



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Tuesday, 30 June 2020**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Tuesday, 30 June 2020 was declared open at 5.00 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers (*From agenda item 5*)
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Nil

Members of Media: Karen Michelmore, ABC
Alex Scott, Pilbara Media
Caitlyn Watts, Pilbara Media

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

At 5.01 pm Cr Smeathers arrived at the meeting.

5 DECLARATIONS OF INTEREST

Cr Bailey declared an interest in the following item:

- Impartiality interest in item 11.1 Request for Tender - Provision of Youth Services in Wickham as Cr Bailey is the Chair of Yaandina Board.

Cr Bertling declared an interest in the following item:

- Financial interest in item 17.1 Late Item - COVID-19 Business & Community Support Initiatives – Tranche 2 as Cr Bertling is the owner of a small business affected by COVID-19 and may benefit from the Business Grants if eligible.

Cr Harris declared an interest in the following items:

- Impartiality interest in item 12.2 Request for Release of Cash-In-Lieu of Public Open Space Funds as Cr Harris is a Life Member of the Kats Football Club who is a tenant of Kevin Richards Memorial Oval.
- Financial interest in item 17.1 Late Item - COVID-19 Business & Community Support Initiatives – Tranche 2 as Cr Harris is the owner of a small business affected by COVID-19 and may benefit from the Business Grants if eligible.

Cr Miller declared an interest in the following items:

- Financial interest in item 12.1 Stallholder and Street Trading Policy Review as Cr Miller owns Yo-get-it Karratha food van.
- Indirect financial interest in item 17.1 Late Item - COVID-19 Business & Community Support Initiatives – Tranche 2 as Cr Miller owns Yo-get-it Karratha food van and may benefit from the Business Grants if eligible.

Cr Nunn declared an interest in the following items:

- Indirect financial and an impartiality interest in item 11.1 Request for Tender - Provision of Youth Services in Wickham as Cr Nunn is employed by Volunteering WA with which Hope Community Services and YMCA have a financial relationship and Yaandina has a non-financial relationship with Volunteering WA.
- Indirect financial and impartiality interest in item 11.2 Award of Biannual Community Grants as Cr Nunn is employed by Volunteering WA. Applicants for grant funding, Salvation Army, Clontarf and the Royal Life Saving Society are financial affiliates of Volunteer WA. Karratha Community House, Robe River Kuruma Aboriginal Corporation and Ngaarda Media are non-financial affiliates of Volunteering WA.
- Impartiality interest in item 11.3 Walgu Park Mural Public Art Commission RFQ 66-19/20 as Cr Nunn is employed by Volunteering WA. Cheeditha Aboriginal Corporation is a regional affiliate member of Volunteering WA.

Cr Waterstrom Muller declared an interest in the following items:

- Indirect financial interest in item 11.2 Award of Biannual Community Grants as Cr Waterstrom Muller is employed by Ngarliyarndu Bindirri Aboriginal Corporation (NBAC). NBAC leases a building to Big hART, a recommended applicant for grant funding.
- Impartiality interest in item 13.6 Bayly Avenue Construction Works Contract as Cr Waterstrom Muller is friends with the owners of Karratha Earthmoving who is the preferred tenderer.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

The Chief Executive Officer advised that the City received a petition of 1714 signatures relating to item 12.1 Stallholder and Street Trading Policy Review requesting that Council further review its Stallholder and Street Trading Policy to allow food vans to operate at Dreamers Hill and not separate vendors to operate at other locations.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154602
MOVED : Cr Nunn
SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 May 2020, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor	
01/05/2020	Regional Road Group Chairs Meeting
01/05/2020	Webinar - Tourism WA's Industry Forum - Road to Recovery
06/05/2020	CEDA - COVID-19 - plotting our economic recovery
06/05/2020	WALGA Strategic Forum
06/05/2020	State Council meeting
07/05/2020	Murujuga Rock Art Stakeholder Reference Group meeting
07/05/2020	Murujuga Stakeholder Workshop
07/05/2020	Regional Capitals Alliance WA Meeting
08/05/2020	Local Government SRG - COVID-19 Recovery Legislative Amendments
08/05/2020	COVID19 Briefing - Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts and WALGA President, Mayor Tracey Roberts JP
11/05/2020	City of Karratha Councillor Briefing
12/05/2020	Safer Communities Partnership Meeting
12/05/2020	Meeting with WALGA
12/05/2020	Meeting with resident Steve Honeke
13/05/2020	Meeting with Local Member Kevin Michel
15/05/2020	WALGA COVID-19 Briefing - Webinar
18/05/2020	City of Karratha Councillor Budget Briefing
18/05/2020	City of Karratha Council Meeting
19/05/2020	SEGRA Webinar Dr Anthony Hogan - 'Beyond Crises: parameters shaping the viability of regional communities'
21/05/2020	Regional Capitals Alliance WA meeting with consultant
21/05/2020	CRCNA Finance and Audit Committee Meeting
22/05/2020	WALGA COVID-19 Briefing
25/05/2020	City of Karratha Councillor Briefing
26/05/2020	Pilbara Ports Authority

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 APRIL 2020

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	3 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 April 2020.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 April 2020:

2019/20	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	101,706,903	108,357,186	97,272,824	94,050,782	(3,222,042)	-3.3%	↓
Operating Expense	(104,663,887)	(96,333,862)	(76,701,085)	(74,502,161)	2,198,924	-2.9%	↑
Non Operating Revenue	36,288,733	22,050,628	15,261,281	14,522,994	(738,287)	-4.8%	↓
Non Operating Expense	(52,917,547)	(54,771,749)	(30,828,660)	(25,853,767)	4,974,893	-16.1%	↑
Non Cash Items Included	18,176,299	17,527,888	14,578,389	14,445,678	(132,711)	-0.9%	
Restricted Surplus BFWD 18/19	805,297	656,270	656,270	656,270	0	0.00%	
Unrestricted Surplus BFWD 18/19	1,276,159	3,941,964	3,941,964	3,941,964	0	0.00%	
Restricted Surplus CFWD	644,630	452,483	452,483	452,483	0	0.00%	
Surplus/(Deficit) 19/20	27,327	975,842	23,728,500	26,809,277	3,080,777		

This table shows that Council is currently in a surplus position of \$26.8m, a positive variance of \$3m compared to the budgeted surplus position of \$23.7m, which reflects timing of transactions associated with projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
436,481	▲ Industrial/Commercial Waste Disposal Fees - Increased fees as a result of TC Damien clean up
227,843	▲ Commonwealth Grant - Heavy Vehicle Safety Program - Additional Funding received
664,324	▲ Positive Variance
1,000,000	▼ Contribution Dampier Community Hub - Timing
628,906	▼ Reimbursement - Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending final payment from DFES
540,000	▼ Contributions - Red Earth Arts Precinct - Timing
454,106	▼ Profit from Sale of Assets - Timing
443,092	▼ Grants & Contributions - Ovals - Education Department contribution for Joint Use of Ovals - Timing
213,000	▼ Economic Development Inter-Regional Flight Network - Timing
203,986	▼ Red Earth Arts Precinct - Program Income - Impacted by COVID19
158,258	▼ Lease Fees have been waived for April & May in line with the City's Support Package for Small Business & NFP Tenants of the City's Properties due to COVID19
3,641,348	▼ Negative Variance
(2,977,024)	▼ Net Negative Variance
Operating Expenditure	
1,127,021	▲ 7 Mile Refuse Site Maintenance - Timing
531,948	▲ General Waste/Recycling Collection & Street Sweeping - Timing of Invoices
355,572	▲ Wickham Aquatic Centre - Pool Refurbishment - Project has been delayed due to COVID19 impact on overseas fabrication
2,014,541	▲ Positive Variance
Non Operating Revenue	
586,106	▼ Sale of Assets - Timing
227,393	▼ Timing of Reserve Transfers - Carry Forward Budget Reserve \$177k & Restricted Funds Reserve \$50k
(813,499)	▼ Negative Variance
Non Operating Expenditure	
1,382,723	▲ Tsf to Infrastructure Reserve - timing of transfer
1,009,271	▲ Tsf to Partnership Reserve - timing of transfer
649,478	▲ Purchase of CBS Machine Equipment for Karratha Airport has been deferred
331,683	▲ Purchase of plant assets - timing of invoices
238,427	▲ Information Technology - Software & Hardware Initiatives deferred to 2020/21 including P2P WiFi, New Budget system, Admin alarm system, Altus or equivalent, Building Management System, CCTV
209,318	▲ KLP Upgrades have been deferred and carried forward to 2020/21
187,650	▲ Arts & Culture Artwork - Timing - Water Tank Artwork - timing
4,008,550	▲ Positive Variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and will continue to have a significant impact on the City’s short/medium term financial position. Revenues from many areas have or are projected to fall including:

- Airport revenues as a result of hard state and intrastate border closures;
- Fee revenues from facilities as a result of closures;
- Application fee revenue in line with a decline in activity;
- Lease fee revenue as some leases are linked to turnover and many lessees are seeking rent relief;
- Rate collection revenue is projected to be slower; and
- Receipt of debtor payments is likely to be slower impacting on cash flows.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

Period End 30 April 2020	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	12.4
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.79	0.69
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-8.0%	18.8%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.84	1.05
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	32.2	94.7

Statement of Financial Position

	2020 April	2020 March	% change
Current			
Assets	85,783,159	91,595,568	-6.35%
Liabilities	7,957,719	9,938,091	-19.93%
Non Current			
Assets	701,226,548	702,447,054	-0.17%
Liabilities	841,298	841,298	0.00%
Net Assets	778,210,690	783,263,233	

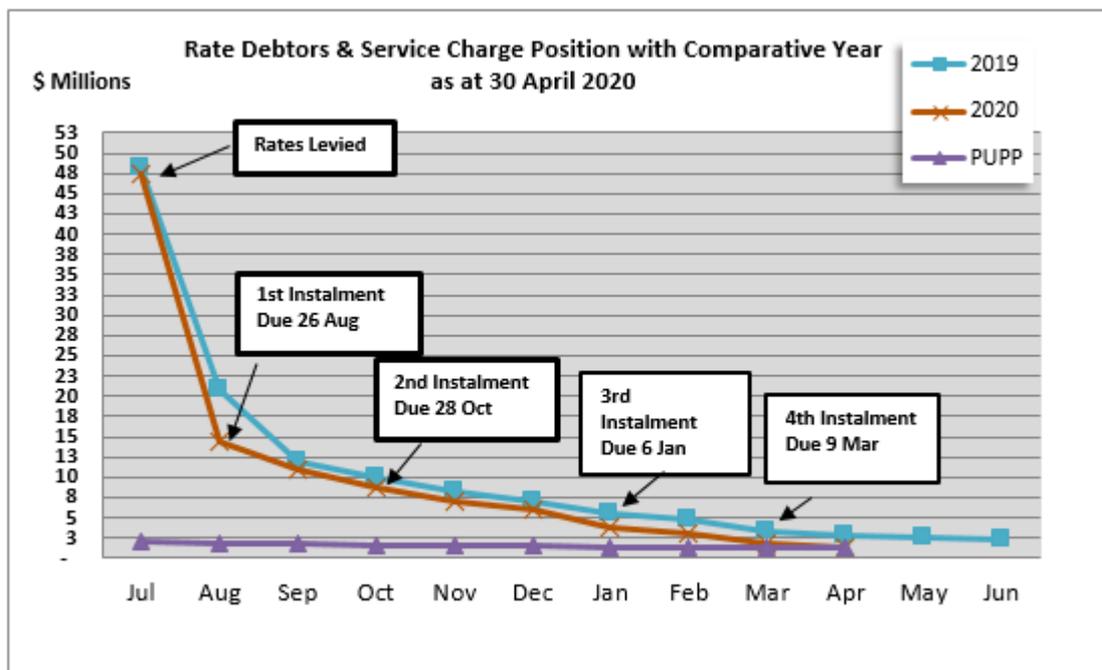
Current Assets decreased by 6.35% from March to April which was partly attributable to amounts collected on Rates and Sundry Debtor Accounts. Current Liabilities also decreased by 19.93% compared to March due to a decrease in accounts payable. Non-Current Assets decreased by 0.17% and was attributable to accumulated depreciation. There has been no change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of April. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2020	2020	Change	% of Current
	April	March	%	Total
Current	3,459,902	7,099,182	-51%	46.0%
> 40 Days	2,180,005	625,582	248%	29.0%
> 60 Days	196,741	77,942	152%	2.6%
> 90 Days	1,689,577	1,678,436	1%	22.4%
Total	7,526,225	9,481,142	-21%	100%
Rates Debtors				
Total	1,464,201	1,777,301	-18%	100%
PUPP Debtors				
Total	1,311,835	1,323,266	-1%	100%

A total of \$48.2m of rates (including ESL and waste charges) have been paid to end of April, representing a collection rate of 97.1% to date.

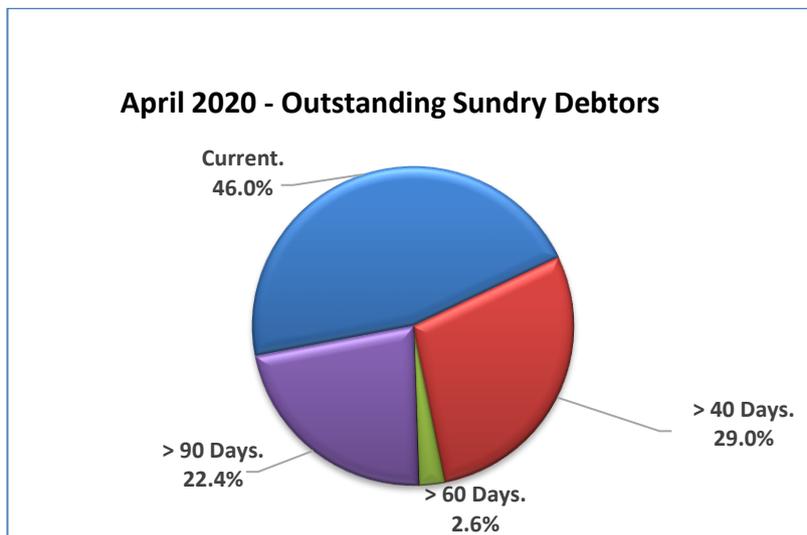


There was a decrease from March of 1% in the PUPP Debtors balance. PUPP payments have now been received on 99.6% of properties, and of those paid 98.05% have paid in full with 1.95% paying by instalments.

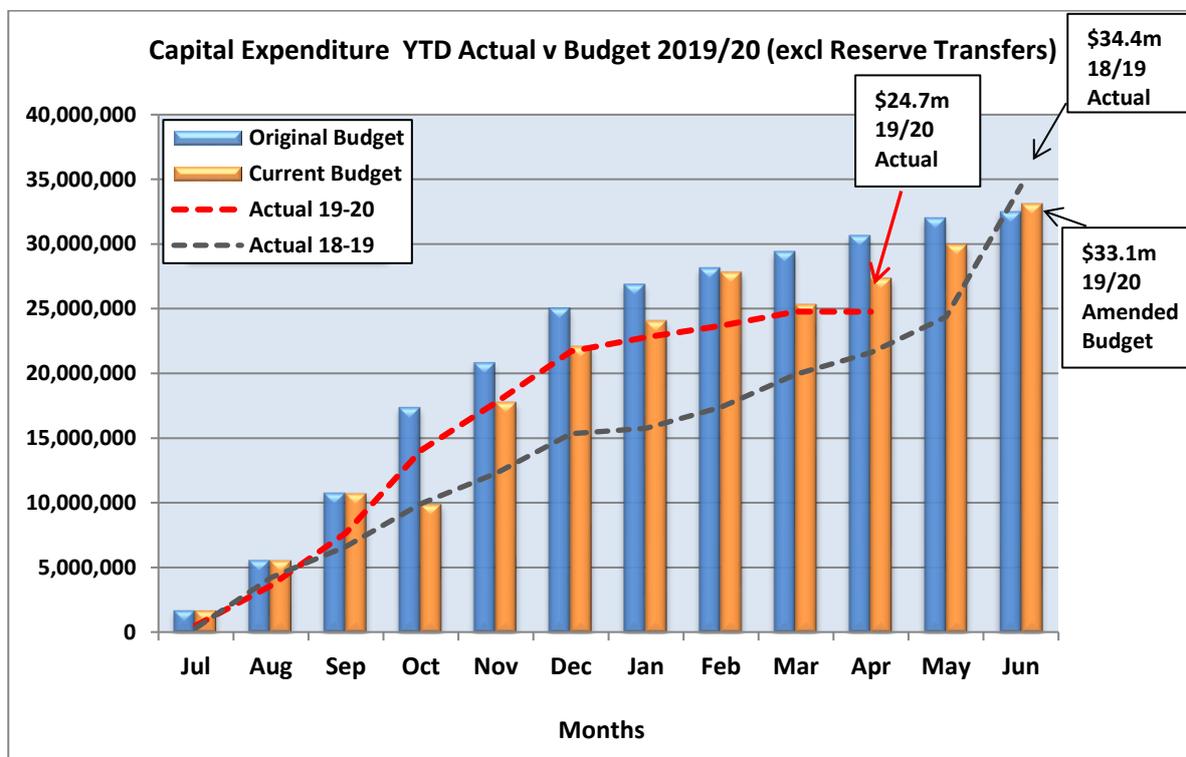
Debtor Code	Name	40 Days	60 Days	Over 90 Days	Comments
P276	Pindan Contracting Pty Ltd	439,699.18	0.00	0.00	Invoice issued for final certificate for Dampier Community Hub for costs associated with the rectification of armcor dehumidification units. Pindan issued notice of dispute and responded on 8 April 2020 rejecting the City's claim. Pindan has made a settlement offer for discussion.
V026	Virgin Australia Airlines Pty Ltd	306,878.26	0.00	0.00	Voluntary Administration as of 20/4/20.
Q007	Qantas Group	238,101.18	0.00	0.00	\$227,963.14 since paid, remaining balance of \$10,138.04 relates to an emergency medical landing diverted from Jakarta. Payment reminder sent 3/6/20.
A177	W.T.H Pty Limited (T/A Avis Australia)	0.00	35,512.72	-1.83	Relates to April Lease at Airport. Payment reminder sent 27/5/20.
Q017	Qantas Lease Administration	0.00	25,914.47	-249.15	April Lease fees at Airport. Payment reminder sent 28/5/20.
H011	Hertz Australia Pty Ltd	0.00	9,889.50	1.60	Relates to April Lease at Airport. Payment reminder sent 1/5/20. Airport Officers following up.
K078	Karratha Sporting & Recreation Club Inc	0.00	7,844.68	13,697.89	Relates to Power Usage for October, November, December 2019 & January 2020. Rec Club Committee members met with City Officers disputing account balances, Officers have identified errors in the billing of power usage which is expected to reduce the amount outstanding. The Club received \$10,949 (15/5/20) through the City's COVID-19 Community Assistance Fund to assist with utilities. Payment offset from funding is yet to be received.
K075	Karratha Gymnastics Club	0.00	5,625.00	0.00	Payment Plan commenced 25/5/20 with initial \$1000 payment and \$400 fortnightly payments commencing 5/6/20 (1st payment has been received).
S509	SuperCivil Pty Ltd	0.00	4,849.88	569,990.51	Relates to Overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Dispute resolution process has commenced with conferral. Awaiting response from SuperCivil lawyers.
O092	Otan Karratha Pty Ltd	0.00	0.00	742,948.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan for execution since 18 February 2020. The due date for the first payment (50%) has been extended to 30 September 2020.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. The Defendant has verbally agreed to the City's proposed settlement offer to transfer title in the property. Debtor's lawyer is awaiting response from Debtor.

Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each aging period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts within both the greater than 40 day and greater than 60 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including COVID-19 Community Assistance Funds as well as lease fee deferrals and other initiatives.



Capital Expenditure



Council’s 2019/20 current Capital Expenditure amended budget is \$33.1m with the majority associated with major projects including Dampier Palms and Hampton Oval Redevelopment, Mooligunn Road, Karratha Airport Hanger projects and other infrastructure improvements. The following table shows capital expenditure is 9.5% below budget for the month.

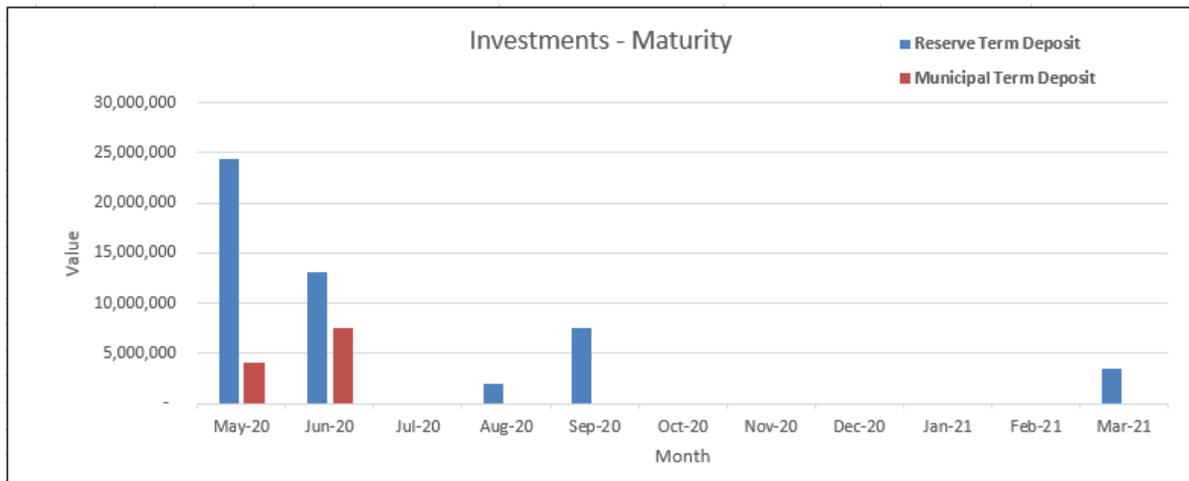
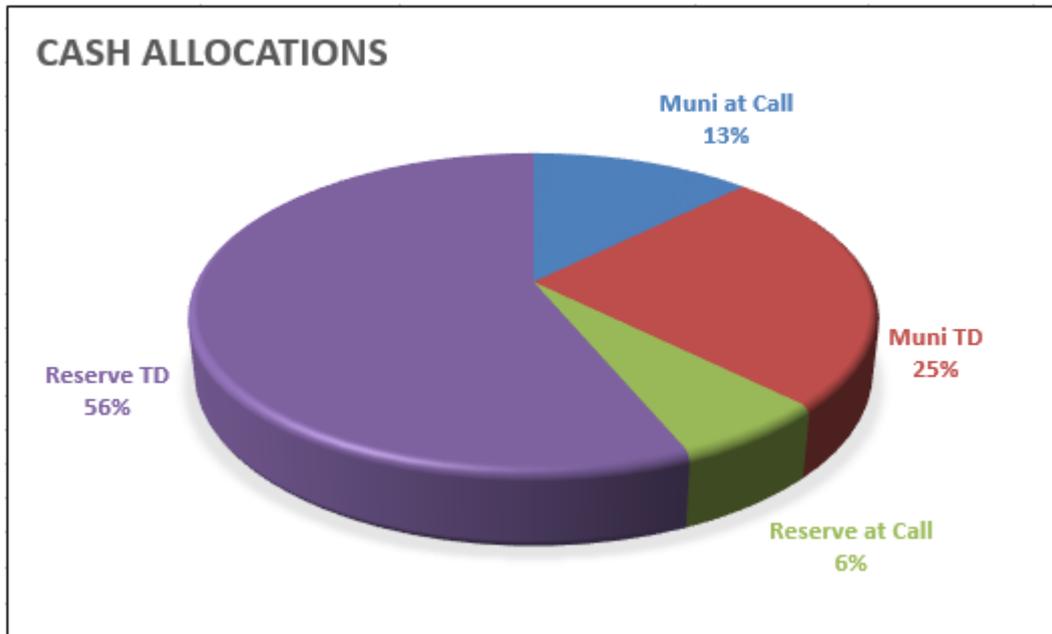
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Apr-20			30-Jun-20		
Land	0	0	0%	0	0	0%
Artwork	278,196	59,221	-79%	250,000	293,196	20%
Buildings	4,890,368	4,789,952	-2%	5,133,568	5,592,786	86%
Equipment	812,648	25,913	-97%	828,500	952,148	3%
Furn & Equip	729,450	449,020	-38%	1,008,237	1,784,450	25%
Plant	1,435,590	994,475	-31%	2,415,500	3,038,590	33%
Infrastructure	19,232,136	18,454,836	-4%	22,837,018	21,448,053	86%
Totals	27,378,388	24,773,417	-9.5%	32,472,823	33,109,223	75%

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Investments

The following table indicates the financial institutions where the City has investments as of 30 April 2020.

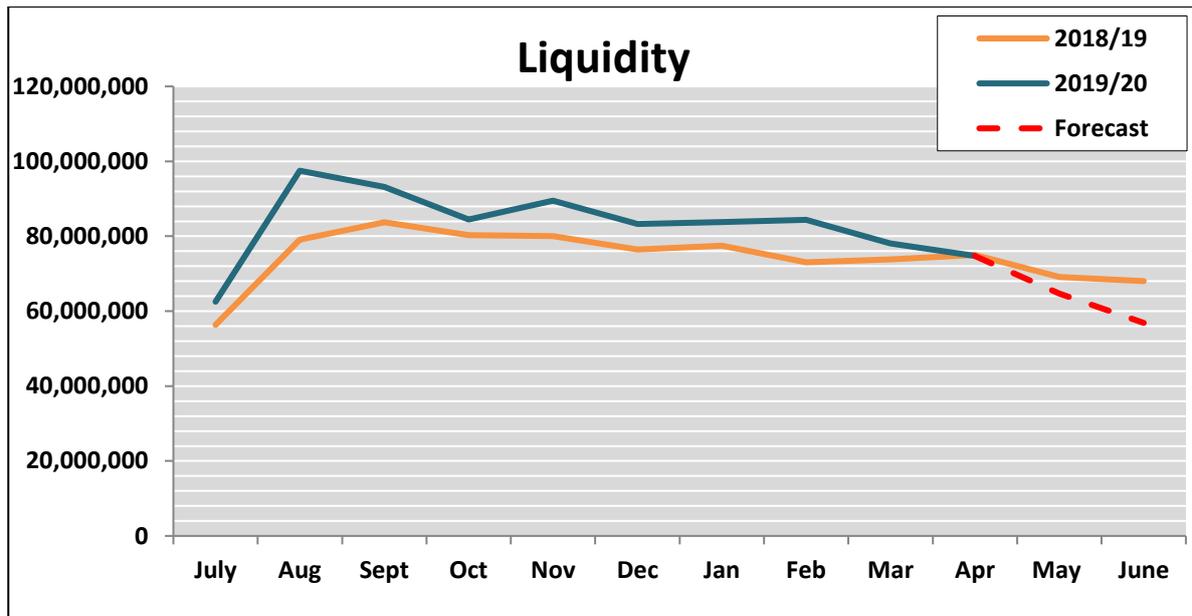
Institution	Accounts	Principal Investment \$	Balance 30 Apr 2020 \$	Interest %	Investment Term	Maturity	Source
RESERVE FUNDS							
WBC	Business Premium Cash Reserve		3,274,926	0.85	At Call		Reserve at Call
WBC	Reserve Term Deposit	9,583,448	9,829,060	2.65	12 months	May-20	Reserve TD
WBC	Reserve Term Deposit	8,000,000	8,165,699	2.40	12 months	Jun-20	Reserve TD
ME	Reserve Term Deposit	2,000,000	2,006,808	1.75	6 months	Aug-20	Reserve TD
BWEST	Reserve Term Deposit	5,019,973	5,034,183	1.64	3 months	May-20	Reserve TD
WBC	Reserve Term Deposit	1,500,000	1,506,078	1.74	3 months	May-20	Reserve TD
BWEST	Reserve Term Deposit	8,000,000	8,024,736	1.71	3 months	May-20	Reserve TD
BOQ	Reserve Term Deposit	7,600,000	7,613,555	1.55	6 months	Sep-20	Reserve TD
CUA	Reserve Term Deposit	3,500,000	3,507,249	1.80	12 months	Mar-21	Reserve TD
BWEST	Reserve Term Deposit	5,000,000	5,006,740	1.64	4 months	Jun-20	Reserve TD
MUNICIPAL FUNDS							
WBC	Municipal Term Deposit	2,000,000	2,008,104	1.74	3 months	May-20	Muni TD
BWEST	Municipal Term Deposit	2,008,179	2,020,580	1.64	3 months	May-20	Muni TD
CUA	Municipal Term Deposit	6,500,000	6,513,463	1.80	3 months	Jun-20	Muni TD
BOQ	Municipal Term Deposit	1,000,000	1,001,668	1.45	3 months	Jun-20	Muni TD
WBC	Municipal (Transactional)		9,252,010	0.00	At Call		Muni at Call
N/A	Cash on Hand		7,941				Muni at Call
TOTAL		61,711,601	74,772,802				
The balance of all Term Deposits includes interest accrued to 30 April 2020							



The Reserve Bank cash rate (overnight money market interest rate) remains at 0.25% in April. The Municipal funds held with Westpac Bank are currently not earning any interest on balances less than \$20m in the everyday account and amounts greater than \$20m will earn 0.06%.

During April, Council had a total of \$12m mature in Municipal and Reserve investments.

The liquidity graph for 2019/20 demonstrates a decrease in liquidity during April, primarily due to payment of accounts payable.



The impact on revenues as a result of COVID-19 have, and will continue to have, a significant impact on the City’s cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Apr 2020 \$	Year to Date – Apr 2020 \$	Life to Date – Apr 2020 \$
Total Income Received	240,248	2,456,842	7,180,896
Total Expense Paid	(91,430)	(1,159,954)	(3,627,311)
Net Income	148,818	1,296,888	3,553,585
Annualised ROI	8.9%	7.8%	6.3%

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of April 2020 with a year to date budget surplus position of \$23,728,500 (comprising \$23,276,017 unrestricted surplus and \$452,483 restricted surplus) and a current surplus position of \$26,809,277 (comprising \$26,356,794 unrestricted surplus and \$452,483 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of extensive assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, rate payers, community organisations and local businesses through these difficult times.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Programs/Services:	4.c.1.1	Corporate Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or are likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th April 2020; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th April 2020.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154603

MOVED : Cr Nunn

SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* **RESOLVES** to **RECEIVE** the Financial Reports for the financial period ending 30th April 2020.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 30 April 2020

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2018/19
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	42,075,758	42,131,191	42,111,191	42,100,971	-	-	40,488,172
Fees and Charges	43,041,634	42,618,370	34,032,386	33,922,314	-	(110,072)	38,548,526
Operating Grants, Subsidies and Contributions	8,556,486	13,126,364	11,721,940	9,502,061	-18.94%	(2,219,879)	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	2,316,425	2,043,235	1,805,445	1,829,741	-	-	2,455,903
Proceeds/Realisation	-	-	-	23,245	-	-	-
All Other	938,962	1,929,890	1,792,466	1,714,291	-	(78,175)	995,327
	96,929,265	101,849,050	91,463,428	89,046,133	-	(2,408,126)	96,328,944
Expenses							
Employee Costs	(34,467,960)	(34,747,329)	(28,690,597)	(30,124,039)	-	(1,433,442)	(35,315,195)
Materials and Contracts	(28,560,908)	(32,280,460)	(23,839,055)	(20,393,575)	-14.45%	3,445,480	(26,036,342)
Utilities (gas, electricity, water etc)	(6,268,791)	(6,121,517)	(4,850,488)	(4,827,027)	-	-	(5,824,123)
Interest Expenses	(8,076)	(7,277)	(3,496)	(3,496)	-	-	(9,919)
Depreciation	(18,688,498)	(17,757,607)	(14,716,856)	(14,537,801)	-	179,055	(17,692,578)
Insurance Expenses	(1,724,673)	(1,777,279)	(1,775,279)	(1,774,950)	-	-	(1,573,650)
Other Expenses	(14,764,981)	(3,194,280)	(2,507,025)	(2,585,513)	-	(78,488)	(2,726,957)
	(104,483,887)	(95,885,749)	(76,382,796)	(74,246,401)	-	2,112,605	(89,178,764)
	(7,554,622)	5,963,301	15,080,632	14,799,732	-	-	7,150,180
Non Operating Grants, Subsidies & Contributions							
Contributions	4,085,439	5,830,387	5,352,640	4,883,481	-	(469,159)	14,696,422
Profit on Asset Disposal	692,199	677,749	456,756	121,168	-73.47%	(335,588)	134,365
(Loss) on Asset Disposal	(180,000)	(448,030)	(318,289)	(255,760)	-19.65%	62,529	(1,674,523)
Asset Accounting Change Reg 17A Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	(290,670)
Fair value adjustments to investment property	0	0	0	0	-	-	122,620
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	1,745,200
	0	0	0	0	-	-	(20,173)
Net Result	(2,956,984)	12,023,407	20,571,739	19,548,621	-	-	21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
<i>Changes in asset revaluation surplus</i>							
	0	0	0	0	0.00%	-	157,537
Total other comprehensive income	0	0	0	0	-	-	157,537
Total Comprehensive Income	(2,956,984)	12,023,407	20,571,739	19,548,621	-	-	22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Contributions	-18.94%	(2,219,879)	227,843	▲ Commonwealth Grant - Heavy Vehicle Safety Program - Additional Funding received
			101,471	▲ Investment Property - The Quarter - Increase of Rental Income Collected
			329,314	▲ Positive Variance
			(1,000,000)	▼ Contribution Dampier Community Hub - Timing
			(415,184)	▼ Reimbursement - Roads & Streets - Claim for reimbursement of costs associated with TC Veronica, pending final payment from DFES
			(540,000)	▼ Contributions - Red Earth Arts Precinct - Timing
			(443,092)	▼ Grants & Contributions - Ovals - Education Department contribution for Joint Use of Ovals - Timing
			(213,000)	▼ Contributions - Economic Development - Timing
			(69,000)	▼ Cossack Heritage Grant Income - Timing
			(2,680,276)	▼ Negative Variance
			(2,350,961)	▼ Net Negative Variance
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-14.45%	3,445,480	559,172	Economic Development Projects - Air Freight Study delays due to COVID-19, and this may commence in June or July; Galvanising Plant Feasibility study to be finalised shortly; Delay in Hydrogen Study - will commence in April; Eco Hub Study delayed this FY due to other priorities and COVID-19
			530,927	▲ General Waste/Recycling Collection & Street Sweeping - Timing of Invoices
			409,241	▲ Wickham AFL Lighting - Timing
			375,039	▲ Wickham Aquatic Centre - Pool Refurbishment - Project has been delayed due to COVID19 impact on overseas fabrication
			303,659	▲ IT Software Expenses - Timing of significant software invoices
			281,855	▲ Karratha Airport - Screening & Security - Timing
			219,306	▲ Litter Control - Timing
			137,182	▲ Landfill Operations - General reduction in reactive maintenance and reduced utilisation of shredder, anticipated upcoming shredder repairs in May
			92,283	▲ Place Branding - Timing
			89,018	▲ Footpath Maintenance - Timing
			85,632	▲ Karratha - Open Spaces & Reserves - Timing
			59,220	▲ Arts Development Expenses - Timing
			58,629	▲ Dampier Highway Streetscape - currently being installed, completion end of May
			3,201,162	▲ Positive Variance
Other	Material Variance		Significant Items	
Profit on Asset Disposal	-73.47%	(335,588)	119,106	▲ Profit on Asset Disposal - Sale of 38 Clarkson Way - Timing
			119,106	▲ Positive Variance
			(454,106)	▼ Sale of Lazyland Block on Gregory Way - timing
			(454,106)	▼ Negative Variance
			(335,000)	▼ Net Negative Variance
Loss on Asset Disposal	-19.65%	62,529	62,529	▲ Loss on Asset Disposal - Sale of Plant Assets delayed until 2020/21
			62,529	▲ Positive Variance

City of Karratha
Statement of Financial Activity
for the period ending 30 April 2020

	Original Budget	Amended Budget	Year To Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	47,940,380	48,297,833	47,262,901	47,273,208	-	-	
Governance	482,566	1,216,624	1,149,712	802,769	-30.18%	(346,943)	↓
Law, Order And Public Safety	795,984	863,856	814,441	817,067	-	-	
Health	156,850	163,750	150,450	146,481	-	-	
Education and Welfare	58,008	58,008	48,340	71,752	48.43%	-	
Housing	942,747	1,057,475	689,679	863,424	25.19%	173,745	↑
Community Amenities	12,308,200	11,513,550	10,014,573	10,077,298	-	62,725	↑
Recreation And Culture	14,273,422	15,015,476	13,212,610	10,564,334	-20.04%	(2,648,276)	↓
Transport	23,846,162	28,848,276	22,866,425	22,433,413	-	(433,012)	↓
Economic Services	627,440	731,534	603,843	504,410	-16.47%	(99,433)	↓
Other Property And Services	275,144	590,804	459,850	496,626	-	-	
	101,706,903	108,357,186	97,272,824	94,050,782	-	(3,291,194)	
Expenses (Applications)							
General Purpose Funding	(11,627,044)	(1,772,403)	(1,532,770)	(1,539,110)	-	-	
Governance	(3,750,137)	(3,802,893)	(2,921,266)	(2,217,760)	-24.08%	703,506	↑
Law, Order And Public Safety	(1,874,341)	(1,514,186)	(1,243,102)	(1,301,377)	-	(58,275)	↓
Health	(1,188,091)	(1,085,325)	(912,511)	(1,013,028)	11.02%	(100,517)	↓
Education and Welfare	(196,767)	(478,683)	(141,371)	(293,556)	107.65%	(152,185)	↓
Housing	(830,189)	(923,470)	(795,642)	(891,055)	11.99%	(95,413)	↓
Community Amenities	(16,048,012)	(17,547,509)	(14,007,592)	(12,105,794)	-13.58%	1,901,798	↑
Recreation And Culture	(41,135,777)	(40,303,347)	(31,127,475)	(29,224,811)	-	1,902,664	↑
Transport	(25,831,827)	(27,542,727)	(22,964,848)	(23,711,551)	-	(746,703)	↓
Economic Services	(2,184,678)	(1,996,676)	(1,634,388)	(1,462,772)	-10.50%	171,616	↑
Other Property And Services	2,976	633,357	579,880	(741,347)	-227.84%	(1,321,227)	↓
	(104,663,887)	(96,333,862)	(76,701,085)	(74,502,161)	-	2,205,264	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,812,500	1,535,550	1,253,550	564,050	-55.00%	(689,500)	↓
Tsf From Plant Replacement Reserve	746,000	746,000	0	0	-	-	
Tsf From Infrastructure Reserve	27,998,755	12,957,626	11,210,831	11,416,816	-	205,985	↑
Tsf From Partnership Reserve	4,970,501	4,947,555	2,500,000	2,500,000	-	-	
Tsf From Waste Management Reserve	0	762,655	0	0	-	-	
Tsf From Carry Forward Budget Reserve	177,393	177,393	177,393	0	-100.00%	(177,393)	↓
Tsf From Restricted Funds Reserve	0	830,000	50,000	0	-100.00%	(50,000)	↓
Tsf From Economic Development Reserve	500,000	0	0	0	-	-	
Proceeds from Self-supporting loans	83,584	93,849	69,507	42,128	-39.39%	-	
	36,288,733	22,050,628	15,261,281	14,522,994	-	(710,908)	
Expenses							
Purchase Of Assets - Artwork	(250,000)	(293,196)	(278,196)	(59,221)	-78.71%	218,975	↑
Purchase Of Assets - Buildings	(5,133,568)	(5,592,786)	(4,890,368)	(4,789,952)	-	100,416	↑
Purchase Of Assets - Equipment	(828,500)	(952,148)	(812,648)	(25,913)	-96.81%	786,735	↑
Purchase Of Assets - Furniture & Equipment	(1,008,237)	(1,784,450)	(729,450)	(449,020)	-38.44%	280,430	↑
Purchase Of Assets - Plant	(2,415,500)	(3,038,590)	(1,435,590)	(994,475)	-30.73%	441,115	↑
Purchase Of Assets - Infrastructure	(22,837,018)	(21,448,053)	(19,232,136)	(18,454,836)	-	777,300	↑
Repayment of debentures	(83,439)	(83,439)	(41,463)	(41,462)	-	-	
Tsf To Aerodrome Reserve	(1,687,239)	(2,891,116)	(48,864)	(50,813)	-	-	
Tsf To Dampier Drainage Reserve	(286)	(216)	(186)	(195)	-	-	
Tsf To Plant Replacement Reserve	(22,997)	(16,351)	(14,942)	(15,539)	-	-	
Tsf To Walkington Theatre Reserve	(873)	(660)	(569)	(591)	-	-	
Tsf To Workers Compensation Reserve	(14,728)	(7,766)	(6,694)	(6,960)	-	-	
Tsf To Infrastructure Reserve	(14,713,042)	(16,408,196)	(1,682,445)	(299,722)	-82.19%	1,382,723	↑
Tsf To Partnership Reserve	(1,018,685)	(1,695,654)	(1,172,975)	(163,704)	-86.04%	1,009,271	↑
Tsf To Waste Management Reserve	(2,689,503)	(405,168)	(349,916)	(363,873)	-	-	
Tsf To Mosquito Control Reserve	(817)	(758)	(161)	(168)	-	-	
Tsf To Employee Entitlements Reserve	(133,342)	(100,987)	(87,049)	(90,520)	-	-	
Tsf To Community Development Reserve	(35,922)	(18,039)	(15,549)	(16,169)	-	-	
Reserve	(9,119)	(7,999)	(6,895)	(7,171)	-	-	
Tsf To Economic Development Reserve	(34,732)	(26,177)	(22,564)	(23,463)	-	-	
	(52,917,547)	(54,771,749)	(30,828,660)	(25,853,767)	-16.14%	4,996,965	

City of Karratha
Statement of Financial Activity
for the period ending 30 April 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,688,498	17,757,607	14,716,856	14,537,801	-	(179,055)
Movement in Accrued Interest	-	-	-	(799)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(225,916)	-	(225,916)
(Profit) / Loss On Disposal Of Assets	(512,199)	(229,719)	(138,467)	134,592	-197.20%	273,059
	18,176,299	17,527,888	14,578,389	14,445,678	-	(132,711)
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964	-	-
Restricted Surplus/(Deficit) C/Fwd	644,630	452,483	452,483	452,483	-	-
Surplus / (Deficit)	27,327	975,842	23,728,500	26,809,277		3,080,777

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items
Governance	30.18%	(346,943)	107,722 ▲ Reimbursement of overcharges on supplying and laying of Asphalt
			107,722 ▲ Positive Variance
		(454,106) ▼	Profit from Sale of Assets - Timing
		(454,106) ▼ Negative Variance	
		(346,384) ▼ Net Negative Variance	
Housing	25.19%	173,745	119,106 ▲ Profit on Sale - Staff Housing - Sale of 38 Clarkson Way
			119,106 ▲ Positive Variance
Recreation & Culture	-20.04%	(2,648,276)	(1,000,000) ▼ Contribution Dampier Community Hub - Timing
		(540,000) ▼	Contributions - Red Earth Arts Precinct - Timing
		(443,092) ▼	Grants & Contributions - Ovals - Education Department contribution for Joint Use of Ovals - Timing
		(203,986) ▼	Red Earth Arts Precinct - Program - impacted by COVID19
		(158,258) ▼	Lease Fees have been waived for April & May in line with the City's Support Package for Small Business & NFP Tenants of the City's Properties due to COVID19
		(69,000) ▼	Cossack Heritage Grant Income - Timing
		(2,414,336) ▼ Negative Variance	
Economic Services	-16.47%	(99,433)	62,017 ▼ Building License Fees - Permits for Bechtel's Construction Camp and Quarter Hotel was not lodged yet due to COVID19
			62,017 Negative Variance

Variance Commentary by Program (cont.)

Expenses from Operations	Material Variance		Significant Items	
Governance	-24.08%	703,506	449,532	▲ Activity Based Costing allocated are higher than budget, however these are non cash transactions and have no impact on the final year end result
			303,659	▲ IT Software Expenses - Timing of significant software invoices
			753,191	▲ Positive Variance
Health	11.02%	(100,517)	(106,603)	▼ Health & Mosquito Management - Overheads allocated are exceeding budget, however these are non cash transactions and have no impact on the final year end result
Education & Welfare	107.65%	(152,185)	(150,000)	▼ Contribution Costs towards EpiCentre fitout at 22 Balmoral Rd Karratha - Timing
Housing	11.99%	(95,413)	(102,738)	▼ Activity Based Costing allocated are higher than budget, however these are non cash transactions and have no impact on the final year end result
Community Ammenities	-13.58%	1,901,798	1,127,021	▲ Landfill Operations - General reduction in reactive maintenance and reduced utilisation of shredder, anticipated upcoming shredder repairs in May
			531,949	▲ General Waste And Recycling Collection - Timing of invoice
			287,694	Economic Development Projects - Air Freight Study delays due to COVID-19, and this may commence in June or July; ▲ Galvanising Plant Feasibility study to be finalised shortly; Delay in Hydrogen Study - will commence in April; Eco Hub Study delayed this FY due to other priorities and COVID-19
			100,893	▲ Street Sweeping - Timing of invoice
			92,283	▲ Place Branding - Timing of invoice
			55,038	▲ Drainage Access Prevention - Program completion in May
			2,194,878	▲ Positive Variance
			(267,967)	▼ Additional Drainage Maintenance works undertaken as part of Council's Business Support Initiatives - COVID19
			(267,967)	▼ Negative Variance
			1,926,911	Net Positive Variance
Economic Services	-10.50%	171,616	72,451	▲ Dampier Highway Streetscape - currently being installed, completion end of May
			62,142	▲ Tourism Development - Timing
			134,592	▲ Positive Variance
Other Property and Services	-227.84%	(1,321,227)	(1,442,085)	▼ Overheads direct employment costs - offset by higher Overheads allocated for PWOHD's
			(1,442,085)	▼ Negative Variance
			205,372	▲ Depreciation - Vehicles & Plant is lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			205,372	▲ Positive Variance
			(1,236,713)	▼ Net Negative Variance

Variance Commentary by Program (cont.)

