



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 21 September 2020 at 5.30 pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

<b>Staff:</b>	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 17 August 2020, be confirmed as a true and correct record of proceedings.

## **8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

04/08/2020	- Meeting with WA Manager CRCNA
04/08/2020	- Meeting with Australia Floating Decks
05/08/2020	- Wickham Key Stakeholders quarterly meeting
05/08/2020	- Meeting with Senator Matt O’Sullivan
05/08/2020	- Meeting with Contract Resources
05/08/2020	- CME Stakeholder Dinner
06/08/2020	- Regional Capital Alliance WA Meeting
09/08/2020	- 2020 Dampier Art Awards
10/08/2020	- Meeting with Australia’s North West Tourism
10/08/2020	- Councillor Briefing Session
11/08/2020	- Meeting with Karratha Police
11/08/2020	- Meeting with Watercorp
12/08/2020	- Meeting with Pilbara Airlines
12/08/2020	- Meeting with the Member for Durack Melissa Price
12/08/2020	- North West Recycling Site visit
12/08/2020	- Rio Tinto Supply Chain Services Management Dinner
13/08/2020	- Meeting with Liquor Stores Association of Western Australia
17/08/2020	- Meeting with Project 412
24/08/2020	- Pilbara Country Zone
24/08/2020	- Pilbara Regional Council Meeting
25/08/2020	- DFES Ministerial Visit Hon Francis Logan MLA
24/08/2020	- Meeting with Minister for Racing and Gaming
25/08/2020	- Councillor Briefing Session
25/08/2020	- Fundraising Dinner with Minister Papalia
26/08/2020	- KDCCI Business Breakfast
26/08/2020	- CRCNA Board meeting
27/08/2020	- Meeting with NTFL
27/08/2020	- Cape Lambert A Jetty and Dolphin Replacement Tour
28/08/2020	- Pilbara University Centre Special Board Meeting



## **9 EXECUTIVE SERVICES**

### **9.1 COVID-19 SMALL BUSINESS SUPPORT INITIATIVES - TRANCHE 2 IMPLEMENTATION**

<b>File No:</b>	<b>PH.62</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>17 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential – Business Support Grant Application Assessment and Recommendation</b>

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#### **PURPOSE**

To provide an update on the implementation of the nine (9) local small business and community support initiatives (Tranche 2) including consideration of applications for the Business Support Grant to assist local small businesses to recover from the impacts of the coronavirus (COVID-19) pandemic.

#### **BACKGROUND**

At its Ordinary Meeting on 30 June 2020, Council adopted a second tranche of support initiatives valued at approximately \$1.3M to provide further support to local small businesses and community groups in need of assistance as a result of the COVID-19 pandemic.

Since March 2020, a total of \$4.3M has been committed to stimulate the local economy in response to the pandemic.

#### Tranche 2 Business Support

The key drivers behind the small business stimulus initiatives (in order of importance) are:

1. Targeted approach - focussed on businesses/Individuals in most need.
2. Stimulate local business within the City district.
3. Rapid delivery – fast, yet transparent and rigorous.
4. Partnered – collaborative approach and/or no one else providing this type of support.

These objectives were canvassed with the local community in the community survey process to determine the appropriateness of the objectives. The community strongly supported the objectives, particularly the targeted approach to any spending and the focus on City of Karratha business owners.

Following is a status update on the Tranche 2 initiatives adopted by Council on 30 June 2020:

Support Initiatives	Status
<p>1. <u>Try Local Cash</u>                      A voucher valued at \$100 for every household in the district to spend at participating local businesses until 30 September 2020 through the Karratha and Districts Chamber of Commerce and Industry (KDCCI) Try Local Platform, a consumer and retailer app, known as <i>Try Local</i>.</p>	<ul style="list-style-type: none"> <li>• Letter/vouchers delivered to 9,256 households.</li> <li>• As at 16/09/2020:                             <ul style="list-style-type: none"> <li>– 5,032 or 59% of households have signed up.</li> <li>– 3,287 or 65% of those who signed up have spent Try Local cash.</li> <li>– 112 businesses have received income from this initiative.</li> <li>– Total spend \$304,658 (35% of estimated cost).</li> <li>– Marketing efforts are encouraging householders to spend their Try Local funds in support of local businesses before the program concludes at midnight on 30 September 2020, as well as encouraging continued participation in the KDCCI Try Local program in support of buying locally.</li> </ul> </li> </ul>
<p>2. <u>Small Business Grants</u>                      Provide Business Support Grants of up to \$10,000 for eligible local small businesses that have been impacted by COVID-19 and had limited support from other Government initiatives.</p> <p>The grant was advertised on 8 July 2020 via local newspaper, City website and Facebook page and promoted via the City’s Economic Development Business Newsletter contact database.</p> <p>Applications closed on 31 July 2020.</p> <p>A detailed summary of the applications with recommendations for grant funding is contained in the confidential attachment to this report.</p>	<ul style="list-style-type: none"> <li>• 29 applications received (of which 15 were home-based businesses):                             <ul style="list-style-type: none"> <li>– 8 from tourism/travel related businesses</li> <li>– 6 from beauty/tattoo/health</li> <li>– 5 from food</li> <li>– 3 from event/photography</li> <li>– 7 from other (real estate, gardening, childcare, car detailing, mobile operator, online sales and small business finance and administration support).</li> </ul> </li> <li>• Applications have been assessed for compliance against the grant eligibility guidelines:                             <ul style="list-style-type: none"> <li>– Less than 20 staff</li> <li>– Experienced &gt;30% downturn due to COVID-19 (including JobKeeper payment*)</li> <li>– Not received other COVID support from the City.</li> </ul> </li> </ul> <p><u>Assessment</u></p> <ul style="list-style-type: none"> <li>• 8 applicants awarded grant totalling \$61,466 at the 17 August Ordinary Council Meeting.</li> <li>• 9 applications assessed as not meeting the grant eligibility criteria due inability to demonstrate a &gt;30% financial downturn due to COVID-19.</li> <li>• 12 applicants required to provide additional information for further assessment. Of these:                             <ul style="list-style-type: none"> <li>– 4 applicants recommended for grant funding totalling \$25,000 (<b>see Confidential attachment</b>);</li> <li>– 1 applicant requested to provide additional information for further assessment.</li> <li>– 1 applicant withdrew application.</li> <li>– 6 applicants assessed as not meeting the grant eligibility criteria due inability to demonstrate a &gt;30% financial downturn due to COVID-19.</li> </ul> </li> </ul>

Support Initiatives	Status
<p>3. <u>Environmental Health Inspection Fee Waiver</u> Waive the annual inspection fee (\$135) that is charged to hairdressers, beauty salons and tattoo parlours for the 2020/21 financial year.</p>	<ul style="list-style-type: none"> <li>• On 7 August 2020 the City wrote to 44 affected businesses to inform them of Council’s decision to waive fees for the 2020/21 financial year.</li> </ul>
<p>4. <u>Tourism Booking Fee Waiver</u> Waive the 12.5% commission fee for all local tours that are booked through the Karratha Tourist and Visitor Centre between 1 July 2020 and 1 January 2021.</p>	<ul style="list-style-type: none"> <li>• From 1 July 2020 to 31 August 2020:                             <ul style="list-style-type: none"> <li>– 141 commission fee waivers totalling \$7,977 as at 31/08/2020.</li> <li>– \$63,824 worth of tour bookings.</li> </ul> </li> </ul>
<p>5. <u>Tourism Activation Support/Incentive</u> Provide a 20% discount for any City resident who books a local tourism product through the Karratha Tourist and Visitor Centre or *20% discount to any local commission based agent that can evidence that they have provided the discount to any City resident booking a local tourism product between 1 July 2020 and 1 January 2021.  <i>*Adopted by Council at it 17 August 2020 meeting.</i></p>	<ul style="list-style-type: none"> <li>• From 1 July 2020 to 31 August 2020:                             <ul style="list-style-type: none"> <li>– 9 Vendors registered.</li> <li>– 53 local tours (comprising 268 local passengers) booked accessing the discount.</li> <li>– Total value of local tours booked \$54,654 resulting in total discount of \$10,930.</li> <li>– No claims for reimbursement received from other agents.</li> <li>– \$1,026 spent to book tours and \$324 spent to purchase merchandise from the Karratha Tourism and Visitor Centre via the Try Local program.</li> </ul> </li> </ul>
<p>6. <u>City Capital Expenditure Program</u> Implement an enhanced 2020/21 Capital and Asset renewal program with a specific focus on projects that are likely to be delivered by City of Karratha based businesses.</p>	<ul style="list-style-type: none"> <li>• The 2020/21 Budget includes 107 projects totalling \$40.6M in expenditure with a specific focus on projects that are likely to be delivered by City of Karratha based businesses.</li> <li>• 4 projects completed:                             <ul style="list-style-type: none"> <li>– Airport Security Equipment</li> <li>– Container Deposit Scheme</li> <li>– Kevin Richards Memorial Oval Lighting</li> <li>– The Quarter HQ lift upgrade</li> </ul> </li> </ul>
<p>7. <u>Sporting and Community Group Support Grants</u> Provide up to \$1,000 to all local, incorporated sporting clubs and community groups on dollar for dollar basis. To be eligible for \$1,000, clubs must demonstrate that they have spent \$2,000 on local businesses between March 2020 and June 2021.  Given the limited retail outlets in Point Samson, Roebourne and Wickham, clubs/groups in these locations are eligible to purchase from Woolworths in Wickham.</p>	<ul style="list-style-type: none"> <li>• On 1 July 2020 the City wrote to 118 local, incorporated sporting clubs and community groups.                             <ul style="list-style-type: none"> <li>– 19 enquiries to-date</li> <li>– Two (2) clubs have been reimbursed \$1,000 (Nickol Hawks Cricket Club and Northern Spirit Basketball).</li> <li>– A number of clubs have indicated intention to claim but are progressively spending the \$2,000.</li> </ul> </li> </ul>

Support Initiatives	Status
<p>8. <u>Enhanced Local Community and Cultural Program</u>                      The City is modifying the proposed 2020/21 Arts, Cultural and Events program with a greater focus on developing opportunities for local artists, entertainers and events related businesses to be engaged by the City.</p>	<ul style="list-style-type: none"> <li>• Programming well advanced</li> <li>– Supporting a production with the local not-for-profit theatre company Pitter Pat</li> <li>– City Officers are working with young people on programming</li> <li>– City Officers are working with market organisers to fund local entertainers / entertainment.</li> </ul>
<p>9. <u>Enhanced “Meet the Street” Program</u>                      Funding for the Meet the Street has doubled from \$100 to \$200 for events that are held throughout the 2020/21 Financial Year.</p>	<ul style="list-style-type: none"> <li>• One (1) event was held in July 2020 attended by approximately 20 residents.</li> <li>• Five (5) events held in August.                             <ul style="list-style-type: none"> <li>– \$951.08 reimbursed to event hosts</li> <li>– 164 residents participated</li> </ul> </li> <li>• Seven (7) events booked for the month of September.</li> </ul>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and parties affected issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation regarding small business stimulus initiatives has taken place with Councillors, the Executive Management Team, City Officers and numerous individuals/businesses, organisations/program partners.

**COMMUNITY CONSULTATION**

A business survey and a community survey has been undertaken and the results have informed the proposed business support initiatives.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The table below indicates the anticipated financial impact of the nine local small business and community support initiatives:

New/Additional Expenditure		Foregone Revenue		Bringing Forward of Works	
Try Local Cash	650,000	EH Fee Waiver	5,000	Enhanced 2020/21 CAPEX Program (approx.)	\$10M
Business Grants	500,000	KTVC commission waiver	5,000		
Tourism Incentive	30,000				
Community Group Grants	150,000				
Meet the Street	2,000				
<b>TOTAL</b>	<b>\$1,332,000</b>		<b>\$10,000</b>		<b>\$10M</b>

Funding to assist with paying for these initiatives is coming from:

- RTIO \$1M contribution to the City to assist with COVID-19 recovery;
- Municipal Funds;
- City’s Economic Development Reserve (specifically to pay for the Try Local Cash Initiative); and
- Other City Reserves (for bought forward works).

**STRATEGIC IMPLICATIONS**

The City's Vision is to become *Australia's Most Liveable Regional City*. To achieve this vision it is imperative that we have a vibrant business community and well connected, engaged local community. While COVID-19 has not impacted the City as severely as some other locations, there have been business and community impacts. The nine COVID-19 initiatives aim to support and reinvigorate those groups/individuals that have been most impacted.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Business and community support initiatives are included and accounted for in the City's 2020/21 Budget.
Service Interruption	Low	The disruption caused by COVID-19 means adjustments to planned schedules of work are necessary.
Environment	N/A	Nil
Reputation	Low	Business and community support initiatives are likely to receive positive feedback if it is demonstrated to be fair, consistent and meaningful.
Compliance	Low	Compliance measures are in place and will be followed throughout implementation. Specific focus has been placed on developing systems and guidelines to minimise the potential for corruption and/or misuse of City funds on these extraordinary expenditure initiatives.

**IMPACT ON CAPACITY**

The implementation of the proposed local small business support initiatives will create a significant amount of additional work for some areas of City operations and will adjust work plans as necessary to implement the initiatives.

**RELEVANT PRECEDENTS**

Council resolved to adopt and implement Tranche 1 business support initiatives at its Special Council Meeting in March 2020.

An update on Tranche 2 was provided at the 17 August 2020 Ordinary Council Meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- NOTE the status of implementation for the COVID-19 Business and Community Support Initiatives –Tranche 2:

2. APPROVE financial support of \$\_\_\_\_\_ to COVID-19 Business Support Grant applicants listed in the confidential attachment to this report; and
3. REQUEST a further status update at the October 2020 Ordinary Council Meeting.

### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the COVID-19 Business Support Initiatives – Tranche 2.

### **CONCLUSION**

The City clearly has a role to play in supporting ratepayers, community groups and local businesses in responding to the impacts of the COVID-19 pandemic.

Since March 2020, a total of \$4.3M has been committed to stimulate the local economy in response to the pandemic. Implementation of the second tranche of support initiatives adopted at the Ordinary Meeting on 30 June 2020 is well advanced with positive feedback received from local businesses, community organisations and the community at large.

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### **OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the status of implementation of the COVID-19 Business and Community Support Initiatives – Tranche 2;
2. APPROVE financial support of \$25,000 to COVID-19 Business Support Grant applicants as recommended in the confidential attachment to this report; and
3. REQUEST a further status update at the October 2020 Ordinary Council Meeting.

## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 JULY 2020

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>2 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 31 July 2020.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 July 2020:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	107,935,497	48,798,138	50,420,724	1,622,586	3.3%	⬆️
Operating Expense	(100,281,437)	(100,281,437)	(8,203,812)	(4,055,656)	4,148,156	-50.6%	⬆️
Non Operating Revenue	23,666,113	23,666,113	1,497,000	3,949	(1,493,051)	-99.7%	⬇️
Non Operating Expense	(55,254,677)	(55,254,677)	(2,407,147)	(958,262)	1,448,885	-60.2%	⬆️
Non Cash Items Included	18,865,845	18,865,845	1,578,531	(442,554)	(2,021,085)	-128.0%	
Restricted Surplus BFWD 19/20	452,483	452,483	452,483	452,483	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	5,048,682	5,048,682	5,048,682	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
<b>Surplus/(Deficit) 20/21</b>	<b>133,683</b>	<b>133,683</b>	<b>46,465,052</b>	<b>50,170,543</b>	<b>3,705,491</b>		

This table shows a surplus position of \$50.1m, a positive variance of \$3.7m compared to the budgeted surplus position of \$46.4m, which reflects timing of transactions associated with projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table:

Operating Revenue		
980,604	▲	Reimbursement - Disaster Recovery Funding WA - TC Damien Claim - Timing uncertain at time of budget adoption
346,662	▲	Recreation Facilities - No budget allocation for July due to COVID-19. However, Facilities opened earlier than anticipated
138,283	▲	Interim & Back Rates - Interim rates income received against budget and rates on properties not previously rated. Budget will be amended at November budget review.
<b>1,465,549</b>	<b>▲</b>	<b>Positive Variance</b>
Operating Expenditure		
1,578,531	▲	Depreciation - Not yet processed for July due to finalisation of EOY capitalisation
953,663	▲	Insurance Expenses - Insurance paid. Awaiting cost allocation to Sub Programs - Timing
286,476	▲	Recreation & Culture - Costs allocated to Functions - actual cost less than budget, however these are noncash transaction and has no impact on the final year end result
219,914	▲	Town Beautification - Karratha Open Spaces and Reserves - Timing - Program started in August with completion anticipated for September
204,900	▲	Waste Collection - Timing of contractor invoices
179,376	▲	Landfill Operation - Direct employment costs and Cost allocated to functions - Actual cost less than budget
154,576	▲	Administration Activity Based Cost less than budget, however these are noncash transactions and has no impact on the final year end result
140,702	▲	Economic Development Projects - Timing difference of works completed against budget
138,973	▲	Karratha Airport - Power - Timing of Invoices
110,164	▲	Employment costs - KLP, WRP & RAC - Winter period results in less aquatic hours
80,943	▲	Roundabout Maintenance - No tenders received. Works now proposed to start in October. Budget adjustment required at November review
61,476	▲	Waste Water Treatment - Contractor works delayed and longer lead times on parts delivery due to current circumstances with COVID-19
<b>4,109,693</b>	<b>▲</b>	<b>Positive Variance</b>
Non Operating Revenue		
1,450,000	▼	Transfer from Infrastructure Reserve - Loan to Dampier Shopping Centre delayed. First funding amount anticipated in August 2020.
<b>(1,450,000)</b>	<b>▼</b>	<b>Negative Variance</b>
Non Operating Expenditure		
1,450,000	▲	Loan to Dampier Shopping Centre delayed. First funding amount anticipated in August 2020.
242,333	▲	Infrastructure - TC Damien Disaster Recovery - Uncertain timing of works at time of budget adoption
150,000	▲	Purchase Equipment - Karratha Airport - SCADA project delayed due to ongoing negotiations on equipment specifications.
142,975	▲	Cleaverville and 40 Mile Roads - Gravel Resheeting - Timing - Works undertaken in August
<b>1,985,308</b>	<b>▲</b>	<b>Positive Variance</b>
372,116	▼	Purchase of Assets - Plant - Timing difference of plant purchases against budget
154,451	▼	Software & Hardware Initiatives - CCTV Implementation - Timing difference of project progress received against budget
<b>526,567</b>	<b>▼</b>	<b>Negative Variance</b>
<b>1,458,741</b>	<b>▲</b>	<b>Net Positive Variance</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and will continue to have a significant impact on the City’s short/medium term financial position. Revenues from many areas have fallen, or are projected to fall, including:

- Airport revenues as a result of hard state and intrastate border closures;
- Fee revenues from facilities as a result of closures;
- Lease fee revenue due to rent relief and leases linked to turnover;
- Collection of rates levied is projected to be slower; and
- Receipt of debtor payments is likely to be slower impacting cash flows.

**FINANCIAL MANAGEMENT SUMMARY**

**Local Government Financial Ratios**

Period End 31 July 2020	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	17.4
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.10	N/A
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	94.5%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	12.10
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	176.7

**Statement of Financial Position**

	2020 July	2020 June	% change
<b>Current</b>			
<b>Assets</b>	122,055,529	80,233,061	52.13%
<b>Liabilities</b>	8,999,142	12,642,795	-28.82%
<b>Non Current</b>			
<b>Assets</b>	691,628,437	690,729,490	0.13%
<b>Liabilities</b>	634,574	634,574	0.00%
<b>Net Assets</b>	804,050,250	757,685,181	

Current Assets increased by 52.13% from June to July, which was attributable to the levy of Rates Debtors for 2020/21. Current Liabilities decreased by 28.82% compared to June due to decrease of accounts payable. Non-Current Assets increased by 0.13% and was

attributable to acquisition of minor assets. There has been no change to Non- Current Liabilities from last month.

**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and PUPP Service Charges outstanding.

<b>Debtors Schedule</b>				
	2020 July	2020 June	Change %	% of Current Total
<b>Current</b>	3,751,496	3,713,254	1%	49.3%
<b>&gt; 40 Days</b>	947,658	870,628	9%	12.5%
<b>&gt; 60 Days</b>	131,755	452,859	-71%	1.7%
<b>&gt; 90 Days</b>	2,772,785	2,451,150	13%	36.5%
<b>Total</b>	<b>7,603,694</b>	<b>7,487,890</b>	<b>2%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>48,098,762</b>	<b>831,823</b>	<b>5682%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,289,830</b>	<b>1,253,252</b>	<b>3%</b>	<b>100%</b>

A total of \$842k of rates (including ESL and waste charges) has been paid to end of July, representing a collection rate of 1.7% to date.

There was an increase of 3% from June in the PUPP Debtors balance as a result of instalment charges for 2020/21. PUPP payments have now been received on 99.6% of properties, and of those paid 98.15% have paid in full with 1.85% paying by instalments.

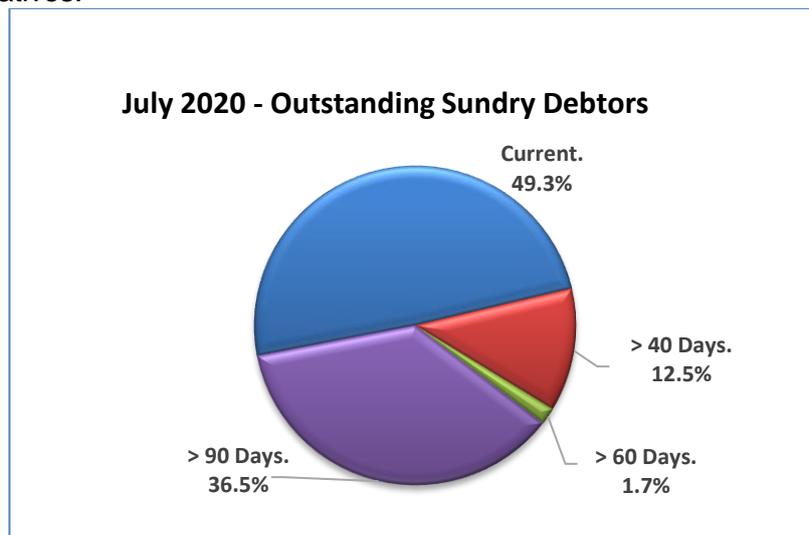
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Comment
E001	Department of Education	639,895.08	0.00	0.00	Manager Community Facilities reviewing invoice relating to joint use agreement with Department of Education due to queries.
E092	Europcar (CLA Trading Pty Ltd)	0.00	6,486.66	105.03	Relates to rent for July 2020. Emailed 29/07/20 and followed up with a phone call on 24/08/20, no response to date.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. The Debtor has verbally agreed to the City's proposed settlement offer to transfer title in the property. Debtor's lawyer is awaiting response from Debtor.
H011	Hertz Australia Pty Ltd	0.00	467.37	14,830.62	Relates to April, May & June Lease fees at Karratha Airport. Invoices have been short paid. Airport team advised debtor had previously sent a letter requesting rent relief. Awaiting application to formalise request for rent relief. Overdue balance followed up 20/08/20.

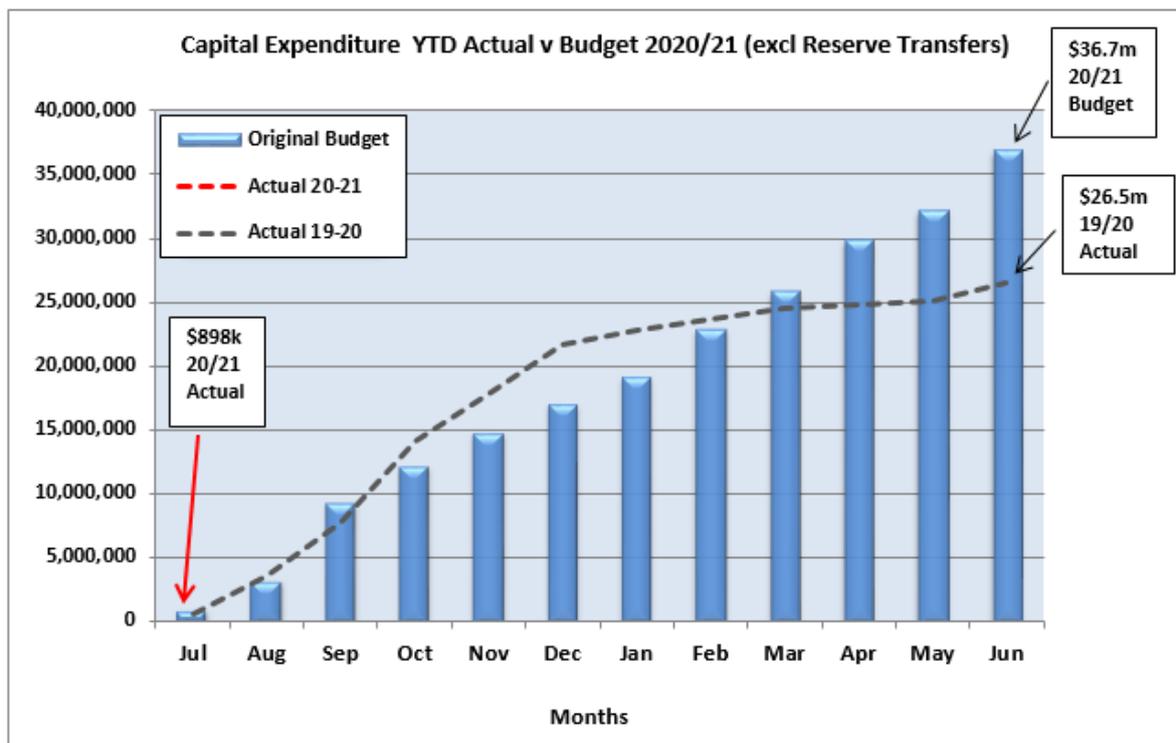
Code	Name	40 Days	60 Days	Over 90 Days	Comment
K078	Karratha Sporting & Recreation Club Inc	2,396.16	248.50	26,499.04	Relates to Power Usage for October 2019 - January 2020. Rec Club Committee members met with City Officers disputing account balances, Officers have identified errors in the billing of power usage which is expected to reduce the amount outstanding. Further meeting held in June to reconcile accounts. City awaiting response from Rec Club. Payment of \$9,559.80 received 13/08/20.
N204	Newslink Pty Ltd ( LS Travel Retail )	0.00	10,953.66	174,067.75	Rent at Airport Café. Outgoings approved for write off for 3 months during Covid-19 enforced closure, subject to payment of outstanding account. Meeting held with Newslink 20/08/20 regarding a possible payment plan.
O092	Otan Karratha Pty Ltd	0.00	0.00	742,948.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First payment (62.5%) due 30 September 2020.
P276	Pindan Contracting Pty Ltd	0.00	4,096.65	439,963.48	Invoice issued for final certificate for Dampier Community Hub for costs associated with the rectification of Armcor dehumidification units. In principle agreement reached subject to Council approval at September meeting.
Q017	Qantas Lease Administration	0.00	22,053.58	65,347.29	Relates to April, May, June & July Lease fees and penalty interests at Karratha Airport. Payment reminder sent on 30/06/20, 22/07/20 and a phone call with managing agent. All Payments have been put on hold due to COVID-19. No response has been received from Qantas when last contact made 30/07/20. Payment of \$21,669.34 received 28/08/20 for October 2020 rent, arrears still outstanding.
R262	Rambla Pty Ltd	0.00	7,155.34	1.23	Electricity & Water Usage Charges April & May 2020. Emailed reminder 30/07/20 & 19/08/20
S509	Supercivil Pty Ltd	0.00	5,184.36	585,041.87	Relates to Overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Dispute resolution process has commenced with conferral. Response received from Supercivil lawyers. Formal arbitration likely next step.
V026	Virgin Australia Airlines Pty Ltd	0.00	9,908.31	549,819.84	Voluntary Administration as of 20/04/20. Payment of \$98,743.90 received on 24/07/20 for February & March security charges.
A177	W.T.H Pty Limited (T/A Avis Australia)	0.00	36,142.44	47,281.20	Relates to lease charges at Karratha Airport for April, May, June & July. Received partial payment on 1/06/20. Debtor has applied for rental assistance which is currently under consideration.
W129	WA Billboards	0.00	5,872.65	2,890.42	Only paying 50% of rent invoices due to COVID-19. Awaiting further information from debtor in

Code	Name	40 Days	60 Days	Over 90 Days	Comment
					order to consider rent relief application.
W237	WA Police	0.00	5,753.82	15,152.96	April, May, June & July Lease fees at Airport and March & May electricity charges. Liaising with Police Finance Department to settle account.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts within both the greater than 40 day and greater than 60 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



**Capital Expenditure**



Council’s current Capital Expenditure budget for 2020/21 is \$36.7m with the majority associated with major projects including Street & Roads Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 1.5% below budget for the month.

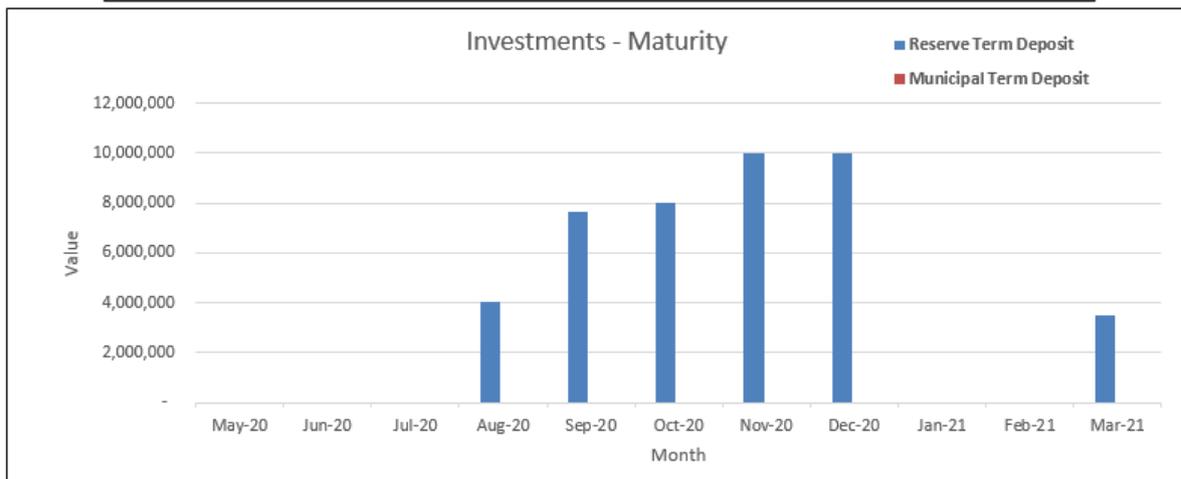
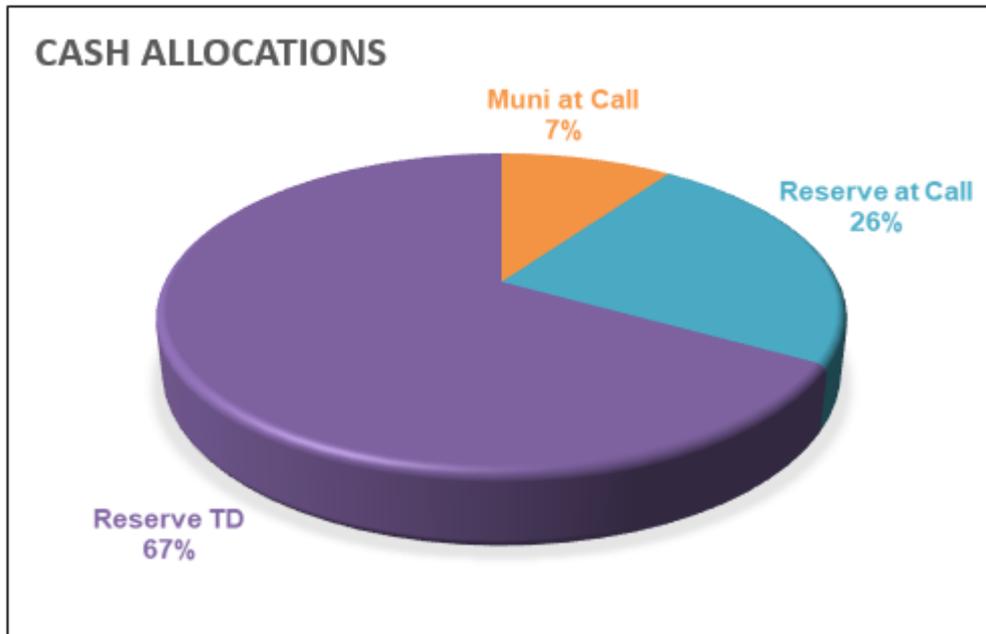
<b>CAPITAL EXPENDITURE</b>						
<b>Asset Class</b>	<b>YTD</b>			<b>ANNUAL</b>		
	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Variance %</b>	<b>Annual Original Budget</b>	<b>Annual Amend Budget</b>	<b>% of Annual Budget</b>
	<b>31-Jul-20</b>			<b>30-Jun-21</b>		
Land	0	0	0%	3,000,000	3,000,000	-100%
Artwork	0	0	0%	663,349	663,349	0%
Buildings	50,000	0	-100%	2,277,630	2,277,630	0%
Equipment	150,000	91,634	-39%	2,658,045	2,658,045	3%
Furn & Equip	16,000	154,451	865%	2,899,491	2,899,491	5%
Plant	65,000	437,116	572%	4,374,159	4,374,159	10%
Infrastructure	631,991	215,745	-66%	20,926,361	20,926,361	1%
<b>Totals</b>	<b>912,991</b>	<b>898,946</b>	<b>-1.5%</b>	<b>36,799,035</b>	<b>36,799,035</b>	<b>2%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

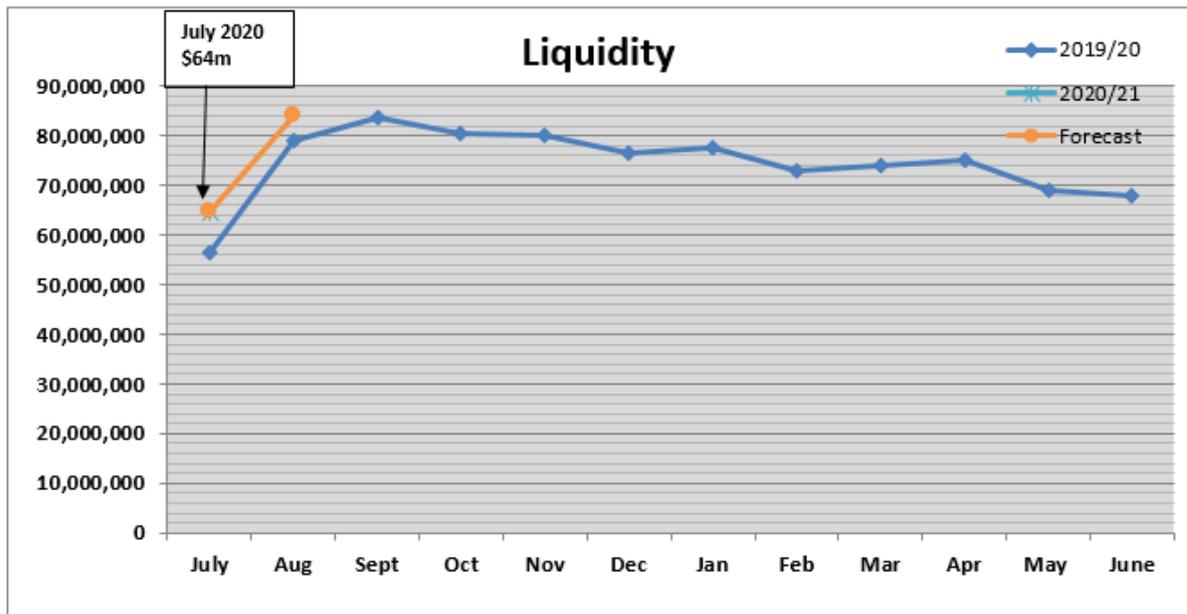
**Cash and Investments**

The following table indicates the financial institutions where the City has investments as of 31 July 2020.

<b>Institution</b>	<b>Accounts</b>	<b>Principal Investment \$</b>	<b>Balance 31 July 2020 \$</b>	<b>Interest %</b>	<b>Investment Term</b>	<b>Maturity</b>
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		15,142,433	0.85	At Call	
ME	Reserve Term Depo	2,000,000	2,015,630	1.75	6 months	Aug-20
BOQ	Reserve Term Depo	7,600,000	7,643,247	1.55	6 months	Sep-20
CUA	Reserve Term Depo	3,500,000	3,523,129	1.80	12 months	Mar-21
BWEST	Reserve Term Depo	2,000,000	2,001,597	0.94	1 months	Aug-20
WBC	Reserve Term Depo	8,000,000	8,006,795	1.00	3 months	Oct-20
WBC	Reserve Term Depo	10,000,000	10,008,578	1.01	4 months	Nov-20
WBC	Reserve Term Depo	10,000,000	10,008,578	1.01	5 months	Dec-20
<b>MUNICIPAL FUNDS</b>						
WBC	Municipal (Transactional)		6,296,079	0.00	At Call	
N/A	Cash on Hand		12,045			
<b>TOTAL</b>		<b>43,100,000</b>	<b>64,658,110</b>			
The balance of all Term Deposits includes interest accrued to 31 July 2020						



The RBA official cash rate (overnight money market interest rate) remains at 0.25% in July. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.85% in interest over balances of \$1m. Following on from discussions with Westpac, the Municipal Funds held with Westpac Bank are now earning 10 basis points on the daily cash balance. This amount will also be applied retrospectively to amounts held from March 2020.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from June. This decrease in liquidity is primarily due to payment of supplier invoices prior to the levying of 2020/21 rates.

