



## **ORDINARY COUNCIL MEETING**

# ***AGENDA***

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on 15th March 2010 at 6.30pm**

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**Collene Longmore  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: \_\_\_\_\_  
**Ms C Longmore –Chief Executive Officer**

**DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

**NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

**INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

**IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

# **TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE NO
1	<b>OFFICIAL OPENING</b> .....	6
2	<b>PUBLIC QUESTION TIME</b> .....	6
3	<b>RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE</b> .....	6
4	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS</b> .....	6
5	<b>CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS</b> .....	6
6	<b>ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION</b> .....	7
7	<b>CHIEF EXECUTIVE OFFICER &amp; EXECUTIVE SERVICES</b> .....	8
7.1	CHIEF EXECUTIVE OFFICER .....	8
7.1.1	EMERGENCY MANAGEMENT .....	8
	SHIRE OF ROEBOURNE LOCAL COMMUNITY EMERGENCY MANAGEMENT ARRANGEMENTS .....	8
7.1.2	EMERGENCY MANAGEMENT .....	10
	SHIRE OF ROEBOURNE LOCAL RECOVERY ARRANGEMENTS SUB PLAN ....	10
8	<b>CORPORATE SERVICES</b> .....	12
8.1	CORPORATE.....	12
8.1.1	COMPLIANCE AUDIT RETURN 2009.....	12
8.1.2	LOCAL GOVERNMENT REFORM - REGIONAL COLLABORATIVE GROUP .....	14
8.2	FINANCE .....	17
8.2.1	FINANCIAL STATEMENT FOR PERIOD ENDING 30 NOVEMBER 2009.....	17
8.2.2	FINANCIAL STATEMENT FOR PERIOD ENDING 31 DECEMBER 2009 .....	32
8.2.3	FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2010 .....	47
8.2.4	LIST OF ACCOUNTS FEBRUARY 2010 .....	63
8.2.5	LEASE OF OLD SHIRE OFFICE-ROEBOURNE .....	74
9	<b>COMMUNITY SERVICES</b> .....	76
9.1	COMMUNITY DEVELOPMENT.....	76
9.1.1	LEASE OF DALGETY HOUSE .....	76
9.1.2	NOMINATIONS TO THE ROEBOURNE ADVISORY COMMITTEE .....	78
9.1.3	FEBRUARY 2010 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME .....	82
9.2	COMMUNITY FACILITIES .....	90
9.2.1	BULGARRA SPORTING PRECINCT - ELECTRICAL AND FLOODLIGHTING UPGRADE .....	90
9.2.2	LEASE FOR THE ROEBOURNE GOLF CLUB .....	97
9.2.3	HIRE FEE WAIVE REQUEST - KARRATHA AMATEUR SWIMMING CLUB.....	99
9.3	RANGER SERVICES .....	101
9.3.1	APPLICATION FOR TWO OR MORE DOGS - 21 MATEBORE ROAD NICKOL...	101

<b>10</b>	<b>TECHNICAL SERVICES</b> .....	<b>104</b>
10.1	ENGINEERING WORKS.....	104
10.1.1	TENDER G06-09/10 - POINT SAMSON INFORMATION BAY.....	104
10.2	AIRPORT.....	107
10.2.1	RFT KAP 02-09/10 - KARRATHA AIRPORT CHECK-IN AND BAGGAGE AREA REDEVELOPMENT.....	107
10.2.2	RFT KAP 03-09/10 - KARRATHA AIRPORT WESTERN..... HELICOPTER APRON EXPANSION.....	110
<b>11</b>	<b>DEVELOPMENT SERVICES</b> .....	<b>112</b>
11.1.1	INITIATION OF PROPOSED SHIRE OF ROEBOURNE..... TOWN PLANNING SCHEME NO.8 AMENDMENT 17.....	112
11.1.2	LOT 1072 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE - 48 ROOM TRANSIENT WORKFORCE ACCOMMODATION FACILITY.....	115
11.1.3	INITIATION OF TPS8 OMNIBUS AMENDMENT AND EXHIBITION OF LOCAL PLANNING POLICIES DP1 & DP13.....	117
<b>12</b>	<b>ITEMS FOR INFORMATION ONLY</b> .....	<b>142</b>
12.1	COUNCILLORS REPORTS.....	142
12.2	CEO & EXECUTIVE SERVICES.....	143
12.2.1	INFORMATION ONLY ITEMS - for March.....	143
12.2.1	SHIRE PRESIDENT'S MAIL – 03/02/2010 to 03/03/2010.....	145
12.2.2	REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE COMMON SEAL.....	147
12.2.3	COUNCILLOR REPRESENTATIVES ON ORGANISATIONS.....	148
12.2.4	TABLED CORRESPONDENCE.....	149
12.3	CORPORATE SERVICES.....	154
12.4	COMMUNITY SERVICES.....	157
12.5	DEVELOPMENT SERVICES.....	158
12.5.1	BUILDING STATISTICS FOR THE MONTH OF FEBRUARY 2010.....	158
12.5.2	PLANNING DECISIONS ISSUED - 3 FEBRUARY - 2 MARCH 2010.....	159
<b>13</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b> .....	<b>161</b>
<b>14</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN</b> .....	<b>161</b>
<b>15</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION</b> .....	<b>161</b>
<b>16</b>	<b>CLOSURE &amp; DATE OF NEXT MEETING</b> .....	<b>161</b>

# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Lockwood acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE**

Councillors: Cr Nicole Lockwood [President]  
Cr John Lally [Deputy President]  
Cr Garry Bailey  
Cr Fay Cechner  
Cr Ben Lewis  
Cr Harry Hipworth  
Cr Joanne Pritchard  
Cr Des Rothe  
Cr Evette Smeathers  
Cr Sharon Vertigan  
Cr Fiona White-Hartig

Staff: Collene Longmore Chief Executive Officer  
Paul Anderson Assistant to CEO  
Ray McDermott Exec Manager Corporate Svces  
Simon Kot Exec Manager Community Svces  
Joel Gajic A/Exec Manager Development Svces  
Troy Davis Exec Manager Technical Svces  
Sue Heaton Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

## **4 PETITIONS/DEPUTATIONS/PRESENTATIONS**

## **5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 1st March 2010, be confirmed as a true and correct record of proceedings.

**6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

- 16/2/10 Woodside – Collene Longmore and Cr Nicole Lockwood.
- 18/2/10 Mrs Flo Corrigan, & Cr Nicole Lockwood.  
Julie Lawrence, Collene Longmore, Cr Nicole Lockwood, Patrick McClure A/Manager Planning & Cr Harry Hipworth.
- 19/2/10 Eric Ripper MLA, Collene Longmore & Cr Nicole Lockwood  
Alannah MacTiernan MLA, Collene Longmore & Cr Nicole Lockwood  
Rio Tinto Janina Gawler, Collene Longmore & Cr Nicole Lockwood  
Angus Murray PRD Nationwide, Collene Longmore, Cr Nicole Lockwood, Cr Harry Hipworth and Patrick McClure A/Manager Planning.  
MAPT Developments, Collene Longmore, Cr Nicole Lockwood, Cr Harry Hipworth and Patrick McClure A/Manager Planning.
- 24/2/10 Mike Hollett, National Lifestyle Villages, CEO and Patrick McClure A/Planning Manager
- 26/2/10 Supt Ballantyne Karratha Police & CEO
- 2/3/10 Sentors Michaelia Cash, Mathius Cormann and Chris Back, Cr Nicole Lockwood and Collene Longmore, John Verbeek and Jodi Elston.  
Roebourne Art Group, Juluwarlu.
- 2/3/10 Civic Reception
- 3/3/10 Senators Michaelia Cash, Mathius Cormann and Chris Back, Cr Nicole Lockwood and Cr John Lally.

## **7 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES**

### **7.1 CHIEF EXECUTIVE OFFICER**

#### **7.1.1 EMERGENCY MANAGEMENT**

##### **SHIRE OF ROEBOURNE LOCAL COMMUNITY EMERGENCY MANAGEMENT ARRANGEMENTS**

<b>File No:</b>	<b>EO/1/21</b>
<b>Attachment(s)</b>	<b>Shire of Roebourne Local Community Emergency Management Arrangements</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>
<b>Author Name:</b>	<b>Emergency Management Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

The purpose of this report is to seek Council's endorsement of the Shire of Roebourne Local Community Emergency Management Arrangements.

#### **Background**

The Shire of Roebourne is required under legislation to have emergency management plans in place. The Shire of Roebourne is required to evaluate the Local Community Emergency Management Arrangements against the requirements of the *Emergency Management Act 2005* and the *State Emergency Management Policy 2.5 – Emergency Management in Local Government Districts*. As the Shire had an old and out dated plan in place this document was produced.

#### **Issues**

Nil

#### **Options**

Council has the following options available:

1. Endorse the Shire of Roebourne Local Community Emergency Management Arrangements.
2. Modify the Shire of Roebourne Local Community Emergency Management Arrangements.

#### **Policy Implications**

There are no relevant Policy implications pertaining to this matter.

**Legislative Implications**

Under the *Emergency Management Act 2005* and the *State Emergency Management Policy No 2.5 – Emergency Management in Local Government Districts*, the Shire of Roebourne is responsible for planning for any emergency that may occur within the Shire.

The Shire of Roebourne Local Community Emergency Management Arrangements plan will be open for public viewing.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

The plan has been reviewed and is supported by the Local Emergency Management Committee (LEMC), the District Emergency Management Committee (DEMC) and is written in consultation with Fire and Emergency Services Authority (FESA) and prepared in accordance with the *Emergency Management Act 2005*.

**Voting Requirements**

Simple.

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**RECOMMENDATION**

**In accordance with the legislative requirements of the *Emergency Management Act 2005* the Shire of Roebourne *Local Community Emergency Management Arrangements* be endorsed and adopted.**

**7.1.2 EMERGENCY MANAGEMENT  
SHIRE OF ROEBOURNE LOCAL RECOVERY ARRANGEMENTS SUB PLAN**

<b>File No:</b>	<b>EO/1/21</b>
<b>Attachment(s)</b>	<b>Shire of Roebourne Local Recovery Arrangements Sub Plan</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>
<b>Author Name:</b>	<b>Emergency Management Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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**REPORT PURPOSE**

The purpose of this report is to seek Council's endorsement of the Shire of Roebourne Local Recovery Arrangements Sub Plan.

**Background**

The Shire of Roebourne is required under legislation to have emergency management plans in place. The Shire of Roebourne is required to evaluate the Local Recovery Arrangements against the requirements of the *Emergency Management Act 2005* and the *State Emergency Management Policy 2.5 – Emergency Management in Local Government Districts*. As the Shire had no such plan in place this document was produced. This plan is a sub plan under the Shire of Roebourne Local Community Emergency Management Arrangements.

**Issues**

Nil

**Options**

Council has the following options available:

1. Endorse the Shire of Roebourne Local Recovery Arrangements Sub Plan.
2. Modify the Shire of Roebourne Local Recovery Arrangements Sub Plan.

**Policy Implications**

There are no relevant Policy implications pertaining to this matter.

**Legislative Implications**

Under the *Emergency Management Act 2005* and the *State Emergency Management Policy No 2.5 – Emergency Management in Local Government Districts*, the Shire of Roebourne is responsible for the management of recovery for any emergency that may occur within the Shire.

The Shire of Roebourne Local Recovery Arrangements Sub Plan will be open for public viewing.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

The plan has been reviewed and is supported by the Local Emergency Management Committee (LEMC), the District Emergency Management Committee (DEMC) and is written in consultation with Fire and Emergency Services Authority (FESA) and prepared in accordance with the *Emergency Management Act 2005*.

**Voting Requirements**

Simple.

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**RECOMMENDATION**

In accordance with the legislative requirements of the *Emergency Management Act 2005* the *Shire or Roebourne Local Recovery Arrangements* sub plan be endorsed and adopted.

## **8 CORPORATE SERVICES**

### **8.1 CORPORATE**

#### **8.1.1 COMPLIANCE AUDIT RETURN 2009**

<b>File No:</b>	<b>AB/3/2B</b>
<b>Attachment(s)</b>	<b>Compliance Audit Return 2009</b>
<b>Responsible Officer:</b>	<b>Executive Manager Corporate Services</b>
<b>Author Name:</b>	<b>Corporate Compliance Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To seek adoption from Council of the Compliance Audit Return 2009, for the period 1 January to 31 December 2009

#### **Background**

Local Government are required to carry out a compliance audit each year for the period 1 January to the 31 December and submit the completed Compliance Audit Return (CAR) to the Department of Local Government and Regional Development (the Department) by the 31 March.

The CAR is intended to assist local governments to enhance or develop their internal control processes to ensure they are meeting statutory requirements of the legislation. Feedback on areas of non-compliance assist the Department in gaining a better understanding of any problems or issues relating to a local government's inability to achieve full compliance in a particular area.

#### **Issues**

This year's CAR incorporates the majority of the statutory requirements listed in regulation 13 of the Local Government (Audit) Regulations 1996 – Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interests, Disposal of Property, Elections, Executive Functions, Local Government Employees, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

#### **Options**

Council has the following options available:

1. That Council resolves to adopt the Compliance Audit Return 2009 for the period 1 January to 31 December as attached and presented to Council.
2. That Council resolve to adopt the Compliance Audit Return for the period 1 January to 31 December as attached and presented to Council, with amendments as recorded.

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

Local Government (Audit) Regulations 1996, regulations 14 and 15.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

The completed Compliance Audit Return 2009 for the period 1 January to 31 December 2009 is presented to Council for adoption.

**Voting Requirements**

Simple.

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**RECOMMENDATION**

**That Council resolves to adopt the Compliance Audit Return 2009 for the period 1 January 2009 to 31 December 2009.**

## 8.1.2 LOCAL GOVERNMENT REFORM - REGIONAL COLLABORATIVE GROUP

**File No:** GR.20

**Attachment(s)**

1. Letter from the Minister of Local Government dated 2 February 2010
2. Letter from the Minister of Local Government dated 7 December 2009
3. Draft Agreement for Regional Collaborative Group's
4. Western Councilor February 2010 Reform Update

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Executive Manager Corporate Services

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To consider participating in a Regional Collaborative Group (RCG) at the request of the Minister for Local Government Heritage Citizenship and Multicultural Interest.

### Background

In February 2009, Local Government Minister, Hon John Castrilli MLA, announced the State Government's preference for a wide range of Local Government reform strategies.

The strategies were aimed at achieving greater capacity for Local Governments to better plan, manage and deliver services to their communities with a focus on social, environmental and economic sustainability.

Previous advice from the Minister, in a letter dated 7<sup>th</sup> December 2009 advised '*...I have determined that the optimal reform option for your Local Government is work collaboratively with your neighbouring Local Governments to enhance the operations of the Pilbara Regional Council which is aligned with my proposals for Regional Collaborative Groups in other regions.*'

Minister Castrilli has subsequently invited regional grouping of councils to assist with the efficient delivery of services. The four (4) Pilbara Shire's have been requested to consider participating in a Regional Collaborative Group (RCG).

### Issues

The Draft agreement for the RCG (copy attached) was received by Council on Wednesday 3 March via email. The Draft Agreement requires that from the execution date of the agreement, *'the RCG shall plan the development and delivery of common systems and where possible make delivery of the following services to the Region together with any additional services the RCG decides:*

- *Corporate services, including records, finance, information technology, rating, human resources, payroll and workforce;*
  - *strategic planning, including local laws, town planning, asset and financial planning;*
-

- *environmental health, natural resource management, building and development approvals;*
- *economic development;*
- *road infrastructure and transport*
- *waste management; and*
- *infrastructure planning and asset management.'*

The Shire of Roebourne is an active member of the Pilbara Regional Council (PRC) whose objectives are to:

- Endeavour to carry out the Regional Purpose in a manner which enhances and assists in the advancement of the Region
- Encourage cooperation and resource sharing on a regional basis.

Significant effort has been invested regionally in delivering a refined and tangible strategic vision for the PRC through the adoption of a reinvigorated Strategic Plan and the recent advertising for the position of Chief Executive Officer.

### **Options**

Council has the following options available:

1. Support the Ministers request to be involved in the proposed RCG
2. To decline the Ministers request to be involved in the proposed RCG.
3. To support in principle the involvement in a RCG, being in this instance the PRC, and to seek an extension to enable the matter to be discussed at the PRC meeting 29<sup>th</sup> March 2010 and returned for Council consideration at the 19 April 2010 Ordinary Council Meeting.

### **Policy Implications**

There is significant policy implications dependant upon which option Council chooses to take.

The PRC , if accepted by the Minister to fulfil the role of the proposed RCG's, will continue to develop policies on strategic and community planning and the social and economic development of communities.

The Council can then give consideration to the adoption of policies or otherwise of the policy applicable to its communities.

### **Legislative Implications**

The proposed RCG's have no statutory roles or obligations under the Local Government Act as opposed to the PRC which is established under the provisions of the Local Government Act.

### **Financial Implication**

In his letter dated 2 February 2010, Minister Castrilli has indicated that a funding request has been lodged to assist Local Government reform in the 2010/11 State Budget for the purposes of assisting RCG's with the development of a regional business plan (detailed template to be provided by the Department of Local Government).

Given it is proposed that the RCG for the Pilbara region is to be the PRC, Council would need to agree to continue funding this body. The regional business plan would be undertaken by the PRC and funding is to be sought from Government for the completion of this document.

### **Conclusion**

As part of the Local Government Reform process Council has adopted its preferred collaborative model, which is to continue its membership of the PRC. This was the supported view of the other 3 Shires in a recent teleconference.

The Shire of Roebourne, as an active participant of the PRC, continues to strongly demonstrate its ongoing support for the development of regional initiatives and efficiencies.

Given the recent receipt of the Draft Agreement, for the establishment of a RCG, it would appear prudent to seek an extension to the date for responding to the Ministers request. This will enable the matter to be discussed on a regional level at the next PRC meeting on the 29<sup>th</sup> March 2010.

### **Voting Requirements**

Simple.

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### **RECOMMENDATION**

That Council resolves to:

- 1. Adopt the Pilbara Regional Council as its preferred Regional Collaborative Grouping.**
- 2. Advise the Minister that the Shire of Roebourne is supportive of continued resource sharing initiatives and will work closely with the Pilbara Regional Council to identify and initiate further opportunities.**
- 3. Seek a one (1) month extension from the requested 26<sup>th</sup> March 2010 deadline in order for the matter of Regional Collaborative Groups to be discussed at the Pilbara Regional Council meeting 29<sup>th</sup> March 2010 and then reconsidered by Council at its 19 April 2010 Ordinary Council Meeting.**

## **8.2 FINANCE**

### **8.2.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 NOVEMBER 2009**

**File No:** MAR10

**Attachment(s)**

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Expenditure Accountant

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To provide Council with a summary of the financial position as at the specified period.

#### **Background**

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
  - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
  - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

As per section 34 of the Local Government (Financial Management) Regulations 1996.

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**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

None

**Voting Requirements**

Simple.

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**RECOMMENDATION**

That the Financial reports for the period ending 30 November 2009 be received.

## Shire Of Roebourne

### Statement Of Financial Activity

for the period 1 July 2009 to 30 November 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Rate Setting Statement</b>						
<b>Operating</b>						
<b>Revenues (Sources)</b>						
General Purpose Funding (excluding Rates)	5,309,174	5,309,174	1,439,702	1,878,059	30.45%	-438,357
Governance	122,549	122,549	102,355	51,198	-49.98%	51,157
Law, Order And Public Safety	186,862	186,862	85,780	58,036	-32.34%	27,744
Health	45,166	85,166	9,422	11,470	21.74%	-
Education and Welfare	1,088,849	1,088,849	29,568	25,077	-15.19%	-
Housing	2,032,719	2,032,719	1,605,285	1,638,602	-	-33,317
Community Amenities	6,129,415	6,129,415	3,309,306	4,220,365	27.53%	-911,059
Recreation And Culture	4,930,912	4,943,427	886,830	513,870	-42.06%	372,960
Transport	17,433,254	17,433,254	6,261,172	7,168,499	14.49%	-907,327
Economic Services	2,089,430	2,089,430	441,873	600,303	35.85%	-158,430
Other Property And Services	97,281	97,281	42,050	(60,400)	-243.64%	102,450
	39,465,611	39,518,226	14,213,343	16,105,077	13.31%	-1,891,734
<b>Expenses (Applications)</b>						
General Purpose Funding	(456,541)	(525,758)	(264,377)	(208,536)	-21.12%	-55,841
Governance	(2,077,967)	(2,077,967)	(751,560)	(628,941)	-16.32%	-122,619
Law, Order And Public Safety	(1,339,206)	(1,340,469)	(529,768)	(478,197)	-	-51,571
Health	(1,118,373)	(1,118,373)	(462,814)	(351,315)	-24.09%	-111,499
Education and Welfare	(320,859)	(320,859)	(158,930)	(88,370)	-44.40%	-70,560
Housing	(713,893)	(713,893)	(285,698)	(288,804)	-	-
Community Amenities	(6,776,815)	(6,776,815)	(2,566,239)	(2,220,998)	-13.45%	-345,241
Recreation And Culture	(13,059,034)	(13,193,057)	(5,710,128)	(4,265,520)	-25.30%	-1,444,608
Transport	(14,144,581)	(14,547,626)	(4,180,997)	(3,165,001)	-24.30%	-1,015,996
Economic Services	(1,180,276)	(1,144,867)	(493,083)	(506,371)	-	13,288
Other Property And Services	570,748	570,748	72,385	(571,242)	-889.17%	643,627
	(40,616,797)	(41,188,936)	(15,331,209)	(12,773,297)	-16.68%	-2,557,912
<b>Capital</b>						
<b>Revenue</b>						
Proceeds From Disposal Of Assets	2,395,200	2,381,050	331,000	9,091	-97.25%	321,909
Tsf From Aerodrome Reserve	3,614,325	3,614,325	0	0	-	-
Tsf From Airconditioning Reserve	117,833	117,833	0	0	-	-
Tsf From MSIS Reserve	160,259	160,259	0	0	-	-
Tsf From Plant Replacement Reserve	1,506,500	1,506,500	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	4,358,050	4,358,050	0	0	-	-
Tsf From Waste Management Res	2,637,008	2,637,008	0	0	-	-
Tsf From Housing Reserve	5,647,446	5,647,446	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-	-
Tsf From Information Technology Res	109,273	109,273	0	0	-	-
New Loans Raised	0	0	0	0	-	-
Repayments Of Self Supporting Loans	11,206	11,206	2,612	3,111	19.12%	-
Repayments Of Interest Free Loans To Local Groups	135,536	135,536	3,140	2,615	-16.73%	-
	20,692,636	20,678,486	336,752	14,817	-95.60%	321,935

## Shire Of Roebourne

### Statement Of Financial Activity (con't) for the period 1 July 2009 to 30 November 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Expenses</b>						
Purchase Of Assets - Land	0	(65,395)	(65,395)	(60,395)	-	-
Purchase of Assets - Artwork	(10,000)	(10,000)	0	0	-	-
Purchase Of Assets - Buildings	(14,669,920)	(14,699,920)	(5,031,892)	(2,348,938)	-53.32%	-2,682,954
Purchase Of Assets - Equipment	(460,950)	(460,950)	(393,185)	(15,141)	-96.15%	-378,044
Purchase Of Assets - Furniture & Equip	(593,150)	(593,150)	(347,750)	(158,120)	-54.53%	-189,630
Purchase Of Assets - Plant	(5,603,500)	(5,705,650)	(2,912,500)	(182,806)	-93.72%	-2,729,694
Purchase Of Assets - Infrastructure	(14,902,014)	(14,902,014)	(5,512,234)	(814,823)	-85.22%	-4,697,411
Loan Principal Repayments	(1,728,120)	(1,728,120)	(774,994)	(774,965)	-	-
Tsf To Aerodrome Reserve	(576,230)	(576,230)	0	(105,895)	-	105,895
Tsf To Airconditioning Reserve	(5,303)	(5,303)	0	(1,008)	-	-
Tsf To Dampier Drainage Reserve	(1,435)	(1,435)	0	(272)	-	-
Tsf To Plant Replacement Reserve	(880,816)	(880,816)	0	(15,373)	-	15,373
Tsf To Walkington Theatre Reserve	(185)	(185)	0	(36)	-	-
Tsf To Workers Compensation Res	(257,117)	(257,117)	0	(8,969)	-	-
Tsf To Infrastructure Reserve	(4,357,488)	(4,357,488)	0	(64,728)	-	64,728
Tsf To Waste Management Reserve	(364,679)	(364,679)	0	(45,378)	-	45,378
Tsf To Housing Reserve	(254,135)	(254,135)	0	(48,447)	-	48,447
Tsf To Parks, Ovals & Rec Facilities	(302)	(302)	0	(64)	-	-
Tsf To Aged Persons Home Reserve	(13,321)	(13,321)	0	(500)	-	-
Tsf To Information Technology	0	0	0	(942)	-	-
Tsf To Junior Sport Reserve	(2,686)	(2,686)	0	(573)	-	-
Tsf To Public Open Space Reserve	(23,819)	(23,819)	0	(4,528)	-	-
Tsf To Mosquito Control Reserve	(572)	(572)	0	(14)	-	-
Tsf To History & Cultural Publications Reserve	(2,131)	(2,131)	0	(405)	-	-
Tsf To Medical Services Assistance Package Reserve	(10,319)	(10,319)	0	(2,845)	-	-
Interest Free Loan Principal	(222,000)	(222,000)	(222,000)	(222,000)	-	-
Income Set Aside As Restricted Funds	(741,000)	(741,000)	0	0	-	-
	(45,681,192)	(45,878,737)	(15,259,950)	(4,877,167)	-68.04%	-10,382,783
<b>Adjustment For Non Cash Items</b>						
Depreciation	6,648,955	6,648,955	1,662,239	0		
Amounts Set Aside To Provisions	392,491	392,491	98,123	0		
Accrued Loan Interest	(22,127)	(22,127)	(5,532)	0		
(Profit) / Loss On Disposal Of Assets	(293,106)	(293,106)	(73,277)	(9,091)		
	6,726,213	6,726,213	1,681,553	(9,091)		
<b>Surplus Brought Forward 1 July</b>	3,473,372	3,473,372	3,473,372	3,442,594		
<b>Amount Raised From Rates</b>	16,090,709	16,090,709	15,564,494	15,446,998	-	117,496
<b>Surplus / (Deficit)</b>	<b>150,552</b>	<b>(580,767)</b>	<b>2,996,802</b>	<b>17,349,932</b>		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is over the year to date budget by \$1,891,734 which represents a variance of 13.31%.

Operating Expenditure is under the year to date budget by \$2,557,912 which represents a variance of 16.68%.

From an end of year position Council has received 39.87% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 30.98% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue up 30.45% (\$438,357) due to interest on reserves brought to account before budgeted.

##### *Expenditure*

Expenditure is showing a variance down of 21.12% (\$55,841) which is mainly due to a timing difference in Rates Write offs (transactions processed in December).

#### Governance

##### *Revenue*

Revenue is down 49.98% (\$51,157) which is due to sale of vehicles not yet proceeding and late commencement of applying overdue interest to Debtors accounts.

##### *Expenditure*

Expenditure is down 16.32% (\$122,619) which is due to:

- 1) \$26,555 up on Administration costs
- 2) \$55,000 contribution to PRC not yet paid
- 3) \$50,000 Local Govt allowance not yet paid to Councillors
- 4) \$23,997 Local Govt election costs not yet paid
- 5) \$17,754 Non-Statutory Donations not yet claimed
- 6) \$17,850 Audit Fees not yet paid

#### Law, Order and Public Safety

##### *Revenue*

Revenue is down by 32.34% (\$27,744) which is due to:

- 1) \$13,285 FESA contribution to Wickham/Roebourne SES not yet received
- 2) \$7,000 Govt Grant for firebreaks by FEAS not yet received
- 3) \$6,000 down on Reimbursements for Removal of Cyclone Hazards

Expenditure is down 9.73% (\$51,571) which is due to:

- 1) \$23,126 down on Employment costs
- 2) \$9,460 down Other Control Expenses
- 3) \$9,000 down on Removal of Cyclone Hazards expenses
- 4) \$8,323 down on Rangers Office expenses

#### Health

##### *Revenue*

Revenue is up 21.74% (\$2,048) which is due to additional revenue from Lodging House & Stall Holders licences

*Expenditure*

Expenditure is down 24.09% (\$111,499) which is due to:

- 1) \$50,000 down on MSIS Retention Payments
- 2) \$25,935 MSIS employment costs lower than expected
- 3) \$13,885 down on Compliance Auditing & Inspections
- 4) \$10,224 down on Mosquito Management

Education and Welfare

*Revenue*

Revenue is showing a variance of down 15.19% (\$4,491) due to no reimbursement yet received for Aged Persons Homes (Units 1-5).

*Expenditure*

Expenditure is showing a variance of down 44.40% (\$70,560) which is due to:

- 1) \$43,235 down on Millars Well Daycare Building
- 2) \$21,705 down on Wickham Daycare Building
- 3) \$14,752 down on Early Learning Community Scholarships

Housing

*Revenue*

Revenue is showing a variance up of 2.08% (\$33,317) which is due to extra Royalties for Regions received.

*Expenditure*

Expenditure is up 1.09% (\$3,106) which is below the threshold to report.

Community Amenities

*Revenue*

Revenue has a variance up of 27.53% (\$911,059) mainly due to:

- 1) \$635,348 up on Industrial/Commercial Refuse disposal fees
- 2) \$411,902 up on Liquid Waste disposal fees
- 3) \$30,933 up on Contributions to Studies
- 4) \$23,711 up on Income from Recycling
- 5) \$94,850 down on proceeds from sale of assets
- 6) \$54,417 down on Town Planning fees
- 7) \$35,179 down on Industrial/Commercial Refuse collection fees
- 8) \$10,000 down on contribution to Dampier Drainage

*Expenditure*

Expenditure is showing a variance down of 13.45% (\$345,241). The main variances are as follows:

- 1) \$92,366 down on Drainage Mtce – lower costs than expected
- 2) \$84,407 down on Domestic Refuse Collection – vacant position in this area
- 3) \$71,100 down on Refuse Site-7 Mile – reduced staff numbers
- 4) \$67,615 down on Litter Control – reduced staff numbers
- 5) \$41,028 down on Loss on Sale of Asset – purchase of new asset delayed
- 6) \$25,664 down on Bin Repairs/Replacement – lower costs than expected
- 7) \$23,053 down on Cemetery Mtce – lower costs than expected
- 8) \$15,920 down on Wickham Transfer Station – reduced staff numbers
- 9) \$41,886 up on Trade/Commercial Refuse
- 10) \$10,620 up on Administration costs

Recreation and Culture

*Revenue*

Revenue has a variance down of 42.06% (\$372,960). The variance is due to:

- 1) \$338,894 income not yet received from the Education Dept (Roebourne Pool)

- 2) \$135,000 Govt Grant for Roebourne Hall not yet received
- 3) \$47,209 down on proceeds of sale
- 4) \$20,221 down on Karratha Golf Course Fees
- 5) \$114,637 up on Leisure & Learning Precinct grant – interest received
- 6) \$29,277 up on Karratha Aquatic Centre Income
- 7) \$20,461 up on Cossack Income

#### *Expenditure*

Expenditure has a variance of down 25.30% (\$1,444,608). The main variances are as follows:

- 1) \$259,305 down on Parks & Garden Mtce- staff shortages
- 2) \$224,707 down on Oval Mtce
- 3) \$71,981 down on Karratha Aquatic Centre Mtce
- 4) \$61,127 down on Effluent Tank Mtce
- 5) \$60,567 down on Open Space/Drainage Reserve Mtce- Staff shortages
- 6) \$58,718 down on Roebourne Aquatic Centre Building Mtce
- 7) \$50,587 down on Karratha Entertainment Centre programs
- 8) \$41,464 down on Community Development & Local History Employment costs
- 9) \$38,136 down on Recreation employment costs – KAC, RAC, KEC
- 10) \$33,553 down on Boat Ramp Mtce-invoices pending
- 11) \$32,697 down on Dampier Pavilion Mtce
- 12) \$32,113 down on Dalgety House Building/Surrounds Mtce
- 13) \$28,795 down on Karratha Library contribution – not yet invoiced
- 14) \$28,463 down on Karratha Entertainment Centre Mtce
- 15) \$25,880 down on Cossack Mtce costs
- 16) \$25,414 down on Contribution to Walkington Theatre
- 17) \$23,820 down on Consultants – Recreation Facilities Planning & Management
- 18) \$23,296 down on Karratha Golf Course/Bowling Green Mtce
- 19) \$22,371 down on Loss on Sale – purchase of new asset delayed
- 20) \$20,838 down on Cossack Art Awards Expenses
- 21) \$20,611 down on Transmitter Operating Costs
- 22) \$20,301 down on Pegs Creek Pavilion Mtce
- 23) \$20,000 down on Carpark Mtce-Pavilions
- 24) \$19,538 down on Sports Funding Scheme
- 25) \$17,317 down on Community & Cultural Scheme
- 26) \$15,000 down on Regional Parks Planning
- 27) \$14,469 down on Roebourne Recreation Club Building
- 28) \$13,820 down on Consultants-Recreation Facilities Planning & Management
- 29) \$13,703 down on Playground Mtce
- 30) \$13,112 down on Cossack Café Expenses
- 31) \$12,394 down on Sports Facilities – Lighting
- 32) \$10,911 down on Cossack Archaeological Cyclone Impact Survey
- 33) \$10,560 down on Community Bus – not yet invoiced
- 34) \$10,620 up on Administration Costs
- 35) \$10,536 up on Junior Sports Development

#### Transport

##### *Revenue*

Revenue shows a variance of up 14.49% (\$907,327). The main variances are as follows:

- 1) \$848,353 up on Karratha Airport income (including leases) – this is a timing difference
- 2) \$363,668 up on Tien Tsin Inne income
- 3) \$95,949 up on Roads to Recovery Grants
- 4) \$ 294,583 down on Road Project Grants
- 5) \$115,050 down on proceeds of sale of assets

##### *Expenditure*

Expenditure has a variance of down 24.30% (\$1,015,996). The main variances are as follows:

- 1) \$326,108 down on Karratha Terminal Building Mtce
-

- 2) \$200,044 down on Asphalt Overlays. Completion expected December
- 3) \$216,206 down on TTI café expenses-stock costs not yet applied
- 4) \$118,156 down on Other Road & Street Mtce
- 5) \$84,300 down on Footpath Mtce
- 6) \$65,035 down on Street Cleaning Mtce
- 7) \$58,114 down on Airside Mtce-Karratha Airport
- 8) \$55,017 down on Airport Security
- 9) \$41,665 down on Karratha Drainage Study
- 10) \$38,169 down on Reseal Roads
- 11) \$35,100 down on Airport Office Expenses
- 12) \$29,768 down on Flight Display System Mtce
- 13) \$28,946 down on Street Tree Mtce
- 14) \$16,775 down on Median Strip Mtce
- 15) \$15,900 down on Airport-Sewerage Ponds Mtce
- 16) \$15,013 down on Crossover Contributions
- 17) \$14,138 down on Upgrade Street Lights
- 18) \$11,255 down on TTI Building Costs
- 19) \$11,217 down on Street Lights - Electricity
- 20) \$10,433 down on Traffic Signs & Control
- 21) \$10,370 down on Road Trees Mtce
- 22) \$244,459 up on TTI employment costs
- 23) \$48,453 up on Sheeting Roads-unbudgeted expense Woodbrook Rd
- 24) \$53,427 up on Pastoral Access Road Mtce
- 25) \$15,935 up on Administration costs
- 26) \$24,759 up on Airport Employment Costs-high overtime costs
- 27) \$20,977 up on Depot Mtce
- 28) \$16,916 up on Town Street Mtce
- 29) \$12,851 up on Street Sign Mtce
- 30) \$10,423 up on Consultants for Studies

### Economic Services

#### *Revenue*

Revenue has a variance of up 35.85% (\$158,430). The variance is due to Illegal Building Inspection fees increased income (\$143,940) and increased income from Camping Fees at Cleaverville & 40 Mile (\$18,274)

#### *Expenditure*

Expenditure has a variance of up 2.69% (\$13,288). The main variances are as follows:

- 1) \$21,301 down on contribution to Tourism (Karratha & Roebourne Tourist Bureau, Tourism Promotion
- 2) \$32,249 down on Office Expenses-Building
- 3) \$72,778 up on Building Control employment costs-contract building surveyor & high overtime costs

### Other Property and Services

#### *Revenue*

Revenue has a variance down of 243.64% (\$102,450) which is mainly due \$90,363 accrued income not yet received from insurance claims and \$33,000 Diesel Fuel Rebate not yet received

#### *Expenditure*

Expenditure has a variance of up 889.17% (\$643,627). This is mainly due to:

- 1) \$181,241 up on Employment costs & allocations-P& G, Works, Tech Services, Waste Management
- 2) \$269,223 up on Plant repairs, maintenance & allocations
- 3) \$39,862 up on Insurance & Workers Comp claims
- 4) \$37,178 up on Administration costs
- 5) \$21,188 down on Workshop Cleaning & Mtce

Capital

*Revenue*

Capital Revenue shows a variance down of 95.60% (\$321,935) due to delayed sale of assets.

*Expenditure*

Capital expenditure shows a variance of down 68.04% (\$10,382,783). This is mainly due to expense being down in the following areas:

- 1) \$2,153,073 Landfill – Plant, Equipment, Buildings, Infrastructure
- 2) \$2,016,438 Airport – Buildings, Infrastructure
- 3) \$799,582 Roads – Infrastructure
- 4) \$766,239 Parks & Gardens – Infrastructure & Equipment
- 5) \$724,948 Beaches - Infrastructure
- 6) \$564,056 Staff Housing – Buildings
- 7) \$527,220 Vehicles & Plant
- 8) \$500,000 Cossack Infrastructure
- 9) \$467,918 Recreation Projects – Plant & Buildings
- 10) \$375,000 Ovals & Hardcourts – Buildings & Infrastructure
- 11) \$329,771 Town Beautification - Infrastructure
- 12) \$266,828 Footpaths Infrastructure
- 13) \$254,478 Corporate Services – Furniture, Plant, Buildings, Infrastructure
- 14) \$220,106 Depot – Buildings & Infrastructure
- 15) \$164,103 Pavilions & Halls
- 16) \$116,665 Drainage - Infrastructure
- 17) \$92,017 Karratha Aquatic Centre – Buildings, Furniture & Equipment
- 18) \$86,266 Karratha Entertainment Centre – Buildings & Furniture
- 19) \$84,300 Child Health Clinics – Buildings
- 20) \$65,208 Public Toilets - Buildings
- 21) \$80,000 Tech Services - Plant
- 22) \$70,552 Effluent Systems – Infrastructure (down \$82,289), Equipment (up \$11,737)
- 23) \$41,000 Rangers – Buildings
- 24) \$23,000 Town Planning - Furniture
- 25) \$15,000 Waste Collection - Plant
- 26) \$13,263 Roebourne Aquatic Centre – Furniture
- 27) \$10,096 Karratha Bowling & Golf Club

Rates

Variance shown is down 0.75% (\$117,496) due to interim rating.