Non Operating Revenue	Material Variance			Significant Items
Proceeds from Disposal of Assets	-55.00%	(689,500)	(454,106) ▼	Sale of Lazyland Block on Gregory Way - timing
			(132,000) ▼	Sale of plant assets has not yet happened and will be deferred to 2020/21.
			(586,106) ▼	Negative Variance
Tsf from Carry Forward Budget Reserve	-100.00%	(177,393)	(177,393) ▼	Tsf from Carry Forward Budget Reserve - Timing of Reserve Transfer
Tsf from Restricted Funds Reserve	-100.00%	(50,000)	(50,000) ▼	Tsf from Restricted Funds Reserve - Timing of Reserve Transfer
Non Operating Expenses	Material Variance			Significant Items
Purchase of Assets - Artwork	-78.71%	218,975	187,650 ▲	Artwork - Arts & Culture - Timing - Water Tank Artwork - procurement underway and will be finalised by June
Purchase of Assets - Equipment	-96.81%	786,735	649,478 ▲	Purchase of CBS Machine Equipment for Karratha Airport has been deferred
			158,003 ▲	Landfill Operations Equipment - timing of invoices
			807,481 ▲	Positive Variance
Purchase of Assets - Furniture & Equipment	-38.44%	280,430	238,427 ▲	Information Technology - Software & Hardware Initiatives deferred to 2020/21 including P2P WiFi, New Budget system, Admin alarm system, Altus or equivalent, Building Management System, CCTV
Purchase of Assets - Plant	-30.73%	441,115	331,683 ▲	Purchase of plant assets - timing of invoices
Tsf to Infrastructure Reserve	-82.19%	1,382,723	1,382,723 ▲	Tsf to Infrastructure Reserve - Timing of Reserve Transfer
Tsf to Partnership Reserve	-86.04%	1,009,271	1,009,271 ▲	Tsf to Partnership Reserve - Timing of Reserve Transfer

City of Karratha
Net Current Funding Position
 for the period ending 30 April 2020

	Year to Date Actual	Brought Forward
Note	30/04/2020	1/07/2019
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	20,803,767	1,199,951
Cash and Cash Equivalents - Restricted - Reserves	53,969,872	66,847,801
Trade and Other Receivables	10,639,125	13,242,937
Land held for Resale - Development Costs	35,893	35,893
Inventories	334,502	375,465
Total Current Assets	85,783,159	81,702,049
Current Liabilities		
Trade and Other Payables	3,792,753	10,361,336
Current Portion of Long Term Borrowings	41,976	83,439
Current Portion of Provisions	4,122,989	4,122,989
Total Current Liabilities	7,957,718	14,567,763
Net Current Assets	77,825,440	67,134,286
Less		
Cash and Cash Equivalents - Restricted - Reserves	(53,969,872)	(66,847,801)
Loan repayments from institutions	(42,128)	(24,777)
Movement in Accruals (Non Cash)	(226,715)	(225,916)
Add back		
Current Loan Liability	41,976	83,439
Cash Backed Employee Provisions	5,095,657	5,005,137
Current Provisions funded through salaries budget	(1,915,082)	(526,134)
Net Current Asset Position	26,809,277	4,598,234
1) Note Explanation:		
Rates Debtors	1,464,201	2,990,652
Trade & Other Receivables	9,174,924	10,252,286
Total Trade and Other Receivables	10,639,125	13,242,937

City of Karratha
Statement of Financial Position
As at 30 April 2020

	2019/20 \$	2018/19 \$
Current Assets		
Cash On Hand	7,941	17,517
Cash and Cash Equivalents - Unrestricted	20,795,826	1,182,434
Cash and Cash Equivalents - Restricted (Reserves/Muni)	53,969,872	66,847,801
Trade and Other Receivables	10,639,125	13,242,937
Inventories	370,395	411,358
Total Current Assets	<u>85,783,159</u>	<u>81,702,049</u>
Non Current Assets		
Trade and Other Receivables	237,559	893,830
Property, Plant and Equipment	258,709,500	258,518,365
Infrastructure	419,918,511	410,595,902
Investment Property	21,872,620	21,872,620
Inventories	488,358	488,358
Total Non Current Assets	<u>701,226,548</u>	<u>692,369,074</u>
Total Assets	<u>787,009,707</u>	<u>774,071,123</u>
Current Liabilities		
Trade and Other Payables	3,792,754	10,361,336
Long Term Borrowings	41,976	83,439
Provisions	4,122,989	4,122,989
Total Current Liabilities	<u>7,957,719</u>	<u>14,567,763</u>
Non Current Liabilities		
Long Term Borrowings	263,013	263,013
Provisions	578,285	578,285
Total Non Current Liabilities	<u>841,298</u>	<u>841,298</u>
Total Liabilities	<u>8,799,017</u>	<u>15,409,061</u>
Net Assets	<u>778,210,690</u>	<u>758,662,061</u>
Equity		
Accumulated Surplus	481,069,845	448,643,288
Revaluation Surplus	243,170,970	243,170,966
Reserves	53,969,875	66,847,807
Total Equity	<u>778,210,690</u>	<u>758,662,061</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 30 April 2020

	\$
Unrestricted Cash	
Cash On Hand	7,941
Westpac at call	9,252,010
Term deposits	11,543,816
	<u>20,803,767</u>
Restricted Cash	
Reserve Funds	53,969,872
Restricted Unspent Grants	0
	<u>53,969,872</u>
Total Cash	<u><u>74,773,639</u></u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 30 April 2020

	2019/20 Original Budget	2019/20 Amended Budget	2019/20 YTD Budget	2019/20 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(747,922)	(621,607)	(553,707)	(540,435)
Net (Cost) to Council for Executive Admin	(685,251)	(730,186)	(603,741)	(567,410)
TOTAL EXECUTIVE SERVICES	(1,433,173)	(1,351,793)	(1,157,448)	(1,107,845)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	42,639,604	42,628,673	42,648,573	42,611,839
Net (Cost) to Council for General Revenue	(21,858,116)	(10,754,090)	2,391,646	2,384,803
Net (Cost) to Council for Financial Services	(2,501,362)	(1,932,151)	(1,501,476)	(1,433,042)
Net (Cost) to Council for Corporate Services Admin	18,299,431	7,422,031	7,263,121	7,144,170
Net (Cost) to Council for Human Resources	(1,969,355)	(1,961,304)	(1,602,998)	(1,790,301)
Net (Cost) to Council for Governance & Organisational Strategy	(1,153,308)	(1,239,851)	(1,027,517)	(1,050,991)
Net (Cost) to Council for Information Services	(2,576,891)	(2,663,008)	(2,303,805)	(1,962,835)
Net (Cost) to Council for Television & Radio Services	(1,760)	(10,662)	(10,450)	(12,635)
Net (Cost) to Council for Staff Housing	499,647	101,186	197,731	156,668
Net (Cost) to Council for Public Affairs	(901,219)	(1,404,312)	(923,321)	(768,473)
TOTAL CORPORATE SERVICES	30,476,671	30,186,512	45,131,504	45,279,203
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(796,694)	(1,961,597)	(1,063,687)	(851,217)
Net (Cost) to Council for Child Health Clinics	(43,286)	(26,919)	(24,719)	(21,358)
Net (Cost) to Council for Club Development	50,900	44,900	51,100	49,915
Net (Cost) to Council for Community Engagement	(1,488,462)	(1,222,120)	(870,553)	(965,077)
Net (Cost) to Council for Community Grants	(655,428)	(545,045)	(435,579)	(382,171)
Net (Cost) to Council for Community Programs	(350,782)	(158,724)	(144,158)	(126,089)
Net (Cost) to Council for Community Safety	(116,827)	(30,873)	56,204	(40,448)
Net (Cost) to Council for Dampier Community Hub	300,770	636,711	791,583	(191,432)
Net (Cost) to Council for Daycare Centres	(109,304)	(210,963)	(52,527)	24,901
Net (Cost) to Council for Indoor Play Centre	(21,860)	(11,462)	(11,063)	(32,112)
Net (Cost) to Council for Karratha Bowling & Golf	(654,486)	(691,304)	(565,895)	(525,104)
Net (Cost) to Council for Karratha Leisureplex	(4,032,240)	(4,238,059)	(3,369,151)	(3,336,784)
Net (Cost) to Council for Library Services	(1,813,194)	(1,747,536)	(1,467,367)	(1,443,423)
Net (Cost) to Council for Liveability	1,216,633	(814,367)	(415,289)	(332,571)
Net (Cost) to Council for Local History	(245,682)	(196,359)	(165,372)	(168,449)
Net (Cost) to Council for Other Buildings	45,002	35,518	57,852	28,560
Net (Cost) to Council for Ovals & Hardcourts	(1,550,861)	(2,253,715)	(2,199,375)	(2,542,626)
Net (Cost) to Council for Pam Buchanan Community Hub	(47,983)	(121,261)	(103,795)	(91,988)
Net (Cost) to Council for Partnerships	3,626,186	3,215,875	1,291,448	2,284,910
Net (Cost) to Council for Pavilions & Halls	(592,758)	(479,575)	(437,202)	(416,600)
Net (Cost) to Council for Red Earth Arts Precinct	(2,248,375)	(2,007,750)	(1,717,091)	(1,163,963)
Net (Cost) to Council for Roebourne Aquatic Centre	(300,908)	(287,228)	(182,572)	(195,192)
Net (Cost) to Council for The Base	(363,648)	(427,684)	(357,397)	(214,223)
Net (Cost) to Council for The Youth Shed	(927,532)	(1,123,161)	(894,908)	(863,938)
Net (Cost) to Council for Wickham Community Hub	(228,854)	(494,539)	(875,156)	(689,425)
Net (Cost) to Council for Wickham Recreation Precinct	(1,242,956)	(2,104,371)	(148,403)	694,179
Net (Cost) to Council for Youth Services	145,753	165,653	194,260	117,295
TOTAL COMMUNITY SERVICES	(12,446,876)	(17,055,955)	(13,058,812)	(11,394,430)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 30 April 2020

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Control	(164,788)	(65,805)	(15,140)	(72,885)
Net (Cost) to Council for Camping Grounds	41,377	23,766	11,214	(31,040)
Net (Cost) to Council for Cossack Operations	(336,518)	(281,365)	(212,059)	(243,865)
Net (Cost) to Council for Development Services	(13,500)	(13,500)	(11,250)	(11,768)
Net (Cost) to Council for Economic Development	(1,375,124)	(2,226,391)	(1,540,001)	(1,491,498)
Net (Cost) to Council for Emergency Services	(9,210)	(54,547)	(45,090)	(53,355)
Net (Cost) to Council for Health Services	(925,692)	(860,054)	(686,907)	(799,522)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(174,124)	(319,194)	(273,271)	(229,950)
Net (Cost) to Council for Ranger Services	(796,106)	(912,343)	(753,932)	(647,892)
Net (Cost) to Council for Strategic Planning	(291,296)	(150,808)	(100,799)	(28,335)
Net (Cost) to Council for Tourism/Visitors Centres	(250,000)	(235,000)	(225,000)	(163,458)
Net (Cost) to Council for Town Planning	(1,477,613)	(1,459,563)	(1,197,030)	(1,268,589)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(5,772,594)	(6,554,804)	(5,049,265)	(5,042,157)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(3,409,747)	(3,291,001)	(3,413,620)	(2,908,063)
Net (Cost) to Council for Bus Shelters	(148,300)	(204,619)	(83,300)	(82,845)
Net (Cost) to Council for Cemeteries	(229,803)	(214,532)	(166,996)	(135,428)
Net (Cost) to Council for Depots	(1,061,460)	(1,128,498)	(878,341)	(869,578)
Net (Cost) to Council for Disaster Preparation & Recovery	(360,691)	(2,387,758)	(2,387,758)	(4,022,078)
Net (Cost) to Council for Drainage	(1,218,204)	(1,483,353)	(885,885)	(1,089,575)
Net (Cost) to Council for Effluent Re-Use Scheme	(22,345)	(18,187)	(15,791)	(16,073)
Net (Cost) to Council for Fleet & Plant	1,496,441	1,441,264	594,133	335,107
Net (Cost) to Council for Footpaths & Bike Paths	(1,085,443)	(1,171,304)	(1,197,728)	(1,274,485)
Net (Cost) to Council for Parks & Gardens	(6,343,199)	(4,119,222)	(3,298,733)	(3,045,326)
Net (Cost) to Council for Parks & Gardens Overheads	755,340	965,800	874,684	309,269
Net (Cost) to Council for Private Works & Reinstatements	(152)	62,574	2,601	694
Net (Cost) to Council for Public Services Overheads	(869,120)	(937,097)	(749,690)	(216,204)
Net (Cost) to Council for Public Toilets	(210,011)	(79,891)	(79,891)	(75,982)
Net (Cost) to Council for Roads & Streets	(5,648,842)	(3,689,763)	(1,995,982)	(2,163,677)
Net (Cost) to Council for Town Beautification	(2,094,073)	(1,380,702)	(1,065,824)	(860,242)
Net (Cost) to Council for Works Overheads	921,790	1,231,403	968,939	957,928
Net (Cost) to Council for Tech Services	(3,621,909)	(3,523,755)	(2,890,761)	(1,790,254)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(15,000)	(14,954)	(12,845)	(20,359)
TOTAL INFRASTRUCTURE SERVICES	(23,164,728)	(19,943,595)	(16,682,788)	(16,967,171)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(573,664)	(707,317)	(548,285)	(380,546)
Net (Cost) to Council for Comm. Projects - Playgrounds	(100,000)	50,109	(100,000)	0
Net (Cost) to Council for Waste Collection	(1,258,240)	551,437	1,025,792	1,748,503
Net (Cost) to Council for Landfill Operations	224,188	(817,159)	(906,336)	723,481
Net (Cost) to Council for Waste Overheads	2,784,248	2,581,000	2,059,141	31,260
Net (Cost) to Council for Karratha Airport	9,864,733	9,891,997	8,859,587	10,041,077
Net (Cost) to Council for Other Airports	(10,064)	(341)	9,659	(41,134)
TOTAL STRATEGIC BUSINESS PROJECTS	10,931,201	11,549,726	10,399,558	12,122,641
TOTAL DIVISIONS	(1,409,499)	(3,169,909)	19,582,749	22,890,241

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 30 April 2020

	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(799)
Movement in Accrued Salaries & Wages	0	0	0	(225,916)
Movement in Deferred Pensioner Rates	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(226,715)</u>
Restricted Surplus/(Deficit) B/Fwd 1 July	805,297	656,270	656,270	656,270
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,276,159	3,941,964	3,941,964	3,941,964
Restricted Surplus C/Fwd	644,630	452,483	452,483	452,483
Surplus / (Deficit)	<u>27,327</u>	<u>975,842</u>	<u>23,728,500</u>	<u>26,809,277</u>

10.2 LIST OF ACCOUNTS – 25 APRIL 2020 TO 5 JUNE 2020

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	8 July 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 25 April 2020 to 5 June 2020.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 25 April 2020 to 5 June 2020 totalled \$11,092,974.82 which included the following payments:

- AK Evans Earthmoving – TC Damien Road Repairs - \$600,132
- Leethall Construction – Footpath Lighting Installs and Repairs - \$249,502

- Cleanaway Pty Ltd – Waste Collections – \$233,656
- Karratha Earthmoving – TC Damien Road Reconstructions - \$419,765
- Norwest Sand & Gravel – Gravel Rd Reconstruction & Shoulder Grading - \$201,554

Consistent with CG-11 Regional Price Preference Policy 51% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT75543 to EFT76374 (Inclusive);
3. Cheque Voucher 78652 to 78659;
4. Cancelled Payments: EFT75549, EFT75583, EFT75595, EFT75643, EFT75734, EFT75745, EFT75766, EFT75786, EFT75858, EFT76113, EFT76171, EFT76213, EFT76263, EFT76270, EFT76317, EFT79329, EFT76351;
5. Direct Debits: DD37503.1 to DD37790.1;
6. Credit Card Payments: \$35,059.82; and
7. Payroll Cheques \$2,260,778.79.
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 25 April 2020 to 5 June 2020 totalled \$11,092,974.82. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154604
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,092,974.82 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT75543 to EFT76374 (Inclusive);
3. Cheque Voucher 78652 to 78659;
4. Cancelled Payments: EFT75549, EFT75583, EFT75595, EFT75643, EFT75734, EFT75745, EFT75766, EFT75786, EFT75858, EFT76113, EFT76171, EFT76213, EFT76263, EFT76270, EFT76317, EFT79329, EFT76351;
5. Direct Debits: DD37503.1 to DD37790.1;
6. Credit Card Payments: \$35,059.82; and
7. Payroll Cheques \$2,260,778.79.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT75543	01.05.2020	North West Tree Services	Remedial Tree Works - March 2020	54,153.55
EFT75544	01.05.2020	Leethall Constructions Pty Ltd	Footpath Lighting - Installation Of Solar Pedestrian Lights, RV Parking Bay - Install 4 x Lights	249,502.00
EFT75545	01.05.2020	GBSC Yurra Pty Ltd	Walgu Park - Progress Claim 7	66,299.62
EFT75546	01.05.2020	Town Of Port Hedland	TC Damien Clean Up - Labour Costs	59,282.10

Chq/EFT	Date	Name	Description	Amount
EFT75547	01.05.2020	Dampier Plumbing & Gas (tff DPG Trust)	Waste - Locate & Repair Water Leaks, WRG - Repair Leaks on Oval, Cossack - Replace Section of Pipe, WCH - Repair Leak, Pt Samson Park - Repair Leaking Bubblers	8,557.85
EFT75548	01.05.2020	Burkeair Pty Ltd t.as BSA Maintain	KLP - Install New Condenser Fan Motors, REAP - Install New Daikin Units and AHU Ductwork Mods, Depot - Replace Faulty Compressor, DCH - AC & Chiller Scheduled Maintenance, Kta Airport - Emergency AC Repairs due to Water Damage, Staff Housing - Various AC Repairs/Serviceing	30,857.59
EFT75549	01.05.2020	Ausolar Pty Ltd	Cancelled Payment	0.00
EFT75550	01.05.2020	Australia Post	Postage - April 2020	4,645.47
EFT75551	01.05.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	207.91
EFT75552	01.05.2020	Garrards Pty Ltd	Stock - Aquatrain AMF (250ml)	339.48
EFT75553	01.05.2020	Hathaways Lubricants	Stock - Degreaser (20L) & MG Battery	410.95
EFT75554	01.05.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Mower Blade Kit 19	34.00
EFT75555	01.05.2020	Midalia Steel T/as Onesteel	KLP - Checkerplate for Function Room Store Room Wall Protection	999.33
EFT75556	01.05.2020	Poolmart Karratha	KLP - 20 Lt Liquid Chlorine Drums	108.00
EFT75557	01.05.2020	St John Ambulance - Karratha	Stock - First Aid Items	78.25
EFT75558	01.05.2020	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm x 3.3mm	380.15
EFT75559	01.05.2020	TNT Express	Freight - Various	523.15
EFT75560	01.05.2020	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 flexi (Roundup) 20L	1,851.63
EFT75561	01.05.2020	Key Underwriting Pty Ltd	Refund - Double Up Payment for Marine Cargo Claim #029436	128.00
EFT75562	01.05.2020	P Lynch	Rates refund for assessment A23517	561.33
EFT75563	01.05.2020	Bunzl Brands And Operations Pty Ltd	Stock - Gloves & Safety Goggles	87.00
EFT75564	01.05.2020	Atom Supply	Stock - Concrete Aggregate, Plant Parts & Safety Boots	981.42
EFT75565	01.05.2020	J Blackwood & Son Pty Limited	KTA - Disposable Coveralls, Safety Boots, Jerry Cans	751.26
EFT75566	01.05.2020	Airport Lighting Specialists Pty Ltd	KTA - Power Supply For Mag Signs	3,125.43
EFT75567	01.05.2020	Australian Laboratory Services Pty Ltd (ALS)	7 Mile & WWTP - Sampling	533.72
EFT75568	01.05.2020	Allwest Drilling Pty Ltd	Tambrey Park - Drill And Install 100mm Water Sleeve	4,950.00
EFT75569	01.05.2020	Amped IT Pty Ltd T.AS Amped Digital	IT - Kramer KDS-DEC 6	2,100.67
EFT75570	01.05.2020	Bunzl Ltd	Stock - Wypall X-60 Pop Up Wipes	212.30
EFT75571	01.05.2020	Beaurepaires	Plant Repairs - Various	3,533.41
EFT75572	01.05.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	2,591.47
EFT75573	01.05.2020	Roadshow Films Pty Ltd	REAP - Movie Go!	245.71
EFT75574	01.05.2020	Woolworths Group Limited	Stock - Dog Biscuits 8kg bag	51.65
EFT75575	01.05.2020	Welcome Lotteries House	COVID19 Community Assistance - 75% Utilities for up to three months	5,692.50
EFT75576	01.05.2020	Watertorque Group Pty Ltd	Retic - Ventilator Hurricane Zinc 300mm (Damaged in TC Damien)	8,690.00
EFT75577	01.05.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	331.80
EFT75578	01.05.2020	Centurion Transport Co Pty Ltd	Freight - Various	571.20

Chq/EFT	Date	Name	Description	Amount
EFT75579	01.05.2020	Command IT Services	KTA Terminal - Replace 4 Non-working Swipe Card Readers To Doors	1,479.50
EFT75580	01.05.2020	Comtec Data Pty Ltd	KLP - Inspect Faulty Door Lock Mechanism	154.00
EFT75581	01.05.2020	Cheeditha Energy Pty Ltd	7 Mile - Refrigerant & Gas Recovery Jan 2020	968.00
EFT75582	01.05.2020	Daysafe Training & Assessing	HR - Load Restraint Course	1,700.00
EFT75583	01.05.2020	Dampier Sports Club Inc	Cancelled Payment	0.00
EFT75584	01.05.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various, Dog Health Program	2,575.85
EFT75585	01.05.2020	Da Christie Pty Ltd T.a Christie Parksafte	Hearson's Cove - 2 Replacement Gas BBQ Hot Plates	6,096.09
EFT75586	01.05.2020	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Plan Preparation/modification 2019.20	753.22
EFT75587	01.05.2020	Department of Water and Environmental Regulation	Kta Airport Road Works - Application Fee Permit to Clear Native Vegetation	2,400.00
EFT75588	01.05.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Cleanup Of Yard & Gardens After Cyclone	650.00
EFT75589	01.05.2020	D2N - Technology Solutions (D2N Pty Ltd t.as)	REAP - Purchase Of Covert Headsets For Use During Live Performances	431.75
EFT75590	01.05.2020	Ensystex Australasia Pty Ltd	Stock - Fipronil Ultrathor 3Ltr, Fipronil Ultrathor	438.00
EFT75591	01.05.2020	Forge Resources Swan Pty Ltd	Rates refund for assessment A91269	412.17
EFT75592	01.05.2020	StrataGreen (Strata Corporation Pty Ltd)	P&G Equipment - CFK70000 - Corona spading fork - long handle	423.96
EFT75593	01.05.2020	Access Office Industries (Global (WA) Pty Ltd)	Karratha Library - Acrylic Shelf Replacement For Children's Area	156.20
EFT75594	01.05.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	200.68
EFT75595	01.05.2020	George Fischer Pty Ltd	Cancelled Payment	0.00
EFT75596	01.05.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	881.37
EFT75597	01.05.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel Deliveries	29,398.60
EFT75598	01.05.2020	Icon Group WA Pty Ltd T.A Stadium 26	Australia Day 2020 Emily Joy Trio Band Catering	118.00
EFT75599	01.05.2020	Jason Sign Makers	Stock - Sign Posts 3. 2m X 60mm Od Galvanised	1,371.18
EFT75600	01.05.2020	Karratha Signs	Golf Course - Signage, Supply And Install	407.00
EFT75601	01.05.2020	James Bennett Pty Limited	New Library Resources	681.97
EFT75602	01.05.2020	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t.as)	IT - Samsung - 55 inch Display Panel	4,710.00
EFT75603	01.05.2020	Karratha Glass Service	PBFC - Reglaze 2 X Damaged Glass Panels, 18 Winyama - Cyclone Repairs	3,606.90
EFT75604	01.05.2020	Karratha Smash Repairs	Plant - Insurance Claim	300.00
EFT75605	01.05.2020	Karratha Veterinary Hospital	Animal Control - Various, Dog Health Program	1,841.20
EFT75606	01.05.2020	Komatsu Australia Pty Ltd	Plant Repairs - Various	4,031.53
EFT75607	01.05.2020	Karratha Machinery Hire	Road Maintenance - Hire Skid Steer From 30.03.20 To 03.04.20	1,650.00

Chq/EFT	Date	Name	Description	Amount
EFT75608	01.05.2020	Karratha Painting Pty Ltd	TC Damien - 5A Leonard Way Re-paint the stain located on rear bedroom ceiling caused by roof leak	412.50
EFT75609	01.05.2020	Karratha Business Enterprise Centre Inc	Rates refund for assessment A46529	5,893.70
EFT75610	01.05.2020	Norwest Sand & Gravel Pty Ltd	Emergencies - Use Of Shredder, Delivery of Sam's Creek Sand, Mulch for Parks and Ovals	25,729.00
EFT75611	01.05.2020	Poinciana Nursery	Open Spaces Wickham - Brushcutting Of Various Open Areas	15,400.00
EFT75612	01.05.2020	Rol-wa Pty Ltd T.a Allpest Wa	Yearly Termite And Singapore Ant Inspections Mar 2020 - Various	1,111.00
EFT75613	01.05.2020	Datacom Systems (AU) Pty Ltd	System Development - Exchange 2010 Upgrade	24,729.65
EFT75614	01.05.2020	Kennards Hire Pty Limited	Machinery Hire - Various Projects	5,603.20
EFT75615	01.05.2020	Leidos Security Detection & Automation Australia Group Pty Ltd	KTA - Preventative Maintenance Service For Screening Equipment X-ray And Cbs Machine Apr 20	6,937.98
EFT75616	01.05.2020	Land Surveys NPJS Pty Ltd	WM - Fieldwork	2,156.00
EFT75617	01.05.2020	MM Electrical Merchandising	REAP 2020 - Electrical Consumables to repair cables, KLP - Retic Conduit/Couplings	241.34
EFT75618	01.05.2020	Monitor (WA) Pty Ltd	IT Software - Pharos licence, Annual Support & Maintenance Renewal - Karratha Library	3,409.12
EFT75619	01.05.2020	MKM Consulting Engineering P.I	PBFC - WT#34209 Design and documentation for the construction of 4 shade sails	2,904.00
EFT75620	01.05.2020	M & M Masonary	Footpath Works - Town Centre Paving Works Progress Claim 1, Admin Building - Repair to Damaged Cenotaph, 35 Marniyarra - Pull Down Damaged Pier and Rebuild	28,006.00
EFT75621	01.05.2020	NW Communications & IT Specialists	Old Roebourne Library - Investigate Fault With Security Alarm	353.10
EFT75622	01.05.2020	Nickol Bay Volunteer Bush Fire Brigade	Prescribed Burn Pearl Street Cossack	333.33
EFT75623	01.05.2020	Pilbara Distributors Pty Ltd	Stock - Bottle With Adjustable Spray 750 ml	88.00
EFT75624	01.05.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Wiper Blades, Fuel Filters	299.86
EFT75625	01.05.2020	Fuel Trans Australia Pty Ltd T.a Recharge Petroleum	Stock - Fuel Pre-Mix 50:1 (2 Stroke)	1,320.00
EFT75626	01.05.2020	Refap Industrial Services Pty Ltd	REAP - Banquet Chair Covers & Table Cloths	1,052.15
EFT75627	01.05.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	9,906.84
EFT75628	01.05.2020	State Law Publisher	Gazettal Of Amendment 49 For City Of Karratha Local Planning Scheme No. 8	181.20
EFT75629	01.05.2020	Statewide Bearings	Plant Parts	181.02
EFT75630	01.05.2020	Sigma Chemicals	Stock - Dense Soda Ash - (25kg bag)	1,161.60
EFT75631	01.05.2020	Sunstone Design	Roebourne Old Shire Office - Replace Blinds Track	381.00
EFT75632	01.05.2020	Sunny Sign Company Pty Ltd	Stock - Sign Bracket Plate, Bolts	142.12
EFT75633	01.05.2020	Specialised Truck Services	Plant Repairs - Various	3,002.78
EFT75634	01.05.2020	Smiths Detection (Australia) Pty Ltd	KTA - Swabs Sampling (200.set)	1,404.70
EFT75635	01.05.2020	South Hedland Carpet Court	Staff Housing - Supply & Install New Carpet And Underlay To 3 Bedrooms	1,363.00
EFT75636	01.05.2020	Trasan Contracting Pty Ltd	Staff Housing - Installation Of Temp Fence	1,000.34

Chq/EFT	Date	Name	Description	Amount
EFT75637	01.05.2020	The Walt Disney Company Pty Ltd	REAP CINEMA: Spies in Disguise Final Screening 13.02.2020	646.80
EFT75638	01.05.2020	Turf Whisperer (Turf Life Pty Ltd t.as)	Kta Golf Course - Priming pumps 1 hours per day	1,358.50
EFT75639	01.05.2020	Wormald Australia Pty Ltd	Cossack - Replace 2x Fire Extinguishers	367.40
EFT75640	01.05.2020	Powerlift Industries (Healestek Pty Ltd)	Drainage Works - Dampier, Stump Removal from City Parks and City Centre, Hydro Excavation - Dewitt Rd	91,839.00
EFT75641	01.05.2020	Cleanaway Pty Ltd	Street Sweeping - Carparks Paths Pathways And Roads, Mar 2020	55,390.18
EFT75642	01.05.2020	Telstra Corporation Ltd	Telephone Usage Charges	22,007.71
EFT75643	01.05.2020	Horizon Power	Cancelled Payment	0.00
EFT75644	01.05.2020	Horizon Power	Electricity Usage Charges	3,472.71
EFT75645	01.05.2020	Water Corporation	Water Usage Charges	7,213.39
EFT75646	01.05.2020	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Cylinder Annual Service Charge	75.90
EFT75647	01.05.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Annual Cooler Rental Fee	180.00
EFT75648	01.05.2020	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges Mar 20	19.99
EFT75649	01.05.2020	Ausolar Pty Ltd	KLP - Repair Damaged Lights	32,538.14
EFT75650	01.05.2020	Australian Taxation Office	Payroll deductions	274,291.00
EFT75651	01.05.2020	Child Support Agency	Payroll deductions	2,424.49
EFT75652	01.05.2020	City Of Karratha	Payroll deductions	1,613.00
EFT75653	01.05.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT75654	01.05.2020	Australian Services Union (ASU.MEU Div)	Payroll deductions	621.60
EFT75655	01.05.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT75656	01.05.2020	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT75657	01.05.2020	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT75658	01.05.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT75659	01.05.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT75660	01.05.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT75661	01.05.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT75662	01.05.2020	Lgrceu	Payroll deductions	92.28
EFT75663	01.05.2020	Maxxia Pty Ltd	Payroll deductions	44,218.23
EFT75664	01.05.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT75665	01.05.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT75666	01.05.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT75667	01.05.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT75668	05.05.2020	Pharmacy Help Karratha	HR - 105 x Flu Vaccinations	2,304.23
EFT75669	08.05.2020	Cleanaway Pty Ltd	Waste Collection - MGB, January 2020, Depot - Recycling Bin Collections	103,815.80
EFT75670	08.05.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity / Water Usage Charges	5,556.17

Chq/EFT	Date	Name	Description	Amount
EFT75671	08.05.2020	Horizon Power	Electricity Usage Charges	164.93
EFT75672	08.05.2020	Water Corporation	Water Usage Charges	462.28
EFT75673	08.05.2020	Neverfail Springwater Ltd - WWTP	WWTP - 15l Spring Water Bottles	37.25
EFT75674	08.05.2020	Water Corporation	Water Usage Charges	39,926.69
EFT75675	08.05.2020	Cleanaway Pty Ltd	Waste Collection - MGB, February 2020, REAP - Bin Collections, Remote Beaches - Bin Collections	102,804.38
EFT75676	08.05.2020	Blue Hat Cleaning Services T.as Damel Cleaning Services	KLP, DCH - Cleaning Services March 2020, Kta Airport - Cyclone Damage Commercial Clean to Office Spaces	43,797.82
EFT75677	08.05.2020	Karratha Earthmoving & Sand Supplies	TC Damien, 40 Mile Road Repairs - March 2020, Millars Road - Reconstruction	210,377.21
EFT75678	08.05.2020	Norwest Sand & Gravel Pty Ltd	TC Damien - Contract 4 - Millars Road & Cleaverville Roads, Gravel Road Reconstructions	80,056.99
EFT75679	08.05.2020	AK Evans Earthmoving (Ronlieeh Pty Ltd)	Cyclone Damien - Road Repairs, Balla Balla Road, Whim Creek/Croydon Road	600,132.73
EFT75680	08.05.2020	Leethall Constructions Pty Ltd	Footpath Maintenance - Replacement Footpath Works and Kerbing Works, Various Sites	88,198.12
EFT75681	08.05.2020	D & S Wells (WA) Pty Ltd	Fabrication and Installation of Pedestrian Bridge - Bayview Rd Nickol	64,052.97
EFT75682	08.05.2020	Pilbara Motor Group - PMG	Plant Purchase - Hilux 4x2 2. 8l Diesel & Toyota Corolla	64,911.33
EFT75683	08.05.2020	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t.as)	4 x Mitsubishi Tritons GLX ADAS 2.4L Diesel A.T 4x2	97,014.78
EFT75684	08.05.2020	Ausolar Pty Ltd	KLP - Supply 72 LED Lights, TC Damien Works - Various Oval Light Works, Kta Airport Bus Park - Repair Damaged Batteries/Regulators to Solar Lights, KLP - Repair Various Lights, Install New LED Lights in Gym & Offices, Millars Well - Repair Damaged Solar Lights, Various Other Small Electrical Repairs/Maintenance	75,218.46
EFT75685	08.05.2020	Burkeair Pty Ltd t.as BSA Maintain	KTA Terminal - Replace Faulty Vsd's To Ahu 8 & 9, 14 Schooner St - Replace AC Unit, KLP - Repair Skope Fridge, AC Repairs, Repair Kitchen Air Supply Fan	10,464.63
EFT75686	08.05.2020	Dampier Plumbing & Gas (tff DPG Trust)	Staff Housing - Water Main Pipe Replacement, Kurralong St - Disconnect Water to Sewer Line, DCH - Install New Water Meter (Retic Main), Kta Airport - Kinetic Gun All Urinals, Repair Blocked Toilets, Shark Cage Beach - Repair Tap to External Shower, WRP - Replace Cracked Water Pipe, Pt Samson - Repair Leaking Ladies Toilets, WAC - Install new Jumper Valve to Tap	12,635.70
EFT75687	08.05.2020	Aerodrome Management Services Pty Ltd (AMS)	Kta Airport - Annual Technical Inspection (Inc Survey)	6,132.06
EFT75688	08.05.2020	Jupps Floorcoverings Karratha Pty Ltd	KLP Gym Floor Repairs	462.00
EFT75689	08.05.2020	GHD Pty Ltd	Waste - Consultancy for Approval and Licence Works Close Out, Finalise Licence Amendment Application & Organics	4,087.60
EFT75690	08.05.2020	Garrards Pty Ltd	Stock - Tressel 250SL Herbicide (10 ltr)	220.00
EFT75691	08.05.2020	Hathaways Lubricants	Stock - Lubricants, Batteries	301.32
EFT75692	08.05.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Support for Grow Local Campaign as per Funding Agreement	27,500.00
EFT75693	08.05.2020	Karratha Community House	Karratha Community House - Covid19 Community Assistance Take Home Packs	2,200.00
EFT75694	08.05.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P.L)	Plant Parts	39.95

Chq/EFT	Date	Name	Description	Amount
EFT75695	08.05.2020	Joyce Krane	Depot - 25 tonne crane to lift concrete blocks and culverts	481.25
EFT75696	08.05.2020	Signswest Stick With Us Sign Studio	KTA Airport - 440mm Diameter Circle Decals For Floor	1,301.30
EFT75697	08.05.2020	TNT Express	Freight - Various	450.74
EFT75698	08.05.2020	Truck Centre (WA) Pty Ltd	Plant Repairs - Various	1,022.05
EFT75699	08.05.2020	WA Hino Sales & Service	Stock - Drive Belt (Hino HT-SZ91045283)	124.67
EFT75700	08.05.2020	A Babbe	Rates refund for assessment A77260	1,469.83
EFT75701	08.05.2020	N Hughes	Rates refund for assessment A34045	186.09
EFT75702	08.05.2020	Atom Supply	Stock - Hand sanitiser 5L, Bow Shackles, String Line, Safety Boots, Uniforms, Hydration Squeeze Sachets, Super Glue	3,023.23
EFT75703	08.05.2020	J Blackwood & Son Pty Limited	HR - Safety Boots, Respirator Starter Kits, Table Ties	321.17
EFT75704	08.05.2020	Auslec (L & H Group t.as)	KLP - Extension Cords and Wraps for Gym Treadmills	174.99
EFT75705	08.05.2020	Rol-wa Pty Ltd T.a Allpest Wa	KTVC - Spider Treatment	137.50
EFT75706	08.05.2020	Aquatic Services WA Pty Ltd	TC Damien - KLP Supply and install one (1) Grundfos 3 Phase CM5-5-A-R-G-V (Chlorine booster pump)	2,048.20
EFT75707	08.05.2020	Area Safe Products Pty Ltd	WWTP - Bird Deterrent Spikes	480.15
EFT75708	08.05.2020	ATF Services Pty Ltd	Waste - Hire Of Existing Cctv Camera 11.02.20 to 01.06.20	4,435.20
EFT75709	08.05.2020	Fuzz Digital (Daniel Fowler)	Youth Gone Digital - Make Tag Win Week 1 - Video Editing And Production	300.00
EFT75710	08.05.2020	ATI Parts Australia	Plant - Rear Leaf Bush Kit, Stock - Oil Filters	289.06
EFT75711	08.05.2020	Bunzl Ltd	Stock - Hand Towel Dispensers S/Steel Lockable	1,213.96
EFT75712	08.05.2020	BC Lock & Key	Stock - Padlock Bp - R618 Series 63mm City Mariner With Weatherproof Cover, Millars Well Daycare - Fix Lock on Nursery Glass Door	654.15
EFT75713	08.05.2020	Bez Engineering	Town Centre - Fabricate 4 Angle Frames	1,683.88
EFT75714	08.05.2020	Benara Nurseries	REAP - Kniphopia Poco Orange - 17cm	2,882.37
EFT75715	08.05.2020	Bin Bombs Pty Ltd	Stock - Bin Bomb Odour Granules (10kg)	329.89
EFT75716	08.05.2020	BB Landscaping WA Pty Ltd	Staff Housing - Repair Leaking Sections Of Retic	544.50
EFT75717	08.05.2020	Braeco Sales (Ttf Braeco Unit Trust)	KTA WWTP - Actuated Value Assembly	504.79
EFT75718	08.05.2020	Handy Hands Pty Ltd	REAP - Liquid Fertiliser for Lawns	405.13
EFT75719	08.05.2020	Kennards Hire Pty Limited	P&G - Hire Of 1. 8t Excavator, Breaker Attachment Hire	817.78
EFT75720	08.05.2020	North West Tree Services	TC Damien - 40 Lewis Drive Remove 1 x Root Plate on verge	834.90
EFT75721	08.05.2020	Centurion Transport Co Pty Ltd	Freight - Various	1,880.92
EFT75722	08.05.2020	Challenge Chemicals Australia	Stock - Ally Brite (5 ltr)	79.70
EFT75723	08.05.2020	Coca-Cola Amatil (Holdings) Ltd	RAC - Restock Kiosk With Drinks	226.16
EFT75724	08.05.2020	Cabcharge Australia Pty Ltd	Cabcharge - Account Keeping Fee	7.62
EFT75725	08.05.2020	Cleverpatch Pty Ltd	WRF - After School Holiday Program Resources	1,266.91
EFT75726	08.05.2020	Costello Alliance Pty Ltd T.a Cozco Electrical Contractors	Dampier Fire Station - Repaired Fire Station Siren	480.69

Chq/EFT	Date	Name	Description	Amount
EFT75727	08.05.2020	Comtec Data Pty Ltd	WRP Bistro - Programming to unlock toilet doors staff training return travel, FBCC - Replace Batteries to Alarm System	599.50
EFT75728	08.05.2020	Donna Cucel T.as Destined Feather	KTVC Merchandise Sales - Mar 2020	45.50
EFT75729	08.05.2020	Campbell Clan Superannuation Fund	Monthly Rent - Storage 18.04.20 - 17.05.20	700.00
EFT75730	08.05.2020	Clayton Utz	Legal Services - Adjudication Application	31,312.60
EFT75731	08.05.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various, Dog Health Program	1,683.40
EFT75732	08.05.2020	Discovery Parks - Pilbara Karratha	WAC/KLP - Accommodation for Pool Plantroom Service Technicians - 11/05-24/05/2020	2,902.00
EFT75733	08.05.2020	E & MJ Roshier Pty Ltd	Plant Parts	826.58
EFT75734	08.05.2020	Electronic Scoreboards Australia	Cancelled Payment	0.00
EFT75735	08.05.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Median Strip Mtce - Vacuum And Location Services, Various Sites	1,485.00
EFT75736	08.05.2020	Farinosi & Sons Pty Ltd	WRP - Sand Paper And Carabinars, Paving Sand, Roof & Gutter / Liquid Nails, 125mm Diamond Blade	404.72
EFT75737	08.05.2020	Funtastic Ltd T.a Madman Entertainment	REAP - Movie The Biggest Little Farm Screening Feb	385.00
EFT75738	08.05.2020	Fortus Group (Founder Enterprises P.L t.as)	Stock - Plow Bolt Grader (Caterpillar 4F-3657)	37.62
EFT75739	08.05.2020	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	618.84
EFT75740	08.05.2020	The Golden Lampstand Pty Ltd T.as Grateful Remnants	KTVC Merchandise Sales - Grateful Remnants Mar 20	12.50
EFT75741	08.05.2020	George Fischer Pty Ltd	Plant Repairs - Various	665.70
EFT75742	08.05.2020	Studiocanal Pty Ltd	REAP Cinema: Here Comes The Grump - 1/10/2019	433.48
EFT75743	08.05.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	893.87
EFT75744	08.05.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t.as)	Staff Housing - Supply and Delivery of Dishwasher	789.00
EFT75745	08.05.2020	Tracey Anne Heimberger t.as Tracey H Photography	Cancelled Payment	0.00
EFT75746	08.05.2020	Irrigation Australia Ltd	SPI - IAL Membership 26.05.20 - 25.05.21	714.00
EFT75747	08.05.2020	Karratha Signs	KLP - Design and Supply of Artwork For Joint School Art Project, Vehicle Decals	577.50
EFT75748	08.05.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	1,642.10
EFT75749	08.05.2020	Jigsaw Pty Ltd t.as Davidson Hospitality	REAP Kiosk - 16oz popcorn machine	5,035.00
EFT75750	08.05.2020	Keyspot Services	KTVC - Name Badges x 3 for Tourism Services Staff	49.50
EFT75751	08.05.2020	Karratha Veterinary Hospital	Animal Control - Various, Dog Health Program	731.10
EFT75752	08.05.2020	Karratha RSL	RSL COVID19 Assistance - Utilities and Outgoings - three months max.	10,760.20
EFT75753	08.05.2020	Komatsu Australia Pty Ltd	Plant Repairs - Various	164.75
EFT75754	08.05.2020	Sonic Healthplus Pty Ltd	HSE - Hepatitis Vaccinations A and B	378.40

Chq/EFT	Date	Name	Description	Amount
EFT75755	08.05.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	12,727.02
EFT75756	08.05.2020	Turf Guru Landscapes Pty Ltd	Median Strip Mtce - Labour to Complete Irrigation Works	5,808.00
EFT75757	08.05.2020	Wormald Australia Pty Ltd	Main Admin Building - Investigate Fire Panel That Is Currently In Fault	737.00
EFT75758	08.05.2020	Land Surveys NPJS Pty Ltd	7 Mile - On Site Survey Works & Desktop Analyses and Reporting	2,277.00
EFT75759	08.05.2020	Links Modular Solutions Pty Ltd	KLP Membership Bands	3,344.00
EFT75760	08.05.2020	Letter Graphics Pty Ltd	Signage / Graphics - various sites	306.90
EFT75761	08.05.2020	M & M Masonary	Main Admin Building - Replace The Damaged Concrete Brick With New	400.00
EFT75762	08.05.2020	Murujuga Aboriginal Corporation	KTVC - Sales - March 2020	42.50
EFT75763	08.05.2020	Move Your Body Studio - Empowering Families	CPS - Produce 15 Footpath Movement Circuits	300.00
EFT75764	08.05.2020	Maddison Mian Music	Youth Services - Youth Performances Recording Two Songs in REAP Studio (Jammin the Gram)	100.00
EFT75765	08.05.2020	NW Communications & IT Specialists	Old Roebourne Library - Replace Damaged Alarm Panel	864.96
EFT75766	08.05.2020	NYFL - Cossack Management	Cancelled Payment	0.00
EFT75767	08.05.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	2,002.00
EFT75768	08.05.2020	Paint Industries Pty Ltd	KTA Airport - Runway Paint - Signal Red	3,322.28
EFT75769	08.05.2020	Powervac Pty Ltd	Stock - Vacuum Cleaner Bags Henry - 10 pack (AF390G)	165.00
EFT75770	08.05.2020	Playtec Pty Ltd	TYS - Annual Service of Indoor Play Equipment Scope, Planning Report For Relocation, Kta Airport - Blue Playtiles, Edge Ramp	9,028.80
EFT75771	08.05.2020	Acme Fireworks	The Base - Colour Powder For Colour Run	593.60
EFT75772	08.05.2020	Plant Specs Australia Pty Ltd	Fleet - Annual Subscription Package Plant Specs Australia From 1 April 2020 To 31 March 2021.	440.00
EFT75773	08.05.2020	Prompt Contracting And Fencing Pty Ltd	TC Damien 2020 - TYS – Supply/Install 8 new 100x100x3mm Black posts with footings, WRP - Removal of Shade Sails	11,310.00
EFT75774	08.05.2020	Pilbara Bakehouse	REAP - catering for upcoming events and programmes in 2020 (local spend initiative - use vouchers when REAP is reopened)	500.00
EFT75775	08.05.2020	Powerlift Industries (Healestek Pty Ltd)	TC Damien - Removal of stumps to tip from Euro Boulevard	3,602.50
EFT75776	08.05.2020	Pilbara 4WD Charters (Neil Corker)	KTVC Sales -Tours Apr 2020	704.00
EFT75777	08.05.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	420.00
EFT75778	08.05.2020	Quick Corporate Australia Pty Ltd	SP&I - Work Desk	161.59
EFT75779	08.05.2020	RepcO Auto Parts (GPC Asia Pacific)	Plant Parts	168.46
EFT75780	08.05.2020	Refap Industrial Services Pty Ltd	TYS - Quarterly Pick Up Wash and Delivery of 28 Bags of Ballpit Balls	319.00
EFT75781	08.05.2020	Statewide Bearings	Plant Repairs - Various	1,736.78
EFT75782	08.05.2020	Kmart Karratha	The Base - Youth Gone Digital Online Programming-Girls Crew	211.05
EFT75783	08.05.2020	Designa Sabar Pty Ltd	KTA Car Park - Barrier Control Unit TST EE (PB120)	3,007.47
EFT75784	08.05.2020	Specialised Truck Services	Plant Repairs - Various	294.25
EFT75785	08.05.2020	Smiths Detection (Australia) Pty Ltd	KTA - Checked Baggage - Swabs Sampling	2,376.00

Chq/EFT	Date	Name	Description	Amount
EFT75786	08.05.2020	Stats - Specialist Testing And Technical Services	Cancelled Payment	0.00
EFT75787	08.05.2020	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	530.82
EFT75788	08.05.2020	Statewide Cleaning Supplies Pty Ltd	Kta Airport - SAN7255 - Bio Block with screen 88gm	559.94
EFT75789	08.05.2020	Shop For Shops	WRP - Slatwall Display and Assorted Accessories for Merchandise	730.10
EFT75790	08.05.2020	Sanitex	Stock - Hand Sanitiser Gel (100ml)	6,625.00
EFT75791	08.05.2020	Z Shepherdson	Youth Services - Youth Performers Recording Two Songs In Reap Studio (Jammin The Gram)	100.00
EFT75792	08.05.2020	Trasan Contracting Pty Ltd	Dampier Fire Station - Make Safe Cyclone Damaged Roof & Quote To Repair	550.00
EFT75793	08.05.2020	Tint A Car Karratha (Tinting Worldwide)	PBFC - Install Frosted Privacy Film Strips	440.00
EFT75794	08.05.2020	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	1,458.00
EFT75795	08.05.2020	Three Birds Homewares (Jessica Walford)	KTVC Merchandise Sales - Mar 2020	110.50
EFT75796	08.05.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	2,579.61
EFT75797	08.05.2020	Westrac Equipment Pty Ltd	Plant Repairs - Various	1,345.26
EFT75798	08.05.2020	Woolworths Group Limited	The Base Depot - Youth Gone Digital Online Programming Girls Crew	224.17
EFT75799	08.05.2020	Wren Oil	WTS - Collection Of Used Oil	231.00
EFT75800	08.05.2020	West-Sure Group	KTA Airport - February 2020 - Car Park Aps Cash Collection	284.35
EFT75801	08.05.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	KTA Terminal - Repair Automatic Doors, Staff Housing - Glazing Works	692.96
EFT75802	08.05.2020	Weymul Holdings Pty Ltd	Balyarra Park - Labour Hire Supervisor (3 X 8 Hour Days).	4,356.00
EFT75803	08.05.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	2,174.40
EFT75804	08.05.2020	Georgiou Group	Dampier Palms Redevelopment - Progress Claim	39,837.90
EFT75805	15.05.2020	Australia Post	Postage Charges - April 2020	6,022.00
EFT75806	15.05.2020	Aerodrome Management Services Pty Ltd (AMS)	Kta Airport - CCR Alignment and Test - Electrical Consultant	4,296.81
EFT75807	15.05.2020	Construction Training Fund (CTF)	CTF Receipts - March 2020	4,321.14
EFT75808	15.05.2020	Bobford Service (the Trustee For The Bobford Service Trust)	Drainage Mtce - Hire of Bobcat & Tipper - 20 Days From 30.03.20	18,150.00
EFT75809	15.05.2020	Jupps Floorcoverings Karratha Pty Ltd	TC Damien 2020 - Staff Housing, Install carpet and underlay (Various	6,003.55
EFT75810	15.05.2020	Chefmaster Australia	Stock - Garbage Bags 80ltr 1000 x 420 x 380mm	1,148.50
EFT75811	15.05.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	1,970.98
EFT75812	15.05.2020	Hart Sport	KLP - Term Programs and School Holiday Program Equipment	477.50
EFT75813	15.05.2020	Host Corporation Pty Ltd t.a Host Direct	REAP - Catering and Functions Equipment Required For Conferencing Events and Live Shows	8,724.28
EFT75814	15.05.2020	Karratha Bmx Club	Quarterly Grant Scheme - Sporting - BMX Club - New Banners - October 2019	2,549.00
EFT75815	15.05.2020	Karratha Sporting & Recreation Club Inc	COVID-19 Community Assistance - Electricity Insurance and Telecom Expenses	12,043.90

Chq/EFT	Date	Name	Description	Amount
EFT75816	15.05.2020	Point Samson Community Association Inc	Pt Samson Community Park - Garden Maintenance Reimbursement 18.19 FY	13,200.00
EFT75817	15.05.2020	Parry's Merchants	Stock - Grout Brush, UHT Milk for Staff Kitchens	108.45
EFT75818	15.05.2020	St John Ambulance - Karratha	Stock - First Aid Items	254.57
EFT75819	15.05.2020	Sai Global Ltd	Royalty for use of AS 4000-1997 - RFT 16-19.20 John's Creek Jetty Rebuild	1,415.37
EFT75820	15.05.2020	TNT Express	Freight - Various	486.83
EFT75821	15.05.2020	Automotive Data Services (Red Book)	Fleet - RedBook Fleet Master Subscription May 2020 - April 2021	1,265.00
EFT75822	15.05.2020	WA Hino Sales & Service	Plant Repairs - Various	464.83
EFT75823	15.05.2020	Atom Supply	Stock - Uniforms, Boots, Safety Glasses	731.05
EFT75824	15.05.2020	J Blackwood & Son Pty Limited	Replacement Tools, Safety Boots, Cable Ties	758.61
EFT75825	15.05.2020	Advam Pty Ltd	Kta Airport - Monthly Advam Support Fee May 20 Transactions Apr 20	158.05
EFT75826	15.05.2020	Ashdown-Ingram	Plant Parts	28.05
EFT75827	15.05.2020	Abel Concepts (Aust) Pty Ltd	TC Cyclone - Replacement 10m AFL goal posts - Bulgarra	22,651.20
EFT75828	15.05.2020	Acacia Connection Pty Ltd	HSE - Extra EAP Sessions	341.00
EFT75829	15.05.2020	ATI Parts Australia	Plant Parts	971.22
EFT75830	15.05.2020	BC Lock & Key	Stock - Padlock A1W - R618 Series 63mm (Parks), Staff Housing - Lock for Shed	1,186.08
EFT75831	15.05.2020	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - April 2020	16,149.91
EFT75832	15.05.2020	Beacon Equipment	Landfill Operations - 2 dual impellor firefighting pump Diesel electric start.	5,109.50
EFT75833	15.05.2020	BP Australia Pty Ltd	Fleet Fuel - April 2020	2,191.66
EFT75834	15.05.2020	Command IT Services	Security Alarm Monitoring - May 2020	170.50
EFT75835	15.05.2020	Cadds Group Pty Ltd	Bus Shelter Designs - Sketch Phase and Detail Design Phase 100%	12,342.00
EFT75836	15.05.2020	Comtec Data Pty Ltd	TYS - Audit and Troubleshoot All Staff Alarm Codes	231.00
EFT75837	15.05.2020	Wildlife Services Australasia Pty Ltd t.as Chemical Capture Australia	Rangers - 1cc Type U Darts (Pack of 5)	550.00
EFT75838	15.05.2020	CNW Pty Ltd	Retic Parts/Repairs - Various	752.39
EFT75839	15.05.2020	David Golf & Engineering Pty Ltd	KTA Golf Course - 2 x box of 20 White Tee Markers	2,666.40
EFT75840	15.05.2020	Daysafe Training & Assessing	HR - Skid Steer Training Course	395.00
EFT75841	15.05.2020	Dampier Sports Club Inc	REAF - Day Hire / Lights for Windy Ridge Oval for 4hrs Sat 21 & 4hrs Sun 22 Sept	520.00
EFT75842	15.05.2020	Daimler Trucks Perth	Plant - Tank Filler Cap, Blank Key	321.92
EFT75843	15.05.2020	D & S Wells (WA) Pty Ltd	Tank Hill - Repair & Reinstall 2 Shades	5,413.16
EFT75844	15.05.2020	Dibsys Gardening Services Pty Ltd	TC Damien 2020 – Staff Housing - General tidy up of yard and verge	850.00
EFT75845	15.05.2020	Electronic Scoreboards Australia	Ovals - AFL & Cricket Scoreboard - 50% Deposit	14,602.50
EFT75846	15.05.2020	Engenium	Engineering Technical Support Officer - Secondment Arrangement - April 2020	6,157.18
EFT75847	15.05.2020	Global Security Management (WA)	Kta Main Admin Building - Security Patrols - March 2020, RAC - Alarm Callouts 16/03/2020	1,802.90
EFT75848	15.05.2020	StrataGreen (Strata Corporation Pty Ltd)	P&G - Equipment - Long Handled Mulch Forks	1,339.23

Chq/EFT	Date	Name	Description	Amount
EFT75849	15.05.2020	Gresley Abas Pty Ltd	DCH - Inspect Documentation For Replacement Outside Air Handling Units	4,180.00
EFT75850	15.05.2020	Moore Stephens (WA) Pty Ltd As Agent	HR - 2020 Financial and Management Reporting - 22/05/2020 & 29/05/2020	2,191.20
EFT75851	15.05.2020	Hunter Mechanical Pty Ltd	Plant Repairs - Various	300.00
EFT75852	15.05.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	4,706.90
EFT75853	15.05.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t.as)	KLP - 2x Replacement Samsung TV's for Gym	1,868.00
EFT75854	15.05.2020	Karratha Signs	Plant - Print and Cut Decal for Vehicle Branding, Youth Week - Social Media Frame on Vinyl	566.50
EFT75855	15.05.2020	James Bennett Pty Limited	New Library Resources	803.33
EFT75856	15.05.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	3,058.00
EFT75857	15.05.2020	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Parts	73.27
EFT75858	15.05.2020	Just All Electrical Pty Ltd	Cancelled Payment	0.00
EFT75859	15.05.2020	Karratha Fluid Power	Parts for Plant Repairs	1,966.80
EFT75860	15.05.2020	Komatsu Australia Pty Ltd	Parts for Plant Repairs	3,492.33
EFT75861	15.05.2020	Karratha Machinery Hire	Machinery Hire - Various Projects	10,848.20
EFT75862	15.05.2020	Robe River Kuruma Aboriginal Corporation	2019/2020 Biannual Grants Scheme - 50% Upfront Payment 2020 Aboriginal Youth Week Camp And Pilbara Youth Reporting CR154486	7,700.00
EFT75863	15.05.2020	Dorsett Retail Pty Ltd T.A Karratha Retraction	Dev Services - SD Cards for Covert Cameras	140.00
EFT75864	15.05.2020	Landgate	Valuation Expenses - March Qtr	924.90
EFT75865	15.05.2020	M & M Masonary	Footpath Works - Town Centre Paving Works - Progress Claim 2, Staff Housing - Resecure Loose Stonework	21,422.50
EFT75866	15.05.2020	NBS Signmakers	Road Signs - Replacement Sign Karratha Working Together To Save Lives Roadwise	1,325.50
EFT75867	15.05.2020	NW Communications & IT Specialists	TC Damien 2020 – Staff Housing Rectify TV reception, Alarm Monitoring - Various Sites	374.58
EFT75868	15.05.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	354.75
EFT75869	15.05.2020	Paint Industries Pty Ltd	Kta Airport - Runway Paint 20lt - Black	2,811.60
EFT75870	15.05.2020	Pilbara Motor Group - PMG	Parts for Plant Repairs	752.76
EFT75871	15.05.2020	Parks & Leisure Australia	HR - WA Events Management Training for Staff	66.00
EFT75872	15.05.2020	Pilbara Community Legal Service Inc.	Covid19 Community Assistance - Pilbara Community Legal Service	5,725.72
EFT75873	15.05.2020	Pilbara Steel Flashings Supplies	Building Maintenance - Supply Replacement Shed Door	195.80
EFT75874	15.05.2020	Prompt Contracting And Fencing Pty Ltd	7 Mile - Fencing Repairs, Kta Airport - Install Heavy Duty Door Closer, Kta Airport - Replace Damaged Fence, Replace Damaged Barrier Post and Rail, Staff Housing - Replace Fence Sheets	47,245.00
EFT75875	15.05.2020	Pelicancorp (Au) Pty Ltd	Tech Svcs - Initial set up and annual fees for DBYD referral automation	5,082.00
EFT75876	15.05.2020	Repco Auto Parts (GPC Asia Pacific)	Plant Parts	217.15
EFT75877	15.05.2020	Raeco	Karratha Library - Book Covering and Processing Supplies	1,007.53

