72573	20.11.2019	Quick Corporate Australia Pty Ltd	Office Furniture - Corner Workstations for Administration Annex	3,305.02
EFT72574	20.11.2019	Repco Auto Parts	Plant - Toyota Hilux Repco Rct Brake Pad Set	438.12
EFT72575	20.11.2019	Red Dot Stores	Youth Services - Halloween Themed Props Toys Lollies	274.94
EFT72576	20.11.2019	Auto One Karratha	Stock - Spark Plug	4.69
EFT72577	20.11.2019	Richose Pty Ltd	Plant - Pressure Washer Parts	270.39
EFT72578	20.11.2019	Rackmart Pty Ltd	Stores Consumables - AT3 Parts Tray (ctn 24)	484.23
EFT72579	20.11.2019	Regal Cream Products Pty Ltd	REAP Merchandise - Ice Creams for Kiosk	731.72
EFT72580	20.11.2019	Statewide Bearings	Stock - V Belt, Wheel Bearing Kit	253.22
EFT72581	20.11.2019	Kmart Karratha	Community Services - Various Supplies for Community and Youth Programs	1,040.30
EFT72582	20.11.2019	Speedo Australia Pty Ltd	KLP Merchandise - Goggle Order	1,908.72
EFT72583	20.11.2019	Sodexo	Rent - 55A Oleander Place Wickham - 16/11/2019 to 15/12/2019	1,303.57
EFT72584	20.11.2019	Shire Of Wyndham - East Kimberley	Certificates of Design Compliance for Applications	594.00
EFT72585	20.11.2019	Designa Sabar Pty Ltd	KTA Airport – Car Park Equipment Preventative Maintenance & Support Services	5,575.74
EFT72586	20.11.2019	Seatadvisor Pty Ltd	REAP CINEMA - Oct2019 Ticket Sales	2,244.55
EFT72587	20.11.2019	Securepay Pty Ltd	REAP CINEMA - Ticket Events for October 2019	278.81
EFT72588	20.11.2019	Seaview Orthotics	Stock - Litter Picker	232.16
EFT72589	20.11.2019	Scope Business Imaging	Admin Building & Annexe - Printer Charges	1,266.95

Chq/EFT	Date	Name	Description	Amount
EFT72590	20.11.2019	Scott Printers Pty Ltd	Printing - Pre Cyclone Brochure, Community Infrastructure Brochure, Arts & Culture Program	4,662.90
EFT72591	20.11.2019	Soul Karratha (atf The Trustee For D&S Heathwood Family Trust)	Councillor Christmas Party - 20 pax 50% Deposit for Function	500.00
EFT72592	20.11.2019	N Shukla	REAF - 1x 30min set at REAF Recovery 22/09/2019	70.00
EFT72593	20.11.2019	Schneider Electric Buildings Aust. Pty Ltd	KLP - Replace Faulty Parts For Chillers	1,223.82
EFT72594	20.11.2019	Trasan Contracting Pty Ltd	PBFC - Roofing Repairs	17,401.63
EFT72595	20.11.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tenderlink fees for DCH Management, Grounds Maintenance, Dampier Jetty Reconstruction, Lift Upgrade	690.80
EFT72596	20.11.2019	Talis Consultants Pty Ltd T/a Talis Unit Trust	Engineering Services for Tech Services, Footpath Works, KTA Airport, 7 Mile Landfill	27,290.03
EFT72597	20.11.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Pegs Creek Pavilion - Paint 1 x Doors External and Internal Surrounds	396.00
EFT72598	20.11.2019	Tint A Car Karratha (Tinting Worldwide)	WCH - Supply & Install Safety Decal To Both Internal Glass Automatic Sliding Doors	695.00
EFT72599	20.11.2019	Three Birds Homewares (Jessica Walford)	KTVC Merchandise - Sales Three Birds	88.90
EFT72600	20.11.2019	TTFT Hodnett Family Trust TA Karratha Property Sales & Rentals (KPSR)	Cancelled Payment	0.00
EFT72601	20.11.2019	Universal Pictures International Australasia Pty Ltd	REAP Cinema 2019 - Movies Booksmart and Downton Abbey	651.73
EFT72602	20.11.2019	Karratha Timber & Building Supplies	KLP - Various Hardware Supplies inc Float Fit Pool Attachments, Bucket & Mop, Bracket Steel, Steel & Bolts, Crèche Leaf Blower For Courtyard & Front Entrance	948.05
EFT72603	20.11.2019	Vorgee Pty Ltd	KLP Merchandise - Googles	1,321.10
EFT72604	20.11.2019	Woolworths Group Limited	Supplies for IPC Café, Youth Services Programs, WRF Café, KLP Office, Kitchen & Crèche, Various Office Food Supplies	6,514.10
EFT72605	20.11.2019	Wattleup Tractors (Nancy & Susan P Zuvela t/as)	Stock - Mower Blade Straight (Trimax TX-411-160-840)	330.35
EFT72606	20.11.2019	Wren Oil	Recycling 7 Mile - Collection Of Used Oil	16.50
EFT72607	20.11.2019	Wickham Primary School P&C Association Inc	Donation - Bucks for Bags for Community Litter Cleanup Wickham	156.00
EFT72608	20.11.2019	WA Billboards	KTA Airport- Monthly Charges Fids System & Monthly Access Charge For 'rapidsuitecloud'	2,345.75
EFT72609	20.11.2019	Wickham Tidy Towns Inc	Donation - Bucks for Bags Litter Cleanup Wickham	756.00
EFT72610	20.11.2019	Wangler Investments Pty Ltd T/a Western Angler	Karratha Library - 12 Month Subscription To Western Angler Magazine	50.00
EFT72611	20.11.2019	Wickham Basketball Association	Donation - Bucks for Bags for Community Litter Cleanup Wickham	804.00
EFT72612	20.11.2019	Wawardu Limited	Roebourne Library - Caretaking Services Q4 Payment As Per Agreement	15,180.00
EFT72613	20.11.2019	Xylem Water Solutions	KGC - Repairs To Grundfos Pump	2,869.42
EFT72614	20.11.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Workcool 2 Women's Spliced Shirt L/S	35.40
EFT72615	20.11.2019	K Booth	HR - Reimb For Renewal Of High Risk Work Licence	53.00

Chq/EFT	Date	Name	Description	Amount
EFT72616	20.11.2019	H Eaton	Reimbursement - Utilities as per Employment Contract	381.33
EFT72617	20.11.2019	D Gillam	Refund - Election Candidate Nomination Deposit 2019	80.00
EFT72618	20.11.2019	R Hall	Reimbursement - Utilities as per Employment Contract	872.36
EFT72619	20.11.2019	R Kellow	KTA Airport Revenue - Lost Ticket Refund	165.00
EFT72620	20.11.2019	H Morgan	CPS - Meet The Street Event	100.00
EFT72621	20.11.2019	T Stewart	Reimbursement - Security Subsidy Scheme A78457	287.00
EFT72622	20.11.2019	T Wear	Reimbursement - PLWA Conference Perth Meal Allowance/Taxis	216.29
EFT72623	20.11.2019	W Augustin & M Bussell	Reimbursement - Cleaverville Caretakers Fuel Costs	751.04
EFT72624	20.11.2019	C Whitby	Karratha Library - Refund On Lost Book Now Returned	32.26
EFT72625	20.11.2019	Department Of Transport	Legal Expenses - Vehicle Search Fees	115.60
EFT72626	20.11.2019	Neverfail Springwater Ltd - WWTP	KTA Airport - 15L Spring Water Bottles	10.51
EFT72627	20.11.2019	Neverfail Springwater Pty Ltd - (906959169)	Front Reception - Water Bottle Service	25.25
EFT72628	20.11.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	7 Mile Waste - 15L Spring Water Bottles	49.25
EFT72629	20.11.2019	Water Corporation	Oval Maintenance Bulgarra - Plant At Supply Water To ERS Tanks WWTP, Dampier Palms Water Supply	36,889.56
EFT72630	20.11.2019	Aviair Pty Ltd	Inter-Regional Flights - Sponsorship Contribution	58,655.94
EFT72631	20.11.2019	Blue Hat Cleaning Services T/as Damek Cleaning Services	Provision Of Contract Sanitation Services - KLP, KTA, DCH, Litter Picking	99,208.28
EFT72632	20.11.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	KTVC - Tour Bookings Sales Karratha International Hotel	263.12
EFT72633	20.11.2019	Rol-wa Pty Ltd T/a Allpest Wa	10 Hedland Place - Treatment for Singapore Ants Internal & External	275.00
EFT72634	20.11.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs - Office Disbursements	22.00
EFT72635	20.11.2019	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Airport - Repair Water Leak Along Norman Road, Removal of Grinder Pump from Sewerage Pump Station	6,207.30
EFT72636	20.11.2019	Kennards Hire Pty Limited	Dry Hire - 1.8T Excavator	1,751.00
EFT72637	20.11.2019	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management	3,612.72
EFT72638	20.11.2019	Reece Pty Ltd	Various Stock Items inc. Valves, Pumps, Sprinklers, Solenoids, Silicone Wire Connector, Irrigation Controllers	12,243.87
EFT72639	20.11.2019	Shelf Cleaning Services	Contract Cleaning Services - Karratha Youth Shed	14,290.42
EFT72640	20.11.2019	Turf Guru Landscapes Pty Ltd	City Centre Gardens - Installation Of Irrigation To Tree Wells	29,964.00
EFT72641	20.11.2019	T C Waste (WA) Pty Ltd t/as D & M Waste Management	Pre Cyclone Green Waste Verge Collection 2019/2020	74,474.40
EFT72642	20.11.2019	Wormald Australia Pty Ltd	KTA Admin - Fire Alarm Ten Yearly Service	8,996.90
EFT72643	19.11.2019	West Australian Newspapers Limited	Advertising - REAF 2019, Pre-Cyclone Clean Up, Grants Funding	11,360.00
EFT72644	18.11.2019	City of Karratha	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT72645	20.11.2019	Telstra Corporation Ltd	CoK - Phone Charges	21,724.08
EFT72646	20.11.2019	Horizon Power	Electricity Charges - KTA Offices, Operations Centre, PBFC, Bulgarra Oval, KEC Carpark	64,999.71
EFT72647	20.11.2019	Horizon Power	Electricity Charges - REAP, KLP, TYS, Roebourne Community Centre, Golf Course Irrigation, Bowls Club	195,804.55
EFT72648	20.11.2019	Burkeair Pty Ltd t/as BSA Maintain	Contract Maintenance and Repairs of Various Air Conditioning Units Across City Facilities	20,959.16
EFT72649	20.11.2019	Ausolar Pty Ltd	Contract Maintenance and Repairs of Various Electrical Infrastructure and Lighting Across City Facilities	36,849.97
EFT72650	20.11.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	Trust Refund - Planning Approval 1824D	11,237.59
EFT72651	20.11.2019	Hitachi Rail STS Aust P/L	Cancelled Payment	0.00
EFT72652	20.11.2019	ACE Electrical Australia Pty Ltd (at The Balfour Family Trust)	KTA Airport - Audit on Existing HV Infrastructure	15,180.00
EFT72653	20.11.2019	Cygnat Clinic Pilbara Pty Ltd	Take Your Business Online Grant 2019/20 - The Sage Society - 50% Upfront	2,750.00
EFT72654	25.11.2019	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	R2R - 20mm Asphalt Reseal To Jacaranda Place Wickham (Walcott To Walcott Including Link Road)	106,333.51
EFT72655	25.11.2019	City Of Karratha	Investment - Muni Funds Bankwest TD 3Months	1,500,000.00
EFT72656	26.11.2019	Poinciana Nursery	P&G Karratha Open Spaces - Slashing/ Follow Up Drains, Bridges and Footpaths	30,899.00
EFT72657	26.11.2019	Timothy & Brooke Giles	30 Curlew St - Rent 29/11/2019 -28/12/2019	5,633.33
EFT72658	26.11.2019	Hitachi Rail STS Aust P/L	Trust Refund - Planning Approval 1644D	5,626.97
EFT72659	26.11.2019	Light Bearer Pty Ltd T/A Karratha Steel & Industrial Supplies (KSIS)	Plant - Mitsubishi Fuso Truck Repair Threads To Wheel Studs Back Nuts	788.08
EFT72660	26.11.2019	TTFT Hodnett Family Trust TA Karratha Property Sales & Rentals (KPSR)	Letting Services for 11B Teesdale Place and 22 Gecko Circle	5,924.40
EFT72661	26.11.2019	G Bailey	Sitting Fee - November 2019	2,931.50
EFT72662	26.11.2019	E Smeathers	Sitting Fee - November 2019	2,931.50
EFT72663	26.11.2019	M Bertling	Sitting Fee - November 2019	2,931.50
EFT72664	26.11.2019	G Evans	Sitting Fee - November 2019	2,931.50
EFT72665	26.11.2019	G Harris	Sitting Fee - November 2019	2,931.50
EFT72666	26.11.2019	G Levissianos	Sitting Fee - November 2019	2,931.50
EFT72667	26.11.2019	P Long	Sitting Fee - November 2020	11,730.75
EFT72668	26.11.2019	P Miller	Sitting Fee - November 2019	2,931.50
EFT72669	26.11.2019	K Nunn	Sitting Fee - November 2019	5,332.13
EFT72670	26.11.2019	D Scott	Sitting Fee - November 2019	2,931.50
EFT72671	26.11.2019	J Waterstrom Muller	Sitting Fee - November 2019	2,931.50
EFT72672	28.11.2019	Georgiou Group	Dampier Palms and Hampton Oval Construction Contract - Progress Claim #6	2,969,260.15
EFT72673	29.11.2019	Cleanaway Pty Ltd	Contract Waste Collection and Street Sweeping Services	222,113.46
EFT72674	29.11.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - WRP, Wickham Lions Park, Dampier Fire Service, Wickham SES, Lions Park Toilets	18,318.97
EFT72675	29.11.2019	Telstra Corporation Ltd	Phone Charges, WRP and Wickham SES	155.89
EFT72676	29.11.2019	Horizon Power	Electricity Charges - Irrigation Pump Station, Pegs Creek pavilion, Pegs Creek Tanks and Other Minor Sites	3,640.70

Chq/EFT	Date	Name	Description	Amount
EFT72677	29.11.2019	Water Corporation	Water Usage - KTA Airport, Peace Park, Pt Samson Park, Smith/Delambre Park, Lewandowski Park and Other Minor Sites	16,634.20
EFT72678	29.11.2019	Neverfail Springwater Pty Ltd	Monthly Fee For Water Filter Units For 7 Mile Admin Office Crib Room & Transfer Station	80.25
EFT72679	29.11.2019	Neverfail Springwater Pty Ltd	Office Expenses - Water Bottle Service	25.25
EFT72680	29.11.2019	Neverfail Springwater Ltd	KTVC - 15L Water Bottles	16.15
EFT72681	29.11.2019	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges	19.99
EFT72682	29.11.2019	Pivotel Satellite Pty Limited	Ranger Tracking - Access Fees	259.00
EFT72683	29.11.2019	Ausolar Pty Ltd	Sports Lighting Electrical and Structural Improvements and Various Other Electrical Repairs and Maintenance	120,705.55
EFT72684	29.11.2019	MSS Security	KTA Terminal - Screening Security	199,933.47
EFT72685	28.11.2019	City Of Karratha	Investment - Reserve Funds Bankwest TD 1 Month @ 1.77%	8,000,000.00
EFT72686	29.11.2019	Australia Post	Postage	4,363.50
EFT72687	29.11.2019	Educational Experience Pty Limited	IPC - New Supplies For Sensory Play & Craft	590.04
EFT72688	29.11.2019	Hart Sport	KLP - Equipment For Leisureplex Swimming Programs.	553.70
EFT72689	29.11.2019	Karratha & Districts Chamber Of Commerce (KDCCI)	KDCCI - Corporate Diamond Sponsorship 2019/20	11,000.00
EFT72690	29.11.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Air Filters	68.90
EFT72691	29.11.2019	North West Training & Inspection Services Pty Ltd T/as North West Oil	HR - Working Safely At Heights	420.00
EFT72692	29.11.2019	Parry's Merchants	Kiosk Supplies - REAP, RAC, IPC	1,178.70
EFT72693	29.11.2019	St John Ambulance - Karratha	Stock - Sharps Container (1.4 ltr)	276.07
EFT72694	29.11.2019	Sealanes (1985) Pty Ltd	Kiosk Supplies - REAP	508.20
EFT72695	29.11.2019	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm X 3. 3mm (use S14490 First)	380.20
EFT72696	29.11.2019	Royal Life Saving Society WA Inc	HR - Life Guard Full Course	299.00
EFT72697	29.11.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Additional Baggage Charges	100.00
EFT72698	29.11.2019	C Watts	Utilities Reimbursement as per Employment Contract	173.87
EFT72699	29.11.2019	Yaandina Community Services Limited	Cancelled Payment	0.00
EFT72700	29.11.2019	Bunzl Brands And Operations Pty Ltd	Safety Boots	150.60
EFT72701	29.11.2019	Atom Supply	Various Stock inc. Concrete Aggregate Nitrile Gloves, Cleaning Chemicals, Plastic Containers, Uniforms	2,479.43
EFT72702	29.11.2019	J Blackwood & Son Pty Limited	Safety Boots	712.10
EFT72703	29.11.2019	Avdata Australia	Avdata Airport Data Reporting Service	1,637.82
EFT72704	29.11.2019	Airport Security Pty Ltd	KTA Airport - Aviation Security Identification Card (ASIC)	440.00
EFT72705	29.11.2019	Apple Pty Ltd	Apple iPhone for Dir Corp - iPhone 11 64GB Black	1,298.00

Chq/EFT	Date	Name	Description	Amount
EFT72706	29.11.2019	Civica Pty Ltd	Library Management System - Generated Quarterly SMS Notices For The 2019/20 Financial Year	330.00
EFT72707	29.11.2019	Artyzan	Bulgarra Oval - Removal & Disposal Of Grass Clippings	5,159.00
EFT72708	29.11.2019	Arrow Tyre Distributors	Plant - Supply And Fit Heavy Duty Float Tyres	738.10
EFT72709	29.11.2019	Auspicious Arts Projects Inc	2019 REAP Programming - Picasso & His Dog 10% royalties for 2x performances	107.29
EFT72710	29.11.2019	BC Lock & Key	WRP - Key Cabinet, Staff Housing Repair/Replacement of Door Locks	1,879.32
EFT72711	29.11.2019	Benara Nurseries	Plants - Limonium Perezii Blue	1,477.15
EFT72712	29.11.2019	BB Landscaping WA Pty Ltd	Staff Housing - Reticulation Repairs and Upgrades	1,996.50
EFT72713	29.11.2019	Bookeasy Pty Ltd	KTVC - BookEasy - Monthly service fee	220.00
EFT72714	29.11.2019	BP Australia Pty Ltd	Stock - Bulk Diesel delivered to City Operations Centre Cowle Rd Depot Karratha LIA and 7-mile Transfer Station	37,674.90
EFT72715	29.11.2019	WA Hino Sales & Service	Purchase Plant - Supply & Deliver One Hino 300 Series 616 Short IFS Auto	70,911.05
EFT72716	29.11.2019	Commonwealth Bank Of Australia	CBA - Fee for Bank Audit Certificate	60.00
EFT72717	29.11.2019	Cherratta Lodge Pty Ltd	KLP - Laundry Of 23 Table Cloths	54.12
EFT72718	29.11.2019	Comtec Data Pty Ltd	KLP - Repairs to 24 hour gym door	517.00
EFT72719	29.11.2019	Clayton Utz	Detailed Review & Email Comments Regarding Aviair Deed	4,169.00
EFT72720	29.11.2019	Coral Bay Ecotours	KTVC Sales - Coral Bay Eco Tours Sales	282.54
EFT72721	29.11.2019	Card Access Services Pty Ltd	Tourism Development - Ongoing Transaction Charges For Water Filling Station	82.50
EFT72722	29.11.2019	Dance Kix Karratha	REAP - Dance Kix EOY Performance - Total Ticket Sales	7,236.05
EFT72723	29.11.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Castrate & Microchipping Dogs, Euthanise Cats	626.90
EFT72724	29.11.2019	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Drafting & Design Works Plan Prep Proposed Extn to Millars Rd	68.48
EFT72725	29.11.2019	Department of Water and Environmental Regulation	WM - Application For An Amendment To Licence, Annual License Fee	3,176.27
EFT72726	29.11.2019	E & MJ Rosher Pty Ltd	Plant - Kubota K6045-40750 Pulley	431.47
EFT72727	29.11.2019	Ensystex Australasia Pty Ltd	Stock - *Diphthor Duo (5 ltr)	550.66
EFT72728	29.11.2019	Parker Hannifin (Australia) Pty Ltd	Plant - John Deere 4.5 kg AB(E) Dry Chemical Powder Fire Extinguisher	88.83
EFT72729	29.11.2019	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Dingo hire with all attachment and trailer for Footpaths and Wickham Back Beach Works	3,223.00
EFT72730	29.11.2019	Farinosi & Sons Pty Ltd	WRP - 12 x White Spray Paint Cans For Line Marking Indoor Cricket Net	131.42
EFT72731	29.11.2019	Fiorita Pty Ltd (Fiorita Deli)	Rio Tinto Partnership - End of Year Celebration Grazing Table	976.36
EFT72732	29.11.2019	Global Security Management (WA)	KLP - Nightly Security Patrols	3,386.13
EFT72733	29.11.2019	StrataGreen (Strata Corporation Pty Ltd)	Seasol Soil Wetter 20L, Tree Tie	223.36
EFT72734	29.11.2019	GObookings Systems Pty Ltd	Go Bookings - Setup Customisation & Training (Online Booking system for City drainage inspections)	3,300.00