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 30 November 2009**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted	1	13,525,272	1,221,515
Cash and Cash Equivalents – Restricted – Reserves, LSL & R4R	2	56,340,002	58,836,043
Trade and Other Receivables	3	8,864,778	7,059,704
Inventories		1,024,492	728,361
Total Current Assets		79,754,544	67,845,623
<b>Current Liabilities</b>			
Trade and Other Payables		3,010,621	5,536,730
Bank Overdraft		0	0
Short Term Borrowings		953,073	1,728,038
Short Term Provisions		1,781,296	1,781,296
Total Current Liabilities		5,744,990	9,046,064
<b>Net Current Assets</b>		74,009,554	58,799,559
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(35,634,394)	(35,334,417)
Take Out Restricted Cash		(23,501,626)	(23,501,626)
Add Back Non Cash Provisions		1,781,296	1,781,296
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	11,441
Add Back Current Borrowings		953,073	1,728,038
Take Out Non Current Receivables		(234,947)	(18,673)
<b>Net Current Asset Position</b>		17,349,932	3,442,594
Note Explanation:			
1) Includes amounts received for:			
- unspent loan monies		942,220	
- PDC Hydrology Grant		40,000	
- Nickol West Skate Park		274,000	
- Wickham Skate Park		56,000	
- Hillcrest Footpaths		159,680	
- Roebourne Enhancement Scheme		111,909	
- Baynton West Family Centre		979,027	
		2,562,836	

## ***Shire Of Roebourne***

### **Statement Of Financial Activity (con't) for the period ending 30 November 2009**

2) Reserves, Long Service Leave and Royalties for Regions (R4R - Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- BGC Contracting	86,207
- Carr Civil Contracting	164,689
- Jayrow Helicopters	32,796
- Lyons & Pierce	166,873
- Skywest Airlines	144,355
Total Sundry Debtors Outstanding (includes above)	2,226,235
Total Rates Debtors Outstanding	6,638,543

## **Shire Of Roebourne**

### **Balance Sheet**

**for the period ending 30 November 2009**

**Note 2: Balance Sheet**

**2009/10**

**\$**

**Current Assets**

Cash On Hand	84,790
Cash and Cash Equivalents - Unrestricted	13,440,482
Cash and Cash Equivalents - Restricted	56,340,002
Trade and Other Receivables	8,864,778
Inventories	1,024,492
<b>Total Current Assets</b>	<b>79,754,544</b>

**Non Current Assets**

Trade and Other Receivables	97,332
Property, Plant And Equipment	123,955,768
<b>Total Non Current Assets</b>	<b>124,053,101</b>

**Total Assets**

**203,807,645**

**Current Liabilities**

Bank Overdrafts	0
Trade and Other Payables	3,010,621
Short Term Borrowings	953,073
Short Term Provisions	1,781,296
<b>Total Current Liabilities</b>	<b>5,744,990</b>

**Non Current Liabilities**

Long Term Borrowings	18,188,610
Long Term Provisions	233,485
<b>Total Non Current Liabilities</b>	<b>18,422,095</b>

**Total Liabilities**

**24,167,084**

**Net Assets**

**179,640,560**

**Equity**

Accumulated Surplus	132,325,155
Asset Revaluation Reserve	11,681,010
Reserves	35,634,396
<b>Total Equity</b>	<b>179,640,560</b>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 30 November 2009**

**Note 3: Cash and Cash Equivalents**

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	84,790
Westpac on call	8,723,395
Term deposits – Westpac / WATC	4,717,087
	<u>13,525,272</u>
<b>Restricted Cash</b>	
Westpac on call / Term deposits	35,580,598
Westpac -Maxi Reserve	20,759,404
	<u>56,340,002</u>
<b>Total Cash</b>	<u>69,865,274</u>

## Shire Of Roebourne

### Statement Of Financial Activity

#### by Divisions by Activities

#### for the period ending 30 November 2009

#### Note 4

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$10,000)

#### CORPORATE SERVICES

Net (Cost) Revenue to Council for Rates	15,887,604	15,817,276	15,409,410	15,478,414
Net (Cost) Revenue to Council for General Revenue	(1,578,423)	(982,827)	1,112,457	1,122,570
Net (Cost) Revenue to Council for Corporate Services	(737,929)	(1,334,005)	(1,109,508)	(593,886)
Net (Cost) Revenue to Council for Information Services	(394,919)	(394,919)	(222,523)	(174,933)
Net (Cost) Revenue to Council for Television & Radio Services	(60,475)	(60,475)	(26,639)	(6,028)
Net (Cost) Revenue to Council for Members of Council	(443,612)	(443,612)	(284,790)	(145,556)
Net (Cost) Revenue to Council for Emergency Services	0	0	6,951	(15,235)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(720,792)	(554,269)	(54,269)

#### COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(19,480)	(19,480)	(13,201)	323
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(511,732)	(476,323)	(210,140)	(188,839)
Net (Cost) Revenue to Council for Aged Persons Housing	(56,333)	(56,333)	(20,090)	(7,874)
Net (Cost) Revenue to Council for Youth Development	(59,319)	(59,319)	(21,650)	(6,010)
Net (Cost) Revenue to Council for Other Culture	(139,769)	(139,769)	(87,521)	(26,431)
Net (Cost) Revenue to Council for Community Development	(736,838)	(736,838)	(338,361)	(295,000)
Net (Cost) Revenue to Council for Walkington Theatre	(197,876)	(197,876)	(91,405)	(65,991)
Net (Cost) Revenue to Council for Community Sponsorship	(289,959)	(289,959)	(114,069)	(65,599)
Net (Cost) Revenue to Council for Daycare Centres	864,497	864,497	(111,401)	(34,666)
Net (Cost) Revenue to Council for Child Health Clinics	(170,613)	(170,613)	(124,491)	(30,631)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,368,793)	(1,368,793)	(675,697)	(520,804)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(904,158)	(907,158)	(513,993)	(276,678)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(357,231)	(360,231)	(76,755)	(319,735)
Net (Cost) Revenue to Council for Libraries	(1,138,203)	(1,172,123)	(479,146)	(464,818)
Net (Cost) Revenue to Council for Cossack Operations	(347,536)	(347,536)	(235,995)	(162,776)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,007,582)	(1,014,360)	(955,011)	(319,859)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(337,552)	(337,552)	(142,959)	(134,549)
Net (Cost) Revenue to Council for Pavilions & Halls	61,615	61,615	(473,288)	(345,825)
Net (Cost) Revenue to Council for Recreation Projects	(1,707,472)	(1,834,472)	(978,851)	(503,544)
Net (Cost) Revenue to Council for Playgrounds	(33,334)	(733,334)	(13,890)	(187)
Net (Cost) Revenue to Council for Medical Services	0	0	(86,476)	(11,308)
Net (Cost) Revenue to Council for Other Buildings	(208,259)	(208,259)	(48,189)	(22,362)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	0	114,637
Net (Cost) Revenue to Council for Economic Development	0	0	0	0
Net (Cost) Revenue to Council for Ranger Services	(1,205,959)	(1,207,222)	(537,144)	(450,921)
Net (Cost) Revenue to Council for Camping Grounds	15,590	15,590	29,600	46,739

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

#### by Divisions by Activities

for the period ending 30 November 2009

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
<b>DEVELOPMENT SERVICES</b>				
Net (Cost) Revenue to Council for Building Control	1,488,860	1,488,860	172,723	267,356
Net (Cost) Revenue to Council for Health Services	(698,640)	(688,640)	(295,037)	(272,797)
Net (Cost) Revenue to Council for Town Planning	(655,305)	(655,305)	(186,828)	(201,291)
<b>TECHNICAL SERVICES</b>				
Net (Cost) Revenue to Council for Staff Housing	1,011,829	946,434	(1,538,658)	(954,790)
Net (Cost) Revenue to Council for Waste Collection	(1,256,552)	(1,372,852)	626,145	661,463
Net (Cost) Revenue to Council for Landfill Operations	1,256,552	1,256,757	(1,610,818)	1,688,696
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(8,801)	149,038
Net (Cost) Revenue to Council for Waste Overheads	0	0	(14,941)	309,853
Net (Cost) Revenue to Council for Depots	(428,884)	(428,884)	(283,904)	(108,941)
Net (Cost) Revenue to Council for Vehicles & Plant	(143,400)	(143,400)	(221,667)	(96,468)
Net (Cost) Revenue to Council for Roads & Streets	(3,096,098)	(3,099,143)	(1,831,219)	(898,723)
Net (Cost) Revenue to Council for Parks & Gardens	(2,132,718)	(1,432,718)	(1,287,537)	(267,973)
Net (Cost) Revenue to Council for Drainage	(760,749)	(760,749)	(311,140)	(61,558)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,168,150)	(1,168,150)	(494,584)	(285,658)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(487,150)	(493,527)	(312,059)	(180,379)
Net (Cost) Revenue to Council for Cemeteries	(107,390)	(107,390)	(45,177)	(24,349)
Net (Cost) Revenue to Council for Public Toilets	(278,899)	(278,899)	(172,163)	(102,363)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(492,228)	(492,228)	(795,525)	(27,937)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,453,383)	(1,453,383)	(883,240)	(397,123)
Net (Cost) Revenue to Council for Private Works & Reinstatements	2,500	2,500	1,665	(7,539)
Net (Cost) Revenue to Council for Works Overheads	0	0	(139,644)	(101,685)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(55,960)	295,679
Net (Cost) Revenue to Council for Karratha Airport	3,674,069	3,651,107	274,096	3,640,362
Net (Cost) Revenue to Council for Tien Tsin Inne	561,180	561,180	227,415	577,463
Net (Cost) Revenue to Council for Other Airports	(92,072)	(92,072)	(12,703)	(2,360)
				(1,067,433)
Net (Cost) Revenue to Council for Tech Services	(161,350)	(161,350)	(50,830)	)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(141,573)

## 8.2.2 FINANCIAL STATEMENT FOR PERIOD ENDING 31 DECEMBER 2009

**File No:** MAR10

**Attachment(s)**

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Expenditure Accountant

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

### Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
  - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
  - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

### Options

None

### Policy Implications

There are no relevant policy implications pertaining to this matter.

### Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

### Financial Implications

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There are no financial implications resulting from this report.

**Conclusion**

None

**Voting Requirements**

Simple.

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**RECOMMENDATION**

**That the Financial reports for the period ending 31 December 2009 be received.**

## Shire Of Roebourne

### Statement Of Financial Activity

for the period 1 July 2009 to 31 December 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Rate Setting Statement</b>						
<b>Operating</b>						
<b>Revenues (Sources)</b>						
General Purpose Funding (excluding Rates)	5,309,174	5,309,174	1,488,218	1,567,598	-	-79,380
Governance	122,549	122,549	57,374	114,217	99.07%	-56,842
Law, Order And Public Safety	186,862	186,862	109,784	70,354	-35.92%	39,430
Health	45,166	85,166	13,644	12,808	-	-
Education and Welfare	1,088,849	1,088,849	40,251	29,496	-26.72%	10,755
Housing	2,032,719	2,032,719	1,618,342	1,651,907	-	-33,565
Community Amenities	6,129,415	6,130,173	3,710,171	5,002,269	34.83%	-1,292,098
Recreation And Culture	4,930,912	4,943,427	1,347,967	549,398	-59.24%	798,569
Transport	17,433,254	17,433,254	7,590,031	8,988,002	18.42%	-1,397,971
Economic Services	2,089,430	2,089,430	543,970	666,084	22.45%	-122,114
Other Property And Services	97,281	97,381	47,550	(47,323)	-199.52%	94,873
	39,465,611	39,518,984	16,567,303	18,604,811	12.30%	-2,037,508
<b>Expenses (Applications)</b>						
General Purpose Funding	(456,541)	(526,869)	(301,040)	(314,864)	-	13,824
Governance	(2,077,967)	(2,077,967)	(857,406)	(832,552)	-	-24,854
Law, Order And Public Safety	(1,339,206)	(1,340,469)	(626,753)	(601,380)	-	-25,373
Health	(1,118,373)	(1,118,373)	(568,425)	(409,406)	-27.98%	-159,019
Education and Welfare	(320,859)	(320,859)	(176,793)	(119,827)	-32.22%	-56,966
Housing	(713,893)	(713,893)	(330,475)	(316,797)	-	-13,678
Community Amenities	(6,776,815)	(6,777,368)	(3,107,544)	(2,645,250)	-14.88%	-462,294
Recreation And Culture	(13,059,034)	(13,199,127)	(6,667,811)	(5,052,614)	-24.22%	-1,615,197
Transport	(14,144,581)	(14,570,588)	(4,758,101)	(3,905,680)	-17.92%	-852,421
Economic Services	(1,180,276)	(1,144,867)	(579,395)	(608,549)	-	29,154
Other Property And Services	570,748	570,268	107,801	(621,478)	-676.50%	729,279
	(40,616,797)	(41,220,112)	(17,865,942)	(15,428,396)	-13.64%	-2,437,546
<b>Capital</b>						
<b>Revenue</b>						
Proceeds From Disposal Of Assets	2,395,200	2,380,950	331,000	104,545	-68.42%	226,455
Tsf From Aerodrome Reserve	3,614,325	3,614,325	0	0	-	-
Tsf From Airconditioning Reserve	117,833	117,833	0	0	-	-
Tsf From MSIS Reserve	160,259	160,259	0	0	-	-
Tsf From Plant Replacement Reserve	1,506,500	1,506,500	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	4,358,050	4,358,050	0	0	-	-
Tsf From Waste Management Res	2,637,008	2,637,008	0	0	-	-
Tsf From Housing Reserve	5,647,446	5,647,446	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-	-
Tsf From Information Technology Res	109,273	109,273	0	0	-	-
New Loans Raised	0	0	0	0	-	-
Repayments Of Self Supporting Loans	11,206	11,206	8,509	8,993	-	-
Repayments Of Interest Free Loans To Local Groups	135,536	135,536	3,768	3,243	-13.94%	-
	20,692,636	20,678,386	343,277	116,781	-65.98%	226,496

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

for the period 1 July 2009 to 31 December 2009

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance ≥10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Expenses</b>						
Purchase Of Assets - Land	0	(65,395)	(65,395)	(60,395)	-	-
Purchase of Assets - Artwork	(10,000)	(10,000)	0	0	-	-
Purchase Of Assets - Buildings	(14,669,920)	(14,733,840)	(7,014,226)	(4,340,757)	-38.11%	-2,673,469
Purchase Of Assets - Equipment	(460,950)	(456,064)	(436,952)	(35,595)	-91.85%	-401,357
Purchase Of Assets - Furniture & Equip	(593,150)	(622,350)	(392,200)	(237,297)	-39.50%	-154,903
Purchase Of Assets - Plant	(5,603,500)	(5,705,650)	(2,912,500)	(445,597)	-84.70%	-2,466,903
Purchase Of Assets - Infrastructure	(14,902,014)	(14,896,277)	(6,699,299)	(1,318,721)	-80.32%	-5,380,577
Loan Principal Repayments	(1,728,120)	(1,728,120)	(855,441)	(774,965)	-	-80,476
Tsf To Aerodrome Reserve	(576,230)	(576,230)	0	0	-	-
Tsf To Airconditioning Reserve	(5,303)	(5,303)	0	0	-	-
Tsf To Dampier Drainage Reserve	(1,435)	(1,435)	0	0	-	-
Tsf To Plant Replacement Reserve	(880,816)	(880,816)	0	0	-	-
Tsf To Walkington Theatre Reserve	(185)	(185)	0	0	-	-
Tsf To Workers Compensation Res	(257,117)	(257,117)	0	0	-	-
Tsf To Infrastructure Reserve	(4,357,488)	(4,357,488)	0	0	-	-
Tsf To Waste Management Reserve	(364,679)	(364,679)	0	0	-	-
Tsf To Housing Reserve	(254,135)	(254,135)	0	0	-	-
Tsf To Parks, Ovals & Rec Facilities	(302)	(302)	0	0	-	-
Tsf To Aged Persons Home Reserve	(13,321)	(13,321)	0	0	-	-
Tsf To Information Technology	0	0	0	0	-	-
Tsf To Junior Sport Reserve	(2,686)	(2,686)	0	0	-	-
Tsf To Public Open Space Reserve	(23,819)	(23,819)	0	0	-	-
Tsf To Mosquito Control Reserve	(572)	(572)	0	0	-	-
Tsf To History & Cultural Publications Reserve	(2,131)	(2,131)	0	0	-	-
Tsf To Medical Services Assistance Package Reserve	(10,319)	(10,319)	0	0	-	-
Interest Free Loan Principal	(222,000)	(222,000)	(222,000)	(222,000)	-	-
Income Set Aside As Restricted Funds	(741,000)	(741,000)	0	0	-	-
	(45,681,192)	(45,931,234)	(18,598,013)	(7,435,328)	-60.02%	-11,162,685
<b>Adjustment For Non Cash Items</b>						
Depreciation	6,648,955	6,648,955	0	0		
Amounts Set Aside To Provisions	392,491	392,491	0	0		
Accrued Loan Interest	(22,127)	(22,127)	0	0		
(Profit) / Loss On Disposal Of Assets	(293,106)	(293,106)	0	(104,545)		
	6,726,213	6,726,213	0	(104,545)		
<b>Surplus Brought Forward 1 July</b>	3,473,372	3,473,372	3,473,372	3,442,594		
<b>Amount Raised From Rates</b>	16,090,709	16,090,709	15,644,209	16,043,964	-	-399,755
<b>Surplus / (Deficit)</b>	<b>150,552</b>	<b>(663,682)</b>	<b>(435,794)</b>	<b>15,239,881</b>		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is over the year to date budget by \$2,037,508 which represents a variance of 12.30%.

Operating Expenditure is under the year to date budget by \$2,437,546 which represents a variance of 13.64%.

From an end of year position Council has received 47.08% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 37.43% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue up 5.33% (\$79,380) due to interest on reserves brought to account before budgeted.

##### *Expenditure*

Expenditure is showing a variance up of 4.59% (\$13,824) which is largely due to higher than expected Valuation expenses and Rates Write offs (under delegated authority, Resolutions 13822 19/12/05 & 14626 18/05/09)

#### Governance

##### *Revenue*

Revenue is up 99.07% (\$56,842) which is due to sale of vehicles not yet proceeding and late commencement of applying overdue interest to Debtors accounts.

##### *Expenditure*

Expenditure is down 2.90% (\$24,854) which is due to:

- 7) \$37,333 Members Sitting Fees paid before budgeted
- 8) \$13,504 Non-Statutory Donations not yet claimed

#### Law, Order and Public Safety

##### *Revenue*

Revenue is down by 35.92% (\$39,430) which is mainly due to:

Expenditure is down 4.05% (\$25,373) which is due to:

- 1) \$28,632 Cyclone Preparation costs higher than expected
- 2) \$12,880 Employment costs lower than expected

#### Health

##### *Revenue*

Revenue is down 6.12% (\$836) which is below the threshold to report.

##### *Expenditure*

Expenditure is down 27.98% (\$159,019) which is due to:

- 5) \$50,001 MSIS Retention payments lower than expected
- 6) \$31,744 down on Compliance Auditing & Inspections
- 7) \$31,647 down on MSIS Employment costs
- 8) \$17,750 down on Mosquito Management

#### Education and Welfare

##### *Revenue*

Revenue is showing a variance of down 26.72% (\$10,755) due to no reimbursement yet received for Aged Persons Homes (Units 1-5).

*Expenditure*

Expenditure is showing a variance of down 32.22% (\$56,966) which is due to:

- 4) \$21,819 down on Millars Well Day Care Building
- 5) \$22,970 down on Wickham Day Care Building
- 6) \$12,221 down on Early Learning Community Scholarships

Housing

*Revenue*

Revenue is showing a variance up of 2.07% (\$33,565) which is due to extra Royalties for Regions received.

*Expenditure*

Expenditure is down 4.14% (\$13,678) which is due to lower than expected staff housing lease, operating & maintenance costs.

Community Amenities

*Revenue*

Revenue has a variance up of 34.83% (\$1,292,098) mainly due to:

- 9) \$743,115 up on Industrial/Commercial Refuse disposal fees
- 10) \$560,337 up on Liquid Waste disposal fees
- 11) \$124,100 up on Hazardous Waste Disposal fees
- 12) \$30,933 up on Contributions to Studies
- 13) \$21,211 up on Income from Recycling
- 14) \$94,850 down on proceeds from sale of assets-timing difference
- 15) \$54,920 down on Town Planning fees
- 16) \$24,524 down on Industrial/Commercial Refuse collection fees
- 17) \$10,000 down on contribution to Dampier Drainage

*Expenditure*

Expenditure is showing a variance down of 14.88% (\$462,294). The main variances are as follows:

- 11) \$101,156 down on Refuse Site-7 Mile – reduced staff numbers
- 12) \$121,960 down on Drainage Mtce – lower costs than expected
- 13) \$111,114 down on Domestic Refuse Collection – vacant position in this area
- 14) \$78,659 down on Litter Control – reduced staff numbers
- 15) \$41,028 down on Loss on Sale of Asset – purchase of new asset delayed
- 16) \$25,861 down on Bin Repairs/Replacement – lower costs than expected
- 17) \$32,440 down on Cemetery Mtce – lower costs than expected
- 18) \$53,625 up on Trade/Commercial Refuse costs

Recreation and Culture

*Revenue*

Revenue has a variance down of 59.24% (\$798,569). The variance is due to:

- 8) \$338,894 income not yet received from the Education Dept (Roebourne Pool)
- 9) \$273,697 down on Grants & Contributions - Ovals
- 10) \$135,000 Govt Grant for Roebourne Hall not yet received
- 11) \$120,000 down on Cossack – Grant Income
- 12) \$29,212 up on income from KAC – entry, lessons & merchandise
- 13) \$21,518 up on Cossack income
- 14) \$16,000 up on Special Youth Projects income

*Expenditure*

Expenditure has a variance of down 24.22% (\$1,615,197). The main variances are as follows:

- 36) \$296,951 down on Parks & Garden Mtce - staff shortages
- 37) \$229,100 down on Oval Mtce
- 38) \$119,777 down on Employment Costs-Community Development, KAC, Local History, RAC

- 39) \$75,354 down on Effluent Tank Mtce
- 40) \$64,464 down on Consultants-Recreation Facilities Planning & Management
- 41) \$60,046 down on Roebourne Aquatic Centre Building Mtce
- 42) \$60,092 down on Karratha Library contribution – not yet invoiced
- 43) \$59,730 down on Karratha Aquatic Centre Mtce
- 44) \$51,443 down on KEC Programmes
- 45) \$40,558 down on Boat Ramp Mtce (orders issued)
- 46) \$32,113 down on Dalgety House Building/Surrounds Mtce
- 47) \$31,863 down on Cossack Mtce costs
- 48) \$31,856 down on Dampier Pavilion Mtce
- 49) \$28,624 down on Wickham Library Mtce
- 50) \$25,373 down on Open Space/Drainage Reserve Mtce- 30% staff shortage for 3 months
- 51) \$25,198 down on Cossack Café Expenses
- 52) \$24,025 down on Karratha Golf Course/Bowling Green Mtce
- 53) \$23,666 down on Contribution to Walkington Theatre
- 54) \$22,371 down on Loss on Sale – purchase of new asset delayed
- 55) \$21,704 down on Sports Funding Scheme
- 56) \$20,931 down on Cossack Art Awards Expenses
- 57) \$20,000 down on Carpark Mtce-Pavilions
- 58) \$17,317 down on Community & Cultural Scheme
- 59) \$16,891 down on Pegs Creek Pavilion Mtce
- 60) \$16,491 down on Playground Mtce
- 61) \$16,307 down on KEC Building Mtce
- 62) \$16,206 down on Roebourne Recreation Club Building
- 63) \$15,000 down on Regional Parks Planning
- 64) \$14,651 down on Hardcourt Mtce
- 65) \$13,642 down on Transmitter Operating Costs
- 66) \$13,200 down on Community Bus
- 67) \$12,394 down on Sporting Facilities – Lighting
- 68) \$12,193 down on Beach Maintenance
- 69) \$11,000 down on RAC – Contribution to Building Assets
- 70) \$10,000 down on Cossack Signage
- 71) \$10,488 down on Wickham Skate Park Mtce
- 72) \$22,645 up on Employment Costs - KEC

### Transport

#### *Revenue*

Revenue shows a variance of up 18.42% (\$1,397,971). The main variances are as follows:

- 6) \$1,318,597 up on Karratha Airport income (including leases) – this is a timing difference
- 7) \$443,987 up on Tien Tsin Inne income
- 8) \$95,949 up on Roads to Recovery Grants
- 9) \$291,593 down on Road Project Grants
- 10) \$65,000 down on Grant Income-Roebourne Airport

#### *Expenditure*

Expenditure has a variance of down 17.92% (\$852,421). The main variances are as follows:

- 31) \$312,708 down on Karratha Terminal Building Mtce
- 32) \$254,449 down on TTI café expenses-stock costs not yet applied
- 33) \$161,812 down on Other Road & Street Mtce
- 34) \$109,232 down on Karratha Drainage Study
- 35) \$98,295 down on Airport Security
- 36) \$82,415 down on Street Cleaning Mtce
- 37) \$62,093 down on Airside Mtce-Karratha Airport
- 38) \$49,034 down on Karratha Drainage Study
- 39) \$46,034 down on Airport office expenses
- 40) \$38,169 down on Reseal Roads
- 41) \$35,307 down on Street Tree Mtce

- 42) \$29,768 down on Flight Display System Mtce
- 43) \$20,677 down on Median Strip Mtce
- 44) \$17,888 down on Upgrade Street Lights-not shire
- 45) \$16,800 down on Karratha Airport-Sewerage Ponds Mtce
- 46) \$12,444 down on Road Trees Mtce
- 47) \$12,340 down on TTI Building Mtce
- 48) \$12,238 down on Crossover Contributions
- 49) \$11,527 down on Traffic Signs & Control-Rural
- 50) \$288,869 up on TTI Employment costs
- 51) \$61,590 up on Pastoral Access Road Mtce
- 52) \$49,705 up on Sheeting Roads
- 53) \$46,456 up on Asphalt Overlays
- 54) \$42,732 up on Depot Mtce
- 55) \$15,749 up on Town Street Mtce
- 56) \$14,242 up on Landside Mtce-Karratha Airport
- 57) \$10,487 up on Street Sign Mtce
- 58) \$10,460 up on Street Lights-Electricity

### Economic Services

#### *Revenue*

Revenue has a variance of up 22.45% (\$122,114). The variance is due to Building Inspection fees increased income (\$103,298) and increased income from Camping Fees at Cleaverville & 40 Mile (\$18,274).

#### *Expenditure*

Expenditure has a variance of up 5.03% (\$29,154). The main variances are as follows:

- 4) \$30,075 up on Building Control employment costs-contract building surveyor
- 5) \$22,261 up on Office Expenses-Building
- 6) \$13,333 down on contribution to Tourism Promotion

### Other Property and Services

#### *Revenue*

Revenue has a variance down of 199.52% (\$94,873) which is mainly due to accrued income not yet received from insurance claims

#### *Expenditure*

Expenditure has a variance up of 676.50% (\$729,279). This is mainly due to:

- 1) \$350,866 up on plant operating costs & allocations
- 2) \$271,026 up on employment costs & allocations
- 3) \$22,279 up on Administration costs

### Capital

#### *Revenue*

Capital Revenue shows a variance down of 68.42% (\$226,455) due to delay in sale of assets.

*Expenditure*

Capital expenditure shows a variance of down 60.02% (\$11,162,685). This is mainly due to expense being down in the following areas:

- 28) \$2,970,989 Karratha Airport – Buildings & Infrastructure
- 29) \$2,397,647 Landfill Operations – Plant, Equipment, Infrastructure & Buildings
- 30) \$877,185 Parks & Gardens – Infrastructure & Equipment
- 31) \$779,115 Beaches, Boat Ramps & Jetties - Infrastructure
- 32) \$538,722 Roads & Streets - Infrastructure
- 33) \$523,660 Vehicles & Plant – Plant & Equipment
- 34) \$500,000 Cossack Infrastructure Project
- 35) \$385,000 Ovals & Hardcourts – Infrastructure
- 36) \$370,106 Depot – Buildings, Infrastructure
- 37) \$366,419 Town Beautification - Infrastructure
- 38) \$296,881 Recreation Projects – Plant, Buildings
- 39) \$176,788 Corporate Services –Furniture, Buildings & Plant
- 40) \$158,944 Pavilions & Halls – Buildings
- 41) \$144,123 Effluent Re-Use Scheme - Infrastructure
- 42) \$137,888 Drainage – Infrastructure
- 43) \$122,330 Footpaths & Bike Paths - Infrastructure
- 44) \$113,142 Karratha Aquatic Centre – Buildings, Furniture & Equipment
- 45) \$103,350 Tech Services – Plant & Equipment
- 46) \$84,300 Child Health Clinics – Buildings
- 47) \$72,666 Karratha Entertainment Centre – Buildings & Furniture
- 48) \$65,208 Public Toilets - Buildings
- 49) \$41,000 Ranger Services – Buildings
- 50) \$23,000 Town Planning - Furniture
- 51) \$19,873 Health - Buildings
- 52) \$15,000 Waste Collection - Plant
- 53) \$12,643 Aged Persons Housing – Loan repayment (paid, but not brought to account)
- 54) \$12,179 Karratha Bowling & Golf – Infrastructure
- 55) \$10,000 Other Buildings - Buildings
- 56) \$135,060 up on Staff Housing

Rates

Variance shown is up 2.56% (\$399,755) due to interim rating.

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 December 2009**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted	1	7,780,419	1,221,515
Cash and Cash Equivalents - Restricted	2	55,909,818	58,836,043
Trade and Other Receivables	3	12,138,501	7,059,704
Inventories		1,071,625	728,361
Total Current Assets		76,900,362	67,845,623
<b>Current Liabilities</b>			
Trade and Other Payables		2,572,978	5,536,730
Bank Overdraft		0	0
Short Term Borrowings		953,073	1,728,038
Short Term Provisions		1,781,296	1,781,296
Total Current Liabilities		5,307,347	9,046,064
<b>Net Current Assets</b>		71,593,015	58,799,559
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(35,334,417)	(35,334,417)
Take Out Restricted Cash - LSL & R4R		(23,193,970)	(23,501,626)
Add Back Non Cash Provisions		1,781,296	1,781,296
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	11,441
Add Back Current Borrowings		953,073	1,728,038
Take Out Non Current Receivables		(228,438)	(18,673)
<b>Net Current Asset Position</b>		15,547,535	3,442,594
Note Explanation:			
1) Includes amounts received for:			
- unspent loan monies		1,300,000	
- Contributions to Hillcrest Footpaths		142,017	
- PDC Hydrology Grant		40,000	
- Waterways contribution to St Luke's Oval		45,455	
- Nickol West Skate Park		274,000	
- Wickham Skate Park		56,000	
- Dampier Pavillion		56,000	
- Roebourne Enhancement Scheme		111,909	
- Baynton West Family Centre		970,201	
		2,995,582	

## **Shire Of Roebourne**

### **Statement Of Financial Activity (con't) for the period ending 31 December 2009**

2) Reserves, Long Service Leave and Royalties for Regions (R4R - Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- BGC Contracting	42,931
- Bristow Helicopters	214,033
- Carr Civil Contracting	183,421
- Downer EDI	22,490
- Holcim Australia	63,030
- Jayrow Helicopters	48,003
- Lyons & Pierce	181,474
- Martins Mining & Civil	67,891
- McMahon Services - Metal Com	33,732
- Ontraq Haulage	38,216
- Pilbara Iron Services	22,916
- Total Corrosion Control	20,775
- Transpacific Cleanaway	278,732
- Virgin Blue	275,305
Total Sundry Debtors Outstanding (includes above)	3,385,069
Total Rates Debtors Outstanding	6,308,350

## **Shire Of Roebourne**

### **Balance Sheet**

**for the period ending 31 December 2009**

**Note 2: Balance Sheet**

**2009/10**

**\$**

**Current Assets**

Cash On Hand	89,790
Cash and Cash Equivalents - Unrestricted	7,690,629
Cash and Cash Equivalents - Restricted	55,909,818
Trade and Other Receivables	12,138,501
Inventories	1,071,625
<b>Total Current Assets</b>	<b>76,900,362</b>

**Non Current Assets**

Trade and Other Receivables	97,332
Property, Plant And Equipment	126,813,908
<b>Total Non Current Assets</b>	<b>126,911,240</b>

**Total Assets**

**203,811,602**

**Current Liabilities**

Bank Overdrafts	0
Trade and Other Payables	2,572,978
Short Term Borrowings	953,073
Short Term Provisions	1,781,296
<b>Total Current Liabilities</b>	<b>5,307,347</b>

**Non Current Liabilities**

Long Term Borrowings	18,188,610
Long Term Provisions	233,485
<b>Total Non Current Liabilities</b>	<b>18,422,095</b>

**Total Liabilities**

**23,729,442**

**Net Assets**

**180,082,161**

**Equity**

Accumulated Surplus	133,066,734
Asset Revaluation Reserve	11,681,010
Reserves	35,334,417

**Total Equity**

**180,082,161**

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 December 2009**

**Note 3: Cash and Cash Equivalents**

	\$	Rate
<b>Municipal Fund Bank</b>		
Cash On Hand	89,790	
Westpac on call	1,566,040	
Westpac - Maxi Direct	4,000,000	3.05%
Long Service Leave (term deposit)	335,503	3.85%
Term deposit - Westpac	1,583,224	4.00%
Term deposit - Westpac	1,583,224	4.00%
Term deposit - Westpac	35,436	3.80%
Term deposit - Westpac	40,499	3.80%
Term deposit - Westpac	213,070	4.00%
Term deposit - Westpac	1,000,000	4.15%
Overnight Cash Deposit Facility-WATC	1,029,362	3.00%
Short Term Inscribed Stock-WATC	9,779,806	3.30%
Short Term Inscribed Stock-WATC	9,700,000	3.64%
	<u><b>30,955,953</b></u>	
<b>Reserves Fund Bank</b>		
Westpac on call	97,382	
Westpac -Maxi Reserve	4,763,999	
Term deposit - Westpac	8,500,000	4.40%
Term deposit - Westpac	8,500,000	4.40%
Term deposit - Westpac	7,152,072	4.10%
Term deposit - Westpac	654,462	4.00%
Term deposit - Westpac	5,130,485	3.75%
Term deposit - Westpac	852,431	3.90%
	<u><b>35,650,832</b></u>	
<b>Trust Fund Bank</b>		
Westpac on call	491,637	
Term deposits – Westpac (bonds)	420,080	
	<u><b>911,716</b></u>	
<b>Total Cash</b>	<u><u><b>67,518,500</b></u></u>	

## Shire Of Roebourne

### Statement Of Financial Activity

#### by Divisions by Activities

#### for the period ending 31 December 2009

#### Note 4

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$10,000)

#### CORPORATE SERVICES

Net (Cost) Revenue to Council for Rates	15,887,604	15,817,276	15,471,022	16,011,107
Net (Cost) Revenue to Council for General Revenue	(1,578,423)	(982,827)	1,143,268	1,073,698
Net (Cost) Revenue to Council for Corporate Services	(737,929)	(1,334,005)	(1,140,954)	(700,594)
Net (Cost) Revenue to Council for Information Services	(394,919)	(394,919)	(260,872)	(185,655)
Net (Cost) Revenue to Council for Television & Radio Services	(60,475)	(60,475)	(27,639)	(14,804)
Net (Cost) Revenue to Council for Members of Council	(443,612)	(443,612)	(309,958)	(300,690)
Net (Cost) Revenue to Council for Emergency Services	0	0	18,744	(8,775)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(720,792)	(554,269)	(54,269)

#### COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(19,480)	(19,480)	(14,100)	(484)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(511,732)	(476,323)	(248,168)	(235,009)
Net (Cost) Revenue to Council for Aged Persons Housing	(56,333)	(56,333)	(33,477)	(7,706)
Net (Cost) Revenue to Council for Youth Development	(59,319)	(59,319)	(24,900)	9,487
Net (Cost) Revenue to Council for Other Culture	(139,769)	(139,769)	(94,946)	(32,762)
Net (Cost) Revenue to Council for Community Development	(736,838)	(736,838)	(392,670)	(329,643)
Net (Cost) Revenue to Council for Walkington Theatre	(197,876)	(197,876)	(97,686)	(94,020)
Net (Cost) Revenue to Council for Community Sponsorship	(289,959)	(289,959)	(121,635)	(71,976)
Net (Cost) Revenue to Council for Daycare Centres	864,497	864,497	(115,613)	(59,454)
Net (Cost) Revenue to Council for Child Health Clinics	(170,613)	(170,613)	(130,815)	(35,371)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,368,793)	(1,368,793)	(758,447)	(629,138)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(904,158)	(907,158)	(579,672)	(342,085)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(357,231)	(360,231)	(113,772)	(364,380)
Net (Cost) Revenue to Council for Libraries	(1,138,203)	(1,172,123)	(592,674)	(519,529)
Net (Cost) Revenue to Council for Cossack Operations	(347,536)	(347,536)	(162,149)	(198,863)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,007,582)	(1,014,360)	(785,254)	(394,936)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(337,552)	(337,552)	(169,588)	(146,235)
Net (Cost) Revenue to Council for Pavilions & Halls	61,615	61,615	(511,237)	(398,367)
Net (Cost) Revenue to Council for Recreation Projects	(1,707,472)	(1,834,472)	(1,097,419)	(690,880)
Net (Cost) Revenue to Council for Playgrounds	(33,334)	(733,334)	(16,668)	(187)
Net (Cost) Revenue to Council for Medical Services	0	0	(93,771)	(9,608)
Net (Cost) Revenue to Council for Other Buildings	(208,259)	(208,259)	(80,247)	(28,276)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	0	0
Net (Cost) Revenue to Council for Economic Development	0	0	0	0
Net (Cost) Revenue to Council for Ranger Services	(1,205,959)	(1,207,222)	(632,631)	(584,351)
Net (Cost) Revenue to Council for Camping Grounds	15,590	15,590	29,600	45,395

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

#### by Divisions by Activities

#### for the period ending 31 December 2009

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
<b>DEVELOPMENT SERVICES</b>				
Net (Cost) Revenue to Council for Building Control	1,488,860	1,488,860	229,862	278,421
Net (Cost) Revenue to Council for Health Services	(698,640)	(688,640)	(378,983)	(317,928)
Net (Cost) Revenue to Council for Town Planning	(655,305)	(655,305)	(219,991)	(228,524)
<b>TECHNICAL SERVICES</b>				
Net (Cost) Revenue to Council for Staff Housing	1,011,829	946,434	(2,806,295)	(2,909,357)
Net (Cost) Revenue to Council for Waste Collection	(1,256,552)	(1,372,852)	481,965	544,605
Net (Cost) Revenue to Council for Landfill Operations	1,256,552	1,256,757	(1,751,065)	2,220,319
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(8,684)	209,651
Net (Cost) Revenue to Council for Waste Overheads	0	0	(13,164)	387,920
Net (Cost) Revenue to Council for Depots	(428,884)	(428,884)	(440,702)	(139,451)
Net (Cost) Revenue to Council for Vehicles & Plant	(143,400)	(143,400)	(145,422)	(96,739)
Net (Cost) Revenue to Council for Roads & Streets	(3,096,098)	(3,099,143)	(2,125,910)	(1,695,932)
Net (Cost) Revenue to Council for Parks & Gardens	(2,132,718)	(1,432,718)	(1,489,187)	(319,872)
Net (Cost) Revenue to Council for Drainage	(760,749)	(760,749)	(375,368)	(66,537)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,168,150)	(1,168,150)	(521,379)	(289,817)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(487,150)	(493,527)	(445,080)	(225,603)
Net (Cost) Revenue to Council for Cemeteries	(107,390)	(107,390)	(54,064)	(24,349)
Net (Cost) Revenue to Council for Public Toilets	(278,899)	(278,899)	(192,674)	(122,621)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(492,228)	(492,228)	(862,525)	(30,043)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,453,383)	(1,453,383)	(1,026,185)	(513,995)
Net (Cost) Revenue to Council for Private Works & Reinstatements	2,500	2,500	(2)	(3,371)
Net (Cost) Revenue to Council for Works Overheads	0	0	(120,367)	(57,760)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(47,967)	347,796
Net (Cost) Revenue to Council for Karratha Airport	3,674,069	3,651,107	112,173	4,962,713
Net (Cost) Revenue to Council for Tien Tsin Inne	561,180	561,180	274,861	696,133
Net (Cost) Revenue to Council for Other Airports	(92,072)	(92,072)	51,408	(2,847)
Net (Cost) Revenue to Council for Tech Services	(161,350)	(161,350)	(138,346)	(1,342,067)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(165,101)

### 8.2.3 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2010

**File No:** MAR10

**Attachment(s)**

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Manager Finance

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To provide Council with a summary of the financial position as at the specified period.