Chq/EFT	Date	Name	Description	Amount
EFT75878	15.05.2020	Red Dot Stores	Roebourne Library - Storage Containers for Tech Items	82.00
EFT75879	15.05.2020	Red Earth Flowers	Marketing - Supply And Delivery Of Flowers For Staff Member On Birth Of Child	100.00
EFT75880	15.05.2020	Richose Pty Ltd	Plant Parts - Various	239.01
EFT75881	15.05.2020	Refap Industrial Services Pty Ltd	TYS - Pick up Wash Sanitize and Delivery of Indoor Play Centre Balls from Ball Pit	319.00
EFT75882	15.05.2020	Statewide Bearings	Plant Repairs - Various	110.00
EFT75883	15.05.2020	Kmart Karratha	WRP - Play Program Supplies, Stationery Items, REAP - Front of House Organisational Materials, WRP - Stock for Kiosk, KLP - Shower Curtains for Changerooms	848.55
EFT75884	15.05.2020	Sunstone Design	Staff Housing - Replaced Drawstring Track with New Wand on Blinds of Back Sliding Door	261.80
EFT75885	15.05.2020	SAFE (Saving Animals From Euthanasia Inc)	Community - Safe Quarterly Payments 4th Qtr	16,742.00
EFT75886	15.05.2020	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance - Mar/Apr 2020	3,761.84
EFT75887	15.05.2020	Securepay Pty Ltd	REAP Ticketing - Processing Fees for Internet Payments - April 2020	5.42
EFT75888	15.05.2020	Scope Business Imaging	Photocopier / Printer Usage Charges - Various Depts	167.76
EFT75889	15.05.2020	Sanity Music Stores Pty Ltd	New Library Resources	1,644.76
EFT75890	15.05.2020	Skipper Transport Parts (Formerly Covs)	Plant Parts	117.37
EFT75891	15.05.2020	A J Studley (Amy & Ezra)	Youth Performers - Jammin the Gram Program	150.00
EFT75892	15.05.2020	N Shukla	Youth Gone Digital - Jammin The Gram	100.00
EFT75893	15.05.2020	T-Quip	Plant Parts	484.95
EFT75894	15.05.2020	Illion Tenderlink (Illion Australia Pty Ltd t.as)	Tender Advertising	172.70
EFT75895	15.05.2020	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	1,264.00
EFT75896	15.05.2020	Vanguard Press	HR - Timecards x 3 Cartons (5000 cards in total)	1,226.50
EFT75897	15.05.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	3,522.10
EFT75898	15.05.2020	Vicki Long & Associates (Astron Engineering Pty Ltd)	40 Mile FMP - Revegetation Advise	528.00
EFT75899	15.05.2020	Westrac Equipment Pty Ltd	Plant Repairs - Various	2,587.73
EFT75900	15.05.2020	Woolworths Group Limited	WRF - Tape for the Strength & Conditioning Rig, IPC - Café Supplies, YS - Programming Supplies, KLP - Office & Crèche Supplies	290.40
EFT75901	15.05.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	Kta Airport - Repaired Door Closer to Gate 7 Departures Door, 2 Cook CI - Report on Ceiling Issue	331.71
EFT75902	15.05.2020	Wawardu Limited	Hire Fee - Ganallili Centre Conference Room 10-11.03.20 Digital Mentoring and Storylines Training	550.00
EFT75903	15.05.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	378.60
EFT75904	15.05.2020	Yurra Pty Ltd	Ground Maintenance - April 20 - Wickham Recreational Precinct (inc Wickham Pool Old Wickham Skate Park and Saylor Park and Drainage Swale to the west)	34,204.32
EFT75905	15.05.2020	J Boord	CPS - Security Scheme Reimb	449.00
EFT75906	15.05.2020	P Dow	CPS - Security Scheme Reimb	399.00
EFT75907	15.05.2020	S Henry	HR - Meal Reimb Whilst Attending Training	485.93

Chq/EFT	Date	Name	Description	Amount
EFT75908	15.05.2020	D Henderson	CPS - Security Scheme Reimb	500.00
EFT75909	15.05.2020	E Helliwell	CPS - Security Scheme Reimb	305.00
EFT75910	15.05.2020	G Jackson	CPS - Security Scheme Reimb	355.30
EFT75911	15.05.2020	K Ladewig	CPS - Security Scheme Reimb	500.00
EFT75912	15.05.2020	C McFarland	CPS - Security Scheme Reimb	500.00
EFT75913	15.05.2020	A McKay	CPS - Security Scheme Reimb	500.00
EFT75914	15.05.2020	P Munro	CPS - Security Scheme Reimb	500.00
EFT75915	15.05.2020	A Moyle	CPS - Security Scheme Reimb	500.00
EFT75916	15.05.2020	T McCarthy	Reimb - Fuel Reimbursement T McCarthy BP Card Failure	102.54
EFT75917	15.05.2020	K Suitor	CPS - Security Scheme Reimb	500.00
EFT75918	15.05.2020	M Stuchbery	CPS - Security Scheme Reimb	500.00
EFT75919	15.05.2020	S Tagliaferri	Rates refund for assessment A17209	464.12
EFT75920	15.05.2020	Cleanaway Pty Ltd	Depot - 9m Green Waste Bin - clearance April 20	280.18
EFT75921	15.05.2020	Telstra Corporation Ltd	Telephone Usage Charges	30,997.02
EFT75922	15.05.2020	Water Corporation	Water Usage Charges	36,164.81
EFT75923	15.05.2020	Horizon Power	Electricity Usage Charges	161,388.96
EFT75924	15.05.2020	Poinciana Nursery	PG - Baynton, West & Madigan Estate - Brushcutting/Mowing of open areas	18,260.00
EFT75925	15.05.2020	Rol-wa Pty Ltd T.a Allpest Wa	Cattrall Park - Localised Termite Treatment	137.50
EFT75926	15.05.2020	Kennards Hire Pty Limited	Machinery Hire - Various Projects	8,192.18
EFT75927	15.05.2020	North West Tree Services	Tree Pruning - Various Sites	16,887.20
EFT75928	15.05.2020	Roebourne Dingo Hire	Firebreaks at Kta WWTP as per MAF Funding From OBRM, Vehicle Removals - Various	7,810.00
EFT75929	15.05.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	12,312.84
EFT75930	15.05.2020	Turf Guru Landscapes Pty Ltd	Baynton West Oval - Reticulation, Repair Mainline on Euro Boulevard	440.00
EFT75931	15.05.2020	Turf Whisperer (Turf Life Pty Ltd t.as)	Parks - Verti Mowing and Vacuum Sweeping (Various)	4,480.81
EFT75932	15.05.2020	Wormald Australia Pty Ltd	FBCC - Rectify Two Faults on Fire Panel, KLP - Rectify Faults on Fire Panel, Pump Fault	737.00
EFT75933	15.05.2020	NYFL - Cossack Management	Management Services of Cossack - Apr & May 20	71,500.00
EFT75934	15.05.2020	Blue Hat Cleaning Services T.as Danel Cleaning Services	Provision of Litter Collection and Sanitation Services - Various Locations, KLP / Kta Airport - Cleaning Services April 2020, Roebourne Town Centre & Kta Town Centres - Specialised Cleaning	134,576.34
EFT75935	15.05.2020	Karratha Earthmoving & Sand Supplies	TC Damien - Harding Dam River Road/Woodbrook Road	56,829.67
EFT75936	15.05.2020	Norwest Sand & Gravel Pty Ltd	Roebourne-Wittenoom Road - Gravel Road Reconstruction, Shoulder Grading, Supply/Delivery of Blended Top Soil	201,554.71
EFT75937	15.05.2020	Dampier Plumbing & Gas (tff DPG Trust)	Welcome Lotteries House - Fix Water Leak, Kta Airport - Toilet Repairs, Backflow RPZ Maintenance, PBFC - Repair Water Leak, Millars Well Daycare - Repair AC Drainage Piping, Cossack - Repair Leak to PRV, Tambrey Toilets - Repair Leaking Toilets	16,715.05

Chq/EFT	Date	Name	Description	Amount
EFT75938	15.05.2020	Burkeair Pty Ltd t.as BSA Maintain	WRP Bistro - Replace Faulty Compressor and Condenser Fan Motor, 47 Clarkson - Replace Main Bed AC Unit, WRP - Replace AC Unit, DAC - Replace Filters in Dehumidifiers, Staff Houses - Chemical Clean AC Units, Nickol Bay BFB - AC Repairs, KLP - Replace Faulty Fan Controller	14,877.34
EFT75939	15.05.2020	Ausolar Pty Ltd	Supply and Install New Cable and Conduits - Contract V06, KLP - Replace Timer, Supply/Install LED Court Lighting, Kta Airport - Install new 12ft Fan to Gate 7, KLP - Install new LED Emergency Lighting to indoor courts, Pt Samson Toilets - Install Weatherproof Lights, Saylor Park - Repair Damaged Solar Lights, Staff Housing - TC Damien Repairs	101,965.10
EFT75940	15.05.2020	Australian Taxation Office	Payroll deductions	287,829.00
EFT75941	15.05.2020	Child Support Agency	Payroll deductions	2,424.49
EFT75942	15.05.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT75943	15.05.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT75944	15.05.2020	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT75945	15.05.2020	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT75946	15.05.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT75947	15.05.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT75948	15.05.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT75949	15.05.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT75950	15.05.2020	Maxxia Pty Ltd	Payroll deductions	44,218.23
EFT75951	15.05.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT75952	15.05.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT75953	15.05.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT75954	15.05.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT75955	22.05.2020	G Bailey	Members Expenses - Reimb Car Mileage 11.11.2019 - 23.03.20	788.80
EFT75956	22.05.2020	C Adams	Utilities Reimbursement as per Employment Contract	1,763.05
EFT75957	22.05.2020	R Bianco	Utilities Reimbursement as per Employment Contract	138.00
EFT75958	22.05.2020	D Banks	Reimb - Security Subsidy Scheme	500.00
EFT75959	22.05.2020	S Cumming	Security Subsidy Scheme Reimb	500.00
EFT75960	22.05.2020	A Dorning	Utilities Reimbursement as per Employment Contract	496.27
EFT75961	22.05.2020	L Fitzmaurice	City Programmes - Reimb Hand Sanitiser for YS	180.00
EFT75962	22.05.2020	M Inglis	Security Subsidy Scheme Reimb	387.30
EFT75963	22.05.2020	M Jewkes	Utilities Reimbursement as per Employment Contract	75.00
EFT75964	22.05.2020	P Long	Members - Reimb Private Accom Parking Meals	1,261.21
EFT75965	22.05.2020	J Leahy	Utilities Reimbursement as per Employment Contract	160.00
EFT75966	22.05.2020	A Minchin	Utilities Reimbursement as per Employment Contract	297.99

Chq/EFT	Date	Name	Description	Amount
EFT75967	22.05.2020	N Skinner	Refund - 7 Thistle Loop - Replacement General Waste Bin	100.00
EFT75968	22.05.2020	A Virkar	Utilities Reimbursement as per Employment Contract	780.07
EFT75969	22.05.2020	A Wall	Partial Refund - Dog Registration (Sterilised)	150.00
EFT75970	22.05.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	19.31
EFT75971	22.05.2020	Hathaways Lubricants	Stock - Lubricants, Coolant, Oils, Batteries	2,031.39
EFT75972	22.05.2020	KAW Engineering Pty Ltd	Plant Repairs - Various	275.00
EFT75973	22.05.2020	Ngarliyarndu Bindirri Aboriginal Corp.	Covid-19 - Funding For Resources For The Roebourne Shop	11,000.00
EFT75974	22.05.2020	St John Ambulance - Karratha	Stock - First Aid Items	27.55
EFT75975	22.05.2020	Salvation Army	Quarterly Grant - February 2020	5,000.00
EFT75976	22.05.2020	TNT Express	Freight - Various	19.42
EFT75977	22.05.2020	Thrifty Car Rental	Car Hire And Petrol CEO/Director Meetings In Perth	156.74
EFT75978	22.05.2020	Handy Hands Pty Ltd	Weed Control/Spraying, Pest Control - Ants, (Various Sites)	72,401.37
EFT75979	22.05.2020	MSS Security	Kta Airport Security Screening and Front of House Services - April 2020	110,324.52
EFT75980	22.05.2020	Karratha Earthmoving & Sand Supplies	Cossack Access Road, Harding Dam River Road/Woodbrook Road - Road Reconstructions	209,338.06
EFT75981	22.05.2020	Manning Pavement Services Pty Ltd T.a Karratha Asphalt	Road Patching - Various, Waste - Driveway Repairs	139,732.09
EFT75982	22.05.2020	Freo Group Limited	TC Damien - Dampier Foreshore 25T Franna and Rigger	576.40
EFT75983	22.05.2020	Bunzl Brands And Operations Pty Ltd	Stock - Uniforms	531.47
EFT75984	22.05.2020	Atom Supply	Stock - Galv Chain, Eucalyptus Oil Spray, Disposable Gloves, Equipment - Karcher Pressure Cleaner, Uniforms - Various, Safety Boots, Cut Off Discs	7,105.68
EFT75985	22.05.2020	J Blackwood & Son Pty Limited	Stock - Gloves, Hand Sanitiser, Jerry Cans, MultiBand, WWTP - PVC Aprons	1,374.74
EFT75986	22.05.2020	Avdata Australia	Kta Airport - Reporting Fee, Airport Data Reporting Service - April 2020	1,669.84
EFT75987	22.05.2020	APP Corporation Pty Limited	Project Management - Housing Project - Evaluation of Proposals	14,153.38
EFT75988	22.05.2020	Fuzz Digital (Daniel Fowler)	Youth Gone Digital - Video Editing And Production Of 30-60s Short Clip Week 2	1,200.00
EFT75989	22.05.2020	ATI Parts Australia	Stock - Hydraulic Service Kits, Fuel Filters	719.14
EFT75990	22.05.2020	BOC Limited	KTA SES - Oxygen Cylinder Rental and Refills	11.98
EFT75991	22.05.2020	BC Lock & Key	7 Mile - Equipment Repair - Padlock with Weatherproof Cover, Stock - Padlocks	1,529.69
EFT75992	22.05.2020	Bez Engineering	Plant Repairs - Various	4,371.40
EFT75993	22.05.2020	BT Equipment Pty Ltd T.a Tutt Bryant Equipment	Parts for Plant Repairs	1,917.30
EFT75994	22.05.2020	Karratha Caravans (formerly Battery World Karratha)	IT - 12 x Batteries to Re-furbish 6 CyberPower UPS Units	712.80
EFT75995	22.05.2020	BLB Creative (Sarah Roots)	Community Services - Sidewalk Chalk Drawing City of Karratha Logo	1,804.00
EFT75996	22.05.2020	Biodiversity Australia	KTA Airport - Annual Review of Wildlife Management Plan	5,368.00
EFT75997	22.05.2020	Beingthere Solutions Pty Ltd	IT - Conference Room Speaker.Mic	1,100.00
EFT75998	22.05.2020	CJD Equipment	Stock - Air Filter Primary	75.06
EFT75999	22.05.2020	Centurion Transport Co Pty Ltd	Freight - Various	79.62

Chq/EFT	Date	Name	Description	Amount
EFT76000	22.05.2020	Chadson Engineering Pty Ltd	Stock - Palintest & Phenol Red Photograde Test Tablets	247.50
EFT76001	22.05.2020	Cutting Edges Equipment Parts	Plant - Engine Air Cleaner	709.59
EFT76002	22.05.2020	Command IT Services	WRP - 2 x Electronic Striker	1,115.99
EFT76003	22.05.2020	Comtec Data Pty Ltd	KTA - Replacement & Realignment Of Cameras, Waste - Investigate PTZ Camera#2	5,614.40
EFT76004	22.05.2020	Converged Communication Network Applications Pty Ltd	IT - Conference Phone Poe Only No Ac Power	2,421.65
EFT76005	22.05.2020	Calltech Pty Ltd T.as Aaa Headsets	IT - Plantronics Headset	1,152.00
EFT76006	22.05.2020	Dampier Bowling Club Inc	2019.20 Biannual Community Grant Scheme - 20% Final Payment As Per Council Resolution 154342	7,516.08
EFT76007	22.05.2020	Daimler Trucks Perth	Plant Repairs - Various	1,497.84
EFT76008	22.05.2020	D & S Wells (WA) Pty Ltd	Smith/Delambre Park - Repair, fabricate and install park bench	522.50
EFT76009	22.05.2020	Dynapumps (Jewels Unit Trust)	WWTP - Ebara Pump	990.00
EFT76010	22.05.2020	E & MJ Rosher Pty Ltd	Plant - Glass Front Lower Rh. Kubota M135gxs Tractor	323.90
EFT76011	22.05.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	P&G City Centre & Dampier Palms - Vacuum Excavator with operator and locator to assist with retic repairs	2,598.75
EFT76012	22.05.2020	Engineering Technology Consultants Trust	Dampier Palms Redevelopment Project - March 2020	1,058.20
EFT76013	22.05.2020	Embrey Attachments Pty Ltd	Plant - Pivot Pin & Bush	616.00
EFT76014	22.05.2020	Farinosi & Sons Pty Ltd	Footpath Works - Hammer Drill Bits, Sikaflex Marine	153.31
EFT76015	22.05.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian, Leaf Rake, Mulch Forks	1,117.21
EFT76016	22.05.2020	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	779.36
EFT76017	22.05.2020	T&B Giles	30 Curlew Street Baynton - Rent 29.05.20 - 28.06.20	5,633.33
EFT76018	22.05.2020	GBookings Systems Pty Ltd	Tech Serv - Rear Access Driveway Inspections Feb 20	78.13
EFT76019	22.05.2020	Global Cabling (WA) Pty Ltd	IT Equipment - Comms Cabling Testing And Remediation	1,936.00
EFT76020	22.05.2020	Hunter Mechanical Pty Ltd	Plant Repairs - Various	684.50
EFT76021	22.05.2020	Hillbrick Bicycles Pty Ltd & LJ Smith T.A Body-Bike Australia	KLP - Body Bike Pedal Straps	798.42
EFT76022	22.05.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	2,234.61
EFT76023	22.05.2020	ZircoData Pty Ltd	Records - Archive Storage - 26.03.20 - 25.04.20	1,143.18
EFT76024	22.05.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Delivery of Diesel	31,194.24
EFT76025	22.05.2020	Jason Sign Makers	Stock - Sign Brackets, Grab Rails	774.40
EFT76026	22.05.2020	Karratha Signs	KLP - Crèche Wall Stencil Production & Installation	650.00
EFT76027	22.05.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	1,398.10
EFT76028	22.05.2020	Karratha Glass Service	KLP - Install Gym Mirrors	3,185.60

Chq/EFT	Date	Name	Description	Amount
EFT76029	22.05.2020	Kwik Kopy Printing Centre	Stock - DLX Window Secretive Envelopes	654.50
EFT76030	22.05.2020	Komatsu Australia Pty Ltd	Plant Repairs - Various	396.72
EFT76031	22.05.2020	Sonic Healthplus Pty Ltd	Hepatitis Vaccinations A and B	378.40
EFT76032	22.05.2020	Karratha Machinery Hire	Machinery Hire - Various Projects	2,022.35
EFT76033	22.05.2020	Karratha Hockey Association Inc	Junior Hockey Light Token Reimbursement	337.50
EFT76034	22.05.2020	Dorsett Retail Pty Ltd T.A Karratha Retravision	WCH - TV and Bracket	442.95
EFT76035	22.05.2020	Karratha Painting Pty Ltd	Staff Housing - Undertake Gyprock Repairs And Painting From Cyclone Damage, PBFC - Repaint Courtyard Seating	2,359.50
EFT76036	22.05.2020	Dampier Plumbing & Gas (tff DPG Trust)	Staff Housing - Rectify Pipework for Solar HWS, Kta Airport - Replace Leaking Filter, Staff Housing - Small Plumbing Repairs/Maintenance, Tambrey Park - Repair Drink Fountain, Kta Airport - Install Water Meter, WCH - Repair Water Pipe Split	8,046.50
EFT76037	22.05.2020	Landgate	Rates - Monthly Valuation Schedules and Annual Updates	958.39
EFT76038	22.05.2020	Emerge Associates	KLP Roundabout - Design and Drafting	3,938.00
EFT76039	22.05.2020	MKM Consulting Engineering P/L	Ovals - Structural Assessment of Lights, due to Cyclone Damien, Dampier Fire Station - Inspect Brick Ties & Structural Engineering Report	15,427.50
EFT76040	22.05.2020	Marketforce	Advertising - Various	1,187.65
EFT76041	22.05.2020	Trustee For Mcphail Family Trust	Andover Toilets - Urgent Graffiti Removal Roebourne	2,750.00
EFT76042	22.05.2020	Museums Australia	Local History - Membership to Australian Museums and Galleries Association (AMaGA)	150.00
EFT76043	22.05.2020	Ixom Operations Pty Ltd (Orica)	WAC & RAC - 70kg Chlorine Cylinder Rental Charges - April 2020	618.75
EFT76044	22.05.2020	Officeasy Pty Ltd T.A Business Base	Tech Serv - Porcelain Mobile White Board 1800 x 1212mm	1,349.00
EFT76045	22.05.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	4,503.95
EFT76046	22.05.2020	Pilbara Motor Group - PMG	Plant Parts	142.97
EFT76047	22.05.2020	North Regional Tafe	HR - Intro to OSH for Safety Reps - D Kelly 18.22 May	1,400.00
EFT76048	22.05.2020	Pilbara Copy Service	Photocopier / Printer Usage Charges - Various Depts	845.60
EFT76049	22.05.2020	Printsync Norwest Business Solutions	Photocopier / Printer Usage Charges - Various Depts	636.08
EFT76050	22.05.2020	Pilbara Steel Flashings Supplies	KLP - Stainless Steel Sheet For Cafe Bench Flashings, WAC - S/Steel Angle Flashing for Plant Room Doors	627.00
EFT76051	22.05.2020	Pegs Creek Cricket Club	Quarterly Grant Scheme - Bowling Machine - Feb 2020	2,500.00
EFT76052	22.05.2020	E Phillips	Youth Services - Youth Performers Recording Two Songs In Reap Studio (Jammin the Gram)	150.00
EFT76053	22.05.2020	Powerlift Industries (Healestek Pty Ltd)	P&G - Stump Removal Works Pegs Creek And Millars Well, Pt Samson - Vac Truck for Debris Removal	8,629.50
EFT76054	22.05.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	839.98
EFT76055	22.05.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Dustpan and Brush Sets	24.29
EFT76056	22.05.2020	Roy Galvin & Co Pty Ltd (Galvins)	7 Mile Waste - Septic Tank Cover	28.46
EFT76057	22.05.2020	Red Earth Flowers	Anzac Day 2020 3 x Large Wreaths 2 x Delivery	162.00
EFT76058	22.05.2020	Raiders Boxing Club	2019.20 Biannual Community Grant Scheme - 30% Progress	970.50

Chq/EFT	Date	Name	Description	Amount
EFT76059	22.05.2020	Roebourne Community Resource Centre Incorporated	COVID19 Community Assistance - Utilities for March/April and 20% of fees incurred for May/June	2,261.79
EFT76060	22.05.2020	Richose Pty Ltd	Plant Parts	780.61
EFT76061	22.05.2020	Ray White Karratha Strata Management Trust	The Quarter Common Areas - Quarterly Administration Reserve levy 01.06-31.08.2020	31,562.51
EFT76062	22.05.2020	Statewide Bearings	Plant Parts	120.96
EFT76063	22.05.2020	Kmart Karratha	Activity packs for youth across both corridors, WCH - Items for Fitout	1,388.25
EFT76064	22.05.2020	Slater-Gartrell Sports	TYS - Replacement Sporting Equipment	310.20
EFT76065	22.05.2020	Broometown Holdings T.a Subway Karratha	Catering - Sports Taping, Dampier - 13.3.2020	326.00
EFT76066	22.05.2020	Seek Limited	HR - 10 x Classic Job Advertisement Pack	2,530.00
EFT76067	22.05.2020	Slimline Warehouse Display Shop (The Jensen Group Pty Ltd)	WCH - Office Supplies - Black A4 Clip Frames	2,536.72
EFT76068	22.05.2020	Solcomm Pty Ltd	IT Equipment - Replacement Of Damaged Wireless Link Equipment, Wickham Squash Courts - Erection of 15M Steel Lattice Mast	14,240.45
EFT76069	22.05.2020	Kigelia Investments Pty Ltd t.as Splash Alley	Stock - Uniform Polos	1,045.24
EFT76070	22.05.2020	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton.4 rolls (WOW Fitwipes)	3,101.18
EFT76071	22.05.2020	Southern Cross Austereo Pty Ltd	CPS - Police Beat Radio Campaign Apr 2020	1,320.00
EFT76072	22.05.2020	T-Quip	Plant Repairs - Various	885.90
EFT76073	22.05.2020	Trasan Contracting Pty Ltd	Staff Housing - Permanent Repairs To Roof Ridge Cap And Fascia, 16 Winyama Rd - Reseal Laundry Sink around Benchtop	5,433.20
EFT76074	22.05.2020	Transoft Solutions (Aust) Pty Ltd	IT - AutoTURN Map Renewal Single Site 1 Year - 2 seats	1,210.00
EFT76075	22.05.2020	Talis Consultants Pty Ltd T.a Talis Unit Trust	Kta Airport Bayly Ave Road Works - Consultancy Services - March 2020	5,495.71
EFT76076	22.05.2020	Tensens Group Pty Ltd	Stock - Commercial Nappy Bin 42L Capacity	1,964.82
EFT76077	22.05.2020	Technology One Limited	IT - IntraMaps GIS Consulting Services (remote) - 06.04.20	1,804.00
EFT76078	22.05.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	1,443.95
EFT76079	22.05.2020	Westrac Equipment Pty Ltd	Plant Repairs - Various	3,601.97
EFT76080	22.05.2020	Woolworths Group Limited	Food packs for youth over both corridors, Council Fridge Refreshments	1,013.05
EFT76081	22.05.2020	Wattleup Tractors (Nancy & Susan P Zuvella t.as)	Plant Parts	137.30
EFT76082	22.05.2020	West Australian Newspapers Limited	Advertising - Various	585.20
EFT76083	22.05.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	WRP - Install Aluminium Checker Plate, Tip Shop - Repair Hole in Wall	2,844.99
EFT76084	22.05.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	124.20
EFT76085	22.05.2020	Burkeair Pty Ltd t.as BSA Maintain	IT - Add BMS Centralised Alerting Functionality to Niagara, Scheduled AC Maintenance & Servicing - Various Sites	13,021.80
EFT76086	22.05.2020	Blue Hat Cleaning Services T.as Dameel Cleaning Services	WWTP - 20L Able Westguard, Staff Housing - Light Clean	374.00
EFT76087	22.05.2020	Norwest Sand & Gravel Pty Ltd	Ashton Park - Supply And Deliver Sam's Creek Sand	1,188.00

Chq/EFT	Date	Name	Description	Amount
EFT76088	22.05.2020	Poinciana Nursery	Open Spaces - Brush Cutting / Mowing	3,630.00
EFT76089	22.05.2020	Rol-wa Pty Ltd T.a Allpest Wa	Yearly Termite and Singapore Ant Inspection - Various Sites	1,397.00
EFT76090	22.05.2020	Coates Hire Operations	Waste Facility - Wheeled Loader Hire Extension (Caterpillar 950 2.5 - 3.5 Bucket) April 2020	17,410.58
EFT76091	22.05.2020	Kennards Hire Pty Limited	Machinery Hire - Various Projects	1,993.45
EFT76092	22.05.2020	Leethall Constructions Pty Ltd	Replacement of Footpath - Acacia/Oleander Place Wickham	13,992.00
EFT76093	22.05.2020	North West Tree Services	Tree Maintenance - 1x Mulching and Stump Grinding	564.30
EFT76094	22.05.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	5,359.45
EFT76095	22.05.2020	Turf Guru Landscapes Pty Ltd	P&G - Lewandowski Park - Connect Millars Well Tank to Irrigation System 20 - 30 April, Irrigation Upgrade Works, Hampton Oval Retic Works	33,264.00
EFT76096	22.05.2020	Turf Whisperer (Turf Life Pty Ltd t.as)	KGC - Mowing Fairways - twice per week due Jan Feb Mar Apr May 20, Admin Offices - Top Dress Turfed Areas	32,507.11
EFT76097	22.05.2020	Wormald Australia Pty Ltd	Planned / Scheduled Maintenance - April 2020 Various Sites	4,334.45
EFT76098	22.05.2020	Ausolar Pty Ltd	REAP - Supply and Install Replacement EXT4 Luminaries, Staff Housing - Replace Isolator on Solar, Staff Housing - Replace Downlights, Rangehood Light, Main Admin - Report on Footpath Lighting, Waste - Repairs to Weighbridge Circuit, Kta Airport - Repair Faulty Card Reader, KLP - Repair Kitchen HWU	23,278.92
EFT76099	22.05.2020	Karratha Country Club Inc	COVID19 Community Assist - Outgoing Utilities	37,507.42
EFT76100	22.05.2020	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power Apr 2020 147.92 MWh	55,114.29
EFT76101	22.05.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity / Water Usage Charges	23,494.68
EFT76102	22.05.2020	Telstra Corporation Ltd	Telephone Usage Charges	139.90
EFT76103	22.05.2020	Wesfarmers Kleenheat Gas Pty Ltd	Gas Service Charge - Annual Fee	79.20
EFT76104	22.05.2020	NBN Co Limited	Dampier Palms Redevelopment - Church Rd Dampier - Communication Service Relocation 12.05.2020	6,148.02
EFT76105	22.05.2020	Neverfail Springwater Ltd - WWTP	WWTP - 15L Spring Water Bottles	25.25
EFT76106	22.05.2020	Horizon Power	Electricity Usage Charges	41,357.68
EFT76107	22.05.2020	Cleanaway Pty Ltd	Street Sweeping - Carparks Paths and Pathways - April 2020	68,437.13
EFT76108	22.05.2020	Horizon Power	Electricity Usage Charges	163,788.55
EFT76109	26.05.2020	Datacom Systems (AU) Pty Ltd	Microsoft Enterprise Agreement: Annual Payment Year 3	164,929.31
EFT76110	29.05.2020	Jupps Floorcoverings Karratha Pty Ltd	Staff Housing - Supply Offcuts Of Carpet	308.00
EFT76111	29.05.2020	Hampton Harbour Boat & Sailing Club	30% Progress Payment - Guy Fawkes Night 2019 - As Per Council Resolution 154342	6,600.00
EFT76112	29.05.2020	Hathaways Lubricants	Stock - Lubricants / Batteries	1,627.70
EFT76113	29.05.2020	Institute Of Public Works Engineering Australasia t.as IPWEA	Cancelled Payment	0.00
EFT76114	29.05.2020	Salvation Army	Community Assistance - COVID19 - 100% of Utilities for the Next Quarter	9,204.07
EFT76115	29.05.2020	A Bruce	Reimb - Security Subsidy Scheme	500.00
EFT76116	29.05.2020	Urbanstone (Austral Masonry Holdings Pty Ltd t.as)	Stock - Milled Finish Pavers 400 x 300 x 40	14,152.51

Chq/EFT	Date	Name	Description	Amount
EFT76117	29.05.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	1,255.43
EFT76118	29.05.2020	Veris Australia Pty Ltd	KTA - Survey Of Gable Marker Locations For Rwy Strip	3,388.00
EFT76119	29.05.2020	Woolworths Group Limited	REAP 2020 - Cleaning Equipment and Containers, WRP - Spray Bottles for Gym Cleaning, Catering Council Meeting	449.25
EFT76120	29.05.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	KLP - Investigate Privacy Indicator to Door of Disabled Toilet behind Squash Courts	108.90
EFT76121	29.05.2020	Wawardu Limited	Roebourne Library - Monthly Rental May 2020	2,860.00
EFT76122	29.05.2020	Woodlands Distributors & Agencies Pty Ltd	Stock - Black degradable dog waste bags with handles	1,386.00
EFT76123	29.05.2020	Weymul Holdings Pty Ltd	General Garden Ground Mtce - 45 hrs.wk - 4-17.05.20	7,920.00
EFT76124	29.05.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	106.20
EFT76125	29.05.2020	Bunzl Brands And Operations Pty Ltd	Stock - Uniforms	147.77
EFT76126	29.05.2020	Atom Supply	Stock - Concrete Aggregate, Disposable Gloves, Safety Boots, Safety Helmet Combo	1,683.24
EFT76127	29.05.2020	J Blackwood & Son Pty Limited	WWTP - Aluminium Ladder, Safety Boots, PVC Aprons, WWTP - Label Kit, MultiBands, Jerry Cans	1,342.84
EFT76128	29.05.2020	Auslec (L & H Group t.as)	KLP - Spin Room LED Coloured Light Strips	86.85
EFT76129	29.05.2020	Airport Security Pty Ltd	Kta Airport - Aviation Security Identification Cards	220.00
EFT76130	29.05.2020	Australian Laboratory Services Pty Ltd (ALS)	WWTP - Sampling Analyses and Administration Reporting Fee	137.72
EFT76131	29.05.2020	ATI Parts Australia	Plant Parts	180.87
EFT76132	29.05.2020	BOC Limited	Cylinder Refills/Rental Charges - Various	915.30
EFT76133	29.05.2020	BC Lock & Key	P&G - Delambre Park BBQ - Supply 2 x Lock Cylinders, Depot - Key Cutting	172.00
EFT76134	29.05.2020	Bez Engineering	Traffic Signage - Fabricate and Supply RDS Sign Sleeves and Caps	2,872.32
EFT76135	29.05.2020	BT Equipment Pty Ltd T.a Tutt Bryant Equipment	Plant Parts	450.68
EFT76136	29.05.2020	BB Landscaping WA Pty Ltd	Staff Housing - Rectify the Faulty and Leaking Sprinkler, 7 Honeyeater Cnr - Replace Damaged Pipe	1,017.50
EFT76137	29.05.2020	Bellbird Kid-Z Educational Resources	IPC - 4x Tuff Activity Tray & Stand Sets	1,352.78
EFT76138	29.05.2020	Cheeditha Group Aboriginal Corporation	COVID19 Assist - 100% of Utilities for Three Months, Gifts for Citizenship	688.84
EFT76139	29.05.2020	Comtec Data Pty Ltd	Kta Airport - Rectify the Front Terminal Airlock Automatic Doors Fault, Supply Door Card Readers, Replace Electronic Striker on Security Lunch Room	1,677.50
EFT76140	29.05.2020	Converged Communication Network Applications Pty Ltd	Airport - Avaya J139 Desk Phone	4,037.00
EFT76141	29.05.2020	Card Access Services Pty Ltd	Tourism - Monthly Charges For Water Filling Station Apr 20	82.50
EFT76142	29.05.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control / Dog Health Program	508.10
EFT76143	29.05.2020	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Plan Preparation. Modification - April/May 2020	867.35
EFT76144	29.05.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Gutter Clean, Staff Housing - Yard Maintenance	970.00

Chq/EFT	Date	Name	Description	Amount
EFT76145	29.05.2020	DKM Industries t.a Custom Trolleys Australia	KTA Furniture - Supply Of 50 Luggage Trolleys	15,840.00
EFT76146	29.05.2020	Endress & Hauser Australia Pty Limited	WWTP - Technical Assistance Via Phone	363.00
EFT76147	29.05.2020	Global Security Management (WA)	KLP - Nightly Security Patrols - March 2020, PBFC - Security Callouts	3,348.07
EFT76148	29.05.2020	Greentree Bithuwarnda Fencing & Civil	Daycare Centres - Emergency Fence Repairs	1,650.00
EFT76149	29.05.2020	Jackenzie Holdings Pty Ltd T.as Pilbara Contracting	KLP Carpark - Removal and Stockpile of Removed Clean Stone Mulch	10,532.50
EFT76150	29.05.2020	S Holmes	Youth Services - Youth Gone Digital - Jammin The Gram - Recording Two Songs In Reap Studio	100.00
EFT76151	29.05.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	633.35
EFT76152	29.05.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t.as)	IT - Samsung Galaxy Phones / Cases, 2 in 1 Laptop & Case	23,538.95
EFT76153	29.05.2020	Tracey Anne Heimberger t.as Tracey H Photography	KTVC Merchandise Sales - Jan 20	42.50
EFT76154	29.05.2020	Connect Call Centre Services	Governance - After Hours Call Centre Service - March 2020	2,986.50
EFT76155	29.05.2020	IBN Services Pty Ltd	Plant Stocks	12,237.39
EFT76156	29.05.2020	Inclusive Learning Technologies Pty Ltd T.A Spectronics	Kta Library - BIGtrack 2 Trackball - Switch Adapted Mouse x 2, Large Print Keyboard	560.00
EFT76157	29.05.2020	Karratha Signs	REAP - Replace Female Toilet Sign	132.00
EFT76158	29.05.2020	James Bennett Pty Limited	New Library Resources	163.65
EFT76159	29.05.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	308.00
EFT76160	29.05.2020	Just All Electrical Pty Ltd	WRP - Repair Gym Foxtel	1,546.59
EFT76161	29.05.2020	Karratha Building Co	Bulgarra & Kevin Richards Ovals - Replace All Existing AFL Goal Posts Sleeves and Footings Dispose of Old	23,488.16
EFT76162	29.05.2020	Karratha Veterinary Hospital	Animal Control / Dog Health Program	256.90
EFT76163	29.05.2020	Sonic Healthplus Pty Ltd	GP Consultations	154.00
EFT76164	29.05.2020	Karratha Machinery Hire	Machinery Hire - Various Projects	9,900.00
EFT76165	29.05.2020	Karratha Painting Pty Ltd	KLP - Repairs and Painting in Strength Conditioning Gym Cardio Room	2,387.00
EFT76166	29.05.2020	Landgate	Valuation Schedules - 07.03.20 - 03.05.20, Land Enquiries, Kta Airport - Certificate of Title Search	1,552.09
EFT76167	29.05.2020	Lift Equipt Pty Ltd	Plant Repairs - Various	324.94
EFT76168	29.05.2020	MM Electrical Merchandising	7 Mile - Test Tag All States Except NSW Jul To Dec White 100pk, Extension Lead HD	301.86
EFT76169	29.05.2020	M & M Masonary	Footpath Works - Intersection Karratha Tce Barlow Lane - Replace Damaged Pavers, NB BFB - Removal of Fallen Brick Pillars	3,597.00
EFT76170	29.05.2020	NBS Signmakers	WCH - Alucabond Restricted Sign	99.00
EFT76171	29.05.2020	North West Recycling	Cancelled Payment	0.00
EFT76172	29.05.2020	Oceanis International Pty Ltd	WRF - Lead Superintendent for Pool Remediation works July-Dec 2019, WAC - Engineering Consultancy	12,100.00
EFT76173	29.05.2020	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Bagged Asphalt 15.8kg (premix), Emulsion	3,179.00
EFT76174	29.05.2020	Pilbara Distributors Pty Ltd	Stock - Reodorant Disinfectant	96.80

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EFT76175	29.05.2020	Pirtek	Kta Airport - 6mm Single Wall Air Brake Tube	919.60
EFT76176	29.05.2020	Prompt Contracting And Fencing Pty Ltd	Bulgarra Daycare - Supply & Install New Colour Bond Fencing, KLP - Beach Volleyball Fence Repairs	11,214.50
EFT76177	29.05.2020	Picture Hanging Systems Pty Ltd	REAP - Art Hanging Equipment (Hooks Hangers)	837.00
EFT76178	29.05.2020	Pitter Pat Productions Incorporated	Community Engagement - Quarterly Grant Scheme October 2019	5,000.00
EFT76179	29.05.2020	Pro-Am Australia	WRP - Swim Teaching Resources For 'Learn To Swim' Program - Noodles Kickboard Flags	1,301.08
EFT76180	29.05.2020	Quality Press	REAP - 1000x Monthly Trifold Flyers - March 2020	468.73
EFT76181	29.05.2020	RepcO Auto Parts (GPC Asia Pacific)	Plant Parts	124.39
EFT76182	29.05.2020	Raeco	Adhesive Contact Rolls For Book Covering	133.53
EFT76183	29.05.2020	Red Dot Stores	PBFC - Curtains for Common Area	10.00
EFT76184	29.05.2020	Statewide Bearings	Plant Parts	214.30
EFT76185	29.05.2020	Kmart Karratha	WRP – Plants, Storage Shelves, Exercise Mat Holders for Gym	173.00
EFT76186	29.05.2020	Securepay Pty Ltd	REAP Ticketing - Payment Gateway Processing Fees For Internet Payment February 2020	102.08
EFT76187	29.05.2020	Sanity Music Stores Pty Ltd	New Library Resources	91.98
EFT76188	29.05.2020	Skipper Transport Parts (Formerly Covs)	Plant Parts	28.90
EFT76189	29.05.2020	Show Technology Australia P/L	REAP - PowerCON Link Cables for Moving and Static Lights Freight	1,329.22
EFT76190	29.05.2020	T-Quip	Stock - Wheel and Tire ASM (Toro TOP127-9512)	2,215.70
EFT76191	29.05.2020	Illion Tenderlink (Illion Australia Pty Ltd t.as)	Tender Advertising	172.70
EFT76192	29.05.2020	Timik Development Pty Ltd	TC Damien - Hearson's Cove, Replace BBQ Benchttop and Brackets	7,685.00
EFT76193	29.05.2020	Technology One Limited	IT - IntraMaps GIS Consulting Services - March 2020	2,706.00
EFT76194	29.05.2020	Norwest Sand & Gravel Pty Ltd	7 Mile - Blue Metal Ballast, Blended Topsoil for Open Spaces, Footpath Works - Stone Paver Stock	24,444.20
EFT76195	29.05.2020	Poinciana Nursery	Gap Ridge WWP - Mowing And Brushcutting	23,121.70
EFT76196	29.05.2020	Rol-wa Pty Ltd T.a Allpest Wa	Carry Out Treatment For Singapore Ants - April 2020 (Various Sites)	412.50
EFT76197	29.05.2020	Burkeair Pty Ltd t.as BSA Maintain	Bulgarra Day Care - Chemical Clean To All AC Units, WCH - Clean Mould from Unit, KLP - Repair Faulty AHU17, 7 Windgrass Way - Repair Leaking AC	2,557.50
EFT76198	29.05.2020	REMPPLAN (Compelling Economics Pty Ltd)	Economic Dev Online Statistics - Subscription 01.01.20 - 28.02.21	33,000.00
EFT76199	29.05.2020	Handy Hands Pty Ltd	P&G - Depot - Baileys Potting Mix	1,000.00
EFT76200	29.05.2020	Kennards Hire Pty Limited	Machinery Hire - Various Projects	8,383.12
EFT76201	29.05.2020	North West Tree Services	Street Tree Maintenance – Under prune Melaleuca Tree On Verge	451.00
EFT76202	29.05.2020	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations and Management - April 20	2,725.00
EFT76203	29.05.2020	Roebourne Dingo Hire	Remove Abandoned Vehicles - Various	1,375.00
EFT76204	29.05.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	1,574.61
EFT76205	29.05.2020	Smart Digital Australia Pty Ltd	WRP - Inflatable Movie Screen Package	3,396.97
EFT76206	29.05.2020	CSS Equipment Pty Ltd	Plant-Landfill Operations - 80% Balance for Fine Cut Shaft System	95,740.00
EFT76207	29.05.2020	Pilbara Motor Group - PMG	Purchase - Isuzu D-Max SX (4x4)	50,000.41

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EFT76208	29.05.2020	Brida Pty Ltd	Cleaning - Eastern Corridor Cleaning / Sanitation Services April 2020	70,542.71
EFT76209	29.05.2020	Leethall Constructions Pty Ltd	Footpath & Kerbing Works - Construction of Replacement - Various Sites	116,706.70
EFT76210	29.05.2020	Trasan Contracting Pty Ltd	Dampier Fires Station - Replacement of Damaged Section of the Lighting Ceiling & Roof, Waste - Reinstate Shed Sliding Door	169,550.53
EFT76211	29.05.2020	Dampier Plumbing & Gas (tff DPG Trust)	Staff Housing - Water Main Replacement, Kta Airport - Repair Multiple Water Leaks, Shark Cage Beach - Repair Underground Leaks & Unblock Shower Drains, Staff Housing - Replace Cracked Toilet Pan, FBCC - Repair Leaking Drink Fountain	11,791.45
EFT76212	29.05.2020	Ausolar Pty Ltd	Footpath Lighting Maintenance - Repair lights behind Hungry Jacks and Bayview Rd, Main Admin Bldg - Retrofit LED Downlights into External Bollards, Kta Airport - Repair Cable Failure causing Lighting Issues, Roeb Oval - Assess Rugby Oval Lights, Lions Park Wickham - Replace RCD on BBQ's, REAP Kiosk - Upgrade Plug/Socket for new Popcorn Machine	12,075.78
EFT76213	29.05.2020	Cleanaway Pty Ltd	Cancelled Payment	0.00
EFT76214	29.05.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	DCH - Water Rates Apr - Jun 20	68.09
EFT76215	29.05.2020	Telstra Corporation Ltd	Telephone Usage Charges	224.94
EFT76216	29.05.2020	Horizon Power	Electricity Usage Charges	2,884.70
EFT76217	29.05.2020	Water Corporation	Water Usage Charges	52,160.04
EFT76218	29.05.2020	Elgas Ltd	Hearson's Cove - Collect 4x Empty Deliver 4x Full 9 KG Gas Cylinders	191.13
EFT76219	29.05.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Water Filter Rental	80.25
EFT76220	29.05.2020	Cleanaway Pty Ltd	Waste Collection - MGB Apr 2020	233,656.43
EFT76221	29.05.2020	Australian Taxation Office	FBT - 2019.20	53,503.87
EFT76222	29.05.2020	G Bailey	Sitting Fee - May 2020	2,931.50
EFT76223	29.05.2020	E Smeathers	Sitting Fee - May 2020	2,931.50
EFT76224	29.05.2020	M Bertling	Sitting Fee - May 2020	2,931.50
EFT76225	29.05.2020	G Evans	Sitting Fee - May 2020	2,931.50
EFT76226	29.05.2020	G Harris	Sitting Fee - May 2020	2,931.50
EFT76227	29.05.2020	P Long	Sitting Fee - May 2020	11,730.75
EFT76228	29.05.2020	P Miller	Sitting Fee - May 2020	2,931.50
EFT76229	29.05.2020	K Nunn	Sitting Fee - May 2020	4,801.33
EFT76230	29.05.2020	D Scott	Sitting Fee - May 2020	2,931.50
EFT76231	29.05.2020	J Waterstrom Muller	Sitting Fee - May 2020	3,431.50
EFT76232	03.06.2020	Australian Taxation Office	Payroll deductions	274,329.00
EFT76233	03.06.2020	Child Support Agency	Payroll deductions	2,328.67
EFT76234	29.05.2020	City Of Karratha	Payroll deductions	290.00
EFT76235	29.05.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT76236	29.05.2020	Australian Services Union (ASU.MEU Div)	Payroll deductions	414.40
EFT76237	29.05.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT76238	29.05.2020	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT76239	29.05.2020	L Gan - (Mortgage Account)	Home Ownership Allowance	425.00

Chq/EFT	Date	Name	Description	Amount
EFT76240	29.05.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT76241	29.05.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	400.00
EFT76242	29.05.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT76243	29.05.2020	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT76244	29.05.2020	Lgrceu	Payroll deductions	61.52
EFT76245	29.05.2020	Maxxia Pty Ltd	Payroll deductions	46,909.03
EFT76246	29.05.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT76247	29.05.2020	J Patel (Mortgage Account)	Home Ownership Allowance	430.00
EFT76248	29.05.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT76249	29.05.2020	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT76250	05.06.2020	Bobford Service (the Trustee For The Bobford Service Trust)	Drainage Mtce - Wet Hire Bobcat, May 2020	14,850.00
EFT76251	05.06.2020	Jupps Floorcoverings Karratha Pty Ltd	Staff Housing - Replace Carpet	3,104.00
EFT76252	05.06.2020	GHD Pty Ltd	Pt Samson Foreshore Development - Fishing Platform Cost Estimates for Stage 3	1,812.80
EFT76253	05.06.2020	Garrards Pty Ltd	Stock - Rat Bait Stations	308.13
EFT76254	05.06.2020	Hart Sport	KLP - Top Up Supplies For Sport And Programs Basketballs Soccer & Tennis Nets	1,788.90
EFT76255	05.06.2020	Hathaways Lubricants	Stock - Lubricants, Coolants	909.32
EFT76256	05.06.2020	Host Corporation Pty Ltd t.a Host Direct	Equipment - 6 X Glassware Storage Box Compart	257.40
EFT76257	05.06.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - KDCCI Shop Local \$50 Vouchers	200.00
EFT76258	05.06.2020	KAW Engineering Pty Ltd	Application Of Anti-graffiti Clear Coat For Back Panels Of Shade Shelter, Completion of Installation of Shade Shelter Panels	3,008.01
EFT76259	05.06.2020	LRW's Electrical & Northwest Honda (Lawmar Holdings P.L)	Stock - Filters	29.95
EFT76260	05.06.2020	Les Mills Aerobics Australia	KLP - Les Mills License Fees, Virtual And Support Mar & May 2020	1,765.81
EFT76261	05.06.2020	Joyce Krane	Machinery Hire - Various Projects	2,591.60
EFT76262	05.06.2020	Parry's Merchants	Stock - Sponge/Scourer & Bleach	290.00
EFT76263	05.06.2020	Roebourne Art Group Aboriginal Corp	Cancelled Payment	0.00
EFT76264	05.06.2020	Sealanes (1985) Pty Ltd	Corp Services - Kitchen Supplies for Admin Office and Admin Annex	397.72
EFT76265	05.06.2020	TNT Express	Freight Charges - Various	269.93
EFT76266	05.06.2020	Atom Supply	Stock - Rubber Ute Mat 1.83 x 10m, Cement, Cable Ties, Star Pickets, Plastic Storage Containers, Uniforms - Pants/Shirts	2,331.62
EFT76267	05.06.2020	J Blackwood & Son Pty Limited	7 Mile - 4 Port Charger, Safety Boots, Electrical Tape, Lubricant Spray	905.69
EFT76268	05.06.2020	Auslec (L & H Group t.as)	KLP - Wire Crimper Crimps ETC. for Splash Pad	187.52
EFT76269	05.06.2020	Airport Security Pty Ltd	KTA Airport - Security Identification Cards	220.00
EFT76270	05.06.2020	Adage Furniture	Cancelled Payment	0.00
EFT76271	05.06.2020	Acromat Pty Ltd	KLP - 6 x Indoor Netball Posts and Net for Floor Socket	4,899.40

Chq/EFT	Date	Name	Description	Amount
EFT76272	05.06.2020	Australian Laboratory Services Pty Ltd (ALS)	KTA WWTP - Sampling Analyses And Administration	129.80
EFT76273	05.06.2020	Arrow Tyre Distributors	Plant Repairs - Various	226.71
EFT76274	05.06.2020	ATI Parts Australia	Stock - Filters (Various)	1,962.43
EFT76275	05.06.2020	Asset Protect WA (J P Loffler & J W Mitschuinig t.as)	Plant - Pre auction Standard clean	220.00
EFT76276	05.06.2020	Bunzl Ltd	Stock - Interleaved Hand Towels	863.78
EFT76277	05.06.2020	BC Lock & Key	Pt Samson Toilets - Lock Cylinder for BBQ at Foreshore, Kta Airport - Coded Keys, 11A Teesdale Pl - Replacement Lock for Garage	277.41
EFT76278	05.06.2020	Bez Engineering	Plant Repairs - Various	2,534.67
EFT76279	05.06.2020	BT Equipment Pty Ltd T.a Tutt Bryant Equipment	Stock - Alternator V Belt (Bomag 05712846)	53.90
EFT76280	05.06.2020	Braeco Sales (Ttf Braeco Unit Trust)	WWTP - Parts, 2 X Feov.Im D90 Fpm	1,141.14
EFT76281	05.06.2020	Centurion Transport Co Pty Ltd	Freight Charges - Various	284.10
EFT76282	05.06.2020	Challenge Chemicals Australia	KLP - Red Dirt Remover 25L	607.20
EFT76283	05.06.2020	Daimler Trucks Perth	Plant - Seat Belt Assembly DR	523.11
EFT76284	05.06.2020	D & S Wells (WA) Pty Ltd	KLP - Corrosion Repair and Grouting Works	30,789.20
EFT76285	05.06.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control / Dog Health Program	73.40
EFT76286	05.06.2020	E & MJ Rosher Pty Ltd	Plant Parts	1,019.40
EFT76287	05.06.2020	Parker Hannifin (Australia) Pty Ltd	Plant - 4.5kg & 9kg ABE Dry Fire Extinguishers	207.57
EFT76288	05.06.2020	Georgina Rose Edwards T.As George Rose	Karratha Water Tank Mural - Design Fee, May 2020	2,200.00
EFT76289	05.06.2020	Farinosi & Sons Pty Ltd	WCH - 4 x Hire Tables Utility Cart Extendable Ladder	493.15
EFT76290	05.06.2020	Claire Foxton	Karratha Water Tank Mural - Design - May 2020	2,200.00
EFT76291	05.06.2020	Global Security Management (WA)	Kta Main Admin Building - Security Patrols, Feb 2020	1,375.00
EFT76292	05.06.2020	StrataGreen (Strata Corporation Pty Ltd)	P&G - Jarrah Tree Stakes, Secateurs, Backpack Sprayer	828.17
EFT76293	05.06.2020	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight Charges - Various	7,113.88
EFT76294	05.06.2020	Urbanstone (Austral Masonry Holdings Pty Ltd t.as)	Stock - Urbanstone Karratha Milled Finish Pavers	21,412.51
EFT76295	05.06.2020	Karratha Timber & Building Supplies	General Hardware Items - Maintenance/Repairs	1,370.28
EFT76296	05.06.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	WCH - Relocate Shelving Units Resecure Deadbolt Patch Gyprock	636.91
EFT76297	05.06.2020	Blue Hat Cleaning Services T.as Damel Cleaning Services	DCH - Cleaning Services, Apr 2020	7,251.79
EFT76298	05.06.2020	Rol-wa Pty Ltd T.a Allpest Wa	TYS, Dalgety House & 7B Petersen Crt - Inspection & Treatment of Termites & Singapore Ants	566.50
EFT76299	05.06.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Maintenance/Repairs	285.65

