



## ORDINARY COUNCIL MEETING

# MINUTES

The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on 20 September 2010 at 6.30pm

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**Collene Longmore**  
**CHIEF EXECUTIVE OFFICER**

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## **1 OFFICIAL OPENING**

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on 20 September 2010 was declared open at 6:30pm. Cr Lockwood also acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

### **Question: Jack Renault**

1. How does the Council plan on creating future employment as mentioned in the Karratha City of the North plan?
2. How does Council intend to stop Fly in Fly out workers?

### **Response by Shire President Nicole Lockwood:**

1. Cr Lockwood responded that diversification of the Shire's economy would be required to grow the population to the aspiration of 50,000 people and Council is actively pursuing defence, tourism and downstream processing opportunities.
2. Cr Lockwood responded that part of the strategy for the City of the North is to improve the amenity of the towns to encourage people to think of the Shire as a place they can call home, and for companies to be able to attract a permanent resident workforce and therefore discourage the operational component of fly-in-fly out workforce. This is a long-term strategy which the Council is working towards.

## **3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:**  
Cr Nicole Lockwood [President]  
Cr John Lally [Deputy President]  
Cr Garry Bailey  
Cr Fay Cechner  
Cr Harry Hipworth  
Cr Ben Lewis  
Cr Joanne Pritchard  
Cr Sharon Vertigan

**Staff:**  
Collene Longmore Chief Executive Officer  
Simon Kot Director Strategic Projects  
Jess Lardi Management Accountant  
Patrick McClure A/Manager Planning Services  
Troy Davis Director Infrastructure Services  
Chloe Berkrey Minute Secretary

**Apologies:** Cr Fiona White-Hartig, Ray McDermott, David Pentz

**Absent:**

**Leave of Absence:** Cr Evette Smeathers

**Cr White-Hartig requested leave of absence for the Ordinary Council Meeting to be held on 18 October 2010.**

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**COUNCIL RESOLUTION**

**Res No : 151276**

**MOVED : Cr Lally**

**SECONDED : Cr Cechner**

**That Cr White-Hartig be granted leave of absence for the Ordinary Council Meeting to be held on 18 October 2010.**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan**

**AGAINST : Nil**

**Cr Pritchard requested leave of absence for the Ordinary Council Meeting to be held on 18 October 2010.**

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**COUNCIL RESOLUTION**

**Res No : 151277**

**MOVED : Cr Hipworth**

**SECONDED : Cr Lewis**

**That Cr Pritchard be granted leave of absence for the Ordinary Council Meeting to be held on 18 October 2010.**

**CARRIED**

---

**FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan**

**AGAINST : Nil**

**Members of Public: Jack Renault, Kate Pomfort, Peter Muier, Mick Parker, Matt Caspari**

**Members of Media: Nil**

#### **4 DECLARATIONS OF INTEREST**

Nil

#### **5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

##### **5.1 MR MATT CASPARI AURORA ALGAE PTY LTD**

Matt Caspari, Managing Director of Aurora Algae Pty Ltd made a deputation to Council regarding Item 12.2 Aurora Algae Pty Ltd – Airport Power Supply. Matt presented the companies request for increased power supply at the Airport, and asked that all options given in the late information sheet be considered to formalise a supply agreement with the Shire of Roebourne.

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**COUNCIL RESOLUTION**

**Res No** : **151278**

**MOVED** : **Cr Bailey**

**SECONDED** : **Cr Vertigan**

**That Item 12.2 Aurora Algae Pty Ltd – Airport Power Supply be bought forward for discussion.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

## **12.2 AURORA ALGAE PTY LTD - AIRPORT POWER SUPPLY**

**File No:** TT.26

**Attachment(s)**

1. **Aurora Site Plan**
2. **Draft Memorandum of Understanding**
3. **Electrical Services Plan**

**Responsible Officer:** Director Infrastructure Services

**Author Name:** Airport Manager

**Disclosure of Interest:** Nil

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### **REPORT PURPOSE**

To inform Council of a request from Aurora Algae Pty Ltd (formerly Aurora Biofuels Pty Ltd) for increased power supply, and consider options for formalising a supply agreement with the Shire of Roebourne.

### **Background**

Aurora Algae have taken over a site to the North-East of the airport precinct that was previously occupied by Aquacarotene. This site is supplied power and water from Karratha Airport.

Aurora Algae Pty Ltd is commercialising technology that converts waste CO<sub>2</sub> from industrial processes such as LNG processing or ammonia production into three products:

- Biodiesel for using in the mining sector;
- Protein-rich biomass for aquaculture and animal feed;
- Omega-3 oils for human nutrition.

After evaluating sites globally, Aurora Algae determined that Karratha is an ideal location to develop the world's first Commercial Algae Facility to produce biofuel, biomass and omega-3 oils. The primary drivers to develop the facility in Karratha are:

1. High solar radiation (algae are photosynthetic organisms, using the sun for energy)
2. Warm temperatures which support algae growth
3. Availability of CO<sub>2</sub> from industrial processes
4. Flat land that is unsuitable for agriculture
5. Seawater to be used as a medium for algae growth
6. Support from the Australian government.

Power and water supply at the airport is the responsibility of the Shire. Power is fed from the Dampier Horizon Power supply line, and then stepped down and reticulated to airport tenancies. The consumption costs are passed through to airport tenancies. Likewise, the water is piped from the Dampier supply line to the airport main water storage tanks, and is then reticulated throughout the precinct for consumption by tenants, with the resultant pass on of costs.

Aurora Algae are currently drawing power and water from the airport site. However, there is no formal supply agreement for the provision of this power and water to Aurora Algae. Aurora Algae have recently contacted the Airport Management with respect to entering into

negotiations for the expansion of the power supply feeding their site. Aurora Algae are requiring an increase in power to meet their planned expansion of the facility. This has led to the development of a draft Memorandum of Understanding (attached) by Aurora which aims to map a way forward, both for the provision of the additional capacity, and the development of a draft supply agreement, to ensure both the Shire and Aurora Algae have clear and defined responsibilities and are covered against the risks evident through the provision of utility services.

Airport Management has sought the assistance from McLeod's Legal to assess the legal ramifications of a formal supply agreement being drafted. Correspondence from McLeod's regarding the matter forms an attachment to this report, and proposes amendments to the MOU prior to sign-off by both parties.

### **Issues**

The following issues need to be considered, both in the endorsing of the attached MOU and in the subsequent drafting of a formal supply agreement between the Shire and Aurora.

Recommendations made by McLeod's with regards to the MOU developed by Aurora include the following:

#### Costs for upgrade works

Aurora has stated in the attached MOU that they are *"willing to contribute financially to any upgrades specifically required (e.g. new transformer) to support the ongoing delivery of service to Aurora"*.

McLeod's are proposing a change so that the MOU makes it clear that Aurora is *"willing to bear the costs of any upgrades specifically required (e.g. new transformer) to support the ongoing delivery of service to Aurora"*.

This places the financial responsibility with Aurora to fund specific upgrade requirements.

#### Disruption Arrangements

The draft MOU makes it clear that:

*"Aurora will not carry out any upgrades or installations which may be likely to cause disruption to SOR services without the prior consent of SOR and, where such works are carried out, will use its best endeavours to minimise any such disruptions."*

And

*"Aurora will not hold SOR liable for, and will indemnify SOR against, any disruption of service if SOR experiences a general power failure not due to SOR own cause (e.g. – natural disaster or Horizon Power supply disruption)."*

And

*"Aurora will have a backup generator on site for critical operations for when power is not available and will be sized for 8 hrs of uninterrupted operation."*

Additional clauses:

*"Aurora will ensure that it's usage of services will not adversely affect, or diminish, the capacity of the SOR to provide services to other tenants and users of the Karratha Airport."*

*“Aurora will bear the Shire’s reasonable legal costs in relation to the preparation, negotiation, and execution of the MOU and any subsequent agreement arising therefrom.”*

Despite the mitigation of risks that would be achieved through the development of a supply agreement, there are many issues that need to be considered prior to any agreement for Aurora to expand their power draw.

The existing power infrastructure at the airport is in need of upgrades that are currently being scoped, and funds are in the 2010/11 Budget to commence these upgrade works.

Aurora Algae are proposing to run the new power supply around the northern boundary of the airport site and into the main airport sub-station. A better option would be for Aurora to continue running their new power supply to the east, and connect into the Horizon Power main grid. However, in discussions with Aurora they have indicated that this is a more costly option for them.

For Aurora to tie into the main airport power supply would require a high voltage shutdown and this would involve significant disruption to the airport power supply for an extended period of time.

Recent discussions with Horizon Power and Karratha Electrical (acting for Aurora Algae) promote the view that the risks to the Shire from allowing Aurora Algae to be supplied with increased power from the Airport are significant.

Karratha Electrical have advised Aurora Algae that it would be a better outcome to provide a direct feed from the Horizon Power Dampier line directly to the Aurora Algae site.

Horizon Power staff in Karratha are in agreement that this would be the best outcome to protect the Shire’s interests. However, it appears that Aurora Algae are looking for the most cost-effective solution to them. Initial indications from Horizon Power are that the costs for running a new feed to Aurora Algae will be in the vicinity of \$500,000.

Given the lack of a current supply agreement, the issues with the Airport’s existing power network, and the advice received from both Karratha Electrical and Horizon Power, it would appear that the best decision in the interest of the Shire would be to have Aurora Algae running off a completely separate feed. The cost implications for Aurora need to be considered by them in the overall viability of their business plan.

The issue of Aurora being connected to the airport water supply would remain. A review of water infrastructure at the airport is currently being undertaken, and included as part of this review is the existing arrangement to supply water to the Aurora site.

### **Options**

The option being proposed by Aurora is to endorse the MOU provided by Aurora and reviewed by McLeod’s with a view to drafting a formal supply agreement.

The alternative option would be to advise Aurora that the Shire is not willing to be involved in this process, and direct Aurora to discussions with Horizon Power for a totally separate power feed to meet their requirements.

The cost implications for Aurora to move to a direct feed for their power supply from Horizon Power is a matter for them to consider with their investors.

### **Strategic Implications**

*Shire of Roebourne – Strategic Plan – 2009-2013 – Key Goal 3 – Local Economy:*

*Creating opportunities for growth and diversification for local business.*

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

The Shire of Roebourne already supplies power and water services to the site now occupied by Aurora Algae. However, the complexities associated with the proposed expansion to meet their needs are significant.

As the operator of the Karratha Airport, proposing to continue to provide power to a third party site off the airport boundary is not considered to be core business.

Accordingly, it is proposed that a far better outcome long-term for the Shire would be to direct Aurora Algae to enter discussions with Horizon Power for a direct power feed.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : **151279**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Pritchard**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151280**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Lally**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**AMENDMENT TO THE RECOMMENDATION**

**REASON:**

**The Council agreed that Councillors had insufficient time to explore the options, and would lay the item on the table until the next Ordinary Council meeting to seek further clarification.**

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**COUNCIL RESOLUTION**

**Res No** : **151281**

**MOVED** : **Cr Bailey**

**SECONDED** : **Cr Pritchard**

**That Council lay the item on the table until the next Ordinary Council meeting on 18 October 2010 to seek further clarification into the available options.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

## **6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **COUNCIL RESOLUTION**

Res No : 151282  
MOVED : Cr Vertigan  
SECONDED : Cr Bailey

That the Minutes of the Ordinary Meeting of Council held on 16 August 2010, be confirmed as a true and correct record of proceedings, subject to Item 8.1 - Chief Executive Officer Contract Amendment being read out aloud by the Shire President.

#### **8.1 CHIEF EXECUTIVE OFFICER - CONTRACT AMENDMENT**

Payment of a performance bonus for the period to 30 June 2010 of \$11,378.00 as calculated in accordance with the previously determined key performance measures for the position.

Conduct of the first formal remuneration review for the CEO upon completion of 12 month's service (19 October 2010). This initial remuneration review to be presented for consideration at the November 2010 Ordinary Council Meeting

Introduction of a program of 6 monthly performance reviews, nominally in October and May, to provide ongoing support and guidance to the CEO

Conduct of the second and all subsequent salary and remuneration reviews in time to be addressed annually at the June Ordinary Council Meeting in time for budget consideration.

Alteration of the 3 part structure of the performance review process used in this assessment to a new 5 part format as follows:

- Adjust the scoring in part 1 to be out of 10 instead of 5
- Replace the criteria of part 2 with those in the newly adopted strategic plan
- Retain part 3 unaltered
- Introduce a part 4 that considers the overall satisfaction rating and trends captured in the annual staff survey and annual community survey
- Introduce a part 5 that provides for a 360<sup>o</sup> assessment of the CEO's performance by 5 employees, nominated by the CEO, comprising 1 Director and 4 line managers or supervisors, 2 of which are to be based at locations outside the administration centre.

This new performance appraisal tool is included as an attachment for adoption by the Council for use in May 2010.

An invitation to the CEO to initiate professional development training in the areas of:

- Organisational process, policy and procedure development
- Collaborative leadership and management
- Team development for the executive team (group 1) and line management staff (group 2)
- Customer service, across the organisation both internally and externally.

**An amendment to the existing contract of employment in relation to clause 5.6 and item 10 of Schedule 2, whereby, the CEO having taken occupancy of a Shire house, shall surrender the remote housing allowance specified (\$13,021) and in lieu shall be provided Shire accommodation (rental to be met by the Shire) plus the cost of reasonable utility consumption at the property, estimated to be in the vicinity of \$3,000 per annum for electricity and \$1,000 per annum for water.**

**An amendment to the contract of employment that acknowledges that the incumbent, having met their own costs of relocation to Shire provided accommodation, will be refunded the cost of relocation of the CEO (including household and family) upon expiration of the full term of the contract, to a location within Australia as stipulated by the CEO, at a cost of up to but not exceeding \$10,000.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
AGAINST : Nil

## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

- 30/07/10 Nicole Lockwood meeting with Mayor Col Meng and CEO Mr Peter Franks, Mackay Regional Council, QLD
- 30/07/10 Nicole Lockwood meeting with Mayor Cedric Marshall, Isaac Regional Shire, QLD
- 30/07/10 Collene Longmore meeting with Chevron Sekari Morrison and Anna Sandys
- 01/08/10 Collene Longmore, FeNaCING Festival – manning the SoR Tent
- 03/08/10 Nicole Lockwood, Collene Longmore meeting with Woodside Niegel Grazia and Matt Keogh
- 03/08/10 Nicole Lockwood meeting with Martin Forsey
- 03/08/10 Nicole Lockwood greeting Deborah De Williams, for Charity Breast Cancer 'Running Pink'
- 04/08/10 Nicole Lockwood, Collene Longmore Pilbara Regional Council meeting, Perth
- 04/08/10 Nicole Lockwood, Collene Longmore meeting with Minister Castrilli, Perth
- 04/08/10 Collene Longmore Pilbara Local Government Project Group meeting, Perth
- 05/08/10 Nicole Lockwood, Collene Longmore meeting with Robin McClelland, CEDA, Perth
- 05/08/10 Nicole Lockwood, Collene Longmore meeting with Ross Holt CEO Landcorp, Perth
- 05/08/10 Nicole Lockwood, Collene Longmore meeting with Hon Grahame Searle, Perth
- 05/08/10 Nicole Lockwood, Collene Longmore meeting with Hon Brendon Grylls, Perth
- 05/08/10 Nicole Lockwood Telstra Sundowner, Perth
- 10/08/10 Nicole Lockwood, Collene Longmore Karratha City of the North Plan Implementation Workshop
- 11/08/10 Nicole Lockwood, Collene Longmore meeting with DG Dept of Transport Reece Waldock, and Deputy DG Sue McCarey
- 13/08/10 Nicole Lockwood, Collene Longmore PDC Board Meeting, Newman
- 14/08/10 Nicole Lockwood Karratha Entertainment Centre 30<sup>th</sup> Birthday
- 16/08/10 Nicole Lockwood, Collene Longmore meeting with Tourism WA, Chair Kate Lamont and the A/CEO Stephanie Buckland
- 24/8/10 Nicole Lockwood meeting with Paul Whyte Department of Housing
- 12/08/10 Collene Longmore RDA Board Meeting, Newman

- 17/08/10 Collene Longmore meeting with Robert Holden, Conrad Properties
- 19/08/10 Collene Longmore, Pilbara Revitalisation Plan Steering Committee
- 19/08/10 Collene Longmore meeting with Tammy Webb, BHP Biliton
- 20/08/10 Collene Longmore Karratha City of the North - Madigan Road & Malataga Development Areas Workshop, Landcorp
- 24/08/10 Collene Longmore RDA Meeting, Perth
- 24/08/10 Collene Longmore meeting with Chris Smith, Ben East, Woodside, Perth
- 24/08/10 Collene Longmore meeting with Libby Lyons, CITIC Pacific Mining, Perth
- 24/8/10 Collene Longmore meeting with Landcorp
- 25/08/10 Collene Longmore meeting with Rio Tinto
- 30/08/10 Collene Longmore meeting with Brand Agency, Perth
- 30/08/10 Collene Longmore Karratha City of the North - City Centre update for new CEO of the Freemasons Graeme Sherriff, Perth

**8 COUNCILLORS**

8.1 Nil

## **9 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES**

### **9.1 DRAFT GUIDELINES FOR COUNCIL AGENDA & CONCEPT BRIEFING SESSIONS**

File No:

**Attachment(s)** Draft Guidelines Council Agenda & Concept Briefing Sessions

**Responsible Officer:** Chief Executive Officer

**Author Name:** Chief Executive Officer

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider adopting the draft guidelines for briefing sessions to ensure that Councillor's and staff adhere to procedures and protocols when attending briefing sessions.

#### **Background**

Briefing sessions are currently conducted prior to the Ordinary Council Meeting to allow Councillor's to better inform themselves in relation to items on the agenda. There has also been informal concept briefing sessions in regard to concepts/proposals coming before the Council.

This process allows the Councillors to make informed decisions at Council meetings and provides for efficient and effective decision making process.

#### **Issues**

It is the intent of the *Local Government Act 1995* that Council conduct business in an open and transparent manner, with a high level of accountability, with due probity and integrity, with all available information and professional advice and with the fullest possible participation of Elected Members.

The Department of Local Government advises that Council need to make a clear distinction between briefing sessions and the formal debate and decision making process at Council meetings.

Councillors and staff also need to be aware that the obligations in regard to declarations of interest apply to Council briefing sessions in the same manner as a formal Council meeting.

#### **Options**

Council has the following options available:

1. That Council adopt the draft guidelines for agenda and concept briefing sessions as attached.

Or

2. That Council amend or not adopt the draft guidelines for agenda and concept briefing sessions.

**Legislative Implications**

The *Local Government Act 1995* has implications in regard to the conduct of meetings and the disclosure responsibilities of Council members and staff.

**Financial Implications**

There are no financial implications in regard to the adoption of the guidelines.

**Conclusion**

The adoption of the guidelines will guide the Council members and administration in the conduct of the Council briefing sessions and provide for greater accountability and transparency in the decision making process.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : **151283**  
**MOVED** : **Cr Cechner**  
**SECONDED** : **Cr Bailey**

**That Council adopt the guidelines for Council agenda briefing sessions and concept briefing sessions as circulated.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

## **9.2 DRAFT POLICY EXECUTIVE SERVICES CE6 COUNCIL MEMBERS FEES, ALLOWANCES, REIMBURSEMENTS**

**File No:**

**Attachment(s)**                      **Draft Policy CE6**

**Responsible Officer:**              **Chief Executive Officer**

**Author Name:**                      **Chief Executive Officer**

**Disclosure of Interest:**          **Nil**

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### **REPORT PURPOSE**

For Council to consider adopting the draft Council member's fees, allowances and reimbursements policy to facilitate the payment of allowances and fees in accordance with the Local Government Act to Councillors.