#### **Background**

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
  - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
  - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

As per section 34 of the Local Government (Financial Management) Regulations 1996.

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**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

None

**Voting Requirements**

Simple.

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**RECOMMENDATION**

**That the Financial reports for the period ending 31 January 2010 be received.**

## Shire Of Roebourne

### Statement Of Financial Activity

for the period 1 July 2009 to 31 January 2010

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Rate Setting Statement</b>						
<b>Operating</b>						
<b>Revenues (Sources)</b>						
General Purpose Funding (excluding Rates)	5,309,174	5,309,174	1,553,398	2,069,340	33.21%	-515,942
Governance	122,549	122,549	145,622	171,333	17.66%	-25,710
Law, Order And Public Safety	186,862	186,862	115,011	92,777	-19.33%	22,234
Health	45,166	85,166	23,227	45,361	95.29%	-22,134
Education and Welfare	1,088,849	1,088,849	45,184	33,681	-25.46%	11,503
Housing	2,032,719	2,903,128	1,631,399	1,665,206	-	-33,807
Community Amenities	6,129,415	6,130,173	4,116,171	5,673,255	37.83%	-1,557,084
Recreation And Culture	4,930,912	4,943,427	1,493,161	867,118	-41.93%	626,043
Transport	17,433,254	17,433,254	8,988,095	10,633,170	18.30%	-1,645,075
Economic Services	2,089,430	2,089,430	605,987	700,338	15.57%	-94,351
Other Property And Services	97,281	97,381	53,100	(47,144)	-188.78%	100,244
	39,465,611	40,389,393	18,770,356	21,904,436	16.70%	-3,134,080
<b>Expenses (Applications)</b>						
General Purpose Funding	(456,541)	(526,869)	(338,978)	(317,762)	-	-21,216
Governance	(2,077,967)	(2,077,967)	(955,582)	(1,402,350)	46.75%	446,768
Law, Order And Public Safety	(1,339,206)	(1,340,469)	(724,244)	(665,024)	-	-59,220
Health	(1,118,373)	(1,118,373)	(634,634)	(446,833)	-29.59%	-187,801
Education and Welfare	(320,859)	(320,859)	(187,086)	(124,960)	-33.21%	-62,126
Housing	(713,893)	(723,893)	(333,962)	(496,684)	48.72%	162,722
Community Amenities	(6,776,815)	(6,777,368)	(3,764,214)	(2,999,396)	-20.32%	-764,818
Recreation And Culture	(13,059,034)	(13,199,127)	(7,643,739)	(5,758,443)	-24.66%	-1,885,296
Transport	(14,144,581)	(14,570,588)	(5,495,880)	(4,606,988)	-16.17%	-888,892
Economic Services	(1,180,276)	(1,144,867)	(672,582)	(646,365)	-	-26,217
Other Property And Services	570,748	570,268	217,003	(662,645)	-405.36%	879,648
	(40,616,797)	(41,230,112)	(20,533,898)	(18,127,451)	-11.72%	-2,406,447
<b>Capital</b>						
<b>Revenue</b>						
Proceeds From Disposal Of Assets	2,395,200	3,680,950	621,550	189,545	-69.50%	432,005
Tsf From Aerodrome Reserve	3,614,325	4,014,325	0	0	-	-
Tsf From Airconditioning Reserve	117,833	117,833	0	0	-	-
Tsf From MSIS Reserve	160,259	160,259	0	0	-	-
Tsf From Plant Replacement Reserve	1,506,500	1,506,500	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	4,358,050	4,358,050	0	0	-	-
Tsf From Waste Management Res	2,637,008	2,637,008	0	0	-	-
Tsf From Housing Reserve	5,647,446	5,647,446	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-	-
Tsf From Information Technology Res	109,273	109,273	0	0	-	-
New Loans Raised	0	0	0	0	-	-
Repayments Of Self Supporting Loans	11,206	11,206	10,076	9,137	-	-
Repayments Of Interest Free Loans To Local Groups	135,536	135,536	4,396	3,871	-11.95%	-
	20,692,636	22,378,386	636,022	202,553	-68.15%	433,469

## Shire Of Roebourne

### Statement Of Financial Activity (con't) for the period 1 July 2009 to 31 January 2010

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Expenses</b>						
Purchase Of Assets - Land	0	(65,395)	(65,395)	(60,395)	-	-
Purchase of Assets - Artwork	(10,000)	(10,000)	0	0	-	-
Purchase Of Assets - Buildings	(14,669,920)	(14,733,840)	(8,665,480)	(4,835,549)	-44.20%	-3,829,931
Purchase Of Assets - Equipment	(460,950)	(456,064)	(453,983)	(56,712)	-87.51%	-397,271
Purchase Of Assets - Furniture & Equip	(593,150)	(622,350)	(471,650)	(316,086)	-32.98%	-155,564
Purchase Of Assets - Plant	(5,603,500)	(5,705,650)	(4,575,500)	(782,018)	-82.91%	-3,793,482
Purchase Of Assets - Infrastructure	(14,902,014)	(14,896,277)	(8,264,917)	(1,855,885)	-77.55%	-6,409,032
Loan Principal Repayments	(1,728,120)	(1,728,120)	(857,008)	(774,965)	-	-82,043
Tsf To Aerodrome Reserve	(576,230)	(576,230)	0	(105,895)	-	105,895
Tsf To Airconditioning Reserve	(5,303)	(5,303)	0	(1,008)	-	-
Tsf To Dampier Drainage Reserve	(1,435)	(1,435)	0	(272)	-	-
Tsf To Plant Replacement Reserve	(880,816)	(880,816)	0	(15,373)	-	15,373
Tsf To Walkington Theatre Reserve	(185)	(185)	0	(36)	-	-
Tsf To Workers Compensation Res	(257,117)	(257,117)	0	(8,969)	-	-
Tsf To Infrastructure Reserve	(4,357,488)	(4,357,488)	0	(64,728)	-	64,728
Tsf To Waste Management Reserve	(364,679)	(364,679)	0	(45,378)	-	45,378
Tsf To Housing Reserve	(254,135)	(1,544,135)	0	(118,682)	-	118,682
Tsf To Parks, Ovals & Rec Facilities	(302)	(302)	0	(64)	-	-
Tsf To Aged Persons Home Reserve	(13,321)	(13,321)	0	(500)	-	-
Tsf To Information Technology	0	0	0	(942)	-	-
Tsf To Junior Sport Reserve	(2,686)	(2,686)	0	(573)	-	-
Tsf To Public Open Space Reserve	(23,819)	(23,819)	0	(4,528)	-	-
Tsf To Mosquito Control Reserve	(572)	(572)	0	(14)	-	-
Tsf To History & Cultural Publications Reserve	(2,131)	(2,131)	0	(405)	-	-
Tsf To Medical Services Assistance Package Reserve	(10,319)	(10,319)	0	(2,845)	-	-
Interest Free Loan Principal	(222,000)	(222,000)	(222,000)	(222,000)	-	-
Income Set Aside As Restricted Funds	(741,000)	(741,000)	0	0	-	-
	(45,681,192)	(47,221,234)	(23,575,933)	(9,273,824)	-60.66%	-14,302,109
<b>Adjustment For Non Cash Items</b>						
Depreciation	6,648,955	6,648,955	0	0		
Amounts Set Aside To Provisions	392,491	392,491	0	0		
Accrued Loan Interest	(22,127)	(22,127)	0	0		
(Profit) / Loss On Disposal Of Assets	(293,106)	(1,163,515)	0	(189,545)		
	6,726,213	5,855,804	0	(189,545)		
<b>Surplus Brought Forward 1 July</b>	3,473,372	3,473,372	3,473,372	3,442,594		
<b>Amount Raised From Rates</b>	16,090,709	16,090,709	15,749,209	16,104,196	-	-354,987
<b>Surplus / (Deficit)</b>	<b>150,552</b>	<b>(263,682)</b>	<b>(5,480,872)</b>	<b>14,062,958</b>		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is over the year to date budget by \$3,134,080 which represents a variance of 16.70%.

Operating Expenditure is under the year to date budget by \$2,406,447 which represents a variance of 11.72%.

From an end of year position Council has received 54.23% of its annual amended budgeted revenue. In relation to expenditure, Council has expended 43.97% of its annual amended budgeted expenditure.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue up 33.21% (\$515,942) due to interest on reserves brought to account before budgeted.

##### *Expenditure*

Expenditure is showing a variance down of 6.26% (\$21,216) which is largely due to lower than expected Administration costs.

#### Governance

##### *Revenue*

Revenue is up 17.66% (\$25,710) which is due to earlier than expected sale of vehicles.

##### *Expenditure*

Expenditure is up 46.75% (\$446,768) which is due to administration costs not yet allocated to functional areas.

#### Law, Order and Public Safety

##### *Revenue*

Revenue is down by 19.33% (\$22,234) which is mainly due to:

- 1) \$8000 Govt Grant from FESA for Fire Breaks not yet received
- 2) \$6,000 reimbursement for removal of cyclone hazards not received
- 3) \$3,220 down on FESA contributions for Bushfire & SES units

Expenditure is down 8.18% (\$59,220) which is due to:

- 3) \$20,563 down on administration costs (not yet applied)
- 4) \$11,530 down on Other Control Expenses
- 5) \$9,000 down on cyclone hazard removal costs
- 6) \$8,000 down on town fire breaks funded by FESA
- 7) \$7,673 down on Rangers office expenses

#### Health

##### *Revenue*

Revenue is up 95.29% (\$22,134) which is mainly due to the proceeds of sale of vehicle earlier than expected.

*Expenditure*

Expenditure is down 29.59% (\$187,801) which is due to:

- 9) \$50,001 MSIS Retention payments lower than expected
- 10) \$36,063 down on MSIS Employment costs
- 11) \$32,444 down on Compliance Auditing & Inspections
- 12) \$23,824 down on Mosquito Management
- 13) 11,720 down on Health Services employment costs
- 14) \$7,111 down on Karratha Clinic Building costs
- 15) \$6,743 down on Millars Well Clinic Building costs
- 16) \$4,915 down on Health Office expenses
- 17) \$2,953 down MSIS Office expenses

Education and Welfare

*Revenue*

Revenue is showing a variance of down 25.46% (\$11,503) due to no reimbursement yet received for Aged Persons Homes (Units 1-5).

*Expenditure*

Expenditure is showing a variance of down 33.21% (\$62,126) which is due to:

- 7) \$22,459 down on Millars Well Day Care Building
- 8) \$22,354 down on Wickham Day Care Building
- 9) \$11,223 down on Early Learning Community Scholarships
- 10) \$10,643 down on Aged Persons Homes (Units 1-5) contribution

Housing

*Revenue*

Revenue is showing a variance up of 2.07% (\$33,807) which is due to extra Royalties for Regions received.

*Expenditure*

Expenditure is up 48.72% (\$162,722) which is due to:

- 1) \$107,619 up on Staff Housing Lease costs
- 2) \$19,605 up on Staff Housing operating costs
- 3) \$8,226 up Sundry Expenses (furnishing transit housing)

Community Amenities

*Revenue*

Revenue has a variance up of 37.83% (\$1,557,084) mainly due to:

- 18) \$779,266 up on Industrial/Commercial Refuse disposal fees
- 19) \$724,953 up on Liquid Waste disposal fees
- 20) \$159,979 up on Hazardous Waste Disposal fees
- 21) \$30,933 up on Contributions to Studies
- 22) \$21,211 up on Income from Recycling
- 23) \$102,850 down on proceeds from sale of assets-timing difference
- 24) \$38,004 down on Town Planning fees
- 25) \$11,177 down on Industrial/Commercial Refuse collection fees
- 26) \$10,000 down on contribution to Dampier Drainage

*Expenditure*

Expenditure is showing a variance down of 20.32% (\$764,818). The main variances are as follows:

- 19) \$134,546 down on Refuse Site-7 Mile – reduced staff numbers
- 20) \$152,744 down on Drainage Mtce – lower costs than expected
- 21) \$137,385 down on Domestic Refuse Collection – vacant positions in this area
- 22) \$99,101 down on Karratha City of the North expenses
- 23) \$99,022 down on Litter Control – reduced staff numbers
- 24) \$53,464 down on Administration costs – not yet allocated

- 25) \$50,000 down on Local Planning Strategy
- 26) \$40,415 down on Cemetery Maintenance
- 27) \$35,597 down on Bin Repairs/Maintenance
- 28) \$22,035 down on Interest on Loan repayments – timing difference
- 29) \$10,763 down on Drainage
- 30) \$66,993 up on Trade Commercial Refuse costs
- 31) \$14,095 up on Town Planning Employment costs
- 32) \$12,500 up on contribution to PRC Waste Management co-ordinator costs – timing difference

### Recreation and Culture

#### *Revenue*

Revenue has a variance down of 41.93% (\$626,043). The variance is due to:

- 15) \$338,894 income not yet received from the Education Dept (Roebourne Pool)
- 16) \$273,697 down on Grants & Contributions – Ovals
- 17) \$193,431 up on Grants – Karratha Learning & Leisure Precinct – Interest earned
- 18) \$135,000 Govt Grant for Roebourne Hall not yet received
- 19) \$120,000 down on Cossack – Grant Income
- 20) \$38,482 down on proceeds of sale – timing difference
- 21) \$20,424 down on Karratha Golf Course fees
- 22) \$20,000 down on Grant-Walkington Theatre
- 23) \$12,515 down on Grant-Cossack Archaeological Cyclone Impact Survey
- 24) \$16,258 down on Grants & Subsidies
- 25) \$30,131 up on income from KAC – entry, lessons & merchandise
- 26) \$22,572 up on Cossack income
- 27) \$16,137 up on KEC programme income
- 28) \$16,000 up on Special Youth Projects income

#### *Expenditure*

Expenditure has a variance of down 24.66% (\$1,885,296). The main variances are as follows:

- 73) \$332,764 down on Parks & Gardens Mtce
- 74) \$274,980 down on Oval Mtce
- 75) \$133,331 down on Employment Costs-Community Development, KAC, Local History, RAC
- 76) \$94,590 down on Administration costs – not yet allocated
- 77) \$79,294 down on Effluent Tank Mtce
- 78) \$69,051 down on RAC programme expense
- 79) \$64,018 down on Consultants-Recreation Facilities Planning & Management
- 80) \$49,377 down on Boat Ramp Mtce (orders issued)
- 81) \$45,684 down on KEC Programmes
- 82) \$45,328 down on Open Space/Drainage Reserve Mtce- 30% staff shortage for 3 months
- 83) \$44,828 down on Roebourne Aquatic Centre Building Mtce
- 84) \$42,638 down on Karratha Aquatic Centre Mtce
- 85) \$32,113 down on Dalgety House Building/Surrounds Mtce
- 86) \$30,637 down on KEC Building Mtce
- 87) \$30,198 down on Dampier Pavilion Mtce
- 88) \$29,535 down on Cossack Café Expenses
- 89) \$24,978 down on Cossack Mtce costs
- 90) \$24,650 down on Karratha Library contribution – not yet invoiced
- 91) \$23,660 down on Sports Funding Scheme
- 92) \$23,051 down on Wickham Library Mtce
- 93) \$22,796 down on Karratha Golf Course/Bowling Green Mtce
- 94) \$21,829 down on Cossack Art Awards Expenses
- 95) \$20,000 down on Carpark Mtce-Pavilions
- 96) \$19,258 down on Playground Mtce
- 97) \$18,005 down on Pegs Creek Pavilion Mtce
- 98) \$17,632 down on Community Bus
- 99) \$17,054 down on Roebourne Recreation Club Building

- 100) \$16,785 down on Community & Cultural Scheme
- 101) \$16,389 down on Roebourne Community Centre Building
- 102) \$15,111 down on Hardcourt Mtce
- 103) \$15,000 down on Regional Parks Planning
- 104) \$13,775 down on Transmitter Operating Costs
- 105) \$13,643 down on Sporting Facilities – Lighting
- 106) \$12,388 down on Wickham Skate Park Mtce
- 107) \$11,000 down on RAC – Contribution to Building Assets
- 108) \$10,232 down on Beach Maintenance
- 109) \$10,000 down on Cossack Signage
- 110) \$10,000 down on Write off – bad debts – timing difference

### Transport

#### *Revenue*

Revenue shows a variance of up 18.30% (\$1,645,075). The main variances are as follows:

- 11) \$1,538,947 up on Karratha Airport income (including leases)
- 12) \$486,359 up on Tien Tsin Inne income
- 13) \$95,949 up on Roads to Recovery Grants
- 14) \$100,000 up on Funding for Footpath Cleaning Program – addressed in Budget Review
- 15) \$291,593 down on Road Project Grants
- 16) \$223,100 down on proceeds from sale of assets – delays in purchases
- 17) \$65,000 down on Grant Income-Roebourne Airport

#### *Expenditure*

Expenditure has a variance of down 16.17% (\$888,892). The main variances are as follows:

- 59) \$278,968 down on Karratha Terminal Building Mtce
- 60) \$271,732 down on TTI café expenses-stock costs not yet applied
- 61) \$209,234 down on Other Road & Street Mtce
- 62) \$145,490 down on Airport Security
- 63) \$110,827 down on Footpath Mtce
- 64) \$96,729 down on Street Cleaning Mtce
- 65) \$59,001 down on Airside Mtce-Karratha Airport
- 66) \$58,331 down on Karratha Drainage Study
- 67) \$38,253 down on Airport office expenses
- 68) \$38,169 down on Reseal Roads
- 69) \$37,007 down on Administration – not yet applied
- 70) \$28,251 down on Flight Display System Mtce
- 71) \$23,807 down on Median Strip Mtce
- 72) \$22,962 down on Write off bad debts – timing difference
- 73) \$21,638 down on Upgrade Street Lights-not shire
- 74) \$18,297 down on Traffic Signs & Control-Rural & Urban
- 75) \$16,800 down on Karratha Airport-Sewerage Ponds Mtce
- 76) \$14,518 down on Road Trees Mtce
- 77) \$10,521 down on TTI Building Mtce
- 78) \$366,697 up on TTI Employment costs – contract labour not budgeted
- 79) \$58,776 up on Asphalt Overlays
- 80) \$58,624 up on Pastoral Access Road Mtce
- 81) \$52,941 up on Depot Mtce
- 82) \$49,718 up on Sheeting Roads
- 83) \$25,920 up on Street Tree Mtce
- 84) \$16,623 up on Landside Mtce-Karratha Airport
- 85) \$13,127 up on Street Sign Mtce
- 86) \$12,418 up on Consultants for Studies - Airport

### Economic Services

#### *Revenue*

Revenue has a variance of up 15.57% (\$94,351). The variance is due to Building Inspection fees increased income (\$75,717) and increased income from Camping Fees at Cleaverville & 40 Mile (\$18,274).

*Expenditure*

Expenditure has a variance of down 3.9% (\$26,217). The main variances are as follows:

- 7) \$51,490 up on Building Control employment costs-contract building surveyor
- 8) \$21,452 down on contribution to Karratha Tourist Bureau
- 9) \$16,401 down on contribution to Roebourne Tourist Bureau
- 10) \$13,333 down on contribution to Tourism Promotion
- 11) \$8,225 down on Administration costs – not yet applied
- 12) \$7261 down on Australia Day Celebration expenses

Other Property and Services

*Revenue*

Revenue has a variance down of 188.78% (\$100,244) which is mainly due to accrued income not yet received from insurance claims

*Expenditure*

Expenditure has a variance up of 405.36% (\$879,648). This is mainly due to:

- 4) \$554,575 up on employment costs & allocations
- 5) \$441,328 up on plant operating costs & allocations
- 6) \$86,352 down on Administration costs – not yet allocated

Capital

*Revenue*

Capital Revenue shows a variance down of 68.15% (\$433,469) due to delay in sale of assets.

*Expenditure*

Capital expenditure shows a variance of down 60.66% (\$14,302,109). This is mainly due to expense being down in the following areas:

- 57) \$4,656,033 Karratha Airport – Buildings & Infrastructure
- 58) \$2,579,918 Vehicles & Plant – Plant, Transfer to Reserve & Equipment
- 59) \$2,512,710 Landfill Operations – Plant, Equipment, Infrastructure & Buildings
- 60) \$1,000,000 Cossack Infrastructure Project
- 61) \$917,613 Beaches, Boat Ramps & Jetties - Infrastructure
- 62) \$545,826 Roads & Streets - Infrastructure
- 63) \$444,834 Depot – Buildings, Infrastructure
- 64) \$376,577 Staff Housing – Buildings, Equipment, Land
- 65) \$370,214 Transfers to Reserve of interest earned – brought to account before budgeted.
- 66) \$368,266 Town Beautification - Infrastructure
- 67) \$350,000 Ovals & Hardcourts – Infrastructure
- 68) \$316,430 Corporate Services –Plant, Buildings, Infrastructure & Furniture
- 69) \$194,725 Recreation Projects – Plant, Buildings, Infrastructure
- 70) \$180,595 Parks & Gardens – Infrastructure & Equipment
- 71) \$169,588 Effluent Re-Use Scheme - Infrastructure
- 72) \$161,221 Drainage – Infrastructure
- 73) \$103,158 Karratha Entertainment Centre – Buildings & Furniture
- 74) \$127,855 Tech Services – Plant & Equipment
- 75) \$120,305 Pavilions & Halls – Buildings
- 76) \$103,824 Karratha Aquatic Centre – Buildings, Furniture & Equipment
- 77) \$100,000 Playgrounds - Infrastructure
- 78) \$87,269 Child Health Clinics – Buildings
- 79) \$65,208 Public Toilets - Buildings
- 80) \$41,000 Ranger Services – Buildings
- 81) \$23,000 Town Planning – Furniture

- 82) \$18,000 Tien Tsin Inne - Furniture
- 83) \$15,000 Waste Collection - Plant
- 84) \$14,262 Karratha Bowling & Golf – Infrastructure
- 85) \$12,643 Aged Persons Housing – Loan repayment (paid, but not brought to account)
- 86) \$10,000 Other Buildings – Buildings
- 87) \$11,231 Libraries - Buildings
- 88) \$131,274 up on Footpaths & Bike Paths - Infrastructure
- 89) \$135,060 up on Staff Housing
- 90) \$35,203 up on Health – Buildings
- 91)

Rates

Variance shown is up 2.25% (\$354,987) due to interim rating.

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 January 2010**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted	1	9,077,680	1,221,515
Cash and Cash Equivalents – Restricted – Reserves, LSL & R4R	2	56,499,781	58,836,043
Trade and Other Receivables	3	9,215,028	7,059,704
Inventories		1,182,120	728,361
Total Current Assets		75,974,608	67,845,623
<b>Current Liabilities</b>			
Trade and Other Payables		2,454,705	5,536,730
Bank Overdraft		0	0
Short Term Borrowings		953,073	1,728,038
Short Term Provisions		1,781,296	1,781,296
Total Current Liabilities		5,189,074	9,046,064
<b>Net Current Assets</b>		70,785,535	58,799,559
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(35,704,630)	(35,334,417)
Take Out Restricted Cash - LSL & R4R		(23,501,626)	(23,501,626)
Add Back Non Cash Provisions		1,781,296	1,781,296
Take Out Restricted Cash - Roebourne Pool		(23,024)	(23,024)
Add Back Debtors Transferred to Deferred		0	11,441
Add Back Current Borrowings		953,073	1,728,038
Take Out Non Current Receivables		(227,666)	(18,673)
<b>Net Current Asset Position</b>		14,062,958	3,442,594
Note Explanation:			
1) Includes amounts received for:			
- unspent loan monies		942,220	
- PDC Hydrology Grant		40,000	
- Nickol West Skate Park		274,000	
- Wickham Skate Park		56,000	
- Hillcrest Footpaths		14,345	
- Roebourne Enhancement Scheme		111,909	
- Baynton West Family Centre		946,637	
		2,385,111	

**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**for the period ending 31 January 2010**

2) Reserves, Long Service Leave and Royalties for Regions (R4R - Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- BGC Contracting	28,462
- Bristow Helicopters	197,514
- Carr Civil Contracting	103,815
- Cobham Aviation Services	104,868
- Decmil Aust Pty Ltd (Sites A & B)	48,743
- Downer EDI	35,989
- Holcim Australia	65,649
- Jayrow Helicopters	34,302
- Karratha Earthmoving	66,636
- Martins Mining & Civil	71,588
- McMahon Services - Metal Com	32,360
- Ontraq Haulage	38,216
- Pilbara Iron Services	21,122
- Total Corrosion Control	22,429
- Transpacific Cleanaway	280,988
Total Sundry Debtors Outstanding (includes above)	5,208,809
Total Rates Debtors Outstanding	4,006,219

## **Shire Of Roebourne**

### **Balance Sheet**

**for the period ending 31 January 2010**

**Note 2: Balance Sheet**

**2009/10**

**\$**

**Current Assets**

Cash On Hand	84,790
Cash and Cash Equivalents - Unrestricted	8,992,890
Cash and Cash Equivalents - Restricted	56,499,781
Trade and Other Receivables	9,215,028
Inventories	1,182,120
<b>Total Current Assets</b>	<b>75,974,608</b>

**Non Current Assets**

Trade and Other Receivables	97,332
Property, Plant And Equipment	128,282,190
<b>Total Non Current Assets</b>	<b>128,379,522</b>

**Total Assets**

**204,354,131**

**Current Liabilities**

Bank Overdrafts	0
Trade and Other Payables	2,454,705
Short Term Borrowings	953,073
Short Term Provisions	1,781,296
<b>Total Current Liabilities</b>	<b>5,189,074</b>

**Non Current Liabilities**

Long Term Borrowings	18,188,610
Long Term Provisions	233,485
<b>Total Non Current Liabilities</b>	<b>18,422,095</b>

**Total Liabilities**

**23,611,168**

**Net Assets**

**180,742,962**

**Equity**

Accumulated Surplus	133,357,322
Asset Revaluation Reserve	11,681,010
Reserves	35,704,631

**Total Equity**

**180,742,962**

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 January 2010**

**Note 3: Cash and Cash Equivalents**

	\$
<b>Municipal Fund Bank</b>	
Cash On Hand	84,790
Westpac on call	4,243,812
Term deposits – Westpac / WATC	4,749,078
	<u>9,077,680</u>
<b>Reserves Fund Bank</b>	
Westpac on call & Term Deposits	35,650,833
Westpac -Maxi Reserve	20,848,949
	<u>56,499,781</u>
<b>Total Cash</b>	<u><u>65,577,461</u></u>

## Shire Of Roebourne

### Statement Of Financial Activity

#### by Divisions by Activities

#### for the period ending 31 January 2010

#### Note 4

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$10,000)

#### CORPORATE SERVICES

Net (Cost) Revenue to Council for Rates	15,887,604	15,817,276	15,572,958	16,110,859
Net (Cost) Revenue to Council for General Revenue	(1,578,423)	(982,827)	1,174,429	1,166,426
Net (Cost) Revenue to Council for Corporate Services	(737,929)	(1,334,005)	(1,435,194)	(1,292,129)
Net (Cost) Revenue to Council for Information Services	(394,919)	(394,919)	(276,351)	(234,261)
Net (Cost) Revenue to Council for Television & Radio Services	(60,475)	(60,475)	(28,460)	(15,492)
Net (Cost) Revenue to Council for Members of Council	(443,612)	(443,612)	(324,356)	(320,109)
Net (Cost) Revenue to Council for Emergency Services	0	0	12,996	2,954
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(720,792)	(720,792)	(1,054,269)	(54,269)

#### COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(19,480)	(19,480)	(14,999)	(484)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(511,732)	(476,323)	(286,196)	(235,009)
Net (Cost) Revenue to Council for Aged Persons Housing	(56,333)	(56,333)	(35,418)	(8,636)
Net (Cost) Revenue to Council for Youth Development	(59,319)	(59,319)	(27,950)	9,487
Net (Cost) Revenue to Council for Other Culture	(139,769)	(139,769)	(101,362)	(35,551)
Net (Cost) Revenue to Council for Community Development	(736,838)	(736,838)	(459,479)	(364,106)
Net (Cost) Revenue to Council for Walkington Theatre	(197,876)	(197,876)	(113,967)	(137,341)
Net (Cost) Revenue to Council for Community Sponsorship	(289,959)	(289,959)	(129,551)	(78,646)
Net (Cost) Revenue to Council for Daycare Centres	864,497	864,497	(117,655)	(58,887)
Net (Cost) Revenue to Council for Child Health Clinics	(170,613)	(170,613)	(139,613)	(38,834)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,368,793)	(1,368,793)	(895,806)	(686,802)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(904,158)	(907,158)	(607,922)	(383,536)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(357,231)	(360,231)	(210,392)	(406,698)
Net (Cost) Revenue to Council for Libraries	(1,138,203)	(1,172,123)	(717,744)	(631,356)
Net (Cost) Revenue to Council for Cossack Operations	(347,536)	(347,536)	(194,680)	(219,487)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,007,582)	(1,014,360)	(875,217)	(467,567)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(337,552)	(337,552)	(201,042)	(176,947)
Net (Cost) Revenue to Council for Pavilions & Halls	61,615	61,615	(550,812)	(467,974)
Net (Cost) Revenue to Council for Recreation Projects	(1,707,472)	(1,834,472)	(1,163,457)	(842,827)
Net (Cost) Revenue to Council for Playgrounds	(33,334)	(733,334)	(119,446)	(187)
Net (Cost) Revenue to Council for Medical Services	0	0	(73,794)	(14,895)
Net (Cost) Revenue to Council for Other Buildings	(208,259)	(208,259)	(82,579)	(29,269)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	0	0
Net (Cost) Revenue to Council for Leisure & Learning Precinct	0	0	0	193,431
Net (Cost) Revenue to Council for Economic Development	0	0	0	0
Net (Cost) Revenue to Council for Ranger Services	(1,205,959)	(1,207,222)	(728,480)	(638,728)
Net (Cost) Revenue to Council for Camping Grounds	15,590	15,590	29,600	42,967

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

#### by Divisions by Activities

for the period ending 31 January 2010

	2009/2010 Budget	2009/2010 Amended	2009/2010 Year To Date Amended Budget	2009/2010 Actual To Date
	\$	\$	\$	\$
<b>DEVELOPMENT SERVICES</b>				
Net (Cost) Revenue to Council for Building Control	1,488,860	1,488,860	247,796	279,545
Net (Cost) Revenue to Council for Health Services	(698,640)	(688,640)	(433,008)	(386,473)
Net (Cost) Revenue to Council for Town Planning	(655,305)	(655,305)	(402,678)	(232,017)
<b>TECHNICAL SERVICES</b>				
Net (Cost) Revenue to Council for Staff Housing	1,011,829	946,434	(3,656,445)	(3,424,136)
Net (Cost) Revenue to Council for Waste Collection	(1,256,552)	(1,372,852)	356,400	486,090
Net (Cost) Revenue to Council for Landfill Operations	1,256,552	1,256,757	(1,754,857)	2,616,227
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(6,826)	252,585
Net (Cost) Revenue to Council for Waste Overheads	0	0	(10,957)	480,444
Net (Cost) Revenue to Council for Depots	(428,884)	(428,884)	(533,057)	(167,671)
Net (Cost) Revenue to Council for Vehicles & Plant	(143,400)	(143,400)	(2,067,127)	(149,199)
Net (Cost) Revenue to Council for Roads & Streets	(3,096,098)	(3,099,143)	(2,436,901)	(2,005,880)
Net (Cost) Revenue to Council for Parks & Gardens	(2,132,718)	(1,432,718)	(890,983)	(381,091)
Net (Cost) Revenue to Council for Drainage	(760,749)	(760,749)	(439,596)	(66,537)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,168,150)	(1,168,150)	(545,174)	(465,620)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(487,150)	(493,527)	(549,140)	(300,257)
Net (Cost) Revenue to Council for Cemeteries	(107,390)	(107,390)	(62,951)	(24,331)
Net (Cost) Revenue to Council for Public Toilets	(278,899)	(278,899)	(206,446)	(139,679)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(492,228)	(492,228)	(1,013,856)	(35,205)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,453,383)	(1,453,383)	(1,129,178)	(574,556)
Net (Cost) Revenue to Council for Private Works & Reinstatements	2,500	2,500	(1,669)	(6,591)
Net (Cost) Revenue to Council for Works Overheads	0	0	(99,922)	(86,979)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(39,974)	362,503
Net (Cost) Revenue to Council for Karratha Airport	3,674,069	3,651,107	(964,338)	5,864,282
Net (Cost) Revenue to Council for Tien Tsin Inne	561,180	561,180	325,682	727,759
Net (Cost) Revenue to Council for Other Airports	(92,072)	(92,072)	45,209	(6,882)
Net (Cost) Revenue to Council for Tech Services	(161,350)	(161,350)	(190,512)	(1,469,713)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(212,353)

## 8.2.4 LIST OF ACCOUNTS FEBRUARY 2010

**File No:**

**Attachment(s)**                      **NIL**

**Responsible Officer:**              **Executive Manager Corporate Services**

**Author Name:**                      **Creditors Officer**

**Disclosure of Interest:**          **NIL**

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### **REPORT PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

### **Background**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

### **Issues**

None.

### **Options**

Council has the following options available:

None.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

A budget amendment resolved by Absolute Majority will be required.

### **Conclusion**

None.

### **Voting Requirements**

Simple.

