



shire of

ROEBOURNE

Karratha

Powerhouse of the Pilbara

ORDINARY COUNCIL MEETING

MINUTES

The Ordinary Meeting of Council was held
at the Point Samson Community Hall, Point Samson,
on 17 May 2010 at 6.30pm

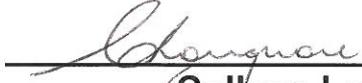

Collene Longmore
CHIEF EXECUTIVE OFFICER

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1 OFFICIAL OPENING

The Ordinary Meeting of Council held at the Point Samson Community Hall, Point Samson on 17 May 2010 was declared open at 6.34pm. Cr Lockwood also acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Note: This is not a verbatim record of questions asked and answers given. It is a summary only.

Mr Rob Vitenbergs.

1. What is the Shire of Roebourne doing to try to improve Wickham in terms of infrastructure, appearance and social issues?
2. Where can you see, and can you influence, money going into Wickham?

Response by Shire President Nicole Lockwood:

The communication channels between the Shire and Rio Tinto have improved in the last six months and the Council has expressed its concerns in regard to the current state of the facilities in Wickham. The Council is discussing structure planning, growth anticipation and long-term planning to develop a vision for Wickham. The current infrastructure is the responsibility of Rio Tinto, however discussions have been held to establish what can be done in partnership to improve the amenities in the short term. An integrated strategy is required between the Shire and Rio Tinto.

The green machine has been introduced to deal with the glass on the streets and the Antisocial Taskforce will address litter, graffiti and drinking and engage prisoners three times per week to clean litter.

We are trying to move through methodically. The Shire is very committed to improving Wickham.

Response by Cr Fiona White-Hartig:

Crime has increased in the last two years. A Youth Centre with Rio Tinto is being opened to get youth off the streets, but we need to get more government agencies on board. I have expressed concerns to the police department but it is currently not improving quick enough.

Response by Shire President Nicole Lockwood:

We have asked the community what their priorities are and we need to prioritise the key issues and the time to address them. We have ongoing rounds of funding from the Royalties of Regions project and need to get projects to the stage where they are ready to go forward.

Ms Jessica Ciavarella.

1. Can the Council advise of a suitable place where my business the Miner's Diner can operate in Karratha?

Response by Shire President Nicole Lockwood:

I do not have sufficient information to answer this question tonight however the Shire is now aware of your request and will communicate with the Chief Executive Officer and Development Services for further action.

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Nicole Lockwood [President]
 Cr John Lally [Deputy President]
 Cr Fay Cechner
 Cr Harry Hipworth
 Cr Ben Lewis
 Cr Joanne Pritchard
 Cr Evette Smeathers
 Cr Sharon Vertigan
 Cr Fiona White-Hartig

Staff: Collene Longmore Chief Executive Officer
 Paul Anderson Assistant to CEO
 Ray McDermott Exec Manager, Corporate Svces
 Simon Kot Exec Manager, Community Svces
 David Pentz Exec Manager, Development Svces
 Troy Davis Exec Manager, Technical Svces
 Bianca Williams Minute Secretary

Apologies: Cr Garry Bailey and Cr Des Rothe

Absent:

Leave of Absence: Nil

Members of Public: Ben Killigrew, John MacLeod, Anna Vitenbergs, Rob Vitenbergs, Steven Markham, John DeLaurant, Jessica Ciavarella, Renata Lesniak, Anita Cheeseman, Natasha Collins, Kim North, Barry Brown.

Members of Media:

4 PETITIONS/DEPUTATIONS/PRESENTATIONS

A representative from Scribe Design Group, Steven Markham, made a presentation to Council in regards to Item 11.2.4 Five Residential Buildings – Lot 1710 Galbraith Road, Pegs Creek.

COUNCIL RESOLUTION

Res No : **15103**
MOVED : **Cr Lally**
SECONDED : **Cr Smeathers**

That Council move item number 11.2.4 forward in the agenda to be discussed.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

11.2.4 FIVE RESIDENTIAL BUILDINGS - LOT 1710 GALBRAITH ROAD, PEGS CREEK

File No: P2159
Attachment(s) Selected Plans, Written submissions
Responsible Officer: Executive Manager Development Services
Author Name: Planning Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to determine a planning application for five [5] Residential Buildings at Lot 1710 Galbraith Road, Pegs Creek.

Background

Locality: Pegs Creek
Applicant: Scribe Design Group Pty Ltd
Owner: Karratha JV Pty Ltd
Zoning: Residential R30

Planning application P2159 was received on 3 November 2010. Payment for the application was received on 4 November 2010 and additional outstanding application fees were paid on 5 February 2010.

The application proposes the development of five [5] double storey residential buildings each containing seven rooms capable to be used as designated bedrooms with ensuite bathrooms.

A preliminary assessment was undertaken and it was determined that the proposal was non-compliant with the following acceptable development provisions of the R-Codes:

1. Overall building height exceeds 9 metres;
2. Buildings on the boundary wall height exceed 3.5 metres;
3. Amount of fill exceeds 500mm;
4. Front fence is impermeable above 1.2 metres within the front setback;
5. Shade structures are within 1.5 metres of the proposed boundaries; and
6. Eaves are located within 750mm of the proposed common property boundary.

There is also some concern regarding the amount of parking that has been provided as it may not be deemed sufficient to cater for the needs of residents.

Council requested further information in respect to the receipted plans on 26 January 2010 and 16 February 2010. Amended plans were received on the 8 December 2009, 2 February 2010 and 26 March 2010. Planning Services has had ongoing negotiations with the applicant regarding the issues raised in this Council report.

Issues

Compliance with the objectives of the Shire of Roebourne Town Planning Scheme No. 8

The relevant Karratha Precinct Objectives include:

“Facilitate the continued growth of Karratha as the regional centre of the West Pilbara, in accordance with the Karratha Townsite Structure Plan (as amended).”

Preserve the key landscape and heritage values of the Karratha Hills.

Enhance the high level of residential amenity within Karratha in both existing suburbs and the residential expansion areas.

Encourage residential development that will accommodate a greater range of lifestyles and needs to reflect the broadening population base.”

The proposed development has a deemed total building height of 11.1 metres for Units 4 and 5 and, 11.2 metres for Units 2 and 3 above the permissible provision of 9.0 meters in planning policy DP 7 and the acceptable development provisions of the Residential Design Codes (R-Codes). It is therefore considered that the height of the proposed development may potentially compromise the key landscape and heritage values by obscuring views of the Karratha Hills and have an impact on the level of residential amenity in Pegs Creek. However it is also considered that the proposed development will assist with the continued growth of Karratha and facilitates residential development that can accommodate a greater range of lifestyles that reflects the broadening population base.

Determination of the building type

Under the Shire of Roebourne Town Planning Scheme No. 8 (Scheme) a residential building is such building that is used or intended to, adapted or designed to be used for the purpose of human habitation: a) temporary by two or more persons or b) permanently by seven or more persons.

The applicant has stated that *“the proposed Residences/Units have been designed to cater for up to six (6) unrelated persons within each residence. We understand that the Shire may have concerns over the use and tenancing arrangements associated with this style of residential development however as this development is proposing a new solution to the need for accommodation it is difficult to confirm how it will be accepted or utilised by the community.”*

The proposed building consists of six (6) bedrooms with an ensuite bathroom and a study with an ensuite bathroom in close proximity.

Planning Services considers that the additional study will serve as a bedroom as it is considered that the study is intended, designed and can be adapted to be used for the purpose of human habitation permanently by seven or more persons, such that there will be a minimum of more seven (7) persons should the study be utilised. Council could also consider the impact of couples sharing bedrooms and even two beds being utilised in each room. Should the proposed development not be deemed to be a residential building, the defined building type would be a grouped dwelling. A grouped dwelling is defined as one of a group of two or more dwellings on the same lot. Council should also be advised that it would be difficult and undesirable to impose management conditions in relation to tenancy should the proposed development be deemed a grouped dwelling, as it is not usual or recommended practice to place impositions of this nature as part of a conditional approval of a grouped dwelling.

Car parking

The applicant has generally complied with car parking bay requirements stated in the Scheme - Appendix 4 – Car Parking Requirements. The provisions state one (1) car bay is required per sleeping unit, plus two for every seven units for visitors and staff. The Scheme requirements state that the applicant would have to provide 18 resident car bays and two (2) visitor parking bays. The applicant has provided 20 visitor parking bays and specified ten (10) for residential use and ten (10) for visitors. It is considered that parking generally complies with the requirements of the Scheme for residential buildings. Planning Services believe that the study and ensuite can be adapted for the use of human habitation and be utilised as a sleeping unit. Council should also note that the initial plans received showed a bedroom, in lieu of a study.

Compliance with the height requirements of DP7 Residential Frontage and Residential Design Codes 2008 (R Codes)

The proposed development has a deemed total building height of 11.1 metres for Units 4 and 5 and, 11.2 metres for Units 2 and 3. The acceptable development provisions of the R Codes and planning policy DP7 states buildings must have a maximum overall height of nine (9) metres. The applicant has stated that the building height is consistent with performance criteria of the R-Codes such that it meets the desired height of buildings in the locality, recognises the need to protect the amenities of adjoining properties, provides adequate direct sun to buildings and appurtenant open spaces, adequate daylight to major openings to habitable rooms; and access to views of significance. The applicant has also requested discretion in regard to the maximum building height required stating *“we request that storm water run-off is a significant consideration when designing unit developments in Karratha that the Council use their discretion to approve a concession to the maximum building height of this development.”*

Planning Services considers that the proposed Building Height is not consistent with desired height of buildings in a residential area. Should Council determine that this development is desirable within a residential area, planning policy DP7 should be amended to reflect these changes. Planning Services advertised to potentially affected neighbours within a 100 metre radius of the proposed development for fourteen (14) days commencing on 12 April 2010. The objections raised in the submissions (refer attachments) relate to height, proposed tenancy, burden on parking facilities, traffic, noise and visual impact (amenity) of the proposal. These objections are considered valid as it is considered that the proposed development will have impact on the amenity of surrounding properties.

Compliance with Residential Design Codes (2008)

The amount of fill required does not comply with the 0.5 metres specified under the acceptable development provisions of the R Codes. The applicant has acknowledged that the 1.1 metres of fill, in lieu of 0.5 metres, does not meet the acceptable development provisions. The applicant has stated that the proposed amount of fill will meet the requirements of performance criteria, such that it will retain the natural level of the site as seen from the street. However, the applicant has acknowledged that it will be possible to see the extent of fill from adjoining public spaces in the short term. It is advised that the applicant liaise with the Shires Technical Services in an attempt to lessen the amount of fill on-site, whilst still meeting the requirements of providing adequate stormwater drainage.

The buildings on the proposed boundaries are above the acceptable development provisions specified in the under clause 6.3.2 of the R Codes. The provisions state buildings on boundary should have a wall height of 3.5 metres in lieu of the six (6) metres provided. The wall height provisions of planning policy DP7 do not specifically state that a six (6) metre wall height is appropriate on boundaries. The acceptable development provisions of the R Codes are generally compliant as the development makes effective use of space ensuring direct sun to major openings and could be considered to enhance the amenity of the development. However, it is considered that the height of the walls will have a significant adverse effect to the amenity of adjoining properties within the lot.

There are variations in respect to the setback of eaves of 0mm, in lieu of 750mm from Unit 2 to the common property boundary and a reduced setback of 450mm, in lieu of 1500mm, of shade sails from the proposed boundaries. These variations are generally considered to be appropriate and meet the performance criteria requirements of Clause 6.3.1(i) and (iv) of the R Codes. The fence at the front of the property is required to be visually permeable above 1.2 metres under the acceptable development provisions of Clause 6.2.5 of the R Codes. The proposed fence is considered to meet the performance criteria of the R Codes as it provides protection from noise and headlight glare.

Options

Council has the following options available:

1. Refuse the development application on the grounds that the Residential Buildings do not comply with the height requirements of local planning policy DP7 Residential Frontage required for a residential building.
2. Approve the development application subject to conditions determined by Council and the Shire's Manager Planning Services.
3. Defer determination of the proposal subject to amended plans being received by the applicant and having consideration to the issues detailed in this report.

Policy Implications

Policy number DP 7 titled Residential Frontage is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Administration Costs will be recovered in accordance with the Planning and Development (Fees) Regulations.

Conclusion

The proposal is over total wall height and over boundary wall height which will adversely affect the amenity of the area. The over height building is 2.1 metres above that required by the Residential Design Codes and planning policy DP7. The height of the proposed building compromises the Karratha objectives stated in the Town Planning Scheme as it they relate to key landscape and heritage values of the Karratha Hills, and the residential amenity of Pegs Creek. The Shire has received objections related to the height, car parking and affect on residential amenity as part of the advertising process. It is therefore recommended that the proposed development be refused on the basis of height and its impact on amenity in the area.

Should Council determine the application be approved subject to conditions, it is recommended that the applicant be advised that any proposed development will be required to comply with the height requirements of planning policy DP 7 and the buildings on boundary provision of the Residential Design Codes. Should this occur, the application should then be considered under the delegated authority of the Manager Planning Services.

Voting Requirements

Simple.

RECOMMENDATION

Refuse planning application P2159 received from Scribe Design Group on behalf of Karratha JV Pty Ltd for the proposed development of five residential buildings at lot 1710 Galbraith Road, Pegs Creek on the following grounds:

- 1. The proposed development does not comply with the overall height requirements of local planning policy DP7 'Residential Frontage' nor does it meet the relevant performance criteria of the Residential Design Codes 2008 for building height or buildings on boundary wall height requirements.**
- 2. The proposed development does not meet the Karratha objectives the Shire of Roebourne Town Planning Scheme as it does not enhance the level of residential amenity within Karratha.**
- 3. A precedent may be set for other landowners and developers to request over height buildings within areas zoned residential in contravention of the acceptable development provisions of the Residential Design Codes.**

COUNCIL RESOLUTION

Res No : 15104
MOVED : Cr Vertigan
SECONDED : Cr Lewis

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 15105
MOVED : Cr Vertigan
SECONDED : Cr Lewis

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

Amendment to the Recommendation

Reason:

Council expressed it's concern at the lack of information available to make an informed decision and requested that the proponent work with Executive Manager Development Services to address the outstanding issues.

COUNCIL RESOLUTION

Res No : 15106
MOVED : Cr Smeathers
SECONDED : Cr Pritchard

Defer determination of the proposal subject to amended plans being received by the applicant and having consideration to the issues detailed in this report to be brought back to the June Ordinary Meeting of Council.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

A representative from Karratha Joint Venture, John DeLaurant, made a presentation to Council in regards to Item 11.2.3 Lots 3 & 4 Cherratta Road, Karratha Industrial Estate.

COUNCIL RESOLUTION

Res No : **15107**
MOVED : **Cr Cechner**
SECONDED : **Cr Smeathers**

That Council move item number 11.2.3 forward in the agenda to be discussed.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

11.2.3 LOTS 3 & 4 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE

File No: P2150
Attachment(s) Selected plans & agenda item 11.2.1 (19 April 2010), letter to proponent (PA1088)
Responsible Officer: Executive Manager Development Services
Author Name: Planning Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to make consider a deferral in making determination of planning application P2150 for the development of a Transient Workforce Accommodation facility at lots 3 & 4 Cherratta Road, Karratha Industrial Estate.

Background

Planning Application (P2150) was lodged on 21 October 2009 and the full fee receipted on 2 April 2010, a formal request for additional information was sent on 27 January 2010 and amended plans subsequently lodged on 3 and 31 March 2010. It is noted that prior to the receipt of full fees and the drafting of the further information request the assessing officer and Acting Executive Manager Development Services (AEMDS) were involved in ongoing discussions with the proponent.

At the 19 April 2010 Ordinary Meeting of Council it was resolved that:

- 1. Administration advise the proponent within 48 hours in writing the outstanding planning issues that the proponent is required to address in relation to Development Application P2150, and*
- 2. That a further report be presented to Council at the 17 May 2010 Ordinary Council Meeting. Res. No. 15057*

This report is provided as per Council resolution.

As per the resolution the AEMDS wrote to the proponent on 22 April 2010 outlining the additional information required to assess the application.

The A/Manager Planning Services met with the proponent on Thursday 29 April 2010 and reiterated the outstanding points listed in the letter to enable an officer supported recommendation to Council. The proponent provided part of the outstanding detail on Friday 30 April 2010, however this did not provide the level of detail required for an informed decision to be made by Council.

The applicant was again contacted by the assessing officer on Monday 3 May 2010 to clarify some of the information that had been provided and again reiterated the outstanding detail as per the letter of the AEMDS.

The applicant is yet to provide this outstanding detail and as such a report recommending approval cannot be tabled at the May 2010 Ordinary Council Meeting.

Issues

The following issues remain outstanding from the applicant to enable continued assessment by the assessing officer:-

- Submission of floor plans for the kitchen and restaurant.
- Submission of floor plans for the upper and lower floors.
- Elevations of any roofed structures including that required for the vehicle washdown bay.
- A 1500mm landscaping strip on the northern and western property boundaries.
- Demonstration of an increase in manoeuvrability over the northern crossover. Vehicle turning templates over the northern crossover (splays may need to be widened) and bus bay.
- Earthworks and Drainage Plan
- A Waste Management Plan reflecting the detail in the Shires correspondence dated 22 April 2010.
- An amended Emergency Management Plan having regard to the information contained in local planning policy DP10.
- Ongoing issues with vehicle manoeuvrability (for example car parking bay 38).
- Lack of car parking for standard vehicles.
- Lack of car parking for oversized vehicles should car parking bays be utilised by standard vehicles.
- Width of the disabled persons car parking bay to be widened to 4800mm.

Other items that need to be considered as part of a conditional approval:-

- The requirement for a lighting plan
- Amalgamation of lots onto a single title (applicant confirmed that this could take 4 – 6 weeks).
- Minor Tenancy Agreement issues.
- Designation of “Wet Area” on the site plan of the proposed future extent of the licensed area.
- The site is currently being used as a storage area and contains numerous unauthorised buildings.

Please note that lots 3 &4 Cherratta Road, Karratha Industrial Estate are subject to an amalgamation which has been granted conditional approval by the Western Australian

Planning Commission. The proponent has advised that it will take a further 4-6 weeks for the titles to be amalgamated which would then allow for a building license application to be issued after assessment concludes.

Options

Council has the following options available:

1. Defer the determination of this application P2150 until such time that all outstanding detail is provided to the satisfaction of the Manager Planning Services, with a report to be submitted to the next Full Council Meeting after such submission.
2. Deem the application refused as the applicant has not provided all the sufficient information within the 90 day period of lodgement. If this option was taken, the applicant has the right of appeal to the State Administrative Tribunal.
3. Approve planning application P2150 subject to all conditions relevant and applicable to the design layout and operation of Transient Workforce Accommodation facilities as determined by Council.

Policy Implications

Local planning policy DP10 'Transient Workforce Accommodation'.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

All costs associated with this application will be recovered in accordance with the Shire of Roebourne 2009/2010 Fees Schedule.

Conclusion

The proponent for the development at Lots 3 and 4 Cherratta Road, Karratha Industrial Estate is yet to submit the outstanding detail to enable the Council to make a determination on their application. It is recommended that the applicant be given further time to comply with the requirements described in this report and a further Council report submitted to the next Ordinary Council meeting once the submission has been received

Voting Requirements

Simple.

RECOMMENDATION

That Council

1. **Defer the determination of planning application P2150 for the proposed development of a Transient Workforce Accommodation facility at lots 3 & 4 Cherratta Road until such time that all outstanding detail is provided to the satisfaction of the Manager Planning Services, with a report to be submitted to the next Ordinary Council Meeting after such submission.**

Amendment to the Recommendation**Reason:**

The Council agreed that the Planning Department has now received sufficient information to make a decision on this matter and amended the recommendation.

COUNCIL RESOLUTION

Res No : 15108
MOVED : Cr Lally
SECONDED : Cr White-Hartig

Approve planning application P2150 subject to all conditions relevant and applicable to the design layout and operation of Transient Workforce Accommodation facilities to the satisfaction of the Chief Executive Officer.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

5 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION

Res No : 15109
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That the Minutes of the following meetings:

- 1. Ordinary Meeting of Council 19 April 2010**
- 2. Special Council Meeting 29 April 2010**
- 3. Pre-Budget Meeting 5 May 2010**

be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

6 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

- 07/04/10 Nicole Lockwood and Rachel Fountain - ABC North West
- 08/04/10 Collene Longmore, Nicole Lockwood and Mark McGowan, Shire offices
- 13/04/10 Pluto/NWSV/Infrastructure/SOR update, Woodside Town Office Boardroom
Collene Longmore and Grant Cucel - Small Business Centre
- 15/04/10 CleanSweep Taskforce, Shire offices
- 16/04/10 Collene Longmore and Nick Ganfield, Shire offices
Collene Longmore, Mark Blaney and Ken Richards - Car Civil, Shire offices
- 19/04/10 MOU Meeting between Shire and LandCorp
Nicole Lockwood and Angus Murray, Shire offices
- 20/04/10 Collene Longmore, Cr Smeathers, Cr Lally Dampier Port Authority tour,
Dampier
- 21/04/10 Collene Longmore and Rebecca Austen - Citic Pacific Mining, Perth
Nicole Lockwood and BHP Billiton, Perth
Nicole Lockwood and Landcorp, Perth
- 22/04/10 Nicole Lockwood and Woodside, Perth
Nicole Lockwood and Minister Grylls, Perth
- 27/04/10 Collene Longmore Finbar Development, Shire offices
Collene Longmore and Gary Wieland, Karratha Country Club
Nicole Lockwood and DG Local Government, Perth
- 29/04/10 Nicole Lockwood Launch of Baynton Adventure Park
Nicole Lockwood, Collene Longmore Nickol West Skate Park Opening
Nicole Lockwood, Collene Longmore RDA Pilbara
Nicole Lockwood, Collene Longmore, Cr Smeathers, Cr Pritchard, Cr White-
Hartig. Lunch with Minister Grylls and Maxine McKew, Shire offices
- 03/05/10 Collene Longmore, Nicole Lockwood and Barry Fitzgerald - Citic Pacific Mining,
Perth
Collene Longmore, Nicole Lockwood and Don Voelte - Woodside, Perth
Nicole Lockwood and the Premier, Perth
- 04/05/10 Collene Longmore and Grahame Searle - Department of Housing, Shire offices
04/05/10 Nicole Lockwood and Prime Minister

7 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

7.1 CHIEF EXECUTIVE OFFICER

7.1.1 KARRATHA WARD COUNCIL VACANCY

File No:	AE/1/1
Attachment(s)	Nil
Responsible Officer:	Assistant to Chief Executive Officer
Author Name:	Assistant to Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise council of the options in regard to the vacancy on Council created by the resignation of Karratha ward Councillor Rothe, and to recommend seeking the approval of the Electoral Commissioner to allow the vacancy to remain unfilled until the next Election Day.

Background

Councillor Rothe tendered his resignation as a Councillor for the Karratha ward on the 23 March 2010 with the resignation taking effect from 30 June 2010.

In accordance with the Local Government Act 1995 (the Act) procedures need to be undertaken for the filling of this vacancy or resolve to seek the approval of the Electoral Commissioner to enable the vacancy to be filled at the next election of council.

Issues

The resignation of a Councillor, until a recent amendment to the Act, required an extraordinary election to be conducted.

Section 4.9 of the Act required the President to fix the day of the election in writing or the date of the election could be set by a resolution of the council.

The date set for the election cannot be later than four months after the vacancy occurs.

The process involved with the conduct of the election would then be undertaken by the staff or if Council resolves by the Electoral Commission.

Due to the amendment to the Act Council now has the option, with the approval of the Electoral Commissioner, to allow the vacancy to remain unfilled in the Karratha ward until the next ordinary Election Day or an extraordinary election is held to fill other vacancies.

The option to not fill the vacancy may not be received well by sections of the community and there may be some negative publicity in the event that this option is taken.

Conversely the recent number of extraordinary elections that have been held have attracted some consternation from the community due to the resources that have had to be expended.