### **Background**

The Local Government Act section 5.98 and the Local Government (Administration) Regulations 1996 provide for Councillor fees, allowances and reimbursements. The adoption of a policy clearly defines the Council's intent in the amount that the Council resolves to be paid and the manner in which these payments and reimbursements are to be made.

### **Issues**

The adoption of a policy will guide the Council members and the administration in the regard to the payment of fees, allowances and reimbursement to Council in undertaking their duties as Councillors.

The setting of a policy that is reviewed on an annual basis ensures that the process and procedure is embedded in the organisation and all parties are aware of the entitlements and manner in which payments will be made.

### **Policy Implications**

Adoption of a new policy as follows

### ***EXECUTIVE SERVICES POLICY CE6***

*Council Members' Fees, Allowances, Reimbursements*

### ***POLICY STATEMENT***

*The Local Government Act 1995, Section 5.98 and Local Government (Administration) Regulations 1996 provide for Council Member entitlements. The policy provides for clear definitions on reimbursements that members are entitled to and conferences and training opportunities available to members.*

### ***OBJECTIVES***

*To clearly outline the support and allowances available to the Shire Council Members within the provisions of the Local Government Act 1995 (the Act) to cover any "out of pocket" expenses that are incurred in carrying out their function as a Council Member.*

## **PRINCIPLES**

### **Allowances**

#### **Presidential Allowance**

*The annual Local Government allowance for the President shall be set at the maximum amount in accordance with section 5.98(5) of the Act and section 33 of the Local Government (Administration) Regulations 1996 (Regulations).*

*The allowance to the President shall be paid in four equal moieties in the months of July, October, January and April.*

*Where the President does not hold office throughout the payment period an amount of one twelve of the annual fee is to be paid or each month or part of a month that the President held office.*

*The expenditure of the allowance is at the discretion of the President.*

#### **Deputy Presidential Allowance**

*An annual Local Government allowance is to be paid to the Deputy President shall be the maximum amount in accordance with section 5.98A (1) of the Act and section 33A of the regulations, which is 25% of the annual Local Government allowance payable to the President.*

*The allowance to the Deputy President shall be paid in four equal moieties in the months of July, October, January and April.*

*Where a Deputy President does not hold office throughout the payment period an amount of one twelve of the annual fee is to be paid or each month or part of a month that the Deputy President held office.*

*The expenditure of the allowance is at the discretion of the Deputy President.*

#### **Annual fee for Council Members in lieu of fees for attending meetings**

*All council members who attend council or committee meetings are to be paid the maximum amount as an annual fee, in accordance with section 5.99(b) of the Act and section 34 of the Regulations.*

*The fees are paid in lieu of Council and Committee meeting attendance fees and shall be fixed at the above amounts regardless of the meeting structure in place, or the number of meetings attended by a particular Council Member.*

#### **Allowance in lieu of reimbursement of telephone expenses**

*All council members are to be paid the maximum annual allowance, in accordance with section 5.99A of the Act and section 34A of the Regulations, for telephone and facsimile machine rental charges and any other telecommunications expenses that might otherwise have been approved for reimbursement under section 32 of the Regulations.*

*The allowance is for costs relating to telephone usage including plans/contracts, mobile phones, extra telephone lines, call costs and consumables incurred while performing the functions of the member.*

### **Information Technology Allowance**

All council members are to be paid the maximum annual allowance, in accordance with section 5.99A of the Act and section 34AA of the Regulations for information technology expenses that have been approved for reimbursement under section 32 of the Regulations.

### **Payment of Members sitting fees, telephone expenses allowance and information technology allowance**

The annual fees and allowances are to be paid in four equal moieties in the months of July, October, January and April.

Where a member does not hold office throughout the payment period an amount of one twelve of the annual fee is to be paid or each month or part of a month that the member held office.

### **Reimbursement of Child Care Expenses as a Result of Attendance at Meetings of Council or Committee**

In accordance with section 5.98(2) (a) of the Act and sections 31(1) (b) and 31(3) of the Regulations, a council member who incurs child care costs (where they are a parent or legal guardian) because of the member's attendance at a council meeting or meeting of a committee (of which he or she is a member), is entitled to be reimbursed the actual cost per hour or the prescribed amount per hour whichever is the lower amount.

Child care costs will not be paid for where the care is provided by a member of the immediate family or relative living in the same premises as the Council Member. Actual amounts and actual costs are to be verified by sufficient information under section 31(5) of the regulations.

Claims must be made on the claim form provided and be accompanied by a receipt or invoice detailing the date, number of hours, rate and function attended and the details of the service provider.

### **Reimbursement of Travel Expenses Because Of Attendance at Meetings of Council or Committee**

It is noted that under section 5.98(2) (a) and section 31(1) (b) and 31(4) of the regulations a council member who incurs travel expenses because of the member's attendance at a council meeting or meeting of a committee of which he or she is a member, is entitled to be reimbursed For the person to travel from the person's place of residence or work to the meeting and back.

In relation to 3.3.1 above, if transportation is provided by another Council Member, then that Member is entitled to claim the actual cost applicable.

Actual amounts and actual costs are to be verified by sufficient information under section 31(5) of the regulations.

The amount per kilometre to which the person would be entitled for that expense in the same circumstances in accordance with the Local Government Officers Award.

### **Expenses Approved for Reimbursement**

For the purpose of section 32(1) (a) Regulations:

The express authority of the council is given to council members to perform the following functions:

- attendance by a council member at any working group meeting, ordinary or special briefing session and council forum, notice of which has been given by the CEO;
- attendance by a council member at any meeting of any body to which the council member has been appointed by the council or to a secondary body as approved

*by the Chief Executive Officer (but not including any meeting of a regional Local Government);*

- *Attendance by a council member at any annual or special electors' meeting;*
- *Attendance by a council member at a Shire of Roebourne civic function to which all council members are invited;*
- *Attendance by a council member at a citizenship ceremony conducted by the Shire;*
- *Attendance by a council member at any ceremony for the presentation by the Shire of awards to school students by any member responsible for presentation of the awards;*
- *Attendance by a council member at any meeting of a ratepayer/residents association dealing with the interests of a ward represented by that Council Member;*
- *Attendance by a council member at any site where:*
  - a. *The site is the subject of an item of business on an agenda for a council briefing session or a council meeting; and*
  - b. *The attendance occurs between the issue of the agenda and the council briefing session or the council meeting.*
- *Attendance by a council member at a meeting with the CEO or an Executive Manager of the Shire at the request of the CEO or an Executive Manager;*
- *Attendance by a council member at a meeting with a ratepayer/resident or a local body or group to discuss any Local Government matter; and*
- *Attendance by the President at a meeting or function of any body including any State Government body, in their capacity as the President, including attendance by the Deputy President or a council member in place of the President.*
- *Any other function, meeting or event in their role as a council member that is supported by a written invitation.*

*The following expenses incurred by a council member in performing a function to which express authority is given under this resolution, are approved for reimbursement:*

- *Child care costs.*
- *Travel costs.*
- *Parking.*

*Child care costs will not be paid for where the care is provided by a member of the immediate family or relative living in the same premises as the Council Member.*

*The extent to which child care costs referred to in this resolution are to be reimbursed is the lesser of:*

- *The actual cost per hour; and*
- *The amount prescribed.*

*The extent to which travel costs referred to in this resolution are to be reimbursed is the lesser of:*

- *The actual cost; and*

- *The amount per kilometre to which the person would be entitled for that expense in the same circumstances in accordance with the Local Government Officer Award.*

*The extent to which parking costs referred to in this resolution are to be reimbursed is the actual cost.*

#### **Procedures for Reimbursement**

*All claims for reimbursement must be lodged with the Personal Assistant to the CEO on the appropriate claim form, on a monthly basis by no later than thirty (30) days of the final day of the period to which the claim relates.*

*In submitting claims for reimbursement the Council Member shall detail the date of the claim, particulars of the claim and nature of business, e.g. amount paid for child care costs, distance travelled vehicle displacement and the total travelled in kilometres and certify the accuracy of such information.*

*This should be accompanied by supporting documentation where applicable. Expenses for the month of June to be submitted by 15 July.*

*Under no circumstances is any reimbursement to be made in connection with costs incurred for re-election to the office of Council Member.*

*Parking Fees: Parking fees incurred as a result of travel to any occasion referred to in clause 3.4.1 above shall be reimbursed upon lodgement of receipts accompanying the associated travel claim form.*

#### **Speaking Engagements**

*The CEO is authorised to arrange, at the cost of the Shire, and at the request of a council member, the registration of the council member to attend and listen to any speaking engagement in the Shire of Roebourne which the CEO considers is directly relevant to the Shires affairs.*

*A maximum of \$200 per council member per speaking engagement is set for the cost under 3.6.1 above.*

*Council Members are to submit a nomination form addressing the following criteria:-*

- *relevance to the member's personal development*
- *relevance to the Shires strategic direction;*
- *relevance to the members committee representation.*

#### **President's Entitlements**

*The CEO is to provide to the President, at the Shires cost, the following within the Shires administration offices:*

- *The use of an office; the use of a Shire employee as a part time executive assistant to the extent considered appropriate by the CEO; and the use of a computer and telephone.*
- *In addition to the allowance in lieu of reimbursement of telephone expenses the CEO is to provide to the President a mobile phone for Shire business calls only.*

### Options

Council has the following options available:

1. That Council adopt the Council member's fees allowances reimbursement draft policy as attached.

Or

2. That Council amend or not adopt the Council members fees allowance reimbursement draft policy.

### Legislative Implications

Section 5.98 and the Local Government (Administration) Regulations 1996 provide for Council member entitlement

### Financial Implications

The Council has budgeted \$272,900 in Council members fees allowances and reimbursements for the 2010/2011 financial year. The adoption of the draft policy will not have an implication on this budget allocation.

### Conclusion

The adoption of the policy will guide the Council members and administration in the manner and amounts that are to be paid to Council members in accordance with the Local Government Act and Local Government (Administration) Regulations 1996.

### Voting Requirements

Simple.

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### COUNCIL RESOLUTION

**Res No** : **151284**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Pritchard**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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### COUNCIL RESOLUTION

**Res No** : **151285**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Pritchard**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**AMENDMENT TO THE RECOMMENDATION:**

**REASON:**

The Council agreed to amend item 3.1.6 in Draft Policy CE6 to reflect that fees and allowances are to be paid 6 monthly or annually, at the discretion of the Councillors.

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**COUNCIL RESOLUTION**

**Res No** : 151286

**MOVED** : Cr Vertigan

**SECONDED** : Cr Cechner

That Council adopt the Executive Services CE6 Council Members' Fees, Allowances, Reimbursements policy, amending the policy to state that fees and allowances are to be paid 6 monthly or annually, at the discretion of the Councillors.

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

### **9.3 DRAFT POLICY - ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME**

**File No:** CS.22, PE.95, RC.50 & RC.51

**Attachment(s)** Draft Policy CS19

**Responsible Officer:** Chief Executive Officer

**Author Name:** Chief Executive Officer

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider adopting the draft Annual Community Associations Development Scheme Policy CS19 to facilitate the distribution of funding included in the 2010/11 Budget for community organisations.

#### **Background**

The Council during the budget discussions resolved to allocate \$100,000 to the community organisations of Dampier, Point Samson, Wickham and the Roebourne Advisory Council. In accordance with Council's decision, a policy has now been drafted to guide the administration and the community groups in the requirements of accessing funding.

#### **Issues**

The policy drafted focuses on encouraging community associations to apply for funding that could predominately provide for projects that provided tangible assets and events. This approach was taken to provide the Council with facilities and events that built on community capacity, self determination and provided ongoing benefits to the community.

However it should be recognised that any community infrastructure project will have a degree of maintenance costs and will have a depreciation factor attributable to the project that will need to be recognised by the Council as an ongoing liability.

It is recognised that funding will not always be applied for infrastructure and the approval for funding of events and the like has been left to the Council's discretion by way of approving applications.

Guidelines to assist in the funding process will be further developed following the adoption of the policy which is in line with other grant funding schemes. The focus of the guidelines will be to assist both the Association and the administration to access funding to develop the community's infrastructure and build on community capacity building initiatives.

This will include, but is not limited to, the tenure of the land, ongoing ownership and responsibility of any maintenance costs associated with the project.

#### **Options**

Council has the following options available:

1. That Council adopt the Annual Community Association Development Scheme Policy as attached.

Or

2. That Council not adopt or amend the Annual Community Association Development Scheme Policy.

### **Policy Implications**

The Annual Community Association Development Scheme is a new policy for Council consideration.

### **POLICY CS 19**

Annual Community Association Development Scheme

### **OBJECTIVE**

*To offer Community Associations which are based within the Shire of Roebourne, with financial assistance to coordinate high quality community programmes, events and services that provides a direct benefit to their associated community.*

### **POLICY PROVISIONS**

#### **Policy Guidelines:**

*In recognition of the important role that Community Associations play; and their ability to support communities through a variety of events and projects, Council is committed to the provision of assistance through the Annual Community Association Development Scheme.*

*Council will allocate funds on an annual basis for the purpose of contributing to named Community Associations. Community Associations must present a detailed project brief to Council by the 1<sup>st</sup> of March, depicting project intent, benefit and costing. Funds will be allocated to nominated associations through a set payment plan detailed in the project proposal.*

### **GENERAL CONDITIONS/CRITERIA**

*The Shire will endeavour to provide support to projects, activities, events that are consistent with the values and strategies contained within the Shire's Strategic Plan and that evidence the applicant's endeavours to access supporting funding sources.*

#### **Eligibility**

*Community Associations which are eligible include:*

- *Dampier Community Association*
- *Shire of Roebourne Advisory Council*
- *Wickham Community Association*
- *Point Samson Community Association*
- *Karratha Community Association (eligible in 2011/12)*

#### **Purpose**

*The funds can be used for a variety of purposes, however the Community Association must demonstrate to the Shire of Roebourne the benefit of their nominated project to their direct community.*

*All projects should endeavour to be self sustaining with limited ongoing cost to the Shire (e.g. maintenance). If future costs are required, the Community Association must provide the Shire with a life cycle cost plan and demonstrate how these costs will be met.*

*Council will not fund operational or ongoing costs of previous, current or future projects through this scheme.*

#### **Funds**

*Community Associations will receive 25% of total cost at the commencement of the project; the remainder will be issued at key milestones identified by the Community Association in the detailed project brief. A 5% retainer will apply in anticipation of the Community Association providing Council with a completion report.*

**Other**

*Council will not fund deficit funding and will not fund retrospectively.*

*To assist the Community Associations with timely support and feedback, all applications under the Annual Community Association Development Scheme shall be referred to Council for consideration and subsequent payment in accordance with budget allocation. Shire staff through direction from the Chief Executive Officer will assist with the undertaking of the payment and the final acquittal.*

*Guidelines to assist the Community Organisation will be developed and reviewed by Council on an annual basis.*

**Return Benefits to the Shire of Roebourne**

*The receiving Community Association agree to acknowledge the Shire of Roebourne's assistance through the following mediums, including but not limited to;*

*Public address announcements;  
Shire banner displayed at the event;  
Shire logo displayed on posters, pamphlets, sign boards etc;  
Shire logo displayed as appropriate on other promotional materials, and  
Undertake joint media promotion with the Shire of Roebourne.*

**Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

The allocation of maximum amount of \$400,000 has been included within the budget to support this concept. There is the opportunity for the community associations to leverage additional amounts to the benefit of the community. It is difficult to envisage the full impact of the scheme in the first year however it would be assumed that the total amount of the funding will be utilised.

There also may be additional costs in regards to staff time and ongoing operational expenses which the Council will have to consider when approving requests for funding.

The additional staff resources required to facilitate the scheme will detract from current duties and levels of service delivery. Any ongoing operational expenses will have to be factored into future budgets as the projects are delivered.

**Conclusion**

The adoption of the policy will guide the administration in the facilitation of the funding of community associations and provide for the community to deliver projects that are considered beneficial to the community. The policy allows for presentation of the requests to Council in sufficient time to enable consideration in the draft budget process.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151287

**MOVED** : Cr Hipworth

**SECONDED** : Cr Bailey

**That Council adopt the Annual Community Association Development Scheme Policy CS19 as circulated.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

#### 9.4 KARRATHA COMMUNITY CELEBRATION

**File No:**

**Attachment(s)**                      **CONFIDENTIAL Budget and Sponsorship Package**

**Responsible Officer:**              **Chief Executive Officer**

**Author Name:**                      **Chief Executive Officer**

**Disclosure of Interest:**          **Nil**

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#### **REPORT PURPOSE**

For Council to consider support of the Karratha Community Celebration event. A celebration designed to showcase the *Karratha: City of the North* vision and the region's growing arts and cultural scene.

#### **Background**

The Shire of Roebourne, in partnership with the Walkington Theatre, is developing an exciting community celebration on Sunday, October 24 designed to showcase the *Karratha: City of the North* vision and the region's growing arts and cultural scene.

It is also the closing day of the inaugural Desert REAF (Red Earth Arts Festival), sponsored by the Shire of Roebourne and North West Shelf Venture, in Karratha. The Shire of Roebourne has partnered with the North West Shelf Venture to develop and present an arts and cultural development plan for 2010 and beyond. These plans include a series of professional development opportunities tailored to our local arts workers' needs, community arts workshops, development of a 2011-2013 Arts Action Plan and the inaugural Desert REAF (Red Earth Arts Festival). Presented by the Walkington Theatre, Desert REAF will be launched on September 23 at an exclusive cocktail reception for invited guests.

Desert REAF will formally close on Sunday, October 24 with a community celebration and street party in the town centre.

The event will shine the spotlight on Karratha's plans for a revitalised town centre and welcome the WA Premier Colin Barnett and Cabinet Ministers to Karratha for a Regional Cabinet sitting. From 5pm to 8pm, Sharpe Avenue will be partially closed and transformed into a cosmopolitan, pedestrian friendly hub for the whole family. Sharpe Avenue will be lined with marquees to replicate the main-street shop fronts featured in our town centre revitalisation plans.

Market style stalls will offer local produce, arts, crafts, food and drinks that reflect the diversity of hospitality and speciality retail outlets planned for this important entertainment precinct. Some of Australia's best entertainers will take the stage including Mick Molloy as MC, the internationally renowned Chooky Dancers from Bran Nue Dae and reggae/funk band The Chocolate Strings.

A group of talented roving performers and stilt walkers will interact with the audience. Local personalities will be involved with a cook-off in "Masterchef BBQ Goes Bush" competition. Finally, as the sun sets up to 200 hand-crafted lanterns will be paraded in a community street parade.

### **Issues**

The Karratha Community Celebration presents a rare opportunity to capture the attention of State Government Ministers, corporate and industry leaders, and community members. With intense media interest in the development of the *Karratha: City of the North* Plan, Desert REAF and the Regional Cabinet Sitting, the Karratha Community Celebration will make headlines.

Sponsorship funding has been sought for the event from relevant stakeholders in the main street revitalisation project. There has been commitment from three of the five sponsors approached, with the other two sponsors progressing through internal approval processes.

There is currently a shortfall in the income required to manage the event which can be covered through the Council Refreshments and Entertainment budget if further sponsorship is not secured. Final determination of the shortfall will not be known until the September Council meeting.

### **Options**

Council has the following options available:

1. That Council agree to cover any shortfall from Council Refreshments and Entertainment budget.

Or

2. That Council agree to a variation to budget to cover any shortfall in funds for the Karratha Community Celebration.

Or

3. That Council not agree to options provided and seek to amend these options.

### **Policy Implications**

Nil

### **Legislative Implications**

Section 6.8 of the Local Government Act 1995 (Financial Management) 'Expenditure from municipal fund not included in annual budget' is relevant.

