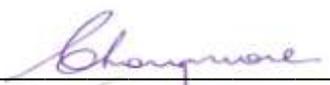




ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
at the Point Samson Community Hall
on 21 March 2011 at 6.30pm**



**Collene Longmore
CHIEF EXECUTIVE OFFICER**

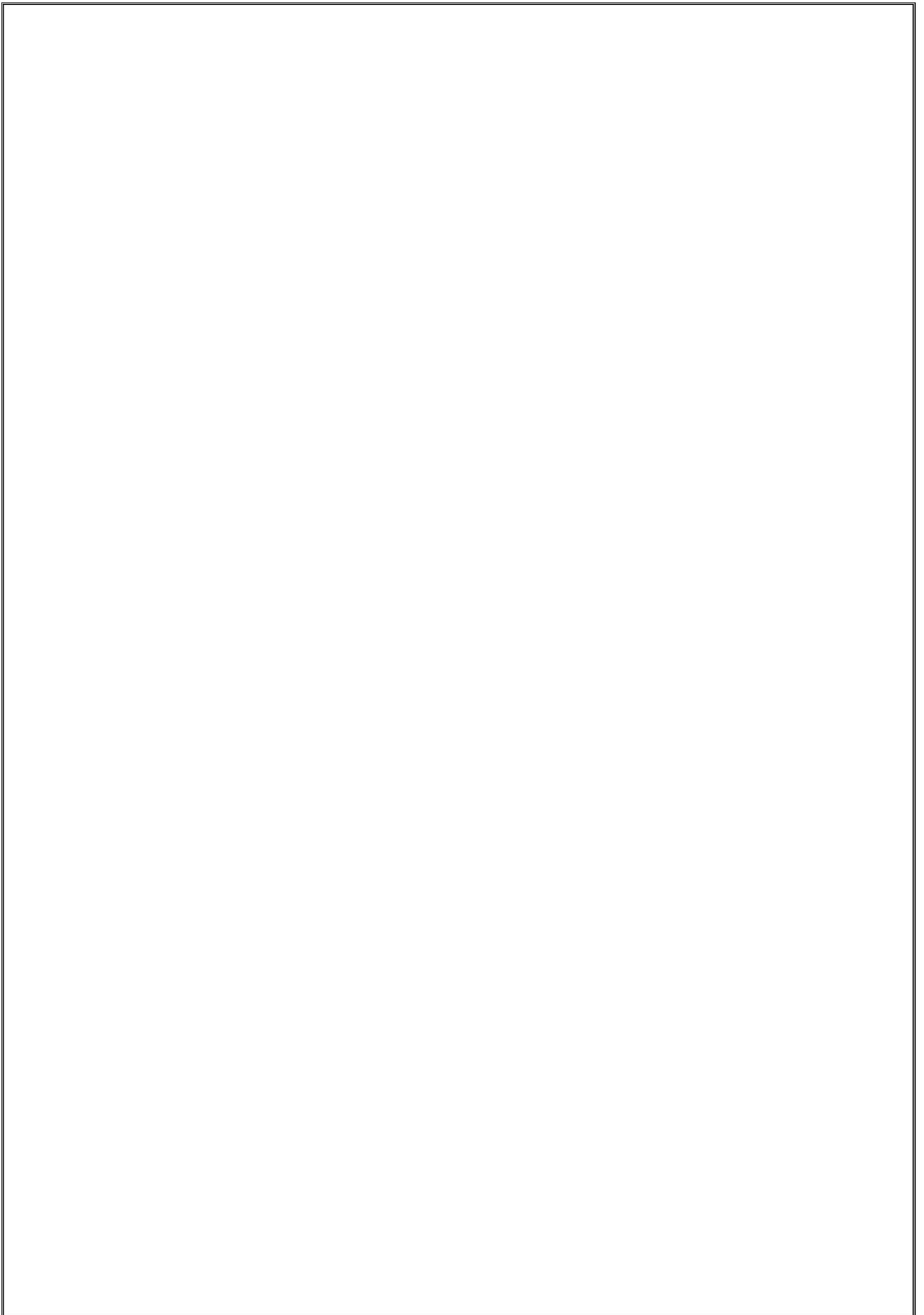


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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Point Samson Hall on 21 March 2011 and was declared open at 6:34pm. Cr Lockwood acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

2.1 Vicki Jack from Rio Tinto

Ms Jack had a range of questions in relation to item 13.2 Adoption of the Wickham South Development Plan. These were discussed in item 13.2.

COUNCIL RESOLUTION

Res No : 151531

MOVED : Cr Lally

SECONDED: Cr Smeathers

That Item 13.2 Adoption of the Wickham South Development Plan be brought forward for discussion.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan

AGAINST : Nil

13.2 ADOPTION OF THE WICKHAM SOUTH DEVELOPMENT PLAN

File No:	LP.77
Attachment(s)	1. Wickham South Development Plan 2. Wickham Townsite Structure Plan 3. Subdivision Concept Plan 4. Submissions
Responsible Officer:	Director Development And Regulatory Services
Author Name:	Manager Statutory Planning
Disclosure of Interest:	Nil

REPORT PURPOSE

For the Council to consider a request to adopt the Wickham South Development Plan, prepared for the purpose of guiding the subdivision and development of approximately 73ha of land located south of the Wickham Townsite.

Background

In March 2010, the Shire of Roebourne and Rio Tinto agreed to work collaboratively to address growth and development options and opportunities for the Wickham Townsite.

The Wickham South Development Plan (WSDP) and the associated Wickham Townsite Structure Plan (WTSP) were prepared to provide greater urban context considering Rio Tinto's planned expansion of its operations at Cape Lambert and the need to consider its resultant construction and operational workforce requirements. The Shire welcomed the opportunity to participate in the planning process considering the impending preparation of its Local Planning Strategy and full Scheme review.

The WSDP was prepared to satisfy the requirements of the Shire of Roebourne Town Planning Scheme No. 8 (TPS8) over the portion of land zoned 'Urban Development', south of the Wickham Townsite. Wickham South is deemed to be the most appropriate location to commence expansion of the Town as provided on the adopted WTSP. The WSDP will facilitate permanent residential development in order to accommodate employees required as part of Rio Tinto's proposed expansion of its Cape Lambert Operations.

While the WSDP will provide an overall land use and movement structure, it is expected that the subdivision design will undergo further refinement as part of the detailed design stages. Any departures from the Plan will be addressed at the Development Application and detailed design stages, as allowed for by TPS8.

Wickham Townsite Structure Plan and Town Centre Revitalisation Masterplan

Council recently considered the WTSP and Wickham Town Centre Revitalisation Masterplan to guide the future expansion of the Townsite and to assist with informing the

Shire in the preparation of its Local Planning Strategy and full Scheme review. At the February 2011 Ordinary Council Meeting it was resolved:

That Council –

1. *Adopts the Wickham Townsite Structure Plan*

and

2. *Accepts Wickham Town Centre Revitalisation Masterplan as the basis of further discussion, guiding strategic plans for the future development planning and expansion of the Wickham townsite.” (Resolution number 151513).*

The WTSP was adopted to provide an overall development context for accommodating an expanded population in Wickham. The WTSP will provide an important tool to guide future potential development of Wickham, particularly within the WSDP area, but also for future Development Plan areas.

Advertising

Planning Services advertised the WSDP for a period of twenty-one [21] days, in accordance with TPS8, on 8 December 2010. Advertising included an advertisement in the Pilbara News and notification on the Shire of Roebourne Council website. Documents were made available over the counter and on the website. The submission period concluded on 29 December 2010. As well as advertising the WSDP was referred to ten key agencies and internally distributed to Technical Services, Community Services and Strategic Planning Services for assessment. A total of four submissions were received. All of the submissions were from referral agencies and responses are set out below.

The following written submissions were received from four of the ten referral agencies:

Agency	Summary of Submission
1. Department of Education	<p>Within the proposal to increase the Town’s population to 5,000 the Department would be able to accommodate any expected increase in enrolments at the existing Wickham school sites.</p> <p>Should there be a requirement to increase the capacity of the school there is sufficient education land available to increase the size of the school building footprint.</p> <p>Should the Wickham Townsite increase in the future, beyond that which is bounded by Walcott Drive and Roebourne – Point Samson Road, then there may be a need to investigate a second school within the town.</p>
2. Water Corporation	<p>Provided Rio Tinto is able to supply water within its existing entitlements, the Corporation is satisfied for the Town’s water supply to be provided in this manner.</p> <p>The WC’s current infrastructure planning is required to be reviewed to determine specific requirements for the provision of new and upgrades to existing infrastructure requirements.</p> <p>Servicing advice provided in section 7 of the WSDP report, including the need for an upgrade of the Wickham WWTP and construction of a WWPS and pressure main, is consistent with</p>

	<p>previous advice provided by the Corporation.</p> <p>The Corporation’s current infrastructure planning is required to be reviewed to determine specific requirements.</p> <p>Recent discussions between Water Corporation and Rio Tinto have confirmed that infrastructure reviews should be undertaken by the Corporation. Capital funding to expand water and wastewater services in Wickham is not currently included in its five year capital program.</p>
<p>3. Department of Water</p>	<p>Based on the level of risk posed by the site, a Local Water Management Strategy (LWMS) should be prepared before consideration of the WSDP.</p> <p>Given the Wickham Townsite and surrounding area is highly constrained (severely limited groundwater, limited sewerage capacity) DoW cannot support the plans until an LWMS has been produced for the site.</p> <p>Preliminary assessment has shown the capacity of the existing 9,000 kL storage tank is satisfactory only in the short term (400 – 500 lots). The LWMS should demonstrate that Wickham is capable of supporting the proposed development (3,000 and 5,000 scenario) and how the above constraints will be managed.</p> <p>The LWMS should be consistent with the policy measures outlined in State Planning Policy 2.9.</p>
<p>4. Main Roads WA</p>	<p>MRWA has no objection to the content of the plans subject to the following conditions:</p> <ul style="list-style-type: none"> • The proposed development shall not impact existing drainage on and for Roebourne – Point Samson Road. • The proposed two new accesses to the development on Roebourne – Point Samson Road shall be channelized ‘C’ type intersections, designed to accommodate 53.5m road-train traffic. • The spacing between the new accesses shall be adequate to enable and correct operation for traffic on Roebourne – Point Samson Road. <p>MRWA would consider lowering the speed limit to 80km/h on Roebourne – Point Samson Road near Wickham Townsite for safe movement of traffic.</p>

No formal submissions were received from the community in response to advertising.

The Shire’s Coordinator Works and Technical Services has advised that three elements of the WSDP require attention, including:

1. The intersection shown in figure 3 (Y intersection and roundabout) is to be redesigned
2. Drainage areas are to be vegetated with grasses only
3. Walk trails at the rear of lots must have 2m concrete paths

4. Public Open Space shown as 6, 10, 12 and 13 are walkways

A technical services engineer has agreed that these matters can be addressed during the detailed design stages and does not require an amendment to the WSDP.

Stakeholder and community consultation was undertaken by Rio Tinto, in conjunction with the Shire of Roebourne, in addition to the statutory advertising processes. The proponent has advised that feedback on the WSDP was limited during this process with the key points raised by the community being:

- the increase in traffic resulting from an extension of Jacaranda Place to the WSDP area;
- the number of connections to Roebourne – Point Samson Road should be reduced; and
- the extension of Carse Street / review of Tamarind Place alignment.

An extension from the WSDP area to Jacaranda Place is necessary for convenient access for residents to the primary school. The number of connections from the WSDP area to Roebourne – Point Samson Road has been reduced from three to two and is supported by Main Roads WA. A connection is provided on the WSDP for a future extension of Carse Street, in lieu of the Tamarind Place extension being removed from the WTSP.

During the advertising period, an internal assessment of the WSDP was undertaken by the proponent and the project team. The main changes to the plan include a realignment of the local access roads from a predominately east-west alignment to a north-south alignment to achieve better solar orientation for dwellings and to reduce the number of drainage swale crossings which in turn will reduce costs. An amended plan was subsequently submitted to the Shire which is the plan recommended for adoption. The proponent has provided the following justification in support of the WSDP not requiring additional advertising:

- The WSDP is consistent with the approved WTSP.
- The majority of amendments relate to internal local subdivision roads (alignment change from east-west to north-south for better dwelling solar orientation).
- The majority of land use and residential density allocation remain unchanged.
- Dwelling yield is comparable (slight decrease) with the submitted / advertised WSDP.
- Dwelling distribution is similar to the submitted WSDP.
- The main connector roads retain a similar alignment to the submitted WSDP, including:
 - A northern connection to Jacaranda Place.
 - The extension of Spinifex Drive into Wickham South.
 - A northern link to the Town Centre via an extension of Carse Street into Wickham South. This is in lieu of the Tamarind Place extension being removed from the WTSP.
- Main Roads WA has supported a rationalisation of access to Roebourne – Point Samson Road, from three to two points of access.

- The extension of Walcott Drive to Roebourne – Point Samson Road remains unchanged.
- The drainage system remains unchanged from the submitted WSDP.
- The locations of the main areas of Public Open Space (POS) remain unchanged.
- Comments received from the relevant servicing authorities (i.e. Department of Water, Department of Education, Main Roads WA and Water Corporation) during advertising, relate to general service provision and are not design specific. The internal changes undertaken to the WSDP would, therefore, not be expected to draw additional comment from the servicing authorities.
- No submissions were received from the public during the public comment period.

On the basis of the above, it was deemed appropriate not to require the WSDP to be re-advertised.

Key Principles

Taylor Burrell Barnett identified the following Key Principles for the design of the WTSP. They were selected following consideration and analysis of the issues and opportunities for accommodating an expanded population in Wickham.

Movement

- The street network should have a high level of connectivity and be responsive to the site's characteristics.
- Higher-order streets should provide easily-understood access to key land-use nodes and destinations.
- Lower-order streets should enable easy movement throughout the area, whilst also providing opportunities for quieter residential street environments.
- Streets should be aligned to focus on points of interest, and provide direct links between land use and landscape features.
- Safe, pleasant and effective pedestrian and cycle movement should be provided through the street and open space fabric.
- The creation of street connections between the WSDP area and the Town Centre should be optimised.
- Connections to Roebourne – Point Samson Road should be optimised to enable the effective distribution of traffic to and through the WSDP area.

Public Open Space

- A variety of POS areas should be provided, to enable a diversity of outdoor activities and experiences.
- Key high points and steep slopes should be integrated into POS as landscape features.
- Flat areas of POS should be provided for passive and active recreation.
- Streets should be designed to create linear landscape links between POS areas, and provide amenity to support the provision of medium-density residential living.

Land Use

- Provide a diversity of low and medium-density housing opportunities throughout the WSDP area.
- Optimise the location of medium-density residential in close proximity to POS amenity and key community facilities.
- Provide the opportunity for the establishment of local convenience retail in a location that supports business sustainability and optimises the 'walkable catchment' of residents.

Land Use Distribution and Rationale

Residential Density

The WSDP generally provides for residential land uses and the provision of open space and drainage areas consistent with a traditional residential neighbourhood. In this regard, a mix of low and medium residential densities are provided and distributed in accordance with the recommendations of the WAPC's Liveable Neighbourhoods operational policy whilst taking into consideration existing subdivision layout within the Town and other site characteristics. The application of a range of residential densities will facilitate the construction of various housing types.

The base residential density applied to the WSDP is R20 which provides for a minimum lot size of 440m² and an average lot size of 500m², providing for the bulk of the housing product for the site. Medium density coded areas include land coded R30, which provides for a minimum lot size of 270m² and an average lot size of 300m², and R40 (Grouped Housing), which provides for a minimum lot size of 200m² and an average lot size of 220m². The distribution of medium density coded areas is based on the following:

- along higher order streets which provide convenient access to neighbourhood, town and regional road systems linking to the Wickham Town Centre, primary school, recreational areas etc;
- adjacent and opposite to areas of high amenity (i.e. POS);
- adjacent and opposite to points of interest (i.e. topographical features);
- for amenity purposes, adjacent and opposite to landscaped drainage reserves;
- to provide grouped housing sites which are distributed throughout the site; and
- within the theoretical 400m/five minute 'walkable catchment' boundary from local convenience retail.

Public Open Space

The provision and distribution of POS throughout the WSDP area is based on the following:

- topographical features;
- even distribution to provide convenient accessibility to residents;
- accessed via a series of highly connected higher and lower order streets to promote maximum use;
- to consolidate drainage reserves;
- to consolidate and round-off existing Parks, Recreation and Drainage reserved land;
- to provide useable areas of POS generally for passive recreational purposes;
- to provide high levels of amenity for residents by generally locating medium density housing to front areas of POS; and

- landscaped streets and drainage reserves that will provide links between areas of POS.

POS areas will be landscaped and developed by Rio Tinto as part of the subdivision of the land to provide high levels of amenity for residents from the point of occupancy of the dwellings. Landscaping plans will be provided to the Shire at the subdivision stage. Where sites are identified for passive recreation, natural vegetation is to be retained and/or rehabilitated where possible.

The proponent intends that the POS areas be set aside as Reserves for Parks, Recreation and Drainage on the Deposited Plan for the creation of the Crown lots, with future management of the Reserves the responsibility of the Shire and agreement reached on the interim period of management and maintenance of these Reserves by the developer, in accordance with the Shire's standard subdivision/development requirements. In this regard, the proponent is prepared to negotiate with the Shire at the appropriate time prior to creation of the Reserves.

It is considered that those areas intended as POS and those serving as drainage reserve should be clearly differentiated and that any shortfall in POS should be made up through a POS contribution of 10% cash in lieu. This matter will be addressed through the development approval process at the time of considering the subdivision and appropriate conditions of approval will be included in the plan

Other Land Uses

To acknowledge the recommendations of key WAPC operational policies, such as Liveable Neighbourhoods, a grouped dwelling site, with a Residential R40 density code, has been identified for potential small scale commercial development to service local convenient retail needs within the WSDP area. The size of this centre is not expected to detract from existing businesses within the Town Centre.

A diversity of formalised open space areas will be provided throughout the WSDP area, which may include fenced infant play areas, kick-about spaces, fitness track and fitness stations and shade structures. Completing these formal open space areas will be areas for passive recreation, where efforts will be made to retain and enhance natural vegetation and topography, where possible.

Drainage areas will provide an important infrastructure use associated with the road network, will be landscaped to provide key areas of amenity throughout the subject site and will be developed in accordance with contemporary water management practises. POS will be provided along the edges of the drainage system to facilitate additional landscaping and pedestrian access for amenity purposes.

Road Layout

The WSDP is based on a predominately north-south road layout and subsequent east and west facing lots to satisfy energy design standards, generally relating to solar orientation, which is considered the best design outcome in response to the modular built form selected for the site.

Two main access roads along the northern and southern ends of the WSDP area are depicted and will provide the link between Walcott Drive and Roebourne – Point Samson Road. East-west access is also provided through the middle of the site to provide good vehicular connectivity to major access routes (north and south connectors and Roebourne – Point Samson Road) and the main areas of POS.

A central north-south connector road has been provided through the site to link to a possible extension of Carse Street. A second main north-south connector which connects to Jacaranda Place is provided to link with the primary north-south connector road at a 'T' junction near the western edge of the main POS area. Access is depicted from the WSDP area to Spinifex Drive.

The WSDP is based on a predominantly north-south road layout and subsequent east and west facing lots to satisfy energy design standards, generally relating to solar orientation, which is considered the best design outcome in response to the modular built form selected for the site.

Supporting Technical Reporting

A series of technical reporting has been undertaken in support of the WSDP. This reporting includes:

1. Traffic Impact Assessment
2. Hydrology – Local Water Management Strategy
3. Engineering – Servicing

Traffic

Shawmac consulting civil and traffic engineers, risk managers has undertaken a traffic review of the extension of the Wickham Townsite based on the land use distribution and subdivision layout depicted on the WSDP.

The WSDP proposes to extend the existing Wickham road system including Walcott Drive, Carse Street and Spinifex Drive. Access from the local road network within the WSDP area will also be provided to Roebourne – Point Samson Road. The extension of Carse Street will require the approval of the Department of Education as its extension is proposed through land under the control of the Department. Discussions between the proponent and the Department of Education have commenced regarding access arrangements around the primary school. A series of higher and lower order roads will be provided throughout the WSDP area, linking to the roads referred to above.

Traffic generation from the WSDP area was estimated based on industry recognised generation trip rates of 8 daily trips per dwelling unit.

To distribute trips onto the road network a number of assumptions with respect to origin and destination were made and are summarised below:

- Trips north via Walcott Drive will account for approximately 20.2% of all trips.
- Trips north via Carse Street will account for approximately 17.7% of all trips.
- Trips north via Spinifex Drive will account for approximately 12.6% of all trips.
- Trips north via Roebourne – Point Sampson Road will account for approximately 25.4% of all trips.
- Trips south via Roebourne – Point Sampson Road will account for approximately 24.1% of all trips.

The WSDP provides for adequate sight distance at each intersection. Main Roads WA has advised the points of access from the subject site onto Roebourne – Point Samson Road are acceptable. Detailed engineering design will ensure minimum sight distances as per Austroads guidelines.

Hydrology – Local Water Management Strategy

The WSDP has taken into consideration the stormwater characteristics of the Pilbara, in particular the potential for erosion and sedimentation from surface water runoff. In accordance with the requirements of the Department of Water and Department of Planning's Better Urban Water Management guide, a Local Water Management Strategy (LWMS) has been prepared by JDA Consultant Hydrologists. The LWMS includes a flood study of the creek located to the south of the subject site. The LWMS has been lodged with the Shire and the Department of Water for review and approval.

Ongoing operation and maintenance of the drainage system will be the responsibility of the Shire of Roebourne. The surface drainage system will require routine maintenance to ensure its efficient operation.

The flood study undertaken for the creek located to the south of the subject site, investigated the impacts of the proposed subdivision (which includes partial filling of the floodplain) on the hydraulic regime of the creek.

The flood study report indicates that the south east corner of the site is located within the 100 year flood extent of the creek. Therefore the subject site will need to be filled 0.5m above the 100 year ARI flood level.

Council's Co-ordinator Works and Technical Services has not raised any issues in relation to the results of the LWMS or the proposed fill to be located on the floodplain.

Engineering – Servicing

Serling Consulting engineers has advised that there are no servicing restrictions to developing the site which cannot be addressed through an extension or upgrade of service infrastructure.

Subdivision Concept Plan

The Robe River Joint Venture Special Lease agreement for the land requires the preparation and lodgement of a plan of subdivision with the Minister for State Development. This is separate to the requirement for subdivision approval by the WAPC under the *Planning and Development Act 2005*, which is required on alienated land (not Crown Land). That is to say, the approval of the WAPC to subdivide the subject site in accordance with the WSDP is not required. Civil construction works will instead be facilitated by the approval of a Development Application by the Shire's Planning Service and the approval of detailed engineering designs by the Shire's Technical Service.

As a result of the subject site not requiring the approval of the WAPC, as is normally the case for the subdivision of land, a detailed subdivision concept plan has been prepared by Taylor Burrell Barnett to inform the Shire and the WAPC of Rio Tinto's preferred subdivision layout.

The Subdivision Concept Plan will provide the basis for the preparation of detailed engineering designs that will be the subject of a Development Application lodged for approval with the Shire, in accordance with TPS No.8.

The Subdivision Concept Plan depicts the subdivision of the subject site in accordance with the road layout and land use distribution depicted on the WSDP. Lot sizes are greater than the Residential Design Codes' minimum and average requirements for the corresponding density code. Lot sizes have taken into consideration the existing housing product and lot

size in Wickham; the desired housing stock of Rio Tinto; and the road layout depicted on the WSDP, and as a result the lot sizes are substantially larger than the minimum lot size requirements of the R Codes.

Lot configuration for those lots adjacent to and opposite POS and drainage reserves has been designed to take advantage of the benefits associated with a higher level of amenity by ensuring lots directly front these areas.

The lots have been provided with significant frontages to facilitate the construction of a variety of dwelling designs and to accommodate the construction of modular housing; facilitate sufficient side access; and for appropriate solar orientation.

As depicted on the WSDP, total POS within the subject site accounts for 8.5201 ha. Total Drainage within the subject site accounts for 3.8927 ha (excluding existing Parks, Recreation and Drainage reserved land which is 1.4198 ha). The construction of 738 dwellings is possible based on the Subdivision Concept Plan. A complete lot yield summary is provided on the Plan.

Issues

The layout of the development plan has been substantially amended since advertising and the public have not had an opportunity to comment on those amendments. Despite the extent of the changes to the layout of the site it is the opinion of the reporting officer and technical staff that the amended plan does not introduce any changes that could be considered to affect the general public or referral agencies to such an extent that further submissions should be called for.

Council's Coordinator Works and Technical Services has identified that the 'Y' intersection set out in figure 3 is unlikely to achieve adequate sight lines and will require re-design at the subdivision stage. It is not considered that the redesign will require an amendment to the development plan.

Options

Council has the following options available:

1. To adopt the Wickham South Development Plan without modification and request the Western Australian Planning Commission to also adopt the Plan.
2. To adopt the Wickham South Development Plan subject to modification:
 - the redesign of the intersection shown in Figure 3 to the satisfaction of the Coordinator Works and Technical Services.
3. To require the amended plan to be advertised and call for public submissions.
4. To refuse to adopt the Wickham South Development Plan.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Planning and Development Act 2005 – Shire of Roebourne Town Planning Scheme No. 8

Financial Implications

The cost of considering the development plan has been met by the proponent.

Where POS is not provided a contribution 10% of cash in lieu shall be taken.

Conclusion

The WSDP takes into consideration a number of aspects associated with the existing Wickham Townsite in order to achieve a development that is complimentary to the town and consistent with the objectives of TPS8 and Rio Tinto.

The WSDP has been prepared in accordance with the adopted WTSP which provides an appropriate context for the WSDP area based on existing zoned land within the town which is appropriate for development.

The WSDP has been prepared based on contemporary planning methodologies such as the recommendations of WAPC operational policies like Liveable Neighbourhoods; existing site constraints such as topography and road reserves; and land tenure arrangements.

The WSDP will ensure a coordinated extension of the Wickham Townsite whilst providing a staged development for Wickham South to meet the housing demands of Rio Tinto's future workforce.

On the above grounds, it is recommended that the Council adopts the Wickham South Development Plan to guide the subdivision and development of Wickham South.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151532**
MOVED : **Cr Lally**
SECONDED : **Cr Smeathers**

That the Council

- 1. adopts the Wickham South Development Plan without modification and requests the Western Australian Planning Commission to also endorse the Plan;**
- 2. requires the period for which the proponent will be responsible for maintenance of reserves and roads to be negotiated prior to reserves being created through the development approval process;**
- 3. requires those areas intended as POS and those serving as drainage reserve be clearly differentiated and demarcated on the development application plan;**
- 4. requires any shortfall in POS to be made up through a POS contribution of 10% of cash in lieu.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Nicole Lockwood [President]
Cr John Lally [Deputy President]
Cr Harry Hipworth
Cr Joanne Pritchard
Cr Evette Smeathers
Cr Sharon Vertigan

Staff: Collene Longmore Chief Executive Officer
Andrew Ward Director Community and Corporate Services
Ron Van Welie A/Director Infrastructure Services
Craig Watts A/Director Development & Regulatory Services
Simon Kot Director Strategic Projects
Ray McDermott Executive Manager Corporate Services
Chloe Berkrey Minute Secretary

Apologies: Cr Ben Lewis
Cr Fiona White-Hartig

Absent:
Leave of Absence: Cr Garry Bailey
Cr Fay Cechner

Cr Hipworth requested leave of absence for the Ordinary Council meeting to be held on 18 April 2011.

COUNCIL RESOLUTION

Res No : 151533
MOVED : Cr Smeathers
SECONDED: Cr Pritchard

That Councillor Hipworth be granted leave of absence for the Ordinary Council meeting to be held 18 April 2011.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

Members of Public: Vicki Jack
Narelle Graham
John Graham
Taryn Higgins
E & I Van Herk
Shane Donovan

Members of Media: Nil

4 DECLARATIONS OF INTEREST

Nil

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

5.1 Jonathon Wallwork from Optus gave a presentation in support of Agenda Item 13.3, Proposed Telecommunications Pole – Reserve 41146 (Karratha Cemetery).

COUNCIL RESOLUTION

Res No : 151534
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Item 13.3 Proposed Telecommunications Pole – Reserve 41146 (Karratha Cemetery) be bought forward for discussion.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

13.3 PROPOSED TELECOMMUNICATIONS POLE - RESERVE 41146 (KARRATHA CEMETERY)

File No:	P2397
Attachment(s)	Aerial, Site Plan, Floor Plan, Elevations
Responsible Officer:	Director Development & Regulatory Services
Author Name:	Senior Planning Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider and make determination on application for planning approval P2397 for a proposed telecommunications pole and equipment shelter at Lot 262 Dampier Road, Karratha being Reserve 41146 (Karratha Cemetery). The application has been deferred to Council as any planning approval that may be granted for this proposal will require Council's support to develop a lease to be entered into between the Shire (as the Management Authority of the Reserve) and the proponent. Therefore, this report will require Council to undertake two separate resolutions. Firstly, to resolve to determine the application for planning approval and secondly, should Council grant planning approval, a resolution is required in regard to supporting the preparation for a lease between the Shire and the proponent for the facility within the Reserve.

Background

Application for planning approval P2397 was received on 26 November 2010 submitted by Aurecon on behalf of Optus. The application proposes the development of a single 35m high telecommunication pole that will include a ground mounted equipment shelter contained within a fenced compound. The telecommunications pole and associated compound is proposed to be located 30m to the east of an existing 28.8m high Telstra telecommunications pole and compound within Reserve 41146. Reserve 41146 is a Reserve vested in the Shire of Roebourne through a Management Order for the purpose of 'Cemetery and Public Infrastructure'. The Reserve has an area of 7 hectares of which approximately one half of the Reserve is used as a formalised and operational cemetery.

The applicant has stated that originally Optus had attempted to co-locate its antennas and dishes on the existing Telstra pole however, '*...the structural analysis of the existing pole revealed that pole could not accommodate the future reserved antennas load of Telstra and Optus facilities. There are no other poles or masts within the area that are located that they could be used to meet the coverage objective...*' The applicant further states, '*Optus has committed to constructing a structure that is strong enough to satisfy the needs of other telecommunications carriers via co-location should they have a need to provide services to customers in this area.*'

The land surrounding the proposed site of the pole to the south and the east of the cemetery Reserve is currently vacant land zoned as Urban Development under TPS8. A proposal has been submitted to Council in the form of a Development Plan to provide for what is termed the Madigan Road subdivision. This proposal by Landcorp, would if approved and subject to development approvals granted by the Shire and the WAPC, provide for various forms of residential housing in this area.

The cemetery (Reserve 41146) is zoned as a Reservation for Public Purposes: Cemetery under TPS8. For any proposed development within a scheme zoned Reservation, Council must consider the purpose intended for the reservation.

Issues

TPS8 Provisions

Although the purpose intended under the TPS8 zoning is for cemetery the land tenure is a Reserve (41146) vested in the Shire for the purpose of 'Cemetery and Public Infrastructure', therefore allowing both the use of the cemetery whilst also providing for public infrastructure within the same land parcel. It is considered that as the proposal meets the purpose of the Reserve and does not interfere with the continued use of that portion of the site dedicated as a formalised cemetery that the proposed telecommunications facility is an acceptable use within the Reserve. Further to this, this parcel of land is considered capable of accommodating this utility installation.

Proposed Location and Impacts on the Cemetery Reserve

Within the submitted planning application the applicant has presented its considerations for co-locating with the existing Telstra pole and for the desired location. Co-locating is stated by the applicant as not being possible due to technical parameters of the existing pole and needs of the various suppliers in relation to these parameters, making this option non-viable. The applicant originally submitted a plan to locate the new pole 70m to the north of the existing pole and still within the Shire's Reserve. Planning Services staff have considered this option along with the option now presented before Council to locate 30m east of the existing pole. The revised option presented to Council is considered more appropriate as it keeps the existing pole and the proposed pole in closer proximity which will simplify any future planning for future land uses within the immediate area. It is considered that should the vacant southern areas of the Reserve be dedicated for a differing land use in the future that the proposed location of the pole will not impact on the continued use of the cemetery. There are large areas within the existing formalised portion of the cemetery Reserve that would enable the use of the site for interments well into the future before capacity is achieved.

Visual Amenity

The proposal to locate the pole closer to the existing pole is considered to minimise the visual impact of the poles to future residents of the area as opposed to separating them at a greater distance in the same area. It is recognised that some portion of the proposed pole will be visible from numerous areas of the public domain within the western areas of the townsite of Karratha and will be visible to those residents that may ultimately reside within any future subdivision that may be approved in this area. There is potential for the pole to be located across Madigan Road to the west in the area that has been earmarked for bulky goods commercial development and transient workforce accommodation. This potential location does not satisfy the proponent as the timing to locate the pole in this area would not see the infrastructure installed for possibly a year or longer due to tenure and planning issues for the area. In any case this location would have virtually the same visual impacts on surrounding future residents as the proposed location due to the height of the structure.

The nature of telecommunications poles is that they are a visible structure due to the necessary height to achieve their purpose. It is considered that wherever this pole was located within the immediate area it would be visible from both the public domain and

future residential properties. This location serves a functional purpose so that the facility operates viably and is considered an acceptable visual element in the landscape.

Environmental

The applicant has submitted a report calculated in accordance with the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) prediction methodology and report format and an environmental Electro Magnetic Exposure (EME) report for the site. The report states that the maximum EME level meets the relevant standards for public exposure limits as developed by ARPANSA.

Lease Arrangements

Should Council grant planning approval for this proposal, a separate resolution by Council is to be undertaken to provide for the lease arrangement between the Shire (as the Management Authority) and the proponent. The Lease would enable the proponent to use a portion of Reserve 41146 for the purpose of a telecommunications facility in accordance with any planning approval that may be granted by the Council and shall also set out the applicable lease fee and terms that the proponent shall agree to with the Shire.

Options

Council has the following options available:

1. Approve, with relevant conditions, planning application P2397 for the development of a telecommunications pole and ancillary infrastructure within Lot 262 (Reserve 41164) Dampier Road, Baynton.
2. Refuse planning application P2397 for the development of a telecommunications pole and ancillary infrastructure within Lot 262 (Reserve 41164) Dampier Road, Baynton.

Policy Implications

There are no policy implications associated with this matter.

Legislative Implications

A lease agreement will be required to be entered into by both the Shire and the proponent to lease the portion of land within Reserve 41146 and to use the Reserve for the purpose of telecommunications facility in accordance with any planning approval the Shire may grant for this application.

Financial Implications

The applicant has made payment of the fee applicable to the planning application (\$465) based on development cost.

Conclusion

The proposed telecommunications pole will provide an additional public service by providing upgraded and competitive telecommunications services within the Shire. The installation as proposed has been designed to enable future service providers to co-locate on this pole so that new additional poles will not be required in this area. The proposal meets the relevant standards in regard to future residential development on adjacent lands and the Cemetery (Reserve 41146) is considered capable of accommodating this installation in the location proposed without detrimentally impacting upon the continued use of the cemetery over the long term.

