



ORDINARY COUNCIL MEETING

MINUTES

The Ordinary Meeting of Council was held
At the Wickham Community Hall
on 18 October 2010 at 6.30pm

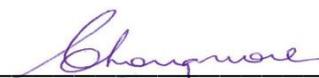

Collene Longmore
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE.....	5
4	DECLARATIONS OF INTEREST.....	7
5	PETITIONS/DEPUTATIONS/PRESENTATIONS	8
6	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	8
7	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	9
8	COUNCILLORS' REPORTS	11
9	CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES	12
9.1	CHRISTMAS SHUTDOWN 2010	12
9.2	COUNCIL HUMAN RESOURCE POLICIES	14
10	CORPORATE SERVICES	19
10.1	LIST OF ACCOUNTS OCTOBER 2010	19
10.2	FINANCIAL STATEMENT FOR PERIOD ENDING 31 AUGUST 2010	34
11	COMMUNITY SERVICES	50
11.1	BULGARRA SPORTING PRECINCT RESERVE RATIONALISATION.....	50
11.2	TOWN ENTRY STATEMENTS.....	57
11.3	BULGARRA OVAL MASTER PLAN	62
11.4	2011/12 COMMUNITY SPORT AND RECREATION FACILITIES FUND APPLICATIONS.....	68
11.5	MANAGEMENT OF KARRATHA YOUTH & FAMILIES CENTRE.....	72
12	TECHNICAL SERVICES.....	76
12.1	CONTRIBUTION TO FUNDING NARCOTIC DETECTION DOG OPERATIONS..	76
12.2	KARRATHA AIRPORT TERMINAL LEASE - SANLEA PTY LTD.....	79
13	DEVELOPMENT SERVICES	82
13.1	PROPOSED ADDITIONS TO EXISTING TRANSIENT WORKFORCE ACCOMMODATION FACILITIES	82

13.2	APPLICATION FOR R-CODES VARIATION APPROVAL - OUTBUILDING WITH OVER HEIGHT WALL OF 3.7M AND RIDGE HEIGHT OF 5.1M- LOT 230 [5] BRUCE WAY POINT SAMSON.....	85
13.3	RETROSPECTIVE APPLICATION FOR PLANNING APPROVAL - ALTERATIONS TO OUTDOOR BAR AND ALFRESCO DINING AREA ASSOCIATED WITH A RESTAURANT AND ANCILLARY WORKS.....	89
13.4	MULTI-STOREY MIXED USE DEVELOPMENT - LOT 2 (6) MORSE COURT, KARRATHA	92
13.5	STORAGE SHED - LOT 1091 (48-50) WELCOME ROAD, KARRATHA	99
13.6	PROPOSED CARETAKERS DWELLING AND STOREROOM - LOT 1432 WELCOME ROAD, KARRATHA.....	102
13.7	FINAL ADOPTION OF THE PROPOSED SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO.8 OMNIBUS AMENDMENT NO.18.....	105
14	STRATEGIC PROJECTS	114
14.1	BULGARRA COMMUNITY CENTRE DESIGN AND CONSTRUCT CONTRACT	114
14.2	APPROVAL TO CALL EXPRESSIONS OF INTEREST FOR THE DESIGN AND CONSTRUCTION OF THE KARRATHA LEISURE COMPLEX	121
14.3	BAYNTON WEST FAMILY CENTRE REQUEST TO CALL TENDERS	125
14.4	BULGARRA OVAL CHANGEROOMS RENOVATIONS	129
15	ITEMS FOR INFORMATION ONLY.....	133
15.1	SHIRE PRESIDENT’S MAIL 30 AUGUST – 6 OCTOBER 2010.....	135
15.2	REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE COMMON SEAL.....	137
15.3	COUNCILLOR REPRESENTATIVES ON ORGANISATIONS.....	138
15.4	TABLED CORRESPONDENCE	139
15.5	BUDGET AMENDMENTS FOR THE PERIOD ENDING 30 SEPTEMBER 2010	142
15.6	NON STATUTORY DONATIONS FOR PERIOD ENDING 30 SEPTEMBER 2010	143
15.7	BUILDING STATISTICS FOR THE MONTH OF SEPTEMBER 2010.....	144
15.8	PLANNING DECISIONS ISSUED - 8 SEPTEMBER TO 5 OCTOBER 2010 ...	145
15.9	KARRATHA COMMUNITY ASSOCIATION CO-LOCATED COMMUNITY FACILITY.....	147
16	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	148
17	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	148
18	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	149
18.1	SHIRE OF ROEBOURNE PARKING AND PARKING FACILITIES LOCAL LAW 2010.....	149
19	CLOSURE & DATE OF NEXT MEETING.....	152

1 OFFICIAL OPENING

The Ordinary Meeting of Council held at Wickham Community Hall, Wickham on 18 October 2010 was declared open at 6:30pm. Cr Lockwood also acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Note: This is not a verbatim record of questions asked and answers given. It is a summary only.

2.1 Question: Mel Cook

Are there any plans for interim General Practitioner services for the Wickham/Point Samson region, until a permanent arrangement is in place?

Response by Shire President Nicole Lockwood:

Interim medical services are being provided by the Division of General Practice, specifically by Dr Crystal Cree, commencing Monday afternoon 18 October until Friday 22 October. Beyond this point I understand there are arrangements in place for locum services until a permanent arrangement can be finalised.

Comment by Chris Pickett, Chief Executive Officer for Pilbara Health Network:

As Shire President Nicole Lockwood mentioned, Dr Crystal Cree is to provide GP services commencing Monday afternoon 18 October until Friday 22 October.

The Pilbara Health Network, along with its partners Rio Tinto, the Western Australian Country Health Service, the Pilbara Development Commission and Rural Health West, has committed to keeping a general practitioner in Wickham following the closure of the Gemini Medical service.

From the end of next week Pilbara Health Network will provide interim GPs until a full time GP can be arranged. Following the announcement that the Wickham Medical Centre GP service was to close, local health organisations and Rio Tinto have been working on a plan to maintain GP services at Wickham and to look at opportunities for the future to establish a comprehensive primary health care centre at Wickham incorporating GP services working with nursing and allied health.

2.2 Question: Langley Smith

What is the dollar value that the Shire has committed to the Wickham, Point Samson and Roebourne community for our GP and Health service? What are the Shires intentions for maintaining a commitment to those resources?

Response by Shire President Nicole Lockwood:

The Shire is working alongside its partners in discussing the provision of services on a Shire wide basis, including health services. The Shire is a partner in the Medical Services Incentive Scheme (MSIS) and has completed construction on two new 4 x 2 properties for medical staff and contributes further to the scheme via a part-time coordinator located in the Shire offices. This is a significant contribution by the Shire to support the continuation of growth of a sustainable health service network.

2.3 Question: Richard Goscombe

Is it possible for the Council to reconsider the contributing factors to help lure a GP to the Wickham/Point Samson end of the Shire?

Response by Shire President Nicole Lockwood:

The Shire is involved in a 'visioning' process in each of the towns outside of Karratha, which is aimed at looking at growth visions for each town and what services and structure planning is required for a strong and growing community. This work is well advanced in Wickham in partnership with Rio Tinto and will commence in Roebourne and Point Samson in the near future. The information from this structured process will allow the Shire to make informed decisions at budget time as to programmes or activities that Council can and should be supporting.

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Nicole Lockwood [President]
Cr Garry Bailey
Cr Fay Cechner
Cr Harry Hipworth
Cr Ben Lewis
Cr Joanne Pritchard
Cr Evette Smeathers
Cr Sharon Vertigan

Staff: Collene Longmore Chief Executive Officer
Andrew Ward Director Community and Corporate Services
David Pentz Director Development and Regulatory Services
Ray McDermott Executive Manager, Corporate Services
Geof White Project Manager K2020
Chloe Berkrey Minute Secretary

Apologies: Troy Davis, Director Infrastructure Services
Simon Kot, Director of Strategic Projects
Cr John Lally [Deputy President]

Absent:

Leave of Absence: Cr White-Hartig

Cr Vertigan requested leave of absence for the Ordinary Council Meeting to be held on 15 November 2010.

COUNCIL RESOLUTION

Res No : 151337
MOVED : Cr Lewis
SECONDED: Cr Smeathers

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

Members of Public: Mel Cook, Brian Minett, Steve Page, Kevin Pritchard, Steve Kinninmont, Asha Graham, John Graham, Langly Smith, Julie Smith, Peter Coventry, Travis Graham, Matt Gill, Shaun Kenwright, Richard Goscombe.

Members of Media: Nil

4 DECLARATIONS OF INTEREST

Item 11.4 Cr Pritchard declared an Impartiality interest
Nature of Interest: Wife of the applicant

Item 13.4 Cr Hipworth declared a Financial interest
Nature of Interest: Perceived

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

- 5.1 CARE Presentation, Chris Byrnes and Dan Pederson
Chris Byrnes and Dan Pederson from CARE Group (Communities Against Rubbishing the Environment) gave a presentation on the accomplishment the group has made since forming in 2007. The aim of the CARE group is to raise awareness of litter, and develop initiatives to beat it. The mission statement for the CARE group is “*to make Karratha a safer and cleaner place to live and visit*”.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION

Res No : 151338
MOVED : Cr Vertigan
SECONDED : Cr Bailey

That the Minutes of the Ordinary Meeting of Council held on 20 September 2010, be confirmed as a true and correct record of proceedings.

CARRIED

FOR :Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

- 01/09/10 Nicole Lockwood morning tea with Hon John Castrilli
- 02/09/10 Nicole Lockwood, Collene Longmore meeting with Rio Tinto
- 03/09/10 Nicole Lockwood, Collene Longmore Dampier Planning Workshop
- 08/09/10 Nicole Lockwood meeting with Denise Penny
- 08/09/10 Nicole Lockwood PRPC dinner
- 09/09/10 Nicole Lockwood meeting with Tambrey Mothers
- 09/09/10 Nicole Lockwood, Collene Longmore meeting with Woodside
- 09/09/10 Nicole Lockwood Audit and Risk Management Workshop
- 09/09/10 Nicole Lockwood, Collene Longmore meeting with Hon Norman Moore
- 14/09/10 Nicole Lockwood meeting with Rose from Pilbara Wildlife Carers Association
- 14/09/10 Nicole Lockwood Millars Well Primary School visit
- 14/09/10 Nicole Lockwood, Collene Longmore Inaugural Meeting of the Karratha City Centre Steering Group as sub-group of the KCN Plan Steering Group
- 14/09/10 Nicole Lockwood Community Garden meeting
- 15/09/10 Nicole Lockwood meeting with Lend Lease CEO
- 16/09/10 Nicole Lockwood Pluto Social Impact Briefing to Council
- 17/09/10 Nicole Lockwood Australian Citizenship Ceremony
- 23/09/10 Nicole Lockwood Taskforce Cleansweep Meeting
- 24/19/10 Nicole Lockwood meeting with Global Care
- 29/09/10 Nicole Lockwood meeting with Dickon Oxenburgh - Michael Leslie Foundation
- 29/09/10 Nicole Lockwood, Collene Longmore meeting with the Chevron Board of Directors
- 30/09/10 Nicole Lockwood, Collene Longmore meeting with Hon Norman Moore, Perth
- 30/09/10 Nicole Lockwood meeting with Landcorp
- 30/09/10 Nicole Lockwood Pilbara Regional Council 'Meet and Greet', Tom Price
- 30/08/10 Collene Longmore meeting with the Brand Agency, Perth
- 30/08/10 Collene Longmore Karratha City of the North meeting - City Centre update for new CEO of the Freemasons Graeme Sherriff, Perth
- 01/09/10 Collene Longmore meeting with Hon John Castrilli

- 02/09/10 Collene Longmore 'Community into Classrooms' session at Tambrey Primary School
- 06/09/10 Collene Longmore meeting with Peter Lonsdale
- 07/09/10 Collene Longmore Roebourne Rejuvenation Project meeting
- 09/09/10 Collene Longmore meeting with Matt Caspari, Aurora Algae
- 09/09/10 Collene Longmore meeting with Regional Development Australia
- 10/09/10 Collene Longmore meeting with Landcorp
- 10/09/10 Collene Longmore meeting with Roebourne Rejuvenation Project meeting
- 14/09/10 Collene Longmore meeting with Pilbara Development Commission
- 15/09/10 Collene Longmore meeting with Danni Nazzari
- 16/09/10 Collene Longmore meeting with Graeme Carty, United Community
- 17/09/10 Collene Longmore CLGF Steering Committee meeting, Perth
- 20/09/10 Collene Longmore CLGF Steering Committee
- 21/09/10 Collene Longmore meeting with Will Carroll
- 27/09/10 Collene Longmore presentation at Resources & Regions Conference Brisbane
- 30/09/10 Collene Longmore Pilbara Regional Council meeting, Shire of Ashburton
- 30/09/10 Collene Longmore Pilbara Local Government Project Group meeting, Shire of Ashburton
- 30/09/10 Collene Longmore Pilbara Regional Collaborative Group meeting, Shire of Ashburton
- 30/09/10 Collene Longmore Pilbara Regional Council 'Meet and Greet', Tom Price

8 COUNCILLORS' REPORTS

8.1 Nil

9 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

9.1 CHRISTMAS SHUTDOWN 2010

File No:

Attachment(s) Nil

Responsible Officer: Manager Human Resources

Author Name: Manager Human Resources

Disclosure of Interest: Nil

REPORT PURPOSE

To present Council with a proposal to close the Shire of Roebourne Administration Offices, Libraries and Depot for general business between the 2010 Christmas and 2011 New Year period.

Employees that are not required to maintain essential services will be requested to take the Christmas/New Year period as leave.

Essential services such as Shire Waste Services including rubbish collection, Aquatic Centres, Airport, Ranger Services and skeleton crew for both maintenance and parks and gardens shall be exempt.

This would require notification to all employees of the situation for the Christmas period.

Background

For the past 10 years, Council has reviewed annually the provision to shut down the Shire of Roebourne Administration Offices, Libraries and Depot for general business for the period between the 2010 Christmas and 2011 New Year giving eligible employees an opportunity of an extended break over the Christmas period. This is traditionally not a busy time in this area.

During this period, eligible employees may apply to take annual leave, accrued rostered days or accrued time in lieu. If all leave options have been exhausted, then 'leave without pay' shall be granted.

Issues

2009

Last year Offices were closed for three days from COB on Friday 24 December 2009 reopening Tuesday 4 January 2010, however it has been reported that on the 24 December, Customer Services took approximately three (3) phone enquires for the day and offices were empty due to employees using this day to travel home to family for Christmas.

Staff not required for essential services took three days leave along with three public holidays which gave eligible employees a ten day break covering two weekends.

Employees covering essential services were required to work as usual during this period.

2010

Christmas Day	Saturday	25 December
Christmas Day Public Holiday	Monday	27 December
Boxing Day	Sunday	26 December

Boxing Day Public Holiday	Tuesday	28 December
New Year's Day	Saturday	01 January
New Year's Day Public Holiday	Monday	03 January

Options

Council has the following options available:

1. That Council Offices and Libraries are closed from COB Thursday 23 December 2010, reopening on Tuesday 4 January 2011 at usual business operating times.
Employees take four (4) days annual leave, accrued rostered days or accrued time in lieu in the Christmas week to give an eleven (11) day break including two weekends.
2. That Council Offices and Libraries are closed from COB Friday 24 December 2010, reopening on Tuesday 4 January 2011 at usual business operating times.
Employees take three (3) days annual leave, accrued rostered days or accrued time in lieu in the Christmas week to give a ten (10) day break including two weekends.
3. That Council Offices remain open for business other than on public holidays.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

Over the 10 years the Community have become accustomed to the Shire Offices being closed during the Christmas / New Year period.

Many of the Pilbara companies are reported to be shutting down and releasing their employees on the 21 December 2010 hence changing the fabric of the community.

This period provides an ideal opportunity to grant all eligible employees a substantial break in recognition of their commitment during 12 months of rapid organisational change and growth.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151339**
MOVED : **Cr Lewis**
SECONDED : **Cr Cechner**

That Council Offices and Libraries are closed from COB Thursday 23rd December 2010, reopening on Tuesday 4 January 2011 at usual business operating times.

Employees take 4 days annual leave, accrued rostered days or accrued time in lieu in the Christmas week to give an 11 day break including two weekends.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

9.2 COUNCIL HUMAN RESOURCE POLICIES

File No:

Attachment(s) **COUNCIL HUMAN RESOURCE POLICIES
Index and Policies CH1 - CH8**

Responsible Officer: **Manager Human Resources**

Author Name: **Manager Human Resources**

Disclosure of Interest: **Nil**

REPORT PURPOSE

To present to Council 5 reviewed Human Resource policies and 3 new policies for adoption.

Background

Council's Human Resource Policies shall:

- Provide a clear direction to all employees that will facilitate an effective and efficient workforce;
- Provide a clear direction for the management of the Shire's human resources and assist managers and employees in achieving a fair and equitable decision making process pertaining to human resource matters;
- Assist Council in meeting requirements of relevant Acts, Legislation and statutory requirements; and
- To set clear conditions of employment guidelines across the Shire's structure for future employees.

The policies have been reviewed and developed through literature review and research. This provided points of relevance from existing policies and updated information through research drawn together to provide a consistent, clear set of policies that are relevant to matters relating to human resources within the Shire of Roebourne.

Council's human resource policies are subject to review on an annual basis to ensure that policies are in keeping with Council's mission, vision and strategic direction and local government requirements.

The review acknowledged that Council's human resources policies were last reviewed in October 2007 (resolution 14223). The review identified some specific areas of inconsistency that required addressing and updating and the opportunity to introduce three new policies that would define Council's requirements

Changes are summarised in the issues below. Position titles have also been changed where applicable to bring them in line with the recent organisational restructure.

The Executive Management group and the Consultative Committee have been given an opportunity to review and make appropriate changes to these policies.

The organisations human resources guidelines, principles and other human resources documents are in the process of being formulated into the Shire's HR Operational Policy and Procedure Manual that will provide management and employees with a clear and concise framework for dealing with all entitlements, benefits and regulations in line with the *Shire of Roebourne Collective Agreement 2009 – 2012* and relevant acts and Regulations.

Issues

All policies have been presented in a new format which identifies that electronic copies are maintained by the Corporate Compliance Department and that printed policies may not be up to date.

Policy CH1 Defence Reservist Leave

The policy intent remains unchanged however expanded to clearly identify the provisions of *The Defence Reserve Service (Protection Act 2001) (the Act)* and the Shire's obligations under that Act.

Policy CH2 Equal Opportunity Employment in the Workplace

The policy intent remains unchanged however rewritten to improve clarity of the requirements under the *Equal Opportunity Act, 1984*. Prescriptive detail of what constitutes harassment has been removed and shall be fully explained in the operational policies and procedures.

Policy CH3 Gratuity for Employees Leaving Council

This policy was previously titled 'Gifts for Employees Leaving Council'. This policy has been renamed and completely rewritten to document Council's obligations in accordance with s.5.50 of the *Local Government Act 1995 (the Act)* and to document the circumstances and manner in which the Shire will pay an employee who is finishing employment an amount in addition to any amount to which the employee is entitled under Contract of Employment, Enterprise Agreement or Award.

This policy has defined parameters in the Act and includes that the policy shall remain for a period no longer than one year from the date it was adopted by Council. After such time, the Policy shall no longer continue to apply and will become obsolete until replaced.

Policy CH4 Employee Housing (new)

Policy CH4 was previously number EXE16 in the old Policy Manual and then omitted in the last review in 2007. It therefore should be treated as a new policy in this context.

The Policy clearly articulates Council's housing commitments and financial support for 2010-2011 to eligible employees of the Shire of Roebourne outlining entitlements and conditions for:

1. Part C: Rental Allowance of \$8,454 per annum;
2. Housing Allocations to eligible positions;
3. Housing Allowance \$13,643 per annum; and
4. The Housing Subsidy of \$30,000 for employees owning and living in their own home.

This policy states that Council is aware of the financial implications to the Shire of Roebourne and that the policy shall only remain in place for a period of one year from the date it was adopted by Council.

Detailed explanation and procedures of each entitlement is documented in the Shire's HR Operational Policy and Procedure Manual which shall be presented to Council for noting at the November Council meeting.

Policy CH5 Staff and Volunteer Services

Other than formatting, there have been no changes to this policy.

Policy CH6 Occupational Health and Safety

The intent of this policy remains unchanged however has been rewritten to reflect the requirements of the *Occupational Safety and Health Act 1984* and the *Occupational Safety and Health Regulations 1996*.

Occupational Health and Safety operation policies and procedures will be documented in the Shire's HR Operational Policy and Procedure Manual.

Policy CH7 Human Resources (new)

This policy has been introduced to communicate Council's personnel management principles that underpin the culture of the Shire of Roebourne. It also acknowledges that the Shire's employees are the most valuable resource, as they are the primary means by which the Council's goals and objectives are met.

The policy states that the Shire will manage, improve and develop its staff resources efficiently and effectively, through the continuous development and implementation of co-ordinated procedures, which will be maintained in the Shire of Roebourne's Human Resources Policy and Procedure Manual.

All policies contained within this Manual shall be reviewed and approved by the Chief Executive Officer.

Policy CH8 Council Vehicle Fleet (new)

This Policy has been introduced to ensure that Council maintains a suitable fleet of vehicles that contributes to the efficient and effective work performance of the Shire of Roebourne. Council's requirements for acquisition and disposal are noted.

Each category in the Light Vehicle Fleet have a selection of vehicles approved by the Council's Plant Replacement Advisory Group and are listed in the Policy.

Council delegates the Chief Executive Officer to determine vehicle allocations and vehicle use status applicable to employees and/or positions.

The Shire's HR Operational Policy and Procedure Manual shall provide clear guidelines for employees with respect to use of Council fleet vehicles. The Manual shall be presented to Council for noting at the November Council meeting.

Options

Council has the following options available:

1. To adopt the Human Resources Policies as attached; or
2. To adopt the Human Resources Policies with identified amendments.

Policy Implications

Policy CH1	Defence Reservist Leave
Policy CH2	Equal Opportunity Employment in the Workplace
Policy CH3	Gratuity for Employees Leaving Council
Policy CH4	Employee Housing (new)
Policy CH5	Staff and Volunteer Services
Policy CH6	Occupational Health and Safety
Policy CH7	Human Resources (new)
Policy CH8	Council Vehicle Fleet (new)

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The financial implications for these policies have been identified in the 2010-2011 budget.

Conclusion

Council's Human Resources policies have been extensively reviewed and amended following feedback from the Executive Management Group and the Shire of Roebourne Consultative Committee. Once adopted, Council's Policies will underpin the rollout of the Shire's Operational Human Resources Policy Manual.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151340**
MOVED : **Cr Hipworth**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151341**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

AMENDMENT TO THE RECOMMENDATION:

REASON:

The Council identified a minor editing error in Policy CH8, page 1 – ‘included at the Chief Executive Officer’s request’. This line is to be deleted.

COUNCIL RESOLUTION

Res No : 151342
MOVED : Cr Cechner
SECONDED : Cr Smeathers

That Council adopts the Human Resources Policies CH1 to CH8, with a minor amendment to Policy CH8.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

10 CORPORATE SERVICES

10.1 LIST OF ACCOUNTS OCTOBER 2010

File No:	OCT10
Attachment(s)	Nil
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Creditors Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues

None.

Options

Council has the following options available:

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications from this report.

Conclusion

None.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151343**

MOVED : **Cr Hipworth**

SECONDED : **Cr Cechner**

That voucher numbers 73080 - 73220, EFT7834 – EFT8193, Trust Cheques 18 – 23 inclusive, Direct Debits 12385.1, 12385.2, 12388.1, 12390.1, 12402.1, 12495.1 & 12497.1 and payroll cheques, totalling \$8,605,641.11 submitted and checked with vouchers, be accepted.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
18	23/09/2010	BUACA	Bond Refund - Hire of Kevin Richards Memorial Oval	250.00
19	23/09/2010	Bernd Kruse	Bond Refund - Performance Guarantee PA1751D - Lot 349 Smokebush Dr	5,096.04
20	23/09/2010	Lena Kathleen Cedar	Bond Refund - Hire of Millars Well Pavilion	500.00
21	23/09/2010	Seanna Dempsey	Bond Refund - Hire Of Roebourne Multiuse Sports Courts	150.00
22	23/09/2010	Karratha Enduro & Motocross Club Inc	Refund Of Bond - Hire Of Dampier Pavilion Kiosk 05/09/2010	250.00
23	23/09/2010	Sierras Netball Club	Bond Refund - Cattrall Park	250.00
EFT7834	01/09/2010	G Whyte	Reimbursement of Expenses - August 2010	918.99
EFT7835	02/09/2010	T Davis	Utilities Allowance - Water	10.15
EFT7836	02/09/2010	P McClure	PIA State Conference 9-10 September 2010	114.75
EFT7837	02/09/2010	L Manser	Emergency Management Cats & Rangers WA Conference 14-17 September 2010	365.45
EFT7838	02/09/2010	A Moulton	Waste & Recycle Conference 2010 14-17 September	434.60
EFT7839	02/09/2010	P O'Dea	Dog & Cat Management /Control 6-9 September 2010	688.80
EFT7840	02/09/2010	D Ball	Emergency Management Cats & Rangers WA Conference 14-17 Sept 2010	365.45
EFT7841	02/09/2010	P Bennett	AIBS 2010 WA Conference 19-20 August 2010	220.55
EFT7842	02/09/2010	L Cover	Parks & Leisure Aust Annual Conference 12-12 Sept 2010	132.20
EFT7843	02/09/2010	I Chapman	AIBS 2010 WA Conference 19-20 August 2010	220.55
EFT7844	02/09/2010	D Pentz	Various Meetings 29-30 August 2010	108.65
EFT7845	03/09/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT7846	03/09/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT7847	03/09/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT7848	08/09/2010	Australian Taxation Office	Payroll Deductions	147,342.58
EFT7849	08/09/2010	Child Support Agency	Payroll Deductions	657.98
EFT7850	03/09/2010	F Cechner	Balance of Sitting Fee	7,800.00
EFT7851	03/09/2010	D Hipworth	Balance of Sitting Fee	7,800.00
EFT7852	03/09/2010	J Lally	Balance of Deputy President Allowance	19,050.00
EFT7853	03/09/2010	N Lockwood	Balance of Presidents Allowance	58,050.00
EFT7854	03/09/2010	E Smeathers	Balance of Sitting Fee	7,800.00
EFT7855	03/09/2010	F White-Hartig	Balance of Sitting Fee	7,800.00
EFT7856	03/09/2010	J Pritchard	Balance of Sitting Fee	7,800.00
EFT7857	03/09/2010	S Vertigan	Balance of Sitting Fee	7,800.00
EFT7858	07/09/2010	Clark Settlements	Purchase of Lots 323, 325, 326, 327, 349, 350, 351 Stage 2 and Lot 452 Stage 4B Baynton West	1,388,479.67
EFT7859	07/09/2010	British American Tobacco Australia Ltd	TTI Cigarettes	2,061.52
EFT7860	07/09/2010	Bullivants	Lanotec Citrus Cleaner and Degreaser	21.18
EFT7861	07/09/2010	Chemsearch Australia	Penetrating Agent	419.82
EFT7862	07/09/2010	C.Y. O'Connor College Of TAFE	Employee Training - Advanced Prosecutions	1,340.00
EFT7863	07/09/2010	Corporate Express Australia Limited	TTI Kiosk Stock, Stationery	3,907.17
EFT7864	07/09/2010	C-Direct P/L Prepaid	TTI Kiosk Stock	1,900.00
EFT7865	07/09/2010	Chemring Australia	Karratha Airport - Birdfrite cartridges	2,277.00
EFT7866	07/09/2010	Drake Australia Pty Ltd	TTI & Admin Office Casual Staff	10,139.65
EFT7867	07/09/2010	Davis Langdon Australia Pty Ltd	Shire Housing - Project Management Consultancy Services, Bulgarra Community Centre & Baynton West Family Centre Variations, Admin Office Expansion Project	53,874.91
EFT7868	07/09/2010	T Davis	Reimbursement of Telephone Line Connection	299.00
EFT7869	07/09/2010	Esplanade Hotel Fremantle	Employee Accommodation	1,170.00

Ordinary Council Meeting – Agenda

EFT7870	07/09/2010	GHD Pty Ltd	Depot Upgrade Feasibility Study, Airport Terminal Expansion Progress Claim	41,442.50
EFT7871	07/09/2010	S Giltrow	Reimbursement Study Expenses	180.00
EFT7872	07/09/2010	Harvey World Travel	Employee Flights	4,181.04
EFT7873	07/09/2010	Independent Valuers Of Western Australia	Valuation Service Fee	3,300.00
EFT7874	07/09/2010	Karratha & Districts Chamber Of Commerce	Annual Community Sponsorship - Business Excellence Awards 2010	2,500.00
EFT7875	07/09/2010	Karratha Newsagency	TTI Kiosk Stock	2,170.76
EFT7876	07/09/2010	Karratha International Hotel	Cossack Art Awards Winners' Accommodation	288.00
EFT7877	07/09/2010	Karratha District Junior Soccer Association	KEC 30th Birthday Community Day - Groceries & Operation of Sausage Sizzle	500.00
EFT7878	07/09/2010	Karratha City Real Estate	5B Bergin Way Water Consumption	99.45
EFT7879	07/09/2010	Karratha Tavern	TTI Kiosk Stock	18,253.50
EFT7880	07/09/2010	Les Mills Aerobics Australia	KEC Bodypump - August 2010	539.11
EFT7881	07/09/2010	Jacque Lymbery	15 Gecko Circle Water Consumption	106.35
EFT7882	07/09/2010	Mercure Hotel - Perth	Employee Accommodation	1,056.00
EFT7883	07/09/2010	Market Creations Pty Ltd	Marketing Consultancy Services & Design Of Logo, Website Update	2,651.00
EFT7884	07/09/2010	New Wave Caterers	Catering	266.00
EFT7885	07/09/2010	North West Realty	19 Leonard Way Water Consumption	344.80
EFT7886	07/09/2010	Water2Water	KEC Monthly Water Cooler Rental	53.50
EFT7887	07/09/2010	Pilbara Real Estate	19 Finch St Water Usage	166.20
EFT7888	07/09/2010	Parry's Merchants	TTI Kiosk Stock	14,939.25
EFT7889	07/09/2010	Perth Irrigation Centre	2 Way Splitter, Solenoid Valve, Pressure Gauge	646.00
EFT7890	07/09/2010	Ray White Real Estate	Shire Housing Water Usage	856.80
EFT7891	07/09/2010	Roebourne Visitor Centre	July/August 2010 Contribution Funds	34,515.40
EFT7892	07/09/2010	Signswest, Stick With Us Sign Studio	Karratha Airport - Coreflute BMR Information Signage, Update Council Honour Board	643.50
EFT7893	07/09/2010	Shell Company Of Australia	Fuel	8,258.53
EFT7894	07/09/2010	SAI Global Ltd	Subscription - Online BCA REN 18/9/2010 TO 17/9/2011	1,931.50
EFT7895	07/09/2010	E Smeathers	Cossack Art Sales - Resolute	522.00
EFT7896	07/09/2010	Stihl Shop Redcliffe	Oil, Brushcutter	141.85
EFT7897	07/09/2010	Technical Irrigation Imports	Program Controller, Fuse	1,468.81
EFT7898	07/09/2010	Town Link Couriers	Cossack Art Awards - Freight Return Of Art Work	55.00
EFT7899	07/09/2010	Travelworld Karratha	Employee & Potential Employee Flights	3,917.00
EFT7900	07/09/2010	TNT Express	Freight	2,272.49
EFT7901	07/09/2010	Truck Centre (WA) Pty Ltd	Reservoir, Rocker Switch	146.59
EFT7902	07/09/2010	The Retic Shop	Geardrive, Valve, Poly Rise, Priming Fluid	9,283.79
EFT7903	07/09/2010	C Watts	Reimburse Telstra Connection	360.20
EFT7904	07/09/2010	Worksense Safety & Workwear	Corporate Clothing	1,051.82
EFT7905	07/09/2010	Atom Supply	Yellow Out Of Service Tags	155.93
EFT7906	07/09/2010	Airport Lighting Specialists Pty Ltd	Karratha Airport - Airfield Lighting PAL Lamps	2,476.44
EFT7907	07/09/2010	Protector Alsafe	Safety Clothing	644.75
EFT7908	07/09/2010	Australian Civils Pty Ltd	Johns Creek Boat Ramp - Replace Two Damaged Fenders	1,243.00
EFT7909	07/09/2010	Lisa Ammon (Tangibility)	Supply 1000 Sunscreen Sachets & Balloons	3,263.30
EFT7910	07/09/2010	AVP Commercial Pools	KAC Upgrade - Progress Claim No. 1	220,656.15
EFT7911	07/09/2010	BOC Limited	FeNaCING Festival - Hire Helium Tank, Industrial Air	926.50
EFT7912	07/09/2010	Bunzl Ltd	Toilet Tissue, Soap, Hand Towels, Plastic Cups	2,963.30