Chq/EFT	Date	Name	Description	Amount
EFT76300	05.06.2020	Harvey Norman Karratha (Ahtarrak Pty Ltd t.as)	TYS - Equipment Replacement Fridge, WRF - Replacement Bluetooth Speaker	2,508.00
EFT76301	05.06.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel Deliveries	30,808.80
EFT76302	05.06.2020	Ironclad Industrial Pty Ltd	KLP - Sandblast Apply Protective Coating and Repaint Splash Pad Features and Duck Slide	12,142.68
EFT76303	05.06.2020	Karratha Signs	KLP - Replace Opening Hours Sign	286.00
EFT76304	05.06.2020	James Bennett Pty Limited	New Library Resources	1,379.35
EFT76305	05.06.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	895.40
EFT76306	05.06.2020	JR & A Hersey Pty Ltd	Plant - 800l Diesel Tank with High Flow Pump Installed (P8826)	2,376.00
EFT76307	05.06.2020	Japanese Truck & Bus Spares Pty Ltd	Plant Parts	280.50
EFT76308	05.06.2020	Karratha Veterinary Hospital	Animal Control / Dog Health Program	73.40
EFT76309	05.06.2020	Karratha Contracting Pty Ltd	Workshop - Oil & Air Line Installation To Depot Workshop Oil Room	1,096.07
EFT76310	05.06.2020	Karratha Machinery Hire	Machinery Hire - Various Projects	506.00
EFT76311	05.06.2020	Kennards Hire Pty Limited	Machinery Hire - Various Projects	1,621.45
EFT76312	05.06.2020	Dorsett Retail Pty Ltd T.A Karratha Retravision	WCH - 2 x Bar Fridges, Dev Svcs - SD Cards for covert cameras	464.00
EFT76313	05.06.2020	North West Tree Services	City Centre Gardens - Amenity Tree Pruning Balmoral Rd	928.40
EFT76314	05.06.2020	Woolworths Group Limited	TYS - Food and Beverages Required for Term 2 Programs, Kta Airport - Office Supplies, P&G - Soluble Fertiliser, WRP - Kiosk Re Stock	1,216.91
EFT76315	05.06.2020	Water2Water (atf Kandiah Family Trust)	KLP - Rental of Water Cooler & Reverse Osmosis System - May 20	66.00
EFT76316	05.06.2020	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	805.80
EFT76317	05.06.2020	Landgate	Cancelled Payment	0.00
EFT76318	05.06.2020	Rapiscan Systems Pty Ltd	KTA Airport - Sample Traps Teflon - 100 per pack	1,197.46
EFT76319	05.06.2020	MHA Products (tff MHA Unit Trust)	Control Equipment - Double Security Stand 240L Bin	4,160.20
EFT76320	05.06.2020	MTA Turbochargers	Plant - Mower Parts - CYDY Turbocharger	1,577.40
EFT76321	05.06.2020	NBS Signmakers	Street Signs - Aluminium Reflective Chevrons	2,461.80
EFT76322	05.06.2020	Norwest Craft Supplies	CAA - Youth Artist Materials - 100 Canvases	1,150.00
EFT76323	05.06.2020	North West Recycling	Vehicle Crossover Subsidy	1,800.00
EFT76324	05.06.2020	Octagon Lifts Pty Ltd	REAP - Passenger and Goods Lift Maintenance, Mar 2020	7,973.67
EFT76325	05.06.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	833.25
EFT76326	05.06.2020	Pilbara Distributors Pty Ltd	Stock - Orange Detergent (5 ltr)	105.60
EFT76327	05.06.2020	Pilbara Motor Group - PMG	Plant - Canvas Seat Covers, Plant Parts - Various	970.79
EFT76328	05.06.2020	Prompt Contracting And Fencing Pty Ltd	Millars Well Daycare - Remove Damaged Shade Sail & Reinstall New Sails	577.50
EFT76329	05.06.2020	Parkers Yellowmetal Pty Ltd	Cancelled Payment	0.00
EFT76330	05.06.2020	Reece Pty Ltd	Stock - Retic Fixtures/Parts	3,572.34
EFT76331	05.06.2020	Turf Whisperer (Turf Life Pty Ltd t.as)	Bulgarr Tennis Courts - Remove Waste and Dispose Off Site	3,217.50

Chq/EFT	Date	Name	Description	Amount
EFT76332	05.06.2020	Wormald Australia Pty Ltd	7 Mile Waste - Replaced Fire Alarm in the Crib Room, WCH - Maintenance, All Fire Service Equipment, Dampier Fire Station - Install Extinguisher	949.30
EFT76333	05.06.2020	Recco Auto Parts (GPC Asia Pacific)	Plant Parts	149.86
EFT76334	05.06.2020	Red Dot Stores	TYS - Pantry for Food Storage, KLP - Gym Shelving Unit	174.98
EFT76335	05.06.2020	Fuel Trans Australia Pty Ltd T.a Recharge Petroleum	Stock - Drum Unleaded Petrol 91 200L	1,531.20
EFT76336	05.06.2020	A Richards Pty Ltd T.as Richgro Garden Products	Stock - Soil Conditioner	13,200.00
EFT76337	05.06.2020	Richose Pty Ltd	Plant Repairs - Various	1,093.96
EFT76338	05.06.2020	Statewide Bearings	Plant Parts	510.81
EFT76339	05.06.2020	Kmart Karratha	TYS - Replacement Coffee Table & Headphones, KLP - Whiteboard & Office Stationery	107.00
EFT76340	05.06.2020	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - April 2020	1,880.92
EFT76341	05.06.2020	Skipper Transport Parts (Formerly Covs)	Plant Parts	329.53
EFT76342	05.06.2020	Soul Karratha (aff The Trustee For D&S Heathwood Family Trust)	REAP - Catering Voucher - Local Spend Initiative	500.00
EFT76343	05.06.2020	Seca Engineering Pty Ltd	WWTP - Confirm Communications Connection and Passwords to PLC and HMI	4,950.00
EFT76344	05.06.2020	Steve Treverza T.as Pilbara Shade Sails	Staff Housing - Install Replacement Shade Sales	1,485.00
EFT76345	05.06.2020	Trasan Contracting Pty Ltd	Hearson's Toilets - Replace Whirly Bird	1,242.73
EFT76346	05.06.2020	Illion Tenderlink (Illion Australia Pty Ltd t.as)	Tender Advertising	172.70
EFT76347	05.06.2020	Technical Services Group Pty Ltd	Encapto Licencing Costs - Public WIFI	4,620.58
EFT76348	05.06.2020	Think Water Geraldton (Atf PJ & E Brand Family Trust)	WWTP – Valve/diap. Kit - Pump 2 & 3, DDA Service Fee	1,650.85
EFT76349	05.06.2020	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	1,843.00
EFT76350	05.06.2020	Think Water Perth	WWTP - 3-Phase Pump	906.91
EFT76351	05.06.2020	The Junction Co	Cancelled Payment	0.00
EFT76352	05.06.2020	Anglicare WA	Refunding Credit Balance on Debtor Account A303	7,506.00
EFT76353	05.06.2020	Australian Workers Union WA Branch	Refund Overpayment - Debtor Account T193	1,918.00
EFT76354	05.06.2020	K Biegel	Reimb - Security Subsidy Scheme	95.00
EFT76355	05.06.2020	B Bennion	Reimb - Security Subsidy Scheme	500.00
EFT76356	05.06.2020	S Dibben	Rates refund for assessment A41082	3,031.85
EFT76357	05.06.2020	M Davis	Reimb - Security Subsidy Scheme	314.00
EFT76358	05.06.2020	G Evans	Reimb - Councillor Car Mileage 168km - 10.02.20 - 16.03.20	165.65
EFT76359	05.06.2020	B Gyorgy	Reimb - Security Subsidy Scheme	500.00
EFT76360	05.06.2020	Lightbase Pty Ltd	P&G - KLP Oval - Light Audit	1,375.00
EFT76361	05.06.2020	W L'herpiniere	Reimb - Security Subsidy Scheme	495.00
EFT76362	05.06.2020	A & R McKay	Reimb - 40 Mile Caretakers as per Agreement	615.20
EFT76363	05.06.2020	Jessica Kim Luise Newbold	Rates refund for assessment A42999	3,123.82

Chq/EFT	Date	Name	Description	Amount
EFT76364	05.06.2020	W Augustin & M Bussell	Reimb - Cleaverville - as per Caretaker Agreement	641.17
EFT76365	05.06.2020	Ausolar Pty Ltd	KTA Airport - Repair 4 x Faulty Solar Lights, Replace Floodlights, Install Replacement VFD to Belt, Replace Solar Regulator and Batteries, KLP - Repair Auto Doors Sensor, KLP Oval - Locate 2 Wiring Faults, Depot - Replace Office Lights, TYS - Repair Curtain Motor, Staff Housing - Replace Downlights, Repair Tripping Lights, Replace Oven Seal, PBFC - Shade Sail Installation	10,819.09
EFT76366	05.06.2020	Burkeair Pty Ltd t.as BSA Maintain	Kta Airport - Replacement Filters and Cooling Fans for AC, KLP, REAP, Main Admin & Kta Airport - Scheduled AC/Chiller Servicing/Maintenance, Dampier Pavilion - Kitchen AC Repairs, WCH - AC Repairs, Staff Housing - Chemical Clean AC Units	13,776.63
EFT76367	05.06.2020	Dampier Plumbing & Gas (ttf DPG Trust)	KLP - Install Isolation Points on Tanks, Replace Float Valve/Fill Valves, WRP - Repair major Leak under Concrete, Wickham Bistro - Repairs to RO System (Overflowing), Bulgarra Daycare - Replace External Tap and repair water leak, KLP - Minor Plumbing Works throughout	11,101.20
EFT76368	05.06.2020	Norwest Sand & Gravel Pty Ltd	Contract 3 - Cleaverville Road Reconstruction, Hampton Oval - Supply Blended Topsoil	78,322.55
EFT76369	05.06.2020	Cleanaway Pty Ltd	Waste Collection - MGB April 2020	8,788.33
EFT76370	05.06.2020	Telstra Corporation Ltd	Telephone Usage Charges	8,464.38
EFT76371	05.06.2020	Horizon Power	Electricity Usage Charges	12,893.26
EFT76372	05.06.2020	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges - 07.04.20 to 06.05.20	19.99
EFT76373	05.06.2020	Water Corporation	Water Usage Charges	17,755.67
EFT76374	05.06.2020	Water Corporation	Water Usage Charges	25,205.15
78652	07.05.2020	City Of Karratha	Tip Shop Float Re-Establishment after Covid Closures	200.00
78653	15.05.2020	City Of Karratha	FLOAT Re-Establishment Nature Based Camping Season 2020 - 40 Mile	150.00
78654	15.05.2020	City Of Karratha	FLOAT Re-Establishment Nature Based Camping Season 2020 - Cleaverville	150.00
78655	15.05.2020	City Of Karratha	FLOAT Re-Establishment after COVID19 Closures - KLP (consists of 2 x \$250 Till Floats 1 x \$300 change float)	800.00
78656	15.05.2020	City Of Karratha	FLOAT Re-Establishment after COVID19 Closures - Karratha Library	500.00
78657	22.05.2020	Dept Of Planning & Infrastructure - Plates	Plates - 14K	200.00
78658	02.06.2020	City Of Karratha	FLOAT Re-Establishment after COVID19 Closures - KTVC	400.00
78659	05.06.2020	City Of Karratha	FLOAT - Re-Establishment after COVID19 Closures - REAP (consists of 2 x \$500 Till Floats)	1,000.00
DD37503.1	29.04.2020	Wa Super (Formerly Walgsp)	Payroll deductions	88,240.75
DD37503.10	29.04.2020	Colonial First State Firstchoice Super	Superannuation contributions	972.09
DD37503.11	29.04.2020	Rest Superannuation	Superannuation contributions	4,897.23
DD37503.12	29.04.2020	HostPlus Superannuation	Superannuation contributions	8,112.79
DD37503.13	29.04.2020	CBA Superannuation Savings Account	Superannuation contributions	1,210.92
DD37503.14	29.04.2020	VicSuper	Superannuation contributions	262.02
DD37503.15	29.04.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	239.05

Chq/EFT	Date	Name	Description	Amount
DD37503.16	29.04.2020	JR Superannuation Fund	Superannuation contributions	522.64
DD37503.17	29.04.2020	ANZ Smart Choice Super	Superannuation contributions	1,993.76
DD37503.18	29.04.2020	Essential Super	Superannuation contributions	583.55
DD37503.19	29.04.2020	QSUPER	Superannuation contributions	513.64
DD37503.2	29.04.2020	Hesta Superannuation	Payroll deductions	1,720.66
DD37503.20	29.04.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD37503.21	29.04.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	556.71
DD37503.22	29.04.2020	BT Business Super	Superannuation contributions	947.64
DD37503.23	29.04.2020	Superwrap Personal Super Plan	Superannuation contributions	1,072.53
DD37503.24	29.04.2020	Prime Super	Superannuation contributions	507.59
DD37503.25	29.04.2020	AMG Super	Superannuation contributions	515.55
DD37503.26	29.04.2020	Christian Super	Superannuation contributions	531.99
DD37503.27	29.04.2020	MLC Wrap Super	Superannuation contributions	850.73
DD37503.28	29.04.2020	Local Government Superannuation - BRISBANE	Payroll deductions	947.32
DD37503.29	29.04.2020	Commonwealth SuperSelect	Superannuation contributions	471.47
DD37503.3	29.04.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD37503.30	29.04.2020	Care Super	Superannuation contributions	471.47
DD37503.31	29.04.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.34
DD37503.32	29.04.2020	Cbus	Superannuation contributions	2,724.16
DD37503.33	29.04.2020	Twusuper	Superannuation contributions	474.56
DD37503.34	29.04.2020	Macquarie Wrap Super Manager	Superannuation contributions	817.22
DD37503.35	29.04.2020	AMP Superleader	Superannuation contributions	986.63
DD37503.36	29.04.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD37503.37	29.04.2020	BT Funds Management	Superannuation contributions	663.72
DD37503.38	29.04.2020	BT Super For Llife	Superannuation contributions	732.71
DD37503.39	29.04.2020	Statewide Superannuation Trust	Superannuation contributions	334.68
DD37503.4	29.04.2020	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,280.77
DD37503.40	29.04.2020	Energy Industries Superannuation Fund	Superannuation contributions	329.45
DD37503.41	29.04.2020	Unisuper	Superannuation contributions	500.49
DD37503.42	29.04.2020	Vision Super	Superannuation contributions	752.21
DD37503.43	29.04.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD37503.44	29.04.2020	Sunsuper Pty Ltd	Superannuation contributions	2,619.66
DD37503.45	29.04.2020	Australian Super	Superannuation contributions	9,888.31
DD37503.46	29.04.2020	Tasplan	Superannuation contributions	764.01
DD37503.47	29.04.2020	First State Super	Superannuation contributions	1,137.42
DD37503.5	29.04.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD37503.6	29.04.2020	BT Panorama Superannuation	Superannuation contributions	928.95
DD37503.7	29.04.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,332.76

Chq/EFT	Date	Name	Description	Amount
DD37503.8	29.04.2020	AMP Super Directions Fund	Superannuation contributions	256.29
DD37503.9	29.04.2020	NGS Superannuation	Superannuation contributions	500.49
DD37549.1	29.04.2020	Colonial First State Firstchoice Super	Superannuation contributions	101.52
DD37554.1	29.04.2020	Wa Super (Formerly Walgsp)	Superannuation contributions	67.90
DD37557.1	29.04.2020	Wa Super (Formerly Walgsp)	Superannuation contributions	280.43
DD37563.1	29.04.2020	Wa Super (Formerly Walgsp)	Superannuation contributions	135.81
DD37591.1	11.05.2020	Bond Administrator	Bond Lodgement - 18B Richardson Way Bulgarra	580.00
DD37631.1	13.05.2020	Wa Super (Formerly Walgsp)	Payroll deductions	89,046.25
DD37631.10	13.05.2020	Colonial First State Firstchoice Super	Superannuation contributions	464.50
DD37631.11	13.05.2020	Rest Superannuation	Superannuation contributions	5,393.78
DD37631.12	13.05.2020	HostPlus Superannuation	Superannuation contributions	8,753.22
DD37631.13	13.05.2020	CBA Superannuation Savings Account	Superannuation contributions	1,159.30
DD37631.14	13.05.2020	VicSuper	Superannuation contributions	238.20
DD37631.15	13.05.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	239.05
DD37631.16	13.05.2020	JR Superannuation Fund	Superannuation contributions	487.06
DD37631.17	13.05.2020	ANZ Smart Choice Super	Superannuation contributions	1,993.75
DD37631.18	13.05.2020	Essential Super	Superannuation contributions	583.55
DD37631.19	13.05.2020	QSUPER	Superannuation contributions	564.57
DD37631.2	13.05.2020	Hesta Superannuation	Payroll deductions	2,494.17
DD37631.20	13.05.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD37631.21	13.05.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	558.01
DD37631.22	13.05.2020	BT Business Super	Superannuation contributions	759.68
DD37631.23	13.05.2020	Superwrap Personal Super Plan	Superannuation contributions	985.88
DD37631.24	13.05.2020	Commonwealth Bank Group Super	Superannuation contributions	82.05
DD37631.25	13.05.2020	Prime Super	Superannuation contributions	507.59
DD37631.26	13.05.2020	AMG Super	Superannuation contributions	515.55
DD37631.27	13.05.2020	Christian Super	Superannuation contributions	475.39
DD37631.28	13.05.2020	MLC Wrap Super	Superannuation contributions	875.89
DD37631.29	13.05.2020	Commonwealth SuperSelect	Superannuation contributions	471.47
DD37631.3	13.05.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD37631.30	13.05.2020	Care Super	Superannuation contributions	471.47
DD37631.31	13.05.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD37631.32	13.05.2020	Cbus	Superannuation contributions	2,724.15
DD37631.33	13.05.2020	Local Government Superannuation - BRISBANE	Superannuation contributions	458.19
DD37631.34	13.05.2020	Macquarie Wrap Super Manager	Superannuation contributions	789.64
DD37631.35	13.05.2020	Twusuper	Superannuation contributions	474.56
DD37631.36	13.05.2020	AMP Superleader	Superannuation contributions	986.63

Chq/EFT	Date	Name	Description	Amount
DD37631.37	13.05.2020	ING Direct Superannuation Fund	Superannuation contributions	428.85
DD37631.38	13.05.2020	BT Funds Management	Superannuation contributions	663.72
DD37631.39	13.05.2020	BT Super For Life	Superannuation contributions	621.82
DD37631.4	13.05.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,571.03
DD37631.40	13.05.2020	Statewide Superannuation Trust	Superannuation contributions	286.40
DD37631.41	13.05.2020	Energy Industries Superannuation Fund	Superannuation contributions	164.72
DD37631.42	13.05.2020	Unisuper	Superannuation contributions	500.49
DD37631.43	13.05.2020	Vision Super	Superannuation contributions	752.21
DD37631.44	13.05.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD37631.45	13.05.2020	Sunsuper Pty Ltd	Superannuation contributions	2,593.70
DD37631.46	13.05.2020	Australian Super	Superannuation contributions	11,611.17
DD37631.47	13.05.2020	Tasplan	Superannuation contributions	764.01
DD37631.48	13.05.2020	First State Super	Superannuation contributions	937.23
DD37631.5	13.05.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD37631.6	13.05.2020	BT Panorama Superannuation	Superannuation contributions	433.51
DD37631.7	13.05.2020	Local Government Superannuation-SYDNEY	Superannuation contributions	1,332.76
DD37631.8	13.05.2020	AMP Super Directions Fund	Superannuation contributions	256.29
DD37631.9	13.05.2020	NGS Superannuation	Superannuation contributions	500.49
DD37693.1	13.05.2020	Rest Superannuation	Superannuation contributions	92.74
DD37707.1	26.05.2020	Bond Administrator	Bond Lodgment - 35 Marniyarra Loop	840.00
DD37742.1	27.05.2020	Wa Super (Formerly Walgsp)	Payroll deductions	88,744.59
DD37742.10	27.05.2020	Rest Superannuation	Superannuation contributions	5,247.19
DD37742.11	27.05.2020	CBA Superannuation Savings Account	Superannuation contributions	1,164.32
DD37742.12	27.05.2020	HostPlus Superannuation	Superannuation contributions	9,201.45
DD37742.13	27.05.2020	VicSuper	Superannuation contributions	238.20
DD37742.14	27.05.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	295.86
DD37742.15	27.05.2020	JR Superannuation Fund	Superannuation contributions	493.35
DD37742.16	27.05.2020	ANZ Smart Choice Super	Superannuation contributions	1,993.75
DD37742.17	27.05.2020	Essential Super	Superannuation contributions	583.55
DD37742.18	27.05.2020	QSUPER	Superannuation contributions	516.47
DD37742.19	27.05.2020	Mtaa Superannuation Fund	Superannuation contributions	547.69
DD37742.2	27.05.2020	Hesta Superannuation	Payroll deductions	3,136.06
DD37742.20	27.05.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	558.01
DD37742.21	27.05.2020	BT Business Super	Superannuation contributions	869.32
DD37742.22	27.05.2020	Prime Super	Superannuation contributions	507.59
DD37742.23	27.05.2020	Superwrap Personal Super Plan	Superannuation contributions	961.83
DD37742.24	27.05.2020	AMG Super	Superannuation contributions	515.55
DD37742.25	27.05.2020	Christian Super	Superannuation contributions	371.40
DD37742.26	27.05.2020	MLC Wrap Super	Superannuation contributions	850.73

Chq/EFT	Date	Name	Description	Amount
DD37742.27	27.05.2020	Commonwealth SuperSelect	Superannuation contributions	471.47
DD37742.28	27.05.2020	Care Super	Superannuation contributions	471.47
DD37742.29	27.05.2020	Russell Supersolution Master Trust	Superannuation contributions	130.14
DD37742.3	27.05.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD37742.30	27.05.2020	Lindz's Lucky Super Fund	Payroll deductions	1,328.35
DD37742.31	27.05.2020	Cbus	Superannuation contributions	2,724.16
DD37742.32	27.05.2020	Local Government Superannuation - BRISBANE	Superannuation contributions	458.19
DD37742.33	27.05.2020	Twusuper	Superannuation contributions	474.56
DD37742.34	27.05.2020	Macquarie Wrap Super Manager	Superannuation contributions	789.64
DD37742.35	27.05.2020	AMP Superleader	Superannuation contributions	910.99
DD37742.36	27.05.2020	ING Direct Superannuation Fund	Superannuation contributions	486.17
DD37742.37	27.05.2020	BT Funds Management	Superannuation contributions	663.72
DD37742.38	27.05.2020	BT Super For Llife	Superannuation contributions	503.41
DD37742.39	27.05.2020	Statewide Superannuation Trust	Superannuation contributions	391.99
DD37742.4	27.05.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,297.03
DD37742.40	27.05.2020	Energy Industries Superannuation Fund	Superannuation contributions	307.49
DD37742.41	27.05.2020	Unisuper	Superannuation contributions	500.49
DD37742.42	27.05.2020	Vision Super	Superannuation contributions	752.21
DD37742.43	27.05.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD37742.44	27.05.2020	Sunsuper Pty Ltd	Superannuation contributions	2,617.84
DD37742.45	27.05.2020	Australian Super	Superannuation contributions	11,122.51
DD37742.46	27.05.2020	Tasplan	Superannuation contributions	764.01
DD37742.47	27.05.2020	First State Super	Superannuation contributions	937.23
DD37742.5	27.05.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD37742.6	27.05.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,332.76
DD37742.7	27.05.2020	AMP Super Directions Fund	Superannuation contributions	256.29
DD37742.8	27.05.2020	NGS Superannuation	Superannuation contributions	500.49
DD37742.9	27.05.2020	Colonial First State Firstchoice Super	Superannuation contributions	464.50

8,797,136.21

Payroll

30.04.2020	City Of Karratha	Payroll FN Ending: 29.04.2020	742,056.24
06.05.2020	City Of Karratha	Wages	1,737.13
06.05.2020	City Of Karratha	Wages	522.32
06.05.2020	City Of Karratha	Wages	272.21
06.05.2020	City Of Karratha	Wages	5,834.06
06.05.2020	City Of Karratha	Wages	508.66
06.05.2020	City Of Karratha	Wages	348.21
14.05.2020	City Of Karratha	Payroll FN Ending: 13.05.2020	761,170.29
22.05.2020	City Of Karratha	Wages	1,871.67
28.05.2020	City Of Karratha	Payroll FN Ending: 27.05.2020	746,458.00

2,260,778.79

Chq/EFT	Date	Name	Description	Amount
Credit Cards				
DD37787.1	29.02.2020	Microsoft-Billing Computer Software	Office 365 Software	99.00
DD37787.1	01.03.2020	Facebook Ireland Ltd	Ads Payment - FB advertising - includes FX Fee.	723.69
DD37787.1	08.03.2020	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD37787.1	20.03.2020	Campaign Monitor	Email distribution upgraded Plan	194.72
DD37787.1	23.03.2020	Northwest Venues	Petrol CEO Car	203.97
DD37787.1	15.02.2020	Horizon Power	Power bill for Mgr A&C 14.12.19-14.02.2020	138.41
DD37787.1	05.03.2020	Local Government Professionals	IPR Forum attended by Mgr GOS	45.00
DD37787.1	28.02.2020	Horizon Power	Power bill for Staff Housing 17.01-05.02.2020	51.19
DD37787.1	10.12.2019	Pharmacy Help	Medication (Workers Compensation Claim)	112.80
DD37787.1	10.12.2019	Pharmacy 777	Medication (Workers Compensation Claim)	20.55
DD37787.1	28.01.2020	Water Corporation	Water Bill for Mgr Infra (2020.11.19-18.03.2020	793.16
DD37787.1	28.01.2020	Water Corporation	Water Bill - Subject to debtors invoice (Mgr Infra)	430.71
DD37787.1	27.03.2020	Local Government Professionals	Credit for IPR Forum attended by Mgr GOS	-45.00
DD37787.1	10.03.2020	Acquia	Monthly cloud storage includes FX Fee	298.86
DD37787.1	13.03.2020	SafetyCulture	Monthly software subscription	267.47
DD37787.1	15.03.2020	Passportal	Monthly software subscription includes FX Fee	143.60
DD37787.1	19.03.2020	Go Daddy	Standard SSL renewal	1,042.33
DD37787.1	20.03.2020	Kayako	Monthly software subscription includes FX Fee	321.85
DD37787.1	24.03.2020	Kounta	Monthly software subscription	260.00
DD37787.1	27.03.2020	Being there	Jabra Evolve 30 MS Stereo headsets (10 units)	1,250.00
DD37787.1	27.03.2020	Being there	FLX UC50 Speaker. Mic for video conferencing	1,100.00
DD37787.1	27.03.2020	Westpac Card Fee	Card Fee	16.25
DD37787.1	10.03.2020	Qantas	Airfare for Dir Corp Perth Conference., Mtgs 12-13.03.2020	825.02
DD37787.1	13.03.2020	Peacock Bros	Replacement ZD410 Label Printer for Exec	528.00
DD37787.1	13.03.2020	Pensione Hotel Perth	Accommodation and Parking 1 night 12.03.2020, Dir Corp attend meetings in Perth	133.50
DD37787.1	16.03.2020	Grace Records	Relocation of Archive Boxes	1,188.00
DD37787.1	19.03.2020	Host Direct	Hand Sanitiser 5L	2,860.00
DD37787.1	19.03.2020	Host Direct	Dangerous Goods Freight for Hand Sanitiser 5L	77.00
DD37787.1	02.03.2020	Paypal Slipstick	Furniture Raisers	33.45
DD37787.1	02.03.2020	Ximble	REAP Staff Rostering System \$225 US	359.90
DD37787.1	04.03.2020	Les Mills	Training Course for Staff Member	652.25
DD37787.1	05.03.2020	Discovery Holiday Park	Accommodation for Staff Member attending for training Port Hedland 27.3-29.3.2020	258.30
DD37787.1	09.03.2020	DMIRS	Dept of Mines, Annual Licence Fee Karratha Leisureplex Dangerous Goods	223.00
DD37787.1	09.03.2020	Veterinary Surgeons' Board	Annual Fee Renewal authorisation for Ranger CoOrd to administer scheduled drugs for stray dogs	200.00
DD37787.1	09.03.2020	Veterinary Surgeons' Board	Annual Fee Renewal authorisation for Senior Ranger to administer scheduled drugs for stray dogs	200.00
DD37787.1	17.03.2020	Facebook	REAP advertising + FX Fee	30.90
DD37787.1	25.03.2020	EB Games	Games for Wickham Library lending	319.70
DD37787.1	05.03.2020	Coles	Catering, Staff Leaving Council as per policy CH03	29.26
DD37787.1	06.03.2020	Coles	Gift Card, Staff Leaving Council as per policy CH03	100.00
DD37787.1	06.03.2020	Red Dot	Glass pump bottles for hand sanitiser	21.00
DD37787.1	23.03.2020	Host Direct	Hand Sanitiser 5L	2,860.00
DD37787.1	23.03.2020	Host Direct	Dangerous Freight cost for Hand Sanitiser 5L	77.00

Chq/EFT	Date	Name	Description	Amount
DD37787.1	05.03.2020	Coles	Catering, Staff Leaving Council as per policy CH03	20.74
DD37787.1	18.03.2020	Karratha Court House	Lodgement of Mills Stream Wescombe Hearings	424.20
DD37787.1	23.03.2020	Mercure Broome	Accommodation Credit	-439.50
DD37787.1	16.03.2020	Mindbody	Fitness Programs WRP	125.00
DD37787.1	17.03.2020	Home Hardware	Padlock for KLP	46.99
DD37787.1	23.03.2020	Mood Media	Music for Group Fitness KLP	66.00
DD37787.1	02.03.2020	Nanutarra Roadhouse	Fuel, Diesel – Dir Corp Svcs	169.90
DD37787.1	12.03.2020	Tokyo Station	Meal allowance Dir Corp Perth Mtgs	29.00
DD37787.1	12.03.2020	City of Perth Parking	Parking Dir Corp Perth Mtgs	5.05
DD37787.1	12.03.2020	City of Perth Parking	Parking Dir Corp Perth Mtgs	4.04
DD37787.1	12.03.2020	Surpremo Kebabs	Meal allowance Dir Corp Perth Mtgs	15.00
DD37787.1	15.03.2020	BP Express Ascot	Refuel hire car in Perth – Dir Corp Svcs	3.16
DD37787.1	08.03.2020	Accommodation	Booking.com, Kelmscott (HR)	200.00
DD37790.1	28.04.2020	Post Karratha	Express postage of Pilbara Regional Council IT Hard drive on USB	13.05
DD37790.1	02.04.2020	TT Supplies	REAP - Power Leads	91.30
DD37790.1	15.04.2020	Mindbody	Fitness Programs WRP	125.00
DD37790.1	15.04.2020	Mood Media	Music for Group Fitness KLP	66.00
DD37790.1	28.03.2020	Hootsuite	Social media platform annual subscription	2,297.72
DD37790.1	01.04.2020	Facebook Ireland Ltd	Ads Payment - FB advertising - includes FX Fee	28.70
DD37790.1	08.04.2020	Facebook Ireland Ltd	FB advertising credit	-22.23
DD37790.1	08.04.2020	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD37790.1	20.04.2020	Campaign Monitor	Email distribution upgraded Plan	177.01
DD37790.1	21.04.2020	Storyblocks	Annual subscription to the Membership Library	245.35
DD37790.1	31.03.2020	Exelnetwork	Equipment for testing and tagging PowerCON cables	115.50
DD37790.1	01.04.2020	Ximble	REAP Staff Rostering System \$198.75 US + FX fee	336.69
DD37790.1	01.04.2020	Safe	Gift for staff member leaving Council in accordance with Council Policy CH03	100.00
DD37790.1	01.04.2020	EB Games	EB Games Vouchers for 6 week online program - Fortnight Tournaments prizes the Youth Shed	150.00
DD37790.1	01.04.2020	EB Games	EB Games Vouchers for 6 week online program - Fortnight Tournaments prizes The Base	150.00
DD37790.1	08.04.2020	Water Corporation	Water Bill for Mgr HR 23.01-19.03.2020	285.80
DD37790.1	09.04.2020	Cleverbridge	SPDockKit- Annual Subscription includes FX Fee	4,154.25
DD37790.1	22.04.2020	Netregistry	Domain - karrathaquarter.com.au Exp 23.05.22	46.95
DD37790.1	30.03.2020	Harris Technology	3xWebcams for Meeting Room VC	735.84
DD37790.1	24.04.2020	Kounta	Monthly software subscription POS system REAP	260.00
DD37790.1	07.04.2020	Netregistry	Domain - reaf.com.au Exp 08.05.22	46.95
DD37790.1	07.04.2020	Netregistry	Domain - reearthartsfestival.com.au Exp 08.05.22	46.95
DD37790.1	10.04.2020	Acquia	Monthly website cloud storage includes FX Fee	311.28
DD37790.1	13.04.2020	SafetyCulture	Monthly software subscription - mobile data capture	250.80
DD37790.1	14.04.2020	Netregistry	Domain - reearthartsprecinct.com.au Exp 13.04.21	109.95
DD37790.1	15.04.2020	Passportal	Monthly software (password) subscription includes FX Fee	139.52
DD37790.1	20.04.2020	Kayako	Monthly software subscription for IT includes FX Fee	292.57
DD37790.1	09.04.2020	Zoom Video Communications	Video conferencing monthly subscription includes FX fee	23.78
DD37790.1	20.04.2020	Illion Express	Credit Check relating to RFT11-19.2020 Andover Park Redevelopment	396.00
DD37790.1	15.04.2020	Red Earth Flowers	Flowers for Staff Member – Parent Bereavement	100.00
DD37790.1	26.05.2020	Horizon Power	Power Bill - 35 Marniyarra Loop, Baynton (subject to debtors invoice)	32.63

Chq/EFT	Date	Name	Description	Amount
DD37790.1	27.05.2020	Pharmacy Help	Medication – Works Compensation Claim	29.30
DD37790.1	24.05.2020	Horizon Power	Power bill for Mgr Airport - 7.01-05.03.2020	726.77
DD37790.1	07.04.2020	Horizon Power	Power Bill - 18 Richardson Way, Bulgarra (subject to debtors invoice)	84.34
DD37790.1	08.04.2020	Water Corporation	Water Bill - 8 McCrae Ct, Millars Well (subject to debtors invoice)	69.96
DD37790.1	23.03.2020	Water Corporation	Water Bill - 33 Clarkson Way, Bulgarra (subject to debtors invoice)	180.87
DD37790.1	23.03.2020	Water Corporation	Water Bill - 11A Teesdale Pl, Millars Well (subject to debtors invoice)	49.71
DD37790.1	19.03.2020	Water Corporation	Water Bill - 7 Teesdale Pl, Millars Well (subject to debtors invoice)	565.82
DD37790.1	07.04.2020	Horizon Power	Power Bill - 18B Richardson Way, Bulgarra (subject to debtors invoice)	184.11
DD37790.1	25.03.2020	Water Corporation	Water bill for Mgr Airport - 13.1-24.3.2020	139.92
DD37790.1	08.04.2020	Horizon Power	Power Bill - 11A Teesdale Pl, Millars Well (subject to debtors invoice)	143.85
DD37790.1	17.04.2020	Horizon Power	Power Bill for Dir SP&I 29.1-27.3.2020	1,051.90
DD37790.1	19.03.2020	Horizon Power	Power Bill - 11 Walcott Way, Bulgarra (subject to debtors invoice)	74.14
DD37790.1	19.03.2020	Horizon Power	Power Bill - 11 Walcott Way, Bulgarra (subject to debtors invoice)	74.14
DD37790.1	08.04.2020	Water Corporation	Water bill for Dir Corp 23.01-19.03.2020	121.51
DD37790.1	02.04.2020	Horizon Power	Power Bill for Mgr City Services 01.4-21.3.2020	153.42
DD37790.1	02.04.2020	Horizon Power	Power Bill for Dir Corp 4.2-1.4.2020	355.08
DD37790.1	06.04.2020	Water Corporation	Water bill for Mgr A&C - 6.2.-6.4.2020	108.62
DD37790.1	24.04.2020	National Sustainability Conference	Group registration (27-28.04.2020)	555.43
DD37790.1	09.04.2020	Westpac Card Fee	Credit Card Fee - Water Corp Payments	5.75
DD37790.1	15.04.2020	ASIC	Search for court proceedings	18.00
DD37790.1	15.04.2020	Karratha Courthouse	Lodgement of COX Hearing	141.40

35,059.82

Total Payments: 11,092,974.82

10.3 EMERGENCY PROCUREMENT FOR TC DAMIEN RECOVERY

File No:	ES.32
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Financial Services/CFO
Date of Report:	2 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To note emergency expenditure incurred to support recovery efforts post Tropical Cyclone Damien.

BACKGROUND

Tropical Cyclone Damien impacted towns and rural areas of the City of Karratha between 8 and 9 February 2020.

On 16 February 2020, Tropical Cyclone Damien was declared a natural disaster. The Minister for Emergency Services announced that Tropical Cyclone Damien had caused wide spread damage to the region and financial assistance was available to aid with the cost of clean-up and repairs for the local government areas of East Pilbara, Karratha and Port Hedland under the Disaster Recovery Funding Arrangements (DRFA) Western Australia.

On 10 February 2020, Mayor Peter Long authorised unbudgeted expenditure from the municipal fund in accordance with section 6.8(1)(c) of the *Local Government Act 1995* for the purpose of undertaking urgent remediation works to damage caused by Tropical Cyclone Damien. Where expenditure has been authorised in accordance with this provision, a report is to be presented to the next ordinary meeting of Council outlining the detail associated with that expenditure.

With damage caused by excessive winds and flooding in some areas, critical to recovery efforts has been the need to clear streets, open spaces and residential property verges of debris, most notably green waste in order to address public safety. To facilitate these works, the City has required the assistance of a number of contractors (including internal preferred suppliers appointed under tender) to supplement City, State, Federal and private sector efforts. Contractors and suppliers have been engaged to assist with labour and plant hire associated with tree pruning, green waste verge collection and associated repair works, commensurate with typical rates afforded for like works.

In addition to green waste clean-up, major recovery costs are in the areas of:

- Rural roads;
- Sports lighting;
- Trees and landscaping;
- Signs;
- Street lighting;
- Buildings; and
- Playgrounds.

As recovery efforts may continue for several months, the final cost of the recovery is yet to be determined however, indicative expenditure for clean-up and damage repair required as part of the cyclone recovery effort is expected to be in the order of \$10M. Full details of these estimations and costs expended thus far are provided in the Financial Implications section of this report. Total expenditure will be reported to Council when recovery efforts are complete.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Mayor to seek approval for unbudgeted expenditure for emergency provisions under the *Local Government Act 1995*.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with Part 11(2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor in an emergency. Further, pursuant to section 6.8(2)(b), where expenditure has been incurred by a local government as above, it is to be reported to the next ordinary meeting of the Council.

POLICY IMPLICATIONS

Emergency Expenditure is in accordance with clause 3.11.3 of the CG12 Purchasing Policy.

FINANCIAL IMPLICATIONS

Repair of unsealed roads (as identified in table below) including base course, replacement of signage, flood way rock armour, gravel, contractors and wages/overheads are now substantially complete and include the following:

Road	Combined Segment Length	Impact	Contractor	Cost (Ex GST)
40 Mile Road	1124	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	287,851
Harding River Dam Road / Woodbrook Road	1635	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	125,203
Cleaverville Road	1192	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	102,149
Millars Road	275	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies Norwest Sand & Gravel Pty Ltd	72,402
Cossack Access Road	50	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	123,254

Road	Combined Segment Length	Impact	Contractor	Cost (Ex GST)
Balla Balla Road	1951	Road reconstruction and repair. Flood sections to be repaired	AK Evans	246,641
Whim Creek / Croydon Road	2455	Road reconstruction and repair. Flood sections to be repaired	AK Evans	278,477
Roebourne / Wittenoom Road	4600	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	165,350
TOTAL				\$1,401,327

Including road repairs invoiced, effective 4 May 2020, the City has engaged contractors and suppliers with the following expenditure attributed to recovery efforts:

No	Contractor	Expenditure (excluding GST)		
		Previously Reported	New Expenditure	To-Date
1	Abel Concepts	\$8,029	\$0	\$8,029
2	Access Infrastructure	\$3,800	\$0	\$3,800
3	Ace Electrical	\$9,730	\$0	\$9,730
4	Airport Lighting Specialists	\$1,385	\$0	\$1,385
5	AK Evans Earthmoving	\$508,775	\$36,800	\$545,575
6	Amped IT	\$1,910	\$0	\$1,910
7	Aquatic Services WA	\$0	\$1,862	\$1,862
8	Arrow Emergency Services	\$434	\$0	\$434
9	Artyzan	\$41,500	\$0	\$41,500
10	Asset Protect WA	\$650	\$0	\$650
11	Atom Supply	\$845	\$0	\$845
12	Ausolar	\$225,955	\$51,086	\$277,041
13	Barfield Landscaping	\$4,282	\$0	\$4,282
14	Bardfield Engineering	\$10,400	\$0	\$10,400
15	BB Landscaping	\$414	\$0	\$414
16	BC Lock & Key	\$384	\$0	\$384
17	Bishops Transport	\$6,258	\$292	\$6,550
18	Bobford Service	\$55,720	\$0	\$55,720
19	Brida	\$1,988	\$0	\$1,988
20	Brooks Hire	\$8,181	\$0	\$8,181
21	BT Equipment	\$391	\$0	\$391
22	Burkeair	\$31,811	\$1,894	\$33,705
23	Christie Parksafe	\$5,542	\$0	\$5,542
24	Cleanaway	\$36,875	\$0	\$36,875
25	Coles CC	\$14	\$28	\$42
26	Complete Tyre Solutions	\$509	\$0	\$509
27	Comtec	\$9,261	\$4,684	\$13,945
28	Converged Communication	\$0	\$2,400	\$2,400

No	Contractor	Expenditure (excluding GST)		
		Previously Reported	New Expenditure	To-Date
29	Cozco Electrical	\$0	\$437	\$437
30	D & M Waste Management	\$203,355	\$0	\$203,355
31	D & S Wells	\$15,262	\$5,592	\$20,854
32	Daimler Trucks Perth	\$4,897	\$1,362	\$6,259
33	Damel Cleaning Services	\$4,680	\$2,792	\$7,472
34	Dampier Plumbing & Gas	\$888	\$367	\$1,255
35	Designa Sabar	\$7,482	\$0	\$7,482
36	Dibsys Gardening Services	\$5,925	\$850	\$6,775
37	Elgas	\$0	\$174	\$174
38	E & MJ Rosher	\$5,340	\$295	\$5,635
39	ELKA Projects and Maintenance	\$7,560	\$0	\$7,560
40	Farinosi & Sons	\$61	\$0	\$61
41	FE Technology	\$21,515	\$0	\$21,515
42	Freo Group Limited	\$524	\$0	\$524
43	George Fischer Pty Ltd	\$605	\$0	\$605
44	Gelair Pty Ltd	\$3,240	\$0	\$3,240
45	Global Cabling WA	\$0	\$1,760	\$1,760
46	Greensafe Pty Ltd	\$76,420	\$0	\$76,420
47	Greentree Bithuwarndi Fencing & Civil	\$0	\$1,500	\$1,500
48	Handy Hands	\$100	\$290	\$390
49	Harvey Norman	\$335	\$0	\$335
50	Hitachi Construction Machinery	\$644	\$0	\$644
51	Home Hardware	\$7,050	\$0	\$7,050
52	J.Blackwood & Son	\$200	\$0	\$200
53	Jasko Airport Services	\$15,471	\$0	\$15,471
54	JB Hifi Solutions	\$4,283	\$0	\$4,283
55	Jupps Floorcoverings	\$0	\$6,004	\$6,004
56	Karratha Cabinets	\$240	\$0	\$240
57	Karratha Central Apartments	\$4,180	\$0	\$4,180
58	Karratha Country Club	\$0	\$8,140	\$8,140
59	Karratha Earthmoving & Sand	\$495,990	\$241,970	\$737,960
60	Karratha Glass Service	\$1,056	\$198	\$1,254
61	Karratha Machinery Hire	\$35,404	\$899	\$36,303
62	Karratha Painting	\$22,128	\$1,672	\$23,800
63	Karratha Panel & Paint	\$2,685	\$0	\$2,685
64	Karratha Timber & Building Supplies	\$4,152	\$643	\$4,795
65	Kennards Hire	\$8,258	\$3,640	\$11,898
66	Komatsu Australia	\$6,725	\$0	\$6,725
67	KW Civil	\$156,950	\$0	\$156,950
68	Leethall Constructions	\$82,800	\$0	\$82,800
69	Letter Graphics	\$0	\$279	\$279
70	Lifrite Hire & Sales	\$1,620	\$0	\$1,620

No	Contractor	Expenditure (excluding GST)		
		Previously Reported	New Expenditure	To-Date
71	Lorent Nominees	\$11,390	\$0	\$11,390
72	M & M Masonry	\$76,900	\$1,480	\$78,380
73	Major Motors	\$441	\$0	\$441
74	Mandalay Technologies	\$2,126	\$0	\$2,126
75	Matic Transport	\$400	\$0	\$400
76	MKM Consulting Engineering	\$2,640	\$9,900	\$12,540
77	MM Electrical Merchandising	\$21	\$0	\$21
78	NBS Signmakers	\$5,754	\$1,206	\$6,960
79	Norcape Tree & Contracting Service	\$68,250	\$0	\$68,250
80	North West Occupational Hygiene	\$2,225	\$0	\$2,225
81	North West Tree Services	\$328,732	\$14,045	\$342,777
82	Norwest Sand & Gravel	\$104,634	\$308,878	\$413,512
83	NW Communications	\$282	\$162	\$444
84	Oceanic Offshore	\$5,617	\$0	\$5,617
85	OTR Tyres	\$180	\$0	\$180
86	Oztopia	\$36,400	\$0	\$36,400
87	Pilbara Motor Group	\$2,236	\$417	\$2,653
88	Pilbara Steel Flashings Supplies	\$0	\$178	\$178
89	Pilbara Traffic Management	\$2,475	\$0	\$2,475
90	Pilbara Windscreen Experts	\$29,768	\$764	\$30,532
91	Poinciana Nursery	\$20,905	\$0	\$20,905
92	Poolmart	\$382	\$0	\$382
93	Powerlift Industries	\$389,735	\$21,270	\$411,005
94	Profix Australia	\$21,863	\$760	\$22,623
95	Prompt Fencing	\$38,362	\$57,015	\$95,377
96	Reece	\$8,923	\$1,220	\$10,143
97	Retravisio CC	\$83	-\$29	\$54
98	Richose	\$3,354	\$0	\$3,354
99	Shelf Cleaning Services	\$235	\$0	\$235
100	Shire of Wynham East Kimberley	\$273	\$0	\$273
101	Stihl Shop Redcliffe	\$1,235	\$0	\$1,235
102	StrataGreen	\$8,225	\$0	\$8,225
103	Solcomm	\$0	\$10,046	\$10,046
104	Sunstone Design	\$2,258	\$0	\$2,258
105	Timik Development	\$0	\$6,986	\$6,986
106	Tint a Car Karratha	\$485	\$0	\$485
107	TNT Express	\$640	\$0	\$640
108	Town of Port Hedland	\$53,893	\$0	\$53,893
109	Trasan Contracting	\$16,679	\$159,568	\$176,247
110	Treeswest Pty Ltd	\$61,200	\$0	\$61,200
111	Turf Guru Landscapes	\$11,760	\$0	\$11,760
112	Turf Whisperer	\$4,850	\$0	\$4,850

No	Contractor	Expenditure (excluding GST)		
		Previously Reported	New Expenditure	To-Date
113	Urbanstone	\$5,011	\$0	\$5,011
114	Veris Australia	\$0	\$3,080	\$3,080
115	Watercorporation	\$0	\$2,158	\$2,158
116	Watertorque Group	\$7,900	\$0	\$7,900
117	Westrac Equipment	\$4,126	\$0	\$4,126
118	Winc Australia	\$591	\$0	\$591
119	Woolworths	\$90	\$0	\$90
120	Wormald Australia	\$6,500	\$303	\$6,803
121	Zirco Data	\$1,423	\$0	\$1,423
TOTAL		\$3,534,520	\$977,317	\$4,511,837

Following is a summary of local and non-local suppliers and the value of local and non-local expenditure:

Location of Suppliers	#	% of suppliers	Expenditure	% of expenditure
Local	87	72%	\$3,227,586	72%
Non-Local	34	28%	\$1,284,251	28%
Total	121	100%	\$4,511,837	100%

As a declared natural disaster it is envisaged that all expenditure that is incurred in clean-up and recovery can be claimed from the DRFA fund thus resulting in minimal impact on the City’s Budget. Additionally the City’s property insurance will respond to property related damage including streetscapes.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	It is expected that all costs for recovery will be claimed under the DRFA and insurance, resulting in minimal impact to the City.
Service Interruption	Low	Some interruption has been caused as part of the CBD and towns clean-up efforts.
Environment	N/A	Nil
Reputation	Low	Public comments have been generally very positive due to the City’s immediate response to clean up green waste and attend to damage caused by Tropical Cyclone Damien.
Compliance	Low	Where expenditure has been authorised in an emergency under section 6.8 of the <i>Local Government Act 1995</i> , it is required to be reported to the next ordinary meeting of the Council.

IMPACT ON CAPACITY

The significance of damage caused by Tropical Cyclone Damien to property and public infrastructure has impacted on the capacity of City staff to continue with day to day operations.

RELEVANT PRECEDENTS

The City has experienced previous natural disasters, the most recent being Tropical Cyclone Veronica in 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

CONCLUSION

The City is responsible for recovery efforts across its towns in the aftermath of Tropical Cyclone Damien.

The Mayor has authorised emergency expenditure to enable contractors to be engaged to assist in recovery. As a declared DRFA event, it is anticipated that the City will be able to claim all costs associated with recovery that are not covered by insurance.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154605**
MOVED : **Cr Waterstrom Muller**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 6.8(2) of the *Local Government Act 1995* RESOLVES to NOTE unbudgeted emergency expenditure incurred in the recovery efforts associated with the aftermath of Tropical Cyclone Damien.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 2019/20 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS

File No: FM.19
Responsible Executive Officer: Director Corporate Services
Reporting Author: Management Accountant
Date of Report: 5 June 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Carried Forward Budget Amendments

PURPOSE

For Council to consider a final review of the 2019/20 budget.

BACKGROUND

It is necessary to review Council’s entire budget in order to forecast the projected surplus / (deficit) for the year ending 30 June 2020. This report identifies accounts that are expected to have material or confirmed variances compared to the current budget in determining the final surplus / (deficit) carried forward. The review has been completed including consideration of current commitments and carry forward capital programs that require inclusion in the 2020/21 budget.

The amendments identified below will result in the Current Budget Surplus / (Deficit) of \$975,925 being replaced with a Proposed Estimated Carry Forward Budget Surplus of \$5,048,682. The current position is as follows:

Original Budget Surplus/ (Deficit)	\$27,327
Current Budget Surplus/ (Deficit) as per amendments to 30 April 2019	\$975,925
Total Revisions, Adjustments & Carry Forward to 2019/20 Budget	\$4,072,757
Proposed Estimated Budget Unrestricted Surplus/ (Deficit)	\$5,048,682

The estimated surplus is higher than anticipated and is attributable to projects/programs being deferred in response to damages caused by TC Damien and COVID-19 restrictions.

