



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 18 May 2020**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday, 18 May 2020 was declared open at 5.04 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling (*From agenda item 10.4*)
- Cr Georgia Evans
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Taryn Higgins

Members of Media: Toby Hussey, ABC
Alex Scott, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following items:

- Financial interest in item 12.2 Mulataga Structure Plan as Cr Bertling is contracted to Murujuga Aboriginal Corporation (MAC).
- Financial interest in item 13.2 Murujuga Aboriginal Corporation - Request to Waive Fees as Cr Bertling is contracted to MAC.

Cr Evans declared an interest in the following item:

- Impartiality interest in late confidential item 18.1 Debt Funding for Acquisition of Dampier Shopping Centre as Cr Evans is friends with a number of tenants at the Dampier Shopping Centre.

Cr Harris declared an interest in the following item:

- Impartiality interest in item 13.4 Kevin Richards Memorial Oval Redevelopment as Cr Harris a life member of the Kats Football Club and President of the Kats Junior Football Club.

Cr Nunn declared an interest in the following items:

- Indirect financial and an impartiality interest in 11.2 Award Biannual Community Grants as Cr Nunn is employed by Volunteering WA.
- Impartiality interest in item 13.2 Murujuga Aboriginal Corporation - Request to Waive Fees as Cr Nunn is employed by Volunteering WA.
- Impartiality interest in item 14.4 Youth Advisory Group Appointments as Cr Nunn is a family friend with one of the appointed youth.

Cr Waterstrom Muller declared an interest in the following items:

- Impartiality interest in item 12.1 Scheme Amendment No.52 – Final Approval Consideration as Cr Waterstrom Muller is friends with the owners of Karratha Environmental Crushing.
- Impartiality interest in item 14.4 Youth Advisory Group Appointments as Cr Waterstrom Muller's daughter is recommended for appointment to the Youth Advisory Group.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154579
 MOVED : Cr Nunn
 SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 20 April 2020, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor
03/04/2020 – WALGA COVID19 Briefing
05/04/2020 – UWA Strategic Planning meeting
06/04/2020 – City of Karratha COVID19 Update
08/04/2020 – State Emergency Welfare Plan Briefing
09/04/2020 – WALGA COVID19 Briefing
09/04/2020 – Rangelands NRM WA Audit and risk meeting
14/04/2020 – Councillor Briefing Session (City of Karratha)
16/04/2020 – Regional Capitals Alliance WA Meeting
16/03/2020 – WALGA Changes to Planning Legislation Briefing
16/04/2020 – State Council Briefing Session
20/04/2020 – Ordinary Council Meeting (City of Karratha)
24/04/2020 – WALGA COVID19 Briefing
25/04/2020 – ANZAC Day Drive Way Service
28/04/2020 – Pilbara Country Zone meeting
28/04/2020 – Meeting with CRCNA WA Manager
29/04/2020 – Woodside CLG Meeting
29/04/2020 – WALGA People and Place Policy Team Meeting
30/04/2020 – Rangelands NRM Board Meeting

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MARCH 2020

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	28 April 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 March 2020.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 March 2020:

2019/20	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	101,706,903	108,357,186	91,921,331	91,119,645	(801,686)	-0.9%	↓
Operating Expense	(104,663,887)	(96,333,779)	(67,326,570)	(66,518,482)	808,088	-1.2%	↑
Non Operating Revenue	36,288,733	22,050,628	14,772,994	14,522,994	(250,000)	-1.7%	↓
Non Operating Expense	(52,917,547)	(54,771,749)	(27,188,008)	(25,470,481)	1,717,527	-6.3%	↑
Non Cash Items Included	18,176,299	17,527,888	12,969,693	12,948,690	(21,003)	-0.2%	
Restricted Surplus BFWD 18/19	805,297	656,270	656,270	656,270	0	0.00%	
Unrestricted Surplus BFWD 18/19	1,276,159	3,941,964	3,941,964	3,941,964	0	0.00%	
Restricted Surplus CFWD	644,630	452,483	452,483	452,483	0	0.00%	
Surplus/(Deficit) 19/20	27,327	975,925	29,295,191	30,748,117	1,452,926		

This table shows that Council is currently in a surplus position of \$30.7m, a positive variance of \$1.4m compared to the budgeted surplus position of \$29.3m, which reflects timing of transactions associated with projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
377,918	▲ Industrial/Commercial Waste Disposal Fees - Increased fees as a result of TC Damien clean up
377,918	▲ Positive Variance
628,906	▼ Reimbursement-Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending final payment from DFES
443,092	▼ Grants & Contributions Ovals - Timing - Education Department contribution for Joint Use of Ovals
1,071,998	▼ Negative Variance
(694,080)	▼ Net Negative Variance
Operating Expenditure	
420,891	▲ General Waste/Recycling Collection & Street Sweeping - Timing
409,241	▲ Wickham AFL Lighting - Timing - Long lead time on materials
830,132	▲ Positive Variance
Non Operating Revenue	
227,393	▼ Timing of Reserve Transfers - Carry Forward Budget Reserve \$177k & Restricted Funds Reserve \$150k
227,393	▼ Negative Variance
Non Operating Expenditure	
858,075	▲ Tsf to Infrastructure Reserve - Timing of Reserve Transfer
525,625	▲ Playground Replacement/Upgrades - Works collated across a number of Parks as a result of recent audit and will be undertaken this quarter - \$100K; Ovals General Equipment - Scoreboard ordered and cancellation of Rugby League Goal Posts \$79k; Sports Field Lighting - Timing \$167k; Karratha Leisureplex - Timing - Community Projects Upgrades \$150k; Infrastructure - \$60K; LED Efficiencies - \$130k
1,383,700	▲ Positive Variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

Period End 31 March 2020	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	8.3
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.71	0.73
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-8.0%	26.4%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.84	1.13
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	32.2	109.2

Statement of Financial Position

	2020 March	2020 February	% change
Current			
Assets	91,595,568	90,336,780	1.39%
Liabilities	9,938,091	8,021,548	23.89%
Non Current			
Assets	702,447,054	703,240,159	-0.11%
Liabilities	841,298	841,298	0.00%
Net Assets	783,263,233	784,714,093	

Current Assets increased by 1.39% from February to March and includes reimbursement of costs associated with TC Veronica. Current Liabilities also increased by 23.89% compared to February due to an increase in accounts payable. Non-Current Assets decreased by 0.11% and is partly attributable to accumulated depreciation, however \$856k was expended during the month as progress is being made on the capital works program including lighting at Wickham Oval, pavement sealing and crack patching works at Karratha Airport and Dampier Palms redevelopment. There has been no change to Non-Current Liabilities.

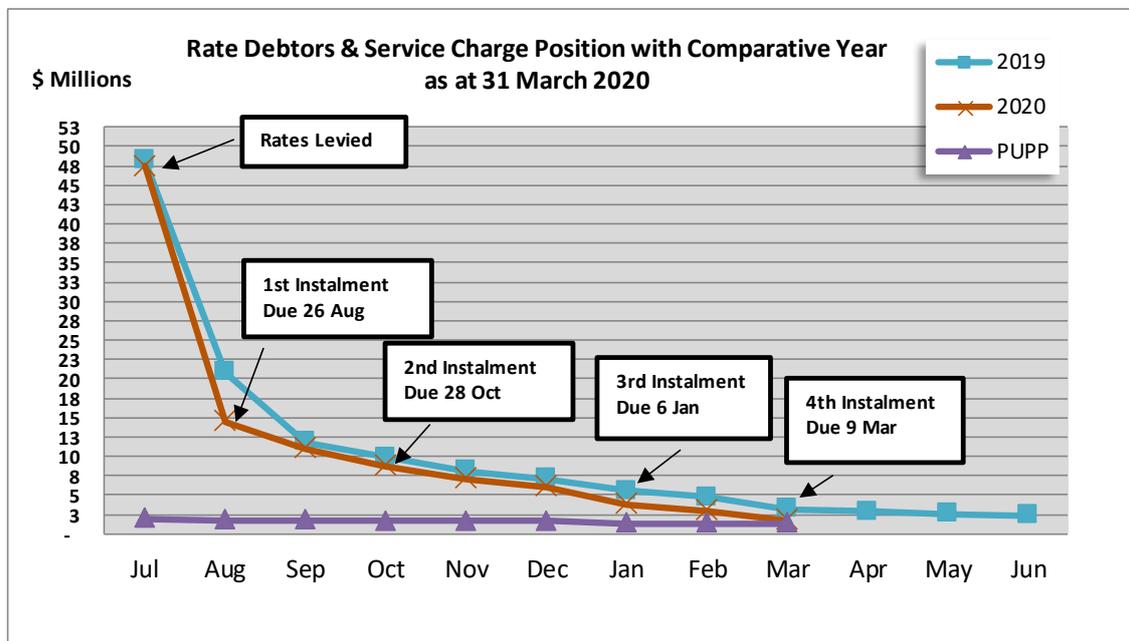
Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of March. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule

	2020 March	2020 February	Change %	% of Current Total
Current	7,099,182	3,171,869	124%	74.9%
> 40 Days	625,582	606,298	3%	6.6%
> 60 Days	77,942	488,665	-84%	0.8%
> 90 Days	1,678,436	1,689,291	-1%	17.7%
Total	9,481,142	5,956,123	59%	100%
Rates Debtors				
Total	1,777,301	3,014,465	-41%	100%
PUPP Debtors				
Total	1,323,266	1,354,410	-2%	100%

A total of \$47.9m of rates (including ESL and waste charges) have been paid to end of March, representing a collection rate of 96.4% to date.

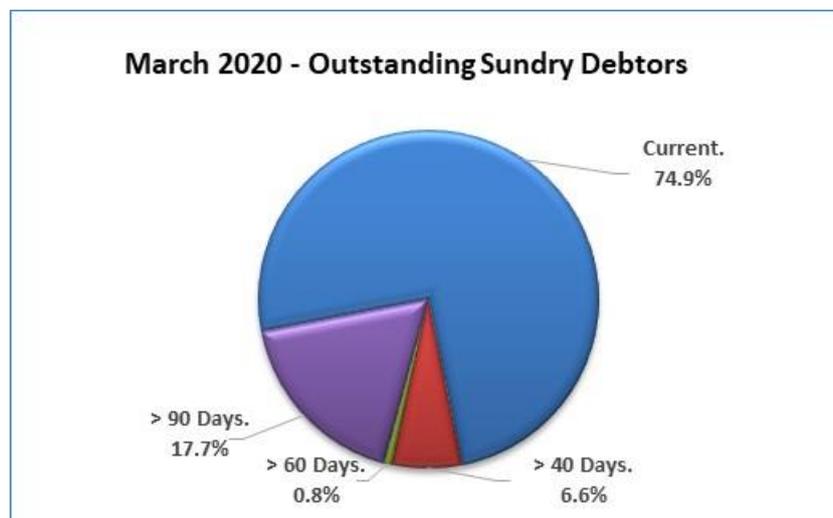


There was a decrease from February of 2% in the PUPP Debtors balance. PUPP payments have now been received on 99.6% of properties, and of those paid 98.05% have paid in full with 1.95% paying by instalments.

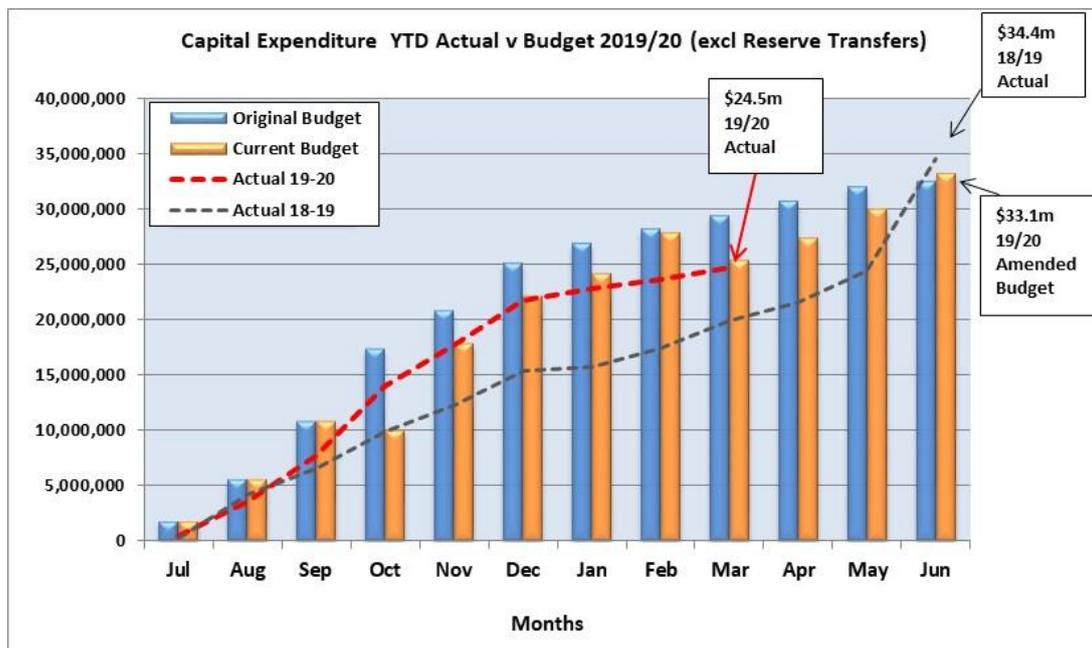
Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each aging period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Otan Karratha Pty Ltd	0.00	0.00	742,948.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of settlement with Otan for execution since 18 February 2020. The first payment (50%) is due by 30 June 2020.
SuperCivil Pty Ltd	0.00	5,184.36	564,806.15	Relates to Overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Legal opinion is being sought in order to advise on the next course of action.

Debtor	40 Days \$	60 Days \$	>90 Days \$	Comments
Karratha Sporting & Recreation Club Inc	7,732.30	4,178.95	9,518.94	Relates to Power Usage for October, November, December 2019 & January 2020. Partial payment of \$1,000 was received on 12/03/2020. Debtors Officer is currently liaising with the Club's Treasurer to complete a payment plan. The Club has received \$10,949 through the City's COVID-19 Community Assistance Fund to assist with utilities.
Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. The Defendant has verbally agreed to the City's proposed settlement offer to transfer title in the property. Awaiting response from Debtor's lawyer.
Network Aviation A Qantas Group Airline	22,739.62	0.00	59.46	Relates to Aircraft landings & passenger service charges for January. Payment reminder sent 26/03/20.
Europcar (CLA Trading Pty Ltd)	0.00	6,606.87	-55.21	Relates to March rental for tenancy at Karratha Airport. Payment reminder sent on 26/03/20.



Capital Expenditure



Council’s 2019/20 current Capital Expenditure amended budget is \$33.1m with the majority associated with major projects including Dampier Palms and Hampton Oval Redevelopment, Mooligunn Road, Karratha Airport Hanger projects and other infrastructure improvements. The following table shows capital expenditure is 3.5% below budget for the month.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Mar-20			30-Jun-20		
Land	0	0	0%	0	0	0%
Artwork	274,196	59,221	-78%	250,000	293,196	20%
Buildings	4,790,368	4,779,874	0%	5,133,568	5,592,786	85%
Equipment	94,148	21,268	-77%	828,500	952,148	2%
Furn & Equip	659,450	449,075	-32%	1,008,237	1,784,450	25%
Plant	891,590	933,680	5%	2,415,500	3,038,590	31%
Infrastructure	18,655,995	18,230,571	-2%	22,837,018	21,448,053	85%
Totals	25,365,747	24,473,689	-3.5%	32,472,823	33,109,223	74%

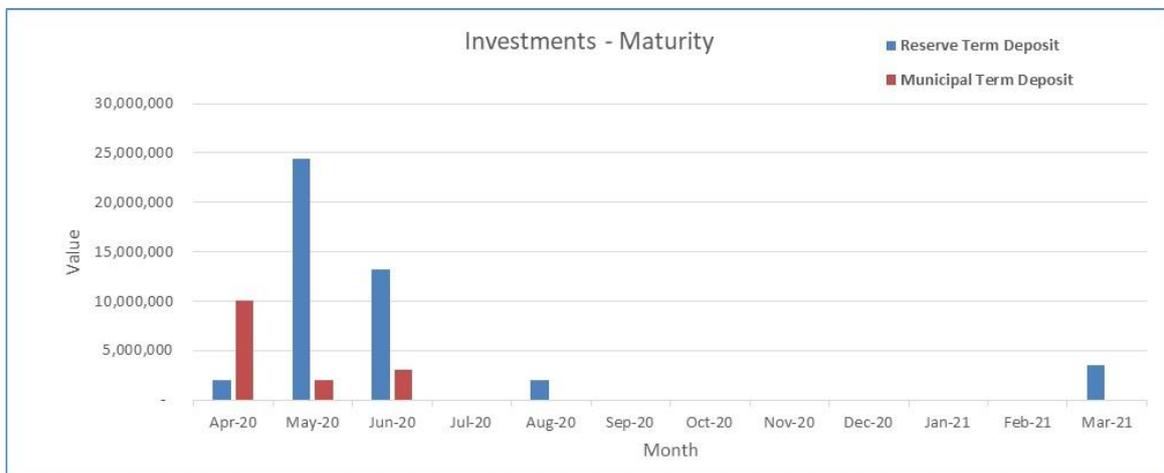
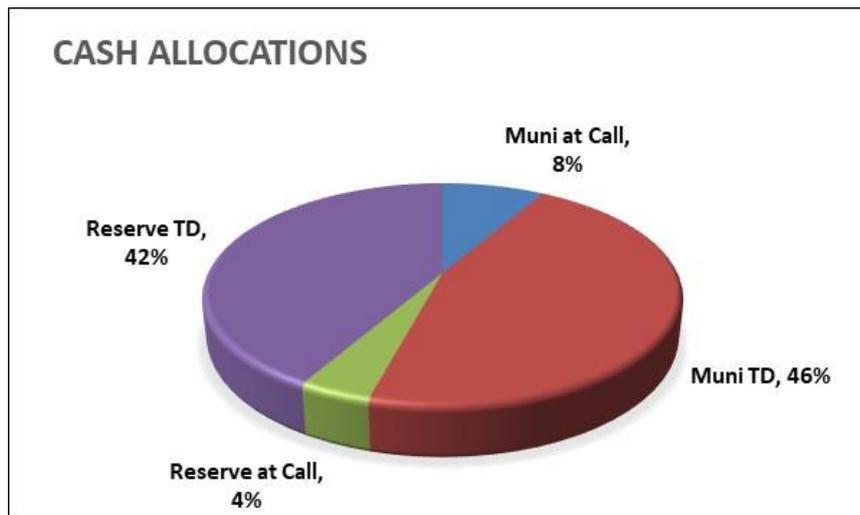
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Investments

The following table indicates the financial institutions where the City has investments as of 31 March 2020.

Institution	Accounts	Principal Investment \$	Balance 31 Mar 2020 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		8,859,667	0.85	At Call	
WBC	Reserve Term Deposit	2,000,000	2,008,033	1.81	3 months	Apr-20
WBC	Reserve Term Deposit	9,583,448	9,808,187	2.65	12 months	May-20
BWEST	Reserve Term Deposit	5,019,973	5,027,417	1.64	3 months	May-20
WBC	Reserve Term Deposit	1,500,000	1,503,933	1.74	3 months	May-20
BWEST	Reserve Term Deposit	8,000,000	8,015,741	1.71	3 months	May-20
WBC	Reserve Term Deposit	8,000,000	8,149,918	2.40	12 months	Jun-20
BWEST	Reserve Term Deposit	5,000,000	5,007,414	1.64	4 months	Jun-20
ME	Reserve Term Deposit	2,000,000	2,003,932	1.75	6 months	Aug-20
CUA	Reserve Term Deposit	3,500,000	3,502,071	1.80	12 months	Mar-21
MUNICIPAL FUNDS						
WBC	Municipal Term Deposit	6,025,403	6,051,398	1.81	3 months	Apr-20
WBC	Municipal Term Deposit	4,000,000	4,014,908	1.79	3 months	Apr-20
WBC	Municipal Term Deposit	2,000,000	2,005,244	1.74	3 months	May-20
BWEST	Municipal Term Deposit	2,000,000	2,011,698	1.64	4 months	Jun-20
BOQ	Municipal Term Deposit	1,000,000	1,000,477	1.45	3 months	Jun-20
WBC	Municipal (Transactional)		9,080,298	0.00	At Call	
	Cash on Hand		8,241			
	TOTAL	59,628,824	78,058,577			

The balance of all Term Deposits includes interest accrued to 31 March 2020

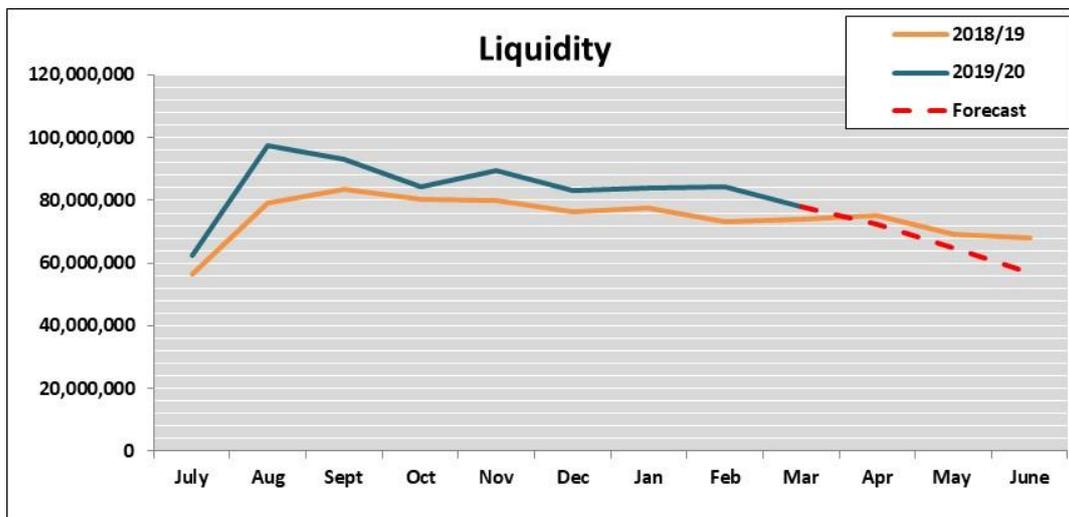


The Reserve Bank cash rate (overnight money market interest rate) reduced by 0.50% during March and remains at 0.25%. The Municipal funds held with Westpac Bank are currently not earning any interest on balances less than \$20m in the everyday account and amounts greater than \$20m will earn 0.06%.

During March, Council had a total of \$20m matured in Municipal and Reserve investments, and \$9.5m was invested as follows:

- Reserve - \$5m for 4 months at 1.64%
- Reserve - \$3.5 for 12 months at 1.80%
- Municipal - \$1m for 3 months at 1.45%

The liquidity graph for 2019/20 demonstrates a decrease in liquidity during March, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Mar 2020 \$	Year to Date – Mar 2020 \$	Life to Date – Mar 2020 \$
Total Income Received	261,936	2,216,594	6,940,648
Total Expense Paid	(230,464)	(1,068,524)	(3,535,881)
Net Income	31,472	1,148,070	3,404,767
Annualised ROI	1.9%	7.7%	6.2%

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of March 2020 with a year to date budget surplus position of \$29,295,191 (comprising \$28,842,708 unrestricted surplus and \$452,483 restricted surplus) and a current surplus position of \$30,748,117 (comprising \$30,295,634 unrestricted surplus and \$452,483 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st March 2020; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st March 2020.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154580
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by **SIMPLE** Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* **RESOLVES** to **RECEIVE** the Financial Reports for the financial period ending 31st March 2020.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 31 March 2020

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2018/19
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	42,075,758	42,131,191	42,106,191	42,102,449	-	-	40,488,172
Fees and Charges	43,041,634	42,618,370	30,909,016	31,415,350	-	506,334	38,548,526
Operating Grants, Subsidies and Contributions	8,556,486	13,126,364	10,265,621	9,394,354	-	(871,267)	13,840,155
Service charges	0	0	0	0			861
Interest Earned	2,316,425	2,043,235	1,678,679	1,695,469	-	-	2,455,903
Proceeds/Realisation	-	-	-	-			-
All Other	938,962	1,929,890	1,810,516	1,656,671	-	(153,845)	995,327
	96,929,265	101,849,050	86,770,023	86,264,293	-	(518,778)	96,328,944
Expenses							
Employee Costs	(34,467,960)	(34,747,329)	(24,958,465)	(26,280,355)	-	(1,321,890)	(35,315,195)
Materials and Contracts	(28,560,908)	(32,280,406)	(20,594,315)	(18,272,574)	-11.27%	2,321,741	(26,036,342)
Utilities (gas, electricity, water etc)	(6,268,791)	(6,121,517)	(4,300,790)	(4,475,968)	-	(175,178)	(5,824,123)
Interest Expenses	(8,076)	(7,277)	(3,496)	(3,496)	-	-	(9,919)
Depreciation	(18,688,498)	(17,757,607)	(13,221,158)	(13,048,082)	-	173,076	(17,692,578)
Insurance Expenses	(1,724,673)	(1,777,279)	(1,774,279)	(1,774,377)	-	-	(1,573,650)
Other Expenses	(14,764,981)	(3,194,334)	(2,268,776)	(2,415,138)	-	(146,362)	(2,726,957)
	(104,483,887)	(95,885,749)	(67,121,279)	(66,269,990)		851,387	(89,178,764)
	(7,554,622)	5,963,301	19,648,744	19,994,303			7,150,180
Non Operating Grants, Subsidies & Contributions							
Contributions	4,085,439	5,830,387	4,694,552	4,734,183	-	39,631	14,696,422
Profit on Asset Disposal	692,199	677,749	456,756	121,168	-73.47%	(335,588)	134,365
(Loss) on Asset Disposal	(180,000)	(448,030)	(205,291)	(248,491)	21.04%	-	(1,674,523)
Asset Accounting Change Reg 17A Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0			(290,670)
Fair value adjustments to investment property	0	0	0	0			122,620
(Loss) on revaluation of Furniture/Equipment	0	0	0	0			1,745,200
	0	0	0	0			(20,173)
Net Result	(2,956,984)	12,023,407	24,594,761	24,601,163			21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	0.00%	-	157,537
Total other comprehensive income	0	0	0	0			157,537
Total Comprehensive Income	(2,956,984)	12,023,407	24,594,761	24,601,163			22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-11.27%	2,321,741	480,775	▲ Works to commence later than planned: Town Street Maintenance - \$184k, Shoulder Grading - \$143k; Karratha Open Spaces & Reserves - Timing - Spraying & Slashing to be completed May/June \$154K;
			420,891	▲ General Waste/Recycling Collection & Street Sweeping - Timing
			409,241	▲ Wickham AFL Lighting - Timing - Long lead time on materials
			375,370	▲ Economic Development Projects - Air Freight Study delays due to COVID-19, and this may commence in June or July; Galvanising Plant Feasibility study to be finalised shortly; Delay in Hydrogen Study - will commence in April; Eco Hub Study delayed this FY due to other priorities and COVID-19
			342,676	▲ IT Software Expenses - Timing - variation in monthly scheduling of significant software invoices
			273,326	▲ Litter Control - Timing - Invoice delay
			243,310	▲ Airport Recoverable - Security & Screening - Timing - Invoice delay
			60,247	▲ Karratha Leisureplex Oval - Turf renovations to be completed in May
			2,605,836	▲ Positive Variance
			521,709	▲ Disaster Recovery - TC Damien - Cyclone works to be claimed from DRFWA
			521,709	▼ Negative Variance
			2,084,127	▲ Net Positive Variance
Other	Material Variance		Significant Items	
Profit on Asset Disposal	-73.47%	(335,588)	119,106	▲ Profit on Asset Disposal - Sale of 38 Clarkson Way - Timing
			119,106	▲ Positive Variance
			454,106	▼ Profit on Asset Disposal - Land in Gregory Way - Timing
			454,106	▼ Negative Variance
			(335,000)	▼ Net Negative Variance

City of Karratha
Statement of Financial Activity
for the period ending 31 March 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	47,940,380	48,297,833	46,882,324	46,925,429	-	-	
Governance	482,566	1,216,624	1,141,096	791,281	-30.66%	(349,815)	↓
Law, Order And Public Safety	795,984	863,856	759,419	784,049	-	-	
Health	156,850	163,750	149,450	146,612	-	-	
Education and Welfare	58,008	58,008	43,506	70,252	61.48%	-	
Housing	942,747	1,057,475	607,357	769,427	26.68%	162,070	↑
Community Amenities	12,308,200	11,513,550	9,278,702	9,555,426	-	276,724	↑
Recreation And Culture	14,273,422	15,015,476	11,069,791	10,413,651	-	(656,140)	↓
Transport	23,846,162	28,848,276	21,023,223	20,705,991	-	(317,232)	↓
Economic Services	627,440	731,534	518,813	474,688	-	-	
Other Property And Services	275,144	590,804	447,650	482,838	-	-	
	101,706,903	108,357,186	91,921,331	91,119,644	-	(884,393)	
Expenses (Applications)							
General Purpose Funding	(11,627,044)	(1,772,403)	(1,405,605)	(1,446,319)	-	-	
Governance	(3,750,137)	(3,802,893)	(2,445,549)	(1,901,687)	-22.24%	543,862	↑
Law, Order And Public Safety	(1,874,341)	(1,514,186)	(1,073,833)	(1,144,115)	-	(70,282)	↓
Health	(1,188,091)	(1,085,325)	(814,213)	(910,857)	11.87%	(96,644)	↓
Education and Welfare	(196,767)	(478,683)	(128,926)	(278,863)	116.30%	(149,937)	↓
Housing	(830,189)	(923,470)	(732,778)	(802,662)	-	(69,884)	↓
Community Amenities	(16,048,012)	(17,547,509)	(12,314,946)	(10,539,904)	-14.41%	1,775,042	↑
Recreation And Culture	(41,135,777)	(40,303,318)	(27,159,254)	(26,551,120)	-	608,134	↑
Transport	(25,831,827)	(27,542,722)	(20,406,762)	(20,793,421)	-	(386,659)	↓
Economic Services	(2,184,678)	(1,996,622)	(1,368,038)	(1,308,756)	-	59,282	↑
Other Property And Services	2,976	633,357	523,334	(840,777)	-260.66%	(1,364,111)	↓
	(104,663,887)	(96,333,779)	(67,326,570)	(66,518,481)	-	848,803	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,812,500	1,535,550	1,111,050	564,050	-49.23%	(547,000)	↓
Tsf From Plant Replacement Reserve	746,000	746,000	0	0	-	-	
Tsf From Infrastructure Reserve	27,998,755	12,957,626	10,872,061	11,416,816	-	544,755	↑
Tsf From Partnership Reserve	4,970,501	4,947,555	2,500,000	2,500,000	-	-	
Tsf From Waste Management Reserve	0	762,655	0	0	-	-	
Tsf From Carry Forward Budget Reserve	177,393	177,393	177,393	0	-100.00%	(177,393)	↓
Tsf From Restricted Funds Reserve	0	830,000	50,000	0	-100.00%	(50,000)	↓
Tsf From Economic Development Reserve	500,000	0	0	0	-	-	
Proceeds from Self-supporting loans	83,584	93,849	62,490	42,128	-32.58%	-	
	36,288,733	22,050,628	14,772,994	14,522,994	-	(229,638)	
Expenses							
Purchase Of Assets - Artwork	(250,000)	(293,196)	(274,196)	(59,221)	-78.40%	214,975	↑
Purchase Of Assets - Buildings	(5,133,568)	(5,592,786)	(4,790,368)	(4,779,874)	-	-	
Purchase Of Assets - Equipment	(828,500)	(952,148)	(94,148)	(21,268)	-77.41%	72,880	↑
Purchase Of Assets - Furniture & Equipment	(1,008,237)	(1,784,450)	(659,450)	(449,075)	-31.90%	210,375	↑
Purchase Of Assets - Plant	(2,415,500)	(3,038,590)	(891,590)	(933,680)	-	-	
Purchase Of Assets - Infrastructure	(22,837,018)	(21,448,053)	(18,655,995)	(18,230,571)	-	425,424	↑
Repayment of debentures	(83,439)	(83,439)	(41,463)	(41,462)	-	-	
Tsf To Aerodrome Reserve	(1,687,239)	(2,891,116)	(44,333)	(46,163)	-	-	
Tsf To Dampier Drainage Reserve	(286)	(216)	(169)	(177)	-	-	
Tsf To Plant Replacement Reserve	(22,997)	(16,351)	(13,557)	(14,117)	-	-	
Tsf To Walkington Theatre Reserve	(873)	(660)	(516)	(537)	-	-	
Tsf To Workers Compensation Reserve	(14,728)	(7,766)	(6,073)	(6,323)	-	-	
Tsf To Infrastructure Reserve	(14,713,042)	(16,408,196)	(1,121,781)	(281,152)	-74.94%	840,629	↑
Tsf To Partnership Reserve	(1,018,685)	(1,695,654)	(156,937)	(151,380)	-	-	
Tsf To Waste Management Reserve	(2,689,503)	(405,168)	(317,473)	(330,572)	-	-	
Tsf To Mosquito Control Reserve	(817)	(758)	(146)	(153)	-	-	
Tsf To Employee Entitlements Reserve	(133,342)	(100,987)	(78,978)	(82,236)	-	-	
Tsf To Community Development Reserve	(35,922)	(18,039)	(14,107)	(14,689)	-	-	
Reserve	(9,119)	(7,999)	(6,256)	(6,515)	-	-	
Tsf To Economic Development Reserve	(34,732)	(26,177)	(20,472)	(21,316)	-	-	
	(52,917,547)	(54,771,749)	(27,188,008)	(25,470,481)	-	1,764,283	

City of Karratha
Statement of Financial Activity
for the period ending 31 March 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$
	\$	\$	\$	\$		\$
Adjustment For Non Cash Items						
Depreciation	18,688,498	17,757,607	13,221,158	13,048,082	-	(173,076)
Movement in Accrued Interest	-	-	-	(799)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(225,916)	-	(225,916)
(Profit) / Loss On Disposal Of Assets	(512,199)	(229,719)	(251,465)	127,323	-150.63%	378,788
	<u>18,176,299</u>	<u>17,527,888</u>	<u>12,969,693</u>	<u>12,948,690</u>	-	-
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964	-	-
Restricted Surplus/(Deficit) C/Fwd	644,630	452,483	452,483	452,483		
Surplus / (Deficit)	<u>27,327</u>	<u>975,925</u>	<u>29,295,191</u>	<u>30,748,117</u>		<u>1,452,926</u>

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
Governance	-30.66%	(349,815)	105,620	▲ Reimbursement of overcharges on supplying and laying of Asphalt
			105,620	▲ Positive Variance
			454,106	▼ General Waste/Recycling Collection & Street Sweeping - Timing
			454,106	▼ Negative Variance
			(348,486)	▼ Net Negative Variance
Housing	26.68%	162,070	119,106	▲ Profit on Sale - Staff Housing - Sale of 38 Clarkson Way
			119,106	▲ Positive Variance
Expenses from Operations	Material Variance			Significant Items
Governance	-22.24%	543,862	342,676	▲ IT Software Expenses - Timing - variation in monthly scheduling of significant software invoices
			303,686	▲ Activity Based Costing allocated are higher than budget, however these are non cash transactions and have no impact on the final year end result
			646,362	▲ Positive Variance
Health	11.87%	(96,644)	97,594	▼ Health & Mosquito Employment Costs - Overheads allocated are exceeding budget, however these are non cash transactions and have no impact on the final year end result
Education & Welfare	116.30%	(149,937)	150,000	▼ Contribution Costs towards EpiCentre fitout at 22 Balmoral Rd Karratha - Timing
Community Amenities	-14.41%	1,775,042	905,271	▲ Landfill Operations - General reduction in reactive maintenance and reduced utilisation of shredder, anticipated upcoming shredder repairs in April/May
			420,891	▲ General Waste/Recycling Collection & Street Sweeping - Timing
			375,370	▲ Economic Development Projects - Air Freight Study delays due to COVID-19, and this may commence in June or July; Galvanising Plant Feasibility study to be finalised shortly; Delay in Hydrogen Study - will commence in April; Eco Hub Study delayed this FY due to other priorities and COVID-19
			261,118	Litter Control - Timing - Invoice delay
			1,962,650	▲ Positive Variance
			183,137	▼ Drainage Maintenance - Additional drainage works throughout various areas
			183,137	▼ Negative Variance
			1,779,513	▲ Net Positive Variance
Other Property and Services	-260.66%	(1,364,112)	109,447	▲ Depreciation is lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			109,447	▲ Positive Variance
			1,410,871	▼ Overheads direct employment costs - offset by higher Overheads allocated for PWOHD's
			1,410,871	▼ Negative Variance
			(1,301,424)	▲ Net Negative Variance

Variance Commentary by Program (cont.)

Non Operating Revenue		Material Variance		Significant Items	
Proceeds from Disposal of Assets	-49.23%	(547,000)	547,000	▼	Sale of Assets - Timing
Tsf from Carry Forward Budget Reserve	-100.00%	(177,393)	177,393	▼	Tsf from Carry Forward Budget Reserve - Timing of Reserve Transfer
Tsf from Restricted Funds Reserve	-100.00%	(50,000)	50,000	▼	Tsf from Restricted Funds Reserve - Timing of Reserve Transfer
Non Operating Expenses		Material Variance		Significant Items	
Purchase of Assets - Artwork	-78.40%	214,975	183,650	▲	Artwork - Arts & Culture - Timing - Water Tank Artwork - procurement underway and will be finalised by June
Purchase of Assets - Equipment	-77.41%	72,880	94,148	▲	Landfill Operations Equipment - Timing
Purchase of Assets - Furniture & Equipment	-31.90%	210,375	168,372	▲	Information Technology - Software & Hardware Initiatives deferred to 2020/21 including P2P WiFi, New Budget system, Admin alarm system, Altus or equivalent, Building Management System, CCTV
Tsf to Infrastructure Reserve	-74.94%	840,629	840,629	▲	Tsf to Infrastructure Reserve - Timing of Reserve Transfer

City of Karratha
Net Current Funding Position
for the period ending 31 March 2020

	Year to Date Actual	Brought Forward
Note	31/03/2020	1/07/2019
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	24,172,264	1,199,951
Cash and Cash Equivalents - Restricted - Reserves	53,886,313	66,847,801
Trade and Other Receivables	13,115,974	13,242,937
Land held for Resale - Development Costs	35,893	35,893
Inventories	385,124	375,465
Total Current Assets	91,595,568	81,702,049
Current Liabilities		
Trade and Other Payables	5,773,126	10,361,336
Current Portion of Long Term Borrowings	41,976	83,439
Current Portion of Provisions	4,122,989	4,122,989
Total Current Liabilities	9,938,091	14,567,763
Net Current Assets	81,657,477	67,134,286
Less		
Cash and Cash Equivalents - Restricted - Reserves	(53,886,313)	(66,847,801)
Loan repayments from institutions	(42,128)	(24,777)
Movement in Accruals (Non Cash)	(226,715)	(225,916)
Add back		
Current Loan Liability	41,976	83,439
Cash Backed Employee Provisions	5,087,373	5,005,137
Current Provisions funded through salaries budget	(1,883,553)	(526,134)
Net Current Asset Position	30,748,117	4,598,234
1) Note Explanation:		
Rates Debtors	1,777,301	2,990,652
Trade & Other Receivables	11,338,673	10,252,286
Total Trade and Other Receivables	13,115,974	13,242,937

City of Karratha
Statement of Financial Position
As at 31 March 2020

	2019/20	2018/19
	\$	\$
Current Assets		
Cash On Hand	8,241	17,517
Cash and Cash Equivalents - Unrestricted	24,164,023	1,182,434
Cash and Cash Equivalents - Restricted (Reserves/Muni)	53,886,313	66,847,801
Trade and Other Receivables	13,115,974	13,242,937
Inventories	421,017	411,358
Total Current Assets	<u>91,595,568</u>	<u>81,702,049</u>
Non Current Assets		
Trade and Other Receivables	237,559	893,830
Property, Plant and Equipment	259,264,845	258,518,365
Infrastructure	420,583,672	410,595,902
Investment Property	21,872,620	21,872,620
Inventories	488,358	488,358
Total Non Current Assets	<u>702,447,054</u>	<u>692,369,074</u>
Total Assets	<u>794,042,622</u>	<u>774,071,123</u>
Current Liabilities		
Trade and Other Payables	5,773,126	10,361,336
Long Term Borrowings	41,976	83,439
Provisions	4,122,989	4,122,989
Total Current Liabilities	<u>9,938,091</u>	<u>14,567,763</u>
Non Current Liabilities		
Long Term Borrowings	263,013	263,013
Provisions	578,285	578,285
Total Non Current Liabilities	<u>841,298</u>	<u>841,298</u>
Total Liabilities	<u>10,779,389</u>	<u>15,409,061</u>
Net Assets	<u>783,263,233</u>	<u>758,662,061</u>
Equity		
Accumulated Surplus	486,205,947	448,643,288
Revaluation Surplus	243,170,970	243,170,966
Reserves	53,886,316	66,847,807
Total Equity	<u>783,263,233</u>	<u>758,662,061</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 31 March
2020

	\$
Unrestricted Cash	
Cash On Hand	8,241
Westpac at call	9,080,298
Term deposits	15,083,725
	<u>24,172,264</u>
Restricted Cash	
Reserve Funds	53,886,313
Restricted Unspent Grants	0
	<u>53,886,313</u>
Total Cash	<u><u>78,058,577</u></u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 31 March 2020

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(747,922)	(621,607)	(507,757)	(495,851)
Net (Cost) to Council for Executive Admin	(685,251)	(730,186)	(530,430)	(485,933)
TOTAL EXECUTIVE SERVICES	(1,433,173)	(1,351,793)	(1,038,187)	(981,784)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	42,639,604	42,628,673	42,619,273	42,595,584
Net (Cost) to Council for General Revenue	(21,858,116)	(10,754,090)	2,248,529	2,229,629
Net (Cost) to Council for Financial Services	(2,501,362)	(1,932,151)	(1,248,052)	(1,117,128)
Net (Cost) to Council for Corporate Services Admin	18,299,431	7,422,031	6,659,776	6,258,510
Net (Cost) to Council for Human Resources	(1,969,355)	(1,961,304)	(1,414,299)	(1,612,544)
Net (Cost) to Council for Governance & Organisational Strategy	(1,153,308)	(1,239,851)	(890,926)	(906,023)
Net (Cost) to Council for Information Services	(2,576,891)	(2,663,008)	(2,121,228)	(1,722,038)
Net (Cost) to Council for Television & Radio Services	(1,760)	(10,662)	(10,236)	(12,482)
Net (Cost) to Council for Staff Housing	499,647	101,186	154,184	129,055
Net (Cost) to Council for Public Affairs	(901,219)	(1,404,312)	(752,883)	(658,292)
TOTAL CORPORATE SERVICES	30,476,671	30,186,512	45,244,138	45,184,271
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(978,413)	(2,302,264)	(1,226,891)	(1,046,633)
Net (Cost) to Council for Child Health Clinics	(43,286)	(26,919)	(22,619)	(20,963)
Net (Cost) to Council for Club Development	50,900	44,900	53,600	49,915
Net (Cost) to Council for Community Engagement	(1,488,462)	(1,222,120)	(726,294)	(858,569)
Net (Cost) to Council for Community Grants	(655,428)	(545,045)	(379,771)	(283,173)
Net (Cost) to Council for Community Programs	(350,782)	(158,724)	(135,121)	(121,972)
Net (Cost) to Council for Community Safety	(116,827)	(30,873)	97,570	25,582
Net (Cost) to Council for Dampier Community Hub	300,770	636,711	(193,763)	(177,752)
Net (Cost) to Council for Daycare Centres	(109,304)	(210,963)	(24,361)	28,687
Net (Cost) to Council for Indoor Play Centre	(21,860)	(11,462)	(15,990)	(18,341)
Net (Cost) to Council for Karratha Bowling & Golf	(654,486)	(691,304)	(517,223)	(490,039)
Net (Cost) to Council for Karratha Leisuredplex	(4,032,240)	(4,238,059)	(2,915,578)	(2,762,579)
Net (Cost) to Council for Library Services	(1,813,194)	(1,747,536)	(1,279,896)	(1,276,638)
Net (Cost) to Council for Liveability	1,216,633	(814,367)	(351,105)	(305,200)
Net (Cost) to Council for Local History	(245,682)	(196,359)	(145,165)	(148,184)
Net (Cost) to Council for Other Buildings	45,002	35,518	66,218	31,438
Net (Cost) to Council for Ovals & Hardcourts	(1,550,861)	(2,253,715)	(1,881,193)	(2,342,172)
Net (Cost) to Council for Pam Buchanan Community Hub	(47,983)	(121,261)	(91,063)	(77,807)
Net (Cost) to Council for Partnerships	3,626,186	3,215,875	2,316,116	2,318,556
Net (Cost) to Council for Pavilions & Halls	(592,758)	(479,575)	(405,395)	(394,879)
Net (Cost) to Council for Red Earth Arts Precinct	(2,248,375)	(2,007,750)	(1,570,595)	(988,147)
Net (Cost) to Council for Roebourne Aquatic Centre	(300,908)	(287,228)	(113,186)	(155,026)
Net (Cost) to Council for The Base	(363,648)	(427,684)	(310,937)	(189,902)
Net (Cost) to Council for The Youth Shed	(927,532)	(1,123,161)	(778,757)	(771,966)
Net (Cost) to Council for Wickham Community Hub	(228,854)	(494,539)	(827,878)	(676,609)
Net (Cost) to Council for Wickham Recreation Precinct	(1,242,956)	(2,104,371)	437,926	904,386
Net (Cost) to Council for Youth Services	145,753	165,653	141,168	128,793
TOTAL COMMUNITY SERVICES	(12,628,595)	(17,396,622)	(10,800,183)	(9,619,194)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 31 March 2020

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Control	(164,788)	(65,805)	18,119	(40,151)
Net (Cost) to Council for Camping Grounds	41,377	23,766	(34,107)	(21,348)
Net (Cost) to Council for Cossack Operations	(336,518)	(281,365)	(235,876)	(242,078)
Net (Cost) to Council for Development Services	(13,500)	(13,500)	(10,125)	(10,609)
Net (Cost) to Council for Economic Development	(1,193,405)	(1,885,641)	(1,137,371)	(1,131,145)
Net (Cost) to Council for Emergency Services	(9,210)	(54,547)	(64,540)	(43,014)
Net (Cost) to Council for Health Services	(925,692)	(860,054)	(599,851)	(701,754)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(174,124)	(319,194)	(233,277)	(206,810)
Net (Cost) to Council for Ranger Services	(796,106)	(912,343)	(557,860)	(551,366)
Net (Cost) to Council for Strategic Planning	(291,296)	(150,808)	(85,969)	(28,169)
Net (Cost) to Council for Tourism/Visitors Centres	(250,000)	(235,000)	(195,000)	(161,989)
Net (Cost) to Council for Town Planning	(1,477,613)	(1,459,563)	(1,036,644)	(1,115,998)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(5,590,875)	(6,214,054)	(4,172,501)	(4,254,431)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(3,409,747)	(3,291,001)	(3,647,436)	(2,980,153)
Net (Cost) to Council for Bus Shelters	(148,300)	(204,619)	(83,300)	(82,844)
Net (Cost) to Council for Cemeteries	(229,803)	(214,532)	(135,104)	(123,682)
Net (Cost) to Council for Depots	(1,061,460)	(1,128,498)	(742,172)	(755,929)
Net (Cost) to Council for Disaster Preparation & Recovery	(360,691)	(2,387,758)	(2,387,758)	(3,150,065)
Net (Cost) to Council for Drainage	(1,218,204)	(1,483,353)	(774,319)	(911,574)
Net (Cost) to Council for Effluent Re-Use Scheme	(22,345)	(18,187)	(13,603)	(16,073)
Net (Cost) to Council for Fleet & Plant	1,496,441	1,441,264	563,509	23,863
Net (Cost) to Council for Footpaths & Bike Paths	(1,085,443)	(1,171,304)	(936,517)	(1,010,331)
Net (Cost) to Council for Parks & Gardens	(6,343,199)	(4,119,222)	(2,639,483)	(2,807,343)
Net (Cost) to Council for Parks & Gardens Overheads	755,340	965,800	830,266	298,335
Net (Cost) to Council for Private Works & Reinstatements	(152)	62,574	2,626	(2,433)
Net (Cost) to Council for Public Services Overheads	(869,120)	(937,097)	(658,949)	(153,072)
Net (Cost) to Council for Public Toilets	(210,011)	(79,891)	(79,891)	(75,982)
Net (Cost) to Council for Roads & Streets	(5,648,842)	(3,689,763)	(1,578,763)	(1,808,873)
Net (Cost) to Council for Town Beautification	(2,094,073)	(1,380,702)	(800,627)	(717,871)
Net (Cost) to Council for Works Overheads	921,790	1,231,403	886,757	776,885
Net (Cost) to Council for Tech Services	(3,621,909)	(3,523,755)	(2,577,920)	(1,453,585)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(15,000)	(14,954)	(11,793)	(19,445)
TOTAL INFRASTRUCTURE SERVICES	(23,164,728)	(19,943,595)	(14,784,477)	(14,970,172)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(573,664)	(707,317)	(467,198)	(353,103)
Net (Cost) to Council for Comm. Projects - Playgrounds	(100,000)	50,109	(100,000)	0
Net (Cost) to Council for Waste Collection	(1,258,240)	551,437	1,255,809	1,919,005
Net (Cost) to Council for Landfill Operations	224,188	(817,159)	(427,547)	1,045,290
Net (Cost) to Council for Waste Overheads	2,784,248	2,581,000	1,717,779	(18,395)
Net (Cost) to Council for Karratha Airport	9,864,733	9,891,997	8,712,148	8,912,483
Net (Cost) to Council for Other Airports	(10,064)	(341)	9,659	(34,889)
TOTAL STRATEGIC BUSINESS PROJECTS	10,931,201	11,549,726	10,700,650	11,470,391
TOTAL DIVISIONS	(1,409,499)	(3,169,826)	25,149,440	26,829,081

