



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 22 February 2021**

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE	6
5	DECLARATIONS OF INTEREST	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	7
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	7
9	EXECUTIVE SERVICES.....	9
10	CORPORATE SERVICES	11
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 31 DECEMBER 2020	11
10.2	LIST OF ACCOUNTS – 12 DECEMBER 2020 TO 22 JANUARY 2021.....	37
10.3	2021 LOCAL GOVERNMENT ELECTIONS	71
10.4	CUSTOMER SERVICE CHARTER.....	77
11	COMMUNITY SERVICES	81
11.1	MEDICAL SERVICES HOUSING SUBSIDY	81
12	DEVELOPMENT SERVICES	89
12.1	ROEBOURNE HERITAGE PRECINCT	89
12.2	APPLICATION FOR DEVELOPMENT APPROVAL DA20263 – PROPOSED CHILD CARE PREMISES – LOT 221 (NO.3) WALKINGTON CIRCLE, MILLARS WELL .	95
12.3	BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATION PILBARA TOURISM ASSOCIATION	105
12.4	KARRATHA TOURIST AND VISITOR CENTRE	111
12.5	PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL P2480 FOR APPROVED TRANSIENT WORKFORCE ACCOMMODATION AT LOT 555 AND LOT 556 (42) MADIGAN ROAD, GAP RIDGE	117
13	STRATEGIC PROJECTS & INFRASTRUCTURE	129
13.1	KARRATHA AIRPORT ENTRY STATEMENT	129

13.2	MURUJUGA NATIONAL PARK ACCESS ROAD PROJECT	133
14	ITEMS FOR INFORMATION ONLY	145
14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	146
14.2	RECORD OF TENDER OUTCOME UNDER DELEGATION	147
14.3	CONCESSION ON FEES FOR COUNCIL FACILITIES.....	149
14.4	COMMUNITY SERVICES UPDATE.....	150
14.5	YOUTH STRATEGY	156
14.6	DEVELOPMENT SERVICES UPDATE	159
14.7	WASTE SERVICES DATA – FIRST QUARTER 2020/2021	169
14.8	AIRPORT SERVICES DATA	173
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	177
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	177
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	177
18	MATTERS BEHIND CLOSED DOORS	179
	ATTACHMENT TO ITEM 12.4 KARRATHA TOURIST AND VISITOR CENTRE .	179
	ATTACHMENT TO ITEM 13.1 KARRATHA AIRPORT ENTRY STATEMENT	179
19	CLOSURE & DATE OF NEXT MEETING	181

MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday, 22 February 2021 was declared open at 5.30pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:	Cr Peter Long [Mayor] Cr Kelly Nunn [Deputy Mayor] Cr Margaret Bertling Cr Geoff Harris Cr Pablo Miller Cr Daniel Scott Cr Evette Smeathers Cr Joanne Waterstrom Muller
Staff:	Chris Adams Chief Executive Officer Phillip Trestrail Director Corporate Services Arron Minchin Director Community Services Ryan Hall Director Development Services Simon Kot Director Strategic Projects & Infrastructure Linda Phillips Minute Secretary
Apologies:	Cr Garry Bailey
Absent:	Nil
Leave of Absence:	Nil
Members of Public:	Nick Bond, Dampier Mermaid Peter Jefferies, Murujuga Aboriginal Corporation Travis McNaught, Murujuga Aboriginal Corporation Andrew McTaggart, GHD
Members of Media:	Louise Miolin, ABC Alex Scott, Pilbara News Caitlyn Watts, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Long declared an interest in the following item:

- Impartiality interest in item 13.2 Murujuga National Park Access Road Project as Cr Long's spouse undertook the flora and vegetation survey of the tourist area for Murujuga Aboriginal Corporation in mid-2020 and occasionally volunteers to assist the Ranger.

Cr Nunn declared an interest in the following item:

- Impartiality interest in item 13.2 Murujuga National Park Access Road Project as Cr Nunn is employed as the Pilbara Volunteer Hub Co-ordinator of Volunteering WA with which Murujuga Aboriginal Corporation has a non-financial relationship.

Cr Bertling declared an interest in the following item:

- Financial interest in item 13.2 Murujuga National Park Access Road Project as Cr Bertling is contracted to work for Murujuga Aboriginal Corporation and is currently working for them on a project.

Cr Harris declared an interest in the following item:

- Impartiality interest in item 12.3 Business Development Support Grant Scheme Application Pilbara Tourism Association as Cr Harris is a close friend of one of the Members.

Cr Smeathers declared an interest in the following item:

- Impartiality interest in item 12.4 Karratha Tourist and Visitor Centre as Cr Smeathers is a friend of the proponent.

Cr Waterstrom Muller declared an interest in the following item:

- Impartiality interest in item 12.3 Business Development Support Grant Scheme Application Pilbara Tourism Association (PTA) as Cr Waterstrom Muller attended some of the PTA meetings as a Councillor.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Peter Jeffries, Chief Executive Officer of Murujuga Aboriginal Corporation (MAC) made a deputation in favour of the Officer's recommendation in relation to agenda item 13.2 Murujuga National Park Access Road Project. Mr Jefferies advised access to this globally significant national park will provide opportunities for Aboriginal tourism which will help drive diversification of the local economy, create on-country jobs for members, provide new facilities, and improve people's understanding of Aboriginal culture, and in turn build a sense of pride by all Australians in the ancient history of this land. It will also support efforts to achieve World Heritage Listing which can only be secured through the provision of infrastructure and facilities which are appropriate, inclusive and financially sustainable.

Mr Nick Bond, Owner and Managing Director of the Dampier Mermaid Hotel and Motel made a deputation on behalf of the Dampier Mermaid and other Dampier food businesses, namely Dampier IGA and Bottlemart, Hullabaloo Cafe, Hampton Harbour Boat and Sailing Club, Dampier Yacht Club, Dampier Chinese Restaurant, Soak Café and the Coles Express Dampier to request that Council stop food vans and pop up food businesses from trading that hurt already struggling businesses in Dampier, and work towards opening land to increase the population of Dampier.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154744
 MOVED : Cr Scott
 SECONDED : Cr Nunn

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 27 January 2021, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

12/01/2021	- Regional Joint Development Assessment Panel meeting
19/01/2021	- Meeting with Karratha Police
20/01/2021	- WALGA People and Place Policy Team meeting
25/01/2021	- Meeting with Regional Development Australia
26/01/2021	- Australia Day Awards Breakfast
26/01/2021	- Australia Day Citizenship Ceremony
27/01/2021	- Ordinary Council Meeting
28/01/2021	- Meeting with Pitter Pat Productions
29/01/2021	- Rangellands Audit & Risk Committee meeting

9 EXECUTIVE SERVICES

Nil.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 DECEMBER 2020

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Acting Corporate Accountant
Date of Report:	3 February 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 December 2020.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 December 2020:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	114,529,907	82,556,293	76,966,688	(5,589,605)	-6.8%	↓
Operating Expense	(100,281,437)	(103,019,356)	(49,676,820)	(45,940,336)	3,736,484	-7.5%	↑
Non Operating Revenue	23,666,113	21,956,448	3,043,742	1,520,539	(1,523,203)	-50.0%	↓
Non Operating Expense	(55,254,677)	(56,751,196)	(25,049,255)	(16,002,459)	9,046,796	-36.1%	↑
Non Cash Items Included	18,865,845	20,810,153	10,441,732	8,139,320	(2,302,412)	-22.1%	
Restricted Surplus BFWD 19/20	452,483	453,046	452,483	452,483	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	2,405,441	5,048,682	5,048,682	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
Surplus/(Deficit) 20/21	133,683	85,620	26,518,034	29,886,094	3,368,060		

This table shows a surplus position of \$29.9m, a positive variance of \$3.4m compared to the budgeted surplus position of \$26.5m, which reflects timing of transactions associated with grant funding, contributions, Reserve transfers, cyclone claims, loans, COVID-19 grants and projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table. Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

Operating Revenue		
2,581,977	▲	Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct – Timing difference - Received earlier than anticipated
222,749	▲	Contaminated waste disposal fees - volume of waste received exceeded forecast. Will be addressed at the March budget review
220,000	▲	Grant Funding from Woodside for NAIDOC and Youth Services - Timing difference - Received earlier than anticipated
3,024,726	▲	Positive Variance
6,000,000	▼	Contribution from Pilbara Iron - Partnership Management - Funding to be received once Dampier Land Transfer is completed
1,232,940	▼	TC Damien Claim to DRFAWA & LGIS – Claims currently being reviewed by external parties
853,832	▼	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet required
405,583	▼	2019/20 Oval joint use agreement with Dept of Education -Timing difference of budget vs actuals
217,908	▼	Dampier Community Hub - Variance relates to write off of funds in accordance with Deed of Settlement as per Council Resolution #154675 September OCM
8,710,263	▼	Negative Variance
5,685,537	▼	Net Negative Variance
Non Operating Revenue		
522,392	▼	Timing of Reserve transfer for Andover Park Redevelopment, KRMO and Walgu Park expenditure difference - to be actioned in February 2021
252,000	▼	Timing of Reserve transfer for Roebourne Gaol Precinct expenditure difference - completed in January 2021
188,185	▼	Timing of Reserve transfer for water tank artwork expenditure, which is not yet spent. Transfer to be adjusted in line with actuals at March budget review
186,300	▼	Timing of Reserve Transfer for Bayview Road Stage 6A footpaths expenditure difference - completed in January 2021
136,958	▼	Timing of Reserve transfer for Cinders Road expenditure which is not yet spent. Transfer to be adjusted in line with actuals at March budget review
1,285,835	▼	Negative Variance
Operating Expenditure		
1,662,383	▲	Depreciation - Awaiting finalisation of 2019/20 audit
847,614	▲	7 Mile Refuse site maintenance - Predominantly overhead allocation and timing issue
398,120	▲	Waste collection and street sweeping - Works completed for November and December - Awaiting invoices to be received from the Contractor
233,427	▲	Wickham Rec Precinct - Pool refurbishment - Project milestones and contractor cash flow have altered since budgeted
213,609	▲	Drainage maintenance - Additional drainage works carried out as a shortfall in previous 2 months. Review requirements of remaining works to be finalised
202,702	▲	City branding - Delayed start to campaign due to revised strategy and creative development
124,152	▲	Wickham Rec Precinct Maintenance – Timing difference between works completed and invoices received - Painting project invoices processed in January 2021
3,682,007	▲	Positive Variance
Non Operating Expenditure		
6,000,000	▲	Transfer to Partnership Reserve - Transfer represents contribution for Dampier Land Transfer, which has not yet been completed. Transfer to be adjusted at March budget review
755,469	▲	IT Software & hardware initiatives - Delays in CCTV and P2P; ERP not yet awarded
507,472	▲	Andover Park Redevelopment - Project delivery & milestones have altered since budgeted. To be addressed at March budget review
354,288	▲	Capital Infrastructure - TC Damien - Remediation works pushed back due to cyclone season. Timeline to be reviewed and cashflow updated at March budget review
267,905	▲	Plant purchases - Items on order but have not yet arrived
181,000	▲	Bulgarra & Millars Well Oval Scoreboards - Delay in procurement and installation. Will be addressed in March budget review
163,818	▲	Hampton Oval - Project delivery and milestones have altered since budgeted. Retic works have commenced. Fencing RFQ has been awarded
147,290	▲	Stormwater Structure Projects - Works undertaken & completed earlier than expected; additional works being planned
136,457	▲	40 Mile & Cleaverville Rd Gravel Resheeting - Works yet to be completed
123,416	▲	Pt Samson Foreshore Development - Stage 3 Viewing Platform/Jetty - Project commencement delayed due to contract negotiations. Timeline to be revisited and cash flow adjusted at March budget review.
100,000	▲	Purchase Equipment Karratha Airport - SCADA project design phase was due to start in December, costs also reduced by \$50k, this will be addressed at March Budget Review
99,274	▲	Information Technology - Hardware Refresh - PC fleet, copier and mobile device refresh have not commenced yet - Estimated March 2021
70,000	▲	Capital Artwork - Wickham Community Hub - Project experiencing delays in obtaining materials from overseas
55,020	▲	The Quarter - Gas supply upgrade delayed pending alternative options.
8,961,410	▲	Positive Variance

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and may continue to have an impact on the City’s short/medium term financial position.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 December 2020	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.2
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.11	0.97
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	44.8%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	1.42
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	169.3

Statement of Financial Position

	2020 December	2020 November	% change
Current			
Assets	102,614,564	107,231,812	-4.31%
Liabilities	10,996,666	11,857,793	-7.26%
Non Current			
Assets	711,276,068	709,382,668	0.27%
Liabilities	15,766,382	14,487,853	8.82%
Net Assets	787,127,584	790,268,834	

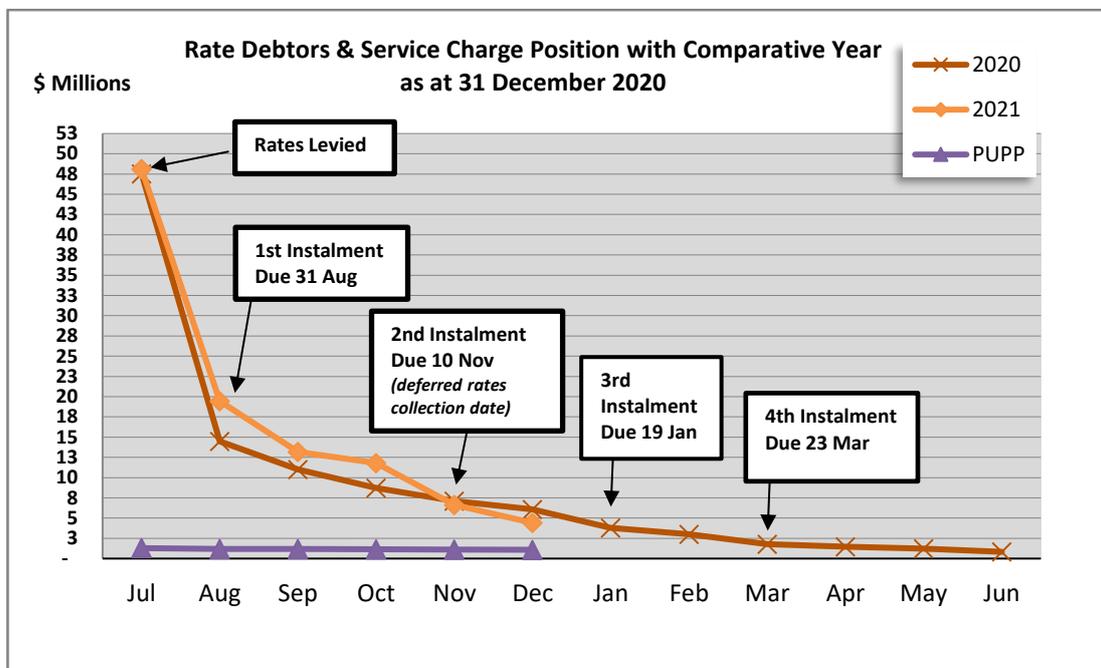
Current Assets decreased by 4.31% from November to December, which was attributable to the collection of rates and other receivables. Current Liabilities decreased by 7.26% due to payment of trade and other payables. Non-Current Assets increased by 0.27% which was attributable to acquisition of assets. Non-Current Liabilities increased by 8.82% due to increase of contract liabilities relating to leases.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2020 December	2020 November	Change %	% of Current Total
Sundry Debtors				
Current	3,161,443	4,712,873	-33%	55.0%
> 40 Days	237,557	83,861	183%	4.1%
> 60 Days	83,877	527,196	-84%	1.5%
> 90 Days	2,267,988	1,907,038	19%	39.4%
Total	5,750,865	7,230,969	-20%	100%
Rates Debtors				
Total	4,405,552	6,628,840	-34%	100%
PUPP Debtors				
Total	1,087,649	1,110,035	-2%	100%

A total of \$44.5m of Rates (including ESL and waste charges) have been paid to end of December, representing a collection rate of 91% to date.

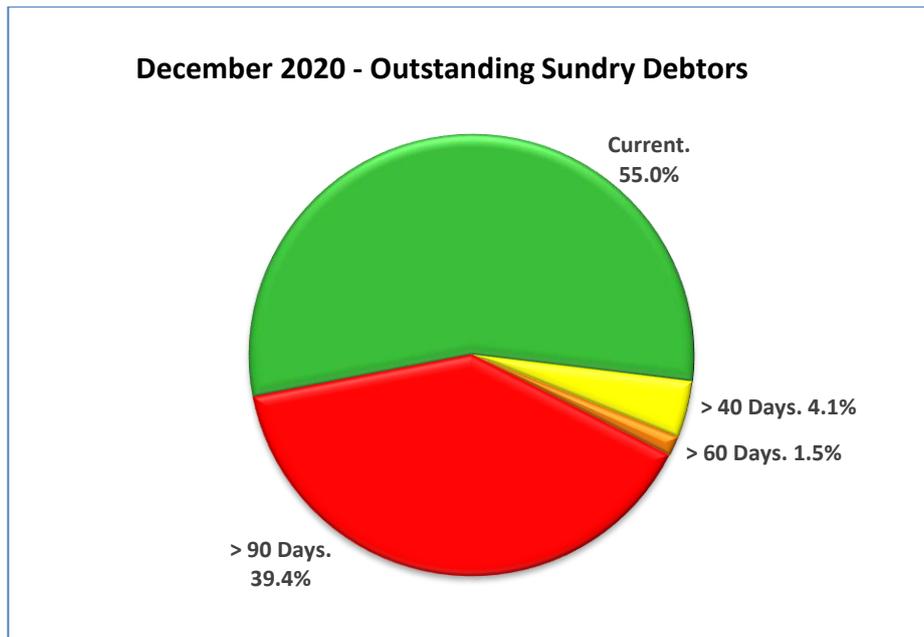


There was a decrease of 2% from November in the PUPP Debtors balance. PUPP payments have now been received on 99.71% of properties, and of those paid 98.23% have paid in full with 1.77% paying by instalments.

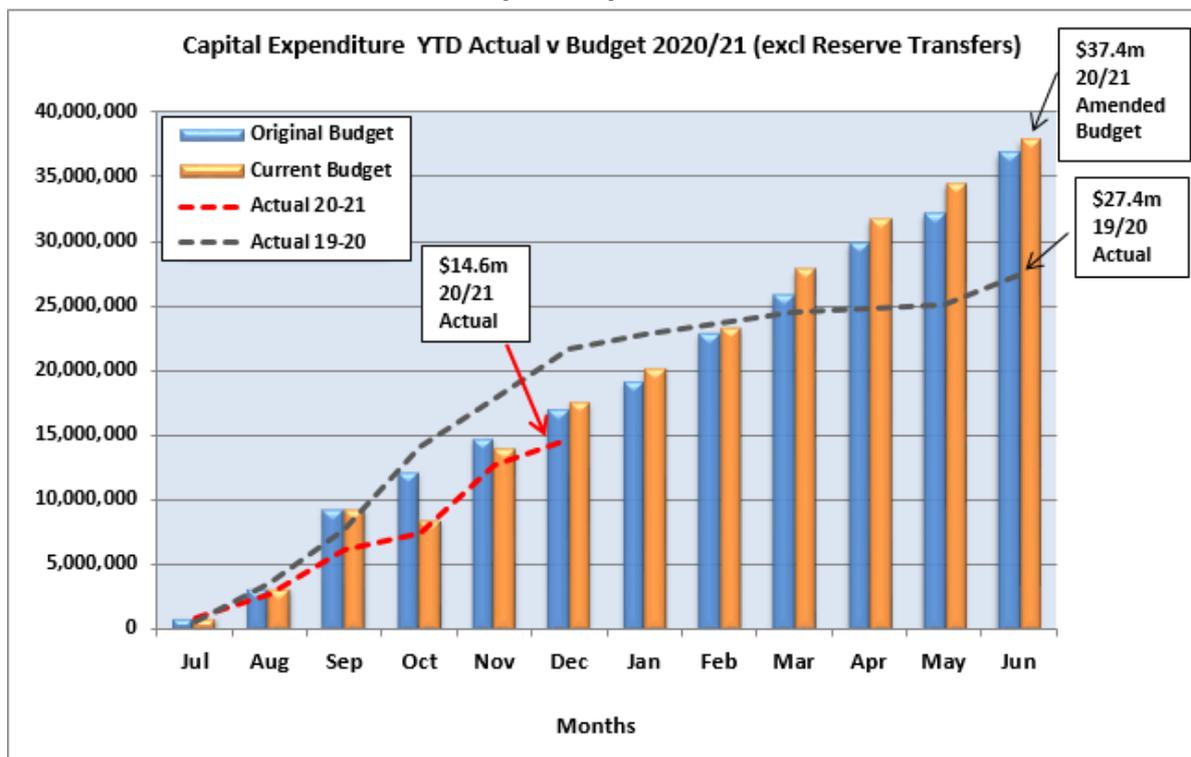
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Comment
C491	Cleanaway Co Pty Ltd	102,703.81	-0.01	-21.18	Waste disposal fees November 2020. Reminder notice sent 01/02/21.
E001	Department Of Education	0.00	7,080.00	633,754.14	Relates to charges for joint use agreement of Ovals & KLP for 2018/19 and Court hire fees for Sept & Oct. Reminder notice sent 01/02/21.
F174	Flex Café	520.00	2,540.01	3,750.00	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec, Utility fees for Sept, and 2021 Health fees. Payment plan proposed 18/12/20 with no agreement reached to date. Reminder notice sent 02/02/21.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Statement of claim and default judgement to be filed as contact with the defendant has been unable to be made.
J101	Karratha Skip Bin Hire Pty Ltd	3,076.48	5,546.58	2,920.67	Waste disposal fees for Sept, Oct and Nov 2020. Account is currently on cash only at 7 Mile Waste facility. Reminder phone call made 02/02/21.
K078	Karratha Sporting & Recreation Club Inc	4,710.56	4,976.35	14,235.63	Electricity Invoices for October 2019, March, April, May, August, September & Oct 2020 and 2021 Health fees. Reminder notice sent 02/02/21.
M399	MJW Building Pty Ltd	5,991.84	0.00	0.00	Waste Disposal Fees October 2020. Reminder notice sent 01/02/21.
N204	Newslink Pty Ltd (LS Travel Retail)	0.00	-2,761.68	50,852.37	Following OCM Oct 2020 decision, the remaining outstanding amount relates to balance of outgoings from previous years. Agreement reached to make weekly payments of \$2,500 which are up to date.
O092	Otan Karratha Pty Ltd	0.00	0.00	255,142.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First payment of \$406,505 received 2/10/2020. Second payment \$81,301 received 30/12/2020. Next instalment due 31/03/2021.
A006	Qantas Link	0.01	16,551.97	2,778.01	Interest charges and short payment of September 2020 landing fees. Qantas disputing landing charges. Reminder notice sent 01/02/21.
S509	Supercivil Pty Ltd	0.00	3,780.77	606,463.70	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced and preliminary conference held on 17 December 2020. Initial Hearing scheduled 10 February 2021.
T264	Telstra Corporation Ltd	0.00	0.00	5,633.53	Invoices for communications room lease at KTA Airport and annual power charges relating to the lease. Telstra disputing charges. Reminder notice sent 16/12/20.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	559,728.15	Voluntary Administration as of 20/04/2020. Administration expected to be finalised Q1 2021
A177	W.T.H Pty Limited (T/A Avis Australia)	0.00	1,610.30	4,814.87	September Electricity charges & Interest accrued during COVID-19 period. Reminder notice sent 09/12/20.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts greater than 60 and 90 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



Capital Expenditure



Council’s 2020/21 current Capital Expenditure amended budget is \$37.4m with the majority associated with major projects including Street & Roads Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 16.8% below budget for the year to date.

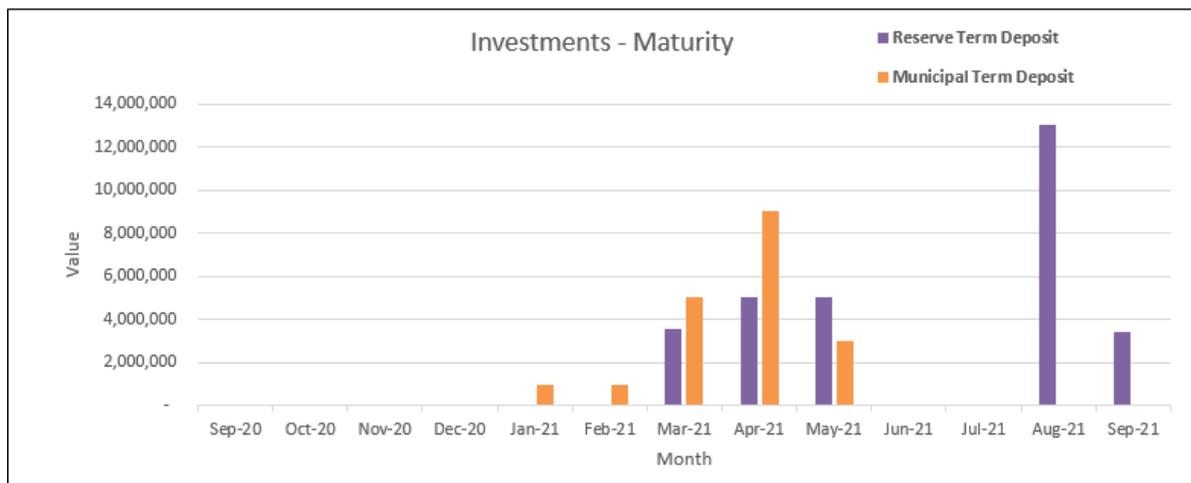
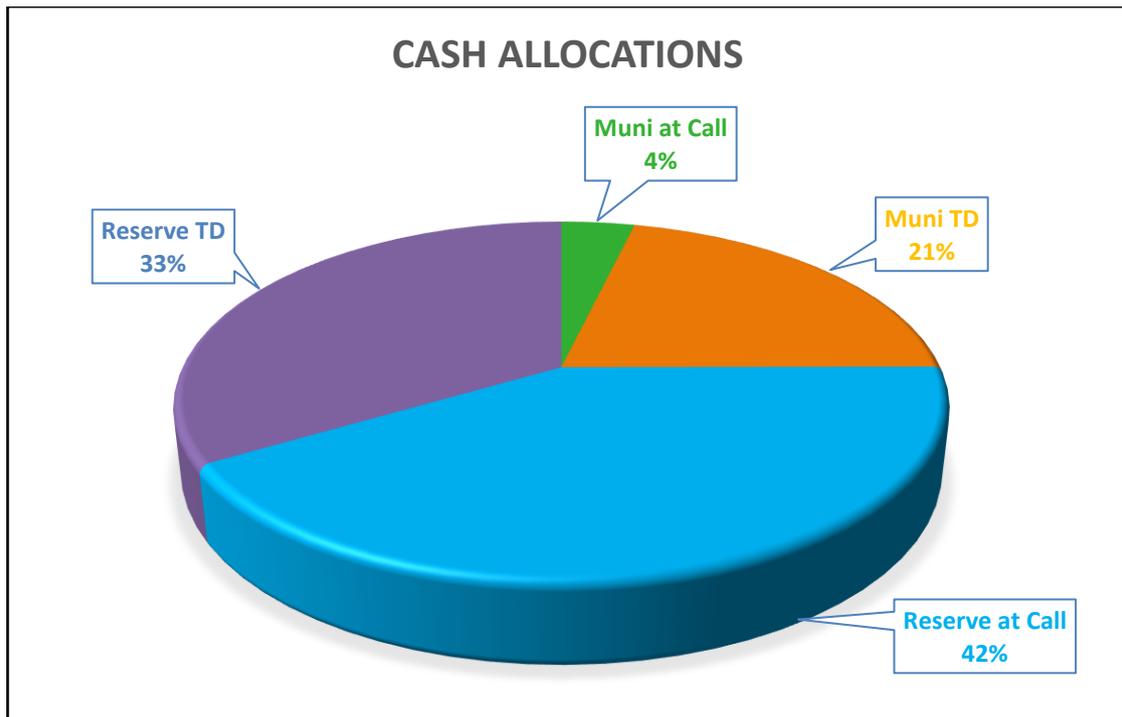
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Dec-20			30-Jun-21		
Land	0	298,986	0.00%	3,000,000	1,300,000	-77%
Artwork	70,000	44,117	-36.98%	663,349	702,858	6%
Buildings	800,780	752,024	-6.09%	2,277,630	3,845,780	20%
Equipment	627,291	615,333	-1.91%	2,658,045	2,603,291	24%
Furn & Equip	1,359,422	451,694	-66.77%	2,899,491	2,704,500	17%
Plant	3,014,559	2,691,840	-10.71%	4,374,159	4,872,559	55%
Infrastructure	11,759,014	9,809,259	-16.58%	20,926,361	21,421,770	46%
Totals	17,631,066	14,663,253	-16.8%	36,799,035	37,450,758	39%

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

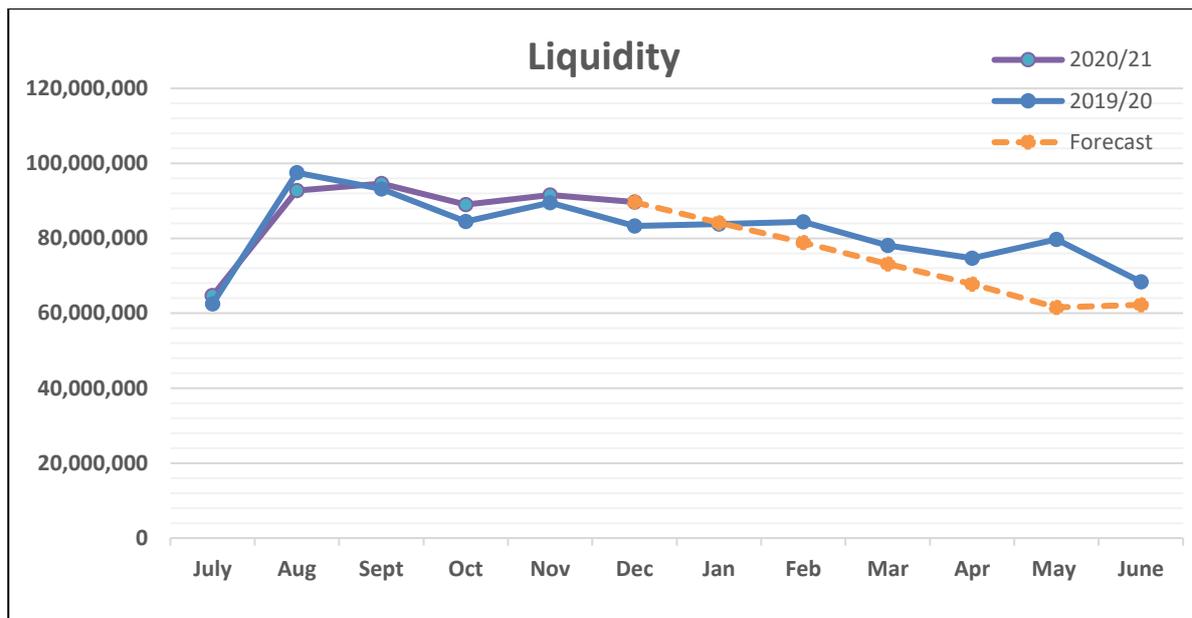
Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 31 December 2020.

Institution	Accounts	Principal Investment \$	Balance 31 December 2020 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		37,230,638	0.85	At Call	
CUA	Reserve Term Deposit	3,500,000	3,549,537	1.80	12 months	Mar-21
WPAC	Reserve Term Deposit	5,000,000	5,018,736	0.97	8 months	Apr-21
WPAC	Reserve Term Deposit	5,000,000	5,018,736	0.97	9 months	May-21
ME	Reserve Term Deposit	3,000,000	3,012,760	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,008,444	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,003,875	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,011,626	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	3,412,748	1.15	12 months	Sep-21
BWEST	Reserve Term Deposit	4,000,000	4,012,033	0.90	12 months	Aug-21
MUNICIPAL FUNDS						
ANZ	Municipal Term Deposit	4,000,000	4,011,737	0.85	8 months	Apr-21
BWEST	Municipal Term Deposit	2,000,000	2,005,589	0.85	6 months	Mar-21
BWEST	Municipal Term Deposit	3,000,000	3,008,384	0.85	7 months	Mar-21
BWEST	Municipal Term Deposit	3,000,000	3,008,679	0.88	9 months	May-21
BWEST	Municipal Term Deposit	5,002,298	5,011,047	0.76	6 months	Apr-21
BWEST	Municipal Term Deposit	1,002,533	1,003,673	0.68	3 months	Jan-21
BWEST	Municipal Term Deposit	1,000,000	1,000,493	0.62	3 months	Feb-21
WBC	Municipal (Transactional)		3,296,448	0.00	At Call	
N/A	Cash on Hand		12,824			
TOTAL		48,904,831	89,638,006			
The balance of all Term Deposits includes interest accrued to 31 December 2020						



The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of December. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.85% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from November. This decrease in liquidity was attributable to the payment of trade and other payables.

The impact on revenues as a result of COVID-19 have, and will continue to have, an impact on the City’s cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

Other Investments

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19 and capital expenditure on lift upgrades:

	Month End – December 2020 \$	Year to Date – December 2020 \$	Life to Date – December 2020 \$
Total Income Received	232,206	1,504,033	9,115,793
Total Expense Paid	(39,227)	(881,037)	(4,869,473)
Net Income	192,979	622,995	4,246,320
Annualised ROI	11.6%	6.2%	6.1%

Also as part of Council’s investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month End – December 2020 \$	Year to Date – December 2020 \$	Life to Date – December 2020 \$
Funded Amount	-	(350,000)	(350,000)
Interest Charges	2,333	4,820	4,820
Remaining Loan Amount	3,750,000	3,750,000	3,750,000

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of December 2020 with a year to date budget surplus position of \$26,518,034 (comprising \$26,219,211 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$29,886,094 (comprising \$29,587,271 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services.
 Our Projects/Actions: 4.c.1.1.19.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 December 2020; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 December 2020.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154745
MOVED : Cr Harris
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 December 2020.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 31 December 2020

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	43,374,241	44,278,973	44,118,934	44,055,362	-	(63,572)	40,488,172
Fees and Charges	37,545,656	41,535,328	20,570,336	20,769,351	-	199,015	38,548,526
Operating Grants, Subsidies and							
Contributions	18,470,160	18,643,805	12,523,052	7,463,996.00	-40.40%	(5,059,056)	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,092,869	568,143	585,877	-	-	2,455,903
Proceeds/Realisation	-	-	48,000	371,628	-874.22%	419,628	-
All Other	765,673	2,821,819	2,005,462	1,992,574	-	-	995,327
	101,330,307	108,372,794	79,737,927	75,238,788	-	(4,503,985)	96,328,944
Expenses							
Employee Costs	(35,425,142)	(35,382,504)	(16,838,229)	(17,398,213)	-	(559,984)	(35,315,195)
Materials and Contracts	(33,273,148)	(34,110,485)	(15,559,318)	(13,356,227)	-14.16%	2,203,091	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,459,950)	(2,647,324)	(2,570,437)	-	76,887	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(3,260)	(3,090)	-	-	(9,919)
Depreciation	(18,594,262)	(20,297,570)	(10,227,244)	(8,564,861)	-16.25%	1,662,383	(17,692,578)
Insurance Expenses	(1,773,981)	(1,960,387)	(1,948,564)	(1,896,758)	-	51,806	(1,573,650)
Other Expenses	(4,460,820)	(4,281,183)	(2,229,693)	(2,133,737)	-	95,956	(2,726,957)
	(100,008,654)	(102,498,073)	(49,453,632)	(45,923,323)	-	3,530,139	(89,178,764)
	1,321,653	5,874,721	30,284,295	29,315,465	-	-	7,150,180
Non Operating Grants, Subsidies &							
Contributions	6,603,990	6,148,413	2,809,666	1,727,900	-38.50%	(1,081,766)	14,696,422
Profit on Asset Disposal	1,200	8,700	8,700	-	-100.00%	-	134,365
(Loss) on Asset Disposal	(272,783)	(521,283)	(223,188)	(17,013)	-92.38%	206,175	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	122,620
Fair value adjustments to investment property	0	0	0	0	-	-	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
Net Result	7,654,060	11,510,551	32,879,473	31,026,352			21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	0.00%	-	157,537
Total other comprehensive income	0	0	0	0		-	157,537
Total Comprehensive Income	7,654,060	11,510,551	32,879,473	31,026,352			22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating grants, subsidies and contributions	-40.40%	(5,059,056)	2,581,977	▲ Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct - Received earlier than anticipated
			220,000	▲ Grant Funding from Woodside for NAIDOC and Youth Services - Received earlier than anticipated
			114,475	▲ The Quarter HQ - Outgoings income - Actual income higher than anticipated
			2,916,452	▲ Positive Variance
			(6,000,000)	▼ Rio Tinto Contribution - Partnership Management - Funding to be received once Dampier Land Transfer is completed
			(1,232,940)	▼ TC Damien Claim to DRFAWA & LGIS - Currently being reviewed
			(405,583)	▼ 2019/20 Oval joint use agreement with Dept of Education – Timing difference
			(217,908)	▼ Dampier Community Hub - Variance relates to write off of funds in accordance with deed of settlement as per Council Resolution #154675 September OCM
			(7,856,431)	▼ Negative Variance
			(4,939,979)	▼ Net Negative Variance
Proceeds/ Realisation	-874.22%	419,628	341,573	▼ Proceeds on Sale of Plants - Assets sold, funds received, realisation yet to be processed in the asset system - Awaiting finalisation of 2019/20 audit
Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, subsidies & contributions	-38.50%	(1,081,766)	(853,832)	▼ Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet required
			(135,032)	▼ Andover Park Redevelopment project - Lotterywest funding claim no. 3 has been submitted with payment pending
			(100,395)	▼ Roads to Recovery - Grant funding - Final income being processed for Jan 2021
			(1,089,259)	▼ Negative Variance
Non Operating Expense	Material Variance		Significant Items	
Loss on Asset Disposal	-92.38%	206,175	206,175	▲ Loss not yet recognised as disposal not yet processed in asset system - Awaiting finalisation of 2019/20 audit

Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-14.16%	2,203,091	847,614	▲ 7 Mile Refuse site maintenance - Predominantly overhead allocation and invoice timing issue
			398,120	▲ Waste collection and street sweeping - Works completed for November and December - Awaiting invoices to be received from the Contractor
			233,427	▲ Wickham Rec Precinct - Pool refurbishment - Project milestones and contractor cash flow have altered since budgeted
			213,609	▲ Drainage maintenance - Additional drainage works carried out as a shortfall in previous 2 months. Review requirements of remaining works to be finalised
			202,702	▲ City branding - Delayed start to campaign due to revised strategy and creative development - no change to final position
			190,708	▲ Karratha Airport - Screening & security - Timing - December invoice processed in January
			124,152	▲ Wickham Rec Precinct Maintenance - Painting project invoices processed in January
			108,218	▲ Waste Water Treatment Project - Service & maintenance - Predominantly salary & overhead allocation. Remaining underspend in contractors and materials to be addressed in March budget review
			106,562	▲ City Growth - Karratha Cash - COVID-19 Assistance - Variance is due to the rate of community uptake of the Try Local program.

Expenses from Operations	Material Variance		Significant Items	
			88,228	▲ Website development - Delay with tender award and project commencement, program being revised
			85,750	▲ Karratha Golf Course/Bowling Green Facility - Delays in invoicing due to holiday period
			80,000	▲ 7 Mile Road Maintenance - Work completed in January 2021
			59,273	▲ Karratha Airport - Landside Drainage and open space maintenance - Slashing & spraying scheduled in February 2021
			2,738,363	▲ Positive Variance
			(107,928)	▼ The Quarter HQ - Actual cost higher than average budgeted monthly expenditure due to body corporate fees being paid at the beginning of the year
			(107,528)	▼ Arts Development & Events - Expenditure ahead of forecasted cash flow
			(99,219)	▼ IT Software expenses - Timing of software license renewal dates and increase of subscription & users due to COVID-19 initiatives/response
			(72,002)	▼ Disaster Recovery - TC Damien actual costs more than anticipated due to widespread damage
			(71,257)	▼ Karratha Airport - Landside Maintenance - Additional costs for removal of stockpile waste and tyres to Landfill. Will be addressed at March Budget Review
			(457,934)	▼ Negative Variance
			2,280,429	▲ Net Positive Variance
Depreciation	-16.25%	1,662,383	1,662,383	▲ Awaiting finalisation of 2019/20 audit

City of Karratha
Statement of Financial Activity
 for the period ending 31 December 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	48,598,000	49,764,968	46,859,172	46,718,215	-	(140,957)	↓
Governance	1,092,924	1,120,262	1,078,233	1,076,398	-	-	
Law, Order And Public Safety	590,401	720,966	332,350	336,434	-	-	
Health	158,542	167,855	152,719	200,030	30.98%	-	
Education and Welfare	78,000	80,400	40,200	31,041	-22.78%	-	
Housing	997,756	1,020,756	512,490	501,967	-	-	
Community Amenities	10,463,981	11,018,119	7,419,668	7,728,011	-	308,343	↑
Recreation And Culture	19,897,001	19,964,713	10,283,308	5,752,208	-44.06%	(4,531,100)	↓
Transport	25,216,558	29,444,917	15,112,680	13,682,361	-	(1,430,319)	↓
Economic Services	543,350	630,876	360,826	397,565	10.18%	-	
Other Property And Services	298,984	596,075	404,647	542,460	34.06%	137,813	↑
	107,935,497	114,529,907	82,556,293	76,966,688	-	(5,656,220)	
Expenses (Applications)							
General Purpose Funding	(1,465,341)	(2,432,988)	(883,005)	(1,061,041)	20.16%	(178,036)	↓
Governance	(3,491,541)	(2,805,615)	(1,097,596)	(1,310,621)	19.41%	(213,025)	↓
Law, Order And Public Safety	(1,496,808)	(1,345,969)	(607,656)	(600,206)	-	-	
Health	(1,152,792)	(997,572)	(459,020)	(496,985)	-	-	
Education and Welfare	(178,845)	(162,060)	(88,589)	(91,384)	-	-	
Housing	(992,084)	(1,015,093)	(598,736)	(512,895)	-14.34%	85,841	↑
Community Amenities	(19,721,497)	(18,035,989)	(9,792,720)	(7,576,907)	-22.63%	2,215,813	↑
Recreation And Culture	(43,923,311)	(45,659,737)	(22,205,998)	(19,889,328)	-10.43%	2,316,670	↑
Transport	(25,501,532)	(28,422,130)	(13,068,552)	(12,312,783)	-	755,769	↑
Economic Services	(2,841,278)	(2,697,299)	(885,032)	(854,085)	-	-	
Other Property And Services	483,592	555,096	10,084	(1,234,101)	-12338.21%	(1,244,185)	↓
	(100,281,437)	(103,019,356)	(49,676,820)	(45,940,336)	-	3,738,847	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,028,200	890,904	307,904	371,628	20.70%	63,724	↑
Tsf From Infrastructure Reserve	11,477,919	10,763,676	1,948,840	668,076	-65.72%	(1,280,764)	↓
Tsf From Partnership Reserve	7,057,767	6,330,598	0	0	-	-	
Tsf From Waste Management Reserve	1,554,157	812,122	0	0	-	-	
Tsf From Community Development Reserve	452,400	485,481	10,481	0	-100.00%	-	
Tsf From Carry Forward Budget Reserve	152,853	156,000	46,000	0	-100.00%	-	
Tsf From Restricted Funds Reserve	1,370,000	1,281,759	688,020	436,020	-36.63%	(252,000)	↓
Tsf From Economic Development Reserve	487,297	220,008	0	0	-	-	
Proceeds from Self-supporting loans	85,520	85,520	42,497	44,815	-	-	
	23,666,113	21,956,448	3,043,742	1,520,539	-50.04%	(1,469,040)	
Expenses							
Purchase Of Assets - Land	(3,000,000)	(1,300,000)	0	(298,986)	-	(298,986)	↓
Purchase Of Assets - Artwork	(663,349)	(702,858)	(70,000)	(44,117)	-36.98%	-	
Purchase Of Assets - Buildings	(2,277,630)	(3,845,780)	(800,780)	(752,024)	-	-	
Purchase Of Assets - Equipment	(2,658,045)	(2,603,291)	(627,291)	(615,333)	-	-	
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(2,704,500)	(1,359,422)	(451,694)	-66.77%	907,728	↑
Purchase Of Assets - Plant	(4,374,159)	(4,872,559)	(3,014,559)	(2,691,840)	-10.71%	322,719	↑
Purchase Of Assets - Infrastructure	(20,926,361)	(21,421,770)	(11,759,014)	(9,809,259)	-16.58%	1,949,755	↑
Purchase Land Held for Resale	(150,000)	(550,000)	(10,000)	0	-100.00%	-	
Purchase Investment Property	(125,100)	(125,100)	(125,100)	(70,080)	-43.98%	55,020	↑
Repayment of Debentures	(85,520)	(85,520)	(42,497)	(42,497)	-	-	
Advances to Community Groups	(3,246,000)	(3,246,000)	(350,000)	(350,000)	-	-	
Tsf To Aerodrome Reserve	(167,107)	(37,446)	(18,683)	(17,837)	-	-	
Tsf To Dampier Drainage Reserve	(116)	(119)	(60)	(58)	-	-	
Tsf To Plant Replacement Reserve	(1,362)	(8,864)	(4,497)	(4,300)	-	-	
Tsf To Walkington Theatre Reserve	(348)	(363)	(184)	(176)	-	-	
Tsf To Workers Compensation Reserve	(4,125)	(4,283)	(2,173)	(2,078)	-	-	
Tsf To Infrastructure Reserve	(4,476,620)	(5,017,109)	(667,167)	(662,817)	-	-	
Tsf To Partnership Reserve	(9,910,308)	(9,924,032)	(6,044,465)	(42,682)	-99.29%	6,001,783	↑
Tsf To Waste Management Reserve	(207,572)	(217,289)	(110,573)	(105,763)	-	-	
Tsf To Mosquito Control Reserve	(105)	(109)	(55)	(53)	-	-	
Tsf To Employee Entitlements Reserve	(53,631)	(55,397)	(28,120)	(28,891)	-	-	
Tsf To Community Development Reserve	(9,580)	(9,952)	(5,049)	(4,828)	-	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,415)	(2,240)	(2,141)	-	-	
Tsf To Economic Development Reserve	(13,902)	(14,440)	(7,326)	(7,005)	-	-	
	(55,254,677)	(56,751,196)	(25,049,255)	(16,002,459)	-36.12%	9,237,005	

City of Karratha
Statement of Financial Activity
for the period ending 31 December 2020

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$
	\$	\$	\$	\$		\$
Adjustment For Non Cash Items						
Depreciation	18,594,262	20,297,570	10,227,244	8,564,861	-16.25%	(1,662,383)
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	512,583	214,488	17,013	-92.07%	(197,475)
	18,865,845	20,810,153	10,441,732	8,139,320	-	(2,302,412)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	452,483	452,483	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	2,405,441	5,048,682	5,048,682	-	-
Restricted Surplus/(Deficit) C/Fwd	298,823	298,823	298,823	298,823	-	-
Surplus / (Deficit)	133,683	85,620	26,518,034	29,886,094		3,368,060

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
Recreation & Culture	-44.06%	(4,531,100)	2,581,977	▲ Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct - Received earlier than anticipated
			220,000	▲ Grant Funding from Woodside for NAIDOC and Youth Services - Received earlier than anticipated
			193,983	▲ KLP admission, hire and swimming lesson revenue - Greater than anticipated
			91,448	▲ REAP hire income - Variance relates to the increase in venue hire bookings
			3,087,408	▲ Positive Variance
			(6,000,000)	▼ Contribution from Pilbara Iron - Funding to be received once Dampier Land Transfer is completed
			(853,832)	▼ Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet required
			(405,583)	▼ 2019/20 Oval joint use agreement with Dept of Education – Timing difference
			(217,908)	▼ Dampier Community Hub - Variance relates to write off of funds in accordance with deed of settlement as per Council Resolution #154675 September OCM
			(135,032)	▼ Andover Park Redevelopment project - Lotterywest funding claim no. 3 has been submitted with payment pending
			(121,795)	▼ REAP Program income from movie and performance tickets reduced due to slow recovery post COVID-19
			(7,734,151)	▼ Negative Variance
			(4,646,742)	▼ Net Negative Variance
Other Property & Services	34.06%	137,813	87,550	▲ Proceeds of sale on plant assets - Higher than budget