Options

Council has the following options available:

Apply to the Electoral Commissioner to approve the Karratha ward vacancy to remain unfilled until the next election date;

Or

Nominate a date for an extraordinary election to fill the vacancy for a councillor in the Karratha ward.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

- (3) *If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

(4A) Subsection (3) applies —

(b) if —

*(i) the office is for a ward for which there are 5 or more offices of councillor;
and*

(ii) at least 80% of the number of offices of councillor for the ward are still filled.

This legislation can be applied to the Karratha ward as there will be 5 remaining Councillors and there will be at least 80% of the number of offices of Councillor for the ward still filled.

Financial Implications

The estimated cost to conduct an extraordinary election is in excess of \$20,000. Due to the timing of the election this cost would have to be included in the 2010/2011 budget.

Conclusion

In the authors opinion the current representation of 5 Karratha ward Councillors would be sufficient until the ordinary election in October 2011 or the next required extraordinary election, and the approval from the Electoral Commissioner should be sought to enable this to occur.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : 15110
MOVED : Cr Smeathers
SECONDED : Cr White-Hartig

That in accordance with section 4.17 (3) and (4a) of the Local Government Act 1995 approval from the Electoral Commissioner be sought to allow the vacancy created by the resignation of Councillor Rothe in the Karratha ward to remain unfilled until the next election day.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

7.1.2 KARRATHA CITY OF THE NORTH REVITALISATION PLAN

File No:	LP60
Attachment(s)	Attachment 1 – Table Summary & Correspondence
Responsible Officer:	Chief Executive Officer
Author Name:	Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to provide a context for the presentation that will be made on the Karratha City of the North Revitalisation Plan (the Revitalisation Plan), and to provide recommendations to Council.

The report will also highlight for Council the need for further work to be done on its own behalf to ensure the implementation of the Revitalisation Plan can occur.

Attached to the report is a summary of the submissions made during the advertising period, and the proposed response to those submissions.

Background

The Pilbara Cities of the North announcement by the State government in November 2009 set in train a complex process of community consultation and plan preparation culminating in the Revitalisation Plan that is presented to Council for adoption.

There are three components to the Revitalisation Plan which together form the City of the North Implementation Blueprint:

- The Implementation Blueprint (Volume 1)
- The Karratha City Growth Plan (Volume 2)
- The Karratha City Centre Master Plan (Volume 3)

The overall vision for Pilbara Cities is to “build vibrant cities that offer economic and social sustainability from one generation to the next”.

For Karratha, the vision seeks to:

- Improve the quality of life for residents
- Attract and retain new residents
- Create more permanent jobs
- Find innovative approaches to address housing affordability issues
- Lift the provision of services and facilities
- Offer an enjoyable lifestyle and an attractive and vibrant city centre

The Revitalisation Plan provides an overall framework for the future development of Karratha and its evolution into a city, through the coordination of State and local governments and other stakeholders in a coherent plan. The Revitalisation Plan does not look at Karratha in isolation, but takes into account its place in the wider Pilbara region and how the development of the region as a whole will impact on Karratha.

To achieve the overall vision, community and stakeholder support is paramount. The preparation of the Revitalisation Plan has incorporated a community engagement process, with stakeholder workshops held in November and December 2009, immediately after the government's announcement, and further community and stakeholder workshops and engagement sessions in February this year.

The Implementation Blueprint provides a business plan for delivering the Pilbara Cities Vision. It sets out an approach for all levels of government, the private sector and the community and provides specificity in responsibilities, timing and costs of implementation. It also provides a governance model designed to meet the challenges inherent in developing Karratha into a city of 50,000 people.

Issues

The major issue for Karratha is how to make the transition from a mining town to a regional centre. This was highlighted in the K2020 project. Karratha is a remote town, with a high cost of living and very expensive housing in a harsh and unforgiving climate, which makes establishing a diverse economy and attracting new employment opportunities, either directly or indirectly connected with the mining industry, extremely challenging.

Business as usual will not see Karratha make that transition, and the Implementation Blueprint proposes a number of recommendations and programmes designed to achieve the overall vision. Expanding the economic base, improving local amenity and facilities, strengthening the sense of community and the need for new governance frameworks are some of the major challenges that have to be overcome, especially as there is currently no coherent economic development strategy designed to help achieve this result.

The City Growth Plan has been prepared to address the issue of where a population of 50,000 could be accommodated. Building on a review of the Karratha Area Development Strategy (1998), the City Growth Plan has identified how the judicious use of increased residential densities can limit the spread of the city, and has identified opportunities to capitalise on Karratha's coastal location. Further work is required to determine the practical extent of some of the proposed development areas. Expansion of the population to 50,000 is projected to take place over some 20 years.

The City Centre Master Plan provides a detailed assessment of the shortcomings of the current town centre, and how a vibrant centre, worthy of a city of 50,000 people, can be achieved.

A significant issue for the overall implementation of the City Growth Plan and City Centre Master Plan is that the various government agencies that will be required to provide the infrastructure, services and facilities identified as being necessary, do make the necessary commitments in their forward budgets and programmes. For example, the provision of water (desalination) and wastewater facilities to service a city of 50,000 will require significant capital expenditure. Without this commitment, implementation will fail.

A major issue for Council in implementing both the City Growth Plan and the City Centre Master Plan is to make sure that development proposals accord with or exceed the standards and expectations set out in those documents. Approving development proposals that fall short of these expectations for the sake of short-term expediency must be resisted.

The Shire of Roebourne of today is still a small local government, albeit the home of some of the largest resource projects in Australia. Making the transition from the current situation to a local government housing triple the existing resident population will present a major challenge in terms of governance, policies, budgetary planning and the staff capacity to achieve all of

this. Internal capacity building and external assistance will be necessary to enable the Shire to make the transition.

Submissions

The attached summary of the 17 submissions received provides Council with an indication as to how the community has reacted to the proposals, and the matters that are of most concern. The depth of some of the submissions shows there is a keen interest in the future of Karratha.

There are a number of matters of detail and specifics raised that Council will need to be mindful of as the project moves into the implementation phase. It serves to emphasise the need for continual engagement with the community on the journey from mining town to regional city.

Implementation

The Revitalisation Plan will take many years to implement and will change over time, both in the specifics and in the timing of the various recommendations. However, to build momentum in such a complex process of change requires that some early, tangible evidence of progress can be achieved. The various strategies, and their timescales, that have to be undertaken to achieve the goal are set out in Section 6 of Volume 1.

A significant number of these are set down for Year 1, some of which are already underway. However, this timeframe places additional pressure on the need to secure the governance arrangements as soon as possible. It also places a significant burden on the Shire in terms of its forward budget and land use planning.

The Revitalisation Plan needs the endorsement of the Western Australian Planning Commission before its adoption process is complete. It also requires immediate action by the Shire of Roebourne to amend its current town planning scheme No. 8 and start the preparation of a new local planning strategy and local planning scheme.

Monitoring

The preparation of the Revitalisation Plan is not an end in itself, but is rather the start of an on-going process. The Implementation Blueprint proposes a monitoring and review process involving quarterly and annual reporting of progress. It also requires a performance management system for the Shire of Roebourne be put in place to monitor, review and improve the implementation of the Shire's elements of the overall programme.

Options

1. To adopt the Karratha City of the North Revitalisation Plan, subject to any modifications that may be needed as a result of discussion by Council, and to forward it to the Western Australian Planning Commission for endorsement.

Policy Implications

There are a number of projects within the documents that would require policies developed, or revision of current policies, to ensure a structured and managed approach is put in place to ensure the success of the initiative.

To facilitate the adoption of planning policies for the city that give guidance for the development of the city centre, home occupations, transient workers accommodation, subdivisions and community infrastructure contributions.

Council would also have to introduce policies to assist administration in relation to the expectations of the community in regard to the standards and facilities that are provided in areas of public open space that will be required with areas to be redeveloped and new subdivisions.

Legislative Implications

The immediate impact on legislation administered by the council would be the introduction of amendments to Town Planning Scheme number 8 and the introduction of planning strategies and structure plans for all Town Sites contained within the Shire.

The proposed amendment could also be used to provide direction when faced with resources developments outside a radius of Town sites established by the council.

There may also be other legislative implications from a State level that empower the State to undertake the strategies contained within the documents which may have impact upon the Shire.

In other examples throughout the Metropolitan area developments of predominately former industrial land have led to the introduction of Development Authorities through legislation such as the East Perth Redevelopment authority and the Subiaco Redevelopment authority.

The establishment of these authorities assisted the redevelopment of these areas beyond the scope of the Council's resources but did to some degree disempower the Council's from the planning process.

It is unclear at this point if this would be a path the State would undertake in the establishment of the Karratha City of the North project but given the Shire is a significant driver in this process it is doubtful the council would be excluded at any time.

The proposal in the documents to introduce a Pilbara Cities Office would streamline the requirements of the current legislation and provide assistance to the council in addressing any impediments that may become evident as the process unfolds.

Financial Implications

The financial implications contained within the documents are significant and to some degree are in line with and compliment the Council's current strategic plan.

Funding for the projects in the Council's Strategic Plan is being included in the Council's 2010/2011 draft budget deliberations. Additional funding for a majority of the proposals in the revitalisation documentation would have to be sought from external sources to deliver in the time frames outlined.

The strategies that do not align with Council's objectives would have to be drawn out of the document and accurately costed to realise the full impact of their implementation. The council would have to undertake this process in conjunction with strategic planning reviews and future budget considerations.

Further analysis would also need to be undertaken in regard to the impact of the projects contained in the document and on Council's recently constructed long term financial plan. This would give the council a further indication of the degree of external funding that would be required to undertake the initiatives

The ongoing operational and staffing costs of a number of the initiatives have not been included in the document and would also require further investigation to establish a whole of life cost of the proposal.

Conclusion

The presentation to Council of the Revitalisation Plan represents the completion of an intense seven month period of community engagement and planning endeavour from a team of consultants, managed by Landcorp in partnership with the Shire of Roebourne.

While the Revitalisation Plan document may be complete, it represents only the start of the journey of Karratha from a mining town to a regional centre. The road ahead will be strewn with challenges that will need to be met and overcome by a holistic approach involving the three levels of government, the private sector and the community at large if the overall objectives and the goals set by the Revitalisation Plan are to be met.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15111
MOVED : Cr Vertigan
SECONDED : Cr Cechner

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 15112
MOVED : Cr Cechner
SECONDED : Cr Lewis

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 15113
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council:

1. **Receives the Karratha City of the North Implementation Blueprint, the City Growth Plan and the City Centre Master Plan (the Plan).**
2. **Notes the attached summary of submissions received on the Plan, and the responses to those submissions.**
3. **Adopts the concepts and intent within the Plan as a guide to the long term development of Karratha.**
4. **Forwards the Revitalisation Plan to the Western Australia Planning Commission for endorsement and issue to the Pilbara Cities Office for implementation**
5. **Translates the concepts and intent of the Plan into the Shire's Strategic, Business and Operational plans to ensure the progressive implementation of the Plan.**
6. **Commends the Plan to the state government, to state government departments and agencies seeking their adoption of the Plan as the blueprint for the development of Karratha as a Pilbara city and specifically to:**
 - a. **Consider and determine an appropriate governance structure to support the development of Karratha and other Pilbara Cities;**
 - b. **Ensure resource allocations for infrastructure and service delivery into Karratha and the Pilbara are provided; and**
 - c. **Recognise that the Shire of Roebourne will require considerable support and capacity building to enable it to actively and effectively participate in the delivery of the Plan.**
7. **Instructs the Chief Executive Officer to place before the June meeting of Council an amendment to Town Planning Scheme 8 (TPS 8) showing the areas for expansion identified in the Karratha City Growth Plan, and any consequential amendments to TPS 8 that may be necessary to implement the Growth Plan.**
8. **Instructs the Chief Executive Officer to commence the local planning strategy and to continue with the planning process for other Shire townships in developing local structure plans and ultimately a new local planning scheme (town planning scheme).**
9. **Uses the concepts and content detailed in volume 2 (City Growth Plan) and volume 3 (City Centre Master Plan) as a policy guide for the development of Karratha until the scheme review and local planning strategies are complete.**
10. **Authorises the Chief Executive Officer to make any necessary minor amendments to the document (such as to correct grammar or spelling), and to introduce relevant detail from the forthcoming Pilbara Framework.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

8 CORPORATE SERVICES

8.1 FINANCE

8.1.1 LIST OF ACCOUNTS MARCH 2010

File No:	Nil
Attachment(s)	Nil
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Creditors Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues

None.

Options

Council has the following options available:

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications from this report.

Conclusion

None.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15114
MOVED : Cr Cechner
SECONDED : Cr Smeathers

That Voucher numbers 72459 – 72578, EFT6045 to EFT6371, Direct Debits 4923, 4984 – 4987, 4989, 4991 – 4994, 4996 inclusive and payroll cheques, totalling \$6,154,891.01 submitted and checked with vouchers, be passed for payment.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT6045	01/04/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT6046	01/04/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT6047	01/04/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT6048	01/04/2010	D Redden	Reimbursement of Course Expenses	220.55
EFT6049	01/04/2010	J Gajic	Reimbursement of Car Rental, Fuel, Parking	851.65
EFT6050	01/04/2010	D Hipworth	Reimbursement of Travel Expenses	123.60
EFT6051	01/04/2010	S Kot	Leisure & Learning Precinct Meeting Expenses Perth 25.03.10	68.40
EFT6052	01/04/2010	Toll Express	Freight	2881.41
EFT6053	01/04/2010	A Wright	Reimbursement of Regional Meeting Expenses	202.35
EFT6054	01/04/2010	P Watton	Reimbursement of Seminar Expenses	172.20
EFT6055	01/04/2010	Dorma Automatics Pty Ltd	Karratha Airport Auto Door Servicing	1375.00
EFT6056			Cancelled EFT	
EFT6057	01/04/2010	C Longmore	Reimbursement of Travel Expenses	173.60
EFT6058	01/04/2010	V Tran	Reimbursement of Course Expenses	349.05
EFT6059	06/04/2010	Australian Taxation Office	Payroll Deductions	130193.91
EFT6060	06/04/2010	Child Support Agency	Payroll Deductions	290.01
EFT6061	06/04/2010	Shire Of Roebourne Social Club	Payroll Deductions	1512.00
EFT6062	06/04/2010	A Wright	Travel Assistance Trust Withdrawal	3692.28
EFT6063	06/04/2010	F Kenyon	Reimbursement of Course Expenses	220.55
EFT6064	07/04/2010	Amnet It Services	Broadband 09/04/10 - 09/07/10	435.00
EFT6065	07/04/2010	British American Tobacco Australia Ltd	TTI Cigarettes	1922.94
EFT6066	07/04/2010	Drake Australia Pty Ltd	TTI Temp Staff	27858.14
EFT6067			Cancelled EFT	
EFT6068	07/04/2010	Shell Company Of Australia	Fuel	7020.36
EFT6069	07/04/2010	Travelworld Karratha	Staff and Councillors Travel and Accommodation	4799.50
EFT6070	07/04/2010	TNT Express	Freight	592.01
EFT6071	07/04/2010	Netregistry Pty Ltd	Renewal of roebourne.wa.gov.au Domain 17/05/10 - 17/05/12	124.00
EFT6072	07/04/2010	J Nicolaou	Photo for Karratha Airport Entrance	600.00
EFT6073	07/04/2010	New Age Modelling	Second Payment for 2 Day Karratha Modelling Workshop	4525.00
EFT6074	07/04/2010	Coral Coast Print & Design (Pilbara Echo)	Point Samson Shopping Centre Artwork Display, Advertising Airport Car Park Expansion	1666.50
EFT6075	08/04/2010	Allied Pickfords-Karratha	Pack & Remove Furniture from 11B Swetman Way to 12 Dodd Court	1127.50
EFT6076	08/04/2010	Carpet Hotline	Vinyl Repairs	396.00
EFT6077	08/04/2010	Chefmaster Australia	Bin Liners	2255.10
EFT6078	08/04/2010	K Camplin	Kitchen Utensils for Depot Kitchen	133.99
EFT6079	08/04/2010	Davis Langdon Australia Pty Ltd	Baynton West Family Centre & Bulgarra Community Centre Projects - Cost Planning Services, Airfare & Travel Costs	10527.13
EFT6080	08/04/2010	Educational Experience Pty Limited	KEC Program Materials	306.79
EFT6081	08/04/2010	Westralia Airports Corporation Pty Ltd	ASIC Production	1050.00
EFT6082	08/04/2010	Finchers	Rodia Strips	257.40
EFT6083	08/04/2010	GHD Pty Ltd	Development of Drainage Management Plan, Concept Designs for Airport Terminal Expansion	30190.47
EFT6084	08/04/2010	GFI Asia Pacific Pty Ltd	GFI Email Protection Suite 19/04/10 - 19/04/11	4756.62
EFT6085	08/04/2010	Garrards Pty Ltd	Beiflex & Velpar	1537.50
EFT6086	08/04/2010	Harvey World Travel	Return Flight for R Meechin	652.99
EFT6087	08/04/2010	Hart Sport	KEC - Championship Tennis Net, Softi Balls, Sports Books	768.50

EFT6088	08/04/2010	Independent Valuers Of Western Australia	Valuation Of Shire Lots on Clarkson and Teesdale	3300.00
EFT6089	08/04/2010	Karratha Florist	Flower Arrangements - Civic Reception for Senatorial 2/3/10, TTI Flowers Feb 2010	340.00
EFT6090	08/04/2010	Karratha Newsagency	TTI Newspapers & Magazines, Admin Office Newspapers, Paper for P2P Invitations	12953.88
EFT6091	08/04/2010	Karratha International Hotel	Accommodation – D Pentz 11.03.10 - 13.03.10, Peter & Tina Moore 18.03.10	1152.00
EFT6092	08/04/2010	Karratha Earthmoving & Sand Supplies	GST Added to Invoice 54413 in Error	106.82
EFT6093	08/04/2010	Karratha Alternative Carriers	Freight	1039.50
EFT6094	08/04/2010	Karratha Tavern	TTI Alcohol	18157.37
EFT6095	08/04/2010	Market Creations Pty Ltd	Formation of the Communications Plan, Business Cards, Roebourne Committee Advertising, Web Traffic Analyser, Artwork Costs	4349.95
EFT6096	08/04/2010	Martin Sparks	Test Lamp & Spare Globe	212.23
EFT6097	08/04/2010	New Wave Caterers	Catering - Rio Tinto Meeting, Corporate Services Meeting, Business Process Mapping Meeting	788.90
EFT6098	08/04/2010	Poolmart Karratha	Fortnightly Maintenance On Pool, RAC Pool Scoop Rake and Water Thermometer	497.00
EFT6099	08/04/2010	Point Samson Community Association Inc	Supply Gardening Services	1907.50
EFT6100	08/04/2010	Water2Water	Admin Office Water Cooler, KEC Water Filter Service	471.70
EFT6101	08/04/2010	B Pezzali	Fuel Reimbursement 14/03/10	103.04
EFT6102	08/04/2010	Pilbara Iron Company (Services) Pty Ltd	Shire Water & Electricity Usage	3057.70
EFT6103	08/04/2010	Parry's Merchants	TTI & RAC Kiosk Stock	4145.55
EFT6104	08/04/2010	Perth Irrigation Centre	Control Module	1233.90
EFT6105	08/04/2010	Pilbara Patios	Wickham Skate Park Shade Sails	31273.00
EFT6106	08/04/2010	Poinciana Nursery	Supply of Trees, Topsoil & Soil Improver	3463.00
EFT6107	08/04/2010	Prime Health Group Limited	Pre Employment Medicals, Twinrix Vaccinations	649.60
EFT6108	08/04/2010	Roebourne District High School	Dollar for Bags of Litter Collected	216.00
EFT6109	08/04/2010	St John Ambulance-Karratha	KAC - Oxygen Therapy Masks, Oxy Viba Tubing, Elastoplast	29.47
EFT6110	08/04/2010	Signswest, Stick With Us Sign Studio	25mm Anodised Aluminium Discs, TD1 Brackets, ARC 60 Brackets	726.00
EFT6111	08/04/2010	SAI Global Ltd	Health Services Downloads	249.62
EFT6112	08/04/2010	The Royal Life Saving Society Australia	Bronze Medallion Certificates	353.40
EFT6113	08/04/2010	Urs Australia Pty Ltd	Upgrade Of Design For Johns Creek Boat Ramp	3687.70
EFT6114	08/04/2010	Landmark Operations Limited	Flybait	423.79
EFT6115	08/04/2010	M Waterstrom	Travel Assistance Trust Withdrawal	4000.00
EFT6116	08/04/2010	Forte Airport Management	Karratha Airport - Consultancy Services, Tender Review and Recommendation Report	4950.00
EFT6117	08/04/2010	Institute Of Public Works Aust (Sydney)	Practice Notes	374.00
EFT6118	08/04/2010	LRW'S Electrical	Washer Frame Joint	12.64
EFT6119	08/04/2010	Worksense Safety & Workwear	Corporate Clothing	1036.56
EFT6120	08/04/2010	Atom Supply	Pipe Fittings	54.63
EFT6121	08/04/2010	Blackwoods (Atkins Carlyle Ltd)	Safety Clothing	539.05
EFT6122	08/04/2010	Australasian Performing Right Assoc.	TTI Licence Fee for Background Music	256.39
EFT6123	08/04/2010	Airport Lighting Specialists Pty Ltd	Karratha Airport - Ceramic Lampholder	519.75
EFT6124	08/04/2010	Protector Alsafe	Safety Clothing	2733.11

EFT6125	08/04/2010	Applicon Australia Pty Ltd	PTP 500 Series Computer Equipment	2631.75
EFT6126	08/04/2010	Aceam Pty. Ltd.	My Data - Buildings Component	4837.80
EFT6127	08/04/2010	Artcraft Pty Ltd	Signage	4509.23
EFT6128	08/04/2010	Aflex Technology (NZ) Ltd	Suction Cups	559.50
EFT6129	08/04/2010	Aggreko	Supply Exhaust Duct	2187.68
EFT6130	08/04/2010	Archipelago. Arts.	Baynton West Family Centre Lotterywest Application	1980.00
EFT6131	08/04/2010	AIT Specialists Pty Ltd	Review WA Diesel Fuel Rebate	4240.58
EFT6132	08/04/2010	Bunzl Ltd	Toilet Tissue	1612.71
EFT6133	08/04/2010	Beaurepaires	Replace & Repair Tyres, Wheel Balance	7832.55
EFT6134	08/04/2010	BC Lock & Key	Lock Repairs, Supply Deadlock, Supply 5 Padlocks & Keys	1381.44
EFT6135	08/04/2010	Wickham Service Station	Fuel	418.68
EFT6136	08/04/2010	BCH Engineering Consultants Pty Ltd	KAC - Structural Assessment	5581.95
EFT6137	08/04/2010	BT Equipment Pty Ltd	Padfoot Roller P8500 Asset # 40000368	119900.00
EFT6138	08/04/2010	Butt Out Australia Pty Ltd	Karratha Airport - Supply of Cigarette Bins & Bollards	2792.90
EFT6139	08/04/2010	CJD Equipment	Switch, Shifter, Labour, Freight	2173.25
EFT6140	08/04/2010	Centurion Transport Co Pty Ltd	Freight	1026.86
EFT6141	08/04/2010	Coates Hire Operations	Hire - Pressure Cleaner, Loader, Plant Hire for Gravel Resheeting Works on Roebourne / Wittenoom Road	34804.10
EFT6142	08/04/2010	Coca-Cola Amatil (Holdings) Ltd	TTI, RAC, KAC, KEC Kiosk Stock	16671.64
EFT6143	08/04/2010	Coventrys	Batteries, Tal Lamp, Spark Plug, Radio, Ear Muffs Silencer, Disposable Gloves	2085.04
EFT6144	08/04/2010	Comgroup Australia Pty Ltd	Base Site Rental 2 Way Radio System (Less a credit of \$2698.62)	32.24
EFT6145	08/04/2010	Cummins South Pacific Pty Ltd	Check Light on Vehicle	271.15
EFT6146	08/04/2010	Chamber Of Commerce & Industry WA	Consultant for Drafting of Leisure Centre Collective Agreement	654.50
EFT6147	08/04/2010	Chubb Electronic Security	Karratha Airport - Installation of CCTV Expansion - Final Invoice	113061.14
EFT6148	08/04/2010	Coda Studio Pty Ltd	Flights and Travel Expenses - Baynton West Family Centre	7445.61
EFT6149	08/04/2010	Convic Skate Parks Pty Ltd	Nickol West Skate Park - Progress Summary Claim	93940.00
EFT6150	08/04/2010	David Gray And Company Pty Limited	Fertiliser, Diazinon	1124.14
EFT6151	08/04/2010	Department Of Environment & Conservation	Controlled Waste Tracking Forms	257.00
EFT6152	08/04/2010	E & MJ Rosher Pty Ltd	Jarrett Tm 180 Finishing Mower	11275.00
EFT6153	08/04/2010	Emeco International Pty Ltd	175 Hours of Dozer Hire - Demobilisation	1004.91
EFT6154	08/04/2010	Electronic Keying Australia	Karratha Airport - Conventional Cyberkeys	2602.46
EFT6155	08/04/2010	Farinosi and Sons (Rtl) Pty Ltd	Paint	27.50
EFT6156	08/04/2010	Chubb Fire Safety Ltd	Karratha Airport - Flow Test & Pressure Test On Fire Hydrants	715.00
EFT6157	08/04/2010	Frogmat Environmental Pty Ltd	Irrigation Modifications to Existing Irrigation Installed at Skate Park - Nickol West Estate	33309.38
EFT6158	08/04/2010	Grace Removals Group	Relocation Expenses - Senior Building Surveyor & Community Development Coordinator	10315.13
EFT6159	08/04/2010	Giri Martial Arts Supplies	KEC - Punchfit Glove Pad	839.00
EFT6160	08/04/2010	Home Hardware	Watering Set, Karratha Airport Chain & General Hardware	702.19
EFT6161	08/04/2010	Harvey Norman	Nokia 2600 Mobiles	295.00
EFT6162	08/04/2010	Hema Maps Pty Ltd	The Pocket Guide to The Pilbara	1146.72

