



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha
on Monday, 19 May 2014 at 6:30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the Shire of Roebourne for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Shire of Roebourne disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the Shire of Roebourne during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Roebourne.

The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE	5
4	DECLARATIONS OF INTEREST	6
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
6	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS.....	6
7	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	7
8	EXECUTIVE SERVICES.....	9
8.1	WARD BOUNDARY REVIEW	9
9	CORPORATE SERVICES	17
9.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2014.....	17
9.2	LIST OF ACCOUNTS APRIL 2014.....	39
9.3	LEASE OF ROEBOURNE SHIRE OFFICES.....	59
9.4	SHIRE WORKS DEPOT, ROEBOURNE	63
10	COMMUNITY SERVICES	67
10.1	COMMUNITY SERVICES POLICY REVIEW – COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME	67
10.2	DAMPIER CHILDCARE EXPRESSION OF INTEREST	73
10.4	COMMUNITY SERVICES POLICY REVIEW - ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES (CS19).....	97
11	DEVELOPMENT SERVICES.....	109
11.1	CONSIDERATION OF SUBMISSIONS ON SCHEME AMENDMENT 33 AND REQUEST TO ADOPT FOR FINAL APPROVAL.....	109
11.2	REQUEST TO INITIATE AMENDMENT NO.36 TO SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO.8 – LOT 126 KARRATHA-TOM PRICE ROAD (TOXFREE SOLUTIONS).....	115
11.3	REQUEST TO ADOPT STORM SURGE RISK POLICY DP19 FOR ADVERTISING AND INITIATION OF SCHEME AMENDMENT NO. 37	121
12	STRATEGIC PROJECTS & INFRASTRUCTURE	131

12.1	KARRATHA CULTURAL PRECINCT PROJECT ARCHITECT TENDER	131
12.2	KARRATHA TERRACE WEST EXTENSION - TEMPORARY WORKS	135
13	ITEMS FOR INFORMATION ONLY	139
13.1	SHIRE PRESIDENT’S MAIL – April 2014	140
13.2	REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE COMMON SEAL	142
13.3	NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2014	143
13.4	RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13	145
13.5	MONTHLY BUILDING STATISTICS APRIL 2014	147
13.6	PLANNING DECISIONS ISSUED 8 APRIL 2014 – 03 MAY 2014	150
13.7	JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS 1 MARCH - 7 APRIL 2014	151
13.8	MONTHLY RANGER STATISTICS	152
13.9	MONTHLY ENVIRONMENTAL HEALTH STATISTICS	154
13.10	ECONOMIC DEVELOPMENT UPDATE	156
13.11	WASTE SERVICES DATA	161
13.12	COMMUNITY SERVICES UPDATE	165
13.13	ROEBOURNE ADVISORY GROUP MEETING MINUTES – MAY 2014	178
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	181
15	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	181
16	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	181
17	MATTERS BEHIND CLOSED DOORS	183
	CONFIDENTIAL ATTACHMENT TO ITEM 10.2 DAMPIER CHILDCARE EXPRESSION OF INTEREST	183
	CONFIDENTIAL ATTACHMENT TO ITEM 12.1 KARRATHA CULTURAL PRECINCT PROJECT ARCHITECT TENDER	183
17.1	WICKHAM RECREATION PRECINCT OPERATIONS	183
18	CLOSURE & DATE OF NEXT MEETING	185

AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Peter Long [President]
- Cr Garry Bailey
- Cr Geoff Harris
- Cr Harry Hipworth
- Cr Nerida Kickett
- Cr Janine Miller
- Cr Michael Saylor
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr John Lally [Deputy President]
Cr Evette Smeathers

Members of Public:

Members of Media:

4 DECLARATIONS OF INTEREST

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

**6 CONFIRMATION OF MINUTES AND BUSINESS
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 29 April 2014, be confirmed as a true and correct record of proceedings.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/04/2014 - Meeting with Trish Lees
02/04/2014 - Meeting with Woodside
02/04/2014 - Meeting with Trish Lees
03/04/2014 - Aviation Safety and Security Workshop
04/04/2014 - Planning Workshop - KDCCI Economic Forum in Perth
07/04/2014 - Meeting with Department of Lands - Meeting - Lazy Lands Project
07/04/2014 - Pilbara Regional Council Meeting
07/04/2014 - Pilbara Region Regional Road Group Meeting
08/04/2014 - Woodside Community Liaison Group meeting
08/04/2014 - Meeting with Woodside - Perth
08/04/2014 - Meeting with Department of Regional Development
08/04/2014 - Point Samson Structure Plan Workshop
09/04/2014 - Joint Select Committee presentation on Northern Australia
09/04/2014 - Wickham Key Stakeholders Meeting
09/04/2014 - Tour of Taylor Barracks
09/04/2014 - Meeting with ADC Forum
10/04/2014 - Pilbara Renewable Hydrogen Export Project (PRHEP) Briefing
10/04/2014 - Dampier Point Authority Briefing on Cape Preston & Dampier Marine Service Facility
10/04/2014 - Meeting with CQ University
10/04/2014 - Karratha Health Campus Meeting
11/04/2014 - Meeting with Brendon Grylls
11/04/2014 - Meeting with Karratha Police
14/04/2014 - Australian Defence Force Presentation
14/04/2014 - Waste Advisory Group Meeting
16/04/2014 - Australian Defence Force Presentation
16/04/2014 - Cossack Advisory Group Meeting
24/04/2014 - Bungaroo Water Ceremony
25/04/2014 - Karratha Anzac Day Ceremony
30/04/2014 - Meeting with Roebourne Consulting Services
30/04/2014 - Meeting with The Hon Bob Baldwin MP
30/04/2014 - Business after Hours - Yara Pilbara

8 EXECUTIVE SERVICES

8.1 WARD BOUNDARY REVIEW

File No:	GV.21
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	24 April 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Discussion Paper 2. Submission from Dampier Community Association

PURPOSE

To consider public submissions relating to the review of ward boundaries and Council representation structures and determine a position for consideration by the Local Government Advisory Board.

BACKGROUND

Every eight (8) year period, the local government is to review its ward boundary structures in accordance with Schedule 2.2 of the *Local Government Act 1995*. The review aims to ensure that the distributions of elected members is appropriate.

The statutory review process requires the following:

- Council resolves to undertake a ward boundary review and seek public submissions;
- Public submission period opens (minimum 6 weeks) – information statement provided for public to read and comment on;
- After public submission period closes, Council to consider all submissions and relevant factors, resulting in a Council recommendation;
- Council's recommendation is put to the Local Government Advisory Board (LGAB) for consideration;
- The LGAB put forward recommendation to the Minister for Local Government;
- Any changes approved by the Minister will be subsequently listed for Governor's Orders and gazettal. It is expected that any changes will be implemented for the next ordinary election.

When considering changes, regard is to be given to matters such as:

- Community of interests;
- Physical and topographical features;
- Demographic trends;
- Economic factors; and
- Ratio of Councillors to electors in the various wards.

Each of the matters is briefly discussed below:

Community of interests

The current ward structure (i.e. 4 wards of Dampier, Karratha, Wickham/Cossack/Point Sampson and Roebourne Pastoral) are strongly linked to the ‘communities of interest’ principle. The ward structure recognises that while we are the one District, we have distinct townships that have individual and differing needs and wants. Other than having a ‘no wards’ system, there is few logical other methods of division of Councillors on a community of interest basis (if any).

Physical and Topographical features

This principle is not specifically addressed in the current ward structure. Significant features of the district such as train lines, creek lines, suburb boundaries, major roads, etc. could possibly be used as boundaries for wards but officers consider that this would not create appropriate ward boundaries.

Demographic Trends

Demographic trends for the Shire since the last ward boundary review (2006) show a predominance of growth in the Karratha area. Council growth plans indicate that growth should occur in all wards over the next review period but the vast majority of population growth is expected to remain in the locality of Karratha.

Economic Factors

Given the dominance of mining, port and construction activity on local economy, economic factors are not considered to be a particularly useful device for appropriately dividing the district into wards.

Ratio of Councillors to electors in the various wards.

The State Government’s stated preference is that the Councillor to elector ratio for each ward should not vary by more than ± 10%. This preference is on the basis that each ward Councillor should be responsible for, and voted in by, roughly the same number of electors. As the table below illustrates, the Shire’s current (and past) ward structure fails to meet this guideline.

Ward	Total Population ^[1]	Electors ^[2]	Councillors	% electors per ward population	Councillor /Elector Ratio	% Ratio Deviation
Karratha	16,490	6,939	6	42%	1 : 1157	-40%
Wickham/Point Samson/ Cossack	2,334	924	2	40%	1 : 462	44%
Dampier	1,366	653	2	48%	1 : 327	61%
Roebourne/ Pastoral	2,802	579	1	21%	1 : 579	30%
TOTALS	22,992	9,095	11		AVE 1:827	

^[1] Population Data Source: ABS Census Data 2011

^[2] Elector Data Source: Shire of Roebourne Electoral Roll Data 2013

The data indicates that, using the ±10% ratio, Karratha is significantly under represented and all three other wards are over represented. To meet the ±10% ratio, the Council structure under the ward boundaries would need to be:

Ward	Ratio Eligibility	No of Councillors
Karratha	6939/ 827 = 8.39	8
Wickham/Cossack/Point Sampson	924/827 = 1.12	1
Dampier	653/827 = 0.79	1
Roebourne/Pastoral	579/827 = 0.70	1
TOTAL		11

Given that greater than 76% of voters reside in Karratha, any ward structure that aims to meet the $\pm 10\%$ ratio will invariably result in a predominance of Karratha based ward Councillors. The only other alternative that has been identified to address this issue is to discontinue the ward system altogether with all Councillors belonging to one District Ward.

WARD OPTIONS

While a number of alternatives were canvassed, Council officers are of the view that there are essentially only two viable options available to Council in relation to ward Boundaries:

- Retain the status quo;
- Discontinue the ward system (i.e. no wards).

The Status Quo option appropriately addresses all criteria that must be addressed with the obvious exception of the preferred $\pm 10\%$ ratio. In the past the Shire of Roebourne Council has successfully advocated that the other factors (particularly the communities of interest factor) outweigh the need for equal voter representation by Councillors. Council could restate this preference/position to the LGAB but it is unclear as to whether this proposition would be accepted given the large (and growing) disparity between Councillor/elector ratios in Karratha as compared to other wards.

While the option of going with a no ward system appropriately addresses all of the matters that need to be considered in the ward boundary review, there is concern that 'communities of interest' could be lost under a whole of district ward structure.

In relation to ward boundaries, it is the view of officers that a no wards structure is the most appropriate option on the following basis:

1. In accordance with the *Local Government Act*, Councillors are elected to 'represent the interests of electors, ratepayers and residents **of the district**' not individual wards;
2. No other structure identified meets the State Government's expectation of $\pm 10\%$ deviation in the Councillor to elector ratio;
3. Officers' experience with wards and no wards indicates that there tends to be little to no difference in the composition of Council.

Number of Councillors

In addition to the issue of ward boundaries, the issue of number of Councillors on Council has also been canvassed within the community. No community feedback was provided on this matter. This issue has been raised in response to the Local Government Reform package, unveiled by the Minister for Local Government in February 2009, which included a strategy to reduce the number of elected members per Council to between six and nine. Whilst this has not been legislated, the reform that is currently underway in the metropolitan area of Perth, may result in amendments to the *Local Government Act*.

COUNCILLOR NUMBER OPTIONS

While noting the State Governments preference for a maximum of nine (9) Councillors, it is the view of officers that retention of 11 Councillors is the most appropriate option within the Shire of Roebourne on the following basis:

1. More Councillors provides greater diversity and increased representation;
2. It is often difficult to get Councillors together given business, travel and other commitments;
3. The heavy dominance of a small number of companies/developers within the town leads to higher levels of disclosure of interest by Council than is usual. Less Councillors would impact quorum and decision making with fewer individuals making important decisions when Councillors have to leave the Chambers due to conflict of interest.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors regarding proposed options for consideration at the December 2013 and May 2014 Briefing Sessions.

COMMUNITY CONSULTATION

At the Ordinary Council Meeting held on 28 January 2014 Council resolved to seek public submissions over a 6 week period. This period was to close on 4 April 2014 but was extended until 16 April 2014 to give the community additional time to make submissions. Notice was provided in local newspapers and was circulated to the local community associations and indigenous groups within the district. Only one response was received, from the Dampier Community Association (DCA).

The DCA submission indicates a preference to retain the status quo in relation to ward boundaries and retaining two Council representatives for Dampier as it reflects the level of representation required for the unique nature of the Dampier community. The DCA also indicates that if the number of Council members cannot be retained at two, one representative under Option 2a or 3 would be otherwise acceptable, however the DCA insists that the retention of the Dampier Ward is fundamental to the ongoing representation of their community which has some unique and complex challenges, including: normalisation of services and ownership; Rio Tinto relationship; tourism potential; town revitalisation; demographic trends and loss of services.

While the feedback has been minimal, the community consultation that has been undertaken exceeds of the minimum requirements of Clause 7 of Schedule 2.2 of the *Local Government Act*.

STATUTORY IMPLICATIONS

Schedule 2.2 of the *Local Government Act 1995* details the procedures necessary to carry out a review of the Shire's ward boundaries and elector representation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications expected for the current budget year. Should any changes occur with a reduction in the number of elected members, the savings will not be realised until the 2015/16 financial period.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program: 4.a.3.1 Provide civic leadership framework and support to the community.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the Shire in terms of Reputation risk and Compliance with legislation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Four reviews have been conducted since 2001. The position of previous Councils was to retain the status quo, based predominantly on the varying communities of interest, despite the imbalance between the wards. This has always met with resistance from the LGAB which has subsequently requested a further review of the Council's decision. Whilst the LGAB acknowledged the existence of diverse communities within the wards, the ongoing appetite by the LGAB to accept this position is currently unknown.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2 - Retain current ward boundaries and distributions

That Council by ABSOLUTE Majority pursuant to Clause 9 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROPOSE to the Local Government Advisory Board that the current 4 ward system that exists within the Shire be retained without any change to ward boundaries; and
2. PROPOSE to the Local Government Advisory Board that the current number of elected member for each ward be retained.

Option 3 – Retain current wards and reduce elected numbers to 10

That Council by ABSOLUTE Majority pursuant to Clause 9 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROPOSE to the Local Government Advisory Board that the current 4 ward system that exists within the Shire be retained without any change to ward boundaries; and
2. PROPOSE to the Local Government Advisory Board the making of an order reducing the number of elected members as follows:

Ward	Current Representation	Proposed Representation	Councillor/elector ratio
Karratha	6	6	1:1157
Wickham/Point Samson/Cossack	2	2	1:462
Dampier	2	1	1:653
Roebourne/Pastoral	1	1	1:579
Total	11	10	

Option 4 – Retain current wards and reduce elected numbers to nine (9)

That Council by ABSOLUTE Majority pursuant to Clause 9 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROPOSE to the Local Government Advisory Board that the current 4 ward system that exists within the Shire be retained without any change to ward boundaries; and
2. PROPOSE to the Local Government Advisory Board the making of an order reducing the number of elected members as follows:

Ward	Current Representation	Proposed Representation	Councillor/elector ratio
Karratha	6	6	1:1157
Wickham/Point Samson/Cossack	2	1	1:924
Dampier	2	1	1:653
Roebourne/Pastoral	1	1	1:579
Total	11	9	

Option 5 – Retain current wards and reduce elected numbers to eight (8)

That Council by ABSOLUTE Majority pursuant to Clause 9 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROPOSE to the Local Government Advisory Board that the current 4 ward system that exists within the Shire be retained without any change to ward boundaries; and
2. PROPOSE to the Local Government Advisory Board the making of an order reducing the number of elected members as follows:

Ward	Current Representation	Proposed Representation	Councillor/elector ratio
Karratha	6	5	1:1388
Wickham/Point Samson/Cossack	2	1	1:924
Dampier	2	1	1:653
Roebourne/Pastoral	1	1	1:579
Total	11	8	

CONCLUSION

Council is required to review the current ward boundaries. While it could be argued that the existing ward boundary structure has been effective, the structure does not provide for equal representation by Councillors. This principal of equal representation is one of the key foundations of governments of all levels within Australia.

Discontinuing the ward system provides a method whereby the stated preference for no greater than $\pm 10\%$ difference between Councillor/elector ratios is achieved. All other models result in a predominance of Karratha ward Councillors. Council could advocate to retain the status quo but, given the significant and growing variance between Councillor/elector ratios, the likelihood of success is unknown.

By maintaining the current number of Councillors, the community is provided a better level of representation and there is less chance of failing to reach a quorum for meetings or important Council decisions being made by a small number of Councillors.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Clause 9 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. **PROPOSE to the Local Government Advisory Board the making of an order discontinuing the ward system for the Shire of Roebourne; and**
2. **PROPOSE to the Local Government Advisory Board that the number of offices of Councillor remain unchanged in order to:**
 - **maintain diversity and broad based representation;**
 - **ensure the availability of adequate Councillor numbers in light of work, travel and other commitments; and**
 - **ensure that Council meetings can retain a quorum and adequate numbers for effective decision making when Councillors have to leave the Chambers due to conflict of interest.**

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	29 April 2014
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 31st March 2014.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st March 2014:

2013-2014	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Var. Ind
Operating Expense	(75,785,178)	(76,148,746)	(52,927,262)	(51,054,384)	1,872,878	▼
Operating Revenue (incl. Rates)	105,366,343	111,625,760	88,369,825	91,200,025	2,830,200	▲
Non Operating Exp	(51,031,459)	(63,102,091)	(27,366,739)	(23,936,869)	3,429,870	▼
Non Operating Rev	12,643,124	15,615,589	3,271,462	3,299,314	27,852	▲
Non Cash Items Included	8,153,389	10,873,446	3,270,928	5,263,032	1,992,104	▲
Surplus BFWD 12/13	653,781	1,136,042	1,136,042	1,136,042	0	
Surplus/(Deficit) 13/14	0	0	15,754,256	25,907,160	10,152,903	▲

This table shows that Council is currently in a surplus position \$10.1m above budget. Major variances of year to date actual versus year to date budget comprise of the following major items:

Operating Expense	Non-operating Expense
Under budget in the following programs: <ul style="list-style-type: none"> • \$1M in Community Amenities; • \$479K in Transport; • \$463K in Recreation & Culture. 	Under budget in the following projects: <ul style="list-style-type: none"> • \$650K in 7 Mile Tip building improvements; • \$675K in Leisureplex building and improvements; • \$198K in Airport Works; • \$195K in CCTV; • \$130K in Roebourne/Wickham SES Building; • \$104K in The Youth Shed projects • \$104K in Civic Centre works. • \$99K Dampier Boat Ramp; • \$90K Dampier Bus Shelters.

Operating Revenue	Non-operating Revenue
Under budget in the following programs: <ul style="list-style-type: none">• \$1.1M in Recreation & Culture;• \$386K in Transport;• \$175K Other Property & Services.	Under budget in the following: <ul style="list-style-type: none">• \$805K in transfer from Infrastructure Reserve.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by DLG	Original Budget 2013/14	YTD Budget 2013/14	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	21,962,770	23,051,829	28,438,613	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus.
		86,583,328	69,450,484	72,868,297	
	Minimum Target between 0% and 15%	25.4%	33.2%	39.0%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is below the YTD budget due to Capital expenditure being behind budget YTD.
	Capital Renewal and Replacement Expenditure/Depreciation	28,559,117	19,388,804	16,043,943	Depreciation is above budget YTD due to depreciation adjustments relating to EOFY plant revaluations.
		8,075,504	3,299,812	3,615,445	
	Target - Greater than 0.90	3.54	5.88	4.44	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is due to own source revenue higher than budgeted (TWA Rates) and operating expenses below YTD budget.
		86,644,765	69,441,432	72,868,297	
	Own Source Operating Revenue/Operating Expenses	75,785,178	52,927,262	51,054,384	
	Target - Greater than or equal to 0.40	1.14	1.31	1.43	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets				The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		9,569,996	Not	31,506,664	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	9,277,760	Applicable	6,404,291	The YTD actual ratio of 4.92 is the result of timing differences in capital expenditure.
	Target - greater than or equal to 1	1.03		4.92	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to low level of debt resulting from early loan repayment programme undertaken in 2012/13. Council's sole outstanding debt is a Self Supporting Loan to the Chamber of Commerce which was repaid in April.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,042,200	26,351,641	28,438,613	
		6,858	58,769	2,394	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

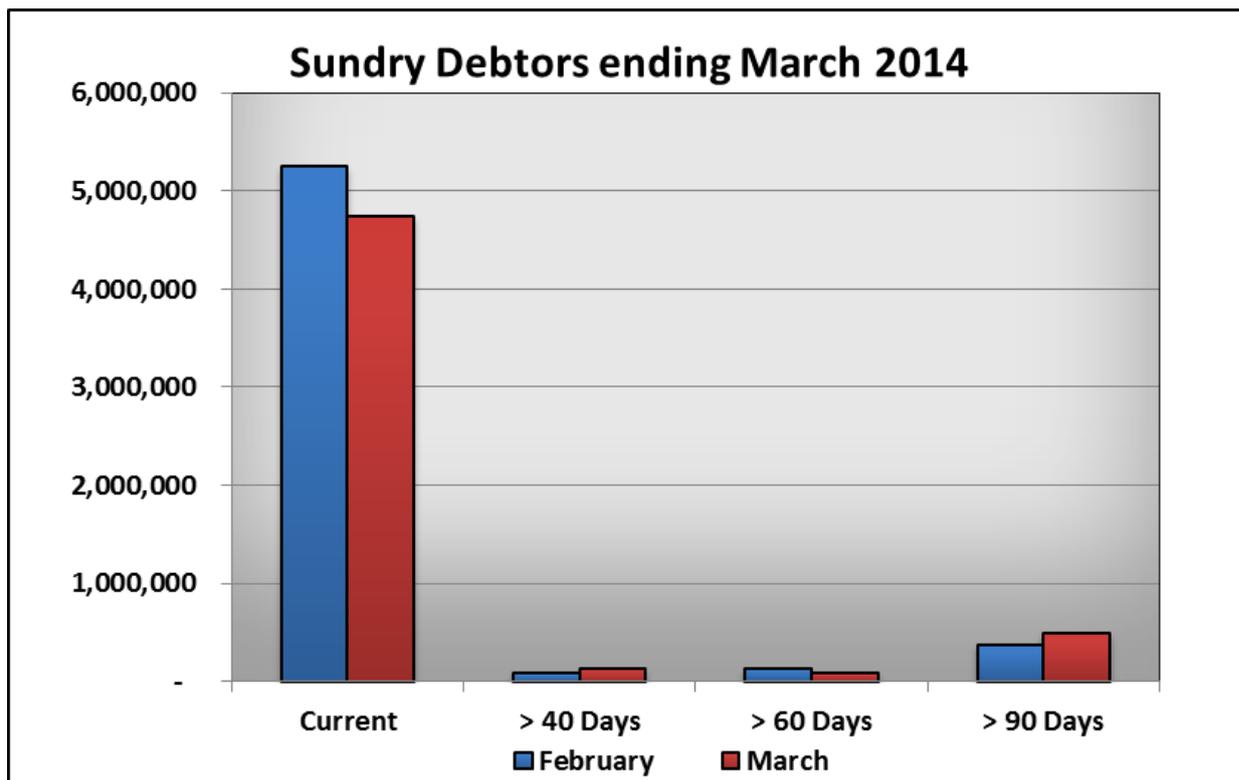
	2014 March	2014 Feb	% change
Current			
Assets	78,901,567	82,330,814	-4.17%
Liabilities	9,086,163	9,941,226	-8.60%
Non Current			
Assets	272,379,449	271,174,799	0.44%
Liabilities	570,185	570,185	0.00%
Net Assets	341,624,667	342,994,202	

Total Current Assets have decreased by 4.17% from February to March due to payment of outstanding debtors invoices attributable to stringent collection of outstanding invoices. Current Liabilities have decreased by 8.6% from February to March partially due to payment of invoices related to Cyclone Christine. Non-current Assets have increased by 0.44% due to capital works carried out. Non-current Liabilities have remained unchanged.

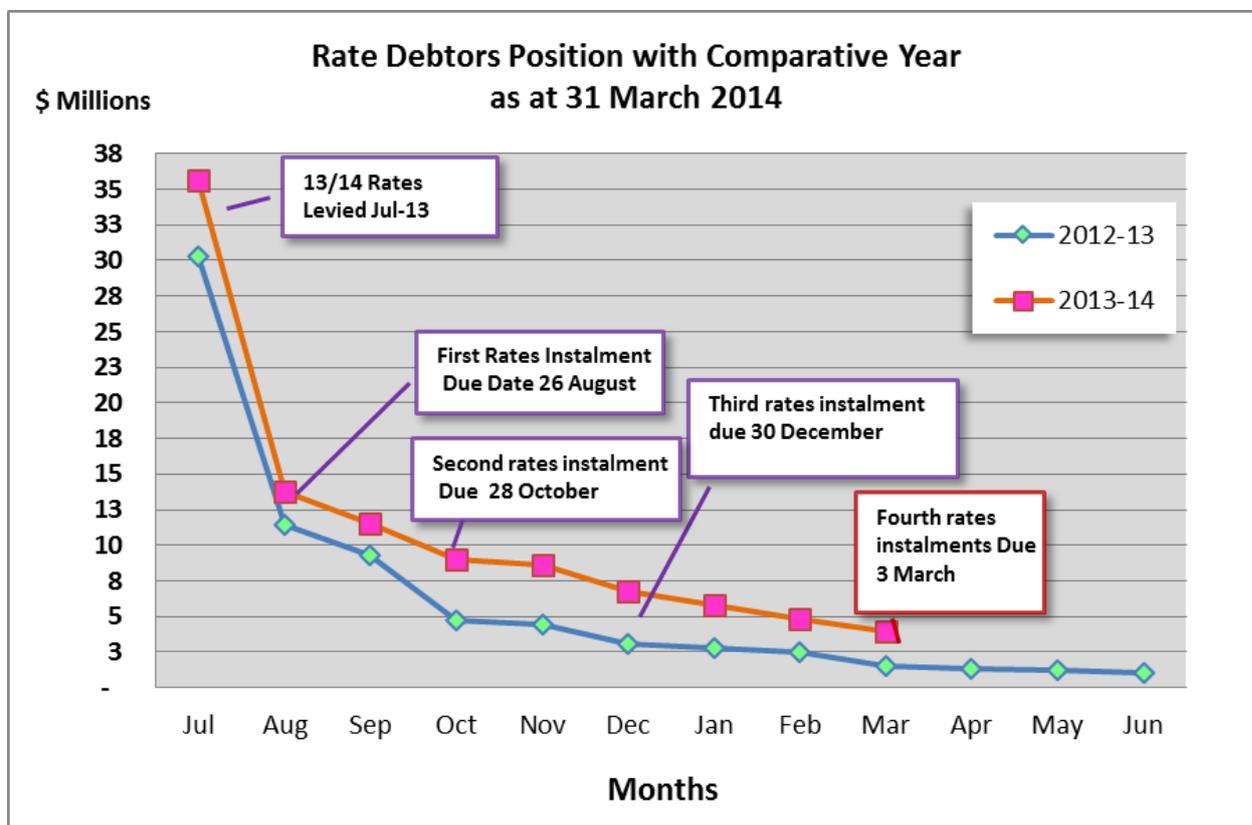
Debtors Schedule

Total Trade Debtors has decreased 12% or \$1,301,231 during the period due to payment of outstanding and regular monthly invoices. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

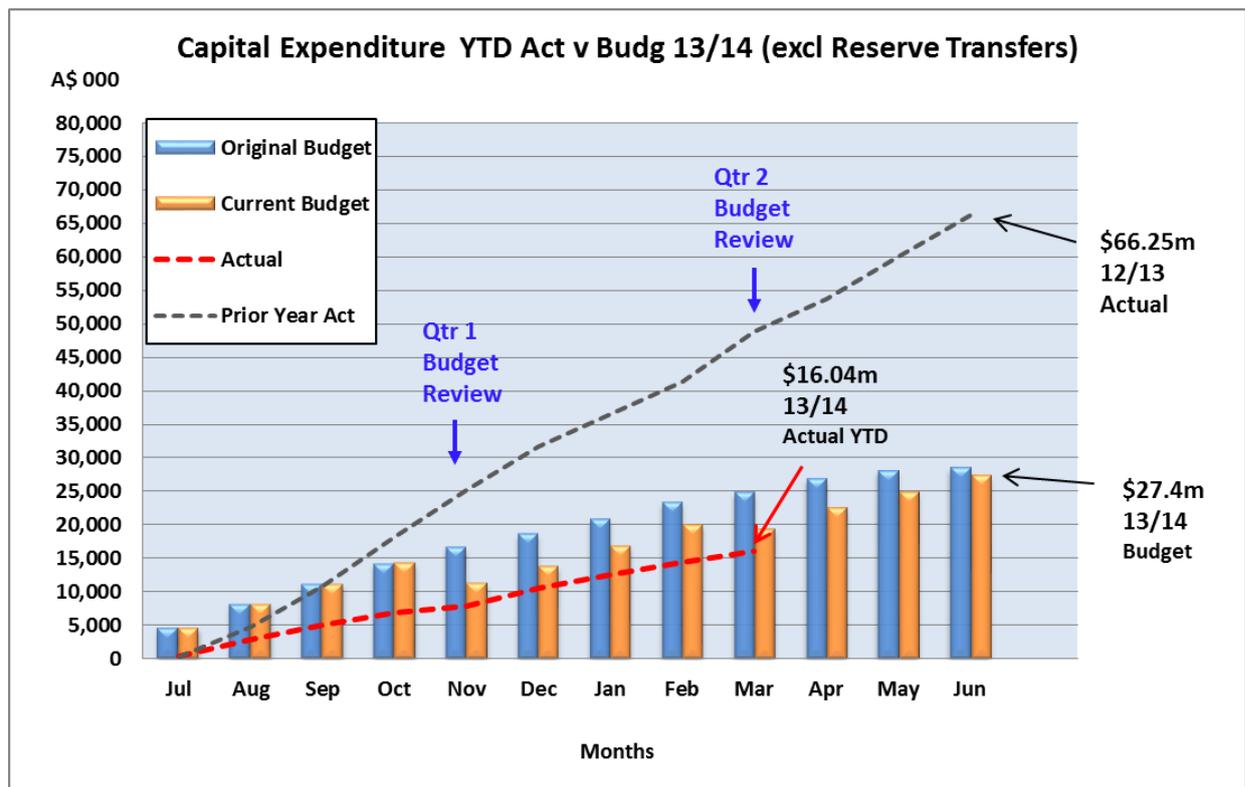
Debtor	40 Days	60 Days	>90 Days	Since paid (Y/N)	Comments
LANDCORP	82,626.39	0.00	0.00	Yes	
LYONS & PEIRCE	13,805.26	0.00	0.00	Yes	
BHP BILLITON MINERALS PTY LTD	0.00	16,500.00	0.00	No	PIRSA Contribution
QANTAS AIRWAYS LIMITED Q007	1,078.04	22,710.50	158,583.76	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Forwarded to debt collection as per policy.
QANTAS AIRWAYS LIMITED Q009	1,424.91	34,607.53	209,707.70	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Forwarded to debt collection as per policy.
QANTASLINK PTY LTD	490.30	12,736.67	79,263.70	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Forwarded to debt collection as per policy.



Rates payments of \$916,210 (including interims) were received during the month of March with the final rates instalment falling due on the 3rd March. This represented 19% of the outstanding rates balance from the prior month.



Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Mar-14			30-Jun-14	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	10,233,704	8,493,454	-17%	14,359,126	14,029,213
Equipment	116,907	91,923	0%	288,000	140,607
Furn & Equip	234,348	173,324	-26%	644,800	500,539
Plant	590,881	436,924	0%	1,726,290	970,356
Infrastructure	8,212,964	6,848,318	-17%	11,540,901	11,760,026
Totals	19,388,804	16,043,943	-17%	28,559,117	27,400,741

The Shire’s 2013/14 Capital Expenditure budget is \$27.4 million. This represents a significant decrease in capital spend on the prior year actual spend of \$66.25 million. The majority of the budget is associated with major projects including Karratha Airport building and infrastructure, 7 Mile Waste Facility building improvements and Karratha Leisureplex works. This shows that Council is currently 17% below budget in capital expenditure year to date. Major variances are in Building & Infrastructure purchases as follows:

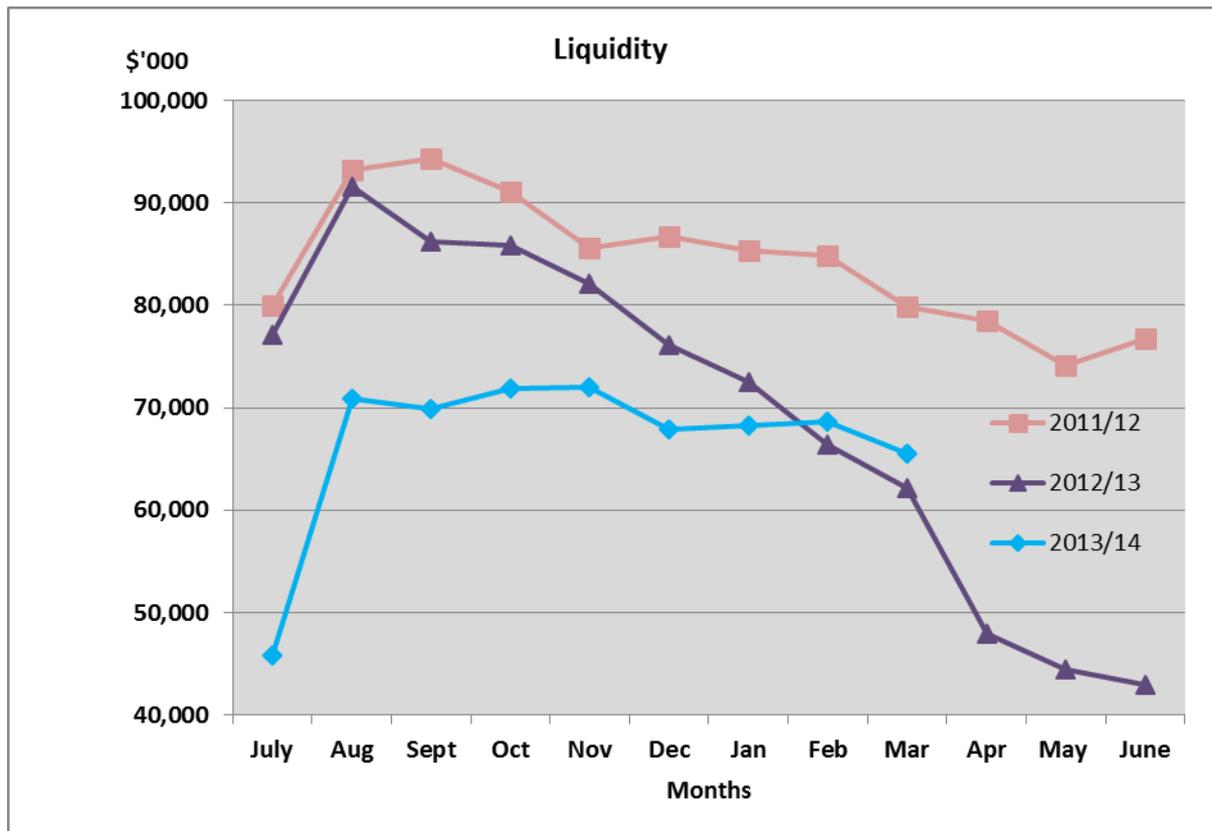
Capital Expenses	Material Variance		Significant Items		
Purchase Of Assets - Buildings	-17.01%	(1,740,250)	(651,090)	▼	7 Mile Tip Bldg. Improvements
			(674,725)	▼	Karratha Leisureplex
			(130,610)	▼	Roebourne/Wickham SES
			(104,364)	▼	The Youth Shed
			(104,232)	▼	New Civic Centre
			(99,250)	▼	Improvements
			(54,236)	▼	Cultural precinct
			52,758	▲	Karratha Airport Terminal Expansion Project
Purchase Of Assets - Infrastructure	-16.62%	(1,364,646)	(195,000)	▼	CCTV Installation
			(143,607)	▼	Airside Upgrade
			(99,850)	▼	Dampier Boat Ramp Upgrade
			(90,538)	▼	Dampier Bus Shelters
			(63,617)	▼	Upgrade Effluent Systems
			(63,540)	▼	LED Lighting Upgrade
			(54,729)	▼	Water Infrastructure Upgrades-Karratha Airport
			173,270	▲	Roebourne Wittenoom Rd-Gravel Resheeting
		328,071	▲	Footpaths - Construction	

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Investment Accounts	Balance 31 March	Interest %	
Reserve Account	3,104,299	2.51	Transactional Account
Maxi Cash Reserve	14,227,580	3.00	Cash Management
Reserve TD - NAB	30,000,000	3.72	Reserve Investment
Municipal Account	2,596,127	2.51	Transactional Account
Maxi Cash Municipal	5,521,981	3.00	Cash Management
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Cash on Hand	37,860	0.00	Cash Floats
Total	65,487,847		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August. During March, \$10 million of municipal funds continued to be invested at 3.7%, with \$5 million to mature in April and another \$5 million to mature in May. \$30 million of reserve funds continued to be invested at 3.72%. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2013/14 demonstrates a fairly consistent level of cash throughout the financial year due to the majority of cash being received at the beginning of the year while major project expenditure is being incurred towards the end of the year.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the Shire of Roebourne to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Shire's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of January 2014 with a current full year balanced budget and actual surplus year to date reported of \$25,907,160 which is largely due to invoicing of rates in July and delays in commencement of 2013/14 projects.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	4.d.1.3	Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
Our Services:	4.d.1.3.2	Prepare the monthly financial statements and reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the Shire of Roebourne.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st March 2014; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st March 2014.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICERS RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31st March 2014.