A detailed list of the proposed amendments attributing to this surplus are included as an attachment to this report. A summary of the changes follows:

REVISIONS		
Description	Comment	Amount Inc/(Dec)
Amendments to Operating Revenue		
Financial Assistance Grant	Advance payment for 2020/21 received in May 2020	\$1,297,560
Industrial/Commercial Refuse Disposal Fees	Additional revenue due to TC Damien waste disposal	\$441,385

REVISIONS		
Description	Comment	Amount Inc/(Dec)
Sub Total	Increase in Surplus	\$1,738,945
KTA Airport Revenue – Aviation Revenue	COVID-19 restrictions on flight schedules reduced anticipated revenue	(\$2,138,575)
Contributions – Red Earth Arts Precinct	Milestone delivery impacted by COVID-19, delayed receipt of final grant funds for Operations Plan	(\$540,000)
KTA Airport Revenue-Reimbursement Recoverables	COVID-19 restrictions impacted airport screening & security revenue	(\$414,034)
Karratha Leisureplex Income	COVID-19 restrictions impacted projected revenue	(\$340,000)
Building Licence Fees & Town Planning Fees	COVID-19 restrictions impacted projected revenue	(\$160,000)
KTA Airport Revenue – Property Rental Revenue	Reduction in turnover revenue for airport lessees as a consequence of COVID-19	(\$153,356)
Liquid Waste Disposal Fees	Liquid Waste Disposal Fees less than anticipated	(\$125,000)
Arts Development Income	Due to COVID-19 restrictions no further revenue anticipated	(\$57,295)
Camping Fees – Cleaverville & 40 Mile	COVID-19 restrictions impacted projected revenue	(\$30,000)
Waste Infrastructure Program Grant	Delay with grant funded DWER works approval	(\$20,000)
Walking Paths Network Income	Income to be realised in 2020/21	(\$15,000)
Sub Total	Decrease in Surplus	(\$3,993,260)
Total Amendments to Operating Revenue		(\$2,254,315)
Amendments to Operating Expenditure		
KTA Airport – Screening & Security	COVID-19 restrictions impacted airport screening & security costs	\$378,160
Arts Development Expenses	Minimal programming delivered due to COVID restrictions.	\$291,195
The Base/The Youth Shed/City Wide - Programs	Programs were impacted by COVID-19 restrictions	\$114,689
Red Earth Arts Precinct – Program Expenses	Programs were impacted by COVID-19 restrictions	\$75,000
IT Software Expenses	Library software maintenance budget reduced to 1 year	\$73,578
Dampier Bowling Club	Duplication, Grant accounted for in Small Grants budget	\$34,164
Karratha/Dampier Community Activities	Planned activities not delivered due to COVID-19 restrictions	\$32,900
Northwest Sprintcar Stampeded & Nickol Bay Sports Fishing Club	COVID-19 restrictions disallowed Club events, therefore no sponsorships paid	\$32,000
Strategic Planning Projects	COVID-19 restrictions reduced projected expenditure	\$30,000

REVISIONS		
Description	Comment	Amount Inc/(Dec)
Civic Events	No further civic programs will be delivered due to COVID-19 restrictions	\$24,631
Land Matters	COVID-19 restrictions reduced projected expenditure	\$20,000
Karratha SES – Other Goods & Services	COVID-19 restrictions reduced projected expenditure	\$12,000
Office Expenses – Community Programs	COVID-19 restrictions reduced projected advertising expenditure	\$10,000
Sub Total	Increase in Surplus	\$1,128,317
KTA Airport – Power	Power consumption higher due to new hangar and additional requirements from a lessee	(\$90,400)
Sub Total	Decrease in Surplus	(\$90,400)
Total Amendments to Operating Expenditure		\$1,037,917
Amendments to Non-Operating Revenue		
Transfer from Partnership Reserve	Partnership funding adjustments	\$1,020,251
Sub Total	Increase in Surplus	\$1,020,251
Transfer from Waste Facilities Reserve – Landfill Operations	Balance of adjustments to Waste Reserve	(\$799,591)
Transfer from Restricted Reserve	Transfer from reserve no longer required as Roebourne Heritage Precinct project carried forward	(\$700,000)
Transfer from Plant Reserve – Fleet & Plant	Reserve funded plant purchases to occur in 2020/21	(\$679,860)
Transfer from Infrastructure Reserve – Ovals & Hardcourts	Works for Andover Park to extend into 2020/21	(\$250,000)
Transfer from Infrastructure Reserve – Arts & Culture	Transfer from reserve no longer required as Walgu Park Public Art project carried forward	(\$188,185)
Transfer from Infrastructure Reserve - Beaches/Boat Ramps	Transfer from reserve no longer required – relates to adjustment with HHSBC Contribution due to delay in survey works	(\$170,000)
Transfer from Carry Forward Reserve - Roads	Delay in Murujuga National Park (Conzinc Bay) works to extend into 2020/21	(\$140,000)
Sub Total	Decrease in Surplus	(\$2,927,636)
Total Amendments to Non-Operating Revenue		(\$1,907,385)
Amendments to Non-Operating Expenditure		
Transfer to Aerodrome Reserve	Balance of adjustments to Airport function	\$1,643,205
Transfer to Infrastructure Reserve – REAP	Milestone delivery impacted by COVID-19, delayed receipt of final grant funds to be transferred to Reserve	\$540,000
Airport Equipment	CBS machine purchase deferred	\$500,000

REVISIONS		
Description	Comment	Amount Inc/(Dec)
KTA Airport – International Terminal Compliance Works	Works scheduled for 2020/21	\$25,000
Millars Well Oval (KRMO) Redevelopment	Adjustment to design budget	\$15,000
Red Earth Arts Precinct	End of defects period. Minor savings to budget	\$10,000
Sub Total	Increase in Surplus	\$2,733,205
Transfer to Partnership Reserve	Partnership funding adjustments	(\$2,340,000)
Capital Infrastructure Landfill – Pond 3 Liner	Pond 3 Liner cost more than anticipated	(\$30,953)
Sub Total	Decrease in Surplus	(\$2,370,953)
Total Amendments to Non-Operating Expenditure		\$362,252
Amendments to Non-Cash Operating Activities Excluded		
Proceeds of Sale – Community Development	Realisation of Plant to occur in 2020/21- (P1060)	(\$9,500)
Proceeds of Sale – RAC	Realisation of Plant to occur in 2020/21- (P1082)	(\$12,500)
Proceeds of Sale – Karratha Leisureplex	Realisation of Plant to occur in 2020/21- (P1069)	(\$9,500)
Proceeds of Sale – Animal Control	Realisation of Plant to occur in 2020/21- (P1079/P957)	(\$16,000)
Proceeds of Sale – Landfill Operations	Realisation of Plant to occur in 2020/21- (P8016)	(\$60,000)
Proceeds of Sale – Public Services	Realisation of Plant to occur in 2020/21- (P2052)	(\$11,500)
Proceeds of Sale – Cleaners/Sanitation	Realisation of Plant to occur in 2020/21- (P2053)	(\$12,000)
Proceeds of Sale – Roads & Streets	Realisation of Plant to occur in 2020/21- (P1077/P8815/P8806/P958/P9407)	(\$145,000)
Proceeds of Sale – Parks & Gardens	Realisation of Plant to occur in 2020/21- (P2045/P2043/P2057/P2050/P7502)	(\$54,000)
Proceeds of Sale – Health Admin & Inspection	Realisation of Plant to occur in 2020/21- (P2041)	(\$14,500)
Total Amendments to Non-Cash Operating Activities Excluded		(\$344,500)
TOTAL REVISIONS		(\$3,106,031)

CARRIED FORWARD TO 2020/21 DRAFT BUDGET		
Items to be Carried Forward	Comments	Amount
Wickham Aquatic Centre Pool Refurbishment	COVID-19 restrictions delayed overseas fabrication, construction works to commence in 2020/21	\$1,643,722
Information Technology – Software/Hardware Initiatives	P2P Phase 2 (Dampier, Multipoint etc) - includes UPS, racks and switching, 10 sites; and SynergySoft upgrades	\$1,147,500
Plant – Roads & Streets	Plant purchases to occur in 2020/21 including Water Truck, Prime Mover & Ute	\$726,000
Roebourne Heritage Precinct	Works to extend into 2020/21	\$700,000
Plant – Landfill Operations	Hook Bin truck procurement to occur in 2020/21	\$298,159
Andover Park Redevelopment	Works scheduled for 2020/21	\$250,000
Website Development Expenses	Web upgrade to extend into 2020/21	\$200,000
Artwork – Arts & Culture	Contract for Water Tank art works will be awarded in early 2020/21	\$188,185
HHBSC Marina Contribution	Survey works delayed and will extend into 2020/21	\$170,000
Equipment - Airport	SCADA system to be purchased in 2020/21	\$150,000
Murujuga National Park Access Road (Conzinc Bay)	COVID-19 restrictions delayed project, master planning activities to occur in 2020/21	\$140,000
Buildings – Economic Development	Roebourne One-Stop-Shop project to be completed in 2020/21	\$139,630
Equipment – Landfill Operations	CCTV camera system installation to occur in 2020/21	\$137,000
Plant – Parks & Gardens	Plant purchases to occur in 2020/21 including Tipper Truck & Ute	\$125,000
Infrastructure - Leisureplex	Design work for major upgrade programs to be undertaken in 2020/21	\$100,000
Stormwater Structure Projects	Dampier Culverts works scheduled for 2020/21	\$90,000
Karratha Airport – Bayly Ave Road Works	Construction Tender will be awarded in early July 2020	\$85,000
Dampier Town Planning Project	Structure Plan consultation to commence in 2020/21	\$82,480
The Quarter	Final works to Lift will extend into 2020/21	\$70,100
KTA Admin Office Bldg Improvements	Energy efficiency improvements to Admin air conditioning system will be undertaken in 2020/21	\$70,000
Walking/Jogging Routes	Project to commence in 2020/21	\$70,000

CARRIED FORWARD TO 2020/21 DRAFT BUDGET		
Items to be Carried Forward	Comments	Amount
Wickham Recreation Amenities Refurbishment	Works to extend into 2020/21	\$61,215
Karratha Cycling Hub	Detailed design to commence in 2020/21	\$60,000
Refuse Site Maintenance – 7 Mile	Organics earthworks and trial delayed and will extend into 2020/21	\$59,000
Buildings – The Youth Shed	Redesign of The Youth Shed facility following relocation of the Indoor Play Centre to Tambrey Village to be undertaken in 2020/21	\$50,000
Plant – Health Services	Purchase of vehicle to occur in 2020/21	\$45,000
Artwork – Wickham Community Hub	COVID-19 restrictions delayed project, works to commence in 2020/21	\$42,325
WM – Design & Investigation	Consultancies for Cell 0 earthworks and preparation/review of closure plan costings to extend into 2020/21	\$40,000
Plant – Public Services	Purchase of vehicle to occur in 2020/21	\$36,000
Red Earth Arts Precinct	LED Luminaire replacement works to extend into 2020/21	\$35,000
Dampier Palms & Hampton Oval Redevelopment	Exercise Equipment installation works scheduled for 2020/21	\$35,000
Marketing & Promotion	Brands guidelines refresh project to extend into 2020/21	\$30,000
Infrastructure - Pam Buchanan Family Centre	Minor redesign works scheduled for 2020/21	\$30,000
Building Improvements – Karratha Depot	Workshop Doors installation scheduled for 2020/21	\$20,000
Karratha Country Club Redevelopment	Final stages of Masterplan will extend into 2020/21	\$23,110
Furniture & Equipment – KTA Airport	COVID-19 restrictions delayed receipt of Baggage Trolleys which impacted on the purchase of Baggage Lockers, and will be purchased in 2020/21	\$15,000
Wickham Entry Statement – P&G	Works to extend into 2020/21	\$14,362
TOTAL CARRIED FORWARD TO 2020/21 DRAFT BUDGET		\$7,178,788

All carried forward items have been included in the draft 2020/21 budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Executive and Managers have been involved in regular reviews of the operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The prescribed format is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. Pursuant to section 6.8 of the *Local Government Act 1995* changes to budget need to be authorised in advance by resolution.

POLICY IMPLICATIONS

The City’s financial reporting is prepared in accordance with Accounting Policy CF1.

FINANCIAL IMPLICATIONS

The following table is a summary of the overall amendments required to the budget as a result of the Carry Forwards and Ordinary Council Meetings for 2019/20:

	Original Budget	Current Budget	Final Forecast 2019/20	Budget Amendments
Operating Expense	(104,663,887)	(96,333,779)	(92,141,973)	4,191,806
Operating Revenue	101,706,903	108,357,186	106,102,871	(2,254,315)
Non Operating Expense	(52,917,547)	(54,771,749)	(50,384,598)	4,387,151
Non Operating Revenue	34,476,233	20,515,078	18,607,693	(1,907,385)
Non Cash Items Included	19,988,799	19,063,438	18,718,938	(344,500)
Restricted PUPP Surplus BFWD 17/18	805,297	656,270	656,270	0
Unrestricted Surplus BFWD 17/18	1,276,159	3,941,964	3,941,964	0
Restricted PUPP Surplus CFWD	644,630	452,483	452,483	0
Surplus/ (Deficit) 19/20	27,327	975,925	5,048,682	4,072,757

The adjustment to Non Cash Items is due to a decrease in realisation expected on sale of plant.

The forecast surplus of \$5,048,682 will be carried forward to 2020/21 to assist in funding the Carry forward items valued at \$7,178,788.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring ensure risks are assessed regularly and managed appropriately.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Two budget reviews were conducted during the 2019/20 financial year. The budget reviews were conducted in November 2019 based on the first quarter results and in March 2020 based on the second quarter results.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996*, RESOLVES to ADOPT the Proposed 2019/20 Budget Amendments presented in the Carry Forwards Estimated Budget with the following changes:

1. _____
2. _____

CONCLUSION

The report considers the financial position of the Council to the end of April 2020 and proposes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2019/20 financial year.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154606
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the attached 2019/20 Carry Forward Estimated Budget Amendments which result in a forecast 2019/20 Unrestricted Budget Surplus of \$5,048,682 as follows:

Current 2019/20 Unrestricted Surplus	\$975,925
Amendments to 2019/20 Budget	
• Revisions	(\$3,106,031)
• Carry Forward to 2020/21 Draft Budget	\$7,178,788
Forecast 2019/20 Unrestricted Budget Surplus	\$5,048,682

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

10.5 CORPORATE CREDIT CARD POLICY REVIEW

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Financial Services
Date of Report:	10 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	CF-07 Corporate Credit Card Policy

PURPOSE

For Council to consider a review of the Corporate Credit Card Policy.

BACKGROUND

The current Corporate Credit Card Policy (CF-07) was last reviewed in November 2017 and was due for review in November 2019. Officers have conducted a review of the existing policy and propose a number of minor changes. The majority of changes aim to strengthen the policy in line with practices that been in place for some time. The proposed changes are summarised below:

Section/Subsection	Proposed Amendment	Rationale
2.3.8 Corporate Credit Card reconciliation procedure	Include reference to list of credit card transactions being reported to Council.	Amend policy to reflect current practice. Provides transparency of transactions.
2.4.1 Review of Corporate Credit Card Use	Remove Creditors Officer and add relevant Director, CEO or Mayor as reviewer.	Amend policy to reflect current practice.
2.4.2 Review of Corporate Credit Card Use	Remove referral by the Manager Financial Services/CFO.	Amend policy to reflect current practice.
2.4.3 Review of Corporate Credit Card Use	Replace quarterly review by CEO/ Manager Financial Services with periodic reviews by Governance (Internal Audit). Remove reference to external audit.	Reflects current practice which provides a more structured basis of review through internal audit program. External audit is regulated therefore it does not require reference in policy.
2.5 Review of Credit Card Limits	Replace annual review with periodic review.	Amend policy to reflect current practice.
2.6 Procedures for lost, stolen and damaged cards	Replace Manager Financial Services with Finance Department.	Amend policy to reflect current practice.
4.18 Cardholder responsibilities	Include requirement for return of credit cards when cardholders are on periods of extended leave.	Provides control to avoid loss and/or misuse of cards.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Finance staff, Directorate Administration Officers and the Manager Governance & Organisational Strategy were consulted.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 2.7(2) (b) of the *Local Government Act 1995* provides that the Council is to oversee the allocation of the local government’s finances and resources and determine the local government’s policies.

POLICY IMPLICATIONS

The updated policy is proposed to replace the existing policy that has been reviewed.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.2	Review and maintain a contemporary set of Council Policies

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	The Corporate Credit Card Policy is intended to reduce the risk of fraud and misuse of City resources.
Service Interruption	Moderate	Corporate Credit Cards assist in streamlining procurement processes.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	The Corporate Credit Card Policy provides guidance for staff use assist to maximise regulatory compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Corporate Credit Card Policy was last reviewed in November 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER the review of the Corporate Credit Card Policy CF-07 pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Corporate Credit Card Policy CF-07 as attached, with the following changes:

CONCLUSION

The attached Corporate Credit Card Policy has been reviewed in order to ensure it is current and relevant to legislation.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154607
MOVED : Cr Waterstrom Muller
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT amended Corporate Credit Card Policy (CF-07) as attached.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.6 COUNCILLOR FEES, REIMBURSEMENTS AND ALLOWANCES POLICY

File No: CM.124
Responsible Executive Officer: Director Corporate Services
Reporting Author: Governance Officer - Compliance
Date of Report: 11 June 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): CG-06 Councillor Fees, Allowances and Reimbursements Policy

PURPOSE

For Council to consider an update to the Councillor Fees, Allowances and Reimbursements Policy.

BACKGROUND

The current policy was reviewed in July 2019 and does not require another review until 2023, however an issue has been identified regarding travel costs associated with the requirements of the role of Mayor.

In light of the decision not to provide a City motor vehicle for the Mayor, the following change is proposed to allow the Mayor to claim reimbursement of travel within towns in addition to travel between towns as is currently allowed:

Proposed Amendment	Rationale
2.3.2 Reimbursement of travel and parking expenses because of attendance at an authorised function not limited to travel between towns for the role of Mayor.	Role of Mayor requires regular travel both within and between towns.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This issue has been discussed with the Mayor.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.98 of the *Local Government Act 1995* provides for payment of fees, allowances and reimbursements for Council Members.

POLICY IMPLICATIONS

If approved by Council, the Councillor Fees, Reimbursements and Allowances Policy will be updated.

FINANCIAL IMPLICATIONS

The cost of travel reimbursement for the Mayor is approximately \$5,000 per annum.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This policy was last updated in July 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act* RESOLVES to DEFER consideration of the Councillor Fees, Reimbursements and Allowances Policy pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act 1995* RESOLVES to NOT AMENDED the Councillor Fees, Reimbursements and Allowances Policy.

CONCLUSION

Changes proposed to the Councillor Fees, Reimbursements and Allowances Policy will allow the Mayor to claim costs associated with travel within towns as a function of the role of Mayor.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154608
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the amended Councillor Fees, Reimbursements and Allowances Policy (CG-06) as attached.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.7 REVIEW OF DELEGATIONS REGISTER

File No:	CM.12
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	4 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Proposed Delegations Register 2020

PURPOSE

For Council to review and determine delegations provided by Council to the Chief Executive Officer (CEO) and other City staff.

BACKGROUND

Delegations are necessary so that operational decisions can be made in a timely manner allowing Officers to carry out day to day functions. Delegations are required to follow particular processes and there are legislative limitations as to what can be delegated.

Council can delegate functions under legislation other than the *Local Government Act 1995* (the Act) provided that there is a power of delegation within the relevant legislation. Most legislation also provides for the CEO to sub-delegate, or delegate directly, operational discretionary powers or functions in order for officers to carry out the functions of their role. In some circumstances, sub-delegation by the CEO may not be permitted therefore the delegation will need to be made to staff directly by Council.

Section 5.46(2) of the Act requires Council to review the delegations at least once every financial year. Council and the CEO may provide additional delegations, amend or withdraw delegations as required.

A summary of the proposed changes follows:

Delegation	Proposed Change or Action	Comments
Whole of Delegation Register	Replace Manager Information Systems with Manager Information Services	Minor clarification due to title change.
	Replace Regulatory Services Administration Officer with Development Services Administration Officer	Minor clarification due to title change.
	Remove Senior Building Surveyor from all delegations.	This position no longer exists
	Replace Building Maintenance Handyman with Maintenance Handyman	Position title changed.
	Remove Operations Coordinator from Delegations	Position no longer exists
	Remove Works Supervisor from all delegations	Position no longer exists due to restructure

Delegation	Proposed Change or Action	Comments
	Addition Fleet Support Officer	New role creation
	Remove Financial Accountant	Role no longer exists
	Update Reg to Regulations	For uniformity in the document
	Update Auth to Authorisation	For uniformity in the document
Appendix B	Updates to reflect relevant position delegations	Update relevant position to reflect current delegations listed in the register.

1. Local Government Act 1995

Delegation	Proposed Change or Action	Comments
1.1. Tenders and Expressions of Interest	Update limits on CEO delegation by increasing the tender threshold limits and restricting the tender exempt limits.	To reflect the new statutory tender threshold limit.
1.2 Panel of Pre-Qualified Suppliers	Update limits on CEO delegation by increasing the tender threshold limits and restricting the tender exempt limits.	To reflect the new statutory tender threshold limit.
1.3 Disposal of Local Government Property	Increase limit on delegation for disposition of land.	To recognise value of leases at The Quarter HQ.
1.6 Payments and Transfers – Local Government Accounts	Replace Asset Management Coordinator with Corporate Accountant	Asset Management Coordinator retitled Corporate Accountant.
1.8 Write Off Monies and Special Arrangements for Debt	Increase values for write off for Director Corporate to \$5,000 and for CEO to \$10,000.	To provide greater capacity to recognise hardship circumstances.
1.10 Concessions on Fees	Update Manager Approvals and Compliance limit	To reduce the limitations on the Manager Approvals and Compliance to align with the legislated fees associated with dog and cat registration.
1.13 Power to require certain things to be done	Add Senior Planner	Delegation required to align delegations with the position requirements.
1.14 Powers of Entry Under Local Government	Add Compliance Officer and Director Development Services. Replace Operations Coordinator (Infrastructure) with Principal Operations Supervisor	Delegation to Compliance Officer and Director Development Services required to align delegations with the position requirements. Operations Coordinator position no longer exists. New position Principal Operations Supervisor.
1.15 Road Management	Replace Operations Coordinator (Infrastructure) with Principal Operations Supervisor	Operations Coordinator position no longer exists. New position Principal Operations Supervisor.

9. Cemeteries Act

Delegation	Proposed Change or Action	Comments
13.2 Authorised Persons	Replace Operations Coordinator (Infrastructure) with Principal Operations Supervisor	Operations Coordinator position no longer exists. New position Principal Operations Supervisor.

13. Food Act 2008

Delegation	Proposed Change or Action	Comments
13.2 Orders, Notices and Registration	Add Director Development Services to the condition regarding initiating court proceedings	In line with delegation 1.16 CEO and Directors have the delegation to initiate court proceedings. Adding the Director Development Services aligns with Delegations Register.

14. Gaming and Wagering Commission Act 1987

Delegation	Proposed Change or Action	Comments
14.1 Certification of Local Government Authority	Add Director Development Services and Manager Approvals & Compliance	Both the Director and the Manager have responsibilities for both planning and health under this section. Allowing them both to issue certification and report increases efficiencies in the area.

15. Graffiti Vandalism Act 2016

Delegation	Proposed Change or Action	Comments
15.1 Powers under Graffiti Vandalism Act 2016	Replace Director Development Services with Director Community Services	Functions transferred from Development Services to Community Services.

18. Liquor Control Act 1988

Delegation	Proposed Change or Action	Comments
18.1 Certificate of Local Government Approval	Remove Compliance Officer	Delegations are no longer required for this position.
18.1 Certificate of Local Government Approval	Remove the condition 'authorisation by Council only'. This condition effectively nullifies the authorisation.	Minor clarification only and appears to a drafting error when the format of the register changed.
18.1 Certificate of Local Government Approval	Add Director Development Services and Manager Approvals & Compliance	Both the Director and the Manager have responsibilities for both planning and health under this section. Allowing them both to issue certification and report increases efficiencies in the area.

20. Planning and Development Act 2005

Delegation	Proposed Change or Action	Comments
20.1 Powers of Entry	Add Director Development Services	Delegation required to align delegations with the position requirements.
20.2 Approvals	Add Senior Planner	Delegation required to align delegations with the position requirements.
20.5 Service of Infringement Notices	Add Senior Planner	Delegation required to align delegations with the position requirements.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role. The ability to discharge a function through a delegation streamlines decision making outcomes.

COUNCILLOR/OFFICER CONSULTATION

Formal consultation has taken place with Managers across the organisation.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Sections 5.42 – 5.43 of the Act sets out Council’s ability to delegate functions to the CEO.

Section 5.44 of the Act provides the CEO with the ability to delegate to any employee of the local government, the ability to exercise any of the CEO’s powers or discharge any of the CEO’s duties under the Act, other than the power of delegation.

Section 5.46(2) of the Act sets a requirement for local government to undertake annual reviews of any delegations made under Division 5 of the Act.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance Support
Projects/Actions:	4.e.1.2.3	Review and maintain a contemporary set of Council Policies

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	Inefficient delegations can lead to delays in making operational decisions regarding Council functions affecting stakeholders.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The person receiving the delegation is required to have the relevant skills, experience and qualifications to make decisions on behalf of Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

All delegations, are reviewed annually. The current Delegations Register was approved by Council on 28 June 2019.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed Delegations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

- (a) _____
- (b) _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations Register pending further review.

CONCLUSION

Council delegations have been further reviewed in order to streamline decision making outcomes in the discharge of Council functions. A number of minor amendments are proposed as a result of consultation with City Officers and to reflect potential improvement opportunities within work processes and legislative changes.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154609
MOVED : Cr Nunn
SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed Delegations Register (Attachment 1).

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

Cr Bailey declared an impartiality interest in item 11.1 Request for Tender - Provision of Youth Services in Wickham as Cr Bailey is the Chair of Yaandina Board. Cr Bailey did not leave the room as the disclosure did not restrict his ability to vote on this matter.

Cr Nunn declared an indirect financial and an impartiality interest in item 11.1 Request for Tender - Provision of Youth Services in Wickham as Cr Nunn is employed by Volunteering WA with which Hope Community Services and YMCA have a financial relationship and Yaandina has a non-financial relationship with Volunteering WA.

At 5.09pm Cr Nunn left the room.

11.1 REQUEST FOR TENDER - PROVISION OF YOUTH SERVICES IN WICKHAM

File No:	CM.444
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Youth Services
Date of Report:	3 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential – Evaluation Report

PURPOSE

For Council to consider the tender for the Provision of Youth Services in Wickham, offered under RFT 28-19/20.

BACKGROUND

Following the adoption of the City of Karratha Youth Strategy 2019 – 2024 and a range of resourcing challenges to manage The Base in Wickham, Officers considered the option to contract out the youth service delivery for the eastern townships.

Officers believed that there was an opportunity for existing and new youth service providers to enhance and/or expand their current offering through the advertised operating fee of \$380,000 and the ability to operate from The Base.

SCOPE:

Generally, the scope included the provision of youth services in the eastern corridor (Point Samson, Wickham, Roebourne) including operation of The Base youth centre located within the Wickham Community Hub, and outreach to Point Samson, Wickham and Roebourne.

Key items in the scope included:

- A calendar of activities and events, including centre-based and outreach programs, to be conducted in-term and over school holidays;
- Youth development and engagement programs that address;
 - Wellbeing and mental health,
 - Enhancing pathways to employment,

- Life skills/capacity building.
- A list of strategic alliances/partnerships as they relate to service delivery and/or operations;
- Operational budget detailing both income and expenditure;
- Risk management plan;
- Key performance indicators and evaluation methods; and
- Health and safety systems and work practices.

The Tender Request outlined the focus of the evaluation to determine the suitability and likely success of the service delivery plan as follows:

- A high quality, consistent and responsive programs and service provision to young people aged 11-25 years;
- Accurate and timely reporting on financial management performance, budgets, tasks and requirements as contracted;
- The needs of young people in the City of Karratha are identified and responded to;
- Continually improving and developing the service plan to optimise outcomes for young people;
- Collect and manage accurate data in relation to participant information, service use and outcomes, and regularly evaluate programs and services; and
- Manage the risk and compliance through a robust framework and processes.

Tenders were advertised on 20 March 2020 and closed 6 May 2020.

Three (3) Tenders were received by the closing date from:

- Hope Community Services
- Yaandina Community Services
- YMCA WA (2 submissions, 1 conforming and 1 alternate)

The Tenders were evaluated by a panel comprising of:

- City of Karratha - Manager Community Programs
- City of Karratha - Coordinator Youth Services
- WA Council of Social Service - Pilbara Manager

The Tenders were first assessed for compliance with the tender documents. The Tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	30%
Capacity to Deliver	30%
Methodology (Service Delivery Plan)	20%
Price	20%

Note: The price weighting was set at 20% as the annual expected operating budget was stated. Officers did not anticipate Tenders being submitted with significantly higher proposed operating budgets. The weightings for Relevant Experience and Capacity to Deliver were considered to be more critical to scoring and ranking the submissions.

The Regional Price Preference Policy was applied to two (2) local tenderers.

After assessing the three tenders the panel had the following general comments on the submissions:

Hope Community Services

- Did not demonstrate the ability to deliver on the City's Youth Strategy;
- Experience lies in the at risk youth area and there is the opportunity for the City to work more closely with them in this area in the future; and
- Were unable to deliver a value for money outcome.

Yaandina

- Presented a submission that met the stated budget, but there were concerns about the level of staffing proposed being inadequate; and
- Did not present a strong link to the City's Youth Strategy or an improved level of service.

YMCA

- Clearly demonstrated their experience and ability to deliver the service; and
- Were not able to present a value for money outcome for the City and were significantly more expensive than the current service.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

Following the assessment of the tenders and a review against the current service provided by the City from both a service and financial perspective, Officers recommend that all tenders should be rejected.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, cultural & wellbeing issues and parties affected issues. Financially this decision is considered to be of high significance as the quantum of the contract offered under this Tender is approximately \$1.152m over three years.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between evaluation panel members in evaluating and analysing the content of each tender submission. The Governance Officer – Procurement attended the evaluation panel meeting and has been consulted during the process.

COMMUNITY CONSULTATION

Officers have had a number of informal conversations with local youth service providers who were considered suitable to respond to this Request for Tender.

The Youth Strategy development process included extensive community consultation throughout 2017, 2018 and 2019. The previously endorsed City of Karratha Youth Strategy 2019-2024 acted as a guide for the alignment of the Scope of Work in the Request for Tender.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all Tenders and READVERTISE the Tender.

CONCLUSION

The Evaluation Panel has determined that none of the Tenders offered a better level of service in relation to the provision of youth services delivered from The Base in Wickham and therefore recommends Council consider rejecting all Tenders and continue to run the service in-house via the City's Youth Services team.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154610
MOVED : Cr Harris
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT all Tenders; and
2. CONTINUE to operate the Youth Services in Wickham, in-house.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Nunn declared and indirect financial and impartiality interest in item 11.2 Award of Biannual Community Grants as Cr Nunn is employed by Volunteering WA. Applicants for grant funding, Salvation Army, Clontarf and the Royal Life Saving Society are financial affiliates of Volunteer WA. Karratha Community House, Robe River Kuruma Aboriginal Corporation and Ngaarda Media are non-financial affiliates of Volunteering WA.

Cr Waterstrom Muller declared indirect financial interest in item 11.2 Award of Biannual Community Grants as Cr Waterstrom Muller is employed by Ngarliyarndu Bindirri Aboriginal Corporation (NBAC). NBAC leases a building to Big hART, a recommended applicant for grant funding.

At 5.11pm Cr Waterstrom Muller left the room.

11.2 AWARD OF BIANNUAL COMMUNITY GRANTS

File No:	GS.66
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Engagement Coordinator
Date of Report:	3 June 2020
Applicant/Proponent:	Local Community Organisations
Disclosure of Interest:	Director Community Services
Attachment(s)	Confidential Summary of Applications

PURPOSE

For Council to consider providing grants to support a range of community projects/activities under Council Policy CS06 – Community Grants and Contributions.

BACKGROUND

At the May 2020 Ordinary Council Meeting (OCM), Council were presented with the Round 1 FY20/21 Biannual Grants for consideration. A total of \$78,992 across three (3) projects was supported. A number of applications received were for projects that were subsequently impacted by the restrictions in place due COVID-19. In consultation with groups, Officers recommended these applications be deferred until restrictions were eased.

Officers have since gone back to applicants to determine if their projects are able to be delivered under current Phase 3 and future Phase 4 COVID-19 restrictions. This report presents those applications for Council to consider.

The applications have been applied for and assessed under the version of Policy CS-06 that was in place as at May 2020. This Policy has since been reviewed with the new version to be applied from July 2020.

Applications have been assessed in relation to the six focus areas in the Policy, which are:

1. Finance – leverage of funding available;
2. Sustainability – will future funding from the City be required;
3. Impact – is there wider community benefit;
4. Prior History – has the applicant received funding previously from the City of Karratha;
5. Capacity for Self Delivery – volunteer hours and organisational benefit; and

6. Return Benefit to the City of Karratha and any associated partners.

The detailed assessment is attached to this report, and is summarised below:

Applicant	Project	Total Project Cost	Amount Requested	Amount Recommended
RECOMMENDED				
Karratha Community House	Program expansion	\$25,538	\$16,038	\$12,400
King Bay Game Fishing Club	Dampier Classic	\$146,000	\$25,000	\$15,000
Robe River Kumara Aboriginal Corporation	Driver education program	\$39,361	\$19,861	\$11,000
BighART	Songs for Peace event	\$149,000	\$50,000	\$26,700
EPIC	Support group for families with children with a disability	\$57,540	\$32,220	\$25,000
Val & Kathy's Krafty Kitchen (Auspiced by Yirramagardu Community Association)	Program delivery costs	\$68,140	\$18,200	\$15,000
Ngaarda Media	Prison support & volunteer programs and equipment	\$76,433	\$50,000	\$25,000
Raiders Boxing Club	Venue hire for junior program	\$2,440	\$2,440	\$2,440
SUBTOTAL		\$564,452	\$213,759	\$132,540

NOT RECOMMENDED				
Karratha Salvation Army	Women's Refuge building improvements	\$43,646	\$43,646	WITHDRAWN by applicant
Pilbara Physiotherapy (Auspiced by Pilbara Health Network Limited)	Craft program	\$115,000	\$50,000	DEFERRED for further information.
Clontarf Foundation	Ongoing operational costs	\$997,500	\$50,000	\$Nil
Jurluwarlu Group Aboriginal Corporation	App development	\$397,972	\$47,428	\$Nil
Move Your Body	Wages	\$124,788	\$45,888	\$Nil
The Business Centre	Building renovation & equipment	\$48,852	\$48,852	\$Nil
Nickol Hawks Cricket Club	Helmets	\$4,567	\$3,500	\$Nil
Royal Life Saving Society	Swimming lessons	\$64,309	\$48,134	\$Nil
Karratha Gymnastics Club	Venue hire	\$36,155	\$31,000	\$Nil
Dampier Bowling Club	Wages for green keeper	\$92,664	\$34,164	\$Nil
SUBTOTAL		\$1,925,453	\$402,612	\$0
TOTAL		\$2,489,905	\$616,371	\$132,540

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors are provided with a briefing on the applications received as well as a summary of the small grants that have been awarded under the Chief Executive Officers delegation. Applications are considered through an internal selection process by Officers.

COMMUNITY CONSULTATION

Officers have liaised with each of the organisations to gain an understanding of the purpose and benefit of their projects. Following this report, there will be further consultation with the applicants to discuss the Council decision.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS06 – Community Grants and Contribution Scheme applies. Council has recently reviewed this Policy. As the applications this report considers were received prior to the changes, they have been assessed under the previous Policy.

FINANCIAL IMPLICATIONS

The Community Grants and Contribution Scheme has been budgeted for within the draft 20/21 Annual Budget to be considered by Council.

Total DRAFT Budget (20/21 FY)	\$500,000
Committed (May OCM)	\$78,992
Recommended (June OCM)	\$132,540
Total Remaining	\$288,468

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.c.1.2 Community engagement
 Projects/Actions: 1.c.1.2.1 Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Recommended funding is within the 20/21 Draft Annual Budget.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support specific community projects, there may be a negative response from organisations.
Compliance	Low	Officers have applied Policy CS06- Community Grants and Contributions Scheme during the assessment and subsequent recommendations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council provide funding to community groups through grants schemes every year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all applications.

CONCLUSION

Various community organisations have submitted applications for the current and final round of Biannual Community Grant Scheme under the old Policy. Officers have recommended an amount of \$132,540 be awarded in this round.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154611
 MOVED : Cr Harris
 SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to APPROVE the following applicants for the Biannual Community Grant Scheme program:

Applicant	Project	Total Project Cost	Amount Requested	Amount Recommended
Karratha Community House	Program expansion	\$25,538	\$16,038	\$12,400
King Bay Game Fishing Club	Dampier Classic	\$146,000	\$25,000	\$15,000
Robe River Kumara Aboriginal Corporation	Driver education program	\$39,361	\$19,861	\$11,000
BighART	Songs for Peace event	\$149,000	\$50,000	\$26,700
EPIC	Support group for families with children with a disability	\$57,540	\$32,220	\$25,000
Val & Kathy's Krafty Kitchen (Auspiced by Yirramagardu Community Association)	Program delivery costs	\$68,140	\$18,200	\$15,000
Ngaarda Media	Prison support & volunteer programs and equipment	\$76,433	\$50,000	\$25,000
Raiders Boxing Club	Venue hire for junior program	\$2,440	\$2,440	\$2,440
TOTAL RECOMMENDED				\$132,540

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers
 AGAINST : Nil

At 5.15pm Cr Nunn and Cr Waterstrom Muller re-entered the room.

Cr Nunn declared an impartiality interest in item 11.3 Walgu Park Mural Public Art Commission RFQ 66-19/20 as Cr Nunn is employed by Volunteering WA. Cheeditha Aboriginal Corporation is a regional affiliate member of Volunteering WA. Cr Nunn did not leave the room as the disclosure did not restrict her ability to vote on this matter.

11.3 WALGU PARK MURAL PUBLIC ART COMMISSION RFQ 66-19/20

File No:	RC.30
Responsible Executive Officer:	Director Community Services
Reporting Author:	Arts Development & Events Coordinator
Date of Report:	9 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Artist Brief 2. Confidential Evaluation Report 3. Walgu Park Submissions

PURPOSE

For Council to consider the submissions for the Walgu Park Mural Public Art Commission offered under Request for Quotation (RFQ) 66-19/20.

BACKGROUND

In March 2018, Council allocated \$300,000 to deliver three public artworks at Walgu Park. Included is a major sculptural work, a small scale sculpture trail and a 2D mural or shallow relief artwork, to be applied on the retaining wall to the south of the site.

In October 2018 Council approved engaging a professional curatorial service to coordinate the procurement and installation of public art works for a three-year period, including Walgu Park. Element was subsequently contracted and has led the process since then.

Procurement for the major sculptural work and the small scale sculpture trail has been deferred until next financial year so this report only deals with the 2D mural public artwork.

As part of their contract scope, Element developed the Artist Brief to guide the submissions which is summarised as follows.

Guiding Principles:

- **Celebrate local and regional heritage and culture:** The region's vast heritage provides extensive inspiration for artist's and should inform concept designs. The local and regional heritage and culture brings together ancient and modern cultures, natural assets, and a thriving resources sector. Artworks should contribute to Karratha's sense of place and city fabric;
- **Community Engagement:** In addition to ensuring that the artwork is engaging for all audiences and makes an ongoing contribution to Karratha's sense of place, the process of delivering the public art should include some form of community engagement component, this may take the form of artist talk or workshop;

- Integration: Walgu Park has been carefully designed as a meeting place and community attraction. The artworks commissioned for the Park should enhance the design through their aesthetic and by contributing to the functionality of the space; and
- Expression and Innovation: In line with the region's growing cultural tourism potential and creative capacity, these artworks provide an opportunity to showcase local talent and deepen artistic skill and appreciation of the arts.

Curatorial Themes:

The park is named Walgu Park - named in collaboration with Ngarluma Community representatives in recognition of the 2019 United Nations International Year of Indigenous Languages (IY2019). 'Walgu' translates to '*you can come*' reflective of the welcoming nature of the community, the position of the Park at the entry to the City, and as a place designed to bring people together.

The public art should be informed by *Walgu / you can come* as a curatorial theme, representative of the following:

- A place of welcome and meeting, at the heart of the community;
- The bringing together of communities, cultures and demographics; and
- A diverse natural landscape home to unique flora and fauna.

The theme has been developed for all artworks within Walgu Park, to ensure the resulting collection is curated and cohesive. Artists were encouraged to undertake further independent research into the history and cultures of the region and local flora and fauna species.

Scope:

- A two dimension, or shallow relief artwork addressing the retaining walls to the south of the site;
- Contribute to Walgu Park by providing vibrancy and colour to the existing grey retaining walls at the south entry to the Park;
- Showcase and celebrate the unique landscape, culture and heritage of the Pilbara and the City of Karratha;
- Contribute to the amenity of the Park and immediate surrounds, creating an inviting environment for all ages;
- Reducing the potential for anti-social behaviours; and
- Facilitate a greater connection between the Red Earth Arts Precinct and the central business district.

A two-part procurement process has been undertaken as required under CS12 Public Art Policy.

Requests for Proposals were invited on 8 April 2020 and the City received 26 submissions. Five artists were shortlisted and invited to respond to RFQ 66-19/20, with each of the shortlisted artists paid a fee of \$2000 ex GST to develop their submission.

The shortlisted artists were:

- Cheeditha Artists
- BJ & K Eastman
- Georgia Hill
- Ian Mutch
- Mel McVee

A panel evaluated the submissions and comprised of:

- City of Karratha Manager Community Programs
- City of Karratha Coordinator Arts Development and Events
- Element representative

The submissions were first assessed for compliance with the Request for Quotation documents and then assessed against the qualitative criteria below:

Criteria	Weighting
Value for Money	40%
Applicant Understanding	20%
Methodology	20%
Artistic Merit	20%

Through this process the submission by Georgia Hill was recommended by the panel with them commenting on the striking use of colours, how it connects with its environment and her demonstrated experience in works of this type.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between evaluation panel members in evaluating and analysing the content of each submission.

Further consultation has taken place with the representative Councillors on the Arts Development and Events Advisory Group.

COMMUNITY CONSULTATION

In accordance with the Arts Development and Events Advisory Groups objectives in their terms of reference to “assist in the evaluation of public and other art commissions” the group were presented with all five of the shortlisted submissions and taken through a detailed review of the evaluation panel’s commentary on each submission. The group were asked to provide their feedback with each member having the opportunity to respond directly to the submissions.

There was a strong feeling from the group that the artworks in Walgu Park must respond to the cultural connection to Ngarluma. The discussion and consensus of the group focused around the artwork showcasing local Indigenous art and their interpretation of ‘Welcome’, while still sitting well with the proximity to the dominant architecture of the Red Earth Arts Precinct. The Advisory Groups preferred choice was the Cheeditha Artists submission.

Officers have considered the views and preference expressed by the Advisory Group. As detailed in the Evaluation Report (attached), the Panel has some concerns about the capacity of the Cheeditha artists to deliver a high quality artwork of this scale and format and the fact that the submission did not indicate the artists who would design and install the work and what the final design would be.

With all of this in mind Officers believe that these risks are outweighed by the opportunity to get some strong cultural connection in this space as well as create an important capacity

building opportunity for the group. Officers also feel that they would be able to work closely with the Cheeditha Artists to support a quality outcome for the City.

Who	How	When	What	Outcome
Arts Development and Advisory Group	Group meeting	3 June 2020	Shortlisted submissions were reviewed by the group, with the evaluation panel commentary provided. Each group member had their turn to provide their own feedback and recommendation.	Group disagreed with the evaluation panel's recommendation. The group's consensus being a local artist/s should be engaged to deliver the project with a strong focus on cultural connection.

STATUTORY IMPLICATIONS

The Request for Quotations were called in accordance with Section 3.57 of the *Local Government Act 1995* and specifically, Regulation 11(2)(b) of the *Local Government (Function and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CS-12 - Public Art Policy applies to the objectives and procurement process for the project.

FINANCIAL IMPLICATIONS

The City had allocated budget of \$300,000 for the Walgu Park public art project. The artwork commission budget for the mural artwork is \$30,500 ex GST. The remainder of the budget has been carried forward to 20/21 to procure both the major sculptural artwork, a small scale sculpture trail. Element curatorial fees have partially been expended.

Current Budget:

Artist Fees (Mural)	\$30,500
Artist Fees (Major Sculpture)	\$110,000
Artist Fees (Sculpture Trail)	\$90,000
Request for Quote submission fee (total)	\$10,000
Element Curatorial Fees	\$37,000
Contingency	\$20,000
Advertising	\$2,500
TOTAL	\$300,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.a.1.10	Community Cultural and Arts Projects
Projects/Actions:	1.a.1.10.2	Develop and install public art at Welcome (Walgu) Park

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Budget allocation in current annual budget, carried forward to 20/21.
Service Interruption	N/A	Nil
Environment	Moderate	The Public Art works at this site are included in the overall design of Walgu Park.
Reputation	Moderate	There is some risk with the demonstrated capacity of the Cheeditha Artists to deliver a high quality artwork in a timely manner due to limited experience in this format and scale, and minimal detail addressing these aspects in their submission. Furthermore, the approach outlined in the Cheeditha Artists submission included the design of the artwork to be developed through community engagement – this means it is unknown at the time of contracting what the final design will look like. Supporting local Indigenous artists is likely to result in reputational benefit for Council.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has procured multiple public art works through the application of CS12 Public Art Policy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to SUPPORT the following submission offered under Walgu Park Mural Public Art Commission RFQ 66-19/20;

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all submissions under Walgu Park Mural Public Art Commission RFQ 66-19/20, as they do not provide a strong outcome for the City and INSTRUCT Officers to run another procurement process with the following brief:

1. _____
2. _____
3. _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all Submissions and not pursue any artwork on the retaining wall.

CONCLUSION

Based on the RFQ criteria the Evaluation Panel had determined that Georgia Hill provided the best outcome for the City in the provision of a mural painting at Walgu Park. Following consultation with the Arts Development and Events Advisory Group it became clear that ensuring a connection to culture in the park was a strongly desired outcome and that the submission from the Cheeditha Artists was the preferred submission. Following this feedback and reviewing the need for a cultural connection to this site Officers agree with the views of the Arts Development and Events Advisory Group and recommend engaging the Cheeditha Artists to undertake this piece of work.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154612**
MOVED : **Cr Bailey**
SECONDED : **Cr Waterstrom Muller**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD Cheeditha Artists as the recommended artist offered under Walgu Park Mural Public Art Commission RFQ 66-19/20.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

At 5.16pm Cr Miller left the room.

11.4 KARRATHA WATER TANK MURAL PUBLIC ART COMMISSION RFQ 61-19/20

File No:	RC.30
Responsible Executive Officer:	Director Community Services
Reporting Author:	Arts Development & Events Coordinator
Date of Report:	9 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Artist Brief 2. Confidential Evaluation Report 3. Water Tank Submissions

PURPOSE

For Council to consider the submissions for the Karratha Water Tank Mural Public Art commission offered under RFQ 61-19/20.

BACKGROUND

In March 2018, Council allocated \$200,000 to commission an artwork on the Karratha water tanks. The City is delivering this project in partnership with Watercorp as the asset owner. Watercorp contributed \$30,000 to the project with a range of conditions captured in a formal Agreement executed in June 2018. This Agreement has been varied to extend the timeline for installation to December 2020.

In October 2018 the procurement process was abandoned due to concerns that submissions received from the Expressions of Interest process did not provide a best value solution for the significance of the project. At that time Council approved Officers to engage a professional curatorial service to coordinate the procurement and installation of public art works for a three year period, including the water tanks. Element was subsequently contracted and has led the process since then.

Mural:

As part of their contract scope, Element developed the Artist Brief to guide the submissions for the water tank mural and these are summarised as follows.

Guiding Principles:

- **Celebrate local and regional heritage and culture:** The region's vast heritage provides extensive inspiration for artists and should inform concept designs. The local and regional heritage and culture brings together ancient and modern cultures, natural assets, and a thriving resources sector. Artwork should contribute to Karratha's sense of place and city fabric;
- **Community Engagement:** In addition to ensuring that the artwork is engaging for all audiences and makes an ongoing contribution to Karratha's sense of place, the process of delivering the public art should include some form of community engagement component; and

- Expression and Innovation: In line with the region's growing cultural tourism potential and creative capacity, these artworks provide an opportunity to showcase local talent and deepen artistic skill and appreciation of the arts.

Curatorial Themes:

Welcome – In recognition of the water tanks prominent location overlooking the heart of town, artists are to be informed and guided by the theme and notion of *Welcome* in the development of the artworks. This theme represents Karratha's position as a regional hub in the Pilbara, the gateway for major industry and stunning natural experiences. Karratha and the surrounding region is home to a connected and inclusive community – bringing together ancient cultures with recent arrivals.

Water – An additional sub-theme of *Water* was to be considered in the development of the artwork. Given the significance of water – the sea, river, rain – to the region's native flora and fauna, industry and community this theme reflects the vital nature of this element to the existence and longevity of Karratha.

Scope:

- A painted mural artwork to the live water tank (closest DeWitt Road), addressing the full 360 degrees of the tank.
- Contribute amenity through vibrancy and colour and act as an iconic, welcome statement for the city.
- Showcase and celebrate the unique landscape, culture and heritage of the Pilbara and the City of Karratha.
- Reduce the potential for anti-social behaviours.
- Encourage visitation to the viewing platform and engagement with the City's Visitor Centre, the Yaburara Heritage Trail and associated interpretive materials.

A two-part procurement process has been undertaken as required under CS12 Public Art Policy.

Request for Proposals were invited on 13 March 2020. The City received 23 submissions. Of these, one was from a local artist. This artist did not make the shortlist as the budget offered was significantly more than the stated project budget which was provided as part of the Request for Proposal information.

Four artists were shortlisted and invited to respond to RFQ 61-19/20. Each of the shortlisted artists were paid a fee of \$2000 ex GST to develop their submission.

The shortlisted artists were:

- Chris Nixon
- Claire Foxton
- George Rose
- Georgia Hill

A panel evaluated the submissions and was comprised of:

- City of Karratha Manager Community Programs
- City of Karratha Coordinator Arts Development and Events
- Element representative

The submissions were first assessed for compliance with the Request for Quotation documents and then assessed against the qualitative criteria that were weighted.

Criteria	Weighting
Value for Money	40%
Applicant Understanding	20%
Methodology	20%
Artistic Merit	20%

Note: RFQ 61 – 19/20 Karratha Water Tank Public Art Commission nominated a budget for the design and installation of the public art to be \$46,000 ex GST.

The Regional Price Preference Policy was not applied to any of the shortlisted submissions.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

Options:

Element, in consultation with the Arts Development and Advisory Group (ADEAG) considered a range of options to activate the water tanks in addition to a mural artwork. This included installing a permanent projection system and programming projections onto both tanks. Investigations into this have proved the option to be very expensive (\$800,000+) and there are concerns over the quality of the outcome given the poor state of the decommissioned tank's surface and long viewing distance for the audience. Officers have believe that a permanent projection is likely to be unviable due to very high capital and operational costs. Temporary projection onto one or both of the tanks remains an option which Officers intend to plan into major events.

A permanent lighting installation has also been considered. The Artist Brief asked artists to consider their artwork being lit by integrated up-lighting. The artists were advised they would be asked to contribute to the location, design and programming of these lights to best showcase and 'activate' the tank(s) for night-time viewing. There is a budget allocation of \$30,000 for the City to develop and install the lighting treatment to compliment the artwork. This would be completed in collaboration with the artist and planned for completion to align with the artwork installation.

Officers are currently developing a detailed costing and installation plan for lighting infrastructure to be permanently installed. This will allow programmable lighting treatments to be used on both water tanks throughout the year. Programming can be curated to support community and health causes i.e. lighting the tanks orange to recognise volunteers. Lighting can also be programmed to support events i.e. AFL grand final team colours. Dynamic lighting as seen on the Yaburara Hills light installation is also possible. This involves a specifically designed light show, usually staged with music and aimed to compliment an event happening in a close-by location such as the REAP Amphitheatre. Simple silhouette graphics/logos can also be used i.e. REAF logo as used on the Pelago building.

More detailed plans in relation to lighting treatments and temporary projection options will be presented to Council as part of future proposals.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between evaluation panel members in evaluating and analysing the content of each submission.

Further consultation has taken place with the representative Councillors on the ADEAG.

COMMUNITY CONSULTATION

Water Corp were consulted throughout the project as the asset owner and support the Officers recommendation.

In accordance with the Arts Development and Events Advisory Groups objectives in their terms of reference to “assist in the evaluation of public and other art commissions” the group were presented with all four of the shortlisted submissions and taken through a detailed review of the evaluation panel’s commentary on each submission. The group were asked to provide their feedback with each member having the opportunity to respond directly to the submissions. While there was a diverse range of comments and opinions about each of the pieces, there was consensus from the group the Council should proceed with installing a mural on the tank. The majority of the group were comfortable with the recommendation from the panel, describing it as a “safe” option.

Who	How	When	What	Outcome
Arts Development and Advisory Group	Group meeting	3 June 2020	Shortlisted submissions were reviewed by the group, with the evaluation panel commentary provided. Each group member had their turn to provide their own feedback and recommendation.	Consensus that an artwork should be installed on the tank and that the recommended piece was the most appropriate from what was presented.
Watercorp	One-on-One meeting	26 May 2020	Emailed shortlisted submissions to Water Corp. for comment and preference	Consensus that the Panel’s recommended artwork offered the preferred artwork for the Water Tank

STATUTORY IMPLICATIONS

The Request for Quotations were called in accordance with Section 3.57 of the *Local Government Act 1995* and specifically, Regulation 11(2)(b) of the *Local Government (Function and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CS12 Public Art Policy applies to the objectives and procurement process for the project.

FINANCIAL IMPLICATIONS

The City had allocated budget of \$200,000 for the project. The artwork commission budget is \$46,000 ex GST. The remainder of the budget was to complete tank preparation works, lighting installation, Element curatorial fees and a contingency.

This current project budget has been reduced to \$178,500 as the decommissioned tank was excluded from the current scope therefore no artwork is to be installed, reducing the overall artwork commission budget.