### **Financial Implications**

Financial implications are contained within the attached confidential budget.

### **Conclusion**

The Shire of Roebourne, in partnership with the Walkington Theatre, is developing an exciting community celebration on Sunday, October 24 designed to showcase our vibrant *Karratha: City of the North* vision and the region's growing arts and cultural scene. The event will shine the spotlight on Karratha's plans for a revitalised town centre and welcome the WA Premier Colin Barnett and Cabinet Ministers to Karratha for a Regional Cabinet sitting.

### **Voting Requirements**

- Option 1: Simple
- Option 2: Absolute
- Option 4: Simple

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**COUNCIL RESOLUTION**

**Res No** : **151288**

**MOVED** : **Cr Bailey**

**SECONDED** : **Cr Lally**

**That Council move in camera.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151289**

**MOVED** : **Cr Cechner**

**SECONDED** : **Cr Vertigan**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151290**

**MOVED** : **Cr Cechner**

**SECONDED** : **Cr Vertigan**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151291**

**MOVED** : **Cr Lewis**

**SECONDED** : **Cr Pritchard**

**That Council move out of camera.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151292**

**MOVED** : **Cr Cechner**

**SECONDED** : **Cr Vertigan**

**That Council agree to cover any shortfall funds from Council Refreshments and Entertainment budget.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

## 10 CORPORATE SERVICES

### 10.1 WRITE OFF COMMERCIAL RUBBISH REPORT

**File No:** SEPT10  
**Attachment(s):** Nil  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Senior Rates Officer  
**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

For Council to consider writing off Commercial Rubbish Service on Rates Assessment 30685 owned by Alvar Distributors Pty Ltd amounting to \$564.00 at property Unit 1/ L1009 Coolawanyah Road, Karratha Industrial Estate.

#### Background

Owners of property queried the Commercial Rubbish collection charges at Unit 1/ Lot 1009 Coolawanyah Road, Karratha Industrial Estate for 2009/2010. The unit is tenanted and only has one (1) service weekly at an annual fee of \$188.00. However four (4) services at an annual fee of \$752.00 were raised, consequently an overcharge of \$564.00 for three (3) services (3x \$188.00) has been raised in error on their Annual Rates for 2009/2010. From our investigation it has revealed and confirmed by Waste Management that the property has only one (1) service weekly. The owners realised the overcharge upon receiving the 2010/2011 Annual Rates Notice and request that the overcharge is written off.

#### Issues

Following is a schedule of the debt requested for write off:

Rate Ass	Property Owner	Amount Levied	Amount Should have been levied	Amount overcharged	Description	Reason for write-off
30685	ALVAR DISTRIBUTORS PTY LTD	\$752.00	\$188.00	\$564.00	Commercial Rubbish Service	Levy raised in error 2009/2010

#### Options

Council has the following options available:

1. Council write off the debt as listed.

Or

2. Council do not write off the debt as listed and it remains outstanding.

#### Policy Implications

There are no relevant policy implications pertaining to this matter

**Legislative Implications**

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money” which is owed to the local government.

**Financial Implications**

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

**Conclusion**

The item listed for write off has effectively been raised in error or is unrecoverable and therefore is now to be considered outstanding.

**Voting Requirements**

Absolute.

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**COUNCIL RESOLUTION**

**Res No** : 151293  
**MOVED** : Cr Hipworth  
**SECONDED** : Cr Cechner

**That Council write off the debts amounting to \$564.00 that were raised in error in 2009/2010 and amend the budget on account 404411 accordingly.**

Rate Ass	Property Owner	Amount Levied	Amount Should have been levied	Amount overcharged	Description	Reason for write-off
30685	ALVAR DISTRIBUTORS PTY LTD	\$752.00	\$188.00	\$564.00	Commercial Rubbish Service	Levy raised in error 2009/2010

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**10.2 WRITE OFF SUNDRY DEBTORS REPORT**

**File No:** AA/6/2  
**Attachment(s)** Nil  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Debtors Officer  
**Disclosure of Interest:** Nil

**REPORT PURPOSE**

For Council to consider writing off sundry debts on various Sundry Debtors amounting to \$6,149.44.

**Background**

As part of our ongoing review of all debts, the following debts have been found to have been raised in error or are unrecoverable.

**Issues**

Following is a short comment on each of the debts requested for write off:

**AMOUNTS TO BE WRITTEN OFF - COUNCIL MEETING SEPTEMBER 2010**

ID	NAME	INVOICE	NET	GST	AMOUNT	REASON - (RAISED IN ERROR)
D153	DeeCee Icecream	51298	\$100.00	\$0.00	\$100.00	Van sold and licence not renewed
K012	Karratha Netball Assoc.	47898	\$26.21	\$2.62	\$28.83	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	48182	\$32.72	\$3.27	\$35.99	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	48855	\$29.22	\$2.92	\$32.14	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	49218	\$4.29	\$0.43	\$4.72	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	49572	\$4.93	\$0.49	\$5.42	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	50717	\$2.38	\$0.24	\$2.62	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	50906	\$10.64	\$1.06	\$11.70	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	51314	\$30.49	\$3.05	\$33.54	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	51728	\$37.64	\$3.76	\$41.40	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	40713	\$18.90	\$1.89	\$20.79	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	41034	\$18.90	\$1.89	\$20.79	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	41436	\$25.89	\$2.59	\$28.48	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	45581	\$3.02	\$0.30	\$3.32	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46181	\$2.23	\$0.22	\$2.45	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46441	\$1.75	\$0.17	\$1.92	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46807	\$9.69	\$0.97	\$10.66	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	47092	\$43.04	\$4.30	\$47.34	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	47437	\$27.32	\$2.73	\$30.05	Charged meter usage in error-light tokens sold
K205	Karr.& Dist. Senior Soccer	52351	\$237.60	\$23.76	\$261.36	Agreed reduction to charges (oval hire)
K205	Karr.& Dist. Senior Soccer	52378	\$343.20	\$34.32	\$377.52	Agreed reduction to charges (oval hire)
H121	Haden Engineering	48819	\$4,545.45	\$454.55	\$5,000.00	Did not agree to continued sponsorship (MSIS)
A111	Airservices Australia	50603	\$22.00	\$2.20	\$24.20	Vehicle untraceable (hire vehicle) – tip fees
A111	Airservices Australia	51057	\$22.00	\$2.20	\$24.20	Vehicle untraceable (hire vehicle)
			<b>\$5,599.49</b>	<b>\$549.95</b>	<b>\$6,149.44</b>	

**Options**

Council has the following options available:

1. Council write off the debts as listed.

Or

2. Council do not write off the debts as listed and they remain outstanding.

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money”.

**Financial Implications**

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

**Conclusion**

The items listed for write off have effectively been raised in error or are unrecoverable and therefore are now to be considered outstanding.

**Voting Requirements**

Absolute.

**COUNCIL RESOLUTION**

Res No : 151294  
 MOVED : Cr Cechner  
 SECONDED : Cr Bailey

That Council write off the following debts amounting to \$6,149.44 that were raised in error or are unrecoverable prior to 30 June 2010 and amend the budget accordingly.

**AMOUNTS TO BE WRITTEN OFF - COUNCIL MEETING SEPTEMBER 2010**

ID	NAME	INVOICE	NET	GST	AMOUNT	REASON - (RAISED IN ERROR)
D153	DeeCee Icecream	51298	\$100.00	\$0.00	\$100.00	Van sold and licence not renewed
K012	Karratha Netball Assoc.	47898	\$26.21	\$2.62	\$28.83	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	48182	\$32.72	\$3.27	\$35.99	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	48855	\$29.22	\$2.92	\$32.14	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	49218	\$4.29	\$0.43	\$4.72	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	49572	\$4.93	\$0.49	\$5.42	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	50717	\$2.38	\$0.24	\$2.62	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	50906	\$10.64	\$1.06	\$11.70	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	51314	\$30.49	\$3.05	\$33.54	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	51728	\$37.64	\$3.76	\$41.40	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	40713	\$18.90	\$1.89	\$20.79	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	41034	\$18.90	\$1.89	\$20.79	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	41436	\$25.89	\$2.59	\$28.48	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	45581	\$3.02	\$0.30	\$3.32	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46181	\$2.23	\$0.22	\$2.45	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46441	\$1.75	\$0.17	\$1.92	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	46807	\$9.69	\$0.97	\$10.66	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	47092	\$43.04	\$4.30	\$47.34	Charged meter usage in error-light tokens sold
K012	Karratha Netball Assoc.	47437	\$27.32	\$2.73	\$30.05	Charged meter usage in error-light tokens sold
K205	Karr.& Dist. Senior Soccer	52351	\$237.60	\$23.76	\$261.36	Agreed reduction to charges (oval hire)
K205	Karr.& Dist. Senior Soccer	52378	\$343.20	\$34.32	\$377.52	Agreed reduction to charges (oval hire)
H121	Haden Engineering	48819	\$4,545.45	\$454.55	\$5,000.00	Did not agree to continued sponsorship (MSIS)
A111	Airservices Australia	50603	\$22.00	\$2.20	\$24.20	Vehicle untraceable (hire vehicle) – tip fees
A111	Airservices Australia	51057	\$22.00	\$2.20	\$24.20	Vehicle untraceable (hire vehicle)
			<b>\$5,599.49</b>	<b>\$549.95</b>	<b>\$6,149.44</b>	

**CARRIED**

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
 AGAINST : Nil

### **10.3 LIST OF ACCOUNTS SEPTEMBER 2010**

**File No:** AUG10  
**Attachment(s)** Nil  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Creditors Officer  
**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

#### **Background**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

#### **Issues**

None.

#### **Options**

Council has the following options available:

1. Council adopt the report as is.

Or

2. Council adopt the report with amendments.

Or

3. Council do not adopt the report.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

Local Government (Financial Management) Regulations 1996 Clause 12 and 13.

#### **Financial Implications**

There are no financial implications from this report.

#### **Conclusion**

None.

#### **Voting Requirements**

Simple.

**COUNCIL RESOLUTION**

**Res No** : 151295  
**MOVED** : Cr Lally  
**SECONDED** : Cr Lewis

**That Council accept voucher numbers 72964 – 73079, EFT7465 – EFT7833, Trust Cheques 1 – 17 inclusive, Direct Debit 12332.1 and payroll cheques, totalling \$6,030,420.65 submitted and checked with vouchers.**

**CARRIED**

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

Chq/EFT	Date	Name	Description	Amount
1	23/08/2010	Eaton Building	Refund Cash Bond Performance Guarantee Lot 2513 McKay St - Planning Approval 1830D	5110.64
2	23/08/2010	Karratha Caravan Park	Refund of Cat Trap Bond	30.00
3	23/08/2010	Transfield Worley	Refund Bond Hire Kevin Richards Memorial Oval 15.08.10	250.00
4	23/08/2010	Calibre Constructions Pty Ltd	Refund Performance Guarantee Lot 2885 Coolawanyah Rd - Planning Approval 1598D	20347.00
5	23/08/2010	Greg Crain	Refund of Anti Barking Collar Bond	50.00
6	23/08/2010	Kasey Cheedy	Refund of Bond for Roebourne Community Hall 10.07.10	500.00
7	23/08/2010	Kathie Couzens	Refund of Anti Barking Collar Bond	50.00
8	23/08/2010	Sarai Cedar	Refund of Bond for Hire of Millars Well Pavilion 13.08.10	500.00
9	23/08/2010	John Da Silva	Refund of 2 x \$30 Cat Trap Bonds	60.00
10	23/08/2010	Bruce Granger	Refund Performance Guarantee Planning Approval PA1725 - Lot 10 Petrel Corner	5103.60
11	23/08/2010	Karratha Touch Association	Refund of Bond for Millars Well Pavilion 08.08.10	150.00
12	23/08/2010	Chris Melton	Refund of Anti Barking Collar Bond	50.00
13	23/08/2010	Pilbara Multicultural Association	Refund of Bond & Overcharge of Hire Fee	200.00
14	23/08/2010	Melissa Phelps	Refund of Anti Barking Collar Bond	50.00
15	23/08/2010	Andria Park	Refund of Anti Barking Collar Bond	50.00
16	23/08/2010	Sinwa Holdings Pty Ltd	Refund Performance Guarantee Lot 1932 Coolawanyah Rd - Planning Approval 1895D	10089.78
17	23/08/2010	Kerri Sciaresa	Refund of Anti Barking Collar Bond	50.00
EFT7465	03/08/2010	British American Tobacco Australia Ltd	TTI - Cigarettes	2326.59
EFT7466	03/08/2010	Philip Morris Limited	TTI - Cigarettes	1214.32
EFT7467	03/08/2010	Colin Wilkinson Developments Pty Ltd	Shire Housing Construction – Progress claim	38554.13
EFT7468	03/08/2010	Woolworths (WA) Ltd	TTI - Kiosk Stock	548.83
EFT7469	05/08/2010	Centro Karratha	KEC - Site Rental For Centro Karratha Information Booth 07.08.10	402.50
EFT7470	05/08/2010	Seek Limited	Job Advertisements	1336.50
EFT7471	05/08/2010	Woolworths (WA) Ltd	Morning Tea For WMAA Meeting, TTI Kiosk Stock	154.32
EFT7472	05/08/2010	Allied Pickfords-Karratha	Employee Housing Relocations	8872.49

EFT7473	05/08/2010	Almos Fesa Direct Brigade Alarms	Airport Terminal & Admin Office Annual Fire Alarm Monitoring 1/7/09 to 30/6/10	1273.80
EFT7474	05/08/2010	Alicia Ballantyne	Refund Of Payment Of RPM Visit & Crèche Visit - Reissue Of Stale Cheque #70385	12.50
EFT7475	05/08/2010	M Booth	Reimbursement Of Subway Platters For LEMC Meeting 28/07/2010	261.00
EFT7476	05/08/2010	Jupps Carpet Court Karratha	11 Frinderstein Way Supply & Install Holland Blind	255.00
EFT7477	05/08/2010	Corporate Express Australia Limited	Office Chair, Stationery, TTI Kiosk Stock	3075.39
EFT7478	05/08/2010	Cardno Bsd Pty Ltd	Road Data Pick Up Services	39952.00
EFT7479	05/08/2010	Chandler Macleod	Labour Hire	21502.37
EFT7480	05/08/2010	James Cutfield T/As Signature Music	Live Music for the Cossack Art Award Community Day 18/07/2010, Equipment Hire Cossack Sponsors Night 16/07/10	1650.00
EFT7481	05/08/2010	Carbon Neutral	Trees For Sequestration	5263.16
EFT7482	05/08/2010	K Camplin	Reimbursement for Refreshments For Staff Service Awards	232.46
EFT7483	05/08/2010	Drake Australia Pty Ltd	TTI Temp Staff	6342.69
EFT7484	05/08/2010	T Davis	Reimbursement Of Water Usage Charges 51 Clarkson Way 03.06.10 - 06.07.10	37.26
EFT7485	05/08/2010	Westralia Airports Corporation Pty Ltd	Recharge Of ASIC Issue x 16 Employees	900.00
EFT7486	05/08/2010	GHD Pty Ltd	Karratha Airport - Progress Claim Terminal Expansion & Karratha Drainage Management Plan	45694.57
EFT7487	05/08/2010	Geraldton Building Services & Cabinets	KEC - Install Handrail Around Mezzanine Floor	8521.53
EFT7488	05/08/2010	Hathaway's Lubricants	Grease	1870.32
EFT7489	05/08/2010	Host Direct	TTI - Coffee Mugs, Whiskey Tumblers, Rubber Mats	645.96
EFT7490	05/08/2010	D Hipworth	Travel Expenses PRC Meeting 04/08/10	114.40
EFT7491	05/08/2010	Ispix	Public Libraries Internet Access (01/07/2010 - 30/09/2010)	377.55
EFT7492	05/08/2010	Karratha Newsagency	TTI - Newspapers / Magazines	4459.52
EFT7493	05/08/2010	Karratha Visitors Centre	TTI - Souvenir Items	923.48
EFT7494	05/08/2010	Karratha International Hotel	Geckos Lunch For 2 People 21/07/2010	65.00
EFT7495	05/08/2010	Karratha Tavern	TTI - Alcohol	14827.33
EFT7496	05/08/2010	Les Mills Aerobics Australia	KEC - Contract Fee July 2010	539.11
EFT7497	05/08/2010	N Lockwood	Travel Expenses QLD Tour - ULDA Presentation 28/7 - 31/7/2010	1114.75
EFT7498	05/08/2010	Manpower Services (Aust) P/L	Labour Hire	6315.54
EFT7499	05/08/2010	Market Creations Pty Ltd	Window Faced Envelopes	1628.00
EFT7500	05/08/2010	L Manser	Reimbursement For Phone Charger For Cleaverville Nature Based Camping Care-Takers SOR Mobile	29.00
EFT7501	05/08/2010	Norwest Sand & Gravel Pty Ltd	Water Truck Hire For Roebourne Race Meeting 10/07/2010	2213.75
EFT7502	05/08/2010	Noise & Vibration Measurement Systems PI	Replacement Hinged Cover FB-0691	106.21
EFT7503	05/08/2010	North West Realty	931 Walcott Way - Renew Kitchen Sink & Basin Taps	235.40
EFT7504	05/08/2010	Poolmart Karratha	Weekly Pool Maintenance - 31.05.10 - 21.06.10	508.35

EFT7505	05/08/2010	Water2Water	15 Teesdale Place Installation Of Water Filtration System, KEC Water Cooler Swap & Rental	1070.05
EFT7506	05/08/2010	Pilbara Iron Company (Services) Pty Ltd	38 Nelley Way Electricity	24.09
EFT7507	05/08/2010	Parry's Merchants	TTI - Kiosk Stock	11595.55
EFT7508	05/08/2010	Poinciana Nursery	Lantana Purple/White, Soil Improver	863.00
EFT7509	05/08/2010	Roebourne School P&C	Catering For Old Peoples Birthday 1 July 2010	1250.00
EFT7510	05/08/2010	St John Ambulance-Karratha	Provide First Aid Services for NAIDOC Festival Day 11/07/2010	330.00
EFT7511	05/08/2010	Signswest, Stick With Us Sign Studio	Signage - Off Road Vehicle Control Sams Creek, Cossack Banners, KAC Banner	6462.10
EFT7512	05/08/2010	Shell Company Of Australia	Fuel	6881.41
EFT7513	05/08/2010	Sealanes	Cossack - Kiosk Stock	567.73
EFT7514	05/08/2010	Stihl Shop Redcliffe	Chain, Filter	220.99
EFT7515	05/08/2010	Travelworld Karratha	Staff Flights	2223.00
EFT7516	05/08/2010	TNT Express	Freight	600.93
EFT7517	05/08/2010	Truck Centre (WA) Pty Ltd	Sender, Fuel Filter, Oil Filter	497.63
EFT7518	05/08/2010	Visimax	Bushfire Permit Books	62.70
EFT7519	05/08/2010	Worksense Safety & Workwear	Corporate Clothing	338.30
EFT7520	05/08/2010	Blackwoods (Atkins Carlyle Ltd)	Earplugs, License Holder	288.71
EFT7521	05/08/2010	Protector Alsafe	Safety Clothing	441.09
EFT7522	05/08/2010	Artcraft Pty Ltd	Shire Signage, Reflective Tape	462.66
EFT7523	05/08/2010	Australian Property Consultants	Valuation Fee For KELT Project, KAC, Bulgarra Reserve & Karratha Family Centre, Richardson Way & Searipple	22550.00
EFT7524	05/08/2010	The Artists Foundation of WA T/as Artsource	Cossack Art Awards - Per Diems Artist In Residence 26/06/10 - 15/07/10	1400.00
EFT7525	05/08/2010	Association Of Building Sustainability Assessors (ABSA)	Training Course For Energy Efficiency	600.00
EFT7526	05/08/2010	BOC Limited	Supply of Gas Bottles	780.00
EFT7527	05/08/2010	Bunzl Ltd	Hand Towels	2709.80
EFT7528	05/08/2010	Beaurepairs	Tyre Repair & Replacement, Battery	7319.29
EFT7529	05/08/2010	Barrett Displays	FeNaCING Festival 2010 Supply Of Outdoor Site Package	2035.00
EFT7530	05/08/2010	BC Lock & Key	Repair Lock at Bulgarra Day Care Centre	370.15
EFT7531	05/08/2010	Wickham Service Station	Fuel	1029.45
EFT7532	05/08/2010	BEST Consultants	Technical Electrical Engineering Advice For KELTP	1925.00
EFT7533	05/08/2010	Bartlett Brothers Entertainment	NAIDOC Week Performance 4 July 2010	3300.00
EFT7534	05/08/2010	Pilbara Iron Company (Services) Pty Ltd	Refund Of Overpayments Made On Rates Accounts - D1 - D12 West Avenue Dampier	2006.72
EFT7535	05/08/2010	TNT Express	Freight	104.84
EFT7536	05/08/2010	CJD Equipment	Filter	112.31
EFT7537	05/08/2010	Centurion Transport Co Pty Ltd	Freight	3974.64
EFT7538	05/08/2010	Coates Hire Operations	Equipment Hire	19867.80
EFT7539	05/08/2010	Coca-Cola Amatil (Holdings) Ltd	KEC & TTI - Kiosk Stock	7461.91