Non Operating Revenue	Material Variance			Significant Items
Proceeds from Disposal of assets	20.70%	63,724	63,724	▲ Assets sold, funds received, disposal yet to be processed in the asset system - Awaiting finalisation of 2019/20 audit
Tsf from Infrastructure Reserve	-65.72%	(1,280,764)	(522,392)	▼ Reserve transfer for Andover Park Redevelopment, KRMO and Walgu Park expenditure to be actioned in February

Non Operating Revenue	Material Variance		Significant Items	
			(188,185)	▼ Reserve transfer for water tank artwork expenditure which is not yet spent. Transfer to be adjusted in line with actuals at March budget review
			(186,300)	▼ Timing of Reserve Transfer for Bayview Road Stage 6A footpaths expenditure difference - completed in January 2021
			(136,958)	▼ Timing of Reserve transfer for Cinders Road expenditure which is not yet spent. Transfer to be adjusted in line with actuals at March budget review
			(1,033,835)	▼ Negative Variance
Tsf from Restricted Funds Reserve	-36.63%	(252,000)	252,000	▼ Timing of Reserve transfer for Roebourne Gaol Precinct expenditure difference - completed in January 2021

Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	20.16%	(178,036)	(107,928)	▼ The Quarter HQ - Actual cost higher than average budgeted monthly expenditure due to body corporate fees being paid at the beginning of the year
Governance	19.41%	(213,025)	88,228	▲ Website development - Delay with tender award and project commencement, program being revised
			72,116	▲ Corporate Services - Office Expenses - Variance relates to telephone utilities - Timing of invoices processed against budget
			64,400	▲ Depreciation - Corporate Services Admin - Awaiting finalisation of 2019/20 audit
			224,744	▲ Positive Variance
			(388,987)	▼ Administration costs allocated to functions - Actual less than budget - Timing of ABC allocation
			(99,219)	▼ IT Software expenses - Timing of software license renewal dates and increase of subscription & users due to COVID-19 initiatives/response
			(488,206)	▼ Negative Variance
			(263,462)	▼ Net Negative Variance
Housing	-14.34%	85,841	67,167	▲ Staff Housing - General administration - Allocated operating income exceeds expense. Timing of ABC allocation
Community Amenities	-22.63%	2,215,813	847,614	▲ 7 Mile Refuse site maintenance - Predominantly overhead allocation and invoice timing issue
			398,120	▲ Waste collection and street sweeping - Works completed for November and December - Awaiting invoices to be received from the Contractor
			213,609	▲ Drainage maintenance - Additional drainage works carried out as a shortfall in previous 2 months. Review requirements of remaining works to be finalised
			202,702	▲ City branding - Delayed start to campaign due to revised strategy and creative development - No change to final position
			163,500	▲ Loss on Sale of assets - Landfill operations - Assets sold, funds received, disposal yet to be processed in the asset system - Awaiting finalisation of 2019/20 audit
			106,562	▲ City Growth - Karratha Cash - COVID-19 Assistance - Variance is due to the rate of community uptake of the Try Local program
			80,000	▲ 7 Mile Road Maintenance - Work completed in January 2021
			66,750	▲ Economic Development - MESAP - Variance is due to one of the events being cancelled, with two of the event acquittals still to be completed
			2,078,857	▲ Positive Variance
Recreation & Culture	-10.43%	2,316,670	980,864	▲ Depreciation for Ovals, Hardcourts, REAP, WCH, Beaches, Boat Ramps, Jetties - Awaiting finalisation of 2019/20 audit
			233,427	▲ Wickham Rec Precinct - Pool refurbishment - Project milestones and contractor cash flow have altered since budgeted
			230,407	▲ Various minor variances on employee costs for Rec & Culture - Timing of recruitment of positions and staff availability in December
			124,152	▲ Wickham Rec Precinct Maintenance – Timing difference between work completed and invoiced - Painting project invoices processed in January
			96,000	▲ Wickham Rec Precinct - Gym equipment upgrade - To be purchased January/February

Expenses from Operations	Material Variance		Significant Items	
			85,750	▲ Karratha Golf Course/Bowling Green Facility – timing difference
			79,417	▲ Parks & Gardens - Various minor variances on materials & contracts - Timing of works completed against budget
			72,499	▲ Community Engagement - Large Grants - Underallocated to date based on budget forecast
			52,211	▲ REAP Sanitation - Reduced hours in December due to staff availability
			51,395	▲ Wickham Community Hub - Sanitation - Periodical cleaning not completed in December as facility was closed over Christmas period
			2,006,122	▲ Positive Variance
Other Property & Services	-12,338.21%	(1,244,185)	458,960	▲ Depreciation - Fleet & Plant - Awaiting finalisation of 2019/20 audit
			458,960	▲ Positive Variance
			(1,649,799)	▼ Employee costs Less allocated to functions - Less than budget - Timing of overhead and ABC allocation
			(1,649,799)	▼ Negative Variance
			(1,190,839)	▼ Net Negative Variance

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Furniture & Equipment	-66.77%	907,728	755,469	▲ IT Software & hardware initiatives - Delays in CCTV and P2P; ERP not yet initiated
			99,274	▲ IT Hardware refresh - PC fleet, copier and mobile device refresh have not commenced yet - Estimated March 2021
			854,743	▲ Positive Variance
Purchase of Assets - Plant	-10.71%	322,719	267,905	▲ Fleet Plant purchases - Items on order but have not yet arrived
Purchase of Assets - Infrastructure	-16.58%	1,949,755	507,472	▲ Andover Park Redevelopment - Project delivery & milestones have altered since budgeted. To be addressed at March budget review
			354,288	▲ Capital Infrastructure - TC Damien - Remediation works pushed back due to cyclone season. Timeline to be reviewed and cash flow updated at March budget review
			181,000	▲ Bulgarra & Millars Well Oval Scoreboards - Delay in procurement and installation. Will be addressed in March budget review
			163,818	▲ Hampton Oval - Project delivery and milestones have altered since budgeted. Retic works have commenced. Fencing RFQ has been awarded
			147,290	▲ Stormwater Structure Projects - Works undertaken & completed earlier than expected; additional works being planned
			136,457	▲ 40 Mile & Cleaverville Rd Gravel Resheeting - Works yet to be completed
			123,416	▲ Pt Samson Foreshore Development - Stage 3 Viewing Platform/Jetty - Project commencement delayed due to contract negotiations. Timeline to be revisited and cashflow adjusted at March budget review
			1,613,741	▲ Positive Variance
			(162,187)	▼ Footpath - Dampier Rd Stage 6 - Hillview To Welcome - Contractor available and works brought forward. Works now complete
			(162,187)	▼ Negative Variance
			1,451,554	▲ Net Positive Variance
Purchase Investment Property	-43.98%	55,020	55,020	▲ The Quarter - Gas supply upgrade delayed pending confirmation of new leases
Tsf to Partnership Reserve	-99.29%	6,001,783	6,000,000	▲ Transfer represents contribution for Dampier Land Transfer which has not been completed yet. Transfer to be adjusted at March budget review

City of Karratha**Net Current Funding Position**

for the period ending 31 December 2020

	Year to Date Actual	Brought Forward
Note	31/12/2020	1/07/2020
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	22,358,874	832,745
Cash and Cash Equivalents - Restricted - Reserves	67,279,132	67,506,600
Trade and Other Receivables	12,206,938	10,884,761
Inventories	769,620	488,469
Total Current Assets	102,614,564	79,712,575
Current Liabilities		
Trade and Other Payables	4,294,477	6,391,127
Current Portion of Long Term Borrowings	43,024	85,520
Contract Liabilities	2,040,557	2,134,874
Current Portion of Provisions	4,618,608	4,618,608
Total Current Liabilities	10,996,666	13,230,129
Net Current Assets	91,617,898	66,482,446
Less		
Cash and Cash Equivalents - Restricted - Reserves	(67,279,132)	(67,506,600)
Loan repayments from institutions	(44,815)	16,132
Movement in Accruals (Non Cash)	(442,554)	(441,947)
Add back		
Current Loan Liability	43,024	85,520
Cash Backed Employee Provisions	5,101,908	5,075,017
Current Provisions funded through salaries budget	889,765	(526,134)
Net Current Asset Position	29,886,094	3,184,433
1) Note Explanation:		
Rates Debtors	4,405,552	2,990,652
Trade & Other Receivables	7,801,386	7,894,109
Total Trade and Other Receivables	12,206,938	10,884,761

City of Karratha
Statement of Financial Position
As at 31 December 2020

	2020/21	2019/20
	\$	\$
Current Assets		
Cash On Hand	12,824	12,045
Cash and Cash Equivalents - Unrestricted	22,346,050	820,700
Cash and Cash Equivalents - Restricted (Reserves)	67,279,132	67,506,600
Trade and Other Receivables	12,206,938	10,884,761
Inventories	769,620	488,469
Total Current Assets	<u>102,614,564</u>	<u>79,712,575</u>
Non Current Assets		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	253,065,477	250,345,374
Infrastructure	416,877,893	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	25,814,653	25,724,556
Inventories	93,370	488,358
Contract Assets	1,362,028	27,436
Total Non Current Assets	<u>711,276,068</u>	<u>704,113,016</u>
Total Assets	<u>813,890,632</u>	<u>783,825,591</u>
Current Liabilities		
Trade and Other Payables	4,294,477	6,391,127
Long Term Borrowings	43,024	85,520
Contract Liabilities	2,040,557	2,134,874
Provisions	4,618,608	4,618,608
Total Current Liabilities	<u>10,996,666</u>	<u>13,230,129</u>
Non Current Liabilities		
Long Term Borrowings	177,494	177,494
Contract Liabilities	1,284,983	12,830
Provisions	14,303,905	14,303,905
Total Non Current Liabilities	<u>15,766,382</u>	<u>14,494,230</u>
Total Liabilities	<u>26,763,048</u>	<u>27,724,359</u>
Net Assets	<u>787,127,584</u>	<u>756,101,232</u>
Equity		
Accumulated Surplus	483,530,181	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	67,279,135	67,506,603
Total Equity	<u>787,127,584</u>	<u>756,101,232</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 31 December 2020

	\$
Unrestricted Cash	
Cash On Hand	12,824
Westpac at call	3,296,448
Term deposits	19,049,602
	<u>22,358,874</u>
Restricted Cash	
Reserve Funds	67,279,132
Restricted Unspent Grants	0
	<u>67,279,132</u>
Total Cash	<u><u>89,638,006</u></u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 31 December 2020

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	275,241	277,412	675,063	700,622
Net (Cost) to Council for Executive Admin	(899,932)	(910,899)	(334,934)	(345,436)
TOTAL EXECUTIVE SERVICES	(624,691)	(633,487)	340,129	355,186
CORPORATE SERVICES				
Net (Cost) to Council for Rates	43,802,174	44,644,031	44,335,892	44,284,351
Net (Cost) to Council for General Revenue	(2,241,325)	(3,452,418)	1,825,395	1,321,890
Net (Cost) to Council for Financial Services	(2,737,110)	(2,627,245)	(1,315,671)	(1,243,214)
Net (Cost) to Council for Corporate Services Admin	13,797,129	13,436,818	5,222,263	4,501,799
Net (Cost) to Council for Human Resources	(2,056,550)	(1,927,432)	(940,741)	(1,051,429)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,341,093)	(619,338)	(584,528)
Net (Cost) to Council for Information Services	(5,007,371)	(5,190,695)	(2,547,706)	(1,755,482)
Net (Cost) to Council for Television & Radio Services	(3,955)	(4,059)	(1,998)	(2,063)
Net (Cost) to Council for Staff Housing	(103,435)	(1,548,495)	(225,783)	(160,935)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,499,976)	(655,244)	(338,445)
TOTAL CORPORATE SERVICES	42,714,444	40,489,436	45,077,069	44,971,944
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,755,329)	(1,692,710)	(2,026,337)
Net (Cost) to Council for Child Health Clinics	(30,466)	(36,494)	(21,494)	(14,851)
Net (Cost) to Council for Club Development	(73,070)	(75,335)	(67,480)	(75,431)
Net (Cost) to Council for Community Engagement	(936,790)	(904,081)	(451,190)	(381,289)
Net (Cost) to Council for Community Grants	(1,382,045)	(380,828)	(483,332)	(489,382)
Net (Cost) to Council for Community Programs	(255,761)	(58,161)	(37,871)	(31,800)
Net (Cost) to Council for Community Safety	(59,995)	(5,454)	65,965	13,942
Net (Cost) to Council for Dampier Community Hub	551,870	506,987	(195,132)	(385,264)
Net (Cost) to Council for Daycare Centres	(181,849)	(227,366)	(123,335)	(136,177)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(391,002)	(243,026)	(132,591)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(762,189)	(302,984)	(216,701)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,136,983)	(2,313,798)	(2,062,203)
Net (Cost) to Council for Library Services	(1,694,035)	(1,800,687)	(906,110)	(831,011)
Net (Cost) to Council for Liveability	139,704	170,343	26,783	8,542
Net (Cost) to Council for Local History	(206,664)	(179,227)	(83,802)	(75,347)
Net (Cost) to Council for Other Buildings	(54,578)	35,452	93,667	75,937
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,898,239)	191,070	(1,250,637)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(186,663)	(83,193)	(94,863)
Net (Cost) to Council for Partnerships	3,091,574	2,282,162	(81,420)	(29,843)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(622,598)	(225,058)	(160,312)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,091,717)	(1,715,108)	(1,779,802)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(323,451)	(217,248)	(185,800)
Net (Cost) to Council for The Base	(425,000)	(479,632)	(297,151)	(339,753)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,456,639)	(610,833)	(550,510)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(237,685)	(344,456)	(187,188)
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,464,199)	(2,695,199)	444,836
Net (Cost) to Council for Youth Services	100,350	162,583	(7,144)	167,279
TOTAL COMMUNITY SERVICES	(21,615,663)	(21,316,432)	(12,821,589)	(10,726,556)

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 December 2020

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(249,977)	(166,564)	(57,546)	(35,261)
Net (Cost) to Council for Camping Grounds	80,267	119,221	99,549	94,178
Net (Cost) to Council for Cossack Operations	(237,105)	(10,823)	(3,748)	3,224
Net (Cost) to Council for Development Services	(12,500)	(12,500)	(5,228)	(9,959)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,805,802)	(1,570,168)	(1,168,394)
Net (Cost) to Council for Emergency Services	(26,470)	(9,540)	(13,448)	(26,476)
Net (Cost) to Council for Health Services	(718,068)	(647,669)	(280,775)	(236,220)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(502,087)	(258,662)	(241,649)
Net (Cost) to Council for Ranger Services	(1,046,354)	(977,146)	(532,954)	(520,110)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(54,000)	(28,000)	(9,889)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(246,500)	(92,533)	(107,320)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,068,148)	(487,702)	(664,863)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(7,839,364)	(6,381,558)	(3,231,215)	(2,922,739)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,393,385)	(913,564)	(952,054)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	(500)	0
Net (Cost) to Council for Cemeteries	(215,151)	(229,770)	(146,009)	(92,963)
Net (Cost) to Council for Depots	(987,138)	(1,007,207)	(489,524)	(486,313)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,166,294)	(766,294)	(901,380)
Net (Cost) to Council for Drainage	(1,407,450)	(1,400,613)	(1,107,379)	(750,582)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(25,786)	(9,900)	(10,624)
Net (Cost) to Council for Fleet & Plant	981,596	1,767,991	701,164	269,436
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(687,459)	(662,174)	(944,389)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(8,355,227)	(4,355,869)	(3,105,519)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,060,570	449,017	408,506
Net (Cost) to Council for Private Works & Reinstatements	0	66,884	66,884	(9,247)
Net (Cost) to Council for Public Services Overheads	(1,040,770)	(944,631)	(460,764)	98,481
Net (Cost) to Council for Public Toilets	(130,000)	(130,000)	0	0
Net (Cost) to Council for Roads & Streets	297,726	664,686	2,689,292	1,560,020
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,790,089)	(783,035)	(702,659)
Net (Cost) to Council for Works Overheads	1,273,978	1,162,375	518,892	497,406
Net (Cost) to Council for Tech Services	(4,488,620)	(3,837,560)	(2,042,190)	(1,866,175)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(32,785)	(20,485)	(21,441)
TOTAL INFRASTRUCTURE SERVICES	(16,389,472)	(16,438,800)	(7,332,438)	(7,009,497)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(1,239,130)	(776,368)	(361,766)	(236,299)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(249,824)	(10,936)	(22,661)
Net (Cost) to Council for Waste Collection	270,451	236,535	1,649,910	2,104,555
Net (Cost) to Council for Landfill Operations	(1,561,473)	(1,188,715)	(1,565,418)	(397,932)
Net (Cost) to Council for Waste Overheads	3,108,311	2,678,986	1,262,866	(250,185)
Net (Cost) to Council for Karratha Airport	(1,599,875)	1,148,772	(1,678,331)	(727,539)
Net (Cost) to Council for Other Airports	(42,197)	(42,589)	(12,589)	(11,972)
TOTAL STRATEGIC BUSINESS PROJECTS	(1,313,913)	1,806,797	(716,264)	457,967
TOTAL DIVISIONS	(5,068,659)	(2,474,044)	21,315,692	25,126,306

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 December 2020

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	452,483	452,483
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	2,405,441	5,048,682	5,048,682
Restricted Surplus C/Fwd	298,823	298,823	298,823	298,823
Surplus / (Deficit)	133,683	85,620	26,518,034	29,886,094

10.2 LIST OF ACCOUNTS – 12 DECEMBER 2020 TO 22 JANUARY 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	2 March 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 12 December 2020 to 22 January 2021.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 12 December 2020 to 22 January 2021 totalled \$12,930,959.20, which included the following payments:

- Karratha Earthmoving – Bayly Avenue Construction Works - \$877,656

- Yurra Pty Ltd – Andover Park Redevelopment - \$630,418
- Karratha Earthmoving – Bayly Avenue Construction Works - \$609,996
- DFES – ESL 2nd Quarter Contribution - \$446,300
- Tropical Pools – Wickham Aquatic Remediation Works - \$324,767
- Truck Centre WA – 2020 Volvo FMX13 6x4 Prime Mover - \$281,325

Consistent with CG-11 Regional Price Preference Policy, 50% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT80546 to EFT81256 (Inclusive);
3. Cheque Voucher 78677 to 78680;
4. Cancelled Payments: EFT80782, EFT80783, EFT80865, EFT80955, EFT80959, EFT80980, EFT80997, EFT81042, EFT81065, EFT81077, EFT81086, EFT81098, EFT81108, EFT81212, 78679;
5. Direct Debits: DD39609.1 to DD39790.1;
6. Credit Card Payments: \$29,261.63;
7. Payroll Cheques \$2,522,378.05;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 12 December 2020 to 22 January 2021 totalled \$12,930,959.20. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154746
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,930,959.20 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT80546 to EFT81256 (Inclusive);
3. Cheque Voucher 78677 to 78680;
4. Cancelled Payments: EFT80782, EFT80783, EFT80865, EFT80955, EFT80959, EFT80980, EFT80997, EFT81042, EFT81065, EFT81077, EFT81086, EFT81098, EFT81108, EFT81212, 78679;
5. Direct Debits: DD39609.1 to DD39790.1;
6. Credit Card Payments: \$29,261.63;
7. Payroll Cheques \$2,522,378.05.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT80546	16.12.2020	Australian Taxation Office	Payroll deductions	282,439.00
EFT80547	16.12.2020	Child Support Agency	Payroll deductions	1,346.11
EFT80548	16.12.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT80549	21.12.2020	Truck Centre (WA) Pty Ltd	Plant - 2020 Volvo FMX13 6x4 Prime Mover	281,325.00

Chq/EFT	Date	Name	Description	Amount
EFT80550	21.12.2020	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services (Various Sites) November 2020	146,215.73
EFT80551	21.12.2020	Karratha Earthmoving & Sand Supplies	Bayly Avenue Realignment Works - Claim 3, Nov 2020	877,656.37
EFT80552	21.12.2020	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Road maintenance - Chainages, Asphalt Overlay Corrector Course Profiling / Linemarking	45,380.07
EFT80553	21.12.2020	North West Tree Services	Tree & Shrub Pruning - Removal Tamarix Trees, Stump Grinding, Tree Trimming of Deadwood	47,516.26
EFT80554	21.12.2020	Department Of Fire And Emergency Services	ESL - 2nd Quarter Contribution	446,300.53
EFT80555	21.12.2020	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power : 01-30/11/20	57,094.54
EFT80556	21.12.2020	303 Mullenlowe Australia Pty Ltd	Place Branding Services - November 2020	30,887.78
EFT80557	21.12.2020	Pilbara Motor Group - PMG	Plant Purchase - 2021 Isuzu D-Max Sx (4x4) Tray Back Utility	44,988.42
EFT80558	21.12.2020	Yurra Pty Ltd	Andover Park Redevelopment (RFT 11-19/20) PC#5, Pt Samson/Roebourne Road Intersection - Median Maintenance Works	630,418.47
EFT80559	21.12.2020	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Bulk Diesel, 7 Mile Waste/Ops Centre & Airport Tanks	44,385.87
EFT80560	21.12.2020	Trasan Contracting Pty Ltd	Pegs Creek Pavilion - Carry Out The Required Replacement Veranda Roof Works, Staff Housing - Various Repairs due to Cyclone Damage, Roof Repairs, Bathroom Repairs	59,575.10
EFT80561	21.12.2020	Australia Post	Postage Charges - November 2020	4,803.26
EFT80562	21.12.2020	Jupps Floorcoverings Karratha Pty Ltd	KLP - Remove/Replace loose tiles	2,340.00
EFT80563	21.12.2020	Chefmaster Australia	Stock - Garbage Bags 80ltr 1000 x 420 x 380mm	1,033.65
EFT80564	21.12.2020	Winc Australia Pty Limited	Stationery Items - Various Departments	4,334.71
EFT80565	21.12.2020	Signature Music Pty Ltd	Community Sports Awards 2020 - Provide Lighting	507.10
EFT80566	21.12.2020	Dampier Community Association	DCH Community Module Management Services - 01/10/20 - 31/12/20	18,750.00
EFT80567	21.12.2020	Hart Sport	The Base - Equipment Repairs- Ping Pong Table & Accessories, KLP - Speedball & Bladder	1,880.60
EFT80568	21.12.2020	Hathaways Lubricants	Stock - Lubricants (Various)	3,700.49
EFT80569	21.12.2020	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Try Local Vouchers for Staff Christmas Gift, Ready Set Grow - Try Local Prize Voucher	16,421.70
EFT80570	21.12.2020	Les Mills Aerobics Australia	KLP - Les Mills License Fees - Dec 2020	1,781.40
EFT80571	21.12.2020	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	IPC - Shelf for Oven	204.01
EFT80572	21.12.2020	Ngarliyarndu Bindirri Aboriginal Corp.	2020 NAIDOC - Uncle David - Welcome to Country (15min) - 14/11/20	500.00
EFT80573	21.12.2020	Ray White Real Estate Karratha	Office Lease - 4/28-32 Degrey Place Karratha - Water Rates 01/11/20 - 31/12/20	75.65
EFT80574	21.12.2020	Roebourne Art Group Aboriginal Corp	Consignment Sales - October 2020	153.00
EFT80575	21.12.2020	St John Ambulance - Karratha	HR - Provide First Aid	160.00
EFT80576	21.12.2020	Signswest Stick With Us Sign Studio	IPC - Signage for Entry-Exit Gates and Staff Only doors	96.80
EFT80577	21.12.2020	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	901.73

Chq/EFT	Date	Name	Description	Amount
EFT80578	21.12.2020	Helloworld Travel Karratha	Flights/Accomm - Dir Dev Svcs 03/12/2020 WA Regional Achievement and Community Awards	1,053.00
EFT80579	21.12.2020	Thrifty Car Rental	Car Hire & Petrol for CEO while Attending Meetings in Perth 27/11/20	112.33
EFT80580	21.12.2020	Atom Supply	Maitland Lookout - CM6 Chain Galvanised 6mm, HR - Uniforms / Safety Boots, Consumables/Stock - Bolts, ROAR Wiper Roll, Sand Bag Filler, Out of Service Tags, Sqwincher Satchets, Stanley Knife Blade Refills, Workshop - Pedestal Fans	6,249.67
EFT80581	21.12.2020	J Blackwood & Son Pty Limited	HR - Uniforms / Safety Boots, Consumables/Stock - Mortein Sprays, Cleaning Products/Equipment, Windex, Sand Bags, Cable Ties	1,619.26
EFT80582	21.12.2020	Bunzl Brands And Operations Pty Ltd	Rangers - Boot Mack Octane Zip Mack Octane Zip Up Safety	167.05
EFT80583	21.12.2020	A Noble & Son Ltd - Wa Division	7 Mile Maintenance - 13mm NOBLE10 Chain Assembly - 1 leg; WLL: 6.7t 2m Total Length	425.66
EFT80584	21.12.2020	Airport Lighting Specialists Pty Ltd	Kta Airport - V5/3045 - Airfield Secondary Cable 2.5mm sq 500m drum	1,639.00
EFT80585	21.12.2020	Onyx Group WA Pty Ltd	Catering & Equipment Hire - Community Sports Awards 2020, Catering - Council Meetings	2,309.00
EFT80586	21.12.2020	ABCO Products	Stock - Ecozyme B+ 5ltr	634.70
EFT80587	21.12.2020	Assetic Australia Pty Ltd	IT - Data Export Configuration - Cloud Backup Support	2,332.00
EFT80588	21.12.2020	Airport Security Pty Ltd	KTA Airport - Aviation Security Identification Card (ASIC)	220.00
EFT80589	21.12.2020	AEC Group Ltd	HHBSC Marina (Dampier) - Economic and Operational Viability Assessment - Milestone 3	7,037.94
EFT80590	21.12.2020	Advam Pty Ltd	KTA Airport - Monthly Advam Support and Services - November 2020	301.31
EFT80591	21.12.2020	APP Corporation Pty Limited	CofK Housing Project Management Services	3,850.00
EFT80592	21.12.2020	GPC Asia Pacific Pty Ltd (NAPA t/as)	Equipment Replacement - M18 Milwaukee Radio/Tool Charger, Microphone Keypad, Plant Repairs - Parts	693.67
EFT80593	21.12.2020	Adage Furniture (Core Hospitality Group Pty Ltd t.as)	IPC - Chair Anthracite Moulded Resin Rattan / Tables	10,153.00
EFT80594	21.12.2020	Argonaut Engineering & Construction	Remedial Works - Site clearance of 45 Sholl Street Roebourne	44,587.22
EFT80595	21.12.2020	Area Safe Products Pty Ltd	Stores - 1270 x 457 x 44mm Rubber Access Ramp	371.80
EFT80596	21.12.2020	Australian Laboratory Services Pty Ltd (ALS)	Waste & Airport WWTP - Quarterly ground water monitoring sampling analysis - Dec 2020	3,219.92
EFT80597	21.12.2020	ACE Electrical Australia Pty Ltd (atf The Balfour Family Trust)	Kta Airport - Provide HV switching operator for Horizon Power planned outage to check the Current Transformer	1,100.00
EFT80598	21.12.2020	Arrow Tyre Distributors	Plant Repairs - Various	995.50
EFT80599	21.12.2020	ATI Parts Australia	Plant Parts for Repairs	2,018.69
EFT80600	21.12.2020	Auspicious Arts Projects Inc	Every Day Super Hero March 2021 - 10 Shows Over 5 Days - Instalment 1	15,847.59
EFT80601	21.12.2020	Barth Bros Automotive Machining	Plant Repairs - Various	1,459.27
EFT80602	21.12.2020	BOC Limited	Cylinder Rental - Various Sites	409.35
EFT80603	21.12.2020	Bunzl Ltd	Stock - Hand Towel - Interleaved / Toilet Tissue	2,040.86
EFT80604	21.12.2020	BC Lock & Key	Stock - Padlock A1S - R618 Series 63mm (Sports Grounds), WRP Bistro - Bin Store Padlock, WCH - Cupboard Locks, WRP - Storage Shed Keys, Stock - EK Padlocks	1,709.64
EFT80605	21.12.2020	BP Australia Pty Ltd	Fleet Fuel - November 2020	3,111.62

Chq/EFT	Date	Name	Description	Amount
EFT80606	21.12.2020	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions - Nov 2020	368.04
EFT80607	21.12.2020	Barr Briony Jean	REAF 2021 - Briony Barr Show Fee - Drawing On Complexity - Instalment 1	1,036.50
EFT80608	21.12.2020	Breaksea Incorporated	REAF - Breaksea Singing Festival Closing Event Instalment 1 (40%)	5,131.04
EFT80609	21.12.2020	Chadson Engineering Pty Ltd	KLP - Palintest Pool Test: Calibration Service & Clean, Phenol Test Tablets Stock	457.60
EFT80610	21.12.2020	Cabcharge Australia Pty Ltd	Cabcharge - Oct 2020	274.58
EFT80611	21.12.2020	Cemeteries & Crematoria Assoc Of Wa	Ordinary Membership - Cemeteries & Crematoria Association WA - 2020/2021	125.00
EFT80612	21.12.2020	Cherratta Lodge Pty Ltd	KLP Dry cleaning - Table Cloths	159.06
EFT80613	21.12.2020	Command IT Services	Security Alarm Monitoring Monthly - Various Sites	203.50
EFT80614	21.12.2020	Comtec Data Pty Ltd	KTA Airport - Inspect All Doors And Change From Fail Safe To Fail Secure, PBFC - Alarm Unit and Covers	799.70
EFT80615	21.12.2020	Culture Counts Australia Pty Ltd	NAIDOC - Culture Counts 2021 Annual Subscription	1,650.00
EFT80616	21.12.2020	Campbell Clan Superannuation Fund	Records Storage - Nov/Dec 2020	1,400.00
EFT80617	21.12.2020	Card Access Services Pty Ltd	Tourism Development - Transaction Fees For Water Filling Station - October 2020	236.45
EFT80618	21.12.2020	Corsign WA	Signage - Supply meshmate rolls	165.00
EFT80619	21.12.2020	Computers Now Pty Ltd	Wickham Library - Purchase of computer equipment	155.85
EFT80620	21.12.2020	Compass Conveyancing (WA) (Specialbay Pty Ltd t/as)	Settlement Fee - Purchase of Lot 705 (67) Broлга Meander Nickol	2,420.00
EFT80621	21.12.2020	Dave's Transit Service	NAIDOC Community Concert - Return event bus service	286.00
EFT80622	21.12.2020	D & S Wells (WA) Pty Ltd	Hearson's Cove - TC Damien 2020 - Toilet Block Sandblasted	2,631.00
EFT80623	21.12.2020	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control Services - (Euthanise, DeSex, Microchip)	360.10
EFT80624	21.12.2020	Dunnart Picture Framing	Staff Farewell Gift	300.00
EFT80625	21.12.2020	Datacom Systems (AU) Pty Ltd	IT - 5 x Office 365 E3 CSP Microsoft Licenses, October-November 2020	152.17
EFT80626	21.12.2020	Dibsys Gardening Services Pty Ltd	Staff Housing - Carry out yard maintenance	190.00
EFT80627	21.12.2020	Djuki Mala Pty Ltd	Royalties on Ticket Sales from Performance on 12/11/2020	904.54
EFT80628	21.12.2020	E & MJ Rosher Pty Ltd	Purchase Plant - P&G Supply & Deliver Barracuda Sand Cleaner, Stock - Bolts, Kerb Brush, Monitor Switch, Locking Nuts	26,101.80
EFT80629	21.12.2020	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Street Tree Maint - Searipple Rd, Vacuum operator with associated equipment, P&G - Pothole Services	3,712.50
EFT80630	21.12.2020	ecoJarrah	Stock - Aged Arbor Mulch (m3)	4,021.47
EFT80631	21.12.2020	Endress & Hauser Australia Pty Limited	KTA Airport - FMU30-1020/0 FMU30-AAHEAAGGF Prosonic T FMU30	1,271.60
EFT80632	21.12.2020	Farinosi & Sons Pty Ltd	WRP - Makita 18V Lithium-ion Dual Port charger & Batteries, Stock - Kerosene, Linseed Oil, Mounting Tape, Screws	1,235.81
EFT80633	21.12.2020	Feel Creative Pty Ltd	Website Development - Development of projects dashboard for website	6,688.00
EFT80634	21.12.2020	Funtastic Ltd T/a Madman Entertainment	REAP Cinema - Baby Done screening w/e 02/12/20	220.00

Chq/EFT	Date	Name	Description	Amount
EFT80635	21.12.2020	Fanforce Films Pty Ltd	REAP Cinema - The Flood Screening - 11/12/2020	279.68
EFT80636	21.12.2020	Global Security Management (WA)	KTA Main Admin - Security Patrols - November 2020	1,734.84
EFT80637	21.12.2020	Greenacres Turf Group	P&G - Dampier Skate Park - 300m2 Sir Walter Raleigh Turf	3,126.90
EFT80638	21.12.2020	StrataGreen (Strata Corporation Pty Ltd)	Stock - Curved Folding Saw 17cm, Leaf Rakes	306.55
EFT80639	21.12.2020	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight Charges - Various	1,316.42
EFT80640	21.12.2020	T & B Giles	Staff housing - Rent Payable 29/12/2020 - 28/01/2021	5,633.33
EFT80641	21.12.2020	Hitachi Construction Machinery	Plant Parts for Repairs	63.25
EFT80642	21.12.2020	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	2,075.33
EFT80643	21.12.2020	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	The Base - December / January School Holidays Supplies - HDMI Cable Gigabit Switch	191.70
EFT80644	21.12.2020	Harrison Elissa (t/as Red Earth Soaps)	KTVC Consignment Sales - October 2020	50.96
EFT80645	21.12.2020	ZircoData Pty Ltd	Records Management - Archive Storage Costs - ZircoData - 26/10/20 - 25/11/20	493.10
EFT80646	21.12.2020	Intent Building Contracting Pty Ltd	KTA Airport - Repair section of plasterboard, Nickol West Toilets - Replace Roof Sheet, WCH - Resecure Ceiling Panels, Wickham Amenities Bldg - Resecure Section of Damaged Roof, Bulgarra Daycare - Remove/Dispose of Damaged Shade Sail	5,133.76
EFT80647	21.12.2020	Karratha Signs	P&G - Supply and fabrication of signs for Point Samson Viewing, Plant - Decals and Signs, IPC - Vinyl Decals	6,970.92
EFT80648	21.12.2020	James Bennett Pty Limited	New Library Resources	110.88
EFT80649	21.12.2020	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	476.00
EFT80650	21.12.2020	Jokeria Pty Ltd	TYS Term 4 - Friday Night Live - 2x45min Sets 04/12/20	2,500.00
EFT80651	21.12.2020	Keyspot Services	REAP - Magnetic Staff Name Badges, Councillor Recognition Plaque, HR - Engraving of Service Awards, P&G - Locker Keys	246.90
EFT80652	21.12.2020	Karratha Veterinary Hospital	Animal Control Services - (Euthanise, DeSex, Microchip)	110.10
EFT80653	21.12.2020	Karratha Kart Club	Covid-19 Community Assistance Payment	909.10
EFT80654	21.12.2020	Karratha Mechanical Services	Servicing Investigation Labour & Consumables for Pool Hoist	363.00
EFT80655	21.12.2020	Karratha Machinery Hire	Machinery Hire Charges - Various	4,020.50
EFT80656	21.12.2020	Karratha Cabinets Pty Ltd	IPC - Kitchen Bench Surrounds for Reception Space, WCH - 16mm Natural Oak Matt Polytec Panels	1,991.00
EFT80657	21.12.2020	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	820.00
EFT80658	21.12.2020	Landgate	Rates - Monthly Valuation Schedules	40.60
EFT80659	21.12.2020	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Preventative Maintenance Service Agreement - Nov 2020	5,909.48
EFT80660	21.12.2020	LED Signs Pty Limited	KLP - Upgrade software to suit existing controller - Water Polo Scoreboard	2,431.00

Chq/EFT	Date	Name	Description	Amount
EFT80661	21.12.2020	MM Electrical Merchandising	7 Mile - Test & Tag All States	455.40
EFT80662	21.12.2020	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - November (inc 50% Rebate Due To Service Down Time)	1,017.50
EFT80663	21.12.2020	Emerge Associates	City Centre - Landscape and irrigation design upgrades, Bayly Ave - Entry Statement Landscape Architecture	8,294.00
EFT80664	21.12.2020	Marketforce	Advertising - Various	1,367.71
EFT80665	21.12.2020	Mak Industrial Water Solutions Pty Ltd	Kta Golf Course - Repairs to damaged pump 3	2,641.34
EFT80666	21.12.2020	Modus Compliance Pty Ltd	Contract Building Surveying Services	1,996.50
EFT80667	21.12.2020	Minprovis International Pty Ltd	Plant - Repair hydraulic support lugs on bucket, Remove Seized Bolts from Track Assembly	1,235.41
EFT80668	21.12.2020	DRS Training Pty Ltd (Metafit ANZ t/as)	HR - Fitness Class Instructor Certification	2,400.00
EFT80669	21.12.2020	Merge Group (Steel Cap Recruitment Pty Ltd t/as)	First Instalment - 20/21 - Christmas Program - Sharpe Avenue Light Walk - Fairy Light Installation - 29/11/20	2,005.08
EFT80670	21.12.2020	Metlam Australia Pty Ltd	KLP - Please supply 20 x Moda Hat & Coat Hook	104.94
EFT80671	21.12.2020	NBS Signmakers	Traffic/Street Signage - Various	7,152.31
EFT80672	21.12.2020	NW Communications & IT Specialists	Alarm Monitoring - November 2020 (Various Sites)	135.00
EFT80673	21.12.2020	Ngaarda Media Aboriginal Corporation	Biannual Community Grants Scheme - 30% Progress Payment	8,250.00
EFT80674	21.12.2020	Matthew Jordan Dibbs (North West Entertainment Services t/as)	NAIDOC Community Concert - Production Requirements	3,880.00
EFT80675	21.12.2020	TTF Jorgensen Family Trust (Norman Jorgensen Bookseller t/as)	Dampier Library - 1 x author session - 20/11/2020	715.00
EFT80676	21.12.2020	Ixom Operations Pty Ltd (Orica)	Stock - Isocyanuric Acid (25kg bag), RAC - 70kg Chlorine Cylinder Rental	1,584.22
EFT80677	21.12.2020	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	3,095.71
EFT80678	21.12.2020	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170 (1000L CRS)	1,298.00
EFT80679	21.12.2020	Pilbara Distributors Pty Ltd	KTVC - Purchase Paper Bags For Retail Sales	70.18
EFT80680	21.12.2020	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (5 Reams/Box)	977.63
EFT80681	21.12.2020	Pilbara Copy Service	Photocopier / Printer Charges - Various	1,358.94
EFT80682	21.12.2020	Paramount Pictures Australia	REAP Cinema - Paw Patrol - Jet To The Rescue 1/10/20	1,483.65
EFT80683	21.12.2020	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	1,611.68
EFT80684	21.12.2020	Play Check	IPC - Play Equipment Audit Inspection Fee	2,744.50
EFT80685	21.12.2020	Perth Symphony Orchestra Limited	REAP - Nov 20th Quartet Performance Instalment 2	3,630.00
EFT80686	21.12.2020	Prompt Contracting And Fencing Pty Ltd	Dampier Palms Northern Play Space - Removal of Cyclone Damien Damaged shade panels, Cyclone Repairs - Fencing Bldg App/Approval & Engineered Drawings (4 Sites), 22 Gecko Circle - Replace Rusted Pool Fencing	8,426.00
EFT80687	21.12.2020	Pilbara Bakehouse	International Day of People with Disability - Breakfast sliders, Citizenship Ceremony Catering - Oct 2020	792.75
EFT80688	21.12.2020	Powerlift Industries (Healestek Pty Ltd)	PBFC - Remove & Dispose of 3 x Garden Poles	940.50

Chq/EFT	Date	Name	Description	Amount
EFT80689	21.12.2020	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	2,765.00
EFT80690	21.12.2020	Pilbara Party Hire	TYS Term 4 - Friday Night Live - Set Up/Pack Down Christmas Ho Down Event 04/12/20	885.00
EFT80691	21.12.2020	Profix Glass Karratha Pty Ltd	KLP - Security Screens - Function Room (Work Area 1)	38,876.87
EFT80692	21.12.2020	Precision Mechanical Contractors Pty Ltd t/as Karratha Garage Doors	Nickol Bay BFB & RAC - Inspection and service all roller doors	1,171.50
EFT80693	21.12.2020	Talis Consultants Pty Ltd T/a Talis Unit Trust	WM - Layout Drawing Slab Details Container Anchor / Fixing System Details and Construction Notes	4,675.00
EFT80694	21.12.2020	Turner Design	Walking & Jogging Route Signage - Concept & Detailed Design	4,752.00
EFT80695	21.12.2020	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	City Centre off Karratha Terrace - Linemark Loading Zone	517.00
EFT80696	21.12.2020	Technology One Limited	IT - GIS Support Services for Intramaps - Nov 2020	3,521.38
EFT80697	21.12.2020	Tracs (Qld) Pty Ltd T/as Breathesafe	Plant - Breathe-safe 24v Variable Speed Brushless Inpress TI Fresh Air Cabin Pressurisation Air Filtration	2,345.39
EFT80698	21.12.2020	Trouts Basketball Club	COVID-19 - Community Assistance Grant	1,000.00
EFT80699	21.12.2020	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - Monthly Subscription Fee - Lime Intel flight Module - December 2020	1,650.00
EFT80700	21.12.2020	Universal Pictures International Australasia Pty Ltd	REAP - Various Movie Screenings Oct/Nov 2020	2,251.57
EFT80701	21.12.2020	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	870.04
EFT80702	21.12.2020	Roadshow Films Pty Ltd	REAP - Various Movie Screenings Oct/Nov 2020	1,090.90
EFT80703	21.12.2020	Woolworths Group Limited	IPC - Café Supplies, TYS, The Base & KLP - Programming Supplies, REAP - Christmas Activities Items & Kiosk Stock, HR - Chocolate Christmas Stockings for Staff Christmas Gifts, KLP - Crèche Cleaning Supplies	3,483.90
EFT80704	21.12.2020	Wickham Primary School P&C Association Inc	COVID-19 Community Assistance	987.14
EFT80705	21.12.2020	West-Sure Group	KTA Airport - Car Park Aps Cash Collection - November 2020	280.80
EFT80706	21.12.2020	West Coast Fireworks Pty Ltd	Full delivery of 2020 Guy Fawkes Fireworks display	16,500.00
EFT80707	21.12.2020	Ngarluma Aboriginal Corporation	Rates refund for various assessments - Overpayment	103,706.22
EFT80708	21.12.2020	Repco Auto Parts (GPC Asia Pacific)	Stock - Battery 9 Volt, Hand Cleaner, Oil Filters, Distilled Water, Enamel Paint, KLP - Glass Cleaner Kits	729.78
EFT80709	21.12.2020	Roy Galvin & Co Pty Ltd (Galvins)	Staff housing - Supply UDO Soap Dish Chrome	56.72
EFT80710	21.12.2020	Red Dot Stores	TYS - Term 4 - Friday Night Live - Supplies for Christmas Party	97.98
EFT80711	21.12.2020	Roebourne PCYC	NAIDOC - Community Concert - PCYC Venue Hire - 14 Nov 2020	208.00
EFT80712	21.12.2020	Roebourne Volunteer Fire Brigade	NAIDOC - Community Concert - 14 Nov 2020 - Provide firetruck materials and supervision for foam cannon pit	750.00
EFT80713	21.12.2020	Red West Pty Ltd T/a Red Dog Tools	Replacement - Minor Tools & Equipment	637.00
EFT80714	21.12.2020	Richose Pty Ltd	Plant Parts for Repairs	350.72

Chq/EFT	Date	Name	Description	Amount
EFT80715	21.12.2020	Roundnet Australia Pty Ltd	The Base - January School Holidays - Spikeball Pro Kit Spikeball Pro Balls 2 pack Spikebuoy	499.38
EFT80716	21.12.2020	State Law Publisher	Development Services - Publishing of Gazette notice LPS no. 8 Amendment No. 51 & 52	355.35
EFT80717	21.12.2020	Kmart Karratha	The Base - Dec/Jan School Holidays Supplies, IPC - Christmas Decorations, WCH - Office Equipment (COVID Requirements), Civic Events - Seniors Christmas Party Supplies, IPC - Socks Stock, KLP - School Holiday Program Items/Supplies	2,393.25
EFT80718	21.12.2020	Sigma Chemicals	Stock - Dense Soda Ash - (25kg bag)	1,421.20
EFT80719	21.12.2020	Sunny Sign Company Pty Ltd	Stock - Sign Posts 3.2M x 60mm OD Galvanised Medium Wall 3.6 Thick / Post Cap Galvanised 50mm	1,512.01
EFT80720	21.12.2020	Pilbara Site Pics (TTF Bertling Family Trust)	REAP: Pre-show Photography Perth Symphony Orchestra	247.50
EFT80721	21.12.2020	Designa Sabar Pty Ltd	KTA Airport Carpark - R780200210 Multicon, Tickets, Proximity Cards, and Preventative Maintenance on System, Jan 2021	17,233.69
EFT80722	21.12.2020	Slimline Warehouse Display Shop (The Jensen Group Pty Ltd)	KLP - Upgrade and replacement to existing furniture (19 Clip Frame A4 Silver 2 Clip Frame A3 Silver 2 Blank White Auction A-Board)	700.84
EFT80723	21.12.2020	Seatadvisor Pty Ltd	REAP Ticketing Management System Fees - November 2020	694.10
EFT80724	21.12.2020	Soundgear Australia	WRF - Replacement Speaker & 2 x Headsets for Group Fitness Audio	2,373.00
EFT80725	21.12.2020	Securepay Pty Ltd	REAP Ticketing - Payment Gateway Processing Fees for Internet Payments - November 2020	103.68
EFT80726	21.12.2020	Sony Pictures Releasing	REAP Cinema - The Craft Legacy - 28/11/2020	275.00
EFT80727	21.12.2020	Scope Business Imaging	Photocopier / Printer Charges - Various	575.42
EFT80728	21.12.2020	SSAA Nickol Bay Branch	Large Community Grant Scheme - 50% Upfront - LED Light Replacement Project	6,410.00
EFT80729	21.12.2020	Sanity Music Stores Pty Ltd	New Library Resources	861.70
EFT80730	21.12.2020	Schneider Electric (Australia) Pty Ltd	KLP - Supply & Remote Commission 2x B3814 Controllers	3,869.39
EFT80731	21.12.2020	Skipper Transport Parts	Plant Parts for Repairs	773.13
EFT80732	21.12.2020	Southern Cross Austereo Pty Ltd	Radio Segment & Advertising Campaigns - Nov 2020	2,464.00
EFT80733	21.12.2020	T-Quip	Plant Parts for Repairs	1,885.00
EFT80734	21.12.2020	TTFS Group Pty Ltd	Health Services - Equipment Replacement - 70% beige shade cloth 1.8m x 50m	155.00
EFT80735	21.12.2020	IF Foundation	NAIDOC - Community Concert - 14/11/2020 - Youth Performance	350.00
EFT80736	21.12.2020	J Aleckson	Vehicle Crossover Subsidy	810.00
EFT80737	21.12.2020	R Bianco	Reimb - Utilities as per Employment Contract	237.00
EFT80738	21.12.2020	P Bradley	Security Subsidy Reimbursement	499.50
EFT80739	21.12.2020	N Milligan	Meet the Street Reimb	300.28
EFT80740	21.12.2020	D Cucel	Security Subsidy Reimbursement	415.98
EFT80741	21.12.2020	T Carrington	Security Subsidy Reimbursement	394.00
EFT80742	21.12.2020	A Dorning	Reimb - Utilities as per Employment Contract	178.00
EFT80743	21.12.2020	K Dann	Security Subsidy Reimbursement	394.00
EFT80744	21.12.2020	J Duffy	Security Subsidy Reimbursement	425.50
EFT80745	21.12.2020	S Harrison	Gym Membership Refund for Time KLP was Closed Due to COVID	201.87
EFT80746	21.12.2020	J Jans	Reimb for Christmas Decorations for Customer Service Area	320.80
EFT80747	21.12.2020	A Minchin	Reimb - Utilities as per Employment Contract	175.39
EFT80748	21.12.2020	K Ranson	Refund for Full Membership Cancelled within Cooling Off Period	375.20