EFT6163	08/04/2010	Impay Pty Ltd (Karratha Motors)	Car Body Removal	185.00
EFT6164	08/04/2010	Jasol Australia	Gleem Lotion	361.18
EFT6165	08/04/2010	John Massey Group Pty Ltd	Building Assessment for BL 09/015	4000.00
EFT6166	08/04/2010	Karratha Smash Repairs	Windscreen Repair & Replacement	1463.00
EFT6167	08/04/2010	Karratha Auto Electrics	Attend to A/C Operation, ABS Circuit Warning	841.50
EFT6168	08/04/2010	Kott Gunning	Professional Fees and Disbursements Baynton West Family Centre & Bulgarra Community Centre	3332.62
EFT6169			Cancelled EFT	
EFT6170	08/04/2010	Landgate	GRV's Chargeable, Mining Tenements Chargeable, Geospatial Data Request	2724.04
EFT6171	08/04/2010	A.B. Loveridge	TTI - Stubbie Holders	820.00
EFT6172	08/04/2010	Liberty Oil Corporation	Fuel	20659.00
EFT6173	08/04/2010	Local Government Association Of Queensland	Conference Registration Costs - CEO & Manager Economic & Community Development	6820.00
EFT6174	08/04/2010	Macdonald Johnston Engineering	Lined Intake Duct Dual Jet, Trunk Hose, Filters, Tail Gate Seal	1236.44
EFT6175	08/04/2010	Moxham Motors	Belts	158.15
EFT6176	08/04/2010	LGIS Workcare	Wage Adjustment 30/06/08 - 30/06/09	3375.90
EFT6177	08/04/2010	Major Motors Pty Ltd	Filters	334.57
EFT6178	08/04/2010	Metalcom	Waste Hook Bin Service	1188.00
EFT6179	08/04/2010	Mcnally Newton Landscape Architects	Concept Designs for Permanent Shade Structures	5500.00
EFT6180	08/04/2010	Manus Consulting	Conduct Executive Reviews - Human Resource Review Project, Travel & Accommodation	6330.19
EFT6181	08/04/2010	Mentone Educational Centre	KEC Polar T31C Coded Transmitter & Strap	425.70
EFT6182	08/04/2010	NBS Signmakers	Signage	7337.00
EFT6183	08/04/2010	NW Communications & IT Specialists	Siemens Gigaset E495 Dect Handset	164.00
EFT6184	08/04/2010	Redwave Media Ltd	Radio Sponsorship - Cyclone Awareness Segments	1430.00
EFT6185	08/04/2010	Northwest Copier & Fax Services	KAC - Konica Minolta TN - 113 Toner	200.35
EFT6186	08/04/2010	North West Tree Services	Karratha Airport - Tree Reduction, Transport of Mulch, Prune & Remove Various Trees & Shrubs - 5a Leonard Way	19019.00
EFT6187	08/04/2010	Orica Australia Pty Ltd	Chlorine Gas, Isocyanuric Acid	4729.73
EFT6188			Cancelled EFT	
EFT6189	08/04/2010	On Site Laser Aligning	Wheel Alignment	350.00
EFT6190	08/04/2010	Pioneer Road Services	Freight	1078.00
EFT6191	08/04/2010	Pilbara Distributors	KAC & RAC Kiosk Stock	2743.88
EFT6192	08/04/2010	Pirtek	Supply & Fit Power Steering Hose x 2, Replace Damaged Hydraulic Hose	1227.09
EFT6193	08/04/2010	Pilbara Motor Group	Filters	311.74
EFT6194	08/04/2010	Pilbara Tafe	Special Youth Project Walkington Theatre 13.01.10 - 30.01.10, Employee Course Enrolment Fees	8871.60
EFT6195	08/04/2010	Pilbara Copy Service	Karratha Airport Printer	151.29
EFT6196	08/04/2010	Pilbara Regional Council	2010 Kimberley/Pilbara Joint Forum Registration Fees	979.00
EFT6197	08/04/2010	Paintball Eruption	Final Payment for Paintball for Make A Move Youth Plan	8525.00
EFT6198	08/04/2010	Holcim (Australia) Pty Ltd	20 Tonne Blue Metal	1215.67
EFT6199	08/04/2010	Roebourne Dingo Hire	944a Harding Way - Clean Up Front & Back Yards	1980.00
EFT6200	08/04/2010	Seasons Of Perth	Accommodation D Hipworth - 22/03/2010	184.00
EFT6201	08/04/2010	Sylvania Lighting Australasia Pty Ltd	Urban Lamp Assembly, Photocell	839.74
EFT6202	08/04/2010	Synnott Mulholland Management Services Pty Ltd	Project Preparation of Funding Submission for Karratha Education and Learning Precinct	1485.00

EFT6203	08/04/2010	Stonestreets Coaches	Coach Hire - Gladstone 09.02.10	1008.00
EFT6204	08/04/2010	Statewide Turf Services	Mowing - Bulgarra Oval, Delambre Park, Centenary Park	14468.25
EFT6205	08/04/2010	Bob Jane T-mart	New Tyres and Tubes for Manual Vac Trolley	110.00
EFT6206	08/04/2010	Telford Industries	Chlorine	594.53
EFT6207	08/04/2010	Total Eden Watering Systems Pty Ltd	Cable Splice Joiner, Bermad Diaphragm, Poly Reducing Joiner	2141.59
EFT6208	08/04/2010	Transoft Solutions (Aust) Pty Ltd	AutoTurn Upgrade, Software Maintenance Program	2860.00
EFT6209	08/04/2010	UDLA	Redevelopment of Catrall Park	9295.00
EFT6210	08/04/2010	Versatile Building Products	Chain	138.89
EFT6211	08/04/2010	Westrac Equipment Pty Ltd	Filter	69.72
EFT6212	08/04/2010	Wickham Newsagency	Wickham & Roebourne Library Magazine Subscriptions	94.35
EFT6213	08/04/2010	Wormald Australia Pty Ltd	Sigma 2 BA Set, Promask and 6.8lt 300br Carbon Cylinder, Fire Panel Inspections & Report	2185.43
EFT6214	08/04/2010	Wurth Australia Pty Ltd	Hole Saw Kit, Rack, Stepped Drill, Storage Tray	1386.78
EFT6215	08/04/2010	Welcome Lotteries House	Meeting Room Hire - 12/03/10	45.00
EFT6216	08/04/2010	WorleyParsons Services	Asset Audit for ERSR Project	4419.25
EFT6217	08/04/2010	West-Sure Group	Karratha Airport Security Services February 2009, Security for ATM Refill	25332.38
EFT6218	08/04/2010	Wizid Pty Ltd	Variety of Wristbands for Youth Activity	756.25
EFT6219	13/04/2010	Red Book	Web Fleetmaster Subscription April 2010 - March 2011	770.00
EFT6220	14/04/2010	Karratha Contracting Pty Ltd	KEC Electrical Upgrade Prog. Claim, Load Test/Solution, Replace Pool Pump/Motor, Repair Footpath Lighting, Sholl St House Repairs, Dev. Services Office Upgrade, A/C Servicing, Airport Elec. Maintenance, Roe. Comm. Centre Elec. Upgrade, Building Repairs	319076.20
EFT6221	15/04/2010	British American Tobacco Australia Ltd	TTI Cigarettes	3054.88
EFT6222	15/04/2010	Karratha Tavern	TTI Alcohol	11412.61
EFT6223	15/04/2010	Philip Morris Limited	TTI Cigarettes	1015.70
EFT6224	15/04/2010	Travelworld Karratha	Staff Travel And Accommodation	11231.00
EFT6225	15/04/2010	TNT Express	Freight	954.84
EFT6226	15/04/2010	Pilbara News	January 2010 Community Update Newsletter, Employment Advertisements, Public Notices	13645.94
EFT6227	15/04/2010	OPUS International Consultants Ltd	Professional Services For Landside Electrical Services	8908.90
EFT6228	16/04/2010	Dept Of Housing & Works-Douglas Rent	Payroll Deductions	250.00
EFT6229	16/04/2010	Dept Of Housing & Works-Hughes Rent	Payroll Deductions	760.00
EFT6230	16/04/2010	Dept Of Housing & Works-Hicks Rent	Payroll Deductions	564.60
EFT6231	20/04/2010	Australian Taxation Office	4th Quarter FBT	43668.00
EFT6232	20/04/2010	Ispix	Library Public Internet (Dampier, Roebourne, Wickham) 01/04/2010 - 30/06/2010	377.55
EFT6233	20/04/2010	Australian Taxation Office	Payroll Deductions	133190.00
EFT6234	20/04/2010	Child Support Agency	Payroll Deductions	290.01
EFT6235	20/04/2010	Karratha First National Real Estate	Shire House Leases & Water Consumption	24513.83
EFT6236	20/04/2010	Karratha City Real Estate	Shire House Leases & Water Consumption	6614.11
EFT6237	20/04/2010	North West Realty	Shire House Leases & Bond	34519.13
EFT6238	20/04/2010	Pilbara Real Estate	Shire House Leases	25419.64
EFT6239	20/04/2010	Ray White Real Estate	Shire House Leases	43236.07
EFT6240	20/04/2010	LJ Hooker Karratha	Shire House Lease	5200.00
EFT6241	21/04/2010	Aerodrome Management Services Pty Ltd	Karratha Airport Annual Technical Inspection	6490.00

EFT6242	21/04/2010	Avis Australia	Car Hire	498.58
EFT6243	21/04/2010	Baker's Temptation	TTI - Bread & Rolls For Month of March	1833.00
EFT6244	21/04/2010	C-Direct P/L Prepaid	TTI - 50 x \$30 Phone Cards & 10 x \$50 Phone Cards	1900.00
EFT6245	21/04/2010	Commander Australia Limited	Commander Service Assurance BCM (April 2010)	155.80
EFT6246	21/04/2010	Transpacific Cleanaway	Collection of Waste at Karratha Airport & Wickham Library	1717.58
EFT6247	21/04/2010	Drake Australia Pty Ltd	TTI Temp Staff, PA to CEO Temp Staff	19382.28
EFT6248	21/04/2010	Forte Airport Management	Karratha Airport - Tender Review and Recommendation Report	2475.00
EFT6249	21/04/2010	Harvey World Travel	L Piper Return Flights KTA - PER 21-26/04/10	418.01
EFT6250	21/04/2010	ITVision	Site Visit 22 - 24/03/10 Sarah Langford Airfare and Accommodation, Online Bank Reconciliation Training	4184.58
EFT6251	21/04/2010	Karratha Florist	TTI Flowers for March 2010	225.00
EFT6252	21/04/2010	Karratha Newsagency	TTI Newspapers & Magazines W.E. 04/04/10, Admin Office Newspaper Subscription	2740.98
EFT6253	21/04/2010	Les Mills Aerobics Australia	Contract Fee - BodyPump (April)	539.06
EFT6254	21/04/2010	Leisure Institute Of WA Aquatics (inc)	Annual North West Pool Managers Aquatics Seminar 2010 Registrations	320.00
EFT6255	21/04/2010	Lally, John	Mileage to Attend Council Meetings 02/02/10 - 15/04/10	692.56
EFT6256	21/04/2010	Midalia Steel	Flat Bar	37.54
EFT6257	21/04/2010	Market Creations Pty Ltd	Letterheads, SOR Vehicle Decal, Artwork, Business Cards	3443.00
EFT6258	21/04/2010	New Wave Caterers	Catering - Hon Warren Truss Meeting - 29/03/10	265.00
EFT6259	21/04/2010	TJM Pilbara/North West 4WD	Bushranger Auto Max Compressor, Ox Recovery Kit	610.00
EFT6260	21/04/2010	Water2Water	KEC Water Filter Service, Repairs on Billi Filtration System	12056.10
EFT6261	21/04/2010	Parry's Merchants	TTI Kiosk Stock	11672.85
EFT6262	21/04/2010	Perth Irrigation Centre	Adaptor MFA, Control Module Galcan	756.70
EFT6263	21/04/2010	Prime Health Group Limited	Twinrix Vaccinations	206.00
EFT6264	21/04/2010	Ray White Real Estate	Vendor Paid Advertising for Auction of Teesdale Properties	5118.00
EFT6265	21/04/2010	Signswest, Stick With Us Sign Studio	Airport Signage, Community Bus, KAC	3324.20
EFT6266	21/04/2010	Shell Company Of Australia	Fuel	2872.17
EFT6267	21/04/2010	Stihl Shop Redcliffe	Stihl Blower Model BG86	798.00
EFT6268	21/04/2010	The Royal Life Saving Society Australia	KAC - SpeedBlocks Head Immobilizer, Re-qualification of Pool Lifeguards	1160.70
EFT6269	21/04/2010	Travelworld Karratha	Employee & Employee Family Relocation Flights	1075.00
EFT6270	21/04/2010	Whelans	Feature Survey Jaburara Heritage Trail	2200.00
EFT6271	21/04/2010	Wridgways	Relocation Expenses Senior Building Surveyor	1500.40
EFT6272	21/04/2010	Worksense Safety & Workwear	Safety Clothing	1596.63
EFT6273	21/04/2010	Atom Supply	Fasteners	8.36
EFT6274	21/04/2010	Blackwoods (Atkins Carlyle Ltd)	Refund of Overpayment Assessment 45882 Paid 12/03/10	915.07
EFT6275	21/04/2010	Protector Alsafe	Safety Clothing	654.80
EFT6276	21/04/2010	Applicon Australia Pty Ltd	Smartnet Three Year Subscription	285.12
EFT6277	21/04/2010	Attend Pty Ltd	Litter Pickers	1489.40
EFT6278	21/04/2010	Airflite Pty Ltd	Icom Air Band Radios for Shire of Roebourne Vehicles	6336.00
EFT6279	21/04/2010	Attorney-General's Department	Auschecks March	1584.00
EFT6280	21/04/2010	Austswim Limited (Melbourne)	Austswim Course - RAC Manager	150.00
EFT6281	21/04/2010	Avdata Australia	Avdata Billing Fees & Charges	5086.65

EFT6282	21/04/2010	Against All Boundaries Pty Ltd	Install Fencing at Roebourne Airstrip	51670.00
EFT6283	21/04/2010	Australian Speakers Bureau	50% Deposit Geraldine Doogue	5563.00
EFT6284	21/04/2010	BOC Limited	KAC, KEC & Depot Gas Bottles	450.49
EFT6285	21/04/2010	Bunzl Ltd	Interleaved Hand Towels	662.31
EFT6286	21/04/2010	BC Lock & Key	Make 2 Padlocks	214.28
EFT6287	21/04/2010	Boundaries WA	Refund of Performance Guarantee PA 1657D - Lot 5 King Way, KIE	10000.00
EFT6288	21/04/2010	BEST Consultants	Bulgarr Sports Precinct Stage 1 Completion, Floodlighting & Electrical Upgrade Consultation	7798.03
EFT6289	21/04/2010	Budget Rent A Car	Cost Of Hire Car For Contract Building Surveyor 14/02/10 - 14/03/10	1184.04
EFT6290	21/04/2010	Allied Pickfords-Karratha	Pack, Remove, Store, Insurance & Redeliver House Contents to 598 Melak St	6663.21
EFT6291	21/04/2010	TNT Express	Freight	646.61
EFT6292	21/04/2010	Aggreko	Portable Rental Charge	1093.84
EFT6293	21/04/2010	Centurion Transport Co Pty Ltd	Freight	533.17
EFT6294	21/04/2010	Coca-Cola Amatil (Holdings) Ltd	TTI, KEC, KAC Kiosk Stock	10115.09
EFT6295	21/04/2010	Coventrys	Licence Holder, Filter, Headlight	119.23
EFT6296	21/04/2010	CCS Strategic Management	Professional Fees - Process Mapping, SOR Strategic Advisory Service	14003.64
EFT6297	21/04/2010	Coda Studio Pty Ltd	Design Development Baynton West Family Centre & Bulgarr Family Centre 50% Completion	37301.39
EFT6298	21/04/2010	Crown Relocations	Relocation of Archive boxes from Welcome Road to Records Storage	330.00
EFT6299	21/04/2010	City Waters Lodge	Accommodation for Senior Building Surveyor 21-26/04/10	500.00
EFT6300	21/04/2010	Donegan Enterprises Pty Ltd	Poly-Card Disk	429.00
EFT6301	21/04/2010	Fanmaster Pty Ltd	KEC - Wall Fans	470.80
EFT6302	21/04/2010	Grace Removals Group	Relocation Expenses for Community Development Officer	6066.20
EFT6303	21/04/2010	Home Hardware	Cossack - Spanner Tap Kit, Decking Oil, Pad Painter, Airport General Hardware	576.52
EFT6304	21/04/2010	Handy Hands Pty Ltd	Spraying, Mowing and Maintenance of Various Shire Garen Beds	13827.00
EFT6305	21/04/2010	Haines Norton (WA) Pty Ltd	08/09 Roads to Recovery Audit, Audit Fees - Royalties for Regions	25449.60
EFT6306	21/04/2010	S Heaton	Reimbursement of Goods Purchased for Cossack	602.35
EFT6307	21/04/2010	Impay Pty Ltd (Karratha Motors)	Pick Up & Transport Abandoned Car Bodies	595.00
EFT6308	21/04/2010	Karratha Auto Electrics	Replace Alternator & Service Battery Terminals	676.50
EFT6309	21/04/2010	Kott Gunning	Indoor Cricket - Professional Fees & Disbursements	344.30
EFT6310	21/04/2010	Loscam Limited	TTI - Hire of Pallets	16.08
EFT6311	21/04/2010	Lo-Go Appointments	Temp Staff - Senior Finance Officer	4723.84
EFT6312	21/04/2010	Landgate	GRV Interim Valuations, Mining Tenements, Land Online Transaction Fee	2208.39
EFT6313	21/04/2010	Moxham Motors	Filter	236.05
EFT6314	21/04/2010	Museums Australia	Membership Renewal	176.00
EFT6315	21/04/2010	Mike Allen Planning	Provide a Range of Strategic and Statutory Planning Services 01-31/03/2010	8559.00
EFT6316	21/04/2010	MSA Family Trust	Contract Building Surveyor 15/03/10 - 08/04/10	13200.00
EFT6317	21/04/2010	B Moxham	Reimbursement of Certificate III in Community Services	290.00
EFT6318	21/04/2010	Redwave Media Ltd	Radio Sponsorship - Cyclone Awareness Segments	1430.00
EFT6319	21/04/2010	North West Tree Services	Major Reduction of Large Gum Tree Behind Nelson Ct, Remove 6 Dead Gums 944b Harding	3828.00

			Way	
EFT6320	21/04/2010	Noone Imagewear	Grey & Red Shire of Roebourne Ties	2825.69
EFT6321	21/04/2010	Orica Australia Pty Ltd	Chlorine, Pool Carb	6397.94
EFT6322	21/04/2010	Pilbara Distributors	KAC Stock	203.17
EFT6323	21/04/2010	Pilbara Motor Group	Toyota Hilux P2009 Asset # 40000346 (Less Trade In \$13,500)	21831.90
EFT6324	21/04/2010	Pilbara Tafe	Karratha Library Operating Costs - March 10, Early Learning Books, Course Enrolment Fees, Employee Whitecard Courses	36729.71
EFT6325	21/04/2010	Pilbara Copy Service	Office Photocopier Charges - March	46.77
EFT6326	21/04/2010	Coral Coast Print & Design (Pilbara Echo)	Save the Date Invitations for 15/06/10 Pilbara to Parliament	283.80
EFT6327	21/04/2010	Porter Consulting Engineers	Checking of Plans for Baynton West Stages 5A & 5B	643.50
EFT6328	21/04/2010	Pilbara Regional Council	Refund of December 2009 BAS Paid to SOR in Error	1948.66
EFT6329	21/04/2010	Parking Consultants International	Expense Forecasting Services for Karratha Airport Carpark	9350.00
EFT6330	21/04/2010	Roebourne Dingo Hire	Hire of Machinery & Operators for Retic Works, Plant Approx 200 Trees on Balmoral Road	6490.00
EFT6331	21/04/2010	The Roo Group	Medication and Veterinary Fees	39.87
EFT6332	21/04/2010	Risk Point	Complete Risk Assessment Analysis of the Wastewater Reuse System	23100.00
EFT6333	21/04/2010	Seasons Of Perth	Accommodation 28-31/03/10 D Hipworth	636.00
EFT6334	21/04/2010	Seek Limited	Job Advertising - Trades Assistant/Depot Hand	198.00
EFT6335	21/04/2010	Sage Consulting Engineers Pty Ltd	Design & Costing of Pedestrian Lighting for Wellard-Turnery Way & Mystery Road	8173.00
EFT6336	21/04/2010	Synnott Mulholland Management Services Pty Ltd	Baynton West Family Centre - Preparation Of Funding Submission	3960.00
EFT6337	21/04/2010	Stewart & Heaton Clothing Co Pty Ltd	Hi-Vis Vests	247.07
EFT6338	21/04/2010	Statewide Turf Services	Topdress Bulgarra Ovals, Mow Catrall Park	65592.25
EFT6339	21/04/2010	Allmine W.A. Pty Ltd	Filters	217.00
EFT6340	21/04/2010	Telford Industries	Chlorine	627.53
EFT6341	21/04/2010	Total Eden Watering Systems Pty Ltd	Supply of Irrigation Pipe & Fittings for Major Tree Planting Project	3332.14
EFT6342	21/04/2010	State Library of WA	Recoveries of Lost and Damaged Books - Wickham Library	67.30
EFT6343	21/04/2010	Vibra Industrial Filtration Australasia	Filters	278.10
EFT6344	21/04/2010	Versatile Building Products	Karratha Airport - General Hardware for Terminal Jobs	262.46
EFT6345	21/04/2010	Westrac Equipment Pty Ltd	Seal O Ring, 5000 Hour Plant Service	1511.78
EFT6346	21/04/2010	Wickham Newsagency	Monthly Magazine Purchases Roebourne Library	16.90
EFT6347	21/04/2010	Woolworths (WA) Ltd	TTI - Kiosk Stock, KEC Holiday Program Materials, Youth Week Items	1622.44
EFT6348	21/04/2010	Wurth Australia Pty Ltd	Current Testers, Workshop Consumables	622.93
EFT6349	21/04/2010	Water Dynamics Broome	Float Pilots x 3	2970.00
EFT6350	22/04/2010	Cabcharge Australia Pty Ltd	Cabcharge Vouchers	300.63
EFT6351	22/04/2010	Corporate Express Australia Limited	Stationary Supplies for Admin Office	2089.44
EFT6352	22/04/2010	Komatsu Australia Pty Ltd	Excavator P8001 Asset # 40000335	83854.66
EFT6353	27/04/2010	Archipelago. Arts.	Contract Consultancy For Cossack Art Awards 2010	10813.00
EFT6354	27/04/2010	Australian Civils Pty Ltd	Johns Creek Boat Ramp Replication Works	199154.34