EFT7913	07/09/2010	BC Lock & Key	Key Cutting	66.00
EFT7914	07/09/2010	Wickham Service Station	Fuel	1,180.63
EFT7915	08/09/2010	Chandler Macleod	Waste Management Labour Hire	14,760.66
EFT7916	08/09/2010	Davis Langdon Australia Pty Ltd	Bulgarr Community Centre - Cost Planning Services	6,077.50
EFT7917	08/09/2010	GHD Pty Ltd	Bulgarr Oval Traffic Management Study - Progress Claim No. 2	6,011.50
EFT7918	08/09/2010	Karratha & Districts Chamber Of Commerce	Sponsorship Of Business After Hours 28th July, 2010	1,000.00
EFT7919	08/09/2010	BP Roebourne	Fuel	383.67
EFT7920	08/09/2010	CJD Equipment	Sealing Ring, Scraper	104.32
EFT7921	08/09/2010	Centurion Transport Co Pty Ltd	Freight	1,862.68
EFT7922	08/09/2010	Coates Hire Operations	NAIDOC Festival Day Generator Hire, Forklift & Digger Hire	2,054.26
EFT7923	08/09/2010	Coca-Cola Amatil (Holdings) Ltd	TTI Kiosk Stock	10,388.69
EFT7924	08/09/2010	Coventrys	Grease Gun, Ear Muffs, Globes, Safety Goggles, Battery	1,139.16
EFT7925	08/09/2010	Cable Logic	Depot Workshop - Conduit & Cable Upgrade For Plant Co-ordinator's Office	28,159.21
EFT7926	08/09/2010	Concrete Logistics	Concrete for Modular Chlorination Unit Installation at Bulgarr WWTP1 and Gap Ridge WWTP2	4,660.48
EFT7927	08/09/2010	Eyeline Australia Pty Ltd	KAC Kiosk - Swimming Goggles	847.00
EFT7928	08/09/2010	Farinosi and Sons (Rtl) Pty Ltd	Tape Measures, Pallet - Concrete Cut-off Discs	750.72
EFT7929	08/09/2010	Chubb Fire Safety Ltd	Karratha Airport Hydrant System Testing	3,230.70
EFT7930	08/09/2010	Fire And Emergency Services Authority	ESLB 1st Quarter 2010/11 Contribution	317,638.21
EFT7931	08/09/2010	Firey Productions	Film Shoot - Helicopter Aerials 1/2 Day	880.00
EFT7932	08/09/2010	Gemini Medical Centre - Karratha	Employee Vaccinations	353.10
EFT7933	08/09/2010	Gaye Nayton Historical Archaeologist	Cossack - Post Cyclonic Damage Assessment - Artefact Analysis & Report	3,025.00
EFT7934	08/09/2010	Home Hardware	Karratha Airport - General Hardware, Cossack Pipe & Fittings	363.24
EFT7935	08/09/2010	Hydramet	Bulgarr & Gap Ridge WWTP - Installation Modular Chlorination Units	92,950.00
EFT7936	08/09/2010	Hitachi Construction Machinery	Coolant Test Kit	14.22
EFT7937	08/09/2010	Handy Hands Pty Ltd	Parks & Garden Maintenance	5,956.50
EFT7938	08/09/2010	Hotel Grand Chancellor Launceston	Employee Accommodation	850.00
EFT7939	08/09/2010	Impay Pty Ltd (Karratha Motors)	Shire Vehicle Removal	610.00
EFT7940	08/09/2010	J.P. Durie Pool Contracting	KAC - Cleaning Block	330.00
EFT7941	08/09/2010	Karratha Comlec	TTI - Supply & Install Communications	5,731.00
EFT7942	08/09/2010	Kott Gunning	Legal Fees - KELP, Project Management, Recreation Joint Use Agreement, KAC Tender Documents	2,621.54
EFT7943	08/09/2010	Kaz Adair Furniture	12 Dodd Crt Furniture	8,674.60
EFT7944	08/09/2010	Karratha Electrical & Instrumentation Pty Ltd	Bulgarr & Gap Ridge WWTP1 - Electrical Connection of Chlorination Unit	8,360.00
EFT7945	08/09/2010	Lyons & Peirce	Hearsons Cove - Pump Out Toilets	825.50
EFT7946	08/09/2010	Loscam Limited	TTI Pallet Hire	16.08
EFT7947	08/09/2010	Landgate	GRV & Mining Tenements Chargeable 10/07-06/08/2010	636.23
EFT7948	08/09/2010	C Longmore	Various Meetings 23-30/08/2010 Perth	382.25
EFT7949	08/09/2010	LGIS Insurance Broking	Adjustment To 2009/10 Motor Vehicle Premium	12,193.72

Ordinary Council Meeting – Agenda

EFT7950	08/09/2010	Media Monitors Australia Pty Ltd	Media Monitoring 01/08 to 31/08/2010	710.83
EFT7951	08/09/2010	I Miller	Reimbursement for Healthy Dog Day Refreshments	189.88
EFT7952	08/09/2010	Northwest Copier & Fax Services	KEC MFD Photocopier Reading 01/03/2010	1,216.92
EFT7953	08/09/2010	North West Tree Services	Removal Of 4 Trees & Under Pruning	12,424.50
EFT7954	08/09/2010	Ngarluma Aboriginal Corporation	Recording Of Registered Aboriginal Site ID8797 & Cultural Significance	13,752.18
EFT7955	08/09/2010	Nickol Bay Jewellers	Employee Gift Voucher	100.00
EFT7956	08/09/2010	Orica Australia Pty Ltd	Bulgarra 7 Gap Ridge WWP - 920kg Chlorine Gas x 2	4,252.60
EFT7957	08/09/2010	OPUS International Consultants Ltd	Interior Redesign of 5 Kwong Close	8,496.41
EFT7958	08/09/2010	Pilbara Distributors	Council Stock - Pure Water	114.00
EFT7959	08/09/2010	Pilbara Motor Group	Lens 87285	15.93
EFT7960	08/09/2010	Pilbara Tafe	Walkington Theatre & Karratha Library Contribution July 2010, Out Of School Care Entertainment	77,593.02
EFT7961	08/09/2010	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Cossack Art Award Catalogues x 1500, Business Cards, Advertisements	5,567.32
EFT7962	08/09/2010	Porter Consulting Engineers	Cattrall Park - Design of Car Park , Drainage and Lighting	7,205.00
EFT7963	08/09/2010	Roebourne Dingo Hire	Clean Up & Disposal Of Illegal Litter, Fence Repairs	5,170.00
EFT7964	08/09/2010	Amcap (Formerly Skipper Truck Parts)	Fuel Cap	71.01
EFT7965	08/09/2010	DTF - Shared Services (State Law Publisher)	Publication Of Amendment 16 In Government Gazette No. 148	63.50
EFT7966	08/09/2010	Stott & Hoare	Virtual Server	660.00
EFT7967	08/09/2010	Seek Limited	Position Vacant Ad - City Of The North Project Manager	214.50
EFT7968	08/09/2010	Sage Consulting Engineers Pty Ltd	Cattrall Park - Review of Electrical Design of 3E for Landscape and Car Park	4,928.00
EFT7969	08/09/2010	S Subramoney	Reimbursement of Cost of Petrol	80.68
EFT7970	08/09/2010	Think Security	Wickham Library - Callout & Service Security System	564.30
EFT7971	08/09/2010	T-quip	Oil Filter	15.55
EFT7972	08/09/2010	State Library of WA (Office of Shared Services)	Wickham Library Recoveries Of Lost & Damaged Books	57.20
EFT7973	08/09/2010	TrafficLogix	RapidPlan Software License Renewal Fee To 29/09/2011	1,237.51
EFT7974	08/09/2010	Tennant Australia	Nozzle-Side Skid Shoe, Brush, Air Filter	1,723.43
EFT7975	08/09/2010	Vibra Industrial Filtration Australasia	Cleaning of Air Filter Primary 6I-0273	689.15
EFT7976	08/09/2010	Wickham Newsagency	Magazines and Newspapers	16.90
EFT7977	08/09/2010	Woolworths (WA) Ltd	KEC & TTI Kiosk Stock	1,346.82
EFT7978	08/09/2010	Wormald Australia Pty Ltd	Fire Alarm System Inspections	389.82
EFT7979	08/09/2010	Welcome Lotteries House	Welcome Lotteries House - Annual Community Sponsorship	4,552.02
EFT7980	08/09/2010	West-Sure Group	TTI - Cash In Transit Service July 2010	2,722.50
EFT7981	08/09/2010	D Woods	Cossack Art Awards Telephone Usage Reimbursement	382.30
EFT7982	08/09/2010	Waterboyz Pool Maintenance	12 Dodd Court - Pool Maintenance x 2 August 2010	222.56
EFT7983	08/09/2010	Beverley White	Catering	3,270.00
EFT7984	08/09/2010	Webset Security	Airport Terminal Security Services 09/08/2010 - 22/08/2010	13,263.80
EFT7985	08/09/2010	Workpac Pty Ltd	Waste Management Labour Hire	4,352.52
EFT7986	08/09/2010	Zipform Pty Ltd	Printing Of Trust & Municipal Bank Account Cheques	2,306.70
EFT7987	08/09/2010	Karratha Contracting Pty Ltd	Roebourne Covered Courts Revamp Lighting, Airport Earthworks & Water Connections, Replace A/C 5 Kwong Place, Country Club Toilet Demolition, Pegs Creek Pavilion Pipe Repair, Bulgarra Oval Electrical Check, Asbestos Removal, Building Maintenance	102,032.45

Ordinary Council Meeting – Agenda

EFT7988	10/09/2010	Centro Karratha	Site Booking For Community Workshop Registration Day	402.50
EFT7989	10/09/2010	Reliance Petroleum	Fuel	41,623.43
EFT7990	10/09/2010	Woolworths (WA) Ltd	Cossack Kiosk Stock	546.54
EFT7991	16/09/2010	British American Tobacco Australia Ltd	TTI Cigarettes	2,064.57
EFT7992	16/09/2010	Drake Australia Pty Ltd	TTI Casual Staff	5,573.84
EFT7993	16/09/2010	Philip Morris Limited	TTI Cigarettes	1,412.00
EFT7994	16/09/2010	Peter Watton	Purchase of Furniture	1,661.00
EFT7995	16/09/2010	Romteck Pty Ltd	Karratha Airport - Supply of Fire Alarm Monitoring Equipment	1,817.20
EFT7996	16/09/2010	Woolworths (WA) Ltd	RAC, Cossack & TTI Kiosk Stock	1,525.89
EFT7997	17/09/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT7998	17/09/2010	Dept Of Housing & Works	Payroll Deductions	760.00
EFT7999	17/09/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT8000	22/09/2010	Australian Taxation Office	Payroll Deductions	139,078.62
EFT8001	22/09/2010	Child Support Agency	Payroll Deductions	657.98
EFT8002	17/09/2010	B Moxham	Housing Overpayment	478.03
EFT8003	17/09/2010	Karratha First National Real Estate	Shire Housing Rental Payment	24,301.66
EFT8004	17/09/2010	Karratha City Real Estate	Shire Housing Rental Payment	5,214.29
EFT8005	17/09/2010	Jacque Lymbery	Shire Housing Rental Payment	7,691.42
EFT8006	17/09/2010	North West Realty	Shire Housing Rental Payment	24,507.15
EFT8007	17/09/2010	Pilbara Real Estate	Shire Housing Rental Payment	16,946.43
EFT8008	17/09/2010	Ray White Real Estate	Shire Housing Rental Payment	40,832.72
EFT8009	17/09/2010	LJ Hooker Karratha	Shire Housing Rental Payment	5,200.00
EFT8010	20/09/2010	Australian Taxation Office	June & August 2010 GST	171,025.00
EFT8011	20/09/2010	Cabcharge Australia Pty Ltd	Cabcharge Vouchers - August 2010	1,399.53
EFT8012	21/09/2010	Allied Pickfords-Karratha	Employee Relocation Expenses	5,254.70
EFT8013	21/09/2010	Barmah Hats	Canvas Drover Hats	412.50
EFT8014	21/09/2010	Baker's Temptation	TTI Kiosk Stock	1,864.75
EFT8015	21/09/2010	British American Tobacco Australia Ltd	TTI Cigarettes	2,828.61
EFT8016	21/09/2010	Chefmaster Australia	Garbage Bags	1,169.35
EFT8017	21/09/2010	Community Arts Network (WA) Ltd	Delivery of 2 Day Course - How's & Why's of Projects, Grants & Partnerships	3,850.00
EFT8018	21/09/2010	Corporate Express Australia Limited	KAC - UPS Tower, Broom Handles, Stationery, TTI Kiosk Stock	1,593.74
EFT8019	21/09/2010	Carr Civil Contracting Pty Ltd	Point Sampson Information Bay - Provision Of Machinery & Labour	358,310.82
EFT8020	21/09/2010	Chandler Macleod	Waste Management Labour Hire	32,084.80
EFT8021	21/09/2010	James Cutfield T/As Signature Music	Dampier Twilight Tunes Concerts	1,677.50
EFT8022	21/09/2010	Department of Transport	Dampier Boat Ramp - Advertisement Notification Faulty Navigational Equipment	237.07
EFT8023	21/09/2010	Westralia Airports Corporation Pty Ltd	ASIC Production x 10	500.00
EFT8024	21/09/2010	Forte Airport Management	Karratha Airport - Carpark Project Management, Stage 3 BMR Roof, Western Helicopter Apron Project Management, Security Upgrade Proposal	43,859.29
EFT8025	21/09/2010	Freemasons WA	Basset Road Units Water Consumption	1,997.20
EFT8026	21/09/2010	GHD Pty Ltd	Drainage Study - Progress Fee Claim - 90% Complete	5,500.00
EFT8027	21/09/2010	Garrards Pty Ltd	Velpar	300.00
EFT8028	21/09/2010	Harvey World Travel	Employee Flights	1,093.00

Ordinary Council Meeting – Agenda

EFT8029	21/09/2010	ITVision	SynergySoft Annual Licensing Fee - To 30/06/2011, Consultation Day Development Services 24/08/10	88,050.41
EFT8030	21/09/2010	Juluwarlu Group Aboriginal Corporation	Annual Community Sponsorship 2010/2011	27,500.00
EFT8031	21/09/2010	Karratha Florist	Flowers For August 2010	225.00
EFT8032	21/09/2010	Karratha Newsagency	TTI Kiosk Stock	5,082.82
EFT8033	21/09/2010	Karratha Alternative Carriers	Bulgarra & Gap Ridge WWT - Chlorine Bottles x 2	445.50
EFT8034	21/09/2010	Karratha Tavern	TTI Alcohol	11,607.60
EFT8035	21/09/2010	LRW'S Electrical	Air Filters	263.14
EFT8036	21/09/2010	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	24,417.94
EFT8037	21/09/2010	Midalia Steel	Angle Iron & Sheet	71.17
EFT8038	21/09/2010	Market Creations Pty Ltd	Shire - Design Of Logo Concepts	1,859.00
EFT8039	21/09/2010	McLernons Supply & Demand - Welshpool	Orion Range - Executive 4 Door Hutch	2,186.40
EFT8040	21/09/2010	Norwest Sand & Gravel Pty Ltd	Hire of 2 Semi Tippers To Cart Gravel	27,522.00
EFT8041	21/09/2010	Poolmart Karratha	8 Knight Place Pool Maintenance	539.90
EFT8042	21/09/2010	Pilbara Iron Company (Services) Pty Ltd	Dampier Exeloo/Lions Park & Pavilion Water Usage	3,215.66
EFT8043	21/09/2010	Prime Health Group Limited	Employee Vaccinations	281.00
EFT8044	21/09/2010	Shell Company Of Australia	Fuel	10,811.20
EFT8045	21/09/2010	SAI Global Ltd	Australian Standards AS 4902 2000 - Internet Download	77.83
EFT8046	21/09/2010	Sealanes	Cossack Kiosk Stock	197.04
EFT8047	21/09/2010	The Retic Shop	Bermad FC Globe	643.85
EFT8048	21/09/2010	Worksense Safety & Workwear	Corporate Clothing	62.93
EFT8049	21/09/2010	Atom Supply	Fuel Treatment, Airport Hardware, Bolts	4,023.50
EFT8050	21/09/2010	Computelec Pty Ltd	VMWARE Virtual Infrastructure Windows	2,343.19
EFT8051	21/09/2010	Protector Alsaf	Safety Clothing	2,642.89
EFT8052	21/09/2010	A & P Transport	Freight	150.00
EFT8053	21/09/2010	Attorney-General's Department	Karratha Airport - AusChecks For August 2010	2,025.00
EFT8054	21/09/2010	Asstetic Australia Pty Ltd	Asstetic Premium Annual Support - July 2010 To July 2011	8,250.00
EFT8055	21/09/2010	Ausco Building Systems Pty Ltd	KTA Airport - Hire Of Lunchroom	902.88
EFT8056	21/09/2010	Artcraft Pty Ltd	Various Street Signs	910.25
EFT8057	21/09/2010	Aflex Technology (NZ) Ltd	KAC - Western Pool Inflatable	13,602.60
EFT8058	21/09/2010	Avdata Australia	Karratha Airport - Avdata Data Transcription to 30/08/2010	2,922.05
EFT8059	21/09/2010	Astron Engineering	Indoor Cricket Facility Project Management	2,376.00
EFT8060	21/09/2010	BOC Limited	Cossack Accommodation - 2 x 45kg Gas	360.00
EFT8061	21/09/2010	BP Roebourne	Fuel	480.61
EFT8062	21/09/2010	BC Lock & Key	Key Cutting, Repair Lock	145.20
EFT8063	21/09/2010	Wickham Service Station	Fuel	340.81
EFT8064	21/09/2010	P Bommer	Reimbursement of Subway Catering	70.00
EFT8065	21/09/2010	BCH Engineering Consultants Pty Ltd	KAC - Enclosure Fence Drawings	6,094.00
EFT8066	21/09/2010	BT Equipment Pty Ltd	Scraper, Belt, Oil Filter	2,671.76
EFT8067	21/09/2010	Budget Rent A Car	LOGO Relief Hire Car	1,144.00
EFT8068	21/09/2010	Busy Bees Cleaning	Vacate Clean - 944B Harding Way	550.00
EFT8069	21/09/2010	Corporate Express Australia Limited	TTI Kiosk Stock, Stationery	395.94
EFT8070	21/09/2010	Transpacific	Domestic, Wickham Library, Airport Refuse Services	26,885.13

		Cleanaway		
EFT8071	21/09/2010	Drake Australia Pty Ltd	TTI Casual Staff	4,576.80
EFT8072	21/09/2010	C Fox	47 Clarkson Way Water Consumption	84.24
EFT8073	21/09/2010	Karratha International Hotel	Contractor Accommodation	612.00
EFT8074	21/09/2010	Karratha Tavern	TTI Alcohol	7,354.80
EFT8075	21/09/2010	LRW'S Electrical	Air Filter	125.03
EFT8076	21/09/2010	WALGA (Marketforce)	Association, Procurement, Tax Service & Local Law Subs For Financial Year 2010-2011, Local Government Advice	26,496.21
EFT8077	21/09/2010	New Wave Caterers	Catering	424.00
EFT8078	21/09/2010	B Pezzali	11a Teesdale Place Water Consumption	3.70
EFT8079	21/09/2010	Pilbara Iron Company (Services) Pty Ltd	Hampton Oval & Lions Park Electricity Charges	308.32
EFT8080	21/09/2010	Parry's Merchants	TTI Kiosk Stock	15,282.65
EFT8081	21/09/2010	Pilbara Patios	Point Samson Information Bay Signage -80% Progress Payment	20,752.00
EFT8082	21/09/2010	Ray White Real Estate	Water Usage 4 Flannelbush Turn Nickol	225.20
EFT8083	21/09/2010	TNT Express	Freight	1,201.85
EFT8084	21/09/2010	The Retic Shop	Pop Up Sprinklers into Stock	960.00
EFT8085	21/09/2010	Ronald Back	Modifications - Long Term Financial Plan 2010-2020	5,021.50
EFT8086	21/09/2010	The Butcher Shop	Urban Art Project - Spray Paint Assorted Colours	3,370.88
EFT8087	21/09/2010	CJD Equipment	Platform, Lock Nut, Flange Screw, Washer, Filters	1,777.19
EFT8088	21/09/2010	Centurion Transport Co Pty Ltd	Freight	1,469.65
EFT8089	21/09/2010	Coates Operations Hire	Plant, Meeting Room, Portaloo, Traffic Barrier Hire	11,093.47
EFT8090	21/09/2010	Coca-Cola (Holdings) Ltd Amatil	TTI Kiosk Stock	7,079.97
EFT8091	21/09/2010	Coventrys	Mudguard, Spark Plug, Jerry Can, V Belt	450.78
EFT8092	21/09/2010	Chemform	Toilet Blocks	270.44
EFT8093	21/09/2010	Comgroup Australia Pty Ltd	Rental Two Way Radio System - 01/07/2010 - 31/12/2010	2,730.86
EFT8094	21/09/2010	Cable Logic	Data Point Installation For Development Services Plotter	2,111.23
EFT8095	21/09/2010	Centaman Systems	Employee Training	3,960.00
EFT8096	21/09/2010	Chamber Of Commerce & Industry WA	Annual Membership Subscription	6,400.15
EFT8097	21/09/2010	Cutting Edges Equipment Parts	Grader Blade, Plow Bolt	2,631.02
EFT8098	21/09/2010	Coda Studio Pty Ltd	Baynton West Family Centre & Bulgarra Community Centre Documentation, Cabinet Submission	72,719.02
EFT8099	21/09/2010	Dy-Mark (Aust) Pty Ltd	Black Line Marking Paint	234.16
EFT8100	21/09/2010	Department Of Corrective Services	Litter Clean Up 16/07/10 - 31/08/10	2,244.00
EFT8101	21/09/2010	Discovery Sailing Adventures	Dampier Primary School Year 7 - Coordinated Sail Activity	900.00
EFT8102	21/09/2010	Daily Living Products	RAC - Pool Chair	1,595.00
EFT8103	21/09/2010	E & MJ Rosher Pty Ltd	Axle, Caster Wheel, Tyre, Bearing, Bolt, Washer, Bar Blade	1,217.10
EFT8104	21/09/2010	Farinosi and Sons (Rtl) Pty Ltd	Cossack - Pressure Cleaner	1,500.00
EFT8105	21/09/2010	Chubb Fire Safety Ltd	Karratha Airport Maintenance Fire Hydrant System	538.45
EFT8106	21/09/2010	Fuel Fix Pty Ltd	Calibration Of 3 Diesel Fuel Bowsers Outlets	605.00
EFT8107	21/09/2010	Frogs Gelato	TTI Repairs To Coffee Machine	828.52
EFT8108	21/09/2010	Grace Removals Group	Employee Relocation Expenses	3,679.53
EFT8109	21/09/2010	GE Surveys	Survey Work - Karratha Airport	2,673.00
EFT8110	21/09/2010	Garden Hogs	8 McRae Court & 5b Leonard Way - Clean Up Gardens & Reinstall Retic	8,514.00
EFT8111	21/09/2010	GMR Supplies	RAC - Freestanding Water Bubbler	1,117.28

Ordinary Council Meeting – Agenda

EFT8112	21/09/2010	Home Hardware	Rejuvenating Oil, Sanding Block, Airside Maintenance, Filters, Garden Hoses, Fittings	756.23
EFT8113	21/09/2010	Hydramet	KAC - Information Signs	475.20
EFT8114	21/09/2010	Hitachi Construction Machinery	Filters	1,400.02
EFT8115	21/09/2010	Haines Norton (WA) Pty Ltd	Preparation of Finance Section Review Up To 31/07/10	17,523.00
EFT8116	21/09/2010	Hisco	Single Doona Cover x 11	918.85
EFT8117	21/09/2010	Ian Lush & Associates	Bulgarra Community Centre - BCA Advice & Compliance Audits/Assessments	1,320.00
EFT8118	21/09/2010	ISIS Group Australia	Karratha Airport -Checked Baggage Handling System	1,143,148.60
EFT8119	21/09/2010	Karratha Smash Repairs	Replace Canopy Window, Windscreens, Transport Mower, Windscreen Repairs	2,020.19
EFT8120	21/09/2010	Keyspot Services	Cossack Art Awards - Engrave Plaque	40.00
EFT8121	21/09/2010	Karratha Cad Centre	Baynton West Family Centre - Digital Copying	460.08
EFT8122	21/09/2010	Karratha Comlec	Call Out & Services Support Nortel Phone System	198.00
EFT8123	21/09/2010	Kott Gunning	Bulgarra Community Centre - Legal Advice On Design & Construction Contract, Consultancy Briefs	4,971.56
EFT8124	21/09/2010	Loscam Limited	TTI Pallet Hire	16.08
EFT8125	21/09/2010	LJ Hooker Karratha	13 Nickol Road Water Consumption	26.40
EFT8126	21/09/2010	Macdonald Johnston Engineering	Channel Brush, Jet Fan	437.71
EFT8127	21/09/2010	LGIS Insurance Broking	Insurance For Hired 972G Front End Loader	110.23
EFT8128	21/09/2010	Major Motors Pty Ltd	Brake Coupling	161.27
EFT8129	21/09/2010	Morrison's Public Address & Prof. Audio	KAC - Megaphone	235.00
EFT8130	21/09/2010	Malcolm Thompson Pumps	KAC - Inline Grundfos Pump Package	1,411.19
EFT8131	21/09/2010	Magnetic Automation Pty Ltd	Karratha Airport - Guide Roller 40mm	77.00
EFT8132	21/09/2010	Mcnally Newton Landscape Architects	Karratha Parks - Playground Permanent Play Structures	7,859.50
EFT8133	21/09/2010	Mcintosh & Son	Blower Assembly, Hex Bolt, Blade Shear, Nut Washer	1,081.93
EFT8134	21/09/2010	MSA Family Trust	Contract Building Maintenance Manager	8,316.00
EFT8135	21/09/2010	Pilbara News	Advertisements - Community Update, KEC Birthday, Road Closure	3,082.60
EFT8136	21/09/2010	Northwest Copier & Fax Services	Canon iPF755 Plotter	9,674.00
EFT8137	21/09/2010	North West Tree Services	Trim 5 Gums Near Power Lines	3,916.55
EFT8138	21/09/2010	Nickol Bay Jewellers	3 x Recognition Of Service Gift Vouchers	500.00
EFT8139	21/09/2010	NS Projects	Bulgarra Community Facility - Project Management Services - August 2010	3,300.00
EFT8140	21/09/2010	National Trust Of Australia (WA)	Jaburara Heritage Trail - Management & Implementation Plan	14,300.00
EFT8141	21/09/2010	Orica Australia Pty Ltd	RAC & KAC Chlorine Gas 70kg	2,387.78
EFT8142	21/09/2010	Fulton Industries Pty Ltd (Pioneer Road Services)	Depot - Asphalt Bagged 22Kg, Drums Emulsion	6,679.20
EFT8143	21/09/2010	Pirtek	Hose Assemblies, Air Compressor, Fuel Hose, Fuel Meter, Tube, Grease Line Fitting	3,123.96
EFT8144	21/09/2010	Pilbara Motor Group	Supply & Fit Kangaroo Bar, Filters, Drag Link	2,617.98
EFT8145	21/09/2010	The Paper Company Of Australia Pty Ltd	Reams Paper	1,795.20
EFT8146	21/09/2010	Picton Press	Tax Invoice Books	1,534.50
EFT8147	21/09/2010	Pilbara Tafe	Karratha Library & Walkington Theatre Contribution - August 2010, Movie Tickets, Employee Training	59,097.61
EFT8148	21/09/2010	Pilbara Copy Service	Karratha Airport - Photo Copier Charges August 2010	95.13
EFT8149	21/09/2010	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Printing - SOR Golf Scorecards, Business Cards, Cyclone Clean Up Advertisement	2,098.80

Ordinary Council Meeting – Agenda

EFT8150	21/09/2010	Porter Consulting Engineers	Review Black Spot Locations and Prepare Funding Submissions, Review Gap Ridge LIE Plans	2,615.25
EFT8151	21/09/2010	Peter Hunt Architect Superannuation Fund No 2	Rent Unit 2/4 Welcome Road 19/09/10-18/10/10, Electricity	3,143.83
EFT8152	21/09/2010	Roy Galvin & Co Pty Ltd	Gap Ridge WWTP - Sluice Valves, Gibolt, Gate Valve	1,579.84
EFT8153	21/09/2010	Holcim (Australia) Pty Ltd	40Tonnes of 150mm - 400mm Rock	2,005.78
EFT8154	21/09/2010	Roebourne Dingo Hire	Bulgarra WWTP1 & Gap Ridge WWTP2 - Concrete Works for Chlorination Unit Installation	19,800.00
EFT8155	21/09/2010	Red 11 Pty Ltd	Karratha Airport - USB Keyboards Check In Counters	531.87
EFT8156	21/09/2010	Rob's Concrete	Supply & Lay Concrete - Indoor/Outdoor Cricket Project	40,263.30
EFT8157	21/09/2010	Roebourne Volunteer Fire & Rescue	Donation - Volunteers Anniversary & Family Day Celebrations	1,500.00
EFT8158	21/09/2010	Amcap (Formerly Skipper Truck Parts)	Air Con Switch, Front Panel Hinge	171.48
EFT8159	21/09/2010	Sunny Sign Company Pty Ltd	Sign Posts - 3.2m x 50mm	2,036.63
EFT8160	21/09/2010	Samson Property Trust	Reimbursement Fuel 27/07-28/08/2010	1,069.62
EFT8161	21/09/2010	Statewide Equipment Hire	Karratha Airport - Hire Of Genset August 2010	2,062.37
EFT8162	21/09/2010	Synnott Mulholland Management Services Pty Ltd	Preparation Of Cabinet Submission	5,445.00
EFT8163	21/09/2010	Telford Industries	Chlorine Tablets	658.48
EFT8164	21/09/2010	Total Eden Pty Ltd	Solvent Fluid Green, Nozzle	57.30
EFT8165	21/09/2010	Steve Trevurza	8 Knight Place - Repair Pool Shade Sail	198.00
EFT8166	21/09/2010	Tennant Australia	Horseshoe	1,084.20
EFT8167	21/09/2010	Westrac Equipment Pty Ltd	Repair Heui Pump, Batteries, Filters, Yoke As-Slip, Bolt, Bearing, Cap Screw	5,567.51
EFT8168	21/09/2010	Woolworths (WA) Ltd	Executive Groceries, TTI Kiosk Stock	1,092.85
EFT8169	21/09/2010	Wormald Australia Pty Ltd	Admin Building - Routine Inspection & Testing, Fire Alarm System	389.82
EFT8170	21/09/2010	Wren Oil	7 Mile Tip - Oil Removal	1,127.50
EFT8171	21/09/2010	Wurth Australia Pty Ltd	Workshop Fasteners, Windscreen Additive	636.36
EFT8172	21/09/2010	Downer Edi Works Pty Ltd	Town Street Reseal Program, Dozer Hire	258,732.50
EFT8173	21/09/2010	West-Sure Group	Karratha Airport - Cash In Transit Service - August 2010	2,722.50
EFT8174	21/09/2010	Waterboyz Pool Maintenance	12 Dodd Court - Pool Maintenance - August 2010	107.73
EFT8175	21/09/2010	Beverley White	Catering Regional Youth Coordinators Network Meeting	127.50
EFT8176	21/09/2010	Webset Security	Karratha Airport - Terminal Security Service - 23/08 - 05/09/2010	17,495.50
EFT8177	21/09/2010	Zipform Pty Ltd	5000 Instalment Reminder Notices	1,429.56
EFT8178	22/09/2010	Karratha Contracting Pty Ltd	Wickham Early Learning Centre - Remove Air Vents, Bulgarra WWP Pump Repairs, Dodd Ct Tennis Courts Graffiti Removal, Bulgarra Oval Electrical & Floodlighting Upgrade, Building Maintenance	19,725.61
EFT8179	23/09/2010	Karratha Visitors Centre	July/Aug 2010 Shire Funding	53,326.71
EFT8180	23/09/2010	Concept Consultants Australia Pty Ltd	Karratha Airport - Low Voltage Power Upgrade	8,024.04
EFT8181	23/09/2010	Macdonald Johnston Engineering	Jet Assembly	171.52
EFT8182	23/09/2010	Woolworths (WA) Ltd	Cossack & TTI Kiosk Stock, Roebourne / Wickham Youth Activities	1,287.36
EFT8183	23/09/2010	Beverley White	Catering	1,050.00

Ordinary Council Meeting – Agenda

EFT8184	27/09/2010	British American Tobacco Australia Ltd	TTI Cigarettes	2,172.59
EFT8185	27/09/2010	Philip Morris Limited	TTI Cigarettes	783.95
EFT8186	27/09/2010	Colin Wilkinson Developments Pty Ltd	Retention Payment - Construction of Shire Housing	216,184.78
EFT8187	27/09/2010	C Longmore	Conference Expenses (QLD, PER, Tom Price) 27.09.10 - 01.10.10	860.55
EFT8188	27/09/2010	Moxham Motors	Replace Corroded Wiring Harness, Oil Filter, Fuel Filter, Alternator Belt, Cruise Control Stalk	1,493.20
EFT8189	27/09/2010	Wickham Newsagency	Wickham & Roebourne Library Magazines and Newspapers	104.75
EFT8190	30/09/2010	Dept Of Housing & Works	Payroll Deductions	250.00
EFT8191	30/09/2010	Dept Of Housing & Works	Payroll Deductions	1,370.20
EFT8192	30/09/2010	Dept Of Housing & Works	Payroll Deductions	564.60
EFT8193	30/09/2010	Shire of Roebourne Social Club	Payroll Deductions	1,614.00
73080	02/09/2010	C Coghlan	PIA State Conference 9-10 September	164.75
73081	03/09/2010	Shire Of Roebourne	Payroll Deductions	1,256.45
73082	03/09/2010	Shire Of Roebourne	Payroll Deductions	1,926.15
73083	03/09/2010	G Bailey	Balance of Sitting Fee	7,800.00
73084	03/09/2010	B Lewis	Cancelled Cheque	
73085	03/09/2010	B Lewis	Balance of Sitting Fee	7,800.00
73086	07/09/2010	All Seasons Karratha	Ron Back Financial Planner - 2 Nights Accommodation	536.40
73087	07/09/2010	Sandra Joy Clarke	Refund Cossack Art Show Entry Fee	22.00
73088	07/09/2010	Dampier Community Association	Art Competition Contribution	1,000.00
73089	07/09/2010	Department For & Planning Infrastructure	12 Months Vehicle Registration P8650	48.60
73090	07/09/2010	Eaton Building	Refund Of 1/2 Building License Fee On Two Properties Lot 40 Yirrawari & Lot 64 Marniyarra	1,093.00
73091	07/09/2010	Natalie Gray	Cossack Art Sales - Unnamed #86	362.50
73092	07/09/2010	LINK (Local Information Network Karratha) Inc.	KEC 30th Anniversary - Face Painting	150.00
73093	07/09/2010	Phyllis Marshall	Cossack Art Sales - Boab Cossack #136	108.75
73094	07/09/2010	Betty McLean	Cossack Art Sales - Shadows Of The Spinifex #142	688.75
73095	07/09/2010	Jacqueline Mills	Cossack Art Sales - Old Growth Forest #151	565.50
73096	07/09/2010	Telstra	Shire Telephone Charges	5,851.10
73097	07/09/2010	Jason Tinker	Cossack Art Sales - Karajini Gorges 1 #237	725.00
73099	07/09/2010	Horizon Power	Shire Electricity	36,846.38
73101	07/09/2010	Water Corporation	Shire Water Consumption	40,547.75
73102	07/09/2010	Wickham Community Association (inc)	Wickham - Garden Competition 2010	800.00
73103	07/09/2010	WA Hino	Oil Filter	117.28
73104	07/09/2010	Mary White	Cossack Art Sales - Hidden Valley #254	253.75
73105	07/09/2010	Delma White	Cossack Art Sales - Spring Colours #255	188.50
73106	07/09/2010	Jennifer Alliss	Cossack Art Sales - Mulla-Mulla Moonbath #4	145.00
73107	07/09/2010	Angus And Robertson Karratha	Dampier Library Books/Materials	1,021.86
73108	07/09/2010	John Ainsworth	Cossack Art Sales - Something In The Air #1	938.87
73109	07/09/2010	Rob Ainsworth	Cossack Art Sales - At The Farmgate #2	1,141.87
73110	07/09/2010	Blackburn, Roslyn	Cossack Art Sales - Over Shark Bay #19	253.75
73111	07/09/2010	Michael Bundabar	Cossack Art Sales - Pilbara After The Rain #33	580.00
73112	07/09/2010	Jeanette Bray	Cossack Art Sales - Expansive Kimberley #28	1,595.00
73113	07/09/2010	BGC Contracting Australia	Quarry Dust	1,052.48
73114	07/09/2010	Narell Bettini	Cossack Art Sales - Everlastings #18	398.75