The impact on revenues as a result of COVID-19 have, and will continue to have, a significant impact on the City’s cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19:

	Month End – July 2020 \$	Year to Date – July 2020 \$	Life to Date – July 2020 \$
Total Income Received	249,742	249,742	7,861,502
Total Expense Paid	(123,258)	(123,258)	(3,996,921)
<b>Net Income</b>	<b>126,484</b>	<b>126,484</b>	<b>3,864,582</b>
<b>Annualised ROI</b>	<b>7.6%</b>	<b>7.6%</b>	<b>6.3%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of July 2020 with a year to date budget surplus position of \$46,465,052 (comprising \$46,166,229 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$50,170,543 (comprising \$49,871,720 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services: 4.c.1.1 Corporate Accounting Services.  
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 July 2020; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 July 2020.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 July 2020.**

**City of Karratha**  
**Statement of Comprehensive Income**  
 By Nature or Type  
 for the period ending 31 July 2020

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	43,374,241	43,374,241	43,053,802	43,334,880	-	281,078	40,488,172
Fees and Charges	37,545,656	37,545,656	5,155,936	5,627,213	-	471,277	38,548,526
Operating Grants, Subsidies and Contributions	18,470,160	18,470,160	379,167	1,245,100	228.38%	865,933	13,840,155
Service charges	0	0	0	0			861
Interest Earned	1,174,577	1,174,577	108,099	115,490	-	-	2,455,903
Proceeds/Realisation	-	-	-	-			-
All Other	765,673	765,673	101,134	93,041	-	-	995,327
	<u>101,330,307</u>	<u>101,330,307</u>	<u>48,798,138</u>	<u>50,415,724</u>	-	<u>1,618,288</u>	<u>96,328,944</u>
<b>Expenses</b>							
Employee Costs	(35,425,142)	(35,425,142)	(2,687,670)	(2,183,985)	-18.74%	503,685	(35,315,195)
Materials and Contracts	(33,273,148)	(33,273,148)	(2,389,897)	(1,102,393)	-53.87%	1,287,504	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,475,307)	(433,038)	(315,208)	-27.21%	117,830	(5,824,123)
Interest Expenses	(5,994)	(5,994)	0	607		-	(9,919)
Depreciation	(18,594,262)	(18,594,262)	(1,578,531)	0	-100.00%	1,578,531	(17,692,578)
Insurance Expenses	(1,773,981)	(1,773,981)	(953,933)	(273)	-99.97%	953,660	(1,573,650)
Other Expenses	(4,460,820)	(4,460,820)	(160,743)	(454,404)	182.69%	(293,661)	(2,726,957)
	<u>(100,008,654)</u>	<u>(100,008,654)</u>	<u>(8,203,812)</u>	<u>(4,055,656)</u>		<u>4,147,549</u>	<u>(89,178,764)</u>
	1,321,653	1,321,653	40,594,326	46,360,068			7,150,180
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	6,603,990	6,603,990	0	5,000	-	-	14,696,422
Profit on Asset Disposal	1,200	1,200	-	-	-	-	134,365
(Loss) on Asset Disposal	(272,783)	(272,783)	0	0	-	-	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0			(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0			122,620
Fair value adjustments to investment property	0	0	0	0			1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0			(20,173)
<b>Net Result</b>	<u>7,654,060</u>	<u>7,654,060</u>	<u>40,594,326</u>	<u>46,365,068</u>			<u>21,863,421</u>
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
<i>Changes in asset revaluation surplus</i>							
	0	0	0	0	0.00%	-	157,537
<b>Total other comprehensive income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			<u>157,537</u>
<b>Total Comprehensive Income</b>	<u><u>7,654,060</u></u>	<u><u>7,654,060</u></u>	<u><u>40,594,326</u></u>	<u><u>46,365,068</u></u>			<u><u>22,020,958</u></u>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies & Contributions	228.38%	865,933	980,604	▲ Reimbursement - Disaster Recovery Funding WA - TC Damien Claim - Timing uncertain at time of budget adoption
			980,604	▲ Positive Variance
			(90,000)	▼ NAIDOC Week - Sponsorship agreements subject to being signed.
			(90,000)	▼ Negative Variance
			890,604	Net Positive Variance
Expenses from Operations	Material Variance		Significant Items	
Employee Costs	-18.74%	503,685	179,376	▲ Landfill Operation - Direct Employment Costs less cost allocated to Functions - Actuals less than anticipated
			110,164	▲ Employment costs - KLP, WRP & RAC - Winter period results in less aquatic hours
			289,540	▲ Positive Variance
			(894,971)	▼ Employee costs allocated to Overheads are lower than anticipated, however as this is a non cash amount, it has no impact on surplus
			(894,971)	▼ Negative Variance
			(605,431)	▼ Net Negative Variance
Materials and Contracts	-53.87%	1,287,504	219,914	▲ Town Beautification - Karratha Open Spaces and Reserves - Timing - Program started in August with completion anticipated for September
			204,900	▲ Waste Collection - Timing of works completed against budget
			140,702	▲ Economic Development Projects - Timing of works completed against budget
			80,943	▲ Roundabout Maintenance - No tenders received. Works now proposed to start in October. Budget adjustment required at November review
			65,529	▲ Ovals & Hardcourts - Timing of works completed against budget
			61,476	▲ Waste Water Treatment - Contractor works delayed and longer lead times on parts delivery due to current circumstances with COVID-19
			61,406	▲ Karratha Airport - Terminal Building Operating Cost - Timing of works completed against budget
			61,002	▲ Parks and Gardens - Timing of works completed against budget
			56,914	▲ Information Services - Timing of works completed against budget
			50,967	▲ Karratha Leisureplex - Timing of works completed against budget
			50,000	▲ Community Programs - Medical Services - No uptake of program from Local Health Service Providers. Uptake contingent upon successful recruiting of eligible CP/GP professionals by Health Service Providers.
			50,000	▲ Housing Investment Strategy - Timing of works completed against budget
			1,103,751	▲ Positive Variance
Utilities	-27.21%	117,830	138,973	▲ Karratha Airport - Power - Timing of Invoices
Depreciation	100.00%	1,578,531	1,578,531	▲ Depreciation - Not yet processed for July due to finalisation of EOY capitalisation
Insurance Expenses	99.97%	953,660	953,660	▲ Insurance Expenses - Insurance paid. Awaiting cost allocation to Sub Programs - Timing
Other Expenses	182.69%	(293,661)	(199,827)	▼ Economic Development Projects - Timing difference of invoices received against budget
			(75,123)	▼ COVID-19 Community response and assistance - Timing of invoices received against budget
			(274,950)	▼ Negative Variance

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 31 July 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	48,598,000	48,598,000	43,402,777	43,710,713	-	307,936	↑
Governance	1,092,924	1,092,924	8,548	19,956	133.46%	-	
Law, Order And Public Safety	590,401	590,401	55,613	53,182	-	-	
Health	158,542	158,542	36,500	42,086	15.30%	-	
Education and Welfare	78,000	78,000	6,500	20,676	218.09%	-	
Housing	997,756	997,756	75,306	115,721	53.67%	-	
Community Amenities	10,463,981	10,463,981	3,871,622	3,798,680	-	(72,942)	↓
Recreation And Culture	19,897,001	19,897,001	287,980	530,586	84.24%	242,606	↑
Transport	25,216,558	25,216,558	854,700	1,985,856	132.35%	1,131,156	↑
Economic Services	543,350	543,350	124,600	131,528	-	-	
Other Property And Services	298,984	298,984	73,992	11,740	-84.13%	(62,252)	↓
	107,935,497	107,935,497	48,798,138	50,420,724	-	1,546,504	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,465,341)	(1,465,341)	(139,946)	(115,960)	-17.14%	-	
Governance	(3,491,541)	(3,491,541)	(403,925)	(237,414)	-41.22%	166,511	↑
Law, Order And Public Safety	(1,496,808)	(1,496,808)	(119,794)	(61,271)	-48.85%	58,523	↑
Health	(1,152,792)	(1,152,792)	(127,180)	(63,618)	-49.98%	63,562	↑
Education and Welfare	(178,845)	(178,845)	(21,131)	(2,898)	-86.29%	-	
Housing	(992,084)	(992,084)	(115,197)	(122,929)	-	-	
Community Amenities	(19,721,497)	(19,721,497)	(1,380,190)	(771,343)	-44.11%	608,847	↑
Recreation And Culture	(43,923,311)	(43,923,311)	(3,449,467)	(1,620,220)	-53.03%	1,829,247	↑
Transport	(25,501,532)	(25,501,532)	(2,026,585)	(618,477)	-69.48%	1,408,108	↑
Economic Services	(2,841,278)	(2,841,278)	(265,157)	(108,944)	-58.91%	156,213	↑
Other Property And Services	483,592	483,592	(155,240)	(332,582)	114.24%	(177,342)	↓
	(100,281,437)	(100,281,437)	(8,203,812)	(4,055,656)	-50.56%	4,113,669	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	1,028,200	1,028,200	47,000	-	-100.00%	-	
Tsf From Infrastructure Reserve	11,477,919	11,477,919	1,450,000	0	-100.00%	(1,450,000)	↓
Tsf From Partnership Reserve	7,057,767	7,057,767	0	0	-	-	
Tsf From Waste Management Reserve	1,554,157	1,554,157	0	0	-	-	
Tsf From Community Development Reserve	452,400	452,400	0	0	-	-	
Tsf From Carry Forward Budget Reserve	152,853	152,853	0	0	-	-	
Tsf From Restricted Funds Reserve	1,370,000	1,370,000	0	0	-	-	
Tsf From Economic Development Reserve	487,297	487,297	0	0	-	-	
Proceeds from Self-supporting loans	85,520	85,520	0	3,949	-	-	
	23,666,113	23,666,113	1,497,000	3,949	-99.74%	(1,450,000)	
<b>Expenses</b>							
Purchase Of Assets - Land	(3,000,000)	(3,000,000)	0	0	-	-	
Purchase Of Assets - Artwork	(663,349)	(663,349)	0	0	-	-	
Purchase Of Assets - Buildings	(2,277,630)	(2,277,630)	(50,000)	0	-100.00%	50,000	↑
Purchase Of Assets - Equipment	(2,658,045)	(2,658,045)	(150,000)	(91,634)	-38.91%	58,366	↑
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(2,899,491)	(16,000)	(154,451)	865.32%	(138,451)	↓
Purchase Of Assets - Plant	(4,374,159)	(4,374,159)	(65,000)	(437,116)	572.49%	(372,116)	↓
Purchase Of Assets - Infrastructure	(20,926,361)	(20,926,361)	(631,991)	(215,745)	-65.86%	416,246	↑
Purchase Land Held for Resale	(150,000)	(150,000)	0	0	-	-	
Purchase Investment Property	(125,100)	(125,100)	0	0	-	-	
Repayment of Debentures	(85,520)	(85,520)	0	0	-	-	
Advances to Community Groups	(3,246,000)	(3,246,000)	(1,450,000)	0	-100.00%	1,450,000	↑
Tsf To Aerodrome Reserve	(167,107)	(167,107)	(3,782)	(2,926)	-22.63%	-	
Tsf To Dampier Drainage Reserve	(116)	(116)	(7)	(11)	57.14%	-	
Tsf To Plant Replacement Reserve	(1,362)	(1,362)	(86)	(829)	863.95%	-	
Tsf To Walkington Theatre Reserve	(348)	(348)	(22)	(34)	54.55%	-	
Tsf To Workers Compensation Reserve	(4,125)	(4,125)	(260)	(401)	54.23%	-	
Tsf To Infrastructure Reserve	(4,476,620)	(4,476,620)	(17,305)	(15,006)	-13.29%	-	
Tsf To Partnership Reserve	(9,910,308)	(9,910,308)	(4,440)	(11,237)	153.09%	-	
Tsf To Waste Management Reserve	(207,572)	(207,572)	(13,109)	(20,954)	59.84%	-	
Tsf To Mosquito Control Reserve	(105)	(105)	(7)	(10)	42.86%	-	
Tsf To Employee Entitlements Reserve	(53,631)	(53,631)	(3,387)	(5,213)	53.91%	-	
Tsf To Community Development Reserve	(9,580)	(9,580)	(605)	(931)	53.88%	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,246)	(268)	(413)	54.10%	-	
Tsf To Economic Development Reserve	(13,902)	(13,902)	(878)	(1,351)	53.87%	-	
	(55,254,677)	(55,254,677)	(2,407,147)	(958,262)	-60.19%	1,464,045	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 31 July 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,594,262	18,594,262	1,578,531	0	-100.00%	(1,578,531)
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	271,583	0	0	-	-
	18,865,845	18,865,845	1,578,531	(442,554)	-	(2,021,085)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	452,483	452,483	452,483	452,483	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	5,048,682	5,048,682	5,048,682	5,048,682	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	298,823	298,823	298,823	298,823	-	-
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>133,683</b>	<b>46,465,052</b>	<b>50,170,543</b>		<b>3,705,491</b>

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance	Significant Items		
Recreation & Culture	84.24%	242,606	346,662	▲ Recreation Facilities - No budget allocation for July due to COVID-19. However, Facilities opened earlier than anticipated
			346,662	▲ Positive Variance
			(90,000)	▼ NAIDOC Week - Sponsorship agreements subject to being signed.
			(90,000)	▼ Negative Variance
			256,662	▲ Net Positive Variance
Transport	132.35%	1,131,156	980,604	▲ Reimbursement - Disaster Recovery Funding WA - TC Damien Claim - Timing uncertain at time of budget adoption
Other Property & Services	-84.13%	(62,252)	(62,992)	▼ LGIS Insurance Premium Scheme Membership Contribution Credit - Awaiting cost allocation to Sub Programs - Timing

Expenses from Operations	Material Variance	Significant Items		
Governance	-41.22%	166,511	154,576	▲ Administration - Activity Based Costs lesser than budget, however these are noncash transactions and has no impact on the final year end result
			50,000	▲ Housing Investment Strategy - Timing of works completed against budget
			204,576	▲ Positive Variance
			(74,655)	▼ IT Software Expenses - Timing of works completed against budget
			(74,655)	▼ Negative Variance
			129,921	Net Positive Variance
Law, Order & Public Safety	-48.85%	58,523	58,523	▲ Various minor variances relating to Community Safety, Emergency and Ranger Services - Timing of works completed against budget
Health	-49.98%	63,562	50,000	▲ Community Programs - Medical Services - No uptake of program from Local Health Service Providers. Uptake contingent upon successful recruiting of eligible Professionals by Health Service Providers.
Community Amenities	-44.11%	608,847	204,900	▲ Waste Collection - Timing of works completed against budget
			179,376	▲ Landfill Operation - Direct Employment Costs and Cost Allocated to Functions - Timing
			140,702	▲ Economic Development Projects - Timing of works completed against budget
			524,978	▲ Positive Variance

**Variance Commentary by Program (continuation)**

Expenses from Operations	Material Variance		Significant Items	
Recreation & Culture	53.03%	1,829,247	526,872	▲ Depreciation - Not yet processed for July due to finalisation of EOY capitalisation
			302,915	▲ Insurance Expenses - Insurance paid. Awaiting cost allocation to Sub Programs - Timing
			286,476	▲ Recreation & Culture - Various minor variances relating to costs allocated to Functions - actuals less than budget, however these are noncash transaction and has no impact on the final year end result
			219,914	▲ Town Beautification - Karratha Open Spaces and Reserves - Timing - Program started in August with completion anticipated for September
			110,164	▲ Employment costs - KLP, WRP & RAC - Winter period results in less aquatic hours
			<b>1,446,341</b>	<b>▲ Positive Variance</b>
Transport	-69.48%	1,408,108	746,087	▲ Depreciation - Not yet processed for July due to finalisation of EOY capitalisation
			225,500	▲ Karratha Airport - Insurance - Timing of cost allocation on insurance paid
			138,973	▲ Karratha Airport - Power - Timing of Invoices
			61,406	▲ Waste Water Treatment - Contractor works delayed and longer lead times on parts delivery due to current circumstances with COVID-19
			<b>1,171,966</b>	<b>▲ Positive Variance</b>
			(56,994)	▼ Town Street Maintenance - Works brought forward in preparation for reseal program
			<b>(56,994)</b>	<b>▼ Negative Variance</b>
			<b>1,114,971</b>	<b>▲ Net Positive Variance</b>
Economic Services	-58.91%	156,213	80,943	▲ Roundabout Maintenance - No tenders received. Works now proposed to start in October. Budget adjustment required at November review
Other Property & Services	114.24%	(177,342)	102,901	▲ Depreciation - Not yet processed for July due to finalisation of EOY capitalisation
			226,503	▲ Insurance - Plants and Workers Compensation - Timing of cost allocation on insurance paid
			<b>329,404</b>	<b>▲ Positive Variance</b>
			(589,082)	▼ Employee costs allocated to Functions - actual lesser than budget. However these are non cash transactions and have no impact on the final year end result
			<b>(589,082)</b>	<b>▼ Negative Variance</b>
			<b>(259,678)</b>	<b>▼ Net Negative Variance</b>
<b>Non Operating Revenue</b>				
Tsf From Infrastructure Reserve	-100.00%	(1,450,000)	(1,450,000)	▼ Transfer from Infrastructure Reserve - Loan to Dampier Shopping Centre delayed. First funding amount anticipated in August 2020.

**Variance Commentary by Program (continuation)**

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Building	-100.00%	50,000	50,000	▲ Staff Housing Improvements - Timing - Works completed, awaiting invoices.
Purchase of Assets - Equipment	-38.91%	58,366	150,000	▲ Karratha Airport - SCADA project delayed due to ongoing negotiations on equipment specifications.
			<b>200,000</b>	<b>▲ Positive Variance</b>
			(91,634)	▼ Landfill Operations - Purchase CCTV Equipment - Timing of works completed
			<b>(91,634)</b>	<b>▼ Negative Variance</b>
			<b>108,366</b>	<b>Net Negative Variance</b>
Purchase of Assets - Furniture & Equipment	865.32%	(138,451)	(154,451)	▼ Software & Hardware Initiatives - CCTV Strategy Implementation - Timing of works completed
			<b>(154,451)</b>	<b>▼ Negative Variance</b>
Purchase of Assets - Plant	572.49%	(372,116)	(372,116)	▼ Purchase of Plants - Timing difference of plant purchases against budget
Purchase of Assets - Infrastructure	-65.86%	416,246	242,333	▲ Infrastructure - TC Damien Disaster Recovery - Uncertain timing of works at time of budget adoption
			142,975	▲ Cleaverville and 40 Mile Roads - Gravel Resheeting - Timing - Works undertaken in August
			<b>385,308</b>	<b>▲ Positive Variance</b>
Advances to Community Groups	-100.00%	1,450,000	1,450,000	▲ Loan to Dampier Shopping Centre delayed. First funding amount anticipated in August 2020.

**City of Karratha**  
**Net Current Funding Position**  
 for the period ending 31 July 2020

	Year to Date Actual	Brought Forward
Note	31/07/2020	1/07/2020
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	6,308,124	10,048,673
Cash and Cash Equivalents - Restricted - Reserves	58,349,986	58,290,669
Trade and Other Receivables	57,004,757	10,865,619
Inventories	392,662	419,953
Total Current Assets	122,055,529	79,624,914
<b>Current Liabilities</b>		
Trade and Other Payables	2,344,495	6,072,159
Current Portion of Long Term Borrowings	85,520	85,520
Contract Liabilities	1,950,518	1,950,518
Current Portion of Provisions	4,618,608	4,618,608
Total Current Liabilities	8,999,142	12,726,805
<b>Net Current Assets</b>	113,056,387	66,898,110
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(58,349,986)	(58,290,669)
Loan repayments from institutions	(3,949)	16,132
Movement in Accruals (Non Cash)	(442,554)	(441,947)
<b>Add back</b>		
Current Loan Liability	85,520	85,520
Cash Backed Employee Provisions	5,080,901	5,075,688
Current Provisions funded through salaries budget	(9,255,777)	(526,134)
<b>Net Current Asset Position</b>	<b>50,170,543</b>	<b>12,816,700</b>
1) Note Explanation:		
Rates Debtors	48,098,762	2,990,652
Trade & Other Receivables	8,905,995	7,874,967
Total Trade and Other Receivables	57,004,757	10,865,619

**City of Karratha**  
**Statement of Financial Position**  
**As at 31 July 2020**

	2020/21	2019/20
	\$	\$
<b>Current Assets</b>		
Cash On Hand	12,045	12,045
Cash and Cash Equivalents - Unrestricted	6,296,079	10,036,630
Cash and Cash Equivalents - Restricted (Reserves/Muni)	58,349,986	58,290,669
Trade and Other Receivables	57,004,757	11,437,873
Inventories	392,662	455,843
<b>Total Current Assets</b>	<u>122,055,529</u>	<u>80,233,061</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	252,808,570	251,638,763
Infrastructure	412,391,131	412,661,992
Investment Property	25,724,556	25,724,556
Inventories	488,358	488,358
<b>Total Non Current Assets</b>	<u>691,628,437</u>	<u>690,729,490</u>
<b>Total Assets</b>	<u>813,683,966</u>	<u>770,962,551</u>
<b>Current Liabilities</b>		
Trade and Other Payables	2,344,496	5,988,149
Long Term Borrowings	85,520	85,520
Contract Liabilities	1,950,518	1,950,518
Provisions	4,618,608	4,618,608
<b>Total Current Liabilities</b>	<u>8,999,142</u>	<u>12,642,795</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	177,494	177,494
Provisions	457,080	457,080
<b>Total Non Current Liabilities</b>	<u>634,574</u>	<u>634,574</u>
<b>Total Liabilities</b>	<u>9,633,716</u>	<u>13,277,370</u>
<b>Net Assets</b>	<u>804,050,250</u>	<u>757,685,181</u>
<b>Equity</b>		
Accumulated Surplus	503,618,469	457,312,717
Revaluation Surplus	242,081,792	242,081,792
Reserves	58,349,989	58,290,672
<b>Total Equity</b>	<u>804,050,250</u>	<u>757,685,181</u>

**City of Karratha**  
**Cash & Cash Equivalents**  
for the period ending 31 July 2020

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	12,045
Westpac at call	6,296,079
Term deposits	0
	<u>6,308,124</u>
<b>Restricted Cash</b>	
Reserve Funds	58,349,986
Restricted Unspent Grants	0
	<u>58,349,986</u>
<b>Total Cash</b>	<u><u>64,658,110</u></u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
 for the period ending 31 July 2020

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	275,241	275,241	(71,018)	(48,439)
Net (Cost) to Council for Executive Admin	(899,932)	(899,932)	(103,570)	(40,486)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(624,691)</b>	<b>(624,691)</b>	<b>(174,588)</b>	<b>(88,925)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	43,802,174	43,802,174	43,118,285	43,397,874
Net (Cost) to Council for General Revenue	(2,241,325)	(2,241,325)	(1,286,618)	141,522
Net (Cost) to Council for Financial Services	(2,737,110)	(2,737,110)	(229,332)	(159,202)
Net (Cost) to Council for Corporate Services Admin	13,797,129	13,797,129	2,337,827	819,393
Net (Cost) to Council for Human Resources	(2,056,550)	(2,056,550)	(161,876)	(238,099)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,222,325)	(92,922)	(81,149)
Net (Cost) to Council for Information Services	(5,007,371)	(5,007,371)	(414,479)	(592,662)
Net (Cost) to Council for Television & Radio Services	(3,955)	(3,955)	(190)	0
Net (Cost) to Council for Staff Housing	(103,435)	(103,435)	(65,179)	(8,445)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,512,788)	(48,103)	(49,202)
<b>TOTAL CORPORATE SERVICES</b>	<b>42,714,444</b>	<b>42,714,444</b>	<b>43,157,413</b>	<b>43,230,030</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(3,057,232)	125,734	(18,326)
Net (Cost) to Council for Child Health Clinics	(30,466)	(30,466)	(2,983)	(356)
Net (Cost) to Council for Club Development	(73,070)	(73,070)	(14,820)	(10,346)
Net (Cost) to Council for Community Engagement	(936,790)	(936,790)	(63,627)	(70,441)
Net (Cost) to Council for Community Grants	(1,382,045)	(1,382,045)	0	(117,188)
Net (Cost) to Council for Community Programs	(255,761)	(255,761)	(51,434)	(872)
Net (Cost) to Council for Community Safety	(59,995)	(59,995)	2,881	4,306
Net (Cost) to Council for Dampier Community Hub	551,870	551,870	(44,880)	1,858
Net (Cost) to Council for Daycare Centres	(181,849)	(181,849)	(4,867)	17,778
Net (Cost) to Council for Indoor Play Centre	(185,907)	(185,907)	(22,177)	(311)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(708,427)	(43,800)	12
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,221,659)	(632,527)	(175,261)
Net (Cost) to Council for Library Services	(1,694,035)	(1,694,035)	(148,776)	(117,821)
Net (Cost) to Council for Liveability	139,704	139,704	(68,450)	(52,572)
Net (Cost) to Council for Local History	(206,664)	(206,664)	(15,521)	(9,616)
Net (Cost) to Council for Other Buildings	(54,578)	(54,578)	(7,175)	35,115
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,627,307)	(327,818)	(85,015)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(192,566)	(34,148)	11,470
Net (Cost) to Council for Partnerships	3,091,574	3,091,574	(10,330)	(752)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(643,103)	(43,819)	(11,701)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(2,904,161)	(361,575)	(179,633)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(329,347)	(40,954)	(14,310)
Net (Cost) to Council for The Base	(425,000)	(425,000)	(38,577)	(41,894)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,388,122)	(81,347)	(80,884)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(151,946)	(47,917)	(13,675)
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,789,131)	(147,193)	(84,766)
Net (Cost) to Council for Youth Services	100,350	100,350	0	(6)
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,615,663)</b>	<b>(21,615,663)</b>	<b>(2,126,100)</b>	<b>(1,015,207)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 31 July 2020

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(249,977)	(249,977)	15,336	24,699
Net (Cost) to Council for Camping Grounds	80,267	80,267	33,822	51,290
Net (Cost) to Council for Cossack Operations	(237,105)	(237,105)	(32,607)	1,034
Net (Cost) to Council for Development Services	(12,500)	(12,500)	(514)	(488)
Net (Cost) to Council for Economic Development	(3,306,987)	(3,306,987)	(267,075)	(275,326)
Net (Cost) to Council for Emergency Services	(26,470)	(26,470)	4,831	19,676
Net (Cost) to Council for Health Services	(718,068)	(718,068)	(30,773)	(17,152)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(488,820)	(40,418)	(38,178)
Net (Cost) to Council for Ranger Services	(1,046,354)	(1,046,354)	(74,312)	(98,456)
Net (Cost) to Council for Strategic Planning	(114,000)	(114,000)	0	(270)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(261,500)	(30,000)	541
Net (Cost) to Council for Town Planning	(1,457,850)	(1,457,850)	(102,101)	(85,344)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(7,839,364)</b>	<b>(7,839,364)</b>	<b>(523,811)</b>	<b>(417,974)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,504,206)	(111,831)	(43,464)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	0	0
Net (Cost) to Council for Cemeteries	(215,151)	(215,151)	(15,727)	(14,283)
Net (Cost) to Council for Depots	(987,138)	(987,138)	(72,360)	(39,210)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(75,000)	(16,667)	(26,303)
Net (Cost) to Council for Drainage	(1,407,450)	(1,407,450)	0	(86)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(25,640)	(5,765)	(1,386)
Net (Cost) to Council for Fleet & Plant	981,596	981,596	5,253	(4,850)
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(734,072)	(28,218)	(33,402)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(7,505,163)	(604,708)	(219,190)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,090,088	103,136	43,261
Net (Cost) to Council for Private Works & Reinstatements	0	0	0	0
Net (Cost) to Council for Public Services Overheads	(1,101,570)	(1,101,570)	(67,125)	(41,644)
Net (Cost) to Council for Public Toilets	(130,000)	(130,000)	0	0
Net (Cost) to Council for Roads & Streets	297,726	297,726	(511,865)	306,359
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,736,950)	(333,875)	(16,206)
Net (Cost) to Council for Works Overheads	1,273,978	1,273,978	15,140	103,357
Net (Cost) to Council for Tech Services	(4,488,620)	(4,488,620)	(358,230)	(278,725)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(22,200)	(1,850)	(1,388)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,450,272)</b>	<b>(16,450,272)</b>	<b>(2,004,692)</b>	<b>(267,160)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(1,239,130)	(1,239,130)	(124,489)	(27,805)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(250,000)	0	0
Net (Cost) to Council for Waste Collection	290,451	290,451	3,060,229	3,215,848
Net (Cost) to Council for Landfill Operations	(1,581,473)	(1,581,473)	(94,878)	111,603
Net (Cost) to Council for Waste Overheads	3,169,111	3,169,111	218,106	(57,120)
Net (Cost) to Council for Karratha Airport	(1,599,875)	(1,599,875)	(89,970)	726,777
Net (Cost) to Council for Other Airports	(42,197)	(42,197)	(34,510)	688
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>(1,253,113)</b>	<b>(1,253,113)</b>	<b>2,934,488</b>	<b>3,969,991</b>
<b>TOTAL DIVISIONS</b>	<b>(5,068,659)</b>	<b>(5,068,659)</b>	<b>41,262,710</b>	<b>45,410,755</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 31 July 2020

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	452,483	452,483	452,483	452,483
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	5,048,682	5,048,682	5,048,682	5,048,682
<b>Restricted Surplus C/Fwd</b>	298,823	298,823	298,823	298,823
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>133,683</b>	<b>46,465,052</b>	<b>50,170,543</b>

**10.2 LIST OF ACCOUNTS – 28 JULY 2020 TO 25 AUGUST 2020**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>17 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 28 July 2020 to 25 August 2020.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 28 July 2020 to 25 August 2020 totalled \$12,477,780.67, which included the following payments:

- City of Karratha – Term Deposit Investments - \$4,000,000
- LGIS – City of Karratha Insurances (1<sup>st</sup> Instalment) - \$1,159,967

- Ausolar – Kevin Richards Memorial Oval Remediation - \$363,971
- Major Motors Pty Ltd – Isuzu FYH 300 Truck/Hooklift System - \$275,818
- Command IT – CCTV Strategy Implementation Claim #1 - \$268,098
- Colgan Industries – Roebourne Gaol Precinct Conservation Works - \$193,426

Consistent with CG-11 Regional Price Preference Policy, 36% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT77392 to EFT78001 (Inclusive);
3. Cheque Voucher 78666 to 78670;
4. Cancelled Payments: EFT77454, EFT77484, EFT77548, EFT77571, EFT77613, EFT77675; EFT77678; EFT77809; EFT77814; EFT77835; EFT77842; EFT77851; EFT77874; EFT77878; EFT77894; EFT77908; EFT77910; EFT7941; EFT77945; EFT77954; EFT77957; EFT77958; EFT77959; 78668;
5. Direct Debits: DD38270.1 to DD38483.2;
6. Credit Card Payments: \$13,420.76; and
7. Payroll Cheques \$1,619,529.04;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

Payments for the period 28 July 2020 to 25 August 2020 totalled \$12,477,780.67. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,477,780.67 submitted and checked with vouchers, being made up of:**

1. Trust Vouchers: nil;
2. EFT77392 to EFT78001 (Inclusive);
3. Cheque Voucher 78666 to 78670;
4. Cancelled Payments: EFT77454, EFT77484, EFT77548, EFT77571, EFT77613, EFT77675; EFT77678; EFT77809; EFT77814; EFT77835; EFT77842; EFT77851; EFT77874; EFT77878; EFT77894; EFT77908; EFT77910; EFT7941; EFT77945; EFT77954; EFT77957; EFT77958; EFT77959; 78668;
5. Direct Debits: DD38270.1 to DD38483.2;
6. Credit Card Payments: \$13,420.76; and
7. Payroll Cheques \$1,619,529.04.

Chq/EFT	Date	Name	Description	Amount
78666	21.08.2020	Australian Taxation Office	SCG Charge April 2019 - June 2020	8,475.31
78667	21.08.2020	Dept Of Planning & Infrastructure - Plates	Plates - 1011K	200.00
78668	21.08.2020	Department Of Transport	Cancelled Payment	0.00
78669	25.08.2020	City Of Karratha	Float - Roebourne Aquatic Centre (Re-Opening 2020)	300.00
78670	26.08.2020	City Of Karratha	Investment - MUNI Funds - ANZ - Term Deposit 8 Months @ 0.85%	4,000,000.00
EFT77392	29.07.2020	Australian Taxation Office	Payroll deductions	309,173.48
EFT77393	29.07.2020	Child Support Agency	Payroll deductions	1,904.85
EFT77394	31.07.2020	Telstra Corporation Ltd	Telephone Usage Charges	8,272.97
EFT77395	31.07.2020	Horizon Power	Electricity Usage Charges	1,634.79
EFT77396	31.07.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	7 Mile Admin Office - Monthly Fee, Refill Bottles	143.00

Chq/EFT	Date	Name	Description	Amount
EFT77397	31.07.2020	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges - 07.06.2020 - 06.07.2020	19.99
EFT77398	31.07.2020	Cleanaway Co Pty Ltd	KTA Airport - Hire Liquid Vac Tanker 25K	2,057.00
EFT77399	31.07.2020	IT Vision	IT Software Expense - IT Vision Synergy Soft Annual Licensing 2020.21	158,749.25
EFT77400	31.07.2020	Command IT Services	IT Equipment - CCTV Strategy implementation Stage 1	268,098.82
EFT77401	31.07.2020	Pilbara Universities Centre Inc	2nd Payment as per Funding Agreement on Council Resolution	165,000.00
EFT77402	31.07.2020	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t.as)	Vehicle Purchases - Mitsubishi Triton MR GLX x 2	97,894.11
EFT77403	31.07.2020	Manning Pavement Services Pty Ltd T.a Karratha Asphalt	Asphalt Surfacing - Dampier Rd Asphalt	91,679.50
EFT77404	31.07.2020	North West Tree Services	Post TC Damien - Tree work through the town sites of - Karratha Dampier Wickham Roebourne and Point Samson	50,512.55
EFT77405	31.07.2020	BSA Advanced Property Solutions (WA) Pty Ltd	DCH - Replace Failed PCBs to L2 Unit in Library, Quarterly AC Scheduled Servicing and Maintenance / Various Sites, KTA Main Admin - Replace Filters, Waste - Replace AC in Female Toilets, DCH & KLP - BMS Consulting	16,068.74
EFT77406	31.07.2020	Brida Pty Ltd	WTS - Eastern Corridor Sanitation Services, June 2020, P&G - Supply/Deliver Sand to Playgrounds, P&G - Removal of invasive weeds at Miaree Pool Rest Area, Installation of Trees on Broadhurst Rd, Drainage Maintenance - Various Sites	176,349.15
EFT77407	31.07.2020	Dampier Plumbing & Gas (tff DPG Trust)	Planned Maintenance - various Sites May 2020, Quarterly Filter Change - Zippy Water Filtration Units (Various), REAP - Disconnect Water Supply in Kiosk, KLP - Repair Water Fountain, Waste - Replace Leaking Tap, Bulgarra Daycare - Repair Water Leak	12,381.16
EFT77408	31.07.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	462.99
EFT77409	31.07.2020	Signature Music Pty Ltd	CAA - Gala Night Production 18/07/2020	5,491.20
EFT77410	31.07.2020	Forpark Australia Pty Ltd	TC Damien - Slide Plastic 0800, A0872-P-UX	1,108.80
EFT77411	31.07.2020	Karratha Adventure Sports	TBW - Replacement Valves for Inflatables	103.60
EFT77412	31.07.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Shop Local Vouchers	250.00
EFT77413	31.07.2020	Karratha Community House	Biannual Community Grant Scheme - 50% upfront payment - Costs associated with Equipment marketing package and wages, Small Grants - Artwork & Entry	11,124.30
EFT77414	31.07.2020	Parry's Merchants	REAP - Kiosk Stock, TYS - Program Items, Stock - Bleach	1,824.60
EFT77415	31.07.2020	Salvation Army	Small Grants - Waste Management Fees	3,344.00
EFT77416	31.07.2020	TNT Express	Freight - Various	344.00
EFT77417	31.07.2020	The Retic & Landscape Shop	Stock - Poly Ratchet Clamp 25mm	37.45
EFT77418	31.07.2020	A Knox	Security Subsidy Scheme - CCTV System	500.00
EFT77419	31.07.2020	N Kett	Security Subsidy Scheme - CCTV System	500.00
EFT77420	31.07.2020	A& R McKay	Reimbursement - 40 Mile Caretakers - Fuel and Gas Bottle Swap O Ring Fitting	205.22
EFT77421	31.07.2020	W Augustin & M Bussell	Reimbursement - Caretaker - Fuel Gas Bottle Ice and Fly Trap	349.08
EFT77422	31.07.2020	Atom Supply	Stock - Treatment Fuel 100L, Hats, Jacket, Tarpaulin, Uniforms - Women's Shirts, Safety Boots	5,040.87
EFT77423	31.07.2020	J Blackwood & Son Pty Limited	HR - Safety Boots, Fuel Cans	175.15

Chq/EFT	Date	Name	Description	Amount
EFT77424	31.07.2020	Avdata Australia	KTA Airport - Monthly Data Reporting Service - June 2020	1,418.36
EFT77425	31.07.2020	Arrow Tyre Distributors	Plant Repairs - Various	1,316.40
EFT77426	31.07.2020	ATI Parts Australia	Plant Repairs - Various	2,410.24
EFT77427	31.07.2020	AVFI Pty Ltd	KTA Airport - 80mm Flex Check Valve	347.60
EFT77428	31.07.2020	BOC Limited	Cylinder Refills - Various	429.24
EFT77429	31.07.2020	BC Lock & Key	Stock - Padlocks, KLP - 24hr access door lock	337.52
EFT77430	31.07.2020	Big Hart Inc	Biannual Community Grants - 50% Upfront Payment For Songs For Peace - 2020/2021	14,685.00
EFT77431	31.07.2020	BB Landscaping WA Pty Ltd	Staff Housing - Replace Retic Controller Install Surge Protector	676.50
EFT77432	31.07.2020	Bulla Baby (Lydia Conley)	COVID-19 Advertising Grant - 19/20	466.17
EFT77433	31.07.2020	Centurion Transport Co Pty Ltd	Freight - Various	79.03
EFT77434	31.07.2020	Chadson Engineering Pty Ltd	KLP - Pool , test tubes & rack	169.95
EFT77435	31.07.2020	Cadds Group Pty Ltd	Bus Shelter Designs - Architectural IFT Documentation	313.50
EFT77436	31.07.2020	Comtec Data Pty Ltd	REAP - installation of data outlets backstage, data outlets near outdoor cinema, KLP - Repair 24hr door	5,687.00
EFT77437	31.07.2020	Mayaga Made Arts & Consultation	CAA - Gala Night 18 July 2020 - Welcome To Country	734.80
EFT77438	31.07.2020	Campbell Clan Superannuation Fund	Records Storage - Unit 16.38 Coolawanyah Road KTA - 18.07.20 - 17.08.20	700.00
EFT77439	31.07.2020	Clayton Utz	Legal Services	1,196.80
EFT77440	31.07.2020	Card Access Services Pty Ltd	Tourism - Water Filling Station Charges - June 2020	97.32
EFT77441	31.07.2020	Department Of Biodiversity Conservation & Attractions	KTVC Merchandise - Purchase reference booklets from DBCA for sale	102.72
EFT77442	31.07.2020	Darwin Plant Wholesalers	Plant Stock	2,851.26
EFT77443	31.07.2020	Daysafe Training & Assessing	HR - Forklift Licences x 2	400.00
EFT77444	31.07.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - various	73.40
EFT77445	31.07.2020	Dunnart Picture Framing	CAA - Corban Williams - Canvas Stretching	165.00
EFT77446	31.07.2020	Dial Before You Dig WA Ltd	Tech Serv - Minimum Qtrly Fee , April-June 2020	110.00
EFT77447	31.07.2020	Cheryl Lee Drage t.as Soap Bush Soap	KTVC Merchandise - Purchase unique soaps with indigenous flavours	190.00
EFT77448	31.07.2020	Edge Digital Technology Pty Ltd	REAP - Monthly Service - July 2020 - Service contract for one Barco Projector	434.50
EFT77449	31.07.2020	Environex International Pty Ltd	KTA Airport - Ferric Chloride & Sodium Hypochlorite Stocks	2,792.41
EFT77450	31.07.2020	Event & Conference Co.	OECD Conference - Conference Management - 4th OECD Meeting of Mining Regions & Cities	6,708.25
EFT77451	31.07.2020	Fuel Fix Pty Ltd	KTA Depot - Replace Faulty ZVA25 Nozzle to Bowser 3	654.50
EFT77452	31.07.2020	Econo Lodge Karratha (Sleepwell Karratha Pty Ltd)	KTVC Tour Bookings - June 2020	108.46
EFT77453	31.07.2020	Grace Removals Group	HR - Staff Relocation Charges	208.70
EFT77454	31.07.2020	Global Security Management (WA)	Cancelled Payment	0.00
EFT77455	31.07.2020	Glidpath Australia Pty Ltd	KTA Airport - Quarterly Electrical & Mechanical Inspections & Preventative Maintenance including Software Support - June 2020	13,353.12

Chq/EFT	Date	Name	Description	Amount
EFT77456	31.07.2020	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	692.28
EFT77457	31.07.2020	Green Frog Systems Pty Ltd	TC Damien - Supply And Deliver Set of GFs 200 Solar Light Including Cage For Cyclone Repairs, Footpath Lighting - Supply 40 x light spill shields	7,175.52
EFT77458	31.07.2020	Karratha Family Centre	Refund - Permanent Hire Bond #287926 24.04.2017	150.00
EFT77459	31.07.2020	Studiocanal Pty Ltd	Movie Screening Fee - July 2020	187.40
EFT77460	31.07.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Various	20,907.93
EFT77461	31.07.2020	Harvey Norman Karratha (Rathasupa No. 2 Trust t.as)	REAP - SD Card reader - to be used to upload software upgrades	19.95
EFT77462	31.07.2020	It Vision User Group	IT Vision User Group Membership - 2020/21	748.00
EFT77463	31.07.2020	Intent Building Contracting Pty Ltd	Staff Housing - Bedroom Robes Refurbs	3,628.31
EFT77464	31.07.2020	Jason Sign Makers	Cuphead Bolts with Nuts (No Washers) 10x40mm	46.20
EFT77465	31.07.2020	Karratha Signs	Pt Samson Viewing Platform - Fabrication of Signs, Demarcation Banners, Plant Decals, CAA - Corflute's	6,751.25
EFT77466	31.07.2020	James Bennett Pty Limited	Library Resources - various	259.89
EFT77467	31.07.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	758.45
EFT77468	31.07.2020	Karratha Smash Repairs	Plant Repairs - Various	300.00
EFT77469	31.07.2020	Karratha Veterinary Hospital	Animal Control - various	122.30
EFT77470	31.07.2020	Karratha Lottery Centre & Newsagency	CAA - Stationary Consumables Sales dots drinks tickets	20.58
EFT77471	31.07.2020	Karratha Machinery Hire	Machinery Hire - Various	8,807.15
EFT77472	31.07.2020	Karratha Cabinets Pty Ltd	TC Damien 2020 – Staff Housing - Supply Microwave Shelf	616.00
EFT77473	31.07.2020	Karratha Panel & Paint (Tunstead Family Trust T.a)	Plant Repairs - Various	300.00
EFT77474	31.07.2020	Karratha Painting Pty Ltd	WRF - Chalk Board Paint for Two 1m x 1.5m Panels in Gym	245.00
EFT77475	31.07.2020	Karratha Football and Sporting Club Inc	COVID-19 Community Assistance Funding - Outgoings for three months	2,731.90
EFT77476	31.07.2020	Local Health Authorities Analytical Committee	Analytical Services - Local health Authorities Analytical Committee	2,849.22
EFT77477	31.07.2020	Landgate	Monthly Valuation Schedules & Land Enquiries	2,434.89
EFT77478	31.07.2020	Land Surveys NPJS Pty Ltd	Two Lot Crown Subdivision - Preparation of Proposed Plan	4,032.50
EFT77479	31.07.2020	Emerge Associates	City Centre Gardens - Landscape Design Services - design & tender specification	8,690.00
EFT77480	31.07.2020	Mobile Concreting Solutions Pty Ltd	Footpath Works - 3cubic metres of Footpath Mix Delivered To Point Samson - Honeymoon Cove	2,116.84
EFT77481	31.07.2020	H Massara	Study Assistance 2020	1,971.00
EFT77482	31.07.2020	NBS Signmakers	Road Signs & Corflute's (various)	677.60
EFT77483	31.07.2020	Nyimari Pty Ltd t.as Ngurrangga Tours	The Base - School Holiday Program - Full Day Cultural Tour On Country With Clinton Walker	990.00
EFT77484	31.07.2020	Onyx Events - Onyx Group WA Pty Ltd	Cancelled Payment	0.00
EFT77485	31.07.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	7,698.50