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 March 2020

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(799)
Movement in Accrued Salaries & Wages	0	0	0	(225,916)
Movement in Deferred Pensioner Rates	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(226,715)</u>
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964
Restricted Surplus C/Fwd	644,630	452,483	452,483	452,483
Surplus / (Deficit)	<u>27,327</u>	<u>975,925</u>	<u>29,295,191</u>	<u>30,748,117</u>

10.2 LIST OF ACCOUNTS – 24 MARCH 2020 TO 24 APRIL 2020

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	21 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 24 March 2020 to 24 April 2020.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 24 March 2020 to 24 April 2020 totalled \$8,340,482.38 which included the following payments:

- Powerlift Industries – TC Damien Green Waste Removal Works - \$328,460
- Coral Coast Electrical – Wickham AFL Sports Lighting - \$318,530

Consistent with CG-11 Regional Price Preference Policy 71% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT74859 to EFT75542 (Inclusive);
3. Cheque Voucher 78651 to 78651;
4. Cancelled Payments: EFT74906, EFT74917, EFT74933, EFT75141, EFT75179, EFT75268, EFT75440;
5. Direct Debits: DD37307.1 to DD37425.1;
6. Credit Card Payments: \$29,855.584; and
7. Payroll Cheques \$1,564,670.87
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 24 March 2020 to 24 April 2020 totalled \$8,340,482.38. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154581
MOVED : Cr Nunn
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,340,482.38 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT74859 to EFT75542 (Inclusive);
3. Cheque Voucher 78651 to 78651;
4. Cancelled Payments: EFT74906, EFT74917, EFT74933, EFT75141, EFT75179, EFT75268, EFT75440;
5. Direct Debits: DD37307.1 to DD37425.1;
6. Credit Card Payments: \$29,855.584; and
7. Payroll Cheques \$1,564,670.87.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Chq.EFT	Date	Name	Description	Amount
EFT74859	27.03.2020	G Bailey	Sitting Fee - March 2020	2,931.50
EFT74860	27.03.2020	E Smeathers	Sitting Fee - March 2020	2,931.50
EFT74861	27.03.2020	M Bertling	Sitting Fee - March 2020	2,931.50
EFT74862	27.03.2020	G Evans	Sitting Fee - March 2020	2,931.50
EFT74863	27.03.2020	G Harris	Sitting Fee - March 2020	2,931.50
EFT74864	27.03.2020	P Long	Sitting Fee - March 2020	11,730.75
EFT74865	27.03.2020	P Miller	Sitting Fee - March 2020	2,931.50
EFT74866	27.03.2020	K Nunn	Sitting Fee - March 2020	4,801.33
EFT74867	27.03.2020	D Scott	Sitting Fee - March 2020	2,931.50
EFT74868	27.03.2020	J Waterstrom Muller	Sitting Fee - March 2020	2,931.50
EFT74869	27.03.2020	Dampier Plumbing & Gas (tff DPG Trust)	Staff Housing - Conduct Water Leak Test Repair Leaks And Report, KTA Airport - Repair Potable Water Trunc Main, Oval Toilets - Various Repairs, Park - Repair Water Leaks, Cossack - Replace Section of Pipe, Depot - Unblock Drain	9,400.05

Chq.EFT	Date	Name	Description	Amount
EFT74870	27.03.2020	Ausolar Pty Ltd	TC Damien - KLP Repairs Outdoor Court Lights, Reinstate Oval Distribution Boards, KTA Airport - TC Damien Emergency Repairs to Sewer, ARO Workshop, Repair Canopy Lights in Terminal, Staff Housing - Various electrical works, damage caused by Cyclone, Bulgarra ELC - Cyclone Works, Replace Annex Lighting and Emergency Electrical Works, RAC - Install new BBQ, Millar's Well Oval - Repair Inlet Valve, Bulgarra Playspace - Cyclone Repairs to Damaged Lighting, Dampier Foreshore - Repair / Replace Damaged LED Lighting, Dampier Boat Ramp Carpark - Light Repairs	110,510.75
EFT74871	27.03.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KLP - Painting Works Front Building Façade, Daycares - Make Safe for Operation after Cyclone, Staff Housing - Cyclone Repairs Various, KLP - Reinstall Supplied Fire Extinguisher, Café Repairs, Adjust Glass Panel to Auto Door, Make Safe Sagging Ceiling in Gym	22,650.38
EFT74872	27.03.2020	Burkeair Pty Ltd t/as BSA Maintain	KTA Terminal - Complete Servicing and Repair Works To Chillers, KLP - Perform Leak Check and Re-gas Chiller, Scheduled Servicing - Various Sites (AC's & Chillers)	36,484.58
EFT74873	27.03.2020	Blue Hat Cleaning Services T/as Damel Cleaning Services	TC Damien - Dampier Foreshore Pavement Sweeping With Hako Footpath	1,698.40
EFT74874	27.03.2020	Norwest Sand & Gravel Pty Ltd	TC Damien - Supply and Deliver Blended Top Soil To Sharpe Ave & The Quarter Hotel Site	2,539.91
EFT74875	27.03.2020	Poinciana Nursery	TC Damien - Cyclone Cleanup Work Crew - LIA Gap Ridge and Madigan Green Waste Removal	22,995.00
EFT74876	27.03.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	2,578.02
EFT74877	27.03.2020	Kennards Hire Pty Limited	Dampier Foreshore - Supply and Install 2 X Diesel Powered Led Lighting Towers, Tambrey Park - Dry Hire Loader/Trailer	2,784.96
EFT74878	27.03.2020	Leethall Constructions Pty Ltd	TC Damien - Wet Hire 12T Tipper Green Waste Removal, Footpath Replacements Wickham Hub, Reinstate Cross Over in Kallama Pde, Footpath works at Marri Marri Pl, Tambrey Park - Install new path	39,576.31
EFT74879	27.03.2020	Nielsen Liquid Waste Services Pty Ltd	Grease Trap Waste Removals / Maintenance Feb 2020	1,548.00
EFT74880	27.03.2020	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management 25/06/2019 - 24/06/2020	2,725.00
EFT74881	27.03.2020	Reece Pty Ltd	TC Damien - Reticulation Repairs/Fittings/Fixtures (Various), Retic - Stock Items	20,636.44
EFT74882	27.03.2020	Shelf Cleaning Services	Yth Shed - Cleaning Services RFT 26 17/18 Dec 2019 & Feb 2020	15,778.90
EFT74883	27.03.2020	Turf Guru Landscapes Pty Ltd	Roe St Median - February Reticulation Works	5,896.00
EFT74884	27.03.2020	Turf Whisperer (Turf Life Pty Ltd t/as)	KGC - Application of Couch Mite Chemical Treatment Program, Delambre Park - Top Dress	3,651.02
EFT74885	27.03.2020	T C Waste (WA) Pty Ltd t/as D & M Waste Management	TC Damien - Labour Progress Claim 02/03/2020 To 04/03/2020	20,790.00
EFT74886	27.03.2020	Wormald Australia Pty Ltd	KLP - Repair Hanging Emergency Light	242.00
EFT74887	27.03.2020	Winc Australia Pty Limited	TC Damien - Fellowes Powershred 79ci Cross-cut Shredder	650.49

Chq.EFT	Date	Name	Description	Amount
EFT74888	27.03.2020	Hart Sport	Youth Shed - Replacement Basketball Rack and Ball Bag	28.40
EFT74889	27.03.2020	Hathaways Lubricants	Stock - Lubricants (Various)	2,620.03
EFT74890	27.03.2020	Leisure Institute Of WA Aquatics (Inc)	HR - LIWA Aquatics Membership	132.00
EFT74891	27.03.2020	Karratha Earthmoving & Sand Supplies	TC Damien - Extension of Time Additional Labour and Second Crew Variation to PO 107589	120,725.00
EFT74892	27.03.2020	Ray White Real Estate Karratha	Rates refund for assessment A74614	901.95
EFT74893	27.03.2020	St John Ambulance - Karratha	HR - Provide First Aid 10/03/2020, Library - First Aid Kit	199.95
EFT74894	27.03.2020	Sealanes (1985) Pty Ltd	SP&I - Kitchen Amenities Restock	43.04
EFT74895	27.03.2020	The Australian Local Government Job Directory	HR - Advertising Medium Advert Operations Coordinator	467.50
EFT74896	27.03.2020	Atom Supply	Stock - Tie Down Ratchet Strap + Hooks, Glasses, Hoses, Retractable High-Pressure Water Hose Reel, Uniforms - Shirts, Star Pickets, Water Coolers,	2,309.67
EFT74897	27.03.2020	J Blackwood & Son Pty Limited	HR - Safety Boots, Jerry Cans, Windex, Cable Ties, Brooms, Folding Trolley	886.24
EFT74898	27.03.2020	Auslec (L & H Group t/as)	Tambrey Park - Conduit Bend Sweep 32mm Rgd Pvc 90deg H/duty for U/gd/use Org	171.60
EFT74899	27.03.2020	Airport Lighting Specialists Pty Ltd	TC Damien - Drum36als - Iwi Sub Assembly (drum & Bushes)	1,523.50
EFT74900	27.03.2020	Onyx Group WA Pty Ltd	Councillor Briefing Session Catering - 09/03/2020	450.00
EFT74901	27.03.2020	Avisure Pty Ltd	KTA Airport - Review and Update Of Aerodrome And Transport Security Manuals And Aerodrome Emergency Safety Management And Drug And Alcohol Management Plans	6,642.90
EFT74902	27.03.2020	Avdata Australia	KTA Airport - Data Reporting Fee February 2020	1,455.24
EFT74903	27.03.2020	Artyzan	TC Damien - Hire 9T Tipper Loader Attachment - 10 Days	45,650.00
EFT74904	27.03.2020	Aquatic Services WA Pty Ltd	WRP - Supply New Chem1100fc Blower for Splash and Balance Tank, Supply/Install Suction Gauges to 50m pool	1,936.00
EFT74905	27.03.2020	Australian Laboratory Services Pty Ltd (ALS)	KTA Airport - WWTP Sampling Analysis Administration and Reporting	137.72
EFT74906	27.03.2020	Allwest Drilling Pty Ltd	Cancelled Payment	0.00
EFT74907	27.03.2020	ATI Parts Australia	Stock - Filters	437.77
EFT74908	27.03.2020	BC Lock & Key	WCH - Supply 8 X Whub-sq Keys Keyed to The R618 System	114.40
EFT74909	27.03.2020	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Filter Element Hyd/Splitter (Bomag 07993022)	167.73
EFT74910	27.03.2020	BB Landscaping WA Pty Ltd	TC Damien - Millar's Well Emergency Reticulation Repairs	225.50
EFT74911	27.03.2020	Bangarra Dance Theatre Australia Ltd	REAP - Bangarra 12% Box Office Royalties Bennelong 2020	1,664.81
EFT74912	27.03.2020	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets & Palintest Tablets	170.50
EFT74913	27.03.2020	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	TC Damien - Weekend Call Out Hire Loader Puncture Repair	559.90
EFT74914	27.03.2020	Converged Communication Network Applications Pty Ltd	IT - Avaya Ip Office Server Edition Full System Release Level Upgrade R10. 1 To R11 Inc Labour	5,278.35
EFT74915	27.03.2020	CNW Pty Ltd	Retic - Conduit Md Rigid Pvc & Bends	891.68
EFT74916	27.03.2020	David Golf & Engineering Pty Ltd	KTA Golf Course - 18 x White Replacement Links Golf Flags	383.90

Chq.EFT	Date	Name	Description	Amount
EFT74917	27.03.2020	Daimler Trucks Perth	Cancelled Payment	0.00
EFT74918	27.03.2020	D & S Wells (WA) Pty Ltd	KTA Airport, DCH - Roof Repairs, Fabricate Drop Bolt for WRP	1,859.56
EFT74919	27.03.2020	Double R Equipment Repairs	Plant Repairs - F60F Tyreflex Coupl	250.80
EFT74920	27.03.2020	Edge Digital Technology Pty Ltd	REAP - Service Barco Projectors March 2020	534.60
EFT74921	27.03.2020	Fleet Fitness (atf O'Shaughnessy Family Trust)	WRP - Motor Belt For Life Fitness Treadmill	148.50
EFT74922	27.03.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian 50mm X 33m	646.27
EFT74923	27.03.2020	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Street Mtce - Supply Water To Trees Feb 2020	7,634.00
EFT74924	27.03.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	TC Damien - Trash Pump Orange Pumps, Various General Hardware Items for Minor Repairs	8,786.87
EFT74925	27.03.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	The Base - Replacement Speaker	588.00
EFT74926	27.03.2020	Karratha Glass Service	TC Damien - Staff Housing Repairs to Doors and Windows (Various)	660.00
EFT74927	27.03.2020	Karratha Veterinary Hospital	Animal Control	444.40
EFT74928	27.03.2020	Sonic Healthplus Pty Ltd	Staff - Medical Consults & Vaccines	640.20
EFT74929	27.03.2020	Karratha Machinery Hire	TC Damien - Dry Hire Backhoe & 8T Excavator	5,775.00
EFT74930	27.03.2020	KW Civil Pty Ltd (tff K W Family Trust)	Road Maintenance - Machine Operator / Spotter	26,400.00
EFT74931	27.03.2020	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	3,553.39
EFT74932	27.03.2020	Kempe Engineering Pty Ltd	KTA WWTP - Work Shop Labour Days	3,518.06
EFT74933	27.03.2020	James Kinsella (Dodgy Bros Dodgeball Co.)	Cancelled Payment	0.00
EFT74934	27.03.2020	Landgate	Land Enquiries and Title Searches Feb 2020	445.40
EFT74935	27.03.2020	Modern Teaching Aids Pty Ltd (MTA)	KLP - Creche Craft Materials	998.57
EFT74936	27.03.2020	Metro Count	Town Street Maintenance - Premier Rubber Road Tube 100m	1,023.00
EFT74937	27.03.2020	Emerge Associates	Dewitt Road Entry - Re-drafting Of Irrigation And Landscape Plans (Stage 2)	4,268.00
EFT74938	27.03.2020	Mandalay Technologies Pty Ltd	Hardware - Pc Build Install And Configure Mandalay On Tip Shop Pc	880.00
EFT74939	27.03.2020	M & M Masonary	TC Damien - Wt#34645 Bulgarra Playspace Report Clear Make Safe	5,077.60
EFT74940	27.03.2020	Mako Plumbing (Auswide Industries Pty Ltd)	Lotteries House - Emergency Repairs Carpark Water Leak	1,171.38
EFT74941	27.03.2020	M Macann	Reimb - Security Subsidy Scheme A15859	139.93
EFT74942	27.03.2020	Norwest Craft Supplies	Indoor Play Centre - Supplies To Make Laser Tag Bandanas	96.35
EFT74943	27.03.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	198.00
EFT74944	27.03.2020	Pilbara Distributors Pty Ltd	Stock - Washroom Cleaner	639.10
EFT74945	27.03.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites	639.13
EFT74946	27.03.2020	Prompt Contracting And Fencing Pty Ltd	TC Damien - Bulgarra ELC Replace Damaged Fence Total Costs, Dampier Foreshore - Temp Fencing, Staff Housing - Replace damaged panels	9,130.00

Chq.EFT	Date	Name	Description	Amount
EFT74947	27.03.2020	Powerlift Industries (Healestek Pty Ltd)	Green Waste Clean Up - Cyclone Cleanup Of Council Assets Chainsaw Operator/spotter	28,710.00
EFT74948	27.03.2020	Pilbara Admin & Project Management Services	Aware Program - Project Assistance To DFES Local Level Risk Assessment Ref0119	3,630.00
EFT74949	27.03.2020	Repco Auto Parts (GPC Asia Pacific)	Minor Tools - 65L Self Evacuating Oil Drainer, Parts for Plant Repairs	351.59
EFT74950	27.03.2020	Red Earth Flowers	Dev Services - Staff Flowers Birth Of Child	100.00
EFT74951	27.03.2020	Richose Pty Ltd	Parts for Plant Repairs	794.36
EFT74952	27.03.2020	Kmart Karratha	YS - Replacement Tools And Storage Units, Stock - Extension Cords	62.00
EFT74953	27.03.2020	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	124.55
EFT74954	27.03.2020	Sublimation Systems	The Base - Sublimation Printer Ink & Paper	526.90
EFT74955	27.03.2020	Standards Australia Limited	Office Expenses - General Conditions of Contract for Consultants License Renewal for 12 Months	1,440.52
EFT74956	27.03.2020	T-Quip	P&G - Deliver Toro Z Master 7000 52 Turbo Force Deck P7015	30,382.00
EFT74957	27.03.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	1,660.68
EFT74958	27.03.2020	Woolworths Group Limited	The Base, Youth Shed - Term 1 Programming Food & Supplies, IPC - Café Supplies, KLP - Gym & Creche Supplies, KTA Airport - Kitchen & Office Supplies	2,586.85
EFT74959	27.03.2020	WA Billboards	KTA Airport - Fids System And Monthly Access 'RapidSuitecloud' Dec 2019 to Mar 2020	9,383.00
EFT74960	27.03.2020	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental And Service Charges 4 Stage Reverse Osmosis System J09013	132.00
EFT74961	27.03.2020	West-Net Imaging Pty Ltd	Local History - Digitising Of Local History Photographs	143.00
EFT74962	27.03.2020	Cleanaway Pty Ltd	Waste Collection - MGB - November 2019	108,426.23
EFT74963	27.03.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges	33,439.51
EFT74964	27.03.2020	Horizon Power	Electricity Usage Charges	17,851.93
EFT74965	27.03.2020	Water Corporation	Water Usage Charges	1,864.64
EFT74966	27.03.2020	Elgas Ltd	Hearson Cove - Wt#34942 Lpg Gas Cylinders	229.35
EFT74967	27.03.2020	Foxtel For Business	KLP - Business Premium Charges 01/03/2020 To 31/03/2020	210.00
EFT74968	27.03.2020	K Bryce	Reimb - Course Conference The Trip Port Kennedy 01-02/02/2020	141.73
EFT74969	27.03.2020	A McDonald	Reimb - Travel Meal Allowance Budget Workshop And Finance Prof Conf 10-13/03/2020	271.72
EFT74970	27.03.2020	T Stewart	Reimb - Plate Change Fee And Vehicle Licence Transfer Fee Nickol Bay Volunteer Fire Brigade Firetruck	43.30
EFT74971	27.03.2020	Daimler Trucks Perth	Plant Parts for Repairs - Various	1,178.56
EFT74972	27.03.2020	Thrifty Car Rental	Corp Services - Hire Car Dir Corp Attend Meetings In Perth 21-22/1/2020	109.73
EFT74973	27.03.2020	J Waterstrom Muller	Vehicle Crossover Subsidy	846.00
EFT74974	27.03.2020	West Coast Civil Pty Ltd	Retention KTA Airside Electrical Cable Install - End of Defects Liability Period Final Claim	11,360.25
EFT74975	26.03.2020	Georgiou Group	RFT 11-18/19 - Dampier Palms and Hampton Oval Construction Contract - Progress Claim #10	148,548.47
EFT74976	30.03.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	16,349.79
EFT74977	30.03.2020	Karratha Painting Pty Ltd	TC Damien - Repair Ceiling and Internal Walls of Annex Building	9,399.50

Chq.EFT	Date	Name	Description	Amount
EFT74978	03.04.2020	North West Tree Services	TC Damo - Pruning Of Amenity Trees Damaged As A Result Of Cyclone Damien (reactive Works)	54,177.92
EFT74979	03.04.2020	Brida Pty Ltd	Eastern Corridor - Sanitation Labour Costs Feb 20	70,542.71
EFT74980	06.04.2020	Powerlift Industries (Healestek Pty Ltd)	TC Damien - Green Waste Removal, Tipper 12T Skidsteer Chainsaw And Operator Loader And Operator - Various Sites	328,460.00
EFT74981	03.04.2020	Down To Earth Training & Assessing (tff BKB F/T)	HR - 2 x Day ChemCert Level 3	3,813.65
EFT74982	03.04.2020	Esplanade Hotel Fremantle	HR - Accommodation, Ipwea State Conference Fremantle 12-14/03/2020	495.00
EFT74983	03.04.2020	GHD Pty Ltd	WS - Facilitate Submission Of Request	704.00
EFT74984	03.04.2020	Hathaways Lubricants	Stock - Lubricants (Various)	1,005.99
EFT74985	03.04.2020	Les Mills Aerobics Australia	KLP - Les Mills License Fees Inc Virtual And Support March 2020	1,898.39
EFT74986	03.04.2020	Parry's Merchants	Stock - Bottle With Adjustable Spray 750ml & Scourers	258.70
EFT74987	03.04.2020	St John Ambulance - Karratha	HR - Provide First Aid Courses 04/10/2019	480.00
EFT74988	03.04.2020	TNT Express	Freight Charges - Various	1,185.50
EFT74989	03.04.2020	WA Hino Sales & Service	Parts for Plant Repairs	33.00
EFT74990	03.04.2020	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots for Staff Members	750.12
EFT74991	03.04.2020	Atom Supply	RAC - Upgrade Plantroom Ppe And Equipment, Stock - Hand Cleaner, Hydration Sachets, Uniforms - Shirts, Torches, Cable Ties, Chains/Straps, Retractable High-Pressure Water Hose Reel	2,861.31
EFT74992	03.04.2020	J Blackwood & Son Pty Limited	Tools - Combo Kit M18 Fuel 3 Piece, Stock - Door Wedges, Safety Boots, Dust Masks, Gloves, Electrical Tape, Glen 20 Disinfectant	2,762.18
EFT74993	03.04.2020	Auslec (L & H Group t/as)	IPC - Electrical Items	405.55
EFT74994	03.04.2020	Onyx Group WA Pty Ltd	Ordinary Council Meeting Catering - 16/03/2020	450.00
EFT74995	03.04.2020	Advam Pty Ltd	KTA Car Park - Monthly Advam Support/Services Jan 2020	559.68
EFT74996	03.04.2020	Again Faster Equipment	KLP - Squat Boody Bands	928.22
EFT74997	03.04.2020	Arrow Tyre Distributors	Plant Repairs - Various	1,070.30
EFT74998	03.04.2020	ATI Parts Australia	Plant Parts for Repairs - Various	4,026.13
EFT74999	03.04.2020	BOC Limited	Minor Tools - Magmig145 - Mig Welder Magmig145 Unit	656.30
EFT75000	03.04.2020	BC Lock & Key	Roeb Comm Centre - Supply 3 X Rh/s (r618) Keys	42.90
EFT75001	03.04.2020	Bez Engineering	Plant Repairs - Various	2,172.50
EFT75002	03.04.2020	Barfield Landscaping Pty Ltd	TC Damien - Clean-up Of Council Assets, Roe St - Median Strip Maintenance	5,772.25
EFT75003	03.04.2020	Bolinda Publishing Pty Ltd	Libraries - New Resources	989.38
EFT75004	06.04.2020	Dampier Plumbing & Gas (tff DPG Trust)	WRP - Hot Water Units Service & Repair Drinking Fountain and Urinals, Caravan Bay Carpark - Backflow RPZ Maintenance, KLP - Repair Broken taps, toilets, YS - Install new Zip Tap to Bubbler, KTA Airport - Repair Potable Water Trunc Main	9,961.60
EFT75005	03.04.2020	Centurion Transport Co Pty Ltd	Freight Charges - Various	242.32
EFT75006	03.04.2020	Challenge Chemicals Australia	Stock - Hand Care (5 Ltr)	338.42
EFT75007	03.04.2020	Coca-Cola Amatil (Holdings) Ltd	IPC - Standing Purchase Order For Coffee Pods	393.60

Chq.EFT	Date	Name	Description	Amount
EFT75008	03.04.2020	Cabcharge Australia Pty Ltd	Cabcharge - Feb/March 2020	455.23
EFT75009	03.04.2020	Cherratta Lodge Pty Ltd	KLP - Laundering Table Cloths	72.00
EFT75010	03.04.2020	Campbell Clan Superannuation Fund	Records - Monthly Storage Feb/March 2020	1,400.00
EFT75011	03.04.2020	CNW Pty Ltd	Tambrey Park - Retic Repairs Conduit Md Rigid Pvc 32mm X 4mtr Grey	1,024.08
EFT75012	03.04.2020	Cheeditha Energy Pty Ltd	WS - Thermal Coating Tip Shop - Includes All Labour & Materials.	4,620.00
EFT75013	03.04.2020	Dampier Bowling Club Inc	Sports Grant - 2019/20 Biannual Community Grant Scheme - 30% Progress As Per Council Resolution 154342	11,274.12
EFT75014	03.04.2020	Daimler Trucks Perth	Plant Repairs - Various	1,683.26
EFT75015	03.04.2020	D & S Wells (WA) Pty Ltd	TC Damien 2020 - 11b Teesdale Place - Remove And Replace Damaged Roof Flashing	1,785.74
EFT75016	03.04.2020	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	146.80
EFT75017	03.04.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Pre-tenancy Garden Tidy And Dispose All Waste	375.00
EFT75018	03.04.2020	Delnorth Pty Ltd	Stock - Guide Post Steel Flex, Culvert Markers	15,555.65
EFT75019	03.04.2020	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	180.48
EFT75020	03.04.2020	Essential Coffee Pty Ltd (Espresso Essential Wa Pty Ltd)	Wickham Library - Replenishment Public Coffee Machine Consumables	637.31
EFT75021	03.04.2020	Environex International Pty Ltd	WWTP - Ferric Chloride / Sodium Hypochlorite	2,147.90
EFT75022	03.04.2020	Empire6714	REAP - Catering Vouchers	500.00
EFT75023	03.04.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Median Strip Mtce - Locate Services & Pothole Roe Padbury To Wellard Mark Services With Pvc For Surveyor	742.50
EFT75024	03.04.2020	Fiorita Pty Ltd (Fiorita Deli)	REAP - Catering Club Soda Function March 2020	2,240.00
EFT75025	03.04.2020	Global Security Management (WA)	KLP - Nightly Security Patrols February 2020	2,883.65
EFT75026	03.04.2020	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges - Various	3,225.89
EFT75027	03.04.2020	Gelair Pty Ltd	TC Damien - Wt#34952 KTA Airport Gelair Airconditioning Blocks	3,564.00
EFT75028	03.04.2020	T&B Giles	Rental Curlew Street Baynton 29/03/2020 To 28/04/2020	5,633.33
EFT75029	03.04.2020	M Briglia	CPS - Security Scheme Reimb 16 Dodd Court	424.50
EFT75030	03.04.2020	M Geal	Reimb - Emerging Leaders Travel Allowance	156.70
EFT75031	03.04.2020	C Gorman	Refund - Cancelled Laser Tag Party 04/04/2020	50.00
EFT75032	03.04.2020	F Kuilboer	CPS - Reimb Meet The Street	100.00
EFT75033	03.04.2020	J Leahy	Mgr Utility Allowance As Per Contract	160.00
EFT75034	03.04.2020	A Minchin	Dir Utility Allowance As Per Contract	971.17
EFT75035	03.04.2020	S McNutt & A Merchant	Rates refund for assessment A77770	2,260.82
EFT75036	03.04.2020	M Nota	Refund - Lost Ticket Fee	115.00
EFT75037	03.04.2020	D O'Loughlin	Refund - Lost Ticket Fee	165.00
EFT75038	03.04.2020	L Oliver	Refund - Deposit for April Birthday Party (cancelled due to pandemic)	50.00
EFT75039	03.04.2020	Pacton Pilbara Pty Ltd	Rates refund for assessment A91874	326.22
EFT75040	03.04.2020	P Roe	Reimb - Security Subsidy Scheme A77917	500.00
EFT75041	03.04.2020	R Rooney	Refund - Lost Ticket Fee	83.00
EFT75042	03.04.2020	P Trestrail	Dir Utility Allowance	297.00
EFT75043	03.04.2020	B Wall	Mgr Utility Allowance	90.00
EFT75044	03.04.2020	Studiocanal Pty Ltd	REAP - Movie Screenings Jan & Feb 2020	2,169.28

Chq.EFT	Date	Name	Description	Amount
EFT75045	03.04.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	1,323.54
EFT75046	03.04.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	Hardware - USB Microphone and Hub	289.90
EFT75047	03.04.2020	Icon Film Distribution Pty Ltd	REAP - Movie: A Guide To 2nd Date Sex March 12th	330.00
EFT75048	03.04.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Tanks Fuel Deliveries Mar 2020	30,273.21
EFT75049	03.04.2020	Jason Sign Makers	Stock - Sign Posts 3.2m X 60mm Od Galvanised Medium Wall 3.6 Thick	2,742.37
EFT75050	03.04.2020	James Bennett Pty Limited	Libraries - New Resources	45.67
EFT75051	03.04.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	176.00
EFT75052	03.04.2020	Jolly And Sons Pty Ltd	Plant Repairs - Various	948.17
EFT75053	03.04.2020	Karratha Veterinary Hospital	Animal Control	184.15
EFT75054	03.04.2020	Kott Gunning	Legal Fees - Dispute	138.60
EFT75055	03.04.2020	Komatsu Australia Pty Ltd	Plant Repairs - Various	1,771.75
EFT75056	03.04.2020	Karratha Machinery Hire	Machinery Hire Fees - Various (Cyclone Cleanup)	19,415.00
EFT75057	03.04.2020	Karratha Basketball Association - Juniors	Quarterly Grant Scheme - Pilbara Classic Venue Hire & Referee Payments	1,828.50
EFT75058	03.04.2020	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation Chemcert Facilitator nhr56456	756.00
EFT75059	03.04.2020	LGIS Risk Management	HR - Contract Risk Training - Session 1, 03/03/2020	4,192.68
EFT75060	03.04.2020	Marpoll Pty Ltd t/as Lifrite Hire & Sales	TC Damien - Plant Repairs Kobelco Side Glass	1,728.33
EFT75061	03.04.2020	Lo's Cafe And Dining Pty Ltd	REAP - Catering For Events	500.00
EFT75062	03.04.2020	Emerge Associates	Cattrall Park - Drafting And Design Of Playground	5,445.00
EFT75063	03.04.2020	Mandalay Technologies Pty Ltd	TC Damien - Desktop Printer Epson	1,458.60
EFT75064	03.04.2020	M & M Masonary	Egret Park - Repair Loose Limestone Capstones & Retaining Wall	1,738.00
EFT75065	03.04.2020	NBS Signmakers	KTA Airport - Aluminium A Shaped Signs	412.50
EFT75066	03.04.2020	North West Occupational Hygiene	Dampier Fire Station - Acm Survey Report And Register	2,447.50
EFT75067	03.04.2020	NYFL - Cossack Management	Cossack - Management Services Mar 2020	35,750.00
EFT75068	03.04.2020	Norcape Tree & Contracting Services Pty Ltd	TC Damien - Clean Up Green Waste Removal	19,662.50
EFT75069	03.04.2020	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Drum Of Chlorine Gas	3,116.30
EFT75070	03.04.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	597.30
EFT75071	03.04.2020	Pilbara Distributors Pty Ltd	Stock - Odour Eater / Air Freshener, Carpet Cleaner	595.54
EFT75072	03.04.2020	Pilbara Motor Group - PMG	TC Damien - Plant Repairs Part - Door Mirror Assembly	361.14
EFT75073	03.04.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various Sites	2,643.07
EFT75074	03.04.2020	Paramount Pictures Australia	REAP - Movie Sonic The Hedgehog	311.67
EFT75075	03.04.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites	296.60

Chq.EFT	Date	Name	Description	Amount
EFT75076	03.04.2020	Prompt Contracting And Fencing Pty Ltd	TC Damien - Wet-hire Skid Steer, Removal/Reinstatement of Wooden Bollards	34,320.00
EFT75077	03.04.2020	Pelicancorp (Au) Pty Ltd	Tech Services - Initial Set Up And Annual Fees For Dbyd Referral Automation	4,752.00
EFT75078	03.04.2020	Repco Auto Parts (GPC Asia Pacific)	Parts for Plant Repairs	79.86
EFT75079	03.04.2020	Richose Pty Ltd	Plant Parts for Repairs - Various	40.19
EFT75080	03.04.2020	Rackmart Pty Ltd	Consumables - Dallas Longspan Shelving	527.00
EFT75081	03.04.2020	Regal Cream Products Pty Ltd	REAP - Kiosk Supplies	883.52
EFT75082	03.04.2020	Statewide Bearings	Plant Repairs - Various	569.40
EFT75083	03.04.2020	Kmart Karratha	Stock - Measuring Jugs	40.50
EFT75084	03.04.2020	Sunny Sign Company Pty Ltd	Stock - Tdi Bracket C/w Bolt Washer And Trilob Bolts	253.00
EFT75085	03.04.2020	Seek Limited	HR - Advertising Classic Job Advertisement Pack	3,245.00
EFT75086	03.04.2020	Sodexo	Staff Housing, Wickham - Rent Feb/Mar 2020	2,820.24
EFT75087	03.04.2020	Shire Of Wyndham - East Kimberley	TC Damien - Certificate Of Design Compliance For Dampier Fire Station Roof Replacement	300.00
EFT75088	03.04.2020	Pilbara Site Pics (TTF Bertling Family Trust)	REAP - Photography For Promotional Materials	440.00
EFT75089	03.04.2020	Designa Sabar Pty Ltd	KTA Airport - Multicon (Pay Station), Repair Bus/Taxi Exit, Replace Ingenio Credit Card Reader	16,416.84
EFT75090	03.04.2020	Sony Pictures Releasing	REAP - Movies Fantasy Island March 15th	275.00
EFT75091	03.04.2020	Skipper Transport Parts (Formerly Covs)	Stock - Filters, Various	153.40
EFT75092	03.04.2020	South Metropolitan Tafe	HR - Course Fees (Sports Turf Mgmt Block 1 - 09/03/2020)	416.75
EFT75093	03.04.2020	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 Rolls	2,480.94
EFT75094	03.04.2020	Navisha Shukla	Australia Day - 2020 Australia Day Community Celebration Entertainment	140.00
EFT75095	03.04.2020	Schneider Electric Buildings Aust. Pty Ltd	KLP - Controller Replacement B3814 For Ahu20	1,901.53
EFT75096	03.04.2020	Trasan Contracting Pty Ltd	TC Damien - Main Admin Roof & Eaves Repairs, Bulgarra Daycare - Erect Temp Fencing	10,523.94
EFT75097	03.04.2020	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	172.70
EFT75098	03.04.2020	TWH Plumbing (Kurrajong Collective Pty Ltd Aff The Wood-Hill Family Tr	KTA Airport - WWTP Plumbing Repairs	1,452.00
EFT75099	03.04.2020	Tint A Car Karratha (Tinting Worldwide)	TC Damo - Install Mirror Tint Windows	534.00
EFT75100	06.04.2020	Ausolar Pty Ltd	TC Damien: KLP - Repair Damaged Lights & Repair Water Tanks, Nickol West Park - Repair Main Power Lights, WRP - Repair Entrance Lights, Inspect/Report of 58 Solar Lights, KTA Airport - Install SpitFire LED Lights, Repair High Priority Lighting Issue, Catrall Park - Repair Faulty Lights, WRP - Assess/Repair Oval Lighting & Replace Dynalite Control	42,670.21
EFT75101	03.04.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	1,529.59
EFT75102	03.04.2020	Westrac Equipment Pty Ltd	Plant Repairs - Various	984.53
EFT75103	03.04.2020	Woolworths Group Limited	The Base - Food & Supplies For Weekly Programs, KLP - Creche Supplies, Youth Shed - Term 1 Program Supplies	970.78

Chq.EFT	Date	Name	Description	Amount
EFT75104	03.04.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KVTC - Modify Counter To Suit New 450mm Wide Top And Storage Shelf, Staff Housing - Post Cyclone works/repairs	6,037.13
EFT75105	03.04.2020	Water2Water (atf Kandiah Family Trust)	Klp - Monthly Rental Water Cooler And Reverse Osmosis System Jun 2019	66.00
EFT75106	03.04.2020	WILD BOHEMIAN	TYBO 2019/20 - POS System 50% Deposit	983.40
EFT75107	03.04.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	124.20
EFT75108	03.04.2020	Zurich Insurance Australia	Plant Repairs - Various	300.00
EFT75109	03.04.2020	Norwest Sand & Gravel Pty Ltd	KTA Admin - Supply Of Sam's Creek Screened Sand, Roe St - Supply of Fine Sand for Median Strip Landscaping	2,250.60
EFT75110	03.04.2020	Poinciana Nursery	Brush cutting and Slashing Works As Per Set Services February March 2020	32,725.00
EFT75111	03.04.2020	Rol-wa Pty Ltd T/a Allpest Wa	Treatments - Termites, Singapore Ants and Cockroaches (Various Sites)	420.75
EFT75112	03.04.2020	Aviair Pty Ltd	Inter Regional Air Travel - Airport Landing Fee Waiver January 2020	645.81
EFT75113	03.04.2020	Kennards Hire Pty Limited	TC Damien - Dry Hire Tracked Mini Loader 26/02 - 31/03	2,002.00
EFT75114	03.04.2020	Leethall Constructions Pty Ltd	Ovals - Removal Of Grass Clippings	3,520.00
EFT75115	03.04.2020	Reece Pty Ltd	Stock - Retic Fittings and Fixtures	3,692.95
EFT75116	03.04.2020	Shelf Cleaning Services	TC Damien - Water Extraction Admin Building	258.48
EFT75117	03.04.2020	Turf Whisperer (Turf Life Pty Ltd t/as)	Tambrey Oval - Repairs To Soccer Goal Turf	253.00
EFT75118	03.04.2020	Water Corporation	Water Usage Charges	64,044.10
EFT75119	03.04.2020	Department Of Transport	Plant Registration/Licence - Additional Fee due to Charge Type Correction	5.05
EFT75120	03.04.2020	Department of Primary Industries and Regional Development	Quarantine Inspection For Plants From Darwin Plant Wholesalers	67.50
EFT75121	03.04.2020	Telstra Corporation Ltd	Telephone Usage Charges	45.00
EFT75122	03.04.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Monthly Fee For Water Filter Units	55.00
EFT75123	03.04.2020	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/02/20 to 06/03/20	19.99
EFT75124	03.04.2020	Water Corporation	Water Usage Charges	18,827.40
EFT75125	03.04.2020	Water Corporation	Water Usage Charges	13,919.24
EFT75126	08.04.2020	Australian Taxation Office	Payroll deductions	309,729.00
EFT75127	08.04.2020	Child Support Agency	Payroll deductions	2,046.60
EFT75128	03.04.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT75129	03.04.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT75130	03.04.2020	S Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT75131	03.04.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT75132	03.04.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT75133	03.04.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT75134	03.04.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT75135	03.04.2020	Maxxia Pty Ltd	Payroll deductions	35,856.28

Chq.EFT	Date	Name	Description	Amount
EFT75136	03.04.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT75137	03.04.2020	J Patel (Mortgage Account)	Home Ownership	430.00
EFT75138	03.04.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT75139	03.04.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT75140	09.04.2020	North West Tree Services	Various Tree Works For Cyclone Clean Ups	85,403.23
EFT75141	09.04.2020	Poinciana Nursery	Cancelled Payment	0.00
EFT75142	09.04.2020	Karratha Earthmoving & Sand Supplies	TC Damien - Labour Crew, Cleanup Works	45,815.00
EFT75143	09.04.2020	Blue Hat Cleaning Services T/as Damek Cleaning Services	Provision of Litter Collection and Sanitation Services - March 2020, Various Sites	54,291.90
EFT75144	09.04.2020	Office Of The Auditor General	Audit Fee - 2018/19 Financial Year	62,590.00
EFT75145	09.04.2020	KW Civil Pty Ltd (tff K W Family Trust)	TC Damien - Hire 6Wheel Tipper Trucks Loader Excavator Labourers And Spotters Feb/Mar 2020	146,245.00
EFT75146	09.04.2020	Assetic Australia Pty Ltd	Corporate Asset Management System Works Management Systems Integration (GIS)	60,667.33
EFT75147	09.04.2020	Telstra Corporation Ltd	Telephone Usage Charges	8,505.73
EFT75148	09.04.2020	Water Corporation	Water Usage Charges	10,633.31
EFT75149	09.04.2020	Centrelink (Department of Human Services)	Refund of Paid Parental Leave for Staff Member	2,666.16
EFT75150	09.04.2020	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - Monthly Neverfail Service	16.15
EFT75151	09.04.2020	Horizon Power	Electricity Usage Charges	187,843.08
EFT75152	09.04.2020	Australia Post	Postage Charges - February 2020	933.32
EFT75153	09.04.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	485.02
EFT75154	09.04.2020	Signature Music Pty Ltd	REAP - Technical Labour For REAP Performances	1,760.00
EFT75155	09.04.2020	Hart Sport	KLP Term Programs and School Holiday Program Equipment	4,522.90
EFT75156	09.04.2020	Hathaways Lubricants	Stock - Lubricants (Various)	428.75
EFT75157	09.04.2020	Host Corporation Pty Ltd t/a Host Direct	REAP - Conference Supplies Hunter Reid Bone Coupr Plate 17cm 6/36 Units X 234	900.90
EFT75158	09.04.2020	Karratha Adventure Sports	WAC - Life Jackets	950.00
EFT75159	09.04.2020	Parry's Merchants	Stock - Bottle With Adjustable Spray 750ml, UHT Milk	294.75
EFT75160	09.04.2020	Signswest Stick With Us Sign Studio	KLP - Replacement sign adhesives x 36	1,485.00
EFT75161	09.04.2020	Stihl Shop Redcliffe	Parts for Plant Repairs	50.00
EFT75162	09.04.2020	Royal Life Saving Society WA Inc	WRF - Lifeguard Materials	765.51
EFT75163	09.04.2020	TNT Express	Freight Charges - Various	343.12
EFT75164	09.04.2020	Atom Supply	Stock - Gloves Disposable, Torches, Tissues, Hats, Plastic Buckets, Cleaning Equipment, Safety Boots, Uniforms, Concrete, Linemarking Paint	2,913.93
EFT75165	09.04.2020	J Blackwood & Son Pty Limited	Stock - Gloves Disposable, Insect Sprays, Safety Boots, Glen 20, Sealant, Face Shields, Glasses	2,515.43
EFT75166	09.04.2020	ABCO Products	Stock - Ecozyme B+ 5ltr	772.67
EFT75167	09.04.2020	Fuzz Digital (Daniel Fowler)	Yth Shed - Skillz Sessionz Digital Literacy & Graphic Design Development And Delivery Of 6-week Program	600.00
EFT75168	09.04.2020	ATI Parts Australia	Stock - Filters, Various	450.57

Chq.EFT	Date	Name	Description	Amount
EFT75169	09.04.2020	Jasko Airport Services (Airport Technical And Training Services Pty Lt	TC Damien - Gable Marker - White 3000mm X 500mm W/ss Eyelets	17,018.00
EFT75170	09.04.2020	Bunzl Ltd	Stock - Interleaved Toilet Tissue, Hand Soap	1,955.53
EFT75171	09.04.2020	BC Lock & Key	KTA SES - Replace Back Door Lock	739.78
EFT75172	09.04.2020	Brooks Hire Service Pty Ltd	TC Damien - Hire Loader Feb/March 2020	8,999.10
EFT75173	09.04.2020	Emma Blyth Art	KTVC - Retail Stock	416.25
EFT75174	09.04.2020	Bookeasy Pty Ltd	KTVC - Monthly Service Fee Feb 2020	220.00
EFT75175	09.04.2020	Comtec Data Pty Ltd	TYS - Installation Of Permacon 4g Dialler Unit To Alarm System, PBFC - Reinsert Power Supply in Wall to Auto Door	682.00
EFT75176	09.04.2020	Champion Music	2020 Australia Day Community Celebration - Entertainment - Emily Joy Trio	5,276.32
EFT75177	09.04.2020	Donna Cucel T/as Destined Feather	KTVC Sales - Jan / Feb 2020	330.00
EFT75178	09.04.2020	CNW Pty Ltd	Tambrey Park - Retic Repairs Conduit Md Rigid Pvc 32mm X 4m Grey	2,765.95
EFT75179	09.04.2020	Calebrid Pty Ltd t/as Coral Coast Electrical	Cancelled Payment	0.00
EFT75180	09.04.2020	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	686.80
EFT75181	09.04.2020	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Proposed Trading Sites Works in March 2020	205.43
EFT75182	09.04.2020	Department of Water and Environmental Regulation	WS - L7021/1997/15 - Seven Mile Waste Disposal Facility - Licence Amendment Fee	2,176.00
EFT75183	09.04.2020	Dibsys Gardening Services Pty Ltd	TC Damien 2020 - Staff Housing, Yard Cleanups	5,370.00
EFT75184	09.04.2020	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	1,882.14
EFT75185	09.04.2020	Parker Hannifin (Australia) Pty Ltd	Plant Repairs - Various	215.46
EFT75186	09.04.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Lewandowski Park - Potholing Roots And Services, KTA Admin Bldg - Vacuum Excavator for Retic Upgrade	4,158.00
EFT75187	09.04.2020	Farinosi & Sons Pty Ltd	Stock - Kwikgrip, Buckets	102.08
EFT75188	09.04.2020	Frogmat Landscape Construction (Ghanshyam Holdings Pty Ltd t/as)	City Centre Gardens - Grounds Maintenance Services To Landscape Verge Areas Surrounding Karratha Hospital	1,001.00
EFT75189	09.04.2020	Glidepath Australia Pty Ltd	KTA Airport - Electrical & Mechanical Inspections & Preventative Maintenance Inc Software Support Feb 2020	13,062.50
EFT75190	09.04.2020	Nancy Gillespie	KTVC - Consignment Sales December 2019	20.00
EFT75191	09.04.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	505.74
EFT75192	09.04.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	Roebourne Library - Replacement Akai Tv With Built In Dvd Player	288.00
EFT75193	09.04.2020	ITR Western Australia	Stock - Cutting Edge	273.48
EFT75194	09.04.2020	Integrity Coach Lines (Aust) Pty Ltd	KTVC - Tour Booking Sales	338.82
EFT75195	09.04.2020	James Bennett Pty Limited	Libraries - New Resources	62.57
EFT75196	09.04.2020	Karratha Machinery Hire	KTA Open Spaces - Machinery Hire Fees (Various)	8,367.00
EFT75197	09.04.2020	Karratha Cabinets Pty Ltd	TC Damien - KTA Airport Repair Damaged Female Toilet Vanity Panels	264.00

Chq.EFT	Date	Name	Description	Amount
EFT75198	09.04.2020	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	600.00
EFT75199	09.04.2020	Karratha Bikers Association	Biannual Community Grant Program - 30% Progress Payment	7,500.00
EFT75200	09.04.2020	Monitor (WA) Pty Ltd	KTA Library - 1000 Printed Library Cards	665.50
EFT75201	09.04.2020	McMahon Services Australia Pty Ltd	Servicing Of 7 Mile Waste Facility Transfer Station 30m3 Hook Bins	2,530.00
EFT75202	09.04.2020	M & M Masonary	TC Cyclone Damien - Wet-hire 6 wheeler 12t - Final Claim, KLP - Pull Up and Relay Pavers	37,939.00
EFT75203	09.04.2020	Mane Brandt Designs	KTVC Sales - Jan / Feb 2020	15.75
EFT75204	09.04.2020	Onsolution Pty Ltd	Food Safe Program - Glitterbug Potion Cream	71.50
EFT75205	09.04.2020	North Regional Tafe	HR - Introductory H&S For Safety Reps Course	1,400.00
EFT75206	09.04.2020	Prompt Contracting And Fencing Pty Ltd	TC Damien - Dampier Skate Park Replace Fence And Check All Brackets, Removal of Old Snapped Wooden Bollards, RAC - Reinstall Shade Sails	7,273.20
EFT75207	09.04.2020	Pilbara Bakehouse	REAP - Employee Leaving Morning Tea	50.00
EFT75208	09.04.2020	Powerlift Industries (Healestek Pty Ltd)	Drainage Maintenance - Vaccum Truck With Driver And Operator	2,393.60
EFT75209	09.04.2020	Premier Tarps	Plant - Hino Repairs Pt-rb Uni - Rear Bracket Assembly Universal	217.25
EFT75210	09.04.2020	Quality Press	REAP - Monthly Trifold Flyer	468.73
EFT75211	09.04.2020	Quilts By Robyn	KTVC Sales - Feb 2020	150.00
EFT75212	09.04.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - 7 Pin Small Metal Trailer Connector Round	12.65
EFT75213	09.04.2020	Red Dot Stores	WRP - Stationery Items	19.00
EFT75214	09.04.2020	Rogue Australia	KLP - Fitness Equipment	4,125.00
EFT75215	09.04.2020	R & R Films Pty Ltd	REAP - Movie Screening H Is For Happiness	444.20
EFT75216	09.04.2020	Statewide Bearings	Plant Repairs - Various	138.31
EFT75217	09.04.2020	Kmart Karratha	The Base - Virtual Programming Prizes, TYS - Care Pack Activity Items, Arts - Driveway Art Comp Items, The Base - Replacement Headphones, Tools and Sports Equipment	1,458.90
EFT75218	09.04.2020	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	214.81
EFT75219	09.04.2020	Scott Printers Pty Ltd	KTVC Printing: Karratha is Calling Brochures (x5000)	1,615.90
EFT75220	09.04.2020	Wridgways Pty Ltd	Records Management - Transport Of 200 Archive Boxes From The Quarter Karratha To Welshpool	1,029.60
EFT75221	09.04.2020	Statewide Cleaning Supplies Pty Ltd	Stock - Toilet Paper Roll Dispenser S/s Jumbo, Wow Fitness Wipes	1,201.44
EFT75222	09.04.2020	Trugrade Pty Ltd	Stock - Cleaning Cloths Green 60 X 30cm (pack 25)	364.37
EFT75223	09.04.2020	T-Quip	Parts for Plant Repairs	268.40
EFT75224	09.04.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	KTA Airport - Application For Clearing Permit (area Permit) (form C1)	3,280.75
EFT75225	09.04.2020	The Gym Cafe	Roebourne Community Activities - Seniors Conversation Cafe Catering	412.50
EFT75226	09.04.2020	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	402.00
EFT75227	09.04.2020	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Stock - Urbanstone Karratha Milled Finish Pavers	14,275.01
EFT75228	09.04.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	889.70
EFT75229	09.04.2020	Woolworths Group Limited	The Base - Care Packs Food, Stock - Dog Biscuits (Pound), TYS - Term 1 Program Supplies	485.26
EFT75230	09.04.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KTA Terminal - Completion Of The Make Safe Works To The Airport Doors and Ceiling Tiles, 22B Frinderstein - Make Safe Carport Roof	1,514.74