EFT7540	05/08/2010	Coventrys	Grease Gun Coupler, Lamp, Beacon, Filter, Spark Plug, Gas Refiller, Valve	1120.10
EFT7541	05/08/2010	Cummins South Pacific Pty Ltd	Filter	229.37
EFT7542	05/08/2010	Cheeky Monkey Entertainment	NAIDOC - Children's Entertainment 11th July 2010	15895.00
EFT7543	05/08/2010	Dva Fabrications	Dampier Library - Double Decker Browser Box	530.00
EFT7544	05/08/2010	E & MJ Rosher Pty Ltd	Filters, Bar Blade, Washer	1640.85
EFT7545	05/08/2010	Rondo Building Services (Ezy-Drive)	Guide Post	8494.86
EFT7546	05/08/2010	Farinosi and Sons (Rtl) Pty Ltd	Paint, Roller Kit	124.06
EFT7547	05/08/2010	Fortesque Bus Service Pty Ltd	Community Bus School Holiday Service January 2010	6270.00
EFT7548	05/08/2010	Gas City Pest Control	Roebourne Library - Termite Treatment Of 2 Trees & 1 Bush	148.50
EFT7549	05/08/2010	Garden Hogs	10 Knight Place - Garden Clean Up	2310.00
EFT7550	05/08/2010	Brett Gillow (Groups Tasmania)	Accommodation For PLA National Conference 12/09/10 - 16/09/10	900.00
EFT7551	05/08/2010	Home Hardware	Cinders Road Flood Ways - 6 Pallets Of Cement 20kg Bags	4182.00
EFT7552	05/08/2010	Hydramet	Gap Ridge & Bulgarra WWTP - Supply & Installation Of Chlorination Module	26851.01
EFT7553	05/08/2010	Howard Porter	Torque Rod Pin & Bush	385.88
EFT7554	05/08/2010	Hitachi Construction Machinery	Filters	132.83
EFT7555	05/08/2010	Handy Hands Pty Ltd	Spray Weeds Along Millstream, Searipple, Warambine and Dampier Road & In Front of KI	1985.50
EFT7556	05/08/2010	Hisco	Cossack Art Awards Wine Glasses	1478.40
EFT7557	05/08/2010	S Heaton	Reimbursement - Knapsack Sprayer	79.20
EFT7558	05/08/2010	Impay Pty Ltd (Karratha Motors)	Tow 13 Vehicles to Relocated Area For Car Park Works	1237.50
EFT7559	05/08/2010	Insight Call Centre Services	Establishment Fee for Set Up of After Hours Call Centre Service	572.00
EFT7560	05/08/2010	Johnny Appleseed GPS	Algiz 7 HSDPA With Windows 7, Screen Protectors	7070.00
EFT7561	05/08/2010	Karratha Smash Repairs	Windscreen Replacement	440.00
EFT7562	05/08/2010	Karratha Country Club Inc	Alcohol & Beverages Karratha City Of The North Launch 30 June 2010	1047.30
EFT7563	05/08/2010	Kott Gunning	Bulgarra Community Centre - Legal Advice on Consultancy Briefs	971.30
EFT7564	05/08/2010	Karratha & King Bay Horse & Pony Club	Refund Of Bulgarra Oval Hire Bond	360.00
EFT7565	05/08/2010	Landgate	Valuation Rolls - Consolidated, Land Enquiry, Certificate of Title	174.00
EFT7566	05/08/2010	LGIS Property	2010-2011 Property Insurance First Instalment, Cossack Art Awards Insurance	265785.30
EFT7567	05/08/2010	C Longmore	PRC & Perth Meeting Expenses 04-05.08.10 & 26-27.07.10	445.80
EFT7568	05/08/2010	Macdonald Johnston Engineering	Poly Broom Green	203.94
EFT7569	05/08/2010		Cancelled Cheque	
EFT7570	05/08/2010	LGIS Liability	2010/2011 Liability Insurance First Instalment	100617.00

EFT7571	05/08/2010	LGIS Insurance Broking	Insurance 30.06.10 - 30.06.11 - Motor Vehicle, Environmental Impairment, Statutory & Business Practices, Bush Fire, Aviation, Marine Cargo, Personal Accident, Fraud Protection, Councillors & Officers Liability	178044.27
EFT7572	05/08/2010	Major Motors Pty Ltd	Filter	241.05
EFT7573	05/08/2010	Mcintosh & Son	Blades, Filters, Nuts	288.28
EFT7574	05/08/2010	MSA Family Trust	Contract Building Maintenance Manager 05/07/10 - 15/07/10	7623.00
EFT7575	05/08/2010	Marnda Mia CNC Pty Ltd	Roebourne Advisory Committee - Hire of Boardroom & Catering 15/07/2010	275.00
EFT7576	05/08/2010	Pilbara News	Youth Make A Move Advert 16/06/2010	195.60
EFT7577	05/08/2010	North West Tree Services	Karratha Child Care Removal Of Gum Stumps & Trim Gum, Tambrey Oval Removal of Dead Trees & Dressing of Palms, Point Samson Community Park Dress 5 Coconut Palms, Pegs Creek Pavilion Urgent Tree Pruning	7128.00
EFT7578	05/08/2010	Orica Australia Pty Ltd	Bulgarra & Gap Ridge Waste Water Plant - 920kg Chlorine Gas	4252.60
EFT7579	05/08/2010	Ornithological Technical Services	Karratha Airport - Travel and Consultancy Charges Associated with Wildlife Assessment	1513.47
EFT7580	05/08/2010	Pilbara Distributors	Cossack Kiosk Stock	1098.02
EFT7581	05/08/2010	Pilbara Tafe	Walkington Theatre School Holiday Program - July 2010, NAIDOC Music Events Production Management, Equipment Hire, L Righton Workbooks & Enrolment Fee	20630.10
EFT7582	05/08/2010	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising - NAIDOC Week Transportation & Calendar Of Events, Cossack Art Awards, Changes to Rubbish Collection, Community Grant Scheme	3025.00
EFT7583	05/08/2010	Porter Consulting Engineers	Review of Plans for Baynton West Subdivision	1263.63
EFT7584	05/08/2010	Pilbara Aboriginal Church	Dollar For Bags Rubbish Collected	900.00
EFT7585	05/08/2010	P&G Body Builders	6.0 Tonne Capacity Tandem Trailer	31837.10
EFT7586	05/08/2010	Parking Consultants International	Karratha Airport Car Park - Access Control Equipment Specification And RFQ Documents, Investigation & Recommendation	7227.00
EFT7587	05/08/2010	J Pritchard	QLD Tour Expenses 27.07.10 - 31.07.10	419.40
EFT7588	05/08/2010	PBA Safety Pty Ltd	Hand And Foot Operated Eye Wash	1460.80
EFT7589	05/08/2010	D Pentz	Perth Meetings With CEO 26 & 27.07.10	202.10
EFT7590	05/08/2010	Roebourne District State Emergency Service	Reimbursement For 2 x Waeco 60L Car Fridges & Protective Covers	2598.00
EFT7591	05/08/2010	Sage Consulting Engineers Pty Ltd	Karratha Airport - Ticket Machine Electrical Engineering	4400.00
EFT7592	05/08/2010	S Subramoney	Reimbursement of 2 x A4 Certificate Frames for Volunteers Certificates	19.95
EFT7593	05/08/2010	Statewide Turf Services	Mow Bulgarra Drains & Paths 14/7/10	8254.25
EFT7594	05/08/2010	Sub Tropicool Ice Pty Ltd	Cossack - Ice	210.54
EFT7595	05/08/2010	Solo To Symphony	Cossack Art Awards Entertainment - Libby Hammer And Hip Mo' Toast	1925.00
EFT7596	05/08/2010	Onesteel Distribution	Cossack - Galvanised Weldmesh Wire 50mmx50mm	315.96
EFT7597	05/08/2010	Total Eden Watering Systems Pty Ltd	Retic Controller	964.58
EFT7598	05/08/2010	Turf Tec Australia	Blade	36.58

EFT7599	05/08/2010	Tox Free (Karratha) Pty Ltd	Refund Items On Inv 55405 (Credited CNO 284)	808.35
EFT7600	05/08/2010	Toucan Display Systems	Banners And Display System For Community Services	3247.75
EFT7601	05/08/2010	Thomasbuilt Pty Ltd	Refund Of Overpayment Invoice #52499 28/9/2009 Waste Disposal Fees	51.67
EFT7602	05/08/2010	UDLA	Architectural Professional Services - Upgrade Of Catrall Park	26873.00
EFT7603	05/08/2010	S Vertigan	QLD Tour Expenses, WALGA Annual Conference	757.20
EFT7604	05/08/2010	Wickham Newsagency	Wickham Library - Monthly Magazine Subscriptions 1.5.2010 - 27.5.2010	18.60
EFT7605	05/08/2010	Wren Oil	Recycling 7 Mile - Used Oil Removal	148.50
EFT7606	05/08/2010	Downer Edi Works Pty Ltd	Linemark Pegs Creek Car Park	2593.25
EFT7607	05/08/2010	WorleyParsons Services	Asset Audit For ERSR Project	693.00
EFT7608	05/08/2010	Daniel Williams	Daniel Williams - Carnival Nominees Pty Ltd - Refund Of Stall Holders Permit For FeNaCING Festival 2009	40.00
EFT7609	05/08/2010	Williams Concrete Tanks	Final Payment - Concrete Female And Disabled Toilet Unit, Disabled/Unisex Toilet Unit, Male Toilet Unit	54169.50
EFT7610	05/08/2010	Webset Security	Airport Security Services - 28/06/10 to 11/07/10	13014.10
EFT7611	05/08/2010	Workpac Pty Ltd	Labour Hire Waste Management Administration Officer	2136.20
EFT7612	06/08/2010	Rosemary Clark	Conference Expenses C78-09/10	172.20
EFT7613	06/08/2010	Dept Of Housing & Works-Douglas Rent	Payroll Deductions	250.00
EFT7614	06/08/2010	Dept Of Housing & Works-Hughes Rent	Payroll Deductions	760.00
EFT7615	06/08/2010	Dept Of Housing & Works-Hicks Rent	Payroll Deductions	564.60
EFT7616	06/08/2010	S Kot	Conference Expenses KELT & Karratha Youth & Families	282.25
EFT7617	06/08/2010	G Popa	Conference Expenses C78-09/10	172.20
EFT7618	06/08/2010	P Heekeng	Conference Expenses C76-09/10	343.55
EFT7619	06/08/2010	R McDermott	Conference ExpensesC01-10/11	123.60
EFT7620	11/08/2010	Australian Taxation Office	Payroll Deductions	156715.02
EFT7621	11/08/2010	Child Support Agency	Payroll Deductions	290.01
EFT7622	06/08/2010	ESS Bay Village (Compass Group)	Catering For Cossack Art Awards 16 & 17.07.10, City Of the North Launch Catering 13.07.10	8518.05
EFT7623	10/08/2010	British American Tobacco Australia Ltd	TTI - Cigarettes	2277.56
EFT7624	10/08/2010	Commander Australia Limited	Commander Service BCM 21/07/10 - 20/08/10	155.80
EFT7625	10/08/2010	Drake Australia Pty Ltd	Admin Office Casual Staff	2961.63
EFT7626	10/08/2010	Ispx	Domain Charges www.karrathaairport.com.au 06/07/2010 - 05/07/2011	230.00
EFT7627	10/08/2010	Coda Studio Pty Ltd	Baynton West Family Centre Contract Documentation - 70% Complete	62240.21
EFT7628	11/08/2010	Karratha Contracting Pty Ltd	Dampier Pavilion - Replace All External Verandah Posts, Airport - High Voltage Cable Transition, KEC Compressor Replacement, 10 Knight Place Supply & Install of Blinds & Floor Coverings, Air Conditioner Maintenance, General Building Maintenance	167290.10

EFT7629	16/08/2010	Noel Wright	Refund of Bond Planning Approval 2053D - Lot 63 Anderson Road	27254.75
EFT7630	16/08/2010	SAI Global Ltd	Buyer Advance Program Annual Fee - 01/08/2010-31/07/2011	409.51
EFT7631	16/08/2010	Woolworths (WA) Ltd	Restock Council Fridge, TTI Kiosk Stock	891.16
EFT7632	17/08/2010	MCC Australia Sanjin Mining Pty Ltd	Refund of Bond Roebourne Community Centre 22.06.10	500.00
EFT7633	17/08/2010	Anconina White	Refund of Bond Millars Well Pavilion 21.07.10	250.00
EFT7634	17/08/2010	WALGA (Marketforce)	Advertising - Staff Vacancies, Tender Management Services, Amendment No 20, Changes to Rubbish Collection, Amendment for Inspection, Differential Rates, KAC Upgrade & Tender	10526.48
EFT7635	17/08/2010	Cabcharge Australia Pty Ltd	Cabcharge Vouchers	353.54
EFT7636	17/08/2010	Ngarluma Aboriginal Corporation	Aboriginal Heritage Site Inspection - Wickham Motocross - 50% Deposit	989.18
EFT7637	19/08/2010	Australian Taxation Office	July BAS	7597.00
EFT7638	19/08/2010	Karratha First National Real Estate	Staff Housing Rental Payment	24201.66
EFT7639	19/08/2010	Karratha City Real Estate	Staff Housing Rental Payment	5214.29
EFT7640	19/08/2010	Jacquie Lymbery	Staff Housing Rental Payment	7691.42
EFT7641	19/08/2010	North West Realty	Staff Housing Rental Payment	24507.15
EFT7642	19/08/2010	Pilbara Real Estate	Staff Housing Rental Payment	16946.43
EFT7643	19/08/2010	Ray White Real Estate	Staff Housing Rental Payment	43729.07
EFT7644	19/08/2010	LJ Hooker Karratha	Staff Housing Rental Payment	5200.00
EFT7645	19/08/2010	Peter Hunt Architect Superannuation Fund No 2	Annual Water Charge 2/4 Welcome Road 01/07/10 - 30/06/2011	838.65
EFT7646	20/08/2010	Dept Of Housing & Works-Douglas Rent	Payroll Deductions	250.00
EFT7647	20/08/2010	Dept Of Housing & Works-Hughes Rent	Payroll Deductions	760.00
EFT7648	20/08/2010	Dept Of Housing & Works-Hicks Rent	Payroll Deductions	564.60
EFT7649	20/08/2010	C Fox	Conference Expenses AAA WA AGM - 6/8/10	129.95
EFT7650	20/08/2010	D Hobson	Conference Expenses - Advanced Asset Management 17/19 June 2010	899.60
EFT7651	20/08/2010	J Plunkett	LIWA Conference Expenses 16/17 Aug 2010	157.00
EFT7652	20/08/2010	S Murphy	LIWA Conference Expenses 16/17 Aug 2010	157.00
EFT7653	20/08/2010	Shire of Roebourne Social Club	Payroll Deductions	1080.00
EFT7654	20/08/2010	R Ward	Admin Assistant Course Expenses 13 Aug 2010	172.20
EFT7655	20/08/2010	British American Tobacco Australia Ltd	TTI - Cigarettes	3805.08
EFT7656	20/08/2010	Karratha Tavern	TTI - Alcohol	26287.30
EFT7657	20/08/2010	Philip Morris Limited	TTI - Cigarettes	875.64
EFT7658	20/08/2010	Shell Company Of Australia	Fuel	6820.10
EFT7659	20/08/2010	Avis Australia	Car Hire	879.09
EFT7660	20/08/2010	Allied Pickfords-Karratha	Removal Expenses For Staff	4233.68
EFT7661	20/08/2010	Baker's Temptation	TTI - Bread & Rolls July 2010, NAIDOC Week Cake	2665.55
EFT7662	20/08/2010	Bullivants	Natural Citrus Cleaner And Degreaser	105.88
EFT7663	20/08/2010	Jupps Carpet Court Karratha	Replace Blind in Dining	265.00