Chq/EFT	Date	Name	Description	Amount
EFT77486	31.07.2020	Paint Industries Pty Ltd	Town Street Maintenance - Supply of 2 x 4litres of black road pain	111.87
EFT77487	31.07.2020	Pilbara Distributors Pty Ltd	Stock - Odour Eater / Air Freshener (5 ltr)	752.40
EFT77488	31.07.2020	Paramount Pictures Australia	REAP - Movie - School of Rock	275.00
EFT77489	31.07.2020	Picture Hanging Systems Pty Ltd	CAA - 7 x pack of 10 HT-10 self-locking hook for steel wires	901.50
EFT77490	31.07.2020	Quality Press	CAA - Printing of Catalogues, Brochures & Certificates	2,349.78
EFT77491	31.07.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Battery 9 Volt	97.50
EFT77492	31.07.2020	Red West Pty Ltd T.a Red Dog Tools	Fleet Equipment Replacement - 110 Piece Tap & Die Set	448.00
EFT77493	31.07.2020	Statewide Bearings	Plant Parts for Repairs	454.58
EFT77494	31.07.2020	Kmart Karratha	Cafe Equipment for Indoor Play Centre	143.00
EFT77495	31.07.2020	Sunstone Design	Staff Housing - Replace Internals to Faulty Blind	181.50
EFT77496	31.07.2020	Seek Limited	HR - Employment Costs - 20 x Classic Job Ad Pack	4,840.00
EFT77497	31.07.2020	Shire Of Wyndham - East Kimberley	Building Compliance Certificates - Various	742.50
EFT77498	31.07.2020	Designa Sabar Pty Ltd	KTA Airport - Car Park Preventative Maintenance - July 2020	1,880.92
EFT77499	31.07.2020	Scope Business Imaging	CAA - Clifton Mack Flyer x400 A5 single sided	220.00
EFT77500	31.07.2020	Michael Smith	CAA - Gala night performance 3 x 45 min	1,600.00
EFT77501	31.07.2020	Trasan Contracting Pty Ltd	TC Damien - Staff Housing - Re-tension Roof Screws, Replace Laundry Door, Dampier Shark Cage Beach - Repair Decking/Replace Flashing	3,834.83
EFT77502	31.07.2020	Turner Design	Walga Park Naming Sign - Concept Design	1,287.00
EFT77503	31.07.2020	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Footpath - Install the line marking - Bayview Rd Stage 5B - Install Linemarking	4,862.00
EFT77504	31.07.2020	Tyrepower Karratha ( Jollys Autocentre Pty Ltd )	Plant Repairs - Various	636.00
EFT77505	31.07.2020	Tropical Pools (ttf Prestige Projects Trust t.as)	WRP - Pool Remediation - Progress Claim 2 - Wickham Aquatic Centre	16,364.98
EFT77506	31.07.2020	The Rigging Shop	REAP - Purchase Gripples For Rigging Dept (Kiwkloc Clamps)	226.44
EFT77507	31.07.2020	The Everett Bennett Unit Trust t.a CLE Town Planning and Design	Local Planning Policy Review - Planning Fee (55%)	6,019.30
EFT77508	31.07.2020	Universal Pictures International Australasia Pty Ltd	REAP Cinema - Screening Fees (Various)	269.33
EFT77509	31.07.2020	Karratha Timber & Building Supplies	General Hardware Items - Various	997.53
EFT77510	31.07.2020	Woolworths Group Limited	TYS, KLP - July School Holiday Program Supplies, IPC - Café Supplies, CAA - Coffee & Tea Supplies, KLP Crèche - Office/Kitchen Supplies	3,408.47
EFT77511	31.07.2020	Wren Oil	Workshop Cleaning - Pick Up And Dispose of 2000 Litres Used Oil	720.50
EFT77512	31.07.2020	Wrapped Creations	CAA - 10m Black Carpet 17.7.20 - 21.7.2020	121.00
EFT77513	31.07.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	WCH - ELC Improvement - Removal of existing cubicles + installation of cubicles for the Toddler's toilet, KLP - Repairs to Office Door on Bball Courts	6,370.68
EFT77514	31.07.2020	Felix Wilfert t.as Galhajurru	TYS - School Holiday Program - Cultural Day With Felix 10/07/2020	500.00

Chq/EFT	Date	Name	Description	Amount
EFT77515	31.07.2020	Karratha International Hotel (Ringthane Pty Ltd t.as)	REAP Expenses - Bar Stock	200.00
EFT77516	31.07.2020	Karratha Earthmoving & Sand Supplies	PG - Playground softfall sand top up - Karratha pit sand	12,212.64
EFT77517	31.07.2020	Ausolar Pty Ltd	Staff Housing - Replace smoke alarms and RCD Annual Testing	398.05
EFT77518	31.07.2020	Coates Hire Operations	Gravel Resheeting - Hire 35t Excavator	9,740.41
EFT77519	31.07.2020	Datacom Systems (AU) Pty Ltd	IT Software - Office 365 for Temporary Staff Deployments During COVID-19	146.62
EFT77520	31.07.2020	Kennards Hire Pty Limited	Dry Hire Multi Tyre Roller & Dingo with Attachments	2,360.00
EFT77521	31.07.2020	Nielsen Liquid Waste Services Pty Ltd	40 Mile Beach - Pump Out Sullage Tanks	1,569.00
EFT77522	31.07.2020	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management - June 2020	2,725.00
EFT77523	31.07.2020	Reece Pty Ltd	Stock - Retic & Plumbing Fittings	1,652.42
EFT77524	31.07.2020	Wormald Australia Pty Ltd	KLP - Replaced Faulty Emergency Exit Light in Gym Area, Repair Fire Pump Alarm, Signage, Millars Health Clinic - Supply Fire Extinguishers	1,228.26
EFT77525	31.07.2020	LGIS (Walga)	2020/21 Insurances - Instalment #1	1,159,967.89
EFT77526	31.07.2020	LGIS Insurance Broking	Insurances - Marine Cargo to 30.06.2021	495.00
EFT77527	30.07.2020	Karratha RSL	Employee Leaving Gift Card	100.00
EFT77528	07.08.2020	303 Mullenlowe Australia Pty Ltd	Place Branding - Karratha is Calling Campaign up to June 2020	151,867.78
EFT77529	07.08.2020	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Replace 10 x Damaged Tiles, KTVC - Install Tiles	4,239.99
EFT77530	07.08.2020	Hampton Harbour Boat & Sailing Club	COVID-19 Assistance Fund - Value of \$12720-75% Power 50% of Water 25% Insurance and 100% phone bills.	13,992.00
EFT77531	07.08.2020	Hart Sport	KLP - Term Programs and School Holiday Program Equipment - Mock Mesh Netball Bibs	70.00
EFT77532	07.08.2020	Hathaways Lubricants	Stock - Oils & Lubricants	5,653.10
EFT77533	07.08.2020	Nickol Junior Soccer Club	Small Grants - Quarterly Grant Scheme - Sporting - May 2020 – Fridge/Freezer	1,423.00
EFT77534	07.08.2020	Signswest Stick With Us Sign Studio	CB Sign Panels w. Numbers & Logos - 1-150 (28 Day Stay)	2,021.25
EFT77535	07.08.2020	Royal Life Saving Society WA Inc	KLP - U5 Large Watch around water wristbands	627.00
EFT77536	07.08.2020	TNT Express	Freight - Various	75.99
EFT77537	07.08.2020	Thrifty Car Rental	Car Hire and Petrol For CEO Attending Meetings in Perth 07.07.2020 - 09.07.2020	94.58
EFT77538	07.08.2020	Atom Supply	Stock - Premix Concrete Pallet, Soft Slings/Shackles, Metal Signs, Watering Hose Set, Orange Hand Cleaner & Pumice	1,287.68
EFT77539	07.08.2020	J Blackwood & Son Pty Limited	Stock - Traffic Cones, S/Steel Chain Link, Mortein Spray, Cable Ties, Silicone, Batteries	1,640.21
EFT77540	07.08.2020	Civica Pty Ltd	KTA Library - Generated quarterly SMS notices for 01.01.2020 to 31.03.2020.	330.00
EFT77541	07.08.2020	ATI Parts Australia	Plant Parts for Repairs	194.06
EFT77542	07.08.2020	Bunzl Ltd	Stock - Hand Towel Interleaved	1,818.27
EFT77543	07.08.2020	Braille Sign Supplies Pty Ltd	Pegs Creek Pavilion - Braille Sign for Male & Female Change Room	265.00
EFT77544	07.08.2020	Karratha Caravans (formerly Battery World Karratha)	Drypower 12V 2.3Ah SLA Battery for Chlorine Gas Sensor	69.91
EFT77545	07.08.2020	Converged Communication Network Applications Pty Ltd	IT - IP Office Avaya EndPoint 1 PLDS LIC	1,867.25
EFT77546	07.08.2020	Card Access Services Pty Ltd	Monthly Charges for Water Filling Station - Feb/Mar 2020	167.06

Chq/EFT	Date	Name	Description	Amount
EFT77547	07.08.2020	Darwin Plant Wholesalers	KTA Cemetery - Plant Stocks	2,597.10
EFT77548	07.08.2020	DDLS Australia Pty Ltd	Cancelled Payment	0.00
EFT77549	07.08.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Spey and Microchips	804.70
EFT77550	07.08.2020	E & MJ Rosher Pty Ltd	Stock - Mower Blade (Kubota K5619-34350)	115.29
EFT77551	07.08.2020	Parker Hannifin (Australia) Pty Ltd	Plant Parts - Various	199.32
EFT77552	07.08.2020	Farinosi & Sons Pty Ltd	Footpath Works - Renderoc HB40 20kg Concrete Reinstatement Mortar	770.55
EFT77553	07.08.2020	Feel Creative Pty Ltd	Website Development of online portal for businesses on City website	6,270.00
EFT77554	07.08.2020	Grace Removals Group	HR - Staff Uplift & Relocation Costs	6,018.39
EFT77555	07.08.2020	Global Security Management (WA)	KTA Main Admin Building - Security Patrols, June 2020	1,650.00
EFT77556	07.08.2020	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight - Various	2,251.10
EFT77557	07.08.2020	Geografia Pty Ltd	Economic Dev - Spendmapp Subscription 2020-2021	7,810.00
EFT77558	07.08.2020	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - May/June 2020	4,070.00
EFT77559	07.08.2020	NBS Signmakers	Supply & Install - Stickers RF13 Type Water Decals Various Sizes	484.28
EFT77560	07.08.2020	NW Communications & IT Specialists	WCH - Supply and install TV mast and guy wire kit, Staff Housing - Repair Aerials	1,344.72
EFT77561	07.08.2020	Ngaarda Media Aboriginal Corporation	20/21 Biannual Community Grants - 50% Upfront for Equipment Purchase	13,750.00
EFT77562	07.08.2020	Nyimari Pty Ltd t.as Ngurrangga Tours	KTVC Tour Bookings - June 2020	233.20
EFT77563	07.08.2020	North West Brewing Company Pty Ltd	Marketing & Communications - COVID-19 Advertising Grant - 19.20	602.39
EFT77564	07.08.2020	Pilbara Distributors Pty Ltd	Stock - Washroom Cleaner (5 ltr)	832.92
EFT77565	07.08.2020	Pirtek	Plant - Brake Line	145.32
EFT77566	07.08.2020	Prompt Contracting And Fencing Pty Ltd	TC Damien - Replace Damaged Fence Sheets & Capping Replace 2x Gates	1,650.00
EFT77567	07.08.2020	PLK Enterprises Pty Ltd t.as AISAT Instruments	Plant - Odometer Reset to 130775KM	231.00
EFT77568	07.08.2020	Hema Maps Pty Ltd	KTVC - Hema Road Maps - Midwest Pilbara Kimberley	272.04
EFT77569	07.08.2020	Studiocanal Pty Ltd	REAP Cinema - Follow Me Screening July 2020	173.10
EFT77570	07.08.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Various	570.95
EFT77571	07.08.2020	Ironclad Industrial Pty Ltd	Cancelled Payment	0.00
EFT77572	07.08.2020	Innovative Home Solutions Pty Ltd	REAP - Portable steamer for linen and costumes Balance of Payment	419.50
EFT77573	07.08.2020	Intent Building Contracting Pty Ltd	TC Damien 2020 - Tambrey Pavilion - Roof Inspection & Report	1,386.00
EFT77574	07.08.2020	JSS Logistics	Pick Up & Transport Accessible Toilet from KTA Airport to Cossack	572.00
EFT77575	07.08.2020	James Bennett Pty Limited	Library Resources - various	25.96
EFT77576	07.08.2020	Karratha Veterinary Hospital	Dog Health Program - Castrate and Microchips	250.00
EFT77577	07.08.2020	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit & Ripper, Shank Rear Notch	1,991.46
EFT77578	07.08.2020	Karratha Machinery Hire	Machinery Hire - Various	7,212.85

Chq/EFT	Date	Name	Description	Amount
EFT77579	07.08.2020	Dorsett Retail Pty Ltd T.A Karratha Retravision	KLP - New Microwave Oven For Staff Kitchen - Panasonic 27l Inverter	258.00
EFT77580	07.08.2020	Karratha Painting Pty Ltd	PBFC - Patch Repair & Paint Admin Office Wall	764.50
EFT77581	07.08.2020	Keith Heffernan Pty Ltd T.A QPlay	Baynton West Oval - Infant Seat Standard Triangle SS Fittings	429.00
EFT77582	07.08.2020	Red Earth Flowers	CAA - Gala Night 18 July 2020 - Flowers	910.00
EFT77583	07.08.2020	Fuel Trans Australia Pty Ltd T.a Recharge Petroleum	Stock - Bulk Diesel Deliveries	36,922.70
EFT77584	07.08.2020	Sunny Sign Company Pty Ltd	Stock - Bolt M8-25 Zinc Plated Cup Head	61.60
EFT77585	07.08.2020	Sanity Music Stores Pty Ltd	Library Resources - various	131.10
EFT77586	07.08.2020	T-Quip	Stock - Mower Blade 27"	193.85
EFT77587	07.08.2020	Trasan Contracting Pty Ltd	Roebourne Offices - Supply & Install Temporary Fencing (Underground Tank), Staff Housing - Remove Soffit Sheeting	2,689.47
EFT77588	07.08.2020	Illion Tenderlink (Illion Australia Pty Ltd t.as)	Tender Advertising	172.70
EFT77589	07.08.2020	Karratha International Hotel (Ringthane Pty Ltd t.as)	REAP - Bar Stock	649.95
EFT77590	07.08.2020	A De Rooster	Study Assistance 2020	2,693.10
EFT77591	07.08.2020	M Daly	Security Subsidy - A88538	500.00
EFT77592	07.08.2020	A Hemmings	Rates refund for assessment A55380	94.98
EFT77593	07.08.2020	Kennards Hire Pty Limited	Tambrey Oval - Hire of 1.8T Excavator - 14.07.20	400.00
EFT77594	07.08.2020	Octagon Lifts Pty Ltd	REAP - Lift Maintenance - Bkg Dumbwaiter Lift - Service & Mobilisation	8,404.46
EFT77595	07.08.2020	Reece Pty Ltd	Stock - Retic & Plumbing Fittings	614.96
EFT77596	07.08.2020	Turf Guru Landscapes Pty Ltd	P&G - Irrigation Works - Hire of 1.8t Excavator	220.00
EFT77597	07.08.2020	Universal Pictures International Australasia Pty Ltd	REAP - Minions movie part of retro classics	122.85
EFT77598	07.08.2020	Karratha Timber & Building Supplies	General Hardware Items - Various	823.68
EFT77599	07.08.2020	Roadshow Films Pty Ltd	REAP Cinema - A Simple Favour screening 26/06	288.20
EFT77600	07.08.2020	Valuepart And Track Solutions Pty Ltd	Plant Parts - Various	1,267.20
EFT77601	07.08.2020	Westrac Equipment Pty Ltd	Plant Parts - Various	1,781.26
EFT77602	07.08.2020	Woolworths Group Limited	Depot - Kitchen/staff Amenities, Stock - Mortein, Citizenship Catering, Stock - Pound food	372.96
EFT77603	07.08.2020	Wormald Australia Pty Ltd	KLP - Fire Indicator Panel Maintenance - July 2020, WRP Bistro - Install new FIP Log book	801.27
EFT77604	07.08.2020	Wrapped Creations	Youth Gone Digital Campaign - Flyers & Social Media Marketing	1,210.00
EFT77605	07.08.2020	Profix Australia (West Pilbara Enterprises Pty Ltd T.as)	KLP - Replace After Hours Side Entrance Double Doors	5,172.54
EFT77606	07.08.2020	Kimberley Exploration Pty Ltd T.A Wildrocks Publications	KTVC Merchandise - Burrup Rock Art Books x 8	360.00
EFT77607	07.08.2020	BSA Advanced Property Solutions (WA) Pty Ltd	KLP - Supply water fountain, Quarterly Servicing and Maintenance - various Sites, WRP Bistro - Repair Bench Fridge, WRP & KLP BiAnnual Refrigeration Service, KTA Airport - Supply Parts for BMS System	11,952.88

Chq/EFT	Date	Name	Description	Amount
EFT77608	07.08.2020	Dampier Plumbing & Gas (tff DPG Trust)	Millars Well Pavilion - Call Out Saturday 18.07.2020 - No Water To Toilets (Faulty Cistern), Honeymoon Cove - Remove Drink Fountain, Tambrey Oval - Replace broken toilet seat, KTA Airport - Repair Flushing Mechanism, Serve Tapsets, Replace Washers	3,045.90
EFT77609	07.08.2020	Ausolar Pty Ltd	TC Damien - PBFC, Remove & Replace 'Big Ass Fan' Motor, Annual RCD & Smoke Detector Testing - Various Sites, Caltex Walkway - Install Twin Head Spigot, WCH - Install Lighting Sensors, WCH - Install Timer on Skate Park Lights, TYS - Replace Cover to Electrical Equip, WCH - Install new Astro Timer, KTVC Lookout - Replace Bollard Lights	22,784.94
EFT77610	07.08.2020	Telstra Corporation Ltd	Telephone Usage Charges	45.00
EFT77611	07.08.2020	Horizon Power	Electricity Usage Charges	2,231.76
EFT77612	07.08.2020	Water Corporation	Water Usage & Service Charges - Various	11,077.29
EFT77613	07.08.2020	Wesfarmers Kleenheat Gas Pty Ltd	Cancelled Payment	0.00
EFT77614	07.08.2020	Water Corporation	Water Usage & Service Charges - Various	25,181.53
EFT77615	07.08.2020	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Annual Gas Bottle Service Fees	396.00
EFT77616	07.08.2020	Water Corporation	Water Usage & Service Charges - Various	6,096.93
EFT77617	07.08.2020	Water Corporation	Water Usage & Service Charges - Various	17,524.85
EFT77618	07.08.2020	City Of Karratha	Payroll deductions	420.00
EFT77619	07.08.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT77620	07.08.2020	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT77621	07.08.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	225.00
EFT77622	07.08.2020	S L Gan - (Mortgage Account)	Home Ownership Allowance	675.00
EFT77623	07.08.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT77624	07.08.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	350.00
EFT77625	07.08.2020	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT77626	07.08.2020	C King (Mortgage Account)	Home Ownership Allowance	350.00
EFT77627	07.08.2020	Maxxia Pty Ltd	Payroll deductions	44,191.40
EFT77628	07.08.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT77629	07.08.2020	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT77630	07.08.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT77631	12.08.2020	Australian Taxation Office	Payroll deductions	292,613.00
EFT77632	12.08.2020	Child Support Agency	Payroll deductions	1,896.65
EFT77633	14.08.2020	Cleanaway Pty Ltd	7 Mile - Service 30m3 Hook Bins	31,273.10
EFT77634	14.08.2020	Telstra Corporation Ltd	Telephone Usage Charges	0.00
EFT77635	14.08.2020	Horizon Power	Electricity Usage Charges	118,074.25
EFT77636	14.08.2020	Foxtel For Business	WRP - Business Premium Core Channels - Monthly - August 2020	155.00
EFT77637	17.08.2020	Water Corporation	Water Usage & Service Charges - Various	16,997.04
EFT77638	14.08.2020	Water Corporation	Water Usage & Service Charges - Various	23,561.11
EFT77639	14.08.2020	Water Corporation	Water Usage & Service Charges - Various	0.00
EFT77640	14.08.2020	Water Corporation	Water Usage & Service Charges - Various	26,967.20
EFT77641	14.08.2020	Water Corporation	Water Usage & Service Charges - Various	9,482.86
EFT77642	14.08.2020	Colgan Industries Pty Ltd	Roebourne Goal Precinct Conservation Works - (RFT 22-19.20) Progress Claim #2	193,426.20

Chq/EFT	Date	Name	Description	Amount
EFT77643	14.08.2020	Active Discovery (Humphrey Group Australia)	Replacement Soft Fall - three exercise areas at Nickol West Parks	66,841.50
EFT77644	14.08.2020	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel Deliveries	42,609.60
EFT77645	14.08.2020	Leethall Constructions Pty Ltd	Stickney Way - Upgrade storm water discharge opening, KTA Cemetery - Remove old Kerbing, Install new and Install 6 new park chairs, Baynton Dr - Drainage Improvements, Walgu Park - Modify tree grates, Euro Blvd - Install garden kerbing	49,297.16
EFT77646	14.08.2020	Blue Hat Cleaning Services T.as Damel Cleaning Services	Litter Collection and Sanitation Services - July 2020, Sweeping of Roads/Pavement/Carparks, WRP - Deep clean court surfaces	52,718.90
EFT77647	14.08.2020	BSA Advanced Property Solutions (WA) Pty Ltd	IPC - Rectify Industrial Air-Con Not Working, Quarterly AC Maintenance - Various Sites, KLP - Repair Alarm on Heat Pump #1, Bulgarra Daycare - Repair AC in Toddler Room	7,970.99
EFT77648	14.08.2020	Ausolar Pty Ltd	Labour & Materials to Repair Solar Light Numbered 291,289,284,283, KTA Airport - Replace Motor in 30m Light Towers Hydraulic Ram, WRP Bistro - Remove Old Lights in Restaurant, Clarkson Way - Repair Kitchen Rangehood and update solar inverter firmware, install new RCD. REAP - External Luminaire Works, Footpath Lighting Maintenance, CAA - Test and Tagging, KTA Airport - Repair Faulty Taxiway LED Light	9,693.87
EFT77649	14.08.2020	Construction Training Fund (CTF)	CTF Receipts - July 2020	3,717.33
EFT77650	14.08.2020	Jupps Floorcoverings Karratha Pty Ltd	WRP - Install Charcoal Floor Mat to Main Entry	3,678.80
EFT77651	14.08.2020	Chefmaster Australia	Stock - Garbage Bags 80ltr 1000 x 420 x 380mm	918.80
EFT77652	14.08.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	1,725.62
EFT77653	14.08.2020	GHD Pty Ltd	Existing Condition Assessment Report - Dampier	20,044.86
EFT77654	14.08.2020	Garrards Pty Ltd	Stock - Aquatain AMF (250ml)	130.46
EFT77655	14.08.2020	Hart Sport	WRP - 2x Basketball Hoops	505.00
EFT77656	14.08.2020	Hathaways Lubricants	Stock - Battery MG Truck & Agricultural (PSN70ZZL)	767.20
EFT77657	14.08.2020	Les Mills Aerobics Australia	KLP - Les Mills License Fees - July 2020	1,430.01
EFT77658	14.08.2020	Local Government Professionals Australia WA	Corp Services - Local Government Silver Membership 2020.21	2,200.00
EFT77659	14.08.2020	Joyce Krane	40 Mile Road Works - Hire 50t Float	1,188.00
EFT77660	14.08.2020	Poolmart Karratha	Staff Housing - Repair pool chlorinator	1,060.00
EFT77661	14.08.2020	St John Ambulance - Karratha	Stock - First Aid Supplies	91.10
EFT77662	14.08.2020	Rainstorm Dust Control Pty Ltd	Rainstorm Specialist Application Truck (Day Rate).	2,200.00
EFT77663	14.08.2020	Te Wai Manufacturing	Replacement Premier Flags for Wickham Wolves Football Club	3,250.00
EFT77664	14.08.2020	Helloworld Travel Karratha	HR - Accommodation - LGIS, Manual Handling Facilitator	830.00
EFT77665	14.08.2020	TNT Express	Freight - Various	54.90
EFT77666	14.08.2020	Atom Supply	Bulk Bags - Sam's Island works, Stock - Star Pickets, Quick set concrete, Ear Muffs, Stanley Knives	1,163.44
EFT77667	14.08.2020	J Blackwood & Son Pty Limited	Stock - Uvex Lens Clean Towlette, Cable Ties, Windex, Mops, Lubricant Spray, Jerry Cans, Disposable Gloves	680.10
EFT77668	14.08.2020	Auslec (L & H Group t.as)	KTA Airport - Pit Lid Poly-Conc 430mm	249.92

Chq/EFT	Date	Name	Description	Amount
EFT77669	14.08.2020	Onyx Group WA Pty Ltd	CAA 20.21 - Gala Night Catering (150pax) - 18.07.20	23,101.80
EFT77670	14.08.2020	ATI Parts Australia	Plant Parts - Various	664.65
EFT77671	14.08.2020	Atlas Copco Australia Pty Ltd	KTA Airport - Service Air Compressor	913.00
EFT77672	14.08.2020	Bunzl Ltd	Stock - Toilet Paper	1,069.97
EFT77673	14.08.2020	BC Lock & Key	PBFC - Supply 2 x MK-PB Keys (R618 System)	29.70
EFT77674	14.08.2020	Bez Engineering	Plant Repairs - Various	10,815.33
EFT77675	14.08.2020	BT Equipment Pty Ltd T.a Tutt Bryant Equipment	Cancelled Payment	0.00
EFT77676	14.08.2020	Butt Out Australia Pty Ltd	KTA Airport - Supply 2 x inner receptacles for the Cigarette Butt Bollards	260.00
EFT77677	14.08.2020	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - July 2020	8,214.20
EFT77678	14.08.2020	Beacon Equipment	Cancelled Payment	0.00
EFT77679	14.08.2020	BB Landscaping WA Pty Ltd	34 Richardson Way - Rectify Retic Water Leak	313.50
EFT77680	14.08.2020	Bookeasy Pty Ltd	KTVC Office Expenses - Monthly Service Fee & Commissions - June 2020	220.00
EFT77681	14.08.2020	Centurion Transport Co Pty Ltd	Freight - Various	495.13
EFT77682	14.08.2020	Coca-Cola Amatil (Holdings) Ltd	REAP Kiosk & IPC - Drink Stock	1,130.05
EFT77683	14.08.2020	Command IT Services	IT - 2 x External Data Points for REAP Bio Box, Security Alarm Monitoring - August 2020	863.50
EFT77684	14.08.2020	Comtec Data Pty Ltd	WRP Gym - Resolve Issues w. 24hr Door, Repair Umpires Room Door	814.00
EFT77685	14.08.2020	Donna Cucel T.as Destined Feather	KTVC Merchandise Sales - June 2020	147.50
EFT77686	14.08.2020	City Of Kwinana	Long Service Leave - Liability for C Henning (O'Neill)	1,823.88
EFT77687	14.08.2020	Data#3 Limited	TC Damien - Dell OptiPlex 7070 Micro, Video Conferencing	20,816.65
EFT77688	14.08.2020	DDLS Australia Pty Ltd	Certified Information Systems Security - DDLS - P Conrau	4,994.00
EFT77689	14.08.2020	D & S Wells (WA) Pty Ltd	REAP - Fabricate Missing Letter for REAP Sign	870.65
EFT77690	14.08.2020	Dr Lisa Pearce t.as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various	1,180.10
EFT77691	14.08.2020	E & MJ Roshier Pty Ltd	Plant Parts for Repairs	486.99
EFT77692	14.08.2020	Max & Claire Pty Ltd T.a Ergolink	Office Expenses - 4 x Medium Gregory Tru-sit High Back Black	1,572.34
EFT77693	14.08.2020	Farinosi & Sons Pty Ltd	Footpath Works - Abelfex (sticky back) 75mm v 25m 10mm Zip	32.07
EFT77694	14.08.2020	Fuel Fix Pty Ltd	Operation Centre - Calibration of dispensing system, Stock - Fuel Fob	3,371.50
EFT77695	14.08.2020	Form Building A State Of Creativity Inc	Cossack Promotional Film	8,800.00
EFT77696	14.08.2020	Frogmat Landscape Construction (Ghanshyam Holdings Pty Ltd t.as)	WCH - Remove Stone Replace w. Coarse Organic Mulch Install 32mm HD Poly	3,297.25
EFT77697	14.08.2020	Grace Removals Group	HR - Relocation Costs Uplift and Relocation for Staff	6,552.25
EFT77698	14.08.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Knapsack Sprayer 10L, Secateurs, Cutting Head	497.38
EFT77699	14.08.2020	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight - Various	408.44

Chq/EFT	Date	Name	Description	Amount
EFT77700	14.08.2020	The Golden Lampstand Pty Ltd T.as Grateful Remnants	KTVC Merchandise Sales - June 2020	29.75
EFT77701	14.08.2020	Moore Stephens (wa) Pty Ltd As Agent	2020 WALGA Tax Webinar - Simplifying GST on Grants and Appropriations - M Epis	242.00
EFT77702	14.08.2020	Handley Surveys	Additional Survey Works to Kevin Richards Memorial Oval	4,350.50
EFT77703	14.08.2020	Studiocanal Pty Ltd	REAP - Cinema 2020 - Follow Me, July 2020	156.90
EFT77704	14.08.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Various	690.85
EFT77705	14.08.2020	Ironclad Industrial Pty Ltd	KLP - Pressure Cleaning & Social Distancing Signage	1,870.00
EFT77706	14.08.2020	Intent Building Contracting Pty Ltd	Millars Well Daycare - Replace External Bathroom Door & Lock, TC Damien - Walcott Way, Resecure/Repaint Gable Cladding,	3,487.72
EFT77707	14.08.2020	James Bennett Pty Limited	Library Resources - various	46.95
EFT77708	14.08.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	2,325.40
EFT77709	14.08.2020	Keyspot Services	HR - Trophy & Engraving - Service Anniversary & Annual Awards	1,900.60
EFT77710	14.08.2020	Karratha Veterinary Hospital	Animal Control - various	286.70
EFT77711	14.08.2020	Karratha Contracting Pty Ltd	Depot - Workshop Extension Final Retention Claim	7,238.50
EFT77712	14.08.2020	Karratha Lottery Centre & Newsagency	Farewell Card - M Fountain	5.99
EFT77713	14.08.2020	Karratha Machinery Hire	Machinery Hire - Various	7,755.00
EFT77714	14.08.2020	Karratha Adult Riding Club	Quarterly Grant - Sporting/Coaching Clinics - May 2020	2,500.00
EFT77715	14.08.2020	Karratha Central Apartments (Mansted Holdings Pty Ltd)	KTVC Tour Bookings - July 2020	516.56
EFT77716	14.08.2020	Karratha Hockey Association Inc	Quarterly Grant Scheme - May 2020 - Line Marker	1,512.81
EFT77717	14.08.2020	Dorsett Retail Pty Ltd T.A Karratha Retravisoin	WRP - Supply Schmick Underbench Fridge Freezer	2,170.00
EFT77738	14.08.2020	Leidos Security Detection & Automation Australia Group Pty Ltd	KTA Airport - Maintenance Service - Screening Equipment X-Ray and CBS Machine - July 2020	6,937.98
EFT77739	14.08.2020	Mettler Toledo Limited	KTA Airport - Onsite Service & Calibration of 12 x Atrax Check-in Scales	1,468.58
EFT77740	14.08.2020	M & M Masonary	Staff Housing - Remove damaged shed / concrete slab	2,550.00
EFT77741	14.08.2020	Rapiscan Systems Pty Ltd	KTA Airport - 1 Year Service Level Agreement, Monthly Maintenance - July 2020	7,690.84
EFT77742	14.08.2020	Merchandising Libraries Pty Ltd	Dampier Library - Shelf Signage	956.14
EFT77743	14.08.2020	303 Mullenlowe Australia Pty Ltd	Place Branding - Karratha is Calling Campaign up to July 2020	7,744.00
EFT77744	14.08.2020	NW Communications & IT Specialists	KTA Airport - IT Technician - Replace Microphone on Intercom	247.50
EFT77745	14.08.2020	Broadcast Australia Pty Ltd	IT - BAI Communications - Mount Welcome - Lease Fee - 01.07.20 - 31.12.20	13,228.80
EFT77746	14.08.2020	Nickol Bay Sportfishing Club (hampton Harbour Boat & Sailing Club T.as)	Sponsorship - 2020 Billfish Shootout	20,000.00
EFT77747	14.08.2020	Nickol Hawks Cricket Club	Community Assistance Payment	1,000.00
EFT77748	14.08.2020	Oceanic Offshore Pty Ltd	TC Damien - Repair Irrigation Line to Sam's Island	21,483.55

Chq/EFT	Date	Name	Description	Amount
EFT77749	14.08.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,078.00
EFT77750	14.08.2020	Hanson Construction Materials Pty Ltd	Delivery of wet concrete 4m3, Footpath & Kerb Maintenance	4,193.64
EFT77751	14.08.2020	Pilbara Distributors Pty Ltd	Stock - Orange Detergent & Oven Cleaner	338.80
EFT77752	14.08.2020	Pilbara Copy Service	Printer / Photocopier Charges	27.38
EFT77753	14.08.2020	Printsync Norwest Business Solutions	Printer / Photocopier Charges	28.09
EFT77754	14.08.2020	Prompt Contracting And Fencing Pty Ltd	22A Shadwick Dr - TC Damien - Replace 1 x Fence Sheet To Front Of Property & Capping	165.00
EFT77755	14.08.2020	Pilbara Bakehouse	Catering for EMT Staff Briefing (REAP) 22.07.2020	1,370.00
EFT77756	14.08.2020	Powerlift Industries (Healestek Pty Ltd)	Machinery Hire - Various	8,553.60
EFT77757	14.08.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	840.00
EFT77758	14.08.2020	Profix Glass Karratha Pty Ltd	Staff Housing - Repair Main Bedroom Window	132.00
EFT77759	14.08.2020	Quilts By Robyn	KTVC Sales - June 2020	177.00
EFT77760	14.08.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Armor All Spray, 6V Batteries	56.67
EFT77761	14.08.2020	Fuel Trans Australia Pty Ltd T.a Recharge Petroleum	Stock - Drum Unleaded Petrol 91 200L	1,240.80
EFT77762	14.08.2020	Richose Pty Ltd	Plant Parts for Repairs	221.54
EFT77763	14.08.2020	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40)	1,465.64
EFT77764	14.08.2020	State Law Publisher	Dev Services - Publishing of Final Gazettal Notice for Scheme	154.50
EFT77765	14.08.2020	Sunstone Design	DCH Suite 3 - Replace Broken Brackets for Blind, Clarkson Way - Replace Broken Blind Rod	313.50
EFT77766	14.08.2020	Shire Of Wyndham - East Kimberley	Certificate of Design Compliance - Various	310.75
EFT77767	14.08.2020	Securepay Pty Ltd	REAP - Secure Pay Transaction Fees - July 2020	183.74
EFT77768	14.08.2020	Sony Pictures Releasing	REAP - Movie Screening Fees, Various	274.87
EFT77769	14.08.2020	Scope Business Imaging	Printer / Photocopier Charges	223.09
EFT77770	14.08.2020	Schneider Electric (Australia) Pty Ltd	KLP & REAP - Quarterly Maintenance of BMS Equipment - June 2020	14,667.59
EFT77771	14.08.2020	Skipper Transport Parts	Plant Parts for Repairs	439.29
EFT77772	14.08.2020	Trasan Contracting Pty Ltd	TC Damien - Repair Whirlybirds on Retic Tanks in Bulgarra City Centre Catrall Madigan Tambrey & Baynton West	6,864.00
EFT77773	14.08.2020	The Walt Disney Company Pty Ltd	REAP - Movie Screening Fees, Various	233.63
EFT77774	14.08.2020	Illion Tenderlink (Illion Australia Pty Ltd t.as)	Tender Advertising	172.70
EFT77775	14.08.2020	Talis Consultants Pty Ltd T.a Talis Unit Trust	Tech Serv - Sharpe Avenue Traffic Calming Design	1,760.00
EFT77776	14.08.2020	Taranis Power Group Pty Ltd	KTA Airport - Site Attendance for Emergency Generator Transfer Test on 18.07.20	693.55
EFT77777	14.08.2020	Think Water Geraldton (Atf PJ & E Brand Family Trust)	7 Mile - Replacement Water Pump	3,210.25
EFT77778	14.08.2020	Tyrepower Karratha ( Jollys Autocentre Pty Ltd )	Plant Repairs - Various	311.00
EFT77779	14.08.2020	Tim Davies Landscaping Pty Ltd	Andover Park - Modification to the detailed design package for Redevelopment	6,015.63
EFT77780	14.08.2020	Tuffa Products Pty Ltd	Fleet - Mobile Plant Custom Prestart Books	2,393.60
EFT77781	14.08.2020	T Metropolis	Security Subsidy Scheme Reimbursement	500.00
EFT77782	14.08.2020	D Maher	Security Subsidy Scheme Reimbursement	500.00

Chq/EFT	Date	Name	Description	Amount
EFT77783	14.08.2020	T Mead	Security Subsidy Scheme Reimbursement	500.00
EFT77784	14.08.2020	OCS Building Maintenance Pty Ltd	Refund - CTF Levy paid twice in error - BL 201189	738.71
EFT77785	14.08.2020	S S Sathe	Security Subsidy Scheme Reimbursement	500.00
EFT77786	14.08.2020	Karratha Timber & Building Supplies	General Hardware Items - Various	242.93
EFT77787	14.08.2020	Valmos Pty Ltd T.AS Roebourne Contractors	7 Mile - Install New Monitor-Well No.9	8,195.00
EFT77788	14.08.2020	Westrac Equipment Pty Ltd	Plant Repairs - Various	1,424.46
EFT77789	14.08.2020	Woolworths Group Limited	The Base - July School Holiday Program Supplies, REAP - Catering Supplies, office supplies and Stock, KLP Crèche Supplies, KTA Airport - Kitchen/Staff Amenities	2,554.08
EFT77790	14.08.2020	Wren Oil	Wickham Transfer Station - Waste Oil Disposal	126.50
EFT77791	14.08.2020	WARCA Inc - Western Australian Regional Capitals Alliance Incorporated	Membership Fee - Regional Capitals Alliance WA (RCAWA) - 2020/21	16,500.00
EFT77792	14.08.2020	Water2Water (atf Kandiah Family Trust)	KLP - Water Works Cooler Rental/Service	66.00
EFT77793	14.08.2020	WA Marine Pty Ltd T.as O2 Marine	HHBSC Marina - Review Site Assessment Report	440.00
EFT77794	14.08.2020	Western Australian Birds Of Prey Centre Pty Ltd (The Trustee For The R	KLP - School Holiday Program - Birds Of Prey - 2x Sessions - July 2020	3,500.00
EFT77795	14.08.2020	Weymul Holdings Pty Ltd	P&G - General Garden Ground Mtce - July 2020	11,880.00
EFT77796	14.08.2020	Yinjaa-barni Art Aboriginal Corporation	COVID-19 Community Assistance - Power for March - June 2020	2,029.09
EFT77797	14.08.2020	Norwest Sand & Gravel Pty Ltd	Sam's Creek Screened Sand Transport in End Tipper	1,188.00
EFT77798	14.08.2020	Poinciana Nursery	Stock - Chook Food	175.60
EFT77799	14.08.2020	Dampier Plumbing & Gas (tff DPG Trust)	Remove Pump from Golf Course Compound & Return to CofK KTA Depot	544.50
EFT77800	14.08.2020	Kennards Hire Pty Limited	Machinery Hire - Various	2,410.80
EFT77801	14.08.2020	North West Tree Services	Verge at 4 McRae Street Wickham - Removal Stump Grind and Poisoning of Tamarix, WAC - Stump Grinding, Knight PI - Full Garden Tidy, Petersen Court - Remove Acacia Tree	7,682.60
EFT77802	14.08.2020	Nielsen Liquid Waste Services Pty Ltd	WRP Bistro & REAP - Grease Trap Waste Removal	1,648.00
EFT77803	14.08.2020	Reece Pty Ltd	Stock - Retic & Plumbing Fittings	936.35
EFT77804	14.08.2020	Wormald Australia Pty Ltd	KTA Airport - Planned Repairs - June 2020 - Aspen Hanger - supply and install 2 x fire hose reel metal signs	236.50
EFT77805	14.08.2020	Telstra Corporation Ltd	Telephone Usage Charges	299.86
EFT77806	14.08.2020	CHC Helicopters Australia	Refund - Performance Bond For DA2039D - CNC Helicopters Aust #173478 23.09.2009	94,454.06
EFT77807	14.08.2020	Water Corporation	Water Usage & Service Charges - Various	10,008.92
EFT77808	14.08.2020	Turf Guru Landscapes Pty Ltd	P&G - Retic Works Roebourne Median Strip, Raise Electrical Pit in City Centre	35,068.00
EFT77809	14.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Cancelled Payment	0.00
EFT77810	14.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Cash - COVID-19 Assistance - Payment #2	28,658.21
EFT77811	17.08.2020	Menzies Contracting	TC Damien - KTA Golf Course Maintenance Depot - Repair Damaged Fence	5,445.00