Chq/EFT	Date	Name	Description	Amount
EFT80749	21.12.2020	H Sutton	Refund for KLP Gym Membership While Gym Closed	113.05
EFT80750	21.12.2020	TJR Building Pty Ltd	Refund - CTF Levy Paid Twice - BA201766	122.00
EFT80751	21.12.2020	A Wilson	Refund Lost Ticket Fee	165.00
EFT80752	21.12.2020	K and L Williams	Security Subsidy Reimb	500.00
EFT80753	21.12.2020	Rol-wa Pty Ltd T/a Allpest Wa	Termite and Singapore Ant Inspections - Nov 2020 (Various Sites)	2,337.50
EFT80754	21.12.2020	Ausolar Pty Ltd	KTA Airport - Remove/Replace Faulty Dyson Hand Dryer, KLP - Repair Oval Lights, Wickham Transfer Stn - Callout to Repair Fault, Waste - Repair Fault with Pressure Washer, DCH - Repair External Lighting	3,845.47
EFT80755	21.12.2020	BSA Advanced Property Solutions (WA) Pty Ltd	KTA Depot Building - site monitoring and visualisation of alarms	1,232.00
EFT80756	21.12.2020	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Airport - Oct 2020 - Filter Kit for Potable Pump System, Water Storage Tank Repairs to Diaphragms, Replacement Fire Hydrant & Relocate Water Tap, REAP - Replace Broken Toilet Seats, Wickham South - Repair Tap on Water Bubbler, Degrey PI - Clear Blocked Drain	7,982.07
EFT80757	21.12.2020	Handy Hands Pty Ltd	Crime Prevention Strategies - 7 x \$700 Vouchers - Ready Set Grow Competition Category (Suburb) Winners	4,900.00
EFT80758	21.12.2020	Kennards Hire Pty Limited	Hearson's Cove Toilets - Hire of portaloos 23/11/2020 - 26/11/2020, Hire - Lawn Roller	744.70
EFT80759	21.12.2020	Nielsen Liquid Waste Services Pty Ltd	Pumping Out Sullage Tanks, Grease Traps Waste Removal, Pump out Portaloos, Various Sites	7,945.00
EFT80760	21.12.2020	Octagon Lifts Pty Ltd	KTA Airport - Install New Batteries to Automatic Rescue Device	862.40
EFT80761	21.12.2020	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management - November 2020	2,749.53
EFT80762	21.12.2020	Reece Pty Ltd	Stock - Retic / Plumbing Items (Various)	1,624.50
EFT80763	21.12.2020	Shelf Cleaning Services	TYS - Additional Cleaning Of Play Equipment & Bins	369.60
EFT80764	21.12.2020	Turf Guru Landscapes Pty Ltd	Lewandowski Retic 16/11/20 - 25/11/20 - Irrigation Install to Turf & Garden, Minor Irrigation Works Program, Nov 2020 - Various Sites	25,652.00
EFT80765	21.12.2020	Wormald Australia Pty Ltd	KLP - Fire Pumps, Install New Main Card, Kta main Admin - Install 2 x 12V FIP Batteries, FBCC - Investigate Fire Alarm Sensor Fault, Admin Annexe - Install new Exit Light	3,122.29
EFT80766	21.12.2020	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - November 2020	7,450.00
EFT80767	21.12.2020	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - Sales, November 2020	640.39
EFT80768	21.12.2020	Murujuga Aboriginal Corporation	KTVC Tours - November 2020	725.00
EFT80769	21.12.2020	Nyimari Pty Ltd t/as Ngurrangga Tours	REAF - First Light On The Rocks mentoring by Clinton Walker for Clontarf. Instalment 1	3,385.00
EFT80770	21.12.2020	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - 01/12/2020 - Sales	700.00
EFT80771	21.12.2020	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - December 2020	5,560.00
EFT80772	21.12.2020	Brida Pty Ltd	Litter / Sanitation Services - Nov 2020 Various Sites, NAIDOC Concert - Litter Services, Graffiti Removal Services - Nov 2020	77,197.88
EFT80773	21.12.2020	Wawardu Limited	Ganalili Centre Service Agreement - Schedule 1 Part 1 Tourism Information Services (Jan Feb Mar 2021)	33,000.00
EFT80774	21.12.2020	Cleanaway Pty Ltd	KLP Skip Bin Waste Collection Nov 2020	307.03

Chq/EFT	Date	Name	Description	Amount
EFT80775	21.12.2020	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges	99,581.01
EFT80776	21.12.2020	Telstra Corporation Ltd	Telephone Usage Charges	229.91
EFT80777	21.12.2020	Australian Communications & Media Author (ACMA)	Computer Network - ACMA License Renewal 2021	569.00
EFT80778	21.12.2020	Foxtel For Business	KLP/WRP- Business Core Channels - Dec 2020	365.00
EFT80779	21.12.2020	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	Water Bottle Refills	168.25
EFT80780	21.12.2020	Neverfail Springwater Ltd - WWTP	Water Bottle Refills	13.25
EFT80781	21.12.2020	Department Of Transport	Vehicle Search Fees - November 2020	71.40
EFT80782	21.12.2020	Horizon Power	Cancelled Payment	0.00
EFT80783	21.12.2020	Water Corporation	Cancelled Payment	0.00
EFT80784	21.12.2020	Horizon Power	Electricity Usage Charges	111,546.20
EFT80785	21.12.2020	Water Corporation	Water Usage Charges	56,744.27
EFT80786	21.12.2020	Water Corporation	Water Usage Charges	26,215.20
EFT80787	21.12.2020	Water Corporation	Water Usage Charges	17,727.10
EFT80788	21.12.2020	Horizon Power	Electricity Usage Charges	365.78
EFT80789	21.12.2020	Water Corporation	Water Usage Charges	3,747.94
EFT80790	21.12.2020	Pepsqually VO and Sound Design Inc.	Creative Collective Guest Facilitators - Voice Over & Sound Design from New York	1,045.00
EFT80791	21.12.2020	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	1,975.00
EFT80792	21.12.2020	J Clark	Rates refund for assessment A88757	1,561.60
EFT80793	21.12.2020	M Moussa	Rates refund for assessment A39148	564.95
EFT80794	24.12.2020	G Bailey	Sitting Fee - December 2020	2,931.50
EFT80795	24.12.2020	E Smeathers	Sitting Fee - December 2020	2,931.50
EFT80796	24.12.2020	M Bertling	Sitting Fee - December 2020	2,931.50
EFT80797	24.12.2020	G Evans	Sitting Fee - December 2020	3,845.52
EFT80798	24.12.2020	G Harris	Sitting Fees - December 2020	2,931.50
EFT80799	24.12.2020	P Long	LG Allowance - December 2020	11,730.75
EFT80800	24.12.2020	P Miller	Sitting Fee - December 2020	2,931.50
EFT80801	24.12.2020	K Nunn	Sitting Fee - December 2020	4,801.33
EFT80802	24.12.2020	D Scott	Sitting Fee - December 2020	2,931.50
EFT80803	24.12.2020	J Waterstrom Muller	Sitting Fee - December 2020	2,931.50
EFT80804	24.12.2020	N Milligan	Fuel Reimb - No BP Servo's	191.48
EFT80805	24.12.2020	S Clancy	Security Subsidy Reimb	424.50
EFT80806	24.12.2020	A Clark	Meet the Street Reimb	54.69
EFT80807	24.12.2020	B Casey	Meet the Street Reimb	176.45
EFT80808	24.12.2020	S Gordon	HR - Reimbursement of Accommodation Costs During Relocation	1,712.47
EFT80809	24.12.2020	R O'Keeffe	Security Subsidy Reimb	363.00
EFT80810	24.12.2020	J Turner	Meet the Street Reimb	45.95
EFT80811	24.12.2020	S Wildgrube	Meet the Street Reimb	166.30
EFT80812	24.12.2020	Prestige Jointing and Electrical Pty Ltd	WAC - Pool Lighting Replacement including the Communications Tower - Progress Claim 2	41,524.33
EFT80813	24.12.2020	BSA Advanced Property Solutions (WA) Pty Ltd	IT - Admin Building - Building Management System Integration to Niagara BMS, KTA Depot - Remove/Replace Fan Extraction System, REAP - Repair Cool Room Tripping, KLP - Repair Function Room AC, WRP Bistro - Repair Cool Room Fault, Millars Well Pavilion - Deep Clean Condenser Units	38,658.95
EFT80814	24.12.2020	Haybar Pty Ltd T/as Blanche Bar	COVID-19 Business Support Grant - Tranche 2	10,000.00

Chq/EFT	Date	Name	Description	Amount
EFT80815	24.12.2020	Imagination Play (Swanshore Pty Ltd)	P&G - Playground Climbing Rope - Red 22mm Length:6. 7m	1,711.60
EFT80816	24.12.2020	Karratha Ballet Academy (Kay Ellen Jane t/as)	REAP - The Nut Cracker - Total Ticket Sales & Deposit	9,270.86
EFT80817	24.12.2020	Naanda Australia Pty Ltd	Term 4 - Friday Night Live - NAIDOC Celebrations - Cooking & Story Telling Workshop - 13/11/20	660.00
EFT80818	24.12.2020	Pilbara Europcar Pty Ltd	COVID-19 Business Support Grant - Tranche 2	10,000.00
EFT80819	24.12.2020	The Walt Disney Company Pty Ltd	REAP - Movie - Home Alone - 21 Dec 2020	330.75
EFT80820	24.12.2020	Water Corporation	Water Usage Charges	551.76
EFT80821	23.12.2020	City Of Karratha	Payroll deductions	800.00
EFT80822	23.12.2020	City Of Karratha - Social Club	Payroll deductions	1,566.00
EFT80823	23.12.2020	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT80824	23.12.2020	Australian Services Union (ASU/MEU Div)	Payroll deductions	414.40
EFT80825	23.12.2020	T Corfield (Mortgage Account)	Home Ownership Allowance	112.50
EFT80826	23.12.2020	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT80827	23.12.2020	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT80828	23.12.2020	P Heekeng - (Mortgage Account)	Home Ownership Allowance	350.00
EFT80829	23.12.2020	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT80830	23.12.2020	C King (Mortgage Account)	Home Ownership Allowance	150.00
EFT80831	23.12.2020	Lgrceu	Payroll deductions	61.52
EFT80832	23.12.2020	Maxxia Pty Ltd	Payroll deductions	52,244.47
EFT80833	23.12.2020	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT80834	23.12.2020	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT80835	23.12.2020	E Saral (Mortgage Account)	Home Ownership Allowance	625.00
EFT80836	23.12.2020	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT80837	30.12.2020	Australian Taxation Office	Payroll deductions	286,922.00
EFT80838	30.12.2020	Child Support Agency	Payroll deductions	1,346.11
EFT80839	08.01.2021	GHD Pty Ltd	Stage Two Claim 1 - Detailed Design, Dampier Boat Jetty, Roebourne Community Hall - Structural Assessment, Site Inspection	33,649.00
EFT80840	08.01.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Arts Dev. - Christmas Light Competition 2020 Prizes - Try Local Vouchers - 1st Prize - \$2000	5,000.00
EFT80841	08.01.2021	Joyce Krane	Machinery Hire Charges - Various	1,034.00
EFT80842	08.01.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Pinocchio - 06/12/2020	220.00
EFT80843	08.01.2021	Karratha Medical Centre	Karratha Medical Centre GP - Housing Subsidy - Dr Khan - 22/09/20 - 21/12/20 - Sharpe Ave Pelago West	3,900.00
EFT80844	08.01.2021	Rialto Distribution Pty Ltd	REAP - The Honest Thief - 13/12/2020	275.00
EFT80845	08.01.2021	Universal Pictures International Australasia Pty Ltd	REAP - Freaky - 18/12/2020	330.00
EFT80846	08.01.2021	Umbrella Entertainment	REAP - The Furnace - 17 Dec - 20 Dec	1,100.88

Chq/EFT	Date	Name	Description	Amount
EFT80847	08.01.2021	Wawardu Limited	Roebourne Library - Quarterly payment for caretaking arrangement - October 2020, Monthly Rental for The Ganalili Centre Nov & Dec 2020	16,610.00
EFT80848	08.01.2021	Western Australian Swimming Association	2020 Burrup Classic - Sponsorship Agreement - Year 1 - 50% upon receipt of complete event report	11,000.00
EFT80849	08.01.2021	West Pilbara Junior Cricket Association	Junior Sport Light Token Reimbursement - Season 2019-2020	1,045.00
EFT80850	08.01.2021	A Tandy	Full Refund of Hotel Stay Due to Road Closure - Karratha Central Apartments	189.00
EFT80851	08.01.2021	W Augustin & M Bussell	Reimb - Cleaverville Caretakers - Vehicle Rego & Insurance Pro Rata	2,003.20
EFT80852	08.01.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - Nov 2020	23.80
EFT80853	08.01.2021	Helen Gloggner t/as Beachside Glass	KTVC Merchandise - Nov 2020 Sales	102.00
EFT80854	08.01.2021	Murujuga Aboriginal Corporation	KTVC Merchandise - Nov 2020 Sales	63.75
EFT80855	08.01.2021	Nauman Nicola t/as Evening Glow Candles	KTVC Merchandise - Nov 2020 Sales	47.60
EFT80856	08.01.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - Dec 2020	1,398.00
EFT80857	08.01.2021	Quilts By Robyn	KTVC Merchandise - Nov 2020 Sales	119.00
EFT80858	08.01.2021	Melanie Rose	KTVC Merchandise - Nov 2020 Sales	42.50
EFT80859	08.01.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - Dec 2020	1,880.00
EFT80860	08.01.2021	Greensafe Pty Ltd	TC Damien - Replacement Shade Structures at KLP & KBC	51,909.00
EFT80861	08.01.2021	Telstra Corporation Ltd	Telephone Usage Charges	9,232.92
EFT80862	08.01.2021	Horizon Power	Electricity Usage Charges	5,662.79
EFT80863	08.01.2021	Horizon Power	Electricity Usage Charges	89,974.19
EFT80864	08.01.2021	Water Corporation	Water Usage Charges	11,629.29
EFT80865	07.01.2021	Airside Data and Training Ltd t/as AIRDAT	Cancelled Payment	0.00
EFT80866	07.01.2021	Airside Data and Training Ltd t/as AIRDAT	KTA Airport - Airport Management System - Online Inductions ADA and AUA Management	3,164.28
EFT80867	07.01.2021	Airside Data and Training Ltd t/as AIRDAT	KTA Airport - Annual web hosting updates and maintenance	19,691.29
EFT80868	08.01.2021	Command IT Services	IT - Avigilon CCTV Licencing, Hardware & Software - CCTV Implementation Project - Stage 1	29,643.11
EFT80869	08.01.2021	City Of Karratha	Payroll deductions	1,252.64
EFT80870	08.01.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT80871	08.01.2021	T Corfield (Mortgage Account)	Home Ownership Allowance	213.75
EFT80872	08.01.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT80873	08.01.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT80874	08.01.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	350.00
EFT80875	08.01.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT80876	08.01.2021	C King (Mortgage Account)	Home Ownership Allowance	150.00
EFT80877	08.01.2021	Maxxia Pty Ltd	Payroll deductions	52,244.47

Chq/EFT	Date	Name	Description	Amount
EFT80878	08.01.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT80879	08.01.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT80880	08.01.2021	E Saral (Mortgage Account)	Home Ownership Allowance	625.00
EFT80881	08.01.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT80882	14.01.2021	Australian Taxation Office	Payroll deductions	276,189.00
EFT80883	14.01.2021	Child Support Agency	Payroll deductions	1,346.11
EFT80884	15.01.2021	D & S Wells (WA) Pty Ltd	Bayview Rd Footpath - Fabrication and installation of 1 x 12 metre pedestrian bridge at Site 3 - Claim 3	65,538.00
EFT80885	15.01.2021	Colgan Industries Pty Ltd	Roebourne Goal Precinct - Conservation Works Contract - Progress Claim #7	171,706.58
EFT80886	15.01.2021	Leethall Constructions Pty Ltd	Footpath - Install Culverts (Dampier Rd Stage 6), Lewandowski Park - Install Footpath Panel, Pt Samson Viewing Platform - Install Supplier Signage	181,362.50
EFT80887	15.01.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services (Various Sites) December 2020	147,451.60
EFT80888	15.01.2021	Karratha Earthmoving & Sand Supplies	Bayly Avenue Construction Works - RFT 34-19/20 Progress Claim #4	609,996.64
EFT80889	15.01.2021	Norwest Sand & Gravel Pty Ltd	7 Mile - 2.1 Cut from Western Side Slope - 24515 m3 - Claim 2 & 3, WAC - Sand for Retic Works, Cemetery Maintenance Works - Sams Creek Screened Sand	188,772.62
EFT80890	15.01.2021	Handy Hands Pty Ltd	P&G - Ovals, Application of turf growth regulator Primo Maxx - November/December, Open Spaces Weed Spraying - Various Locations	66,700.88
EFT80891	15.01.2021	Horizon Power	Land Development - Product & Services Charge - For Design Information Package (DIP)	1,336.49
EFT80892	15.01.2021	Trasan Contracting Pty Ltd	Staff housing - House Improvements, Staff housing - Cyclone Repair Works, Millars Well ELC - Repair Water Leak	91,059.36
EFT80893	15.01.2021	Allied Pickfords - Karratha	HR - Relocation Costs, Engagement Coordinator	3,069.00
EFT80894	15.01.2021	Jupps Floorcoverings Karratha Pty Ltd	Staff housing - Rectify Lifting Carpet in Bedroom 2 & 3	295.00
EFT80895	15.01.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	59.75
EFT80896	15.01.2021	Hathaways Lubricants	Stock - Lubricants (Various)	999.75
EFT80897	15.01.2021	IT Vision	IT - Adjustments to the Altus Infringements Template	275.00
EFT80898	15.01.2021	Karratha Adventure Sports	Rangers - Jarvis Walker Landing Nets	249.50
EFT80899	15.01.2021	Karratha Volunteer Fire And Rescue Services	Community Sports Awards 2020 - All Drinks Ice Drink Service & Associated Liquor Licensing - 27/11/20	3,300.00
EFT80900	15.01.2021	Karratha Community House	20% Final Payment - Biannual Community Grant Scheme	2,728.00
EFT80901	15.01.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Parts for Repairs	29.95
EFT80902	15.01.2021	Les Mills Aerobics Australia	WRP - Les Mills Monthly Licence Subscriptions - December 2020	1,347.90
EFT80903	15.01.2021	Joyce Krane	Machinery Hire Charges - Various	5,019.85
EFT80904	15.01.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	KTA Airport - Steel - 25x25x2.0 Gal RHS Two Lengths	78.54
EFT80905	15.01.2021	Ray White Real Estate Karratha	Lease - 4/28-32 Degrey Place - ERP Project - Rent & Management Fees	4,491.01

Chq/EFT	Date	Name	Description	Amount
EFT80906	15.01.2021	St John Ambulance - Karratha	Stock - Alcohol-Free Cleansing Wipes, First Aid Kits, Bandages & Dressings to Restock	442.88
EFT80907	15.01.2021	Signswest Stick With Us Sign Studio	KLP - Swim School Noticeboard	198.55
EFT80908	15.01.2021	Position Partners	IT - Battery for FC-500 Data Collector Delivered	291.50
EFT80909	15.01.2021	TNT Express	Freight Charges - Various	4,132.20
EFT80910	15.01.2021	Thrifty Car Rental	Car Hire - Dir Corp Attend Meetings in Perth 8-11/12/20	168.89
EFT80911	15.01.2021	Yaandina Community Services Limited	Large Community Grants - 50% Upfront Payment	13,750.00
EFT80912	15.01.2021	Atom Supply	Stock - Tie Down Ratchet Straps, Hats, Stanley Knives, Sqwincher Sachets, Workshop Consumables, HR - Uniforms, Safety Boots	4,555.36
EFT80913	15.01.2021	J Blackwood & Son Pty Limited	KTA Airport - Gloves & Disposable Coveralls, Stock - Spray-n-Mark Paint, Jerry Cans, Mortein Bombs, Brooms, KLP - Selleys Knead-It Aqua, Silicone	1,372.62
EFT80914	15.01.2021	Avdata Australia	KTA Airport - Avdata - Monthly Data Reporting Fee, Nov 2020	1,628.08
EFT80915	15.01.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	KTA Airport - MX Fuel Cut Off Saw & Blades, Fire Extinguisher, LED Beacon Flashing Light Assy	5,397.70
EFT80916	15.01.2021	Astro Synthetic Turf Pty Ltd	WRF - Skid steel pallet for Oval Cricket pitches	2,200.00
EFT80917	15.01.2021	Acacia Connection Pty Ltd	Health & Safety - Extra EAP Sessions	341.00
EFT80918	15.01.2021	Active Distributors Pty Ltd (Aspect Detailing)	Plant - Full Detail Post Theft Recovery	760.00
EFT80919	15.01.2021	Arrow Tyre Distributors	Plant Repairs - Various	1,474.00
EFT80920	15.01.2021	ATI Parts Australia	Plant Parts for Repairs	2,485.30
EFT80921	15.01.2021	Anglican Parish of Karratha/Dampier	Small Community Grant - GST Portion Missed on Invoice 1602	350.00
EFT80922	15.01.2021	BOC Limited	Workshop Consumables - Kit Boc Masterstart Cutting, RAC - Oxygen Cylinders	1,483.17
EFT80923	15.01.2021	Bunzl Ltd	Stock - Air Freshener Aerosol Refill (Tork) - Mixed Scent	1,716.12
EFT80924	15.01.2021	BC Lock & Key	Dampier Pavilion - Off set panic bolt, Padlocks Stock, Keys	765.18
EFT80925	15.01.2021	Barfield Landscaping Pty Ltd	2 x \$700 Vouchers for Category Winners - Ready Set Grow Competition 2020	1,840.00
EFT80926	15.01.2021	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - December 2020	10,649.55
EFT80927	15.01.2021	BB Landscaping WA Pty Ltd	Staff housing - Repair Retic Leaks	165.00
EFT80928	15.01.2021	Poinciana Nursery	Crime Prevention - 10 x \$300 Vouchers - Ready Set Grow Competition 'Highly Commended' Winners, Ovals - Remove Grass Clippings, Stock - Chook Food	6,646.56
EFT80929	15.01.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Inspection and Treatment - Singapore Ants & Termites - Various Sites	2,475.00
EFT80930	15.01.2021	Brida Pty Ltd	Karratha Cemetery - Supply Turf prepare site install/lay	25,241.15
EFT80931	15.01.2021	North West Tree Services	Street Tree Maint Works - Remove & Stump Grind Cyclone Damaged Fig, Transplant 2 x Palms, Tree Pruning Works	3,378.50
EFT80932	15.01.2021	Roebourne Dingo Hire	Property Clean-up - 34 Mujira Ramble - Removal of overgrown vegetation, Vehicle Tow / Disposal - Various	5,940.00
EFT80933	15.01.2021	Reece Pty Ltd	Stock - Retic / Plumbing Items (Various)	17,956.71
EFT80934	15.01.2021	Shelf Cleaning Services	Cleaning Services - November 2020 - FBCC	11,945.81

Chq/EFT	Date	Name	Description	Amount
EFT80935	15.01.2021	Turf Guru Landscapes Pty Ltd	December Minor Works Scheduled - Various Sites, Machinery Hire Fees - Dec 2020	27,918.00
EFT80936	15.01.2021	Wormald Australia Pty Ltd	KTA Airport - TC Damien 2020 - Repairs and fault finding to the fire system panel after water ingress, Repair to Airport Evac Alarm System, IPC - Install Fire Extinguisher Cabinet	2,918.77
EFT80937	15.01.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	564.99
EFT80938	15.01.2021	Coca-Cola Amatil (Holdings) Ltd	REAP & RAC - Kiosk Stocks	4,757.96
EFT80939	15.01.2021	Axicom Pty Ltd	Computer Network Expenses - Lease - Stove Hill telecommunications site	18,960.26
EFT80940	15.01.2021	Cb Snapz	TYS - Friday Night Live - Photo Booth Hire For 2 x Hours For Christmas Party - 04/12/2020	360.00
EFT80941	15.01.2021	Cherratta Lodge Pty Ltd	KLP - Laundering of Table Cloths	16.55
EFT80942	15.01.2021	Command IT Services	IT - Avigilon CCTV Licencing And Hardware.- CCTV Implementation Project - Final Payment, Alarm Monitoring - Various Sites, FBCC - Repair / Report Alarm Faulting	28,178.68
EFT80943	15.01.2021	Comtec Data Pty Ltd	WRP - Recovery Works to restore Gallagher system & Purchase of new Equipment, PBFC - Full Security System Maintenance & Repair Door Alarm, Kta Airport - Repair Airside Door	11,236.50
EFT80944	15.01.2021	Computers Now Pty Ltd	IT Equipment Purchase: 10xDell Latitude 3510 Notebooks	15,133.00
EFT80945	15.01.2021	ClimateClever Pty Ltd	Sustainability Strategy – ClimateClever Annual Partnership Fee	935.00
EFT80946	15.01.2021	City of Fremantle	HR - LSL Entitlements for G Gray	13,104.31
EFT80947	15.01.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control Services - (Euthanise, DeSex, Microchip)	798.50
EFT80948	15.01.2021	Dibsys Gardening Services Pty Ltd	Staff housing - Carry out yard maintenance	150.00
EFT80949	15.01.2021	Djuki Mala Pty Ltd	Royalties on Ticket Sales - 12/11/2020 (Balance of Payment)	31.46
EFT80950	15.01.2021	Diversus (t/f Amarone Trust & t/f Freestyle Holdings Trust t/as)	System Development - Digitise 3 forms and workflow related - Treasury Function Approvals Reserve Transfer & PF1	20,335.17
EFT80951	15.01.2021	Environex International Pty Ltd	KTA Airport WWTP - Chemicals	1,610.75
EFT80952	15.01.2021	Max & Claire Pty Ltd T/a Ergolink	Community Programs - Ergonomic Office Chair	477.99
EFT80953	15.01.2021	Ellenby Tree Farm Pty Ltd	TC Damien - Replacement Plant Stocks	1,870.00
EFT80954	15.01.2021	Farinosi & Sons Pty Ltd	Plant Parts - Raptor 350mm Demolition Blade Red, Hand Tools, Spray Adhesive Stock	635.50
EFT80955	15.01.2021	Richard Edmond Fenny	Cancelled Payment	0.00
EFT80956	15.01.2021	Global Security Management (WA)	KLP & KTA Main Admin - Nightly Security Patrols - Dec 2020	4,997.39
EFT80957	15.01.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Replacement Gardening Tools	86.32
EFT80958	15.01.2021	Glidepath Australia Pty Ltd	KTA Airport - Conveyor Belt (TC1-02) - Baggage Handling System	4,307.27
EFT80959	15.01.2021	Greensafe Pty Ltd	Cancelled Payment	0.00
EFT80960	15.01.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,168.50
EFT80961	15.01.2021	Guru Dudu Productions Pty Ltd	4 x Silent Disco Tours by Guru Dudu for REAF 2021 Instalment 1	1,650.00

Chq/EFT	Date	Name	Description	Amount
EFT80962	15.01.2021	GObookings Systems Pty Ltd	Tech Svcs - Setup of Online Booking System For City Drainage Inspection	91.30
EFT80963	15.01.2021	Grochowski Ellen Theresa (Peachy Kisses t/as)	Arts Development - Workshop - Intro to Polymer Clay Nov 28th 10am - 1pm	2,300.00
EFT80964	15.01.2021	Handley Surveys	Dampier Public Boat Ramp - Feature Survey	5,478.00
EFT80965	15.01.2021	Hunter Mechanical Pty Ltd	Plant - MR Triton GVM Upgrade (P2091)	3,553.00
EFT80966	15.01.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	2,444.42
EFT80967	15.01.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	KLP - Gym vacuum & Laminating Machine, IT - Replacement Phones, Wireless Keyboards, iPads, Endpoint Hardware	2,991.40
EFT80968	15.01.2021	Icon Group WA Pty Ltd T/A Stadium 26	Council Meeting - Supply and Delivery of Catering - 14/12/20	450.00
EFT80969	15.01.2021	Intent Building Contracting Pty Ltd	KLP - Supply and install 2 x fire rated doors to the pool store room, Millars Well ELC - Repair Skylight Leaks, Staff Housing - Repair cupboard, Replace latch, Repair Concrete Undermining	7,299.83
EFT80970	15.01.2021	Jason Sign Makers	Stock - CofK magnetic decal 425 x 200mm	1,050.50
EFT80971	15.01.2021	Karratha Signs	WRP Bistro - Repaint Lettering on Cafe' and Bistro and Sportsman's' Bar Signs	1,320.00
EFT80972	15.01.2021	James Bennett Pty Limited	New Library Resources	384.13
EFT80973	15.01.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	5,296.00
EFT80974	15.01.2021	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Parts for Repairs	475.45
EFT80975	15.01.2021	Karratha Glass Service	KTA Admin Annex - Rectify Chipped Window, Staff housing - Replace Cracked Bedroom Window	1,738.00
EFT80976	15.01.2021	Karratha Smash Repairs	Plant Repairs - Various	300.00
EFT80977	15.01.2021	Keyspot Services	Dev Services - 3 x Magnetic Name Badges, P&G - Cut spare Locker Key	55.50
EFT80978	15.01.2021	Karratha Veterinary Hospital	Animal Control Services - (Euthanise, DeSex, Microchip)	1,070.35
EFT80979	15.01.2021	Karratha Country Club Inc	KTA Bowling Club - Water Usage Reimb - Sept/Oct & Nov 2020	3,269.61
EFT80980	15.01.2021	Kraus Claudia (Wild Wonders Art t/as)	Cancelled Payment	0.00
EFT80981	15.01.2021	Komatsu Australia Pty Ltd	Plant Repairs - Various	618.46
EFT80982	15.01.2021	Karratha Little Athletics Association	Reimbursement - Junior Light Token - Winter Season 2020	445.00
EFT80983	15.01.2021	Sonic Healthplus Pty Ltd	GP Housing Subsidy - 31/07/20 - 24/09/20 - Dr Wei Goh	2,400.00
EFT80984	15.01.2021	Karratha Lottery Centre & Newsagency	KLP - Replacement Key Tags for Facilities	44.98
EFT80985	15.01.2021	Karratha Machinery Hire	Machinery Hire Charges - Various	382.80
EFT80986	15.01.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	275.00
EFT80987	15.01.2021	Karratha Hockey Association Inc	Reimbursement for Junior Light Token - Season 2020	312.50
EFT80988	15.01.2021	Karratha Painting Pty Ltd	KLP - Pool Storeroom Floor Painting, TBW - Patch/Paint Damaged Walls	3,609.10
EFT80989	15.01.2021	Landgate	Gross Rental Valuations Chargeable Schedule	632.27

Chq/EFT	Date	Name	Description	Amount
EFT80990	15.01.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	KTA Airport - Maintenance Service Agreement for CBS x-ray equipment - December 2020	6,028.00
EFT80991	15.01.2021	Links Modular Solutions Pty Ltd	KLP Membership Bands	2,244.00
EFT80992	15.01.2021	Modern Teaching Aids Pty Ltd (MTA)	KLP Crèche - Outdoor Toys	572.34
EFT80993	15.01.2021	Major Motors Pty Ltd	Plant Parts for Repairs	703.40
EFT80994	15.01.2021	Emerge Associates	P&G - Landscape Design of Dodd Park	4,510.00
EFT80995	15.01.2021	M & M Masonary	Dampier Shark Cage Beach - Replace 2 Missing Header Brick Cappers To Brick Wall	236.50
EFT80996	15.01.2021	Marketforce	Advertising - Various	788.96
EFT80997	15.01.2021	B Mullen	Cancelled Payment	0.00
EFT80998	15.01.2021	Annie Majella Murtagh-Monks t/as Perth Actors Collective	Creative Collective Facilitator - 'Acting for Camera' Workshops - Instalment 1	1,431.21
EFT80999	15.01.2021	Minprovisse International Pty Ltd	KTA Airport - Fabricate 4 x Cigarette Butt Bollard Inserts - Stainless Steel 316	908.66
EFT81000	15.01.2021	Norwest Craft Supplies	TYS - January 2021 School Holidays - Materials & Supplies Needed for School Holiday Programs	199.95
EFT81001	15.01.2021	Nearmap Australia Pty Ltd	IT Software - Nearmap subscription - 17/12/20 - 16/12/21	4,950.00
EFT81002	15.01.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Coffee Order	474.00
EFT81003	15.01.2021	Ixom Operations Pty Ltd (Orica)	KLP & RAC - Chlorine Gas Cylinder Rental - Dec 20	644.49
EFT81004	15.01.2021	Oceanis International Pty Ltd	WRP - Lead Superintendent for Pool Remediation Works - Engineer Consultant - 08/12/2020	7,700.00
EFT81005	15.01.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,931.60
EFT81006	15.01.2021	Pilbara Distributors Pty Ltd	1000 Coffee Cups (Double Wall 12oz Biodegradable)	165.00
EFT81007	15.01.2021	Pirtek	KTA Airport - Z20004-M06 - PFM4 X 6 Equal Tube Union	51.32
EFT81008	15.01.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs	873.42
EFT81009	15.01.2021	Pilbara Copy Service	IPC - Kyocera M5526CDW Printer	874.50
EFT81010	15.01.2021	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	1,230.22
EFT81011	15.01.2021	Practical Products Pty Ltd	IPC - Manual Electric Convection Oven	2,871.00
EFT81012	15.01.2021	Prompt Contracting And Fencing Pty Ltd	TC Damien - Dampier Foreshore - Supply of Temporary Fencing around Playground - 01/09/2020 to 14/12/2020, WRP - Remove Shade Sails from Wickham Pool	5,087.50
EFT81013	15.01.2021	Pitter Pat Productions Incorporated	Arts Development Expenses - Creative Collective Fee Instalment 2	2,000.00
EFT81014	15.01.2021	The Trustee For Paramount Trading Trust TA Paramount Business Supplies	WRF - 1x Custom Wall Mounted Storage Unit for Reception	742.50
EFT81015	15.01.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	2,270.00
EFT81016	15.01.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Supply & Deliver Mitsubishi Triton Mr Glx	39,034.06
EFT81017	15.01.2021	TTF GMG Service Trust (Pilbara Health Centre t/as)	WRF - Body Composition for 6 week challenge - up to 20 people	900.00

Chq/EFT	Date	Name	Description	Amount
EFT81018	15.01.2021	Dampier Plumbing & Gas (tff DPG Trust)	IT- Supply/Install Single Bowl Sink & 5L Laser Boiler On Wall, KLP - Plumbing Repairs as per Audit Report, Rectify Eye Wash/Safety Shower, P&G - Install new bricks and lid to KTA Cemetery Sewer, PBFC - Investigate Suspected Leak, KTA Main Admin - Repair Zip Boil, KTA Airport - Unblock Urinals, Various Plumbing Repairs, Taps Repairs, Small Leak Repairs, Replace Release Valve on HWS, Toilet Flush/Seat Repairs - Various Sites	25,081.61
EFT81019	15.01.2021	Ausolar Pty Ltd	Golf Course - Replace Burnt Out VSD & Commission, KLP - Repair CBUS Controller, Baynton West Park - Repair Electric Fail to Inlet Valve, Madigan Tank - Replace Damaged Actuator, Staff Housing - Replace Lights with LED fittings, Repair Rangehood, Replace Fan Switch, Repair Lights, Replace Downlights, Replace External Sensor Lights, Repair Oven Light, GPO Repairs	37,483.09
EFT81020	15.01.2021	BSA Advanced Property Solutions (WA) Pty Ltd	REAP - Repair A/C Issues Found During PM, DCH - Repair AC Unit, WRP - General Repairs to AC System, KTA Admin - Replace all AHU Filters and Clean Units, WCH - Repair AC Leak at The Base, WRP Bistro - Repair AC Temps Rising, KLP - Comprehensive Condition Report on Pool Heat Pumps	29,660.00
EFT81021	15.01.2021	Red Dot Stores	KLP School Holiday Programs - Art Supplies for Christmas Activities, Local History Storage Containers, WRP - Santa Workshop Supplies	264.46
EFT81022	15.01.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Bulk Diesel for Tanks (Ops Centre/Waste)	34,284.88
EFT81023	15.01.2021	Karyn Louise Riordan (Yoga Combo)	The Base - Facilitator For Weekly Art Program Including Materials x 4 Weeks	1,100.00
EFT81024	15.01.2021	Richose Pty Ltd	Plant Parts for Repairs	1,604.51
EFT81025	15.01.2021	State Law Publisher	Notice of Adoption of Local Law - Karratha Parking and Parking Facilities Local Law 2019	1,847.35
EFT81026	15.01.2021	Statewide Bearings	Plant Parts for Repairs	325.62
EFT81027	15.01.2021	Kmart Karratha	TYS / KLP - School Holidays Program Materials/ Supplies, WRP - Staffroom Amenities, Stock - 15L Cooler Jugs	1,369.20
EFT81028	15.01.2021	Speedo Australia Pty Ltd	KLP - Speedo & Goggles for Onsale	4,752.00
EFT81029	15.01.2021	Sunstone Design	IPC - Sun Blinds For Reception - 7 x Windows, REAP - Replace Damaged Blinds	1,378.40
EFT81030	15.01.2021	Sunny Sign Company Pty Ltd	Stock - TDI Bracket C/W Bolt Washer and Trilob Bolts	63.25
EFT81031	15.01.2021	SAFE (Saving Animals From Euthanasia Inc)	Quarterly Payments - 3 of 4 (January 2021)	16,742.00
EFT81032	15.01.2021	Designa Sabar Pty Ltd	KTA Airport - Receipt Printer Seiko EXT	1,556.20
EFT81033	15.01.2021	Solcomm Pty Ltd	IT - Broadband Wireless Network Upgrade - Phase 2 - M2: Design Completion - 50% Claim	39,227.98
EFT81034	15.01.2021	Securepay Pty Ltd	REAP Ticketing - Payment Gateway Processing Fees for Internet Payments - Dec 2020	65.71
EFT81035	15.01.2021	Scope Business Imaging	Photocopier / Printer Charges - Various	1,289.60
EFT81036	15.01.2021	Smiths Detection (Australia) Pty Ltd	KTA Airport - Checked baggage Passenger Xray & Screening Equipment Mtce	20,141.00
EFT81037	15.01.2021	Skipper Transport Parts	Plant Parts for Repairs	119.24
EFT81038	15.01.2021	South Metropolitan Tafe	HR - S Henry - AHCTRF309 - Implement A Grassed Area Maint - 6 Months	432.25
EFT81039	15.01.2021	Seca Engineering Pty Ltd	KTA Airport - Repair issues with Level Transmitter at WWTP, HMI App Logins	616.00

Chq/EFT	Date	Name	Description	Amount
EFT81040	15.01.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 rolls (WOW Fitwipes)	3,741.10
EFT81041	15.01.2021	Strada Consultants Pty Ltd	Road Safety Audit - Site inspection and reporting for Wagari Dr/Gardugarli Rd Rosemary Rd/Dampier Rd intersection & Bathgate Rd	5,148.00
EFT81042	15.01.2021	Sports Turf Association (WA) Inc	Cancelled Payment	0.00
EFT81043	15.01.2021	Thomas Building Pty Ltd	Indoor Play - Supervision for Relocation of Play Equipment	2,640.00
EFT81044	15.01.2021	Tourism Council Western Australia	Tourism Council WA - Entry Fee for Top Tourism Town Awards 2021	150.00
EFT81045	15.01.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	172.70
EFT81046	15.01.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Madigan Rd Entry - Provide the engineering certificates & Extra over amending the footings	1,320.00
EFT81047	15.01.2021	Technology One Limited	GIS Support Services for Intramaps - 14/12/20	2,167.00
EFT81048	15.01.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Parts for Repairs	1,925.00
EFT81049	15.01.2021	The Everett Bennett Unit Trust t/a CLE Town Planning and Design	Local Planning Policy Review - Planning Fee (40%) - Claim 2	4,377.67
EFT81050	15.01.2021	Jalaru Photography (Michael Torres t/as)	Arts Development Expenses - Instalment 1 - SCAR - Exhibition March 2021	1,800.00
EFT81051	15.01.2021	Vanguard Press	HR - Timecards x 3 Cartons - 5000 Cards	1,226.50
EFT81052	15.01.2021	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	1,222.85
EFT81053	15.01.2021	Verve Fitness Equipment Pty Ltd	KLP - Gym Hip Thrust / Glute Builder	3,557.98
EFT81054	15.01.2021	Westrac Equipment Pty Ltd	Plant Repairs - Various	3,176.91
EFT81055	15.01.2021	Woolworths Group Limited	TBW - Food And Supplies Weekly Programming, WRP - Santa Workshop Supplies, KLP - Holiday Program Supplies, IPC - Kiosk Stock, KLP - Staff Kitchen Amenities, Staff Leaving Morning Tea Catering	4,278.61
EFT81056	15.01.2021	Wren Oil	7 Mile - Waste Oil Disposal	181.50
EFT81057	15.01.2021	West Australian Newspapers Limited	Advertising - Various	1,836.56
EFT81058	15.01.2021	WA Insurance Builders	Refund - BA 201310 CTF Fee paid twice	353.83
EFT81059	15.01.2021	Worlds Best Graffiti Removers (TTF Wilbro Unit Trust t/as)	Community Removal Kits - Supply of 288 Safewipe Handy Pack Kits	3,469.40
EFT81060	15.01.2021	WA Country Health Service (WACHS)	Medical Consult for Staff Member	323.00
EFT81061	15.01.2021	Yurra Pty Ltd	Andover Park Redevelopment - Stage 1 Landscape & Irrigation Works - Claim #6, Dampier Hwy - Water of Street Trees	229,454.67
EFT81062	15.01.2021	K Egberts	Meet the Street Reimb	200.00
EFT81063	15.01.2021	L French	Lost Ticket Fee Reimb	159.00
EFT81064	15.01.2021	A Guthrie	Meet the Street Reimb	82.05
EFT81065	15.01.2021	D Hage	Cancelled Payment	0.00
EFT81066	15.01.2021	H & M Tracey Construction Pty Ltd	Refund - Duplicate Payment for BL201931	840.67
EFT81067	15.01.2021	S Honicke	Meet the Street Reimb	200.00
EFT81068	15.01.2021	A Hicks	Security Subsidy Reimb	379.00
EFT81069	15.01.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - 01/12/20 - 15/12/20	261.29
EFT81070	15.01.2021	M Kraus	Refund Lost Ticket Fee	157.00
EFT81071	15.01.2021	B May	Security Subsidy Reimb	131.50

Chq/EFT	Date	Name	Description	Amount
EFT81072	15.01.2021	K McVea	Security Subsidy Reimb	499.50
EFT81073	15.01.2021	M Pervu	Security Subsidy Reimb	500.00
EFT81074	15.01.2021	S Poepjes	Refund for Full Membership Taken in Error After Cancellation	74.00
EFT81075	15.01.2021	T Skinner	Refund of Lost Ticket Fee	159.00
EFT81076	15.01.2021	T Wuyts	KLP Staff - Reimb for WWCC	87.00
EFT81077	15.01.2021	W Augustin & M Bussell	Cancelled Payment	0.00
EFT81078	15.01.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green - Fairways, tee surfaces irrigation repairs & mowing Dec 2020, Footpath Renewals, KLP Oval - Hollow Tine Coring	113,972.44
EFT81079	15.01.2021	Department Of Transport	Plant - Vehicle Registration	131.10
EFT81080	15.01.2021	Telstra Corporation Ltd	Telephone Usage Charges	8,733.25
EFT81081	15.01.2021	Foxtel For Business	WRP - Business Premium - January 2021	155.00
EFT81082	15.01.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	Water Refill Bottles	168.25
EFT81083	15.01.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	Water Refill Bottles	31.05
EFT81084	15.01.2021	Neverfail Springwater Ltd - WWTP	Water Refill Bottles	24.00
EFT81085	15.01.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone Charges - 07/11/20 - 06/12/20	19.99
EFT81086	15.01.2021	Horizon Power	Cancelled Payment	0.00
EFT81087	15.01.2021	Horizon Power	Electricity Usage Charges	247,002.69
EFT81088	15.01.2021	Water Corporation	Water Usage Charges	61,593.98
EFT81089	15.01.2021	Cleanaway Pty Ltd	Waste Collection Services - Various Sites	126,984.43
EFT81090	15.01.2021	City Of Karratha	Forfeited ASIC Card Bonds - Trust	5,000.00
EFT81091	22.01.2021	Poinciana Nursery	MRWA - Tractor & Slasher with Operator - H007 North West Coast Hwy, P&G - Slashing of Side Roads	99,852.61
EFT81092	22.01.2021	Karratha Painting Pty Ltd	WRP Painting - Bistro - Southern and Western Elevations	111,887.12
EFT81093	22.01.2021	Tropical Pools (t/f Prestige Projects Trust t/as)	WRP - Pool Remediation - Progress Claim	324,767.36
EFT81094	22.01.2021	Yurra Pty Ltd	P&G - Site 10 Wickham Recreation Precinct - Claim 7, Point Samson - Entry Statement Progress Claim	67,833.84
EFT81095	22.01.2021	Norwest Sand & Gravel Pty Ltd	Waste - Supply of base course material for wet road construction, Waste - Machinery Hire Charges, Pt Samson Carpark - Boardwalk Drainage Works	78,520.55
EFT81096	22.01.2021	MSS Security Pty Limited	KTA Airport - RFT 35-18/19 Security Screening and Front of House Services Dec 2020	206,349.30
EFT81097	22.01.2021	Sodexo	Monthly Rent - Staff Housing in Wickham	1,359.82
EFT81098	22.01.2021	West Pilbara Junior Cricket Association	Cancelled Payment	0.00
EFT81099	22.01.2021	C Brooks	Refund - 1month Gym Membership Covid Restrictions meant had to leave town	225.00
EFT81100	22.01.2021	M Epis	Reimbursement - CPA Program Fee 2020 Semester 2 & Online Test	1,228.00
EFT81101	22.01.2021	S Henry	Reimbursement - Travel Allowances TAFE Block - 18/10-31/10/2020	661.26
EFT81102	22.01.2021	B Hall	Security Subsidy Scheme - Reimbursement for CCTV System	500.00
EFT81103	22.01.2021	S Jessop	Reimbursement - CPA Membership 2021	720.00
EFT81104	22.01.2021	Damien Timothy Lalor	Reimb Date Night Childcare Fee (Fee Reduced) - 3 Children	30.00
EFT81105	22.01.2021	Kevin Michel MLA	Reimb Roebourne Oval Booking & Light Tokens	129.00