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EFT75231	09.04.2020	Ward Packaging Pty Ltd	IPC - Biodegradable Take Away Cups And Lids	274.45
EFT75232	09.04.2020	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental for RO System April 2020	66.00
EFT75233	09.04.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	568.80
EFT75234	09.04.2020	Norwest Sand & Gravel Pty Ltd	P&G - Supply And Deliver 24t Blended Top Soil	1,320.00
EFT75235	09.04.2020	Rol-wa Pty Ltd T/a Allpest Wa	Yearly Termite and Singapore Ant Inspection - Various Sites	423.50
EFT75236	09.04.2020	Handy Hands Pty Ltd	Weed Control With Roundup - Various Sites	29,170.90
EFT75237	09.04.2020	Kennards Hire Pty Limited	TC Damien - Dry Hire Mini Loader, Excavator, and Loader, March 2020	2,801.98
EFT75238	09.04.2020	Leethall Constructions Pty Ltd	Footpaths - Supply and Installation of footpaths Final Claim	40,552.38
EFT75239	09.04.2020	Nielsen Liquid Waste Services Pty Ltd	Rambla - Grease Trap Waste Removal Feb 2020, Dampier Shark Cage Beach - Pump Out Septics	1,533.00
EFT75240	09.04.2020	Reece Pty Ltd	Stock - Retic Fittings and Fixtures	1,042.00
EFT75241	09.04.2020	Wormald Australia Pty Ltd	KLP - Repair Intermittent Fault On Fire Panel, KTVC - Repair Emergency Exit Lights, Replace Fire Equipment	941.60
EFT75242	09.04.2020	B Arnold	CPS - Reimb Security Scheme Subsidy	500.00
EFT75243	09.04.2020	C Augustyn	CPS - Security Scheme Reimb	500.00
EFT75244	09.04.2020	R Bianco	Reimb Relocation Costs IT Manager Victoria To Karratha	1,882.76
EFT75245	09.04.2020	J Guthrie	CPS - Security Scheme Reimb	375.00
EFT75246	09.04.2020	L Rosher	Rates refund for assessment A30504	2,716.10
EFT75247	09.04.2020	S Verma	CPS - Security Scheme Reimbursement	314.00
EFT75248	09.04.2020	R Van Staden	Rates refund for assessment A41141	608.50
EFT75249	09.04.2020	Ausolar Pty Ltd	Catrrall Park - Replacement Of Damaged Lighting Infrastructure, Dampier Fire Station - Cyclone Repairs, Walgu Park - Repair Light Fittings, Youth Shed - Replace Lights, Millars Well ELC - Replace External Lights, KTA Golf Course - Repair Exhaust Fan, Staff Housing - Small Electrical Repairs, KLP - Reprogram Chlorine Dialer, Replace Hand Dryer, Plant Room Repairs, Reset RCD's, Repair Damaged Pool Cleaner Plug, Investigate High Bay Lighting, Bulgarra Oval - Reinstate Lighting, KTA Airport - Install New Spotlight,	42,419.81
EFT75250	09.04.2020	Burkeair Pty Ltd t/as BSA Maintain	TC Damien 2020 - 7 Mile Waste Facility - Replace new 6KW AC Reception, KTA Airport - AC Repairs at Aspen Hanger, Ops Centre - Repair AC Units, Scheduled Maintenance/Serviceing - Various AC Units, Chemical Clean Units	15,866.24
EFT75251	09.04.2020	Dampier Plumbing & Gas (ttf DPG Trust)	Staff Housing - Supply & Install New Thermann Heat Pump HWS, KTA Airport - Repair Water Leak in Storage Compound, City Centre - Report /Repair 100mm Main Line Leak, Tambrey Pavilion - Repair Toilet Seats and Cisterns	13,046.55
EFT75252	09.04.2020	PTM Pilbara Traffic Management Pty Ltd	Australia Day Celebrations - Traffic Control, TC Damien - Traffic Controllers to assist Clean up Crews	9,649.09
EFT75253	17.04.2020	Cleanaway Pty Ltd	Sweeping Services - Carparks Paths Pathways and Roads - Jan & Feb 2020	63,348.75
EFT75254	17.04.2020	Department Of Transport	Vehicle Search Fees - March 2020	71.40
EFT75255	17.04.2020	Water Corporation	Water Usage Charges	137.64
EFT75256	17.04.2020	Wesfarmers Kleenheat Gas Pty Ltd	REAP - Gas Bottle Refill for upstairs kitchen	292.37

Chq.EFT	Date	Name	Description	Amount
EFT75257	17.04.2020	Neverfail Springwater Pty Ltd - (906959169)	Front Reception - Annual Water Bottle Rental Fee 20/04/2020 to 20/04/2021	77.00
EFT75258	17.04.2020	J Ashton	Reimbursement - Security Subsidy Scheme for CCTV System - A40060	500.00
EFT75259	17.04.2020	S Armstrong	Reimbursement - Security Subsidy Scheme for CCTV System - A20894 (S Armstrong)	474.50
EFT75260	17.04.2020	R Bianco	Reimbursement - Relocation Travel Costs from Victoria	1,249.51
EFT75261	17.04.2020	J Cull	Reimbursement - Security Subsidy Scheme for CCTV System - A88811	499.00
EFT75262	17.04.2020	D Stott	Refund of Ticket Fee for Dick Whittington - Event Cancelled due to Pandemic / Govt Regulations	34.50
EFT75263	17.04.2020	R & R Ellen	Reimbursement - Security Subsidy Scheme for CCTV System - A76835	500.00
EFT75264	17.04.2020	T Engle	Refund Library Travellers Membership #338706 04/03/2020	50.00
EFT75265	17.04.2020	L Field	Refund - Movie Fee - Cancelled due to Pandemic / Govt Regulations	13.50
EFT75266	17.04.2020	W Jordaan	Reimbursement - Security Subsidy Scheme for CCTV System - A87820	500.00
EFT75267	17.04.2020	P Kaushik	Refund Deposit - Birthday Party Cancelled due to Pandemic / Govt Regulations	50.00
EFT75268	17.04.2020	P Lynch	Cancelled Payment	0.00
EFT75269	17.04.2020	R Lilley	Refund - Overcharges on PUPP Account for A32166	1,102.80
EFT75270	17.04.2020	S Ricketts	Refund Deposit - Laser Tag Birthday Party Cancelled due to Pandemic / Govt Regulations	50.00
EFT75271	17.04.2020	M Ryder	Refund - Movie Cancelled due to Pandemic / Govt Regulations	13.50
EFT75272	17.04.2020	P Simpson	Refund - Lost Ticket	165.00
EFT75273	17.04.2020	E Wynne	Refund Deposit - IPC Birthday Party Cancelled due to Pandemic / Govt Regulations	50.00
EFT75274	17.04.2020	303 Mullenlowe Australia Pty Ltd	Place Branding Services - KTA is Calling Phase 2 2020	58,695.56
EFT75275	17.04.2020	Empowering People In Communities (EPIC) Inc	Contribution to fit out of EpiCentre at 22 Balmoral Road Karratha. As per March 2020 OCM Res #154538	165,000.00
EFT75276	17.04.2020	Aviair Pty Ltd	Inter-regional Flights Supported By Sponsorship. RFT 33-18/19 - March 2020	58,655.94
EFT75277	17.04.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	1,693.64
EFT75278	17.04.2020	Hathaways Lubricants	Stock - Lubricants (Various)	1,167.57
EFT75279	17.04.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Parts for Plant Repairs	35.00
EFT75280	17.04.2020	Midalia Steel T/a Onesteel	Footpaths - SI62 - Reinforcing Mesh 2400 X 6000	151.04
EFT75281	17.04.2020	Parry's Merchants	IPC - Cafe Stock Items	105.95
EFT75282	17.04.2020	Risk Management Technologies (RMT)	HR - ChemAlert System Licence Renewal	7,278.70
EFT75283	17.04.2020	St John Ambulance - Karratha	Plant - Small Leisure Kit #7651	39.95
EFT75284	17.04.2020	Sealanes (1985) Pty Ltd	SP&I - Milk UHT Stock	37.84
EFT75285	17.04.2020	Visimax	Infringement book - Local Government (Functions & General) Regulations	226.95
EFT75286	17.04.2020	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	154.46
EFT75287	17.04.2020	Atom Supply	Stock - Uniforms, Earmuffs, Buckets, Star Pickets, Respirator Masks, Cable Ties	3,394.37

Chq.EFT	Date	Name	Description	Amount
EFT75288	17.04.2020	J Blackwood & Son Pty Limited	Stock - P2 Dust Masks, Jerry Cans, Window Squeegees, Uvex Lens Cleaning Tissues, Gloves, Hand Sanitiser, Door Wedges	1,163.74
EFT75289	17.04.2020	Onyx Group WA Pty Ltd	REAP - Gift Certificates for future catering of upcoming events and programmes in 2020	500.00
EFT75290	17.04.2020	Aflex Technology (NZ) Ltd	KLP - School Holiday Programs Ventura Volleyball Net and pump	2,640.00
EFT75291	17.04.2020	Aviation Safety Management Pty Ltd	KTA Security - Sera Subscription For Period 1 July 2020 To 28 May 2021	2,242.90
EFT75292	17.04.2020	Australian Laboratory Services Pty Ltd (ALS)	WS - Ground Water Sampling/Analysis	3,888.28
EFT75293	17.04.2020	Accurate Flooring Pty Ltd t.as Karratha Carpet Court	KTA Terminal - Relay And Refix Tiles Around The Terminal	3,000.25
EFT75294	17.04.2020	ATI Parts Australia	Stock - Filters, Various	1,309.08
EFT75295	17.04.2020	BOC Limited	Gas Cylinder Rental Charges - Various	388.80
EFT75296	17.04.2020	Bunzl Ltd	Stock - Hand Towel Rolls	424.68
EFT75297	17.04.2020	BC Lock & Key	WCH - Re-key The Internal Store Room Door Lock, Depot - R618 Keys, Commercial Classroom Leverset Door Handle	1,129.96
EFT75298	17.04.2020	Bolinda Publishing Pty Ltd	Libraries - New Resources	682.70
EFT75299	17.04.2020	BP Australia Pty Ltd	Fleet Fuel Cards - Feb 2020	5,686.61
EFT75300	17.04.2020	BB Landscaping WA Pty Ltd	Staff Housing - Investigate Slow Retic	297.00
EFT75301	17.04.2020	Karratha Caravans (formerly Battery World Karratha)	KLP - 12v 900cca battery for pool winch x 2, REAP - Soldering Iron, Wire Strippers for Cable Repairs	916.86
EFT75302	17.04.2020	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	REAP - Gift Certificates for future catering of upcoming events and programmes in 2020	500.00
EFT75303	17.04.2020	Coca-Cola Amatil (Holdings) Ltd	RAC - Restock Kiosk	56.54
EFT75304	17.04.2020	Command IT Services	Security Alarm Monitoring - April 2020	170.50
EFT75305	17.04.2020	Comtec Data Pty Ltd	REAP - Install Structured data cabling additions to Library	2,744.50
EFT75306	17.04.2020	CNW Pty Ltd	P&G - Conduit Md Rigid Pvc 50mm X 4m Grey	1,379.49
EFT75307	17.04.2020	E & MJ Roshier Pty Ltd	Stock - Front Wheel (Kubota)	300.74
EFT75308	17.04.2020	Fortus Group (Founder Enterprises P/L t/as)	Stock - Plow Nut (Komatsu)	18.48
EFT75309	17.04.2020	Just Projectors (GM Multimedia Pty Ltd)	WCH - Pull Up Projector Screen	628.00
EFT75310	17.04.2020	GObookings Systems Pty Ltd	Tech Serv - Rear Access Driveway Inspections	86.27
EFT75311	17.04.2020	Studiocanal Pty Ltd	REAP - Movie Screening Fees Dec-Feb 2020	1,178.16
EFT75312	17.04.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	1,446.27
EFT75313	17.04.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	IPC - TV for Laser tag mounting bracket and 5m HDMI cable	1,200.00
EFT75314	17.04.2020	Karratha Signs	Plant - Print Cut And Install City Of Karratha Branding	2,310.00
EFT75315	17.04.2020	James Bennett Pty Limited	Libraries - New Resources	1,227.07
EFT75316	17.04.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,829.30
EFT75317	17.04.2020	Keyspot Services	KLP - 2 x Keys cut Reception till	25.00
EFT75318	17.04.2020	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit	1,027.66
EFT75319	17.04.2020	Sonic Healthplus Pty Ltd	Medical Consults & Vaccines	522.50
EFT75320	17.04.2020	Karratha Machinery Hire	Dry Hire - Backhoe - 23/03 - 27/03	2,475.00

Chq.EFT	Date	Name	Description	Amount
EFT75321	17.04.2020	Karratha Community Garden	50% upfront payment - Biannual Community Grant Scheme - General operating costs	838.50
EFT75322	17.04.2020	Burkeair Pty Ltd t/as BSA Maintain	March 2020 - Quarterly planned scheduled air conditioning maintenance - Various Sites, PBFC - new Wall Control & Condenser, KTA Airport - AC Repairs, KLP - Cleaning of Chilled Water Pumps, REAP - Replace Belts and chemical Clean	31,418.34
EFT75323	17.04.2020	Ausolar Pty Ltd	Workshop - Supply & Install Pneumatic Pump, KTA Airport - Install 3 phase meter to Thrifty Building, Depot - Install LED Light, Balyarra Park - Repair Damaged Light Fittings, KLP - Repair Cyclone Damaged Lights, Cossack - Repair Fans in Caretaker Residence	14,019.43
EFT75324	17.04.2020	Dampier Plumbing & Gas (tff DPG Trust)	Staff Housing - Repair Drains damaged by tree roots, Roebourne Youth Precinct - Replace Flush Valve, KTA Airport - Repair Water Leak, FBCC - Repair Leaking Drink Fountain	6,710.55
EFT75325	17.04.2020	L3Harris Technologies Australia Group Pty Ltd	KTA - Preventative Maintenance Service Agreement For Screening Equipment X-ray And Cbs Machine Mar 2020	6,937.98
EFT75326	17.04.2020	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Intelligence Services - Jan 2020	2,035.00
EFT75327	17.04.2020	Marketforce	Advertising - Various	565.22
EFT75328	17.04.2020	Rapiscan Systems Pty Ltd	KTA Airport - Preventative Maintenance checked baggage and passenger ETD Jan-Mar 2020	2,117.50
EFT75329	17.04.2020	Melon Heart	KTVC Sales - Feb 2020	14.70
EFT75330	17.04.2020	NBS Signmakers	Signage - Aluminium Signs Fitted With 3 X Uni Strut Braces For Pole Mounting, Install Frosted Windows in Customs Rooms (Cyclone Damaged), CPS - Colour Bond Signs	8,773.05
EFT75331	17.04.2020	Ixom Operations Pty Ltd (Orica)	WAC & RAC - 70kg Chlorine Cylinder Rental Charges Mar 20	684.88
EFT75332	17.04.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	2,043.05
EFT75333	17.04.2020	Pilbara Distributors Pty Ltd	Stock - Odour Eater / Air Freshener (5 Ltr)	667.48
EFT75334	17.04.2020	Pilbara Motor Group - PMG	Plant Repairs, Parts for Repairs	3,938.85
EFT75335	17.04.2020	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (5 Reams/box)	977.63
EFT75336	17.04.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various Sites	566.22
EFT75337	17.04.2020	Paramount Pictures Australia	REAP CINEMA: Like A Boss 28/02/2020	409.50
EFT75338	17.04.2020	Pilbara Steel Flashings Supplies	Supply of 44 x TEK screws for CofK Facilities	44.00
EFT75339	17.04.2020	Prompt Contracting And Fencing Pty Ltd	Delambre Park - Remove Repair & Replace Damaged Shade Sail	1,500.00
EFT75340	17.04.2020	Pilbara Bakehouse	REAP - Bakery items for Valentines Day Movie event	560.00
EFT75341	17.04.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	13,134.00
EFT75342	17.04.2020	Repco Auto Parts (GPC Asia Pacific)	Minor Tools - Lubemate Air/water Reel 12mm X 20m Retractable Hose, Stock - Armor All Spray, Spark Plugs	170.91
EFT75343	17.04.2020	Red Dot Stores	WRP - Assortment Of Tubs For Storage Solution In Pool Shed	293.00
EFT75344	17.04.2020	Repeat Plastics (WA)	40 Mile - Bollard 100mm sq x 1.5M Black ex Gnagnara	5,128.83
EFT75345	17.04.2020	Auto One Karratha	Stock - Spark Plug (NGK BPMR7A)	3.86
EFT75346	17.04.2020	Richose Pty Ltd	Parts for Plant Repairs	749.88

Chq.EFT	Date	Name	Description	Amount
EFT75347	17.04.2020	Rackmart Pty Ltd	Wickham SES - Grey Diy Stationery Cabinet	529.60
EFT75348	17.04.2020	Statewide Bearings	Plant Repairs - Various	143.48
EFT75349	17.04.2020	Kmart Karratha	WRP - Cyclone Box Hire box stationery filing wall adhesives spares storage/shelving	56.25
EFT75350	17.04.2020	Sunstone Design	TC Damien 2020 - Replace water damaged blinds - Bulgarra Early Learning Centre, 2 Cook PI - Replace Blinds	2,483.54
EFT75351	17.04.2020	Sodexo	Staff Housing, Wickham - Rent Mar 2020	2,820.24
EFT75352	17.04.2020	Designa Sabar Pty Ltd	KTA Airport: Long Term A LH Exit - inspect and repair issue with terminal going offline	385.00
EFT75353	17.04.2020	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	44.13
EFT75354	17.04.2020	Scott Printers Pty Ltd	Karratha Community Activities - Printing 210x148mm Leaflets	1,518.00
EFT75355	17.04.2020	Skipper Transport Parts (Formerly Covs)	Stock - Yield Aerosol Penetrating Agent 400g, Airfreshners, Brake Fluid	616.14
EFT75356	17.04.2020	Broomstick Productions Pty Ltd & Cold Cranking Amps Pty Ltd t/as Sound	REAP - Cables for the Installation of wireless microphone antennas & speaker	370.00
EFT75357	17.04.2020	Stainless Creation Pty Ltd	KLP Drink fountain fabrication and installation - labour, Trailer - Reweld and Paint	2,211.00
EFT75358	17.04.2020	Southern Cross Austereo Pty Ltd	CPS - Police Beat Radio Campaign Mar 2020	1,320.00
EFT75359	17.04.2020	Trugrade Pty Ltd	Stock - Cleaning Cloths Green 60 x 30cm (Pack 25)	364.37
EFT75360	17.04.2020	T-Quip	Plant - Bearing 120-3366	89.45
EFT75361	17.04.2020	Trasan Contracting Pty Ltd	WCH - Remove flaking paint from eaves and paint	4,361.50
EFT75362	17.04.2020	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising - Various	345.40
EFT75363	17.04.2020	Think Water Geraldton (Atf PJ & E Brand Family Trust)	KTA Airport WWTP - Kit valve/diap. SD-M-PV/T/C-1	2,518.75
EFT75364	17.04.2020	Technifire 2000 (t/f Rab Trust & T/f Rvb Trust)	Plant Parts for Repairs - Various	372.73
EFT75365	17.04.2020	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAP - 2day hire of red carpet for Club Soda live performance 06-07/03/2020	250.00
EFT75366	17.04.2020	Universal Pictures International Australasia Pty Ltd	REAP CINEMA Screening Fees - Feb/Mar 2020	1,720.72
EFT75367	17.04.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	516.75
EFT75368	17.04.2020	Visit Group Pty Ltd	KTVC Purchases - Stock for Retail Sales Mosquito/Fly Head Nets	368.50
EFT75369	17.04.2020	Westrac Equipment Pty Ltd	Parts for Plant Repairs	679.34
EFT75370	17.04.2020	Woolworths Group Limited	Wickham Community - COVID19 Community Essential's Box, REAP - Catering Seniors Morning Tea, Catering - LEMC March 2020	1,469.86
EFT75371	17.04.2020	Wren Oil	WS - Collection Of Used Oil From 7 Mile Waste Facility	16.50
EFT75372	17.04.2020	Wurth Australia Pty Ltd	Workshop Consumables	3,426.48
EFT75373	17.04.2020	WA Billboards	KTA Airport - FIDs System and monthly access charge for 'Rapidsuitecloud' April 2020	2,345.75
EFT75374	17.04.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Wickham Squash Courts - Carry out various repairs, KLP - Various Repairs, Roebourne Old Offices - Repair Front Door, Admin Annex - Repair Male Toilet Door Closer	6,000.49
EFT75375	17.04.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs, March 2020	611.01

Chq.EFT	Date	Name	Description	Amount
EFT75376	17.04.2020	Kennards Hire Pty Limited	Dry Hire - Tracked Mini Loader 25/02 - 01/04 (5 Days)	1,001.00
EFT75377	17.04.2020	Leethall Constructions Pty Ltd	Footpath Works - Supply And Install The Precast Culvert, Bulgarra POS - Repair Cyclone Damaged Solar Light	36,410.00
EFT75378	17.04.2020	Roebourne Dingo Hire	Removal Abandoned Cars - Various	990.00
EFT75379	17.04.2020	Reece Pty Ltd	Stock - Retic Fittings and Fixtures	2,431.29
EFT75380	17.04.2020	Shelf Cleaning Services	FBCC - Cleaning Services - RFT 26 17/18 Feb 2020	6,400.97
EFT75381	17.04.2020	Turf Whisperer (Turf Life Pty Ltd t/as)	Mowing Fairways - March 20	38,573.18
EFT75382	17.04.2020	Wormald Australia Pty Ltd	KLP - Scheduled Maint, Fire Indicator Panel, Cossack - Repair Exit Lighting, Waste - Emergency Lighting Servicing	6,997.34
EFT75383	17.04.2020	Australian Taxation Office	Payroll deductions	277,224.00
EFT75384	17.04.2020	Child Support Agency	Payroll deductions	2,424.49
EFT75385	17.04.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT75386	17.04.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT75387	17.04.2020	S Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT75388	17.04.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT75389	17.04.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT75390	17.04.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT75391	17.04.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT75392	17.04.2020	Maxxia Pty Ltd	Payroll deductions	45,291.83
EFT75393	17.04.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT75394	17.04.2020	J Patel (Mortgage Account)	Home Ownership	430.00
EFT75395	17.04.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT75396	17.04.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT75397	17.04.2020	Calebrid Pty Ltd t/as Coral Coast Electrical	Sports Lighting Wickham AFL - RFT 02-18/19 Progress Claim #1	318,530.72
EFT75398	21.04.2020	Australian Taxation Office	BAS - March 2020	250,094.00
EFT75399	22.04.2020	Karratha Earthmoving & Sand Supplies	Coolawanyah Road Project - Final Retention Claim	38,454.37
EFT75400	22.04.2020	Doric Contractors Pty Ltd	REAP - Final Retention Claim	19,470.00
EFT75401	22.04.2020	Environmental Industries	Nickol West Skate Park Expansion - Final Retention Claim	49,696.86
EFT75402	22.04.2020	ACE Electrical Australia Pty Ltd (atfThe Balfour Family Trust)	KTA - Replacement Of Cyclone Damaged Rotary Lv Kiosk	10,703.00
EFT75403	22.04.2020	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - March 2020	4,983.26
EFT75404	22.04.2020	BLB Creative (Sarah Roots)	City Wide Programmes - Youth Week Covechella Welcome Sign	10,468.75
EFT75405	22.04.2020	Behind The Scenes (tff The GB Investment Trust t/as)	REAP 2020 - velour wool valance drape kit to complete screen kit for conferences	1,325.30

Chq.EFT	Date	Name	Description	Amount
EFT75406	22.04.2020	FE Technologies Pty Ltd	TC Damien - Replacement - RFID Return Shelf - 50% Deposit	23,630.75
EFT75407	22.04.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	10,917.39
EFT75408	22.04.2020	T & B Giles	Staff Housing - Rent 29/04/2020 to 28/05/2020	5,633.33
EFT75409	22.04.2020	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Watering of Carpark Trees - March 2020, Various Sites	13,200.00
EFT75410	22.04.2020	Karratha Painting Pty Ltd	KTVC - Remove Damaged Plasterboard Replace & Paint, Staff Housing - Repair Water Damaged Gyprock and Repaint, KLP - Repair / Repaint Water Damaged Area	10,433.50
EFT75411	22.04.2020	Rocketman Distributors Pty Ltd	KTA Airport - CAPA Bird Scare Cartridge & Banger Bird Scare Cartridge	3,641.88
EFT75412	22.04.2020	Kmart Karratha	RAC - Equipment for Swim For Fruit January Program, KLP - Group Fitness Dumbbells, KLP - New Creche Toys & Puzzles	575.25
EFT75413	22.04.2020	Seek Limited	HR - 10 X Classic Job Advertisement	2,530.00
EFT75414	22.04.2020	Store DJ	WRF - Bubble Machine With Remote & Bubble Solution	489.00
EFT75415	22.04.2020	T-Quip	Parts for Plant Repairs	265.00
EFT75416	22.04.2020	Trasan Contracting Pty Ltd	TC Damien 2020 - 11a Withnell Way - Post cyclone building damage inspection and report	1,485.00
EFT75417	22.04.2020	Turf Guru Landscapes Pty Ltd	March irrigation works - Roe Street Median 16/03 - 20/03 (5 days 2 staff 10 hours days)	29,832.00
EFT75418	22.04.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	Waste - Karratha Landfill Closure Plan DWER RFI additional research, Design - Pedestrian bridge & Footings, KTA Airport - Consultancy on Bayly Ave Road Works	7,084.84
EFT75419	22.04.2020	Woolworths Group Limited	The Base - Food & Supplies For Weekly Programming Term 1, TYS - Online Programming, KTA Airport - Kitchen Supplies, Sandwich Press	587.25
EFT75420	22.04.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	1,615.80
EFT75421	22.04.2020	Yurra Pty Ltd	Garden Maintenance and Works - Various Sites	34,204.32
EFT75422	23.04.2020	Atom Supply	Stock - Hand sanitiser 5L, Star Pickets, Uniforms - Stock, Gloves, Sunscreen, Road Wiper Roll	2,712.17
EFT75423	23.04.2020	J Blackwood & Son Pty Limited	Stock - Yellow & Black Adhesive Tape, Gloves, Cable Ties, Dust Control Mops, Sunscreen, Batteries, Hand Sanitiser, Canvas Hats	853.94
EFT75424	23.04.2020	Auslec (L & H Group t/as)	KLP - Spin room strip lighting 10m	155.10
EFT75425	23.04.2020	Australian Airports Association Ltd	KTA - Membership Australian Airports Association 01/07/2020 - 30/06/2020	7,103.80
EFT75426	23.04.2020	Avdata Australia	KTA - Avdata Airport Monthly Data Reporting, Mar 2020	1,530.60
EFT75427	23.04.2020	Airport Security Pty Ltd	IT - Karratha Airport Aviation Security Identification Card (asic)	220.00
EFT75428	23.04.2020	Advam Pty Ltd	KTA Car Park - Monthly Advam Support And Services Mar 2020	267.34
EFT75429	23.04.2020	Aquatic Services WA Pty Ltd	KLP - Chemicals	66.00
EFT75430	23.04.2020	ATI Parts Australia	Stock - Filters, Various	368.04
EFT75431	23.04.2020	BOC Limited	Gas Cylinder Rental Charges - Various	474.51
EFT75432	23.04.2020	Bunzl Ltd	Stock - Hand Towel - Interleaved, Pop Up Wipes	1,115.62

Chq.EFT	Date	Name	Description	Amount
EFT75433	23.04.2020	BC Lock & Key	KTA Airport - Supply of ADI locking bolts, WRP - Blocker Plates for Cricket/Tennis Shed, 8 McRae Ct - Lock sets	3,594.14
EFT75434	23.04.2020	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts for Plant Repairs	309.68
EFT75435	23.04.2020	BP Australia Pty Ltd	Fleet Fuel Cards - March 2020	4,735.92
EFT75436	23.04.2020	Karratha Caravans (formerly Battery World Karratha)	KLP - Aa Energizer Ultimate Lithium Batteries For Indoor Court Blinds	1,327.40
EFT75437	23.04.2020	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions - March 2020	220.00
EFT75438	23.04.2020	Bardfield Engineering (tff J & J Marshall F/T)	TC Damien - KLP & Tambrey Replacement Aluminium Soccer Goals - Portable w wheels & nets	11,440.00
EFT75439	23.04.2020	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Cyan Water Test Tablets	121.00
EFT75440	23.04.2020	Dampier Sports Club Inc	Cancelled Payment	0.00
EFT75441	23.04.2020	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	576.70
EFT75442	23.04.2020	Delnorth Pty Ltd	Equipment Purchases - CPD Petrol Powered Steel-Flex Post Driver	3,509.00
EFT75443	23.04.2020	Dial Before You Dig WA Ltd	Dial Before You Dig Service - Jan/March 2020	110.00
EFT75444	23.04.2020	E & MJ Roshier Pty Ltd	Stock - Fuel Filter (Kubota K3272-24210)	40.02
EFT75445	23.04.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Tambrey Park - Sucker Vac Works To Locate Sleeve, Baynton West Oval - Sucker Vac Works around Mainline	2,524.50
EFT75446	23.04.2020	Elizabeth Rose Makeup Artistry	TYS - Girls Crew Makeup And Beauty Online Workshop	160.00
EFT75447	23.04.2020	Engenium	KTA Terminal - Site Inspection To Assess Damage To Paved Area At Airport Entrance	5,247.00
EFT75448	23.04.2020	Farinosi & Sons Pty Ltd	Stock - Pave N Lock Gel Sand 20kg	88.15
EFT75449	23.04.2020	Department Of Fire And Emergency Services (ESL Payments)	Roe/Wick SES - 2 portable traffic signs	3,036.00
EFT75450	23.04.2020	Grace Removals Group	HR - Uplift and Relocation of Staff	1,205.50
EFT75451	23.04.2020	Globe Australia Pty Ltd	Stock - Phantom Pressurised Insecticide 500g	447.22
EFT75452	23.04.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Square Mouth Shovel D-Handle	130.50
EFT75453	23.04.2020	George Fischer Pty Ltd	KTA Airport WWTP - Chlorine Sensor 0-5PPM	2,391.16
EFT75454	23.04.2020	Ausolar Pty Ltd	TC Damien - Replacement of damaged lighting infrastructure - Baynton West Park, WCH - Install New Chassis to Existing Switchboard, Bulgarra Daycare - Install Cooktop, Staff Housing - Minor Electrical Works (Cyclone Damages), KTA Airport - Repair Faulty Lights, Pt Samson - Replace Water Damaged Lights, KTA Airport - Investigate Sewerage Pump Station Power Faults	22,753.70
EFT75455	23.04.2020	LFA First Response	Stock - Sharps Container Casing - Yellow	429.00
EFT75456	23.04.2020	Bobford Service (the Trustee For The Bobford Service Trust)	Drainage Mtce - Wet Hire Of Bobcat & Tipper 9 Days	14,850.00
EFT75457	23.04.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	1,214.70
EFT75458	23.04.2020	Hathaways Lubricants	Stock - Lubricants (Various)	709.66
EFT75459	23.04.2020	Host Corporation Pty Ltd t/a Host Direct	REAP - Catering And Functions Equipment Required For Conferencing Events And Live Shows	449.46

Chq.EFT	Date	Name	Description	Amount
EFT75460	23.04.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Arts - Driveway Art Comp - Prizes - 2 X \$25 Try Local Vouchers	50.00
EFT75461	23.04.2020	St John Ambulance - Karratha	Occ Health - Small Leisure Kit #7651	99.05
EFT75462	23.04.2020	Sai Global Ltd	2560.1 Part 1: General principles	676.06
EFT75463	23.04.2020	Sealanes (1985) Pty Ltd	Waste - Light Duty Mesh Wash Bag 60x45cm with Zip 130gsm	296.45
EFT75464	23.04.2020	Royal Life Saving Society WA Inc	Requalification - Aquatic Trainer	25.00
EFT75465	23.04.2020	R Phanthawee	CPS - Security Scheme Reimb	500.00
EFT75466	23.04.2020	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	1,179.45
EFT75467	23.04.2020	Westrac Equipment Pty Ltd	Parts for Plant Repairs	896.26
EFT75468	23.04.2020	West-Sure Group	KTA Car Park - Car Park Aps Cash Collection Mar 2020	280.40
EFT75469	23.04.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KLP - Painting Works #6, Tambrey Oval - Collect / Replace Sharps Containers, Staff Housing - Minor Repair Works	6,990.21
EFT75470	23.04.2020	Command IT Services	WRP Bistro - Repairs to wiring affecting the sound to crackle on the TV channels	616.00
EFT75471	23.04.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	331.55
EFT75472	23.04.2020	ZircoData Pty Ltd	Records Management - Archive Storage Costs Mar 2020	492.69
EFT75473	23.04.2020	Integrity Coach Lines (Aust) Pty Ltd	KTVC Sales to 31/03/2020	573.48
EFT75474	23.04.2020	Karratha Signs	Signing - Playground Closed Corflute Signs For Covid-19 Closures	1,620.85
EFT75475	23.04.2020	A Jones	CPS - Security Scheme Reimb	500.00
EFT75476	23.04.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	2,747.25
EFT75477	23.04.2020	Karratha Glass Service	Millars Well Pavilion - Reglaze Cracked Glass Panel	664.40
EFT75478	23.04.2020	Karratha Shooting Supplies	KTA Airport - Leupold Bx-1 McKenzie 12x50mm, Service of Firearms	1,357.70
EFT75479	23.04.2020	Kwik Kopy Printing Centre	WM - 10 X A4 - 3up Invoice Bks Of 50 Sets In Triplicate	743.22
EFT75480	23.04.2020	Karratha Touch Association	Small Grants - Equipment Trailer	2,200.00
EFT75481	23.04.2020	Karratha Machinery Hire	Open Spaces - Hire 3t Tipper w/e 03/04/20	1,650.00
EFT75482	23.04.2020	MM Electrical Merchandising	Footpath Works - P6 Riser, REAP - Electrical Consumables for Cable Repairs	344.45
EFT75483	23.04.2020	Marketforce	Advertising - Various	2,759.07
EFT75484	23.04.2020	NW Communications & IT Specialists	TC Damien 2020 - 7 Honeyeater Cnr Nickol - Investigate report and rectify the Foxtel dish	132.00
EFT75485	23.04.2020	Norwest Craft Supplies	19/20 - Covid-19 - Art Projects Supplies	49.85
EFT75486	23.04.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,016.40
EFT75487	23.04.2020	Hanson Construction Materials Pty Ltd	Shoulder Grading (Various) - 30mm Scalps ex Mt Regal Pit	4,617.69
EFT75488	23.04.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites	788.25
EFT75489	23.04.2020	Prompt Contracting And Fencing Pty Ltd	Traffic Signs - Hire Temporary Fencing At The Quarter Hotel Site 10/04/20 - 04/06/20	1,760.00
EFT75490	23.04.2020	Powerlift Industries (Healestek Pty Ltd)	Dampier Highway - Collection Of All Leaf And Branch Debris Along Centre Fenceline	3,349.50

Chq.EFT	Date	Name	Description	Amount
EFT75491	23.04.2020	Pilbara Windscreen Experts Pty Ltd	Supply and Installation of glass to P8018 JCB Backhoe at Ops Centre Workshop	7,370.00
EFT75492	23.04.2020	Repco Auto Parts (GPC Asia Pacific)	Equipment Replacement - Truck Tool Box	1,650.00
EFT75493	23.04.2020	Red West Pty Ltd T/a Red Dog Tools	Replacement Hand Tools	878.00
EFT75494	23.04.2020	Richose Pty Ltd	Parts for Plant Repairs	155.62
EFT75495	23.04.2020	Statewide Bearings	Plant Repairs - Various	217.72
EFT75496	23.04.2020	Sunstone Design	KLP - Supply and install 6 x holland door blinds to function room	1,297.56
EFT75497	23.04.2020	Designa Sabar Pty Ltd	KTA Carpark - Screen Display 2 x 20 Yellow/Green	6,951.63
EFT75498	23.04.2020	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	1,065.23
EFT75499	23.04.2020	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	191.74
EFT75500	23.04.2020	Stainless Creation Pty Ltd	Playground Equipment - Repair Of Circle Swing At Baynton West Oval	264.00
EFT75501	23.04.2020	Schneider Electric Buildings Aust. Pty Ltd	REAP - AHU4 Controller Replacement	1,834.99
EFT75502	23.04.2020	Town Of Port Hedland	Arts Dev - Hire Fresnels Lights For Use During Bangarra's Performance Of Bennelong 22/02/2020	200.00
EFT75503	23.04.2020	The Stencil Place (TD Love & M Mason t/as)	REAP 2020 - stencilling supplies for the labelling of assets and equipment	440.00
EFT75504	23.04.2020	Karratha Solar Power No 1 Pty Ltd	KTA - Solar Power Mar 2020 142.21 MWh	52,984.18
EFT75505	23.04.2020	North West Tree Services	Reduction Of Windthrown Tamarisk Trees On Bayview Rd, Cyclone Works - Stump Grinding, Various Parks - Root Plate Extractions/Stump Removals	92,010.40
EFT75506	23.04.2020	MSS Security	RFT 35-18/19 Karratha Airport Security Screening and Front of House Services - March 2020	194,409.87
EFT75507	23.04.2020	Brida Pty Ltd	March Wickham Transfer Station Labour Costs, Pathways - Removal of Sand Buildup	72,729.42
EFT75508	23.04.2020	Karratha Earthmoving & Sand Supplies	TC Damien - Contract 1, 40 Mile Road - March 2020	145,571.36
EFT75509	23.04.2020	Blue Hat Cleaning Services T/as Damek Cleaning Services	KTA Terminal - Cleaning Services Contract Mar 20	50,728.33
EFT75510	23.04.2020	Rol-wa Pty Ltd T/a Allpest Wa	Staff Housing - Cockroach and insect treatment to internal and external of property	137.50
EFT75511	23.04.2020	AAC Wristbands Australia Pty Ltd	KLP - Wristbands (Stock)	858.20
EFT75512	23.04.2020	Burkeair Pty Ltd t/as BSA Maintain	WRP Bistro - Repair Faulty Under Bar Chiller, Repair Cool room Alarm, KTA Airport - Repair Faulty AC, 53 Andover Way - Chemical Clean/Service AC's	2,046.00
EFT75513	23.04.2020	Coates Hire Operations	Waste - Hire Fee Wheel Loader (2.5 - 3.5 Bucket Capacity) Caterpillar 950 6 Days	3,866.81
EFT75514	23.04.2020	Dampier Plumbing & Gas (tff DPG Trust)	KTA - Repair Water Leak On Norman Road, Madigan Estate - Install new Isolation Point, KLP - Plumbing Works to Outside Toilets & Repair Tapware, Main Admin - Replace Toilet Seats, 12 Knight PI - Repair Gas Stove	13,762.10
EFT75515	23.04.2020	Handy Hands Pty Ltd	Drains Weed Control - Roundup Powermax 570g/l and Activator adjuvant - Various Sites	34,991.99
EFT75516	23.04.2020	Aviair Pty Ltd	Inter Regional Air Travel - Airport Landing Fee Waiver Feb 2020	577.83
EFT75517	23.04.2020	Kennards Hire Pty Limited	Dry Hire Fee - Mini Loader 5 Days	909.09

Chq.EFT	Date	Name	Description	Amount
EFT75518	23.04.2020	Leethall Constructions Pty Ltd	Water Corp Reinstatements - 42 Tharnda Rd Cut & Remove Damaged Concrete Driveway And Replace Like For Like	3,058.00
EFT75519	23.04.2020	Nielsen Liquid Waste Services Pty Ltd	Grease Trap Waste Removal - March 2020 - Travel and Volume Costs - Wickham Rec Bistro, Rambla	934.00
EFT75520	23.04.2020	Point Parking Pty Ltd	KTA - Parking Ground Transport Operations And Management Mar 2020	2,725.00
EFT75521	23.04.2020	Reece Pty Ltd	Stock - Retic Fittings and Fixtures	1,832.59
EFT75522	23.04.2020	Wormald Australia Pty Ltd	KTA Airport - Replace Heat Detectors, KLP - Replace Portable Fire Hydrants, WCH - Repair Fire Booster Panel, WRP - Repair Emergency Lighting & Replace fire extinguishers	10,071.40
EFT75523	23.04.2020	Horizon Power	Electricity Usage Charges	0.00
EFT75524	23.04.2020	Horizon Power	Electricity Usage Charges	65,887.42
EFT75525	23.04.2020	Horizon Power	Electricity Usage Charges	25,158.40
EFT75526	23.04.2020	Water Corporation	Water Usage Charges	28,890.08
EFT75527	23.04.2020	Water Corporation	Water Usage Charges	6,600.46
EFT75528	23.04.2020	Cleanaway Pty Ltd	Footpath Works - Street Sweeping Services	40,562.50
EFT75529	23.04.2020	Department Of Transport	Vehicle Registrations	109.10
EFT75530	23.04.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges	18,543.58
EFT75531	23.04.2020	Water Corporation	Water Usage Charges	2,804.75
EFT75532	23.04.2020	Poinciana Nursery	Brushcutting / Mowing of open areas - Various Sites	98,890.00
EFT75533	24.04.2020	G Bailey	Sitting Fee - April 2020	2,931.50
EFT75534	24.04.2020	E Smeathers	Sitting Fee - April 2020	3,414.00
EFT75535	24.04.2020	M Bertling	Sitting Fee - April 2020	2,931.50
EFT75536	24.04.2020	G Evans	Sitting Fee - April 2020	2,931.50
EFT75537	24.04.2020	G Harris	Sitting Fee - April 2020	2,931.50
EFT75538	24.04.2020	P Long	Sitting Fee - April 2020	11,730.75
EFT75539	24.04.2020	P Miller	Sitting Fee - April 2020	2,931.50
EFT75540	24.04.2020	K Nunn	Sitting Fee - April 2020	5,524.51
EFT75541	24.04.2020	D Scott	Sitting Fee - April 2020	2,931.50
EFT75542	24.04.2020	J Waterstrom Muller	Sitting Fee - April 2020	2,931.50
78651	03.04.2020	Dept Of Planning & Infrastructure - Plates	PLATES - Fee	200.00
DD37307.1	01.04.2020	Wa Super (Formerly Walgsp)	Payroll deductions	93,245.53
DD37307.10	01.04.2020	Colonial First State Firstchoice Super	Superannuation contributions	972.09
DD37307.11	01.04.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,106.61
DD37307.12	01.04.2020	HostPlus Superannuation	Superannuation contributions	8,540.62
DD37307.13	01.04.2020	Rest Superannuation	Superannuation contributions	5,406.27
DD37307.14	01.04.2020	CBA Superannuation Savings Account	Superannuation contributions	1,224.89
DD37307.15	01.04.2020	VicSuper	Superannuation contributions	238.20
DD37307.16	01.04.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	366.74
DD37307.17	01.04.2020	JR Superannuation Fund	Superannuation contributions	522.72
DD37307.18	01.04.2020	ANZ Smart Choice Super	Superannuation contributions	2,010.45
DD37307.19	01.04.2020	Essential Super	Superannuation contributions	583.55
DD37307.2	01.04.2020	Hesta Superannuation	Payroll deductions	2,117.30
DD37307.20	01.04.2020	QSUPER	Superannuation contributions	615.49
DD37307.21	01.04.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69

Chq.EFT	Date	Name	Description	Amount
DD37307.22	01.04.2020	Prime Super	Superannuation contributions	746.66
DD37307.23	01.04.2020	Superwrap Personal Super Plan	Superannuation contributions	1,341.00
DD37307.24	01.04.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	558.01
DD37307.25	01.04.2020	BT Business Super	Superannuation contributions	939.97
DD37307.26	01.04.2020	Commonwealth Bank Group Super	Superannuation contributions	232.43
DD37307.27	01.04.2020	AMG Super	Superannuation contributions	515.55
DD37307.28	01.04.2020	Christian Super	Superannuation contributions	534.82
DD37307.29	01.04.2020	MLC Wrap Super	Superannuation contributions	850.73
DD37307.3	01.04.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD37307.30	01.04.2020	Local Government Superannuation - BRISBANE	Payroll deductions	1,156.95
DD37307.31	01.04.2020	Zimmerle Family Fund (Super)	Superannuation contributions	377.64
DD37307.32	01.04.2020	Commonwealth SuperSelect	Superannuation contributions	505.48
DD37307.33	01.04.2020	Care Super	Superannuation contributions	471.47
DD37307.34	01.04.2020	Macquarie Wrap Super Manager	Superannuation contributions	784.64
DD37307.35	01.04.2020	Russell Supersolution Master Trust	Superannuation contributions	73.56
DD37307.36	01.04.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD37307.37	01.04.2020	Cbus	Superannuation contributions	2,724.15
DD37307.38	01.04.2020	Asgard Superannuation	Superannuation contributions	82.05
DD37307.39	01.04.2020	Twusuper	Superannuation contributions	474.56
DD37307.4	01.04.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD37307.40	01.04.2020	AMP Superleader	Superannuation contributions	986.63
DD37307.41	01.04.2020	Intrust Super Fund	Superannuation contributions	71.14
DD37307.42	01.04.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD37307.43	01.04.2020	BT Funds Management	Superannuation contributions	663.72
DD37307.44	01.04.2020	EQUIPSUPER	Superannuation contributions	161.27
DD37307.45	01.04.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD37307.46	01.04.2020	BT Super For Life	Superannuation contributions	650.05
DD37307.47	01.04.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	90.53
DD37307.48	01.04.2020	Statewide Superannuation Trust	Superannuation contributions	247.02
DD37307.49	01.04.2020	Unisuper	Superannuation contributions	500.49
DD37307.5	01.04.2020	BT Panorama Superannuation	Superannuation contributions	619.30
DD37307.50	01.04.2020	Vision Super	Superannuation contributions	752.21
DD37307.51	01.04.2020	Sunsuper Pty Ltd	Superannuation contributions	3,049.15
DD37307.52	01.04.2020	Australian Super	Superannuation contributions	11,262.36
DD37307.53	01.04.2020	Tasplan	Superannuation contributions	764.01
DD37307.54	01.04.2020	First State Super	Superannuation contributions	1,275.31
DD37307.6	01.04.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,332.76
DD37307.7	01.04.2020	SLOS Super Fund	Superannuation contributions	167.60

Chq.EFT	Date	Name	Description	Amount
DD37307.8	01.04.2020	AMP Super Directions Fund	Superannuation contributions	256.29
DD37307.9	01.04.2020	NGS Superannuation	Superannuation contributions	500.49
DD37318.1	01.04.2020	HostPlus Superannuation	Superannuation contributions	99.95
DD37326.1	01.04.2020	Wa Super (Formerly Walgsp)	Superannuation contributions	318.59
DD37328.1	01.04.2020	Wa Super (Formerly Walgsp)	Superannuation contributions	297.07
DD37401.1	15.04.2020	Wa Super (Formerly Walgsp)	Payroll deductions	89,096.47
DD37401.10	15.04.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,535.10
DD37401.11	15.04.2020	Rest Superannuation	Superannuation contributions	5,029.88
DD37401.12	15.04.2020	HostPlus Superannuation	Superannuation contributions	8,225.38
DD37401.13	15.04.2020	CBA Superannuation Savings Account	Superannuation contributions	1,168.38
DD37401.14	15.04.2020	VicSuper	Superannuation contributions	238.20
DD37401.15	15.04.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	239.05
DD37401.16	15.04.2020	JR Superannuation Fund	Superannuation contributions	506.12
DD37401.17	15.04.2020	ANZ Smart Choice Super	Superannuation contributions	1,993.75
DD37401.18	15.04.2020	Essential Super	Superannuation contributions	583.55
DD37401.19	15.04.2020	QSUPER	Superannuation contributions	520.72
DD37401.2	15.04.2020	Hesta Superannuation	Payroll deductions	1,829.65
DD37401.20	15.04.2020	Mtaa Superannuation Fund	Superannuation contributions	547.70
DD37401.21	15.04.2020	Prime Super	Superannuation contributions	544.37
DD37401.22	15.04.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	543.83
DD37401.23	15.04.2020	Superwrap Personal Super Plan	Superannuation contributions	1,057.27
DD37401.24	15.04.2020	BT Business Super	Superannuation contributions	953.23
DD37401.25	15.04.2020	AMG Super	Superannuation contributions	515.55
DD37401.26	15.04.2020	Christian Super	Superannuation contributions	509.15
DD37401.27	15.04.2020	MLC Wrap Super	Superannuation contributions	850.73
DD37401.28	15.04.2020	Local Government Superannuation - BRISBANE	Payroll deductions	1,156.95
DD37401.29	15.04.2020	Commonwealth SuperSelect	Superannuation contributions	471.47
DD37401.3	15.04.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD37401.30	15.04.2020	Care Super	Superannuation contributions	471.47
DD37401.31	15.04.2020	Russell Supersolution Master Trust	Superannuation contributions	67.90
DD37401.32	15.04.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD37401.33	15.04.2020	Cbus	Superannuation contributions	2,724.15
DD37401.34	15.04.2020	Macquarie Wrap Super Manager	Superannuation contributions	1,042.02
DD37401.35	15.04.2020	Twusuper	Superannuation contributions	474.56
DD37401.36	15.04.2020	AMP Superleader	Superannuation contributions	986.63
DD37401.37	15.04.2020	Intrust Super Fund	Superannuation contributions	73.16
DD37401.38	15.04.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD37401.39	15.04.2020	BT Funds Management	Superannuation contributions	663.72