Ordinary Council Meeting – Agenda

73115	07/09/2010	Paul Battle	Cossack Art Sales - Wadjjarri Dreaming #12	797.50
73116	07/09/2010	Sam Broadhurst	Cossack Art Sales - Warmed By The Sun #31	3,335.00
73117	07/09/2010	May Byrne	Cossack Art Sales - Bush Medicine #34	471.25
73118	07/09/2010	Darren Beard	Cossack Art Sales - Roebourne Races #14	87.00
73119	07/09/2010	Deborah Bonar	Cossack Art Sales - Core Of My Heart My Country #26	652.50
73120	07/09/2010	Peter Blasgund	Cossack Art Sales - Stop & Smell The Roses #20	1,305.00
73121	08/09/2010	Coles Myer	Employee Recognition Of Service Gift Vouchers	250.00
73122	08/09/2010	Chadson Engineering Pty Ltd	KAC - Service & Calibrate Pooltest 9	374.00
73123	08/09/2010	Sayuri Conley	Cossack Art Sales - Pigmy Possums #47	87.00
73124	08/09/2010	Kathryn Chynoweth	Refund Cossack Art Show Entry Fee	22.00
73125	08/09/2010	John Doyle	Cossack Art Sales - Pentecost River #63	761.25
73126	08/09/2010	Karl Erhardt	Cossack Art Sales - Sunrise Over The Kimberley's #69	938.87
73127	08/09/2010	Shirley Fisher	Cossack Art Sales - Pilbara Splendor #73	2,755.00
73128	08/09/2010	Margaret Gibson	Cossack Art Sales - Kimberley Coast #80	1,051.25
73129	08/09/2010	Joan Gray	Cossack Art Sales - Cleaverville Creek #84	181.25
73130	08/09/2010	Michaela Louise Hughes	Cossack Art Sales - Cockroach Bush After The Fire #104	638.00
73131	08/09/2010	Michele Heymans	Cossack Art Sales - That Fig Tree - Karajini #96	217.50
73132	08/09/2010	Dorothy Marilyn Imgrund	Cossack Art Sales - Pilbara Colours #106	326.25
73133	08/09/2010	Bette Inglis	Cossack Art Sales - Greymouth Rocks #107	123.25
73134	08/09/2010	Sally Jordan	Cossack Art Sales - Summer Respite #115	866.37
73135	08/09/2010	Kennaugh, Jacqueline	Cossack Art Sales - Dreamy Landscape #118	351.62
73136	08/09/2010	Karratha Touch Association	Clean Up Australia Day Dollars For Bags	1,104.00
73137	08/09/2010	McLeods & Co Barristers And Solicitors	Legal Advice - Asbestos Management Plan, Pyramid Rd Review of Agreement	8,557.37
73138	08/09/2010	Dannielle Lynch	Cossack Art Sales - The Land We Love #127	471.25
73139	08/09/2010	Debbie Lynch	Cossack Art Sales - Aqua Motion #128	616.25
73140	08/09/2010	Terrance Lawrence & Lesley Dwyer	Rates Refund For Assessment A14324 39 Ashburton Crescent Dampier	442.83
73141	08/09/2010	Tania Lindau	Cossack Art Sales - Reflections #123	402.37
73142	08/09/2010	Cherry Lee	Cossack Art Sales - Turning Point #122	870.00
73143	08/09/2010	Moad, Shane	Cossack Art Sales - Mt. Bakewell In Summer #155	2,320.00
73144	08/09/2010	Lindy Midalia	Cossack Art Sales - Sunshine & Shadow #148	623.50
73145	08/09/2010	Peter Moir	Cossack Art Sales - Munjina Gorge East #156	1,848.75
73146	08/09/2010	Carol Rae Morphett	Cossack Art Sales - Cape La Grand #158	1,268.75
73147	08/09/2010	Anne Muller	Cossack Art Sales - Birds Of A Feather #164	471.25
73148	08/09/2010	Lynne Mettam	Cossack Art Sales - Bourke & Wills At Coopers Crossing #147	616.25
73149	08/09/2010	Robert Mackay	Cossack Art Sales - Goodomunthoo Bunthaway #131	1,087.50
73150	08/09/2010	Clare Mcfarlane	Cossack Art Sales - Still Life #138	1,522.50
73151	08/09/2010	Robert Mckay (Junior)	Cossack Art Sales - Mud Crabs & Mirro Moon #130	870.00
73152	08/09/2010	Petra Necasova	Cossack Art Sales - Girl #167	906.25
73153	08/09/2010	Veronica Napier	Cossack Art Sales - Flying Home #166	326.25
73154	08/09/2010	New Apostolic Church	Refund Of Inv# 56153 Paid Twice	300.00
73155	08/09/2010	Point Samson Resort	Employee Recognition Of Service Gift Voucher	150.00
73156	08/09/2010	Planning Institute Australia	PIA State Conference Attendance	1,500.00
73157	08/09/2010	Pilbara Multicultural Association	Refund of Overcharge of Hire Fee	35.00
73158	08/09/2010	Philco Constructions Pty Ltd	Refund of Builders Registration Board Levy	41.00
73159	08/09/2010	Rayma Reany	Cossack Art Sales - Coastal Serenity #186	1,051.25
73160	08/09/2010	Kmart Karratha	Cossack Accommodation - Doonas, 12 Dodd Ct Outdoor Table & Chairs	567.00

Ordinary Council Meeting – Agenda

73161	08/09/2010	Lynda Schofield	Cossack Art Sales - Boabs #211	304.50
73162	08/09/2010	Noel James Suitor	Cossack Art Sales - North West Seclusions #231	362.50
73163	08/09/2010	Margaret E Smith	Cossack Art Sale - Ebb Tide, Point Samson #220	435.00
73164	08/09/2010	Saranwalai Sacma (Pongkanmool)	Cossack Art Sales - The Little Boats \$194	870.00
73165	08/09/2010	Target Australia Pty Ltd	12 Dodd Crt - Towels	130.50
73166	08/09/2010	Tradelink Plumbing Supplies	Dodd Court - Supply Drinking Fountain	170.92
73167	08/09/2010	Steve Wynn Taylor	Refund of Plan Search Fee	30.00
73168	08/09/2010	WA Rangers Association	Employee Attendance WA Rangers Professional Development Conference	1,200.00
73169	08/09/2010	Wraight's Lawn Care	Cossack Art Awards - Garden Plants Hire	61.60
73170	08/09/2010	Mecah White	Cossack Art Sales - Stop Lights #256	572.75
73171	08/09/2010	Jennifer Winterbottom	Cossack Art Sales - Long Weekend Coogee #265	1,450.00
73172	08/09/2010	Renee Young	Cossack Art Sales - My Country #272	942.50
73173	10/09/2010	Shire Of Roebourne	ATM Cash Replenishment	74,000.00
73174	10/09/2010	Australia Post	Postage August 2010	1,428.92
73175	10/09/2010	Shire Of Roebourne	Petty Cash Reimbursement	795.85
73176	10/09/2010	Telstra, Damages	Plant Karratha Airport - Damage to Telstra Plant	1,407.13
73177	10/09/2010	Horizon Power	20B Shadwick Drive Electricity	121.94
73178	16/09/2010	Telstra	Shire Telephone Charges	1,157.05
73179	16/09/2010	3 Hutchison Telecommunications Aust.	Karratha SES SMS Service 26/08-25/09/10	210.72
73180	16/09/2010	Horizon Power	Shire Electricity	33,248.91
73182	16/09/2010	Water Corporation	Shire Water Consumption	26,948.50
73183	17/09/2010	Shire Of Roebourne	Payroll Deductions	1,673.30
73184	17/09/2010	Shire Of Roebourne	Payroll Deductions	1,926.15
73185	21/09/2010	Australian Institute Of Building Surveyors	Employee Registration AIBS 2010 Conference - Racing Ahead 17/10 - 19/10/10	1,254.00
73186	21/09/2010	Department For Planning & Infrastructure	P9403 12mths Registration 1TKY845	24.05
73187	21/09/2010	Godfrey's Fitting Service	P8800 1st Service, Lithplex Tac	376.59
73188	21/09/2010	Karratha Adventure Sports	Employee Recognition of Service Gift Voucher	100.00
73189	21/09/2010	Karratha Arts & Craft And Neighbourhood,	Mosaic Workshop - Hall Hour 06/11 & 07/11/2010	105.00
73190	21/09/2010	Lil's Retravision Karratha	Employee Recognition of Service Gift Voucher	250.00
73191	21/09/2010	Karratha Adventure Sports	Employee Recognition of Service Gift Voucher	100.00
73192	21/09/2010	Telstra	Shire Telephone Charges	7,711.35
73193	21/09/2010	Horizon Power	Shire Electricity	2,125.02
73194	21/09/2010	Water Corporation	Shire Water Consumption	1,681.35
73195	21/09/2010	CD's Confectionery Wholesalers	RAC Kiosk Stock	2,177.20
73196	21/09/2010	Chadson Engineering Pty Ltd	Swimming Lane Ropes	4,697.00
73197	21/09/2010	Ensystex Australasia Pty Ltd	Bifenthrin Maxthor	471.68
73198	21/09/2010	Greenline AG Pty Ltd	Gauge Wheel, Switch, Fuel Filter	150.75
73199	21/09/2010	Harvey Norman	Ranger Services - Fuji Digital Camera & Memory Card	1,078.65
73200	21/09/2010	McLeods & Co Barristers And Solicitors	Legal Advice - Built Strata Enforcement of Building Regulations	3,762.00
73201	21/09/2010	Shane Mathew Miller	Rates refund for assessment A78396 4 Windgrass Way Nickol	600.21

Ordinary Council Meeting – Agenda

73202	21/09/2010	Muchea Rural Sheds Pty Ltd	Refund of Overpayment of Building Licence : 20100544	207.05
73203	21/09/2010	Oceanblue Nominees Pty Ltd	Rates refund for assessment A18108 389 High St Dampier	1,496.27
73204	21/09/2010	Dept Of Planning & Infrastructure - Plates	2 x SOR Number Plates	340.00
73205	21/09/2010	Ralph & Beattie, Bosworth Pty Ltd	KLC - Construction Cost Estimate	1,452.00
73206	21/09/2010	Statewide Bearings	Hydraulic Brakes	182.09
73207	21/09/2010	Kmart Karratha	RAC - Foam Mattress & Pillows (First Aid Bed)	54.00
73208	21/09/2010	Somerset	Employee Accommodation Perth 29/08/2010	170.00
73209	21/09/2010	Smith, BW & Parsons-Smith, JL	Rates refund for assessment A78068 2B Shimmon Place Pegs Creek	352.39
73210	21/09/2010	Tradelink Plumbing Supplies	Dodd Court Drinking Fountain	170.92
73211	21/09/2010	Wacker Neuson	Inner Cable	222.42
73212	21/09/2010	Woodhouse Legal Solicitors & Legal Consul	Legal Advice - Extension of Bristow Lease, Document Preparation	6,417.80
73213	23/09/2010	Horizon Power	Shire Electricity	179.27
73214	23/09/2010	Water Corporation	Shire Water Consumption	378.60
73215	27/09/2010	Shire Of Roebourne	ATM Cash Replenishment	74,000.00
73216	27/09/2010	Subway Karratha	Catering for Urban Art Project - Make A Move Youth Plan 28.09 - 04.10.10 Inclusive	539.00
73217	30/09/2010	Shire Of Roebourne	Payroll Deductions	635.43
73218	30/09/2010	Australian Services Union (Asu/Meu Div.)	Payroll Deductions	510.30
73219	30/09/2010	Lgrceu	Payroll Deductions	123.00
73220	30/09/2010	Shire Of Roebourne	Payroll Deductions	1,926.15
DD12385.1	26/08/2010	Western Australian Treasury Corp	Loan No. 86A Principal & Interest Payment	117,515.47
DD12385.2	19/08/2010	Western Australian Treasury Corp	Loan No. 98 & 94 Principal & Interest Payment	637,645.46
DD12388.1	28/09/2010	Western Australian Treasury Corp	Loan No. 88 Principal & Interest Payment	3,429.17
DD12390.1	10/08/10	Westpac Corporate Credit Cards	EM Development Services Credit Card Payment	45.00
DD12402.1	09/07/10	Westpac Corporate Credit Cards	CEO, EM Technical Services, Development Services, Strategic Projects, Corporate Services Credit Card Payment	26,065.80
DD12495.1	09/09/10	Westpac Corporate Credit Cards	CEO Credit Card Payment	5,184.79
DD12497.1	09/09/2010	Westpac Corporate Credit Cards	EM Technical Services & Strategic Projects Credit Card Payment	5,686.73

7,645,880.04

	02/09/2010	Shire of Roebourne	Payroll F/E 01.09.10	405,037.33
	10/09/2010	Shire of Roebourne	Wages	783.89
	10/09/2010	Shire of Roebourne	Wages	3,215.30
	16/09/2010	Shire of Roebourne	Payroll F/E 15.09.10	409,413.35
	17/09/2010	Shire of Roebourne	Wages	1,574.60
	17/09/2010	Shire of Roebourne	Wages	139,736.60
	30/09/2010	Shire of Roebourne	Payroll F/E 29.09.10	436,185.08

959,761.07

Total Payments

8,605,641.11

10.2 FINANCIAL STATEMENT FOR PERIOD ENDING 31 AUGUST 2010

File No:	OCT10
Attachment(s)	Nil
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Management Accountant
Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

1. Presented to the Council;
 - a. At the next ordinary meeting of Council following the end of the month to which the statement relates; or
 - b. If the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
2. Recorded in the minutes of the meeting at which it is presented.

Options

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151344**

MOVED : **Cr Hipworth**

SECONDED : **Cr Cechner**

That the Financial reports for the period ending 31 August 2010 be received.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Nil

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2010 to 31 August 2010

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Rate Setting Statement						
Operating						
Revenues (Sources)						
General Purpose Funding (excluding Rates)	4,415,287	4,415,287	474,965	192,701	-59.43%	282,264
Governance	94,283	94,283	9,602	301,715	3042.21%	-292,113
Law, Order And Public Safety	251,007	251,007	16,889	19,760	17.00%	-
Health	80,532	80,532	14,526	12,420	-14.50%	-
Education and Welfare	150,337	150,337	24,930	9,382	-62.37%	15,548
Housing	3,837,429	3,837,429	1,025,035	42,081	-95.89%	982,954
Community Amenities	12,000,193	12,000,193	3,360,996	3,147,343	-	213,653
Recreation And Culture	9,895,765	9,895,765	662,521	438,980	-33.74%	223,541
Transport	22,640,687	22,640,687	3,552,790	3,343,600	-	209,190
Economic Services	1,294,988	1,414,988	256,904	440,705	71.54%	-183,801
Other Property And Services	60,100	60,100	6,666	(6,089)	-191.34%	12,755
	54,720,608	54,878,198	9,405,824	7,942,597	-15.56%	1,463,227
Expenses (Applications)						
General Purpose Funding	(502,566)	(502,566)	(89,445)	(83,100)	-	-
Governance	(2,249,738)	(2,259,738)	(651,646)	(372,961)	-42.77%	-278,685
Law, Order And Public Safety	(1,753,954)	(1,753,954)	(301,245)	(177,579)	-41.05%	-123,666
Health	(1,122,073)	(1,122,073)	(191,717)	(128,356)	-33.05%	-63,361
Education and Welfare	(379,193)	(379,193)	(81,243)	(19,324)	-76.21%	-61,919
Housing	(2,942,214)	(2,942,214)	(582,566)	(112,527)	-80.68%	-470,039
Community Amenities	(9,708,738)	(9,709,302)	(1,661,188)	(1,156,732)	-30.37%	-504,456
Recreation And Culture	(19,279,423)	(19,317,013)	(2,827,532)	(1,981,332)	-29.93%	-846,200
Transport	(16,037,913)	(16,037,913)	(2,252,891)	(1,348,156)	-40.16%	-904,735
Economic Services	(12,083,023)	(12,212,023)	(263,907)	(269,934)	-	-
Other Property And Services	792,620	792,620	(215,988)	123,535	-157.20%	-339,523
	(65,266,215)	(65,443,369)	(9,119,368)	(5,526,467)	-39.40%	-3,592,901
Capital						
Revenue						
Proceeds From Disposal Of Assets	5,926,756	5,926,756	1,262,820	880,263	-	382,557
Tsf From Aerodrome Reserve	5,173,492	5,173,492	748,582	0	-	748,582
Tsf From Air conditioning Reserve	0	0	0	0	-	-
Tsf From MSIS Reserve	0	0	0	0	-	-
Tsf From Walkington Theatre Reserve	0	0	0	0	-	-
Tsf From Royalties for Regions Reserve	18,066,500	18,066,500	0	0	-	-
Tsf From Plant Replacement Reserve	745,977	745,977	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	7,751,338	7,751,338	19,000	0	-	19,000
Tsf From Waste Management Res	1,302,865	1,302,865	0	0	-	-
Tsf From Housing Reserve	1,604,135	1,604,135	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-	-
Tsf From Information Technology Res	0	0	0	0	-	-
Tsf From Public Open Space Reserve	1,198,000	1,198,000	0	0	-	-
New Loans Raised	19,521,304	19,521,304	0	0	-	-
Tsf From Restricted Cash Unspent Grants/Contributions	0	0	0	1,434,380	-	-1,434,380
Repayments Of Self Supporting Loans	5,601	5,601	1,586	1,586	-	-
Repayments Of Interest Free Loans To	101,536	101,536	1,256	1,884	50.00%	-

Local Groups

61,397,504 61,397,504 2,033,244 2,318,113 14.01% -284,869

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period 1 August 2010 to 31 August 2010

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
Expenses						
Purchase Of Assets - Land	(2,389,000)	(2,389,000)	(1,389,000)	0	100.00%	-1,389,000
Purchase of Assets - Artwork	0	0	0	0	-	-
Purchase Of Assets - Buildings	(32,680,244)	(32,680,244)	(915,024)	(1,403,007)	53.33%	487,983
Purchase Of Assets - Equipment	(536,890)	(536,890)	(34,784)	(12,704)	-63.48%	-22,080
Purchase Of Assets - Furniture & Equip	(616,570)	(598,570)	(136,138)	(26,285)	-80.69%	-109,853
Purchase Of Assets - Plant	(5,588,351)	(5,606,351)	(482,621)	(482,621)	-	-
Purchase Of Assets - Infrastructure	(22,197,855)	(22,197,855)	(3,185,422)	(1,098,368)	-65.52%	-2,087,054
Loan Principal Repayments	(1,835,380)	(1,835,380)	(464,929)	(464,930)	-	-
Tsf To Aerodrome Reserve	(287,295)	(287,295)	(47,882)	(73,761)	54.05%	25,879
Tsf To Air conditioning Reserve	0	0	0	0	-	-
Tsf To Dampier Drainage Reserve	(732)	(732)	(122)	(120)	-	-
Tsf To Plant Replacement Reserve	(41,356)	(41,356)	(6,892)	(6,230)	-	-
Tsf To Walkington Theatre Reserve	(98)	(98)	(16)	(23)	42.19%	-
Tsf To Royalties for Regions Reserve	(400,000)	(400,000)	(66,666)	123,177	284.77%	-189,843
Tsf To Workers Compensation Res	(24,128)	(24,128)	(4,022)	(5,593)	39.06%	-
Tsf To Infrastructure Reserve	(918,136)	(918,136)	0	(67,741)	-	67,741
Tsf To Waste Management Reserve	(407,623)	(407,623)	(20,346)	(35,213)	73.07%	14,867
Tsf To Housing Reserve	(1,488,162)	(1,488,162)	(33,028)	(7,587)	-77.03%	-25,441
Tsf To Parks, Ovals & Rec Facilities Res	0	0	(28)	0	100.00%	-
Tsf To Aged Persons Home Reserve	(1,345)	(1,345)	(224)	(366)	63.51%	-
Tsf To Information Technology Reserve	0	0	0	0	-	-
Tsf To Junior Sport Reserve	(1,542)	(1,542)	(258)	(418)	61.83%	-
Tsf To Public Open Space Reserve	(12,355)	(12,355)	(2,030)	(10,597)	422.04%	-
Tsf To Mosquito Control Reserve	(537)	(537)	(6)	(11)	83.67%	-
Tsf To History & Cultural Publications Reserve	(1,090)	(1,090)	(182)	(253)	38.82%	-
Tsf To Underground Power Reserve	(3,985,345)	(3,985,345)	0	0	-	-
Tsf To Medical Services Assistance Package Reserve	(7,654)	(7,654)	(1,276)	(1,233)	-	-
Interest Free Loan Principal	0	0	0	0	-	-
Tsf of Unbudgeted Muni Restricted Cash	0	0	0	(1,434,380)	-	1,434,380
Income Set Aside As Restricted Funds	0	0	0	0	-	-
	(73,421,688)	(73,421,688)	(6,790,896)	(5,008,263)	-26.25%	-1,782,633
Adjustment For Non Cash Items						
Depreciation	7,798,569	7,798,569	550,910	0		
Amounts Set Aside To Provisions	(200,000)	(200,000)	0	0		
Accrued Loan Interest	0	0	0	(234,685)		
Accrued Salary & Wages	0	0	0	(69,622)		
(Profit) / Loss On Disposal Of Assets	(3,506,519)	(3,506,519)	(988,411)	0		
	4,092,050	4,092,050	(437,501)	(304,306)		
Surplus Brought Forward 1 August	0	0	0	0		

Amount Raised From Rates	18,477,741	18,477,741	18,158,972	17,968,717	-	190,255
Surplus / (Deficit)	<u>0</u>	<u>(19,564)</u>	<u>13,250,275</u>	<u>17,390,391</u>		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$1,463,227 which represents a variance of 15.56%.

Operating Expenditure is under the year to date budget by \$3,592,901 which represents a variance of 39.40%.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

General Purpose Funding

Revenue

Revenue down 59.43% (\$282,264) due to reversal of interest accrued on reserves Term Deposits to June 2010 brought to account for August 2010 with Interest payable at maturity in September & October.

Expenditure

Expenditure is showing a variance down of 7.09% (\$6,345) which is under the material variance threshold.

Governance

Revenue

Revenue is up 3042.21% (\$292,113) which is due to Pilbara to Parliament Income of \$197,045 and \$98,155 for Reimbursements/Commissions/Rebates Received to August not budgeted for – to be reallocated to ATM Monies.

Expenditure

Expenditure is down 42.77% (\$278,685) which is due underspends on:

- 1) \$30,820 down on Subscriptions – Members of Council
- 2) \$59,162 down on Executive Services Office & Project Expenses
- 3) \$149,668 down on IT Software & Network Expenses due to 80k Synergy Software renewal Budgeted for August not processed until September
- 4) \$151,132 down on Non-Statutory Donations Budgeted Year to Date August
- 5) \$10,900 up on Administration costs allocated
- 6) \$102,994 up on Employment Costs Corporate Services due to 12 month leave entitlement paid in July

Law, Order and Public Safety

Revenue

Revenue is up by 17.00% (\$2,870) which is due to FESA Contributions received for whole 1st Qtr in July, whilst budgeted monthly across the year.

Expenditure is down 41.05% (\$123,666) which is due to:

- 1) \$31,596 down on Anti Graffiti Initiatives Budget spread evenly over the year
- 2) \$61,640 August Budget unspent on Cyclone Hazard removal costs to be reforecast for later in the Year i.e. October to November

- 3) \$10,000 down on Depreciation

Health

Revenue

Revenue is down by 14.50% (\$2,106) which is due to income received on Health Premises & Stallholder Fees & charges.

Expenditure

Expenditure is down 33.05% (\$63,361) which is due to:

- 1) \$5,393 down on Karratha Clinic Building costs
- 2) \$7,100 down on MSIS Employment & Office costs – position currently vacant
- 3) \$13,890 MSIS Retention payments lower than budgeted
- 4) \$31,709 down on Compliance Auditing & Inspections

Education and Welfare

Revenue

Revenue is showing a variance of down 62.37% (\$15,548) which was due to Freemasons Aged person unit contribution not yet received. Also yearly contribution not yet received for Early Learning Specialist Scholarship.

Expenditure

Expenditure is showing a variance of down 76.21% (\$61,919) which is due to:

- 1) \$13,003 down on Early Learning Specialist Scholarship expenses as income not yet received
- 2) \$15,804 down on Day Care Buildings costs
- 3) \$38,675 down on KELT project expenses

Housing

Revenue

Revenue is showing a variance down of 95.89% (\$982,954) due to Disposal & Profit not yet recorded in asset register on sale of Harding Way Units. Proceeds have been received in August.

Expenditure

Expenditure is down 80.68% (\$470,039) which is due to:

- 1) \$13,064 up on Leased Housing
- 2) \$33,523 down on Interest expense on Staff Housing Loans due to 09/10 accrual
- 3) \$40,001 down on Staff Housing Op Costs Year to Date
- 4) \$399,489 down on allocation of Staff Housing costs

Community Amenities

Revenue

Revenue has a variance down of 6.36% (\$213,653) mainly due to:

- 1) \$93,815 up on Domestic Refuse Collection Fees.
- 2) \$121,178 up on Industrial/Commercial Refuse collection Fees
- 3) \$11,086 up on Town Planning Fees
- 4) \$239,764 down on Industrial/Commercial Refuse disposal Fees
- 5) \$169,139 down on Liquid Waste disposal fees
- 6) \$15,000 down on Litter Initiatives Funding
- 7) \$10,511 down on Income from Recycling
- 8) \$10,000 down on Contributions Economic Development from RDA

Expenditure

Expenditure is showing a variance down of 30.37% (\$504,456). The main variances are as follows:

- 1) \$ 118,410 down on Litter Control – reduced staff numbers
- 2) \$79,791 down on Domestic Refuse Collection – vacant positions in this area
- 3) \$59,245 down on Recycling
- 4) \$44,046 down on Refuse Site Maintenance
- 5) \$40,344 down on Local Planning Strategy/Policy Development
- 6) \$ 26,168 down on Economic Development Prospectus Project
- 7) \$23,731 down on Town Planning Office Expenses – Staff Development not yet spent
- 8) \$23,619 down on Economic Development Employment Costs
- 9) \$23,408 down on Drainage Maintenance Costs
- 10) \$10,283 down on Cemetery & Public Toilets Maintenance

Recreation and Culture

Revenue

Revenue has a variance down of 33.74% (\$223,541). The variance is due to:

- 1) \$176,000 down on Grant & Contributions-Playground Structures Not yet Received
- 2) \$23,500 down on Contribution to Cossack Art Prizes
- 3) \$11,914 down on KAC Merchandise Sales due to Pool Closure for Refurbishment
- 4) \$10,000 down on Community Bus (Public Transport Project – 60k 10/11)
- 5) \$26,140 up on KEC Programme Income – New programs this month and has been better received than expected.

Expenditure

Expenditure has a variance of down 29.93% (\$846,200). The main variances are as follows:

- 1) \$101,501 down on Hard-court Mtce - Ongoing
- 2) \$89,481 down on Employment Costs – KAC & KEC & RAC (KAC Closed currently, training being completed for permanent employees)
- 3) \$75,459 down on Oval Mtce
- 4) \$62,044 down on Parks & Gardens Mtce – due to staff shortages
- 5) \$61,796 down on Contribution to Walkington Theatre not paid until September
- 6) \$43,668 down on Cossack Operating Expenses
- 7) \$43,331 down on NAIDOC week expenses
- 8) \$35,740 down on Playground Maintenance
- 9) \$33,334 down on Roebourne Contrib. to Building Assets
- 10) \$31,854 down on Karratha Entertainment Centre Expenses
- 11) \$31,792 down on Special Youth Projects Expense
- 12) \$30,000 down on Review of Karratha Library Operations, to appoint consultant in October and complete by Feb-11.
- 13) \$29,862 down on KAC Building Mtce – currently closed for Project
- 14) \$25,575 down on Karratha Library Contribution – July not paid until August, Awaiting August Invoice to pay in September
- 15) \$24,200 down on Open Space/ Drain Reserve Mtce
- 16) \$23,979 down on Effluent Tank Mtce – further works pending
- 17) \$12,311 down on Cultural Planning & Development
- 18) \$15,253 down on Roebourne Aquatic Centre Expenses
- 19) \$14,080 down on Community Bus (Public Transport Project)
- 20) \$11,409 down on Interest on Loan repayments Cossack Infrastructure – due to 09/10 Accrual Reversal
- 21) \$10,000 down on Contribution to St Luke's Oval
- 22) \$155,539 up on Employment Costs Recreation & Community Development (offsets above Centres)

- 23) \$52,194 up on Dampier Pavilion Building
- 24) \$16,711 up on Roebourne Race Track expenses as completed additional car park & track surface prep works.

Transport

Revenue

Revenue shows a variance down of 5.88% (\$209,190). The main variances are as follows:

- 1) \$692,363 down on Karratha Airport income (including leases) due to timing on August Invoices raised in September.
- 2) \$281,651 up on Road to Recovery Project Grants Year To Date
- 3) \$192,712 up on Local Govt Road Grants – Timing Difference as Budget Spread evenly over year; 35% of Total Year Budget received in July-August 2010.
- 4) \$25,649 up on Tien Tsin Inne income

Expenditure

Expenditure has a variance of down 40.16% (\$904,735). The main variances are due to depreciation on infrastructure assets not yet applied and as follows:

- 1) \$180,168 down on Karratha Terminal Building Mtce
- 2) \$159,017 down on Interest on Loan – Karratha Airport – due to reversal of 09/10 year 30 June Interest Accrual YTD
- 3) \$108,939 down on Airside Mtce
- 4) \$54,428 down on Footpath Mtce
- 5) \$46,617 down on Traffic Signs & Control costs
- 6) \$30,062 down on Airport Security Costs
- 7) \$29,539 down on Landside Mtce
- 8) \$27,669 down on Airport office expenses
- 9) \$24,189 down on Pastoral Access Rd Mtce
- 10) \$23,044 down on Airport Employment costs
- 11) \$21,068 down on Street Lights-Electricity
- 12) \$19,776 down on Street Tree Mtce Costs
- 13) \$16,408 down on Reseal Roads Expenses
- 14) \$15,000 down on planned Greening of Main Streets Costs
- 15) \$10,415 down on TTI Kiosk Expenses
- 16) \$10,000 down on Crossover Contributions
- 17) \$15,779 up on TTI Bar expenses
- 18) \$20,751 up on TTI Employment costs
- 19) \$15,989 up on Town Street Mtce

Economic Services

Revenue

Revenue has a variance up of 71.54% (\$183,801). The variance is mainly due to Building Licence fees up on budget by \$31,639 and Receipt of Unbudgeted \$145,000 Contribution to Enhancement of Camping Grounds at 40 Mile from Apache yet to be utilised. Also, Increased income from Camping Fees at 40 Mile (\$6,207) year to date.

Expenditure

Expenditure has a variance up of 2.28% (\$7,771) which is immaterial to report.

Other Property and Services

Revenue

Revenue has a variance down of 191.34% (\$12,755) which is mainly due to income not yet received from Private works in budget & Insurance settlement paid not budgeted(should be expensed).

Expenditure

Expenditure has a variance down of 157.20% (\$339,523). This is mainly due to:

- 1) \$59,923 down on plant costs & allocations – over allocated as per Plant Reserves transfer.
- 2) \$246,377 down on Employment costs due to vacancies in WM
- 3) \$24,417 down on Tech Serv – Design & Investigations
- 4) \$14,852 down on Works Office Expenses
- 5) \$10,000 down on Asset Management costs Monthly Budget

Capital

Revenue

Capital Revenue shows a variance of 14.01% up (\$284,869) - no Transfers from Reserves are have occurred Year to Date against Budgeted \$748,582. This has been offset by 09/10 Unspent Restricted Cash brought in. Proceeds from disposal of assets in August are down by \$382,557 Year to Date against Budget (the Harding Way Units settled in August has been the only Sale recorded to date).