Current Budget:

Artist Fees	\$46,000
Request for Quote submission fee	\$8000
Tank surface preparation	\$40,000
Lighting/Projection Equipment	\$50,000
Element Curatorial Fees	\$23,000
Contingency	\$10,000
Advertising	\$1500
TOTAL	\$178,500

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.1.10 Community Cultural and Arts Projects
 Projects/Actions: 1.a.1.10.1 Develop and install Karratha Water Tank Art

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Budget allocation in current annual budget. Carried forward to 20/21.
Service Interruption	N/A	Nil
Environment	Moderate	The Artwork would act as a distinctive entry statement to the City centre.
Reputation	Moderate	This will be a highly visible piece of art for residents and visitors and a piece that is poor quality may reflect on the City.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has procured multiple public art works through the application of CS12 Public Art Policy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to SUPPORT the following submission offered under Karratha Water Tank Public Art Commission RFQ 61-19/20;

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all offers under Karratha Water Tank Public Art Commission RFQ 61-19/20 and INSTRUCT Officers to run another procurement process with the following brief:

1. _____
2. _____
3. _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and PROCEED with lighting installations on both water tanks only.

Option 5

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all Submissions and not pursue anything at the water tanks.

CONCLUSION

The Evaluation Panel believes that the preferred submission provides the best outcome for the City for the provision of a mural painting on the Karratha water tank. Officers have budget to progress a permanent lighting treatment of both water tanks, regardless of the installation of the mural artwork.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154613
MOVED : Cr Smeathers
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD Chris Nixon as the recommended artist based on the assessment of the compliance criteria and qualitative criteria offered under Karratha Water Tank Public Art Commission RFQ 61-19/20.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12 DEVELOPMENT SERVICES

Cr Miller declared a financial interest in item 12.1 Stallholder and Street Trading Policy Review as Cr Miller owns Yo-get-it Karratha food van.

12.1 STALLHOLDER AND STREET TRADING POLICY REVIEW

File No:	PH.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Environmental Health Coordinator
Date of Report:	10 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Draft revised Stallholder and Street Trading Policy (tracked changes) 2. Draft revised Stallholder and Street Trading Policy (without tracked changes) 3. Recommended Trading Locations 4. Assessment Supporting Recommended Maximum Number of Traders for Each Recommended Trading Location

PURPOSE

For Council to consider advertising proposed changes to the City's Stallholder and Street Trading Policy (Attachment 1).

BACKGROUND

The current Stallholder and Street Trading Policy was last reviewed in 2017. The purpose of this Policy is to ensure temporary trading is done safely and in a way that sustains and grows local business to benefit the community. It also provides clarity and guidance to officers and mobile traders on how the City's *Activities in Thoroughfares & Public Places and Trading Local Law* will be applied.

A draft Stallholder and Street Trading Policy was presented at the April 2020 Council Meeting to be considered for public advertising. Council resolved to defer consideration of the draft policy to allow more time for further review and consultation with mobile traders.

In May, Council gave further consideration to key points of interest. Two information sessions were also held with mobile traders. 19 mobile traders attended these sessions. The following information was presented to mobile traders at the workshops:

- The evolution of Dreamers Hill and the rapid growth in mobile trading;
- Things the City is trying to achieve through the policy review;
- The issues with the current situation from the City's perspective;
- Key considerations for the City in achieving its objectives;
- What other local governments are doing;

- Consideration of possible options going forward from maintaining the status quo to introducing stronger management regimes;
- A review of each proposed trading location and proposed trading areas within each trading location;
- Ideas on how things might work operationally and how they might be introduced;
- The process of developing and implementing the policy going forward.

The key feedback from mobile traders is:

- There is universal agreement on the need to better manage the safety risk at Dreamers Hill.
- The proposal for 'bump-in' and 'bump-out' times are supported, but the hours need to be monitored to ensure it works.
- The larger (20m) vehicles may not be able to fit in some of the potential new sites.
- A Roster was supported by some mobile traders, but some mobile traders prefer to manage themselves – Thursday, Friday & Saturday nights being the peak times.
- Church Road pullover bay in Dampier is busy during school pickup/drop-off and Lions Park could be expanded instead.
- Some mobile traders would like to operate like a food court in a shopping centre in one site together – i.e. potentially a new site at Kevin Richards Memorial Oval.
- Dreamers Hill is a tourist attraction and should be celebrated and enhanced.
- There should be more done at Dreamers to keep the dust down – i.e. water trucks when it's windy.
- One of the mobile food traders said restrictions on trading are 'anti-competitive' and that fixed businesses have the potential to make more money than a mobile business, however there was general consensus that \$1200 for an annual permit is considered cheap and the operating costs are much higher for fixed businesses than mobile businesses.
- A group of mobile traders have engaged a traffic consultant to prepare a traffic management plan for Dreamers Hill.
- Some of the mobile traders said they don't attend Events because the patronage is too low when there are simultaneous events being held.
- Some of the mobile traders said there should be restrictions placed on people from out of town and new permits should not be allowed or should be restricted.
- The potential for the City to market the locations of mobile vendors was supported.

Current Trading

There are currently 161 registered food businesses in the City of Karratha. Registered food businesses include child care centres, home based businesses, cafes, restaurants and mobile traders. 27 of the registered food businesses are mobile food traders.

In 2019, there were 80 permits issued for Trading in Public Places. The number of Trading in Public Places Permits is higher than the number of registered mobile traders because non-City of Karratha mobile food traders travel to the City to trade during the event season (generally around July and August).

Under Council's adopted Stallholder and Street Trading Policy, there are seven approved mobile trading locations:

1. Lot 619 Bayview Rd (Bayview Road frontage of Kevin Richards Oval, Millars Well)
2. Lot 4613 Bathgate Rd (Dreamers Hill)
3. Lot 4211 Searipple Rd, (Front area of Country Club/Camping Overflow)
4. Lot 501 Cleaverville Rd, Roebourne (Basketball Court Carpark – when no organised sporting event is on)
5. Lot 289 Miller Close, Point Samson (carpark at the front of the Community Hall)

6. Wickham Community Hall Car Park (adjacent to Lot 782 Carse Street, with stall subject to approval from Rio Tinto)
7. Lot 3525 Central Ave, Dampier (Lions Park)

Current use of approved trading locations is unrestricted, provided the applicant has received approval to operate from the City. There are no provisions in the current Policy that limit the number of traders at any of the approved locations. Dreamers Hill is the most popular trading location. On occasion, Dreamers Hill has been observed to have fifteen mobile traders operating at the one time on site, which presents safety challenges.

Risk to Public Safety

There are risks associated with continuing to allow for unmanaged mobile trading at Dreamers Hill. A key concern is the safety of people visiting Dreamers Hill due to uncontrolled vehicle and pedestrian access and the conflict this creates. It is noted that traders have taken it upon themselves recently to introduce management measures in an effort to address safety concerns, however the City has not received a copy of any management plan for approval and the traders’ management measures have not been assessed against relevant safety standards. It is observed that the traders’ traffic management has resulted in an increase in uncontrolled vehicle parking along both sides of Bathgate Road and problems of vehicle stacking on Bathgate Road and preventing the proper functionality of the Dampier/Bathgate roundabout.

In response to the safety issue, Officers undertook a review of the way that other Local Governments manage mobile trading in public places. A summary is provided below:

Local Govt	Restriction on Proximity to Fixed Business	Restriction on Maximum Traders	Restriction on Days/Hours	Restriction on Consecutive Trading Days	Restriction on CBD Trading	Fees >\$5 Per Day (Annualised)
Karratha	X	X	X	X	✓	X
Port Headland	X	X	✓	X	X	✓
Carnarvon	✓	X	X	X	X	X
Geraldton	✓	X	✓	✓	X	✓
Mandurah	✓	✓	✓	X	✓	✓
Broome	✓	✓	✓	X	✓	X
Esperance	✓	✓	✓	X	✓	✓
Albany	✓	X	X	X	✓	✓
Vincent	✓	✓	✓	X	✓	✓
Perth	✓	✓	X	X	✓	X

Recommended Changes

The aim for the recommended draft revised policy is to set parameters for mobile trading that fits into a sustainable and balanced policy framework for local business. The following table sets out the recommended changes and rationale for those changes. These recommended changes are presented to Council for public advertising only. Interested parties would be encouraged to make a submission during the public advertising period and any submission received would be reported back to Council following the advertising period before any new policy could be adopted.

Recommended Changes	Reason for Change
<p>Setting a maximum number of traders for each trading site.</p>	<p>This change would help to address the safety and congestion concerns with an uncontrolled number of mobile traders. The following criteria have been used as the basis for the recommended maximum number of traders for each trading location:</p> <ol style="list-style-type: none"> 1. a minimum 100m separation between mobile traders and fixed businesses selling similar goods; 2. a maximum of 25% occupancy of trading location. <p>Attachment 3 provides a detailed assessment for each proposed trading location that supports the recommended maximum number of traders for that location.</p>
<p>Adding the following trading sites:</p> <ol style="list-style-type: none"> 1. Searipple Park, Bulgarra 2. Karratha Tourism and Visitors Centre 3. Catrall Park 4. Baynton West Park 5. Nickol West Park 6. Church Road Pullover Area, Dampier 7. Dampier Palms 8. Roebourne Community Hall car park 9. Wickham Recreation Precinct overflow carpark 10. Point Samson Viewing Platform car park 11. Miller Close Carpark, Point Samson 	<p>The new proposed locations would increase the current approved locations and would allow mobile traders to trade in more locations. Attachment 3 shows the proposed trading sites.</p> <p>The proposed locations would improve the walkability for local residents and makes use of existing infrastructure which includes sealed car parks, lighting, toilets, seating and grassed areas.</p> <p>Based on feedback it is recommended that Church Road Pullover have limitations on the trading hours to restrict mobile trading between 7:30am – 9am and 2pm – 3:30pm. This would ensure the space is available for school drop off and pickups.</p>
<p>Designate the specific trading bays for each site.</p>	<p>A mobile trader footprint of 12 x 3m has been used to allocate trading sites for a typical vehicle towing a van/trailer or a small bus, including provision for accessing the site. Space for customers to park, queue and wait for service has also been factored into the space allocations, as well as provision for other users of the car park.</p> <p>It is acknowledged that there are some mobile traders that have large vehicles exceeding 12 meters in length that can be up to 20 meters long. There will be some locations that are unsuitable for longer vehicles, either due to lack of space for manoeuvrability or simply due to the size of the designated trading area. Of the 14 proposed locations, there are 3 locations that can accommodate larger vehicles without impacting on the maximum trader numbers and an additional 4 locations where a long vehicle could fit, but would need to occupy two of the designated bays.</p> <p>Locations that can accommodate larger vehicles:</p> <ul style="list-style-type: none"> • Lions Park, Dampier; • Church Road Pullover, Dampier; • Dreamers Hill, Karratha. <p>Locations where larger vehicle could fit by occupying two bays:</p> <ul style="list-style-type: none"> • Searipple Park; • Roebourne Community Centre; • Wickham Recreation Precinct Overflow Carpark; • Point Samson Viewing Platform Carpark.

Recommended Changes	Reason for Change
Mobile trading permitted in the CBD for one hour provided approval is obtained from land owner and the City.	This would allow businesses on the outskirts of the CBD to be serviced without having to travel into the CBD. The 100m setback from fixed businesses is recommended in the CBD as well.
Remove Kevin Richards Oval as a trading location.	The current condition of this location is not considered suitable in terms of safety, managed access and potential for conflict. It is therefore recommended that this location be removed. There is potential to reconsider provision for mobile trading as part of the Kevin Richards Memorial Oval Masterplan.
Provision for City to close an approved trading location to trading at any time.	This would ensure the location can be managed if there are events, the location is no longer considered appropriate for mobile trading, or upgrades/essential work need to be completed.
A Roster System being introduced which would have a day permit and night permit for each of the designated trading locations. The locations of mobile traders would be promoted by the City of Karratha.	This would allow mobile traders to nominate for either session based on when they would normally operate. The hours proposed are 5am – 5pm for the day permit, and during the night from 5pm – 10pm. Mobile traders apply for the sessions they would like on a set date in advance of the start of the next month. A ballot would occur if more have applied than the spots available. The City would manage and promote the location of traders to local residents and tourists.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Council has been briefed on a number of occasions in relation to this policy review.

COMMUNITY CONSULTATION

In addition to the workshops held in May 2020, workshops were also held in 2019 with mobile traders, members of Council’s Small Business Advisory Group, fixed businesses and event organisers. Results from these workshops are summarised below:

Stallholder and Street Traders	Small Business Advisory Group	Fixed Business
Want access to the City Centre at all times.	Do not support open access to City Centre.	Do not support open access to City Centre, though will consider coffee van access to Karratha Health Campus.
Strongly support grouped location together, with itinerants/non-locals using other spaces.	Could consider a grouped location Want to see activation of multiple sites/reserves.	Could consider a grouped location but also see advantages of activation of multiple sites via roster system.
Supportive of vendors attending organised markets (including CBD)	Supportive of vendors attending organised markets (including CBD).	Supportive of vendors attending organised markets (including CBD).
No issues with community groups fundraising in the CBD.	No issues with community groups fundraising in the CBD.	No issues with community groups fundraising in the CBD.

Future Community Consultation

Community engagement activities in accordance with the public participation spectrum process to inform and involve will be undertaken:

Who	How	When	What	Outcome
Mobile traders, Fixed businesses and Community representatives	Targeted	July	Draft policy	Targeted email to these businesses letting them know submissions can now be made.
General Community	Advertisement via local newspaper	July	Draft policy	Allow for submissions to be made and considered.

If Council adopts the draft policy for advertising, then it is recommended that the draft policy be publicly advertised for 28 days. Public notifications would be placed in the local newspaper to allow any member of the community to review and make comment on the draft policy. An email with a link to the draft policy would be sent to mobile traders to ensure they are aware of proposed changes. This would ensure they are notified directly that the draft policy is out for advertisement and that they don't miss the opportunity to make a submission.

STATUTORY IMPLICATIONS

The Policy must align with Part 5 of the City's *Activities in Thoroughfares & Public Places and Trading Local Law*. Where there is a discrepancy between the policy and the local law, the local law will take precedence.

The City is responsible to ensure that all street trading and mobile traders comply with the requirements in the Local Law.

The following legislation and policies are also applicable to stallholders and street traders:

- *Health (Miscellaneous Provisions) Act 1911;*
- *Public Health Act 2016;*
- *Food Act 2008;*
- *Local Government Act 1995;*
- Local Planning Scheme No. 8;
- Local Planning Policy DP08 Roebourne and Wickham Mixed Business Zone; and
- Local Planning Policy DP13 Tourism Zone Development Requirements.

POLICY IMPLICATIONS

By resolving to advertise a draft revised version of the Stallholder and Street Trading Policy, Council would make clear its intentions to review the policy and provide interested parties with draft policy provisions for consideration. Council would have the opportunity to review submissions received during public advertising and to adopt any resultant changes.

FINANCIAL IMPLICATIONS

Financial implications as a result of the changes are expected to be minimal. The number of traders per location would be limited but extra locations have been recommended. Fees for mobile traders are set separately by Council as part of its adopted fees and charges.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Projects/Actions: 2.a.2.4.1 Support and activate creative industries as an economic driver

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	High	The current trading activity is considered a high risk to public safety and needs to be addressed primarily through this Policy Review.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Officers have engaged with key stakeholders and have captured the key points of feedback. The proposed changes are recommended to be advertised for public comment to ensure all stakeholders are given the opportunity to provide comment, which will be presented back to Council to be considered.
Compliance	Low	The proposed changes to the policy are recommended for advertisement for public comment.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City regularly reviews its policies and conducts consultation and advertisement for public comment.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the current version of Stallholder and Street Trading Policy following this review because Council considers the current policy settings to be appropriate.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of Stallholder and Street Trading Policy review pending further preliminary consultation with stakeholders.

CONCLUSION

The review of the City's Stallholders and Street Trading Policy identified a need to primarily improve the mobile trading environment to ensure an acceptable level of safety and to reduce the risk of external impacts. The proposed changes to the Policy have been informed by considering how other Local Governments manage mobile trading and stakeholder feedback received through consultation. It is recommended to advertise the draft Policy to seek public comment. Following the public comment period a further report would be presented to Council to consider the submissions.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154614
MOVED : Cr Waterstrom Muller
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE to seek public comment on the draft Stallholder and Street Trading Policy contained in Attachment 2 of this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

At 5.21pm Cr Miller re-entered the room.

Cr Harris declared an impartiality interest in item 12.2 Request for Release of Cash-In-Lieu of Public Open Space Funds as Cr Harris is a Life Member of the Kats Football Club who is a tenant of Kevin Richards Memorial Oval. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

12.2 REQUEST FOR RELEASE OF CASH-IN-LIEU OF PUBLIC OPEN SPACE FUNDS

File No:	RC.86
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	15 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Plan showing subdivisions from where cash-in-lieu funds have been collected

PURPOSE

For Council to consider seeking the Minister for Planning's approval for the expenditure of cash-in-lieu of public open space (POS).

BACKGROUND

On 27 March 2020, the Premier requested local governments utilise existing budgets to help stimulate the local economy in recovering from COVID-19. On 5 June 2020, the Chairman of the Western Australian Planning Commission (WAPC) wrote to local governments identifying expenditure of cash-in-lieu for POS as a mechanism to assist with the economic recovery and encouraging local governments to progress applications to expend cash-in-lieu funding.

WAPC policy requires 10% of every subdivision to be given up free of cost for POS purposes. POS is generally provided as a land contribution, which is transferred to local government under a Management Order when new lot titles are created. However, in some circumstances, providing land for POS is not practical. In these circumstances, cash-in-lieu can be approved by the WAPC as an alternative at the subdivision approval stage. When approved, a subdivider can make a cash payment to a local government to the value equivalent to the portion of land that would otherwise be required to be given up. The local government must hold cash-in-lieu funds in a separate trust account. Cash-in-lieu funds can only be released from this trust account if approved by the Minister for Planning.

The City is currently holding \$853,833 cash-in-lieu of POS funds in trust. The breakdown of the subdivisions from where cash-in-lieu of POS funds have been received, the original cash-in-lieu contributions, the interest generated and the total funds now held in trust as cash-in-lieu of POS is summarised in the table below:

Subdivision address	WAPC Ref	Original Contribution (\$)	Interest (\$)	Total (\$)
Lot 9007 Dampier Road, Baynton	143689	215,000	919	215,919
Lot 4619 Straker Road, Millars Well	124074	125,000	49,863	174,863
Lot 4616 & 4617 Gawthorne Drive, Millars Well	117019			
Lot 4597 Galbraith Road, Karratha	99225	9,200	3,670	12,870
Lot 3265 Haxell Court, Nickol	99223	2,700	1,077	3,777
Lot 4631 Radley Drive, Baynton	117744	318,084	127,319	446,403
	127314			
Lot 4920 Radley Drive & Haldane Crescent, Baynton	128171			
Total				853, 833

The attached plan shows the subdivisions from where cash-in-lieu of POS funds have been received.

At its September 2019 OCM, Council resolved to:

1. Request Ministerial approval to spend \$232,565.97 cash-in-lieu on development of the Kevin Richards Memorial Oval;
2. Forward to the WAPC for the Minister’s approval, the Kevin Richards Memorial Oval Masterplan, and the associated estimated costs to support the request for approval to spend \$232,565.97 cash-in-lieu contribution on development of the Kevin Richards Memorial Oval;
3. Note that there is a further \$621,267 cash-in-lieu of POS funding held in Trust for expenditure in Baynton, Baynton West and Nickol; and
4. Seek community input and further analysis regarding cash-in-lieu of POS funds available for Baynton, Baynton West and Nickol and the limitations and options for expenditure of that funding.

The Department of Planning, Lands and Heritage has requested the City to provide a letter of support from the Department of Education before Council’s September 2019 request is determined. There is a maintenance agreement between the Department of Education and the City for portion of KRMO. However, that portion is not subject to proposed improvement works.

Notwithstanding Council’s pending request, the State Government is now encouraging local governments to utilise cash-in-lieu funds as a means to help the local economy recover from COVID-19. There is an opportunity now to gain approval to expenditure of remaining cash-in-lieu funds the City currently holds.

Options for expenditure of the remaining cash-in-lieu funds:

Option	Officer comments	Recommendation
Enhance pedestrian and cyclist links between Baynton, Baynton West and Nickol and new	Raised as option in report to Council’s September 2019 OCM. Would improve amenity of pedestrian and cycle connections to new Tambrey Neighbourhood Shopping Centre.	Not recommended

Option	Officer comments	Recommendation
Tambrey Neighbourhood Shopping Centre	While most cash-in-lieu funds were collected from Baynton and Baynton West, most of the expenditure would be in Nickol.	
Enhance existing parks in each of the localities from where the funds have been collected	<p>Would align closely with the intentions of the WAPC Position Statement to spend the funds in the locality from where they were collected. Most of the cash-in-lieu funds were collected from Baynton and while there are definitely opportunities to improve parks in Baynton, there are no specific park upgrade plans for Baynton that are shovel-ready at this point in time.</p> <p>The City has plans for \$100,000 worth of upgrades for Baynton West Park. However, there is an additional \$115,000 cash-in-lieu for Baynton West that would not be spent at this time. Parks in Baynton West are otherwise fully developed.</p>	Not recommended
Additional contribution towards implementation of KRMO Masterplan	<p>In the hierarchy of open spaces across the City, KRMO is at the highest level of service, being a district-level POS area. This means the catchment for KRMO is much larger, taking in the suburbs of Baynton, Baynton West and Nickol. There is provision under the WAPC Position Statement to spend cash-in-lieu funds on POS of a larger scale and cost that is further away from the subdivision from which cash-in-lieu funds were collected. KRMO would fall into this category.</p> <p>The KRMO Masterplan is a shovel-ready project.</p> <p>The cost of delivering the KRMO Masterplan is estimated at \$5.2M. A larger allocation of cash-in-lieu funds towards implementation of the Masterplan would increase the amount of works that could be delivered in the first stages.</p>	Recommended

The option of making additional contribution towards implementation of the KRMO Masterplan is recommended because the catchment for KRMO includes the suburbs from where cash-in-lieu funds have been collected and there are immediate plans to upgrade facilities at KRMO for the benefit of the residents of each of those suburbs.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Community Programs and Infrastructure Projects.

In regard to the KRMO Masterplan, the schematic design of the Millars Well Pavilion and new change room was completed in 2014. Councillors considered improvement plans for

the Millars Well Pavilion and new change rooms at the December 2013 and June 2014 briefing sessions, and considered the Masterplan at the April 2015, September 2017 and October 2018 Council meetings. The revised Masterplan was considered and accepted by Council at the October 2019 Council meeting.

COMMUNITY CONSULTATION

There is no requirement under State Planning Policy for community consultation prior to seeking approval for, or spending cash-in-lieu of POS funds.

In relation to the KRMO Masterplan, there has already been and will continue to be community consultation regarding development and delivery of the Masterplan. Should Council resolve to allocate the balance cash-in-lieu funds to other projects, then community consultation would give owners and residents of nearby properties the opportunity to have input into the open space improvements to be delivered.

Regardless of how Council decides to spend the balance cash-in-lieu funds, it is recommended that consultation be undertaken with the owners and residents of properties in Baynton to determine the POS upgrades that should be undertaken in Baynton over the short to medium term.

STATUTORY IMPLICATIONS

Section 153 of the *Planning and Development Act 2005* allows a landowner to make a cash payment to a local government in lieu of all or part of the POS contribution. Section 154(1) of the *Planning and Development Act 2005* requires cash-in-lieu funds received by a local government to be paid into a separate (trust) account established under section 6.9 of the *Local Government Act 1995*. Section 154(2)(c) allows the local government, with approval from the Minister for Planning, to spend cash-in-lieu funds on the improvement or development of parks, recreation grounds or open spaces in that locality vested in or administered by the local government for those purposes.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council’s September 2019 resolution led to a request for Ministerial approval to spend \$232,565.97 on the KRMO Masterplan. There is a balance \$621,267 cash-in-lieu of POS funding remaining in the City’s trust account.

At the October 2019 Council Meeting, an outline was presented to Council of the estimated costs and contributions for delivering the KRMO Masterplan. The following table sets out the current situation in simple terms:

Current total estimated project cost	\$5,213,555
Confirmed or expected contributions from other sources	\$1,750,000
Council budgeted funds	\$875,000
Balance funding required	\$2,588,555

This table shows that there is substantial funding required to implement the KRMO Masterplan and that there are a number of elements that are currently not funded. Approval to expend additional cash-in-lieu funds on delivery of the KRMO Masterplan would help bring works forward and therefore support the request of the Premier and WAPC Chairman.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.2.5 Community Projects
 Projects/Actions: 1.a.2.5.4 Commence implementation of Kevin Richards Memorial Oval redevelopment

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	POS areas are important for community and individual health.
Financial	Low	Under the WAPC Position Statement, there is provision for expenditure of cash-in-lieu funds on existing POS of a larger scale and cost, further away from the site where the cash-in-lieu funds were provided but still of benefit and accessible to occupants of the lots for which cash-in-lieu was contributed.
Service Interruption	Low	The sooner a decision is made as to where the available cash-in-lieu funds can be spent, the sooner works can be commissioned and commenced.
Environment	Low	Any expenditure of cash-in-lieu would be within existing developed open spaces.
Reputation	Low	The use of cash-in-lieu will improve the level of amenity for the community.
Compliance	Low	Expenditure of cash-in-lieu funds is approved by the Minister.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously resolved to expend some of the cash-in-lieu funds to deliver the KRMO Masterplan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 154(2)(c) of the *Planning and Development Act 2005* RESOLVES to:

1. REQUEST the Minister for Planning approve expenditure of \$100,000 cash-in-lieu of Public Open Space funds held by the City of Karratha on upgrades to Baynton West Park;
2. FORWARD to the Western Australian Planning Commission for the Minister for Planning's approval, a plan showing upgrades intended to be undertaken at the Baynton West Oval and the associated estimated costs to support the request for approval to spend an additional \$100,000 cash-in-lieu funds; and
3. UNDERTAKE consultation with owners and residents of properties in Baynton as part of the process in determining public open space upgrades that should be undertaken in Baynton over the short to medium term.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE that Council resolved at its September 2019 Meeting to request expenditure of \$232,565 cash-in-lieu of Public Open Space contribution towards implementation of the Kevin Richards Memorial Oval Masterplan;
2. NOTE that there is a further \$621,267 cash-in-lieu of POS funding held in Trust for expenditure in Baynton, Baynton West and Nickol; and
3. SEEK community input and further analysis regarding expenditure of the balance \$621,267 cash-in-lieu of POS funds collected from Baynton, Baynton West and Nickol.

CONCLUSION

The Premier has requested local governments to utilise existing budgets to help stimulate the local economy in recovering from COVID-19. The Chairman of the Western Australian Planning Commission has highlighted expenditure of cash-in-lieu of Public Open Space as a mechanism to assist with the economic recovery and encouraged local governments to progress applications to expend cash-in-lieu funding.

A Position Statement on Cash-in-Lieu of Public Open Space was recently released by the WAPC. The Position Statement provides for cash-in-lieu funds to be spent on POS of a larger scale and cost that is further away from the subdivision from which cash-in-lieu funds were collected but will still be of benefit and accessible to occupants of the lots for which cash-in-lieu of POS was contributed.

Council has already requested the Minister approve expenditure of cash-in-lieu funds collected from Millars Well subdivisions be spent on delivery of upgrades planned under the Kevin Richards Memorial Oval Masterplan. Kevin Richards Memorial Oval serves a district-level function and provides for a much larger catchment that includes Baynton, Baynton West and Nickol. There are firm plans for upgrades to the Kevin Richards Memorial Oval and these upgrades can be funded by cash-in-lieu of POS.

It is recommended that the Minister for Planning be requested to approve expenditure of the remaining cash-in-lieu of POS funds held by the City toward delivery of the upgrades to the Kevin Richards Memorial Oval.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154615
MOVED : Cr Nunn
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 154(2)(c) of the *Planning and Development Act 2005* RESOLVES to REQUEST the Minister for Planning approve expenditure of the balance \$621,267 cash-in-lieu of Public Open Space funds held by the City of Karratha on implementation of the Kevin Richards Memorial Oval Masterplan.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 WASTE COMPACTION SYSTEM

File No:	PL.19
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Fleet & Plant Coordinator
Date of Report:	28 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Evaluation Report

PURPOSE

For Council to consider the tenders for the purchase of a Waste Compaction System for the 7 Mile Waste Disposal Facility (7MWDF) offered under RFT 26-19/20 and disposal of its similar existing plant.

BACKGROUND

As per Council's 10-year Plant Replacement Program, the Bomag Refuse Compactor at the 7MWDF has been recognised as due for replacement based on age and utilisation (8 years / 8,000 hours, whichever occurs first). Details of the Compactor are provided in the table below.

Plant #	Description	Purchase Date	Hour Reading	Written Down Value (WDV)	Budgeted Income
P8017	Bomag BC772RB-2	13/10/2014	12,100	\$179,919	\$100,000

At its meeting of 20 January 2020, Council resolved the following:

1. CALL tenders for the acquisition of a new refuse compacting system in accordance with the following scope:
 - a) Supply and delivery of fit for purpose compaction equipment;
 - b) Appropriate training in equipment operations;
 - c) Training in maintenance and servicing of equipment;
 - d) Two year warranty including all parts and labour; and
 - e) Trade-in or outright purchase of the existing Bomag BC772R B-2 refuse compactor

2. ENDORSE the weighted tender selection criteria as follows:

Criteria	Weighting
Price	60%
Total Cost of Ownership	20%
Compaction density rates	10%
Resource Recovery Capability	10%

3. DISPOSE of P8017 Bomag BC772RB-2 refuse compactor (Asset number –40000541) to the highest bidder at public auction (if trade-in does not apply as per 1.e) above).

The request for tender was advertised on 22 April 2020 in the West Australian. The advertised deadline for all tenders to be received was 2pm on 6 May 2020 via the Tenderlink E-Procurement Portal.

Three (3) submissions were received by the closing date from the below suppliers. Two of those suppliers provided alternative compactor options, as listed:

- GCM Enviro
 - Tana E450
 - Tana E520
- Tutt Bryant Equipment
- Westrac Pty Ltd
 - Caterpillar 826k
 - Caterpillar 836K

A three (3) person panel evaluated the submissions as follows:

- Manager City Services
- Waste Services Operations Coordinator
- Fleet & Plant Coordinator

The responses were first assessed for compliance with the tender documents and then assessed against the weighted qualitative criteria as endorsed by Council.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Specifications were developed in consultation with the Waste Services and Fleet & Plant Services teams. Consultation has taken place between panel members in analysing the content of each submission.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*.

Dispositions are required to comply with Section 3.58 of the *Local Government Act 1995*. Council resolved at its January 2020 meeting, to accept trade-in of the existing Bomag as part of the tender acquisition process, or if not by trade-in, the Bomag would be disposed by way of public auction.

POLICY IMPLICATIONS

CG12 Purchasing and CF17 Disposal of Asset Policies are applicable.

FINANCIAL IMPLICATIONS

An allocation of \$1.4M has been included in the 2020/21 Draft Budget for this procurement and is funded from the Council's Waste Reserve. The preferred tenderer is within budget allocations. It is anticipated that delivery and payment will occur in September 2020.

An allocation of \$100k has also been included in the 2020/21 Draft Budget for the income on sale of the existing Bomag Refuse Compactor (P8017).

Trade-in quotes were called for as part of the tender to procure a new waste compactor. Officers have compared the income of a previous trade-in for the same make and model Bomag Refuse Compactor with the potential of income for this current disposition. However, as the current Bomag represents an increase in the age and hours of utilisation which affects its depreciation, it does not provide a true comparison.

Replacement of the exiting machine at this time would however reduce likelihood of increased operating costs e.g. fuel burn, repairs and maintenance. Disposal of the existing machine would also be more competitive if sold before machine hours increased and market demand decreased. Officers have discussed the option of disposal by way of public auction however advice suggests limited local demand which could further reduce the anticipated income factoring transportation costs.

Officers therefore recommend that trade-in would represent the best outcome for Council at this time.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 3.c.1.1 Waste Facility Management
 Programs/Services: 4.c 1.6 Fleet and Plant Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Procurement and disposal are within budget allocations and in accordance with the 10 year Plant and Fleet Replacement Program.
Service Interruption	Moderate	Retaining the existing Bomag beyond optimum replacement timeframe is likely to increase critical breakdown and associated downtime.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council regularly purchases large plant & equipment for its operations in accordance with its 10-year Plant & Fleet Replacement Program.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1
 As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. AWARD the tender to GCM Enviro Pty Ltd ABN 12 109 538 123 for a Waste Compaction System (Tana E520) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 26-19/20; and
2. DISPOSE of the existing Bomag Refuse Compactor (P8017) to the highest bidder by way of public auction.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. AWARD the tender to _____ for a Waste Compaction System offered under RFT 26-19/20; and
2. DISPOSE of the existing Bomag BC772RB-2 Refuse Compactor (P8017) to _____ by way of trade-in.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.58 of the *Local Government Act 1995* RESOLVES to REJECT all tenders offered under RFT 26-19/20 Waste Compaction System and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended Tenderer provides the best outcome for Council based on capacity to deliver the required machine specifications, total cost of ownership, compaction density rates, resource recovery ability and purchase price. The Officers recommend that the method of trade-in disposal provides Council with the best financial outcome at this time given the current market demand and likelihood for increased operating costs.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154616
MOVED : Cr Harris
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.57 and Section 3.58 of the Local Government Act 1995 RESOLVES to:

- 1. AWARD the tender to GCM Enviro Pty Ltd ABN 12 109 538 123 for a Waste Compaction System (Tana E520) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 26-19/20; and**
- 2. DISPOSE of the existing Bomag BC772RB-2 Refuse Compactor (P8017) to GCM Enviro Pty Ltd by way of trade-in, as contained in the confidential attachment to this report.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 MINOR WORKS - AIR CONDITIONING

File No:	CM.446
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Building Maintenance
Date of Report:	8 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for Minor Works - Air Conditioning, offered under RFT 27-19/20.

BACKGROUND

In 2009, the City tendered for Facilities Maintenance and Minor Works including painting, plumbing, electrical, air conditioning, effluent reuse scheme and general maintenance services. Since 2013, the City has grown significantly with new facilities and services and in response separated minor works into either smaller specialised contracts or sought to obtain quotations on an ad hoc basis.

The current contract for Minor Works - Air Conditioning offered under RFT 25-15/16 commenced 1 July 2016 and is now due to expire on 30 June 2020. This current contractor for these works is BSA Advanced Property Solutions (WA) P/L (Burke Air).

In February 2020, Council resolved to invite tenders for Minor Works - Air Conditioning for a period of 2 years with 2 x 1 year extension options based on the following scope of works and selection evaluation criteria:

The Tender is for the provision of Air-conditioning and Building Management System (BMS) services to Council's buildings and facilities, including preventative, programmed and responsive maintenance, and minor works comprises of:

- Servicing, repair and maintenance of the City's air-conditioning, refrigeration and associated mechanical services systems and equipment within existing and future facilities;
- Installation of new, alterations to, and relocations of air conditioning and refrigeration systems and equipment within existing and future facilities;
- Safety maintenance and testing of appliances wherein all testing is carried out in accordance with AS 3666 (as amended from time to time);
- Air-conditioning and refrigeration systems inspection and condition reports as directed by the City;
- Servicing, repair, alterations and additions to Building Management and control systems.

The Tender features:

- Immediate contract commencement subject to Council’s endorsement of the Officers recommendation.
- Works to be undertaken in accordance with relevant Australian Standards, Acts, Regulations and best industry practice;
- Adherence to all applicable Occupational Health and Safety legislation, standards policies and guidelines;
- Appropriate insurance provision;
- Performance indicators - Attendance requirements in accordance with priorities; and
- Schedules of rates, hourly rates, call out rates and mark up on materials, plant and equipment.

Criteria	Weighting
Demonstrated Understanding	15%
Capacity to Deliver	15%
Key Personnel Skills and Experience	20%
Price	50%

Tenders were subsequently advertised on 15 April 2020 and closed 13 May 2020.

Five tenders were received by the closing date from:

- BSA Advanced Property Solutions(WA) PTY LTD
- Frigtech Services PTY LTD
- Minbaringu Services PTY LTD
- Oresome Aircon Cleaning PTY LTD
- Precise Air Group PTY LTD

The tenders were evaluated by a three person panel comprising of:

- Manager Building Maintenance
- Building Maintenance Supervisor
- Building Maintenance Planner

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

In February 2020, Council resolved to invite tenders for Minor Works - Air Conditioning.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

The City has expended approximately \$605k in this financial year for minor works - air conditioning. This does not include rectification works associated with Tropical Cyclone Damien or the Dehumidification Units at the Dampier Community Hub.

A proposed allocation of \$500k has been set aside across City facility accounts in the 2020/21 budget for the delivery of air conditioning services. It is anticipated that expenditure associated with delivering these services under this contract will be in accordance with Council’s budget allocations.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.1.5 Building Maintenance Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Regularly maintained and functioning air conditioning alleviates discomfort and potentially health issues derived from bacteria or associated with excessive heat.
Financial	Low	The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations.
Service Interruption	Moderate	Lack of routine maintenance or poor responses to breakdowns could lead to service interruptions.
Environment	N/A	Nil
Reputation	Moderate	Failure to maintain current service levels at the City’s facilities could lead to community feedback and complaints.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City has historically tendered for Minor Works – Air Conditioning contracts under RFT 22-12/13 and RFT 25 -15/16. The current Air Conditioning contract under RFT 25-15/16 expires on 30 June 2020.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Minor Works - Air Conditioning offered under RFT 27-19/20 to _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Minor Works - Air Conditioning offered under RFT 27-19/20 and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer has a thorough understanding of the scope of works and the contract requirements and has a demonstrated capacity and capability to deliver Air-conditioning and Building Management System (BMS) services to Council's buildings and facilities, including preventative, programmed and responsive maintenance, and minor works. It is anticipated the contract will commence on 1 July 2020.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154617
 MOVED : Cr Scott
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by BSA Advanced Property Solutions (WA) PTY LTD ABN 95 093 463 284 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-19/20 Minor Works - Air Conditioning for a period of two (2) years with two (2) x one (1) year extension options (2+1+1); and
2. **EXECUTE** a contract with BSA Advanced Property Solutions (WA) PTY LTD, **SUBJECT** to any variations of a minor nature.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

13.3 KARRATHA GOLF COURSE SUPERINTENDENT

File No:	PK.42
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	22 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	The Director Strategic Projects & Infrastructure is a member of the Karratha Country Club.
Attachment(s)	Nil

PURPOSE

For Council to consider inviting tenders for a Karratha Golf Course Superintendent.

BACKGROUND

Karratha Golf Course maintenance is currently delivered via a combination of Karratha Country Club volunteers and the City's current Golf Course Superintendent Contractor.

The Golf Course Superintendent is responsible for the City's golf course maintenance obligations under the current Memorandum of Understanding (MOU) with the Karratha Country Club. In addition, the Golf Course Superintendent contract includes course improvement works in accordance with the Karratha Golf Course Masterplan including the establishment of grass greens should funds permit. Significant improvements have been achieved whilst a Superintendent has been contracted by the City.

The current Golf Course Superintendent contract commenced 1 November 2016 for a term of two (2) years with 2 x 1 year extension options. The extension option was exercised and the contract is now due to expire on 31 October 2020. The current contractor for these works is Turf Life P/L.

Prior to 2016, the City managed the Karratha Golf Course maintenance. A combination of factors including higher costs and lower levels of service resulted in Council electing to tender the service. Based on the more specialist skills required, dedicated equipment required, and the improvement in golf course standard experienced under contract, Officers again propose that the Golf Course Superintendent contract is tendered.

The key objective for the proposed contract is for the golf course to be maintained in a safe, functional and attractive state to meet the current levels of service as follows:

Activity	Frequency
Fairway mowing (summer)	Twice weekly
Fairway mowing (winter)	Weekly
Irrigation Maintenance	Weekly
Turn renovations f/w tees	Quarterly
Turf weed control	Quarterly
Fertilising	Quarterly
Wetting agent application	Quarterly

Course improvement works undertaken as part of the Karratha Golf Course Masterplan are also included in the scope of works.

The scope of works proposed for the new contract largely reflects the previous and includes, but is not limited to:

- Development and Implementation of course management plans: mowing, irrigation, nutrition programs, plant/machinery selection and maintenance programs, weeds/pest/disease program, Occupational Health and Safety, Volunteer and Subcontractor supervision.
- Routine Care and Maintenance responsibilities: maintenance of fairways and tee box including turf renovations, spraying, fertilising. Maintenance of any new grass greens, supply, storage and supervision of chemicals, proactive maintenance/servicing of reticulation and pumping infrastructure, maintenance/reinstatement of course seating.
- Improvement works as requested: operating small machinery for shaping tees, greens and sandy areas, establishing and maintaining flora plantings.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors are briefed regularly on the progress of the Karratha Golf Course redevelopment and status of the MOU with the Karratha Country Club, through the annual budget process and minor maintenance reports.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The tender process is expected to comply with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable.

The proposed weighting for the tender selection evaluation criteria is as follows:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	20%
Methodology	5%
Price	60%

Officers recommend the proposed contract be for four (4) years with two (2) x two (2) year extension options which would provide the successful contractor with the confidence to invest in plant and equipment and develop a sustainable business whilst providing the City with continuity of service delivery and standards.

FINANCIAL IMPLICATIONS

Council has allocated up to \$400,000 in the draft 20/21 Budget for Karratha Golf Course contract works including plant, labour, materials and minor course improvements.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 1.a.1.8 Sports Fields and Grounds Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Costs to deliver services will be tested through a competitive tender process and compared to Council's annual budget allowance to deliver the required services.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Effective maintenance of the Karratha Golf Course is expected to meet Community expectations and national/international tourist expectations of a Regional City Golf Course.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has committed to the MOU between the City and the Karratha Country Club which outlines the City's responsibilities at the golf course.

The City has an existing contract in place with Turf Life P/L for the Karratha Golf Course Superintendent role since 1 November 2016, which is due to expire on 31 October 2020.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders for the Karratha Golf Course Superintendent Contract at this time, and undertake the City's golf course maintenance obligations under the current Memorandum of Understanding (MOU) in-house, when the existing contract expires.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE tenders for Karratha Golf Course Superintendent Contract noting the following amendments _.

CONCLUSION

A Superintendent Contact ensures Council meets its obligations under the existing MOU with the Karratha Country Club to a high standard and in a cost effective manner whilst also enabling it to deliver course improvements in accordance with the Golf Course Masterplan. Inviting tenders to meet these obligations provides an opportunity to test the market and viability of contractors being able to provide ongoing high quality services to the City.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154618
MOVED : Cr Bertling
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE tenders for services of a Karratha Golf Course Superintendent for a period of four (4) years with two (2) x two (2) year extension options (4+2+2) in accordance with the scope of works as provided in this report; and**
2. **ENDORSE the following tender weighted selection criteria as follows:**

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	20%
Methodology	5%
Price	60%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.4 MINOR WORKS – RETICULATION SERVICES CONTRACT

File No:	CM.314
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	21 May 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider inviting tenders for Minor Works-Reticulation Services.

BACKGROUND

At its November 2017 meeting, Council awarded the contract for Minor Works-Reticulation Services under RFT 20-17/18 to Turf Guru Landscapes for a period of one (1) year with two (2) x one (1) year extension options. The extension options were exercised and the contract is now due to expire on 26 November 2020.

To effectively manage the City's ageing reticulation infrastructure, reduce regular ad hoc maintenance requirements, and ensure efficient watering systems of the City's active and passive parks, a combination of in-house and contracted professional services is currently working on delivering annual upgrade and replacement programs. During the past three year contract, this approach has resulted in significant outcomes being achieved. Examples of projects undertaken include:

- Dampier Palms – reticulation upgrade
- Hampton Oval extension
- DeWitt Entry Statement Irrigation
- Point Samson Viewing Platform Irrigation
- City Administration Office Irrigation
- Wickham Beautification Stage 1 Irrigation
- Water Audit Project
- Cattrall Park Two Wire Upgrade
- Wickham Back Beach Irrigation
- Karratha Cemetery Irrigation
- Ausburn Park Irrigation
- Lewandowski ERS Connection

The City currently employs two full time reticulation maintenance Officers and one reticulation maintenance trainee. The City's reticulation officers are fully engaged undertaking regular and reactive maintenance to ensure the effective operation of the reticulation systems throughout the City's Parks & Gardens Assets. Current City reticulation maintenance staff do not have the capacity to undertake required upgrades and replacement to ageing reticulation systems.

The option to bring the current minor contract works back in-house was considered however, comparison rates undertaken at the time of preparing the Eastern areas resourcing contract

recognised a significant rate gap between City staff and the current contractor rates. Given the potential cost savings based on the rates provided, City officers are not recommending the service be brought back in-house. Details of rates are provided in the financial implications section of this report.

It is evident that a contracted supply service provides reliability and an increased level of service and efficiency. Given the significant advantage in maintaining a contract for this service, Council is requested to consider offering a new contract for a period of three (3) years with two (2) x one (1) year extension options.

The City has an annual reticulation upgrade program with many upgrades reticulation proposed including in Dampier as part of the lands transfer process.

Should Council elect to tender the services, the following scope of works is proposed:

- Installation of new reticulation systems and associated works as required;
- Upgrade and renewal of City’s ageing reticulation infrastructure as scheduled; and
- Other minor works and assistance not specifically identified but necessary for the effective completion of specified tasks and support to in-house staff resources.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The tender process is expected to comply with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable.

The proposed weighting for the tender selection evaluation criteria is recommended as follows:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%
Price	60%

FINANCIAL IMPLICATIONS

Costs associated with Minor Works-Reticulation Services are distributed across a number of Parks and Gardens accounts within existing budget allocations.

The total spend associated with this contract for 2019/20 totals \$342,205. This cost has been allocated to upgrades and replacement to ageing reticulation infrastructure (\$200,000) as listed in the City’s Long Term Financial Plan. In addition, to support in-house resources and

the installation of new reticulation systems associated with Parks and Gardens enhancement projects (\$142,205), including median strips, landscape nodes and street trees.

Comparison of hourly rates for reticulation maintenance and the recommendation to Council to outsource is based on current Contract labour at \$80 compared with City labour at \$104 which includes overheads.

STRATEGIC IMPLICATIONS

This item is directly relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021 in its goal to protect our natural and build environment for sustainable use and management of resources and efficiency of water usage continually improving. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	3.d.2.1	Water Use Management
	3.d.2.2	Infrastructure Project Management
	3.d.2.3	Parks and Garden Maintenance
Projects/Actions:	3.d.2.2.1	Undertake reticulation system audit
	3.d.2.3.1	Implement Reticulation asset renewal and upgrade program

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	There is possibly of service interruption if a new contract was not tendered and a dedicated reticulation service was not met by current staff resources.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously awarded a tender for the Minor Works – Reticulation Services under RFT 20-17/18 in November 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders for Minor Works – Reticulation Services and undertake this service in-house when the existing contract expires.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE tenders for Minor Works – Reticulation Services Contract noting the following amendments _.

CONCLUSION

The current Minor Works – Reticulation Services Contract has delivered significant asset improvements and professional support to City resources over the past three years in the management of the City’s increasing reticulation infrastructure.

Offering a new contract would ensure the continued upgrade of the City’s ageing reticulation assets and current levels of service are maintained whilst meeting the City’s Strategic Community Plan.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154619
 MOVED : Cr Nunn
 SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. INVITE tenders for the Minor Works – Reticulation Services for a period of three (3) years with two (2) x one (1) year extension options (3+1+1) in accordance with the scope of works as provided in this report; and
2. ENDORSE the following tender weighted selection criteria as follows:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%
Price	60%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

13.5 SUPPLY OF RETICULATION PIPE AND ASSOCIATED FITTINGS

File No: CM.306
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Infrastructure Services
Date of Report: 19 May 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider inviting tenders for the supply of reticulation pipe and associated fittings.

BACKGROUND

Following a purchasing review for reticulation parts in 2017, it was considered advantageous to seek a preferred supplier for reticulation pipes and associated fittings. This was predominately based on the frequency of ad hoc purchasing and administration required for seeking quotes from suppliers.

Subsequently, in October 2017, Council awarded a tender to Reece Australia P/L for the supply of reticulation pipe and associated fittings to facilitate procurement for the Parks & Gardens team. The contract commenced on 1 November 2017 for a period of three (3) years with no extension options. This contract is due to expire on 31 October 2020.

It is evident that a contracted supply service provides reliability and an increased level of service and efficiency. Given the significant advantage in maintaining a contract for this service, Council is requested to consider offering a new contract for a period of three (3) years with two (2) x one (1) year extension options.

The proposed scope is for the supply of reticulation pipe and associated fittings, based on a schedule of rates and is for the provision of:

- PVC Pipe
- PVC Fittings
- Sprinklers
- Solenoid Control Valves
- Valves and valve boxes
- Other Fittings

The following weighted selection evaluation criteria is proposed, noting that as this is a contract that does not include labour for works, it is specific to supply only.

Criteria	Weighting
Quality	5%
Capacity to Deliver	15%
Price	80%

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The tender process is expected to comply with 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable.

FINANCIAL IMPLICATIONS

A review of expenditure over the life of the existing contract (since November 2017) is approximately \$920k, noting a further 5 months before the end of contract.

While reticulation materials do not have a specifically defined budget, it is evident a contracted supply service will provide reliability, increased level of service/efficiency and secure pricing for the life of the contract.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	3.d.2.1	Water Use Management
	3.d.2.3	Parks and Garden Maintenance
Projects/Actions:	3.d.2.2.1	Undertake reticulation system audit
	3.d.2.3.1	Implement Reticulation asset renewal and upgrade program

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

At its October 2017 meeting, Council awarded a contract for the Supply of Reticulation Pipe and Associated Fittings under RFT 12-17/18.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders for Supply of Reticulation Pipe and Reticulation Fittings and procure goods ad hoc in accordance with Council’s Purchasing Policy.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE tenders for Supply of Reticulation Pipe and Reticulation Fittings Contract noting the following amendments _____.

CONCLUSION

The current Supply of Reticulation Pipe and Reticulation Fittings Contract ensures continuity of supply, increased levels of service and efficiency improvements in performance of works.

Following a review of expenditure under the existing contract, it is evident that annual costs are substantial for maintaining reticulation to all Council facilities. Offering a new contract would reduce Council’s exposure to price fluctuation and provide benefits for the successful supplier.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154620
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE tenders for the Supply of Reticulation Pipe and Associated Fittings for a period of three (3) years with two (2) x one (1) year extension options (3+1+1) in accordance with the scope of works as provided in this report; and**
2. **ENDORSE the following tender weighted selection criteria as follows:**

Criteria	Weighting
Quality	5%
Capacity to Deliver	15%
Price	80%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Waterstrom Muller declared an impartiality interest in item 13.6 Bayly Avenue Construction Works Contract as Cr Waterstrom Muller is friends with the owners of Karratha Earthmoving who is the preferred tenderer. Cr Waterstrom Muller did not leave the room as the disclosure did not restrict her ability to vote on this matter.

13.6 BAYLY AVENUE CONSTRUCTION WORKS CONTRACT

File No:	CM.456
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	23 June 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

For Council to consider the Bayly Avenue Construction Works tender offered under RFT 34-19/20.

BACKGROUND

Bayly Avenue is the only public road access into Karratha Airport and listed as a critical redevelopment project in the 2013 Karratha Airport Masterplan. In support of its regional significance, at its August 2019 Ordinary Meeting, Council resolved to add and prioritise Bayly Avenue in its 5 Year Regional Road Group program. Main Roads Western Australia subsequently endorsed the priority given to Bayly Avenue in November 2019.

Initially constructed in 1984, the traffic use of Bayly Avenue has increased in terms of light and heavy vehicle movements. The traffic volume is an ongoing maintenance concern as heavy vehicles typically cause edge failures and a rapid deterioration of the road surface. Bayly Avenue is essential to providing passenger and freight services to the Airport and is likely to continue serving as the main entrance route for the foreseeable future.

In preparing the construction design documentation, geotechnical investigations were undertaken to ascertain the existing road condition. It was determined that insufficient base course, surface deterioration, cracks and depressions were primarily due to poor drainage and ponding of water. The existing culverts are not suitable for the proposed upgrade to the civil works, given they are significantly damaged.

The improvement and extension of the asset life, the reconstruction and improvement works include, but are not limited to:

- a) Road widening and resurfacing including drainage upgrades to meet safety requirements and standards under Austroads and Main Roads WA standards for RAV 7 roads;
- b) Increased traffic speed and flow with the road widening allowing the City to safely increase speed limits to 70km/h and match driver expectations;
- c) Minimum design life of 25 years for the infrastructure given it is a crucial City asset;

- d) Landscaping including a significant “statement piece” at the entrance of Dampier Highway and along the road reserve median, with branding opportunities;
- e) Improved lighting to provide street lighting along Bayly Avenue;
- f) Horizon Power assets to be relocated underground as cyclone preparedness; and
- g) Public Art Strategy envisaged as part of the entry statement at Dampier Highway.

At its March 2020 meeting, Council endorsed the civil, landscape and electrical works as presented and agreed to invite tenders for construction of Bayly Avenue with separable portions included, to enable potential future staged development. The preferred Stage one option had an indicative overall construction budget of \$6,539,000 (excl. GST).