Chq/EFT	Date	Name	Description	Amount
EFT81106	22.01.2021	Nick Martin	Refund - Gym Membership	249.16
EFT81107	22.01.2021	Norwest Building Group Pty Ltd T/as Aussie Sheds Group	Refund - CTF Fee Incorrectly calculated BA201428 (Norwest Building Group)	88.44
EFT81108	22.01.2021	Amy Smith	Cancelled Payment	0.00
EFT81109	22.01.2021	G Bailey	Sitting Fee - January 2021	2,931.50
EFT81110	22.01.2021	E Smeathers	Sitting Fee - January 2021	2,931.50
EFT81111	22.01.2021	M Bertling	Sitting Fee - January 2021	2,931.50
EFT81112	22.01.2021	G Evans	Sitting Fee - January 2021 (resigned 08/01/2021)	1,205.48
EFT81113	22.01.2021	G Harris	Sitting Fee - January 2021	2,931.50
EFT81114	22.01.2021	P Long	Sitting Fee - January 2022	11,730.75
EFT81115	22.01.2021	P Miller	Sitting Fee - January 2021	2,931.50
EFT81116	22.01.2021	K Nunn	Sitting Fee - January 2021	4,801.33
EFT81117	22.01.2021	D Scott	Sitting Fee - January 2021	2,931.50
EFT81118	22.01.2021	J Waterstrom Muller	Sitting Fee - January 2021	2,931.50
EFT81119	22.01.2021	Cleanaway Pty Ltd	Waste Collection Services - Various Sites	125,537.35
EFT81120	22.01.2021	Construction Training Fund (CTF)	CTF Receipts - December 2020	8,439.44
EFT81121	22.01.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	2,690.31
EFT81122	22.01.2021	Hathaways Lubricants	Stock - Lubricants (Various)	600.05
EFT81123	22.01.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	KDCCI Membership for Try Local Campaign 2020/21	100.00
EFT81124	22.01.2021	Les Mills Aerobics Australia	KLP - Les Mills License fees - January 2021	1,848.90
EFT81125	22.01.2021	North West Training & Inspection Services Pty Ltd T/as North West Oil	Complete Certification Inspection & Report on P8011: Genie GS-1932 Aerial Work Platform - KTA Airport	4,422.00
EFT81126	22.01.2021	Poolmart Karratha	Staff housing - Supply and install new PAL2000 Retro Fit Lights in pool	1,340.00
EFT81127	22.01.2021	Parry's Merchants	RAC Kiosk - Stock Purchases	2,703.60
EFT81128	22.01.2021	Royal Life Saving Society WA Inc	RAC - 1yr registration for watch around water 1x U5 wrist bands small	242.00
EFT81129	22.01.2021	Thrifty Car Rental	Car Hire and Petrol for CEO to Attending Meetings in Perth 10-11/12/20	80.29
EFT81130	22.01.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 flexi (Roundup) 20L	515.46
EFT81131	22.01.2021	Bunzl Brands And Operations Pty Ltd	HR - Safety Work Boots	159.09
EFT81132	22.01.2021	Atom Supply	WRP - 2x Industrial 750mm Pedestal Fans (95250986)	2,214.02
EFT81133	22.01.2021	J Blackwood & Son Pty Limited	Dev Svcs - Ranger Pens, Waste - D Shackles	142.42
EFT81134	22.01.2021	Advam Pty Ltd	KTA Airport - Monthly Advam Support and Services - Credit Card Transactions December 2020	281.78
EFT81135	22.01.2021	APP Corporation Pty Limited	Consultant Briefs for Subdivision of Lot 651 Hancock Way Bulgarra - Nov/Dec 2020, Housing Project - Prep of Architectural Scope of Works	7,425.00
EFT81136	22.01.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs	181.34
EFT81137	22.01.2021	Adapt-A-Lift Group Pty Ltd	Plant Repairs - Various	1,367.86
EFT81138	22.01.2021	BOC Limited	RAC - Regulator BOC 8000 Air Tyre 60	250.87
EFT81139	22.01.2021	Bunzl Ltd	Stock - Toilet Paper - Roll Premium 2 Ply 700sht/roll (carton/40) (PS700)	1,964.73
EFT81140	22.01.2021	BC Lock & Key	DCH - Change out lock cylinders to lease suites #1 #2 #3 (old doctors area)	1,088.45

Chq/EFT	Date	Name	Description	Amount
EFT81141	22.01.2021	Bartco Traffic Equipment Pty Ltd	Annual web studio license fee for CofK Variable Message Board 01/01/2021 to 31/12/2021	462.00
EFT81142	22.01.2021	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions - Oct 2020	275.00
EFT81143	22.01.2021	Greensafe Pty Ltd	KLP - Retractable Shade Sail Maintenance Items	3,106.40
EFT81144	22.01.2021	Coca-Cola Amatil (Holdings) Ltd	RAC Kiosk - Stock	324.61
EFT81145	22.01.2021	Cheeditha Group Aboriginal Corporation	Walgu Park Mural - Instalment #2	16,775.00
EFT81146	22.01.2021	Cherratta Lodge Pty Ltd	KLP - Laundering of Table Cloths	22.51
EFT81147	22.01.2021	CCA Productions (The Trustee For In Audio We Trust)	REAP Tech - K&M Microphone Stand Black HD Round Base, Windssock, Microphone	587.97
EFT81148	22.01.2021	Daysafe Training & Assessing	HR - Chief Fire Warden Courses	3,160.00
EFT81149	22.01.2021	Dibsys Gardening Services Pty Ltd	Staff housing - Carry out yard maintenance	375.00
EFT81150	22.01.2021	E & MJ Rosher Pty Ltd	Plant Parts for Repairs	152.79
EFT81151	22.01.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Gym cardio Recumbent Integrity Cycle	4,961.00
EFT81152	22.01.2021	Access Office Industries (Global (WA) Pty Ltd)	Community Programs - Banksia drawers/filing cabinet	452.45
EFT81153	22.01.2021	T & B Giles	Staff housing - Rent Payable - 29/01/2021 - 28/02/2021	5,633.33
EFT81154	22.01.2021	GObookings Systems Pty Ltd	Setup of Online Booking system for City drainage inspection	91.30
EFT81155	22.01.2021	GCM Enviro Pty Ltd	Plant Repairs - Various	5,813.63
EFT81156	22.01.2021	Studiocanal Pty Ltd	REAP - Misbehaviour Movie Screening 03/01/2020	18.90
EFT81157	22.01.2021	HME Services Pty Ltd	REAP Tech - 3/4 Way Stage Floor Box/Dip Trap Lid	597.05
EFT81158	22.01.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	2,161.24
EFT81159	22.01.2021	ZircoData Pty Ltd	Records Management - Archive Storage Services & Transport Costs - 26/11/20 - 25/12/20	387.07
EFT81160	22.01.2021	Intent Building Contracting Pty Ltd	KLP - Carry out required plasterboard repairs to Front Function Room walls	1,133.28
EFT81161	22.01.2021	James Bennett Pty Limited	New Library Resources	1,317.75
EFT81162	22.01.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	30.80
EFT81163	22.01.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	IT - Samsung QB75N-W 75IN 4K UHD Interactive Touch Panel	10,893.00
EFT81164	22.01.2021	Karratha Country Club Inc	Civic - Seniors Christmas Party Karratha - 09/12/20 - 55 Attendees	2,750.00
EFT81165	22.01.2021	Karratha Shooting Supplies	KTA Airport - Firearms Awareness Certificate - ARO	30.00
EFT81166	22.01.2021	Kwik Kopy Printing Centre	Stock - C4 Plain White Envelopes (Box/250)	1,079.93
EFT81167	22.01.2021	Komatsu Australia Pty Ltd	Plant Repairs - Various	742.85
EFT81168	22.01.2021	Sonic Healthplus Pty Ltd	Sonic Health Plus GP Housing Subsidy - Dr Wei Goh	3,923.40
EFT81169	22.01.2021	Karratha Machinery Hire	Machinery Hire Charges - Various	2,200.00
EFT81170	22.01.2021	Landgate	Satellite Imagery - Karratha Townsite 1987 & 1972	324.40
EFT81171	22.01.2021	Land Surveys NPJS Pty Ltd	7 Mile - UAV Flight WDF - Fieldwork capture - Raw Images for Propella Aero (Inc Travel to and from site)	1,485.00

Chq/EFT	Date	Name	Description	Amount
EFT81172	22.01.2021	Leethall Constructions Pty Ltd	Footpath & Kerb Maintenance / Renewal Works	8,102.49
EFT81173	22.01.2021	Modern Teaching Aids Pty Ltd (MTA)	KTA Library - Supplies for school holiday programs	114.07
EFT81174	22.01.2021	Momar Australia	Stock - Top Job - Solvent Activator / Degreaser (Momar) 25 ltr	704.00
EFT81175	22.01.2021	MKM Consulting Engineering P/l	Windy Ridge Oval Flood Lights - Structural Assessment	7,892.50
EFT81176	22.01.2021	Marketforce	Advertising - Various	3,755.74
EFT81177	22.01.2021	Merge Group (Steel Cap Recruitment Pty Ltd t/as)	Second Instalment - 20/21 Christmas Program - Sharpe Avenue Light Walk	954.80
EFT81178	22.01.2021	Moduplay Group Pty Ltd	P&G - Xylophone Beaters (Pair)	143.00
EFT81179	22.01.2021	NW Communications & IT Specialists	Alarm Monitoring - December 2020	135.00
EFT81180	22.01.2021	Ooh! Media Retail Pty Ltd	Christmas Program - Shopalite Advertising 23/1120 to 20/12/20	990.00
EFT81181	22.01.2021	Oz Online Group Pty Ltd t/a Syntricate.com.au	IT - Otterbox Commuter Lite Case For Galaxy A30/a20 x 10	575.00
EFT81182	22.01.2021	Office Experts Group (Brayalei Pty Ltd t/as)	Food Van Automation Project - Develop Excel Macros	1,276.00
EFT81183	22.01.2021	Hanson Construction Materials Pty Ltd	Drainage Maintenance - Drain material	2,148.16
EFT81184	22.01.2021	Pirtek	Plant Parts for Repairs	541.49
EFT81185	22.01.2021	Pilbara Motor Group - PMG	Plant - Glovebox Service / Warranty Book - Toyota Hilux	44.00
EFT81186	22.01.2021	Pool Robotics Perth	WRP - Replace Cable on Pool Cleaner	1,144.80
EFT81187	22.01.2021	Roy Galvin & Co Pty Ltd (Galvins)	PS - 3x UDO Soap Dishes Chrome #SD-C	187.14
EFT81188	22.01.2021	Rialto Distribution Pty Ltd	REAP - A Christmas Gift From Bob - 23 Dec	289.30
EFT81189	22.01.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Bulk Diesel for Operations Centre	11,559.90
EFT81190	22.01.2021	Kmart Karratha	KLP - School Holiday Activities Materials, WRF - Microfiber Cleaning Cloths, KLP - Gym Office Desk Fan, Shower Curtains	414.25
EFT81191	22.01.2021	Designa Sabar Pty Ltd	KTA Airport - Car Park Preventative Maintenance - January 2021	3,528.54
EFT81192	22.01.2021	Scope Business Imaging	Photocopier / Printer Charges - Various	353.08
EFT81193	22.01.2021	Spun Spydus Users Network	KTA Library - SPUN Annual membership	200.00
EFT81194	22.01.2021	Southern Cross Austereo Pty Ltd	Advertising - Police Beat Radio Segment Ad campaign - Triple M radio - December 2020	1,320.00
EFT81195	22.01.2021	Trasan Contracting Pty Ltd	7 Honeyeater Corner - Please carry out shower repairs	1,098.35
EFT81196	22.01.2021	The Walt Disney Company Pty Ltd	REAP - Home Alone 2: Lost In New York Movie Screening 02/01/2021	55.12
EFT81197	22.01.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	80.00
EFT81198	22.01.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - One off Commercial Implementation Fee, Monthly Subscription Fee	5,115.00
EFT81199	22.01.2021	C Adams	Reimb Utilities - as per Employment Contract	893.26
EFT81200	22.01.2021	R Bianco	Reimb Utilities - as per Employment Contract	248.81
EFT81201	22.01.2021	A Dorning	Reimb Utilities - as per Employment Contract	315.55
EFT81202	22.01.2021	C Gorman	Reimbursement - as per Employment Contract Building Registration Renewal Fee C Gorman	649.00

Chq/EFT	Date	Name	Description	Amount
EFT81203	22.01.2021	R McDermott	Reimbursement - as per Employment Contract CPA Membership Renewal 2021	469.00
EFT81204	22.01.2021	A Minchin	Reimb Utilities - as per Employment Contract	80.27
EFT81205	22.01.2021	Universal Pictures International Australasia Pty Ltd	RAP - Let Him Go Movie Screening 03/01/2021	900.75
EFT81206	22.01.2021	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	476.10
EFT81207	22.01.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs	62.00
EFT81208	22.01.2021	Woolworths Group Limited	TYS & KLP - School Holidays Program Supplies, IPC - Kiosk Stock/Supplies	2,273.43
EFT81209	22.01.2021	WA Billboards	2020/2021 - FIDs System access charge for Rapidsuitecloud at Karratha Airport Dec 2020	4,691.50
EFT81210	22.01.2021	N Wain	Reimb Utilities - as per Employment Contract	3,301.18
EFT81211	22.01.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	TBW - Install TV's x 2 & Whiteboards x 5	1,661.70
EFT81212	22.01.2021	Weymul Holdings Pty Ltd	Cancelled Payment	0.00
EFT81213	22.01.2021	Donna Cucel T/as Destined Feather	KTVC Sales - Nov 2020	586.00
EFT81214	22.01.2021	Nancy Gillespie	KTVC Sales - Nov 2020	21.25
EFT81215	22.01.2021	Helen Gloggner t/as Beachside Glass	KTVC Sales - Dec 2020	233.75
EFT81216	22.01.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - Dec 2020	7,553.00
EFT81217	22.01.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - Dec 2020	277.61
EFT81218	22.01.2021	Murujuga Aboriginal Corporation	KTVC Tours - Dec 2020	527.50
EFT81219	22.01.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - Dec 2020	1,294.00
EFT81220	22.01.2021	Quilts By Robyn	KTVC Sales - Dec 2020	260.00
EFT81221	22.01.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - Nov 2020	2,840.00
EFT81222	22.01.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport - Environmental Cleans of Gate Lounge (Nov & Dec 2020)	2,013.00
EFT81223	22.01.2021	Ausolar Pty Ltd	Christmas in the Pilbara - Sharpe Ave Light Walk - Electrical install and de-install of light motifs, PBFC - Footpath Lighting Maintenance/Replacements, DCH - Carpark Light Replacement/Repairs	34,670.00
EFT81224	22.01.2021	BSA Advanced Property Solutions (WA) Pty Ltd	PBFC - Replace Faulty with New Isolator for Unit C13	491.59
EFT81225	22.01.2021	Brida Pty Ltd	Graffiti Removal Services - December 2020	2,240.95
EFT81226	22.01.2021	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Airport - Call-Out for Repair to Potable Water Trunk Main, Backflow Device RPZ Testing - Dec 2020, KTA Main Admin - Replace HWU, KLP - Replace Toilet Seats & Repair Showers, Waste - Repair Leak near Trsf Stn, KTA Airport - Repair Pump Two Fault	9,462.38
EFT81227	22.01.2021	Kennards Hire Pty Limited	Christmas on the Green - Equipment Hire 11/12/20, Turf Cutter Hire	1,473.20
EFT81228	22.01.2021	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Road Maintenance - Asphalt Miller Cl Pt Samson	22,721.43
EFT81229	22.01.2021	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management Fee Dec 2020	2,749.53
EFT81230	22.01.2021	Reece Pty Ltd	Stock - Retic / Plumbing Items (Various)	3,776.52

Chq/EFT	Date	Name	Description	Amount
EFT81231	22.01.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Bulgarra Park - Hollow Tine Core and Drag Mat	3,264.40
EFT81232	22.01.2021	Wormald Australia Pty Ltd	Plant - Repair Airport Fire Pumps	363.00
EFT81233	22.01.2021	Horizon Power	Electricity Usage Charges	32,693.47
EFT81234	22.01.2021	Horizon Power	Electricity Usage Charges	90,533.66
EFT81235	22.01.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges	56,902.82
EFT81236	22.01.2021	Department Of Transport	Vehicle Search Fees - December 2020	64.60
EFT81237	22.01.2021	Telstra Corporation Ltd	Telephone Usage Charges	11,706.79
EFT81238	22.01.2021	Water Corporation	Water Usage Charges	179.88
EFT81239	22.01.2021	Foxtel For Business	KLP - Business Premium Charges - January 2020	210.00
EFT81240	22.01.2021	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG - December 2020	1,924.98
EFT81241	21.01.2021	City Of Karratha	Payroll deductions	2,080.58
EFT81242	21.01.2021	City Of Karratha - Social Club	Payroll deductions	1,518.00
EFT81243	21.01.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT81244	21.01.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	414.40
EFT81245	21.01.2021	T Corfield (Mortgage Account)	Home Ownership Allowance	225.00
EFT81246	21.01.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT81247	21.01.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT81248	21.01.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	350.00
EFT81249	21.01.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT81250	21.01.2021	C King (Mortgage Account)	Home Ownership Allowance	150.00
EFT81251	21.01.2021	Lgrceu	Payroll deductions	41.00
EFT81252	21.01.2021	Maxxia Pty Ltd	Payroll deductions	52,094.47
EFT81253	21.01.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT81254	21.01.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT81255	21.01.2021	E Saral (Mortgage Account)	Home Ownership Allowance	625.00
EFT81256	21.01.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
78677	21.12.2020	Target Australia Pty Ltd	KLP - Candy canes for swim school participants	40.00
78678	21.12.2020	Department Of Transport	Boat Ramp Maintenance - Wickham Jetty License Fee For 2020 / 21 - Jetty Number 4448	42.20
78679	21.12.2020	Department Of Transport	Cancelled Payment	0.00
78680	21.01.2021	City Of Karratha	REAP Emergency Float - 2 x \$250	500.00
DD39589.1	18.12.2020	Bond Administrator	Security & Bond Payment	520.00
DD39595.1	21.12.2020	Bond Administrator	Security & Bond Payment	840.00
DD39609.1	23.12.2020	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	95,039.56
DD39609.10	23.12.2020	VicSuper	Superannuation contributions	241.82
DD39609.11	23.12.2020	100F Lifetrack Personal Superannuation	Superannuation contributions	1,127.02
DD39609.12	23.12.2020	HostPlus Superannuation	Payroll deductions	11,532.27

Chq/EFT	Date	Name	Description	Amount
DD39609.13	23.12.2020	JR Superannuation Fund	Superannuation contributions	521.47
DD39609.14	23.12.2020	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD39609.15	23.12.2020	QSUPER	Superannuation contributions	536.11
DD39609.16	23.12.2020	Prime Super	Superannuation contributions	724.18
DD39609.17	23.12.2020	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	627.41
DD39609.18	23.12.2020	AMG Super	Superannuation contributions	523.57
DD39609.19	23.12.2020	MLC Wrap Super	Superannuation contributions	868.60
DD39609.2	23.12.2020	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD39609.20	23.12.2020	Commonwealth SuperSelect	Superannuation contributions	515.23
DD39609.21	23.12.2020	Care Super	Superannuation contributions	485.49
DD39609.22	23.12.2020	EQUIPSUPER	Superannuation contributions	1,096.66
DD39609.23	23.12.2020	Superwrap Personal Super Plan	Superannuation contributions	1,307.98
DD39609.24	23.12.2020	Cbus	Payroll deductions	2,560.91
DD39609.25	23.12.2020	BT Business Super	Superannuation contributions	485.49
DD39609.26	23.12.2020	Twusuper	Superannuation contributions	481.77
DD39609.27	23.12.2020	BT Panorama Superannuation	Superannuation contributions	800.87
DD39609.28	23.12.2020	AMP Superleader	Superannuation contributions	343.62
DD39609.29	23.12.2020	ING Direct Superannuation Fund	Superannuation contributions	998.41
DD39609.3	23.12.2020	Local Government Superannuation- SYDNEY	Superannuation contributions	1,020.53
DD39609.30	23.12.2020	BT Funds Management	Superannuation contributions	678.72
DD39609.31	23.12.2020	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	302.59
DD39609.32	23.12.2020	Energy Industries Superannuation Fund	Superannuation contributions	391.55
DD39609.33	23.12.2020	BT Super For Llife	Superannuation contributions	792.26
DD39609.34	23.12.2020	Netwealth Superannuation	Payroll deductions	1,580.58
DD39609.35	23.12.2020	Unisuper	Superannuation contributions	581.64
DD39609.36	23.12.2020	Tasplan	Superannuation contributions	305.00
DD39609.37	23.12.2020	Vision Super	Superannuation contributions	752.21
DD39609.38	23.12.2020	ENERGY SUPER	Superannuation contributions	470.81
DD39609.39	23.12.2020	Essential Super	Superannuation contributions	966.74
DD39609.4	23.12.2020	AMP Super Directions Fund	Superannuation contributions	768.61
DD39609.40	23.12.2020	Sunsuper Pty Ltd	Payroll deductions	4,443.98
DD39609.41	23.12.2020	Australian Super	Superannuation contributions	16,109.96
DD39609.42	23.12.2020	Hesta Superannuation	Superannuation contributions	3,772.00
DD39609.43	23.12.2020	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,603.60
DD39609.44	23.12.2020	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	1,492.51
DD39609.5	23.12.2020	J & S Pryor Super Fund	Superannuation contributions	451.90
DD39609.6	23.12.2020	Colonial First State Firstchoice Super	Superannuation contributions	1,539.90
DD39609.7	23.12.2020	National Mutual Superannuation Retirement Fund	Superannuation contributions	71.86
DD39609.8	23.12.2020	Rest Superannuation	Payroll deductions	7,796.58

Chq/EFT	Date	Name	Description	Amount
DD39609.9	23.12.2020	CBA Superannuation Savings Account	Payroll deductions	1,140.20
DD39625.1	24.12.2020	Bond Administrator	Security & Pet Bond	1,154.00
DD39647.1	06.01.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	90,435.11
DD39647.10	06.01.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	696.84
DD39647.11	06.01.2021	JR Superannuation Fund	Superannuation contributions	508.33
DD39647.12	06.01.2021	HostPlus Superannuation	Payroll deductions	10,991.32
DD39647.13	06.01.2021	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD39647.14	06.01.2021	QSUPER	Superannuation contributions	495.77
DD39647.15	06.01.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	609.21
DD39647.16	06.01.2021	Prime Super	Superannuation contributions	450.40
DD39647.17	06.01.2021	AMG Super	Superannuation contributions	523.57
DD39647.18	06.01.2021	MLC Wrap Super	Superannuation contributions	868.60
DD39647.19	06.01.2021	Commonwealth SuperSelect	Superannuation contributions	524.36
DD39647.2	06.01.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD39647.20	06.01.2021	Care Super	Superannuation contributions	485.49
DD39647.21	06.01.2021	EQUIPSUPER	Superannuation contributions	1,004.38
DD39647.22	06.01.2021	Cbus	Payroll deductions	2,577.48
DD39647.23	06.01.2021	Superwrap Personal Super Plan	Superannuation contributions	1,119.71
DD39647.24	06.01.2021	BT Business Super	Superannuation contributions	485.49
DD39647.25	06.01.2021	Asgard Superannuation	Superannuation contributions	61.96
DD39647.26	06.01.2021	Twusuper	Superannuation contributions	481.77
DD39647.27	06.01.2021	BT Panorama Superannuation	Superannuation contributions	596.26
DD39647.28	06.01.2021	AMP Superleader	Superannuation contributions	343.62
DD39647.29	06.01.2021	ING Direct Superannuation Fund	Superannuation contributions	994.62
DD39647.3	06.01.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	1,321.74
DD39647.30	06.01.2021	BT Funds Management	Superannuation contributions	678.72
DD39647.31	06.01.2021	Energy Industries Superannuation Fund	Superannuation contributions	223.74
DD39647.32	06.01.2021	BT Super For Llife	Superannuation contributions	676.29
DD39647.33	06.01.2021	Unisuper	Superannuation contributions	542.00
DD39647.34	06.01.2021	Netwealth Superannuation	Payroll deductions	1,580.58
DD39647.35	06.01.2021	Tasplan	Superannuation contributions	305.00
DD39647.36	06.01.2021	Vision Super	Superannuation contributions	752.21
DD39647.37	06.01.2021	ENERGY SUPER	Superannuation contributions	470.81
DD39647.38	06.01.2021	Essential Super	Superannuation contributions	962.43
DD39647.39	06.01.2021	Sunsuper Pty Ltd	Payroll deductions	4,101.05
DD39647.4	06.01.2021	AMP Super Directions Fund	Superannuation contributions	768.61
DD39647.40	06.01.2021	Australian Super	Superannuation contributions	13,991.98
DD39647.41	06.01.2021	Hesta Superannuation	Superannuation contributions	3,274.72
DD39647.42	06.01.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70

Chq/EFT	Date	Name	Description	Amount
DD39647.43	06.01.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,012.38
DD39647.5	06.01.2021	J & S Pryor Super Fund	Superannuation contributions	414.91
DD39647.6	06.01.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,465.88
DD39647.7	06.01.2021	Rest Superannuation	Payroll deductions	6,573.15
DD39647.8	06.01.2021	CBA Superannuation Savings Account	Payroll deductions	1,224.18
DD39647.9	06.01.2021	VicSuper	Superannuation contributions	241.82
DD39659.1	23.12.2020	Australian Super	Superannuation contributions	-477.78
DD39661.1	06.01.2021	Australian Super	Superannuation contributions	318.52
DD39697.1	06.01.2021	Australian Super	Superannuation contributions	109.34
DD39703.1	06.01.2021	Hesta Superannuation	Superannuation contributions	130.58
DD39733.1	15.01.2021	Bond Administrator	Security Bond	580.00
DD39742.1	14.01.2021	Fines Enforcement Registry (Dept Of Attorney General)	FIR's Lodgement - Jan 2021 (44 Fines)	3,388.00
DD39793.1	20.01.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	94,154.55
DD39793.10	20.01.2021	VicSuper	Superannuation contributions	241.82
DD39793.11	20.01.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,025.67
DD39793.12	20.01.2021	HostPlus Superannuation	Payroll deductions	12,043.46
DD39793.13	20.01.2021	JR Superannuation Fund	Superannuation contributions	508.33
DD39793.14	20.01.2021	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD39793.15	20.01.2021	QSUPER	Superannuation contributions	659.65
DD39793.16	20.01.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	613.11
DD39793.17	20.01.2021	Prime Super	Superannuation contributions	450.40
DD39793.18	20.01.2021	AMG Super	Superannuation contributions	523.57
DD39793.19	20.01.2021	MLC Wrap Super	Superannuation contributions	868.60
DD39793.2	20.01.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD39793.20	20.01.2021	Commonwealth SuperSelect	Superannuation contributions	478.73
DD39793.21	20.01.2021	Care Super	Superannuation contributions	485.49
DD39793.22	20.01.2021	EQUIPSUPER	Superannuation contributions	974.64
DD39793.23	20.01.2021	Superwrap Personal Super Plan	Superannuation contributions	1,035.18
DD39793.24	20.01.2021	Cbus	Payroll deductions	2,635.50
DD39793.25	20.01.2021	BT Business Super	Superannuation contributions	485.49
DD39793.26	20.01.2021	Asgard Superannuation	Superannuation contributions	57.64
DD39793.27	20.01.2021	Twusuper	Superannuation contributions	481.77
DD39793.28	20.01.2021	BT Panorama Superannuation	Payroll deductions	954.28
DD39793.29	20.01.2021	AMP Superleader	Superannuation contributions	343.62
DD39793.3	20.01.2021	Local Government Superannuation-SYDNEY	Superannuation contributions	1,355.21
DD39793.30	20.01.2021	ING Direct Superannuation Fund	Superannuation contributions	980.92
DD39793.31	20.01.2021	BT Funds Management	Superannuation contributions	678.72
DD39793.32	20.01.2021	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	66.28

Chq/EFT	Date	Name	Description	Amount
DD39793.33	20.01.2021	Energy Industries Superannuation Fund	Superannuation contributions	503.43
DD39793.34	20.01.2021	Netwealth Superannuation	Payroll deductions	2,461.83
DD39793.35	20.01.2021	Christian Super	Superannuation contributions	211.82
DD39793.36	20.01.2021	BT Super For Llife	Superannuation contributions	238.74
DD39793.37	20.01.2021	Unisuper	Superannuation contributions	581.64
DD39793.38	20.01.2021	Tasplan	Superannuation contributions	152.50
DD39793.39	20.01.2021	Vision Super	Superannuation contributions	752.21
DD39793.4	20.01.2021	AMP Super Directions Fund	Superannuation contributions	768.61
DD39793.40	20.01.2021	ENERGY SUPER	Superannuation contributions	470.81
DD39793.41	20.01.2021	Essential Super	Superannuation contributions	974.92
DD39793.42	20.01.2021	Media Superannuation	Superannuation contributions	425.79
DD39793.43	20.01.2021	MLC Super Fund	Superannuation contributions	355.83
DD39793.44	20.01.2021	Sunsuper Pty Ltd	Payroll deductions	4,957.92
DD39793.45	20.01.2021	Australian Super	Superannuation contributions	14,165.33
DD39793.46	20.01.2021	Hesta Superannuation	Superannuation contributions	3,178.24
DD39793.47	20.01.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD39793.48	20.01.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,273.27
DD39793.5	20.01.2021	J & S Pryor Super Fund	Superannuation contributions	447.06
DD39793.6	20.01.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,465.88
DD39793.7	20.01.2021	National Mutual Superannuation Retirement Fund	Superannuation contributions	75.64
DD39793.8	20.01.2021	Rest Superannuation	Payroll deductions	7,385.59
DD39793.9	20.01.2021	CBA Superannuation Savings Account	Payroll deductions	1,078.22
DD39805.1	20.01.2021	Hesta Superannuation	Superannuation contributions	435.26

10,379,319.52

Credit Cards

DD39783.1	16.12.2020	Dept Local Gov Sport & Cultural Industries	Annual Liquor Licence Fee REAP	612.00
DD39783.1	16.12.2020	Virgin Australia	Flights for Maybe Together - Artist - REAF	725.00
DD39783.1	16.12.2020	Virgin Australia	Booking Fee Flights for REAF Artists	7.42
DD39783.1	16.12.2020	Virgin Australia	Flight for Maybe Together - Artist - REAF	389.00
DD39783.1	16.12.2020	Virgin Australia	Flight Booking Fee for REAF Artist	3.98
DD39783.1	21.12.2020	Qantas Airways	Flights for PVI Collective Artists - REAF	1631.10
DD39783.1	23.12.2020	Arts Hub Holdings	Subscription to Arts Hub 2021	330.00
DD39783.1	23.12.2020	Arts Hub Holdings	Job Advertisement for Artist in Residence Program REAF	217.80
DD39783.1	2.12.2020	Dept of Justice	Lodgement of Prosecution - Complaint of Dog Attack	311.40
DD39783.1	3.12.2020	Dept of Justice	Court Hearing Notice	155.70
DD39783.2	30.11.2020	Sountrack Your Band	Music Streaming for REAF Foyer	37.06
DD39783.2	4.12.2020	Mood Media	Music Rental Service KLP July 2020 - November 2020	330.00
DD39783.2	8.12.2020	Ximble/Nimble Software Systems	Roster Software - Scheduling and Time Tracking, Communication Via Text 07/12/20 - 24/11/21	45.23
DD39783.2	10.12.2020	SoundTrack Your band	Music Streaming for Youth Shed	37.06
DD39783.2	10.12.2020	SoundTrack Your band	Music Streaming for Wickham Rec Precinct	37.06
DD39783.2	10.12.2020	SoundTrack Your band	Music Streaming for The Base	37.06
DD39783.2	11.12.2020	SoundTrack Your band	Music Streaming for REAP Roaming	37.06

Chq/EFT	Date	Name	Description	Amount
DD39783.2	14.12.2020	Ximble/Nimble Software Systems	Roster Software - Scheduling and Time Tracking, Communication Via Text 11/12/20 - 24/11/21	131.54
DD39783.2	15.12.2020	Mind Body	Fitness Subscription	125.00
DD39783.2	16.12.2020	Soundtrack Your Band	Music Streaming - REAP Theatre	37.06
DD39783.2	17.12.2020	Facebook	REAP Advertising - "Struggling to Find Time to Wrap Christmas Presents"	3.73
DD39783.1	30.11.2020	Nimble Software Systems	Rostering Software Monthly Subscription 30/11-31/12/2020 (REAP & Community Services)	491.68
DD39783.1	4.12.2020	Netregistry	Domain Subscription - karratha.wa.gov.au Exp 04/12/21	109.95
DD39783.1	10.12.2020	Teamviewer Pty Ltd	Corporate Subscription License 03/12/20 - 02/12/21	1266.00
DD39783.1	9.12.2020	Tods Café	Meal Allowance Manager IS ERP Perth Meetings	26.70
DD39783.1	9.12.2020	The Peninsula Mandurah	Meal Allowance Manager IS ERP Perth Meetings	45.00
DD39783.1	9.12.2020	The Peninsula Mandurah	Meal Allowance Director Corporate Services ERP Perth Meetings	45.00
DD39783.1	9.12.2020	The Peninsula Mandurah	Meal Allowance - Manager IS & Director Corporate Services	45.00
DD39783.1	10.12.2020	Tods Café	Meal Allowance Manager IS ERP Perth Meetings	26.70
DD39783.1	10.12.2020	Sushi Sushi	Meal Allowance Manager IS ERP Perth Meetings	12.95
DD39783.1	10.12.2020	Sushi Sushi	Meal Allowance Director Corporate Services ERP Perth Meetings	12.95
DD39783.1	10.12.2020	The Royal Hotel	Meal Allowance Manager IS ERP Perth Meetings	38.00
DD39783.1	10.12.2020	The Royal Hotel	Meal Allowance Director Corporate Services ERP Perth Meetings	38.00
DD39783.1	10.12.2020	Acquia	Monthly Website Cloud Storage	316.42
DD39783.1	13.12.2020	SafetyCulture	Monthly Software Subscription - Audit App	292.60
DD39783.1	1.12.2020	Solarwinds MSP	ICT Password Register Exp 31/12/20	148.32
DD39783.1	10.12.2020	Sushi Sushi	Meal Allowance Manager IS ERP Perth Meetings	2.00
DD39783.1	2.12.2020	Virgin	Flight to Attend Waste Management & Resource Recovery Meeting Manaager CS	339.44
DD39783.1	2.12.2020	Virgin	S Wachter Flight Reimbursement for Taking on Leave Provision	339.43
DD39783.1	17.12.2020	Coles	Catering Staff Member Retirement Farewell	3.96
DD39783.1	17.12.2020	Dominos	Catering Staff Member Retirement Farewell	240.40
DD39783.1	17.12.2020	BWS	Catering Staff Member Retirement Farewell	228.00
DD39783.1	17.12.2020	Prouds	Gift for Staff Member Retirement Farewell	300.00
DD39783.1	18.12.2020	Water Corporation	Utilities for Dir SP&I as per Employment Contract	193.32
DD39783.1	17.12.2020	Coles	Catering Staff Member Retirement Farewell	27.70
DD39783.1	2.12.2020	Virgin Airlines	Manager IS - to be Reimb, Flight Preference Additional Cost	182.00
DD39783.1	2.12.2020	Virgin Airlines	Dir Corp Svcs - to be Reimb, Flight Preference Additional Cost	182.00
DD39783.1	15.12.2020	Supreme Court of WA	Fee Search for Grant of Probate Regarding Rates Matter	67.50
DD39783.1	2.12.2020	Virgin	Airfare for Director Corp Svcs - ERP Meetings in Perth	813.09
DD39783.1	8.12.2020	The Sebel	Accommodation 2 nights (8&9/12/20) Director Corp Svcs ERP Perth Meetings	362.65
DD39783.1	10.12.2020	Pensione Hotel Perth	Accommodation 1 night (10/12/20) and Parking Fee Director Corp Svcs ERP Perth Meetings	124.00
DD39783.1	2.12.2020	Virgin	Airfare for Manager IS - ERP Meetings in Perth	813.08

Chq/EFT	Date	Name	Description	Amount
DD39783.1	8.12.2020	The Sebel	Accommodation 2 nights (8&9/12/20) Manager IS ERP Perth Meetings	362.65
DD39783.1	10.12.2020	Pensione Hotel Perth	Accommodation 1 night (10/12/20) Manager IS ERP Perth Meetings	94.00
DD39783.1	22.12.2020	Under Armour	Uniforms for PT and Group Fitness instructors	952.00
DD39783.1	15.12.2020	Nanutarra Roadhouse	Fuel - Manager Airport - 15 Dec 2020	51.83
DD39783.1	15.12.2020	Liberty Northampton	Fuel - Manager Airport - 15 Dec 2020	58.16
DD39783.1	16.12.2020	United Northbridge	Fuel - Manager Airport - 16 Dec 2020	64.30
DD39783.1	30.11.2020	Officeworks	A3/A4 Frames for Indoor Play	262.95
DD39783.1	7.12.2020	Duxton Hotel	Accommodation for Manager Community	177.63
DD39783.1	21.12.2020	Sai Global	Internet Download of 9 x manuals for Infrastructure Work Crew	517.69
DD39783.1	21.12.2020	Westpac	Credit Card Fee - New Card	32.50
DD39783.2	2.12.2020	Kmart	20 Gift Cards for Staff Awards	4400.00
DD39783.2	2.12.2020	Target	8 gift Cards for Staff Awards	550.00
DD39783.2	2.12.2020	Coles Group	10 gift Cards for Staff Awards	1000.00
DD39783.2	9.11.2020	Water Corporatation	Water Bill for Director Community Services As per Employment Contract	160.17
DD39783.2	7.12.2020	Water Corporation	Water Bill for Manager Finance 17/05-21/09/20 As per Employment Contract	993.53
DD39783.2	15.12.2020	Booking.com	Accommodation 20 nights (31/01-20/02/2021) for Heavy Duty Mechanic Apprentices	2100.00
DD39783.2	30.11.2020	Water Corporation	Water Bill for Director Corporate Services 24/9-25/11/20 As per Contract	88.38
DD39783.2	30.11.2020	Water Corporation	Water Bill for Manager City Services 24/9-25/11/20 As per Contract	149.13
DD39783.2	26.11.2020	Water Corporation	Water Bill for Manager City Growth 22/9-24/11/20 As per Contract	29.46
DD39783.2	26.11.2020	Water Corporation	Water Bill for Staff housing	117.83
DD39783.2	30.11.2020	Water Corporation	Water Bill for Staff housing	300.09
DD39783.1	27.11.2020	Facebook Ireland Ltd	Ads Payment - FB Advertising - Cossack	100.09
DD39783.1	27.11.2020	Facebook Ireland Ltd	Ads Payment - FB Advertising - Liveable Communities	13.21
DD39783.1	30.11.2020	Survey Monkey	Advantage Plus Plan - Expires 29/11/2021	358.44
DD39783.1	1.12.2020	Facebook Ireland Ltd	Ads Payment - FB Advertising - Cossack	103.00
DD39783.1	5.12.2020	Facebook Ireland Ltd	Ads Payment - FB Advertising - Cossack	53.23
DD39783.1	5.12.2020	Facebook Ireland Ltd	Ads Payment - FB Advertising - Liveable Communities	7.72
DD39783.1	8.12.2020	Microsoft-Billing Computer Software	Hosting Fee for Online Photo Library (OneDrive)	2.00
DD39783.1	18.12.2020	Nanutarra Roadhouse	Fuel for Manager Marketing & Communications - 18/12/20	61.33
DD39783.1	20.12.2020	Caltex Nedlands	Fuel for Manager Marketing & Communications - 22/12/20	83.40
DD39783.1	20.12.2020	Campaign Monitor	Email Distribution - Upgraded Plan	88.14
DD39783.1	23.12.2020	ISSUU	Monthly Subscription Exp 23/01/21 (Electronic Publishing Platform)	30.14
DD39783.1	8.12.2020	McDonalds Kwinana	Meal allowance Director Corporate Services Perth Meetings	23.43
DD39783.1	9.12.2020	Tods Café	Meal allowance Director Corporate Services Perth Meetings	28.90
DD39783.1	9.12.2020	Mandurah Kebab Master	Meal allowance Director Corporate Services Perth Meetings	19.50
DD39783.1	10.12.2020	Tods Café	Meal allowance Director Corporate Services Perth Meetings	23.54
DD39783.1	9.12.2020	Zoom Video Communications	Video conferencing Monthly Subscription	23.78
DD39783.1	11.12.2020	BP Connect Ascot	Refuel Hire Car - Director Corporate Services	37.30

Chq/EFT	Date	Name	Description	Amount
DD39783.1	8.12.2020	McDonalds Kwinana	Meal allowance Director Corporate Services Perth Meetings GST Free	4.47
DD39783.1	10.12.2020	Tods Café	Meal allowance Director Corporate Services Perth Meetings GST Free	3.96
DD39790.1	14.12.2020	Wilson Parking	Parking for CEO - meetings in Perth	40.00
DD39790.1	14.12.2020	Wilson Parking	Parking for CEO - meetings in Perth	15.19
DD39790.1	14.12.2020	Fiorita Deli	Expenses for Councillor Christmas Party	2653.80
DD39790.1	3.12.2020	Bakers Delight	Catering for Staff Awards Breakfast	128.25
DD39790.1	3.12.2020	RSR Catering	catering for Staff Awards Breakfast	231.80
DD39790.1	3.12.2020	Coles	Catering for Staff Awards Breakfast	258.00
DD39790.1	10.12.2020	Karratha Newsagency	Christmas Cards for Mayor to Send to Stakeholders	10.00
DD39790.1	16.12.2020	Zoom US	Zoom Pro Subscription for CEO	21.61

29,261.63

Payroll

23.12.2020	City of Karratha	Wages	468.99
23.12.2020	City of Karratha	Payroll: F/N Ending: 23/12/2020	853,247.22
07.01.2021	City of Karratha	Payroll: F/N Ending: 06/01/2021	804,165.52
07.01.2021	City of Karratha	Wages	8,987.69
07.01.2021	City of Karratha	Wages	936.44
21.01.2021	City of Karratha	Payroll: F/N Ending 20/01/2021	854,572.19

2,522,378.05

Total Payments:

12,930,959.20

10.3 2021 LOCAL GOVERNMENT ELECTIONS

File No:	GV.4
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	8 February 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider:

1. Method of conducting the 2021 ordinary local government election for the City; and
2. Appointment of the WA Electoral Commissioner (WAEC) to be responsible for the conduct of the election.

BACKGROUND

Local government elections are held for 50% of the elected members in each ward on the third Saturday in October every two years. The next local government elections will be conducted state wide on 16 October 2021. All wards will have Councillors with terms expiring this year and successful candidates will receive a four year term (expiring Oct 2025). This includes the Dampier Ward, despite the extraordinary election, because the successful candidate will assume the balance of the term vacated by Georgia Evans.

The terms of the City’s elected members expire as follows:

Ward	Representation	Term Expiry	
Dampier Ward	Vacant (extraordinary election)	2021	
Karratha Ward	Cr Margaret Bertling		2023
	Cr Geoffrey Harris		2023
	Cr Peter Long		2023
	Cr Pablo Miller	2021	
	Cr Daniel Scott		2023
	Cr Evette Smeathers	2021	
	Cr Joanne Waterstrom-Muller	2021	
	Vacant	2021	
Roebourne/Wickham/Cossack/Point Samson Ward	Cr Garry Bailey		2023
	Cr Kelly Nunn	2021	

In accordance with the *Local Government Act 1995*, local government elections can be conducted as *postal elections* or *voting in person elections*. The table below summarises the distinctions between the two different options available to Council:

	Postal Election	Voting In Person Election
Returning Officer	WA Electoral Commissioner only person eligible to conduct this type of election.	CEO or another appointed person.

	Postal Election	Voting In Person Election
Probity	Independent and at arms-length.	City officers can be perceived to be not at arms-length with the election process.
Cost	Estimated to be \$58,000 (GST included) plus additional costs for staffing on polling night and non-statutory advertising and promotion.	Assessed to be 40% of WAEC estimate inclusive of non-statutory advertising and in-house polling officers.
Polling Period	Postal packs released late Sept 2021. Delivered to all electors at their nominated address. Postal packs to be returned by Election night - 6pm 16 Oct 2021.	No packs sent out to electors. Notice is by way of public advertising. Absent voting closes 12 Oct. Early voting closes 15 Oct.
Election Day	City Chambers is principal polling station open from 8am-6pm. Other sites not favoured by the WAEC.	In addition to the City Chambers, multiple polling stations can be open in each Ward from 8am – 6pm on election day.
Count	Undertaken at City Chambers and at the WAEC on election night.	Undertaken at the City Chambers.
Voter turnout (2019)	29.1% State Wide Average 27.6% Metro 35.4% Country 26.3% City of Karratha	29.4% State Wide Average
Participating LGs	86 (63%) – 2019 85 (62%) – 2017 82 (60%) – 2015 76 (56%) – 2013	51 (37%) – 2019 52 (38%) – 2017 55 (40%) – 2015 61 (44%) – 2013

Historically the City has conducted postal elections for all of its wards given the desire to stay at arms-length to the process and difficulties in attracting voter participation on the day of the election. Recent participation rates in the district are as follows:

Year	Dampier Ward	Karratha Ward	Wickham-Point Samson-Roebourne-Cossack-Pastoral Ward	Roebourne-Pastoral Ward	Wickham-Point Samson-Cossack Ward	Total
2021	In progress ¹					N/A
2019	No Election	26.90%	25.74%			26.3%
2017	Elected Unopposed	31.58%	35.87%			33.9%
2015 ²	Elected Unopposed	27.01%	24.87%			26.69%
2013	32.47%	26.09%		No Election	Elected Unopposed	26.64%
2011	Elected Unopposed	29.67%		Elected Unopposed	No Election	29.67%
2009	Elected Unopposed	28.88%		No Election	27.07%	28.62%
2007	Elected Unopposed	25.63%		Elected Unopposed	Elected Unopposed	25.63%
Ave	32.47%	27.18%	28.82%		27.07%	28.21%

¹ The Dampier Ward Extraordinary election is currently in progress and results will be known on 26 February 2021.

² Ward boundaries were adjusted from 4 wards to 3 wards.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 4.61 of the *Local Government Act 1995* provides for the choice of method of conducting the election. If the Council is to continue with postal elections, it needs to make this declaration prior to 28 July 2021 (80 days prior to Election Day).

Section 4.20 of the Act provides for the selection of the returning officer. The Electoral Commissioner has written to the City advising of his agreement to be responsible for the conduct of the 2021 elections should this be required by Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The WAEC has provided an estimate of \$58,000 (GST included) to conduct the 2021 ordinary election that will cover all running costs, postage and stationery, statutory advertising, but excludes local government administration and non-statutory advertising through local media outlets. This is based on a response rate of 35% from 11,800 electors filling six vacancies within the district. Costs exclude any potential legal costs associated with the Court of Disputed Returns, engagement of local government officers (polling officers) and any postage cost increases.

The actual cost for the election is dependent upon the number of Wards having elections on the day (as opposed to candidates being elected unopposed) and the number of polling stations in each Ward. Historically only one polling station is open on Election Day at the main Administration Office in Karratha.

If Council decides to run the election in-house and run an in-person Election, then costs will be significantly less than that quoted by the WAEC. Costs would range between \$20,000 and \$25,000.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.a.2.4	Legal and legislative support
Projects/Actions:	4.a.2.4.20.2	Partner with the WA Electoral Commission to conduct the biannual LG elections

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Funding to be allocated in the 2021/22 budget.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Conducting an election by postal method will increase independence in process and minimise any reputational risks.
Compliance	Low	28 July 2021 (80 days prior to the election day) is the last date a decision can be made to appoint the WAEC to act as returning officer.

IMPACT ON CAPACITY

With either option, there is a degree of staff involvement in supporting the electoral process. In the event the WAEC is appointed as Returning Officer to oversee and manage the ordinary election process, local staff involvement is required to support owner/occupier enquiries. Staff also facilitate a basic administration role in terms of issuing replacement packs when an election is underway and staffing the polling station on the day of the election and staff are also involved in the count after the polls close.