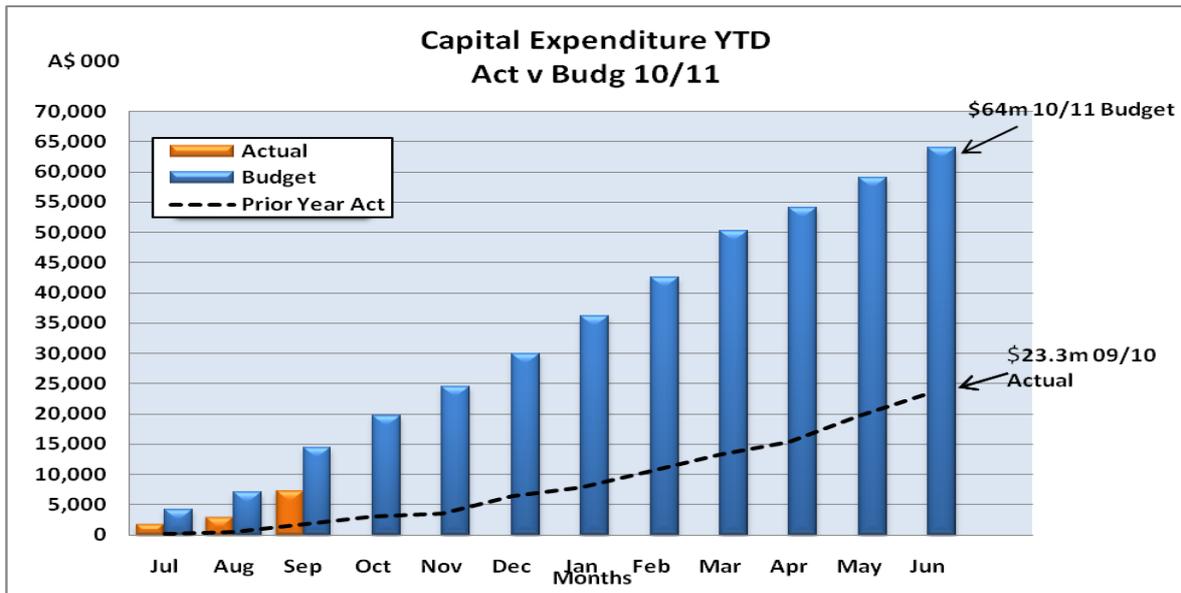
Capital

Expenditure

Capital expenditure shows a variance of down 26.25% (\$1,782,633). This is mainly due to expense being down in the following areas:

- 1) \$1,389,000 Land Purchase planned for August has not yet settled – Settlement in September
- 2) \$1,060,999 Infrastructure Airport Project - underspent on Car park Year to Date as Expenditure out of sync with Budgeted Months, need to reforecast more accurately.
- 3) \$327,203 Parks – Infrastructure – Catrall Park Upgrade \$2.2m project not yet commenced (architecture only year to date, yet budget spread evenly over the year)
- 4) \$315,515 on Playground Structures against Budgeted Expenditure Months to occur from Oct
- 5) \$106,797 on Transfer to Reserves for 09/10 Interest Reversal brought to account July
- 6) \$103,355 Roads - Infrastructure – ‘Cinders Rd’ underspent 169k against ytd budget
- 7) \$105,611 Landfill Operations– 7 Mile Liquid Waste Pond Redevelopment & Weighbridge yet not ordered, but Budgeted evenly over the year - To Review.
- 8) \$86,317 on Public Toilets & Recreation Projects – 50k underspent ytd on Portable toilet blocks & 36k on Bulgarra Precinct-Electrical Upgrade not yet commenced.
- 9) \$84,795 Town Beautification projects – Pt Samson Entry Statement behind budget ytd
- 10) \$83,184 Beaches – Infrastructure – John’s Creek boat ramp car park extension
- 11) \$82,500 Community Safety – Infrastructure – Entry Statement Projects – In Design Stage
- 12) \$67,895 Furniture & Equipment Purchases – Corporate Services, Computers
- 13) \$58,332 Community Safety – Infrastructure – CCTV & Security purchases
- 14) \$55,350 Footpaths – Infrastructure – Commencing November
- 15) \$34,530 Plant & Equipment Purchases – KAC, Cossack
- 16) \$30,500 TTI - Furniture & Equipment
- 17) \$13,221 Ovals & Hard courts – Infrastructure
- 18) \$589,597 up on Karratha Airport Baggage Handling System Project due to timing difference on expenditure. Total Budget of \$2.5M was spread evenly over the Year in Synergy. The baggage handling project capital has been committed in the first part of 10/11 Year and will need to review forecast expenditure for variance reporting in Budget Review.
- 19) \$234,355 up on Upgrade Effluent Systems (63% of Total Year Budget has been spent)
- 20) \$15,399 up on Baynton West Family Centre – Buildings for August.
- 21) \$12,358 Karratha Youth Centre – Buildings – Project has commenced

22) \$10,016 up on Teesdale Housing Improvements.



Rates

Variance shown is down 0.01% (\$190,255) after Annual Rates Notices Issued in August 2010.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 August 2010

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 August \$
Current Assets			
Cash and Cash Equivalents - Unrestricted		9,054,818	256,567
Net Trust Liabilities in Muni		(1,123)	(0)
Trust - ATM Floats		139,709	-
Trust - Medical Services Incentive Services		8,843	-
Cash and Cash Equivalents - Restricted - LSL & R4R		344,007	344,007
Cash and Cash Equivalents - Restricted - Reserves	2	61,763,927	57,163,625
Cash - Restricted Unspent Grants/Contributions	1	1,283,642	
Cash - Restricted Unspent Loans	1	942,220	
Trade and Other Receivables	3	11,081,201	5,261,716
Land held for Resale - Development Costs		217,625	
Inventories		193,035	692,546
Total Current Assets		85,027,905	63,718,460
Current Liabilities			
Trade and Other Payables		1,300,995	6,210,829
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		1,356,659	-
Current Portion of Provisions		2,125,167	-
Total Current Liabilities		4,782,822	6,210,829
Net Current Assets		80,245,083	57,507,631
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(61,763,927)	(57,163,625)
Take Out Fully Restricted Cash (Grants/Contributions)		(3,286,365)	
Take Out Fully Restricted Cash (Loans)		(942,220)	
Take Out Restricted Cash (LSL)		(344,007)	(344,007)
Add Back Non Cash Provisions		2,125,167	
Add Back Current Borrowings		1,356,659	
Net Current Asset Position		17,390,391	(0)
1) Includes amounts received for:			
- unspent loan monies		942,220	
- PDC Hydrology Grant		40,000	
- Waterways Grant-St Luke's Oval		45,455	
- Roebourne Enhancement Scheme		331,950	
- Roebourne Community Recreation Assoc inc		23,024	
		1,382,649	

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 31 August 2010

2) Reserves, Long Service Leave and Royalties for Regions (R4R - Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- BHP Billiton Iron Ore Pty Ltd	27,798
- Bristow Helicopters	41,734
- Carr Civil Contracting	279,329
- Fortescue Metals Group Ltd	22,000
- ISS Facility Services Resources	13,559
- Instant Waste Management	36,808
- Link Force Engineering	67,743
- Lyons & Peirce	174,968
- McMahon Services - Metal Com	36,487
- Main Roads Western Australia	335,071
- Ocean to Outback Contracting	18,216
- Pilbara Iron Services	22,480
- Pilbara Regional Council	38,500
- Transpacific Cleanaway	302,889
- Transpacific Industrial Solutions	44,763
- Virgin Blue Airlines Pty Ltd	261,123
- Woodside Burrup Pty Ltd	33,000
- Woodside Energy Ltd	103,029

Total Trade and Other Receivables (incl above) 3,313,911

Total Rates Debtors Outstanding 7,767,290

	2010 July \$000's	2010 August \$000's	Change %
	Non Rate Debtors		
Current	1,159,003	2,482,995	214%
> 30 Days	3,603,912	738,604	20%
> 60 Days	87,120	366,215	420%
> 90 Days	516,686	213,591	41%
Total	5,366,720	3,801,405	71%
	Rates/Sanitation Debtors		
Total	22,115,600	7,783,068	35%

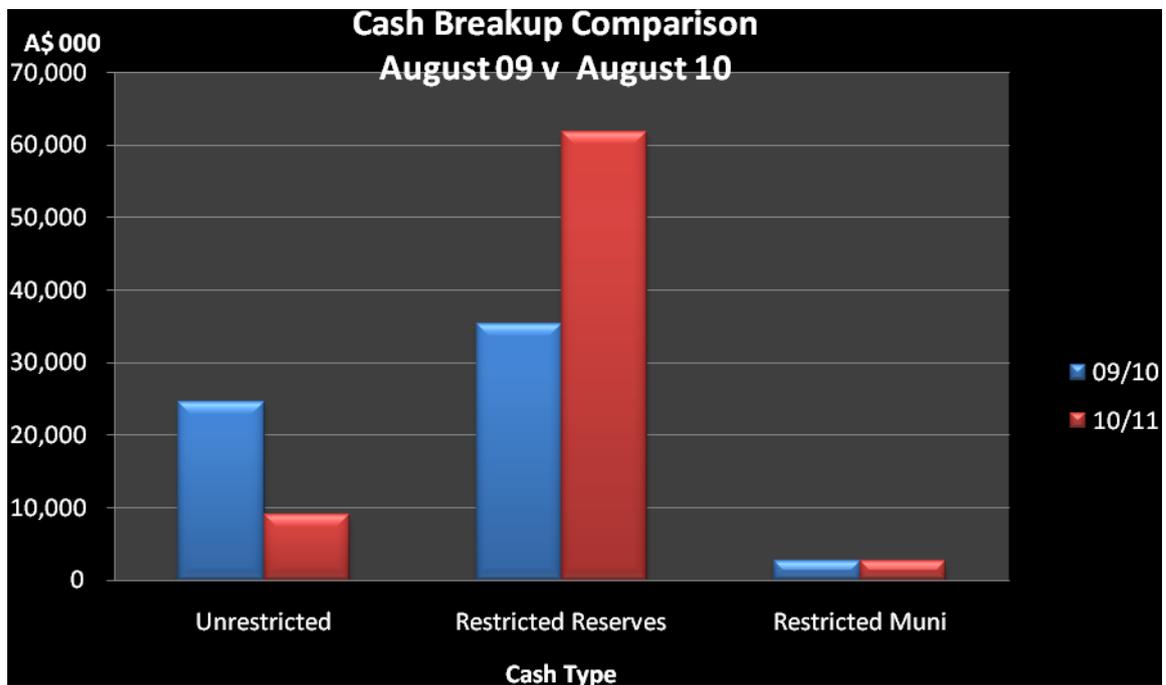
Shire Of Roebourne
Balance Sheet
for the period ending 31 August 2010

Note 2: Balance Sheet	2010/11
	\$
Current Assets	
Cash On Hand	89,790
Cash and Cash Equivalents - Unrestricted	11,190,890
Cash and Cash Equivalents - Restricted (Trust)	1,236,854
Cash and Cash Equivalents - Restricted	62,107,934
Trade and Other Receivables	11,171,731
Inventories	410,660
Total Current Assets	<u>86,207,860</u>
Non Current Assets	
Trade and Other Receivables	97,332
Infrastructure	64,359,346
Property, Plant And Equipment	75,172,773
Total Non Current Assets	<u>139,629,451</u>
Total Assets	<u>225,837,311</u>
Current Liabilities	
Bank Overdrafts	0
Trade and Other Payables	1,300,995
Trust Liabilities	1,089,425
Short Term Borrowings	1,356,659
Short Term Provisions	2,125,167
Total Current Liabilities	<u>5,872,247</u>
Non Current Liabilities	
Long Term Borrowings	16,367,024
Long Term Provisions	167,490
Total Non Current Liabilities	<u>16,534,514</u>
Total Liabilities	<u>22,406,761</u>
Net Assets	<u><u>203,430,550</u></u>
Equity	
Accumulated Surplus	129,985,614
Asset Revaluation Reserve	11,681,010
Reserves	61,763,927
Total Equity	<u><u>203,430,550</u></u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 August 2010

Note 3: Cash and Cash Equivalents

	\$
Municipal Fund Bank	
Cash On Hand	89,790
Westpac on call	980,836
Term deposits – Westpac / WATC	11,446,909
	<u>12,517,535</u>
Reserves Fund Bank	
Westpac on call & Term Deposits	61,763,927
Westpac -Maxi Reserve	344,007
	<u>62,107,934</u>
Total Cash	<u><u>74,625,469</u></u>



Net (Cost) Revenue to Council for Ranger Services	(1,399,565)	(1,399,565)	(272,409)	(219,202)
Net (Cost) Revenue to Council for Camping Grounds	30,090	30,090	34,700	184,897

Shire Of Roebourne
Statement Of Financial Activity (con't)
by Divisions by Activities
for the period ending 31 August 2010

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT SERVICES				
Net (Cost) Revenue to Council for Building Control	399,417	399,417	68,207	45,077
Net (Cost) Revenue to Council for Health Services	(565,612)	(565,612)	(87,436)	(92,061)
Net (Cost) Revenue to Council for Town Planning	(1,297,372)	(1,297,372)	(209,767)	(132,900)
TECHNICAL SERVICES				
Net (Cost) Revenue to Council for Staff Housing	(3,046,529)	(3,046,529)	(813,930)	689,243
Net (Cost) Revenue to Council for Waste Collection	(1,208,429)	(1,208,429)	1,008,366	1,466,250
Net (Cost) Revenue to Council for Landfill Operations	2,954,795	2,954,231	785,822	484,664
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(16,828)	137,234
Net (Cost) Revenue to Council for Waste Overheads	0	0	(1,697)	204,577
Net (Cost) Revenue to Council for Depots	(287,186)	(287,186)	(48,730)	(69,082)
Net (Cost) Revenue to Council for Vehicles & Plant	2,872,365	2,872,365	(155,683)	(150,209)
Net (Cost) Revenue to Council for Roads & Streets	(3,707,301)	(3,707,301)	(471,701)	224,380
Net (Cost) Revenue to Council for Parks & Gardens	(2,325,140)	(2,325,140)	(556,751)	(163,230)
Net (Cost) Revenue to Council for Drainage	(285,843)	(285,843)	(49,308)	(24,182)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(417,805)	(417,805)	(125,692)	(15,914)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(543,975)	(543,975)	(175,330)	(385,706)
Net (Cost) Revenue to Council for Cemeteries	(55,176)	(55,176)	(9,952)	(4,979)
Net (Cost) Revenue to Council for Public Toilets	(436,010)	(436,010)	(143,967)	(89,467)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(91,007)	(91,007)	(98,506)	(2,983)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,482,125)	(1,482,125)	(298,246)	(180,085)
Net (Cost) Revenue to Council for Private Works & Reinstatements	1,589	1,589	264	(777)
Net (Cost) Revenue to Council for Works Overheads	0	0	(171,104)	259,729
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(16,304)	176,669
Net (Cost) Revenue to Council for Karratha Airport	3,734,595	3,734,595	339,325	(94,313)
Net (Cost) Revenue to Council for Tien Tsin Inne	375,284	375,284	28,156	55,275
Net (Cost) Revenue to Council for Other Airports	(17,011)	(17,011)	(2,852)	(756)
Net (Cost) Revenue to Council for Tech Services	248,784	248,784	82,005	(561,271)
Net (Cost) Revenue to Council for Tech Services Overheads	(624,784)	(624,784)	(112,121)	(128,908)

11 COMMUNITY SERVICES

11.1 BULGARRA SPORTING PRECINCT RESERVE RATIONALISATION

File No: PK.2

- Attachment(s)**
- 1. Existing Reserve Boundaries at Bulgarra Sporting Precinct**
 - 2. Provisional Master Plan for the Bulgarra Sporting Precinct**
 - 3. Part of survey by Whelans showing new lot boundaries covering proposed Reserve 32320**

Responsible Officer: Chief Executive Officer

Author Name: Project Manager

Disclosure of Interest: Nil

REPORT PURPOSE

To inform Council of the outcome of investigations into the rationalisation of the Bulgarra Sporting Precinct and seek authorisation to proceed with the appropriate applications to implement the proposed boundary changes.

BACKGROUND

At the meeting of Council held on the 21 September 2009, it was resolved, in part:

Resolution 14806

- 1. NOTES that action has been implemented to investigate the rationalisation of Reserve Boundaries of the Bulgarra Sporting Precinct and that a further report on the issue will be tabled for consideration when the survey and recommendations have been completed.**

Subsequent to that resolution, Whelans were engaged to undertake the necessary surveys to amalgamate all of the various lots or parts of lots that comprise the Bulgarra Sporting Precinct and to then subdivide that lot into two Reserves. The eastern reserve would encompass all of the improvements and proposed improvements on Bulgarra Oval and the western reserve would comprise the balance.

In order to determine the various issues that needed to be addressed in seeking the reserve rationalisation, Mike Allen Planning was engaged to hold discussions with the Department of Regional Development and Lands and the Department of Education. The report, included in full in the next section, indicates a positive outcome.

The costs associated with the engagement of Whelans to undertake the survey and Mike Allen Planning to undertake the investigations have been met from the Bulgarra Oval Master Plan project budget allocations.

REPORT

The Bulgarra Sporting Precinct (the Precinct) occupies land bordered by Searipple Road to the north-west, Hunt Way to the south and drainage reserves to the north, west and east.

The major part of the Precinct is located on Reserve 32320 which is vested jointly in the Shire of Roebourne and the Minister for Education as a reserve for “Recreation and Playing Fields”. The vesting occurred in 1973.

The improvements on Reserve 32320 include the Karratha Entertainment Centre (KEC) at the western end, the main floodlit oval at the eastern end, tennis, netball and basketball courts in the centre, and change rooms.

The Karratha High School and Bulgarra Primary School, which lie immediately to the west of the Precinct, use the oval at the western end of the Precinct as playing fields, to supplement the facilities within the school sites.

Significant reticulation has also been installed covering the grassed areas.

In the north-western part of the Precinct, the Karratha Sporting and Recreation Club Inc occupies Reserve 33518, which is vested in the Shire of Roebourne for the purpose of “Club and Club Premises”. The Karratha Sporting and Recreation Club Inc has a 21 year lease on the buildings, expiring in December 2024.

In the far north-western portion of the Precinct, the Karratha Child Care Centre occupies part of Reserve 32335, vested in the Shire of Roebourne for the purposes of “Parklands, Recreation and Drainage”.

Parts of the Precinct also occupy Reserve 32335 on the north and east sides, and a portion of the KEC building intrudes into that Reserve on the western side.

The attached plan (attachment 1) shows the proposed reserve boundary in red, which equates to the current fenced boundary of the Precinct, while the mauve line shows where the current reserve boundaries are at variance to the proposed boundary, and shows the relationship of Reserve 33518 to Reserve 32320.

The purpose of the rationalisation

The development of the Precinct over time has seen the encroachment of recreation and other uses into adjoining drainage reserves, even though the drainage reserves are set aside for “recreation” and “parklands”. The uses associated with the Precinct (the Sporting Club and Child Care Centre) should be rationalised into one reserve.

Rationalisation is also related to the establishment of the Karratha Education, Leisure and Training (KELT) Precinct on Dampier Road, to which a number of the facilities currently within the western portion of the Sporting Precinct will be relocated over time, leaving that portion available for alternative uses.

Consultation

Amendments to reserve boundaries are undertaken through an application to the Department of Regional Development and Lands. The major reserve at the Precinct is jointly vested with the Department of Education. Both departments have been consulted in the preparation of this report.

Department of Education

A meeting was held with the Department of Education on 27 August 2010 involving both the capital works and land development sections of the Department. The meeting confirmed that the primary school currently being built on the existing school site will be completed by October 2010, and will have its own oval. Therefore, there should be no need for primary school children to use the western portion of the Precinct.

The high school, which occupies the western portion of the overall school site, is scheduled to be relocated to its new site as part of the KELT Precinct in 2013. The original relocation timetable of February 2013 now looks likely to be the end of 2013, because of Native Title issues that have recently come to light.

This means the high school will still need to make use of the western portion of the Precinct until such time as the high school completes its relocation. Once the high school is relocated, apart from a 5 hectare site, the current school site will be surplus to the requirements of the Department of Education.

The Department indicated that a new joint use agreement for all the reserves in Karratha where schools make use of the facilities outside school sites is currently being drawn up.

As to the principle of the rationalisation of the reserves at the Precinct, the Department of Education had no objection to what was proposed as long as they were able to continue to use the western portion until the high school completed its relocation. The Department wants the rationalised Reserve to remain jointly vested for the time being, and indicated it would contribute 50% of any expenditure on that part of the reserve which the Department of Education would be using, as it has done to date.

Department of Regional Development and Lands

A meeting was held on 18 August 2010 with the State Land Services Section of the Department of Regional Development and Lands (DRDL), particularly the area concerned with the Pilbara Cities initiative, to determine whether there would be any difficulties in securing the proposed rationalisation of reserve boundaries.

The advice from DRDL was that the rationalisation could be easily achieved, given that the encroachment that has occurred over time is into another reserve that is vested in the Shire of Roebourne. The boundaries of Reserves 32320 and 32335 can be amended by a relatively simple administrative action.

Reserve 33518 is also vested in the Shire of Roebourne and will need to be incorporated into the new reserve.

The question was asked as to whether the encroachment would affect the effectiveness of the drainage reserve especially in the event of a significant rain (cyclonic) event. The advice provided is that this would not present a concern.

The Precinct is already built up above the drainage reserve on the northern and eastern sides in particular, and there is a swale drain on the western side adjacent to the KEC. The Infrastructure Services Directorate has checked the proposed revised boundaries of the reserve, and has not raised any concerns over any possible impact on the drainage reserve resulting from the rationalisation.

Existing lessees

The Karratha Sporting and Recreation Club's lease will need to be amended to reflect the new reserve arrangements, and to ensure that access to the club's premises is available through the new reserve. However, there will be no other impact on the club's operation. Similarly, the lease for the Child Care Centre will require amendment to reflect the rationalised reserve.

Provisional Master Plan

The Provisional Master Plan for the Bulgarra Sporting Precinct (attachment 2) is to be presented to Council for in principle agreement at its meeting on 18 October 2010.

The Provisional Master Plan shows the Sporting Precinct on one consolidated reserve. The proposed BMX track is currently within the drainage reserve (Reserve 32335), and access to the future car park is through existing Reserve 33518. The proposed alignment of the road linking Searipple Road and Hunt Way provides for a linkage across the Sporting Precinct.

New Reserve boundaries

Whelans surveyors were commissioned by the Shire of Roebourne to survey the new lot boundaries that would be used to make an application to the Department of Regional Development and Lands (State Land Services) to rationalise the existing reserve boundaries. The survey documents provide for two lots to be created, Lots 550 and 551, covering all of the land that is currently part of the Precinct (see attachment 3). To all intents, the survey boundary follows the existing fence line around the Precinct (the red line on attachment 1).

The line dividing Lot 550 and 551 provides a notional boundary between what will be the future extent of the Sporting Precinct (the eastern portion) and the balance that will become available over time for an alternative use.

The dividing line does not have to be fixed, as it is not necessary for the purposes of achieving the rationalisation of reserves. However, in its current location it does ensure both lots have constructed road frontage, which is necessary for subdivision approval. The dividing line does not correspond with the proposed road alignment on the Provisional Master Plan, but that is not a material consideration in terms of the rationalisation of the reserves as that dividing line can be amended and resurveyed at any time.

Actions Required

If Council supports the rationalisation of the reserve boundaries at the Bulgarra Sporting Precinct in light of the above advice, a formal application needs to be made to the Department of Regional Development and Lands seeking to rationalise the reserve boundaries through the amalgamation of one existing reserve with all or part of other reserves.

The survey documents already prepared by Whelans can be used as part of that application.

The Department of Education, on behalf of the Minister for Education, needs to be party to that application as it affects a reserve with joint vesting.

Advice from State Land Services is that the reserve description for the existing Reserve 32320, namely "Recreation and Playing Fields", would be suitable for the rationalised reserve.

It will be recommended that Council:

- Agrees to apply to the Department of Regional Development and Lands seeking to rationalise the boundaries of Reserve 32320 through the incorporation of Reserve 33518 and part of Reserve 32335, as indicated on the attached survey plan prepared by Whelans.
- Requests the Department of Education to be a party to the application.

Issues

Bulgarra Sporting Precinct Master Plan

During the period since the survey was completed, consideration has been given to the preparation of the Master Plan for the Bulgarra Sporting Precinct which will guide its future development and utilisation. The Master Plan is the subject of a separate report at this meeting.

It will be recommended that the outcome of the Bulgarra Sporting Precinct Master Plan form the basis of the creation of the future reserves at the Bulgarra Sporting Precinct and essentially be as follows:

Bulgarra Oval Reserve: - incorporates all of the present and future improvements on the eastern and northern sections of the present Precinct which will include the Karratha Sporting & Recreation Club Inc and the Karratha Child Care Centre.

Karratha Entertainment Centre Reserve: - incorporates the balance of the reserve which is earmarked for future urbanisation as proposed in City Growth Scheme Amendment 21.

Bulgarra Sporting Precinct Traffic Management Study

GHD Pty Ltd has been engaged to undertake a traffic management study of the Bulgarra Sporting Precinct primarily to consider two aspects:

- a. The development of the Bulgarra Community Centre and its impact on parking requirements and location;
- b. The future loss of the developed hardstand vehicle parking associated with the Karratha Entertainment Centre and the Karratha Entertainment Centre Oval.

The study was predicated on the boundaries proposed under the original Whelans survey. In view of the development of the Bulgarra Sporting Precinct Master Plan, discussions have commenced to vary the Brief to include:

- the impact of the revised boundaries of the reserve;
- the retention of the Hunt Way parking area;
- the additional area for parking at the southern end of the reserve; and
- future parking allocation to the east of the Karratha Sporting & Recreation Club Inc.

With respect to the loss of the developed hardstand parking associated with the Karratha Entertainment Centre the intent is to prepare a proposed amendment to the Town Planning Scheme to require the future developer of the western section of the overall Bulgarra Sporting Precinct to replace the parking within the eastern reserve.

It will be recommended that the Traffic Management Study be completed taking the proposed Bulgarra Sporting Precinct Master Plan and the reserve rationalisation proposals into account.

Options

Council has the following options available:

- 1 To take no action.
- 2 To defer any action until all issues related to the Bulgarra Sporting Precinct Master Plan have been resolved.
- 3 To endorse the recommendations made in this report which are to take pre-emptive action to resolve the issues relating to tenure at the earliest possible time.

Policy implications

Policy CS3 Bulgarra Sporting Precinct – Future Development as amended by Council at its meeting held on 17 August 2009 Resolution 14748.applies.

Legislative implications

The proposed rationalisation will comply with the provisions of the Land Administration Act 1997.

Financial implications

The expenditure is in accordance with the budget.

Conclusion

Council resolved in September 2009 to investigate the practicalities of rationalising the boundaries of the Bulgarra Sporting Precinct. The primary objective was to ensure that all improvements relating to the Bulgarra Oval both existing and planned were contained within one lot or reserve. The balance of the land would ultimately be available for urbanisation as proposed in City Growth Scheme Amendment 21

The development of the Bulgarra Sporting Precinct Master Plan, considered separately for endorsement on this Agenda, has now provided direction as to the future Council utilisation of the reserve as a whole.

Based on the Bulgarra Sporting Precinct Master Plan it will be recommended that pre-emptive action be taken to consolidate the various lots or portion of lots that comprise the Bulgarra Sporting Precinct and to subdivide them into two lots.

The most significant benefit to Council will be the ease of management of the proposed Bulgarra Oval Reserve and all of the developed assets on it.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151345
MOVED : Cr Vertigan
SECONDED : Cr Cechner

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151346
MOVED : Cr Vertigan
SECONDED : Cr Cechner

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151347
MOVED : Cr Cechner
SECONDED : Cr Pritchard

That Council:

- 1 Endorses the proposal to rationalise the boundaries of the Bulgarra Sporting Precinct into two separate reserves with the eastern reserve containing all of the improvements to be retained in the future and the western reserve containing all improvements which will be subject to urbanisation as proposed in City Growth Scheme Amendment 21 and as outlined in the Bulgarra Oval Master Plan in Attachment 2.**
- 2 Authorises the Chief Executive Officer to proceed with an application to the Department of Regional Development and Lands to implement the rationalisation proposal.**
- 3 Authorises the Chief Executive Officer to seek the endorsement of the Department of Education to the proposed reserve rationalisation and that their future use of the reserve is incorporated into the proposed new joint use agreement as outlined in the report from Mike Allen Planning.**
- 4 Authorises the Chief Executive Officer to advise the existing leaseholders over portions of the Bulgarra Sporting Precinct that their tenure will not be affected and that Council will, in due course, arrange for all of the necessary amendments to existing lease agreements to reflect new Reserve information.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Cr Hipworth
REASON: Cr Hipworth felt there was a lack of consultation and inadequate time to review this report.

11.2 TOWN ENTRY STATEMENTS

File No:

Attachment(s) **CONFIDENTIAL – Town Entry Statement Concept designs and costings**

1. **Current Shire of Roebourne Town Entry Statements**
2. **Proposed Town Entry Statement Locations**

Responsible Officer: **Chief Executive Officer**

Author Name: **Community Safety Coordinator**

Disclosure of Interest: **Nil**

REPORT PURPOSE

For Council to consider the options available for town entry statements and make a decision as to which option to move forward with.

Background

In 2010/11 Council has budgeted for eleven (11) new town entry statements throughout the Shire. The entry statements are to be developed as a branding mechanism which promote that each town is part of the Shire of Roebourne and therefore, must have a level of consistency.

The Community Safety Coordinator approached three organisations to provide concept designs and costing.

See **Confidential Attachment 1** for concepts and costings.

Each town currently has some form of entry statement which Council may wish to demolish or update. The proposed new statements can be in addition to these but may be located nearby. See **Attachment 2** for current town entry statements.

Proposed Entry Statement Locations (see **Attachment 3** for mapped locations)

Karratha

1. North West Coastal Highway, before Madigan Road
2. Dampier Road, before Madigan Road
3. Karratha Road, before Visitors Centre

Dampier

1. Central Avenue, before Information Bay (*recommended*)
or
2. Within the Information Bay area

Roebourne

1. North West Coastal Highway, before Information Bay (north west entry from Karratha)
2. North West Coast Highway, near golf course (south east entry from Port Hedland)

Cossack

1. Cossack Road, near Roebourne - Point Samson Road (*recommended*)
or

2. Cossack Road, near Vancouver St (near current entry statement)

Wickham

1. Wickham Drive, opposite current entry statement & Information Bay

Point Samson

1. Roebourne – Point Samson Road, opposite Information Bay

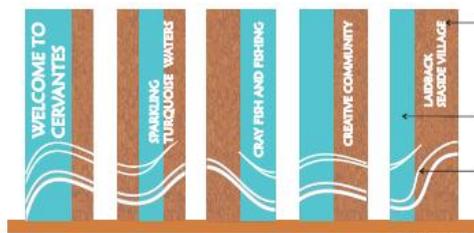
Issues

- Options 3, 4a, 4b, 5, 6 and combination option 5/6 will require that the Shire go through a tender process.
- The proposed locations do not have access to water therefore no landscaping will be possible.
- The third location for Roebourne (entrance from Wickham) was deemed as not necessary by the Roebourne Advisory Committee (RAC). The RAC recommend using the funds to build a new war memorial for Roebourne.
- The second location for Wickham (Hakea Drive) was deemed unnecessary due to the size and proximity to the main Wickham entry area.

Options for design and location

Council has the following options to choose from:

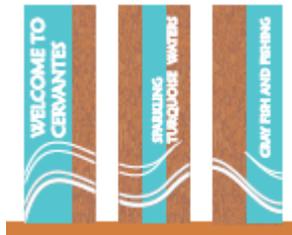
- Option 1a at all locations (refer to attachment)
- Option 1b at all locations (refer to attachment)
- Option 1c at all locations (refer to attachment)
- Option 2 at all locations (refer to attachment)
- Option 3 at all locations (refer to attachment)
- Option 4a at all locations (refer to attachment)
- Option 4b at all locations (refer to attachment)
- Option 5
 - The two main entries to the Shire (North West Coastal Highway, before Madigan Road and North West Coast Highway, near Roebourne Golf Course) will have a five blade combination as per example in Option 5.



- The remaining locations will have a single blade sign as per Cervantes example in Option 5.



- Option 5/6 Combination
 - The two main entries to the Shire (North West Coastal Highway, before Madigan Road and North West Coast Highway, near Roebourne Golf Course) will have a three blade combination as per Cervantes example in Option 5. These will be designed to compliment the design of Option 6.



- The remaining locations will have Option 6.

- Option 6 at all locations



It is the Officers opinion that a combination of Option 5 and 6 erected at the recommended sites will deliver town entry statements that are in keeping with the landscape of the region with distinct types of rocks, materials and colours from the Shire of Roebourne displayed evoking a connection to country.

Options

Council has the following options available:

1. To endorse the recommended options for proposed locations for town entry statements; and endorse Option 5/6 Combination as itemised.
Or
2. To amend the options and locations.
Or

3. To not endorse the options.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Section 3.57 of the Local Government Act 1995 and 'Part 4' of Local Government (Functions and General) Regulations 1996 is applicable to this matter.

Financial Implications

Indicative costing for scope of works falls within budget.

Conclusion

In the Strategic Plan 2009 – 2013, Council stated that one of its objectives was to create aesthetically attractive and vibrant towns. One of the initiatives to achieve this was to design and construct entry statements for each town.

The installation of town entry statements is a priority for 2009/2010 and it is imperative that a decision be made on which concept to move forward with so that the project can be finalised in a timely fashion.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151348**
MOVED : **Cr Pritchard**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151349**
MOVED : **Cr Smeathers**
SECONDED : **Cr Lewis**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151350
MOVED : Cr Smeathers
SECONDED : Cr Cechner

That Council:

1. **Endorse proposed locations for town entry statements.**
2. **Endorse the Option 5/6 Combination.**
3. **Delegate authority to the Chief Executive Officer to call for tenders for the design and installation of town entry statements.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, , Cr Pritchard, Cr Smeathers, Cr Lockwood (**CASTING VOTE**)
AGAINST : Cr Cechner, Cr Bailey, Cr Vertigan, Cr Hipworth

11.3 BULGARRA OVAL MASTER PLAN

File No:

Attachment(s) **Master Plan Layout**

Responsible Officer: **Director Community & Corporate Services**

Author Name: **Manager Community Facilities**

Disclosure of Interest: **Nil**

REPORT PURPOSE

To advise Council of the current status of the preparation of the Bulgarra Sporting Precinct Master Plan and to seek agreement in principal to proceed with its completion.

Background

The development of a Master Plan to guide the future development of the Bulgarra Sporting Precinct has been the subject of several reports to Council with those most germane to the current iteration being set out below.