EFT6355	29/04/2010	Karratha Contracting Pty Ltd	Qtly. Test & Tagging, Upgrade of Roe. Comm. Centre Kitchen, 5 Nelson Ct Repairs, Crib Room Upgrade, KEC Rear Entry Works, Roe. Library Toilet Power Termination, Scaffolding & Relamping Squash Cts, Replace Meter Box at Lions Park, Various Building Repairs	94861.64
EFT6356	30/04/2010	British American Tobacco Australia Ltd	TTI Cigarettes	3115.04
EFT6357	30/04/2010	D Hipworth	PRC Meetings - Expense Allowance	377.15
EFT6358	30/04/2010	N Lockwood	PRC Meetings - Expense Allowance	371.05
EFT6359	30/04/2010	WALGA (Marketforce)	Recruitment Advertisements, Public Notices	20891.24
EFT6360	30/04/2010	E Smeathers	PRC Meetings - Meeting Expenses	407.30
EFT6361	30/04/2010	Colin Wilkinson Developments Pty Ltd	Construction of New Shire Housing	983219.80
EFT6362	30/04/2010	C Longmore	Various Meetings and PRC Allowance	454.65
EFT6363	30/04/2010	Seek Limited	Management Accountant Ad	396.00
EFT6364	30/04/2010	Woolworths (WA) Ltd	TTI - Kiosk Stock.	470.21
EFT6365	30/04/2010	J Brown	Conference Expenses-Meetings K2020	215.85
EFT6366	30/04/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT6367	30/04/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT6368	30/04/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT6369	30/04/2010	L Piper	C34-09/10 Conference Expenses	250.45
EFT6370	30/04/2010	B Moxham	Conference Expenses-Managing an Art Collection	157.00
EFT6371	30/04/2010	G Whyte	Conference Expenses-Meetings K2020	287.15
4923	31/03/2010	Amex	TTI Amex Fees	0.30
4923	31/03/2010	Amex	KEC Amex Fees	1.74
4923	31/03/2010	Amex	Admin Amex Fees	7.51
4984	01/04/2010	Westpac	Credit Card Trans Fees - Administration Office	740.13
4984	01/04/2010	Westpac	Bank Account Transaction Fees	2250.65
4984	01/04/2010	Commonwealth Bank of Australia	CBA Point Fees - Rates Online Payments	221.98
4984	01/04/2010	Amex	TTI Amex Fees	0.48
4984	01/04/2010	Amex	KAC Credit Card Transaction Fees	28.35
4984	01/04/2010	Amex	Cossack Credit Card Transaction Fees	63.89
4984	01/04/2010	Westpac	Westpac	52.49
4984	01/04/2010	Westpac	Westpac	97.08
4984	01/04/2010	Westpac	Westpac	272.01
4984	01/04/2010	Westpac	KAC EFTPOS / Debit Card Transaction Fees	57.88
4984	01/04/2010	Westpac	Westpac	57.45
4984	01/04/2010	Westpac	Bank Account Transaction Fees	40.74
4985	06/04/2010	Amex	TTI Amex Fees	0.58
4985	06/04/2010	Amex	TTI Amex Fees	0.58
4985	06/04/2010	Amex	Admin Amex Fees	104.94
4985	06/04/2010	Amex	Admin Amex Fees	1.91
4985	06/04/2010	Amex	TTI Amex Fees	1.24
4986	07/04/2010	Amex	TTI Amex Fees	0.19
4987	08/04/2010	Amex	TTI Amex Fees	2.07
4989	12/04/2010	Amex	Admin Amex Fees	90.22
4989	12/04/2010	Amex	TTI Amex Fees	0.29
4991	14/04/2010	Amex	KEC Amex Fees	0.45
4992	15/04/2010	Amex	Admin Amex Fees	50.92
4992	15/04/2010	Amex	TTI Amex Fees	1.88
4992	15/04/2010	Commonwealth Bank of Australia	CBA Point Fees - Rates Online Payments	61.99
4993	16/04/2010	Amex	Admin Amex Fees	0.72
4993	16/04/2010	Amex	TTI Amex Fees	0.17
4993	16/04/2010	Amex	KEC Amex Fees	2.96
4994	19/04/2010	Amex	TTI Amex Fees	0.79

4994	19/04/2010	Amex	Admin Amex Fees	3.47
4994	19/04/2010	Amex	KEC Amex Fees	2.96
4996	21/04/2010	Amex	Admin Amex Fees	4.57
4996	21/04/2010	Western Australian Treasury Corp	Loan 91- Admin Building Improvements Interest	79235.72
4996	21/04/2010	Western Australian Treasury Corp	Loan 95 - Staff Housing Interest	18426.91
4996	21/04/2010	Western Australian Treasury Corp	Loan 96 - Cossack Infrastructure Interest	30774.22
4996	21/04/2010	Western Australian Treasury Corp	Loan 91- Admin Building Improvements Principal	209022.62
4996	21/04/2010	Western Australian Treasury Corp	Loan 95 - Staff Housing Principal	48609.91
4996	21/04/2010	Western Australian Treasury Corp	Loan 96 - Cossack Infrastructure Principal	35719.49
4996	22/04/2010	Amex	KEC Amex Fees	2.96
4996	22/04/2010	Amex	TTI Amex Fees	0.75
4996	23/04/2010	Amex	TTI Amex Fees	1.05
4996	27/04/2010	Amex	Admin Amex Fees	7.52
4996	27/04/2010	Amex	TTI Amex Fees	1.96
72459	01/04/2010	Shire Of Roebourne	Payroll Deductions	2471.15
72460	07/04/2010	Australia Post	Cossack Post Office Box Rental	24.00
72461	07/04/2010	BCA National Seminar Series	BCA 2010 Information Seminar - Lindsay Piper - 22/04/2010	180.00
72462	07/04/2010	North West Realty	Bond, Pet Bond & Rent 42a Brooks Way	12514.29
72463	08/04/2010	Alpha First Aid Supplies Pty Ltd	Bandage Triangular, Dressing Combine, Paracetamol	327.87
72464	08/04/2010	Apex Club Of Karratha (Inc.)	Use of BBQ Stand at Australia Day 2010 Celebrations	300.00
72465	08/04/2010	All Seasons Karratha	Accommodation for R Mitchell 24/03/2010	268.20
72466	08/04/2010	Austral Mercantile Collections Pty Ltd	Debt Recovery Fees on E083 (Eastwest Concrete) and K213 (Karratha Cinemas)	867.60
72467	08/04/2010	Eaton Building	Vehicle Cross Over Subsidies x 4	1328.25
72468	08/04/2010	Gemini Medical Centre	Hearing Assessment - P Heeking	66.00
72469	08/04/2010	Karratha Adventure Sports	KAC - Competition Grade Volleyball Net	89.95
72470	08/04/2010	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	20852.48
72471	08/04/2010	Mercure Hotel-Perth	Accommodation - D Hipworth 19/02/10	176.00
72472	08/04/2010	Pilbara Iron Company Pty Ltd	Shire Power Usage	4997.43
72473	08/04/2010	Sheraton Perth Hotel	Accommodation for N Lockwood	635.00
72474	08/04/2010	Sebel Furniture Ltd	Karratha Airport Table and Chairs	7014.59
72475	08/04/2010	The Other Place	Python Pool Picture	175.00
72476	08/04/2010	United Amusements	TTI Broken Jockey Wheel For Coolroom Hired Over Xmas	110.00
72477	08/04/2010	Horizon Power	Electricity Usage 944A Harding Way 16/01 - 18/03/10	346.03
72478	08/04/2010	Water Corporation	Shire Water Usage, Relocate Water Service Connection	3807.85
72479	08/04/2010	Wong Goo Tt Oo Group	Refund of Roebourne Hall Hire Bond Paid 02/03/2000	100.00
72480	08/04/2010	WA Hino	Brake Booster	2350.15
72481	08/04/2010	Wickham Have A Go Junior Cricket	Litter Collection - Dollar For Bags Program	1338.00
72482	08/04/2010	Choice	Annual Magazine Subscription - Dampier Library	132.00
72483	08/04/2010	WA Hino	Filter	263.53
72484	08/04/2010	Angus And Robertson Karratha	Dampier Library Books and DVD's	216.79
72485	08/04/2010	Builders Registration Board of WA	January 2010 BRB Receipts	1414.50

72486	08/04/2010	Eagle Boys Pizza	Refund Overpayment of Invoice 54321 (Paid 17.02.10)	55.79
72487			Cancelled Cheque	
72488	08/04/2010	Fox Radio Hill Pty Ltd	Rates refund for Assessment A78284 Lot E47/01223 Exploration Lic	131.37
72489	08/04/2010	Greenline AG Pty Ltd	Blade, Deck Belt, Belt-Mower Deck Drive	331.10
72490	08/04/2010	Iron Mountain Mining Ltd	Rates Refund for Assessment A78292 Lot E08/01350 Exploration	591.01
72491	08/04/2010	Karratha Shooting Supplies	5 Boxes of .22 Hollow Point Ammunition	26.00
72492	08/04/2010	Karratha Falcons Junior Football Club	50% Light Token Reimbursement	396.00
72493	08/04/2010	KBC Pty Ltd	Reimbursement of Parking Fine P3374 - Paid Twice	35.00
72494	08/04/2010	McLeods & Co Barristers And Solicitors	Titles for New Shire Housing, Legal Advice & Facilities Maintenance Tender	920.70
72495	08/04/2010	MM Electrical Merchandising	Digital Multimeter Auto Range	157.30
72496	08/04/2010	Gerard Manning	VCS - A79130 - Lot 425 Goshawk Circle, Nickol West	330.00
72497	08/04/2010	Ngarluma Aboriginal Corporation	Report To Section 18 Standard for Aboriginal Site 8797	14091.00
72498	08/04/2010	Peerless Jal Pty Ltd	3mm Floor Pad Stripper	62.70
72499	08/04/2010	PRF Pty Ltd	VCS - A571 - Lot 72 Meares Drive, Point Samson	544.50
72500	08/04/2010	Pope, Julie	Refund Election Nomination	80.00
72501	08/04/2010	Pritchard, Joanne	Refund Election Nomination	80.00
72502	08/04/2010	Platina Resources Limited	Rates refund for assessment A77332 Lot E47/01074 Exploration Lic	578.97
72503	08/04/2010	Repco Auto Parts	Karratha Airport - Mini Blade and Coolant	34.71
72504	08/04/2010	Royal Flying Doctors Service	Dollars for Bags Litter Collected	624.00
72505	08/04/2010	Ian Rosher	VCS - A30504- Lot 983 Woodbrook Road, Karratha	1443.75
72506	08/04/2010	K Mart Karratha	KAC Stationery, Chlorine, Dampier Library Books, RAC Equipment	1241.75
72507	08/04/2010	Skipper Trucks	Tailshaft Repairs	5179.46
72508	08/04/2010	Think Security	Replace Faulty Security Sensor x 2	742.50
72509	08/04/2010	Tequiras Netball Club	Refund of Bond for Hire of Millers Well Pavilion	100.00
72510	08/04/2010	Vinidex Tubemakers Pty Limited	Supply 6 of 450mm Stormpro	4536.40
72511	08/04/2010	Woodhouse Legal Solicitors & Legal Consul	Legal Advice - 7 Mile Waste Facility Cell Excavation, Lease - Hammersley Iron, Optus Mobile, Bristow, Advice Regarding Release of Confidential Information	4592.50
72512	13/04/2010	Shire Of Roebourne	Petty Cash Reimbursement	1298.80
72513	14/04/2010	Shire Of Roebourne	ATM Cash Replenishment	74000.00
72514	15/04/2010	Telstra	Shire Mobile, Telephone, Fax, Internet, SES Phones, Airport Fire Alarm Monitoring	7303.99
72515	15/04/2010	3 Hutchison Telecommunications Aust.	Karratha SES SMS Service 26/03/10 - 24/04/10	203.21
72516	15/04/2010	Horizon Power	Shire Electricity Usage	31341.39
72517	16/04/2010	Shire Of Roebourne	Payroll Deductions	2402.15
72518	20/04/2010	Australia Post	Australia Post Account March 2010	1534.70
72519	20/04/2010	North West Realty	Bond & Rent - 931 Walcott Way, Bulgarra	12000.00
72520	20/04/2010	Australian Super	Superannuation contributions	1436.62
72521	20/04/2010	Asset Super	Superannuation contributions	1790.94
72522	20/04/2010	Colonial First State Firstchoice Super	Superannuation contributions	586.91
72523			Cancelled Cheque	
72524	20/04/2010	WA Local Govt Superannuation Plan	Superannuation contributions	203186.79
72525	20/04/2010	Australian Services Union (ASE/MEU Div.)	Payroll Deductions	510.30

72526	20/04/2010	AMP Life Limited	Superannuation contributions	1288.79
72527	20/04/2010	AXA Australia	Superannuation contributions	560.23
72528	20/04/2010	Bt Super For Life	Superannuation contributions	756.47
72529	20/04/2010	First State Super	Superannuation contributions	321.82
72530	20/04/2010	Health Super	Superannuation contributions	1013.01
72531	20/04/2010	HostPlus Superannuation	Superannuation contributions	161.79
72532	20/04/2010	ING Life Limited	Superannuation contributions	66.27
72533	20/04/2010	LG Super	Superannuation contributions	774.86
72534	20/04/2010	LGRCEU	Payroll Deductions	123.00
72535	20/04/2010	MTAA Superannuation Fund	Superannuation contributions	2151.53
72536	20/04/2010	MLC Nominees Pty Ltd	Superannuation contributions	351.74
72537	20/04/2010	Navigator Australia Limited (Aviva Investment Services)	Superannuation contributions	1394.02
72538	20/04/2010	Rest Superannuation	Superannuation contributions	3187.66
72539	20/04/2010	Superwrap Personal Super Plan	Superannuation contributions	794.61
72540	20/04/2010	TWUSUPER	Superannuation contributions	734.13
72541	20/04/2010	Westscheme	Superannuation contributions	1383.45
72542	21/04/2010	All Seasons Karratha	Accommodation and Meals - Alison Foster 09-14/04/10	2168.78
72543	21/04/2010	Choice	Subscription to Choice Magazine for Wickham Library	78.00
72544	21/04/2010	Department of Transport	Refund MDL Commissions Cheque # 105677 - 22.03.2010	128.99
72545	21/04/2010	Lil's Retravision Karratha	KAC - Bose 151SE Environmental Speakers	450.00
72546	21/04/2010	Karratha Furniture & Bedding	HR - Elite Club Tub Desk Chairs	1300.00
72547	21/04/2010	Pilbara Iron Company Pty Ltd	Electricity Usage 38 Nelley Way 05/01/10 - 02/03/10 S Edwards	478.82
72548	21/04/2010	Spinifex Yard Services	Locating & Spraying Parkinsonia Along Harding River	24024.00
72549	21/04/2010	Telstra	SES Mobile Phone 02/04/10 - 01/05/10	23.81
72550			Cancelled Cheque	
72551	21/04/2010	Water Corporation	Shire Water Consumption	79623.00
72552	21/04/2010	WA Local Govt Superannuation Plan	Reimbursement of contribution paid to AXA Australia - WALGSP - D Whitby	312.81
72553	21/04/2010	Alari Pty Ltd	Rates refund for assessment A78405 5 Smokebush St Nickol 6714	605.45
72554	21/04/2010	ApprentiCentre	Refund for payment of Invoice 54779 Receipt 178133	47.00
72555	21/04/2010	Builders Registration Board of WA	February 2010 BRB Receipts	2587.50
72556	21/04/2010	BGC Contracting Australia	Refund of Building Application 20100223 Overpayment	824.51
72557	21/04/2010	Justin Paul Mckirdy	VCS - A78610 - Lot 276 Plumegrass Way, Nickol	396.00
72558	21/04/2010	Calibre Constructions Pty Ltd	Refund Of PA1910 - Lot 990 Croydon Rd, KIE	20000.00
72559	21/04/2010	Chalice Gold Mines Ltd	Rates refund for assessment A77759 Lot E47/01162 Exploration Lic	25.30
72560	21/04/2010	Angela De Wahl	Early Learning Specialist Scholarships Program 50% Incentive Payment	1500.00
72561	21/04/2010	Steven James Gyorgy	Refund of 12 Month Membership Due to Work Relocation	600.00
72562	21/04/2010	Katrina Jones	Early Learning Specialist Scholarships Program Final Incentive Payment	2000.00
72563	21/04/2010	McLeods & Co Barristers And Solicitors	Legal Opinion Non-Compliance Homeswest Department of Housing	3623.90
72564	21/04/2010	Mercure Inn Continental Broome	Craig Watts Accommodation 24-26/03/10	810.00
72565	21/04/2010	Dept Of Planning & Infrastructure-plates	SOR Plates - 7002R Michael Stapff	140.00
72566	21/04/2010	Statewide Bearings	Cap - Master Cylinder	20.20

72567	21/04/2010	Triangle Filtration	Service & Overhaul Rinse Control	381.70
72568	21/04/2010	Maxwell & Susan Wendelin	VCS - A45816 - Lot 2529 Augustus Drive, Karratha	742.50
72569	21/04/2010	Woodside Burrup PTY LTD	VCS - A78428 - Lot 362 Windgrass Way, Nickol	4265.25
72570	22/04/2010	Horizon Power	Shire Electricity Usage	15091.05
72571	27/04/2010	Shire Of Roebourne	Petty Cash Reimbursement	1197.55
72572	27/04/2010	Skipper Trucks	FUCO Canter 4 Tonne Tipper truck P8807	67529.00
72573	27/04/2010	T-quip	Toro Mower	123299.00
72574	27/04/2010	Australia Post	Wickham Library Post Office Box Renewal	206.00
72575	27/04/2010	Shire Of Roebourne	ATM Cash Replenishment	74000.00
72576	27/04/2010	Telstra	ISDN Lines, Airport Fax Service, Roebourne Library Phone	7420.22
72577	30/04/2010	Target Australia Pty Ltd	Wickham Library Purchases	366.60
72578	30/04/2010	Shire Of Roebourne	Payroll Deductions	2391.15

\$4,990,604.21

	31/03/2010	Shire of Roebourne	Payroll F/E 30.03.10	371,526.87
	15/04/2010	Shire of Roebourne	Payroll F/E 14.04.10	400,864.28
	21/04/2010	Anne Graham	Wages	673.39
	29/04/2010	Shire of Roebourne	Payroll F/E 28.04.10	391,222.26

1,164,286.80

Total Payments

6,154,891.01

8.1.2 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2010

File No:	MAR10
Attachment(s)	Financial Statements to 31 March 2010
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Manager Of Finance
Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (10% or \$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) at the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) recorded in the minutes of the meeting at which it is presented.

Note that the Budget Amendments resulting from the Budget Review are not included in these statements, as they were adopted by Council on 1 March, 2010.

Options

- 1) To adopt the report as is
- 2) To adopt the report with amendments
- 3) Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **15115**
MOVED : **Cr Vertigan**
SECONDED : **Cr Pritchard**

That the Financial reports for the period ending 31 March 2010 be received.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

9 COMMUNITY SERVICES

9.1 COMMUNITY SERVICES

9.1.1 DRAFT POLICY - RECREATION FEES AND CHARGES BONDS

File No: PK.68 and CS.51

Attachment(s) Draft Policy CS18, Bond Assessment Matrix 'A', Bond Assessment Matrix 'B'.

Responsible Officer: Executive Manager Community Services

Author Name: Manager Community Facilities

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider adopting the draft Fees and Charges Bonds Policy CS18

Background

The Shire has a number of facilities that are available for hire to community groups and commercial entities to hold a variety of activities ranging from small meetings through to large events for over 1000 people. Facilities available for hire include indoor community centres and various rooms and ovals and parks. The existing fee and charge structure allows for staff to apply a set hire and bond fee for bookings, regardless of the purpose of the booking or potential risk associated with that booking of damage to Shire of Roebourne facilities.

Bond amounts are paid by the hirer in advance of the booking and placed in a trust account by the Shire. The facility booked by the hirer is assessed after the booking for compliance with the conditions of hire and condition of facility. If the Shire has to bear any additional costs for repairs or cleaning, the amount is taken out of the bond prior to any refund being afforded. The full amount is refunded to the hirer if no damage occurs.

The Conditions of Hire for use of Council Facilities which is included in the draft policy states;

Bonds for the hire of Council facilities are required in accordance with the Fees and Charges set annually by Council, and must be paid seven (7) days prior to the booking date. Failure to pay the bond stipulated in the confirmation letter by the due date will render any booking or agreement void.

Failure to comply with the Conditions outlined in the Conditions of Hire document may result in the forfeiture of all or a portion of the bond and the Shire reserves its right to impose additional charges for cleaning and/or repair of damage required as a result of the booking.

The Hirer acknowledges that a breach of the hire arrangement may result in the Shire refusing to agree to any future hiring to the applicant, including any future confirmed bookings.

In recent years, bookings for large events have increased and the existing applicable bond, in some instances, has not covered the Shire's cost for maintenance, repairs and cleaning. Attempting to recover these costs retrospectively also proves difficult.

Currently Council lists a variety of Bonds in its Schedule of Fees and Charges. The following summary is representative of the applicable bonds applied at Council's Buildings.

Facility	Bond With Alcohol	Bond Without Alcohol
Pavilion – Dampier, Pegs Creek, Millars Well	\$300	\$100
Roebourne Community Centre	\$300	\$100
Karratha Entertainment Centre Main Hall	\$500	\$100
Karratha Aquatic Centre		\$100 (no determination between with or without alcohol)
Roebourne Aquatic Centre		\$100 (no determination between with or without alcohol)
Cossack Bond Store		\$500 (no determination between with or without alcohol)

In addition, Council applies Bonds to hirers of Ovals and Parks, at Council's Golf Course, Bowling Green as follows;

Facility	Bond Charge
Ovals	\$200 Not for Profit Groups
	\$1500 Commercial Groups
	\$1500 Travelling Shows, Circuses, Sideshows
Golf Course	\$500 Minimum 100 person Group Booking
Bowling Green	\$200

It is evident from the variations listed above that a more consistent approach is required. In order to address this matter Council Officers have prepared a draft Recreation Fees and Charges Bond Policy for Council's consideration.

The purpose of the Recreation Fees and Charges Bond Policy is to provide guidance to staff in applying a fair and equitable bond amount to a proposed booking that is based on a risk assessment of the booking. The policy references two matrixes for staff to assess the risk of a booking.

The first, Matrix A – Recreation Facilities Bookings is to be used for general bookings of facilities that may range from meetings through to small functions The Matrix format is based on a risk assessment scoring system that takes into account the type of activity, whether alcohol is being consumed, record of the hiring group and the number of attendees proposed for the booking. Matrix B – Special Events is to be used for large scale events that have potential for significant impact to Shire of Roebourne facilities with a similar scoring system to Matrix A, that results in a higher bond fee applicable.

Issues

The number of requests for bookings of Council's facilities continues to increase along with increased population and capacity of community organisations to provide activities and events. With function spaces limited within the Shire of Roebourne both in number and size,

the Shire is increasingly hiring oval and park space for larger functions. The maintenance for large functions of ovals can be significant after large events.

The Recreation Fees and Charges Bond Policy attempts to provide equity in the allocation of bonds to facility hirers based on the perceived risks, size and nature of activity associated with the proposed booking.