Chq.EFT	Date	Name	Description	Amount
DD37401.4	15.04.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD37401.40	15.04.2020	BT Super For Llife	Superannuation contributions	623.76
DD37401.41	15.04.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	22.63
DD37401.42	15.04.2020	TOM & KIM WALSH SUPER FUND	Superannuation contributions	60.82
DD37401.43	15.04.2020	Statewide Superannuation Trust	Superannuation contributions	290.92
DD37401.44	15.04.2020	Unisuper	Superannuation contributions	500.49
DD37401.45	15.04.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD37401.46	15.04.2020	Vision Super	Superannuation contributions	752.21
DD37401.47	15.04.2020	Sunsuper Pty Ltd	Superannuation contributions	3,056.93
DD37401.48	15.04.2020	Australian Super	Superannuation contributions	9,842.77
DD37401.49	15.04.2020	Tasplan	Superannuation contributions	764.01
DD37401.5	15.04.2020	BT Panorama Superannuation	Superannuation contributions	681.23
DD37401.50	15.04.2020	First State Super	Superannuation contributions	1,216.52
DD37401.6	15.04.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,332.76
DD37401.7	15.04.2020	AMP Super Directions Fund	Superannuation contributions	256.29
DD37401.8	15.04.2020	NGS Superannuation	Superannuation contributions	500.49
DD37401.9	15.04.2020	Colonial First State Firstchoice Super	Superannuation contributions	972.09
DD37413.1	17.04.2020	Bond Administrator	Bond Lodgments - Staff Housing	1,788.00
DD37425.1	15.04.2020	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - March/April 2020, 9 Fines	630.00
				6,745,955.97

Credit Cards

DD37492.1	07.02.2020	Perth Airport	Parking for CEO while attending staff interviews Perth	20.78
DD37492.1	10.02.2020	Hudsons Coffee	Coffee for 3 pax while attending staff interviews Perth	16.70
DD37492.1	20.02.2020	Aliment	Meal allowance for CEO and Mayor while attending meetings in Perth 19/02/2020	24.70
DD37492.1	20.02.2020	SQ TAPPS Maintenance	Let out fee from Carpark for CEO while attending meetings in Perth 19/02/2020	91.98
DD37492.1	21.02.2020	Town of Cambridge	Parking for CEO while attending meetings in Perth 19/02/2020	1.45
DD37492.1	21.02.2020	Wilson Parking	Parking for CEO while attending meetings in Perth 19/02/2020	21.00
DD37492.1	12.02.2020	OneBlueSkyProperty Trust	Additional days accommodation in Perth for Apprentice training (Sarah Henry) 8-21/03/20	250.00
DD37492.1	01.02.2020	Facebook Ireland Ltd	Facebook Ads Payment - FB advertising - Events includes FX Fee.	34.38
DD37492.1	01.02.2020	Facebook Ireland Ltd	Ads Payment - FB advertising - KLP includes FX Fee.	103.00
DD37492.1	08.02.2020	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD37492.1	14.02.2020	Coles Express	Fuel Diesel for Mgr Marcom - BP closed at time of purchase due to cyclone	58.52
DD37492.1	14.02.2020	Coles Express	Fuel Diesel for Mgr Marcom - BP closed at time of purchase due to cyclone	50.00
DD37492.1	20.02.2020	Campaign Monitor	Email distribution upgraded Plan	169.67

Chq.EFT	Date	Name	Description	Amount
DD37492.1	20.02.2020	Facebook Ireland Ltd	Ads Payment - FB advertising - KLP includes FX Fee.	16.62
DD37492.1	20.02.2020	Facebook Ireland Ltd	Facebook Ads Payment - FB advertising - Events includes FX Fee.	961.88
DD37492.1	31.01.2020	Ximble	REAP Staff Rostering System \$200.00	307.36
DD37492.1	05.02.2020	KMart	USB's for Community Services	40.00
DD37492.1	06.02.2020	BP Karratha	Fuel Cards for incentive prizes for Community Safety Survey	500.00
DD37492.1	11.02.2020	Chemist Warehouse	Materials for Girls Crew Makeup Masterclasses Program	154.90
DD37492.1	11.02.2020	Mecca	Materials for Girls Crew Makeup Masterclasses Program	80.00
DD37492.1	11.02.2020	The Dempsey Group (Bed Bath N Table)	Leaving gift for employee as per Policy CH-03	100.00
DD37492.1	14.02.2020	Virgin Australia	Airfares for Aquatic Plant room contractors KLP	950.67
DD37492.1	14.02.2020	Virgin Australia	Airfares for Aquatic Plant room contractors Wickham	950.67
DD37492.1	14.02.2020	Virgin Australia	Airfares for Aquatic Plant room contractors Roebourne	950.66
DD37492.1	14.02.2020	Virgin Australia	Airfare credit card charges for Aquatic Plant room contractors Karratha	7.33
DD37492.1	14.02.2020	Virgin Australia	Airfare credit card charges for Aquatic Plant room contractors Wickham	7.33
DD37492.1	14.02.2020	Virgin Australia	Airfare credit card charges for Aquatic Plant room contractors Roebourne	7.34
DD37492.1	17.02.2020	Facebook	Advertising REAP + FX fee	30.90
DD37492.1	19.02.2020	EB Games	Replacement equipment and games for the Youth Shed programs	1,112.65
DD37492.1	19.02.2020	EB Games	Replacement equipment and games for the Youth Shed programs	99.95
DD37492.1	29.01.2020	Dept of Local Government	Annual Liquor Licence REAP	612.00
DD37492.1	29.01.2020	Dept of Local Government	Annual Liquor Licence REAP - late fee	306.00
DD37492.1	17.02.2020	Mindbody	Fitness Programs WRP	125.00
DD37492.1	21.02.2020	Mood Media	Music for Group Fitness KLP	66.00
DD37492.1	14.02.2020	Qantas	Airfare PER/KTA - 15/03/2020 for Management Accountant subject to Debtors invoice	32.27
DD37492.1	14.02.2020	Qantas	Airfare PER/KTA - 15/03/2020 for Management Accountant - attend Budget Workshop and Finance Professionals Conference in Perth 11-13/3/2020	339.78
DD37492.1	14.02.2020	Virgin	Airfare credit card payment surcharge - 10/03/2020 for Management Accountant	4.90
DD37492.1	14.02.2020	Virgin Australia	Airfare KTA/PER - 10/03/2020 for Management Accountant - attend Budget Workshop and Finance Professionals Conference in Perth	479.00
DD37492.1	20.02.2020	Karratha Newsagency	Card for Employee leaving Council in accordance with Council Policy CH03	12.00
DD37492.1	26.02.2020	Booking.com	Accommodation 4 nights (10-14/03/2020) for Management Accountant attending Budget Workshop and Finance Professionals Conference in Perth	476.00
DD37492.1	25.02.2020	LG Professionals Australia WA	Registration for Management Accountant to attend Finance Professionals Conference in Perth 11-13/03/20	1,315.00
DD37492.1	26.02.2020	Singapore Take Away	Catering for Budget Review Workshop - 26/02/20	101.00
DD37492.1	26.02.2020	McDonalds Karratha	Catering for Budget Review Workshop - 26/02/20	51.24
DD37492.1	28.02.2020	Nanutarra Roadhouse	Fuel Diesel	103.10

Chq.EFT	Date	Name	Description	Amount
DD37492.1	31.01.2020	BioMagic	6 x Super 500 5L stock item for use in septic tanks as per request from Andrew Ramsey through Depot Stores	782.19
DD37492.1	29.01.2020	Government of Western Australia Department of Transport	Water from metered standpipe in Point Sampson	44.20
DD37492.1	10.02.2020	EG Fuelco (Australia) Ltd	34.03L Unleaded fuel for P1066 Toyota Corolla as BP Service Stations were closed due to Cyclone Damien damage	55.09
DD37492.1	03.02.2020	Virgin Airlines	Credit card fee for flight for CEO attending meetings in Perth 06/02/2020	3.37
DD37492.1	03.02.2020	Virgin Airlines	Flight for CEO attending meetings in Perth 06/02/2020	329.00
DD37492.1	03.02.2020	Qantas	Flight for CEO attending meetings in Perth 06/02/2020	531.75
DD37492.1	03.02.2020	Virgin Airlines	Flight for CEO attending meetings in Perth 13/02/2020	658.00
DD37492.1	03.02.2020	Virgin Airlines	Credit card fee for flight for CEO attending meetings in Perth 13/02/2020	6.74
DD37492.1	04.02.2020	Qantas	Flight for Mayor attending meetings in Perth 13/02/2020	531.75
DD37492.1	05.02.2020	Qantas	Flight for Mayor attending meetings in Perth 13/02/2020	1,421.31
DD37492.1	11.02.2020	Qantas	Flight for CEO attending meetings in Perth 13/02/2020	889.66
DD37492.1	11.02.2020	Virgin Airlines	Change fee for flight for CEO attending meetings in Perth 13/02/2020	96.99
DD37492.1	13.02.2020	Qantas	Credit for cancelled flight for CEO attending meetings in Perth 13/02/2020	-781.56
DD37492.1	18.02.2020	Qantas	Flight for Cr attending meetings in Perth 19/02/2020	372.05
DD37492.1	18.02.2020	Virgin Airlines	Credit card fee for flight for Cr attending meetings in Perth 19/02/2020	3.44
DD37492.1	24.02.2020	Pension Hotel	Accommodation for Cr attending meetings in Perth 19/02/2020	103.50
DD37492.1	24.02.2020	Pension Hotel	Meal allowance for Cr attending meetings in Perth 19/02/2020	4.04
DD37492.1	25.02.2020	Virgin Airlines	Credit card fee for flight for Mayor attending meetings in Perth 04/02/2020	8.35
DD37492.1	25.02.2020	Virgin Airlines	Flight for Mayor attending meetings in Perth 04/02/2020	814.99
DD37492.1	25.02.2020	Aviair	Flight for Deputy Mayor participating in maiden flight for Aviar launch Paraburdoo - Karratha route 04/03/2020	638.00
DD37492.1	18.02.2020	Virgin Airlines	Flight for Cr attending meetings in Perth 19/02/2020	336.00
DD37492.1	05.02.2020	Spotto	Taxi Charge	63.21
DD37492.1	05.02.2020	Transperth	Bus Charge	4.90
DD37492.1	06.02.2020	The Turban Indian	Meal Allowance - Officer	44.90
DD37492.1	06.02.2020	Cabcharge	Taxi Charge	51.66
DD37492.1	06.02.2020	Hungry Jacks	Meal Allowance - Officer	17.00
DD37492.1	17.02.2020	Mercure Broome	Accommodation - Officer, Feb 2020	439.50
DD37492.1	31/01/2020	Tom Price Hotel Motel	KTVC Workshop	190.00
DD37492.1	10.02.2020	Coles	Powerboard and extension leads for Airport Office	31.40
DD37492.1	10.02.2020	Retravisio	Cat6cable for Airport Office	20.00
DD37492.1	10.02.2020	Acquia	Monthly cloud storage includes FX Fee	292.48
DD37492.1	13.02.2020	SafetyCulture	Monthly software subscription	231.39
DD37492.1	13.02.2020	Retravisio	Cat6cable for temporary desk and printer locations	40.00
DD37492.1	15.02.2020	Passportal	Monthly software subscription includes FX Fee	139.02

Chq.EFT	Date	Name	Description	Amount
DD37492.1	20.02.2020	Kayako	Monthly software subscription includes FX Fee	280.44
DD37492.1	23.02.2020	Netregistry	Domain - karrathavistorscentre.com.au	15.95
DD37492.1	24.02.2020	Kounta	Monthly software subscription	260.00
DD37492.1	25.02.2020	Internet Technology Group	External multi monitor video graphics adapters to facilitate multiple video displays on Dell PCs	279.48
DD37492.1	28.02.2020	Qantas	Flight PER/KTA for ChemCert Facilitator 28/01/20	273.09
DD37492.1	29.01.2020	Coles	\$100 Gift Card - Service Award	100.00
DD37492.1	28.01.2020	Virgin Airlines	Airfare credit card payment surcharge for Apprentice	5.82
DD37492.1	28.01.2020	Virgin Airlines	Airfare KTA/Perth for Apprentice to attend training in Perth 8-19/03/20	568.00
DD37492.1	30.01.2020	Virgin Airlines	Airfare PER/KTA for Dir Corp for attending meetings in Perth 06/02/20	329.00
DD37492.1	30.01.2020	Virgin Airlines	Airfare credit card payment surcharge for Dir Corp	3.37
DD37492.1	25.01.2020	Water Corporation	Water bill for Mgr Infra Sves 25/09-20/11/20	195.15
DD37492.1	02.02.2020	Airport Apartments	Accommodation 2 nights (1-3/02/20) for Officers attending Les Mills Training	235.00
DD37492.1	30.01.2020	Virgin Airlines	Return Airfare MEL/PER/MEL for Mgr IT for attending interview in Perth 06/02/20	851.92
DD37492.1	30.01.2020	Virgin Airlines	Airfare credit card payment surcharge	3.37
DD37492.1	28.01.2020	Virgin Airlines	Airfare KTA/Perth for ChemCert Facilitator 19/03/20	329.00
DD37492.1	03.02.2020	Coles	Catering for staff member 04/02/20 Employee leaving Council in accordance with Council Policy CH03	149.19
DD37492.1	03.02.2020	Coles	Gift card for staff member Employee leaving Council in accordance with Council Policy CH03	200.00
DD37492.1	18.01.2020	Horizon Power	Power bill for Mgr Fin 20/11/20-17/11/20	564.58
DD37492.1	12.02.2020	Virgin Airlines	Airfare additional charge to change flight PER/KTA 21/03/20 for Apprentice to attend training in Perth	186.99
DD37492.1	04.02.2020	Horizon Power	Power bill for Dir Corp - 03/12/19 - 03/02/20	431.87
DD37492.1	11.02.2020	Horizon Power	Power bill for Mgr - 03/12/19-10/02/20	840.73
DD37492.1	28.01.2020	Horizon Power	Power bill for Mgr City Svcs 20/11/19-23/01/20	201.23
DD37492.1	10.02.2020	Water Corporation	Water bill for Mgr A&C - 10/12/19-06/02/20	127.03
DD37492.1	11.02.2020	Water Corporation	Water Bill for Mgr Marcom - 05/12-05/02/20	84.69
DD37492.1	31.01.2020	Water Corporation	Water bill for Mgr Airport - 10/12/19-31/01/20	172.74
DD37492.1	31.01.2020	Water Corporation	Water bill for Mgr Airport - 10/12/19-31/01/20 (Debtors Invoice to be Raised - Rates)	198.22
DD37492.1	28.01.2020	Water Corporation	Water Bill for Dir SP&I 21/11/19-23/01/20(b)	227.20
DD37492.1	28.01.2020	Water Corporation	Water Bill for Dir SP&I 21/11/19-23/01/20(c)	227.20
DD37492.1	28.01.2020	Water Corporation	Water Bill for Dir SP&I 21/11/19-23/01/20(d)	227.20
DD37492.1	28.01.2020	Water Corporation	Water Bill for Dir SP&I 21/11/19-23/01/20(a)	227.20
DD37492.1	28.01.2020	Qantas	Flight for Tech Coordinator to attend IPWEA conference in Fremantle March 2020	273.09
DD37492.1	28.01.2020	Virgin	Return flight for Tech Coordinator to attend IPWEA conference in Fremantle March 2020	32.72
DD37492.1	24.02.2020	Virgin	Reimbursement for 50% travel flight cost as per Travel Policy for Tech Coordinator to attend IPWEA conference in Fremantle March 2020	299.65
DD37492.1	30.01.2020	Illion Express	Financial Report for preferred tenderer under RFT 04-19/20 Ground Maintenance Eastern Areas	396.00
DD37492.1	19.02.2020	Mosskey	self-inking stamps	279.27
DD37492.1	19.02.2020	Virgin	Flight for Project contractor for Housing Investment Strategy	720.30
DD37492.1	21.02.2020	Coles	Toiletries for Town of Port Hedland staff staying in transient house whilst in Karratha for Cyclone Clean up	14.90

Chq.EFT	Date	Name	Description	Amount
DD37492.1	20.02.2020	Virgin	Return flight for Project contractor for Housing Investment Strategy	483.90
				29,855.54

Payroll

02.04.2020	City of Karratha	Payroll F/n Ending: 01/04/2020	813,998.14	
03.04.2020	City of Karratha	Wages	502.85	
07.04.2020	City of Karratha	Wages	1,821.14	
07.04.2020	City of Karratha	Wages	1,928.70	
16.04.2020	City of Karratha	Payroll F/n Ending: 15/04/2020	746,420.04	
				1,564,670.87

Total Payments: 8,340,482.38

10.3 KEY PERFORMANCE MEASURES FOR QUARTER 3 OF 2019-2020

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 3 May 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment: Nil

PURPOSE

To provide Council with an update on the Quarter 3 (January – March 2020) performance against the Operational Plan 2019-20.

BACKGROUND

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 122 Key Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 162 ongoing projects and actions, which are reported against 90 performance measures introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	46	75	37
Our Economy	14	16	9
Our Natural & Built Environment	26	32	11
Our Leadership	36	39	33
TOTAL	122	162	90

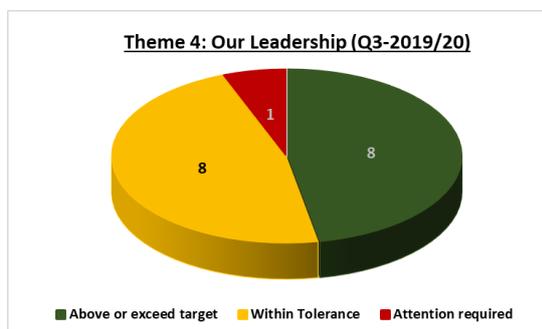
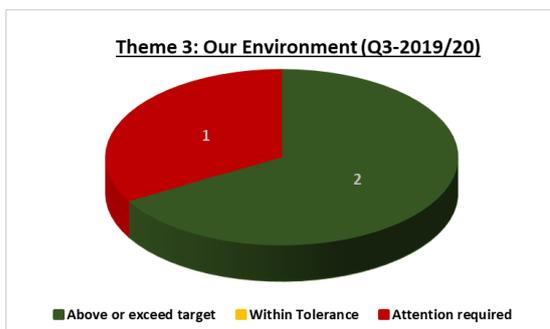
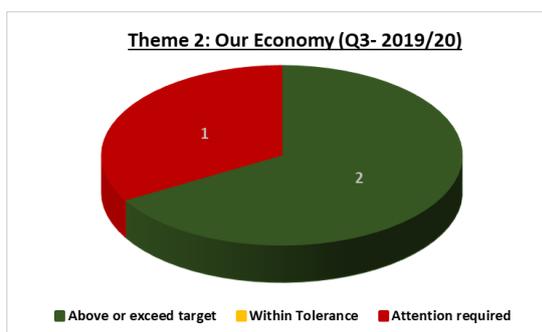
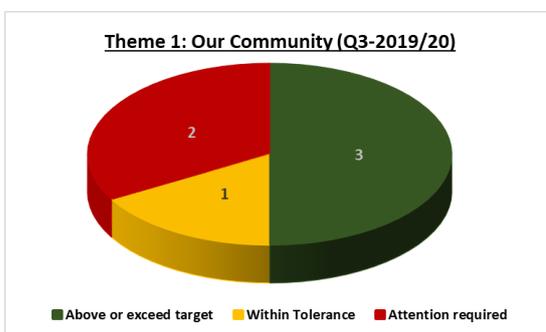
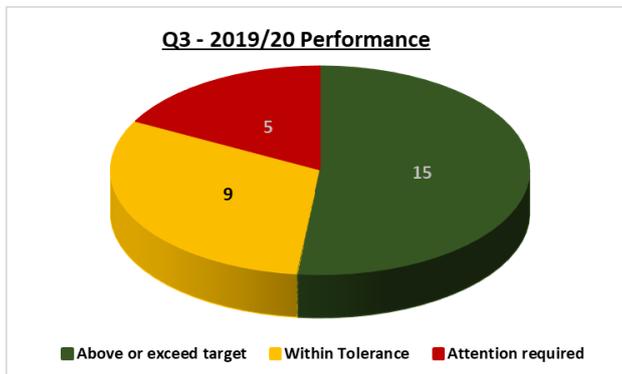
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities. Considerable work continues to be carried out to ensure that the KPIs remain meaningful and relevant from a community strategy and corporate business perspective.

A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 3 Performance Measures

Out of a total 90 performance measures, 29 KPIs are measured this quarter. The results for Quarter 3 are indicated below:



Q3 has seen the City deal with significant damage caused by TC Damien in February and operational impacts with COVID-19 in March. Despite these influences, 24 (82.8%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels, including:

- 15 quarterly grants were received and 3 awarded. 6 applications have been deferred due to social distancing requirements imposed on community events. No grant acquittals are outstanding.
- Library attendances met targets. An upswing in attendances at the Wickham and Roebourne libraries offset a fall in attendances at Dampier and Karratha prior to the COVID-19 imposed closure to all libraries arising towards the end of the reporting period.
- Facebook engagements and interactions continue to be 63% higher than targets with enquiries focussed on the housing investment program, TC Damien and COVID-19 issues. 74,725 engagements were recorded for the quarter (a year to date average of 8,555 per month).
- 69% of supplier payments for the quarter were directed towards local businesses amounting to \$10.1M (well above target of 50%). Most of this expenditure was related to service contracts and expenditure related to the clean-up of TC Damien.

- 42% of residential waste is being diverted from landfill at the Wickham and 7 Mile sites (target 40%).
- Indigenous employment has increased to 22 employees (up 2 from last quarter).
- Unplanned staff leave dropped this quarter from an average 17.6hrs/employee to 14.6hrs/employee.
- Customer Service received 6,879 with 61% being resolved immediately (well above the target of 20%). In the aftermath of TC Damien, 977 calls were received by the City with 90% resolved by Customer Service without need for referral.
- Ranger action requests passed 500 requests per month with a full team. 1,646 requests were initiated compared to an average of 1,348 requests for previous quarters.
- 95% of planning applications were being assessed within the statutory time frames (down from 99.3%).
- 87.8% of incoming correspondence was closed within time (a drop of 2%).
- 94% of external complaints, enquiries and jobs were closed out within 2.14 days of the initial request.
- The City’s annual Compliance Audit Return continued to reflect a high standard of compliance with a rate of 96.2%.

Five (17.2%) of the Quarter 3 performance measures require attention. Many of these were impacted by COVID-19 measures. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.7 Recreation Facility Management	1.a.1.7.a Maintain total attendance at Karratha Leisureplex, Wickham Recreation Precinct Aquatic Centre and Roebourne Aquatic Centre	Target: 151,977 Q3 Outcome: 126,442	KLP attendances fell sharply towards the end of the quarter as concern regarding COVID-19 started to impact on high traffic areas, even prior to the enforced closure. Classes and attendance at Wickham are generally smaller and were not impacted as much. Attendances at the Roebourne Aquatic Centre fell sharply in the February / March period with TC Damien affecting pool operational hours and then COVID-19.
	1.d.2.6 Environmental Health Services	1.d.2.6.a Inspect 40 public health premises per month.	Target: 120 Q3 Outcome: 28	Lower number of health inspections were carried out in Q3 due to staff shortages through first half of the Quarter and the on-boarding of new staff. Cyclone Damien generated a number of unplanned property assessments. Emergence of COVID-19 enabled staff to inform business owners and pool owners of the need to comply with required closures or restrictions. Many businesses closed and enforcement of social distancing will present some challenges for routine inspections.
Our Economy – Well managed and diversified	2.c.1.1 Planning Services	2.c.1.1.a Supply of undeveloped residential zoned land that can be subdivided / developed	Target: 300 Q3 Outcome: 175.1	Mulataga Structure Plan will add 168ha of supply. It is proposed that the Mulataga Structure Plan will be endorsed next Quarter.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	3.c.2.1 Kerbside (Household) Waste Collection Service	3.c.2.1.b Reduce contamination rates for residential kerbside recycling services	Target: 10% Q3 Outcome: N/A	Following fire damage at Cleanaway’s processing centre in Perth in December 2019, data cannot be obtained to accurately respond to the KPI.
Our Leadership – Responsive and Accountable	4.e.1.1 Customer Service	4.e.1.1.b Maintain or improve a positive gap between performance and importance in Customer interactions with public through Customer Service Surveys	Target: 8% Q3 Outcome: N/A	Insufficient responses received during survey period (in part due to customer service areas being closed to public in response to COVID-19). Alternative survey options being considered.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments impacted by KPIs to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council’s budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
- Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	TC Damien and COVID-19 have impacted on service delivery and have been noted in the report. Significant issues were noted with TC Damien with most being temporary in nature. COVID-19 is likely to have some longer lasting effects on services in Q4 and into 2020/21.
Environment	N/A	Nil
Reputation	Low	There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and Operational Plan.
Compliance	Low	Whilst there are statutory implications for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is required.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2019-2020.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the ISP framework.

The Quarter 3 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 82.8% of the 29 performance measures were achieved or substantially achieved in Quarter 3 as at 31 March 2020.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154582
MOVED : Cr Scott
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2019/20.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

At 5.12 pm Cr Bertling arrived at the meeting.

10.4 LONG TERM FINANCIAL PLAN

File No: FM.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: Financial Analyst
Date of Report: 1 April 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Draft Long Term Financial Plan 2019-2029

PURPOSE

To consider the draft Long Term Financial Plan for the period 2019/20 to 2028/29.

BACKGROUND

Section 5.56(1) of the *Local Government Act 1995* requires a local government in Western Australia to plan for the future of the district. To assist local governments to meet the strategic planning responsibilities pursuant to this section, the Department of Local Government has developed an Integrated Planning and Reporting (IPR) Framework.

As part of the development of the Integrated Strategic Planning Framework, Council is required to adopt a Long Term Financial Plan (LTFP). The LTFP is a ten-year rolling financial plan and is created on the basis of a series of assumptions that consider strategic direction, priorities and services identified throughout the City’s Strategic Community Plan and Corporate Business Plan.

The LTFP integrates with other important strategic documents such as rating strategies (differential rating), the capital expenditure program, asset management plan and workforce plan. The LTFP identifies the City’s long term financial sustainability, allows early identification of financial issues and their longer term impacts, shows the linkages between specific plans and strategies, and enhances the transparency and accountability of the Council to the community.

Council adopted the City’s inaugural LTFP in 2012 and the following table highlights significant differences since the adoption of the 2012-2022 LTFP:

	2012-2022 \$	2019-2029 \$	Explanation
Operating Revenue			
Rates	467m	511m	Increase in rates revenue due to population growth, resource sector rating and new commercial and industrial developments.
Operating grants, subsidies and contributions	114m	77m	It is anticipated that grants and contributions from governments will continue to decrease.

User fees and charges	280m	224m	The revised LTFP is based on CPI increase to reflect normalised revenue streams predominantly from airport and waste operations.
Operating Expenses			
Employee Costs	463m	332m	The revised LTFP is based on the updated figures from the workforce plan reflecting significantly reduced growth assumptions.
Depreciation	88m	190m	Increase in depreciation due to significant increase in infrastructure and PPE including KLP, Airport, Wickham Community Hub, Dampier Community Hub and Red Earth Arts Precinct.
Capital			
New borrowings	48m	30m	Borrowings were proposed in the 2012 LTFP for the major airport terminal upgrade but were not required. New borrowings are proposed for airport projects including carpark upgrade and the strengthening of the runway.
Capital Program	1,037m	320m	LTFP 2019-2029 capital program has significantly decreased as the City moves from a construction phase to increased focus on operations and renewal of existing assets.

Financial sustainability is a key challenge facing local governments due to a number of factors including increased demand for services beyond those traditionally provided, anticipated population growth, cost shifting from other levels of government, ageing infrastructure and constraints on revenue growth

The financial challenges identified in the LTFP have emerged over a number of years and can be attributed to:

- the need to remain financially sustainable and generate sufficient funding to renew and expand essential community assets;
- Local Government costs continually increasing at a higher rate than CPI which combined with additional costs associated with the remoteness of the region provides a funding challenge for ensuring sustainability and meeting increasing community expectations and environmental standards;
- Population growth forecasts vary significantly making it difficult to calculate market demand for facilities and services;
- Reduction in State and Federal Grants as they are based on population and capacity to generate rates and revenues;
- Impact of demand for additional facilities and services identified through the Strategic Community Plan.

In preparing the LTFP, the following three scenarios have been modelled to inform the community of the financial implications of activities and service levels outlined in the City’s Strategic Community Plan and Corporate Business Plan:

- Base case – a business as usual approach based on an assessment of demand created by known resource projects and related population growth.
- Moderate growth – based on rates revenue received from land developments as at 2018/19, with nominal average population growth of 1% as per current REMPLAN data, which has no consideration to any specific location related assumptions.

- High growth – based on growth forecast of 27,480 people by 2028 as outlined in City of Karratha Population Growth Forecast. It assumes all local operational employees (1,085) of new resource projects will require a residential property.

Officers recommend the base case scenario as it presents less risk to the City while improving the standard of amenity and service. By adopting the base case scenario as the foundation for the LTFP, the City is able to make financially sustainable decisions, while continuing to seek additional revenue sources, to improve the standard of infrastructure and services available to the community.

The LTFP and growth scenarios will be reviewed on a regular basis and will assist in the development of the City’s Annual Reports.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant Managers in reviewing the detail contained within the LTFP. Councillors have been consulted on a regular basis regarding the ten year Capital Program and the key revenue and expenditure assumptions used to inform the LTFP.

COMMUNITY CONSULTATION

No community consultation is required however the LTFP reflects community feedback obtained through the Community Survey and incorporated in the Strategic Community Plan.

STATUTORY IMPLICATIONS

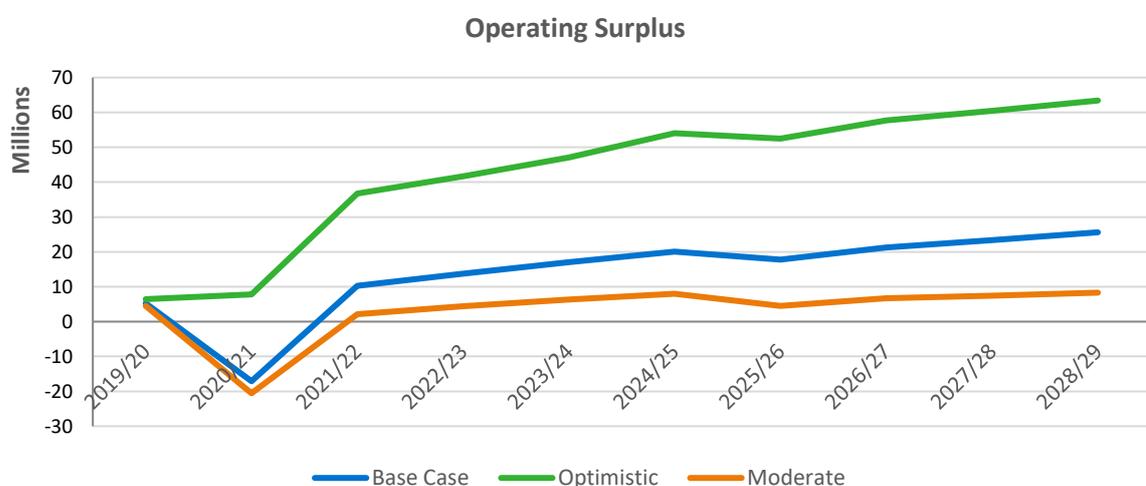
Section 5.56 *Local Government Act 1995* provides that a local government is to plan for the future of the district.

POLICY IMPLICATIONS

There are no policy implications.

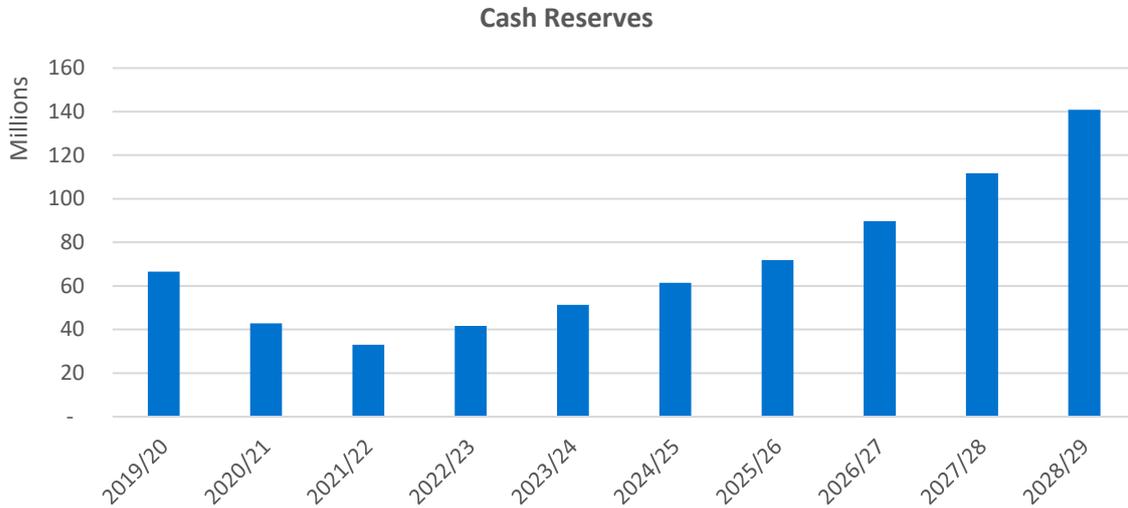
FINANCIAL IMPLICATIONS

The following graph shows the impact of the three different scenarios on the City’s operating surplus over the life of the LTFP.

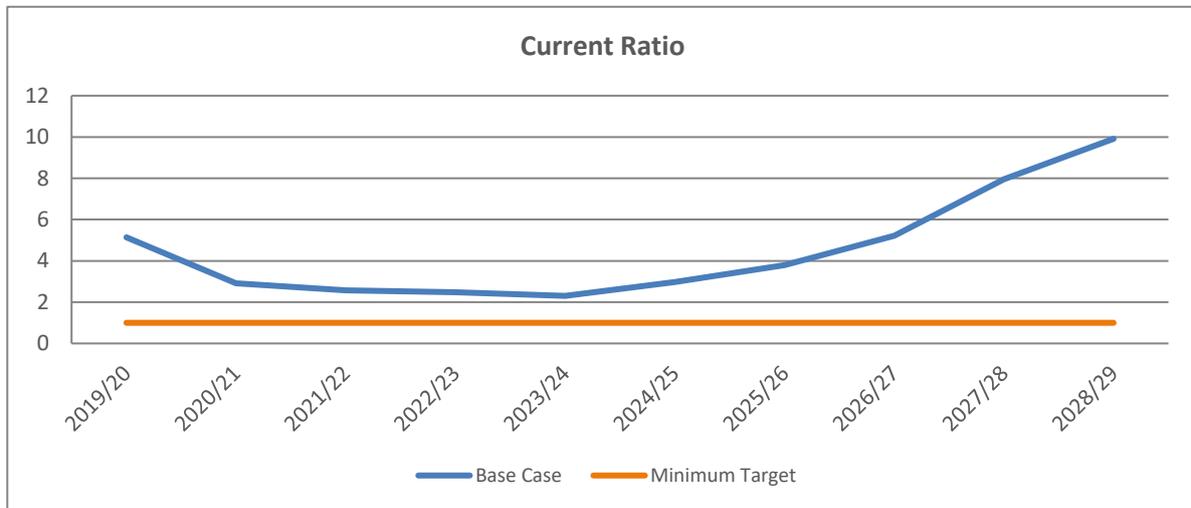


The base case scenario results in a positive operating surplus, sound capacity to meet short-term financial obligations, an improving trend in rates coverage and ability to generate sufficient cash to cover debt payments.

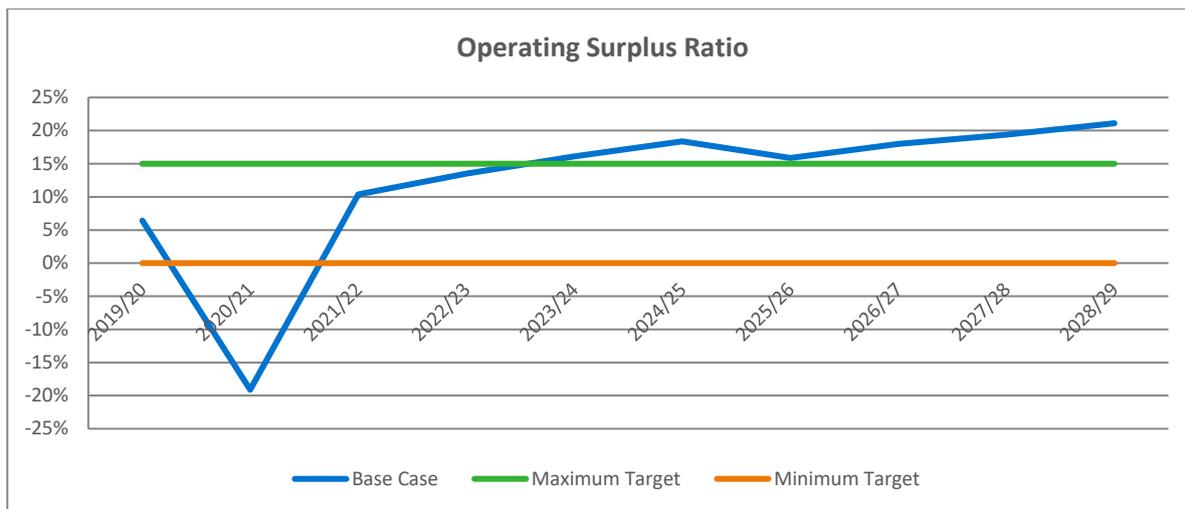
Over the life of the LTFP 2019-2029, cash reserves are projected to increase from \$66.6 million at the end of 2019/20 to \$140.8 million in 2028/29. Reserve funds provide funding capacity for future asset renewal requirements.



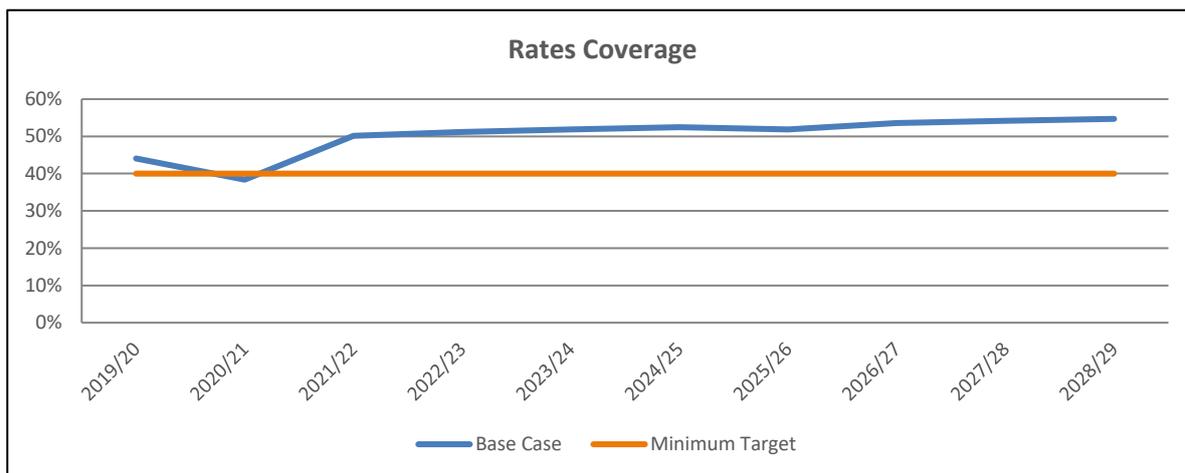
The following graphs provide a snapshot of the City’s consistent improvement in financial sustainability measures over the life of the LTFP based on the base case scenario:



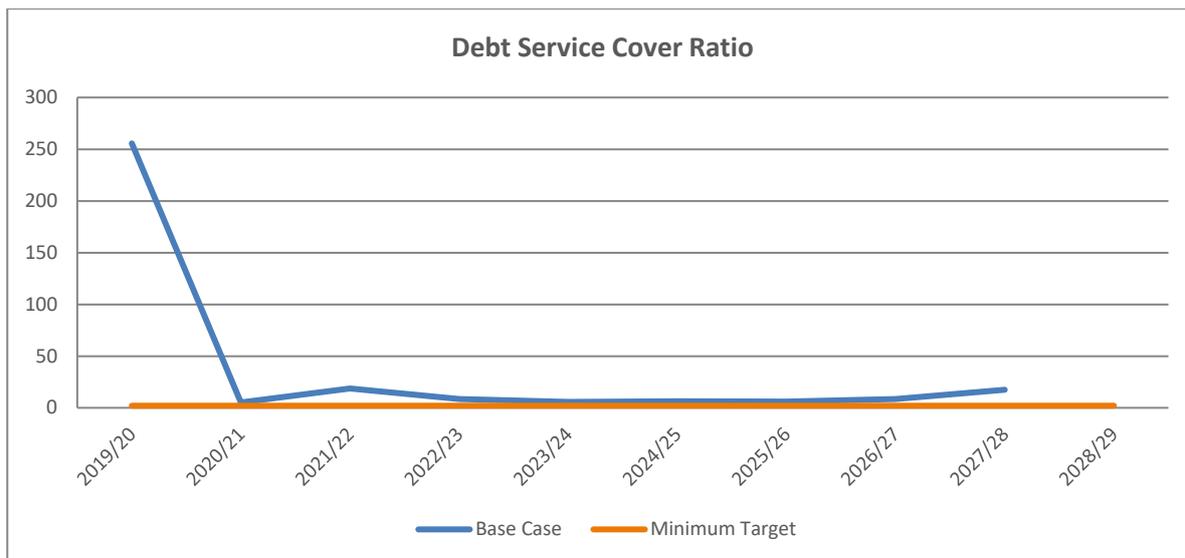
The Current Ratio measures the capacity of Council to meet its short term financial obligations from available funds. Council will retain a Current Ratio of greater than 1.0 for the life of the LTFP.



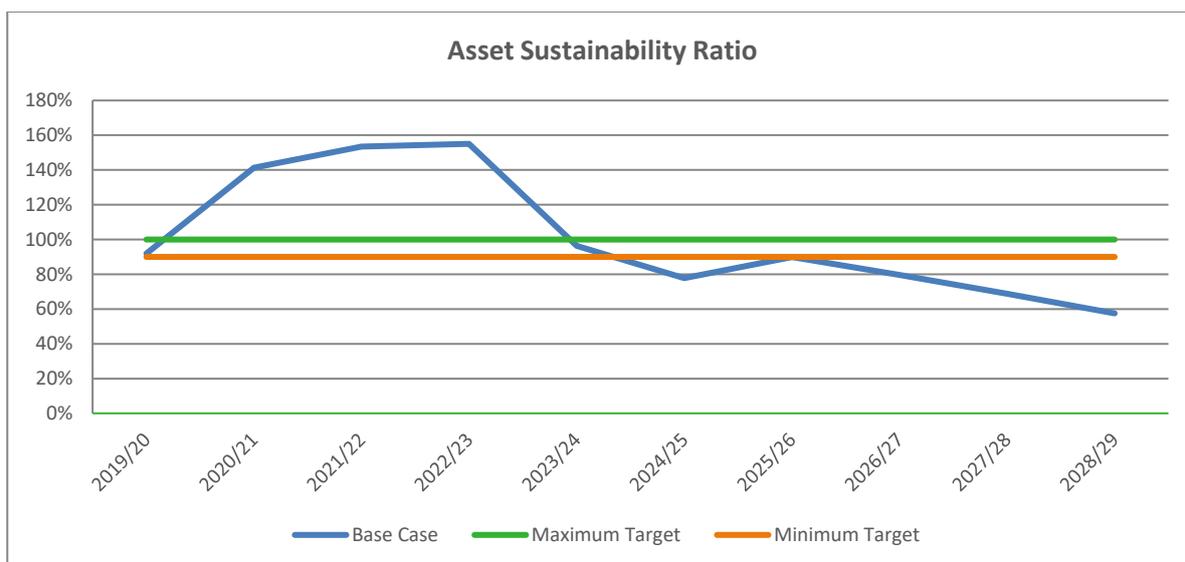
The Operating Surplus Ratio indicates the extent to which revenue raised not only covers operational expenses, but also provides for Capital Funding. The target of an operating surplus is achieved each year of the LTFP with the exception of 2020/21. This indicates that surplus funds are available for capital works except for 2020/21 due to the intended City contribution towards the construction of the Quarter Hotel which will be funded from the City's infrastructure reserve.



The rates coverage ratio provides an indication of Council's ability to cover its costs from its own source revenue. Trend shows the rates coverage ratio increasing from 40% to 55%.



The debt service cover ratio indicates the City’s ability to generate sufficient cash to cover its debt payment. The City’s debt ratio being higher than 5 indicates the ability to fund higher levels of debt if required and in 2028/29 is anticipated to have no outstanding debt.



The Asset Sustainability Ratio indicates the extent to which assets managed by Council are being renewed or replaced as they reach the end of their useful lives. For the first years of the LTFP, the City achieves a ratio within the target range or well in excess of the range. The City’s Asset Management Plan covers the first five years of the LTFP, it is anticipated that as the LTFP evolves that additional renewal requirements will be identified in the outer years in order to meet asset sustainability requirements.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026, Corporate Business Plan 2016-2021 and Asset Management Plan 2019-2024. In particular, the Operational Plan 2019-2020 provided for this activity:

- | | | |
|--------------------|-----------|--|
| Programs/Services: | 4.c.2.1 | Long Term Financial Plan |
| Projects/Actions: | 4.c.2.1.1 | Review and update Long Term Financial Plan |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	The LTFP will assist with managing financial risks by assessing the financial viability of the City over the next 10 years.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	The updated Long Term Financial Plan will continue to ensure Council’s compliance with Section 5.56(1) of the <i>Local Government Act 1995</i>

IMPACT ON CAPACITY

Decisions made within the adoption of the LTFP may impact on future resourcing of the City and will directly inform the Strategic Community Plan and Corporate Business Plan.

RELEVANT PRECEDENTS

The LTFP is updated regularly however this is the first major review of the LTFP since it was adopted by Council in 2012.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the draft Long Term Financial Plan 2019-2029 with the following modifications:

CONCLUSION

The LTFP is a ten-year rolling financial plan and is created on the basis of a series of assumptions that consider strategic direction, priorities and services identified throughout the City’s Strategic Community Plan and Corporate Business Plan.

A base case (business as usual) scenario over the life of the LTFP results in a positive operating surplus, sound capacity to meet short-term financial obligations, an improving trend in rates coverage and ability to generate sufficient cash to cover debt payments. The base case scenario also demonstrates consistent improvement in financial sustainability measures over the life of the LTFP.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154583
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the Long Term Financial Plan 2019/20 – 2028/29 (as attached).

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.5 EMERGENCY PROCUREMENT FOR TC DAMIEN RECOVERY

File No:	ES.32
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Financial Services/CFO
Date of Report:	4 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To note emergency expenditure incurred to support recovery efforts post Tropical Cyclone Damien.

BACKGROUND

Tropical Cyclone Damien impacted towns and rural areas of the City of Karratha between 8 and 9 February 2020.

On 16 February 2020, Tropical Cyclone Damien was declared a natural disaster. The Minister for Emergency Services announced that Tropical Cyclone Damien had caused wide spread damage to the region and financial assistance was available to aid with the cost of clean-up and repairs for the local government areas of East Pilbara, Karratha and Port Hedland under the Disaster Recovery Funding Arrangements (DRFA) Western Australia.

On 10 February 2020, Mayor Peter Long authorised unbudgeted expenditure from the municipal fund in accordance with section 6.8(1)(c) of the *Local Government Act 1995* for the purpose of undertaking urgent remediation works to damage caused by Tropical Cyclone Damien. Where expenditure has been authorised in accordance with this provision, a report is to be presented to the next ordinary meeting of Council outlining the detail associated with that expenditure.

With damage caused by excessive winds and flooding in some areas, critical to recovery efforts has been the need to clear streets, open spaces and residential property verges of debris, most notably green waste in order to address public safety. To facilitate these works, the City has required the assistance of a number of contractors (including internal preferred suppliers appointed under tender) to supplement City, State, Federal and private sector efforts. Contractors and suppliers have been engaged to assist with labour and plant hire associated with tree pruning, green waste verge collection and associated repair works, commensurate with typical rates afforded for like works.