A report was submitted to the meeting of Council held on 17 August 2009 which detailed the outcome of a study undertaken by CCS Strategic Management. The report outlined several recommended actions to be implemented which were:

1. Further develop the Karratha Learning and Leisure Precinct (KLLP).

The Department of Education and Training have appointed an architect to commence the master planning for this site. Shire staff are involved in this process and the draft facility design brief endorsed by Council at its June 2008 Council meeting is the basis for the community facility component of the KLLP Master Plan.

2. Re-development of Community Facility at Hunt Way Pavilion

Upgrade and refurbish components of the existing change rooms and construct additional kitchen, kiosk, toilet and community space available as club room, meeting and programmable space. The Shire has received confirmation of \$936,056 funding through the CSRFF through the Department of Sport and Recreation towards construction of the facility, with the funds split over the 2010/2011 and 2011/2012 financial years. To progress the detailed design and documentation in preparation for tender to construct in the 2010/2011 financial year, \$100,000.00 has been budgeted within the 2009/2010 Draft budget.

3. Permanent Set up for diamond sports

Shire staff are preparing an application for the CSRFF small grants (new category) to progress.

4. Sports Lighting Upgrade and Power Upgrade

Funds have been allocated in the draft 2009/2010 Budget to undertake the detailed electrical audit and design to implement the plan.

5. Playground

Funds have been listed in the draft 2009/2010 Budget to develop the playground as part of the overall playground policy and capital replacement program for the Shire

6. Car Parking and access to reserve/improved linkages between residential cells. The outcome of the Karratha Learning and Leisure Precinct development will determine the next stage of development at the Bulgarra Sporting Precinct. The replacement of the netball/basketball courts and tennis courts are a prerequisite for the development of the access road and car park. Further planning will be required on the facilities and additional recommendations once the design of the KLLP precinct is fully determined and Council has committed to progress.

Council Resolution 14748:

That Council endorses the Bulgarra Sporting Precinct Master Plan and progress the recommendations.

At its meeting held on 19 October 2009, Council was advised in Item 10.1.1 as follows:

Bulgarra Oval Master Plan

Having regard to the scope of works being considered, both capital and maintenance, at Bulgarra Oval and the need to site the Bulgarra Community Centre and softball diamonds, a working group has been formed to prepare an updated site plan for adoption by Council in due course. This will present an update of the notional plan included in the Bulgarra Sporting Precinct Master Plan Report and will have a current implementation programme and cost scenarios.

This updated plan will be submitted to Council for endorsement at March 2010 meeting.

Council Resolution 14849, in part:

(3) *NOTES an updated site plan for Bulgarra Oval is currently being prepared which will take into account all of the proposed capital and maintenance works and further NOTES this report will tabled for consideration and adoption at the December meeting of Council. (Should have read March 2010.)*

At its meeting held on 15 March 2010 Council was advised in Item 9.2.1 as follows:

Bulgarra Oval Master Plan

The October report called for the Bulgarra Oval Master Plan to be tabled to the March meeting of Council. However the key to locating many of the improvements has been the final siting of the Bulgarra Community Centre which has only recently been approved. This is particularly the case with the permanent location of the softball diamonds and associated infrastructure including floodlighting.

Council is advised that this report will now be tabled for consideration at the April meeting.

Council Resolution 15029, in part:

(4) *NOTES the tabling of the Bulgarra Oval Master Plan report scheduled for the March 2010 meeting of Council has been deferred to the April 2010 meeting due to issues relating to the siting of the Bulgarra Community Centre delaying its completion.*

In the period since the March meeting of Council the procurement methodology of the Bulgarra Community Centre has changed along with the final design of electrical layouts, softball diamond permanent locations and the positioning of floodlighting.

The outcome has been that some radical changes were required in order to accommodate the envisaged facilities. The K2020 Projects Project Control Group has been informed on a regular basis of the development of the Master Plan.

Current status

Retention of Tennis Courts

The original scope called for the tennis facilities to be relocated to the proposed Karratha Leisure Centre site. Officers have considered costs and space in relocating facilities to the Tafe site, the initial basis and reasoning on relocating the facilities, and ability for Tennis facilities to remain on site. Following this, officers have concluded the tennis facilities can and should remain at its current location as proposed, and an upgrade of lighting infrastructure and club facilities is required in the future. Retaining tennis facilities on site will add to the sporting hub at the eastern end of Karratha.

Storage Facilities

Design and location of storage facilities have been identified by staff. The choice of materials and the positioning on reserve will minimise maintenance and affect on playing surfaces. The location of the storage facilities are on the south west corner of the reserve, allowing space and ease for vehicle access. Location of the storage units has undergone both internal and external consultation, with several internal departments locating a site which is logical for all parties and provides ease of use for community groups. The storage facilities are to be Sea Containers pinned to a concrete slab and cyclone rated. The containers will be placed flushed together in a row of eight and a simple skillion roof place over the top. The storage facilities will have basic services including low level security lighting. The facility is designed to appear more as a shed rather than Sea Containers. Art work on the Containers (i.e Club logo's/colours or youth projects) is an option in the future.

Relocation of access road

The proposed Centralized Access Road has been relocated to take into account the final location of the Bulgarra Community Centre and the retention of the tennis facilities. This is fully articulated in the report on the Bulgarra Sporting Precinct Reserve Rationalisation.

Central POS for future playground

Shire officers have identified an opportunity to add value to the site through additional passive open space. Following the relocation of Karratha Netball Courts to the new Karratha Leisure Complex, officers have identified a potential developer contribution regarding developing a linkage of public open space to the wider open space and playing fields and eventually relocating Playground equipment currently located at the southern end to this new location and again value adding to infrastructure.

Impact on Karratha Sporting & Recreation Club Inc

Likewise with the Central Public Open Space (POS), officers have identified additional developer contribution to provide a replacement of car parking currently utilised for the Karratha Entertainment Centre and Karratha Sporting & Recreation Club. This additional parking would be provided to the east of the Karratha Sporting & Recreation Club, and Shire Officers anticipate working with the Karratha Sporting & Recreation Club to create a new eastern entrance off the proposed carpark, again and value and atmosphere to the whole site.

Existing Changeroom Upgrade

Under revised scope for the Bulgarra Community Centre, the need to retain the existing infrastructure has arisen. The current change rooms are extremely run down and in dire need of repair. Officers have identified the opportunity to restore the facility to its original 4 change room status providing wider opportunities for all sports on site. The upgrade will include the following:

- 2 male changerooms
- 2 female changerooms

- 2 disable changeroom/toilets
- 1 female public toilet
- 1 male public toilet
- Umpires changerooms
- First aid room

Issues

Reserve Rationalisation

Council's attention is drawn to this item which addresses the issue of the rationalisation of the lots making up the Bulgarra Sporting Precinct.

In particular that report has recommended that action be initiated to proceed with the boundary rationalisation based on the layout of the Master Plan in this report.

Traffic Management and Parking

The Traffic Management and Vehicle Parking study being undertaken by GHD (upon adoption in principal of this Master Plan) will be amended to take into account the changes particularly with respect to the proposed road connecting Hunt Way to Searipple Road and the reorientation of future parking for the Karratha Sporting & Recreation Club Inc.

The outcome will be fed into the final Bulgarra Sporting Precinct Master Plan and provide a costed staged programme for future enhanced vehicle parking.

Development Program

Item	Completion Date
Storage	Dec 2010
Permanent Softball Diamonds	March 2011
Change room Upgrade	April 2011
Electrical Upgrade	March 2011
Playground Replacement	April 2011
Bulgarra Community Centre	March 2012

Consultation

User Groups

A consultation meeting was held on 9 September 2010, in which the following groups attended:

- Karratha Falcons Snr Football Club
- Karratha Falcons Jnr Football Club
- Karratha Little Athletics
- West Pilbara Softball Association
- Karratha Touch Association
- Broncos Rugby League

All user groups were provided with a site layout, and officers explained items detailed in this report, namely location and design of storage facilities, the upgrade of existing facilities and the provision of new facilities. Following this, all user groups were emailed the master plan and asked for commentary back.

All feedback from the meeting and emails has been positive, with user groups pleased with the location of storage, new location for Community Centre and location of softball diamonds. Officers are continuing to receive correspondence from clubs.

Bulgarra Community Centre Project Control Group

The Bulgarra Community Centre Project Control Group endorsed the Master Plan on 7 September 2010.

Options

Council has the following options available:

1. Approve the revised Bulgarra Oval Master Plan and advise officers to proceed with implementation
2. Reject revised Bulgarra Oval Master Plan and advise officers on direction Council wishes to adopt.

Policy implications

Policy number CS.3 titled Bulgarra Oval Future Developments is relevant to this matter.

Legislative implications

There are no relevant legislative implications pertaining to this matter.

Financial implications

The expenditure is in accordance with the budget.

Conclusion

The Bulgarra Oval Master Plan has undergone several changes to layout, notably the position of Community Centre, orientation of softball diamonds and retention of tennis facilities, and the final result is a precinct which is operationally sound, logical and creates opportunities for all community groups.

Voting requirements

Simple.

COUNCIL RESOLUTION

Res No : 151351
MOVED : Cr Cechner
SECONDED : Cr Smeathers

That Council:

1. **SUPPORTS** the design revisions outlined in the Provisional Bulgarra Oval Master Plan Drawing 200/0907 Revision A and more particularly the retention of the tennis courts and the possible siting of the internal access road.
2. **NOTES** further development of the Provisional Bulgarra Oval Master Plan is required to cater for the location and extent of the regional playground, extent and location of additional parking; location of internal access road from Hunt Way to Searipple Road.
3. **NOTES** the final Bulgarra Oval Master Plan will take into account the revised boundaries envisaged in the reserve rationalisation proposal.
4. **NOTES** the final Bulgarra Oval Master Plan report will include detailed cost estimates for the development of all outstanding items and a suggested time frame for implementation taking into account budgetary constraints.
5. **NOTES** the progress of the development of the final Bulgarra Oval Master Plan will be progressed through the K2020 Project reference Group chaired by the deputy President and will involve further community and user group consultation.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Cr Hipworth
REASON: Cr Hipworth felt that Councillors weren't appropriately consulted regarding this matter.

Cr Pritchard declared an Impartiality interest, and left the Hall at 7:30pm

11.4 2011/12 COMMUNITY SPORT AND RECREATION FACILITIES FUND APPLICATIONS

File No: GS.39
Attachment(s) Nickol Soccer Club Supporting Documents
Responsible Officer: Director Community And Corporate Services
Author Name: Manager Community Facilities
Disclosure of Interest: Nil

REPORT PURPOSE

To consider 2 applications for the State Government 2011 – 2012 Community Sports and Recreation Facilities Fund.

Background

The State Government through the Department of Sport and Recreation Community Sport and Recreation Facilities Fund (CSRFF) provide funding to community organisations and local governments to develop sport and recreation infrastructure whereby up to one third of the project cost may be applied for.

The CSRFF guidelines now allow for applications to request up to 50% of the total project cost as a development bonus. The development bonus is assessed against the following criteria:

- Location – Regional, Remote or Growth areas
- Co-location of sports and facilities
- Sustainability Initiatives – Water Saving, Energy Reduction etc.
- Increased Participation – New users, increased participation from existing users, special interest groups participation etc.

As part of the application process, all applications must be endorsed and prioritised by the Local Government Authority prior to being forwarded to the Department of Sport and Recreation.

Two applications have been prepared for the current round of funding, both from the Shire of Roebourne. No community organisations have submitted applications for this round.

1. Shire of Roebourne – Construction of the Wickham Skate Park
2. Shire of Roebourne – Installation of sports lighting at the Tambrey Oval

Council is now required to assess each application against the CSRFF guidelines, determine its contribution, if any, to each project and forward a prioritised list to the Department of Sport and Recreation with comment for assessment.

Issues

The following information details each project:

1. Wickham Skate Park

The need for the redevelopment of the Skate Park in Wickham has long been identified through a variety of forums, including the 2003 Youth Research survey, 2005 Youth Survey and the 2007 Youth Advisory Council (YAC) survey. All surveys have indicated that a redeveloped outdoor Skate Park in Wickham is a highly desirable facility.

The need to develop and introduce casual recreation opportunities which are accessible to young people is important and skate parks are seen as an increasingly popular way to provide these opportunities to the youth.

Over the past 2 years, Rio Tinto has been finalising the Wickham Recreation Precinct Master Plan. This plan aimed to build on previous research on the needs of the Wickham community with regards to recreation facilities and identified a range of projects that focused on providing facilities located in a more concentrated location that provided for the needs of a predominately young population.

Within the master plan, a skate park was identified as a high need supported strongly by previous consultation undertaken by the Shire. To progress the development of the Skate Park, the Shire has begun the process to enter into a lease with Rio Tinto for the land of the proposed skate park that will enable the Shire of Roebourne to develop and maintain the facility.

The skate park will complement the amenities contained within this space which includes active open space, change rooms, sports club, a public swimming pool, playgrounds, picnic and barbeques facilities, pathways and gardens. The Skate Park in its design will cater for skateboarding, rollerblading, BMX and Scooters.

The land is operated by the Wickham Sporting Club Inc., however owned by Robe River Mining Company Pty Ltd, and included in a wider precinct concept by Rio Tinto. If the application is successful discussions will be coordinated with Rio Tinto, Wickham Sporting Club Inc and Wickham Community Association regarding maintenance, ownership and responsibilities relating to the new infrastructure.

The Shire of Roebourne has already secured \$137,500 + GST towards this project as part of the Royalties for Regions Pilbara Regional Grants Scheme.

Project – Construction of the Wickham Skate Park

CSRFF Requested	\$ 250,000
Royalties for Regions	\$ 137,500
Estimated Shire of Roebourne Contribution	\$ 112,500
Total Project Cost	\$ 500,000 + GST

2. Sports Lighting Tambrey Oval

As the Shire expands and population grows, active open space is seen as a premium, with local sporting groups, year after year, working around each other to allow the youth of community to prosper. For some time now the Tambrey Oval has been identified by Shire officers as a potential site for floodlights, to maximise usage. Currently, with the new Karratha Leisure Centre ovals prioritised as an additional option 2, the need for more active open space in the immediate future is paramount.

In August 2010, the Nickol Soccer Club approached the Shire seeking assistance to erect lighting at Tambrey reserve. The Nickol Soccer Club is in the process of acquiring additional support from commercial and resources entities within the Shire of Roebourne. At present the Club has a commitment of \$5,000 from Transfield-Worley and a further \$5,000 commitment from the club itself. The Club still has submissions sitting with the following entities:

Woodside Pluto Project – Committed – unofficial amount
Woodside Energy KGTP – Processing
Burrup Fertilisers – Processing
Worley Parsons – Processing
Horizon Power – Processing – unofficial verbal commitment to waive any fees and works
Rio Tinto – Processing
Bristo Helicopters – Processing
Coles – Processing

The Club has also received commitments from members within the club, including:

3x Electricians (1 with Contractors License)
3x Rigger/Crane Operators
6x Mechanical Fitters
1x Concrete Supervisor
1x 50 tonne Crane with Crane operator from Transfield-Worley
1x 35 tonne Flat Bed truck with 5 tonne Hiab from Woodside

Considering the pre-mentioned support currently committed the project costs would largely involve; site design, materials, site supervision and associated horizon power works if contribution falls through.

The Tambrey sports lighting project has been estimated to cost \$400,000. This estimate is based on previous Council lighting infrastructure (Roebourne Oval) and a contingency of \$50,000 for electrical head works. Should Council support in principle the proposed lighting project the funding breakdown is estimate to be as follows;

CSRFF Requested	\$200,000
Nickol Soccer Club Contributions	\$150,000*
Shire of Roebourne Contributions	\$50,000
Total	\$400,000 + GST

The Shire has been informed by the Soccer club that this contribution is an estimate only, with the current confirmed contribution being \$80,000 with additional stakeholders (Woodside, Horizon Power, etc..) yet to officially commit. Officers have estimated that the maximum in kind and cash contributions from the club at \$150,000.

The Nickol Soccer Club have gained support from the Tambrey Primary School and attracted support from Karratha Little Athletics Club (currently based at Bulgarra Reserve). The Little Athletics Club are keen to relocate off the crowded Bulgarra Reserve and utilise the potential lighting at Tambrey Oval for night training and events.

Options

Council has the following options available:

1. Provide “in principle” support for the Tambrey Sports Lighting Project subject to the confirmation of the \$150,000 contribution by Nickol Soccer Club.
2. To endorse the proposed applications to the 2011 - 2012 Community Sport and Recreation Facilities Fund in order of priority and forward them to the Department of Sport and Recreation.

3. To endorse the proposed applications to the 2011 – 2012 Community Sport and Recreation Facilities Fund as amended.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Should Council be successful in securing CSRFF funding for the 2 projects then Council will need to consider the inclusion of the appropriate projects in the 2011/12 Budget

Conclusion

Council and community organisations have an opportunity to apply for CSRFF funding for sport and recreation infrastructure. Should Council agree to support both projects the final funding applications will be prepared and submitted to the Department of Sport and Recreation for funding consideration.

Shire of Roebourne Staff has assessed both applications against the CSRFF guidelines and recommends the following priority ranking:

1. Shire of Roebourne – Construction of the Wickham Skate Park
2. Shire of Roebourne – Installation of sports lighting at the Tambrey Oval

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151352**
MOVED : **Cr Smeathers**
SECONDED : **Cr Cechner**

That Council:

1. Provide “in principle” support for the Tambrey Sports Lighting Project subject to the confirmation of the \$150,000 contribution by Nickol Soccer Club.
2. Agree to submit the following applications to the 2011/12 round of Community Sport and Recreation Facilities Fund:

Ranking	Applicant	Project	Amount
1	Shire of Roebourne	Design and Construction of the Wickham Skate Park	\$250,000
2	Shire of Roebourne	Design and Installation of Sports lighting at the Tambrey Oval	\$200,000

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Smeathers, Cr Vertigan
 AGAINST : Nil

Cr Pritchard returned to the Hall at 7:33pm

11.5 MANAGEMENT OF KARRATHA YOUTH & FAMILIES CENTRE

File No:

Attachment(s) Nil
Responsible Officer: Director Community & Corporate Services
Author Name: Manager Community Facilities
Disclosure of Interest: Nil

REPORT PURPOSE

To seek Council's endorsement of the Management approach to the Karratha Youth & Families Centre.

Background

The Karratha Youth and Families Centre has long been identified as a priority within the Shire of Roebourne's Strategic Plan 2009-2013. Council endorsed the Project Brief at the September Council meeting and tenders for the facility design & construction were advertised on 25 September 2010. Tenders are due to close on 27 October 2010, and construction of the facility is due for completion in July 2011.

In order to allow the Karratha Youth & Family Centre to evolve into a vibrant and active precinct, officers suggest an Expression of Interest, followed by a formal Tender process be completed. A scope of services has been prepared and was submitted to the Project Reference Group on the 4th of October for endorsement.

Issues

The management of the centre is estimated to generate over \$100,000 per annum. If Council elects to consider external management a formal Tender period is required.

The Shire has examined similar projects throughout the state, in particular in the North West and the proposed scope of work provides appropriate information and detail for a applicant to describe accounts, programs, governance and capability to progress to tender stage.

Youth Space:

- Collaborate with the Shire of Roebourne and other service providers to create a holistic and integrated Youth precinct for 12yrs-25yrs;
- Provide outreach and character building sessions for the youth of Karratha;
- Provide an atmosphere for youth in Karratha to grow and develop;
- Coordinate a wide range of youth programs and events in conjunction with other service providers;
- Ability for other service providers to book events which promote positive youth outcomes.

Family/Play Space:

- Provide play structures and opportunities for children aged 3yrs – 12yrs;
- Provide stimulating programs for basic development of children aged 0yrs-6yrs;
- Provide a parent/carer cafe space where parent can supervise children and socialise with other parents;
- Ability for special events and birthdays to be booked.

Additional Scope:

- Train and employ local people to operate the facility;
- Create an innovative cafe space which caters for both young families and youth;
- The facility is to promote non alcoholic events and programs.

Shire of Roebourne officers are proposing to engage the market in an Expression of Interest process initially, then invite up to 3 applicants to join the Shire in a formal Tender process. This will allow Council and the Project Reference Group to engage in Tender with the most experienced and innovative Management Groups.

During the Expression of Interest process the Project Reference Group will evaluate and appoint applicants to join in a formal tender process.

The Tender evaluation will be undertaken by a representative from WALGA and an independent consultant with relevant experience in facility management. This is to remove any doubt with the Shire actively participating in the Tender process. All Tenders will be required to attend an interview and provide a presentation to the Project Reference Group, the WALGA Representative and the independent Consultant on the 7th of February 2011, with the evaluation and recommendation to be presented to Council at the February meeting.

Tender process the timeline is as follows;

Stage 1	EOI Process	Date
	EOI Period	25/10/10 – 17/11/10
	EOI Evaluation	18/11/10 – 26/11/10
	Selection of Short list	29/11/10
Stage 2	Tender Process	
	Tender Period	08/12/10 – 02/02/11
	Tender Assessment	02/02/11 – 08/02/11
	Tender Interview	07/02/11
Stage 3	Awarding of Contract	
	Council Decision	21/02/11
	Contract Awarded	22/02/11
Stage 4	Construction Complete	
	Site Inspection	25/07/11
	Site Handover	29/07/11

The Karratha Youth & Families Centre's long term vision is to become a sole youth facility, following the proposed construction the Children's Play Space at the Karratha Leisure Complex. Under this direction the length of the lease is proposed to be a 3 and 2 lease in order to allow the Karratha Youth and Family Centre to change direction following the construction of the Karratha Leisure Complex. The terms and fees of the lease agreement will be negotiated through Councils standard process. Tenderers will receive a standard lease document and proposed duration and rational of tenure.

Options

Council has the following options available:

1. To approve the Scope of works and the approach for appointing the Management of the Karratha Youth & Families Centre.
2. Authorise the Chief Executive Officer to call for Expression of Interest.
3. Delegate Authority to the Chief Executive Office to evaluate Expression of Interests and shortlist 3 applicants for Tender process, in conjunction with the Project Reference Group.
4. Note that the Tender process to be evaluated by WALGA and, an independent Consultant with relevant experience in Facility Management, and the recommendation to be tabled at the February 2011 Council Meeting.

Or

5. To amend the approach to the procurement of the management of the Karratha Youth & Families Centre.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders are required to be called in accordance with section 3.57 of the Local Government Act.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The Shire of Roebourne is constructing the Karratha Youth and Families Centre, which is due for completion in July 2011. In order to select the best possible Management Group for the Centre it would be pertinent for the Shire to test the market. The Shire will place an internal bid for the Management and, for transparency purposes, arrange for external consultants to evaluate the Tender process.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151353**
MOVED : **Cr Hipworth**
SECONDED : **Cr Smeathers**

That Council:

- 1. Approve the Scope of works and the approach for appointing the Management of the Karratha Youth & Families Centre;**
- 2. Authorise the Chief Executive Officer to call for Expression of Interest for the Karratha Youth and Family Centre.**
- 3. Delegate Authority to the Chief Executive Officer to evaluate Expression of Interests and shortlist 3 applicants for Tender process, in conjunction with the Project Reference Group;**
- 4. Note that the Tender process is to be evaluated by WALGA and, an independent Consultant with relevant experience in Facility Management, with the recommendation to be tabled at the February 2011 Council Meeting.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

12 TECHNICAL SERVICES

12.1 CONTRIBUTION TO FUNDING NARCOTIC DETECTION DOG OPERATIONS

File No:

Attachment(s)	Nil
Responsible Officer:	Director Infrastructure Services
Author Name:	Community Safety Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council's commitment to providing a contribution of \$25,000 towards narcotic detection dog (NDD) operations within the Shire of Roebourne.

Background

In December 2009 Council resolved to:

Provide in-principle support for the proposal from WAPol to provide a Narcotic Detection Dog (NDD) and handler with a commitment to funding the operating costs of \$40,500 per annum for a term of three (3) years with annual reporting of productivity/benefits being achieved. This support contingent upon WAPol approving the proposal and securing start-up funding.

In September 2010 WAPol Executive rejected the option of locating a NDD and handler permanently in Karratha. Pilbara Police District Office is now seeking approval to utilise the funding to facilitate NDD operations within the Shire of Roebourne, including Karratha Airport. These operations will be run at the discretion of the Police Superintendent and the availability of the NDD.

NDD operations have been run the Shire with the following results being achieved:

Karratha Airport

Two Operations were conducted at the Karratha Airport on a total of 12 flights. Although no charges were laid, the dog had 8 indications on 4 of the flights (indications mean the dog detected the scent of illicit drugs however, none where located).

Whilst no seizures or arrests emanated from the Airport operations, the positive impact in terms of passenger's perception of their safety and security and the deterrent effect upon potential criminals cannot be accurately measured.

Karratha

Nine Misuse of Drugs Act search warrants were executed in Karratha and resulted in the following charges:

- 5 x Possess Smoking Implement
- 2 x Cultivate Prohibited Plant
- 1 x Possess Prohibited Drug (Amphetamine)
- 5 x Possess Prohibited Drug (Cannabis)
- 1 x Possess Prohibited Drug (Amphetamine) with intent to sell / supply

- Items seized (Substance believed to be amphetamine), inquiries continuing
- 2 x Possess Prohibited Drug (Cannabis) with intent to sell / supply
- 1 x Possess Prohibited Plant (Cannabis)

Roebourne

Two Misuse of Drugs Act search warrants were executed in Roebourne and resulted in the following charges:

- 1 x Possess Prohibited Drug (Cannabis) with intent to sell / supply
- 1 x Possess Prohibited Plant (Cannabis)

The average cost of a NDD operation is \$3,500 (exc. gst) hence the Shire could reasonably expect up to six (6) week long operations to be run annually utilising the \$25,000.

Issues

Council has allocated \$40,500 in the 2010/2011 budget as per the December 2009 resolution. As the purpose of the support has changed, a resolution to commit funds for the new activity is required.

The timing of the operations will be dependent on the availability of the NDD.

Options

Council has the following options available:

1. Support the proposal and commit to funding \$25,000 per annum for a term of three (3) years with annual reporting of productivity/benefits being achieved; or
2. Not support the proposal; or
3. Offer another form of support.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

A budget amendment resolved by Absolute Majority will be required.

Conclusion

This proposal dovetails with Council's push to deter antisocial behaviour within the community. It will greatly improve the capacity of the WA Police within the Shire of Roebourne to reduce the influx of illicit drugs through our ports, in particular the Karratha Airport, as well as providing the perception of a safer community.

Council has allocated \$40,500 in the 2010/2011 budget as per the December 2009 resolution. As the purpose of the support has changed, a resolution to commit funds for the new activity is required.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : 151354

MOVED : Cr Cechner

SECONDED : Cr Vertigan

That Council by absolute majority support the proposal to the value of \$25,000 per annum for a term of three (3) years from account 460204 with annual reporting of productivity/benefits being achieved.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Cr Bailey

REASON: The WAPOL were the appropriate body to support this initiative fully.

12.2 KARRATHA AIRPORT TERMINAL LEASE - SANLEA PTY LTD

File No:	TT.63
Attachment(s)	1. Letter of Request from Sanlea 2. Floor Plan
Responsible Officer:	Director Infrastructure Services
Author Name:	Airport Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is for Council to consider a request from Sanlea Pty Ltd to lease a portion of the Karratha Airport Terminal, being one of the recently refurbished office areas located behind the new check-in counter redevelopment.

Background

As part of the check-in counter redevelopment works currently being undertaken, 2 of the office areas have been redeveloped as part of the upgrade shown on the attached plan. The intention in creating these 2 lease areas was to create additional office space for lease by ground handling agents/airlines for occupation by airline ground staff.

Correspondence has been received from Sanlea Pty Ltd, trading as Pilbara Aviation Services, dated 26 July 2010, requesting a lease over one of these office areas. This area is referenced in the attached plan as lease area **A2** and measures a total area of **37.4m²**, and Sanlea Pty Ltd are seeking a lease over this area in order to carry out work for their airline customers.

The newly refurbished office areas are linked to a new common use staff area being provided by the Shire, in addition to male/female toilet facilities.

Independent Valuers were engaged in July 2010 to conduct a valuation of the lease areas, and have valued the particular area being proposed by Sanlea to attract an annual rental amount of \$20,900 per annum, exclusive of GST and inclusive of variable outgoings.

Issues

As the future expansion of the terminal building is currently being investigated, and it is likely that office areas may change over the next 2-3 years, it would be prudent for Council to enter into a lease agreement that is not excessive in length, 2 years would seem a reasonable tenure at this point in time. In any case, Council can be assured that there is a redevelopment clause within the standard terminal lease that allows tenancies to be relocated in the event of a major terminal redevelopment taking place. This clause is outlined below :

19.2 Lessee must surrender If at any time during the Term:

- (a) *the Premises are required by the Lessor for extension, renovation, refurbishment or re-development of the Airport Terminal; and*
- (b) *the Lessor gives the Lessee not less than 3 month's notice of this requirement, then the Lessee must surrender the Term and the Lessee's Rights.*

19.3 Offer to lease New Premises

The Lessor must on or before a date being 10 Business Days before the Date of Practical Completion by notice to the Lessee offer to lease the New Premises to the Lessee in accordance with this clause.

It is proposed to adopt the valuation amount of \$20,900 per annum to the lease area, and a term of 2 years.

The proposed lease will require to be advertised publicly for a period of 14 days in accordance with section 3.58 of the Local Government Act (1995). It is proposed to undertake this advertisement, assess any other interest in the area, and then provide a report back to Council for the November 2010 Council meeting.

Options

1. Council endorse the public advertising of lease area A2 in the Karratha Airport Terminal for a period of 2 years with an annual rental amount of \$20,900 p.a.
2. Council amend proposed conditions for the leasing of lease area A2.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Disposal of property via lease is required to be carried out in accordance with Section 3.58 of the Local Government Act (1995). If not carried out via tender this is to comply with Section (3) below :

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property:*
 - (a) *It gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given.*

Financial Implications

Increased rental income derived from the lease of this area.

Conclusion

The public advertising of the intention to lease will enable alternative proposals to be assessed prior to presenting back to Council.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151355
MOVED : Cr Vertigan
SECONDED : Cr Smeathers

That Council endorse the public advertising of lease area A2 in the Karratha Airport Terminal for a period of 2 years with an annual rental amount of \$20,900 per annum, exclusive of GST and inclusive of variable outgoings.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

13 DEVELOPMENT SERVICES

13.1 PROPOSED ADDITIONS TO EXISTING TRANSIENT WORKFORCE ACCOMMODATION FACILITIES

File No: P2331

Attachment(s)

1. **Aerial Plan**
2. **Site Plan**
3. **Floor Plan**
4. **Elevation Plan**

Responsible Officer: Director Development & Regulatory Services

Author Name: Senior Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make determination on application for planning approval P2331 that proposes 2 additional accommodation buildings each containing 4 single person bedrooms at Lot 1481 Searipple Road, Bulgarra (Searipple Village). The application has been deferred to Council in accordance with the Shire's Delegated Authority Register.

Background

Application for planning approval P2331 was received on 4 August 2010 submitted by John Howarth of Fleetwood. The application proposes the development of 2 additional accommodation buildings each containing 4 single person rooms at the existing Searipple Village. Searipple Village was initially approved as transient workforce accommodation (TWA) through development approval 1307D. Since this date a number of additional stages of development have been granted planning approval within the bounds of the site. As seen in the aerial image within the attachments these approvals have been acted upon and the Searipple Village is fully operational. The site is zoned as Tourism.

Recognising that there is a current and likely future need for TWA's within the Shire, the Council recently resolved to undertake a review of its policy position on TWA's and initiate the preparation of a socio-economic impact assessment to determine the impacts of TWA development on townsites within the Shire. Assessment of this application has been undertaken in accordance with requirements of TPS8, Local Planning Policy DP10 – Transient Workforce Accommodation and any other relevant legislation and policies.

Issues

Car Parking

Council's Local Planning Policy DC10 - Transient Workforce Accommodation requires that self contained accommodation units supplied with a commercial kitchen and communal dining room be provided with 0.5 bays per resident. The 2 proposed buildings containing 4 accommodation units each and accommodating one person per unit provide for a total of 8 additional residents. Therefore, 4 parking bays are required to be provided for this proposed development.

Following a site inspection in relation to this application and previous site inspections undertaken by Council staff, it has been noted that the large number of sealed parking bays existing on-site, as shown in the attached aerial of the site, is sufficient to provide for the additional 8 residents. The proposal will not detrimentally impact upon parking within the site and therefore, will not have any impact on vehicular movement on or off-site or create issues such as parking off-site by residents of the TWA. Existing car parking on-site is considered adequate under previous approvals, to accommodate the proposed development. A variation in this regard is considered appropriate in accordance with Section 6.12.5 of TPS8 – Variations to Car Parking Requirements.

General

An application for a Lodging House License will be required to be submitted by the applicant in accordance with Part 9 - Lodging House, Health Local Laws 1996. This requirement, along with any environmental health requirements in regards to laundry and kitchen requirements will be noted on any planning approval that may be issued for this proposal.

There are no other issues of significance relating to these minor additions to the existing approved TWA. Standard conditions of approval will provide adequate controls in regard to this proposal.

Options

Council has the following options available:

1. Approve with relevant conditions planning application P2331 for the development of two additional buildings (each containing four single person units), within the existing approved transient workforce accommodation within Lot 1481 Searipple Road, Bulgarra.
2. Refuse planning application P2331 for the development of two additional buildings (each containing four single person units), within the existing approved transient workforce accommodation within Lot 1481 Searipple Road, Bulgarra.

Policy Implications

Policy number DP10 titled Transient Workforce Accommodation is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of the fee applicable to the planning application (\$589) based on development cost.