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### **RECOMMENDATION**

**That Voucher numbers 71756, 72056 and 72203 (Cancelled Cheques), 72247 - 72350, EFT5462 to EFT5818, and Payroll Cheques inclusive, totalling \$5,501,496.74 submitted and checked with vouchers, be passed for payment.**

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Ordinary Council Meeting – Agenda

Chq/EFT	Date	Name	Description	Amount
EFT5462	02/02/2010	Allied Pickfords Karratha	Staff Relocation	1,210.00
EFT5463	02/02/2010	Corporate Express Australia Limited	6 x HP Computers for Administration Office, Stationery	20,648.49
EFT5464	02/02/2010	Commander Australia Limited	Commander Service Assurance Jan 2010	172.30
EFT5465	02/02/2010	Transpacific Cleanaway	Clear Bin at Washdown Bay	73.15
EFT5466	02/02/2010	Drake Australia Pty Ltd	TTI Temp Staff	16,673.44
EFT5467	02/02/2010	Karratha Newsagency	West Australian Newspapers 30/11/09 to 02/1/2010	68.10
EFT5468	02/02/2010	Karratha Visitors Centre	TTI Assorted Souvenirs	896.27
EFT5469	02/02/2010	Karratha Alternative Carriers	Freight	1,782.00
EFT5470	02/02/2010	Midalia Steel	Steel	374.96
EFT5471	02/02/2010	Market Creations Pty Ltd	250 Business Cards	198.00
EFT5472	02/02/2010	Norwest Sand & Gravel Pty Ltd	Water Cart Hire	1,017.50
EFT5473	02/02/2010	Poolmart Karratha	Maintain Pool	380.50
EFT5474	02/02/2010	Perth Cadcentre	AutoCad 2010 New Stand Alone Seat	6,586.25
EFT5475	02/02/2010	The Perth Mint	Australian Citizenship \$1 Coins & Freight	509.30
EFT5476	02/02/2010	Parry's Merchants	KAC Kiosk Stock, Depot Cleaning Materials	1,160.85
EFT5477	02/02/2010	Perth Irrigation Centre	Control Module, Pil Filled Pressure Gauges	1,107.10
EFT5478	02/02/2010	Prime Health Group Limited	Pre Employment Medicals x 2	330.00
EFT5479	02/02/2010	Shell Company Of Australia	Fuel	12,401.08
EFT5480	02/02/2010	Stihl Shop Redcliffe	Brush Cutter Cord	325.00
EFT5481	02/02/2010	Travelworld Karratha	Airfares	527.00
EFT5482	02/02/2010	TNT Express	Freight	1,109.35
EFT5483	02/02/2010	Truck Centre (WA) Pty Ltd	Turbo Hoses	280.02
EFT5484	02/02/2010	Topcon Positioning Systems (Aust) Pty Ltd	Civilcad Maintenance Plan #451 Expiry 31.12.10	1,039.50
EFT5485	02/02/2010	Landmark Operations Limited	2.0L Cydectin Cattle and Red Deer Pour On	424.57
EFT5486	02/02/2010	Atom Supply	Bandit Strapping	80.05
EFT5487	02/02/2010	Protector Alsafe	Safety Boots x 3	517.84
EFT5488	02/02/2010	Avdata Australia	ABR Data Transcription	7,974.93
EFT5489	02/02/2010	Air Dynamics	KEC Compressor Failure Investigation & Report	1,050.50
EFT5490	02/02/2010	Aggreko	Equipment Hire A/C Portable	1,093.84
EFT5491	02/02/2010	Allforks Australia	2500kg Diesel Forklift P8007	36,844.50
EFT5492	02/02/2010	Bunzl Ltd	Plastic Cups	817.56
EFT5493	02/02/2010	Beaurepaires	Supply Rim & Tyre, Puncture Repairs, Tyre Replacement, Battery	10,705.76
EFT5494	02/02/2010	Wickham Service Station	Fuel	197.86
EFT5495	02/02/2010	Burrup Fertilisers Pty Ltd	Vehicle Cross Over Subsidies	3,531.00
EFT5496	02/02/2010	Centurion Transport Co Pty Ltd	Freight	3,156.26
EFT5497	02/02/2010	Coates Hire Operations	Ablution Block Hire	2,264.92
EFT5498	02/02/2010	Coca-Cola Amatil (Holdings) Ltd	TTI Stock	5,662.62
EFT5499	02/02/2010	Coventry Group Ltd	Battery, Filters, Gloves	1,219.32
EFT5500	02/02/2010	Cummins South Pacific Pty Ltd	Coolant Propylene Glycol	1,098.26
EFT5501	02/02/2010	Farinosi and Sons (Rtl) Pty Ltd	Shovels, Rope	532.00
EFT5502	02/02/2010	Fortesque Bus Service Pty Ltd	Community Bus Service 28.09.09 - 13.10.09	6,740.30
EFT5503	02/02/2010	Gemini Medical Services	Pre Employment Medical	187.00
EFT5504	02/02/2010	GE Surveys	Airport BMR Extension Survey	891.00
EFT5505	02/02/2010	Impay Pty Ltd (Karratha Motors)	Disposal of 4 x Vehicles	780.00
EFT5506	02/02/2010	Jasol Australia	Detergent	538.19
EFT5507	02/02/2010	Sarah Jesser	Reimbursement for Jazz & Hip Hop Prizes	55.85
EFT5508	02/02/2010	Karratha Smash Repairs	Replace Windscreens & Tow Vehicle	1,892.00
EFT5509	02/02/2010	Karratha Comlec	Depot & Airport Cabling Works	9,043.10
EFT5510	02/02/2010	Karratha Auto Electrics	Repairs to A/C System, Trailer Plug Base, Check Battery, Repair Wiring, Lights & Horn, Fuse Holders, Check Fuel Gauge & Start Fault	8,866.79
EFT5511	02/02/2010	Lyons & Peirce	Delivery of Potable Water Karratha Airport, Hearson's Cove Toilet Pump Out	9,870.00
EFT5512	02/02/2010	Lovegrove Turf Services Pty Ltd	Mow Verges & Drains	5,115.00
EFT5513	02/02/2010	Macdonald Johnston Engineering	Grab Belt Assembly	716.10

## Ordinary Council Meeting – Agenda

EFT5514	02/02/2010	Moxham Motors	Holden Commodore Omega Ute	14,039.09
EFT5515	02/02/2010	On Site Laser Aligning	Wheel Alignments x 9	3,150.00
EFT5516	02/02/2010	Pilbara Distributors	RAC Kiosk Stock	913.07
EFT5517	02/02/2010	The Paper Company Of Australia Pty Ltd	Copy Paper	3,388.00
EFT5518	02/02/2010	Perth Petroleum Services	Drum Bunds	3,993.00
EFT5519	02/02/2010	Roy Galvin & Co Pty Ltd	Spring Loaded Taps	231.00
EFT5520	02/02/2010	Total Eden Watering Systems Pty Ltd	Poly Ratchet Clip	21.88
EFT5521	02/02/2010	Versatile Building Products	Pruners	418.60
EFT5522	02/02/2010	Westrac Equipment Pty Ltd	Battery Disconnect Switch, End Edge 4T	592.94
EFT5523	02/02/2010	Woolworths (WA) Ltd	Refreshments, KEC Cooking Supplies	359.84
EFT5524	03/02/2010	Colin Wilkinson Developments Pty Ltd	Progress Claim 6 - Shire Housing Construction	236,665.58
EFT5525	03/02/2010	Manus Consulting	HR Review - Consultancy & Travel	10,922.23
EFT5526	03/02/2010	Speedo Australia Pty Ltd	RAC & KAC Assorted Swimming Merchandise for Kiosk	1,112.65
EFT5527	04/02/2010	Cabcharge Australia Pty Ltd	Cabcharge Vouchers	1,956.53
EFT5528	04/02/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT5529	04/02/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT5530	04/02/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT5531	04/02/2010	Gajic, Joel Lee Dieter	Conference Expenses C29 09/10	173.60
EFT5532	04/02/2010	Shire of Roebourne Staff	Conference Expenses C03 09/10	218.55
EFT5533	04/02/2010	Tracy Kitching	Payroll Deductions	500.00
EFT5534	10/02/2010	Australian Taxation Office	Payroll Deductions	120,962.43
EFT5535	10/02/2010	Child Support Agency	Payroll Deductions	290.01
EFT5536	11/02/2010	WALGA (Marketforce)	Advertising	31,147.95
EFT5537	11/02/2010	Polmac Trailers	8x5 Custom Trailer	7,337.00
EFT5538	11/02/2010	OPUS International Consultants Ltd	Investigation into Landslide Electrical Services	44,835.01
EFT5539	11/02/2010	Pilbara Motor Group	Toyota Hilux (Less \$10,500 Trade In), Air Conditioning Filter	33,669.06
EFT5540		Cancelled EFT		
EFT5541	11/02/2010	Cechner, Fay	Reimbursement - Coast To Coast Economic Development Tour	786.15
EFT5542	11/02/2010	Hipworth, David William (Harry)	Reimbursement - Coast To Coast Economic Development Tour	685.05
EFT5543	11/02/2010	Shire of Roebourne Staff	Reimbursement - Coast To Coast Economic Development Tour	641.35
EFT5544	11/02/2010	Lally, John	Reimbursement - Coast To Coast Economic Development Tour	685.05
EFT5545	11/02/2010	Lockwood, Nicole	Reimbursement - Coast To Coast Economic Development Tour	715.20
EFT5546	11/02/2010	Shire of Roebourne Staff	Reimbursement - Coast To Coast Economic Development Tour	769.02
EFT5547	11/02/2010	Pilbara Plant Hire	Labour Hire - Volvo Loader	132.00
EFT5548	11/02/2010	Wickham Service Station	Fuel	1,077.13
EFT5549	11/02/2010	Shire of Roebourne Staff	Reimbursement - Coast To Coast Economic Development Tour	685.05
EFT5550	11/02/2010	Orica Australia Pty Ltd	Chlorine Gas Rental	1,723.36
EFT5551	11/02/2010	Reed Construction Data	Purchase of Web Based Estimating Software	7,356.80
EFT5552	11/02/2010	UDLA	Professional Services for Upgrade of Cattrall Park-Stages 1, 2 & 3	4,026.00
EFT5553	11/02/2010	Shire of Roebourne Staff	Reimbursement - Coast To Coast Economic Development Tour	685.05
EFT5554	12/02/2010	Karratha Contracting Pty Ltd	Upgrade KCC Electrical, Repair Airport Water Supply, Hedland Place Child Health Refurb, Assemble & Install Gate Counters, Relocate Compactus & Cabinet, A/C Repairs/Replacement, Building Repairs, Construct Forklift Shelter, Verandah Replacement	344,443.66
EFT5555	16/02/2010	Allied Pickfords	Relocation Expenses Recreation Facilities Coordinator	4,569.77
EFT5556	16/02/2010	A.R.B. General Services Pty Ltd	Cleaning of Airport	11,340.00
EFT5557	16/02/2010	Baker's Temptation	TTI Bread & Rolls for the Month of January 2010	1,797.80
EFT5558		Cancelled EFT		
EFT5559	16/02/2010	Bull Bar Foods Pty Ltd	TTI 200 Bags Beef Jerky	580.00
EFT5560	16/02/2010	Chefmaster Australia	Freezer Bags	144.00

Ordinary Council Meeting – Agenda

EFT5561	16/02/2010	Corporate Express Australia Limited	Sony Vaio Vgnsr56ggb Laptop, Stationery, Digital Voice Recorder & Transcription Kit, Microsoft Windows Server Enterprise & Professional Upgrade Assurance Pack, Bluetooth Mouse	17,944.36
EFT5562	16/02/2010	C-Direct P/L Prepaid	TTI Phone Cards	1,900.00
EFT5563	16/02/2010	Transpacific Cleanaway	Skip Bin Rent and Removal	1,004.12
EFT5564	16/02/2010	Carbon Neutral	Carbon Neutral Donation 2009/2010	5,000.00
EFT5565	16/02/2010	Drake Australia Pty Ltd	TTI Temp Staff	26,392.45
EFT5566	16/02/2010	Davis Langdon Australia Pty Ltd	Air Fares for Consultants, Construction Management Services - Baynton West Family Centre & Bulgarra Community Facility	12,148.11
EFT5567	16/02/2010	Westralia Airports Corporation Pty Ltd	ASIC Production	1,850.00
EFT5568	16/02/2010	Forte Airport Management	Karratha Airport BMR Roof Stage 2 & Apron Markings Amendments, Design of Western Helicopter Apron Extension	29,590.00
EFT5569	16/02/2010	Garrards Pty Ltd	Spray Bottle	214.25
EFT5570	16/02/2010	Harvey World Travel	Airfares	559.33
EFT5571	16/02/2010	Karratha Florist	TTI Flowers	235.00
EFT5572	16/02/2010	Karratha Newsagency	TTI Newspapers/Magazines	3,471.12
EFT5573	16/02/2010	Karratha Tavern	TTI Liquor	19,372.10
EFT5574	16/02/2010	Local Government Managers Australia	Sponsorship - Year of Woman in Local Government Conference	800.00
EFT5575	16/02/2010	Midalia Steel	Steel	133.71
EFT5576	16/02/2010	Market Creations Pty Ltd	Electronic Christmas Card & Website Updates, Carpark Upgrade Sign Development, Technical Service Marketing Services, Hosting SQL Database, Web & Website Statistics	2,777.50
EFT5577	16/02/2010	WALGA (Marketforce)	Advertising	21,321.07
EFT5578	16/02/2010	New Wave Caterers	Catering	535.00
EFT5579	16/02/2010	Australia's Northwest Tourism	2009/2010 Contribution and Membership	22,000.00
EFT5580	16/02/2010	Pilbara Plant Hire	Repairs to Damaged Hire Loader	2,279.41
EFT5581	16/02/2010	Philip Morris Limited	TTI Cigarettes	908.06
EFT5582	16/02/2010	Water 2 Water	4 Stage Reverse Osmosis & Free Standing Cooler Unit	1,746.10
EFT5583	16/02/2010	Pilbara Iron Company (Services) Pty Ltd	Electricity 2 Tamarind Place, 38 Nelley Way, 325 Central Ave, 360 The Esplanade, Dampier Library, 5 Mulga Way	7,336.38
EFT5584		Cancelled EFT		
EFT5585	16/02/2010	Shell Company Of Australia	Fuel	6,907.87
EFT5586	16/02/2010	SAI Global Ltd	Set of Australian Standards Code	530.10
EFT5587	16/02/2010	Sealanes	Pepper & Salt	10.42
EFT5588	16/02/2010	Technical Irrigation Imports	Plastic Pressure Valve	427.02
EFT5589	16/02/2010	Travelworld Karratha	Flights & Accommodation	8,555.00
EFT5590	16/02/2010	Truck Centre (WA) Pty Ltd	Tail Lamp Assembly	200.57
EFT5591	16/02/2010	Visimax	Local Govt Laws Infringement Books	97.65
EFT5592	16/02/2010	Atom Supply	Air Line Fittings	48.24
EFT5593	16/02/2010	Atkins Carlyle Ltd	Gloves	111.76
EFT5594	16/02/2010	Protector Alsafe	Safety Boots	164.02
EFT5595	16/02/2010	SGS Australia Pty Ltd	Water Samples	176.00
EFT5596	16/02/2010	Attorney General's Department	January Auschecks	2,024.00
EFT5597	16/02/2010	Artcraft Pty Ltd	6 x T Junction Signs	1,273.14
EFT5598	16/02/2010	Aggreko	Portable Airconditioner	1,093.84
EFT5599	16/02/2010	Astra Metal Products Pty Ltd	Stainless Steel Bench - Airport Kitchen	3,060.64
EFT5600	16/02/2010	Archipelago Arts.	Cossack Art Awards Sponsor Liaison	5,500.00
EFT5601	16/02/2010	AVS Property Valuers	Valuation of Shire Housing	1,120.00
EFT5602	16/02/2010	Beaurepaires	Tyre Repair & Replacement, Battery	2,041.41
EFT5603	16/02/2010	Shire of Roebourne Staff	Reimbursement - Extra Food Items for Australia Day BBQ	78.30
EFT5604	16/02/2010	Beverley Medical Practice	Pre Employment Medical	121.00
EFT5605	16/02/2010	Centurion Transport Co Pty Ltd	Freight	1,122.07
EFT5606	16/02/2010	Coates Hire Operations	Wheel Loader Hire, Generator Hire, Tank Mount M/F Toilet Hire	17,344.06
EFT5607	16/02/2010	Coca-Cola Amatil (Holdings) Ltd	KAC, KEC, RAC & TTI Stock	5,743.39
EFT5608	16/02/2010	Coventry Group Ltd	Spark Plug, Battery, Zinc It Spray, Pressure Pak Paint	328.20
EFT5609	16/02/2010	Cummins South Pacific Pty Ltd	Filter	95.48

## Ordinary Council Meeting – Agenda

EFT5610	16/02/2010	Cable Logic	Patch Leads	736.01
EFT5611		Cancelled EFT		
EFT5612	16/02/2010	Shire of Roebourne Staff	Reimbursement - Flight Relocation	534.95
EFT5613	16/02/2010	De Neeffe Signs Pty Ltd	Bollards	1,212.98
EFT5614	16/02/2010	Dexion	Loop Racks & Freight	318.99
EFT5615	16/02/2010	Department Of Environment & Conservation	Wickham Transfer Station - DEC License Renewal for 2010/11, Controlled Waste Tracking Forms	326.99
EFT5616	16/02/2010	E & MJ Rosher Pty Ltd	Air Filter, Recoil Start Assembly, Windscreen Glass	617.90
EFT5617	16/02/2010	Scottish Pacific Business Finance Pty Ltd	Safety Glasses	1,121.07
EFT5618	16/02/2010	Economic Development Australia Ltd	Economic Development Australia Membership for 2010/2011	400.00
EFT5619	16/02/2010	Farinosi and Sons (Rtl) Pty Ltd	Tape Measure, Tech Screws & washers, Cement	413.88
EFT5620	16/02/2010	Fortesque Bus Service Pty Ltd	Bus Hire 11.12.09	825.00
EFT5621	16/02/2010	Gas City Pest Control	Termite Reports	517.00
EFT5622	16/02/2010	Globe Australia Pty Ltd	Termidor	902.00
EFT5623	16/02/2010	Gemini Medical Services	Pre Employment Medical x 2	374.00
EFT5624	16/02/2010	Home Hardware	Garden Hose Watering Set	48.64
EFT5625	16/02/2010	Handy Hands Pty Ltd	Pruning & Garden Maintenance, Weed Spraying, Brushcutting of Weeds	8,728.50
EFT5626	16/02/2010	Highclere Family Medical Practice	Pre Employment Medical	165.00
EFT5627	16/02/2010	Impay Pty Ltd (Karratha Motors)	Transport 3 x Cars	675.00
EFT5628	16/02/2010	I. D. Warehouse Pty Ltd	Airside and Carpark Permit Stickers	1,218.47
EFT5629	16/02/2010	J. Guy Removals	Staff Relocation	620.00
EFT5630	16/02/2010	Kangaroo Trading (Holdings) Pty Ltd	Chair	85.47
EFT5631	16/02/2010	Karratha Auto Electrics	Remove 2 Way Radio System, Fit 2 Way Radios, A/C Repair, Attend to Short in Park Lamps & Reverse Buzzer	1,423.42
EFT5632	16/02/2010	Kott Gunning	Bulgarra Community Facility Consultancy Briefs	224.40
EFT5633	16/02/2010	Dept. Of Treasury & Finance - Shared Services	Wickham Library - Recoveries of Lost and Damaged Goods	28.60
EFT5634	16/02/2010	Lovegrove Turf Services Pty Ltd	Renovation Services to Various Ovals	248,637.40
EFT5635	16/02/2010	Landgate	Gross Rental Valuations, Rural Unimproved Valuations, Mining Tenements	1,015.02
EFT5636	16/02/2010	Marketintel	Community Survey 2009 Flyer	1,980.00
EFT5637	16/02/2010	McIntosh & Son	Fuel Filter	1,425.14
EFT5638	16/02/2010	Manus Consulting	HR Review - Consultancy & Travel	2,987.43
EFT5639	16/02/2010	Redwave Media Ltd	Cyclone Awareness Segments	4,290.00
EFT5640	16/02/2010	Northwest Copier & Fax Services	Full Service Konica C450	638.00
EFT5641	16/02/2010	Pioneer Road Services	Asphalt	4,012.80
EFT5642	16/02/2010	Pilbara Distributors	KAC Stock	3,918.76
EFT5643	16/02/2010	Pilbara Motor Group	Child Restraint Anchor	32.07
EFT5644	16/02/2010	Pilbara Tafe	50% Contribution Operating Costs Walkington Theatre December 09, Contribution to Walkington Theatre Upgrades, Operating Costs Karratha Library January 2010	111,738.92
EFT5645	16/02/2010	Red 11 Pty Ltd	HP Design Jet 4520PS 42 (CM768A) Colour Printer, Support, LCD Monitors	43,486.85
EFT5646	16/02/2010	Results Sales Promotion Pty Ltd	Sunscreen for Australia Day Celebrations 2010	261.00
EFT5647	16/02/2010	Skipper Truck Parts	Idler Pulley	95.37
EFT5648	16/02/2010	Speedo Australia Pty Ltd	Knee Length Leg Suit	60.50
EFT5649	16/02/2010	Statewide Access Pty Ltd	Karratha Airport Hire of Scissor Lift	1,718.90
EFT5650	16/02/2010	Stateside Distributors Pty Ltd.	Tech Services Staff Cooler Christmas Gifts	1,740.75
EFT5651	16/02/2010	Supreme Printers	Pool Inspection Report Pads	657.75
EFT5652	16/02/2010	Allmine W.A. Pty Ltd	Do Not Overtake Sign	49.04
EFT5653	16/02/2010	Total Eden Watering Systems Pty Ltd	Pop Up Sprinkler, Valve	697.68
EFT5654	16/02/2010	Theraquatics	RAC- Budget Bar Bell	159.60
EFT5655	16/02/2010	UFL Airports Australia Pty Ltd	Karratha Airport Baggage Trolleys Deposit	18,612.00

## Ordinary Council Meeting – Agenda

EFT5656	16/02/2010	Vantage Systems Pty Ltd	Video Conference 03.11.2009	308.00
EFT5657	16/02/2010	Westrac Equipment Pty Ltd	Cutting Edge x 2, Bolt	644.69
EFT5658	16/02/2010	Woolworths (WA) Ltd	KEC, TTI Stock, Refreshments, Meeting Goods, Australia Day BBQ Food	2,679.93
EFT5659	16/02/2010	Wooldridges	Assorted Books for Wickham Library	373.75
EFT5660	16/02/2010	Wurth Australia Pty Ltd	Brake Cleaner	316.98
EFT5661	16/02/2010	Downer Edi Works Pty Ltd	Hill Crest Footpaths Stage 6, 7 & 8, Kerbing & Water Bound Backfilling Works, Asphalt Resurfacing Crawford St Roebourne	407,519.93
EFT5662	16/02/2010	Wilson Security	Training Room Hire 12.01.10	176.00
EFT5663	16/02/2010	Whygo Video Conferencing P/I	Video Interview x 2	591.25
EFT5664	16/02/2010	Wood & Grieve Engineers	Subdivision Installation of Water Reticulation Services - Clarkson Way & Teesdale Place	2,986.50
EFT5665	16/02/2010	Zipform Pty Ltd	5 x Parking Infringement Books	553.30
EFT5666	16/02/2010	British American Tobacco Australia Ltd	TTI Cigarettes	2,910.56
EFT5667	16/02/2010	Coda Studio Pty Ltd	Baynton West Family Centre Concept Design, Aborted Work - Children's Occasional Care & Ancillary Facilities, Travel Reimbursements	57,018.80
EFT5668	17/02/2010	Shire of Roebourne Staff	Stationery Reimbursement	108.87
EFT5669	17/02/2010	Shire of Roebourne Staff	Reimbursement of Taxi Fares	96.15
EFT5670	17/02/2010	Shire of Roebourne Staff	Guests Meals at Gladstone for Coast to Coast Tour, Refreshments	355.31
EFT5671	17/02/2010	Shire of Roebourne Staff	Reimbursement For Costs - SOR Business Trip	298.26
EFT5672	17/02/2010	North West Realty	Bond Top Up - 19 Leonard Way	400.00
EFT5673	17/02/2010	Shire of Roebourne Staff	Reimbursement for Potting Mix, Pots & Kitchenwares	124.54
EFT5674	17/02/2010	Jo Duncan	Refund on Term Programs - Jade Beechey & Cassidy Jamieson	117.00
EFT5675	17/02/2010	Michal Lowenhoff	Relocation / Travel Expenses Reimbursement	577.57
EFT5676	17/02/2010	Sharon Mayo	Term 1 Refund Hip Hop & Junior Netball	130.50
EFT5677	17/02/2010	Shire of Roebourne Staff	J Guy Removals Relocation Expense Reimbursement & Airfares	2,703.03
EFT5678	18/02/2010	Karratha First National Real Estate	Rent - 20E & 20F Kallama Pde, 25 Marsh Way, 26B Lewis Drive	16,527.47
EFT5679	18/02/2010	Karratha City Real Estate	Rent - 5 Nelson Court, 5B Bergin Close, Water use	9,368.55
EFT5680	18/02/2010	North West Realty	Rent - 15 Gecko Circle, 11B Swetman Way, 19 Leonard Way	17,685.46
EFT5681	18/02/2010	Pilbara Real Estate	Rent - 28 Walkington Circle, 18 Bowerbird Drive, 19 Finch St, pet Bond 18 Bowerbird Drive	25,552.64
EFT5682	18/02/2010	Ray White Real Estate	Rent - 52 Desert Pea Blvde, 4 Flannelbush Turn, 4 petrel Corner, 13 Gecko Circle, 1 Caddy Ct	36,108.66
EFT5683	18/02/2010	LJ Hooker Karratha	Rent - 13 Nickol Rd	5,200.00
EFT5684	18/02/2010	New Age Modelling	50% Deposit for Delivery of Department Classes during Youth Week - April 2010	4,545.00
EFT5685	19/02/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT5686	19/02/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT5687	19/02/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT5688	19/02/2010	Tracy Kitching	Payroll Deductions	1,000.00
EFT5689	19/02/2010	Shire of Roebourne Staff	07/08 Travel Assistance	1,558.05
EFT5690	19/02/2010	Shire of Roebourne Staff	Conference Expenses C6409/10	760.55
EFT5691	19/02/2010	Woolworths (WA) Ltd	TTI Stock, Goods for Landcorp Lunch	718.69
EFT5692	19/02/2010	Parry's Merchants	KAC & TTI Stock	12,292.60
EFT5693	21/02/2010	Allied Pickfords Karratha	Removalist Expenses	7,047.65
EFT5694	21/02/2010	British American Tobacco Australia Ltd	TTI Tobacco Stock	920.11
EFT5695	21/02/2010	Corporate Express Australia Limited	Office Chairs for Administration Office & Building Service, KEC, KAC & Admin Office Stationery	3,457.96
EFT5696	21/02/2010	Transpacific Cleanaway	Karratha Airport Collection of Waste Jan 2010	822.98
EFT5697	21/02/2010	Drake Australia Pty Ltd	TTI Casual Staff	24,986.98
EFT5698	21/02/2010	ITVision	Tender G0107/08 Supply, Implementation And Maintenance Of Local Government Information System, Property Database Works, Installation & Maintenance of LGIS	22,494.22

## Ordinary Council Meeting – Agenda

EFT5699	21/02/2010	Karratha Tavern	TTI Liquor	7,196.00
EFT5700	21/02/2010	Local Government Managers Australia	LGMA Membership Subscription for 2009/2010 - Exec. Manager Community Services	156.00
EFT5701	21/02/2010	Market Creations Pty Ltd	Consultancy, Business Cards, Newsletters, Artwork	5,434.00
EFT5702	21/02/2010	WALGA (Marketforce)	Advertising	18,990.38
EFT5703	21/02/2010	Prime Health Group Limited	Pre Employment Medicals	476.80
EFT5704	21/02/2010	St John Ambulance Karratha	KEC First Aid Courses	250.00
EFT5705	21/02/2010	Shell Company Of Australia	Fuel	3,354.65
EFT5706	21/02/2010	Travelworld Karratha	Airfares & Accommodation	19,168.50
EFT5707	21/02/2010	TNT Express	Freight	1,004.89
EFT5708	21/02/2010	BOC Limited	Gas Cylinder Rental	988.64
EFT5709	21/02/2010	Centurion Transport Co Pty Ltd	Freight	481.06
EFT5710	21/02/2010	Cabcharge Australia Pty Ltd	Cabcharge Vouchers	482.32
EFT5711	21/02/2010	Department Of Environment & Conservation	Controlled Waste Tracking Forms	257.00
EFT5712	21/02/2010	Manus Consulting	Flights & Accommodation - HR Review Project	1,456.63
EFT5713	21/02/2010	Pilbara Motor Group	Toyota Hilux & Toyota Prado (Less \$38,500 Trade In), Filter	68,550.76
EFT5714	21/02/2010	Wormald Australia Pty Ltd	Fire Panel Reset & Inspections	1,566.15
EFT5715	24/02/2010	Assetic Australia Pty Ltd	Buildings Asset Management System Development	20,793.30
EFT5716	24/02/2010	Australian Taxation Office	Payroll Deductions	121,188.94
EFT5717	24/02/2010	Child Support Agency	Payroll Deductions	488.90
EFT5718	24/02/2010	Shire Of Roebourne Social Club	Payroll Deductions	1,008.00
EFT5719	24/02/2010	Allied Pickfords Karratha	Freight	220.55
EFT5720	24/02/2010	Corporate Express Australia Limited	Paper, Stables, Stamp	145.60
EFT5721	24/02/2010	C-Direct P/L Prepaid	TTI Phone Cards	1,900.00
EFT5722	24/02/2010	Editorial And Publishing Consultants	1 Year Subscription to Highway Engineering Australia	198.00
EFT5723	24/02/2010	Geraldton Building Services & Cabinets	Remove A/c, Install New Kitchen Sink, Taps, Cupboards, Benchtops, Supply key Cabinet	6,801.33
EFT5724	24/02/2010	Harvey World Travel	Airfares	1,156.98
EFT5725	24/02/2010	Karratha Newsagency	TTI Newspapers & Magazines	3,934.27
EFT5726	24/02/2010	Karratha Visitors Centre	KVC Bimonthly Shire Funding Jan/Feb 2010	50,787.36
EFT5727	24/02/2010	Karratha Tavern	TTI Liquor	9,052.40
EFT5728	24/02/2010	Les Mills Aerobics Australia	Contract Fee for BodyPump: 1 Feb - 28 Feb, 2010	414.11
EFT5729	24/02/2010	Midalia Steel	Steel	51.11
EFT5730	24/02/2010	Market Creations Pty Ltd	Printing of Business Cards, Production of Brochure, Contracted Marketing Service	15,451.00
EFT5731	24/02/2010	New Wave Caterers	Catering	165.00
EFT5732	24/02/2010	Norwest Sand & Gravel Pty Ltd	Water Cartage to Karratha Airport	1,782.00
EFT5733	24/02/2010	Poolmart Karratha	Weekly Pool Maintenance, KAC Thermometer	374.00
EFT5734	24/02/2010	Philip Morris Limited	TTI Cigarettes	652.11
EFT5735	24/02/2010	Point Samson Community Association Inc	Pt Samson Skate Park Shade Sail and Pulley System Contribution	2,915.00
EFT5736	24/02/2010	Water 2 Water	KEC 1 Month Rental Fee Water Cooler	53.50
EFT5737	24/02/2010	Pixel It Network Solutions	NetSupport Manager Client Maintenance to 31.03.11	1,309.00
EFT5738	24/02/2010	Parry's Merchants	TTI, KAC & RAC Stock	10,016.45
EFT5739	24/02/2010	Roebourne Tourist Association Inc.	Roebourne Tourist Association Community Contribution Jan & Feb 2010	32,871.85
EFT5740	24/02/2010	Signswest, Stick With Us Sign Studio	Karratha Airport Signage	3,424.30
EFT5741	24/02/2010	Shell Company Of Australia	Fuel	4,617.65
EFT5742	24/02/2010	Street Furniture Australia Pty Ltd	Concourse Seat with Integral Armrests for Karratha Airport	6,567.00
EFT5743	24/02/2010	Travelworld Karratha	Flights for Consultants for Youth Week - April 2010	1,374.00
EFT5744	24/02/2010	Truck Centre (WA) Pty Ltd	Filter	211.83
EFT5745	24/02/2010	Visimax	1x Cat Trap Hook Release	89.00
EFT5746	24/02/2010	Landmark Operations Limited	Fly Bait	423.79
EFT5747	24/02/2010	Waterchoice	RAC - Rental on Water Filter 10.02.10 - 10.08.10	715.00

## Ordinary Council Meeting – Agenda

EFT5748	24/02/2010	Whelans	Complete Tip Survey	8,811.00
EFT5749	24/02/2010	Worksense Safety & Workwear	Corporate Uniforms	1,416.47
EFT5750	24/02/2010	Atom Supply	Karratha Airport Hand Tools	283.77
EFT5751	24/02/2010	Atkins Carlyle Ltd	Lens Cleaning Towelletes	214.19
EFT5752	24/02/2010	Computelec Pty Ltd	Ghost Solution Suite 2.5 Win Standard Licences Gov Band A	784.52
EFT5753	24/02/2010	Protector Alsafe	Safety Boots, Safety Uniforms	1,107.91
EFT5754	24/02/2010	Applicon Australia Pty Ltd	WB3022 PTP300/ 500/600 Series PIDU with AUS Lead	1,508.45
EFT5755	24/02/2010	Australian Building Codes Board Publications	BCA 2010 Guide in Hard Copy	825.00
EFT5756	24/02/2010	Artcraft Pty Ltd	Supply 8 x Roads to Recovery Street Signs	1,628.00
EFT5757	24/02/2010	ARRC Site Services Pty Ltd	RF Alignment Works Including Elevated Work Platform Hire	3,490.30
EFT5758	24/02/2010	Austrend International Pty Ltd	Blue Raised Reflective Pavement Markers	317.90
EFT5759	24/02/2010	BOC Limited	KEC - LPG BBQ Gas Bottles, Hose Reel Assembly	1,072.98
EFT5760	24/02/2010	BP Roebourne	Fuel	914.50
EFT5761	24/02/2010	Bunzl Ltd	Toilet Tissue	1,176.34
EFT5762	24/02/2010	Beaurepairs	Repair & Replace Tyres, Rotate & Balance, Batteries	8,483.81
EFT5763	24/02/2010	Boral Construction Materials Group Ltd	To Undertake the 2009/10 Bitumen Resealing Program	238.59
EFT5764	24/02/2010	BC Lock & Key	Supply and Fit 6x Lock Boxes to Bassett Road Units, Change Key Locks, Make 3 Keys	1,089.70
EFT5765	24/02/2010	Coates Hire Operations	Karratha Airport - Hire of 60KVA Generator 31.12.09 - 31.01.10	2,685.38
EFT5766	24/02/2010	Coca-Cola Amatil (Holdings) Ltd	TTI, KAC & RAC Stock	4,667.88
EFT5767	24/02/2010	Coventry Group Ltd	Filters, Armorall, Gloves, Sunscreen, Trailer Lights, Distilled Water	1,088.33
EFT5768	24/02/2010	CCS Strategic Management	Job No: 1022 Various Emails/Teleconf CEO Nov/Dec 09, cabinet Submissions Project	20,992.21
EFT5769	24/02/2010	Computer Ezy Pty Ltd	Blackberry Car Charger	394.50
EFT5770	24/02/2010	Convic Skate Parks Pty Ltd	Progress Summary Claim for Nickol Skate Park	53,680.00
EFT5771	24/02/2010	David Gray And Company Pty Limited	Diazinon	630.80
EFT5772	24/02/2010	DyMark (Aust) Pty Ltd	Spray'N'Mark Layout Paint	301.48
EFT5773	24/02/2010	Farinosi and Sons (Rtl) Pty Ltd	Concrete, Pliers	769.46
EFT5774	24/02/2010	Chubb Fire Safety Ltd	Karratha Airport Workshop Fire Extinguishers	693.55
EFT5775	24/02/2010	Globe Australia Pty Ltd	Rat Baiting Station	87.12
EFT5776	24/02/2010	Gemini Medical Services	Pre Employment Medicals x 4	698.50
EFT5777	24/02/2010	Hevrns	Urinal Blocks	256.62
EFT5778	24/02/2010	Handy Hands Pty Ltd	Weed Spraying, Garden Maintenance	4,543.00
EFT5779	24/02/2010	HWE Maintenance Services Pty Ltd	Maintenance on Karratha SES Unit Training Tower	2,535.67
EFT5780	24/02/2010	Impay Pty Ltd (Karratha Motors)	Disposal of 2 x Vehicles	410.00
EFT5781	24/02/2010	John Massey Group Pty Ltd	Building Assessments For BI20090260, BL20090295 & BL20090296	3,639.01
EFT5782	24/02/2010	Karratha Smash Repairs	Replace Windscreens, Repair Stone Chip, Insurance Excess x 2	2,937.50
EFT5783	24/02/2010	Karratha Comlec	Rectify Fault With Phone Line to AWS at KTA Airport	2,420.00
EFT5784	24/02/2010	Karratha Auto Electrics	Repair A/C System	1,692.90
EFT5785	24/02/2010	Lyons & Peirce	Deliver Potable Water to Site	3,811.50
EFT5786	24/02/2010	Karratha CAD Centre	Laminating A1 Aerial Photograph	18.50
EFT5787	24/02/2010	Loscam Limited	TTI Hire Of Pallets	16.08
EFT5788	24/02/2010	Landgate	GRV's Chargeable, Mining Tenements Chargeable, Landgate Enquiries	1,008.36
EFT5789	24/02/2010	A.B. Loveridge	TTI Stubbie Holders & Stickers	707.50
EFT5790	24/02/2010	Collene Margaret Longmore	Conference Reimbursements	3,829.90
EFT5791	24/02/2010	Macdonald Johnston Engineering	Channel Brush Wire	389.51
EFT5792	24/02/2010	Moxham Motors	Air Filter	696.50
EFT5793	24/02/2010	Modern Teaching Aids Pty Ltd	KEC Equipment	503.80
EFT5794	24/02/2010	Major Motors Pty Ltd	Hub rear Axle, Nut Wheel Pin	1,236.62
EFT5795	24/02/2010	Mike Allen Planning	Provide Strategic & Statutory Planning Services 17.12.09 - 28.01.10	11,000.00
EFT5796	24/02/2010	Broadcast Australia Pty Ltd	Facilities Leasing Mt Welcome	465.71

Ordinary Council Meeting – Agenda

EFT5797	24/02/2010	North West Tree Services	Removal of Coconuts & Palm Fronds, Trim Various Plants, 11 Frinderstein Way, Prune 1 Coconut Palm, Golden Canes & Phoenix Palms	13,040.50
EFT5798	24/02/2010	Orica Australia Pty Ltd	Pool Sodium Bicarbonate	937.20
EFT5799	24/02/2010	Pioneer Road Services	Catemul	862.40
EFT5800	24/02/2010	Pilbara Distributors	KAC & RAC Kiosk Stock, Admin Office Bottled Water	3,030.02
EFT5801	24/02/2010	Pirtek	Hydraulic Hoses, Attend to Oil Leaks	4,537.63
EFT5802	24/02/2010	Pilbara Motor Group	Toyota Prado (Less \$27,000 Trade In)	21,546.48
EFT5803	24/02/2010	Pilbara Tafe	Walkington Theatre 50% Operating Costs January 2010, Karratha Library 50% Regional Allowance 3rd Quarter 2010	7,713.53
EFT5804	24/02/2010	Play Right Australia Pty Ltd	Infant Seats	530.33
EFT5805	24/02/2010	Pilbara Copy Service	Ktha Airport Printer Cost	302.23
EFT5806	24/02/2010	Red 11 Pty Ltd	LCD Monitors Screens for Airport Common Use Check In Counters	6,568.25
EFT5807	24/02/2010	Stott & Hoare	System Memory Cache Battery	517.00
EFT5808	24/02/2010	Timebadge Pty Ltd	Karratha Airport - 1000 Custom Printed Daily Badges	576.62
EFT5809	24/02/2010	Dept. Of Treasury & Finance Shared Services	Wickham & Dampier Library - Recoveries of Lost Books	115.50
EFT5810	24/02/2010	Tecsound (Western Australia) Pty Ltd	KEC Cyclemic Microphone & Transmitter	968.00
EFT5811	24/02/2010	UFL Airports Australia Pty Ltd	Final Payment for 3 x Boarding Gate Counters at Karratha Airport	13,266.00
EFT5812	24/02/2010	Westrac Equipment Pty Ltd	Engine Coolant	253.18
EFT5813		Cancelled EFT		
EFT5814	24/02/2010	WorleyParsons Services	OHS audit for ERSR Project	1,302.13
EFT5815	24/02/2010	WestSure Group	Guard Services January 2010, Karratha Airport - Banking & Refill of ATM	29,164.37
EFT5816	24/02/2010	WA Business News	1 Year subscription for the WA Business News Publication	423.50
EFT5817	24/02/2010	Young's Bus Service	Bus Transfers 09.02.10 Coast To Coast Economic Tour	520.00
EFT5818	24/02/2010	Karratha Contracting Pty Ltd	Relocation 7 Mile Office, Replacement of RAC A/C, Baggage Belt Repairs, Dismantle & Dispose of Burnt Patio, Wickham Daycare Maintenance, Toilet Lock Repairs, Depot Access & Drainage Ramps, Reinststate Shade Sail, Fix Step Lights, Gen. Building Maintenance	130,841.11
71756	03/02/2010	Speedo Australia Pty Ltd	Cancelled Cheque	-790.35
72056	03/02/2010	Speedo Australia Pty Ltd	Cancelled Cheque	-322.30
72203	16/02/2010	Van Viet (Vince) Tran	Cancelled Cheque	-1,248.03
72247	02/02/2010	Karratha Adventure Sports	Starter Pistol Caps & Ammunition Cabinet	1,094.00
72248	02/02/2010	Karratha Furniture & Bedding	Depot Office Chair	299.00
72249	02/02/2010	Mingullatharndo Association Ltd	Cultural Awareness Lunch held 11.11.09	1,545.50
72250	02/02/2010	Greenline AG Pty Ltd	Kit Lift Assist, Deck Mower Belt	490.89
72251	02/02/2010	Grange Medical Centre	Pre Employment Medical	100.00
72252	02/02/2010	McLeods & Co Barristers And Solicitors	Matter No: 26585 Governance Advice, Training, Code of Conduct, Standing Orders & Additional Legal Issues	19,618.30
72253	02/02/2010	Mosquito Control Assoc. Of Australia	Subscription to MCAA 2010	200.00
72254	02/02/2010	Katie Rowse	Partial Refund of Dog Registration	57.00
72255	02/02/2010	St. John of God Pathology (WA)	Pre Employment Medical Pathology	93.40
72256	02/02/2010	South West Regional College Of TAFE	Video Conference Interview 25.11.08	132.00
72257	02/02/2010	Watering Concepts	Mechanical Seal	104.50
72258	02/02/2010	Woodhouse Legal Solicitors & Legal Consultants	Legal Expenses KFS and Optus Leases, Lease for Karratha Flying Services	2,227.50
72259	03/02/2010	Shire Of Roebourne	Payroll Deductions	2,081.34
72260	04/02/2010	Shire Of Roebourne	Payroll Deductions	3,124.45
72261	08/02/2010	Shire Of Roebourne	Petty Cash Reimbursement	1,200.25
72262	08/02/2010	Shire Of Roebourne	ATM Cash Replenishment	74,000.00
72263	11/02/2010	Tash & Daves Nursery	Dwarf Date Palm, 1 Ponytail Palm	725.75
72264	11/02/2010	Skipper Trucks	Second Hand Iveco Acco Side Loading Compactor	80,817.00
72265	11/02/2010	Link Energy Pty Ltd	Fuel	23,606.10
72266	11/02/2010	McLernons Supply & Demand	Tambor Door Cabinet	1,198.00