Chq/EFT	Date	Name	Description	Amount
EFT72735	29.11.2019	Hunter Mechanical Pty Ltd	Plant - Ford Ranger Road Safe 4WD HD Tow Point	399.00
EFT72736	29.11.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	Stock - Concrete Aggregate/Sand/Cement 20kg (premix), Air Filter, Gym Fan	2,182.37
EFT72737	29.11.2019	Connect Call Centre Services	After Hours Call Centre Service	1,474.00
EFT72738	29.11.2019	Karratha Signs	Community - Design Artwork And Printing Of Flyers And Corflutes For Community Engagement Exercise	2,244.00
EFT72739	29.11.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Isuzu Crew Truck - Iridium Sat Phone RST620, Mitsubishi Fuso - Compressor, Holden Colorado - UHF Aerial, Backhoe Loader - Pressure Test	4,254.00
EFT72740	29.11.2019	JR & A Hersey Pty Ltd	Plant - Holden Colorado DDP-552A - Pump 12V	269.50
EFT72741	29.11.2019	The Jummi Factory	KTVC - Purchase 25 x Bush Rub products for sale	360.00
EFT72742	29.11.2019	Karratha Gymnastics Club Inc	Quarterly Grant Scheme - Equipment Upgrade	2,167.00
EFT72743	29.11.2019	Karratha Machinery Hire	Dry Hire - 8T Excavator	4,026.00
EFT72744	29.11.2019	Karratha Automotive Group - KAG	Plant - Hyundai iMax - Windscreen Assembly Moulding	120.96
EFT72745	29.11.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Holden Colorado Insurance Excess Payable on Claim	300.00
EFT72746	29.11.2019	Keogh Bay Consulting Pty Ltd	Community Programs - Roebourne Services Strategy Final Report and Disbursements	22,581.27
EFT72747	29.11.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	Accommodation for Training Facilitator - Manager/Coordinator Training	189.00
EFT72748	29.11.2019	Karratha Painting Pty Ltd	KLP Bulkhead Repairs - Reception and Foyer Painting	7,315.00
EFT72749	29.11.2019	Engage Create Connect (The Stevens Property Trust)	Dampier Palms Foreshore - Public Art Commission	140,800.00
EFT72750	29.11.2019	McMahon Services Australia Pty Ltd	Servicing Of 7 Mile Waste Facility Transfer Station 30m3 Hook Bins	3,190.00
EFT72751	29.11.2019	Marketforce	Various Advertising - Council Meeting Times, Leasing of Council Properties, KLP, Scheme Amendment, Disability Access and Inclusion, Lift Upgrade RFT	3,361.07
EFT72752	29.11.2019	Rapiscan Systems Pty Ltd	KTA Airport - Calibration Traps Teflon	555.50
EFT72753	29.11.2019	NW Communications & IT Specialists	18B Richardson Way - Supply And Install Nbn/Phone Outlet	448.90
EFT72754	29.11.2019	Redwave Media Ltd	Pre-cyclone Clean Up Radio Campaign - RedFM	3,267.00
EFT72755	29.11.2019	New Haven Pty Ltd T/as Alive & Kicking Solutions	Training Course - Building a High Performance Teams - Alive & Kicking	2,472.25
EFT72756	29.11.2019	NYFL Commercial Pty Ltd	KTA Airport Catering - Safety Week 2019	280.00
EFT72757	29.11.2019	Ooh! Media Retail Pty Ltd	Cyclone Green Waste - 2x Shopalite Displays In Karratha City Shopping Centre.	2,398.00
EFT72758	29.11.2019	OTR Tyres (TKPH Pty Ltd)	Plant - Supply And Fit Various Tyres to City Plant	3,908.70
EFT72759	29.11.2019	North Regional Tafe	Intro Training for H&S Representatives	650.00
EFT72760	29.11.2019	Bright Group (Pilbara Access)	REAP 2019 - Scaffolding For Madam Butterfly Orchestra Pit	2,374.11
EFT72761	29.11.2019	Pilbara Community Legal Service Inc.	Rates refund due to Overpayment	5,471.89

Chq/EFT	Date	Name	Description	Amount
EFT72762	29.11.2019	Paramount Pictures Australia	Screenings of Dora & The Lost City of Gold, Paw Patrol, Gemini	1,444.57
EFT72763	29.11.2019	Printsync Norwest Business Solutions	Various Printing Charges for Admin Building, Libraries, Community Services	3,739.77
EFT72764	29.11.2019	Prompt Contracting And Fencing Pty Ltd	Nickol West Rugby Grounds - Repairs to damaged fencing	495.00
EFT72765	29.11.2019	Parkers Yellowmetal Pty Ltd	Stock - Bollard White Powder Coated	11,550.00
EFT72766	29.11.2019	Quality Press	REAP - Monthly Trifold Flyers Nov 2019	468.73
EFT72767	29.11.2019	Red Dot Stores	Walkington Awards 2019 - Purchase Of Frames For The Certificates Of Participants And Winner	29.00
EFT72768	29.11.2019	Kmart Karratha	Supplies for TYS, WRP, KLP, REAP Programs	488.65
EFT72769	29.11.2019	Sony Pictures Releasing	REAP Cinema - Zombieland 2 Double Tap Screening	376.60
EFT72770	29.11.2019	Seaview Orthotics	Stock - Litter Picker (Ranger Max)	259.75
EFT72771	29.11.2019	Scope Business Imaging	Community - Karratha Library Printer	103.58
EFT72772	29.11.2019	Smiths Detection (Australia) Pty Ltd	KTA Airport - A Swabs sampling	2,637.80
EFT72773	29.11.2019	Sanity Music Stores Pty Ltd	Karratha & Dampier Libraries - DVD Order	1,965.09
EFT72774	29.11.2019	South Metropolitan Tafe	Apprentice - 2019 Semester Fees	305.50
EFT72775	29.11.2019	South Hedland Carpet Court	17 Mosher Way - Supply & Lay New Underlay & Carpet	1,988.00
EFT72776	29.11.2019	Soul Karratha (atf The Trustee For D&S Heathwood Family Trust)	CIVIC Events 2019 - Seniors Week High Tea	1,125.00
EFT72777	29.11.2019	Cleanaway Co Pty Ltd	Cancelled Payment	0.00
EFT72778	29.11.2019	Steve Treverza T/as Pilbara Shade Sails	Millars Well Daycare - Repair damaged shade sail	440.00
EFT72779	29.11.2019	Survey Logic Pty Ltd	Dampier Land Transfer Survey Project	37,368.30
EFT72780	29.11.2019	Pilbara Motor Group - PMG	Plant - Purchase Of One 2019 Nissan Navara	42,449.15
EFT72781	29.11.2019	G Jones	Reimbursement - Security Subsidy Scheme	500.00
EFT72782	29.11.2019	E Jeffries	Reimbursement - Travel Books Food TAFE Block Heavy Commercial Vehicle Mechanical Apprentice	1,724.91
EFT72783	29.11.2019	P Nie	Reimbursement - Security Subsidy Scheme	500.00
EFT72784	29.11.2019	Trasan Contracting Pty Ltd	Bulgarr Oval - Removal Of Old Suspected Asbestos Pit And Back Fill With Soil	1,177.83
EFT72785	29.11.2019	The Walt Disney Company Pty Ltd	REAP Cinema - Maleficent - Mistress Of Evil Screening	1,517.77
EFT72786	29.11.2019	Talis Consultants Pty Ltd T/a Talis Unit Trust	WM - Provision Of Consultancy Services, Lab & Customs Liaison, 1-mile Landfill Closure	18,551.50
EFT72787	29.11.2019	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	17 Mosher Way - Internal Painting of 3 x 1 House	6,820.00
EFT72788	29.11.2019	The Print Shop Bunbury (tff The DSR Trust t/as)	HR - Pad Printing the City of Karratha logo on to supplied Sony speakers	936.00
EFT72789	29.11.2019	Karratha Timber & Building Supplies	Various Hardware Supplies inc - Concrete Aggregate/Sand/Cement 20kg (premix), Owa Alto Ceiling Tiles, Arbor Holesaw, Multi Grip Pliers, Threaded Rod Galv, Soap Sugar Liquid 750ml, Mattock Poly Fg Hdle Soft Grip	3,600.19
EFT72790	29.11.2019	Woolworths Group Limited	Various Food and Supplies For Youth Services and Community Programing	1,131.39
EFT72791	29.11.2019	WA Library Supplies (PIC Enterprises Pty Ltd)	Karratha Library - Book Covering	569.00

Chq/EFT	Date	Name	Description	Amount
EFT72792	29.11.2019	Wattleup Tractors (Nancy & Susan P Zuvela t/as)	Stock - Mower Blade Curved (Trimax TX-411- 160-842)	66.00
EFT72793	29.11.2019	WA Billboards	REAP - Supply/Install Replacement Billboard Artwork At Kta Airport For REAP Display	1,089.00
EFT72794	29.11.2019	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Minor Repairs to KLP and Staff Housing	322.20
EFT72795	29.11.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniform Stock - Pants Narrow Tradie Navy	769.80
EFT72796	29.11.2019	Brida Pty Ltd	Contract Litter Collection Services - Roebourne, Wickham and Point Samson	9,998.82
EFT72797	29.11.2019	Coates Hire Operations	Dry Hire - CAT 432D Backhoe 4 days	2,123.75
EFT72798	29.11.2019	Kennards Hire Pty Limited	Dry Hire - 1.8T Excavator	1,249.97
EFT72799	29.11.2019	Reece Pty Ltd	Various Reticulation Stock Items	10,051.88
EFT72800	29.11.2019	Turf Guru Landscapes Pty Ltd	Reticulation Installs - Point Samson, Karratha Open Spaces, Wickham Back Beach	21,120.00
EFT72801	29.11.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Course - Servicing of fairways and greens	31,853.80
EFT72802	29.11.2019	T C Waste (WA) Pty Ltd t/as D & M Waste Management	Pre Cyclone - Green Waste Verge Collection 2019/2020 Area 4	13,513.50
EFT72803	29.11.2019	Wormald Australia Pty Ltd	FBCC - Scheduled Maintenance and Fault Rectification	1,440.45
EFT72804	29.11.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Terminal - Cleaning Services Contract	50,728.33
EFT72805	29.11.2019	Dampier Plumbing & Gas (ttf DPG Trust)	Various Plumbing Scheduled Maintenance, Repair and Supply and Install at KLP, KTA, RAC, PBFC, Tambrey Oval, Pt Samson Toilet Block, Staff Housing	12,417.80
EFT72806	29.11.2019	Coca-Cola Amatil (Holdings) Ltd	REAP Merchandise - Kiosk Drink Supplies	1,296.70
EFT72807	29.11.2019	Aviair Pty Ltd	Kta Airport - Inter Regional Landing Fee Waiver per Agreement	883.74
EFT72808	29.11.2019	Ray White Karratha Strata Management Trust	The Quarter - Leasing Fee for The Pilbara Universities Centre Inc	11,999.33
EFT72809	29.11.2019	303 Mullenlowe Australia Pty Ltd	Place Branding Services Year 2 - As per contract extension	157,295.05
EFT72810	29.11.2019	City Of Karratha	Payroll deductions	650.00
EFT72811	29.11.2019	City Of Karratha - Social Club	Payroll deductions	1,698.41
EFT72812	29.11.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT72813	29.11.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	466.20
EFT72814	29.11.2019	D Cleaver (Mortgage Account)	Home Ownership	150.00
EFT72815	29.11.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT72816	29.11.2019	A D'Cunha (Mortgage Account)	Home Ownership Allowance	500.00
EFT72817	29.11.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT72818	29.11.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT72819	29.11.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00

Chq/EFT	Date	Name	Description	Amount
EFT72820	29.11.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT72821	29.11.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT72822	29.11.2019	Lgrceu	Payroll deductions	61.52
EFT72823	29.11.2019	Maxxia Pty Ltd	Payroll deductions	36,542.52
EFT72824	29.11.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT72825	29.11.2019	J Patel (Mortgage Account)	Home Ownership	430.00
EFT72826	29.11.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT72827	29.11.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT72828	04.12.2019	Australian Taxation Office	Payroll deductions	340,894.00
EFT72829	04.12.2019	Child Support Agency	Payroll deductions	1,508.55
EFT72830	06.12.2019	Winc Australia Pty Limited	KTA - Office Supplies	202.38
EFT72831	06.12.2019	Dampier Community Association	DCA - Memorandum of Understanding Dampier Beachside Markets 30% Progress Payment	13,049.85
EFT72832	06.12.2019	Forpark Australia Pty Ltd	P&G Baynton West Oval - Basket Ring Assembly, Palladium, Whirl Wind Ropes, Flying Fox Straps	4,063.95
EFT72833	06.12.2019	Geraldton Building Services & Cabinets (GBSC)	7 Mile - Supply Deliver And Install Desks	5,360.30
EFT72834	06.12.2019	Garrards Pty Ltd	Stock - Aquatain Amf (250ml)	208.91
EFT72835	06.12.2019	Hathaways Lubricants	Stock - Engine Oil Titan Gt1 Flex 23 (20l)	562.70
EFT72836	06.12.2019	Host Corporation Pty Ltd t/a Host Direct	KLP - Cafe Replacement Contact Grill	999.75
EFT72837	06.12.2019	IT Vision	SynergySoft - Altus Infringements Implementation & Training	1,999.25
EFT72838	06.12.2019	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - \$50 Try Local Voucher Rewards & Recognition Winners	750.00
EFT72839	06.12.2019	WALGA	HR - Participating in LG Emergency Management Preparations	1,376.00
EFT72840	06.12.2019	Poolmart Karratha	KLP - 2 Telescopic Poles 2 Pool Scoops 2 Pool Brushes	240.00
EFT72841	06.12.2019	Parry's Merchants	Kiosk Supplies - REAP, RAC, IPC	3,029.20
EFT72842	06.12.2019	St John Ambulance - Karratha	HR - Provide First Aid Training - Various Staff	899.88
EFT72843	06.12.2019	Signswest Stick With Us Sign Studio	KTA Security - 400 X 300mm Aluminium Signs	107.80
EFT72844	06.12.2019	Royal Life Saving Society WA Inc	HR - Pool Lifeguard Requalification - Staff	1,590.00
EFT72845	06.12.2019	C Watts	Utilities Reimbursement as per Employment Contract	288.89
EFT72846	06.12.2019	Atom Supply	Stock - Sqwincher Qwik-Stik Sachets, Stainless Steel Bandit Strapping, Bucket Plastic 20L White	497.63
EFT72847	06.12.2019	J Blackwood & Son Pty Limited	Safety Boots	368.09
EFT72848	06.12.2019	Auslec (L & H Group t/as)	Sundry Equipment - Handle to Suit K950S	121.00
EFT72849	06.12.2019	Onyx Group WA Pty Ltd	Catering - For Councillor Briefing Session & Council Meeting	900.00
EFT72850	06.12.2019	Ashdown-Ingram	Plant - Kubota Mower Amber Strobe Beacon, Pressure Cleaner Battery	205.15

Chq/EFT	Date	Name	Description	Amount
EFT72851	06.12.2019	AMD Audit & Assurance Pty Ltd	Auditors Report for Pilbara Development Commission Local Projects Local Jobs Final Acquittal Report and Skatescape Final Acquittal Report	1,496.00
EFT72852	06.12.2019	Area Safe Products Pty Ltd	KTA Airport - HiVis Chain Sleeve (Reflective - 20m length 6mm chain)	532.40
EFT72853	06.12.2019	ATF Services Pty Ltd	Waste - CCTV Camera Hire	1,108.80
EFT72854	06.12.2019	Australian Laboratory Services Pty Ltd (ALS)	KTA WWTP - Sampling Analyses And Administration	137.72
EFT72855	06.12.2019	Access Unlimited International Pty Ltd	7 Mile - Single Gas Ammonia Ppm 50 Nitrogen Balance	616.83
EFT72856	06.12.2019	ATI Parts Australia	Plant - Various Parts inc. Rear leaf, Bush Kit, Front Hub Seals, Oil Filters, Fuel Filters, QR1 Valves	1,594.30
EFT72857	06.12.2019	BOC Limited	RAC - Annual Service Charge For Two (2) Oxygen Medical C Size Cylinders	430.06
EFT72858	06.12.2019	Bunzl Ltd	Hand Towel - Interleaved 120/pack (carton/20)	863.78
EFT72859	06.12.2019	BC Lock & Key	RAC - Remove & Replace the Existing Padlock Kiosk Roller Door	138.05
EFT72860	06.12.2019	Beacon Equipment	Stock - V Belt	320.20
EFT72861	06.12.2019	Barcodes.com.au Pty Ltd	KTA Library - Zebra DS2278 Barcode Scanner Kit plus Freight	456.50
EFT72862	06.12.2019	Chemform	Stock - Carpet Cleaner (5 ltr) (Power Pack)	156.92
EFT72863	06.12.2019	Cleverpatch Pty Ltd	Craft supplies for holiday programs.	234.16
EFT72864	06.12.2019	Command IT Services	Computer Network - Services to Support PTP/PMP Installation in Roebourne.	4,345.00
EFT72865	06.12.2019	Comtec Data Pty Ltd	WRP - Repair The First Aid Door That Is Not Releasing After Being Scanned To The Card Reader Pad	385.00
EFT72866	06.12.2019	Champion Music	Dampier Foreshore Opening - Howie Morgan to Perform 2x 45 min sets 50% Deposit	3,495.25
EFT72867	06.12.2019	Corpique (No. 28) Pty. Limited TA Grand Slam Sports Equipment	WRF - 2x Basketball Hoops	597.30
EFT72868	06.12.2019	Jessica Cocks t/as Dance FX	REAP - Show Rec Total Ticket Sales & Deposit	5,033.10
EFT72869	06.12.2019	A Davidson	Refund - Birthday Deposit for Laser Tag Party	50.00
EFT72870	06.12.2019	Farinosi & Sons Pty Ltd	WRP - Gorilla 1.8m 150kg Aluminium Platform Ladder	284.00
EFT72871	06.12.2019	FE Technologies Pty Ltd	Dampier Library - CCD Barcode Scanner	675.40
EFT72872	06.12.2019	Fortus Group (Founder Enterprises P/L t/as)	Stock - Plow Bolt Grader (caterpillar 4f-3657)	67.72
EFT72873	06.12.2019	Globe Australia Pty Ltd	Stock Aqua - K - Othrine 1L	4,084.96
EFT72874	06.12.2019	Nancy Gillespie	KTVC Merchandise - Red Dog Books Nancy Gillespie	103.00
EFT72875	06.12.2019	CSS Equipment Pty Ltd	Stock - Hetricon Remote Transmitter	3,113.66
EFT72876	06.12.2019	Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia	Cancelled Payment	0.00
EFT72877	06.12.2019	House Of Nappies	KLP - Swim nappies	388.93
EFT72878	06.12.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	Sennheiser HD 4.50 BTNC Wireless Over-Ear Headphone, Logitech Z150 Multimedia PC Speakers, Charging Cables & Vehicle Charger/USB for Apple iPhones	708.00
EFT72879	06.12.2019	ID Warehouse Pty Ltd	KTA Airport - Authority to Drive Airside, Printer Accessories, Magicard Colour Ribbon	134.81
EFT72880	06.12.2019	IBN Services Pty Ltd	Millars Close Park - Canavalia Rosea Tubestock	968.00
EFT72881	06.12.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings - Integrity Coach Lines	588.63