It is therefore recommended that Council approve the application for planning approval, with relevant conditions, for the proposed development of a telecommunications pole and ancillary infrastructure at Lot 262 (Reserve 41146) Madigan Road, Gap Ridge. Further to this, it is recommended that Council approve the preparation of a Lease document to be entered into by the Shire and the proponent which shall reflect any planning approval that Council may grant for this application.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151535
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That Council:

1. Resolves to approve the planning application (P2397) for a telecommunications pole and ancillary works at Lot 262 (Reserve 41146) Dampier Road, Baynton subject to the following conditions and any other conditions or amendments as the Council sees fit:

- i) The approved building, works and layout shall not be altered without the prior written consent of Planning Services.

Note: Prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an amendment to this development approval is required, or whether the departure is permissible to be documented on 'as constructed' plans to be submitted to Planning Services for endorsement upon the completion of the development.

- ii) In the event that the facility is no longer operational the proponent is to remove the facility to the satisfaction of the Shire within 3 months of operations ceasing on site.

- iii) All temporary building(s) for construction purposes must be contained wholly within Reserve 41146 and, if located on the site between 1 October and 30 April, adequate cyclone tie downs and anchor points shall be installed in accordance with Region D Terrain Category 2 (cyclonic areas) requirements under the Building Code of Australia.

Note: A building licence may also be required for the temporary buildings and fencing, please contact Building Services regarding the need for building approval prior to locating any buildings or structures in the site compound or erecting security fencing around the compound

Note: Temporary buildings for construction purposes must not be used for overnight accommodation at any time.

Note: All temporary buildings for construction purposes, building materials, machinery, or vehicles remaining overnight must be stored

or parked wholly within the development site and removed upon the completion of building works.

- iv) The ongoing use of the site and approved development works shall not cause erosion or degradation to the subject or surrounding land. Should Planning Services deem it necessary to undertake mitigation works; plans, specifications and work schedules may be required to be submitted and the works undertaken by the proponent at no cost to and to the satisfaction of the Shire.
- v) Damage to road pavements, kerbing, footpaths or Shire assets (as applicable) caused by construction activity including; but not limited to vehicle movements, shall be repaired in accordance with specifications and works supervision and scheduling arrangements to be approved by the Shire.
- vi) Prior to any works beginning on site the proponent must enter into a lease agreement with the Shire of Roebourne for the portion of Reserve 41146 approved to be used and the subject of this approval. Any costs associated with the preparation of the lease document are to the care of the proponent.
- vii) The approved telecommunications pole is to be designed to enable at least two further service providers to utilise the facility into the future.
- viii) This decision to approve will expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.

Note: Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.

2. Prepare a Lease between the proponent (Optus) and the Shire of Roebourne for the use of a portion of Reserve 41146 by the proponent for the purpose of Utility Installation (Telecommunications Facility) for a period of time and at a negotiated fee to be approved by the Chief Executive Officer.

3. The negotiated lease agreement is to be presented to Council for Information.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Cr Hipworth
REASON: Cr Hipworth was against the item as there is no mention by Optus to establish in outlying towns, and lack of community contribution.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION

Res No : 151536
MOVED : Cr Vertigan
SECONDED: Cr Smeathers

That the Minutes of the Ordinary Meeting of Council held on 14 February 2011 be confirmed as a true and correct record of proceedings.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

31/01/11 Meeting with Gavin Briggs, Future Directions International Pty Ltd
31/01/11 Meeting with Rio Tinto
31/01/11 Meeting with John Dorrington
01/02/11 Meeting with KDCCI
02/02/11 Teleconference with Chris Morrison
06/02/11 Meet and Greet with PRC CEO Shelley Pike
06/02/11 PRC Dinner
07/02/11 PRC Meeting
09/02/11 LINK Welcome Morning Tea
10/02/11 Audit and Risk Planning Session
11/02/11 PDC Board Meeting (teleconference)
11/02/11 Pilbara Cities Strategic Directions Group Meeting (teleconference)
17/02/11 Meeting with Future Directions International
18/02/11 Karratha Arts and Learning Centre 30th Anniversary
21/02/11 KPMG Meeting, Perth
24/02/11 Meeting with Joel McGuinness, Walkington Theatre
25/02/11 Economic Forum Meet and Greet
28/02/11 Small Business Breakfast Briefing
02/03/11 Karratha City of the North Steering Group meeting
02/03/11 Meeting with John Newman, FESA
08/03/11 Meeting with Sue Kuneo and Amelia Rossi
08/03/11 International Women's Day Lunch

8 COUNCILLORS' REPORTS

Nil

9 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

9.1 CONSTITUTIONAL ROLE OF GOVERNMENT

File No:	GR.6
Attachment(s)	Nil
Responsible Officer:	Chief Executive Officer
Author Name:	Chief Executive Officer
Disclosure of Interest:	NIL

REPORT PURPOSE

This report seeks Council endorsement for a referendum to be held by 2013 to change the Constitution to allow direct funding of local government bodies by the Commonwealth Government and to include local government in any new preamble to the Constitution if one is proposed.

Background

Over the past three years, the Australian Local Government Association (ALGA) has devoted resources to developing the case for constitutional reform and the recognition of Local Government. The need for reform was highlighted in 2009 in a High Court judgment (*Pape vs Federal Commissioner of Taxation*) that indicated the Australian Government does not have the power to directly fund local government to achieve national objectives. Without Constitutional recognition, direct Commonwealth funding of local government, through programs such as Roads to Recovery, may be technically invalid.

Local government needs certainty and security in funding in order to provide the range and level of services expected by the community.

Prime Minister Gillard has committed to holding a dual referendum on constitutional recognition of Local Government and recognition of Indigenous Australians, most likely in 2013 at the time of the next election. The Government has committed to a referendum but has yet to announce the process for determining the referendum question.

ALGA's preference is for the financial recognition of local government, which would allow direct federal funding of local government, and have put forward a proposal for the creation of a Panel to explore options for constitutional change and a Parliamentary Joint Select Committee to then make a recommendation to Parliament on the question to be asked.

Issues

ALGA seeks all Councils to become directly engaged in the campaign for constitutional recognition. It is ALGA's view that it is in the best interest of local communities that Federal Governments have the capacity to fund Councils directly to achieve national objectives.

The form of financial recognition will not impact on the relationship between Councils and state government and the proposal has been endorsed by WALGA.

Options

Council has the following options available:

1. That Council declares its support for financial recognition of Local Government in the Australian Constitution so that the Federal Government has the power to fund Local Government directly.

That Council declares its support for the inclusion of Local Government in any new preamble to the Constitution if one is proposed.

That, on behalf of the Shire of Roebourne, the Shire President writes to the Prime Minister, Leader of the Opposition and Federal Member for Durack asking them to support a referendum by 2013 to change the Constitution to allow financial recognition of Local Government.

Or

2. That council amend the ALGA proposed resolution.

Or

3. That council not endorse the ALGA proposed resolution.

Policy Implications

Nil

Legislative Implications

Nil

Financial Implications

Nil.

Conclusion

It is the view of ALGA and WALGA that it is in the best interest of local communities that the Federal Government, whatever the political persuasion, have the capacity to fund local governments' directly given the 2009 High Court judgment (*Pape vs Federal Commissioner of Taxation*) that indicated the Australian Government does not have the power to directly fund local government to achieve national objectives.

ALGA research suggests the public are most likely to support a pragmatic and simple change which would allow direct funding to continue. ALGA has not ruled out recognition of Local Government in any new preamble to the Constitution, but understands that this measure alone would not address the uncertainty of the Pape case.

The form of financial recognition proposed by ALGA has been supported by the local government associations in all States and Territories and ALGA is now seeking endorsement by all councils. ALGA intends to submit a Constitutional Declaration for Councils for signature by council representatives at the 2011 National General Assembly later this year.

ALGA is therefore asking all councils to pass a resolution endorsing the call for a referendum in 2013 to allow direct funding of Local Government by the Federal Government and also to include Local Government in any new preamble to the Constitution.

In addition, in order to keep constitutional recognition on the national agenda, ALGA is asking councils to write to the Prime Minister, the Leader of the Opposition and their local federal members to advise them of their support for recognition.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151537**

MOVED : **Cr Smeathers**

SECONDED : **Cr Pritchard**

That Council declares its support for financial recognition of Local Government in the Australian Constitution so that the Federal Government has the power to fund Local Government directly.

That Council declares its support for the inclusion of Local Government in any new preamble to the Constitution if one is proposed.

That, on behalf of the Shire of Roebourne, the Shire President writes to the Prime Minister, Leader of the Opposition and Federal Member for Durack asking them to support a referendum by 2013 to change the Constitution to allow financial recognition of Local Government.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

9.2 POLICY RELATING TO THE APPOINTMENT OF AN ACTING CHIEF EXECUTIVE OFFICER

File No:	CH.9
Attachment(s)	Council Policy CH 9
Responsible Officer:	Chief Executive Officer
Author Name:	Chief Executive Officer
Disclosure of Interest:	NIL

REPORT PURPOSE

As a result of a review it has been established that Council in 2003 resolved to delegate authority to the Chief Executive Officer (CEO) to appoint an officer in the role of Acting Chief Executive Officer for a continuous period not exceeding four weeks. There is no policy in place to support this resolution hence this report to Council.

Further, the policy allows for the approval of CEO on extended sick leave, annual leave or other extended absences by the Shire President.

BACKGROUND:

Section 5.36 of the Local Government Act 1995 (the Act) requires that a local government is to employ a person to be the CEO of the local government.

On occasions, such as periods of annual leave, long service leave or other periods of extended absence, it is appropriate for a person to perform the duties of the CEO to enable the efficient functioning of the local government's administration. A person performing such duties is traditionally referred to as the Acting CEO although the reality is that the local government still employs one CEO and is not employing a second CEO.

There are special constraints under s5.36(2) of the Act which apply to the employment of a person as CEO. These are that a person is not to be employed in the position of CEO unless the council believes that the person is suitably qualified for the position and is satisfied with the provisions of the proposed employment contract.

It is considered these provisions also apply to the appointment of a person as Acting CEO, where the appointment is made directly by resolution of the council and where the person is not an existing employee of the local government. The proposed policy does not purport to deal with the employment of a person who is not an existing employee of the local government directly by resolution of the council.

If an existing employee of the local government is required to perform the role of Acting CEO, then this can be achieved by:

1. resolution of the council on each occasion; or
2. the CEO appointing an employee under delegated authority from the council; or
3. the CEO appointing an employee by virtue of his/her authority under s3.41 and s3.44 of the Act, although an employee exercising the authorities so delegated to him/her would not be able to exercise the CEO's power of delegation.

It is intended that the proposed policy will cover the situation noted in point 2 above, that is where the council delegates authority to the CEO to appoint an existing employee as

Acting CEO, in which case the employee so appointed as Acting CEO would be able to exercise the CEO's power of delegation.

S5.43 Limits on delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

S5.36 Local government employees

- (1) A local government is to employ:
 - (a) a person to be the CEO of the local government; and
 - (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
- (2) A person is not to be employed in the position of CEO unless the council:
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied* with the provisions of the proposed employment contract.
- (3) A person is not to be employed by a local government in any other position unless the CEO .
 - (a) believes that the person is suitably qualified for the position; and
 - (b) is satisfied with the proposed arrangements relating to the persons employment.
- (4) If the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- (5) For the avoidance of doubt, subsection (4) does not impose a requirement to advertise a position before the renewal of a contract referred to in section 5.39.

Options

Council has the following options available:

- 1. To adopt the proposed Council Policy relating to the appointment of an acting Chief Executive Officer; or
- 2. To amend the proposed Council Policy relating to the appointment of an acting Chief Executive Officer; or
- 3. To not adopt the proposed Policy.

Policy Implications

A new policy is proposed for adoption to support the 2003 delegation.

Legislative Implications

Local Government Act 1995

S5.42 Delegation of some powers and duties to CEO

(1) A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

Financial Implications

There are no financial implications of this policy.

Conclusion

The intent of the proposed policy is to support the 2003 delegation to deal with the appointment of an existing employee of the local government to perform the duties and exercise the functions of the CEO as an Acting CEO during the temporary absence of the CEO on extended sick leave, annual leave or other extended absences. The delegation enables the Acting CEO to fully exercise all of the powers and duties of the CEO. Without such delegation from council, the CEO can still appoint an employee to undertake the role of Acting CEO, but such appointment would be without the power to delegate.

Further, the policy allows for the approval of CEO on extended sick leave, annual leave or other extended absences by the Shire President.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : **151538**
MOVED : **Cr Lally**
SECONDED : **Cr Smeathers**

That Council adopt the policy CH9 “Appointment of an Acting Chief Executive Officer”.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

9.3 WESTERN AUSTRALIAN REGIONAL CITIES ALLIANCE

File No: GR.49

Attachment(s)

1. Letter from the City of Geraldton-Greenough
2. Memorandum of Understanding
3. WA Regional Cities Alliance Report
4. **CONFIDENTIAL - University of Western Australia Research Proposal**

Responsible Officer: Chief Executive Officer

Author Name: Chief Executive Officer

Disclosure of Interest: Nil

REPORT PURPOSE

The purpose of this report is to seek support from Council to join the Cities of Albany, Bunbury, Geraldton-Greenough and Kalgoorlie-Boulder to form the WA Regional Cities Alliance.

BACKGROUND:

The purpose of the WA Regional Cities Alliance is to promote a strategic approach to regional development within Western Australia and nationally. The Chairman of the WA Regional Cities Alliance, City of Geraldton-Greenough Mayor Ian Carpenter has written to the Chief Executive Officer seeking agreement from Council to join the group.

The purpose of the Alliance is to work towards a strategic approach to regional development within Western Australia and nationally. While making the case for decentralisation of future population growth away from the major metropolitan areas, the priority is strategic investment in the infrastructure of regional cities.

The Alliance has not been established as a lobby group but rather its sole focus is to develop common policy, partnerships, collaboratively develop projects and create a sustainable framework for the economic and population growth of regional cities in the context of a new model for the development of Australia.

Some of the initiatives of the Alliance include proposing to develop a Memorandum of Understanding with the state and federal government as a means of defining each others goals, roles and desired outcomes and progress a pathway to achieve these.

The Alliance is currently in final stages of negotiation with UWA to undertake research with the following objectives:

1. Analyse and model demographic, social and economic indicators;
2. Define current and future service and infrastructure needs and standards;
3. Collaboration on the analysis of strategic planning needs and the development of responses;
4. Engagement in research and strategy related to the distribution of population and economic activity within the broader context of Western Australia; and

5. Develop education and research capacity in areas relevant to the needs of regional cities.

Each of the four cities have committed to pool \$50,000 to projects related to the Alliance goals (at the discretion of the individual local government), to contribute from these monies to the research as described above and any other mutually agreed projects. Further, the group has agreed that any surplus funds from a financial year will be carried over for the purpose of creating a fund for future projects.

The mayors of each of the four cities met Premier Colin Barnett and Local Government Minister John Castrilli in February. There was support by the Government in the group's goal of ensuring thriving and vibrant regional cities and a request by the Premier to expand the group to include Karratha, Port Hedland and Broome.

Options

Council has the following options available:

1. To endorse the Western Australian Regional Cities Alliance and join forces with the Cities of Albany, Bunbury, Geraldton-Greenough and Kalgoorlie-Boulder to increase the representation in dealings with the State and Commonwealth governments.

And

2. To approve an Alliance fund allocation of \$50,000 toward Alliance related projects, at the discretion of the Shire of Roebourne and any mutually agreed upon projects.

Or

3. To endorse the Western Australian Regional Cities Alliance and join forces with the Cities of Albany, Bunbury, Geraldton-Greenough and Kalgoorlie-Boulder to increase the representation in dealings with the State and Commonwealth governments.

And

4. To approve an Alliance fund allocation of \$25,000 toward Alliance research project with UWA and support the inclusion of a further \$25,000 in the 2011/12 budget toward related projects, at the discretion of the Shire of Roebourne and any mutually agreed upon projects.

Or

5. To amend the proposed recommendations.

Or

6. To not support the proposal for the Alliance.

Policy Implications

Nil

Legislative Implications

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an

emergency.

* *Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

[Section 6.8 amended by No. 1 of 1998 s. 19.]

Financial Implications

If Council resolves to join the Alliance a budget amendment of \$50,000 is required, to be resolved by Absolute Majority for the remainder of the 2010/11 Financial Year.

Conclusion

The WA Regional Cities Alliance Framework proposes Geraldton-Greenough, Kalgoorlie-Boulder, Bunbury, Albany, Karratha, Port Hedland and Broome join forces to increase their representation in dealings with the State and Commonwealth governments. The seven regions all have significant resource development potential and all have the potential to sustain a bigger population.

While making the case for decentralisation of future population growth away from the major metropolitan areas, the priority for the Alliance is strategic investment in the infrastructure of regional cities and the development of an MOU with the state and federal government as a means of defining each others goals, roles and desired outcomes and progress a pathway to achieve these.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : **151539**
MOVED : **Cr Vertigan**
SECONDED : **Cr Lally**

That Council

Endorse the Western Australian Regional Cities Alliance and join forces with the Cities of Albany, Bunbury, Geraldton-Greenough and Kalgoorlie-Boulder to increase the representation in dealings with the State and Commonwealth governments.

And

Consider the Alliance fund allocation of \$50,000 toward Alliance related projects in the budget review, at the discretion of the Shire of Roebourne and any mutually agreed upon projects.

LOST AS ABSOLUTE MAJORITY WAS REQUIRED

FOR : Cr Lockwood, Cr Lally, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST : Cr Hipworth
REASON: Cr Hipworth felt that the budget was already under enough pressure.

9.4 APPOINTMENT OF TWO ADDITIONAL BUSH FIRE CONTROL OFFICERS

File No:	EG/1/2
Attachment(s)	Nil
Responsible Officer:	Emergency Management Officer
Author Name:	Emergency Management Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

The purpose of this report is to appoint two additional Fire Control Officers for the Shire of Roebourne from neighbouring Shires. Town of Port Hedland Chief Bushfire Control Officer and Shire of Ashburton Chief Bushfire Control Officer are the recommended incumbents. This will allow a more efficient and effective fire response time within the Shire of Roebourne. The additional Fire Control Officers will have the same responsibilities and authority as the existing Shire of Roebourne Fire Control Officers.

Background

On 3 February 2011 the District Operations Bushfire Advisory Committee (DOAC) Pilbara Region met at the FESA Regional Office in Karratha for its scheduled teleconference meeting.

One of the recommendations from the meeting is for all Local Governments within the Pilbara to appoint neighbouring Chief Bush Fire Control Officer's as a Fire Control Officer for their respective Shires (as per item number 6 within the minutes of this meeting). It was a unanimous agreement from all Shires that this proposal be accepted as it would assist our neighbouring Shires.

The composition of the Pilbara District Operations Advisory Committee consists of the following stakeholders or their proxy delegate;

- Chairperson of DOAC and Chief Bush Fire Control Officer Shire of Ashburton: Morgwn Jones
- Executive Officer of DOAC and FESA Area Manager: Wayne Cooke
- FESA Regional Director: John Newman
- FESA District Manager: John Winton
- DEC Regional Fire Manager: Richard Boykett
- Chief Bush Fire Control Officer Shire of Roebourne: Michael Booth
- Chief Bush Fire Control Officer Shire of East Pilbara: Andrew Norris
- Chief Bush Fire Control Officer Town of Port Hedland: Peter Wilden
- Chief Bush Fire Control Officer Shire of Exmouth: David George

It is proposed that Council appoint the following persons as Fire Control Officer's within the Shire of Roebourne.

Morgwn Jones - Morgwn Jones is the Chief Bush Fire Control Officer for the Shire of Ashburton.

Peter Wilden - Peter Wilden is the Chief Bush Fire Control Officer for the Town of Port Hedland.

Issues

Nil

Options

Council has the following options available:

1. To appoint two additional Fire Control Officers for the Shire of Roebourne.

or

2. To not appoint two additional Fire Control Officers for the Shire of Roebourne.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Sections 5.8, 5.10 and 5.25 of the *Local Government Act 1995*, relating to committees and their meetings.

Section 38 (1) of the *Bush Fires Act 1954* – A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act.

The Shire of Roebourne shall publish all appointments in at least one (1) newspaper circulating in the district.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

Under the *Bush Fires Act 1954*, a Local Government from time to time may appoint such persons as it thinks necessary to be its Bush Fire Control Officers. With the onset of summer, it is necessary to appoint Fire Control Officers for the upcoming season. Having Fire Control Officers appointed from other Local Governments that share the Shire's boundaries will ensure a more efficient and effective fire response reducing the impact of bushfires on life, property and the environment within the Shire of Roebourne.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151540**
MOVED : **Cr Smeathers**
SECONDED : **Cr Pritchard**

That Council:

- 1. Appoints Peter Wilden (Chief Bush Fire Control Officer Town of Port Hedland) as Fire Control Officer for the Shire of Roebourne.**

And

- 2. Appoints Morgwn Jones (Chief Bush Fire Control Officer Shire of Ashburton) as Fire Control Officer for the Shire of Roebourne.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

9.5 COMPLIANCE AUDIT RETURN 2010

File No:	GR.2
Attachment(s)	Compliance Audit Return 2010
Responsible Officer:	Chief Executive Officer
Author Name:	Corporate Compliance Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To seek adoption from Council of the Compliance Audit Return 2010, for the period 1 January to 31 December 2010.

Background

Local Government are required to carry out a compliance audit each year for the period 1 January to the 31 December and submit the completed Compliance Audit Return (CAR) to the Department of Local Government and Regional Development (the Department) by the 31 March.

The CAR is intended to assist local governments to enhance or develop their internal control processes to ensure they are meeting statutory requirements of the legislation. Feedback on areas of non-compliance assist the Department in gaining a better understanding of any problems or issues relating to a local government's inability to achieve full compliance in a particular area.

The structure of the CAR is generally similar to that of previous years. Changes have been made, however, to reduce the areas of compliance covered by the CAR where those areas are already monitored by the Department, or where external checking compliance is the responsibility of the local government's external auditor. This has reduced the number of questions included in the 2010 CAR, particularly under the Finance heading.

Amendments to regulation 13 of the Local Government (Audit) Regulations 1996 are allowing these changes to occur.

Issues

This year's CAR incorporates the majority of the statutory requirements listed in regulation 13 of the Local Government (Audit) Regulations 1996 – Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interests, Disposal of Property, Elections, Executive Functions, Local Government Employees, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

Options

Council has the following options available:

1. That Council resolves to adopt the Compliance Audit Return 2010 for the period 1 January to 31 December as attached and presented to Council.
2. That Council resolve to adopt the Compliance Audit Return 2010 for the period 1 January to 31 December as attached and presented to Council, with amendments as recorded.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government (Audit) Regulations 1996, regulations 13, 14 and 15.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

The completed Compliance Audit Return 2010 for the period 1 January to 31 December is presented to Council for adoption.

Voting Requirements

Simple.

AMENDMENT TO THE RECOMMENDATION

REASON:

Councillors requested further clarification on the Compliance Audit Return.

OFFICER RECOMMENDATION

That Council resolves to adopt the Compliance Audit Return 2010 for the period 1 January to 31 December as attached and presented to Council.

COUNCIL RESOLUTION

Res No : 151541
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That Council lay the item on the table for consideration at the Special Council meeting to be held on 28 March 2011, to allow for further clarification.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

9.6 TENDER EXEMPTION - AUTHORISED EXPENDITURE UNDER AN EMERGENCY

File No:	CP.187
Attachment(s)	Nil
Responsible Officer:	Chief Executive Officer
Author Name:	Chief Executive Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

This report seeks Council endorsement for damage from Cyclone Carlos to be proclaimed as a natural disaster by the Shire President in accordance with the Local Government Act 1996 - 6.8 (1) (c) and to seek tender exemption under Regulation 11 (2)(a) of the Local Government (Functions and General) Regulations 1996 that "Tenders do not have to be publicly invited if the authorised expenditure is under an emergency".

Background

Tropical Cyclone Carlos and associated flooding (February 2011) has been proclaimed an *eligible disaster* under the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA), and pursuant to Section 4.2 of the Natural Disaster Relief and Recovery Arrangements Determination 2007, issued by the Australian Government Minister for Local Government, Territories and Roads.

The State Government will provide immediate financial assistance to those people who have been affected through joint State and Commonwealth disaster relief and recovery arrangements.

On Monday 21 February 2011, Ex-Tropical Cyclone Carlos reformed off the Western Australian Coast to the West of Broome. The Bureau of Meteorology advised that the Karratha Tornado of the same date was clearly linked to Tropical Cyclone Carlos, as it (Carlos) established the wind profile necessary for the tornado formation. For the purposes of the WANDRRA, these two events will be treated as one and will be referred to as '*Tropical Cyclone Carlos and associated flooding (February 2011)*'.

Pursuant to Section 2.1.1 of the NDRRA Determination 2007, 'cyclone' is deemed an eligible *natural disaster* event.

WANDRRA is jointly funded by the State and Commonwealth Governments and administered by FESA, with assistance from other agencies. Through WANDRRA, the Western Australian and Commonwealth Governments provide help to people who have suffered the direct impact of a proclaimed natural disaster event.

Personal hardship and distress assistance is being provided. It is also anticipated that there will be extensive damage to Local Government infrastructure, in particular the road network, and significant Counter Disaster Operations expenses are also expected to be incurred.

The Local Government districts affected by this natural disaster event are as follows:

- Shire of Broome

- Town of Port Hedland
- Shire of Roebourne
- Shire of East Pilbara
- Shire of Ashburton
- Shire of Exmouth
- Shire of Carnarvon

Assistance under this proclamation is available in respect of the cost of repair and restoration of certain essential public assets which would include the road network infrastructure in the Local Government districts listed above. Consideration will be given to proposals involving the *betterment* of roads to a more disaster-resilient standard than its pre-disaster standard.

Assistance is also available for the following items typically covered by the WANDRRA. Claims in respect of any other *eligible measures* will also therefore be considered:

- For individuals – Personal Hardship and Distress grants which are administered by the Department for Child Protection (DCP). Potential measures include emergency food, accommodation, clothing, temporary living expenses, replacement of essential household contents and housing repairs to return housing to a habitable, safe and secure condition. Note – some of these measures are subject to income and means testing.
- For businesses – interest rate subsidies on loans approved by Authorised Deposit-taking Institutions.
- Local Governments – Clean-up costs and the repair and restoration of essential public assets including local road damage. State road damage is also included through Main Roads Western Australia (MRWA). Only costs incurred that are ‘additional’ costs and are directly related to the event will be eligible for reimbursement. **Important Note - The allowable time limit for eligible claims expires on 30 June 2013.**
- Primary Producers – Assistance may be available toward freight costs, restoration of boundary fences (where public safety is at risk), professional advice grants and interest rate subsidies, which are administered by the Department of Agriculture and Food. **Important Note - Claims should be lodged before 25 August 2011.**

It should be noted that assistance under the WANDRRA is not designed to supplant, or operate as a disincentive for self-help by way of commercial insurance.

Issues

To allow officers to engage the assistance of contractors to quickly repair the extensive damage to Local Government infrastructure, in particular the road network, this report seeks approval for a tender exemption be approved by the Shire President.

Options

Council has the following options available:

1. Endorse the proclamation of ‘*Tropical Cyclone Carlos and associated flooding (February 2011)*’ as a natural disaster by the Shire President in accordance with the Local Government Act 1996 - 6.8 (1) (c) and to seek tender exemption under Regulation 11 (2)(a) of the Local Government (Functions and General) Regulations 1996 that “Tenders do not have to be publicly invited if the authorised expenditure is under an emergency”.

Or

2. Not support the recommendation.

Policy Implications

Nil

Legislative Implications

Tender Exemption - Authorised Expenditure Under An Emergency

Under Regulation 11 (2)(a) of the Local Government (Functions and General) Regulations 1996 Tenders do not have to be publicly invited if the authorised expenditure is under an emergency.

However, the emergency must be authorised in advance by the mayor or president in accordance with the Local Government Act 1996 - 6.8 (1) (c).

Local Government (Functions and General) Regulations 1996

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act;
 - (b) the supply ...

Local Government Act 1996

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Financial Implications

Various budget amendments will be required in this and subsequent financial years if WANDRRA funds are made available to the Council.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : 151542
MOVED : Cr Vertigan
SECONDED : Cr Smeathers

That Council

Endorse the proclamation of *‘Tropical Cyclone Carlos and associated flooding (February 2011)’* as a natural disaster by the Shire President in accordance with the Local Government Act 1996 - 6.8 (1) (c) and to seek tender exemption under Regulation 11 (2)(a) of the Local Government (Functions and General) Regulations 1996 that “Tenders do not have to be publicly invited if the authorised expenditure is under an emergency”.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

9.7 ANNUAL GENERAL ELECTORS MEETING

File No:	FM.3
Attachment(s)	Minutes of Meeting
Responsible Officer:	Chief Executive Officer
Author Name:	Manager Corporate Compliance
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider the Minutes and Decisions of the 2009/2010 Annual General Meeting of Electors in accordance with the provisions of the Local Government Act.

Issues

The Annual General Meeting of Electors relating to the financial year ended June 30 2010 was held on Monday 14 February 2011. A copy of the minutes of the meeting are attached.

Section 5.32 (b) of the Local Government Act 1995 requires the Chief Executive Officer to *“ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the Electors meeting are first considered.”*

The minutes have been made available for inspection.

The Act also requires the decisions of the Electors meeting to be considered by the Council (Section 5.33) at its next ordinary meeting where practicable. The act states:

- “5.33 (1) All decisions made at an Electors meeting are to be considered at the next ordinary Council meeting or, if that is not practicable,
- (a) At the first ordinary Council meeting after that meeting, or
 - (b) At a special meeting called for that purpose, whichever happens first.
- (2) if at a meeting of the Council a Local Government makes a decision in response to a decision made at an Electors meeting, the reasons for the decision are to be recorded in the minutes of the Council meeting.”

There were no resolutions or decisions adopted at the meeting that required the attention of the Council.

Options

Council has the following options available:

1. Receive the minutes and report on the annual electors meeting and note that there were no decisions that required consideration by Council.
2. Not receive the minutes of the Annual Elector’s Meeting held on 14 February 2011.

Policy Implications

There are no relevant Council policy implications pertaining to this matter.

Legislative Implications

Section 5.32 and 5.33 of the Local Government Act 1995 as amended applies.

Financial Implications

There are no financial implications associated with this report.

Conclusion

The Council only needs to note the minutes and the report of the Annual General Meeting as no decisions that require consideration were made.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151543
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

The Minutes and Report of the Annual Electors Meeting for the 2009/10 year held on 14 February 2011 were not received and therefore cannot be confirmed as a true and accurate record of proceedings. Council resolved to lay the item on the table until the next Ordinary Council meeting to be held on 18 April 2011.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

10 FINANCIAL SERVICES

10.1 LIST OF ACCOUNTS JANUARY 2011/FEBRUARY 2011

File No:	FEB11
Attachment(s)	Nil
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Creditors Officer
Disclosure of Interest:	Nil

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues

None.

Options

Council has the following options available:

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Payments totalling \$7,022,897.53 being made in January and February 2011, as shown in the report.