Chq/EFT	Date	Name	Description	Amount
EFT77812	17.08.2020	Miracle Recreation Equipment (tf Simpson FT)	Playground Equipment - 2m Spider Net	2,315.50
EFT77813	17.08.2020	Sirengo (K J & R J Appelbee t.as)	Plant Parts - Light Bar for New Vehicle	2,884.02
EFT77814	17.08.2020	Scope Business Imaging	Cancelled Payment	0.00
EFT77815	17.08.2020	M Severo	Refund - Cancellation of Swimming Lessons (Leaving Town)	121.50
EFT77816	17.08.2020	Talis Consultants Pty Ltd T.a Talis Unit Trust	Tech Serv - Sharpe Avenue Traffic Calming Design - Variation 02 - Extra Revisions by the Principal	550.00
EFT77817	19.08.2020	Transworld International Removals Ltd	Relocation of Mgr Infrastructure Services from New Zealand to Karratha	5,000.00
EFT77818	21.08.2020	Major Motors Pty Ltd	Supply & Deliver One (1) x 2020 Isuzu FYH 300-350 Truck with Palfinger T22A Hook Lift System	275,818.35
EFT77819	21.08.2020	D Pawlowski	Refund - Error Direct Debits taken during COVID-19 Suspension	296.00
EFT77820	21.08.2020	R Bianco	Reimbursement of Utilities in Accordance with Employment Contract	292.96
EFT77821	21.08.2020	N Milligan	Reimbursement of Utilities in Accordance with Employment Contract	1,082.27
EFT77822	21.08.2020	H Eaton	Reimbursement of Utilities in Accordance with Employment Contract	430.80
EFT77823	21.08.2020	M Geutjes	Refund - POS Direct Debit Error	49.00
EFT77824	21.08.2020	K Gray Hutchinson	Rates refund for assessment A78566	1,272.41
EFT77825	21.08.2020	A Hassell	Refund - incorrect Direct Debit Amount taken during COVID-19 Suspension	132.14
EFT77826	21.08.2020	G Johnstone	Refund - Overpayment on a Direct Debit 25.06.2020	35.00
EFT77827	21.08.2020	C King	Meet the Street Event - 08.08.2020	186.00
EFT77828	21.08.2020	P Kuhn	Refund - Cancellation of KLP Membership	53.57
EFT77829	21.08.2020	F Larrazabal	Refund - POS Error with Direct Debits	89.00
EFT77830	21.08.2020	A Minchin	Reimbursement of Utilities in Accordance with Employment Contract	590.39
EFT77831	21.08.2020	A & R McKay	Reimbursement - 40 Mile Caretaker (Fuel Gas Bottle Padlock)	404.30
EFT77832	21.08.2020	C Powell	Refund - Library Membership Bond #343315 29.07.2020 - Catherine Powell	50.00
EFT77833	21.08.2020	A Singh	Refund - Direct Debits taken in error for KLP Membership	98.00
EFT77834	21.08.2020	P Trestrail	Reimbursement of Utilities in Accordance with Employment Contract	396.00
EFT77835	21.08.2020	K Thompson	Cancelled Payment	0.00
EFT77836	21.08.2020	A Wear	Reimbursement of Utilities in Accordance with Employment Contract	838.10
EFT77837	21.08.2020	W Augustin & M Bussell	Reimbursement - Cleaverville Caretakers Fuel for 4 week period	850.00
EFT77838	21.08.2020	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power - July 2020 - 145.95MWh	54,379.09
EFT77839	19.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Cash - COVID-19 Assistance - Payment # 4	33,217.77
EFT77840	21.08.2020	Pilbara Motor Group - PMG	2020 Toyota Hilux w. Lockable Fibreglass Canopy	53,682.45
EFT77841	21.08.2020	Blue Hat Cleaning Services T.as Dameel Cleaning Services	KTA Airport, DCH & KLP - Cleaning Services July 2020	92,760.92
EFT77842	21.08.2020	Ausolar Pty Ltd	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT77843	21.08.2020	Ausolar Pty Ltd	Annual RCD Injection Testing & Smoke Alarm Testing - Various Sites, KTA Airport - Repair Baggage Carousel and Check in Lights, KLP - Report on Damaged Cables, Point Samson Entry - Repair Faulty Lights, KLP Oval - Check Sport Lighting/Switchboards	20,210.91
EFT77844	21.08.2020	Dampier Plumbing & Gas (tff DPG Trust)	KTA Golf Course - Install Safety Shower Eye Wash & Water Line to Maintenance Yard, KLP- Install new Water fountain, WRP Bistro - Reseal Leaking Button & Seal Gauges, WCH - Repair Vacuum Break on Tap, KLP - Repair Leaking Tap on Gym Water Fountain, WRP Bistro - Unblock Toilets, KTA Airport - Unblock Urinal, KLP - Replace Flush button in Disabled Toilet	5,556.87
EFT77845	21.08.2020	Australia Post	Postage Charges - July 2020	7,379.24
EFT77846	21.08.2020	Jupps Floorcoverings Karratha Pty Ltd	Staff Housing - Supply ardex Grout 1.5kg and Ardex Silicone	25.00
EFT77847	21.08.2020	Signature Music Pty Ltd	CAA - Artists In Conversation Stage Production - 02.08.20	2,744.50
EFT77848	21.08.2020	Dampier Community Association	DCH - Room Hire - 29.07.2020 & 30.07.2020	340.00
EFT77849	21.08.2020	Forpark Australia Pty Ltd	Replacement Playground Equip - Various Parks	8,195.99
EFT77850	21.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Cash - KDCCI- Payment 1 - Successful Mail Out to all City of Karratha Households	13,069.76
EFT77851	21.08.2020	Les Mills Aerobics Australia	Cancelled Payment	0.00
EFT77852	21.08.2020	WALGA	WALGA Subscriptions - Association Membership - 01.07.2020 to 30.06.2021, E-Learning Modules for Councillors	40,230.44
EFT77853	21.08.2020	Signswest Stick With Us Sign Studio	KTA Golf Course - Frames for Tee Box	4,923.60
EFT77854	21.08.2020	Royal Life Saving Society WA Inc	HR - Lifeguard Requalification's	2,067.00
EFT77855	21.08.2020	The Australian Local Government Job Directory	HR - Half Page Advertisement - Building Surveyor	247.50
EFT77856	21.08.2020	Helloworld Travel Karratha	HR - Accommodation - Apprentice Block Sept/Oct	1,940.00
EFT77857	21.08.2020	TNT Express	Freight - Various	173.83
EFT77858	21.08.2020	Studiocanal Pty Ltd	REAP - Movie Screening Fees, Various	844.30
EFT77859	21.08.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T.as)	General Hardware Items - Various	177.41
EFT77860	21.08.2020	Harvey Norman Karratha (Rathasupa No. 2 Trust t.as)	IT - Samsung Galaxy Tab A 10.1 4G	1,140.00
EFT77861	21.08.2020	Karratha Signs	Plant - Truck Signage, REAP - Replace Peeling Door Signage	660.00
EFT77862	21.08.2020	Jolly Good In Car Audio and Entertainment T.A Jolly Good Auto Electric	Plant Repairs - Various	330.00
EFT77863	21.08.2020	Keyspot Services	Civic Event - VRA 2020 - 10 Yr Plaque	1,820.00
EFT77864	21.08.2020	Karratha Veterinary Hospital	Animal Control - various	73.40
EFT77865	21.08.2020	Sonic Healthplus Pty Ltd	HR - Serology - 06.08.20	57.20
EFT77866	21.08.2020	Karratha Machinery Hire	Machinery Hire - Various	7,315.78
EFT77867	21.08.2020	King Bay Game Fishing Club	2020/21 Grants - 50%, Dampier Classic, Junior Fishing Clinics, Clubhouse Improvements	18,642.50
EFT77868	21.08.2020	Atom Supply	2XL White Disposable Coveralls, Orange Bunting Flags	178.38
EFT77869	21.08.2020	J Blackwood & Son Pty Limited	Staff Safety Boots, Wellington Boots, Overshoe Covers, Rubber Gloves, Uniform Pants	780.09

Chq/EFT	Date	Name	Description	Amount
EFT77870	21.08.2020	ABCO Products	Stock - Toilet Paper, Roll Enviroplus Bioactive 2 Ply	213.44
EFT77871	21.08.2020	Advam Pty Ltd	KTA Airport - Monthly Advam Support & Services - July 2020	262.59
EFT77872	21.08.2020	Area Safe Products Pty Ltd	KTA Airport - Bird Deterrent Spikes	1,743.50
EFT77873	21.08.2020	Australian Laboratory Services Pty Ltd ( ALS )	7 Mile - Baseline Ground Water Monitoring - Composting Works Approval	369.60
EFT77874	21.08.2020	Fuzz Digital (Daniel Fowler)	Cancelled Payment	0.00
EFT77875	21.08.2020	ATI Parts Australia	Plant Parts for Repairs	964.27
EFT77876	21.08.2020	BC Lock & Key	Dampier Foreshore - Supply & Install BE Cylinders To BBQs x 12, KTA Depot - Door Closer	2,020.68
EFT77877	21.08.2020	Bez Engineering	Plant Repairs - Various	9,512.25
EFT77878	21.08.2020	BT Equipment Pty Ltd T.a Tutt Bryant Equipment	Cancelled Payment	0.00
EFT77879	21.08.2020	Beacon Equipment	Plant Purchase - Single Axle 1200L Water Trailer with Pressure Cleaner and Fire Pump	16,403.60
EFT77880	21.08.2020	BM Engineering Surveys Pty Ltd	Roebourne Median Strip - Site Survey & Provide As Cons	1,034.00
EFT77881	21.08.2020	Boya Equipment Pty Ltd	Stock - Blades, Various	463.93
EFT77882	21.08.2020	Karratha Timber & Building Supplies	General Hardware Items - Various	252.89
EFT77883	21.08.2020	Roadshow Films Pty Ltd	REAP Movie Screening Fee - various	606.00
EFT77884	21.08.2020	Woolworths Group Limited	TBW - Food & Supplies for Weekly Programming Term 3, KLP - Office Supplies, IPC - Café Stock, Catering for Workshops/Meetings, KTVC - Paper bags for Sales	2,832.55
EFT77885	21.08.2020	Wrapped Creations	MESAP - Brew in the Moo 2020 - CR154638	11,000.00
EFT77886	21.08.2020	Command IT Services	ICP Alarm Codes - Audit of Existing & Adding New Staff to System	154.00
EFT77887	21.08.2020	Comtec Data Pty Ltd	KTA Airport - Installation of ADSB Antenna on Airport Terminal Roof, Lockwood Electric Strike Lock, Replace Lock on Door D89, Rewire Sounder on Door D23	2,854.50
EFT77888	21.08.2020	Donna Cucel T.as Destined Feather	KTVC - Purchase Post Cards for onsale	308.00
EFT77889	21.08.2020	Clayton Utz	Legal services - Dispute matters	2,929.85
EFT77890	21.08.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance (vacant properties)	545.00
EFT77891	21.08.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Locate Services Road Sleeves & Pot Hole Areas - City Centre	3,861.00
EFT77892	21.08.2020	Engineering Technology Consultants Trust	Dampier Palms Redevelopment Project - Contract Admin	1,001.00
EFT77893	21.08.2020	Engenium	Engineering Technical Support Officer Secondment	8,309.83
EFT77894	21.08.2020	Frontline Fire & Rescue Equipment	Cancelled Payment	0.00
EFT77895	21.08.2020	Global Security Management (WA)	KTA Main Admin - Security Patrols, July 2020	1,705.00
EFT77896	21.08.2020	StrataGreen (Strata Corporation Pty Ltd)	P&G - Knapsack Sprayer, Solo Battery	64.85
EFT77897	21.08.2020	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight - Various	444.58
EFT77898	21.08.2020	GObookings Systems Pty Ltd	Online Booking System for City Drainage Inspections	82.75
EFT77899	21.08.2020	Helen Gloggner t.as Beachside Glass	KTVC - Consignment Sales, July 2020	296.50

Chq/EFT	Date	Name	Description	Amount
EFT77900	21.08.2020	Leethall Constructions Pty Ltd	Culvert Construction - Millstream Road Stage 2 (RFT 23-1819) - Final Retention	5,170.00
EFT77901	21.08.2020	Marketforce	Advertising - Various	210.53
EFT77902	21.08.2020	Murujuga Aboriginal Corporation	KTVC - Consignment Sales, July 2020	276.25
EFT77903	21.08.2020	Melon Heart	KTVC - Consignment Sales, July 2020	16.15
EFT77904	21.08.2020	NBS Signmakers	WWTP - Restricted Area Signs	412.50
EFT77905	21.08.2020	NW Communications & IT Specialists	Alarm Monitoring, July 2020 (Various Sites)	135.00
EFT77906	21.08.2020	Norwest Craft Supplies	TBW - Materials & Supplies for Term 3 Weekly Programming	383.51
EFT77907	21.08.2020	North West Occupational Hygiene	WCH - Asbestos Testing for Roof Eaves	214.50
EFT77908	21.08.2020	Nintex Pty Ltd	Cancelled Payment	0.00
EFT77909	21.08.2020	Ixom Operations Pty Ltd (Orica)	WAC & RAC - 70kg Cylinder Rentals, July 2020	639.38
EFT77910	21.08.2020	OneMusic Australia	Cancelled Payment	0.00
EFT77911	21.08.2020	Sotony Enterprises t.as Oh Clocks	REAP 2020 - Barometer to Monitor Humidity of Counterweight Fly System	209.95
EFT77912	21.08.2020	Hanson Construction Materials Pty Ltd	Concrete Supply - Wickham Path Works	5,965.30
EFT77913	21.08.2020	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - 1000L CRS 60.170 Emulsion	1,298.00
EFT77914	21.08.2020	Pilbara Distributors Pty Ltd	Stock - Multistrip - Floor Stripper (5ltr)	101.31
EFT77915	21.08.2020	North Regional Tafe	HR - Diploma of Project Management - Sign Up	210.90
EFT77916	21.08.2020	Pilbara Copy Service	Printer / Photocopier Charges	153.72
EFT77917	21.08.2020	WA Police Legacy Inc	Refund - REAP Hire Fees Event was Cancelled	3,067.00
EFT77918	21.08.2020	Pilbara Dive And Tours (Natalie Callanan t.as )	KTVC - Consignment Sales, July 2020	12.32
EFT77919	21.08.2020	Powerlift Industries (Healestek Pty Ltd)	TC Damien 2020 - 7 Mile Admin - Paint Office Ceiling x4	1,170.40
EFT77920	21.08.2020	Profix Glass Karratha Pty Ltd	TC Damien - 10 Knight Pl - Remove Rub Marks on RHS Rear Security Screen	132.00
EFT77921	21.08.2020	Pipeco WA Pty Ltd	Drainage - Pipe Stormwater 600mm	18,766.28
EFT77922	21.08.2020	Quilts By Robyn	KTVC Merchandise Sales - May 2020	103.00
EFT77923	21.08.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Oil Filter (Isuzu 8971482701)	43.67
EFT77924	21.08.2020	Red Earth Flowers	Depot - Flower Arrangement for Staff - Arrival of New Baby	100.00
EFT77925	21.08.2020	Statewide Bearings	Plant Parts for Repairs	37.62
EFT77926	21.08.2020	Kmart Karratha	TBW - Materials & Supplies for Term 3 Weekly Programming, CAA - Consumables, KTVC - Batteries	818.25
EFT77927	21.08.2020	Shire Of Wyndham - East Kimberley	Certificate of Design Compliance	99.00
EFT77928	21.08.2020	Designa Sabar Pty Ltd	KTA Airport - Car Park Preventative Maintenance - Aug 2020	1,880.92
EFT77929	21.08.2020	Seatadvisor Pty Ltd	REAP Ticketing Management - System Fees for July 2020 - SABO	610.50
EFT77930	21.08.2020	Safe First Training WA Pty Ltd	Waste - Test & Tag Training	595.00
EFT77931	21.08.2020	Scope Business Imaging	Printer / Photocopier Charges	181.50
EFT77932	21.08.2020	Scott Printers Pty Ltd	Crime Prevention - Printing, 2000 x DL flyers	418.00
EFT77933	21.08.2020	Skipper Transport Parts	Plant Parts for Repairs	1,258.62
EFT77934	21.08.2020	Seca Engineering Pty Ltd	KTA Airport - Repair issues with Control Valve XV-406, Install/Calibrate Dissolved Oxygen Probe, C-MoreHMI App Remove Access WWTP	1,078.00

Chq/EFT	Date	Name	Description	Amount
EFT77935	21.08.2020	Southern Cross Austereo Pty Ltd	Police Beat Radio Segment and advertising campaign, July 2020	1,270.50
EFT77936	21.08.2020	State Library of WA (Office of Shared Services)	Karratha Library - Better Beginnings Program 20/21 x 345 Packs	2,288.00
EFT77937	21.08.2020	Trasan Contracting Pty Ltd	Staff Housing - Remove/Treat Rust in Shower, Install Exhaust Fans, Replace All Doors and Internal Door Locks, Cook Close (TC Damien Repairs) Replace Damaged Roof Sheets and Fascia	8,830.37
EFT77938	21.08.2020	The Walt Disney Company Pty Ltd	REAP Movie Screening Fee - various	136.50
EFT77939	21.08.2020	Tom Stoddart Pty Ltd (Stoddart Manufacturing)	Roebourne Community Hall - Triple Drawer	1,223.38
EFT77940	21.08.2020	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	WWTP - Install Aquablades & HP Blasting Lines	3,586.00
EFT77941	21.08.2020	Technology One Limited	Cancelled Payment	0.00
EFT77942	21.08.2020	Rol-wa Pty Ltd T.a Allpest Wa	Bulgarra Daycare - Yearly Termite and Singapore Ant Inspection	231.00
EFT77943	21.08.2020	BSA Advanced Property Solutions (WA) Pty Ltd	Dalgety House - Rectify Office AC	385.00
EFT77944	21.08.2020	CS Legal (The Pier Group Pty Ltd T.as)	Debt Recovery Costs - Rates	298.00
EFT77945	21.08.2020	Datacom Systems (AU) Pty Ltd	Cancelled Payment	0.00
EFT77946	21.08.2020	Kennards Hire Pty Limited	Machinery Hire - Various	710.16
EFT77947	21.08.2020	Reece Pty Ltd	Stock - Retic & Plumbing Fittings	1,601.92
EFT77948	21.08.2020	Shelf Cleaning Services	FBCC - Cleaning Services - April 2020	6,400.97
EFT77949	21.08.2020	Turf Guru Landscapes Pty Ltd	Wickham Oval - Raise Valve Boxes & Replace Damaged, July 2020	22,352.00
EFT77950	21.08.2020	Turf Whisperer (Turf Life Pty Ltd t.as)	KTA Golf Course Maintenance - July 2020, Irrigation Works	24,713.19
EFT77951	21.08.2020	Universal Pictures International Australasia Pty Ltd	REAP Movie Screening Fee - various	154.35
EFT77952	21.08.2020	Wormald Australia Pty Ltd	KLP - Supply & Install New Battery Charger To Pumpset 1, WCH - Repair Fire Hydrant Damaged	1,635.69
EFT77953	21.08.2020	Cleanaway Pty Ltd	Operations Ctr - 4.5m Recycling Bin Clearance - July 20	67.31
EFT77954	21.08.2020	City Of Karratha	Cancelled Payment	0.00
EFT77955	21.08.2020	Telstra Corporation Ltd	Telephone Usage Charges	2,384.91
EFT77956	21.08.2020	Horizon Power	Electricity Usage Charges	4,725.71
EFT77957	21.08.2020	Foxtel For Business	Cancelled Payment	0.00
EFT77958	21.08.2020	Neverfail Springwater Pty Ltd - (906959169)	Cancelled Payment	0.00
EFT77959	21.08.2020	Neverfail Springwater Ltd - WWTP	Cancelled Payment	0.00
EFT77960	21.08.2020	Department Of Transport	Vehicle Search Fees - July 2020	51.00
EFT77961	21.08.2020	City Of Karratha	CofK Waste Service Charge - 20.21 – Roeb/Wick SES	684.20
EFT77962	21.08.2020	Foxtel For Business	KLP - Business Premium Charges - August 2020	210.00
EFT77963	21.08.2020	Neverfail Springwater Pty Ltd - (906959169)	CAA - Water Cooler Hire - 17 July - 11 August 2020 + 10 x 15L Spring Water - Returnable bottles	252.25
EFT77964	21.08.2020	Neverfail Springwater Ltd - WWTP	WWTP - Annual Fee For Water Cooler	90.25
EFT77965	21.08.2020	Water Corporation	Water Usage & Service Charges - Various	281.33

Chq/EFT	Date	Name	Description	Amount
EFT77966	21.08.2020	Water Corporation	Water Usage & Service Charges - Various	43,933.43
EFT77967	21.08.2020	Allery Sandy	CAA 2020 - Category Winner Best Overall	15,000.00
EFT77968	21.08.2020	Janice Sandy	CAA 2020 - Category Winner Flora & Fauna	8,000.00
EFT77969	21.08.2020	Jennifer Hurley	CAA 2020 - Category Winner Portrait	8,000.00
EFT77970	21.08.2020	Nicholas Werrett	CAA 2020 - Category Winner Open Theme	8,000.00
EFT77971	21.08.2020	Corban Clause Williams	CAA 2020 - Category Winner Pilbara Indigenous Artist	8,000.00
EFT77972	21.08.2020	Victor Bellotti	CAA 2020 - Highly Commended Prize	100.00
EFT77973	21.08.2020	Doreen Chapman	CAA 2020 - Highly Commended Prize	100.00
EFT77974	21.08.2020	Simon Harrison	CAA 2020 - Highly Commended Prize	100.00
EFT77975	21.08.2020	Ariana Iacono	CAA 2020 - Highly Commended Prize	100.00
EFT77976	21.08.2020	Janelle Mcaffrey	CAA 2020 - Highly Commended Prize	100.00
EFT77977	21.08.2020	Yinjaa-barni Art Aboriginal Corporation	CAA 2020 - Highly Commended Prize Marlene Harold	400.00
EFT77978	21.08.2020	OneMusic Australia	REAP - Music Licensing for Whole of Council - 20.21 FY	2,554.53
EFT77979	21.08.2020	City Of Karratha	Payroll deductions	420.00
EFT77980	21.08.2020	City Of Karratha - Social Club	Payroll deductions	1,518.00
EFT77981	21.08.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT77982	21.08.2020	Australian Services Union (ASU.MEU Div)	Payroll deductions	414.40
EFT77983	21.08.2020	D Cleaver (Mortgage Account)	Home Ownership	100.00
EFT77984	21.08.2020	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	135.00
EFT77985	21.08.2020	Soon Lee Gan - (Mortgage Account)	Home Ownership Allowance	750.00
EFT77986	21.08.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT77987	21.08.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	350.00
EFT77988	21.08.2020	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT77989	21.08.2020	C King (Mortgage Account)	Home Ownership Allowance	350.00
EFT77990	21.08.2020	Lgrceu	Payroll deductions	61.52
EFT77991	21.08.2020	Maxxia Pty Ltd	Payroll deductions	44,587.81
EFT77992	21.08.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT77993	21.08.2020	J Patel (Mortgage Account)	Home Ownership	300.00
EFT77994	21.08.2020	E Saral (Mortgage Acct)	Home Ownership Allowance FE 19.08.2020	312.50
EFT77995	21.08.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT77996	21.08.2020	Australian Taxation Office	Payroll deductions	302,757.80
EFT77997	21.08.2020	Child Support Agency	Payroll deductions	1,896.65
EFT77998	21.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Cash - COVID-19 Assistance - Payment #5	21,945.82
EFT77999	21.08.2020	Ausolar Pty Ltd	Kevin Richards Memorial Oval Luminaire Remediation - Claim #2	363,971.85
EFT78000	21.08.2020	Linkedin Singapore Pte Ltd	HR - LinkedIn Learning - 15 Licences 12mth Contract Renewal	6,187.50
EFT78001	25.08.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Cash - COVID-19 Assistance - Payment # 8	\$26,823.02
DD38270.1	31.07.2020	Bond Administrator	Staff Housing - Security & Pet Bond	840.00
DD38300.1	05.08.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	91,003.76
DD38300.10	05.08.2020	Rest Superannuation	Payroll deductions	5,560.30

Chq/EFT	Date	Name	Description	Amount
DD38300.11	05.08.2020	CBA Superannuation Savings Account	Payroll deductions	1,036.96
DD38300.12	05.08.2020	HostPlus Superannuation	Payroll deductions	10,526.27
DD38300.13	05.08.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	889.38
DD38300.14	05.08.2020	JR Superannuation Fund	Superannuation contributions	500.49
DD38300.15	05.08.2020	ANZ Smart Choice Super	Superannuation contributions	1,955.82
DD38300.16	05.08.2020	Essential Super	Superannuation contributions	583.55
DD38300.17	05.08.2020	QSUPER	Superannuation contributions	778.53
DD38300.18	05.08.2020	Mtaa Superannuation Fund	Superannuation contributions	182.56
DD38300.19	05.08.2020	Asgard Superannuation	Superannuation contributions	100.10
DD38300.2	05.08.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD38300.20	05.08.2020	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	556.71
DD38300.21	05.08.2020	BT Business Super	Superannuation contributions	947.64
DD38300.22	05.08.2020	Prime Super	Superannuation contributions	443.37
DD38300.23	05.08.2020	Superwrap Personal Super Plan	Superannuation contributions	1,001.66
DD38300.24	05.08.2020	REI Superannuation	Superannuation contributions	117.59
DD38300.25	05.08.2020	AMG Super	Superannuation contributions	515.55
DD38300.26	05.08.2020	MLC Wrap Super	Superannuation contributions	868.60
DD38300.27	05.08.2020	Commonwealth SuperSelect	Superannuation contributions	496.29
DD38300.28	05.08.2020	Care Super	Superannuation contributions	472.90
DD38300.29	05.08.2020	Cbus	Superannuation contributions	2,423.85
DD38300.3	05.08.2020	First State Super	Superannuation contributions	1,009.97
DD38300.30	05.08.2020	Local Government Superannuation - BRISBANE	Superannuation contributions	458.19
DD38300.31	05.08.2020	Twusuper	Superannuation contributions	474.56
DD38300.32	05.08.2020	AMP Superleader	Superannuation contributions	868.76
DD38300.33	05.08.2020	ING Direct Superannuation Fund	Superannuation contributions	926.03
DD38300.34	05.08.2020	Macquarie Wrap Super Manager	Superannuation contributions	513.87
DD38300.35	05.08.2020	BT Funds Management	Superannuation contributions	663.72
DD38300.36	05.08.2020	BT Super For Llife	Superannuation contributions	531.01
DD38300.37	05.08.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	113.17
DD38300.38	05.08.2020	Statewide Superannuation Trust	Superannuation contributions	415.56
DD38300.39	05.08.2020	Energy Industries Superannuation Fund	Superannuation contributions	164.72
DD38300.4	05.08.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,158.32
DD38300.40	05.08.2020	Unisuper	Superannuation contributions	500.49
DD38300.41	05.08.2020	Vision Super	Superannuation contributions	529.84
DD38300.42	05.08.2020	BT Panorama Superannuation	Superannuation contributions	227.75
DD38300.43	05.08.2020	ENERGY SUPER	Superannuation contributions	463.71
DD38300.44	05.08.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD38300.45	05.08.2020	Sunsuper Pty Ltd	Superannuation contributions	3,360.46
DD38300.46	05.08.2020	Tasplan	Superannuation contributions	1,264.01
DD38300.47	05.08.2020	Australian Super	Superannuation contributions	13,494.08
DD38300.48	05.08.2020	Hesta Superannuation	Superannuation contributions	3,580.89

Chq/EFT	Date	Name	Description	Amount
DD38300.5	05.08.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD38300.6	05.08.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,325.71
DD38300.7	05.08.2020	AMP Super Directions Fund	Superannuation contributions	756.78
DD38300.8	05.08.2020	NGS Superannuation	Superannuation contributions	500.49
DD38300.9	05.08.2020	Colonial First State Firstchoice Super	Superannuation contributions	464.50
DD38310.1	05.08.2020	HostPlus Superannuation	Superannuation contributions	79.22
DD38364.1	05.08.2020	HostPlus Superannuation	Superannuation contributions	125.29
DD38366.1	05.08.2020	Wa Super ( Formerly Walgsp)	Superannuation contributions	114.47
DD38366.2	19.08.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	115.00
DD38438.1	19.08.2020	Wa Super ( Formerly Walgsp)	Payroll deductions	90,234.44
DD38438.10	19.08.2020	Rest Superannuation	Payroll deductions	5,990.86
DD38438.11	19.08.2020	CBA Superannuation Savings Account	Payroll deductions	967.98
DD38438.12	19.08.2020	HostPlus Superannuation	Payroll deductions	11,454.57
DD38438.13	19.08.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	858.13
DD38438.14	19.08.2020	JR Superannuation Fund	Superannuation contributions	500.49
DD38438.15	19.08.2020	ANZ Smart Choice Super	Superannuation contributions	1,931.32
DD38438.16	19.08.2020	Essential Super	Superannuation contributions	583.55
DD38438.17	19.08.2020	QSUPER	Superannuation contributions	692.07
DD38438.18	19.08.2020	Asgard Superannuation	Superannuation contributions	421.96
DD38438.19	19.08.2020	Prime Super	Superannuation contributions	597.56
DD38438.2	19.08.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD38438.20	19.08.2020	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	555.41
DD38438.21	19.08.2020	BT Business Super	Superannuation contributions	947.64
DD38438.22	19.08.2020	REI Superannuation	Superannuation contributions	163.39
DD38438.23	19.08.2020	Superwrap Personal Super Plan	Superannuation contributions	1,182.41
DD38438.24	19.08.2020	AMG Super	Superannuation contributions	515.55
DD38438.25	19.08.2020	MLC Wrap Super	Superannuation contributions	868.60
DD38438.26	19.08.2020	Commonwealth SuperSelect	Superannuation contributions	471.47
DD38438.27	19.08.2020	Care Super	Superannuation contributions	472.54
DD38438.28	19.08.2020	Cbus	Superannuation contributions	2,423.85
DD38438.29	19.08.2020	Local Government Superannuation - BRISBANE	Superannuation contributions	458.19
DD38438.3	19.08.2020	First State Super	Superannuation contributions	1,210.16
DD38438.30	19.08.2020	Twusuper	Superannuation contributions	474.56
DD38438.31	19.08.2020	AMP Superleader	Superannuation contributions	868.76
DD38438.32	19.08.2020	ING Direct Superannuation Fund	Superannuation contributions	886.35
DD38438.33	19.08.2020	BT Funds Management	Superannuation contributions	663.72
DD38438.34	19.08.2020	Macquarie Wrap Super Manager	Superannuation contributions	513.87
DD38438.35	19.08.2020	BT Super For Life	Superannuation contributions	413.54
DD38438.36	19.08.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	273.02

Chq/EFT	Date	Name	Description	Amount
DD38438.37	19.08.2020	TOM & KIM WALSH SUPER FUND	Superannuation contributions	100.75
DD38438.38	19.08.2020	Statewide Superannuation Trust	Superannuation contributions	336.79
DD38438.39	19.08.2020	Energy Industries Superannuation Fund	Superannuation contributions	219.63
DD38438.4	19.08.2020	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,834.27
DD38438.40	19.08.2020	Christian Super	Superannuation contributions	79.22
DD38438.41	19.08.2020	Unisuper	Superannuation contributions	500.49
DD38438.42	19.08.2020	Vision Super	Superannuation contributions	235.07
DD38438.43	19.08.2020	BT Panorama Superannuation	Superannuation contributions	277.26
DD38438.44	19.08.2020	ENERGY SUPER	Superannuation contributions	463.71
DD38438.45	19.08.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD38438.46	19.08.2020	Sunsuper Pty Ltd	Superannuation contributions	4,081.01
DD38438.47	19.08.2020	Tasplan	Superannuation contributions	1,314.06
DD38438.48	19.08.2020	Australian Super	Superannuation contributions	14,248.68
DD38438.49	19.08.2020	Hesta Superannuation	Superannuation contributions	2,960.29
DD38438.5	19.08.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	950.94
DD38438.6	19.08.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,066.93
DD38438.7	19.08.2020	AMP Super Directions Fund	Superannuation contributions	756.78
DD38438.8	19.08.2020	NGS Superannuation	Superannuation contributions	500.49
DD38438.9	19.08.2020	Colonial First State Firstchoice Super	Superannuation contributions	464.50
DD38486.1	14.08.2020	Fines Enforcement Registry (Dept Of Attorney General)	FERS Lodgement – July, Aug 2020 93 Fines	7,161.00

**10,844,830.87**

**Credit Cards**                      **Payment Date 10/08/2020**

DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	375.80
DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	375.80
DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	375.80
DD38483.1	20.07.2020	Department of Transport	12 month vehicle registration	375.80
DD38483.1	24.07.2020	Gove Tackle World	ARO staff member leaving Council as per Policy CH-03	100.00
DD38483.1	24.07.2020	Coles	HD Mechanic staff member leaving Council as per Policy CH-03	100.00
DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	10.30
DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	10.30
DD38483.1	16.07.2020	Department of Transport	12 month vehicle registration	10.30
DD38483.1	20.07.2020	Department of Transport	12 month vehicle registration	10.30
DD38483.1	29.06.2020	TechnologyCore	AV Transmitter/Receiver - MR4	443.07
DD38483.2	1.07.2020	Go Daddy	Standard SSL renewal	947.57
DD38483.2	3.07.2020	Kmart	Wireless keyboard	42.00
DD38483.2	6.07.2020	OZ Lamps	Projector Lamp	1,005.81
DD38483.2	10.07.2020	Acquia	Monthly website cloud storage	277.87
DD38483.2	13.07.2020	SafetyCulture	Monthly software subscription - Audit App	236.14
DD38483.2	15.07.2020	Passportal	Monthly software subscription	131.00
DD38483.2	20.07.2020	Kayako	Monthly software subscription - Help Desk system	265.84
DD38483.2	24.07.2020	Kounta	Monthly software subscription POS system library software	260.00
DD38483.1	29.06.2020	City of Karratha	Debtors invoice issued for reimbursement	71.00

Chq/EFT	Date	Name	Description	Amount
DD38483.1	1.07.2020	Ximble	REAP Staff Rostering System	244.16
DD38483.1	8.07.2020	Spotify	Monthly charge for Youth Programming	17.99
DD38483.1	13.07.2020	Dept of Local Govt Sport	REAP Annual Liquor Licence refund due to COVID-19	-612.00
DD38483.1	15.07.2020	Mindbody	Fitness Programs WRP	125.00
DD38483.1	15.07.2020	Dept of Local Govt Sport	REAP Annual Liquor Licence late fee Refund due to COVID-19	-306.00
DD38483.1	9.07.2020	Karratha Airport	Parking for CEO attending meetings in Perth	50.00
DD38483.1	10.07.2020	Victoria Park	Parking for CEO attending meetings in Perth	2.00
DD38483.1	10.07.2020	Wilson Parking	Parking for CEO attending meetings in Perth	21.00
DD38483.1	10.07.2020	Wilson Parking	Parking for CEO attending meetings in Perth	21.00
DD38483.1	10.07.2020	Wilson Parking	Parking for CEO attending meetings in Perth	16.00
DD38483.1	13.07.2020	Fresh Trading	Petrol for hire car for CEO attending meetings in Perth	22.79
DD38483.1	13.07.2020	Wilson Parking	Parking for CEO attending meetings in Perth	21.00
DD38483.1	13.07.2020	Puma Roadhouse	Fuel for CEO car	94.39
DD38483.1	14.07.2020	Better Choice	Fuel for CEO car	106.33
DD38483.1	20.07.2020	Puma Roadhouse	Fuel for CEO car	83.23
DD38483.1	14.07.2020	Universal Chinese	Catering Council briefing 13.07.2020	240.50
DD38483.1	16.07.2020	Zoom	Zoom Pro subscription for CEO	21.61
DD38483.1	17.07.2020	BWS Liquor	Beverages for Executive Management Team Staff Briefing 23.07.2020	310.00
DD38483.1	20.07.2020	Conference & Education	Early Bird Registration for Mayor attending the Developing Northern Australia conference 8-10 July 2020 Rockingham	1,486.38
DD38483.1	9.07.2020	Zoom Video Communications	Video conferencing monthly subscription	23.78
DD38483.1	7.07.2020	Super Cheap Auto	Replacement head light bulb for vehicle	40.99
DD38483.1	7.07.2020	Battery World Mandurah	Replacement battery for vehicle key	7.00
DD38483.1	20.07.2020	Stadium 26	Breakfast for Mayor, Director & Director General Dept of Local Government	62.50
DD38483.1	30.06.2020	EB Games	Games and Consoles for Youth programs	1,168.69
DD38483.1	30.06.2020	Plant Land	Prize for gardening competition	200.00
DD38483.1	29.06.2020	Subway Karratha	Catering for LEMC Risk assessment w.shop	301.00
DD38483.1	30.06.2020	Facebook Ireland Ltd	Ads Payment - FB advertising - includes FX Fee	79.99
DD38483.1	8.07.2020	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD38483.1	20.07.2020	Campaign Monitor	Email distribution upgraded Plan - includes FX Fee	160.83
DD38483.1	23.07.2020	Australasian Reporting Awards	2020 Awards	425.00
DD38483.1	20.07.2020	ISSUU	Monthly Subscription 23 Jul-23 Aug - Electronic Publishing Platform	31.86
DD38483.1	8.07.2020	Nanutarra Roadhouse	Fuel 8 July 2020 Mgr Airport	55.87
DD38483.1	13.07.2020	Nanutarra Roadhouse	Fuel 11 July 2020 Mgr Airport	64.36
DD38483.1	5.06.2020	Water Corporation	Water Bill for Mgr Marcom (6.4-1.6.20)	79.16
DD38483.1	5.06.2020	Water Corporation	Water bill for Mgr A&C (6.4-1.6.20)	176.67
DD38483.1	18.06.2020	Department of Health	Medical Consult (Apprentice HD Mechanic)	310.00
DD38483.1	15.06.2020	Horizon Power	Power bill for Mgr A&C (14.04-12.6.20)	224.37
DD38483.1	8.06.2020	Horizon Power	Power bill for vacant staff house 3.4-5.6.20	112.86
DD38483.1	3.07.2020	Pharmacy 777	Medication (Workers Compensation Claim)	120.80
DD38483.1	13.07.2020	Planning Institute Australia	Membership for Mgr Approvals & Compliance	632.00
DD38483.1	15.07.2019	Horizon Power	Power bill for vacant staff house Leonard Way Nickol	103.74
DD38483.1	8.06.2020	Water Corporation	Water bill for staff housing, Wickham	1.84
DD38483.1	8.06.2020	Water Corporation	Water bill for staff housing, Wickham	27.62
DD38483.1	15.07.2020	Cengage	Student workbook for HD Mechanic Apprentice	192.90
DD38483.1	10.12.2019	Pharmacy Help	Medication (Workers Compensation Claim)	105.95

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD38483.1	24.07.2020	HR Law Masterclass	Conference online 22.9.2020	1,318.90
				<b>13,420.76</b>

06.08.2020	City of Karratha	Payroll - FN Ending: 05.08.2020	795,561.07
07.08.2020	City of Karratha	Wages	397.39
13.08.2020	City of Karratha	Wages	3,334.00
13.08.2020	City of Karratha	Wages	9,596.22
20.08.2020	City of Karratha	Payroll - FN Ending: 19.08.2020	810,640.36
			<b>1,619,529.04</b>

**Total Payments:** 12,477,780.67



**10.3 EMERGENCY PROCUREMENT FOR TC DAMIEN RECOVERY**

<b>File No:</b>	<b>ES.32</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>27 August 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To note emergency expenditure incurred to support recovery efforts post Tropical Cyclone Damien.

**BACKGROUND**

Tropical Cyclone Damien impacted towns and rural areas of the City of Karratha between 8 and 9 February 2020.

On 16 February 2020, Tropical Cyclone Damien was declared a natural disaster. The Minister for Emergency Services announced that Tropical Cyclone Damien had caused wide spread damage to the region and financial assistance was available to aid with the cost of clean-up and repairs for the local government areas of East Pilbara, Karratha and Port Hedland under the Disaster Recovery Funding Arrangements (DRFA) Western Australia.

On 10 February 2020, Mayor Peter Long authorised unbudgeted expenditure from the municipal fund in accordance with section 6.8(1)(c) of the *Local Government Act 1995* for the purpose of undertaking urgent remediation works to damage caused by Tropical Cyclone Damien. Where expenditure has been authorised in accordance with this provision, a report is to be presented to the next ordinary meeting of Council outlining the detail associated with that expenditure.

With damage caused by excessive winds and flooding in some areas, critical to recovery efforts has been the need to clear streets, open spaces and residential property verges of debris, most notably green waste in order to address public safety. To facilitate these works, the City required the assistance of a number of contractors (including internal preferred suppliers appointed under tender) to supplement City, State, Federal and private sector efforts. Contractors and suppliers have been engaged to assist with labour and plant hire associated with tree pruning, green waste verge collection and associated repair works, commensurate with typical rates afforded for like works.

In addition to green waste clean-up, major recovery costs were incurred in the areas of:

- Rural roads;
- Sports lighting;
- Trees and landscaping;
- Signs;
- Street lighting;
- Buildings; and
- Playgrounds.

As recovery efforts are ongoing, the final cost of the recovery is yet to be determined however, total expenditure will be reported to Council when recovery efforts are complete.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Mayor to seek approval for unbudgeted expenditure for emergency provisions under the *Local Government Act 1995*.

### COMMUNITY CONSULTATION

No community consultation is required.

### STATUTORY IMPLICATIONS

In accordance with Part 11(2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor in an emergency. Further, pursuant to section 6.8(2)(b), where expenditure has been incurred by a local government as above, it is to be reported to the next ordinary meeting of the Council.

### POLICY IMPLICATIONS

Emergency Expenditure is in accordance with clause 3.11.3 of the CG12 Purchasing Policy.