Chq/EFT	Date	Name	Description	Amount
EFT72882	06.12.2019	James Bennett Pty Limited	Karratha & Dampier Libraries - Book Order	563.99
EFT72883	06.12.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Hino 300 Uper Compact 5 Watt UHF CB Radio With Soundpath1, 3x Vertex Submersible Microphone & Cable, Toro Mower, Battery 90D26R Bosch.	1,212.15
EFT72884	06.12.2019	Karratha Glass Service	KLP - Reglaze 2x Damaged Windows to the Function Room	2,090.00
EFT72885	06.12.2019	Keyspot Services	KTA Airport - Engraving Services For 5x Ipads	55.00
EFT72886	06.12.2019	Karratha Veterinary Hospital	Animal Control - Euthanise 1x Cat	36.70
EFT72887	06.12.2019	Karratha Fluid Power	KTA Airport - 24VAC Solenoid Operated Water Valve	309.98
EFT72888	06.12.2019	Fso Electrical Services Pty Ltd	Investigate Loss of JJJ Radio Service Karratha Supply and Install Decoder	935.00
EFT72889	06.12.2019	Karratha RSL	Civic Events - Remembrance Day	200.00
EFT72890	06.12.2019	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit & Mirror Assembly (Komatsu)	1,133.86
EFT72891	06.12.2019	Landgate	Rates - Monthly Land Enquiry And Title Searches	393.00
EFT72892	06.12.2019	Marketforce	Ad for The West Australian - Request for Tender RFT 02-19/20 Sports Lighting Wickham	577.58
EFT72893	06.12.2019	Mobile Concreting Solutions Pty Ltd	Footpath Works - Supply And Deliver 5 Cubic Metres Of 40/20/80 Mix	2,189.00
EFT72894	06.12.2019	Meales Concrete Pumping WA Pty Ltd	Footpath Works - Hire Of 38m Mobile Concrete Pump Including Driver	1,127.50
EFT72895	06.12.2019	One Tree Community Services Inc	Bucks for Bags Donation - for Community Littler Cleanup Wickham	198.00
EFT72896	06.12.2019	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Bagged Asphalt 15.8kg (premix). Pallet of 60	1,881.00
EFT72897	06.12.2019	Pilbara Distributors Pty Ltd	REAP Cleaning - Concord 5L	106.40
EFT72898	06.12.2019	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (5 reams/box)	847.00
EFT72899	06.12.2019	Pilbara Copy Service	Printing Charges WM Office, KTA Airport	579.89
EFT72900	06.12.2019	Parker Black & Forrest Pty Ltd	KLP - 10x GHI:1 KLOH2 (GWO781) Keys	319.00
EFT72901	06.12.2019	Pro Design Lighting Pty Ltd	REAP 2019 - Event Consumables For Picasso And His Dog Performance	60.50
EFT72902	06.12.2019	Pilbara Windscreen Experts Pty Ltd	Insurance Excesses for Various Claims	1,080.00
EFT72903	06.12.2019	Prominent Fluid Controls Pty Limited	KLP - Sensor Dulcotest CGE2-CAN 10ppm with 50ml Electrolyte	2,909.28
EFT72904	06.12.2019	Repco Auto Parts	Stock - Distilled Water 20 Ltr, 7 Pin Small Metal Trailer Plug, Funnel Plastic 14cm, Spark Plug	144.31
EFT72905	06.12.2019	Roy Galvin & Co Pty Ltd (Galvins)	WCH - 20 X Bag (20kg) Water Softening Salt.	594.00
EFT72906	06.12.2019	Refap Industrial Services Pty Ltd	Drycleaning Various Items	304.00
EFT72907	06.12.2019	Regional Arts Victoria	REAP - Picasso and His Dog Final Balance Payment	4,620.00
EFT72908	06.12.2019	Rackmart Pty Ltd	Plant Nursery - Acerack Longspan Shelving	1,901.92
EFT72909	06.12.2019	Statewide Bearings	Stock - V Belts	108.03
EFT72910	06.12.2019	Kmart Karratha	WRF Merchandise - Selection of Junior and Adult Goggles, IPC - Socks	428.20
EFT72911	06.12.2019	Designa Sabar Pty Ltd	KTA Airport - MULTICON R780200320	6,438.30
EFT72912	06.12.2019	Safe First Training WA Pty Ltd	Test & Tag Training Course - Staff	1,190.00

Chq/EFT	Date	Name	Description	Amount
EFT72913	06.12.2019	Smiths Detection (Australia) Pty Ltd	KTA Airport - Service Contract	10,393.63
EFT72914	06.12.2019	Sewlex Manufacturing T/A Security4Transit	Waste - Tebco DC seals	225.37
EFT72915	06.12.2019	Skipper Transport Parts (Formerly Covs)	Stock - Yield, Aerosol Penetrating Agent	491.82
EFT72916	06.12.2019	Stainless Creation Pty Ltd	Stock - 4 x 316 Stainless Bollard 1100mm with spaces and lock tag	1,804.00
EFT72917	06.12.2019	T-Quip	Stock - Mower Blade 27", Blade Bolt	220.60
EFT72918	06.12.2019	Schneider Electric Buildings Aust. Pty Ltd	REAP - Preventative Maintenance Service Plan Andover Continuum BMS	5,863.44
EFT72919	06.12.2019	IF Foundation	REAF 2019 - Performances of Our Past Our Future	1,450.00
EFT72920	06.12.2019	Talis Consultants Pty Ltd T/a Talis Unit Trust	Engineering Services - Karratha Airport Bayly Ave Road Reconstruction	16,923.50
EFT72921	06.12.2019	Tidal Solutions Pty Ltd	Footpath Maintenance - Hire Of Barge/Crane To Transport Materials To End Of Groyne At Point Samson Harbour	2,904.00
EFT72922	06.12.2019	Universal Pictures International Australasia Pty Ltd	REAP Cinema - Screening of Abominable	2,155.67
EFT72923	06.12.2019	Karratha Timber & Building Supplies	KLP - General Hardware Supplies	926.72
EFT72924	06.12.2019	Village Roadshow Pty Ltd	REAP Cinema - Screenings of Hustlers (2), Joker and Cats	2,337.50
EFT72925	06.12.2019	Westrac Equipment Pty Ltd	Plant - Hydraulic Aux Circuit Connection Kit, Cutting Edge, Grader Blade Hardened	12,374.70
EFT72926	06.12.2019	Woolworths Group Limited	Various Kiosk, Café, Crèche and Program Supplies for WRP, IPC, TYS, KLP, REAP, KTVK, KTA	2,001.87
EFT72927	06.12.2019	West-Sure Group	KTA Airport - Car Park APS Audit	635.16
EFT72928	06.12.2019	Workpac Pty Ltd	HR - Placement Of HR Support Officer	1,236.33
EFT72929	06.12.2019	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Various Minor Repairs at WRP/Wickham Bistro, KTA Main Admin, Tambrey Oval, Bulgarra ELC, Staff Housing, KTA Depot, KTA Airport, Roebourne Old Shire Office, REAP, KLP	13,327.59
EFT72930	06.12.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental And Service Charges For 4 Stage Reverse Osmosis System	66.00
EFT72931	06.12.2019	Marpoll Pty Ltd t/as Lifrite Hire & Sales	Plant Purchase - Supply & Deliver 1x Kobelco SK135SR-5 with Dozer Blade	218,174.00
EFT72932	06.12.2019	GBSC Yurra Pty Ltd	Welcome Park Landscape Construction - Progress Claim #6	126,942.92
EFT72933	05.12.2019	Telstra Corporation Ltd	Phone Charges - Admin Office, Satellite Mobiles, Wickham SES	9,081.22
EFT72934	06.12.2019	Horizon Power	Dodd Court - Electricity Usage Charges	191.69
EFT72935	06.12.2019	Water Corporation	Water Usage Charges at Lewis Drive Park, FBCC, LA Standpipe, REAP, Admin Building, The Quarter, KLP, Pegs Creek Pavilion, Dodd Ct Park, Walgu Park, Vacant Staff Housing	25,859.46
EFT72936	06.12.2019	Water Corporation	Water Usage Charges at Michael Lewandowski Park, Ashton Park Reserve, Webb Park, Tambrey Drive Toilets, Shakespeare St Park, Apex Park, WRP, WCH	10,008.61
EFT72937	06.12.2019	Foxtel For Business	WRP - Business Premium Core Channels	155.00
EFT72938	06.12.2019	Cleanaway Co Pty Ltd	KLP - Skip Bin Lifts For The General Waste 3 Cube & Recycling 4. 5 Cube	358.06
EFT72939	05.12.2019	City Of Karratha	Investment - Reserve Funds BankWest TD \$5mil 3 Months, \$1mil 2 Months	6,000,000.00
EFT72940	06.12.2019	M Epis	Reimbursement - Course Fees CPA Australia	1,090.00
EFT72941	06.12.2019	J Grazuus	Refund - Lost Ticket	101.00

Chq/EFT	Date	Name	Description	Amount
EFT72942	06.12.2019	M Hattingh	Reimbursement - Meal Allowance	45.00
EFT72943	06.12.2019	N Holmes	Reimbursement - Security Subsidy Scheme	500.00
EFT72944	06.12.2019	M Hill	Refund - Lost Ticket	160.00
EFT72945	06.12.2019	Dampier Plumbing & Gas (tff DPG Trust)	Cancelled Payment	0.00
EFT72946	06.12.2019	Handy Hands Pty Ltd	Various Contract Works inc. Weed Control, Fertilising Turf, Tilling of Soil & Addition of Soil Improver, Spray Systemic Insecticide on all Cycads, Treatment of Typha in Drains, Solar Lights Replacements x 3 for BBQ Areas Pool Deck, Nitrosol Liquid Fertiliser (1L)	58,735.75
EFT72947	06.12.2019	Ausolar Pty Ltd	Various Contract Works inc. Tennis Club Light Repair, Remedial Electrical Works to the KLP Cafe Kitchen, Install New Cable Duct Under Window Sill in REAP Offices, Repairs at Staff Housing, KTA, WRP, KLP, TYS, WCH	21,137.62
EFT72948	06.12.2019	Burkeair Pty Ltd t/as BSA Maintain	Various Air Conditioning Scheduled Maintenance and Minor Repairs as per Contract	16,513.92
EFT72949	06.12.2019	Dampier Plumbing & Gas (tff DPG Trust)	Various Contract Works inc. KTA Airport - Installation of Replacement Seal Kit for Bermad Valve, KTA Airport - Remove & Inspect the Pumps on Pump Pit 4, Dampier Shark Cage Beach Toilet Repair Leaking Toilet, Staff Housing Supply & Install New Caroma Topaz Toilet Suite, WRP - Investigate Suspected Water Leak At Wickham Pool	6,228.20
EFT72950	13.12.2019	303 Mullenlowe Australia Pty Ltd	Place Branding - Creative Development Year 2 As Per Contract Extension	72,600.00
EFT72951	13.12.2019	Avisure Pty Ltd	KTA Airport - Review & Update Aerodrome Manual/Emergency Plan/Safety Management Plan/Drug & Alcohol Management Plan/Transport Security Manual	6,642.90
EFT72952	13.12.2019	Campbell Clan Superannuation Fund	Storage Unit Monthly Rental x 3	1,478.87
EFT72953	13.12.2019	Kevcor Pty Ltd t/as AVS Northwest	KTA Airport - Written Valuation Report Of Premises Located At Karasec Way Karratha Airport	4,180.00
EFT72954	13.12.2019	LGIS Property	Insurances - Property Adjustment for 2018/19	20,731.21
EFT72955	13.12.2019	LGIS Insurance Broking	Insurances - Motor Vehicle Adjustment 2018/19	10,299.14
EFT72956	13.12.2019	Menzies Contracting	Wickham Transfer Station - Remove Fencing & Dispose, Supply & Install Chainmesh Fencing	8,745.00
EFT72957	13.12.2019	Kmart Karratha	CIVIC EVENTS 2019 Seniors Christmas Party Gifts x140	753.75
EFT72958	13.12.2019	Sodexo	28 Acacia Place and 55A Oleander Place, Wickham - Monthly Rent	2,820.24
EFT72959	13.12.2019	Vicki Long & Associates (Astron Engineering Pty Ltd)	Cancelled Payment	0.00
EFT72960	13.12.2019	Woolworths Group Limited	Various Supplies inc. 2019 Staff Awards Breakfast, Dampier Library - Items Required For Pages, IPC - Café, International Day of People with Disability - Morning Tea, Kiosk Items, WRF - Prizes for Tri Winners	1,506.24
EFT72961	13.12.2019	Waste Management And Resource Recovery Association Of Australia Ltd	Membership Subscription - Corporate/Government - City Of Karratha	495.00
EFT72962	13.12.2019	WA Electoral Commission	Cancelled Payment	0.00
EFT72963	13.12.2019	Westair International Pty Ltd	Plant - Air Compressor Pressure Switch PSC 2-4	82.50

Chq/EFT	Date	Name	Description	Amount
EFT72964	13.12.2019	City Of Karratha	Payroll deductions	825.70
EFT72965	13.12.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT72966	13.12.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	150.00
EFT72967	13.12.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT72968	13.12.2019	A D'Cunha (Mortgage Account)	Home Ownership Allowance	500.00
EFT72969	13.12.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT72970	13.12.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT72971	13.12.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT72972	13.12.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT72973	13.12.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT72974	13.12.2019	Maxxia Pty Ltd	Payroll deductions	34,173.82
EFT72975	13.12.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT72976	13.12.2019	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT72977	13.12.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT72978	13.12.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT72979	18.12.2019	Australian Taxation Office	Payroll deductions	319,921.00
EFT72980	18.12.2019	Child Support Agency	Payroll deductions	1,161.58
EFT72981	18.12.2019	Sealanes (1985) Pty Ltd	Stock Items for REAP Kiosk and IPC Café	2,390.28
EFT72982	18.12.2019	Atom Supply	Various Stock Items inc. B58x6z Bolt Hex High Tensile Grade 8 Zinc, IH060 Plastic Crate 32 Natural, Sunscreen Invisible Zinc SPF50+ Sprt 4hr Water Resistant, Star Picket Caps, Uniforms - Pants Cargo 102ST Navy Cotton Drill, Cable Ties, Gloves Disposable Nitrile, Tag - Out Of Service - Yellow	8,172.20
EFT72983	18.12.2019	Big Hart Inc	2019 Biannual Grants Scheme - 30% Progress Payment Digital Producer Wages	12,787.50
EFT72984	18.12.2019	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts	8,600.39
EFT72985	18.12.2019	Command IT Services	7 Mile Waste Facility - Consultancy Advisory Design and Specification for Mobile CCTV	4,801.50
EFT72986	18.12.2019	DKM Industries t/a Custom Trolleys Australia	KTA Airport - 50% Deposit 50x Luggage Trolleys	15,840.00
EFT72987	18.12.2019	Gresley Abas Pty Ltd	DCH - Consultancy re Dispute with Builder	11,803.00
EFT72988	18.12.2019	Timothy & Brooke Giles	30 Curlew St - Monthly Rent	5,633.33
EFT72989	18.12.2019	Karratha Signs	2019/20 Arts & Culture Program - Christmas in the Pilbara Signage, REAP - Signage text at entrance to building, Kta Airport - Authorised Vehicle Sticker, Searipple Precinct sport facility entry signage	3,823.60
EFT72990	18.12.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts - N200R DELKOR Battery, Beacon Led Rotating Disc 12/24, Replacement Media Player, GME UHF Radio 3350, N200R DELKOR Battery, Batteries 90D26R Bosch	3,171.83
EFT72991	18.12.2019	Karratha Lottery Centre & Newsagency	WRP - Business Card Holders for Play Program visit passes	65.59

Chq/EFT	Date	Name	Description	Amount
EFT72992	18.12.2019	Karratha Automotive Group - KAG	Plant Parts - Shaft, Bearing, Sensor, Housing Asm-frt Whl Drv,	2,166.81
EFT72993	18.12.2019	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Kta is Calling Phase 2	7,700.00
EFT72994	18.12.2019	Designa Sabar Pty Ltd	Kta Airport Preventative Maintenance & Support Services	2,345.75
EFT72995	18.12.2019	Turf Guru Landscapes Pty Ltd	Point Samson Community Hall - Irrigation Install At Turf Area	37,004.00
EFT72996	18.12.2019	D & S Wells (WA) Pty Ltd	Cleaverville Shade Structure 1 - Undertake Refurbishment	101,519.00
EFT72997	18.12.2019	Leethall Constructions Pty Ltd	Capital footpath program 19/20 - Bayview Road Stage 5 - Culvert Construction	93,261.30
EFT72998	18.12.2019	Green Frog Systems Pty Ltd	Footpath Lighting Program - Supply of 101 GFS200 Solar Footpath Lights for the 19/20FY	408,846.77
78631	06.12.2019	Target Australia Pty Ltd	KTA Airport - Christmas Decorations 2019	234.00
78632	12.12.2019	City Of Karratha	Investment - Muni Funds Westpac - 3months	2,000,000.00
78633	19.12.2019	Target Australia Pty Ltd	Cancelled Payment	0.00
DD36335.1	20.11.2019	Bond Administrator	Security Bond 28 Acacia Place	1,300.00
DD36355.1	19.11.2019	Fines Enforcement Registry	Fines Enforcement Lodgement - November 2019	3,080.00
DD36390.1	27.11.2019	Wa Super (Formerly Walgsp)	Payroll deductions	102,979.26
DD36390.10	27.11.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,700.70
DD36390.11	27.11.2019	Rest Superannuation	Superannuation contributions	4,709.87
DD36390.12	27.11.2019	HostPlus Superannuation	Payroll deductions	11,659.73
DD36390.13	27.11.2019	CBA Superannuation Savings Account	Superannuation contributions	1,360.29
DD36390.14	27.11.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	474.73
DD36390.15	27.11.2019	JR Superannuation Fund	Superannuation contributions	529.58
DD36390.16	27.11.2019	ANZ Smart Choice Super	Superannuation contributions	2,156.01
DD36390.17	27.11.2019	Essential Super	Superannuation contributions	632.27
DD36390.18	27.11.2019	QSUPER	Superannuation contributions	707.98
DD36390.19	27.11.2019	Mtaa Superannuation Fund	Superannuation contributions	590.16
DD36390.2	27.11.2019	Hesta Superannuation	Payroll deductions	3,716.93
DD36390.20	27.11.2019	Prime Super	Superannuation contributions	838.68
DD36390.21	27.11.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	600.35
DD36390.22	27.11.2019	BT Business Super	Superannuation contributions	1,011.03
DD36390.23	27.11.2019	Superwrap Personal Super Plan	Superannuation contributions	1,255.34
DD36390.24	27.11.2019	Commonwealth Bank Group Super	Superannuation contributions	166.63
DD36390.25	27.11.2019	AMG Super	Superannuation contributions	554.86
DD36390.26	27.11.2019	Christian Super	Superannuation contributions	658.27
DD36390.27	27.11.2019	MLC Wrap Super	Superannuation contributions	850.73

Chq/EFT	Date	Name	Description	Amount
DD36390.28	27.11.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,895.89
DD36390.29	27.11.2019	The Clark Superannuation Fund	Superannuation contributions	88.21
DD36390.3	27.11.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	762.75
DD36390.30	27.11.2019	Zimmerle Family Fund (Super)	Superannuation contributions	618.07
DD36390.31	27.11.2019	Cbus	Superannuation contributions	2,112.57
DD36390.32	27.11.2019	Catholic Super & Retirement Fund	Payroll deductions	714.31
DD36390.33	27.11.2019	Commonwealth SuperSelect	Superannuation contributions	520.20
DD36390.34	27.11.2019	Macquarie Wrap Super Manager	Payroll deductions	2,159.46
DD36390.35	27.11.2019	Care Super	Superannuation contributions	507.28
DD36390.36	27.11.2019	Public Sector Superannuation Fund	Superannuation contributions	176.81
DD36390.37	27.11.2019	Russell Supersolution Master Trust	Superannuation contributions	141.20
DD36390.38	27.11.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	113.40
DD36390.39	27.11.2019	BT Super For Llife	Superannuation contributions	1,280.42
DD36390.4	27.11.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,747.96
DD36390.40	27.11.2019	Lindz's Lucky Super Fund	Payroll deductions	1,377.68
DD36390.41	27.11.2019	AMP SignatureSuper	Superannuation contributions	538.90
DD36390.42	27.11.2019	Asgard Superannuation	Superannuation contributions	4.61
DD36390.43	27.11.2019	Twusuper	Superannuation contributions	509.87
DD36390.44	27.11.2019	AMP Superleader	Superannuation contributions	900.07
DD36390.45	27.11.2019	Netwealth Superannuation	Payroll deductions	1,580.58
DD36390.46	27.11.2019	Intrust Super Fund	Superannuation contributions	506.64
DD36390.47	27.11.2019	ING Direct Superannuation Fund	Superannuation contributions	460.24
DD36390.48	27.11.2019	BT Funds Management	Superannuation contributions	663.72
DD36390.49	27.11.2019	MLC Super Fund	Superannuation contributions	89.83
DD36390.5	27.11.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	1,008.74
DD36390.50	27.11.2019	EQUIPSUPER	Superannuation contributions	17.30
DD36390.51	27.11.2019	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	42.34
DD36390.52	27.11.2019	TOM & KIM WALSH SUPER FUND	Superannuation contributions	101.90

Chq/EFT	Date	Name	Description	Amount
DD36390.53	27.11.2019	Statewide Superannuation Trust	Superannuation contributions	443.32
DD36390.54	27.11.2019	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	62.32
DD36390.55	27.11.2019	Australian Ethical Retail Superannuation Fund	Superannuation contributions	71.76
DD36390.56	27.11.2019	Sunsuper Pty Ltd	Payroll deductions	4,017.54
DD36390.57	27.11.2019	Unisuper	Superannuation contributions	506.64
DD36390.58	27.11.2019	Australian Super	Payroll deductions	11,888.07
DD36390.59	27.11.2019	Tasplan	Superannuation contributions	483.20
DD36390.6	27.11.2019	BT Panorama Superannuation	Superannuation contributions	648.79
DD36390.60	27.11.2019	First State Super	Superannuation contributions	865.70
DD36390.7	27.11.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	695.92
DD36390.8	27.11.2019	SLOS Super Fund	Superannuation contributions	614.83
DD36390.9	27.11.2019	AMP Super Directions Fund	Superannuation contributions	276.43
DD36445.1	27.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	47.81
DD36447.1	27.11.2019	Wa Super (Formerly Walgsp)	Superannuation contributions	299.72
DD36462.1	11.12.2019	Wa Super (Formerly Walgsp)	Payroll deductions	94,563.23
DD36462.10	11.12.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,919.03
DD36462.11	11.12.2019	Rest Superannuation	Superannuation contributions	4,057.13
DD36462.12	11.12.2019	HostPlus Superannuation	Payroll deductions	11,376.70
DD36462.13	11.12.2019	CBA Superannuation Savings Account	Superannuation contributions	1,264.58
DD36462.14	11.12.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	481.46
DD36462.15	11.12.2019	JR Superannuation Fund	Superannuation contributions	407.00
DD36462.16	11.12.2019	ANZ Smart Choice Super	Superannuation contributions	2,002.05
DD36462.17	11.12.2019	Essential Super	Superannuation contributions	583.55
DD36462.18	11.12.2019	QSUPER	Superannuation contributions	724.42
DD36462.19	11.12.2019	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD36462.2	11.12.2019	Hesta Superannuation	Payroll deductions	3,087.25
DD36462.20	11.12.2019	Prime Super	Superannuation contributions	783.44
DD36462.21	11.12.2019	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	556.71
DD36462.22	11.12.2019	BT Business Super	Superannuation contributions	939.97