Conclusion

The proposed development is of a minor nature in relation to the previously approved and operational TWA within this site and any potential impacts associated with this proposal are considered to have a negligible impact upon the site and surrounding lands. It is therefore recommended that Council approve the application for planning approval, with relevant conditions, for the proposed development of two additional accommodation buildings within the previously approved Transient Workforce Accommodation at Lot 1481 Searipple Road, Bulgarra.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151356

MOVED : Cr Hipworth

SECONDED : Cr Vertigan

That Council approve, with relevant conditions, the application for 2 additional accommodation buildings each containing 4 single person rooms for the existing approved Transient Workforce Accommodation, at Lot 1481 Searipple Road, Bulgarra.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Nil

13.2 APPLICATION FOR R-CODES VARIATION APPROVAL - OUTBUILDING WITH OVER HEIGHT WALL OF 3.7M AND RIDGE HEIGHT OF 5.1M- LOT 230 [5] BRUCE WAY POINT SAMSON

File No: P2311

Attachment(s)

1. Location Plan
2. Site Plan
3. Elevation Plan

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Assistant

Disclosure of Interest: Nil

REPORT PURPOSE

For the Council to consider an application for a variation to the acceptable development provisions of the Residential Design Codes of Western Australia (R-Codes) and make determination against the relevant performance criteria for a proposed outbuilding situated at Lot 230 Bruce Way Point Samson.

Background

Locality: Point Samson
Applicant: David Roberts
Owner: David Roberts
Zoning: Residential (R10)

Building Licence Application 20100330 and Application for R-Codes Variation P2311 were submitted concurrently on 12 July 2010.

As part of the R-Codes assessment, a request was made with the applicant for the wall height and ridge height of the outbuilding to be reduced in order to comply with the requirements of the local planning policy DP7 'Residential Frontage' being a maximum 2.7m wall height (discretion up to 3.6m) and 4.5m total height. If reduction of the prescribed heights was unfavourable to the applicant, Planning Services required written justification to the proposed 3.7m wall and 5.1m total (ridge) outbuilding height.

The applicant responded that the proposed wall height of the outbuilding was necessary for boat storage. He also stated that the ridge height was required to allow for a proposed mezzanine floor to be built into the outbuilding to make best use of space for storage.

Issues

Residential Design Codes of Western Australia (R-Codes)

The relevant provisions of the R-Codes that relate to this application are as follows:-

Acceptable development provision 6.10.1 – Outbuildings:

“A1 Outbuildings that:

- (i) Are not attached to a dwelling;
- (ii) Are non-habitable;
- (iii) Collectively do not exceed 60 sq m in area or 10 per cent in aggregate of the site area, whichever is the lesser;
- (iv) Do not exceed a wall height of 2.4m;
- (v) Do not exceed ridge height of 4.2m;
- (vi) Are not within the primary street setback area;
- (vii) Do not reduce the amount of open space required in table 1; and
- (viii) Comply with the siting and design requirements for the dwelling, but do not need to meet rear setback requirements of table 1.”

As the proposed outbuilding does not comply with (iv) and (v) of the acceptable development provisions it should; therefore; be measured against the R-Codes performance criteria as follows:

“Outbuildings that do not detract from the streetscape or visual amenity of residents or neighbouring properties.”

Compliance with Local Planning Policy DP7 ‘Residential Frontage’

The proposed outbuilding is non compliant with DP7 particularly the following provision:

“Garages, carports, boatports, and non-habitable outbuildings shall have a maximum wall height of 2.7m and a total overall height of 4.5m. Where a wall height of greater than 3.6m is proposed the application must be determined at an Ordinary Council Meeting.”

The proposed outbuilding exceeds the maximum wall height of 2.7m and maximum ridge height of 4.5m prescribed by the policy.

In the assessment of the proposed outbuilding consideration was made in regards to the size of the outbuilding keeping in mind the requirements of the above performance criteria of the R-Codes and the local planning policy provisions. An outbuilding with a 3.7m high wall and an overall ridge height of 5.1m would generally be considered over height and bulky, industrial in appearance and not suitable within typical residential areas.

The size and appearance of the outbuilding are not the only elements to consider in the assessment of the proposed structure. The location of the proposed outbuilding must also be considered in relation to the visibility of the structure and the impact that it might have on streetscape amenity and surrounding adjoining properties. It is important to ascertain the affect that the structure is likely to have on the existing built and developed environment of the surrounding area.

The impact that the outbuilding might have on the amenity of the streetscape of Bruce Way is considered minimal for the following reasons:-

- The outbuilding is positioned at the rear of the subject property at approximately 25 metres back from the front boundary.
- The outbuilding has existing screening from view at street level available through established vegetation and buildings existing forward of the proposed outbuilding.
- A site inspection was carried out on 3 September 2010 to establish a better understanding of the surrounding developments and visual amenity of the area. It was

noted at this time that the position of the outbuilding and the screening available would assist to minimise the impact on streetscape amenity.

The impact that the outbuilding may have on the visual amenity of residents of neighbouring properties was also considered. The proposed outbuilding was not considered to have a significant adverse affect on the visual amenity of the adjoining properties for the following reasons:-

- The northern and eastern boundary property owners have provided their comments both stating they have no objection to the outbuilding and signed a copy of the plans.
- The northern and eastern properties both have outbuildings on their properties directly adjacent to where the proposed outbuilding will be located (refer to attachment 1).
- The southern boundary property is vacant land. Measures have been taken to contact this property owner but no official comment has been received. The outbuilding is on the opposite side of the subject property approximately 14 metres from its southern boundary. It is considered unlikely that potential development on the southern neighbouring property will be detrimentally affected or restricted by the outbuilding. There are other existing structures between the likely position of future development on the southern property and the proposed outbuilding. Ocean views to the east of the southern property remain available and are not impacted on by the proposed outbuilding.
- The position of the outbuilding allows for access to direct sun for the adjoining properties therefore over shadowing for surrounding properties will not result from the development.

It must be noted that an outbuilding of this size and appearance would not be deemed appropriate given different circumstances. In a situation where an outbuilding of this size was proposed towards the front of a residential lot, where the structure would be clearly visible from the street and where the building bulk would impact on the adjoining dwelling and/or open space, the assessment would reflect this. The assessment of this application for an outbuilding is directly related to the circumstances presented with its location and does not set a precedent for the size and appearance of outbuildings in residential areas.

Options

Council has the following options available:

1. To approve the application for R-Codes Variation for the outbuilding with over height wall of 3.7m and ridge of 5.1m.
2. To approve the application for R-Codes Variation for the outbuilding with amended wall height of 2.7m and amended ridge height of 4.5m as per the requirements of Local Planning Policy DP7 – Residential Frontage
3. To refuse the application for R-Codes Variation.

Policy Implications

Local planning policy DP7 'Residential Frontage' is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The R-Codes Variation application fee of \$100 has been paid by the applicant

Conclusion

The proposed outbuilding demonstrates a wall height of 3.7m and a total overall ridge height of 5.1m which in this instance is not considered to adversely affect the amenity of surrounding residential properties. The outbuilding will be positioned at the rear of the property and will be substantial screened by surrounding buildings and established vegetation. Streetscape amenity is considered to be preserved and will not be adversely affected by the outbuilding.

Furthermore, the proposed outbuilding is deemed appropriate in relation to surrounding properties as its location is surrounded by outbuildings on the neighbouring properties that are directly adjacent. The amenity of the adjoining properties is not considered to be detrimentally affected by the proposed outbuilding.

It is therefore recommended that the application for R-Codes Variation be approved for the proposed outbuilding with a wall height of 3.7m and ridge height of 5.1m.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151357
MOVED : Cr Vertigan
SECONDED : Cr Lewis

That Council approve the Application for R-Codes Variation for a proposed outbuilding with a wall height of 3.7m and a ridge height of 5.1m at Lot 230 Bruce Way Point Samson.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

13.3 RETROSPECTIVE APPLICATION FOR PLANNING APPROVAL - ALTERATIONS TO OUTDOOR BAR AND ALFRESCO DINING AREA ASSOCIATED WITH A RESTAURANT AND ANCILLARY WORKS.

File No: P2334
Attachment(s) Nil
Responsible Officer: Director Development And Regulatory Services
Author Name: Planning Assistant
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider a retrospective Application for Planning Approval for alterations to an outdoor bar and alfresco dining area associated with a restaurant at Lot 2609, Strata Lot 3 Sharpe Avenue, Karratha (The Icon) and make determination against the relevant planning provisions.

Background

Locality: Karratha
Applicant: TTR Duramax (Aust) Pty Ltd
Owner: TTR Duramax (Aust) Pty Ltd
Zoning: Town Centre

At the August 2010 Ordinary Council Meeting it was resolved:

“That Council withdraw delegation to the Chief Executive Officer for the Town Centre area as defined in proposed Scheme Amendment No. 18 until such time as Scheme Amendment 18 and policy DP1 is gazetted.”

The resolution removed delegation from the Chief Executive Officer to make determination of planning applications in the Town Centre therefore; this application has been referred to Council for determination.

An Application for Planning Approval for an extension to the alfresco dining area including new bar associated with a restaurant was first received on 31 March 2008 and approved on 19 May 2008 [PA1857].

The subsequent development that was undertaken was substantially altered from the endorsed plans that formed part of the planning approval. The departure from the endorsed plans included:

- Repositioning of the bar
- Exclusion of courtyard
- Increase in size of alfresco area, and
- Repositioning of exit and entry points.

As a result of these significant changes to the development, a retrospective Application for Planning Approval was required by Planning Services and subsequently received.

Issues

Compliance with 'As Constructed' Amended Plans

An inspection of the development was carried out to ensure that construction was completed in accordance with the submitted plans. It was determined that the development was compliant. All ancillary works such as landscaping, erosion control, storm water drainage and the boundary wall face have been completed to the satisfaction of Planning Services.

Options

Council has the following options available:

1. To approve the retrospective Application for Planning Approval for alterations to the outdoor bar and alfresco dining area associated with a restaurant.
2. To refuse the retrospective Application for Planning Approval for alterations to the outdoor bar and alfresco dining area associated with a restaurant.

Policy Implications

Current local planning policy DP9 'Town Centre Development Requirements' and proposed policy DP1 'City Centre Development Requirements' are relevant to this matter.

Legislative Implications

There are no relevant legislative implications relating to this matter.

Financial Implications

The retrospective Application for Planning Approval fee of \$2325.00 which was calculated from the cost of construction has been paid by the applicant.

Conclusion

This Application for Planning Approval has been presented to Council as delegation has been removed from the Chief Executive Officer as an interim measure to control development within the future City Centre prior to the impending Gazettal of Scheme Amendment No. 18.

The development that has been undertaken is considered appropriate and is compliant with the current Scheme and local planning policy provisions. The development has not caused any detrimental affects on neighbouring properties nor local area amenity. It is therefore recommended that the retrospective application be approved.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151358
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That Council approve the retrospective Application for Planning Approval P2334 for alterations to the outdoor bar and alfresco dining area associated with a restaurant at Lot 2609 Strata Lot 3 Sharpe Avenue, Karratha.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

Cr Hipworth declared a Financial interest and left the Hall at 7:50pm

13.4 MULTI-STOREY MIXED USE DEVELOPMENT - LOT 2 (6) MORSE COURT, KARRATHA

File No: P2197

Attachment(s)

- 1. Location Plan**
- 2. Development Plans**

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make determination of an application for planning approval for the development of a multi-storey mixed use development at Lot 2 (6) Morse Court, Karratha against existing relevant planning controls and with regard to the future implementation of the Karratha City of the North Revitalisation Plan and more specifically, Omnibus Scheme Amendment No. 18 and the draft local planning policy DP1 'City Centre Development Requirements'.

Background

Application for Planning Approval P2197 was received 13 January 2010. The application proposes the development of 2 accommodation buildings, a 'car stacker' building and the redevelopment of an existing building into a mixed use café/ office/ staff accommodation building. The proposed development has evolved over the ensuing 9 month period from a maximum height; four storey development with 108 single bedroom serviced units to a total 6 storey's containing 100 single bedroom serviced short stay units and 20 single bedroom serviced units capable of permanent occupation. A further 6 accommodation units have been designated as storage units that have the future potential to be fitted out for habitation however, at this stage due to car parking limitations, will remain unoccupied. Additional onsite facilities and amenities include the multi-storey car stacker, a cafe, gymnasium, swimming pool, outdoor living areas and individual storerooms. The design and layout of the development proposal is detailed by plans attached to this report.

Since the initial application was submitted, significant modifications to the development proposal have occurred. These amendments have arisen for several reasons, most importantly the need to give consideration to the imminent adoption of both the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8) Amendment No. 18* and the draft local planning policy DP1 'City Centre Development Requirements'.

During assessment of the application the Shire's urban design consultancy was engaged to provide advice to the applicant with regards to the design and layout of the proposal with the objective of achieving a functional and improved aesthetic design outcome. This was particularly necessary given the transition period between the existing provisions of local planning policy DP9 'Town Centre Development Requirements' and the adoption of TPS8 Amendment No. 18 and in order not to compromise Council's design and layout principles proposed by the draft DP1.

Issues

TPS8 Omnibus Amendment No. 18

The primary objective of TPS8 Omnibus Amendment No. 18 is to rezone the existing Town Centre into the City Centre and to divide the area into 4 separate precincts. At the time of this report being drafted, it is anticipated that the Council will be requested by Planning Services to finally adopt the proposed Omnibus Amendment No. 18.

The subject site is located within the proposed 'Precinct 2 – Commercial'. The amended TPS8 Zoning Table prescribes an 'AA' permissibility for 'short stay accommodation' and multiple dwellings, 'P' when associated with a mixed use development proposal:

'AA' – the development is not permitted unless the local government has granted planning approval.

'P' – the development is permitted by the Scheme

The Council should be satisfied that favourable determination of the application will not compromise the strategic direction prescribed by Amendment No. 18 and draft DP1 with respect to permissibility of land use within the future City Centre zone.

Car parking

An assessment of the required number of car parking bays was undertaken in accordance with the requirements TPS8 and the Residential Design Codes of Western Australia (R-Codes). The provisions of TPS8 allow for Council to exercise discretion in determining appropriate number of car parking bays where it is deemed that additional bays are required to support the development proposal.

A summary of the number of parking bays required to service the proposed development is set out below.

PARKING REQUIREMENTS

Land Use	Car Parking Standards	Required Bays
Multiple Dwellings [20]	.75 per unit	15
Short stay units [100]	1.33	133
Staff Accommodation [4]	0 (included within short stay requirements)	0
Office [15m ²]	1 per 30m ²	0.5
Café [154m ²]	1 per 6m ²	26
Gym	Incidental	0
Total		174.5

Car parking bays provided: 173

The majority of on-site car parking [151 bays] is provided by the proposed multi-level car stacker.

Council discretion is required with respect to the proposed 1.5 bays deficiency. It is recommended that Council endorse the number of bays proposed on the following grounds:

1. Patrons of the café can occupy bays reserved for residents of the accommodation units during daylight hours as it is likely many will be at work and bays will be vacant.
2. Patronage of the café after daylight hours will most likely be by residents that have reserved parking bays.
3. The applicant proposes an on-street bus pick up and drop off bay that will assist in reducing the vehicle dependency of residents.

Visual Amenity Including Layout & Built Form

The original development proposal that was submitted for assessment was a 4 level development with the car stacker located on the southern boundary. As previously stated, the Shire's urban design consultant was engaged to provide advice with regard to built form with the aim of assisting in achieving a more visually desirable and functional design outcome. Although there was no policy requirement to adhere to this feedback, the applicant made design amendments with regards to:

- The café provided with a shaded alfresco area fronting Morse Court to assist activating the streetscape;
- The relocation of the car stacker to the centre of the site to avoid blank walls impacting on visual amenity when viewed from the south;
- Reduction in the amount of internal balconies facing the car stacker (blank walls);
- An increase in the extent of shading to balconies, roof tops and some open areas;
- Relocation of the swimming pool to abut Morse Court to add activation to the street;
- Extensive vegetative planting on the eastern side of the lot within the road reserve and surrounding the main outdoor living area (swimming pool); and
- Concealment of the bin storage area from street view.

The revised design has incorporated many of the ideas proposed by the Shire's urban design consultants and is considered an improvement. Furthermore, it provides adequate streetscape activation and optimises the development potential of the site whilst generally maintaining a reasonable pedestrian scale abutting Morse Court.

Cafe

As part of the revised design proposal, the café has expanded in floor area and includes an alfresco area on the northern side. A portion of the café alfresco is proposed to be located within the Shire's road reserve. Whilst this is more desirable in terms of human-scale and interaction with the street, the Shire could possibly be liable for claims for damages resulting from incidents within the reserve. Furthermore, the alfresco area may compromise future road works.

If the application is favourably determined, it is recommended that the property registered proprietor indemnify the Shire from any liability for damages that occur from the use of the alfresco area within the Shire road reserve and be required to maintain suitable public liability insurance up to \$20,000,000. These requirements shall be prescribed by a Deed of Agreement between the Shire and the registered proprietor and lodged on the property Certificate of Title as a caveat.

External Treatment of Car Stacker Walls

The applicant proposes treating the western and eastern building elevations of the car stacker with billboards or other advertising devices. Signage of such a scale would not comply with the Council's Signs, Hoardings and Billposting Local Laws.

If the application is approved, Planning Services recommends that the Council and Chief Executive Officer continue to negotiate with the applicant the preferred treatment of the western and eastern car stacker façades in order to determine the most appropriate mechanism to ensure local area amenity is not detrimentally affected.

Facility Management

The applicant has submitted a Management Statement prepared in accordance with the provisions of the *Strata Titles Act 1985*. The key elements of the Management Statement include:

1. Letting and other arrangements for occupancy shall be directly managed by an Accommodation Manager appointed as the strata company manager.
2. All accommodation units shall be regularly serviced including changes of linen and towels.
3. Maintenance of swimming pool hygiene and signage.
4. Control of residents' storerooms and vehicle parking.
5. The rights and responsibilities of residents including appropriate behaviour, depositing of rubbish and outdoor display of laundry items.
6. The requirement for local government approval prior to alteration to the Management Statement.

Planning Services are of the opinion that the Management Statement will adequately control the ongoing use of the site with the exception of By-Law 16 that is required to be amended to nominate which units shall be occupied as 'short stay' units. Compliance with the Management Statement shall form part of development approval, if granted, and be lodged on the future Strata Title.

Location of Bin Compound

A minor amendment is required to the site plan being the location of the bin compound to enable access by a minimum 12.5m loading front loading collection vehicle. The most suitable location for the bin compound is to displace and relocate, car parking bays 17 & 18. This design modification should form a condition of planning approval including the requirement for the applicant to submit an amended site plan demonstrating the revised bin compound location.

Options

Council has the following options available:

1. Approve the application for planning approval.
2. Approve the application for planning approval subject to:
 - a) Further negotiation between the Council, Chief Executive Officer and the Applicant regarding the external treatment of the western and eastern car stacker façades. Once agreed, the determination shall form part of the approval.

- b) The property registered proprietor and the Shire entering into a Deed of Agreement, prepared by a suitably qualified legal practitioner, to be lodged on the Certificate of Title that:
 - i. Indemnifies the Shire from liability for any claims for damages that may result in the use of the alfresco area within the road reserve.
 - ii. Requires the registered proprietor to maintain public liability insurance of minimum \$20,000,000.
 - iii. Requires the registered proprietor to reinstate the road reserve to its former condition when ordered at any time by the Shire. All costs associated with the works shall be met by the registered proprietor.
 - c) By-Law 16 of the Strata Management Statement being amended to nominate which units shall be occupied as 'short stay' units.
 - d) The applicant providing to Planning Services a schedule of costs associated with the construction of the development in order for the correct planning application fee to be determined and the applicant making payment of the difference between the \$5,100 fee already paid.
 - e) The applicant submitting to Planning Services an amended site plan that demonstrates the relocation of the bin compound to displace and relocate, car parking bays 17 & 18.
 - f) Other standard and relevant conditions as determined under delegated authority.
3. Approve the application for planning approval subject to any combination of conditions stated in option 2 and other conditions as determined by the Council.
4. Refuse the application for planning approval on grounds to be determined by the Council.

Policy Implications

On the basis that local planning policy DP9 'Town Centre Development Requirements' is the current adopted mechanism of development control within the Town Centre zone, the application has been largely assessed against its provisions however, due regard has been given to draft policy DP1 'City Centre Development Requirements' with respect to built form and layout.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of \$5,100 planning application fee based on a proposed development cost of \$5,500,000 for the original design (108 units up to four [4] storeys). Since the point of application, the proposal has increased to 120 units (and 6 additional storage units proposed to be converted to accommodation units) and an additional two [2] storeys. It is the belief of Planning Services that the eventual development cost has increased significantly and therefore, the required application fee has also increased.

Planning Services recommend that the applicant provide an accurate schedule of costs that demonstrates the actual development cost including materials, transport and labour so that the difference between the planning application fee already paid and the required application fee can be determined and the Shire adequately recompensed.

Conclusion

The development application is compliant with the current local planning policy DP9 ‘Town Centre Development Requirements’. Whilst there is no current policy to provide guidance to architectural built form in the town centre, consideration was given to the provisions of the draft policy DP1 ‘City Centre Development Requirements’ and how the development could endeavour to address these in the interim, prior to formal adoption.

The feedback provided by the Shire’s urban design consultants has resulted in a revised layout and built form which better addresses and provides for more interaction with the street. This in turn, further aligns with the objectives of draft policy DP1 ‘City Centre Development Requirements’.

Morse Court is an important location on the future ‘Karratha Terrace’ link and this development will provide a much needed source of accommodation. The proposal presents as an opportunity to inject vibrancy into the town centre via an increase in numbers of people which has to the potential for a flow on effect for local business and after hours hospitality. This is an objective of the City Centre Masterplan and more generally facilitates the strategic direction for Karratha.

It is therefore recommended that the Council conditionally approve the application.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151359
MOVED : Cr Vertigan
SECONDED : Cr Smeathers

That Council:

Approve planning application P2197 that proposes a multi-storey mixed use development at Lot 2 (6) Morse Court, Karratha subject to:

- 1. Further negotiation between the Council, Chief Executive Officer and the Applicant regarding the external treatment of the western and eastern car stacker façades. Once agreed, the determination shall form part of the approval.**
- 2. The property registered proprietor and the Shire entering into a Deed of Agreement, prepared by a suitably qualified legal practitioner, to be lodged on the Certificate of Title that:
 - a. Indemnifies the Shire from liability for any claims for damages that may result in the use of the alfresco area within the road reserve.**
 - b. Requires the registered proprietor to maintain public liability insurance of minimum \$20,000,000.**
 - c. Requires the registered proprietor to reinstate the road reserve to its former condition when ordered at any time by the Shire. All costs associated with the works shall be met by the registered proprietor.****
- 3. By-Law 16 of the Strata Management Statement being amended to nominate which units shall be occupied as ‘short stay’ units.**
- 4. The applicant providing to Planning Services a schedule of costs associated with the construction of the development in order for the correct planning application fee to be determined and the applicant making payment of the difference between the \$5,100 fee already paid.**
- 5. The applicant submitting to Planning Services an amended site plan that demonstrates the relocation of the bin compound to displace and relocate, car parking bays 17 & 18.**
- 6. Other standard and relevant conditions as determined under delegated authority.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

Cr Hipworth returned to the meeting at 7:54pm

13.5 STORAGE SHED - LOT 1091 (48-50) WELCOME ROAD, KARRATHA

File No: P2356

Attachment(s) Development Plans

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to determine an application for planning approval for a storage shed at Lot 1091 [48-50] Welcome Road, Karratha against the relevant planning provisions.



Location – Lot 1091 [48-50] Welcome Road, Karratha

Background

Planning application P2356 was received on 27 September 2010 submitted by Karratha Volunteer Fire and Rescue. The application proposes the development of a 122m² storage shed at the north eastern corner of the site. A two storey residential development is located on the adjoining northern property and a drainage reserve abuts the eastern side boundary.

The proposed shed is a necessary addition to the site to provide storage for various vehicles and/or general display materials and items.

At the Ordinary Council Meeting held on 18 August 2010 it was resolved:

- 2. That Council withdraw delegation to the Chief Executive Officer for the town centre area as defined in proposed Scheme amendment no 18 until such time as time as Scheme amendment 18 and policy DP1 is gazetted.**

The resolution removed delegation from the Chief Executive Officer to approve development in the Town Centre and the application has therefore been referred to Council for determination. This initiative aims to assist in the implementation of the City Centre Vision and Masterplan by ensuring greater integration and consistency of development applications with the City Centre Vision and Master Plan and is applied for during the interim period prior to the final adoption of the statutory tools, Scheme Omnibus Amendment No. 18 and draft local planning policy DP1 'City Centre Development Requirements'.

Issues

General Compliance

The shed has a proposed wall and overall height of 4m and 4.8m respectively. This is necessary to allow the fire truck/s to be stored without causing damage to the communication aerials. The structure is setback around 37 metres from the street boundary which assists in reducing the impact on amenity of the site when viewed from Welcome Road. Furthermore, the Shed will be constructed of a colour matching the existing fire station and there is an existing 1.8m front boundary fence which creates further separation. The existing parking areas will be not be impacted upon and access to the site will remain as present.

It is the opinion of Planning Services that the proposed shed is compliant with existing planning policy and will not have detriment on local area amenity nor compromise the objectives of draft DP1 and the greater City Centre Masterplan vision.

Options

Council has the following options available:

1. To approve the storage shed at Lot 1091 [48-50] Welcome Road, Karratha subject to relevant conditions determined under delegation.
2. To refuse the storage shed at Lot 1091 [48-50] Welcome Road, Karratha.

Policy Implications

DP9 'Town Centre Development Requirements' and draft DP1 'City Centre Development Requirements'.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The application fee was waived as the applicant is a not for profit organisation providing a community service.

Conclusion

This item has been presented to Council as delegation has been removed from Administration as an interim measure as part of the implementation of Scheme Amendment No. 18. The proposed height and size of the shed has been appropriately justified by the applicant as necessary for storage of vehicles.

The impact on amenity will be minimal given that it is significant setback from the street frontage in the rear corner of the lot. The shed exterior will be treated to the same colour as

the existing fire station and is further screened by the 1.8m front boundary fence already constructed.

It is therefore recommended that Council approve the application

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151360**

MOVED : **Cr Cechner**

SECONDED : **Cr Lewis**

That Council approve the Storage Shed at Lot 1091 [48-50] Welcome Road, Karratha subject to relevant conditions as determined under delegation.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan

AGAINST : Nil

**13.6 PROPOSED CARETAKERS DWELLING AND STOREROOM - LOT 1432
WELCOME ROAD, KARRATHA**

File No: P2340

Attachment(s)

1. Site Plan
2. Elevation Plan

Responsible Officer: Director Development And Regulatory Services

Author Name: Consultant Planner

Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of the report is for Council to consider an application for planning approval for the addition of a Caretaker's Dwelling and storage area to Lot 1432 Welcome Road, Karratha.

The report is before Council in light of the recent removal of delegation to the Chief Executive Officer for all development located in the Town Centre zone.

Background

Lot 1432 is a local reserve under the management of the St. John Ambulance Association in Western Australia Inc. It is located at the corner of Welcome Road and Balmoral Road on the periphery of the Town Centre area.

An application was received from the Karratha St. John Ambulance branch for the addition of a caretakers dwelling and storage area to the existing facilities located on site. The following summarises the proposed development:

- the additions are located to the rear of the existing building and will be partially visible from Balmoral Road;
- they are made of transportable structures that are inconsistent with the existing colours and materials on-site;
- it will replace a St John's Caravan which is currently in the location of the proposed caretakers dwelling; and
- it will require the removal of an ambulance officers car bay located within the building line of the property from the Balmoral Road Frontage.

Issues

The application has been assessed having regard to:

- The Shire of Roebourne Town Planning Scheme No. 8 (TPS8),
- DP9 – Town Centre Zone requirements; and
- Draft DP1 – Karratha City Centre Development Requirements.

The proposed development generally complies with the provisions of the Shire of Roebourne TPS8 and DP9.

Given the minor nature of the works proposed and the location of the site on the periphery of the Town Centre, limited weight has been placed on the draft DP1 Policy which is intended to guide larger scale redevelopments of properties in the town centre. It is noted however that the development of a transportable is not consistent with the quality of built form desired in the Town Centre moving forward. Notwithstanding this, the building will be predominantly screened from view other than from Balmoral Road.

To ensure there is no adverse impact on the streetscape of Balmoral Road, it is therefore recommended that in removing the ambulance officer bay, the area in front of the caretaker's dwelling be reinstated as a garden area and adequately landscaped to the satisfaction of the Shire.

In summary, the proposed development:

- Is minor in nature;
- Generally complies with the objectives of TPS8, DP9 and DP1
- Will have limited impact on the surrounding amenity of the area; and
- Can be adequately screened by appropriate landscaping to protect the streetscape from any adverse impact.

Options

Council has the following options available:

1. Approve the application subject to standard conditions.
2. Approve the application subject to a requirement to undertake landscaping in the Balmoral Road setback area in accordance with an approved landscape plan.
3. Refuse the application

Policy Implications

DP9 and Draft DP1 are relevant to the proposal as it is located in the Town Centre zone.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of \$228.16 planning application fee.

Conclusion

The proposed additions of a caretakers dwelling and storage area to the existing St. Johns Ambulance depot in Karratha are minor in nature and will have no detrimental impact on the area or the future vision for the Town Centre as outlined in the Karratha Town Centre Master Plan Document.

It is recommended the application be approved subject to a suitable landscaping plan which will enhance the streetscape of Balmoral Road.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151361

MOVED : Cr Smeathers

SECONDED : Cr Pritchard

That Council:

Approve the application for a caretaker's dwelling and additional storeroom to the existing development located at Lot 1432 Welcome Road, Karratha subject to the following condition:

- **Prior to the issue of a Building Licence a detailed, landscaping and reticulation plan shall be submitted for approval for the portion of the Balmoral Road setback area. Once endorsed, this plan shall form part of this approval.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Nil

**13.7 FINAL ADOPTION OF THE PROPOSED SHIRE OF ROEBOURNE TOWN
PLANNING SCHEME NO.8 OMNIBUS AMENDMENT NO.18**

File No: LP.47

Attachment(s)

1. Submissions
2. Proposed TPS8 Scheme Text

Responsible Officer: Director Development And Regulatory Services

Author Name: Senior Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For the Council to consider the final adoption of the proposed Amendment No. 18 to the Shire of Roebourne Town Planning Scheme No. 8 (TPS8) to

1. Rezone the Karratha Mixed Business and Town Centre zone and create a City Centre Zone
2. Insert appropriate provisions into the Scheme to implement the Karratha City of the North City Centre Master Plan
3. Update the Scheme Text to reflect current orderly and proper planning principles relevant to Shire of Roebourne
4. Amend the Scheme Maps to reflect the Karratha City Centre Zone and to identify Development Areas over existing Urban and Industrial Developments Zones

Background

Amendment 18 to TPS8 implements the ‘City of the North Growth Plan’ adopted by the Council.

The ‘City Growth Plan’ aims to develop Karratha as a major City of the North, as a part of the State Government’s Pilbara Cities Vision to encourage more people to live and settle in the Pilbara. The City Growth Plan forms a key part of the Karratha City of the North Project to revitalise the town and facilitate future development of up to 50,000 people in the medium term.

This Amendment seeks to address the planning framework for the Karratha Town Centre principally to create a ‘City Centre’ and implement a series of consequential textual changes that relate to matters and areas outside the Town Centre. In addition, the proposed Scheme Amendment sets out matters that must be addressed by a Development Plan.

At its meeting of 15 March 2010 (Item No. 11.1.3) the Council of the Shire of Roebourne resolved to:

Initiate the proposed Shire of Roebourne Town Planning Scheme No. 8 Omnibus Amendment 18 to rezone that extent of the Karratha township zoned ‘Town Centre’ and that extent of land zoned ‘Mixed Business’ centred around Crane Circle to the ‘City Centre’ zone in addition to the extent of variations as identified in the tabled Town Planning Scheme No 8.

The Environmental Protection Authority advised that under s.48A of the *Environmental Protection Act 1986* Amendment 18 is not subject to formal environment assessment.

On that advice, the Scheme Amendment was advertised in accordance with the requirements of the *Town Planning Regulations 1967* for a period of 42 days. Submissions closed on 23 September 2010.

Local Planning Policy DP1 ‘City Centre Development Requirements’ was advertised at the same time.

Six submissions were received and are summarised in the table below. Planning analysis and recommendations in relation to the submissions are included in the table.

1.	<p>Fire and Emergency Services of Western Australia (FESA)</p> <p><u>Submission Points</u></p> <p>a. Written submission stating FESA have no comment and seeking to be kept informed of progress of amendment</p> <p><u>Recommendation:</u> That the submission be received.</p>
2.	<p>Taylor Burrell Barnett (TBB) for Rio Tinto (RTIO)</p> <p><u>Submission Points:</u></p> <p>a. Support the increased use of permitted standards in general</p> <p>b. Support the exemption from requiring planning approval any development associated with mining operations as defined by the Mining Act.</p> <p>c. Concern that the new clause does not specifically exempt mining activities under a State Agreement. Request the wording of clause 4.1.3(z) (exempting certain activities from requiring planning approval) be replaced with the following:</p> <p style="padding-left: 40px;"><i>"Any development associated with mining operations, as defined by the Mining Act, and the subject of a Mining Act approval or State Agreement Act."</i></p> <p>d. RTIO has a legal interest in the land the subject of the proposed Development Plan for Wickham South by way of a special lease granted by the Crown to the Robe River Joint Venture (RRJV) and seek that clause 7.2.1 (a) be amended to include an "interest holder" in the definition of "owner".</p>
	<p><u>Planning Analysis</u></p> <p>State Agreements are contracts between the Government of Western Australia and proponents of major resources projects which are ratified by an Act of the State Parliament. They specify the rights, obligations, terms and conditions for development of the project and establish a framework for ongoing relations and cooperation between the State and the project proponent.</p> <p>The terms and conditions of an agreement may specify varying degrees of compliance with local government planning provisions. While the requirements do not extend to planning approval, assessment of planning matters to determine the effects of a proposal is usually anticipated in the agreement.</p>

	<p><u>Planning Recommendations:</u></p> <p>That the submission be received.</p> <p>That clause 4.1.3 (z) of the Scheme be amended to exempt:</p> <p style="text-align: center;"><i>Any activity associated with mining operations, as defined by the Mining Act that is the subject of a Mining Act Approval or a State Agreement ratified by an Act of the State Parliament.</i></p> <p>That an advice note be added to the scheme beneath clause 4.1.3 (z) as follows:</p> <p style="text-align: center;"><i>Where a mining operation as defined by the Mining Act is exempt from requiring planning approval, assessment of the proposal from a planning perspective may be required under the State agreement or a Mining Act approval. If so the proposal must be submitted to the Council in such detail as is necessary to allow the Council to give due consideration to the effects of the activity as required by the agreement and to provide informed comment to the State.</i></p> <p>That the Council decline to replace the term “owner” with interest holder and that clause 7.2.1(a) be retained as proposed.</p> <p>That Appendix 1 Dictionary of Defined Terms be amended to include the definition of ‘owner’ as defined in the Planning Regulations 1967 as follows:</p> <p>“owner”, in relation to any land, includes the Crown and every person who jointly or severally whether at law or in equity —</p> <p style="margin-left: 40px;"><i>(a) is entitled to the land for an estate in fee simple in possession;</i> <i>(b) is a person to whom the Crown has lawfully contracted to grant the fee simple of that land;</i> <i>(c) is a lessor or licensee from the Crown; or</i> <i>(d) is entitled to receive or is in receipt of, or if the land were let to a tenant, would be entitled to receive, the rents and profits from the land, whether as beneficial owner, trustee, mortgagee in possession or otherwise;</i></p>
<p>3.</p>	<p>Department of Water (DoW)</p> <p><u>Submission Points:</u></p> <ol style="list-style-type: none">a. Ensure appropriate consideration is given for total water cycle management at all stages of the planning process and that Water Sensitive Urban Design (WSUD) and Best Management Practice (BMP) are implemented within the local government boundaries by both the council and private industry (ie. developers, business, residents).b. Supports the Karratha City of the North Project plans to develop a Regional Water Management Plan to support and guide future subdivisions.c. Supports the Omnibus Scheme amendment and accepts the introduction of a City Centre Zone to support the transition from a regional town to a 'city of the north'.