### FINANCIAL IMPLICATIONS

Repair of unsealed roads (as identified in table below) including base course, replacement of signage, flood way rock armour, gravel, contractors and wages/overheads were completed with the associated DRFAWA emergency relief funding claim lodged:

Road	Combined Segment Length	Impact	Contractor	Cost (Ex GST)
40 Mile Road	1124	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	292,341
Harding River Dam Road / Woodbrook Road	1635	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	125,501
Cleaverville Road	1192	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	102,149
Millars Road	275	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies Norwest Sand & Gravel Pty Ltd	71,401
Cossack Access Road	50	Road reconstruction and repair. Flood sections to be repaired	Karratha Earthmoving & Sand Supplies	121,259
Balla Balla Road	1951	Road reconstruction and repair. Flood sections to be repaired	AK Evans	267,098
Whim Creek / Croydon Road	2455	Road reconstruction and repair. Flood sections to be repaired	AK Evans	278,477

Road	Combined Segment Length	Impact	Contractor	Cost (Ex GST)
Roebourne / Wittenoom Road	4600	Road reconstruction and repair. Flood sections to be repaired	Norwest Sand & Gravel Pty Ltd	165,350
<b>TOTAL</b>				<b>\$1,423,576</b>

Including road repairs invoiced, effective 27 August 2020, the City has engaged contractors and suppliers with the following expenditure attributed to recovery efforts:

No	Contractor	Expenditure (excluding GST)		
		Previously Reported	New Expenditure	To-Date
1	Abel Concepts	\$8,029	\$0	\$8,029
2	Access Infrastructure	\$3,800	\$0	\$3,800
3	Ace Electrical	\$9,730	\$0	\$9,730
4	Airport Lighting Specialists	\$12,855	\$0	\$12,855
5	AK Evans Earthmoving	\$545,575	\$0	\$545,575
6	Amped IT	\$1,910	\$0	\$1,910
7	Aquatic Services WA	\$11,004	\$0	\$11,004
8	Arrow Emergency Services	\$434	\$0	\$434
9	Artyzan	\$41,500	\$0	\$41,500
10	Asset Protect WA	\$650	\$0	\$650
11	Atom Supply	\$1,265	\$0	\$1,265
12	Ausolar	\$413,958	\$358,861	\$772,819
13	Barfield Landscaping	\$4,282	\$0	\$4,282
14	Bardfield Engineering	\$10,400	\$0	\$10,400
15	Benara Nurseries	\$89	\$0	\$89
16	BB Landscaping	\$414	\$0	\$414
17	BC Lock & Key	\$384	\$0	\$384
18	Bishops Transport	\$6,607	\$0	\$6,607
19	Bobford Service	\$55,720	\$0	\$55,720
20	Brida	\$1,988	\$0	\$1,988
21	Brooks Hire	\$8,181	\$0	\$8,181
22	BT Equipment	\$391	\$0	\$391
23	Burkeair (BSA)	\$81,604	\$873	\$82,477
24	Christie Parksafe	\$5,542	\$0	\$5,542
25	Cleanaway	\$151,900	\$0	\$151,900
26	Coles CC	\$42	\$0	\$42
27	Complete Tyre Solutions	\$509	\$0	\$509
28	Comtec	\$13,945	\$0	\$13,945
29	Converged Communication	\$2,400	\$0	\$2,400
30	Cozco Electrical	\$437	\$0	\$437
31	D & M Waste Management	\$203,355	\$0	\$203,355
32	D & S Wells	\$20,854	\$0	\$20,854
33	Daimler Trucks Perth	\$6,259	\$0	\$6,259

34	Damel Cleaning Services	\$7,472	\$0	\$7,472
35	Dampier Plumbing & Gas	\$6,932	\$279	\$7,211
36	Data#3 Limited	\$0	\$18,924	\$18,924
37	Designa Sabar	\$9,339	\$0	\$9,339
38	Dibsys Gardening Services	\$6,775	\$0	\$6,775
39	Elgas	\$174	\$0	\$174
40	E & MJ Rosher	\$5,635	\$0	\$5,635
41	ELKA Projects and Maintenance	\$7,560	\$0	\$7,560
42	Endress & Hauser Australia	\$8,526	\$0	\$8,526
43	Engenium	\$4,995	\$0	\$4,995
44	Farinosi & Sons	\$61	\$0	\$61
45	FE Technology	\$21,515	\$0	\$21,515
46	Forpark Australia	\$1,008	\$0	\$1,008
47	Freo Group Limited	\$524	\$0	\$524
48	George Fischer Pty Ltd	\$5,685	\$0	\$5,685
49	Gelair Pty Ltd	\$3,240	\$0	\$3,240
50	Global Cabling WA	\$1,760	\$0	\$1,760
51	Green Frog Systems	\$4,632	\$0	\$4,632
52	Greensafe Pty Ltd	\$76,420	\$0	\$76,420
53	Greentree Bithuwarndi Fencing & Civil	\$1,500	\$0	\$1,500
54	Handy Hands	\$390	\$0	\$390
55	Harvey Norman	\$2,420	\$0	\$2,420
56	Hitachi Construction Machinery	\$644	\$0	\$644
57	Home Hardware	\$9,299	\$0	\$9,299
58	Intent Building Contracting	\$1,406	\$3,388	\$4,794
59	J.Blackwood & Son	\$200	\$0	\$200
60	Jasko Airport Services	\$15,471	\$0	\$15,471
61	JB Hifi Solutions	\$4,283	\$0	\$4,283
62	Jupps Floorcoverings	\$37,542	\$0	\$37,542
63	Karratha Cabinets	\$856	\$0	\$856
64	Karratha Central Apartments	\$4,180	\$0	\$4,180
65	Karratha Country Club	\$8,140	\$0	\$8,140
66	Karratha Earthmoving & Sand	\$737,960	\$0	\$737,960
67	Karratha Glass Service	\$1,759	\$0	\$1,759
68	Karratha Machinery Hire	\$42,604	\$2,200	\$44,804
69	Karratha Painting	\$23,800	\$0	\$23,800
70	Karratha Panel & Paint	\$2,685	\$0	\$2,685
71	Karratha Timber & Building Supplies	\$4,875	\$0	\$4,875
72	Kennards Hire	\$15,980	\$0	\$15,980
73	Komatsu Australia	\$6,725	\$0	\$6,725
74	KW Civil	\$156,950	\$0	\$156,950
75	Land Surveys NPJS	\$0	\$1,200	\$1,200
76	Leethall Constructions	\$82,800	\$0	\$82,800
77	Letter Graphics	\$279	\$0	\$279

78	Liftrite Hire & Sales	\$1,620	\$0	\$1,620
79	Lorent Nominees	\$11,390	\$0	\$11,390
80	M & M Masonry	\$87,052	\$0	\$87,052
81	Major Motors	\$441	\$0	\$441
82	Mandalay Technologies	\$2,126	\$0	\$2,126
83	Matic Transport	\$400	\$0	\$400
84	Menzies Contracting	\$11,575	\$4,950	\$16,525
85	Merit Lining Sysytems	\$97,244	\$0	\$97,244
86	MKM Consulting Engineering	\$13,200	\$0	\$13,200
87	MM Electrical Merchandising	\$21	\$0	\$21
88	Moddex Group	\$2,853	\$0	\$2,853
89	NBS Signmakers	\$53,198	\$0	\$53,198
90	Norcape Tree & Contracting Service	\$68,250	\$0	\$68,250
91	North West Occupational Hygiene	\$2,225	\$0	\$2,225
92	North West Tree Services	\$567,376	\$3,951	\$571,327
93	Norwest Sand & Gravel	\$413,512	\$0	\$413,512
94	NW Communications	\$794	\$0	\$794
95	Oceanic Offshore	\$5,617	\$0	\$5,617
96	OTR Tyres	\$180	\$0	\$180
97	Oztopia	\$36,400	\$0	\$36,400
98	Peacock Bros	\$480	\$0	\$480
99	Pilbara Motor Group	\$2,653	\$0	\$2,653
100	Pilbara Steel Flashings Supplies	\$178	\$55	\$233
101	Pilbara Traffic Management	\$2,475	\$0	\$2,475
102	Pilbara Windscreen Experts	\$30,532	\$0	\$30,532
103	Poinciana Nursery	\$20,905	\$0	\$20,905
104	Poolmart	\$382	\$0	\$382
105	Powerlift Industries	\$492,200	\$1,064	\$493,264
106	Profix Australia	\$66,238	\$3,162	\$69,400
107	Prompt Contracting and Fencing	\$142,842	\$3,219	\$146,061
108	Reece	\$10,143	\$0	\$10,143
109	Retravisio CC	\$54	\$0	\$54
110	Richose	\$3,354	\$0	\$3,354
111	SC Building Co	\$3,955	\$0	\$3,955
112	Shelf Cleaning Services	\$235	\$0	\$235
113	Shire of Wynham East Kimberley	\$641	\$0	\$641
114	Signs West	\$1,710	\$0	\$1,710
115	Stihl Shop Redcliffe	\$1,235	\$0	\$1,235
116	StrataGreen	\$8,225	\$0	\$8,225
117	Solcomm	\$12,446	\$0	\$12,446
118	Sunstone Design	\$2,258	\$0	\$2,258
119	Timik Development	\$6,986	\$0	\$6,986
120	Tint a Car Karratha	\$485	\$0	\$485
121	TNT Express	\$640	\$91	\$731

122	Town of Port Hedland	\$53,893	\$0	\$53,893
123	Trasan Contracting	\$232,784	\$84,632	\$317,416
124	Treeswest Pty Ltd	\$61,200	\$0	\$61,200
125	Turf Guru Landscapes	\$11,760	\$0	\$11,760
126	Turf Whisperer	\$4,850	\$0	\$4,850
127	Urbanstone	\$5,011	\$0	\$5,011
128	Veris Australia	\$3,080	\$0	\$3,080
129	Watercorporation	\$2,158	\$0	\$2,158
130	Watertorque Group	\$7,900	\$0	\$7,900
131	Westrac Equipment	\$4,126	\$0	\$4,126
132	Winc Australia	\$591	\$0	\$591
133	Woolworths	\$90	\$0	\$90
134	Wormald Australia	\$9,693	\$5,679	\$15,372
135	Yurra	\$14,867	\$0	\$14,867
136	Zirco Data	\$1,423	\$0	\$1,423
<b>TOTAL</b>		<b>\$5,561,166</b>	<b>\$492,528</b>	<b>\$6,053,694</b>

Following is a summary of local and non-local suppliers and the value of local and non-local expenditure:

Location of Suppliers	#	% of suppliers	Expenditure	% of expenditure
Local	89	65%	\$4,728,513	78%
Non-Local	47	35%	\$1,325,181	22%
<b>Total</b>	<b>136</b>	<b>100%</b>	<b>\$6,053,694</b>	<b>100%</b>

As a declared natural disaster it is envisaged that all expenditure that is incurred in clean-up and recovery can be claimed from the DRFA fund thus resulting in minimal impact on the City’s Budget. Additionally the City’s property insurance will respond to property related damage including streetscapes.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	It is expected that all costs for recovery will be claimed under the DRFA and insurance, resulting in minimal impact to the City.
Service Interruption	Low	Some interruption has been caused as part of the CBD and towns clean-up efforts.
Environment	N/A	Nil
Reputation	Low	Public comments have been generally very positive due to the City’s immediate response to clean up green waste and attend to damage caused by Tropical Cyclone Damien.

Category	Risk level	Comments
Compliance	Low	Where expenditure has been authorised in an emergency under section 6.8 of the <i>Local Government Act 1995</i> , it is required to be reported to the next ordinary meeting of the Council.

**IMPACT ON CAPACITY**

The significance of damage caused by Tropical Cyclone Damien to property and public infrastructure has impacted on the capacity of City staff to continue with day to day operations.

**RELEVANT PRECEDENTS**

The City has experienced previous natural disasters, the most recent being Tropical Cyclone Veronica in 2019.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

**CONCLUSION**

The City is responsible for recovery efforts across its towns in the aftermath of Tropical Cyclone Damien.

The Mayor has authorised emergency expenditure to enable contractors to be engaged to assist in recovery. As a declared DRFA event, it is anticipated that the City will be able to claim all costs associated with recovery that are not covered by insurance.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.8(2) of the *Local Government Act 1995* RESOLVES to NOTE unbudgeted emergency expenditure incurred in the recovery efforts associated with the aftermath of Tropical Cyclone Damien.**



**10.4 KEY PERFORMANCE MEASURES 2019-20**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 21 August 2020  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the Quarter 4 (April 2020 – June 2020) and end of year performance against the Operational Plan 2019-20.

**BACKGROUND**

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 122 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 162 ongoing projects and actions, which are measured by 90 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

<b>Strategic Theme</b>	<b>Programs &amp; Services</b>	<b>Projects &amp; Actions</b>	<b>Performance Measures</b>
Our Community	46	75	37
Our Economy	14	16	9
Our Natural & Built Environment	26	32	11
Our Leadership	36	39	33
<b>TOTAL</b>	<b>122</b>	<b>162</b>	<b>90</b>

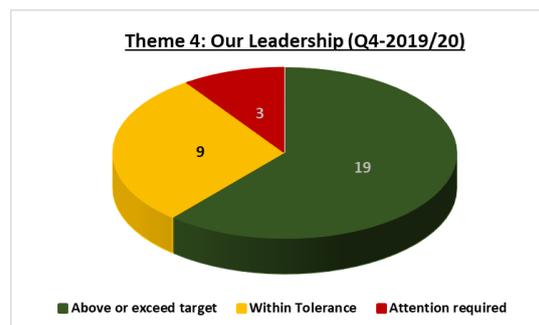
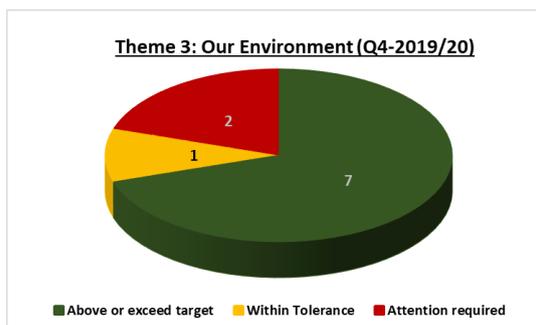
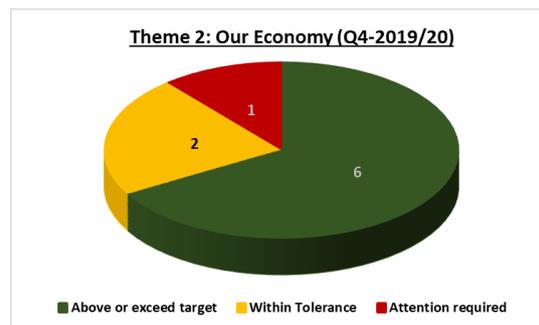
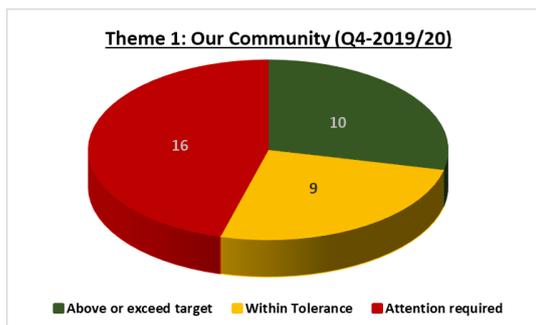
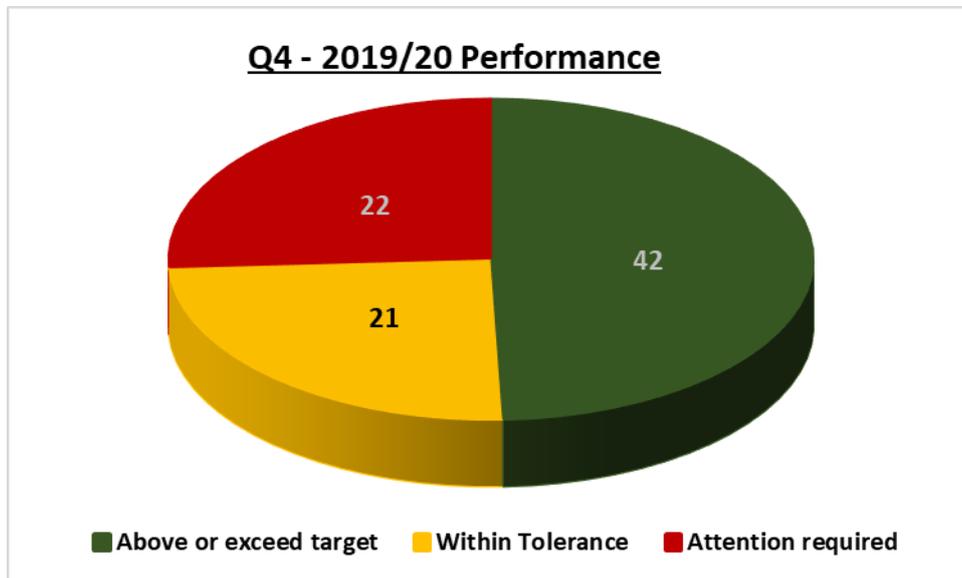
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

**Quarter 4 Performance Measures**

TC Damien and COVID-19 had a demonstrable negative impact on a number of key performance measures for the quarter. Out of a total 90 performance measures, 85 are measured this quarter. The results for Quarter 4 are indicated below:



63 (74.1%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- Patronage to The Base and Youth Shed increased by 36% on last year resulting from increased levels of service and the opening of the new centre at the Wickham Community Hub.
- Attendances were up at the REAP Theatre (+13%) and there was also a greater number of events than planned for the year (+53%).
- Tourism traffic was 17.6% higher than expected for the year at the Karratha Visitors Centre. Attendances were up on estimates despite the premises being closed during COVID-19 restrictions that coincided with the start of the tourism season.

- The assessed visitor spend in the City for the year was \$255M (target \$220M).
- 64% of the City’s expenditure for Q4 was with local suppliers (valued at \$10.35M) well above the target of 50%.
- Commercial leasing costs in the City have fallen to \$305/m<sup>2</sup> for the quarter.
- 8,230 tonnes of green waste and 1,700kg of e-waste was diverted from landfill and will be reused in alternate waste streams. This achieves the established targets of 95% green waste and 70% of e-waste being diverted.
- 19.8% of staff have received inductions or refresher training associated with compliance training, code of conduct, interest declarations, Promapp inductions and all forms of procurement training (target of 15%).
- 78.3% of vehicles were identified as meeting or exceeding the minimum standards of acceptable utilisation for the year well above the target of 60%.
- 2,400 action requests dealt with by Rangers in the quarter (60% above the target) with majority dealt with dog/cat related issues, litter and parking.

22 (15.9%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.1 Civil infrastructure works construction and maintenance	1.a.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for local roads	Target: 0 Q4 Outcome: -7.6  2019 Outcome: -5.0	A negative slide was noted this year from last year. TC Damien impacted the state of roads resulting in contractors and extra services being implemented to reconstruct, sweep and clean the entire network. Annual programs include asphalt reseal, gravel re-sheeting, surface repairs, and sweeping. Commentary from survey feedback has not identified areas of concern other than broken glass (which is reactive).
	1.a.1.5 Building and maintenance services	1.a.1.5.a Percentage of projects delivered to agreed plans and budgets	Target: 94% Q4 Outcome: 70%	TC Damien had a significant impact on the ability of Building Maintenance to deliver projects, 10 projects deferred to 2020/21 as a result of changed priorities.
	1.a.1.7 Recreation facility management	1.a.1.7.a Maintain total attendance at the Karratha Leisureplex, Wickham Recreation Precinct and Aquatic Centre and Roebourne Aquatic Centre	Target: 115,446 persons Q4 Outcome: 27,135	Attendance at all sites severely restricted by COVID-19. Limited access provided to some sites to members for training purposes only as from mid-May 2020 with social distancing protocols in place.
		1.a.1.7.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Karratha Leisureplex	Target: 12 Q4 Outcome: 5.3	The gap halved this year compared to last year. Performance rating of 85 was maintained. Target was not achieved as Importance rating was increased. Options for improvements currently being considered.

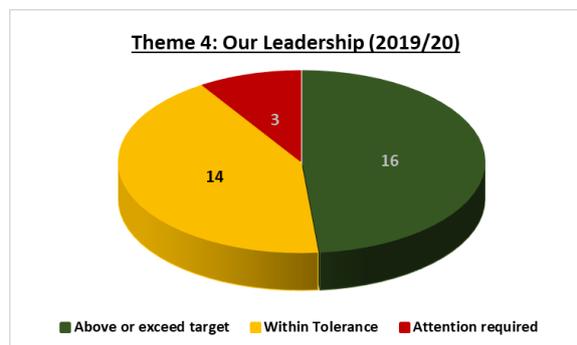
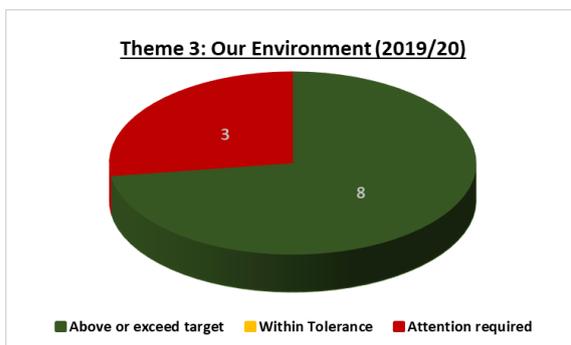
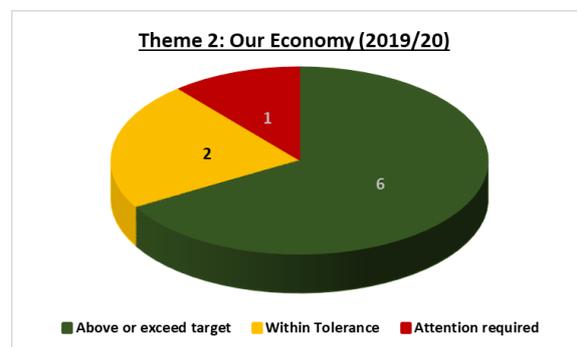
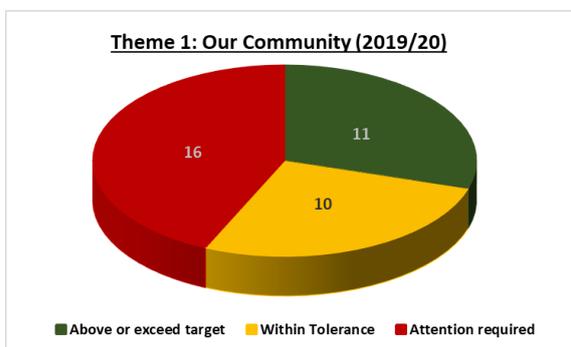
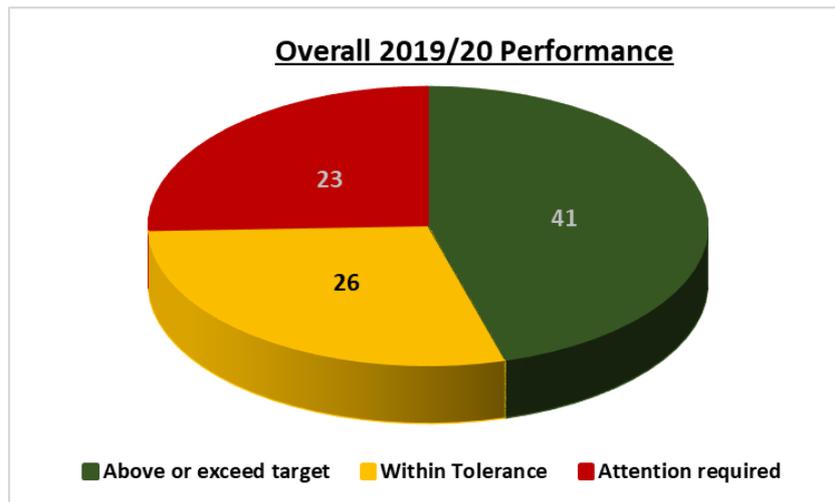
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		1.a.1.7.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Wickham Recreation Precinct	Target: 14 Q4 Outcome: 8.9	Despite a positive result, the gap reduced from last year. Performance rating of 74 was maintained. Importance level was increased to 65, reducing the gap. Improvements requested to upgrade pool and shade, increase gym area, increased operating hours to better reflect community needs/shift workers, more public toilets in main parks.
	1.a.1.11 Sanitation services	1.a.1.11.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Public Toilets	Target: 0 Q4 Outcome: -9.1  <i>2019 Outcome: -4.8</i>	A worsening effect result this year. Majority of negative comments in the survey relate to the provision of more public toilets at facilities and parks (especially Wickham and boat ramps) incorporating disabled access, increased cleaning frequency.
		1.a.1.11.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Street Litter Clean Up	Target: 0 Q4 Outcome: -9.2  <i>2019 Outcome: -5.8</i>	Results deteriorated on last year. Many comments in this section relate to areas outside the scope of this service which could contribute to the increase in the negative gap (e.g. Shopping Centre cleaning, cyclone clean-up, illegal dumping and anti-social behaviour). 2019/20 data shows a reduction in complaints received for litter collection services on the previous year.
		1.a.1.11.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Illegal Dumping	Target: 0 Q4 Outcome: -11.9  <i>2019 Outcome: -13.6</i>	Gap between performance and importance has reduced from previous year. Rangers prioritise reports of illegal dumping with the aim of reducing the gap further in 2020/21
	1.b.2.2 Swimming pool audits	1.b.2.2.a Number of private pools inspected within programmed date	Target: 90% Q4 Outcome: 81%	COVID-19 restricted access to residential housing to undertake audits for the quarter. A pick up will be undertaken in the next 12 months.
	1.c.2.1 Library services	1.c.2.1.b Number of visits recorded at City libraries	Target: 27,250 Q4 Outcome: 8,108	All libraries closed due to COVID-19. Online and pick up services were offered in lieu of physical attendances. Limited numbers allowed into facilities negatively impacted on the number of visits to the facility. With BAU implemented late June 2020 numbers have increased once again.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.c.2.2 Youth services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Youth Services	Target: 0 Q4 Outcome: -9.3  <i>2019 Outcome: -8.4</i>	Majority of respondents rated Youth Services average and good. Commentary pertaining to Youth Services is mainly around enhancing community safety, engaging youth in crime prevention activities, provision of wellbeing and social services for young people. These issues will be considered in the implementation of the Youth Services Strategic Plan.
	1.c.3.2 Airport facility management	1.c.3.2.a Number of RPT passengers using Karratha Airport terminal (includes domestic and international travel)	Target: 492,744 Q4 Outcome: 428,114	RPT services and passenger numbers down due to COVID-19.
	1.d.2.2 Development services	1.d.2.2.a Percentage of properties inspected that are compliant with their planning conditions	Target: 80% Q4 Outcome: 57%	97 properties inspected in 2019/20. 55 now fully compliant after working through the process with landowners. 20 of the 42 inspected properties that are not compliant were only inspected in May 2020.
	1.d.2.4 Cyclone and bushfire inspection program	1.d.2.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as identified in the Bush Fire Risk Management Plan	Target: 85% Q4 Outcome: 50%	Ability to undertake hazard reduction burns affected by DFES position during COVID-19 State of Emergency period and community concerns.
	1.d.2.5 Pest control program	1.d.2.5.a Number of complaints received from residents reporting nuisance mosquitos	Target: 15 Q4 Outcome: 59	About one third of these complaints were associated with a single source, which was investigated and treated.
	1.d.2.6 Environmental health services	1.d.2.6.a Inspect 40 public health premises per month	Target: 120 Q4 Outcome: 69	Environmental Health capacity is improving so number of quarterly inspections is expected to continue to increase to address backlog. This quarter's inspections impacted by COVID-19 restrictions.
Our Economy – Well managed and diversified	2.c.1.1 Planning Services	2.c.1.1.a Supply of undeveloped residential zoned land that can be subdivided/developed	Target: 300 Ha Q4 Outcome: 199.3 Ha	Expecting Ministerial approval to Scheme Amendment to rezone Nickol Bay Hospital site and WAPC endorsement to Mulataga Structure Plan shortly. This will add about 175ha of residential zoned land that can be subdivided/developed.
Our Natural and Built Environment – Thriving and Sustainable	3.c.2.1 Kerbside (Household) Waste Collection Service	3.a.3.2.a Maintain or improve a positive gap between performance and	Target: 6 Q4 Outcome: 2.9	Community comments are generally favourable. Roebourne and Wickham reflect a negative response however commentary is non-specific. Performance is

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		importance in the Annual Community Survey for Bin Collection		consistent with 2019. Recommended actions from community include having a weekly recycling service and recycling bins at parks.
	3.c.2.4 Waste transfer station	3.c.2.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tip Services	Target: 10 Q4 Outcome: -0.1  <i>2019 Outcome: 9.2</i>	Significant drop on last year's 9.2 and to target of 10. Large gaps in Roebourne and Wickham. Significant increase in importance compared to 2019 is a contributing factor.
Our Leadership – Responsive and Accountable	4.c.1.1 Management Accounting Services	4.c.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Financial Responsibility	Target: 0 Q4 Outcome: -17.0  <i>2019 Outcome: -13.6</i>	A negative trend shown this year to last year. Improved performance outweighed by a greater increase in importance. Ongoing concerns from community about the cost of living, rates and proposed Housing Investment Program.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability Ratio	Target: 90% Q4 Outcome: 65%	Ratio impacted by the value of new assets such as Dampier Foreshore and Babcock Hangar. This will correct in future years.
	4.e.1.4 Lease administration	4.e.1.4.a Ensure all leases managed by the City are current	Target: 90% Q4 Outcome: 76.2%	The City has 126 leases (67 community, 48 airport, 11 at The Quarter). 87% of community leases, 100% of The Quarter leases and 54% of the Airport leases are current.  8 community leases are in the latter stages of finalisation and execution.  Options are being considered to address overdue leases at the Airport

**End of Year Performance Measures:**

TC Damien and COVID-19 also had demonstrable negative impact on a number of key performance measures for the reporting year. The following provides a snapshot of the City's performance across all four themes at the conclusion of the 2019/20 reporting year.



67 (74.4%) of the performance measures exceeded the target or were within tolerance levels, including:

- The 2020 Annual Community Survey provided better than expected outcomes for the Red Earth Arts Precinct (5.6% above target), History and Heritage (+0.6%), Tracks and Trails (+0.9%), Foreshore & Beach Amenity (+3.4%), and Graffiti Removal (+0.7%). 1,562 members of the public participated in the survey resulting in an overall satisfaction score of 72%.
- Despite a poor Q4, Library services had 102,664 persons attend sites across the City for the year. New memberships and school visits increased as did the number of tourists attending locations including the Ganallili Centre in Roebourne. Whilst the target of 109,000 patrons was not reached, the result was within acceptable tolerance limits.
- Attendance at the Youth Service increased by 36% influenced by a 55% increase in attendance at the Base in Wickham through new programming on offer. The target set was 5%.

- The REAP Theatre continued to outperform with a 13% increase on attendances prior to the closures associated with COVID-19 and a 53% increase on the number of events held. These results provide new benchmarks for 2020/21.
- Social media continues to deliver messaging to inform the public on events and newsworthy activities. 271,104 engagements were made through Facebook with the Karratha’s 50<sup>th</sup> birthday, Tip Shop promotions, Monday Memories, Christmas, housing investment program, road surface warnings, TC Damien and COVID-19 messaging.
- ABS data noted a 2.6% increase in the number of registered businesses in Karratha to 464 for the year.
- 51% of Council’s spend has been with local businesses for 2019/20 with an estimated value of \$36.6M (target 50%).
- Incoming correspondence continues to be actioned within 24 hours of receipt and 89.6% of correspondence is being acknowledged as per the City’s service standards.
- The City employs 21 indigenous staff, an increase of 3 from 2018/19.
- Staff turnover for 2019/20 was 19.5%. This is a slight increase on last year’s turnover of 17.5%.
- An average of 16.3 unplanned hours of absenteeism was taken by each employee for the year. This is 2.8 hours more than last year largely owing to COVID-19.
- The City’s Financial Health Indicator has rebounded positively to 85% (an improvement from 68% last year).
- The City acquired a new Hangar at the Airport providing another new source of revenue to further minimise reliance on rates.
- Partnerships continue to be forged with indigenous groups with Brida supporting Graffiti management, Clontarf assisting with trails management and ongoing opportunities being considered with NAC.
- The City’s customer service team have attended to over 36,000 phone calls for the year with 64% of these being resolved at point of contact and the remaining 36% being referred to other departments to action.
- City Rangers have attend to over 6,741 action requests for the year mainly related to animal control issues and parking.

23 (25.6%) of the set 2019/20 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.1 Civil infrastructure works construction and maintenance	1.a.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for local roads	Target: 0 19/20 Outcome: -7.6  2019 Outcome: -5.0	As reported previously.
	1.a.1.5 Building and maintenance services	1.a.1.5.a Percentage of projects delivered to agreed plans and budgets	Target: 94% 19/20 Outcome: 70%	As reported previously.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.a.1.7 Recreation facility management	1.a.1.7.a Maintain total attendance at the Karratha Leisureplex, Wickham Recreation Precinct and Aquatic Centre and Roebourne Aquatic Centre	Target: 550,940 19/20 Outcome: 445,912	As reported previously.
		1.a.1.7.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Karratha Leisureplex	Target: 12 19/20 Outcome: 5.3	As reported previously.
		1.a.1.7.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Wickham Recreation Precinct	Target: 14 19/20 Outcome: 8.9	As reported previously.
	1.a.1.11 Sanitation services	1.a.1.11.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Public Toilets	Target: 0 19/20 Outcome: -9.1 <i>2019 Outcome: -4.8</i>	As reported previously.
		1.a.1.11.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Street Litter Clean Up	Target: 0 19/20 Outcome: -9.2 <i>2019 Outcome: -5.8</i>	As reported previously.
		1.a.1.11.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Illegal Dumping	Target: 0 19/20 Outcome: -11.9 <i>2019 Outcome: -13.6</i>	As reported previously.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.b.2.2 Swimming pool audits	1.b.2.2.a Number of private pools inspected within programmed date	Target: 90% 19/20 Outcome: 81%	As reported previously.
	1.b.3.1 Safer communities partnership	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey	Target: 50% 19/20 Outcome: 37.9%	Survey conducted Nov/Dec 2019. 37.85% of respondents indicated that they had heard of the Safer Communities Partnership (SCP) brand, which is slightly lower than the previous year (38.1%). In addition, 44% of community members indicated that they had heard of or used one or more of the 11 listed community safety programs implemented by the SCP, indicating that community are less aware of the SCP brand, than the programs themselves.  Ongoing promotion of the Safer Communities Partnership and programs is occurring through social media forums.
	1.c.2.2 Youth services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Youth Services	Target: 0 19/20 Outcome: -9.3  <i>2019 Outcome: -8.4</i>	As reported previously.
	1.c.3.2 Airport facility management	1.c.3.2.a Number of RPT passengers using Karratha Airport terminal (includes domestic and international travel)	Target: 492,744 19/20 Outcome: 428,114	As reported previously.
	1.d.2.2 Development services	1.d.2.2.a Percentage of properties inspected that are compliant with their planning conditions	Target: 80% 19/20 Outcome: 57%	As reported previously.
	1.d.2.4 Cyclone and bushfire inspection program	1.d.2.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as identified in the Bush Fire Risk Management Plan	Target: 85% 19/20 Outcome: 50%	As reported previously.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.d.2.5 Pest control program	1.d.2.5.a Number of complaints received from residents reporting nuisance mosquitos	Target: 15 19/20 Outcome: 59	As reported previously.
	1.d.2.6 Environmental health services	1.d.2.6.a Inspect 40 public health premises per month	Target: 480 19/20 Outcome: 275	As reported previously.
Our Economy – Well managed and diversified	2.c.1.1 Planning Services	2.c.1.1.a Supply of undeveloped residential zoned land that can be subdivided/developed	Target: 300 Ha 19/20 Outcome: 199.3 Ha	As reported previously.
Our Natural and Built Environment – Thriving and Sustainable	3.c.2.1 Kerbside (Household) Waste Collection Service	3.a.3.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Bin Collection	Target: 6 19/20 Outcome: 2.9	As reported previously.
		3.c.2.1.b Reduce contamination rates for residential kerbside recycling services	Target: 10 19/20 Outcome: 20.6	There has been a steady increase in contaminated recycling. In November the main facility in Perth was destroyed by fire and no further measures have been forthcoming.
	3.c.2.4 Waste transfer station	3.c.2.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tip Services	Target: 10 19/20 Outcome: -0.1	As reported previously.
Our Leadership – Responsive and Accountable	4.c.1.1 Management Accounting Services	4.c.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Financial Responsibility	Target: 0 19/20 Outcome: -17.0  <i>2019 Outcome: -13.6</i>	As reported previously.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability Ratio	Target: 90% 19/20 Outcome: 65%	As reported previously.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	4.e.1.4 Lease administration	4.e.1.4.a Ensure all leases managed by the City are current	Target: 90% Q4 Outcome: 76.2%	As reported previously.

All KPIs have been reviewed as part of the development of the 2020-2030 Strategic Community Plan, 2020-2025 Corporate Business Plan and the 2020/21 Operational Plan.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required, however progress against the Strategic Community plan will be reported to the community through the Annual Report and Annual Electors Meeting.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Projects detailed in the Operational Plan have been included in Council's budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-21 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning  
 Our Projects/Actions: 4.a.2.1.19.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Projects not delivered within the FY have been included in budget carry forwards for 2020/21.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Council’s reputation may be impacted if it fails to deliver on commitments in the Strategic

Category	Risk level	Comments
		Community Plan and Corporate Business, however the impact of TC Damien and COVID-19 and the City's response to these has been well received by the community.
Compliance	Low	Legislation requires that there is system of monitoring performance of the City's activities through pre-determined measures to identify alignment to the Strategic Community Plan and the Corporate Business Plan.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2019/20.

**CONCLUSION**

The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 74.1% of the 85 performance measures were achieved or substantially achieved in Quarter 4 and 74.4% of 90 measures were achieved or substantially achieved as at 30 June 2020. Both TC Damien and COVID-19 impacted significantly on achievement of the targets.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2019/20.



## 11 COMMUNITY SERVICES

### 11.1 AWARD OF LARGE COMMUNITY GRANTS

<b>File No:</b>	<b>GS.76</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Engagement Coordinator</b>
<b>Date of Report:</b>	<b>25 August 2020</b>
<b>Applicant/Proponent:</b>	<b>Local Community Organisations</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Confidential Summary of Applications</b></li> <li><b>2. Community Grants and Contributions Scheme Guidelines</b></li> </ol>

#### PURPOSE

For Council to consider providing grants to support a range of community projects/activities under Council Policy CS06 – Community Grants and Contributions Scheme.

#### BACKGROUND

Council supports local community organisations through the provision of funding under the Community Grants and Contributions Scheme. As summarised in the chart below, a total of \$1,589,838 has been invested into the local community over the last three years through community funding.

Financial Year	Township	Amount Requested	Amount Approved
18/19	Karratha	\$560,545	\$241,436
	Dampier	\$224,686	\$145,411
	Roebourne	\$128,109	\$109,250
	Wickham	\$161,233	\$113,846
	Point Samson	\$110,000	\$99,650
	<b>Subtotal</b>	<b>\$1,184,573</b>	<b>\$709,593</b>
19/20	Karratha	\$722,342	\$309,350
	Dampier	\$105,474	\$105,474
	Roebourne	\$98,332	\$87,082
	Wickham	\$100,368	\$8,986
	Point Samson	\$0	\$0
	<b>Subtotal</b>	<b>\$1,026,516</b>	<b>\$510,892</b>
20/21	Karratha	\$464,077	\$113,526
	Dampier	\$160,097	\$109,696
	Roebourne	\$243,747	\$146,131
	Wickham	\$0	\$0
	Point Samson	\$0	\$0
	<b>Subtotal</b>	<b>\$867,921</b>	<b>\$369,353</b>
	<b>TOTAL</b>	<b>\$3,079,010</b>	<b>\$1,589,838</b>

This report presents funding proposals received under the Large Community Grants category. Proposals have been assessed in accordance with the guidelines using the five criteria below:

1. *Strategic Alignment* – how well does the project align with and provide outcomes related to the City of Karratha’s Strategic Community Plan and stated vision of being “Australia’s most liveable regional City”?
2. *Income/Other Funding* – Will the project be able to generate income from other sources so as not to be 100% reliant on City of Karratha funding?
3. *Project Viability/Feasibility* – Is the project underpinned by a well-planned approach that will ensure the project can be delivered as intended, with minimal risks and with sound management? Has the proposal adequately demonstrated a community need/demand is being fulfilled?
4. *Community Benefit* – How many community members will be beneficiaries of the project? Is the project inclusive and open to a broad range of community groups/members? If the project is targeting a specific part of the community, has this been demonstrated in the proposal?
5. *Capacity for Delivery* – Can the project be delivered by the applicant? How much of the project is proposed to be outsourced? Will this project help build capacity by way of developing new skills or providing volunteering opportunities?