RELEVANT PRECEDENTS

Recent elections have used the postal voting method.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Sections 2.11 and 4.61 of the *Local Government Act 1995* RESOLVES to CONDUCT the 2021 Ordinary Local Government Election as a *voting in person election*.

CONCLUSION

With the term of six elected members due to expire this year, Council is required to determine the method of conducting the 2021 local government election and who will be responsible for conducting the election. Apart from costs, there is little benefit to conducting a *voting in person election* whereas a postal election conducted by the WAEC offers significant benefit in terms of independence and voter participation.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154747
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Section 4.20, 4.61 and 2.11 of the Local Government Act 1995 RESOLVES to:

- 1. CONDUCT the 2021 election as a postal election; and**
- 2. DECLARE that the WA Electoral Commissioner is to be responsible for the conduct of the 2021 election.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers,
Cr Waterstrom Muller
AGAINST : Nil

10.4 CUSTOMER SERVICE CHARTER

File No: CM.124
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 8 February 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Draft CG-15 Customer Service Charter

PURPOSE

For Council to consider a review of the Customer Service Charter (Council Policy CG-15).

BACKGROUND

The Customer Service Charter was adopted by Council in June 2011 in order to outline the expected levels of service to the community. A major review of the Charter was undertaken in 2018 and a further review was due in November 2020.

It is important that reviews are undertaken and changes made to the Charter to ensure it remains contemporary and meets current aspirational standards of service delivery across all City services.

Three minor amendments are proposed for the current review with details outlined in the following table:

Item Reference	Suggested Amendment	Comments
2. Principles	Added “community groups and” and “all levels of government” as customers.	To broaden the definition of our customers as the City liaises daily with state and federal government agencies and community groups.
5. References to Related Documents	Replace “Code of Conduct” with “codes of conduct”	This will cater for new separate code of conducts for Councillors and Employees to be released in 2021.
Next Review	Next Review – January 2025	Review period to be every 4 years unless circumstances require a more pressing review. This document is not expected to require change every two years.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with various departments across the organisation as part of this review.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Amendments endorsed by Council will impact the ongoing application of Council Policy CG-15 Customer Service Charter.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 4.e.1.1 Customer Service (all teams)
- Projects/Actions: 4.e.1.1.19.1 Review and implement the Customer Service Charter

- Programs/Services: 4.e.1.2 Organisational Risk Management
- Projects/Actions: 4.e.1.2.20.2 Review and maintain a contemporary set of Council Policies

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The City is recognised as having a high level of customer service delivery. The Charter is incorporated in staff inductions and staff are reminded about service delivery on a regular basis.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This policy was last reviewed and adopted by Council in November 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised Council Policy CG-15 Customer Services Charter with the following amendments:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any decision pending a further review of the Customer Service Charter.

CONCLUSION

This minor review of the Customer Service Charter is to ensure that the policy reflects current and future standards. Proposed changes are intended to expand the definition of ‘customer’ and recognise legislative changes related to the introduction of two codes of conduct.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154748**
MOVED : **Cr Waterstrom Muller**
SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised Customer Services Charter (Council Policy CG-15) as attached to this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 MEDICAL SERVICES HOUSING SUBSIDY

File No:	GS.73
Responsible Executive Officer:	Director Community Services
Reporting Author:	Liveability Project Officer
Date of Report:	3 February 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider extending the Medical Services Housing Subsidy beyond its current end date of 16 March 2021.

BACKGROUND

At the March 2020 Ordinary Council Meeting, Council resolved to allocate up to \$250,000 of Medical Services Equalisation Scheme (MSES) Reserve funding towards a rental subsidy and attraction and retention program for General Practitioners and Clinical Practitioners (GP/CP) in the City of Karratha. The programs were focussed on increasing the numbers of GP/CPs within the City.

Since the implementation of the program, the number of GPs practising at the clinics has increased, however not to the extent required to meet community demand and ideal staffing levels at the respective Medical Practices. The approximate wait time for an appointment currently is 1 – 2 days.

The current number of GPs practicing in the City is outlined below:

Clinics	Current	In recruitment	Target Number of GPs
Sonic Health	4	0	6
Healius (Karratha Medical Centre)	4	1	9
Karratha Health Hub	0	0	Unknown
Mawarnkarra (Roebourne)	3 (includes 1 x GP Registrar)	1	4
Panaceum (Tambrey)	0 (centre isn't open yet)	1	5
TOTAL	11	3	24

Medical Services Housing Subsidy (MSHS)

Officers worked with local medical practices in delivering the housing subsidy to eligible GP/CPs. To qualify for the subsidy, the Practitioner had to meet the following three eligibility criteria:

- Practicing full time within the City of Karratha;
- Employment commenced post 16 March 2020; and
- Renting a property within City of Karratha, whether privately or under business name.

To date, seven applications have been received for the subsidy. Three applications were declined on the basis two were already accessing discounted housing and the other renting a private room at an affordable rate. Of the four approved applications, two GPs have since left Karratha leaving only two GPs signed up and receiving the subsidy. No CPs have accessed the funding to date.

Officers have maintained frequent engagement with local practices regarding the subsidy. Feedback has indicated the availability of the housing subsidy is vital in attracting and retaining GP/CPs in Karratha. A General Practitioner has recently declined a position in Karratha due to the current expiry of the MSHS on 16 March. Upon declining the position, the GP stated *“an accommodation package is an essential incentive in a place such as Karratha”*.

Housing affordability continues to be a problem for Karratha residents with the average rental price comparison between Perth and Karratha houses in December 2020 being:

- Perth = \$410p/week *
- Karratha = \$885p/week*
- Karratha (REIWA) = \$700 p/week (houses and units)

**Perth data from REIWA, Karratha data collated by CofK from local market sources for advertised houses*

It is anticipated that the affordability of housing in the City will become more of a problem in the short to medium term.

Local Practices have growing concerns about retaining and hiring new GPs with three GPs identified as likely to leave due to unaffordable housing if the subsidy is not continued. If these departures do occur and replacement are unable to be recruited, residents will again feel the pressure of a GP shortage. Consultation with Rio Tinto and Woodside, as MSES partners has also indicated that they would prefer to see the program extended.

Attraction and Retention Initiatives

The local health sector has advised that the current perception Karratha as a mining town only is also a major barrier to recruitment. The following initiatives are in development or are already being implemented by Officers to help address this issue:

Initiative	What	Outcome	When
Liveability Promotional Video	2 minute video promoting Liveability of Karratha, day to day intricate lifestyle/living. Targeting distribution through health sector and health recruitment channels. Utilising the current Karratha is Calling materials.	Mitigate the perception that Karratha has nothing to do, is an old mining town. Highlights what people can expect when living here	March/April 2021: Filming May 2021: Production
Google Search Terms	Purchasing google search terms to initiate ‘Karratha is Calling’ adverts appear	Karratha is Calling adverts appear when GP/CPs search and use specific search terms such as	March/April 2021

Initiative	What	Outcome	When
		'regional' 'Doctor' 'Medical' 'Broome Jobs' etc.	
Living in Karratha Position Advert	'Living in Karratha' marketing package provided to recruitment teams at all practices to include in Karratha GP/CP job adverts,	Officers noticed no/poor write ups in job positions for Karratha as a place to live. Karratha is Calling link is also included. To help 'sell' Karratha as a place to live.	Completed Jan 2021
Familiarisation Trips to Karratha	Budget allocation for ad-hoc day trips to Karratha for potential GP/CPs who are identified as "hot" prospects to choose Karratha. The purpose is to ensure buy in for the decision by spouses/family members who may influence the decision based on perceptions of poor lifestyle in Karratha.	Allows GP/CP to visit Karratha in person and for practice to 'sell' living in Karratha. See firsthand what the town offers and change their perception.	On an as needs basis – Officers have requested practices keep this in mind and contact City Officer if they think a potential GP/CP may benefit from the trip

The majority of these initiatives have already been funded as part of the allocation in March 2020, with the cost of familiarisation trips being the only identified ongoing cost. It is anticipated that the initiatives in the table above will drive more interest in relocating, which the familiarisation trips would support.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place internally between Liveability team and Communications to ensure liveability promotional video aligns with both departments' goals and does not duplicate messaging.

COMMUNITY CONSULTATION

Rio Tinto and Woodside, as partners of the Medial Services Equalisation Scheme (MSES) have provided their support for the continuation of the subsidy and other attraction initiatives as outlined in this report.

Officers have maintained frequent channels of communication with stakeholders in the health sector.

Who	How	When	What	Outcome
Karratha Medical Centre, Centre Manager	Face to face meetings, regular email communication	<ul style="list-style-type: none"> • Ongoing Mar20–Feb21 • 29 Jan 21 	Coordination of rental subsidy, frequent discussions on GP availability, attraction ideas	<ul style="list-style-type: none"> • Perception issue Karratha has nothing to do, GPs seeking more holistic benefits, not just large salary
Healius Recruitment Manager &	Face to face meeting, regular email	<ul style="list-style-type: none"> • Ongoing Mar20-Feb21 • 29 Jan21 	Discussion on barriers to recruitment, consulting on	<ul style="list-style-type: none"> • Perception issue Karratha has nothing to do, GPs seeking more holistic benefits to their

Who	How	When	What	Outcome
Regional Manager	communication and phone calls		methods to address barriers	package, not just large salary
Sonic Health	Regular email communication and phone calls	<ul style="list-style-type: none"> • Ongoing throughout Mar20-Feb21 • 2 Dec20 	Coordination of rental subsidy delivery, consultation on recruitment barriers and methods to address	<ul style="list-style-type: none"> • Prefers rental subsidy financial contribution continues to be paid to GPs, would not like to take out property leases on behalf of GPs at practice then holds the risk. • GPs employed are concerned about affordable housing, unsure if they will be able to retain GPs if no support provided.
Western Australia General Practice Education and Training Limited (WAGPET)	Regular email communication and phone calls	<ul style="list-style-type: none"> • 13 Aug20 • Meeting scheduled for Feb delayed due to COVID 	<ul style="list-style-type: none"> • Site visit with GP Registrar considering Karratha placement. • Discussion on GP training pathway, how to reach GPs early in their learning to encourage placements in Karratha 	<ul style="list-style-type: none"> • GP Registrar confirmed Karratha as destination of choice following successful day trip • GP Registrar confirmed Karratha as destination of choice following successful day trip • City considering sponsorship & attendance to MEDFEST, a GP Registrar conference hosted by WAGPET.
Panaceum - CEO Richard Sykes	Face to face meeting, email correspondance and phone calls	<ul style="list-style-type: none"> • 9 Dec20 • 4 Feb21 	Opening new clinic at Tambrey Village Shopping Centre, recruiting for GPs	<ul style="list-style-type: none"> • Identified housing affordability serval impacting recruitment efforts, has two houses available through partnership with Pharmacy however beyond that has concerns for recruiting. Sees rental subsidy as a minimal incentive for GPs. Believes Karratha needs to better promote its liveability not just tourism
Karratha Central Healthcare	Face to face meetings, email correspondence and phone calls	<ul style="list-style-type: none"> • Ongoing Mar20-Feb21 • 8 Dec 20 	<ul style="list-style-type: none"> • Discussion on day trips and if they would assist in attracting employees • Unaffordable housing severe issue for recruitment 	<ul style="list-style-type: none"> • Long term housing agreement to assist in recruitment • Shared financial support towards medical position • Advocating for Service Worker Accom to alter restrictions on 3 bedroom units to allow for 3 individuals to share • Would like to see more support for allied health

Who	How	When	What	Outcome
				as GPs are paid significantly more money
Pilbara Health Network	Face to face meeting, email network, Skype meetings	• 26 Aug 20, 10 Sep 20	Discussion on barriers and difficulties PHN is experiencing in Karratha	<ul style="list-style-type: none"> • Childcare access, GPs having to cancel shifts due to needing to look after childcare • Increasing social network to ensure professionals are supported and connected
Members of Community	City's Community Satisfaction Survey – Liveability measurement	• January 2020	Annual community survey measuring and ranking Karratha's Liveability	<ul style="list-style-type: none"> • Community ranked Housing as one of the 4 lowest scoring Liveability Pillars for 2020, expected similar result in 2021 survey

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

\$250,000 allocated from the MSES Reserve in March 2020.

Under the current scheme the budget expenditure is as follows:

Expenditure (March 2020 to March 2021)	\$
Opening MSES Balance	\$406,675
less	
Rental Subsidy expenditure to date	\$13,473
Committed Rental Subsidy to 16 March 21	\$7,200
Purchase of key Google search terms	\$5,000
Liveability promotional video linked to Karratha is Calling campaign	\$20,000
Familiarisation day trip – return flights Perth	\$1,000
TOTAL	\$46,673
Closing MSES Balance	\$360,002

Officers are proposing:

- Extension of housing subsidy to 30 June 2022, with a review to be held in January 2022. Indicative total housing subsidy from March 2021 - 30 June 2022 is approximately \$120,000 based on up to 7 subsidies; and
- Allocate \$10,000 for ad-hoc day trip familiarisations.

MSES Reserve	\$
Opening MSES balance	\$360,002
<i>less</i>	
Rental Subsidy March 2021 – June 2022	\$120,000
Ad-hoc familiarisation trips (2021/22)	\$10,000
Closing MSES balance	\$225,002

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 4.d.2.1 Liveability
 Projects/Actions: 4.d.2.1.20.1 Develop a plan to support the normalisation of the medical services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Inaccessibility to GP/CPs may exacerbate health issues for residents who leave treatment too late or are unable to maintain treatment plans.
Financial	Low	Funds for the subsidy extension are catered for within the current Reserve.
Service Interruption	Low	Time spent coordinating the subsidy currently sits within Officers portfolio and workload.
Environment	N/A	Nil.
Reputation	Moderate	While provision of medical services does not sit within regular local government core business, residents continue to expect their local government provide support to ensure residents can access essential and basic health care when the sector is under pressure. Limited access to basic health care is damaging to the City’s vision of being Australia’s most liveable regional City.
Compliance	Low	Reserve funds will be allocated in accordance with its purpose.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

March 2020 OCM, Council endorsed provision of Housing Subsidy of up to \$300 per week per property for a period of 12 months.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT EXTEND the Medical Services Housing Subsidy (of up to \$300 per week per subsidy) and familiarisation trip funding (\$10,000) until 30 June 2022.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.16 of the *Local Government Act 1995* RESOLVES to SUPPORT a reduced/increased use of MSES Reserve funds up to \$_____; to support the following activities:

1. _____
2. _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.16 of the *Local Government Act 1995* RESOLVES to EXTEND the Medical Services Housing Subsidy until 30 June 2021 at which point the subsidy will end.

CONCLUSION

The local health sector has advised that it is still difficult to attract and retain General and Clinical Practitioners due to housing costs and perception issues. Whilst the sector has been very grateful for the twelve months of subsidies and attraction initiatives provided through MSES, they are concerned that if the program is not extended the situation could become worse.

Access to health services is seen as a key issue in terms of liveability by residents of the City and any reduction in the number of General and Clinical Practitioners would severely impact this. On this basis, Officers are recommending extending the Medical Services Housing Subsidy and programs to attract Practitioners to June 2022.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to EXTEND the Medical Services Housing Subsidy (of up to \$300 per week per subsidy) and familiarisation trip funding (\$10,000) until 30 June 2022, with a review to be conducted in January 2022.

COUNCIL AMENDED RESOLUTION

Res No : 154749
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to EXTEND the Medical Services Housing Subsidy (of up to \$300 per week per subsidy) and familiarisation trip funding (\$10,000) up to \$1,000 per trip until 30 June 2022, with a review to be conducted in January 2022.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : Council modified the Officer’s recommendation to clarify that familiarisation day trip – return flights will be funded up to \$1,000 per trip.

12 DEVELOPMENT SERVICES

12.1 ROEBOURNE HERITAGE PRECINCT

File No:	LP.309
Responsible Executive Officer:	Director Development Services
Reporting Author:	Project Officer
Date of Report:	25 January 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Roebourne Heritage Precinct Plan

PURPOSE

For Council to consider a recent offer by the Department of Planning, Lands and Heritage (DPLH) to acquire freehold title to land and buildings within the Roebourne Heritage Precinct.

BACKGROUND

In August 2017, Council considered the results of a City commissioned report entitled 'Roebourne Built Heritage Feasibility Study', (published June 2017). The Report assessed the viability of conservation and adaptive re-use options for the following six buildings within the Roebourne Heritage Precinct including:

1. Gaoler's Quarters;
2. 1887 Cell Block;
3. Kitchen Day Room;
4. Smaller 1896 Cell Block;
5. Larger 1896 Cell Block; and
6. Police Quarters.

A plan showing the location of these buildings is included at **Attachment 1**.

The Report found that all of the buildings had heritage significance and recommended that they be restored either to accommodate full functioning use, or for their historical interpretation value. The study also recommended for the site to reach its full economic potential, immediate conservation works were required. It was not recommended that Council take over management and maintenance of these buildings from the State without a commitment from the State to undertake immediate conservation works.

Accordingly, at its 18 August 2017 Ordinary Council Meeting, Council resolved to:

1. ADVISE the Department of Planning, Lands and Heritage that Council is prepared to assume management responsibility for buildings investigated as part of the Roebourne Built Heritage Feasibility Study subject to the following conditions:
 - a) The land being transferred to the City in freehold title (at nominal consideration); and
 - b) Prior to the transfer, the State Government undertake immediate conservation works, as recommended in the Roebourne Built Heritage Feasibility Study.

On 7 September 2017, City officers sent a letter to the Department conveying Council's resolution.

On 1 February 2018, the Department responded to the City's requests stating that they would undertake investigations and consider tenure options accordingly.

On 17 September 2018, in circumstances where the Department had yet to commence any conservation works, the City issued the Department with a Building Order pursuant to Section 110 of the *Building Act 2011* (WA).

The Building Order required that the State undertake 'make safe' measures, including removal of broken asbestos panels, repairs to windows and doors to enable lock up, stabilisation of walls and removal of compromised roof structures. On 4 December 2020, the City revoked the Building Order after an inspection revealed that all works relating to the Building Order had been completed.

On 18 December 2020, the Department wrote to the City confirming the completion of works and advising that the Department had also completed additional conservation works to facilitate the activated use of some buildings.

The Department advised, 'Out of the \$1.5 million for remediation and conservation works at the Precinct, \$1.2 million was expended on immediate repairs and \$0.3 million for the additional improvement/ conservation works.

These additional works will assist to stabilise the rate of deterioration and reduce immediate risk/ liability of the buildings should a proponent be identified and take over the Precinct and buildings.

The Department now seeks the City's intention to proceed with its freehold request and as to whether it still has an interest in acquiring the land and buildings'. The letter further states, 'I confirm the Precinct has been provided preliminary approval by the Minister for Lands for disposal to the City in unencumbered freehold'.

The City has considered the letter and has four options available to progress with this matter:

1. The City could agree to obtain to land in freehold, through purchase or other form of agreement. If this was pursued, the City would then be responsible for upgrading, maintaining and managing the assets on the site;
2. The City could look to obtain management of the land and/or buildings through a lease arrangement from the State Government. If this option was pursued the City may still be responsible for upgrading the assets on the site, as well as their ongoing maintenance and management, though would not own the assets;
3. The City could request that in the first instance the State Government conduct a Registration of Interest (ROI) process for the site, similar to the process recently undertaken for the management of the Cossack town site, to understand if there are proponents that are interested in taking on management of the site; and
4. The City could take no further action in relation to the matter.

Although significant funding has been spent by the State Government to address urgent building matters, it is understood that significant additional funding would be required to enable the buildings to be adaptively reused and activated, in the order of several million dollars. As a result options one and two above are less desirable for the City.

Given the cultural and heritage significance of the site option four is not considered appropriate at this stage and it is recommended that option three be progressed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic, cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications if the City simply responds to the letter with a suggestion that the State undertake an ROI process similar to that undertaken with Cossack.

In the event the City were to assume freehold title to the Roebourne Heritage Precinct, the *Heritage Act 2018 (WA)* would impact possible adaptive reuse options.

POLICY IMPLICATIONS

The Roebourne Heritage Precinct is listed on local, State and National Heritage registers.

FINANCIAL IMPLICATIONS

Should the City proceed with its earlier request to acquire freehold title to the Roebourne Heritage Precinct, the City would be responsible for securing all future funding required to maintain and realise the area's historic and commercial potential including, for example, through LotteryWest and the Heritage Council of Western Australia.

In its letter dated 18 December 2020, the Department indicated that it was unlikely to be able to provide any further financial contribution.

Whilst freehold title would undoubtedly allow Council to take a more active role in the management and activation of the Roebourne Heritage Precinct, there are significant resourcing implications that result from Council assuming additional responsibilities as freehold owner.

Before embarking down this path, it is prudent to explore private sector interest in the activation and development of this area through an ROI process similar to that recently conducted by the State in relation to Cossack.

If the ROI process is unsuccessful, the City would need to conduct a review of the 'Roebourne Built Heritage Feasibility Study' from 2017 to understand the specific building works still required for adaptive reuse of the Precinct and to accurately re-estimate the cost of these works and ongoing maintenance of the Precinct before determining how to proceed.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	3.b.1.4	Heritage Sites Management
Projects/Actions:	1.a.1.6.20.1	Complete Department of Planning Land and Heritage's project related to Roebourne Heritage Precinct Redevelopment.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Moderate	<p>There is no risk in the City responding to the letter with a suggestion that the State undertake an ROI process similar to that undertaken with Cossack.</p> <p>In the event that the City were to progress the offer by the State to obtain freehold title, the City would be responsible for obtaining and/or providing future funding required to maintain and manage the precinct. The Department has indicated that it will not provide any further financial contribution.</p> <p>There is a significant financial risk where the City is wholly responsible for the management and substantial maintenance of a number of heritage buildings.</p> <p>In the event that Council is inclined to progress the offer by the State, it is recommended that a business case be obtained to inform future discussions around the suitability of this acquisition.</p>
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Moderate	<p>The Roebourne Heritage Precinct is of significant cultural and historical import to the North West.</p> <p>There is a reputational risk if important heritage buildings fall into disrepair due to a lack of management and maintenance.</p> <p>This can be managed through the issuing of Building Orders, if required.</p>
Compliance	Nil	Nil

IMPACT ON CAPACITY

The recommendation can be implemented within the City existing operating budget and resources.

RELEVANT PRECEDENTS

In response to the City ending its long-term management arrangement with the State in respect to the Cossack Historical Townsite, the DPLH recently underwent a 'Registration of Interest' process that enabled it to assess and review the private sector's capacity and interest in activating and developing Cossack. The City was an active participant on the DPLH evaluation panel that eventually selected local aboriginal corporation, Ngarluma Yindjibarndi Foundation Ltd (NYFL), to reactivate the Townsite. DPLH subsequently entered into contractual arrangements with NYFL to deliver a tourism-focused service that preserves the precinct's cultural and heritage value.

VOTING REQUIREMENTS

Simple majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18(1) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the offer by the Department of Planning, Lands and Heritage to acquire freehold title in the Roebourne Heritage Precinct pending further information.

CONCLUSION

The Roebourne Heritage Precinct is an important but underutilised part of the Roebourne Township. Roebourne heritage buildings contribute to the character of Roebourne and are vital to our understanding of the area's colonial and twentieth century history. The City is committed to ensuring that the full potential of the Roebourne Heritage Precinct is realised.

Whilst freehold title would enable Council to take a more active role in the management and activation of the Roebourne Heritage Precinct, it brings with it significant resourcing implications. Before embarking down this path, a business case would be required to inform discussions around the suitability of this acquisition. In the interim, it is appropriate to request that the State explore private sector interest in the activation and development of this area.

Adopting the approach recently taken in relation to Cossack, an ROI process may be conducted to identify and assess the private sector's capacity and interest in developing the Roebourne Heritage Precinct in a manner that preserves the area's cultural and heritage value.

As with Cossack, the City would play a role on the State's evaluation panel with responsibility to select which, if any, of the applicants might appropriately enter into a long-term management agreement with the State.

In the event that the State is not amenable to engaging in a market-based ROI, or the ROI does not produce any suitable applicants, then the City could preserve its position by inviting the State to engage in further discussions regarding tenure options for the site.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154750
MOVED : Cr Waterstrom Muller
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18(1) of the *Local Government Act 1995* RESOLVES to:

- 1. NOTE an offer by the Department of Planning, Lands and Heritage to acquire freehold title to land and buildings within in the Roebourne Heritage Precinct;**
- 2. REQUEST the Department to undertake a Registration Of Interest (ROI) process (similar to that recently undertaken in respect of the Cossack Historical Townsite) inviting applications to develop the Roebourne Heritage precinct in a manner that preserves the area’s cultural and heritage value;**
- 3. REQUEST that the Department appoint the City to any evaluation panel appointed to assess the suitability of applicants pursuant to the ROI process;**
- 4. REQUEST that the Department of Planning, Lands and Heritage continue to engage with the City regarding possible tenure options for the site; and**
- 5. ADVISE the Department of Planning, Lands and Heritage that, if no suitable ROIs are obtained for the use, management and/or ownership of the Roebourne Heritage Precinct, the City will reconsider the option of freehold ownership of the State owned assets.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers,
Cr Waterstrom Muller
AGAINST : Nil

12.2 APPLICATION FOR DEVELOPMENT APPROVAL DA20263 – PROPOSED CHILD CARE PREMISES – LOT 221 (NO.3) WALKINGTON CIRCLE, MILLARS WELL

File No:	DA20263
Responsible Executive Officer:	Director Development Services
Reporting Author:	Planner/Compliance Officer
Date of Report:	8 February 2021
Applicant/Proponent:	Harley Dykstra
Disclosure of Interest:	Nil
Attachment(s):	1. Location Plan 2. Site Plan, Floor Plan and Elevations 3. Schedule of Submissions 4. Statement supporting the need for the Childcare Premises

PURPOSE

For Council to consider a Development Application (DA20263) for a proposed Child Care Premises at Lot 221 (No.3) Walkington Circle, Millars Well.

BACKGROUND

A Development Application DA20263 for a proposed Child Care Premises at Lot 221 (No.3) Walkington Circle, Millars Well (see Attachment 1 – Location Plan) was received on 10 December 2020. The application proposes a maximum of 20 children at any one time, as well as 3 full-time staff members. The proposed operating hours are 7:30am to 5:30pm Monday to Friday. The proposal includes the removal of a carport from the existing dwelling to allow for some alterations to the front of the dwelling, including a new entrance suited to a child care premises and a sign above the entrance.

Lot 221 currently contains a single dwelling with vehicle access from Walkington Circle. Lot 221 is the first property on the left when entering Walkington Circle from Bathgate Road. The property is clearly visible and easily accessed from Bathgate Road. A 20m wide drainage reserve to the west separates Lot 221 from Bathgate Road. A much larger drainage reserve is situated to the north of Lot 221, which extends through to Bayview Road. Lot 221 only adjoins an existing residential property along its eastern boundary.

Under the City's Local Planning Scheme No.8 (the Scheme), the site is zoned Urban Development and is included in Development Area 1 (DA1). The associated Structure Plan for DA1 assigns a Residential zoning to the land. Under the Schemes, a Childcare Premises is listed as an 'A' land use in the Residential Zone, which means it is not permitted unless the local government has granted development approval after giving notice in accordance with clause 64 of the deemed provisions under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Clause 64 requires the local government to advertise the application in one or more of the following ways: notifying owners and occupiers in the vicinity of the development, public notice in the paper, publishing a notice electronically, or erecting a sign on the subject land. This application was referred by letters to all owners and

occupiers of Walkington Circle, and it was advertised on the City's website under 'public notifications'.

The operator of the proposed child care premises, Karratha Early Learning, has provided information to highlight the shortage of child care places in Karratha (see Attachment 4). The main points they raise are:

- The current waitlist to access child care facilities is over 300 families;
- In Millars Well, there are 243 children between the age of 0-5 years, and only one Long Day Care Centre with 105 available places;
- In Nickol, there are 589 children and one Long Day Care Centre with 120 available places;
- In Baynton there are 686 children and one existing Long Day Care Centre with 69 available places;
- Families who would typically use the services of a Nanny or Au Pair are now needing to use Long Day Care due to the international border closures;
- Families relocating to Karratha for job security instead of FIFO due to interstate border closures will require the services of a childcare premises;
- There are no plans for any new childcare services to open in the near future; and
- The proposed child care premises will also provide local job opportunities.

In 2020 City Officers consulted with key stakeholders in the community. Discussions indicated there is a demand and need in the community for additional childcare places. At the November 2020 Council Briefing, Officers presented information that showed there were approximately 230 families in the City of Karratha with children on a waitlist to access some form of child care service (before/after school, early morning/afternoon). Multiple centres reported operating at a lower capacity than what they were licenced for due to lack of staffing. However, from the information that was sourced, even at full capacity, the information implies that the demand for childcare places continues to exceed that which is available at present.

The City does not have any objectives or provisions within the Scheme nor any Local Planning Policy that requires the consideration of 'need' for a child care premises.

The application was advertised in accordance with the Scheme and relevant Planning Regulations. Letters were sent to the owners and occupiers of all 28 properties on Walkington Circle. A total of 15 submissions have been received. Each submission objects to the proposal. All submissions have been summarised and addressed in the Schedule of Submissions (Attachment 3). There were six (6) main concerns: traffic congestion; car parking; the suitability of the proposed use in this location; building appearance; noise; and effect on surrounding residential property values. These concerns are addressed below.

1. Traffic congestion

There would be more vehicles visiting this property at peak times if it were a child care premises than if it remains a single house, particularly if there were 20 children being cared for. This number of vehicle movements would be higher than expected for a single house. However, the property is at the start of the only entry into the Walkington Circle area. This means that traffic visiting the proposed Day Care Premises would not pass any other property in Walkington Circle and that any traffic impact would be limited to the front of this property only. Drop off and pick up times are likely to be fairly concentrated so any traffic impacts would also only be for short periods during the day, and only on weekdays.

In terms of traffic volumes, the proposed peak traffic volumes are estimated at 40-50 vehicle trips per day (vtpd). Under the WA State Government's Liveable Neighbourhoods Policy, Walkington Circle would be classified as an 'Access Street C', which is designed to

accommodate a volume of 3,000vtpd. Based on these figures, it can be concluded that there is sufficient capacity in the local road network to accommodate the increase in traffic volume and movements that would result from the introduction of the proposed use.

While concerns have been raised by owners and occupants of properties in Walkington Circle about traffic congestion that would result from the proposed Day Care Premises, there are no technical issues with the number of additional vehicle trips generated or the vehicle movements in and out of the property. If the application is approved, it is recommended that a condition be imposed requiring a Traffic Management Plan to be prepared and approved. This would ensure parking and access is appropriately managed and that the proponent can be held responsible for any non-compliance.

2. Car parking

	Children	Employees	
Scheme requirement	1 bay per 10 children	1 bay per employee	Total
Number of people proposed	(maximum) 20	3	23
Bays required by scheme	2	3	5
Bays shown on advertised plans	2	3	5
Bays shown on amended plans	4	3	7

The above table shows that the number of bays shown on the advertised plans complies with Scheme requirements. Many submitters raise concerns that only two on-site visitor parking bays would not be sufficient for this proposed development and that this would cause traffic congestion and vehicles parking on other residential properties. City officers agree.

Clause 5.11.6 of the Scheme allows the City to require extra car parking spaces if it is considered that extra bays are necessary in order to maintain desirable standards of safety, convenience and amenity. Following advertising, City officers advised the applicant of concerns about the proposed number of visitor parking bays. As can be seen in the table above, the applicant submitted amended plans increasing the number of on-site visitor parking bays to four, while retaining the three staff parking bays. The amended plans now propose double the number of visitor parking bays required by the Scheme.

If visiting parents and carers are able to park on site, then this would avoid the need for parking and turning on the street. Should Council support the proposal, it is recommended a condition be imposed requiring all vehicle parking associated with the approved development to be contained within the property.

Officers are not aware of any child care premises currently operating from a residential property and so comparisons/analysis to parking in other similar developments within a residential zoning in the City of Karratha is not possible. Other child care premises within Karratha are considerably larger in regard to their maximum number of childcare places. Some of these centres utilise large public car parks that are associated with public open space/sporting ovals. Montessorri Early Years Learning and Care Centre located in Crane Circle is a child care premises that provides on-site parking. This child care premises provides 19 dedicated car bays, has a maximum capacity of 60 children at any one time and employs 12 staff. This is one more bay than required under the Scheme.

3. Suitability of proposed use in this location

As is noted above, a Child Care Premises is not permitted in a Residential zone unless development approval is granted following the application being advertised in accordance with the Planning Regulations. A Family Day Care use is exempt from the requirement to obtain development approval. This is because the maximum number of children that can be cared for at a Family Day Care is five. A Child Care Premises requires development approval

and advertising because it provides for a higher number of children to be cared for and because of the potential impact this may have on surrounding residential properties.

It is Council's prerogative to use its discretion when considering if the proposal is compatible within its setting. The City does not have a Local Planning Policy on Child Care Premises to provide guidance on matters such as suitability of location.

While there will always be concerns about introducing a Child Care Premises into a residential neighbourhood, in this case Officers consider that the proposed location lends itself to the proposed use more than other residential locations would. The subject property only shares a boundary with one residential property. The site has clear and good road connections to higher order roads in Karratha. The proposed facility is easily accessible from Bathgate Road which connects to Bayview Road to the north and Dampier Road to the south. Traffic associated with the proposed Child Care Premises would not have reason to travel past other properties on Walkington Circle having entered and exited the parking bays provided on site.

In regard to character of the locality, this property is on the fringe of the Walkington Circle residential area. The proposal is considered to be sufficiently compatible with the character of the locality. It is recognised that there would be some physical differences such as the car parking bays in the front setback and a different type of entrance to the building but these differences are not considered by officers to adversely affect the character of the locality.

4. Building appearance

The height, bulk, scale and orientation of the proposed development (the building on site) is commensurate with the existing development in Walkington Circle. The car park to the front of the site is the only noticeable difference from other existing dwellings in Walkington Circle. These dwellings have carports and garages within the front setback area. This proposal replaces an existing carport with additional car parking bays within the front setback area. While different in appearance to the balance of the streetscape, officers consider that this difference does not make the proposal incompatible with its setting.

The change in use will bring about subtle changes that distinguish it from the single house neighbourhood. However, these variations are not considered sufficient on their own to justify refusing the application.

5. Noise

It is likely that the introduction of this proposal would create noise that currently does not exist and/or is not the same as that being emitted from the current single dwelling use of the site. The new noise sources would largely be attributed to vehicles visiting the site and outdoor daytime noise associated with children playing.

The acoustic assessment submitted by the applicant states that noise received at the neighbouring properties from the noise sources in the outdoor areas would comply with the requirements of the *Environmental Protection (Noise) Regulations 1997* with the existing boundary fencing remaining in place. If the proposal is supported, then it is recommended that a condition be imposed requiring a noise management plan to be prepared and approved. This would ensure the proponent is made responsible for maintaining noise to acceptable levels. If made a condition, any breach of a noise management plan would be subject to infringements and/or penalties under the *Planning and Development Act, 2005* and potentially under the *Environmental Protection (Noise) Regulations 1997*.

6. Effect on surrounding residential property values

There are many factors that can affect property values. The potential effect of approving this development on property values of surrounding properties is speculative. Regardless, Courts

have determined that the impact of a proposed development on property values is not a valid planning consideration.

In relation to other amenity concerns raised in submissions, these concerns can only be addressed through the adoption of best management practices in operating the Child Care Premises. Requirements for a Noise Management Plan and a Traffic Management Plan prior to the Child Care Premises becoming operational will ensure that noise and traffic are managed appropriately and provide the statutory means to enforce compliance.

7. Safety

The submissions received from surrounding owners and occupiers expressed that there is a general concern for safety resulting from parking in the street, an increase in the proposed additional traffic and potential speeding in Walkington Circle. The subject site is at the entrance to Walkington Circle. Officers consider that visitors would not progress further into Walkington Circle considering that the parking proposed on-site allows for vehicles to enter and exit the site in forward gear. Officers consider that the number and design of the on-site visitor parking and ability to enter and exit the site in forward gear will mitigate against traffic congestion in the street.

Clause 4.8 of the Scheme includes an objective for the Karratha Precinct to enhance the high level of residential amenity. It is clear that landowners and residents of properties in proximity to the subject site have concerns regarding the proposed Child Care Premises and its impacts on their residential amenity. It is considered that in this case any potential impacts could be managed through relevant conditions of approval.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

There has been internal consultation within Approvals & Compliance, Infrastructure Services and Community Services.

If Council is prepared to grant development approval, then the following requirements would apply:

- Internal building issues such as compliant doorways, provision of shower or bath, hand washing facilities in the kitchen, and accessible sanitary facility can be resolved at the Building Approval stage;
- An application for registration of a food business would be required, as per the *Food Act 2008*;
- A Traffic Management Plan will be required to show how vehicles carrying visitors and staff would enter, park and exit the site in forward gear; and
- Approval would be required for any alterations to the existing crossover.

COMMUNITY CONSULTATION

Points raised in submissions and responses are summarised above. See Attachment 3 for full Schedule of Submissions.

STATUTORY IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015.
City of Karratha Local Planning Scheme No.8.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.e.1.1	Customer Services
Projects/Actions:	4.e.1.1.e	Assess all planning applications within the statutory timeframes

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Separate environmental health approvals are required. The premises must be registered as a food business under the <i>Food Act 2008</i> .
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	The proponent is required to comply with noise levels under the Environmental Protection Regulations and the recommended Noise Management Plan.
Reputation	Moderate	There is a need to provide more child care spaces in Karratha. There have also been objections received from owners and occupiers of Walkington Circle against this proposed Child Care Premises. If this development is approved, then the City may receive criticism from owners and occupiers in Walkington Circle for not upholding their grounds for objection.
Compliance	Low	All development applications are subject to compliance with Planning, Building and Environmental Health legislation. Non-compliance will result in the City taking enforcement action.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

At the February 2018 Ordinary Council Meeting, Council refused Development Application DA17153 being a 'Child Care Premises' at Lot 4062 (No.1) Comrie Court, Baynton pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The reasons Council gave for refusing that development application were:

1. The land use of child care centre is not suitable in the Residential Zone for this location due to its potential for parking, traffic and noise issues that will have a negative impact on the residential amenity of this area; and
2. The permissibility of Child Care Premises in the Residential Zone is an anomaly in the Planning Scheme as it is at odds with Council's aspirations and intentions for this area and is therefore not a compatible land use.

Council also advised the applicant that it would be willing to consider a lower scale proposal such as a Family Day Centre for the location.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to REFUSE application for Development Approval DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well as the proposed development would have unacceptable adverse impacts on surrounding properties and the amenity of the residential area due to the following reasons:

- traffic congestion – generation of a higher number of vehicles not typical for a residential street;
- unacceptable on-site parking – four visitor bays for a maximum number of 20 children at any one time will allow people to park in the street and on the verge of other residential properties for drop off/pickup;
- noise – excessive noise generated from traffic and children that is not typical for a residential street and therefore not compatible with the character of the area;
- inappropriate location – being a commercial use in a residential setting makes the proposed Child Care Centre not compatible within its setting; and
- building appearance not being compatible with the existing streetscape – the proposed external appearance of the dwelling will differ from the general character of dwellings in Walkington Circle, therefore giving it a commercial appearance which is not compatible within its residential setting.

CONCLUSION

The site is in the Urban Development Zone, where a Child Care Premises is a use that is capable of being approved under the City's planning framework. Alternatively, if Council wishes to refuse the application then it may do so for the reasons outlined in Option 2 of this report.

Fifteen submissions were received from owners and occupiers of Walkington Circle properties during the advertising period. The applicant has addressed the concerns raised in the objections and has provided additional information and plans in an effort to demonstrate that the proposed development would be acceptable in this location. It is considered that the proposed amendments and additional information provided, in addition to the recommended conditions, would adequately mitigate potential impacts associated with the proposal to an acceptable level.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2, Part 9, Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA20263 for a proposed child care premises at Lot 221 (No.3) Walkington Circle, Millars Well subject to the following Conditions:

Conditions

1. The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha;
2. The decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision;
3. The operating hours shall be restricted to Monday-Friday: 7:30am to 5:30pm;
4. A Traffic Management Plan showing measures to direct visitor/client traffic entering, parking and exiting the site, must be submitted to and endorsed by the City of Karratha prior to operations beginning on site and must be implemented at all times the child care premises is operational;
5. All car parking and vehicle access and circulation areas are to be maintained and available for car parking, vehicle access and circulation at all times while the child care premises is operational to the satisfaction of the City of Karratha;
6. The driveway/accessway for the proposed development must be adequately paved, drained and thereafter maintained to the satisfaction of the City of Karratha;
7. Prior to operation of the use commencing, a Noise Management Plan shall be submitted to, and endorsed by the City of Karratha;
8. Damage to road pavements, kerbing, footpaths or City assets (as applicable) caused by construction activity including, but not limited to vehicle movements, shall be repaired, at the proponents cost, in accordance with specifications and works supervision and scheduling arrangements to be approved by the City of Karratha;
9. Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha;
10. All parking associated with the child care premises shall be contained within the property boundaries of Lot 221 on Plan 44811; and
11. The maximum number of children permitted at the approved development at any one time is 20.

COUNCIL ALTERNATE RESOLUTION

Res No : **154751**
MOVED : **Cr Waterstrom Muller**
SECONDED : **Cr Smeathers**

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to REFUSE application for Development Approval DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well as the proposed development would have unacceptable adverse impacts on surrounding properties and the amenity of the residential area due to the following reasons:

1. Traffic congestion – generation of a higher number of vehicles not typical for a residential street;
2. Unacceptable on-site parking – four visitor bays for a maximum number of 20 children at any one time will allow people to park in the street and on the verge of other residential properties for drop off/pickup;
3. Noise – excessive noise generated from traffic and children that is not typical for a residential street and therefore not compatible with the character of the area;
4. Inappropriate location – being a commercial use in a residential setting makes the proposed Child Care Centre not compatible within its setting; and
5. Building appearance not being compatible with the existing streetscape – the proposed external appearance of the dwelling will differ from the general character of dwellings in Walkington Circle, therefore giving it a commercial appearance which is not compatible within its residential setting.

CARRIED 7-1

FOR : Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Cr Long
REASON : Councillors resolved to refuse the Development Application (DA20263) for a proposed Child Care Premises at Lot 221 (No.3) Walkington Circle, Millars Well as it was considered the proposed development would have unacceptable impacts on surrounding properties and the amenity of the residential area.

Crs Harris and Waterstrom Muller declared an impartiality interest in item 12.3 Business Development Support Grant Scheme Application Pilbara Tourism Association as:

- Cr Harris is a close friend of one of the Members.
- Cr Waterstrom Muller attended some of the PTA meetings as a Councillor.

Crs Harris and Waterstrom Muller did not leave the room as the disclosures did not restrict their ability to vote on this matter.

12.3 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATION PILBARA TOURISM ASSOCIATION

File No:	GS.65
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Project Officer
Date of Report:	22 January 2021
Applicant/Proponent:	Pilbara Tourism Association
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider an application from the Pilbara Tourism Association for grant funding under Policy DE02: Business Development Support Grant Scheme.

BACKGROUND

The City's Business Development Support Grant Scheme provides funding for local collaborators and organisations to develop and deliver innovative projects that will result in economic benefits in the City of Karratha. Council approved six grant applications for funding at its meeting on 21 September 2020 (Council Res No 154669) for a total value of \$112,500 (ex GST).

The Pilbara Tourism Association (PTA) has submitted an application for funding under the 2020/21 Business Development Support Grant Scheme. The PTA is a member based organisation, representing tourism product providers in the Pilbara. In order to support its members, the PTA is undertaking a project to market the Warlu Way drive trail that exists throughout the Pilbara region. The project intends to promote the Warlu Way to intra-state tourists in order to drive an increase in visitation. This marketing campaign is distinctly different from the City's Karratha is Calling Campaign.

The PTA's wider project includes development of a Warlu Way Drive Trail Mobile Application, along with marketing including development of brochures, stickers, professional photography and videography, television commercials, and attendance of the Perth Caravan and Camping Show.

The PTA have secured funding of \$90,000 through the Pilbara Development Commission's Regional Economic Development Grant, \$2,500 through FMG, \$5,000 from the Shire of East Pilbara, \$6,700 from Shire of Ashburton, and \$10,000 from the Town of Port Hedland. Rio Tinto have also provided funding for an undisclosed sum. The total project cost is estimated by the PTA to be in excess of \$134,000.

The City has not been requested to fund all projects which relate to the marketing of the Warlu Way. City funding will be used specifically for development of the Destination Pilbara website and social media platforms and associated 'Epic Pilbara Adventure' social media campaign which will be developed in conjunction with Australia's North West. The 'Epic Pilbara Adventure' marketing will continue with television advertising on GWN7 over the course of five months which will also utilise City funding. The total combined cost of these projects is quoted to be \$36,900 (ex GST) for engagement of marketing specialists, professional photography and videography, and advertising costs. The City has been asked to contribute \$15,000 towards these specific initiatives.

The application has been evaluated against the Assessment Criteria in the City's Policy. A summary of the evaluation against the Assessment Criteria and the City's recommendation is provided below.

Organisation Name	Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount
Pilbara Tourism Association	Warlu Way Marketing Project	Development of 'Destination Pilbara' Warlu Way Website Content (Photos and Videos), 'Epic Pilbara Adventure' Social Media campaign, and GWN7 advertising campaign.	\$36,900	\$15,000	22	\$10,000
Total				\$15,000		\$10,000

The request of funding from the City is greater than neighbouring LGAs. Based on the evaluation of the application against the grant criteria, it is recommended that the Warlu Way Marketing Project be supported for funding for an amount of \$10,000. Consideration was given to the confirmed level of funding from other LGAs which in all cases was less than the \$15,000 requested from the City. It is also noted that based on distance, the City has a significantly smaller proportion of the Warlu Way within its boundary compared to other LGAs. It is acknowledged that the City is likely to benefit from increased visitation if the project is successful in promoting the Warlu Way.

If approved by Council, the City will enter into a Grant Agreement with the successful applicant in line with the Policy.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to involve were as follows:

Who	How	When	What	Outcome
Local businesses, associations and the community	Facebook – link to Website	17 & 24 July 2020	Advise of calling for advertising for 2020/21 Business Support Grants.	Awareness of application period and applications received.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Council’s Policy DE02: Business Development Support Grant Scheme applies.

FINANCIAL IMPLICATIONS

The 2020/21 budget allocated \$112,500 for the Business Development Support Grant Scheme. If Council adopts the Officer’s recommendations it will be committing to \$122,500 in expenditure under the Business Development Support Grant Scheme for 2020/21. This additional spend will be provided for through the March budget review process.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provides for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Development
 Projects/Actions: 2.a.1.1.19.1 Implement Business Support Grants Scheme

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The City has processes in place to manage the grant including acquittal.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that aren’t able to be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and the City will work with organisations to ensure each project is acquitted to a satisfactory standard.

IMPACT ON CAPACITY

The capacity to deliver the recommendation will be met through the City’s existing operational resources.

RELEVANT PRECEDENTS

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of functions supported	Total Funding Awarded	Actual Expenditure
2016/17	9	\$100,000	\$100,000
2017/18	10	\$123,000	\$97,776
2018/19	8	\$112,000	\$80,000
2019/20	6	\$81,500	\$52,500
2020/21	6	\$112,500	-

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support as per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding for the Pilbara Tourism Association under Policy DE02: Business Development Support Grant Scheme in accordance with the below:

Organisation Name	Project Name	Amount
Pilbara Tourism Association	Warlu Way Marketing Project	\$15,000
TOTAL		\$15,000

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REFUSE the Grant application.