Chq/EFT	Date	Name	Description	Amount
DD36462.23	11.12.2019	Superwrap Personal Super Plan	Superannuation contributions	1,202.50
DD36462.24	11.12.2019	Commonwealth Bank Group Super	Superannuation contributions	291.79
DD36462.25	11.12.2019	AMG Super	Superannuation contributions	515.55
DD36462.26	11.12.2019	Christian Super	Superannuation contributions	621.11
DD36462.27	11.12.2019	MLC Wrap Super	Superannuation contributions	850.73
DD36462.28	11.12.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,841.68
DD36462.29	11.12.2019	Zimmerle Family Fund (Super)	Superannuation contributions	572.37
DD36462.3	11.12.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	926.07
DD36462.30	11.12.2019	Cbus	Superannuation contributions	1,973.52
DD36462.31	11.12.2019	Commonwealth SuperSelect	Superannuation contributions	485.19
DD36462.32	11.12.2019	Care Super	Superannuation contributions	471.47
DD36462.33	11.12.2019	Public Sector Superannuation Fund	Superannuation contributions	181.92
DD36462.34	11.12.2019	Macquarie Wrap Super Manager	Payroll deductions	2,079.14
DD36462.35	11.12.2019	BT Super For Llife	Superannuation contributions	896.95
DD36462.36	11.12.2019	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD36462.37	11.12.2019	AMP SignatureSuper	Superannuation contributions	500.49
DD36462.38	11.12.2019	Twusuper	Superannuation contributions	474.56
DD36462.39	11.12.2019	AMP Superleader	Superannuation contributions	861.66
DD36462.4	11.12.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD36462.40	11.12.2019	Intrust Super Fund	Superannuation contributions	610.63
DD36462.41	11.12.2019	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD36462.42	11.12.2019	BT Funds Management	Superannuation contributions	663.72
DD36462.43	11.12.2019	EQUIPSUPER	Superannuation contributions	226.34
DD36462.44	11.12.2019	Statewide Superannuation Trust	Superannuation contributions	380.05
DD36462.45	11.12.2019	Netwealth Superannuation	Payroll deductions	1,580.58
DD36462.46	11.12.2019	Energy Industries Superannuation Fund	Superannuation contributions	181.20
DD36462.47	11.12.2019	Unisuper	Superannuation contributions	500.49
DD36462.48	11.12.2019	Sunsuper Pty Ltd	Superannuation contributions	3,751.18

Chq/EFT	Date	Name	Description	Amount
DD36462.49	11.12.2019	Australian Super	Payroll deductions	11,442.65
DD36462.5	11.12.2019	BT Panorama Superannuation	Superannuation contributions	619.30
DD36462.50	11.12.2019	Tasplan	Superannuation contributions	463.71
DD36462.51	11.12.2019	Catholic Super & Retirement Fund	Payroll deductions	200.00
DD36462.52	11.12.2019	First State Super	Superannuation contributions	802.39
DD36462.6	11.12.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	646.92
DD36462.7	11.12.2019	SLOS Super Fund	Superannuation contributions	663.76
DD36462.8	11.12.2019	AMP Super Directions Fund	Superannuation contributions	265.90
DD36462.9	11.12.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,543.31
				26,122,890.09

Payroll

15.11.2019	City of Karratha	Wages	611.71
15.11.2019	City of Karratha	Wages	1,195.70
15.11.2019	City of Karratha	Wages	749.18
15.11.2019	City of Karratha	Wages	1,014.85
15.11.2019	City of Karratha	Wages	451.42
27.11.2019	City of Karratha	Payroll F/N Ending: 27.11.2019	875,670.68
05.12.2019	City of Karratha	Wages	6,806.05
06.12.2019	City of Karratha	Wages	10,138.21
11.12.2019	City of Karratha	Payroll F/N Ending: 11.12.2019	829,903.62
			1,726,541.42

Total Payments: 27,849,431.51

10.3 STRATEGIC ASSET MANAGEMENT PLAN

File No:	CM.135
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Asset Management Coordinator
Date of Report:	5 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Strategic Asset Management Plan 2019-2024

PURPOSE

For Council to consider the draft Strategic Asset Management Plan for the period 2019/20 to 2023/24.

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for their future. As part of the development of the Integrated Strategic Planning Framework, the City is required to integrate matters relating to asset management.

The Asset Management Strategy is a document that outlines how the City’s asset portfolio will meet the service delivery needs of its communities into the future. In conjunction with the Asset Management Strategy, Asset Management Plans are developed for each asset class to define the current levels of service and the processes used to manage that asset class.

Along with the Long Term Financial Plan and Workforce Plan, the Asset Management Plan acts to inform the Strategic Community Plan and Corporate Business Plan. The current Asset Management Strategy and Plans were adopted by Council in 2012 and have been reviewed to reflect the City’s current asset portfolio and asset management practices. A summary of key proposed changes is outlined in the table below:

Proposed Amendment	Rationale
Reclassification of Asset Classes contained within policy	To ensure consistency with data recorded in Asset Management System
Update City branding	To ensure consistency with brand guidelines utilised in other City strategic documents
Removal of Asset Management Policy portion	To prevent duplication of information contained in CF13 Asset Management Policy and potential inconsistencies as a result of varying review dates
Update action plan items	To clarify actions to be undertaken in coming periods
Expand detail of asset expenditure items	To support calculation of financial management performance indicators for use in Annual Financial Statements
Update of asset valuations referenced throughout plan	To provide relevant data to users of plan

The newly titled Strategic Asset Management Plan (SAMP) is a five year rolling plan formulated on the basis of asset levels of service, strategic direction and asset condition data. This plan will be reviewed on a regular basis and will assist to formulate asset management programs.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant Managers in reviewing the detail contained within the Strategic Asset Management Plan.

COMMUNITY CONSULTATION

Community feedback from the Annual Community Survey has been considered in reviewing the detail contained within the Strategic Asset Management Plan.

STATUTORY IMPLICATIONS

Section 5.56 *Local Government Act 1995* provides that a local government is to plan for the future of the district.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Strategic Asset Management Plan informs the Long Term Financial Plan and ultimately the Annual Budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.c.1.2	Asset Management Services
Projects/Actions:	4.c.1.2.1	Implement Sustainable Asset Management Plans

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	The SAMP will assist in ensuring that assets are maintained at a level required for effective community use.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The updated Strategic Asset Management Plan will continue to ensure Council’s compliance with s5.56 (1) of the <i>Local Government Act 1995</i>

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City completed initial development of the ISP documents in 2012 and this is the first major review of the Strategic Asset Management Plan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the draft Strategic Asset Management Plan 2019-2024 with the following modifications:

Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the draft Strategic Asset Management Plan 2019-2024 pending further information.

CONCLUSION

The Strategic Asset Management Plan 2019-2024 will facilitate the progression of updates to integrated strategic planning documents to which the Strategic Asset Management Plan is an informing document.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the Strategic Asset Management Plan 2019-2024 (as attached).

11 COMMUNITY SERVICES

11.1 ROEBOURNE SERVICES AND FACILITIES STRATEGY

File No:	CP.967
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Programs
Date of Report:	16 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	TBA
Attachment(s)	1. Keogh Bay – Final Report Synopsis 2. Keogh Bay Roebourne Services and Facilities Strategy – Final Report available upon request

PURPOSE

For Council to consider the Roebourne Services and Facilities Strategy final report; and a 12-month action plan in response to the report's recommendations.

BACKGROUND

In February 2019, the City of Karratha and the Department of Communities engaged Keogh Bay Consulting to review the current level of community service provision and suitability of existing facilities within the town of Roebourne to support these services. The project also aimed to determine what facilities were required to meet the future needs of the community.

Following an extensive consultation process the report has presented ten recommendations. These recommendations are not only targeting City delivered services, but are relevant to a range of stakeholders who operate within Roebourne. Those service providers will have a part to play in responding to the recommendations as they relate to their particular service area.

Summary of focus areas

The themes that emerged from the consultation in regards to how facilities and services in Roebourne are meeting community need is summarised as follows:

Education and training – there is scope for improved education and training opportunities for young people and adults, particularly related to employment and career pathways. This is primarily a service provider issue, with adequate facilities available within the town. Further consultation with the Department of Education about the expanded use of the Roebourne District High School should continue.

Sport – while there are existing sporting facilities, there are few coordinated opportunities for residents to participate in sport, recreation and other active, outdoor activities. A better coordinated program, with access to sporting equipment would significantly improve wellbeing and health for residents.

Community activities – there are few fit for purpose facilities in town where people can easily 'come together' to deliver and/or participate in activities. The Andover Park redevelopment,

resolving the Ngurin Centre’s future and redeveloping the Community Hall will create significant opportunities for broader community activities, events and programs to be delivered and accessed. The rehabilitation of the heritage buildings and the redeveloped Victoria Hotel and town park also play an important role in this outcome. Development of public open space along the bank of the Harding River should be considered in future town beautification works.

Community support services and facilities for youth – there is a general lack of services and activated facilities for youth in the town, and few cultural and artistic activities that develop the skills and talents of the younger residents and particularly emerging leaders. There are facilities, they are not however fit-for-purpose (specifically the community hall) or programmed at a level that meets the need of the community.

There are 25 hours of youth drop in/programming offered in Roebourne by Yaandina and Police and Community Youth Club (PCYC) combined. Additionally, the Polly Farmer Foundation, BigHart, Girls/Boys Academy and Pilbara Girl all provide some opportunities for leadership development among a small number of young people. By comparison, Wickham has 37 hours per week of drop in/program/outreach, and Karratha has 32 hours per week. Complementing the current youth programming with City delivered youth and recreation programming will help extend the hours of available youth-focused activities.

Commercial ventures – the limited commercial ventures in Roebourne are not positioned to take advantage of the relatively significant opportunities provided by the passing traffic. A number of actions are outlined aimed at capitalising on the 5,000 cars per week that travel through Roebourne. Commercial ventures should be pursued to support both residential retail requirements such as general household goods, as well as retail for visitors/tourist such as artworks and cultural merchandise.

Health care – the review of service provision and consultation with the community indicates that health care appears to be well catered for. There are no direct recommendations in relation to service provision or facility provision to support healthcare at this time.

Report Recommendations

The following recommendations have been identified in the report and reviewed with the Project Working Group and the community.

Officers have reviewed the ten recommendations and identified the City’s focus areas which could guide an initial 12-month action plan.

<p>Recommendation 1: Establish a Town Services Team who will facilitate and operationalise the Roebourne Services and Facilities Strategy.</p>
<p>City Response: Increase programming in Roebourne in partnership with Department of Local Government, Sport and Cultural Industries (DGLSCI), Department of Communities, Yaandina and PCYC via the City Youth, Recreation, Community Engagement and Arts Development & Events teams.</p>
<p>Recommendation 2: Establish a one-stop-shop in Roebourne to integrate key government services in one central location.</p>
<p>City Response: Partner with Department of Communities to establish a professional/government services One-Stop-Shop in the Old Library.</p>

<p>Recommendation 3: Upgrade/refurbish the town’s facilities and streetscape, and develop linkages to the river.</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Town beautification master planning currently underway should consider integration of Roe Street to the Harding River. • Re-instate the cultural name of the Harding River – Ngurin River. This has broad community and Elder support. • Increase amenity in the main-street to include public art, public toilet, parking bays and picnic areas. • Existing bush tucker trail along the river to be contracted locally for maintenance. • Opportunity for local contractors and/or prisoner employment pathway to deliver landscape install and maintenance. Employment and training program to be linked.
<p>Recommendation 4: Activate and optimise existing sporting and recreational services and facilities to make them fully operational and accessible (open to community).</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Eastern Corridor recreation & youth staff to work alongside PCYC, Yaandina and DLGSCI to deliver diverse and accessible programming. Focus is to extend ‘opening’ hours of recreation facilities. • Programming to activate the community hall, pool, basketball courts and skate-park. • Sporting & recreation equipment inventory to be expanded and made available to community through supervised use and programming. ie tennis, scooters, basketballs, footballs, laser-tag etc.
<p>Recommendation 5: Plan for a new or substantially upgraded community hall in Roebourne.</p>
<p>City Response:</p> <p>Review and update the master plan for the recreation precinct to include the community hall, aquatic centre, basketball courts, skate park and surrounding areas. Included in the process develop a detailed design and cost estimate to deliver the plan.</p> <p>Areas to be considered include:</p> <ul style="list-style-type: none"> • Renewal of community hall to ensure fit for purpose and appropriateness for community size and need. • Investigate ways to reduce power consumption. • Create an entrance to the precinct. • Additional office space. • Open building to precinct. • Improved storage space. • Increased soft landscaping around the precinct. • Increased seating and shaded areas to improve community usability. • Provide landscape buffer between facilities and the highway. <p>Demolishing the community hall was considered and consulted on - however is not recommended nor supported by the broader community. Initial assessments by the architect firm engaged by Keogh Bay have advised there is a lot of structural and community value in this building and a redevelopment/refurbishment is recommended.</p>

<p>Recommendation 6: Activate and optimise existing educational services and facilities to make them fully operational and accessible (open to the community).</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Continue to work with the Department of Education to determine best use of Roebourne District High School, looking at opportunities for the facility to accommodate evening/adult education. • Advocacy with North West TAFE, Department of Education, and future Roebourne Business/Youth Councils.
<p>Recommendation 7: Establish communities of local voices who are prepared to engage with and lead the on-the-ground work to give stronger voice and energy to local initiatives.</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Establishment of the Youth Advisory Group. • Partnership with Robe River Youth Council and relevant Balagarni groups. • 6718 Gathering Team to operate out of the Old Library as part of the One-Stop-Shop. • Establish Roebourne Business Council.
<p>Recommendation 8: Improve the retail infrastructure in the town to encourage community and investors to establish and operate business enterprises in Roebourne.</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Engage consultant to complete a feasibility assessment and concept plan for a market hall retail space. This may include stall style retail space for local artisans, opportunity for small café/general goods outlet, exhibition and event space. • Support the establishment of a Roebourne Business Council in partnership with Karratha and District Chamber of Commerce and Industry, RSM Karratha (Federally funded to support Aboriginal businesses) and relevant Balagarni groups. • Continue to deliver small to medium sized business support through Grants and a proactive delivery within Roebourne to ensure awareness and take-up improves.
<p>Recommendation 9: Restore the town’s heritage buildings.</p>
<p>City Response:</p> <ul style="list-style-type: none"> • Continue to work with the Department of Planning, Lands and Heritage (DPLH) to ensure the buildings within the Heritage Precinct are safe. • Work with the Roebourne community on future maintenance and conservation of the Heritage Precinct buildings.
<p>Recommendation 10: Plan for new or substantially upgraded facilities in Roebourne.</p>
<p>City Response: Undertake cost/benefit review to understand the role of the Ngurin Centre as the arts retail and development hub for the community.</p>

The City responses outlined above, constitute a 12-month action plan that could be implemented from 2020-21. Some of these actions will inform future works for Roebourne as it relates to the renewal of the community hall, landscaping and street beautification works, and retail infrastructure.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to have high significance in terms of social, economic and cultural & wellbeing issues. Council has identified the redevelopment of the Roebourne Community Hall and/or other facilities as a high priority project in the 2019 Strategic Planning session.

COUNCILLOR/OFFICER CONSULTATION

Consultation with Officers and Councillors has been sustained throughout the nine-month project. In the early stages of the project, the consultants met with a number of Councillors and senior Officers to ensure the framework and approach for the community consultation to come was appropriate and met expectations.

Council were presented with a mid-project update at the June 2019 Ordinary Council Meeting, which included an overview of the project’s objectives, methodology and proposed solutions matrix. This allowed the consultant to review the solutions matrix which ultimately became the ten recommendations outlined in this report.

Officers leading the teams which will deliver the proposed actions have been extensively consulted to ensure the responses recommended align with current operational plans, budgets and service levels. Furthermore, Officers will consider the proposed actions following consideration by Council in future budgets and operational planning.

COMMUNITY CONSULTATION

Extensive community engagement was undertaken throughout this project. The project consultants established a project working group to draw together relevant stakeholders from across the sectors and services in Roebourne. This working group consisted of representatives from: Western Australia Police (WAPOL), Department of Communities, DLGSCI, Yaandina, PCYC, Rio Tinto, Woodside, Roebourne Yandi and Roebourne Cultural Authority Group.

The consultant involved and consulted with other initiatives in Roebourne such as the 6718 Gathering team and Balagarni groups to inform community needs and priorities.

The project working group met at the completion of each project stage to explore the proposed recommendations and actions to determine how their own programs/services/priorities aligned with or supported those presented by the report.

A final community engagement session was held at Town Park in Roebourne on Friday 15 November 2019 where community members were encouraged to indicate which of the themes from the recommendations were of a high, medium or low priority.

Who	How	When	What	Outcome
Multiple Individual Community Members (59)	Face to Face consultation	February-May 2019	Consult	Feedback and ideas gathered
Service Providers and Community Stakeholders (10)	Face to face consultation	February-May 2019	Consult	Feedback and ideas gathered
Project Working Group (22)	Face to face meetings and consultation	19/02/2019 2/04/2019 12/06/2019 15/11/2019	Involve/collaborate	Feedback and ideas gathered with commitment from multiple stakeholders to support the implementation of the project
Non-Targeted Community Members	Drop in community engagement session. Community were asked to prioritise different initiative (high, medium & low)	15/11/2019	Consult/Involve	Feedback and ideas gathered with commitment from multiple stakeholders to support the implementation of the project. Approx 50 responses.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implications of the proposed action plan is follows:

Un-Budgeted	Estimated Cost	FY
Fit out of Old Library for One-Stop-Shop	\$150,000	19/20
Landscaping – Riverside	\$150,000	20/21
Master plan community hall	\$100,000	20/21
Roebourne Business Council set-up	\$30,000	20/21
Market Hall Feasibility Assessment	\$50,000	20/21
TOTAL	\$480,000	
Budgeted		
Street Beautification – masterplan	\$50,000	19/20
Street Beautification – park & gardens	\$50,000	19/20
TOTAL	\$100,000	

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provides for this activity and for the actions presented in this report:

Programs/Services:	1.a.2.6	Strategic Project Management
Projects/Actions:	1.a.2.6.3	Implement Roebourne Facilities and Services Review
Programs/Services:	1.a.1.2	Parks & gardens maintenance
Projects/Actions:	1.a.2.6.3	Finalise Roe Street landscape upgrades
Programs/Services:	1.a.2.2	Parks & gardens technical services
Projects/Actions:	1.a.2.2.1	Develop a 10 year street tree program
Programs/Services:	1.a.2.2	Parks & gardens technical services
Projects/Actions:	1.a.2.2.2	Develop Roebourne landscape masterplan – Town Centre
Programs/Services:	1.a.1.10	Community cultural arts projects
Programs/Services:	1.a.3.1	Management of government and industry partnerships
Programs/Services:	1.a.1.6	Community projects
Projects/Actions:	1.a.1.6.1	Develop Andover Park
Programs/Services:	2.a.1.1	Small and medium enterprise support
Projects/Actions:	2.a.1.1.1	Implement business support grants
Programs/Services:	2.a.2.4	Community services
Projects/Actions:	2.a.2.4.1	Support and activate creative industries as an economic driver

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	A number of the actions have the potential to impact on community health outcomes.
Financial	Moderate	A number of the actions detailed in this report are not currently funded. External funding will be pursued, however there will be contribution required from the City.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	High	Undertaking the Roebourne Services & Facilities review set an expectation from community that is would result in a range of town revitalisation initiatives. While the level of action is not explicit, if Council determine not to pursue any of the actions proposed in this report, significant reputational damage would result.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Any actions pursued will be incorporated into future budget, operational and resource planning.

RELEVANT PRECEDENTS

Council regularly consider recommendations for town beautification, facility redevelopment/renewal, programs that support community need and strategies that are intended to improve the wellbeing and liveability for residents across all five towns within the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the actions proposed in response to the recommendations contained in the Roebourne Services and Facilities report, and instructs Officers to;

1. _____
2. _____
3. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all actions proposed.

CONCLUSION

The Roebourne Services and Facilities Strategy has been completed and submitted to Council by Keogh Bay consultants. The report outlines ten key recommendations for the community of Roebourne. Officers have reviewed the ten recommendations and developed a 12-month Action Plan for Council to consider.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Roebourne Services and Facilities strategy final report;
2. **ENDORSE** the following City action plan for the next 12-months:

Action 1	Prioritise City programming across youth, recreation, arts development & events in Roebourne.
Action 2	Progress fit out of the Old Roebourne Library to support a Government One-Stop-Shop in partnership with the Department of Communities.
Action 3	Expand town beautification master planning in Roebourne to include landscaping along river bank.
Action 4	Progress the reinstatement of the cultural name for the Harding River to Ngurin River.
Action 5	Review and update the master plan for the Roebourne recreation precinct, including the community hall and surrounds.
Action 6	Continue to advocate with the Department of Education to expand the use of the Roebourne District High School facilities for adult education.
Action 7	Support the establishment of a Roebourne Business Council.
Action 8	Engage a consultant to undertake a feasibility assessment and concept plan of a market hall retail space in Roebourne.
Action 9	Undertake cost/benefit review to understand the role of the Ngurin Centre as the arts retail and development hub for the Roebourne community.