The detailed assessment is attached to this report and is summarised below:

<b>Applicant</b>	<b>Project Summary</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
<b>RECOMMENDED</b>				
Welcome Lotteries House	Painting the internal & external walls of the existing facility.	\$58,400	\$50,000	\$25,000
Karratha City Co.	10 x Monthly markets held in the Karratha CBD.	\$77,715	\$50,000	\$15,000
Nickol Bay Sporting Shooters Association of Australia	Repair and upgrade of lighting at current facility.	\$19,186	\$12,820	\$12,820
Pilbara Wildlife Carers Association	Material development and delivery of in-school wildlife education and awareness Program.	\$49,780	\$49,480	\$5,000
Karratha Amateur Swimming Club	Management and delivery of 2020/2021 Championship Events Calendar & local coach development	\$47,770	\$20,770	\$15,000
Karratha Salvation Army	Renovations of Women’s Refuge safe-room to allow for 24 hr service	\$377,070	\$50,000	\$10,000

<b>Applicant</b>	<b>Project Summary</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Nickol Bay Speedway	Repair and upgrade of current facility.	\$517,168	\$50,000	\$20,000
Ngarluma Yindjibarndi Foundation Limited	Development and delivery of 2020/2021 Community Events in Roebourne.	\$38,615	\$38,615	\$5,000
Point Samson Community Association	Purchase of hireable equipment for Point Samson Community Hall.	\$13,240	\$13,240	\$5,000
<b>SUBTOTAL</b>		<b>\$1,198,944</b>	<b>\$334,925</b>	<b>\$112,820</b>

<b>Applicant</b>	<b>Project Summary</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
<b>NOT RECOMMENDED</b>				
Clontarf Boys Academy	2020/2021 Ongoing Programming Costs.	\$80,000	\$50,000	\$0
Karratha Gymnastics Association	Ongoing Operational Costs (for court hire).	\$51,862	\$50,000	\$0
Millars Well Primary School P&C	Fabrication and purchase of 'Containers for Change' Trailer.	\$17,161	\$15,000	\$0
Karratha Girls Academy	Infrastructure project – Outdoor classroom at Karratha Senior High School.	\$72,893	\$50,000	\$0
BIGhART	Development and delivery of Digital Lab Project in Roebourne.	\$108,000	\$50,000	\$0
Ngarluma Yindjibarndi Foundation Limited	Community Cyclone Clean Up in Roebourne.	\$34,500	\$34,500	\$0
Yaandina Community Services	Installation of Security Screens and repairing windows at current facility.	\$60,405	\$50,000	\$0
Pilbara Tourism Association	Development of 'Warlu Way' Tourism App.	\$151,282	\$16,282	\$0
<b>SUBTOTAL</b>		<b>\$576,103</b>	<b>\$315,782</b>	<b>\$0</b>
<b>TOTAL</b>		<b>\$1,775,047</b>	<b>\$650,707</b>	<b>\$112,820</b>

Throughout the assessment, Officers considered each proposal individually and where lower amounts than those requested have been recommended engagement has been conducted with the applicant to ensure the project can progress. Projects that were not recommended to receive funding were done so through the consideration of a range of reasons including, but not limited to:

- Ineligibility under the current policy
- Amount of overall funding available
- Low/high alternative funding
- Previous funding provided
- Low wider community benefit
- Service/program duplication

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Community Grants and Contributions Scheme providing significant financial assistance to the associated organisations.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors are provided with a briefing on the proposals received as well as a summary of the level of investment that has been awarded under the delegation of the Chief Executive Officer through the Small Community Grants category. Funding proposals are considered through an internal selection process by Officers.

**COMMUNITY CONSULTATION**

Officers have liaised with each of the organisations to offer support and assistance in the completion and submission of their funding proposals. Further consultation with applicants was undertaken to gain an understanding of the purpose and benefit of their projects. Following this report, there will be further consultation with the applicants around the Council decision.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*

**POLICY IMPLICATIONS**

Policy CS06 Community Grants and Contributions Scheme applies. This is the first Large Community Grant round to be received under the revised policy.

**FINANCIAL IMPLICATIONS**

The Community Grants and Contribution Scheme Large Community Grants category, has been budgeted for within the 2020/2021 Annual Budget.

A total of \$211,532 was allocated in the May Biannual Grants Round (allocated in the 20/21 FY).

Total Budget (20/21 FY)	\$400,000
Committed	\$211,532
Remaining	<b>\$188,468</b>
Recommended	\$112,820
Total Remaining	\$75,648

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.c.1.2 Community Engagement  
 Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Recommended funding is within the 20/21 budget. Should Council resolve to support the full amount of funding there will be \$75,648 remaining to allocate in the future rounds.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support specific community projects, there may be a negative response from organisations.
Compliance	Low	Officers have applied Policy CS06 – Community Grants and Contributions Scheme during the assessment and subsequent recommendations.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council provide funding to community groups through the Community Grants and Contributions Scheme throughout the year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all applications.

**CONCLUSION**

Various community organisations have submitted funding proposals for the Large Community Grant Scheme under Policy CS06 – Community Grants and Contributions Scheme. Officers have recommended an amount of \$112,820 be awarded in this round.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the following applicants to receive funding under the Large Community Grant Scheme:

<b>Applicant</b>	<b>Project</b>	<b>Grant Amount</b>
Welcome Lotteries House	Facility Maintenance	\$25,000
Karratha City Co.	Karratha City Markets	\$15,000
Nickol Bay Sporting Shooters Association of Australia	Facility Lighting Upgrade	\$12,820
Pilbara Wildlife Carers Association	Education and Awareness Program	\$5,000
Karratha Amateur Swimming Club	2020/2021 Championship Events Calendar	\$15,000
Karratha Salvation Army	Women’s Refuge Safe room Enhancements	\$10,000
Nickol Bay Speedway	Facility Enhancements	\$20,000
Ngarluma Yindjibarndi Foundation Limited	2020/2021 Community Events	\$5,000
Point Samson Community Association	Hireable Equipment for Point Samson Community Hall	\$5,000
<b>TOTAL</b>		<b>\$112,820</b>

**11.2 INQUIRY FOR ALCOHOL RESTRICTIONS ON PACKAGED LIQUOR**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Liveable Communities Coordinator</b>
<b>Date of Report:</b>	<b>31 August 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Crime Statistics Analysis 2. Current Liquor Restrictions – Karratha 3. Confidential – UWA Offer of Services</b>

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**PURPOSE**

For Council to consider:

- a) its position in response to a Section 64 *Liquor Control Act 1988* inquiry to determine additional restrictions to the availability of packaged liquor within the City of Karratha; and
- b) providing a financial contribution of \$50,000 to the Banned Drinkers Register trial evaluation.

**BACKGROUND**

The City of Karratha has had a range of liquor restrictions imposed and inquiries for additional restrictions over an extended period. The introduction of a Banned Drinkers Register is also imminent.

Current restrictions in place, which were implemented in 2012, include:

- limited opening times for takeaway (packaged) sales
- limited opening times for consumption of liquor on premises
- restrictions on packaging sizes

Council has previously considered proposed additional liquor restrictions in March 2017, December 2017 and May 2018. In each instance, Council reaffirmed its position to align with the community survey results undertaken in 2017. Results from the survey showed that the community did not support the implementation of liquor restrictions as they impacted the general population and were not targeted towards the underlying issues and people.

On 30 July 2020 the Director of Liquor Control and Arbitration wrote to the City advising of another inquiry to determine whether additional restrictions should be imposed on the availability of packaged liquor for licensed premises situated within town sites in the City of Karratha and Newman. To help inform the inquiry, the City has been invited to make a submission, with responses to be lodged by 30 September 2020.

The inquiry has been based on the following suggestions that, following a review of the crime statistics, are not supported by WA Police data reviewed by Officers.

Premise 1: Excessive levels of harm due to liquor are occurring in the Pilbara region  
Particularly in terms of domestic violence, child abuse, indecent and sexual assaults, drink driving and anti-social behaviour.

Whilst it is accepted that the abuse of liquor is a contributing factor to offences, Officers are not able to access any data that supports the above claim that this is particularly an issue across the whole of the Pilbara let alone the City of Karratha.

Premise 2: Karratha has a crime problem

The data shows the crime rate for total offences and offences against a person in the City of Karratha has been on a downward trend since 2016.

Premise 3: Crime is a Pilbara-wide problem and requires a Pilbara-wide solution

The data shows that crime rates significantly differ across key regional centres in the North West:

- In 2019, City of Karratha *crime rate for total offences* was 35% lower than the Town of Port Hedland, 82% lower than the Shire of Broome and 37% lower than Newman.
- In 2019, City of Karratha *crime rate for offences against the person* was 49% lower than the Town of Port Hedland, 86% lower than the Shire of Broome and 58% lower than Newman.

Banned Drinkers Register Trial

The State Government is undertaking a two-year trial of a Banned Drinkers Register (BDR), due to start on 1 December 2020 throughout the Pilbara.

As part of the trial, all licensed premises serving packaged liquor will have scanning technology installed which will identify if the purchaser is a banned drinker. The State has allocated \$1.4M to implement this trial, with most of the funds allocated to leasing the scanning equipment for venues.

There are three avenues in which a person can be classified as a banned drinker and be included on the BDR:

- Prohibition Notice – issued by the Director of Liquor Control for people who have or are suspected of committing serious and organised crime;
- Banning Notice – issued by WA Police for people who have committed offences on licensed premises; and
- Self-nomination.

To assess the success of the BDR trial, the State Government's Department of Local Government, Sporting and Cultural Industries has engaged the University of Western Australia Public Policy Institute to undertake an evaluation at a cost of ~\$200,000. The evaluation requirements include the following:

- Evaluation of the BDR policy relative to the implementation plan;
- Data analysis of alcohol-related trends before and after the introduction of the trial;
- Assessment of policy performance against the objectives of the BDR;
- Assessment of benefits and costs of the policy and distribution of the benefits and costs; and
- Identification of issues and advice on policy improvements to ensure the BDR better meets its purpose.

State Government representatives have met with all local governments within the Pilbara region seeking a financial contribution of \$50,000 each towards the cost of completing the evaluation.

Given that Council has previously indicated support of the BDR program, Officers recommend contributing financially to this evaluation on the proviso that the BDR is conducted independently of any other alcohol harm reduction strategies to ensure accuracy and clarity of the data. It is further recommended that regular updates are provided to Council to help understand the progress of the trial.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

The West Pilbara Liquor Accord presented to Council members in May 2018 outlining the impact additional restrictions would have on local business and tourism and seeking support for targeted harm reduction strategies.

General discussions related to alcohol related harm and associated strategies including alcohol restrictions and banned drinkers register have previously been discussed at the City’s Safer Communities Partnership meetings, however the specific restrictions proposed have not been discussed.

Following advice of the latest inquiry Officers have met with the Chair of the West Pilbara Liquor Accord and Western Australian Liquor Stores Association.

The Deputy Director from Department of Local Government and Cultural Industries presented to Council members in August 2020, providing an overview of the Banned Drinkers Register Trial.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to consult was undertaken as follows:

Who	How	When	What	Outcome
Whole of Community	Community Survey	January 2017	Determine level of community support for liquor restrictions	968 responses, with majority of community indicating they were not supportive of broad scale liquor restrictions

**STATUTORY IMPLICATIONS**

Pursuant to section 6.8(1)(b), where expenditure is authorised in advance by resolution.

In accordance with Section 64 of the *Liquor Control Act 1988*, the Director of Liquor Control and Arbitration is the statutory body responsible for liquor licensing and may consult with the City when deciding to impose, vary or cancel a condition on a liquor license.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The City has been approached by the State Government to make a financial contribution of \$50,000 towards the cost of the evaluation study of the BDR. This amount has not been budgeted for and if approved would need to be an amendment to the 20/21 Annual Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	1.b.3.1	Liveability
Projects/Actions:	1.b.3.1.19.1	Develop and implement the City’s Safer Communities Partnership Strategic and Operational Plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	In-principle support has been provided to contribute towards evaluation costs for the BDR but has not been included in Council’s 2020/2021 budget
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Responses are consistent with the majority of the community based on results of the community survey
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council resolved at its March 2017, December 2017 and December 2018 meetings that based on the results of the community survey it does not support further broad based liquor restrictions, but does support strategies which target the problem drinkers.

Furthermore the recommendation to undertake the BDR trial without other restrictions in place is due to the issues that were identified in evaluating the effectiveness of the Takeaway Alcohol Management System (TAMS) when the Cashless Debit Card trial was implemented almost simultaneously in the Shire of Wyndham East Kimberley. Similar issues were identified in the Northern Territory when the Banned Drinkers Register and licensed premises point of sale interventions were introduced over similar timeframes.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Director of Liquor Control and Arbitration that Council SUPPORTS the implementation of additional liquor restrictions on the sale of packaged liquor.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE the Director Liquor Control and Arbitration that Council:
  - a) DOES NOT SUPPORT additional broad scale imposition of liquor restrictions on the availability of packaged liquor, as they would impact the general population, not the problem drinkers; and
  - b) DOES NOT SUPPORT the introduction of additional liquor restrictions or any other harm-reduction strategies whilst the Banned Drinkers Register trial is being undertaken, to ensure transparency and clarity of the trial and corresponding evaluation; and
2. NOT SUPPORT the evaluation of the Banned Drinkers Register Trial with a financial contribution of \$50,000.

**CONCLUSION**

The City has been invited to make a submission to a new inquiry into liquor restrictions within the City of Karratha and the town of Newman. Previous community engagement on this issue has shown that the majority of residents do not support the implementation of additional liquor restrictions and prefer a targeted approach. This has been supported by Council through previous inquiries. Furthermore, analysis of the available data does not support the premises on which this inquiry has been based in regards to liquor as a contributing factor to the offences targeted through the restrictions.

Considering that a Banned Drinkers Register trial is due to commence on 1 December 2020, which is consistent with the position Council has taken, it is recommended that Council maintains this position to ensure the integrity of the trial and the corresponding evaluation. It is further recommended that Council considers a financial contribution to the evaluation of the Banned Drinkers register on the proviso that no other alcohol restrictions are implemented during the period of the evaluation and regular updates and reports on the trial are furnished.

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**OFFICER'S RECOMMENDATION**

1. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **ADVISE** the Director Liquor Control and Arbitration that Council:
    - i. **DOES NOT SUPPORT** additional broad scale imposition of liquor restrictions on the availability of packaged liquor, as they would impact the general population, not the problem drinkers; and
    - ii. **DOES NOT SUPPORT** the introduction of additional liquor restrictions or any other harm-reduction strategies whilst the Banned Drinkers Register trial is being undertaken, to ensure transparency and clarity of the trial and corresponding evaluation.
  - b) **SUPPORT** the evaluation of the Banned Drinkers Register Trial, subject to:
    - i. **NO ADDITIONAL** liquor restrictions to be imposed during the trial period of the Banned Drinkers Register Trial being undertaken within the City of Karratha; and the
    - ii. **PROVISION** of regular updates and reports on the Banned Drinkers Register Trial; and
2. That Council by **ABOLSUTE** Majority pursuant to Section 6.8(1)(b) of the *Local Government Act 1995* **RESOLVES** to **AMEND** the 202/21 Annual Budget to include a \$50,000 contribution for the review of the Banned Drinkers Trial to be made over the following three (3) stages:
  - a) **Completion of Data Analysis;**
  - b) **Completion of 12 Month Review Report; and**
  - c) **Completion of Final Evaluation Report**

## 12 DEVELOPMENT SERVICES

### 12.1 LOCAL PLANNING POLICY REVIEW: DP04 – HOME OCCUPATION AND HOME BUSINESS

<b>File No:</b>	<b>LP.36</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Planner</b>
<b>Date of Report:</b>	<b>7 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Amended Local Planning Policy DP04 – Home Occupation and Home Business</b>

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#### PURPOSE

For Council to consider revised Local Planning Policy DP04 – Home Occupation and Home Business to be advertised for public comment.

#### BACKGROUND

In 2019, the City engaged an external consultant to undertake a review of the City's Local Planning Policies (LPPs). The review found that the majority of the City's LPPs were outdated and/or not consistent with current legislation. The review made recommendations on whether LPPs should be revoked, consolidated or updated.

Council resolved to revoke 5 of the 22 LPPs at the August 2019 Ordinary Council Meeting, as per recommendations of the review. The next step is to update priority LPPs to ensure the City's local planning framework conforms to current legislation and reflects current local community expectations.

DP04 provides guidance on the types of activities permitted under both Home Occupation and Home Business land use definitions, as well as seeking to preserve the amenity of residential areas. DP04 was last amended by Council in December 2014. Since then, on average the City has received 5 Home Business and 17 Home Occupation applications per year. City officers use the policy to provide advice and guidance to residents wishing to establish home-based businesses and to assess applications against criteria set to preserve the amenity of residential neighbourhoods.

The City has engaged an independent consultant, CLE Town Planning and Design, to assist in the review and updating of DP04. Matters considered in updating DP04 include:

- Aligning the LPP with the State Planning Framework, including current State Planning Reform;
- Ensuring the LPP is consistent with and contributes to achieving objectives of the City's Local Planning Strategy and Local Planning Scheme No.8;
- Ensuring the LPP considers on-the-ground issues that have arisen during the course of implementing the current adopted version of DP04;

- Common issues and matters regarding Home Occupation and Home Business activities which the current DP04 does not effectively address such as clear delineation between home-based business land use classifications, storage of commercial vehicles and potential offsite emissions and subsequent impacts.

The key findings following review of DP04 and the recommended updates are summarised below:

<b>Review Findings</b>	<b>Recommended Updates</b>
<p><b>Objectives</b> DP04 contains a number of objectives which overlap and do not provide a clear direction.</p>	<p>Updated set of objectives to ensure consistency with current legislative framework and to reflect current community expectations in relation to home-based businesses.</p>
<p><b>Format and Structure</b> The current versions of DP04 is outdated and not consistent with the current City of Karratha formatting.</p>	<p>DP04 has been reformatted to significantly reduce the amount of text within the Policy itself. A separate table has been included as an appendix which details the relevant Policy considerations. The aim of these changes is to make the Policy more ‘user friendly’.</p>
<p><b>Policy Provisions and Criteria</b> DP04 contains general and specific criteria that largely repeat provisions of the Scheme and do not address many of the discretionary matters (amenity, noise, appearance) which are relevant considerations in determining applications for approval.</p>	<p>Introduction of a performance-based approach which specifically identifies potential impacts resulting from home-based businesses. The table appended to the Policy links performance criteria to planning issues and formal ‘Matters to be Considered’ under the Planning Regulations and Local Planning Scheme including:</p> <ul style="list-style-type: none"> <li>- Offsite emissions;</li> <li>- Compatibility of proposed development;</li> <li>- Food preparation;</li> <li>- Vehicle parking;</li> <li>- Traffic management; and</li> <li>- Vehicle and machinery storage</li> </ul>
<p><b>Clarity on Home Office, Home Occupation and Home Business Land Use Definitions</b> Currently some confusion about the requirement for development approval for ‘Home Office’ because of the definition included in the LPP.</p>	<p>The updated version of DP04 defines ‘Home Office’ as per the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> to make it absolutely clear that ‘Home Office’ does not require a development approval.</p>
<p><b>Clarity on Home-Based Business Offering Food Products</b> There is currently some confusion in relation to permitted types of food preparation as a Home-Based Business. This has resulted in applications being accepted for food preparation that cannot actually be approved under Environmental Health Regulations.</p>	<p>The revised DP04 clearly states that only low-risk food is permitted to be prepared from a domestic kitchen.</p>

The City aims to help new business proponents set up locally. The proposed changes to DP04 seek to make it easier for intending home-based business proponents to understand what can be approved and what the key considerations are in a residential neighbourhood.

The proposed changes are not expected to significantly change the amount of home-based business activity, decisions on proposed home-based businesses or the type of development that results. They will just help preserve residential amenity.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and environmental issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Relevant Officers have provided input and been consulted on the proposed updates.

**COMMUNITY CONSULTATION**

Should Council resolve to adopt the revised version of DP04, this version will be required to be advertised for public comment for a period of no less than twenty-one (21) days in accordance with Schedule 2, Part 2 Clauses 4 & 5 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The draft version of DP04 would also be advertised in the Pilbara News and on the City’s website.

**STATUTORY IMPLICATIONS**

In accordance with Clause 4 and Clause 5 of Part 2, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council needs to determine whether it supports the proposed updated version of DP04 for advertising. Should Council resolve to amend the policy, the updated version must be advertised. Following the advertising period, submissions received must be reviewed and DP04 presented back to Council for final consideration. At that point, Council can resolve to either proceed with DP04 with or without modification, or not proceed with the LPP.

**POLICY IMPLICATIONS**

LPPs guide decision making on planning matters. Having up-to-date LPPs assists applicants in preparing applications and assists Council in making decisions.

**FINANCIAL IMPLICATIONS**

The City has factored all costs associated with reviewing Council’s LPPs into budgeting, including engaging consultants to assist with the review.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 2.b.1.1.11 Development Services
- Projects/Actions: 2.b.1.1.19.1 Review Local Planning Framework
  
- Programs/Services: 3.b.1.1 Planning Services
- Projects/Actions: 3.b.1.3.20.3 Finalise Local Planning Policy Review

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil

Category	Risk level	Comments
Environment	N/A	Nil
Reputation	Low	The review of the draft LPP (including advertising for public comment) ensures it is aligned to current legislation and that it reflects community expectations.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Review of all Council policies are conducted periodically to ensure currency and relevance.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER advertising of draft Local Planning Policy DP04 - Home Occupation to consider the need to make additional modifications.

**CONCLUSION**

A revised version of DP04 is presented in this report for Council to adopt for advertising for public comment.

The proposed changes to DP04 seek to introduce a more performance-based approach to the assessment of development applications and to make it easier to understand and consider common issues that arise. The proposed changes are not expected to significantly change decisions that are made on development applications or the development that results.

It is recommended that the amended version of DP04 be adopted for advertising for public comment.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Schedule 2 of Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **AMEND** Local Planning Policy DP04 – Home Occupation and Home Business; and
2. **NOTE** that the amended version of Local Planning Policy DP04 is required to be advertised and presented back to Council following advertising, with any submissions, for final consideration.

## 12.2 LOCAL PLANNING POLICY REVIEW: DP05 – INDUSTRY ZONE DEVELOPMENT REQUIREMENTS

<b>File No:</b>	<b>LP.36</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Planner</b>
<b>Date of Report:</b>	<b>7 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Amended Local Planning Policy DP05 – Industry Zone Development Requirements</b>

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### PURPOSE

For Council to consider revised Local Planning Policy DP05 – Industry Zone Development Requirements to be advertised for public comment.

### BACKGROUND

In 2019, the City engaged an external consultant to undertake a review of the City's Local Planning Policies (LPPs). The review found that the majority of the City's LPPs were outdated and/or not consistent with current legislation. The review made recommendations on whether LPPs should be revoked, consolidated or updated.

Council resolved to revoke 5 of the 22 LPPs at the August 2019 Ordinary Council Meeting, as per recommendations of the review. The next step is to update priority LPPs to ensure the City's local planning framework conforms to current legislation and reflects current local community expectations.

DP05 applies to all development across industrial zones (excluding Gap Ridge, which was developed subsequently and has its own LPP) and provides guidance on the management of industrial development within those zones. DP05 was last amended by Council in May 2009. DP05 is considered a priority for review given the period of time since it was last reviewed and the experience having worked through a substantial portion of the Karratha Industrial Estate Compliance Audit.

The City has engaged an independent consultant, CLE Town Planning and Design, to assist in the review and updating of DP05. Matters considered in updating DP05 include:

- Aligning the LPP with the State Planning Framework, including current State Planning Reform;
- Ensuring the LPP is consistent with and contributes to achieving objectives of the City's Local Planning Strategy and Local Planning Scheme No.8;
- Ensuring the LPP considers on-the-ground issues that have arisen during the course of implementing the current adopted version of DP05;
- Implications for DP05 coming out of the Karratha Industrial Estate Compliance Audit.

The key findings following review of DP05 and the recommended amendments are summarised below:

<b>Review Findings</b>	<b>Recommended Amendments</b>
<p><b>Objectives</b> DP05 contains a number of objectives which overlap and do not provide a clear direction.</p>	<p>Updated set of objectives to ensure consistency with current legislative framework and to reflect current community expectations in relation to industrial development.</p>
<p><b>Format and Structure</b> The current versions of DP05 is outdated and not consistent with the current City of Karratha formatting.</p>	<p>DP05 has been reformatted to significantly reduce the amount of text within the Policy itself. A separate table has been included as an appendix which details the relevant Policy considerations. The aim of these changes is to make the Policy more ‘user friendly’.</p>
<p><b>Application of Policy</b> DP05 currently states that it applies to all Industrial Zones. However, DP15 has since been prepared to apply specifically to Gap Ridge Industrial Estate.</p>	<p>The updated version of DP05 states that the development standards for Gap Ridge Industrial Estate are set by DP15.</p>
<p><b>Policy Provisions and Criteria</b> DP05 fails to address many of the issues which are prominent within the Industry Zone and lacks performance criteria and provisions to assist City Officer’s in determining development applications. The Policy also largely repeats provisions which are contained with the Scheme.</p>	<p>Introduction of a performance-based approach which specifically identifies potential impacts resulting from industrial developments and subsequent design outcomes to address these impacts. The table appended to the Policy links performance criteria to planning issues and formal ‘Matters to be Considered’ under the Planning Regulations and Local Planning Scheme including:</p> <ul style="list-style-type: none"> <li>- Setback, site coverage and built form;</li> <li>- Vehicle parking, access and traffic management;</li> <li>- Stormwater management;</li> <li>- Landscaping, screening and fencing;</li> <li>- Acceptable accommodation;</li> <li>- Storage, laydown and depot uses;</li> <li>- Offsite emissions, compatibility of proposed development;</li> <li>- Waste/bin storage and wash-down bays; and</li> <li>- Signs</li> </ul>
<p><b>Improvement of Aesthetic Considerations, Built Form and Site Design</b> DP05 currently repeats the provisions of the Scheme and references legislation that is not specifically relevant to determining an application for development approval. There is minimal guidance on:</p> <ul style="list-style-type: none"> <li>- How the layout of a site will impact function and legibility;</li> <li>- Improving interface with the established streetscape and amenity of Industry zones; and</li> <li>- Minimising potential conflict between pedestrians/visitors and industrial operations.</li> </ul>	<p>Performance criteria are proposed which encourage industrial development to positively contribute to the streetscape and amenity of the area. The criteria address a number of considerations including:</p> <ul style="list-style-type: none"> <li>- Recommended minimum and maximum setbacks for buildings as a guide;</li> <li>- Proposed site layout and design of buildings to encourage a strong public interface to the streetscape and adequate separation of industrial operations and the public realm;</li> <li>- Incorporation of design elements to define the development and add visual interest; and</li> <li>- Specific requirements for landscaping, screening/fencing and bin and waste storage areas.</li> </ul>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and environmental issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Relevant Officers have provided input and been consulted on the proposed revisions.

**COMMUNITY CONSULTATION**

Should Council resolve to adopt the revised version of DP05, this version will be required to be advertised for public comment for a period of no less than twenty-one (21) days in accordance with Schedule 2, Part 2 Clauses 4 & 5 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The draft version of DP05 would also be advertised in the Pilbara News and on the City’s website.

**STATUTORY IMPLICATIONS**

In accordance with Clause 4 and Clause 5 of Part 2, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council needs to determine whether it supports the proposed updated version of DP05 for advertising. Should Council resolve to amend the policy, the updated version must be advertised. Following the advertising period, submissions received must be reviewed and DP05 presented back to Council for final consideration. At that point, Council can resolve to either proceed with DP05 with or without modification, or not proceed with the LPP.

**POLICY IMPLICATIONS**

LPPs guide decision making on planning matters. Having up-to-date LPPs assists applicants in preparing applications and assists Council in making decisions

**FINANCIAL IMPLICATIONS**

The City has factored all costs associated with reviewing Council’s LPPs into budgeting, including engaging consultants to assist with the review.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 2.b.1.1.11 Development Services
- Projects/Actions: 2.b.1.1.19.1 Review Local Planning Framework
  
- Programs/Services: 3.b.1.1 Planning Services
- Projects/Actions: 3.b.1.3.20.3 Finalise Local Planning Policy Review

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The review of the draft LPP (including advertising for public comment) ensures that it is aligned with current legislation and that it reflects community expectations.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Review of all Council policies are conducted periodically to ensure currency and relevance.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER advertising of draft Local Planning Policy DP05 – Industry Zone Development Requirements to consider the need to make additional modifications.

**CONCLUSION**

A revised version of DP05 is presented in this report for Council to adopt for advertising for public comment.

The proposed changes to DP05 seek to introduce a more performance-based approach to the assessment of development applications and to make it easier to understand and consider common issues that arise. The proposed changes are not expected to significantly change decisions that are made on development applications or the development that results.

It is recommended that the updated version of DP05 be adopted for advertising for public comment.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Schedule 2 of Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **AMEND** Local Planning Policy DP05 – Industry Zone Development Requirements; and
2. **NOTE** that the amended version of Local Planning Policy DP05 is required to be advertised and presented back to Council following advertising, with any submissions, for final consideration.

**12.3 DRAFT ENVIRONMENTAL SUSTAINABILITY STRATEGY**

<b>File No:</b>	<b>LP.338</b>
<b>Responsible Executive Officer:</b>	<b>Director Development</b>
<b>Reporting Author:</b>	<b>Sustainability Officer</b>
<b>Date of Report:</b>	<b>9 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Environmental Strategy 2013 Review</b> <b>2. Draft 2020 Environmental Sustainability Strategy</b>

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**PURPOSE**

For Council to consider approving the draft 2020 Environmental Sustainable Strategy for the purpose of public consultation.

**BACKGROUND**

The City's existing Environmental Strategy was adopted by Council on 16 September 2013. Since this time the City has made significant progress to implement the Strategy. The existing 2013 Strategy includes 45 actions across four Focus Areas. Of these actions, 32 have either been delivered or are part of the City's ongoing programs, 12 have not commenced and one needs reconsideration in light of new information. A summary of this review is included as Attachment 1. Given this progress towards implementing the 2013 Strategy changing views, trends and technologies relating to Sustainability, Council has included item 3.a.3.1.4 – Review Environmental Strategy in the 2019/20 Operational Plan.

The City worked in collaboration with the Environment & Sustainability Advisory Group (ESAG) to prepare the draft 2020 Strategy. During 2019, ESAG met on four occasions with one Council Member and nine community members involved. Two of the meetings were used as workshops to develop objectives and to prioritise actions. Alongside this, the City also reviewed the City's context, identified the current environmental issues facing the City of Karratha and benchmarked the draft document against other sustainability frameworks.

The 2013 Environmental Strategy has now been reviewed and a new draft 2020 Environmental Sustainability Strategy has been prepared.

The draft 2020 Strategy sets out five sustainability Focus Areas as follows:

- Energy & climate action.
- Waste.
- Water.
- Natural environment.
- Sustainable development, planning and infrastructure.

To address these five sustainability Focus Areas, the draft 2020 Strategy sets out 17 objectives, and identifies 106 strategic actions and projects.

The key strategy recommendations for each Focus Area are summarised below.

	<b>Review Findings</b>	<b>2020 Strategy recommendations</b>
1.	<p><b>Energy &amp; Climate Action</b></p> <p>The City has taken steps to improve energy performance and has installed solar panels and low energy lighting technology at several City facilities.</p>	<p>Continue this progress towards a low carbon future by improving our energy performance and by increasing our use of renewable energy. Key actions include improving how the City monitors and reports energy use and emissions, improving our energy efficiency by acting on energy audits, expanding our use of renewable energy technology such as solar and hydrogen, accelerating the update of low or zero emission vehicles and by developing a climate change mitigation and adaptation plan.</p>
2.	<p><b>Waste</b></p> <p>The City has demonstrated regional leadership for waste management with the development of innovative recycling and resource recovery at the Seven Mile Waste Facility, reduction of single use plastics in City operations and the development of community education programs.</p>	<p>Continue to build on this performance by reviewing sustainable procurement practices, increasing resource recovery and exploring opportunities to recover organics as a resource.</p>
3.	<p><b>Water</b></p> <p>The City has taken significant steps to reduce our overall water use, optimise our use of recycled water, and to deliver functional, water efficient public open spaces. The City has a comprehensive Water Management Strategy adopted in August 2016 and has been recognised as a Waterwise Council since 2017.</p>	<p>Continue progress as a Waterwise Council and to eliminate duplication, absorb the recommendations of the Water Management Strategy 2016 into the draft 2020 Environmental Sustainability Strategy. Key actions in the draft 2020 Strategy propose to improve how the City monitors and reports on water use, expand the use of recycled water, promote water sensitive urban design and landscaping, and revegetate target drainage swales to increase amenity and treat surface water flow.</p>
4.	<p><b>Natural Environment</b></p> <p>The City has made significant advancements in the way the natural environment is being managed. This includes creating a Natural Areas Officer within the Parks &amp; Gardens Team, developing foreshore management plans and commencing the development of a Local Biodiversity Plan.</p>	<p>To continue on this progress, the draft 2020 Strategy proposes to complete the Local Biodiversity Plan, rehabilitate and protect key natural assets, develop a street tree plan, and increase management of weeds of significance.</p>
5.	<p><b>Sustainable Development, planning &amp; Infrastructure</b></p> <p>The City has taken steps to manage development and the built environment by completing a land supply study, developing the Karratha Revitalisation Strategy and an Economic Development Strategy</p>	<p>The draft 2020 Strategy recommends that the City continue this progress with key actions including the promotion of the cost effectiveness of sustainability initiatives to the community, incorporating environmentally sustainable technologies and design principles into new City facilities, and incorporating principles of sustainability in procurement processes.</p>

The draft 2020 Strategy is structured in the below four broad sections:

- Section One provides an overview of the how the strategy has been prepared and how it is intended to work;
- Section Two provides the City’s specific sustainability context;
- Section Three sets out the City’s current approach and proposed objectives and strategies around five Focus Areas; and
- Section Four sets out how the Strategy will be implemented.

The draft 2020 Strategy provides the City with a clear and contemporary direction to manage and protect our environment on our journey to become Australia’s most liveable regional city. A copy of the draft 2020 Strategy is included as **Attachment 2**.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of future environmental issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the members of the Environment & Sustainability Advisory Group, the Mayor, and internal staff in the formulation of the draft 2020 Strategy.

**COMMUNITY CONSULTATION**

If approved by Council the draft 2020 Strategy will be advertised for 21 days via the below methods:

Who	How	When	What	Outcome
Community	Print and social media, display on the City’s website and in the City’s libraries.	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Key Stakeholders	Meetings with Key Stakeholders.	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Environment & Sustainability Advisory Group	Meeting	Oct/Nov 2020	Involve Collaborate	To confirm how workshops have shaped the draft 2020 Strategy and gather feedback on the draft.
Youth Advisory Group	Meeting	October 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Indigenous Groups (NAC & MAC)	Meeting offered to both corporations	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.

The draft Environmental Sustainable Strategy is proposed to be advertised as follows:

- Advertisement on print and social media;

- Advertisement on City website;
- Meetings with key stakeholders;
- Meeting with the Environmental Sustainability Advisory Group;
- Meeting with the Youth Advisory group; and
- Meetings with Indigenous groups.

**STATUTORY IMPLICATIONS**

Under the *Local Government Act 1995*, part 5.56 (1), a local government is to plan for the future of the district.

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The cost to advertise the draft 2020 Strategy will be met through the City’s existing operating budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	3.a.2.2	Planning Services
Projects/Actions:	3.a.2.2.20.1	Adopt and implement the Environmental Sustainability Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	The 2020 Strategy will enable the City to manage and protect our natural environment for future generations.
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

The capacity to implement the recommendation will be met through the City’s existing operating budget and resources.

**RELEVANT PRECEDENTS**

This Strategy was last updated and adopted by Council in 16 September 2013.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to APPROVE the draft 2020 Environmental Sustainability Strategy for the purposes of consultation with the following modifications:

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Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 (3) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the draft Environmental Sustainability Strategy pending further information.

**CONCLUSION**

The 2013 Environmental Strategy was reviewed in consultation with the Environment & Sustainability Advisory Group and a draft 2020 Environmental Sustainability Strategy has been developed. The draft 2020 Strategy will provide the City with a clear direction to manage and protect our natural and urban environment for future generations; enhancing our community's liveability and resilience. It is recommended that Council approve the draft 2020 Environmental Sustainability Strategy for the purpose of public consultation.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the review of the 2013 Environmental Strategy included as Attachment 1; and
2. **ADVERTISE** the draft 2020 Environmental Sustainability Strategy included as Attachment 2 for the purpose of public consultation for 21 days.



**12.4 CLIMATECLEVER PARTNERSHIP OPPORTUNITY**

<b>File No:</b>	<b>EM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Sustainability Officer</b>
<b>Date of Report:</b>	<b>7 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider allocating funds for the purpose of entering into a partnership with ClimateClever.

**BACKGROUND**

ClimateClever is a mobile application developed by Curtin University in 2019 to assist schools and households to measure their electricity, gas and water usage and waste production and to implement changes to reduce consumption and waste. Users have access to a mobile application that assists them to:

1. Measure their carbon footprint, track annual emissions, and benchmark results with other areas across Australia.
2. Audit their buildings, facilities and appliances to better understand how they consume resources and impact carbon emissions.
3. Action plan a range of suggested strategies, assign tasks, plan improvements, monitor progress to reduce costs and reduce their carbon footprint.

The ClimateClever application supports schools to deliver their curriculums relating to sustainability and was piloted in 15 primary schools throughout Australia during 2019. During the pilot, the average money saved on school utility bills was \$30/student and there was a 20% reduction in carbon emissions. The application is currently continuing to be used by schools and individual households can now sign up at a cost of \$30/year or \$5/month subscription. A ClimateClever brochure is included as Attachment 1.

ClimateClever is inviting local governments to join as a partner organisation as local governments provide the app at a discounted rate for residents. Benefits for local government partners are:

- Providing the app at a discounted rate for residents;
- Helping schools and households reduce their utility bills and carbon emissions;
- Accessing de-identified carbon, energy, water and waste reduction data for users;
- Showing leadership to the community on sustainable living and climate action;
- Promoting the City's partnership status on the ClimateClever website; and
- Joint media opportunities to celebrate collective achievements.

The cost for local governments to become a ClimateClever partner is \$850 per annum. This annual fee allow households and schools a 50% reduction to their subscription fees so individual households could sign up at a cost of \$15/year.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and environmental issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant internal staff.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum consult and involve are proposed as follows:

Who	How	When	What	Outcome
Primary Schools	Direct phone or email contact to all school Principals throughout City of Karratha.	October – November 2020	Consult Involve	To invite schools to participate.
Community	Advertising via City’s social media. Workshops run by ClimateClever.	October – November 2020	Consult Involve	To invite households to subscribe.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The cost is \$850 per year.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 3.c.2.3 Resource Recovery
- Projects/Actions: 3.c.2.3.19.1 Promote Waste Education
  
- Programs/Services: 3.d.2.1 Sustainability Management
- Projects/Actions: 3.d.2.1.19.1 Promote Energy and Water Efficiency Strategies and Actions

The City has prepared a draft Environmental Sustainability Strategy which is proposed to be approved by Council at the Council Meeting on 21 September 2020 for the purpose of public comment. The draft Strategy includes Section 1 - Energy and Climate Action, and provides for this activity:

- Projects/Actions: 1.5 Provide information to employees and the public on ways to reduce living costs and greenhouse gas emissions through building design, retrofits and behaviour changes.

Projects/Actions: 1.22 Provide leadership to the community on climate change actions.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be nil.

### **IMPACT ON CAPACITY**

The capacity to implement the recommendation will be met through the City's existing operating budget and resources.

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the ClimateClever Partnership pending clarification of the following issues:

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#### Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to DEFER further consideration of the ClimateClever partnership.

### **CONCLUSION**

The City has been invited to partner with ClimateClever to assist schools and households reduce their utility bills and their carbon emissions. This represents an opportunity to demonstrate leadership in the area of sustainability and climate action. The City will receive data on the improvements to consumption, expenditure and emissions for schools and households enrolled in the program. This valuable data is traditionally very difficult to source and will assist the City quantify community progress in this area in line with the draft Environmental Sustainability Strategy.

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### **OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to SUPPORT entering into a partnership agreement with ClimateClever for the 2020/21 financial year for one year.



**12.5 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2020**

<b>File No:</b>	<b>GS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Project Officer</b>
<b>Date of Report:</b>	<b>3 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Karratha and Districts Chamber of Commerce and Industry</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - BDSG Assessment 2020/21</b>

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**PURPOSE**

For Council to consider applications received under Policy DE02: Business Development Support Grant Scheme.

**BACKGROUND**

The City's Business Development Support Grant Scheme provides funding for local collaborators and organisations to develop and deliver innovative projects that will result in economic benefits in the City of Karratha.

In July 2019 Council approved funding for six initiatives under the Policy and allocated \$81,500. The City is currently working with grant recipients to finalise acquittals for these grants. An actual expenditure of \$52,500 (excluding GST) is expected for the 2019/20 financial year, with the reduced expenditure largely due to COVID-19 requiring planned events to be cancelled.

The six initiatives supported in 2019/20 were:

1. Destination Pilbara Marketing Masterclass;
2. 2019 Business Excellence Awards;
3. 2019/20 Pilbara Indigenous Business Network;
4. Rare Birds Workshop Series (Pilbara Women in Business);
5. Career Expo '20 (did not proceed due to COVID-19); and
6. 2020 Pilbara Business Boot Camp (did not proceed due to COVID-19).

Council's support of these events enabled over 380 people in the business community to participate in training to inspire and upskill in areas such as leadership, innovation, marketing, financial literacy, resilience, business skills and networking. The events delivered have a wide reach and are providing benefits to the economy through the upskilling and training of the business community, encouraging businesses to adopt best practice, and promoting a 'support local' philosophy.

The City has received six grant applications for the 2020/21 financial year worth \$122,500. All six applications received were from the Karratha and Districts Chamber of Commerce and Industry (KDCCI).

The applications have been evaluated against the Assessment Criteria. A summary of the evaluation against the Assessment Criteria and the City's recommendation is provided

below. A full break down of the evaluation, including reasons for the recommendations is included as Attachment 2.

Organisation Name	Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with an aim of building small business capacity and capability to grow.	\$270,000	\$25,000	30	\$25,000
KDCCI	2020/21 Pilbara Indigenous Business Network	Initiative to enhance engagement between industry majors and the Pilbara indigenous suppliers and contractors.	\$47,000	\$15,000	25	\$15,000
KDCCI	2020 Business Excellence Awards	Awards night that aims to raise awareness and recognise achievements.	\$90,000	\$20,000	29	\$10,000
KDCCI	Business Breakfast Briefing	Quarterly Business Breakfast	\$45,000	\$45,000	29	\$45,000
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and networking opportunities. (previously known as Rare Birds)	\$22,500	\$7,500	23	\$7,500
KDCCI	KDCCI Diamond Sponsorship	KDCCI Membership/ Sponsorship	\$10,000	\$10,000	30	\$10,000
<b>Total</b>				<b>\$122,500</b>		<b>\$112,500</b>

Based on the evaluation of each application against the criteria, it is recommended that all of the applications are supported for funding.