Shire Of Roebourne							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 March 2014							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance $\geq 10\%$	\$50,000 or more	2012/13
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	36,406,894	35,606,448	34,761,448	35,896,497	-	(1,135,049)	29,047,976
Fees and Charges	47,637,743	46,358,943	32,825,731	34,456,752	-	(1,631,021)	48,449,059
Operating Grant, Subsidies and							
Contributions	10,681,939	9,074,824	6,010,195	6,633,749	10.37%	(623,554)	10,994,220
Interest Earned	2,050,282	2,142,652	1,454,928	1,509,928	-	(55,000)	2,970,801
Proceeds/Realisation	-	-	(80,500)	(9,000)	-	(71,500)	0
All Other	549,846	2,475,726	399,325	995,449	149.28%	(596,124)	1,288,872
Total	97,326,704	95,658,593	75,371,127	79,483,375	-	(4,112,248)	92,750,928
Expenses from Operations							
Employee Costs	33,005,625	31,061,760	24,407,577	24,487,276	-	79,699	30,784,622
Materials and Contracts	25,770,547	24,723,711	19,767,930	15,315,066	-22.53%	(4,452,864)	20,879,527
Utilities (gas, electricity, water etc)	3,692,330	4,174,698	2,770,550	2,381,173	-14.05%	(389,377)	3,172,054
Interest Expenses	3,926	5,417	3,926	953	-75.71%	-	1,385,118
Depreciation	8,075,504	9,161,782	3,299,812	3,615,445	-	315,633	9,176,505
Insurance Expenses	1,419,733	1,581,061	1,399,065	1,514,153	-	115,088	1,875,382
Other Expenses	3,678,191	3,663,561	2,689,060	2,082,240	-22.57%	(606,820)	2,910,200
Total	75,645,856	74,371,990	54,337,920	49,396,306	-	(4,941,614)	70,183,406
Non Operating Grants, Subsidies and							
Contributions	7,978,202	15,870,775	12,251,277	11,707,028	-	(544,249)	10,702,278
Fair Value Adjustments	-	-	-	-	-	-	6,223,764
Profit On The Sale Of Assets	(61,437)	(65,092)	(9,052)	(9,621)	-	-	(30,532)
Loss On Asset Disposal	139,322	1,776,756	9,328	1,657,208	-	1,647,880	1,846,738
Change In Net Assets From Operations	29,581,165	35,445,714	33,284,208	40,146,511	-	829,365	25,229,830

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Operating Grants, Subsidies and Cont.	10.37%	(623,554)	(296,508)	▲	Local Govt Programs - Road Projects Grants
			(104,000)	▲	Grants & Contributions - The Youth Shed 'Fit out'
All Other	149.28%	(596,124)	(596,124)	▲	Multiple minor variances
Expenses from Operations	Material Variance		Significant Items		
Materials and Contracts	-22.53%	(4,452,864)	(588,390)	▼	Local Planning Strategy (LPS)
			(266,811)	▼	Open Space/Drain Reserve Mtce
			(210,639)	▼	TTI - Bar Expenses
			(193,057)	▼	KTA Airport - Landside Mtce
			(125,453)	▼	Staff Housing-Mtce Costs
			(109,729)	▼	KTA Airport Security
			(66,117)	▼	Office Expenses-Corporate Compliance
			(63,155)	▼	Asset Management
			(59,580)	▼	Roundabout Maintenance
			(57,141)	▼	TTI - Office Expenses
			(56,128)	▼	KTA Airport - Airside Mtce
			(53,584)	▼	Karratha Leisureplex
			53,179	▲	Effluent Tank Maintenance
			231,337	▲	Sheeting Roads
			447,773	▲	Cleanup - Cyclone Christine
Utilities	-14.05%	(389,377)	(507,179)	▼	KTA Airport - Karratha Terminal Building - Op Exp
			(93,358)	▼	Oval Maintenance
Other Expenses	-22.57%	(606,820)	(563,665)	▼	Non Statutory Donations
			(115,500)	▼	Contribution - Roebourne Community Kitchen
			(21,899)	▼	Members of Council- Training Expenses
			75,625	▲	Contribution To Pilbara Regional Council

Shire Of Roebourne							
Rate Setting Statement							
for the period ending 31 March 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	3,619,076	3,568,357	2,768,064	2,605,687	-	162,377	
Governance	166,257	2,116,272	708,015	699,994	-	-	
Law, Order And Public Safety	2,602,691	1,206,068	1,041,242	1,067,722	-	-	
Health	165,699	191,988	144,438	179,781	24.47%	-	▲
Education and Welfare	96,000	159,900	145,176	114,175	-21.35%	-	▼
Housing	278,952	223,288	160,666	188,439	17.29%	-	▲
Community Amenities	16,884,132	14,633,535	11,333,985	11,341,210	-	-	
Recreation And Culture	14,645,400	23,754,679	16,925,614	18,057,533	-	(1,131,919)	
Transport	29,016,847	28,356,737	19,140,562	19,526,291	-	(385,729)	
Economic Services	1,107,530	856,190	697,317	679,480	-	-	
Other Property And Services	376,865	952,298	667,798	843,217	26.27%	(175,419)	▲
	68,959,449	76,019,312	53,732,877	55,303,528	-	(1,570,651)	
Expenses (Applications)							
General Purpose Funding	(211,250)	(271,417)	(233,416)	(254,913)	-	-	
Governance	(4,656,439)	(4,041,368)	(2,993,042)	(2,865,466)	-	(127,576)	
Law, Order And Public Safety	(2,445,849)	(1,874,592)	(1,332,975)	(1,285,062)	-	-	
Health	(1,431,902)	(1,329,858)	(1,013,258)	(1,040,122)	-	-	
Education and Welfare	(241,604)	(288,503)	(220,378)	(217,594)	-	-	
Housing	(915,003)	(509,903)	(495,971)	(823,000)	65.94%	327,029	▲
Community Amenities	(15,670,069)	(14,753,364)	(10,585,461)	(9,557,147)	-	(1,028,314)	
Recreation And Culture	(26,020,175)	(28,401,442)	(21,050,624)	(20,587,155)	-	(463,469)	
Transport	(20,509,845)	(22,311,291)	(13,109,692)	(12,630,028)	-	(479,664)	
Economic Services	(2,147,325)	(2,062,934)	(1,557,690)	(1,441,446)	-	(116,244)	
Other Property And Services	(1,535,717)	(304,074)	(334,755)	(332,453)	-	-	
	(75,785,178)	(76,148,746)	(52,927,262)	(51,054,384)	-	(1,872,878)	
Capital							
Revenue							
Proceeds From Disposal Of Assets	251,650	319,799	113,549	46,662	-58.91%	66,887	▼
Tsf From Aerodrome Reserve	-	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	633	-	-	
Tsf From Plant Replacement Reserve	957,943	586,155	-	-	-	-	
Tsf From Infrastructure Reserve	7,253,325	7,072,136	920,650	115,000	-87.51%	805,650	▼
Tsf From Partnership Reserve	-	408,000	408,000	408,000	-	-	
Tsf From Waste Management Reserve	-	3,431,623	-	-	-	-	
Tsf From Housing Reserve	1,500,000	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	27,804	26,765	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	96,290	93,363	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	251,520.0	-	-	-	-	
Tsf From Community Development Res	725,000	725,000	-	-	-	-	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	33,333	33,333	33,333.0	-	-100.00%	-	▼
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,787,346	1,787,346	1,787,346	1,787,346	-	-	
Tsf From Restricted Funds Reserve	-	870,116	-	870,116.00	-	(870,116)	▼
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	63,024	-	(63,024)	▲
New Loans Raised	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	2,932	2,932	2,932	2,881	-	-	
Repayments Of Interest Free Loans To Local Groups	7,501	7,501	5,652	5,652	-	-	
	12,643,124	15,615,589	3,271,462	3,299,314	-	(27,852)	

Shire Of Roebourne							
Rate Setting Statement							
for the period ending 31 March 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance $\geq 10\%$	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(14,359,126)	(14,029,213)	(10,233,704)	(8,493,454)	-17.01%	(1,740,250)	▼
Purchase Of Assets - Equipment	(288,000)	(140,607)	(116,907)	(91,923)	-21.37%	-	▼
Purchase Of Assets - Furniture & Equipment	(644,800)	(500,539)	(234,348)	(173,324)	-26.04%	(61,024)	▼
Purchase Of Assets - Plant	(1,726,290)	(970,356)	(590,881)	(436,924)	-26.06%	(153,957)	▼
Purchase Of Assets - Infrastructure	(11,540,901)	(11,760,026)	(8,212,964)	(6,848,318)	-16.62%	(1,364,646)	▼
Loan Principal Repayments	(2,932)	(54,843)	(54,843)	(1,441)	-97.37%	(53,402)	
Tsf To Aerodrome Reserve	(3,673,514)	(8,058,904)	(291,150)	(258,230)	-11.31%	-	▼
Tsf To Airconditioning Reserve	-	-	-	-	-	-	-
Tsf To Dampier Drainage Reserve	(1,069)	(529)	(529)	(453)	-14.39%	-	▼
Tsf To Plant Replacement Reserve	(1,365,234)	(215,744)	(49,845)	(43,833)	-12.06%	-	▼
Tsf To Walkington Theatre Reserve	(203)	(552)	(242)	(23,152)	9467.04%	-	▲
Tsf To Workers Compensation Reserve	(24,960)	(20,016)	(12,996)	(11,408)	-12.22%	-	▼
Tsf To Royalties for Regions Reserve	-	(7)	(7)	-	-100.00%	-	-
Tsf To Infrastructure Reserve	(11,007,169)	(17,433,635)	(7,122,477)	(7,117,304)	-	-	-
Tsf To Partnership Reserve	-	(3,661,403)	-	-	-	-	-
Tsf To Waste Management Reserve	(5,514,212)	(5,415,725)	(370,027)	(307,321)	-16.95%	(62,706)	▼
Tsf To Housing Reserve	-	-	-	0	-	-	-
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	-	-
Tsf To Aged Persons Home Reserve	(2,872)	(2,321)	(1,518)	(1,337)	-11.94%	-	▼
Tsf To Information Technology Reserve	-	-	-	-	-	-	-
Tsf To Junior Sport Reserve	(3,730)	(1,800)	(1,800)	(1,534)	-14.80%	-	▼
Tsf To Public Open Space Reserve	(2,943)	(698)	(698)	(730)	-	-	-
Tsf To Mosquito Control Reserve	(167)	(147)	(95)	(83)	-12.29%	-	▼
Tsf To History & Cultural Publications Reserve	(2,177)	(1,746)	(1,135)	(997)	-12.14%	-	▼
Tsf To Employee Entitlements Reserve	(91,927)	(71,492)	(46,436)	(40,768)	-12.21%	-	▼
Tsf To Community Development Reserve	(768,884)	(753,476)	(18,722)	(16,550)	-11.60%	-	▼
Tsf To Underground Power Reserve	-	-	-	-	-	-	-
Tsf To Medical Services Assistance Package Reserve	(10,349)	(8,312)	(5,415)	(4,762)	-12.05%	-	▼
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	(63,024)	-	63,024	▲
	(51,031,459)	(63,102,091)	(27,366,739)	(23,936,869)	-12.53%	(3,429,870)	
Adjustment For Non Cash Items							
Depreciation	8,075,504	9,161,782	3,299,812	3,615,445	-	(315,633)	
Movement in Employee Benefit Provisions	0	0	0	0	-	-	
Movement in Accrued Interest	0	0	0	0	-	-	
Movement in Accrued Salaries & Wages	0	0	0	0	-	-	
Movement in Deferred Pensioner Rates	0	0	0	0	-	-	
(Profit) / Loss On Disposal Of Assets	77,885	1,711,664	(28,884)	1,647,587	-	(1,676,471)	
	8,153,389	10,873,446	3,270,928	5,263,032	60.90%	(1,992,104)	
Surplus Brought Forward 1 July	653,781	1,136,042	1,136,042	1,136,042			
Amount Raised From Rates	36,406,894	35,606,448	34,636,948	35,896,497	-	(1,259,549)	
Surplus / (Deficit)	0	0	15,754,256	25,907,160			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Other Property And Services	26.27%	(175,419)	(210,787)	▼ Supervision of Subdivisions - Awaiting payment for KCC from Landcorp. Overall the income is expected to be slightly less than forecast in the March review
Expenses from Operations	Material Variance		Significant Items	
Housing	65.94%	327,029	473,581	▼ Allocation of housing costs to general administration under budget due to changes in allocations
			(208,735)	▲ Allocation of housing costs to Aerodromes and Waste over budget due to additional positions
Capital Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-58.91%	66,887	66,887	▼ Multiple minor variations
Tsf From Infrastructure Reserve	-87.51%	805,650	55,650	▼ Transfer for funding of Cossack Infrastructure process not yet processed - delay due to Cyclone repairs
			350,000	▼ Transfer for funding of Dampier Drainage Reserve not yet processed
			400,000	▼ Transfer for funding of Footpaths not yet processed
Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-17.01%	(1,740,250)	(651,090)	▼ 7 Mile Tip Bldg. Improvements - A number of works have been completed or are underway, progress claims for the works have been posted to April
			(405,141)	▼ Karratha Leisureplex - Delivery of some oval lights has been delayed, will not be paid until installed
			(173,232)	▼ Leisureplex improvements
			(130,610)	▼ Roeboume/Wickham SES - March Progress claim was posted to April
			(104,364)	▼ the Youth Shed - Projects are online for completion by 30/06/14
			(104,232)	▼ New Civic Centre
			(99,250)	▼ Improvements - 2 Cook Close Lot 23 Karratha Airport
			(96,352)	▼ Karratha Leisureplex Shade Playground - Fabrication and delivery of structures has been delayed by the contractor, expected to be installed May
			(54,236)	▼ Cultural precinct - Total is for Project Management expenses that have not been transferred from 911004
			52,758	▲ Karratha Airport Terminal Expansion Project - Budget amendment going to April Council meeting
Purchase Of Assets - Furniture & Equipm	-26.04%	(61,024)	(61,024)	▼ Multiple minor variations
Purchase Of Assets - Plant	-26.06%	(153,957)	(72,149)	▼ 2 items of plant purchased and received for Parks & Gardens yet to be invoiced

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Infrastructure	-16.62%	(1,364,646)	(195,000)	▼ CCTV installation to be completed
			(143,607)	▼ Airside Upgrade - Timing difference. Works for fencing project \$240K committed and payment will be released once works is completed by 30 June.
			(99,850)	▼ Dampier Boat Ramp Upgrade - Contractors engaged, work on site due to commence in May. Concrete slabs cast in April, no progress claims made
			(90,538)	▼ Dampier Bus Shelters - Tender awarded PO raised completion expected by end of June
			(63,617)	▼ Upgrade Effluent Systems - Hyder Consulting have commenced design work but are hampered by lack of crucial information from WaterCorp required to keep on track to the program
			(63,540)	▼ LED Lighting Upgrade - Timing difference. Compliance works for lighting shed to house runway lighting cabinets \$63K committed and payment will be released once works is completed by 30 June.
			(54,729)	▼ Water Infrastructure Upgrades-Karratha Airport - Difference is due to budget amendment adjustments to end of March. Final costs to be paid May
			173,270	▲ Roeboume Wittenoom Rd-Gravel Resheeting - Completely spent as at mid April, timing was later than anticipated.
			328,071	▲ Footpaths - Construction - Timing issue with arrival of bridge units. Arrived as of mid April, contractors engaged to complete works.
Loan Principal repayments	-97.37%	(53,402)	(53,402)	▼ Payout of self supporting loan as per march budget review made in April
Tsf To Waste Management Reserve	-16.95%	(62,706)	(62,706)	▼ Lower than forecast interest due to long term deposit. This is a timing difference which is likely to equal out in the coming months

Shire Of Roebourne

Notes to the Financial Statements for the period ending 31 March 2014

Note 1. Net Current Assets

	Year to Date Actual 31 Mar 2014	2013/14 Brought Fwd 1 July 2013
Note	\$	\$
Current Assets		
Cash and Cash Equivalents – Unrestricted	18,155,968	797,590
Net Trust Liabilities in Muni Trust - ATM Floats	(9,764) 0	57,078 0
Trust - Medical Services Incentive Services	0	0
Cash and Cash Equivalents - Restricted - LSL & R4R	-	0
Cash and Cash Equivalents - Restricted – Reserves	47,331,879	42,684,509
Cash - Restricted Unspent Grants/Contributions	0	166,312
Cash - Restricted Unspent Loans	0	0
Trade and Other Receivables	9,938,667	9,314,700
Land held for Resale - Development Costs	0	0
Inventories	386,653	449,261
Total Current Assets	75,803,403	53,469,450
Current Liabilities		
Trade and Other Payables	1,924,076	9,607,922
Bank Overdraft	0	0
Current Portion of Long Term Borrowings	1,495	2,935
Current Portion of Provisions	4,064,328	4,064,328
Total Current Liabilities	5,989,899	13,675,185
Net Current Assets	69,813,504	39,794,265
Plus (Minus) Items To Be Excluded		
Take Out Reserve Funds	(47,331,879)	(42,684,509)
Take Out Fully Restricted Cash (Grants/Contributions)	(63,024)	(40,977)
Take Out Fully Restricted Cash (Loans)	0	0
Take Out Restricted Cash (LSL)	0	0
Add Back Non Cash Provisions	3,487,064	4,064,328
Add Back Current Borrowings	1,495	2,935
Net Current Asset Position	25,907,160	1,136,042

Shire Of Roebourne

Notes to the Financial Statements (cont.) for the period ending 31 March 2014

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	9,938,667
Total Rates Debtors Outstanding	3,905,346

Shire Of Roebourne
Statement of Financial Position
for the period ending 31 March 2014

Note 2: Balance Sheet	Actual 2013/14 \$	Actual 2012/13 \$
Current Assets		
Cash On Hand	37,860	27,255
Cash and Cash Equivalents - Unrestricted	18,118,108	936,647
Cash and Cash Equivalents - Restricted (Trust)	3,086,499	2,944,984
Cash and Cash Equivalents - Restricted (Reserves/Muni)	47,331,879	42,684,509
Trade and Other Receivables	9,940,567	9,777,096
Inventories	386,653	449,261
Total Current Assets	78,901,567	56,819,751
Non-Current Assets		
Trade and Other Receivables	53,402	53,402
Property, Plant and Equipment	160,659,614	163,350,919
Infrastructure	111,666,433	97,367,531
Total Non-Current Assets	272,379,449	260,771,853
Total Assets	351,281,016	317,591,604
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	1,924,076	9,607,922
Trust Liabilities	3,096,264	2,887,905
Long Term Borrowings	1,495	2,935
Provisions	4,064,328	4,064,328
Total Current Liabilities	9,086,163	16,563,091
Non-Current Liabilities		
Long Term Borrowings	53,402	53,402
Provisions	516,783	516,783
Total Non-Current Liabilities	570,185	570,185
Total Liabilities	9,656,348	17,133,276
Net Assets	341,624,667	300,458,328
Equity		
Accumulated Surplus	278,382,473	241,863,499
Asset Revaluation Reserve	15,910,320	15,910,320
Reserves	47,331,875	42,684,509
Total Equity	341,624,667	300,458,328

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 March 2014

Note 3: Cash and Cash Equivalents

	\$
Municipal & Trust Fund Bank	
Cash On Hand	37,860
Westpac on call	5,683,338
Westpac on call & Term Deposits	<u>15,521,269</u>
	<u>21,242,467</u>
 Reserves Fund Bank	
Westpac/WATC/Bankwest on call & Term Deposits	<u>47,331,879</u>
	<u>47,331,879</u>
 Total Cash	
	<u><u>68,574,346</u></u>

Note 4				
Shire Of Roebourne				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 March 2014				
	2013/2014 Budget	2013/2014 Amended	2013/2014 Year To Date Budget	2013/2014 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(974,642)	(904,608)	(623,519)	(693,259)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	(166,419)	(166,419)	(224,012)
Net (Cost) Revenue to Council for Executive Admin	(938,564)	(784,329)	(587,073)	(544,676)
Net (Cost) Revenue to Council for Public Affairs	(358,750)	(503,925)	(316,394)	(369,799)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	36,596,354	35,989,796	35,083,507	36,188,593
Net (Cost) Revenue to Council for General Revenue	(4,392,526)	(6,998,910)	2,897,268	3,020,599
Net (Cost) Revenue to Council for Corporate Services	3,596,395	5,344,316	3,147,178	2,896,917
Net (Cost) Revenue to Council for Human Resources	(1,696,898)	(1,712,477)	(1,252,909)	(1,262,649)
Net (Cost) Revenue to Council for Corporate Compliance Services	(1,939,401)	(1,245,273)	(956,593)	(846,022)
Net (Cost) Revenue to Council for Information Services	(850,942)	(942,164)	(680,073)	(643,521)
Net (Cost) Revenue to Council for Television & Radio Services	(9,921)	(19,624)	(17,469)	(11,857)
Net (Cost) Revenue to Council for Staff Housing	(346,182)	(1,377,301)	(1,589,963)	(1,715,461)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	(473,968)	391,381	2,504,932	2,584,668
Net (Cost) Revenue to Council for Community Development	(2,100,242)	(1,474,399)	(663,613)	(1,199,092)
Net (Cost) Revenue to Council for Cossack Art Awards	(131,612)	(1,612)	(1,612)	184,685
Net (Cost) Revenue to Council for Youth Development	(23,700)	2,441	142,203	32,323
Net (Cost) Revenue to Council for Other Culture	(234,160)	(201,172)	(172,205)	(103,795)
Net (Cost) Revenue to Council for Arts & Culture Program	(46,304)	(22,301)	98,025	535,235
Net (Cost) Revenue to Council for Community Sponsorship	(1,953,502)	(1,881,916)	(1,347,175)	(685,915)
Net (Cost) Revenue to Council for Daycare Centres	(124,313)	(92,469)	(83,373)	(75,641)
Net (Cost) Revenue to Council for Child Health Clinics	(102,830)	(91,426)	(67,718)	(64,534)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(70,944)	(15,677)	(985,959)	(970,046)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(930)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(544,771)	(396,096)	(541,608)	(168,421)
Net (Cost) Revenue to Council for Libraries	(1,583,308)	(1,515,286)	(1,145,030)	(1,146,487)
Net (Cost) Revenue to Council for Cossack Operations	(368,392)	(254,990)	(305,648)	(134,939)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,409,552)	(1,399,377)	(1,279,977)	(1,128,935)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(542,183)	(626,823)	(472,728)	(480,600)
Net (Cost) Revenue to Council for Pavilions & Halls	(776,676)	(1,050,516)	(730,423)	(813,437)
Net (Cost) Revenue to Council for Leisure Projects	(854,649)	(1,267,406)	(1,175,208)	(617,485)
Net (Cost) Revenue to Council for Playgrounds	(416,032)	(441,041)	(236,461)	(180,101)
Net (Cost) Revenue to Council for Youth Centres	(3,640)	208,360	(2,727)	(1,940)
Net (Cost) Revenue to Council for Medical Services	30,424	59,017	43,380	26,857
Net (Cost) Revenue to Council for Other Buildings	(297,195)	(202,979)	(152,304)	(103,192)
Net (Cost) Revenue to Council for The Youth Shed	(888,227)	(934,196)	(686,455)	(753,511)
Net (Cost) Revenue to Council for Karratha Leisureplex	(2,205,104)	(2,310,894)	(3,056,222)	(1,646,235)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(102,851)	(204,235)	(185,126)	(176,227)
Net (Cost) Revenue to Council for Events & Festivals	0	238,967	69,725	(348,864)
Net (Cost) Revenue to Council for Aged Persons Housing	0	(949)	(949)	(1,210)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	50,809	50,809	45
Net (Cost) Revenue to Council for Wickham Recreation Precinct	0	269,296	30,978	(17,973)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebou	0	0	0	(467)

Shire Of Roebourne				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 March 2014				
	2013/2014 Budget	2013/2014 Amended	2013/2014 Year To Date Budget	2013/2014 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(551,983)	(206,726)	(351,254)	(233,133)
Net (Cost) Revenue to Council for Ranger Services	(949,820)	(854,904)	(456,733)	(490,281)
Net (Cost) Revenue to Council for Business Improvement Process	(169,284)	(24,523)	(19,834)	(22,666)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(479,159)	(610,833)	(458,125)	(458,125)
Net (Cost) Revenue to Council for Community Safety	(297,796)	25,651	(71,969)	216,953
Net (Cost) Revenue to Council for Economic Development	(278,588)	(312,342)	(226,671)	(170,210)
Net (Cost) Revenue to Council for Camping Grounds	47,220	44,820	30,369	35,891
Net (Cost) Revenue to Council for Building Control	89,058	33,916	31,996	25,183
Net (Cost) Revenue to Council for Health Services	(931,005)	(931,573)	(687,080)	(698,826)
Net (Cost) Revenue to Council for Town Planning	(1,229,783)	(1,390,954)	(984,777)	(843,907)
Net (Cost) Revenue to Council for Strategic Planning	(319,025)	(83,021)	(935,269)	(349,137)
Net (Cost) Revenue to Council for Development Services	(90,535)	(49,535)	(36,897)	(37,284)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(503,630)	(426,488)	(327,029)	(334,671)
Net (Cost) Revenue to Council for Public Services Overheads	(133,374)	113,338	129,442	946,066
Net (Cost) Revenue to Council for Fleet & Plant	(1,650,959)	167,609	(250,539)	393,520
Net (Cost) Revenue to Council for Roads & Streets	(5,327,185)	(6,704,568)	(4,484,991)	(5,076,111)
Net (Cost) Revenue to Council for Parks & Gardens	(2,021,931)	(1,722,052)	(1,327,255)	(1,048,825)
Net (Cost) Revenue to Council for Drainage	(321,006)	(267,771)	(278,321)	(522,206)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,207,033)	(422,775)	(1,226,418)	(1,069,233)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(1,218,721)	(694,577)	(447,771)	(356,679)
Net (Cost) Revenue to Council for Cemeteries	(85,741)	(35,748)	(26,339)	(14,862)
Net (Cost) Revenue to Council for Public Toilets	(476,180)	(498,467)	(224,486)	(254,609)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(318,812)	(190,210)	(42,055)	(127,730)
Net (Cost) Revenue to Council for Town Beautification	(1,783,105)	(1,505,893)	(1,157,005)	(873,287)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(359,459)	(104,991)	(14,453)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	40,767	40,767	13,098
Net (Cost) Revenue to Council for Works Overheads	93,506	(120,528)	(152,445)	977,327
Net (Cost) Revenue to Council for Parks & Gardens Overheads	184,001	154,195	112,651	855,530
Net (Cost) Revenue to Council for Tech Services	(1,138,399)	(447,776)	(534,707)	(3,428,646)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(3,898)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	0	(35,000)	(27,002)	(34,725)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	36,930	93,358	46,292	3,679
Net (Cost) Revenue to Council for Waste Collection	(3,745,908)	(4,358,680)	1,223,279	1,262,008
Net (Cost) Revenue to Council for Landfill Operations	2,686,739	3,704,303	991,553	1,860,113
Net (Cost) Revenue to Council for Waste Overheads	1,276,056	1,227,986	926,646	698,083
Net (Cost) Revenue to Council for Karratha Airport	6,574,665	2,289,706	4,190,806	5,495,782
Net (Cost) Revenue to Council for Tien Tsing Inne	59,591	(284,171)	(219,541)	122,975
Net (Cost) Revenue to Council for Other Airports	(6,546)	(6,710)	(4,718)	(812)

9.2 LIST OF ACCOUNTS APRIL 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Acting Senior Creditors Officer
Date of Report:	28 April 2014
Applicant/Proponent:	Not Applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the Shire. These services enable the Shire to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.1	Assist compliance against purchasing delegations
	4.d.1.5.2	Ensuring timely recognition and collection of revenues and payment for goods and services

RISK MANAGEMENT CONSIDERATIONS

It is incumbent on the Shire to have good trade practices. As a leader in the community it is important that good governance structures and controls are established. Having poor terms of trade is likely to have increased risk of penalties, loss of quality services and contractors and increase in dissatisfaction amongst the community. The reverse is the case with good terms of trade.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,296,506.60 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 232 to 234 (Inclusive);
 - b) EFT27250 to EFT27810 (Inclusive);
 - c) Cheque Vouchers 76839 to 76914 (Inclusive);
 - d) Cancelled cheques EFT27250, EFT27108, EFT27115, EFT27273, EFT27317, EFT27389, EFT27412, EFT27555, EFT27681, EFT27775, 76809, 76842, 27864, 27865, 26911;
 - e) Direct Debits DD20141.1 to DD20142.1; and
 - f) Payroll Cheques \$1,539,174.26
- with the EXCEPTION OF ___(as listed)___

CONCLUSION

It has been a customary practice that whilst being a leader in the community that we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,296,506.60 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 232 to 234 (Inclusive);
- b) EFT27250 to EFT27810 (Inclusive);
- c) Cheque Vouchers 76839 to 76914 (Inclusive);
- d) Cancelled cheques EFT27250, EFT27108, EFT27115, EFT27273, EFT27317, EFT27389, EFT27412, EFT27555, EFT27681, EFT27775, 76809, 76842, 27864, 27865, 26911;
- e) Direct Debits DD20141.1 to DD20142.1; and
- f) Payroll Cheques \$1,539,174.26.

Chq/EFT	Date	Name	Description	Amount
232	08.04.2014	Barrier Reef Pools Karratha	Refund - Rolling Verge Bond	10,000.00
233	08.04.2014	Trevor Graham Pears	Refund - Verge Bond	3,000.00
234	08.04.2014	Andrew Tataru	Refund - Verge Bond	3,000.00
EFT27095	26/03/2014	Assetic Australia Pty Ltd	Cancelled Cheque	-6,534.00
EFT27108	26/03/2014	Avsec Consulting Pty Limited	Cancelled Cheque	-5,530.00
EFT27115	26/03/2014	BCH Engineering Consultants Pty Ltd	Cancelled Cheque	-2,447.50
EFT27250	02.04.2014	Australian Taxation Office	Payroll deductions	275,865.00
EFT27251	02.04.2014	Child Support Agency	Payroll deductions	1,056.57
EFT27252	03.04.2014	Karratha First National Real Estate	16 Padbury Central - Water Usage 01/11/13 To 02/01/14	204.39
EFT27253	03.04.2014	Staples Australia (formerly Corporate Express)	Stationery	626.77
EFT27254	03.04.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	25,484.42
EFT27255	03.04.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges - 21/01 To 27/02/14	1,986.51
EFT27256	03.04.2014	Apple Pty Ltd	IT Equipment Purchase for Public Use Library Computers	29,168.02
EFT27257	03.04.2014	Atktec Pty Ltd	KLP - Supply Labour And Materials For New Installation Outlets To Communications Room	4,481.40
EFT27258	03.04.2014	Allpest WA	Pest Control	429.00
EFT27259	03.04.2014	Avsec Consulting Pty Limited	KTA - Security Awareness Workshops	5,530.00
EFT27260	03.04.2014	Aircondition Services Pty Ltd	Repairs To Air Conditioning Unit	383.35
EFT27261	03.04.2014	Bentley Motel	Staff Accommodation 16-23/02/14	1,680.00
EFT27262	03.04.2014	Cabcharge Australia Pty Ltd	Staff Travel Cabcharge - February 2014	1,998.48
EFT27263	03.04.2014	Snap Pilbara (formerly Coral Coast Print)	Moonrise Cinema Posters for December 2013 / January 2014	115.39
EFT27264	03.04.2014	Richard Chamberlain	Design Of Grass Greens At Karratha Country Club Golf Course (Stage 2)	23,265.00
EFT27265	03.04.2014	Comtec Data Pty Ltd	Property Maintenance	618.20
EFT27266	03.04.2014	Donald Cant Watts Corke (WA) Pty Ltd	Dampier Community Hub Project - Quantity Surveyor Consultancy Services	825.00
EFT27267	03.04.2014	Elan Media Partners	Karratha library - New Resources	1,010.39
EFT27268	03.04.2014	GES Consulting	Refund - IPWEA Conference Expenses 10/03/14 to 14/03/14	9,319.20
EFT27269	03.04.2014	Qube Logistics Pty Ltd	Transport Chlorine Gas Cylinders	1,253.73
EFT27270	03.04.2014	J G Graphix	Signage - Unsafe Walkway Closed	132.00
EFT27271	03.04.2014	RAW Hire	Shuttle Bus For January School Holiday Program	143.00
EFT27272	03.04.2014	Northfleet Bus Contractors	Bus Hire For January School Holiday Program	1,870.00

Chq/EFT	Date	Name	Description	Amount
EFT27273	03.04.2014	North West Waste Alliance	Cancelled Cheque	0.00
EFT27274	03.04.2014	Cloda Breige Pool	Rates Refund	654.10
EFT27275	03.04.2014	Regal Transport	Freight	129.02
EFT27276	03.04.2014	Amcap (Formerly Skipper Truck Parts)	Stock - Filters	1,208.58
EFT27277	03.04.2014	Decor8 Australia Pty Ltd	Graffiti Removal	25,410.00
EFT27278	03.04.2014	Sylvania Lighting Australasia Pty Ltd	Stock - Sylvania Urban Lamp Assembly	2,029.76
EFT27279	03.04.2014	Smokemart	Stock - TTI	1,644.45
EFT27280	03.04.2014	Skilled Group Limited	KTA Airport - Labour Hire	3,745.91
EFT27281	03.04.2014	Woolworths (WA) Ltd	Stock - Youth Shed Café & TTI	778.32
EFT27282	08.04.2014	Western Australian Treasury Corp	Loan Termination	61,111.43
EFT27283	08.04.2014	Pilbara Health Network (Wickham Primary Health Care Centre)	Refund - JDAP Application Fee	5,409.00
EFT27284	08.04.2014	Jennifer Bagust	Refund - Library Travellers Membership	50.00
EFT27285	08.04.2014	Development Assessment Panels	JDAP Application Fee	6,557.00
EFT27286	08.04.2014	Jake Swaffer	Refund - Verge Bond	3,000.00
EFT27287	09.04.2014	Karratha Visitor Centre	SoR - Quarter 4 Funding April - June 2014	87,989.00
EFT27288	11.04.2014	K Christensen	Home Ownership Allowance	572.00
EFT27289	11.04.2014	T Swetman	Home Ownership Allowance	555.00
EFT27290	11.04.2014	Lee Gan	Home Ownership Allowance	1,427.64
EFT27291	11.04.2014	B Middleton	Home Ownership Allowance	550.00
EFT27292	11.04.2014	MAXXIA Pty Ltd	Payroll deductions	3,874.11
EFT27293	16.04.2014	Australian Taxation Office	Payroll deductions	279,990.00
EFT27294	16.04.2014	Child Support Agency	Payroll deductions	1,056.57
EFT27295	14.04.2014	Karratha First National Real Estate	Property Lease Payments	25,855.07
EFT27296	14.04.2014	North West Realty	Property Lease Payments	19,120.05
EFT27297	14.04.2014	Pilbara Real Estate	Property Lease Payments	21,771.43
EFT27298	14.04.2014	Ray White Real Estate	Property Lease Payments	11,732.14
EFT27299	14.04.2014	Australia Post	Postage charges For March 2014	1,201.37
EFT27300	14.04.2014	Aerodrome Management Services Pty Ltd	KTA Airport - Annual Technical Inspection 2014	6,007.83
EFT27301	14.04.2014	Avis Australia Car Hire	Vehicle Hire Expenses	709.64
EFT27302	14.04.2014	Allied Pickfords - Karratha	Removal Of Items Into Storage	220.00
EFT27303	14.04.2014	Barmah Hats	Stock - Canvas Drover Hats	211.20
EFT27304	14.04.2014	Karratha First National Real Estate	Water Usage 13/01 To 18/03/14	125.67
EFT27305	14.04.2014	G Bailey	Refund For Travel Expenses	354.96
EFT27306	14.04.2014	Chefmaster Australia	Stock - Sulo Bin Liners	3,147.50
EFT27307	14.04.2014	Staples Australia (formerly Corporate Express)	Stationery	10,855.78
EFT27308	14.04.2014	Convic Design Pty Ltd	Roebourne Skatescape Detailed Design - Stage 4	17,226.00
EFT27309	14.04.2014	Chandler Macleod	Labour Hire	49,498.36
EFT27310	14.04.2014	Signature Music Pty Ltd	Sound Equipment Hire For Event	451.00
EFT27311	14.04.2014	V Connolly	Reimb - Event Catering	362.18
EFT27312	14.04.2014	Dampier Community Association	Dampier Celebrations For Australia Day 2014	1,992.94
EFT27313	14.04.2014	Hathaway's Lubricants	Stock	4,441.10
EFT27314	14.04.2014	Kaw Engineering Pty Ltd	KLP - Repair Stainless Steel Ladder Rails	650.00
EFT27315	14.04.2014	Karratha Amateur Swimming Club	Grant Funding For North West Swimming Championships Travel Costs	2,200.00
EFT27316	14.04.2014	Karratha International Hotel	Accommodation - D. Green's Bullying No Way Day	269.00
EFT27317	14.04.2014	Karratha Earthmoving & Sand Supplies	Cancelled Cheque	0.00
EFT27318	14.04.2014	Best Western Karratha Central Apartments	Accommodation For Assetic Pty Ltd Consultant	1,196.00
EFT27319	14.04.2014	Lil's Retravision Karratha	FBCC - Microwave for Kitchen	299.00

Chq/EFT	Date	Name	Description	Amount
EFT27320	14.04.2014	LINK (Local Information Network Karratha) Inc.	Cultural & Community Grants Funding	1,892.00
EFT27321	14.04.2014	Leisure Institute Of WA Aquatics (Inc)	18th Annual NW Pool Managers Aquatic Seminar	350.00
EFT27322	14.04.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	24,534.71
EFT27323	14.04.2014	WALGA (Marketforce)	Advertising	10,378.45
EFT27324	14.04.2014	Karratha Earthmoving & Sand Supplies	Construction Of End Pavement Design, Additional Civil Works. 7 Mile Waste Excavate/Cartage	86,812.00
EFT27325	14.04.2014	Norwest Sand & Gravel Pty Ltd	7 Mile Facility - Disposal Fee For Cyclone Christine Clean Up Waste	9,415.62
EFT27326	14.04.2014	Poolmart Karratha	Repair And Install Pool Equipment	1,458.00
EFT27327	14.04.2014	Pilbara Real Estate	Water Usage 14/01 To 17/03/14	148.69
EFT27328	14.04.2014	Parry's Merchants	TTI, Youth Shed - Kiosk Stock Expenses	12,920.75
EFT27329	14.04.2014	Soroptimists International Of Karratha	Grant Funding For International Womens Day	560.00
EFT27330	14.04.2014	St John Ambulance-Karratha	Staff First Aid Courses	1,372.00
EFT27331	14.04.2014	Signswest Stick With Us Sign Studio	Signage - Aluminium Signs	1,128.60
EFT27332	14.04.2014	SAI Global Ltd	Network Licence Fees For Access To Australian Standard Contracts	2,482.95
EFT27333	14.04.2014	Technical Irrigation Imports	Stock	1,538.90
EFT27334	14.04.2014	Te Wai Manufacturing	KLP - Lifeguard Yellow Cotton Drop Shoulder	883.00
EFT27335	14.04.2014	TNT Express	Freight	3,432.75
EFT27336	14.04.2014	Truck Centre (WA) Pty Ltd	Plant Repairs	1,148.17
EFT27337	14.04.2014	The Retic Shop	Stock	896.53
EFT27338	14.04.2014	Thrifty Car Rental	Car Hire For AIM Course	313.27
EFT27339	14.04.2014	Visimax	Stock - Animal Catch Pole & ID Cards	705.10
EFT27340	14.04.2014	Karratha Contracting Pty Ltd	Main Admin - Repair Aircon, KTA Cemetery - Replace Toilet Doors, Church Way Park - Shade Structure, KTA Cemetery - Plumbing Upgrade, 7 Mile Waste - Repair Aircon, KLP - Electrical Testing, 2 Cook Close - Install Reticulation System, Old Shire Office - Install Air Curtain, 2 Cook Close - Property Drainage, Main Admin - Monthly & Quarterly Service, KTA Airport - Refrigerant For Chillers, Cossack Bond Store - Replace Switchboard, Prevention Testing At Various Sites	270,598.03
EFT27341	14.04.2014	Australian Taxation Office	March 2014 BAS	30,588.00
EFT27342	14.04.2014	Worksense Safety & Workwear	Safety Work Boots	166.38
EFT27343	14.04.2014	Atom Supply	Stock	227.37
EFT27344	14.04.2014	Blackwoods (Atkins Carlyle Ltd)	Stock, Shelving Units	1,020.26
EFT27345	14.04.2014	A Noble & Son Ltd - WA Division	KTA Airport - Provide Install And Certify Tie Down Cables	3,520.00
EFT27346	14.04.2014	Airservices Australia	KTA Airport - Ersa Loose Leaf With Rads - 12 Month Amendment Service	103.90
EFT27347	14.04.2014	Auslec	KTA Airport - Roll Flexi Conduit	48.05
EFT27348	14.04.2014	Australasian Performing Right Assoc (APRA)	KLP - License Fees For Fitness Centre	2,120.24
EFT27349	14.04.2014	Protector Alsafe	Safety Work Boots	146.96
EFT27350	14.04.2014	Abco Products	Cleaning Products	803.29
EFT27351	14.04.2014	Attorney-General's Department	KTA Airport - AusCheck Lodgements	2,744.00
EFT27352	14.04.2014	Assetic Australia Pty Ltd	MyData Training - Phase 1, Asset Mgmt Data Testing	21,959.81
EFT27353	14.04.2014	Aggreko	7 Mile Waste - Hire Of Portable Air Conditioner 13- 21/02/14	399.52
EFT27354	14.04.2014	Atktec Pty Ltd	Labour For Testing Of Cables & Installation Of 2 Cambium Antennas	2,640.00
EFT27355	14.04.2014	Advam Pty Ltd	KTA Airport - Advam Services For April 2014	393.53

Chq/EFT	Date	Name	Description	Amount
EFT27356	14.04.2014	Analytical Reference Laboratory (WA) Pty Ltd	7 Mile Waste - Analysis Of 8 Bores Plus 1 Duplicate	3,595.90
EFT27357	14.04.2014	Allpest WA	Pest Control	3,600.00
EFT27358	14.04.2014	Ashdown-Ingram	Stock	101.75
EFT27359	14.04.2014	Ampac Debt Recovery	Rates - Debt Recovery for March 2014	1,360.91
EFT27360	14.04.2014	Altara Group Pty Ltd	KTA Airport - Formatting Of Am & Aep Compliance Check	411.13
EFT27361	14.04.2014	Aerometrex Pty Ltd	Aero3DPro Modelling for Cossack (50% Completion)	14,025.00
EFT27362	14.04.2014	Artyzan	7 Mile Facility - Karratha Disposal Fee For Cyclone Christine Clean Up Waste	4,155.48
EFT27363	14.04.2014	Art Almanac Division of Nextmedia	Advertising - Cossack Art Award April 2014	231.00
EFT27364	14.04.2014	Australasian Fire & Emergency Service Authorities Council Ltd (AFAC Lt	KTA Airport - AIIMS Resource Management Kit	125.60
EFT27365	14.04.2014	BOC Limited	KLP - Medical Oxygen	56.85
EFT27366	14.04.2014	Bunzl Ltd	Stock	1,918.79
EFT27367	14.04.2014	Beaurepaires	Plant - Supply And Fit New Tyres (Various)	20,912.62
EFT27368	14.04.2014	BC Lock & Key	Stock - (63mm) Padlock Stamping A1W CF Profile	1,238.45
EFT27369	14.04.2014	BCH Engineering Consultants Pty Ltd	Structural Engineer To Report On Court House (Museum) Due To Cyclone	2,447.50
EFT27370	14.04.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Tandem Pump Unit, Stock Items, Service of Plant	33,662.35
EFT27371	14.04.2014	Bartco Traffic Equipment Pty Ltd	3 Year Webstudio Licence Agreement Fee	462.00
EFT27372	14.04.2014	Beacon Equipment	Stock	107.40
EFT27373	14.04.2014	Bodyscience International	Fitness Products	30.03
EFT27374	14.04.2014	BRL Building Company	KTA Airport - Reattached Carpark Fencing, Wickham Daycare - Investigate Gyprock Walls, PBFC - Repair Window and Door, Properties Maintenance	19,852.80
EFT27375	14.04.2014	Bannerconda	Supply Banner Units To Replace Cyclone Damaged Units On Light Poles	23,072.50
EFT27376	14.04.2014	Noel Brooker	Roebourne - Arts And Crafts Morning	302.50
EFT27377	14.04.2014	Busby Marou Pty Ltd	Point Samson Naidoc Performance Fee	22,000.00
EFT27378	14.04.2014	Centurion Transport Co Pty Ltd	Freight	5,158.66
EFT27379	14.04.2014	Coates Hire Operations	Water Blaster Hire To Clean Boat Ramps	685.07
EFT27380	14.04.2014	Coca-Cola Amatil (Holdings) Ltd	TTI, RAC, Youth Shed - Kiosk Stock	13,293.80
EFT27381	14.04.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	3,856.10
EFT27382	14.04.2014	Chadson Engineering Pty Ltd	Stock	126.50
EFT27383	14.04.2014	Chemform	Stock	985.96
EFT27384	14.04.2014	Cummins South Pacific Pty Ltd	Stock	240.56
EFT27385	14.04.2014	Snap Pilbara (formerly Coral Coast Print)	KLP - 500 X 6 Swim Cards For Swim School	1,064.46
EFT27386	14.04.2014	Cleverpatch Pty Ltd	Roebourne Library - Craft resources	497.09
EFT27387	14.04.2014	Carpet Hotline Commercial	Stock - Rubber Ute Mat 1. 830 Wide	1,100.00
EFT27388	14.04.2014	CB Snapz	Photography For Rio Partnership Celebration	495.00
EFT27389	14.04.2014	Founder Enterprises T/As CPS Wear Parts	Cancelled Cheque	0.00
EFT27390	14.04.2014	M Cameron	Reimb - Memberships & Professional Development	1,029.71
EFT27391	14.04.2014	Catherine Cresswell	7 Mile Waste - Stage 3 Completion of the Work and Installation	21,720.00
EFT27392	14.04.2014	Cruizer's Cafe & Catering	Catering	601.70
EFT27393	14.04.2014	Comtec Data Pty Ltd	Property Maintenance	346.50
EFT27394	14.04.2014	David Gray And Company Pty Limited	240l Dark Green Sulo Wheelie Bins	24,544.30