CONCLUSION

The Pilbara Tourism Association's application for funding under the Business Development Support Grant Scheme 2020/21 has been received and evaluated and scored 22/40. The application sought \$15,000 and it is recommended that Council approve the funding application for \$10,000 as this would match the maximum contribution by another local government for the wider project.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding for the Pilbara Tourism Association under Policy DE02: Business Development Support Grant Scheme in accordance with the below:

Organisation Name	Project Name	Recommended Amount
Pilbara Tourism Association	Warlu Way Marketing Project	\$10,000
TOTAL		\$10,000

COUNCIL AMENDED RESOLUTION

Res No : 154752
 MOVED : Cr Harris
 SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding for the Pilbara Tourism Association under Policy DE02: Business Development Support Grant Scheme in accordance with the below:

Organisation Name	Project Name	Recommended Amount
Pilbara Tourism Association	Warlu Way Marketing Project	\$15,000
TOTAL		\$15,000

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : Councillors modified the Officer's recommendation to approve the proponent's application for grant funding of \$15,000 to show support for the Warlu Way Marketing Project as it was considered the City will benefit from increased visitation if the project is successful.

Cr Smeathers declared an impartiality interest in item 12.4 Karratha Tourist and Visitor Centre as Cr Smeathers is a friend of the proponent. Cr Smeathers did not leave the room as the disclosure did not restrict her ability to vote on this matter.

12.4 KARRATHA TOURIST AND VISITOR CENTRE

File No:	ED.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	3 February 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential - Unsolicited EOI Proposal

PURPOSE

For Council to consider a review of the Karratha Tourist and Visitor Centre (KTVC).

BACKGROUND

At the meeting on 29 June 2018 Council resolved to manage and deliver Visitor Information Services 'in-house' as a City of Karratha function from 2019, and to work with the Karratha Visitor Centre Inc. to transition the service. City Officers subsequently worked with the Karratha Visitor Centre Inc. to prepare and implement the transition, which saw the City open the doors to visitors on 18 February 2019.

City Officers have reviewed the City's performance since it commenced the delivery of tourism development and visitor information services. The following tourism development and service outcomes have been achieved:

- 28,701 visitors have been served;
- 1,666 bookings have been made across 38 tourism businesses totalling \$289,253;
- 33 businesses supply merchandise available for purchase;
- Membership fees are no longer being charged to local tourism businesses in order to provide information and booking services for that operator to visitors;
- The Ganalili Centre has been established to provide tourist information and visitor services in Roebourne – the KTVC has provided advice and training on tourism and marketing as well as cross-promotion of products, brochures and alignment on information;
- 10 actions from the City's Destination Management Plan have been implemented or progressed;
- The Pilbara Tourism Association has been established and there is a reciprocal working relationship with the KTVC;
- The KTVC has taken on responsibility for bookings for Nature Based Camping at 40 Mile and Cleaverville;
- The KTVC has established good working relationships with other Visitor Centres and it has obtained and maintains accreditation with the WA Tourism Council;
- Facilitated the City's COVID-19 Tranche 2 response initiatives to waive commissions for local tour operators and enabled a 20% discount for residents on local tours;

- The service has been integrated with other functions and services that the City provides makes use of existing corporate systems, particularly place branding (Karratha is Calling), events (Conferences – Developing Northern Australia and WA Tourism Council) and business support (Take Your Business Online);
- There has been improved financial sustainability through efficiency savings through prudent roster management and revised opening hours and increased revenue through commissions from bookings and merchandise sales;
- There has been greater governance oversight with a demonstrated record of compliance with legislative requirements;
- The service has had on-going industry input through the Pilbara Tourism Association to ensure on-going engagement; and
- The risks to transition and deliver the service have been appropriately managed.

City Officers have identified that further improvements to the visitor experience and increased financial sustainability of the service could be achieved through two critical elements being the location and service delivery model.

Location

Consideration of location is a critical issue as to whether the KTVC should operate from its current location or relocate to a high profile site within the Karratha City Centre. The City Centre location could be a way to increase visitation, particularly due to synergistic patronage of businesses in the area. Increased visitation is linked to revenue growth through higher numbers of bookings and merchandise sales. The converse is that the current location provides an 'out of centre' destination as a dedicated site with existing tourist operators that people are already familiar with.

Currently the City is investigating the future development of Lot 7020 Welcome Road, Karratha and is seeking to strengthen development of Lot 7020 as a contributing appropriate gateway statement to the Karratha City Centre. Other locations include the Red Earth Arts Precinct and The Quarter HQ (both owned by the City of Karratha) as well as the Karratha Shopping Centre which is owned by private company Vicinity.

Service Delivery Model

The model of service is currently stand-alone which attributes to high operating costs when compared to being co-located and integrated with other services or attractions. Other models of service include a shift to a much stronger digital presence to provide information and online booking platform for visitors. However, most cities and regions who seek to support and grow their tourism economy have a physical presence as well as online marketing and booking systems.

There are strong synergies that could be realised in the improvement of tourism and visitor services and the development of Lot 7020. The output of the investigation will be to present cultural and civic development opportunity models for Council consideration in detail. It therefore would be appropriate to consider the future of tourism and visitor servicing in the context of the planning, development and activation of Lot 7020 in order to assist with its successful delivery.

The City has received an unsolicited expression of interest from a local business operating in the tourism industry to perform visitor information services including promotion and booking of tours for local tourism operators. The expression of interest is 'commercial in confidence' and offers to take on the management of visitor information services for Karratha. The proposal is to provide a similar service at a similar net operational cost from a city centre location.

It is difficult to assess the proposal as the scope of service has not been established and the selection criteria for the service have not been set. The City's Purchasing Policy CG-12 sets 4 mandatory criterion – Price, Relevant Experience, Methodology and Capacity to deliver with addition criteria to be included as appropriate. Should Council wish to test the market to consider outsource of the service to a private business then a procurement process (Request for Tender) is required.

The City has considered the proposal and has four options available to progress with this matter:

1. The City could continue to provide the visitor information service from its current location and disregard the proposal.
2. The City could continue to provide the visitor information services from its current location until after the peak season in 2022 and consider a review of the service including consideration an alternative location and a test of the market to consider outsource.
3. The City could cease providing visitor information services and seek requests for tender to outsource the service.
4. The City could cease providing and funding visitor information services.

Although significant resources have been invested into the 'in-house' delivery of the KTVC through the visitor information service and its physical building assets, it is recognised that there could be better ways to service the City's tourism businesses and visitors. Council last considered the visitor information services in June 2018 and resolved to provide the service 'in-house'. It is considered prudent to consider in-source and out-source models, however there are high levels of visitation expected over the next two tourist seasons and it is considered too disruptive to make a change at this time. In the interim, the KTVC is able to continue to perform its services and function to a high standard and meet the needs of local tourism businesses and visitors.

There is more contextual detail required in order to best understand the most suitable location and model of service. Considering the different options currently being investigated it would appropriate to maintain the current service model until after the peak tourist season in 2022. During this time additional information will come to hand which can guide the future operations of the KTVC. As a result options one and four above are less desirable for the City.

Given the significance of the operations and time it would take to change the service option three is not considered appropriate at this stage and it is recommended that option two be progressed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors were provided an update and opportunity to provide input into the review of the Karratha Tourist and Visitor Centre at the September 2020 Briefing Session.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications and no statutory requirements to provide a tourism and visitor information service.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Karratha Tourist and Visitor Centre is operating within existing operational budgets which has an annual budget of \$309,926. The net cost of the KTVc for the 2019/20 Financial Year was \$271,914, which was \$38,012 under budget. The budget saving was due to the closure of the KTVc as a consequence of the COVID-19 impact. A change to the service delivery model or location is likely to impact on the City’s finances, however that information is not available at this time until alternative service delivery models have been developed and detailed costings have been quantified. The investigation into the future development and activation of Lot 7020 has been budgeted.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	2.a.2.2	Tourism Engagement and Promotion
Projects/Actions:	2.a.2.2.19.2	Deliver tourism information services from the Karratha Visitors Centre

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The City has been carefully monitoring the operations to increase revenue and identify efficiency savings. Improved financial sustainability may be achieved through co-location and more integrated models of service delivery.
Service Interruption	Low	The Visitor Information Service currently performs customer service to a high standard. A change in delivery model would require transition planning and management to minimise disruption to service.
Environment	N/A	Nil
Reputation	Low	The City of Karratha proactively engages with the local tourism sector to ensure that tours and merchandise are offered to visitors and any change would need to involve consultation with operators.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously considered the future of tourism and visitor information services.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONTINUE providing tourism and visitor information services through the Karratha Tourist and Visitor Centre and DISREGARD the unsolicited expression of interest.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SEEK requests for tenders to provide a tourism and visitor information service.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CEASE providing tourism and visitor information services through the Karratha Tourist and Visitor Centre.

CONCLUSION

Tourism is a key industry component to sustainable growth and diversification of the local economy which Council has recognised in its strategic planning and operational plan. City Officers have reviewed the performance and service delivery model of the Karratha Tourist and Visitor Centre and found that previous issues have been addressed through the transition and that the service is currently operating effectively to a high service standard.

However it is acknowledged that the model of service could be improved through co-location and integration with other services to improve efficiency by reducing overhead costs, and that visitor numbers could be increased if the Centre was in a more central location. However there is expected to be a high demand for tourism development and visitor information services in the short term and a change to the location and service delivery model would be disruptive in the immediate term.

Therefore it is considered appropriate to maintain the current service for the next two peak tourist seasons and consider a further review following investigations in the location and service delivery model.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154753
MOVED : Cr Nunn
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **CONTINUE to manage the Karratha Tourist and Visitor Centre to deliver visitor information and tourism development services; and**
2. **NOTE that a further review of the Karratha Tourist and Visitor Centre will be undertaken in the context of the location and service delivery model and the results will be presented to Council following the peak tourist season of 2022.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.5 PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL P2480 FOR APPROVED TRANSIENT WORKFORCE ACCOMMODATION AT LOT 555 AND LOT 556 (42) MADIGAN ROAD, GAP RIDGE

File No:	P2480- AMD1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	8 February 2021
Applicant/Proponent:	Civeo Property Group Pty Ltd
Disclosure of Interest:	Nil
Attachment(s):	1. Amended Development Plans 2. Karratha Village Integration Plan 2020

PURPOSE

For Council to reconsider an application to amend Development Approval P2480 for approved Transient Workforce Accommodation located at Lot 555 and Lot 556 (42) Madigan Road, Gap Ridge.

BACKGROUNDMost recent Council consideration of this proposed amendment

This proposal was considered at the December 2020 Ordinary Council Meeting. Following a late request by the proponent to withdraw the application, Council resolved to defer consideration of the item to allow for the proponent to obtain further information regarding the recommended conditions of development approval (Resolution Number 154726).

Since Council's decision, City officers have consulted the proponent in an effort to address their concerns regarding the recommended conditions of development approval. As a result of that consultation, the following recommended conditions of approval have been amended:

- Condition b) which requires the endorsed 'Paving, Fencing, Lighting, Landscaping and Reticulation Plan' to be revised has been amended to require this to be undertaken at a stage of the development rather than a specific timeframe; and
- Condition c) which requires the endorsed 'Transitional Use Strategy' to be revised has been amended to require this to be undertaken at a stage of the development rather than a specific timeframe.

The applicant is supportive of these changes and is supportive of approval being granted on that basis. Accordingly, the proposal is presented back to Council for consideration.

The balance of this section provides the background on the current approval, the current tenure, the proposed changes and the implications of the proposed changes. This is important context for Council to understand in making a decision on this proposal.

Current approval

At the May 2011 Ordinary Council Meeting, Council resolved to support 'in principle' a 1,276 room Transient Workforce Accommodation (TWA) facility on Lot 520 Madigan Road, Gap Ridge (P2480) for MAC Services Group. That application was subsequently approved under

Delegated Authority in August 2011. This facility is now known as Civeo Karratha Village and is operated by Civeo Property Group Pty Ltd (Civeo).

Since development approval was granted, 298 rooms have been constructed. This has been determined to constitute substantial commencement, which means the balance of the approved development can be completed at any time within the approval timeframe. The approval is limited to a fifteen (15) year period from the date of first occupation. The first Occupancy Permit was issued on 20 July 2012, meaning the approval will lapse on 20 July 2027. However, Council may extend the approval by a further five (5) years if the applicant demonstrates need. The applicant is not seeking to modify or extend the fifteen (15) year time-limited approval.

Current tenure

The land on which the existing rooms are constructed has been excised from the original Lot 520 to create Lot 556. The balance lot is now Lot 555. Lot 556 is 6.5ha in area and is owned in freehold title by Civeo. Lot 555 is 7.4ha in area and is Crown land.

A 'Development Lease' between the Department of Planning, Lands and Heritage (DPLH) and the MAC Services Group was put in place when Civeo Karratha Village was approved. This lease provides for Civeo to acquire Lot 555 in freehold title when developed in accordance with the approved masterplan. The lease is due to expire in 2021. There is no option to extend the lease term. Civeo has advised DPLH that it will not have developed any of Lot 555 prior to expiry of the Development Lease. The DPLH has advised Civeo of several alternative options to retain an interest over the land including freehold purchase and leases under section 79 and 88 of the *Land Administration Act 1997*. The DPLH has advised that any request for a new lease would likely only be considered if supporting a significant project. It is understood that new lease options would be at higher rental rates than the current Development Lease. Civeo has advised DPLH that it does not wish to enter a new lease. This decision is likely to have influenced Civeo's decision to seek approval to amended plans.

Proposed Amendment

The requested amendment was received on 30 October 2020. The requested amendment seeks a number of changes, including:

- Reducing the number of approved rooms from 1,274 to 588;
- Reducing the floor area of the Central Facilities Building from 2,508m² to 1,000m²; and
- Relocating 108 accommodation rooms from Crown Lot 555 to Civeo's Lot 556.

Reduction in Rooms & Relocation of Buildings

The proposed reduction in room numbers from 1,274 to 588 represents a reduction of nearly 54%. The applicant has stated this reduction is required in order to effectively 'tidy up' the approved masterplan and provide a more efficient and appropriate design outcome. The applicant has also stated the amended figure is more in line with what Civeo considers to be the demand for accommodation at Civeo Karratha Village over the medium term.

The current approval allows for 480 rooms within Lot 556. Only 298 rooms have been constructed. The proposed amendment would provide for 108 additional rooms on Lot 556, an increase of just over 20%. The applicant has advised that while there is no definitive timeframe for constructing the additional rooms, it is feasible that they may be constructed within the next two (2) years, dependent on a number of factors. The applicant has not demonstrated a need for these rooms in relation to a specific project. However, there is an existing approval in place which would permit the development of more rooms than what is proposed under this amendment.

Amendments to Central Facilities Building (CFB)

The current approval for the 1,274 person TWA provides for a central facilities building with a floor area of 2,508m². This has not been constructed yet because there is an approved 'temporary' CFB with a floor area of 469m². The proposed amendment would increase the floor area of the current CFB by an additional 531m², bringing the total floor area to 1,000m². This would be a 60% reduction in the size of the approved CFB, which would reflect the reduced number of rooms proposed under the amended plans. The table below lists the current CFB floor area components and the floor area components that would be added.

Area	Existing Temporary CFB (m ²)	Proposed Expansion CFB (m ²)	Total Area (m ²)
Dining & Crib	197	370	567
Amenities	35	35	70
Kitchen	166	126	292
Retail/Admin	56	Nil	56
External Storage	15	Nil	15
Total Area	469	531	1000

Other development proposed to support the increased number of rooms over Lot 556 includes:

- Addition of 150 car parking bays (total 322) and turn-around areas, and
- Addition of one (1) laundry (total four).

The approved multi-purpose court is proposed to be retained.

Karratha Village Integration Plan 2020

The applicant has provided an updated Integration Plan. The applicant is seeking endorsement of the updated Integration Plan and for it to be included as an Addendum to the approved Social Impact Statement (SIS) and Social Impact Management Plan (SIMP) for the site. The revised Integration Plan does not propose any major operational changes or additional commitments. The document has simply been updated to reflect Civeo's current programs and sponsorship commitments. The Integration Plan incorporates information on some initiatives and statistics to demonstrate that commitments are being monitored. Key elements of the Integration Plan include:

- The Civeo School Mates Program, which supports purchasing of electronics and professional development programs for schools and refurbishment of classrooms;
- Sponsorship of local schools and the Karratha & Districts Chamber of Commerce;
- Continue to support Council and community organisation programs and services in regard to community activities and events. No specific information has been provided on what organisations and programs are to be supported, this is to be addressed by the applicant in a finalised version of the integration plan;
- Local Preference Procurement Policy to give preference to local suppliers through the tendering and purchasing. A list of local businesses which Civeo obtains goods and services from has been included in the revised Integration Plan; and
- Providing a shuttle bus service from the village to the Karratha CBD and Leisureplex.

Data provided by Civeo states approximately 77% of guests travel to Karratha CBD once or twice a week on average but that only 20% of those guests utilise the shuttle bus service.

Should Council approve the amended plans, it is recommended that a condition of approval be imposed requiring finalisation and City endorsement of the Integration Plan and SIMP. Matters to be addressed in finalising the Integration Plan include detailing the specific commitments and sponsorship of local community groups and organisations.

Revision of Endorsed Management Plans

Given the substantial changes proposed to the approved plans, if Council approves the proposed amendments, then it is recommended that the following endorsed management plans be required to be revised via conditions of development approval to reflect the new site layout:

- Traffic Management Plan
- Paving, Fencing, Lighting, Landscaping and Reticulation Plan;
- Transitional Use Strategy; and
- Drainage Management Plan.

Access Issues for Lot 555 and Development Area 13 (DA13)

Due to the lease agreement between DPLH and Civeo, the common lot boundary between Lot 555 and Lot 556 is irregular and presents potential issues for future development of the balance lot (Lot 555). The narrow strip of land between the eastern boundary of Lot 556 and the eastern boundary of Lot 555 makes it difficult to access Lot 555 from an extension of Melford Road and to achieve any development in that area. A possible design solution would be to run a road along the boundary of the drainage reserve adjoining Lot 555. This would provide for additional development over Lot 555 if there is demand while Civeo Karratha Village remains. Such a design would mirror the development layout in the Homemaker Centre on the other side of the drainage reserve.

The way to provide for future development of Lot 555 in accordance with an overall plan is via a Structure Plan. There is an approved Structure Plan for the Homemaker Centre on the other side of the drainage reserve but it does not extend to this area. The currently approved development covers the entire area. The proposed amended plans only apply to a portion of that area (Lot 556). The fact that there will no longer be an approved plan for the entire area raises questions about how the balance area will be developed in the future. The current development approval includes a condition requiring preparation and City endorsement of a Transitional Use Strategy. The Transitional Use Strategy for Lot 556 should not be prepared in isolation from the Transitional Use Strategy for the balance lot. Should Council approve the proposed amended plans, then it is recommended that the condition requiring a Transitional Use Strategy include a road layout and road connections to the balance lot via preparation of a Structure Plan or by amending the existing approved Structure Plan that applies to the other side of the drainage reserve.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

The application has been considered by the City's Approvals & Compliance team.

COMMUNITY CONSULTATION

The application was advertised in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of fourteen (14) days from 18 November 2020 to 2 December 2020. This included an advertisement being placed in the Pilbara News and the application being made available on the City of Karratha's website. No submissions were received during the advertising period.

STATUTORY IMPLICATIONS

Under P2480, the development has been substantially commenced and as such the applicant can technically develop all 1,274 rooms in accordance with this approval. Should the proposed amended plans be approved, they would effectively cancel out all approved rooms within Lot 555 and reduce the total number of approved rooms to 588. Should the City refuse the amended plans, then the 1,274 approved rooms would stand under the current approval. If the City refuses the amended plans and Civeo were to secure a new lease with DPLH for Lot 555 in the future, then Civeo would be able to develop all 1,274 rooms under the substantially commenced determination.

Both Lots 556 and 555 are zoned 'Urban Development' under the City of Karratha Local Planning Scheme No.8 (LPS8) and are located within Development Area 13 (DA13) which provides for TWA. In accordance with the Zoning Table of LPS8, development within the 'Urban Development' zone is to adhere to the following:

Development and use of land shall have due regard to an approved structure plan.

A Structure Plan for the Homemaker Centre on the other side of the drainage reserve was approved by the Western Australian Planning Commission (WAPC) on 18 January 2016. The Structure Plan does not apply to the subject land so does not guide subdivision or development of it. Clause 27(2) of Part 4 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations* states:

A decision-maker for an application for development approval or subdivision approval in an area referred to in clause 15 as being an area for which a structure plan may be prepared, but for which no structure plan has been approved by the Commission, may approve the application if the decision-maker is satisfied that –

- (a) the proposed development or subdivision does not conflict with the principles of orderly and proper planning; and*
- (b) the proposed development or subdivision would not prejudice the overall development potential of the area.*

There is a risk that the development potential of balance Lot 555 would be prejudiced if the amended plans are approved without considering how future development over that parcel can be provided for. The way to properly plan for future development of the balance lot is via an approved Structure Plan.

Rehabilitation and Transition

Under Condition 7b) of Development Approval P2480, the applicant is required to prepare a Transitional Use Strategy or Statement to demonstrate how the site will transition to residential use once the TWA use ceases. The Transitional Use Strategy was endorsed by the City on 17 October 2012, however this applies to the current approved development. Should Council support this amendment, it is recommended a condition be included requiring revision of the Transitional Use Strategy. It is critical that the revised strategy sets a road layout for balance Lot 555 so that there is an access plan if demand warrants development of the land. The way to lock an access plan into the statutory planning framework is via an amended structure plan or new structure plan for the site.

State Planning Policies (SPP's)

SPP 3.7 – Planning in Bushfire Prone Areas

The subject site is located within a designated bushfire prone area as per the Department of Fire and Emergency Services Map of Bushfire Prone Areas. A Bushfire Management Plan (BMP) and Bushfire Evacuation Plan was submitted to the City with Amendment Application P2480-AMD7 (2019). The proposed site layout may impact on the determined BAL rating and subsequent bushfire planning requirements. It is recommended to include a condition

requiring the applicant to revise the BAL Assessment and BMP to reflect the proposed development.

POLICY IMPLICATIONS

The proposed amendment has been assessed against the relevant provisions of the following adopted Local Planning Policies:

- Local Planning Policy DP10 –Workforce Accommodation (DP10); and
- Local Planning Policy DP20 – Social Impact Assessments (DP20).

The table below assesses the proposed amendment against key provisions of DP10.

Policy Consideration	Amendment Application	Officer Assessment
1. Demonstrated Need	The proposal seeks a reduction in the number of approved rooms, expansion of the current temporary central facilities building instead of building the larger approved central facilities building and reconfiguration of the site layout to consolidate development within Lot 556. The applicant has stated this is required to reflect medium term demand for accommodation and more effective operations of the site.	The current approval allows for a total of 1,274 TWA rooms, whereas the proposed amendment seeks a total number of just 588 rooms which is a significant decrease. An additional 108 currently approved rooms would be relocated to Lot 556, meaning a total of 588 rooms would be located within this lot in lieu of the currently approved 480 rooms. The consolidation of rooms within Lot 556 is not considered to be a significant issue given the rooms are already approved across the broader site, however the City should not support the proposal and the applicant cannot secure a lease then no additional rooms would be developed within Lot 556.
2. Proposed timeframe	The current approval is limited to fifteen (15) years from the date of occupation with a five (5) year option at the discretion of Council. The applicant is not seeking an extension to the timeframe.	The approval is already subject to a fifteen (15) year time limited and this amendment is not seeking a further extension, thus it is considered there are no issues against this provision.
3. Location	The site is approximately 6km west of the Karratha CBD, and accessed via Madigan Road. The amendment seeks to remove all approved rooms from Lot 555 and consolidate within Lot 556.	The location has previously been approved and the approval is time-limited, which is appropriate for TWA in this location.
4. Urban Design	The existing development comprises single storey transportable buildings. The CFB will now be more	The existing and proposed development is considered acceptable for a TWA facility. There is no concern with a more

Policy Consideration	Amendment Application	Officer Assessment
	<p>‘temporary’ in construction than originally proposed. The built form and design of the proposed new CFB deviates significantly from the approved plans.</p>	<p>temporary standard of construction for the proposed CFB because it is a standard consistent with the intention for TWA to be a temporary land use. The proposed CFB is not visually prominent to the public as it is screened by surrounding development and is sufficiently setback from Dampier Highway and Madigan Road.</p>
<p>5. Social Integration</p>	<p>There is an endorsed SIMP and SIS for the site, and the applicant has provided an updated Integration Plan with this amendment.</p>	<p>These documents outline the strategies and commitments to offset impacts on the community resulting from the facility. The SIMP and SIS have been endorsed by the City. The applicant is requesting the Integration Plan be included as an Addendum to the SIMP and SIS. The revised Integration Plan does not propose any significant changes to existing programs and commitments, nor new commitments. It has been simply updated to reflect the current sponsorships and programs undertaken by Civeo. Council resolved to endorse the Integration Plan in 2019 and as such it is recommended to include an advice note requiring the finalisation of the Integration Plan to allow for adequate review by the City. Once supported, it may be included as an addendum.</p>

DP20 – Social Impact Assessment

In accordance with Clause 6.1, the proposed amendment does not trigger the requirement for a new Social Impact Assessment (SIA). The applicant was required to prepare a SIS and SIMP under Condition 7a) of Development Approval P2480. These documents were subsequently endorsed by the City on 17 October 2011. The applicant has submitted an updated Integration Plan to ensure the commitments detailed in the SIMP AND SIS are implemented. The applicant has requested that the revised Integration Plan be included as an addendum to the endorsed SIS and SIMP. The Integration Plan must be reviewed by the City and finalised by the applicant prior to endorsement, to ensure the commitments proposed are both relevant and beneficial to the community.

As part of Council Resolution 154344, Advice Note xx) was included under Amended Development Approval P2480 – AMD7 which states:

In relation to Condition 7a), the draft Integration Plan submitted with Amendment Application P2480-AMD on 1 May 2019 needs to be finalised to the satisfaction of the City of Karratha and included as an Addendum to the approved Social Impact Statement and Social Impact Management Plan.

In order to address this amendment application, it is recommended to amend this advice note to state:

In relation to Condition 7a), the draft Integration Plan submitted with Amendment Application P2480-AMD7 on 30 October 2020 shall be finalised to the satisfaction of the City of Karratha and included as an Addendum to the approved Social Impact Statement and Social Impact Management Plan.

FINANCIAL IMPLICATIONS

The applicant has paid \$545.00 for an amendment to development approval and advertising fees in accordance with Council’s 2020/21 adopted Fees and Charges.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.e.1.1	Customer Services
Projects/Actions:	4.e.1.1.e	Assess all planning applications within the statutory timeframes

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	There are two registered Aboriginal Heritage sites located within Lot 555. However, this application proposes to effectively remove all proposed development from Lot 555 and as such the potential impact on these sites will be removed. The Department of Indigenous Affairs has previously provided correspondence to the applicant acknowledging consent and stating that Section 18 conditions had been fulfilled (2013).
Reputation	N/A	Nil
Compliance	Low	Should Council resolve to approve the proposed amendment, the City can undertake compliance action in accordance with existing and proposed conditions if the development does not meet the requirements of the approval.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There have been a number of amendments approved since the original approval was granted. These approvals are detailed below:

Development Approval (DA)	Description	Date Approved
P2480	1276 Person Transient Workforce Accommodation Facility, Associated Central Facilities, Car Parking and Ancillary Works	19/11/2011
P2480	Amendment to DA – Construction of Temporary Central Facilities Building (CFB) and Retention of Construction Workforce Camp	26/06/2012
P2480 - AMD2	Amendment to DA – Modification to Location of Ancillary Buildings	11/11/2013
DA14065	Change of Use – Temporary Transient Workers Accommodation	13/06/2014
P2480 – AMD4	Change of Use – Construction Workforce Accommodation to Transient Workforce Accommodation (42 Rooms)	26/05/2016
P2480 – AMD5	Amendment to DA – Twelve Metre High (12m) Wi-Fi Antenna to Central Facilities Building	23/08/2016
P2480 – AMD6	Amendment to DA – Relocation of Two (2) Buildings for Guest Lockers and Storage to Existing Transient Workforce Accommodation Camp	11/01/2017
P2480 – AMD7	Amendment to DA – Minor Amendments to Layout of Approved Workforce Accommodation Facility: 1274 Rooms, Central Facilities, Car Parking and Ancillary Works	28/05/2019

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 68 (2) of Part 9, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE the proposed amendment to Development Approval P2480 for the following reasons:

1. The proposed amendment conflicts with the principles of orderly and proper planning; and would prejudice the overall development potential of the area; and
2. Insufficient information has been provided to demonstrate need for the additional rooms proposed over Lot 556.

Option 3

That Council by SIMPLE Majority pursuant to Clause 68 (2) of Part 9, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER the proposed amendment to Development Approval P2480 pending:

1. A Structure Plan being prepared to show that development of balance Lot 555 will not be prejudiced; and

2. Additional information being submitted to demonstrate need for the proposed additional rooms over Lot 556.

CONCLUSION

The proposed amendment is generally supported. The amendment proposes substantial reductions in the number of approved rooms and the size of the Central Facilities Building.

The proposed amendment is largely in response to the current Development Lease over the balance Crown Lot 555 expiring and the terms of that lease no longer being available. Civeo is seeking to consolidate development within its freehold Lot 556. The amended plans would result in an additional 108 rooms being approved, giving a total of 588 rooms. This would be far lower than the current approved 1,274 rooms, and would effectively cancel out development of the additional 686 rooms even if a new lease were to be entered by Civeo. If Council refuses the amendment, then the applicant would only be able to develop 480 rooms approved on Lot 556 but the options of building an additional 686 rooms on balance Lot 555 would remain due to the substantially commenced status of the development.

A number of conditions are recommended to be included which require revision of currently endorsed management plans. It is also recommended that the Transitional Use Strategy be required to provide for a road layout and road connections to balance Lot 555 and given statutory effect via a structure plan. Since Council deferred consideration of this proposal in December 2020, City officers have discussed these conditions with Civeo representatives and the recommended modified conditions presented below have now been agreed.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Clause 68 (2) of Part 9, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE the amendment to Development Approval P2480 by:

1. **Approving the following amended plans for Workforce Accommodation at Lot 556 (42) Madigan Road, Gap Ridge:**
 - a) **SK-01**
 - b) **SK-02**
 - c) **SK-03**
 - d) **SK-04**
2. **Amending the Decision Notice to reflect the revised number of rooms down from 1274 to 588;**
3. **Including the following Conditions:**
 - a) **The endorsed Traffic Management Plan required under Condition 6c) of Development Approval P2480 shall be revised to reflect the approved development under Application Amendment P2480-AMD1. The revised Traffic Management Plan shall be submitted to the City of Karratha for endorsement within six (6) months from the date of this decision;**
 - b) **The endorsed Paving, Fencing, Lighting, Landscaping and Reticulation Plan required under Condition 6e) of Development Approval P2480 shall be revised to reflect the approved development under Application Amendment P2480-AMD1. The revised Paving, Fencing, Lighting, Landscaping and Reticulation Plan shall be submitted to the City of Karratha for endorsement prior to lodgement of a Building Permit;**

- c) The endorsed Transitional Use Strategy required under Condition 7b) of Development Approval P2480 shall be revised to reflect the approved development under Application Amendment P2480-AMD1 and provide for a road layout and road connections to balance Lot 555 via an amendment to the existing structure plan for the Homemaker Centre or a new structure plan for the site. The revised Transitional Use Strategy shall be submitted to the City of Karratha for endorsement prior to the commencement of construction;
- d) The endorsed Drainage Management Plan required under Condition 7d) of Development Approval P2480 shall be revised to reflect the approved development under Application Amendment P2480-AMD1. The revised Drainage Management Plan shall be submitted to the City of Karratha for endorsement within six (6) months from the date of this decision;
- e) The Bushfire Attack Level (BAL) Assessment and Bushfire Management Plan prepared for Lots 555 and 556 (42) Madigan Road, Gap Ridge, by Bushfire Prone Planning on 17 November 2017 shall be revised to reflect the approved development under Application Amendment P2480-AMD1. The revised BAL Assessment and Bushfire Management Plan shall be submitted to the City of Karratha for endorsement within six (6) months from the date of this decision; and
- f) The Karratha Village Integration Plan 2020 submitted with Amendment Application P2480-AMD1 on 30 October 2020 shall be finalised to the satisfaction of the City of Karratha and endorsed as an Addendum to the approved Social Impact Statement and Social Management Plan.

4. Delete Information Note xx.

COUNCIL ALTERNATE RESOLUTION

Res No : 154754
 MOVED : Cr Nunn
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of item 12.5 Proposed Amendment to Development Approval P2480 for Approved Transient Workforce Accommodation at Lot 555 and Lot 556 (42) Madigan Road, Gap Ridge at the request of the applicant.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : The applicant requested that the Proposed Amendment to Development Approval P2480 for Approved Transient Workforce Accommodation at Lot 555 and Lot 556 (42) Madigan Road, Gap Ridge item be laid on the table to allow further time to consider the proposed conditions.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 KARRATHA AIRPORT ENTRY STATEMENT

File No:	CM.478
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	29 January 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential – Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Karratha Airport Entry Statement offered under RFT 10-20/21.

BACKGROUND

Bayly Avenue is the only public road access into Karratha Airport and was listed as a key redevelopment project in the 2013 Karratha Airport Masterplan. In support of its regional significance, Council resolved to prioritise Bayly Avenue in its five (5) Year Regional Road Group Program. This was endorsed by Main Roads Western Australia in November 2019.

At its meeting of 30 March 2020, Council resolved to call tenders for the construction of Bayly Avenue with separable portions inclusive of a significant landscaping “statement piece” at the entrance of Dampier Highway. The Dampier Highway Entry Statement separable portion had an indicative overall construction budget of \$540,000 (excl. GST).

At the June 2020 Ordinary Meeting, Council agreed to engage Karratha Earthmoving to undertake the civil, median landscape and electrical works for the realignment and construction of Bayly Avenue. This excluded the entry landscaping due to cost, and alternatively Council agreed to fund the works by way of a separate tender as part of the November 2020 Budget review. The scope of works included soft landscaping, irrigation, transplant of existing palm trees and construction of a significant natural stone retaining wall.

Tenders were advertised on 9 December 2020 and closed 27 January 2021.

One tender was received by the closing date from Environmental Industries.

The tender was evaluated by a three (3) person panel comprising of:

- Manager Infrastructure Projects
- 2 x Project Managers Infrastructure Projects

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%
Price	60%

The Regional Price Preference Policy was not applied to the tender.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of financial issues. The upgrade of civil and landscape works however will significantly improve aesthetics as the airport gateway to Karratha.

COUNCILLOR/OFFICER CONSULTATION

Council has been regularly consulted, with concepts presented to Council at its October 2019 and March 2020 Briefing Sessions. In March 2020, Council endorsed the invitation for tender. Officers have undertaken consultation across all departments to draft the tender documents.

COMMUNITY CONSULTATION

A detailed project communication plan will be prepared to ensure all key stakeholders are identified and strategies put in place to inform each stakeholder of the works and any impacts to traffic movement.

Consultation with the Ngarluma Aboriginal Corporation (NAC) was undertaken to review any potential heritage impacts.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policy CG12 – Purchasing is applicable.

FINANCIAL IMPLICATIONS

In the November 2020 Budget Review, \$625,900 was allocated under a new initiative for Bayly Avenue Entry Landscape. This includes soft landscaping, irrigation, transplant of existing palm trees and construction of a significant natural stone retaining wall.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provides for this activity:

Programs/Services:	1.a.2.6	Infrastructure Project Management
Projects/Actions:	1.a.2.6.20.5	Implement Bayly Avenue Reconstruction Project

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	If it is proposed to readvertise the tender to attempt to achieve a more advantageous tender outcome.
Service Interruption	Low	Should works proceed, there will be an impact on road access and power provision for a short period of time during the works.
Environment	Low	Environmental management plans will be strictly adhered to throughout the project lifecycle.
Reputation	Moderate	Council has the opportunity to improve on visitor / resident experience through the enhancement of Bayly Avenue upgrade works which is a major entry point into the City of Karratha.
Compliance	Low	Designs have been undertaken by qualified civil/landscape engineers to ensure compliance with current standards.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation and the supervision of works and future maintenance programs are included in existing resources.

Detailed design and associated investigation works for the landscaping have been completed by external consultants and coordinated in consultation with various City Officers.

RELEVANT PRECEDENTS

The City has previously undertaken infrastructure works including major road works and entry statements throughout the City to enhance aesthetics and improve infrastructure and safety for road users and to welcome visitors.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Karratha Airport Entry Statement under RFT 10-20/21 to Environmental Industries.

CONCLUSION

The Evaluation Panel believes that the sole tenderer provides limited value for money to undertake the scope as documented for the Karratha Airport Entry Statement under RFT 10-20/21 and as contained in the confidential tender evaluation report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154755
MOVED : Cr Waterstrom Muller
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. REJECT the sole tender submitted by Environmental Industries for Karratha Airport Entry Statement under RFT 10-20/21; and**
- 2. READVERTISE the tender without change.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers,
Cr Waterstrom Muller
AGAINST : Nil

Cr Long and Cr Nunn declared an impartiality interest in item 13.2 Murujuga National Park Access Road Project as:

- Cr Long's spouse undertook the flora and vegetation survey of the tourist area for Murujuga Aboriginal Corporation in mid-2020 and occasionally volunteers to assist the Ranger.
- Cr Nunn is employed as the Pilbara Volunteer Hub Co-ordinator of Volunteering WA with which Murujuga Aboriginal Corporation has a non-financial relationship.

Crs Long and Nunn did not leave the room as the disclosures did not restrict their ability to vote on this matter.

Cr Bertling declared a financial interest in item 13.2 Murujuga National Park Access Road Project as Cr Bertling is contracted to work for Murujuga Aboriginal Corporation and is currently working for them on a project.

At 6.11 pm Cr Bertling left the room.

13.2 MURUJUGA NATIONAL PARK ACCESS ROAD PROJECT

File No:	TT.486
Responsible Executive Officer:	Director Strategic Projects and Infrastructure
Reporting Author:	Manager Infrastructure Projects
Date of Report:	27 January 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Letter from MAC 13 January 2021

PURPOSE

For Council to consider its support towards the development of the access road to service proposed Murujuga tourism facilities near Conzinc Bay within the Murujuga National Park.

BACKGROUND

The Murujuga National Park (MNP) comprises more than 5,000 hectares of land on the Burrup Peninsula and has been included on the National Heritage List based on its diverse and abundant rock art and associated archaeological materials.

The MNP is vested with Murujuga Aboriginal Corporation (MAC) largely as freehold land title. MAC comprises five traditional language groups including the Ngarluma, the Mardudhunera, the Yaburara, the Yindjibarndi, and the Wong-Goo-Tt-Oo all governed by a Board of Directors and guided by the Murujuga Circle of Elders. The MNP is uniquely owned by MAC and leased back to the State Government as a national park, jointly managed by MAC and the Department of Biodiversity, Conservation and Attractions (DBCA).

The MNP is recognised at a national level for its immense cultural, archaeological and natural significance. If the current efforts by MAC and the State Government, in collaboration with the Federal Government and other stakeholders, to achieve world heritage listing based on its outstanding universal value are successful, the recognition of this significance of the site would be international.

In July 2019, the State Government transferred the freehold title of an approximately 221 hectares parcel of land between Conzinc Bay and Withnell Bay to MAC, and further sites are currently in the process of being transferred. This land transfer was part of the State Government's commitment to protecting the area and its rock art, and securing the tenure of the National Park in support of its potential World Heritage listing.

The Murujuga Tourism Program (MTP) refers to the group of three interrelated projects, which are being managed in a coordinated way to obtain benefits and control not available from managing them individually. The projects which form the MTP are in summary as follows:

- a) The Tourism Precinct Project (TPP) is being led by MAC and located at Conzinc Bay within the MNP. The TPP involves the planning, design, construction, and operation of a Living Knowledge Centre, accommodation, internal roads and car parks, a jetty, and associated services.
- b) The Recreation Masterplan Project (RMP) is being led by DBCA with support from MAC and will be a guide for future infrastructure development, and visitor management of the MNP; and
- c) The National Park Access Road Project is being led by the City and involves the management of the design and construction phases to deliver a public road in from the existing Burrup Road to the 2017 boundary of the National Park.

In April 2017, Council resolved to support the Access Road Project with the following resolution:

1. NOTE the progress made in the feasibility and options analysis undertaken to provide an access road to the Murujuga National Park from Withnell Bay Road in support of the Murujuga Tourism Activation Project;
2. SUPPORT the proposal for the City to be responsible for the section of access road from the end of the existing Withnell Bay road to the boundary of the Murujuga National Park on the basis that:
 - a) The Murujuga Tourism Activation project is endorsed by State Government for development;
 - b) The access road construction is funded in the majority by others;
 - c) The access road is constructed to City standards with a bituminous chip seal surface;
 - d) The access road is contained within a formally gazetted road reserve vested in the City of Karratha; and
3. CONSIDER an allocation within the 2017/18 Budget towards the detailed design, documentation and approvals required to enable commencement of the gazettal process with the Department of Lands for the proposed road.

Since this time, the City has worked collaboratively with both MAC, the DBCA and other key stakeholders to progress the Access Road Project, which has critically involved the Project Control Group (PCG) meetings, which have occurred regularly over the period to define the project scope and objectives.

To date, MAC has undertaken the significantly comprehensive Flora and Fauna Surveys and Aboriginal Heritage Surveys. MAC has also recently engaged the relevant specialist consultants and contractors for the Geotechnical Investigations, Bushfire Planning, and Feature Survey to inform the TPP and the Access Road Project.

The DBCA are also finalising the RMP for the MTP that will be a guide for the future development and management of the National Park. The RMP will establish how the proposed tourism precinct will be integrated into the MNP and will prescribe how improved access and increased visitation is managed, which is seen as critical in supporting the application for World Heritage Listing.

As part of its submission to the Department of Treasury for State funding in 2020, MAC with assistance from the Pilbara Development Commission (PDC), Department of Jobs, Tourism, Science and Innovation (JTSI) and the DBCA prepared a Business Case for the Access Road with technical support from Officers. The Business Case proposed the works will provide the following qualitative benefits:

- Improved access to the general public into an area of the MNP which is only currently available by specialised 4WD.
- Improved access for the MAC/DBCA Ranger Program to enable better management of the land and protection of the environment and rock art.
- Through facilitating improved management of this part of the National Park, the road will support the bid for UNESCO World Heritage Listing.
- Opening up of new areas for MAC's cultural tours which are currently restricted to Ngajarli (Deep Gorge) due to limited infrastructure within the National Park.
- Opportunities for the employment of MAC members in construction, tourism, and land management.

The State Government endorsed the MTP and allocated \$10M in funding to the Road Access project in 2020. The result is that MAC is now confident that the Access Road project is feasible and is seeking to leverage the support of all parties to progress the project and associated developments.

Access Road Boundary

Due to the agreed amalgamation of land parcels into the MNP, the proposed national park boundary has been adjusted and now takes in a larger area previously under State control. Council had previously supported the design and development of the access road from the end of the existing Withnell Bay road to the then boundary of the MNP, approximately 4.5km.

With the proposed MNP boundary changes there is now a relatively short section of proposed road outside of the National Park, approximately 1km in length. Despite these proposed boundary changes Officers have continued to investigate the full road alignment working with MAC and DBCA. Noting the freehold tenure proposed for the MNP, Officers have also been consulting with MAC to determine what tenure the road inside the MNP could be.

On the 22 October 2020, the MAC Board unanimously resolved to support the future relinquishment of the freehold land required for the Access Road inside the MNP and passed the following resolution:

“The MAC Board endorses the City of Karratha continuing in its role as lead for the design and construction phases of the National Park Access Road, and for a public road reserve to be vested with the City once the road is completed.”

This is a significant statement, noting that MAC is entrusting the City to assume care and control of freehold land owned by MAC in a culturally and environmentally sensitive area for the extent of the gazette public road reserve, whilst noting that MAC and DBCA will continue to be responsible for the significant extent of the MNP.

Following the MAC Board support, on the 29 October 2020 the Murujuga National Park Council passed a resolution in support of the MAC Board and the National Park Tourism Precinct:

“The Murujuga Park Council resolves to support the recent (22nd October 2020) MAC Board decision to create a public road reserve that services Murujuga National Park. The Murujuga Park Council also supports the alteration of the Murujuga National Park lease and joint management agreement to excise a portion of land to support the MAC Board’s decision.”

The outcome of these resolutions is a request for the City to consider accepting responsibility for a gazetted public road reserve to now include the area up to the boundary of the proposed TPP instead of the 2017 MNP boundary. This is a further 1.15km from the originally proposed 4.5km and represents a total length 5.65km of road proposed to be under the City’s control.

Officers note that it is not common for a local government to own and maintain a local road in a National Park, typically being the domain of various State Government Departments, although examples do exist including Cape Range National Park in Exmouth. The proposed MNP boundary changes presents an opportunity for the City to consider reducing the extent of local road it maintains. That said, the MTP is a unique project and boundaries to the MNP have been amended during the design process. It is also rare that a National Park is owned freehold by an Aboriginal Corporation as is largely the case with MNP. As a result of MAC being prepared to relinquish freehold title land to create the road reserve, Officers believe that the City maintaining the road to an acceptable standard demonstrates an excellent commitment and partnership with MAC and enables MAC to focus on the management and operations of all other aspects of the TPP.

Access Road Scope and Funding Agreement

In January 2021, MAC wrote to the City to provide an update on funding and planning and requested the City consider a series of issues including the extent of road reserve that would frame the future delivery of the project. Refer to Attachment 1. Additionally a draft Tripartite Deed of Agreement has been prepared to record the roles and responsibilities shared between MAC, DBCA and the City to deliver the proposed Access Road Project as a consequence of the State Government funding received. In order to progress the Road Access Project further, Council is now requested to consider the request, specifically the following:

- a) Entering into a tripartite funding agreement with MAC and the DBCA for the planning, detailed design, project management and construction supervision works of the Access Road and associated items. This principally includes;
 - I. the City agreeing to contribute \$3m towards the construction of the access road, plus design and project management costs for the Access Road project
 - II. Increase the City planning, detailed design, project management and construction supervision works scope to now include the day use roads, car parks, various pull over areas as part of the City managed design. This request has emanated from the collective discussions around how to manage and access areas in the MNP in accordance with the RMP works. Note these additional areas would be managed by DBCA / MAC and not be the responsibility of the City.
- b) The City taking on the management and operation of the Withnell Bay Reserve as a future community recreation reserve.
- c) Extending the formally gazetted public road reserve to now include up to the boundary of the proposed tourism precinct inside the MNP instead of the proposed 2017 National Park Boundary.

If supported, the Access Road Project would continue to be led by the City and involves the management of the design and construction phases to deliver the following:

- a) A public road in accordance with Austroads, Main Roads WA, and City requirements from the existing Burrup Road to the proposed Tourism Precinct at Conzinc Bay;
- b) Secondary roads and car parks servicing the proposed northern and southern day-use areas into Conzinc Bay to activate the MNP as contemplated in the RMP;
- c) An Entry pull-over for the MNP to facilitate controlled access as contemplated in the RMP;
- d) A car park at Withnell Bay for recreational users as contemplated in the RMP; and
- e) The Jump-Up pull-over as a point of interest / viewing location as contemplated in the RMP.

MAC and the DBCA propose they will be responsible for the maintenance of the secondary roads, car parks and visitor facilities unless an agreement is entered into with the City to undertake future maintenance.

In association with MAC and the DBCA, Officers have also recommended an order of priority be included within the Tripartite Agreement which would see any available funds expended on the activation of the MNP inclusive of the public road, the secondary roads and car parks and an entry pull over before the Withnell Bay car park and or the Jump-Up pull-over car park as sequential priorities. In the event that not all the State Government funds are expended the next priority in order shall be the construction of the facilities in one or both of the day-use areas, and the construction of the water pipeline, both not part of the Road Access project scope and proposed to be funded separately.