12 DEVELOPMENT SERVICES

12.1 PROPOSED SCHEME AMENDMENT NO.50 – FINAL APPROVAL CONSIDERATION

File No:	AMD50
Responsible Executive Officer:	Director Development Services
Reporting Author:	Planner/Compliance Officer
Date of Report:	17 December 2019
Applicant/Proponent:	Stewart Urban Planning
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan and Zoning Map 2. Proposed Scheme Amendment 50

PURPOSE

For Council to consider a Scheme Amendment (No. 50) that proposes to rezone Lot 500 Padbury Way, Bulgarra from Local Scheme Reserve: 'Public Purposes: Community' to 'Residential R40' and determine whether to support the Amendment.

BACKGROUND

Council resolved to initiate Scheme Amendment No. 50 at the April 2019 Ordinary Council Meeting (Resolution 154327). The subject site, being Lot 500 Padbury Way, Bulgarra is located in a residential area. The site was used for Church and Community purposes until the mid 2000's. The former buildings were demolished in 2008. The owners have stated that there is no longer a prospect of reinstating such uses on the site. The site is located in close proximity to St Pauls Primary School, the Scout Hall, Bulgarra Ovals, and the City Centre.

Since Council's resolution in April 2019, the following steps have occurred:

- The applicant submitted draft versions of the Scheme Amendment documentation to City officers for comments and review. Following comments provided from the City officers to the applicant, a revised version of the draft Scheme Amendment was submitted in August 2019;
- The Scheme Amendment documentation was referred to the Environmental Protection Authority (EPA) who responded stating no assessment was required; and
- Public advertisement to the community and relevant agencies (outcome of public advertising is detailed under community consultation) which closed in November 2019.

This report now seeks Council's resolution to support the Scheme Amendment as proposed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues, environmental issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. The proposed Scheme Amendment was advertised for a period of 42 days. No public submissions were received. Relevant agencies and authorities were notified of the proposal. One (1) submission was received from the Department of Health. The Department of Health submission raises no objection to the proposal.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* provides the ability to amend a Local Planning Scheme. The procedure for preparing a scheme amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The proposed amendment was forwarded to the Environmental Protection Authority (EPA) for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

Should Council resolve to support Amendment No. 50 (in accordance with Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission (WAPC) together with a copy of the submission (in accordance with Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, Lands and Heritage. The Minister will determine whether the amendment is granted final approval (with or without modification) or refused (in accordance with Regulation 55).

POLICY IMPLICATIONS

Should Amendment No. 50 be supported by Council and ultimately approved by the Minister, any proposed future development of the site will be required to comply with State Planning Policy 7.3 - Residential Design Codes of Western Australia, and Council's Local Planning Policy 'DP7 – Variations to the deemed-to-comply requirements of the Residential Design Codes'.

FINANCIAL IMPLICATIONS

The City will charge a fee for service for processing this Amendment in accordance with the *Planning and Development Regulations 2009*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 3.e.2.4 Planning Services

The proposed rezoning of Lot 500 Padbury Way, Bulgarra from Local Scheme Reserve: 'Public Purposes: Community' to 'Residential R40' is consistent with the City's strategic planning framework, including the City's adopted Karratha Revitalisation Strategy (KRS) and Local Planning Strategy (LPS) in the following ways:

- The LPS promotes the provision of diversity in housing types, in particular greater number and variety of smaller households. The western portion of Bulgarra already includes a mix of housing types with predominantly single houses, a number of grouped dwelling developments (adjacent the subject site), and multiple dwellings (two storey apartment buildings); and
- The KRS contains a density plan which recommends a density coding of R40 in close proximity to the City Centre, which includes this site.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any future development is required to meet planning, building and environmental legislation.
Reputation	Low	Council's reputation is managed by following adopted policies and considering precedents.
Compliance	Low	Future residential development of the site shall comply with relevant Development Approvals and the conditions of those approvals.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Previous Scheme Amendment 42 to LPS8 re-zoned the surrounding residential lots from R30 to R40.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 5 of the *Planning and Development Act 2005* RESOLVES to NOT SUPPORT Standard Scheme Amendment No.50 to the City of Karratha Local Planning Scheme No.8 because Council considers that Lot 500 Padbury Way, Bulgarra should remain a Public Purpose Local Scheme Reserve.

CONCLUSION

Scheme Amendment No.50 which proposes the rezoning of Lot 500 Padbury Way, Bulgarra from 'Local Scheme Reserve: Public Purpose: Community' to 'Residential R40' is consistent with the existing 'Residential R40' zoning of surrounding residential lots. The proposed Scheme Amendment will make this land available for residential development. This can provide for an increased population to be located within close proximity to the City Centre, Primary School and adjacent park and open space areas that are accessible via existing pedestrian and cycle paths.

No objections were raised to the proposed Scheme Amendment during public advertising. The proposed rezoning of Lot 500 Padbury Way is consistent with the City's strategic planning framework including the Karratha Revitalisation Strategy and Local Planning Strategy. It is recommended that Amendment No. 50 be supported without modification and forwarded to the WAPC for final approval by the Minister.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Scheme Amendment No. 50 to the City of Karratha Local Planning Scheme No. 8 without modifications.

12.2 REQUEST FOR TENDER – ROEBOURNE GAOL PRECINCT CONSERVATION WORKS

File No:	LP.337
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	14 January 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider inviting tenders to undertake conservation works on the Roebourne Gaol Precinct.

BACKGROUND

The Roebourne Gaol Precinct is located on Crown Land managed by the State Government of Western Australia. The City does not manage the Roebourne Gaol Precinct but is responsible for the administration of legislation relevant to the site including the *Building Act 2011* and the *Planning and Development Act 2015*.

The Roebourne Gaol Precinct has significant heritage values and has potential as part of plans to activate Roebourne and increase tourism in the City. Buildings in the Roebourne Gaol Precinct are included on Council's Municipal Heritage Inventory and the State Heritage Register. Buildings within the Roebourne Gaol Precinct are in various states of disrepair as a result of lack of occupancy and use, lack of maintenance and recent cyclone damage.

In April 2016, Council resolved to further consider the heritage values, management and things the City can do to enhance the Roebourne Heritage (Gaol) Precinct. At the August 2017 Ordinary Council Meeting, Council resolved to note the results of the Roebourne Built Heritage Feasibility Study that had been commissioned by the City and to advise the Department of Planning, Lands and Heritage (DPLH) that it would be prepared to assume management responsibility for the Roebourne Heritage Precinct subject to:

1. the land being transferred to the City in freehold title; and
2. immediate conservation works recommended in the Feasibility Study being undertaken prior to transfer.

The DPLH advised the City that it would only be prepared to grant the City conditional freehold title. It is estimated value of immediate conservation works recommended in the City's Feasibility Study was approximately \$2 Million and does not include any conservation works on the Wardens Quarters.

The City wrote to the State Government to request works be undertaken to make the site safe and subsequently issued a Building Order in 2018 to require urgent safety works to be carried out on the site. The DPLH has undertaken investigations into the extent of works required to satisfy the Building Order. The DPLH has also identified its own list of additional urgent works that should be undertaken on the following buildings within the Precinct:

- Gaolers Quarters;
- Wardens Quarters (not included in the City's Feasibility Study);
- 1887 Cell Block;
- Kitchen & Day Room; and
- Police Quarters.

At the end of the 2018/19 financial year, the DPLH and the City reached a formal agreement to work together to undertake the necessary works and \$1.5 Million was transferred to the City. It is expected that this funding will only satisfy the Building Order and provide for the most urgent conservation works required to secure the buildings and to reinstate the integrity of their exterior fabric.

Development approval was granted to all conservation works on 2 September 2019.

Site clearing works were completed by a contractor in December 2019. The second phase of the project comprises the following conservation works:

- replacement and reconstruction of timber roof structures;
- new roof sheeting, gutters and downpipes;
- refurbishment of doors, windows and timber shutters;
- structural works relating to roof tie-downs, timber reinforcement, external wall crack stitching (helibar ties);
- stonemasonry works;
- painting works;
- new ceilings and insulation;
- new security screens to Police Quarters and Kitchen & Day Room;
- termite management system;
- demolition of intrusive elements;
- removal of termite damaged timber and asbestos containing materials.

The extent of the works is likely to exceed \$1M. It is therefore a requirement that Council resolves to invite tenders to undertake these works.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of conserving cultural values and enhancing the City as a tourist destination.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been kept informed of the situation in relation to the Roebourne Heritage Precinct over recent years.

The DPLH is assisting City officers prepare for and oversee the conservation works.

COMMUNITY CONSULTATION

The DPLH conducted an information session in Roebourne (at the 50 Cent Hall) on 31 October 2019 to inform community members of the upcoming conservation works, discuss the project and learn how the community would like to see the Roebourne Gaol site activated. The information session was attended by about 20 people including interested contractors, members of community groups, representatives of resource companies and City officers.

Additional information in relation to the conservation works will be provided to the community as the project commences and at the completion of the works.

STATUTORY IMPLICATIONS

The Building Order issued for the Roebourne Gaol Precinct was issued in accordance with powers under the *Building Act 2011*.

Places registered on the State Heritage Register are protected by the *Heritage Act 2018*. The DPLH is the authority responsible for administering the *Heritage Act*. The DPLH’s close involvement in overseeing the conservation works will ensure the works are undertaken in accordance with requirements of the *Heritage Act*.

While the City holds the funds for the conservation works and will administer the contract for these works, the State will remain responsible for management of the Roebourne Gaol Precinct under the *Land Administration Act 1997* unless Council seeks a Management Order.

POLICY IMPLICATIONS

The recommended evaluation criteria for this tender comply with the mandatory criteria and minimum weightings set out under Purchasing Policy CG-12.

Price has been set at the minimum weighting under Council’s Purchasing Policy of 40% because it is important that contract works on buildings listed on the State Heritage Register be undertaken by skilled heritage professionals. The DPLH in particular has requested a lower weighting be given to Price.

FINANCIAL IMPLICATIONS

\$1.5 Million was transferred by DPLH to the City before the end of the 2018/19 financial year. This funding will be allocated to the Roebourne Gaol Precinct conservation works as part of the March 2019/20 Budget Review. It is expected that all of this funding will be spent by the end of the 2019/20 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	2.a.2.2 3.e.2.2 4.d.2.2	Tourism Engagement and Promotion Heritage Sites Management Government and Industry Advocacy Programs
Projects/Actions:	2.a.2.2.1	Implement Destination Management Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Tender includes requirements for contractor to treat any asbestos in accordance with relevant requirements
Financial	Low	DPLH has transferred \$1.5M to the City. Officers will ensure contract value does not exceed funding received. Contract will not provide for variation of contract value without the approval of the CEO.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	These works should receive positive recognition.
Compliance	Low	Compliance with Building Order will be achieved through these works being undertaken.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to RETURN funds to the Department of Planning, Lands and Heritage so it can administer conservation works in the Roebourne Gaol Precinct without involving the City.

CONCLUSION

The Roebourne Gaol Precinct has significant heritage values that should be conserved. The State is responsible for the Precinct. The \$1.5 Million that the Department of Planning, Lands and Heritage has transferred to the City for urgent conservation works on buildings within the Precinct can be used to address the Building Order issued by the City. Due to the value of the works, it is a statutory requirement that Council resolves to authorise the request for tender and set the evaluation criteria.

OFFICER’S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- a) INVITE tenders to undertake the Roebourne Gaol Precinct Conservation Works Project;
- b) AUTHORISE the following evaluation criteria:

Criteria	Weighting
Price	40%
Relevant Experience	40%
Methodology	15%
Capacity to Deliver	5%

- c) ADOPT the following scope of works for this project:
 - i. Replacement and reconstruction of timber roof structures;
 - ii. New roof sheeting, gutters and downpipes;
 - iii. Refurbishment of doors, windows and timber shutters;
 - iv. Structural works relating to roof tie-downs, timber reinforcement, External wall crack stitching (helibar ties);
 - v. Stonemasonry works;
 - vi. Painting works;
 - vii. New ceilings and insulation;
 - viii. New security screens to Police Quarters and Kitchen & Day Room;
 - ix. Termite management system;
 - x. Demolition of intrusive elements;
 - xi. Removal of termite damaged timber and asbestos containing materials.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 CITY HOUSING PROJECT MANAGEMENT SERVICES TENDER

File No:	ED.37
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Director Strategic Projects & Infrastructure
Date of Report:	12 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the City Housing Project Management Services, offered under RFT 12–19/20.

BACKGROUND

At its November 2019 Ordinary Meeting, Council considered a proposed approach to stimulating the residential property market report due to the lack of residential housing development in the City. The key issues include:

- a) An undersupply of housing stock available to rent and/or buy within the City of Karratha;
- b) Without a significant injection of new dwelling stock, this undersupply of housing is likely to become considerably worse over the coming years;
- c) While various stakeholders are undertaking activities/works to address the undersupply situation, current plans are unlikely to yield a significant additional supply of housing stock in the short term;
- d) The City believes that housing shortages are a critical issue for the local community. Given this, the City is willing to consider a significant investment in the development of additional housing stock over the next three (3) years in an attempt to alleviate housing stress in the community, noting that this style of investment is not traditionally a role for local government; and
- e) The City's objectives in relation to housing investment would be:
 - i. The rapid delivery of additional housing stock to the local market;
 - ii. Stimulating the local residential building market;
 - iii. Delivering a financial return to Council for its investment that exceeds current long-term bank interest rates;
 - iv. Urban renewal of the City in accordance with the Karratha – City of the North Plans; and
 - v. Partnership with industry, government and local businesses to achieve quality outcomes.

Council further noted that the proposed housing investment program may cost \$20-35M over the next 2-3 years, with funds projected to return a positive return on investment over the life of the program.

At the same meeting, Council resolved in part, to call tenders for the provision of Project Management services for the City’s proposed Housing investment program with the scope of works being:

- a) Assistance in the development of a Local Government Act compliance Business Plan;
- b) Development of detailed Project Management Plan;
- c) Management of project/s procurement requirements including development of specifications, tender/quotation documentation and evaluation to determine the design and construction for each project;
- d) Management of contract administration activities throughout the life of the project;
- e) Performance of Superintendent’s Representative duties during the Construction phase; and
- f) Management of the project evaluation and closure process, including handover, commission, defects, ongoing maintenance schedules etc.

Project Management services are seen as required to support City Officers to evaluate, plan and deliver any housing proposals that may require City support.

Tenders for Project Management services were advertised on the 23 November 2019 and closed on the 10 December 2019.

Seven tenders were received by the closing date from:

- APP Corporation Pty Ltd
- GHD Pty Ltd
- GMPM Pty Ltd
- Johnstaff Projects Pty Ltd
- NS Projects Pty Ltd
- RFF Pty Ltd
- Talis Consultants

The tenders were evaluated by a three person panel comprising of:

- Chief Executive Officer
- Director Strategic Projects & Infrastructure
- Director Corporate Services

The tenders were first assessed for compliance with the tender documents and then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Key Personnel Skills and Relevant Experience	20%
Capacity to Deliver	15%
Demonstrated Understanding	10%
Price	55%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been regularly consulted as part of the proposed City Investment Program at the August, September, October and November Agenda Briefing Sessions and reports to Council at its meetings in November and December 2019.

COMMUNITY CONSULTATION

No community consultation is required in determining a preferred project management organisation to work with the City on the Housing project.

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has allocated \$250,000 in the 2019/20 Budget to support the engagement of project management services.

STRATEGIC IMPLICATIONS

The City's Vision is to become Australia's Most Liveable Regional City. To achieve this Vision, affordable housing must be a key priority. Without it, Council's objectives of having a *diverse and balanced community* and a *well-managed and diversified economy* will not be achieved. Engaging project management services to assist the City to deliver the housing investment program is seen as critical to delivering the project.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable to the award of this contract. The contract is a schedule of rates fee for service contract. Each aspect of the project will be scoped and charged in accordance with agreed rates submitted as part of the tender.

IMPACT ON CAPACITY

The project management services contract will be managed by the Director Strategic Projects & Infrastructure. The project manager will report to the internal steering group consisting of the City's Executive Management Team.

RELEVANT PRECEDENTS

The City has previously engaged contracted project management services to support the delivery of infrastructure projects including the Karratha Youth Shed, design and construction of 12 staff houses and the Administration Annexe building.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides skills, experience and qualifications required to provide quality project management services to the City.

The recommended tender has significant experience planning and delivering residential housing projects for clients including providing Superintendent Services for design and construction projects.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by APP Corporation Pty Ltd ABN 29 003 764 770 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 12 – 19/20 – Housing project management Services; and
2. **EXECUTE** a contract with APP Corporation **SUBJECT** to any variations of a minor nature.

13.2 AIRPORT AND WASTE ADVISORY GROUPS – TERMS OF REFERENCE

File No:	TT.407 and WM.39
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	DAO - Strategic Projects & Infrastructure
Date of Report:	18 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Draft Airport Advisory Group Terms of Reference 2. Draft Waste Advisory Group Terms of Reference

PURPOSE

For Council to consider the reviewed Terms of Reference (ToR) for both the Airport Advisory Group (AAG) and Waste Advisory Group (WAG).

BACKGROUND

Council resolved at its meeting on 20 November 2017 to establish an AAG and WAG and appoint Council representation for a two-year term.

The purpose of the Advisory Groups is to raise awareness and provide advice and support to City officers to guide decision making on the strategic development and operations of Council’s Airport and Waste management and operations.

At its meeting of 28 October 2019, following recent Council elections, Council resolved in part, to appoint representation as follows:

- 3. b) to the Airport Advisory Group for a two-year term five (5) Councillors – Cr Long; Cr Bertling; Cr Levisianos, Cr Scott and Cr Smeathers;
- 3. g) to the Waste Advisory Group for a two-year term five (5) Councillors – Cr Long, Cr Nunn, Cr Bertling, Cr Evans and Cr Miller; and
- 5. REVIEW Terms of References of all Advisory Groups to ensure that their aims, objectives and key deliverables are clear and up to-date, with the revised/updated Terms of References to be presented to Council for consideration.

As per 5. above, the ToRs have been reviewed following AAG and WAG meetings held on 2 December 2019 and are attached to this report. A summary of the changes are as follows:

AAG & WAG ToR	
Current	Proposed
At 3. Objectives - reference to Council Officers	Changed to City Officers to draw distinction between Councillors and City staff.
At 7. Meetings – To be held as required	Held each quarter over the calendar year aligning with Agenda Briefing session dates. Dates will be scheduled once annual

	OCMs are confirmed by Council. Meetings may also be scheduled as required. This allows for early awareness of set meeting dates and member availability to meet quorum requirements.
At 8. Quorum – No quorum is required... The meeting <i>may</i> be rescheduled.	A quorum of two (2) Councillors and two (2) Officers is required. This reflects a recommendation made by the AAG & WAG. A meeting <i>will</i> be rescheduled. This reflects the requirement for a quorum.
WAG ToR Only	
6. Membership – 3 Elected Council Members	5 Elected Council Members This reflect the decision made by Council at its meeting on 28 October 2019 for members appointed to the WAG.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with representatives of the AAG and WAG meetings held on 2 December 2019.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The review of the Terms of Reference are relevant to Section 3.18 Performing Executive Functions of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 1.c.3.2 Airport Facility Management
- Programs/Services 3.c.1.1 Waste Facility Management

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously reviewed the ToR for the WAG and AAG at its meeting of 20 August 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT consider the Terms of Reference for the Airport Advisory Group and the Waste Advisory Group at this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the Terms of Reference for the Airport Advisory Group and the Waste Advisory Group as presented, however note the following amendments: _____.

CONCLUSION

ToR assist working groups to have clear objectives and provide guidelines for members. In particular, the AAG and WAG ToR aim to assist in raising awareness for Councillors on the strategic development and operations of airport and waste services.

The attached draft ToR reflect only minor changes as supported by both groups at their respective meetings held on 2 December 2019 and are now presented to Council for endorsement.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Airport Advisory Group Terms of Reference and the Waste Advisory Group Terms of Reference as attached to this report.

13.3 CALL TENDERS FOR ACQUISITION OF WASTE COMPACTION MACHINERY

File No:	WM.65
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	City Services Manager
Date of Report:	6 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider calling tenders for the acquisition of waste compaction machinery and the disposal of the existing plant.

BACKGROUND

As per Council's 10-year adopted Plant & Fleet Replacement program the waste compactor has been recognised as being due for replacement based on age & utilisation. The equipment is considered critical for landfill operations and any downtime adversely affects the waste services department to deliver efficient services.