Chq/EFT	Date	Name	Description	Amount
EFT27395	14.04.2014	Dy-Mark (Aust) Pty Ltd	Stock	157.87
EFT27396	14.04.2014	Daimler Trucks Perth	Stock	1,053.68
EFT27397	14.04.2014	Design Co-Operative Ltd	Cossack Art Awards - Redesign Of Information Booklet And Offline Entry Form	6,314.00
EFT27398	14.04.2014	Lisa Pearce	Animal Control	44.00
EFT27399	14.04.2014	A Dynan	Meal Reimb For Fairvalue Training Course	21.30
EFT27400	14.04.2014	E & MJ Rosher Pty Ltd	Stock - Kerb Brush	1,081.05
EFT27401	14.04.2014	Elliotts Irrigation Pty Ltd	Stock - Hunter Ultra I40 S/S Pop Up Sprinkler	4,451.83
EFT27402	14.04.2014	Environmental Industries	Mowing And Brushcutting Open Areas	30,233.60
EFT27403	14.04.2014	Edge Digital Technology Pty Ltd	Service & Support Cinema Projector Walkington Amphitheatre 01/02/14 To 31/03/15	3,763.65
EFT27404	14.04.2014	Essential Environmental	Consultancy Services For Karratha Revitalisation Plans - Milestone 3	13,103.20
EFT27405	14.04.2014	Ezi-Hose Pty Ltd	Plant Repairs - Various	2,288.08
EFT27406	14.04.2014	Exceed Consulting (WA) Pty Ltd	Delivery Of Playground Audit Report And Playground Management Plan	2,887.50
EFT27407	14.04.2014	Ergolink	Ergonomic Chairs - Recommendation from Health on Move	4,821.30
EFT27408	14.04.2014	Espresso Essential WA Pty Ltd	Karratha Library - Whipper Blade	12.36
EFT27409	14.04.2014	EPD Asia Pacific Pty Ltd	IBM Equipment Post Warranty Service Pac	1,672.00
EFT27410	14.04.2014	Farinosi & Sons Pty Ltd	Stock - Pre Mix GP Concrete	624.96
EFT27411	14.04.2014	Chubb Fire Safety Ltd	7 Mile Waste - Repair Broken Fire Suppression Hose Recharge And Test System	1,189.98
EFT27412	14.04.2014	Fleet Decal Service Pty Ltd	Cancelled Cheque	0.00
EFT27413	14.04.2014	GE Surveys	KTA Airport - Survey Of Drainage Airside Access	495.00
EFT27414	14.04.2014	GES Consulting	Consulting Fees, Various Ongoing Projects	8,800.00
EFT27415	14.04.2014	Global Security Management (WA)	Main Admin, FBCC, PBFC, Youth Shed - Security Patrols March 2014	12,980.00
EFT27416	14.04.2014	Glidepath Australia Pty Ltd	KTA - 2 Technicians X 3 Days To Check All Belts & Counters	13,047.10
EFT27417	14.04.2014	Gresley Abas Pty Ltd	Dampier Community Hub - Consultancy Services	45,987.82
EFT27418	14.04.2014	Grants Empire	CAN WA (Catalyst) - Grant Application	1,188.00
EFT27419	14.04.2014	Greentree Fencing Pty Ltd	Supply & Install Bollards And Chain Barrier Between All Bollards	15,840.66
EFT27420	14.04.2014	Public Transport Authority Of Western Australia	Community Bus Service - 19/11/13 To 28/02/14	34,610.22
EFT27421	14.04.2014	Karratha Automotive Group	Vehicle Purchases - 1x Holden Colorado LX 4x4 S/Cab T/Back Ute, 1x Holden Colorado LX 4x2 C/Cab T/Back Ute	55,006.54
EFT27422	14.04.2014	North West Waste Alliance	Additional Street Sweeper For Heavy Volume Areas For March 2014	82,688.12
EFT27423	14.04.2014	Price Waterhouse Coopers	Karratha Air Services Development Plan Implementation	49,156.25
EFT27424	14.04.2014	Mettler Toledo Limited	7 Mile Waste - Project Management Design and Associated Construction Works	110,635.80
EFT27425	14.04.2014	West-Sure Group	KTA Airport - Cash in Transit Collection March 2014	61,076.33
EFT27426	14.04.2014	Downer Edi Works Pty Ltd	7 Mile Waste - Bituminous Surfacing Of Constructed Hard Stand Paving Areas, Searipple Road - Install Pram Ramps	392,869.11
EFT27427	14.04.2014	Home Hardware Karratha	KLP, Youth Shed - Stock And Tools	846.53
EFT27428	14.04.2014	Harvey Norman Karratha (Karravit Pty Ltd ATF Karravit No 2 Trust t/as)	Youth Shed - Bbq For Wickham Drop-in Program	549.00
EFT27429	14.04.2014	Hitachi Construction Machinery	Stock	1,810.93
EFT27430	14.04.2014	Hallmark Editions (CommStrat)	12 Month Unlimited Advertising Package for LG Jobs	5,500.00
EFT27431	14.04.2014	Hearing & Audiology	Full Baseline Audiological Assessment For Staff	350.00
EFT27432	14.04.2014	Insight Callcentre Services	After Hours Call Centre Service For February 2014	883.96

Chq/EFT	Date	Name	Description	Amount
EFT27433	14.04.2014	Iron Mountain Australia Pty Ltd	Transport Of Archive Boxes From KTA To Iron Mountain	1,352.77
EFT27434	14.04.2014	Isubscribe Pty Ltd	Karratha Library - Magazine Subscriptions	2,108.65
EFT27435	14.04.2014	Icon Film Distribution Pty Ltd	Film License	715.40
EFT27436	14.04.2014	Jason Signmakers	Conditions Of Entry Wickham Transfer Station Sign	2,191.86
EFT27437	14.04.2014	J G Graphix	Circus School - Arts And Culture Program Vinyl Banner	1,215.72
EFT27438	14.04.2014	Jani Murphy T/A Email Smart	Email Workload & Mastery Corporate Training	3,641.41
EFT27439	14.04.2014	James Bennett Pty Limited	Karratha And Roebourne Libraries - New resources	492.69
EFT27440	14.04.2014	S Jessop	Reimb For Meals & Taxi Fare For Fair Value & Risk Management Workshop	136.15
EFT27441	14.04.2014	JDA Consultant Hydrologists	Revised Analysis & Recommendations of 2D Flood Model With HAT - Progress Claim No. 2	1,711.60
EFT27442	14.04.2014	Karratha Smash Repairs	Plant Repairs	3,166.80
EFT27443	14.04.2014	Keyspot Services	Staff Name Tags	65.50
EFT27444	14.04.2014	Karratha Veterinary Hospital	Animal Control	3,886.11
EFT27445	14.04.2014	Karratha Auto Electrics	Plant Repairs	7,368.77
EFT27446	14.04.2014	Kwik Kopy Printing Centre	Staff Business Cards	564.85
EFT27447	14.04.2014	Kott Gunning	Legal Advice	19,373.56
EFT27448	14.04.2014	Komatsu Australia Pty Ltd	Stock	2,214.49
EFT27449	14.04.2014	Koori Kids Pty Ltd	Naidoc Merchandise	1,036.60
EFT27450	14.04.2014	Sonic HealthPlus (Previously Kinetic Health Group Pty Ltd)	KTA Airport - Hep A & B Vaccinations For Staff	2,788.50
EFT27451	14.04.2014	Karratha Newsagency - TTI Account	TTI - Kiosk Newspapers And Magazines	2,099.29
EFT27452	14.04.2014	Keep Australia Beautiful Council	Litter - Pocket Ashtrays & Roadside Litter Bags	1,576.00
EFT27453	14.04.2014	Karratha Mechanical Services	Plant - Scheduled Servicing	458.43
EFT27454	14.04.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal/disposal of Various Vehicle	1,531.20
EFT27455	14.04.2014	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Kleenheat Gas Bill	1,164.90
EFT27456	14.04.2014	Australian Institute Of Management	Residential Emerging Leaders Course For Staff	31,850.00
EFT27457	14.04.2014	BRL Building Company	Property Maintenance	2,195.70
EFT27458	14.04.2014	Fire And Safety WA	Fire Fighting Equipment	273.00
EFT27459	14.04.2014	Jangs Kitchen & Cleaning Pty Ltd	Catering	336.60
EFT27460	14.04.2014	Lyons & Peirce	TTI - Pump Grease Traps, Maintenance on Grease Traps	2,840.00
EFT27461	14.04.2014	Lo-Go Appointments	Labour Hire - Rates Officer	2,921.60
EFT27462	14.04.2014	Lightbase Pty Ltd	Repair Cyclone Damaged Lights At Pegs Creek Oval	7,166.50
EFT27463	14.04.2014	L3 Communications Australia Pty Ltd	KTA - Service And Maintenance For X-ray Machine	17,632.30
EFT27464	14.04.2014	LGIS Risk Management	Risk Management Project 14142	19,857.33
EFT27465	14.04.2014	Levanta	Plant - Hand Hydraulic Press	15,544.10
EFT27466	14.04.2014	Liquor Traders Australia Pty Ltd	TTI - Stock	17,474.09
EFT27467	14.04.2014	Macdonald Johnston Engineering	Parts for Stock	2,029.50
EFT27468	14.04.2014	Modern Teaching Aids Pty Ltd	Karratha Library Reference Items	803.39
EFT27469	14.04.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring April 14	1,350.14
EFT27470	14.04.2014	R McDermott	Refund For Membership	535.00

Chq/EFT	Date	Name	Description	Amount
EFT27471	14.04.2014	Mandalay Technologies Pty Ltd	Implementation Service Fee, Hardware & Training, Annual Software Licence	13,081.12
EFT27472	14.04.2014	L Myburgh	Reimb For Meals For Northwest Health Group Meeting In Broome	170.60
EFT27473	14.04.2014	More Comedy Pty Ltd	Naidoc Dampier Community Hall - Comedy Appearance	3,300.00
EFT27474	14.04.2014	NBS Signmakers	Road Safety Alliance Decals	3,355.00
EFT27475	14.04.2014	Redwave Media Ltd	Community Awareness Advertising Campaign For 13/14 Cyclone Season	3,553.00
EFT27476	14.04.2014	North West Tree Services	Clean Up of Parks Due To Cyclone Christine Damages	19,964.30
EFT27477	14.04.2014	Netregistry Pty Ltd	Government Domain Name Renewal. PRC.WA.GOV.AU 17/05/2014 - 17/05/2016	47.85
EFT27478	14.04.2014	Novotel Perth Langley	Accommodation For WARCA Meeting Nationals Breakfast & JDAP	524.00
EFT27479	14.04.2014	Neverfail Springwater Pty Ltd - HR Office Account	Hire Of Freestanding Cooler And Fortnightly Replacement Of Water Bottles	749.50
EFT27480	14.04.2014	Northstar Asset Trust T/S Jaffa Room	Public Movie Screening - Seniors Events	990.00
EFT27481	14.04.2014	NYFL Ltd	Street Cleaning Roebourne - Feb 2014	8,844.00
EFT27482	14.04.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Refill - Water 15L Bottles	1,333.50
EFT27483	14.04.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station -12 Month Rental Fee And Supply Of Spring Water	221.50
EFT27484	14.04.2014	Neils Reticulation And Landscaping	Property Maintenance	1,320.00
EFT27485	14.04.2014	Neverfail Springwater Pty Ltd - Front Reception	Reception - Water Refills	15.75
EFT27486	14.04.2014	Orica Australia Pty Ltd	Gas Cylinder Refills - Various Sites	2,541.83
EFT27487	14.04.2014	OTS Landscaping Service	Cyclone Damaged Trees - Staked And Cleaned Up	3,586.00
EFT27488	14.04.2014	Ooh! Media Retail Pty Ltd	Youth Shed - Advertising Valentine's Day Ball	216.07
EFT27489	14.04.2014	Olivaura (Life Time Book Distributors Shane Tomkins)	Youth Shed - April School Holiday Program Resources	159.25
EFT27490	14.04.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock	4,840.00
EFT27491	14.04.2014	Pilbara Motor Group	Plant Repairs	594.56
EFT27492	14.04.2014	Pilbara Institute	Amphitheatre Venue Hire Fee For Films in March, Staff Courses	7,782.36
EFT27493	14.04.2014	Pacific Biologics	Stock	1,412.40
EFT27494	14.04.2014	Pilbara Copy Service	Photocopier Charges	677.35
EFT27495	14.04.2014	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising	2,931.62
EFT27496	14.04.2014	Pilbara Access Management Solutions WA	Hire Of 3 Scaffold Platforms And One Set Of Stairs	726.00
EFT27497	14.04.2014	Powervac Pty Ltd	Stock	162.00
EFT27498	14.04.2014	Port Printing	A5 Parking Infringement Books	437.01
EFT27499	14.04.2014	Provet WA Pty Ltd	Stock	477.68
EFT27500	14.04.2014	Polytechnic West	B Le - Tafe Books Purchased From Campus Bookshop	67.10
EFT27501	14.04.2014	Poster Faktory Pty Ltd	Workplace Poster Exchange Service Agreement Renewal	3,300.00
EFT27502	14.04.2014	Prompt Fencing Pty Ltd	Repairs To Cyclone Damaged Fencing	27,934.50
EFT27503	14.04.2014	Print Sync Norwest Business Solutions	Photocopier Charges	3,776.94
EFT27504	14.04.2014	Pindan TV Satellite & Communication	KLP - Equipment Installation Cost To Function Room	264.00
EFT27505	14.04.2014	Point Parking Pty Ltd	Carpark Management And Monitoring Fee - March 2014.	3,300.00
EFT27506	14.04.2014	D Pimley	Refund Of Travel & Accommodation For Sports Med Aust Presenter	116.30
EFT27507	14.04.2014	Kmart Karratha	Youth Shed - Indoor Cafe Stock	359.00

Chq/EFT	Date	Name	Description	Amount
EFT27508	16.04.2014	G Bailey	Sitting Fee - April 2014	2,791.67
EFT27509	16.04.2014	J Lally	Sitting Fee - April 2014	4,562.50
EFT27510	16.04.2014	E Smeathers	Sitting Fee - April 2014	2,791.67
EFT27511	16.04.2014	F White-Hartig	Sitting Fee - April 2014	2,741.67
EFT27512	16.04.2014	D Hipworth	Sitting Fee - April 2014	2,791.67
EFT27513	16.04.2014	G Harris	Sitting Fee - April 2014	2,791.67
EFT27514	16.04.2014	N Kickett	Sitting Fee - April 2014	2,791.67
EFT27515	16.04.2014	L Peter	Local Government Allowance - April 2014	11,125.00
EFT27516	16.04.2014	J Miller	Sitting Fee - April 2014	2,741.67
EFT27517	16.04.2014	M Saylor	Sitting Fee - April 2014	2,791.67
EFT27518	16.04.2014	R Vandenburg	Sitting Fee - April 2014	2,791.67
EFT27519	16.04.2014	Repco Auto Parts	Stock	168.58
EFT27520	16.04.2014	Raeco	Book Covering With Postage	158.85
EFT27521	16.04.2014	Holcim (Australia) Pty Ltd	20 X 5mm Agg10 X 10mm Agg	760.52
EFT27522	16.04.2014	Roebourne District State Emergency Service	Honda Generator Required For TC Christine	2,364.30
EFT27523	16.04.2014	Roebourne Dingo Hire	Removal/Disposal of Vehicle	220.00
EFT27524	16.04.2014	Revolution Truck And Trailer Parts	Plant Repairs	319.00
EFT27525	16.04.2014	Rowan'z Mowin & Handyman Service	Garden Maintenance	990.00
EFT27526	16.04.2014	Amcap (Formerly Skipper Truck Parts)	Parts for Stock	1,036.06
EFT27527	16.04.2014	State Law Publisher	Government Gazette Advertising - 18/03/14 Local Planning Scheme Amendment No.30	1,098.08
EFT27528	16.04.2014	Speedo Australia Pty Ltd	KLP - Speedo Merchandise For Pro-Shop	4,335.65
EFT27529	16.04.2014	Sigma Chemicals	KLP - Calcium Chloride	2,344.14
EFT27530	16.04.2014	Scarboro Painting Services Pty Ltd (Please Use MT296)	Wickham Transfer Station - Line Marking And Stencilling Of Roads	2,728.00
EFT27531	16.04.2014	Seton Australia Pty Ltd	PBFC - Snap Frame 480 X 360mm W/ 25mm Frame X6	312.40
EFT27532	16.04.2014	Sunny Sign Company Pty Ltd	Traffic Signs	244.20
EFT27533	16.04.2014	Broometown Holdings T/a Subway Karratha	Catering	210.00
EFT27534	16.04.2014	Sylvania Lighting Australasia Pty Ltd	Stock	88.09
EFT27535	16.04.2014	Stewart & Heaton Clothing Co Pty Ltd	Uniforms	602.80
EFT27536	16.04.2014	Statewide Turf Services	KLP - Top Dressing At Karratha Leisureplex Oval	31,456.80
EFT27537	16.04.2014	Swoon Design Studio	Graphic Design And Printing Bumper Sticker For Secure Your Load Campaign	3,714.15
EFT27538	16.04.2014	Syme Marmion & Co	Preparation Of Population Model And Report	5,500.00
EFT27539	16.04.2014	Shelf Cleaning Services Pty Ltd	Garden Maintenance, Cleaning	480.00
EFT27540	16.04.2014	Smokemart	TTI - Stock	4,857.60
EFT27541	16.04.2014	R Smalpage	Reimbursement Of Utilities	206.50
EFT27542	16.04.2014	Scope Business Imaging	KTA Airport - Preventative Service Plan	5,545.73
EFT27543	16.04.2014	S Jiang	Youth Shed - Photography Workshop 24/01/14	1,200.00
EFT27544	16.04.2014	JuiceBox Creative Pty Ltd	Brand Design - Final Instalment	1,842.50
EFT27545	16.04.2014	Serendipity Books	Karratha Library - New Resources	117.00
EFT27546	16.04.2014	Slim Jim Enterprises	Youth Shed - Valentines Day Ball Entertainment	4,015.00
EFT27547	16.04.2014	Skilled Group Limited	Labour Hire	11,029.63
EFT27548	16.04.2014	Sports Medicine Australia (Australian Sports Medicine Federation WA Br	Presenter Fees For Community Sports Taping Workshops 17th & 18th March	600.00
EFT27549	16.04.2014	Telford Industries	Stock - Chem-Chlor 10Kg	884.40
EFT27550	16.04.2014	Think Security	PBFC - Investigate Issues With Security System And Reset	550.00
EFT27551	16.04.2014	Schneider Electric Buildings Aust. Pty Ltd	Service Call On Airport Access Control	165.00
EFT27552	16.04.2014	Tox Free (Australia) Pty Ltd	Removal Of Biological Waste April 2014	51.13

Chq/EFT	Date	Name	Description	Amount
EFT27553	16.04.2014	State Library of WA (Office of Shared Services)	Dampier Library - Lost Or Damaged Book Charges	11.00
EFT27554	16.04.2014	Total Electrical Communication Services	KTA Airport - Remove Existing Faulty Ct Metering & Install New CT Metering	3,575.00
EFT27555	16.04.2014	Trail Bike Management Pty Ltd	Cancelled Cheque	0.00
EFT27556	16.04.2014	P Trestrail	Refund For Oil And Gas Law	1,365.56
EFT27557	16.04.2014	Tru Blu Hire Australia Pty Ltd	Hire 5 Tonne Digger For 2 Days	1,732.01
EFT27558	16.04.2014	3 Degrees Marketing Pty Ltd	2014 Reef Brand Development - Initial Logo Design And Concept, Melbourne Comedy Festival Design of Posters	5,566.00
EFT27559	16.04.2014	TenderLink.com	Tenderlink Advertisements	1,815.00
EFT27560	16.04.2014	Terre Rouge Ballet Inc	Grant Funding For Ballet Teacher Training	720.00
EFT27561	16.04.2014	Turner Design	SOR Management Plan Documents - Environmental Management Strategy And Fmps	5,720.00
EFT27562	16.04.2014	L Tamatea	Rates Refund For Assessment	100.00
EFT27563	16.04.2014	Mirislaw turski t/as Top Colour	Kerbside Numbering For 1330 Properties In Bulgarra	30,228.00
EFT27564	16.04.2014	UDLA	Revised Eastern Corridor Community Hub Plans	726.00
EFT27565	16.04.2014	Uniqco(wa)pty Ltd	Plant And Vehicle Bureau Service For March 2014	3,144.17
EFT27566	16.04.2014	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema Screening Of Last Vegas	843.55
EFT27567	16.04.2014	Urbis Pty Ltd	Consultancy Services To Prepare Local Planning Policies	4,289.42
EFT27568	16.04.2014	Uniting Church In Australia Frontier Services	Grant Funding For A Thai Songkran Festival 12/04/14	550.00
EFT27569	16.04.2014	Universal Office National (Pilbco Pty Ltd)	2014 Wall Planners For Ranger Services And Depot	28.38
EFT27570	16.04.2014	Karratha Timber & Building Supplies (formerly Versatile)	Depot Building - Insect Screens	1,750.13
EFT27571	16.04.2014	B Van Le	Meal Reimbursement During Apprenticeship In Perth	812.24
EFT27572	16.04.2014	Village Roadshow Pty Ltd	Moonrise Cinema Screening Of Hunger Games	4,550.89
EFT27573	16.04.2014	Westrac Equipment Pty Ltd	Parts for Repairs	1,374.03
EFT27574	16.04.2014	Woolworths (WA) Ltd	Youth Shed, KLP - Cafe Stock and Catering For Events	2,327.60
EFT27575	16.04.2014	Wormald Australia Pty Ltd	KTA Airport - Routine Inspection & Maintenance For Feb 2014	3,537.03
EFT27576	16.04.2014	Wurth Australia Pty Ltd	Stock	198.38
EFT27577	16.04.2014	A Ward	Reimbursement Of Telstra Charges	105.00
EFT27578	16.04.2014	Wrapped Creations	Events Management Services - Melbourne Comedy Festival, Grant Funding for GOSSIP	14,652.00
EFT27579	16.04.2014	Wickham Warriors Martial Arts Club	Bags For Bucks Litter Clean Up - Wickham 22/02/14 80 Bags	480.00
EFT27580	16.04.2014	West Australian Newspapers Limited	Advertising	12,972.00
EFT27581	16.04.2014	Lee Willoughby t/as Willoughby Carpentry	7 Mile Waste - Contract Variation 001 - Supply & Install Pedestrian Handrail	13,722.50
EFT27582	16.04.2014	Wridgways Removalist (Dandenong South)	Staff Relocation	2,129.60
EFT27583	16.04.2014	B Willoughby	Naidoc Week Roebourne Performance	9,500.00
EFT27584	16.04.2014	Xylem Water Solutions	7 Mile Waste - Extension Of Pump Hire For February 14	4,928.00
EFT27585	16.04.2014	Yakka Pty Ltd	Uniforms	1,509.57
EFT27586	16.04.2014	Yoga Energy	Youth Shed - Girls Day Program Yoga Workshop 13/03/14	200.00
EFT27587	16.04.2014	Ausrecord Pty Ltd	2D Extra File - White (Records)	337.70
EFT27588	16.04.2014	Aqua-Pro Solutions	Payment Made In Error Into SOR6 Muni Account	6,623.00

Chq/EFT	Date	Name	Description	Amount
EFT27589	16.04.2014	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Stock	540.76
EFT27590	16.04.2014	T Day	Property Water Charges	87.00
EFT27591	16.04.2014	GES Consulting	Consulting Fees for Various Projects	8,250.00
EFT27592	16.04.2014	Global Security Management (WA)	Security Patrols For January 2014	11,257.40
EFT27593	16.04.2014	Jayline Pty Ltd	KLP - Deposit For Ultima 3000 Floor Cover	16,439.43
EFT27594	16.04.2014	Karratha Community Association	Claim 4 For Consultant For The Karratha Community Garden And Signs	9,990.75
EFT27595	16.04.2014	Karratha Self Storage	Monthly Storage For March 2014	461.00
EFT27596	16.04.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Vehicles	1,069.20
EFT27597	16.04.2014	Kimberley Pilbara Medicare Local (North West Health Alliance)	Grant Funds Allocated To Accommodation Costs For 6 GPs Selected For The Pilbara Rural And Remote Weekend	1,100.00
EFT27598	16.04.2014	Pila Group	Single 6m Afl Point Post - Tapered Aluminium Gloss White	1,034.00
EFT27599	16.04.2014	Roebourne Dingo Hire	Removal/Disposal of Vehicles	1,540.00
EFT27600	16.04.2014	Debra Anne Anastaziew	Refund Of Verge Bond	3,000.00
EFT27601	23.04.2014	Associate Contracting Electrical	Trenching And Associated Earthworks To Dispose Of Excavated Material To Nominated Stockpile. Installation Of Conduits And Pits. Supply And Compact Approved Karratha Earthmoving And Sand Supplies Roadbase Backfill In Accordance With Specifications	67,383.07
EFT27602	23.04.2014	Norwest Sand & Gravel Pty Ltd	Hire Double Road Train And Driver	52,877.00
EFT27603	23.04.2014	Prefab Building Systems Australia Pty Ltd	Design And Construction Of RFT 08-13/14 Wickham SES Building Project - Claim 4	202,889.90
EFT27604	23.04.2014	Leethall Constructions Pty Ltd	KLP - Construction Of Airlock	98,705.20
EFT27605	23.04.2014	Pilbara Motor Group	Vehicle Purchases - 2 x Toyota Hilux 4x2 T/Back Ute, 2 x Toyota Corolla Hatch	80,721.96
EFT27606	23.04.2014	Neils Reticulation And Landscaping	Supply And Top Of Sand Due To Cyclone Christine Damages At Multiple Park Sites	56,749.00
EFT27607	23.04.2014	Alpha First Aid Supplies Pty Ltd	Stock	1,431.88
EFT27608	23.04.2014	Allied Pickfords - Karratha	Removal Of Household Items Into Storage	605.00
EFT27609	23.04.2014	Amnet It Services	Adsl2+ Data Service For Smp 09/05 To 09/06/14	79.00
EFT27610	23.04.2014	Pilbara Bakeries T/A BT's Bakery	TTI - Kiosk Stock	3,257.08
EFT27611	23.04.2014	Jupps Carpet Court Karratha	Property - Replace Damaged Carpet	2,915.00
EFT27612	23.04.2014	Staples Australia (formerly Corporate Express)	Stationery	2,119.29
EFT27613	23.04.2014	Transpacific Cleanaway	KTA Airport - Daily Skip Bin Services For March 2014	2,391.96
EFT27614	23.04.2014	Chandler Macleod	Labour Hire	1,888.94
EFT27615	23.04.2014	Dampier Community Association	Community Consultation And Strategic Planning - ACADS 2013/2014	7,150.00
EFT27616	23.04.2014	GHD Pty Ltd	KTA Airport - Investigation And Development Of Pavement Weeping	2,530.00
EFT27617	23.04.2014	Garrards Pty Ltd	Stock	396.00
EFT27618	23.04.2014	Institute Of Public Works Engineering Australasia	Staff Training - Plant & Vehicle Management Workshop 23/5/14	720.00
EFT27619	23.04.2014	Karratha Florist	1 X Medium Wreath - Whim Creek ANZAC Day Ceremony	130.00
EFT27620	23.04.2014	Karratha International Hotel	Supplies For ANZAC Day Dawn Service	236.96
EFT27621	23.04.2014	Les Mills Aerobics Australia	Contract Fee for Fitness Classes	1,348.92
EFT27622	23.04.2014	Karratha Furniture & Bedding	Office Furniture For Technical Services Team	356.00

Chq/EFT	Date	Name	Description	Amount
EFT27623	23.04.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	24,342.85
EFT27624	23.04.2014	Midalia Steel	Wheels And Steel For Basketball Hoop Repairs At Millars Well	931.70
EFT27625	23.04.2014	Water2Water	7 Mile Waste - Service Of Ice Machine	622.16
EFT27626	23.04.2014	B Pezzali	Reimbursement For Water Usage	129.81
EFT27627	23.04.2014	Parry's Merchants	TTI, RAC, Youth Shed - Kiosk Stock	8,114.35
EFT27628	23.04.2014	Swan Earthmoving	Bobcat/tipper Hire- Bulgarra Oval Including Tip Fees	4,284.50
EFT27629	23.04.2014	St John Ambulance-Karratha	First Aid Kit Supplies	545.00
EFT27630	23.04.2014	Stihl Shop Redcliffe	Stock	74.45
EFT27631	23.04.2014	Te Wai Manufacturing	Uniforms	118.00
EFT27632	23.04.2014	Royal Life Saving Society WA Inc	KLP - Staff Life Guard Re-qualification	120.00
EFT27633	23.04.2014	TNT Express	Freight	1,470.31
EFT27634	23.04.2014	Truck Centre (WA) Pty Ltd	Freight	99.00
EFT27635	23.04.2014	The Retic Shop	Stock - Retic Parts	712.62
EFT27636	23.04.2014	Worksense Safety & Workwear	Staff Safety Work Boots	145.61
EFT27637	23.04.2014	Atom Supply	Stock	904.56
EFT27638	23.04.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	2,288.00
EFT27639	23.04.2014	Protector Alsafe	Stock	288.86
EFT27640	23.04.2014	Airport Security Pty Ltd	KTA Airport - Print And Supply of ASICs	120.00
EFT27641	23.04.2014	Ashdown-Ingram	Plant - High Performance Batteries, Rotating Beacon	567.94
EFT27642	23.04.2014	AAC Wristbands Australia Pty Ltd	KLP - Wristbands For April School Holiday Activities	248.50
EFT27643	23.04.2014	Avsec Consulting Pty Limited	KTA Airport - Security Awareness Workshops (3 Days) & Travelling Expenses For Consultant	4,950.00
EFT27644	23.04.2014	Bunzl Ltd	Stock	1,999.37
EFT27645	23.04.2014	BC Lock & Key	KTA Airport - CL-570 Oval Cylinder	18,990.89
EFT27646	23.04.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Push Button	82.07
EFT27647	23.04.2014	Beacon Equipment	Plant - Drive Coupling For Slasher, Air Filter	617.00
EFT27648	23.04.2014	Britel Enterprises Pty Ltd	Safety House Booklet - Advertising Moonrise Cinema	345.00
EFT27649	23.04.2014	Noel Brooker	Expenses For Roebourne Arts And Crafts Morning With Kathy Brooker	500.00
EFT27650	23.04.2014	CJD Equipment	Plant - Sensor	468.18
EFT27651	23.04.2014	Centurion Transport Co Pty Ltd	Freight	1,513.36
EFT27652	23.04.2014	Coca-Cola Amatil (Holdings) Ltd	TTI, RAC - Kiosk Stock	12,899.54
EFT27653	23.04.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts for Plant Repairs	1,077.66
EFT27654	23.04.2014	Chadson Engineering Pty Ltd	Stock	488.40
EFT27655	23.04.2014	Snap Pilbara (formerly Coral Coast Print)	A3 And A1 Posters For ANZAC Day 2014	261.44
EFT27656	23.04.2014	Founder Enterprises T/As CPS Wear Parts	Parts for Plant Repairs	906.36
EFT27657	23.04.2014	Command IT Services	Post Cyclone Inspection And Test At KLP Duress Alarm System	165.00
EFT27658	23.04.2014	Richard Chamberlain	Design Of Grass Greens At Karratha Country Club Golf Course	3,107.00
EFT27659	23.04.2014	Donegan Enterprises Pty Ltd	Tambrey Park -1x Inclined Pommel Walker, Bulgarra Oval - Metal Poles For Slide Footings	2,353.23
EFT27660	23.04.2014	Donald Cant Watts Corke (WA) Pty Ltd	Variation 02 - Dampier Community Hub Roof Line And External Facade	2,750.00

Chq/EFT	Date	Name	Description	Amount
EFT27661	23.04.2014	Demountable Sales and Hire WA	Stage Two - Associated Construction Works Fabrication of Transportable Ablutions Block Including Extra Over Cost For Air Conditioning To All Three Areas And Load cells/associated Cabling, On Site Foundation and Footing Establishment Works, Traffic Management Control Implementation Delivery and Installation	19,436.00
EFT27662	23.04.2014	Environmental Industries	Brushcut Drains In Town Of Wickham	8,261.00
EFT27663	23.04.2014	E Daniel	Refund For Study Assistance 2014 - Management Support Systems	1,099.00
EFT27664	23.04.2014	Ezi-Hose Pty Ltd	Plant - Pipe Thread Reducer Filter And Air Bag	136.94
EFT27665	23.04.2014	Fleet Decal Service Pty Ltd	Police Decals For PIRSA Crash Trailers	858.00
EFT27666	23.04.2014	Globe Australia Pty Ltd	Stock	417.45
EFT27667	23.04.2014	Home Hardware Karratha	Maintenance Items	255.17
EFT27668	23.04.2014	Hitachi Construction Machinery	Parts for Plant Repairs	56.98
EFT27669	23.04.2014	Health On The Move	Health Assessments	10,329.00
EFT27670	23.04.2014	Ian Lush & Associates	KTA Airport - Provision Of Building Code Of Aust Compliance Consultancy Terminal Upgrade	2,029.50
EFT27671	23.04.2014	Qube Logistics Pty Ltd	Transport 920kg Chlorine Gas Cylinder From Orica To Gap Ridge Water Plant And Return	5,864.04
EFT27672	23.04.2014	Jason Signmakers	Replacement Of Road Signs Damaged By Cyclone Christine	11,415.91
EFT27673	23.04.2014	Keyspot Services	Self Inking Stamp	49.95
EFT27674	23.04.2014	Karratha Contracting Pty Ltd	Pegs Creek Tank Compound - Repair Float Valve, KTA Airport - Door Installation For NWAS Area	1,111.55
EFT27675	23.04.2014	Karratha Shooting Supplies	KTA Airport - Ammunition Safe	930.00
EFT27676	23.04.2014	Kwik Kopy Printing Centre	Printing Of 20 X 400 Page (Colour) Heritage Books	2,294.05
EFT27677	23.04.2014	Kott Gunning	Legal Advice	4,621.87
EFT27678	23.04.2014	Komatsu Australia Pty Ltd	Parts for Plant Repairs	1,584.17
EFT27679	23.04.2014	Sonic HealthPlus (Previously Kinetic Health Group Pty Ltd)	KTA Airport - Medical Checks For Airport Reporting Officers	1,014.20
EFT27680	23.04.2014	C King	Refund Of Meals While Attending A Meeting In Broome 02-05/04/14	193.24
EFT27681	23.04.2014	Keen Bros Regional Pty Ltd	Cancelled Cheque	0.00
EFT27682	23.04.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of 7 Vehicles From Salt Flats/Back Beach	3,960.00
EFT27683	23.04.2014	Karratha Automotive Group	Plant - Clip	39.27
EFT27684	23.04.2014	Karratha Village	Youth Shed - Accommodation For 'Room For Reason'	605.00
EFT27685	23.04.2014	Landgate	Online Transaction Summary For - March 2014	360.00
EFT27686	23.04.2014	Levanta	Plant - P100EH2 100t Hand Hydraulic Press	15,544.10
EFT27687	23.04.2014	Liquor Traders Australia Pty Ltd	TTI - Stock	4,615.82
EFT27688	23.04.2014	Macdonald Johnston Engineering	Parts for Plant Repairs	2,182.69
EFT27689	23.04.2014	B Moxham	Refund Of School Holiday Goods	151.00
EFT27690	23.04.2014	S Marcou	Refund Of Phone Cover And Charger For Work Phone	93.00
EFT27691	23.04.2014	Northwest Shedmasters	Karratha Airport Workshop La48 Project Construction Variation 8	4,198.18
EFT27692	23.04.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water	204.25
EFT27693	23.04.2014	Neverfail Springwater Pty Ltd - Front Reception	15 Litre Spring Water Refills	15.75
EFT27694	23.04.2014	Orica Australia Pty Ltd	Gas Cylinder Refills - Various Sites	2,761.77
EFT27695	23.04.2014	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	1,683.00

Chq/EFT	Date	Name	Description	Amount
EFT27696	23.04.2014	Pilbara Copy Service	Photocopier Charges	1,014.92
EFT27697	23.04.2014	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising	971.63
EFT27698	23.04.2014	Perth Audiovisual (Royal Pride Pty Ltd)	KLP - Black Lectern With Mic And Light Sockets	1,357.00
EFT27699	23.04.2014	Pedersens Hire And Structures	Arts And Culture Event - Marquee Hire - 30% Deposit	12,416.35
EFT27700	23.04.2014	Queensland Gun Exchange	Kta Airport - Stock 12G Shotgun Cartridges	7,025.00
EFT27701	23.04.2014	Repco Auto Parts	Plant - Battery	174.00
EFT27702	23.04.2014	Red Dot Stores	KLP - April 2014 School Holiday Activities	54.97
EFT27703	23.04.2014	Revolution Truck And Trailer Parts	Parts for Plant Repairs	80.48
EFT27704	23.04.2014	Road Specialist Australia Pty Ltd	Parts for Plant Repairs	931.70
EFT27705	23.04.2014	RFF Pty Ltd	Preparation Of Project Initiation Plans	2,200.00
EFT27706	23.04.2014	Amcap (Formerly Skipper Truck Parts)	Parts for Plant Repairs	5,852.85
EFT27707	23.04.2014	Statewide Bearings	Parts for Plant Repairs	167.62
EFT27708	23.04.2014	Kmart Karratha	Bi-fold Beige 6 Trestle Table For Moonrise Cinema.	59.00
EFT27709	23.04.2014	Stott & Hoare	Veeam Backup And Replication Enterprise Plus For Vmware - Public Sector Pricing	8,439.20
EFT27710	23.04.2014	Seek Limited	Standard 10 Job Ad Pack - Order number 21526429	2,057.00
EFT27711	23.04.2014	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Service March	5,099.60
EFT27712	23.04.2014	Scope Business Imaging	Photocopier Charges	4,016.15
EFT27713	23.04.2014	Skilled Group Limited	Labour Hire	1,831.34
EFT27714	23.04.2014	Trugrade Pty Ltd	Stock	320.29
EFT27715	23.04.2014	T-Quip	Parts for Plant Repairs	276.05
EFT27716	23.04.2014	The Planning Group WA Pty Ltd (TPG)	Finalisation Of Local Planning Policy : Roebourne	4,232.25
EFT27717	23.04.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema Screening Of Frozen Sing-a-long 13/04/14 Film Fees At 35%	1,223.24
EFT27718	23.04.2014	Talis Consultants Pty Ltd T/a Talis Unit Trust	RFT Rrf - Evaluation March 2014	3,038.75
EFT27719	23.04.2014	Trisleys Hydraulic Service	Parts	1,605.62
EFT27720	23.04.2014	Universal Pictures International Australasia Pty Ltd	Moonrise Screening Of Moshi Monsters On 04/04/14 - Terms At 40%	405.59
EFT27721	23.04.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware Items	89.34
EFT27722	23.04.2014	Westrac Equipment Pty Ltd	Plant - Mirror	202.53
EFT27723	23.04.2014	Woolworths (WA) Ltd	KLP - April 2014 School Holiday Activities	170.72
EFT27724	23.04.2014	Wurth Australia Pty Ltd	Parts for Repairs	1,831.99
EFT27725	23.04.2014	S Wachter	Refund For Meals And Car Parking During Meeting In Perth 11/04/14	39.20
EFT27726	23.04.2014	WT Partnership (Aus) Pty Ltd	KTA Airport - Cost Management Services To Complete 2nd Stop/go Point March 2013	3,300.00
EFT27727	23.04.2014	West Australian Newspapers Limited	Advertising	200.00
EFT27728	24.04.2014	K Christensen	Home Ownership Allowance	572.00
EFT27729	24.04.2014	Shire of Roebourne Social Club	Payroll deductions	1,082.96
EFT27730	24.04.2014	T Swetman	Home Ownership Allowance	555.00
EFT27731	24.04.2014	L Gan	Home Ownership Allowance	1,427.64
EFT27732	24.04.2014	MAXXIA Pty Ltd	Payroll deductions	4,517.74
EFT27733	30.04.2014	Australian Taxation Office	Payroll deductions	294,339.00
EFT27734	30.04.2014	Child Support Agency	Payroll deductions	1,056.57
EFT27735	28.04.2014	ESSENTIAL SUPER - TURQUET	Superannuation contributions	432.38
EFT27736	28.04.2014	QSUPER - BROWN	Superannuation contributions	988.40
EFT27737	28.04.2014	QSUPER -ANTONY	Superannuation contributions	856.90

Chq/EFT	Date	Name	Description	Amount
EFT27738	29.04.2014	The Haines Superannuation Fund	Superannuation contributions	711.84
EFT27739	29.04.2014	WA Super (Formerly WALGSP)	Superannuation contributions	213,977.15
EFT27740	29.04.2014	AMP Custom Super	Superannuation contributions	575.89
EFT27741	29.04.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	135.67
EFT27742	29.04.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	636.96
EFT27743	29.04.2014	J & S Pryor Super Fund	Superannuation contributions	846.83
EFT27744	29.04.2014	Statewide Super	Superannuation contributions	1,595.34
EFT27745	30.04.2014	Australia Post	Annual Fee For Roebourne Library's Post Office Box	69.00
EFT27746	30.04.2014	Alpha First Aid Supplies Pty Ltd	Stock	103.18
EFT27747	30.04.2014	Chefmaster Australia	Stock	1,467.05
EFT27748	30.04.2014	Chandler Macleod	Labour Hire	26,007.85
EFT27749	30.04.2014	Signature Music Pty Ltd	Moonrise Cinema - March 2014 Technician Fee	3,520.00
EFT27750	30.04.2014	lspix	Libraries Public Computer Internet Service For Dampier Roebourne And Wickham	830.75
EFT27751	30.04.2014	Karratha International Hotel	Catering	691.00
EFT27752	30.04.2014	B Pezzali	Reimbursement Of Electricity Charges	542.88
EFT27753	30.04.2014	Parry's Merchants	TTI - Kiosk Stock	3,937.45
EFT27754	30.04.2014	The Retic Shop	Stock - Retic Parts	809.88
EFT27755	30.04.2014	C Watts	Reimbursement Of Phone Charges	127.41
EFT27756	30.04.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	1,297.02
EFT27757	30.04.2014	Auslec	KLP - Emergency Floodlight 3. 5w Unit	709.50
EFT27758	30.04.2014	Protector Alsafe	Stock - Safety Specs	420.13
EFT27759	30.04.2014	Ausco Modular Pty Limited	Lease Of Portable Office Including Furniture - 01/04 To 30/04/14	3,434.71
EFT27760	30.04.2014	Allpest WA	Old Shire Offices - Termite Service 05/04/14	4,580.00
EFT27761	30.04.2014	BOC Limited	Cutting Attachment Nozzle And Tip Cleaner	133.91
EFT27762	30.04.2014	BP Roebourne	Fuel	441.06
EFT27763	30.04.2014	BC Lock & Key	Karratha Office - Replace Switch Board Lock	231.92
EFT27764	30.04.2014	Wickham Service Station	Fuel	808.61
EFT27765	30.04.2014	Peter Bellingham Environmental Images Pty Ltd	Gifts For Citizenship Ceremony 120 Dvds - Journey Through The Pilbara	2,400.00
EFT27766	30.04.2014	BCH Engineering Consultants Pty Ltd	Cossack Seawall Investigation - Claim 1 Of 2	3,003.00
EFT27767	30.04.2014	BRL Building Company	Cossack Settler's Cove - Replace Car Park Perimeter Post, Wickham Daycare - Repair Sliding Door	1,370.40
EFT27768	30.04.2014	Busby Marou Pty Ltd	Busby Marou Performance NAIDOC Karratha 13 July 2014	11,000.00
EFT27769	30.04.2014	Daysafe Training & Assessing	7 Mile Waste - Safe Operator Procedure Program Bomag & Cat Haul Truck 2-11/04/14	13,200.00
EFT27770	30.04.2014	Farinosi & Sons Pty Ltd	Stock - Concrete Pack 20kg	722.50
EFT27771	30.04.2014	Chubb Fire Safety Ltd	KLP - Replace 6 Fire Extinguishers	1,378.30
EFT27772	30.04.2014	FOXTEL For Business	KLP - Foxtel Subscription March 2014	330.00
EFT27773	30.04.2014	Global Security Management (WA)	PBFC - Call Out 03/04/14	146.30
EFT27774	30.04.2014	Handy Hands Pty Ltd	Garden Maintenance - Various Sites	6,765.00
EFT27775	30.04.2014	Hyder Consulting Pty Ltd	Cancelled Cheque	0.00
EFT27776	30.04.2014	J G Graphix	Arts And Culture Program - Comedy Festival 1200 X 6000 Vinyl Banner	984.50
EFT27777	30.04.2014	Karratha Contracting Pty Ltd	Repair Golf Course Burst Pipe And Electrical Fault, Wickham Transfer Station - Burst Pipe, Old Shire Office - Check RCD And Repair Lights, Millars Well Carpark - Investigate Exposed Conduits, Bulgarra Tank - Install Electronic Filter	14,169.68