Conclusion

None.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151544
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That Trust Vouchers 57-61 (Inclusive), Cheque Vouchers 73488 and 73580 (Cancelled), 73613 – 73715 (Inclusive) , Direct Debits 13017.1, 13165.1, 13170.1, 13174.1 and EFT9589 to EFT9918 (Inclusive) and Payroll Cheques, totalling \$7,022,897.53 submitted and checked with vouchers, be accepted.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

Chq/EFT	Date	Name	Description	Amount
57	04.02.2011	Corser & Corser	Bond Refund - Hire Roebourne Community Hall	400.00
58	04.02.2011	D Jupp	Bond Refund - Hire Millars Well Pavilion	500.00
59	23.02.2011	A Dott	Bond Refund - Hire Cat Trap	30.00
60	23.02.2011	R Delarie	Cash Bond Refund - PA1618	15,688.77
61	23.02.2011	R lemma	Cash Bond Refund - PA1652	10,356.32
EFT9589	25.01.2011	Australian Taxation Office	Payroll Deductions	147,739.89
EFT9590	25.01.2011	Child Support Agency	Payroll Deductions	290.01
EFT9594	24.01.2011	Heavy Automatics	Trans Filter Kit	173.80
EFT9595	24.01.2011	Moxham Motors	Colorado LX Crew Cab Utility	108,656.62
EFT9596	24.01.2011	Stott & Hoare	Storage Area Network	87,839.40
EFT9597	28.01.2011	British American Tobacco	TTI - Cigarettes	2,385.58
EFT9598	28.01.2011	Commander Australia Limited	Monthly Network Charges	158.00
EFT9599	28.01.2011	V Connolly	Conference Expenses - FBT Conference	129.95
EFT9600	28.01.2011	Philip Morris Limited	TTI - Cigarettes	1,214.92
EFT9601	28.01.2011	Australasian Performing Right Assoc.	KEC APRA Fees	1,239.88
EFT9602	28.01.2011	Neverfail Springwater Pty Ltd	Hire of Freestanding Water Cooler	313.75
EFT9603	28.01.2011	Kmart Karratha	Dampier Library - Stock	593.5
EFT9604	28.01.2011	A Taylor	Conference Expenses - Building Bill 2010 LGMA Seminar	142.05
EFT9605	28.01.2011	Woolworths (WA) Ltd	TTI - Kiosk Stock	1,195.55
EFT9606	02.02.2011	Woolworths (WA) Ltd	TTI - Kiosk Stock	124.99
EFT9607	02.02.2011	B White	Catering - Bulgarra Sporting Precinct Announcement of Works Morning Tea	926.00
EFT9608	03.02.2011	Karratha Contracting Pty Ltd	KAC - Final Progress Claim - Upgrade To Buildings and Patio	31,181.80
EFT9609	03.02.2011	Dept Of Housing & Works	Payroll Deductions	250.00
EFT9610	03.02.2011	Dept Of Housing & Works	Payroll Deductions	1,370.20
EFT9611	09.02.2011	Australian Taxation Office	Payroll Deductions	147,554.06
EFT9612	09.02.2011	Child Support Agency	Payroll Deductions	290.01
EFT9613	04.02.2011	Allied Pickfords-Karratha	Storage of furniture during renovations-5 Kwong	1,329.43
EFT9614	04.02.2011	Amnet It Services	Monthly Email Broadband	158.00
EFT9615	04.02.2011	Austral Mercantile Collections Pty Ltd	Debt Collection Fees	132.00
EFT9616	04.02.2011	Bullivants	Natural Citrus Cleaner and Degreaser	202.51
EFT9617	04.02.2011	Chefmaster Australia	Garbage Bags	1,113.50
EFT9618	04.02.2011	Corporate Express	Stationery - Corporate Records and IT	5,242.76
EFT9619	04.02.2011	C-Direct P/L Prepaid	TTI - Kiosk Stock	1,920.00

EFT9620	04.02.2011	Chandler Macleod	7 Mile Waste Facility - Labour Hire	48,967.89
EFT9621	04.02.2011	Drake Australia Pty Ltd	TTI Casual Staff	9,513.95
EFT9622	04.02.2011	Davis Langdon Australia Pty Ltd	Consultancy Services for KELT Project Claim No 4	7,051.00
EFT9623	04.02.2011	Editorial And Publishing Consultants	Annual Subscription Renewal - Waste & Water Management Australia	198.00
EFT9624	04.02.2011	C Fox	Study Assistance 2010 Claim	1,580.00
EFT9625	04.02.2011	GHD Pty Ltd	Budget Assistance	11,526.02
EFT9626	04.02.2011	Garrards Pty Ltd	Hardi Spray Gun	330.00
EFT9627	04.02.2011	Harvey World Travel	Flight - Records Consultant	2,706.34
EFT9628	04.02.2011	O Hayward	Reimbursement Petty Cash Purchases	93.00
EFT9629	04.02.2011	ITVision	Write Building Department - Council Reports for Received Pending & Completed Transactions	3,300.00
EFT9630	04.02.2011	Karratha Newsagency	TTI - Kiosk Stock	4,201.60
EFT9631	04.02.2011	Karratha International Hotel	Karratha Airport - Christmas Function For Tenants and Airport Users	2,325.00
EFT9632	04.02.2011	Karratha Alternative Carriers	No.1 Bulgarra Waste Water Plant - Transportation of Chlorine	940.50
EFT9633	04.02.2011	Karratha Tavern	TTI - Kiosk Stock	11,577.20
EFT9634	04.02.2011	Local Government Managers Australia	Employee Conference Registration The Building Bill 2011	60.00
EFT9635	04.02.2011	Mercure Hotel - Perth	Employee Accommodation	362.00
EFT9636	04.02.2011	WALGA (Marketforce)	Tender Management - Vehicle Disposal Service	2,970.00
EFT9637	04.02.2011	Poolmart Karratha	RAC Hydrachloric Acid 15 Litre	144.80
EFT9638	04.02.2011	Point Samson Community Association Inc	Garden Maintenance - Point Samson Community Park	1,120.00
EFT9639	04.02.2011	Water2Water	Shire Housing Water Filter Repairs	501.35
EFT9640	04.02.2011	Pilbara Real Estate	Staff Housing Water Consumption	244.40
EFT9641	04.02.2011	Parry's Merchants	TTI Kiosk Stock	10,114.80
EFT9642	04.02.2011	Poinciana Nursery	Karratha Airport - Gardening Supplies	369.00
EFT9643	04.02.2011	Pilbara Holiday Park	Accommodation for Junkadelic Crew	6,000.00
EFT9644	04.02.2011	Ray White Real Estate	Staff Housing Water Consumption	509.45
EFT9645	04.02.2011	B Retter T/as SpinFX Audio	PA System and Entertainment for Australia Day Celebrations	2,000.00
EFT9646	04.02.2011	Signswest Stick With Us Sign Studio	Signs Cancelled	165.00
EFT9647	04.02.2011	Shell Company Of Australia	Fuel	5,113.34
EFT9648	04.02.2011	Sealanes	Admin Building Kitchen Supplies	264.76
EFT9649	04.02.2011	Technical Irrigation Imports	Controller SG2024 - Repairs	122.87
EFT9650	04.02.2011	The Royal Life Saving Society Australia	Austswim Teacher - Infant Aquatics Course - O. Burger	230.00
EFT9651	04.02.2011	TNT Express	Freight	362.50
EFT9652	04.02.2011	Truck Centre (WA) Pty Ltd	Secondary Fuel Filter	48.11
EFT9653	04.02.2011	The Retic Shop	Reticulation supplies	4,801.41
EFT9654	04.02.2011	M Waterstrom	Reimbursement Petty Cash Purchases	101.59
EFT9655	04.02.2011	Wridgways	Removal Costs Planning Officer	6,800.20
EFT9656	04.02.2011	Worksense Safety & Workwear	Frillneck Wrapat	165.89
EFT9657	04.02.2011	Atom Supply	KAC - Step Ladder/ Bulgarra Barrier Fencing	992.60
EFT9658	04.02.2011	Blackwoods (Atkins Carlyle Ltd)	Gloves Disposable	182.31
EFT9659	04.02.2011	Auslec	Milwalkee Impact Drill Set	1,531.68
EFT9660	04.02.2011	Protector Alsafe	Safety Boots	1,686.96
EFT9661	04.02.2011	A & P Transport	Poultry Mix	40.00
EFT9662	04.02.2011	All Park Products Pty Ltd	BBQ Lids to Fit BBQ's Purchased in November	1,776.50
EFT9663	04.02.2011	Avdata Australia	KTA Airport - November Charges	469.00
EFT9664	04.02.2011	BOC Limited	Depot - E Size Oxygen Gas Bottle and Hand Piece	179.96
EFT9665	04.02.2011	Bunzl Ltd	Interleaved Hand Towels	1,099.76
EFT9666	04.02.2011	Beaurepairs	Tyre Repairs & Replacements	15,310.36

EFT9667	04.02.2011	BC Lock & Key	Kta Airport-Bulk batteries, brushes & cleaning solution	5,006.79
EFT9668	04.02.2011	Wickham Service Station	Fuel	466.44
EFT9669	04.02.2011	BT Equipment Pty Ltd	Scrapers	2,046.43
EFT9670	04.02.2011	Budget Rent A Car	Contractor Car Hire	495.58
EFT9671	04.02.2011	Ronald Back	Consultancy Preparation of Forward Capital Works Plan	2,662.00
EFT9672	04.02.2011	BGC Contracting	Crushed Rock 70 Tonnes Road Base	2,194.50
EFT9673	04.02.2011	Bright People Technologies	Enable Recruit Licence Fee Nov 10-Jun 11	990.00
EFT9674	04.02.2011	Centurion Transport Co Pty Ltd	Freight	1,539.84
EFT9675	04.02.2011	Coates Hire Operations	Hire of Pedestrian Roller	282.12
EFT9676	04.02.2011	Coca-Cola Amatil (Holdings) Ltd	TTI - Kiosk Stock	9,560.38
EFT9677	04.02.2011	Coventrys	Narva Amber Revolving Lamp	1,059.99
EFT9678	04.02.2011	Chemform	Magnum - Cream Cleaner	557.76
EFT9679	04.02.2011	Cash's Australia Pty Ltd	Public Affairs - 2011 Baby Tokens	2,216.50
EFT9680	04.02.2011	Dy-Mark (Aust) Pty Ltd	Spray and Mark Layout Paint	150.74
EFT9681	04.02.2011	ESS Bay Village (Compass Group)	Accommodation for Junkadelic Crew	891.00
EFT9682	04.02.2011	Farinosi and Sons (Rtl) Pty Ltd	Marine Ply	159.45
EFT9683	04.02.2011	Chubb Fire Safety Ltd	Refill And Pressure Check Extinguisher	129.80
EFT9684	04.02.2011	Fortesque Bus Service Pty Ltd	Sunday Bus Service	5,993.30
EFT9685	04.02.2011	Frogs Gelato	TTI - Kiosk Stock	2,780.70
EFT9686	04.02.2011	The Funk Factory	Fees for 'Junkadelic' Workshops Roebourne and Karratha	12,298.00
EFT9687	04.02.2011	Grace Removals Group	Employee Removal Costs Additional Insurance	237.60
EFT9688	04.02.2011	Globe Australia Pty Ltd	Swiss-Mex 15litre Backpack Sprayer	1,837.00
EFT9689	04.02.2011	Gemini Medical Centre - Karratha	Waste Management - Twinrix Vaccinations	585.00
EFT9690	04.02.2011	Griffin Civil	Karratha Airport Carpark Expansion	629,298.12
EFT9691	04.02.2011	Home Hardware	Cossack - Nuts/Bolts and Flywire	259.48
EFT9692	04.02.2011	Hitachi Construction Machinery	A/C Filter	162.49
EFT9693	04.02.2011	Handy Hands Pty Ltd	Garden Maintenance Sharp Ave	6,557.10
EFT9694	04.02.2011	ISIS Group Australia	Checked Baggage Handling System	31,654.37
EFT9695	04.02.2011	Karratha Smash Repairs	Replace L/H Front Door Glass	1,428.52
EFT9696	04.02.2011	Karratha Veterinary Hospital	Animal Euthanasia	89.60
EFT9697	04.02.2011	Koori Kids Pty Ltd	NAIDOC Week School Initiative	400.00
EFT9698	04.02.2011	Lyons & Peirce	Cattrall Park - Unblock Drain	395.56
EFT9699	04.02.2011	Macdonald Johnston Engineering	Suction Fan Turbo Engine	5,858.93
EFT9700	04.02.2011	Moxham Motors	Air Filter	711.70
EFT9701	04.02.2011	LGIS Workcare	Workers Compensation Contribution - Actual Wages Adjustment 2009/2010	27,775.00
EFT9702	04.02.2011	Major Motors Pty Ltd	Power Window Switch Cluster	332.49
EFT9703	04.02.2011	Emerge Associates	Playground Permanent Play Structures Claim	550.00
EFT9704	04.02.2011	Broadcast Australia Pty Ltd	Mt Welcome Power Usage	344.26
EFT9705	04.02.2011	North West Tree Services	Dodd Court Park - Tree Removal and Reduction	18,205.00
EFT9706	04.02.2011	Amgrow Pty Ltd (Nuturf)	Enviro Dye Blue 5 Lt	594.00
EFT9707	04.02.2011	Orica Australia Pty Ltd	Bulgarra EWS - 23 Days Service Fee 920kg Chlorine Cylinder	1,484.84
EFT9708	04.02.2011	Pilbara Distributors	KAC Kiosk Stock	3,595.08
EFT9709	04.02.2011	Pirtek	Bar WP	78.32
EFT9710	04.02.2011	Pilbara Tafe	Karratha Library Contribution - January 2011	42,050.84
EFT9711	04.02.2011	Pilbara Copy Service	7 Mile Waste Facility - Photocopying Charges	82.23
EFT9712	04.02.2011	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising Australia Day 2011	273.90
EFT9713	04.02.2011	Pilbara Regional Council	Member Council Contribution and Projects Contribution 2010/2011	88,000.00

EFT9714	04.02.2011	Roebourne Volunteer Fire & Rescue	Fire Hazard Reduction Burns	1,100.00
EFT9715	04.02.2011	Amcap (Formerly Skipper Truck Parts)	Rear Drivers Side Window Replacement	297.02
EFT9716	04.02.2011	Kmart Karratha	Dampier Library - Stock	860.00
EFT9717	04.02.2011	Sigma Chemicals	Pool Floc Clarifier Flocculant	1,510.30
EFT9718	04.02.2011	Sunny Sign Company Pty Ltd	Traffic Cones With Reflective Sleeves	724.35
EFT9719	04.02.2011	Statewide Turf Services	Supply and Spread Cascade K @ Various Locations	48,415.31
EFT9720	04.02.2011	Swoon Design Studio	Graphic Design of SOR Economic Prospectus	5,027.00
EFT9721	04.02.2011	Steel Cap Recruitment	Labour Hire	4,778.24
EFT9722	04.02.2011	T-Quip	Atomic Blade	145.10
EFT9723	04.02.2011	Tox Free (Karratha) Pty Ltd	Depot Washdown Pad - Additional Waste Pumped and Extra Skip	9,220.74
EFT9724	04.02.2011	State Library of WA (Office of Shared Services)	Dampier Library Recovery Lost and Damaged Books	46.20
EFT9725	04.02.2011	Tennant Australia Pty Ltd	HC228 Strainer Suction	127.84
EFT9726	04.02.2011	Westrac Equipment Pty Ltd	Pinion Circle	1,951.87
EFT9727	04.02.2011	Woolworths (WA) Ltd	RAC - Kiosk Stock	1,542.59
EFT9728	04.02.2011	Wooldridges	Wickham Library - Stock	372.85
EFT9729	04.02.2011	Wren Oil	Disposal of Waste Oil	909.56
EFT9730	04.02.2011	Wurth Australia Pty Ltd	Assorted Workshop Consumables	766.57
EFT9731	04.02.2011	Waterboyz Pool Maintenance	Shire Housing - Pool Maintenance	159.86
EFT9732	04.02.2011	B White	Catering - CBA meeting	465.00
EFT9733	04.02.2011	Webset Security	Karratha Airport Terminal Security Services	8,510.70
EFT9734	04.02.2011	Yakka Pty Ltd	Staff Uniforms	51.98
EFT9735	04.02.2011	Pilbara Motor Group	A/C Filter	762.43
EFT9736	09.02.2011	Komatsu Australia Pty Ltd	Komatsu GD655-5 Motor Grader	378,147.20
EFT9737	09.02.2011	Reliance Petroleum	Fuel	42,343.18
EFT9738	09.02.2011	Moxham Motors	Holden Colorado 4x4 LX Crewcab	47,401.01
EFT9739	11.02.2011	The Retic Shop	Reticulation supplies	2,551.45
EFT9740	11.02.2011	Karratha Contracting Pty Ltd	Bulgarra Oval Sporting Precinct Storage Units, Roe Com Hall Progress Payment, 7 Mile Waste Facility Modifications and Various Maintenance Jobs	167,534.08
EFT9741	11.02.2011	Mc Laren Hire	Hire 4WD Dual Cab Tray Back Ute	3,566.85
EFT9742	15.02.2011	British American Tobacco	TTI - Cigarettes	2,479.54
EFT9743	15.02.2011	BT Equipment Pty Ltd	Bomag Bw25rh Pneumatic Tyre Roller	181,500.00
EFT9744	16.02.2011	CJD Equipment	Volvo L60F Wheel Loader	275,000.00
EFT9745	16.02.2011	Godfrey's Fitting Service	Repairs to PTO Drive	1,892.13
EFT9746	17.02.2011	BOC Limited	Oxygen Medical C Size	740.95
EFT9747	17.02.2011	Dept Of Housing & Works	Payroll Deductions	250.00
EFT9748	17.02.2011	Dept Of Housing & Works	Payroll Deductions	840.00
EFT9749	17.02.2011	Shire of Roebourne Social Club	Payroll Deductions	1,002.00
EFT9750	24.02.2011	Australian Taxation Office	Payroll Deductions	151,439.96
EFT9751	24.02.2011	Child Support Agency	Payroll Deductions	290.01
EFT9752	18.02.2011	K - McCance	Travel Assistance Trust Withdrawal	5,100.00
EFT9753	18.02.2011	Karratha First National Real Estate	Shire Housing - Rental Payment	17,485.00
EFT9754	18.02.2011	Karratha City Real Estate	Shire Housing - Rental Payment	5,214.29
EFT9755	18.02.2011	J Lymbery	Shire Housing - Rental Payment	7,691.42
EFT9756	18.02.2011	North West Realty	Shire Housing - Rental Payment	24,507.15
EFT9757	18.02.2011	Pilbara Real Estate	Shire Housing - Rental Payment	17,163.69
EFT9758	18.02.2011	Ray White Real Estate	Shire Housing - Rental Payment	24,658.66
EFT9759	18.02.2011	LJ Hooker Karratha	Shire Housing - Rental Payment	5,633.33
EFT9760	18.02.2011	Peter Hunt Architect Superannuation Fund No 2	Shire Leased HR Office	2,711.03
EFT9761	21.02.2011	Amnet It Services	Monthly Email Broadband	79.00
EFT9762	21.02.2011	Baker's Temptation	TTI - Kiosk Stock	1,619.10

EFT9763	21.02.2011	British American Tobacco	TTI - Cigarettes	2,623.64
EFT9764	21.02.2011	Corporate Express	Filing Cabinet	1,292.68
EFT9765	21.02.2011	Carr Civil Contracting Pty Ltd	Bulgarr Oval Softball Diamonds - Remove and Replace Grass	8,624.00
EFT9766	21.02.2011	Commander Australia Limited	Monthly Network Charges	158.00
EFT9767	21.02.2011	Transpacific Cleanaway	KEC - Skip Bin Hire	478.07
EFT9768	21.02.2011	Chandler Macleod	7 Mile Waste Facility Labour Hire	32,628.61
EFT9769	21.02.2011	Drake Australia Pty Ltd	TTI Casual Staff	5,321.57
EFT9770	21.02.2011	Davis Langdon Australia Pty Ltd	Cost Management Services	6,208.27
EFT9771	21.02.2011	Forte Airport Management	Karratha Airport Water Upgrade - Stage 1 Variation Costs	8,521.20
EFT9772	21.02.2011	Harvey World Travel	Employee Flights	1,608.02
EFT9773	21.02.2011	O Hayward	Reimbursement Petty Cash Purchases	201.99
EFT9774	21.02.2011	ITVision	Training & Consultancy - Customer Service/HR/CTAG/Records	31,228.28
EFT9775	21.02.2011	Just Spectacles	Prescription Safety Glasses	310.00
EFT9776	21.02.2011	Karratha Newsagency	TTI - Kiosk Stock	3,864.24
EFT9777	21.02.2011	Karratha Tavern	TTI - Kiosk Stock	5,013.08
EFT9778	21.02.2011	LRW'S Electrical	Super Start Battery	129.00
EFT9779	21.02.2011	Les Mills Aerobics Australia	Monthly Contract Fee - Body Pump	1,110.74
EFT9780	21.02.2011	Market Creations Pty Ltd	Community Directory Advert - Gymnasium 50% Deposit	376.20
EFT9781	21.02.2011	WALGA (Marketforce)	Advertising TPS, Road Closures, Employment and Council Meetings	867.47
EFT9782	21.02.2011	Water2Water	Karratha Airport Meeting Room - Change Water Filters	328.50
EFT9783	21.02.2011	Pilbara Iron Company (Services) Pty Ltd	Rates Refund for Assessment A5165	11,454.69
EFT9784	21.02.2011	Parry's Merchants	TTI - Kiosk Stock	12,780.45
EFT9785	21.02.2011	Poinciana Nursery	Refund of Duplicate Payment	67.10
EFT9786	21.02.2011	Signswest Stick With Us Sign Studio	KTA Airport - Aviation Regulation Signage For Airside Boundary	3,921.50
EFT9787	21.02.2011	Shell Company Of Australia	Fuel	7,247.88
EFT9788	21.02.2011	Reliance Petroleum	Fuel	20,941.84
EFT9789	21.02.2011	TNT Express	Freight	2,591.48
EFT9790	21.02.2011	Truck Centre (WA) Pty Ltd	Oil Filter	51.28
EFT9791	21.02.2011	The Retic Shop	Reticulation Supplies	1,870.63
EFT9792	21.02.2011	Thrifty Car Rental	Refund of Duplicate Payment	67.10
EFT9793	21.02.2011	Waterchoice	KAC - Annual Rental - Drinking Water Filter System	715.00
EFT9794	21.02.2011	Atom Supply	KTA Airport - General Hardware Supplies	190.92
EFT9795	21.02.2011	Blackwoods (Atkins Carlyle Ltd)	Gloves Disposable	297.15
EFT9796	21.02.2011	Auslec	KTA Airport - Halogen Lamps	176.00
EFT9797	21.02.2011	Protector Alsafe	Karratha Airport - Protective Clothing	1,814.96
EFT9798	21.02.2011	A & P Transport	Chook Food	80.00
EFT9799	21.02.2011	Abco Products	Grill Brick	363.13
EFT9800	21.02.2011	Abberfield Industries Pty Ltd	KEC - AI Medium Tokens	374.00
EFT9801	21.02.2011	Airport Security Pty Ltd	ASIC - Print and Supply Security Cards	880.00
EFT9802	21.02.2011	BOC Limited	Acetylene D Size	90.45
EFT9803	21.02.2011	BP Roebourne	Fuel	304.62
EFT9804	21.02.2011	BC Lock & Key	KEC - Replace Lock Replacement and Repair	479.20
EFT9805	21.02.2011	Wickham Service Station	Fuel	572.52
EFT9806	21.02.2011	Bellingham P	Karratha Airport - Photo for Website Use	250.00
EFT9807	21.02.2011	BEST Consultants	Contract Administration for Bulgarr Oval Electrical Upgrade and Floodlighting Project	1,072.50
EFT9808	21.02.2011	BT Equipment Pty Ltd	Scrapers	1,141.25
EFT9809	21.02.2011	Budget Rent A Car	Contractor Car Hire	291.27
EFT9810	21.02.2011	D Butterworth	Reimbursement Training Fees	280.00
EFT9811	21.02.2011	Centurion Transport Co Pty Ltd	Freight	1,451.16

EFT9812	21.02.2011	Coates Hire Operations	Transport, Hire and Upgrade of Office Complex, Equipment Hire	49,143.94
EFT9813	21.02.2011	Coca-Cola Amatil (Holdings) Ltd	TTI - Kiosk Stock	9,174.16
EFT9814	21.02.2011	Coventrys	Bags of Rags	1,342.58
EFT9815	21.02.2011	Cabcharge Australia Pty Ltd	Cabcharge Vouchers January 2011	286.55
EFT9816	21.02.2011	Chemform	Floor Sealer Plus	1,276.88
EFT9817	21.02.2011	Cummins South Pacific Pty Ltd	Oil Filter	114.69
EFT9818	21.02.2011	Cable Logic	Karratha Airport Office Cabling Installation	12,873.06
EFT9819	21.02.2011	CCS Strategic Management	CCS Strategic Management - Shire's Community Investment Strategy	3,498.00
EFT9820	21.02.2011	Coda Studio Pty Ltd	Baynton West Family Centre - Contract Administration	14,680.50
EFT9821	21.02.2011	Shontay Louise Cardew	Refund Games Trailer Hire	35.00
EFT9822	21.02.2011	CEDA (Committee For Economic Development Of Australia)	Business Membership for C. Longmore and N. Lockwood	2,915.00
EFT9823	21.02.2011	Creating Communities	Youth Development Strategic and Implementation Plan 01.01.11 - 31.01.11	12,257.52
EFT9824	21.02.2011	Carpet Hotline Commercial	Karratha Airport - Supply And Install Commercial Grade Carpet Tiles	57,167.00
EFT9825	21.02.2011	David Gray And Company Pty Limited	Diazinon 80	455.40
EFT9826	21.02.2011	Dy-Mark (Aust) Pty Ltd	Spray 'N' Mark Layout Paint - Yellow	150.74
EFT9827	21.02.2011	Department Of Environment & Conservation	Controlled Waste Tracking Forms January 2011	156.00
EFT9828	21.02.2011	Dolphins Lunchbar And Fish & Chips	Catering for RTIO Visioning Workshop	303.00
EFT9829	21.02.2011	Department Of Corrective Services	Litter Clean Up	924.00
EFT9830	21.02.2011	Defence Housing Authority	Rates Refund re Assessment A78171	995.91
EFT9831	21.02.2011	Farinosi and Sons (Rtl) Pty Ltd	Hand Trolley	49.50
EFT9832	21.02.2011	Chubb Fire Safety Ltd	KTA Airport - Monthly Maintenance Airport Hydrant System	538.45
EFT9833	21.02.2011	Fortesque Bus Service Pty Ltd	Sunday Bus Service	3,374.90
EFT9834	21.02.2011	Form Contemporary Craft & Design	Employee Place Essence & Visioning Workshops	80.00
EFT9835	21.02.2011	Gemini Medical Centre - Karratha	Waste Management - Twinrix Vaccinations	85.00
EFT9836	21.02.2011	Garden Hogs	KAC - Installation of Wintergreen Turf	3,300.00
EFT9837	21.02.2011	Home Hardware	KTA Airport - Mulch	943.69
EFT9838	21.02.2011	Hinaki Whanau Trust/ Tv Te	Dollars for Bags Sponsorship	3,990.00
EFT9839	21.02.2011	Insight Callcentre Services	Call Centre Service	1,072.50
EFT9840	21.02.2011	Jacksons Drawing Supplies Pty Ltd	Strategic Projects - Stationery	63.09
EFT9841	21.02.2011	Karratha Smash Repairs	Transport Toro Fairway Mower	220.00
EFT9842	21.02.2011	Karratha Auto Electrics	Attend To A/C Operation Including Fan Replacement	1,643.79
EFT9843	21.02.2011	Kott Gunning	Legal Advice Relating To The Construction Of The Baynton West Family Centre To 30. 06. 11.	3,913.50
EFT9844	21.02.2011	Landgate	GRV Interim Valuations	2,411.70
EFT9845	21.02.2011	Macdonald Johnston Engineering	Attend To Fault In Bin Lift Circuit	4,703.93
EFT9846	21.02.2011	Media Monitors Australia Pty Ltd	Media Monitoring	437.99
EFT9847	21.02.2011	Machine Security Covers	Safety Screen For Front Windscreen Komatsu PC200IC Excavator	2,832.50
EFT9848	21.02.2011	Pilbara News	Advertisement - Group Fitness Timetable	1,886.50
EFT9849	21.02.2011	Redwave Media Ltd	Radio Sponsorship - Cyclone Awareness Segments	1,668.70

EFT9850	21.02.2011	Northwest Copier & Fax Services	KTA Airport - Toner X-Ray Room	92.95
EFT9851	21.02.2011	Broadcast Australia Pty Ltd	Facilities Leasing Mount Welcome	348.57
EFT9852	21.02.2011	Neverfail Springwater Pty Ltd	Hire of Freestanding Water Cooler	55.25
EFT9853	21.02.2011	Orica Australia Pty Ltd	Chlorine Gas Cylinder - Gap Ridge	5,859.17
EFT9854	21.02.2011	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Emulsion	2,112.00
EFT9855	21.02.2011	Pilbara Distributors	KAC - Kiosk Stock	1,458.93
EFT9856	21.02.2011	Pirtek	Supply Hydraulic Hoses	312.44
EFT9857	21.02.2011	Pilbara Motor Group	Air Filter	667.00
EFT9858	21.02.2011	Pilbara Tafe	Contribution - Walkington Theatre 50% Operating Costs January	29,763.74
EFT9859	21.02.2011	Pilbara Copy Service	KTA Airport - Photocopier Billing	203.11
EFT9860	21.02.2011	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Business Cards	751.14
EFT9861	21.02.2011	Pilbara Aboriginal Apostolic Church	Dollars for Bags Sponsorship	1,800.00
EFT9862	21.02.2011	Prepress Skills Centre	Employee Introduction to Adobe In Design Course x 2	1,415.50
EFT9863	21.02.2011	Red 11 Pty Ltd	Computers	83,541.99
EFT9864	21.02.2011	RPS Planning	Project Management Assistance - Prep Of Internal Project Management Plans - Local Planning Strategy	11,000.00
EFT9865	21.02.2011	Amcap (Formerly Skipper Truck Parts)	Hoses	689.92
EFT9866	21.02.2011	Statewide Bearings	JP Bearing Inner	489.61
EFT9867	21.02.2011	Kmart Karratha	KAC - Carry Case	78.50
EFT9868	21.02.2011	Scott Mcphail Painter & Decorators	KEC - Patch and Paint Squash Courts	4,800.00
EFT9869	21.02.2011	Seasons Of Perth	Employee Accommodation	152.00
EFT9870	21.02.2011	Somerset	Employee Accommodation	170.00
EFT9871	21.02.2011	Statewide Turf Services	Decompact & Aerovate Golf Course Fairways	40,059.25
EFT9872	21.02.2011	Steel Cap Recruitment	Labour Hire	5,935.16
EFT9873	21.02.2011	Shelf Cleaning Services Pty Ltd	Cleaning Shire Housing	1,536.00
EFT9874	21.02.2011	Snap Printing Midland	Economic Prospectus Booklets	2,630.00
EFT9875	21.02.2011	Telford Industries	Chem-Chlor	835.69
EFT9876	21.02.2011	Trugrade Pty Ltd	Paper Wiper Rolls	149.49
EFT9877	21.02.2011	T-Quip	Repair/Sharpen Cylinder	514.35
EFT9878	21.02.2011	Tennant Australia Pty Ltd	Nozzle- Side Skid Shoe	718.99
EFT9879	21.02.2011	The Planning Group WA Pty Ltd	Urban Design Advice MAC Services Site	935.00
EFT9880	21.02.2011	T & V Fencing	Bulgarr Master Plan - Supply and Install Softball Diamond Fencing and Gates	67,215.37
EFT9881	21.02.2011	Westrac Equipment Pty Ltd	Cylinder Assembly	1,709.64
EFT9882	21.02.2011	Woolworths (WA) Ltd	TTI Kiosk Stock	1,075.39
EFT9883	21.02.2011	Wormald Australia Pty Ltd	Karratha Airport -Remedial Works To Fire Detection System	5,757.82
EFT9884	21.02.2011	WA Library Supplies	Roebourne Library - Storage	66.60
EFT9885	21.02.2011	West-Sure Group	KTA Airport - Cash In Transit Services	2,722.50
EFT9886	21.02.2011	Waterboyz Pool Maintenance	Shire Housing - Pool Maintenance	190.56
EFT9887	21.02.2011	Webset Security	KTA Airport - Terminal Security Services	7,285.30
EFT9888	21.02.2011	A Ward	Reimbursement Community/Corporate Christmas Breakfast	468.88
EFT9889	21.02.2011	Yakka Pty Ltd	Uniform Stock	16,585.38
EFT9890	21.02.2011	Australian Taxation Office	BAS - January 2011	274,376.00
EFT9891	23.02.2011	WA Local Govt Superannuation Plan	Superannuation Contributions	161,475.66
EFT9892	23.02.2011	Corporate Express Australia Limited	Desk	97.31
EFT9893	23.02.2011	John Lally	Conference Expenses - Regional Airport Development	271.75

EFT9894	23.02.2011	Pilbara Iron Company (Services) Pty Ltd	Power Usage Dampier Library	7,197.85
EFT9895	23.02.2011	Protector Alsafe	Resp Disp FF 3M	136.03
EFT9896	23.02.2011	Airport Alliance	Airport Site Visit To Develop Tower/Lighting Cubicle Interface For Airport Lighting Control	7,152.20
EFT9897	23.02.2011	Amlec House Pty Ltd	Payment On Engagement - 1/3 Fee Plus 50% Disbursements	15,895.00
EFT9898	23.02.2011	Fire And Emergency Services Authority	Basset Road - Adjustment Re Subs and GRV Increase	570.00
EFT9899	23.02.2011	C Longmore	Conference Expenses - Regional Airport Development	235.50
EFT9900	23.02.2011	Ralph & Beattie Bosworth Pty Ltd	Cost Management/ Quantity Surveying Consultancy Services For The Karratha Leisure Complex	22,110.00
EFT9901	23.02.2011	B White	Catering - Council Meeting	1,706.00
EFT9902	23.02.2011	M Waterstrom	Travel Assistance Trust Withdrawal	2,500.00
EFT9903	23.02.2011	A Kendall	Travel Assistance Trust Withdrawal	600.00
EFT9904	24.02.2011	P McClure	Conference Expenses - Landcorp City of the North Meeting	330.85
EFT9905	24.02.2011	A Moulton	Perth Meeting Expenses	434.60
EFT9906	24.02.2011	J Elston	Course Expenses - Intro to Adobe InDesign	192.90
EFT9907	24.02.2011	R McDermott	Conference Expenses - LGMA Finance Conference	178.30
EFT9908	24.02.2011	C Meehan	Course Expenses - Intro to Adobe InDesign	192.90
EFT9909	24.02.2011	D Pentz	Perth Meeting Expenses	325.95
EFT9910	25.02.2011	Karratha First National Real Estate	Shire Housing - Rental Payments	12,500.00
EFT9911	25.02.2011	Rapley Wilkinson Pty Ltd	Costs Incurred In Preparation Of Bulgarra Community Centre	16,500.00
EFT9912	25.02.2011	DuroTank	DURO Tanker Fuel Trailer Code	14,093.75
EFT9913	25.02.2011	Karratha First National Real Estate	Shire Housing - Rental Payments	7,149.87
EFT9914	25.02.2011	Haines Norton (WA) Pty Ltd	Audit to 30 June 2010 and Preparation of Annual Financial Statement	33,459.80
EFT9915	25.02.2011	Skillpath On-Site Training	Indispensible Assistant Training	5,000.00
EFT9916	28.02.2011	Karratha Contracting Pty Ltd	Shire Housing Renovations Progress Claim, Air Con Repairs, Quarterly Preventative Maintenance , Electrical and Maintenance Works	98,109.50
EFT9917	28.02.2011	H Hipworth	Conference Expenses - Indigenous Community Scoping Workshop	144.90
EFT9918	28.02.2011	Pindan Pty Ltd	Payment For Costs Incurred In Preparation of Bulgarra Community Centre Tender	16,500.00
73488	20.12.2010	All Seasons Newman Hotel	Cancelled Cheque	-390.00
73580	20.01.2011	Horizon Power	Cancelled Cheque	-29,054.98
73613	24.01.2011	WA Local Govt Superannuation Plan	Superannuation Contributions	158,820.03
73614	28.01.2011	G Bailey	Councilors Expenses	1,904.54
73615	28.01.2011	Telstra	ISDN Lines	7,469.78
73616	28.01.2011	Horizon Power	KEC Electricity Usage	31,027.58
73617	28.01.2011	Harvey Norman	Cossack Backpackers Outdoor Setting	2,549.95
73618	02.02.2011	Shire Of Roebourne	Petty Cash Recoup	1,281.45
73619	02.02.2011	Telstra	Satellite Phone	654.89
73620	02.02.2011	Horizon Power	Karratha Airport Power Usage	119,738.70
73621	02.02.2011	Water Corporation	Staff Housing Water Consumption	246.20
73622	03.02.2011	Shire Of Roebourne	Payroll Deductions	2,146.15
73623	03.02.2011	Shire Of Roebourne	Payroll Deductions	2,832.39
73624	04.02.2011	Building And Construction Industry Training Fund (BCITF)	BCITF Collection Fees	188,235.85
73625	04.02.2011	Karratha Volunteer Fire Brigade	Fire Hazard Reduction Burn	550.00
73626	04.02.2011	Horizon Power	Power Usage No 1A Effluent	2,321.97