In addition to green waste clean-up, major recovery costs are expected to be in the areas of:

- Rural roads;
- Sports lighting;
- Trees and landscaping;
- Signs;
- Street lighting;
- Buildings; and
- Playgrounds.

As recovery efforts may continue for several months, the final cost of the recovery is yet to be determined however, indicative expenditure for clean-up and damage repair required as part of the cyclone recovery effort is expected to be in the order of \$10M. Full details of these estimations and costs expended thus far are provided in the Financial Implications section of this report. Total expenditure will be reported to Council when recovery efforts are complete.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Mayor to seek approval for unbudgeted expenditure for emergency provisions under the *Local Government Act 1995*.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with Part 11(2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor in an emergency. Further, pursuant to section 6.8(2)(b), where expenditure has been incurred by a local government as above, it is to be reported to the next ordinary meeting of the Council.

POLICY IMPLICATIONS

Emergency Expenditure is in accordance with clause 3.11.3 of the CG12 Purchasing Policy.

FINANCIAL IMPLICATIONS

Repair of unsealed roads (as identified in table below) including base course, replacement of signage, flood way rock armour, gravel, contractors and wages/overheads has been assessed following receipt of quotations as \$1.4M (preliminary activation estimates were circa \$1m). The majority of these works are now substantially complete. The works include the following:

Road	Combined Segment Length	Impact	Contractor	Cost (Ex GST)
40 Mile Road	1124	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	287,851
Harding River Dame Road / Woodbrook Road	1635	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	125,203
Cleaverville Road	1192	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	102,149
Millars Road	275	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies Norwest Sand & Gravel Pty Ltd	72,402

Cossack Access Road	50	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	123,254
Balla Ball Road	1951	Road reconstruction and repair. Flood sections to be repaired	AK Evans	246,641
Whim Creek / Croydon Road	2455	Road reconstruction and repair. Flood sections to be repaired	AK Evans	278,477
Roebourne / Wittenoom Road	4600	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	165,350
TOTAL				\$1,401,327

Including road repairs invoiced, effective 4 May 2020, the City has engaged contractors and suppliers with the following expenditure attributed to recovery efforts:

No	Contractor	Expenditure (excluding GST)		
		Previously reported	New expenditure	Total
1	Abel Concepts	\$0	\$8,029	\$8,029
2	Access Infrastructure	\$3,800	\$0	\$3,800
3	Ace Electrical	\$0	\$9,730	\$9,730
4	Airport Lighting Specialists	\$1,385	\$0	\$1,385
5	AK Evans Earthmoving	\$0	\$508,775	\$508,775
6	Amped IT	\$0	\$1,910	\$1,910
7	Arrow Emergency Services	\$434	\$0	\$434
8	Artyzan	\$41,500	\$0	\$41,500
9	Asset Protect WA	\$650	\$0	\$650
10	Atom Supply	\$845	\$0	\$845
11	Ausolar	\$163,440	\$62,515	\$225,955
12	Barfield Landscaping	\$4,282	\$0	\$4,282
13	Bardfield Engineering	\$0	\$10,400	\$10,400
14	BB Landscaping	\$0	\$414	\$414
15	BC Lock & Key	\$0	\$384	\$384
16	Bishops Transport	\$875	\$5,383	\$6,258
17	Bobford Service	\$55,720	\$0	\$55,720
18	Brida	\$0	\$1,988	\$1,988
19	Brooks Hire	\$8,181	\$0	\$8,181
20	BT Equipment	\$391	\$0	\$391
21	Burkeair	\$15,259	\$16,552	\$31,811
22	Christie Parsafe	\$0	\$5,542	\$5,542
23	Cleanaway	\$0	\$36,875	\$36,875
24	Coles CC	\$0	\$14	\$14
25	Complete Tyre Solutions	\$509	\$0	\$509
26	Comtec	\$9,261	\$0	\$9,261
27	D & M Waste Management	\$203,355	\$0	\$203,355
28	D & S Wells	\$15,262	\$0	\$15,262

29	Daimler Trucks Perth	\$4,897	\$0	\$4,897
30	Damel Cleaning Services	\$2,160	\$2,520	\$4,680
31	Dampier Plumbing & Gas	\$888	\$0	\$888
32	Designa Sabar	\$5,688	\$1,794	\$7,482
33	Dibsys Gardening Services	\$450	\$5,475	\$5,925
34	E & MJ Rosher	\$5,340	\$0	\$5,340
35	ELKA Projects and Maintenance	\$5,332	\$2,228	\$7,560
36	Farinosi & Sons	\$61	\$0	\$61
37	FE Technology	\$0	\$21,515	\$21,515
38	Freo Group Limited	\$524	\$0	\$524
39	George Fischer Pty Ltd	\$0	\$605	\$605
40	Gelair Pty Ltd	\$3,240	\$0	\$3,240
41	Greensafe Pty Ltd	\$76,420	\$0	\$76,420
42	Handy Hands	\$100	\$0	\$100
43	Harvey Norman	\$335	\$0	\$335
44	Hitachi Construction Machinery	\$644	\$0	\$644
45	Home Hardware	\$7,050	\$0	\$7,050
46	J.Blackwood & Son	\$200	\$0	\$200
47	Jasko Airport Services	\$15,471	\$0	\$15,471
48	JB Hifi Solutions	\$0	\$4,283	\$4,283
49	Karratha Cabinets	\$240	\$0	\$240
50	Karratha Central Apartments	\$4,180	\$0	\$4,180
51	Karratha Earthmoving & Sand	\$172,400	\$323,590	\$495,990
52	Karratha Glass Service	\$858	\$198	\$1,056
53	Karratha Machinery Hire	\$29,780	\$5,624	\$35,404
54	Karratha Painting	\$12,945	\$9,183	\$22,128
55	Karratha Panel & Paint	\$2,685	\$0	\$2,685
56	Karratha Timber & Building Supplies	\$2,712	\$1,440	\$4,152
57	Kennards Hire	\$3,708	\$4,550	\$8,258
58	Komatsu Australia	\$6,725	\$0	\$6,725
59	KW Civil	\$156,950	\$0	\$156,950
60	Leethall Constructions	\$81,300	\$1,500	\$82,800
61	Lifrite Hire & Sales	\$1,620	\$0	\$1,620
62	Lorent Nominees	\$11,390	\$0	\$11,390
63	M & M Masonry	\$39,866	\$37,034	\$76,900
64	Major Motors	\$441	\$0	\$441
65	Mandalay Technologies	\$2,126	\$0	\$2,126
66	Matic Transport	\$400	\$0	\$400
67	MKM Consulting Engineering	\$2,640	\$0	\$2,640
68	MM Electrical Merchandising	\$21	\$0	\$21
69	NBS Signmakers	\$0	\$5,754	\$5,754
70	Norcape Tree & Contracting Service	\$68,250	\$0	\$68,250
71	North West Occupational Hygiene	\$2,225	\$0	\$2,225
72	North West Tree Services	\$195,856	\$132,876	\$328,732

73	Norwest Sand & Gravel	\$90,514	\$14,120	\$104,634
74	NW Communications	\$150	\$132	\$282
75	Oceanic Offshore	\$5,617	\$0	\$5,617
76	OTR Tyres	\$180	\$0	\$180
77	Oztopia	\$36,400	\$0	\$36,400
78	Pilbara Motor Group	\$2,236	\$0	\$2,236
79	Pilbara Traffic Management	\$2,475	\$0	\$2,475
80	Pilbara Windscreen Experts	\$14,778	\$14,990	\$29,768
81	Poinciana Nursery	\$20,905	\$0	\$20,905
82	Poolmart	\$382	\$0	\$382
83	Powerlift Industries	\$350,800	\$38,935	\$389,735
84	Profix Australia	\$20,481	\$1,382	\$21,863
85	Prompt Fencing	\$38,362	\$0	\$38,362
86	Reece	\$8,923	\$0	\$8,923
87	Retravisio CC	\$0	\$83	\$83
88	Richose	\$3,354	\$0	\$3,354
89	Shelf Cleaning Services	\$235	\$0	\$235
90	Shire of Wynham East Kimberley	\$273	\$0	\$273
91	Stihl Shop Redcliffe	\$1,235	\$0	\$1,235
92	StrataGreen	\$8,225	\$0	\$8,225
93	Sunstone Design	0	\$2,258	\$2,258
94	Tint a Car Karratha	\$485	\$0	\$485
95	TNT Express	\$640	\$0	\$640
96	Town of Port Hedland	\$0	\$53,893	\$53,893
97	Trasan Contracting	\$14,194	\$2,485	\$16,679
98	Treeswest Pty Ltd	\$61,200	\$0	\$61,200
99	Turf Guru Landscapes	\$10,480	\$1,280	\$11,760
100	Turf Whisperer	\$2,250	\$2,600	\$4,850
101	Urbanstone	\$0	\$5,011	\$5,011
102	Watertorque Group	\$0	\$7,900	\$7,900
103	Westrac Equipment	\$4,126	\$0	\$4,126
104	Winc Australia	\$591	\$0	\$591
105	Woolworths	\$59	\$31	\$90
106	Wormald Australia	\$5,020	\$1,480	\$6,500
107	Zirco Data	\$1,423	\$0	\$1,423
TOTALS		\$2,159,260	\$1,375,260	\$3,534,520

As a declared natural disaster it is envisaged that all expenditure that is incurred in clean-up and recovery can be claimed from the DRFA fund thus resulting in minimal impact on the City's Budget. Additionally the City's property insurance will respond to property related damage including streetscapes.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	It is expected that all costs for recovery will be claimed under the DRFA and insurance, resulting in minimal impact to the City.
Service Interruption	Low	Some interruption has been caused as part of the CBD and towns clean-up efforts.
Environment	N/A	Nil
Reputation	Low	Public comments have been generally very positive due to the City's immediate response to clean up green waste and attend to damage caused by Tropical Cyclone Damien.
Compliance	Low	Where expenditure has been authorised in an emergency under section 6.8 of the <i>Local Government Act 1995</i> , it is required to be reported to the next ordinary meeting of the Council.

IMPACT ON CAPACITY

The significance of damage caused by Tropical Cyclone Damien to property and public infrastructure has impacted on the capacity of City staff to continue with day to day operations.

RELEVANT PRECEDENTS

The City has experienced previous natural disasters, the most recent being Tropical Cyclone Veronica in 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

CONCLUSION

The City is responsible for recovery efforts across its towns in the aftermath of Tropical Cyclone Damien.

The Mayor has authorised emergency expenditure to enable contractors to be engaged to assist in recovery. As a declared DRFA event, it is anticipated that the City will be able to claim all costs associated with recovery that are not covered by insurance.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154584
MOVED : Cr Smeathers
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 6.8(2) of the *Local Government Act 1995* RESOLVES to NOTE unbudgeted emergency expenditure incurred in the recovery efforts associated with the aftermath of Tropical Cyclone Damien.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.6 REQUEST FOR TENDER - ERP SYSTEM UPGRADE/REPLACEMENT

File No:	IT.11
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Information Services
Date of Report:	4 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider calling tenders for the upgrade/replacement of the City's Core Business Software/Enterprise Resource Planning (ERP) system.

BACKGROUND

The City currently uses 'SynergySoft', a suite of software modules developed and supported by Perth-based IT Vision (ITV), as its ERP system. SynergySoft was acquired by the City in 2008 as an upgrade to InfoLGS (software developed by InfoTech which later became ITV), which was purchased in approximately 1992.

Today, SynergySoft is used extensively throughout the organisation and facilitates the vast majority of core business processes and transactional functions, including but not limited to:

- Rating;
- Payroll;
- Cash Receipting;
- Building Compliance;
- Statutory Planning;
- Local Laws;
- Animal Registration;
- Infringements;
- Environmental Health;
- Records Management;
- General Ledger;
- Name and Address Register (NAR);
- Accounts Payable and Receivable; and
- Procurement.

Over the last 12 years, additional modules have been added to the suite of SynergySoft modules used by the City, however during this time there has not been any significant software platform development on the SynergySoft core package.

The system presents a number of technical limitations. SynergySoft is based on a proprietary flat-file system in lieu of a more contemporary relational database that have been employed by other products for decades. The user interface is outdated, lacks current functionality, and presents inconsistencies between screens within the same system. As a result, SynergySoft is considered 'clunky', outdated and inefficient.

The SynergySoft system lacks Application Program Interface (API) that modern systems provide that integrate with other software packages, which would reduce double handling in data entry. The City operates a variety of additional software that it would be advantageous to integrate. Further, SynergySoft is a traditional on-premise solution rather than operating on a contemporary cloud-based platform. This limits mobile functionality and business continuity.

SynergySoft does not fulfil current business requirements and does not readily allow transition to digital processing by staff nor the public via modern web portals. As a consequence many internal and public processes remain paper-based. This has been especially apparent in responding to the operating limitation presented by COVID-19.

IT Vision is not undertaking any further development of the SynergySoft product, thus functionality and useability of the existing system is highly restrictive. Instead, IT Vision is developing a new, replacement Local Government solution based on a more contemporary development platform. This new system is called Altus. Altus is being developed by IT Vision in collaboration with City of Kalamunda, the City of Greater Geraldton and the City of Kalgoorlie-Boulder. The City was invited to be a member of the Altus Collaboration Project in 2017, however this was declined due to having to commit significant unbudgeted expenditure (approximately \$500k per annum), and most significantly, as a result the City would have been locked in to continued use of an unproven product.

The new IT Vision Altus system will essentially be an additional software option in the market, alongside other software packages such as Authority, OneCouncil, MagiQ, CouncilFirst, CouncilWise, Technology One, Civica, etc. With IT Vision transitioning to this new software product, the City will only be able to maintain the current system by way of piecemeal upgrades to new Altus modules, at significant additional cost, or by migrating to an alternate vendor's product.

The Altus software system is being developed in a staged approach, one or two modules at a time. Whilst development has been underway for approximately three years, only a limited number of modules have been released to the market with a significant amount of development yet to be delivered.

Rather than piecemeal upgrades with the Altus modules, it is considered timely to approach the market and identify the most strategically advantageous ERP solution that will underpin, essentially, all administrative and financial operations for the next 10-20 years.

It is anticipated that the wholesale replacement of the current ERP System would take approximately two years to implement on a modular basis. Either a transition from SynergySoft to Altus or any other system is equally complex, with significant change management, data migration and user acceptance testing requirements.

The scope of works is proposed to include:

- Replacement/upgrade of the City's ERP system;
- Data migration/conversion from the existing ERP system;
- Training and user support;
- Annual licencing.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all Managers regarding functional requirements of the City's ERP.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with section 3.57 of the *Local Government Act 1995* and associated Regulations.

POLICY IMPLICATIONS

Council Policies *CG12 – Purchasing and Policy CG11 – Regional Price Preference* is applicable to this matter.

It is proposed that the contract be for an initial term of six (6) years with three (3) x two (2) year options. The following tender criteria are proposed:

Criteria	Weighting	Comment
Price	40%	It is proposed that Price be weighted at 40% given the technical nature of the product and the significance of functional requirements.
Functional and Technical Capability	30%	The functional and technical capability of the system to meet organisational requirements is weighted highly to ensure that the system meets the City's needs for the long term. Respondents who are shortlisted will be required to deliver a product demonstration.
Long Term Sustainability of Proposed Solution/ Organisational Capability to Service and Support	15%	It is important that the software maintains legislative compliance, users are well supported and the product will be continually developed to maintain industry and technology best practice.
Methodology and Implementation Plan	10%	The success of the project will depend on the capability of project resources, the understanding that the project team have of the City's requirements and the methodology used for project delivery. An outline of these items together with an implementation plan will give us clarity of the project approach and expected involvement, engagement with and impact to our organisation.
Relevant Experience and Organisational Capability	5%	The ability to deliver the requirements in a local government context is an important consideration. Local Government reference sites will be canvassed to determine capability to deliver management of the project together with technical and implementation capacity and capability.

FINANCIAL IMPLICATIONS

The draft Long Term Financial Plan incorporates \$9.8M for Software and Hardware Initiatives. Contract price for the initial implementation is estimated at approximately \$3M over two years. Annual licence fees are estimated at up to \$500,000. The total contract price, including implementation and annual contract including the extension options is estimated at \$8M over 12 years.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.b.2.2	Enterprise Systems and Architecture
	4.b.2.3	Software Management
Projects/Actions:	4.b.2.2.2	Continue to upgrade enterprise software systems
	4.b.2.3.3	Make a determination about Enterprise Management System

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The expenditure has been identified in the Long Term Financial Plan. The Tender will ask for a fixed price contract.
Service Interruption	Moderate	This risk will be mitigated as part of the project risk mitigation strategy.
Environment	N/A	Nil
Reputation	Low	Current system is limited regarding online public transactions and public perception of internal systems is outdated and inefficient.
Compliance	Low	If Council resolves to invite tenders, the RFT will be undertaken in accordance with legislative requirements.

IMPACT ON CAPACITY

Six (6) additional resources have been identified in the Workforce Plan for the term of the implementation project, to form a project team dedicated to implementation of the system upgrade/replacement. The project team, reporting to the Manager Information Services, will comprise Project Manager, Business Analyst, Training Officer, Technical Writer, Data Migration Analyst and Integration Analyst. There is no expected impact on staff resourcing levels outside of the project team.

RELEVANT PRECEDENTS

Council previously endorsed calling tenders for a replacement ERP System under Tender G01-07/08 – Supply, Implementation and Maintenance of Local Government Information System.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders noting that the City will continue to procure upgrades for the current ERP System when available.

CONCLUSION

The City’s current ERP system, SynergySoft, is used extensively throughout the organisation and facilitates the vast majority of core business processes and transactional functions. Having been acquired 12 years ago, SynergySoft:

- is at end of life, the vendor has ceased development of the product and support for the product has finite timeline;
- inhibits implementation of operational processing efficiencies – customer facing online services, workflow automation, mobility, and data analytics;
- does not allow the City to leverage technological advances such as cloud hosting, integration, and comprehensive process workflow.

Rather than piecemeal upgrades with the Altus modules, it is considered timely to approach the market and identify the most strategically advantageous ERP solution that will underpin, essentially, all administrative and financial operations for the next 10-20 years.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154585
MOVED : Cr Waterstrom Muller
SECONDED : Cr Bertling

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL tenders for upgrade/replacement of the City’s Enterprise Resource Planning System in accordance with the scope of works outlined in the report; and**
2. **ENDORSE the Tender Selection Evaluation Criteria as follows:**

Criteria	Weighting
Price	40%
Functional and Technical Capability	30%
Long Term Sustainability of Proposed Solution/ Organisational Capability to Service and Support	15%
Methodology and Implementation Plan	10%
Relevant Experience and Organisational Capability	5%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.7 RFT14-19/20 CCTV STRATEGY IMPLEMENTATION STAGE 1

File No:	CM.430
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Technology Architect
Date of Report:	6 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the tender for the CCTV Strategy Implementation Stage 1, RFT 14-19/20.

BACKGROUND

In 2019 the City carried out an audit of existing City CCTV installations, which had been implemented predominantly as part of building projects, and which had been extended on an individual needs basis. Concurrently the City developed a CCTV Strategy to facilitate a standard approach to assessment of requirement for CCTV at City locations. Based on the audit and the CCTV Strategy, a CCTV Implementation Plan was subsequently developed outlining scope and priority of works required to upgrade and standardise the City's CCTV.

The works tendered include a combination of upgrades to existing CCTV facilities to address obsolescence, together with an extension of CCTV capabilities to address requirements of safety, measuring, monitoring and management of issues and users at the sites. The Plan projected a five-year look ahead. The work identified for the first year of implementation is the subject of this Tender (refer confidential attachment for details).

Tenders were advertised on 15 February 2020 and closed 23 March 2020.

Three tenders were received by the closing date from:

- Honeywell Ltd
- Downer NGT
- Command IT Services

The tenders were evaluated by a three (3) person panel comprising of:

- Technology Architect
- Manager Information Services
- Liveable Communities Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	10%
Methodology	20%
Capacity to Deliver	10%
Key Personnel Skills and Experience	10%
Price	50%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors and facility managers were consulted in the development of the CCTV Strategy and CCTV Implementation Plan.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council allocated \$437,000 for this initiative as part of the November 2019 Budget Review. A further \$60,000 is allocated in the Community Facilities budget. Most of these funds will be carried forward to the 2020/21 Budget.

The full contract price, including substitution of base level economic camera equipment with other medium to high level options that were provided in the schedule of rates, is within budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 1.b.1.1 Community Safety Management
- Projects/Actions: 1.b.1.1.2 Implement CCTV Strategy Priorities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Equipment and installation costs are within budget, but changes in the exchange rate may have a minor impact on equipment pricing.
Service Interruption	Low	Cabling and equipment installation works may temporarily impact services within the organisation. There may be minor service interruptions to current CCTV services for the City’s tenants as equipment is removed and replaced.
Environment	N/A	Nil
Reputation	Low	Successful project outcomes will enhance the City’s reputation in the community
Compliance	Low	The RFT has been completed in accordance with s3.57 of the LGA and the City’s Purchasing Policy.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the best value for money outcome for the City. Officers propose to negotiate with Command IT Services, as the preferred tenderer, regarding camera and equipment selection from the schedule of rates and options provided.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154586
MOVED : Cr Scott
SECONDED : Cr Nunn

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ACCEPT** the tender submitted by Command IT Services ABN 38100795515 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 14-19/20 - CCTV Strategy Implementation Stage 1; and
2. **EXECUTE** a contract with Command IT Services, **SUBJECT** to any variations of a minor nature.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.8 DRAFT 2020/21 DIFFERENTIAL RATES MODEL

File No:	RV.10
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Director Corporate Services
Date of Report:	13 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider revoking its recent decision to advertise and invite submissions on the draft differential rates model for the 2020/21 financial year in light of the *Local Government (COVID-19 Response) Order 2020* made by the Minister for Local Government.

BACKGROUND

At a Special Council Meeting held on Monday 30 March 2020 Council considered a range of initiatives to support local businesses and individuals in need due to the impact of the COVID-19 pandemic. This included a commitment to not increase rates for the 2020/21 financial year.

Following that decision, at the Ordinary Council Meeting held on 20 April 2020 Council RESOLVED to (Resolution 154558):

1. ENDORSE the proposed Objects and Reasons for Differential Rates; and
2. ADVERTISE and INVITE submissions regarding the following proposed differential rates in 2020/21 which reflect no increase in the 2019/20 rates:

Table 1

Rate Type	Rate Category	Rate in \$	Minimum Payment
GRV	Residential	0.117479	\$1,549
GRV	Commercial / Industrial	0.100770	\$1,549
GRV	Airport / Strategic Industry	0.156459	\$1,549
GRV	Transient Workforce Accommodation/ Workforce Accommodation	0.387044	\$1,549
UV	Pastoral	0.103638	\$325
UV	Mining/Other	0.132900	\$325
UV	Strategic Industry	0.184880	\$325

Subsequent to the Council decision, the Minister for Local Government has made an Order under the *Local Government Amendment (COVID-19 Response) Act 2020* to deal with issues relating to meetings, access to information and budgetary matters. The Order, which came into effect on 8 May 2020, is intended to assist ratepayers that have been adversely impacted by the COVID-19 pandemic and will directly assist local governments through removing red tape and compliance requirements that are not considered necessary while

local governments and the community deal with the pandemic. Specifically, local governments that resolve to freeze their rates in the dollar are being released from the requirement to obtain Ministerial approval for differential rates if they obtained Ministerial approval for the 2019/20 rates. The Order also recognises that the process of advertising and seeking submissions for a minimum of 21 days is ‘unnecessary, meaningless and costly in a time when budgets are being negatively impacted’ and therefore local governments that resolve to set differential general rates and minimum payments at a level no higher than the 2019/20 rates will not have to comply with this requirement.

As Council’s decision on the process for adoption of differential rates for 2020/21 preceded the Ministerial Order, it is necessary for Council to consider revoking its previous decision.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Councillors and the Executive Management Team via briefing sessions.

COMMUNITY CONSULTATION

Local governments are required to publish the differential general rates and minimum payments on their website within ten days of the resolution or of the Order coming into effect, whichever is later.

STATUTORY IMPLICATIONS

The *Local Government (COVID-19 Response) Order 2020* impacts the requirements on local governments to comply with the following provisions of the *Local Government Act 1995*:

- s6.33 (Differential general rates); and
- s6.36 (Local governments to give notice of certain rates).

Regulation 10 of the *Local Government (Administration) Regulations 1996* makes provision for revoking or changing decisions.

POLICY IMPLICATIONS

The Order will also impact the requirement to comply with the Department of Local Government Rating Policy – Differential Rates.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 4.c.3.1 Property Rating Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	The decision to freeze rates will have a significant impact on revenue, however the City is in a strong financial position so the impact will be manageable.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The decision to freeze rates (as well as other support initiatives adopted by Council) should have a positive reputational impact.
Compliance	Low	The Order reduces compliance requirements under the <i>Local Government Act 1995</i> .

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

CONCLUSION

Following Council’s decision regarding the proposed differential rates model for 2020/21, the *Local Government (COVID-19 Response) Order 2020* has effected amendments to the process for approval of differential general rates. Revocation of the resolution adopted at the Ordinary Council Meeting held on 20 April 2020 will allow Council to adopt the proposed differential rates for 2020/21 with no increase, at the Ordinary Council Meeting on June 2020.

OFFICER’S RECOMMENDATION

1. In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, the following four Councillors AGREE to CONSIDER revoking Resolution 154558 adopted at the Council Meeting held on 20 April 2020:
 - a) _____
 - b) _____
 - c) _____
 - d) _____

2. That Council by ABSOLUTE MAJORITY pursuant to Regulation 10 of the *Local Government (Administration) Regulations 1996*, RESOLVES to REVOKE Resolution 154558 relating to the proposed advertising of differential rates adopted at the Council Meeting held on 20 April 2020 on the grounds that the Minister for Local Government indicated that the process is “meaningless and costly in a time when businesses are being negatively impacted”.

COUNCIL RESOLUTION

Res No : 154587
MOVED : Cr Waterstrom Muller
SECONDED : Cr Nunn

1. In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, the following four Councillors AGREE to CONSIDER revoking Resolution 154558 adopted at the Council Meeting held on 20 April 2020:

- a) Cr Harris
- b) Cr Smeathers
- c) Cr Bertling
- d) Cr Evans

2. That Council by ABSOLUTE MAJORITY pursuant to Regulation 10 of the *Local Government (Administration) Regulations 1996*, RESOLVES to REVOKE Resolution 154558 relating to the proposed advertising of differential rates adopted at the Council Meeting held on 20 April 2020 on the grounds that the Minister for Local Government indicated that the process is “meaningless and costly in a time when businesses are being negatively impacted”.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME REVIEW

File No:	GS.34, GS.36, GS.66
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Engagement Coordinator
Date of Report:	1 April 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Revised CS-06 Community Grants and Contributions Scheme Policy

PURPOSE

For Council to consider revisions to the Community Grants and Contributions Scheme (the Scheme) and Policy CS-06 Community Grants and Contributions Scheme (the Policy).

BACKGROUND

Following feedback from Council and the community, Officers have reviewed the Scheme in an effort to simplify the options for applicants to consider when seeking support for their projects. The proposed revisions aim to provide a more streamlined administrative process.

The current Scheme provides three categories for applicants to apply to for cash support:

1. Biannual Grants, two rounds per year, \$5,000 - \$50,000;
2. Quarterly Grants, four rounds per year, \$0 - \$5,000; and
3. MOU's, three year agreements to support annually occurring events/projects.

The main issues with the current Scheme are as follows:

- Slightly different selection criteria and eligibility for each of the three categories is sometimes confusing for applicants to understand;
- Four distinct rounds for the Quarterly Grants minimises the opportunity for the community to access funds in a timeframe that best supports their project/activity;
- Inadequately articulates the intention to support project specific costs versus ongoing operational costs as they relate to outgoings such utilities, wages and insurance;
- Focuses on the frequency of the Grant categories, rather than the value; and
- Inadequately sets out the process for annual event and activity funding to be secured.

The revised Scheme proposes to provide three categories for applicants to apply to for cash support:

1. Small Community Grants, open all year round, \$0 - \$5,000;
2. Large Community Grants, two rounds per year, \$5,000 - \$50,000; and
3. Annual Event & Activities, to be considered as part of Large Community Grant rounds, multi-year agreements \$0 - \$50,000.

It is proposed that each of these categories will have the same eligibility and selection criteria to ensure consistency of approach, ease of communication and a more streamlined administrative process. The aim of the Scheme has been reworded to better reflect the proposed changes but still maintains the intent of the previous statement.

The Annual Events & Activities category (captured as part of the Large Grant rounds) provides an equal opportunity for annually occurring events and activities to be considered and approved for multi-year funding. Currently there are a number of different ways events/activities may be sponsored by the City. These include direct sponsorship from the Arts Development & Events budget or an application into the Major Events Sponsorship & Attraction Program (MESAP).

MESAP is administered through the City Growth team and focuses on attracting large scale events to the region. Examples of the events funded through MESAP include the DNA Conference, Tourism WA Conference, OECD Conference, Brew and the Moo, Beats in the Heat and City to Surf. MESAP is administered under Policy DE-03.

Events sponsored through the Arts Development & Events budget include Sprintcar Stampede, King Bay Fishing Club’s Billfish Shootout, Nor West Jockey Club racing season and FeNaCING (Dampier/Karratha Lions Club). They are sponsored under an annual agreement which sets out their obligations and how the funds are to be used, however there is not currently a formal application process they are required to go through.

If these changes are supported the events currently sponsored through the Arts Development & Events budget will be directed to apply for funds via the Annual Events & Activities Category, with Council having the option to sponsor them for up to three years. This provides an equal opportunity for all groups delivering events to secure funding, and provides a clearer process for Officers to assess and report on these grants. The application and reporting requirements for these grants are robust and ensure Officers can evaluate the return on investment for each event funded.

The categories of Computers for Communities and Artworks for Communities also captured under Policy CS-06 remains unchanged.

The total annual Community Grants and Contributions Scheme budget is \$500,000. The outlying townships quarantined funds of \$25,000 per Large Community Grant for Dampier, Wickham, Roebourne and Point Samson remains unchanged.

In order to reflect the proposed changes to the Community Grants and Contributions Scheme, the following changes to Council Policy CS-06, are offered to Council for consideration.

Section	Amendment	Rationale
1	Addition of City of Karratha Strategic Pillars	Not previously included. Provides context for applicants on how the City will view their project/activity.
2.2	Change from “Eligibility” to “Eligible Applicants”	Clarifies the purpose of section to clearly define which groups/individuals are able to apply, rather than what projects can be applied for, which is covered in Criteria.
2.3	Addition of “Ongoing operational wages/salaries of a group/organisation/association” to the “Council will not fund” section.	Salaries and wages specific to the project delivery will be considered. Ongoing operational funding does not reflect the need for groups to be sustainable and stable.

Section	Amendment	Rationale
	Addition of Applicants with outstanding acquittals or debts with the City of Karratha under “Council will not fund”	It would be questionable to provide further funding to an applicant that has outstanding acquittals or debts with the City, as there would be no evidence that previous projects were successful.
2.4	Change from “Focus Areas” to “Criteria”	Better describes the purpose of the section. These are the criteria that will be assessed.
	Amended wording of the five criteria.	Provides a clearer, more succinct description of the criteria applied to the assessment of applications.
2.5	Addition of Funding Agreement subheading	Details the obligations the applicants will be required to accept and adhere to in order to receive funding via the Grant.
	Addition of agreement contents list	
	Rewrite of unspent funds condition	
	Removal of variation dot points and inclusion of two qualifying statements	
3.	Rewrite of the Aim	To better align to Section 1 Objective
	Insurance funding support reduced from up to 75% to 50%.	Ongoing operating cost funding is not the purpose of the Scheme. A portion of an operational cost like insurance can be aligned to the delivery of a specific project/activity.
	Approval rewrite to reflect category changes.	Approval for Small Grants remains with the CEO, approval for Large Grants and Annual Events/Activities will go to Council for consideration.
	Renaming of categories under Scheme: 1. Small Community Grants 2. Large Community Grants 3. Annual Events & Activities 4. Computers for Communities 5. Artworks for Communities	Focuses the categories on the value of grants available rather than the frequency of the grants. Simplifies the classification of the categories.
3.1	Small Grants, previously Quarterly Grants, redefined as open all year round.	Increased opportunities to apply for funding and allows for increased timeliness to approve and administer funds.
3.3	Removal of Annual School Awards Contributions	This is an annual donation made to all Schools and is not part of the Grant Scheme, therefore removed from the Policy. Intent is to retain budget provision for this purpose.
	Addition of Annual Events and Activities category with the option of applying for up to three years of funding	Allows for all support for annual community events to be administered from one area (Community Engagement) and provides up to three years of support for event sustainability. This will include current events that the City sponsors.

The above amendments outline the material changes to Policy CS06 – Community Grants and Contributions Scheme. Further formatting changes are included in the attachment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of impact to community groups who may access this funding.

The proposed changes to the Scheme and the Policy do not diminish the opportunity to or value of funding available for the community to access.

COUNCILLOR/OFFICER CONSULTATION

Feedback from Council from previous Grant rounds and Policy reviews has been considered as part of this current review. Consultation with the Community Facilities Team, Club Development Officer and Executive Management Team has occurred.

COMMUNITY CONSULTATION

Feedback from Community Groups and previous applicants has been considered in preparing the revisions to the Scheme. Particularly in relation to eligibility and assessment criteria.

Following Council consideration, all changes to the Scheme and Policy will be communicated widely throughout the community, and directly to groups who regularly apply for funding with the City. There will be both formal engagement via Grant workshops but also ongoing outreach and support for Groups to identify applicable projects and activities.

Who	How	When	What	Outcome
Community/Sporting Groups	One-on-one sessions Outreach	Ongoing outreach to community groups	Consult Involve	Close contact with community groups to help identify suitable projects/activities and to assist groups with their applications.
Community/Sporting Groups	Open community workshop	July 2020 & January 2021	Inform	A clear understanding of the assessment criteria, deadlines and application process of the Scheme.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable in respect to Council determining Local Government Policies.

POLICY IMPLICATIONS

Policy CS-06 Community Grants and Contributions Schemes review is the subject of the report.

FINANCIAL IMPLICATIONS

Council allocate budget for the provision of the Scheme via the annual budget process. The changes proposed in this Report do not include changes to funding levels.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.1.2 Community Engagement
 Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	An amount of \$500,000 to be distributed across all community grant categories is considered appropriate based on recent years.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There have been two reviews and changes to the Policy and Scheme within the last two years. While this may be viewed as ‘yet another one’, Officers are confident the proposed Scheme and Policy will be well received by the community due to its simplicity and consistency.
Compliance	Low	This Policy review provides compliance in the administering of the Scheme.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This policy was reviewed in December 2018 and July 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the proposed Community Grants and Contributions Scheme Policy, as per the attachment to this report.

Option 3

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the proposed Community Grants and Contributions Scheme Policy with the following:

1. _____
2. _____
3. _____

Option 4

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* NOTES the draft policy and requests Officers to undertake a consultation process with community groups to obtain their feedback on the changes.

CONCLUSION

Following Council feedback Officers have undertaken a review of the Community Grants and Contributions Scheme to provide a more simplified structure to the Scheme. The focus of the Scheme categories has been shifted from the frequency (Bi-annuals/Quarterlies) to the value of the grants (Small/Large) as well as modifying the process for the assessment of annual events to provide more consistency and transparency.

A number of revisions to Policy CS-06 Community Grants and Contributions Scheme to support these changes are offered to Council for consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154588
MOVED : Cr Evans
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed Community Grants and Contributions Scheme Policy as per the attachment to this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Nunn declared an indirect financial and an impartiality interest in 11.2 Award Biannual Community Grants as Cr Nunn is employed by Volunteering WA.

At 5.17 pm Cr Nunn left the room.

11.2 AWARD OF BIENNIAL COMMUNITY GRANTS

File No:	GS.66
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Engagement Coordinator
Date of Report:	23 April 2020
Applicant/Proponent:	Local Community Organisations
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider providing financial assistance to Community organisations as per Council Policy CS06 – Community Grants and Contributions within the 2020/2021 draft budget.

BACKGROUND

Council supports community organisations through the provision of various grant schemes outlined in policy CS06 – Community Grants and Contributions. This report considers applications received as part of Round 1 (of 2) for Financial Year 20/21.

Eligibility requirements for the Biannual Community Grant Scheme are:

- The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered;
- Organisations shall include, but are not limited to, sporting clubs, schools (parent and citizens' associations only), and community groups or individuals that have a focus on community needs with a social benefit;
- Organisations must be incorporated and provide evidence of current incorporation status and should they apply for equipment, a copy of their constitutions wind up clause; and
- Applications must demonstrate clear links to the City's Strategic Community Plan or a stated role in service or facility provision.

Due to the current global pandemic, many of projects applied for are no longer able to be completed. Following discussion with applications, these projects have been deferred and will be assessed when the programs are able to be delivered.

The remaining applications were assessed against the six focus areas in the policy, which are:

- Finance – leverage of funding available;
- Sustainability – will future funding from the City be required?;
- Impact – is there wider community benefit?;
- Prior History – has the applicant received funding previously from the City of Karratha;
- Capacity for Self Delivery – volunteer hours and organisational benefit; and

- Return Benefit to the City of Karratha and any associated partners.

A summary of the remaining applications can be found below. All amounts are excluding GST.

King Bay Game Fishing Club – Clubhouse Improvements (Total Project Cost \$20,168)

The King Bay Game Fishing Club (KBGFC) is seeking assistance to beautify and upgrade their club facilities through the repair of lighting on the gantry, garden maintenance and the exterior painting of the clubhouse to include the club’s logo to improve the clubs exterior aesthetic to community members. This facility is included in the Dampier Land Transfer exercise that the City is currently exercising in partnership with Rio Tinto and as such will become a Council Facility. With no current plans for this building, upgrades to the clubhouse is consistent with other planned works to improve community facilities in Dampier.

Yinjaa-Barni Art Group – YBA Creations Stage Three (Total Project Cost \$184,555)

Yinjaa-Barni Art Group is seeking funds to assist with the implementation of a new initiative that involves translating art from local artists onto garments for sale online. The funding requested is to purchase fabric, printing and wages to create the garments to be entered into the Darwin Art Fair to participate in a “virtual catwalk” in a collection titled “Country to Couture”. The Darwin Art Fair will be held on a digital platform in August 2020.

Norwest Jockey Club – Replacement Furniture (Total Project Cost \$82,160)

The Norwest Jockey Club is seeking assistance to purchase replacement outdoor furniture for the spectator and members areas of their facility to enhance community experience. Whilst they made the decision to cancel the 2020 racing season, the club is using this time to upgrade and refurbish the facility in preparation for the 2021 season. The furniture quote provided includes 750 chairs, 200 bar stools and 120 tables/bar rounds/trestles. Letters of Support from other community/sporting groups who access this furniture have also been provided. The furniture will be usable at other venues the races may be held at in the future.

Karratha Sport and Recreation Club – Operational Costs (Total Project Cost \$28,909)

The Karratha Sport and Recreation Club are seeking assistance for their insurance costs for the 2020/2021 financial year. The Club have received funding via the Community Assistance Fund recently to support three months of insurance premiums. The Club has outstanding debt with the City and is in considerable financial hardship.

Recommended Applicant	Total Project Cost	Amount Requested	Amount Recommended	Notes
King Bay Game Fishing Club	\$20,168	\$14,237	\$14,237	<ul style="list-style-type: none"> • 100% local spend. • Property will soon be City asset.
Yinjaa-Barni Art Group	\$184,555	\$31,315	\$14,755	<ul style="list-style-type: none"> • Inter-state recognition/exposure. • Ongoing impact through online sales proceeding Art Fair. • New avenue for income stream. • Wages not considered to be part of this project. May be considered through other funding programs.

Norwest Jockey Club	\$82,160	\$50,000	\$50,000	<ul style="list-style-type: none"> • Purchase of outdoor furniture to replace aged furniture. This request includes 750 chairs, 200 bar stools, 120 tables/bar rounds/trestles. • These are made available to other community groups to access so has a wide community benefit. • The furniture is also able to be moved with the Club if their location changes in the future.
Karratha Sport and Recreation Club	\$28,909	\$21,682	\$0	<ul style="list-style-type: none"> • The Club is in considerable financial hardship and needs to consider a broader strategy for improving their financial situation. The intent of this Grant Scheme is not to provide “bail out” provisions for groups. • Officers will continue to work through options with the Club and provide support where possible. \$10,949 has already been provided through the COVID-19 Community Assistance Grants.
TOTAL RECOMMENDED			\$78,992	

Applications recommended to be deferred are listed below:

Applicant	Project Title	Total Project Cost	Amount Requested	Notes
Karratha Salvation Army	Creating Therapeutic Spaces	\$47,657	\$43,646	Further information required
Pilbara Health Network	Caper Bush Project	\$115,000	\$50,000	Program delivery not taking place at this time due to COVID19
Clontarf Foundation	Engaging Aboriginal Youth in Education and Employment	\$997,500	\$50,000	Program delivery not taking place at this time due to COVID19
Karratha Community House	Wages for program delivery (After School Clubs)	\$25,538	\$16,038	Program delivery not taking place at this time due to COVID19
Move Your Body	Wages for program delivery (Sensory School Readiness)	\$124,788	\$45,888	Program delivery not taking place at this time due to COVID19

The Business Centre	Video Conference/Work Facility	\$48,851	\$48,851	Further information required
Karratha Gymnastics Club	Venue Hire 2020/21 Season	\$36,155	\$31,000	Program delivery not taking place at this time due to COVID19
Raiders Boxing Club	Venue Hire 2020/21 classes	\$2,440	\$2,440	Program delivery not taking place at this time due to COVID19
Royal Life Saving Society WA	Swim and Survive Access and Equity Program	\$64,309	\$48,134	Program delivery not taking place at this time due to COVID19
Ngaarda Media	Wages for Volunteer Coordinator	\$76,429	\$42,433	Program delivery not taking place at this time due to COVID19
Yirramagardu Community Association	Holistic Healing (Val & Kathy's Krafty Kitchen)	\$68,140	\$28,000	Program delivery not taking place at this time due to COVID19
Robe River Kuruma Aboriginal Corporation	Pilbara Regional Youth Driver Education Program	\$39,361	\$19,860	Program delivery not taking place at this time due to COVID19
BighART	Songs for Peace (Arts Workshops and programming)	\$149,000	\$50,000	Program delivery not taking place at this time due to COVID19

Whilst current restrictions are in place, Officers will work with the above applicants to gain further information where required and offer support at the time when program delivery can re-commence.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Biannual Community Grant Scheme providing significant funding assistance to the associated organisations.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place internally within the Community Programs team.

COMMUNITY CONSULTATION

Officers have liaised with each of the organisations to offer support and assistance in the completion of their applications. Following this report, there will be further consultation with the applicants around the Council decision.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*

POLICY IMPLICATIONS

Policy CS06- Community Grants and Contributions Scheme applies. This policy is currently undergoing a review to be presented to Council.

FINANCIAL IMPLICATIONS

An amount of \$500,000 has been included within the 2020/2021 draft budget to be distributed across all community funding schemes. Should Council endorse the Officer’s recommendation the financial implications for 2020/2021 FY are as follows:

Total DRAFT Allocation (20/21 FY)	\$500,000
Total Recommended (May OCM)	\$78,992
Total Remaining	\$421,008

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.1.2 Community engagement
 Projects/Actions: 1.c.1.2.1 Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The risk is mitigated by the evaluation of the entities ability to appropriately expend the funding.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support the Officers recommendation there may be a negative response from community organisations.
Compliance	Low	The risk is mitigated by the requirement of a full project evaluation and acquittal upon completion. Should successful applicants fail to submit evaluation and acquittal documentation, funds are returned to the City of Karratha.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council provide funding to community groups via a competitive process biannually.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Biannual Community Grant Scheme allocations as part of the 2020/2021 budget deliberations.

CONCLUSION

Various community and sporting organisations have submitted applications for the 2020/2021 Biannual Community Grant Scheme. Officers have recommended an amount of \$78,992 to be considered at this time and defer the assessment and award of all other applications until a time where program delivery is possible.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the following applicants for the Biannual Community Grant Scheme program:

Recommended Applicant	Project Cost	Amount Requested	Amount Recommended
King Bay Game Fishing Club	\$20,168	\$14,237	\$14,237
Yinjaa-Barni Art Group	\$184,555	\$31,315	\$14,755
Norwest Jockey Club	\$82,160	\$50,000	\$50,000
TOTAL RECOMMENDED			\$78,992

COUNCIL AMENDED RESOLUTION

Res No : 154589
MOVED : Cr Harris
SECONDED : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

- APPROVE** the following applicants for the Biannual Community Grant Scheme program:

Recommended Applicant	Project Cost	Amount Requested	Amount Recommended
King Bay Game Fishing Club	\$20,168	\$14,237	\$14,237
Yinjaa-Barni Art Group	\$184,555	\$31,315	\$14,755
Norwest Jockey Club	\$82,160	\$50,000	\$50,000
TOTAL RECOMMENDED			\$78,992

- CONSIDER** grant applications which were deferred due to **COVID-19** at the June 2020 Ordinary Council meeting in accordance with Policy CS06 - Community Grants and Contributions Scheme as adopted in July 2019.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

REASON : Council modified the Officer's recommendation to enable grant applications which had been deferred due to COVID-19 to be considered at the June Ordinary Council meeting and against the previous version of Council policy CS06-Community Grants and Contributions Scheme as adopted in July 2019.

At 5.19 pm Cr Nunn re-entered the room.

11.3 NATIONAL REDRESS SCHEME – CHILD SEXUAL ABUSE

File No:	GR.108
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	22 April 2020
Applicant/Proponent:	Western Australian Government
Disclosure of Interest:	Nil
Attachment(s)	Local Government Information Paper (Feb 2020) – available online

PURPOSE

For Council to consider participating in the National Redress Scheme as part of the Western Australian Government's (State) response.

BACKGROUND

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) was established in 2013 to investigate failures of public and private institutions to protect children from sexual abuse. The Royal Commission released three reports throughout the inquiry:

- Working with Children Checks (August 2015);
- Redress and Civil Litigation (September 2015); and
- Criminal Justice (August 2017).

The Royal Commission's Final Report (15 December 2017) incorporated findings and recommendations of the three previous reports and contained a total of 409 recommendations, of which 310 are applicable to the State and the broader Western Australian community.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution; the second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The scope of this report addresses only the historical element of institutional child sexual abuse through the National Redress Scheme.

Whilst there have been no known incidents of child sexual abuse involving the City of Karratha the City has run a number of facilities and programs in the past (and continues to) where it is possible that this abuse could have taken place. Acknowledging that the likelihood of a claim is small there is the risk that the City could find itself liable to provisions within this Act.

National Redress Scheme

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single National Redress Scheme (the Scheme) to recognise the harm suffered by survivors of institutional child sexual abuse.

The Scheme acknowledges that children were sexually abused, recognises the suffering endured, holds institutions accountable and helps those who have been abused access counselling, psychological services, an apology and a redress payment.

The Scheme commenced on 1 July 2018, will run for 10 years and offers eligible applicants three elements of redress:

- A direct personal response (apology) from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

All State and Territory Governments and many major non-government organisations and church groups have joined the Scheme and the State started participating from 1 January 2019.

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth), local governments may be considered a State Government institution¹ for the purpose of the Act.

Details:

After signing up to the Scheme the State has consulted with the Local Government sector and has made the following resolutions (December 2019):

- Noted the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Noted the options for WA local government participation in the Scheme;
- Agreed to local governments participating in the Scheme as State Government institutions, with the State covering payments to the survivor; and
- Agreed to the Department of Local Government, Sport and Cultural Industries (DLGSC) leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

The following will be covered for local governments participating in the Scheme as a State Government institution and part of the State's declaration:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping in accordance with the *State Records Act 2000*); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below for further explanation).

State financial support for local government participation in the Scheme, as set out, will ensure that redress is available to as many WA survivors of institutional child sexual abuse as possible.

Individual local governments participating in the Scheme as a State Government institution, with the State will be responsible for:

- Providing the State with the necessary (facilities and services) information to participate in the Scheme;

¹ Section 111(1)(b).

- Resources and costs associated with gathering their own (internal) information and providing that information (Request for Information) to the State (if they receive a Redress application); and
- Costs associated with the delivery of a DPR (apology), if requested (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). The State's decision includes that all requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice, on every occasion.

The WALGA State Council meeting of 4 March 2020:

1. Acknowledged the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorsed the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorsed by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

State agencies (led by DLGSC), WALGA and Local Government Professionals WA will support all local governments to prepare to participate in the Scheme from 1 July 2020.

As an independent entity and for absolute clarity, the State has requested that the City of Karratha formally indicates via a decision of Council, the intention to be considered a State Government institution (for the purposes on the National Redress Scheme) and be included in the State's amended participation declaration.

The financial and administrative coverage offered by the State will only be afforded to WA local governments that join the Scheme as a State Government institution.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers and DLGSC.

COMMUNITY CONSULTATION

The State, through the Department of Local Government, Sport and Cultural Industries (DLGSC), consulted with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

STATUTORY IMPLICATIONS

If the Council agrees to join the Scheme, the City is required to adhere to legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

Authorisation of an appropriately appointed person to execute a service agreement with the State, if a Redress application is received, will be in accordance with s.9.49A(4) of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The State's decision will cover the following financial costs for local governments, including:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination or requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below).