Chq/EFT	Date	Name	Description	Amount
EFT27778	30.04.2014	Karratha Newsagency - TTI Account	TTI - Newspaper And Magazines	686.74
EFT27779	30.04.2014	Karratha Newsagency - KLP Account	KLP - Annual Magazine Subscription For Fitness Centre March 2014	41.90
EFT27780	30.04.2014	Peter Keelan	Film Workshop Facilitation (Wickham & Roebourne) Including Equipment Hire	8,840.00
EFT27781	30.04.2014	Karratha Automotive Group	Vehicle Purchase - Holden Colorado LX 4x4 SpaceCab T/Back Diesel Manual Ute	28,067.25
EFT27782	30.04.2014	Liftmec Pty Ltd	Hire Liftmec To Float 35 Tonne Excavator To Gravel Pit	1,815.00
EFT27783	30.04.2014	A.B. Loveridge	TTI - Souvenir Stock For Cafe	330.00
EFT27784	30.04.2014	Liquor Traders Australia Pty Ltd	TTI - Stock	4,190.75
EFT27785	30.04.2014	L Kirsty	Reimbursement Of Various Program Expenses	185.40
EFT27786	30.04.2014	Modern Teaching Aids Pty Ltd	KLP - Hold A Ring Emergency Walking Rope	161.48
EFT27787	30.04.2014	More Comedy Pty Ltd	Master Of Ceremonies - Kevin Kropinyeri 06/07/14 NAIDOC Roebourne School Oval	3,300.00
EFT27788	30.04.2014	North West Tree Services	Remove Fallen Trees In Melak St Due To Cyclone Damage	596.20
EFT27789	30.04.2014	North West Occupational Hygiene	Property - Asbestos Test	580.25
EFT27790	30.04.2014	Night Focus Pty Ltd T/As BJ Systems	KLP - 50 X Encoded Swipe Cards	311.00
EFT27791	30.04.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	2 X 1000 Litre Pods Of Emulsion	2,860.00
EFT27792	30.04.2014	Pilbara Distributors	RAC - Kiosk Stock	402.69
EFT27793	30.04.2014	Prompt Fencing Pty Ltd	Repairs To Fencing Andover Way St. Cemetery Roebourne	15,785.00
EFT27794	30.04.2014	Hyder Consulting Pty Ltd	Rft 07-13/14 Effluent Reuse Scheme - Concept & Design Consultancy Stage 1 - Concept Design	104,578.65
EFT27795	30.04.2014	Holcim (Australia) Pty Ltd	100 Tonne Class A Road Base	4,831.63
EFT27796	30.04.2014	Solcomm Pty Ltd	Professional Services - Project Hours	330.00
EFT27797	30.04.2014	Seatadvisor Pty Ltd	Fee On Ticket Sales Across Cinema And Events March 2014	594.55
EFT27798	30.04.2014	Securepay Pty Ltd	Web Payments For Ticketing System - Cinema And Events March 2014	48.02
EFT27799	30.04.2014	Sony Pictures Releasing	Moonrise Cinema Screening Of Robocop On 30/03/14	512.55
EFT27800	30.04.2014	R Smalpage	Reimbursement For Electricity	241.11
EFT27801	30.04.2014	Tox Free (Australia) Pty Ltd	KLP - Frontlift Bin Service March 2014	1,067.00
EFT27802	30.04.2014	The Planning Group WA Pty Ltd (TPG)	Finalisation Of Storm Surge Policy & Coastal Hazard Risk Management Plan	7,683.06
EFT27803	30.04.2014	Trail Bike Management Pty Ltd	ORV Area Project Consultation (Millars Rd)	10,849.00
EFT27804	30.04.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema Screening Of Captain America: The Winter Soldier 20/04/2014 At 50%.	1,568.01
EFT27805	30.04.2014	Trisleys Hydraulic Service	KLP - Installed Preventative Maintenance Program For Pool Filtration System	4,933.50
EFT27806	30.04.2014	Karratha Timber & Building Supplies (formerly Versatile)	Maintenance Items	338.00
EFT27807	30.04.2014	V Krishantha	Reimbursement For Airport Parking	12.00
EFT27808	30.04.2014	Woolworths (WA) Ltd	Catering For Anzac Day 2014, KLP - School Holiday Activities, Youth Shed - Prizes, TTI - Stock	1,894.32
EFT27809	30.04.2014	Wormald Australia Pty Ltd	Youth Shed - Routine Inspection & Maintenance 01 Feb 14 - 28 Feb 14	23.54
EFT27810	30.04.2014	Xylem Water Solutions	7 Mile Waste - Extension Of Pump Hire March 2014	5,456.00
76809	31/03/2014	None	Cancelled Cheque	0.00
76839	03.04.2014	McLeods & Co Barristers And Solicitors	Legal Advice	29,028.98

Chq/EFT	Date	Name	Description	Amount
76840	09.04.2014	Telstra Corporation Ltd	Telephone Charges	10,109.81
76841	09.04.2014	Horizon Power	Electricity Charges	64,959.22
76842	09.04.2014	none	Cancelled Cheque	0.00
76843	09.04.2014	Water Corporation	Water Usage Charges	50,837.27
76844	11.04.2014	Shire Of Roebourne	Payroll deductions	1,953.26
76845	11.04.2014	Shire Of Roebourne	Payroll deductions	246.52
76846	14.04.2014	Finbar Karratha Pty Ltd	Property Lease Paid To 7/5/14	4,333.33
76847	14.04.2014	Best Western Hospitality Inn Pt Hedland	Accommodation - D. Pimley For 19/03/14	229.00
76848	14.04.2014	Department of Transport	Electronic Vehicle Search Fees February 2014	38.40
76849	14.04.2014	Telstra Corporation Ltd	Telephone Charges	422.13
76850	14.04.2014	Horizon Power	Electricity Charges	114,282.14
76851	14.04.2014	Water Corporation	Water Usage Charges	11,508.38
76852	14.04.2014	B Gareth	Refund Of Lost Ticket Payment	176.00
76853	14.04.2014	Crawford Realty Karratha	Refund For Payment Infringement No: 0041	113.50
76854	14.04.2014	Ferro Metals Australia Pty Ltd	Rates Refund For Assessment	125.75
76855	14.04.2014	Kelly Rattigan Architects Pty Ltd	Architectural Design Services For Tambrey Pavilion Project. Project Inception & Site Appreciation	28,978.19
76856	14.04.2014	Pilbara Coast Baseball League	Light Token Reimbursement Junior 50%	270.00
76857	16.04.2014	Singh Mamta	Refund For KLP Function Room Booking 12/10/13	160.00
76858	16.04.2014	West Australian Music (WAM)	WAM Membership - Business 1 Year	110.00
76859	23.04.2014	Horizon Power - Karratha	Electricity Charges	129,773.38
76860	23.04.2014	Telstra Corporation Ltd	Telephone Charges	15,338.98
76861	23.04.2014	Horizon Power	Electricity Charges	30,500.03
76862	23.04.2014	Water Corporation	Water Usage Charges	9,254.05
76863	23.04.2014	Karratha Adventure Sports	KTA Airport - Leatherman Tool	356.15
76864	23.04.2014	None	Cancelled Cheque	0.00
76865	23.04.2014	None	Cancelled Cheque	0.00
76866	23.04.2014	Ensystex Australasia Pty Ltd	Stock	330.26
76867	23.04.2014	McLeods & Co Barristers And Solicitors	Legal Advice	9,136.60
76868	24.04.2014	Shire Of Roebourne	Payroll deductions	1,388.46
76869	24.04.2014	Shire Of Roebourne	Payroll deductions	4,632.45
76870	24.04.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	684.32
76871	24.04.2014	Lgrceu	Payroll deductions	97.00
76872	28.04.2014	Shire Of Roebourne	Cleaverville & 40 Mile - Caretaker Cashfloat For Camping Season	300.00
76873	29.04.2014	Australian Super	Superannuation contributions	16,139.28
76874	29.04.2014	Colonial First State Firstchoice Super	Superannuation contributions	3,946.05
76875	29.04.2014	Cbus	Superannuation contributions	993.48
76876	29.04.2014	Asgard Superannuation	Superannuation contributions	1,511.75
76877	29.04.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,687.13
76878	29.04.2014	ANZ Smart Choice Super	Superannuation contributions	838.82
76879	29.04.2014	AMP Superleader	Superannuation contributions	479.81
76880	29.04.2014	AXA Generations	Payroll deductions	3,498.37
76881	29.04.2014	AMP Super Directions Fund	Superannuation contributions	239.00
76882	29.04.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,010.36
76883	29.04.2014	AMP SignatureSuper	Superannuation contributions	676.13
76884	29.04.2014	BT Super For Lfe	Superannuation contributions	4,502.21
76885	29.04.2014	Catholic Super & Retirement Fund	Superannuation contributions	328.39
76886	29.04.2014	CBA Superannuation Savings Account	Superannuation contributions	234.94

Chq/EFT	Date	Name	Description	Amount
76887	29.04.2014	Club Plus Superannuation Scheme	Superannuation contributions	237.21
76888	29.04.2014	Equity Trustees Ltd ATF Emplus Super Fund	Superannuation contributions	313.25
76889	29.04.2014	First State Super	Superannuation contributions	1,357.41
76890	29.04.2014	Hesta Superannuation	Superannuation contributions	1,588.50
76891	29.04.2014	HostPlus Superannuation	Superannuation contributions	6,326.06
76892	29.04.2014	JR Superannuation Fund	Superannuation contributions	376.30
76893	29.04.2014	Local Government Superannuation	Superannuation contributions	1,216.96
76894	29.04.2014	MLC Nominees Pty Ltd	Superannuation contributions	1,714.86
76895	29.04.2014	MLC Masterkey Superannuation	Superannuation contributions	3,519.45
76896	29.04.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	908.66
76897	29.04.2014	Maritime Super	Superannuation contributions	88.99
76898	29.04.2014	NGS Superannuation	Superannuation contributions	1,126.38
76899	29.04.2014	OnePath Masterfund	Super G Jeffries	489.23
76900	29.04.2014	Rest Superannuation	Superannuation contributions	8,160.84
76901	29.04.2014	Superwrap Personal Super Plan	Superannuation contributions	976.57
76902	29.04.2014	Sunsuper Pty Ltd	Superannuation contributions	1,784.72
76903	29.04.2014	Telstra Super Pty Ltd	Superannuation contributions	908.66
76904	29.04.2014	Tasplan	Payroll deductions	6,112.69
76905	29.04.2014	Colonial First State Investments Limited (super)	Superannuation contributions	229.62
76906	29.04.2014	VicSuper	Superannuation contributions	1,019.74
76907	29.04.2014	Vision Super	Superannuation contributions	905.24
76908	30.04.2014	Telstra Corporation Ltd	Telephone Charges	1,738.01
76909	30.04.2014	Horizon Power	Electricity Charges	21,851.38
76910	30.04.2014	Water Corporation	Water Usage Charges	756.42
76911	30.04.2014	Fines Enforcement Registry (Dept Of Attorney General)	Cancelled Cheque	0.00
76912	30.04.2014	Fines Enforcement Registry (Dept Of Attorney General)	Infringement Notice For Contravening Water Use Restrictions	168.00
76913	30.04.2014	Fines Enforcement Registry (Dept Of Attorney General)	Lodgement Of Unpaid Fines With Department Of Justice - 15 Penalties 14112 UIN	645.00
76914	30.04.2014	Rawlinsons Publishing	Rawlinson Australia Construction Handbook 2014	798.00
DD20141.1	15.04.2014	SG Fleet Australia Pty Ltd	Monthly Lease Payment - March 2014 P1039	3,127.33
DD20142.1	29.04.2014	Westpac Corporate Credit Cards	Corporate Credit Cards	35,043.12

5,757,332.34

	01.04.2014	Shire of Roebourne	Wages	2,041.10
	10.04.2014	Shire of Roebourne	Payroll F/E: 09/04/2014	757,181.39
	15.04.2014	Shire of Roebourne	Wages	15,404.16
	24.04.2014	Shire of Roebourne	Payroll F/E: 23/04/2014	762,602.38
	30.04.2014	Shire of Roebourne	Wages	603.71
	30.04.2014	Shire of Roebourne	Wages	1,341.52

1,539,174.26

Total Payments

7,296,506.60

9.3 LEASE OF ROEBOURNE SHIRE OFFICES

File No:	CA.42
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	19 March 2014
Applicant/Proponent:	Susan Shirliff, CEO, Ngarliyarndu Bindirri Aboriginal Corporation
Disclosure of Interest:	Nil
Attachment(s)	Ngarliyarndu Bindirri Aboriginal Corporation Letter – 19 March 2014

PURPOSE

To consider the extension of a commercial lease to the Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) for the continued use of the old Shire of Roebourne offices in Roebourne for a further period of 2-5 years.

BACKGROUND

In 2012, NBAC approached the Shire seeking assistance with accommodation for the organisation during a transitional period where they had been requested to exit their former accommodation in Harding Street in Roebourne for a state development project and relocate to new premises yet to be built in Roe Street Roebourne. Commonwealth funding was available to the group to build facilities by 2014 that supported a Department of Human Services “Centrelink” agency and a number of other not for profit community initiatives as well as some commercial activities.

Council agreed in September 2012 to provide a two year lease that would enable NBAC to occupy four of the six rooms in the old Shire offices and allow the Shire the remaining two offices as an outpost for community service staff, rangers and other visiting officers. The two year lease with NBAC expires on 14 October 2014.

NBAC have approached the Shire seeking an extension as their construction project has been delayed because of continuing negotiations to relocate the Roebourne Art Group and a building permit approval being received in August 2013. Design and construct of a new facility is planned to commence after April 2014. The request for a lease extension of 2-5 years will allow for the design and construction of the new facilities to be finalised.

The old Shire offices are too small for the full suite of services that NBAC are carrying out causing the group to also utilise office space across the road in Woodside offices. Whilst services are split across numerous locations, a sound mutual relationship has developed between NBAC and the Shire with improved communications and understanding between the two bodies that support the Roebourne community. Significant IT infrastructure has also been established in the old Shire office building by NBAC for their Centrelink services and no other suitable premises exist in Roebourne that could cater adequately for this service.

An extension of 2 years would enable NBAC to finalise their building construction plans and to relocate. In the event that there are further delays with the building program, it is considered that three 1 year options could be provided at the sole discretion of the Shire.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role. However the ongoing presence of a Centrelink site in Roebourne supports a community need where many residents do not have easy access to public transport or personal vehicles.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Manager Governance and Organisational Strategy and groups occupying the Shire offices, namely NBAC, Leisure Services, Community Services and Rangers. All Shire personnel who have operated from these premises have agreed that the arrangements have worked well and complement their work.

COMMUNITY CONSULTATION

No consultation has occurred to date but depending upon how Council wishes to proceed it would be necessary to invite bids or call tenders, or alternatively invite public submissions prior to disposing of the property.

STATUTORY IMPLICATIONS

The provisions of Section 3.58 of the *Local Government Act 1995* stipulate the conditions imposed when disposing of property in full or in part including leasing arrangements.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The entry of a new lease will not impact the 2013/14 financial period. NBAC currently pay an annual lease fee of \$18,472.85 inclusive of GST for approximately 82m² of floor space. A new market rental review will be undertaken prior to the extension of a new term, if so approved by Council.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has leased these premises previously to community groups such as the Ngarluma & Yindjibarndi Foundation Ltd for a 2^{1/2} year period.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to CALL TENDERS for the lease of part of the premises known as the "Roebourne Shire Offices" in Roe Street, Roebourne for a period of five (5) years for the use of up to 4 rooms with access to common areas.

CONCLUSION

The current tenants have proven over the past 18 months to have made good use of the old Shire offices in Roebourne and have developed a strong relationship with Shire employees who are co-located in the same facilities. NBAC have invested in a long term and permanent facility near the intersection along Roe Street and Wellard Street in Roebourne and it is considered appropriate to continue to support this arrangement during this transitional period to last up to 5 years.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **ADVERTISE** its intention to lease part of the premises known as the "Roebourne Shire Offices" in Roe Street, Roebourne to Ngarliyarndu Bindirri Aboriginal Corporation on the basis of:
 - a) **The INITIAL TERM** being for a period up to 2 years with three 1 year options each at the sole discretion of the Shire;
 - b) **The RENTAL** being at a reasonable commercial market value rental to be negotiated between NBAC and the Shire of Roebourne;
 - c) **The AREA** of lease continues to be limited to Rooms 1, 2, 3 and 4 with common use access to Kitchen and Toilet facilities;
 - d) **COSTS** continue to be borne for Cleaning and Utility charges for power and water to be split 67% NBAC and 33% Shire; and
 - e) **COSTS** to refurbish leased area to be fully borne by the NBAC with any structural changes requiring Shire approval and upon expiration of the lease, NBAC remove any structural changes and return to the original condition.
2. **DELEGATE** authority to the Chief Executive Officer to finalise the new lease agreement in the absence of any substantive public submissions.

9.4 SHIRE WORKS DEPOT, ROEBOURNE

File No:	A4355
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	9 May 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Damage Summary Report (Scope Australia) 2. Updated Preliminary Damage Report (Outback Constructors of Australia)

PURPOSE

To consider options in relation to repairs to cyclone damaged buildings at the Shire's Works Depot in Roebourne.

BACKGROUND

Reserve 30450 (Lot 61) Withnell Street in Roebourne has been utilised as a Shire Depot since July 1970. Prior to this, part of the reserve was used as a refuse site. The Shire has used this site for many decades as a strategic location for plant and materials to be used in the eastern areas of the Shire however over the past decade services have been centralised at the Cowle Road Depot in the Karratha LIA. When the services relocated to Karratha, what remained on the reserve was a large workshop, office and ablution block together with materials that were being stored ready for disposal.

In 2005 a monthly arrangement was effected with a local indigenous group to run a Commonwealth Development Employment Program (CDEP). Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) provided CDEP programs from the site including mechanical traineeships from the workshop and storage of machinery and stock for various CDEP projects.

This arrangement has continued through to the present day, however there is no formal lease for this arrangement which means that all costs associated with running of the depot site are paid by the Shire. This will form part of a future report to Council pending the outcomes of discussions with the Minister for Lands in relation to the land use.

When Tropical Cyclone Christine hit the Pilbara in December 2013 it caused significant damage to the buildings at the Roebourne Depot site. The main workshop shed used by the NBAC had a side wall collapse and this has fallen onto machinery and vehicles housed in the shed that belong to NBAC. The site currently remains unsafe and power has been disconnected.

Structural engineers have assessed the site and have proposed a restoration plan (report attached). Works required to rectify the damage are estimated to cost a minimum of \$77,815 (ex-GST) with a number of exclusions. Although this cost is covered by insurance, the cost of repairs significantly exceed the current fair value of the workshop building (\$25,000).

In addition, the Building Maintenance Services team has noted:

“That [the] report only addresses issues related to damage caused by the cyclone. The condition of the building is far worse than indicated.

- *The electrical system will need to be fully stripped out and rewired to ensure that the system is safe and compliant.*
- *Most timber components have been attacked by termites.*
- *The concrete slab is cracked and uneven which poses tripping hazards.*

The money needed to restore it to a state safe for occupancy would exceed its current value.”

Quotes have been received that estimate electrical work to this structure to bring it to current legislative requirements will be in the vicinity of \$70,000 (ex-GST). The costs to bring the workshop to current cyclone rated conditions would be considerable and estimated to be in total around \$200,000 that would fix roof bracing, structural walls, cement slab and new sheeting of walls and roof. These costs are not covered by insurance.

Further quotes have been obtained indicating the cost to demolish the workshop in the vicinity of \$75,000. This cost is covered by insurance. NBAC has indicated that should the shed be demolished that they could acquire a transportable structure that could be relocated to this site at their own cost.

Cyclone Christine also caused damage to a small abluion block roof and a supporting brick side wall that requires demolition. A small office has also been identified near the workshop to have asbestos sheeting and significant white ant activity that is starting to degrade the structural integrity of the building. As these buildings are no longer required quotes have been obtained indicating the cost to demolish the office block is \$48,000 and the abluion block is \$12,000. Demolition of the abluion block is covered by insurance. Each cost has a 15% variance for contingencies that were not apparent from the inspection. As the total cost estimate for demolition exceeds \$100,000, a tender would need to be called.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties being affected under existing commercial arrangements.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Building Maintenance team and contractors to assess the structural integrity of the building. Discussions have also occurred with staff involved in the remediation process and the planning staff as to the extent of future use of the site.

COMMUNITY CONSULTATION

The tenant has been consulted regarding this site.

STATUTORY IMPLICATIONS

As the Shire is responsible for this site, there is a duty of care to ensure that the building is in a safe state if occupied.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The following table summarises the comparative costs associated with either reinstatement or demolition:

Options	Total Cost	Insurance Recovery	Cost to Council
Demolition	\$135,000	\$87,000	\$48,000
Reinstatement*	\$347,815	\$77,815	\$270,000

*Workshop shed only. Quotes have not been obtained for reinstatement of the office and the ablution block.

There is currently no budget to fund any of these works.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- Our Program: 1.b.3.1 Implement a proactive maintenance, refurbishment and upgrade program for buildings.
- Our Services: 1.b.3.1.1 Undertake routine preventative maintenance program to Council building facilities.
- 1.b.3.1.2 Organise inspections as per asset management life cycle plan with the view to develop forward works programs.
- 1.b.3.1.3 Undertake minor refurbishments and upgrades to Shire buildings.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be high in terms of Health, Financial Impact and Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Repairs/demolition would be carried out by contractors.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE remedial work to the workshop shed at the Roebourne Depot; and
2. CONSIDER a budget allocation for additional structural and electrical work in the 2014/15 budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any action in relation to the Roebourne Depot pending further information.

CONCLUSION

The workshop at the Roebourne Depot is currently inaccessible due to damage sustained as a consequence of TC Christine in December 2013. The workshop will need to either be repaired or be demolished. Given that the workshop is no longer required for Council's use, and the cost of reinstating the facility would exceed the amount recoverable through insurance and the fair value of the asset, it is proposed to demolish the building including the neighbouring ablution block and offices. It is also recommended that the clearing of the site will allow for better demarcation of the land that can be considered by Council for future use.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DEMOLISH** the workshop, ablution block and offices at the Roebourne Depot; and
2. **APPROVE** a budget allocation in 2014/15 for the demolition works not funded through insurance.

10 COMMUNITY SERVICES

10.1 COMMUNITY SERVICES POLICY REVIEW – COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME

File No:	GS. 36 / 34 / 41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Development Coordinator
Date of Report:	16 April 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Reviewed Policy CS.6 Community Grants and Contributions Scheme

PURPOSE

For Council to consider adopting the amended Community Grants and Contributions Scheme Policy CS6 to reflect organisational changes, improve readability, and improve the distribution of funding to eligible community groups.

BACKGROUND

The objective of Policy CS.6 Community Grants, Contributions and Sponsorships is to offer not for profit community, sporting, cultural, service groups, associations and individuals, based within the Shire of Roebourne, financial assistance to foster high quality programs, community events, facilities and services that provide a return benefit to the Shire of Roebourne community.

Policy CS.6 represents the following available grants, contributions and sponsorships from the Shire of Roebourne:

1. Shire of Roebourne Annual Community Grants;
2. Sports and Recreational Grant Scheme;
3. Community Arts & Cultural Grant Scheme;
4. End of Year School Awards Contribution;
5. Walkington Award; and
6. Computers for Communities.

In March 2014, Officers were approached by Woodside representative to discuss options of incorporating their community grants into the Shires grant scheme. The proposal included managing the Woodside community grants, hosting grant information sessions and hosting grant presentation evenings.

Officers considered the proposal and presented Woodside with various funding model options. Woodside accepted additional funds being absorbed into the Sports and Recreational Grant Scheme and Community Arts & Cultural Grant Scheme (Quarterly Grant Rounds) hence the proposed changes to the associated Council Policy.

Policy CS6 Community Grants, Contributions and Sponsorships has been reviewed to ensure relevance and ease of administration to community groups accessing these schemes.

A summary of changes to Policy CS6 are outlined in the table below, with the policy being presented in the revised policy format:

Proposed Change	Purpose of change
<p>2.5 – <i>Priority (other applications) to Priority against other applications.</i></p>	<p>Clearer terminology regarding use of prioritization methods.</p>
<p>2.10 - Variations to the approved application are generally not accepted. Any request to vary expenditure from the approved application would need to be submitted to, and approved by the CEO prior to the expenditure occurring. Only minor variations that do not change the overall intent of the initial application will be considered.</p>	<p>Policy CS.6 currently does not provide direction on variations. Officers have previously received requests for variation due to change in circumstances from time of application. Should these circumstances be deemed valid, ability to approve minor variations should be permitted so long as this does not change the overall intent of the approved application.</p>
<p>3.1 – Change in scheme title from <i>Annual Community Grant Schemes</i> to <i>Shire of Roebourne Annual Community Grant Scheme</i></p>	<p>Current title is very similar to Policy CS.19 Annual Community Association Grant Schemes. Clearer distinction between the two different schemes.</p>
<p>3.1 - <i>Funding Rounds</i>: Call for applications to be advertised for a minimum 2 month period prior to May each year for Council consideration at the May Ordinary Council Meeting.</p>	<p>Previous text stipulated opening and closing dates for advertising period. This is too prescriptive given dates may need to vary from year to year (ie: public holiday periods).</p>
<p>3.2 and 3.3 <i>Funding rounds</i> - Removal of specified months for funding rounds.</p>	<p>Previous text too prescriptive given dates may need to vary from year to year.</p>
<p><i>Budget</i> – Removal of specified budgetary allocation.</p>	<p>Unnecessary text as budget allocation approved by Council annually.</p>
<p><i>Amount</i> – Change from \$500 to \$1,000 per individual and \$2,000 to \$4,500 per organisation</p>	<p>Woodside contribution will increase overall amount available. Consequently application amount to increase.</p>
<p>Removal of <i>nominated delegate and subsequent payment</i></p>	<p>Unnecessary text</p>

<p>3.4 – <i>Budget: change from \$75/primary school and \$150/ high school and public training provider to \$100/primary school and \$175/high school and public training provider</i></p>	<p>Contribution amounts have not changed for a number of years. Officer’s have received requests over the last 2 FY from schools for an increase to Shire of Roebourne contributions (to assist in meeting increased costs of presentation evenings). Officer’s do not believe this will have any budgetary impact as allocation has exceeded uptake in previous years.</p>
<p>3.6 – Removal of paragraph: These are late model computers, generally three years old, and are suitable for light office duties, such as for word processing and Internet browsing. All computers come complete with Windows XP Professional, a monitor, keyboard, mouse and CDS ROM. The computers are provided as-is and without warranty.</p>	<p>Unnecessary text.</p>
<p>Change from <i>each year</i> to <i>periodically</i>.</p>	<p>Computers may not be available every year if there are no suitable items to disseminate.</p>
<p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Remove repetitive text; improve readability, meaning and clarity.</p>

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is not considered to be “Significant”.

COUNCILLOR/OFFICER CONSULTATION

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy. All positions consulted agreed that there is no conflict in the proposed changes and that these would be beneficial to the broader community.

COMMUNITY CONSULTATION

Whilst no specific community consultation has been undertaken, recommended changes for Policy CS.6 are based on anecdotal feedback received from community. As such, community consultation has been conducted over a span of two years via telephone and one-on-one meetings from potential applicants.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS.6 Community Grants, Contributions and Sponsorships and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website, announced in the newspapers and distributed to community via the Community Development email distribution lists.

FINANCIAL IMPLICATIONS

There will be a significant financial change being made to the Quarterly Grant Rounds with the additional \$100,000 contribution being received from Woodside. The funds being received from Woodside include dispersal of funds to community and sporting groups, facilitation of grant information sessions and grant presentation evenings.

Contribution amounts to the End of Year School Awards have not changed for a number of years. Officer’s have received requests over the last two Financial Years from schools for an increase to Shire of Roebourne contributions (to assist in meeting increased costs of presentation evenings). Based on previous up-take, the suggested changes will have nil impact on budget.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- | | | |
|---------------|---------|---|
| Our Program: | 4.c.2 | Focus on continuously improving systems, processes and best practice in service delivery to the community |
| Our Services: | 4.c.2.3 | Develop and/or review Council policies, procedures and processes |

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the Shire and it may be argued that the modifications to the policy reduce the level of risk exposure to Council. A potential risk may be Woodside’s commitment towards the additional funding for community grants being limited to a two year period.

IMPACT ON CAPACITY

There is no additional impact on capacity or resourcing to carry out the Officers recommendation.

RELEVANT PRECEDENTS

Council Officer’s review all policies on an annual basis.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (CS6) Community Grants, Contributions and Sponsorships with the following amendments:

- i) _____
- ii) _____
- iii) _____

Option 3 That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officers.

CONCLUSION

Council is presented with updated policies to review and endorse frequently. Under *Local Government Act 1995*, Council must review policies annually. The Officer recommends the suggested changes are incorporated into Policy CS6 Community Grants, Contributions and Sponsorships for the betterment of the broader community and their ability to access funding in accordance with the revised policy and guidelines.

Officers support the recommendation and suggested policy changes based on the consultative process undertaken particularly with Woodside incorporating \$100,000 into the Shire’s Quarterly Grant Scheme. Generally there is an understanding that these suggestions provide best possible outcome for the majority of current issues.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the suggested amendments to the Community Grants, Contributions and Sponsorships Policy (CS6) as per the following:

Proposed Change	Purpose of change
<p>2.5 – Priority (other applications) to Priority against other applications.</p>	<p>Clearer terminology regarding use of prioritization methods.</p>
<p>2.10 - Variations to the approved application are generally not accepted. Any request to vary expenditure from the approved application would need to be submitted to, and approved by the CEO prior to the expenditure occurring. Only minor variations that do not change the overall intent of the initial application will be considered.</p>	<p>Policy CS.6 currently does not provide direction on variations. Officers have previously received requests for variation due to change in circumstances from time of application. Should these circumstances be deemed valid, ability to approve minor variations should be permitted so long as this does not change the overall intent of the approved application.</p>
<p>3.1 – Change in scheme title from Annual Community Grant Schemes to Shire of Roebourne Annual Community Grant Scheme</p>	<p>Current title is very similar to Policy CS.19 Annual Community Association Grant Schemes. Clearer distinction between the two different schemes.</p>
<p>3.1 - Funding Rounds: Call for applications to be advertised for a minimum 2 month period prior to May each year for Council consideration at the May Ordinary Council Meeting.</p>	<p>Previous text stipulated opening and closing dates for advertising period. This is too prescriptive given dates may need to vary from year to year (ie: public holiday periods).</p>
<p>3.2 and 3.3 Funding rounds - Removal of specified months for funding rounds.</p>	<p>Previous text too prescriptive given dates may need to vary from year to year.</p>
<p>Budget – Removal of specified budgetary allocation.</p>	<p>Unnecessary text as budget allocation approved by Council annually.</p>

<p>Amount – Change from \$500 to \$1,000 per individual and \$2,000 to \$4,500 per organisation</p> <p>Removal of <i>nominated delegate and subsequent payment</i></p> <p>3.4 – Budget: change from \$75/primary school and \$150/ high school and public training provider to \$100/primary school and \$175/high school and public training provider</p> <p>3.6 – Removal of paragraph: These are late model computers, generally three years old, and are suitable for light office duties, such as for word processing and Internet browsing. All computers come complete with Windows XP Professional, a monitor, keyboard, mouse and CDS ROM. The computers are provided as-is and without warranty.</p> <p>Change from <i>each year</i> to <i>periodically</i>.</p> <p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Woodside contribution will increase overall amount available. Consequently application amount to increase.</p> <p>Unnecessary text</p> <p>Contribution amounts have not changed for a number of years. Officer’s have received requests over the last 2 FY from schools for an increase to Shire of Roebourne contributions (to assist in meeting increased costs of presentation evenings). Officers’ do not believe this will have any budgetary impact as allocation has exceeded uptake in previous years.</p> <p>Unnecessary text.</p> <p>Computers may not be available every year if there are no suitable items to disseminate.</p> <p>Remove repetitive text; improve readability, meaning and clarity.</p>
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10.2 DAMPIER CHILDCARE EXPRESSION OF INTEREST

File No:	CP.329
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	1 May 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Evaluation Report (EOI 43-13/14)

PURPOSE

For Council to endorse the procurement method for the operation of the Dampier Childcare service following an Expression of Interest process.

BACKGROUND

The Dampier Community Hub (DCH) is a major community facility currently under design which seeks to improve community amenities, services and aesthetics within Dampier. A major component of the DCH is the childcare facility which will replace the aging facility currently within Dampier. This facility will cater for up to 70 long day care places or a mix of alternative services, being before and after school care, vocational and occasional care. Construction of the facility is aimed to commence within the fourth quarter of the 2014 calendar year.

This process of appointing the childcare operator prior to construction commencing will allow minor amendments to the fit out of the facility to occur and will ensure the operator is ready to commence operations shortly after the building is operational.

Officers released an Expression of Interest (EOI 43-13/14) during April 2014, which closed on the 7 May 2014. Respondents were provided over 4 weeks to prepare their submissions. The submissions are detailed within the Community Consultation section of this report and the Officer Evaluation is attached for Council's perusal. Officers' approach through the EOI process was to evaluate respondents on their ability to provide a quality service and operate in the region, no comment was sought on Price, as it was intended this would be resolved through the Tender process.

Council should note the EOI process does not bind Council to purchasing or appointment.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues (being family access to childcare facilities) and financial issues as a commercial lease fee will be sought.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Officer released an EOI on the 7 April 2014, seeking suitably qualified entities to operate the proposed Dampier Childcare facility. The approach of this EOI was to shortlist the best operators and service providers in order to provide the community with the best possible service and Council with confidence in their sustainability and longevity. The full Evaluation Report is attached for Councils information, however respondents were assessed on the following criteria;

A. Relevant Experience	Weighting 35%
<ul style="list-style-type: none"> a) Provide details of similar work; b) Provide details of experience in working within remote and rural communities; c) Provide details of issues experienced in the past and how these were managed; and d) Demonstrate competency and proven track record of achieving outcomes. 	
B. Respondents Resources	Weighting 30%
<ul style="list-style-type: none"> a) Plant, equipment and materials; b) Any contingency measures or backup of resources including personnel; c) OHS Survey; d) Safety Record; and e) Resources Schedule. 	
C. Demonstrated Understanding	Weighting 35%
<ul style="list-style-type: none"> a) Detail ability to meet project timeline. b) The process for the delivery of the Goods/Services. c) Training processes; and d) Demonstrated understanding of the Scope of Work. 	

Submissions were received from the following entities:

- 1) Children’s Services Support Unit (CSSU) WA Inc.; and
- 2) Embracing Children Karratha

The attached Evaluation Report outlines the performance of the respondents, however only CSSU were compliant and assessed. Officers consider the submission to be of high quality and advantageous to Council. The Embracing Children Karratha submission was deemed non compliant as the full documentation required under the compliance and a qualitative criteria was not submitted via the Tenderlink portal.

Based on this outcome, Officer recommend the all submissions through the EOI process are rejected and Council proceed with a full public Tender process open to the wider market. Officer, don’t believe shortlisting one supplier to the Tender process will provide the most advantageous outcome for Council. Should Council consider internal operations of the childcare service to be advantageous, an internal bid may be submitted during the Tender process. Officers recommend the following selection criteria is set for the Tender.

A. Relevant Experience	Weighting 20%
<ul style="list-style-type: none"> a) Provide details of similar work; b) Provide details of experience in working within remote and rural communities; c) Provide details of issues experienced in the past and how these were managed; and d) Demonstrate competency and proven track record of achieving outcomes. 	
B. Capacity to Deliver	Weighting 15%
<ul style="list-style-type: none"> a) Plant, equipment and materials; b) Any contingency measures or backup of resources including personnel; c) OHS Survey; d) Safety Record; and e) Resources Schedule. 	
C. Methodology	Weighting 25%
<ul style="list-style-type: none"> a) Detail ability to meet project timeline; b) The process for the delivery of the Goods/Services; c) Training processes; and d) Demonstrated understanding of the Scope of Work. 	
D. Price	Weighting 40%
<ul style="list-style-type: none"> a) Provide lump sum annual lease fee; and b) Provide fee schedule for admissions. 	

STATUTORY IMPLICATIONS

Section 3.58 of the *Local Government Act 1995* details the process to dispose of property (including leasing) which will include an advertising period.

Section 3.57 of the *Local Government Act 1995* details the process for Tendering goods and services.

Part 4, Division 2, Section 23(3) of the *Local Government (Functions and General) Regulations 1996* details the process for accepting and rejecting expression of interests.

POLICY IMPLICATIONS

Council policy *CE-13 Tender Evaluation Criteria* is relevant to this report.

FINANCIAL IMPLICATIONS

There are no financial implications pertaining to the shortlisting of respondent’s through the EOI process. During a Tender phase of the procurement process, respondents would be required to detail a proposed lease fee. Officers have suggested in the above criteria that a base lease fee of \$150 per sqm is set (base on Pam Buchanan Family Centre) and respondents are evaluated accordingly. This will equate to a total sum of approximately \$81,000 per annum.

Rio Tinto Iron Ore (RTIO), currently provides housing for the childcare service in Dampier, and have advised Officers this will not continue. Hence, Officers anticipate the base lease fee of \$81,000 per annum may be ambitious.

Should Council endorse the Officers recommendation, this base fee will be set within the Tender and respondents will be waited accordingly.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program: 1.d.1.2 Provide a contemporary, innovative family facilities that provide a variety of family oriented services.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the Shire in terms of financial implications following as a result of the lease fee the market is willing to afford.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously built and leased the child care facility within the Pam Buchanan Family Centre.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 4, Division 2, Section 23(3) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

- 1) ENDORSE Children's Services Support Unit (CSSU) WA Inc. ABN: 74914567313 as the preferred supplier for the operation of the Dampier Childcare service; and
- 2) INSTRUCT the Chief Executive Officer to proceed with a Tender solely inviting Children's Services Support Unit (CSSU) WA Inc. to participate.

CONCLUSION

Officers released an Expression of Interest (EOI 43-13/14) during April 2014, which closed on the 7 May 2014. Officers' approach through the EOI process was to evaluate respondents on their ability to provide a quality service and operate in the region, no comment was sought on Price, as it was intended this would be resolved through the Tender process. Officers suggest the most advantageous outcome for Council would be to reject all submissions through the EOI process and invite organisations through a public Tender process. Should Council consider internal operations of the childcare service to be advantageous, an internal bid may be submitted during the Tender process. This is due to only one compliant EOI being received.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1) REJECT all Expression of Interest submissions for the operation of the Dampier Childcare services within the proposed Dampier Community Hub, and
- 2) INSTRUCT the Chief Executive Officer to proceed with formal Tender, noting the following criteria:

A. Relevant Experience	Weighting 20%
<ol style="list-style-type: none"> a) Provide details of similar work; b) Provide details of experience in working within remote and rural communities; c) Provide details of issues experienced in the past and how these were managed; and d) Demonstrate competency and proven track record of achieving outcomes. 	
B. Capacity to Deliver	Weighting 15%
<ol style="list-style-type: none"> a) Plant, equipment and materials; b) Any contingency measures or backup of resources including personnel; c) OHS Survey; d) Safety Record; and e) Resources Schedule. 	
C. Methodology	Weighting 25%
<ol style="list-style-type: none"> a) Detail ability to meet project timeline; b) The process for the delivery of the Goods/Services; c) Training processes; and d) Demonstrated understanding of the Scope of Work. 	
D. Price	Weighting 40%
<ol style="list-style-type: none"> a) Provide lump sum annual lease fee; and b) Provide fee schedule for admissions. 	

**10.3 ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES 2014/2015
APPLICATIONS (ACADS & EX GRATIA)**

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Development Coordinator
Date of Report:	6 May 2014
Applicant/Proponent:	Local Shire Community Associations
Disclosure of Interest:	Nil
Attachment(s)	1. Application from Dampier Community Association
	2. Application from Roebourne Advisory Group
	3. Application from Wickham Community Association
	4. Application and letter from Point Samson Community Association
	5. Letter from Karratha Community Association

PURPOSE

For Council to consider applications received for financial assistance from the Shire of Roebourne community associations and advisory group, as per Policy CS19: Annual Community Association Grant Schemes.

BACKGROUND

In recognition of the important role that community associations play and their ability to forge communities through a variety of events and projects, Council has committed to the provision of support and assistance through the two Annual Community Association Grant Schemes;

1. Annual Community Association Development Scheme (ACADS) and
2. Ex-Gratia payments received from Rio Tinto for the Birra Birra and Kangaroo Hill camps.

Community associations have to apply for both these schemes prior to the budget resolution meeting.

Both Schemes (ACADS and Ex-Gratia) encourage the community associations to apply for funding for projects that:

- create aesthetically attractive and vibrant towns,
- facilitate inclusive and engaged communities,
- build capacity, capability and partnerships across the community,
- encourage the building of stable and diverse communities,
- provide a range of appropriate facilities that reflect the demography of the communities
- can be completed within twelve (12) months.
- demonstrate the community associations capacity to deliver the project outcomes.

Annual Community Association Development Scheme (ACADS)

In September 2010, Council resolved to allocate up to \$100,000 ex GST to the community associations of Dampier (DCA), Point Samson (PSCA), Wickham (WCA), Karratha (KCA) and the Roebourne Advisory Group (RAG).

Birra Birra & Kangaroo Hill Ex-Gratia Funding Scheme

This program offers financial support to the towns of Point Samson, Wickham and Roebourne (Birra Birra) and Dampier (Kangaroo Hill), in July 2008 Rio Tinto and The Shire of Roebourne signed an agreement that sought to coordinate and deliver strategic infrastructure and high quality community programs, events and/or services which provide direct benefit to their community. An ex-gratia payment of \$250 per bed allocated for the Cape Lambert (Birra Birra) Camp and a fixed amount for the Kangaroo Hill camp is received from Rio Tinto.

The Birra Birra Ex Gratia payment to Council for the 2014/2015 financial year was \$406,000 ex GST, a significant contribution decrease from the past two years (\$500,000 ex GST). The amounts allocated are subject to change based on the number of beds occupied at the relevant camps.

As per policy CS19, the 2014/2015 allocation for the accrued Birra Birra Ex-Gratia payments is to be distributed according to the following proportions:

Wickham (50%): \$203,000 ex GST;
Roebourne (25%): \$101,500 ex GST; and
Point Samson (25%): \$101,500 ex GST.

Historically, the Dampier Community Association was allocated funds of \$100,000 ex GST from the Kangaroo Hill payments.

Over the past few years there has been a shift in the applications received, predominantly transitioning from infrastructure projects to events, programs and services. While events, programs and activities are eligible for funding under the terms of the agreement, there is debate as to whether the amount of funds being awarded to community events provide reciprocal community benefit and value for money, as discussed at Council briefing on 16 April 2014.

Given this debate, the Officer's recommendation focuses on prioritising funding to infrastructure projects over events. Where events have been recommended for support, significant supporting documentation has been provided by the community association and conditions have been suggested.