Additionally Council is consistently requested to consider waiver of hire fees and bonds associated with community events and activities that can demonstrate a community benefit. Whilst provisions are made for the waiver of part hire fees through delegated authority to the Chief Executive Officer, and that Council can waive full hire fees upon Council endorsement, it is proposed that no bond fees will be waived. This provision is included in the draft policy.

Likewise it is proposed that the policy make provision for Council to seek additional costs in excess of the bonds should any costs incurred exceed the bond amount paid. This provision is currently included in the Shire's *Condition of Hire* documentation and agreed at the time a hirer makes a facility booking. Inclusion of this provision in the policy formalises this intent.

Should Council endorse the Recreation Fees and Charges Bond Policy it is recommended that the associated costs included in both Matrix A and B be included in the 2010/2011 Schedule of Fees and Charges and take effect at the time of adopting the 2010/2011 Budget.

The bond amounts included in both Matrix A and B would then be subject to annual review as part of Council's setting of Fees and Charges.

Options

Council has the following options available:

1. That Council adopt the Recreation Facilities Fees and Charges Bonds Policy as attached and list the proposed bond fees included in the Bond Assessment Matrix A and B, as attached, in the 2010/2011 Schedule of Fees and Charges for implementation upon adoption of the 2010 / 2011 Budget.

or

2. The Council adopt the Recreation Facilities Fees and Charges Bonds Policy as amended.

Policy Implications

The Recreation Facilities Fees and Charges Bonds Policy is a new policy for Council consideration.

There are no policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no immediate financial implications pertaining to this report. The adoption of this policy will result in the Shire of Roebourne recovering a greater amount of cost associated with repairing damage to Shire assets by hirers for use of Shire Community Facilities when required.

Conclusion

The existing fees and charges have a set bond amount for any bookable facility within the Shire of Roebourne. The bond fee is taken in advance and kept in trust until the after the booking occurs whereby the facility is assessed for compliance with the Conditions of Hire and any damage assessed. If additional cleaning or repairs are required, the cost is taken from the bond prior to any reimbursement.

The current bond amounts do not allow staff to assess the booking for risk of potential damage and apply an appropriate bond amount.

The draft Recreation Facilities Fees and Charges Bonds policy provides a simple risk assessment to be undertaken by staff to enable an appropriate fee and charge to be applied.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15116
MOVED : Cr Smeathers
SECONDED : Cr White-Hartig

That Council adopt the Recreation Facilities Fees and Charges Bonds Policy CS18 as circulated in Agenda Attachments and list the proposed bond fees included in the Bond Assessment Matrix A and B in the 2010/2011 Schedule of Fees and Charges for implementation upon adoption of the 2010/2011 Budget.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Cr Hipworth.
Reason: Cr Hipworth advised that he did not support increasing charges for Council facilities at this point in time.

9.1.2 FEE WAIVE YOTHD10

File No:	GS.36
Attachment(s)	Nil
Responsible Officer:	Executive Manager Community Services
Author Name:	Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider a request from the YothD10 “Youth Office of the Decade” Association to waive the applicable Shire of Roebourne hire fees for use of the Roebourne School Oval for a family event and concert on the 19th June 2010.

Background

The YothD10 is a newly formed organisation whose mission is to provide opportunities for young people in Roebourne.

YothD10 is in the process of becoming an incorporated body.

The organisation has made an application for oval hire at the Roebourne School Oval to conduct a concert for the youth of Roebourne with the main performer at the concert being the 2009 Australian Idol winner. YothD10 have requested the booking for 3 days to include set up and pack down of the event. The date identified by YothD10 is the same date scheduled for the Shire of Roebourne Youth Tunes event where local youth would be given the opportunity to perform. The Shire Community Development team have indicated that the 2 events can be combined with the funds identified for the Youth Tunes event to be utilised to allow local youth to perform at this concert.

The current fees and charges applicable for this event are:

\$65.00 per day (Not for Profit Groups) x 3 days = \$195.00

\$200.00 Refundable Bond per day x 3 = \$600.00

\$12.00 per hour – Light token costs x 8 hours) = \$96.00

Total Cost = Hire fees \$291 + Bond \$600

The Chief Executive Officer has delegated authority to provide a waive of up to 50% of the applicable fees. The YothD10 Organisation have requested a full fee waive.

Issues

The application for the venue has only recently been made and the YothD10 organisation is still required to submit additional applications and information to the Shire of Roebourne to enable a final approval for the booking to be given. To conduct the event, the organisation is required to submit applications to the Shire’s Environmental Health Department, including stall holders permits, risk management plan and temporary building application. The YothD10 organisation is also seeking funding opportunities for the family event and concert from a variety of sources. With many requirements to hold the event yet to be confirmed by YothD10, the Shire is not in a position to confirm the booking and approve the event at this stage. The request for a fee waiver is in the event that all other requirements are met to the satisfaction of the Shire’s requirements to conduct a special event.

The YothD10 organisation is as yet unincorporated and will not have insurance coverage until the incorporation certificate is issued.

The event has the potential to attract a large crowd. The bond fee applicable to such events is to cover potential damage to Shire asset due to such numbers. Bond amounts are returned to the hirer if no damage occurs. The Roebourne Oval would likely require additional maintenance from the Shire's Parks and Gardens Section after such an event.

The requested dates for the booking will have no impact on other bookings for the Roebourne School Oval. The Roebourne District High School utilise the oval for recess and lunch time activities but this requested booking will not impede the school use of the oval.

Options

Council has the following options available:

1. To grant a full fee waiver of \$291.00 + \$600.00 bond to YothD10 organisation to conduct a concert for the youth of Roebourne at the Roebourne Oval once all required applications have been successfully submitted and the booking is confirmed.
Or
2. To grant a full fee waiver of \$291.00 only with the bond of \$600 still payable, to the YothD10 organisation to conduct a concert for the youth of Roebourne at the Roebourne Oval once all required applications have been successfully submitted and the booking is confirmed.
or
3. To not approve a fee waive of the total applicable hire fee and apply a 50% concession offered through delegated authority to the Chief Executive Officer.
Or
4. To not grant a fee waive for this event.

Policy Implications

There are no relevant policy implications pertaining to this matter. The CEO has delegated authority to authorise a 50% concession of the applicable fees and charges.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A full fee waive would result in no income generated for this booking

Conclusion

The YothD10 is a newly formed organisation that has made an application to hire the Roebourne Oval to conduct a concert for the Youth of Roebourne. The group is not yet incorporated but has made an application for this to occur.

The event will be treated as a special event by the Shire and as such, the organisation is still required to submit additional information before the booking can be confirmed.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15117
MOVED : Cr Smeathers
SECONDED : Cr Lewis

To grant a full fee waiver of \$291.00 only with the bond of \$600 still payable, to the YothD10 organisation to conduct a concert for the youth of Roebourne at the Roebourne Oval once all required applications have been successfully submitted and the booking is confirmed.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

9.1.3 CATTRALL PARK REDEVELOPMENT CONCEPT PLAN

File No:	PK.3
Attachment(s)	Final Concept Plan
Responsible Officer:	Executive Manager Community Services
Author Name:	Executive Manager Community Services, and Engineering Technical Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the final concept plan and associated costs for the redevelopment of Cattrall Park.

Background

At its meeting on the 16th November 2009, Council resolved to endorse the Design Brief for the redevelopment of Cattrall Park and established a budget of \$1,200,000 for the redevelopment.

The Shire engaged UDLA, landscape architects, to assist in the design and delivery of the project. The initial scope of works called for UDLA to provide three concept plans with itemised costs that addressed the design brief as endorsed by Council. Design considerations included;

- Assess the existing reticulation system and it's impact on new and existing infrastructure
- Assess the existing pond system and suggest any improvements that are required (please note that the pond system is a natural water course and needs to be maintained)
- Identify areas for playground equipment and shade
- Upgrade or install a variety of benches, seating, shade and rubbish bins throughout the park
- Identify locations for new BBQ facilities and lighting within the park
- Identify appropriate locations for bike racks and dog waste disposal bags
- Upgrade of existing bollards to help prevent vehicle access
- Increase area for parking especially including provision for caravan and disabled parking
- Identify weeds and overgrown gardens and suggest appropriate control or mediation measures
- Assess existing signage for the park and suggest improvement and possible inclusions
- Assess existing path system, identify improvements especially with a view for access for all abilities where possible

UDLA presented the three concept plans to Council in February and it was agreed that a period of community consultation and internal staff review was required prior to finalising the design concept.

Council Officers consulted with the community to confirm the scope of works and sought opinion on the three options in order to recommend to Council a preferred option.

Feedback was provided at a community BBQ held in Cattrall Park on the 20th February attend by approximately 50 people, via information on the Shire website and key stakeholder meetings held with representatives of the Karratha Community Association and the Early Years Group. Additionally the Shire received a total of 6 community submissions all supportive of the need to redevelop the Park,

Of the feedback received and based on the internal staff review, several issues and options were identified that required further consideration including the provision of play spaces and equipment, the extent of car park development required, the extent of infrastructure to be accommodated (eg BBQs, footpaths, lighting etc) and the subsequent utilities, earthworks and landscaping required to achieve the design. These issues considerably altered the original scope of the project and UDLA have been requested to prepare a final plan based on that feedback. The Plan as attached is now presented to Council for consideration and adoption.

Issues

Summary of Community Consultation

In summary the community is extremely supportive of the proposed redevelopment whilst maintaining the initial purpose of the park which is to provide a passive space for walking, picnics, weddings in a botanical setting. The key design issues raised by the community that altered the initial project scope include;

Play space

Based on feedback it is recommended that a new play space is developed central to the park with ease of access and line of sight from the car park and adjacent Pegs creek oval. Where possible the play space should be visible from Balmoral Rd to provide a visual attractor to the park. It is recommended that the play space be innovative and themed to keep in line with the botanical or water feature nature of the park.

Further comment recommended that the play space should take advantage of the existing shade from trees and be accessible via a path connected to the existing path network to enable ease of access for all abilities and be fenced with soft fall. It will also be recommended that any equipment will have consideration to all abilities as this is currently lacking in Karratha. Areas around the play space are to be cleared of low lying shrubs, to enable sight in to the area from all angles.

A provisional sum of \$750,000 has been allocated and no detailed design has been prepared.

BBQ's

Based on feedback, BBQ's should be provided in 2 locations being 1) adjacent to oval, toilets, plays space with water fountain, seating and shade structure provided and 2) being elevated and visual from Balmoral Rd close to car park. It is recommended that the specification used at Tambrey and Nickol West Parks be adopted.

Car Park

Based on feedback it is recommended that the car park is expanded to enable ease of traffic movement for caravans and buses. It is noted that Catrall Park is a Community Bus stop and consideration must be given to relocate this stop to Balmoral Road as opposed to inside the car park.

This expansion results in a need to remove vegetation that screens the car park which in turn would improve surveillance in to the park that in turn will reduce the likelihood of anti social behaviour. Enhanced lighting and signage around the park is also recommended.

Additional design considerations included providing disabled bays close to the path entrance, ensuring the car park allows an access point for maintenance equipment and personnel.

Finally it is recommended that the car park should also provide a hard stand space with power and water connection as per Baynton Public Open Space design for a mobile coffee shop to operate.

Cricket Nets

It is recommended that the cricket nets be relocated to a more suitable location as this is a safety issue for park users.

Amphitheatre

It is recommended that no formal amphitheatre be constructed for community concerts however terracing may be required to stabilise various areas and could be used for natural seating.

Public Art

It is recommended that a component of public art is required as per Council's Public Art Policy. Various options could be considered either as a water feature or throughout park with possible heritage, water or botanical theme. A provisional sum of \$56,000 has been allocated however the public art can also be incorporated into the sums allocated for the playground, signage, seating or water feature.

Water Feature

The community have strongly supported a water feature in the park. The type and location needs to be carefully considered as water features are traditionally difficult to maintain from a mechanical perspective but also through the additional cost associated with connection of and use of scheme water as none is available in the currently proposed water feature area. The park is currently reticulated with reuse water and care needs to be taken to ensure it does not infiltrate the water feature. It is recommended that any water feature should be able to recycle water, have sufficient hard landscaping surrounds to prevent infiltration of reuse water and be constructed within the current rock formation in the middle of the park.

Reuse Water

As mentioned above Cattrall Park is currently reticulated with reuse water. It is not anticipated this will alter with the upgrade of the park so careful consideration needs to be given to any facility place for public use especially playgrounds and BBQ's to eliminate infiltration of reuse water. There is potential that bores can be utilised for reticulation but this would need to be adequately investigated, tested and scoped as part of the detailed design process. It is therefore recommended that sufficient hardstand be placed around all facilities to help prevent infiltration of reuse water.

Technical Issues

Water Feature

Cattrall Park previously had an interlinked pond system as a water feature but the ponds were cleaned out and left dry due to contamination from the effluent reuse system. Experience at other council's where water features have been installed indicates even simple set ups have problems with pumping systems and vandalism without including water evaporation (which is considerable in the Pilbara) and system contamination. If we consider the proposed location

for the water feature which is in the valley of the park, the probability of vandalism increases due to the difficulty of passive surveillance in this area. It is therefore not recommended council proceed with the option of introducing a water feature into the park.

It is estimated that in addition to the project cost saving of \$25,000 there will be a minimum maintenance cost saving of \$20,000 per annum which can be directed into maintenance of the gardens.

If the water feature is considered an important part of the redevelopment, the possibility of contamination can be mitigated with the introduction of a filtration system with an estimated increase in the project cost of \$60,000 and an estimated ongoing maintenance cost of \$40,000.

Lighting

Lighting will be introduced to increase the passive surveillance in and around the park with a combination of pole top lighting and structure lighting (ie lighting BBQ areas and shade structures). The existing lighting is a combination of solar and reticulated and all are in a poor condition so it is anticipated that all existing lights will be replaced. Design options for both solar and reticulated lights are being investigated with a provisional sum of \$80,000 for supply, installation and extension of reticulation (if required).

Project Budget

Council committed \$79,000 to progress the concept design and design and develop specifications for tender in the 2009/2010 Budget. UDLA have been contracted to complete these stages.

At its February 2010 Meeting, Council resolved to submit an application to the State Government to reallocate funds to priority community projects which included the Cattrall Park redevelopment. A sum of \$1,100,000 is suggested and Council should be aware of the outcome of this submission in the coming weeks.

The final concept now presented to Council has an estimated project budget of \$ 2,759,592 however with the removal of the water feature component the project cost alters to \$ 2,734,592. Key components and costs are detailed below:

Landscape Design fees (increased due to increased project scope):

Stage 1 – Concept Design	\$ 24,980
Stage 2 – Design Development	\$ 41,092
Stage 3 – Tender Documentation	\$ 54,360
Total	\$ 120,432

Estimated Remaining Project fees:

Landscape works (Prelims, Hard landscape, Planting, Walls & Steps, Shade structures and furniture)	\$ 1,232,700
Lighting	\$ 80,000
Carpark	\$ 212,520
Playground	\$ 750,000
Public art	\$ 56,000
Water and Irrigation	\$ 177,500

10% Contingency	\$ 250,872
Total construction fees	\$ 2,759,592
Total Construction fees with Water feature removed	\$ 2,734,592

To date Council has only expended funds on the Stage 1 Concept Design, and pending approval UDLA will commence Stage 2. It is anticipated that these funds will be utilised in the current financial year, with expenditure associated with tender documentation, contract administration, site supervision and construction costs to be borne in the 2010/2011 financial year.

Should Council endorse the concept design at this meeting and progress to detailed design and documentation in readiness for tender, it should note that a budget sum will need to be included in Council's 2010/2011 Budget deliberations. The extent of that Budget is dependant on Council's support of the extent of the plan.

Likewise Council should note that the issue of staging the works may be an option with consideration to the play space an obvious choice, which in turn would enable other funding to be sourced.

Options

Council has the following options available:

Endorse the attached concept plan for the Redevelopment of Cattrall Park excluding the water feature and include a sum of \$2,668,520 in the draft 2010 / 2011 Budget for Council's deliberations.

Or

Endorse the attached concept plan for the Redevelopment of Cattrall Park as amended and include a relevant sum in the draft 2010 / 2011 Budget for Council's deliberations.

Strategic Implications

Council has identified the need to redevelop Cattral Park as part of its Strategic Plan 2009 – 2013

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council allocated \$79,000 in the 2009/2010 Budget for the purpose of concept design and design development for project

At this stage it is anticipated that Council will receive \$1,100,000 as part of the reallocation of funds from the State Government towards this priority community project. It is probable that other funding sources may be found to assist in the capital costs to deliver the project.

Should Council endorse the Concept plan it is required to consider an allocation of funds to progress the project in the 2010/2011 Budget.

The specific budget will be determined based on the endorsed concept plan and the scope of infrastructure included within. A final decision to proceed to tender is not anticipated until such time as the design development is completed at which time Council will be aware of the outcome of the reallocation of state government funding and identification of other funding sources.

Conclusion

Cattrall Park has been identified as a priority project of Council in its submission to the State Government for reallocation of funds. Likewise Cattrall Park is identified as a 5 star park in Council's Asset Management Strategy.

The scope of works recommended in the concept plan is reflective of the community consultation and internal technical review which in part has challenged and sought to build upon the original design brief.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **15118**
MOVED : **Cr Lockwood**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **15119**
MOVED : **Cr Vertigan**
SECONDED : **Cr Cechner**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **15120**
MOVED : **Cr Cechner**
SECONDED : **Cr Pritchard**

That Council endorse the attached concept plan for the Redevelopment of Cattrall Park excluding the water feature and include a sum of \$2,668,520 in the draft 2010 / 2011 Budget for Council's deliberations.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and
Cr White-Hartig
AGAINST : Cr Cechner, Cr Hipworth.
Reason:
Cr Cechner would prefer a water feature included in the design.
Cr Hipworth would prefer a water feature included in the design and clarification to
the community that the park is a memorial park.

9.1.4 COMPUTERS FOR COMMUNITY GROUPS

File No: GS.38
Attachment(s) Nil
Responsible Officer: Executive Manager Community Services
Author Name: Senior Community Development Officer
Disclosure of Interest: Nil

REPORT PURPOSE

To endorse applications received to allocate Computers to Community Groups.

Background

Council rotates end of life computers out of its working environment when the hardware warranty expires after a period of at least 3 years and the net asset value is zero. Upon disposal, the items are removed from the Shire’s asset list and insurance schedule.

With the recent computer upgrade completed, the latest round of computer assets have been prepared and are available for disposal. All of these computers are suitable for light general office duties and basic internet applications. Computers made available to local community groups by Council are not covered by warranty nor is technical support provided to the groups after the computers have been donated.

There were 50 computers available to community groups to apply for, however in the first round advertised there were only 5 Community Group applications requesting 11 computers. With surplus to allocate, the round was extended to close on 4th May 2010, with a further 2 Community Group applications received requesting 11 computers. A total of 22 computers have been applied for.

The following table lists the applications received, what the computers were requested for, and the recommendations. Eligibility was determined using Council Policy provisions in CS6, Sponsorship and Community Grants.

COMPUTERS FOR COMMUNITY GROUPS			
ORGANISATION	INTENDED USE	ELIGIBLE	NO. OF COMPUTERS REQUESTED
Karratha Arts & Learning Centre Inc.	For use of members, particularly the scrapbooking club for the computer-based die-cutting machine	Y	1
Pilbara & Kimberley Care Inc.	Need for general day-to – day running of the organisation.	Y	5
Nickol Bay Sport Fishing Club	To consolidate databases and to keep accurate recording of fish tagging data and fish recaptures.	Y	2
508 Regional Cadet Unit	To be used to complete	Y	2

	administration tasks to be used by young cadets between the ages of 12 ½ to 20 years old.		
SAFE	To complete administration tasks to be used by volunteers and school experience students.	Y	1
Karratha Autumn Club	To assist with administration needs of the club as well as for keeping track of financial records.	Y	1
Yaandina Family Centre	To be used as follows: Parenting Program- building computer skills Day Care Centre- Introducing computer literacy to children Karratha Youth Service- After school program for homework Sobering Up Shelter- Staff use for administration	Y	10
TOTAL NO. OF COMPUTERS REQUESTED			22

Issues

A total of 22 computers have been applied for and all applicants have been recommended to receive computers as requested.

However as a significant number of computers remain surplus to current need it is recommended that Shire Officers continue to promote their availability, and should an appropriate community organisation require computer (s), that Council delegate authority to the Chief Executive Officer to allocate.

Options

Council has the following options available:

That Council allocate surplus computers to the following Community Groups;

Karratha Arts & Learning Centre Inc.....	1
Pilbara & Kimberley Care Inc.....	5
Nickol Bay Sport Fishing Club.....	2
508 Regional Cadet Unit.....	2
SAFE.....	1
Karratha Autumn Club.....	1
Yaandina Family Centre.....	10

and

Delegate Authority to the Chief Executive Officer to allocate further surplus computers on an as applied basis to eligible community organisations.

Or

That Council allocate surplus computers to the Community Groups as amended.

Policy Implications

Policy number CS6 titled Donations, Sponsorships and Community Grants is/are relevant to this matter as the criteria for eligibility has been used.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications pertaining to the disposal of assets aside from advertising and staff time to administer the process.

Conclusion

The Community Development Team have assessed the applications and made recommendations based on the information provided by applicants against criteria that had been endorsed by Council through Donations, Sponsorships and Community Grants Policy. Feedback from the community indicates that previous computers donated to local community groups have been highly valued.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **15121**
MOVED : **Cr Smeathers**
SECONDED : **Cr Pritchard**

That Council allocate surplus computers to the following community groups;

COMPUTERS FOR COMMUNITY GROUPS

Karratha Arts & Learning Centre Inc.....	1
Pilbara & Kimberley Care Inc.....	5
Nickol Bay Sport Fishing Club.....	2
508 Regional Cadet Unit.....	2
SAFE.....	1
Karratha Autumn Club.....	1
Yaandina Family Centre.....	10

Delegate Authority to the Chief Executive Officer to allocate further surplus computers on an as applied basis to eligible community organisations.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

10 TECHNICAL SERVICES

10.1 TECHNICAL SERVICES

10.1.1 TENDER G06-09/10 FOR THE CONSTRUCTION OF THE POINT SAMSON INFORMATION BAY.

File No:	RC.35
Attachment(s)	Re submitted Comparative Price Schedules and Original Evaluation and Recommendation Report.
Responsible Officer:	Executive Manager Technical Services.
Author Name:	Manager Infrastructure
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider a report into further negotiations with tenderers to establish an equitable outcome for the purpose of reaching Council's objectives into letting Tender G06 09/10, for the construction of the Point Samson Information Bay.

Background

At the Ordinary Council meeting held the 15th of March 2010, agenda tem 10.1.1 was presented for Council's consideration.

The agenda item was for the letting of Tender G06-09/10 being the construction of the Point Samson Information Bay.

Issues

The issues reported to Council on the 15th of March 2010 under agenda item number 10.1.1 were based upon the following details.

Tenders were evaluated by a three person panel comprising of:

- Executive Manager Technical Services
- Manager Infrastructure
- Manager Technical Services

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Relevant Experience 10%
Key Personnel and Experience 10%
Tenderers Resources 20%
Demonstrated Understanding 30%
Price 30%

Only two responses were received however considering that the advertising and submission period was over the Christmas - New Year period it was quite possible that contractors did not see the advertisement or were unable to complete submission within the timeframe allocated.

Both tenders were in excess of the budget allocation for this project and neither had addressed the demonstrated understanding qualitative criteria so the panel recommended that neither tender be accepted.

These options were listed for Council's consideration:-

1. Accept the lowest tender for the construction of the information bay, which will require a budget amendment
2. Do not accept either tender and re-advertise the project
- 3. Do not accept either tender and negotiate with the Tenderers for an equitable outcome.**

Council's resolution No 15033 was that:-

"1. The Tenderers submitted in response to the Shire of Roebourne request for tenders G06-09/10 Point Samson Information bay be declined for the following reasons:

- a. Tendered prices in excess of Council's budget allocated for the project.*
- b. Lack of conformity and adherence to the tender specifications.*

2. In accordance with the Local Government (Function and General) Regulations 1996 section 11(2) (c) (i) negotiations be entered into with the unsuccessful Tenderers to establish if an equitable outcome in accordance with Council's objectives and the tender specification can be achieved.