EFT7664	20/08/2010	Chefmaster Australia	Garbage Bags	1755.35
EFT7665	20/08/2010	Country Arts We	Renewal Of Country Arts WA Membership	110.00
EFT7666	20/08/2010	C.Y. O'Connor College Of Tafe	Dog & Cat Management & Control Course 06/09 - 09/09/2010	390.00
EFT7667	20/08/2010	Corporate Express Australia Limited	Paper Shredder, Office Chairs, TTI Kiosk Stock, Stationery	2515.56
EFT7668	20/08/2010	Transpacific Cleanaway	Domestic Collection July 2010, Airport & Wickham Library Waste Service	33111.48
EFT7669	20/08/2010	F Cechner	Sitting Fee & Telecom & Internet Subsidy July 2010	2998.10
EFT7670	20/08/2010	Cardno Bsd Pty Ltd	Road Data Capture Services July 2010	11000.00
EFT7671	20/08/2010	Chandler Macleod	Labour Hire	14201.72
EFT7672	20/08/2010	P Compe	Refund Of Horizon Power 22b Frinderstein Way - Account Paid By Employee & Deducted From Termination Pay	245.60
EFT7673	20/08/2010	Drake Australia Pty Ltd	TTI Casual Staff	17442.30
EFT7674	20/08/2010	Department of Transport	Dampier & Back Beach Annual Jetty Licence Public Boat Ramp	65.30
EFT7675	20/08/2010	Forpark Australia	Supply & Installation Of Equipment & Softfall	146283.50
EFT7676	20/08/2010	Westralia Airports Corporation Pty Ltd	ASIC Production x 1	50.00
EFT7677	20/08/2010	Freo Group Limited	Country Club - Crane Hire to Unload 2 Toilet Blocks	2522.52
EFT7678	20/08/2010	GHD Pty Ltd	Depot Upgrade Feasibility Study - Progress Fee Claim, Bulgarra Oval Traffic Management Study - Progress Claim 1	27318.50
EFT7679	20/08/2010	Harvey World Travel	Employee Flights	1237.01
EFT7680	20/08/2010	Hathaway's Lubricants	Diff & Gear Oil	1127.22
EFT7681	20/08/2010	D Hipworth	Sitting Fee & Telecom & Internet Subsidy July 2010	2600.00
EFT7682	20/08/2010	Karratha Florist	TTI Kiosk - Flowers for July 2010	180.00
EFT7683	20/08/2010	Karratha Newsagency	TTI Newspapers & Magazines	5276.53
EFT7684	20/08/2010	Karratha International Hotel	Cossack Art Awards - Alcoholic Beverages For Award Nights, Accommodation T&L Baldock	4328.70
EFT7685	20/08/2010	Karratha Alternative Carriers	Bulgarra & Gap Ridge EWS - Deliver Chlorine Gas	693.00
EFT7686	20/08/2010	LRW'S Electrical	Air Cleaner Element CS45	35.50
EFT7687	20/08/2010	Leisure Institute Of WA Aquatics (Inc)	LIWA Two Day Conference & Annual Dinner - S Murphy & J Plunkett, S Murphy Annual Membership Renewal	970.00
EFT7688	20/08/2010	J Lally	Sitting Fee & Telecom & Internet Subsidy July 2010	6350.00
EFT7689	20/08/2010	N Lockwood	Reimbursement for Conference Accommodation & The Icon Meal, Sitting Fee & Telecom & Internet Subsidy July 2010	19949.50
EFT7690	20/08/2010	Caltex Energy WA (Link Energy Pty Ltd)	Diesel	34853.23
EFT7691	20/08/2010	Midalia Steel	Karratha Golf Course - 50x50x2.5 Gal, 50 x 8 Flat Bar	213.83
EFT7692	20/08/2010	Manpower Services (Aust) P/L	Depot Labour Hire	3608.88
EFT7693	20/08/2010	New Wave Caterers	NAIDOC Week - Catering For 50 People	327.00
EFT7694	20/08/2010	Norwest Sand & Gravel Pty Ltd	Cinders Road Resheeting - Hire Of 2 Side Tippers	37917.00
EFT7695	20/08/2010	TJM Pilbara/North West 4WD	Jerry Can Holder	89.00

EFT7696	20/08/2010	Poolmart Karratha	8 Knight Place Pool Maintenance 28/06 - 26/07/2010	584.40
EFT7697	20/08/2010	Point Samson Community Association Inc	Hall Hire Point Samson NAIDOC Twilight Tunes	500.00
EFT7698	20/08/2010	Pilbara Iron Company (Services) Pty Ltd	Hampton Oval Amenity Dampier Electricity Usage 29/6 - 30/7/10	463.30
EFT7699	20/08/2010	Parry's Merchants	TTI - Kiosk Stock	13442.30
EFT7700	20/08/2010	M Plummer	Travel Assistance Trust Withdrawal	2500.00
EFT7701	20/08/2010	Pilbara Patios	Cossack - Semi-Permanent Cover For Exposed Well	2765.00
EFT7702	20/08/2010	Prime Health Group Limited	Flu Immunisation & Hep A & B For Bien VanLee	188.00
EFT7703	20/08/2010	Signswest, Stick With Us Sign Studio	Pt Samson Information Bay - Alubond Panel Signs & Anti Graffiti Treatment to Sign	3333.00
EFT7704	20/08/2010	E Smeathers	Sitting Fee & Telecom & Internet Subsidy July 2010	2600.00
EFT7705	20/08/2010	Reliance Petroleum	Petrol Unleaded - 200L Drum	1826.93
EFT7706	20/08/2010	Sealanes	Cossack - Kiosk Stock	949.70
EFT7707	20/08/2010	The Royal Life Saving Society Australia	Subscription for Online Pool Safety Guidelines - Expires 27/07/2011	200.00
EFT7708	20/08/2010	Travelworld Karratha	Flights Cheeky Monkey Group 11 & 12/07/2010	10112.00
EFT7709	20/08/2010	TNT Express	Freight	731.37
EFT7710	20/08/2010	The Retic Shop	Bermad Solenoid Valve, Chatterbox	1669.65
EFT7711	20/08/2010	M Waterstrom	Travel Assistance Trust Withdrawal	4000.00
EFT7712	20/08/2010	F White-Hartig	Sitting Fee & Telecom & Internet Subsidy July 2010	2600.00
EFT7713	20/08/2010	Westside Body Builders Pty Ltd	Bow Ends	748.00
EFT7714	20/08/2010	Worksense Safety & Workwear	Jackets & Hat	161.62
EFT7715	20/08/2010	Blackwoods (Atkins Carlyle Ltd)	Shell Helix Brake & Clutch Fluid	55.59
EFT7716	20/08/2010	Protector Alsafe	Safety Boots	626.47
EFT7717	20/08/2010	Av Truck Services Pty Ltd	Fuel Filter	15.74
EFT7718	20/08/2010	A & P Transport	Laying Pallets	80.00
EFT7719	20/08/2010	Attorney-General's Department	AusChecks For July 2010	972.00
EFT7720	20/08/2010	A&M Medical Services Pty Ltd	KAC - Service Heartstart Equipment & Freight	192.91
EFT7721	20/08/2010	Ausco Building Systems Pty Ltd	Karratha Airport - Lunchroom Rental August 2010	902.88
EFT7722	20/08/2010	Avdata Australia	Karratha Airport Billing Services & Charges For Aircraft Data, June 2010 Flag Fall	3301.00
EFT7723	20/08/2010	Archipelago Arts	2010 Arts Development Program - Creation Of Six Month Arts & Culture Plan Arts Development Administration Support	10670.00
EFT7724	20/08/2010	The Artists Foundation of WA T/As Artsource	Consultancy Fee	2826.03
EFT7725	20/08/2010	BOC Limited	Deliver & Install Gas Cylinder and Remove Old Cylinder - 22B Frinderstein	110.00
EFT7726	20/08/2010	Beaurepaires	4 Tyres Wrangler, Puncture Repair	1307.86
EFT7727	20/08/2010	BC Lock & Key	Rekey Locks, Security Latches & Supply Keys, KEC Door Repair, Unit 2 Bassett Rd Deadlock Assembly, 7 Mile Change Deadlocks, Tambrey Oval Toilet Block Repair All Door Locks	3096.31

EFT7728	20/08/2010	Burkeair Pty Ltd	Repair Air Conditioner In Living, 944A & B Harding Way Air Conditioning Clearance Certificate	1006.15
EFT7729	20/08/2010	BCH Engineering Consultants Pty Ltd	KAC - Pump House Repair Design Sketches	1780.90
EFT7730	20/08/2010	Budget Rent A Car	Car Hire	2443.76
EFT7731	20/08/2010	Ronald Back	Preparation of Long Term Financial Plan 2010-2020	5687.00
EFT7732	20/08/2010	Bowman And Associates Pty Ltd	Review & Gap Analysis of Shire's Waste Management Final Progress Payment	28179.25
EFT7733	20/08/2010	Bird Gard Pty Ltd	Bird Scaring Device	12500.00
EFT7734	20/08/2010	Pilbara Tafe	Karratha Library - Contribution Operating Costs July 2010, Walkington Theatre 50% Operating Costs April 2010	64138.35
EFT7735	23/08/2010	Centurion Transport Co Pty Ltd	Freight	1059.39
EFT7736	23/08/2010	Coates Hire Operations	Install & Removal Of 4 x Toilet Blocks FeNaCING, Airport Safety Barriers, 7 Mile Demountable Office & Concrete Tie Downs, Fuel Tank Hire, Porta Loo Hire	15770.01
EFT7737	23/08/2010	Coca-Cola Amatil (Holdings) Ltd	KEC & TTI - Kiosk Stock	6246.43
EFT7738	23/08/2010	Coventrys	Filters, Bearing, Battery, Lamp, Ear Muffs, Trailer Loom, Tail Light, 7 Pin Plug Adaptor	1309.07
EFT7739	23/08/2010	Chemform	Washroom Cleaner	1282.00
EFT7740	23/08/2010	CCS Strategic Management	Strategic Advisory Services 13.05.10, June & July 2010, Speech C Longmore & N Lockwood	19736.85
EFT7741	23/08/2010	Commonwealth Bank of Australia	Commonwealth Bank Audit Certificate Fee	70.00
EFT7742	23/08/2010	Coda Studio Pty Ltd	Bulgarra Community Centre & Baynton West Family Centre Variations, Baynton West PDC Funding Application	71687.00
EFT7743	23/08/2010	K Cooke	Reimbursement For Food - Elders Lunch Roebourne	482.80
EFT7744	23/08/2010	Creating Communities	Inception Phase Meeting - Youth Plan Process	1749.00
EFT7745	23/08/2010	David Gray And Company Pty Limited	Poultry Dust	34.32
EFT7746	23/08/2010	Dy-Mark (Aust) Pty Ltd	Spray & Mark White	720.06
EFT7747	23/08/2010	Department Of Corrective Services	Litter Clean Up 23rd, 24th & 30 June 2010, 01st -15th July 2010	924.00
EFT7748	23/08/2010	Dustex Australia Pty Ltd	Airport Dust Control	4760.25
EFT7749	23/08/2010	E & MJ Rosher Pty Ltd	Oil Filter, Fuel Filter	385.95
EFT7750	23/08/2010	Farinosi and Sons (Rtl) Pty Ltd	1lt Rust Convertor - Dodd Court	39.95
EFT7751	23/08/2010	Chubb Fire Safety Ltd	Karratha Airport Hydrant Maintenance - July 2010	538.45
EFT7752	23/08/2010	Fortesque Bus Service Pty Ltd	Bus Transfers School Holiday Program	5500.00
EFT7753	23/08/2010	Frogs Gelato	TTI - Annual Service On Coffee Machine	379.95
EFT7754	23/08/2010	Golden Hiabs	Removal Of Abandoned Vehicle Harding Way	286.00
EFT7755	23/08/2010	Gemini Medical Centre - Karratha	Employee Vaccination & Consults	228.00
EFT7756	23/08/2010	Home Hardware	Premium Garden Hose	244.00
EFT7757	23/08/2010	Hydramet	RAC - Information Sign	751.85
EFT7758	23/08/2010	Hevrans	Graffiti Scrubs	119.59
EFT7759	23/08/2010	Hitachi Construction Machinery	Front Top Windscreen	935.63

EFT7760	23/08/2010	Hallmark Editions	Subscription Council Manager Magazine	330.00
EFT7761	23/08/2010	Haines Norton (WA) Pty Ltd	Interim Billing Audit 2009/10	25987.50
EFT7762	23/08/2010	P Heekeng	Reimbursement Transport Cost to Perth - Training 21-22/07/2010	747.96
EFT7763	23/08/2010	Impay Pty Ltd (Karratha Motors)	Karratha Airport - Tow Vehicles To Relocated Park Area, Removal / Disposal of Abandoned Vehicles	2025.00
EFT7764	23/08/2010	ISIS Group Australia	Karratha Airport Refurbish & Extension Progress Claim No 3	913712.14
EFT7765	23/08/2010	Insight Call Centre Services	Insight Call Centre Fee July 2010	364.65
EFT7766	23/08/2010	Karratha Smash Repairs	Replace / Repair Windscreens	511.50
EFT7767	23/08/2010	Karratha Party Hire	Cossack Art Awards - Hire Of Chairs, Glasses, Tablecloths & Cool Room	1409.10
EFT7768	23/08/2010	Kott Gunning	Professional Fees Project Management, Legal Services Funding Agreement	1181.18
EFT7769	23/08/2010	Karratha & King Bay Horse & Pony Club	Sports Funding Grant Scheme	1000.00
EFT7770	23/08/2010	Karratha Little Athletics Association	Clean Up Australia Day 2010 Bags of Rubbish Collected	420.00
EFT7771	23/08/2010	Lyons & Peirce	Bulgarra Waste Plant - Desludge Footvalve	1065.50
EFT7772	23/08/2010	Landgate	GRV Chargeable, Mining Tenement Chargeable, Online Transactions	1608.30
EFT7773	23/08/2010	Letizia Palmer Chartered Accountants	Acquittal 2020 Vision & Community Plan For Years Ended 30 June 2008 & 09	814.00
EFT7774	23/08/2010	Samuel Longley	Cossack Art Awards MC Services	1980.00
EFT7775	23/08/2010	LGIS Workcare	Workers Compensation Adjustment Payable For Period 01/05 - 30/06/2010	59127.20
EFT7776	23/08/2010	Major Motors Pty Ltd	Chamber Assembly	2348.06
EFT7777	23/08/2010	Mike Allen Planning	Strategic Planning Services - Professional Fees & Disbursements July 2010	5943.40
EFT7778	23/08/2010	Mcnally Newton Landscape Architects	Detail Design & Documentation For the Permanent Playground Structures - Progress Claim	1100.00
EFT7779	23/08/2010	MSA Family Trust	Contract Building Maintenance Manager	16285.50
EFT7780	23/08/2010	Pilbara News	Advertising - KEC Timetable, Community Update, Community Grant Scheme, Cossack Art Award, Road Closure	6058.80
EFT7781	23/08/2010	Redwave Media Ltd	Promotion NAIDOC Week - Radio Commercials Mt Welcome Power Recovery & Facilities Leasing	1584.00
EFT7782	23/08/2010	Broadcast Australia Pty Ltd		1266.37
EFT7783	23/08/2010	North West Tree Services	Millars Well Oval - Tree & Garden Maintenance	1974.50
EFT7784	23/08/2010	Northfleet Bus Contractors	Bus Charter 9th & 11th July 2010 - NAIDOC	2079.00
EFT7785	23/08/2010	Jamie Nicolau	Digital File - Karratha Hills	100.00
EFT7786	23/08/2010	Orica Australia Pty Ltd	Bulgarra EWS - Service Fee 920kg Chlorine Cylinder	1210.21
EFT7787	23/08/2010	Pilbara Distributors	Karratha Admin - 6 Bottles Water 600ml	1533.41
EFT7788	23/08/2010	Pilbara Motor Group	Toyota Hilux 4x4 Dualcab Wellbody Ute, Filters	48779.22
EFT7789	23/08/2010	Play Right Australia Pty Ltd	Accredited Playground & Safety Training Course - M Plummer & G Murphy	5329.50
EFT7790	23/08/2010	Pilbara Copy Service	Karratha Airport - Photocopier Billing Charges July 2010	65.89
EFT7791	23/08/2010	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising - Rubbish Collection Changes	627.00
EFT7792	23/08/2010	Parks & Leisure Australia	Registration For PLA Conference	1400.00

EFT7793	23/08/2010	Perth Petroleum Services	Karratha Airport - Mobile Emergency Spill Response Kit	2409.00
EFT7794	23/08/2010	J Pritchard	Reimbursement Conference Expense Queensland, Sitting Fee & Telecom & Internet Subsidy July 2010	2629.65
EFT7795	23/08/2010	Peter Hunt Architect Superannuation Fund No 2	U2/4 Welcome Road Rent 19/08 - 18/09/2010	2711.03
EFT7796	23/08/2010	Roebourne Dingo Hire	Pegs Creek Oval - Reclaim Jump Pit & Levelling Of Ground At Bulgarra Oval, Andover Way Park Hire of Machinery, Wickham Lions Park Fence Repair	6292.00
EFT7797	23/08/2010	Skipper Truck Parts	Brake Drum, Spring Assembly	821.58
EFT7798	23/08/2010	Statewide Equipment Hire	Karratha Airport - Hire Of Diesel Generator July 2010	2062.37
EFT7799	23/08/2010	Sage Consulting Engineers Pty Ltd	Consolidated Services Plan For Car Park Lighting & Ticketing	3520.00
EFT7800	23/08/2010	Steve Paul & Partners (SPP)	KELT Project - Technical Hydraulic Engineering Advice	770.00
EFT7801	23/08/2010	Sports Surfaces	Karratha Cricket Pitch Construction Progress Claim	22951.50
EFT7802	23/08/2010	Think Security	Roebourne Library Monitoring To June 2011	1716.00
EFT7803	23/08/2010	T-quip	Manual Back Lapping Paste	191.40
EFT7804	23/08/2010	Thingz Gifts	Gift Voucher Employee Recognition	150.00
EFT7805	23/08/2010	TrafficLogix	Annual Renewal - Rapid Plan 2010 License 9A-5203-A001-1F11-00A0-0504	330.00
EFT7806	23/08/2010	UDLA	Catrrall Park - Architectural Professional Services Revised Fees Stage 2	11179.85
EFT7807	23/08/2010	Vanguard Press	Supply 5000 Timecards	924.00
EFT7808	23/08/2010	S Vertigan	Conference Expenses National Arts Regional Conference, Reimbursement of Accommodation, Sitting Fee & Telecom & Internet Subsidy July 2010	3842.10
EFT7809	23/08/2010	Westrac Equipment Pty Ltd	Support Rubber, Prescreener, Filter, Locknut	177.80
EFT7810	23/08/2010	Wickham Newsagency	Wickham Library - Newspapers & Magazines July 2010	66.65
EFT7811	23/08/2010	Woolworths (WA) Ltd	Cossack & TTI Kiosk Stock, Dry Dog Food, Gift Voucher – Employee Recognition	1301.27
EFT7812	23/08/2010	D Woods	Reimbursement For Cossack Art Awards Expenses Incurred	339.04
EFT7813	23/08/2010	Webset Security	Karratha Airport Security Services 12.7.10 - 8.8.10	19025.60
EFT7814	23/08/2010	Workpac Pty Ltd	D Cleaver - Placement Fee	5156.25
EFT7815	23/08/2010	Zipform Pty Ltd	Supply & Print Rate Notices 2010/11	9403.41
EFT7816	24/08/2010	Australian Taxation Office	Payroll Deductions	139430.95
EFT7817	24/08/2010	Child Support Agency	Payroll Deductions	290.01
EFT7818	25/08/2010	Karratha Contracting Pty Ltd	Investigate Airport HV Cable Relocation, 8 Peirl Way Repairs, 5B Leonard Way Electrical Repairs, Golf Course Power Connection, 6 McRae Ct Plumbing Repairs, Baynton West Review of Design Development, General Building Maintenance	53512.17
EFT7819	25/08/2010	B Moxham	Conference Expenses Regional Arts Australia National Conference 26-29.08.10	459.15
EFT7820	25/08/2010	Woolworths (WA) Ltd	Cossack & TTI Kiosk Stock	761.68
EFT7821	26/08/2010	Lorraine Ellis Retirement Fund	Superannuation Contributions	641.44
EFT7822	30/08/2010	British American Tobacco Australia Ltd	TTI - Cigarettes	1842.43