The following tables exemplifies the percentage of total ACADS and ex-gratia funding allocated to events based on applications received (per Community Association/Advisory Group):

Community Association/Advisory Group	ACADS Funding \$	ACADS events \$	ACADS %
DCA	\$100,000	\$100,000	100%
KCA	\$100,000	\$0	0%
PSCA	\$30,000	\$30,000	30%
RAG	\$100,000	\$14,500	14.5%
WCA	\$100,000	\$100,000	100%
TOTAL	\$430,000	\$244,500	56%

Community Association/Advisory Group	Ex Gratia \$	Ex-Gratia events \$	Ex-Gratia %
DCA	\$100,000	\$0	0%
KCA	\$0		Ineligible
PSCA	\$171,500	\$0	0%
RAG	\$121,500	\$0	0%
WCA	\$203,000	\$103,000	50.7%
TOTAL	\$596,000	\$103,000	17%

Requests for funding from the community associations for the 2014/2015 are detailed in the table below:

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>ACADS Dampier Community Events Christmas Party – a free community Christmas Party in Dampier in November 2014 for Dampier residents with a range of age appropriate activities and performances for families. Meet Your Street – to organise for neighbours to come together for a ‘meet and greet’ at the Dampier Community Hall inviting a few streets at a time to meet their neighbours. Barefoot Bowling – In partnership with the Dampier Bowling Club and Dampier Chinese to host a Barefoot Bowls night over the hot summer nights open to all Dampier residents with children’s activities.</p>	\$20,000	As quotes are yet to be received by the DCA indicating total cost of project, Officers support the community events in principle only. DCA to provide further information (including quotes and commencement dates) for presentation to the CEO for approval, as per contingency funds.	N/A
	<p>Dampier Art Awards 2015 - In 2015 the Dampier Art Awards will celebrate its fifth year of showcasing the artistic talent of the Shire of Roebourne’s residents. The Dampier Art Awards and its theme (which changes annually) endeavours to capture the essence of what life is like, living and working in the Pilbara.</p>	\$14,000	Officers support the applications for all other DCA projects. Each of the projects listed demonstrate a proven benefit their local community.	
	<p>Dampier Beachside Markets - DCA in partnership with Wrapped Creations (a local events company) host the monthly successful Dampier Beachside Markets, from April to December held on the Hampton Oval and Dampier Palms, supporting local stallholders.</p>	\$20,000		
	<p>Dampier Sunset Movies– To continue hosting the popular Dampier Sunset Movies during the cooler months. DCA are also considering hosting movies in Feb & March indoors at the Dampier Community Hall.</p>	\$33,000		
	<p>Community Sponsorship– to support large events in Dampier through sponsorship such as NAIDOC festivities, Gossip Festival and the Red Dog Relay Grand Finale.</p>	\$13,000		
Total Requested	\$100,000	\$80,000 \$20,000 (in principle)		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>EX-GRATIA The DCA divided the Ex-Gratia funds equally between the 8 Working Groups with a start-up budget to explore, initiate and implement project ideas under their Community Priority Area outlined in the Dampier Community Plan 2014-2019.</p>	\$12,500	<p>Officers support the application in principle, however DCA would be required to present Officers with intended projects prior to expenditure.</p> <p>Whilst the intent of the application is sound, it does not itemise exactly what funds are to be spent on. This would need to be provided before Officer's could recommend total support.</p>	<p>Unknown</p> <p>DCA are encouraged to consult with Officers when investigating infrastructure projects.</p>
	<p>Local Services & Facilities Working Group - to research and initiate projects outlined in the Retain, Regain and Develop Local Services and Facilities Priority Area in the Dampier Community Plan 2014-2019 such as postal services, banking and/or health services.</p>	\$12,500		
	<p>Foreshore Development and Coastal Lifestyle Working Group - to research and initiate projects outlined in the Develop the Foreshore and Maximise Our Coastal Lifestyle Priority Area in the Dampier Community Plan 2014-2019 such as creating tidal pools, fishing jetty and/or floating permanent or temporary swimming pontoon.</p>	\$12,500		
	<p>Local Economy and Tourism Working Group - to research and initiate projects outlined in the Build the Local Economy and Tourism Opportunities Priority Area in the Dampier Community Plan 2014-2019</p>	\$12,500		
	<p>Town Beautification Working Group - to initiate projects outlined in the Improve and Beautify Our Town's Appearance Priority Area in the Dampier Community Plan 2014-2019 such as Dampier Garden of the Year, tree plantings and incorporating public art pieces.</p>	\$12,500		
	<p>Environment, Wildlife and Cultural Heritage Working Group - to initiate some of the projects outlined in the Protect our Environment, Wildlife and Cultural Heritage Priority Area in the Dampier Community Plan 2014-2019 such as weed control programs.</p>	\$12,500		
	<p>Youth Services Working Group - to initiate projects outlined in the Foster Youth and Senior Services Community Priority Area in the Dampier Community Plan 2014-2019</p>	\$12,500		
	<p>Senior Services Working Group - to initiate projects outlined in the Foster Youth and Senior Services Community Priority Area in the Dampier Community Plan 2014-2019.</p>	\$12,500		
<p>Community Engagement Working Group - to initiate new projects outlined in the Encourage Community Engagement and Connection Community Priority Area in the Dampier Community Plan 2014-2019 such as Dampier Community Garden.</p>	\$12,500			
<p>Total Requested</p>	\$100,000	\$100,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Karratha Community Association	<p>ACADS <i>KCA has nominated to allocate the \$100,000 to Council projects as follows:</i> Yaburara Heritage Trail – to fund remedial works to the trail specifically maintenance to sections of the trail such as water erosion trenches and rock steps. Karratha Foreshore Management Plan – improvement of the Searipple Lookout area specifically to seal the carpark and lookout access road.</p>	\$30,000	<p>Funds allocated to these projects will be administered by Shire Officers.</p> <p>Officers support the application received from KCA. Each of the projects listed demonstrate a benefit their local community and support principles outlined in the Shire of Roebourne Community Strategic Plan.</p>	Shire
		\$50,000		
	Total Requested	\$80,000	\$80,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>ACADS Annual Chilli Cook-off & Homebrew Contest – to host the contest for the second year. The funds allocated to event costs and prizes. The aim of the contest is to raise funds for local charities.</p>	\$25,000	<p>Officers support the application received from PSCA. Each of the projects listed demonstrate a benefit their local community.</p>	N/A
	<p>Point Samson Kid's Art Awards – An art awards aimed at kids living within the Shire of Roebourne.</p> <p><i>*Remaining ACADS funds addressed below</i></p>	\$5,000		
	Total Requested	\$30,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>ACADS & EX-GRATIA Letter requesting the remaining ACADS (\$70,000) and the total available Ex-Gratia (\$101,500) to be placed in reserve until the completion of the Point Samson Local Planning Strategy (LPS). The workshops will be used to gauge public support projects described in the Point Samson Foreshore Enhancement Plan.</p>	\$70,000 (ACADS) \$101,500 (Ex-Gratia)	<p>Officers support the PSCA application. The projects listed demonstrate a benefit their local community.</p>	<p>To be confirmed as projects are being identified. PSCA are encourage to consult with Officers prior to projects submissions.</p>

	Total Requested	\$171,5000	\$171,500	
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Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Roebourne Advisory Group	<p>ACADS Consultation/Investigation & Establishing a Community Association for Roebourne - This will allow the Roebourne community to establish a community association that aims to:</p> <ul style="list-style-type: none"> • promote community engagement, programs and wellbeing; • include all members of the Roebourne Community (Aboriginal and Non-Aboriginal); • provide strong representation of the Elders in the Roebourne community • ensure that the community (and Elders) are fully informed about matters they are asked to make decisions about. <p>Contingency for community programs</p> <p>Light's On - to sponsor Light's On Project to Oval and Courts on allocated days of the year for community usage.</p> <p>Roebourne Redevelopment projects – Playground and Fitness equipment - As identified through community consult, there were requests for playground equipment and fitness equipment. Project to be administered by the Leisure Services Team.</p> <p>ANZAC Day and Aboriginal Veterans - As ANZAC Day is annually supported by RAG, a suggested up-front allocation has been proposed – particularly in light of the 100 year anniversary in 2015.</p> <p>NAIDOC contribution - This year, other Community Associations have selected to support NAIDOC week activities occurring in their respective towns. As this is a significant occasion well supported by community in Roebourne, an allocation to Roebourne activities has been proposed.</p> <p>Contingency - This will allow RAG to identify suitable projects/ideas after the June 2014 deadline.</p>	<p>Up to \$17,000</p> <p>\$20,000</p> <p>\$28,500</p> <p>\$12,000</p> <p>\$2,500</p> <p>\$20,000</p>	<p>A request to investigate and potentially establish a 'Community Association' has been received and thus supported by RAG in principle. Start up and investigative costs may be necessary, however exact costs are still unknown. Up to \$17,000 has been set aside for this project and as a contingency allocation for community programs. Costing will need to be provided and agreed to by RAG prior to expenditure.</p> <p>Officers support the projects received from RAG. Each of the projects listed demonstrate a benefit their local community.</p>	Shire
	Total Requested	\$100,000	\$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Roebourne Advisory Group	<p>Ex-Gratia Roebourne Redevelopment projects – Playground and Fitness equipment - As identified through community consult, there were requests for playground equipment and fitness equipment. Estimated costs at least approx. \$150K</p> <p>2013/2014 (contingency funds) - \$20,000 2014/2015 - \$101,500</p>	\$121,500	Officers support the projects received from RAG. The identified project demonstrates a benefit their local community.	Shire
	Total Requested	\$121,500		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p>ACADS Wickham Youth Event – Annual Wickham youth event (3rd year) hosted during National Youth Week for 10 – 17 years old. This involves a free dance event with a performer and DJ with free giveaways to the attendees.</p> <p>Wickham Family Event – Event targeted at young families which usually coincides with the Wickham Youth Event for children under 10 years. Entry is free with giveaways.</p> <p>Annual Citizenship Awards & Celebrity Cricket Match– An awards ceremony that recognises the efforts of volunteers in the Eastern Corridor. The celebrity cricket match is made up of local players and celebrity guests.</p>	<p>\$20,000</p> <p>\$30,000</p> <p>\$50,000</p>	<p>As quotes are yet to be received by the WCA indicating total cost of project. Officers support the community events in principle only. WCA to provide further information (including quotes and commencement dates) for presentation to the CEO for approval, as per contingency funds.</p> <p>Officers further recommend that WCA work in collaboration with the Shire of Roebourne Eastern Corridor Youth Services team for the Wickham Youth and Wickham Family events to ensure no duplication of services.</p>	n/a
	Total Requested	\$100,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p>Ex-Gratia Wickham Community Bus Shed – To build a shed to house the WCA community bus, BBQ trailer and enclosed trailer. The assets listed are utilised by community groups in Wickham and surrounding Shire towns.</p>	\$100,000	<p>Officers support the Community Bus Shed project in principle as quotes are yet to be received by the WCA indicating total cost of project.</p>	WCA
	<p>Wickham Band Event – An over 18 event held at the Wickham Picture Garden Theatre for the Shire of Roebourne Community.</p>	\$103,000	<p>Officers do not support the amount of funding requested for the Wickham Band Event. Original emphasis of the Ex Gratia was to improve infrastructure. In addition, quotes and evaluation reports for events from previous years are yet to be provided (due June 2014), thus success and benefit to community have not yet been evaluated.</p>	n/a
	<p>Total Requested</p>	\$203,000	\$100,000 (in principle).	

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of social issues / cultural & wellbeing issues due to the Annual Community Association Grant Schemes providing significant funding assistance.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Councillors within their role on the various community associations and at Council briefing held on 16 April 2014. Concerns regarding the significant amount of funds being awarded to community events were raised with direction to reduce allocations towards event based applications.

COMMUNITY CONSULTATION

The Community Development team liaise with each of the community associations to offer support and assistance in completing the applications. Community Development Officers attend the monthly Community Association meetings and are therefore able to provide guidance and support through the application process.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy number CS19 - Annual Community Association Grant Schemes is relevant to this matter. The Scheme makes provision for projects from Dampier, Roebourne, Wickham, Point Sampson and Karratha communities to receive funding on the basis that the project provides benefit to their direct community.

FINANCIAL IMPLICATIONS

Should Council endorse the Officers recommendation the expenditure is in accordance with the 2014/2015 draft Budget from 314200 Non-Statutory Donations. Should Council not accept the current draft budget allocations for the ACADS and Ex Gratia, alteration to the 2014/2015 budget will be required.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

Our Program:	1.f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1.f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the Shire in terms of Financial/Service Interruption/Reputation.

Consideration may need to be given to budgetary implications resulting from incomplete projects as outlined should the current concerns from community associations continue. If community associations experience difficulty in expending the allocated funds, Council may to consider reallocation of the funding to alternative projects or redirect into the municipal budget process.

IMPACT ON CAPACITY

There is no additional impact on capacity or resourcing to carry out the Officer's recommendation. The Roebourne Advisory Group does however, impact on the Community Services team with assistance provided for various projects prioritised for implementation through the Annual Community Association Grant Schemes.

RELEVANT PRECEDENTS

The Annual Community Association Development Scheme was previously supported as per resolution 152489 in May 2013.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council's determination.

- I. _____
- II. _____
- III. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officer's on specific projects.

CONCLUSION

The Community Associations have submitted their applications for the Annual Community Association Grant Schemes as per the Policy CS19.

Applications have been collated by Officer's and presented to Council for approval. The projects, activities and events are consistent with the values and strategies contained within the Shire's Strategic Community Plan 2012-2022. Officers are mindful that significant amounts have been requested for community events. As such, the Officer's recommendation focuses on prioritising funding to infrastructure projects.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the applications from the Dampier Community Association, Karratha Community Association, Roebourne Advisory Group, Point Samson Community Association and Wickham Community Associations under the current policy CS19 - Annual Community Association Grant Schemes.
2. **CONSIDER** an allocation of \$903,000 of Non Statutory funding as detailed in the table below as part of the 2014/15 budget process.

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>ACADS <i>Dampier Community Events</i> <i>Christmas Party</i> – a free community Christmas Party in Dampier in November 2014 for Dampier residents with a range of age appropriate activities and performances for families. <i>Meet Your Street</i> – to organise for neighbours to come together for a 'meet and greet' at the Dampier Community Hall inviting a few streets at a time to meet their neighbours. <i>Barefoot Bowling</i> – In partnership with the Dampier Bowling Club and Dampier Chinese to host a Barefoot Bowls night over the hot summer nights open to all Dampier residents with children's activities.</p> <p><i>Dampier Art Awards 2015</i> - In 2015 the Dampier Art Awards will celebrate its fifth year of showcasing the artistic talent of the Shire of Roebourne's residents. The Dampier Art Awards and its theme (which changes annually) endeavours to capture the essence of what life is like, living and working in the Pilbara.</p> <p><i>Dampier Beachside Markets</i> - DCA in partnership with Wrapped Creations (a local events company) host the monthly successful Dampier Beachside Markets, from April to December held on the Hampton Oval and Dampier Palms, supporting local stallholders.</p> <p><i>Dampier Sunset Movies</i>– To continue hosting the popular Dampier Sunset Movies during the cooler months. DCA are also considering hosting movies in Feb & March indoors at the Dampier Community Hall.</p> <p><i>Community Sponsorship</i>– to support large events in Dampier through sponsorship such as NAIDOC festivities, Gossip Festival and the Red Dog Relay Grand Finale.</p>	<p>\$20,000</p> <p>\$14,000</p> <p>\$20,000</p> <p>\$33,000</p> <p>\$13,000</p>	<p>As quotes are yet to be received by the DCA indicating total cost of project, Officers support the community events in principle only. DCA to provide further information (including quotes and commencement dates) for presentation to the CEO for approval, as per contingency funds.</p> <p>Officers support the applications for all other DCA projects. Each of the projects listed demonstrate a proven benefit their local community.</p>	<p>N/A</p>
	<p>Total Requested</p>	<p>\$100,000</p>	<p>\$80,000 \$20,000 (in principle)</p>	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Dampier Community Association	<p>EX-GRATIA The DCA divided the Ex-Gratia funds equally between the 8 Working Groups with a start-up budget to explore, initiate and implement project ideas under their Community Priority Area outlined in the Dampier Community Plan 2014-2019.</p>	\$12,500	<p>Officers support the application in principle, however DCA would be required to present Officers with intended projects prior to expenditure.</p> <p>Whilst the intent of the application is sound, it does not itemise exactly what funds are to be spent on. This would need to be provided before Officer's could recommend total support.</p>	<p>Unknown</p> <p>DCA are encouraged to consult with Officers when investigating infrastructure projects.</p>
	<p>Local Services & Facilities Working Group - to research and initiate projects outlined in the Retain, Regain and Develop Local Services and Facilities Priority Area in the Dampier Community Plan 2014-2019 such as postal services, banking and/or health services.</p>	\$12,500		
	<p>Foreshore Development and Coastal Lifestyle Working Group - to research and initiate projects outlined in the Develop the Foreshore and Maximise Our Coastal Lifestyle Priority Area in the Dampier Community Plan 2014-2019 such as creating tidal pools, fishing jetty and/or floating permanent or temporary swimming pontoon.</p>	\$12,500		
	<p>Local Economy and Tourism Working Group - to research and initiate projects outlined in the Build the Local Economy and Tourism Opportunities Priority Area in the Dampier Community Plan 2014-2019</p>	\$12,500		
	<p>Town Beautification Working Group - to initiate projects outlined in the Improve and Beautify Our Town's Appearance Priority Area in the Dampier Community Plan 2014-2019 such as Dampier Garden of the Year, tree plantings and incorporating public art pieces.</p>	\$12,500		
	<p>Environment, Wildlife and Cultural Heritage Working Group - to initiate some of the projects outlined in the Protect our Environment, Wildlife and Cultural Heritage Priority Area in the Dampier Community Plan 2014-2019 such as weed control programs.</p>	\$12,500		
	<p>Youth Services Working Group - to initiate projects outlined in the Foster Youth and Senior Services Community Priority Area in the Dampier Community Plan 2014-2019</p>	\$12,500		
	<p>Senior Services Working Group - to initiate projects outlined in the Foster Youth and Senior Services Community Priority Area in the Dampier Community Plan 2014-2019.</p>	\$12,500		
<p>Community Engagement Working Group - to initiate new projects outlined in the Encourage Community Engagement and Connection Community Priority Area in the Dampier Community Plan 2014-2019 such as Dampier Community Garden.</p>	\$12,500			
<p>Total Requested</p>	\$100,000	\$100,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Karratha Community Association	<p>ACADS <i>KCA has nominated to allocate the \$100,000 to Council projects as follows:</i> Yaburara Heritage Trail – to fund remedial works to the trail specifically maintenance to sections of the trail such as water erosion trenches and rock steps. Karratha Foreshore Management Plan – improvement of the Searipple Lookout area specifically to seal the carpark and lookout access road.</p>	\$30,000	<p>Funds allocated to these projects will be administered by Shire Officers.</p> <p>Officers support the application received from KCA. Each of the projects listed demonstrate a benefit their local community and support principles outlined in the Shire of Roebourne Community Strategic Plan.</p>	Shire
		\$50,000		
	Total Requested	\$80,000	\$80,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>ACADS Annual Chilli Cook-off & Homebrew Contest – to host the contest for the second year. The funds allocated to event costs and prizes. The aim of the contest is to raise funds for local charities.</p>	\$25,000	<p>Officers support the application received from PSCA. Each of the projects listed demonstrate a benefit their local community.</p>	N/A
	<p>Point Samson Kid's Art Awards – An art awards aimed at kids living within the Shire of Roebourne.</p>	\$5,000		
	<p>*Remaining ACADS funds addressed below</p>			
	Total Requested	\$30,000	\$30,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Point Samson Community Association	<p>ACADS & EX-GRATIA Letter requesting the remaining ACADS (\$70,000) and the total available Ex-Gratia (\$101,500) to be placed in reserve until the completion of the Point Samson Local Planning Strategy (LPS). The workshops will be used to gauge public support projects described in the Point Samson Foreshore Enhancement Plan.</p>	\$70,000 (ACADS) \$101,500 (Ex-Gratia)	<p>Officers support the PSCA application. The projects listed demonstrate a benefit their local community.</p>	<p>To be confirmed as projects are being identified. PSCA are encourage to consult with Officers prior to projects submissions.</p>

	Total Requested	\$171,5000	\$171,500	
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Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Roebourne Advisory Group	<p>ACADS Consultation/Investigation & Establishing a Community Association for Roebourne - This will allow the Roebourne community to establish a community association that aims to:</p> <ul style="list-style-type: none"> • promote community engagement, programs and wellbeing; • include all members of the Roebourne Community (Aboriginal and Non-Aboriginal); • provide strong representation of the Elders in the Roebourne community • ensure that the community (and Elders) are fully informed about matters they are asked to make decisions about. <p>Contingency for community programs</p> <p>Light's On - to sponsor Light's On Project to Oval and Courts on allocated days of the year for community usage.</p> <p>Roebourne Redevelopment projects – Playground and Fitness equipment - As identified through community consult, there were requests for playground equipment and fitness equipment. Project to be administered by the Leisure Services Team.</p> <p>ANZAC Day and Aboriginal Veterans - As ANZAC Day is annually supported by RAG, a suggested up-front allocation has been proposed – particularly in light of the 100 year anniversary in 2015.</p> <p>NAIDOC contribution - This year, other Community Associations have selected to support NAIDOC week activities occurring in their respective towns. As this is a significant occasion well supported by community in Roebourne, an allocation to Roebourne activities has been proposed.</p> <p>Contingency - This will allow RAG to identify suitable projects/ideas after the June 2014 deadline.</p>	<p>Up to \$17,000</p> <p>\$20,000</p> <p>\$28,500</p> <p>\$12,000</p> <p>\$2,500</p> <p>\$20,000</p>	<p>A request to investigate and potentially establish a 'Community Association' has been received and thus supported by RAG in principle. Start up and investigative costs may be necessary, however exact costs are still unknown. Up to \$17,000 has been set aside for this project and as a contingency allocation for community programs. Costing will need to be provided and agreed to by RAG prior to expenditure.</p> <p>Officers support the projects received from RAG. Each of the projects listed demonstrate a benefit their local community.</p>	Shire
	Total Requested	\$100,000	\$100,000	

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Roebourne Advisory Group	<p>Ex-Gratia Roebourne Redevelopment projects – Playground and Fitness equipment - As identified through community consult, there were requests for playground equipment and fitness equipment. Estimated costs at least approx. \$150K</p> <p>2013/2014 (contingency funds) - \$20,000 2014/2015 - \$101,500</p>	\$121,500	Officers support the projects received from RAG. The identified project demonstrates a benefit their local community.	Shire
	Total Requested	\$121,500		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p>ACADS Wickham Youth Event – Annual Wickham youth event (3rd year) hosted during National Youth Week for 10 – 17 years old. This involves a free dance event with a performer and DJ with free giveaways to the attendees.</p> <p>Wickham Family Event – Event targeted at young families which usually coincides with the Wickham Youth Event for children under 10 years. Entry is free with giveaways.</p> <p>Annual Citizenship Awards & Celebrity Cricket Match– An awards ceremony that recognises the efforts of volunteers in the Eastern Corridor. The celebrity cricket match is made up of local players and celebrity guests.</p>	\$20,000	<p>As quotes are yet to be received by the WCA indicating total cost of project. Officers support the community events in principle only. WCA to provide further information (including quotes and commencement dates) for presentation to the CEO for approval, as per contingency funds.</p> <p>Officers further recommend that WCA work in collaboration with the Shire of Roebourne Eastern Corridor Youth Services team for the Wickham Youth and Wickham Family events to ensure no duplication of services.</p>	n/a
	Total Requested	\$100,000		

Applicant	Project Description	Funding Requested	Officer recommendation	Responsibility of Ongoing Maintenance
Wickham Community Association	<p>Ex-Gratia Wickham Community Bus Shed – To build a shed to house the WCA community bus, BBQ trailer and enclosed trailer. The assets listed are utilised by community groups in Wickham and surrounding Shire towns.</p>	\$100,000	Officers support the Community Bus Shed project in principle as quotes are yet to be received by the WCA indicating total cost of project.	WCA
	<p>Wickham Band Event – An over 18 event held at the Wickham Picture Garden Theatre for the Shire of Roebourne Community.</p>	\$103,000	Officers do not support the amount of funding requested for the Wickham Band Event. Original emphasis of the Ex Gratia was to improve infrastructure. In addition, quotes and evaluation reports for events from previous years are yet to be provided (due June 2014), thus success and benefit to community have not yet been evaluated.	n/a
	Total Requested	\$203,000	\$100,000 (in principle).	

10.4 COMMUNITY SERVICES POLICY REVIEW - ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES (CS19)

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Development Coordinator
Date of Report:	30 April 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Policy CS19 - Annual Community Association Grant Scheme

PURPOSE

For Council to consider adopting the amended Annual Community Association Grant Schemes Policy CS19 to improve readability and the distribution of funding to eligible Community Associations.

BACKGROUND

The suggested changes incorporated into policy CS19 will provide Council officers and Community Associations clear direction in the management the Annual Community Association Grant Schemes.

Initiated in 2010, policy CS19 offers Community Associations based within the Shire of Roebourne with financial assistance to coordinate high quality community programs, events, services and support infrastructure that provide a direct benefit to their associated community. Projects, activities, events and infrastructure are to be consistent with the values and strategies contained within the Shire of Roebourne's Strategic Plan.

The current schemes available to the Community Associations of Dampier (DCA), Karratha (KCA), Wickham (WCA), Point Samson (PSCA) and Shire of Roebourne's Roebourne Advisory Group (RAG) are:

- Annual Community Associations Development Scheme
- Birra Birra & Kangaroo Hill Ex-Gratia Funding Scheme

In the recent years Officers have experienced increased requests for the ACADS and Ex-Gratia funding to be utilised for community events.

The graph below indicates the total funds (includes ACADS and Ex-Gratia) that have been allocated to Community Associations for events over the past three years.

<p>2.3 – Eligibility</p> <p><i>Birra Birra Funds</i> – Change from:</p> <ul style="list-style-type: none"> • Wickham Community Association, \$250,000 ex GST to 50% ex GST of Birra Birra allocated funds • Point Samson Community Association, \$100,000 ex GST to 25% ex GST of Birra Birra allocated funds • Shire of Roebourne’s Roebourne Advisory Group, \$100,000 to 25% ex GST of Birra Birra allocated funds <p>2.5 – Allocation of Funds Funds are distributed as follows:</p> <ul style="list-style-type: none"> • Community Associations will receive lump sum payments of the total ACADS and Ex-Gratia submissions as follows: 25% upfront payment, 50% half way through and 25% upon completion of the evaluation report. <p><i>Statements deleted:</i></p> <ul style="list-style-type: none"> • The remainder will be issued at key milestones identified by the Community Association in the detailed project brief and application. • A 5% retainer will apply in anticipation of the Community Association providing Council with a completion report. <p>Change in the number of years that funds can be placed in reserve from two years to one year</p> <p>2.5 – Allocations Council may fund: Inclusion of a clause capping the amount of funds that can be allocated to community events.</p> <ul style="list-style-type: none"> • 100% of Ex-Gratia funds are available for the purposes of infrastructure projects. 0% available 	<p>Rio Tinto’s allocation to the Birra Birra funds is based on per bed occupied in the previous financial year. This amount may fluctuate from year to year hence a change to a percentage allocation rather than a fixed amount for each Community Association.</p> <p>To eliminate the ad-hoc release of funds impacting on Officer capacity. Lump sum payments will assist Officers and Community Associations with the timely release of funds.</p> <p>Removal of text as these are addressed in the preceding statement.</p> <p>To decrease the amount of funds being placed in reserve.</p> <p>To encourage Community Associations to utilise ACADS and Ex-Gratia funds for alternative projects given that Council supports a number of initiatives through the Councils Events Team.</p>
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<p>for the purposes of conducting community events.</p> <ul style="list-style-type: none"> • up to 100% of the ACADS funds can be utilised for the purposes of conducting community events. <p>2.6 – All unallocated funds from ACADS will be incorporated into the Annual Community Grant for the purposes of being distributed in accordance with Policy CS6 - Community Grants and Contributions Scheme.</p> <p>2.8 - Generally, variations to the approved application will not be accepted unless projects are impacted by circumstances beyond the applicants’ control. Variations exceeding \$100,000 will be required to be reviewed and accepted by Council prior to the expenditure occurring.</p> <p>3.1 and 3.2 - <i>Funding Rounds</i>: Call for applications to be advertised for a minimum 2 month period prior to May each year for Council consideration at the May Ordinary Council Meeting.</p> <p>3.2 <i>Amount</i>– An ex-gratia payment of \$250 per bed is received each year. Funds will be available to Community Associations as indicated in point 2.3. However, while the minimum allocation may vary the maximum allocation shall not exceed \$500,000 ex GST per year for the Cape Lambert (Birra Birra) Camp and a fixed amount of \$100,000 ex. GST for the Kangaroo Hill camp received from Rio Tinto.</p> <p>Minor grammatical amendments and sentence restructure throughout policy</p>	<p>Changes to policy names to align with updated Policy CS6.</p> <p>Policy CS19 currently does not provide direction on variations. Officers have previously received requests for variation due to change in circumstances from time of application. Should these circumstances be deemed valid or exceed \$100,000 variations should be presented to Council for approval.</p> <p>Previous text too prescriptive given dates may need to vary from year to year.</p> <p>The ex-gratia amount may fluctuate from year to year hence a cap on the actual amount available to Community Associations.</p> <p>Remove repetitive text; improve readability, meaning and clarity.</p>
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LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is not considered to be “Significant”.

COUNCILLOR/OFFICER CONSULTATION

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy.

COMMUNITY CONSULTATION

Whilst no specific community consultation has been undertaken, recommended changes for Policy CS19 are based on anecdotal feedback received from Community Associations and Officers.

The proposed policy recommendations are for implementation in the 2015/2016 financial year. This provides Officers an opportunity to further consult with the Community Associations in regards to the policy changes.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CS19 Annual Community Association Grant Schemes and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website and distributed to community via the Community Development email distribution lists.

FINANCIAL IMPLICATIONS

There has been a significant reduction in the community associations placing unallocated funds in reserve. Currently there a total of \$144,726 remains in reserve that are unallocated to projects. This amount reflects unallocated reserves from the 2011/2012 and 2012/2013 financial years. It should be noted that the 2013/2014 project evaluations are due to Officers on 30 June 2014. Officers are working with community associations to allocate funds to projects prior to the end of the financial year.

The change to allocate unspent (and unallocated) funds to the Shire of Roebourne Annual Community Grant Scheme has been successful in awarding *all* community groups (not just Community Associations) to implement high quality programs, events, facilities and services that provide a return benefit to the wider community.

Reducing the number of years that funds allocated to projects that can be placed in reserve from two years to one year will further decrease the reserve amounts.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 201-2014 provided for this activity:

Our Program:	4.c.2	Focus on continuously improving systems processes and best practice in service delivery to the community
Our Services:	4.c.2.3	Develop and/or review Council policies, procedures and processes.

RISK MANAGEMENT CONSIDERATIONS

The suggested changes are mutually beneficial to both the Shire of Roebourne and relevant Community Associations, however implementation of the proposed changes may still present challenges.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

The inclusion of the point 2.8 *Variations* and point 2.5 *Allocations* may reduce the impact on Officers capacity due to the increased number of variation and adhoc payment requests received from community associations.

RELEVANT PRECEDENTS

Council Officer’s review all policies on an annual basis.

DELEGATED AUTHORITY

There are no delegated authorities relevant to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 RESOLVES to ADOPT the suggested amendments to Annual Community Association Grant Scheme Policy (CS19) as per the following table for implementation in the 2014/2015 financial year:

Proposed Change	Purpose of change
<p>2.2 – General Conditions/Criteria The Shire will endeavour to provide support to:</p> <ul style="list-style-type: none"> • projects, activities, events* and infrastructure development that are consistent with the values and strategies contained within the Shire’s Strategic Plan; <p><i>* Events: Community Associations intending to commit funds towards events, will be subject to a capped allocation. See Section 2.5.</i></p> <p>2.2 – layout change</p> <p>2.3 – Eligibility</p> <p><i>Birra Birra Funds – Change from:</i></p> <ul style="list-style-type: none"> • Wickham Community Association, \$250,000 ex GST to 50% ex GST of Birra Birra allocated funds • Point Samson Community Association, \$100,000 ex GST to 25% ex GST of Birra Birra allocated funds 	<p>To allow Community Association to support projects other than community events.</p> <p>To improved readability as both ACADS and Ex-Gratia have the same assessment criteria.</p> <p>Rio Tinto’s allocation to the Birra Birra funds is based on per bed occupied in the previous financial year. This amount may fluctuate from year to year hence a change to a percentage allocation rather than a fixed amount for each Community Association.</p>

<ul style="list-style-type: none"> • Shire of Roebourne’s Roebourne Advisory Group, \$100,000 to 25% ex GST of Birra Birra allocated funds <p>2.5 – Allocation of Funds Funds are distributed as follows:</p> <ul style="list-style-type: none"> • Community Associations will receive lump sum payments of the total ACADS and Ex-Gratia submissions as follows: 25% upfront payment, 50% half way through and 25% upon completion of the evaluation report. <p><i>Statements deleted:</i></p> <ul style="list-style-type: none"> • The remainder will be issued at key milestones identified by the Community Association in the detailed project brief and application. • A 5% retainer will apply in anticipation of the Community Association providing Council with a completion report. <p>Change in the number of years that funds can be placed in reserve from two years to one year</p> <p>2.5 – Allocations Council may fund: Inclusion of a clause capping the amount of funds that can be allocated to community events.</p> <ul style="list-style-type: none"> • 100% of Ex-Gratia funds are available for the purposes of infrastructure projects. 0% available for the purposes of conducting community events. • up to 100% of the ACADS funds can be utilised for the purposes of conducting community events. <p>2.6 – All unallocated funds from ACADS will be incorporated into the Annual Community Grant for the purposes of being distributed in accordance with Policy CS6 - Community Grants and Contributions Scheme.</p> <p>2.8 - Generally, variations to the approved application will not be accepted unless</p>	<p>To eliminate the ad-hoc release of funds impacting on Officer capacity. Lump sum payments will assist Officers and Community Associations with the timely release of funds.</p> <p>Removal of text as these are addressed in the preceding statement.</p> <p>To decrease the amount of funds being placed in reserve.</p> <p>To encourage Community Associations to utilise ACADS and Ex-Gratia funds for alternative projects given that Council supports a number of initiatives through the Councils Events Team.</p> <p>Changes to policy names to align with updated Policy CS6.</p>
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<p>projects are impacted by circumstances beyond the applicants' control. Variations exceeding \$100,000 will be required to be reviewed and accepted by Council prior to the expenditure occurring.</p> <p>3.1 and 3.2 - <i>Funding Rounds</i>: Call for applications to be advertised for a minimum 2 month period prior to May each year for Council consideration at the May Ordinary Council Meeting.</p> <p>3.2 <i>Amount</i>– An ex-gratia payment of \$250 per bed is received each year. Funds will be available to Community Associations as indicated in point 2.3. However, while the minimum allocation may vary the maximum allocation shall not exceed \$500,000 ex GST per year for the Cape Lambert (Birra Birra) Camp and a fixed amount of \$100,000 ex. GST for the Kangaroo Hill camp received from Rio Tinto.</p> <p>Minor grammatical amendments and sentence restructure throughout policy</p>	<p>Policy CS19 currently does not provide direction on variations. Officers have previously received requests for variation due to change in circumstances from time of application. Should these circumstances be deemed valid or exceed \$100,000 variations should be presented to Council for approval.</p> <p>Previous text too prescriptive given dates may need to vary from year to year.</p> <p>The ex-gratia amount may fluctuate from year to year hence a cap on the actual amount available to Community Associations.</p> <p>Remove repetitive text; improve readability, meaning and clarity.</p>
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Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the Annual Community Association Grant Scheme Policy (CS19) with the following amendments for implementation in the 2015/2016 financial year:

- 1) _____
- 2) _____
- 3) _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Annual Community Association Grant Scheme Policy (CS19) for the following reasons:

- 1) _____
- 2) _____
- 3) _____

CONCLUSION

Council is presented with updated policies to review and endorse frequently. The suggested changes incorporated into the Annual Community Association Grant Scheme Policy (CS19) will provide Council Officers and Community Associations and administering Officers a clear direction in the management the Annual Community Association Grant Schemes.

Whilst individual challenges remain for each Community Association (or Committee) in their respective location, Officers support the recommendation and suggested policy changes. The suggested policy changes are recommended for implementation in the 2015/2016 financial year. Officers will continue to consult with Community Associations on the suggested policy changes. Generally there is an understanding that these suggestions will provide the best possible outcome for the majority of current issues.

OFFICER’S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant to Section 3.18 of the Local Government Act 1995 **RESOLVES to ADOPT** the suggested amendments to Annual Community Association Grant Scheme Policy (CS19) as per the following table for implementation in the 2015/2016 financial year:

Proposed Change	Purpose of change
<p>2.2 – General Conditions/Criteria The Shire will endeavour to provide support to:</p> <ul style="list-style-type: none"> • projects, activities, events* and infrastructure development that are consistent with the values and strategies contained within the Shire’s Strategic Plan; <p>* Events: Community Associations intending to commit funds towards events, will be subject to a capped allocation. See Section 2.5.</p>	<p>To allow Community Association to support projects other than community events.</p>
<p>2.2 – layout change</p>	<p>To improved readability as both ACADS and Ex-Gratia have the same assessment criteria.</p>
<p>2.3 – Eligibility</p> <p>Birra Birra Funds – Change from:</p> <ul style="list-style-type: none"> • Wickham Community Association, \$250,000 ex GST to 50% ex GST of Birra Birra allocated funds • Point Samson Community Association, \$100,000 ex GST to 25% ex GST of Birra Birra allocated funds 	<p>Rio Tinto’s allocation to the Birra Birra funds is based on per bed occupied in the previous financial year. This amount may fluctuate from year to year hence a change to a percentage allocation rather than a fixed amount for each Community Association.</p>

<ul style="list-style-type: none"> • Shire of Roebourne's Roebourne Advisory Group, \$100,000 to 25% ex GST of Birra Birra allocated funds <p>2.5 – Allocation of Funds Funds are distributed as follows:</p> <ul style="list-style-type: none"> • Community Associations will receive lump sum payments of the total ACADS and Ex-Gratia submissions as follows: 25% upfront payment, 50% half way through and 25% upon completion of the evaluation report. <p>Statements deleted:</p> <ul style="list-style-type: none"> • The remainder will be issued at key milestones identified by the Community Association in the detailed project brief and application. • A 5% retainer will apply in anticipation of the Community Association providing Council with a completion report. <p>Change in the number of years that funds can be placed in reserve from two years to one year</p> <p>2.5 – Allocations Council may fund: Inclusion of a clause capping the amount of funds that can be allocated to community events.</p> <ul style="list-style-type: none"> • 100% of Ex-Gratia funds are available for the purposes of infrastructure projects. 0% available for the purposes of conducting community events. • up to 100% of the ACADS funds can be utilised for the purposes of conducting community events. <p>2.6 – All unallocated funds from ACADS will be incorporated into the Annual Community Grant for the purposes of being distributed in accordance with Policy CS6 - Community Grants and Contributions Scheme.</p>	<p>To eliminate the ad-hoc release of funds impacting on Officer capacity. Lump sum payments will assist Officers and Community Associations with the timely release of funds.</p> <p>Removal of text as these are addressed in the preceding statement.</p> <p>To decrease the amount of funds being placed in reserve.</p> <p>To encourage Community Associations to utilise ACADS and Ex-Gratia funds for alternative projects given that Council supports a number of initiatives through the Councils Events Team.</p> <p>Changes to policy names to align with updated Policy CS6.</p>
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<p>2.8 - Generally, variations to the approved application will not be accepted unless projects are impacted by circumstances beyond the applicants' control. Variations exceeding \$100,000 will be required to be reviewed and accepted by Council prior to the expenditure occurring.</p> <p>3.1 and 3.2 - Funding Rounds: Call for applications to be advertised for a minimum 2 month period prior to May each year for Council consideration at the May Ordinary Council Meeting.</p> <p>3.2 Amount – An ex-gratia payment of \$250 per bed is received each year. Funds will be available to Community Associations as indicated in point 2.3. However, while the minimum allocation may vary the maximum allocation shall not exceed \$500,000 ex GST per year for the Cape Lambert (Birra Birra) Camp and a fixed amount of \$100,000 ex. GST for the Kangaroo Hill camp received from Rio Tinto.</p> <p>Minor grammatical amendments and sentence restructure throughout policy</p>	<p>Policy CS19 currently does not provide direction on variations. Officers have previously received requests for variation due to change in circumstances from time of application. Should these circumstances be deemed valid or exceed \$100,000 variations should be presented to Council for approval.</p> <p>Previous text too prescriptive given dates may need to vary from year to year.</p> <p>The ex-gratia amount may fluctuate from year to year hence a cap on the actual amount available to Community Associations.</p> <p>Remove repetitive text; improve readability, meaning and clarity.</p>
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11 DEVELOPMENT SERVICES

11.1 CONSIDERATION OF SUBMISSIONS ON SCHEME AMENDMENT 33 AND REQUEST TO ADOPT FOR FINAL APPROVAL

File No:	P3347
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	1 May 2014
Applicant/Proponent:	Hightower Planning and Development on behalf of North West Property Projects Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	1. Locality Plan 2. Schedule of Submissions

PURPOSE

For Council to consider submissions on Scheme Amendment No.33 (rezoning of Lot 4 Jager Street, Roebourne from 'Rural' to 'Industry' – refer to locality plan in Attachment 1) and request to adopt for final approval Amendment No.33.

BACKGROUND

Council initiated Amendment No.33 to its Town Planning Scheme No.8 on 28 October 2013 (Resolution 152646) where Council resolved, among other things, as follows:

- “1. That Council by SIMPLE Majority pursuant to Section 75 of the Planning and Development Act 2005 RESOLVES to:*
- a. INITIATE the following amendment to Shire of Roebourne Town Planning Scheme No.8 by:*
 - i. REZONING Lot 4 Jager Street, Roebourne from 'Rural' to 'Industry' and portion of Unallocated Crown Land (UCL) to 'Road Reserve'.*
 - ii. INTRODUCING a 'Restricted Use' Schedule under the 'Appendices' section of the Scheme Text to include 'Caretaker's Dwelling' as an 'X' Use over Lot 4 Jager Street, Roebourne; and*
 - iii. AMENDING the Scheme Map accordingly.”*

Environmental Assessment:

After Council's resolution, assessment of the Amendment by the Environmental Protection Authority was undertaken. The Environmental Protection Authority advised in a letter 10 February 2014 that the Amendment did not require assessment under the *Environmental Protection Act 1986* and provided the following advice and recommendations regarding Environmental Issues:

“The EPA notes the close proximity of the amendment area to the Roebourne Waste Water Treatment Plant (WWTP). The EPA supports the advice of the

Water Corporation that odour sensitive land uses should not be permitted within the industrial zoned land within the WWTP buffer area.

The EPA also supports the proposal to place notification on titles noting that the industrial lots are in proximity to a future residential area and that any land use requiring a buffer as identified in EPA Guidance Statement No. 3 Separation distances between Industrial and Sensitive Land Uses should not intrude into the future residential area.”

Advertising & Submissions Received:

Subsequent to the EPA advice, the Amendment was advertised in accordance with the *Town Planning Regulations 1967*. A total of four submissions were received from agencies (refer to ‘Community Consultation’ section of this report as well as the Schedule of Submissions – Attachment 2).