3. The result of the negotiations be reported back to the Council for further consideration at the April meeting of Council".

Council's officers questioned the individual tenderers on various components of their comparative price schedules and how costings were obtained. This has led to further investigations into subcontract works prices within the tenderers submission, by the tenderers themselves. Both tenders were contacted and given an opportunity to review and resubmit their comparative price schedules.

By reviewing their pricing, and through discussions with Council Officers, concerns shown in the initial tender assessment regarding adherence to specifications were resolved as a greater understanding of the project was developed.

Options

With the negotiations completed, Council now has the following options available.

Resolve to accept the recommendation of the Executive Manager Technical Services, or not.

Policy Implications.

There are no relevant policy implications relating to this matter.

Legislative Implications

There are no relevant legislative implications relating to this matter.

Financial Implications

Council budgeted \$360,000 towards this project. The negotiated, revised pricing schedules submitted now provide for this project to be completed within budget. However the project will not be completed this financial year, therefore a rollover of current 2009 / 2010 funding needs to be allocated to the 2010 / 2011 budget submissions for the project's immediate commencement in July 2010.

This costing will include supervision costs incurred by Council staff during construction phase inspections.

Conclusion

Both tenderers resubmitted their Comparative Price Schedules which combined with the original Evaluation and Recommendation Report have been submitted for Council's information.

It is recommended that Council endorse the recommendation of the Executive Manager Technical Services.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15122
 MOVED : Cr Hipworth
 SECONDED : Cr Cechner

1. That Council accept the revised lump sum price of \$331,324.05 (GST exclusive) for Tender G09-09/10 "The construction of the Point Samson Information Bay" from Carr Civil Constructions.
2. The 2010/2011 Budget include provision of \$360,000 (GST exclusive) for the construction of the Point Samson Information Bay project to commence July 2010.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
 AGAINST : Nil

10.2 AIRPORT

10.2.1 AUS WEST AIRLINES - MEET AND GREET BOOTH KARRATHA AIRPORT

File No:	TT.70
Attachment(s)	Nil
Responsible Officer:	Executive Manager Technical Services
Author Name:	Acting Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to consider a recent application, received 22 April 2010, from Aus West Airlines (2010) Pty Ltd, expressing an interest in establishing a mobile check-in/meet and greet booth at Karratha Airport.

Background

Council formally introduced a \$4,000 p.a. licence fee for hire car operators to conduct meet and greet operations at Karratha Airport at Council's meeting on 30 September 2008.

Subsequently, meet and greet licences have been established and executed between the Shire of Roebourne and hire car operators Europcar and McLaren Hire, who currently conduct meet and greet operations utilising small counters located adjacent to the arrivals baggage belts.

Aus West Airlines is requesting that they establish a mobile check-in/meet & greet booth within the airport terminal to facilitate passenger check-in and processing. Aus West Airlines are looking to recommence operation of 4-10 piston and turbine aircraft into Karratha to service their clients in the Pilbara and adjacent regions. Aus West Airlines previously operated at Karratha Airport between the years of 2000 and 2007.

Issues

All check-in counter and office space within the terminal is currently leased or will be unavailable due to check-in redevelopment works to commence in May.

Checked baggage screening will not be required due to the aircraft types that Aus West Airlines will be operating, therefore check-in can occur anywhere within the airport terminal. By locating the check-in/meet & greet counter beside the oversized baggage doors within the arrivals baggage carousel area, access to airside for luggage transfer can easily occur and will not impact on check-in and baggage make-up area redevelopment areas. Passengers will access aircraft via the airside door at the western end of the terminal and transported to the general aviation parking area.

Upon completion of the check-in redevelopment, Virgin Blue will relocate their check-in activities to the new common-use check-in facilities. Additional office space will also be available behind the check-in counters. It is therefore reasonable to assume that Aus West

Airlines will only require use of a mobile check-in/meet & greet counter until such time as lease areas become available within the check-in area.

In May 2009, Council approved McLaren Hire to operate a mobile booth within then arrivals baggage carousel area. To ensure an aesthetic approach to booths within this area, Aus West Airlines have been provided with the booth design to be used by McLaren Hire as a template for booth construction.

Options

Council has the following options available:

1. Approve the Aus West Airlines (2010) Pty Ltd expression of interest for a mobile check-in/meet and greet facility at Karratha Airport, identical to the existing hire car meet and greet agreement, for an initial period of 12 months, allowing the arrangement to then be reviewed.

Or

2. Not approve the expression of interest from Aus West Airlines (2010) Pty Ltd.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council will realise unbudgeted income from this lease.

Conclusion

It would appear reasonable to approve this request. When the check-in redevelopment has been completed, a more permanent presence for Aus West Airlines can then be discussed in the future.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15123
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council approves the expression of interest from Aus West Airlines (2010) Pty Ltd to gain a check-in/meet and greet presence at Karratha Airport, for a period of 12 months for the fee of \$4,000 p.a.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

10.3 OPERATIONS

10.3.1 REVIEW OF WASTE MANAGEMENT SERVICES

File No:	WM.1
Attachment(s)	Review of Waste Services document
Responsible Officer:	Executive Manger Technical Services
Author Name:	Manager Operations
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is for Council to receive the *Review of Waste Management Services* and consider the recommendations identified within the review undertaken by Bowman and Associates from September 2009.

Background

Bowman and Associates were engaged to undertake a holistic review of waste services in response to the recognition by Council & Management that the current system was not performing at an optimum level. This was due in part to extreme increases in waste volumes through mining, oil & gas and construction projects throughout the Shire and an inability to recruit and retain adequate staff numbers. An increase of over 50% in waste volumes in five years, no increase in staff numbers and only recent infrastructure injections and plant purchases have created a situation where the Shire is now trying to catch up to provide an appropriate service.

The review was intended to provide a snapshot of all of Council waste services and provide recommendations for the improvement, rehabilitation, maintenance and upgrade of those services areas throughout the Shire of Roebourne. It must be noted that this review is by no means a master plan for the future but a plan that involved comprehensive review and interviews with staff to bring the waste services “up to speed” with current requirements in running a sustainable waste service plus highlighting opportunities for future developments. During the review the Shire Waste Section worked closely with Bowman and Associates by initiating 41 of the 113 recommendations during the mapping and gapping process not including items entered into the 2010/11 budget draft.

The review is in line with the previously commissioned *Regional Waste Management Plan (RWMP)* completed by the PRC almost three years ago (2008) which recommended further investigation into the Shire of Roebourne waste management processes, practices and requirements. Additionally the *Business Case Study into the Use of Gasification Technologies for Waste Management within the Pilbara Region*, which was also commissioned by the PRC in 2009 due to the introduction of the *National Greenhouse and Energy reporting Act 2007*, was used as a reference.

The Shire of Roebourne commissioned the *Community Survey 2009* to ascertain the community perception of the Shire’s performance in providing services. The delivery of waste services, as a whole, was indicated as lacking in all areas from collection to on site services in waste. Collection of waste was indicated in the survey as being of the most important of the 28 services identified with 35% of the survey respondents rating this service as poor.

Many local governments, up until recently, have treated their waste management services as a “hole in the ground to put their waste”. Although generally not an issue for regional and rural communities, land availability for waste disposal in metro areas is at a premium. With community and government concerns in the area of environmental protection, greenhouse gas emissions and reduction in landfill being the key drivers into the future, all waste management service and facility operators are now required to look at the sustainability of providing and operating within this considerably higher environmental awareness and framework. Over recent years there has been acknowledgment of waste management’s impact on the environment in Australia, with Acts policies and strategies such as the *WARR Act 2007*, *WARR Bill 2007*, *Greenhouse and Energy reporting Act 2007* *Waste Strategy 2020-Towards Zero Waste*, *National Waste Policy 2009* and the *Western Australian Waste Strategy 2009* being developed or coming into affect.

Issues

The Review of Waste Management Services provides suggested works and indicative cost estimates. It is intended to use it as a guide and detail a process of further, more in-depth studies and investigations plus maintenance and upgrades required from a compliance perspective. Further investigation may highlight some higher priority steps to be taken so the costing schedule must be seen as a living document, however the short term fixes that have been placed before Council for consideration in the 2010/2011 budget are regarded as critical to the waste management area meeting its legislative and community obligations.

The works, future studies and estimates will be developed as we undertake further investigations into a master plan for waste services provided by the Shire to run in conjunction with the documents currently in draft form within the Pilbara Cities programs spearheaded by the Shire of Roebourne and State Government.

- City of the North: Implementation Blueprint*,
- City Growth Plan* and
- City Centre Master Plan*.

The move towards zero waste to landfill and greater levels of recycling in rural and regional areas and landfill sites presents a challenge for the Shire of Roebourne. The end process from removal of recyclable products from our waste streams needs to consider how we transport the product to a recycling facility. Road transport is not only costly but also adds to the carbon emissions contributed by the Shire as a corporation and negates the point of recycling in the first place. Many major companies in the Pilbara undertake minor recycling; however it is yet to be proved how this has a positive effect on the environment or if this is performed to “look green”. The real test for the Shire of Roebourne is to catch up to current standards in waste management best practices and move forward to deal with waste streams in a way that is effective in our isolated location. This will involve further detailed investigations. However, the intention is to commence waste segregation to allow for future treatment and disposal or recycling initiatives to be readily implemented.

Within the Review of Waste Services Document are the following recommendations required to allow the Shire Waste Services to proceed and progress into the future using best practise of systems, technology, promotion, infrastructure and plant items;

- Enclosed Tipping Floor and Tip shop – Wickham transfer station
- Stationary Waste compactor unit Wickham Transfer station and Karratha Airport
- Auto Tarp systems for Shire hook bins
- Additional hook bins
- Heavy duty wash down bay at 7 mile facility

- Expand current liquid waste water lagoon system
- Investigate mechanical liquid waste treatment system
- Create green belt at 7 mile facility
- Light vehicle drop off facility and tip shop at 7 mile facility
- Traxcavator at 7 mile facility tipping face
- Skid steer loader at 7 mile facility
- Change of current site tip truck to large off road rigid dump truck.
- Fleet management and dedicated waste data technology systems including dual automated weighbridge systems
- Investigation into the emerging technologies for waste steams such as waste to energy
- Use of aditorials to promote waste management services
- Major training of staff in specific waste management practices
- Waste Management area to be restructured and to recognise the significant operational and management requirements
- Staff housing for waste management to be investigated
- Additional staffing levels to operate 7 day a week operations to increase from current level of 16 staff members to 29 including singular manager, 2 site administration officers, 2 additional leading hands, 8 additional site attendant operators. Incorporated into this structure is a waste litter collection section servicing the whole of the Shire litter control from area litter pick ups to the new footpath sweeper.

Below is the recommended staff requirement directly from the review.

- Suggested Operational Requirements

AREA	NUMBER	FUNCTION
Management	1	Waste Services Manager
Administration	2	Management /site support
Litter control	1 5	Leading Hand Litter Attendants
Collection	1 5	Leading Hand Collection Truck Operators
Transfer Station	2 1	Attendant/Operator Bin Truck Operator
Landfill	1 1 9	Leading Hand Weighbridge Attendants Plant Operator/Attendant
Total	29	

Council should also consider the following future actions/investigations for coming years

- Investment in master plan for the future in waste management services in the Shire of Roebourne
- Investigation into the emerging technologies for waste steams such as waste to energy
- staff housing for waste management to be investigated
- build offices at 7 mile (as designed in 2010/11)

Options

Council has the following options available:

1. Receive the report titled “Review of Waste Management Services“ and considers the main recommendations for implementation in the 2010/11 budget including consideration of future actions / investigations into a waste management master plan and alternative waste technologies
2. Council receive the report titled “Review of Waste Management Services“
3. Council does not receive the report nor endorse the recommendations.

Policy Implications

Nil

Legislative Implications

1. *Greenhouse and Energy reporting Act 2007*
2. *Waste Avoidance and Resource recovery Act 2007*
3. *Waste Avoidance and Resource recovery Act 2007 Levy Act 2007*
4. *Environmental Protection Act 1986*

Financial Implications

The report highlights numerous works required to improve the current infrastructure and staffing levels within Waste Management and these will be prioritised and undertaken according to allocations in annual budgets. The review undertaken provides a costing model that allows these expenditures to be factored into fees and charges for the services provided, therefore there will be income commensurate with the whole of life costs associated with managing the Shire’s Waste Services.

Conclusion

The report should be considered and recognised as a holistic snapshot taken late last year and early into 2010 and is provided as a guide to the current status, audited against standards, licence conditions and best practice. It provides commentary on the gaps in the waste management processes and methodology to gradually fill those gaps. Over time, the priorities nominated may alter however we now have the background information and recommendations to move forward.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15124
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council:

Receive the report titled “Review of Waste Management Services“ and considers the main recommendations for implementation in the 2010/11 budget including consideration of future actions / investigations into a waste management master plan and alternative waste technologies.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

11 DEVELOPMENT SERVICES

11.1 ENVIRONMENTAL HEALTH

11.1.1 STALLHOLDER AND STREET TRADING POLICY

File No:	LE.196
Attachment(s)	DE3 Stallholder and Street Trading Policy
Responsible Officer:	Executive Manager, Development Services
Author Name:	Manager Environmental Health
Disclosure of Interest:	Nil

REPORT PURPOSE

A draft policy has been developed for the preparation and assessment of stallholder and street trading applications within the Shire of Roebourne.

Background

At its 21 September 2009 Meeting, Council directed the Manager Environmental Health to develop a policy to provide applicants and staff further clarity and guidance on the preparation and assessment of stallholder applications. The direction was issued as part of the approval granted to the Java Van to trade at the Karratha Visitors Centre.

The application process, though compliant with the Shires “Activities in Thoroughfares and Public Places and Trading Local Law”, was not clear and concerns were raised by members of the public about a “level playing field”. The policy developed aims to clear this ambiguity and address these concerns.

Issues

Due to the overlap of legislation applied to stallholders and street traders, input into the development of the policy was obtained from both Environmental Health and Town Planning Service units. This has provided a defined area in which the operation of a stall will not be permitted due to public safety, traffic movement and amenity issues. Outside of this area, each application will be assessed on its own merits.

The use of the Shell Service Station (Cnr Searipple and Welcome Roads) for the purpose of operating a stall has been excised from the defined area to permit the current stall operators to continue to utilise this area. No objections have been received in the past relating to this type of use and the operation of the fish vans, sheepskin seat covers and knife sales/sharpening in this area is well known and patronised by residents.

Exemptions have also been granted for community groups to operate car washes where the risks to both patrons, persons conducting the car wash and traffic are minimised. This allows community groups to continue fund raising activities at premises such as the BP Service Station and the Harvey Norman car park. Exemptions have also been included for either the

Shire or community groups to hold “swap meets” within the Karratha City Centre, which are seen to benefit the community as a whole.

A section has been included specifically to capture public events such as FeNaCING and market days. The policy places the onus of obtaining the necessary insurances on the organiser of the event, and includes all proposed stalls in a single application. This allows the Shire’s officers to assess the event as a whole while the event organiser retains responsibility for all stalls.

The policy sets a level playing field whereby applicants and assessing officers are informed of the criteria that the application is assessed against as well as the grounds on which the application may be refused. Where a member of the community objects to the approval of a stallholder or street trading license, any such objection can be assessed against the same criteria as well as the grounds for refusal of an application. This provides an open and transparent approval process.

Each food stall will still be required to both notify the Shire and if deemed necessary, pay registration fees. The notification and registration fees are the same as fixed food premises operating within the Shire. This fee is in addition to any stallholder/street trader fees applicable.

Options

Council has the following options available:

1. Adopt the proposed Policy DE3 “Stallholder and Street Trading Policy” in its current form.
2. Adopt the proposed Policy DE3 “Stallholder and Street Trading Policy” subject to modifications as determined by Council.
3. Reject the proposed Policy DE3 “Stallholder and Street Trading Policy”.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The proposed Policy is underpinned by the Shire of Roebourne “Activities in Thoroughfares and Public Places and Trading Local Law”. All stall holders and street traders selling food products must comply with the Food Act 2008 and Chapter 3 of the Australia New Zealand Food Standards Code (Food Safety Standards).

Financial Implications

As this is an Environmental Health Policy which does not contain any new fees or charges, there is no legislative requirement for the policy to be advertised. However in the interests of promoting open and accountable Local Government, the Shire's Environmental Health Department intends to advertise the policy in the local papers. The costs of this advertising will be absorbed in the current Environmental Health budget. It is intended to advertise this policy with the proposed planning policy to minimise advertising costs.

Conclusion

The adoption of DE3 “Stallholder and Street Trading Policy” will provide applicants and Shire staff with clearer direction as to areas where trading is permitted within the Shire and the process by which the application is to be assessed.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **15125**
MOVED : **Cr Vertigan**
SECONDED : **Cr Smeathers**

That the Council:

- 1. Adopt policy DE3 “Stallholder and Street Trading Policy”**
- 2. Advertise the adoption of policy DE3 “Stallholder and Street Trading Policy” in a paper circulating within the district.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

11.2 PLANNING SERVICES

11.2.1 APPLICATION FOR R-CODES VARIATION APPROVAL - FRONT BOUNDARY FENCE - LOT 204 RICHARDSON WAY, BULGARRA

File No:	P2228
Attachment(s)	Location plan and site/ elevation plan
Responsible Officer:	Executive Manager Development Services
Author Name:	Planning Assistant
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider an application for a variation to the acceptable development provisions of the Residential Design Codes of Western Australia (R-Codes) and make determination against the relevant performance criteria for a proposed front boundary fence situated at Lot 204 [204] Richardson Way, Bulgarra.

Background

Suburb: Bulgarra
Applicant: Mellissa Vandersnoek
Owner: Paul Skurulis and Mellissa Vandersnoek
Zoning: Residential (R30)

Building licence application 20100015 for a front boundary fence was received on 15 February 2010. The fence is proposed to be constructed entirely from Colorbond up to 1.8m high for the full length of the front property boundary. The proposed fence is visually non-permeable.

After a request for further information was sent to the applicant by Building Services, a subsequent application for R-Codes Variation Approval was received 23 March 2010.

The applicant has stated that the fence is required for privacy and security reasons. The justification given by the applicant for the R-Codes variation is:

“The 1.8m fence will provide privacy for front outdoor living area (decking and verandah)”

And

“Screening for the front of the property for security and to prohibit people from stirring up the dogs on the property.”

Issues

Compliance with the Shire of Roebourne Town Planning Scheme No. 8 (TPS8)

The relevant Karratha Precinct Objectives include to:

“Enhance the high level of residential amenity within Karratha in both existing suburbs and the residential expansion areas.”

And

“Encourage residential development that will accommodate the greater range of lifestyles and needs to reflect the broadening population base.”

Residential Design Codes of Western Australia (R-Codes)

Acceptable development provision 6.2.5 – Street walls and fences states:

“Front walls and fences within the primary street setback area that are visually permeable 1.2m above natural ground level.”

As the proposed fence does not comply with the acceptable development provision it should; therefore, be measured against the performance criteria as follows:

“Front walls and fences to promote surveillance and enhance streetscape, taking account of:

‘The need to provide protection from noise and headlight glare where roads are designated as primary or district distributors or integrator arterials;’ or

‘The need to provide screening to the front setback;’ or

‘The need to provide privacy to north facing outdoor living areas.’

The proposed fence is not considered to meet the performance criteria as:

The property does not front on to an arterial road with heightened traffic volumes;

The property is not located where noise and headlight glare requires screening;

And

The primary street setback area is not the only possible location for an outdoor living area for the dwelling.

Compliance with Local Planning Policy DP7 ‘Residential Frontage’

The proposed fence is not deemed to comply with DP7, particularly:

“To protect the amenity of residential streetscapes.”

And

“To encourage the primary street setback area to be open, enabling a clear view from the street and vice versa.”

The policy states:

“Primary frontage fencing between piers or posts is to be visually permeable above a height of 1.2m unless the wall or fence encloses a swimming pool or a spa, an area that is the sole effective outdoor living area from the property, or directly fronts a primary or district distributor road.”

The proposed fence:

Does not enclose a swimming pool or a spa;

Does not enclose an area that is the sole effective outdoor living area for the property;

And

Does not directly front a primary or district distributor road.

The non permeable fence above 1.2m within the primary street setback is considered to have a detrimental impact on the streetscape as the full length of Richardson Way that faces Searipple Road has open primary street setback compliant with DP7 policy.

Non objections were received from two neighbouring properties although both were only signed without comments including no indication that plans were sighted.

Options

Council has the following options available:

1. To approve the application for R-Codes variation of a 1.8m non permeable fence in the primary street setback.
2. To approve the application for R-Codes variation with a condition that the fence must be visually permeable above 1.2m.
3. To refuse the application for R-Codes variation.

Policy Implications

Local planning policy DP7 'Residential Frontage' is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The R-Codes variation application fee of \$100 has been paid by the applicant.

Conclusion

The proposed solid 1.8m high fence is considered undesirable as it disrupts the streetscape amenity and compromises passive surveillance of the street, open space across Richardson Way and internally by eliminating clear views between the dwelling and the street. It is noted that if constructed, the fence would be out of character of the prevailing Richardson Way streetscape as it would be the only solid non-permeable fence along its northern extent.

It is therefore recommended that the application for R-Codes variation be approved subject to the fence design being amended to be visually permeable in accordance with the R-Codes definition.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15126
MOVED : Cr Lally
SECONDED : Cr White-Hartig

That the Council:

Approve the R-Codes Variation Application for a proposed front boundary fence at Lot 204 Richardson Way Bulgarra subject to amended plans being submitted that demonstrate a visually permeable fence design in accordance with the R-Codes definition.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

11.2.2 APPLICATION FOR R-CODES VARIATION APPROVAL - CLADDING OF FRONT BOUNDARY FENCE - LOT 2997 SKENE PLACE NICKOL

File No:	P2241
Attachment(s)	Site plan and two photos of the fence
Responsible Officer:	Executive Manager Development Services
Author Name:	Planning Assistant
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider an application for an R-Codes Variation (P2241) for an existing front boundary fence that has been constructed with the structural supports (post and rails) on the outside of the fence. The application for R-Codes Variation is retrospective as the fence was constructed approximately 12 years ago without the required approvals. The R-Code Variation application also includes a shed and shade sail which were also constructed without approval.

Background

Suburb: Nickol
Applicant: Brian Fitzroy
Owner: Woodside Energy Ltd
Zoning: Residential (R20)

Building Approval Certificate application 20100119 for the existing unauthorised structures including a front boundary fence, shed and shade sail was received 26 February 2010. The shed and shade sail are both constructed within the primary street and not at the required setbacks. The fence is constructed entirely from solid corrugated steel sheeting up to 1.8m high and has been clad on the inside of the property leaving the full extent of the post and rails exposed to Skene Place

An application for R-Codes Variation Approval for the fence, shed and shade sail was received 22 March 2010 after a request was made by Building Services.

The shed and shade sail are considered to meet the relevant performance criteria of the R-Codes:

6.10.1 (Outbuildings)

“Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties”

And

6.2.1 (Setback of buildings generally).

“Buildings setback from street boundaries an appropriate distance to ensure they:
Contribute to the desired streetscape
Provide adequate privacy and open space for dwellings; and
Allow safety clearances for easements for essential service corridors.”

The fence was painted by the applicant at the advice of Building Services during the initial assessment of the application for Building Approval Certificate. The cladding of the fence is still not compliant with the Local Planning policy DP7 – ‘Residential Frontage’.

The visually non-permeable and solid fence up to 1.8m is acceptable; in accordance with the DP7, as there is a swimming pool within the front setback of the property. DP7 states:

“Primary frontage fencing between piers or posts is to be visually permeable above height of 1.2m unless the wall or fence encloses a swimming pool or a spa, an area that is the sole effective outdoor living area for the property, or directly fronts a primary or district distributor road.”