	<p><u>Planning Analysis:</u></p> <p>The Shire of Roebourne has committed to develop an Integrated Water Management Strategy as Part of the Karratha City of the North Plan released in 2010. Scheme amendments to implement the strategy will be identified as part of that process.</p> <p>Consideration of urban water management is provided for under section 7.2.5 ‘Details of a Proposed Development Plan’.</p> <p>Appendix 8 relating to efficient use of water resources is listed as one of the matters that Development Plans in the Urban Development Zone should address.</p> <p><u>Planning Recommendations:</u></p> <p>That the submission be received.</p> <p>That Scheme Amendment 18 remain unchanged in relation to this submission.</p> <p>That any scheme amendment to implement better water management through water sensitive urban design be considered following the development of the Integrated Water Management Strategy.</p>
4.	<p>Department of Indigenous Affairs</p> <p><u>Submission Points:</u></p> <ol style="list-style-type: none">a. Require the developer to consider any potential impact the development plans may have on Aboriginal heritage.b. Require comprehensive Aboriginal Heritage surveys be undertaken prior to any ground disturbing activity so as to identify any Aboriginal heritage values on the land.c. That surveys are conducted with the participation of relevant Traditional Owner groups, past site informants and other Aboriginal people known to have specific cultural knowledge of, or associations with, the area in order to identify heritage sites and the potential impacts to heritage values throughout these localities. <p><u>Planning Analysis:</u></p> <p>While Section 7.2.5 gives discretion to the local government to determine the extent of detail required in respect of conservation and heritage values, Appendix 8 of the proposed amendment relating to Development Plans sets out matters that <u>shall</u> be addressed in Development Plans and includes at (v)</p> <p style="text-align: center;"><i>“existing places and features of Aboriginal and non-Aboriginal heritage and/or cultural significance, including natural landscapes, flora and fauna in addition to built structures and other modified environments”</i></p> <p>Unless a heritage survey has been undertaken for the area, a full survey of the development area would be required in order to determine the heritage values including Aboriginal heritage values.</p>

While the heritage survey might be captured by the requirement in Appendix 8 there does not appear to be any compulsion in the Scheme or Local Planning Policies for the local authority or land owner to consult with Aboriginal or other affected persons regarding the findings of a survey.

Section 6.9.30 incentivises heritage conservation by providing for an increase of up to 50% dwelling density where significant landscape features are protected, heritage conservation works are carried out or a cash contribution is made to a fund set up by the Council for the purpose heritage conservation.

Planning Recommendations:

That the submission be received.

That the provisions of the Scheme remain unchanged in relation to Aboriginal heritage.

That a local planning policy for Heritage be developed in consultation with the Department of Indigenous Affairs and other affected groups and organisations. The policy should include a definition of heritage.

5.

Department of Environment and Conservation (DEC)

Submission Points:

- a. Concern with locating incompatible landuses in close proximity.
- b. Oppose the placement of industrial activities within residential and or recreational areas due to noise, dust and odour issues that may arise.
- c. Suggest that Guidance Statement No. 3 (Environmental Protection Authority – Separation Distances between Industrial and Sensitive Land Uses) be referred to for advice.
- d. Concern that the changes may result in prescribed activities under Schedule 1 and/or 2 of the Environmental Protection Regulations 1987 establishing without a works approval.
- e. Assert that the Environmental Protection Regulations 1987 may apply even where the premises are not prescribed.

Planning Analysis:

As proposed, the City Centre is divided into four distinct precincts each with a predominant use. Planning approval is required in order to locate activities that are not 'permitted' within a precinct. Care has been taken to ensure that the permitted activities that can locate as of right are compatible. For those uses that require planning approval, performance criteria including consideration of the effects of noise, dust and odour emissions as well as effects of reverse sensitivity apply. For those areas zoned Urban Development an endorsed development plan is required and zoning, including the type of precinct, will be determined in accordance with the development plan. Comprehensive consideration is given to the separation distances and reverse sensitivity through the development plan process.

It is unlikely that any activity prescribed under industry regulations would be able to achieve the performance standards within any of the precincts in the City Centre Zone therefore it is not considered there is a risk of prescribed activities locating in the city centre.

Planning Recommendations:

That the submission be received.

That the provisions of proposed Amendment 18 relating to the City Centre Precincts and Urban Development Zone remain unchanged in relation to this submission.

6 Development and Regulatory Services / Shire of Roebourne

Submission Points:

- a. There are a number of minor grammatical errors in the document that require correction. Those changes are marked up in the Scheme text .

- b. Where development is to be provided for in a Development Area for which a Development Plan is not in place, appropriate performance criteria should be included to ensure consistency with the intention for the Development Area.

Analysis:

Section 6.4.1 gives the Council discretion to require a development plan for all or part of a development area. Section 7.2.3.3 in relation to special control areas provides for local government to recommend subdivision or approve the development of land prior to a Development Plan coming into effect if it is satisfied that this will not prejudice the purpose or requirements of the Development Plan area.

Development plans are intended as a comprehensive and integrated land use and development template to ensure development achieves a workable block structure, integrates services and coordinates development. Where a development is allowed to occur and a development plan has not been adopted for the area, the development may compromise the long term objectives / plans for the area unless due consideration is given to the effects of the proposal.

Requiring development plans for all development in a DA limits the ability for the owner of a single land parcel to develop or redevelop a property in the area without coordinating with other land owners. However, the Scheme text at 3.2.3 and at 7.2.3.3 gives the council the discretion to waive the requirement for a Development Plan. This discretion is not reflected in the activity table or Appendix 7 'Development Areas' which requires a Development Plan for all of the proposed Development Areas.

In order to provide for the discretion at 3.2.3 and 7.2.3.3, assessment criteria should be formulated to guide the Council when assessing such applications.

Recommendations:

That the submission be received.

Add the following to assessment criteria to 7.2.3.4

An application for development within a Development Area for which a Development Plan is not in place shall include an assessment of the effects of the proposal on:

- i) the provisions of Section 7.2.5.1 (a) to (l) in such detail as is considered necessary by the Council to determine the impact of the proposal on the purpose or requirements of the Development Plan area.*
- ii) those matters set out in Appendix 8 that the local government consider to be relevant to the proposal.*
- iii) the provisions of any design guides or local policies considered to be relevant to the area*
- iv) any other matter the local government considers necessary to assess the application*

Issues

In making a decision regarding whether to finally adopt TPS8 Amendment No. 18, Council must acknowledge and give consideration to the submissions received during the advertising period.

Options

Council has the following options available:

1. To finally adopt Amendment 18 to TPS8 as advertised.
2. To finally adopt Amendment 18 to TPS8 subject to all or some of the recommendations included in this report and any further modifications as the Council deems necessary.
3. To refuse to adopt Amendment 18 to TPS8.

Policy Implications

Policy number DP1 titled Crane Circle Mixed Business Zone Development Requirements and Proposed DP1 Karratha City Centre Development Requirements are relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

Amendment 18 is a precursor to a full scheme review and serves as the first step in implementing the plans for Karratha to become a 'City of the North' by introducing the City Centre zone and its four precincts

Consideration of the submissions has resulted in a number of recommendations for minor changes to the Scheme text and appendices. Those changes will strengthen the Scheme and capitalise on an opportunity to further correct and align that part of the Scheme text that is not affected by the introduction of the City Centre.

Proposed Amendment 18 to TPS8 and the recommended changes are consistent with the vision for Karratha and facilitate orderly and proper planning.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151362
MOVED : Cr Cechner
SECONDED : Cr Lewis

That Council:

1. Resolves to acknowledge the submissions received from Fire and Emergency Services of Western Australia, Taylor Burrell Barnett for Rio Tinto, the Department of Water, the Department of Indigenous Affairs, the Department of Environment and Conservation and the Shire of Roebourne Planning Services Service Unit.
2. Resolves to finally adopt the proposed Shire of Roebourne Town Planning Scheme No. 8 Omnibus Amendment 18 to rezone that extent of the Karratha township zoned 'Town Centre' and that extent of land zoned 'Mixed Business' centred around Crane Circle to the 'City Centre' zone in addition to the extent of variations as identified in the tabled Town Planning Scheme No 8 text.
3. Resolves to request the Minister of Planning to approve Scheme Amendment No. 18.
4. Requests the Western Australian Planning Commission approve any minor amendments to the Scheme text that may be recommended by the Shires Legal Counsel after legal review.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

14 STRATEGIC PROJECTS

14.1 BULGARRA COMMUNITY CENTRE DESIGN AND CONSTRUCT CONTRACT

File No: CP.167

Attachment(s) Nil

Responsible Officer: Director Strategic Projects

Author Name: Project Manager

Disclosure of Interest: Nil

REPORT PURPOSE

To seek approval to call tenders for the design and construction of the Bulgarra Community Centre.

BACKGROUND

At the meeting of Council held on the 18th August 2010, it was resolved vide Resolution 151275, in part:

That Council:

1. Reconfirms the design philosophy for the Bulgarra Community Centre as being to establish new benchmarks in innovative architectural design, the selection of materials and colours suitable to the region, future proofing and sustainable design all within a disciplined financial framework. The end result will be facilities which, whilst meeting functional outcomes specified, will also create an architectural statement from which the community can draw some pride.
2. Instructs the Chief Executive Officer to implement the procurement of the Bulgarra Community Centre through a design and construct form of contract utilising Australian Standards AS4902-2000 General Terms and Conditions of Contract for Design and Construct and the appropriate Form of Agreement.
3. Endorses the revised project programme as follows:

Preparation of a Functional Brief with supporting technical data with this brief to be based on an “outcomes” model utilising design development documentation as the model	6 weeks	23 August 2010 to 5 October 2010
Preparation of relevant documentation as required by AS4902 General terms and conditions of contract for Design & Construct.	6 weeks	23 August 2010 to 5 October 2010
Establishment of maximum project budget and preparation of Expression of Interest tender package.	6 weeks	23 August 2010 to 5 October 2010
Council approval to go to tender		18 October 2010
Calling of Expression of Interest from qualified tenderers	4 weeks	20 October 2010 to 17 November 2010

Evaluation assessment of short list and approval at Meeting of Council	2 weeks	18 November 2010 to 3 December 2010.
Special meeting of Council to Approve Short List		6 December 2010
Formal Tender period	6 weeks	8 December 2010 to 2 February 2011
Contractor presentation to Council and Contract Award. Meeting of Council.	2 weeks	14 February 2011
Site possession		1 March 2011
Design and Construction Period	52 weeks	2 March 2012

4. Endorses the use of the Department of Treasury and Finance for approval to utilise the Department of Treasury and Finance Builders Pre-qualification Scheme for Works Contracts and further notes intending tenderers will be required to meet pre-qualification criteria.
5. Approves the placing of advertisements notifying potential contractors of the intention to call tenders for the Baynton West Family Centre and Bulgarra Community Centre and that potential tenderers will be required to pre-qualify under the Department of Treasury and Finance Builders Pre-qualification Scheme for Works Contracts
6. Instruct the Chief Executive Officer to terminate the Bulgarra Community Centre contracts with CODA Studio Pty Ltd and Davis Langdon and to negotiate settlement in accordance with the terms of the contracts.
7. Appoints the Project Manager as Superintendent in accordance with AS4902 – 2000 General terms and conditions of contract for design and construct and notes that external consultants will be appointed as Building Code of Australia Compliance auditors and to provide specialist technical engineering oriented advice.
8. Establishes the Bulgarra Community Centre Project Control Group with the following membership and Terms of Reference.

Membership **Shire President (or nominee) Chair**
Two elected members
Executive Manager Strategic Projects
Manager Community Facilities
Project Manager (Advisor)

Terms of Reference **To have oversight of all facets of the procurement of the Bulgarra Community Centre.**
Endorse documentation and design on a progressive basis
Have oversight of the tender process and recommending selection of short listed contractors
Interview and recommend to Council the successful contractor.
Have oversight of the construction programme.

Administration **Strategic Projects Office.**

Meetings **Monthly.**

Minutes

To be distributed to all Councillors.

9. Appoints Shire President and Councillors Lally and Hipworth as members of the Bulgarra Community Centre Project Control Group.

Subsequent to that meeting the following actions have been initiated.

- Contracts with CODA Studio Pty Ltd and Davis Langdon have been terminated and agreed final payments in the terms of the respective contracts have been made.
- The aborted Bulgarra Community Centre project will now be the subject of a Project Acquittal Report and the project wound up. A new project has been initiated for the Bulgarra Community Centre Design & Construct Contract.
- The Bulgarra Community Centre Project Control Group has had two meetings, the first on the 7th September 2010 and the second on the 5th October 2010. Minutes of both meetings have been distributed to all Councillors.
- Technical support consultants have been appointed as follows:
 - Building Code of Australia Compliance Ian Lush & Associates
 - Mechanical Steens Gray & Kelly
 - Electrical BEST Consultants
 - Hydraulic Steve Paul & Partners
 - Structural and Civil Pritchard & Francis
 - Legal Kott Gunning
- Advertisements have been placed advising of Council's intention to call tenders and of the pre-qualification requirements.

Report

Tender G07-10/11 Bulgarra Community Centre Design & Construct Contract

The Design and Construct Tender Package has been completed based on AS4902-2000 General Terms and Conditions of Contract for Design and Construct.

The Principals Project Requirements (Scope of Works) has been modelled on the original brief for the Bulgarra Community Centre and endorsed by the Bulgarra Community Centre Project Control Group.

Appointed consultants have all provided their input and the finalised document has been circularised for internal comment.

The tender package will be tabled at the meeting of Council for inspection by elected members.

Tender Process

The tender process will be in two separate stages as follows:

Stage 1 *Expressions of Interest*

The tenderers will be required to submit the following documentation in order to be considered for evaluation and possible selection into the short list to submit a formal tender:

In accordance with the General Conditions of Tendering the following documents shall be completed, signed and submitted in accordance with the Request for Expressions of Interest:

- EOI Form including indicative Programme and preliminary fixed lump price estimate;
- Design Proposal as set out in Clause 3.7
- Details of the Design and Construct team as set out in Clause 3.8
- Evidence of Registration and Pre-Qualification as set out in Clause 3.9
- A list of any successfully completed similar works of a comparable nature and magnitude within the last five (5) years in the North West, with contact details, including telephone numbers, of referees.
- Letter addressed to interested Contractor’s financial institution authorising the Principal to make enquiries, if required, as to the interested Contractor’s financial position and its capacity to undertake the works under the Contract; and
- All other information required by the EOI Document.

Tenders received will be evaluated by Administration and the Bulgarra Community Centre Project Control Group. Council will then be asked to consider the appointment of a short list of three to be invited to submit a formal tender.

Expressions of Interest selection criteria will be as follows:

Design Proposal (as per clause 3.7)	40%
Preliminary Lump Sum Estimate (Clause 3.6)	30%
Project Design and Construction Programme (Clause 3.16)	10%
Previous relevant experience in the North West (Clause 3.5 (e))	15%
Regional Price Preference	5%
TOTAL	100%

Council will consider the proposed short list at a Special Meeting to be called on Monday 6 December 2010.

Formal Tender

The short listed applicants will be invited to submit a formal tender, providing the following information as part of their tender submission.

In accordance with the General Conditions of Tendering the following documents shall be completed, signed and submitted with the Tender:

1. Tender Form
2. List of tenderers selected sub contractors
3. Copies of current insurance policies as required
4. Tendered design and materials proposals
5. Final Project Design & Construction Programme
6. All other information required by the Tender document
7. Addenda issued by the Principal if any.

Tenders received will be evaluated by Administration and the Bulgarra Community Centre Project Control Group who will submit their recommendations to Council. It is mandatory that all three short listed tenderers make a presentation to Council and answer any questions relating to their tender.

Formal tender assessment criteria will be as follows:

Selection criteria will be scored with weightings applied to give a total score for each tender received. The evaluation criteria will assess issues associated with qualitative and quantitative factors of tenders and provide the best value for money for the Shire.

Fixed Lump Sum Tender	45%
Developed design	20%
Design and materials innovation	20%
Design and construction programme	15%
TOTAL	100%

It is anticipated that Council will make the decision as to the successful tenderer at the conclusion of the interview meeting and that all tenderers will be advised of the outcome on the following day.

The interview meeting is scheduled for the 14 February 2011.

Tender Costs

It will be recommended to Council that, as a sign of good faith, a payment of \$15,000 be made to the unsuccessful tenderers (two of) to assist in defraying their costs of tender preparation.

The successful tenderer will be required to absorb all costs within the accepted tender price.

Occupational Health & Safety

During the course of preparation of the tender documentation an internal review has been undertaken facilitated by Human Resources into the contractual requirements for Occupational Health & Safety. The outcome has been to develop a simplified approach with respect to contract clauses and the adoption of a very clear set of "Guidelines for Contractors" with which to enforce Occupational Health & Safety legislative requirements. The amendments and approach have been endorsed by Kott Gunning.

Probity Auditor

Consideration has been given to the necessity to appoint a Probity Auditor to review the tender and tender evaluation process. The outcome was that the process of documentation, and the calling of and evaluating of tenders within established Council procedures forms a transparent and open methodology and that the appointment of a Probity Auditor will not be necessary.

Life Cycle Cost Report

The preparation of a Life Cycle Cost Report is a condition of Tender and will form part of the Asset Management and Facility Management Procedures when completed.

Special Meetings of Council

Within the approved Project Programme Special Meetings of Council are scheduled for the 6 December 2010 and the 14 February 2011.

Legal

The tender documentation has been prepared in liaison with Kott Gunning to ensure compliance with AS4902-2000 General Terms and Conditions of Contract for Design and Construct. Attention was also paid to the Principal's Project Requirements (Scope of Works) to make sure that they were expressed in compatible terms with the conditions of tender.

The methodology of the tender process was subjected to scrutiny and found to be clear and transparent.

Strategic plan

The design and construction of the Bulgarra Community Centre is included in the Final Strategic Plan 2009-13 under Key Goal One – Communities - Initiatives 2009 to 2013.

Options

Council has the following options available:

1. Approve tenders being called for the design and construction of the Bulgarra Community Centre all in accordance with Tender Package G07-10/11 Bulgarra Community Centre Design and Construct as tabled at the meeting of Council.

Or

2. Approve tenders being called for the design and construction of the Bulgarra Community Centre all in accordance with Tender Package G07-10/11 Bulgarra Community Centre Design and Construct as amended.

Policy implications

There are no relevant policy implications pertaining to this matter.

Legislative implications

There are no relevant legislative implications pertaining to this matter.

Financial implications

The expenditure is in accordance with the budget.

Conclusion

The Bulgarra Community Centre Design & Construct Tender Document has been completed based on the scoping requirements established by Council.

The document has been subjected to extensive internal and external review to ensure that it is practical and will produce an outcome acceptable to Council and the community.

The Expressions of Interest and Formal Tender process is considered the most practical methodology to obtain “value for money” outcomes.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151363
MOVED : Cr Cechner
SECONDED : Cr Pritchard

THAT COUNCIL, with respect to the procurement of the Bulgarra Community Centre

- 1 Approve tenders being called for the design and construction of the Bulgarra Community Centre all in accordance with Tender Package G07-10/11 Bulgarra Community Centre Design and Construct as tabled at the meeting of Council.**
- 2 Approve the payment of the sum of \$15,000 to each of the two unsuccessful tenderers at the conclusion of the formal tender stage.**
- 3 Approve the calling of Special Meetings of Council on Monday 6 December 2010 for the purpose of selecting the short list to be invited to submit a Formal Tender and on Monday 14 February 2011 for the purpose of interviewing tenderers and considering the award of the tender for design and construction.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Nil

14.2 APPROVAL TO CALL EXPRESSIONS OF INTEREST FOR THE DESIGN AND CONSTRUCTION OF THE KARRATHA LEISURE COMPLEX

File No:	CS.59
Attachment(s)	1. CONFIDENTIAL Accommodation Schedule 2. CONFIDENTIAL Project Programme
Responsible Officer:	Director Strategic Projects
Author Name:	Director Strategic Projects
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek Council approval to call Expressions of Interest for the Design and Construction of the Karratha Leisure Complex.

Background

At its September Ordinary Council Meeting, Council resolved in part via Resolution 151332 that it:

Endorses the change in the method of procurement by means of a Design and Construct process to be project managed by the Shire of Roebourne.

Agree to use AS4902-2000 General Terms and Conditions of Contract for Design and Construct and the appropriate form of contract for the Karratha Leisure Complex.

Note the appointment of Davis Langdon Pty Ltd to provide specialised project management services to prepare the Design and Construct Tender Package and to manage the tender evaluation and assessment process for the Karratha Leisure Complex.

Appoint Ralph and Beattie Bosworth Pty Ltd, pursuant to the Local Government (Functions and General) Regulations 1996 Regulation 11(2) (e), as Quantity Surveyors on the Karratha Leisure Complex project.

Since the September Council Meeting the following actions have been initiated:

- Contract with Ralph Beattie Bosworth Pty Ltd has been formalised.
- Woodhead Architects have completed the site Master Plan.
- The site Geotechnical Report has been completed by SGS Pty Ltd and updated to reflect the current Master Plan.
- Terry Preedy and Associates were engaged to prepare a project timeline for inclusion in the tender package.

- Technical Support Consultants have been reengaged to review the Technical Design Specifications to ensure they depict the Karratha Leisure Complex solely. These include:

- | | |
|--------------|-----------------------|
| ○ Mechanical | Steens Gray & Kelly |
| ○ Electrical | BEST Consultants |
| ○ Hydraulic | Steve Paul & Partners |
| ○ Legal | Kott Gunning |

- Davis Langdon, Project Managers have commenced the process of preparing the form of contract for the Design and Construction of the facility in consult with Shire officers and Kott Gunning lawyers.

Appointed consultants have all provided their input and raised several issues that will require time to resolve due to the previous split in documentation from the Department of Education. In general the technical specification needs to be recast to depict the construction of a Leisure Centre as opposed to a High School.

In order to progress the project it is recommended that Council commence the selection process of the preferred design and construction contractor via an Expression of Interest process, whilst final tender documentation is completed.

Expressions of Interest are typically called to enable a local government to make a preliminary selection due to the nature of the goods and services to be provided and the cost of preparing plans, specifications, and other information for the purpose of adequately describing the goods and services required. The Karratha Leisure Complex project is unique and multifaceted and the Expression of Interest process will enable Council to seek tenders from those organisations who the Council considers to be capable of satisfactorily delivering the project.

A full copy of the Expression of Interest document will be tabled at the Council Briefing Session and Council Meeting. The document includes the preliminary technical specifications for the complex, accommodation schedule and standards of finish, project programme, geotechnical report and site survey.

Expression of Interest Process

Considering the scale of the project, the Expression of Interest process is recommended as the first part of a two stage tender process.

As part of the process it is recommended that tenderers will be required to submit the following documentation in order to be considered for evaluation and possible selection into the short list to submit a formal tender:

- (a) EOI Form including indicative Programme and Preliminary Fixed Lump price estimate;
- (b) Design Proposal;
- (c) Details of the Design and Construct team;
- (d) Evidence of Registration and Pre Qualification;
- (e) A list of any successfully completed similar works of a comparable nature and magnitude within the last five (5) years in the North West, with contact details, including telephone numbers, of referees;
- (f) Letter addressed to interested Contractor's financial institution authorising the Principal to make enquiries, if required, as to the interested Contractor's financial position and its capacity to undertake the works under the Contract; and
- (g) All other information required by the EOI Document.

A project timeline has been developed as attached. The project timeline will be included in the Expressions of Interest document seeking commitment from prospective tenderers ability to meet the set timeframes from the project.

Expressions of Interest received will be evaluated by Davis Langdon Pty Ltd, the Director of Strategic Projects and the Karratha Leisure Complex Project Control Group who will submit a recommended short list to Council to be invited to submit a formal tender.

Expressions of Interest selection criteria is recommended as follows:

Design Proposal / Project Understanding / Innovation	35%
Project Design, Procurement and Construction programme	30%
Preliminary Lump Sum Estimate	20%
Previous relevant experience in the North West	15%
TOTAL	100%

Council will consider the proposed short list at the December 2010 Ordinary Council Meeting. The short listed applicants will then be invited to submit a formal tender upon Council resolution and be represented with the formal tender package and contract.

Scope of the Project

The Accommodation Schedule, attached, depicts those facilities as endorsed by the Council for inclusion in the Project Scope with the exception of tennis courts. As noted in a further agenda item at this meeting, it is recommended that tennis facilities be maintained and enhanced at the Bulgarra Sporting Precinct.

Likewise the accommodation schedule articulates probable staging options to the Complex with priority focussed on aquatic facilities and associated amenities. As previously identified at the September Council meeting, the Council will need to determine the extent of facilities to be constructed in the first instance which will largely be funding dependant. The expression of interest and tender process will require cost estimates to be provided for each option to assist Councils decision making and in attracting further funding to the project

Strategic Plan

The design and construction of the Karratha Leisure Complex is included in the Strategic Plan 2009-13 under Key Goal One – Communities.

Options

Council has the following options available:

1. Approves Expression of Interest being called for the design and construction of the Karratha Leisure Complex.

Or

2. Elect not to call Expressions of Interest at this time.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Expressions of Interests will be called in accordance with Section 3.57 of the Local Government Act.

Financial Implications

The expenditure is in accordance with the budget allocation in the 2010/11 financial year for the Karratha Leisure Complex.

Conclusion

The Karratha Leisure Complex Design and Construct tender contract is in the process of completion.

The Expressions of Interest process is considered the most practical methodology to obtain “value for money” outcomes and to continue to progress the project in a timely manner.

The approach to the procurement of the Karratha Leisure Complex was discussed and endorsed at the project working group meeting held on the 5th October 2010.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151364**
MOVED : **Cr Lewis**
SECONDED : **Cr Vertigan**

That Council, with respect to the procurement of the Karratha Leisure Complex:

- 1. Approves Expressions of Interest being called for the design and construction of the Karratha Leisure Complex.**
- 2. Notes that the evaluation report will be presented to the December Ordinary Council Meeting.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

14.3 BAYNTON WEST FAMILY CENTRE REQUEST TO CALL TENDERS

File No: CP.187

Attachment(s)

1. Tender Package G09-10/11
2. CONFIDENTIAL – Baynton West Family Centre Request to call for Tenders – Project Financial Status

Responsible Officer: Director Strategic Projects

Author Name: Project Manager

Disclosure of Interest: Nil

REPORT PURPOSE

To seek Council approval to call tenders for the construction of the Baynton West Family Centre.

Background

At the meeting of Council held on the 1 March 2010 vide Item 9.1.2 Resolution 15003, Council resolved, in part:

That Council:

1. Endorse the Schematic Design of the Baynton West Family Centre as depicted in Drawing A1.01 Revision L – Site Plan (Attachment 1) and drawing A1.02 Revision L – Plan Modules (Attachment 2) and as further detailed in the Schematic Design report from CODA Studio Pty Ltd and AECOM.
2. Authorises the Baynton West Family Centre project to advance to Design Development and Documentation stage and NOTES a pre tender report will be submitted to Council seeking approval to proceed with the calling of tenders.

Subsequent to that Resolution the project has progressed through the Design Development and Documentation stages.

The progress of the project has been reviewed regularly by the K2020 Project Reference Group chaired by the Deputy President, Cr J Lally.

Current Status

The full documentation of the Baynton West Family Centre is now complete and is available for tender. The various elements of the project are reported on as follows:

Tender Package – G09-10/11

The tender package to be delivered to intending tenderers comprises the following documentation:

- Terms and conditions of tender and form of tender
- Annexures to AS4000-1997 General Conditions of Contract
- Specification
- Drawings

The documentation forming the Tender Package G09-10/11 is outlined in attachment 1.

Superintendent

In the terms of AS4000-1997 General Conditions of Contract the Project Manager (Geof Whyte) has been nominated as Superintendent and CODA Studio Pty Ltd as Superintendent's Representative. For contractual purposes it will be recommended that these appointments be confirmed by Council Resolution. This will formalise the position adopted by Council in approving the tender documents for the appointment of the design and cost management team.

Compliance

The Specification and Drawings have been certified by CODA Studio Pty Ltd and AECOM as being compliant with the Design Brief and all authorised variations thereto.

The Return Brief has been submitted, reviewed and approved by the Project Manager.

A Certificate of Compliance with the Building Code of Australia has been received from the Independent Auditor, Ian Lush & Associates. This certificate together with the specification and drawings will form the basis of an application for a Building Licence. Application will be made for processing during the tender period in order a licence can issue to the successful tenderer upon appointment.

Pre Tender Estimate

The pretender estimate has been prepared by Davis Langdon and is within the approved budget parameters for the project. Please refer to **CONFIDENTIAL ATTACHMENT** outlining the financial status of the project.

Programme

The programme from the 18th October 2010 on is as follows:

TENDER	Advertising period	20/10/2010	24/11/2010
	Tenders Close		24/11/2010
	Evaluation and assessment	25/11/2010	10/12/2010
	Preparation of Council report		13/12/2010
	Council Meeting		20/12/2010
	Award of tender		21/12/2010
CONSTRUCTION	Site Possession		17/01/2011

Pre Qualification

Council is advised that intending tenderers have to comply with the following:

To be eligible to tender for this building works contract tenderers will be required to be pre-qualified at Level 4 – Conventional or higher with the Department of Treasury and Finance (DTF) under its Builders Pre-qualification Scheme for Works Contracts prior to the first date of advertising of the tender. Tenderers who do not fulfil this requirement will not be considered.

The use of pre- qualification has been approved by the Department of Treasury and Finance (DFT).

Public notification was provided by way of advertisement in The West Australian on the 25th August 2010 and the Pilbara News on the same date, of the Shire's intention to call tenders and that intending tenderers would need to be pre-qualified as outlined above.

Written advice was also provided to commercial building companies domiciled or operating in Karratha.

Legal

The terms and conditions of tender have been prepared in liaison with CODA Studio Pty Ltd and Kott Gunning. The documentation has been formed around AS4000-1997 General Conditions of Contract which is the form of contract approved within the Project Management Plan.

Land Tenure

The Title of Lot 402 Gardugarli Drive, Baynton West is in the process of being transferred to the Shire of Roebourne. This process will be completed prior to the commencement of construction and does not presently present a risk to the project.

Probity Auditor

Consideration has been given to the necessity to appoint a Probity Auditor to review the tender and tender evaluation process. The outcome was that the process of documentation, and the calling of and evaluating of tenders within established Council procedures forms a transparent and open methodology and that the appointment of a Probity Auditor will not be necessary.

Life Cycle Cost Report

The Pre-Construction Life Cycle Cost Report has been received and will now form part of the Asset Management and Facility Management Procedures.

Strategic Plan

The design and construction of the Baynton West Family Centre is included in the Final Strategic Plan 2009-13 under Key Goal One – Communities – Initiatives 2009 to 2013.

Options

Council has the following options available:

1. Approve the calling of tenders for the construction of the Baynton West Family Centre in accordance with Tender Package G09-10/11

Or

2. Approve the calling of tenders for the construction of the Baynton West Family Centre in accordance with Tender Package G09-10/11 as amended

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The design and documentation of the Baynton West Family Centre has been completed in accordance with the requirements of the Design Brief and approved variations thereto.

The plans and specifications have been subjected to a Building Code of Australia Compliance Audit by the appointed Independent Auditor with this report being used to accompany the formal application for a Building Licence.

The plans and specifications have been subjected to internal review and amendments, where necessary, have been made.

The pre-tender estimate has been carried out by the independent Cost Manager/Quantity Surveyor and this reveals that the plans and specifications are within the approved budget parameters.

The Terms and Conditions of Tender and Tender Documents have been prepared in consultation with Kott Gunning

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151365**
MOVED : **Cr Hipworth**
SECONDED : **Cr Vertigan**

THAT COUNCIL, with respect to the Baynton West Family Centre:

- 1 Approve the calling of tenders for the construction of the Baynton West Family Centre in accordance with Tender Package G09-10/11 comprising and as detailed in attachment 1 to this report:**
 - a. Terms and Conditions of Tender and Form of Tender**
 - b. Annexures to AS4000-1997 General Conditions of Contract**
 - c. Specification**
 - d. Drawings**

- 2 Appoints in the terms of Clause 20 Superintendent of AS4000-1997 General Terms and Conditions of Contract, Geoffrey Allen Whyte, Project Manager, Shire of Roebourne, Superintendent for the Baynton West Family Centre Contract and, in terms of Clause 22 Superintendent's Representative of AS4000-1997 General Terms and Conditions of Contract, Kieran Wong of CODA Studio Pty Ltd as Superintendent's Representative.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

14.4 BULGARRA OVAL CHANGEROOMS RENOVATIONS

File No:	PK.2
Attachment(s)	Bulgarra Oval Change Rooms – Proposed Works
Responsible Officer:	Director Strategic Projects
Author Name:	Project Manager
Disclosure of Interest:	Nil

REPORT PURPOSE

To report on the outcome of inspections of the Bulgarra Oval Change Rooms, to recommend works be incorporated into the renovation programme and to seek approval to call tenders.