Three of the four submissions received raise no material concerns regarding the proposed Amendment, however, Water Corporation recommended the Scheme Amendment Document be modified to change the level of permissibility of the ‘Industry – Light’ and ‘Industry – Service’ Use Classes from a ‘P’ (‘Permitted’) designation to an ‘AA’ designation (‘not permitted unless Council has granted planning approval’) and the Use Class ‘Take Away Food Outlet’ from ‘AA’ to ‘X’ designation (‘Not Permitted’).

The Water Corporation also advises that, where applications for the above are submitted to the Council, they should be referred to the Water Corporation for comment with the following suggested wording:

“Council may refer proposals prior to determining applications for development in the vicinity of the Water Corporation’s effluent pond buffer to the Water Corporation and the DER for consideration of the offsite impacts and any conditions to be imposed on its approval”

The additional restrictions recommended by the Water Corporation are unnecessary given that they are not ‘sensitive land uses’ and given that it is entirely appropriate and consistent across the Shire for Light Industry and Service Industry uses to be permitted uses in an Industry zone, and for Council to have discretion to approve a Fast Food Outlet in an Industry zone. Hence, it is recommended Council not entertain these additional use restrictions recommended by the Water Corporation. In relation to the Water Corporation request for a Scheme provision requiring referral of planning applications in this Industry zone to the Water Corporation, this is not necessary because the adopted Roebourne Structure Plan shows the buffer for the WWTP which will prompt referral of affected applications to the Water Corporation.

Council is now required to consider the submissions received and make a recommendation to the Minister for Planning regarding approval of the Amendment. Should Council adopt the amendment for final approval, it will need to authorise the Shire President and Chief Executive Officer to execute three (3) copies of the documents and forward them to the Western Australian Planning Commission within 42 days of the resolution.

It is recommended Council resolve to forward the Schedule of Submissions and recommendations in relation to Amendment 33 to the Western Australian Planning Commission for the Minister for Planning’s consideration, and Amendment 33 be adopted for final approval without modification.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Subsequent to the EPA advice, the Amendment was advertised in accordance with the *Town Planning Regulations 1967* in the following manner:

- Publication of a notice in the *Pilbara News* of 19th February 2014;
- Publication of a notice on the Shire's website and providing an electronic link to a copy of the Amendment Document;
- Notifying a total of 16 abutting / nearby landowners in writing on 18th February 2014 and inviting comment;
- Notifying the following agencies in writing on 18th February 2014 and providing an electronic link to a copy of the Amendment Document:
 - Main Roads WA;
 - Department of Fire & Emergency Services;
 - Department of Water;
 - Department of Health;
 - Department of Environment Regulation;
 - Department of Aboriginal Affairs;
 - Horizon Power;
 - Water Corporation;
 - Pilbara Development Commission; and
 - Department of Lands;

A public submission period of 42 days ended on Wednesday 2nd April 2014. A total of four submissions were received from agencies. Refer to Schedule of Submissions – Attachment 2.

STATUTORY IMPLICATIONS

Section 75 of the *Planning and Development Act 2005* gives a local government the power to amend its local planning scheme. The procedure for preparing and adopting an amendment is provided for by the *Town Planning Regulations 1967* (the Regulations).

POLICY IMPLICATIONS**Pilbara Planning and Infrastructure Framework (PPIF)**

A key objective of the *Pilbara Planning and Infrastructure Framework (PPIF)* is to *provide for an adequate supply of industrial land in the region to meet the expanding demands of industry and its associated services and transport requirements.*

Under Section 3.11, the PPIF acknowledges the challenges of the past resulting from land not being “development ready” impacting on private investment, affordable land supply and the creation of jobs. The PPIF also notes that *there is a need for a significant amount of industrial land and facilities to support the resource economy and the diversified economy.*

With respect to townsite services and land supply, the PPIF states that, *in addition to the needs of the resource sector for large sites outside the towns, there is significant demand for light industrial land within the main urban centres. Light industrial land sites are needed for fabrication, warehousing, servicing and business incubator units.*

Ngarluma Aboriginal Sustainable Housing (NASH) Development Plan

The endorsed NASH Development Plan does not propose sensitive land uses on the interface with the subject land, rather an open space corridor and very large lots further to the east.

Draft Roebourne Structure Plan

The draft Roebourne Structure Plan shows Lot 4 as part of a larger future industrial area, which is complementary to the WWTP buffer requirements.

Local Planning Strategy (LPS) – Draft Paper on Industrial Land in the Eastern Corridor of the Shire of Roebourne

This paper was prepared following Councillor concerns regarding industrial land supply in the eastern corridor, namely Roebourne, Wickham and Point Samson. The paper was prepared in support of the Shire-wide Local Planning Strategy and provides a typology for industrial land in the Shire and an estimate of the overall light and general industrial land requirement in the Shire and specific provision in the eastern corridor.

The paper notes that a significant portion of available industrial land in Roebourne is used for non-industrial (Transient Workforce Accommodation (TWA)) purposes, thus reducing the effective supply of industrial land and potentially reducing the suitability of adjoining sites for industrial uses, as TWA is a sensitive land use.

The paper supports zoning of Lot 4 for future industrial land use.

FINANCIAL IMPLICATIONS

The Shire will charge the applicant a fee for service for processing this Scheme amendment.

STRATEGIC IMPLICATIONS

This item is relevant to the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program:	2.b.1.1	Identify demand for industrial, residential, community and commercial purposes and facilitate development of land for industrial, residential, community and commercial purposes
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RISK MANAGEMENT CONSIDERATIONS

There is sufficient planning in place around Lot 4 to coordinate subdivision and development and minimise the potential for conflict with surrounding sensitive land uses. The proposed prevention of caretaker's dwellings will avoid land use conflict relating to the adjoining WWTP.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. MODIFY the Schedule of Submissions and recommendations in relation to Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8 commensurate with the advice and recommendations contained in the submission received by Water Corporation.
2. MODIFY the Amendment Document by the inclusion of the use class 'Take Away Food Outlet' as an 'X' use to the 'Restricted Use' Schedule and the use classes 'Industry – Light' and 'Industry – Service' as 'AA' uses to the 'Restricted Use' Schedule.
3. ADOPT for final approval Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8 as expressed in the modified Amendment Document.
4. AUTHORISE the Shire President and Chief Executive Officer to execute three (3) copies of the Amendment Document for Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8 in accordance with regulation 22 of the *Town Planning Regulations 1967 (as amended)*, including the fixing of the Council's Seal in the event that the Minister for Planning approves the Amendment without further modification.

CONCLUSION

Amendment No.33 has been advertised in accordance with the Town Planning Regulations. The submissions received generally support the proposal.

The Water Corporation's recommended additional restrictions ('Industry – Light' and 'Industry – Service' from 'P' to 'AA' and 'Take Away Food Outlet' from 'AA' to 'X' are considered unnecessary. Industrial uses are not 'sensitive land uses' and it is entirely appropriate and consistent across the Shire for Light Industry and Service Industry uses to be permitted uses in an Industry zone. Council will have discretion to approve a Fast Food Outlet in an Industry zone. It is hence recommended Council not entertain these additional use restrictions. Given designation of the WWTP buffer across this Industry zone on the Roebourne Structure Plan, applications for planning approval will be referred to the Water Corporation for comment, as requested by the Water Corporation.

It is therefore recommended Council resolve to forward the Schedule of Submissions and recommendations in relation to Amendment No.33 to the Western Australian Planning Commission for the Minister for Planning's consideration, and Amendment No.33 be adopted for final approval without modification.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant to Clause 75 of the *Planning and Development Act 2005* **RESOLVES** to:

1. **ADOPT** the Schedule of Submissions and recommendations in relation to Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8.
2. **ADOPT** for final approval Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8.
3. **AUTHORISE** the Shire President and Chief Executive Officer to execute three (3) copies of the Amendment Document for Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8 in accordance with Regulation 22 of the *Town Planning Regulations 1967* (as amended), including the fixing of the Council's Seal.
4. **FORWARD** to the Western Australian Planning Commission three (3) copies of the Amendment Document for Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8, and a copy of the Schedule of Submissions and recommendations in relation to Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8, for the Minister's consideration.
5. **FORWARD** to Water Corporation the response to the Water Corporation submission on Amendment No.33 to Shire of Roebourne Town Planning Scheme No.8.

11.2 REQUEST TO INITIATE AMENDMENT NO.36 TO SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO.8 – LOT 126 KARRATHA-TOM PRICE ROAD (TOXFREE SOLUTIONS)

File No: AMD 36

Responsible Executive Officer: Director Development Services

Reporting Author: Principal Statutory Planner

Date of Report: 2 May 2014

Applicant/Proponent: Whelans Town Planners on behalf of Toxfree Solutions

Disclosure of Interest: Nil

Attachment(s)

1. Location Plan
2. Extract from Scheme Map – Map 7 Karratha Townsite Surrounds

PURPOSE

For Council to consider a recommendation to initiate an amendment to Shire of Roebourne Town Planning Scheme No.8 (‘the Scheme’) by removing the ‘Special Conditions’ text in respect of Additional Use Entry No. A2 of ‘Appendix 6 – Additional Uses’ (Toxfree Solutions site).

BACKGROUND

Lot 126 is a 9.9 hectare site located approximately 18km south-west of Karratha City Centre between the Karratha -Tom Price Road and Karratha -Tom Price Railway Line (refer to Attachment 1 - Locality Plan. The Site is legally described as Lot 126 on Deposited Plan 183297, being the whole of the land comprised in Crown Land Title Volume LR3053 Folio 216. The site is reserved ‘Infrastructure’ under the Scheme, subject to special conditions contained under Additional Use Entry No. A2 of ‘Appendix 6 – Additional Uses’ of the Scheme is described below:

Extract: Appendix 6 – Additional Uses

Additional Use Entry No.	Description of Land	Base Zoning	Additional Uses	Special Conditions
A2	De Witt Loc 126 AMD 10 GG 6/6/08	Infrastructure Reservation	Industry-Noxious (restricted)	(a) The use of the site to be restricted to the following additional uses as defined in Schedule 1 of the Environmental Protection Regulations 1987 (as amended): <ol style="list-style-type: none"> i. “61 – liquid waste facility”; and ii. “61A – solid waste facility” (b) The following incidental uses are also applicable: <ol style="list-style-type: none"> iii. waste transfer facility; and iv. transient workforce accommodation.

				<p>(c) The transient workforce accommodation shall:</p> <ul style="list-style-type: none"> v. provide for a maximum of eight employees of the waste transfer facility; vi. be located to maximise the distance from the waste transfer facility; and vii. also require the approval of the Health Department of WA.
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Toxfree Solutions successfully tendered for the Site when the then Department of Planning and Infrastructure presented Lot 126 for public tender in 2000 for operation of a waste management facility.

Toxfree Solutions originally entered into an agreement with the State Government to lease the site for 10 years. This lease has recently been renewed for a further 10 years with an additional 10 year option.

Under the Scheme, a waste facility is classified as a noxious industry, which is a use that would not be consistent with the purpose of the ‘Infrastructure’ reservation. The Scheme was amended in 2008 (Amendment No.10) to provide the Additional Use of ‘Industry – Noxious’ for Lot 126. An extract from the Scheme Map is marked ‘Attachment 2’.

The Special Conditions included as part of Amendment No.10 restricted the use of the Site to uses as defined in Schedule 1 of the *Environmental Protection Regulations 1987* being ‘61 – liquid waste facility’ and ‘61A - solid waste facility’. The Special Conditions also included provisions to allow incidental use of the Site as a waste transfer facility and for transient workforce accommodation (TWA).

Toxfree proposes to expand the facility to include additional waste processing technologies. In the short term, it is proposed to add the following:

- Waste to Energy Facility (hazardous waste)
- Base Oil Refinery
- Mercury Recovery
- Glycol Recovery
- In-vessel Composting
- Tyre Recycling

These proposed technologies would not be classified within the Prescribed Premises 61 & 61A categories and as such a scheme amendment would be required to amend the Special Conditions associated with the additional use to allow additional waste processing technologies to be considered for planning approval.

To avoid the need for separate Scheme amendments each time an additional use is proposed, it is proposed to remove references to specific *Prescribed Premises from Schedule 1 of the Scheme altogether. It is considered that restrictions to the use of the Site would be better dealt with through the required planning and environmental approval processes (i.e. an application for planning approval and the Department of Environmental Regulation works approvals and licencing approvals for Prescribed Premises).

(* **Prescribed Premises:** There are 93 categories of prescribed premises categories defined in Schedule 1 of the *Environmental Protection Regulations 1987*. Categories include mining, heavy and light industrial, service and agricultural industries. There are no implications for the Shire by removing specific reference to Prescribed Premises from Appendix 6 of the Scheme because, after the scheme amendment is gazetted, the Shire will be required to refer an Application for Planning Approval for a Prescribed Premises to the EPA in accordance with Section 38(5) of the EP Act, where the EPA will decide whether the proposal will be subject to the formal environmental impact assessment process.)

It is also proposed to delete Special Conditions (b) and (c) as it is proposed to remove the existing TWA from the Site.

The demand for specialist waste treatment & recycling technologies for industrial wastes produced in the Pilbara has continued to grow with the continued growth of the iron ore and oil and gas industry in the region. The need to develop and maintain such facilities in the region is essential to the region, reducing the risk of significant cost escalations for local industry at a time where costs control is becoming more and more important to the continued growth of industry and investment in the region.

Due to the nature of the wastes produced, the predominant alternative waste disposal options for many of these materials is to transport to the eastern states at significant additional cost and risk. To meet this demand Toxfree wishes to introduce a number of these specialist technologies to the region to offer a broader range of much needed services.

There are sound town planning grounds to amend the Scheme to allow for all types of waste treatment technologies to be considered for planning approval. Toxfree originally entered into an agreement with the State of WA to lease the Site for the purpose of establishing and operating a waste treatment facility. The current Scheme Text is considered to inhibit the achievement of the purpose of the lease and is onerous given that the types of waste treatment technologies permitted can be controlled through planning and environmental approvals.

It is therefore recommended Council resolve to initiate Amendment No.36 to Shire of Roebourne Town Planning Scheme No.8.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Waste Services has been consulted regarding the strategic matter of planning for industrial waste services not able to be accommodated at the 7 Mile Tip Facility. Waste Services will be further consulted regarding this particular proposal during the consultation phase for the amendment.

COMMUNITY CONSULTATION

Community and Agency consultation is required once Council initiates a Scheme amendment in accordance with Regulation 15 of the *Town Planning Regulations 1967* (the Regulations).

STATUTORY IMPLICATIONS

Should Council resolve to initiate the amendment, it will be required by Section 81 of the Act to refer the amendment to the EPA for its consideration under Section 48A of the *Environmental Protection Act 1986*.

Once Council has received advice from the EPA, it can advertise the amendment in accordance with regulation 15 of the *Town Planning Regulations 1967* (the Regulations).

Submissions on the amendment will be accepted by Council in accordance with regulation 16. Once the 42-day public submission period has ended, Council is obliged to consider the amendment in the light of submissions received (regulation 17) and resolve to adopt the amendment, modify it or resolve not to proceed.

The amendment is then forwarded to the Western Australian Planning Commission together with details of the submissions received and Council's recommendation on the amendment (regulation 18). The Commission will then consider its recommendation to the Hon. Minister for Planning and Infrastructure, who is responsible for final approval or refusal of the amendment.

POLICY IMPLICATIONS

There are no policy implications for the Shire that relate to the recommendations of this report.

FINANCIAL IMPLICATIONS

The Shire will charge the applicant a fee for service for processing this Scheme amendment.

STRATEGIC IMPLICATIONS

This item is relevant to the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program:	2.b.1.1	Identify demand for industrial, residential, community and commercial purposes and facilitate development of land for industrial, residential, community and commercial purposes
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RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the Shire due to the suitable location of the facility. Lot 126 is isolated from major developments and there are no existing uses in the locality that could potentially be a source of land use conflict with the Industry – Noxious use.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That the Council by SIMPLE Majority, pursuant to Part 5 of the *Planning and Development Act 2005*, RESOLVE not to initiate Amendment No.36 to the Shire of Roebourne Town Planning Scheme No 8.

CONCLUSION

There are sound town planning grounds to amend the Scheme to allow for all types of waste treatment technologies to be considered for planning approval. Waste management uses would be consistent with the purpose for which the site is leased. The current scheme text is considered to inhibit the achievement of the purpose of the lease and is onerous given that the types of waste treatment technologies permitted can be restricted through the planning and environmental approvals processes.

It is recommended Council resolve to initiate Amendment No.36 to Shire of Roebourne Town Planning Scheme No.8.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 75 of the *Planning and Development Act 2005* **RESOLVES** to:

1. **INITIATE** the following amendment to Shire of Roebourne Town Planning Scheme No.8 by changing the text of Appendix No. 6 Additional Use 2, as follows:

Additional Use Entry No.	Description of Land	Base Zoning	Additional Uses	Special Conditions
A2	Lot 126 on DP183297	Infrastructure zone	Industry-Noxious	Nil

2. **NUMBER** the proposed scheme amendment Amendment No.36 to Shire of Roebourne Town Planning Scheme No.8;
3. **AUTHORISE** the Shire President and Chief Executive Officer to execute three (3) copies of the Amendment Document in accordance with the *Town Planning Regulations 1967* (as amended);
4. **FORWARD** the scheme amendment to the Environmental Protection Authority for assessment in accordance with Section 81 of the *Planning and Development Act 2005* and the Western Australian Planning Commission for its information; and
5. **ADVERTISE** the scheme amendment in accordance with the *Town Planning Regulations 1967* if no environmental assessment is required.

11.3 REQUEST TO ADOPT STORM SURGE RISK POLICY DP19 FOR ADVERTISING AND INITIATION OF SCHEME AMENDMENT NO. 37

File No:	AMD 37
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	5 May 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Proposed Scheme Amendment No.37 Scheme Provisions 2. Draft Revised Storm Surge Risk Policy DP19 Text 3. Storm Surge Policy Maps 4. Schedule 2 Applicant Risk Assessment Matrix 5. Schedule 3 Applicant Risk Assessment Checklist

PURPOSE

Request for Council to:

1. Initiate a revised amendment to the Shire of Roebourne Town Planning Scheme No. 8 (TPS8) pursuant to Part 5 of the *Planning and Development Act 2005* addressing storm surge;
2. Adopt a draft revised version of Storm Surge Risk Local Planning Policy DP19 for the purpose of public advertising in accordance with sub clause 5.1.4 of TPS8.

BACKGROUND

Storm Surge Risk Special Control Area Provisions

TPS8 Maps currently identify the “Storm Surge Risk Special Control Area” as the entire section of the Shire from the coastline to the North West Coastal Highway. Within this area, Council must comply with requirements set out in Clause 7.5 of TPS8 when considering applications for planning approval. Clause 7.5 of TPS8 reads as follows:

- 7.5.1 *When considering applications for planning approval, Council staff shall have regard to information about the land prone to 1 in 100 year storm surge events and may permit, with or without conditions, or refuse proposals at its discretion.*
- 7.5.2 *When considering applications for planning approval, Council shall consult the relevant agencies regarding the most up-to-date information available about potential storm surge events and sea level rise which may affect the proposals subject to application.*
- 7.5.3 *Development within the Residential, Commerce or Health, Welfare and Community categories in the zoning table is not permitted within an area known to be subject to 1 in 100 year storm surge events. Council may approve other development*

categories subject to considering:

- (a) the sensitivity of the proposal to risk;*
- (b) protection measures to be constructed;*
- (c) social and cultural values.*

Currently sub-clause 7.5.3 does not grant the Council discretion to approve development identified within the 'Residential', 'Commerce or Health', 'Welfare' and 'Community' categories on land 'known to be subject to' a 1 in 100 year storm surge event. In addition, the revised version of State Planning Policy 2.6 requires local governments to have regard for a 500 year storm surge event and also to apply a hierarchical process of risk assessment and adaptation planning within the decision making process.

TPS8 needs to be amended in order to bring TPS8 into alignment with SPP 2.6, and to give Council discretion to permit (where appropriate) Residential, Commerce, Health, Welfare and Community developments in areas known to be subject to 1 in 100 year storm surge events.

Amendment No. 27 to TPS8

The Shire previously prepared and progressed Amendment No. 27 to TPS8.

Council at its 17 June 2013 meeting resolved to adopt Amendment No. 27 subject to modifications. This amendment replaced reference to 100 year ARI events with reference to 500 year ARI events, referred to DP19 and placed responsibility on applicants to demonstrate acceptable storm surge risk management, including expert certification and independent expert validation.

Adoption of Amendment No. 27 gave the amendment "seriously entertained" status. This provided for Council to grant approval to residential development in areas that were known to be subject to a 100 year ARI storm surge event, which had been placed on hold for some time since storm surge modelling under the Karratha Coastal Vulnerability Study had become available. There are, however, some potential implications of Amendment No. 27 as previously adopted for affected landowners/applicants. For example, adopted replacement clause 7.5.3 potentially places considerable responsibility on the landowner/applicant to submit additional information with their application for planning approval (the details of which are unclear) for the purposes of demonstrating to Council that risk to life, property, services and values are avoided, remedied or mitigated. Adopted new clause 7.5.4 also potentially requires the landowner/applicant to engage suitably indemnified experts plus separate independent experts to prove the acceptability of the development. Such undefined requirements could cause confusion and have substantial cost and time implications for a landowner/applicant and the Shire. Additionally, the current Storm Surge Risk Special Control Area (the coast to the Highway) does not reflect the area modelled as being affected.

Subsequent internal review and consultation with key stakeholders, such as the Department of Planning, has given rise to an alternative approach to address storm surge within TPS8. This alternative approach involves setting out in a local planning policy the storm surge affected areas within the Shire and storm surge considerations in relation to development in that area. This is a more flexible approach with regard to maintenance of storm surge mapping and refinement of provisions. This is important because there are some towns (ie. Wickham) and sections of the District coastline for which storm surge mapping is not available. Additionally, there may be a need to refine provisions to reflect improved practices. Updates can be far more easily introduced via local planning policy than Scheme amendment. The alternative approach is also more guiding for an affected landowner. Accordingly, it is recommended that Scheme Amendment No. 27 be abandoned in favour of this new scheme amendment. In terms of transition, Amendment No. 27 will be used to guide

Shire technical assessment and recommendations until Amendment No. 37 is adopted by Council for final approval, at which point it will be recommended Council resolve to rescind Amendment No. 27. Practically, officers will continue to use the best available storm surge mapping for guidance in considering development applications in the interim and the recommended new approach will be used to assist in the consideration of development proposed below the 500 year ARI storm surge level. It is only the approach to considering development below the 500 year ARI level that will change with the introduction of Amendment No. 37 and the new DP19.

Summary of Scheme Amendment No. 37

Scheme Amendment No. 37 seeks to delete clause 7.5.1, 7.5.2 and 7.5.3 relating to the storm surge risk special control area and reference to the Storm Surge Risk Special Control Area from the Scheme Maps. Amendment No.37 instead seeks to introduce a new general development clause that refers to a local planning policy which identifies land within the District that is vulnerable to storm surge inundation (500 year storm surge event as specified by SPP 2.6). All land that is identified within this local planning policy as being vulnerable to storm surge inundation shall be subject to the requirements of the local planning policy.

Therefore, the proposed amendment to TPS8 will essentially rely on the local planning policy to identify land that is vulnerable to storm surge and to establish a process for preparing and assessing development applications on land vulnerable to storm surge. The amendment will also provide greater “call in” powers, whereby development that would not ordinarily require planning approval (ie. single house, development in a reserve) would require planning approval in the storm surge affected area. This has benefits in terms of formalising the process for considering risk management and assigning responsibility for risk management decisions.

Summary of draft Storm Surge Risk Local Planning Policy

Key components and requirements of the draft policy are summarised below:

1. Schedule 1 of the policy will contain the most current storm surge mapping, which can be updated by the Shire from time to time as more current and accurate information is prepared. All land that is identified as being vulnerable to the 500 year ARI storm surge event will be subject to the requirements of the policy.
2. The policy incorporates ‘as of right’ design mitigation measures which proposals may incorporate to sufficiently address the level of risk associated with storm surge inundation and therefore meet the minimum requirements of the policy. The ‘as of right’ design response includes raising the finished floor level of habitable rooms above the modelled 500 year ARI storm surge event level or locating the development on a portion of the site that is not vulnerable to the modelled 500 year ARI storm surge inundation.
3. Alternatively, the policy provides a framework for applicants to take a performance-based approach to risk mitigation. Where the proponent chooses to take an alternative approach to the ‘as of right’ design response, they take responsibility for consequences in the knowledge that finished floor levels are below the 500 year ARI storm surge level. In this regard, the policy contains a matrix and checklist for completion by applicants to assist in identifying and categorising the level of storm surge risk associated with the proposal. This risk assessment framework is a consolidated matrix based on the Shire’s broader risk assessment framework.
4. The policy outlines a clear process for assessment of applications for land vulnerable to storm surge.

Schedule 1 contains mapping of the 500 year storm surge event for four (4) of the five (5) major settlements within the Shire:

- Dampier;
- Karratha;
- Point Samson; and
- Roebourne.

The mapping is currently at varying levels of detail for different settlements, with Karratha being mapped at the highest level of detail due to the modelling undertaken for the Karratha Coastal Vulnerability Study. Storm surge mapping for Wickham is not currently available. This does not prevent application of the policy, it will just require consideration on a lot-by-lot basis in Wickham until such mapping becomes available. The policy allows for mapping to be updated when new mapping becomes available. The Shire should seek funding assistance from other interested parties to prepare storm surge mapping for Wickham to provide clearer policy direction.

The mapping of the 500 year event for settlements represents a better and more refined approach when compared to the current Storm Surge Risk Special Control Area which captures everything out to the North West Coastal Highway. The latest mapping should be referred to Department of Fire and Emergency Services and the State Emergency Services during the public advertising period.

The draft policy has been prepared in the context of a Coastal Hazard Risk Management Adaptation Plan, which contains an overarching risk assessment of storm surge hazard within the Shire. Council will be briefed on the draft CHRMAP at the 15 May Councillor Briefing Session and the intention is to present to Council a CHRMAP for adoption when draft revised policy DP19 is adopted following public advertising. The draft CHRMAP generally finds that risk associated with the modelled 500 year ARI storm surge event can be managed and mitigated through on-site development measures.

The draft policy is proposed to be advertised concurrently with the scheme amendment.

Summary of draft Coastal Hazard Risk Management Adaptation Plan (CHRMAP)

SPP 2.6 states that adequate coastal hazard risk management and adaptation planning (CHRMAP) should be undertaken by the responsible authority (in this case the local government) where existing or proposed development is in an area at risk of being affected by coastal hazards. SPP 2.6 requires CHRMAP's to include a hierarchical process of risk assessment on a sequential and preferential basis in accordance with the following:

1. **Avoid** the presence of new development within an area identified to be affected by coastal hazards.
2. **Planned or Managed Retreat** including the relocation or removal of assets within an area identified as likely to be subject to intolerable risk of damage from coastal hazards over the planning timeframe.
3. **Accommodation measures** such as design and/or management strategies that render the risks from the identified coastal hazard may be employed where sufficient justification can be provided.
4. **Protection** involving coastal protection works may be proposed for areas where there is a need to preserve a foreshore reserve, public access and public safety, property and infrastructure that is not expendable.

The draft CHRMAP that has been prepared in association with the draft revised storm surge policy for the Shire utilises the Shire's risk assessment framework to determine areas at risk of storm surge and physical coastal processes.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the possible consequences for landowners, residents and tenants, and the Shire.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in preparing the Shire's Coastal Hazard Risk Management and Adaptation Plan and reviewing the draft revised Storm Surge Risk Policy DP19. Councillors will be briefed on Scheme Amendment No. 37, draft revised Storm Surge Risk Policy DP19 and draft Coastal Hazard Risk Management and Adaptation Plan at the 15 May Councillor Briefing Session.

COMMUNITY CONSULTATIONScheme Amendment

Any proposal to amend TPS8 requires referral to the Environment Protection Authority and then public exhibition prior to final Council adoption.

Community consultation is to occur following consideration of the EPA requirements. Once it has been considered by the EPA, the proposed scheme amendment must be advertised for a period of not less than 42 days in accordance with Regulation 25 (j)(v) of the *Town Planning Regulations 1967*.

After considering any submissions received within the specified advertising period, Council may resolve under Regulation 17 (2):

- a. That the scheme amendment be adopted with or without modification; or
- b. That it does not wish to proceed with the scheme amendment.

Local Planning Policy

The Local Planning Policy is required to be publicly advertised for a period of not less than 28 days in accordance with the process set out in sub clause 5.1.4 of TPS8. The Shire is required to publish a notice once a week for two consecutive weeks in a local newspaper. Following the public advertising of the local planning policy, the Council is required to review the draft Policy in the light of any submissions made and shall resolve to either fully adopt the draft policy with or without modification, or not to proceed with the draft policy.

STATUTORY IMPLICATIONS

Scheme Amendment No. 37 will grant Council greater discretion to determine applications for planning approval than currently permitted by Clause 7.5 of TPS8. The Amendment will bring the Shire's TPS8 into alignment with SPP 2.6. The Amendment relies on implementation of the Shire's local planning policy on storm surge to define land that is vulnerable to a 500 year storm surge event and to set out a clear process on how to assess risk associated with future applications for planning approval in affected areas.

POLICY IMPLICATIONS

The draft local planning policy on storm surge is proposed to be advertised concurrently with the scheme amendment. Once adopted, the local planning policy will guide decision making with respect to development on land that is identified as being vulnerable to a 500 year storm surge event.

FINANCIAL IMPLICATIONS

Consultancy costs associated with finalising draft Scheme Amendment No.37 and Storm Surge Risk Policy DP19 have been contained within the 2013/14 budget allocation for planning support services.

STRATEGIC IMPLICATIONS

This item is relevant with the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program:	1.b.3.3	Liaise with relevant agencies to apply best knowledge of climate change and storm event risks in land use planning for urban areas.
Our Services:	1.b.3.3.1	Utilise information in the Karratha Coastal Vulnerability Study in planning and development of current and future urban areas.

RISK MANAGEMENT CONSIDERATIONS

An extreme storm surge event is unlikely but would have serious consequences. The storm surge mapping that accompanies draft revised DP19 quantifies both the likelihood and the consequences in terms of inundation. The policy uses these parameters to prescribe acceptable development standards for new development within storm surge affected areas and provides the opportunity for landowners/applicants to put forward alternative arrangements at their own risk. This should provide clear guidance on how storm surge is being addressed in the Shire of Roebourne.

With regard to legal liability risks, McLeod's (the Shire's legal advisers) advised in correspondence dated 27 November 2012 that it considered currently adopted Am27 and the previously adopted version of DP19 constituted:

"... attempting a responsible and careful response to an environmental risk that is very significant in the Shire's district. The SAT, and if necessary the Supreme Court if any challenge should be mounted in that forum, will have regards to the objectives which... are clearly explained in [the new] clause 7.5 and the Policy, and will apply them in the public interest."

Since Council's June 2013 decision, the Shire has worked through a Coastal Hazard Risk Management and Adaptation Planning process in accordance with SPP 2.6 requirements. This included a two (2) day workshop facilitated by LGIS, meetings with senior Department of Planning officers and the engagement of experts in coastal engineering and planning policy development.

IMPACT ON CAPACITY

The legal and policy framework has in the past constrained Council and officers from performing statutory responsibilities, holding up assessment of many planning applications within the Storm Surge Risk Special Control Area. The procedures and information requirements set out in the draft revised Local Planning Policy on storm surge risk which accompanies the proposed amendment to TPS8 will facilitate consistent planning assessments and also provide greater clarity and guidance to applicants to assist with the processing of applications.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to:

1. NOT INITIATE Amendment No. 37 to the Shire of Roebourne Town Planning Scheme No. 8;
2. NOT ADOPT draft revised Storm Surge Risk Policy; and
3. REQUEST further technical review be undertaken.

CONCLUSION

The versions of Scheme provisions and local planning policies adopted by Council in June 2013 to address storm surge have been revised following Coastal Hazard Risk Management and Adaptation Planning, further consultation with the Department of Planning and further technical review from a coastal engineering and planning policy perspective.

The revised versions increase the clarity in information presented in terms of site specific implications of storm surge, acceptable development standards that apply to development within storm surge affected areas and guidance for landowners/applicants seeking to pursue alternative arrangements. Such guidance is not currently available for Wickham. It is recommended that the Shire seek funding assistance from other interested parties to prepare storm surge mapping for Wickham to provide clearer policy direction and that the latest mapping be referred to Department of Fire and Emergency Services and the State Emergency Services during the public advertising period.

Scheme Amendment No.37, draft revised storm surge risk policy DP19 and the draft Coastal Hazard Risk Management Adaptation Plan will be presented at the 15 May Councillor Briefing.

It is recommended that Council adopt the revised versions of the Scheme provisions and DP19 for the purpose of public advertising.

OFFICER'S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to:
 - a) INITIATE an amendment to the Shire of Roebourne Town Planning Scheme No. 8 as follows:
 - i. DELETE clause 7.5.1, 7.5.2 and 7.5.3 and delete all reference to the storm surge risk special control area throughout the scheme text;
 - ii. DELETE reference to the label 'STORM SURGE RISK SPECIAL CONTROL AREA (*Incorporates all areas between the North West Coastal Highway and the coast*)' on all of the scheme maps;
 - iii. AMEND the first part of clause 4.1.3 to read as follows:

'4.1.3 Unless otherwise referred to in clause 4.1.4 or 4.1.5, the planning approval of Council is not required for the following development of land:...'
 - iv. INSERT a new clause 4.1.5 as follows:

'4.1.5 Where land is identified as being vulnerable to storm surge inundation pursuant to Clause 6.17, the following uses identified within Clause 4.1.3 will cease to be exempt from the requirement to obtain planning approval:

 - (a) *The development of land in a reserve, where such land is held by the Council or a public authority, and where the proposed development is for the purpose for which the land:*
 - (i) *is reserved under the Scheme; or*
 - (ii) *may be lawfully developed by the Council or public authority.*
 - (b) *The erection on a lot of a single house, including any associated outbuilding(s) and/or ancillary dwellings;*
 - (c) *A family day care centre.'*
 - v. INSERT a new clause 6.17 as follows:

'6.17 STORM SURGE RISK

 - 6.17.1 *The local government is to maintain a local planning policy on storm surge risk which will contain mapping that identifies land within the District that is vulnerable to storm surge inundation.*
 - 6.17.2 *All land that is identified within this local planning policy as being vulnerable to storm surge inundation shall be subject to the requirements of the local planning policy.'*

- b) **REFER** the Scheme Amendment documents to the Environmental Protection Authority for its assessment;
 - c) **ADVERTISE** the scheme amendment documents for a period of not less than 42 days subject to a response from the Environmental Protection Authority advising that the Scheme Amendment does not warrant formal assessment;
 - d) **ADVERTISE** the draft revised Storm Surge Risk Policy concurrently with draft Scheme Amendment No.37;
 - e) Subject to Amendment No. 37 proceeding to final adoption by Council, **ABANDON** Amendment No. 27 and **ADVISE** the Western Australian Planning Commission accordingly.
2. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:
- a) **SEEK** funding assistance from other interested parties to prepare storm surge mapping for Wickham to provide clearer policy direction; and
 - b) **REFER** the latest storm surge mapping to the Department of Fire and Emergency Services and the State Emergency Services during the public advertising period.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 KARRATHA CULTURAL PRECINCT PROJECT ARCHITECT TENDER

File No:	CP.509
Responsible Executive Officer:	A/Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	2 May 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Evaluation Report

PURPOSE

To seek Council's endorsement of the successful tenderer for the Karratha Cultural Precinct Project Architect Tender Number RFT 34-13/14.

BACKGROUND

At its Ordinary Council Meeting on the 17 February 2014 Council resolved in part, via resolution 152764 to:

1. AUTHORISE the calling of tenders for the appointment of a Project Architect for the Karratha Cultural Precinct and NOTES a tender report will be brought forward to the May 2014 meeting for Council consideration;
2. ENDORSE the Project Architect Selection Criteria as detailed below:

Criteria	Detail	Weighting
Experience	Demonstrated successful experience in major building design projects with related experience in the design and construction of community infrastructure. Previous experience in cultural facilities and theatres is essential. Previous experience in projects above the 26 th parallel will be beneficial.	30%
Methodology	Clearly articulate the methodology to be implemented in the design and construction process.	10%
Capacity to Deliver	Outline your capacity to undertake the appointment and the resources to be allocated.	5%
Demonstrated Understanding	Demonstrate your understanding of the project requirements	15%
Tendered Fees	Price Submitted	40%

3. NOTES the calling of tenders for the appointment of a Quantity Surveyor through delegation to the Chief Executive Officer as per Council Policy CE-13 Tender Evaluation.

4. NOTES the insertion of project STOP/GO points in the Project Architect and Quantity Surveyor Consultancy briefs at the conclusion of the Pre-Tender and Tender Closure stages of the Karratha Cultural Precinct project.

Tenders were advertised on 15 March 2014 and closed 9 April 2014.

Twelve (12) tenders were received by the closing date from:

- Bollig Design Group
- Peter Hunt Architect
- The Architecture Group
- Sandover Pinder
- Oldfield Knott Architects
- Matt Williams Architects
- JCY Architects and Urban Designers
- HBO +EMBT
- Gresley Abas/Greg Burgess
- Formworks Architecture
- Designinc Perth
- Christou Design Group

The tenders were evaluated by a two person panel comprising of:

- Director Community Services
- Project Manager

The appointed Quantity Surveyors, Donald Cant Watts Corke undertook an evaluation of the architect tender fee submissions, including the sub-consultants fees, allowances, inclusions and exclusions.

The tenders were first assessed for compliance with the tender documents. One (1) tender was deemed non-compliant following the compliance assessment and was not further assessed.

The remaining tenders were then assessed against the qualitative criteria that were weighted as per the resolution 152764 of 17 February 2014.

Four (4) tenderers were shortlisted to attend an interview/presentation.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the future social and cultural wellbeing of the residents of the Shire of Roebourne, as it relates to the construction of significant community infrastructure in their community. It is also significant in regards to the financial investment required to establish, progress and complete this project.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission. Members of the Cultural Precinct Advisory Group (CPAG) were invited to attend the 4 presentations. The CPAG consists of 4 Councillors, staff and community members.

COMMUNITY CONSULTATION

No community consultation is required for the appointment of the Project Architect.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The Form of Contract to be utilised to engage the preferred tender is AS4122-2010.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation Criteria is applicable.

FINANCIAL IMPLICATIONS

The approved scope of works for this project has an estimated project budget of \$42.3M and will require funding from internal and external sources. There is an expectation that a minimum of 50% of the capital required will be sourced externally. Any additional funding achieved will reduce the liability and contribution required by the Shire of Roebourne however most funding partners will expect a reasonable level of commitment by the Shire, plus clarity of the overall strategy and funds sought.

The Tender included a number of STOP/GO points in the design process.

1. Completion of the design development stage and Pre-Tender estimate; and
2. Tender for the appointment of the building contractor.

It is estimated that the consultants and other project fees to the completion of the contract documentation and pre-tender estimate (STOP/GO Point) is \$1.8M.

The 2013/2014 financial year budget includes an allocation of \$302,000 specifically to progress the Karratha Cultural Precinct design, including architectural services.

If the recommendation in this report is supported, a further amount of \$1.488M from the Infrastructure Reserve is required in the 2014/2015 financial year budget to meet the contractual requirements.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

Our Program: 1.d.2.2 Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.

RISK MANAGEMENT CONSIDERATIONS

A risk plan has been developed for the project and will be monitored by the Project Control Group throughout the project development.

A significant risk to the project is the reliance on the Shire to secure sufficient funding from external sources to progress the development. The STOP/GO points within the contract will enable the Shire to halt the project if funding cannot be secured.

IMPACT ON CAPACITY

There is an impact on capacity and resourcing to carry out the Officer's recommendation.

The project will be overseen by the Director of Strategic Projects and Infrastructure. The Director Community Services will act as Client, and the Project Reference Group and Cultural Precinct Advisory Group will be involved throughout the project timeline.

Project Management responsibilities will be absorbed internally by the Strategic Projects Department, specifically through the allocation of a dedicated Project Manager and Project Administration Officer.

RELEVANT PRECEDENTS

The Shire has completed a number of major construction projects in the last 4 years.

VOTING REQUIREMENTS

Simple Majority

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and NOT propose a substitute Tenderer.

CONCLUSION

Tenders have been invited for the design of the Karratha Cultural Precinct in accordance with the Request for Tender approved by Council at its meeting held 17 February 2014.

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the Shire. The recommended tenderer has demonstrated experience, project understanding and capacity to undertake the requirements of this project.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Peter Hunt Architect ABN 67 297 805 649 for a contract value of \$1,255,190.55 (excluding GST) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 34-13/14 Karratha Cultural Precinct Project Architect.

12.2 KARRATHA TERRACE WEST EXTENSION - TEMPORARY WORKS

File No:	LP.197
Responsible Executive Officer:	A/Director Strategic Projects & Infrastructure
Reporting Author:	A/Director Strategic Projects & Infrastructure
Date of Report:	2 May 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Karratha Terrace Extension Diagram

PURPOSE

To seek Council's consideration of the proposed modified scope of works for the proposed extension of Karratha Terrace West.

BACKGROUND

Works that are currently underway at the intersection of Balmoral Road and Karratha Terrace are the first step towards the future, central east-west connection through the Town of Karratha. The east west road is proposed to be a major component of a planned public transport corridor.

The first connection to Frinderstein Way is currently planned and funded to be undertaken in the very near future. While the east-west connector road is strongly supported by officers, there is some debate about the merits of undertaking the connection through to Frinderstein as it potentially places additional traffic issues at other intersections. There is concern that connecting solely through to Frinderstein potentially creates situation where additional traffic uses Frinderstein but they are unable to continue in a westward direction, hence placing pressure on the O'Keefe/Dampier Highway intersection

A view has been formed that it may be more appropriate to delay constructing this connector road connection until the connection between Frinderstein and Galbraith Way has been planned, designed and funded. That way both connectors could be constructed simultaneously, providing a more logical and fluent traffic network.

The following three alternate plans were discussed at the Agenda briefing held on 16 April:

1. the current car park layout;
2. the proposed first section of the extension from Balmoral Road towards Frinderstein Way terminating (temporarily) at the creek; and
3. the current planned layout which construct a road over the drainage corridor through to Frinderstein Way.

In each plan stage the numbers of car parks were calculated with a view to providing solutions that would maximise yield, both in the short and long term as follows:

1. Current layout of car parking for Lots 2642, 2643 & 2644
Car parking approved by the DA which has 20 bays within the Shire reserve 2643. Although the DA showed 20 bays in the reserve it's believed that only 18 were constructed.

48 bays service Lot 2642 (20 of which are in Shire Lot 2643)
37 bays service Lot 2644.

Total 85 bays

2. Interim car park treatment over Shire Lot 2643
Car parking reconfigured in Lot 2643 shown as an interim treatment if connection to Frinderstein Way is to be deferred. This would require a small boundary adjustment adjacent Lots 2642 and 2644 for road truncations. This also provides for two new cross overs through car park area.