The 2020 Business Excellence Awards (BEA) requested more funding that the Policy allows for an event, it is recommended to support this event with maximum available funding under the Business Development Support Grant Scheme (BDSG) of \$10,000. The BEA is a significant and well supported business to business networking event with a number of funding partners, suppliers for the event are predominantly local small businesses. The City provided \$10,000 of support to the BEA in 2019/20 via the BDSG.

Funding for the Business Breakfast Briefings in 2019/20 occurred as a procurement exercise with \$52,000 of funding having been approved. The KDCCI was deemed to be a sole supplier given their unique access to a Database of contact details for current trading businesses in Karratha. The KDCCI have sought funding for this initiative via the BDSG this year in order to provide certainty in the funding mechanism for all four Breakfasts scheduled across the year. The City supports this approach given the KDCCI is a not-for-profit which meets the BDSG eligibility criteria, and this model will enable closer collaboration and partnership for the term of the agreement.

If approved by Council, the City will enter into a Grant Agreement with the successful applicant in line with the Policy.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant internal departments.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve were as follows:

Who	How	When	What	Outcome
Business Support Agencies (KDCCI, Pilbara Tourism Association, NW Accounting)	Email, Telephone, In Person	15 July 2020, 28 <sup>th</sup> July	Advise of calling for applications for 2020/21 Business Support Grants.	Awareness of application period and applications received.
Local businesses, associations and the community	Facebook – link to Website	17 <sup>th</sup> & 24 <sup>th</sup> July 2020	Advise of calling for advertising for 2020/21 Business Support Grants.	Awareness of application period and applications received.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Council’s Policy DE02: Business Development Support Grant Scheme applies.

**FINANCIAL IMPLICATIONS**

The 2020/21 budget allocated \$100,000 for the Business Development Support Grant Scheme. If Council adopts the Officer’s recommendations it will be committing to \$122,500. This additional spend will be provided for through the budget review process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Development  
 Projects/Actions: 2.a.1.1.1 Implement Business Support Grants Scheme

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that aren't able to be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and the City will work with organisations to ensure each project is acquitted to a satisfactory standard.

**IMPACT ON CAPACITY**

The capacity to deliver the recommendation will be met through the City's existing operational resources.

**RELEVANT PRECEDENTS**

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of functions supported	Total Funding Awarded	Actual Expenditure
2016/17	9	\$100,000	\$100,000
2017/18	10	\$123,000	\$97,776
2018/19	8	\$112,000	\$80,000
2019/20	6	\$81,500	\$52,500

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support for the amount and/or submissions received as per Council's determination:

Organisation Name	Project Name	Recommended Amount	Council Approved Amount

**CONCLUSION**

Six applications for the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support all applications in accordance with the City's Policy. If Council adopts the Officer's recommendation, it is expected that an amount of \$112,500 will be spent on the Scheme. It is recommended that Council approve the applications for funding.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* APPROVES the grant funding for the Applications included as Attachment 2 in accordance with the below:

Organisation Name	Project Name	Recommended Amount
KDCCI	2020 Business Excellence Awards	\$10,000
KDCCI	2020/21 Pilbara Indigenous Business Network	\$15,000
KDCCI	2020/21 Pilbara Women in Business	\$7,500
KDCCI	Business Breakfast Briefing	\$45,000
KDCCI	Diamond Sponsorship 2020/21	\$10,000
KDCCI	Grow Local	\$25,000
<b>TOTAL</b>		<b>\$112,500</b>



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 SUPPLY OF RETICULATION PIPE AND ASSOCIATED FITTINGS**

<b>File No:</b>	<b>CM.462</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Acting Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>14 August 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential –Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Supply of Reticulation Pipe and Associated Fittings offered under RFT 01-20/21.

#### **BACKGROUND**

Following a purchasing review for reticulation parts in 2017, it was considered advantageous to seek a preferred supplier for reticulation pipes and associated fittings. This was predominately based on the frequency of ad hoc purchasing and administration required for seeking quotes from suppliers.

Subsequently, in October 2017, Council awarded a tender for the supply of reticulation pipe and associated fittings to facilitate procurement for the Parks & Gardens team. The contract commenced on 1 November 2017 for a period of three (3) years with no extension options. This contract is due to expire on 31 October 2020

At its meeting of 30 June 2020, Council resolved to call tenders for supply of reticulation pipe and associated fittings.

Tenders were advertised on 15 July 2020 and closed 29 July 2020.

One tender was received by the closing date from:

- Reece Australia Pty Ltd

The tender was evaluated by a three person panel comprising of:

- Manager Building Maintenance
- Depot Coordinator
- Parks & Gardens Coordinator

The tender was first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Quality	5%
Capacity to Deliver	15%
Price	80%

The Regional Price Preference Policy was applied to the one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The tender process has complied with 3.57 of the *Local Government Act 1995* and associated regulations.

**POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable.

**FINANCIAL IMPLICATIONS**

The existing three (3) year contract awarded under RFT 12-17/18 was held by the same supplier who has now made a submission under this new tender.

Rates submitted with this current procurement process were compared with those submitted under the previous contract and whilst some poly items have increased by more than 100%, on average prices are 10.57% less than those previously.

The contract consideration for the initial term is in accordance with the annual budget and the submitted schedule of rates. The total estimated contract price based on historical expenditure, including extension options is \$1.62M.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	3.d.1.3	Parks and Garden Maintenance
Projects/Actions:	3.d.1.3.19.1	Undertake reticulation system audit
	3.d.1.3.20.1	Implement Reticulation Replacement Program

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	<p>Reece Australia Pty Ltd have requested departures from the City's General Conditions of Contract – Goods and Services. These departures relate to amendments to:</p> <ul style="list-style-type: none"> <li>• Clause 2.1 (b) Safety Obligations;</li> <li>• Clause 32.1 Indemnity; and</li> </ul> <p>a new clause relating to the extent of Contractor's liability to the Principal.</p> <p>This request is currently under review by Officers and will form the basis of negotiations with Reece Australia Pty Ltd.</p>
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council previously awarded a contract for the Supply of Reticulation Pipe and Associated Fittings under RFT 12-17/18 at its October 2017 meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the tender for Supply of Reticulation Pipe and Associated Fittings under RFT 01-20/21 and procure goods ad hoc in accordance with Council's Purchasing Policy.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the tender for Supply of Reticulation Pipe and Associated Fittings under RFT 01-20/21 and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides a favourable outcome for the City under RFT 01-20/21 Supply of Reticulation Pipe and Associated Fittings.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Reece Australia Pty Ltd ABN 84 004 097 090 to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 01-20/21 – Supply of Reticulation Pipe and Associated Fitting for a period of three (3) years with two (2) x one (1) year extension options; and
2. **EXECUTE** a contract with Reece Australia Pty Ltd, **SUBJECT** to any variations of a minor nature

**13.2 FLEET & PLANT POLICY REVIEW**

<b>File No:</b>	<b>PL.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>7 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. DRAFT Fleet &amp; Plant Policy with tracked changes</b> <b>2. DRAFT Fleet &amp; Plant Policy without tracked changes</b>

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**PURPOSE**

For Council to consider a review of the Council Vehicle Fleet Policy.

**BACKGROUND**

The current Council Vehicle Fleet Policy (CH-08) was last reviewed in May 2016. Officers have conducted a review of the existing policy and propose a number of changes to ensure a strategic focus on procurement of Fleet and Plant to align with Council's Purchasing Policy.

The new proposed policy sets out the procurement framework for both Light and Heavy vehicles. Elements of the existing Policy which focus on operational considerations are proposed to be removed and included in the City's operational Motor Vehicle Usage Policy (OP-HR-10).

In reviewing this Policy, officers researched the Fleet & Plant policies of several other Councils nationally, as well as the Institute of Public Works Engineering Australasia (IPWEA) Plant & Vehicle Management Manual and its guidelines on best practice in delivering Fleet Services.

In selecting the weighting for evaluation criteria, consideration was given to Council's Purchasing Policy, Total Cost of Ownership, the uniqueness and remoteness of our location, IPWEA guidelines, and the comparative weightings used by other Councils as a general guide. Best practice advice from IPWEA is to establish a multi-criteria approach in the selection of fleet and plant. Their Plant and Vehicle Management Manual recommends that the following be considered in the selection process:

- Safety
- Environment
- Warranty, Service and Parts
- Maintenance
- Operational
- Compliance with specification

The most significant changes proposed is to place greater emphasis on mechanical and operational assessment and environmental impact in the purchase of Council's light fleet and heavy plant. Whilst it is proposed to reduce the whole of life cost including purchase

price to 50%, this is consistent with the Council’s Purchasing Policy and places primary emphasis on whole of life and purchasing costs. The following amendments are proposed:

<b>Section/Subsection</b>	<b>Proposed Amendment</b>	<b>Rationale</b>
Title: Council Vehicle Fleet	Include reference to Plant	Policy now covers Fleet and Plant
1 Objective	Changed to reflect focus on Fleet & Plant procurement and selection principles.	Revised Policy with focus on procurement
2 Principles	Remove reference to Vehicle allocations and vehicle status.	Include in Motor Vehicle Usage Operational Policy
3 Value Of Vehicles	Amend whole of Life Cost description	Whole of life costs referenced under new sub heading
3.1 Light Vehicle Selection Criteria: Item 1 Fit for Purpose	Add under Description heading that Fit for Purpose is assessed as part of the Mechanical & Operational Assessment criteria	Reflects current practice.
3.1 Light Vehicle Selection Criteria: Item 2: Service Support	Add that Service Support is assessed as part of Mechanical & Operational Assessment criteria	Reflects current practice.
3.1 Light Vehicle Selection Criteria: Item 3: Economic	<ul style="list-style-type: none"> <li>a) Increase annual utilisation from 20,000 km per annum, to 24,000 km per annum</li> <li>b) Add reference to Whole of Life calculations and IPWEA Whole of Life (WOL) cost calculator</li> </ul>	<ul style="list-style-type: none"> <li>a) Reflects current practice, which equates to optimum useful life of asset; 5 years / 120,000 km</li> <li>b) Reflects current practice which enables calculations completed in house.</li> </ul>
3.1 Light Vehicle Selection Criteria: Item 4: Safety	Remove mention of 4 Star ANCAP Safety Rating. Add <i>only vehicles with ANCAP Safety Rating will be considered for selection</i>	In line with updated industry standards and standard safety improvements
3.1 Light Vehicle Selection Criteria: Item 5: Environmental (2 components)	<ul style="list-style-type: none"> <li>a) Amend from two (2) components to one by removing Air pollution rating and combining CO2 Emissions and Air pollution rating into one heading <i>Environmental Impact</i></li> <li>b) Include reference to Green Vehicle Guide (GVG) and consideration for alternative fuel powered vehicles</li> </ul>	<ul style="list-style-type: none"> <li>a) Simplifies process by combining all evaluable data using the same methodology</li> <li>b) Provides background on where Environmental data is located and highlights Council’s responsibility to consider alternative fuel vehicles in line with industry developments in this space.</li> </ul>

Section/Subsection	Proposed Amendment	Rationale
3.2 Weighted Analysis For Purchasing Decisions	a) Remove reference to IPWEA National Light Fleet Selection Model	a) No longer forms part of IPWEA Plant Management Manual
3.2 Weighted Analysis For Purchasing Decisions: Weighting Factors in Light Vehicle Purchase Decisions	a) Reduce Annual Whole of Life Costs (70%) to (50%) b) Replace CO2 Emissions (10%) with Mechanical & Operation Assessment (30%). c) Replace Air Pollution Rating (10%) with Environmental Impact (includes CO2 e) (20%) d) Remove Safety criteria (10%)	a) Enable increased weighting on mechanical assessment b) Increase focus on operationally fit for purpose vehicles. CO2 Emissions Criteria is captured in Environmental Impact criteria. c) Capture more practical environmental data d) Included in Mechanical & Operational Assessment
3.3 Optimum Replacement Timing	<i>Add vehicles flagged for replacement will be subject to Risk Assessment to determine if deferment is appropriate.</i>	Reflects current practice.
3.4 Optional Extras	At discretion of CEO based on operational requirements	Include in Motor Vehicle Usage Operational policy
3.4 Categories Of Light Vehicles	Remove reference to categories of vehicles	Include in Motor Vehicle Usage Operational policy
4. Vehicle Selection Criteria	Amend Sub-heading 4	Policy now proposes to consider light vehicles and plant
4.1 Heavy Vehicle And Plant Selection Criteria	a) Add Fit for Purpose, Service Support and Economic criteria and commentary b) Add heavy vehicle and plant specific safety options to <i>Safety</i> criteria c) Add heavy vehicle and plant specific environmental methodologies to <i>Environmental Impact</i> criteria	a) Reflects current practice b) Reflects current practice c) Considers plant specific environment impact measures and international standards
4.2 Weighted Analysis For Purchase Decisions	a) Create new sub-heading that highlights heavy vehicle and plant selection weightings b) WOL Costs weighting: 50%	a) Reflects current practice b) Reflects current practice c) Reflects current practice d) Reflects current practice

Section/Subsection	Proposed Amendment	Rationale
	c) Mechanical & Operational Assessment: 40% d) Environmental Impact: 10%	
4.3 Optimum Replacement Timing	Add commentary and table illustrating heavy vehicle and plant types	Provides examples of specific replacement benchmarks
5. Fleet & Plant Disposal	Refer to <i>Local Government Act 1995</i> and <i>Council's CF-17 Disposal of Assets Policy</i>	Reflects current practice
8. Roles And Responsibilities	a) Add Roles and Responsibilities sub-heading b) Refer to <i>procurement in accordance with budget allocation</i> c) Refer to <i>Council's Purchasing Thresholds as per CG-12 Purchasing Policy</i> d) Refer to <i>Operational Policy OP-HR-10-Motor Vehicle Usage Policy</i>	a) As per current Council Policy template b) Reflects current practice c) Reflects current practice d) Reflects current practice
9. References To Related Documents	a) Add reference to CG12 Purchasing Policy b) Add reference to CG17 Disposal of Asset Policy c) Add reference to Local Government Act 1995 d) Update Enterprise Agreement year e) Update date of next review f) Substitute Responsible Officer from <i>Manager Human Resources to Manager City Services</i>	a) Reflects current practice b) Reflects current practice c) Reflects current practice d) Reflects current practice e) Reflects current practice f) In line with strategic placement / responsibility of policy

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Manager Human Resources, Manager City Services and the Fleet & Plant Coordinator.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 2.7(2) (b) of the *Local Government Act 1995* provides that the Council is to determine the local government’s policies.

**POLICY IMPLICATIONS**

It is proposed that the current Council Vehicle Fleet Policy (CH-08) will be replaced with this new Fleet & Plant Policy, and due to its very nature, be the responsibility of City Services - Plant and Fleet and no longer the Human Resources department. The proposed changes are suggested to ensure a strategic focus on procurement of Fleet and Plant to align with Council’s Purchasing Policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.c.1.6	Fleet and Plant Management
Projects/Actions:	4.c.1.6 20.1	Monitor and update the Fleet and Plant Replacement Program; Utilisation report and Maintenance report
Programs/Services:	4.e.1.2	Organisational Risk Management
Projects/Actions:	4.e.1.2 20.2	Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Part of the Fleet and Plant Policy is to consider and evaluate the safety features of new Fleet & Plant. Functions such as 5 Star ANCAP Safety Rating for light vehicles and ergonomically advanced heavy vehicles and plant are specifically evaluated as part of the procurement process.
Financial	High	Whole of Life (WOL) costs analysis forms a large part of the evaluation process when selecting Fleet and Plant. The objective is to forecast the Total Cost of Ownership over various ownership timeframes to inform the selection process.
Service Interruption	Moderate	This Policy is intended to guide and facilitate the replacement of Fleet and Plant at optimum timing benchmarks. Failure to do so will increase likelihood of reactive maintenance and potential for increase in downtime and service interruption.
Environment	Moderate	Significant input into the environmental impact of Council’s fleet has been considered in reviewing this policy. Particularly in the space of emission output regarding light vehicle selection and international standards in regards to heavy vehicles and plant. This is further supported by Environmental Impact being attributed an

Category	Risk level	Comments
		evaluable percentage as part of the weighting factors.
Reputation	Moderate	Synergy with Council’s Purchasing Policy CG-12 mandates transparency when procuring Council’s Fleet and Plant. Reinforcement to buy local is also captured as part of local service and support, which further strengthens Council’s position as a supporter of local business.
Compliance	Moderate	The Fleet and Plant Policy provides guidance for staff to assist maximum regulatory compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

CH-08 – Council Vehicle Fleet was last reviewed in May 2016.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of Council Vehicle Fleet CH-08 pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Council Vehicle Fleet CH-08 as attached, the following changes:

**CONCLUSION**

The attached Council Fleet Policy has been reviewed in order to ensure it is current and relevant to legislation.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the amended Fleet & Plant Policy, as attached.

**13.3 RENEWAL OF JOHN'S CREEK BOAT RAMP JETTY**

<b>File No:</b>	<b>CM.470</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>9 September 2020</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the renewal of John's Creek Boat Ramp Jetty tender offered under RFT 05-20/21.

**BACKGROUND**

The John's Creek Boat Ramp, Jetty and Breakwater located within the John's Creek Boat Harbour, Point Samson is a major recreational boating facility. The facility includes a breakwater accessible by pedestrians, two boat ramps and a Jetty that provide easy, safe access for the boating public when launching and retrieving boats. The facility is currently leased by the City on a 20 year lease agreement from the Department of Transport (DoT), due for expiry on 23 October 2020. In March 2019, Council resolved to enter into a new lease following support from DoT for a further 20 year agreement. This is currently in progress.

Whilst John's Creek boat ramps are in good condition, the Jetty (which is now over 20 years old) has significantly deteriorated. Officers have been actively monitoring the condition of the Jetty for several years, have designed a replacement and have been actively pursuing funding from the State Government for its replacement.

Following a successful funding application through Recreational Boating Facilities Scheme (RBFS) Round 24 for \$700k in late 2019, the City engaged local contractor GHD Pty Ltd to perform an inspection, assess the previous 2017 design documents and make a recommendation on the appropriateness of the documentation for construction tender. The GHD recommendation confirmed that the previous detailed design was still appropriate for the refurbishment of the jetty.

Under the Chief Executive Officer's delegation, a Request for Tender was advertised on 22 August 2020 and closed 7 September 2020.

The tender scope of works for the renewal of the jetty included:

- Removal of the existing jetty structure to approximately 100mm of the existing jetty headstock
- Treatment, reinforcement and grout encasement of the existing jetty piles/columns
- Fabrication, supply and installation of a new jetty structure to suit the existing pile/column locations
- Installation of navigational light to the jetty
- Renewal of scour protection to the base of the concrete boat ramp

Four tenders were received by the closing date from:

- Bez Engineering
- KAW Engineering PTY LTD
- Maritime Constructions PTY LTD
- Tidal Solutions PTY LTD

The tenders were evaluated by a three person panel comprising of:

- 2 x Project Managers
- Infrastructure Services Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	10%
Methodology	15%
Capacity to Deliver	15%
Price	60%

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues. The renewal of the ramp jetty will improve launching conditions and extend the life of the infrastructure.

**COUNCILLOR/OFFICER CONSULTATION**

Council has been consulted periodically in respect to the deterioration of the jetty, applications for Recreational Boating Facilities Scheme funding and the lease agreement for the facility with the Department of Transport.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower are detailed in the below table.

The Point Samson Community Association (PSCA) have been given regular updates on the progress of the design process and construction tender. An internal project communication process will be developed to ensure key stakeholders are kept up to date with the progress of the construction process.

Who	When	What
PSCA	10/09/2020	Monthly update provided by email - Tenders closed for the construction of the Jetty on Monday the 7th of September. Review of the tender is currently underway.
	13/07/2020	Monthly update provided via email - A local structural engineer has been appointed. We are currently reviewing the pre-existing facility data and await the next low tide for detailed structural review.

Who	When	What
	17/06/2020	Monthly update sent via email - Staff are currently finalising the contract award of the design review (as the current design is 4 years old). The aim is to complete the works before end of the year. More information will be shared once procurement process is finalised.
	15/05/2020	Monthly update provided via email - Design provided to PSCA in December 2019. Funding since approved; communicated to PSCA 17/12. As the design is 4 years old the City is in the process of engaging a consultant to undertake review of design. Current timeline (subject to change) is to call for tenders in June and award works in August. Works estimated to take between 4-6 weeks - will involve removing the existing jetty. PSCA suggested avoiding school holidays and providing local rec fishers with plenty of notice. Aim is to maintain access to alternative ramp.
	14/05/2020	Meeting with PSCA (Director of CS and SP&I attend) – same update as above. PSCA suggest City avoids school holiday periods when carrying out construction.
	16/04/2020	Monthly update provided via email due to COVID-19 - In the process of engaging a consultant to undertake a review of the entire design as it is 4 years old to confirm standards etc. Project coupled with Dampier Boat Ramp structural review and intended to be packaged for tender. Current timeline is to call tenders at the May OCM and award works in July.
	05/03/2020	Monthly meeting – verbal update that City has secured funding and commitment from CE Officer to find out more information for April meeting.
	17/12/2019	Update provided by email – PSCA informed that City has secured funding.
	26/09/2020	Meeting – Manager Infrastructure Services, Director SP&I and Director CS attend – PSCA informed that City is pursuing funding for John’s Creek Jetty.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG-12 Purchasing and CG-11 Regional Price Preference are applicable.

**FINANCIAL IMPLICATIONS**

The City has a 2020/21 budget of \$956,299 and in addition has received \$700k from the Round 24 RBFS funding. As the preferred tenderer is within budget allocations, in consultation with the Department of Transport, Officers will explore opportunities to reallocate any balance of RBFS funding to other eligible facilities.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.a.2.6 Infrastructure Project Management  
 Projects/Actions: 1.a.2.6.20.3 Replacement Finger Jetty at John’s Creek

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	If remedial works do not proceed there is potential to cause injury, liability claims or lead to another jetty closure in the future.
Financial	Moderate	Maintenance costs are likely to increase due to corrosion of existing structure. Current external funding is also required to be used within two years of being granted.
Service Interruption	Low	The boat ramp will closed during works, however will be operational in its existing condition while fabrication of the new structure occurs.
Environment	Low	Environmental containment and disposal of waste is included in the proposed works.
Reputation	Moderate	The safety, functionality, and condition of the boat ramp facilities is a responsibility of Council. Council has the opportunity to improve on visitor / resident experience through the renewal of the ramp jetty facilities.
Compliance	Low	Designs have been undertaken by qualified civil engineers to ensure compliance with current standards.

**IMPACT ON CAPACITY**

No impact on capacity is expected to undertake these works.

Design and investigation works of the new and existing structures have been completed by external consultants, and coordinated in consultation with various City Officers.

**RELEVANT PRECEDENTS**

The City has previously undertaken replacement and renewal projects associated with various boat ramps. These projects have served to improve boat launching infrastructure and safety as well as keeping them in a serviceable condition.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Renewal of John's Creek Boat Ramp Jetty under RFT 05-20/21 to \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for the Renewal of John's Creek Boat Ramp Jetty under RFT 05-20/21 and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer has the capacity to deliver the works to the expected standards and provides the most beneficial outcome for the City.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Bez Engineering ABN 38 108 578 454 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 05-20/21 Renewal of John's Creek Boat Ramp Jetty; and
2. **EXECUTE** a contract with Bez Engineering, **SUBJECT** to any variations of a minor nature.



## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for September 2020.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tender Outcome under Delegation
- 14.3 Community Services update
- 14.4 Medical Services Housing Subsidy
- 14.5 Cossack Art Awards 2020
- 14.6 Development Services update

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of August 2020.

**14.2 RECORD OF TENDER OUTCOME UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 15 September 2020  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To advise Councillors of tenders that have been awarded or rejected under delegation since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion a tender is awarded under delegated authority (as described above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT 03-20/21	<b>Project Budget:</b>	\$300,000
<b>Tender Title:</b>	Cell 0 – Reshaping of western side slope		
<b>State-wide Advertising Commenced:</b>	12 August 2020	<b>Tender Closing Date/ Time:</b>	2pm (AWST) 26 August 2020
<b>Scope of Works:</b>	7 Mile Waste Facility - Reshape western batter slope, place regulation layer soil and compact to cover any waste exposed during cut and fill works. Material cut from western slope to be placed on the crown of landfill. Both slope and crown compaction of subgrade to be sufficient to minimise erosion due to rainfall events.		
<b>Selection Criteria:</b>	Relevant Experience	15%	
	Methodology	15%	
	Capacity to Deliver	10%	
	Price	60%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Comiskey's Contracting P/L</li> <li>• Karratha Earthmoving &amp; Sand Supplies P/L</li> <li>• Norwest Sand &amp; Gravel T/A Norwest Contracting</li> <li>• NTC Contracting P/L</li> <li>• Goldplay Civil P/L</li> </ul>		
<b>Tender Awarded to:</b>	Norwest Sand & Gravel T/A Norwest Contracting		
<b>Contract Value:</b>	\$263,968 (GST excl.)	<b>Date of Award:</b>	15 September 2020
<b>Contract Term:</b>	12 weeks from 6 Oct 2020	<b>Contract Options:</b>	N/A

**14.3 COMMUNITY SERVICES UPDATE**

**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 7 September 2020  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Youth Advisory Group Minutes 2 September 2020

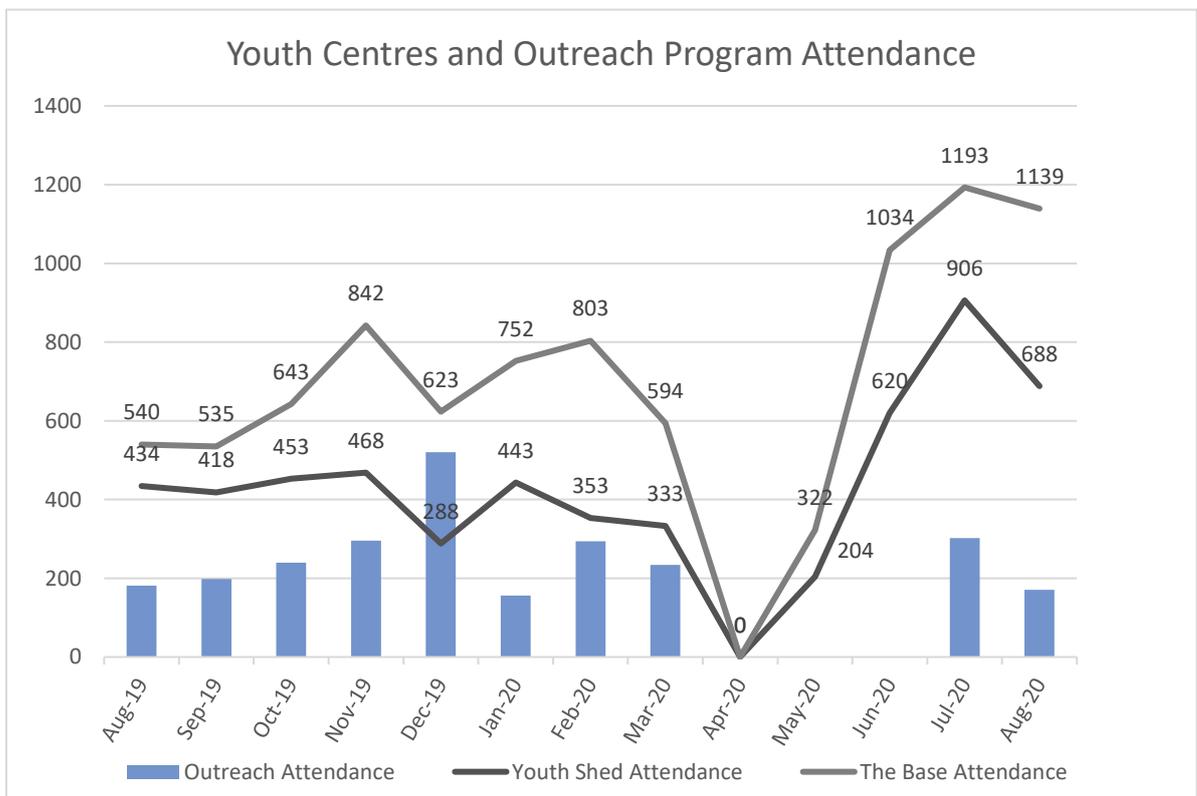
**PURPOSE**

To provide Council an update on August activities for Community Services.

**1. COMMUNITY PROGRAMS**

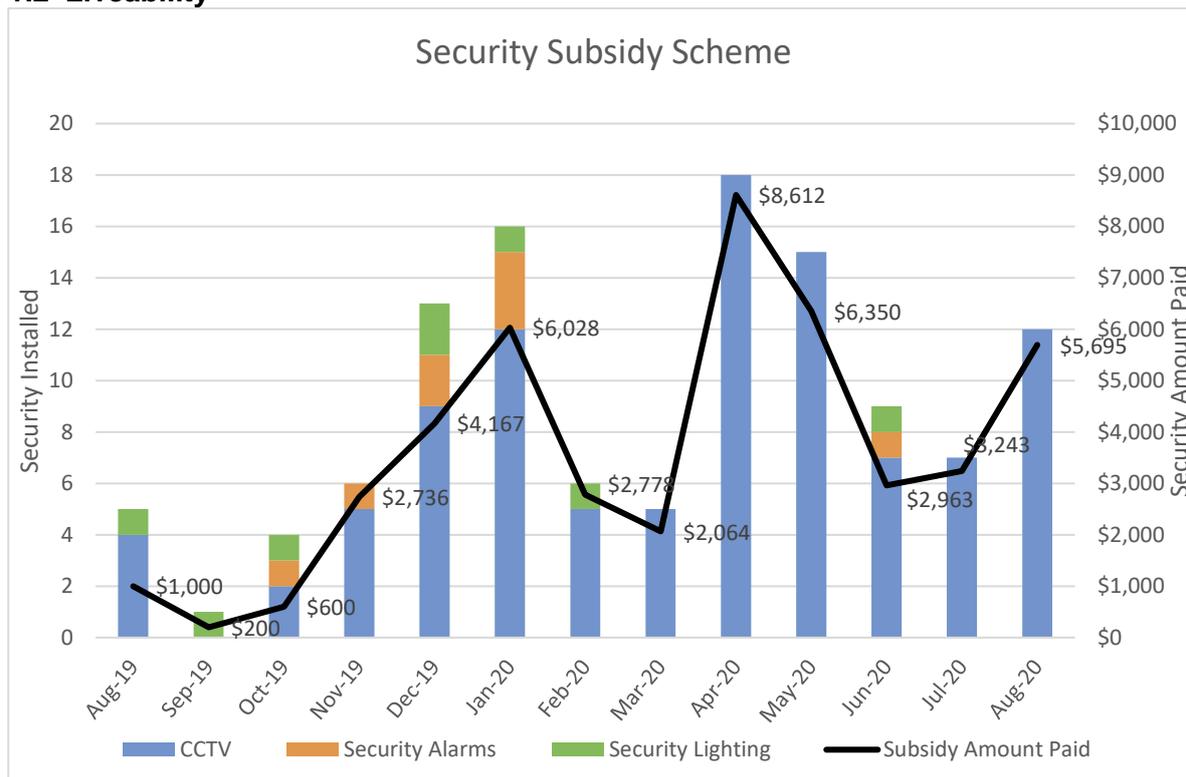
The Youth Advisory Group met on 2 September 2020. A copy of the minutes from the meeting are attached for Council’s information.

**1.1 Youth Services**

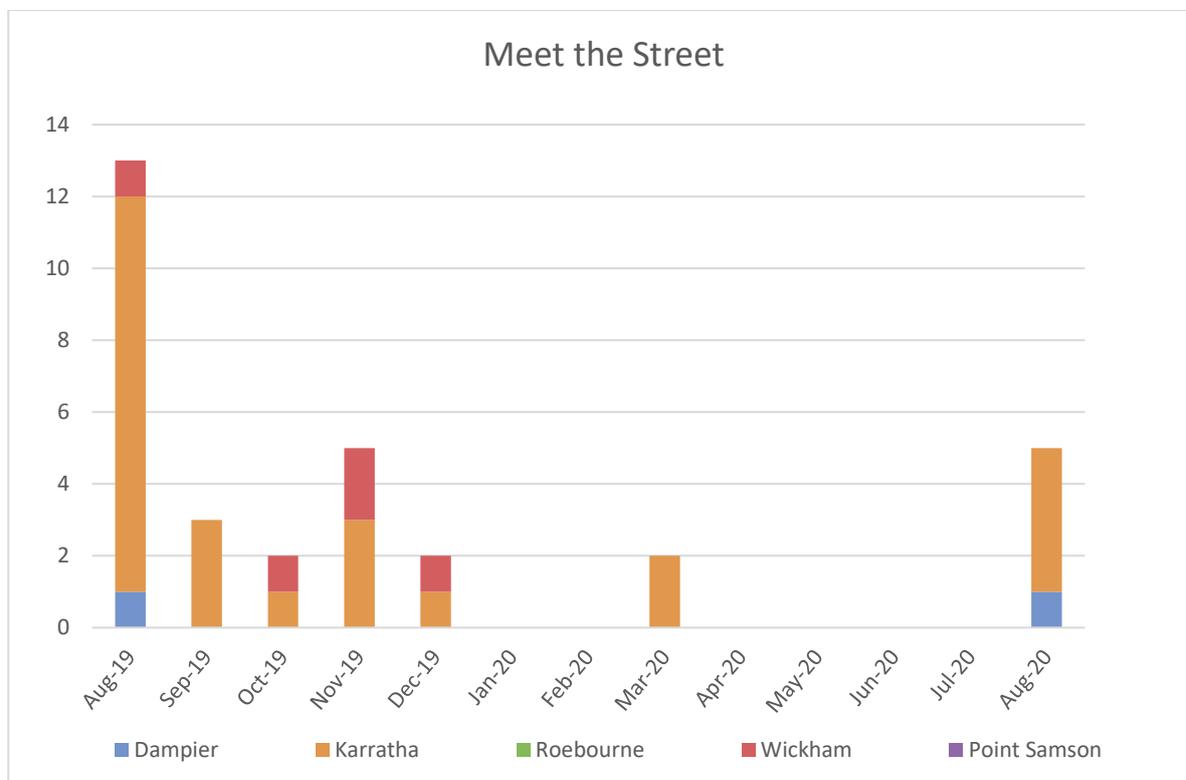


- Regular youth centre opening hours and outreach programs continue in Term 3. Both centres experienced significantly increased number of visits compared to the same time last year, with Wickham more than doubling.

**1.2 Liveability**

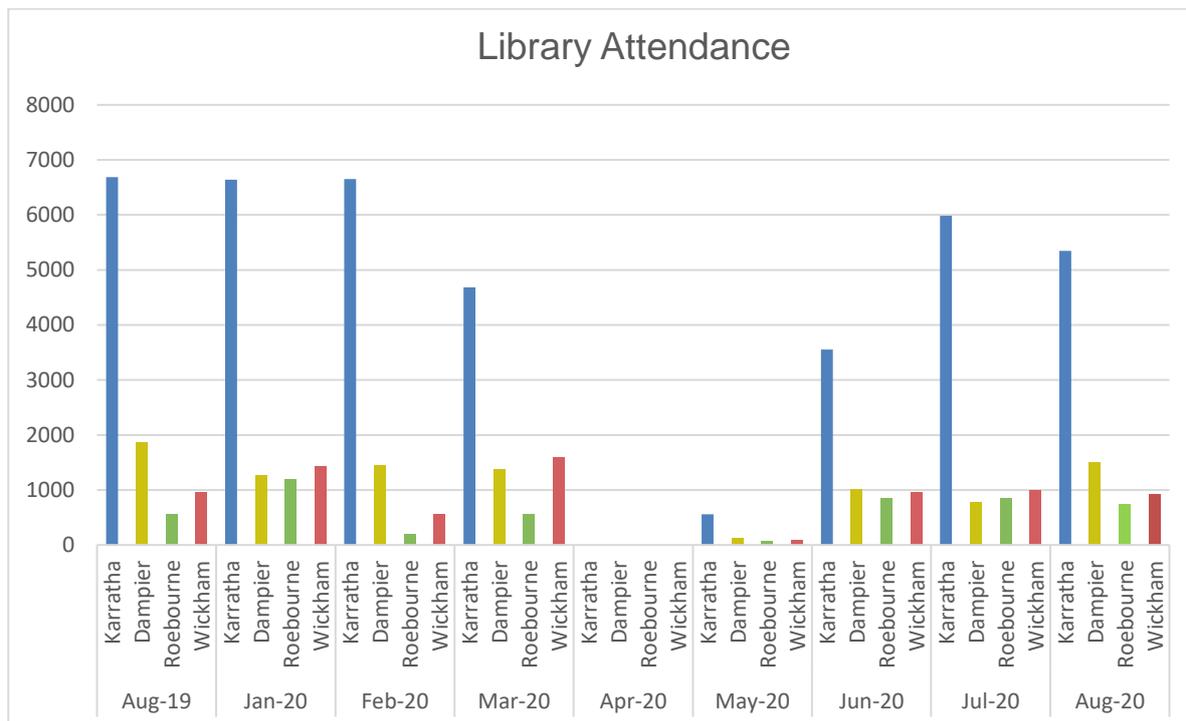


- Total subsidy paid in 2020/2021 is \$8,937.35, which translates to a spend of \$23,813.31 with local suppliers. Since inception of the program, total subsidy paid is \$48,687.56 and total spend with local suppliers is \$172,264.52



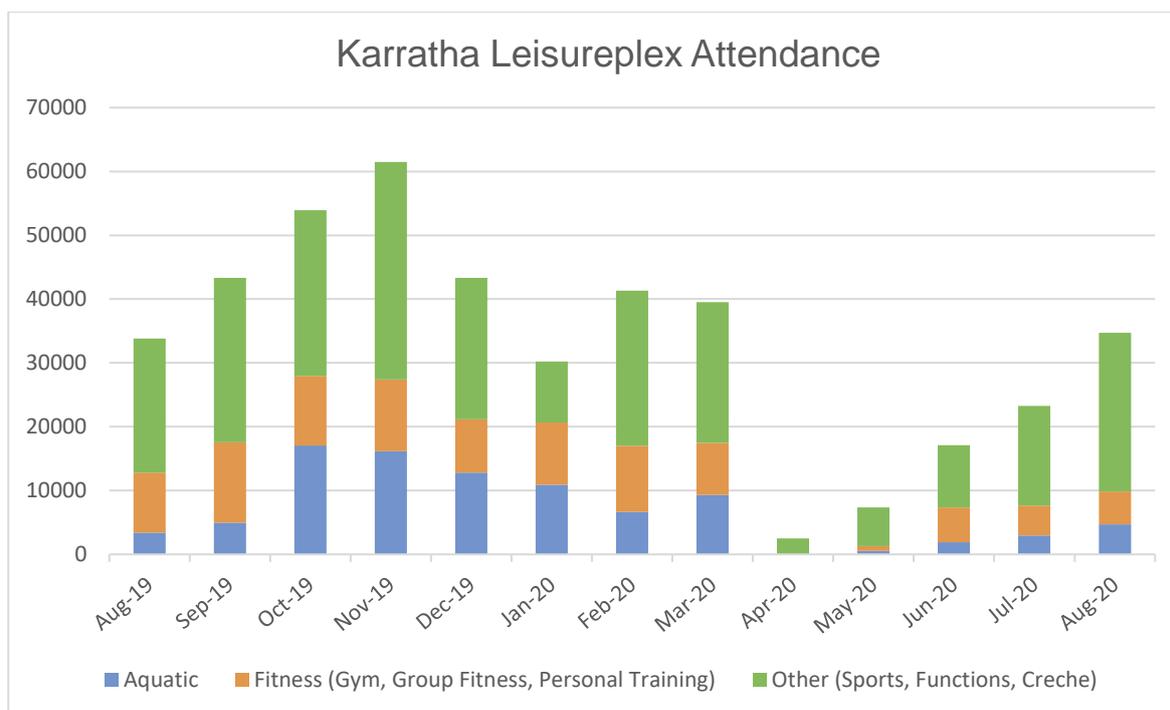
- Five Meet the Street events held in August. Feedback from participants was the increased reimbursement limit to \$200 incentivised participation.