73627	04.02.2011	Builders Registration Board of WA	Collection Agency Fee	6,440.00
73628	04.02.2011	Bristow Helicopters Australia Pty Ltd	Refund Invoice Paid Twice	67.10
73629	04.02.2011	B Duckett	Refund of Rates Overpayment	470.55
73630	04.02.2011	Harvey Norman	Olympus Digital Camera	245.94
73631	04.02.2011	Department Of Housing	Refund Re Duplicate Payment	242.00
73632	04.02.2011	M Hartley	Refund Of Planning Application	135.00
73633	04.02.2011	Karratha Building Co	Wooden Planks	633.60
73634	04.02.2011	Karratha Shooting Supplies	Ammunition	54.00
73635	04.02.2011	McLeods & Co Barristers And Solicitors	Legal Advice - Sale of Clarkson Way Lots by Public Tender	3,659.15
73636	04.02.2011	Dept Of Planning & Infrastructure - Plates	Shire Number Plates	150.00
73637	04.02.2011	Skipper Trucks	Air Outer	467.93
73638	04.02.2011	St. John Ambulance Wickham	RAC - Ambulance From RAC To Roebourne Hospital	420.00
73639	04.02.2011	Triangle Filtration	O-Ring For Filter Screen	283.80
73640	04.02.2011	Tradelink Plumbing Supplies	Tools, couplings, bushes	603.10
73641	04.02.2011	Toll-Ipec	Freight	91.90
73642	08.02.2011	Department Of Racing Gaming & Liquor	TTI Application For Duty Manager License	140.00
73643	09.02.2011	Eaton Building	Vehicle Crossover Subsidies	1,460.25
73644	09.02.2011	C Byrnes	Australia Day Awards 2011 - Environmental Achievement Award Winner (Woodside Energy)	500.00
73645	09.02.2011	P & C Duddy	Vehicle Crossover Subsidy	346.50
73646	09.02.2011	S Duley	Vehicle Crossover Subsidy	338.25
73647	09.02.2011	Enriwa Pty Ltd	Vehicle Crossover Subsidy	775.50
73648	09.02.2011	J Filgate	Vehicle Crossover Subsidy	379.50
73649	09.02.2011	Greken Projects Pty Ltd	Vehicle Crossover Subsidy	338.25
73650	09.02.2011	G Duley Consulting Engineers Pty Ltd	Vehicle Crossover Subsidy	338.25
73651	09.02.2011	J Jackson	Australia Day Awards 2011	500.00
73652	09.02.2011	J McGowan	Australia Day Awards 2011	300.00
73653	09.02.2011	T Morgan	Australia Day Awards 2011	300.00
73654	09.02.2011	G Wilkinson	Vehicle Crossover Subsidy	379.50
73655	09.02.2011	G Wilkinson	Australia Day Awards 2011	300.00
73656	10.02.2011	Telstra	Mobile Phones	7,013.44
73657	15.02.2011	Horizon Power	Shire Power Usage	30,222.21
73658	15.02.2011	Water Corporation	Staff Housing Water Consumption	214.70
73659	17.02.2011	Seasons Hotel Newman	Councilor Accommodation	390.00
73660	17.02.2011	Shire Of Roebourne	Payroll Deductions	1,796.15
73661	17.02.2011	Skipper Trucks	Fuso Fighter 7.0 FK62FLZ1RFAA Single Cab Diesel	174,398.00
73662	17.02.2011	Shire Of Roebourne	Payroll Deductions	2,224.86
73663	17.02.2011	Australian Services Union (Asu/Meu Div.)	Payroll Deductions	354.60
73664	17.02.2011	Lgrceu	Payroll Deductions	87.00
73665	21.02.2011	Ambassador Hotel Perth	Employee Accommodation - FBT Conference	240.00
73666	21.02.2011	All Seasons Port Hedland	Employee Accommodation - PRC Meeting	870.00
73667	21.02.2011	Crown Content Pty Ltd	Subscription Renewal - OHS Bulletin	450.00
73668	21.02.2011	Rydges - Perth	Employee Accommodation	857.00
73669	21.02.2011	Telstra	ISDN Lines	8,451.08
73670	21.02.2011	3 Hutchison Telecommunications Aust.	KTA SES Messaging Service	188.21
73671	21.02.2011		Cancelled Cheque	
73672	21.02.2011	Horizon Power	KEC Power Usage	60,430.42
73673	21.02.2011		Cancelled Cheque	
73674	21.02.2011	Water Corporation	KTA Airport Water Consumption	22,282.25
73675	21.02.2011	Angus And Robertson Karratha	Lonely For My Land Books	26.96

73676	21.02.2011	Australian Broadcasting Corporation	Rates Refund for Assessment A52887	95.00
73677	21.02.2011	M Ammon	Refund Partial Planning Application Fee	70.00
73678	21.02.2011	Chadson Engineering Pty Ltd	Phenol Red Photograde Test Tablets	160.88
73679	21.02.2011	360 Connect Pty Ltd	RAC - Royalties for Regions Grant Submission	1,848.00
73680	21.02.2011	CPA. Australia.	Membership Renewal CPA Australia 2011	599.00
73681	21.02.2011	J Carr	KEC - Refund School Holiday Program Payment	32.60
73682	21.02.2011	Dampier Volunteer Fire And Rescue Service	Fuel Reduction Burn	3,500.00
73683	21.02.2011	Department Of Immigration And Citizenship	SOR Sponsorship	350.00
73684	21.02.2011	M Flemming	Bond Refund - Hire Cat Trap	30.00
73685	21.02.2011	L Fozard	Refund - Cancellation of Children's Term Program	72.00
73686	21.02.2011	Rocco Iemma	Rates Refund for Assessment A63399	3,164.86
73687	21.02.2011	J-Corp Pty Ltd T/a BGC Modular	Vehicle Crossover Subsidy	379.50
73688	21.02.2011	Karratha Flying Services Pty Ltd	Refund Duplicate Payment	165.00
73689	21.02.2011	McLeods & Co Barristers And Solicitors	PUPP Legal Advice - Funding Agreement	9,465.50
73690	21.02.2011	A Lepper	KEC - Refund Due to Cancellation of Program	72.00
73691	21.02.2011	D Mills	Refund - Building Licence Fee	85.00
73692	21.02.2011	Natural Choice Karratha	KEC Kiosk Stock - Protein Bars And Drinks	195.00
73693	21.02.2011	Dept Of Planning & Infrastructure - Plates	Shire Number Plates	150.00
73694	21.02.2011	D Rowell	KEC - Refund School Holiday Program Payment	17.80
73695	21.02.2011	K Stone	KEC - Refund School Holiday Program Payment	32.60
73696	21.02.2011	R Steeghs	KEC - Refund School Holiday Program Payment	72.00
73697	21.02.2011	R Sermon	Refund - Cancellation of School Term Program	74.00
73698	21.02.2011	Triangle Filtration	Valve Seals	107.80
73699	23.02.2011	Australian Super	Superannuation Contributions	3,190.08
73700	23.02.2011	Colonial First State Firstchoice Super	Superannuation Contributions	506.44
73701	23.02.2011	Amp Life Limited	Superannuation Contributions	901.75
73702	23.02.2011	Axa Australia	Superannuation Contributions	836.44
73703	23.02.2011	Bt Super For Life	Superannuation Contributions	543.58
73704	23.02.2011	Health Super	Superannuation Contributions	652.66
73705	23.02.2011	HostPlus Superannuation	Superannuation Contributions	1,052.57
73706	23.02.2011	LG Super	Superannuation Contributions	572.76
73707	23.02.2011	Mtaa Superannuation Fund	Superannuation Contributions	561.77
73708	23.02.2011	MLC Nominees Pty Ltd	Superannuation Contributions	526.78
73709	23.02.2011	Navigator Australia Limited (Aviva Investment Services)	Superannuation Contributions	1,209.93
73710	23.02.2011	Rest Superannuation	Superannuation Contributions	615.38
73711	23.02.2011	Westscheme	Superannuation Contributions	1,851.10
73712	23.02.2011	Australia Post	Postage	1,226.99
73713	23.02.2011	Karratha Falcons Football Club	Reimbursement Of Overpayment - Winter Season	277.60
73714	23.02.2011		Cancelled Cheque	
73715	28.02.2011	Pindan Pty Ltd	Cancelled Cheque	
DD13017.1	23.01.2011	Western Australian Treasury Corp	Loan Repayment	1,683.54
DD13165.1	10.02.2011	Westpac Corporate Credit Cards	Corporate Credit Cards	5,827.37
DD13170.1	21.02.2011	Western Australian Treasury Corp	Loan Repayment	117,515.47
DD13174.1	28.02.2011	Western Australian Treasury Corp	Loan Repayment	637,645.46

6,116,298.42

	25.01.2011	Shire of Roebourne	Wages	1,885.71
	03.02.2011	Shire of Roebourne	Payroll F/E 02.02.11	442,262.71
	08.02.2011	Shire of Roebourne	Wages	4,774.82
	08.02.2011	Shire of Roebourne	Wages	804.70
	17.02.2011	Shire of Roebourne	Payroll F/E 16.02.11	447,034.00
	18.02.2011	Shire of Roebourne	Wages	6,582.10
	21.02.2011	Shire of Roebourne	Wages	3,255.07
				906,599.11

Total Payments

7,022,897.53

10.2 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2011

File No:	MAR11
Attachment(s)	Nil
Responsible Officer:	Executive Manager Corporate Services
Author Name:	Management Accountant
Disclosure of Interest:	Nil

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000.

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) At the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) If the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) Recorded in the minutes of the meeting at which it is presented.

Options

- 1) To adopt the report as is
- 2) To adopt the report with amendments
- 3) Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

The report represents the financial position of the Council at the end of January 2011 with the current budget in surplus to the amount of \$351,265.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151545
MOVED : Cr Vertigan
SECONDED : Cr Hipworth

That the Financial reports for the period ending 31 January 2011 be received.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2010 to 31 January 2011

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	\$10,000 or more
	\$	\$	\$	\$	\$
Rate Setting Statement					
Operating					
Revenues (Sources)					
General Purpose Funding (excluding Rates)	4,415,287	5,124,610	3,062,679	3,721,480	(658,801)
Governance	94,283	288,357	264,177	165,678	98,499
Law, Order And Public Safety	251,007	267,689	198,561	93,838	104,723
Health	80,532	80,532	51,496	56,687	-
Education and Welfare	150,337	150,337	88,005	54,660	33,345
Housing	3,837,429	3,839,442	1,129,769	272,114	857,655
Community Amenities	12,000,193	12,315,950	7,887,481	7,775,565	111,916
Recreation And Culture	9,895,765	25,929,924	22,289,321	21,567,771	721,550
Transport	22,640,687	23,771,304	12,750,211	12,778,903	(28,692)
Economic Services	1,294,988	1,560,579	1,036,444	1,057,780	(21,336)
Other Property And Services	60,100	194,363	162,944	248,812	(85,868)
	54,720,608	73,523,087	48,921,088	47,793,289	1,127,799
Expenses (Applications)					
General Purpose Funding	(502,566)	(502,566)	(297,499)	(244,697)	(52,802)
Governance	(2,249,738)	(2,733,428)	(1,862,309)	(1,321,872)	(540,437)
Law, Order And Public Safety	(1,753,954)	(1,776,314)	(1,058,249)	(804,713)	(253,536)
Health	(1,122,073)	(1,156,965)	(672,990)	(474,249)	(198,741)
Education and Welfare	(379,193)	(379,193)	(241,639)	(131,348)	(110,291)
Housing	(2,942,214)	(2,958,650)	(1,817,793)	(534,648)	(1,283,145)
Community Amenities	(9,708,738)	(9,790,256)	(5,544,098)	(4,341,590)	(1,202,508)
Recreation And Culture	(19,279,423)	(19,440,480)	(10,433,917)	(6,954,118)	(3,479,799)
Transport	(16,037,913)	(16,122,162)	(7,471,831)	(5,586,161)	(1,885,670)
Economic Services	(12,083,023)	(12,423,360)	(8,322,441)	(1,006,173)	(7,316,268)
Other Property And Services	792,620	494,817	75,048	35,987	39,061
	(65,266,215)	(66,788,557)	(37,647,718)	(21,363,583)	(16,284,135)
Capital					
Revenue					
Proceeds From Disposal Of Assets	5,926,756	6,013,003	2,068,947	1,007,793	1,061,154
Tsf From Aerodrome Reserve	5,173,492	5,794,188	3,302,037	991,498	2,310,539
Tsf From Air conditioning Reserve	0	0	0	0	-
Tsf From MSIS Reserve	0	0	0	0	-
Tsf From Walkington Theatre Reserve	0	0	0	0	-
Tsf From Royalties for Regions Reserve	18,066,500	18,066,500	12,240,000	0	12,240,000
Tsf From Plant Replacement Reserve	745,977	745,977	0	0	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-
Tsf From Infrastructure Reserve	7,751,338	8,207,020	3,011,182	1,705,564	1,305,618
Tsf From Waste Management Res	1,302,865	1,302,865	1,302,865	0	1,302,865
Tsf From Housing Reserve	1,604,135	1,604,135	1,604,135	0	1,604,135
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-
Tsf From Information Technology Res	0	0	0	0	-
Tsf From Public Open Space Reserve	1,198,000	1,328,000	0	162,894	(162,894)
New Loans Raised	19,521,304	19,521,304	16,110,640	0	16,110,640
Tsf From Restricted Cash Unspent Grants/Contributions	0	0	0	1,434,380	(1,434,380)
Repayments Of Self Supporting Loans	5,601	5,601	4,390	4,312	-
Repayments Of Interest Free Loans To	101,536	101,536	4,396	4,396	-

Local Groups

61,397,504 62,690,129 39,648,592 5,310,837 34,337,755

Shire Of Roebourne
Statement Of Financial Activity
for the period 1 July 2010 to 31 January 2011

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	\$10,000 or more
	\$	\$	\$	\$	\$
Expenses					
Purchase Of Assets - Land	(2,389,000)	(2,389,000)	(2,389,000)	(1,385,556)	(1,003,444)
Purchase Of Assets - Artwork	0	0	0	0	-
Purchase Of Assets - Buildings	(32,680,244)	(34,169,263)	(16,307,653)	(5,571,663)	(10,735,990)
Purchase Of Assets - Equipment	(536,890)	(314,668)	(309,437)	(73,796)	(235,641)
Purchase Of Assets - Furniture & Equip	(616,570)	(623,570)	(537,410)	(231,295)	(306,115)
Purchase Of Assets - Plant	(5,588,351)	(5,438,135)	(2,417,998)	(1,050,238)	(1,367,760)
Purchase Of Assets - Infrastructure	(22,197,855)	(22,995,106)	(12,240,295)	(6,158,045)	(6,082,250)
Loan Principal Repayments	(1,835,380)	(1,835,380)	(898,012)	(898,013)	-
Tsf To Aerodrome Reserve	(287,295)	(287,295)	(167,587)	(364,878)	197,291
Tsf To Air conditioning Reserve	0	0	0	0	-
Tsf To Dampier Drainage Reserve	(732)	(732)	(427)	(560)	-
Tsf To Plant Replacement Reserve	(41,356)	(41,356)	(24,122)	(34,172)	10,050
Tsf To Walking Theatre Reserve	(98)	(98)	(56)	(106)	-
Tsf To Royalties for Regions Reserve	(400,000)	(16,400,000)	(233,331)	(16,419,404)	16,186,073
Tsf To Workers Compensation Res	(24,128)	(24,128)	(14,077)	(26,151)	12,074
Tsf To Infrastructure Reserve	(918,136)	(918,136)	0	(173,137)	173,137
Tsf To Waste Management Reserve	(407,623)	(1,207,413)	(71,211)	(164,635)	93,424
Tsf To Housing Reserve	(1,488,162)	(1,488,162)	(115,598)	(35,471)	(80,127)
Tsf To Parks, Ovals & Rec Facilities Res	0	0	(98)	0	-
Tsf To Aged Persons Home Reserve	(1,345)	(1,345)	(784)	(1,712)	-
Tsf To Information Technology Reserve	0	0	0	0	-
Tsf To Junior Sport Reserve	(1,542)	(1,542)	(903)	(1,952)	-
Tsf To Public Open Space Reserve	(12,355)	(12,355)	(7,105)	(27,085)	19,980
Tsf To Mosquito Control Reserve	(537)	(537)	(21)	(52)	-
Tsf To History & Cultural Publications Reserve	(1,090)	(1,090)	(637)	(1,181)	-
Tsf To Underground Power Reserve	(3,985,345)	(3,985,345)	0	0	-
Tsf To Medical Services Assistance Package Reserve	(7,654)	(7,654)	(4,466)	(5,764)	-
Interest Free Loan Principal	0	0	0	0	-
Tsf of Unbudgeted Muni Restricted Cash	0	0	0	(1,434,380)	1,434,380
Income Set Aside As Restricted Funds	(1,286,227)	(1,286,227)	(1,286,227)	(381,531)	(904,696)
	(74,707,915)	(93,428,537)	(37,026,455)	(34,440,779)	(2,585,676)
Adjustment For Non Cash Items					
Depreciation	7,798,569	7,798,569	1,928,185	(413)	
Amounts Set Aside To Provisions	(200,000)	(200,000)	0	0	
Accrued Loan Interest	(234,685)	(234,685)	(234,685)	(234,685)	
Accrued Salary & Wages	(269,410)	(269,410)	(269,410)	(269,410)	
Movement in Deferred Rates	0	0	0	11,441	
(Profit) / Loss On Disposal Of Assets	(3,506,519)	(3,592,766)	(1,018,115)	(299,956)	
	3,587,955	3,501,708	405,975	(793,022)	
Surplus Brought Forward 1 July	2,195,236	2,195,236	2,195,236	2,195,236	

Amount Raised From Rates	18,477,741	18,658,199	19,043,225	18,264,491	778,734
Surplus / (Deficit)	404,914	351,265	35,539,943	16,966,469	

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$1,127,799 which represents a negative variance of 2.31%.

Operating Expenditure is under the year to date budget by \$16,284,135 which represents a variance of 43.25%.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

General Purpose Funding

Revenue

Revenue up of 21.51% (\$658,801) due to additional interest on reserves Term Deposits brought to account to January 2011 less Interim rates & Instalment notices issued \$91,434 lower than budgeted YTD. Lower than expected Interest on Municipal Investments due to lower interest rates YTD \$121,503. Rates Levied is \$513,026 lower than YTD amended budget. Financial Assistance Grant received is \$69,999 above budgeted.

Expenditure

Expenditure is showing a variance down of 17.75% (\$52,802) which is due to lower than budgeted Year to Date valuation expenses and Administration Allocations.

Governance

Revenue

Revenue is down 37.29% (\$98,499) which is due to actual variance on Income from Pilbara to Parliament & lower interest on Debtors required to be charged YTD.

Expenditure

Expenditure is down 29.02% (\$540,437) which is due to:

- 1) \$397,106 down on Non-Statutory Donations Budgeted Year to Date November
- 2) \$198,695 down on Executive Services Office & Project Expenses, still to be completed.
- 3) \$236,946 down on IT Software, Network Expenses, and Main Computer System upgrade due to work still to be completed in early 2011 orders had been placed end 2010.
- 4) \$139,213 down on Employment Costs Executive due to vacancies, Exec PA, OHS Officer
- 5) \$72,042 down on Karratha Admin Building costs planned in Budget
- 6) \$57,282 down on Employment Costs Strategic Projects, due to Project Manager vacancy
- 7) \$825,440 up on Administration costs allocated less Depreciation not yet posted YTD
- 8) \$11,636 down on Employment Costs Corporate Services
- 9) \$51,337 down on Office Expenses Corporate Services – Budget Increased in Budget Review
- 10) \$27,969 down on YTD interest repayments on admin building loan due to 30 June 2010 accrual
- 11) \$12,190 down on audit fees YTD invoice not yet received for November audit of 2009/2010 financials.
- 12) \$80,000 down on Annual Contribution to Pilbara Regional Council not yet paid

Law, Order and Public Safety

Revenue

Revenue is down by 52.74% (\$104,723) which is due to RTO grants for Community Safety \$120,000 not yet received as Budgeted for Sep & Jan less FESA Contribution Received for Karratha SES higher than YTD Budget \$13,083.

Expenditure is down 23.96% (\$253,536) which is due to:

- 1) \$99,034 down on Anti Graffiti Initiatives Budget spread evenly over the year commenced Qtr 2
- 2) \$29,459 down on Security, Off-road vehicle signage & education & Animal control expenses YTD
- 3) \$50,351 down on Depreciation
- 4) \$26,049 down on Community Safety Employment Costs – New recruit commenced Jan-11
- 5) \$5,844 up on Karratha SES Building & Other Costs Year to Date.

Health

Revenue

Revenue is up by 10.08% (\$5,191) which is due to additional Health Premises Fees & Charges raised.

Expenditure

Expenditure is down 29.53% (\$198,741) which is due to:

- 1) \$10,679 down on MSIS Employment & Office costs – position was vacant
- 2) \$11,224 down on Office Expenses Health Department
- 3) \$25,547 down on Depreciation not yet posted YTD.
- 4) \$114,052 down on Compliance Auditing & Inspections to occur in third quarter

Education and Welfare

Revenue

Revenue is showing a variance of down 37.89% (\$33,345) which was due to Freemasons Aged person unit contribution not yet received. Also YTD contribution under budget for Early Learning Specialist Scholarship (\$20,145) Pilbara Iron made first contribution in November.

Expenditure

Expenditure is showing a variance of down 45.64% (\$110,291) which is due to:

- 1) \$28,557 down on Early Learning Specialist Scholarship expenses as not commenced til 2nd qtr
- 2) \$11,736 down on Aged Person's Homes Contribution YTD
- 3) \$44,527 down on Depreciation on Daycares not yet posted YTD

Housing

Revenue

Revenue is showing a variance down of 75.91% (\$857,655) due to Disposal & Profit not yet recorded in asset register on sale of Harding Way Units. Proceeds have been received in August.

Expenditure

Expenditure is down 70.59% (\$1,283,145) which is due to:

- 1) \$71,793 up on Leased Housing due to paid one month in advance
- 2) \$33,522 down on Interest expense on Staff Housing Loans due to 09/10 accrual
- 3) \$88,558 down on Staff Housing Op & Mtce Costs Year to Date
- 4) \$263,403 down on Depreciation YTD not yet posted
- 5) \$941,102 down on allocation of Staff Housing costs to be offset against Department Costs

Community Amenities

Revenue

Revenue has a variance down of 1.42% (\$111,916) mainly due to:

- 1) \$31,812 up on Domestic Refuse Collection Fees.
- 2) \$26,240 up on Subdivision Clearance Fees
- 3) \$68,872 up on Town Planning Fees
- 4) \$1,000,000 up on Unbudgeted Grants & Contrib. from – Finbar Developer
- 5) \$694,512 down on Industrial/Commercial Refuse disposal Fees (due to closures & volume)
- 6) \$86,002 down on Liquid Waste disposal fees
- 7) \$232,561 down on Hazardous Waste disposal fees
- 8) \$62,705 down on Income from Recycling
- 9) \$36,000 down on Litter Initiatives Funding
- 10) \$34,310 down on Industrial/Commercial Refuse collection Fees
- 11) \$10,000 down on Contributions Economic Development from RDA

Expenditure

Expenditure is showing a variance down of 21.69% (\$1,202,508). The main variances are as follows:

- 1) \$ 184,880 down on Litter Control – reduced staff numbers
- 2) \$76,982 down on Domestic Refuse Collection – vacant positions in this area

- 3) \$234,640 down on Depreciation not yet posted for waste collection & landfill ops
- 4) \$113,869 down on Refuse Site Maintenance & Refuse Site 7 Mile
- 5) \$129,704 down on Recycling – staff & plant insufficient to undertake
- 6) \$23,712 down on Town Planning Office Expenses – Staff Development not yet spent
- 7) \$95,214 down on Drainage Maintenance Costs
- 8) \$71,736 down on Economic Development Employment Costs – To recode form Community
- 9) \$46,146 down on Bin Repairs & Replacement & public toilet maintenance costs
- 10) \$157,441 down on Strategic Planning Projects & Development
- 11) \$75,411 up on Wickham Transfer station operating costs
- 12) \$52,193 up on Employment costs Statutory Planning – Revised structure

Recreation and Culture

Revenue

Revenue has a variance up of 3.24% (\$721,550). The variance is due to:

- 1) \$489,836 up on Grants and Contrib. for Baynton West Family Centre received Oct.
- 2) \$100,000 up on Cossack Art Awards Contribution – Invoiced Rio Tinto in advance for 2011
- 3) \$65,684 up on Contribution – St Luke's Oval monies returned for project under budget
- 4) \$46,420 up on Lease fees from Telstra towers received.
- 5) \$25,896 up on KEC Programme Income – Attendance has been better than expected.
- 6) \$490,000 down on Grant Karratha Leisure Centre R4R funds – Invoiced \$16m in Dec to be received in January & then transferred to Reserve for allocation to Projects in agreement.
- 7) \$120,000 down on Cossack Annual Grant Income not yet received from Heritage Council
- 8) \$54,340 down on Dept Education contribution to Ovals YTD Invoiced Jan-11 lower opex 09/10
- 9) \$13,078 down on KAC Merchandise Sales YTD due to Pool Closure for Refurbishment
- 10) \$37,590 down on Conservation of Cultural Heritage grant expected in 2011
- 11) \$10,787 down on Special Youth Projects Income not commenced til October
- 12) \$28,500 down on Walkington Theatre lottery west grant not yet invoiced

Expenditure

Expenditure has a variance of down 33.35% (\$3,479,799). The main variances are as follows:

- 1) \$48,255 down on Employment Costs – KAC & RAC (KAC Closed til Nov, training being completed for permanent employees)
- 2) \$321,545 down on Depreciation not yet posted YTD on recreation assets
- 3) \$199,042 down on Oval Mtce – occurs in end financial year season
- 4) \$84,740 down on Hard-court Mtce – Ongoing
- 5) \$106,699 down on Parks & Gardens Mtce – due to staff shortages
- 6) \$151,810 down on Karratha Entertainment Centre Expenses
- 7) \$76,724 down on Cossack Operating Expenses – Jan-March Closure
- 8) \$105,026 down on Playground Maintenance
- 9) \$155,680 down on Effluent Tank Mtce – further works pending
- 10) \$116,669 down on Roebourne Pool Contrib. to Building Assets
- 11) \$151,650 down on Open Space/ Drain Reserve Mtce
- 12) \$131,500 down on Walking Paths Network expenses to undertake
- 13) \$48,037 down on pavilion & halls building costs
- 14) \$48,475 down on Community Bus (Public Transport Project)
- 15) \$47,428 down on Community & Sports funding schemes, lower than expected applications
- 16) \$38,242 down on providing Community & Seniors Activities expense, occurring Nov-Dec
- 17) \$14,414 up on NAIDOC week expenses – remaining wont be expended til June-11
- 18) \$56,642 down on Special Youth Projects Expense – Reviewed down in Budget Review
- 19) \$23,590 down on Conservation of Cultural Heritage Grant, to appoint consultant in October and complete by Feb-11.
- 20) \$35,000 down on Contribution to St Luke's Oval
- 21) \$58,038 down on Contribution to Walkington Theatre October paid in November
- 22) \$14,511 down on Karratha Library Contribution
- 23) \$15,901 down on Roebourne Aquatic Centre Expenses
- 24) \$11,409 down on Interest on Loan repayments Cossack Infrastructure – due to 09/10 Accrual Reversal

- 25) \$10,280 down on Regional Youth Coordinators Network Expenses.
- 26) \$261,636 up on Employment Costs Recreation, Community Development, and History Officers
- 27) \$101,299 up on Cultural Planning & Development due to November Arts programmes compared to budgeted months of expenditure.
- 28) \$26,344 up on Karratha Bowling /Golf facility expenses Year to Date

Transport

Revenue

Revenue shows a variance up of 0.23% (\$28,692). The main variances are as follows:

- 1) \$82,438 down on Karratha Airport income (including leases)
- 2) \$178,645 up on Road to Recovery Project Grants Year To Date
- 3) \$328,745 down on Local Govt Road Grants – Qtr 3 received in Feb-11
- 4) \$239,403 up on Airport Reimbursement Income for additional income raised on contract changes
- 5) \$81,014 up on Tien Tsin Inne income

Expenditure

Expenditure has a variance of down 25.24% (\$1,885,670) the main variances are due to depreciation on infrastructure assets not yet applied and as follows:

- 1) \$39,056 down on Karratha Terminal Building Mtce
- 2) \$266,000 down on Contributions to Road works
- 3) \$159,018 down on Interest on Loan – Karratha Airport – due to reversal of 09/10 year 30 June Interest Accrual YTD
- 4) \$135,413 down on Footpath Mtce
- 5) \$104,936 down on Traffic Signs & Control costs
- 6) \$51,952 down on Airport Employment costs
- 7) \$90,486 down on Pastoral Access Rd Mtce
- 8) \$23,201 down on Depot Maintenance expenses YTD
- 9) \$32,870 down on Street Lights-Electricity
- 10) \$10,219 down on TTI Kiosk Expenses
- 11) \$34,258 down on Consultants required for studies not yet spent until December
- 12) \$59,834 up on Landside Mtce
- 13) \$43,929 down on Airport office expenses
- 14) \$14,199 down on Airport Security Costs
- 15) \$33,094 down on Other Roads Expenses
- 16) \$37,945 down on planned Greening of Main Streets Costs
- 17) \$33,845 down on Crossover Contributions
- 18) \$66,677 down on Street Cleaning Mtce
- 19) \$25,000 down on Annual Contribution to WAPOL for Narcotic Dog Detection not yet paid
- 20) \$25,119 down on Reseal Roads
- 21) \$62,058 up on TTI Employment costs
- 22) \$17,736 down on Airside Mtce

Economic Services

Revenue

Revenue has a variance up of 2.06% (\$21,336). Proceeds on sale of community Development Plant plus increased Camping Fees at 40 Mile Beach has been received year to date.

Expenditure

Expenditure has a variance down of 87.91% (\$7,316,268) due to Contribution towards Underground Power not paid as forecast for January of \$7,306,470. Overrun in employment costs Building \$104,626 less Karratha Community Celebration Expenses & Tourist Centre Contributions not yet brought to Account by December of \$59,927 as Budgeted.

Other Property and Services

Revenue

Revenue has a variance up of 52.70% (\$85,868) which is mainly due to increased Actual received for Diesel Fuel Rebate \$27,971 & Workers compensation claims above budgeted Income of \$29,545.

Expenditure

Expenditure has a variance down of 52.05% (\$39,061). This is mainly due to:

- 1) \$400,304 up on plant costs & ABC allocations – over allocated as per Plant Reserves transfer.
- 2) \$163,908 down on Employment costs due to vacancies in Waste Management & Works
- 3) \$80,000 down on Waste management design and investigation as budgeted
- 4) \$77,622 down on Tech Serv – Design & Investigations
- 5) \$66,974 down on Works Office Expenses
- 6) \$14,650 up on Asset Management costs Budget Year to Date.

Capital

Revenue

Capital Revenue shows a variance down of 86.61% (\$34,337,755) - Transfers from Reserves are have occurred Year to Date against Budgeted \$15,251,182 (Royalties for Regions & Infrastructure) Entries recorded in December 2010 below expected due to delay on Capital projects. This has been offset by 09/10 Unspent Restricted Cash brought in. Proceeds from disposal of assets are down by \$1,061,154 Year to Date against Budget (the Harding Way Units settled in August has been the only Sale recorded to date). New Loan for Underground power \$16,110,640 not yet raised as expected.