34 bays in Lot 2642
18 bays in new car park Lot 2643
38 bays in Lot 2644

Total 90 bays

3. Final road layout and supplementary car parking within drain reserve
This option showed the final road layout based on a road reserve width of 15m (i.e. same as the existing width of Shire Lot 2643). This option will require small boundary adjustment adjacent Lots 2642 and 2644 for road truncations. Included are the provision of four new cross overs from the new road.

34 bays in Lot 2642
38 bays in Lot 2644
14 bays in Drain Reserve (subject to Lot 2642 acquiring or leasing land with Shire approval)
10 bays in Drain Reserve (subject to Lot 2644 acquiring or leasing land with Shire approval)

Total 96 bays

Given potential traffic impacts is recommended that the Karratha Terrace extension, beyond the interim car park, not proceed until such time as the full Karratha East-West public transport route, of which the Karratha Terrace/Frinderstein through to Galbraith Road section forms a part of, has been further progressed.

It is recommended that Council undertake the construction of carparking and other associated works on the proposed new connector route (as detailed in the attachment to this report) as the first step towards the future connection. These works assist in the longer term aim and 'stands alone' as a solution for access to the local shops and car parking.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Landcorp has consulted the Shires Technical Services and Planning Services departments on the proposal which was also presented to Elected Members via a briefing session on 16 April 2014.

COMMUNITY CONSULTATION

Landcorp is currently consulting affected property owners with regards to the proposed staged works to extend Karratha Terrace to Frinderstein Way. Further, community and stakeholder consultation on the proposed Karratha East-West public transport route is being undertaken as part of the Karratha Revitalisation project planning process.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The extension through to Frinderstein Way is currently funded works in totality through the State Governments Karratha City of the North program. The proposal is to only construct a portion of this total work now and divert the surplus funds to the construction of the Nickol Bay Road link. The completion of the link would then take place at a future stage of works. Project savings would be diverted to other Karratha City of the North road projects.

STRATEGIC IMPLICATIONS

This item is relevant with the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2012-2013 provides for this activity:

Our Community: 1.b.4.1 Infrastructure facilities, services, activities and programs that meet the needs of the Shire and allows for growth

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the Shire in terms of Service Interruption and Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2 Reject the proposal to stage the works requiring the connection be made through to Frinderstein Road at a future stage and instead continue to progress the original plan to construct the link through to Frinderstein Road immediately.

CONCLUSION

Feedback from Council at the Agenda Briefing indicated that the interim proposal with the inclusion of the proposed additional drain reserve bays was favoured.

Accordingly an amended drawing (see attached diagram) has been developed that shows the amalgamation of the two diagrams presented at the Agenda Briefing, and is currently undergoing Detailed Civil Design.

It should be noted that this staged proposal has been reviewed and is supported by the Shire's Technical Services and Planning Services departments.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **SUPPORT** the proposal to not complete the road linkage (Karratha Road extension) through to Frinderstein Way within the current stage of works; and
2. **ADOPT** the diagram attached to this report (22936-PER-C K4 Revision A) for the purposes of articulating the first stage layout of the future link road to Frinderstein Way.

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minutes Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for April 2014.

VOTING REQUIREMENTS

Simple

OFFICER'S RECOMMENDATION

That Council NOTE the following information items:

- 13.1 Shire President's Mail
- 13.2 Register of Documents Stamped with the Shire's Common Seal
- 13.3 Non-Statutory Donations
- 13.4 Record of Tenders Awarded by the CEO Under Delegation 13
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Joint Development Assessment Panel Applications
- 13.8 Ranger Statistics
- 13.9 Environmental Health Statistics
- 13.10 Economic Development Update
- 13.11 Waste Services Data
- 13.12 Community Services Update
- 13.13 Roebourne Advisory Group Meeting Minutes – May 2014

13.1 SHIRE PRESIDENT’S MAIL – April 2014

Responsible Officer: Chief Executive Officer
Reporting Author: EA to CEO & Shire President
Date of Report: 5 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

Incoming correspondence for the Shire President

Date	From	Subject Details
04/04/2014	Mr Renault	Petition for an Electors Meeting - request to hold meeting at the RSL Club - attached original petition signatures - request Census to confirm 20,000 population - Referendum if the Census is confirms 20,000 population - rates review to reflect reduction of land valuations
08/04/2014	Western Australian Local Government Association	Invitation from the Western Australian Local Government Association (WALGA) for the CEO and Shire President to attend a State and Local Government Forum to be held on the 06/08/2014 at the Perth Convention and Exhibition Centre
09/04/2014	Mr Renault	Petition for an Electors Meeting - request to hold meeting at the RSL Club - attached original petition signatures - request Census to confirm 20,000 population - Referendum if the Census is confirms 20,000 population - rates review to reflect reduction of land valuations
16/04/2014	Ngarda-Ngali Gumamardi - Roebourne Men's Group	Ngarda-Ngali Gumamardi - Roebourne Men's Group proposal to establish a motor cross (Motorx) track in Roebourne due to the growing activities of motor bikes throughout the community; advising that the Men's Group have identified a potential site in Roebourne for the Motorx track; seeking the Shire's support
17/04/2014	Mr Renault	Petition for an Electors Meeting with the signatures mostly from people working in the Karratha Industrial Estate - also getting signatures in Karratha, Roebourne, Wickham, Point Samson and Dampier - request to hold meeting at the RSL Club - attached original petition signatures - copy of letter to Minister for Local Government - Honourable Anthony Simpson MLA - Shire of Roebourne City Designation - J Renault response to Mr Renault fixing a special electors meeting for 10 May 2014.

17/04/2014	Mr Renault	Petition for an Electors Meeting with the signatures mostly from people working in the Karratha Industrial Estate - also getting signatures in Karratha, Roebourne, Wickham, Point Samson and Dampier - request to hold meeting at the RSL Club - attached original petition signatures - copy of letter to Minister for Local Government - Honourable Anthony Simpson MLA - Shire of Roebourne City Designation - J Renault response to Mr Renault fixing a special electors meeting for 10 May 2014.
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**13.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE
COMMON SEAL**

Responsible Officer: Chief Executive Officer
Reporting Author: EA to CEO & Shire President
Date of Report: 5 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
15/04/2014	Deed Variation – CCTV/Graffiti Project
15/04/2014	Deed Variation: Mining Leases ML47/397 and ML47/450 Shire of Roebourne, Leaf Energy Limited and WBHO Civil Pty Ltd

13.3 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2014

File No: MAR14
Responsible Officer: Director Corporate Services
Author Name: Management Accountant
Date of Report: 30 April 2014
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2013/14 were adopted in Council Res No. 152557 Municipal Fund Budget 2013/14.

Shire of Roebourne	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>
Non Statutory Donations	\$	\$	\$
For the Period Ending 30 April 2014			
Contribution - Dampier Community Assoc	\$ 100,000	\$ 65,671	\$ 34,329
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 30,000	\$ 70,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 17,035	\$ 82,965
Contribution - Wickham Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Karratha Community Assoc (to be CFWD)	\$ -	\$ 21,432	-\$ 21,432
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 25,943	\$ 74,057
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 165,000	\$ 85,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000
Karratha Dampier Lions Club - Fenacng	\$ -	\$ -	\$ -
Nor West Jockey Club (to be CFWD)	\$ -	\$ 18,000	-\$ 18,000
Pilbara Multicultural Assoc	\$ 10,000	\$ 2,500	\$ 7,500
The Salvation Army	\$ 13,000	\$ 6,764	\$ 6,236
St John'S Ambulance (Roebourne)	\$ 15,000	\$ 8,488	\$ 6,512
School Awards	\$ 1,100	\$ 675	\$ 425
Christmas Lights Competition	\$ -	\$ -	\$ -
Walkington Awards	\$ 5,500	\$ 5,145	\$ 355
Community And Youth Training Services Inc.	\$ 43,800	\$ 41,966	\$ 1,834
David Wirrpanda Foundation	\$ 25,000	\$ -	\$ 25,000
Karratha Bikers Association	\$ 1,500	\$ 1,390	\$ 110
Karratha Community House Inc.	\$ 24,285	\$ 22,435	\$ 1,850
Karratha Falcons Football & Sporting Club Inc.	\$ 5,000	\$ 5,000	\$ -
Karratha Golf Club	\$ 5,000	\$ -	\$ 5,000
Local Information Network Karratha (Link)	\$ 5,280	\$ 4,237	\$ 1,043

Shire of Roebourne	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>
Non Statutory Donations	\$	\$	\$
For the Period Ending 30 April 2014			
The Luke Adams Foundation	\$ 50,000	\$ 27,289	\$ 22,711
Pilbara Community Legal Services	\$ 50,000	\$ 50,000	\$ -
Terre Rouge Ballet Inc.	\$ 5,000	\$ 1,250	\$ 3,750
Wickham Youth Group	\$ 25,500	\$ 10,871	\$ 14,629
State Emergency Services	\$ 13,410	\$ 6,068	\$ 7,342
Yaandina Family Centre Inc.	\$ 50,000	\$ 12,500	\$ 37,500
Sundry Donations To Community Groups	\$ -	\$ 5,876	-\$ 5,876
Fee Waiver	\$ 20,000	\$ 7,316	\$ 12,684
	1,368,375	562,851	805,524

13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: Acting DAO Corporate Services
Date of Report: 5 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	38-13/14	Project Budget:	\$150,000
Tender Title:	Construction Truck Wash Facility—7 Mile Transfer Station		
State-wide Advertising Commenced:	29/03/2014	Tender Closing Date/ Time:	2:00pm WST Wednesday 16 April 2014
Scope of Works:	The proposed works consists the construction of a truck wash facility comprising a concrete pad with associated drainage systems. The inclusion of a waste water treatment system within the Scope of Works (compliant with DOE requirements) has now resulted in an increase of the Project Budget by an estimated \$75,000.		
Selection Criteria:	Relevant Experience	10 %	
	Construction Programme	10 %	
	Capacity to Deliver	20 %	
	Price	60 %	
Submissions Received:	Australian Civils Pty Ltd Chemps Pty Ltd CPC Project Designs Pty Ltd Leethall Constructions Pty Ltd Linkforce Engineering McMahon Services Australia Pty Ltd WBHO Civil Pty Ltd		
Tender Awarded to:	Leethall Constructions Pty Ltd		
Contract Value:	\$220,170 (ex GST)	Date of Award:	2 May, 2014
Contract Term:	8 weeks	Contract Options:	-

Tender No:	33 – 13/14	Project Budget:	\$160,000
Tender Title:	Karratha Cultural Precinct Quantity Surveyor/Cost Management Services		
State-wide Advertising Commenced:	15 th March 2014	Tender Closing Date/Time:	2:00pm WST 2 April 2014
Scope of Works:	See above		
Selection Criteria:	Previous Experience – Demonstrated experience in major building construction projects	25 %	
	Methodology – Clearly articulate the methodology to be implemented throughout the project	20 %	
	Capacity – Outline your capacity to undertake the appointment and the resources to be allocated	15 %	
	Tendered Fees – the tendered fees will be considered in conjunction with other selection criteria.	40 %	
Submissions Received:	Tenderer 1 – Slattery Australia Tenderer 2 – Scope Australia Tenderer 3 – Rider Levett Bucknall Tenderer 4 – MBMPL Tenderer 5 – ICP Solutions Tenderer 6 – Donald Cant Watts Corke Tenderer 7 – Chrysalis Quantity Surveying Tenderer 8 – Borrell Rafferty Associates Tenderer 9 – Aquentia Tenderer 10 – Altus Group Tenderer 11 – David Langdon (AECOM)		
Tender Awarded to:	Donald Cant Watts Corke		
Contract Value:	\$79,750 (ex GST & disbursements)	Date of Award:	10 April 2014
Contract Term:	Up to 3 years, or to completion of Karratha Cultural Precinct incorporating Stop/Go points at various stages	Contract Options:	AS4122-2010

13.5 MONTHLY BUILDING STATISTICS APRIL 2014

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 1 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2									47
Alterations and Additions	0	3	3	1									7
Swimming Pools and Spas	7	5	3	4									19
Outbuildings (inc signs and shade)	18	21	31	34									104
Group Development	0	0	5	0									5
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	2	4	2	2									10
Monthly total	51	37	61	43	0	192							
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0									10
Dwellings	0	0	0	0									0
Alterations and Additions	0	0	0	0									0
Swimming Pools and Spas	0	0	1	0									1
Outbuildings	8	2	2	2									14
Group Development	0	0	0	0									0
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	0	0	0	0									0
Occupancy Permit				4									4
Monthly total	13	6	4	6	0	29							
Total \$'000 Construction Value	16,691	14,909	25,481	2,706									59,787

Building Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Building Permits													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
Monthly total	87	74	67	39	61	179	171	95	158	64	279	84	1358
Building Approval & Demolition Certificates													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
Monthly total	7	6	14	1	4	4	4	2	3	3	1	1	50
Total \$'000 Construction Value	44,375	23,774	17,867	16,885	27,869	70,900	87,711	28,250	68,744	20,839	67,166	43,554	517,934

13.6 PLANNING DECISIONS ISSUED 8 APRIL 2014 – 03 MAY 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
1985DA4	Approved Amendment	Ngarluma and Yindjibarndi Foundation	Toland Design Partners	Lot 500 Roe Street, Roebourne	Amendment	Cultural Complex
DA14030	Approved Delegate	Birchmead Pty LTd	Capital Hosue Australasia	Lot 107 Exploration Drive, Gap Ridge	Development	Workshop and Offices
DA14035	Approved Delegate	Kim Zuidema	Yvonne Reid	Lot 11 Nelson Court, Pegs Creek	Development	Home Occupation
DA14038	Approved Delegate	M C Stone	Pilbara Building Services	Lot 833 (32) Clarkson Way	R-Code Variation	Outbuilding – reduced wall height
DA14041	Approved Delegate	WA Land Authority	Tangent Nominees Pty LTd	Lot 3 Prancing Avenue, Madigan Estate	Development	Display Home
DA14042	Approved Delegate	JR & J M Swaffer	J R Swaffer	Lot SL1 (36A) Shadwick Drive	Development	Conversion – carport to bedroom
DA14043	Approved Delegate	Robe River Mining	Paul Gentry	Lot 557 (25) Oleander Place	Development	Home Occupation
DA14044	Approved Delegate	WA Land Authority	Landcorp	Lot 1 Prancing Avenue, Madigan Estate	Development	Display village and carpark
DA14046	Approved Delegate	G R Barker	G R Barker	Lot 5 Blackwood Crescent, Dampier	R-Code Variation	Retaining wall
DA14048	Approved Delegate	G Allison	G Allison	Lot 2182 Badock Place, Millars Well	R-Code Variation	Variation to wall height
DA14049	Approved Delegate	Tambrey Properties Ltd	Scribe Design Group	Lot 4227 Tambrey Drive, Nickol	Development	Caretaker's Accommodation
P3423A1	Approved Amendment	Napier Superannuation Pty Ltd	IA Group	Lot 38 Oxide Loop, Gap Ridge	Amendment	House and Office
P3443A1	Approved Amendment	Roman Catholic Bishop of Geraldton	EIW Architects	Lot 4469 Rosemary Road, Stove Hill	Amendment	Additional Learning Block

13.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS 1 MARCH - 7 APRIL 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP 14003	25/03/14	SHIRE OF ROEBOURNE	RAMTRON AUSTRALIA PTY LTD	LOR 4657 SHARPLE AVENUE	HILTON DOUBLETREE HOTEL, THE QUARTER, KARRATHA	28 May 2014

13.8 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: April 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Ranger Services Statistics for the Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	0	0	0	0
Abandoned vehicles	12	8	6	26
Animal (dogs/other)	22	10	21	53
Cats	10	6	4	20
Camping	3	0	1	4
Cyclone	0	1	0	1
Fire	0	0	0	0
Litter	4	7	2	13
Parking	15	3	0	18
Off Road Vehicles	1	0	0	1
Total Action requests	67	35	34	136

Applicant	Address	Number of dogs	Ranger recommendation
1	16 Haldane Cres Baynton	3	Yes
1	584 Melak St Bulgara	3	Yes

For this month there was 83 calls forwarded from our after-hours call centre.

38 of those calls required an immediate after hour's response.

Rangers Statistics 2014														Ranger Statistics 2013														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Inspections/reinspections/audits														Inspections/reinspections/audits														
Activities on Shire Properties	0	0	0	0									0	13	1	0	0	1	2	1	1	1	1	4	1	0		
Abandoned vehicles	21	40	12	26									99	300	15	16	77	20	32	15	21	22	25	15	20	22		
Animal (dogs/etc)	41	44	33	53									171	941	86	91	95	72	94	92	102	89	50	54	68	48		
Cats	18	19	16	20									73	33											19	14		
Camping	0	1	5	4									10	71	3	5	3	22	13	5	8	4	6	0	1	1		
Cyclone	2	0	0	1									3	98	6	8	0	0	0	0	0	0	0	0	81	3		
Fire	2	1	0	0									3	97	3	2	2	1	0	0	5	8	4	2	67	3		
Litter	10	11	14	13									48	180	10	22	20	12	21	12	16	12	18	17	14	6		
Parking	19	15	8	18									60	232	12	17	12	37	15	13	20	22	18	7	32	27		
Off Road Vehicles	0	2	2	1									5	26	3	2	2	1	1	1	1	7	3	3	0	2		
Monthly total	113	133	90	136	0	472	1991	139	163	211	166	178	139	174	165	125	102	303	126									
Infringements Issued														Infringements Issued														
Bushfire	3	1	0	0									4	15	7	0	0	1	1	0	1	3	1	0	1	0		
Activities on Shire Properties	0	0	0	0									0	1	0	0	0	0	0	0	0	1	0	0	0	0		
Animal (dogs/cats/etc)	3	0	1	6									10	72	13	5	5	6	8	3	8	3	8	5	7	1		
Camping	0	1	0	2									3	43	5	1	0	16	17	2	0	0	2	0	0	0		
Litter	3	0	2	8									13	30	2	2	4	4	0	0	2	2	1	4	9	0		
Parking	17	30	6	12									65	98	6	8	4	19	14	3	5	6	7	8	18	0		
Monthly total	26	32	9	28	0	95	259	33	16	13	46	40	8	16	15	19	17	35	1									
Impounded Dogs														Impounded Dogs														
Central	13	13	6	12									44	172	15	13	10	8	24	11	14	20	10	23	11	13		
East	8	4	6	6									24	83	3	10	5	3	18	7	12	6	0	6	4	9		
West	12	11	8	13									44	151	17	14	11	17	13	10	18	11	11	6	17	6		
Monthly total	33	28	20	31	0	112	406	35	37	26	28	55	28	44	37	21	35	32	28									
Released to Owner	10	13	7	16									46	196	16	20	15	22	29	13	24	20	10	4	11	12		
Rehomed to SAFE	8	8	4	7									27	83	7	6	6	3	11	6	15	10	7	2	10	0		
Euthanised by Ranger	7	2	0	6									15	33	2	6	3	0	7	4	4	1	0	0	6	0		
Euthanised by Vet	0	2	0	0									2	718	60	69	50	53	102	51	87	68	38	41	59	40		
Monthly total	25	25	11	29	0	90	1030	85	101	74	78	149	74	130	99	55	47	86	52									
Impounded Cats														Impounded Cats														
Central	2	17	6	9									34	35												19	16	
East	16	3	10	5									34	32													15	17
West	4	5	0	7									16	6													4	2
Monthly total	22	25	16	21	0	84	73	0	38	35																		
Released to Owner	0	3	0	1									4	1													1	0
Rehomed to SAFE	4	3	3	10									20	25													9	16
Euthanised by Vet	18	18	10	10									56	41													21	20
Euthanised by Ranger	0	0	0	0									0	0													0	0
Monthly total	22	24	13	21	0	80	67	0	31	36																		

13.9 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: April 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Environmental Health Statistics for the Council's information.

Environmental Health Statistics														
CATEGORY	2014												YTD	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Inspections/reinspections/audits														
Food premises inspection/reinspection	11	11	37	14										73
Lodging house inspection	0	0	1	17										18
Camping/caravan park inspection	0	0	0	3										3
Public building inspection	0	0	3	27										30
Swimming pool inspection	1	0	0	0										1
Hairdressers inspection	5	0	2	1										8
Beauty therapy/skin penetration inspection	3	1	8	0										12
Septic tank inspections	0	0	1	0										1
Closed premises	8	1	5	2										16
Monthly total	28	13	57	64	0	162								
Health nuisances/complaints investigated														
Air Pollution	0	0	1	0										1
Building & Accommodation	1	1	5	0										7
Effluent & Water Pollution	2	3	1	0										6
Food Safety	0	2	0	0										2
Noise Pollution	1	3	0	1										5
Nuisance	3	7	0	3										13
Pest Control	2	4	0	0										6
Refuse & Litter	1	1	0	0										2
Skin Penetration	1	1	0	0										2
Stallholders & Traders	0	2	0	0										2
Other	0	0	0	0										0
Monthly total	11	24	7	4	0	46								
Notifiable infectious diseases														
Ross River Virus (RRV)	0	2	13	3										18
Barmah Forest Virus (BFV)	0	0	0	0										0
Salmonellosis	2	0	2	3										7
Campylobacteriosis	3	1	3	0										7
Cryptosporidiosis	0	0	1	0										1
Other	0	0	0	0										0
Monthly total	5	3	19	6	0	33								
Other health														
Assess development applications	3	9	2	3										17
Assess building applications	0	0	0	0										0
Respond to swimming pool positive detections	3	3	8	1										15
Healthy dog day	0	1	0	0										1
Chicken bleeding	2	2	2	3										9
Monthly total	8	15	12	7	0	42								

Environmental Health Statistics														
2013 - YTD	2013												DEC	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Inspections/reinspections/audits														
136	24	7	1	36	0	0	0	8	9	12	34	5		
41	0	0	0	1	0	0	34	6	0	0	0	0		
7	0	0	0	0	0	0	7	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0		
28	0	0	0	0	0	0	0	0	0	28	0	0		
3	0	0	0	0	0	0	0	1	1	0	1	0		
9	0	0	0	0	0	0	0	1	0	2	5	1		
0														
23	3	0	0	0	7	0	0	3	8	0	2	0		
247	27	7	1	37	7	0	41	19	18	42	42	6		
Health nuisances/complaints investigated														
11	0	1	3	1	0	0	1	0	0	1	3	1		
26	1	1	3	3	4	3	2	0	2	1	6	0		
0	0	0	0	0	0	0	0	0	0	0	0	0		
44	5	7	9	13	5	2	1	0	0	1	0	1		
37	4	2	2	6	5	6	2	2	3	3	0	2		
28	0	1	1	1	4	1	2	1	9	6	0	2		
34	8	3	4	4	4	3	0	0	1	1	5	1		
10	1	1	1	0	1	2	0	0	2	1	0	1		
2	0	0	0	0	1	1	0	0	0	0	0	0		
6	0	0	0	0	0	0	3	2	0	1	0	0		
66	5	14	17	15	4	11	0	0	0	0	0	0		
264	24	30	40	43	28	29	11	5	17	15	14	8		
Notifiable infectious diseases														
4	0	0	0	2	2	0	0	0	0	0	0	0		
12	0	0	5	2	2	0	0	0	0	3	0	0		
4	0	0	0	3	0	0	0	0	0	0	1	0		
1	0	0	0	0	0	0	0	0	0	0	1	0		
3	0	0	0	3	0	0	0	0	0	0	0	0		
0														
24	0	0	5	10	4	0	0	0	0	3	2	0		
Other health														
61	3	9	5	7	7	10	11	3	0	2	3	1		
3	1	1	1	0	0	0	0	0	0	0	0	0		
9	0	0	0	2	0	0	0	2	3	0	2	0		
4	0	1	0	0	1	0	0	1	0	0	1	0		
24	2	2	2	3	2	2	3	2	2	2	1	1		
101	6	13	8	12	10	12	14	8	5	4	7	2		

13.10 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	5 May 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of April.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

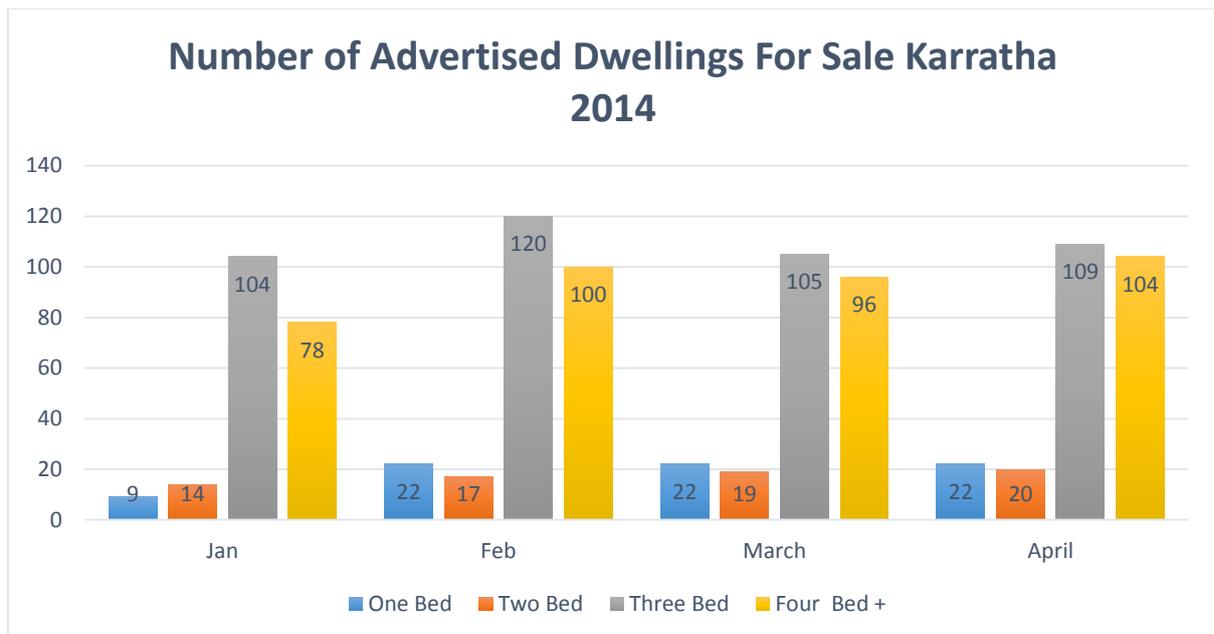
A key component of the Shire's Economic Development Strategy is the provision of economic, demographic and population data, reports, advice and project briefings and collaboration with key stakeholders: For the month of April 2014, the Economic Development Advisor has engaged with:

- Pilbara Railway Museum Steering Group
 - Sue Campbell, Tourism WA re Caravan and Camping Strategy
 - Imani Development - economic development in the Shire
 - SBCWP Board Meeting
 - KDCCI Board Meeting
 - McCormick IT - Regional Mobile Communication Project
 - Pilbara Renewable Hydrogen Export Project proposal
 - Development Manager Ausco Modular – TWA discussion
 - Pilbara Institute & CQ University – Pilbara Study Centre Proposal
 - Defence Forces College Canberra – supported the Shire President in a series of presentations and tours for three individual tour groups
-

2. Karratha and Districts - Housing and Land Development March Update

2.1 Residential Homes and Apartments Advertised For Sale (Realestate.com.au)

	January 2014				April 2014			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	9	\$182,000	\$659,000	\$420,500	22	\$172,000	\$609,000	\$390,000
Two Bed	14	\$379,000	\$615,000	\$497,000	20	\$370,000	\$615,000	\$492,500
Three Bed	104	\$429,000	\$895,000	\$662,000	109	\$429,000	\$840,000	\$635,000
Four Bed +	78	\$555,000	\$1,150,000	\$852,500	104	\$495,000	\$1,290,000	\$892,050
Karratha Total	205				255			
Dampier								
Three Bed	7	\$690,000	\$1,150,000	\$920,000	4	\$669,000	\$760,000	\$715,000
Four Bed +	4	\$910,000	\$1,100,000	\$1,005,000	4	\$790,000	\$950,000	\$870,000
Dampier Total	11				8			
Wickham								
Three Bed	1	\$490,000	\$490,000	\$490,000	3	\$390,000	\$490,000	\$440,000
Wickham Total	1				3			
Pt Samson								
Three Bed	1	\$799,000	\$799,000	\$799,000	0			
Four Bed +	2	\$900,000	\$980,000	\$940,000	1	\$870,000	\$870,000	\$870,000
Pt Samson Total	3				1			
Roebourne								
Two Bed	0				1	\$350,000	\$350,000	\$350,000
Four Bed +	0				3	\$480,000	\$530,000	\$505,000
Roebourne Total	0				4			
Shire Total	220				271			



Commentary

Generally advertised housing prices have continued to fall with greater availability across the board since January 2014. Currently there are 20 properties under offer in Karratha area indicating that the market is moving again. A few three bed properties have sold in Dampier but there still is a higher level of availability compared to earlier years. In other localities, the market is too small to observe any trends.

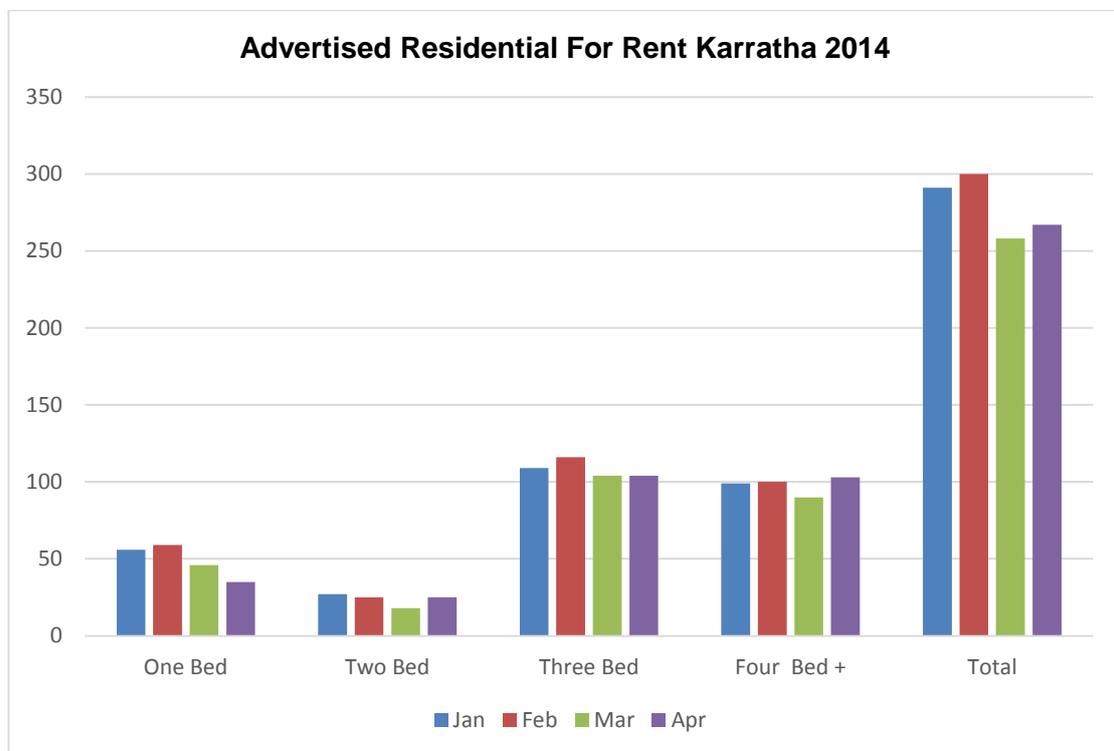
2.2 Residential Land Availability

Location	January				April			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
Point Samson	2	\$415,000	\$415,000	\$415,000	1	\$415,000	\$415,000	\$415,000
Roebourne (Yaburriji Estate)	60	\$119,000	\$141,500	\$130,250	60	\$119,000	\$141,500	\$130,250
Roebourne (Other)	2	\$235,000	\$730,000	\$482,500	0	n/a	n/a	n/a
Wickham	1	\$340,000	\$340,000	\$340,000	1	\$340,000	\$340,000	\$340,000
Pegs Creek	1	\$950,000	\$950,000	\$950,000	0	n/a	n/a	n/a
Bulgarra	0	n/a	n/a	n/a	2	\$575,000	\$575,000	\$575,000
Millars Well	2	n/a	n/a	n/a	3	\$480,000	\$480,000	\$480,000
Jingarri Estate, Nickol	20	\$275,000	\$395,000	\$335,000	32	\$250,000	\$420,000	\$335,000
Madigan Estate, Gap Ridge	200+	\$200,000	\$335,000	\$267,500	200+	\$195,000	\$341,000	\$268,000
Baynton West	6	\$244,000	\$430,000	\$337,000	4	\$244,000	\$374,000	\$337,000
Total Blocks	294+				306+			

Commentary: Still more than enough land available to meet current demand with some price discounting on blocks starting to occur. However with the significant number of available homes on the market combined with much improved affordability there is a strong argument that it is a better value proposition to buy an established home in the current market.

2.3 Residential For Rent

Karratha For Rent	January				April			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	56	\$350	\$875	\$613	35	\$300	\$1,200	\$750
Two Bed	27	\$500	\$875	\$688	25	\$500	\$1,200	\$750
Three Bed	109	\$500	\$1,750	\$1,125	104	\$430	\$1,750	\$1,090
Four Bed +	99	\$800	\$2,200	\$1,500	103	\$700	\$2,100	\$1,400
Karratha Total	291				267			



Commentary: Generally a reduction in number of advertised rentals since January, particularly in the one bed market. Average prices of three and four bedroom properties continuing to soften. High end apartments are tending to keep the average one and two bedroom property rental prices higher.

2.4 Overall Market Analysis

Continued high availability of land and established properties for sale with ample to cater for current demands. Price of both housing and land continuing to soften.

3. Positive signs on Anketell Strategic Industrial Area and Port

Several positive signs have recently emerged in relation to the progress of the Anketell Port and industrial area. The first is the announcement by the Premier on the 23rd of April, 2014 of the successful native title agreement over the Anketell site with the Ngarluma people which provides further certainty to a potential port builder and future users, and is imperative in ensuring that this site can be developed quickly as required.

The second is discussion in the media about a proposed joint bid by Baosteel Group of China and Australian freight operator Aurizon Holdings for Aquila Resources one of the proponents of the West Pilbara Iron Ore Project which aims to produce at least 30 million metric tons of iron ore annually, and requires the construction of a 282-kilometer rail line to connect the mine with a new port at Anketell Point.

4. Business Events for May

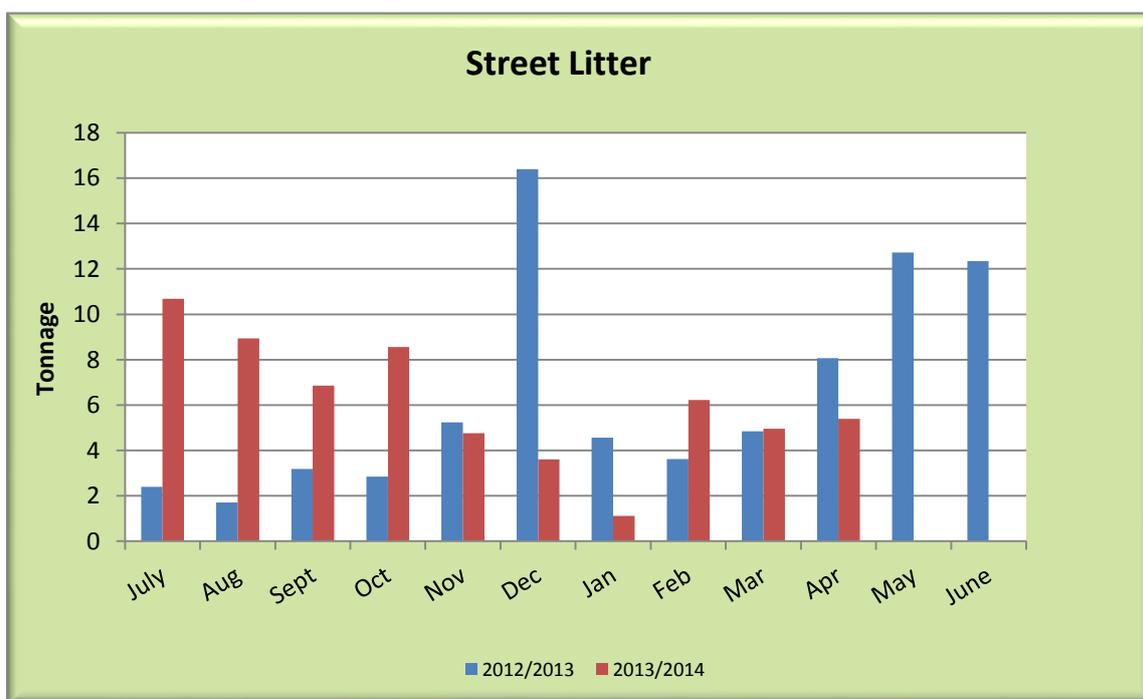
Date	Event	Agency	Contact
15 May	Women (and Men) in Business Luncheon	SBCWP	91444668
15 May	Thinking and Speaking off the cuff – Peter Dhu	SBCWP	91444668
16 May	Assertive Communication in the Workplace – Violet Dhu	SBCWP	91444668
22 May	Business Systems	SBCWP	91444668
28 May	Home Based Business workshop – “Are you Online”	SBCWP/SoR	91444668
28 May	Business After Hours – RSM Bird Cameron – Blackswan Equities	KDCCI	91441999
29 May	Understanding Finance for Not-for-Profit Organisations	Pilbara Institute	9159 6875

13.11 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: A/Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 1 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

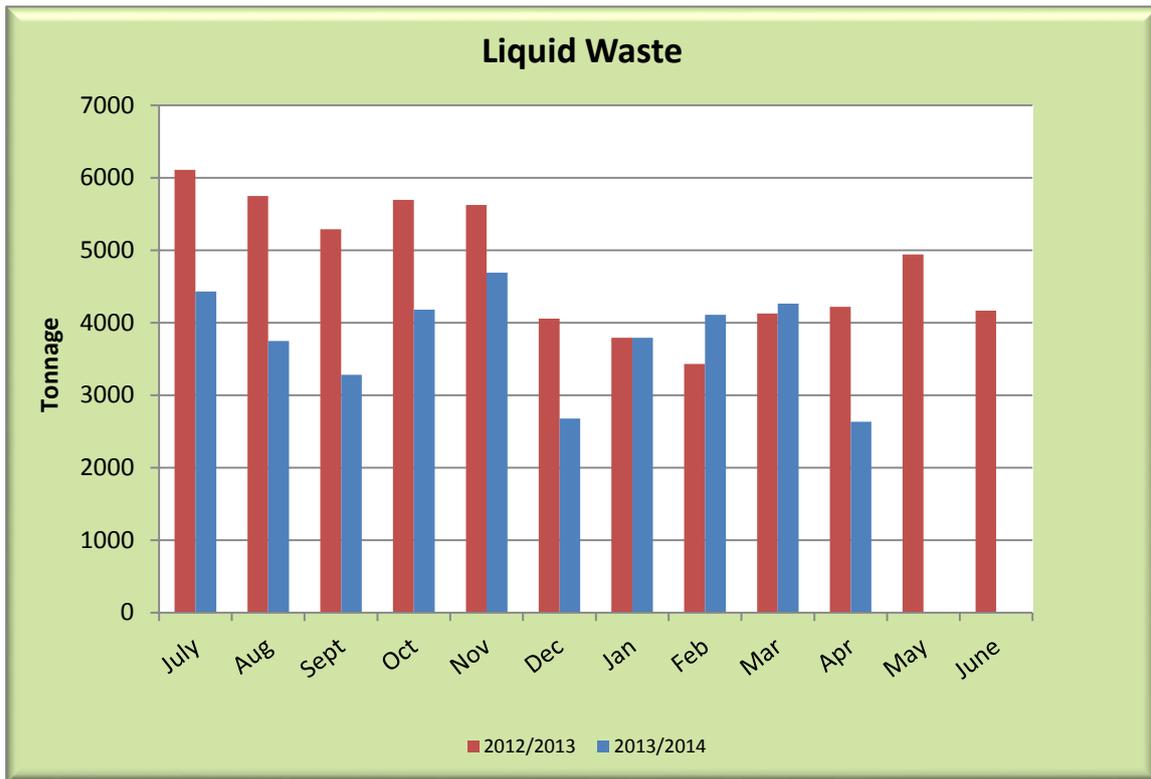
PURPOSE

To provide Waste Services data collected for the current month, including a comparison with the 2012/13 financial year data.

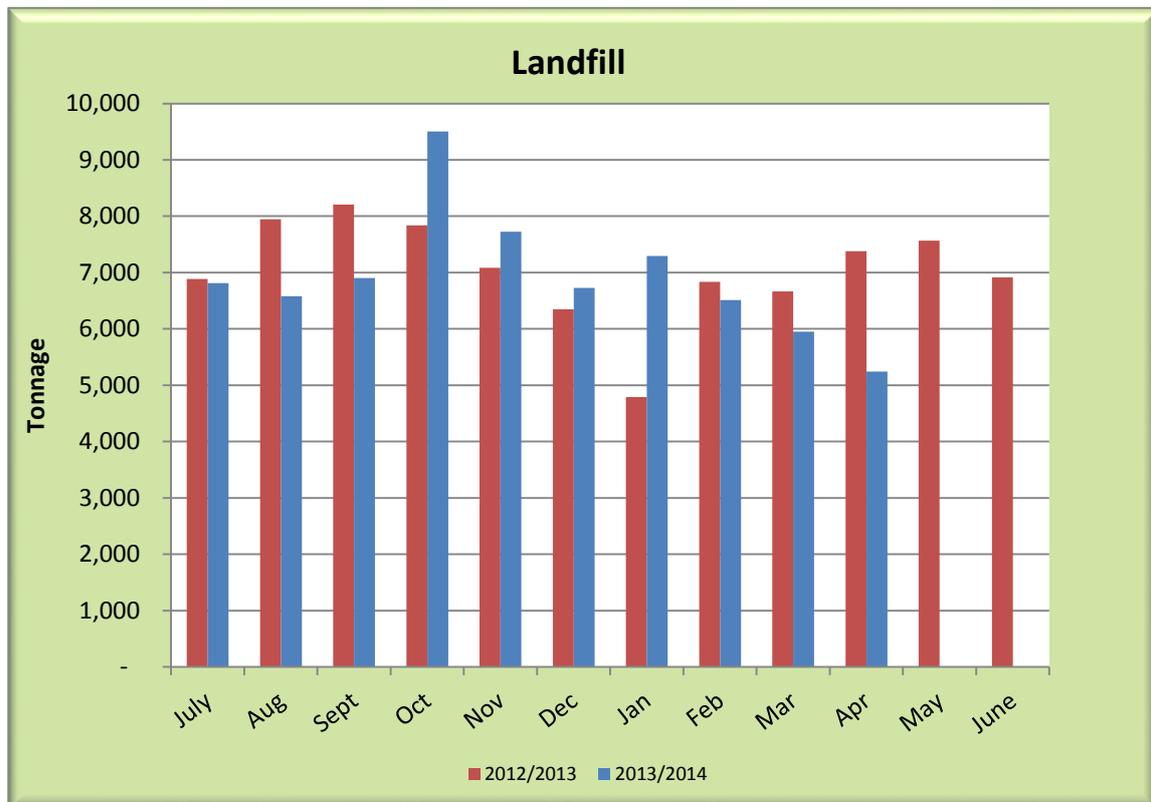


Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.