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EFT7823	30/08/2010	Commander Australia Limited	Administration Office - Commander Service Assurance 21/08-20/09/2010	172.30
EFT7824	30/08/2010	Chandler Macleod	Labour Hire	23104.36
EFT7825	30/08/2010	Department of Transport	Johns Creek Boat Ramp Jetty - Application Fee to Modify	104.00
EFT7826	30/08/2010	Philip Morris Limited	TTI - Cigarettes	1045.29
EFT7827	30/08/2010	Roebourne Art Group	Sale of Cossack Art	4785.00
EFT7828	30/08/2010	Department Of Environment & Conservation	Controlled Waste Tracking Forms For July 2010	273.00
EFT7829	30/08/2010	Griffin Civil	Karratha Airport - Car Park Car Park Expansion Progress Claim No 3	232633.52
EFT7830	30/08/2010	Hydramet	Bulgarra & Gap Ridge WWTP - Supply & Installation Of Chlorination Module	317668.99
EFT7831	30/08/2010	CA & MJ Lommers Pty Ltd	11-15 Crane Circle - Fire Separation Requirements Service	1100.00
EFT7832	30/08/2010	My Coffee Shop Pty Ltd	Cossack - Jura Impressa Xs90 OT (Black) Coffee Machine	4266.60
EFT7833	30/08/2010	Woolworths (WA) Ltd	KEC - 30th Birthday Celebrations - Ingredients, Items For Executive Meetings	273.71
72964	03/08/2010	Running Pink Inc	Donation To Cancer Charity Runner	100.00
72965	05/08/2010	Horizon Power	Shire Electricity Usage	7167.64
72966	05/08/2010	Ambassador Hotel Perth	Employee Accommodation - ABSA Training 14/07/2010	306.00
72967	05/08/2010	Mtu Detroit Diesel Australia Pty Ltd	Oil Filter	117.63
72968	05/08/2010	Just Spectacles	Prescription Safety Glasses – Staff Member	335.00
72969	05/08/2010	Best Western Karratha Central Apartments	Accommodation for Rod Mitchell 15/07/2010	570.00
72970	05/08/2010	Karratha Netball Association	Refund Charges For Oval Lighting July - Dec 2009 Paid	116.17
72971	05/08/2010	Lil's Retravision Karratha	22B Frinderstein Way Whitegoods	2051.00
72972	05/08/2010	LINK (Local Information Network Karratha) Inc.	Community and Cultural Grant Scheme Payment	1000.00
72973	05/08/2010	Karratha Furniture & Bedding	22B Frinderstein Way Furniture	743.99
72974	05/08/2010	Telstra	Shire Telephone Usage	857.45
72975	05/08/2010	Te Wai Manufacturing	Polo Shirts	794.30
72976	05/08/2010	Trax Music	KEC - School Holiday Activities Music CD's	100.80
72977	05/08/2010	United Amusements	KEC - School Holiday Activities - Bucking Bull With Supervision	1155.00
72978	05/08/2010	WA Hino	Filters	197.30
72979	05/08/2010	Wickham Volunteer Fire Brigade	Donation For Running Bar Service At Cossack Art Awards	2500.00
72980	05/08/2010	West Coast Tyrepower Karratha	L Reeves Going Away Present From Council - Tyres For Trailer	345.00
72981	05/08/2010	Cheeditha Aboriginal Corporation	Refund Of Overpayments Made On Rate Accounts - Pastoral Concession Lot 48 Woodbrook Station	277.10
72982	05/08/2010	Sayuri Conley	Refund On Freight For CAA 2010	30.00
72983	05/08/2010	Angela De Wahl	Early Learning Specialist Scholarships Program 50% Incentive Payment	1500.00
72984	05/08/2010	Dancrest Holdings	Refund Of Overpayment Town Planning Application Number P2196 & P2197	3560.00
72985	05/08/2010	Eagle Boys Pizza	KEC - Catering For School Holiday Activities	515.00

72986	05/08/2010	Shane Green	Refund Of Dog Pound Fee & Dog Registration - Dog Returned	75.00
72987	05/08/2010	Point Samson Resort	Cossack Art Awards Accommodation & Meal - Fred & Angela Chaney	333.00
72988	05/08/2010	Dept Of Planning & Infrastructure - Plates	SOR Plates - 2426R Melanie Day	150.00
72989	05/08/2010	Raeco	Roebourne Library - CD Cases, Core Label, Strip Hook	211.79
72990	05/08/2010	Raiders Basketball Club	Raiders Basketball Club - Refund Of Bond Hire Of KEC Main Hall	100.00
72991	05/08/2010	Statewide Bearings	Seal	75.35
72992	05/08/2010	Kmart Karratha	Roebourne Library Books, DVD's and CD's, Document Frames, Binders	523.25
72993	05/08/2010	St Vincent De Paul Society	AA/8/5D Annual Community Sponsorship 2009/2010	3797.65
72994	05/08/2010	Subway Karratha	Catering For K2020 Lunch 05/06/2008	144.13
72995	05/08/2010	Katelyn Sesar	Refund Of Aquarun Hire 28/02/2009	65.00
72996	05/08/2010	Shine Aviation Services	Shine Aviation - Refund Of Overpayment For Tropic Air Services Invoice #7742	12.39
72997	05/08/2010	Marinda Van Der Walt	Cossack Art Awards 2010 Category 1 Winner - Works On Paper	2000.00
72998	06/08/2010	Shire Of Roebourne	Payroll Deductions	6018.93
72999	06/08/2010	Shire Of Roebourne	Petty Cash Reimbursement	1250.30
73000	06/08/2010	L Alexander	Cash Advance On Wages (To Be Deducted From Wages F/E 18.08.10)	500.00
73001	10/08/2010	Telstra	Telstra ISDN Lines	7286.83
73002	10/08/2010	Horizon Power	25 Marsh Way & 12 Leslie Loop Electricity	700.29
73003	13/08/2010	Shire Of Roebourne	ATM Cash Replenishment	74000.00
73004	16/08/2010	Telstra	Shire Telephone Usage	1282.41
73006	16/08/2010	Horizon Power	Shire Electricity Usage	69293.46
73007	16/08/2010	Water Corporation	Shire Water Usage	5355.30
73008	17/08/2010	Australia Post	Australia Post Account July 10	4560.81
73009	18/08/2010	Department Of Racing, Gaming & Liquor	Fees For Approval Of 2 New Duty Managers	280.00
73011	20/08/2010	Shire Of Roebourne	Payroll Deductions	3415.72
73012	20/08/2010	Telstra	Shire Telephone Usage	14979.48
73013	20/08/2010	All Seasons Karratha	Accommodation For Libby Hammer & Band Performers Cossack Art Awards & G Hockley (7 Mile Tip)	1931.40
73014	20/08/2010	G Bailey	Sitting Fee & Telecom & Internet Subsidy July 2010	2600.00
73015	20/08/2010	Karratha Scout Group	Karratha Scouts 120 Bags Collected	720.00
73016	20/08/2010	Lil's Retravision Karratha	TTI - Electric Knife & Sandwich Press	146.00
73017	20/08/2010	Karratha Furniture & Bedding	22B Frinderstein Way - Peggy 3 Seater Lounge	1323.98
73018	20/08/2010	Mantra On Murray	Mantra Hotel - Accommodation x 2 Nights G Popa	340.00
73019	20/08/2010	Shire Of Roebourne	Receipting Reallocation	320.80
73020	20/08/2010	Specialised Security Shredding	Destruction of 124 Archive Boxes	204.60
73021	20/08/2010	Telstra	Shire Telephone Usage	413.40
73022	20/08/2010	Te Wai Manufacturing	Polo Shirt	1077.30
73023	20/08/2010	3 Hutchison Telecommunications Aust.	Karratha SES - Message Service July 2010	180.71

73024	20/08/2010	Ausco Modular Pty Limited	T Durey Overpayment Of Building Fees - 20100483	340.90
73025	20/08/2010	Armada Mining Limited	Rates Refund For Assessment A78764 Lot P47/01135 Prospecting License	113.94
73026	20/08/2010	Deanne Brown	Refund For Replacement Bin - Not Required	121.00
73027	23/08/2010	Coles Myer	2 x \$50 Gift Cards For Staff Recognition	100.00
73028	23/08/2010	Citigate Perth	Accommodation - S Kot 05/08/10	195.00
73029	23/08/2010	Paul Costanzo	Replacement Bin Not Required	121.00
73030	23/08/2010	Darryl Corps	Refund Of Installation Of An Apparatus - Not Required	216.00
73031	23/08/2010	Greenline AG Pty Ltd	Blades, Filters	346.59
73032	23/08/2010	The Honda Shop	Air Filter	73.33
73033	23/08/2010	Harvey Norman	Vouchers for Staff Recognition	600.00
73034	23/08/2010	House Proud	\$100 Voucher For Staff Recognition	100.00
73035	23/08/2010	Karratha Kickboxing	Paid Inv 56160 Twice - 01/07 & 20/07/2010	390.00
73036	23/08/2010	Barry Kuhn	B Kuhn Refund For Development Approval Receipt 181685	144.00
73037	23/08/2010	Local Health Authorities Analytical, Com	Analytical Services 2010/2011	3835.44
73038	23/08/2010	McLeods & Co Barristers And Solicitors	Legal Advice Injurious Affection Arising From Proposed Scheme Amendment	15346.87
73039	23/08/2010	B Lewis	Sitting Fee & Telecom & Internet Subsidy July 2010	2600.00
73040	23/08/2010	Mettler Toledo Limited	7 Mile Landfill Site Weighbridge Annual Service	2420.00
73041	23/08/2010	Statewide Bearings	Veel Belt, Taper Lock, Loctite	183.05
73042	23/08/2010	Kmart Karratha	22B Frinderstein Way - Various Household Items, Dampier Library Books, CD's & DVD's, KAC Shelves & Storage Boxes, CD Covers	2144.45
73043	23/08/2010	Target Australia Pty Ltd	12 Dodd Crt - Various Linen Items	1600.56
73044	23/08/2010	Woodhouse Legal Solicitors & Legal Consul	Legal Advice - Woodside Energy Sponsorship Agreement, Red Dog Film Project Location Release Agreement, Roebourne Golf Club Lease, Karratha Football & Sporting Club Lease, McLaren Hire - Seanalisa Holdings, Nickol Bay Branch SSAA Inc	4101.90
73045	23/08/2010	Wickham Early Learning Centre	Provide Materials & Supervision For Craft Activities Cossack Art Award Community Fun Day	600.00
73046	25/08/2010	Horizon Power	Shire Electricity Usage	75943.19
73048	25/08/2010	Water Corporation	Shire Water Usage	68555.60
73049	25/08/2010	Necasova, Petra	Cossack Art Awards 2010 - People's Choice Winner	500.00
73050	26/08/2010	Australian Super	Superannuation Contributions	1714.90
73051	26/08/2010	Asset Super	Superannuation Contributions	1104.04
73052	26/08/2010	Colonial First State Firstchoice Super	Superannuation Contributions	503.92
73054	26/08/2010	WA Local Govt Superannuation Plan	Superannuation Contributions	148486.76
73055	26/08/2010	Australian Services Union (Asu/Meu Div.)	Payroll Deductions	340.20
73056	26/08/2010	Amp Life Limited	Superannuation Contributions	306.05
73057	26/08/2010	Axa Australia	Superannuation Contributions	503.92
73058	26/08/2010	Bt Super For Life	Superannuation Contributions	541.13

73059	26/08/2010	Catholic Super & Retirement Fund	Superannuation Contributions	220.26
73060	26/08/2010	First State Super	Superannuation Contributions	253.45
73061	26/08/2010	Gesb	Superannuation Contributions	73.00
73062	26/08/2010	Health Super	Superannuation Contributions	651.40
73063	26/08/2010	HostPlus Superannuation	Superannuation Contributions	480.68
73064	26/08/2010	LG Super	Superannuation Contributions	570.24
73065	26/08/2010	PBTL - Lifetime Superannuation Fund	Superannuation Contributions	636.60
73066	26/08/2010	Lgrceu	Payroll Deductions	82.00
73067	26/08/2010	Mtaa Superannuation Fund	Superannuation Contributions	1314.23
73068	26/08/2010	MLC Nominees Pty Ltd	Superannuation Contributions	794.18
73069	26/08/2010	Navigator Australia Limited (Aviva Investment Services)	Superannuation Contributions	953.95
73070	26/08/2010	Rest Superannuation	Superannuation Contributions	1055.24
73071	26/08/2010	Westscheme	Superannuation Contributions	1504.17
73072	27/08/2010	Shire Of Roebourne	ATM Cash Replenishment	74000.00
73073	30/08/2010	Franke, Lyn	Cossack Art Sales - Chichester With Spinifex #78	2175.00
73074	30/08/2010	Shire Of Roebourne	Petty Cash Reimbursement	1039.80
73075	30/08/2010	Horizon Power	28 Walkington Circle Electricity 11.06.10 - 28.06.10	149.51
73076	30/08/2010	Yinjaa Barni Centre	Sale of Cossack Art - Country #56	16240.00
73077	30/08/2010	Tracey Potter	Sale of Cossack Art - All Treasure Polly Wants #181	398.75
73078	30/08/2010	St John, Ivana	Sale of Cossack Art - Boabs & 12 Blackbirds #228	870.00
73079	30/08/2010	Marisa Tindall	Sale of Cossack Art - Earthworks #236	870.00
DD12332.1	23/07/2010	Western Australian Treasury Corp	Loan No. 86A Principal Payment - Hampton Harbour Boat / Sailing Club	1683.50

\$  
5,174,017.47

	05/08/2010	Shire of Roebourne	Payroll F/E 04.08.10	437,735.79
	12/08/2010	Shire of Roebourne	Wages	2,511.35
	12/08/2010	Shire of Roebourne	Wages	3,683.16
	19/08/2010	Shire of Roebourne	Payroll F/E 18.08.10	404,301.54
	30/08/2010	Shire of Roebourne	Wages	1,190.48
	30/08/2010	Shire of Roebourne	Wages	6,980.86
	30/08/2010	Shire of Roebourne	Wages	2,766.26
	30/08/2010	Shire of Roebourne	Wages	5,721.41

856,403.18

**Total Payments**

**6,030,420.65**

#### **10.4 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JULY 2010**

<b>File No:</b>	<b>SEP10</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Executive Manager Corporate Services</b>
<b>Author Name:</b>	<b>Management Accountant</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To provide Council with a summary of the financial position as at the specified period.

#### **Background**

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council (\$10,000).

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity and accompanying documents are to be:

1. presented to the Council;
  - a. at the next Ordinary Meeting of Council following the end of the month to which the statement relates; or
  - b. if the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
2. Recorded in the minutes of the meeting at which it is presented.

#### **Options**

Council has the following options available:

1. Council adopt the report as is.
- Or
2. Council adopt the report with amendments.
- Or
3. Council do not adopt the report.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

As per *section 34 of the Local Government (Financial Management) Regulations 1996.*

**Financial Implications**

There are no financial implications resulting from this report.

**Conclusion**

None

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : **151296**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Lewis**

**That Council adopt the financial reports for the period ending 31 July 2010.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period 1 July 2010 to 31 July 2010**

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Rate Setting Statement</b>						
<b>Operating</b>						
<b>Revenues (Sources)</b>						
General Purpose Funding (excluding Rates)	4,415,287	4,415,287	149,297	11,768	-92.12%	137,529
Governance	94,283	94,283	4,792	240,061	4909.63%	-235,269
Law, Order And Public Safety	251,007	251,007	6,665	17,182	157.80%	-10,517
Health	80,532	80,532	8,273	9,175	10.90%	-
Education and Welfare	150,337	150,337	12,465	(2,240)	-117.97%	14,705
Housing	3,837,429	3,837,429	21,020	18,742	-10.84%	-
Community Amenities	12,000,193	12,000,193	997,095	2,436,359	144.35%	1,439,264
Recreation And Culture	9,895,765	9,895,765	3,429,114	344,556	-89.95%	3,084,558
Transport	22,640,687	22,640,687	1,769,470	1,077,537	-39.10%	691,933
Economic Services	1,294,988	1,294,988	124,208	146,057	17.59%	-21,849
Other Property And Services	60,100	60,100	1,283	37	-97.13%	-
	54,720,608	54,720,608	6,523,682	4,299,235	-34.10%	2,224,447
<b>Expenses (Applications)</b>						
General Purpose Funding	(502,566)	(502,566)	(48,746)	(36,036)	-26.07%	-12,710
Governance	(2,249,738)	(2,259,738)	(256,119)	(104,113)	-59.35%	-152,006
Law, Order And Public Safety	(1,753,954)	(1,753,954)	(151,535)	(89,044)	-41.24%	-62,491
Health	(1,122,073)	(1,122,073)	(101,241)	(59,246)	-41.48%	-41,996
Education and Welfare	(379,193)	(379,193)	(41,819)	(11,291)	-73.00%	-30,528
Housing	(2,942,214)	(2,942,214)	(297,514)	(4,321)	-98.55%	-293,193
Community Amenities	(9,708,738)	(9,708,738)	(870,205)	(474,684)	-45.45%	-395,521
Recreation And Culture	(19,279,423)	(19,279,423)	(1,888,368)	(999,315)	-47.08%	-889,053
Transport	(16,037,913)	(16,037,913)	(1,155,170)	(262,948)	-77.24%	-892,222
Economic Services	(12,083,023)	(12,083,023)	(135,536)	(106,980)	-21.07%	-28,556
Other Property And Services	792,620	792,620	(341,772)	(170,348)	-50.16%	-171,424
	(65,266,215)	(65,276,215)	(5,288,025)	(2,318,327)	-56.16%	2,969,698
<b>Capital</b>						
<b>Revenue</b>						
Proceeds From Disposal Of Assets	5,926,756	5,926,756	0	0	-	-
Tsf From Aerodrome Reserve	5,173,492	5,173,492	0	0	-	-
Tsf From Air conditioning Reserve	0	0	0	0	-	-
Tsf From MSIS Reserve	0	0	0	0	-	-
Tsf From Walkington Theatre Reserve	0	0	0	0	-	-
Tsf From Royalties for Regions Reserve	18,066,500	18,066,500	0	0	-	-
Tsf From Plant Replacement Reserve	745,977	745,977	0	0	-	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-
Tsf From Infrastructure Reserve	7,751,338	7,751,338	0	0	-	-
Tsf From Waste Management Res	1,302,865	1,302,865	0	0	-	-
Tsf From Housing Reserve	1,604,135	1,604,135	0	0	-	-
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-	-
Tsf From Information Technology Res	0	0	0	0	-	-
Tsf From Public Open Space Reserve	1,198,000	1,198,000	0	0	-	-
New Loans Raised	19,521,304	19,521,304	0	0	-	-
Repayments Of Self Supporting Loans	5,601	5,601	1,586	1,586	-	-
Repayments Of Interest Free Loans To Local Groups	101,536	101,536	628	628	-	-

61,397,504    61,397,504    2,214    2,214    -    -

**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**for the period 1 July 2010 to 31 July 2010**

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$10,000 or more
	\$	\$	\$	\$	%	\$
<b>Expenses</b>						
Purchase Of Assets - Land	(2,389,000)	(2,389,000)	(1,389,000)	0	-100.00%	-1,389,000
Purchase of Assets - Artwork	0	0	0	0	-	-
Purchase Of Assets - Buildings	(32,680,244)	(32,680,244)	(799,745)	(1,285,570)	60.75%	485,825
Purchase Of Assets - Equipment	(536,890)	(536,890)	(167)	(12,692)	7499.78%	12,525
Purchase Of Assets - Furniture & Equip	(616,570)	(616,570)	(70,812)	(14,017)	-80.21%	-56,795
Purchase Of Assets - Plant	(5,588,351)	(5,588,351)	(482,621)	(439,040)	-	-43,581
Purchase Of Assets - Infrastructure	(22,197,855)	(22,197,855)	(1,359,211)	(141,770)	-89.57%	-1,217,441
Loan Principal Repayments	(1,835,380)	(1,835,380)	(1,586)	(1,586)	-	-
Tsf To Aerodrome Reserve	(287,295)	(287,295)	0	0	-	-
Tsf To Air conditioning Reserve	0	0	0	0	-	-
Tsf To Dampier Drainage Reserve	(732)	(732)	0	0	-	-
Tsf To Plant Replacement Reserve	(41,356)	(41,356)	0	0	-	-
Tsf To Walkington Theatre Reserve	(98)	(98)	0	0	-	-
Tsf To Royalties for Regions Reserve	(400,000)	(400,000)	0	0	-	-
Tsf To Workers Compensation Res	(24,128)	(24,128)	0	0	-	-
Tsf To Infrastructure Reserve	(918,136)	(918,136)	0	0	-	-
Tsf To Waste Management Reserve	(407,623)	(407,623)	0	0	-	-
Tsf To Housing Reserve	(1,488,162)	(1,488,162)	0	0	-	-
Tsf To Parks, Ovals & Rec Facilities Res	0	0	0	0	-	-
Tsf To Aged Persons Home Reserve	(1,345)	(1,345)	0	0	-	-
Tsf To Information Technology Reserve	0	0	0	0	-	-
Tsf To Junior Sport Reserve	(1,542)	(1,542)	0	0	-	-
Tsf To Public Open Space Reserve	(12,355)	(12,355)	0	0	-	-
Tsf To Mosquito Control Reserve	(537)	(537)	0	0	-	-
Tsf To History & Cultural Publications Reserve	(1,090)	(1,090)	0	0	-	-
Tsf To Underground Power Reserve	(3,985,345)	(3,985,345)	0	0	-	-
Tsf To Medical Services Assistance Package Reserve	(7,654)	(7,654)	0	0	-	-
Interest Free Loan Principal	0	0	0	0	-	-
Income Set Aside As Restricted Funds	0	0	0	0	-	-
	(73,421,688)	(73,421,688)	(4,103,142)	(1,894,675)	-53.82%	-2,208,467
<b>Adjustment For Non Cash Items</b>						
Depreciation	7,798,569	7,798,569	(275,455)	0		
Amounts Set Aside To Provisions	(200,000)	(200,000)	0	0		
Accrued Loan Interest	0	0	0	0		
(Profit) / Loss On Disposal Of Assets	(3,506,519)	(3,506,519)	0	0		
	4,092,050	4,092,050	(275,455)	0		
<b>Surplus Brought Forward 1 July</b>	0	0	0	0		
<b>Amount Raised From Rates</b>	18,477,741	18,477,741	18,346,072	18,143,199	-	202,873
<b>Surplus / (Deficit)</b>	<b>0</b>	<b>(10,000)</b>	<b>15,205,346</b>	<b>18,231,647</b>		

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$2,224,447 which represents a variance of 34.10%.