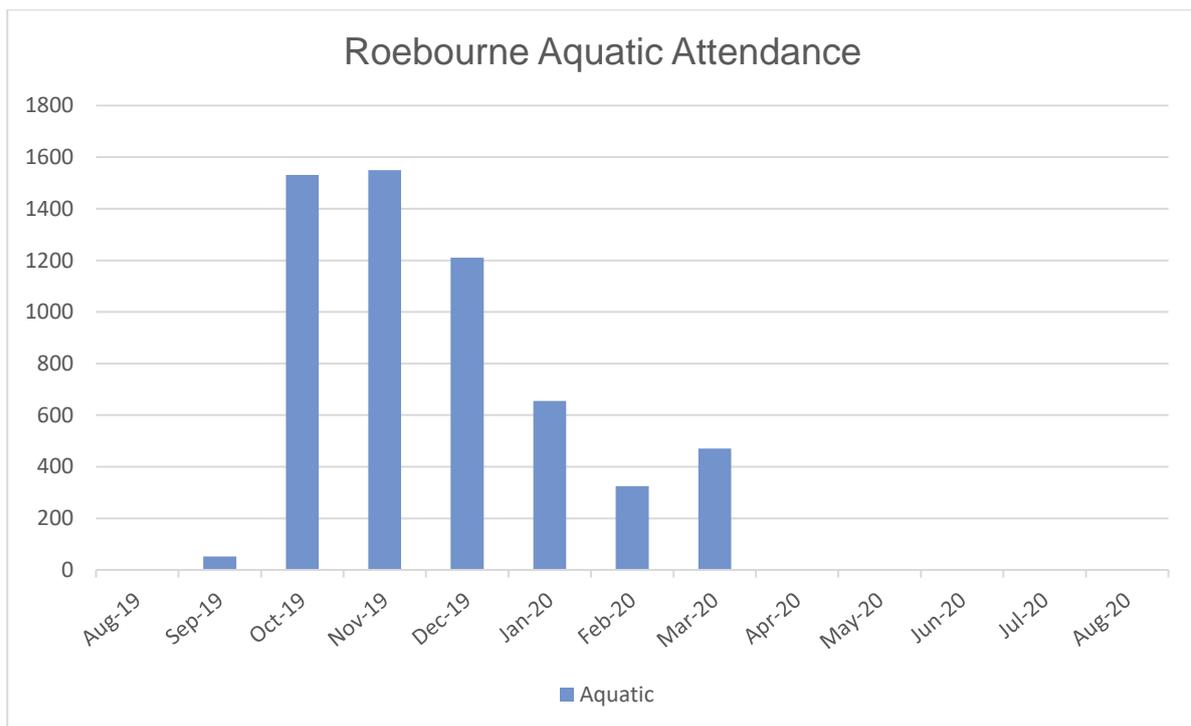
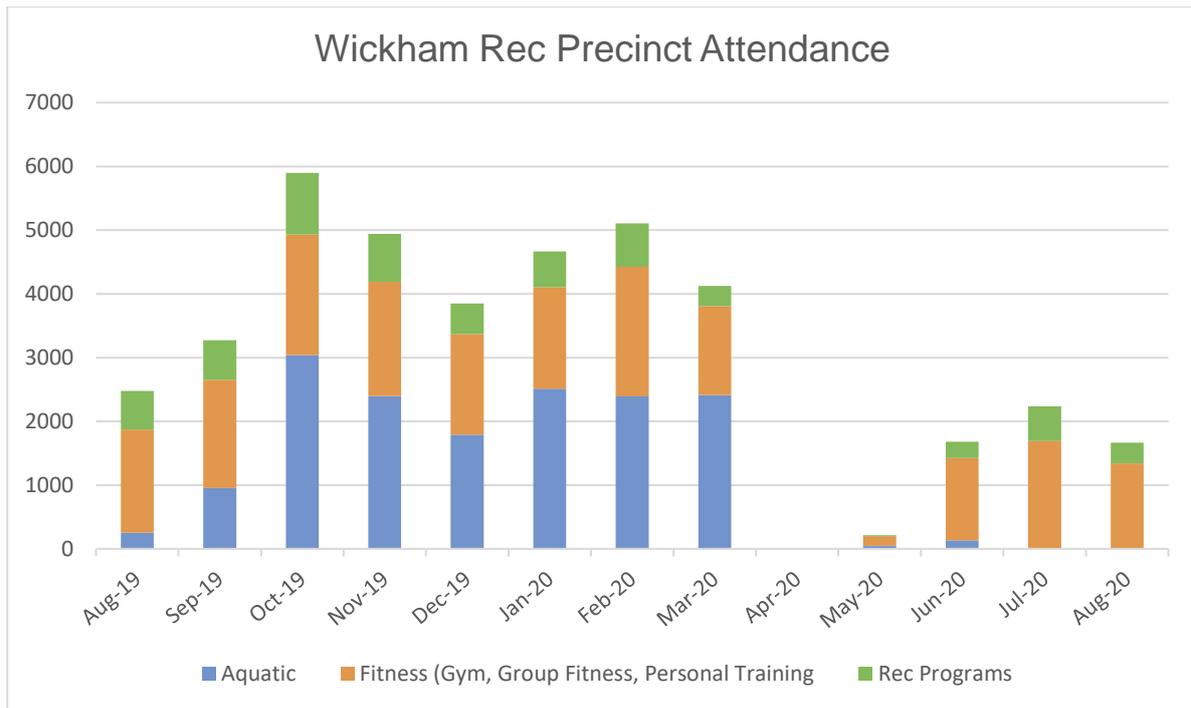
### 1.3 Library Services



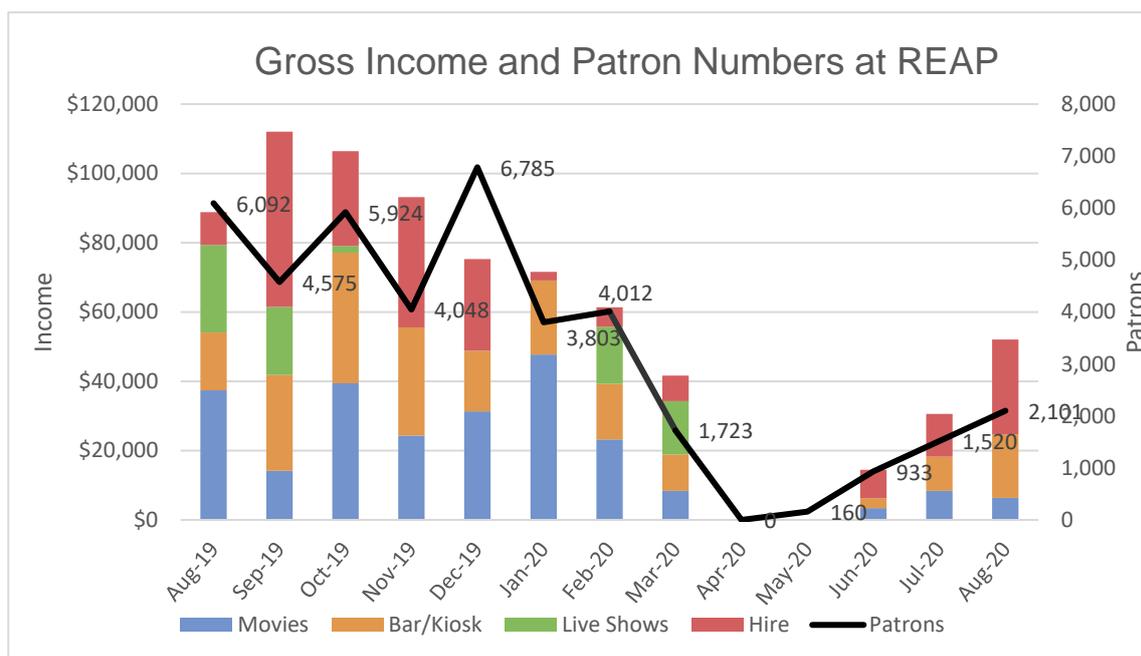
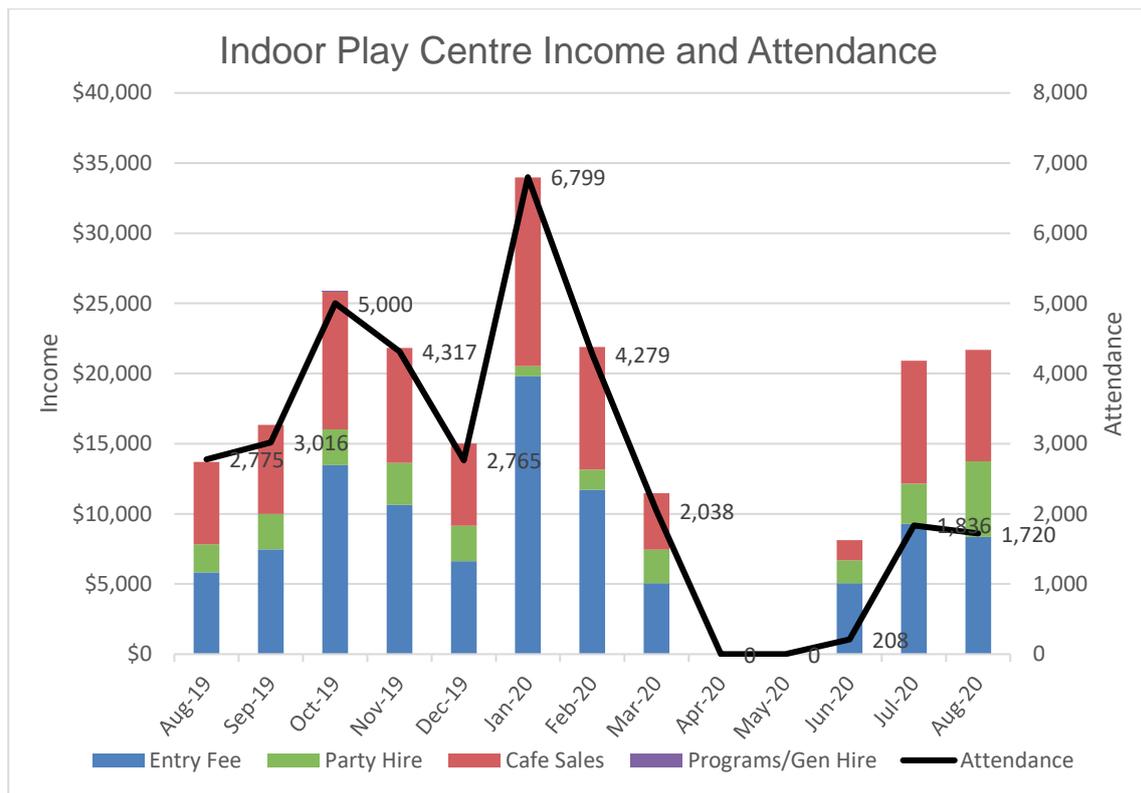
- 4,298 physical items borrowed
- 717 eResources borrowed
- 710 program participants at Story Time, Rhyme Time and PAGES
- 9,090 total memberships (86 new members signed up in August)

### 2 COMMUNITY FACILITIES





- Roebourne Aquatic Centre closed for Winter



- August delivered **15** movies with total patron attendance of **554**, averaging **36** patron attendance per movie.
- Venue hire bookings included **17** local hires which saw the delivery of Local dance school classes, Woodside staff forum, RTIO Service Dinner, Cultural Awareness, Karratha Youth Ensemble WA Ballet workshops and other venue hire bookings.

**14.4 MEDICAL SERVICES HOUSING SUBSIDY**

<b>File No:</b>	<b>GS.73</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Liveability Project Officer</b>
<b>Date of Report:</b>	<b>27 August 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with an update on the Medical Services Housing Subsidy (MSHS) scheme.

**BACKGROUND**

At the March 2020 Ordinary Council Meeting, Council endorsed allocating \$250,000 of Medical Services Equalisation Scheme Reserve funding for housing subsidies of up to \$300 per week for eligible General Practitioners (GP) and Clinical Practitioners (CP).

In July, a formal letter confirming availability and access to the subsidy was sent to the below practices:

- Karratha Health Hub
- Karratha Medical Centre
- Karratha Central Healthcare
- Sonic Health Plus
- Mawarnkarra Health Service

Eligibility criteria for the subsidy is detailed below:

- GP/CP must be practicing full time within the City of Karratha
- GP/CP must be paying rent via a property lease

There is currently one (1) practice signed up to the subsidy (Karratha Medical Centre). The City has received three other enquiries of which two were declined due to the CP's not working full time and a third declined due to the GP renting a room in a share house rather than leasing a property.

The below table shows a breakdown and comparison of GP's practicing within City of Karratha as of February 2020 and August 2020:

	<b>February 2020</b>	<b>August 2020</b>	<b>In Recruitment</b>
Sonic Health	3	5	Nil
Karratha Medical Centre	2	5	Nil
Mawarnkarra Health Service	3	3	Nil
Karratha Health Hub	0	0	Nil
<b>TOTAL</b>	<b>8</b>	<b>13</b>	<b>Nil</b>

**CONCLUSION**

Access to GP appointments has increased since February due to local practices successfully recruiting a number of additional GPs themselves without accessing the housing subsidy.

**14.5 COSSACK ART AWARDS 2020**

**File No:** RC.25  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Arts Development & Events Coordinator  
**Date of Report:** 2 September 2020  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council with a summary of the outcomes of the 2020 Cossack Art Award ahead of the detailed post event report.

**BACKGROUND**

2020 was the 28<sup>th</sup> year of the City presenting the Cossack Art Awards. The event planning and delivery was complicated by the changing restrictions imposed by COVID-19.

Following is a summary of the key event format changes:

- Entries restricted to Pilbara only artists and capped at 150 (normally 300)
- Introduction of the companion exhibition, the Children’s Award with 150 entrants
- Reduction in the scale of the Gala Event from 350+ to 120 guests
- Artist night held separately to the Gala event
- Family Day removed from the program
- Public Program included online programming and live events
- Artist in Residence only open to Pilbara artist – Carrie McDowell
- Install managed by in-house City team rather than a professional team from Perth
- Virtual Gallery included in program to ensure international audience of the exhibition
- Inclusion of a memorial exhibition for the late Clifton Mack, titled “Feels Right”.

<b>Snapshot of Results</b>	<b>2020</b>	<b>2019</b>
Number of artworks sold	66	75
Total value of sales	\$77,289	\$85,434
Visitors through the exhibition	4,097	9,642
Schools Engagement	167	659
Public Program attendance	119	322
Estimated reach for Gala Live Stream	4,700	2,400

**Pubic Program**

The public program included nine different workshops which were well attended. The public program is an important part of the Cossack Art Award by offering the opportunity to both develop existing artistic skills as well as providing an entry level opportunity for those who may not have yet tried any artistic pursuits. The restrictions meant that locals needed to be used to deliver the workshops. This proved to be very successful and a great capacity building opportunity for local artists who are interested in facilitating/teaching arts practise. Public program workshops included colour mixing, mosaics, photography, eco-dying, basket weaving, plein-air painting, painting in colour, string marking and coiled basket making.

The Indigenous Showcase in 2020 was repackaged as 'Artist in Conversation'. Officers worked with the Pilbara Development Commission to produce a two hour facilitated conversation, featuring key artists from Juluwarlu, Yinjaa-Barni, BighART and Wangaba Roebourne Art Group. The onstage conversation was facilitated by Indigenous Art Centre consultant Glenn Iseger Pilkington and content focused on each respective art groups' current major projects. This was the first time all the art groups have participated in a facilitated event such as this and was very well received by all.

### Artist in Residence

The 2020 Artist in Residence program was eligible to Pilbara based Artists only. Local artist Carrie McDowell was selected and was given four weeks and a studio space to produce a body of work. With the reduced amount of artworks in the exhibition, an upstairs space in the Post & Telegraph Building was offered to Carrie. This relocation encouraged increased foot traffic and public engagement. The work Carrie developed during this residency, is being exhibited in the Red Earth Arts Precinct throughout September.

### Internship

The Cossack Art Award intern was appointed for a three-month contract. Intern duties included install/de-install, day to day running of the exhibition including sales, and coordinating the schools program.

### Financials (Excl. Staff Costs)

<b>INCOME</b>	<b>Budget</b>	<b>Actual</b>
Sponsorship	-\$160,000	-\$155,000
Ticket Sales	0	-\$405
Commission on Sales	-\$7000	-\$21,686
Entry Fees	-\$6750	-\$7080
<b>SUBTOTAL</b>	<b>-\$173,750</b>	<b>-\$184,171</b>
<b>EXPENSES</b>		
Materials & Services	\$98,600	\$76,948
Contractors & Consultants	\$122,882	\$113,800
Advertising	\$17,550	\$3,530
<b>SUBTOTAL</b>	<b>\$239,032</b>	<b>\$194,278</b>
<b>COST TO CITY</b>	<b>\$62,282</b>	<b>\$10,107</b>

### CONCLUSION

The 2020 CAA delivered some unique challenges. However, through this a number of very successful new initiatives were trialled which will likely remain part of the ongoing event, including the Children's Award and the virtual gallery.

Showcasing more prominently the quality of the local artists was a positive, however the strength of the Award continues to be evident in its national catchment and will be open again to all artists in 2021.

**14.6 DEVELOPMENT SERVICES UPDATE**

<b>File No:</b>	<b>LE.245; LE.288; GR.27; TA/1/1; ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>31 August 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide annual statistics from Development Services for the Council’s information. The period reported on includes 27/07/2020 to 30/08/2020 (25 business days).

- High number of After Hours calls received and responded to this period.
- Increase in event notifications this month ranging from smaller community events to large licenced event.
- As many building permits to end of August 2020 as received for the entire 2019 calendar year.  
Over 170 applications for re-roofing (predominately dwellings) received so far in recovery from TC Damien.  
High number of building applications assessed on behalf of Town of Port Hedland.
- Development approvals averaging less than 4 weeks.  
Development application received for new development in Gap Ridge Light Industrial Precinct.  
KIE Audit has commenced Cell 11: 12 properties non-compliant. Working with owners and businesses on compliance issues.
- Direction Notices Active:
 

	11	(KIE = 10)
- Within 65 day notice period	11	
- Expired and in Court process	0	
- Direction noticed complied	0	
- Business Breakfast Briefing held on 26 August 2020. Five speakers provided economic updates with a focus on Tourism.  
Try Local Pop Up events have been held in Roebourne, Point Samson, Wickham, Dampier and Karratha. The pop up support to date has assisted 105 persons to activate Try Local.

Rangers Statistics 2020									
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD
<b>Inspections/reinspections/audits</b>									
Activities on City Properties	3	33	96	75	36	22	8	9	282
Abandoned vehicles	23	27	40	38	40	37	16	26	247
Animal (dogs/etc)	119	123	153	136	251	201	216	213	1412
Cats	32	27	22	25	65	92	80	65	408
Camping	0	2	5	9	6	15	13	40	90
Cyclone	1	54	2	1	3	3	2	0	66
Bushfire Hazard/Permit to burn	1	2	2	3	2	10	2	8	30
Litter	32	134	225	241	263	359	149	143	1546
Parking	29	155	143	36	97	164	73	154	851
Off Road Vehicles	9	25	23	24	15	11	10	7	124
Unsiglyh Properties	1	8	95	46	45	29	7	7	238
<b>Monthly total</b>	<b>250</b>	<b>590</b>	<b>806</b>	<b>634</b>	<b>823</b>	<b>943</b>	<b>576</b>	<b>672</b>	<b>5294</b>
<b>Infringements Issued</b>									
Bushfire	0	0	0	0	0	0	0	1	1
Activities on City Properties	0	33	87	50	69	104	24	0	367
Animal Environment & Nuisance	0	0	2	8	4	6	6	2	28
Animal (dogs/cats/etc)	8	22	22	14	25	14	27	23	155
Camping	0	0	0	0	0	0	0	0	0
Litter	1	1	0	1	0	4	2	0	9
Parking	20	52	51	25	29	61	23	39	300
<b>Monthly total</b>	<b>29</b>	<b>108</b>	<b>162</b>	<b>98</b>	<b>127</b>	<b>189</b>	<b>82</b>	<b>65</b>	<b>860</b>
<b>Infringements</b>									
Value of Infringements Paid (\$)	10678	10947	18815	20959	12918	14099	17293	28669	134378
Infringements withdrawn	0	20	5	5	4	0	1	1	36
<b>Impounded Dogs</b>									
Central	13	17	11	6	17	15	7	15	101
East	10	4	1	6	14	3	16	8	62
West	15	15	22	8	9	23	14	15	121
<b>Monthly total</b>	<b>38</b>	<b>36</b>	<b>34</b>	<b>20</b>	<b>40</b>	<b>41</b>	<b>37</b>	<b>38</b>	<b>284</b>
Released to Owner	21	17	17	8	24	25	21	20	153
Rehomed to SAFE	8	7	10	2	5	7	7	8	54
In pound at present	1	6	6	7	6	7	8	6	47
Holding pending court cases	0	0	0	0	0	0	0	0	0
Deceased	0	0	0	0	0	0	1	0	1
Euthanised	8	6	1	3	5	2	0	4	29
<b>Monthly total</b>	<b>38</b>	<b>36</b>	<b>34</b>	<b>20</b>	<b>40</b>	<b>41</b>	<b>37</b>	<b>38</b>	<b>284</b>
<b>Impounded Cats</b>									
Central	10	3	12	2	14	13	10	13	77
East	24	2	1	2	10	26	15	17	97
West	3	4	10	2	6	12	4	11	52
<b>Monthly total</b>	<b>37</b>	<b>9</b>	<b>23</b>	<b>6</b>	<b>30</b>	<b>51</b>	<b>29</b>	<b>41</b>	<b>226</b>
Released to Owner	1	1	2	1	1	0	5	1	12
Rehomed to SAFE	20	2	4	1	15	18	8	12	80
In pound at present	1	1	0	0	0	6	0	0	8
Euthanised	15	5	17	3	14	27	16	27	124
Deceased	0	0	0	1	0	0	1	1	3
<b>Monthly total</b>	<b>37</b>	<b>9</b>	<b>23</b>	<b>6</b>	<b>30</b>	<b>51</b>	<b>30</b>	<b>41</b>	<b>227</b>
<b>Customer Requests</b>									
After hours (AH) calls received	82	59	61	54	61	78	53	94	542
AH calls requiring an immediate response	73	43	41	29	37	59	43	75	400
3 Dog Applications	0	0	0	1	0	1	0	0	2
<b>Monthly total</b>	<b>155</b>	<b>102</b>	<b>102</b>	<b>84</b>	<b>98</b>	<b>138</b>	<b>96</b>	<b>169</b>	<b>944</b>

Rangers Statistics 2019												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>												
211	11	4	7	7	33	37	10	7	47	4	5	39
270	18	21	34	32	30	23	17	10	16	20	22	27
1893	91	123	160	161	153	161	292	178	145	129	130	170
524	41	42	51	47	39	49	47	28	40	61	39	40
107	1	1	0	6	14	25	37	8	13	1	1	0
79	3	0	43	19	2	2	0	0	5	3	2	0
85	1	0	1	3	6	3	2	3	5	46	4	11
659	73	80	58	57	67	47	33	18	38	36	66	86
1307	13	126	162	129	157	111	116	12	119	95	124	143
126	6	5	19	24	14	7	17	6	11	7	3	7
172	6	5	21	8	11	27	10	2	25	38	10	9
5433	264	407	556	493	526	492	581	272	464	440	406	532
<b>Infringements Issued</b>												
18	1	0	0	0	0	0	0	0	0	0	9	8
14	0	0	1	0	4	0	3	0	0	0	0	6
13	6	0	2	1	1	0	0	1	0	0	1	1
201	6	9	12	15	12	19	34	25	13	12	15	29
3	0	0	0	0	0	1	0	1	1	0	0	0
35	6	1	4	4	7	1	4	1	1	2	2	2
432	9	38	38	31	43	28	33	6	78	37	41	50
716	28	48	57	51	67	49	74	34	93	51	68	96
<b>Infringements</b>												
128219	11254	9276	9981	9810	16921	9438	9667	7663	10410	13858	9724	10217
65	3	4	2	6	2	5	15	4	3	6	9	6
<b>Impounded Dogs</b>												
144	6	8	3	12	16	10	14	18	10	17	9	21
103	12	9	9	3	3	10	3	21	12	11	6	4
179	16	11	17	19	14	9	19	18	13	12	15	16
426	34	28	29	34	33	29	36	57	35	40	30	41
201	10	13	15	16	19	12	21	25	11	20	19	20
109	13	4	8	8	5	10	4	13	13	13	8	10
54	6	1	2	7	4	3	7	6	6	6	2	4
3	0	1	2	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	1	0	1	0	0
58	5	9	2	3	5	4	4	13	5	0	1	7
427	34	28	29	34	33	29	36	58	35	40	30	41
<b>Impounded Cats</b>												
140	13	17	12	14	10	18	8	7	13	9	10	9
115	24	15	11	6	5	9	4	3	12	14	4	8
121	4	3	18	11	16	16	19	2	6	14	6	6
376	41	35	41	31	31	43	31	12	31	37	20	23
34	0	2	26	0	0	0	1	0	2	1	1	1
111	22	16	14	9	5	14	6	2	8	5	5	5
13	4	1	0	2	0	1	0	1	0	1	1	2
208	14	16	1	18	26	28	24	7	19	27	13	15
9	1	1	0	2	0	0	0	2	2	1	0	0
375	41	36	41	31	31	43	31	12	31	35	20	23
<b>Customer Requests</b>												

Environmental Health Statistics 2020										Environmental Health Statistics 2019												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>										<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	3	1	19	10	22	21	20	22	118	182	6	15	15	10	40	18	23	22	17	3	4	9
Lodging house inspection	0	0	0	2	2	0	4	4	12	28	1	0	0	0	14	1	5	6	1	0	0	0
Camping/caravan park inspection	0	0	0	0	0	1	1	0	2	9	0	0	0	0	4	2	1	0	0	1	0	1
Public building inspection	0	0	0	0	1	2	6	2	11	41	0	0	1	0	8	10	4	11	7	0	0	0
Swimming pool inspection	0	0	0	0	0	1	3	0	4	17	0	0	0	0	0	0	0	0	0	0	0	17
Hairdressers inspection	0	1	0	0	3	0	0	0	4	9	0	2	0	0	0	0	0	0	2	0	1	4
Beauty therapy/skin penetration inspection	2	1	0	0	1	2	1	1	8	11	0	0	0	1	1	0	1	3	1	1	1	2
Septic tank inspections	0	0	0	0	0	1	0	0	1	18	1	1	1	4	0	0	2	4	3	0	0	0
Closed premises	9	2	1	0	0	0	0	1	13	45	6	10	0	3	2	1	3	3	3	5	0	9
<b>Monthly total</b>	<b>14</b>	<b>5</b>	<b>20</b>	<b>12</b>	<b>29</b>	<b>28</b>	<b>35</b>	<b>30</b>	<b>173</b>	<b>360</b>	<b>14</b>	<b>28</b>	<b>17</b>	<b>18</b>	<b>69</b>	<b>32</b>	<b>39</b>	<b>47</b>	<b>35</b>	<b>13</b>	<b>6</b>	<b>42</b>
<b>Health nuisances/complaints investigated</b>										<b>Health nuisances/complaints investigated</b>												
Air Quality	7	2	3	4	8	6	3	3	36	42	2	0	6	3	4	7	4	7	5	2	2	0
Building & Accommodation	0	9	3	4	3	4	3	0	26	23	4	1	1	2	0	0	4	4	2	1	3	1
Water & Waste Water	6	7	5	7	8	4	1	2	40	20	0	0	1	3	0	2	2	1	4	2	5	0
Food Safety	5	3	2	4	1	0	2	4	21	32	1	0	4	8	2	2	2	1	1	3	7	1
Noise Pollution	8	15	13	14	7	7	8	3	75	89	6	3	6	10	2	7	17	5	13	6	8	6
Public Health	5	7	17	14	8	10	7	4	72	72	4	6	3	11	5	2	3	7	17	4	8	2
Refuse & Litter	2	8	3	2	3	3	0	2	23	21	4	2	1	3	0	0	2	3	3	1	1	1
Skin Penetration	0	1	3	0	0	0	0	0	4	24	2	0	9	0	3	3	2	0	3	1	1	0
Stallholders & Traders	0	0	0	0	0	0	0	0	0	80	2	6	6	7	6	12	9	8	8	6	4	6
<b>Monthly total</b>	<b>33</b>	<b>52</b>	<b>49</b>	<b>49</b>	<b>38</b>	<b>34</b>	<b>24</b>	<b>18</b>	<b>297</b>	<b>403</b>	<b>25</b>	<b>18</b>	<b>37</b>	<b>47</b>	<b>22</b>	<b>35</b>	<b>45</b>	<b>36</b>	<b>56</b>	<b>26</b>	<b>39</b>	<b>17</b>
<b>Notifiable infectious diseases</b>										<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	0	1	0	3	0	1	0	0	5	13	1	0	0	0	1	0	7	1	1	1	0	1
Barmah Forest Virus (BFV)	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	5	2	2	1	0	1	2	1	14	45	1	1	26	4	2	1	1	0	0	6	3	0
Campylobacteriosis	2	1	1	2	1	2	1	3	13	30	1	1	1	2	6	1	0	1	0	4	6	7
Cryptosporidiosis	0	2	4	3	0	0	0	0	9	1	0	0	0	0	0	0	0	0	0	1	0	0
Other	1	1	0	3	6	1	2	1	15	10	2	0	1	0	1	0	1	2	0	0	1	2
<b>Monthly total</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>57</b>	<b>99</b>	<b>5</b>	<b>2</b>	<b>28</b>	<b>6</b>	<b>10</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>12</b>	<b>10</b>	<b>10</b>
<b>Other health</b>										<b>Other health</b>												
Assess development applications	1	6	8	6	12	17	8	13	71	145	4	6	12	18	16	7	20	9	19	12	10	12
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	1	0	1	0	0	0	2	9	2	0	2	4	1	0	0	0	0	0	0	0
Healthy dog day	0	0	1	0	1	0	0	0	2	5	0	1	0	0	1	0	0	2	0	0	1	0
Chicken bleeding	2	2	2	2	2	2	2	3	17	26	2	2	2	3	2	2	3	2	1	2	3	2
Infringements issued	0	0	0	0	0	0	1	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	7	10	14	15	30	28	26	32	162		-	-	-	-	-	-	-	-	-	-	-	-
<b>Monthly total</b>	<b>10</b>	<b>18</b>	<b>26</b>	<b>23</b>	<b>46</b>	<b>47</b>	<b>37</b>	<b>48</b>	<b>255</b>	<b>186</b>	<b>8</b>	<b>9</b>	<b>16</b>	<b>25</b>	<b>20</b>	<b>10</b>	<b>23</b>	<b>13</b>	<b>20</b>	<b>14</b>	<b>14</b>	<b>14</b>

<b>Building Statistics 2020</b>										<b>Building Statistics 2019</b>												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Building Permits</b>										<b>Building Permits</b>												
Dwellings	1	0	0	0	1	1	0	6	9	4	0	0	0	0	0	0	1	0	2	0	1	0
Alterations and Additions	1	2	15	32	40	37	13	29	169	13	0	0	0	0	3	1	3	2	2	1	0	1
Swimming Pools and Spas	4	5	7	6	6	8	6	5	47	67	1	7	6	8	2	5	7	3	6	4	11	7
Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	238	360	21	30	15	14	28	24	45	37	28	19	52	47
Group Development	1	1	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	2	5	2	4	2	4	2	21	44	4	5	2	5	5	3	3	3	6	1	3	4
<b>Monthly total</b>	<b>20</b>	<b>27</b>	<b>49</b>	<b>67</b>	<b>88</b>	<b>109</b>	<b>48</b>	<b>78</b>	<b>486</b>	<b>488</b>	<b>26</b>	<b>42</b>	<b>23</b>	<b>27</b>	<b>38</b>	<b>33</b>	<b>59</b>	<b>45</b>	<b>44</b>	<b>25</b>	<b>67</b>	<b>59</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>										<b>Building Approval Certificates &amp; Demolition Certificates</b>												
Demolition Permits	0	0	0	2	1	1	0	0	4	3	0	0	1	0	0	0	0	0	0	0	1	1
BAC's	0	0	2	0	1	0	2	0	5	3	1	0	0	1	1	0	0	0	0	0	0	0
BAC Strata	0	0	1	1	0	0	0	1	3	2	0	0	0	1	0	1	0	0	0	0	0	0
<b>Monthly total</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Occupancy Permits</b>										<b>Occupancy Permits</b>												
Occupancy Permits	0	0	3	1	1	4	1	0	10	21	3	2	1	1	2	2	3	1	1	2	2	1
OP Strata	0	1	0	0	0	0	0	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	0	0	0	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>23</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Total \$'000 Construction Value</b>	<b>46208</b>	<b>6,801</b>	<b>2,785</b>	<b>5,610</b>	<b>10,145</b>	<b>6,458</b>	<b>4,821</b>	<b>8,869</b>	<b>91,697</b>	<b>179,636</b>	<b>8,073</b>	<b>6,564</b>	<b>1,126</b>	<b>6,927</b>	<b>6,434</b>	<b>13,308</b>	<b>5,250</b>	<b>1,204</b>	<b>96,574</b>	<b>14,142</b>	<b>17,756</b>	<b>2,278</b>
<b>Applications Processed for Other Councils</b>										<b>Applications Processed for Other Councils</b>												
Shire Of Ashburton	1	1	2	1	0	0	0	1	6	55	3	6	0	0	8	2	1	0	29	0	4	2
Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	2	8	0	0	0	2	1	3	2	0	0	0	0	0
Port Hedland	6	9	8	5	9	11	23	27	98	95	8	6	8	6	6	6	5	7	10	14	13	6
<b>Monthly total</b>	<b>7</b>	<b>11</b>	<b>10</b>	<b>6</b>	<b>9</b>	<b>11</b>	<b>23</b>	<b>29</b>	<b>106</b>	<b>158</b>	<b>11</b>	<b>12</b>	<b>8</b>	<b>8</b>	<b>15</b>	<b>11</b>	<b>8</b>	<b>7</b>	<b>39</b>	<b>14</b>	<b>17</b>	<b>8</b>
<b>Private Certifications Provided</b>										<b>Private Certifications Provided</b>												
Certificate of Design Compliance	0	10	2	0	0	0	0	0	12	4	0	0	1	0	2	0	0	1	0	0	0	0
Certificate of Building Compliance	0	3	1	0	0	0	0	0	4	3	0	1	1	0	0	1	0	0	0	0	0	0
Certificate of Construction Compliance	0	1	1	0	0	0	0	0	2	3	0	0	0	0	0	2	0	0	0	0	1	0
<b>Monthly total</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>233</b>	<b>490</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>723</b>	<b>1337</b>	<b>0</b>	<b>7</b>	<b>403</b>	<b>0</b>	<b>927</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>										<b>Private Swimming Pool Inspections (1 every 4 years)</b>												
<b>Monthly total</b>	<b>26</b>	<b>35</b>	<b>50</b>	<b>32</b>	<b>71</b>	<b>13</b>	<b>56</b>	<b>58</b>	<b>341</b>	<b>518</b>	<b>12</b>	<b>54</b>	<b>43</b>	<b>30</b>	<b>86</b>	<b>45</b>	<b>41</b>	<b>47</b>	<b>30</b>	<b>25</b>	<b>59</b>	<b>46</b>

Planning Statistics 2020										Planning Statistics 2019												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Lodgement</b>										<b>Lodgement</b>												
Development Applications	8	11	12	10	12	16	20	11	100	193	7	9	15	19	20	16	22	11	18	19	18	19
R-Codes Applications	6	5	6	1	4	4	7	5	38	94	4	2	10	7	7	5	13	6	12	11	12	5
Land Matters	9	7	7	4	10	10	6	11	64	149	11	10	12	30	10	8	12	5	13	7	12	19
Enforcement Matters	8	7	20	0	7	17	2	19	80	82	2	15	4	2	2	1	0	12	4	24	4	12
Scheme Amendments	1	0	0	0	0	0	0	0	1	3	0	0	2	0	0	1	0	0	0	0	0	0
<b>Monthly total</b>	<b>32</b>	<b>30</b>	<b>45</b>	<b>15</b>	<b>33</b>	<b>47</b>	<b>35</b>	<b>46</b>	<b>283</b>	<b>521</b>	<b>24</b>	<b>36</b>	<b>43</b>	<b>58</b>	<b>39</b>	<b>31</b>	<b>47</b>	<b>34</b>	<b>47</b>	<b>61</b>	<b>46</b>	<b>55</b>
<b>Processing</b>										<b>Processing</b>												
Average Number of Days (DA)	22	28	27	28	21	31	26	24	26	21	23	15	35	36	14	11	22	15	18	18	22	24
Application Fees	4641	7361	7680	10333	5854	6037	23057	12317	77280	365948	2489	10663	36483	47873	12364	72050	21537	9716	88720	51408	5822	6823
Development Value \$'000	743	1050	1966	3075	2241	697	8706	2821	21299	586545	475	100187	2600	656	25050	40948	86236	1652	126928	180921	10207	10685

<b>Karratha Tourism and Visitor Centre Statistics 2020</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
Visitors to the Centre	446	320	336	0 - COVID	195	920	3215	4312					9744
Sites booked 40 Mile online	N/A	N/A	N/A	0 - COVID	28	75	100	106					309
Sites paid in Cash 40 Mile	N/A	N/A	N/A	0 - COVID	20	242	333	1380					1975
Sites booked Cleaverville online	N/A	N/A	N/A	0 - COVID	25	131	159	212					527
Sites paid in Cash Cleaverville	N/A	N/A	N/A	0 - COVID	24	183	247	320					774
<b>Monthly total</b>	<b>446</b>	<b>320</b>	<b>336</b>	<b>0</b>	<b>292</b>	<b>1551</b>	<b>4054</b>	<b>6330</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13329</b>
<b>Consignments</b>													
Number of local suppliers	15	15	15	0 - COVID	15	17	17	17					111
<b>Revenue</b>													
KTVC Retail Sales	\$3,825	\$4,911	\$2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567					\$ 56,914
Bookeasy Sales						\$ 4,052	\$ 31,911	\$ 29,100					\$ 65,063
Cleaverville (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296					\$ 26,708
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122					\$ 34,234
40 Mile (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008					\$ 18,052
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$2,548	\$17,357	\$ 19,812	\$ 19,788					\$ 59,505
<b>Monthly total</b>	<b>\$3,825</b>	<b>\$4,911</b>	<b>\$2,724</b>	<b>\$ -</b>	<b>\$6,101</b>	<b>\$51,974</b>	<b>\$ 96,060</b>	<b>\$ 94,881</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$260,476</b>

<b>TAKE YOUR BUSINESS ONLINE 2020/2021</b> <b>No new applications for the month of August 2020</b>					
#	APPLICANT	STATUS	PROJECT COST	AMOUNT APPROVED	GRANT FOR THE PURPOSE OF:
	<b>TOTAL:</b>		<b>\$133,437.54</b>	<b>\$32,916.27</b>	

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB RFF	Advertised version forwarded to DPLH to undertake recommended modifications.	City officers reviewing modified sections prepared by DPLH as basis for seeking WAPC endorsement.	Within Tolerance
Mulataga Structure Plan	Roberts Day	Advertised version forwarded to WAPC for endorsement on 26 May 2020	WAPC endorsement.	Attention Required
Scheme Amendment 51 (Nickol Bay Hospital)	Nil (internal)	Council adopted Scheme Amendment referred to WAPC for Minister's final approval consideration on 8 May 2020. Copies of Scheme Amendment documents with Common Seal included (as requested by DPLH) provided 4 August 2020. Letter received from WAPC requiring modifications on 8 September 2020.	Minister's decision.	On Target
40 Mile FMP Implementation	BRIDA	Programmed track closure, beach access management, weed management and native planting works completed.	Additional weed management under Rangelands NRM funding agreement.	On Target
Smoke Free Plan	Nil (internal)	Once the Stallholder and Street Trading Policy has been finalised work will begin on the plan. Will need to be re-written.	Draft a smoke free plan.	Attention Required
Stallholder and Street Trading Policy Review	Nil (internal)	Council adopted phased implementation of new policy.	Engage mobile traders on roster system and consider option of mobile trading at Kevin Richards Memorial Oval.	On Target
Environmental Sustainability Strategy	Nil (internal)	Draft document design complete.	Draft document scheduled to be presented to Council in September 2020.	On Target
Renewable Hydrogen Study	Murdoch Uni / Hydrogen Society of Aust.	Final report received and Council briefed on 10 August.	Recommendations scheduled to be presented to Council in October 2020.	On Target

PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Business Climate Scorecard	Catalyse	Scorecard survey closes 11 September 2020. Ongoing promotion to complete survey occurring.	Obtain results from survey and work to address key areas identified in the scorecard as requiring attention.	On Target
EcoHub	Naja & Mann Advisory	Advice received from DPLH in relation to tenure options for the portion of Airport Reserve being sought for EcoHub development.	Work with DPLH to map out options, considerations and next steps to enable development of the land.	Within Tolerance
Wanggalili Project (Native Yindjibarndi Plants)	Yurra Project Lead (Multiple MOU parties)	Seedlings currently growing under supervision at the City's nursery. Steering Committee have met on site to inspect seedlings.	Meet with Steering Committee to agree on Phase 2 of the MOU and contract.	On Target
2021 State NRM Coastal and Marine Conference	Nil (internal)	Confirmation received that bid to host 2021 Conference was successful. Conference dates confirmed and REAP booked. Representation on Steering Committee determined.	Await first Steering Committee meeting. Provide MESAP information if requested.	On Target
Power Governance	Nil (internal)	Retrospective consumption and expenditure tracking tool developed. Audit of 60+ Horizon Power accounts complete and adjustments complete. Energy Efficiency Action Plan under review.	Follow-up Rio Tinto account audit. Commence monthly reporting of expenditure and consumption to EMT. Explore IT solutions for real-time reporting.	On Target
Waterwise Council (WWC) Management Team	Nil (internal)	Developing internal WWC team to review efficiency actions and progress City towards Gold WWC status.	Meeting of WWC Team scheduled for August.	On Target
Water Security CRC	Nil (internal)	Opportunity to join as part of a collective WA consortium being considered.	Review merits of participation and discuss with Executive Team.	On Target
ClimateClever	Nil (internal)	Council Agenda report complete which discusses the details and potential benefits of the opportunity.	Scheduled to be presented to Council in September 2020.	On Target

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **CONFIDENTIAL ITEM 18.1 DAMPIER COMMUNITY HUB SETTLEMENT**

Also included is the following:

**ATTACHMENT TO ITEM 9.1 COVID-19 SMALL BUSINESS SUPPORT INITIATIVES - TRANCHE 2 IMPLEMENTATION**

**ATTACHMENT TO ITEM 11.1 AWARD OF LARGE COMMUNITY GRANTS**

**ATTACHMENT TO ITEM 11.2 INQUIRY FOR ALCOHOL RESTRICTIONS ON PACKAGED LIQUOR**

**ATTACHMENT TO ITEM 12.5 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2020**

**ATTACHMENT TO ITEM 13.1 SUPPLY OF RETICULATION PIPE AND ASSOCIATED FITTINGS**

**ATTACHMENT TO ITEM 13.3 RENEWAL OF JOHN'S CREEK BOAT RAMP JETTY**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 19 October 2020 at 5.30 pm at Council Chambers  
- Welcome Road, Karratha.