Drop in January 2014 street litter tonnage result of deployment of Litter Crew to Cyclone Christine clean up.



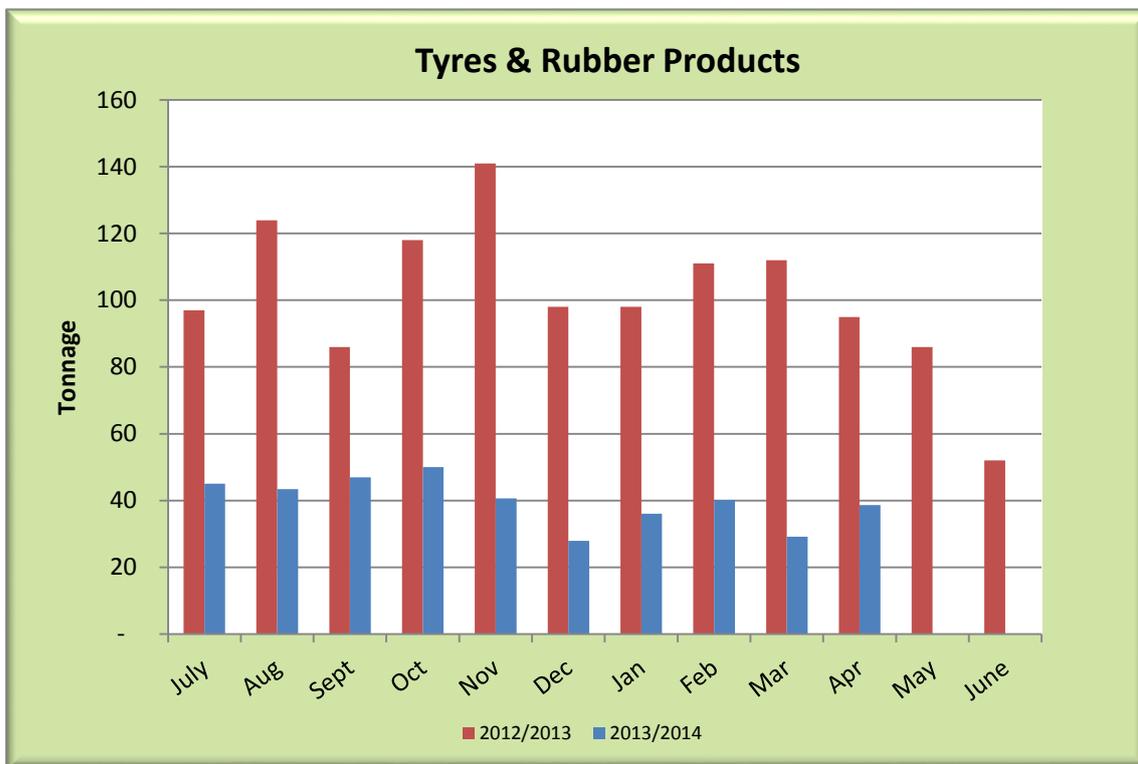
Liquid Waste delivered to the 7 Mile Waste Facility



Total waste, excluding liquid waste and clean fill delivered to the 7 Mile Waste Facility.

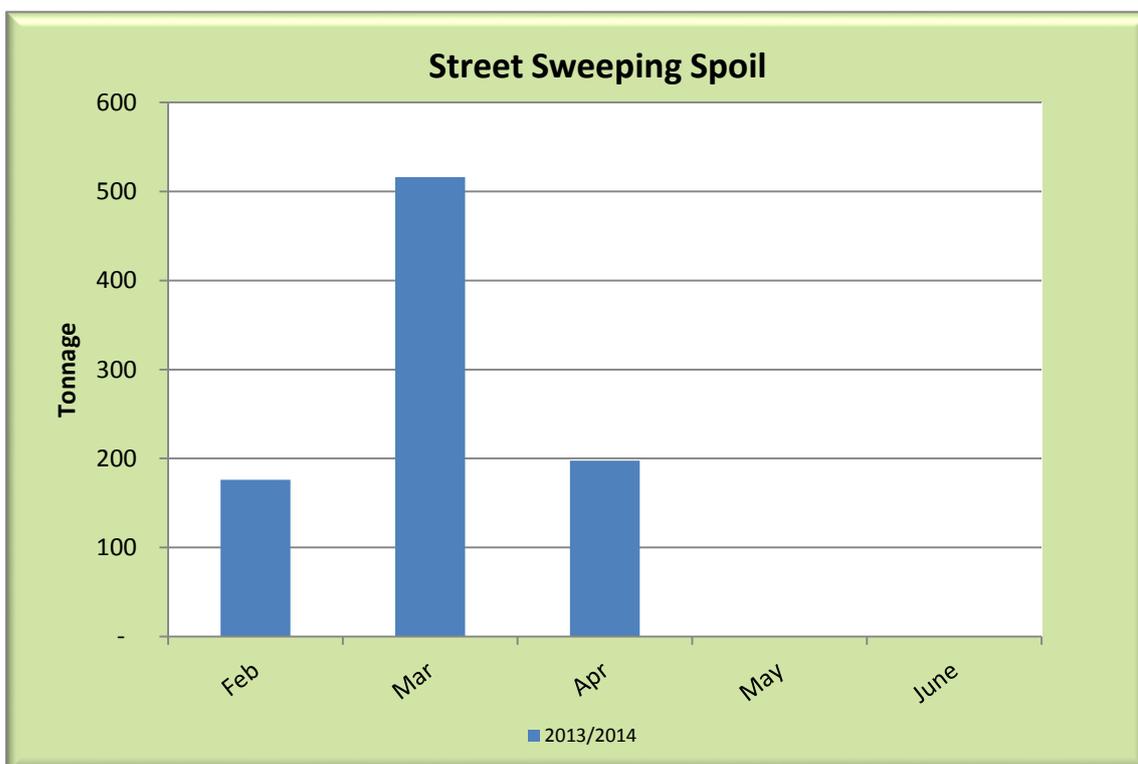
January 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 2104 tonnes).

February 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 340 tonnes).



Tyres and Rubber products delivered to the 7 Mile Waste Facility.

Note reduction in the year to date volumes potentially as a consequence of introducing new fees and charges which subsequently reduces the impact on landfill.



The street sweeping contractor commenced 3 February 2014. Two mechanical road sweepers were operating in March to assist with the significant build-up of waste in Wickham and Roebourne following Cyclone Christine (489 tonne collected in March). Both machines are now working in Karratha having started with the western areas (Baynton West etc.)

Baynton, Baynton West, Nickol and Nickol West are complete, with sweeping commencing in Millars Well on 1 May.

13.12 COMMUNITY SERVICES UPDATE

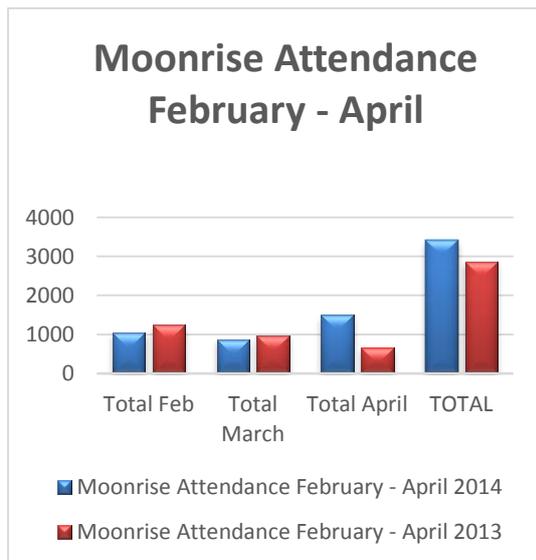
File No: April 2014
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 2 May 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

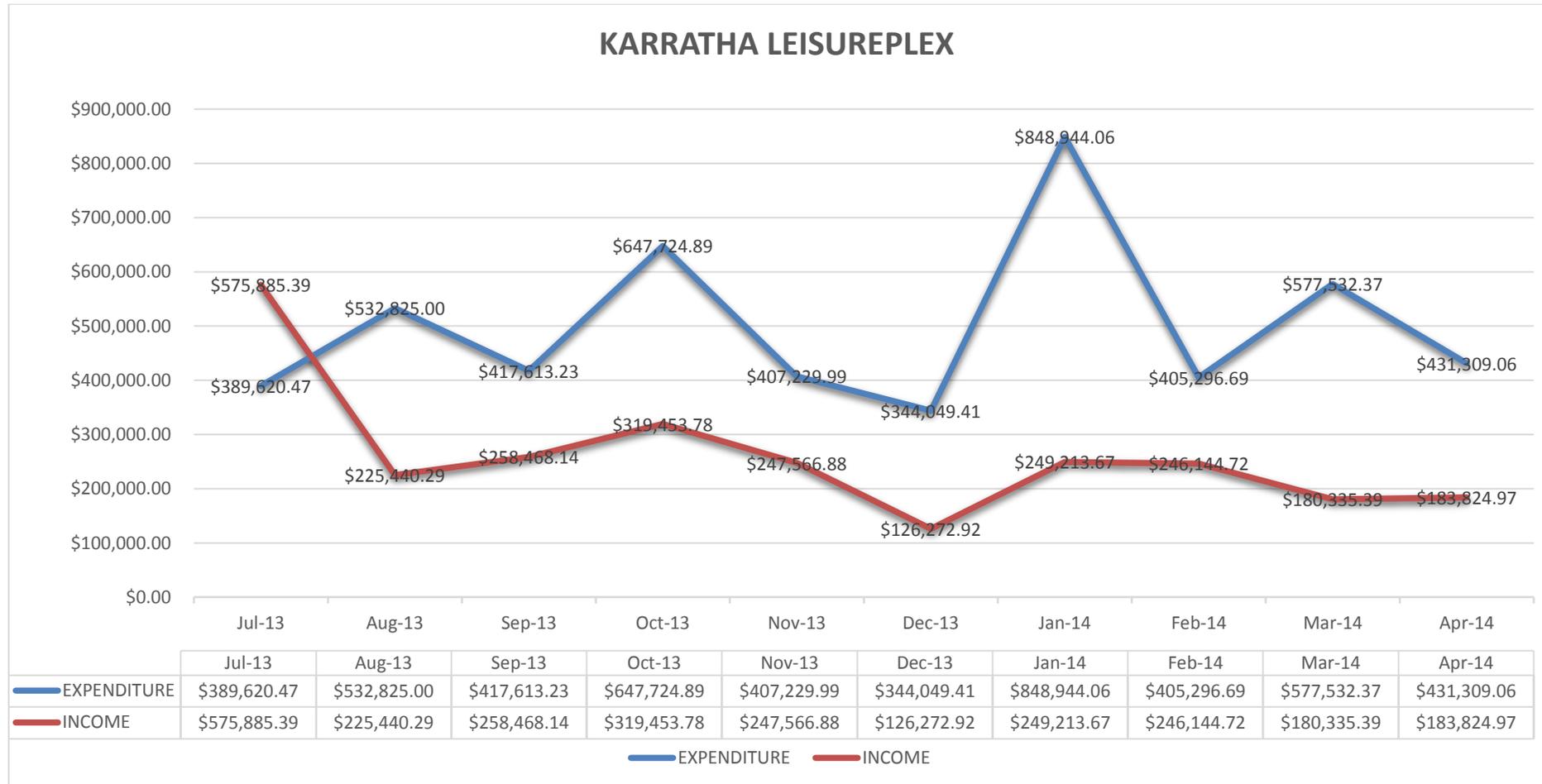
1.1 Moonrise Cinema



Moonrise Attendance Feb - April		
	2014	2013
February	120	230
	108	465
	186	284
	387	256
	241	-
Total Feb	1042	1235
March	80	106
	249	135
	65	140
	67	86
	130	120
	75	93
	74	47
	53	40
	80	86
	-	111
Total March	873	964
April	88	56
	57	74
	67	93
	290	112
	186	50
	227	7
	406	152
	49	46
	132	54
	-	21
Total April	1502	665
TOTAL	3417	2864

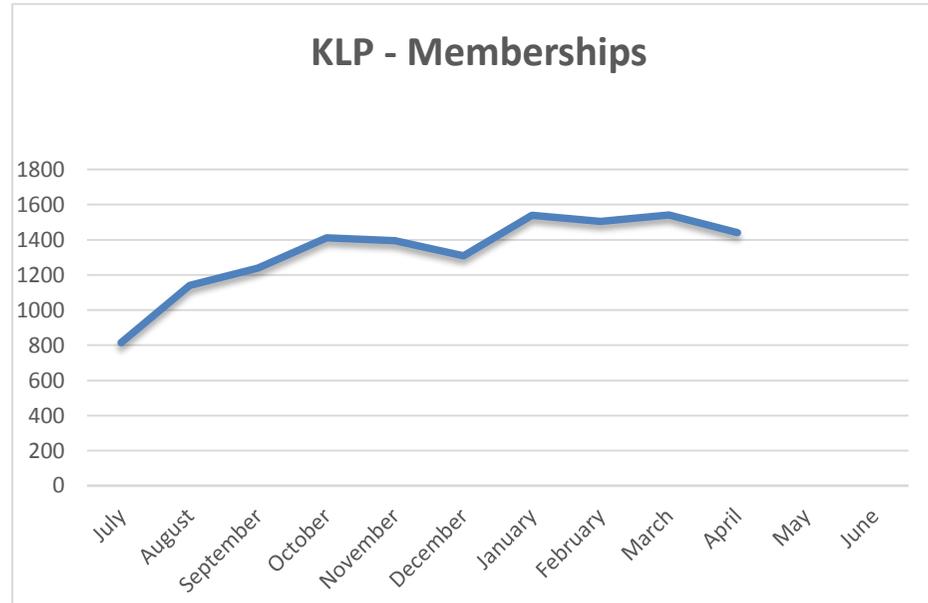
1.2 Karratha Leisureplex

a) Finance Activity YTD Income vs Expenditure



b) Leisureplex Membership YTD Activity update

MEMBERSHIP		Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	
Current Members		795	1,111	1,202	1,374	1,352	1,220	1,490	1,459	1,479	1,387	
Suspended Members		19	29	37	37	42	89	50	46	62	54	
Total Members		814	1,140	1,239	1,411	1,394	1,309	1,540	1,505	1,541	1,441	
Trend			40%	9%	14%	-1%	-6%	18%	-2%	2%	-6%	
VISITS by Membership												
Full member		4,200	4,275	4,,368	5,181	4,807	3,345	3,737	4,764	4,099	3,146	
Gym member		2,169	1,791	1,872	2,005	2,337	1,314	1,515	2,201	1,805	1,527	
Pool member		428	621	748	1,361	1,687	1,092	1,699	1,969	1,489	774	
Group fitness member		509	785	868	819	982	459	549	1,329	399	500	
24 hour member			1,663	1,749	1,814	1,714	1,559	1,622	2,256	2,238	2,303	
Total member visits		7,306	9,135	9,605	11,180	11,527	7,769	9,122	12,519	10,030	8,250	
Trend			25%	5%	16%	3%	-33%	17%	37%	-20%	-18%	
Member visit ratio/month		9.2	8.2	8.0	8.1	8.5	6.4	6.1	8.6	6.8	5.9	
RECORDABLE VISITS (does not include sports, programmes, functions or squash)												
	Total	Percentage										
Aquatic	116,980	61%	7,397	7,569	10,088	19,810	19,205	12,388	16,628	23,895	19,924	9,700
Gym	32,023	17%	4,624	4,012	3,981	4,397	4,510	2,848	3,263	4,388	3,605	2,936
Personal training	883	0%			180	210	177	111	68	137	181	234
Group fitness classes	25,199	13%	2,665	2,960	3,118	3,346	3,453	1,935	2,295	5,427	3,798	2,492
Creche	8,675	5%	787	830	1,058	1,467	1,317	651	985	1,580	1,391	1,221
Mini golf	7,324	4%	2,492	912	721	965	521	488	742	483	486	660
Total recordable visits	191,084	100%	17,965	16,283	19,146	30,195	29,183	18,421	23,981	35,910	29,384	17,243
Other visits	57,325		5,390	4,885	5,744	9,059	8,755	5,526	7,194	10,773	8,815	5,173
Total visits	248,409		23,355	21,168	24,890	39,254	37,938	23,947	31,175	46,683	38,200	22,416
Trend				-9%	18%	58%	-3%	-37%	30%	50%	-18%	-41%
Group Fitness average/class			9.17	11.52					14.75	15.15	16.3	12.52
Swim School participants/term									820	820		

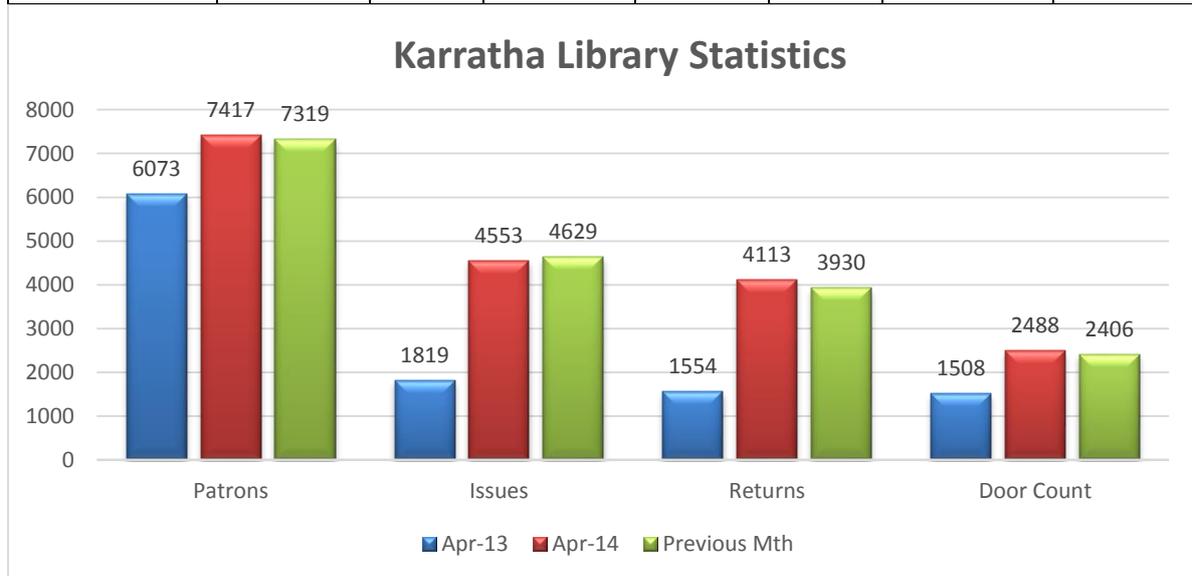


2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
31 Mar – 5 April	7349	1192	1074	30	950	150	29
7 – 12 April	7375	1105	1056	26	919	159	38
14 – 19 April	7397	1142	950	24	702	103	34
21 – 26 April	7417	1114	1033	21	653	107	26



Memberships:

- 1.3% increase in memberships compared to March 2014
- 22% increase since April 2013.

Loan issue:

- 1.6% decrease in issues compared to March 2014
- 192% increase since April 2013.

Returns:

- 4.7% increase in returns compared to March 2014
- 164% increase since April 2013.

Door count:

- 3.4% increase in door count compared to March 2014
- 64% increase since April 2013.

Other information:

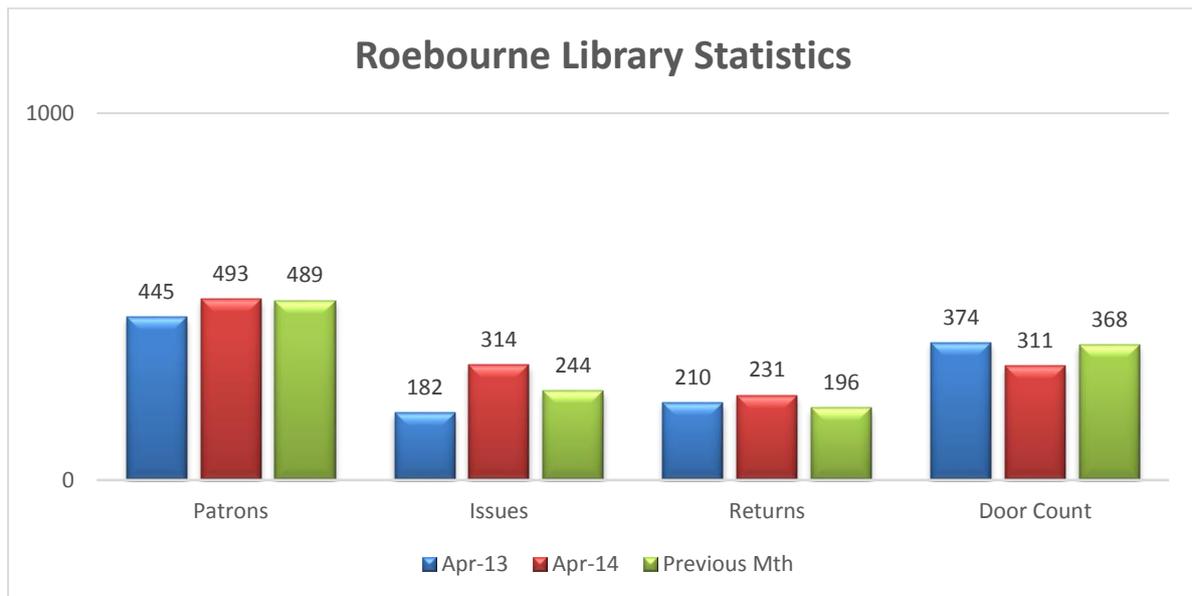
- Open 100% of advertised hours
- The large increase in issues comparing 13-14 figures, reflects the closure period which occurred in March-April 2013.

Income:

- \$2,120.25 for April (no Shire rates or fees).

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
31 Mar – 5 April	489	104	116	0	82	10	2
7 – 12 April	490	70	70	1	84	4	2
14 – 19 April	492	99	22	2	91	6	4
21 – 26 April	493	41	23	1	54	3	0



Memberships:

- 0.8% increase in memberships compared to March 2014.
- 10% increase since April 2013.

Loan issue:

- 28.6% decrease in issues compared to March 2014.
- 72.5% increase since April 2013.

Returns:

- 18% increase in returns compared to January 2014.
- 42.5% increase since February 2013.

Door count:

- 15.5% decrease in door count compared to March 2014.
- 16.8% decrease since April 2013.

Other Information:

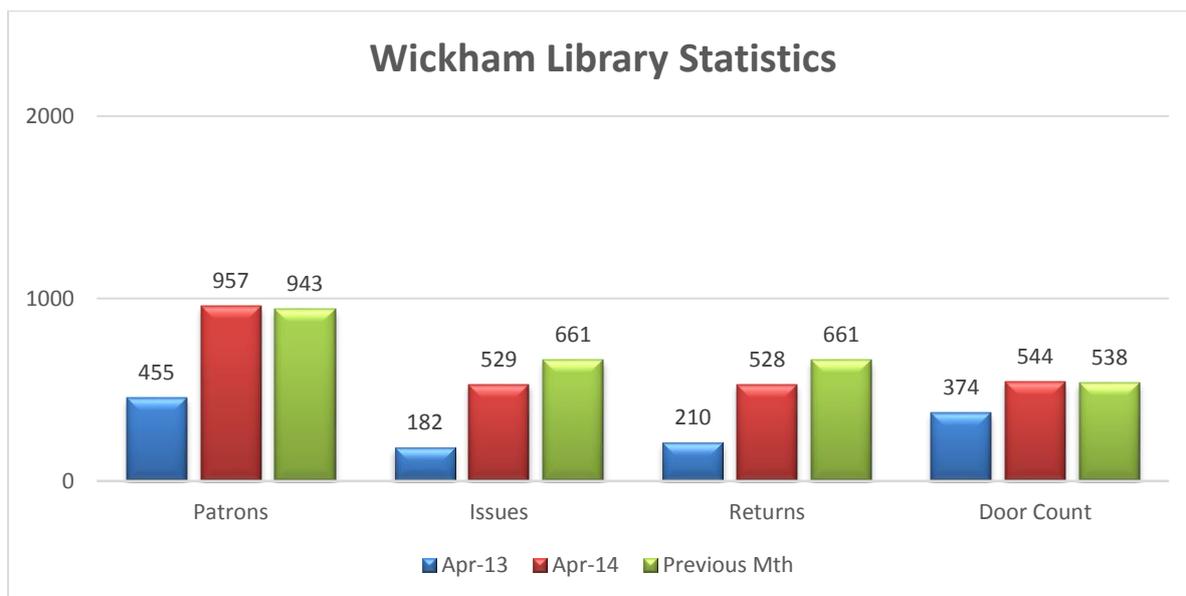
- Open 100% of advertised hours.
- There have been some pleasing increases in returns and issues this month, which may be reflecting the cycle of loans which go to Roebourne Regional prison and Yaandina Aged Care Facility. The door count decrease could be reflecting the ANZAC and Easter Public holidays.

Income:

- \$627.21 for March (inclusive of Shire rates and fees etc).

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
31 Mar – 5 April	949	110	157	6	163	10	0
7 – 12 April	952	111	78	3	122	19	0
14 – 19 April	954	149	186	1	175	13	2
21 – 26 April	957	159	107	2	84	15	0



Memberships:

- 1.4 increase in memberships compared to March 2014.
- 110% increase sine April 2013.

Loan issue:

- 20% decrease in issues compared to March 2014.
- 190.6% increase since April 2013.

Returns:

- 20% decrease in returns compared to March 2014.
- 151.5% increase since April 2013.

Door count:

- 1.1% increase in door count compared to March 2014.
- 45.5% increase since April 2013

Other Information:

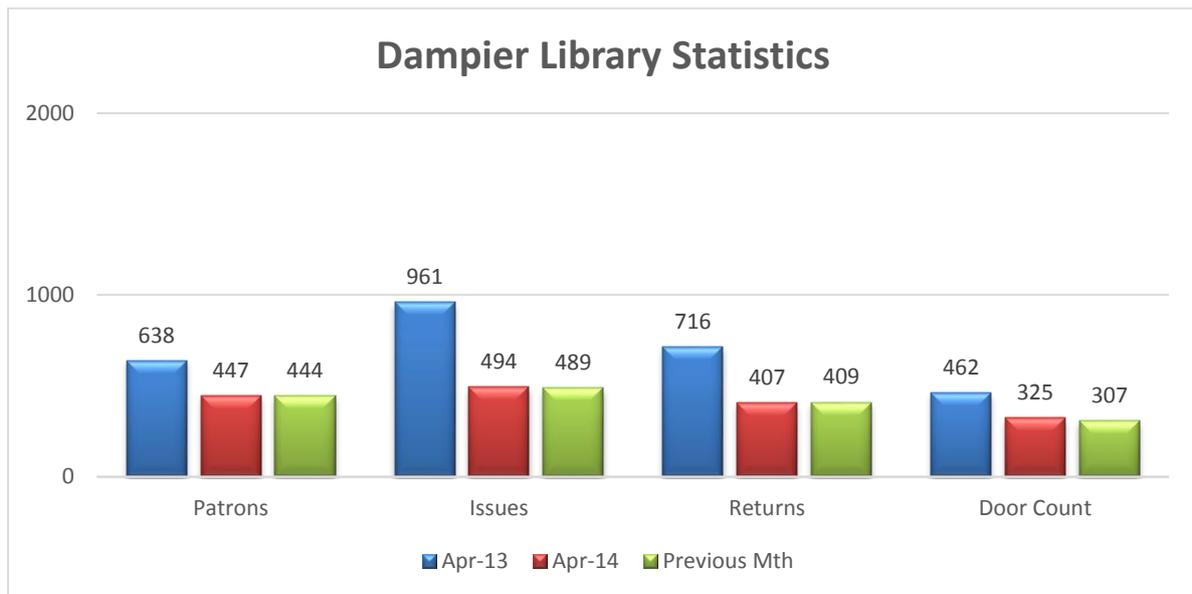
- Open 100% of advertised hours.
- Although there are some considerable decreases in issues and returns there are significant increases in comparison to 2013 figures. There has been a considerable weeding process occurring at Wickham which may also be reflecting that there collection requires more new items to be added. The door count has increased compared to last month.

Income:

- \$85.05 for April (no Shire rates or fees).

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
31 Mar – 5 April	444	162	164	0	97	11	0
7 – 12 April	446	97	117	2	96	6	1
14 – 19 April	447	141	84	1	74	-	-
21 – 26 April	447	94	140	0	58	-	-



Memberships:

- 1% increase in memberships compared to March 2014.
- 22.5% decrease since April 2013.

Loan issues:

- 1% decrease in issues compared to March 2014.
- 48.5% decrease since April 2013.

Returns:

- 4% increase in returns compared to March 2014.
- 43% decrease since April 2013.

Door count:

- 5.8% Increase in returns compared to March 2014.
- 29.6% Decrease since April 2013.

Other Information:

- Open 100% of advertised hours
- Dampier have experienced a significant decrease in population over the past few months as can be seen by the yearly comparison of figures. Strategies for improving statistical information continue to be discussed. The School was approached but they have advised too much paperwork is required to do school visits to the library.

Income:

- \$18.00 for April 2014 (no shire rates or fees).

e) Local History

2014	Enquires
January	28
February	43
March	34

Local History Librarian commenced 7 April 2014

f) Story Time and Rhyme Time**Combined attendance – April 2014**

Week	Story Time	Rhyme Time
31 Mar – 5 April	88	47
7 – 12 April	71	48
14 – 19 April	135	50
21 – 26 April	83	25

Comments

- Rhyme Time was not conducted at Roebourne Library.
- Story Time conducted weekly.

2.2 YOUTH SERVICES

a) Events

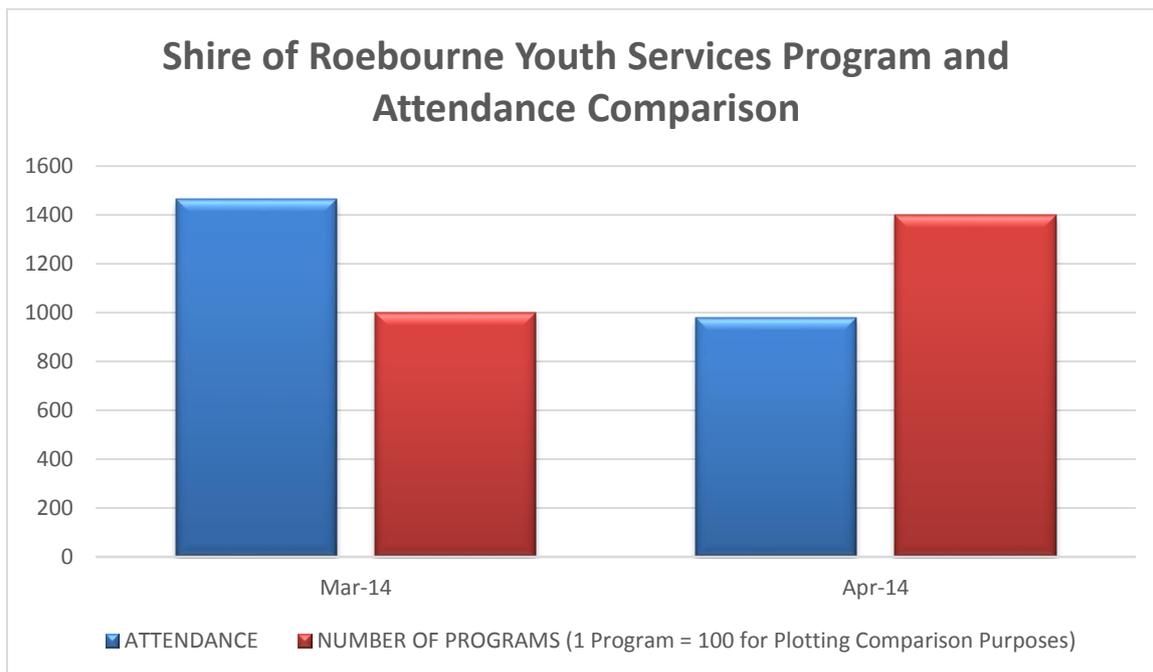
April School Holiday Program

Youth Services facilitated two school holiday programs during April in the Eastern Corridor (Wickham Youth Group) and at The Youth Shed in Karratha:

- 271 visits recorded at Wickham Youth Group
- 65 visits recorded at The Youth Shed

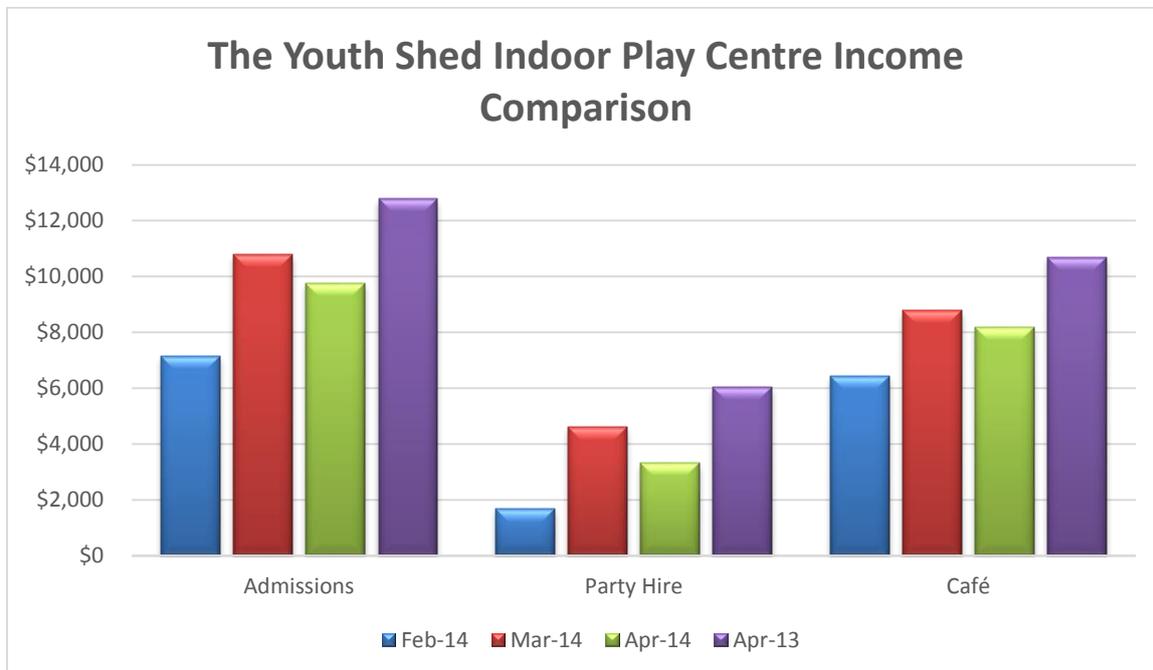
When	Event	Attendance
April 2014	Eastern Corridor Drop-In held regularly on Tuesdays & Thursdays (3-6pm); Friday (3-7pm) and Saturday (4 - 7pm)	103 – March 2014 168 – April 2014
April 2014 3-6pm	Eastern Corridor At Wickham Skate Park, BBQ & Music	30 overall participants
Ongoing Mon: CLOSED Tues – Fri: 3-6pm Alternate Fridays: 3-10pm	The Youth Shed Drop In and Late Nights	107 overall participants • Approximately 82% identified as ATSI
Ongoing Thursday 3-5pm	Girls Day	Average of 15 participants /week Approximately 80% identified as ATSI
Ongoing April 2014 Last Thursday of every month 6-8pm.	Skate Night	Average 14 participants/week • 0 identified as ATSI
Ongoing – Tuesday 6-8pm Once a month	Gaming Nights	10 overall participants • Approximately 60% identified as ATSI
Ongoing Wednesday 3-4:30pm	Yaandina Youth Services Program	35 young people • Approximately 90% identified as ATSI
April 2014 6:30-9:30pm	Laser Tag Extreme	7 overall participants • Approximately 0% identified as ATSI
April 2014	Film Making Workshop Wickham Community Hall & Roebourne District High School	Wickham 9 overall participants Roebourne 12 overall participants

b) Youth Shed – Programs and Attendance Figures



Please Note: Above figures include Eastern Corridor Statistics and weekly programs such as “Drop In” and “Girls Day” are counted as 1 program even though they run daily and weekly.

c) Youth Shed Indoor Play Centre



3. COMMUNITY DEVELOPMENT

a) NAIDOC

Calendar of events for July 2014:

Town		
Roebourne	Saturday 5 July	- Roebourne Oval
Dampier	Sunday 6 July	- Dampier Community Hall
Wickham	Wednesday 9 July	- Picture Theatre
Point Samson	Saturday 12 July	- Community Hall and Outdoor Garden
Karratha	Sunday 13 July	- Walkington Amphitheatre

b) Anzac Day

- Approximately 2,000 people attended the Dawn Service in Karratha.
- Approximately 400 people attended the Dawn Service in Roebourne.
- Approximately 100 people attended the memorial service held in Whim Creek to commemorate the Lockyer Brothers.

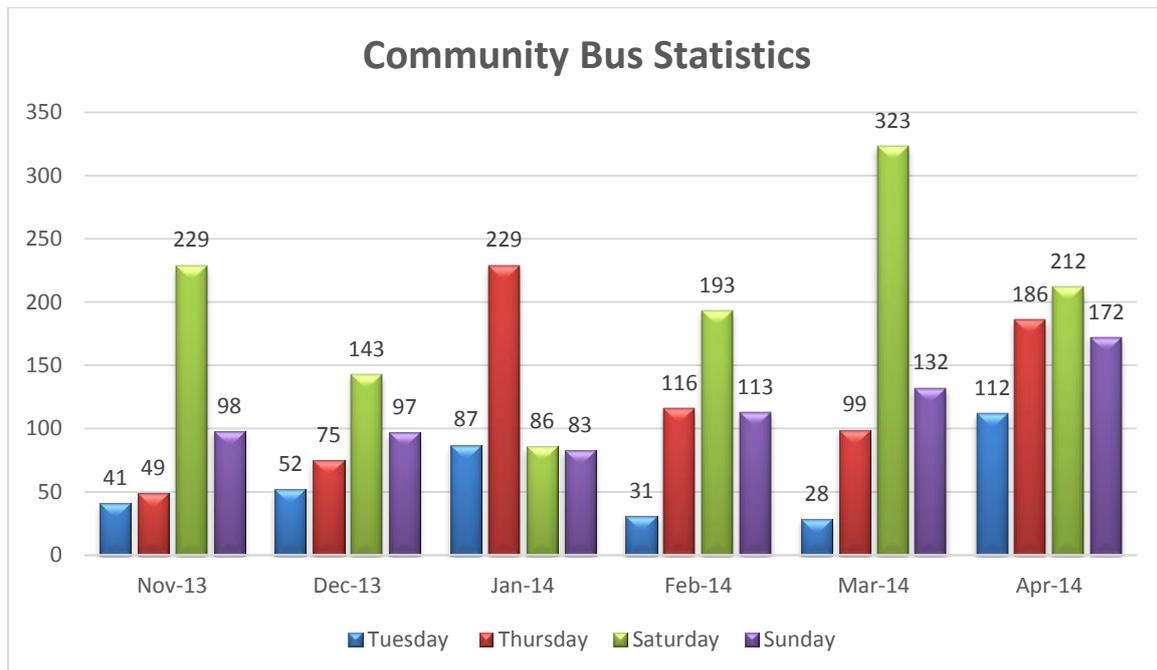
c) Community & Professional Workshops

All community workshops are now full and are operating on waitlist only. Workshops that have been completed thus far are:

WORKSHOP	VENUE	ATTENDANCE NUMBERS
Organic Gardening In the Pilbara	Wickham Community Hall	13
Indigenous Cultural Awareness Training	Leisureplex Club Room Karratha	19
Understanding Grants x 3 Workshops	Leisureplex, Shire Offices and Wickham Community Hall	43 across all three workshops
Nutritional Cooking Raw & Organic	Karratha Leisureplex Club Rooms	30 over the two workshops

d) Community Bus

Number of passengers for the period November 2013 to April 2014



- All service days are operating to schedule.
- The Saturday and Thursday having record number patronage usage.
- The April school holiday period supported an increase in the number of patrons utilizing the service.

Month	Tuesday	Thursday	Saturday	Sunday
November 2013	2	2	2	1
December 2013	4	3	3	4
January 2014	4	4	4	4
February 2014	4	4	4	4
Total for Period	14	14	13	13

13.13 ROEBOURNE ADVISORY GROUP MEETING MINUTES – MAY 2014

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	9 May 2014
Disclosure of Interest:	Nil
Attachment(s)	Draft Roebourne Advisory Group Minutes May 2014

PURPOSE

To present for Council consideration the minutes of the Roebourne Advisory Group (RAG) meeting held 5 May 2014.

BACKGROUND

RAG meetings are held on the first Monday of every month, with the May meeting held on 5 May 2014.

A summary of the key matters considered at this meeting are:

- A War Memorial Sculpture brief has been sent out for artists to respond to however no further updates at this time.
- Discussions with Horizon Power and Main Roads have been actioned by Officer's to improve lighting within Roebourne town. Horizon Power have advised a number of lights have been fixed which RAG members confirmed – although further follow up is required as not all have yet been rectified.
- A letter has been sent to Department of the Attorney General regarding the status of the Roebourne Courthouse. The RAG have requested that the Department re-open the office which was not damaged by Cyclone Christine (chambers were damaged by Cyclone). The closure is causing undue pressure on local residents. Members agreed to circulate information so all members of the public can email/contact the Department on this matter.
- Coordination of Cemetery Days (to address upkeep concerns and share information between Shire and community) will progress with funding originally allocated to Australia Day (Australia Day event did not eventuate).
- Feedback requested re: decommissioning infrastructure at old Roebourne Village Park. Advisory Group generally supportive however requested shade structure stay where is and not be incorporated into cemetery. Consideration for bins to be placed at old Roebourne Village Park as community members still use the space.
- RAG selected and agreed to projects for ACADS and Ex-Gratia funding allocation for Council consideration in 14/15 budget process.
- Promote the work undertaken by RAG and encourage the development of a Community Association. This includes opening the meeting up to the public and supporting the establishment of a community association through ACADS funds.
- The Advisory Group would like to explore ideas for Centenary ANZAC in 2015 within the coming months.
- Overview of current resolution register

CONCLUSION

Community Consultation was undertaken by RAG members to establish ideas for the proposed expenditure of ACADS and Ex-Gratia funding.

Comments have also been received by community members on potentially establishing an independent Community Association and making the RAG meetings open to the public. Further consult will be ongoing on this matter.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

17 MATTERS BEHIND CLOSED DOORS

**CONFIDENTIAL ATTACHMENT TO ITEM 10.2 DAMPIER CHILDCARE
EXPRESSION OF INTEREST**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.1 KARRATHA CULTURAL
PRECINCT PROJECT ARCHITECT TENDER**

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss Item:

17.1 WICKHAM RECREATION PRECINCT OPERATIONS

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The date of the next meeting is to be held on Monday, 16 June 2014 at 6:30pm at Council Chambers - Welcome Road, Karratha.