Ordinary Council Meeting – Agenda

72267	11/02/2010	Telstra	Video Conference Calls, Satellite Mobiles, Shire President Phone/Internet, Airport Fire Alarm Monitoring, Cossack Phone/Fax, Cossack Backpackers, SES Mobile	8,299.84
72268	11/02/2010	3 Hutchison Telecommunications Aust.	Karratha SES SMS Service	387.95
72269		Cancelled Cheque		
72270	11/02/2010	Horizon Power	Electricity - Roebourne St Lights, Karratha SES, Apex Park, 54 Sholl St, Gum Swamp, No 1, 1b & 2 Effluent, Church Way, Depot, KAC, Roebourne Hall, 907 Walcott Way, 4 Petrel Corner, Pegs Creek Pavilion, 19 Finch St, Bulgarra Oval & Other Centres	59,677.22
72271	11/02/2010	Water Corporation	Water - Fire Service Hydrant, Lockyer Way Playground, Harding Supply Trickle, Crawford Way, Straker Rd, Sturt Pea Rd, Centennial Park, School Oval, Pt Samson Toilets, Roebourne Oval, Lions Park, Admin. Office, Karratha Airport & Other Centres	41,637.70
72272	11/02/2010	CJD Equipment	Volvo Wheel Loader	292,600.00
72273	11/02/2010	Hitachi Construction Machinery	Hitachi Excavator	398,640.00
72274	16/02/2010	Duxton Hotel Perth	Accommodation	220.00
72275	16/02/2010	Hathaway's Lubricants	Renolin, Ultralube Oil, Engine Oil, Grease	2,237.30
72276	16/02/2010	Lil's Retravision Karratha	TCL 42 Inch HD LCD TVs, Dishwasher, Mobile Phones	6,703.00
72277	16/02/2010	Angus And Robertson Karratha	Citizenship Ceremony Gifts	296.85
72278	16/02/2010	Australia Day Council of South Australia	Australia Day Award Certificates & Freight	59.00
72279	16/02/2010	Wickham Youth Group	Annual Community Sponsorship 2009/2010	5,000.00
72280	16/02/2010	Greenline AG Pty Ltd	Air Filter	48.80
72281	16/02/2010	Hitachi Construction Machinery	Cutting Edge End Bit	679.43
72282	16/02/2010	Keyspot Services	Stamps, Name Badges, Plaque for Walkington Awards, Signwriting	529.00
72283	16/02/2010	McLeods & Co Barristers And Solicitors	Matter 26604, Matter 26221, Matter 24769	10,149.70
72284	16/02/2010	Liftmec Pty Ltd	Transport Of Dozer From Tip To Depot	880.00
72285	16/02/2010	Officemax Australia	Calculator	249.00
72286	16/02/2010	Rawlinsons Publishing	Construction Handbook 2009	360.00
72287	16/02/2010	Statewide Bearings	Hub Seal	217.93
72288	16/02/2010	K Mart Karratha	KAC - Coffee	15.00
72289	16/02/2010	St. John of God Pathology (WA)	Pre Employment Medical Pathology Test	93.40
72290	16/02/2010	City Of Stirling	ProRata Long Service Leave Contributions	1,838.64
72291	16/02/2010	University Medical Practice	Pre Employment Medical	137.50
72292	16/02/2010	WA Electoral Commission	Ordinary Election Costs 17.10.09	21,810.46
72293	17/02/2010	Nor West Jockey Club	Annual Community Sponsorship 09/10 I85390	4,000.00
72294	17/02/2010	Pilbara Iron Company Pty Ltd	Building License Fee Refund	125.00
72295	17/02/2010	Shire Of Roebourne	Rates refund	1,666.26
72296	17/02/2010	West Pilbara Junior Cricket Association	50% Light Token Reimbursement	1,440.00
72297	17/02/2010	Christie Buchardt	Refund	5,000.00
72298	17/02/2010	Debbie Bull	Swimming Lesson Refund	90.00
72299	17/02/2010	Ghette Caddy	Rates refund	915.07
72300	17/02/2010	Meaghan Kate Clarke	Change of Membership from Combined to Group Fitness	91.00
72301	17/02/2010	Cummins South Pacific Pty Ltd	Refund on Duplicate Payment on Rates	3,019.23
72302	17/02/2010	Christopher Andrew Cowan	Refund of Overpayment on Septic Tank Application Fees	16.00
72303	17/02/2010	Delta Facilities Management	Refund Duplicate Payment	24.20
72304	17/02/2010	Dance FX	Donation	300.00
72305	17/02/2010	Shire of Roebourne Staff	Reimbursement for Rio / SOR Meeting Expenses	67.95
72306	17/02/2010	Julie Jones	Rates refund	1,701.68
72307	17/02/2010	JSS Logistics Pty Ltd	BPAY Overpayments 08/01/10 Rates \$786.60 Interest \$2.79	789.39
72308	17/02/2010	Roy Eric Jonker	Refund of Cancelled Building Licence	95.45
72309	17/02/2010	Dr Nomahlubi (Hlubi) Kabane	MSIS Retention Grant - 2 Years Service	18,333.70
72310	17/02/2010	Janet Lodge	Rates refund	472.01
72311	17/02/2010	Brett Newland	Refund of Overpayment of R Code Variation	32.00

Ordinary Council Meeting – Agenda

72312	17/02/2010	Eliezer Oliveros	Refund Dog Registration	6.00
72313	17/02/2010	Phil Hodnett Realty	Rates refund	702.69
72314	17/02/2010	Kobie Richardson	Dog 3 Year Registration Refund	57.00
72315	17/02/2010	Sunstate Airlines (QLD) Pty Ltd	Refund on Invoice Overpayment	2,079.00
72316	17/02/2010	Universal Chinese Restaurant	BPAY Duplicate Payment Refund	141.00
72317	17/02/2010	Wickham Skydivers Club	Refund Duplicate Payment	94.00
72318	17/02/2010	Kelly Wheeler	Holiday Program Refund	79.50
72319	17/02/2010	Department For Planning & Infrastructure	Registration & Licensing Fees R453 / P021	146.85
72320	18/02/2010	Shire Of Roebourne	Petty Cash Reimbursement	1,109.10
72321	19/02/2010	Shire Of Roebourne	Payroll Deductions	2,656.15
72322	19/02/2010	Australia Post	Account Ending 31.01.10	939.54
72323	21/02/2010	Building And Construction Industry Training Fund (BCITF)	BCITF Levy Collected November 09	90,421.95
72324	21/02/2010	Horizon Power	Electricity - KEC, Sun Ct, Leeds Ct, JJJ, Karratha Tip Office, No 2 Gap Ridge Effluent, Admin. Office, Supply & Installation of 1MVA Transformer to KEC & Bulgarra Sporting Precinct	141,989.29
72325	21/02/2010	Builders Registration Board of WA	December 2009 Receipts	2,691.00
72326	21/02/2010	Greenline AG Pty Ltd	Idler & Fan	666.83
72327	21/02/2010	K Mart Karratha	Roe Library Books, DVD's, CD's and Stationery, Fan	496.05
72328	23/02/2010	Karratha First National Real Estate	12 Leslie Loop Rent & Bond	16,899.99
72329	24/02/2010	Shire Of Roebourne	ATM Cash Replenishment	74,000.00
72330	24/02/2010	Best Western Hospitality Inn Pt Hedland	Accommodation	597.00
72331	24/02/2010	Crown Content Pty Ltd	OHS Bulletin Subscription 2010	450.00
72332	24/02/2010	Hart Sport	KEC - Netballs, Medallions	437.10
72333	24/02/2010	Hathaway's Lubricants	Engine Oil	4,479.89
72334	24/02/2010	Telstra	ISDN Lines 01.01.10 - 31.01.10, Megalink Service	7,017.30
72335	24/02/2010	Te Wai Manufacturing	Polo Shirts for Stock	510.00
72336	24/02/2010	Video Ezy Karratha	Assorted DVD's for Dampier Library	184.75
72337	24/02/2010	Australasian Performing Right Assoc.	APRA Music License Fees KEC, KEC	1,085.65
72338	24/02/2010	CD's Confectionery Wholesalers	RAC Kiosk Stock	1,044.40
72339	24/02/2010	Chadson Engineering Pty Ltd	Chlorine Tablets	289.58
72340	24/02/2010	Chemform	Fysol	829.62
72341	24/02/2010	360 Connect Pty Ltd	Preparation of 5 OCP Graffiti Fund Applications for SOR	5,544.00
72342	24/02/2010	Karratha Veterinary Hospital	Vet Fee - Feb 2010 Healthy Dog Days	2,752.20
72343	24/02/2010	Raeco	Roebourne Library - Book Covers, Spine Labels, Due Date Slips	213.19
72344	24/02/2010	Rawlinsons Publishing	Rawlinsons Building Cost Books	598.00
72345	24/02/2010	Statewide Bearings	Seal, Brake Hyd. Oil, 6 Inch Jockey Wheel	305.27
72346	24/02/2010	Seek Limited	Seek 3 Job Pack & Seek Job Ad	739.20
72347	24/02/2010	Triangle Filtration	Rinse Controller	1,742.40
72348	24/02/2010	Tradelink Plumbing Supplies	Hearson's Cove Algaecide Treatment for Septic System	337.39
72349	24/02/2010	West Coast Auto N Sound	Grunt Compressor	447.00
72350	24/02/2010	Wickham Newsagency	Wickham & Roebourne Library Magazine Subscriptions	147.50

4,769,473.68

	04/02/2010	Shire of Roebourne	Payroll F/E 03.02.10	359,286.10
	18/02/2010	Shire of Roebourne	Payroll F/E 17.02.10	362,501.48
	24/02/2010	Shire of Roebourne Staff	Wages	892.45
	24/02/2010	Shire of Roebourne Staff	Wages	5,935.70
	25/02/2010	Shire of Roebourne Staff	Wages	589.23
	25/02/2010	Shire of Roebourne Staff	Wages	2,818.10

732,023.06

**Total Payments**

**5,501,496.74**

## 8.2.5 LEASE OF OLD SHIRE OFFICE-ROEBOURNE

**File No:**

**Attachment(s)** Letter from Ngarluma and Yindjibarndi Foundation Ltd

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Executive Manager Corporate Services

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To seek Council's approval to enter into a new lease of Old Shire Office, Roe Street Roebourne to the Ngarluma and Yindjibarndi Foundation Ltd.

### Background

In December 2009 a three (3) month lease extension, until 31 March 2010, was granted to the Ngarluma and Yindjibarndi Foundation Ltd. The original two (2) year lease was due for expiry on 31 December 2009. The utilisation of the building was for the purpose of operating an office. Rent has been charged at \$15,080 per annum.

The Ngarluma and Yindjibarndi Foundation Ltd has requested a new lease with the Shire based on the same conditions as previously enjoyed.

### Issues

The Ngarluma and Yindjibarndi Foundation Ltd have requested consideration for a new or extended lease for a period of either nine (9), twelve (12) or twenty four (24) month lease.

The Ngarluma and Yindjibarndi Foundation Ltd would remain responsible for all outgoings relating to the premises whilst the Shire will continue with its responsibility of maintenance of the premises.

At the February 2010 Ordinary Meeting Council resolved to continue to work with the National Trust WA to upgrade the two Shire owned buildings being Dalgety House and Old Shire Office. Preliminary discussions have been had with the CEO of the National Trust WA who has expressed considerable interest in formalising a Memorandum of Understanding with the Shire to act on the Shires behalf in coordinating conservation works at Dalgety House and the Old Shire Office as they form part of the broader Roebourne Heritage Precinct project.

The Old Shire Office requires significant maintenance and upgrades. A scope of works needs to be undertaken and either a consideration placed in the draft 2010/2011 budget for endorsement or further discussion needs to be held with the Foundation in relation to their capacity to fund renovations. Further, Council needs to consider the long term use of this facility. The need to upgrade the Old Shire Office in the short term will impact on a substantive lease of any period.

### **Options**

Council has the following options available:

1. Council agree to enter into a lease agreement with Ngarluma and Yindjibarndi Foundation Ltd for the Old Shire Office and delegate to the Chief Executive Officer to negotiate the duration of the Lease.

Or

2. That Council agree to alternative leasing conditions to Ngarluma and Yindjibarndi Foundation Ltd as amended.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

The issues of maintenance will have financial implications that are yet to be determined. The costs associated with the lease will be borne by the Lessee.

### **Conclusion**

Council can decide to enter into a short term lease agreement with Ngarluma and Yindjibarndi Foundation Ltd for Dalgety House, Lot 5 Roe Street Roebourne.

### **Voting Requirements**

Absolute.

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## **RECOMMENDATION**

**That Council agree to:**

1. **Enter into a lease agreement with Ngarluma and Yindjibarndi Foundation Ltd for the Old Shire Office, Lot 5 Roe Street Roebourne on the terms previously agreed by Council.**
2. **Delegate to the Chief Executive Officer responsibility to negotiate the duration of the Lease.**

## **9 COMMUNITY SERVICES**

### **9.1 COMMUNITY DEVELOPMENT**

#### **9.1.1 LEASE OF DALGETY HOUSE**

**File No:**

**Attachment(s)**

**Responsible Officer: Executive Manager Community Services**

**Author Name: Community Development Officer**

**Disclosure of Interest: Nil**

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#### **REPORT PURPOSE**

To seek Council's approval to enter into a new lease of Dalgety House, 3 Roe Street Roebourne to the Yinjaa-Barni Art Aboriginal Corporation.

#### **Background**

In December 2007 the Yinjaa-Barni Art Aboriginal Corporation entered into a one (1) year lease with the Shire of Roebourne of Dalgety House, 3 Roe Street Roebourne, for the purpose of operating an Art Studio and Art Gallery. Rent has been charged at \$1 per annum. The lease subsequently expired on 30 November 2008.

Yinjaa-Barni Art Aboriginal Corporation began as an art group a little over two years ago, painting from the hall at the back of the Aboriginal Church in Roebourne. From the first beginnings, as a community group consisting of predominantly family members, Yinjaa-Barni quickly became a very busy and lively centre. Their success as an art group can be witnessed each year at the prestigious Cossack Art Awards, with numerous category winners since 2006.

The Yinjaa-Barni Art Aboriginal Corporation is a not-for-profit Aboriginal Corporation and charitable organisation, made up of 15 members. The art group is a worthwhile community organisation as it provides a positive environment and personal development for the artists and promotes the region through art.

The Yinjaa-Barni Art Aboriginal Corporation has requested a new lease with the Shire based on the same conditions as previously enjoyed. With Dalgety House being ideally located on the main road, their operation has been well received.

#### **Issues**

The Yinjaa-Barni Art Aboriginal Corporation is a not-for-profit charitable organisation providing both social and financial benefits to its members and the Roebourne community. Since establishing its operation at Dalgety House, the group has secured funding for its arts management system and salary for the Arts Centre Coordinator.

The Yinjaa-Barni Art Aboriginal Corporation have requested a three (3) year lease with a two (2) year option to enable the group to apply for and secure funding to expand the program to benefit its members. The Yinjaa-Barni Art Aboriginal Corporation will remain responsible for all outgoings relating to the premises whilst the Shire will continue with its responsibility of maintenance of the premises.

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At the February 2010 Ordinary Meeting Council resolved to continue to work with the National Trust WA to upgrade the buildings. Preliminary discussions have been had with the CEO of the National Trust WA who has expressed considerable interest in formalising a Memorandum of Understanding with the Shire to act on the Shires behalf in coordinating conservation works at Dalgety and the Old Shire Office as they form part of the broader Roebourne Heritage Precinct project. It is not envisaged that this partnership would preclude Councils consideration of this lease request although it should be noted that any works at the facility, should they proceed, could impact use of the building in time, an issue that would need to be managed accordingly.

### **Options**

Council has the following options available:

1. Council agree to enter into a lease agreement with Yinjaa-Barni Art Aboriginal Corporation for Dalgety House, 3 Roe Street Roebourne, for a period of three (3) years with a two (2) year option at a peppercorn rental, with Yinjaa-Barni Art Aboriginal Corporation to remain responsible for outgoings relating to the premises.

Or

2. That Council agree to alternative leasing conditions to Yinjaa-Barni Art Aboriginal Corporation as amended.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

The Council will continue to be responsible for maintenance on the premises as in previous leases, and will need to budget accordingly.

### **Conclusion**

Council can decide to enter into a lease agreement with Yinjaa-Barni Art Aboriginal Corporation for Dalgety House, 3 Roe Street Roebourne. The building has been suitable for Yinjaa-Barni Art Aboriginal Corporation to use to carry out its function as an Art Studio and Art Gallery. Council is provided with an opportunity to support this community organisations development through a peppercorn leasing agreement which is consistent with other not for profit lease arrangements throughout the Shire.

### **Voting Requirements**

Simple.

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## **RECOMMENDATION**

**That Council agree to enter into a lease agreement with Yinjaa-Barni Art Aboriginal Corporation for Dalgety House, 3 Roe Street Roebourne, for a period of three (3) years with a two (2) year option at a peppercorn rental, with Yinjaa-Barni Art Aboriginal Corporation to remain responsible for outgoings relating to the premises.**

## 9.1.2 NOMINATIONS TO THE ROEBOURNE ADVISORY COMMITTEE

**File No:**

**Attachment(s)**                      **1. Terms of Reference**  
   **2. Nominations - Separate Confidential Attachment**

**Responsible Officer:**              **Executive Manager Community Services**

**Author Name:**                      **Executive Manager Community Services**

**Disclosure of Interest:**        **Nil**

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### **REPORT PURPOSE**

To endorse the nominations and terms of reference to the Roebourne Advisory Committee.

### **Background**

At its Ordinary meeting held 14<sup>th</sup> December 2009 Council resolved to establish a Roebourne Advisory Committee.

Terms of reference for the Committee were prepared and nominations were sought and closed on the 26<sup>th</sup> February 2010. To facilitate interest, information was distributed directly to community organisations, was supported via several press releases and information was made available on the Shires web site, at the Shire Administration Office and the Roebourne Post Office.

As part of the nomination process interested persons were requested to provide a brief response and provide any supporting information to outline their skills, experience and ability to represent the views of the Roebourne community.

Eleven nominations were received by the closing date.

Nominations were assessed based on information received. The selection panel consisted the Shire President, Chief Executive Officer and the Roebourne / Pastoral Ward Councillor. A copy of all nominees is provided as a confidential attachment

### **Issues**

The aim of the Roebourne Advisory Committee is to advise and provide recommendations to Council on a strategic direction for the community of Roebourne including advice on strategic projects, events and services that the Shire of Roebourne should prioritise for Roebourne.

Whilst the Committee has no formal powers as such it is intended to act as the primary committee for advice relating to Roebourne matters and will greatly assist in providing a local conduit and reference point for the Shire when planning for the delivery of facilities, services and programs for the Roebourne community.

In accordance with the terms of reference it is intended that committee members would serve a 2 year term concurrent with the local government election cycle. As 5 months has already passed the initial term will be for 19 months up to the local government election scheduled for October 2011.

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### **Options**

Council has the following options available:

To endorse the terms of reference for Shire of Roebourne - Roebourne Advisory Committee as attached

Nominate Cr ....., Cr ..... and Cr ..... to the Roebourne Advisory Committee

Appoint six community representatives to the Roebourne committee for a period 19 months up to the Local Government elections in October 2011.

Or

To amend the terms of reference as attached for Shire of Roebourne - Roebourne Advisory Committee

To amend the community representation on the Roebourne Advisory Committee.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

Eleven nominations have been received by the closing date seeking representation on the Roebourne Advisory Committee. The selection panel has assessed nominations based on information received that outlines the skills, qualifications and experience of each nominee.

### **Voting Requirements**

Absolute.

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## **RECOMMENDATION**

**That Council:**

**ENDORSES** the terms of reference for Shire of Roebourne - Roebourne Advisory Committee as attached

**NOMINATE** Cr ....., Cr ..... and Cr ..... to the Shire of Roebourne - Roebourne Advisory Committee

**APPOINTS** Ms Marion Cheedy, Ms Josie Alec, Mr Jack Shaw, Ms Elizabeth Smith, Ms Jan Kapetas and Ms Maureen Whitby as the community representatives on the Shire of Roebourne - Roebourne Advisory Committee for a period 19 months up to the Local Government elections in October 2011.

## **Terms of Reference**

### **Roebourne Advisory Committee**

#### **1 Name**

The name of the committee shall be the Roebourne Advisory Committee, appointed as a committee under section 5.8 of the local Government Act

#### **2 Aims and Objectives**

The aim of the Roebourne Advisory Committee is to advise and provide recommendations to Council on a strategic direction for the community of Roebourne including advice on strategic projects, events and services that the Shire of Roebourne should prioritise for Roebourne.

The Committee will act within its delegated authority in accordance with Section 5.17 (1) (c) (i) (ii) of the Local Government Act.

#### **3 Background**

The overall aim of the Roebourne Advisory Committee is to enable community members and Councillors to work collaboratively to represent the views of the community in setting and implementing a shared vision for the town of Roebourne.

Committee representation will be endorsed by the Shire of Roebourne. Members will be selected on skills, knowledge and passion for the Roebourne community. Members will need to demonstrate the ability to work collaboratively, be active participants and make recommendations that influence the Councils direction in setting and delivering on a vision for Roebourne.

#### **4 Duration**

The function and form of the Roebourne Advisory Committee will be reviewed every 2 years at the time of Local Government Elections or earlier as determined by Council.

#### **5 Membership**

Representation to consist of:

Roebourne Ward Councillor  
2 x Shire Councillors as elected  
6 x Community Members

#### **6 Administration**

The Roebourne Advisory Committee will be chaired by the Roebourne Ward Councillor, responsible for convening the meetings. If absent, 1 of the 2 Shire Councillors will chair the meeting.

The Shire of Roebourne Community Services Division shall coordinate the distribution of agendas, upon consultation with the Chair and shall prepare and distribute minutes of the meetings.

#### **7 Meetings**

Meetings of the Committee will be held in Roebourne, once every month or as otherwise agreed and convened by the Chair. A quorum represents 5 members attending a meeting.

Resolutions of the Committee will not be binding to Council, unless specific delegation has been extended.

Committee members shall not be entitled to any sitting fees or costs associated with being a representative on the Roebourne Advisory Committee

**8. Minutes**

Minutes shall be reported to the Shire of Roebourne at the next Ordinary Council meeting as an Information Item. Formal recommendations of the Committee requiring Council decision shall be presented as a Council report for consideration.

### **9.1.3 FEBRUARY 2010 ROUND SPORTS FUNDING & COMMUNITY CULTURAL GRANT SCHEME**

**File No:** GS.34 & GS.36

**Attachment(s)** Nil

**Responsible Officer:** Executive Manager Community Services

**Author Name:** Community Development Officer

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To endorse applications for financial assistance received for the February 2010 round of the Sports Funding & Community Cultural Grant Scheme.

#### **Background**

The Sports Funding and Community and Cultural Grant Schemes aim to offer not for profit groups based within the Shire of Roebourne financial assistance to foster higher quality programs, community events, facilities and services that provide and return benefit to the local community.

Advertisements seeking applications for both funding schemes were included in the Pilbara News and Classies as well as on the Shire of Roebourne website and local radio. Emails were sent out to various community groups. Applicants were encouraged to contact Council's Community Development Officer in order to receive an application and information on how to complete the form.

#### **Issues**

Applications were assessed by the Community Development Officer and Executive Manager Community Services against the guidelines and criteria in detail, as per Council's Donations, Sponsorship & Community Funding Policy. Due to the tight timeframe the Community Sponsorship Reference Group has not considered the applications.

A total of 11 Sports Funding applications and 5 Community Cultural Grant applications were received. The following table lists the applications received, what the monies were requested for, the amount requested and the recommendation.

**Community and Cultural Grant Scheme Applications – February 2010**

<b>Applicant</b>	<b>Project</b>	<b>Funding Category</b>	<b>Total Cost of Project</b>	<b>Funding Requested</b>	<b>Comments</b>
Link Inc. CC/01/Feb/10	To assist with the costs involved in bringing to town the Dream State Circus for the Teddy Bears Picnic which is an annual event put on by Link for the community.	Shows, Exhibitions and Festivals	\$2800.00	\$1000.00	Link (Local Information Network Karratha) is a free parenting information service for parents and community groups within the Shire of Roebourne. Each year, Link facilitates the Teddy Bear's Picnic which is a free event for children aged between 0-6. <b>Recommended to approve.</b>
Link Inc. CC/02/Feb/10	To assist with costs to purchase four marquees for the teddy bears picnic and other events that Link hold throughout the year.	Equipment	\$9849.70	\$1000.00	Link (Local Information Network Karratha) is a free parenting information service for parents and community groups within the Shire of Roebourne. <b>Not recommended to approve</b> as the Shire purchased marquees for community groups to hire.
KBC Create 'n' Connect Craft Group CC/03/Feb/10	To assist with costs to purchase a coffee machine.	Equipment	\$1350.00	\$675.00	This application does not comply with the guidelines as the coffee machine is not deemed essential for the effective conduct of the group. <b>Not recommended to approve.</b>
Pilbara Multicultural Association CC/04/Feb/10	To assist with costs for catering, advertising, venue hire and promotional material for Harmony Night.	Shows, Exhibitions and festivals	\$1176.00	\$1000.00	The PMA aims to foster and celebrate cultural diversity within the Shire of Roebourne. Each year, the PMA celebrates cultural acceptance through "Harmony Night" which allows members to showcase their different cultures. <b>Recommended to approve.</b>

Ordinary Council Meeting – Agenda

Karratha Community House CC/05/Feb/10	To assist with travel costs for entertainers to attend the Pilbara Play Day.	Shows, Exhibitions and festivals	\$4350.00	\$1000.00	Karratha Community House in a not-for-profit organisation who provide playgroup sessions for approximately 350 children with the Shire of Roebourne. KCH deliver "Pilbara Play Day" each year which provides members of the community with free information, craft activities and a range of entertainment. Recommended to approve.
<b>TOTAL REQUESTED</b>				<b>\$4,675.00</b>	<b>Total Recommended \$3,000.00</b>

**Available Funds**

Account 314203 – Community & Cultural Grants  
**\$12,500.00**

**Sports Funding Grant Scheme Applications – February 2010**

<b>Applicant</b>	<b>Project</b>	<b>Funding Category</b>	<b>Total Cost of Project</b>	<b>Funding Requested</b>	<b>Comments</b>
Karratha Amateur Swim Club SP/01/Feb/10	To assist with costs of officials to run the 2010 North West Open Swimming Championship	Hosting Regional/State Championships	\$3076.00	\$1000.00	The Karratha Amateur Swim Club promotes fitness and competitive swimming within the Shire of Roebourne to young people aged between 6 and 17. The swim club host an annual competition which attracts over 200 people to the Shire of Roebourne and has highly regarded instructors and lessons. <b>Recommended to approve.</b>
Karratha Amateur Swim Club SP/02/Feb/10	To assist with costs to travelling to Northam for the WA Country Pennants.	Junior participation in regional/state championships	\$2000.00	\$1000.00	The Karratha Amateur Swim Club promotes fitness and competitive swimming within the Shire of Roebourne to young people aged between 6 and 17. The swim club host an annual competition which attracts over 200 people to the Shire of Roebourne and has highly regarded instructors and lessons. <b>Recommended to approve.</b>
Karratha King Bay Horse and Pony Club SP/03/Feb/10	To assist with costs to send four riders to the WA State Interschool Equestrian Event.	Junior Participation in Regional/State Championships	\$7180.00	\$1000.00	Karratha King Bay Horse and Pony Club provide equestrian activities to young people within the Shire of Roebourne. The organisation promotes and encourages awareness of responsibility and sportsmanship. <b>Recommended to approve.</b>

Ordinary Council Meeting – Agenda

Karratha Touch Association SP/04/Feb/10	To assist with accommodation and travel costs to send Jacob Fitzroy to the state touch tryouts.	Individual Sports Scholarship	\$715.00	\$357.50	The Karratha Touch Association aims to provide young people within the Shire of Roebourne an opportunity to be exposed to competitive sport such as Touch at a state and national level. <b>Recommended to approve.</b>
Karratha Touch Association SP/05/Feb/10	To assist with accommodation and travel costs to send Timothy Tupon to the state touch tryouts	Individual Sports Scholarship	\$715.00	\$357.50	The Karratha Touch Association aims to provide young people within the Shire of Roebourne an opportunity to be exposed to competitive sport such as Touch at a state and national level. <b>Recommended to approve.</b>
Karratha Touch Association SP/06/Feb/10	To assist with accommodation and travel costs to send Brooke Hongall to the state touch tryouts	Individual Sports Scholarship	\$715.00	\$357.50	The Karratha Touch Association aims to provide young people within the Shire of Roebourne an opportunity to be exposed to competitive sport such as Touch at a state and national level. <b>Recommended to approve.</b>
Karratha Touch Association SP/07/Feb/10	To assist with accommodation and travel costs to send Ebony Couzens to the state touch tryouts	Individual Sports Scholarship	\$715.00	\$357.50	The Karratha Touch Association aims to provide young people within the Shire of Roebourne an opportunity to be exposed to competitive sport such as Touch at a state and national level. <b>Recommended to approve.</b>
Karratha Touch Association SP/08/Feb/10	To assist with accommodation and travel costs to send Jordan Hodges to the state touch tryouts	Individual Sports Scholarship	\$715.00	\$357.50	The Karratha Touch Association aims to provide young people within the Shire of Roebourne an opportunity to be exposed to competitive sport such as Touch at a state and national level. <b>Recommended to approve.</b>

Ordinary Council Meeting – Agenda

<p>Roebourne Girls Basketball Academy SP/09/Feb/10</p>	<p>To assist with costs to purchase equipment such as basketballs, training singlets, uniforms and basketball shoes.</p>	<p>Equipment</p>	<p>\$3566.18</p>	<p>\$1783.09</p>	<p>This application does not comply with the Equipment category guidelines that state “the purchase of personal playing equipment, trophies, uniforms and non-durable equipment such as balls, medical equipment, stationery and other consumables are not covered by this grant.” The Shire will endeavour to explore other ways to support the academy. <b>Not recommended to approve.</b></p>
<p>Roebourne Magpies Inc. SP/10/Feb/10</p>	<p>To assist with costs to Top Dress the Gus Jaeger Oval in preparation for the coming season.</p>	<p>Facility Development</p>	<p>Cost Not Determined</p>	<p>\$2000.00</p>	<p>Gus Jaeger Oval is not currently available for community use. The retention of this public open space is solely on the notion that the Ngarluma Aboriginal Sustainable Housing project proceeds which will require an open space area. <b>Not recommended to approve.</b></p>
<p>Wickham Squash Club SP/11/Feb/10</p>	<p>To assist with costs to facilitate a developmental, coaching workshop.</p>	<p>Sports Development</p>	<p>\$2070.00</p>	<p>\$1000.00</p>	<p>The Wickham Squash Club is a not for profit organisation who provide a sporting venue and an opportunity for community members to engage in competition and friendly squash programs. <b>Recommended to approve.</b></p>
<p><b>TOTAL REQUESTED</b></p>				<p><b>\$9570.59</b></p>	<p><b>Total Recommended: \$5787.50</b></p>

**Available Funds** – Sports Funding  
Account 314205 - **\$16,500.00**

**Options**

Council has the following options available:

To support the recommendations for the Sports Funding & the Community and Cultural Grant Scheme applications, for the February 2010 round.

Or

That Council makes changes to the recommendations as deemed appropriate.

**Policy Implications**

Policy number Policy number CS10 titled is relevant to this matter

**Legislative Implications**

There are no legislative implications.

**Financial Implications**

The expenditure is in accordance with the budget.

**Sports funding**

Budget	\$16,500
Submissions	<u>\$ 5,787</u>
Funds remaining	<u>\$10,713</u>

**Community and Cultural Grants**

Budget	\$12,500
Value of Submissions	<u>\$ 3,000</u>
Funds remaining	<u>\$ 9,500</u>

**Conclusion**

Applications were assessed by the Community Development Officer and Executive Manager Community Services and recommendations were based on the information provided by applicants against criteria that has been endorsed by Council through the Community Sponsorship and Donation Policy.

**Voting Requirements**

Simple.

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**RECOMMENDATION**

- 1. That Council approve the following applications in relation to the February 2010 round of the Sports Funding Grant Scheme and the Community Cultural Grant Scheme as follows:**

**SPORTS FUNDING GRANT SCHEME**

**ACCOUNT 314205**

Karratha Amateur Swim Club	\$1000.00
Karratha Amateur Swim Club	\$1000.00
Karratha King Bay Horse and Pony Club	\$1000.00
Karratha Touch Association	\$357.50
Wickham Squash Club	\$1000.00

**COMMUNITY CULTURAL GRANT SCHEME**

**ACCOUNT 314203**

Link Inc	\$1000.00
Pilbara Multicultural Association	\$1000.00
Karratha Community House	\$1000.00

- 2. The following applicants be advised that submission for funding in accordance with the February 2010 round of the Sports Funding Grant Scheme and the Community Cultural Grant Scheme have been unsuccessful due to the noncompliance of the funding criteria**

**SPORTS FUNDING GRANT SCHEME**

**ACCOUNT 314205**

Roebourne Girls Basketball Academy	not approved
Roebourne Magpies Inc	not approved

**COMMUNITY CULTURAL GRANT SCHEME**

**ACCOUNT 314203**

Link Inc	not approved
KBC Create 'n' Connect Craft Group	not approved

## 9.2 COMMUNITY FACILITIES

### 9.2.1 BULGARRA SPORTING PRECINCT - ELECTRICAL AND FLOODLIGHTING UPGRADE

<b>File No:</b>	<b>PK.2</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Executive Manager Community Services</b>
<b>Author Name:</b>	<b>Project Manager K2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

To inform Council of the outcome of the consultants report relating to the electrical and floodlighting upgrade at the Bulgarra Sporting Precinct and to recommend the next course of action.

#### BACKGROUND

At its meeting held on the 19<sup>th</sup> October 2009, Council resolved vide Item 10.1.1 Resolution 14849:

1. *ENDORSES the Electrical Consultancy Brief and Scope of Services for the electrical and floodlighting upgrade at Bulgarra Oval as outlined in document ID#081259 and detailed in the Attachment to this report.*
2. *ENDORSES, pursuant to the provisions of Local Government [Functions and General ] Regulations clause 11 (2) (e), the use of the State Government panel of pre qualified Electrical Consultants for the calling of tenders/quotations and NOTES a tender report, if required, will be brought forward for consideration by Council at its December meeting.*
3. *NOTES an updated site plan for Bulgarra Oval is currently being prepared which will take into account all of the proposed capital and maintenance works and further NOTES this report will be brought forward for consideration and adoption at the December meeting of Council.*
4. *NOTES the Bulgarra Sporting Precinct Master Plan made provision in the Order of Cost Estimates of \$961,000 for the floodlighting upgrade and \$818,000 for the electrical service upgrade and further NOTES these Order of Cost Estimates will be subject to review and report to Council in February/March 2010.*

As an outcome of inviting fee submissions from Building Management & Works Panel Electrical Consultants, BEST Consulting (BEST) was engaged to undertake the works outlined in the Electrical Consultancy Brief and Scope of Services.

BEST has subsequently undertaken site inspections and engaged in consultation with Council Officers, contractors and stakeholders.

## ISSUES

### Consultants Report

The Consultants have provided a comprehensive report addressing all of the issues outlined in the Scope of Works. (Document ID#185703)

A brief summary of the key elements is outlined as follows:

#### *Floodlighting*

The report indicates that the existing floodlights have dropped below the guaranteed constant illuminance provided by the manufacturers and installers. As a consequence arrangements have been put in hand for the suppliers, in terms of their warranty, to undertake an inspection and to carry out any rectification works required.

At this stage the proposed permanent softball diamonds have not been located on the Reserve. Consequently, the consultants have provided detailed cost estimates for the installation and supply upgrade to meet the additional floodlighting requirements essentially on an “at worst” scenario. The Project Manager has provided for “Club Competition Level” lighting only in the cost estimates. International standard lighting will cost an additional \$280,000 at Perth prices.

#### *Electrical Supply*

A detailed analysis has been undertaken of present and future supply requirements and to determine capacity of the existing 3 points of supply to meet that demand.

In short, the supply from Searipple Road has the capacity to meet all supply requirements for Karratha Entertainment Centre, Karratha Recreation & Sporting Club, Child Care Centre, change rooms and outdoor courts. The transformers previously installed for these facilities will be activated by the end of March.

The supply at Hunt Way, which will service Bulgarra Oval and its improvements only, is currently assessed to have spare capacity. However, this will largely be taken up with supply to the Bulgarra Community Centre, additional floodlights and the supply to meet the FeNaCLNG Festivals needs. The “order of cost estimates” makes provision for all of these works and for anticipated Horizon Power charges.

#### *Building Condition Reports*

The Consultant has identified some works that may be carried out to the Karratha Entertainment Centre which, whilst not required in a statutory sense, could be done on the basis of safety and duty of care.

These include:

Installation of emergency lighting test switches:	\$4,500
Replace lighting fuses with RCD protected circuit breakers	\$10,000
RCD Testing	\$2,000

Whilst these are essentially of a building maintenance nature and should be carried out as part of the preventive maintenance programme, they have been included in this projects costs to ensure that they are carried out.

The other recommendation is for the installation of a smoke detection and evacuation system in the long term. The order of probable cost is \$50,000 and has not been included in these works.

*Bulgarra Community Centre*

BEST Consultants are liaising with CODA Studio Pty Ltd to coordinate the power supply from the Hunt Way transformer to the Bulgarra Community Centre, the existing changerooms and the reserve. All floodlighting controls will be housed in the Bulgarra Community Centre as will all reserve meters.

Three phase power outlets have been incorporated into the design of the Bulgarra Community Centre Covered Outdoor Area.

All costs associated with these works that are attributable to the Bulgarra Oval Master Plan are included in the “order of cost estimates”.

A provision of \$50,000 has also been made to ensure that there is an uninterrupted supply to the floodlight and changerooms for reserve users during the construction programme.

**Cost Estimates**

The consultants have provided the following cost estimates to undertake the upgrading at the Bulgarra Oval.

<b>ELEMENT</b>	<b>ORDER OF COST ESTIMATE</b>
Power supply upgrade	145,000
Softball lighting to club competition level **	200,000
Changerooms and Community Centre electrical works associated with oval upgrade	90,000
FeNaCING Festival electrical works	250,000
<b>TOTAL ORDER OF COST ESTIMATE (Based on Perth Prices)</b>	<b>\$685,000</b>
<b>PROJECT COSTS</b>	
Provision for escalation @ 1% PCM for 6 months	40,000
Contingency provision @ 5%	35,000
Allowance for temporary works during transition and construction programme to ensure constant supply to the reserve. (Project Manager provision only)	50,000
Karratha Entertainment Centre recommended non statutory works	16,500
Karratha Construction Cost Loading @ 75% on \$760,000	570,000
Consultancy Fees and other charges	65,000
Shire of Roebourne Project Management Costs @ 4% on \$760,000	30,000
<b>TOTAL ESTIMATED PROJECT COSTS</b>	<b>\$1,491,500</b>

*\*\* Note: For lighting to International Standard the costs would escalate to \$480,000.*

The Bulgarra Sporting Precinct Master Plan report indicated that provision should be made for the sum of \$1,779,000.

It should also be noted that some of the recommendations and costs outlined in the consultants report are considered to be of a maintenance nature and have been brought to the attention of the Technical Services Division to progress.

### **Procurement Process**

In preparing the relevant contract documentation to be incorporated in to the tender documents, the consultant will be instructed to use AS4000-General Conditions of Contract. The form of agreement and tender package will be reviewed by Kott Gunning prior to tenders being invited.

### **Timetable**

The project timetable submitted to Council at its October meeting is reiterated below and it is to be noted that it is being adhered to.

<b>EVENT</b>	<b>DATE</b>
<b>APPOINTMENT</b>	
Close of submissions	29/10/09
Council Meeting	16/11/09
Confirmation of appointment	17/11/09
<b>SCOPE OF SERVICES</b>	
<b><i>Stage 1 Investigation</i></b>	
Submission of Report	25/2/10
Consideration and confirmation of scope and budgets by Council	15/3/10
<b><i>Stage 2 Design, Documentation and Cost Estimates</i></b>	
Submission of report	28/5/10
Consideration and confirmation of scope and budgets by Council	21/6/10
<b>The tender and construction stages will be determined by Councils decision of the 21<sup>st</sup> June 2010.</b>	

The timetable has been prepared on the basis of meeting the priorities established in Councils draft Strategic Plan 2009/10.

It is considered that the timetable as set out can be complied with.