Waste Compaction in Landfill

The objective of waste compaction is to maximise the utilisation of landfill space and land used to dispose of waste. Compaction also improves the stability of landfills and minimises voids that would encourage vermin, fires or excess generation of leachate. A well-compacted landfill will also suffer fewer settlement problems. The depth of each compacted layer of waste is the single most important controllable factor influencing density and extending the life of a landfill. Waste compaction can be performed in a number of different ways, the two most common methods used in Australia are Mobile Waste Compactors and Static Waste Compactors, also known as "Balers". Regardless of the type of machine used, the capital investment is substantial and breakdowns are inevitable. The key factors that will determine what compaction system to use will be based on the list below, these aspects will draw information from proposed tenderers, scored against a qualitative criteria assessment in an attempt recommend a fit for purpose, site specific solution to waste compaction at the 7 Mile Waste Disposal Facility (7MWDF):

- Composition of Waste,
- Landfill Density Requirements,
- Volume of waste to be processed,
- Source of the waste,
- Existing routines on site, and
- Resource recovery mandates.

Mobile waste compactors (MWC) can achieve waste density of up to 850- 950kgs per m³. Baled Landfill Systems (BLS) is another very effective way of increasing compaction. Waste is shredded and fed into a baling machine that compress the waste into cubes, the cubes are then wrapped and stacked into the landfill. Baled landfills can achieve compaction of over 1100kg's per m³.

Current Situation

The compactor currently in use is a Bomag BC772RB-2. This machine was purchased in early 2014 for \$913,695 (excluding GST) delivered in October 2014. The machine is due for replacement in next year’s Capital Plant replacement program when it will be six years old when replaced. The existing compactor weighs 36t and is purpose built for small to medium scale landfill sites taking in both domestic and industrial waste, including bulk loads and building materials. Over the years this machine has had significant repairs and prolonged downtime intervals that have had an impact on overall operations on site. The financial section of this report will highlight some of these costs.

The assessment of the MWC is that failure to replace the machine within the benchmark timeframe and increasing utilisation beyond this optimum replacement point will likely result in irreparable damage caused from increased wear and tear, resulting in increased operating costs. It should be noted that historically, the average lead time for these items are between 5-6 months. A replacement unit is not readily available for hire should the existing units be rendered inoperable.

Noting several options are available on the market, Officers recommend to proceed to market on a performance-based specification for the replacement of the waste compactor. It is the intention to have industry prepare detailed cost analysis for various different types of waste compaction based on the criteria listed. The budget for this procurement is \$1.4M.

It is proposed that Council consider calling tenders for the acquisition of a like for like plant based on the following scope:

- a. Supply and delivery of fit for purpose compaction equipment;
- b. Appropriate training in equipment operations;
- c. Training in maintenance and servicing of equipment;
- d. Two year warranty including all parts and labour; and
- e. Trade-in or outright purchase of the existing Bomag BC772R B-2 refuse compactor.

Tenders are proposed to be evaluated based on the following weighted selection criteria:

Criteria	Weighting
Price	60%
Total Cost of Ownership	20%
Compaction density rates	10%
Resource Recovery Capability	10%

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant City departments and at the recent Waste Advisory Group (WAG) meeting held on 2 December 2019. The WAG are in support of the replacement.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Calling of Tenders is required to be in accordance with s3.57 of the *Local Government Act 1995*.

Disposal of the existing Bomag is required to be in accordance with s3.58 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

CG12 Purchasing and CF17 Disposal of Asset Policies are applicable.

FINANCIAL IMPLICATIONS

The proposed acquisition offers the opportunity for the City to address high mechanical repair and maintenance costs that have plagued the asset for the last 5 years. For this reason, it is vital that above specification, equipment should be considered during the procurement phase in order to compensate for the design and operational working environment of the landfill facility. In addition, the ambient working temperature of these units combined with the waste composition handled, are key considerations that may influence recommendations made to Council for consideration.

Waste Compaction

The waste compactor data listed in the table below illustrates the actual cost associated with owning a MWC at 7MWDF. The introduction of a Primary Waste shredder has certainly had a positive impact on the repair and maintenance cost of the unit for 2019/20. At only \$33.56 per hour for this financial year Q1 and Q2, ownership costs are stable and in line with industry standards. Unfortunately, damage and repairs have taken their toll on this machine and a replacement unit is still inevitable. Considerations for a machine or system, capable of consistently maintaining 750kg per cm³ or higher densities, whilst working in and out of sync with the primary waste shredder is crucial. Out of sync operations refer to when the Shredder is off the tip face processing other waste streams, this is when any MWC is susceptible to significant damage and high repair costs.

The written down book value for the exiting MWC is estimated at \$183,863. The Minimum written down book value is \$100,000 with a depreciation rate of 12.50% per annum. Considering this, the City estimates a residual trade in price of \$200,000 can be expected.

Waste Compactor Total Cost of Ownership

Make:	Bomag BC772RB-2/36t							
Purchased:	Oct-14							
Price:	\$913,695.00							
Optimum Life	8 years							
Optimum Hours	10,000hrs							
Replacement Budget	\$1,500,000							
Residual	\$200,000							
Change Over Price	\$1,300,000							
Year	Utilisation per Annum (Hours)	Repairs & Maint	Fleet Services Resources Drain			Fuel & Oil	Depr & Ins	Total
			Reactive Maint	Planned Maint	Total p.a			
2014/15	1500	\$56,902	229.5	56.5	286	\$58,676	\$136,303	\$251,881
2015/16	1789	\$108,040	354	125.5	479.5	\$92,508	\$220,707	\$421,255
2016/17	2174	\$173,890	735	148.5	883.5	\$90,143	\$101,007	\$365,040
2017/18	2179	\$231,062	860	81.5	941.5	\$106,906	\$103,338	\$441,306
2018/19	1778	\$226,100	684.5	93	777.5	\$71,710	\$97,704	\$395,514
2019/20	700	\$3,216	49.5	15.5	65	\$16,099	\$4,177	\$23,492
	10120	\$799,211	2,913	521	3,433	\$436,041	\$663,235	\$1,898,487

Based on the assessment of the table above and the data previously provided from waste production reports to Council, commercial Industrial waste stream has steadily continued to increase to over 60% of all incoming waste received. The City expects these waste streams to remain consistent and remain the majority waste stream for the next five years. For this reason, it is recommended that all compaction equipment options be considered in order to defer high capital landfill cell development and closure management costs.

Officers have concern that the budget, based on a like for like replacement has been set too low and should be increased based on the financial assessment recommendations listed in this report. It is proposed that allowance be made in the March Budget review for this financial year and adjusted in June end, if procurement takes place in the following financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	3.c	Improved Recycling and Waste Management Services that meets Community needs.
Projects/Actions:	3.c.1	Investigate and implement new waste management technologies to improve resource recovery and recycling outcomes.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	The proposed acquisition directly affects LTFP Capital upgrades of the facility - Cells and Capping.
Service Interruption	High	Mobile Waste Compactors are not readily available for hire in the Pilbara. Unlike any other landfill, 7MWDF have extremely abrasive waste types, the wear on any machine is inevitable, however understanding the dynamic of the waste streams allows Council to consider the best treatment system for waste compaction on site. The current strategy by replacing landfill compactors every 5 years, is financially not viable and all options should be considered.
Environment	Low	Poorly compacted landfills will create more leachate and less greenhouse gasses.
Reputation	Moderate	The inability to perform basic waste compaction operations will have a negative effect on the Community and Industry.
Compliance	Moderate	Licencing requirements are very specific in this regard with strict facility conditions being imposed on site for covering and placing waste.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

At its meeting of 17 March 2014, Council supported the acquisition of a waste refuse compactor.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT call tenders for the acquisition of a new refuse compacting system at this time.

CONCLUSION

As in all aspects of waste management, local economics and regulatory issues determine what method or system is best suited for individual landfills. Choosing to upgrade an existing plant or considering including shredding as part of waste compaction must be evaluated on a case by case basis to determine if the benefits are worth the additional capital investment and operating costs.

This report recommends Council consider all Waste Compaction aspects and the contributing factors associated with ensuring density and operational requirements are being met. Purchasing and operational costs of waste compaction plant may seem expensive however, noting the majority of the cost of operating a landfill facility is associated with initial capital investment.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **CALL** tenders for the acquisition of a new refuse compacting system in accordance with the following scope:
 - a) Supply and delivery of fit for purpose compaction equipment;
 - b) Appropriate training in equipment operations;
 - c) Training in maintenance and servicing of equipment;
 - d) Two year warranty including all parts and labour; and
 - e) Trade-in or outright purchase of the existing Bomag BC772R B-2 refuse compactor

2. **ENDORSE** the weighted tender selection criteria as follows:

Criteria	Weighting
Price	60%
Total Cost of Ownership	20%
Compaction density rates	10%
Resource Recovery Capability	10%

3. **DISPOSE** of P8017 Bomag BC772RB-2 refuse compactor (Asset number – 40000541) to the highest bidder at public auction if trade-in does not apply as per 1e) above.

13.4 GROUND MAINTENANCE EASTERN AREAS TENDER

File No:	CM.82
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	20 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Ground Maintenance Eastern Areas (Point Samson, Wickham and Roebourne) offered under tender RFT 04-19/20.

BACKGROUND

At its meeting of 19 August 2019, Council resolved to endorse the Parks, Gardens and Open Space – Operational Maintenance Level of Service report that identifies service level classifications and service regimes throughout the City.

Based on this report, at its meeting of 16 September 2019, Council resolved to call tenders for the delivery of Grounds Maintenance Services (mowing, garden maintenance, and basic reticulation) to the eastern Parks and Gardens areas including Point Samson, Wickham and Roebourne for a period of 2 years with 1 + 1 + 1 year extension options exercisable at the sole discretion of the City.

Tenders were advertised on Wednesday, 30 October 2019 and closed 20 November 2019.

Six tenders were received by the closing date from:

- BB Landscaping WA Pty Ltd
- Brida Pty Ltd
- Environmental Industries Pty Ltd
- Turf Guru Landscapes Pty Ltd
- Poinciana Nursery & Landscaping
- Yurra Pty Ltd

The tenders were evaluated by a four person panel comprising of:

- Manager Infrastructure Services
- Manager Building Maintenance
- Supervisor – Parks & Gardens
- Technical Support Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	25%
Demonstrated Understanding	5%
Capacity to Deliver	20%
Price	50%

The Regional Price Preference Policy was applied to five local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

FINANCIAL IMPLICATIONS

Council has adopted an overall project budget of \$1.9M and made provision to deliver works for the length of the proposed contract.

An estimate of the proposed annual cost based on industry standard labour rates was presented to Council in September 2019. The majority of tender submissions were within approximately 5% of the estimated cost. This provided the panel confidence when assessing the submissions that the contracted services were based on current industry rates.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- | | | |
|--------------------|---------|------------------------------------|
| Programs/Services: | 1.a.1.2 | Parks and Gardens Maintenance |
| Projects/Actions: | 1.a.2.1 | Implement Park Enhancement Program |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk Level	Comments
Health	N/A	Nil
Financial	Low	There is a risk that this will present less competitive rates and increased costs to Council, rather than offering an ongoing contract with predetermined pricing.
Service Interruption	Low	Should Council choose not to award the tender, separate procurement processes for the maintenance of eastern area public open space will be required to supplement existing resources capacity.
Environment	Low	Environmental protection has been considered in the tender requirements. The preferred tenderer has acknowledged and demonstrates a sound understanding and management of the proposed risks.
Reputation	Low	Officers believe the approach presented allows for increased efficiency in the delivery of ground maintenance works.
Compliance	Low	Tenders have been prepared advertised and evaluated in line with statutory requirements and Council policy. Industry standards and contract requirements have been identified in the tender scope/documentation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of the works has been programmed into the relevant staff work regime.

RELEVANT PRECEDENTS

Council has previously awarded contracts to support the delivery of work programs in the parks and gardens area.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the City.

If Council endorse the Officer's recommendation, it is anticipated the contract will commence on 26 February 2020 for a period of 2 years with 1 + 1 + 1 year extension options exercisable at the sole discretion of the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the tender submitted by Yurra Pty Ltd ABN 99 162 178 458 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 04 -19/20 – Grounds Maintenance Eastern Areas (Point Samson, Wickham and Roebourne); and**
- 2. EXECUTE a contract with Yurra Pty Ltd, SUBJECT to any variations of a minor nature.**

13.5 PROPOSAL FROM SINO IRON TO REALIGN FORTESCUE RIVER ROAD

File No:	FOR004
Responsible Executive Officer:	Director Strategic Project & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	17 December 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Detailed Design Drawings, Construction Management Plan and Traffic Management Plan, are available upon request

PURPOSE

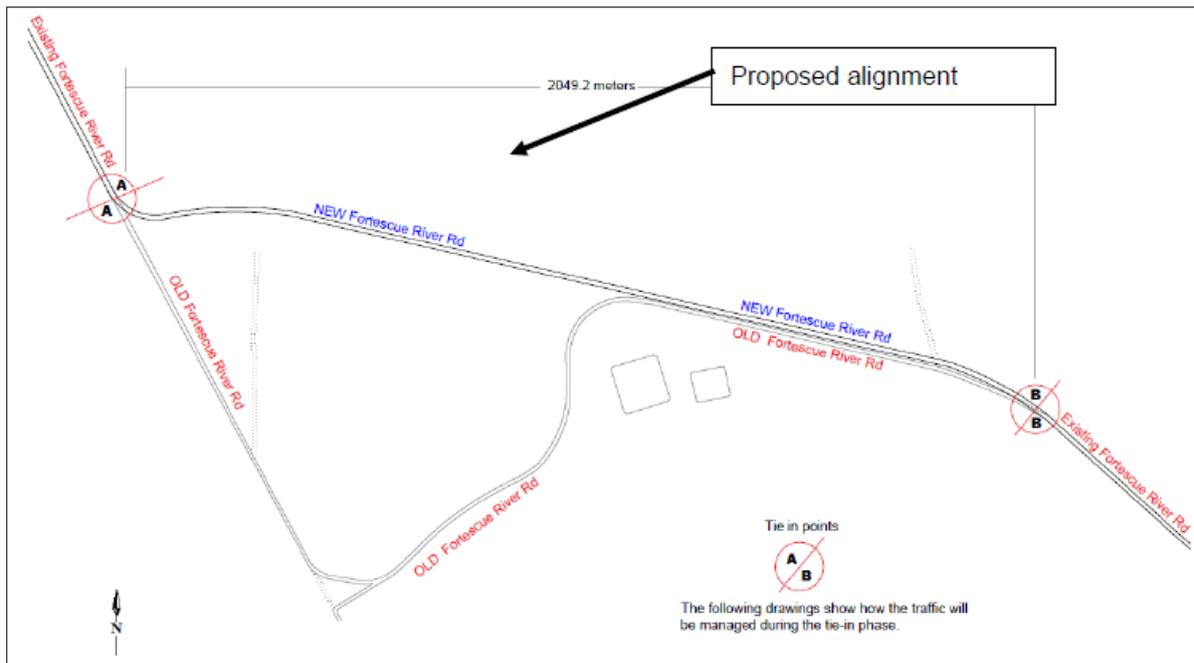
For Council to consider a request from Sino Iron Pty Ltd to realign a section of the Fortescue River Road.

BACKGROUND

In 2009, the City executed a Road Maintenance Agreement with Sino Iron Pty Ltd to maintain and upgrade Fortescue River Road. Fortescue River Road original alignment was through the mining tenement granted to Sino Iron Pty Ltd. The purpose of the Agreement was to formalise a road realignment and confirm the roles and responsibilities required of both parties in relation to the maintenance, upgrade and realignment process, to reduce the risk of conflict between public vehicles and mining vehicles.

Fortescue River Road was subsequently realigned to accommodate the mines development, with Council being the responsible party for ensuring the process to formalise the road realignment was formalised with Landgate. Recent review of current Landgate imagery indicates that the formal realignment of the road has not occurred and current road alignment sits with the mining lease.

Due to expansion of their mining operations, Sino Iron Pty Ltd has recently requested that a further realignment of Fortescue River Road is necessary. The proposal presented has been reviewed by City Officers and an "In Principal" Agreement has been reached. The scope of work is for the design and construction of a new 2.1km section of unsealed road allowing for two-way light vehicle traffic. The new 2.1km diversion will replace an existing 2.8 km section of Fortescue River Road.



Drawing excerpt from Construction Management Plan

Sino Iron Pty Ltd will still will continue to maintain Fortescue River Road as per the current road maintenance agreement to and ensure public access to the river mouth. Sino Iron Pty Ltd have provided an undertaking to fund all costs associated with the design, construction and maintenance of the new diversion of Fortescue River Road.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers and representatives of Sino Iron Pty Ltd.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Statutory implications are relevant to the *Mining Act 1978* (Division 3 - Mining Lease) and the *Land Administration Act 1997* (Part 5 – Roads).

Section 56 of the *Land Administration Act 1997* (LAA) provides for road dedication. Section 56(2) states that if a local government resolves to make a request to dedicate a road, then it must make that request to the Minister. Under Section 56(4) the local government is liable to indemnify the Minister against any claim for compensation reasonably incurred by the Minister in considering and granting the request. Accordingly, the City will be required to indemnify the State if Council is prepared to dedicate Fortescue River Road. It is recommended the request to dedicate Fortescue River Road only be made, once an agreement between the City and Sino Iron Pty Ltd is in place which indemnifies the City against any claims for compensation associated with the road.

Regulation 8 of the *Land Administration Act 1997* states that the local government must include with any request to the Minister to dedicate land as a road, copies of submissions

relating to the road dedication request that the local government has received, including the local government’s comments on the submissions.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council was responsible for payment of all statutory fees associated with the original realignment of Fortescue River Road, however as this was not undertaken, Council may be required to cover the cost of dedicating Fortescue River Road on the new alignment.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	All costs associated with realignment will be absorbed by Sino Iron Pty Ltd. Costs associated with dedicating the road will be Council’s responsibility.
Service Interruption	Low	Minor interruption may be experienced by road users during construction of diversion. Works are anticipated to take 2 weeks.
Environment	Low	Dust suppression measures will be undertaken during construction. Impact on the community will be limited to the road users.
Reputation	N/A	Nil
Compliance	Low	Road construction will comply with all MRWA and Council standards. Construction and Traffic Management Plans have been prepared. Council will be responsible for dedication of Fortescue River Road

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Work to dedicate the road will be incorporated into Officer’s current work function.

RELEVANT PRECEDENTS

The existing agreement to maintain, upgrade and realign Fortescue River Road signed by Shire of Roebourne and Sino Iron Pty Ltd in June 2009.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the realignment of Fortescue River Road as per The request received from Sino Iron Pty Ltd.

CONCLUSION

Fortescue River Road is an existing public road that provides access from the North West Coastal Highway to the mouth of the Fortescue River. To maintain continuity of public access to the river and to accommodate future expansion of mining operations and associated infrastructure, it is proposed to replace an existing 2.8 km section of the road.

In 2009, a Road Maintenance Agreement supported the realignment of Fortescue River Road to accommodate development of the mine and acknowledged the commitment by Sino Iron Pty Ltd to upgrade and maintain the road to Council's standards.