Design Consultancy

The City has appointed JDSI as its Civil Engineering design consultants by way of tender for the design of the Access Road project in 2017. The scope of works includes:

- Stage 1 - Road Alignment Feasibility
- Stage 2 - Road Concept Design and Estimates
- Stage 3 - Road Detailed Surveys for Construction
- Stage 4 - Road Detailed Design and Specification for tender

To date, JDSI has contributed civil expertise in terms of defining a potential road reserve however the design work has largely stalled until such time as the Flora and Fauna, Geotechnical and Heritage Surveys were complete which will influence road alignment. With this detail now available, further design works can progress, however the scope of the design needs to be agreed. Originally the feasibility was proposed to include an access road only, however as collective planning progressed it became evident that controlled access points, car parks, pull-over bays would be critical to the road designs success. Should Council agree, the scope for the design would be modified to include design of the following;

- a) Secondary roads and car parks servicing the proposed northern and southern day-use areas;
- b) An Entry pull-over for the MNP;
- c) A car park at Withnell Bay; and
- d) The Jump-Up pull-over.

The tender for the civil design provided for separable portions to progress stages of design with stop go points at each design stage. The scope of works allows for changes to enable design of further civil facilities to accommodate the activation of the MNP. If supported, the intent being that once the concept design is completed, contract rates would be negotiated

with JDSI to reflect the extent of works to be fully designed. The forecast costs are included in the Financial Implications section of this report.

Withnell Bay Recreation Reserve

MAC has requested the City take over the management of the proposed Withnell Bay reserve including the natural vessel launching area and its immediate surrounds, and assist in the creation of the Withnell Bay Recreation Reserve.

The proposed Reserve includes the informal Withnell Bay car park, the natural small vessel launching area in an area of approximately 7,000 square metres constrained on the western and eastern sides by creeks. The Reserve is proposed to be transitioned to a community reserve managed by the City in line with its equivalent community facilities including Wickham Boat Beach and Dampier Boat Ramp car parks.

The provision of the access road past Withnell Bay will no doubt increase use of this recreational area. In terms of expectations in managing the Reserve, neither MAC nor the DBCA support a future formal boat ramp in this location, but request that vehicle access shall not extend outside of the car park boundaries so as to protect heritage and flora found around this location. Whilst a formalised car park is desirable long term, it is proposed that the initial car park development is commensurate with similar gravel parking areas at Dampier Boat Ramp and Wickham Boat Beach with provides for semi-formal parking areas.

If Council agrees to take on management of this area, the design of the car park would be progressed however any construction would be limited to the availability of funds noting this aspect of the proposed Access Road project is a lower priority than others. This could result in a request for Council to consider funding these works in the future or working collaboratively with MAC and DBCA to secure funding to enhance the area.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the financial investment required to establish, progress and complete the project and high economic, social and cultural significance to the community.

COUNCILLOR/OFFICER CONSULTATION

In April 2017, Council resolved to support the project with the City to be responsible for the design and development of the access road from the end of the existing Withnell Bay road to then boundary of the MNP on the basis that:

- a) The Murujuga Tourism Activation project is endorsed by State Government for development;
- b) The access road construction is funded in the majority by others;
- c) The access road is constructed to City standards with a bituminous chip seal surface;
- d) The access road is contained within a formally gazetted road reserve vested in the City of Karratha.

Councillors were provided with an update in May 2020. Briefing presentations were also made to Council in March 2017, May 2017, September 2019, July 2020 and November 2020 to provide a status of the project including the budget implications of the detailed investigation and design cost estimates.

COMMUNITY CONSULTATION

The City has not been involved with any formal community consultation associated with the overall TPP or the Access Road. As the proposed access road traverses through the

Aboriginal heritage site locations, the alignment and extent of disturbance must be managed and agreed by relevant Aboriginal Heritage control agencies.

The MAC have been involved with extensive consultation with the Murujuga Circle of Elders, the MAC Board and the MNP Council on the overall project which includes the access road location and other proposed tourist site development standards. Upon completion of the proposed MTP works, MAC and DBCA forecast visitation into the MNP is expected to increase between 127,000 (low) to 145,000 (high) visits per annum. Visitation is then expected to steadily increase across the 10-year forecast period due to the opening of the Manuwarra Red Dog Highway (formerly Tom Price Road), UNESCO World Heritage Listing, and general growing popularity of visits to the MNP.

Significant community consultation is proposed as the project progresses.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996* for the civil design consultancy services.

MAC is responsible for all approvals associated with Heritage, Environment and Planning for all projects associated with the MTP including the Access Road and the creation of all Reserves.

Where impacted by the Access Road, the existing Northwest Shelf Joint Venture access to the telecommunications tower on Mount Wongama shall be maintained with potentially an easement and new security barrier provided as part of the works. However, MAC is responsible for negotiating with stakeholders in regards to the Special Lease over DeWitt Location 194 and / or adjoining leases under the *North West Gas Development (Woodside) Agreement Act 1979* in order to access the land required for the Access Road.

POLICY IMPLICATIONS

Purchasing Policy CG-12 is applicable for inviting tenders. Regional Price Preference Policy CG-11 is also applicable to regional suppliers in the procurement of services via tender.

FINANCIAL IMPLICATIONS

Capital Costs

Council has allocated \$3M as a contribution to the Access Road Project in its Long Term Financial Plan, to be funded from the City's Infrastructure Reserve subject to the majority of funding being provided by third parties.

The 2017 Feasibility Study included a concept road alignment of the proposed public road and deliberately adopted a number of key design considerations to manage the project cost including:

- a) low design speed and a tight geometry to create low speed environment (i.e. 20 to 40 km/hr);
- b) road to accommodate 2WD vehicles, suitable for single unit truck, 25 seater bus, car/campers etc.;
- c) sections of single lane travel and sacrificial floodways to minimise the potential earthworks impact;
- d) considered road pavement options (i.e. two coat emulsion primer seal, red or black); and
- e) a public road to the existing boundary of the national park under the management of the City, with the City responsible for its ongoing maintenance.

The indicative budget estimate provided in 2017 for the concept road alignment based on the design outlined above was \$8.866M (excl. GST). The City, MAC and the DBCA have since completed a comprehensive assessment to inform the development of the detailed design brief in accordance with Austroads, Main Roads WA, and City requirements. In addition, the project design will be informed by the significant heritage, flora and fauna surveys recently completed by MAC and the feature survey and geotechnical surveys currently underway to minimise the impact on heritage and artefacts. The result is a revised Budget Estimate of \$10M (excl. GST) for the National Park Entry Road.

In 2020, MAC prepared a Business Case for the Access Road Project as part of its submission to the State Government - Department of Treasury which identified an estimated construction capital cost in the order of \$18.75M (excl. GST). This included all aspects of the project with the following cost breakdown:

Item	Scope	Estimated Construction Cost (excl. GST)
1	National Park Entry Road	\$10,000,000
2	Northern Day Use Road and Carpark*	\$2,300,000
3	Southern Day Use Road and Carpark*	\$3,950,000
4	Entry Station Pull-Over Area	\$560,000
5	Withnell Bay Car Park	\$750,000
6	Jump-Up Pull-Over Area	\$560,000
TOTAL		\$18,750,000

*It should be noted that the Northern and Southern Road and Car park estimates include facilities to be provided by MAC and DBCA as part of the MTP. These are intended to be funded from the MAC BIMEA Funding highlighted below.

The current financial contributions for the Access Road is largely funded in majority by others and is summarised in the following table:

Funding Body	Contribution (excl. GST)
Government of Western Australia	\$10,000,000
MAC BIMEA Funding	\$2,500,000
City of Karratha (to be confirmed)	\$3,000,000
Subtotal	\$15,500,000
Current Funding Shortfall	\$3,250,000
TOTAL	\$18,750,000

In December 2018, the City wrote to MAC in support of their (unsuccessful) Federal Government Building Better Regions Funding application indicating that subject to conditions it was willing to consider an allocation up to \$3M to the Road Access Project. The City and MAC are currently preparing an application to the next round of Building Better Regions Fund for further funding to the MTP including the Access Road.

As indicated in this Report, MAC and DBCA in conjunction with Officers have discussed a priority to the delivery of works to support facilitating and managing access into the MNP. If supported, the intention is that any construction contract would include Separable Portions to enable priority aspects of the project to be progressed should insufficient funding be available to deliver the full extent of works.

Operating / Design Costs

To date, \$149,187 (excl. GST) has been expended on the planning, concept design and design development of the Access Road with \$261,813 (excl. GST) estimated for the proposed detailed design, City project management and construction supervision works. This includes engagement of a Hydrologist engineer and Bridge Structural engineer in addition to the existing Civil Engineer contract.

In 2017, JTSI provided \$271,000 (excl. GST) to the City for the design of the Access Road which has been utilised initially to offset the planning, concept design and design development costs. In November 2020, to address the envisaged shortfall, Council allocated an additional \$140,000 (excl. GST) to the detailed design and documentation of the Access Road. This includes all costs associated with the design documentation of the Access Road, the secondary roads and car parks servicing the proposed northern and southern day-use areas, the Entry pull-over for the MNP, the Withnell Bay car park and the Jump-Up pull-over.

Maintenance Costs

If constructed, Officers estimate the ongoing maintenance and refurbishment costs for the road based on 5.65km of red two coat bitumen seal are:

- Sealed road section annual maintenance \$10,000 (excl. GST)
- Resealing of bitumen road at seven (7) year cycle \$630,000 (excl. GST) per event

These amounts would vary on extent of bitumen and gravel surfacing, width of road and other effects from major storm erosion (given sections of the road were conceptually designed as floodways).

Officers note that adding a further 5.65km of local road to the City’s network may impact the Direct Road Grant received annually. Each year, the City is allocated road funding via the Financial Assistance Grant Program on the basis of the City’s relative needs for road expenditure and to preserve road assets. Road funding considerations include the road network length, type and usage of roads in each Local Government area. An increase in the City’s total road network would result in an associated higher proportion of funds being allocated to the City to support the ongoing maintenance of the increased network.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provides for this activity:

Programs/Services:	1.a.2.6	Infrastructure Project Management
Projects/ Actions	1.a.2.6.19.2	Progress the design of the Murujuga National Park/ Conzinc Bay Road

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City’s committed to providing appropriate public open spaces and

Category	Risk level	Comments
		community infrastructure to support good cultural as wells as health and wellbeing within our communities.
Financial	Moderate	The City's long term project commitment totalling \$3M is required to deliver the overall Access Road. Potential cost increases construction would be mitigated through agreement to priorities for construction based on available funding. To date, \$271,000 has been received in external funding to progress the Access Road detailed design and documentation.
Service Interruption	Low	No impact as a consequence of this report. It is envisaged that the MNP inclusive of access to Withnell Bay will be closed for periods of any construction which would be managed through communications.
Environment	Low	Noise output and dust pollution throughout construction, will be managed by the contractor. MAC and the DBCA will be responsible for all Environmental and Heritage approvals. MAC and the DBCA will be responsible for the maintenance and security of the MNP through its Ranger Program.
Reputation	High	MAC and DBCA led project for which members have demonstrated a high level of engagement and interest. Activation of the MNP and specifically Conzinc Bay is likely to deliver positive reputational impact for Council.
Compliance	Low	Works are expected to comply with relevant standards.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. If the recommendations to progress the full scope of works and design is agreed, Officers forecast that the design would be completed in Q3 2021 in readiness to tender the works in Q4 2021.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to:

1. NOTE the progress made in the feasibility and options analysis undertaken to provide an access road to the Murujuga National Park from Withnell Bay Road in support of the Murujuga Tourism Program;
2. DEFER a decision on the DRAFT Tripartite Deed of Agreement between MAC, DBCA and the City until further funding has been sourced for the Access Road Project;
3. CONTINUE discussions with the Murujuga Aboriginal Corporation and the Department of Biodiversity, Conservation and Attractions on the extent of Road Reserve and Recreation reserve proposed to be managed by the City of Karratha and present a final proposal once further design is completed.

CONCLUSION

The MTP is potentially one of the most significant cultural tourism and recreation projects contemplated in the City of Karratha. The Access Road Project proposes to open up and manage access into the potentially World heritage listed MNP which includes the establishment of the Murujuga Living Knowledge Centre and associated day use areas at Conzinc Bay.

The Access Road Project is seen as a catalyst to the success of the overall MTP, which has the support of the State Government, the MAC Board and Murujuga Circle of Elders. The City is requested to expand its scope to include the design and delivery of further aspects of the overall project and assume control and management for the road reserve to the MTP and at Withnell Bay. The design and delivery of these works aligns with the civil design of the Access Road Project that Council had supported in 2017 and Officers have progressed with MAC and DBCA since.

Whilst \$3M is a significant contribution to a local road, the overall benefits of the project to the local economy are significant. Noting Council's risk is minimised through the conditions proposed in the Draft Tripartite Agreement with MAC and DBCA, Officers recommend that the City progresses the design and documentation of the revised scope of works as outlined in this report and considers the extent of land that it is willing to assume control of.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154756
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **NOTE** the progress made in the feasibility to provide an access road to the Murujuga National Park from Withnell Bay Road in support of the Murujuga Tourism Activation Project including endorsement and funding support from the State Government:
2. **AGREE** to the revised scope of works to provide additional planning, detailed design, project management for the Access Road Project including:
 - a) A public road in accordance with Austroads, Main Roads WA, and City requirements from the existing Burrup Road to the proposed Tourism Precinct at Conzinc Bay;
 - b) Secondary roads and car parks servicing the proposed northern and southern day-use areas;
 - c) An Entry Pull-over for the MNP;
 - d) A car park at Withnell Bay; and
 - e) The Jump-Up Pull-over.
3. **AGREE** that the City will contribute \$3M to the construction of the Access Road Project subject to the conditions outlined in the DRAFT Tripartite Deed of Agreement between MAC, DBCA and the City as referred to in this report;
4. **EXECUTE** a Tripartite Deed of Agreement between MAC, DBCA and the City subject to variations of a minor nature;
5. **AGREE** in **PRINCIPLE** to accept a management order of the approximate 5.65km road reserve proposed from Withnell Bay Road through the Murujuga National Park and up to the proposed Living Knowledge Centre; and
6. **AGREE** in **PRINCIPLE** to accept a management order for the Withnell Bay Recreation reserve area.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom
Muller
AGAINST : Nil

At 6.12 pm Cr Bertling re-entered the room.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for February 2021.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154757

MOVED : Cr Nunn

SECONDED : Cr Harris

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tender Outcome under Delegation
- 14.3 Concession on Fees for Council Facilities
- 14.4 Community Services update
- 14.5 Youth Strategy
- 14.6 Development Services update
- 14.7 Waste Services Data
- 14.8 Airport Services Data

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers,
Cr Waterstrom Muller

AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of January 2021.

14.2 RECORD OF TENDER OUTCOME UNDER DELEGATION

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	DAO Corporate Services
Date of Report:	10 February 2021
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Councillors of tenders that have been awarded or rejected under delegation since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion a tender is awarded under delegated authority (as described above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT 11-20/21	Project Budget:	\$1.29M
Tender Title:	City Centre Cyclone Re-landscaping		
State-wide Advertising Commenced:	16 December 2020	Tender Closing Date/ Time:	27 January 2021 2pm (AWST)
Scope of Works:	Replacement of existing damaged trees and reticulation. Inclusive of all additional landscaping services such as paving, planting, earthworks and irrigation.		
Selection Criteria:	Price	60%	
	Relevant Experience	10%	
	Capacity to Deliver	15%	
	Key Personnel and Experience	15%	
Submissions Received:	<ul style="list-style-type: none"> Turf Guru Environmental Industries 		
Tender Awarded to:	Turf Guru		
Contract Value:	\$310,236 (excl. GST)	Date of Award:	10/02/2021
Contract Term:	6 months	Contract Options:	NA

Tender No:	DOP 01-20/21	Approximate value:	\$136,400
Tender Title:	Disposal of Scrap Metal and Lead Acid Batteries		
City website and State-wide Advertising Commenced:	16 December 2020	Tender Closing Date/ Time:	13 January 2021 2pm (AWST)
Scope of Works:	The successful tenderer is required to purchase and remove all ferrous and non-ferrous scrap metal and lead acid batteries from the 7 Mile Waste Facility and car bodies from the Wickham Transfer Station.		
Selection Criteria:	Price	70%	
	Capacity to Deliver/Methodology	20%	
	Relevant Experience	10%	
Submissions Received:	Sims Group Australia Holdings Pty Ltd AMC Metal Recyclers		
Tender Awarded to:	Sims Group Australia Holdings Pty Ltd		
Accepted Value:	\$419.34 per tonne	Date of Award:	20 January 2021
Contract Term:	1 year	Contract Options:	1 year

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 8 February 2021
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
Indoor Play Centre	5 x 10 visit pass vouchers awarded as door prizes for the Indoor Play Centre opening day at Tambrey Village.	\$378

14.4 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	3 February 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

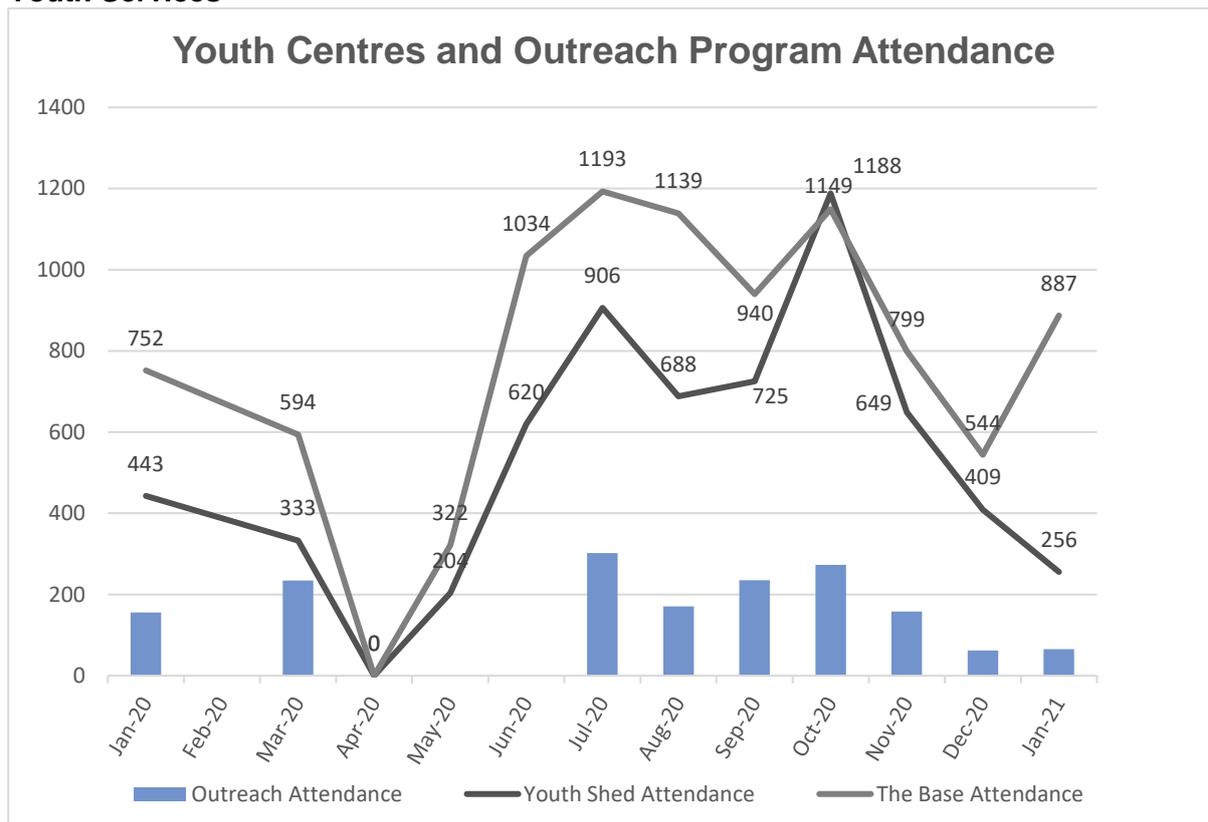
To provide Council with an update on January operational data for Community Facilities and Services.

COMMUNITY FACILITY ATTENDANCE

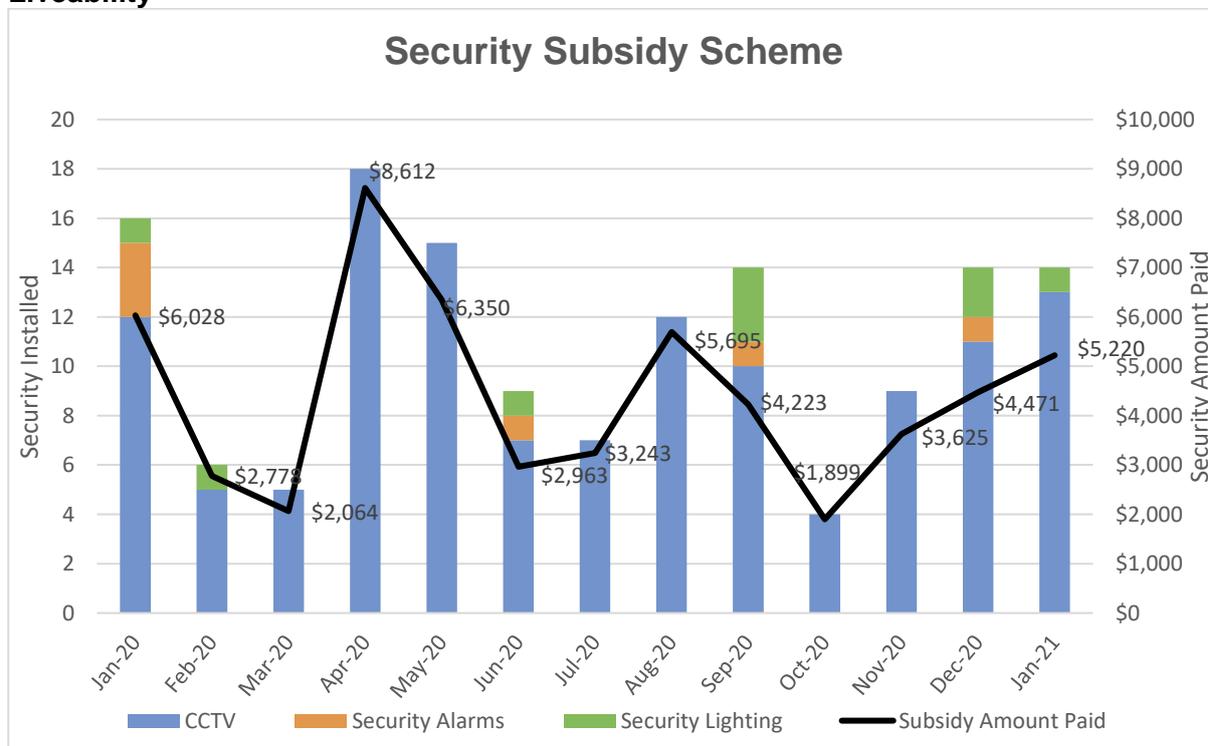
Facility Attendance	January 2020	January 2021	%
The Youth Shed	443	256	↓ 42%
The Base	752	887	↑ 18%
Total Library	10,526	8899	↓ 15%
Karratha Leisureplex	30,213	33,588	↑ 11%
Wickham Recreation Precinct	4667	2112	↓ 55%
Roebourne Aquatic Centre	655	2300	↑ 251%
REAP	3803	3394	↓ 11%
Indoor Play Centre	3181	3479	↑ 9%
Community Programs	January 2020	January 2021	+/-
Security Subsidy Scheme properties	13	13	+ 0
Meet the Street parties	0	1	+ 1

- Internet access has been unavailable at the Youth Shed since mid-December. Staff have observed youth arriving at the centre and leaving due to no internet.
- Wickham pool closure has seen a decrease in attendance at Wickham Recreation Precinct and an increase in attendance at Roebourne Aquatic Centre when compared to January 2020.

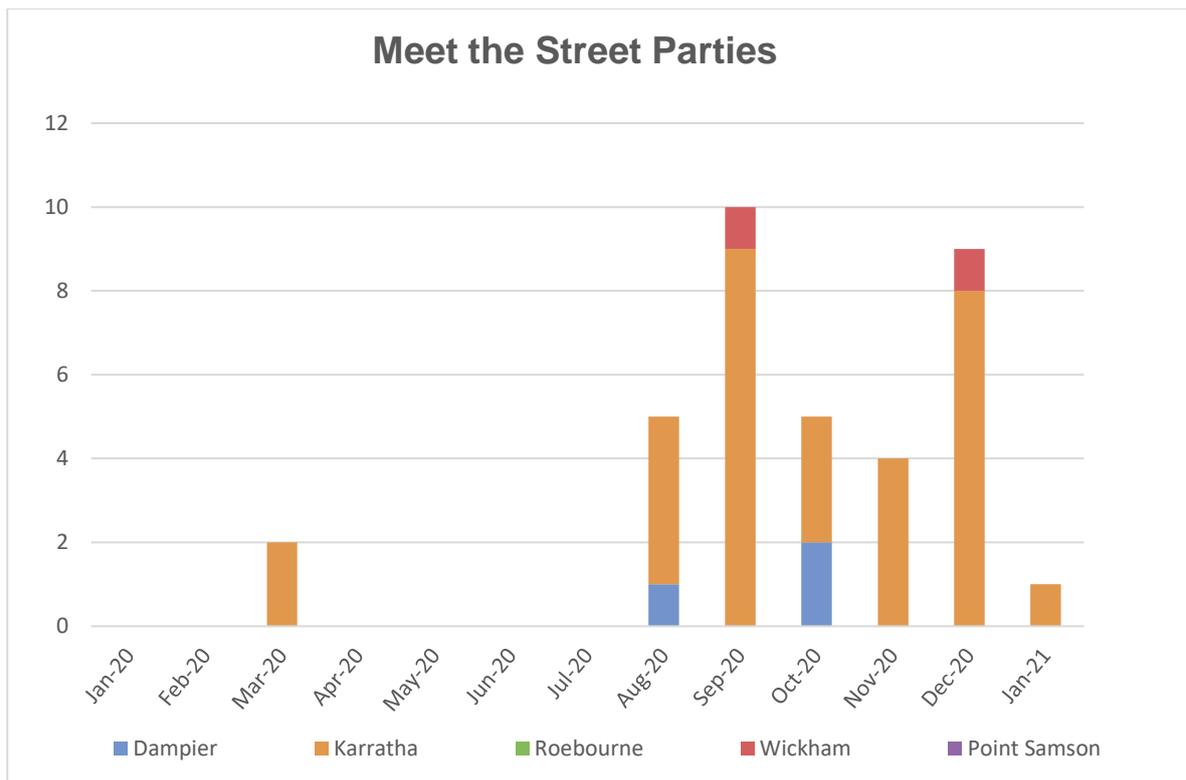
Youth Services



Liveability

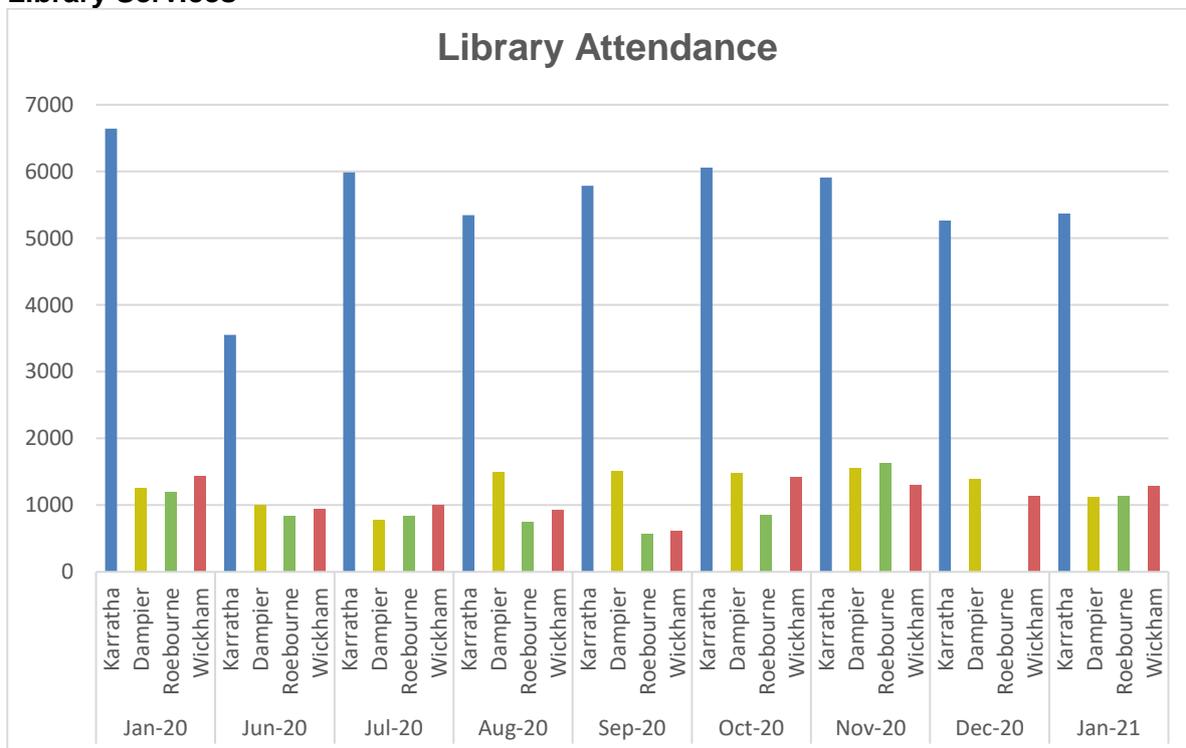


- Total subsidy paid to date \$70,040 and total spend with local suppliers is \$223,813.

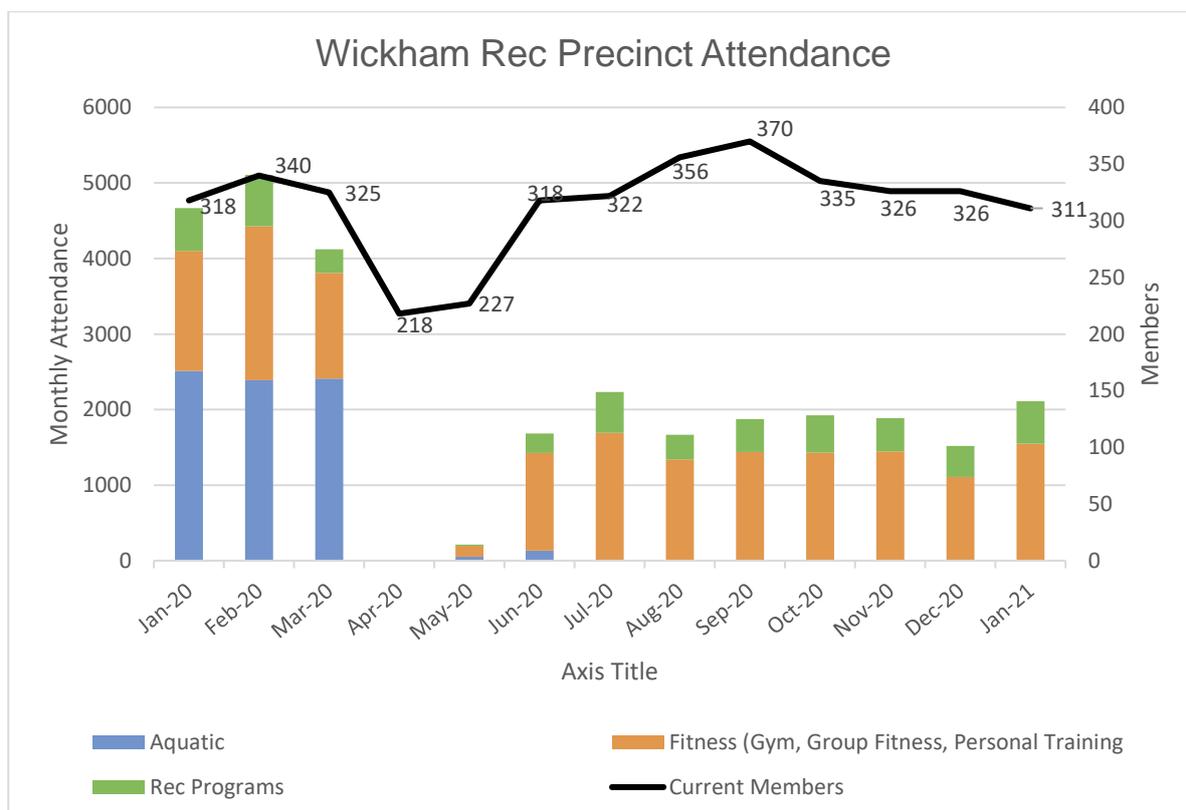
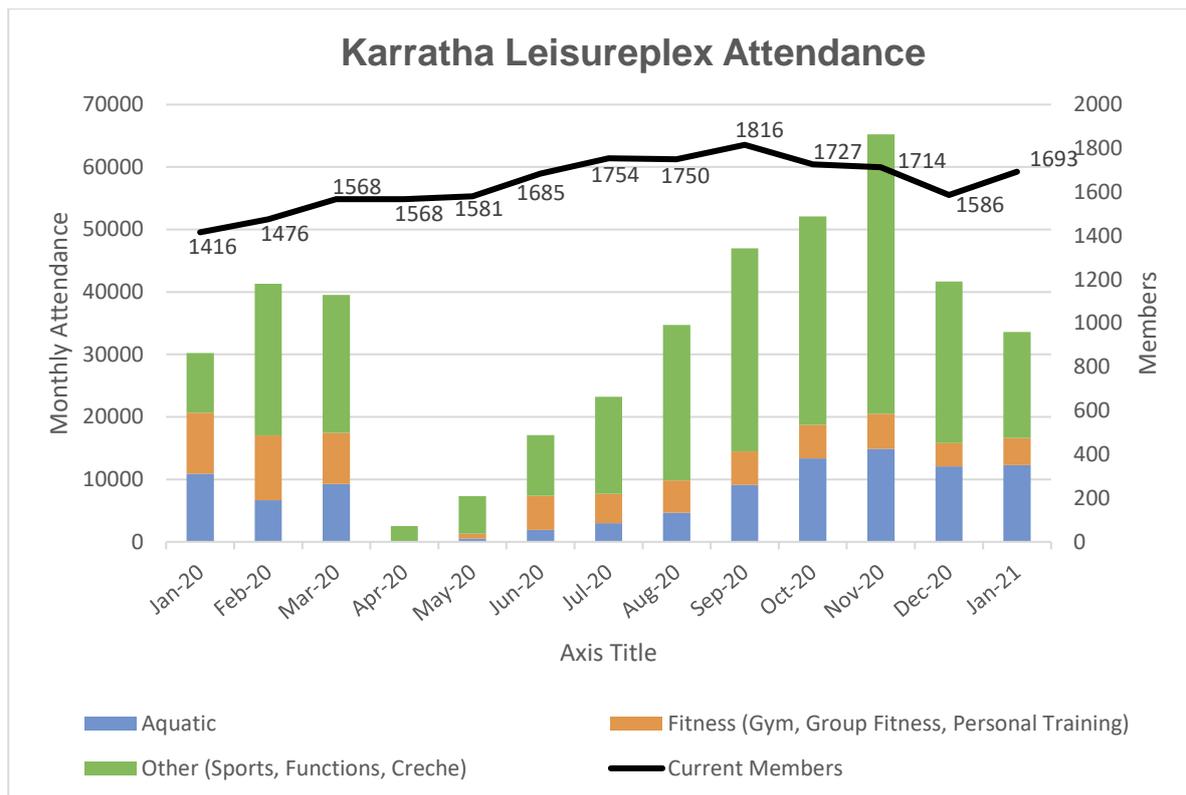


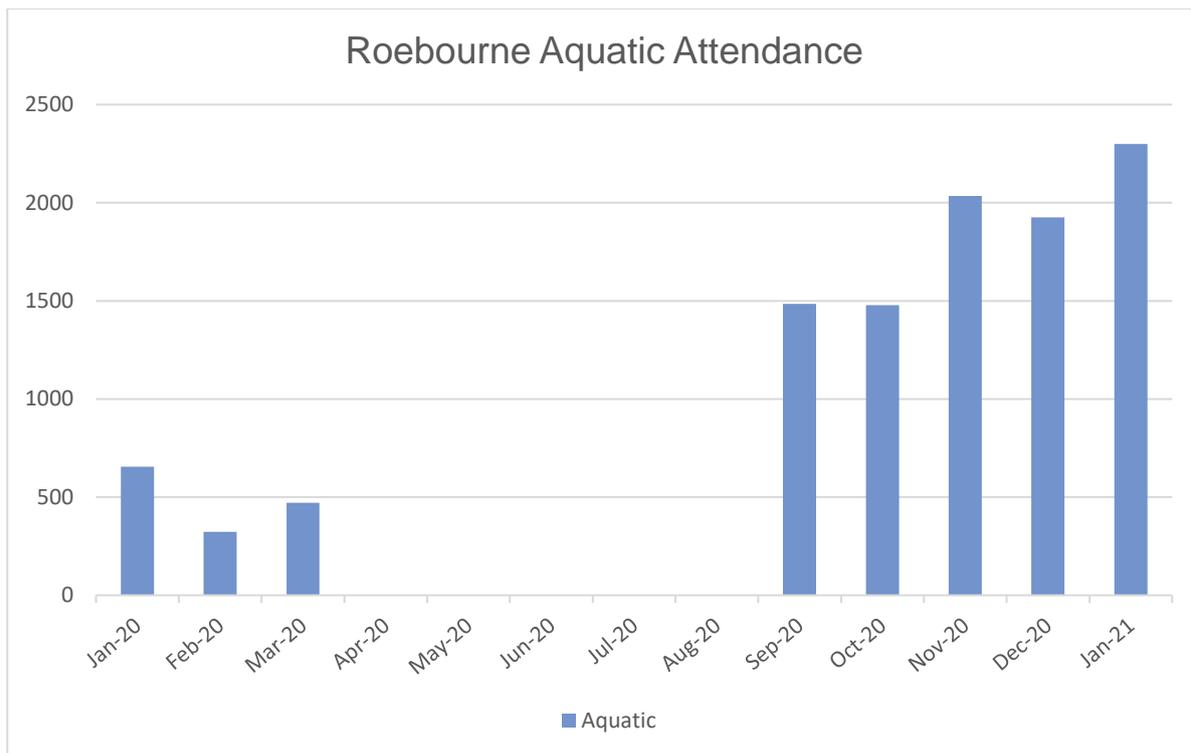
- \$198.38 reimbursed in January.

Library Services

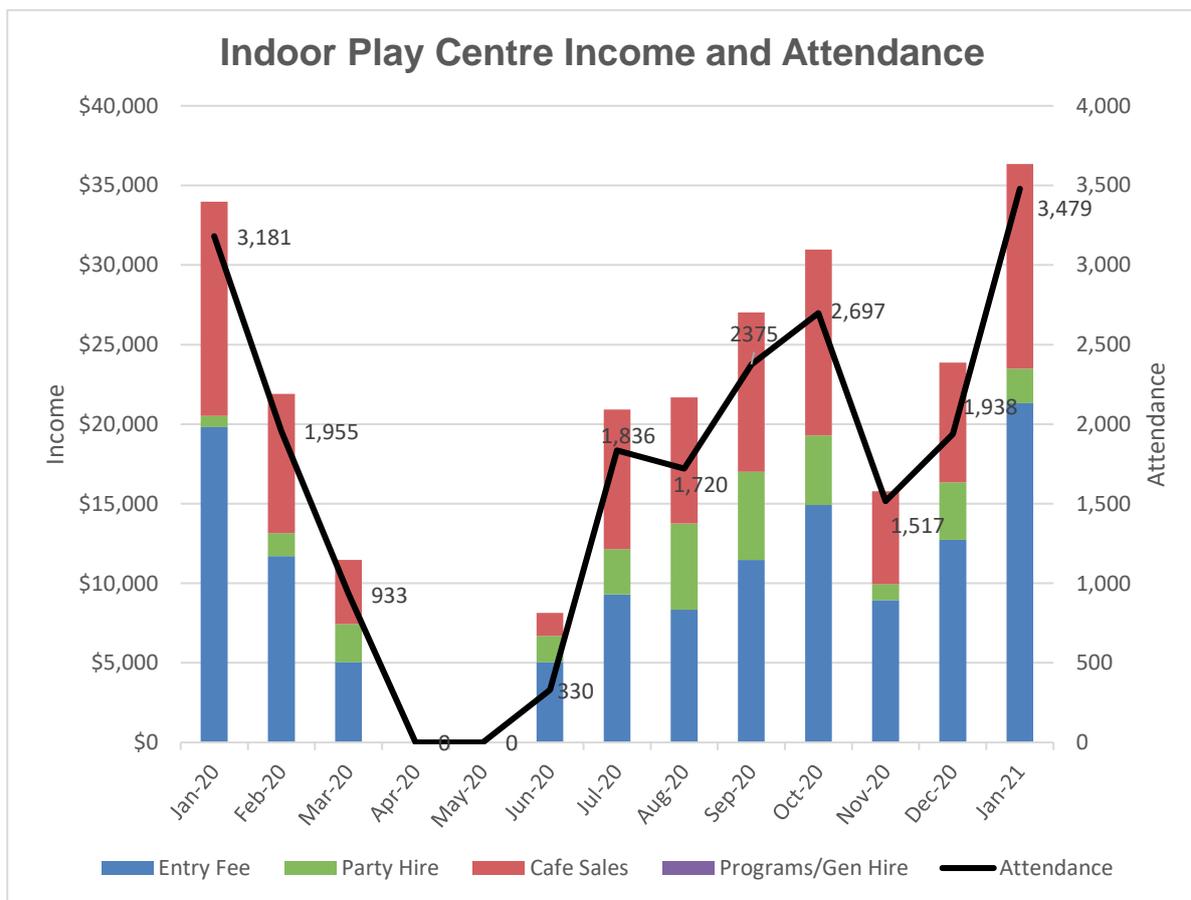


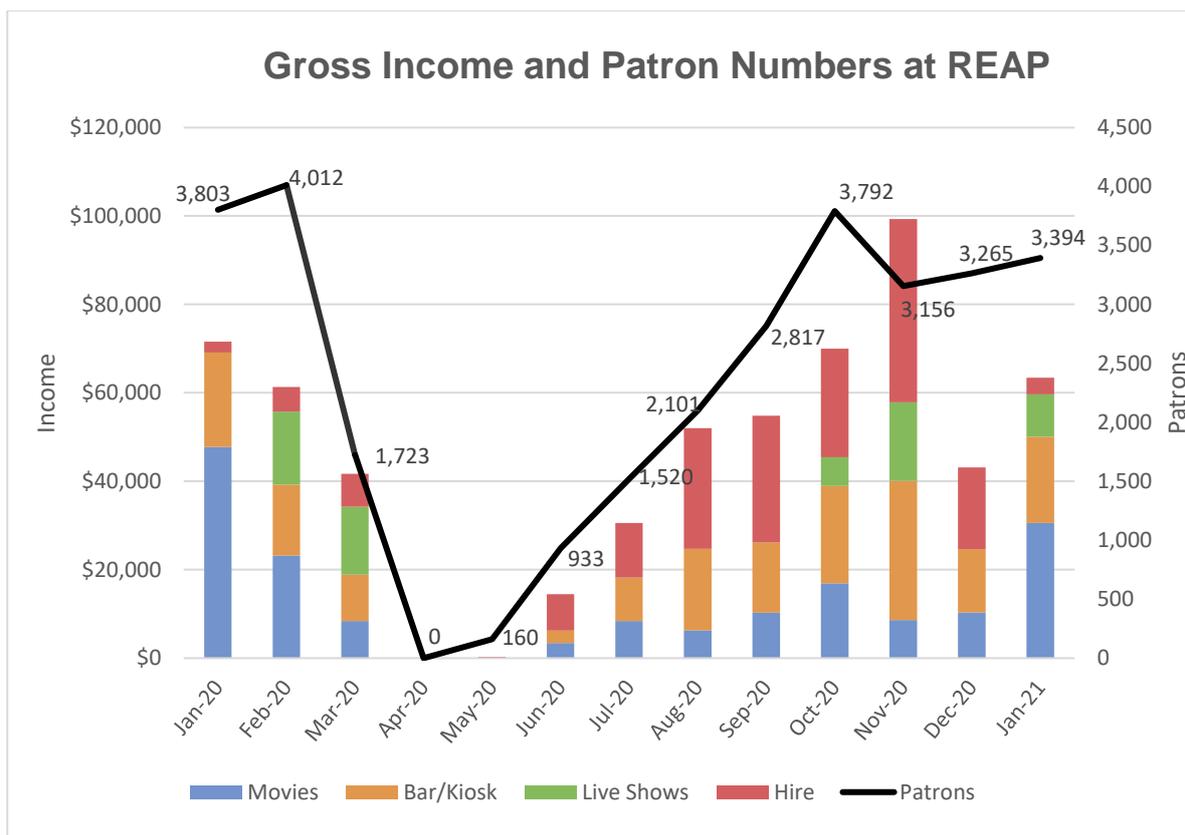
- 4291 total resources borrowed.
- 9475 total membership. 94 new members signed up in January.
- 549 members participated in active engagement sessions/activities.





- Roebourne Aquatic Centre was closed over winter.





- **36** movies delivered in December with total movie patron attendance of **2533**.
- In total, REAP delivered **8** venue hire bookings this month. This included the first live show of the year featuring Pete Rowsthorn, regular hirer Faith Ministries, Black Swan Holiday programming, Australia Day awards and other workshops procured by the Arts Development team.

14.5 YOUTH STRATEGY

File No: CS.105
Responsible Executive Officer: Director Community Services
Reporting Author: Coordinator Youth Services
Date of Report: 8 February 2021
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the progress of the Youth Strategy 2019 – 2024 (Strategy).

BACKGROUND

The Strategy was adopted at the November 2019 Ordinary Council Meeting and provides clarity and direction on the role the City plays in the delivery of youth programmes across all townships.

The overarching focus of the Strategy is the wellbeing of young people. This is broken into four priority areas as shown below:

- Personal Development;
- Community Safety;
- Accessibility and Inclusivity; and
- Empowerment and Advocacy.

The first annual review of the Strategy is summarised below. The 17 initiatives developed to respond to the four priority areas have been marked either:

- *On track*: consistently delivering on the initiative, achieving success; or
- *Work in progress*: some progress, growth and development opportunities, further investigation required.

Initiative	Progress	Update
Develop and implement an annual youth survey to measure performance of programs and services.	On track	<ul style="list-style-type: none"> • Focussed on proactive promotion for youth to complete the Annual Community Survey. • Data from Youth survey's undertaken by other agencies/service providers shared. • Initiative to be reviewed after Year 2.
Relocate Indoor Play Centre to allow for co-location of Youth Services at the Youth Shed.	On track	<ul style="list-style-type: none"> • Indoor Play Centre relocated in November 2020. • Currently working with headspace and other service providers on co-location at The Youth Shed.
Develop and maintain a City of Karratha Youth Services Directory.	On track	<ul style="list-style-type: none"> • Headspace Pilbara have developed this and maintain it. App named 'headspace Pilbara Hub'.