Subsequently, tenders were advertised on 6 May 2020 and closed 12 June 2020.

Five tenders were received by the closing date from:

- NRW Contracting Pty Ltd
- Karratha Earthmoving & Sand Supplies Pty Ltd
- Georgiou Group Pty Ltd
- Ertech Pty Ltd
- DeGrey Civil Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Manager Infrastructure Projects
- Coordinator Technical Services
- Project Manager Infrastructure Projects

The tenders were first assessed for compliance with the tender documents and then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

The Regional Price Preference Policy was applied to two local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of financial issues. However, the upgrade of civil, landscape and public art works will significantly improve aesthetics as the airport gateway to Karratha, whilst improving road conditions and extending the life of its infrastructure.

COUNCILLOR/OFFICER CONSULTATION

Council has been regularly consulted, with concepts presented to Council at its October 2019 and March 2020 Briefing Sessions.

In March 2020, Council endorsed the invitation for tender.

Officers have undertaken consultation across all departments to draft the tender documents.

COMMUNITY CONSULTATION

A detailed project communication plan will be prepared to ensure all key stakeholders are identified and strategies put in place to inform each stakeholder of the works and any impacts to traffic movement.

Further community and stakeholder consultation will occur following Council's determination to seek feedback during the development of landscaping and public art designs.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing, CG11 – Regional Price Preference and CS-12 Public Art are applicable to this matter.

FINANCIAL IMPLICATIONS

The City's Long Term Financial Plan (LTFP) allocated a net cost of \$4.89M (excl. GST) for the redesign and realignment of Bayly Avenue and public art as new capital and infrastructure projects.

Officers have sourced additional funds of \$604,179 (excl. GST) from the Local Road and Community Infrastructure (LRCI) Program through the Federal Government's Finance Assistance Grant program, and a further \$1,042,393 (excl. GST) from the State Government's Regional Road Group.

The City will continue to seek funding for the construction, with an existing application for \$2M from the Heavy Vehicle Safety and Productivity Program (HVSP), and Officers anticipate confirmation of the outcome of this application towards the end of July 2020.

The balance of construction is proposed to be funded from the Airport Reserve, which is forecast to be \$4.38M at the end of the 2019/20 financial year.

The pre-tender estimate for the reconstruct of 2.2km of Bayly Avenue including the landscaping entry statement, landscape median planting and reticulation, lighting, and undergrounding power, was \$6.539M (excl. GST).

The below table summarises the proposed pre-tender funding for Council's consideration.

Funding Source	Value (Excl GST)
Local Road & Community Infrastructure (LRCI) Program	\$604,179
Regional Road Group	\$1,042,393
Council funding proposed from the Airport Reserve in the 2020/21 Financial Year	\$4,892,428
PRE TENDER ESTIMATE TOTAL	\$6,539,000

It is noted there is a potential funding shortfall for the capital works in the Airport reserve, subject to the outcome of the Federal Government funding application, however, the Airport Reserves will have further balance transfers over the course of the 2020/21 financial year, and if ultimately insufficient, Council would need to consider transferring additional funding to the project to cover the capital expenditure.

Given the tender submissions construction all exceed the allocated project budget (excl. GST), the Tender Evaluation Panel has identified the following value management outcomes and options to reduce the capital works:

- a) Stage the extent of landscaping to include only the median feature landscaping and essential relocation of existing palms impacted by the new construction, together with capped mainline irrigation for future stages – Estimated saving value \$1.2M; and
- b) Stage the extent of the new roadworks to the initial 1.2km only and with the remaining 1km over subsequent years with the option to include the full extent of the feature landscaping elements – Estimated saving value \$1.55M.

The landscape work tender submissions significantly exceed the pre-tender construction estimates in particular for the Bayly Avenue extent. Whilst a desirable part of the overall design intent, the landscaping could be more economically procured directly with a landscaping contractor without the premium associated with the civil works. It is also envisaged the Public Art component would then also be staged concurrently with the Dampier Highway intersection landscape works.

Adopting either alternative provides for a project that is more in line with the previous construction budget endorsed by Council in March 2020. However, Officers recommend the proposed value management strategy as outlined within the Confidential Report attached. Based on the current anticipated scope of works, the potential capital works involves a construction budget in the order of \$6.75M (excl. GST) should the identified value management options proceed to construction.

The electrical works form a critical element within the project. Before tender, the utility provider Horizon Power provided cost estimates for Separable Portion One at \$1.05M (excl. GST) which informed the project budget. During the post-tender clarifications, Horizon Power has since clarified the cost of \$1.35M to include the commissioning of the works. On this basis all of the tenders received provided a favourable outcome, especially given the synergies provided by a single head contractor overseeing the electrical works within the overall projects critical path.

The recommended tenderer has submitted a bid for Separable Portion One that exceeds the current financial allocation, which will require a commitment from Council to proceed. Should Council agree to progress the whole of Separable Portion One, consideration to allocate additional funding to this project will need to be addressed through the annual budget process.

All costs exclude the public art component of the project as Council has allocated a budget of \$157,000 (excl. GST) to Public Art, in accordance with the Public Art Policy.

Details of the Project Budget, and options are contained within the confidential section of the agenda.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	1.a.2.3	Infrastructure Project Management
Projects/Actions:	1.a.2.3.4	Finalise Bayly Avenue road and landscaping design

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Moderate	If reconstruction works do not proceed, maintenance costs are guaranteed to increase due to failing sealed road surfaces and poor road geometry. Council has opportunity to increase revenue from developing and leasing the adjoining lots, however it is noted that there is no immediate demand for land. Works are proposed to be largely funded by Airport Reserves in the 2020/21 financial year, noting the closing balance is less than required to deliver Councils contribution to the project.
Service Interruption	Low	Construction will impact on road access and power provision for limited periods of time during the works. This will be carefully managed through consultation and traffic management for the duration of the works
Environment	Nil	Noise output and dust pollution throughout construction, will be managed by the contractor.
Reputation	Moderate	An upgrade to this road is likely to deliver positive reputational impact for Council.
Compliance	Low	Works are expected to comply with relevant standards.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation and the supervision of works and future maintenance programs are included in existing resources.

Detailed design and associated investigation works for the road construction, underground power, and lighting and landscaping have been completed by external consultants, and coordinated in consultation with various City Officers.

Allowance for airside and landside commercial blocks is supported by the Airport Master Plan and should be developed as demand on current capacity arises.

RELEVANT PRECEDENTS

The City has previously undertaken infrastructure works including major road works and entry statements to enhance aesthetics and improve infrastructure and safety for road users and to welcome visitors.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the tender submitted by Karratha Earthmoving & Sand Supplies ABN 89 992 916 137; and
2. EXECUTE a contract with Karratha Earthmoving & Sand Supplies, SUBJECT to acceptance of proceeding with Separable Portion One and SUBJECT to any variations of a minor nature.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT all tenders for Bayly Avenue Construction Works under RFT 35-19/20; and
2. READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subject to minor contract negotiations and resultant amendments. The indicative project construction timeline proposed is thirty two (32) weeks with Separable Portion One forecast to be completed by March 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154621
MOVED : Cr Bertling
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT the tender submitted by Karratha Earthmoving & Sand Supplies ABN 89 992 916 137 as the preferred tenderer to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 35-19/20 Bayly Avenue Construction Works; and**
2. **EXECUTE a contract with Karratha Earthmoving & Sand Supplies for the delivery of Stage One works as contained in this report and SUBJECT to:**
 - a) **clarifications being satisfied associated with exclusions within their tender submission; and**
 - b) **the submitted price being within the revised construction estimate of \$6.75m (excl. GST).**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for June 2020.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154622

MOVED : Cr Smeathers

SECONDED : Cr Nunn

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Community Services update
- 14.4 Development Services update

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
18/05/2020	City of Karratha Local Planning Scheme No. 8 – Amendment 52

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 15 June 2020
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	33-19/20	Project Budget:	\$390,000
Tender Title:	Roundabout Landscaping		
State-wide Advertising Commenced:	20 May 2020	Tender Closing Date/ Time:	2pm (AWST) 10 June 2020
Scope of Works:	Installation of hard and soft landscaping and irrigation installation for three prominent Karratha roundabouts.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	15%	
	Capacity to Deliver	15%	
	Price	60%	
Submissions Received:	No submissions were received by the tender closing date.		
Tender Awarded to:	N/A		
Contract Value:	N/A	Date of Award:	N/A
Contract Term:	N/A	Contract Options:	N/A
This is the second tender process the City has conducted requesting similar works in the last 12 months which has resulted in no tender submissions being received. The City will now look at other alternatives to deliver the works.			

14.3 COMMUNITY SERVICES UPDATE

File No: CS.23

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 2 June 2020

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s)

1. Safer Communities Partnership Minutes 12 May 2020
2. Arts Development & Events Advisory Group Minutes 29 April 2020

PURPOSE

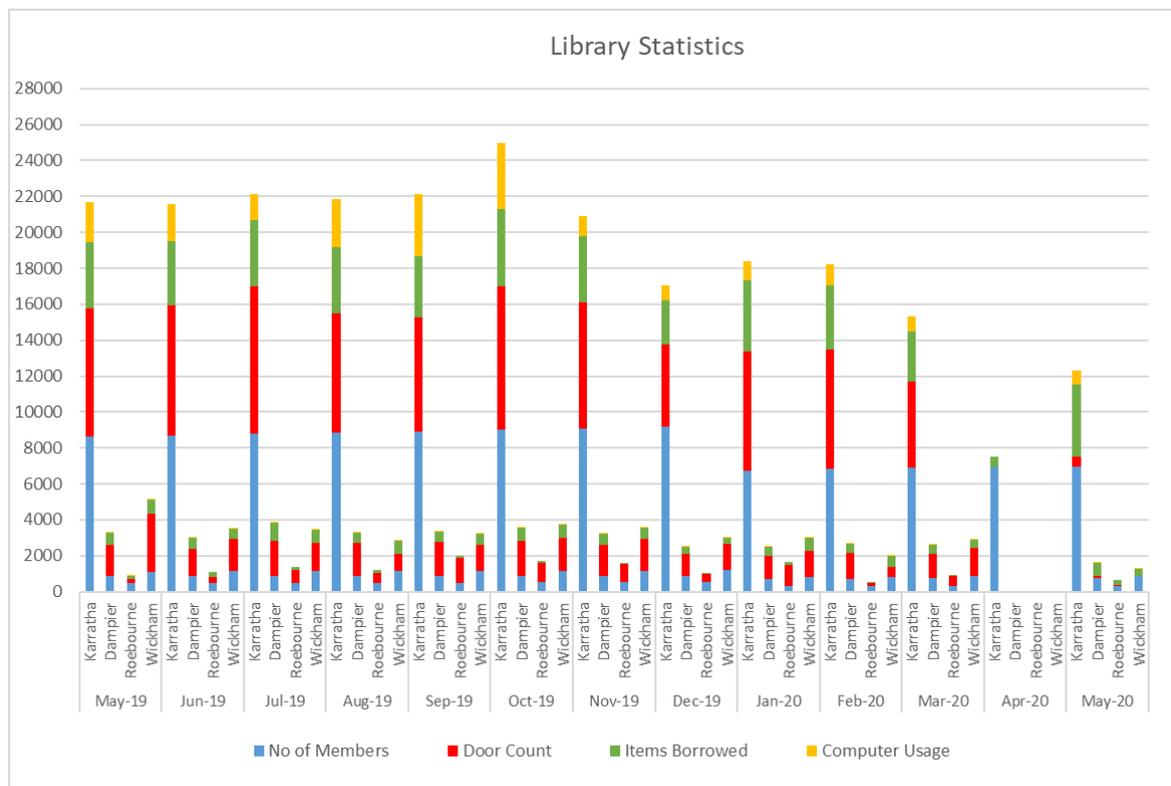
To provide Council an update on May activities for Community Services.

1. COMMUNITY PROGRAMS

The Safer Communities Partnership met on 12 May 2020. A copy of the minutes from the meeting are attached for Council’s information.

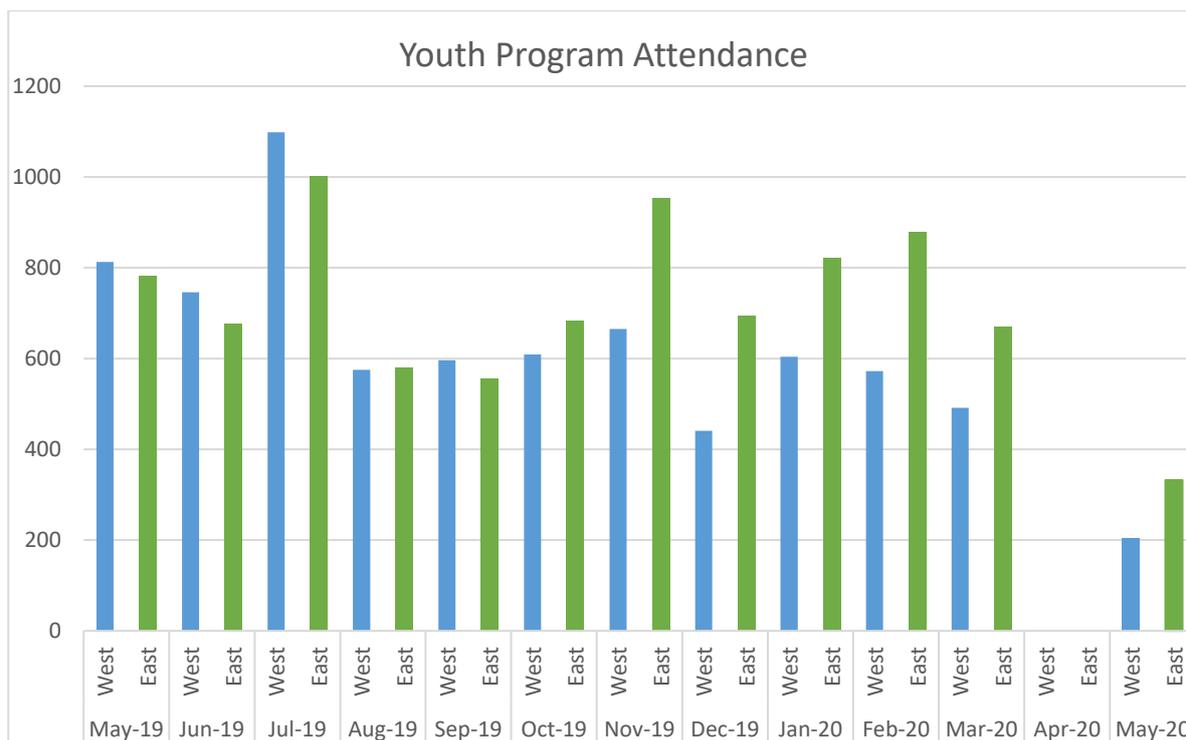
The Arts Development & Events Advisory Group met on 29 April 2020. A copy of the minutes from the meeting are attached for Council’s information.

1.1 Library Services



- Libraries reopened Monday 18 May with Covid-19 restrictions. Karratha Library capacity 20 patrons, Dampier and Wickham Libraries 12 patrons and Roebourne Library 5 patrons.
- Stocktake completed.
- **285** Select & Collect reservations for May.
- **294** Inbound calls.
- **827** eResource borrowed (eMagazines, Kanopy movie downloads, eAudio, eBooks).
- Facebook engagement.
931 members, **318** summary of posts/reactions & comments in the past 28 days.

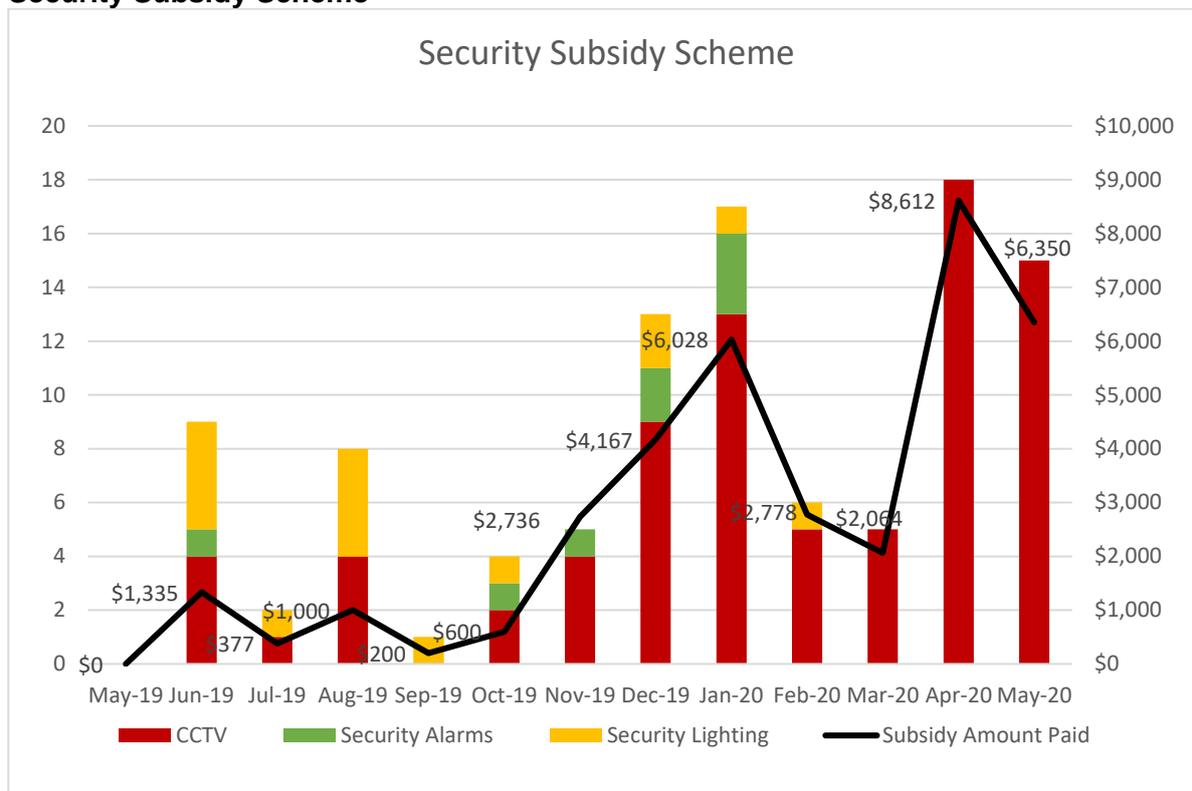
1.2 Youth Services



- Online engagement (Youth Gone Digital workshops, comps, entertainment) through social media platform Instagram has reached **3,693** accounts in May (@kcityteens)
- Youth Services Facebook group has posted **10** times in May and collectively have been viewed **791** times.
- **153** food and activity packs were distributed by Youth Services Staff, Yaandina and Youth Policing Officers across Roebourne, Wickham and Karratha. . Have been distributed to youth and children in need.
- Youth centres reopened 18 May, total **536** visits since opening. The Youth Shed averaged **15** visits per day (highest attendance **43**) and The Base averaged **24** visits per day (highest attendance **39**).

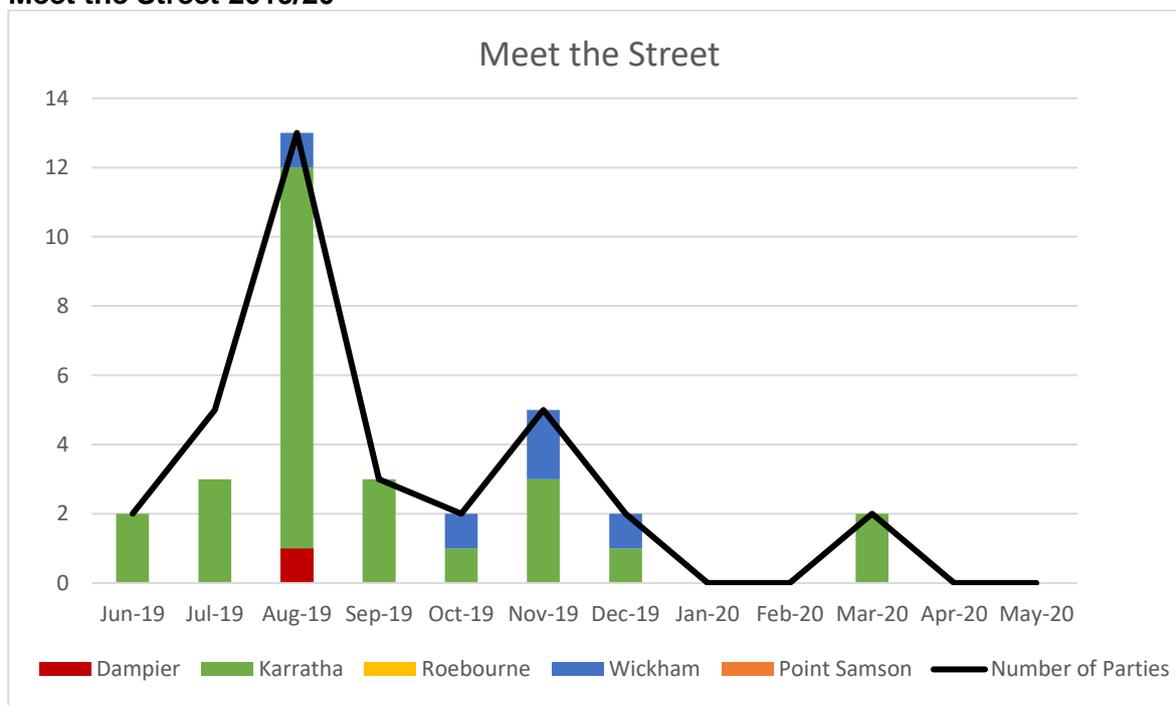
1.3 Liveability

Security Subsidy Scheme



- High uptake on number of properties who installed CCTV continued. Total subsidy paid is \$36,807 which translates to a spend of **\$135,360** with local suppliers.

Meet the Street 2019/20

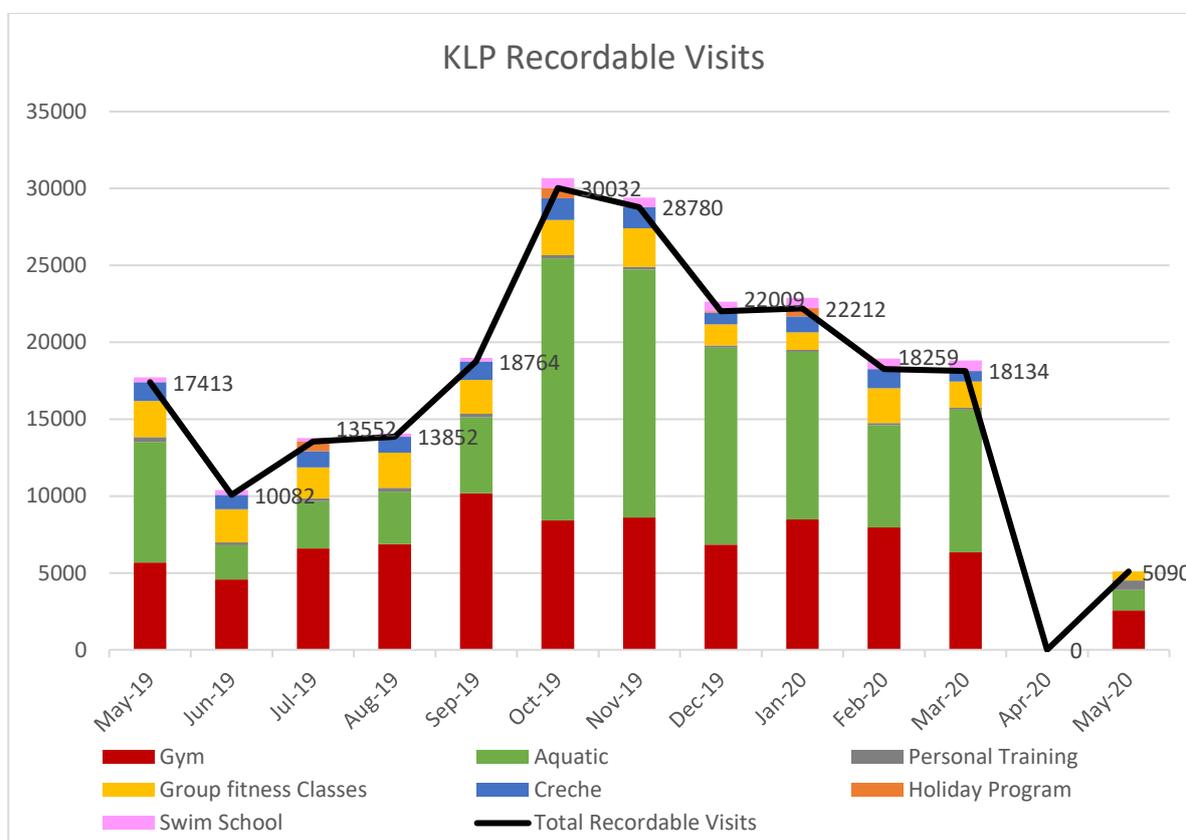
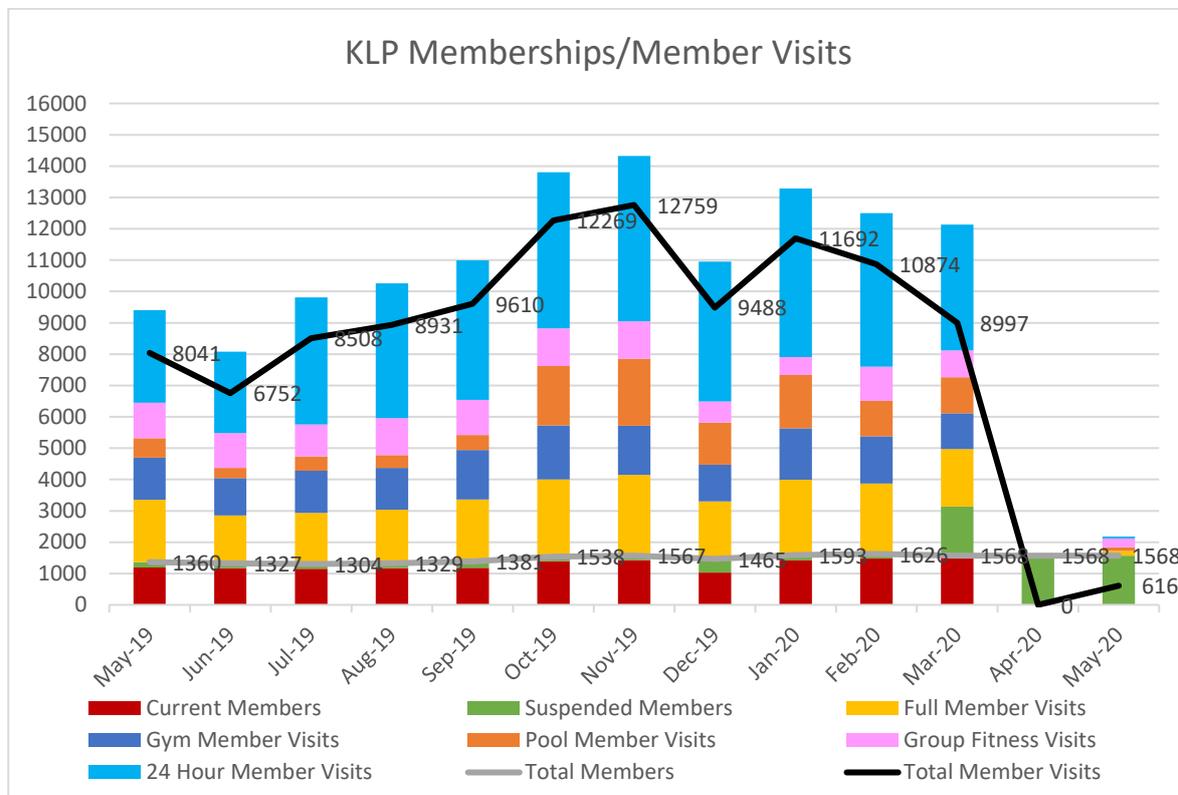


No Meet the Street for May due to Covid-19.

2 COMMUNITY FACILITIES

All numbers are reduced due to Covid-19 shutdown of facilities. Re-opened Monday 18 May within Covid-19 restrictions.

2.1 Karratha Leisureplex



Gym / Group Fitness

- 1700 views of the Online fitness videos filmed by Gym Instructor staff.
- 5 new workouts uploaded (13 in the series during gym closure).
- Les Mills Online event finished but the 60 day free trial link remained on the website all month for members and the general community to utilise.
- Group fitness live classes resumed on 18 May.
- Group fitness room completely renovated with floor sanded back and re-sealed.
- Gym mirrors installed and gym re-configured.

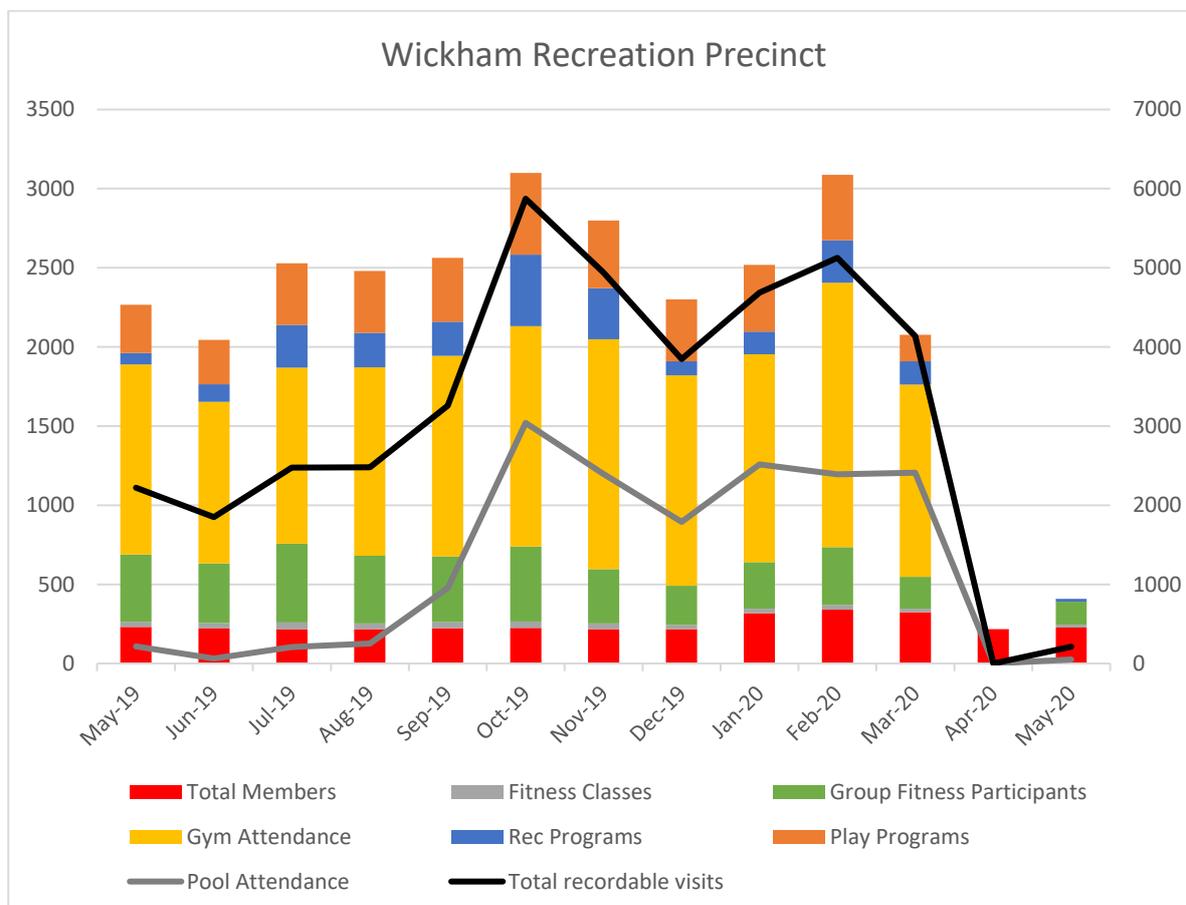
Aquatic Area

- Splash pad rebuilt after painting.
- Pool tile surrounds high pressure cleaned as well as paving.
- Combo pool shade pressure cleaned.
- Pool storeroom, clubrooms storerooms, plant room and chemical store rooms all refurbished and painted.
- BBQ shades removed and improved.
- Sifting the volleyball courts for glass.

General Areas

- Store rooms painted by casual staff in function rooms and clubrooms.
- Sports equipment ordered and supplied to specific facilities (soccer goals, AFL goals, netball goals).

2.2 Wickham Recreation Precinct



WRP Online Fitness Portal

- Total **227** members.
- **5** online workouts.

WRP

- 18 attended Kids Clubhouse-commenced 20 May (Wednesdays and Thursdays).

Large Scale Projects/Works

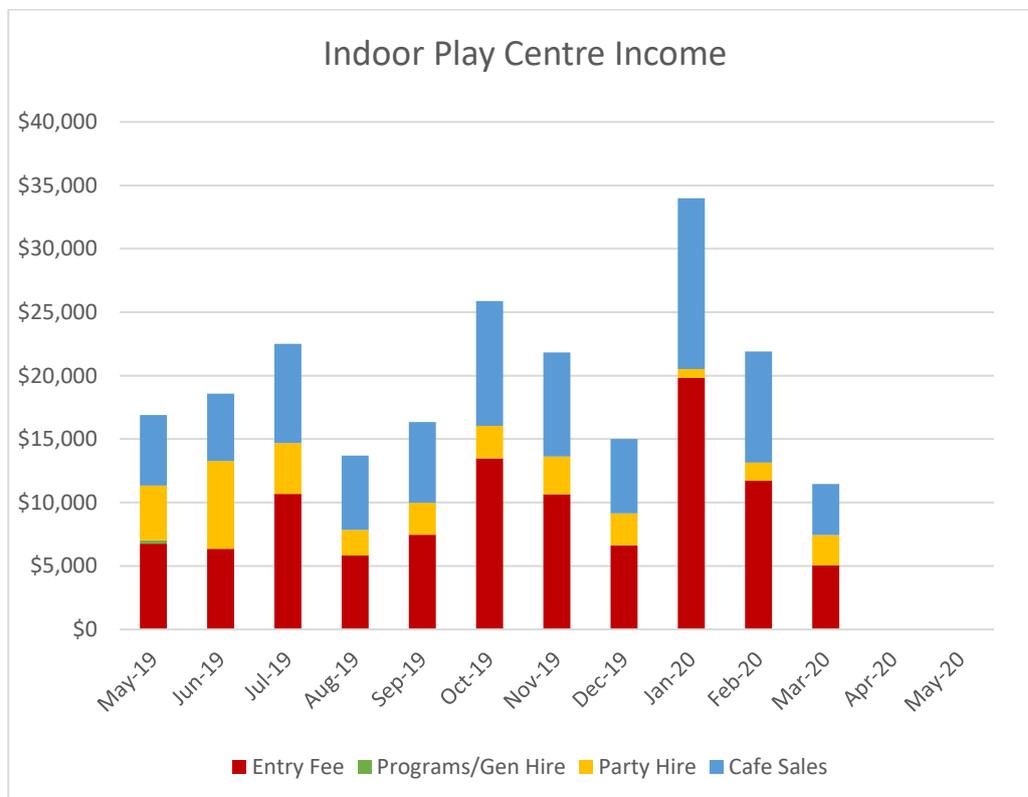
- Office/reception carpets cleaned.
- Office/Gym Precinct upgraded all signs to clip frames.
- Gym equipment restructure.
- Gym flooring upgrade.
- Gym & Reception painting.
- Gym Equipment disinfected prior to opening.
- Storage shed clean and re-organised.
- Major weeding/high pressure washing all courts/entrances.
- Tennis court surface sand/sweep.
- Cricket Net refurbishment/upgrage.

Group Fitness recommenced 18 May

2.3 Roebourne Aquatic Centre

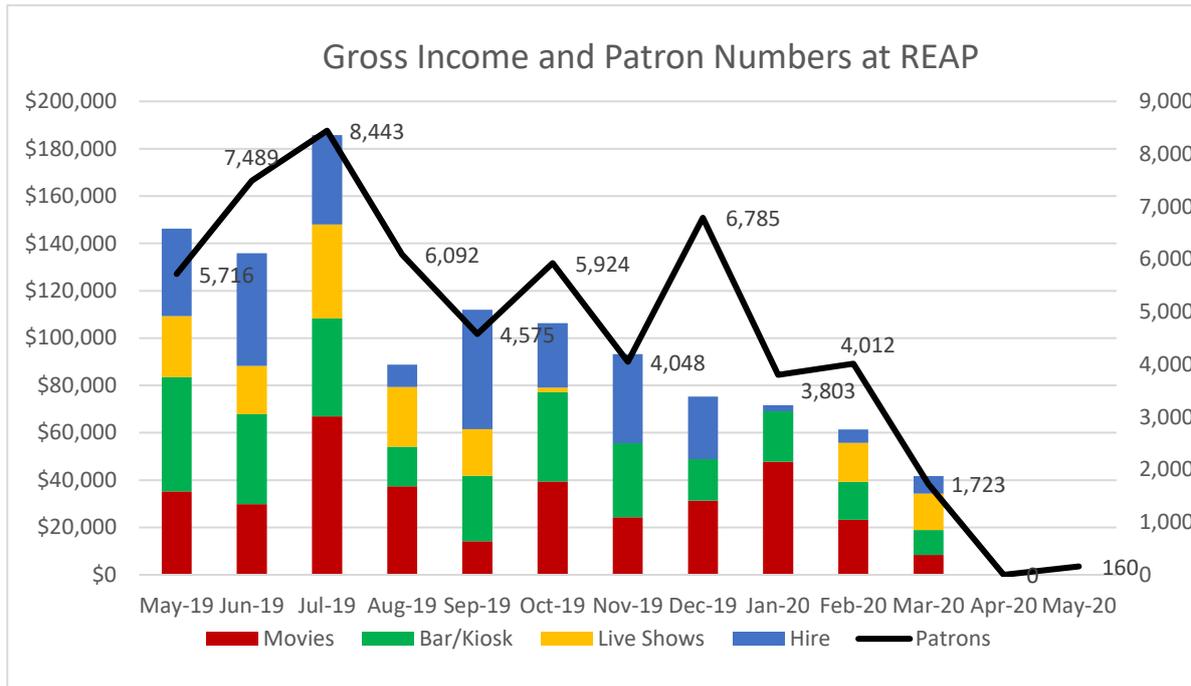
Closed for Winter, reopening September 2020.

2.4 Indoor Play Centre



Closed due to Covid-19.

2.5 Red Earth Arts Precinct



- REAP was lit up orange as part of National Volunteer Week 2020.
- Recommencement of 2 regular hirers for Rehearsal Rooms.
- Movies to recommence 5 June within Covid-19 restrictions.

14.4 DEVELOPMENT SERVICES UPDATE

File No:	LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	28 May 2020
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide annual statistics from Development Services for the Council's information. The period reported on includes 28/04/2020 to 27/05/2020 (22 business days).

- Ranger Services have directed greater resources to respond to and proactively address dog matters, shopping trolleys, litter, unsightly properties and illegal access of reserves.
- Building Services processed above average building permits primarily due to works associated with repairs caused by cyclone damage.
- Planning Services average processing time for development applications is 21 days, which is 39 days faster than the statutory requirement.
- Direction Notices Active:

	6	(KIE = 6)
- Within 65 day notice period	6	
- Expired and in Court process	0	
- Direction noticed complied	2	
- The Karratha Tourism & Visitor Centre was reopened.
- The approved value of the Take Your Business Online grants is \$21,969.77.

Rangers Statistics 2020						
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD
Inspections/reinspections/audits						
Activities on City Properties	3	33	96	75	36	243
Abandoned vehicles	23	27	40	38	40	168
Animal (dogs/etc)	119	123	153	136	251	782
Cats	32	27	22	25	65	171
Camping	0	2	5	9	6	22
Cyclone	1	54	2	1	3	61
Bushfire Hazard/Permit to burn	1	2	2	3	2	10
Litter	32	134	225	241	263	895
Parking	29	155	143	36	97	460
Off Road Vehicles	9	25	23	24	15	96
Unsigly Properties	1	8	95	46	45	195
Monthly total	250	590	806	634	823	3103
Infringements Issued						
Bushfire	0	0	0	0	0	0
Activities on City Properties	0	33	87	50	69	239
Animal Environment & Nuisance	0	0	2	8	4	14
Animal (dogs/cats/etc)	8	22	22	14	25	91
Camping	0	0	0	0	0	0
Litter	1	1	0	1	0	3
Parking	20	52	51	25	29	177
Monthly total	29	108	162	98	127	524
Infringements						
Value of Infringements Paid (\$)	10678	10947	18815	20959	12918	74317
Infringements withdrawn	0	20	5	5	4	34
Impounded Dogs						
Central	13	17	11	6	17	64
East	10	4	1	6	14	35
West	15	15	22	8	9	69
Monthly total	38	36	34	20	40	168
Released to Owner	21	17	17	8	24	87
Rehomed to SAFE	8	7	10	2	5	32
In pound at present	1	6	6	7	6	26
Holding pending court cases	0	0	0	0	0	0
Deceased	0	0	0	0	0	0
Euthanised	8	6	1	3	5	23
Monthly total	38	36	34	20	40	168
Impounded Cats						
Central	10	3	12	2	14	41
East	24	2	1	2	10	39
West	3	4	10	2	6	25
Monthly total	37	9	23	6	30	105
Released to Owner	1	1	2	1	1	6
Rehomed to SAFE	20	2	4	1	15	42
In pound at present	1	1	0	0	0	2
Euthanised	15	5	17	3	14	54
Deceased	0	0	0	1	0	1
Monthly total	37	9	23	6	30	105
Customer Requests						
After hours (AH) calls received	82	59	61	54	61	317
AH calls requiring an immediate respo	73	43	41	29	37	223
3 Dog Applications	0	0	0	1	0	1
Monthly total	155	102	102	84	98	541

Rangers Statistics 2019												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
211	11	4	7	7	33	37	10	7	47	4	5	39
270	18	21	34	32	30	23	17	10	16	20	22	27
1893	91	123	160	161	153	161	292	178	145	129	130	170
524	41	42	51	47	39	49	47	28	40	61	39	40
107	1	1	0	6	14	25	37	8	13	1	1	0
79	3	0	43	19	2	2	0	0	5	3	2	0
85	1	0	1	3	6	3	2	3	5	46	4	11
659	73	80	58	57	67	47	33	18	38	36	66	86
1307	13	126	162	129	157	111	116	12	119	95	124	143
126	6	5	19	24	14	7	17	6	11	7	3	7
172	6	5	21	8	11	27	10	2	25	38	10	9
5433	264	407	556	493	526	492	581	272	464	440	406	532
Infringements Issued												
18	1	0	0	0	0	0	0	0	0	0	9	8
14	0	0	1	0	4	0	3	0	0	0	0	6
13	6	0	2	1	1	0	0	1	0	0	1	1
201	6	9	12	15	12	19	34	25	13	12	15	29
3	0	0	0	0	0	1	0	1	1	0	0	0
35	6	1	4	4	7	1	4	1	1	2	2	2
432	9	38	38	31	43	28	33	6	78	37	41	50
716	28	48	57	51	67	49	74	34	93	51	68	96
Infringements												
128219	11254	9276	9981	9810	16921	9438	9667	7663	10410	13858	9724	10217
65	3	4	2	6	2	5	15	4	3	6	9	6
Impounded Dogs												
144	6	8	3	12	16	10	14	18	10	17	9	21
103	12	9	9	3	3	10	3	21	12	11	6	4
179	16	11	17	19	14	9	19	18	13	12	15	16
426	34	28	29	34	33	29	36	57	35	40	30	41
201	10	13	15	16	19	12	21	25	11	20	19	20
109	13	4	8	8	5	10	4	13	13	13	8	10
54	6	1	2	7	4	3	7	6	6	6	2	4
3	0	1	2	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	1	0	1	0	0
58	5	9	2	3	5	4	4	13	5	0	1	7
427	34	28	29	34	33	29	36	58	35	40	30	41
Impounded Cats												
140	13	17	12	14	10	18	8	7	13	9	10	9
115	24	15	11	6	5	9	4	3	12	14	4	8
121	4	3	18	11	16	16	19	2	6	14	6	6
376	41	35	41	31	31	43	31	12	31	37	20	23
34	0	2	26	0	0	0	1	0	2	1	1	1
111	22	16	14	9	5	14	6	2	8	5	5	5
13	4	1	0	2	0	1	0	1	0	1	1	2
208	14	16	1	18	26	28	24	7	19	27	13	15
9	1	1	0	2	0	0	0	2	2	1	0	0
375	41	36	41	31	31	43	31	12	31	35	20	23
Customer Requests												

Environmental Health Statistics 2020							Environmental Health Statistics 2019												
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits							Inspections/reinspections/audits												
Food premises inspection/reinspection	3	1	19	10	22	55	182	6	15	15	10	40	18	23	22	17	3	4	9
Lodging house inspection	0	0	0	2	2	4	28	1	0	0	0	14	1	5	6	1	0	0	0
Camping/caravan park inspection	0	0	0	0	0	0	9	0	0	0	0	4	2	1	0	0	1	0	1
Public building inspection	0	0	0	0	1	1	41	0	0	1	0	8	10	4	11	7	0	0	0
Swimming pool inspection	0	0	0	0	0	0	17	0	0	0	0	0	0	0	0	0	0	0	17
Hairdressers inspection	0	1	0	0	3	4	9	0	2	0	0	0	0	0	0	2	0	1	4
Beauty therapy/skin penetration inspection	2	1	0	0	1	4	11	0	0	0	1	1	0	1	3	1	1	1	2
Septic tank inspections	0	0	0	0	0	0	18	1	1	1	4	0	0	2	2	4	3	0	0
Closed premises	9	2	1	0	0	12	45	6	10	0	3	2	1	3	3	3	5	0	9
Monthly total	14	5	20	12	29	80	360	14	28	17	18	69	32	39	47	35	13	6	42
Health nuisances/complaints investigated							Health nuisances/complaints investigated												
Air Quality	7	2	3	4	8	24	42	2	0	6	3	4	7	4	7	5	2	2	0
Building & Accommodation	0	9	3	4	3	19	23	4	1	1	2	0	0	4	4	2	1	3	1
Water & Waste Water	6	7	5	7	8	33	20	0	0	1	3	0	2	2	1	4	2	5	0
Food Safety	5	3	2	4	1	15	32	1	0	4	8	2	2	2	1	1	3	7	1
Noise Pollution	8	15	13	14	7	57	89	6	3	6	10	2	7	17	5	13	6	8	6
Public Health	5	7	17	14	8	51	72	4	6	3	11	5	2	3	7	17	4	8	2
Refuse & Litter	2	8	3	2	3	18	21	4	2	1	3	0	0	2	3	3	1	1	1
Skin Penetration	0	1	3	0	0	4	24	2	0	9	0	3	3	2	0	3	1	1	0
Stallholders & Traders	0	0	0	0	0	0	80	2	6	6	7	6	12	9	8	8	6	4	6
Monthly total	33	52	49	49	38	221	403	25	18	37	47	22	35	45	36	56	26	39	17
Notifiable infectious diseases							Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	0	3	0	4	13	1	0	0	0	1	0	7	1	1	1	0	1
Barmah Forest Virus (BHV)	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	5	2	2	1	0	10	45	1	1	26	4	2	1	1	0	0	6	3	0
Campylobacteriosis	2	1	1	2	1	7	30	1	1	1	2	6	1	0	1	0	4	6	7
Cryptosporidiosis	0	2	4	3	0	9	1	0	0	0	0	0	0	0	0	0	1	0	0
Other	1	1	0	3	6	11	10	2	0	1	0	1	0	1	2	0	0	1	2
Monthly total	8	8	7	12	7	42	99	5	2	28	6	10	2	9	4	1	12	10	10
Other health							Other health												
Assess development applications	1	6	8	6	12	33	145	4	6	12	18	16	7	20	9	19	12	10	12
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	1	0	1	2	9	2	0	2	4	1	0	0	0	0	0	0	0
Healthy dog day	0	0	1	0	1	2	5	0	1	0	0	1	0	0	2	0	0	1	0
Chicken bleeding	2	2	2	2	2	10	26	2	2	2	3	2	2	3	2	1	2	3	2
Infringements issued	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	7	10	14	15	30			-	-	-	-	-	-	-	-	-	-	-	-
Monthly total	10	18	26	23	46	123	186	8	9	16	25	20	10	23	13	20	14	14	14

Building Statistics 2020						
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD
Building Permits						
Dwellings	1	0	0	0	1	2
Alterations and Additions	1	2	15	32	40	90
Swimming Pools and Spas	4	5	7	6	6	28
Outbuildings (inc. signs and shade)	13	17	22	27	37	116
Group Development	1	1	0	0	0	2
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0
Commercial	0	2	5	2	4	13
Monthly total	20	27	49	67	88	251
Building Approval Certificates & Demolition Certificates						
Demolition Permits	0	0	0	2	1	3
BAC's	0	0	2	0	1	3
BAC Strata	0	0	1	1	0	2
Monthly total	0	0	3	3	2	8
Occupancy Permits						
Occupancy Permits	0	0	3	1	1	5
OP Strata	0	1	0	0	0	1
OP Unauthorised	0	0	0	0	0	0
Monthly total	0	1	3	1	1	6
Total \$'000 Construction Value	46208	6,801	2,785	5,610	10,145	71,549
Applications Processed for Other Councils						
Shire Of Ashburton	1	1	2	1	0	5
Shire of Wyndham (East Kimberley)	0	1	0	0	0	1
Port Hedland	6	9	8	5	9	37
Monthly total	7	11	10	6	9	43
Private Certifications Provided						
Certificate of Design Compliance	0	10	2	0	0	12
Certificate of Building Compliance	0	3	1	0	0	4
Certificate of Construction Compliance	0	1	1	0	0	2
Monthly total	0	14	3	0	0	17
Total \$'000 Construction Value	0	233	490	0	0	723
Private Swimming Pool Inspections (1 every 4 years)						
Monthly total	26	35	50	32	71	214

Building Statistics 2019													
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Building Permits													
4	0	0	0	0	0	0	1	0	2	0	1	0	
13	0	0	0	0	3	1	3	2	2	1	0	1	
67	1	7	6	8	2	5	7	3	6	4	11	7	
360	21	30	15	14	28	24	45	37	28	19	52	47	
0	0	0	0	0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
44	4	5	2	5	5	3	3	3	6	1	3	4	
488	26	42	23	27	38	33	59	45	44	25	67	59	
Building Approval Certificates & Demolition Certificates													
3	0	0	1	0	0	0	0	0	0	0	1	1	
3	1	0	0	1	1	0	0	0	0	0	0	0	
2	0	0	0	1	0	1	0	0	0	0	0	0	
8	1	0	1	2	1	1	0	0	0	0	1	1	
Occupancy Permits													
21	3	2	1	1	2	2	3	1	1	2	2	1	
1	0	0	0	1	0	0	0	0	0	0	0	0	
1	0	0	0	0	0	0	0	0	0	0	0	1	
23	3	2	1	2	2	2	3	1	1	2	2	2	
179,636	8,073	6,564	1,126	6,927	6,434	13,308	5,250	1,204	96,574	14,142	17,756	2,278	
Applications Processed for Other Councils													
55	3	6	0	0	8	2	1	0	29	0	4	2	
8	0	0	0	2	1	3	2	0	0	0	0	0	
95	8	6	8	6	6	6	5	7	10	14	13	6	
158	11	12	8	8	15	11	8	7	39	14	17	8	
Private Certifications Provided													
4	0	0	1	0	2	0	0	1	0	0	0	0	
3	0	1	1	0	0	1	0	0	0	0	0	0	
3	0	0	0	0	0	2	0	0	0	0	1	0	
10	0	1	2	0	2	3	0	1	0	0	1	0	
1337	0	7	403	0	927	0	0	0	0	0	0	0	
Private Swimming Pool Inspections (1 every 4 years)													
518	12	54	43	30	86	45	41	47	30	25	59	46	

Planning Statistics 2020							Planning Statistics 2019												
CATEGORIES	JAN	FEB	MAR	APR	MAY	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement							Lodgement												
Development Applications	8	11	12	10	12	53	193	7	9	15	19	20	16	22	11	18	19	18	19
R-Codes Applications	6	5	6	1	4	22	94	4	2	10	7	7	5	13	6	12	11	12	5
Land Matters	9	7	7	4	10	37	149	11	10	12	30	10	8	12	5	13	7	12	19
Enforcement Matters	8	7	20	0	7	42	82	2	15	4	2	2	1	0	12	4	24	4	12
Scheme Amendments	1	0	0	0	0	1	3	0	0	2	0	0	1	0	0	0	0	0	0
Monthly total	32	30	45	15	33	155	521	24	36	43	58	39	31	47	34	47	61	46	55
Processing							Processing												
Average Number of Days (DA)	22	28	27	28	21	25	21	23	15	35	36	14	11	22	15	18	18	22	24
Application Fees	4641	7361	7680	10333	5854	35869	365948	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	6823
Development Value \$'000	743	1050	1966	3075	2241	9075	586545	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	10685

Karratha Tourism and Vistor Centre Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Visitors to the Centre	446	320	336	0 - COVID	195								1297
Sites booked 40 Mile	N/A	N/A	N/A	0 - COVID	28								28
Sites booked Cleaverville	N/A	N/A	N/A	0 - COVID	25								25
Monthly total	446	320	336	0	223								1350
Consignments													
Number of local supplier	15	15	15	0 - COVID	15								60
Revenue													
KTVC Retail Sales	\$3,825.00	\$4,911.00	\$2,724.00	0 - COVID	\$ 961.00								\$12,421.00
Cleaverville (online booki	N/A	N/A	N/A	0 - COVID	\$ 892.00								\$ 892.00
Cleaverville (cash payme	N/A	N/A	N/A	0 - COVID	\$ 808.00								\$ 808.00
40 Mile (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892.00								\$ 892.00
40 Mile (cash payment to	N/A	N/A	N/A	0 - COVID	\$2,548.00								\$ 2,548.00
Monthly total	\$3,825.00	\$4,911.00	\$2,724.00	0	\$6,101.00								\$17,561.00

TAKE YOUR BUSINESS ONLINE 2020/2021					
#	APPLICANT	STATUS	PROJECT COST	AMOUNT APPROVED	GRANT FOR THE PURPOSE OF:
1	Bulla Baby	Approved	\$12,485.00	\$5,000.00	Online marketing strategy and implementation.
2	Playful Families	Approved	\$10,090.00	\$5,000.00	Online marketing strategy and implementation, including free resources and new podcast development.
3	6714 Skin	Approved	\$3,939.54	\$1969.77	Website development with informational videos and booking module.
4	Tender Relief	Approved	\$63,750.00	\$5,000.00	Develop online tender support with interactive & educational Website and App.
5	Raw Hire	Assessment Stage			
6	NYFL	Approved	\$10,120.00	\$5,000.00	Website development for Cossack Heritage Town and NYFL Commercial.
	TOTAL:		\$111,505.00	\$21,969.77	

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	City Officers have continued to meet with DPLH Officers and have provided the required information.	City Officers to finalise the changes with DPLH Officers.	Within Tolerance
Mulataga Structure Plan	Roberts Day	Council adopted the Structure Plan and the documentation has been forwarded to the DPLH.	DPLH to assess and determine the Structure Plan.	On Target
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Council adopted Scheme Amendment referred to WAPC for Minister’s final approval consideration.	Minister’s decision.	On Target
40 Mile FMP Implementation	Nil (internal)	BRIDA completed native tube stock plantings.	Continue to implement the approved FMP.	On Target
Smoke Free Strategy	Nil (internal)	Project has been on hold pending sufficient capacity in the team to progress.	Assign and allocate once backlog has been cleared.	Attention Required
Stallholder and Street Trading Policy Review	Nil (internal)	Further consultation with mobile traders occurred in May.	Report to Council to seek advertisement of the draft changes.	Within Tolerance
Environmental Sustainability Strategy	Nil (internal)	The Draft Strategy has been prepared.	Finalise and present to Council to seek advertisement of the draft.	On Target
Hydrogen Study	Murdoch Uni / Hydrogen Soc. of Aus.	Consultants have been appointed and an induction meeting has been held.	Continue to meet with and support the consultants working on the study.	On Target
EcoHub	Naja & Mann Advisory	Proposal received for land part of the EcoHub.	Proposal to be considered and responded to.	Within Tolerance
Native Yindjibarndi Plants (Wanggalili)	Kings Park Botanical Gardens	Seedlings are growing under supervision at the City’s nursery for 12 months.	Monitor and report on progress.	On Target
Energy Efficiency Action Plan Implementation	Nil (internal)	Workshops to review the existing arrangements have been held.	Compile a consolidated dataset for analysis to inform decision-making.	On Target

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

- Late Item 17.1 COVID -19 Business & Community Support Initiatives –Tranche 2
- Late Item 17.2 Newslink Covid-19 Relief
- Late Item 17.3 2020/21 Budget
- Late Confidential Item 18.1 Major Events Sponsorship and Attraction Program – Olympic Games Preparation Camps

Cr Bertling and Cr Harris declared a financial interest in item 17.1 Late Item - COVID-19 Business & Community Support Initiatives – Tranche 2 as:

- Cr Bertling is the owner of a small business affected by COVID-19 and may benefit from the Business Grants if eligible.
- Cr Harris is the owner of a small business affected by COVID-19 and may benefit from the Business Grants if eligible.