The only financial cost for the City will be the payment of the DPR's, which is on an 'as requested' basis by the survivor. This will be based on the standard service fee of \$3,000 plus travel and accommodation depending on the survivor's circumstances. All requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice.

The State's decision also mitigates a significant financial risk to the local government in terms of waiving rights to future claims. Accepting an offer of redress has the effect of releasing the responsible participating organisation and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person who receives redress through the Scheme, agrees to not bring or continue any civil claims against the responsible participating organisation in relation to any abuse within the scope of the Scheme.

There is no current budget allocation for matters of this type.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	A claim may lead to a monetary payment as well as associated legal and administration costs
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Not participating in this scheme will be against the advice of the State and WALGA
Compliance	Low	Minor administration required with participation within the scheme. The City is required to operate within the provisions of the <i>National Redress Scheme for Institutional Child Sexual Abuse Act 2018</i> (Cth).

IMPACT ON CAPACITY

There is no significant impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the offer from the State Government to participate in the National Redress Scheme as a State Government institution and be included as part of the State Government's declaration.

CONCLUSION

The *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth) commenced on 1 July 2018 and offers eligible applicants redress in the forms of an apology, funds towards counselling and psychological care and a monetary payment of up to \$150,000. The City is required to operate under the provisions of this Act.

The State Government are a participant of the Scheme and have offered for Local Governments to be included and covered financially by the State for any claims in accordance with the Act. For Local Governments to take advantage of this offer they need to formally opt in and be considered as a State Government institution for the purposes of the Act.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154590
 MOVED : Cr Nunn
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the participation of the City of Karratha in the National Redress Scheme as a State Government institution and be included as part of the State Government's declaration.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

12 DEVELOPMENT SERVICES

Cr Waterstrom Muller declared an impartiality interest in item 12.1 Scheme Amendment No.52 – Final Approval Consideration as Cr Waterstrom Muller is friends with the owners of Karratha Environmental Crushing. Cr Waterstrom Muller did not leave the room as the disclosure did not restrict her ability to vote on this matter.

12.1 SCHEME AMENDMENT NO.52 – FINAL APPROVAL CONSIDERATION

File No:	AMD52
Responsible Executive Officer:	Director Development Services
Reporting Author:	Planner/Compliance Officer
Date of Report:	29 April 2020
Applicant/Proponent:	Karratha Environmental Crushing
Disclosure of Interest:	Nil
Attachment(s)	1. Location Map 2. Proposed Scheme Amendment 52 Map

PURPOSE

For Council to consider whether to support Scheme Amendment No.52 that proposes to provide for an additional use of Industry-Noxious (Restricted) for Lot 500 Dampier Road, Gap Ridge.

BACKGROUND

Karratha Environmental Crushing (KEC) has been undertaking crushing and screening of building materials as part of its operations on Lot 500 Dampier Road, Gap Ridge (refer to Attachment 1) for 10 years under a State Government license. Lot 500 is zoned 'Rural' under City of Karratha Local Planning Scheme No.8 (the Scheme). 'Crushing and screening of building materials' falls within the definition of Industry-Noxious under the Scheme.

In 2018, it came to the City's attention that development activity was occurring on site which was non-compliant as there was no valid development approval in place. The City issued a Direction Notice to KEC to cease operations, or seek Development Approval for the unauthorised use. In November 2018, KEC submitted a retrospective development application for all other storage/depot/laydown uses being undertaken from Lot 500 (DA18168). That application was approved (DA18168). However, the crushing and screening of building materials cannot currently be approved because Lot 500 is zoned 'Rural' and the use is prohibited ('X') pursuant to the City's Local Planning Scheme No. 8.

Following a request from KEC, Council resolved to initiate Scheme Amendment No.52 at the July 2019 Ordinary Council Meeting (Resolution 154393) to make Industry-Noxious (Restricted) an 'Additional Use' on Lot 500.

Since Council's July 2019 Resolution, the following actions have occurred:

- Draft Scheme Amendment documentation was prepared in-house at the applicant's expense;

- The Amendment was forwarded to the Environmental Protection Authority (EPA) for assessment. The EPA did not seek formal assessment of this amendment; and
- The Amendment was publicly advertised. The outcome of public advertising is detailed under community consultation.

The table below outlines potential planning concerns with the requested Scheme Amendment and a planning response for each of those concerns.

Potential Concerns	Planning Responses
Impact of the proposed noxious industry uses on nearby residential properties.	The nearest residential lots are approximately 1,500m away which exceeds recommended 1,000m separation distance for crushing of materials.
Inconsistency with planning for the locality.	Adopted and advertised versions of Local Planning Strategy identify adjoining land to the north for future General Industrial Expansion. Lot 500 has not been identified for any future alternative purpose so allowing the proposed use to continue would be unlikely to affect future planned uses and would not be incompatible with future planned uses for adjoining land.
Proposed uses should be located in formal industrial estate.	The City is encouraging other industrial uses that have informally established in unplanned locations to relocate to formal industrial estates. There are currently only 8 lots available in the Gap Ridge Noxious Industry Precinct. Three of these lots are undeveloped; the largest being 5ha. There is a current proposal to expand the Noxious Industry Precinct under the Gap Ridge Industrial Estate Structure Plan. The entire expansion area is 36ha. Lot 500 on its own is 22ha in area. The KEC use could be accommodated in the expanded Gap Ridge Noxious Industry Precinct. However, there is no concern from a planning perspective with the use remaining on Lot 500. There are no plans for future industry over this land and the planning and environmental requirements that apply to the use can be satisfied on this site. The nature of this use makes it difficult to co-locate with other uses, even other industrial uses. Unlike most other industrial uses, the only examples of uses like this that occur in the City are not located in formal industrial estates and are separate from other uses.
Disposal of building materials if it cannot be crushed onsite.	KEC is currently diverting concrete waste from landfill. If KEC is not able to continue to crush waste onsite, then it would likely be required to remove that material from the site. It would then be unlikely that the material would be recycled.
Impact on the natural environment.	<p>Environmental assessment and impact can be managed through the development application process jointly with the licensing under the Environmental Protection Regulations.</p> <p>The Department of Water and Environmental Regulation has granted KEC a category 13 licence for the Crushing of Building Material from Lot 500.</p>

The primary concern for this proposal is whether or not the site is suitable for this type of land use and whether this land use should be located in an established industrial precinct.

The following points outline the reasons why this proposal is considered acceptable:

- KEC operations involve the crushing of materials at large quantities that require a Prescribed Premises license under the *Environmental Protection Regulations 1987*. Since operations began, KEC has grown such that there is now an estimated 75,000-100,000 tonnes of construction and demolition material onsite in various stages of processing. This requires a large area, with current storage and processing of this material taking up an area of approximately 10 hectares.
- Industrial lots in the Karratha Industrial Estate and Gap Ridge Industrial Estate are not large enough to accommodate these KEC operations and the land use may not be suitable in these formal industrial estates either due to off-site impacts.
- The portion of Lot 500 on which the operations are currently conducted is setback more than 500 metres from Dampier Road and 1,500 metres from the nearest residential development, which exceeds the 1km separation distance to sensitive land uses in the *Environmental Protection Regulations 1987*. These separation distances are appropriate for the type of operations occurring and minimise the potential for adverse impacts from the site.
- Adding the 'Additional Use' of 'Industry-Noxious (Restricted)' for Lot 500 would provide for the crushing and screening of building materials to be able to be approved.

Development Approval can only be granted if this Scheme Amendment is approved by the Minister. Therefore, Council needs to consider whether it is prepared to recommend final approval to Amendment No.52 to the Minister for Planning.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and environmental issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. The proposed Scheme Amendment was advertised for a period of 42 days. No public submissions were received. Relevant agencies and authorities were notified. Five [5] submissions were received from the agencies listed below, all of which had no objection or comments in relation to Amendment No.52:

- Department of Biodiversity, Conservation and Attractions;
- Main Roads Western Australia;
- Department of Health;
- Department of Mines, Industry Regulation and Safety; and
- Department of Water and Environmental Regulation.

No response was received by the Department of Planning, Lands & Heritage.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* provides the ability to amend a Local Planning Scheme. The procedure for preparing a scheme amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

As is noted above, the proposed amendment was forwarded to the EPA for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA has advised no formal assessment is required.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	The separation distance between Lot 500 and the nearest residential lots is more than the separation distances recommended under EPA Guidance Statement No.3.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any approved development and land use will be required to comply with environmental legislation.
Reputation	N/A	Nil
Compliance	Low	Any approved development and land use will be required to comply with conditions of development approval. Compliance action would be taken to prevent continuation of any use not permitted by the Scheme.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council adopted Scheme Amendment No.49 at its July 2019 OCM to make Industry-Noxious (Restricted) an 'Additional Use' for Lot 178 Sturt Pea Road, Wickham to allow for crushing and screening of materials.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 5 of the *Planning and Development Act 2005* RESOLVES to NOT SUPPORT Standard Scheme Amendment No.52 to the City of Karratha Local Planning Scheme No.8, as the undertaking of crushing of building materials and screening of materials from the site is not in the interests of orderly and proper planning of the district and would have unacceptable impacts on the amenity of nearby sensitive land uses and the visual amenity of the locality.

CONCLUSION

Karratha Environmental Crushing has requested the Scheme be amended to provide for the crushing and screening of building materials being undertaken on Lot 500 Dampier Road, Gap Ridge. The Scheme Amendment is required because these uses fall within the definition of 'Industry-Noxious' under the Scheme, and because Industry-Noxious uses cannot currently be approved in the 'Rural' zone, which applies to Lot 500.

Lot 500 is considered suitable for the uses being undertaken. The separation of the proposed crushing of building materials use from the nearest residential lots is greater than the recommended separation distances under the EPA's Guidance Statement. No objections were received to Scheme Amendment No.52 during public advertising.

It is recommended that Amendment No.52 be supported without modification and forwarded to the WAPC for final approval by the Minister.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154591**
MOVED : **Cr Scott**
SECONDED : **Cr Smeathers**

That Council by SIMPLE Majority pursuant to Clause 50 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Scheme Amendment No.52 to the City of Karratha Local Planning Scheme No.8 without modifications.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Bertling declared a financial interest in item 12.2 Mulataga Structure Plan as Cr Bertling is contracted to Murujuga Aboriginal Corporation (MAC).

At 5.20 pm Cr Bertling left the room.

12.2 MULATAGA STRUCTURE PLAN

File No:	SP19001
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	30 April 2020
Applicant/Proponent:	Development WA
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Structure Plan Area 3. Schedule of Submissions 4. Structure Plan March 2020

PURPOSE

For Council to consider the submissions received and adoption of the Mulataga Structure Plan.

BACKGROUND

History

In 2012, the Mulataga Development Plan was lodged with the then Shire of Roebourne by LandCorp (now DevelopmentWA), Mirvac and Roberts Day. The Plan was prepared to provide the statutory framework for the future subdivision and development of a 171ha parcel of land. Finalising the Plan was a key recommendation of the Karratha City of the North Plan in facilitating future growth.

The Plan was prepared to accommodate approximately 2,000 dwellings comprising a mix of low density (R20 single dwellings) and high density (up to R100 4 storey apartments), a 'coastal activity' node, associated foreshore reserve and commercial development, primary school and recreation and conservation areas. The Plan proposed a number of innovative concepts in subdivision design focused on maximising dwelling yield at a time of high demand.

At the May 2013 Ordinary Council Meeting, Council resolved to adopt the Plan subject to a number of modifications relating to the coastal hazard setback, coastal foreshore reserve and associated risk management studies to consider and factor in the effects of modelled storm surge and flooding.

Stage 1 subdivision was approved ahead of the plan being finalised and that area was earthworked. Additional technical studies were undertaken to justify the proposed coastal hazard setback line and foreshore reserve boundary. Further consultation was held with Department of Planning regarding these lines but they were not supported by the

Department. As demand for housing eased, Mirvac withdrew as a partner in the development and the advancement of the Plan stalled. The Plan has never been formally considered by the Western Australian Planning Commission.

Recent Undertakings

The *Planning and Development (Local Planning Schemes) Regulations 2015* introduced a new State-wide procedure for preparing, processing and approving Structure Plans. The Regulations replaced the old procedures that were set out within Local Planning Scheme No.8 (Scheme). The local government is not a decision maker in the procedures set out under the Regulations. The Regulations require the local government to receive, advertise and report to the Commission on the Structure Plan within prescribed timeframes. The Commission then makes the single decision on whether to approve the Structure Plan with or without modifications.

The Mulataga area is considered to be a strategically important area to enable further growth of Karratha and to support land supply for housing and community amenity envisioned in the City's key strategic documents. In recognition that Mulataga did not have a valid planning framework to guide subdivision and land development, Council resolved to commence a new initiative to partner with DevelopmentWA to complete the Structure Plan to establish long term security of land coordination and readiness for future urban development.

Current version of Mulataga Structure Plan

In accordance with requirements of the Regulations, the current version of the Structure Plan was formally lodged by City officers with the Commission on 25 February 2020. The current version of the Structure Plan is consistent with the Regulations, provides for a revised coastal hazard setback and foreshore reserve that is consistent with Commission policy and reflects current contemporary subdivision design principles and market conditions. There have been wholesale changes to the Plan adopted in 2013 due to significant changes in the State Planning Framework. The key elements of the structure plan are outlined as follows.

Urban Structure

The Structure Plan provides the planning framework for the short to medium term (10 year) supply of approximately 1,265 lots and 1,400 dwellings, with the capacity to provide for an estimated population of 3,900 (based on 2.8 persons per dwelling). Proposed residential densities range from low density (R15-R30 single and grouped dwellings) to high density (R40 town houses and R100 apartments). A key element of the Structure Plan is a 'coastal node' bordering the foreshore area, which is intended as a commercial and community focus area with higher density development. The Structure Plan also provides for a primary school and public open space network (including active recreational spaces, conservation areas, foreshore reserves and drainage lines).

Coastal Hazards

City officers have been seeking to resolve the coastal hazard setback and foreshore reserve width issues and update the original Development Plan since May 2017. The City originally took the lead in reviewing and revising the coastal hazard setback line, preparing indicative sketches and identifying comparable foreshore reserve widths to justify revised foreshore reserve widths on the Structure Plan and met with Department of Planning officers in an effort to reach agreement. The City has also assisted Development WA prepare a Coastal Hazard Risk Management Adaptation Plan (CHRMAP) and review the adopted Development plan against requirements of the Regulations and prepare the current version of the Structure Plan. The Structure Plan has undertaken specific coastal planning studies including a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) and flood modelling study. This has been reflected in the Structure Plan, including a compliant setback distance from the coastline and all development (with the exception of the coastal node) being located behind the coastal erosion hazard line.

Proposed Staging

The Structure Plan is anticipated to be developed over a 10 year period. Initial development is planned for the south-west corner of the site bordering Maitland Road and Millstream Road. There are existing utilities and infrastructure connections available in this location and preliminary earthworks have been undertaken. The Technical Reports note that existing service infrastructure within this location has the capacity to service up to 400 dwellings. Approval of the Structure Plan would enable subdivision of this and all future areas. This first stage subdivision may be necessary to accommodate anticipated short-term growth. The Structure Plan states that decisions regarding future staging will be based on market demand and encourages development of the 'Coastal Node' as soon as practicable. It would be possible to consider early delivery of coastal foreshore areas which would offer enhance local amenity.

Public Open Space (POS)

The Structure Plan identifies a total of 20.13ha for unrestricted POS. Excluding the land allocations for the Primary School, Natural Areas and Foreshore Reserves, the POS allocation accounts for over 15% of the subdividable area. This allocation exceeds the standard minimum 10% POS requirement. This amount is considered appropriate due to the extent of natural and cultural features of the Mulataga locality which includes land set aside for coastal foreshore, green-links to compliment drainage functions and water ways, aboriginal heritage, recreational spaces and biodiversity. The detailed design of public open space will occur at subsequent stages of the planning process which would seek to achieve the needs of the community whilst protecting the natural features and cultural assets.

Commercial Zone

The area shown as 'Commercial' will be a 'Local Activity Centre' and subject to a Precinct Plan prior to subdivision. This will determine the detailed design for the area including land use activity, residential density, built form, landscaping and movement networks. As the staging for the 'Coastal Node' has not been determined, this will be subject to ongoing investigation by the City and key stakeholders. It is considered that the Structure Plan provides a suitable framework for this to occur.

Local Development Plans (LDP's)

LDPs will be required prior to subdivision for any lots interfacing with POS or impacted by a Bushfire Management Plan.

Detailed documentation required at subdivision stage

Key documents required at future stages of subdivision would include:

- Detailed residential density plans;
- Cultural management plans for subdivisions incorporating or adjoining cultural sites;
- Foreshore management plans for subdivisions adjoining foreshore reserves;
- Landscaping and public open space (POS) management plans; and
- Urban water management plans.

Aboriginal Heritage

The Structure Plan area contains a number of Aboriginal Heritage sites, particularly within the Mulataga Creek system and the coastal foreshore areas. These sites have been included in areas of POS. The Structure Plan is within the area subject of the Burrup Maitland Industrial Estates Agreement between the State Government and the Murujuga Aboriginal Corporation (MAC). MAC has been and will continue to be engaged as part of preparing and implementing the Structure Plan and has stated its support. Heritage sites within the Structure Plan area will be protected in accordance with requirements of the *Aboriginal Heritage Act 1972*. Representatives from the DevelopmentWA and a City Officer met with Murujuga Circle of Elders to present the proposed Structure Plan.

The infrastructure indicated within the Coastal Hazard Setback area as part of the 'Coastal Node' (surf club, bar/restaurant, park and amphitheatre) has been rated as having 'tolerable' risk over the life of the assets. The actual infrastructure to be built as part of the 'Coastal Node' foreshore and the arrangements for funding these works requires further consideration.

Flood risk

All development will have a finished floor level at least 0.5m above the 100 ARI flood level. Drainage swales have been designed to contain the 100 year ARI level. This minimises the risk of flooding.

Community Facilities

The Community, Social and Economic Plan that accompanies the Structure Plan identifies the need for community facilities and services at the proposed 'Coastal' and 'Community' nodes. The site specific details are subject to further planning work at subsequent development stages. The Structure Plan provides an appropriate planning framework to ensure there will be sufficient land and a suitable urban environment to support the provision of community facilities when the land is ultimately developed.

Effluent Reuse Scheme (ERS)

Technical reports supporting the Structure Plan acknowledge the City's ERS and state a third pipeline can be installed to irrigate POS and private lots within Mulataga. The priority for ERS recycled water is irrigating public parklands and greenspaces. This means that the future public open spaces would be irrigated through ERS, however the concept of a 3rd pipe to private households would be unlikely. This detail would need to be further worked through closer to subdivision and development of the land subsequent to the structure plan process.

Upgrade of Existing Roads

The Structure Plan requires the upgrading of existing roads Millstream Road and the Bayview Road Mulataga Creek crossing. Millstream Road is classified as an 'Arterial Road' and is forecast to carry increased volumes of traffic and would need to be upgraded from gravel to an urban sealed standard. The staging and responsibility of these upgrades would be a requirement of a condition of subdivision approval.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic, environmental, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Planning Services has consulted Technical Services, Parks and Gardens, Community Programs, Community Facilities, City Services and City Growth. Internal feedback received has been incorporated into this report.

COMMUNITY CONSULTATION

Public advertising for the Structure Plan was undertaken in accordance with the Regulations. The Structure Plan was advertised between 24 March 2020 and 22 April 2020. The following advertising was undertaken:

- Public notice in the Pilbara News; and
- Public notice on the City of Karratha website.

The following agencies and stakeholders were informed of the advertising period for the Structure Plan:

- Department of Biodiversity, Conservation and Attractions;
- Department of Communities;
- Department of Education;
- Department of Fire and Emergency Services;
- Department of Mines, Industry Regulation and Safety;
- Department of Planning, Lands and Heritage;
- Department of Water and Environmental Regulation;
- Horizon Power;
- Pilbara Development Commission;
- Murujuga Aboriginal Corporation;
- Ngarluma Aboriginal Corporation;
- Telstra; and
- Water Corporation.

Five submissions were received during the advertising period. Attachment (3) summarises these submissions and provides an Officer response. No significant issues were raised.

STATUTORY IMPLICATIONS

City of Karratha Local Planning Planning Scheme No.8

The Structure Plan has been prepared in accordance with requirements of the Scheme and meets the relevant Scheme Objectives.

Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)

The Structure Plan has been prepared in accordance with the Regulations. The Structure Plan has followed the recommended format of the Structure Plan Framework prepared by the Commission. It is noted that Clause 20 of the Regulations states that the local government must prepare a report on the proposed structure plan and provide it to the COMMISSION no later than 60 days after the last day for making submissions specified in a notice given to the public or as extended by the Commission. This 60 day period expires on 12 June 2020.

State Planning Policy 2.6 – State Coastal Planning Policy (SPP 2.6)

SPP2.6 is the key statutory planning instrument in the assessment of plans for and future development within or adjoining coastal areas. The main reason why the Development Plan was not approved by the Commission was because Department officers did not support the proposed coastal hazard setback line. As outlined above, considerable time and effort has been spent reviewing this issue in consultation with the Department.

The revised coastal hazard setback line provides a coastal corridor and buffer of 129m - 150m from the start of the primary dune. This area is required to be set aside to minimise the risk from projected long term coastal erosion and inundation. No private land is proposed within the coastal erosion setback area and efforts have been made to minimise the amount of foreshore infrastructure within the coastal hazard area. There is a strip of foreshore reserve outside the coastal hazard area which in theory is not at risk from coastal processes. This is where foreshore infrastructure will be concentrated. Foreshore infrastructure can be installed within the coastal hazard area, it is just at higher risk from projected long-term coastal process.

The Commission will ultimately determine the acceptability of the coastal hazard setback line and foreshore reserve boundary in accordance with SPP 2.6. This is why particular attention has been given to applying the methodology of the policy and engaging key Department advisers in the process.

State Planning Policy 3.7 (SPP3.7) – Planning in Bushfire Prone Areas

A Bushfire Management Plan (BMP) has been prepared for the Structure Plan in accordance with SPP 3.7. Further BMP’s and Bushfire Attack Level Contour assessments will need to be undertaken at the subdivision stage.

POLICY IMPLICATIONS

Local Development Plans are proposed for specified areas. Otherwise future residential development would be guided by the Residential Design Codes and Council’s adopted Local Planning Policies for residential development.

FINANCIAL IMPLICATIONS

The City has jointly funded preparation of the current version of the Structure Plan with Development WA. This contribution represents a proactive approach on the part of a local government to enable land supply.

Developers are required to provide ‘standard’ infrastructure associated with a subdivision, including roads, pathways, lighting, essential services, land for public open space and standard development of public open spaces. If Council considers that the developer should contribute to other community facilities such as higher specification foreshore amenities, sporting oval pavilions and/or change rooms or other community facilities, then a request should be made to Development WA and Commission for the Structure Plan to provide for a Developer Contribution Plan and/or Developer Agreement. Without such provision in the Structure Plan, it is likely that only the ‘standard’ infrastructure would be required of the developer(s).

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Projects/Actions: 1.a.1.3.1 Finalise Mulataga Structure Plan
- Projects/Actions: 1.a.2.4.5 Monitor Land Supply Pipeline Project

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	There is a future financial risk to the City in terms of provision of community facilities and maintenance if appropriate arrangements are not agreed at the Structure Plan stage.
Service Interruption	N/A	Nil
Environment	Low	This area is identified for future urban development. The impacts of this additional development on natural assets like creek lines and coastal foreshore reserves will need to be appropriately managed through the preparation and implementation of management plans. MAC has raised concerns about the impact of domestic cats from future properties in the Structure Plan area on native fauna. This is a concern that applies more broadly to developed areas. A full response to this concern is provided in the Schedule of Submissions.

Reputation	Low	The reputational risk to the City is considered to be low as the City has actively sought to finalise the Structure Plan which will assist ensuring sufficient land supply.
Compliance	Low	The compliance risk to the City is low as the Commission will determine the Structure Plan and the Structure Plan has been prepared in accordance with requirements of relevant legislation and State Planning Policies.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Development WA has been involved in the preparation and implementation of a number of structure plans for new residential areas in the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 4 Clause 20 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to provide a report to the Western Australian Planning Commission outlining that the Structure Plan in its current form is not supported because there is insufficient attention to Developer Contributions and Council would like the opportunity to review the current coastal hazard setback line.

CONCLUSION

The Mulataga Structure Plan builds on the vision and desired outcomes of the Local Planning Strategy and previously approved Mulataga Development Plan. The Structure Plan and supporting Technical Reports address the modifications required by Council's 2013 resolution, and have been updated in accordance with current State and local planning frameworks.

The proposed Structure Plan if approved will provide the planning framework to guide the subdivision and development for approximately 1,400 dwellings to accommodate a population of approximately 3,900 people over 171ha of land adjacent to the coast. The proposed Structure Plan if developed would contribute to the City achieving its vision in being 'Australia's Most Liveable Regional City' through the delivery of a high quality urban environment. It is recommended Council support the Structure Plan, as required under the Regulations, so the Structure Plan can be forwarded to the Commission for final determination.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154592
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Part 4 of Schedule 2 – Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to ADOPT the Mulataga Structure Plan.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

At 5.21 pm Cr Bertling re-entered the room.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 VIRGIN AUSTRALIA – REQUEST FOR PROPERTY RENT WAIVER

File No:	TT.88
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Airport
Date of Report:	28 April 2020
Applicant/Proponent:	Deloitte on behalf of Virgin Australia
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider waiving rent for property leased by Virgin Australia at Karratha Airport.

BACKGROUND

On 20 April 2020, Virgin Australia announced that they were placing themselves under voluntary administration.

On 21 April 2020, Deloitte who were appointed Administrators for Virgin Australia, sent a Circular to Landlords (in this case, the City) seeking consent to waive the liability for any rent due or payable (or other charges) relating to the Property leased at Karratha Airport. The rent waiver was requested until the earlier of either of the following events occurs:

- A sale of business or recapitalisation is achieved, and the binding agreements have been executed by the Administrators; or
- In the event the above is not achieved, the commencement of the winding down of Virgin's operations.

The Administrators believe the waiver gives them the opportunity to secure an orderly sale, but in circumstances where the sale does not happen, they do not want to incur any personal liability relating to the property. The administrators acknowledge that any rent and other amounts payable during the period will be classified as an unsecured claim in the administration.

A teleconference was organised with Deloitte to clarify the two requests made by them in the circular. On clarification, the two requests are:

- Waiver of personal liability; and
- Rent free period depending on the sale or winding down of the airline.

Virgin Australia currently lease a 34.4sqm office space in the Terminal as follows:

Facility	Term	Value
Terminal Office Space	Commenced December 2014. Expired August 2017 Monthly carry over since	\$16,938.70 ex GST per annum (which includes a value for power)

A new lease has been in negotiation with Virgin Australia for several years which proposed to include a cargo facility previously leased to Virgin's contractor Toll Group. As this lease has not been executed, it is not applicable to the request for lease fees to be waived.

As at 20 April 2020, Virgin Australia owe the City for landing fees, passenger service charges and security charges a total amount of \$648,940.40. They have paid office rent up 1 May 2020. The Administrators opinion is that the sale will go ahead in the next three to four months. The City has been listed as a creditor, and the debt is being lodged with the Administrators with the first meeting of creditors held on 30 April. According to the Administrators, Virgin Australia may have outstanding debts totalling \$7B. The Administrators have indicated to Officers that they propose to pay all current and future Airport charges owed.

The Airport office space lease represents a small percentage of the total amount due to be paid by Virgin Australia to operate at Karratha Airport and an even more insignificant amount when compared to the total debt of Virgin Australia. Virgin Australia continue to operate during voluntary administration currently providing two Federal Government funded regular public transport flights a week, for eight weeks between Perth and Karratha. Whilst an office space is not critical, at this time it is unlikely that the City would secure an alternate tenant for this space in the short term.

The view of Airports across Australia, as discussed during recent airport forums, has been many are seeking to support Virgin Australia with lease fee waivers to ensure Virgin restructure its finances and emerge a stronger airline. This support, which doesn't include current and future airline landing, passenger and security charges, is considered in the best interests of the Australian domestic aviation industry to ensure competition and choice for consumers.

Whilst the request from the Administrators is for a 3-4 months lease fee waiver, Officers believe that the process may be extended to 6 months due to potential delays if a suitable bidder is not found in the first round by June 2020, when binding offers are due. Council has several options available including providing a waiver, agreeing to defer payments or not supporting the request. Noting the relatively small value attributed to the lease when compared to other debt, Officers propose that if Council supports the lease fee waiver, that it does so for up to 6 months to demonstrate support to the Airline and to enable sufficient time for the future direction of the Airline to be determined.

Deloitte had made an application to the Federal Court to have the personal liability extended to late May 2020 which was approved. If Council support the fee waiver then the waiver of personal liability in respect of rent is not required.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Virgin Australia as at 20 April 2020, have a total outstanding amount owing of \$648,940.40. The City has been listed as a creditor and the debt is being lodged with the administrators with the first meeting of creditors held on 30 April.

The existing annual rent for the Airport office space is \$16,938.70 excl. GST which includes an annual fee for power. Should Council agree to a lease fee waiver for 6 months the total foregone income is \$8,469.35 ex GST.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	For a term of six (6) months the City's impact on airport property revenue would be a reduction of \$8,469.35 excl. GST.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously waived property fees for Aviair and North West Aviation Services in relation to support for small business due to COVID-19.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT WAIVE RENT for property leased at Karratha Airport by Virgin Australia Pty Ltd as requested by appointed Administrators, Deloitte.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to DEFER RENT for property leased at Karratha Airport by Virgin Australia Pty Ltd for a period of 6 months.

CONCLUSION

Virgin Australia is under voluntary administration managed by Deloitte. To maintain affordable fares and market competition, Australian aviation would benefit from two strong airlines continuing their service. The request to waive rent fees will support Virgin restructure its finances and emerge a stronger airline which is beneficial for Karratha.

Officers also believe the continued operation by Virgin Australia under the government funded program provides an essential link between Karratha and Perth. The office at Karratha Airport provides a vital base of operations for the airline to service its customers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154593
MOVED : Cr Scott
SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE RENT for property leased at Karratha Airport by Virgin Australia Pty. Ltd. administered by Deloitte, for a term up to six (6) months at a cost of \$8,469.35 excl. GST.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Nunn declared an impartiality interest in item 13.2 Murujuga Aboriginal Corporation - Request to Waive Fees as Cr Nunn is employed by Volunteering WA. Cr Nunn did not leave the room as the disclosure did not restrict her ability to vote on this matter.

Cr Bertling declared a financial interest in item 13.2 Murujuga Aboriginal Corporation - Request to Waive Fees as Cr Bertling is contracted to MAC.

At 5.22 pm Cr Bertling left the room

13.2 MURUJUGA ABORIGINAL CORPORATION - REQUEST TO WAIVE FEES

File No:	CR.38/GS.41
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Waste Services
Date of Report:	21 April 2020
Applicant/Proponent:	Murujuga Aboriginal Corporation
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider waiving waste disposal fees for the Murujuga Aboriginal Corporation (MAC) as part of a clean-up of the Woodbrook Lore Grounds.

BACKGROUND

At the June 2018 Meeting, Council resolved to waive fees to MAC up to the value of \$14,375 as part of the 2018/2019 budget for the purpose of disposal of waste from the Woodbrook Lore Grounds outside of Roebourne. MAC was advised of the approved fee waiver on 3 July 2018 and further, via correspondence on 10 July 2018 and 28 August 2018.

MAC organised the clean-up of the Woodbrook Lore Grounds with the assistance of Rio Tinto in December 2019, delivering waste to the 7 Mile Waste Disposal Facility on 5 & 6 December 2019. 43 tonnes of waste was received at a total fee of \$5,811.93.

As the waste was received outside of the 2018/2019 period, a further decision by Council is required to consider waiving the disposal fee for the waste received. Further, this request exceeds the CEO delegation to waive fees up to \$5,000.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic, environmental, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor/Officer consultation is required.

COMMUNITY CONSULTATION

Consultation between MAC and City representatives occurred 5 December 2019.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council. All disposals must also comply with relevant legislation for controlled waste as set by the Department of Environment Regulation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total fee waiver requiring a decision by Council is \$5,811.93. These costs are proposed to be waived in the 2019/2020 Budget.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Waste Disposal Fees total \$5,811.93
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

At the June 2018 Meeting, Council resolved to waive fees for MAC for the disposal of waste from the Woodbrook Lore Grounds at a total of \$14,375. As this did not eventuate until the 2019/2020 financial year, at a lesser amount of \$5,811.93, Council was again requested to waive the waste disposal fees.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE fees for the Murujuga Aboriginal Corporation at the capped amount of \$_____, as part of the 2019/2020 budget, for the disposal of Municipal Solid Waste from the Woodbrook Lore Grounds.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT WAIVE fees for the Murujuga Aboriginal Corporation for the disposal of Municipal Solid Waste collected from the Woodbrook Lore Grounds.

CONCLUSION

MAC had previously requested and received support from the City to waive the fees associated with the disposal of waste from the Woodbrook Lore Grounds. The disposal of waste was delayed and occurred after the intended financial year (2018/2019). Therefore, a fee waiver for the current financial year is now sought.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154594**
MOVED : **Cr Miller**
SECONDED : **Cr Bailey**

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE fees for the Murujuga Aboriginal Corporation to the value of \$5,811.93 as part of the 2019/2020 budget for the disposal of Municipal Solid Waste from the Woodbrook Lore Grounds received at the 7 Mile Waste Disposal Facility in December 2019.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

At 5.22 pm Cr Bertling re-entered the room.

13.3 POINT SAMSON FISHING PLATFORM DETAILED DESIGN

File No:	CP.1283
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Officer
Date of Report:	29 April 2020
Applicant/Proponent:	Point Samson Community Association
Disclosure of Interest:	Nil
Attachment(s)	Concept Design

PURPOSE

Council to consider the project objectives and inviting tenders for the detailed investigation and design documentation for the Point Samson Fishing Platform.

BACKGROUND

The Point Samson Community Association (PSCA) has been actively pursuing the construction of a viewing platform and fishing jetty at Point Samson since the loss of the original jetty, which ceased to function as a working jetty in 1976, following which it was designated for recreational use only. The remaining jetty was severely damaged by Cyclone Orson in 1989 and completely removed in 1991. Since the removal of the jetty, numerous investigations and attempts have been made for the construction of a new fishing jetty at Point Samson including proposals for a rock groyne fishing platform in 2002.

The City's Point Samson Foreshore Implementation Plan 2015 identified the construction of a viewing platform and fishing platform jetty as long term recreation infrastructure for the site. At no time has a recommendation or request been made to reconstruct the previous Pt Samson Jetty for commercial purposes.

In June 2017, Council agreed to progress the first stage Point Samson Viewing Platform together with the PSCA, who progressively allocated Annual Community Association Development Scheme (ACADS) Funding to the project. In March 2018, Council awarded the construction of the 70m viewing platform (including a shade structure and fixed seating) which has proven to be a popular attraction for locals and tourists alike. The alignment and design intent of the historical jetty was adopted for the viewing platform.

The next stage of works proposed is the Fishing Platform/Jetty. Based on past planning and consultation in developing the Foreshore Plan the objectives of the jetty and fishing platform are proposed as:

- Provide a safe and suitable facility for recreational fishing through the full tidal range, or as determined in consultation with the local recreational fishing users and groups
- Provide universal access where possible
- Provide a unique facility for locals and tourists to visit

There are many options available in design that could be considered to meet these objectives. Options include constructing varied lengths of jetty in to water depths, alternate options for the alignment of the facility and using a variety of different construction methodologies.

The Point Samson Foreshore Implementation Plan proposed two alignment options including continuing with the existing alignment east/west along the same route as the historical jetty or alternatively north/south to gain access to the ocean in a closer location. The north/south alternate alignment was proposed to reduce the length (and therefore cost) of the facility whilst achieving the objectives of the project.

With construction of the first stage Viewing Platform complete, the next stage is to consider the fishing platform/jetty. A preliminary concept plan for the north/south alignment was prepared when the Viewing Platform was designed and has been used to provide updates to the community on the potential project. The preliminary concept attempts to provide an option that achieves the desired objectives and functional outcome of a fishing facility at an affordable cost and having regard for ongoing maintenance costs however, it requires further evaluation. The design also builds on the materials selected for the Viewing Platform for uniformity and aesthetics whilst noting the need for design compliance with relevant standards and statutory codes.

The north/south alignment provides closer access to the ocean when compared to extending east from the existing viewing platform, which will reduce capital costs. By adopting this alignment, the existing viewing platform will require minimal modification and the viewing deck will be retained in its current form retaining its panoramic view across Point Samson.

For these reasons and to ensure consistency with discussions that have been communicated publicly, Officers propose that the brief for the design for the proposed fishing platform jetty closely aligns to the preliminary concept design which included:

- The jetty is to tie into the existing viewing platform in a north south alignment.
- The jetty is proposed as a steel structure approximately 150m long, with a 4.0m wide walkway and a 70sqm fishing platform to the upper level.

In order to progress the project, Officers propose that Council agrees a series of project objectives and seeks to engage consultants to test the feasibility, design and cost for the project. Importantly the final detail and length of the facility, construction approach and capital costs will not be known unless a more detailed design and planning process occurs.

In 2019, GHD Group were engaged to prepare a brief for the procurement of a consultant for the detailed design and investigations of a fishing platform jetty. As part of this scope of works; geotechnical, bathymetry and survey investigations are required in addition to the detailed design. The following table highlights the indicative costs for site investigations and design to progress the project to final design, documentation and approval.

Scope	Description	Value (Excl. GST)
Geotechnical Investigation (Mandatory Components)	Geotechnical investigation including land based borehole drilling & DCP Testing.	\$50,600
Feature Survey	Land based feature survey for detailed design.	\$5,000
Bathymetric & Geophysical Survey	Bathymetric & marine geophysical survey (i.e. concurrent)	\$35,000
Metocean Investigation	Review existing information and preparation of basis of design loading for detailed design. Presumes adequate existing information will be available.	\$8,500

Flora & Fauna Survey	Land based survey to identify areas for protection & recommendations for revegetation.	\$8,300
Heritage Investigation	Desktop heritage investigation, limited to gap analysis & liaison with Department of Aboriginal Affairs (DAA)	\$3,000
Workshops & Community Consultation	Review at 30% & 80% including presentation materials.	\$14,500
Geotechnical Investigation (Provisional Components)	Provisional amount for marine borehole drilling.	\$167,000
Detailed Design	Detailed design documentation based on Consultant Brief.	\$145,500
TOTAL		\$437,400

The indicative costing provided is highly dependent on the construction approach, hence the consultant has suggested it is difficult to estimate accurately at this stage. However the indicative costings is based on a recent tender outcome for a similar structure in Western Australia and a 150m long structure with driven 406 mm diameter steel piles and a concrete deck.

In order to progress the project, Officers propose the scope of works proposed for the design consultant tender includes:

- Detailed investigations of the site (e.g. geotechnical, bathymetry and survey investigations) to suitably inform the design process;
- Detailed design and documentation of jetty and fishing platform suitable for competitive procurement;
- Cost estimates in the design scope at end of concept phase and pre-tender to allow decisions based on budget availability;
- Workshops and Community Consultation at key milestones which includes the preparation of presentation materials.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental, and cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

The Point Samson Foreshore Management Plan, which included the construction of the Stage One - Viewing Platform, has been endorsed by Council in May 2018.

At the April 2020 Briefing Session, Councillors were provided a status of the project including the budget implications of the detailed investigation and design documentation indicative cost estimates.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform, consult, involve, collaborate and empower has occurred or is proposed as follows:

Who	How	When	What	Outcome
PSCA	Email	April 2020	Project Update	Advised on the outcome of the Indicative Cost Estimate (ICE), and direction from Council sought given the significant cost implications for the project to proceed.
PSCA	Meeting	March 2020		General information provided that following TC Damien projects experiencing delays and the Stage Two Fishing Platform, was pending Council direction.
PSCA	Special Meeting	November 2019	Project Update	Officers seeking Council direction on foreshore development
PSCA	Special Meeting	September 2019	Presentation	City Directors provided an update on the Point Samson Foreshore Development Plans

The PSCA has been a driving force behind this project which has a strong community and tourism industry desire for it to eventuate on the site.

STATUTORY IMPLICATIONS

The call for tenders will need to comply with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has committed \$150,000 (Excl. GST) towards the investigation and design of the Point Samson Fishing Platform in the 2019/20 Budget with part expenditure expected to be carried forward for the 2020/21 Financial Year.

The GHD Group has provided an indicative cost estimate for the detailed investigations and design documentation of the project as in the order of \$462,400 (Excl. GST). Should Council agree to progress the detailed design and documentation phase of this project Council’s consideration to allocate additional funding to this project will need to be addressed through the annual budget process.

The City’s Long Term Financial Plan (LTFP) also allocated \$2M for the construction of the Fishing Platform as a new capital project.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.2.2 Infrastructure Project Management
 Projects/Actions: 1.a.2.2.1 Construct Point Samson Foreshore

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's committed to providing amenities to support good health and wellbeing within our communities.
Financial	High	Significant additional funding is required to deliver the next phase design and investigation.
Service Interruption	Low	Minimal impact to the community.
Environment	High	Environment and heritage considerations identified for the area, including asbestos, aboriginal heritage, diverse marine and mammal activity and historic cyclonic activity at site.
Reputation	Moderate	Council has planned to deliver the fishing platform and jetty and the community have demonstrated a high level of engagement and interest. The project has further possible positive implications on the City's reputation as a tourist destination.
Compliance	Low	Prepared in accordance with all regulatory and statutory requirements.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of works and future maintenance programs are included in existing resources.

RELEVANT PRECEDENTS

Council has previously undertaken detailed investigations and design work to develop full documentation prior to seeking external funding and tendering works.

In March 2018, Council awarded the construction of the viewing platform including a shade structure and fixed seating. The fishing platform is the second stage of works to rejuvenate the Foreshore under the Point Samson Foreshore Management Plan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders for the construction of the Point Samson Fishing Platform at this time, based on the indicative cost estimates provide a significant increase in cost.

CONCLUSION

Council has previously resolved to proceed with the design of the Point Samson Fishing Platform as a priority project under the auspice of the Point Samson Foreshore Management Plan. Local support for the project from the PSCA is significant.

While the next stage involves significant additional costs associated largely with the site investigations these are required to advance the detailed design and documentation of the Fishing Platform.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154595
MOVED : Cr Nunn
SECONDED : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **AGREE** to the following objectives for the proposed Point Samson Fishing Platform including:
 - a) **Provide a safe and suitable facility for recreational fishing through the full tidal range, or as determined in consultation with the local recreational fishing users and groups;**
 - b) **Provide universal access where possible;**
 - c) **Provide a unique facility for locals and tourists to visit;**
 - d) **Prepare a design and use of materials in the context of the existing viewing platform having regard for capital costs and ongoing maintenance; and**
 - e) **Design to comply with the relevant standards and statutory codes.**

2. **INVITE** tenders for the detailed investigation and design documentation of the Point Samson Fishing Platform including:
 - a) **Detailed investigations of the site (e.g. geotechnical, bathymetry and survey investigations) to suitably inform the design process;**
 - b) **Detailed design and documentation of jetty and fishing platform suitable for competitive procurement;**
 - c) **Cost estimates in the design scope at end of concept phase and pre-tender to allow decisions based on budget availability; and**
 - d) **Workshops and Community Consultation at key milestones which includes the preparation of presentation materials.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Harris declared an impartiality interest in item 13.4 Kevin Richards Memorial Oval Redevelopment as Cr Harris a life member of the Kats Football Club and President of the Kats Junior Football Club. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

13.4 KEVIN RICHARDS MEMORIAL OVAL REDEVELOPMENT

File No:	CM.450
Responsible Executive Officer:	Director Strategic Projects and Infrastructure
Reporting Author:	Project Officer
Date of Report:	3 April 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the Kevin Richards Memorial Oval Precinct Redevelopment offered under RFT 30-19/20.

BACKGROUND

In October 2019, Council accepted the 2019 Kevin Richards Memorial Oval Site Concept Plan as presented and endorsed the commencement of the technical and design process including consideration for the location of the Rotary Club’s Men’s Shed.

In the November 2019/20 Budget Review, Council allocated funds to the Kevin Richards Memorial Oval Redevelopment to engage a design consultant to progress the works. The design consultant will initially test the feasibility of the Concept Plan, formulate options, opportunities and constraints together with a defined staging strategy to revitalise the Precinct across multiple fronts based on an order of priority, financial and needs basis. This process will allow for a clear assessment of the relative merits of each potential option with a recommendation for consideration by Council.

In summary, the scope includes master planning and the design consultancy which shall consider, but not be limited to, the following primary elements across the Precinct:

- Play space redevelopment including fencing, access and shade structures to activity zones;
- Pavilion refurbishment to accommodate Community Arts & Learning Groups together with other community hire usage opportunities;
- New sporting change room construction to align with AFL Guidelines for male and female teams together with City and Community requirements;
- The Karratha Football and Sporting Club expansion and refurbishment;
- Carpark formalisation, including provision for approximately sixty permanent car bays, bus parking, drop off and turnaround, with associated drainage and lighting together with temporary event parking strategies;
- Upgrade and replacement of sports lighting to the oval and hardcourts;

- Relocation and replacement of the cricket practice nets with consideration given to the proximity to car parking;
- Reorientation and replacement of the Karratha Volunteers Fire & Rescue Service running training track and associated infrastructure;
- Provision of space and associated services for the proposed Rotary Club Men’s Shed;
- Soft and hard landscaping throughout the Precinct linking activity nodes and creating a consistent and complementary palette and materiality for plantings, furniture, materials and signage;
- Allow and create safe pedestrian and cycle paths with consideration of the connectivity beyond the site boundaries improving access;
- Include the opportunity for artwork and commemorative interpretations at appropriate locations; and
- Extending and refurbishing the multipurpose hardcourts, including fencing.

The Karratha Football & Sporting Club (KATS) has a long and proud history on the site, and as part of the master planning, phase two options will be considered for the KATS Club Room including:

- Refurbishing the Clubrooms and extended in its current location
- A new amenity of equivalent size and function to the extended Clubroom being relocated or incorporated within other building works on the site.

During the master planning phase, an assessment of the relative merits of each option will be considered with a recommendation again provided for consideration by the Council and the relevant stakeholders. Both options will consider the potential staging of works to maintain current operations and the timing of any subsequent works pending the sourcing of associated funding.

Based on the current scope of works, and following the master planning phase, two initial projects will proceed to detailed design and construction, which include:

- The Change Room Pavilion including themed play equipment fencing, access and shade structures to activity zones; and
- A Play Space including themed play equipment fencing, access and shade structures to activity zones.

The design consultant will advance the detailed design and documentation of the two initial stages simultaneously while also finalising the master planning phase. However, it is anticipated the master planning phase will provide additional clarity around the likely staging and development of the Precinct as a whole.

Tenders were invited under the CEO’s delegation and advertised on 4 March 2020 and closed 8 April 2020.

Six tenders were received by the closing date from:

- Andrew T Boyne
- Hodge Collard Preston Pty Ltd
- Lantern Architecture
- Matthews & Scavalli with Hurley Architecture & Planning
- Peter Hunt Architect
- Taylor Robinson Chaney Broderick

The tenders were evaluated by a three-person person panel comprising of:

- Manager Community Facilities
- Manager Infrastructure Projects
- Project Officer Infrastructure Projects

The tenders were first assessed for compliance with the tender documents and then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	20%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 – Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural and wellbeing issues within the Community and low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

In October 2019, Council resolved to accept the 2019 Kevin Richards Memorial Oval Site Concept Plan and commence the technical and design process at the October Meeting.

Officers have undertaken consultation across all departments, to draft the tender documents and update the accumulated project knowledge.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult and involve have been undertaken throughout the project.

The development of the Kevin Richards Memorial Oval Site Concept Plan was reviewed and accepted by the key stakeholders directly impacted by the amendments made since September 2018 as follows:

Who	How	When	What	Outcome
Karratha Football & Sporting Club (KATS) President	Meeting	26 September 2019	Conceptual layout was presented with a focus on the change rooms, car parking and club room elements.	Supported the layout and undertook to continue an active role in the detailed design of the project.
Rotary Club Men’s Shed Representative	Meeting	26 September 2019	Conceptual layout presented with a focus on the proposed Men’s Shed	Supported the proposed location and undertook to continue an active role in the detailed design of the project. Noted the project only allowed for a site and capped services. Any construction dependent on the Club securing funding.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of works and future maintenance programs are included in existing resources.

RELEVANT PRECEDENTS

Council endorsed the 2015 Kevin Richards Memorial Oval Facilities Location Plan in April 2015, and the amended Kevin Richards Memorial Oval Site Concept Plan in October 2019.

Council has previously appointed design consultants to provide specialist services for the advancement of public open space master plans through a staged delivery, including the Karratha Leisureplex and Bulgarra Public Open Space.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subject to minor contract negotiations and resultant amendments. It is anticipated the contract will commence once negotiations are finalised in May 2020, and will continue with the completion of the initial works proposed in October 2020.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154596
MOVED : Cr Smeathers
SECONDED : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ACCEPT** the tender submitted by Peter Hunt Architect ABN 67 297 805 649 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 30-19/20 – Kevin Richards Memorial Oval Precinct Redevelopment; and
2. **EXECUTE** a contract with Peter Hunt Architect **SUBJECT** to any variations of a minor nature.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.5 KARRATHA LEISUREPLEX FACILITY IMPROVEMENT STUDY

File No:	CM.443
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	5 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Karratha Leisureplex Facility Improvement Study offered under the RFT 25-19/20.