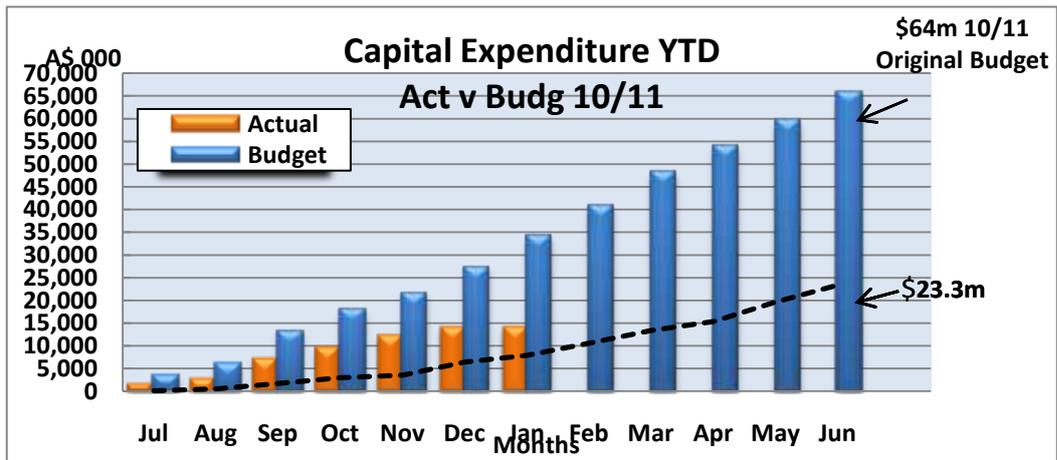
Capital

Expenditure

Capital expenditure shows a variance of down 6.98% (\$2,585,676). This is mainly due to expense being down in the following areas:

- 1) \$1,003,444 down on Land purchases as forecast – Council Resolved not to approve BayntonWest lots
- 2) \$4,317,715 down on Baynton West & Bulgarra Family Centre Buildings – Forecast to occur from Nov.
- 3) \$1516,477 down on Various Plant & Equip/vehicle Purchases planned for October – Orders now placed, Tech Services, Works \$182k Truck, Day care Centres, Executive & Admin, Town planning, Health & Safety
- 4) \$1,476,144 on Playground Structures against Budgeted Expenditure Months to occur from Nov
- 5) \$5,173,626 down on New Staff Housing Baynton West - \$5m order has been placed for construction.
- 6) \$1,179,711 Parks – Infrastructure – Catrall Park Upgrade \$2.2m has commenced (architecture only year to date, yet budget spread evenly over the year)
- 7) \$1,760,138 down on Airport Airside & Water Infrastructure upgrade projects behind budgeted YTD
- 8) \$393,560 Landfill Operations– 7 Mile Liquid Waste Pond Redevelopment under YTD, Litter fencing, Road works 7 Mile & Weighbridge budgeted evenly over the year.
- 9) \$589,090 down on Karratha Youth Centre Building Upgrade
- 10) \$531,349 on various Public Toilets & Recreation Projects –underspent ytd on Portable toilet blocks & Bulgarra Precinct-Electrical Upgrade, Softball Diamonds
- 11) \$309,431 down on new Shire Portable Admin Building project now commenced
- 12) \$265,975 Community Safety – Infrastructure – CCTV & Security purchases to be scoped & tendered
- 13) \$277,978 Beaches – Infrastructure – John’s Creek boat ramp car park extension
- 14) \$206,352 Furniture & Equipment Purchases – Computers Equipment Ordered arriving Jan-11
- 15) \$164,952 Community Safety – Entry Statement Projects – Tendered & commenced
- 16) \$203,183 Roads & Footpaths – Infrastructure – Commenced November
- 17) \$111,000 Child Health Clinics – Millar’s Well & Karratha Clinic Improvements not yet occurred
- 18) \$67,000 down on Bulgarra Day care Centre upgrade
- 19) \$60,994 down on Waste Bldg Improvements & Equipment purchases at 7 Mile
- 20) \$39,000 down on Karratha Entertainment Centre Equipment purchases
- 21) \$30,895 Plant & Equipment Purchases – KEC & RAC behind budget, order placed October
- 22) \$219,190 down on Airport Equipment
- 23) \$197,739 up on Karratha Airport Baggage Handling System & Check-In Building Projects due to timing difference on expenditure. The baggage handling project capital has been completed in the first part of 10/11 Year. Internal Buildings Projects now commenced to cope with growth.
- 24) \$113,898 up on Upgrade Effluent Systems (63% of Total Year Budget has been spent)
- 25) \$145,134 Town Beautification projects – Pt Samson Entry Statement ahead of budget ytd
- 26) \$591,188 up on Transfer to Reserves for 09/10 Interest Reversal & Interest brought to account YTD
- 27) \$16,186,073 up on Tsfr to Royalties for Regions reserve due to additional \$16m received Budgeted June-11 (to bring forward in budget review)

28)



Rates

Variance shown is immaterial variance YTD after Annual Rates Notices & Budget Review Amendment.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 January 2011

Note 1. Net Current Assets

	Note	Year To Date Actual \$	Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted		7,546,969	(855,230)
Net Trust Liabilities in Muni		81,289	(0)
Trust - ATM Floats		(70,071)	0
Trust - Medical Services Incentive Services		13,389	0
Cash and Cash Equivalents - Restricted - LSL & R4R		355,806	344,007
Cash and Cash Equivalents - Restricted - Reserves	2	77,827,276	63,430,970
Cash - Restricted Unspent Grants/Contributions	1	1,283,642	1,283,642
Cash - Restricted Unspent Loans	1	942,220	942,220
Trade and Other Receivables	3	8,995,671	9,286,635
Land held for Resale - Development Costs		146,038	217,625
Inventories		254,279	300,542
Total Current Assets		97,376,507	74,950,411
Current Liabilities			
Trade and Other Payables		1,296,535	5,998,043
Bank Overdraft		0	2,546,615
Current Portion of Long Term Borrowings		923,576	1,821,589
Current Portion of Provisions		2,125,167	2,125,167
Total Current Liabilities		4,345,278	12,491,414
Net Current Assets		93,031,229	62,458,997
Plus (Minus) Items To Be Excluded			
Take Out Reserve Funds		(77,827,276)	(63,430,970)
Take Out Fully Restricted Cash (Grants/Contributions)			(1,283,642)
Take Out Fully Restricted Cash (Loans)		(942,220)	(942,220)
Take Out Restricted Cash (LSL)		(344,007)	(344,007)
Add Back Non Cash Provisions		2,125,167	2,125,167
Add Back Current Borrowings		923,576	1,821,589
Net Current Asset Position		16,966,469	404,914

Note Explanation:

1) Includes amounts received for:	
- unspent loan monies	942,220
- PDC Hydrology Grant	40,000
- Waterways Grant-St Luke's Oval	45,455
- Roebourne Enhancement Scheme	331,950
- Roebourne Community Recreation Assoc inc	23,024
	1,382,649

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 31 January 2011

2) Reserves, Long Service Leave and Royalties for Regions (R4R – Karratha Leisure Centre) are Cash Backed

3) Includes Outstanding amounts invoiced for:

- Airlink Pty Ltd	348,181
- BGC Contracting	59,784
- Bremar Enterprises Pty Ltd	29,539
- Carr Civil Contracting	20,160
- Decmil Engineering & Const	14,434
- Landcorp	2,200,000
- Instant Waste Management	39,443
- Karratha Flying Services	27,439
- Lyons & Peirce	236,335
- McMahon Services	41,202
- Pilbara Iron Services	694,692
- Skywest Airlines Pty Ltd	169,875
- Tox Free (Karratha) Pty Ltd	120,100
- Transpacific Cleanaway	352,122
- Transpacific Industrial Solutions	47,810
- Ziggy Contracting	37,926
Total Trade and Other Receivables (incl above)	6,886,368
Total Rates Debtors Outstanding	2,109,304

Shire Of Roebourne
Balance Sheet
for the period ending 31 January 2011

Note 2: Balance Sheet	2010/11
	\$
Current Assets	
Cash On Hand	89,840
Cash and Cash Equivalents - Unrestricted	9,682,991
Cash and Cash Equivalents - Restricted (Trust)	1,250,762
Cash and Cash Equivalents - Restricted	78,183,082
Trade and Other Receivables	9,086,565
Inventories	400,317
Total Current Assets	<u>98,693,557</u>
Non Current Assets	
Trade and Other Receivables	91,731
Infrastructure	70,747,278
Property, Plant And Equipment	80,232,450
Total Non Current Assets	<u>151,071,458</u>
Total Assets	<u>249,765,015</u>
Current Liabilities	
Bank Overdrafts	0
Trade and Other Payables	1,296,535
Trust Liabilities	1,226,155
Short Term Borrowings	923,576
Short Term Provisions	2,125,167
Total Current Liabilities	<u>5,571,434</u>
Non Current Liabilities	
Long Term Borrowings	16,367,024
Long Term Provisions	167,490
Total Non Current Liabilities	<u>16,534,514</u>
Total Liabilities	<u>22,105,947</u>
Net Assets	<u><u>227,659,068</u></u>
Equity	
Accumulated Surplus	138,150,782
Asset Revaluation Reserve	11,681,010
Reserves	77,827,276
Total Equity	<u><u>227,659,068</u></u>

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 31 January 2011

Note 3: Cash and Cash Equivalents

	\$
Municipal Fund Bank	
Cash On Hand	89,840
Westpac on call	3,557,613
Term deposits – Westpac / WATC	7,376,140
	<u>11,023,593</u>
Reserves Fund Bank	
Westpac on call & Term Deposits	77,827,276
Westpac -Maxi Reserve	355,806
	<u>78,183,082</u>
Total Cash	<u><u>89,206,675</u></u>

Shire Of Roebourne

Statement Of Financial Activity

by Divisions by Activities

for the period ending 31 January 2011

Note 4

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$

Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$10,000)

CORPORATE & EXECUTIVE SERVICES

Net (Cost) Revenue to Council for Rates	18,303,399	19,098,006	19,580,997	18,876,425
Net (Cost) Revenue to Council for General Revenue	1,981,744	2,076,918	1,596,722	(14,546,240)
Net (Cost) Revenue to Council for Corporate Services	1,290,826	1,089,359	7,912,931	(267,649)
Net (Cost) Revenue to Council for Project Management	(111,850)	(44,297)	(56,142)	(81,968)
Net (Cost) Revenue to Council for Information Services	(536,389)	(612,814)	(397,619)	(148,756)
Net (Cost) Revenue to Council for Television & Radio Services	(19,690)	(19,690)	(13,523)	(12,460)
Net (Cost) Revenue to Council for Members of Council	(458,706)	(488,025)	(385,463)	(285,498)
Net (Cost) Revenue to Council for Emergency Services	31,666	31,666	15,298	12,859
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(1)	(1)	(66,494)	(55,085)
Net (Cost) Revenue to Council for Executive Admin	(1,852,577)	(1,763,444)	(978,659)	(719,111)
Net (Cost) Revenue to Council for Human Resources	0	0	0	(4,548)
Net (Cost) Revenue to Council for Public Affairs	0	(27,569)	(23,874)	(11,390)
Net (Cost) Revenue to Council for Corporate Compliance Services	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	(3,046,529)	(3,414,404)	459,577	(1,523,805)

COMMUNITY SERVICES

Net (Cost) Revenue to Council for Cossack Art Awards	(54,493)	(79,713)	(30,565)	49,472
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(499,139)	(499,139)	(299,496)	(239,569)
Net (Cost) Revenue to Council for Aged Persons Housing	(62,168)	(62,168)	(40,385)	(25,645)
Net (Cost) Revenue to Council for Youth Development	(169,250)	(169,250)	(80,320)	(9,409)
Net (Cost) Revenue to Council for Other Culture	(163,919)	(150,319)	(80,339)	(39,244)
Net (Cost) Revenue to Council for Community Development	(848,311)	(823,085)	(352,045)	(626,067)
Net (Cost) Revenue to Council for Walkington Theatre	(354,777)	(354,777)	(216,286)	(186,748)
Net (Cost) Revenue to Council for Community Sponsorship	(650,211)	(666,771)	(559,144)	(97,023)
Net (Cost) Revenue to Council for Daycare Centres	(80,781)	(55,881)	(139,676)	(57,414)
Net (Cost) Revenue to Council for Child Health Clinics	(201,032)	(199,432)	(166,236)	(42,133)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,457,533)	(1,421,643)	(936,615)	(642,211)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(859,140)	(876,256)	(1,336,205)	(532,796)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(186,505)	(182,475)	(382,341)	(43,391)
Net (Cost) Revenue to Council for Libraries	(1,219,486)	(1,231,486)	(702,518)	(617,195)
Net (Cost) Revenue to Council for Cossack Operations	(494,211)	(494,211)	(265,359)	(267,868)
Net (Cost) Revenue to Council for Ovals & Hardcourts	376,147	(313,643)	852,929	(144,686)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(352,745)	(352,745)	(219,353)	(253,557)
Net (Cost) Revenue to Council for Pavilions & Halls	(721,670)	(549,001)	(1,409,653)	2,841,551
Net (Cost) Revenue to Council for Recreation Projects	(2,417,762)	(1,867,422)	(697,923)	(358,426)
Net (Cost) Revenue to Council for Playgrounds	(254,434)	(254,434)	(1,613,590)	(7,246)
Net (Cost) Revenue to Council for Medical Services	(105,930)	(105,930)	(62,031)	(65,821)
Net (Cost) Revenue to Council for Other Buildings	(288,353)	(288,353)	(173,151)	4,797
Net (Cost) Revenue to Council for Youth Centres	0	0	293,750	(117,871)
Net (Cost) Revenue to Council for Leisure & Learning Precinct	259,975	259,975	19,035,493	15,817,974
Net (Cost) Revenue to Council for Baynton West Family Centre	0	0	0	0
Net (Cost) Revenue to Council for Economic Development	(228,838)	(228,838)	(139,404)	(35,709)

Shire Of Roebourne

Statement Of Financial Activity (con't)

by Divisions by Activities

for the period ending 31 January 2011

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Building Control	399,417	330,640	197,043	116,191
Net (Cost) Revenue to Council for Health Services	(565,612)	(602,258)	(339,950)	(278,259)
Net (Cost) Revenue to Council for Town Planning	(1,297,372)	(1,128,540)	(632,632)	438,224
Net (Cost) Revenue to Council for Strategic Planning	0	(525,000)	(205,000)	(54,762)
Net (Cost) Revenue to Council for Community Safety	(419,905)	(392,810)	208,304	(75,902)
Net (Cost) Revenue to Council for Ranger Services	(1,399,565)	(1,445,627)	(903,500)	(849,186)
Net (Cost) Revenue to Council for Camping Grounds	30,090	30,090	183,000	187,567
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Waste Collection	(1,208,429)	(633,343)	827,858	780,949
Net (Cost) Revenue to Council for Landfill Operations	2,954,795	2,418,804	1,950,592	1,803,022
Net (Cost) Revenue to Council for Waste Overheads	0	0	(33,797)	584,608
Net (Cost) Revenue to Council for Depots	(287,186)	(312,979)	(208,610)	(265,538)
Net (Cost) Revenue to Council for Vehicles & Plant	2,872,365	2,795,644	1,619,091	107,737
Net (Cost) Revenue to Council for Roads & Streets	(3,707,301)	(3,542,534)	(2,281,502)	(1,085,215)
Net (Cost) Revenue to Council for Parks & Gardens	(2,325,140)	(2,333,901)	(952,507)	(692,547)
Net (Cost) Revenue to Council for Drainage	(285,843)	(285,843)	(162,578)	(61,476)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(417,805)	(417,805)	(409,922)	(269,296)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(543,975)	(543,975)	(651,102)	(170,420)
Net (Cost) Revenue to Council for Cemeteries	(55,176)	(55,176)	(32,283)	(22,678)
Net (Cost) Revenue to Council for Public Toilets	(436,010)	(443,010)	(349,644)	(218,838)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(91,007)	(91,007)	(345,143)	(50,892)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,482,125)	(1,482,125)	(1,043,219)	(813,780)
Net (Cost) Revenue to Council for Private Works & Reinstatements	1,589	1,589	3,024	(3,969)
Net (Cost) Revenue to Council for Works Overheads	0	0	(99,061)	541,262
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(8,164)	502,384
Net (Cost) Revenue to Council for Karratha Airport	3,734,595	3,750,757	839,186	1,497,604
Net (Cost) Revenue to Council for Tien Tsin Inne	375,284	375,284	201,706	218,456
Net (Cost) Revenue to Council for Other Airports	(17,011)	(17,011)	(10,027)	(2,108)
Net (Cost) Revenue to Council for Tech Services	248,784	199,345	226,788	(1,788,302)
Net (Cost) Revenue to Council for Tech Services Overheads	(624,784)	(624,784)	(367,796)	(339,803)

10.3 MARCH BUDGET REVIEW 2010/11

File No: BR10/11

Attachment(s) Nil

Responsible Officer: Executive Manager Corporate Services

Author Name: Management Accountant

Disclosure of Interest:

Nature of Interest:

REPORT PURPOSE

For Council consideration of the March 2010/11 budget review undertaken by Officers that identifies confirmed variances compared to the original or amended 2010/11 budget.

Background

Council staff undertakes a review of the budget progress in November and March each year, the latter as a requirement of Regulation 33A of the Local Government (Financial Management) Regulations 1996. Council's entire budget was reviewed by the Council's management team, with the report identifying significant adjustments in excess of \$10,000. As of February 2011 the current budget was in surplus to the amount of \$351,265.

The following table is a summary of the overall adjustments required to the budget as a result of the March budget review:

	Original Budget	Current Budget	Total Adjustments *	Proposed New Amended Budget
Operating Expense	(57,115,635)	(58,637,977)	2,583,968	(56,054,009)
Operating Revenue	75,266,575	94,249,512	(7,358,359)	86,891,153
Non Operating Exp	(73,621,688)	(92,342,310)	8,607,280	(83,735,030)
Non Operating Rev	55,470,748	56,677,126	(4,261,240)	52,415,886
Non Cash Items Included	(10,218,806)	(10,218,806)	0	(10,218,806)
Restricted Surplus BFWD 09/10		404,914		
Surplus/(Deficit) 10/11	0	351,265	(428,351)	(77,086)

Adjustments	
Cfwd to 2011-2012	\$1,161,000
Identified Savings & Capital Expense Reduction	\$924,000
Accounting Corrections	-
Corrections	(\$2,541,351)
Total	(\$428,351)

Issues

The detailed lists of amendments identified in the March Budget review are attached for Council's information (Attachment). As summary of the major amendments have been highlighted below –

Operational Income		Budget	Revision	Proposed Budget	Comment
100719	Ex Gratia Contribution to Capital Works	(600,000)	210,000	(390,000)	As per council res Feb-11 reduce to 390k ex gratia (50%, 25%, 25% split on projects for towns)
102800	Interest on Investments	(411,000)	131,000	(280,000)	Lower interest achieved than expected on Muni Investments - 20k per remaining months
404713	Industrial/Commercial Refuse Disposal Fees	(4,112,399)	1,116,548	(2,995,851)	Reduced income due to cyclone and area closures. Also reduced volumes entering tip site
404716	Hazardous Waste Disposal Fees	(1,583,349)	207,229	(1,376,120)	Reduced income due to cyclone and hazardous area closures
460710	Karratha Airport Income - not leases	(18,082,245)	300,000	(17,782,245)	Later than planned opening of airport carpark 800k reduction in revenue plus Higher heavy charter numbers (500k) increase in revenue
462710	TTI - Income	(2,468,000)	400,000	(2,068,000)	Lower bar total due to removal of full-strength beers and spirits and changes to hours
Operational Expenditure		Budget	Revision	Proposed Budget	Comment
350200	Expenses-Karratha Education Leisure & Training Project	3,363,025	(2,029,930)	(1,333,095)	Carryover to budget 2011/12
520201	Local Planning Strategy/Policy Development	485,000	(299,000)	186,000	Cfwd Strategic planning projects Re-Budgeted in 11/12 workplan
420506	R2R - Monaghan Wy Reseal	0	44,686	44,686	R2R funding 10/11 to be allocated, previously removed expend from Cinders Rd In First Budget Review But must be spent in same financial yr as grant income
420506	R2R - Zanetti Wy Reseal	0	49,195	49,195	Same as above
200210	Contribution To Pilbara Regional Council	80,000	35,000	115,000	Additional 38,500 Contribution to PRC incl. GST Per Dec Resolution 151447 for forward capital works plan request
Grant/ Reserve Amendment		Budget	Revision	Proposed Budget	Comment
338700	Grants and Cont - Baynton West Family Centre & Bulgarra Community Centre	(5,000,000)	4,410,664	(589,336)	1m to be cfwd from Lottery West, 2M Landcorp Invoice raised towards 11/12 Projects - New Account required Cfwd. As per 10/11 capital expenditure Cfwd
404558	Transfer To Waste Management Reserve (For Facility Replace)	559,099	(559,099)	0	Adjustment to Reserve due to lower Income from Budget Review 559k due to lower Income Landfill Commercial Waste
400860	Transfer From Waste Reserve - Staff Housing Construction	(1,302,865)	(712,581)	(2,015,446)	Adjustment to Reserve due to lower Income from Budget Review 713k due to lower Income Landfill Commercial Waste to fund capital
460851	Transfer From Aerodrome Reserve	(5,112,188)	1,435,000	(3,677,188)	Reduction in Capital Expenditure 2.05M Airside Upgrade, less loss of Income 615k Net
350850	Transfer from Infrastructure Reserve - KLLP	(3,133,000)	2,029,930	(1,103,070)	Carryover to budget 2011/12

The current position is as follows:

Budget Surplus/ (deficit) as per all amendments to 31 December 2010	(\$53,649)
Brought Forward Surplus Amendment for the Audited 09/10 Year	\$404,914
Current Budget Surplus/ (deficit) as of February 2011	\$351,265
Changes as a result of the review	(\$428,351)
New Municipal Surplus/ (Deficit)	(\$27,086)

Options

Council has the following options available:

- 1) Adopt the Proposed Budget Adjustments presented;
- 2) Amend any of the changes.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per Local Government (Financial Management) Regulations 1996 the budget review is to be presented to Council within 30 days of being conducted and be submitted to the Department of Local Government within 30 days of council adopting the review.

As per Local Government Act 1995 sec 6.8 changes to budget need to be authorised in advance by resolution.

Financial Implications

The financial implications of this report are that the Current Amended Budget Surplus of \$351,265 will be replaced with a Proposed New Amended Budget Deficit of (\$77,086).

Conclusion

The amendments suggested in the attachment reflect Council's operations for the remainder of the year and therefore can be resolved accordingly.

Voting Requirements

Absolute.

AMENDMENT TO THE RECOMMENDATION

REASON:

Item 9.3 Western Australian Regional Cities Alliance was lost as an absolute majority vote was required, resulting in the removal of Operating Expenditure Item 'New Account Membership Executive Services Contribution' to the amount of \$50,000.

OFFICER RECOMMENDATION

That Council adopt the 2010/2011 March Budget Review (Amendments) as identified in Attachment, which result in a deficit of \$77,086.

COUNCIL RESOLUTION

Res No : 151546
MOVED : Cr Vertigan
SECONDED : Cr Lally

That Council adopt the 2010/11 March Budget Review (Amendments) as identified in the attachment with the following amendment:

- Removal of Operating Expenditure Item 'New Account Membership Executive Services Contribution' for the purpose of Membership of the Western Australian Regional Cities Alliance, \$50,000.

This will result in a reduced budget deficit following the amendment of \$27,086.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations
Operating Expenditure									
110001	Employment Costs-Project Management	587,807	571,626			8,900	580,526	(8,900)	Increase to training, study assist per EBA reallocated from office expenses
110011	Office Expenses-Project Management	15,050	17,550			(8,850)	8,700	8,850	Reallocate budget to Staff training 110001
110041	Equipment Repairs & Replacement-Project Management	1,200	1,200			(1,200)	0	1,200	Budget not expected to be used - Projects
200210	Contribution To Pilbara Regional Council	55,000	80,000			35,000	115,000	(35,000)	Additional 38,500 Contribution to PRC incl. GST Per Dec Resolution 151447 for forward capital works plan request
306200	Karratha/Dampier Youth Activities	0	15,000			(10,000)	5,000	10,000	Adjusted budget to \$5K - will not expend by EOFY - Community Development
306202	Roebourne/Wickham Youth Activities	30,000	15,000			(10,000)	5,000	10,000	Adjusted budget to \$5K - will not expend by EOFY - Community Development
308010	Office Expenses - Local History Officer	2,424	2,424			(1,500)	924	1,500	
310010	Office Expenses - Community Development	27,459	52,459			(25,000)	27,459	25,000	Reallocation, 25k tsfr to 310203 for arts plan/culture
310203	Cultural Planning And Develop	169,000	169,000			26,000	195,000	(26,000)	Reallocation, 25k tsfr from 310010 for arts plan/culture
314207	Expenses - Karratha Community Celebration	0	129,000			(14,000)	115,000	14,000	Revise Sponsorship down to 115k Achieved
320032	Bulgarra Daycare Building-Mtc Cost	21,000	21,000			11,000	32,000	(11,000)	Maintenance Above original Budget
320034	Wickham Daycare Building-Mtce Cost	9,000	9,000			5,000	14,000	(5,000)	Maintenance Above original Budget
324000	Employment Costs-KEC	397,595	397,595			(900)	396,695	900	RFC attend NW Conference - reduced conference expense required
324010	Office Expenses - KEC	21,401	21,401			(4,200)	17,201	4,200	Maintenance on office equipment below historical budget
324200	KEC - Programmes	380,100	380,100			(41,100)	339,000	41,100	Reduction as per YTD actual programme income
326000	Employment Costs - KAC	552,111	535,727			(52,234)	483,493	52,234	Due to centre closure and frequent Cyclones
326010	Office Expenses - KAC	13,578	13,578			(2,500)	11,078	2,500	
326030	Pool Chemicals	22,276	22,276			(4,556)	17,720	4,556	Less Chemicals used due to frequent closure

326200	KAC - Programme Expenses	25,214	25,214			2,263	27,477	(2,263)	More swim school programs due to demand
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations
326205	Merchandise Purchases	49,700	49,700			(7,000)	42,700	7,000	Reduced sales due to pool closure – pending outcome of insurance claim
328030	Roebourne Pool Bldg-Mtce Costs	13,500	13,500			15,000	28,500	(15,000)	Increase due to actual maintenance YTD required
328030	Roebourne Pool-Pool Maintenance	16,200	16,200			(4,700)	11,500	4,700	BA and Hydramet Service
332000	Employment Costs-Cossack Operations	134,788	134,788			17,000	151,788	(17,000)	Cossack negotiation for extended A/L
332200	Cossack Cafe Expenses	33,415	33,415			(8,000)	25,415	8,000	Tourist season will begin and Cossack reopens
334030	Roebourne Covered Courts - Mtce Costs	58,000	58,000			(10,000)	48,000	10,000	Court Resurfacing under budget
334030	Court Maintenance	57,550	57,550			(5,550)	52,000	5,550	Court Resurfacing under budget
338033	Hunt Way Pavilion Building-Mtc Cost Bulgarra South	4,000	4,000			3,000	7,000	(3,000)	Increase due to actual maintenance YTD required
338035	Pegs Creek Pavilion Buildg-Mtc Cost	11,000	11,000			11,000	22,000	(11,000)	Due to water damage & electrical repairs YTD actual over budget
340000	Employment Costs-Recreation	341,582	341,582			900	342,482	(900)	MCF attend AALARA conference
340202	Karratha/Dampier Community Activities	33,500	33,500			(25,000)	8,500	25,000	
340203	Senior's Social Activities	32,000	32,000			(15,000)	17,000	15,000	
340205	Roebourne/Wickham Community Activities	33,500	33,500			(15,000)	18,500	15,000	
342200	Playground Maintenance	214,434	214,434		(150,000)		64,434	150,000	Not required going to be maintained in-house
348030	Karratha Youth and Family Centre	0	0			42,068	42,068	(42,068)	Management Fee Contribution
350200	Expenses-Karratha Education Leisure & Training Project	3,363,025	3,363,025	(2,029,930)			1,333,095	2,029,930	Carryover to budget 2011/12 2.029M - 350850 also adjusted
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations

370201	Competitive Advantages Project	10,000	10,000			(10,000)	0	10,000	Reallocated to new project
370208	Small Business Gap & Map Project	0	0			10,000	10,000	(10,000)	Reallocated from 370201 Above
400201	795 Andover Way-Mtce Costs	3,000	3,000			1,000	4,000	(1,000)	Increase due to YTD act maintenance demand
400201	830 Clarkson Way-Mtce Costs	3,000	3,000			4,000	7,000	(4,000)	Increase due to YTD act maintenance demand
120201	Main Computer System Up	118,932	163,932			(20,000)	143,932	20,000	Reduced Agenda and Minutes software module Budget not expected to implement 10/11 yr
400201	11 Frinderstein Way-Mtce Costs Lot 1302	3,000	3,000			4,000	7,000	(4,000)	Increase due to YTD act maintenance demand
400201	8 Knight Place-Mtce Costs	5,000	5,000			2,000	7,000	(2,000)	increase due to YTD act mtce
400201	L3836/5B Leonard Way-Mtce Cost	5,000	6,461			9,000	15,461	(9,000)	Increase due to Audit costs of property 9k Oct-10
400201	L2269/6 Mcrae Court-Mtce Costs	5,000	15,000			10,000	25,000	(10,000)	Increase due to YTD act expend above budget - Gardens mtce & other repairs
400201	8 Peirl Way-Mtce Costs Lot 1657	5,000	5,000			1,000	6,000	(1,000)	Increase due to YTD act mtce
400201	201 Richardson Way-Mtce Costs	3,000	3,000			12,000	15,000	(12,000)	Due to air-con repairs & audit repairs
402200	Domestic Refuse Collection	811,956	740,158			(32,020)	708,138	32,020	
402201	Recycling - 7 Mile	554,501	554,501			55,828	610,329	(55,828)	Reduction in IE 3000 by \$50K and Increased IE 3100 \$50K to accommodate labour hire on site
402203	Bulk Bin Repairs/Replacement	20,197	20,197			(17,000)	3,197	17,000	Account for repairs to hook bins - minimal required so far this year. \$3K for rest of year
402203	Sulo Bin Repairs & Replacement	129,455	189,982			(38,000)	151,982	38,000	Reduced bin replacements for the year
402206	Trade/Commercial Refuse Collection	330,257	274,193			56,713	330,906	(56,713)	Use of contractors (labour hire) additional bins
404200	Refuse Site Maintenance - 7 Mile (Dom/Comm)	1,882,056	2,159,415			(20,000)	2,139,415	20,000	Subscription 20k purchased through Waste overheads account
404200	7 Mile Building-Op Costs	140,074	140,074			600	140,674	(600)	reallocation between IE Codes moved \$95000 to IE code 3100 for hire of building on site
408000	WM - Employment Costs	870,042	870,042			6,796	876,838	(6,796)	Administration officer (Donna Cleaver)3 months (last quarter) Current position only approved for 9 months however full time employment provided by letter of offer and contract. Offset by Reduction in Advertising Budget not required 8k
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations

408001	WM-Design & Investigation	110,000	110,000		(60,000)		50,000	60,000	More than required consultation for year.
408010	WM - Office Expenses	36,569	36,569			(10,000)	26,569	10,000	Reduction in Printing & stationery budget
408401	WM - Less Allocated To Works	(1,026,611)	(1,026,611)			63,204	(963,407)	(63,204)	To offset reduction in Waste Overheads Expense above - Zero based Budget
460000	Employment Costs-Airport	853,136	853,136			(20,000)	833,136	20,000	Training expense funds not required reduced in Budget
460010	Office Expenses-Airport	165,749	165,749			(65,000)	100,749	65,000	Contractor & Valuation Expenses not required reduced
460200	Security & Safety Inspections/ Exercises	39,000	39,000			(10,000)	29,000	10,000	Not required reduced in Budget
460200	Airport Security	291,000	291,000			50,000	341,000	(50,000)	Due to Increased security requests due to carpark works and opening of carpark
460201	Consultants For Studies	120,000	120,000			(40,000)	80,000	40,000	More than required consultation for year
500000	Employment Costs-Building	675,534	694,311			140,000	834,311	(140,000)	Increase due to leased housing for contractor YTD Increase
520010	Office Expenses - Planning	130,400	139,601	(50,000)			89,601	50,000	Reduced by 50k cfwd for town plan scheme review to occur 11/12, and double up 30k on compliance policy review
520201	Scheme Amendment 18	20,000	35,000			(25,000)	10,000	25,000	As required 10/11
520201	Development Contributions Project	35,000	135,000	(81,000)			54,000	81,000	81k to be re-budgeted in 11/12
520201	Development Services Compliance Assessment Project	20,000	35,000			5,000	40,000	(5,000)	As per PIIG estimated 10/11 required 40k, 40k Budget 11/12
520201	Local Area Strategies	30,000	45,000	(41,000)			4,000	41,000	40k to be budgeted in 11/12
520201	Planning Policies Review - Multiple	25,000	40,000	(40,000)			0	40,000	40k project not to be done until 11/12
520201	Roebourne Heritage Precinct Plan	15,000	15,000	(15,000)			0	15,000	Cfwd project rebudgeted in 11/12 workplan
520201	Visioning & Structure Plan Process - Roebourne	10,000	60,000	(56,000)			4,000	56,000	Cfwd project rebudgeted in 11/12 workplan PIG has been submitted
520201	Visioning & Structure Plan Process - Point Samson	10,000	60,000	(56,000)			4,000	56,000	Cfwd project rebudgeted in 11/12 workplan PIG has been submitted
520201	Environmental & Coastal Strategy	15,000	15,000			10,000	25,000	(10,000)	Mike Allan to commence quote 25k prior to June
Account No.	Account Description	Original	Current	Carryover	Savings	Correction	Proposed	Total	Explanations

		Budget	Budget				Budget	Revision	
346200	Compliance Auditing and Inspections Building	250,000	250,000			(100,000)	150,000	150,000	Reduced as Compliance works not to proceed 10/11 – deferred
Operating Income									
100719	Ex Gratia Contribution to Capital Works	0	(600,000)			210,000	(390,000)	(210,000)	As per council res Feb-11 reduce to 390k ex gratia (50%, 25%, 25% split on projects for towns)
102800	Interest on Investments	(411,000)	(411,000)			131,000	(280,000)	(131,000)	Lower interest achieved than expected on Muni Investments - 20k per remaining months
102821	Interest Earned - Royalties for Regions	(400,000)	(400,000)			(300,000)	(700,000)	300,000	Additional interest on R4R frm account 350700 tsfr to reserve
310773	Contribution-Cultural Planning & Development	(100,000)	(100,000)			(4,000)	(104,000)	4,000	As per Community Development input
314772	Contributions to Karratha Community Celebration	0	(120,000)			5,000	(115,000)	(5,000)	Reallocate across IE codes 129k down to 115k per sponsorship income for KCC
324710	KEC - Programme Income	(364,830)	(400,720)			(30,000)	(430,720)	30,000	Increase per Facilities Manager
326710	KAC Income-GST	(234,930)	(234,930)			48,370	(186,560)	(48,370)	Hire, Admission & Promotions down due to frequent closure
326711	KAC Income-Swimming Lessons-GST Free	(32,580)	(32,580)			(17,420)	(50,000)	17,420	Programs increased due to high demand
326715	KAC - Merchandise Sales	(73,008)	(60,508)			40,508	(20,000)	(40,508)	Sales down due to frequent closure
328770	Education Dept - Roebourne Pool Contribution	(256,011)	(256,011)			54,011	(202,000)	(54,011)	Has been invoiced by Finance Jan-11 per 09-10 Operating costs; Reducing Sliding scale
332710	Income - Cossack	(88,000)	(88,000)			14,000	(74,000)	(14,000)	
338700	Grants and Cont - Baynton West Family Centre	(5,000,000)	(4,989,836)	1,000,000		739,836	(3,250,000)	(1,739,836)	1m to be cfwd from Lottery West, 250k Landcorp 10/11, RCLIP 3M
338700	Grants and Cont Landcorp	0	0	2,660,664		0	2,660,664	(2,660,664)	2M Landcorp Invoice raised towards 11/12 Projects - New Account required Cfwd
338702	Govt Grants-Bulgarra Community Facility	(1,802,042)	(1,802,042)			82,164	(1,719,878)	(82,164)	To reflect current Grant Income estimate 10/11
350700	Grants-Karratha Education Leisure & Training Project	(490,000)	(16,490,000)			490,000	(16,000,000)	(490,000)	Amended to 16m only as 490k intended for interest on reserve in Budget not Operating Grant account
402711	Domestic Refuse Collection Fee	(1,636,655)	(1,687,805)			(15,511)	(1,703,316)	15,511	
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations

402712	Industrial/Commercial Refuse Collection Fees	(406,445)	(700,000)			243,550	(456,450)	(243,550)	Future commercial camp site users expected to come on line - did not occur as expected at last review. Adjusted back to standard expected income
402714	Income From Recycling	(175,500)	(120,000)			11,141	(108,859)	(11,141)	Reduced expected income from recycle streams
402715	Replacement Sulo Bins	(20,000)	(20,000)			(10,160)	(30,160)	10,160	Increased demand on replacement sulo bins
404710	Wickham Transfer Station- Waste Disposal Fees	(21,475)	(21,475)			10,475	(11,000)	(10,475)	
404713	Industrial/Commercial Refuse Disposal Fees	(4,112,399)	(4,112,399)			1,116,548	(2,995,851)	(1,116,548)	Reduced income due to cyclone and area closures. Also reduced volumes entering tip site
404716	Hazardous Waste Disposal Fees	(1,583,349)	(1,583,349)			207,229	(1,376,120)	(207,229)	Reduced income due to cyclone and hazardous area closures
444710	Private Works Income	(15,400)	(15,400)			(3,000)	(18,400)	3,000	Reallocate to IE Code Fees & charges as per actual
460710	Karratha Airport Income - not leases	(17,597,702)	(18,082,245)			300,000	(17,782,245)	(300,000)	Later than planned opening of airport carpark 800k reduction in revenue plus Higher heavy charter numbers (500k) increase in revenue
462710	TTI - Income	(2,468,000)	(2,468,000)			400,000	(2,068,000)	(400,000)	Lower bar total due to removal of full-strength beers and spirits and changes to hours\
510721	Health Premises Fees & Charges	(29,000)	(29,000)			(14,046)	(43,046)	14,046	Increased revenue Annual billing - new fees imposed in 10/11
Non Operating Expenditure									
102550	Long Service Leave cash Backed	200,000	200,000			(200,000)	0	200,000	LSL Reserve being addressed in 11/12 Budget
102556	Transfer to Infrastructure Reserve	918,136	918,136			350,000	1,268,136	(350,000)	Transfer of 2005 Year Grant for Bulgarra Community Centre to Restricted Funds
102567	Transfer to Royalties for Regions Reserve	400,000	400,000			300,000	700,000	(300,000)	Increased R4R interest earned 102821 account
110773	PUPP Admin Contribution	0	0			(40,000)	(40,000)	40,000	PDC contribution to Shire for Administration Consultant Costs for modelling
322502	Karratha Child Health Clinic - Building Improvements	21,000	21,000			4,000	25,000	(4,000)	Pergola, remove existing, plus design new Quote Supply & Install 25,100
324503	Purchase - Furniture And Equipment (KEC)	4,950	4,950			(2,950)	2,000	2,950	Goods under budget
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations

326505	Purchase - Equipment	45,650	45,650			(18,000)	27,650	18,000	portable steps not available
334506	Bulgarra Oval-Playground	80,000	60,000			2,400	62,400	(2,400)	As per Projects forecast
334506	Bulgarra Oval-Storage	52,000	157,000			2,000	159,000	(2,000)	As per Projects forecast
334506	Bulgarra Sporting Precinct Netball Courts Floodlighting	0	96,000			4,000	100,000	(4,000)	As per Projects forecast
334506	Bulgarra Sporting Precinct Tennis Courts Floodlighting	0	180,000			(50,000)	130,000	50,000	As per Projects forecast
338502	Baynton West Family Centre - Capital Expense	9,310,664	9,310,664	(4,510,664)			4,800,000	4,510,664	Per Projects Dept Forecast, Cfwd Grant Income to Fund 11/12 Project
338502	Bulgarra Community Facility - 2009/10 Closed	3,400,000	552,332			(90,428)	461,904	90,428	Job complete per Projects
338502	Bulgarra North Pavilion	1,000	1,000			28,000	29,000	(28,000)	Refurbish the North pavilion for use over the next 12 months and foreseeable future transferred from operating exp 338030
338502	Bulgarra Community Centre	0	2,513,235	(1,602,822)			910,413	1,602,822	Carry forward to 11/12 Budget
338502	Bulgarra Sporting Facility Changerooms	0	40,000			(27,376)	12,624	27,376	Job complete per Projects
340506	Bulgarra Precinct-Electrical Upgrade	1,590,640	1,045,640			(18,440)	1,027,200	18,440	Reduced Activity Based Distribution Expenses
342506	Lighting At Playgrounds	40,000	40,000			(40,000)	0	40,000	Initial designs
342506	Playground Permanent Play Structures	1,198,000	1,328,000			93,931	1,421,931	(93,931)	Final Project Cost Estimate
348502	Purchase Buildings-Karratha Youth Centre	3,500,000	3,500,000			10,000	3,510,000	(10,000)	Carryover 2011/12 budget
402558	Transfer To Waste Management Reserve	0	526,235			(198,713)	327,522	198,713	Adjustment to Reserve due to lower Income from Budget Review Collection
404506	7 Mile Liquid Waste Pond Redevelopment	249,000	249,000		(49,000)		200,000	49,000	As required per re-estimate
404506	Weighbridge-Purchase & Install	200,000	200,000		(50,000)		150,000	50,000	Reduced costs required for installation
404558	Transfer To Waste Management Reserve (For Facility Replace)	285,544	559,099			(559,099)	0	559,099	Adjustment to Reserve due to lower Income from Budget Review 559k due to lower Income Landfill Commercial Waste
Account No.	Account Description	Original Budget	Current Budget	Carryover	Savings	Correction	Proposed Budget	Total Revision	Explanations

420506	R2R - Monaghan Wy Reseal	0	0			44,686	44,686	(44,686)	R2R funding 10/11 to be allocated, previously removed expend from Cinders Rd But must be spent in same financial yr as grant income
420506	R2R - Zanetti Wy Reseal	0	0			49,195	49,195	(49,195)	R2R funding 10/11 to be allocated, previously removed expend from Cinders Rd But must be spent in same financial yr as grant income
460506	Airside Upgrade	2,050,000	2,050,000		(2,050,000)		0	2,050,000	Proposing not to undertake project in 10/11 Year
Non Operating Income									
338890	Income from Borrowings - Baynton West and Bulgarra	(3,410,664)	(3,410,664)	1,602,822			(1,807,842)	(1,602,822)	As per above capital expenditure Cfwd estimates
342857	Transfer from POS Reserve - Playground Structures	(1,198,000)	(1,328,000)			(93,931)	(1,421,931)	93,931	Offset increase in Job 934203 Above funded by POSP
350850	Transfer from Infrastructure Reserve - KLLP	(3,133,000)	(3,133,000)	2,029,930			(1,103,070)	(2,029,930)	Carryover to budget 2011/12 \$2.029M - 350850 also adjusted
400860	Transfer From Waste Reserve - Staff Housing Construction	(1,302,865)	(1,302,865)			(712,581)	(2,015,446)	712,581	Adjustment to Reserve due to lower Income from Budget Review 713k due to lower Income Landfill Commercial Waste to fund capital
460851	Transfer From Aerodrome Reserve	(4,491,492)	(5,112,188)		1,435,000		(3,677,188)	(1,435,000)	Reduction in Capital Expenditure 2.05M Airside Upgrade, less loss of Income 615k Net

11 COMMUNITY AND CORPORATE SERVICES

11.1 SHIRE OF ROEBOURNE ARTS AND CULTURE ACTION PLAN 2011-2013

File No: CS.56

Attachment(s) Draft Shire of Roebourne Arts and Culture Action Plan 2011-2013

Responsible Officer: Director Community and Corporate Services

Author Name: A/Senior Community Development Officer

Disclosure of Interest: Nil

Item withdrawn from the agenda.