### **Risk Assessment**

The following risks were identified in the October report and the current status is outlined below:

#### *Boundary Rationalisation*

Surveyors have been engaged to complete a detailed survey of the Bulgarra Sporting Precinct in order to assist with future planning of improvements to the reserve. This document has been enhanced to form the base plan for the various reserves that make up the Precinct. It will be maintained and updated as changes and improvements are made.

The process of creating a single reserve to encompass Bulgarra Oval has commenced with preliminary survey plans currently being prepared. When these are to hand, discussions will then commence with the Department of Education and Department of Regional Development and Lands.

Future timing of this action is entirely dependant upon the outcome of discussions with those Departments.

#### *Other Works*

The Bulgarra Sporting Precinct Master Plan envisaged upgrading to sewer and water reticulation to the reserve though no budget provisions were made.

The Project Manager and Manager Environmental Health Services have investigated “low cost” functionally effective options which will be incorporated into the Bulgarra Oval Master Plan process.

*Bulgarra Oval Use*

The implementation of the upgrading programme will continue to take the needs of regular reserve users into account.

*Bulgarra Oval Master Plan*

The October report called for the Bulgarra Oval Master Plan Report to be tabled for consideration at the March meeting of Council. However, the key to locating many of the improvements has been the final siting of the Bulgarra Community Centre which has only recently been approved. This is particularly the case with the permanent location of the softball diamonds and associated infrastructure including floodlighting.

Council is advised that this report will now be tabled for consideration at the April meeting.

**Consultation**

The Consultant has complied with the requirements of the consultancy brief and has had discussions with all relevant stakeholders, contractors and Council officers.

In particular, extensive discussions were held with the Lions Club of Karratha to agree on the methodology and upgrade required to meet the future requirements of the FeNaCING Festival, taking into account other improvements being considered for Bulgarra Oval.

Council is advised that these discussions were held in a very positive and cooperative manner which reflects to the credit of the Lions Club.

**OPTIONS**

Council is not in a position to defer all of the works that have been recommended by the consultant as power supply to the Bulgarra Community Centre is at stake and community expectations are that the work will be carried out.

However, it will be necessary to co-ordinate the work with the construction programme for the Bulgarra Community Centre.

**STRATEGIC PLAN**

The project is listed with a high priority in Councils Draft Strategic Plan 2009/10 and is listed as an initiative to be completed in the period 2009 to 2013.

**POLICY IMPLICATIONS**

There are no relevant policy implications pertaining to this matter.

**LEGISLATIVE IMPLICATIONS**

There are no relevant legislative implications pertaining to this matter.

### **FINANCIAL IMPLICATIONS**

The Bulgarra Sporting Precinct Master Plan list in the Order of Cost Estimates allocations as follows:

Floodlighting	\$961,000
Electrical Upgrade	\$818,000

The “costs” included all construction, regional cost index allowances, fees and charges and cost escalations to June 2009. No provision has been made for cost escalation beyond July 2009 or for sewer/water upgrade works.

The “order of Cost Estimates” provided by the Consultant and added to by the Project Manager indicate that funding of \$1,500,000 will be required to complete the project. It is suggested that funding will be required as follows:

2010/11	\$1,250,000
2011/12	\$ 250,000

Council resolved at its February meeting to make a submission to Cabinet to reallocate funds to priority community projects. The submission included funding of \$2,500,000 for the Bulgarra Sporting Precinct Master Plan project implementation.

### **CONCLUSION**

The Consultants have addressed all of the requirements of the Scope of Works in a detailed and comprehensive manner.

The “Order of Cost Estimates” provided by the Consultant indicate that the works can be undertaken within the original budget parameters for the project.

It will recommended that the project proceed to the design and documentation stage with a further report being submitted to the June meeting of Council seeking approval to proceed to tender.

### **Voting Requirements**

Simple.

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**RECOMMENDATION**

**THAT COUNCIL:**

1. **RECEIVES** the report from BEST consultants relating to the electrical and floodlighting upgrade at the Bulgarra Sporting Precinct.
  2. **INCLUDE** in the draft budget deliberation the allocation of \$1,250,000 in 2010/11 and \$250,000 in 2011/12 for the electrical and floodlighting upgrade at Bulgarra Sporting Precinct as outlined in this report.
  3. **INSTRUCTS** the Chief Executive Officer to advance the electrical and floodlighting upgrade at the Bulgarra Sporting Precinct project to the design and documentation stage and notes a report will be submitted to the June 2010 meeting of Council seeking approval to proceed to the calling of tenders.
  4. **NOTES** the tabling of the Bulgarra Oval Master Plan report scheduled for the March 2010 meeting of Council has been deferred to the April 2010 meeting due to issues relating to the siting of the Bulgarra Community Centre delaying its completion.
  5. **COMMENDS** the Lions Club of Karratha for its positive input and advice relating to the proposed electrical upgrade of the Bulgarra Oval to meet the needs of the FeNaCING Festival.
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## **9.2.2 LEASE FOR THE ROEBOURNE GOLF CLUB**

**File No:** LS.8

**Attachment(s)**

**Responsible Officer:** Executive Manager Community Services

**Author Name:** Senior Recreation Development Officer

**Disclosure of Interest:** Nil

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### **REPORT PURPOSE**

To seek Councils approval to enter into a new lease with the Roebourne Golf Club Inc. for lots 178 and 285 Pt Samson-Roebourne Road.

### **Background**

In 1974 the Roebourne Golf Club Inc entered into a twenty one (21) year lease with the Shire of Roebourne for the land being Dewitt locations 11 and 15 being the whole land in Reserve No. 31768. The purpose of the site was for a Golf Course. Rent has been charged at 5 dollars per annum and the lease subsequently expired in 1995.

Since the lease commenced, the Roebourne Golf Club has built its clubrooms which are located on site and the club is responsible for all outgoings relating to the premises.

The Shire has recently been approached by the Wickham Nitro V8 Supercar Club to enter into a sub lease arrangement with the Roebourne Golf Club to establish the Wickham Nitroplex, a dedicated facility to race remote control cars on a variety of surfaces. With a letter of support from the Golf Club, an investigation into the land tenure arrangements and eligibility for a sublease for the Golf Course was undertaken. Subsequently it was found that the lease between the Shire and the Roebourne Golf Club had expired in 1995 and required renewing before consideration to a sublease with the Supercar club could proceed.

### **Issues**

The Roebourne Golf Club is a community sporting club whose main function is to provide a sporting and club facility to cater for the needs of the surrounding community being Roebourne, Wickham and Point Samson. In 2007, the Roebourne Golf Club had 20 registered members. As at the beginning of 2010, the club has built its membership base to over 75 members.

With a dedicated club committee and group of volunteers, the club has built a strong membership base and is now in a good position to attract other user groups to utilise the club facilities. The increase in membership has also led to a greater capacity to maintain the golf course facility and the development of future capital improvement plans.

The Roebourne Golf Club has requested a new twenty one (21) year lease based on the same conditions as previously enjoyed. Council has in the past been sympathetic to 21 year leases to community and sporting groups, the maximum possible under the current vesting order.

There are no development implications either current or proposed that have been identified within the Golf Club reserve that will impact the clubs activities and therefore support for a 21 year lease should be considered.

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### **Options**

Council has the following options available:

- 1) Council agree to enter into a new lease agreement with the Roebourne Golf Club for lots 178 and 285 Point Samson - Roebourne Road, Wickham for a period of 21 years at a peppercorn rental, with the Roebourne Golf Club to remain responsible for all outgoings relating to the premises.

OR

- 2) That council agree to alternative leasing conditions as amended to the Roebourne Golf Club.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter. It should be noted that Council typically has been sympathetic to twenty one (21) year leases to community and sporting groups, the maximum permissible under the vesting order.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are costs associated with lease documentation which will be recovered from the Lessee in accordance with the terms of the lease to be negotiated.

### **Conclusion**

The Roebourne Golf course is one of 2 courses within the Shire of Roebourne and the club is solely responsible for the maintenance and running of the course and club facilities. Over the past 3 years, the club has built up a strong membership base to over 75 members and is now in a position to further develop their clubs activities and facilities. Renewal of the lease for the Roebourne Golf Course will provide some security for club and further assist the development of the club.

### **Voting Requirements**

Simple

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### **RECOMMENDATION**

**That Council agree to enter into a new lease agreement with the Roebourne Golf Club for lots 178 and 285 Point Samson - Roebourne Road for a period of 21 years at a peppercorn rental, with the Roebourne Golf Club to remain responsible for all outgoings relating to the premises.**

### 9.2.3 HIRE FEE WAIVE REQUEST - KARRATHA AMATEUR SWIMMING CLUB

**File No:**

**Attachment(s)**

**Responsible Officer:** Executive Manager Community Services

**Author Name:** Manager Community Facilities

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

To consider a request from Karratha Amateur Swimming Club to waive the applicable Shire of Roebourne hire fees for use of the Karratha Aquatic Centre for the North West Open Swimming Meet on the 27<sup>th</sup> and 28<sup>th</sup> March 2010.

#### Background

The event is held over 2 full days of a weekend.

The total fee applicable is:

Applicable Lane Hire	Hours Required	Total Cost
\$15:00 per hour per lane x 6 lanes (Community Group Rate)	7:00am – 5:00pm Saturday (10 hours) 7:00am – 4:30pm Sunday (9.5 hours)	\$90 per hour x \$19.5 hours = <b>\$1755.00</b>

Entry Fee: \$3.90 per adult and \$2.80 per child. Numbers will only be known on the day, although have previously been in the vicinity of 200 competitors and 250 spectators.

The Chief Executive Officer has delegated authority to waive up to 50% of the applicable fees. The Karratha Amateur Swimming Club has requested a full fee waive.

#### Issues

The Karratha Amateur Swimming Club hosts the event every year. Participants attend from across the State and pay travel and accommodation expenses to attend the meet. The event last year in Karratha received a record number of participant entries of 235 competitors with additional 250 spectators. In addition to the swim meet, the club conducts training sessions for coaches and officials throughout the weekend to improve the skill level of local swimming coaches and administrators. The event is a sanctioned meet by Swimming WA.

The Karratha Aquatic Centre is normally open to the public from 9:00am until 5:00pm on weekends. The facility will be closed to the public for this event.

Swim competitions throughout regional Western Australia are traditionally events where no admission fee is charged. The Shire has previously charged admission fees for participants and spectators as the staff have no delegated authority to offer free admission.

#### Options

Council has the following options available:

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1. To grant a total fee waiver of \$1755 competitor and spectator entry fees to the Karratha Amateur Swimming Club to conduct the Northwest Open on the 27<sup>th</sup> and 28<sup>th</sup> March 2010, or
2. To grant a total fee waiver of \$1755 plus to the Karratha Amateur Swimming Club to conduct the Northwest Open on the 27<sup>th</sup> and 28<sup>th</sup> March 2010 and continue to charge entry fees to competitors and spectators, or
3. To not approve a fee waive of the total applicable hire fee and apply a 50% concession offered through delegated authority to the Chief Executive Officer.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

The Chief Executive Officer has delegated authority to provide up to a 50% concession on any fee for Councils facilities and services including the Karratha Aquatic Centre in accordance with section 6.12 of the local Government Act 1995.

### **Financial Implications**

Loss of \$1,755.00 in lane hire fees for the period of the event. This will be offset by the increased spectator and competitors fees and the subsequent economic benefit to local business due to the attendance of people at the event.

### **Conclusion**

The Karratha Amateur Swimming Club has booked the Karratha Aquatic Centre to conduct the North West Swimming Championships on the 27<sup>th</sup> and 28<sup>th</sup> March 2010. The event is held annually and is well regarded and attended.

### **Voting Requirements**

Absolute.

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## **RECOMMENDATION**

**That Council;**

**The application from the Karratha Amateur Swimming Club for a fee waiver of \$1775 of Shire of Roebourne hire fees for the Aquatic Facility to conduct the Northwest Open on 27<sup>th</sup> & 28<sup>th</sup> March 2010 be approved.**

### **9.3 RANGER SERVICES**

#### **9.3.1 APPLICATION FOR TWO OR MORE DOGS - 21 MATEBORE ROAD NICKOL**

**File No:** LE.192  
**Attachment(s)** Nil  
**Responsible Officer:** Executive Manager Community Services  
**Author Name:** Ranger Services Coordinator  
**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider a request for an exemption to the Shire of Roebourne's Dog Local Laws to keep three dogs at 21 Matebore Road Nickol and to seek a decision on this application.

#### **Background**

The residents of 21 Matebore Road, Nickol have requested an exemption to keep three (3) dogs in accordance with section 26(3) of the *Dog Act 1976*.

The residents have three dogs residing at the above address: one male Rottweiler that is 6 years old, one female Ridgeback cross that is 2 years old and one female Blue Heeler cross that is 2 years old. All dogs are currently registered with the Shire of Roebourne.

A Shire Ranger has attended and inspected the property and based on observations conclude that the fences are adequate to confine all three dogs, all dogs appear to be quiet and well behaved and the residents are responsible dog owners.

Surveys have been sent out to neighbours of 21 Matebore Road to determine whether or not they object to three dogs being kept at the applicants' property. A total of eight surveys were sent out and four written responses received.

Of the four residents that responded to the survey, none raised any objections to the applicant have three dogs.

#### **Issues**

It is of the opinion of the Ranger Services Coordinator that based on no objections being received from surrounding surveyed residents that this request be conditionally supported.

### **Options**

Council has the following options available:

1. Reject the application to keep more than two dogs;

Or

2. Exemption be granted pursuant to Section 26 of the Dog Act to allow the keeping of three dogs at 21 Matebore Road, Nickol Karratha, subject to the following conditions:-
  - a. The exemption applies only to the dog which is subject of the request dated X March 2010.
  - b. Any sustainable complaint or breach of the Dog Act 1976 and the Shire of Roebourne local law 2003, in relation to dogs being kept at 21 Matebore Road Nickol Karratha will result in the immediate revocation of the exemption.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

The *Dog Act 1976, Part V, s26: Council's Local Laws Part 3, s3* deals with the number limits of dogs that may be kept on any one premises.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

A decision is required on whether to grant this request for permission to keep more than two dogs.

### **Voting Requirements**

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**RECOMMENDATION**

**Exemption be granted pursuant to Section 26 of the Dog Act to allow the keeping of three dogs at 21 Matebore Road, Nickol Karratha, subject to the following conditions:-**

- a. The exemption applies only to the dog which is subject of the request dated 2<sup>nd</sup> December 2009.**
- b. Any sustainable complaint or breach of the Dog Act 1976 and the Shire of Roebourne local law 2003, in relation to dogs being kept at 21 Matebore Road Nickol Karratha will result in the immediate revocation of the exemption.**

## **10 TECHNICAL SERVICES**

### **10.1 ENGINEERING WORKS**

#### **10.1.1 TENDER G06-09/10 - POINT SAMSON INFORMATION BAY**

**File No:**

<b>Attachment(s)</b>	<b>Tender Evaluation Report</b>
<b>Responsible Officer:</b>	<b>Executive Manager Technical Services</b>
<b>Author Name:</b>	<b>Manager Technical Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To consider the outcomes of Tender G06-09/10 for the construction of an Information Bay at Point Samson.

#### **Background**

The Shire of Roebourne was approached in 2004 by the Point Samson Community Association to assist with the development of an Entry Statement consisting of an Information Bay on Point Samson - Roebourne Road. The Shire agreed on the basis that the Point Samson Community Association would assume responsibility for the signage and landscaping while the infrastructure would be the responsibility of the Shire. Pilbara Iron Pty Ltd committed funding of \$150,000 to the project and it was agreed that the Shire of Roebourne will oversee the design and construction without committing additional funds to the project.

In 2005 the Shire backfilled an area on the left hand side of the Point Samson-Roebourne Road as you approach the town and produced a detailed survey in order to begin design. Approval in principal had also been sought and secured by Mainroads WA (MRWA) for the area to be utilised as an information bay (subject to conditions) as the road reserve is under MRWA jurisdiction.

Initial discussions held between the Shire and the Point Samson Community Association identified aspects of the design requirements which included an asphalt surface to sustain car, car-trailer and truck parking bays, an information bay sign detailing tourist attractions, services, local maps and businesses as well as three banner poles for advertising usages. The sign to be provided has similar information to that already in place at the Tourist Information point within the township.

The Shire produced a comprehensive concept design to seek Community's feedback and approval of the layout prior to commencing full design. This concept plan excluded any extensions of horizon power services, solar lighting, landscaping and purchase or installation of banner poles as they were not considered an essential component of the project scope. The community approved the concept and the result has been a minimalist design with provision for ten normal car parking spaces.

The final design cost estimate was \$319,084.70 and significantly higher than the initial \$150,000 budget allocation. A review of the design was undertaken to identify possible cost

savings. It was determined that the primary cost was in the asphalt surface but that this was a necessary component in order for the information bay to withstand turning traffic. Without this type of finish the area will not be completed to a quality or sustainable finish. Additional funds of \$211,799 were then allocated to the project as part of the 2009 – 2010 budget bringing the total budget to \$361,799.

A tender was advertised in the West Australian on Saturday the 12<sup>th</sup> December 2009 and the Pilbara News and the Pilbara Echo on Wednesday the 16<sup>th</sup> December and Wednesday 23<sup>rd</sup> December.

Two (2) tenders were received prior to the closing date and time of Wednesday 20<sup>th</sup> January at 2pm

The project has been approved by Main Roads and has strong support by the community of Point Samson.

### **Issues**

Tenders were evaluated by a three person panel comprising of:

- Executive Manager Technical Services
- Manager Infrastructure
- Manager Technical Services

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Relevant Experience	10%
Key Personnel and Experience	10%
Tenderers Resources	20%
Demonstrated Understanding	30%
Price	30%

Only two responses were received however considering that the advertising and submission period was over the Christmas - New Year period it is quite possible that contractors did not see the advertisement or were unable to complete submission within the timeframe allocated.

A copy of the evaluation and recommendation report is attached. Both tenders were in excess of the budget allocation for this project and neither has addressed the demonstrated understanding qualitative criteria so the panel has recommended that neither tender be accepted.

### **Options**

Council has the following options available:

1. Accept the lowest tender for the construction of the information bay, which will require a budget amendment
2. Do not accept either tender and readvertise the project
3. Do not accept either tender and negotiate with the Tenderers for an equitable outcome.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

A budget amendment resolved by Absolute Majority will be required if this project is to be progressed.

**Conclusion**

The Evaluation panel recommendation is that that neither tender offer provides a value for money outcome for Council. Tenders also did not adequately meet the minimum requirements of the Tender.

Considering the community support and the consultation undertaken to progress the project this far then it is suggested that the project be readvertised with a view to realising a more competitively priced outcome.

**Voting Requirements**

Absolute.

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**RECOMMENDATION**

1. **The Tenderers submitted in response to the Shire of Roebourne request for tenders G06-09/10 Point Samson Information bay be declined for the following reasons:**
  - a. **Tendered prices in excess of Councils budget allocated for the project.**
  - b. **Lack of conformity and adherence to the tender specifications.**
2. **In accordance with the Local Government (Function and General) Regulations 1996 section 11(2) (c) (i) negotiations be entered into with the unsuccessful Tenderers to establish if an equitable outcome in accordance with Councils objectives and the tender specification can be achieved.**
3. **The result of the negotiations be reported back to the Council for further consideration.**

## 10.2 AIRPORT

### 10.2.1 RFT KAP 02-09/10 - KARRATHA AIRPORT CHECK-IN AND BAGGAGE AREA REDEVELOPMENT

**File No:**

**Attachment(s)**                      **Confidential evaluation report**

**Responsible Officer:**                      **Executive Manager Technical Services**

**Author Name:**                      **Acting Airport Manager**

**Disclosure of Interest:**                      **Nil**

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#### **REPORT PURPOSE**

For Council to endorse the successful tenderer for the redevelopment of the check in and baggage area at Karratha airport.

#### **Background:**

Karratha Airport has seen significant growth in airport traffic numbers and passenger numbers of approximately 20% over the past 5 years with additional airlines now operating through the port, placing pressure on current check-in counter and baggage handling system configurations. Screening of checked baggage mandated since 1 December 2008 by the Office of Transport Security under the *Aviation Transport Security Act 1994 (ATSA)* and *Aviation Transport Security Regulations 1995 (ATSR)* has resulted in construction of a temporary screening solution which does not adequately meet current need. Further, existing baggage handling system components are dated and incompatible with the check-in equipment and restrict optimum baggage throughput.

To meet the requirements of ATSA and ATSR and allow for predicted future passenger growth, the Shire of Roebourne engaged Baggage Sortation Management (BSM) in 2008 to design a new conveyance system, with an interim ground level and an optimum elevated system accepted. In August 2008, the Shire of Roebourne went to tender for provision of the explosive detection x-ray system (EDS) and for the provision and installation of a ground level conveyance system. These tenders were awarded to L3 Communications Pty Ltd and Siemens Pty Ltd respectively.

To meet the 1 December 2008 deadline for implementation of checked baggage screening, the interim conveyance solution was constructed utilising existing handling components. The ultimate elevated system components, purchased as part of the original tender, have been in storage awaiting installation, however this required re-design of the roof structure over the baggage make-up area.

Significant increases in airlines and passenger numbers has also necessitated the redevelopment of the check-in counters and minor alterations to the adjacent office spaces. These works have been designed into this project to upgrade and modernise the complete check-in and baggage handling process.

### **Scope of work**

The scope of works is as per contract drawings and includes but is not limited to:

1. Construction of a new roof over the baggage make-up area including extension of slab and demolition of existing roof;
2. Construction of a screening room for the housing of EDS x-ray equipment;
3. Installation of partially elevated baggage conveyance system external to the building;
4. Modification to check-in area incorporating new check-in counters and internal baggage handling conveyors;
5. Modification of offices and amenities;
6. Relocation of EDS machine into screening room; and
7. Commissioning of check-ins, conveyors and EDS systems in new location.

### **Issues**

Tender KAP02-09/10 was advertised in the West Australian on 23 and 27 January 2010 and the Pilbara News on 27 January. Tenders closed on 17 February with one (1) tender received from Isis Group Australia Pty Ltd

The Tender was evaluated by a panel comprising a Shire representative plus representatives from Sandover Pinder and Forte Airport Management who were engaged by the Shire of Roebourne to finalise the design and tender process.

A copy of the evaluation and recommendation report is attached. Although Council only received one (1) tender, the pricing is comparable to QS work undertaken to benchmark the project.

### **Options**

Council has the following options available:

1. Accept the tender from ISIS Group Australia Pty Ltd for the redevelopment of the check in and baggage area at Karratha Airport; or
2. Not accept any tender

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders were called in accordance with the requirements of section 3.57 of the local Government Act and associated Local Government (Functions and General) Regulations.

### **Financial**

The expenditure is in accordance with the budget, with \$9 million allocated to this project.

### **Conclusion**

The area for development for the check-in and baggage area is in line with the terminal expansion concepts currently being developed. While some minor modifications may be necessary as these concepts are further developed, they are anticipated to be only minor in nature with the proposed systems to be installed under this tender able to be readily modified as required. It is also anticipated that any full-blown terminal redevelopment will take a couple of years to reach fruition and current demand necessitates these upgrade works be completed now.

It should also be noted that the existing CBS set up has many problems associated with it including OH&S concerns, location of the CBS x-ray machine in an exposed environment and outdated and ineffective conveyance system. This interim solution was only anticipated to be in place for 12-18 months and has reached its end of useful life.

The proposed check-in area upgrade would also enhance the aesthetics within the terminal as existing check in facilities are tired and outdated. The provision of injector belts at the check in counters for all airlines will provide staff with a safer and effective operating environment.

In order to address these problems and cater for forecast growth it would be in Council's best interest to proceed with the check-in and baggage area redevelopment.

### **Voting Requirements**

Simple.

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### **RECOMMENDATION**

**The Tender received from ISIS Group Australia Pty Ltd in response to Tender KAP 02-09/10 Check-In and Baggage Area Development in accordance with the tender documentation for the lump sum price of \$2,554,376.00, ex GST be accepted.**

## **10.2.2 RFT KAP 03-09/10 - KARRATHA AIRPORT WESTERN HELICOPTER APRON EXPANSION**

**File No:**

**Attachment(s)**                      **Confidential evaluation report**

**Responsible Officer:**              **Executive Manager Technical Services**

**Author Name:**                      **Acting Airport Manager**

**Disclosure of Interest:**          **Nil**

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### **REPORT PURPOSE**

For Council to endorse the successful tenderer for the construction of the western apron and taxiway extension

### **Background**

As part of the recent airside upgrade completed in March 2009 the western apron was developed to provide three (3) additional helicopter operational areas due to requirements to separate fixed wing and helicopter traffic.

Due to an increase in demand for helicopter operations the extension provided in 2009 has reached capacity. The extension to the west of the existing apron will allow for four (4) additional apron area and lease lots for helicopter operators. Extension of taxiway kilo to the west is required to allow for entry and exit from the apron to alleviate congestion.

A lease has already been approved by Council for Heliwest on the first proposed lot with another company registering strong interest also.

### **Scope of work**

The scope of works is as per contract drawings and includes but is not limited to:

- Set out and constructions of approximately 250m of Taxiway K, west of existing intersect with Taxiway G.
- Set out and construction of approximately 200m x 61m of new Apron, west of existing apron.
- Set out and construction of approximately 38m x 27m (including 2 m of reconstruction) of new Apron, east of existing apron.
- Set out and construction two concrete pads, each approximately 5.5m x 5.5m square, in new Apron east of existing apron.
- Set out and construction of approximately 850m of shallow Open Unlined Drains (OUD's).
- Set out and construction of single Reinforced Concrete Box (RCB) culvert assembly 900mm x 450mm x 28.8m length

### **Issues**

The tender was advertised in the West Australian on 27 January 2010 and closed on 17 February 2010 with six (6) tenders received.

1. Downer EDI Works;
2. Densford Civil;
3. Ertech;
4. Carr Civil;
5. BGC
6. Griffin Civil

Tenders were evaluated by a panel comprising representatives from Forte Airport Management and the Shire of Roebourne.

A copy of the evaluation and recommendation report is attached.

The evaluation panel rated BGC Contracting as the preferred tenderer.

### **Options**

Council has the following options available:

1. Accept the tender from BGC for the redevelopment of the check in and baggage area at Karratha Airport
2. Select a alternative tenderer
3. Not accept any tenders

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders were called in accordance with the requirements of section 3.57 of the local Government Act and associated Local Government (Functions and General) Regulations

### **Financial Implications**

The expenditure is in accordance with the budget, with \$1.1 million allocated to this project..

### **Conclusion**

Current demand for rotary wing lease areas has outstripped capacity. A lease has already been approved by Council for Heliwest on the first proposed lot with significant interest from another company being shown. The western GA apron has been identified in the Airport Master Plan as a designated site for helicopter operations to maintain separation between fixed and rotary wing operations. Construction of the extended taxiway kilo is seen as good industry practice to provide operators with entry and exit via the apron to alleviate congestion and therefore providing a safer operating environment.

### **Voting Requirements**

Simple.

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### **RECOMMENDATION**

**The tender received from BGC Contracting in response to the Tender KAP 03-09/10 Karratha Airport Western Airport Extension, in accordance with the tender documentation.**

## **11 DEVELOPMENT SERVICES**

### **11.1.1 INITIATION OF PROPOSED SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO.8 AMENDMENT 17**

**File No:** A18679, A69256, LP.65

**Attachment(s)** Draft Scheme Amendment Report

**Responsible Officer:** A/Executive Manager Development Services

**Author Name:** A/Manager Planning Services

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For the Council to consider a request to initiate an amendment to the *Shire of Roebourne Town Planning Scheme No.8* (the Scheme) to rezone and reclassify land to the north of the intersection of West Avenue and Hill Road, Dampier from 'Residential R20' and 'Parks, Recreation and Drainage' reserve to 'Urban Development' zone to facilitate the future development of the land for grouped and/ or multiple dwellings.

#### **Background**

Rio Tinto has expressed a commitment to revitalise its affiliated towns in the Pilbara. It proposes that the current rezoning request represents the first significant redevelopment opportunity in Dampier under this commitment which may ultimately see new accommodation options in the town, the revitalisation of the town centre and the development of a marina.

The request to amend the Scheme was received on 2 February 2010 from Cedar Woods Properties Limited. The land subject of the Scheme amendment is described as lot 349 on Diagram 67970 and part lot 399 on Deposited Plan 17816. Lot 349 is zoned 'Residential R20' under the Scheme and is owned by Rio Tinto. The land was previously developed as the Rosemary Court multiple dwelling building but is now vacant and cleared. Lot 399 is reserved 'Parks, Recreation and Drainage' and is currently part Crown reserve 48596 owned by the State of Western Australia. The Department of Regional Development and Lands advises that it has endorsed 'in principle' the amalgamation of the subject portion of lot 399 to lot 349 subject to '*normal planning and land assembly matters being finalised*'.

Planning Services has previously commented that it has no objection to the proposal subject to the applicant demonstrating that lot 399 is not required for stormwater drainage purposes and is surplus to the town needs for recreation open space.

### **Issues**

In response to comment from Planning Services regarding stormwater drainage, Rio Tinto commissioned GHD consulting engineers to review the local drainage pattern to determine whether or not the subject portion of lot 399 'Parks, Recreation and Drainage' reserve is required for that purpose. GHD's assessment found that as lot 399 is located at the top of two drainage catchments and consequently, does not serve any strategic drainage function. However, future residential development will require appropriate on-site stormwater management.

It has been determined that due to the undulation of the subject portion of lot 399, exposed surface rock and limited cleared open space, the land has minimal value in providing a legitimate active or passive recreation function.

The rezoning proposal seeks to introduce the 'Urban Development' zone. This zone is preferred by the applicant as it allows the ultimate built form for the site to be determined through the subsequent Development Plan process. This subsequent Development Plan will require separate Council consideration and approval. The applicant has advised that Rio Tinto is in the process of preparing plans for the site redevelopment; however, a final decision on built form and density has not yet been determined.

### **Options**

Council has the following options available:

1. To initiate the proposed Scheme Amendment 17 to reclassify and rezone lot 349 West Avenue and part lot 399 Hill Road, Dampier to 'Urban Development' zone.
2. Not to initiate the proposed Scheme Amendment 17 to reclassify and rezone lot 349 West Avenue and part lot 399 Hill Road, Dampier to 'Urban Development' zone.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

Administration and advertising costs will be recovered in accordance with the *Town Planning (Fees) Regulations*.

### **Conclusion**

It is recommended that Council supports the proposed redevelopment initiative by resolving to initiate the amendment to the Scheme to reclassify and rezone lot 349 West Avenue and part lot 399 Hill Road, Dampier to 'Urban Development' zone. This zoning provides the applicant the greatest flexibility in redeveloping the land for residential purposes whilst not compromising the Council's ability to ensure the future orderly development of the site.

### **Voting Requirements**

Simple.

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**RECOMMENDATION**

That the Council resolve to –

1. Initiate the proposed *Shire of Roebourne Town Planning Scheme No. 8* Amendment 17 to reclassify and rezone lot 349 West Avenue and part lot 399 Hill Road [part Crown reserve 48596] Hill Road, Dampier from ‘Parks, Recreation and Drainage’ reserve and ‘Residential R20’ zone to the ‘Urban Development’ zone.
2. Subject to the advice from the Environmental Protection Authority that under s.48A of the *Environmental Protection Act 1986* the Amendment is not subject to formal environment assessment, advertise the Amendment in accordance with the requirements of the *Town Planning Regulations 1967* for a period of 42 days.

**11.1.2 LOT 1072 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE - 48 ROOM  
TRANSIENT WORKFORCE ACCOMMODATION FACILITY**

**File No:** P2149  
**Attachment(s)** Selected Plans  
**Responsible Officer:** Acting Executive Manager Development Services  
**Author Name:** Planning Officer  
**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For Council to consider an application for a Transient Workforce Accommodation facility at Lot 1072 Cherratta Road, Karratha Industrial Estate. Council has delegation to determine Transient Workforce facilities within 20km of all gazetted townships.

**Background**

**Locality:** Karratha Industrial Estate  
**Applicant:** Masterplan Consultants Pty Ltd  
**Owner:** State of WA  
**Lessees:** Giddley Property Group Pty Ltd  
Koyote Property Group Pty Ltd  
La Pampa Pty Ltd  
Rodini Holdings Pty Ltd  
**Zoning:** Transient Workforce Accommodation

Planning Application (P2149) was lodged on 16 October 2010 for a 48 room Transient Workforce Accommodation facility. On January 20, 2010 the applicant provided further information, which was considered to be in an appropriate form to be determined by Council.

**Issues**

Compliance with the Shire of Roebourne Town Planning Scheme No. 8 (TPS8)

The relevant Karratha Precinct Objectives include to:

“Retain the Karratha Industrial Estate as the regional service industry centre whilst improving its presentation as part of the entry statement to Karratha.”

Compliance with the Local Planning Policy “DP 10 – Transient Workforce Accommodation”

The proposal is in compliance with local planning policy DP 10 – Transient Workforce Accommodation. There are some minor issues to be resolved regarding the wording of the management and tenancy arrangements. However, the applicant has agreed to resolve these issues and the application is considered to be in a suitable form that can be presented to Council for approval.

On-street bus parking bay

The applicant has provided an on-street bus parking bay within the road reserve. This will enable residents to safely access buses off-site and alleviate potential conflicts between other vehicles and residents on-site. The applicant will be required to establish and maintain the on-street bus parking bay, register a Section 70A Notification on title, provide a certificate of insurance indemnity comply with other standard planning conditions considered appropriate. The Shire reserves the right to remove the on-street bus parking bay at its discretion.

**Options**

Council has the following options available:

1. To approve the application for transient workforce accommodation subject to planning conditions as determined by the Manager of Planning Services.
2. To defer determination for transient workforce accommodation subject to further information being provided by the applicant and being considered by Council at a forthcoming Ordinary Council Meeting.
3. To refuse on grounds to be determined by Council.

**Policy Implications**

Policy number DP10 titled Transient Workforce Accommodation is relevant to this matter.

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

Administration and advertising costs will be recovered in accordance with the *Town Planning (Fees) Regulations*.

**Conclusion**

The proposed development complies with the policy provisions of planning policy DP – 10 Transient Workforce Accommodation and Shire of Roebourne Town Planning Scheme No. 8. It is therefore, recommended that Council approve the proposed development (P2149) a 48 room Transient Workforce Accommodation facility at Lot 1072 Cherratta Way, Karratha Industrial Estate subject to standard planning conditions as determined by the Manager of Planning Services.

**Voting Requirements**

Simple.

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**RECOMMENDATION**

**That Council:**

**Approves planning application P2149 for a 48 room Transient Workforce Accommodation facility at Lot 1072 Cherratta Road, Karratha Industrial Estate subject to standard planning conditions.**

### 11.1.3 INITIATION OF TPS8 OMNIBUS AMENDMENT AND EXHIBITION OF LOCAL PLANNING POLICIES DP1 & DP13

<b>File No:</b>	<b>N/A</b>
<b>Attachment(s)</b>	<b>DP1 City Centre Zone Development Requirements, DP13 Tourism Zone and Short-Stay Development Requirements, Revised TPS8 Karratha City Centre Zoning Map, TPS8 (separately tabled)</b>
<b>Responsible Officer:</b>	<b>A/Executive Manager Development Services</b>
<b>Author Name:</b>	<b>A/Executive Manager Development Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### REPORT PURPOSE

1. To inform Council about proposed changes to the Shire of Roebourne Town Planning Scheme No 8 (TPS8).
2. To seek Council's resolution to initiate amendments to TPS8 to introduce a City Centre zone into the Scheme, and various other consequential changes and updates.
3. To advertise for public comment a new Local Planning Policy DP 1 – 'Karratha City Centre Development Requirements' and a revised and renamed local planning policy DP 13 – 'Tourism Zone and Short-Stay Development Requirements'.

#### Background

The Karratha City of the North initiative coupled with the Premier's 'Pilbara Cities' announcement has led to the Council embarking on an intense process of planning and community involvement designed to implement the vision and outcomes outlined in that initiative.

TPS8 was gazetted in 2000 and in large measure, as far as Karratha is concerned, reflected the outcome and recommendations from the 1998 Karratha Area Development Strategy (KADS). The City of the North initiative will effectively replace the KADS, and will require a number of substantive changes to TPS8.

TPS8 was also gazetted before the introduction of the Model Scheme Text (MST) which, as the name suggests, provides a template for all local planning schemes in Western Australia, and is the format now expected by the Western Australian Planning Commission.

The most significant change being introduced at this time is the introduction into TPS8 of a 'City Centre' zone and associated Local Planning Policy DP1 Karratha City Centre Development Requirement's, which will replace the current DP1 'Crane Circle Development Requirements' policy. The City Centre zone is to apply to the Karratha town centre. The 'Objectives' for Karratha have also been amended to recognise the vision of moving from a regional town to a 'city of the north'. A brief summary of these changes is provided below and elaborated upon in the body of this report:

- (i) Insert a new Clause 6.6A City Centre zone with objectives such as:

- a. To facilitate the appropriate and orderly and proper development of the city centre based on sound urban design principles and which reflect the Scheme objectives.
  - b. To create a vibrant and safe city centre with a diversity of land uses including residential, commercial, retail, entertainment and civic uses.
  - c. To encourage the creation of clearly legible pedestrian and vehicle movement networks.
  - d. To create enhanced pedestrian environments with pedestrian shelter, active ground floor uses and passive surveillance wherever possible.
  - e. To encourage and facilitate the development and beautification of the city centre.
- (ii) Insert into Clause 6.6A provisions which highlight four distinct precincts, and insert acceptable uses applicable to each precinct. Clause 6.6A will also include a heights plan to insert a minimum two storey, maximum of four storey height limit except on identified sites where eight storeys is permitted and provisions which only allow this height to be varied where an appropriate development plan has been prepared. The default residential density is R-IC under the R-Codes (R80 density), but it allows for higher densities where specified by Council Policy.

Given its impact on the city centre and a proposed substantive change in policy provision direction, local planning policy DP13 covering the Tourism zone and tourist development, it is requested that this Policy be reviewed and advertised in conjunction with DP1. Both proposed local planning policies are attached to this report.

As a consequence of the introduction of the City Centre zone, a number of other amendments are concurrently proposed that will make TPS8 more consistent with the MST. These amendments will apply throughout the Shire.

The main purpose of the amendment to the Scheme is to insert provisions which will facilitate appropriate development in the Karratha city centre. Four precincts: Retail, Commercial, Entertainment, and Accommodation each with their own objectives, vision and development standards will encourage 'main street' development with the level of intensity required to optimise the limited land available while encouraging the creation of a diverse, vibrant and safe city centre. The Scheme Amendment seeks to achieve this by:

- (i) Amending the objectives for Karratha in clause 5.8.
- (ii) Amend the Zoning Table to delete references to a 'Public Mall', 'Holiday Accommodation', 'Infrastructure', 'Place of Animal Care', and 'Public Utility', and to introduce the terms 'Animal Establishment', 'Corrective institution', 'Home Business', 'Minor Utility Installation', **Veterinary** Centre', 'Restricted Premises', 'Road Freight Terminal', Short-Stay Accommodation', 'Tavern', 'Tourist Resort', 'Utility Installation', 'Vehicle Store', 'Warehouse', and 'Wind Energy Facility'.
- (iii) Amend the Scheme Maps to replace the Town Centre zone in Karratha with a City Centre zone and remove the 'Mixed Business' zoning over lots abutting Crane Circle, identify the four precincts and locations where eight storey buildings are acceptable.
- (iv) Amend clause 4.1.3 by amending part (b) so that the Scheme requires a development application to be submitted to the Shire when converting from one listed permitted use to another listed permitted use where it cannot be demonstrated that the new proposed use provides the level of parking required by the Scheme. It is proposed that matters such as preferred uses, and built form will then be inserted into the new Karratha City Centre policy adopted pursuant to the Scheme.
- (v) Inserting clause 6.16 'Driver's Accommodation' to control the development of such short-stay accommodation incidental to a 'Road Freight Terminal'.
- (vi) Amending numerous clauses to improve consistency with the MST, to correct grammar, update agency names and references to legislation gazetted after the adoption of TPS8, and to introduce new general and land use terms.