Operating Expenditure is under the year to date budget by \$2,969,698 which represents a variance of 56.16%.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue down 92.12% (\$132,727) due to monthly interest on reserves not yet brought to account for July 2010.

##### *Expenditure*

Expenditure is showing a variance down of 26.07% (\$12,710) which is mainly due to \$10,042 July Invoice for annual rates notices printing to be reallocated from Corporate Services.

#### Governance

##### *Revenue*

Revenue is up 4909.63% (\$235,269) which is due to Pilbara to Parliament Income Received in July.

##### *Expenditure*

Expenditure is down 59.35% (\$152,006) which is due underspends on:

1. \$7,813 down on Administration costs allocated
2. \$23,415 down on Subscriptions – Members of Council
3. \$51,713 down on IT Software & Network Expenses
4. \$69,065 down on Non-Statutory Donations Budgeted for July

#### Law, Order and Public Safety

##### *Revenue*

Revenue is up by 157.80% (\$10,517) for FESA Contributions - SES received in July, earlier than Budgeted.

Expenditure is down 41.24% (\$62,491) which is due to:

1. \$14,803 down on Anti Graffiti Initiatives Budgeted
2. \$30,820 July Budget unspent on Cyclone Hazard removal costs to be reforecast for later in the Year.
3. \$16,868 down on Employment Costs allocated

#### Health

##### *Revenue*

Revenue is up by 10.90% (\$902) which is due to income received on Health Premises & Stallholder Fees & charges.

##### *Expenditure*

Expenditure is down 41.48% (\$41,996) which is due to:

1. \$6,945 MSIS Retention payments lower than expected
2. \$3,388 down on MSIS Employment costs – position currently vacant
3. \$8,085 down on Health Services employment costs
4. \$10,876 down on Compliance Auditing & Inspections
5. \$3,017 down on Mosquito Management – season drier than usual
6. \$4,315 down on Karratha Clinic Building costs

### Education and Welfare

#### *Revenue*

Revenue is showing a variance of down 117.97% (\$14,705) which was due to Freemasons Aged person unit Hot water system Repair costs posted in July which has been reimbursed in August. Also contribution not yet received for Early Learning Specialist Scholarship.

#### *Expenditure*

Expenditure is showing a variance of down 73% (\$30,528) which is due to:

1. \$12,392 down on Day Care Buildings costs
2. \$6,345 down on Childcare worker program costs

### Housing

#### *Revenue*

Revenue is showing a variance down of 10.84% (\$2,278).

#### *Expenditure*

Expenditure is down 98.55% (\$293,193) which is due to:

1. \$10,443 up on Leased Housing
2. \$33,523 down on Interest expense on Staff Housing Loans due to 09/10 accrual
3. \$276,746 down on allocation of Staff Housing costs

### Community Amenities

#### *Revenue*

Revenue has a variance up of 144.35% (\$1,439,264) mainly due to:

1. \$1,597,359 up on Domestic Refuse Collection Fees as Budget was forecast across 12 months of the year rather than annually in July 2010.
2. \$149,636 up on Industrial/Commercial Refuse collection Fees
3. \$25,000 up on Town Planning Fees
4. \$166,609 down on Industrial/Commercial Refuse disposal Fees
5. \$127,187 down on Liquid Waste disposal fees
6. \$17,304 down on Hazardous Waste disposal fees
7. \$14,625 down on Income from Recycling
8. \$10,000 down on Contributions Economic Development from RDA

#### *Expenditure*

Expenditure is showing a variance down of 45.45% (\$395,521). The main variances are as follows:

1. \$81,941 down on Refuse Site-7 Mile – reduced staff numbers
2. \$ 48,729 down on Litter Control – reduced staff numbers
3. \$41,783 down on Recycling
4. \$29,990 down on Domestic Refuse Collection – vacant positions in this area
5. \$24,633 down on Refuse Site Maintenance
6. \$ 24,084 down on Economic Development Prospectus Project
7. \$22,967 down on Town Planning Employment costs
8. \$24,245 down on Town Planning Office Expenses – Staff Development not yet spent
9. \$20,167 down on Local Planning Strategy/Policy Development
10. \$12,949 down on Economic Development Employment Costs

### Recreation and Culture

#### *Revenue*

Revenue has a variance down of 89.95% (\$3,084,558). The variance is due to:

1. \$3,000,000 down on Grant & Contributions-Baynton West Family Centre not yet received
2. \$30,085 down on Karratha Education Leisure & Training Project Grants not yet received – Need to forecast to specific months rather than spread evenly over the year in Budget Review.
3. \$23,500 down on Contribution to Cossack Art Prizes

4. \$15,953 up on KEC Programme Income

*Expenditure*

Expenditure has a variance of down 47.08% (\$889,053). The main variances are as follows:

1. \$66,112 down on Parks & Gardens Mtce – due to staff shortages
2. \$64,876 down on Oval Mtce
3. \$58,196 down on Employment Costs – KAC & KEC & RAC
4. \$53,818 down on NAIDOC week expenses
5. \$42,018 down on Effluent Tank Mtce – further works pending
6. \$34,936 down on Cossack Operating Expenses
7. \$32,423 down on Karratha Entertainment Centre Expenses
8. \$30,898 down on Contribution to Walkington Theatre
9. \$30,297 down on Karratha Library Contribution received
10. \$26,369 down on KAC Building Mtce – currently closed for Project
11. \$21,526 down on Open Space/ Drain Reserve Mtce
12. \$20,400 down on Cultural Planning & Development
13. \$17,870 down on Playground Maintenance
14. \$16,966 down on Cossack Art Awards Expenses – Late Invoices paid in August
15. \$16,667 down on Roebourne Contrib to Building Assets
16. \$15,954 down on Special Youth Projects Expense
17. \$13,391 down on Roebourne Community Centre Building
18. \$11,409 down on Interest on Loan repayments Cossack Infrastructure – due to 09/10  
Accrual Reversal
19. \$6754 down on Beach Maintenance
20. \$65,014 up on Employment Costs Recreation & Community Development
21. \$47,566 up on Dampier Pavilion Building

Transport

*Revenue*

Revenue shows a variance down of 39.10% (\$691,933). The main variances are as follows:

1. \$929,630 down on Karratha Airport income (including leases) due to timing on July Invoices raised in August.
2. \$40,733 down on Smaller Road to Recovery Project Grants
3. \$269,888 up on Local Govt Road Grants – Timing Difference as Budget Spread evenly over year; 57% of Total Year Budget received in July 2010.
4. \$10,074 up on Tien Tsin Inne income

*Expenditure*

Expenditure has a variance of down 77.24% (\$892,222). The main variances are due to depreciation on infrastructure assets not yet applied and as follows:

1. \$231,101 down on Karratha Terminal Building Mtce
2. \$159,017 down on Interest on Loan – Karratha Airport – due to reversal of 09/10 year 30 June Interest Accrual
3. \$52,069 down on Airside Mtce
4. \$46,667 down on Street Lights-Electricity
5. \$37,500 down on TTI Bar expenses
6. \$33,383 down on Footpath Mtce
7. \$28,837 down on TTI Employment costs
8. \$25,899 down on TTI Kiosk Expenses
9. \$25,265 down on Depot Maintenance
10. \$22,737 down on Traffic Signs & Control costs
11. \$20,583 down on Airport Security Costs
12. \$18,467 down on Airport office expenses
13. \$14,160 down on Street Cleaning Mtce
14. \$13,736 down on Landside Mtce
15. \$13,711 down on Town Street Mtce
16. \$13,184 down on pastoral Access Rd Mtce
17. \$12,686 down on TTI Employment costs

Economic Services

*Revenue*

Revenue has a variance up of 17.59% (\$21,849). The variance is mainly due to Swimming Pool inspection fees over budget by \$14,340 as brought forward from August, therefore timing difference. Increased income from Camping Fees at 40 Mile (\$6,700) for July.

*Expenditure*

Expenditure has a variance of down 21.07% (\$28,556). The main variances are as follows:

1. \$39,928 down as Contributions not yet made to Karratha & Roebourne Visitor Centres as Budgeted across the year for July.
2. \$14,861 up on Employment Costs – Building Control

Other Property and Services

*Revenue*

Revenue has a variance down of 97.13% (\$1,246) which is mainly due to income not yet received from Private works in budget

*Expenditure*

Expenditure has a variance down of 50.16% (\$171,424). This is mainly due to:

1. \$104,486 down on plant costs & allocations
2. \$40,831 down on Employment costs allocated
3. \$15,518 down on Tech Serv – Design & Investigations
4. \$10,000 down on Asset Management costs Monthly Budget

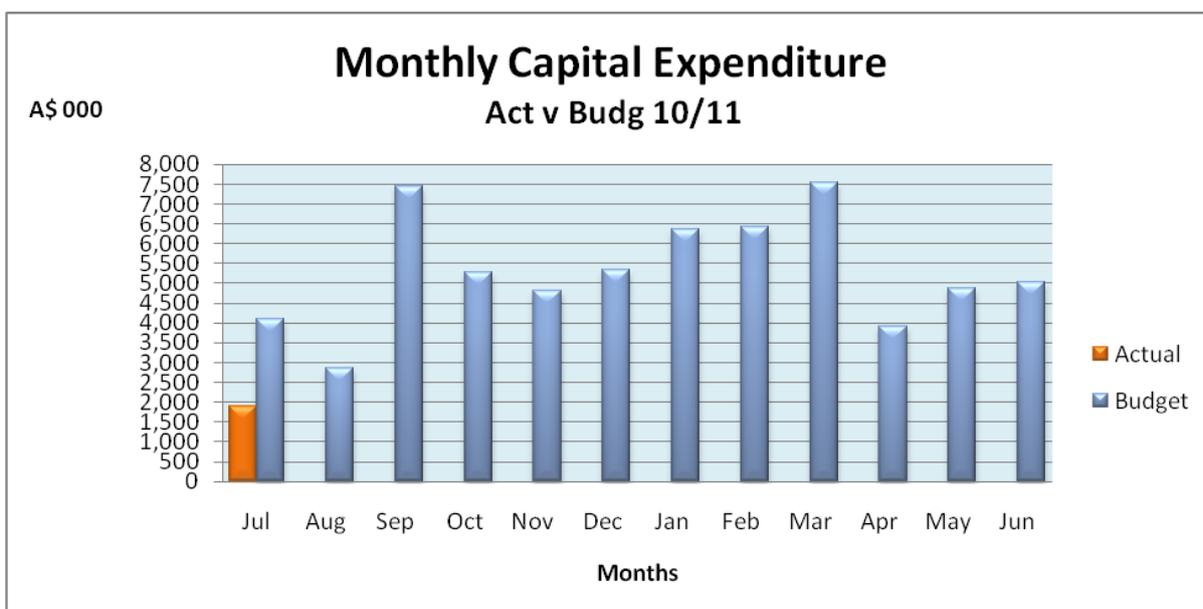
Capital Revenue

Capital Revenue shows a variance of Nil - no Transfers from Reserves are required to be recorded for July and no sale of assets have occurred Year to Date.

Expenditure

Capital expenditure shows a variance of down 53.82% (\$2,208,467). This is mainly due to expense being down in the following areas:

1. \$1,389,000 Land Purchase planned for July has not yet settled – Settlement in September
2. \$664,995 Infrastructure Airport Project - underspent on Car park
3. \$291,667 Karratha Youth Centre – Buildings – Project not yet commenced
4. \$162,236 Parks – Infrastructure
5. \$122,675 Admin Building Portable Office Accommodation – Project not yet commenced
6. \$114,816 Roads - Infrastructure
7. \$60,415 Landfill Operations– Infrastructure
8. \$43,720 Town Beautification projects
9. \$43,581 Plant Purchases
10. \$41,622 Beaches – Infrastructure
11. \$41,250 Community Safety – Infrastructure – Entry Statement Projects
12. \$30,500 TTI - Furniture & Equipment
13. \$29,166 Community Safety – Infrastructure – CCTV & Security purchases
14. \$28,014 Footpaths - Infrastructure
15. \$25,872 Furniture & Equipment Purchases – Corporate Services Computers
16. \$16,568 Upgrade Effluent Systems
17. \$15,725 Ovals & Hard courts – Infrastructure
18. \$791,770 up on Karratha Airport Baggage Handling System Project due to timing difference on expenditure. Total Budget of \$2.5M was spread evenly over the Year in Synergy. The baggage handling project capital has been committed in the first part of 10/11 Year and will need to review forecast expenditure for variance reporting.
19. \$51,533 up on Teesdale Housing Improvements, spent earlier than August forecast.
20. \$63,239 up on Baynton West Family Centre – Buildings for July.



Rates

Variance shown is down 0.01% (\$202,873) after Annual Rates Notices Issued in July 2010.

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 July 2010**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted	1	8,920,711	256,567
Cash and Cash Equivalents – Restricted – Reserves, LSL & R4R	2	50,573,786	57,163,625
Trade and Other Receivables	3	27,358,504	5,261,716
Inventories		502,331	692,546
Total Current Assets		87,355,332	63,374,454
<b>Current Liabilities</b>			
Trade and Other Payables		3,260,792	6,210,829
Bank Overdraft		0	0
Short Term Borrowings		(1,583)	-
Short Term Provisions		1,781,296	-
Total Current Liabilities		5,040,505	6,210,829
<b>Net Current Assets</b>		82,314,827	57,163,625
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(50,229,779)	
Take Out Restricted Cash - LSL & R4R		(15,510,465)	(57,163,625)
Add Back Non Cash Provisions		1,781,296	
Take Out Restricted Cash - Roebourne Pool		(23,024)	-
Add Back Debtors Transferred to Deferred		0	-
Add Back Current Borrowings		(1,583)	
Take Out Non Current Receivables		(91,786)	-
<b>Net Current Asset Position</b>		18,239,487	-

Note Explanation:

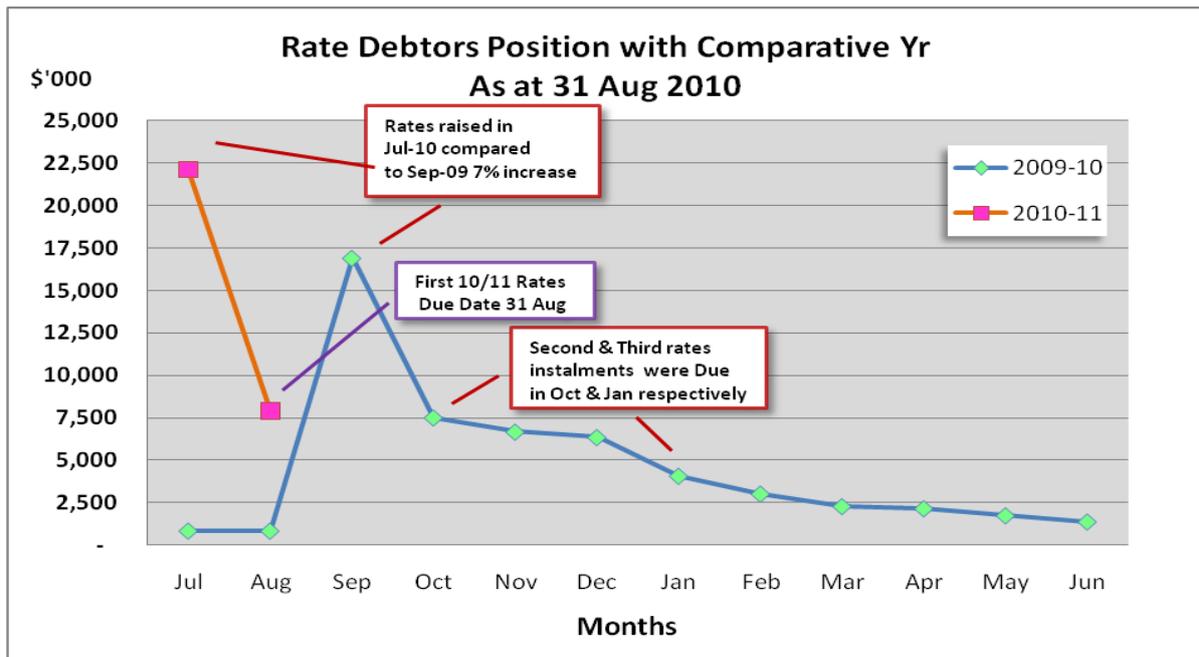
1) Includes amounts received for:	
- unspent loan monies	942,220
- PDC Hydrology Grant	40,000
- Wickham Skate Park	56,000
- Roebourne Enhancement Scheme	111,909
- Baynton West Family Centre	600,581
	1,750,710

**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**for the period ending 31 July 2010**

2) Reserves, Long Service Leave and Royalties for Regions (R4R - Leisure & Learning Precinct) are Cash Backed

3) Includes amounts invoiced for:

- Ailrink Aust	104,794
- Avis Australia	279,762
- Bristow Helicopters	158,926
- Budget Rent A Car	61,311
- Carr Civil Contracting	542,469
- Cobham Aviation Services Australia	362,771
- Country Housing Authority	55,000
- Department of Transport	258,403
- Fortescue Metals Group Ltd	22,033
- ISS Facility Services Resources	41,650
- Instant Waste Management	28,498
- Landcorp	147,060
- McMahon Services - Metal Com	45,288
- Pilbara Iron Services	186,525
- Qantas	898,646
- Skywest Airlines	273,065
- Thrifty Car Rental	349,662
- Transpacific Industrial Solutions	49,321
- Virgin Blue Airlines Pty Ltd	69,790
Total Trade and Other Receivables (incl above)	5,403,056
Total Rates Debtors Outstanding	21,955,448