Initiative	Progress	Update
Integrate youth consultation processes into the City's decision making through the establishment of a Youth Advisory Group (YAG).	On track	<ul style="list-style-type: none"> • YAG established early 2020. • 7 active members (young people). • 3 vacancies for young people. • Focus on securing youth 18-24 to represent on YAG. • Focus on securing youth that are Roebourne based and Aboriginal to join YAG.
Provide casual and structured in-term and school holiday programming for youth within the City of Karratha.	On track	<ul style="list-style-type: none"> • Youth Services are currently focussed on operating The Base and The Youth Shed, and less so on structured programming and outreach. • Youth centres opened minimum 5 days/wk in 2020 (for 50 weeks of the year). • Average attendance in 2020: West = 656/month, East, 864/month
Collaborate with and have a City Youth Services presence at youth events and programs delivered by external agencies and organisations in the City e.g. EPIC Careers Expo, NAIDOC Week etc.	On track	<ul style="list-style-type: none"> • COVID has caused limited events. • City presence at Clontarf Employment Forum. • AD&E, CE teams involved in NAIDOC event. • Youth Services team involved in recognising R U OK Day, Mental Health Week, Pride events.
Support student work placements, traineeship and junior employment opportunities across the City of Karratha.	On track	<ul style="list-style-type: none"> • 90 young people aged 15-25 employed by City as of 3/12/20. • Includes 25 junior staff, 3 apprentices, 1 trainee. • Community Services working on introducing formalised Intern Programs and Traineeships.
Continue advocacy for establishment of alternative and tertiary education establishments within the City of Karratha.	On track	<ul style="list-style-type: none"> • Pilbara University Centre established and active. • \$70m towards CofK schools from State Government.
Advocate and lobby State and Federal Government on key issues affecting the community and the youth sector.	On track	<ul style="list-style-type: none"> • Occurs as required. • \$70m towards CofK schools from State Government. • Liveability data shared with Government and private sectors. • Continued engagement in stakeholder groups as relevant.
WiFi available at City venues.	Work in progress	<ul style="list-style-type: none"> • Most City facilities have WiFi. • The Youth Shed does not – IT progressing in early 2021.
Positively promote our City's youth to the wider community through implementation of promotional campaigns, community events and awards.	Work in progress	<ul style="list-style-type: none"> • Opportunity to promote young people more widely in media (radio, print etc). • Facebook Group currently active. • Walkington Award annually. • Cossack Art Awards – children's category. • REAF program features significant youth friendly events and workshops.

Initiative	Progress	Update
		<ul style="list-style-type: none"> • Intern Programs and Traineeships in the pipeline.
<p>Develop and implement targeted life skills programming for 16 - 25 year olds.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • Targeted programming considers social and recreational opportunities for this age group, as well as life skills and development type programs. • Intern Program being implemented by City Community Services Directorate, initially focussed on Year 11's and 12's. • Further investigation required.
<p>Investigate opportunities and advocate for an integrated and expanded public transport network.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • Youth and Seniors have been consulted as key user groups. • Liveability team undertaking Public Transport review, advocating to PTA. More consultation to occur.
<p>All City facilities consider our young people's access and safety as part of development and design.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • YAG have been consulted about The Youth Shed Redesign Project, KLP Improvements Projects. • Community team are working with headspace to have their Karratha centre established at The Youth Shed site.
<p>Support local clubs and community groups to increase youth participation.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • Fee discounts for Junior Clubs. • Club Development working with clubs on how to retain members post school. • Annual Clubs Expo (did not occur in 2020 due to COVID).
<p>Investigate opportunities for the inclusion of parents and guardians in youth programming.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • Not currently a priority, Youth Services are focussed on operating The Base and The Youth Shed for youth to attend.
<p>Develop and implement a marketing and social media strategy relevant to young people to better communicate City services.</p>	<p>Work in progress</p>	<ul style="list-style-type: none"> • Marketing and Communications team undertaking review of social media throughout organisation with an objective of creating a more streamlined approach. • Youth Services utilise Instagram as a relevant tool to communicate directly with youth.

CONCLUSION

Strong progress has been made on delivering against the 17 initiatives of the Youth Strategy. Youth Services at the City continue to focus on operating attractive, relevant and exciting youth facilities with activities that align to the priority areas identified in the Strategy. The strategy is for a five-year period and will continue to be reviewed annually.

14.6 DEVELOPMENT SERVICES UPDATE

File No:	LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	1 February 2021
Disclosure of Interest:	Nil
Attachment(s)	Wanggalili Project Report - available electronically

PURPOSE

To provide annual statistics from Development Services for the Council's information. The period reported on includes 01/01/2021 to 31/01/2021 (19 business days).

- City has received additional \$12,000 from Mawarnkarra Health Service for 2020/21 sterilisation program, Last year we received \$8000
- There were twenty one more permits issued for re-roof of residential properties to repair damage from Cyclone Damien 12 months ago.
- Three more new dwellings and four swimming pools approved.
- Development applications received for nine new dwellings being developed by City to assist in addressing housing affordability.
- Development Application received from State Government to upgrade old Gaolers Quarters in Roebourne for office space. This will assist in reactivating the Roebourne Heritage Precinct.
- Active Direction Notices:

	13
- Direction notices complied with this period	5
- Not complied but within notice period	3
- Outside notice period but being complied with	2
- Expired and in Court process	3
- The City was awarded \$75,000 in seed funding from Natural Energy Resources Australia (NERA) to develop a hydrogen technology cluster in the City of Karratha. The City is now working with NERA to develop this project in line with their requirements.
- Final acquittal of Stage One of the Wanggalili Project is now complete. As part of the project native seeds were collected on Country and propagated. This process identified which species are most suitable for propagation and resulted in the successful species being planted on Country. The City is working with Yurra Pty Ltd to develop a plan for Stage Two of the Project focusing on the business application opportunities for the new knowledge. A report is included, see attachment 1
- The WAPC has granted approval to the City's Local Planning Strategy. This will be a key guiding document for planning and considering development proposals over the next 10 – 15 years. With the Local Planning Strategy approved, the Scheme Review process will now commence.
- There are 11 current projects of which 10 are on target, 1 is within tolerance

TAKE YOUR BUSINESS ON LINE GRANTS

	APPLICANT	APPLICATION STATUS	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
1	Bulla Baby	Approved	\$ 12,485	\$ 5,000	Online marketing strategy and implementation.	Work In Progress
2	Playful Families	Approved	\$ 10,090	\$ 5,000	Online marketing strategy and implementation, including free resources and new podcast development.	Work In Progress
3	6714 Skin	Approved	\$ 3,940	\$ 1,970	Website development with informational videos and booking module.	Work In Progress
4	Tender Relief	Approved	\$ 63,750	\$ 5,000	Develop online tender support with interactive and educational website and application.	Work In Progress
5	Raw Hire	Refused	\$ 63,750	\$ 5,000	Develop online tender support with interactive and educational website and application.	Work In Progress
6	NYFL	Approved	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
7	EMPIRE6714	Approved	\$ 4,400	\$ 2,200	Upgrading website to develop a catering/ordering platform with opportunity to grow to include retail.	Complete
8	My Language Box	Approved	\$ 3,000	\$ 1,500	Upgrading website, raising brand awareness and product placement with commission based websites and a referral marketing model.	Work In Progress
9	Cheeditha Energy	Approved	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Standalone electronic documents, and within website.	Work In Progress
10	Monokrome Kids	Approved	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
11	Mynd Shyft	Approved	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
12	Northwest Recycling	Approved	\$ 9,044	\$ 4,522	New website development and hosting, ongoing social media campaign including updated professional photos.	Work In Progress
13	Bez Engineering	Approved	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
14	Karratha Kite School	Processing	\$ 1,000	\$ 500	Website development including professional photos and online shop function.	Work In Progress
15	Karratha Security WA	Refused	\$ 4,653	Nil	Website development and marketing activity. Retrospective funding declined.	Application Refused

	APPLICANT	APPLICATION STATUS	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
16	Pilbara Traffic Management	Refused	\$ 5,600	Nil	Website development and marketing activity. Work completed retrospectively.	Application Refused
17	Karratha Security WA	Requested Further Information	\$ 2,365	\$ 1,433	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
18	K&S Mobile Windscreen Service	Approved	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
	TOTAL		\$ 227,025	\$ 48,238		

MAJOR EVENT SPONSORSHIP 2020/2021											
	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	06/10/2020	Approved	\$115,545	\$60,000	\$20,000	Cash	Sport Event	3 Year	Work In Progress
2	Wrapped Creations	Brew & the Moo	23/10/2020	Approved	\$194,334	\$10,000	\$10,000	Cash	Festival	1 Year	Complete
3	Basketball Australia Paralympic Team	Basketball Australia Paralympic Team	01/03/2021	Approved	\$108,000	\$54,000	\$54,000	Cash	Sport Event	1 Year	Withdrawn
4	Women's Olympic Water Polo	Women's Olympic Water Polo	01/12/2020	Approved	\$210,000	\$105,000	\$105,000	Cash	Sport Event	1 Year	Work In Progress
	TOTAL					\$ 229,000.00	\$ 189,000.00				

GRANTS 2020/2021								
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	\$ 90,000	\$ 10,000	\$ 10,000	30 June 2021	Applicant Returning Conditions
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	\$ 22,500	\$ 7,500	\$ 7,500	30 June 2021	Applicant Returning Conditions
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	\$ 47,000	\$ 15,000	\$ 15,000	30 June 2021	Applicant Returning Conditions
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	\$ 45,000	\$ 45,000	\$ 45,000	30 June 2021	Applicant Returning Conditions
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	\$ 10,000	\$ 10,000	\$ 10,000	30 June 2021	Applicant Returning Conditions
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	\$ 270,000	\$ 25,000	\$ 25,000	30 June 2021	Applicant Returning Conditions
TOTAL				\$484,500.00		\$112,500.00		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Strategy	TBB / RFF	Modifications made and resubmitted to DLPH	Final approved strategy to be uploaded to City Website	Within Tolerance
Shakespeare Precinct Scheme Amendment	Hames Sharley	Contract entered into.	Inception Meeting scheduled for 4 February 2021.	On Target
FMG Karratha Autonomous Shuttle Bus	N/A	FMG advised project on hold during COVID19.	Work with FMG to finalise project.	Within Tolerance
Direct Area Migration Agreement	TBC	Preparing Request For Quote to engage consultant to prepare application.	Finalise and release Request For Quote.	On Target
Tourism Data Warehouse Audit & Listing	N/A	Drafting project plan.	Finalise project plan and commence project.	On Target
Outdoor Dining Activation	N/A	Drafting project plan.	Finalise project plan and commence project.	On Target
Highway Signage / Entry Statement / Visitor Information Bay	TBC	Design completed and Request For Quote for construction prepared.	Advertise Request For Quote and engage consultant to construct.	On Target
Environmental Sustainability Strategy	N/A	Advertising closed. Currently reviewing submissions.	Finalise review of submissions, prepare modified draft document and undertake internal consultation. Arrange meeting with the Environmental Sustainability Advisory Group.	On Target
National Energy Resources Australia - Hydrogen Technology Hub	N/A	Announcement on 1 February 2021 that the City was successfully granted \$75,000 in seed funding.	Schedule project initiation meeting with NERA to develop project plan in line with funding requirements.	On Target
Utility Monitoring	N/A	Preparing project plan and Request For Quote.	Finalise project plan and Request For Quote. Advertise Request For Quote and appoint consultant.	On Target
ClimateClever	N/A	Entered into contract with ClimateClever and held project initiation meeting.	Prepare engagement plan for program roll out.	On Target

Rangers Statistics 2021			Rangers Statistics 2020												
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits			Inspections/reinspections/audits												
Activities on City Properties	18	18	318	3	33	96	75	36	22	8	9	8	5	1	22
Abandoned vehicles	23	23	338	23	27	40	38	40	37	16	26	17	18	21	35
Animal (dogs/etc)	111	111	2141	119	123	153	136	251	201	216	213	162	130	187	250
Cats	37	37	617	32	27	22	25	65	92	80	65	60	38	45	66
Camping	3	3	127	0	2	5	9	6	15	13	40	16	4	6	11
Cyclone	13	13	78	1	54	2	1	3	3	2	0	1	0	8	3
Bushfire Hazard/Permit to burn	2	2	97	1	2	2	3	2	10	2	8	37	0	28	2
Litter	99	99	1972	32	134	225	241	263	359	149	143	70	99	87	170
Parking	69	69	1238	29	155	143	36	97	164	73	154	101	87	77	122
Off Road Vehicles	30	30	189	9	25	23	24	15	11	10	7	13	12	9	31
Unsignly Properties	10	10	336	1	8	95	46	45	29	7	7	12	23	42	21
Monthly total	415	415	7451	250	590	806	634	823	943	576	672	497	416	511	733
Infringements Issued			Infringements Issued												
Bushfire	2	2	11	0	0	0	0	0	0	0	1	0	1	3	6
Activities on City Properties	2	2	367	0	33	87	50	69	104	24	0	0	0	0	0
Animal Environment & Nuisance	2	2	32	0	0	2	8	4	6	6	2	1	1	1	1
Animal (dogs/cats/etc)	9	9	255	8	22	22	14	25	14	27	23	15	32	20	33
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	1	18	1	1	0	1	0	4	2	0	0	3	1	5
Parking	21	21	468	20	52	51	25	29	61	23	39	9	85	28	46
Monthly total	37	37	1151	29	108	162	98	127	189	82	65	25	122	53	91
Infringements			Infringements												
Value of Infringements Paid (\$)	4778	4778	193688	10678	10947	18815	20959	12918	14099	17293	28669	21849	25048	10260	2153
Infringements withdrawn	0	0	57	0	20	5	5	4	0	1	1	4	9	3	5
Impounded Dogs			Impounded Dogs												
Central	10	10	165	13	17	11	6	17	15	7	15	12	16	12	24
East	6	6	101	10	4	1	6	14	3	16	8	10	5	15	9
West	8	8	202	15	15	22	8	9	23	14	15	12	19	19	31
Monthly total	24	24	468	38	36	34	20	40	41	37	38	34	40	46	64
Released to Owner	8	8	234	21	17	17	8	24	25	21	20	14	13	22	32
Rehomed to SAFE	7	7	115	8	7	10	2	5	7	7	8	9	18	17	17
In pound at present	2	2	68	1	6	6	7	6	7	8	6	3	8	5	5
Holding pending court cases	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deceased	1	1	3	0	0	0	0	0	0	1	0	1	0	0	1
Euthanised	6	6	48	8	6	1	3	5	2	0	4	7	1	2	9
Monthly total	24	24	468	38	36	34	20	40	41	37	38	34	40	46	64
Impounded Cats			Impounded Cats												
Central	8	8	141	10	3	12	2	14	13	10	13	22	19	7	16
East	13	13	166	24	2	1	2	10	26	15	17	10	24	16	19
West	5	5	101	3	4	10	2	6	12	4	11	15	4	21	9
Monthly total	26	26	408	37	9	23	6	30	51	29	41	47	47	44	44
Released to Owner	3	3	17	1	1	2	1	1	0	5	1	2	0	1	2
Rehomed to SAFE	16	16	167	20	2	4	1	15	18	8	12	15	34	21	17
In pound at present	3	3	25	1	1	0	0	0	6	0	0	0	3	3	11
Euthanised	4	4	195	15	5	17	3	14	27	16	27	29	10	19	13
Deceased	0	0	5	0	0	0	1	0	0	1	1	1	0	0	1
Monthly total	26	26	409	37	9	23	6	30	51	30	41	47	47	44	44
Customer Requests			Customer Requests												
After hours (AH) calls received	52	52	812	82	59	61	54	61	78	53	94	65	36	62	107
AH calls requiring an immediate response	31	31	599	73	43	41	29	37	59	43	75	41	30	47	81
3 Dog Applications	0	0	9	0	0	0	1	0	1	0	0	2	4	1	0
Monthly total	83	83	1420	155	102	102	84	98	138	96	169	108	70	110	188

Environmental Health Statistics 2021			Environmental Health Statistics 2020												
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits			Inspections/reinspections/audits												
Food premises inspection/reinspection	3	3	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	0	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	1	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	0	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	0	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	4	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated			Health nuisances/complaints investigated												
Air Quality	8	8	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	3	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	2	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	7	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	5	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	1	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	0	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	29	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases			Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	1	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	2	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	3	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health			Other health												
Assess development applications	11	11	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	0	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	0	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	14	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	25	393	10	18	26	23	46	47	37	48	38	34	27	39

Building Statistics 2021			Building Statistics 2020													
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits			Building Permits													
Dwellings	3	3	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26
Alterations and Additions	22	22	Alterations and Additions	1	2	15	32	40	37	13	29	21	18	18	25	249
Swimming Pools and Spas	5	5	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96
Outbuildings (inc. signs and shade)	25	25	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397
Group Development	0	0	Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2
Number Sole Occup Units /GRP Development	0	0	Number Sole Occup Units /GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	1	Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36
Monthly total	56	56	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109	806
Building Approval Certificates & Demolition Certificates			Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	0	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6
BAC's	0	0	BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6
BAC Strata	0	0	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3
Monthly total	0	0	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1	15
Occupancy Permits			Occupancy Permits													
Occupancy Permits	0	0	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18
OP Strata	0	0	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1
Monthly total	0	0	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0	20
Total \$'000 Construction Value	4302	4,302	Total \$'000 Construction Value	46208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475	119,843
Applications Processed for Other Councils			Applications Processed for Other Councils													
Shire Of Ashburton	11	11	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13
Shire of Wyndham (East Kimberley)	0	0	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0	5
Port Hedland	9	9	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187
Monthly total	20	20	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39	205
Private Certifications Provided			Private Certifications Provided													
Certificate of Design Compliance	0	0	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15
Certificate of Building Compliance	0	0	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0	7
Certificate of Construction Compliance	0	0	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0	4
Monthly total	0	0	Monthly total	0	14	4	0	0	0	0	2	3	1	2	26	
Total \$'000 Construction Value	0	0	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466	1,712
Private Swimming Pool Inspections (1 every 4 years)			Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	60	60	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85	620

Planning Statistics 2021			Planning Statistics 2020												
CATEGORIES	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement			Lodgement												
Development Applications	11	11	163	8	11	12	10	12	16	20	11	14	12	12	25
R-Codes Applications	10	10	72	6	5	6	1	4	4	7	5	11	5	12	6
Land Matters	8	8	117	9	7	7	4	10	10	6	11	15	13	9	16
Enforcement Matters	0	0	90	8	7	20	0	7	17	2	19	2	4	1	3
Scheme Amendments	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	29	443	32	30	45	15	33	47	35	46	42	34	34	50
Processing			Processing												
Average Number of Days (DA)	27	27	27	22	28	27	28	21	31	26	24	36	28	22	29
Application Fees	8144	8144	232159	4641	7361	7680	10333	5854	6037	23057	12317	6672	22476	5187	120544
Development Value \$'000	3238	3238	58243	743	1050	1966	3075	2241	697	8706	2821	1025	5208	1228	29483

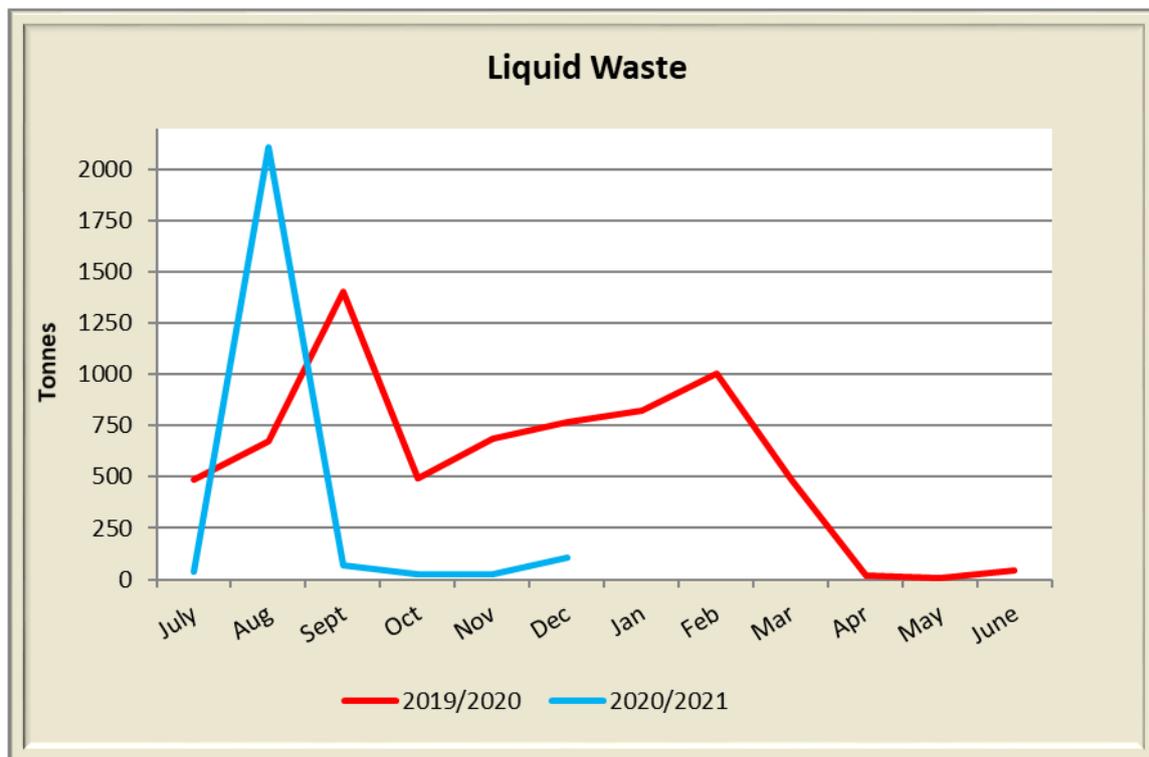
Karratha Tourism and Vistor Centre Statistics 2021			Karratha Tourism and Vistor Centre Statistics 2020												
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	584	15322	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	1057
Sites booked 40 Mile online	10	10	373	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	0	2265	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	N/A
Sites booked Cleaverville online	17	17	656	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	22
Sites paid in Cash Cleaverville	N/A	0	1006	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	N/A
Monthly total	611	611	19622	446	320	336	0	292	1551	4054	6330	2952	1516	740	1085
Consignments															
Number of local suppliers	17	17	18	15	15	15	0 - COVID	15	17	17	17	17	17	18	18
Revenue															
KTVC Retail Sales	\$ 3,328	\$ 3,328	\$ 87,841	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 9,914
Bookeasy Sales	\$13,266.00	\$ 13,266	\$133,871						\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 20,829
Cleaverville (online booking)	\$ 1,112.00	\$ 1,112	\$ 32,660	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	\$ -	\$ 47,352	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$ 636.00	\$ 636	\$ 21,228	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 304
40 Mile (cash payment to caretaker)	N/A	\$ -	\$ 70,461	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Monthly total	\$ 18,342	\$ 18,342	\$393,413	\$ 3,825	\$ 4,911	\$ 2,724	\$ -	\$ 6,101	\$ 51,974	\$ 96,060	\$ 94,881	\$ 65,391	\$ 16,541	\$ 18,951	\$ 32,055

14.7 WASTE SERVICES DATA – FIRST QUARTER 2020/2021

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 20 January 2021
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide a quarterly update and illustration of Waste Services data for the 2020/2021 year.



Liquid Waste delivered to the 7 Mile Waste Facility.

The spike in August was due to the alternative liquid waste disposal facility reaching capacity prior to the completion of their additional pond.

Expectation is that the current trend will continue.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

The upward trend from July can be contributed to over 1300 tonnes of construction and demolition waste being delivered to this facility as a result of the Airport Landside Works.

Over 4,800 tonnes of contaminated waste has also been delivered for the July to September period.



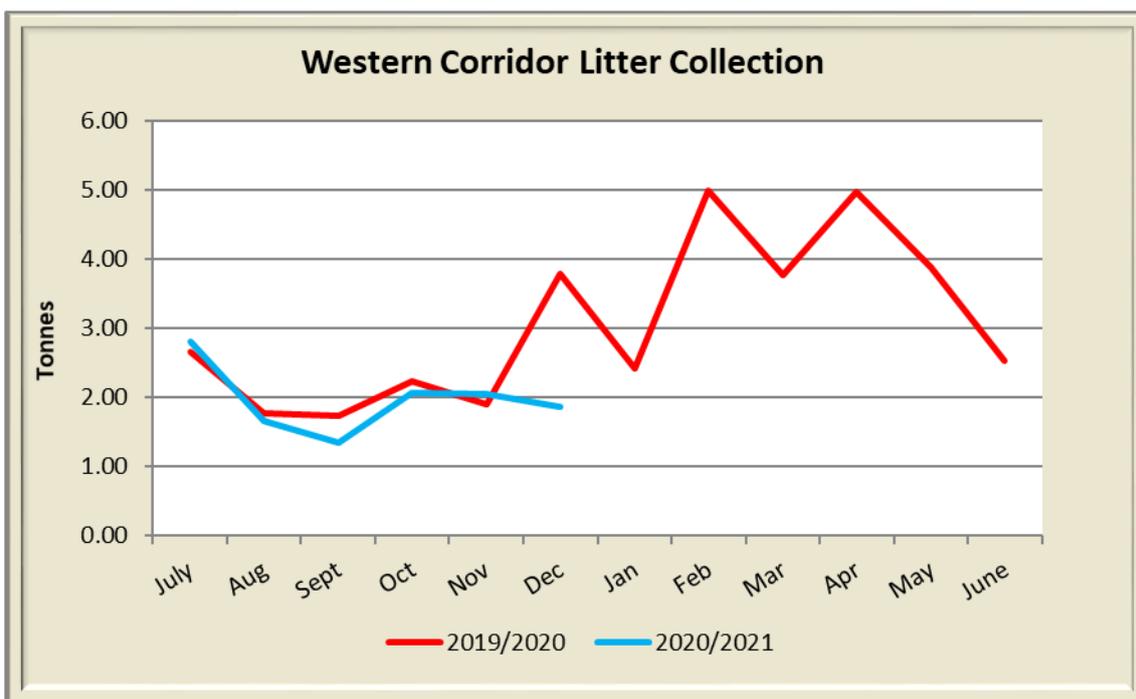
7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste, and re-usable items recovered for the 7 Mile Tip Shop.

In Q2 646 tonnes of shredded timber was removed from 7 Mile by a local contractor to fixate contaminated soil. The spike in green waste for October related to pre cyclone clean up and increased volumes from commercial customers and the City of Karratha.

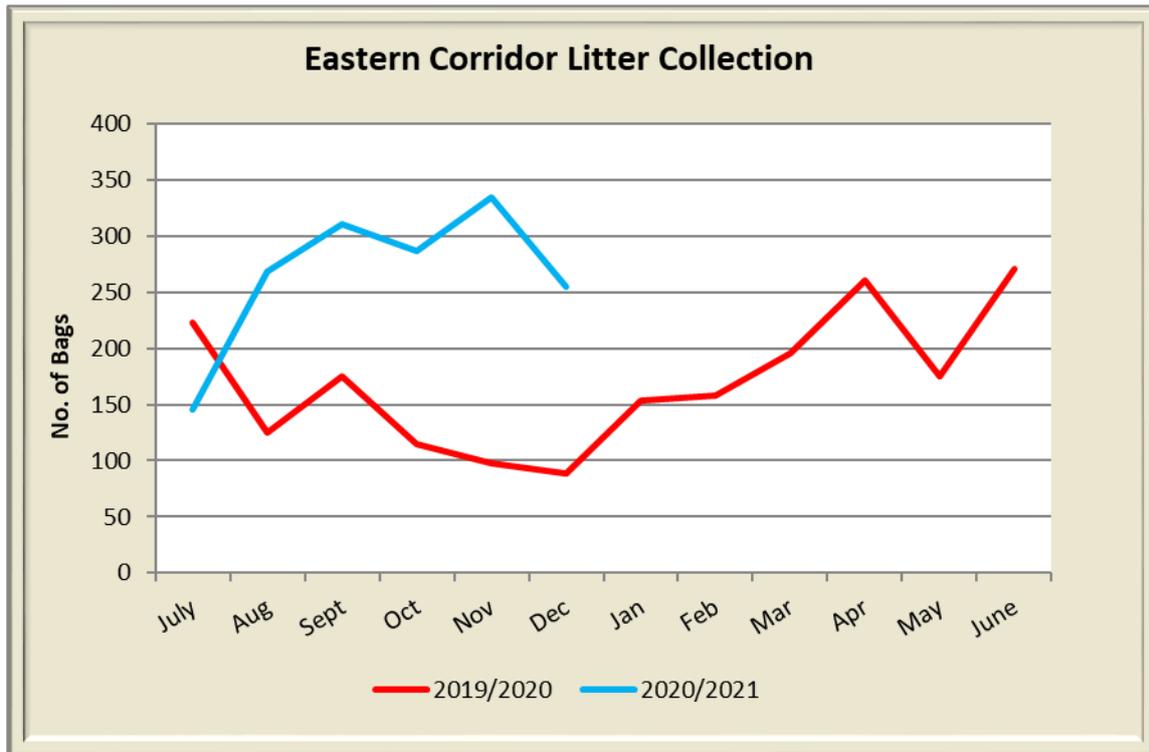


7 Mile Tip Shop Income.

There has been no loss of income after reducing the Tip Shop hours to Saturday and Sunday in May.



Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with Damel.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.

There has been an increase in the volume of residential litter in the Roebourne town site and the crew are also servicing the Information Bay on the North West Highway at Roebourne.

The City received the following number of customer requests relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham and Point Samson:

Period	No. of requests
July – September 2019	9
October – December 2019	10
January – March 2020	18
April – June 2020	13
July – September 2020	11
October – December 2020	8

14.8 AIRPORT SERVICES DATA

Responsible Executive Officer: Director Strategic Projects & Infrastructure

Reporting Author: Manager Airport Services

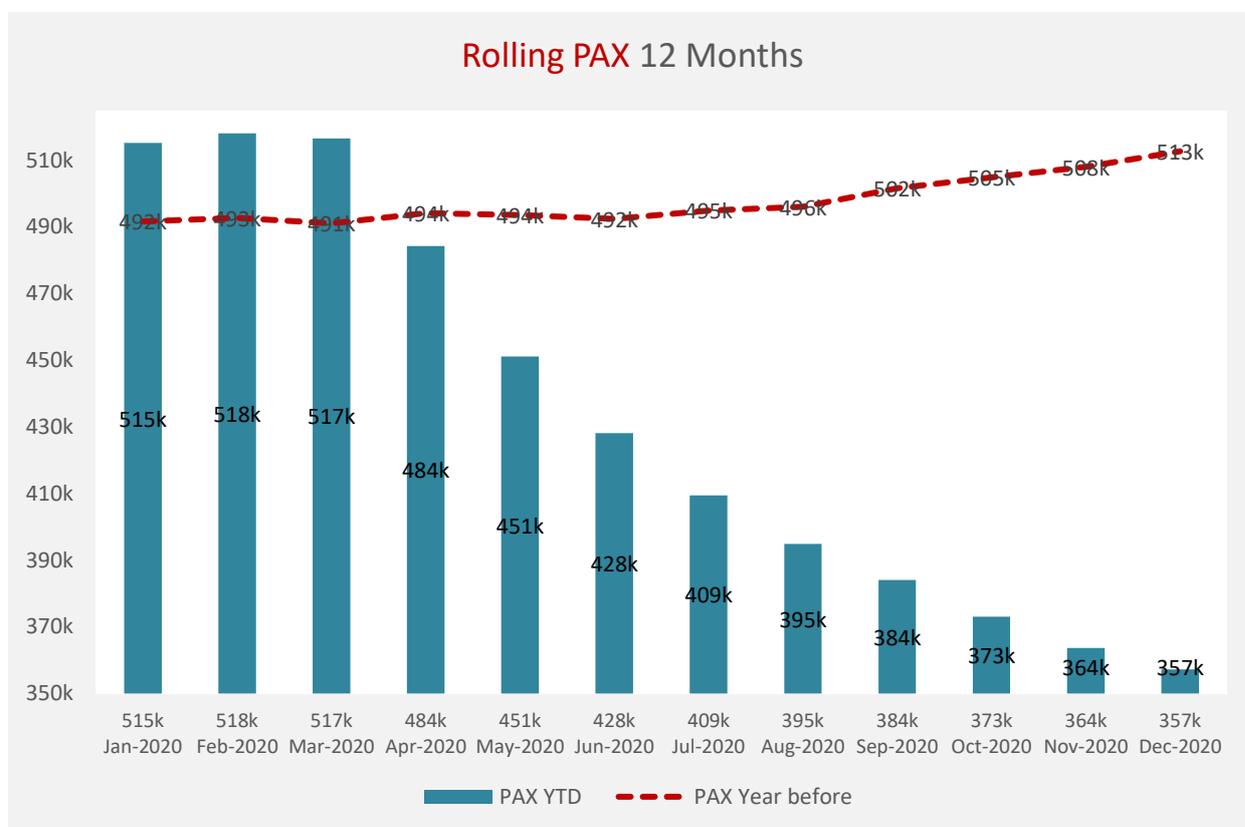
Date of Report: 8 February 2021

Disclosure of Interest: Nil

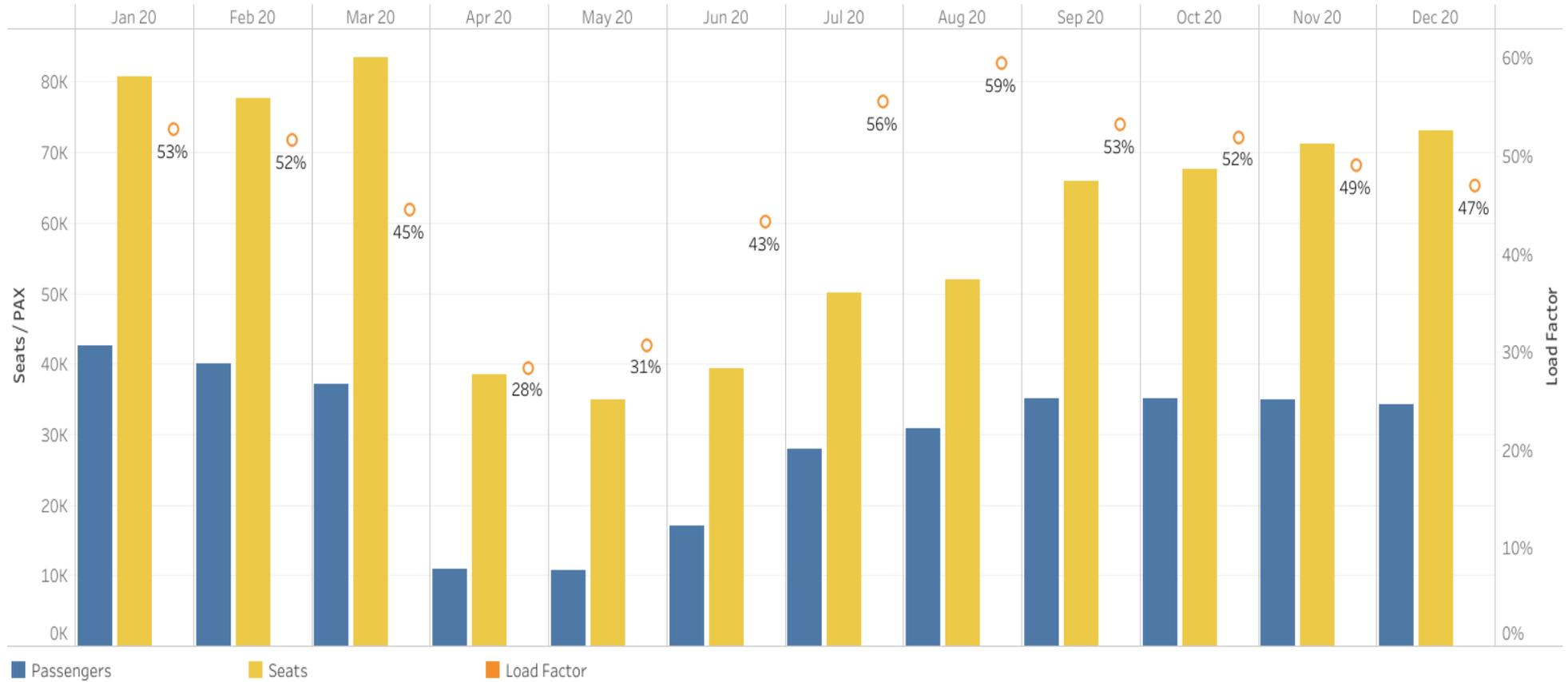
Attachment(s) Nil

PURPOSE

To provide Council with comparative Airport Services data in respect to aircraft movements, passenger movements and car parking volumes.

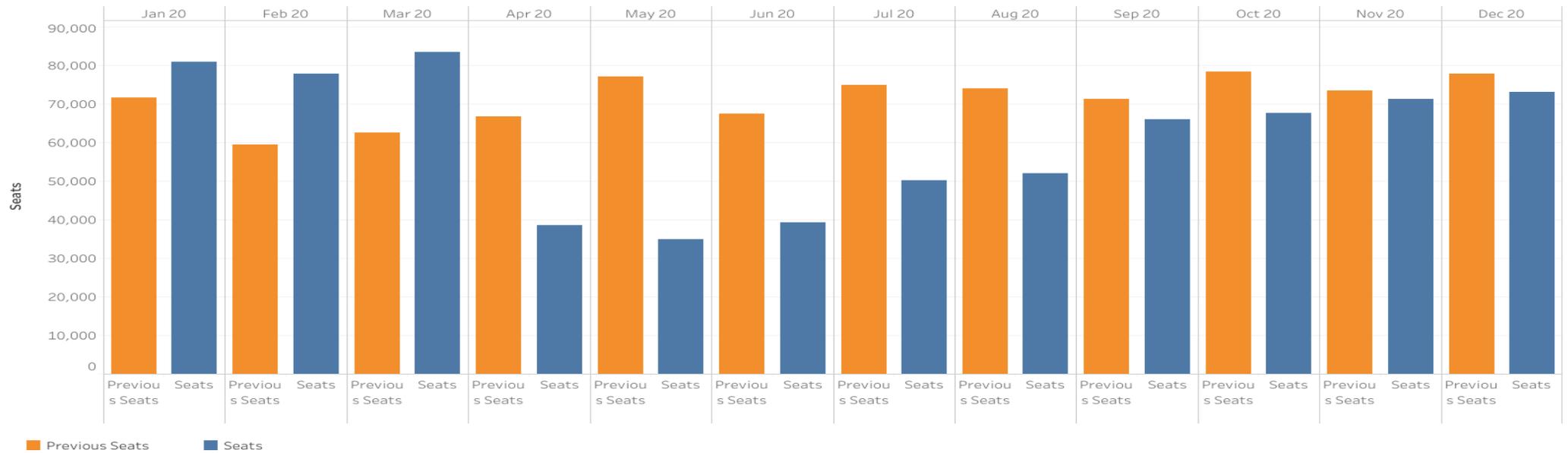
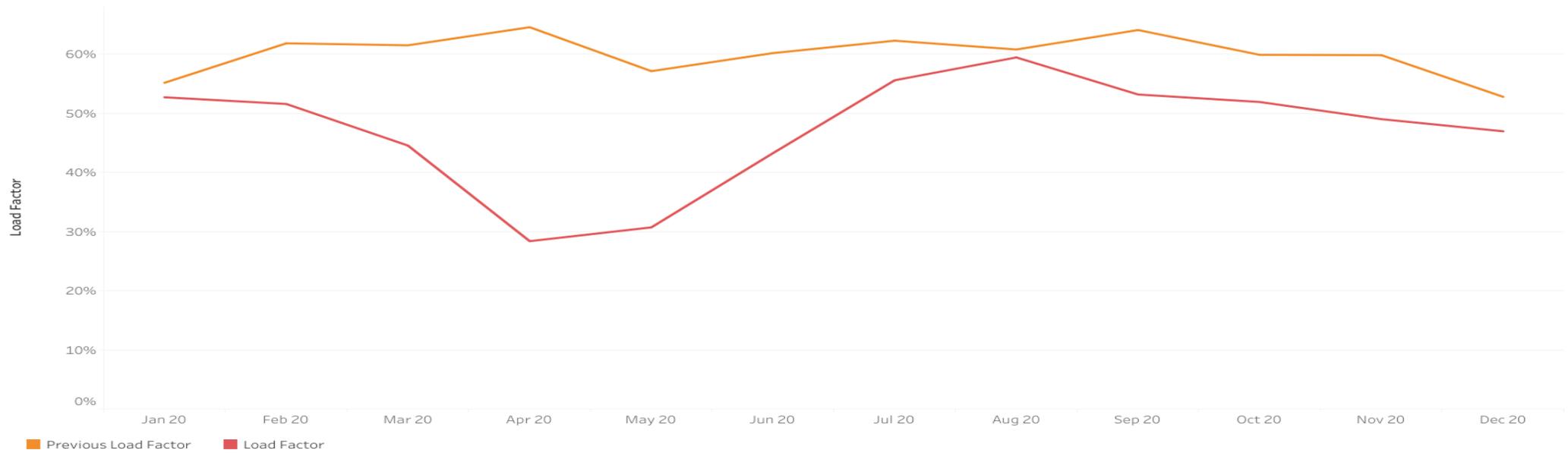


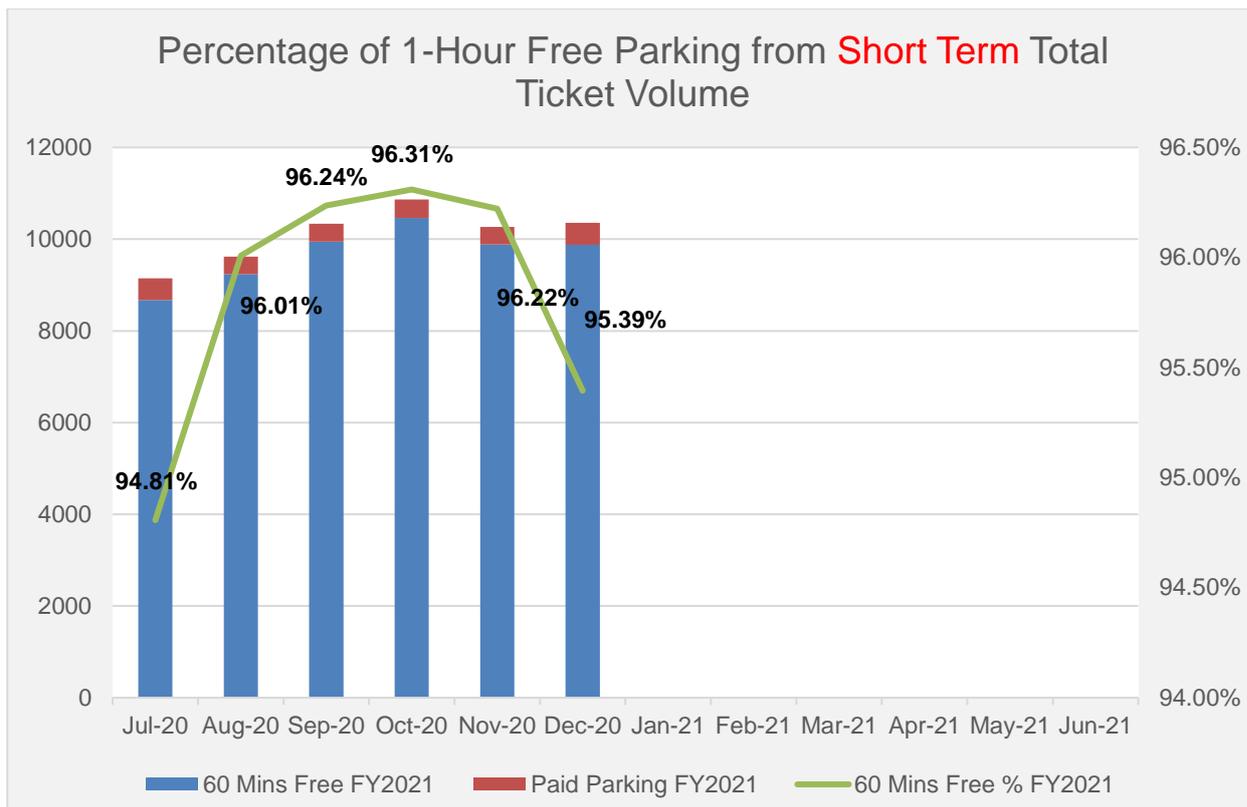
This graph provides monthly total passenger (PAX) numbers over the last twelve months compared with that of the previous year. This includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



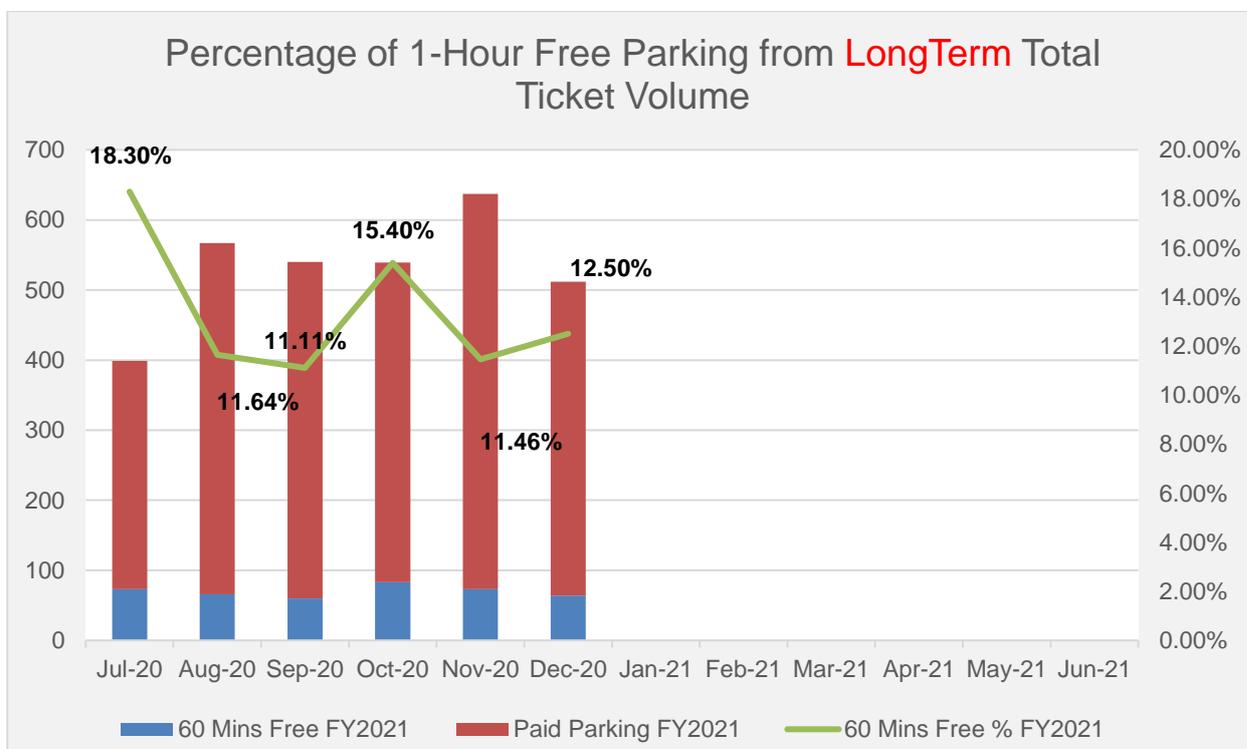
The above graph reflects Airport Traffic Data on a monthly basis for the last 12 months. The graph provides data up until December 2020 for all Passengers, Seats and Load Factors.

The graph above compares Year on Year data for load factors and seat capacity. The graph provides data up until December 2020 for all traffic at the airport.





This graph provides total volume of car park short term tickets issued for each month over the last financial year and of the total number of those relating to free and paid parking. The chart also shows free parking tickets issued as a percentage.



This graph provides total volume of car park long term tickets issued for each month over the last financial year and of the total number of those relating to free and paid parking. The chart also shows free parking tickets issued as a percentage.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

18 MATTERS BEHIND CLOSED DOORS

ATTACHMENT TO ITEM 12.4 KARRATHA TOURIST AND VISITOR CENTRE

ATTACHMENT TO ITEM 13.1 KARRATHA AIRPORT ENTRY STATEMENT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.13 pm.

The next meeting is to be held on Monday, 22 March 2021 at 5.30 pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 22 February 2021.

..... Date ____/____/____