This 'omnibus' amendment to TPS8 is not, and does not purport to be a full review of TPS8. It is merely an amendment designed to provide some necessary improvements to TPS8 to act as an interim measure while a new Town Planning Scheme is prepared.

As Council was advised at the special meeting of 1 March 2010, a new local planning strategy and local planning scheme will need to be prepared, and it is estimated that to complete both to the point where the scheme is gazetted will take until mid 2012.

The detailed proposed changes to TPS8 are outlined below.

### **Shire of Roebourne Town Planning Scheme No 8 – Omnibus Amendment**

The following amendments (in order of current Scheme provision numbering, not importance) are; therefore, proposed:

#### Preliminary

Part I of the TPS8 outlines preliminary matters such as who the responsible authority is, the scheme area, its contents, and objectives. The MST has chosen to split what are the current scheme objectives into the subheadings 'purposes of the scheme' and 'aims of the scheme' as well as introducing the subheading 'relationship with local laws' so as to provide clarity that the scheme prevails over a local law. The MST format will not dilute any current scheme objectives and, as such, changes to this part are considered procedural.

#### Zoning Table

The zoning table is proposed to be substantively amended partly in response to the introduction of the City Centre zone and partly in response to the proposed suite of new and modified land use terms. The MST symbol for a prohibited land use 'X' has also been introduced as well as a number of qualifiers (notes) to recognise that some uses in the City Centre zone such as multiple dwellings and offices are only permissible if not at ground floor level or, in the case of a showroom, not fronting Dampier Road.

The four City Centre zone precincts seek to encourage greater specialisation of land uses and to protect those preferred uses from incompatible development or development not considered 'intensive' enough. As such, some existing uses in the Karratha town centre (particularly Crane Circle) are proposed to become prohibited or to requiring advertising. The *Planning and Development Act 2005* provides the ability for landowners materially disadvantaged (*injuriouly* affected) by a scheme amendment to seek compensation within six (6) months of the date of gazettal of that said amendment. Alternatively Council can seek to purchase the affected land. Legal advice will be sought during the exhibition period to ascertain what, if any, financial risk to Council the introduction of the City Centre zone poses.

The table overleaf illustrates those land uses which will become prohibited in one or more of the proposed City Centre precincts:

Land Use	Mixed Business	Town Centre	City Centre			
			Precinct 1 Retail Core	Precinct 2 Commercial	Precinct 3 Accommodation	Precinct 4 Entertainment
Aged or Dependent Persons Dwelling	X	AA	X	X	X	X
Animal Establishment (formerly Place of Animal Care)	AA	SA	X	X	X	X
Caretaker's Dwelling	IP	AA	X	X	X	X
Child Care Premises (formerly Child Care Service)	AA	SA	AA	AA	IP	X
Consulting Rooms	AA	AA	AA	P	X	X
Emergency Services	AA	AA	AA	AA	X	X
Funeral Parlour	AA	AA	X	AA	X	X
Grouped Dwelling	X	AA	X	X	X	X
Hire Service (Industrial)	AA	X	X	X	X	X
Hospital	X	AA	X	SA	X	X
Industry - Light	AA	X	X	X	X	X
Industry - Service	P	X	X	SA	X	X
Marina	X	AA	X	X	X	X
Medical Centre	AA	AA	AA	P	X	X
Motel	X	AA	X	X	X	X
Motor Vehicle and/or Marine Repair	AA	AA	X	X	X	X
Motor Vehicle and/or Marine Sales and Hire	P	AA	X	SA	X	X
Motor Vehicle and/or Marine Service Station	AA	AA	X	X	X	X
Motor Vehicle Wash	AA	AA	IP	SA	X	X
Residential Building	X	AA	X	SA	X	X
Showroom	AA	P	AA	P <sup>3</sup>	X	X
Single House	AA	AA	X	X	X	X
Storage facility/depot/lay down area	AA	X	X	X	X	X
Tourist Resort (formerly Holiday Accommodation)	X	AA	X	SA	SA	SA
Transient Workforce Accommodation	AA	SA	X	X	X	X
Veterinary Centre (formerly Place of Animal Care)	AA	SA	SA	SA	X	X
Warehouse	P	SA	X	X	X	X

The table below illustrates those land uses for which greater discretion to allow the use will need to be exercised in one or more of the proposed City Centre Precincts:

Land Use	Mixed Business		Town Centre		City Centre	
			Precinct 1 Retail Core	Precinct 2 Commercial	Precinct 3 Accommodation	Precinct 4 Entertainment
Hotel	X	AA	SA	SA	P	AA
Dry Cleaning Premises	P	X	P	P	IP	IP
Market	X	P	P	AA	SA	P
Multiple Dwelling	X	SA	X/P <sup>1</sup>	X/P <sup>1</sup>	X/ AA <sup>1</sup>	X/P <sup>1</sup>
Office	AA	P	AA	P	IP	X/ AA <sup>2</sup>
Reception Centre	X	AA	AA	SA	AA	P
Shop	P	AA	P	P	AA	P
Take-away Food Outlet	X	P	P	P	IP	P

- Note:
1. A Multiple Dwelling is an 'X' in the City Centre Zone unless part of a Mixed Use Development when it is then a 'P' or 'AA' use.
  2. An Office is a 'X' in Precinct 4 – Entertainment unless located above street level.
  3. Showrooms are not permitted to abut Dampier Road.
  4. All uses are prohibited on Lot 3815 Welcome Road containing the Catholic Church with the expectation of a 'Place of Public Meeting, Assembly or Worship'; 'Private Recreation'; and 'Public Recreation' which are 'P' and a 'Car Park' which is an 'IP' use.

The symbols used in the tables above have the following meanings:

- P the development is permitted by the Scheme.
- AA the development is not permitted unless the Council has granted planning approval.
- SA the development is not permitted unless the Council has granted planning approval after giving notice (advertising).
- IP the development is not permitted unless the use to which it is put is incidental to the predominant use as decided by Council.
- X means a use that is not permitted by the Scheme.

The proposed or modified land use terms are explained in more detail below under the subheading 'General and Land Use Definitions'.

Change of Use

Clause 3.2.4 has been inserted from the MST. This revision will close the current loophole that a change of use to one requiring a higher provision of parking bays (such as from an office to shop in the Town Centre zone) is permitted without the need for planning approval, or a financial contribution towards the provision of parking bays.

Requirement for Planning Approval

Clause 4.1 provides a list of buildings, works and land uses (activities) that are exempt from the need to obtain planning approval. It is recognised that many current activities are not expected to obtain planning approval yet are not specifically exempted from this requirement under the TPS8, or indeed are exempted by other local government authorities. In response to the expectation that the issuance of planning approval adds some value to the land development industry and in response to the adoption of local planning policies, this list has been expanded to now also exempt:

- (a) Swimming pool(s) associated with single houses in the Residential, Urban Development, Transient Workforce Accommodation and Rural Residential zones,
- (b) Street trading if exempted or otherwise approved under a Local Law,
- (c) Demolition except as otherwise required by the TPS8,
- (d) The keeping of bees,
- (e) An anemometer if located on a site for less than three years, or if located in a residential area, less than fourteen metres in height above the ground or five metres in height if attached to a building,
- (f) A children's cubbyhouse,
- (g) External lighting normal to a dwelling,
- (h) Buildings or works associated with a circus or carnival provided in compliance with the publication *Circuses: code of practice for the conduct of circuses in Western Australia*,
- (i) Signage, except as otherwise required by the Scheme,
- (j) A temporary shed, structure or shipping container for construction purposes located on a site for which a building licence and/or planning approval has been granted,
- (k) A family day care centre,
- (l) Except as otherwise required by the Scheme, a satellite dish with a diameter not exceeding 1200 mm,
- (m) Wind turbines not forming part of a wind energy facility, not located within the primary street setback area, not within one metre of any property boundary or not having a blade height exceeding nine metres,
- (n) Antennae not located within the primary street setback area, not within one metre of any property boundary and not being greater than fourteen metres in height above the ground or five metres in height if attached to a building, or
- (o) Solar collectors physically attached to a building not forming part of a minor utility installation or utility installation.

It is noted that with the exception of (g), (n), (l) and (n) activities above are subject to either assessment under the Building Code of Australia, a permit issued under a local law, or the consent of a state government department.

#### Matters to be Considered by Council

Clause 4.4 has been inserted from the MST and largely expands upon or simply rewords current considerations.

#### Local Planning Policies

The exhibition period for a local planning policy has been extended from 21 to 28 days as per Councillors' direction and desire to ensure that notification for new or amended policies are also included in the Shire's monthly news column published in the Pilbara News. A note has also been inserted to clarify the ability of a local planning policy to prevail over the Residential Design Codes (R Codes) where an inconsistency arises. It is noted; however, that only certain Acceptable Development provisions contained in the R Codes can be varied and that the local planning policy must be forwarded to the Commission.

#### Karratha Objectives

Principally in response to the Karratha City of the North Strategic Plan, the draft Karratha Open Space Study and the proposed Karratha Education Learning and Training precinct the Karratha Objectives have been expanded to include the following:

- (a) Develop a district mixed business area in Nickol that embodies current design principles and does not compromise the viability of the City Centre.
- (b) Develop a education, leisure and training precinct at the Karratha High School and TAFE site on Dampier Road Stove Hill.
- (c) Encourage and facilitate the establishment of a higher learning campus offering social, cultural, industrial and/or natural resources research opportunities.
- (d) Enhance the visual appeal of major city approaches through the establishment of entry statements, provision of landscaping, commissioning of public art and minimising advertising signage.
- (e) Encourage the development of tourist resorts, short stay accommodation and caravan parks that provide for tourists and business travellers.
- (f) Encourage indigenous business opportunities and developments that promote indigenous culture.
- (g) Prohibit the use of shipping containers for storage purposes in residential areas unless located behind the primary street setback area.
- (h) Encourage boundary fencing immediately abutting parks, recreation and drainage reserves to be visually permeable so as to improve surveillance.

References to the town centre have also been replaced with city centre and the recreational value of the Karratha Hills acknowledged in addition to current references to their landscape and heritage values.

#### Residential Zone

Subclause 6.3.3 pertaining to the need to provide a 4m<sup>2</sup> storeroom for all dwellings has been modified so that direct access can be provided from the storeroom directly into the dwelling provided. The qualifier being that the area allocated for storage must not be reasonably able to be used for a purpose other than storage, as would be the case if forming part of a garage. The minimum internal dimension of 1.5 metres will still apply.

### Development Plans

The information required to be submitted in conjunction with a Development Plan for subdivision in the Urban Development or Industrial Development zones in addition to subdivision or development for the purposes of rural residential, intensive agriculture or a rural settlement has been reviewed in light of the formulation of a memorandum of understanding outlining an agreed internal assessment processes. The changes will not mandate a greater burden on developers. The formal requirement to provide the following information has been omitted from the required information in one or more of the Development Plan requirement clauses:

- (a) Soils of the area;
- (b) Surrounding land uses and features (it is noted that the location of surrounding lots and significant infrastructure upon which the development may seek benefit from is still specified);
- (c) Existing and proposed services;
- (d) Estimated population outcomes (it is noted that density codes and density yields are still specified);
- (e) Public open spaces and protection areas (requirement removed from Industrial Development zone which specifies the need to identify significant natural landscapes and flora and fauna);
- (f) Cooperative arrangements for shared management of land (requirement removed from development for the purposes of rural residential, intensive agriculture or a rural settlement which retains the requirement for 'legal considerations' pertaining to land tenure to be provided); and
- (g) Design of proposed buildings (requirement removed from development for the purposes of rural residential, intensive agriculture or a rural settlement as building form is able to be assessed as the need to provide as may be considered appropriate by Council, for inclusion in the Policy Manual is retained).

The following information has been inserted or articulated within the required information in one or more of the Development Plan provisions:

- (a) The potential need to provide a storm surge risk assessment;
- (b) The location of public phone boxes and post boxes;
- (c) Road train 'breakdown' areas; and
- (d) Traffic calming devices.

A degree of flexibility will be retained to initially ascertain whether a Development Plan is required and, to secondly the extent of detail required. A new residential neighbourhood will likely demand an extent of detail far greater than a single site in order for staff to be confident in any recommendation made to the Council.

## City Centre Zone

### *(a) Introduction*

The insertion of a City Centre zone into TPS8 is the most significant part of the overall amendment. As such, a detailed explanation has been provided within the body of this report and a complete copy of the revised TPS8 tabled with it.

The current development in the Karratha town centre is characterised by buildings set well back from the street and often surrounded by car parking. This form of development combined with Karratha's arid climate and lack of shade trees often results in an inhospitable environment that discourages pedestrian movement and connectivity, and contributes to illegible streetscapes and pathways. The town centre also suffers from a lack of vibrancy and diversity that more intensive development with a mix of active ground floor uses could deliver.

This character largely reflects the current Shire of Roebourne planning framework for the Karratha town centre where density is capped under TPS8 at a maximum of R40 (requiring 250m<sup>2</sup> per multiple dwelling) and policies that require car parking to be between the building and the street, limit site cover to a maximum of 70%, and limit plot ratio to a maximum of 2.0. These controls prohibit the potential development of appropriately located high rise residential towers in the Town Centre zone. The City Centre Master Plan provides the vision for 'Main Street' type development which is focussed on enhancing the public domain to create clearly legible streets, active streetscapes, connectivity, enhanced pedestrian environments, safety and security. This is achieved by measures such as nil or reduced setbacks; awnings or shade structures over footpaths; active uses on the ground floor with surveillance; screened parking; short term on-street parking and quality landscaping of road and drainage reserves. All of these measures will enhance the Karratha town centre and reflect an urban form commensurate with a City of the North for 50,000 people and beyond.

In amending the planning framework for the Karratha Town Centre, it is noted that other Town Centre zones in Roebourne, Wickham, Dampier and Point Samson would also be affected should changes to the Town Centre provisions be proposed. It was; therefore, proposed to introduce a 'City Centre' zone specific to Karratha.

### *(b) Regional Context*

In November 2009, the State Government launched its Blueprint for the Pilbara Cities (Blueprint) hoping to transform the region by creating modern, diverse and sustainable centres supported by all the services and facilities enjoyed by other Australian cities such as modern hospitals, primary, secondary and tertiary educational facilities, diverse entertainment opportunities, shopping and retail precincts, opportunities for affordable living, employment and indigenous enterprises. The Blueprint specifically included the revitalisation of Karratha where it is envisaged that the population will increase to 50,000 people in the medium term.

While the large resource projects are the reason for the town's existence and recent focus, the long term jobs generated by these projects is not sufficient to sustain a city of 50,000 people. This is even more so if there is a continued focus on a fly in – fly out 'fiffo' workforce. To change this, amongst other initiatives, there needs to be a greater focus on enhancing and diversifying activities within the whole townsite by creating an environment where people want to settle in the locality, bring up their children and eventually 'age in place'. For this to occur, there needs to be a change in the often prevalent 'temporary mindset' of people by providing access to quality amenities and facilities (including

education and health facilities), leisure activities, shopping, diverse employment and living opportunities, and greater safety and security.

(c) *Local Context*

One of the key recommendations of the Karratha Area Development Strategy (1998) for the Karratha town centre was to:

*“Prepare a townscape improvement plan to strengthen the identity of Karratha town, contribute to lifestyle objectives for residents and improve the visual attractiveness of Karratha and its settings for residents and tourists.”*

The Shire’s Karratha 2020 Vision and Community Plan (K2020) re-emphasised this by stating that the Karratha town centre is a product of the 1960’s/70’s car orientated big box shopping centre planning with a highly dysfunctional street and car parking layout, tired streetscape, poor aesthetic appeal and poor pedestrian environment. K2020 recommended, among other things, that a well-defined town centre be established with a focus around a main street with 2-3 storey mixed use development along Sharpe Avenue.

Current built form throughout the town centre often has a poor relationship with the street with buildings generally set well back from the street. The absence of quality landscaping in most instances results in a wider streetscape and inhospitable business frontage. Buildings are generally one or two storeys with a harsh interface with the public realm with poorly considered location of doors and windows, blank walls and safety protection measures for cyclone events. Most buildings have a poor visual quality which, apart from newer buildings, provides little consideration for climate responsive design principles or potential for reuse of buildings over time. Built form within the town centre also does not presently cater for mixed-use development or the inclusion of residential uses, which is contrary to contemporary best practice.

The Karratha town centre does not have a precinct-based agglomeration of land uses, with anecdotal accounts suggesting that the primary basis for the choice in location of business is availability of land/premises, which is evident in the scattering of complementary land uses such as restaurants, cafes, taverns and bars that would otherwise co-locate to establish a town heart. Retail uses are generally focused within an enclosed shopping centre, with a focus on franchise style shopping with no existing example of a well-executed main street environment. While there are a number of restaurants, bars and taverns within the Karratha town centre, these are generally located within resort or campus-style developments rather than along street frontages. A focus on takeaway, delivery and ‘drive thru’ foods is also evident. Office uses such as banks and government agencies are generally located towards the east of the town centre between the Centro Shopping Centre and Searipple Road and within more recent developments on DeGrey Place. Civic uses such as the Shire of Roebourne Municipal Offices, St Paul’s Church, the Karratha Licensing Centre and Karratha Magistrates Court are then all situated towards the southern end of the town centre between Dampier and Welcome Roads. With poor connectivity between these uses, in conjunction with the poor pedestrian environment and climate, customers tend to drive between each of these areas further contributing to the need for more parking and adversely impacting on the aesthetics of the town centre.

(d) *Summary of Proposed Amendment*

There is a need to replace the Town Centre zone that presently controls development in the Karratha town centre by creating a City Centre zone. This Amendment seeks to establish the planning framework whereby appropriate development, diversity and residential opportunities combine to create the sort of vibrancy in the town centre that should exist in a regional centre.

It is evident that given the recent political focus and predicted growth that the Karratha town centre in particular is going to come under increasing pressure to service not only Karratha, but also a much wider Pilbara catchment. The physical constraints on Karratha's town centre with the Karratha Hills to the south, coastal storm surge area to the north and the existing fragmented residential landownership to the east and west, means it will be necessary to develop each land parcel to its highest and best use and only permit intensive and compatible land uses typically found in a city centre. Warehousing, industrial uses and development of single and grouped dwellings are all uses that should not be permitted in such a constrained city centre servicing a population of 50,000 plus people. The Mixed Business zone in the northern portion of the Karratha town centre focused on Crane Circle is; therefore, considered inappropriate and should be removed and consolidated into the City Centre zone.

*(e) Planning Framework*

It is clearly evident that in order for the town centre to accommodate sufficient retail and office floor space to cater for a city with a population of 50,000 people, and still remain within its constrained boundaries, then the level of intensity of development has to increase. Such intensity can then assist in achieving other objectives highlighted by KADS including:

- (i) Promoting Karratha as a regional centre;
- (ii) Providing for greater housing diversity and choice;
- (iii) Allowing for multiple land uses and servicing efficiencies;
- (iv) Providing diversity of employment opportunities;
- (v) Providing more sustainable development;
- (vi) Providing an identity for Karratha; and
- (vii) Enhancing the amenity and vibrancy of the Town Centre.

TPS8 provides the statutory basis for the planning for all land within the Shire of Roebourne, including Karratha.

The stated Karratha Objectives relevant to the town centre are to:

- i. Facilitate the continued growth of Karratha as the regional centre of the West Pilbara in accordance with the Karratha Townsite Structure Plan (as amended);
- ii. Develop Karratha as the tourist entry for the West Pilbara built upon and taking into account the level of commercial travellers associated with resource developments;
- iii. Develop the town centre as the civic and commercial node for Karratha, the Shire and the West Pilbara;
- iv. Create an identity for the town centre through enhancing the built form and creating an identifiable central focus and improving legibility; and
- v. Encourage residential development that will accommodate a range of lifestyles and needs to reflect the broadening population base.

While under Clause 6.6 of the Scheme compliance with these objectives is required, clause 6.6.4 of the Scheme then somewhat constrains the ability to accommodate a range of lifestyles and needs to reflect the broadening population base by limiting the density of residential development to R40. The supporting policies for the Karratha town centre are also at odds with the objectives as they discourage legibility by requiring parking to be located at the front of buildings where 'driveways' in car parks become indistinguishable from the public streets. These two aspects of the planning framework must be amended to encourage development that achieves the stated objectives.

While the majority of land in the Karratha town centre is included within the current Town Centre zone, in the northern portion of the town is a Mixed Business zone over lots abutting Crane Circle where relatively low intensity land uses such as warehousing, mechanical services, service industries and car sales premises exist. Rezoning of this land

to be included in the City Centre zone would encourage relocation of some of these businesses and provide a planning framework to allow for the future expansion and creation of a vibrant city centre.

(f) *Proposed Scheme Amendment*

“6.6A CITY CENTRE

6.6A.1 *The objectives of the City Centre zone are:*

- a) To facilitate the appropriate and orderly and proper development of the City Centre based on sound urban design principles and which reflect the Scheme objectives.
- b) To create vibrant and safe City Centre with a diversity of land uses including residential, commercial, retail, entertainment and civic uses.
- c) To encourage the creation of clearly legible pedestrian and vehicle movement networks.
- d) To create enhanced pedestrian environments with pedestrian shelter, active ground floor uses and passive surveillance wherever possible.
- e) To encourage and facilitate the development and beautification of the City Centre.

6.6A.2 The Karratha City Centre comprises four distinct Precincts; a Retail Precinct, Commercial Precinct, Accommodation Precinct, and an Entertainment Precinct. The objectives for each Precinct are:

Retail Precinct

To achieve development in the Retail Precinct in a Main Street style, dominated by ground floor retail uses. Main Street tenancies should be no greater than 500m<sup>2</sup>, include active facades, have nil setbacks, car parking areas screened from the public domain and include elements that enhance the pedestrian public domain. Dwellings with any frontage at ground level exceeding two metres will not be permitted. Multiple dwellings are strongly encouraged on upper levels.

Commercial Precinct

To promote a diversity of development in the Commercial Precinct. Whilst the predominant use is envisaged to be offices, other tenancies with a gross floor area less than 1000m<sup>2</sup>, comprising comparison retail, showrooms, and other commercial uses are also encouraged. Dwellings with any frontage at ground level exceeding two metres will not be permitted. Multiple dwellings and commercial uses are strongly encouraged on upper levels.

Accommodation Precinct

To provide a range of accommodation options in the Accommodation Precinct including hotels, short stay accommodation, multiple dwellings and tourist resorts. Transient workforce accommodation or motels are not permitted. Ancillary commercial, retail and entertainment uses such as small shops, private recreation and restaurants that contribute to the overall accommodation experience may be provided at the ground level.

Entertainment Precinct

To support and encourage development that will invigorate the public domain and capitalise on open spaces and natural views. This will include cafés and restaurants with

alfresco dining, bars and entertainment venues. Mixed use development is permitted provided a high level of noise attenuation is incorporated into the dwellings.

6.6A.3 The height of development is to be a minimum of two storeys with a minimum façade height of 7.5 metres. The maximum height of development shall be four storeys with a parapet wall height of a maximum of fifteen metres with the exception of those lots identified as being suitable for greater height up to eight storeys or 32 metres on the Scheme Map. Proposals for buildings with either lower than minimum heights or greater heights on other than specified sites may only be permitted by Council where a Development Plan has been prepared and adopted pursuant to Clause 5.1 of the Scheme.

The Development Plan shall address matters including:

- Preferred uses advocated by the City Centre Policy,
- A streetscape analysis,
- Amenity impacts,
- Building height,
- Setbacks,
- Public domain enhancement,
- Limited vehicle access ways, shared driveways and secondary street access,
- Sustainability initiatives,
- Signage,
- Architectural merit,
- Public art, and
- Other information as may be required by Council.

6.6A.4 Residential density shall be R-IC unless otherwise specified by Council's Policy Manual."

#### Heritage Matters

Clause 6.9 has been brought across from the MST and applied where it is varied from the current TPS8 provisions. Many of the changes are grammatical or structural; thereby, having little practical impact on regulatory processes. There will be no additional requirements on Council when preparing or amending the Municipal Heritage Inventory.

#### Vehicle Parking and Access

Forecasted amendments to this suite of clauses essential reflect current practice as prescribed by local planning policy. References to Austroads standards have been replaced with the Australian standard 2890 relating to off street parking. This Australian standard is more widely recognised and utilised than the Austroads standard. Specific reference to the recently finalised Australian standard AS2890.6 for 'parking for people with disabilities' has also been included that in itself has replaced the less appropriate phrase 'disabled car parking bays'.

The minimum dimensions of parking bays have been increased by 200 mm to 2700 mm as per adopted local planning policy, and the dimension for over-sized parking bays related back to the applicable standard rather than a specified size (formerly nine metres by three metres). Road train parking and break-down areas will also now also be a performance assessment based on the size of vehicles utilising the space.

#### Caretaker's Accommodation

Scheme amendment 6 was gazetted on 3 February 2004 to enable a caretaker's dwelling to be permissible within the Industry and Industrial Development zones, for the definition of caretaker's accommodation to be amended, and for clause 6.15 'Caretaker's Dwelling' to be inserted into the scheme. Planning Bulletin 70 was published shortly thereafter which provided principles pertaining to the approval of caretaker's accommodation including that:

*“Criteria for assessing such applications with a view to mitigating any potential impact from existing or potential land uses in the vicinity should be developed...may include temporary rather than permanent accommodation structures, placing time limits on the use and the design and siting of such dwellings.”*

Whilst the siting of caretaker’s accommodation is controlled by current Scheme provisions, their use and permanency is poorly controlled. By virtue of allowing permanent structures to a maximum of 100m<sup>2</sup> in floor area more substantive dwellings capable of accommodating families or multiple employees have resulted. The proposed changes to the TPS8 reinforce that dwellings that seek to manoeuvre around the requirement for a single bedroom by nominating rooms as studies, offices and the like will not be permitted; nor will permanent structures that cannot be removed without demolition should the use that they are incidental to cease, or two lots each containing a caretaker’s dwelling be amalgamated.

The present TPS8 prohibits a caretaker’s dwelling being erected on a strata lot and, effectively, as part of a factory unit development. This is considered discriminatory as a single caretaker’s dwelling is arguably just as necessary as part of a strata complex as a single lot.

#### Driver’s Accommodation

In response to the need for road freight terminals to ensure their drivers are rested in accordance with occupational health and safety requirements, the extreme climatic conditions that make sleeping in prime-mover cabins uncomfortable and the difficulty in securing affordable short-stay accommodation, the ability to assess applications to accommodate transport drivers is warranted. Clause 6.16 seeks to ensure that any such accommodation is restricted to drivers delivering or collecting goods and materials from the premises upon which the accommodation is situated, 100m<sup>2</sup> in floor area, and is transportable so as to be removed upon the cessation of the use. It is noted that driver’s accommodation may include any number of bedrooms able to be accommodated within a 100m<sup>2</sup> building in accordance with the Shire of Roebourne Health Local Laws and Building Code of Australia that prescribes minimum air circulation areas for bedrooms.

#### Storm Surge Risk Area

In response to a growing awareness of the ramifications of global warming and associated modelling allowances, reference has been made to sea level rise in the consideration of storm surge risk.

#### Cossack Historic Town

References to the Cossack Historic Town Policy, Cossack Design Guidelines and Cossack Development Plan have been removed as these documents were never produced. Clause 7.6.2 now states that...*“Council shall have regard to any adopted policy, guideline or plan.”*

#### Non-Conforming Uses

Part VIII of the TPS8 stipulates the extent of rights enjoyed by lawful development which has become prohibited by the adoption of a scheme or amendment to it, the limitations to extend or change to a non-conforming use, and when a non-conforming use right is extinguished. The MST provisions and advice notes have been applied to those clauses for which structural and grammatical changes are now recommended. There is no fundamental extinguishment of any rights or responsibility through the adoption of this amendment.

Notice of Removal of Certain Buildings

Clause 9.8 has been replaced with that from the MST to reflect the requirements under the *Planning and Development Act 2005* which was gazetted after the adoption of the TPS8. It is noted that notices to remove a building or other unauthorised work must be given for a period of 60 days, whereas under the former *Town Planning and Development Act 1928* the notice period was 28 days. Furthermore, Council now has the ability to recover expenses incurred from such actions.

General and Land Use Definitions

The MST distinguishes between general and land use terms and has introduced a number of definitions to improve consistency across local government authorities. The existing definitions have been amended to reflect those contained in the MST, the Residential Design Codes and proposed in draft local planning policies. The new definitions have been inserted to reflect terms for which current definitions are not specific enough, or where there is a need to control the land use within the zoning table or otherwise. Australian standard, the Victorian Planning Provisions and local government planning schemes both within Western Australia and interstate were drawn upon to ensure that any new or amended definition not sourced from the MST or Residential Design Codes would reflect their common meanings. Whilst it was not practical to provide a rationale for each amendment, commentary in italic font has been provided for some of the more significant terms introduced.

**The new general definitions are as follows:**

Oversized Vehicle                      any vehicle greater than two metres in width or 5.5 metres in length and includes articulated trucks and road trains.

*The proposed definition increases the length from five metres to 5.5 metres so as to ensure a 5.2 metre long 'B99' vehicle (being the 99<sup>th</sup> percentile of all passenger vehicles) or vehicles otherwise able to be accommodated in a standard car parking bay is no longer deemed over-sized.*

Shipping Container                      a container that is used in conjunction with commercial shipping.

*A shipping container definition was deemed necessary as to distinguish this structure from an outbuilding which in a Residential or Urban Development zone is arguably exempt from approval.*

**The new land use definitions are as follows:**

Animal Establishment                      premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre.

*Boarding kennels are not currently defined and, unless forming part of a veterinary clinic, would otherwise default to a Special Approval 'SA' use requiring mandatory advertising. It is appropriate to split up boarding kennels from animal diagnosis and treatment functions.*

Corrective Institution                      land used to hold and reform persons committed to it by the courts, such as a prison, remand centre, and other type of detention facility but excludes a juvenile detention centre.

Home Business                              a business, service or profession carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which —

- (a) does not employ more than 2 people not members of the occupier's household;
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;
- (c) does not occupy an area greater than 50 square metres;
- (d) does not involve the retail sale, display or hire of goods of any nature;
- (e) in relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight; and

- (f) does not involve the use of an essential service of greater capacity than normally required in the zone.

*The Shire of Roebourne Strategic Plan seeks to provide economic development opportunities through the promotion of home businesses. The introduction of this land use term allows for home-based activities that do not meet the restrictive definition of a home occupation whilst being appropriate in residential neighbourhoods and the City Centre zone to be approved.*

Minor Utility Installation

Land used for a utility installation comprising any of the following:

- a) sewerage or water mains;
- b) storm or flood water drains or retarding basins;
- c) gas mains providing gas directly to consumers;
- d) power lines designed to operate at less than 220,000 volts;
- e) a sewage treatment plant, and any associated disposal works, required to serve a neighbourhood;
- f) a pumping station required to serve a neighbourhood; or
- g) an electrical sub-station designed to operate at no more than 66,000 volts.

*In part due to the privatisation of public utility services the present definition of a 'public utility' has lost its relevance. By proposing the terms utility installation, minor utility installation and wind energy facility the TPS8 becomes more responsive to the scope of such infrastructure. The term 'infrastructure' has also been deleted accordingly.*

Veterinary Centre

premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.

*See comments provided for animal establishment.*

Restricted Premises

means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of —

- (a) publications that are classified as restricted under the *Censorship Act 1996*;
- (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity.

*The introduction of this term recognises the potential sensitivity of such use as opposed to a shop which would not otherwise be subject to mandatory advertising.*

Road Freight Terminal	<p>Land used to assemble and distribute goods by road. It includes facilities to park and manoeuvre vehicles and may include driver's accommodation.</p> <p><i>The introduction of this term allows for driver's accommodation to be permitted and negates the need to use the all-encompassing term storage facility/ depot/ lay down area.</i></p>
Short-Stay Accommodation	<p>short-stay accommodation premises used for accommodation that may be occupied by the same person(s) for a maximum period of three months within any twelve month period, and are not subject to a residential tenancy agreements (residential leases).</p> <p><i>Short-stay accommodation will essentially replace holiday accommodation not of a resort standard or otherwise meeting the definition of a hotel or motel, and pick up serviced apartments which have historically fell somewhat 'clumsily' into the holiday accommodation definition despite not being used predominantly by travellers and holiday-makers.</i></p>
Tavern	<p>Premises licensed as a tavern under the <i>Liquor Licensing Act 1988</i> and used to sell liquor for consumption on the premises.</p>
Tourist Resort	<p>one or more commercial accommodation units together with a wide range of recreational and/or cultural facilities in a resort style setting. It may also include associated facilities such as a restaurant, bar or functions room whether or not licensed under the <i>Liquor Licensing Act 1988</i>, which may be used by the occupants of the premises but, which are also available for use by non occupant members of the public.</p> <p><i>The introduction of his term essentially replaces holiday accommodation and allows developers of a high quality facility offering resort facilities to both occupant and non-occupant members of the public to not have length of stay restrictions imposed.</i></p>
Utility Installation	<p>Land used:</p> <ol style="list-style-type: none"><li>for telecommunications;</li><li>to transmit or distribute gas, oil, or power;</li><li>to collect, treat, transmit, store, or distribute water; or</li><li>to collect, treat, or dispose of storm or flood water, sewage, or sullage.</li></ol> <p><i>See comments provided for minor utility installation.</i></p>
Vehicle Store	<p>Land used to park or store vehicles in connection with a goods or passenger transport business.</p>

*Presently taxi depots and courier bases are unspecified uses as they do not meet the definition of a depot. The introduction of this term allows such uses to be prohibited from residential neighbourhoods, whilst negating the need for advertising in appropriate areas.*

Warehouse a building where goods are stored and offered for sale by wholesale.

*The MST terms provides greater clarity that a warehouse not wholesaling goods is to be defined as a storage facility.*

Wind Energy Facility Any turbine, building or other structure used in, or in conjunction with, the commercial generation of electricity by wind force.

*This term has been defined by the WAPC's Planning Bulletin 67 'Guidelines for Wind Farm Development' and is considered necessary as approaches have recently been made to erect anemometers to ascertain the viability of such facilities.*

**The amended land use definitions are as follows:**

Consulting Rooms means premises used by no more than two health consultants for the investigation or treatment of human injuries or ailments and for general outpatient care.

*Term modified to reflect the MST.*

Entertainment Venue any land, buildings or structures used for the amusement or entertainment of the public with or without charge, with or without the servicing of food or liquor and includes cinemas, theatres, drive-in theatres, amusement parlours, nightclubs or concert auditoriums.

*References to taverns and bars deleted in response to such uses now being defined as a tavern.*

Motor Vehicle Wash premises where the primary use is the washing of motor vehicles.

*Term modified to reflect the MST.*

Office premises used for administration, clerical, technical, professional or other like business activities.

*Term modified to reflect the MST which is less verbose whilst still providing sufficient clarity for this land use.*

Residential Building a building or portion of a building, together with rooms and outbuildings separate from such building but ancillary thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:

- a) temporarily by two or more persons, or
- b) permanently by seven or more persons,

who do not comprise a single family; but does not include a hospital or sanatorium, a corrective institution or juvenile detention centre, a hotel, motel, short-stay accommodation, tourist resort or residential school.

*Last sentence of term modified to reference short-stay accommodation and a tourist resort.*

Showroom

premises used to display, sell by wholesale or retail, or hire, automotive parts and accessories, camping equipment, electrical light fittings, equestrian supplies, floor coverings, furnishings, furniture, household appliances, party supplies, swimming pools or goods of a bulky nature.

*Term modified to reflect the MST.*

Applications for Planning Approval

This clause has been largely extracted from the MST that provides broader requirements able to be articulated in greater detail within Local Planning Policies. An additional statement pertaining to applications for residential development has also been included to reference the particulars of such submission as stipulated by the R Codes as follows:

*“In the case of residential development that relies on a Performance Criteria of the Residential Design Codes, a written submission demonstrating how the Performance Criteria have been satisfied, or why the corresponding Acceptable Development provision cannot be met or is irrelevant must be provided. Clause 3.6 contained within Part 3 of the Residential Design Codes ‘Special Information Requirements’ provides further guidance as to what additional information may be required for residential development.”*

Car Parking Requirements

In response to the suite of new and modified land use terms, and as part of a general review in light of development applications received over the past four years, the car parking requirements table is proposed to be amended.

Subject to the adoption of the proposed changes an ‘Animal Establishment’, ‘Driver’s Accommodation’, a ‘Home Business’, a ‘Road Freight Terminal’, a ‘Tourist Resort’, a ‘Wind Energy Facility’, a ‘Utility Installation’ and a ‘Vehicle Store’ will be required to provide car parking spaces to Council’s discretion.

The following land uses are proposed to have parking requirements specified:

‘Minor Utility Installation’	Demand for additional parking not compatible with this use.
‘Restricted Premises’	One per 20 square metres of net lettable area.

Short-Stay Accommodation

One and one quarter bays per single bedroom unit, one and one half bays per two bedroom unit, one and three quarter bays per three bedroom unit, and two and two bays per four bedroom unit.

*This allocation has been slightly revised down from that currently adopted by Council and forming part of DP13 'Tourism Zone Development Requirements' as such facilities are unlikely to generate significant additional parking demands for staff and non occupant members of the public.*

Tavern

One per two square metres of bar floor area available to the public, plus one per four square metres of lounge floor area available to the public, plus one per six square metres of outdoor entertainment/ beer garden area available to the public.

*This allocation has been ascertained from reviewing other local authorities' schemes and will provide greater clarity to proponents who presently rely on the discretion of officers or the Council.*

Veterinary Centre

Five per practitioner where practice is limited to domestic pets, all other places at Council's discretion.

*This allocation has been revised down for six spaces so as to be generally consistent with that prescribed for consulting rooms and in recognition that the animal boarding functionality has been removed from the land use term; thereby, allowing boarding to be subject to further consideration.*

Miscellaneous Corrections

- (i) Residential Planning Codes replaced by the Residential Design Codes.
- (ii) The *Town Planning and Development Act* replaced by the *Planning and Development Act*.
- (iii) The Department of Conservation and Land Management replaced by the Department of Conservation and Environment
- (iv) State Appeals Tribunal replaced by the State Administrative Tribunal.
- (v) Community Layout Plans referenced in lieu of the superseded term 'community plan'.
- (vi) Australian standards AS2890.3 relating to bicycle parking and AS2890.6 relating to parking for people with disabilities specifically referenced to replace reference to the Austroads standards and acknowledge the release of a new specialised standard for universally accessible parking bays.
- (vii) Grammar corrected.
- (viii) The layout has been modified to better reflect the MST where terminology was improved and additional clauses inserted to largely reflect changes to the parent Act.
- (ix) Acts now in italic font as per English convention.

### **DP1 – Karratha City Centre Development Requirements**

As part of the review of the planning framework for the Karratha town centre Local Planning Policy DP1 'Crane Circle Mixed Business Zone Development Requirements' has been deleted (concurrent with the removal of this zone from the city centre), and a new DP1 'Karratha City Centre Development Requirements' created.