BACKGROUND

The Karratha Leisureplex (KLP) opened in June 2013 and has attracted over 3.5m visitors through its comprehensive and varied range of facilities and programs on offer. When considering the construction of the KLP, it was envisaged that refurbishments of the facility would infrequently occur to continue to improve and refresh the experience for residents and patrons.

Accordingly, to date Council have completed several improvements and maintenance projects within the facility, which include but not limited to, the following items:

- Construction of a Spin Studio and Group Fitness Room
- Expansion of the existing Gymnasium
- New scoreboard and timers to the outdoor courts
- LED lights to two (2) outdoor courts
- Expansion of the existing car parking
- New Sports Hall airlock to assist with internal climate control
- Generator shelter structure and load tester
- Sports Hall blinds and carpet covering
- Expansion of the existing CCTV network
- Oval barrier netting
- Cricket pitch protection covers
- Aquatic grandstand seating
- Community storage both internal and external
- Improved energy efficiencies including LED lights, variable speed drives to pumps, air curtains etc.

In the November 2019/20 Budget Review, Council allocated funds to the KLP Redevelopment to engage a design consultancy to provide additional shade, enclosing courts and to investigate the possibility of some major upgrades and redesign options for future assessment and further progression.

The initial stage will be to formulate options, opportunities and constraints together with a defined staging strategy to revitalise the facility across multiple fronts based on order of priority, financial and needs basis. This initial stage will include the formalisation of a clear

masterplan, concept designs and the staging throughout the project, tentatively defined as a five (5) year strategy.

The last and subsequent stages include detailed design and procurement of the agreed scope elements identified for the construction stage on site.

As provided to Council at its Agenda Briefing in December 2019, the following proposed upgrade projects were identified for consideration as part of the Improvement Study:

Proposed Upgrade	Description
Outdoor Court Enclosure	Allow to enclose two of the six outdoor courts.
Outdoor Court Shading	Shade options to cater for afternoon sun affecting play on courts numbered 3, 4, 5 and 6.
Waterslide or similar large aquatic attraction	Provide various options including consideration of possible location.
Pool Shading	Provide various options to ensure full coverage of the existing pool areas including a review of condition and practicality of existing shades.
50m Pool Spectator Amenity	Terraced seating in the designated area.
Splash Pad Enhancements	Provide various options of what can be enhanced and/or renovated, including review of existing features.
Gymnasium/Facility Expansion	Provide options for expansion of existing spaces for gymnasium, education and classroom purposes.
Car Parking Expansion/ Development Options	Additional formalised car parking to be considered, with inclusion of entry/egress to the Dampier Highway.
Oval Spectator Shade	Variety of suitable shading solutions for spectators.
Aquatic Wind Barriers	Look at various options of aquatic wind barriers available in order to maintain the heated pool temperature.
KLP Fitness Equipment	Consider replacement of all fitness equipment options when looking at procurement options i.e. leasing.
Pool Lighting Upgrade	To meet Water Polo Australia together with relevant standards (i.e. AS 2560) and guidelines.
Shade School Walkway	Provide options for the provision of shade along the walkway from the Karratha High School to the KLP Main Entrance.
Function Room	Explore options for possible relocation and/or upgrades.
Solar Initiative	Current study is underway to explore Solar Photovoltaic options.
Playing surface study	Assessment of the suitability of the playing surface for various sports. Including assessment of the soil profile for maintenance purposes.
Water Tank Provision	Future soft landscaping irrigation and reticulation capacity across the site.
Playing Field Review.	Run off areas, maintenance access etc.

The tender for the KLP Improvement Study was advertised on 18 March 2020 and closed on 30 April 2020.

Five Tenders were received by the closing date from:

- Cameron Chisholm Nicol (WA) Pty Ltd
- Christou Design Group Pty Ltd
- GHD Pty Ltd
- Mode Design Corp. Pty Ltd
- Peter Hunt Architect

The tenders were evaluated by a three-person panel comprising of:

- Manager Infrastructure Projects
- Manager Community Facilities
- Project Manager Infrastructure Projects

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	20%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 – Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural and wellbeing issues within the Community and low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council Briefing Presentations were provided by Community Services in both April 2019 and December 2019, to provide an update and framework for the consideration of new major improvements for the facility.

Officers have undertaken consultation across all departments, to draft the tender documents and update the accumulated project knowledge.

COMMUNITY CONSULTATION

Officers have worked closely and in partnership with KLP main user groups through informal discussions, the Annual Sport & Community Survey, the Annual Community Survey 2020 and ongoing consultation throughout the process.

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult, involve, collaborate and empower were as follows:

Who	How	When	What	Outcome
Leisureplex Members & Sporting Group Visitors	Informal discussions. Face to face feedback. Annual Sport & Community Surveys.	Ongoing basis.	Feedback on improvement initiatives.	Advised that all feedback is considered in project planning & projects.
Community	Annual Community Survey 2020	18 March 2020	Online Survey	Leisureplex services and facilities measured in the Survey. Identified changes in facility gaps 2020 vs 2019, increase importance for 'Community & Corporate Service' and consistent high performance at 85%.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 Purchasing and CG11 Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

In November 2019, Council resolved to tender a scope of works for the KLP Redevelopment design consultancy with a budget allocation of \$150,000 (Excl. GST) as part of its November 2019/20 Budget Review, with provision to deliver the works in 2020/21.

The City’s Long Term Financial Plan also allocated \$400,000 (Excl. GST) for the construction of the KLP Major Upgrade Programs as new capital projects.

Should the Council agree to progress the detailed design and documentation phase of the KLP Facility Improvement Study, consideration to allocate additional funding to this project will be addressed through the annual budget process.

The Tender Evaluation Panel has recommended engaging the recommended tenderer for Stage One and Two with a potential longer term commitment over subsequent years to deliver multiple projects staged over the next five (5) years.

The recommended tenderer has submitted a bid for Stage One and Two that exceeds the current financial allocation which will require a commitment from Council to proceed.

Following the initial stage, the City will assess the applicable fees for subsequent stages based on a percentage fee, noting the scope of work will be more clearly and accurately defined. The percentage fee will be subject to the recommended tenderer’s Proposed Percentage Fee Rates submitted with its bid in response to the RFT 25-19/20.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subjected to minor contract negotiations and resultant amendments. It is anticipated the contract will commence once negotiations are finalised in May 2020, and will continue until the completion of works proposed for Stage One and Two in October 2020.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154597
MOVED : Cr Miller
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Peter Hunt Architect ABN 67 297 805 649 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 25-19/20 – Karratha Leisureplex Facility Improvement Study; and
2. **EXECUTE** a contract with Peter Hunt Architect **SUBJECT** to any variations of a minor nature.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for May 2020.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154598
MOVED : Cr Nunn
SECONDED : Cr Evans

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 COVID-19 Community Assistance Fund
- 14.4 Youth Advisory Group Appointments
- 14.5 Modifications to the 2020 Cossack Art Award
- 14.6 Community Services update
- 14.7 Development Services update
- 14.8 Waste Services Data
- 14.9 Airport Services Data

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of April 2020.

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 4 May 2020
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	17-19/20	Project Budget:	\$150,000
Tender Title:	Demolition Wickham Child Care		
State-wide Advertising Commenced:	18 March 2020	Tender Closing Date/ Time:	23 March 2020
Scope of Works:	Demolition of the Wickham Child Care Centre at L175 Kurrajong Street Wickham		
Selection Criteria:	Relevant Experience	20%	
	Methodology	20%	
	Capacity to Deliver	10%	
	Price	50%	
Submissions Received:	Granchoice Holdings (Karratha Building) McMahon Services Pty Ltd MKB Industries		
Tender Awarded to:	McMahon Services Pty Ltd		
Contract Value:	\$67,077.00 ex GST	Date of Award:	16/4/2020 <i>Under Director Delegation</i>
Contract Term:	Two months	Contract Options:	Nil

Tender No:	09-19/20	Project Budget:	\$250,000
Tender Title:	Provision Of Graffiti Removal Service		
State-wide Advertising Commenced:	18 January 2020	Tender Closing Date/ Time:	19 February 2020
Scope of Works:	A suitably qualified and experienced contractor to provide graffiti removal services within the City of Karratha boundaries		
Selection Criteria:	Relevant Experience	15%	
	Methodology	20%	
	Capacity to Deliver	15%	
	Price	50%	
Submissions Received:	Graffiti Systems Australia		
Tender Awarded to:	Tender Not Awarded		
Contract Value:	N/A	Date of Award:	N/A
Contract Term:	N/A	Contract Options:	N/A

14.3 COVID-19 COMMUNITY ASSISTANCE FUND

File No: PH.62
Responsible Executive Officer: Director Community Services
Reporting Author: Community Engagement Coordinator
Date of Report: 30 April 2020
Disclosure of Interest: Director of Community Services is a member of the Karratha Country Club
Attachment(s) Nil

PURPOSE

For Council to receive an update on community groups that have received funding via the COVID-19 Community Assistance Fund and other funding that has become available for the same purpose.

BACKGROUND

At the March Special Council Meeting, Council allocated \$250,000 to support the viability of community groups throughout the restrictions imposed by the COVID-19 Pandemic.

Council approved to provide grants of up to \$25,000 with a list of the approved grant recipients being provided to Council at the next available Council meeting and requests over \$25,000 to be presented to Council for consideration.

In accordance with this please find in the table below the twelve (12) groups that have received funding. No grants have been received that were over \$25,000 in funding.

Recipient	Description	Requested	Supported
Karratha Community House	Purchase of materials for take-home work packs for clients of KCH.	\$3,215	\$2,000
Welcome Lotteries House	75% of utilities for three months, based on an officer continuing to operate from the facility.	\$6,900	\$6,900
Pilbara Community Legal Service	Purchase of equipment and a website upgrade to allow staff to work from home to continue the service despite facility closure.	\$7,438	\$7,438
RSL	100% of utilities for three months, and redirected a request for wages to the JobKeeper allowance.	\$25,000	\$9,782
Salvation Army	100% of utilities for three facilities, for up to three months.	\$8,367	\$8,367
Karratha Sporting & Recreation Club	100% of utilities for up to three months and redirected a request for wages to the JobKeeper allowance.	\$25,000	\$10,949

Cheeditha Group Aboriginal Corporation	100% of utilities for three months and the supply of 16 extra bins.	\$1,852	\$1,852
Roebourne Community Resource Centre (CRC)	100% of utility charges for up to three months, did not support waiving outstanding charges from Jan as this was not a result of COVID19	\$4,392	\$2,056
Ngarliyarndu Bindirri Aboriginal Corporation	Purchase of equipment to re-establish the Roebourne general store. \$10k matched level of funding provided from other partners.	\$15,000	\$10,000
Wangaba Roebourne Art Group	75% of utilities for up to three months, based on reduced usage of building.	\$1,211	\$908
Dampier Bowls Club	100% of utilities for up to three months	\$4,937	\$4,937
Karratha Country Club	100% of utilities based on reduced use of facility. Did not support Golf Buggy Finance and wages were redirected to the JobKeeper allowance.	\$31,104	\$22,905
West Pilbara Junior Football Association	Prizes for training drills. Not recommended	\$1,000	\$0
Total Amount Requested		\$135,416	
Total Amount Supported			\$88,094
Remaining Funds			\$161,906

In recent weeks a number of other funding sources have emerged that are focused on providing support for community groups, not-for-profits, non-Government-organisations, Clubs and small businesses.

- Rio Tinto \$7.5million
- Woodside \$3.0million
- Lotterywest \$159million (Statewide)
 - \$20million – Crisis & Emergency Relief
 - \$14million – Event Cancellation Relief
 - \$25million – Sector Support for Resilient Organisations

Rio Tinto, Woodside and Lotterywest have contacted Officers to assist with identifying suitable and worthwhile groups and causes to be supported via their funds.

In light of the new funding available there is an opportunity for Officers to work with local groups to assist them in accessing those funds in the first instance. This will reduce the requests against Councils Community Assistance Fund, but it will still be available if required.

CONCLUSION

Council has provided \$88,096 in funding to eligible community groups through the COVID-19 Community Assistance Fund.

Since Council established the fund, a total of \$169.5 million has been pledged to support community groups, not-for-profits, non-Government-organisations, Clubs and small businesses. \$10.5 million of this is directly available to the City of Karratha community.

Cr Nunn and Cr Waterstrom Muller declared an impartiality interest in item 14.4 Youth Advisory Group Appointments as:

- Cr Nunn is a family friend with one of the appointed youth.
- Cr Waterstrom Muller’s daughter is recommended for appointment to the Youth Advisory Group.

Cr Nunn and Cr Waterstrom Muller did not leave the room as the disclosures did not restrict their ability to vote on this matter.

14.4 YOUTH ADVISORY GROUP APPOINTMENTS

File No: CS.08
Responsible Executive Officer: Director Community Services
Reporting Author: Coordinator Youth Services
Date of Report: 29 April 2020
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Council of the appointment of community members (11-24 years) to the Youth Advisory Group (YAG) until October 2021.

BACKGROUND

At the December 2019 OCM Council resolved to move forward with the establishment of the YAG and for the Chief Executive Officer to appoint the members.

As per the resolution the membership of the group is to include:

- Three Councillors;
- Two proxy Councillors; and
- 10 young people:
 - 3 x 11.-13years
 - 4 x 14.-18years
 - 3 x 19.-.24years

Nomination Process

On 4 February 2020 Officers opened the application period for these roles and advertised them throughout the community. Applications closed on 2 March 2020. Applicants were asked to submit a short digital application and then went through an interview process with the Youth Services Coordinator and Manager Community Programs.

Eleven (11) young people applied for membership on the YAG Group across the following age brackets:

Age Bracket	Target Number	Actual Number
11 - 13 years	3	6
14 – 18 years	4	4
19 – 24 years	3	1

Following the selection process Officers recommended the following young people be appointed on the YAG:

Name	Age Group	Gender	Place of Residence	Indigenous Status
Charlotte Ball	11-13	Female	Wickham	Other
Zoe Waterstrom-Muller	11-13	Female	Karratha	Other
Sophia Holmes	11-13	Female	Karratha	Other
Emer O'Brien	14-18	Female	Dampier	Other
Lochlan Rodd	14-18	Male	Wickham	Aboriginal
Sarah Carr	14-18	Female	Wickham	Aboriginal
Ned Van Dongen	14-18	Male	Dampier	Other
Victoria Phillips	19-24	Female	Karratha	Other

Age Bracket	Target Number	Recommended
11 - 13 years	3	3
14 – 18 years	4	4
19 – 24 years	3	1

To ensure appropriate representation for the 17-24 years cohort, Officers have the option to invite representatives from this age group to join the YAG meetings as co-opted members.

Co-opted members will have the opportunity to nominate themselves for membership if interested. A second intake of youth members may be conducted later in 2020 if 19-24 years candidates are identified and indicate an interest in joining the YAG.

CONCLUSION

As per the Resolution, the Chief Executive Officer has supported the above applicants for appointment to the Youth Advisory group for a term concluding October 2021.

The first meeting of the Youth Advisory Group is scheduled for June 2020.

14.5 MODIFICATIONS TO THE 2020 COSSACK ART AWARD

File No:	RC.113
Responsible Executive Officer:	Director Community Services
Reporting Author:	Arts Development & Events Coordinator
Date of Report:	23 April 2020
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with an outline of the modifications planned for the 2020 Cossack Art Award in response to current COVID-19 restrictions.

BACKGROUND

At the time of planning, restrictions related to the COVID-19 Pandemic have made it necessary for the usual format and delivery of the Cossack Art Awards to be reviewed.

The key areas requiring modification are:

- Format and size of physical exhibition and how this is installed;
- Development and delivery of the public program, including the school engagement program;
- Format and delivery of the Gala Award and Family Day events, and
- Artist in Residence.

Following the review Officers have developed an event plan with the following key objectives:

- Maintain continuity of the Award;
- Profile the Pilbara and Pilbara artists;
- Provision for the event to be scaled up if restrictions are relaxed;
- Deliver a high quality art award; and
- Mitigate risks involved with interstate/interregional travel and freight.

CONCLUSION

To address these objectives please find the key points below:

- Event dates to remain the same, 19 July – 9 August 2020;
- Restricted to entry from Pilbara artists only:
 - Works around restrictions on freight and travel; and
 - Reducing the number of entries from 300 to 150 to ensure installation in the Bond Store is manageable for City staff without professional support.
- Entries open 29 April and close 5 June (or when 150 entries are received);
- Using the themes of isolation and distance to deliver a program that explores creating art in solitude;
- Public Program will be delivered via online forums, presentations and discussions;
- Artwork will be installed in the Bond Store only, and a virtual presentation of the exhibition created, and presented via the CAA website. Includes a digital online catalogue that includes sales;
- Children's Award will be introduced and run as part of the Public Program and installed in the Galbraith or Post & Telegraph Building with a maximum 50 entries;
- No gala event or family day will be delivered, unless restrictions are lifted;
- Judging and awards will be delivered via online live streaming;

- Artist in Residence will be delivered as usual, but is only open to Pilbara based artists;
- Cost expected to reduce from \$292,600 to \$170,700;
- Income expected to reduce from \$275,400 to \$179,750;
- Sponsors have been consulted and are supportive of the approach; and
- Categories have been reduced from eight (8) to five (5) to cater for the reduced entries (150) as below.

Usual Categories & Awards	2020 Categories & Awards
Award: Best Overall Artwork	Award: Best Overall Artwork
Award: Best Artwork by a Pilbara Artist	Award: People’s Choice
Award: People’s Choice	Category: Indigenous Artist
Category: Works on Paper	Category: Open Theme
Category: Open Theme	Category: Emerging Young Artists
Category: Emerging Young Artists	Category: North West Flora & Fauna
Category: Pilbara Landscape	Category: Portraits
Category: Pilbara Indigenous Artist	Children’s Award
Category: North West Flora & Fauna	- Best Overall
Category: Invited Artist	- Highly Commended
Category: Portraits	

14.6 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 May 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

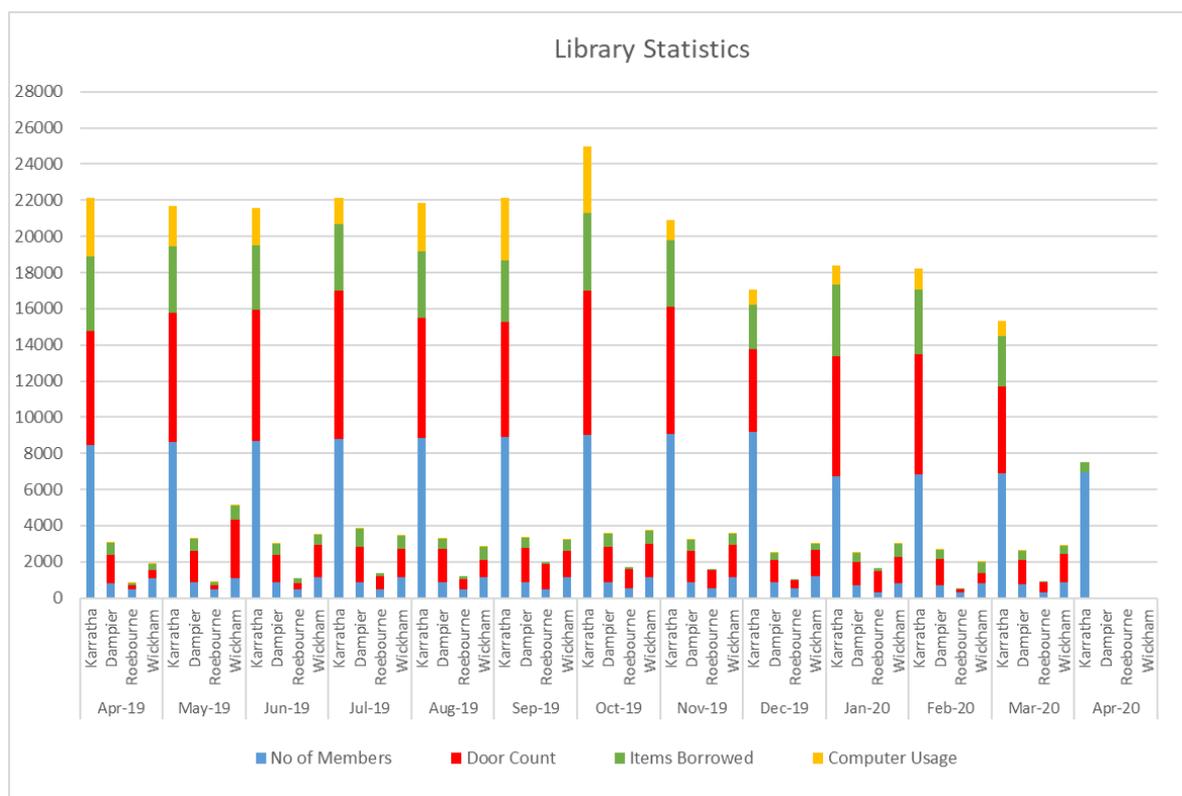
PURPOSE

To provide Council an update on April activities for Community Services.

All facilities are now closed due to Covid-19 restrictions.

1. COMMUNITY PROGRAMS

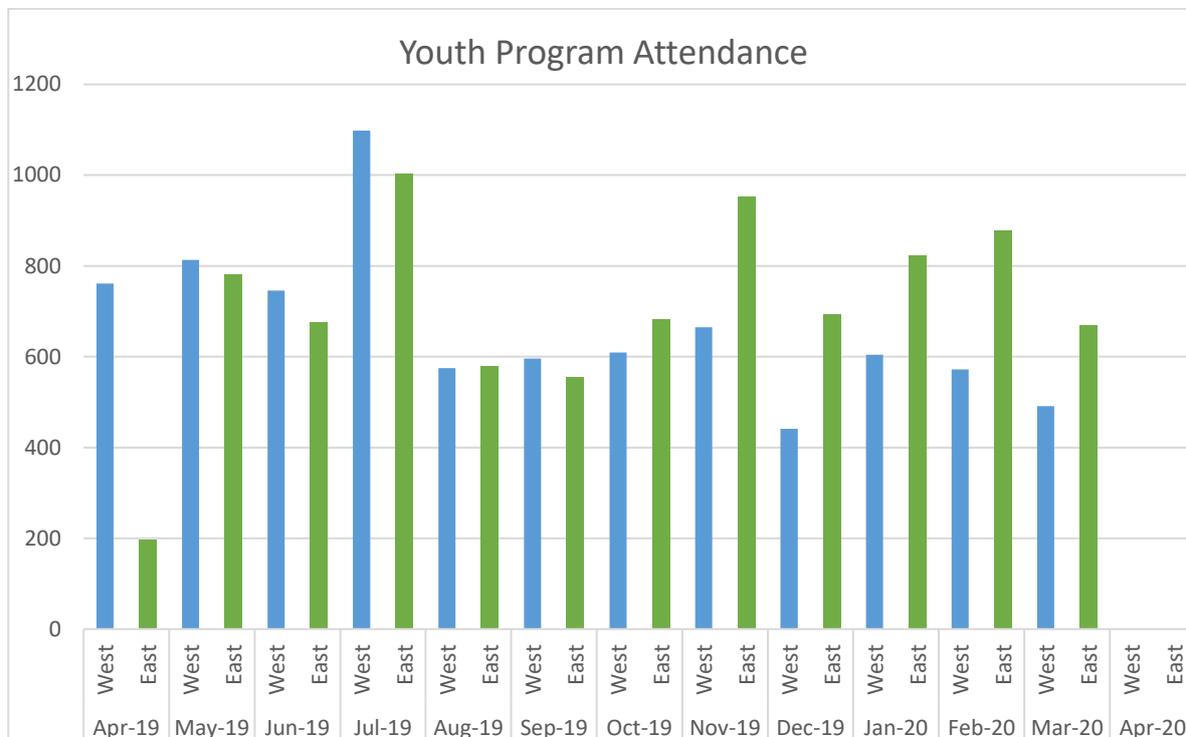
1.1 Library Services



- **45%** Stocktake completed.
- **725** Select & Collect reservations since 1 April – 30 April .
- **15 items per day** average collection rate (Monday- Friday).
- **547** Inbound calls.
- **827** eResource borrowed (eMagazines, Kanopy movie downloads **1,454** minutes downloaded, eAudio, eBooks) since 1 April – 30 April.

- Facebook engagement. **908** members (**29%** growth in membership since 23 March), **595** summary of posts/reactions & comments in the past 28 days.

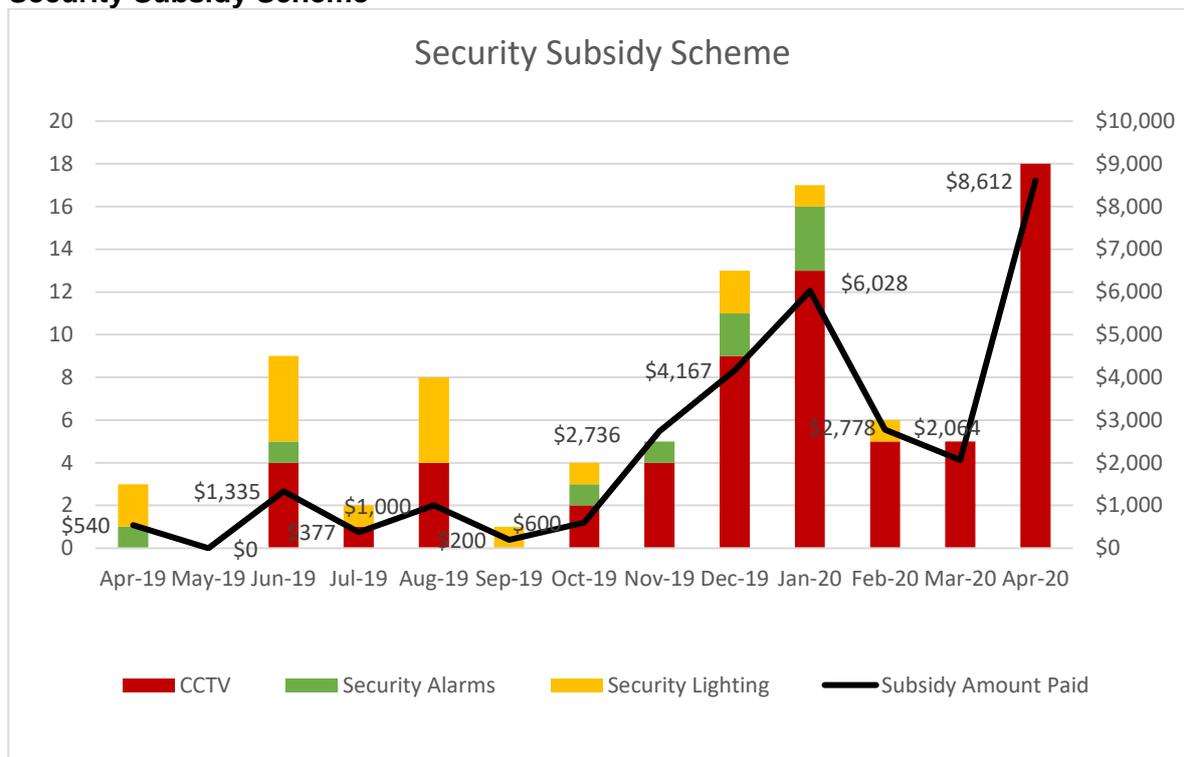
1.2 Youth Services



- Online engagement (Youth Gone Digital workshops, comps, entertainment) through social media platform Instagram has reached **2,262** accounts in April (@kcityteens)
- Youth Services Facebook group has posted **33** times in April, attracting over **250** interactions with the content. Members growth has been positive, **19%** growth (**95** members on 23 March, **132** on 1 April.)
- **60** food and activity packs were distributed by Youth Policing Officers . Have been distributed to youth and children in need.
- Working with Yaandina Community Services, WAPOL, City Youth Services, Hope Community Services and headspace Pilbara to determine ways we can maintain connections and support our most vulnerable and at-risk young people in the CofK.

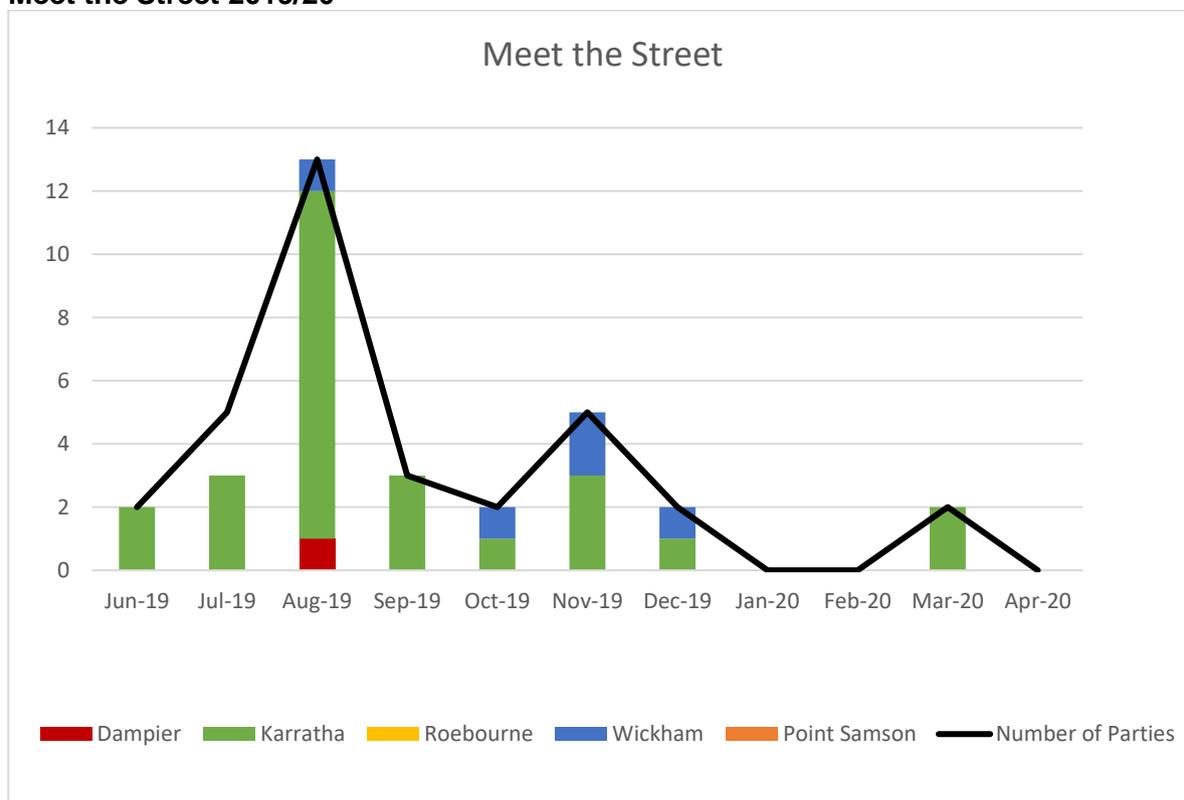
1.4 Liveability

Security Subsidy Scheme



- Significant increase in uptake on number of properties who installed CCTV – highest rate since inception of the program. Total subsidy paid is \$30,437 which translates to a spend of **\$114,925** with local suppliers.

Meet the Street 2019/20

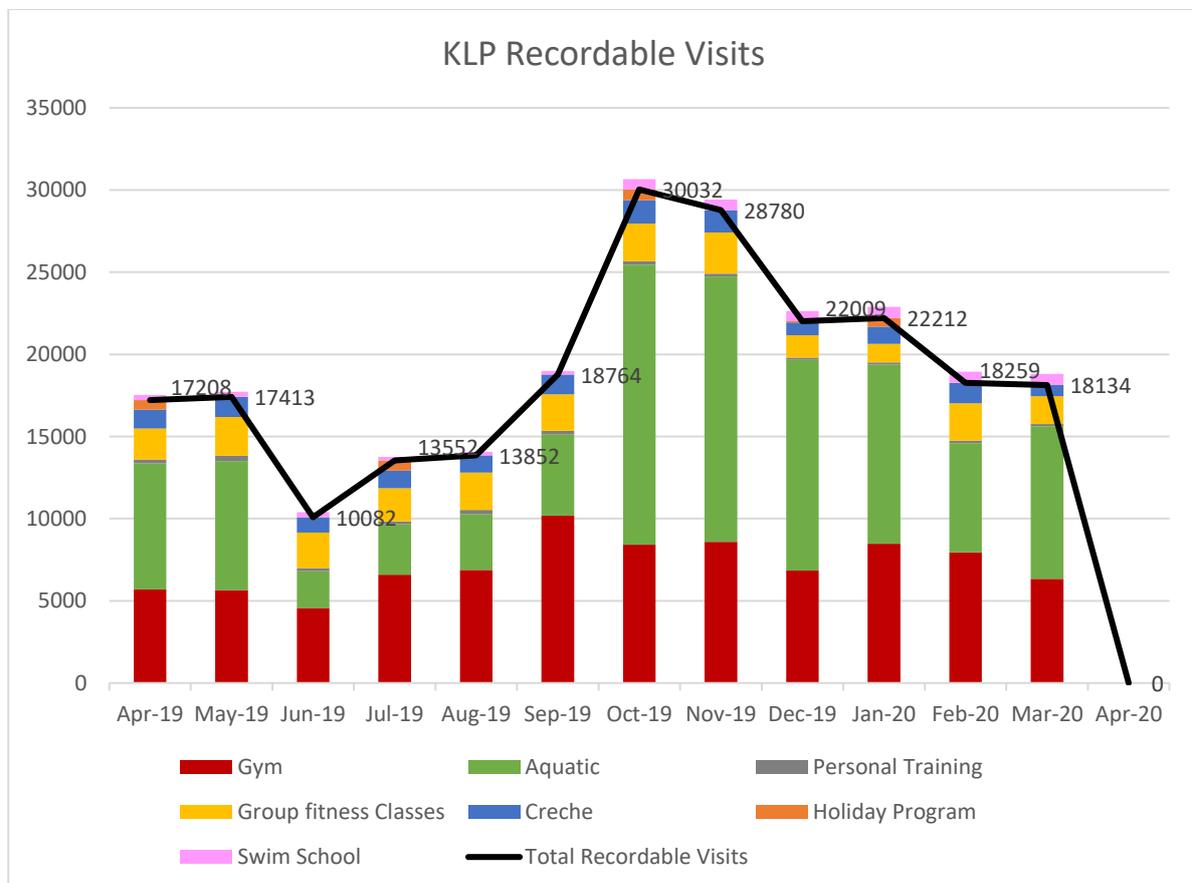
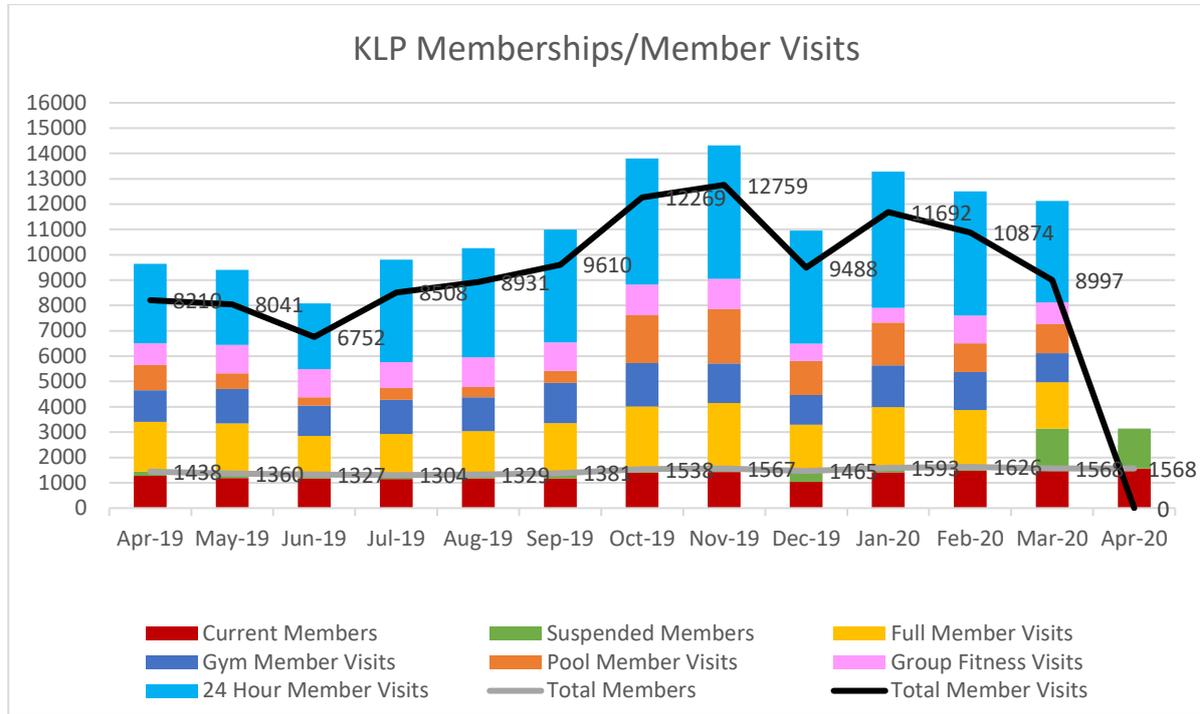


No Meet the Street for April due to Covid-19.

2 COMMUNITY FACILITIES

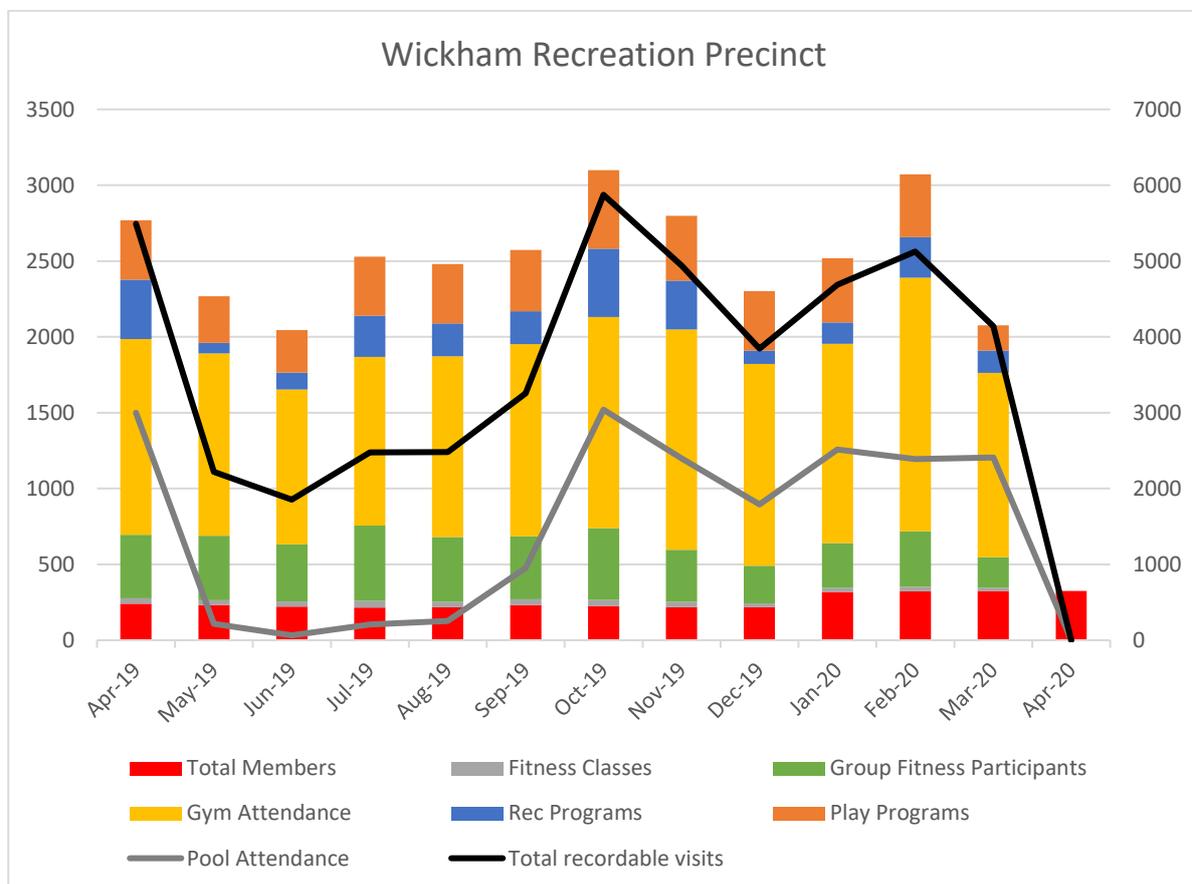
All numbers are reduced due to Covid-19 shutdown of facilities.

2.1 Karratha Leisureplex



- KLP Les Mills On Demand Classes advertised.
- **3,300** reached via the Facebook event.
- **85** users commenced the program.
- Gym Instructors have written and provided **31** at home workout programs to members via email.
- **11** at home workouts have been filmed with **7** posted to KLP Facebook page so far with a total combined reach of **9,136**.
- Progressing through Software and POS updates for KLP to upgrade the services available online to members and the general public.
- Major upgrade works to indoor sports halls (New LED lighting).
- Aquatic splash pad features removed to be repainted.
- Resealing gymnasium floors.
- Carpets cleaned.
- Change rooms and toilets painted

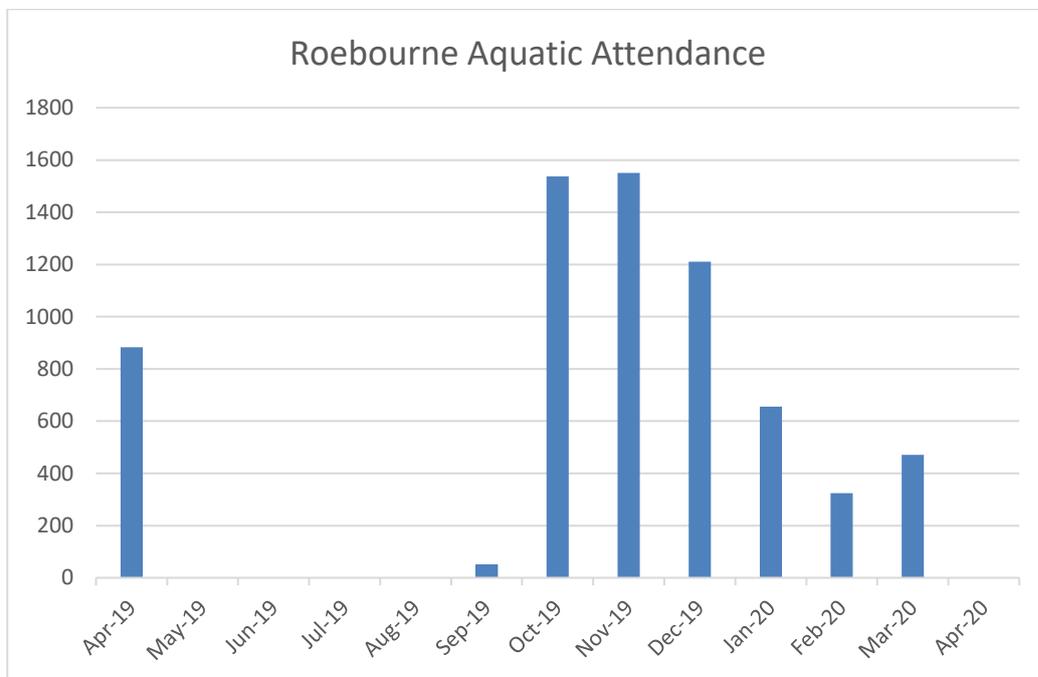
2.2 Wickham Recreation Precinct



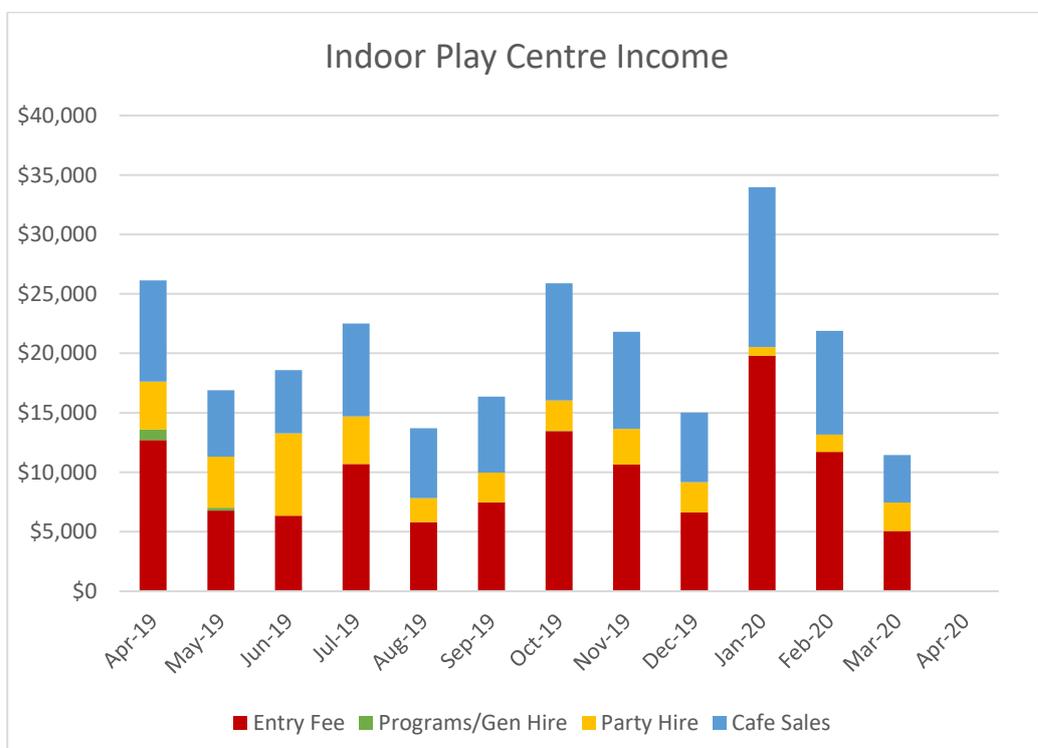
- **WRP Online Fitness Portal**
 - Total **218** members.
 - **22** online workouts. **353** total engagements.
 - **4** online programs. **633** total engagements.
- **WRP Online Facebook Programs**
 - Easter Bunny competition = total **17** entries, **3,105** engagement.
 - What we have been up to post - **246** engagement.
- **Large Scale Projects/Works**
 - Office/reception carpets cleaned.
 - Gym equipment re-structure.
 - Group fitness spin bikes 17 x recalibration.

- Gym flooring upgrade (May) preparation.
- Gym & reception painting (May) preparation.
- Storage shed clean and re-organise.
- Major weeding/high pressure washing all courts/entrances.
- Tennis court re-surface sand/sweep.

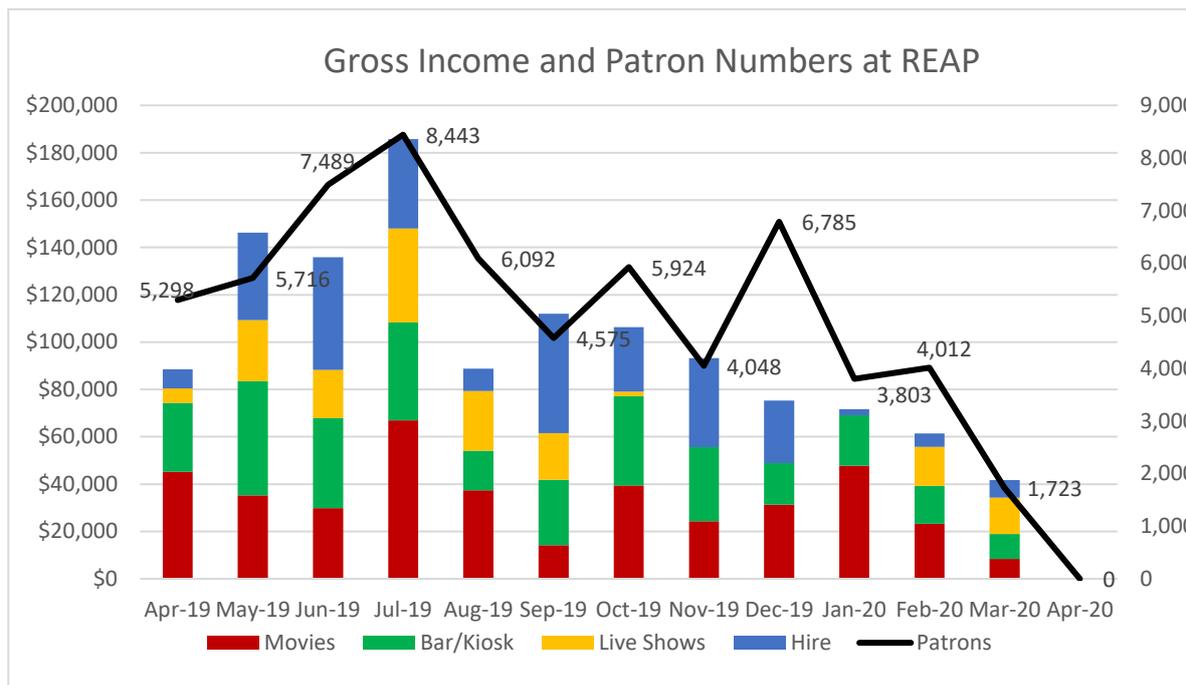
2.3 Roebourne Aquatic Centre



2.4 Indoor Play Centre



2.5 Red Earth Arts Precinct



Whilst the Red Earth Arts Precinct has been closed, engagement on Facebook has been impressive due to some creative types of posts hared. In total **16** posts were shared on the Facebook Page with the most popular post being the “Ghost Light” story. The post reached **3,477** people.