Issues

Compliance with Local Planning Policy DP7 ‘Residential Frontage’

The fence is not deemed to comply with DP7, particularly:

“To protect the amenity of residential streetscapes.”

The policy states:

“Provided the structural fencing supports (posts and rails) are placed on the inside of the fence, post and rail fencing with a capped fencing panel designed to meet the Shire’s construction requirements is acceptable.”

The front boundary fence with cladding on the outside is considered to have a detrimental impact on the streetscape. It has resulted in posts and rails being visible from the street – Skene Place, which is not compliant with DP7 policy.

The owner of the subject property; Woodside Energy Ltd, has given written direction to the applicant (former tenant of the property) that the fence be “clad on the outside”. This written direction has not resulted in a resolution and the cladding remains on the inside of the fence.

Options

Council has the following options available:

1. To approve the application for R-Codes Variation for the shed, shade sail and fence with the fence to remain with the cladding on the inside.
2. To approve the application for R-Codes Variation for the shed, shade sail and fence subject to conditions including one stating that the fence be clad on the outside.
3. To refuse the application for R-Codes Variation.

Policy Implications

Local planning policy DP7 ‘Residential Frontage’ is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The R-Codes Variation application fee of \$100 has been paid by the applicant

Conclusion

The cladding of the fence is considered undesirable as it detracts from streetscape amenity.

The fence is not compliant with the Local planning policy therefore it is recommended that the application for R-Codes Variation be approved subject to the fence being clad on the outside.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **15127**
MOVED : **Cr Hipworth**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **15128**
MOVED : **Cr Hipworth**
SECONDED : **Cr Vertigan**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **15129**
MOVED : **Cr White-Hartig**
SECONDED : **Cr Smeathers**

That the Council:

Approve the R-Codes Variation Application for a shed, shade sail and fence at Lot 2997 Skene Place Nickol subject to the fence being clad on the outside so as to have the fencing supports (posts and rails) placed on the inside of the fence in accordance with the Local Planning Policy DP7.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

12 ITEMS FOR INFORMATION ONLY

12.1 CEO & EXECUTIVE SERVICES

12.1.1 INFORMATION ONLY ITEMS - MAY 2010

Responsible Officer: Chief Executive Officer

Author Name: Personal Assistant to the Chief Executive Officer

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for May 2010.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 15130
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council note the following information items:

- ◆ 12.1.2 Shire President's Mail
- ◆ 12.1.3 Register of Documents Stamped with the Shire's Common Seal
- ◆ 12.1.4 Councillor Representatives on Organisations
- ◆ 12.1.5 Tabled Correspondence
- ◆ 12.2.1 Budget Amendments for Period Ending 19 April 2010
- ◆ 12.2.2 Various Budget Amendments
- ◆ 12.2.3 Non-Statutory Donations for Period Ending 30 April 2010
- ◆ 12.3.1 Building Statistics for the Month of April 2010
- ◆ 12.3.2 Planning Decisions Issued – 7 April to 4 May 2010

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

12.1.2 SHIRE PRESIDENT’S MAIL – 8 APRIL 2010 to 5 MAY 2010

Responsible Officer: Chief Executive Officer

Author Name: Personal Assistant to the Chief Executive Officer

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
13/04/2010	CORRUPTION AND CRIME COMMISSION OF WESTERN AUSTRALIA	REGIONAL OUTREACH VISIT TO PILBARA - MARCH 2010, THANK YOU FOR YOUR AGENCY'S PARTICIPATION IN THE PROGRAM.
13/04/2010	KARRATHA & DISTRICTS CHAMBER OF COMMERCE	PROPOSED GRAFFITI BUSINESS ACCORD; KDCCI AGREES TO SUPPORT AND PROMOTE THE GRAFFITI BLITZ IN MAY; AGREES AN ACCORD MAY BE REACHED THROUGH A CONSULTANCY PROCESS; THE BOARD DOES NOT SUPPORT THE FEE PROCESS FOR REMOVAL OF GRAFFITI FROM LOCAL BUSINESS PREMISES
15/04/2010	OPUS	INVITATION FOR SHIRE PRESIDENT TO ATTEND OPUS WESTERN AUSTRALIA'S 10 ANNIVERSARY
19/04/2010	PACA INC	PILBARA ABORIGINAL CONTRACTORS ASSOC INC TO PROMOTE, FOSTER AND SUPPORT ABORIGINAL BUSINESS IN THE PILBARA WISHES TO MEET WITH SHIRE PRESIDENT
20/04/2010	JULUWARLU ABORIGINAL CORPORATION	VARIOUS MATTERS CONCERNING ROEBOURNE'S ADVISORY COMMITTEE, COUNCIL BUDGET FOR CHEEDITHA AND ROEBOURNE, FUTURE ENHANCEMENT OF ROEBOURNE
20/04/2010	VOLUNTEERING WA	ADVISING OF NATIONAL VOLUNTEER WEEK 10-16 MAY 2010
20/04/2010	NORWEST SAND & GRAVEL PTY LTD	RE RESOLVING DIFFERENCES BETWEEN NORWEST SAND AND GRAVEL AND THE SHIRE OF ROEBOURNE
22/04/2010	WARD	KARRATHA REVITALISATION PROJECT FEEDBACK; COMMENTS ON SEA WALL, ABORIGINAL CARVINGS, AND LACK OF CARAVAN PARK.
4/05/2010	DR ELIZABETH CONSTABLE MLA	ROEBOURNE COMMUNITY AQUATIC CENTRE

**12.1.3 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE
COMMON SEAL****Responsible Officer: Chief Executive Officer****Author Name: Personal Assistant to the Chief Executive Officer****Disclosure of Interest: Nil**

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
09/04/10	Ancillary Accommodation SoR - Notification Under Section 70A, 274 Stuart Crescent, Dampier
15/04/10	SOR Town Planning Scheme No.8, Municipal District Scheme, Amendment No.15 x 3
23/04/10	Shire of Roebourne Parking and Parking Facilities Local Law 2010
28/04/10	Financial Assistance Agreement, Royalties for Regions project
29/04/10	Notification of Under Section 70A, Lot 1072 on Deposited Plan 211744.

12.1.4 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Chief Executive Officer

Author Name: Personal Assistant to the Chief Executive Officer

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Pilbara Regional Road Group	CEO & Technical Services	Cr Lockwood & Cr Hipworth
Resource Industry Advisory Group	Chief Executive Officer, Community Services, Development Services & Technical Services	Cr Lally, Cr White-Hartig & Cr Hipworth
Visitor Centre(s) Committees	Community Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community Services	Cr Vertigan & Cr Smeathers as proxy

Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community Services	Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard
Corporate Services	Cr Lally & Cr Lockwood
Development Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Technical Services	Cr Hipworth & Cr Lally

12.1.5 TABLED CORRESPONDENCE**Responsible Officer: Chief Executive Officer****Author Name: Personal Assistant to the Chief Executive Officer****Disclosure of Interest: Nil****REPORT**

Tabled correspondence for Councillors information:

Date	From	Subject Details
12/04/2010	LANDCORP	SHIRE OF ROEBOURNE HOUSING NEEDS; LANDCORP IS IN A POSITION TO ASSIST.
13/04/2010	CORRUPTION AND CRIME COMMISSION OF WESTERN AUSTRALIA	REGIONAL OUTREACH VISIT TO PILBARA - MARCH 2010, THANK YOU FOR YOUR AGENCY'S PARTICIPATION IN THE PROGRAM.
19/04/2010	RACING AND WAGERING WESTERN AUSTRALIA	PROPOSAL TO ESTABLISH TAB SERVICES IN THE KARRATHA SPORT AND RECREATIONAL CLUB - QUESTIONNAIRE TO BE COMPLETED BY CEO
19/04/2010	LANDCORP	PROPOSED KARRATHA CITY CENTRE AND CONSEQUENTIAL SCHEME AMENDMENTS WITH CONCERNS FOR THE AMENDMENT
19/04/2010	WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP)	PROPOSED CITY CENTRE PLANNING POLICY AND THAT LANDCORP HAS RECEIVED QUALITY SUBMISSIONS FOR WARAMBIE RD AND CONCERNS FOR CITY CENTRE
20/04/2010	JULUWARLU ABORIGINAL CORPORATION	VARIOUS MATTERS CONCERNING ROEBOURNE'S ADVISORY COMMITTEE, COUNCIL BUDGET FOR CHEEDITHA AND ROEBOURNE, FUTURE ENHANCEMENT OF ROEBOURNE
22/04/2010	FINBAR GROUP LIMITED	PROPOSED AMENDMENT TO SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO. 8 - KARRATHA CITY CENTRE ZONE - FINBAR PROVIDES FEEDBACK/COMMENT AS A SIGNIFICANT DEVELOPER IN THE CITY CENTRE.
22/04/2010	GREG ROWE & ASSOCIATES	KARRATHA REVITALISATION PROJECT - KARRATHA MASTER PLAN AND PRECINCT PLAN SUBMISSION; COPY OF SUBMISSION
27/04/2010	WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP)	SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO 8 - KARRATHA CITY CENTRE ZONE - COMMENTS RE PROPOSED AMENDMENT
27/04/2010	RIO TINTO IRON ORE	SHIRE OF ROEBOURNE TOWN - KARRATHA CITY CENTRE ZONE REVITALISATION- COMMENTS RE

		PROPOSED AMENDMENT
29/04/2010	GREG ROWE & ASSOCIATES	KARRATHA REVITALISATION PROJECT - KARRATHA MASTERPLAN AND PRECINCT PLAN SUBMISSION LOT 3780 SHARPE AVENUE, KARRATHA.

12.2 CORPORATE SERVICES**12.2.1 BUDGET AMENDMENTS FOR THE PERIOD ENDING 19 APRIL 2010****File No: MAY10****Responsible Officer: Executive Manager Corporate Services****Author Name: Expenditure Accountant****Disclosure of Interest: Nil****REPORT**

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne**Budget Amendments****For The Period Ending 19 April 2010**

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			150,552
			Adjustment of Opening Surplus/(Deficit) after Audit			(30,778)
20-Jul-09	14698	340403	Write Off-St Luke's College-project terms revised	117,000		2,774
		420411	Write Off-Christopher Read-disputed charge	3,045		(271)
17-Aug-09	14751	334411	Write Off-Karratha Country Club-disputed calculation methodology	1,858		(2,129)
21-Sep-09	14794	400501	Deposit on 1 triplex block-Baynton West	5,000		(7,129)
	14801	302201	Reduction in contribution to Karratha Visitor Centre	(35,409)		28,280
	14810	332705	Grant-Cossack Archaeological Cyclone Impact Survey		12,515	40,795
		332205	Cossack Archaeological Cyclone Impact Survey	12,515		28,280
19-Oct-09	14846	100200	Write Off Rates-A74669-Eradu Pty Ltd	228		28,052
	14847	380010	Micro-chipping day	1,263		26,789
		400501	Purchase Land-Underboring & surveying	60,395		(33,606)
		334039	Pt Samson Skate Park-carried over from 08/09	2,650		(36,256)
	14857	460200	Airport Security	400,000		(436,256)
	14870	402504	Side Loader Rubbish Truck	12,150		(448,406)
	14870	402504	Purchase 2nd hand Truck	90,000		(538,406)
	14870	402905	Proceeds of sale of Rubbish Truck		(14,150)	(552,556)

Shire Of Roebourne
Budget Amendments (con't)
For The Period Ending 19 April 2010

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
16-Nov-09	14873	100200	Write Off Rates-A1370-F Plath	23,402		(575,958)
	14873	100200	Write Off Rates-A1371-J & J O'Meehan	22,708		(598,666)
	14873	100200	Write Off Rates-A1372-J & J O'Meehan	22,879		(621,545)
	14889	510721	Health-new notification & registration system		40,000	(581,545)
	14892	951000	Sentinel Chicken Coop	30,000		(611,545)
14-Dec-09	14909	102556	Transfer to Infrastructure Reserve	(595,596)		(15,949)
	14909	110010	Office Expenses-Corporate Services	595,596		(611,545)
	14910	334411	Write Off-W Pilbara Softball	2,270		(613,815)
		460411	Write Off-Helicopters (NZ)	22,962		(636,777)
		404411	Write Off-Karratha Caravan Hire	256		(637,033)
		404411	Write Off-Al's Burgers & Kebabs	297		(637,330)
		110411	Write Off-Antoinette Councillor	418		(637,748)
		340403	Write Off-Public Transport Authority	10,000		(647,748)
		110411	Write Off-Aust Maritime Safety	62		(647,810)
	14911	100200	Write Off-A31063-Sulcon	607		(648,417)
		100200	Write Off - A54568-Gold Developments	106		(648,523)
		100200	Write Off-A78757-Woodside Burrup Pty Ltd	398		(648,921)
	14912	328506	Purchase windsock-RAC	3,000		(651,921)
		326506	Purchase windsock-KAC	3,000		(654,921)
		520505	Transfer to 520503-purchase plotter	(23,000)		(631,921)
		520503	Transfer from 520505-purchase plotter	23,000		(654,921)
		332040	Transfer to 332503-purchase fridges	(6,200)		(648,721)
		332503	Transfer from 332040-purchase fridges	6,200		(654,921)
		432506	Transfer to 432505-BA Set	(11,737)		(643,184)
		432505	Transfer from 432506-BA Set	11,737		(654,921)
		432505	Replacement pump-Bulgarra EWS	6,377		(661,298)
		424505	Drop side tool box for Retic ute	0		(661,298)
		460503	Transfer to 462503	(18,000)		(643,298)
		462503	Transfer from 460503-TV, Stove, Bain Marie for TTI	18,000		(661,298)
		330502	Roebourne Library-demolish old, install new toilet c/f from 2008/09	33,920		(695,218)
		404719	Rebate-used oil collection		758	(694,460)
		460851	Transfer from Aerodrome Reserve		400,000	(294,460)
	14921	942400	Transfer to 934203-Shade Structures	(700,000)		405,540
		934203	Transfer from 942400-Shade Structures	700,000		(294,460)
15-Feb-10	14983	400905	Sale of 944 Harding & 38 Nelley		1,300,000	1,005,540
		400010	Cost of sale of 944 Harding & 38 Nelley	10,000		995,540
		400559	Transfer to Housing Reserve	1,290,000		(294,460)
1-Mar-10	14996	Various	Budget Review	(356,535)		62,075

Shire Of Roebourne
Budget Amendments (con't)
For The Period Ending 19 April 2010

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
19-Apr-10	15060	370204	Pilbara to the Parliament - Budget already \$14,000	16,000		46,075
19-Apr-10	15071	404411	Write Off-Woodside Eny Ltd	101		45,974
		404411	Write Off-Truckmart	208		45,766
	15072	314200	Non-Stat Donations-double up at budget review	(177,187)		222,953
		314200	WAFL Match	30,000		192,953
		644200	Transfer to 944200	(20,000)		212,953
		644200	Transfer to 642802	(50,000)		262,953
		944200	Transfer from 644200	20,000		242,953
		642802	Transfer from 644200	50,000		192,953
		202200	Aware Program-Emergency Risk Survey	26,400		166,553
		202700	Grant-Aware Program		26,400	192,953
			Totals	1,692,344	1,765,523	

12.2.2 VARIOUS BUDGET AMENDMENTS

File No: MAY10
Responsible Officer: Executive Manager Corporate Services
Author Name: Manager Financial Services
Disclosure of Interest: Nil

REPORT

For Council to approve of various amendments to the budget as listed below.

Background

The table below lists the adjustments required.

Acc #	Account Description	Current Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	
314200	Non Statutory Donations	(354,374)	(20)	(354,394)	2 x golf vouchers-donation for fundraising event "Breath of Life Respirator" Karratha Bowling Club-previously approved by Shire President
460040	Equipment Replacement & Repairs	(16,326)	6,000	(10,326)	T/fer to a/c 946013 incorrect account for purchase of radios
946013	Purchase-Equipment	(3,347)	(6,000)	(9,347)	T/fer fr a/c 460040 purchase of radios
328505	Roebourne Pool-Equipment	(1,975)	(13,800)	(15,775)	Purchase 2 pumps
380504	Purchase - Plant	(37,070)	(13,581)	(50,651)	Extra ranger vehicle underbudgeted at budget review
		Decrease to surplus	(27,401)		

Issues

The current position is as follows:

Budget Amendments as at 19 April 2010	\$208,953
Changes as a result of this item	(\$27,401)
New Surplus	\$181,552

Options

Council has the following options available:

- 1) to adopt the budget amendments
- 2) not to adopt the budget amendments

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per Local Government Act 1995 sec 6.8 changes to budgets need to be authorised in Advance by resolution.

Local Government Act Section 3.58 Disposing of property and Local Government (Functions and General) Regulations 1996 Regulation 30(3) – Disposition of property to which section 3.58 of Act does not apply.

- (3) A disposition of property other than land is an exempt disposition if —
 - (a) its market value is less than \$20,000; or
 - (b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50,000.

Financial Implications

The financial implications of this report are that the existing surplus of \$208,953 will be replaced with a surplus of \$181,552.

Conclusion

The budget amendments listed in this report reflect Council's operations for the remainder of the year and therefore can be resolved accordingly.

Voting Requirements

Absolute

COUNCIL RESOLUTION

Res No : 15130
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council adopt the following budget amendments which will result in the current surplus of \$239,262 being replaced with a surplus of \$213,442.

Acc #	Account Description	Current Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	
314200	Non Statutory Donations	(354,374)	(20)	(354,394)	2 x golf vouchers-donation for fundraising event "Breath of Life Respirator" Karratha Bowling Club-previously approved by Shire President
460040	Equipment Replacement & Repairs	(16,326)	6,000	(10,326)	T/fer to a/c 946013 incorrect account for purchase of radios
946013	Purchase-Equipment	(3,347)	(6,000)	(9,347)	T/fer fr a/c 460040 purchase of radios
328505	Roebourne Pool-Equipment	(1,975)	(13,800)	(15,775)	Purchase 2 pumps
380504	Purchase - Plant	(37,070)	(13,581)	(50,651)	Extra ranger vehicle underbudgeted at budget review
		Decrease to surplus	(27,401)		

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

12.2.3 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2010

File No: MAY10
Responsible Officer: Executive Manager Corporate Services
Author Name: Expenditure Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
 Non Statutory Donations
 For The Period Ending 30 April 2010**

	Original Budget \$	Amended Budget \$	Actual \$
St Vincent de Paul - waste collection reimbursement	7,463	7,463	2,962.93
Hampton Harbour Boat & Sailing Club	5,000	5,000	5,000.00
Roebourne Sobering-Up Shelter	5,000	5,000	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	6,629.17
Lions Club of Karratha	8,000	8,000	
West Pilbara Volunteer Search Rescue	2,000	2,000	
Nor West Jockey Club	4,000	4,000	4,000.00
Karratha Emergency Relief Assoc	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
Wickham Youth Group	5,000	5,000	5,000.00
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,500.00
Lotteries House Insurance	4,600	4,600	4,600.00
Karratha Baptist Church Create & Connect Craft Group	16,891	16,891	
3rd Karratha Scout Group	5,000	5,000	
Karratha Community House	29,800	29,800	
Juluwarlu Aboriginal Corporation	18,100	18,100	
Link Inc	5,833	5,833	5,833.00
Yaandina Family Centre	20,000	20,000	
FeNaCLNG Fireworks display	6,000	6,000	
FeNaCLNG Children's activities	15,000	15,000	
Ministers Association	1,000	1,000	
WAFL Match		30,000	
	177,187	207,187	36,525.10

12.3 DEVELOPMENT SERVICES

12.3.1 BUILDING STATISTICS FOR THE MONTH OF APRIL 2010

File No: GR.27
Responsible Officer: Manager Building Services
Author Name: Development Services Officer
Disclosure of Interest: Nil

REPORT

To advise Council of the following Building Statistics

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	APRIL 2009	NO. SOLE OCCUPANCY UNITS	APRIL 2010
NEW RESIDENCES		28		16
GROUP DWELLINGS		0	3	0
TRANSIENT WORKFORCE ACCOMMODATION		3		0
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		2		4
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)		14		25
SWIMMING POOLS/SPAS		2		4
TOTAL		49		49
VALUE		\$53,719,507		\$9,435,086

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2008 TO 30 APRIL 2009	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 30 APRIL 2010
NEW RESIDENCES		253		186
GROUP DWELLINGS	16	3	10	4
TRANSIENT WORKFORCE ACCOMMODATION	2232	13	610	9
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		68		67
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)		353		350
SWIMMING POOLS/SPAS		85		95
TOTAL		775		711
VALUE		\$426,267,594		\$268,803,971

12.3.2 PLANNING DECISIONS ISSUED - 7 APRIL TO 4 MAY 2010

File No: TA/1/1
Responsible Officer: Manager Planning Services
Author Name: Planning Assistant
Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
2148	APPROVED DELEGATE	SANDRA JOYCE HOVEY	T & J PEARS BUILDING	LOT 92 [92] WOORAMEL CRESCENT DAMPIER	R-CODE VARIATION	OVERHEIGHT [3500MM WALL] OUTBUILDING [SHED] AT REDUCED SIDE SETBACK [1000MM]
2151	APPROVED DELEGATE	PASER PTY LTD	TREVOR GRAHAM PEARS	LOT 2496 PEMBERTON WAY KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	ADDITIONS TO A TRANSPORT DEPOT [COVERED DRIVE-THROUGH], CARETAKER'S DWELLING, THREE [3] SHIPPING CONTAINERS, TRANSPORTABLE FREEZER/CHILLER AND ANCILLARY WORKS
2183	APPROVED DELEGATE	BATAVIA FURNITURE CONNECTION PTY LTD	CARR CIVIL CONTRACTING PTY LTD	LOT 1028 LAMBERT ROAD KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TRANSPORTABLE BUILDINGS [SEA CONTAINERS] ASSOCIATED WITH A STORAGE FACILITY
2225	WITHDRAWN	SHIRE OF ROEBOURNE	SHIRE OF ROEBOURNE	LOT 365 [7] WINDGRASS WAY NICKOL	R-CODE VARIATION	OUTBUILDING WITH REDUCED SIDE SETBACK [0MM]
2232	APPROVED DELEGATE	KATHERINE GAIL BARRETT-LENNARD	PHILCO CONSTRUCTION	LOT 1271 [32] CARLSEN WAY PEGS CREEK	R-CODE VARIATION	CARPORT ON BOUNDARY WITH OVERHEIGHT PARAPET WALL [3490MM] WITHIN PRIMARY STREET SETBACK AREA AND OVERHEIGHT CARPORT WALL
2233	APPROVED DELEGATE	KUNUNURRA PROPERTIES PTY LTD	SCRIBE DESIGN GROUP	LOT 2603 [27] BOND PLACE PEGS CREEK	DEVELOPMENT	ADDITIONS TO KITCHEN COOLROOM ASSOCIATED WITH A TAVERN
2238	APPROVED DELEGATE	DEAN ROBERT TAIT	BRYDON PAUL EATON	LOT 492 [21] MOYNES COURT BAYNTON	R-CODE VARIATION	SINGLE DWELLING WITH REDUCED GARAGE SIDE SETBACK [0MM] AND OUTBUILDING AT REDUCED SIDE AND REAR SETBACK [0MM], VERANDAH WITH 1.8M PROJECTION INTO STREET SETBACK, REDUCED SOUTHERN SETBACK ON THE UPPER STOREY [1.86M], OVERHEIGHT ROOF [9.6M] AND REDUCED CONE OF VISION (OVERLOOKING) FROM THE LOUNGEROOM

						OVER THE NORTHERN BOUNDARY.
2240	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	JASON CAMPLIN	LOT 2011 [3] FORREST CLOSE MILLARS WELL	R-CODE VARIATION	PATIO WITH REDUCED SIDE SETBACK [500MM]
2242	APPROVED DELEGATE	TIMIK DEVELOPMENTS PTY LTD	TIMIK DEVELOPMENTS PTY LTD	LOT 37 [21] YIRRAWARI STREET BAYNTON	R-CODE VARIATION	SINGLE HOUSE WITH REDUCED FRONT SETBACK [2455MM] WITH INSUFFICIENT AREA OF COMPENSATION
2245	APPROVED DELEGATE	JOHN RICHARD ROLSTON	T & R HOMES PTY LTD	LOT 338 [9] MARNIYARRA LOOP BAYNTON	R-CODE VARIATION	SINGLE HOUSE WITH REDUCED NORTHERN AND SOUTHERN SIDE BOUNDARY SETBACKS [1050MM]
2246	APPROVED DELEGATE	DENTAL TRANSFORMATIONS PTY LTD	T & R HOMES PTY LTD	LOT 344 [4] WINYAMA ROAD BAYNTON	R-CODE VARIATION	SINGLE HOUSE WITH REDUCED NORTHERN AND SOUTHERN SIDE BOUNDARY SETBACKS [1050MM]
2247	APPROVED DELEGATE	DOWNSOUTH INVESTMENTS PTY LTD	T & R HOMES PTY LTD	LOT 333 [19] MARNIYARRA LOOP BAYNTON	R-CODE VARIATION	SINGLE HOUSE WITH REDUCED NORTHERN AND SOUTHERN SIDE BOUNDARY SETBACK [1050MM]
2248	APPROVED DELEGATE	BOKIR PTY LTD	T & R HOMES PTY LTD	LOT 356 [28] WINYAMA ROAD BAYNTON	R-CODE VARIATION	SINGLE HOUSE WITH REDUCED NORTHERN AND SOUTHERN SIDE BOUNDARY SETBACKS [1050MM]
2254	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	PAULA POOT	LOT 2390 [35] GAWTHORNE DRIVE MILLARS WELL	R-CODE VARIATION	SHADE SAIL WITH REDUCED PRIMARY STREET SETBACK [500MM]
2255	APPROVED DELEGATE	HANZ BARTH	HANZ BARTH	LOT 3674 [14] RODGERS WAY NICKOL	R-CODE VARIATION	OUTBUILDING WITH REDUCED SIDE SETBACK [600MM]
2260	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	CHRIS WARD	LOT 2080 [5] SHADWICK DRIVE MILLARS WELL	R-CODE VARIATION	OUTBUILDING WITH REDUCED REAR SETBACK [600MM]

Note – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

15.1.1 AQUACAROTENE MINING LEASE APPLICATION

File No:	TA/1/2
Attachment(s)	Deed between Shire of Roebourne and Aquacarotene Limited
Responsible Officer:	Chief Executive Officer
Author Name:	Assistant to the Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the extension of the deed with amendments between the Shire of Roebourne and Aquacarotene Limited dated 12 December 2002 relating to the approval of Mining Leases 47/397 and 47/450.