Cr Miller declared an indirect financial interest in item 17.1 Late Item - COVID-19 Business & Community Support Initiatives – Tranche 2 as Cr Miller owns Yo-get-it Karratha food van and may benefit from the Business Grants if eligible.

At 5.27pm Crs Bertling, Harris and Miller left the room.

17.1 LATE ITEM - COVID-19 BUSINESS & COMMUNITY SUPPORT INITIATIVES – TRANCHE 2

File No: PH.62
Responsible Executive Officer: Chief Executive Officer
Reporting Author: Chief Executive Officer
Date of Report: 24 June 2020
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider implementing nine (9) new business and community support initiatives that aim to assist local businesses and community groups to recover from the impacts of the COVID-19 pandemic.

BACKGROUND

At its Special Meeting on 30 March 2020, Council adopted a range of support initiatives to an approximately value of \$3M in response to the COVID-19 pandemic in an attempt to provide greater support to small businesses in need of assistance. Council also resolved to consider a second tranche of support initiatives, which are the subject of this report.

An overview and status update of Council’s adopted initiatives is outlined as follows:

Business Support Initiative	Officer comment
Business Support Access: Establish a network of Officers to provide 1:1 business support to access advice and information on State, Federal and other support initiatives that are available.	401 Businesses were called and 250 completed a survey. 97% of businesses were aware of the relevant support available to them. 11% were closed, 53% reduced, 31% had no impact and 5% were busier. Key Issues raised: <ul style="list-style-type: none"> – Uneven impact – Rent relief is needed – Smaller businesses struggling more – JobKeeper is liked

Business Support Initiative	Officer comment
	<ul style="list-style-type: none"> – Local impact of other government packages? – Stimulus helping but some unintended consequences: i.e. <ul style="list-style-type: none"> • Horizon Power assistance • Advertising Grants • Lease free for City tenants – Supply chains are a concern – Mental Health is a concern <p>There has been extensive assistance packages being made available, however some businesses have reported that they have been unable to access support, despite being negatively impacted by COVID-19, and this information has been helpful to inform Tranche 2 support initiatives.</p>
<p>Financial Hardship (Rates Relief) Policy: Modify the City’s policy to provide increased access to financial relief (debt write-off) for businesses and individuals.</p>	<p>Policy has been modified to allow small businesses to seek write-off of interest incurred on Local Government rate debts (up to \$500)</p>
<p>Rate/Fee Freeze: Commit to a 0% increases to Council rates and a 0% increase on existing City fees and charges in 2020/21.</p>	<p>Council’s 2020/21 budget has been framed around no increase fees and rates in the dollar.</p>
<p>Deferral of Rates Collection: Structure the 2020/21 City rates in a manner whereby rate collection from ratepayers excluding scheduled (bulk ratepayers) is not due until November 2020 (normally would be August 2020).</p>	<p>Council’s 2020/21 budget has been framed with the rate payment date for the majority of ratepayers being pushed out from August 2020 to November 2020.</p>
<p>‘Double Down’ Strategy: Actively seek and implement opportunities to spend additional City resources on local suppliers and contractors over and above what is scheduled/currently budgeted.</p>	<p>Over the past 4 months, City staff have been ‘bringing forward’ scheduled works and have been actively pursuing opportunities to engage more local contractors and businesses.</p>
<p>Social Media Campaign: Enact a social media and advertising campaign including on line portal that encourages.</p>	<p>The City established an online City of Karratha COVID-19 Local Business Directory that advertised businesses that remained open during the COVID-19 lockdown. 71 businesses self-registered for the Directory.</p>
<p>Lease Fee Waivers: Waive rent payments for small business and not for profit tenants of the City’s properties for up to six (6) months to match the State Government offer.</p>	<p>The City provided six-month lease free periods for a variety of small business tenants at The Quarter HQ, the Karratha Airport and various community facilities.</p>
<p>Debtor Leniency: Offer lenient and compassionate terms for City debtors.</p>	<p>The City has offered a variety of payment plans to individuals and businesses who are struggling to meet their financial obligations to the City.</p>
<p>Community Contact</p>	<p>The City established regular and routine phone contact with 77 community groups and agencies</p>

Business Support Initiative	Officer comment
	to determine risks and emerging trends during the COVID-19 lockdown period. Financial support was offered through the City's COVID-19 Community Grants Scheme The City also contacted local seniors via phone.
COVID -19 Community Support Grants	The City offered grants of up to \$25,000 to community groups and not-for-profit groups who can demonstrate financial hardship associated with COVID-19. To date 14 groups have accessed funding from this Grant scheme with over \$100,000 paid out to date.
Lights On	Given that community based sport was in abeyance and gyms were closed the City elected to turn the sports lighting on at all of its sports ovals for free from 5.30-7.30pm each night. This well received initiative gave the community an opportunity to recreate and undertake physical activity in a safe, socially distanced manner.
Community Survey	The City ran an on-line community survey to determine the individual personal impacts of COVID-19 on local residents. The survey, which received 371 responses also sought opinions on how and where Council should be supporting the community and small businesses in the recovery phase of the pandemic.

Tranche 2 Business Support

Assuming that Council supports the premise that a second tranche of small business stimulus package is warranted, Officers are suggesting that range of initiatives be implemented to support businesses in differing ways.

Prior to developing options for Council’s consideration, Officers developed a list of objectives for what they believed were the key drivers behind small business stimulus initiatives. The suggested objectives (in order of importance) are:

1. Targeted approach - focussed on Businesses/Individuals in most need.
2. Stimulate local business – Focussed on City of Karratha businesses.
3. Rapid delivery – Fast, yet transparent and rigorous.
4. Partnered – Joined up approach with others and/or no one else providing this type of support.

These objectives were canvassed with the local community in the community survey process to determine the appropriateness of the objectives. The community strongly supported the objectives, particularly the targeted approach to any spending and the focus on City of Karratha business owners. Officers have cross-referenced these objectives when considering which initiative/s should be recommended to Council.

In a similar fashion to the first tranche of business support, Officers:

- Workshopped ideas internally with staff and Councillors,
- Held discussions with key industry groups;
- Discussed approaches being undertaken at other local governments; and

- Reviewed support initiatives that are being offered by government and other industry bodies to ensure that any initiatives that the City may consider doing would not duplicate effort.

As a result of these discussions a list of six (6) Local Business Support options were developed more thoroughly for Council consideration. These are outlined in the following table:

	Title	Description	Pros	Cons	Cost/Financial Impact on Council
1	Try Local Cash	To provide every household in the City of Karratha (8500 houses in total) with \$100 to spend at local businesses. Short spend time (8 weeks from distribution) Two months lead time to initiation (i.e. distribute late August).	Provides support to all local small businesses through the potential for additional income from customers.	One-off cost with no financial return to Council. Initiative applies across a range of businesses and is not targeted beyond local small businesses.	Proposed \$100 per household it is estimated with setup and distribution costs and considering level of household uptake that it would cost approximately \$650,000.
2	Business Grants	City to provide grants up to \$10,000 for local, small businesses who have been impacted by COVID-19 that have had limited support from other Government initiatives. Eligible businesses to have: <ul style="list-style-type: none"> • Less than 20 staff. • Experienced >30% downturn due to COVID-19 • Not received other COVID support from the City. 	Target businesses experiencing hardship who missed the Federal/ State support.	Potential to prop up failing businesses and may not solve business issues.	Based on 50 local businesses being approved at a total of \$500,000.
3	Environmental Health Inspection Fee Waiver	Waive the environmental health annual inspection fee	Targets significantly affected businesses	Limited impact.	Based on 40 local businesses being waived a total of \$5,000.

	Title	Description	Pros	Cons	Cost/Financial Impact on Council
		for registered hairdressers, beauty salons and tattoo parlours.	and is simple and easy to administer.		
4	Tourism Booking Fee Waiver	Waive the 12.5% commission that is currently charged for bookings for local tours through the Karratha Tourism & Visitor Centre.	Targets significantly affected tourism businesses and is simple and easy to administer.	Nil.	Based on previous reporting periods lost commission revenue is estimated to be approximately \$5,000 for the balance of 2020.
5	Tourism Incentive	Provide a 20% discount for local residents for tours booked through the Karratha Tourism & Visitor Centre between 1 July and 1 January 2021.	Targets significantly affected businesses and provides a benefit to the local community to experience local tourism products and potentially promote.	Nil.	Eight (8) local tours currently booked through KTVc. With 1000 additional tour bookings at an average tour rate, estimated cost is \$30,000.
6	City CAPEX Program	2020/21 Capital Program to be significantly increased from long-term financial projections with projects to be 'bought forward' where possible. When determining projects, specific focus placed on smaller projects that are more likely to be 'won'/delivered by City of Karratha businesses	Increase City spend on local businesses	Not all industries/businesses where the City spends significant amount of its budget have been adversely affected by COVID-19	The Draft 2020/21 Budget includes 107 projects totalling \$40.6M in expenditure.

In addition to business support initiatives, a number of community support initiatives were canvassed, workshopped and cross-checked. As a result of this pre-planning work, three (3) additional COVID-19 Community Support Initiatives have been developed for Council consideration. These are tabled below:

	Title	Description	Pros	Cons	Cost/Financial Impact on Council
1	Sporting and Community Group – COVID Support Grants	Provide up to \$1,000 to all local, incorporated clubs and community groups on dollar for dollar basis. To be eligible for \$1,000, clubs must demonstrate that they have spent \$2,000 on local, local businesses between March 2020 and June 2021.	Provides support to both clubs/groups and local businesses	Not all community based clubs have been financially impacted through COVID-19. \$1000 is a significant amount for some clubs and relatively insignificant for other clubs	Estimated 150 clubs, groups within the City eligible for \$1000 each + \$150,000.
2	Enhanced Local Community and Cultural Program	Enhanced City supported/sponsored community and cultural program to support artists and event organisers within the City. Includes opportunities at: <ul style="list-style-type: none"> • Cossack Art Awards • Civic Events • REAP Theatre Program • Regional Touring Partnerships • Exhibitions Program • REAF 2021 	Engages local artists and businesses to provide services and generate revenue after a time of limited business activity.	Care needed to ensure that City does not duplicate effort with private sector players in the arts, events and entertainment industry.	No additional cost. City's existing Arts and Events development program has been reframed to have a more 'local' COVID-19 response feel to it.
3	Enhanced Meet the Street	Double the funding available for City sponsored 'Meet the Street' Events (from \$100 to \$200)	Loss of connection to friends and family was rated as one of the most significant issues raised in the City's COVID-19 Community survey. This initiative provides the opportunity to enhance local connections	Nil	Assume an extra 20 meet the Street Events throughout 2020/21 = \$2000

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of High significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation regarding small business stimulus options has taken place with numerous individuals and organisations:

- City Officers
- Councillors
- Regional Capitals Alliance Western Australia (RCAWA) CEO’s
- Western Australian Local Government Association (WALGA)
- Karratha & Districts Chamber of Commerce & Industry (KDCCI)
- Pilbara Development Commissions (PDC)
- Key industry groups

COMMUNITY CONSULTATION

A business survey and a community survey has been undertaken and the results have informed the proposed business support initiatives.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Table below indicates the financial impact of supporting the nine recommended Small Business and Community support initiatives:

New/Additional Expenditure		Foregone Revenue		Bringing Forward of Works		
Try Local Cash	650,000	EH Fee Waiver KTVC commission waiver	5,000	Enhanced CAPEX (approx.)	2020/21 Program	\$10M
Business Grants	500,000		5,000			
Tourism Incentive	30,000					
Community Group Grants	150,000					
Meet the Street	2,000					
TOTAL	\$1,332,000		\$10,000			\$10M

Revenue to assist with paying for these initiatives is proposed to come from:

- RTIO \$1M Contribution to the City to assist with COVID-19 recovery;
- Municipal Funds;
- City’s Economic Development Reserve (specifically to pay for the Try Local Cash Initiative); and
- Other City reserves (for bought forward works).

STRATEGIC IMPLICATIONS

The City’s Vision is to become *Australia’s Most Liveable Regional City*. To achieve this vision it is imperative that we have a vibrant business community and well connected, engaged local community. While COVID-19 has not impacted the City as severely as some other locations, there have been business and community impacts. The nine proposed new COVID-19 initiatives aim to support and reinvigorate those groups/individuals that have been most impacted.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The business support initiatives proposed can be met through the proposed 2020/21 budget.
Service Interruption	Low	The disruption caused by COVID-19 means adjustments to planned schedules of work are necessary.
Environment	N/A	Nil
Reputation	Low	Business and community support initiatives are likely to receive positive feedback if it is demonstrated to be fair, consistent and meaningful to local businesses.
Compliance	Low	Compliance measures are in place and will be followed throughout implementation. Specific focus has been placed on developing systems and guidelines to minimise the potential for corruption and/or misuse of City funds on these extra-ordinary expenditure initiatives.

IMPACT ON CAPACITY

The implementation of the proposed City small business support initiatives will create a significant amount of additional work for some areas of City operations and will adjust work plans as necessary to implement the initiatives.

RELEVANT PRECEDENTS

Council resolved to adopt and implement Tranche 1 business support initiatives at its Special Council Meeting in March 2020.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any Business Support Initiatives.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the following Business Support Initiatives:

1. _____
2. _____
3. _____

CONCLUSION

Like the rest of the world, small business within the City of Karratha is in crisis with the impact of the COVID-19 pandemic. The City clearly has a role to play in supporting ratepayers, community groups and local businesses through this difficult time.

A range of small business support initiatives are proposed to be implemented as a second tranche to provide essential crisis support for businesses and individuals in need. If adopted, Officers will continue to monitor and report to Council on the status and effectiveness of any initiatives Council chooses to adopt and present adjustments and revisions as required.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154623
 MOVED : Cr Scott
 SECONDED : Cr Smeathers

That Council by **ABSOLUTE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following Business and Community Support Initiatives:
 - a) **Try Local Cash:** Working in partnership with the KDCCI, provide \$100 vouchers to approx. 8500 houses through the Try-Local App, with all funds to be spent on City of Karratha based businesses;
 - b) **Business Support Grants:** Provide Business Grants of up to \$10,000 to local small businesses who can demonstrate significant financial impacts associated with COVID-19;
 - c) **Environmental Health Fee Waivers:** Waive all City fees that are charged to hairdressers, beauty salons and tattoo parlours for the 2020/21 financial year;
 - d) **Tourism Commission Fee Waiver:** Waive the 12.5% commission fee for all local tours that are booked through the Karratha Tourist and Visitor Centre;
 - e) **Local Tourism Activation:** Provide a 20% discount for any City resident who books a local tourism product through the Karratha Tourist and Visitor Centre between 1 July and 1 January 2021;
 - f) **City Capital Program:** Implement an enhanced 2020/21 Capital and Asset renewal program with a specific focus on projects that are likely to be delivered by City of Karratha based businesses;
 - g) **Sporting and Community Group COVID-19 Support Grants:** Provide up to \$1,000 to all local, incorporated sporting clubs and community groups on dollar for dollar basis. To be eligible for \$1,000, clubs must demonstrate that they have spent \$2,000 on local businesses between March 2020 and June 2021;
 - h) **Enhanced Local Community and Cultural Program:** Modify the proposed 2020/21 Arts, Cultural and Events program with a greater focus on developing opportunities for local artists, entertainers and events related businesses to be engaged by the City;
 - i) **Enhanced "Meet the Street" program:** Double the funding available for Meet the Street events that are held throughout the 2020/21 Financial Year; and
2. **NOTE** that funds for the implementation of the above listed initiatives have been included and accounted for in the City's Draft 2020/21 Budget.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Evans, Cr Scott; Cr Smeathers, Cr Waterstrom
 Muller
 AGAINST : Nil

At 5.29pm Crs Bertling, Harris and Miller re-entered the room.

17.2 LATE ITEM - NEWSLINK COVID-19 RELIEF

File No:	TT.440
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Manager
Date of Report:	25 June 2020
Applicant/Proponent:	Newslink Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider retrospectively approving the request from Newslink Pty Ltd (Newslink) for provision of COVID-19 relief, to waive operational expenses.

BACKGROUND

Newslink currently leases the newsagency, food and beverage areas of the retail areas at the Karratha Airport. The lease commenced in 2015 with an initial five-year term with a two year extension option.

As has been widely reported, the onset of the COVID-19 pandemic has resulted in widespread, rapid declines in air travel passengers. The Karratha Airport was not immune to these declines with a year on year decline in passengers of 76.7% in April and 76.6% in May.

On 17 April 2020, Newslink temporarily ceased trading at the airport citing that the rapid drop in terminal visitors made it uneconomical to trade. Karratha Airport was the last of Newslink's regional airport facilities to close due to the pandemic.

On 8 June, Newslink reopened their newsagency with limited trading hours to cater to increasing regular public transport flights. They further plan to reopen their bar and café on 29 June. During their closure period, Newslink have utilised JobKeeper to keep their staff engaged where staff qualify.

Newslink do not qualify for rent relief measures introduced under the *Commercial Tenancies (COVID-19 Response) Act 2020 (WA)*, subsidiary legislation, or Federal or State stimulus packages as their business is too large to automatically be eligible for relief.

Under their lease agreement, Newslink currently pay rent of approximately \$70,800pa (excl. GST). In addition to rent, they pay for rates and operational expenses. The operational expenses cover their proportion (on basis of m2 of their leased area) of costs such as cleaning, waste removal and insurance at the Airport. The total annual payment of operational expenses excluding rates is approximately \$37,100 (excl. GST). Newslink were billed in full for rent and outgoings throughout their closure period as they did not qualify for the Council endorsed rent relief package.

On 4 June 2020, Newslink requested a 100% waiver of operational expenses from April 2020 until passengers return to 90% of the pre COVID-19 levels for the same period the previous year. Due to the uncertainty of the time period that the request could entail, Officers

proposed an alternative to consider a waiver of 100% of operational expenses excluding rates, but including any accumulated interest for a period of three (3) months from April 2020 to June 2020. This period substantially aligns with Newslink’s closure period. Newslink confirmed they would accept the proposal.

This proposal was put to the Chief Executive Officer for consideration. Due to:

- a) the extraordinary circumstances attributed to COVID-19;
- b) the desire to see retail, food and beverage facilities open at Karratha Airport; and
- c) the relatively minor nature of the concession in the context of a seven (7) year lease

the CEO agreed with this proposal by providing an authorisation to waive the operational expenses to facilitate the rapid reopening of the Newslink service. It should be noted however, that as a delegation does not exist with the CEO to waive tenant outgoings/operational expenses with a lease that was originally approved by Council, Council are now requested to consider retrospectively approving this waiver.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors were regularly informed of the status of Newslink closure during the periods April to June 2020.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total waiver amount is \$9,353 made up of:

3 months Operational expenses	\$9,265
Interest	\$ 88

The waiver does not impact the lease rent or Council rates that are fully payable by Newslink. These charges represent the majority of the revenue that the City receives from Newslink.

The operational expenses (not including interest) subject to this waiver request, equates to 3.6% of the total Newslink outgoings for the life of the lease term.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Waiver of \$9,353.52 excl. GST for a period of three (3) months. There would be a minimal impact on airport operational expense as the facility was closed, and cleaning and waste removal services were reduced.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously waived property fees for Aviair and North West Aviation Services in relation to support for small business due to COVID-19. Council has also supported the waiver of property fees for Virgin Australia as part of their voluntary administration.

Additionally, as a component of its COVID-19 business support package, the City offered substantial lease fee relief for commercial tenants in The Quarter HQ, Leisureplex, Wickham Recreation Precinct and other community facilities.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT WAIVE operational expenses and accrued interest for provision of COVID-19 relief, as requested by Newslink.

CONCLUSION

The request to waive operational expenses will also support Newslink's efforts to restart operations. Officers believe the waiver is justifiable for the period April to June 2020, as the business was closed due to COVID-19 and Newslink have continued to pay lease fees during this period.

The Newslink facility at Karratha Airport provides a vital service to the community and passengers that use the airport, being the only newsagency, food and beverage retailer on site.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154624
MOVED : Cr Harris
SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to SUPPORT the Chief Executive Officer in his decision to WAIVE 100% operational expenses including any accumulated interest for a period of three (3) months from April 2020 to June 2020 for the property leased at Karratha Airport by Newslink Pty/Ltd at a cost of \$9,353 (excl. GST).

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

recognised that the process of advertising and seeking submissions for a minimum of 21 days was unnecessary, meaningless and costly in a time when budgets are being negatively impacted.

At the Ordinary Council Meeting held 18 May 2020 Council revoked Resolution 154558, relating to the proposed advertising of differential rates, on the basis of adopting the following differential rates for 2020/21 (with no increase) as detailed below:

GRV/ UV	Differential Rates Categories 2020/21	2019/20 Rate in \$	2019/20 Minimum Rate	2020/21 Proposed Rate in \$	2020/21 Proposed Minimum Rate	% Change in RID
GRV	Residential	0.117479	\$1,549	0.117479	\$1,549	-
GRV	Commercial / Industrial	0.100770	\$1,549	0.100770	\$1,549	-
GRV	Airport / Strategic Industry	0.156459	\$1,549	0.156459	\$1,549	-
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.387044	\$1,549	0.387044	\$1,549	-
UV	Pastoral	0.103638	\$325	0.103638	\$325	-
UV	Mining / Other	0.132900	\$325	0.132900	\$325	-
UV	Strategic Industry	0.184880	\$325	0.184880	\$325	-

Payment Options

The same payment options as offered in prior years are proposed, including payment in full, payment by two instalments and payment by four instalments. These involve an instalment administration charge of \$10 per instalment after the first instalment, and instalment interest of 4.5% per annum. This ameliorates the financial impact on ratepayers without sufficient cash flow to pay their rates in full, while still encouraging payment in full from those with the capacity to do so.

Penalty interest for overdue rates levied in previous years was 11% per annum as this compensates Council for the opportunity cost of the uncollected revenue while also strongly discouraging delinquency in payment of rates. However in accordance with the *Local Government (COVID-19 Response) Order 2020*, this rate has been modified to a maximum of 8% for 2020/21

In accordance with Council's resolution at the 30 March 2020 Special Council Meeting, interest will not be calculated until 11 November 2020, excluding schedule ratepayers.

COVID-19 Financial Hardship Policy

Council has a Financial Hardship (Rate Relief) Policy for ratepayers who are experiencing difficulty with meeting the standard payment arrangements. In addition to this policy, it is proposed that Council adopt a new COVID-19 Financial Hardship Policy (attached) which reinforces Council's commitment to the community. On 30 March 2020 Council adopted a range of relief and recovery strategies to support community members and groups, local businesses and industry through the unprecedented challenges of COVID-19. This Policy provides for no interest or instalment administration charges for residential and small business ratepayers/debtors in financial hardship. The Policy promotes a simple application, assessment and review process and will remain in force for the 2020/21 financial year.

Projects/Capital Works

The draft Budget includes 107 projects, both Capital and Operational, across the City’s Corporate, Community, Development and Infrastructure directorates. The projects total in excess of \$40 million largely comprised of a Capital Works Program of \$37.1 million (excluding Borrowings and Reserve Transfers) which includes the following major projects:

	\$ Millions
Bayly Ave Road Works and Landscaping	\$7.5
Software & Hardware Initiatives	\$1.9
Andover Park Redevelopment	\$1.6
Millars Well Oval (KRMO) Redevelopment	\$1.6
Footpath Program	\$1.2
Reseal Program	\$1.1
Johns Creek Boat Ramp	\$1.0

Councillor Allowances

The 2020 Salaries & Allowance Tribunal determination did not change Council’s classification as a Band 1 local government or the range of Councillor allowances. It is proposed to leave Councillor Fees and Allowances unchanged in 2020/21.

Allowances have been based on 10 positions as currently there is one vacancy in the Karratha Ward. Approval was granted from the WA Electoral Commissioner to allow this vacancy to remain unfilled until the next ordinary election in October 2021.

Fees & Charges

The main features of the draft budget include:

1. The City implemented a fees and charges freeze as an initiative to support local businesses and the community in response to the COVID-19 pandemic.
2. There are 973 fees and charges of which 888 remain unchanged.
3. There are 54 additional fees for 2020/21 including 27 new fees for the Red Earth Arts Precinct.
4. Charges for the disposal of liquid waste are proposed to decrease by 17% due to a continued downward trend in volumes and income.

Reserve Funds

With no increase in rates income, and additional COVID-19 related expenditure, the Budget can only be balanced with significant reliance on reserve funds.

Following is a summary of budgeted reserve movements for 2020/21:

Opening Balance 2020/21	Transfers to Reserve	Transfers from Reserve	Closing Balance 2020/21
\$70,069,843	\$14,849,022	(\$22,552,393)	\$62,366,472

Variance Reporting

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances, as required by Clause 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The custom and practice has been for Council to adopt its material variances thresholds at the time of adopting its next financial year Budget. For the 2019/20 financial year Council adopted a threshold of ‘10% or \$50,000 whichever is the greater’.

In recommending the continuation of the 2019/20 material variance threshold of ‘10% or \$50,000 whichever is the greater’ for 2020/21, a review of other similar local governments’ material variance thresholds for 2019/20 was undertaken and is shown in the table below:

Council	2019/20 Material Variance Threshold
City of Kalgoorlie Boulder	10% and \$50,000
City of Greater Geraldton	Greater than 10% or \$50,000
Town of Port Hedland	(a) 10% or \$10,000 for capital projects; or (b) 10% or \$50,000 for all other items excluding capital projects

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Extensive internal consultation has occurred with all departments and through briefings and workshops with elected members on a regular basis since January 2020.

COMMUNITY CONSULTATION

The proposed differential rates model was advertised in accordance with *Local Government (COVID-19 Response) Order 2020*.

STATUTORY IMPLICATIONS

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, *Local Government (COVID-19 Response) Order 2020* and Australian Accounting Standards.

Section 6.12 of the *Local Government Act 1995* refers to the power to defer, grant discounts, waive or write off debts.

POLICY IMPLICATIONS

CF-10 Rating Equity Policy
 CF-11 Rating Exemption Policy
 CG-6 Councillor Fees, Allowances & Reimbursements
 CF-05 Financial Hardship (Rate Relief) Policy
 CF-19 COVID-19 Financial Hardship Policy

The Draft Budget 2020/21 applies the principles of rating equity in the setting of Council's differential rates and the provision of rating exemptions.

FINANCIAL IMPLICATIONS

The Draft 2020/21 Budget provides for the following income and expenditure:

Operating Revenue	\$107.9 million
Operating Expenditure	(\$100.3 million)
Capital Expenditure	(\$40.4 million)
Net Reserve Transfers	\$7.7 million

The net result of the Draft 2020/21 Budget is a surplus of \$133,683.

STRATEGIC IMPLICATIONS

The budget will provide the necessary resources to implement the Operational Plan 2020-2021 which operationalises the Strategic Community Plan and Corporate Business Plan.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Delays in the adoption of the Budget may impact on the timing of cashflows from rates and other funding sources.
Service Interruption	Moderate	Delays in the adoption of the Budget may impact on the commencement of new projects and services.
Environment	N/A	Nil
Reputation	Low	Policies that are inconsistent with community expectations may result in actions not meeting community standards
Compliance	Moderate	The Budget has been developed in accordance state government legislation and associated regulations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The 2019/20 Budget was adopted by Council on 28 June 2019.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.2 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed 2020/21 Budget with the following amendments:

1. _____
2. _____

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed policy CF-19 COVID-19 Financial Hardship Policy with the following amendments:

1. _____
2. _____

CONCLUSION

The 2020/21/ Budget continues the balanced approach to meeting community expectations, with funding to deliver all City services, 107 new and continuing projects and no rate increase in order to support the community to meet the unprecedented challenges arising from the COVID-19 pandemic.

With the benefit of 57.6% of operating income coming from sources other than rates, and significant reliance on the City's healthy financial reserves, the 2020/21 Budget will ensure the immediate needs of current residents are met while at the same time providing enhanced services and infrastructure developments to meet future requirements.

OFFICER'S RECOMMENDATION 1**COVID-19 FINANCIAL HARDSHIP POLICY**

That Council by SIMPLE Majority pursuant to Part 6 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed Policy CF-19 COVID-19 Financial Hardship for the 2020/21 financial year.

OFFICER’S RECOMMENDATION 2

GENERAL AND MINIMUM RATES, RATE EXEMPTIONS AND INSTALMENT PAYMENT ARRANGEMENTS 2020/21

That Council by ABSOLUTE Majority pursuant to Part 6 of the *Local Government Act 1995* RESOLVES to:

1. IMPOSE the following differential general and minimum rates on Gross Rental and Unimproved Values:

GRV/UV	Differential Rates Categories 2020/21	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.117479	\$1,549
GRV	Commercial / Industrial	0.100770	\$1,549
GRV	Airport / Strategic Industry	0.156459	\$1,549
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.387044	\$1,549
UV	Pastoral	0.103638	\$325
UV	Mining/Other	0.132900	\$325
UV	Strategic Industry	0.184880	\$325

2. NOMINATE the following due dates for rate payment in full or by instalments:

- Full payment and 1st instalment due date 31 August 2020
- 2nd instalment due date 10 November 2020
- 3rd instalment due date 19 January 2021
- 4th and final instalment due date 23 March 2021

3. DEFER the collection of Rates from ratepayers excluding scheduled (bulk ratepayers) until 10 November 2020.

4. GRANT a concession of \$1,499, as detailed in the table below, in respect of the rates on each property in the Cossack town site, in recognition of the fact that the properties are not serviced and they are part of the heritage precinct:

Assess No	Lot No	House No.	Street Name	Street Type	Suburb	Owners Name	GRV/CV	Calculated Rates	Concession	Rates Receivable
A107	101	L101	PERSEVERANCE	STREET	COSSACK	B & J QUEALY	75.00	1,549.00	1,499.00	50.00
A115	112	L112	PERSEVERANCE	STREET	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A123	116	L116	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A131	117	L117	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A149	121	L121	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A157	141	L141	PERSEVERANCE	STREET	COSSACK	J DAVIES & J BRANCH	75.00	1,549.00	1,499.00	50.00
A165	142	L142	COSSACK	ROAD	COSSACK	J & S MENTESANA	75.00	1,549.00	1,499.00	50.00
A173	143	L143	COSSACK	ROAD	COSSACK	L & K SAMSON	75.00	1,549.00	1,499.00	50.00
A181	144	L144	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A199	145	L145	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A204	149	L149	COSSACK	ROAD	COSSACK	M OTTO	75.00	1,549.00	1,499.00	50.00
A212	150	L150	COSSACK	ROAD	COSSACK	G VAN WAARDENBERG	75.00	1,549.00	1,499.00	50.00
A220	151	L151	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A238	152	L152	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A246	153	L153	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A254	165	L165	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A262	167	L167	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A270	20	L20	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A288	176	L176	PERSEVERANCE	STREET	COSSACK	V BULL & S DONOVAN	75.00	1,549.00	1,499.00	50.00
A91332	21	L21	PERSEVERANCE	STREET	COSSACK	W MOORE (ESTATE OF)	75.00	1,549.00	1,499.00	50.00
							1,500.00	30,980.00	29,980.00	1,000.00

5. WAIVE rates for the following properties owned or occupied by community/sporting associations:

RATING WAIVERS/CONCESSIONS								
Community/Sporting Associations								
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates	
A69808	Nor-West Game Fishing Club	Lot 22 Rosemary Island, Dampier	Fishing Club			0.132900	\$	1,549.00
A73245	Nickol Bay Speedway (Inc)	Lot 115 Cinders Rd, Karratha IE	Speedway			0.132900	\$	1,549.00
A30944	Karratha Kart Club	L4903 Anderson Road, KIE	Kart Club			0.10077	\$	1,549.00
A91554	Karratha Enduro & Motocross Club Inc	L4903 Anderson Road, KIE	Motorcoss Club			0.10077	\$	1,549.00
A91555	Karratha Bikers Association	L4903 Anderson Road, KIE	Motorcycle Club			0.10077	\$	1,549.00
A77616	WA Rifle Association	L133, Cossack Rd Roebourne	Rifle Range			0.10077	\$	1,549.00
A23931	3rd Karratha Scout Group	70 Nairn Street, Bulgarra	Scout's				\$	1,549.00
A4240	Ngarlyrandu Bindirri Corporate CDEP	46 Roe Street, Roebourne	Community				\$	1,549.00
A46554	Karratha BMX Club Inc	Lot 4668 Roemary Road, Baynton	BMX Track				\$	1,549.00
A91842	Nickol Bay Sporting Shooters Association	Lot 298 Cinders Road, Burrup	Sporting Shooting Range				\$	1,549.00
A55649	One Tree Community Services Inc	Lot 3002 Teesdale Place, Millars Well	Community				\$	1,549.00
A89344	One Tree Community Services Inc	681 Searipple Road, Bulgarra	Community				\$	1,549.00
A89238	Wickham Pony Club	Lot 179 Sturt Pea Road, Wickham	Pony Club				\$	1,549.00
A76464	Nor-West Jockey Club	Lot 94 North West Coastal Highway	Race Club				\$	1,549.00
A88241	Early Learning Australia Pty Ltd / Tas Karratha Ea	51 Gardugarli Drive, Baynton	Early Learning				\$	1,549.00
A1006	Yinjaa Barni Art Aboriginal Corporation	48 Roe Street, Roebourne	Community				\$	1,549.00
A68967	Hamersley Iron	77 Chruhch Road, Dampier	Dampier Bowls Club				\$	1,549.00
A54554	The Grand Lodge of WA Freemasons Homes for	5 Dwyer Place, Millars Well	Freemasons Activites	47000		0.10077	\$	4,736.19

6. NOTE rates exemptions applicable to the following properties:

Exemptions in accordance with S6.26 of the Local Govt Act - Religious Properties (2d)								
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates	
A12314	Trustees of the Diocese of North-West Australia	33 Herbert Way, Wickham	Rectory for Minister, meeting place for regular attendees of church	\$ 16,120		0.117479	\$	1,893.76
A4509	Trustees of the Diocese of North-West Australia	41-49 Hampton Street, Roebourne	Currently under restoration building - Church - Currently only religious service when requested - funeral / wedding (Holy Trinity Church)	\$ 8,850		0.10077	\$	1,549.00
A34590	Trustees of the Diocese of North-West Australia	1/2 Samson Way, Bulgarra	Church, Sunday School	\$ 16,640		0.10077	\$	1,676.81
A34591	Trustees of the Diocese of North-West Australia	2/2 Samson Way, Bulgarra	Minister's Residence	\$ 24,500		0.117479	\$	2,878.24
A1569	Apostolic Church Trust	10 Roe Street, Roebourne	Used for Storage by Religious body	\$ 21,153		0.10077	\$	2,131.59
A4478	Apostolic Church Trust	12 Roe Street, Roebourne	Place of Worship	\$ 22,500		0.10077	\$	2,267.33
A55102	Church of Jesus Christ of Latter-Day Saints	17 Galbraith Road, Pegs Creek	Church	\$ 37,500		0.10077	\$	3,778.88
A54725	Roman Catholic Bishop of Geraldton	19 Welcome Road, Karratha	Place of Worship, Presbytery and Parish Hall (Part of hall used by St Vincent de Paul)	\$ 76,980		0.117479	\$	9,043.53
A69035	Roman Catholic Bishop of Geraldton	371 High Street, Dampier	Place of Worship	\$ 19,250		0.10077	\$	1,939.82
A12209	Roman Catholic Bishop of Geraldton	L138 Kurrajong Street, Wickham	Church, Presbytery & Parish Meeting Room	\$ 24,500		0.10077	\$	2,468.87
A35075	Baptist Union of WA INC	5 Finnerty Street, Bulgarra	Minister's Residence	\$ 15,080		0.117479	\$	1,771.58
A62864	Baptist Union of WA INC	77 Gawthorne Dr, Millars Well	Place of Worship	\$ 75,000		0.10077	\$	7,557.75
A54677	Jehovah's Witnesses Congregation	4 Gray Ct, Millars Well	Church	\$ 28,500		0.10077	\$	2,871.95
A88991	Trustees of the Northern Diocese	160 Warton Street, Cossack	Vacant Land	\$ -		0.117479	\$	1,549.00
A88992	Trustees of the Northern Diocese	94 Dampier Street, Cossack	Vacant Land	\$ -		0.117479	\$	1,549.00
A35813	Seventh Day Adventist Church	15 Galbraith Road, Pegs Creek	Place of Worship	\$ 24,000		0.10077	\$	2,418.48
A35821	Australasian Conference Association	12 Mirfin Way, Pegs Creek	Pastor's Residence	\$ 15,340		0.117479	\$	1,802.13
Exemptions in accordance with S6.26 of the Local Govt Act - Education (2e)								
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates	
A65511	Roman Catholic Bishop of Geraldton	33 Rosemary Rd Stove Hill	Education - St Luke's College	\$ 541,000		0.10077	\$	54,516.57
A88120	Roman Catholic Bishop of Geraldton	37 Wellard Way Bulgarra	Education - St Paul's Primary School	\$ 134,250		0.10077	\$	13,528.37
Exemptions in accordance with S6.26 of the Local Govt Act - Crown used Public Purpose (2a)								
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates	
A77359	Department for Child Protection	24 Harriet Way, Nickol	Safe House		0	0.117479	\$	1,549.00
Health, Education & Community Service Properties								
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates	
A4884	St John Ambulance - Roebourne	1-7 Sholl Street, Roebourne	Ambulance depot	\$ 25,471		0.10077	\$	2,566.71
A11740	St John Ambulance - Wickham	L110 Mulga Way, Wickham	Ambulance depot & first aid training	\$ 28,600		0.10077	\$	2,882.02
A90624	St John Ambulance - Wickham	L500 Wickham Dr, Wickham	Ambulance depot	\$ 16,188		0.10077	\$	1,631.26
A91293	St John Ambulance - Karratha	6 De Grey Pl, Karratha	Ambulance depot & first aid training	\$ 185,000		0.10077	\$	18,642.45
A88227	Foundation Housing Ltd (Lessee)	17B Crawford Way, Roebourne	Disability Housing - Community Disability Housing Program	\$ 16,120		0.117479	\$	1,893.76
A54546	Returned Services League of Australia Karratha & Districts	7 Dwyer Place, Millars Well	RSL Club	\$ 37,500		0.10077	\$	3,778.88
A36851	Salvation Army	4 Bond Place, Pegs Creek	Crisis Accommodation	\$ 16,640		0.10077	\$	1,676.81
A91275	Murujuga Aboriginal Corp	Lot 3000 & 3003 Burrup Road, Burrup	Murujuga National Park	\$ -	\$ 2,119,000	0.132900	\$	281,615.10
A91274	Murujuga Aboriginal Corporation	Lot 3007 Burrup Road, Burrup	Murujuga National Park	\$ -	0.1329		\$	1,549.00
A1462	Mawarnkarra Health Service	38 Sholl Street, Roebourne	Mens Program	\$ 9,984		0.10077	\$	1,549.00
A4622	Mawarnkarra Health Service	20 Sholl St, Roebourne	Health Programs	\$ 200,000		0.10077	\$	20,154.00
A1983	Mawarnkarra Health Service	8 Sherlock Street, Roebourne	Womens Program	\$ 13,260		0.10077	\$	1,549.00
A89260	Ngarluma Aboriginal Corporation	2 Todd Street, Roebourne	Aged Care			0.117479	\$	1,549.00
A3943	Ngarluma Aboriginal Corporation	43 Lockyer Way, Roebourne	Aged Care	\$ 22,880		0.117479	\$	2,687.92
A5117	Cheeditha Group Aboriginal Corporation	Lot 48 North West Coastal HW, Roebourne	Aboriginal Community	\$ -	\$ 154,000	0.132900	\$	20,466.60
A69866	Mingullathardo Association Ltd	Lot 300 North West Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre	\$ -	\$ 46,000	0.10077	\$	4,635.42
A69874	Mingullathardo Association Ltd	Lot 555 North West Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre	\$ -	\$ 10,000	0.10077	\$	1,549.00
A43521	Salvation Army Housing (WA)	7 Goodwyn Close, Millars Well	Youth Crisis Accommodation	\$ 34,788		0.117479	\$	4,086.86
A36843	Salvation Army	6 Bond Place, Pegs Creek	Minster residence	\$ 16,640		0.117479	\$	1,954.85
A68420	Salvation Army	2 Bond Place, Pegs Creek	Church	\$ 64,500.00		0.10077	\$	6,499.67
A77929	Yaandina Community Services Ltd	54 Hampton Street, Roebourne	Drug & Alcohol Support Services Sobering Up & Detox Centre	\$ -		0.10077	\$	1,549.00
A65341	Yaandina Community Services Ltd	56 Hampton Street, Roebourne	Admin Building & Aged Care	\$ -		0.10077	\$	1,549.00
A1357	Yaandina Community Services Ltd	58 Hampton Street, Roebourne	Residential Aged Care Centre	\$ -		0.10077	\$	1,549.00
A4973	Yaandina Community Services Ltd	2-6 Sholl Street, Roebourne	Youth & Family Centre	\$ -		0.10077	\$	1,549.00
A78636	Yaandina Community Services Ltd	60 Hampton Street, Roebourne	Disability & Community Care Centre	\$ 1,080.00		0.10077	\$	1,549.00
A65456	Welcome Lotteries House Inc	7 Morse Court, Karratha	Office space for non-for-profit organisations	\$ -		0.10077	\$	1,549.00
A31152	State Emergency Service - Karratha	14 Balmoral Road, Karratha	Emergency Services	\$ -		0.10077	\$	1,549.00
A31479	Gumala Aboriginal Corporation	10 Hedland Place, Karratha	Community	\$ -		0.10077	\$	1,549.00
A34299	Nickol Bay Bush Fire Brigade	39 Hillview Road, Karratha	Emergency Services	\$ -		0.10077	\$	1,549.00
A91557	Karratha Community House	51 Gardugarli Drive, Baynton	Community	\$ -		0.10077	\$	1,549.00
A91323	St John Ambulance - Karratha	Lot 42 Norman Road, Gap Ridge	Patient Transfer Facility - Airport	\$ -		0.10077	\$	1,549.00
A69052	Department of Fire and Emergency Service	11 High Street, Dampier	Emergency Services	\$ -		0.10077	\$	1,549.00
A91558	Anglicare WA	51 Gardugarli Drive, Baynton	Community	\$ -		0.10077	\$	1,549.00

7. **ADOPT an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid;**
8. **ADOPT an interest rate of 4.5% where the owner has elected to pay rates and service charges through an instalment option;**
9. **ADOPT an interest rate of 8% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable;**
10. **ADOPT an interest rate of 8% for fees and charges and costs of proceedings to recover such fees and charges that remains unpaid after becoming due and payable;**
11. **NOTE that interest and instalment administration charges on rates (including service charges) or fees and charges will not apply to ratepayers and general debtors assessed as suffering financial hardship in accordance with the City's COVID-19 Financial Hardship Policy; and**
12. **ADOPT the following rates incentive scheme including a contribution of \$1,500 from municipal funds towards this scheme.**
 - 1st Prize: \$2,000 sponsored by Westpac**
 - 2nd Prize: \$1,000 sponsored by the City of Karratha**
 - 3rd Prize: \$500 sponsored by the City of Karratha**

OFFICER'S RECOMMENDATION 3

GENERAL FEES AND CHARGES FOR 2020/21

That Council by **ABSOLUTE** Majority pursuant to Section 6.16 of the *Local Government Act 1995* **RESOLVES** to **ADOPT** the Fees and Charges detailed in Attachment 1.

OFFICER’S RECOMMENDATION 4

OTHER STATUTORY FEES FOR 2020/21

That Council by ABSOLUTE Majority pursuant to Section 53 of the *Cemeteries Act 1986*, Regulation 53(2) of the *Building Regulations 2012* and Section 67 of the *Waste Avoidance and Resources Recovery Act 2007* RESOLVES to ADOPT:

- a) the Fees and Charges for the Karratha and Roebourne Cemetery included as Attachment 1;
- b) a swimming pool inspection fee of \$28.00; and
- c) the following charges for the removal and deposit of domestic and commercial waste:

DESCRIPTION	AMOUNT	GST	TOTAL
Residential MGB - 1 General Waste service per week and 1 Recycling service per fortnight, per year	\$311.00	Nil	\$311.00
Additional Residential MGB - 1 service per week, per year	\$155.50	Nil	\$155.50
Additional Residential Recycling MGB - 1 recycling service per fortnight, per year	\$155.50	Nil	\$155.50
Commercial/Industrial MGB - 1 service per week per year	\$311.00	\$31.10	\$342.10
Additional Commercial/Industrial MGB - 1 service per week, per year	\$311.00	\$31.10	\$342.10

OFFICER’S RECOMMENDATION 5

ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2020/21

That Council by ABSOLUTE Majority pursuant to Sections 5.98 and 5.99 of the *Local Government Act 1995* and Regulations 33 and 34 of the *Local Government (Administration) Regulations 1996*, RESOLVES to ADOPT the following annual fees and allowances for payment of elected members:

Statutory Fees and Allowances

Sitting Fees - Mayor	\$47,516
Sitting Fees - Deputy Mayor and Councillors	\$31,678
Mayor Local Government Allowance	\$89,753
Deputy Mayor Local Government Allowance (25% of Mayor Allowance)	\$22,438
ICT Allowance per Councillor (up to a maximum of \$3,500).....	\$3,500
Travelling Expenses (actual costs or as per Local Govt Admin Reg 34AD).....	\$30,000
Childcare Actual	cost or \$25 per hour (whichever is lower)

Other Expenses

Training Expenses per Councillor	\$5,000
Mayor’s discretionary fund – Council related expenses.....	\$2,000

OFFICER'S RECOMMENDATION 6**MATERIAL VARIANCE REPORTING FOR 2020/21**

That Council by **ABSOLUTE** Majority pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, **RESOLVES** to **ADOPT** the level to be used in statements of financial activity in 2020/21 for reporting material variances being 10% or \$50,000, whichever is the greater amount.

OFFICER’S RECOMMENDATION 7

MUNICIPAL FUND BUDGET FOR 2020/21

That Council by ABSOLUTE Majority pursuant to the provisions of Sections 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the Municipal Fund Budget as contained in Attachment 1 for the 2020/21 financial year which includes the following:

1. Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of \$7,654,060;
2. Statement of Comprehensive Income by Program on page 4 showing a net result for that year of \$7,654,060;
3. Statement of Cash Flows on page 6;
4. Rate Setting Statement on page 7 showing an amount required to be raised from rates of \$43,374,241;
5. Notes to and forming part of the Budget on pages 9 to 37; and
6. Supplementary Information – Fees and Charges.

COUNCIL ADOPTED BY EN BLOC RESOLUTION

- OFFICER’S RECOMMENDATION 1
- OFFICER’S RECOMMENDATION 2
- OFFICER’S RECOMMENDATION 3
- OFFICER’S RECOMMENDATION 4
- OFFICER’S RECOMMENDATION 5
- OFFICER’S RECOMMENDATION 6
- OFFICER’S RECOMMENDATION 7

Res No : 154625
 MOVED : Cr Harris
 SECONDED : Cr Smeathers

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154626
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

LATE CONFIDENTIAL ITEM 18.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION PROGRAM – OLYMPIC GAMES PREPARATION CAMPS

Also included is the following:

ATTACHMENT TO ITEM 11.1 REQUEST FOR TENDER - PROVISION OF YOUTH SERVICES IN WICKHAM

ATTACHMENT TO ITEM 11.2 AWARD OF BIENNIAL COMMUNITY GRANTS

ATTACHMENT TO ITEM 11.3 WALGU PARK MURAL PUBLIC ART COMMISSION RFQ 66-19/20

ATTACHMENT TO ITEM 11.4 KARRATHA WATER TANK MURAL PUBLIC ART COMMISSION RFQ 61-19/20

ATTACHMENT TO ITEM 13.1 WASTE COMPACTION SYSTEM

ATTACHMENT TO ITEM 13.2 MINOR WORKS - AIR CONDITIONING

ATTACHMENT TO ITEM 13.6 BAYLY AVENUE CONSTRUCTION WORKS CONTRACT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott;
 Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 5.32pm.

**18.1 LATE CONFIDENTIAL ITEM - MAJOR EVENTS SPONSORSHIP AND
ATTRACTION PROGRAM – OLYMPIC GAMES PREPARATION CAMPS**

File No: ED.2

Responsible Executive Officer: Director Development Services

Reporting Author: Director Development Services

Date of Report: 23 June 2020

Applicant/Proponent: The City of Karratha, Department of Local Government, Sport and Cultural Industries, Water Polo Australia, Basketball Australia, Western Australian Institute of Sport

Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154627

MOVED : Cr Nunn

SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the \$200,000 application for funding through THE Major Events and Sponsorship Attraction Program for the CONFIDENTIAL EVENTS that are detailed in this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154628

MOVED : Cr Nunn

SECONDED : Cr Harris

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Evans, Cr Harris, Cr Miller, Cr Scott; Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

Council moved out of camera at 5.40pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 5.40pm.

The next meeting is to be held on Monday, 20 July 2020 at 5.30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Tuesday, 30 June 2020.

..... Date ____/____/____