The proposed additional realignment will allow further development of the existing mining tenement whilst maintaining public access. Sino Iron Pty Ltd will be responsible for all costs associated with the design and construction and maintenance of the realignment.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 56 of the *Land Administration Act 1997* RESOLVES to:

1. **SUPPORT** the realignment of Fortescue River Road in accordance with the drawing excerpt and details provided within this report, (including detailed design drawings, construction methodology plan and traffic management plans) supplied by Sino Iron Pty Ltd, that sees a new 2.1km diversion replacing an existing 2.8km section of Fortescue River Road;
2. **REQUEST** the Minister for Lands dedicate the new alignment of 2.1km length of the Fortescue River Road; and
3. **NOTE** that all costs associated with constructing the realignment of Fortescue River Road will be borne by Sino Iron Pty Ltd; and
4. **NOTE** that no changes to the existing Fortescue River Road Maintenance Agreement are required.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for January 2020.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Concession on Fees for Council Facilities
- 14.4 Community Services update
- 14.5 Development Services update

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
5/12/2019	Withdrawal of Caveat – Lot 101 on Deposited Plan 401047 (40 Tambrey Drive, Nickol) and Lot 102 on Deposited Plan 401047 (32 Tambrey Drive, Nickol)
6/12/2019	City of Karratha Local Planning Scheme No.8 – Amendment No.52
20/12/2019	Recreational Boating Facilities Scheme Funding Agreement between the Minister for Transport WA and the City of Karratha – John Creek (Point Samson) Jetty Replacement

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 14 January 2020
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT 03-19/20	Project Budget:	\$150,000
Tender Title:	Dampier Jetty Reconstruction		
State-wide Advertising Commenced:	30 October 2019	Tender Closing Date/ Time:	2pm (AWST) 27 November 2019
Scope of Works:	Demolition and disposal of existing steel structure. Sandblasting all new or refurbished steel. Removal and renewal of existing components including repair to main ramp abutment. Reinstatement of new and/or refurbished structure.		
Selection Criteria:	Relevant Experience	15%	
	Methodology	10%	
	Capacity to Deliver	15%	
	Price	60%	
Submissions Received:	Duratec Australia Pty Ltd KAW Engineering SRG Global Services (Western) Pty Ltd TAMS Group		
Tender Awarded to:	Based on panel evaluation assessment against weighted selection criteria included in the Request for Tender document, no submissions were successful. CEO has rejected all tenders on 14/01/2020.		
Contract Value:	N/A	Date of Award:	N/A
Contract Term:	N/A	Contract Options:	N/A

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 December 2019
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
PCYC	Fee waiver for a Christmas Event to be held at the KLP for pool lane usage, Volleyball Court and free entry for 50 participants.	\$317.00

14.4 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 2 January 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

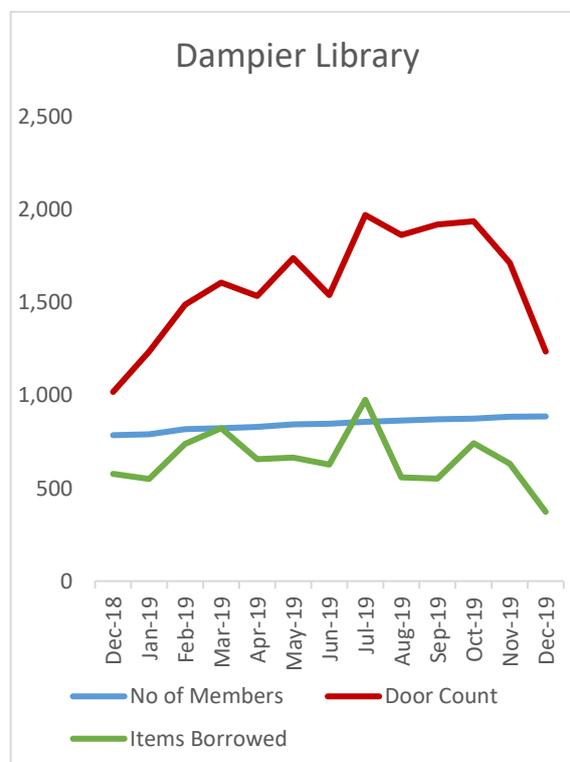
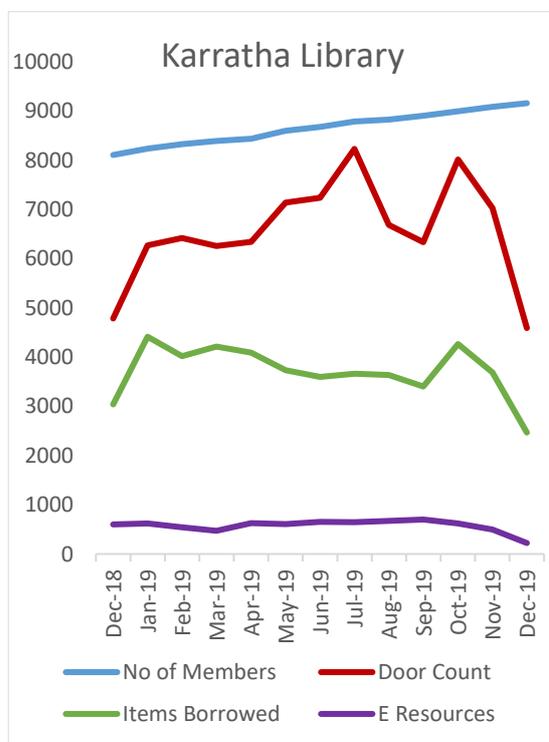
PURPOSE

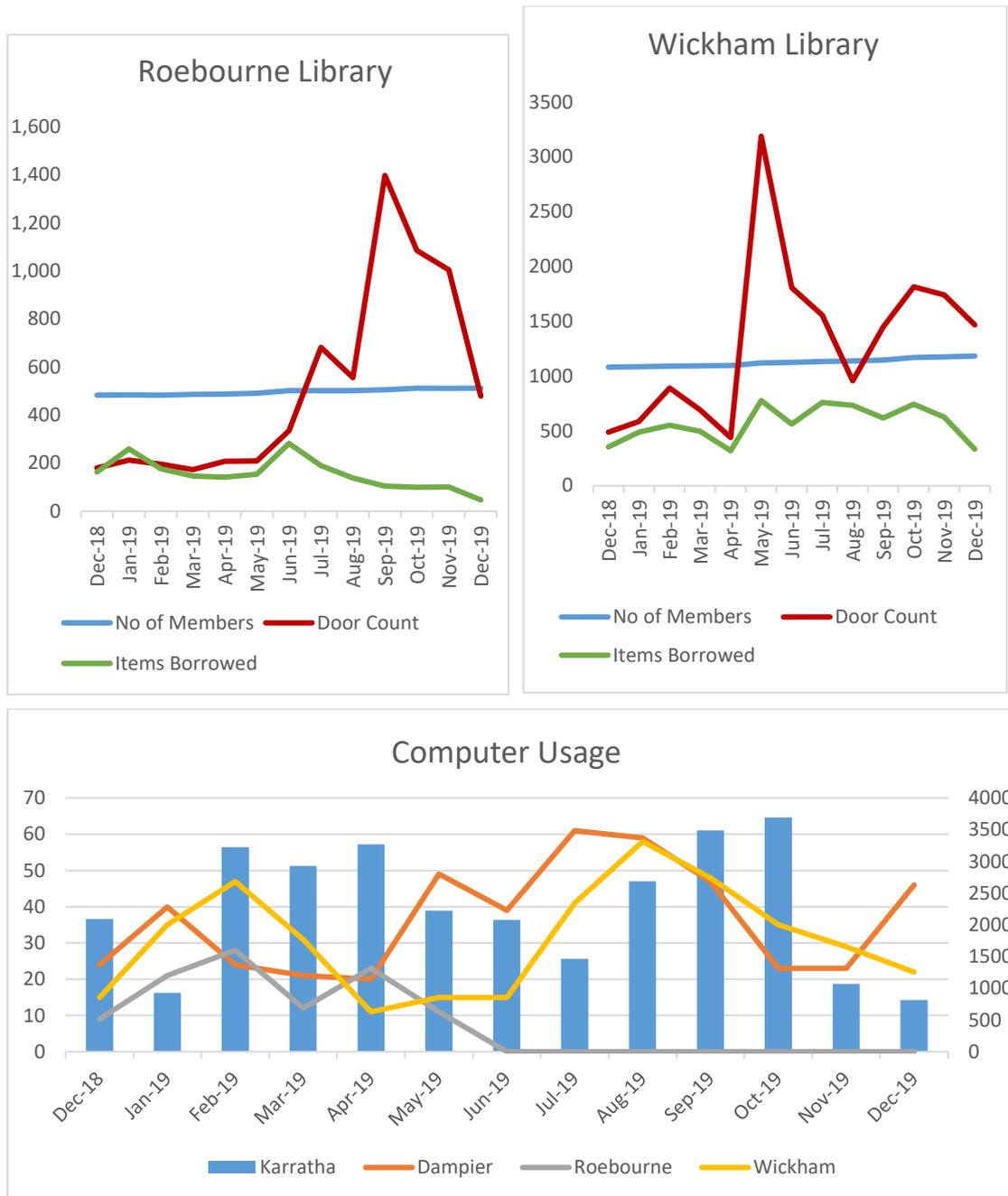
To provide Council an update on December activities for Community Services.

1. COMMUNITY PROGRAMS

1.1 Library Services

- There has been a decrease in library usage across all libraries due to no additional programs and the school holiday period historically shows a decline in number of visits in December.
- Computer usage has been quiet during the holiday period.





1.3 Youth Services

Western Corridor

- December's attendance for the Youth Shed is the highest it has been throughout its operation during the December period.
- There has been a decrease in attendance from last month, however many of our attendees are also participating in Lore and Culture at the moment.
- Currently, 85% of our attendance figures are made up of Aboriginal and Torres Strait Islander youth.

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813	746	1,098	575	596	609	665	441	7,391

Eastern Corridor

- Eastern Corridor Youth Services ran 12 programs in the first 2 weeks of December. This was scaled back for the last 2 weeks due to the end of the school term and Christmas. Programs still ran 7 days per week up until 23 December and were a combination of centre based and outreach.
- A December school holiday program also ran for 4 days from 21-23 December.
- There was a 30% decrease in numbers from last month due to the Christmas closure period.
- 75% of youth attending Eastern Corridor Youth Services identified as being either Indigenous or Torres Strait Islander.

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782	676	1,002	580	555	683	953	694	6,542

1.4 Liveability

Meet the Street 2019

- Promotion of the program continues with calendar events such as end of school term, Halloween, Christmas in July, a common theme among Meet the Street Events.

Meet the Street 2019													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Parties						2	5	13	3	2	5	3	33
Number of Attendees						78	270	370	87	42	156	81	1,084
Location													
Dampier								1					1
Karratha						2	3	11	3	1	3	3	26
Roebourne													0
Wickham							2	1		1	2		6
Point Samson													0

Security Subsidy Scheme

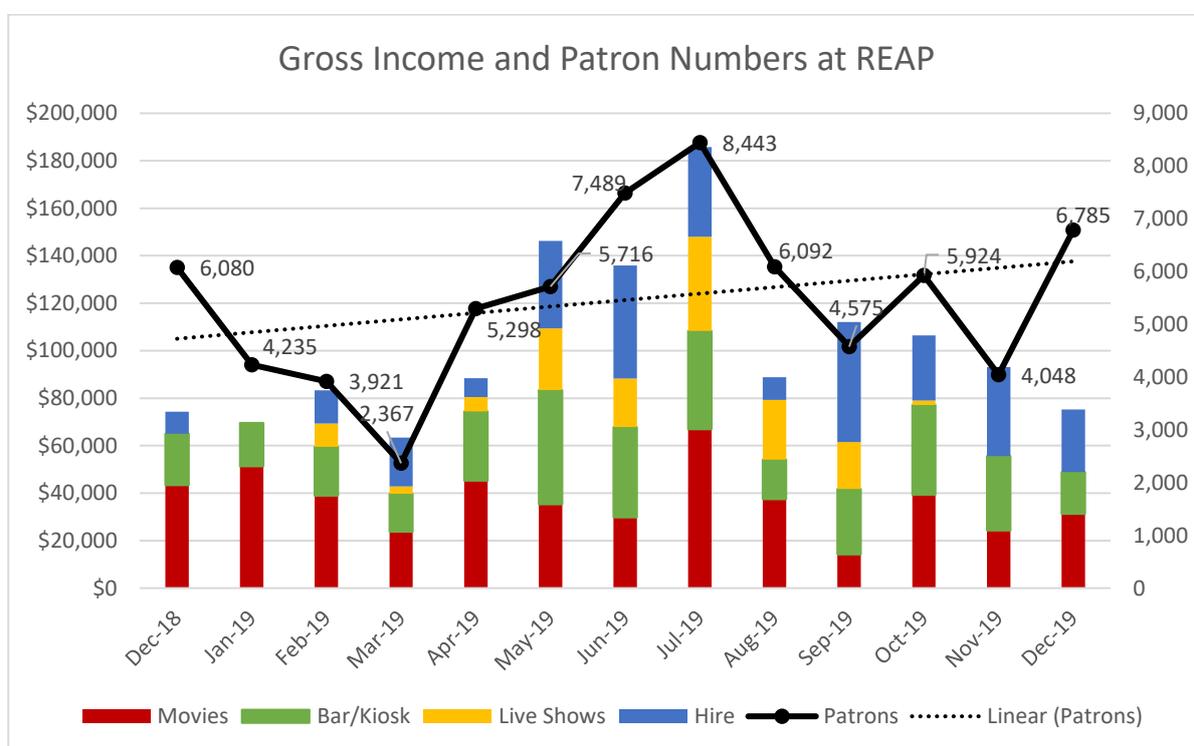
- Significant increase in applications for reimbursement following the scheme changes on 28 October and a promotional campaign.

Security Subsidy Scheme													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
CCTV						4	1	4		2	4	9	24
Security Alarms				1		1				1	1	2	6
Security Lighting				2		4	1	4	1	1		2	15
Number of Properties				3		7		5	1	3	5	9	33
Subsidy Amount Paid				\$540	\$0	\$1,335	\$377	\$1,000	\$200	\$600	\$2,736	\$4,167	\$10,955

2 COMMUNITY FACILITIES

2.1 Red Earth Arts Precinct

- Nine venue hires including a Woodside Staff Briefing for over 400 employees, performances by Lea Cullen Performing Arts, Christmas on the Green and End of Year Concerts for Peg’s Creek and Baynton West Primary Schools in the amphitheatre.
- 26 movie screenings including six sessions of the blockbuster movie *Frozen 2* with a high average attendance of 245 patrons per movie. In response to patron feedback, the venue also screened four holiday favourite movies as voted by the local community via Facebook in the lead up to Christmas.
- Although there weren’t any programmed live performances in December, tickets are on sale now and selling well for the first live show of 2020 – *Bennelong by Bangarra*.



2.2 Karratha Leisureplex

- We have had our traditional dip in membership numbers experienced every December as people leave town. We're still 79 members higher than the same period the previous year.
- Member suspensions are high due to group fitness in recess for 2 weeks and the holiday pattern.

	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019
CURRENT MEMBERS	955	1,325	1,395	1,382	1,272	1,193	1,173	1,148	1,172	1,180	1,399	1,424	1,031
SUSPENDED MEMBERS	431	187	132	142	166	167	154	156	157	201	139	143	434
TOTAL MEMBERS	1,386	1,512	1,527	1,524	1,438	1,360	1,327	1,304	1,329	1,381	1,538	1,567	1,465
FULL MEMBER VISITS	2,041	2,359	3,280	2,353	1,973	1,988	1,530	1,627	1,707	1,980	2,467	2,577	1,833
GYM MEMBER VISITS	963	1,150	1,368	1,334	1,237	1,353	1,188	1,345	1,335	1,579	1,725	1,574	1,171
POOL MEMBER VISITS	1,210	1,816	1,972	1,407	1,007	620	327	461	406	476	1,887	2,138	1,348
GROUP FITNESS VISITS	662	728	1,111	1,054	850	1,126	1,111	1,022	1,179	1,126	1,206	1,195	676
24 HOUR MEMBER VISITS	2,648	3,196	3,491	3,084	3,143	2,954	2,596	4,053	4,304	4,449	4,984	5,275	4,460
TOTAL MEMBER VISITS	7,524	9,249	11,222	9,232	8,210	8,041	6,752	8,508	8,931	9,610	12,269	12,759	9,488
TREND	-30%	23%	21%	-18%	-11%	-2%	-16%	26%	5%	8%	28%	4%	-26%
MEMBER VISIT RATIO / MONTH	7.9	7.0	8.0	6.7	6.5	6.7	5.8	7.4	7.6	8.1	8.8	9.0	9.2

	TOTAL19/20 Year to Date	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019
AQUATIC	57,425	12,094	12,573	14,447	11,582	7,664	7,850	2,224	3,067	3,406	4,939	17,044	16,146	12,824
GYM	47,490	4,971	5,901	6,914	5,911	5,696	5,665	4,578	6,589	6,884	10,178	8,411	8,595	6,834
PERSONAL TRAINING	1,190	200	123	224	221	246	312	187	187	239	239	220	165	140
GROUP FITNESS	12,661	1,456	1,671	2,882	2,394	1,883	2,364	2,160	2,021	2,279	2,202	2,288	2,503	1,368
CRECHE	6,867	809	1,216	1,365	1,087	1,142	1,222	933	1,065	1,045	1,206	1,406	1,372	773
HOLIDAY PROGRAM	1,357	398	944	84	0	0	0		623	0	0	664	0	70
TOTAL RECORDABLE VISITS	126,990	19,927	22,427	25,916	21,194	17,208	17,413	10,082	13,552	13,852	18,764	30,032	28,780	22,009
OTHER VISITS	116,810	17,844	10,014	29,242	29,242	22,594	28,322	21,813	15,702	19,944	24,552	23,906	32,706	
TOTAL VISITS	243,800	37,771	32,441	55,158	53,613	39,802	45,735	31,895	29,254	33,796	43,316	53,938	61,486	
GROUP FITNESS AV/CLASS		10.7	15.2	16.6	14.5	12.6	12	12.13	11.48	13.2	12.63	12.57	13.6	10.6
Swim school participants		555	556	556	556	310	310	310	167	213	213	634	634	634

2.3 Wickham Recreation Precinct

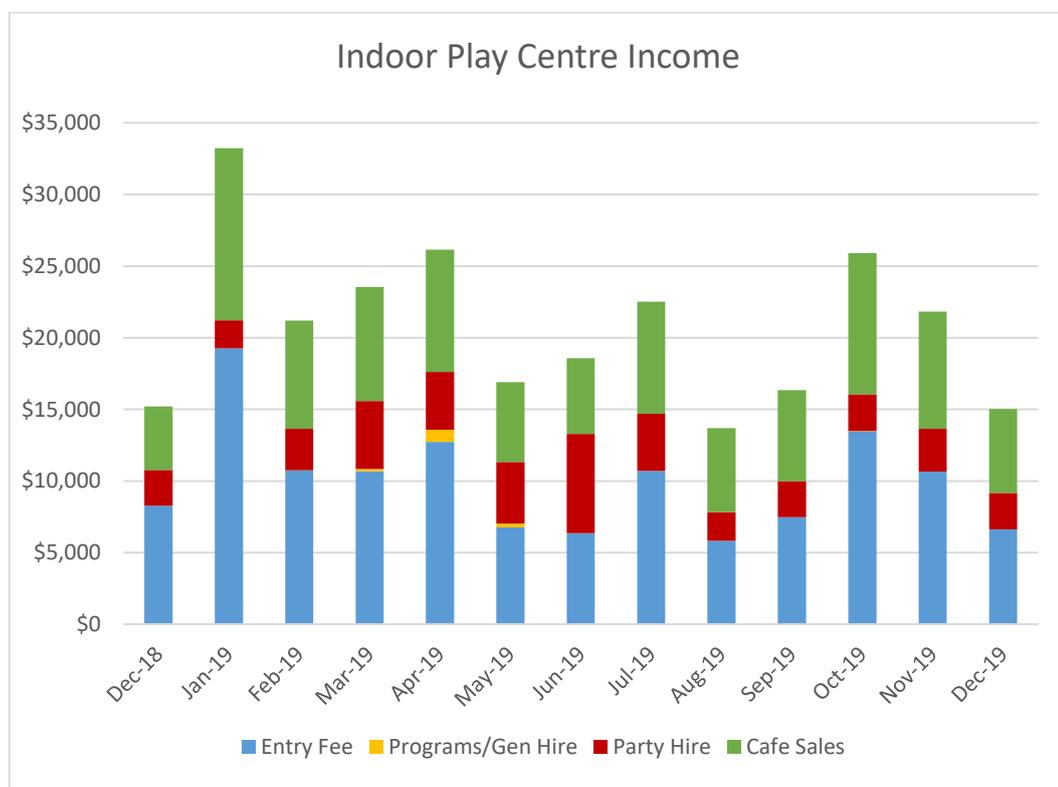
- Total visits up on the same period last year, with the major difference being increased gym attendance.

	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019
Total Members	236	254	252	255	241	232	222	215	218	223	226	218	218
Pool Attendance	1,928	2,178	2,041	1,926	2,999	218	63	207	252	955	3,040	2,395	1,789
Group Fitness Average/ Class	9.1	10.3	10.6	10.1	12.0	13.3	11.5	11.3	12.2	10.9	11.9	9.5	9.9
Group Fitness Classes	27	35	36	30	35	32	33	44	35	38	40	36	25
Group Fitness Total Participants	246	362	381	303	420	426	378	498	428	415	474	342	248
Gym Attendance	1,193	1,240	1,432	1,309	1,290	1,200	1,021	1,111	1,191	1,267	1,391	1,453	1,330
Rec Programs	132	196	204	438	391	71	111	272	216	217	451	322	89
Play Program	259	272	350	286	392	306	279	388	392	403	517	428	391
TOTAL RECORDABLE VISITS	3,758	4,248	4,408	4,262	5,492	2,221	1,852	2,476	2,479	3,257	5,873	4,940	3,847

2.4 Roebourne Aquatic Centre

	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May to Sept 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019
Pool Attendance	1024	872	1212	1113	883	CLOSED	52	1,537	1,550	1210

2.5 Indoor Play Centre



14.5 DEVELOPMENT SERVICES UPDATE

File No:	LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	2 January 2020
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide statistics and project status from Development Services for Council's information. The period reported on includes 22/11/2019 to 31/12/2019 (26 business days).

- There were 82 after hour's calls received for this period, of which 73 required an immediate response by Rangers.
- There has been higher incidents of dog and cat matters and fewer parking and unsightly property matters than compared to last year.
- There were a higher number of complaints and notifiable diseases that were investigated by Environmental Health Officers as well as increased development application assessment. Staff vacancy had an impact on routine inspections which will be made up once new Staff are recruited and on-boarded.
- There was \$180m of construction activity approved through Building Permits compared to \$33.5m last year.
- A Building Permit was certified for the fit out of the Pilbara University Centre.
- There was \$587m in value across 518 development applications which were processed at an average of 21 days per application, compared to \$36m in value across 383 development applications processed at an average of 28 days compared to last year.
- Direction Notices Active:

	3	(KIE = 1)
- Within 65 day notice period	1	
- Expired and in Court process	2	
- Direction noticed complied	5	
- There are 21 current projects of which 17 are on target, 2 are within tolerance and 2 require attention.