In the background REAP has been undergoing works and gearing up for when we can reopen. The stage is being re-painted and new equipment purchased for upcoming conferences.

14.7 DEVELOPMENT SERVICES UPDATE

File No: LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer: Director Development Services
Reporting Author: Director Development Services
Date of Report: 28 April 2020
Disclosure of Interest: Nil
Attachment(s) Lot 9001 Winyama Road, Baynton West Subdivision Plan

PURPOSE

To provide annual statistics from Development Services for the Council’s information. The period reported on includes 31/03/2020 to 27/04/2019 (17 business days).

- Rangers received 54 after hour’s calls this period. 29 required immediate response.
- Three cases of Ross River reported this period. WA Department of Health questionnaire completed and provided for all cases. No clear point of infection identified. No other notifiable diseases reported this period were associated with outbreak so no further investigation undertaken.
- There has been an increased focus on littering and unsightly properties following feedback from the City’s Annual Community Survey that these areas are considered by the community to be of a high level of importance.
- Environmental Health Inspections have been impacted by restrictions and business responses to Covid-19.
- All mosquito complaints have been investigated and trapping has been undertaken at some residences. Trapping results show a normal level of mosquito activity and higher numbers of midge in Dampier.
- Building Permits issued for final stage of Peninsula Palms redevelopment and installation of solar panels on Karratha City Shopping Centre.
- 30 Building Permits issued for re-roofing dwellings damaged in TC Damien. To date, more than 50 applications for re-roofing have been received with more expected in coming weeks.
- Development Approval granted for Algae Farm east of the airport and Car Wash at Tambrey Neighbourhood Centre.
- Subdivision application received from Development WA for 13 residential lots fronting Winyama Road, Baynton West as first stage subdivision over this area (copy of subdivision plan attached).
- Direction Notices Active:

	5	(KIE = 5)
- Within 65 day notice period	5	
- Expired and in Court process	0	
- Direction notice complied	2	

Rangers Statistics 2020					
CATEGORY	JAN	FEB	MAR	APR	YTD
Inspections/reinspections/audits					
Activities on City Properties	3	33	96	75	207
Abandoned vehicles	23	27	40	38	128
Animal (dogs/etc)	119	123	153	136	531
Cats	32	27	22	25	106
Camping	0	2	5	9	16
Cyclone	1	54	2	1	58
Bushfire Hazard/Permit to burn	1	2	2	3	8
Litter	32	134	225	241	632
Parking	29	155	143	36	363
Off Road Vehicles	9	25	23	24	81
Unightly Properties	1	8	95	46	150
Monthly total	250	590	806	634	2280
Infringements Issued					
Bushfire	0	0	0	0	0
Activities on City Properties	0	33	87	50	170
Animal Environment & Nuisance	0	0	2	8	10
Animal (dogs/cats/etc)	8	22	22	14	66
Camping	0	0	0	0	0
Litter	1	1	0	1	3
Parking	20	52	51	25	148
Monthly total	29	108	162	98	397
Infringements					
Value of Infringements Paid to Date	10678	9153	18193	18899	56923
Infringements withdrawn	0	20	5	5	30
Impounded Dogs					
Central	13	17	11	6	47
East	10	4	1	6	21
West	15	15	22	8	60
Monthly total	38	36	34	20	128
Released to Owner	21	17	17	8	63
Rehomed to SAFE	8	7	10	2	27
In pound at present	1	6	6	7	20
Holding pending court cases	0	0	0	0	0
Deceased	0	0	0	0	0
Euthanised	8	6	1	3	18
Monthly total	38	36	34	20	128
Impounded Cats					
Central	10	3	12	2	27
East	24	2	1	2	29
West	3	4	10	2	19
Monthly total	37	9	23	6	75
Released to Owner	1	1	2	1	5
Rehomed to SAFE	20	2	4	1	27
In pound at present	1	1	0	0	2
Euthanised	15	5	17	3	40
Deceased	0	0	0	1	1
Monthly total	37	9	23	6	75
Customer Requests					
After hours (AH) calls received	82	59	61	54	256
AH calls requiring an immediate respo	73	43	41	29	186
3 Dog Applications	0	0	0	1	1
Monthly total	155	102	102	84	443

Rangers Statistics 2019												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
211	11	4	7	7	33	37	10	7	47	4	5	39
270	18	21	34	32	30	23	17	10	16	20	22	27
1893	91	123	160	161	153	161	292	178	145	129	130	170
524	41	42	51	47	39	49	47	28	40	61	39	40
107	1	1	0	6	14	25	37	8	13	1	1	0
79	3	0	43	19	2	2	0	0	5	3	2	0
85	1	0	1	3	6	3	2	3	5	46	4	11
659	73	80	58	57	67	47	33	18	38	36	66	86
1307	13	126	162	129	157	111	116	12	119	95	124	143
126	6	5	19	24	14	7	17	6	11	7	3	7
172	6	5	21	8	11	27	10	2	25	38	10	9
5433	264	407	556	493	526	492	581	272	464	440	406	532
Infringements Issued												
18	1	0	0	0	0	0	0	0	0	0	9	8
14	0	0	1	0	4	0	3	0	0	0	0	6
13	6	0	2	1	1	0	0	1	0	0	1	1
201	6	9	12	15	12	19	34	25	13	12	15	29
3	0	0	0	0	0	1	0	1	1	0	0	0
35	6	1	4	4	7	1	4	1	1	2	2	2
432	9	38	38	31	43	28	33	6	78	37	41	50
716	28	48	57	51	67	49	74	34	93	51	68	96
Infringements												
796814	10534	19560	29792	39505	58009	66776	74816	81089	91499	101890	106603	116740
65	3	4	2	6	2	5	15	4	3	6	9	6
Impounded Dogs												
144	6	8	3	12	16	10	14	18	10	17	9	21
103	12	9	9	3	3	10	3	21	12	11	6	4
179	16	11	17	19	14	9	19	18	13	12	15	16
426	34	28	29	34	33	29	36	57	35	40	30	41
201	10	13	15	16	19	12	21	25	11	20	19	20
109	13	4	8	8	5	10	4	13	13	13	8	10
54	6	1	2	7	4	3	7	6	6	6	2	4
3	0	1	2	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	1	0	1	0	0
58	5	9	2	3	5	4	4	13	5	0	1	7
427	34	28	29	34	33	29	36	58	35	40	30	41
Impounded Cats												
140	13	17	12	14	10	18	8	7	13	9	10	9
115	24	15	11	6	5	9	4	3	12	14	4	8
121	4	3	18	11	16	16	19	2	6	14	6	6
376	41	35	41	31	31	43	31	12	31	37	20	23
34	0	2	26	0	0	0	1	0	2	1	1	1
111	22	16	14	9	5	14	6	2	8	5	5	5
13	4	1	0	2	0	1	0	1	0	1	1	2
208	14	16	1	18	26	28	24	7	19	27	13	15
9	1	1	0	2	0	0	0	2	2	1	0	0
375	41	36	41	31	31	43	31	12	31	35	20	23
Customer Requests												

Environmental Health Statistics 2020						Environmental Health Statistics 2019												
CATEGORY	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits						Inspections/reinspections/audits												
Food premises inspection/reinspection	3	1	19	10	33	182	6	15	15	10	40	18	23	22	17	3	4	9
Lodging house inspection	0	0	0	2	2	28	1	0	0	0	14	1	5	6	1	0	0	0
Camping/caravan park inspection	0	0	0	0	0	9	0	0	0	0	4	2	1	0	0	1	0	1
Public building inspection	0	0	0	0	0	41	0	0	1	0	8	10	4	11	7	0	0	0
Swimming pool inspection	0	0	0	0	0	17	0	0	0	0	0	0	0	0	0	0	0	17
Hairdressers inspection	0	1	0	0	1	9	0	2	0	0	0	0	0	0	2	0	1	4
Beauty therapy/skin penetration inspection	2	1	0	0	3	11	0	0	0	1	1	0	1	3	1	1	1	2
Septic tank inspections	0	0	0	0	0	18	1	1	1	4	0	0	2	2	4	3	0	0
Closed premises	9	2	1	0	12	45	6	10	0	3	2	1	3	3	3	5	0	9
Monthly total	14	5	20	12	51	360	14	28	17	18	69	32	39	47	35	13	6	42
Health nuisances/complaints investigated						Health nuisances/complaints investigated												
Air Quality	7	2	3	4	16	42	2	0	6	3	4	7	4	7	5	2	2	0
Building & Accommodation	0	9	3	4	16	23	4	1	1	2	0	0	4	4	2	1	3	1
Water & Waste Water	6	7	5	7	25	20	0	0	1	3	0	2	2	1	4	2	5	0
Food Safety	5	3	2	4	14	32	1	0	4	8	2	2	2	1	1	3	7	1
Noise Pollution	8	15	13	14	50	89	6	3	6	10	2	7	17	5	13	6	8	6
Public Health	5	7	17	14	43	72	4	6	3	11	5	2	3	7	17	4	8	2
Refuse & Litter	2	8	3	2	15	21	4	2	1	3	0	0	2	3	3	1	1	1
Skin Penetration	0	1	3	0	4	24	2	0	9	0	3	3	2	0	3	1	1	0
Stallholders & Traders	0	0	0	0	0	80	2	6	6	7	6	12	9	8	8	6	4	6
Monthly total	33	52	49	49	183	403	25	18	37	47	22	35	45	36	56	26	39	17
Notifiable infectious diseases						Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	0	3	4	13	1	0	0	0	1	0	7	1	1	1	0	1
Barmah Forest Virus (BHV)	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	5	2	2	1	10	45	1	1	26	4	2	1	1	0	0	6	3	0
Campylobacteriosis	2	1	1	2	6	30	1	1	1	2	6	1	0	1	0	4	6	7
Cryptosporidiosis	0	2	4	3	9	1	0	0	0	0	0	0	0	0	0	1	0	0
Other	1	1	0	3	5	10	2	0	1	0	1	0	1	2	0	0	1	2
Monthly total	8	8	7	12	35	99	5	2	28	6	10	2	9	4	1	12	10	10
Other health						Other health												
Assess development applications	1	6	8	6	21	145	4	6	12	18	16	7	20	9	19	12	10	12
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	1	0	1	9	2	0	2	4	1	0	0	0	0	0	0	0
Healthy dog day	0	0	1	0	1	5	0	1	0	0	1	0	0	2	0	0	1	0
Chicken bleeding	2	2	2	2	8	26	2	2	2	3	2	2	3	2	1	2	3	2
Infringements issued	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	7	10	14	15			-	-	-	-	-	-	-	-	-	-	-	-
Monthly total	10	8	12	8	38	186	8	9	16	25	20	10	23	13	20	14	14	14

Building Statistics 2020						Building Statistics 2019												
CATEGORY	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits						Building Permits												
Dwellings	1	0	0	0	1	4	0	0	0	0	0	0	1	0	2	0	1	0
Alterations and Additions	1	2	15	32	50	13	0	0	0	0	3	1	3	2	2	1	0	1
Swimming Pools and Spas	4	5	7	6	22	67	1	7	6	8	2	5	7	3	6	4	11	7
Outbuildings (inc. signs and shade)	13	17	22	27	79	360	21	30	15	14	28	24	45	37	28	19	52	47
Group Development	1	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Sole Occpocy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	2	5	2	9	44	4	5	2	5	5	3	3	3	6	1	3	4
Monthly total	20	27	49	67	163	488	26	42	23	27	38	33	59	45	44	25	67	59
Building Approval Certificates & Demolition Certificates						Building Approval Certificates & Demolition Certificates												
Demolition Permits	0	0	0	2	2	3	0	0	1	0	0	0	0	0	0	0	1	1
BAC's	0	0	2	0	2	3	1	0	0	1	1	0	0	0	0	0	0	0
BAC Strata	0	0	1	1	2	2	0	0	0	1	0	1	0	0	0	0	0	0
Monthly total	0	0	3	3	6	8	1	0	1	2	1	1	0	0	0	0	1	1
Occupancy Permits						Occupancy Permits												
Occupancy Permits	0	0	3	1	4	21	3	2	1	1	2	2	3	1	1	2	2	1
OP Strata	0	1	0	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Monthly total	0	1	3	1	5	23	3	2	1	2	2	2	3	1	1	2	2	2
Total \$'000 Construction Value	46208	6,801	2,785	5,610	61,404	179,636	8,073	6,564	1,126	6,927	6,434	13,308	5,250	1,204	96,574	14,142	17,756	2,278
Applications Processed for Other Councils						Applications Processed for Other Councils												
Shire Of Ashburton	1	1	2	1	5	55	3	6	0	0	8	2	1	0	29	0	4	2
Shire of Wyndham (East Kimberley)	0	1	0	0	1	8	0	0	0	2	1	3	2	0	0	0	0	0
Port Hedland	6	9	8	5	28	95	8	6	8	6	6	6	5	7	10	14	13	6
Monthly total	7	11	10	6	34	158	11	12	8	8	15	11	8	7	39	14	17	8
Private Certifications Provided						Private Certifications Provided												
Certificate of Design Compliance	0	10	2	0	12	4	0	0	1	0	2	0	0	1	0	0	0	0
Certificate of Building Compliance	0	3	1	0	4	3	0	1	1	0	0	1	0	0	0	0	0	0
Certificate of Construction Compliance	0	1	1	0	2	3	0	0	0	0	0	2	0	0	0	0	1	0
Monthly total	0	14	3	0	17	10	0	1	2	0	2	3	0	1	0	0	1	0
Total \$'000 Construction Value	0	233	490	0	723	1337	0	7	403	0	927	0	0	0	0	0	0	0
Private Swimming Pool Inspections (1 every 4 years)						Private Swimming Pool Inspections (1 every 4 years)												
Monthly total	26	35	50	32	143	518	12	54	43	30	86	45	41	47	30	25	59	46

Planning Statistics 2020						Planning Statistics 2019												
CATEGORIES	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement						Lodgement												
Development Applications	8	11	12	10	41	193	7	9	15	19	20	16	22	11	18	19	18	19
R-Codes Applications	6	5	6	1	18	94	4	2	10	7	7	5	13	6	12	11	12	5
Land Matters	9	7	7	4	27	149	11	10	12	30	10	8	12	5	13	7	12	19
Enforcement Matters	8	7	20	0	35	82	2	15	4	2	2	1	0	12	4	24	4	12
Scheme Amendments	1	0	0	0	1	3	0	0	2	0	0	1	0	0	0	0	0	0
Monthly total	32	30	45	15	122	521	24	36	43	58	39	31	47	34	47	61	46	55
Processing						Processing												
Average Number of Days (DA)	22	28	27	28	26	21	23	15	35	36	14	11	22	15	18	18	22	24
Application Fees	4641	7361	7680	10333	30015	365948	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	6823
Development Value \$'000	743	1050	1966	3075	6834	586545	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	10685

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	Advertised version of Local Planning Strategy forwarded to DPLH to undertake recommended modifications.	City officers are meeting weekly with DPLH to make the final changes.	Within Tolerance
Mulataga Structure Plan	Roberts Day	Draft structure plan advertised and report prepared for Council consideration of draft structure plan and submissions.	City recommendation to WAPC in relation to structure plan and any requested modifications.	On Target
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Council adopted Scheme Amendment referred to WAPC for Minister’s final approval consideration.	Minister’s decision.	On Target
40 Mile FMP Implementation	Nil (internal)	BRIDA awarded contract to undertake track closures, in addition to contract for weed management and native plantings.	BRIDA undertake native plantings.	Attention Required
Smoke Free Strategy	Nil (internal)	Additional redeployed staff member assigned project.	Working Group meeting.	Attention Required
Stallholder and Street Trading Policy Review	Nil (internal)	Draft revised version of policy considered by Council at April OCM. Updated report prepared for Council consideration.	Public advertising of draft revised policy.	Within Tolerance
Local Biodiversity Strategy	Vicki Long and Associates	Final report submitted to State NRM to closeout contract.	Upon confirmation from State NRM, contract will be completed and Strategy can be developed for Council consideration.	On Target
Environmental Sustainability Strategy	Nil (internal)	Strategy is currently being reviewed by Marketing and Communications for consistency with other City documents.	Finalise copy and complete design process for the Strategy.	On Target
Hydrogen Study		Responses to the RFQ have been received and assessed.	Engage preferred respondent to the RFQ to complete the Study.	On Target
Business Climate Scorecard	Catalyse	Scorecard presented to Business Breakfast and Council Briefing.	Work with local support agencies to address key areas identified in the scorecard as requiring attention.	On Target
Victoria Hotel Activation (Ganalili Centre)	RFF	Two applications for tourism development funding have been received.	Assess applications with operational steering group.	On Target

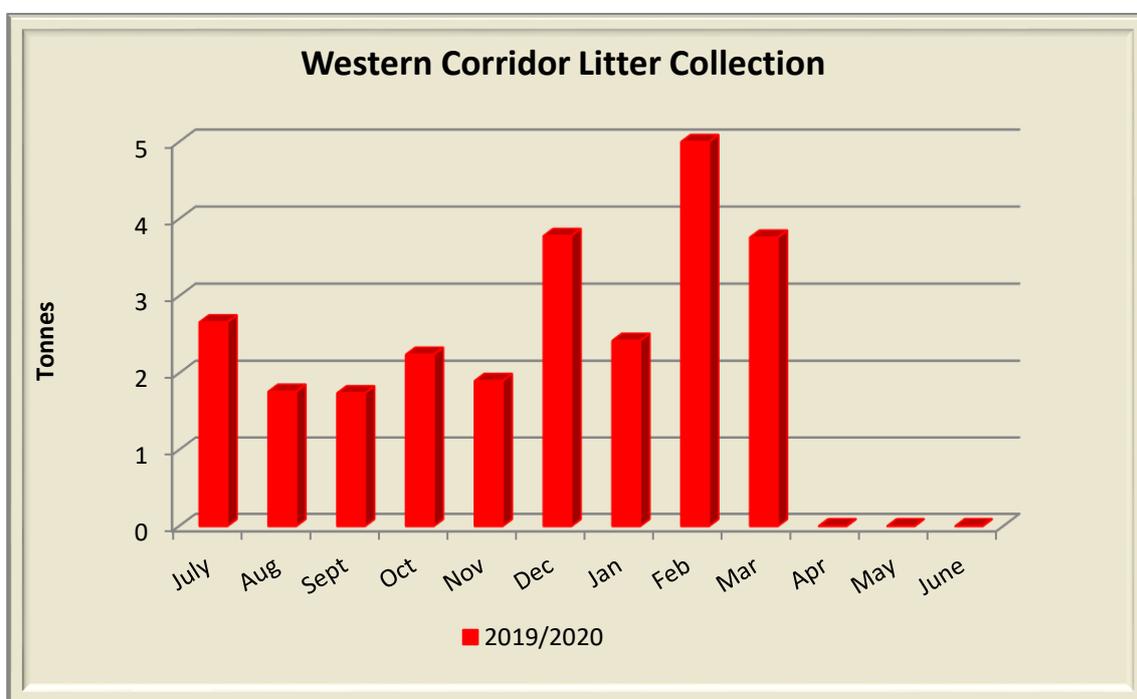
EcoHub	Naja & Mann Advisory	Advice received from DPLH in relation to tenure options for the portion of Airport Reserve being sought for EcoHub development.	Work with DPLH to map out options, considerations and next steps to enable development of the land.	Within Tolerance
Native Yindjibarndi Plants (Wanggalili)	Kings Park Botanical Gardens	Seedlings are growing under supervision at the City's nursery.	Prepare options to keep seedlings in the City's nursery for another 12 months.	On Target
Business Engagement Project	Nil (internal)	Over 400 local business have been contacted via phone to understand the impacts of COVID19 and create awareness o government stimulus available.	Prepare report on findings from the project and recommend further actions.	

14.8 WASTE SERVICES DATA

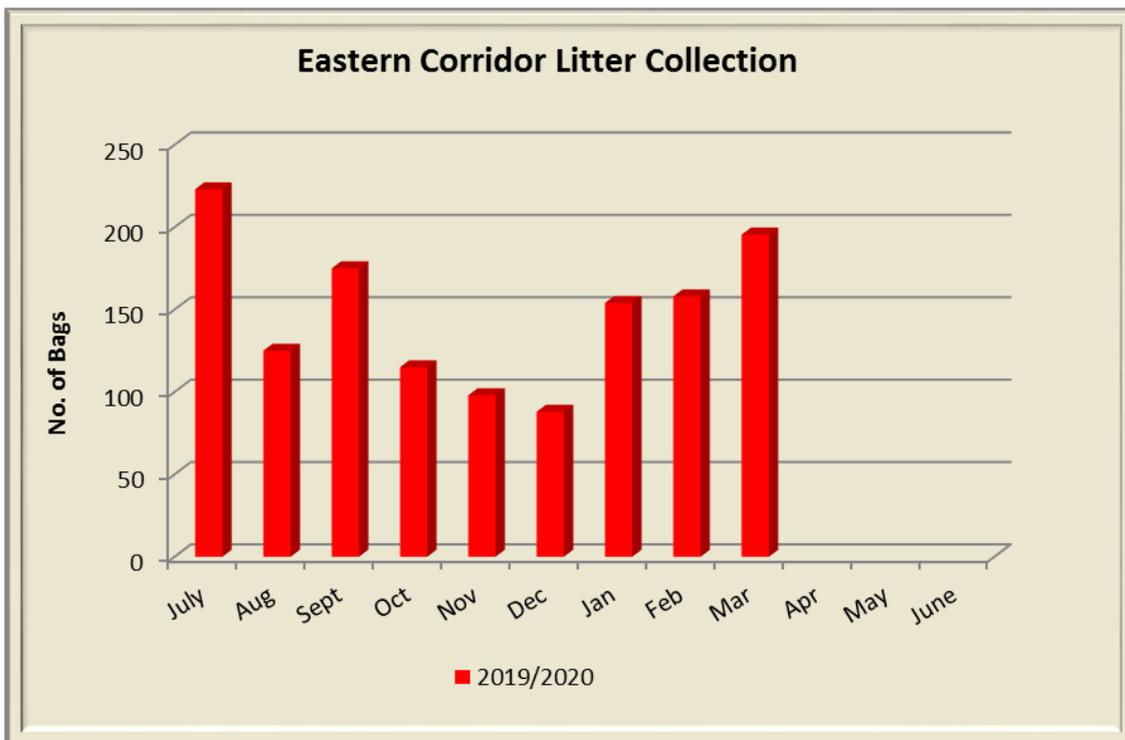
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 27 April 2020
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide a quarterly update and illustration of Waste Services data for the 2019/20 year.

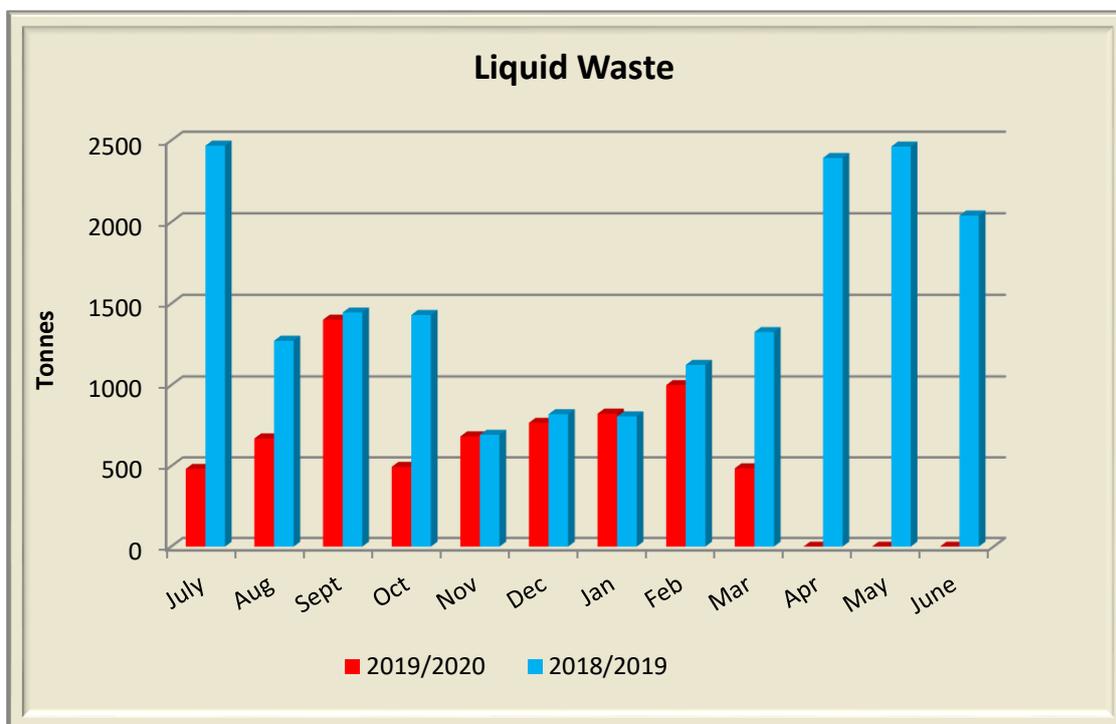


Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility (7MWF) under contract by Damel. February’s spike is due to the additional litter collected after TC Damien.



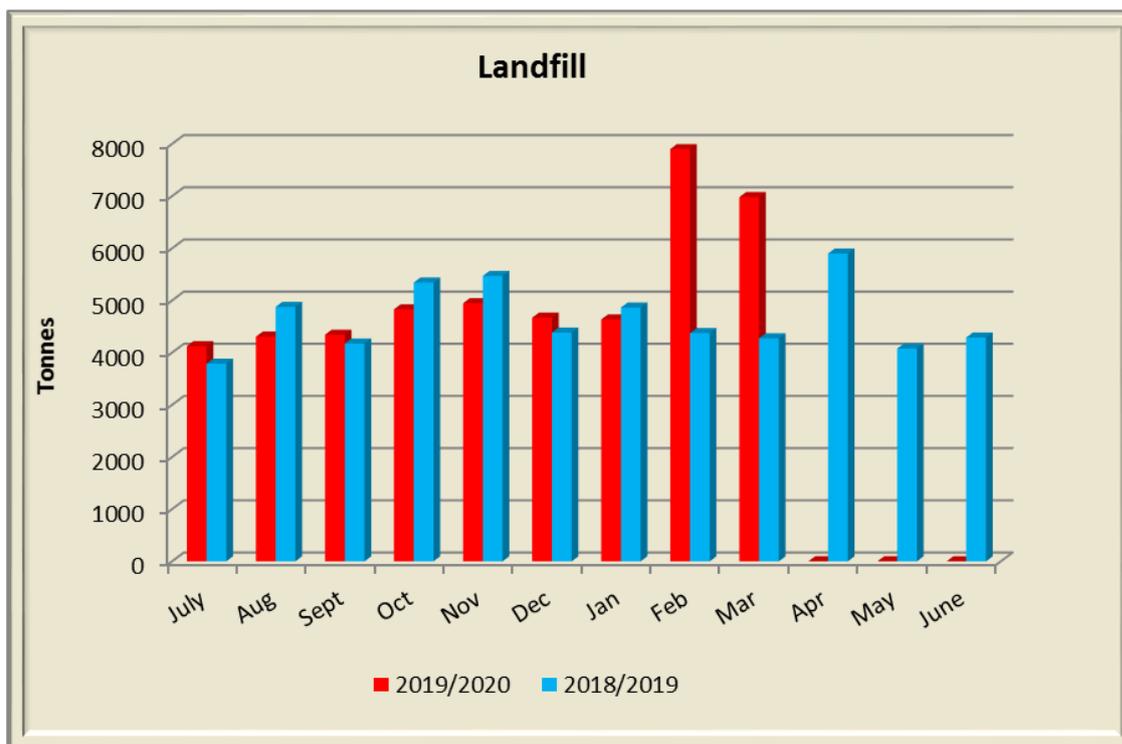
Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station.

Comparison data from the previous year is not relevant due to the inclusion of Point Samson and Wickham in the litter collection contract for the Eastern Corridor.

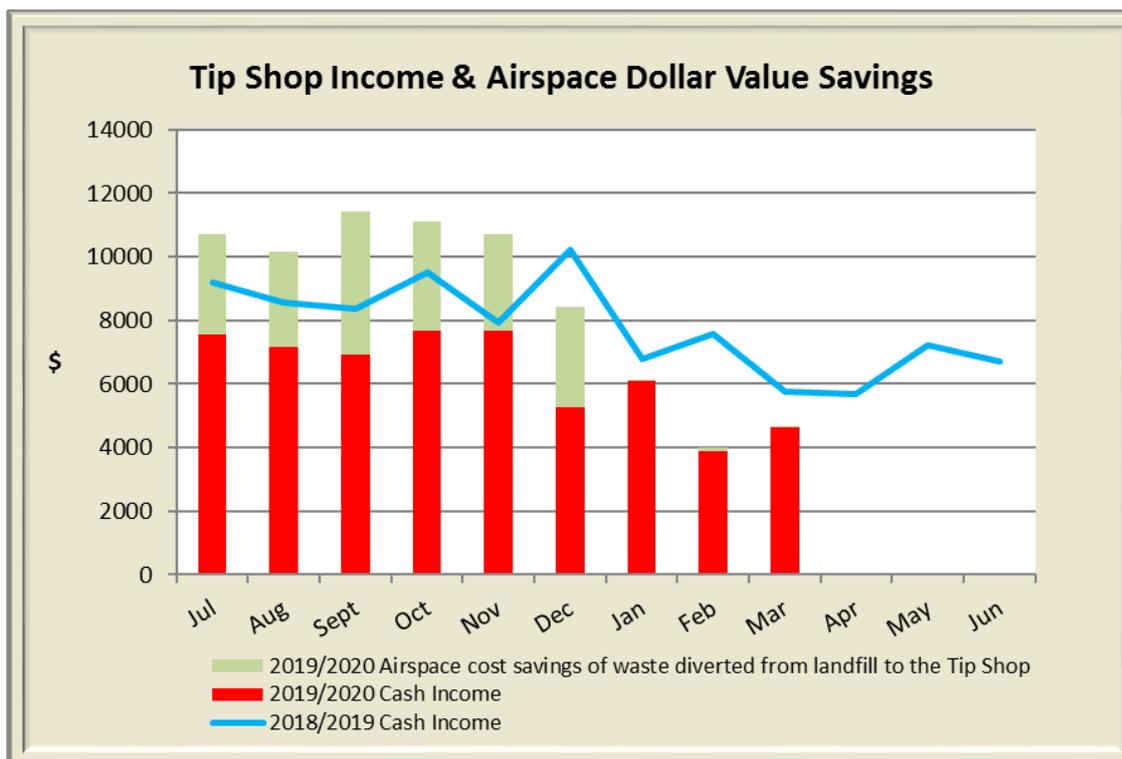


Liquid Waste delivered to the 7MWF.

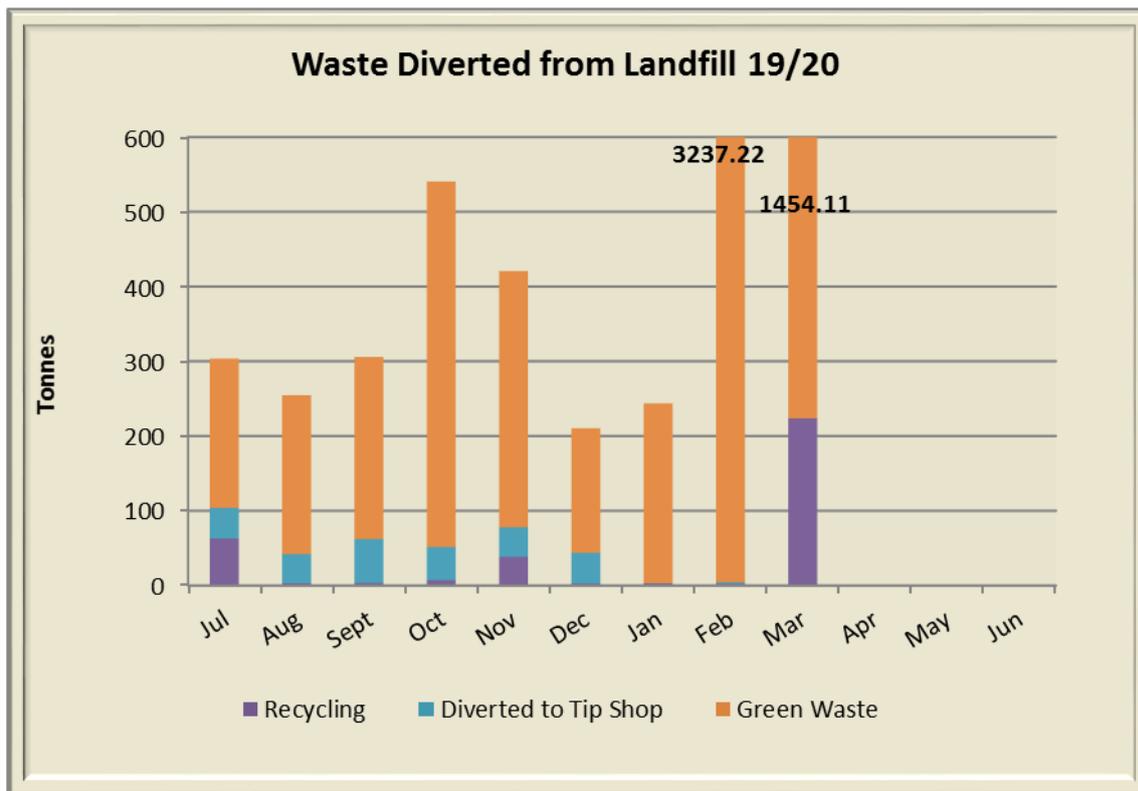
North West Waste Alliance, the City’s largest liquid waste customer, stopped delivering its product to the 7MWF in mid-March due to cheaper prices being offered by a competitor.



Total waste, excluding liquid and clean fill delivered to the 7MWF. The spike in February and March is due to TC Damien clean up (predominately green waste).



The 7 Mile Tip Shop income plus value of airspace ‘savings’ due to waste diverted from Landfill to the Tip shop. The reduced ‘Airspace Dollar Value Savings’ was due to a significant clean out of redundant Tip Shop items in January, damaged stock and lack of quality items recovered after TC Damien. The effect of TC Damien would also explain the lower income amount in February. The Tip Shop has been closed since 27 March in response to the COVID-19 restrictions.



7MWF and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste, and re-usable items recovered for the 7 Mile Tip Shop.

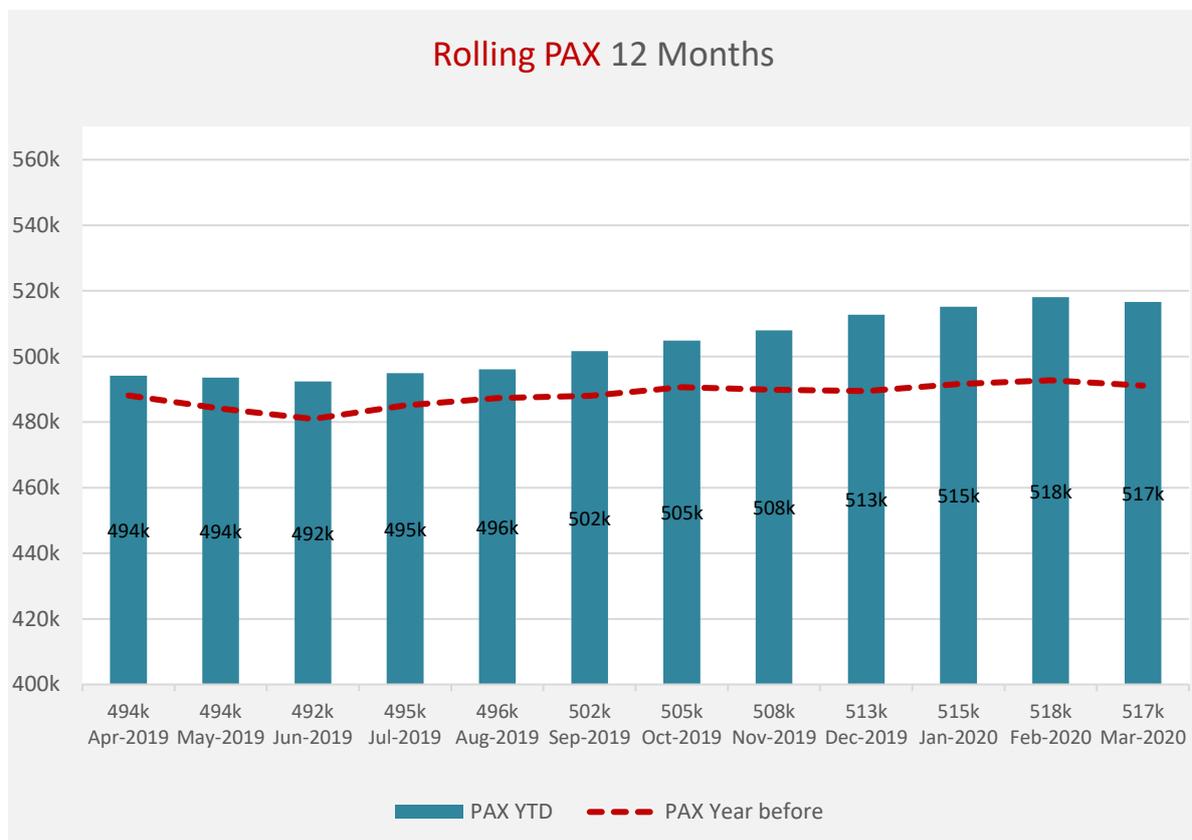
The significant spike in February is due to green waste received as part of the TC Damien Clean-up. 221 tonnes of scrap metal and batteries were removed in March.

14.9 AIRPORT SERVICES DATA

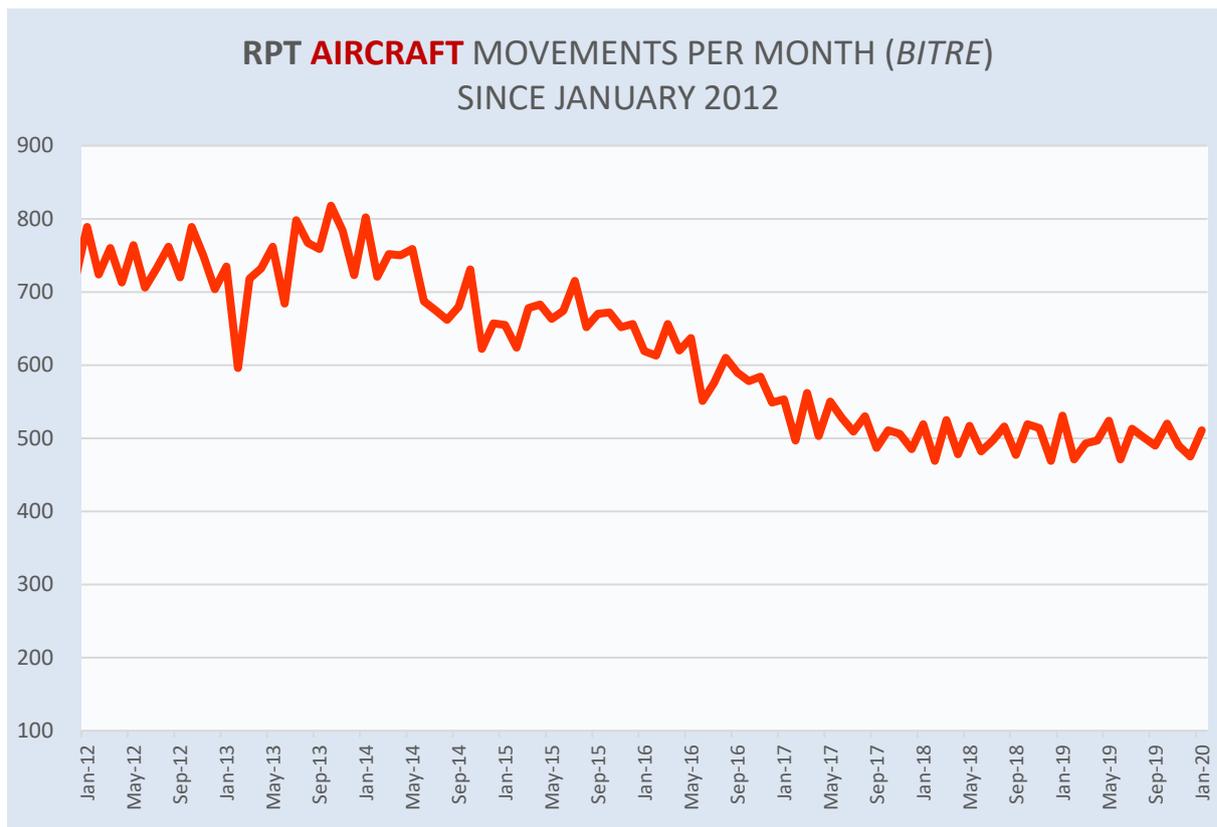
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 22 April 2020
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

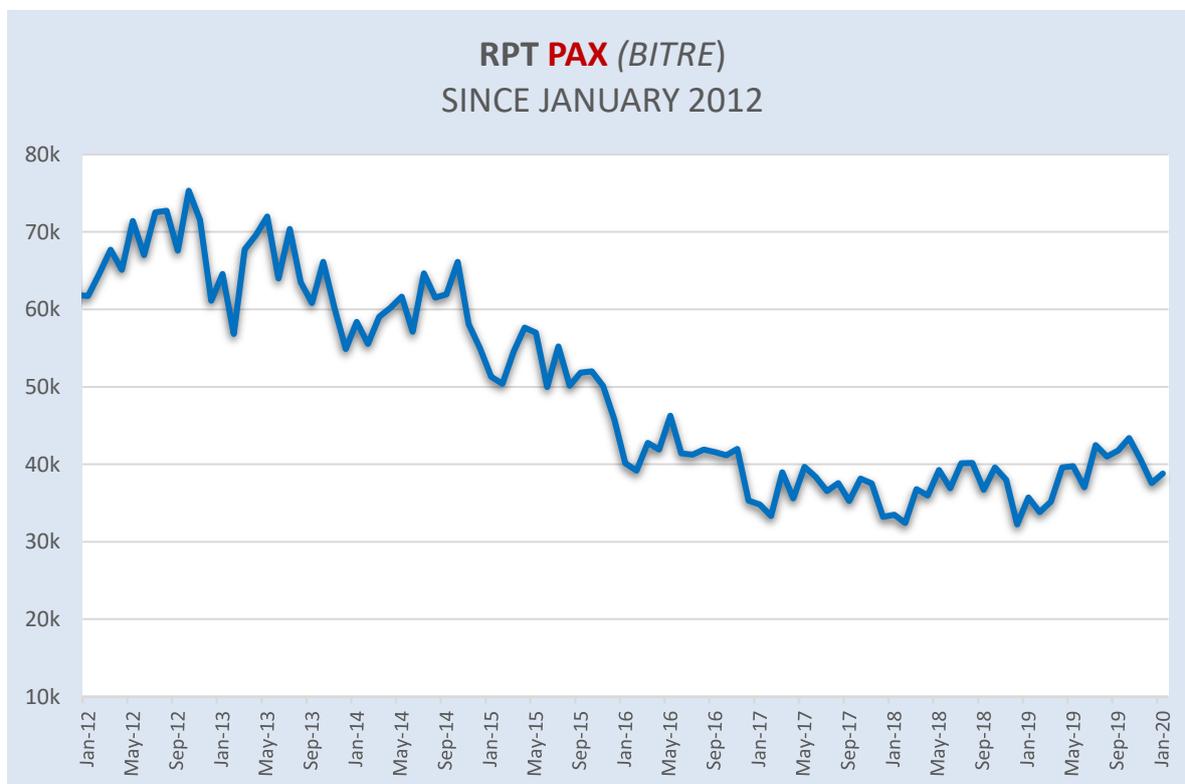
To provide Council with comparative Airport Services data in respect to aircraft movements, passenger movements and car parking volumes.



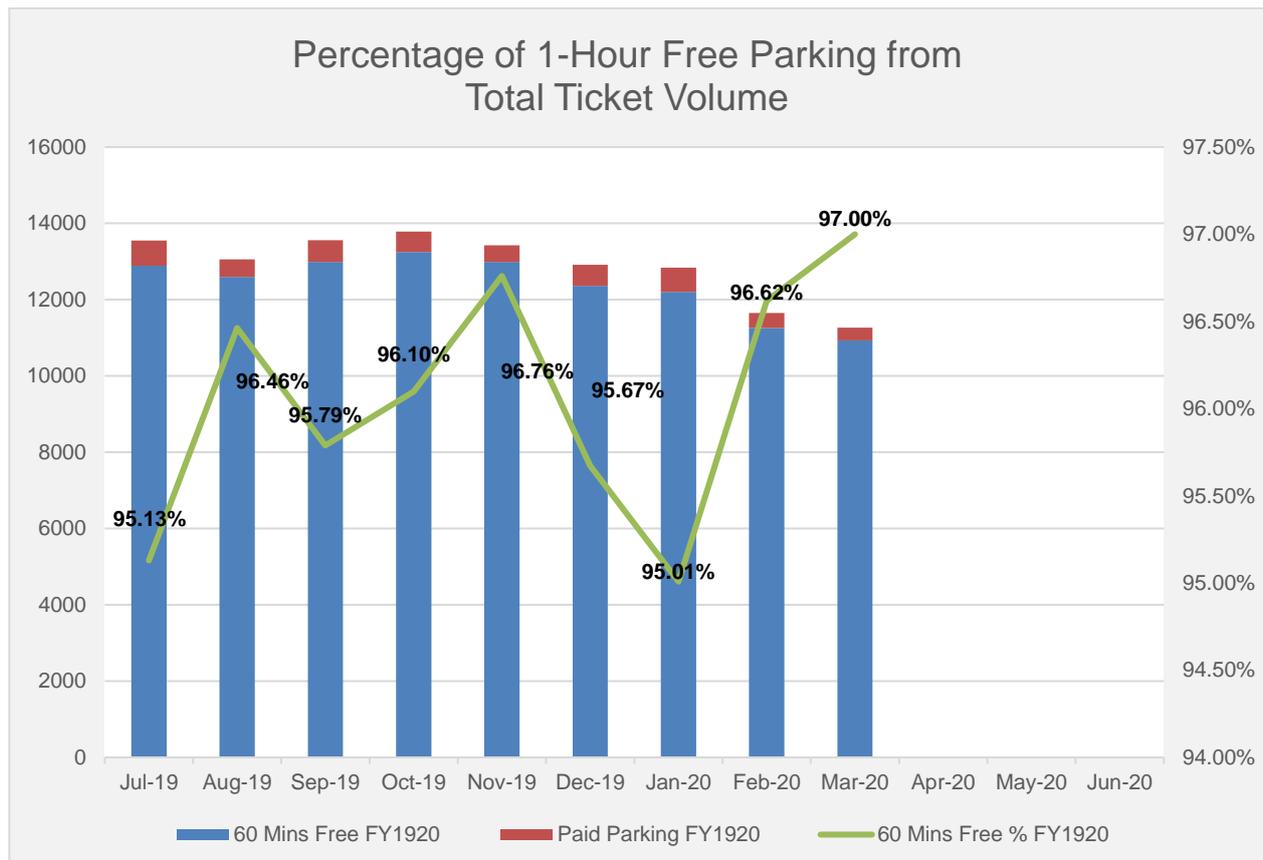
This graph provides monthly total passenger (PAX) numbers over the last twelve months compared with that of the previous year. This includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



The above and below graphs reflect Airport Traffic Data provided by Australian Government, Department of Infrastructure and Regional Development. The graph above provides data up until January 2020 for RPT Aircraft movements.



The graph above provides data up until January 2020 for RPT Passenger movements.



This graph provides total volume of car park tickets issued for each month over the last financial year and of the total number of those relating to free and paid parking. The chart also shows free parking tickets issued as a percentage.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Late Confidential Item 18.1 Debt Funding for Acquisition of Dampier Shopping Centre.

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154599
 MOVED : Cr Nunn
 SECONDED : Cr Bertling

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

LATE CONFIDENTIAL ITEM 18.1 DEBT FUNDING FOR ACQUISITION OF DAMPIER SHOPPING CENTRE

Also included is the following:

ATTACHMENT TO ITEM 10.7 RFT14-19/20 CCTV STRATEGY IMPLEMENTATION STAGE 1

ATTACHMENT TO ITEM 13.4 KEVIN RICHARDS MEMORIAL OVAL REDEVELOPMENT

ATTACHMENT TO ITEM 13.5 KARRATHA LEISUREPLEX FACILITY IMPROVEMENT STUDY

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 5.26 pm.

Cr Evans declared an impartiality interest in late confidential item 18.1 Debt Funding for Acquisition of Dampier Shopping Centre as Cr Evans is friends with a number of tenants at the Dampier Shopping Centre. Cr Evans did not leave the room as the disclosure did not restrict her ability to vote on this matter.

18.1 LATE CONFIDENTIAL ITEM - DEBT FUNDING FOR ACQUISITION OF DAMPIER SHOPPING CENTRE

File No: CP.504
Responsible Executive Officer: Chief Executive Officer
Reporting Author: Director Corporate Services
Date of Report: 16 May 2020
Applicant/Proponent: Scope Property Group Pty Ltd
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154600
MOVED : Cr Evans
SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Sections 6.8 and 6.20 of the *Local Government Act 1995* RESOLVES to APPROVE Option 1 as detailed in this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154601
MOVED : Cr Miller
SECONDED : Cr Nunn

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 5.42 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 5.43 pm.

The next meeting is to be held on Tuesday, 30 June 2020 at 5 pm at the Red Earth Arts Precinct – Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 18 May 2020.

..... Date ____/____/____