These leases are situated on Dampier Road to the west of the Karratha Town Centre.

Background

AquaCarotene Ltd holds two Mining Leases located west of Karratha that contain gravel and other quarry products.

The land is in the District of the Shire and is a Town Site within the meaning of the Land Administration Act 1997. As the Shire has the lawful control and management of the land the Shire is deemed by virtue of Section 8 of the Mining Act 1978 (the Act) to be an owner of the land.

An applicant for a Mining Lease must pursuant to section 74(3) of the Act serve on the owner of the land to which the application relates notice of the application within the period prescribed by the Act to allow the Office of the Mining Registrar an objection to the grant of such lease.

The Council originally resolved on 14 December 1998 to approve the lease with the following conditions:

- (a) Lodgement of an operational plan which demonstrates that dust and noise will be contained to prevent offsite impacts;

- (b) Lodgement of a rehabilitation plan which identifies contouring and revegetation form and techniques;
- (c) The term of the lease being for five years with three years options with renewals being subject to Council endorsement and
- (d) Standard engineering building and health conditions.

These conditions were subsequently amended on 12 July 1999 to the following:

- (1) Advise Aquacarotene that any agreement on Mining Lease 47/397 should have an initial term of eight years and renewable every three (3) years thereafter.

This original eight year term expired on 13 February 2009 and Aquacarotene have requested that the Council extend the option in accordance with the original deed.

Issues

Enquiries with the Department of Minerals and Energy have indicated that the Council has the option to revoke the Deed and invoke the clauses that require the surrender of the leases, however this would open the area up to another application for a Mining Lease. This would then need to be considered by the Council for approval or otherwise.

The Council originally objected to the granting of the Mining Lease on the grounds that the proposed leases were within the Town Site boundary and could result in the sterilisation of land which could be required for Town Site expansion in the future.

The issue of the Mining Lease being within the Town Site boundary is still relevant, however the impact upon the developing Town Site has been minimal to this stage.

The development areas identified in the Karratha City of the North Implementation blueprint indicate that this area may not be required in the short term.

The requirement of the materials being extracted from the site to provide for the ongoing expansion of other areas of the Town Site and road ways is of importance and may inhibit the development of these areas.

Aquacarotene entered into a joint venture with Carr Civil Contracting Pty Ltd in June 2004 and are also requesting that in accordance with clause 3 of the deed dated 12 December 2002 that the Council consent to the joint venture arrangement.

Options

Council has the following options available:

- 1 Revoke support for the Mining Lease in its current format and require the lessee to instigate the rehabilitation plan.
- 2 Approve the three year option in accordance with the original deed.
- 3 Approve the three year option with amended conditions including the consent to approve the joint venture operations with Carr Civil Contracting Pty Ltd.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

- 1. The Council currently does not have any local laws applicable to this activity.
- 2. The Land Administration Act 1997 applies as the land is in the Town Site within the meaning of the Act.
- 3. In accordance with section 8 of the Mining Act 1978 the Shire is deemed to be the owner of the land.

Financial Implications

The initial deed endorsed by the Council had no positive or negative financial implications to the Council. There are minimal rates applicable to the leases

It is proposed to include in the approval a clause to enable the applicant to agree to a contribution towards Community Infrastructure as determined by the Chief Executive Officer.

Conclusion

It is proposed to recommend approving the extension of the three year option effective from 13 February 2009 with the original conditions and amendments.

The amendments to include but not limited to the following;

- (a) Lodgement of a traffic management plan to control the ingress and egress of traffic from the site;
- (b) Lodgement of a rehabilitation plan being structured to facilitate the development of industry on the site;
- (c) The agreement of the applicant to a contribution towards Community Infrastructure as determined by the Chief Executive Officer.

Voting Requirements

Simple.

RECOMMENDATION

That the application from Aquacarotene Limited to extend the deed between the Shire and Aquacarotene be granted for a three year period effective from 13 February 2009 subject to the original conditions contained within the deed and the following amendments including but not limited to the following:

1. The lodgement of a traffic management plan that ensures the safe ingress and egress of traffic to the site;
2. Lodgement of a rehabilitation plan that facilitates the development of industry on the site;
3. The agreement of the applicant to a contribution towards Community Infrastructure as determined by the Chief Executive Officer and the details of the agreement to pay the contribution towards Community Infrastructure be documented in a deed to extend and vary the deed between the Shire and Aquacarotene dated 12 December 2002.
4. The Shire in accordance with clause 3 of the deed dated 12 December 2002 consents to the request from Aquacarotene to approve the joint venture with Carr Civil in regard to the operations at Mining Leases 47/397 and 47/450.

COUNCIL RESOLUTION

Res No : 15131
 MOVED : Cr Smeathers
 SECONDED : Cr Lewis

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
 AGAINST : Nil

COUNCIL RESOLUTION

Res No : 15132
 MOVED : Cr White-Hartig
 SECONDED : Cr Smeathers

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard,
 Cr Smeathers, Cr Vertigan and Cr White-Hartig
 AGAINST : Nil

Amendment to the Recommendation**Reason:**

Council felt that there should be no more extensions to this deed and added Clause 5 to suit.

COUNCIL RESOLUTION

Res No : 15133
MOVED : Cr Vertigan
SECONDED : Cr Hipworth

That the application from Aquacarotene Limited to extend the deed between the Shire and Aquacarotene be granted for a three year period effective from 13 February 2009 subject to the original conditions contained within the deed and the following amendments including but not limited to the following:

1. The lodgement of a traffic management plan that ensures the safe ingress and egress of traffic to the site;
2. Lodgement of a rehabilitation plan that facilitates the development of industry on the site;
3. The agreement of the applicant to a contribution towards Community Infrastructure as determined by the Chief Executive Officer and the details of the agreement to pay the contribution towards Community Infrastructure be documented in a deed to extend and vary the deed between the Shire and Aquacarotene dated 12 December 2002.
4. The Shire in accordance with clause 3 of the deed dated 12 December 2002 consents to the request from Aquacarotene to approve the joint venture with Carr Civil in regard to the operations at Mining Leases 47/397 and 47/450.
5. The applicant be advised that no further extension or approval will be granted.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Pritchard, Cr Smeathers, Cr Vertigan and Cr White-Hartig
AGAINST : Nil

15.1.1 ATTACHMENT 1 – SHIRE OF ROEBOURNE DEED 2002

DATED _____ 2000

AQUACAROTENE LIMITED
(ACN 074 969 056)

- AND -

SHIRE OF ROEBOURNE

DEED

McLEOD & CO
Solicitors
222 Stirling Highway
CLAREMONT WA 6010

Telephone: 9383 3133
Reference: McL/R11 10990 (10990DEED/FG/O)



THIS DEED is made 12th day of December ²⁰⁰⁰ 2000.

BETWEEN :

AQUACAROTENE LIMITED (ACN 074)	ABN 66 012 876 629
969 056) of PO Box 335, West Perth in the)	WESTERN AUSTRALIA STAMP DUTY
State of Western Australia (“Aquacarotene”))	NDR 15/09/03 13:59 002027118-005
	FEE \$ *****2,000
	SD \$ *****5.00 PEN *****.00

AND

○ SHIRE OF ROEBOURNE of Welcome)
 Road, Karratha in the said State (“the)
 Shire”)

RECITALS :

- A. On 13 February 2001 the Department of Minerals and Energy (“DOME”) granted Aquacarotene mining leases ML47/397 and ML47/450 (“the Mining Leases”) over the land shown hachured in the sketches annexed hereto (“the Land”).
- B. The Land is in the district of the Shire and is a “townsite” within the meaning of the Land Administration Act 1997.
- C. As the Shire has the lawful control and management of the Land, the Shire is deemed by virtue of section 8 of the Mining Act 1978 (“the Act”) to be an “owner” of the Land.
- D. An applicant for a mining lease must pursuant to section 74(3) of the Act serve on the owner of the land to which the application relates notice of the application within the period prescribed by the Act to allow the owner to lodge with the Office of the Mining Registrar an objection to the grant of such lease.

- E. On 14 December 1998 the Shire reconsidered an application for the Mining Leases based on fresh information supplied by Aquacarotene and in light of other mining tenements operating within townsites.
- F. The Shire had on previous occasions objected to the grant of mining leases to Aquacarotene on the basis that the proposed leases were within the Karratha Townsite boundary and could result in the sterilisation of land which could be required for townsite expansion in the future.
- G. On 14 December 1998 the Shire agreed to support the grant of the Mining Leases subject to the following conditions:
1. (a) lodgment of an operation plan which demonstrates that dust and noise will be contained to prevent off site impacts;
 - (b) lodgment of a rehabilitation plan which identifies contouring and re-vegetation form and techniques;
 - (c) the term of the lease being for five years with three year options, with renewals being subject to Council endorsement;
 - (d) standard engineering, building and health conditions.
2. reiterate to the Department of Minerals and Energy that Council do not support the issue of general (ie 21 year) tenements within the townsite area for the reasons previously stated.”
- H. The Shire’s decision to support the grant of the Mining Leases was based on information provided to it by DOME to the effect that the Mining Leases could be granted for a period less than 21 years.

- I. Pursuant to s.78(1) of the Act a mining lease remains in force for a period of 21 years and where an application is made for renewal for a further 21 years.
- J. On 30 June 1999 Aquacarotene applied to the Shire for the extension of the Mining Leases from five years to eight years.
- K. On receipt of Aquacarotene’s application the Shire received further advice from DOME advising that it could only grant mining leases for a period of 21 years and that the Shire should consider approaching Aquacarotene with a view to entering into a formal legal agreement as a means of limiting the terms of the Mining Leases.
- L. On 12 July 1999 the Council of the Shire resolved to:
 - “1. advise Aquacarotene that any agreement on ML 47/397 should have an initial term of eight years and renewable every three (3) years thereafter;
 - 2. seek explanation from the Department of Minerals and Energy for the conflicting advice received by Council on the ability to restrict the terms of Mining Leases.”
- M. The Shire requires Aquacarotene to enter into the Deed to limit the terms of the Mining Leases in accordance with the resolution of 12 July 1999 and to satisfy the Shire’s requirements.
-

OPERATIVE PART :

1. **DEFINITIONS AND INTERPRETATION**

1.1 **Interpretation**

Unless expressed to the contrary:

- (a) words importing:
 - (i) the singular include the plural and vice versa;
 - (ii) any gender include the other gender;

- (b) if a word or phrase is defined cognate words and phrases have corresponding definitions;

- (c) a reference to:
 - (i) a person includes a firm, unincorporated association, corporation and a government or statutory body or authority;
 - (ii) a person includes its legal personal representatives, successors or assigns;
 - (iii) a statute, ordinance, code, regulation, award or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
 - (iv) a right includes a benefit, remedy, discretion, authority or power;
 - (v) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
 - (vi) provisions or terms of this deed or another document, agreement, understanding or arrangement include a reference to both express and implied provisions and terms;
 - (vii) time is to be local time in Perth, Western Australia;
 - (viii) "\$" or "dollars" is a reference to the lawful currency of Australia;

- (ix) this or any other document includes the document as varied or replaced and notwithstanding any change in the identity of the parties;
- (x) writing includes any mode of representing or reproducing words in tangible and permanently visible form, and includes facsimile transmissions;
- (xi) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them.



Headings

Headings do not affect the interpretation of this deed.

Schedule

The Schedule and Annexures form part of this deed

2. AQUACAROTENE’S COVENANTS



Aquacarotene HEREBY COVENANTS AND AGREES with the Shire that it will execute and deliver to the Shire in registrable form surrenders of the Mining Leases:

- (a) on the expiration of eight years from the commencement date of the Mining Leases in the event that the Shire does not consent to renew the Mining Leases for a further three year period (“the renewed term”); or
- (b) on the expiration of the renewed term in the event that the Shire consents to renew the Mining Leases or on such alternative date as the Shire may agree to in writing.

3. NO DISPOSAL

Unless otherwise agreed in writing by the Shire Aquacarotene shall not transfer, mortgage, charge, assign or otherwise dispose of or encumber its interest in the Mining Leases or any part thereof or any interest therein to any person without the prior written consent of the Shire, which consent shall not be unreasonably withheld if the person to whom any such right or interest in the Mining Leases is to be granted has entered into a deed (or in the case of a mortgagee a specific undertaking in a form approved by the Shire) with the Shire at the cost of Aquacarotene, whereby such person covenants to observe and perform the covenants on the part of Aquacarotene herein contained.

4. CHARGE AND CAVEAT

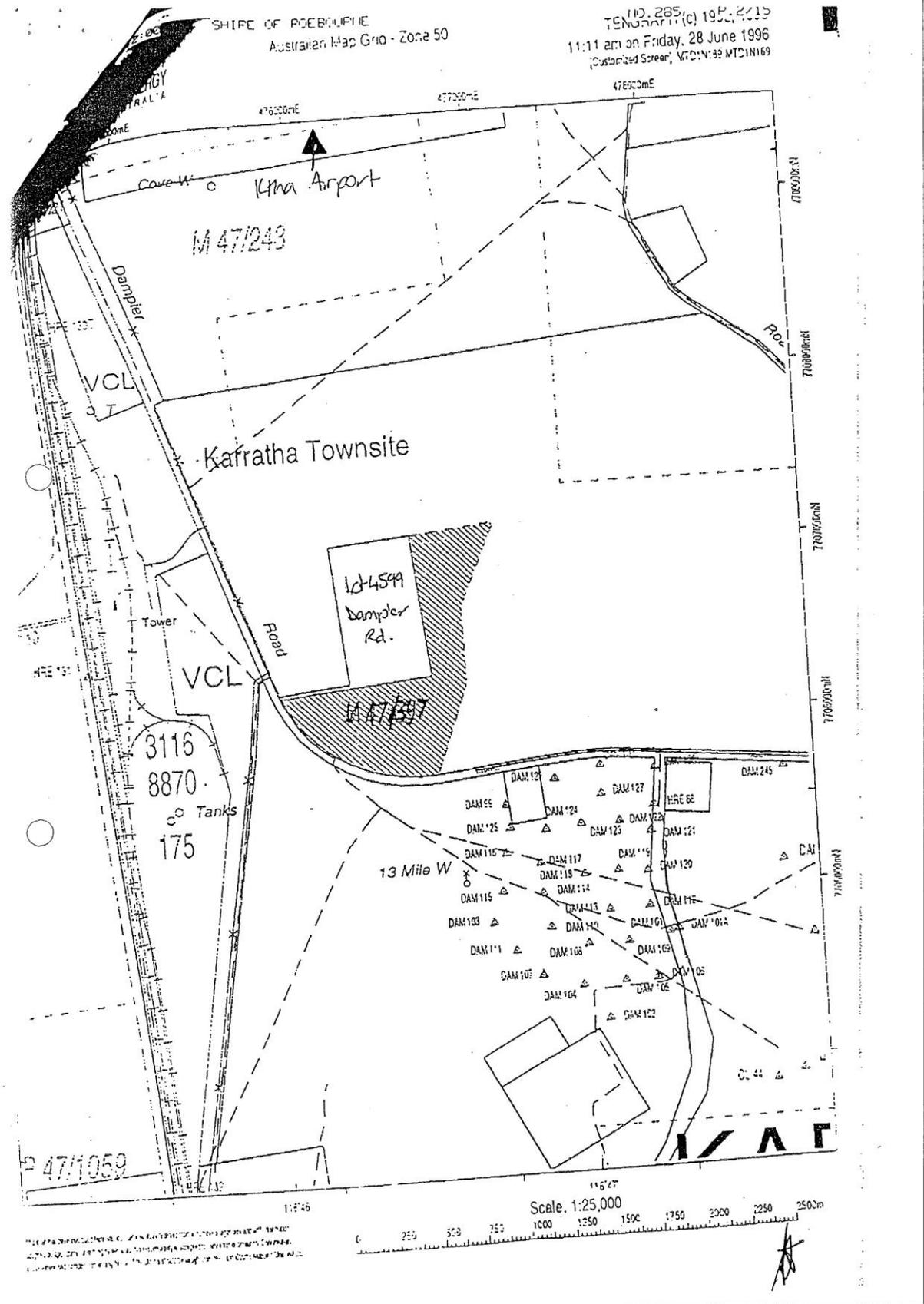
Aquacarotene HEREBY CHARGES its interests in the Mining Leases in favour of the Shire with the performance of the obligations entered into pursuant to this Deed and authorises the Shire to lodge an absolute caveat at DOME against the Mining Leases for the purpose of securing such obligations.

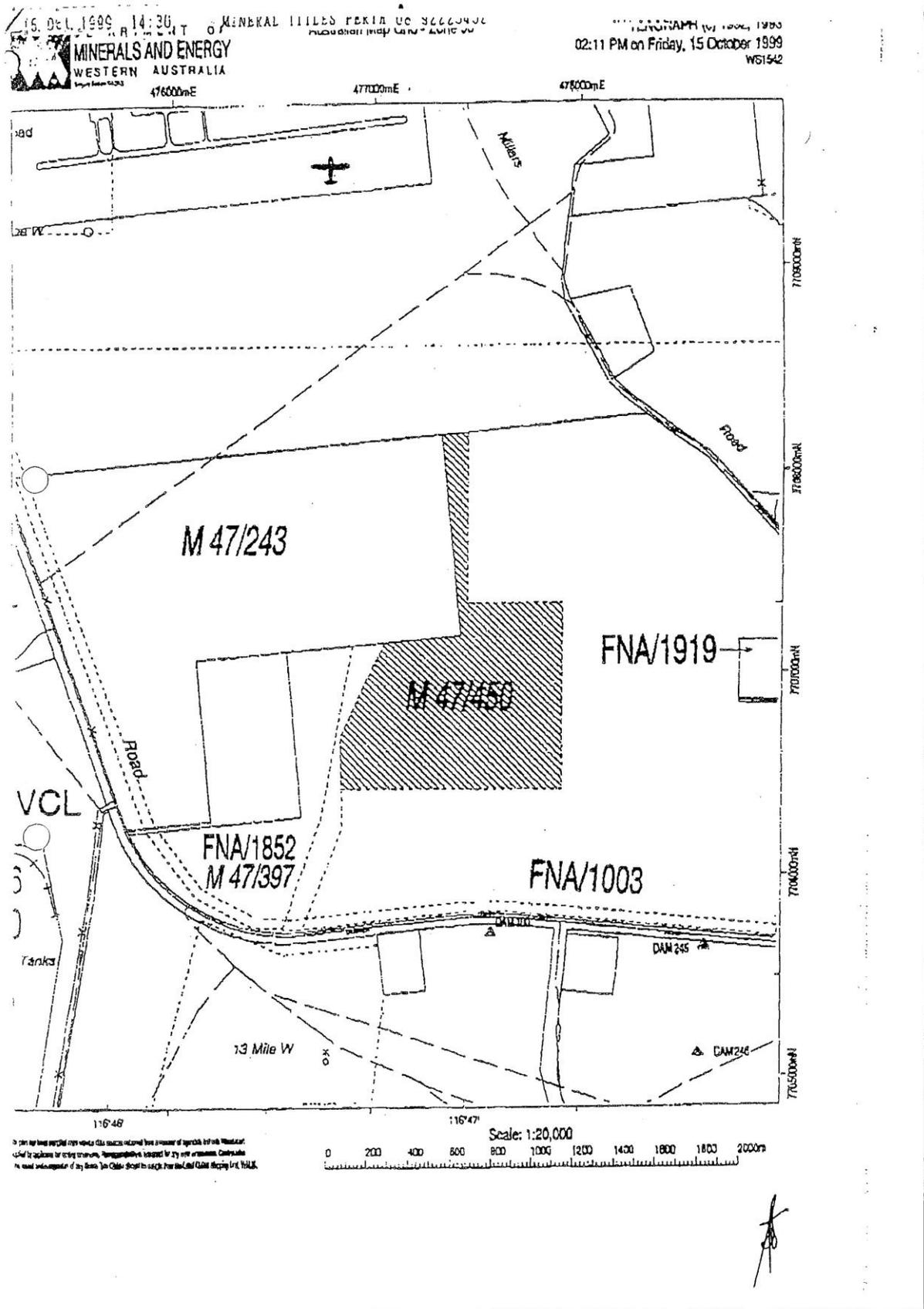
5. COMPENSATION

Aquacarotene HEREBY ACKNOWLEDGES AND AGREES that no claim lies against the Shire in respect of the surrender of the Mining Leases under the Act or any other statutory provision or otherwise and that the execution of this Deed shall act as a bar to any claim which Aquacarotene could or might have had against the Shire for or in respect of or in any way related to the surrender of the Mining Leases.

6. COSTS

The costs of and incidental to the preparation and stamping of this Deed together with any costs incurred in the preparation, stamping and registration of the





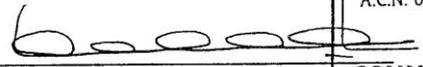
Surrenders pursuant to clause 2 and the registration of the caveat referred to in clause 4 shall be met by Aquacarotene and the Shire on a 50/50 basis.

EXECUTED BY the Parties as a Deed:

THE COMMON SEAL of)
AQUACAROTENE LIMITED (ACN)
074 969 056) was hereunto affixed in)
the presence of:)



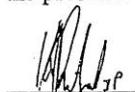
DIRECTOR



DIRECTOR/SECRETARY



THE COMMON SEAL of SHIRE OF)
ROEBOURNE was hereunto affixed in)
the presence of:)



PRESIDENT



CHIEF EXECUTIVE OFFICER



(10990DEED/FG/D)

16 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8.42pm and the next Ordinary Council Meeting is the 21 June 2010.

I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on 17 May 2010.

.....
Signed

Date ____/____/____