11.2 BULGARRA STORAGE UNITS DRAFT MANAGEMENT PLAN

File No:	CP.167
Attachment(s)	Bulgarra Storage Units Management Plan
Responsible Officer:	Director Community and Corporate Services
Author Name:	Recreation Facilities Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the draft management plan for the Bulgarra Sporting Precinct Storage Units.

Background

The Bulgarra Sporting Precinct Storage Units were completed in February 2011. The development of this facility was identified through the Shire of Roebourne Strategic Plan 2009-2013 as priority action, following the community survey response to *Recreation Facilities* and as a key element of the Bulgarra Master Plan, which was endorsed by Council at the October 2010 Ordinary Council Meeting, **Resolution no: 151351**.

The storage facility units are located on the south-west corner of the Bulgarra Sporting fields, adjacent to existing tennis courts and the yet to be constructed Bulgarra community Centre.

The Shire of Roebourne will manage the facility through the existing community facilities staffing structure and has identified relevant Community groups wishing to hire such a facility.

The storage unit facility is a cyclone rated; colorbond shed type facility, allowing individual access to each of the eight units. Basic lighting, power and wash down facilities will be provided.

Issues

The draft management plan has been developed and provides the blueprint for;

- Purpose of the facility
- Objectives
- Asset and Resource management
- Customer services plan
- Administration
- Risk Management
- Fees and charges

Priority Access

As per the draft management plan, priority access is to be granted to the user groups of the Bulgarra Sporting Precinct through the Shires seasonal hire of facilities process. Eight (8) individual storage units are available and user groups have been requested to consider their need or their ability to collocate a storage unit allowing greater access for all groups.

Fees and Charges

Fees and charges will be established using the following pricing philosophy. Community groups using the storage sheds, will be required to contribute to the cost of the facility on an annual basis. The nominated fee shall represent a contribution toward recovering 50% of the total cost of the facility, including maintenance and all outgoings. Fees shall increase annually in line with CPI figures and be reviewed in line with Councils annual fees and charges process.

Cost of replacement shed: \$80 000
Expected Life Cycle: 20 years
Number of storage sheds: 8
Contribution of life cycle cost to be redeemed: 50%
Projected Annual Expenditure: \$2600

$(\$80000 / 20 / 8 @ 50\% = \$250.00) + (\$2600 / 8 = \$325) = \mathbf{\$575 \text{ per annum per unit}}$

These fees and charges will take effect as of July 1st 2011, and user groups are to be billed quarterly. Occupation by the sporting clubs will apply from April 2011, with the first invoices to be released in July 2011 with retrospective invoicing on a quarterly basis.

Options

Council has the following options available:

- 1) Adopt the draft management plan for the Karratha Bulgarra Sporting Precinct Storage Units Draft Management Plan as presented;
- 2) Consider the proposed fee of \$575 per storage unit per annum as part of the 2011/12 fees and charges within the budget process;

Or

- 3) Not adopt the draft management plan for the Karratha Bulgarra Sporting Precinct Storage Units and provide direction for its intention for the management of the facility.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council will remain responsible for the overall management of the facility and as such, ongoing maintenance requirements.

Fees and charges will be reviewed as a part of the annual review process and expenditure line items will be placed in the draft budget for Council consideration.

Conclusion

The Bulgarra sporting precinct storage units are a much needed community facility to compliment other developments at the precinct. The provision of individual storage offers the clubs greater security and will alleviate previous issues associated with the storage of equipment in multi-purpose changerooms.

These fees and charges will take effect as of July 1st 2011, and user groups are to be billed quarterly. Occupation by the sporting clubs will apply from April 2011, with the first invoices to be released in July 2011 with retrospective invoicing on a quarterly basis.

The provision of this storage completes one stage of the Bulgarra Master Plan and greatly improves the amenities available to community groups located at the precinct.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151547
MOVED : Cr Hipworth
SECONDED : Cr Smeathers

That Council:

- 1) **Adopt the draft management plan for the Karratha Bulgarra Sporting Precinct Storage Units Draft Management Plan as presented; and,**
- 2) **Consider the proposed fee of \$575 per storage unit per annum as part of the 2011/12 fees and charges within the budget process.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.3 2011 COMMUNITY SPORT AND RECREATION FACILITIES FUND SMALL ROUND APPLICATIONS

File No:	CP.99
Attachment(s)	Nil
Responsible Officer:	Director Community and Corporate Services
Author Name:	Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider one (1) application to the Department of Sport and Recreation 2011 Community Sports and Recreation Facilities Fund – Small Round.

Background

The State Government through the Department of Sport and Recreation Community Sport and Recreation Facilities Fund (CSRFF) provide funding to community organisations and local governments to develop sport and recreation infrastructure whereby up to one third of the project cost may be applied for.

The CSRFF guidelines now allow for applications to request up to 50% of the total project cost as a development bonus. The development bonus is assessed against the following criteria:

- Location – Regional, Remote or Growth areas
- Co-location of sports and facilities
- Sustainability Initiatives – Water Saving, Energy Reduction etc.
- Increased Participation – New users, increased participation from existing users, special interest groups participation etc.

As part of the application process, all applications must be endorsed and prioritised by the Local Government Authority prior to being forwarded to the Department of Sport and Recreation.

One application has been prepared for the current round of funding. The application is from the Shire of Roebourne for the construction and Installation of Lighting and Shade to the Karratha Youth and Family Centre Skate Park. No community organisations have submitted applications for this round.

Council is now required to assess each application against the CSRFF guidelines, determine its contribution, if any, to each project and forward a prioritised list to the Department of Sport and Recreation with comment for assessment.

Issues

The following information details the application submitted:

1. Karratha Youth and Family Centre – Skate Park

The need for a youth hub and associated skate facilities with in the Karratha CBD has been identified through the range of visions and strategic documents, including; Karratha City of the North, Shire of Roebourne Strategic Plan 2009-2013 and the youth Development Plan

2008. All of these documents and visions supported by community consultation and community survey's. The need to develop and introduce casual recreation opportunities which are accessible to young people is important and skate parks are seen as an increasingly popular way to provide these opportunities to the youth.

The skate park will complement the amenities contained within this precinct which includes an active youth centre, cafe, and drop in centre, youth programs, and pathways. The wider skate park concept will cater for skateboarding, rollerblading, BMX and Scooters.

The Karratha Youth and Family Centre is due for completion late July 2011. The Shade and lighting elements have been allowed for in the design of the Centre, and full design documentation is already prepared and awaiting funding approval.

The Shire of Roebourne has already secured \$75,000 + GST towards this project as part of negotiations through corporate sponsorship.

Project – Construction of the Shade and Lighting to the KYFC Skate Park

CSRFF Requested	\$ 50,000
Development Bonus (CSRFF)	\$ 25,000
Corporate Sponsor	\$ 75,000
Total Project Cost	\$ 150,000 + GST

Options

Council has the following options available:

1. To endorse the proposed application to the 2011 Community Sport and Recreation Facilities Fund – Small Round,

Or

2. To endorse the proposed application to the 2011 Community Sport and Recreation Facilities Fund – Small Round, as amended.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

As indicated in report detail.

Conclusion

Council and community organisations have an opportunity to apply for CSRFF funding for sport and recreation infrastructure. Should Council agree to support the application, the final funding application will be prepared and submitted to the Department of Sport and Recreation for funding consideration.

Shire of Roebourne Staff have assessed the application against the CSRFF guidelines and recommends the following priority ranking:

1. Shire of Roebourne – Construction and Installation of Lighting and Shade to the Karratha Youth and Family Centre Skate Park

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151548
MOVED : Cr Pritchard
SECONDED : Cr Smeathers

That Council:

Agree to submit the following application to the 2011/12 round of Community Sport and Recreation Facilities Fund:

Ranking	Applicant	Project	Amount
1	Shire of Roebourne	Construction and Installation of Lighting and Shade to the Karratha Youth and Family Centre Skate Park	\$75,000

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.4 KARRATHA INDOOR CRICKET FACILITY DRAFT MANAGEMENT PLAN

File No:	CP.185
Attachment(s)	Draft Management Plan
Responsible Officer:	Director Community and Corporate Services
Author Name:	Recreation Facilities Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider the draft management plan for the Karratha Indoor Cricket Facility.

Background

The Karratha Indoor Cricket Facility (KICF) was completed in February 2011. The development of this facility was identified through the Shire of Roebourne Strategic Plan 2009-2013 as priority action, following the community survey response to *Recreation Facilities*.

The KICF is located between the existing Karratha Bowling Club and the Karratha Country Club. This has enhanced the precinct to cater for additional community needs and provides the opportunity to create a sporting and recreational hub.

The KICF is designed to meet the basic needs of the community by the provision of one stand alone indoor cricket facility and basic surrounding infrastructure.

The Shire of Roebourne will manage the facility through the existing community facilities staffing structure with the Tambrey Indoor Cricket Association as the major permanent hirer of the facility. The wider community can access the facility via casual facility hire arrangements which is detailed throughout the Management Plan as **attachment 1**.

Issues

The draft management plan has been developed and provides the blueprint for;

- Asset and Resource management
- Administration
- Programs and Services
- Fees and charges
- Customer services

Priority Access

As per the draft management plan, priority access is to be granted to the Tambrey Indoor Cricket Association (name subject to change), through the Shires seasonal hire of facilities process. The Association has in excess of 320 players and forms the major tenant, requesting hire of the facility for 5 nights per week (Sun – Thu nights).

The facility remains available for hire and will be promoted to other sporting and social organisations for use on other nights or to the schools for use during the day.

Relationship to existing facilities.

The KICF is a stand alone facility; however, through consultation with the Country Club, the Tambrey Indoor Cricket Association has arranged to utilise the Country Club's liquor license. Every Indoor Cricket Association member is required to join the Country Club as a social member; this allows joint usage of the bar and all hospitality services available through the Country Club and must consume these goods on the Country Club site. This will provide the country club with a significant revenue stream both in membership fees and ongoing sales.

Other casual hirers shall be subject to the same rules and conditions as existing Council facilities, including obtaining appropriate licences for any supply or sale of alcohol. BYO alcohol may be approved in the existing standard booking process.

Options

Council has the following options available:

- 1) Adopt the draft management plan for the Karratha Indoor Cricket facility as presented;

Or

- 2) Not adopt the draft management plan for the Karratha Indoor Cricket facility and provide direction for its intention for the management of the facility.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council will remain responsible for the overall management of the facility and as such, ongoing maintenance requirements.

Fees and charges will be reviewed as a part of the annual review process and expenditure line items will be placed in the draft budget for Council consideration.

Conclusion

The Karratha Indoor Cricket Facility is a very valuable addition to the range of facilities offered by the Shire of Roebourne. It will provide a consistent 'home' for the local indoor cricket association and its 320 members, who will provide the Country Club with significant supplementary income stream. Additionally, it provides a quality facility that may be hired on a casual basis to other sporting and community groups to assist in the provision of an active community.

The management of the KICF will be the responsibility of the existing Community Facilities team, and does not require any additional staffing resources. The draft management plan incorporates all of the applicable existing Council procedures to ensure its effective and efficient management.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151549**
MOVED : **Cr Vertigan**
SECONDED : **Cr Hipworth**

That Council adopt the draft management plan for the Karratha Indoor Cricket facility as presented.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.5 LIBRARY SERVICES REVIEW

File No: CS.30

Attachment(s)

1. Roebourne Report Final
2. CONFIDENTIAL Attachment

Responsible Officer: Director Community and Corporate Services

Author Name: Manager Community Facilities

Disclosure of Interest: Nil

COUNCIL RESOLUTION

Res No : 151550

MOVED : Cr Hipworth

SECONDED : Cr Smeathers

That item 11.5 Library Services Review be deferred to ‘Matters Behind Closed Doors’ section of the agenda at the request of the Shire President so as to provide an update on Library and Walkington Theatre building issues.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.6 NAMING OF BAYNTON WEST FAMILY CENTRE

File No:	CP.187
Attachment(s)	BWFC Naming - Application Number 1
Responsible Officer:	Director Community and Corporate Services
Author Name:	Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

To receive naming submissions for the Baynton West Family Centre, under Council Policy CS9 (Naming of Parks, Reserves and Buildings).

Background.

The process for naming Council facilities is detailed in Council policy CS9 (Naming of Parks, Reserves and Buildings). The criterion for nomination is logically strict detailing only notable community members, who have deceased, may be nominated. In summary, the policy states only the following may be considered;

- The person must be deceased, and
- The person must have served a minimum of 2 terms as a Shire of Roebourne Councillor, or State or Federal Member representing the Shire, or
- The person must have contributed twenty (20) or more years with a local community group, and
- In regards to Buildings, the person must have been instrumental in the development of the building.

Policy CS9 is closely aligned to the recommended guidelines from the Geographic Names Committee.

The Baynton West Family Centre is due for completion in November 2011, and is designed as a “one stop shop” for parents in the Shire and region. Under Council Policy CS9, the Shire’s Community Facilities Department invited the wider community to submit applications, under the above criteria.

Issues

Overall one (1) submission was received within the allocated timeframe and is attached. This application nominates William (Bill) Allan Leslie. The application was assessed against the above criteria;

Criteria	Justification
The person must be deceased	Died 1982
The person must have served a minimum of 2 terms as a Shire of Roebourne Councillor, or State or Federal Member representing the Shire, or The person must have contributed twenty (20) or more years with a local community group	<ul style="list-style-type: none"> - Member of the Roebourne Road Board 1929-1954 (25 years) - Founding member of Northern Rehabilitation Committee. - Councillor on Royal Flying Doctor Committee (term unknown) - Owner Karratha Station 1929 -1966.
In regards to Buildings, the person must	NIL

have been instrumental in the development of the building.	

It is pertinent however, to note and acknowledge the impact and influence of William Leslie on the current situation of the North West. The nomination of William (Bill) Allan Leslie, although worthy, does not fit within the criteria of Council Policy CS9, due to lack of involvement with the development of the Baynton West Family Centre.

Given the modular design of the Baynton West Family Centre, an opportunity exists for Council to apply naming to an individual module, in particular the Community Centre module and associated rooms. Council may believe it appropriate to associate the name of William (Bill) Allan Leslie to this module and associated meeting room.

Options

Officers suggest that given that the policy criterion was not met by the one submission received, Council may consider the following options available:

1. To adopt the name of the William Allan Leslie Family Centre, noting all criteria were not met;

OR

2. To accept a name of “Baynton West Family Centre” which is outside the current Policy CS9 (Naming of Parks, Reserves and Buildings), however the name is both logical in term of the location and function of the centre;

AND

3. To accept the naming of the internal meeting room within the Baynton West Family Centre as the “William (Bill) Allan Leslie meeting room”;

OR

4. To investigate alternative naming options outside the current Council Policy CS9 (Naming of Parks, Reserves and Buildings).

OR

5. Reject the option of naming internal rooms and elements of the Baynton West Family Centre.

Policy Implications

CS9 – Naming of Parks, Reserves and Buildings.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Nil.

Conclusion

Councils Community Facilities Department is presenting options regarding the naming of the Baynton West Family Centre in line with Council Policy CS9 (Naming of Parks, Reserves and Buildings).

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151551

MOVED : Cr Hipworth

SECONDED : Cr Smeathers

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

COUNCIL RESOLUTION

Res No : 151552

MOVED : Cr Vertigan

SECONDED : Cr Hipworth

That Council reinstate Standing Orders.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

AMENDMENT TO THE RECOMMENDATION

REASON:

Council requested additional consideration towards the naming of the facility, and requested that Officers and Councillors investigate alternative naming options for the facility located at the corner of Gardugarli Drive and Marri Marri Parade which will be discussed at the next available briefing session.

OFFICER RECOMMENDATION

That Council;

- 1. Name the facility located on the corner of Gardugarli Drive and Marri Marri Parade the “Baynton West Family Centre” noting that the name does not meet existing criteria identified in Policy CS9 (Naming of Parks, Reserves and Buildings), however, the name is both logical in term of the location and function of the proposed community facility; and**

2. To accept the naming of the internal meeting room within the Baynton West Family Centre as the “William (Bill) Allan Leslie meeting room”.

COUNCIL RESOLUTION

Res No : 151553

MOVED : Cr Hipworth

SECONDED : Cr Vertigan

That the naming of the Baynton West Family Centre be deferred until the April 2011 Ordinary Council Meeting so that further investigation into naming options may be undertaken.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.7 NAMING OF PARKS, RESERVES AND BUILDINGS POLICY (CS9)

File No:	CS.9
Attachment(s)	Amended Policy – CS9 Naming of Parking, Reserves and Buildings
Responsible Officer:	Director Community and Corporate Services
Author Name:	Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

To consider a request from the Community Facilities Department to amend the current Policy CS9 (Naming of Parks, Reserves and Buildings).

Background.

The process for naming Council facilities is detailed in Council policy CS9 (Naming of Parks, Reserves and Buildings). The criterion for nomination is logically strict detailing only notable community members, who have deceased, may be nominated. In summary, the policy states only the following may be considered;

- The person must be deceased, and
- The person must have served a minimum of 2 terms as a Shire of Roebourne Councillor, or State or Federal Member representing the Shire, or
- The person must have contributed twenty (20) or more years with a local community group, and
- In regards to Buildings, the person must have been instrumental in the development of the building.

Policy CS9 is closely aligned to the recommended guidelines from the Geographic Names Committee.

Issues

As the Shire moves towards the City of the North status, new infrastructure and community facilities are being erected. Currently there are 4 major buildings in either tender or construction stages, with numerous parks and reserves opening as urban developments are rolled out. The ability to market and sell these facilities to a growing community is an exciting prospect, and officers foresee a genuine opportunity to link these facilities and their names to the appropriate demographics or location.

The previous Council Policy CS9, failed to capture the implementation and construction of new facilities and space, restricting Council's ability. A amended Council Policy CS9 (Naming of Parks, Reserves and Buildings) is attached including the following amendment;

"In relation to new facilities the previously mentioned criteria may not be relevant, hence Council may accept options based on the following criteria;

- *Logical description of location,*
- *Logical description of purpose or function;*
- *A name which lends itself to increase marketability and promotion; or*
- *A combination of all or part of criteria.*

All requests to name new parks, reserves and buildings shall be assessed by the Manager Community Services against the following criteria, which are to be addressed by the applicant”

Options

Council has the following options available:

1. To adopt the amended Council Policy CS9 (Naming of Parks, Reserves and Buildings) in its current form;
2. To adopt the amended Council Policy CS9 (Naming of Parks, Reserves and Buildings) with proposed changes;

OR

2. To reject the amended Council Policy CS9 (Naming of Parks, Reserves and Buildings).

Policy Implications

CS9 – Naming of Parks, Reserves and Buildings.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Nil.

Conclusion

Councils Community Facilities Department is requesting to amend Council policy CS9, to provide Council with more flexibility in the naming of future facilities.

Voting Requirements

Simple.

AMENDMENT TO THE RECOMMENDATION:

REASON:

The Council agreed that delegation of authority for Policy CS9 (Naming of Parks, Reserves and Buildings) should be given to the Chief Executive Officer.

OFFICER RECOMMENDATION

That Council adopt the amended Council Policy CS9 (Naming of Parks, Reserves and Buildings) as per attachment.

COUNCIL RESOLUTION

Res No : 151554
MOVED : Cr Vertigan
SECONDED : Cr Smeathers

That Council adopt the amended Council Policy CS9 (Naming of Parks, Reserves and Buildings) with the following amendments:

Criteria for amendment

- Replace Manager of Community Services with Chief Executive Officer
- Second bullet point, replace ‘must’ with ‘may’

Process

- **Replace Manager of Community Services with Chief Executive Officer**

Document Review

- **Replace ‘Last reviewed October 2011’ to ‘Last reviewed March 2011’**
- **Replace ‘Next review October 2013’ to ‘Next review March 2012’**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.8 ROEBOURNE ADVISORY COMMITTEE MINUTES FEBRUARY 2011

File No:	CS.4
Attachment(s)	Minutes of the Roebourne Advisory Committee Meeting held on 1st February 2011
Responsible Officer:	Director Community And Corporate Services
Author Name:	Manager Economic And Community Development
Disclosure of Interest:	Nil

REPORT PURPOSE

To inform Council and endorse the minutes of the Roebourne Advisory Committee held 1st February 2011 and consider any issues emanating from those minutes.

Background

Roebourne Advisory Committee Meeting was held 1st February 2011 at the meeting room in the Roebourne Hospital. Draft minutes of the meeting are provided as an attachment to this report.

Issues

A summary of the key matters raised and discussed at the February 2011 Roebourne Advisory Committee meeting were:

- 1) Annual Community Association Development Scheme (ACADS). The Committee discussed possible projects for the 2011/12 ACADS application and highlighted the following projects as requiring further discussion –
 - a. Additional War Memorial as the existing memorial commemorates only 1st World War veterans.
 - b. Provision of Public Toilets with Roebourne
 - c. Funding for community group activities / projects
 - d. “Lights On” project continuing.
- 2) Resignations of Maureen Whitby and Jan Kapetas – The committee was sad to accept the resignation of two active members of the Advisory committee and thanked them for their efforts as members. The committee decided to progress with the existing membership until October 2011 when all memberships will be readvertised as a result of Local Government elections.
- 3) Car Removal program. The committee had observed the removal of car wrecks from within the town previously (105 collected by the Shire during Cyclone cleanup) the committee felt that the matter was an ongoing problem and request officers progress the matter with Department of Housing and the PRC.
- 4) Town Entry Statements. The committee was provided with an update of the Town entry statement project and provided specific locations for the Blade and Gabian entry statements as well as the rebranding of the existing entry statement to “Welcome to Ieramungudu”.

Options

Council has the following options available:

That Council

1. Receive the minutes of the Roebourne Advisory Committee meetings held 1st February 2011.

Or

2. Receive the minutes of the Roebourne Advisory Committee meetings held 1st February 2011 with amendments.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The impact of the minutes of the meeting will require the time of Council's Officers to investigate various issues in order to provide responses, scope of works and costs to issues raised.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151555**
MOVED : **Cr Lally**
SECONDED : **Cr Pritchard**

That Council endorse the minutes of the meeting of the Roebourne Advisory Committee which was held on 1st February 2011 and the recommendations and actions contained therein be approved.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.9 ROEBOURNE ADVISORY COMMITTEE MINUTES MARCH 2011

File No:	CS.4
Attachment(s)	Minutes of the Roebourne Advisory Committee Meeting held on Tuesday 8 March 2011
Responsible Officer:	Director Community and Corporate Services
Author Name:	Manager Economic And Community Development
Disclosure of Interest:	Nil

REPORT PURPOSE

To inform Council and endorse the minutes of the Roebourne Advisory Committee held Tuesday 8th March 2011 and consider any issues emanating from those minutes.

Background

Roebourne Advisory Committee Meeting were held Tuesday 8th March 2011 at the meeting room in the Roebourne Hospital. Draft minutes of the meeting are provided as an attachment to this report.

Options

Council has the following options available:

That Council

3. Receive the minutes of the Roebourne Advisory Committee meetings held Tuesday 8th March 2011.
4. Receive the minutes of the Roebourne Advisory Committee meetings held Tuesday 8th March 2011 with amendments.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The impact of the minutes of the meeting will require the time of Council's Officers to investigate various issues in order to provide responses, scope of works and costs to issues raised.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151556**
MOVED : **Cr Vertigan**
SECONDED : **Cr Lally**

That the minutes of the meeting of the Roebourne Advisory Committee which was held on Tuesday, 8 March 2011 be received and the recommendations contained therein be approved:

1. That the Minutes of the Roebourne Advisory Committee Meeting held on 1 February 2011 be confirmed as a true and correct record of proceedings.
2. That the Roebourne Advisory Committee receive the “Lights On” information update as detailed by officers.
3. That the Roebourne Advisory Committee accept the community applications from youthD10, Julawaru & Fire Brigade for a combined total of \$20,500 as part of the Annual Community Association Development Scheme for 2010/2011 funding.
4. That the Roebourne Advisory Committee endorse the following prioritised list of projects for the 2011/2012 Annual Community Association Development Scheme, and that officers investigate costings for the projects:
 - a) Public Toilets (similar to those at the cemetery) Male and Female Disabled located at Centenary Park
 - b) Community Projects (\$40,000) that includes the “Lights On” project (\$10,000)
 - c) Playground on oval near school
 - d) Construction of a second War Memorial in Roebourne.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

11.10 AUDIT AND ORGANISATIONAL RISK COMMITTEE MINUTES 8 MARCH 2011

File No:	FM.1
Attachment(s)	1. Minutes of the Audit and Organisational Risk Committee 8 March 2011 2. CONFIDENTIAL Attachment
Responsible Officer:	Director Community and Corporate Services
Author Name:	Executive Manager Corporate Services
Disclosure of Interest:	Nil

REPORT PURPOSE

To receive the minutes and consider the recommendations of the Audit and Organisational Risk Committee held 8 March 2011.

Background

A meeting of the Audit and Organisational Risk Committee Meeting was held 8 March 2011. Unconfirmed minutes of the meeting are provided as an attachment to this report.

Issues

A summary of the key matters raised and discussed at the 8 March Audit and Organisational Risk Committee meeting were:

1. Conducting a review of the 'Terms of Reference' of the Audit and Organisational Risk Committee.
2. The preparation of a Management Response to the Misconduct Management Review Working Paper undertaken by the Corruption and Crime Commission.
3. Assessing the process for the Appointment of an Auditor.

Options

Council has the following options available:

That Council

1. Receive the unconfirmed minutes and recommendations of the Audit and Organisational Risk Committee meetings held 8 March 2011.
2. Receive the unconfirmed minutes and recommendations of the Audit and Organisational Risk Committee meetings held 8 March 2011 with amendments.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Budget allocations included with the 2010/11 Budget for provision of Audit Services will be reviewed upon receipt of quotations for Audit Services.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151557**
MOVED : **Cr Smeathers**
SECONDED : **Cr Vertigan**

That Council resolves to:

- 1. Receive the minutes of the Audit and Organisational Risk Committee held 8 March 2011;**

And

- 2. Adopt the recommendations of the Committee being:**

(a) That the Minutes of the Audit & Organisational Risk Committee held on 20 December 2010 be confirmed as a true and correct record of proceedings.

(b) The committee resolved regarding Agenda Item 4.1 ‘Review Terms of Reference of the Audit and Organisational Risk Committee’ to “Lay the item” on the table, so that officers may research and review and bring the report back at the next meeting.

(c) That the Committee resolves to:

- 1. Note the findings of the Misconduct and Management Review conducted by the Corruption and Crime Commission in May 2010.**
- 2. That the Committee request the CEO to present a response addressing the Corruption and Crime Commission’s recommendations to the next Audit and Organisational Risk Committee meeting.**

(d) That the Committee resolves to:

- 1. Form an Audit assessment Panel comprising Audit and Organisational Risk Committee members and officers.**
- 2. Hold a Special meeting of the Audit and Organisational Risk Committee on 28 March 2011.**
- 3. Provide to Council a preferred applicant to be appointed as the Council’s auditor at the Special Council meeting on 28 March 2011.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

12 INFRASTRUCTURE SERVICES

Nil

13 DEVELOPMENT AND REGULATORY SERVICES

13.1 AMENDMENT TO BAYNTON WEST DEVELOPMENT PLAN

File No:	P2454
Attachment(s)	1. Location Plan 2. Existing and Amended Development Plan 3. Plan of Subdivision
Responsible Officer:	Director Development and Regulatory Services
Author Name:	Statutory Planner
Disclosure of Interest:	Nil

REPORT PURPOSE

Council is asked to consider and make determination on an amendment to the endorsed Baynton West Development Plan.

Background

Burgess Design Group, on behalf of their client LandCorp have requested, in correspondence received by the Shire of Roebourne on 4 March 2011, that Council approve an amendment to the Baynton West Development Plan which received approval from Council at the November 2007 Ordinary Council Meeting (Res No. 14261).

During the structure planning process for the Baynton West Development Plan, approximately 3.6ha of land forming part of a drainage reserve was identified by project engineers as being excess to the drainage requirements and was therefore identified on the approved development plan as being suitable for future urban development (refer to existing development Plan).

The subject land is currently zoned 'Parks, Recreation and Drainage' under the *Shire of Roebourne Town Planning Scheme No. 8* (the Scheme) and is approximately 3.6 hectares in extent. Upon clearing the land of Native Title, an amendment to rezone the area was lodged with the Shire. Amendment 20 to the Scheme, which proposes to rezone this area to 'Urban Development' received Council approval at the February 2011 Ordinary Council Meeting and final ministerial approval of the amendment is now pending.

The proposed modifications to the development plan is summarised as follows:

- Deletion of approximately 3.6ha of land previously identified as 'Possible Future Expansion Area' on the 2008 endorsed Development Plan;
- Inclusion of an additional area of 'Residential R17.5' to facilitate an additional 18-20 single residential lots;
- Inclusion of an additional 3,000m² of 'Residential R40' to facilitate a larger grouped housing site (was previously 5265m² and is now proposed at 8372m²);

- Addition of approximately 9,000m² of dedicated drainage still required for drainage purposes; and,
- Modification to the previously approved road network (Bajamalu Drive, Bardurra Street and Jadura Crescent) to extend each further westwards, in effect retaining the previous street pattern and road widths but extending the length of each street.

The extension of the development plan and subsequent increase in residential development opportunities has implications for the Public Open Space (POS) requirements. State Planning Policy DC2.3 requires that 10% of the subdividable area shall be allocated for POS; this equates to approximately 2701m². No additional POS has been proposed with the amendment to the development plan. This is discussed further in the Issues section of this report.

The proposed development plan modification is logical, simply extending the road network and the residential area shown on the existing development plan into the area which was flagged for future residential expansion.

An application to subdivide the area has already been lodged with the Western Australian Planning Commission (WAPC) and has been referred to the Shire for comment. The application proposes the subdivision of the area in accordance with the proposed modifications to the development plan (refer to attached plan of subdivision). In principle the subdivision is supported by Shire officers, and it is anticipated that upon final approval of Amendment 20 and endorsement of the amended development plan by the WAPC, a delegated recommendation of approval for subdivision subject to conditions will be forwarded to the WAPC.