Background

At the meeting of the Bulgarra Community Centre Project Control Group held on 7 September 2010 it was resolved to separate the renovations of the Bulgarra Oval existing change rooms from the design and construction project for the Bulgarra Community Centre.

Subsequently L E Roberts Draft & Design (the Consultant) was appointed with the following scope of works:

- Carry out a condition assessment report,
- Define the scope of upgrading works to be carried out,
- Prepare plans and specifications sufficient for accurate quotes/tenders to be obtained,
- Provide an order of costs estimate,
- Assist with quality inspection of construction works,
- Sign off at the end of the project.

The underlying objective of the renovations was to achieve an additional 10 years of useful life prior to the building having to be considered for replacement.

The fees negotiated were \$29,700 excluding GST. It is to be specifically noted that L E Roberts Drafting and Design are on the Department of Treasury and Finance Building Management and Works list of Pre Qualified Consultants and it is not therefore necessary to obtain competitive quotations. The fees are generally compliant with the Building Management and Works scale bearing in mind the nature of the works.

Report

The Consultant has provided a preliminary report including:

- A detailed 'As Constructed' drawing of the existing facility that will be invaluable for record purposes. It also establishes the benchmark for any renovations.
- A detailed Existing Condition report showing the existing condition of the building and suggested rectification works.
- A drawing showing the proposed rectification works, which comply with the more detailed scoping document that was provided with the general Scope of Works. This scoping document was based on investigations and planning carried out during the original design process conducted by CODA Studio Pty Ltd. The drawing complies with those requirements.
- An Order of Costs estimate.

In summary the renovation proposal calls for the following as depicted in Attachment 1 Bulgarra Oval Renovations Drawing 209-05-02:

- Creation of disabled toilet/change room at either end of the building.
- Installation of urinal and toilet in Change room 1.
- Conversion of kitchen/kiosk into Umpires Room.
- Conversion of Store 2 into Female Public Toilets.
- Conversion of Store 3 into a First Aid room.
- Recommissioning of showers in Change 3 and filling in opening between change rooms 3 and 4.
- Store 1 to be relabelled as Main Switchboard.
- Change room 4 to be remodelled to include an extra WC.
- Hunt Way Bin Store is to be removed and relocated as part of the Bulgarra Community Centre Design and Construct project.

Apart from the nominated major changes listed above, the whole facility will undergo a facelift internally and externally.

In order to maximise the flexibility of usage of the change rooms, none are gender specific and they can be let as circumstances determine. Change rooms will not be able to be used for the permanent storage of fridges, gym equipment, and training paraphernalia with this material having to be stored in the permanent storage facilities to be made available.

Consideration has also been given to enhancing the present pergola and converting it to a more user friendly patio. The Consultant has provided three costed options for consideration (budget permitting). These are:

Option 1:

- Selectively replace only fire damaged, warped or cracked pergola rafters.
- Allow for painting all pergola rafters and existing steelwork.
- Allow for new shade cloth.
- Allow for replacing/repairing existing rusting pergola posts.

Option 2:

- Replace all existing Hardwood Pergola Rafters – app. 95 off (120 x 50) x 3.2 long.
- Replace fire damaged patio rafters.
- Allow for painting new hardwood rafters and existing steelwork.
- Allow for new shade cloth.
- Allow for replacing/repairing existing rusting pergola posts.

Option 3:

- Remove all existing Hardwood Pergola Rafters – 95 off (120 x 50) x 3.2 long.
- Replace fire damaged patio rafters.
- Allow for new RHS rafters, furrings, Colorbond roof sheeting and flashings to pergola area.
- Allow for painting new pergola rafters and existing steelwork.
- Allow for replacing/repairing existing rusting pergola posts.

The proposal has been considered by the Bulgarra Community Centre Project Control Group which has endorsed the proposed renovation works and supported the inclusion of Option 3 for the Patio.

It will be recommended that tenders be invited for the undertaking of the proposed renovation works to the Bulgarra Oval Change Rooms as detailed in Drawing 209-05-02 as depicted in Attachment 1.

Issues

The renovation works will be incorporated into the overall Bulgarra Sporting Precinct Master Plan works schedule so as to cause the minimum disruption possible.

The works will also be coordinated with the completion of the construction of the storage units and with the electrical, floodlighting and softball diamond improvements.

The renovations are key works to be undertaken within the context of the overall Bulgarra Oval Master Plan and must be completed prior to the next football season.

Options

Council has the following options available:

1. Do Nothing: The Existing Condition report outlines a variety of issues that need to be addressed that are beyond the scope of works to be normally incorporated into the annual maintenance budget.
It is suggested that this is not a viable option as significant works must be carried out to preserve the functionality of the building.
2. Reduce the Scope of Works: This option was considered by the Bulgarra Community Centre Project Control Group. However it was rejected as there is an expectation among the several reserve user groups that substantial renovations will take place.
3. Proceed as Recommended: This option was considered to be the most viable as it is expected to extend the useful life of the building by up to 10 years before consideration has to be given to demolition and replacement.

Policy Implications

Policy number CS3 Bulgarra Sporting Precinct Future Development is relevant to this matter.

Legislative Implications

Tenders are to be called in accordance with Section 3.57 of the Local Government Act and associated Regulations.

Financial Implications

Within the context of budget allocations that have been made for the Bulgarra Community Centre Design and Construct Project and the Bulgarra Oval Master Plan upgrade, it is considered that sufficient funding will be available.

It is suggested that reallocations be considered when the outcome of the various tenders for these projects is known.

Conclusion

A comprehensive inspection has been undertaken of the Bulgarra Oval Change Rooms and the resultant condition report has revealed that significant renovations are required.

The Bulgarra Community Centre Project Control Group has considered the recommended works including modifications to the existing pergola and has supported all of the recommendations made by the Consultant.

The renovations will enhance the functionality and aesthetic of the change rooms and are designed to prolong their useful life for up to 10 years.

Within the context of budget allocations that have been made for the Bulgarra Community Centre Design and Construct Project and the Bulgarra Oval Master Plan upgrade it is considered that sufficient funding will be available.

Voting requirements

Simple.

COUNCIL RESOLUTION

Res No : **151366**
MOVED : **Cr Vertigan**
SECONDED : **Cr Hipworth**

That Council authorises the calling of tenders to undertake the renovations to the Bulgarra Oval Change Rooms as outlined in Attachment 1, Bulgarra Oval Change Rooms Proposed Works Drawing 209-05-02 Rev A.

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

15 ITEMS FOR INFORMATION ONLY

INFORMATION ONLY ITEMS - SEPTEMBER 2010

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for September

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151367

MOVED : Cr Smeathers

SECONDED : Cr Lewis

That Council note the following information items:

- ◆ 15.2 Shire President's Mail – 30 August – 6 October 2010
- ◆ 15.3 Register of Documents Stamped with the Shire's Common Seal
- ◆ 15.4 Councillor Representatives on Organisations
- ◆ 15.5 Tabled Correspondence
- ◆ 15.6 Budget Amendments for period ending 30 September 2010
- ◆ 15.7 Non-Statutory Donations for period ending 30 September 2010
- ◆ 15.8 Building Statistics – September 2010
- ◆ 15.9 Planning Decisions Issued 8 September – 5 October
- ◆ 15.10 Karratha Community Association co-located Community Facility

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,
Cr Smeathers, Cr Vertigan

AGAINST : Nil

15.1 SHIRE PRESIDENT’S MAIL 30 AUGUST – 6 OCTOBER 2010

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
30/08/2010	PREMIER OF WESTERN AUSTRALIA	PREMIER OF WESTERN AUSTRALIA RESPONSE TO NICOLE LOCKWOOD LETTER REGARDING WATER PRESSURE WITHIN THE KARRATHA LIGHT INDUSTRIAL AREA AND THE CONCERN THAT THE MINIMUM WATER FLOWS AND PRESSURES REQUIRED FOR FIRE HYDRANT SYSTEMS CANNOT BE MET.
02/09/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ISSUES FROM THE FITZ GERALD MEETING AND WALGA RESPONSE REGARDING MEETING ORGANISED FOR INTERESTED COUNTRY SHIRES TO DISCUSS THE LACK OF REPRESENTATION OF COUNTRY SHIRES IN RESPECT OF ISSUES RELEVANT TO RURAL LOCAL GOVERNMENT. MINUTES NOT ACCURATE.
06/09/2010	TELSTRA	TELSTRA BUSINESS WOMENS AWARDS NICOLE LOCKWOOD FINALIST 2010
09/09/2010	BERNARDI	THANK YOU FOR MEETING AND CONGRATULATIONS ON THE LAUNCH OF KARRATHA CITY OF THE NORTH PLAN
10/09/2010	MINISTER FOR LOCAL GOVERNMENT	APPRECIATION FOR HOSPITALITY AND MEETING (PILBARA COUNCIL) REPRESENTATIVES 01 SEPTEMBER 2010
16/09/2010	MINISTER FOR LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT	WATER SHORTAGES AND BUILDING APPLICATIONS FOR THE SHIRE OF ROEBOURNE PILBARA CITIES VISION INITIATIVES BEING UNDERTAKEN TO ADDRESS WATER SUPPLIES IN THE WEST PILBARA
30/09/2010	-	THANK YOU FOR MEETING - LEND LEASE IS KEEN TO FURTHER EXPLORE HOW THEY MAY BE ABLE TO PARTNER WITH THE SHIRE OF ROEBOURNE AND STATE GOVERNMENT ON PLAYING A ROLE
04/10/2010	BROWNING	CONCERNS REGARDING KARRATHA AIRPORT PARKING FEES COLIN BROWNING
06/10/2010	REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS	REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS INVITATION TO ATTEND THE 2010 AWARDS GALA PRESENTATION DINNER

06/10/2010	TINGLEY	NAMING OF PUBLIC PLACES IN REMEMBRANCE OF RECENT MILITARY EVENTS RAISED BY ROGER TINGLEY - ENCLOSED COPY OF LETTER FROM THE PREMIER OF WESTERN AUSTRALIA AND LANDGATE IN RELATION TO GEOGRAPHIC NAMES
06/10/2010	AUZCORP	INTRODUCTION FROM LOUISE DURACK - GENERAL MANAGER, ABORIGINAL AND PUBLIC AFFAIRS, AUZCORP
06/10/10	VARIOUS	REQUEST SUPPORT FROM ROEBOURNE SHIRE TO ENSURE THE WICKHAM MEDICAL CENTRE IS KEPT OPEN. 27 LETTERS FROM THE PUBLIC.

**15.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
17 September 2010	Transfer of Land L402 on deposited plan 64806
17 September 2010	L1072 on deposited plan 211744 as to lease hold interest L376756 only

15.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Pilbara Regional Road Group	CEO & Technical Services	Cr Lockwood & Cr Hipworth
Resource Industry Advisory Group	Chief Executive Officer, Community Services, Development Services & Technical Services	Cr Lally, Cr White-Hartig & Cr Hipworth
Visitor Centre(s) Committees	Community Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community Services	Cr Vertigan & Cr Smeathers as proxy
Roebourne Advisory Group	Community Services	Cr Bailey, Cr White-Hartig & Cr Pritchard

Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community Services	Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard
Corporate Services	Cr Lally & Cr Lockwood
Development Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Technical Services	Cr Hipworth & Cr Lally

15.4 TABLED CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Tabled correspondence for Councillors information:

Date	From	Subject Details
31/08/2010	WA RANGERS ASSOCIATION	FINALIST WA RANGER OF THE YEAR AWARD; ASHLEY ROBBINS IS A FINALIST FOR THE 2010 RANGER OF THE YEAR AWARD.
31/08/2010	JOHN HOLLAND PTY LTD (DEVIL CREEK Dev. PROJECT)	DEVIL CREEK DEVELOPMENT PROJECT DCDP SCHEDULED CORPORATE VIDEO. REQUESTS THE RELEASE OF MR TIM DOUGLAS FOR THE VIDEO IN RECOGNITION OF ABORIGINAL HERITAGE MANAGEMENT.
03/09/2010	AUSTRALIAN BUREAU OF STATISTICS	BUILDING APPROVALS AUDIT 2010 AUSTRALIAN BUREAU OF STATISTICS. PLEASE PROVIDE AN ELECTRONIC REPORT CONTAINING ALL BUILDING PERMITS OF THE LAST FIVE FINANCIAL YEARS.
03/09/2010	DEPARTMENT OF TRANSPORT (PERTH)	REGIONAL AIRPORTS DEVELOPMENT SCHEME GRANT FINALISATION / PROJECT ACQUITTAL: ROEBOURNE AIRPORT 2009/10.
06/09/2010	THE NATIONAL TRUST OF AUSTRALIA (W.A)	NATIONAL TRUST SUPPORTS PLANS TO ERRECT SIGNAGE YABURARA HERITAGE TRAIL
08/09/2010	MCLEODS & CO BARRISTERS AND SOLICITORS	ADVICE RECEIVED FROM MCLEOD'S REVIEW OF DRAFT PROPOSED NGARLUMA NATIVE TITLE AND HERITAGE AGREEMENT
10/09/2010	WorkSafe Western Australia	WORKSAFE ADVISE CONTINUATION OF CAMPAIGN MANAGEMENT OF ASBESTOS IN GOVERNMENT BUILDINGS 2010/2011 DEPARTMENT OF COMMERCE (WORKSAFE)
10/09/2010	AUSTRALIA DAY COUNCIL	AUSTRALIA DAY AWARDS PREMIER'S AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS 2011 CALL FOR NOMINATIONS CLOSING 26 NOVEMBER 2010 AUSTRALIA DAY COUNCIL
13/09/2010		PROPOSED CO LOCATION ON EXISTING TELECOMMUNICATION INFRASTRUCTURE OPTUS MOBILE PTY LTD LOT 262 ON PLAN 189261 TITLE VOLUME LR3062 DAMPIER ROAD BAYNTON

14/09/2010	WA ELECTORAL COMMISSION	ESTIMATE FOR LOCAL GOVERNMENT ORDINARY ELECTION 2011 TO BE HELD 15 OCTOBER 2011 ELECTORAL COMMISSIONER
14/09/2010	AUSLIB PRESS PTY LTD	QUOTATION SHIRE OF ROEBOURNE COMMUNITY LIBRARY REVIEW KARRATHA COMMUNITY LIBRARY AUSLIB LIBRARY CONSULTING
14/09/2010	DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT	COPY OF DEPARTMENT OF LOCAL GOVERNMENT'S STRATEGIC PLAN 2010 - 2015 DEPARTMENT OF LOCAL GOVERNMENT
15/09/2010	SHIRE OF ROEBOURNE	INVITATION FROM SHIRE PRESIDENT REGIONAL CABINET VISIT TO KARRATHA TO BE HELD 24 OCTOBER 2010 RSVP BY 1 OCTOBER 2010
17/09/2010	WESTERN AUSTRALIAN GRANTS COMMISSION	COMMONWEALTH SPECIAL PROJECT FUNDS 2010/11 BRIDGES, ALLOCATED \$4,487,649 OF COMMONWEALTH ROADS FUNDS FOR THE PRESERVATION OF BRIDGES WESTERN AUSTRALIAN LOCAL GOVERNMENT GRANTS COMMISSION
17/09/2010	DISABILITY SERVICES COMMISSION	DISABILITY AWARENESS WEEK (29 NOVEMBER - 03 DECEMBER 2010) OFFER FREE DISPLAY KIT (COUNT ME IN) DISABILITY SERVICES COMMISSION
17/09/2010	MINISTER FOR LOCAL GOVERNMENT, HERITAGE	LOCAL GOVERNMENT REFORM STEERING COMMITTEE REPORT RELEASED, STRUCTURAL REFORM AND THE BUILDING OF CAPACITY WITHIN THE LOCAL GOVERNMENT SECTOR IN WESTERN AUSTRALIA
21/09/2010	DEPARTMENT OF FISHERIES	APPLICATION TO VARY AQUACULTURE LICENCE NO 1369 - AURORA BIOFUELS INC PREVIOUSLY AQUACAROTEN LIMITED SUBMISSION REQUIRED BY 08 OCTOBER 2010
21/09/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT GRANTS COMMISSION	COMMONWEALTH SPECIAL PROJECT FUNDS 2011/12 ALLOCATIONS FOR BRIDGE PRESERVATION - APPLICATIONS TO BE SUBMITTED BY 15 OCTOBER 2010
21/09/2010	OFFICE OF MULTICULTURAL INTERESTS	IMPLEMENTING THE PRINCIPLES OF MULTICULTURALISM LOCALLY - A PLANNING GUIDE FOR WESTERN AUSTRALIAN LOCAL GOVERNMENTS
22/09/2010	APACHE ENERGY LIMITED	DEVIL CREEK DEVELOPMENT PROJECT DCDP COMMUNITY DEVELOPMENT PACKAGE INVITATION FOR A SITE VISIT CONTACT ROGER LEWIS PROJECT MANAGER
23/09/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA PREFERRED SUPPLIER PROGRAM LED LIGHTING INFORMATION PACKAGE ATTACHED CONTACT GECKO LIGHTING TO DISCUSS REGARDING SUPPLY OPTIONS - BROCHURE CONTRACT NO TPS 0960 SERVICE OFFERING HARDWARE PANEL EXPIRING 2013
29/09/2010	MINISTER FOR REGIONAL DEVELOPMENT LANDS	THANK YOU FOR SUBMISSION TO THE REVIEW OF FUNCTIONS AND RESPONSIBILITIES OF REGIONAL DEVELOPMENT COMMISSION HON WENDY DUNCAN

		MLC
29/09/2010	MINISTER FOR LOCAL GOVERNMENT, HERITAGE	FORUM FOR LOCAL GOVERNMENT REFORM TO BE HELD ON WEDNESDAY 20 OCTOBER 2010 REGISTER ATTENDANCE NO LATER THAN COB 11/10/2010
29/09/2010	AUSTRALIA'S NORTHWEST TOURISM	ADVICE REGARDING THE RECENT CHANGES IN THE STRUCTURE OF AUSTRALIA'S NORTHWEST TOURISM (ANW)
04/10/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	INFOPAGE - RESIDENTIAL DESIGN CODES REVIEW - EXPRESSION OF INTEREST FROM LOCAL GOVERNMENT - EXPRESSIONS OF INTEREST BY MONDAY 18 OCTOBER 2010
04/10/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	INFOPAGE - PROPOSAL TO REVISE CONSTRUCTION REQUIREMENTS TO REDUCE THE RISK OF SLIPS TRIPS AND FALLS IN BUILDING - SUBMISSIONS TO WALGA BY FRIDAY 22 OCTOBER 2010
04/10/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	INFOPAGE - WESTERN AUSTRALIAN NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (WANDRRA) - FOR INFORMATION ONLY
06/10/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WA TRANSPORT AND ROADS FORUM 2010 - FINAL PROGRAM TO BE HELD ON 13 OCTOBER 2010 AT THE BUNBURY REGIONAL ENTERTAINMENT CENTRE

15.5 BUDGET AMENDMENTS FOR THE PERIOD ENDING 30 SEPTEMBER 2010

File No: OCT10
Responsible Officer: Executive Manager Corporate Services
Author Name: Management Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne
Budget Amendments
For The Period Ending 30 September 2010

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			0
			Adjustment of Opening Surplus/(Deficit) after Audit			
19-Jul-10	15219	314200	Lions Club-FeNaCING children's activities	10,000		(10,000)
20-Sep-10	151292	314772	Karratha Community Celebration Income not Budgeted 10/11		120,000	120,000
20-Sep-10	151292	314207	Karratha Community Celebration Expense not Budgeted 10/11	129,000		(129,000)
20-Sep-10	151293	404411	Write-off Commercial Rubbish Debt by Alvar Distributors Pty Ltd	564		(564)
20-Sep-10	151297	308705	Lottery West Grant Conservation of Cultural Heritage Create Income account		37,590	37,590
20-Sep-10	151297	308205	Lottery West Grant Conservation of Cultural Heritage Create Expense account	37,590		(37,590)
20-Sep-10	151301	332503	Reallocate Budget Capital Funds Cossack		18,000	18,000
20-Sep-10	151301	332504	Reallocate Budget Capital Funds Cossack	18,000		(18,000)
			Totals	(195,154)	175,590	
			Current Budget Position is a Deficit of			(19,564)

15.6 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 SEPTEMBER 2010

File No: OCT10
Responsible Officer: Executive Manager Corporate Services
Author Name: Management Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
 Non Statutory Donations
 For The Period Ending 30 September 2010**

	Original Budget \$	Amended Budget \$	Actual \$
Contribution-Dampier	200,000	200,000	
Contribution-Pt Samson	100,000	100,000	
Contribution-Roebourne	100,000	100,000	
Contribution-Wickham	100,000	100,000	
FeNaCLNG Children's activities	0	10,000	
FeNaCLNG Fireworks display	12,000	12,000	
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Juluwarlu Aboriginal Corporation	50,000	50,000	25,000.00
Juluwarlu Aboriginal Corporation-c/fwd 2009/10	18,100	18,100	
Karratha Baptist Church Craft Group-c/fwd 2009/10	16,891	16,891	
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,272.73
Karratha Emergency Relief Assoc	3,000	3,000	
Link Inc	5,303	5,303	
Lotteries House Insurance	4,552	4,552	4,175.82
Nor West Jockey Club	8,000	8,000	
Not for Profit Organisations-commence operations	50,000	50,000	
Pilbara Community Legal Services	4,000	4,000	
Roebourne Sobering-Up Shelter	5,500	5,500	
SAFE Karratha	21,530	21,530	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	2,196.11
St Vincent de Paul - waste collection reimbursement	4,576	4,576	
Wickham Community Association	11,000	11,000	
Yaandina Family Centre	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
	737,952	747,952	33,644.66

15.7 BUILDING STATISTICS FOR THE MONTH OF SEPTEMBER 2010

File No: GR.27
Responsible Officer: Manager Building Services
Author Name: Divisional Admin Officer
Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the following Building Statistics:

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	SEPTEMBER 2009	NO. SOLE OCCUPANCY UNITS	SEPTEMBER 2010
NEW RESIDENCES		20		10
GROUP DWELLINGS	0	0	11	1
TRANSIENT WORKFORCE ACCOMMODATION	0	0	0	0
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		18		5
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)		52		53
SWIMMING POOLS/SPAS		6		11
TOTAL		96		80
VALUE		\$26,774,885		\$13,147,721

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 30 SEPT 2009	NO. SOLE OCCUPANCY UNITS	1 JULY 2010 TO 30 SEPT 2010
NEW RESIDENCES	0	62		23
GROUP DWELLINGS	2	1	39	2
TRANSIENT WORKFORCE ACCOMMODATION	1914	3	94	1
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS	0	25		11
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)	0	126		129
SWIMMING POOLS/SPAS	0	22		32
TOTAL		239		198
VALUE		\$134,600,053		\$46,588,605

15.8 PLANNING DECISIONS ISSUED - 8 SEPTEMBER TO 5 OCTOBER 2010

File No: TA/1/1
Responsible Officer: Manager Planning Services
Author Name: Planning Assistant
Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
2037D	APPROVED DELEGATE	ESTELLE MARIE GRANGER	BRUCE GRANGER	LOT 336 [10] PETREL CORNER NICKOL	DEVELOPMENT	ANCILLARY ACCOMMODATION ASSOCIATED WITH A SINGLE HOUSE
P2120	APPROVED DELEGATE	THE READYMIX GROUP (AUSTRALIA) PTY LTD	CEMEX AUSTRALIA	LOT 4 WOODBROOK ROAD KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	THREE [3] TRANSPORTABLE BUILDINGS [CRIB ROOM, SITE OFFICE AND ABLUTIONS] ASSOCIATED WITH A CONCRETE BATCHING PLANT AND ANCILLARY WORKS
P2198	APPROVED WAPC	PHILLIP COLEMAN DAVIES	WHELANS	LOT 1515 LAMBERT ROAD KARRATHA INDUSTRIAL ESTATE	SUBDIVISION/ AMALGAMATION	THREE [3] LOT SUBDIVISION
P2281	APPROVED DELEGATE	TONY GRANT COUSINS	RGR DESIGN	LOT 655 [37-39] LOCKYER WAY ROEBOURNE	DEVELOPMENT	ADDITIONS TO TWO [2] GROUPED DWELLINGS
P2290	APPROVED DELEGATE	S & M CONSTRUCTION (WA) PTY LTD	S & M CONSTRUCTION (WA) PTY LTD	LOT 126 SHOLL STREET AND LOTS 168 & 169 HAMPTON STREET ROEBOURNE	DEVELOPMENT	TWELVE [12] GROUPED DWELLINGS AND ANCILLARY WORKS
P2303	APPROVED DELEGATE	GLENDA JANICE JONES	GLENDA JANICE JONES	LOT 3124 [13] GODDARD PLACE NICKOL	R-CODES VARIATION	PATIO WITH WALL ON BOUNDARY
P2324	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	NELSON TREVLYN HILL	LOT 3229 [3] GREEN COURT NICKOL	R-CODES VARIATION	TWO [2] SHADE SAILS WITH REDUCED PRIMARY STREET SETBACK [400MM]
P2327	APPROVED DELEGATE	JOHN MICHAEL ATF THE AUSTRALIAN PROPERTY TRUST JONES	MICHELLE PISANI	LOT 238 [11] MUDLARK TURN NICKOL	DEVELOPMENT	HOME OCCUPATION – FAMILY DAY CARE
P2330	APPROVED DELEGATE	LANDCORP	LANDCORP	LOT 9005 BAJAMALU DRIVE BAYNTON	DEVELOPMENT	CAR PARK ASSOCIATED WITH A DISPLAY HOME VILLAGE
P2339	APPROVED DELEGATE	PETER KEVIN NEWBOLD	PETER KEVIN NEWBOLD	LOT 265 [265] WILKIE CRESCENT DAMPIER	R-CODES VARIATION	GARAGE AND CARPORT ON BOUNDARY WITH OVERHEIGHT WALL [4200MM] AND WALL LENGTH OF 11.9M AND REDUCED PRIMARY STREET SETBACK WITH INSUFFICIENT AREA OF COMPENSATION.
P2341	APPROVED DELEGATE	STATE OF WA [DEPARTMENT FOR	DELTA FACILITIES	LOT 449 [2-10] HARDING	DEVELOPMENT	THREE [3] SHADE SAILS ASSOCIATED WITH A

		FAMILY CHILDREN'S SERVICES] &		STREET ROEBOURNE		HOSTEL
P2346	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	DOUGLAS JAMES PEARCE	LOT 3189 [17] HADDON WAY NICKOL	R-CODES VARIATION	OUTBUILDING WITH REDUCED SIDE BOUNDARY SETBACK OF 500MM
P2352	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	DC PROJECT SERVICES	LOT 3224 [8] NEWMAN COURT NICKOL	R-CODES VARIATION	PATIO WITH REDUCED SIDE BOUNDARY SETBACK OF 800MM

Note – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

15.9 KARRATHA COMMUNITY ASSOCIATION CO-LOCATED COMMUNITY FACILITY

File No:

Responsible Officer: Karratha Community Association

Author Name: Karratha Community Association Committee

Disclosure of Interest: Nil

REPORT PURPOSE

The Karratha Community Association [KCA] in conjunction with Rotary, Karratha Art & Learning Centre has engaged the services of UDLA and Josh Burns & Associates to assist with Stage 1 of the development of a co-located community facility located in Karratha incorporating a community garden, a men's shed, community arts centre and artists' studios. UDLA and Josh Burns & Associates will be conducting workshops in late October with each of the groups and will identify suitable parcels of land, evaluate each of the site options determining advantages and disadvantages of each including access and availability to utilities, planning implications such as zoning, building implications such as flood, cyclone.

Background

The project is made up of 4 separate community groups seeking land to construct purpose built community facilities. The groups have recognised and agreed that there are synergies and opportunities in collocating the four 'needs & uses' in one location.

It was agreed that the combined scope would include a men's shed, new arts and craft building, individual artists studios, undercover area for markets for all groups, walking trails to connect the various elements and a community garden consisting of grow beds, fruit trees etc.

The following lists the four groups:

1. Karratha Community Association, Community Garden [new project]
The community garden was intended to be an integrated community facility comprising veggie plots, trees, and common facilities like a community kitchen and space for community groups to hold classes.
2. Rotary- Men's Shed project [new project]
The original scope of the Men's Shed was a location for men to gather to play darts, have conversations and do manual arts.
3. Karratha Arts and Learning Centre
The Karratha Arts and Learning Centre required more capacity and some major renovations are needed on their current building. They were trying to determine whether to spend money on the current facility or look to a new building.
4. Artsource [new project]
The scope of the Artist Studio Spaces is to offer clean, affordable and lockable work spaces to individual artists. Working spaces for professional artists in Karratha are limited and artists in the area are feeling the strain of not having a studio to develop their art practices, thus limiting their opportunities and the creative capacity of the region.

Landcorp has provided funding under the auspices of the Karratha Community Association to engage the consultant to assist with site selection and conceptual designs.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

18 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18.1 SHIRE OF ROEBOURNE PARKING AND PARKING FACILITIES LOCAL LAW 2010

File No: LE.1

Attachment(s) Parking and Parking Facilities Local Law 2010

Correspondence from Joint Standing Committee on Delegated Legislation

Responsible Officer: Director Development And Regulatory Services

Author Name: Emergency Management And Ranger Services Coordinator

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to endorse typographical errors and the removal of clause 4.17 Special events parking from the Shire of Roebourne Parking and Parking Facilities Local Law 2010.

Background

Council resolved at the Ordinary Council Meeting held on 19 April 2010:

That Council:

- 1. Adopt the proposed Shire of Roebourne Parking and Parking Facilities Local Law 2010 made in accordance with the procedures under section 3.12 of the Local Government Act 1995 thereby repealing the previous Parking and Parking Facilities Local Law 2003;**
- 2. Adopt the proposed modified penalties appended in Schedule 2 in the new local law;**
- 3. Authorise the affixing of the Shire's common seal to the local law, to be witnessed, signed and dated by the Shire President and Chief Executive Officer;**
- 4. In accordance to section 3.12 (5) of the Act, give a copy to the Minister and publish the adopted local law in the Government Gazette; and**
- 5. In accordance to section 3.12 (6) of the Act, give public notice with the purpose and effect of the local law summarised in the notice, specify the date on which the local law comes into operation and have copies of the adopted local law available for distribution.**

The Joint Standing Committee on Delegated Legislation (Committee) met on 11 October 2010 to consider the Shire of Roebourne's Parking and Parking Facilities Local Law 2010 (the local law). The Committee resolved at this meeting to write to the Shire of Roebourne regarding the typographical errors in the document and the Committee considered clause 4.17 of the local law to be problematic. This clause relates to special event parking and was intended to expedite the process of presenting reports to Council for approval to install parking restrictions near and around a special event.

The Committee requires this clause be amended to include giving the public timely and specific notice of the event, consequent restrictions and any fee payable for the parking. The month, days and times of the special event are also to be included into the local law.

Issues

The Shire of Roebourne has only one special event that occurs at the same time every year: FeNaCLNG Festival. Given other special events are of a one off nature, the request by the Committee is in itself problematic. The intention of including a clause for special events parking was for future events as the Shire grows and Ranger Services are unable at this time to identify specific events in advance. It is recommended that the clause be withdrawn at this time.

A number of typographical errors have been altered as per the Committee request.

The Shire of Roebourne has a deadline of 5pm Thursday 21 October 2010 to provide copies of this Council report, local law with amended wording and deletion of clause 4.17 to the Joint Standing Committee on Delegated Legislation.

Should the Shire not comply with this deadline, then the local law will be disallowed resulting in a process of repealing and amending the Shire of Roebourne Parking and Parking Facilities Local Law 2010.

Options

Council has the following options available:

1. Agree to remove clause 4.17 Special events parking from the Shire of Roebourne Parking and Parking Facilities Local Law 2010 and approve the change of text as amended.

OR

2. Not to agree to remove clause 4.17 Special events parking from the Shire of Roebourne Parking and Parking Facilities Local Law 2010 and approve the change of text as amended.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Section 3.5 & 3.12 of the *Local Government Act 1995* applies.

10. Revoking or changing decisions made at council or committee meetings — s. 5.25(1)(e)

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

(b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —

(a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or

(b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The review of the Shire of Roebourne Parking and Parking Facilities Local Law 2010 was undertaken in 2009. A review was also undertaken by the Shire’s legal representatives being McLeods Barristers and Solicitors.

The Shire of Roebourne has only one special event that occurs at the same time every year: FeNaCLNG Festival. Given other special events are of a one off nature, the request by the Committee is in itself problematic. The intention of including a clause for special events parking was for future events as the Shire grows and Ranger Services are unable at this time to identify specific events in advance. A number of typographical errors have been altered as per the Committee request.

Should the Shire not comply with this deadline, then the local law will be disallowed resulting in a process of repealing and amending the Shire of Roebourne Parking and Parking Facilities Local Law 2010.

Given the alterations to the Shire of Roebourne Parking and Parking Facilities Local Law 2010, can be considered a minor revision, rescission of the previous resolution is not required.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : **151368**
MOVED : **Cr Vertigan**
SECONDED : **Cr Cechner**

That Council:

- 1. Consider the removal of clause 4.17 “Special events parking” from the Shire of Roebourne Parking and Parking Facilities Local Law 2010; and**
- 2. Endorse the minor revisions of text in the amended Shire of Roebourne Parking and Parking Facilities Local Law 2010.**

CARRIED

FOR : Cr Lockwood, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

19 CLOSURE & DATE OF NEXT MEETING

15 November 2010

20 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8:20pm and the next Ordinary Council meeting is the 15 November 2010

I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on

.....
Signed

Date ____/____/____