The policy provisions contained in proposed DP1 are in response to the City of the North vision and contemporary urban design principles. Whilst the particulars of DP1 are attached and will be work-shopped and detailed with the Council prior to this Ordinary Council Meeting, the following new objectives from that contained within Local Planning Policy DP9 'Town Centre Development Requirements' are proposed:

1. To encourage retail, office, entertainment, civic and mixed use residential developments of a high standard.
2. To encourage 'main street' development within the Karratha City Centre where appropriate in order to improve legibility and pedestrian amenity through passive surveillance, appropriate landscaping, awnings over footpaths, rationalised access ways and nil setbacks. 'Main street' development will ensure the focus of development fronting any street at ground level is for commercial, entertainment or retail purposes.
3. To encourage the incorporation of noise attenuation measures into development containing accommodation components, or in those developments likely to generate noise in proximity to sensitive land uses.
4. To prohibit single or grouped dwellings and only allow multiple dwellings as part of a mixed use development. Development that is incompatible with retail, office or entertainment uses, that detracts from the amenity of the area, or would be better suited in a Commercial, Mixed Business, Industry or Transient Workforce Accommodation zone will not be supported.

Design principles that are encouraged within the Karratha City Centre Development Requirements Local Planning Policy will be incorporated into DP12 'Commercial Zone Development Requirements' and presented to Council in the coming months.

### **DP13 – Tourism Zone and Short-Stay Development Requirements**

The former 'Tourism Zone Development Requirements' Local Planning Policy has been reviewed and renamed 'Tourism Zone and Short-Stay Development Requirements'.

Whilst the particulars of DP13 are attached and will be work-shopped and detailed with the Council prior to this Ordinary Council Meeting, the fundamental change to current practice that is being sought (in conjunction with TPS8 amendments) is the acceptance that holiday accommodation is not an appropriate term for assessing accommodation given the typical clientele occupying short-stay accommodation and serviced apartments. By introducing the new terms short-stay accommodation and a tourist resort developers can be 'rewarded' with length of stay limitations being relaxed for building a quality resort, whilst developers seeking to accommodate transient workers for extended periods under the guise of a motel will be required to apply for a transient workforce accommodation facility and provide the commiserate level of amenity or have a length of stay restriction imposed. The second fundamental proposed change is a reduction to the car parking requirements for short-stay accommodation (including serviced apartments) which area considered too onerous.

The following changes are proposed:

- (i) New Objectives
  - To ensure that development on locations of strategic importance for the tourist industry is for tourism purposes only (not for permanent residents or workers not

related to the tourist industry) and that public access is not restricted to the best tourist attractions.

- To distinguish between holiday accommodation (tourist resorts), serviced apartments, hotels, motels and transient workforce accommodation, and to provide the level of amenity that reflects the intent of the development and the length of stay of guests.
- To encourage indigenous tourism opportunities and development that promotes such opportunities.

(ii) Revisions to the Application Requirements

When applying for planning approval, the application may also be required to include:

- A management statement detailing the operation, maintenance and servicing of tourist developments. For strata titled short-stay accommodation and tourist resort developments such documents would typically include by-laws, a letting agreement, a grounds management statement, and a strata lot management agreement.
- A tenancy agreement.

(iii) New Assessment Criteria

- The application of length of stay restrictions to hotel and motel units and rooms and serviced apartments so as to distinguish such accommodation from transient workforce accommodation facilities.
- The relaxation of length of stay restrictions for tourist resorts that provide a range of accommodation options and resort amenities which will reasonably accommodate holiday-makers or business travellers exclusively as this market matures.

(iv) Criteria to be Deemed a Tourist Resort

To be assessed as a tourist resort the development must be managed and designed to accommodate holiday-makers or business travellers. Developments which do not incorporate a combination of the following elements of design and services will be assessed as a hotel, motel, short stay accommodation or transient workforce accommodation;

- The provision of a range of quality room and/or unit types suitable for accommodating singles, couples and families.
- Recreational and cultural facilities such as restaurant(s), bars, function room(s), swimming pool(s), tennis court(s), golf ranges or greens, and gymnasium(s) available to both occupants and non occupant members of the public.
- Dedicated parking bays for recreational vehicles, boats and caravans.
- On site management, and guest services such as a concierge, booking services for tours and day trips, cleaning and laundry services, and day care or children’s activity programs.
- Landscaping of a quality and quantity commiserate of a resort (minimum 10% of site area).

(v) Revised Car Parking Requirements for Short-Stay Accommodation

<b>Number of Bedrooms</b>	<b>Number of Parking Bays per Unit/Apartment</b>
One [1]	1.25
Two [2]	1.5
Three [3]	1.75
Four [4]	2.0

- (vi) Reference to the New Australian Standard for Parking for People with Disabilities
- Universally accessible angle car parking bays must be provided between 45° and 90° with a minimum width of 2400 mm in addition to a 2400 mm shared area to one side of the bay and minimum length of 5500 mm in accordance with Australian Standard AS2890.6 Clause 2.2.1 Figures 2.1 - 2.3.
  - Universally accessible parallel bays must be provided with a with a minimum width of 3200 mm in addition to a 1200 mm shared area to one side of the bay and minimum length of 7800 mm in accordance with Australian Standard AS2890.6 Clause 2.2.2 Figures 2.4 - 2.6.
- (vii) Revised Construction Standards for Wash Down Bays and Bin Compounds
- Should any portion of the development be used for vehicle or equipment servicing, then an approved bunded wash down area with concrete flooring of not less than 75 mm in thickness graded to a minimum 100 mm industrial floor waste gully with a petrol and oil trap is to be provided in compliance with the requirements of the Water Corporation, the Shire of Roebourne's Health Department and the Department of Water's *Water Quality Protection Note 68: Mechanical Equipment Washdown March 2006*.
  - A rubbish compound/bin storage area is to be constructed with bunded concrete flooring not less than 75 mm in thickness graded to a 100 mm industrial floor waste gully connected to an approved wastewater disposal system for commercial waste.
  - If not fenced or otherwise enclosed, tie down points or alternative means of securing bins during cyclones must be provided.
  - Rubbish compound/bin storage area is to be constructed with bunded concrete flooring not less than 75 mm in thickness graded to a 100 mm industrial floor waste gully connected to an approved wastewater disposal system for commercial waste.
- (vii) Reference to the *Food Act 2008*

The regulatory requirements of the *Health Act 1911*, the *Food Act 2008* and Chapter 3 of the Australia New Zealand Food Standards Code (Food Safety Standards) are to be complied with for the type of food handling activity proposed. The design of the development must comply with these requirements.

### **Options**

Council has the following options available:

1. To support the initiation of an omnibus amendment to the Shire of Roebourne Town Planning Scheme No. 8 and to advertise for public comment local planning policies DP1 'Karratha City Centre Development Requirements' and DP13 'Tourism Zone and Short-Stay Development Requirements'.
2. To support the initiation of an omnibus amendment to the Shire of Roebourne Town Planning Scheme No. 8 and to advertise for public comment Local Planning Policy DP1 'Karratha City Centre Development Requirements'.
3. To support the advertising for public comment Local Planning Policy DP13 'Tourism Zone and Short-Stay Development Requirements'. However, to not support the initiation of an omnibus amendment to the Shire of Roebourne Town Planning Scheme No. 8 or the advertising for public comment local planning policies DP1 'Karratha City Centre Development Requirements'.
4. To not support the initiation of an omnibus amendment to the Shire of Roebourne Town Planning Scheme No. 8 or the advertising for public comment local planning

policies DP1 'Karratha City Centre Development Requirements' and DP13 'Tourism Zone and Short-Stay Development Requirements'.

### **Policy Implications**

Policy number DP1 And DP13 titled 'Karratha City Centre Development Requirements' and DP13 'Tourism Zone and Short-Stay Development Requirements' respectively are relevant to this matter.

### **Legislative Implications**

TPS8 is a statutory document under the *Planning and Development Act 2005*.

### **Financial Implications**

Approximately \$100,000 has been allocated within the Planning Services budget for the Karratha City of the North Strategic Plan, of which a suite of Scheme amendments and policies will be developed subject to additional funding..

### **Conclusion**

An omnibus amendment is well over-due and, although this amendment is anticipated to be the first of many as precursors to a full scheme review concluding in mid 2012, it will set much of the future direct for Karratha becoming a 'city of the north'. The proposed new Local Planning policy DP1 'Karratha City Centre Development Requirements' is an essential accompaniment to the introduction of the City Centre zone and its' four Precincts.

Local Planning Policy DP13 'Tourism Zone and Short-Stay Development Requirements' has been brought forward to accompany this report and exhibition with DP1 for two principle reasons; firstly there are pressures on Planning Services to provide clear direction to developers and address less than desirable land use planning outcomes and, secondly as a response to the introduction of new scheme definitions within the proposed TPS8 amendment.

### **Voting Requirements**

Simple.

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## **RECOMMENDATION**

That Council –

1. Initiate the proposed *Shire of Roebourne Town Planning Scheme No. 8 Omnibus Amendment 18* to rezone that extent of the Karratha township zoned 'Town Centre' and that extent of land zoned 'Mixed Business' centred around Crane Circle to the 'City Centre' zone in addition to the extent of variations as identified in the tabled Town Planning Scheme No 8.
2. Subject to the advice from the Environmental Protection Authority that under s.48A of the *Environmental Protection Act 1986* that Amendment 18 is not subject to formal environment assessment, advertise the Amendment in accordance with the requirements of the *Town Planning Regulations 1967* for a period of 42 days.
3. Concurrently exhibits for a period of forty-two days local planning policies DP1 'Karratha City Centre Development Requirements' and DP13 'Tourism Zone and Short-Stay Development Requirements' with Omnibus Amendment 18.

**12 ITEMS FOR INFORMATION ONLY**

**12.1 COUNCILLORS REPORTS**

## **12.2 CEO & EXECUTIVE SERVICES**

### **12.2.1 INFORMATION ONLY ITEMS - for March**

**Responsible Officer:** Chief Executive Officer

**Author Name:** PA to CEO

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To advise Council of the information items for March 2010.

#### **Background**

None

#### **Issues**

None

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

#### **Financial Implications**

There are no financial implications resulting from this report.

#### **Conclusion**

None

#### **Voting Requirements**

Simple.

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#### **RECOMMENDATION**

**That Council note the following information items:**

- ◆ 12.2.1 Shire President's Mail
- ◆ 12.2.2 Register of Documents Stamped with the Shire's Common Seal
- ◆ 12.2.3 Councillor Representatives on Organisations
- ◆ 12.2.4 Tabled Correspondence
- ◆ 12.3.1 Budget Amendments for period ending February 2010
- ◆ 12.3.2 Non-Statutory Donations for period ending February 2010
- ◆ 12.4.1 Project Update Nickol West Skate Park
- ◆ 12.5.1 Building Statistic for Month of February 2010
- ◆ 12.5.2 Planning Decisions Issued 3 February – 2 March 2010

**12.2.1 SHIRE PRESIDENT’S MAIL – 03/02/2010 to 03/03/2010**

**Responsible Officer:** Chief Executive Officer

**Author Name:** PA to CEO

**Disclosure of Interest:** Nil

**REPORT**

Incoming correspondence for the Shire President

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
03/02/2010	CEDA (Committee for Economic Development of Australia)	CEDA (COMMITTEE FOR ECONOMIC DEVELOPMENT OF AUSTRALIA) ACKNOWLEDGE MEMBERSHIP FOR PRESIDENT NICOLE LOCKWOOD.
03/02/2010	Department Of Local Government	G M (JOHN) CASTRILLI MLA SEEKS FOR COUNCIL TO CONSIDER PARTICIPATING IN A REGIONAL COLLABORATIVE GROUP - AMALGAMATION REFORM LOCAL GOVERNMENT.
04/02/2010	Lawrence	JULIE LAWRENCE CONCERNED THAT THE SHED AT LOT 201 ( 3 ) THISTLE LOOP NICKOL DOES NOT HAVE APPROVAL.
05/02/2010	Minister for Local Government, Heritage	JOHN CASTRILLI ADVISES CONFIRMATION OF COMMITMENT TO ACHIEVE BEST REFORM OUTCOME - SEEK FOR SHIRE OF ROEBOURNE TO USE THE OPTION OF REGIONAL COLLABORATIVE GROUP (RCG) AND SEEK CONFIRMATION OF WILLINGNESS TO PARTICIPATE BY THE 26 MARCH 2010 – AMALGAMATION.
05/02/2010	Minister for Regional Development Lands	BRENDON GRYLLES CLARIFY MATTERS RE DEFERRAL OF COUNTRY LOCAL GOVERNMENT FUNDING - ROYALTIES FOR REGIONS.
06/02/2010	Fergusson	DAVID FERGUSSON COMMENTS RE RUBBISH AND LITTER IN KARRATHA AND NOT ALL OF IT IS CONTRIBUTED BY FIFOS.
08/02/2010	Standing Committee on Public Administration	STANDING COMMITTEE ON A PUBLIC ADMINISTRATION EXTEND THANKS FOR RECENT VISIT IN RELATION TO RECREATION ACTIVITIES WITHIN PUBLIC DRINKING WATER SOURCES AREAS.
09/02/2010	THE HON GARY GRAY AO MP	THE HON GARY GRAY AO MP ACKNOWLEDGMENT OF MEETING 29 JANUARY 2010.
09 FEB 2010	PUBLISHED AT THE AUSTRALIAN ON 6 FEBRUARY 2010"	A REFERENCE TO POLISH PEOPLE IN THE ARTICLE TITLED TOWN HAS NO PITY FOR FLY-IN "WHINGERS".

15/02/2010	PREMIER OF WESTERN AUSTRALIA	PREMIER OF WESTERN AUSTRALIA RESPONSE RE DAMPIER NORMALISATION MOU MEMORANDUM OF UNDERSTANDING- STAKEHOLDER GROUP
16/02/2010	Regional Achievement and Community Awards	REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS PROPOSAL FOR COUNCIL TO HOST THE LAUNCH OF THE 2010 REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS
17/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION SEEK FOR COUNCIL ARRANGE FOR A COPY OF SUBMISSION TO BE SENT TO LOCAL MEMBERS OF PARLIAMENT - PROPOSED DEVELOPMENT ASSESSMENT PANELS (DAPS)
16/02/2010	THE HON GARY GRAY AO MP	FINAL REPORT NORTHERN AUSTRALIA TASKFORCE SUSTAINABLE DEVELOPMENT IN NORTHERN AUSTRALIA
18/02/2010	AUSTRALIA'S NORTH WEST TOURISM	TOURISM AWARDS - ATT NICOLE LOCKWOOD INVITATION TO ATTEND THE 2010 NORTH WEST TOURISM AWARDS, TO BE HELD IN FITZROY CROSSING ON THE 22ND APRIL.
25/02/2010	CORRUPTION AND CRIME COMMISSION OF WESTERN AUSTRALIA	CORRUPTION AND CRIME COMMISSION SEEK TO INVITE PRESIDENT NICKOL LOCKWOOD TO COMMUNITY LEADERS BREAKFAST 18 MARCH 2010 AT 7.30 KARRATHA INTERNATIONAL HOTEL
25/02/2010	CORRUPTION AND CRIME COMMISSION OF WESTERN AUSTRALIA	CORRUPTION AND CRIME COMMISSION SEEK TO INVITE CEO COLLENE LONGMORE TO COMMUNITY LEADERS BREAKFAST 18 MARCH 2010 AT 7.30 KARRATHA INTERNATIONAL HOTEL
02/03/2010	CORRUPTION AND CRIME COMMISSION OF WESTERN AUSTRALIA	COUNCILLORS INVITE TO CORRUPTION AND CRIME COMMISSION (CCC ) COMMUNITY LEADERS BREAKFAST 17-19 MARCH 2010
03/03/2010	LEADER OF THE OPPOSITION - ERIC RIPPER MLA	LEADER OF THE OPPOSITION - ERIC RIPPER MLA SEEK FEED BACK RE GOVERNMENT SERVICES ACROSS AUSTRALIA THE WILL HAVE A NEGATIVE IMPACT ON MANY COMMUNITIES

### 12.2.2 Register of Documents Stamped with the Shire of Roebourne Common Seal

**Responsible Officer:** Chief Executive Officer

**Author Name:** PA to CEO

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
02/03/2010	SOR and Fleetwood Corporation Pty Ltd Notification Under <i>Section 70A of the Land Administration Act</i> , Lot 250 Searipple Road, BULGARRA

### 12.2.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

**Responsible Officer:** Chief Executive Officer

**Author Name:** PA to CEO

**Disclosure of Interest:** Nil

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#### REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

#### External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth
Pilbara Regional Road Group	CEO & Technical Services	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Resource Industry Advisory Group	Chief Executive Officer, Community Services, Development Services & Technical Services	Cr Lally, Cr White-Hartig & Cr Hipworth
Visitor Centre(s) Committees	Community Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community Services	Cr Vertigan & Cr Smeathers as proxy

#### Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community Services	Cr Lewis, Cr Smeathers & Cr Vertigan
Corporate Services	Cr Lally & Cr Lockwood
Development Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Technical Services	Cr Hipworth & Cr Lally

**12.2.4 TABLED CORRESPONDENCE**

**Responsible Officer:** Chief Executive Officer

**Author Name:** PA to CEO

**Disclosure of Interest:** Nil

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**REPORT**

Tabled correspondence for Councillors information:

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
03/02/2010	CEDA (COMMITTEE FOR ECONOMIC DEVELOPMENT OF AUSTRALIA)	CEDA (COMMITTEE FOR ECONOMIC DEVELOPMENT OF AUSTRALIA) ACKNOWLEDGE MEMBERSHIP FOR CEO - COLLENE LONGMORE
03/02/2010	PILBRARA TAFE	INVITATION FOR COLLEEN LONGMORE TO BE OUR GUEST KARRATHA LIBRARY HOSTING AN AUTHORS VISIT 24 FEBRUARY 2010 - 7.30
04/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA - AGENDA AND INFORMATION FOR LOCAL GOVERNMENT REFORM FORUM - TUESDAY 9 FEBRUARY
05/02/2010	MINISTER FOR REGIONAL DEVELOPMENT LANDS	BRENDON GRYLLS CLARIFY MATTERS RE DEFERRAL OF COUNTRY LOCAL GOVERNMENT FUNDING - ROYALTIES FOR REGIONS
05/02/2010	TELSTRA BUSINESS	WELCOME TO THE CONVENIENCE AND FLEXIBILITY OF TELSTRA CONFERENCING ACCOUNT DETAILS
05/02/2010	KARRATHA AGISTMENT CENTRE	KARRATHA AGISTMENT CENTRE MEMBERS UNANIMOUSLY VOTED TO OBJECT IN WRITING THE CLOSURE OF THE DAMPIER STABLES.
05/02/2010	KARRATHA AGISTMENT CENTRE	KARRATHA AGISTMENT CENTRE SEEK TO HAVE ITEM ADDED TO MARCH AGENDA RE THE CLOSURE OF THE DAMPIER STABLES.

05/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Local Government News Issue # 05 10 8 February 10 HEADLINES WALGA NEW COUNCILLOR SEMINAR CAREERS IN LOCAL GOVERNMENT ADVERTISING OPPORTUNITY BANNERS IN THE TERRACE COMPETITION - NEW BANNER TRAVEL CASE AVAILABLE LG GREENHOUSE GAS REPORTING AND ABATEMENT PLATFORM LAUNCH OFFICER TRAINING AND DEVELOPMENT UPDATE CCTV GUIDELINES RELEASED COASTWEST GRANTS 2010 HEART FOUNDATION LOCAL GOVERNMENT AWARDS INQUIRY INTO DEEP SEWERAGE LAUNCH OF SMART TRUCKS PORTAL 21 MARCH IS HARMONY DAY COACHING SKILLS PROGRAM
08/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA STATE COUNCIL MET ON FRIDAY 5 FEBRUARY 2010 AND CONSIDERED THE CONTINUING ISSUE OF LOCAL GOVERNMENT REFORM AND PASSED THE FOLLOWING RESOLUTION
08/02/2010	KARRATHA & DISTRICTS CHAMBER OF COMMERCE	JULIE POPE - PRESIDENT OF KARRATHA & DISTRICTS CHAMBER OF COMMERCE (KDCCI) CLARRIFY COMMENTS RE SHE WAS QUOTED IN THE WEEKEND AUSTRALIAN. JULIE HAS NEVER GONE ON RECORD CALLING FIFO WHINGERS NOR HAVE I STATED THAT OUR BUSINESSES HAVE HAD ONLY BAD EXPERIENCES WITH THEM
10/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA MEDIA RELEASE - COUNCILS REJECT AMALGAMATION FOCUS -MORE THAN 400 LOCAL GOVERNMENT REPRESENTATIVES EXPRESSED THEIR DISSATISFACTION WITH THE MINISTER FOR LOCAL GOVERNMENT'S REFORM PROGRAM AT A STATE-WIDE FORUM - REFORM
10/02/2010	PAUL PAPALIA CSC, MLA	PAUL PAPALIA SPEECH RE LOCAL GOVERNMENT FORUM 9 FEBRUARY 2010 - AMALGAMATION REFORM
11/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION MINUTES SUMMARY STATE COUNCIL FEBRUARY 2010.
11/02/2010	HON ALANNAH MACTIERNAN BA LLB BJURIS JP MLA	ALANNAH MACTIERNAN MLA COMMENTS RE CANCELLATION TO COUNTRY LOCAL GOVERNMENT FUND

12/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT NEWS ISSUE # 06 10 15 FEBRUARY 2010 HEADLINES LOCAL GOVERNMENT REFORM FORUM - COMMUNIQUÉ RELEASED LOCAL GOVERNMENT REFORM - IDEAS FROM JAPAN WALGA ENHANCED SPEED
15/02/2010		2010 TIM DAWKINS FROM URBIS IS FLYING UP TO KARRATHA TO MAKE A DEPUTATION AT TONIGHT'S OCM REGARDING AGENDA ITEMS 12.1.2 AND 12.1.3 FOR PROPOSED SCHEME AMENDMENT NO. 16 AND THE GAP RIDGE INDUSTRIAL ESTATE DEVELOPMENT PLAN RESPECTIVELY
16/02/2010	THE ROYAL LIFE SAVING SOCIETY AUSTRALIA	THE ROYAL LIFE SAVING SOCIETY AUSTRALIA INVITE COLLENE LONGMORE TO OFFICIAL LAUNCH OF THE AQUATIC FACILITY OPERATIONS MANUAL AND UPDATED CODE OF PRACTICE COMPLIANCE AUDIT 5 MARCH 2010 10.30-11.30
15/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	INFOPAGE: COASTWEST AND COASTAL PROTECTION GRANTS FOR LOCAL GOVERNMENT
17/02/2010	COMMONWEALTH GOVERNMENT BUSINESS GROCON GROUP	GROCON VISIT TO SHIRE OF ROEBOURNE - 11 MARCH 2010 - PILBARA CITIES
18/02/2010	JAPAN LOCAL GOVERNMENT CENTRE	CLAIR FORUM - INVITATION TO CEO 10 MARCH 2010 FROM 9:00AM TO 4:30PM AT THE CITY OF STIRLING COUNCIL
18/02/2010	AUSTRALIA'S NORTH WEST TOURISM	ANW TOURISM AWARDS - ATT COLLENE LONGMORE INVITATION TO ATTEND THE 2010 NORTH WEST TOURISM AWARDS, TO BE HELD IN FITZROY CROSSING ON THE 22ND APRIL
19/02/2010	PILBARA REGIONAL COUNCIL	PILBARA REGIONAL COUNCIL - KIMBERLEY / PILBARA COUNTRY ZONE 1020 JOINT FORUM 30-31 MARCH 2010
19/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - WALGA	VACANCIES ON BOARDS AND COMMITTEES ALLIANCE FOR THE PREVENTION OF ELDER ABUSE WAPC STATUTORY PLANNING COMMITTEE (DEPUTY METROPOLITAN MEMBER) WAPC MID-WEST REGIONAL PLANNING COMMITTEE (MURCHISON ZONE)"

19/02/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Local Government News Issue # 07 10 22 February 10 HEADLINES ASSOCIATION HONOURS 2010 VACANCIES ON BOARDS AND COMMITTEES COMMONWEALTH LOCAL GOVERNMENT REFORM FUND WA REGIONAL DEVELOPMENT TRUST - CALL FOR NOMINATIONS PIA EVENT - PLANNING REFORM IN WA GRAIN FREIGHT NETWORK REVIEW REPORT - BRIEFINGS AVAILABLE 2010 LOCAL GOVERNMENT REMUNERATION SURVEY GEOTECHNICAL INVESTIGATION AND DESIGN WORKSHOP
19/02/2010	LANDCORP	LANDCORP SEEK COUNCIL REPRESENTATIVE TO SIT ON ASSESSMENT TEAM NICKOL SUPERLOT EOI ASSESSMENT PHASE
23/02/2010	BRADFIELD	RON BRADFIELD SEEKS TO MEET WITH THE SHIRE CEO COLLENE LONGMORE AND THE SHIRE PRESIDENT NICOLE LOCKWOOD - ARTSOURCE
24/02/2010	JONES	THE GOVERNMENT IS PLEASED TO ANNOUNCE THE PUBLIC RELEASE OF REDUCING THE BURDEN - REPORT OF THE RED TAPE REDUCTION GROUP. (RTRG) AND ACKNOWLEDGES COUCILS ASSISTANCE
24/02/2010	CHEVRON AUSTRALIA PTY LTD	KARRATHA DISTRICT CHAMBER OF COMMERCE AND INDUSTRY (KDCCI) AND THE GORGON PROJECT FORMALLY INVITE YOU TO ATTEND A BUSINESS AFTER HOURS NETWORKING EVENT ON WEDNESDAY 17 MARCH, 2010 .
25/02/2010	DEPARTMENT OF INFRASTRUCTURE , TANSPORT REGIONAL DEVELOPMENT & LG	2010 NATIONAL AWARDS FOR LOCAL GOVERNMENT - NOW OPEN ASSET AND FINANCIAL MANAGEMENT EXCELLENCE IN ALCOHOL MANAGEMENT INFRASTRUCTURE DEVELOPMENT INNOVATION IN NATURAL RESOURCE MANAGEMENT LEADING COMMUNITY CLIMATE CHANGE ACTION REGIONAL COLLABORATIONS STRENGTH IN DIVERSITY STRENGTHENING INDIGENOUS COMMUNITIES URBAN PLANNING REFORMS WOMEN IN LOCAL GOVERNMENT YOUTH ENGAGEMENT

26/02/2010	WESTERN AUSTRALIA LOCAL GOVERNMENT ( WALGA)	LOCAL GOVERNMENT NEWS ISSUE # 08 10_2 MARCH 10 HEADLINES WALGA BREAKFAST - RECENT PLANNING CHANGES WALGA DX MAIL SERVICE LOCAL GOVERNMENT REFORM - IDEAS FROM JAPAN WALGA LAUNCHES NEW GREENHOUSE GAS REPORTING AND ABATEMENT PLATFORM ENVIRONMENTAL COMMUNITY GRANTS 2010 2010 BANNERS IN THE TERRACE COMPETITION WESTERN AUSTRALIAN ON-ROAD FUEL SUBSIDY SCHEME REMOTE AERODROME SAFETY PROGRAM - FUNDING ROUND OPEN IPWEA WA STATE CONFERENCE
26/02/2010	MEMBER FOR WARNBRO	REQUEST FOR INFORMATION TOTAL AMOUNT OF RATEPAYERS MONEY THAT COUNCILS AROUND THE STATE HAVE EXPENDED ON THE MINISTER'S STRUCTURAL REFORM PROCESS TO DATE
03/03/2010	WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP)	LANDCORP SEEK EXPRESSION OF INTEREST RE GAP RIDGE INDUSTRIAL ESTATE
03/03/2010	DEPARTMENT OF LOCAL GOVERNMENT & REGIONAL DEVELOPMENT	CIRCULAR - WA LOCAL GOVERNMENT GRANTS COMMISSION - 2010/11 FINANCIAL ASSISTANCE GRANTS

## 12.3 CORPORATE SERVICES

### 12.3.1 BUDGET AMENDMENTS FOR THE PERIOD ENDING 15 FEBRUARY 2010

**File No:** MAR10

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Expenditure Accountant

**Disclosure of Interest:** Nil

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#### REPORT

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

### *Shire Of Roebourne*

#### Budget Amendments

#### For The Period Ending 15 February 2010

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus / (Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			150,552
			Adjustment of Opening Surplus/(Deficit) after Audit			(30,778)
20-Jul-09	14698	340403	Write Off-St Luke's College-project terms revised	117,000		2,774
		420411	Write Off-Christopher Read-disputed charge	3,045		(271)
17-Aug-09	14751	334411	Write Off-Karratha Country Club-disputed calculation methodology	1,858		(2,129)
21-Sep-09	14794	400501	Deposit on 1 triplex block-Baynton West	5,000		(7,129)
	14801	302201	Reduction in contribution to Karratha Visitor Centre	(35,409)		28,280
	14810	332705	Grant-Cossack Archaeological Cyclone Impact Survey		12,515	40,795
		332205	Cossack Archaeological Cyclone Impact Survey	12,515		28,280
19-Oct-09	14846	100200	Write Off Rates-A74669-Eradu Pty Ltd	228		28,052
	14847	380010	Micro-chipping day	1,263		26,789
		400501	Purchase Land-Underboring & surveying	60,395		(33,606)
		334039	Pt Samson Skate Park-carried over from 08/09	2,650		(36,256)
	14857	460200	Airport Security	400,000		(436,256)
	14870	402504	Side Loader Rubbish Truck	12,150		(448,406)
	14870	402504	Purchase 2nd hand Truck	90,000		(538,406)
	14870	402905	Proceeds of sale of Rubbish Truck		(14,150)	(552,556)



**12.3.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 24 FEBRUARY 2010**

**File No:** FEB10  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Expenditure Accountant  
**Disclosure of Interest:** Nil

**REPORT**

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne  
 Non Statutory Donations  
 For The Period Ending 24 February 2010**

	<b>Original Budget \$</b>	<b>Amended Budget \$</b>	<b>Actual \$</b>
St Vincent de Paul - waste collection reimbursement	7,463	7,463	2,962.93
Hampton Harbour Boat & Sailing Club	5,000	5,000	5,000.00
Roebourne Sobering-Up Shelter	5,000	5,000	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	4,090.68
Lions Club of Karratha	8,000	8,000	
West Pilbara Volunteer Search Rescue	2,000	2,000	
Nor West Jockey Club	4,000	4,000	4,000.00
Karratha Emergency Relief Assoc	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
Wickham Youth Group	5,000	5,000	5,000.00
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,500.00
Lotteries House Insurance	4,600	4,600	4,600.00
Karratha Baptist Church Create & Connect Craft Group	16,891	16,891	
3rd Karratha Scout Group	5,000	5,000	
Karratha Community House	29,800	29,800	
Juluwarlu Aboriginal Corporation	18,100	18,100	
Link Inc	5,833	5,833	5,833.00
Yaandina Family Centre	20,000	20,000	
FeNaCLNG Fireworks display	6,000	6,000	
FeNaCLNG Children's activities	15,000	15,000	
Ministers Association	1,000	1,000	
	<b>177,187.00</b>	<b>177,187.00</b>	<b>33,986.61</b>

## **12.4 COMMUNITY SERVICES**

### **12.4.1 PROJECT UPDATE NICKOL WEST SKATE PARK**

<b>File No:</b>	<b>CM.19</b>
<b>Responsible Officer:</b>	<b>Executive Manager Community Services</b>
<b>Author Name:</b>	<b>Senior Recreation Development Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT**

The purpose of this report is to provide an update to Councillors on the progress of Nickol West Skate Park.

#### **COMMENT**

On the 25<sup>th</sup> January 2010, Convic Skate Parks commenced works on site for the construction of the Nickol West Skate Park.

Site preparation and set up took place immediately, in readiness to begin the bulk earthworks. On completion of the earthworks, the first concrete pours on the platform sections took place on Tuesday 16<sup>th</sup> February. Currently the contractors are preparing the sloped banks and transitional areas for concreting which will begin on Wednesday 3<sup>rd</sup> March. Due to some complexities in the design within these areas, the contractors anticipate that these areas will prove to be the biggest challenges of the project.

The lower base of the park and entry path will finalise the concreting works before the landscaping works will finish off the park. Benches, an information sign and bin enclosure will be installed adjacent to the park with irrigation and turf to finalise the landscape works that tie into the existing infrastructure of the wider Nickol West Park.

To date, the contractors have experienced no significant delays to their project delivery and are on schedule to complete all construction, landscape and site works by Friday March 19<sup>th</sup>.

On completion of the Skate Park and associated landscaping elements, the Nickol West Park will become one of the most attractive recreation reserves within the Shire of Roebourne. With the Skate Park to complement the existing playground, amphitheatre, fitness trail, barbecue/picnic facilities and open grassed areas, the local community and visitors to the Shire will experience a wide variety of active and passive activities.

**12.5 DEVELOPMENT SERVICES**

**12.5.1 BUILDING STATISTICS FOR THE MONTH OF FEBRUARY 2010**

**File No:** GR.27

**Responsible Officer:** Manager Building Services

**Author Name:** Development Administration Officer

**Disclosure of Interest:** NIL

**REPORT PURPOSE**

To advise Council of the following Building Statistics.

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	FEBRUARY 2009	NO. SOLE OCCUPANCY UNITS	FEBRUARY 2010
NEW RESIDENCES		3		23
GROUP DWELLINGS	0	0	0	0
TRANSIENT WORKFORCE ACCOMMODATION	60	1	202	1
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		12		4
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)		19		27
SWIMMING POOLS/SPAS		10		9
<b>TOTAL</b>		<b>45</b>		<b>64</b>
<b>VALUE</b>		<b>\$37,357,163</b>		<b>\$21,676,719</b>

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2008 TO 28 FEBRUARY 2009	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 28 FEBRUARY 2010
NEW RESIDENCES		203		144
GROUP DWELLINGS	16	2	7	3
TRANSIENT WORKFORCE ACCOMMODATION	2232	10	610	9
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		62		61
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)		314		286
SWIMMING POOLS/SPAS		73		79
<b>TOTAL</b>		<b>664</b>		<b>582</b>
<b>VALUE</b>		<b>\$350,078,586</b>		<b>\$244,458,020</b>

**12.5.2 PLANNING DECISIONS ISSUED - 3 FEBRUARY - 2 MARCH 2010**

**File No:** TA/1/1

**Responsible Officer:** A/Manager Planning Services

**Author Name:** Planning Assistant

**Disclosure of Interest:** Nil

**REPORT PURPOSE**

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
1554	DEEMED REFUSED	CALARDU KARRATHA PTY LTD	LEFFLER SIMES PTY LTD	LOT 3813 [ UNIT 7 (25)] BALMORAL ROAD PEGS CREEK	DEVELOPMENT	ADDITIONS TO A SHOWROOM [HARVEY NORMAN KARRATHA] AND ANCILLARY WORKS
1607	DEEMED REFUSED	P & O CATERING SERVICES PTY LTD	GARY RUSSEL SLEE	LOTS 1064, 1074 CHERRATTA ROAD & LOT 1066 KING WAY KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TRANSIENT WORKFORCE ACCOMMODATION
2017	APPROVED DELEGATE	COLLECTIVE (WA) PTY LTD	BEN RISDEN	LOT 104 MULGA WAY WICKHAM	DEVELOPMENT	MOTEL [TWO TRANSPORTABLE BUILDINGS - 4 BEDROOM ACCOMMODATION UNIT AND KITCHEN/ BATHROOM/ LAUNDRY] ASSOCIATED WITH A MOTOR VEHICLE SERVICE STATION
2178	WITHDRAWN	WESTCOAST OUTBACK SAFARIS PTY LTD	AURECON PTY LTD	LOT 12 COOLAWANYAH ROAD KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TELECOMMUNICATIONS INFRASTRUCTURE [MONOPOLE WITH PANEL ANTENNA, EQUIPMENT SHELTER AND ANCILLARY WORKS]
2181	APPROVED DELEGATE	SHIRE OF ROEBOURNE	AURECON PTY LTD	LOT 302 BAYLY AVENUE GAP RIDGE	DEVELOPMENT	TELECOMMUNICATIONS INFRASTRUCTURE [MONOPOLE WITH PANEL ANTENNAS, EQUIPMENT SHELTER AND ANCILLARY WORKS]
2182	APPROVED WAPC	STUART PETER WING	WHELANS (WA) PTY LTD	LOT 493 [17] CRAWFORD WAY ROEBOURNE	SUBDIVISION/ AMALGAMATION	TWO [2] LOT SURVEY STRATA SUBDIVISION
2185	APPROVED DELEGATE	LANDCORP	JAMES CHRISTOU & PARTNERS ARCHITECTS	LOT 503 SANDPIPER TURN NICKOL	DEVELOPMENT	ELEVEN [11] GROUPED DWELLINGS AND ANCILLARY WORKS
2192	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	NICHOLE HULSE	LOT 3347 [7] BROOKS WAY NICKOL	DEVELOPMENT	HOME OCCUPATION [BEAUTY THERAPY]

2193	APPROVED DELEGATE	COMPUTER LINK (WA) PTY LTD	ROBERT JOHN DELARIE	LOT 280 [18] GARDUGARLI DRIVE BAYNTON WEST	R-CODE VARIATION	OUTBUILDING WITH REDUCED SIDE AND REAR SETBACKS [100MM]
2195	APPROVED DELEGATE	GEMMA NICOLE MCLEAN	TRASAN CONTRACTING	LOT 68 [71] MARNIYARRA LOOP BAYNTON WEST	R-CODE VARIATION	OUTBUILDING WITH REDUCED SIDE AND REAR SETBACKS [500MM]
2201	APPROVED DELEGATE	MICHAEL KENNETH JONES	EATON BUILDING	LOT 2037 [5] STEWART COURT MILLARS WELL	R-CODE VARIATION	CARPORT WITHIN PRIMARYS TREET SETBACK WITH REDUCED SIDE SETBACK [750MM]
2208	APPROVED DELEGATE	BOXERBEC PTY LTD	EATON BUILDING	LOT 59 [26] YIRRAWARI STREET BAYNTON WEST	R-CODE VARIATION	CARPORT/GARAGE WITHIN PRIMARY STREET SETBACK WITHOUT SUFFICIENT AREA OF COMPENSATION, MINOR INCURSION [VERANDAH] GREATER THAN 20 PERCENT OF FRONTAGE AND GARAGE AT REDUCED SETBACK FROM REAR BOUNDARY [0MM]
2216	APPROVED DELEGATE	KEVIN JAMES WESLEY DONNES	TIMIK DEVELOPMENTS PTY LTD	LOT 282 [22] GARDUGARLI DRIVE BAYNTON WEST	R-CODE VARIATION	DWELLING WITH REDUCTION IN MINIMUM OPEN SPACE, REDUCED SIDE SETBACK [700MM] AND LESS THAN TWO-THIRDS OF OUTDOOR LIVING AREAS WITHOUT PERMANENT ROOF
2220	APPROVED DELEGATE	PETA ANNE FRALEY	PETA ANNE FRALEY	LOT 3116 [1] BOYD CLOSE NICKOL	R-CODE VARIATION	OUTBUILDING WITH REDUCED SIDE SETBACK [1000MM]
2224	APPROVED DELEGATE	ERIC JOHN SMITH	POOLMART KARRATHA	LOT 217 [5] ALLEN COURT MILLARS WELL	R-CODE VARIATION	PATIO WITH REDUCED SIDE SETBACK [900MM]

**Note** – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

**13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**15 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**16 CLOSURE & DATE OF NEXT MEETING**  
19th April 2010