Issues

Shire of Town Planning Scheme No. 8 and Statutory Requirements

Clause 5.2.8 of the Scheme states that –

‘The Council shall request development Plans, or any departure from or alterations it considers substantial, to be advertised seeking public submissions in accordance with subclauses 4.3.3 and 4.3.4, prior to considering endorsement of the plans.

The proposed amendment to the development plan is not considered to be substantial and therefore advertising was not thought necessary. The amendment relates to an area which was already identified on the approved development plan as suitable for residential expansion and there will be no people adversely affected by the changes and no significant planning implications as a result of the amendment.

Reduction in Drainage Reserve

The subject land was identified by project engineers as being excess to the drainage requirements in the early stages of structure planning and as such was shown on the development plan as being suitable for future residential expansion. The proposed amendment has been referred to the Shire’s Technical Services Department who have indicated that they have no issues with the reduction in the designated drainage reserve area.

Public Open Space requirements

State planning policy requires that 10% of an area subdivided for residential uses is provided for POS. An increase of 2.7ha of residential development which is proposed with the amendment to the development plan would require 2701m² of POS. Given there are

two POS areas within 400m of the subject land a cash contribution in lieu of providing the public open space is considered to be a reasonable option. Upon making a recommendation to the WAPC on the application for subdivision of the area, the Shire will request a condition requiring a cash contribution in lieu of providing the public open space. The cash contribution will be deposited in a trust account and with the approval of the Minister can be used for future works to be undertaken on public open space in the vicinity of the subdivision.

Options

Council has the following options available:

1. Approve the amendment to the Baynton West Development Plan subject to Amendment 20 receiving ministerial approval; or
2. Refuse the amendment to the Baynton West Development Plan.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Should the Western Australian Planning Commission approve the subdivision of the land subject to a condition requiring a cash contribution in lieu of public open space, a payment equivalent to the value of the public open space will be made to Council.

Conclusion

With the imminent approval of Amendment 20 to the Scheme which rezones the subject land to 'Urban Development', it is now an opportune time to initiate the process of amending the development plan to facilitate the subdivision of the area.

The proposed modifications to the development plan is reflective of the proposal to convert excess drainage land to residential development as indicated on the original development plan approved in 2007. The extension of the roads and residential cells eastwards is consistent with the existing layout and therefore it is recommended that Council resolve to amend the Baynton West Development Plan subject to the finalisation of Amendment 20.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151558**
MOVED : **Cr Smeathers**
SECONDED : **Cr Hipworth**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

COUNCIL RESOLUTION

Res No : 151559
MOVED : Cr Hipworth
SECONDED : Cr Lally

That Council reinstate Standing Orders.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

AMENDMENT TO THE RECOMMENDATION

REASON:

Councillors agreed that further clarification was required to ensure the reduction in drainage reserve would still enable a satisfactory level of drainage.

OFFICER RECOMMENDATION

That the Council:

1. Resolve to approve the amendment to the Baynton West Development Plan and forward the approved Development Plan to the Western Australian Planning Commission for endorsement following the endorsement of Amendment 20 to the Shire of Roebourne Town Planning Scheme No. 8 by the Minister of Planning; and
 2. Upon making a submission to the Western Australian Planning Commission on the application for subdivision of the subject area (WAPC Ref. No. 143689), recommend a condition requesting a cash contribution in lieu of providing the required public open space.
-

COUNCIL RESOLUTION

Res No : 151560
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

Subject to the proponent providing documentation to the satisfaction of the Chief Executive Officer that demonstrates satisfactory drainage in the reduced drainage reserve, Council resolves to:

1. Approve the amendment to the Baynton West Development Plan and forward the approved Development Plan to the Western Australian Planning Commission for endorsement following the endorsement of Amendment 20 to the Shire of Roebourne Town Planning Scheme No. 8 by the Minister of Planning; and
 2. Upon making a submission to the Western Australian Planning Commission on the application for subdivision of the subject area (WAPC Ref. No. 143689), recommend a condition requesting a cash contribution in lieu of providing the required public open space.
-

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

13.2 ADOPTION OF THE WICKHAM SOUTH DEVELOPMENT PLAN

File No: LP.77

Attachment(s)

- 1. Wickham South Development Plan**
- 2. Wickham Townsite Structure Plan**
- 3. Subdivision Concept Plan**
- 4. Submissions**

Responsible Officer: Director Development And Regulatory Services

Author Name: Manager Statutory Planning

Disclosure of Interest: Nil

Item brought forward for consideration, refer to page 6.

13.3 PROPOSED TELECOMMUNICATIONS POLE - RESERVE 41146 (KARRATHA CEMETERY)

File No: P2397
Attachment(s) Aerial, Site Plan, Floor Plan, Elevations
Responsible Officer: Director Development & Regulatory Services
Author Name: Senior Planning Officer
Disclosure of Interest: Nil

Item brought forward for consideration, refer to page 19.

13.4 APPLICATION FOR PLANNING APPROVAL P2434 - ALTERATION AND INCIDENTAL USE 'ON-SITE CANTEEN' TO EXISTING TRANSIENT WORKFORCE ACCOMMODATION

File No: P2434

Attachment(s)

1. Location Plan
2. Site, Floor and Elevation Plans

Responsible Officer: Director Development and Regulatory Services

Author Name: Statutory Planner

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make determination on an application for planning approval P2434 that proposes an incidental use of 'On-site Canteen' and minor alterations to an existing Transient Workforce Accommodation facility. The application requires determination by Council as there is no officer delegation to determine applications relating to Transient Workforce Accommodation facilities within 20km of a townsite.

Background

On 1 February 2011 the Shire of Roebourne ('the Shire') received an application for planning approval for an incidental use of 'On-site Canteen' and alterations to an existing Transient Workforce Accommodation (TWA) facility located at Lot 1072 Cherratta Road, Karratha Industrial Estate. The facility is known as Cherratta Lodge and consists of 48 single rooms and associated structures. Under the *Shire of Roebourne Town Planning Scheme No. 8* ('the Scheme'), the subject lot is zoned 'Transient Workforce Accommodation' and is 4785m² in extent.

The application for planning approval proposes the relocation of the existing dining hall airlock from inside the dining hall to an external position to allow for the seating capacity of the dining hall to be increased from 48 seats to 121 (refer to attached development plans). It is anticipated that the increase in the seating capacity of the dining hall will meet the demands of the residents of the adjacent TWA facility, Velocity Village, which is nearing completion. Velocity Village has not been developed with a communal dining hall as kitchen facilities are contained within each unit. Research carried out by the proponent has indicated that there will be a demand created by those residents of Velocity Village who will prefer to be provided with meals in a dedicated dining facility.

Catering for residents other than those residing at Cherratta Lodge requires planning approval as it is considered to be an 'On-site Canteen' under the Scheme. The Scheme defines the use 'On-site Canteen' as:

'a building, and any associated outbuilding and grounds, which are incidental to a predominant land use and where food is prepared for sale, consumed on the premises or ready to be eaten off the premises without further preparation, by staff and visitors to the predominant land use and may or may not be licensed to sell liquor'.

An 'On-site canteen' is an IP use in 'Transient Workforce Accommodation' zoning which means that the use is not permitted unless it is incidental to the predominant use; in this case the predominant use is 'Transient Workforce Accommodation' and the 'On-site Canteen' would be incidental to this use.

Issues

The proposal has been assessed for compliance against the Scheme and Local Planning Policy DP10 Transient Workforce Accommodation. The main issues which have been identified and require further discussion relate to the requirements for the provision of seats in TWA facility dining halls and car parking requirements for the existing and proposed use.

Dining Hall Capacity in Transient Workforce Accommodation Facilities

Local Planning Policy DP10 requires that an average of 0.4 dining seats is provided per resident; this equates to the following for Cherratta Lodge and Velocity Village:

Village	Residents	Seats Required (0.4/resident)	Seats Proposed
Cherratta Lodge	48	19.2	121
Velocity Village	184	73.6	Kitchens in units
Total	232	92.8	121

Table 1. Required dining seats per resident

Table 1 indicates that a 121 capacity dining hall will adequately meet the demands of Cherratta Lodge and Velocity Village and provides an additional 22.2 seats over and above what Planning Policy DP10 requires. The proponents have indicated that the dining hall will not be open to the general public and the Management Plan for Cherratta Lodge has been amended to reflect that the occupancy of the dining hall shall not exceed 121 persons at any time.

The use arrangements will be ensured by a condition of approval that limits the use of the facility to the residents of Cherratta Lodge and Velocity Village. This will require an amendment to the current management plan, which can also be a condition of approval. Should there be a change to this arrangement; the individual kitchens within units will remain available for residents of Velocity Village to use.

Pedestrian Movements

There has been no information provided with the application on pedestrian movements between the sites. A condition of approval requiring an indicative plan showing pedestrian movements between Cherratta Lodge and Velocity Village would be appropriate and should demonstrate that the route is clear, unobstructed and will ensure the safety of residents travelling between the sites.

Car parking Requirements

The parking requirements for the proposed development are specified in Planning Policy DP10 Transient Workforce Accommodation and Appendix 4 to the Scheme. Planning

Policy DP10 requires TWA facilities provide 0.5 car bays per resident, which equates to a requirement of 24 bays for Cherratta Lodge. Under the Scheme the car parking requirement for the incidental 'On-site Canteen' use is one bay per ten square metres of dining space. The area of the dining space at Cherratta Lodge is approximately 67.5m² which equates to a requirement of 6.75 bays for this use. In total 31 bays are required for the existing and proposed use. There are 26 existing car bays and no additional bays are proposed as part of this application, as such there is a shortfall of 5 car parking bays for this site.

The proponents have justified that no additional parking bays will be required as residents of Velocity Village will walk the short distance to Cherratta Lodge. The validity of this argument is recognised by Shire's officers. If however, the dining hall is open to residents of TWA facilities which are located further away, travelling to the site is likely to be via a motor vehicle which will increase the demand for parking on site. Amending the management plan to reflect the use arrangements between Cherratta Lodge and Velocity Village will prevent the parking shortfall from being an issue.

Options

Council has the following options available:

1. Refuse application for planning approval P2434 for an incidental use of 'On-site Canteen' and alterations to an existing Transient Workforce Accommodation facility; or
2. Approve subject to conditions, application for planning approval P2434 for an incidental use of 'On-site Canteen' and alterations to an existing Transient Workforce Accommodation facility.

Policy Implications

Policy number DP10 titled Transient Workforce Accommodation is relevant to this matter.

Legislative Implications

Nil

Financial Implications

Nil

Conclusion
Cherratta Lodge has recognised that some residents of TWA facilities prefer the option of having a dedicated dining facility as oppose to individual kitchens. They have responded by proposing to increase the seating capacity of their dining facility by relocating the airlock and to have an incidental use of 'On-site Canteen' approved for the site.

Compliance with the relevant policy and the Scheme provisions has been demonstrated with the exception of meeting car parking requirements. If there is no restriction on which TWA facilities utilise the dining hall, the parking shortfall would likely to be an issue. The use arrangements of the facility can be ensured through the management plan, which can state that only residents of Cherratta Lodge and Velocity Village will have use of the facility.

Given the above, it is recommended that Council approve application for planning approval P2434 for Lot 1072 Cherratta Road, Karratha Industrial Estate subject to relevant conditions.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151561
MOVED : Cr Smeathers
SECONDED : Cr Vertigan

That Council approve application for planning approval P2434 for alterations and an incidental use ‘On-site Canteen’ to ‘Transient Workforce Accommodation’ located at Lot 1072 Cherratta Road, Karratha Industrial Estate, subject to the following conditions:

- 1. The approved buildings, works and layout shall not be altered without the prior written consent of Planning Services.**

Note: Prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an amendment to this development approval is required, or whether the departure is permissible to be documented on ‘as constructed’ plans to be submitted to Planning Services for endorsement upon the completion of the development.

- 2. This decision to approve will expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.**

Note: Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.

- 3. Prior to commencement of the development, an amended management plan which states the dining facility at Cherratta Lodge will be available for use by residents of Cherratta Lodge and Velocity Village, shall be submitted to Statutory Planning Services.**
- 4. Prior to commencement of the development, an indicative plan showing proposed pedestrian movement between Cherratta Lodge and Velocity Village is to be submitted to Statutory Planning Services.**
- 5. The dining facility at Cherratta Lodge shall be available for use by residents of Cherratta Lodge and Velocity Village in accordance with the amended management plan for Cherratta Lodge and shall not be open to the general public.**
- 6. Condition regarding demarcation of the pedestrian route from one facility to the other if necessary.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

13.5 REGULATORY SERVICES ASSESSMENTS OF RESIDENTIAL AND COMMERCIAL AREAS

File No:

Attachment(s) Nil

Responsible Officer: Director Development and Regulatory Services

Author Name: Manager Environmental Health

Disclosure of Interest: Nil

REPORT PURPOSE

The Shire's Development and Regulatory Services Division seeks Council endorsement of the current pilot program and continuation of this program, investigating all residential properties within the Shire, targeting illegal shipping containers, building materials, rubbish left on verges, illegal occupation of caravans, abandoned vehicles and vehicles stored on verges (including trailers and boats).

Background

At the request of the Chief Executive Officer, the Shire's Regulatory Service commenced a pilot inspection program of residential areas within Karratha to determine the level of compliance with the Shire's Local Laws and other legislation. The suburbs of Baynton, Nickol and Millars Well have been assessed with the results indicating that though the majority of residents are complying with the Shires Local Laws, there are several residences located in each suburb which are currently in breach.

Issues

Due to the ongoing development/resources boom in the area and previous lack of staffing, the enforcement of the Shires Local Laws and other legislation has not been all encompassing. There are instances, in both the established suburbs and new land developments where breaches of the Shire's Local Laws have occurred and may continue to occur.

As the Shire of Roebourne moves toward City status, Regulatory Services needs to start with a relatively clean slate and a point by which to undertake more proactive enforcement of both state legislation and the Shires Local Laws. However there is a liability which arises once the Shire is aware of non-compliance with legislation. It is the knowledge that this illegal activity is occurring and the failure to enforce which creates a liability issue for the Shire.

The pilot program has targeted the suburbs of Baynton, Nickol and Millars Well resulting in approximately 130 Ranger hours and 57 administration officer hours to undertake the initial investigation of the suburbs, and provide the resident/building contractor with a "Direction Notice" or "friendly reminder notice" advising of the breach and requesting compliance. In the majority of cases, the "Direction Notice" or "friendly reminder notice" has been acted upon by the resident/building contractor.

As no formal enforcement action has been undertaken, Regulatory Services cannot provide a true reflection of the hours worked on this project. To extend this program to investigate the remaining residential areas within Karratha, together with the townships of Dampier, Wickham, Roebourne and Point Samson, it is expected that this will consume approximately 450 staff hours. While undertaking this work, the Rangers involved do not undertake general district duties, which will delay response times to general enquiries and service requests. Unfortunately, due to the current legislative framework (the Shires Local Laws especially), in most cases the outstanding breaches could only be referred the Courts as infringement provisions are not available.

The results of the pilot investigation program have been positive with 122 breaches identified as follows:-

Telstra frames	8
Shipping/sea containers	18
Parking	1
Abandoned vehicles	7
Hazards	2
Activities on thoroughfares	28
Cyclone issues	51
Illegal occupation of caravans	7

Of these, over 80% of the requests for compliance have been addressed by the resident once they were made aware of the breach. This positive response by the community is seen as a desire to move forward in keeping with the Shire's intent to attain City status, a change of mindset is more desirable for the community.

Where continued non-compliance occurs, the Shire's "Principles of Good Enforcement" (Policy DE2) can be adapted to any circumstance. The resident/builder will be afforded time to comply with the Shires requirements, and receive warnings prior to any formal enforcement action being undertaken (ie infringement notice through to court proceedings). If any court proceedings were to occur, any costs would be absorbed in the existing departmental legal budgets.

Options

Council has the following options available:

- 1) endorse the current regulatory inspection program undertaken by the Shires Development and Regulatory Services Division, and expand this to include the whole of the Shire of Roebourne
- Or
- 2) discontinue the regulatory inspection program, once all outstanding non-compliances have been addressed. No further assessments of the district are to be conducted.

Policy Implications

Policy number DE2 titled Principles of Good Enforcement is relevant to this matter.

Legislative Implications

Where a breach of either State or Shire legislation is determined, the Shire’s Development and Regulatory Services Division is to undertake enforcement action. It is the knowledge that this illegal activity is occurring and the failure to enforce which creates a liability issue for the Shire.

Financial Implications

Costs of the inspection program, and any enforcement action will be absorbed in the existing budgetary framework.

Conclusion

The Shire’s Development and Regulatory Services Division seeks Council endorsement of the current pilot program and continuation of this program, to determine the level of compliance with the Shire’s Local Laws and other legislation. A positive response from both residents and builders has been received where non-compliances have been found.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151562**
MOVED : **Cr Smeathers**
SECONDED : **Cr Vertigan**

That Council endorse the current regulatory inspection program undertaken by the Shires Development and Regulatory Services Division, and expand this to include the whole of the Shire of Roebourne

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Pritchard,
Cr Smeathers, Cr Vertigan
AGAINST : Cr Hipworth
REASON: Cr Hipworth expressed concerns regarding the impact to individuals currently living in the L.I.A.

13.6 SHIRE OF ROEBOURNE PARKING AND PARKING FACILITIES AMENDED LOCAL LAW 2011

File No:	LE.1
Attachment(s)	Parking and Parking Facilities Amended Local Law 2011
Responsible Officer:	Director Development And Regulatory Services
Author Name:	Ranger Services Coordinator
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to adopt the Shire of Roebourne Parking and Parking Facilities Amended Local Law 2011.

Background

Council resolved at the Ordinary Council Meeting held on 15 November 2010 to:

That, in respect of the Shire of Roebourne Parking and Parking Facilities Local Law 2010 made in accordance with the procedures under section 3.12 of the *Local Government Act 1995*, Council resolved to provide the following undertakings to the Joint Standing Committee on Delegated Legislation:

- 1. to replace the word 'works' with 'words' in the definition of 'keep clear marking' and to delete the duplication of the words 'Currency Act 1965' in clause 1.5(1);**
- 2. to delete two unnecessary occurrences of '1974' in clause 1.5(5)(b);**
- 3. to replace *Road Traffic Act 1974* with 'Road Traffic Act' in clause 4.8(b); to correct 'shoeing' to 'showing' in clause 4.16;**
- 4. to delete clause 4.17;**
- 5. that all consequential undertakings arising from the undertakings be made;**
- 6. that the clauses will not be enforced in a manner contrary to the undertakings;**
- 7. that the undertakings will be completed within 6 months of the date of the Shire's letter giving the undertakings;**
- 8. that the Shire of Roebourne will provide a copy of the minutes of the meeting at which the Roebourne Council resolves to provide the undertakings; and**
- 9. that the Shire will make publicly available, whether in hard copy or electronic form, a copy of these undertakings together with the principal local law.**

The amendments of the local law were subsequently advertised in the West Australian and Pilbara Newspapers, in accordance with section 3.12 of the *Local Government Act 1995* and referred to the Minister for Local Government and Regional Development.

At the conclusion of the 42 days for public comment, being 10 January 2011, no submission were received.

Issues

After the closing of the public notice submission date a number of changes were identified as requiring minor alterations, such as reducing repetition, re-wording, updating definitions

to reflect legislative requirements, and using the correct terminology for people with disabilities.

Assistance was sought from the Department of Local Government (DLG) to ensure formatting and proposed terminology was correct and consistent with legislative requirements. The *Government Gazette* requires a certain style of drafting and formatting and this was changed to better suit their requirements.

The following fine-tuning was undertaken after the closing of the public notice submission date —

Clause 1.5

“disability parking bay” is a new definition to reflect legislative requirements and clause 4.13 parking for persons with disabilities;

“senior person” is a new definition to support the clause for “seniors parking”;

Clause 3.3

A new subclause was included as this section relates to parking prohibitions and restrictions and ACROD parking was not covered;

Clause 4.13

Clause 4.13 was identified as being very repetitive and was updated by using the correct terminology. The intent of this clause hasn't changed, only re-worded to make it easier to read/understand, still reflects legislative requirements, but most importantly the correct terminology for persons with disabilities has been included.

The heading was “Disabled persons parking”, and this has been altered to “Parking for persons with disabilities”. The subclauses have been re-worded and definitions specific to this clause have been introduced.

It is the Ranger Services Coordinators opinion that these alterations undertaken are only minor from the advertised amendment local law and allowable pursuant to section 3 of the *Local Government Act 1995* (the ACT). The Act allows minor alterations to a local law after the last day for submissions to make a local law that is not significantly different to what was proposed.

Options

Council has the following options available:

1. Agree to adopt the Parking and Parking Facilities Amended Local Law 2011 (as attached and with minor alterations) in accordance with Section 3.12 of the *Local Government Act 1995*.

OR

2. Not to proceed with adopting the Parking and Parking Facilities Amended Local Law 2011.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The amending of the proposed Shire of Roebourne Parking and Parking Facilities Amended Local Law 2011 has been undertaken in accordance with section 3.12 of the *Local Government Act 1995* and the process after adoption by Council, will continue to be undertaken in accordance with Part 3, Division 2 of the *Local Government Act 1995* applies.

The gazettal process for the Shire of Roebourne Parking and Parking Facilities Amended Local Law 2011 is pursuant to section 3.14 of the *Local Government Act 1995*. Sections 3.5 & 3.12 of the *Local Government Act 1995* apply.

Financial Implications

All costs will be absorbed within the Development and Regulatory Budget.

Conclusion

During the process of adopting the Shire of Roebourne's parking local law, the JSCDL identified a number of issues that required amending or the JSCDL would repeal the local law, leaving the Shire to start the whole process again.

The process for amending the parking local law has been undertaken in accordance with section 3.12 of the Act. Some minor alterations have been done after the closing of the public notice submission date and these have been done with assistance and consultation of the Department of Local Government.

It is of the opinion of the Ranger Services Coordinator that these alterations are only minor and allowable pursuant to section 3 of the Act. The Act allows alterations to the local law after the closing date for submissions as long as these alterations are not significantly different to what was proposed.

Voting Requirements

Absolute.

The Shire President to read aloud the Purpose and Effect.

“Purpose: the purpose of these amendments is to reflect the requirements of the Joint Standing Committee on Delegated Legislation, to include residential parking permits and rationalise the Shire of Roebourne Parking Local Law.

Effect: the effect of these amendments is to ensure that it is consistent with other legislation and to control the parking within the Shire of Roebourne for the benefit of the community”.

COUNCIL RESOLUTION

Res No : 151563
MOVED : Cr Vertigan
SECONDED : Cr Lally

The Shire President read aloud the Purpose and Effect.

“Purpose: the purpose of these amendments is to reflect the requirements of the Joint Standing Committee on Delegated Legislation, to include residential parking permits and rationalise the Shire of Roebourne Parking Local Law.

Effect: the effect of these amendments is to ensure that it is consistent with other legislation and to control the parking within the Shire of Roebourne for the benefit of the community”.

That Council:

- 1. Adopt the Shire of Roebourne Parking and Parking Facilities Amended Local Law 2011;**
- 2. Authorise the affixing of the Shire’s common seal to the local law, to be witnessed, signed and dated by the Shire President and Chief Executive Officer;**
- 3. In accordance to section 3.12 (5) of the Act, give a copy to the Minister and publish the adopted local law in the *Government Gazette*; and**
- 4. In accordance to section 3.12(6) of the Act, give public notice with the purpose and effect of the local law summarised in the notice, specify the date on which the local law comes into operation and have copies of the adopted local law available for distribution.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

ATTACHMENT 1-PARKING AND PARKING FACILITIES AMENDED LOCAL LAW 2011

LOCAL GOVERNMENT ACT 1995

SHIRE OF ROEBOURNE PARKING AND PARKING FACILITIES AMENDMENT LOCAL LAW 2011

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling the local government, the Council of the Shire of Roebourne resolved on [insert date] to adopt the following local law.

1. Citation

This local law is cited as the *Shire of Roebourne Parking and Parking Facilities Amendment Local Law 2011*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

In this local law, the *Shire of Roebourne Parking and Parking Facilities Local Law 2010* published in the *Government Gazette* on 30 July 2010 is referred to as the principal local law. The principal local law is amended.

4. Clause 1.5 amended

- 4.1 In clause 1.5(1) delete the definitions “*attended parking station*”, “*currency*”, “*keep clear marking*”, “*loading zone*”, “*parents with prams*”, “*seniors parking sign*”, “*sign*” and “*thoroughfare*” and insert the following definitions in alphabetical order—

“*attended parking station*” means a parking station attended by a person appointed by the local government and in respect of which fees for the parking of a vehicle are payable immediately prior to the removal of the vehicle from the station;

“*currency*” means any notes and coins which are legal tender pursuant to the *Currency Act 1965 (Commonwealth)*;

“*disability parking bay*” means a portion of the carriageway or parking area set aside for the use of persons with disabilities and identified by and in accordance with *Local Government (Parking for Disabled Persons) Regulations 1988*;

“*keep clear marking*” means the words “keep clear” marked across all or part of a carriageway, with or without continuous lines marked across all or part of the carriageway;

“*loading zone*” means a length of carriageway, parking stall or parking area to which a “loading zone” sign applies;

“*parents with prams*” means a parking facility set aside for the use of people accompanied by a young child or children using a pram at the time to transport the child or children and identified in accordance with a permit issued by the local government;

“*path*” includes bicycle path, footpath, separated footpath and shared path;

“*residential street*” means a thoroughfare where the majority of properties abutting the thoroughfare are used for residential purposes;

“*seniors parking*” means a parking facility set aside for use by a senior person and identified in accordance with a permit issued by the local government;

“senior person” means a person aged 60 years or more;

“sign” includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking, using or stopping of vehicles;

“thoroughfare” means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;

“verge” means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath; and

“yellow edge line” has the same meaning as given to it by the Code.

4.2 In clause 1.5(5), delete paragraph (b) and insert —

- (b) it is defined in the Road Traffic Act or in the Code, it shall have the meaning given to it in the Road Traffic Act or the Code.

5. Clause 3.3 amended

In clause 3.3, after subclause (2), insert new subclause (3) —

- (3) A person shall not stop or park a vehicle, other than a vehicle displaying a current ACROD sticker, on any land which has been set aside within a parking region as a parking bay marked for the use of people with disabilities.

6. Clause 4.1 amended

6.1 In clause 4.1, delete subclause (2) and re-number subclauses “(3)”, “(4)”, “(5)” and “(6)” to “(2)”, “(3)”, “(4)” and “(5)” respectively.

6.2 In clause 4.1(1), delete “Subject to subclause (2), a person” and insert “A person”.

7. Clause 4.5 amended

In clause 4.5(3), delete paragraph (f) and insert —

- (f) on, over or across any footpath or pedestrian crossing or where there is no constructive footpath;

8. Clause 4.8 amended

In clause 4.8 delete paragraph (b) and insert —

- (b) if that vehicle is not licensed under the Road Traffic Act;

9. Clause 4.10 amended

In clause 4.10, delete “upon” and insert “upon, across”.

10. Clause 4.12 amended

In clause 4.12, after subclause (2), insert new subclause (3) —

- (3) Where permission is granted under subclause (1), the local government, the CEO or authorised person may withdraw permission at any time and that

person and the vehicle to which permission was given to, must leave the thoroughfare or parking facility without delay.

11. Clause 4.13 amended

Delete clause 4.13 and its heading and insert —

4.13 Parking for persons with disabilities

(1) In this clause —

“AS1428.1-2001” means the standard called “Signs indicating access for people with disabilities” published by the Standards Association of Australia;

“disability parking area” is a length or area of a road —

- (a) set aside for the use of people with disabilities under the *Local Government (Parking for Disabled Persons) Regulations 1988*;
- (b) indicated by the words “Disabled Parking Only” clearly written on the ground or marked with a symbol indicating it is solely for use of persons with disabilities, and an elevated parking sign bearing the “international symbol for access for the disabled”.

“disability vehicle” means —

- (a) a vehicle displaying a current ACROD sticker; and
- (b) the ACROD sticker relates to the “driver” of that vehicle.

“driver” means —

- (a) the driver of a “disability vehicle” or the passenger in that vehicle; and
- (b) displays a current ACROD sticker; and
- (c) who must disembark from that parked vehicle;

“international symbol for access for the disabled” means the symbol described in AS1428.1-2001.

- (2) A driver shall not stop and park in a parking facility, parking area or parking bay that is marked for the sole use of people with disabilities unless he or she is using a disability vehicle.
- (3) A driver of a disability vehicle may park that vehicle in a parking bay, parking facility or parking area other than in a parking stall marked solely for the use of people with disabilities, for twice the period of time permitted by the sign referable to that facility or area or bay.

12. Clause 4.16 amended

In clause 4.16, delete “shoeing” and insert “showing”.

13. Clause 4.17 amended

Delete “Division 3 — Special events parking” and the entire clause 4.17.

14. Clause 5.13 amended

Delete clause 5.13 and its heading, and insert —

5.13 Stopping or driving on a path, median strip, or traffic island

The driver of a vehicle (other than a bicycle or an animal) shall not drive along or stop a vehicle so that any portion of the vehicle is on, over or across a path, traffic island or median strip, unless the driver stops in an area, to which a parking control sign applies and the driver is permitted to stop at that place by the sign.

15. Clause 5.16 amended

In clause 5.16, delete paragraphs (a) and (b) and insert —

- (a) on a carriageway or thoroughfare in a built-up area for any period exceeding 1 hour, unless engaged in the picking up or setting down of goods; or
- (b) on a carriageway or thoroughfare outside a built-up area, except on the shoulder of the carriageway, thoroughfare or in a truck bay or other area set aside for the parking of such vehicles.

16. Part 9 amended

16.1 Delete Part 9 heading and replace with —

PART 10 — PENALTIES

16.2 Re-number clauses “9.1” and “9.2” to “10.1” and “10.2” respectively.

16.3 After Part 8 insert new Part 9—

PART 9 — RESIDENTIAL PARKING PERMITS

9.1 Definitions

In this Part, unless the context otherwise requires—

“dwelling unit” means premises lawfully used for self-contained living quarters;

“eligible person” where used in relation to an application for a—

- (a) residential parking permit means a single house occupier, a unit occupier or a unit owner;
- (b) visitor’s parking permit means—
 - (i) a single house occupier;
 - (ii) a strata company;
 - (iii) a unit owner of a residential unit which is not a strata lot;

“residential parking permit” means a permit issued to a resident by the local government pursuant to clause 9.3(1);

“residential unit” means a dwelling unit which is part of a building adjacent to a part of a thoroughfare on which thoroughfare the stopping or parking of vehicles is prohibited for more than a specified period and which building contains—

- (a) two or more dwelling units with or without any non-residential units;
- (b) one dwelling unit with one or more non-residential units;

“single house” means a dwelling unit constructed on its own lot and used for self-contained living quarters and which is adjacent to a part of a road on which the stopping or parking of vehicles is prohibited for more than a specified period;

“single house occupier” means an occupier of a single house;

“strata company” has the meaning given to it in the *Strata Titles Act 1985*;

“unit occupier” means a person who is an occupier of a residential unit but does not include a unit owner;

“unit owner” means a person who is an owner of a residential unit; and

“visitor’s parking permit” means a permit issued by the local government pursuant to clause 9.3(2).

9.2 Exemption for permit holders

- (1) Where on any part of a thoroughfare the stopping or parking of vehicles is prohibited by a sign for more than a specified period or where any part of a thoroughfare is a metered space, the holder of a valid permit is exempted from such prohibition.
- (2) The local government may also issue a permit which exempts the holder from compliance with the requirements of clauses 9.3(1) and 9.3(2).
- (3) The exemption conferred by subclause (1) shall apply only—
 - (a) to that part of a thoroughfare specified in the permit;
 - (b) where the time restriction applicable to that part of the thoroughfare is for a period exceeding 30 minutes;
 - (c) where the permit displayed is a residential parking permit to the vehicle specified in the residential parking permit;
 - (d) if the permit is displayed in the vehicle or affixed to the windscreen of the vehicle so as to be clearly visible and able to be read by an authorised person from outside the vehicle; and
 - (e) if the permit is valid.
- (4) The exemption conferred by subclause (1) shall not, unless specifically noted on the permit, apply during any period in which the stopping or parking of vehicles is prohibited in the thoroughfare or the part of the thoroughfare specified in the permit.

9.3 Issue of permits

- (1) The local government may upon a written application of an eligible person issue a residential parking permit.
- (2) The local government may upon a written application of an eligible person issue for the occasional use of visitors, a visitor’s parking permit.
- (3) The local government’s power to issue, replace and revoke permits under this Part may be exercised by an authorised officer.
- (4) Notwithstanding any other provisions in this local law, the local government may approve the issue of a number of residential or visitor’s parking permits to any owner or occupier on such terms and conditions as the local government sees fit.

9.4 Discretionary authority

Notwithstanding any other provisions in this local law which restrict the number of residential or visitors' parking permits that may be issued, the local government may approve the issue of one additional residential parking permit or one additional visitor's parking permit to any occupier on such terms and conditions as the local government sees fit.

9.5 Validity of permit

- (1) Every residential parking permit or visitor's parking permit as the case may be shall cease to be valid upon—
 - (a) the expiry of a period of 12 months from and including the date on which it is issued;
 - (b) the holder of the permit ceasing to be an eligible person;
 - (c) the revocation of the permit by the local government pursuant to clause 9.6;
 - (d) the replacement of any permit by a new permit issued by the local government pursuant to clause 9.3.

9.6 Revocation of a permit

- (1) The local government may at any time give an eligible person to whom a permit was issued pursuant to the provisions of this local law notice requiring that person to notify the local government of any reason why that permit should not be revoked.
- (2) The local government shall give notice referred to in subclause (1) by serving a notice on the eligible person to whom the permit was issued.
- (3) If within 7 days after the date of receipt of the notice referred to in subclause (2) the eligible person to whom the permit was issued—
 - (a) fails to give the local government notice in writing of any reason why the permit should not be revoked;
 - (b) gives the local government notice in writing of any reasons why the permit should not be revoked; then the local government may in its absolute discretion revoke that permit.
- (4) For the purpose of subclause (3) the date of receipt of the notice shall be the date the notice was served.
- (5) The local government shall give notice of the revocation by serving a notice on the eligible person to whom the permit was issued.

9.7 Removal of a permit from a vehicle

The holder of a residential parking permit shall forthwith upon that permit being revoked or ceasing to be valid remove the permit from the vehicle in which it is displayed or to which it is affixed.

9.8 Replacement of permit

- (1) The local government may upon a written application of an eligible person and upon payment of the fee referred to in subclause (2), if any, issue a permit to replace a residential parking permit or visitor's parking permit which is lost, destroyed or stolen.
- (2) The local government may determine and impose a fee for the issue of a replacement permit pursuant to this clause.
- (3) Notwithstanding subclause (2), no fee shall be payable for the issue of a replacement permit if evidence is produced in writing to the satisfaction of the local government—

- (a) that the vehicle in which the permit is displayed has been disposed of;
- (b) that the vehicle's windscreen in which the permit is displayed has been replaced; or
- (c) which the local government considers warrants the waiving of the fee.