Rangers Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Inspections/reinspections/audits													
Activities on City Properties	11	4	7	7	33	37	10	7	47	4	5	39	211
Abandoned vehicles	18	21	34	32	30	23	17	10	16	20	22	27	270
Animal (dogs/etc)	91	123	160	161	153	161	292	178	145	129	130	170	1893
Cats	41	42	51	47	39	49	47	28	40	61	39	40	524
Camping	1	1	0	6	14	25	37	8	13	1	1	0	107
Cyclone	3	0	43	19	2	2	0	0	5	3	2	0	79
Bushfire Hazard/Permit to burn	1	0	1	3	6	3	2	3	5	46	4	11	85
Litter	73	80	58	57	67	47	33	18	38	66	86	86	659
Parking	13	126	162	129	157	111	116	12	119	95	124	143	1307
Off Road Vehicles	6	5	19	24	14	7	17	6	11	7	3	7	126
Unsignly Properties	6	5	21	8	11	27	10	2	25	38	10	9	172
Monthly total	264	407	556	493	526	492	581	272	464	440	406	532	5433
Infringements Issued													
Bushfire	1	0	0	0	0	0	0	0	0	0	9	8	18
Activities on City Properties	0	0	1	0	4	0	3	0	0	0	0	6	14
Animal Environment & Nuisance	6	0	2	1	1	0	0	1	0	0	1	1	13
Animal (dogs/cats/etc)	6	9	12	15	12	19	34	25	13	12	15	29	201
Camping	0	0	0	0	0	1	0	1	1	0	0	0	3
Litter	6	1	4	4	7	1	4	1	1	2	2	2	35
Parking	9	38	38	31	43	28	33	6	78	37	41	50	432
Monthly total	28	48	57	51	67	49	74	34	93	51	68	96	716
Infringements													
Value of Infringements Paid to Date	10534	19560	29792	39505	58009	66776	74816	81089	91499	101890	106603	116740	116740
Infringements withdrawn	3	4	2	6	2	5	15	4	3	6	9	6	65
Impounded Dogs													
Central	6	8	3	12	16	10	14	18	10	17	9	21	144
East	12	9	9	3	3	10	3	21	12	11	6	4	103
West	16	11	17	19	14	9	19	18	13	12	15	16	179
Monthly total	34	28	29	34	33	29	36	57	35	40	30	41	426
Released to Owner	10	13	15	16	19	12	21	25	11	20	19	20	201
Rehomed to SAFE	13	4	8	8	5	10	4	13	13	13	8	10	109
In pound at present	6	1	2	7	4	3	7	6	6	6	2	4	54
Holding pending court cases	0	1	2	0	0	0	0	0	0	0	0	0	3
Deceased	0	0	0	0	0	0	0	1	0	1	0	0	2
Euthanised	5	9	2	3	5	4	4	13	5	0	1	7	58
Monthly total	34	28	29	34	33	29	36	58	35	40	30	41	427
Impounded Cats													
Central	13	17	12	14	10	18	8	7	13	9	10	9	140
East	24	15	11	6	5	9	4	3	12	14	4	8	115
West	4	3	18	11	16	16	19	2	6	14	6	6	121
Monthly total	41	35	41	31	31	43	31	12	31	37	20	23	376
Released to Owner	0	2	26	0	0	0	1	0	2	1	1	1	34
Rehomed to SAFE	22	16	14	9	5	14	6	2	8	5	5	5	111
In pound at present	4	1	0	2	0	1	0	1	0	1	1	2	13
Euthanised	14	16	1	18	26	28	24	7	19	27	13	15	208
Deceased	1	1	0	2	0	0	0	2	2	1	0	0	9
Monthly total	41	36	41	31	31	43	31	12	31	35	20	23	375

Ranger Statistics 2018													
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits													
215	35	32	44	8	8	7	22	10	5	19	15	10	
275	24	15	31	15	20	11	21	24	20	33	27	34	
1641	165	132	99	150	148	125	153	187	106	118	101	157	
443	23	30	40	48	47	39	47	45	20	22	34	48	
103	1	2	4	10	17	19	11	16	8	12	2	1	
36	2	2	3	0	0	6	1	0	1	9	4	8	
120	7	9	10	5	2	8	3	3	4	58	5	6	
808	24	22	44	161	86	96	47	79	73	60	31	85	
2062	180	161	247	245	271	156	148	136	115	113	172	118	
214	38	23	8	11	16	14	12	25	17	18	12	20	
412	8	7	44	31	23	8	11	5	20	37	8	9	
6128	507	435	574	684	638	489	476	530	389	499	411	496	
Infringements Issued													
7	0	0	0	0	0	1	0	0	0	0	0	6	
10	2	0	0	0	0	0	0	0	0	0	0	8	
15	0	0	2	3	0	0	2	0	1	0	5	2	
214	29	18	17	17	13	24	26	30	3	12	7	18	
2	0	0	0	0	0	2	0	0	0	0	0	0	
40	1	0	1	6	5	0	7	4	5	5	2	4	
600	53	50	84	90	100	27	37	28	27	39	32	33	
888	85	68	104	116	118	54	72	62	36	56	46	71	
Infringements													
108760	9317	17325	27472	38045	53731	65360	77549	84102	89880	96001	101863	108760	
53	0	9	0	6	7	1	8	0	8	9	2	3	
Impounded Dogs													
157	15	5	10	18	17	9	11	11	5	11	23	22	
108	20	10	2	20	11	7	21	5	3	2	3	4	
204	28	20	16	19	21	21	22	12	7	13	8	17	
469	63	35	28	57	49	37	54	28	15	26	34	43	
231	23	18	15	30	25	21	18	16	7	15	16	27	
93	19	6	10	12	11	4	7	4	2	5	1	12	
60	9	6	3	4	2	5	6	5	4	4	12	0	
4	0	2	0	0	1	1	0	0	0	0	0	0	
2	0	0	0	0	1	0	0	1	0	0	0	0	
78	12	3	0	11	9	6	23	2	2	2	5	3	
468	63	35	28	57	49	37	54	28	15	26	34	42	
Impounded Cats													
113	6	8	10	13	13	11	10	10	8	2	13	9	
75	0	2	9	14	4	1	4	9	3	7	15	7	
95	5	1	4	8	12	7	10	4	0	17	13	14	
283	11	11	23	35	29	19	24	23	11	26	41	30	
9	1	0	0	2	0	0	0	2	2	1	0	1	
93	4	1	9	9	4	2	1	5	3	21	27	7	
11	0	0	0	0	1	3	1	0	1	1	2	2	
164	6	10	14	23	23	12	22	16	4	3	11	20	
6	0	0	0	1	1	2	0	0	1	0	1	0	
283	11	11	23	35	29	19	24	23	11	26	41	30	

Environmental Health Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Inspections/reinspections/audits													
Food premises inspection/reinspection	6	15	15	10	40	18	23	22	17	3	4	9	182
Lodging house inspection	1	0	0	0	14	1	5	6	1	0	0	0	28
Camping/caravan park inspection	0	0	0	0	4	2	1	0	0	1	0	1	9
Public building inspection	0	0	1	0	8	10	4	11	7	0	0	0	41
Swimming pool inspection	0	0	0	0	0	0	0	0	0	0	0	17	17
Hairdressers inspection	0	2	0	0	0	0	0	0	2	0	1	4	9
Beauty therapy/skin penetration inspection	0	0	0	1	1	0	1	3	1	1	1	2	11
Septic tank inspections	1	1	1	4	0	0	2	2	4	3	0	0	18
Closed premises	6	10	0	3	2	1	3	3	3	5	0	9	45
Monthly total	14	28	17	18	69	32	39	47	35	13	6	42	360
Health nuisances/complaints investigated													
Air Pollution	2	0	6	3	4	7	4	7	5	2	2	0	42
Building & Accommodation	4	1	1	2	0	0	4	4	2	1	3	1	23
Effluent & Water Pollution	0	0	1	3	0	2	2	1	4	2	5	0	20
Food Safety	1	0	4	8	2	2	2	1	1	3	7	1	32
Noise Pollution	6	3	6	10	2	7	17	5	13	6	8	6	89
Nuisance	1	3	2	2	2	0	0	0	3	0	0	0	13
Pest Control	3	3	1	9	3	2	3	7	14	4	8	2	59
Refuse & Litter	4	2	1	3	0	0	2	3	3	1	1	1	21
Skin Penetration	2	0	9	0	3	3	2	0	3	1	1	0	24
Stallholders & Traders	2	6	6	7	6	12	9	8	8	6	4	6	80
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	25	18	37	47	22	35	45	36	56	26	39	17	403
Notifiable infectious diseases													
Ross River Virus (RRV)	1	0	0	0	1	0	7	1	1	1	0	1	13
Barmah Forest Virus (BHV)	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	1	26	4	2	1	1	0	0	6	3	0	45
Campylobacteriosis	1	1	1	2	6	1	0	1	0	4	6	7	30
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	1	0	0	1
Other	2	0	1	0	1	0	1	2	0	0	1	2	10
Monthly total	5	2	28	6	10	2	9	4	1	12	10	10	99
Other health													
Assess development applications	4	6	12	18	16	7	20	9	19	12	10	12	145
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	2	0	2	4	1	0	0	0	0	0	0	0	9
Healthy dog day	0	1	0	0	1	0	0	2	0	0	1	0	5
Chicken bleeding	2	2	2	3	2	2	3	2	1	2	3	2	26
Infringements issued	0	0	0	0	0	1	0	0	0	0	0	0	1
Monthly total	8	9	16	25	20	10	23	13	20	14	14	14	186

Environmental Health Statistics 2018													
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits													
249	10	55	24	26	12	10	10	11	18	19	17	37	
27	0	0	0	1	0	3	8	1	2	11	0	1	
7	0	0	5	2	0	0	0	0	0	0	0	0	
74	1	4	1	13	3	7	11	0	4	15	4	11	
25	0	0	0	0	0	0	0	0	0	16	9	0	
13	0	0	0	0	1	0	1	0	1	1	2	7	
26	1	1	1	0	1	3	0	1	1	3	5	9	
9	0	1	0	4	1	1	1	0	1	0	0	0	
39	5	2	2	2	6	3	0	5	1	2	9	2	
469	17	63	33	48	24	27	31	18	28	67	46	67	
Health nuisances/complaints investigated													
17	2	1	2	1	1	0	2	3	2	1	0	2	
19	0	1	2	1	1	4	2	2	2	0	3	1	
30	3	0	1	0	4	2	0	9	9	1	0	1	
21	2	3	3	1	2	0	0	1	1	4	2	2	
67	1	4	1	6	12	9	6	10	7	1	3	7	
30	2	3	1	2	1	4	5	4	2	1	3	2	
37	0	3	2	1	2	3	6	8	3	5	2	2	
33	2	8	2	4	0	1	3	6	2	3	1	1	
12	3	0	0	1	1	1	1	2	1	0	0	2	
64	4	4	3	15	2	6	5	6	3	6	6	4	
0	0	0	0	0	0	0	0	0	0	0	0	0	
330	19	27	17	32	26	30	30	51	32	22	20	24	
Notifiable infectious diseases													
9	0	0	0	2	4	1	0	0	2	0	0	0	
1	0	0	0	1	0	0	0	0	0	0	0	0	
25	5	1	3	2	7	4	1	0	0	0	0	2	
15	2	1	1	0	1	2	0	4	2	2	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
10	2	0	1	0	0	1	0	3	2	0	1	0	
60	9	2	5	5	12	8	1	7	6	2	1	2	
Other health													
45	0	2	7	2	0	1	0	5	5	8	4	11	
16	3	2	0	4	2	1	1	3	0	0	0	0	
3	0	0	1	0	0	0	0	2	0	0	0	0	
4	0	1	0	0	1	0	0	1	0	0	1	0	
24	2	2	2	3	2	2	2	2	1	2	2	2	
4	0	2	0	1	0	0	0	0	0	1	0	0	
96	5	9	10	10	5	4	3	13	6	11	7	13	

Building Statistics 2019														Building Statistics 2018												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits														Building Permits												
Dwellings	0	0	0	0	0	0	1	0	2	0	1	0	4	3	0	0	0	0	0	0	0	0	2	0	0	1
Alterations and Additions	0	0	0	0	3	1	3	2	2	1	0	1	13	32	0	0	2	0	3	1	1	7	11	2	2	3
Swimming Pools and Spas	1	7	6	8	2	5	7	3	6	4	11	7	67	49	3	1	5	2	6	4	3	6	4	7	5	3
Outbuildings (inc. signs and shade)	21	30	15	14	28	24	45	37	28	19	52	47	360	250	13	6	21	22	24	18	9	22	25	28	31	31
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	5	2	5	5	3	3	3	6	1	3	4	44	22	3	1	2	1	1	1	1	1	2	2	3	4
Monthly total	26	42	23	27	38	33	59	45	44	25	67	59	488	356	19	8	30	25	34	24	14	36	44	39	41	42
Building Approval Certificates & Demolition Certificates														Building Approval Certificates & Demolition Certificates												
Demolition Permits	0	0	1	0	0	0	0	0	0	0	1	1	3	7	0	1	1	0	0	2	0	2	0	0	1	
BAC's	1	0	0	1	1	0	0	0	0	0	0	0	3	12	0	0	2	0	7	0	0	0	0	0	3	0
BAC Strata	0	0	0	1	0	1	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	1	0	1	2	1	1	0	0	0	0	1	1	8	19	0	1	3	0	7	2	0	2	0	0	3	1
Occupancy Permits														Occupancy Permits												
Occupancy Permits	3	2	1	1	2	2	3	1	1	2	2	1	21	17	3	0	2	6	2	0	1	1	0	0	1	1
OP Strata	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	0	1	1	2	0	0	0	0	0	0	0	0	0	0	1	1
Monthly total	3	2	1	2	2	2	3	1	1	2	2	2	23	20	3	0	2	6	3	0	1	1	0	0	2	2
Total \$'000 Construction Value	8,073	6,564	1,126	6,927	6,434	13,308	5,250	1,204	96,574	14,142	17,756	2,278	179,636	32,514	1,785	1,044	3,320	1,977	1,607	2,275	348	3,848	3,634	963	8,518	3,195
Applications Processed for Other Councils														Applications Processed for Other Councils												
Shire Of Ashburton	3	6	0	0	8	2	1	0	29	0	4	2	55	78	8	5	4	8	3	12	4	5	9	6	9	5
Shire of Wyndham (East Kimberley)	0	0	0	2	1	3	2	0	0	0	0	0	8	4	0	0	0	2	0	0	1	1	0	0	0	0
Port Hedland	8	6	8	6	6	6	5	7	10	14	13	6	95	92	4	8	1	16	6	6	13	4	6	8	5	15
Monthly Totals	11	12	8	8	15	11	8	7	39	14	17	8	158	174	12	13	5	26	9	18	18	10	15	14	14	20
Private Certifications Provided														Private Certifications Provided												
Certificate of Design Compliance	0	0	1	0	2	0	0	1	0	0	0	0	4	5	1	0	0	1	1	0	0	0	0	1	1	0
Certificate of Building Compliance	0	1	1	0	0	1	0	0	0	0	0	0	3	6	1	0	1	2	1	0	0	0	1	0	0	0
Certificate of Construction Compliance	0	0	0	0	0	2	0	0	0	0	1	0	3	4	0	0	1	0	1	0	1	0	0	0	0	1
Monthly total	0	1	2	0	2	3	0	1	0	0	1	0	10	15	2	0	2	3	3	0	1	0	1	1	1	1
Total \$'000 Construction Value	0	7	403	0	927	0	0	0	0	0	0	0	1,337	1031	14	0	1	39	412	0	0	0	30	19	481	35
Private Swimming Pool Inspections (1 every 4 years)																										
Monthly total	12	54	43	30	86	45	41	47	30	25	59	46	518													

Planning Statistics 2019														Planning Statistics 2018												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Sep	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement														Lodgement												
Development Applications	7	9	15	19	20	16	22	11	18	19	18	19	193	96	16	9	3	12	4	4	5	12	5	11	1	14
R-Codes Applications	4	2	10	7	7	5	13	6	12	11	12	5	94	75	3	8	3	10	9	5	4	8	9	6	6	4
Land Matters	11	10	12	30	10	8	12	5	13	7	12	19	149	119	13	10	6	3	7	10	6	21	10	12	7	14
Enforcement Matters	2	15	4	2	2	1	0	12	4	24	4	12	82	78	1	19	0	1	4	3	1	3	2	19	8	17
Scheme Amendments	0	0	2	0	0	1	0	0	0	0	0	0	3	2	0	0	1	0	0	0	0	0	0	0	1	0
Shire of Exmouth	-	-	-	-	-	-	-	-	-	-	-	-	0	13	-	-	-	-	-	2	5	5	1	0	0	0
Monthly total	24	36	41	58	39	30	47	34	47	61	46	55	518	383	33	46	13	26	24	24	21	49	27	48	23	49
Processing														Processing												
Average Number of Days (DA)	23	15	35	36	14	11	22	15	18	18	22	24	21	28	26	33	31	18	21	23	24	34	31	32	23	33
Application Fees	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	6823	365949	177769	4650	2610	23562	30304	2184	36538	2039	6118	3228	22144	1549	42844
Development Value \$'000	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	10685	586545	35869	5080	873	10675	2680	4592	3	1681	1720	17	380	3338	4830

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	The Local Planning Strategy has been approved subject to modifications.	Undertake modifications in consultations with Departmental Officers.	On Target
Mulataga Structure Plan	Roberts Day	Draft version of updated structure plan referred to DPLH and feedback is supportive to commence the formal process.	Finalise the documentation and present to Council to consider advertisement.	On Target
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Scheme Amendment documentation referred to Environmental Protection Authority for assessment.	Upon response from the EPA, the Scheme Amendment will be advertised for public comment.	On Target
40 Mile FMP Implementation	Nil (internal)	Co-contributor (YACMAC) underwent organisational changes and there is some uncertainty about the ability to deliver the works under that arrangement.	Consider options to deliver works with NRM Rangelands and other stakeholders in the event YACMAC are unable to deliver works within funding period.	Attention Required
Smoke Free Strategy	Nil (internal)	Community consultation completed.	A Working Group meeting will be held following staff recruitment and on boarding and health inspections are up to date.	Attention Required
Stall Holder Policy Review	Nil (internal)	Councillors briefed on outcome of workshops held as part of review process.	Officers are preparing a draft revised version of policy for the purposes of undertaking further consultation.	Within Tolerance
Local Biodiversity Strategy	Vicki Long and Associates	Final report submitted to State NRM and closeout project.	Upon confirmation from State NRM, project will be completed.	On Target
Environmental Sustainability Strategy	Nil (internal)	A workshop was held with participating community members and Councillors who provided further feedback on the draft.	Consider the feedback and update the draft document to present to Council Briefing.	On Target
Walgu Park Interpretive Signage	Nil (internal)	Draft content for interpretive signage being developed.	Working group review of draft content.	On Target
Business Climate Scorecard	Catalyse	Scorecard presented to Business Breakfast and Council Briefing.	Results of the Scorecard will be used to inform business support grants.	On Target
Direct Freight	Australian Floating Decks	Australian Floating Decks has progressed the establishment of a direct sea freight service from Singapore to Dampier.	Support Australian Floating Decks with progressing the service.	On Target

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Victoria Hotel Activation (Ganalili Centre)	RFF	The Visitor Centre and Cultural Centre are now operational with the services being delivered by Wawardu (Juluwarlu).	City staff continue to work with the Operational Steering Group on visitor services and tourism development and promotion of the Centre.	On Target
EcoHub	Naja & Mann Advisory	Work commenced on the preparation of the scope of works to develop a detailed business plan to progress the EcoHub. City Staff met with proponents interested in the development of the greenhouse. Advice has been sought from the Department Planning Lands and Heritage around the development.	Work with interested proponents and the Department to progress the initiative. Investigate options to enable access to the land identified for development.	On Target
Destination Management Plan	Stafford Strategy	The Tourism Advisory Group and industry operators have agreed on a set of priority actions.	City staff to prepare project plans for priority actions.	On Target
Island Camping	RPS	Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Continue to work with MAC to undertake the work to obtain the relevant approvals.	Within Tolerance
Native Yindjibarndi Plants (Wanggalili)	Kings Park Botanical Gardens	368 seedlings of six species of native plants were transported to the City's nursery. Growing, monitoring and reporting by City staff with support from Kings Park Botanic Gardens has commenced.	Monitor and report on progress to inform the business case.	On Target
Economic Development Prospectus	Nil	Work on a draft investment prospectus has commenced.	Finalise investment prospectus.	On Target
Land Supply Pipeline	Nil (internal)	An analysis of land available for development has been completed.	Align City led land supply analysis with the Department of Planning, Lands and Heritage their Land Capacity Analysis project.	On Target
OECD Conference	OECD	Discussions have been held with OECD representatives and City Staff to progress the 2020 OECD Conference in Karratha.	Formalise agreement and work with OECD to plan for the conference.	On Target
Business Bulletin	Nil	The most recent City of Karratha Business Bulletin was published and released in December.	Business Bulletins will be prepared and published on a regular basis.	On Target
Designated Area Migration Agreement (DAMA)	RFQ	Commence work on the project documentation to plan for the next steps in the process of exploration a DAMA for the City of Karratha.	Complete project plan and scope of work.	On Target

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM – KARRATHA WARD COUNCILLOR VACANCY

18.2 CONFIDENTIAL ITEM – VARIATION TO THE INTER-REGIONAL FLIGHTS PROGRAM

Also included is the following:

ATTACHMENT TO ITEM 13.1 CITY HOUSING PROJECT MANAGEMENT SERVICES TENDER

ATTACHMENT TO ITEM 13.4 GROUND MAINTENANCE EASTERN AREAS TENDER

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 17 February 2020 at 6:30pm in Council Chambers
- Welcome Road, Karratha.