9.9 Display of residential or visitor's parking permits

A person shall not stop or park a vehicle in an area set aside for persons or vehicles of a particular class during any permitted period unless a valid permit is displayed inside the vehicle and is clearly visible to and able to be read by an authorised person from outside the vehicle at all times while the vehicle remains stopped or parked in the zone.

17. Schedule 2 amended

- 17.1 In the table in Schedule 2, delete items 17, 37, 55 and 62 (under the same column heading) and replace with —

Item No.	Clause No.	Description of Offence	Modified Penalty \$
17	4.2(1)(e)	Causing obstruction on carriageway	100
37	4.10	Driving or parking on reserve	250
55	5.23	Stopping in parents with prams parking area	120
62	7.10	Leaving vehicle so as to obstruct a public place	200

- 17.2 Re-number items "65" and "66" to "66" and "67" respectively.

- 17.3 After item 64 (under the same column heading) insert —

Item No.	Clause No.	Description of Offence	Modified Penalty \$
65	9.9	Failure to display a valid permit	100

Dated: [insert date].

The Common Seal of the Shire of Roebourne was affixed by authority of a resolution of the Council in the presence of —

NICOLE LOCKWOOD, President.

COLLENE LONGMORE, Chief Executive Officer.

13.7 SOCIAL IMPACT MITIGATION PLAN - BIRABIRA CAMP: RIOTINTO IRON ORE EXPANSION PLAN - CAPE LAMBERT

File No: P2349

Attachment(s)

1. Draft Social Impact Mitigation Plan
2. FIFO Survey Birrabira Camp A
3. Rio Tinto Response to Mitigation Strategies outlined in Social Impact Mitigation Plan, Birrabira B

Responsible Officer: Director Development & Regulatory Services

Author Name: Senior Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider the recently prepared 'working draft for discussion' of the Social Impact Mitigation Plan (SIMP) prepared by Creating Communities on behalf of RioTinto.

Background

The SIMP was recognised as a necessary assessment tool for the impacts of the 1200 person transient workforce accommodation facility which was granted planning approval at the Ordinary Council Meeting of 15 November 2010. As a result Council's resolution (Res No. 151412) stated the following:

That Council:

1. **Approve planning application P2349, subject to the completion of a socio-economic impact assessment and the mitigation of effects to the satisfaction of the Chief Executive Officer.**
2. **That the negotiated outcome comes back to Council for consideration.**

This report is presented to Council for consideration. It is noted that the Draft report as presented as an attachment to this report has undergone discussions between RioTinto and Shire staff including the CEO and the Director of Development and Regulatory Services to fine tune the listed mitigation measures and recommendations. The CEO was granted delegation to endorse the SIMP following the negotiation of the mitigation measures with the proponent. However, part two of that resolution requires this negotiated outcome to be put before Council for consideration. This report will provide a recommendation that may then allow the SIMP to be finally endorsed as required by Condition 6 of amended planning approval P2349 which states the following:

- 6 **A socio- economic impact assessment, that is to include recommendations for the mitigation of effects that are to the satisfaction of the CEO, is to be submitted to and endorsed by the CEO prior to the issue of building licences. This assessment is to consider the socio-economic impacts of the proposal on the towns of Point Samson and Wickham. Amended**

Issues

The proponent has spent considerable time and resources preparing the SIMP as required by Condition 6 of planning approval P2349 and Council's resolution of 15 November 2010. Additionally, Shire staff and the proponent have since come to agreement on the mitigation measures and recommendations presented in the SIMP. Shire staff are satisfied that these mitigation measures and recommendations provide the certainty to the community that potential recognised social impacts on the towns of Wickham and Point Samson are adequately addressed by the measures presented in the SIMP. It is considered that the Council and CEO can be satisfied with the content of the SIMP and that the SIMP can be endorsed by the CEO and Council allowing condition 6 of the planning approval to be met.

Options

Council has the following options available:

1. Endorse the Draft SIMP for the Birrabira Camp as presented in the attachments to this report; and
 2. Adopt the negotiated outcomes as detailed in the *Rio Tinto Response to Mitigation Strategies Outlined in Social Impact Mitigation Plan, Birrabira B*
- or
3. Provide additional information to the CEO should Council consider that any modifications be made to the Draft SIMP

Policy Implications

DP10 Transient Workforce Accommodation

Legislative Implications

Planning and Development Act 2005.

Financial Implications

The SIMP outlines ex-gratia payments and recommends that the Shire and RioTinto work together to provide clarity as to how these payments contribute toward achieving the mitigation measures outlined in the SIMP.

Conclusion

It is considered that the Draft SIMP for the Birrabira Camp has been undertaken following considerable consultation with the communities of Point Samson and Wickham as well as with Shire staff. It is recommended Council consider this document and endorse the document in its current form.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151564**
MOVED : **Cr Hipworth**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

COUNCIL RESOLUTION

Res No : **151565**
MOVED : **Cr Lally**
SECONDED : **Cr Vertigan**

That Council reinstate Standing Orders.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

AMENDMENT TO THE RECOMMENDATION

REASON:

Councillors agreed that a review cycle was required.

COUNCIL RESOLUTION

Res No : **151566**
MOVED : **Cr Vertigan**
SECONDED : **Cr Smeathers**

That Council:

- 1 Endorse the Draft SIMP for the Birrabira Camp as presented in the attachments to this report; and**
- 2 Adopt the negotiated outcomes as detailed in the *Rio Tinto Response to Mitigation Strategies Outlined in Social Impact Mitigation Plan, Birrabira B***
- 3 A progress report on mitigation strategies to come before Council on a 6 monthly basis, with the first report to be presented to the September Ordinary Council meeting.**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

14 STRATEGIC PROJECTS

Nil

15 ITEMS FOR INFORMATION ONLY

INFORMATION ONLY ITEMS - FEBRUARY 2011

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for February 2011.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151567**
MOVED : **Cr Vertigan**
SECONDED : **Cr Smeathers**

That Council note the following information items:

- ◆ **15.1 Shire President’s Mail, February – March 2011**
- ◆ **15.2 Register of Documents Stamped with the Shire’s Common Seal**
- ◆ **15.3 Councillor Representatives on Organisations**
- ◆ **15.4 Tabled Correspondence**
- ◆ **15.5 Budget Amendments for period ending 28 February 2011**
- ◆ **15.6 Non-Statutory Donations for period ending 31 January 2011**
- ◆ **15.7 Building Statistics – February 2011**
- ◆ **15.8 Planning Decisions Issued - 1 February to 3 March 2011**

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

15.1 SHIRE PRESIDENT’S MAIL FEBRUARY – MARCH 2011

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Incoming correspondence for the Shire President

Date	From	Subject Details
11/02/2011	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT - ROLE FOR COUNCILS - ALGA REQUEST ENDORSEMENT BY COUNCILS - REFERENDUM TO CHANGE THE CONSTITUTION
24/02/2011	CANCER COUNCIL OF WESTERN AUSTRALIA	CANCER COUNCIL WA WOULD LIKE TO CONGRATULATE SHIRE OF ROEBOURNE IN RECENT DECISION TO SPEND \$1.4 MILLION BUILDING PERMANENT SHADE STRUCTURES OVER 10 PLAYGROUNDS IN KARRATHA
02/03/2011	HON BILL MARMION BE MBA MLA	SHIRE OF ROEBOURNE'S SUPPORT OF THE ROEBOURNE REJUVENATION PROJECT - PARTNERSHIP BETWEEN DEPARTMENT OF HOUSING AND SHIRE

**15.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
01/02/11	Scheme Amendment 18 maps – 4 sets of maps (11 per set)
08/02/11	SG Fleet Agreements
08/02/11	Department of Gaming and Liquor – approval of Manager at the Tsin Tsin Inne (Tyler Anderson)
09/02/11	Variation to Children and Parenting Services under the Family Support Program – Communities for Children Agreement x 1 (RDA)
10/02/11	Application for the registration of Indigenous Land Use Agreement for the creation of a recreation reserve in Wickham
01/03/11	Yaandina Family Centre Lease Agreement x 3
01/02/11	Scheme Amendment 18 maps – 4 sets of maps (11 per set)
08/02/11	SG Fleet Agreements

15.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community and Corporate Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Pilbara Regional Road Group	CEO & Infrastructure Services	Cr Lockwood & Cr Hipworth
Visitor Centre(s) Committees	Community and Corporate Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community and Corporate Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community and Corporate Services	Cr Vertigan & Cr Smeathers as proxy
Roebourne Advisory Group	Community and Corporate Services	Cr Bailey, Cr White-Hartig & Cr Pritchard

Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community and Corporate Services	Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard
Financial Services	Cr Lally & Cr Lockwood
Development and Regulatory Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Infrastructure Services	Cr Hipworth & Cr Lally

15.4 TABLED CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT

Tabled correspondence for Councillors information:

Date	From	Subject Details
31/01/2011	BRENDON GRYLLES MLA	TAX TREATMENT OF LOCAL GOVERNMENT CONTRIBUTION TO THE PILBARA UNDERGROUND POWER PROJECT (PUPP) - RECEIVED LETTER DATE 9 NOVEMBER 2010 - ADVISE CONSULTATION PROCESS UNDERWAY - MINISTER FOR REGIONAL DEVELOPMENT
03/02/2011	AUSTRALIA'S NORTHWEST TOURISM	RESPONSE FROM AUSTRALIA'S NORTHWEST TOURISM REGARDING THE RECENT CHANGES IN THE STRUCTURE OF AUSTRALIA'S NORTHWEST TOURISM (ANW)
04/02/2011	WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP)	LANDCORP ADVISE - DEVELOPER APPOINTED TO TAMBREY SCHOOL SITE (ALCOCK BROWN-NEAVES GROUP) - PART OF PILBARA CITIES INITIATIVE
11/02/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STATE AWARD APPLICATIONS - WALGA
11/02/2011	DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS	FINANCIAL ASSISTANCE AGREEMENT - ROYALTIES FOR REGIONS PROJECT - COUNTRY LOCAL GOVERNMENT FUND (CLGF) FINANCIAL ASSISTANCE AGREEMENT (FAA) - SHIRE OF ROEBOURNE - RECEIVED SOR FORWARD CAPITAL WORKS PLAN ON 17 DECEMBER 2011
14/02/2011	PILBARA CITIES	REQUEST TO EXCISE PORTION OF RESERVE 32335, LOT 3000 RICHARDSON WA, BULGARRA AND TRANSFER TO FREEHOLD - PILBARA CITIES SUPPORTIVE OF EXCISION
15/02/2011	WATER CORPORATION	WATER CORPORATION SEEKS SHIRE OF ROEBOURNE'S PERMISSION TO UTILISE EXISTING PORTION OF CROWN LAND ADJACENT TO EFFLUENT PONDS

23/02/2011	WHELANS (WA) PTY LTD	PROPOSED PURCHASE OF A PORTION OF RESERVE 32335 - ENCLOSED DRAWING - WHELANS
24/02/2011	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANELS (DAP'S) - UPDATE ON IMPLEMENTATION - DEPARTMENT OF PLANNING
25/02/2011	RIO TINTO IRON ORE	ACCOUNTABILITY - WICKHAM ROADS - RIO TINTO IRON ORE - ENCLOSED REDACTED COPY OF 1998 DEED OF LEASE
25/02/2011	CITY OF GERALDTON	WESTERN AUSTRALIAN REGIONAL CITIES ALLIANCE - INVITATION TO SHIRE OF ROEBOURNE TO JOIN THE ALLIANCE (COPIES OF DOCUMENTS NOT ATTACHED)
01/03/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TQUAL GRANTS - TOURISM QUALITY PROJECTS - FEDERAL GOVERNMENT ALLOCATED FUNDING FOR TOURISM QUALITY PROJECTS AND STRATEGIC TOURISM INVESTMENT GRANTS - APPLICATION CLOSING DATE FRIDAY 15 APRIL 2011

15.5 BUDGET AMENDMENTS FOR THE PERIOD ENDING 28 FEBRUARY 2011

File No: FEB11
Responsible Officer: Executive Manager Corporate Services
Author Name: Management Accountant
Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne
Budget Amendments
For The Period Ending 28 February 2011

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			0
19-Jul-10	15219	314200	Lions Club-FeNaCING children's activities	10,000		(10,000)
20-Sep-10	151292	314772	Karratha Community Celebration Income not Budgeted 10/11		120,000	110,000
20-Sep-10	151292	314207	Karratha Community Celebration Expense not Budgeted 10/11	129,000		(19,000)
20-Sep-10	151293	404411	Write-off Commercial Rubbish Debt by Alvar Distributors Pty Ltd	564		(19,564)
20-Sep-10	151297	308705	Lottery West Grant Conservation of Cultural Heritage Create Income account		37,590	18,026
20-Sep-10	151297	308205	Lottery West Grant Conservation of Cultural Heritage Create Expense account	37,590		(19,564)
20-Sep-10	151301	332503	Reallocate Budget Capital Funds Cossack		18,000	(1,564)
20-Sep-10	151301	332504	Reallocate Budget Capital Funds Cossack	18,000		(19,564)
15-Oct-10	151354	460204	Commit Contribution to funding Narcotic Detection Dog Operations new activity	(15,500)		(4,064)
15-Nov-10	151395	various	1 st Quarter Budget Review Amendments	25,000		(29,064)
15-Nov-10	151379	206000	Chief Executive Officer Remuneration Review	21,120		(50,184)
06-Dec-10	151442	Various	Reallocate Budget Capital funds-Bulgarras Sporting Precinct amendments	339,433		(389,617)
06-Dec-10	151442	Various	Reallocate Budget Capital funds-Bulgarras Sporting Precinct amendments	(339,433)		(50,184)
20-Dec-10	151454	Various	Debtors Write-offs December 2010	3,465		(53,649)
20-Dec-10	151448		Adjustment of Opening Surplus/(Deficit) after Audit carried forward 1 July 2010		2,195,236	
20-Dec-10	151448		Restricted Surplus Accrued Interest on	1,790,322		351,265

Loan & Salaries & Wages, Unspent Loan & LSL Cash Backed 30 Jun 10 Cfd						
Contd.						
Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
20-Dec-10	151469	432506/ 432856	Memorandum of Understanding-Recycled Water Supply (effluent re-use scheme)	200,000	200,000	351,265
20-Dec-10	151473	Various	Budget Amendments to undertake kerb maintenance works in Roebourne new Job number 642803	100,000	100,000	351,265
20-Dec-10	151478	933400/ 933402	Reallocate surplus funds to new account for Roebourne Hall aesthetic works	0		351,265
20-Dec-10	151478	933402/ 338851	Contribute additional \$75,000 funding for Roebourne Hall aesthetic works	75,000	75,000	351,265
20-Dec-10	151484	911002/ 911051	Reallocate New Portable Admin Bldg Car park works \$25,800 from 911002 to new Job 911051 to record capital asset under correct category	0		351,265
14-Feb-11	151505	Various	Budget Amendments Agenda Item Various Account and Job Reallocations	113,000	93,000	331,265
14-Feb-11	151517	933806/ 934050	Reallocate \$15,000 to allow the Bulgarra Precinct electrical upgrade expenses to be recorded correctly	15,000	15,000	331,265
			Totals	2,507,561	2,838,826	
			Current Budget Position is a Surplus of			331,265

15.6 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 JANUARY 2011

File No: FEB11
Responsible Officer: Executive Manager Corporate Services
Author Name: Management Accountant
Disclosure of Interest: Nil

REPORT

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
 Non Statutory Donations
 For The Period Ending 31 January 2011**

	Original Budget \$	Amended Budget \$	Actual \$
Contribution-Dampier	200,000	200,000	
Contribution-Pt Samson	100,000	100,000	
Contribution-Roebourne	100,000	100,000	
Contribution-Wickham	100,000	100,000	
FeNaCLNG Children's activities	0	10,000	
FeNaCLNG Fireworks display	12,000	12,000	
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Juluwarlu Aboriginal Corporation	50,000	50,000	32,599.68
Juluwarlu Aboriginal Corporation-c/fwd 2009/10	18,100	18,100	5,673.24
Karratha Baptist Church Craft Group-c/fwd 2009/10	16,891	16,891	
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,272.73
Karratha Emergency Relief Assoc	3,000	3,000	
Link Inc	5,303	5,303	
Lotteries House Insurance	4,552	4,552	4,175.82
Nor West Jockey Club	8,000	8,000	
Not for Profit Organisations-commence operations	50,000	50,000	
Pilbara Community Legal Services	4,000	4,000	
Roebourne Sobering-Up Shelter	5,500	5,500	
SAFE Karratha	21,530	21,530	11,136.40
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	8,231.28
St Vincent de Paul - waste collection reimbursement	4,576	4,576	
Wickham Community Association	11,000	11,000	
Yaandina Family Centre	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
	737,952	747,952	64,089.15

15.7 BUILDING STATISTICS FOR THE MONTH OF FEBRUARY 2011

File No: GR.27
Responsible Officer: Manager Building Services
Author Name: Directorate Admin Officer
Disclosure of Interest: NIL

REPORT PURPOSE

To advise Council of the following Building Statistics:

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	FEB 2010	NO. SOLE OCCUPANCY UNITS	FEB 2011
NEW RESIDENCES		23		9
GROUP DWELLINGS	0	0		0
TRANSIENT WORKFORCE ACCOMMODATION	0	1		0
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		4		4
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)		27		40
SWIMMING POOLS/SPAS		9		13
TOTAL		64		66
VALUE		\$21,676,719		\$12,680,809

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 28 FEB 2010	NO. SOLE OCCUPANCY UNITS	1 JULY 2010 TO 28 FEB 2011
NEW RESIDENCES		144		109
GROUP DWELLINGS	7	3	205	9
TRANSIENT WORKFORCE ACCOMMODATION	2456	9	102	2
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		61		71
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)		286		399
SWIMMING POOLS/SPAS		79		87
TOTAL		582		677
VALUE		\$244,458,020		\$199,457,533

15.8 PLANNING DECISIONS ISSUED - 1 FEBRUARY - 3 MARCH 2011

File No: TA/1/1
Responsible Officer: Director Development And Regulatory Services
Author Name: Directorate Admin Officer
Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
P2291	CANCELLED	LESLIE BROCKWELL	LR & BE BROCKWELL	6 JAGER ST, ROEBOURNE	DEVELOPMENT	WORKSHOP & ANCILLARY WORKS
P2302	APPROVED DELEGATE	LANDCORP	SS CHANG ARCHITECTS	23 SHARPE AVE, KARRATHA	DEVELOPMENT	HIGHRISE MIXED USE DEVELOPMENT 2 X 9 STOREY BUILDINGS COMPRISING 292 DWELLINGS & 22 COMMERCIAL UNITS
P2365	APPROVED DELEGATE	MICHELLE CHRISTENSEN	MICHELLE CHRISTENSEN	23 DEMETRE CRES, PEGS CREEK	R-CODE	OUTBUILDING WITH REDUCED SIDE BOUNDARY SETBACK 900MM AND OVER HEIGHT WALL OF 3000MM
P2368	WITHDRAWN	FERRO METALS AUSTRALIA	FERRO METALS AUSTRALIA	LOT E47/00956 EXPLORATION	DEVELOPMENT	TRANSIENT WORKFORCE ACCOMMODATION COMPRISING 16 BEDROOMS, KITCHEN/DINING FACILITIES
P2369	APPROVED DELEGATE	COSSACK PEARLS PTY LTD	QUALITY BUILDERS PTY LTD	93 FISHER ST, POINT SAMSON	R-CODE	EXTENSION TO EXISTING RESIDENCE – PROPOSED REAR SETBACK VARIATION
P2385	APPROVED DELEGATE	DAVID EDWARDS	SHORELINE DESIGNER HOMES	211 HONEYMOON RD, POINT SAMSON	R-CODE	OUTBUILDING AND CARPORT ON BOUNDARY
P2388	APPROVED DELEGATE	SHANE KEILY	SHAUN KEILY	1 VEALL CLOSE, MILLARS WELL	R-CODE	OUTBUILDING WITH WALL ON SIDE & REAR BOUNDARY
P2392	APPROVED DELEGATE	DANIELLE HALLIWELL	RONALD HALLIWELL	708 DOLPHIN WAY, BULGARRA	R-CODE	OUTBUILDING WITH REDUCED SECONDARY STREET SETBACK & REDUCED REAR BOUNDARY SETBACK
P2401	APPROVED DELEGATE	TANYA SNAPE	TANYA SNAPE	8/638 SAMSON COURT, BULGARRA	R-CODE	PATIO WITH REDUCED SETBACK FROM REAR BOUNDARY
P2402	WITHDRAWN	JOHN PRITCHARD	JOHN PRITCHARD	32 STRICKLAND DR, MILLARS WELL	R-CODE	SHED WALL HEIGHT OF 2.7M
P2404	APPROVED DELEGATE	J BLACKWOOD & SON	J BLACKWOOD & SON	L2539 SEABROOK CRES, KARRATHA INDUSTRIAL	DEVELOPMENT	PROPOSED SHOWROOM, OFFICES, WAREHOUSE AND CARETAKERS ACCOMMODATION

				ESTATE		
P2407	APPROVED DELEGATE	NADENE ROONEY	NADENE ROONEY	64 BROLGA MEANDER, NICKOL	R-CODE	OVER HEIGHT OUTBUILDING WITH TWO BOUNDARY WALLS
P2409	APPROVED DELEGATE	WOODSIDE ENERGY	DALE MILLS	31 BROOKS WAY, NICKOL	R-CODE	2XSHADE SAILS – 8 POLES WITH REDUCED SET BACK FROM SIDE BOUNDARY
P2412	APPROVED DELEGATE	PASTORAL MANAGEMENT	FLEETWOOD	L51 NORTH WEST COSTAL HWY, MARDIE	DEVELOPMENT	TRANSPORTABLE DWELLINGS (SINGLE HOUSE) ASSOC. WITH A PASTORAL STATION
P2415	APPROVED DELEGATE	LANDCORP	WOOD & GRIEVE ENGINEERS	L9007 BAYNTON RD, BAYNTON	DEVELOPMENT	BULK EARTHWORKS
P2419	APPROVED DELEGATE	STATE OF WA	T & Z ARCHITECTS	L3841 GALBRAITH RD, PEGS CREEK	DEVELOPMENT	ADDITIONS TO AN EXISTING CHAPEL & ANCILLARY WORKS
P2420	APPROVED DELEGATE	WOODSIDE ENERGY	POOLMART KARRATHA	7 SHADWICK DR, MILLARS WELL	R-CODE	REDUCED SET BACK OF SHADE SAILS FROM FRONT BOUNDARY
P2421	APPROVED DELEGATE	SCOTT CEARNS	SCOTT CEARNS	592 MELAK ST, BULGARRA	R-CODE	CARPORT AT REDUCED SETBACK FROM FRONT BOUNDARY
P2424	APPROVED DELEGATE	APACHE NORTHWEST	APACHE NORTHWEST	L5008 FORTY MILE BEACH RD, DE WITT	DEVELOPMENT	PROPOSED AIRCRAFT WARNING SIGN
P2425	APPROVED DELEGATE	WOODSIDE ENERGY	TYRONE QUIRK	25-27 NICKOL RD, NICKOL	R-CODE VARIATION	REDUCED SETBACK AND OVERHEIGHT BOAT PORT
P2426	APPROVED DELEGATE	NEALE COOPER	PIVOT WAY PTY LTD	140 WITHNELL WAY, BULGARRA	DEVELOPMENT	PROPOSED GROUP DWELLINGS
P2429	APPROVED DELEGATE	WOODSIDE ENERGY	AARON DAY	3 MONAGHAN WAY, NICKOL	R-CODE	SHADE SAIL WITH REDUCED SIDE SETBACK
P2430	CANCELLED	MICHAEL AMMON	MICHAEL AMMON	423 SHAKESPEARE ST, BULGARRA	DEVELOPMENT	HOUSE EXTENSION TO SINGLE DWELLING & ANCILLARY WORKS
P2433	APPROVED DELEGATE	WOODSIDE ENERGY	SCOTT LAWRENCE	15 CROCKETT WAY, MILLARS WELL	R-CODE	BUILDINGS SETBACK FROM BOUNDARY, NW CORNER OF GARDEN SHED
P2435	APPROVED DELEGATE	RHYKAS NORTH WEST	CHRIS ASTILL/JILL WELLS REG BUILDER	L102 SEABROOK CRES, NICKOL	DEVELOPMENT	PROPOSED OFFICE, WORKSHOP & ANCILLARY WORKS
P2441	APPROVED DELEGATE	B & J THOMPSON INVESTMENTS	SIGNCRAFT GROUP	L1964 ANDERSON RD, KARRATHA INDUSTRIAL	DEVELOPMENT	PROPOSED HORIZONTAL SIGN & ILLUMINATED GROUND SIGN
P2443	APPROVED DELEGATE	JOANNE GRIFFIN	JOANNE GRIFFIN	27B FRINDERSTEIN WAY, PEGS CREEK	R-CODE	REDUCE BOUNDARY SETBACK FOR THE PROPOSED CARPORT
P2458	APPROVED DELEGATE	SGC SECURITIES	VICON PROPERTIES	L4227 TAMBREY DR, NICKOL	DEVELOPMENT	113 SERVICED APTMENTS, 36 MULTIPLE DWELLINGS, CARETAKERS DWELLING, RESIDENT'S FACILITIES, TEMPORARY BUILDINGS FOR CONSTRUCTION PURPOSES

Note – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

16 MATTERS BEHIND CLOSED DOORS

11.5 LIBRARY SERVICES REVIEW

File No:	CS.30
Attachment(s)	1. Roebourne Report Final 2. CONFIDENTIAL Attachment
Responsible Officer:	Director Community and Corporate Services
Author Name:	Manager Community Facilities
Disclosure of Interest:	Nil

REPORT PURPOSE

For Council to consider recommendations from the Library Services Review 2011 undertaken by Community Facilities who engaged the services of AEC consultants.

Background

The Shire of Roebourne Library Services is a complicated department, with a variety of joint use agreements for facilities and operations. Currently, the Karratha Community Library, is operated externally through the Pilbara Tafe (Tafe) under a joint agreement dated back to 1985. This agreement states all operational costs are to be split 50/50 between the TAFE and the Shire of Roebourne for a period of 40 years.

The recent relocation of the Karratha District High School and Tafe reviewing its position in the provision of library services has lead to several unsuccessful negotiations with Shire Officers to revise the joint use agreement. In summary, the proposition to the Shire was a 20/20/60 split in operational cost between the DoE, Tafe and the Shire, with the Shire accepting the 60% portion. This increase in cost to the Shire would result in an additional \$72,721 per annum and Tafe would retain control of the Karratha Community Library operations, which is influential to Library operations throughout the Shire.

Through the 2010/11 Budget, Council allocated funds to engage an external consultant to provide recommendations on the Shire's Library Services for the immediate and long term. In September 2010 AEC group was appointed to complete these works.

Issues

AEC identified eight (8) key issues and findings within the current structure of Library Services (detailed information is included as **attachment 1 – Key Issues and Findings**), which are;

- 1. Staffing issues**
- 2. Poor Library Management System and web presence**
- 3. Poor communication, strategic planning and issues management**
- 4. Relative use, distance and quality of libraries**
- 5. Perception of reduced quality of services**
- 6. Governance issues**
- 7. Change in focus and mutual outcomes**

In an attempt to address these findings the AEC group identified three (3) strategic fully costed options (full costings are included as **attachment 2 – Financial Implications**), which are;

Option A: Shire of Roebourne take over responsibility for provision of library services in the Shire and work towards an exit strategy from the joint library model by 2015.

Strategy A1: Shire of Roebourne to take over lead role in running Karratha Community Library and managing library staff overall.

Strategy A2: Re-negotiate and sign the Agreement for Joint Use for a 4 year period and develop an exit strategy from the Joint Agreement.

The recommended basis for re-negotiation is:

- Council takes over the management of the Library and all staffing;
- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or to fund the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs;
- Council pays 50% of the costs as per the previous Agreement; and
- An exit strategy is developed for 2015, detailing how Council's share in the existing asset will be handled.

Strategy A3: Provide a dedicated Library Management System suitable for public library use.

Strategy A4: Prepare a needs analysis and develop a draft brief for a new multi-purpose facility including a public library in Karratha funded by the Shire of Roebourne and sourcing funds from State and Federal Funding as applicable. (Current indicative costs for 1,000 sq m is \$5.4 million)

Strategy A5: Address smaller branch location and service model.

The recommended basis for strategy A5 is to:

- Identify strategies and costs to make existing libraries more visible in the short-term;
- Consider opportunities and costs to relocate libraries in the longer-term;
- Formalise tenancy agreements regarding use and responsibilities for maintenance of the Wickham Library building with the Department of Education and the Dampier Library building with Rio Tinto; and
- Tailor library services and collections at the Roebourne Library to suit the needs of users if the library; and
- Identify relevant external funding sources to support provision of services in smaller branches.

Option B: Shire of Roebourne take over responsibility for provision of library services in the Shire and works towards a reduced level of service provision in smaller branches

Strategy B1: Shire of Roebourne to take over lead role in running Karratha Community Library and managing library staff overall.

Strategy B2: Re-negotiate and sign the Agreement for Joint Use for an agreed period.

The recommended basis for re-negotiation is:

- Council takes over the management of the Library and all staffing;
- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or to fund the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs; and
- Council pays 60% of the costs as per the Draft Agreement proposed cost apportionment.

Strategy B3: Provide a dedicated Library Management System suitable for public library use.

Strategy B4: Address smaller branch housing issues and service model.

The recommended basis for strategy B4 is to:

- Identify cost/benefit of closure of one of more of smaller libraries;
- Identify cost/benefit of replacement of smaller libraries closed with a Mobile Library;
- Identify strategies to make existing libraries more visible in the short-term if retained;
- Consider opportunities and costs to relocate libraries in the longer-term if retained;
- Formalise tenancy agreements regarding use and responsibilities for maintenance of the Wickham Library building with the Department of Education and the Dampier Library building with Rio Tinto if retained; and
- Tailor library services and collections at the Roebourne Library to suit the needs of users if the library if retained.

Option C: Shire of Roebourne further negotiates and signs the proposed Draft Agreement and no further action taken.

Strategy C1: Re-negotiate and sign the Agreement for Joint Use for an agreed period.

The recommended basis for re-negotiation is:

- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or funds the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs; and
- Council pays 60% of the costs as per the Draft Agreement proposed cost apportionment.

Options

Council has the following options available:

1. Shire of Roebourne begin negotiations with Tafe to ultimately take over responsibility for provision of library services in the Shire and work towards an exit strategy from the joint library model by 2015, and action recommendations as detailed in Option A, by AEC group;

OR

2. Shire of Roebourne begin negotiations with Tafe to ultimately take over responsibility for provision of library services in the Shire and works towards a reduced level of service provision in smaller branches, and action recommendations as detailed in Option B, by AEC group;

OR

3. Shire of Roebourne further negotiates and signs the proposed Draft Agreement and proceeds with recommendation as detailed by AEC group, in this report under Option C;

OR

4. A combination of Strategies within Option A, B or C.

AND

5. Allocate funds for the 2011/12 budget as per the selected option and depicted in table 1.1 under financial implications.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Council will need to allocate funding during the 2011/12 Budget process. Financial Implications in regards to total budget for Library Services, as proposed by AEC group is depicted in the following table;

	Current	Option A	Option B	Option C
Cost to Shire	\$1,562,727	\$1,656,778	\$1,430,535	\$1,634,773

Table 1.1

*Full detailed costs are attached as Financial Implications.

Conclusion

Currently, Library Services within the Shire is a complex department and many issues have been identified, including, but not limited to; governance, financial obligations, staffing, IT systems and service levels. The Library Services review address all these issues and has provided costed options for Council to consider in order to improve the Library Services throughout the Shire, with consideration of the Shire's current financial position.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151568**
MOVED : **Cr Smeathers**
SECONDED : **Cr Hipworth**

Council considered the report and given the current situation regarding the Karratha Library Building Councillors decided to lay the item on the table until the Ordinary Council meeting to be held on 18 April 2011 so that greater clarity of the Karratha Library's situation may be obtained.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

16.1 BRISTOW LEASE - KARRATHA AIRPORT

File No: CP.174
Attachment(s) CONFIDENTIAL Attachments
Responsible Officer: A/Director Infrastructure Services
A/Director Development And Regulatory Services
Author Name: Manager Statutory Planning Services
Disclosure of Interest: Nil

VOTING REQUIREMENTS:

Simple.

COUNCIL RESOLUTION

Res No : 151569
MOVED : Cr Hipworth
SECONDED : Cr Vertigan

That Council resolve to:

- 1) Enter into a agreement with Bristow Helicopters Australia Pty Ltd to lease Lot 1 at Karratha Airport, for a period of 20 years for the purpose of car parking at an annual rental of \$56,000.00 reviewed to the Consumer Price Index annually and to the market at 5 yearly intervals;
- 2) Delegate authority to the CEO of the Shire of Roebourne to negotiate and determine the terms of the lease;
- 3) Require the CEO to report the finalised lease arrangements back to the Council.
- 4) Advise Bristow Helicopters Australia Pty Ltd that development of the proposed apron area adjoining lots 27 and 29 shall be wholly funded by the company and managed by the Shire of Roebourne.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

17 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

19 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

19.1 TRANSFORMATIONAL PROCESS

File No:

Attachment(s) Nil
Responsible Officer: Confidential Report - Chief Executive Officer
Author Name: Chief Executive Officer
Disclosure of Interest: NIL

VOTING REQUIREMENTS:

Absolute.

COUNCIL RESOLUTION

Res No : 151570
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council move in camera.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

COUNCIL RESOLUTION

Res No : 151571
MOVED : Cr Smeathers
SECONDED : Cr Pritchard

That Council move out of camera

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

COUNCIL RESOLUTION

Res No : 151572
MOVED : Cr Vertigan
SECONDED : Cr Pritchard

That Council:

1. Endorse the proposed organisational transformation process and approves the engagement of a team composed of 2 officers to be internally recruited and their roles to be backfilled, a dedicated project officer (new role) and an outside facilitator/advisor as the team leader for stage 1 of the project to commence the final recommendation of the KPMG report.
2. Endorse the position of Manager of Works being elevated to Executive Manager of Works to oversee the departments of Parks and Gardens, Works and Depot and Plant reporting to Director Development and Regulatory Services.
3. Endorse the creation of a new position Executive Manager of Business Development to oversee Waste and Airport departments reporting to the Director of Strategic Projects.
4. Resolves a budget amendment by absolute majority of \$170,000 for the 2010/11 Financial Year to achieve the transformational process.

CARRIED

FOR: Cr Lockwood, Cr Lally, Cr Hipworth, Cr Pritchard, Cr Smeathers, Cr Vertigan
AGAINST: Nil

20 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 10:05pm and the next Ordinary Council meeting is the 18 April 2011.

I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on 21 March 2011.

.....
Signed

Date 24/03/2011