**Shire Of Roebourne**  
**Balance Sheet**  
**for the period ending 31 July 2010**

<b>Note 2: Balance Sheet</b>	<b>2010/11</b>
	<b>\$</b>
<b>Current Assets</b>	
Cash On Hand	89,790
Cash and Cash Equivalents - Unrestricted	8,826,306
Cash and Cash Equivalents - Restricted	50,573,786
Trade and Other Receivables	27,355,227
Inventories	502,331
<b>Total Current Assets</b>	<u>87,347,440</u>
<b>Non Current Assets</b>	
Trade and Other Receivables	97,332
Property, Plant And Equipment	138,402,060
<b>Total Non Current Assets</b>	<u>138,499,393</u>
<b>Total Assets</b>	<u>225,846,832</u>
<b>Current Liabilities</b>	
Bank Overdrafts	0
Trade and Other Payables	3,260,739
Short Term Borrowings	-1,583
Short Term Provisions	1,781,296
<b>Total Current Liabilities</b>	<u>5,040,452</u>
<b>Non Current Liabilities</b>	
Long Term Borrowings	18,188,610
Long Term Provisions	233,485
<b>Total Non Current Liabilities</b>	<u>18,422,095</u>
<b>Total Liabilities</b>	<u>23,462,547</u>
<b>Net Assets</b>	<u><u>202,384,286</u></u>
<b>Equity</b>	
Accumulated Surplus	140,473,497
Asset Revaluation Reserve	11,681,010
Reserves	50,229,779
<b>Total Equity</b>	<u><u>202,384,286</u></u>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 31 July 2010**

**Note 3: Cash and Cash Equivalents**

	\$
<b>Municipal Fund Bank</b>	
Cash On Hand	89,790
Westpac on call	7,800,354
Term deposits – Westpac / WATC	1,025,952
	<u>8,916,096</u>
<b>Reserves Fund Bank</b>	
Westpac on call & Term Deposits	50,229,779
Westpac -Maxi Reserve	344,007
	<u>50,573,786</u>
<b>Total Cash</b>	<u><u>59,489,882</u></u>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**by Divisions by Activities**  
**for the period ending 31 July 2010**

**Note 4**

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	18,303,399	18,303,399	18,310,331	18,120,188
Net (Cost) Revenue to Council for General Revenue	1,981,744	1,981,744	46,194	6,912
Net (Cost) Revenue to Council for Corporate Services	1,290,826	1,290,826	(80,626)	23,521
Net (Cost) Revenue to Council for Project Management	(111,850)	(111,850)	(5,590)	0
Net (Cost) Revenue to Council for Information Services	(536,389)	(536,389)	(62,947)	(4,083)
Net (Cost) Revenue to Council for Television & Radio Services	(19,690)	(19,690)	(3,678)	0
Net (Cost) Revenue to Council for Members of Council	(458,706)	(458,706)	(14,296)	(18,946)
Net (Cost) Revenue to Council for Emergency Services	31,666	31,666	(3,594)	5,682
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(1)	(1)	0	11,409
Net (Cost) Revenue to Council for Executive Admin	(1,852,577)	(1,852,577)	(132,142)	117,704
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Cossack Art Awards	(54,493)	(54,493)	21,235	(11,759)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(499,139)	(499,139)	(39,928)	0
Net (Cost) Revenue to Council for Aged Persons Housing	(62,168)	(62,168)	(9,210)	(8,170)
Net (Cost) Revenue to Council for Youth Development	(169,250)	(169,250)	(17,260)	3,576
Net (Cost) Revenue to Council for Other Culture	(163,919)	(163,919)	(11,138)	(5,560)
Net (Cost) Revenue to Council for Community Development	(848,311)	(848,311)	(96,484)	(55,300)
Net (Cost) Revenue to Council for Walkington Theatre	(354,777)	(354,777)	(30,898)	0
Net (Cost) Revenue to Council for Community Sponsorship	(650,211)	(660,211)	(105,010)	(8,437)
Net (Cost) Revenue to Council for Community Safety	(419,905)	(419,905)	(111,282)	(7,316)
Net (Cost) Revenue to Council for Daycare Centres	(80,781)	(80,781)	(18,797)	(5,071)
Net (Cost) Revenue to Council for Child Health Clinics	(201,032)	(201,032)	(11,431)	(5,947)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,457,533)	(1,457,533)	(140,114)	(75,968)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(859,140)	(859,140)	(108,630)	(66,824)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(186,505)	(186,505)	(62,997)	(16,832)
Net (Cost) Revenue to Council for Libraries	(1,219,486)	(1,219,486)	(105,645)	(60,969)
Net (Cost) Revenue to Council for Cossack Operations	(494,211)	(494,211)	(72,069)	(28,531)
Net (Cost) Revenue to Council for Ovals & Hardcourts	376,147	376,147	(137,870)	(70,831)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(352,745)	(352,745)	(34,007)	(30,251)
Net (Cost) Revenue to Council for Pavilions & Halls	(721,670)	(721,670)	2,823,142	(248,569)
Net (Cost) Revenue to Council for Recreation Projects	(2,417,762)	(2,417,762)	(78,899)	(95,139)
Net (Cost) Revenue to Council for Playgrounds	(254,434)	(254,434)	(17,870)	(1,000)
Net (Cost) Revenue to Council for Medical Services	(105,930)	(105,930)	(9,489)	(195)
Net (Cost) Revenue to Council for Other Buildings	(288,353)	(288,353)	(29,097)	(13,430)
Net (Cost) Revenue to Council for Karratha Youth Centre	0	0	(291,667)	(84)
Net (Cost) Revenue to Council for Leisure & Learning Precinct	259,975	259,975	(239,420)	(645)
Net (Cost) Revenue to Council for Economic Development	(228,838)	(228,838)	(32,104)	0

Net (Cost) Revenue to Council for Ranger Services	(1,399,565)	(1,399,565)	(161,975)	(84,061)
Net (Cost) Revenue to Council for Camping Grounds	30,090	30,090	18,000	23,858

**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**by Divisions by Activities**  
**for the period ending 31 July 2010**

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
<b>DEVELOPMENT SERVICES</b>				
Net (Cost) Revenue to Council for Building Control	399,417	399,417	23,602	16,557
Net (Cost) Revenue to Council for Health Services	(565,612)	(565,612)	(44,101)	(33,521)
Net (Cost) Revenue to Council for Town Planning	(1,297,372)	(1,297,372)	(126,648)	(39,259)
<b>TECHNICAL SERVICES</b>				
Net (Cost) Revenue to Council for Staff Housing	(3,046,529)	(3,046,529)	(1,630,790)	(48,021)
Net (Cost) Revenue to Council for Waste Collection	(1,208,429)	(1,208,429)	(293,096)	1,575,721
Net (Cost) Revenue to Council for Landfill Operations	2,954,795	2,954,795	379,400	240,850
Net (Cost) Revenue to Council for Public Services Overheads	0	0	(19,198)	43,763
Net (Cost) Revenue to Council for Waste Overheads	0	0	(17,094)	43,040
Net (Cost) Revenue to Council for Depots	(287,186)	(287,186)	(35,007)	(9,364)
Net (Cost) Revenue to Council for Vehicles & Plant	2,872,365	2,872,365	(248,974)	(242,085)
Net (Cost) Revenue to Council for Roads & Streets	(3,707,301)	(3,707,301)	(258,661)	211,577
Net (Cost) Revenue to Council for Parks & Gardens	(2,325,140)	(2,325,140)	(291,745)	(61,566)
Net (Cost) Revenue to Council for Drainage	(285,843)	(285,843)	(24,654)	(24,182)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(417,805)	(417,805)	(62,846)	(1,449)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(543,975)	(543,975)	(95,767)	(37,181)
Net (Cost) Revenue to Council for Cemeteries	(55,176)	(55,176)	(5,442)	(3,720)
Net (Cost) Revenue to Council for Public Toilets	(436,010)	(436,010)	(74,595)	(71,998)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(91,007)	(91,007)	(49,637)	(1,261)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,482,125)	(1,482,125)	(152,871)	(71,193)
Net (Cost) Revenue to Council for Private Works & Reinstatements	1,589	1,589	132	(777)
Net (Cost) Revenue to Council for Works Overheads	0	0	(190,914)	61,628
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(17,932)	55,247
Net (Cost) Revenue to Council for Karratha Airport	3,734,595	3,734,595	387,797	(532,151)
Net (Cost) Revenue to Council for Tien Tsin Inne	375,284	375,284	(7,044)	105,943
Net (Cost) Revenue to Council for Other Airports	(17,011)	(17,011)	(1,011)	(416)
Net (Cost) Revenue to Council for Tech Services	248,784	248,784	24,617	(276,828)
Net (Cost) Revenue to Council for Tech Services Overheads	(624,784)	(624,784)	(61,701)	(48,799)

## **11 COMMUNITY SERVICES**

### **11.1 BUDGET AMENDMENT FOR CONSERVATION PLANS FOR DALGETY HOUSE AND THE UNION BANK BUILDING, ROEBOURNE**

<b>File No:</b>	<b>GS.45</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Manager Community And Economic Development</b>
<b>Author Name:</b>	<b>Local History Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

For Council to approve the expenditure of a Lotterywest grant for \$37,590 for the preparation of Conservation Plans for two historic buildings in Roebourne, being Dalgety House and the Union Bank building.

#### **Background**

The National Trust of Australia (WA) has been working closely with the Shire Local History Office to provide expert heritage advice in the area of historic built heritage. Based on a recommendation from Tom Perrigo, CEO of the NTWA, an application to seek funding for Conservation Plans for Dalgety House and the Union Bank building was made in November 2009 under the Lotterywest Grant scheme 'Conservation of Cultural Heritage'.

Historic Dalgety House in Roebourne was the subject of a Conservation Plan produced by Palassis Architects in January 2002. The Shire has undertaken some repair work to the property in accordance with this Conservation Plan, including replacing damaged fabric and increasing security. However, given that it has been 8 years since this Conservation Plan was prepared, it was considered timely and necessary to update and review the Conservation Plan for Dalgety House which would benefit from more thorough historical documentation. A Conservation Plan has never been prepared for the former Union Bank building on Roe Street adjacent to Dalgety House. Both buildings are listed by the National Trust and the Heritage Council of WA.

The Shire requires expert advice from a Conservation Architect to ensure that these buildings are conserved and maintained so that their historic significance is not diminished. The physical fabric of Dalgety House and the former Union Bank building reflects the various phases of use of these places over their lifespan. While in stable condition, there has been ongoing deterioration of original fabric because of a lack of adequate maintenance. It is imperative that the Conservation Plans be completed so that necessary conservation and management issues can be progressed.

The Union Bank Building was most recently occupied by the Ngarluma Yindjibarndi Foundation Ltd, and was widely used by the community in this capacity. Dalgety House currently houses the Yinjaa-Barni Art Centre, which is nurturing talented artists and is an important community facility. It is also a tourist attraction for visitors seeking art by talented Indigenous artists. Once implemented, the Conservation Plans policy recommendations will be of great benefit to the presentation, understanding and appreciation of these places and ensure the best-practice conservation of these important heritage places.

In November 2009, a grant application was submitted to Lotterywest with letters of support from Ngarluma Aboriginal Corporation, Yinjaa-Barni Art Group, Ngarluma Yindjibarndi

Foundation Ltd, Juluwarlu Group Aboriginal Corporation, Marnda Mia and the National Trust of Australia (WA). In June 2010, the Shire of Roebourne was notified that \$37,590 was allocated to the project. The funding represents the full cost of the project.

The project would enlist the services of a Conservation Architect and an Historian to review and update the Conservation Plan for Dalgety House and produce a Conservation Plan for the former Union Bank building.

The project aims to:

- Review and update the Conservation Plan for Dalgety House.
- Prepare Conservation Plan for the former Union Bank building.
- Each of these elements to include detailed assessment of the physical condition of the buildings and landscape including assessment by a structural engineer, particularly of elements noted in the 2002 Conservation Plan for Dalgety House as being of concern.
- Condition, authenticity and rarity values to be determined and reviewed.
- Detailed historical research with thorough documentation of the history of each place by an experienced historian.
- Review of long term visions for the buildings with greater appreciation of their heritage values and role within the community.

The Shire of Roebourne will receive a copy of the Conservation Plans which must comply with the Heritage Council of Western Australia's brief.

#### **Issues**

The funding notification for the grant occurred in June 2010. The \$37,590 grant and corresponding expenditure was not included in the 2010/11 Budget. The Consultant is due to carry out the work to prepare the Conservation Plans in November 2010.

#### **Options**

Council has the following options available:

1. Council agree to receipt of the Lotterywest grant of \$37,590 to enable the Conservation Plans for Dalgety House and the Union Bank to be prepared;

And

2. Create Income account number 308705 'Grant - Conservation of Cultural Heritage' and Expenditure account number 308205 'Conservation of Cultural Heritage' for income and corresponding project expenses and amend the budget accordingly.

Or

1. Council resolve not to accept the Lotterywest grant for the project.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

Conservation Plans to comply with Heritage Council of Western Australia's brief.

### **Financial Implications**

A budget amendment resolved by Absolute Majority will be required.

### **Conclusion**

The Union Bank and Dalgety House buildings, both located in Roebourne, are historically important buildings as evidenced by their listing with the National Trust and the Heritage Council of WA. The provision of up to date conservation plans are essential in assisting Council in managing, in an appropriate manner, both their physical condition and long term vision for their cultural and heritage role in the Shire.

### **Voting Requirements**

Absolute.

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### **COUNCIL RESOLUTION**

**Res No** : **151297**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr Cechner**

**That Council:**

- 1. Agree to receipt of the Lotterywest grant of \$37,590 to enable the Conservation Plans for Dalgety House and the Union Bank to be prepared;**
- 2. Instruct the Chief Executive Officer to create Income account number 308705 'Grant - Conservation of Cultural Heritage' and Expenditure account number 308205 'Conservation of Cultural Heritage' for income and corresponding project expenses and amend the budget accordingly.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

## 11.2 HIRE FEE WAIVE REQUEST - KARRATHA SOFTBALL ASSOCIATION

**File No:** CP.107, CP.121, DP/1/1  
**Attachment(s)** Karratha Softball Association Request  
**Responsible Officer:** Chief Executive Officer  
**Author Name:** Manager Community Facilities  
**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To consider a request from the Karratha Softball Association to waive the applicable Shire of Roebourne hire fees for the use of the Bulgarra Ovals and Hunt Way change rooms/kiosk for the 2010 Ladies North West Softball Championship.

### Background

The 2010 Ladies North West Softball Championship is to take place from Friday 24 September through to Monday 27 September. Daily activities will run from 8am to 11:30pm Friday to Sunday. The North West Championship includes the following townships; Carnarvon, Dampier, Karratha, Paraburdoo, Port Hedland, Tom Price and Wickham.

The North West Softball Championship is an annual event; running for 33 years. This year will be the 34th Championship and the first held in Karratha for seven years.

The fees and charges applicable for this event are:

**Ground Hire of Bulgarra East & West = \$65 per day per oval x 5 = \$325**  
**Refundable Bond for Ground Hire= \$500.00**

**Hunt Way Kiosk & Changerooms Hire = \$7p/h x 26hrs = \$182**  
**Refundable Bond for Hunt way Pavilion = \$250**

**Approximate Cost of Floodlighting = \$700**

**Total Hire Costs = \$1,207.00**  
**Total Bond Costs = \$750.00**

The Chief Executive Officer has delegated authority to provide a waiver of up to 50% of the applicable fees. Karratha Softball Association has requested a full fee waive of all costs.

### Issues

The 2010 Ladies North West Softball Championship is expected to attract over 200 individuals to Karratha for the event. Many more locals are expected to spectate, translating to the Bulgarra Sporting precinct experiencing heavy usage during the proposed period. This event has been scheduled during the crossover period of winter and summer sports, resulting in limited to no impact on other user groups.

The bond fee applicable is to cover potential damage to Shire assets due to large numbers. Bond amounts are to be returned to the hirer if no damage is caused. The Bulgarra Oval and Hunt Way Pavilion could potentially require additional maintenance from the Shire's Parks and Gardens and Building Departments after such an event.

### **Options**

Due to the various aspects to this request Council has the following options available:

1. Council grant a full fee waiver of \$1,207 only with the bond of \$750.00 still payable, to the Karratha Softball Association for the 2010 Ladies North West Softball Championship to be held at the Bulgarra Oval and Hunt Way Pavilion.

Or

2. Council grant a full fee waiver of \$325 for the ground hire, with the bond of \$750.00 and lighting costs of \$700 still payable, to the Karratha Softball Association for the 2010 Ladies North West Softball Championship to be held at the Bulgarra Oval and Hunt Way Pavilion.

Or

3. Council do not approve a fee waive of the total applicable hire fees and apply a 50% concession offered through the delegated authority to the Chief Executive Officer for the hire and lighting costs.

Or

3. Council do not grant a fee waive for this event.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter. The CEO has delegated authority to authorise a 50% concession of the applicable fees and charges.

### **Legislative Implications**

Local Government Act 1995 clause 6.12. Power to defer, grant discounts, waive or write off debts.

### **Financial Implications**

A full fee waive would result in no income generation for this booking.

### **Conclusion**

The Karratha Softball Association has booked the Bulgarra Ovals and Hunt Way Pavilion to conduct the 2010 Ladies North West Softball Championship. The event is to take place from Friday 24 September through to Monday 27 September and involves teams from Carnarvon, Dampier, Karratha, Paraburdoo, Port Hedland, Tom Price and Wickham. The Karratha Softball Association is requesting a full fee waiver.

### **Voting Requirements**

Simple.

---

**COUNCIL RESOLUTION**

**Res No** : **151298**

**MOVED** : **Cr Pritchard**

**SECONDED** : **Cr Cechner**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

---

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151299**

**MOVED** : **Cr Lewis**

**SECONDED** : **Cr Lally**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **151300**

**MOVED** : **Cr Vertigan**

**SECONDED** : **Cr Pritchard**

**That Council grant a full fee waiver of \$325 for the ground hire, with the bond of \$750 and lighting costs of \$700 still payable, to the Karratha Softball Association for the 2010 Ladies North West Softball Championship to be held at the Bulgarra Oval and Hunt Way Pavilion.**

**CARRIED**

---

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

### 11.3 BUDGET AMENDMENT FOR CAPITAL ITEMS AT COSSACK

<b>File No:</b>	<b>CP.13</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>
<b>Author Name:</b>	<b>Manager Community Facilities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To amend budget allocations for Capital items at Cossack.

#### **Background**

All plant purchases within the Shire are coordinated through the Plant Replacement Advisory Group (PRAG). In order for these items to be appropriately acquired and processed post procurement, the PRAG receives all Plant requests prior to budget formation and allocates funds accordingly.

#### **Issues**

In the 2010/11 Budget, Cossack has budgeted \$18,000 for a high pressure cleaner and generator. Currently these funds are sitting within:

*Cossack – Purchase - Furniture & Equipment (332503)*

Under direction from the PRAG, these funds should sit within an account which complies with the Shire's plant policy. In Cossack's case this account is:

*Cossack – Purchase – Plant (332504)*

#### **Options**

Approve the budget amendment for \$18,000 from *Cossack – Purchase - Furniture & Equipment (332503)* to *Cossack – Purchase – Plant (332504)*.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

Local Government Act 1995 6.8. Expenditure from municipal fund not included in annual budget.

#### **Financial Implications**

Nil

#### **Conclusion**

In the 2010/11 Budget, \$18,000 for Plant equipment at Cossack was entered incorrectly to a non-Plant account. These funds are to be amended to the correct plant account.

#### **Voting Requirements**

Absolute.

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**COUNCIL RESOLUTION**

**Res No** : 151301

**MOVED** : Cr Cechner

**SECONDED** : Cr Hipworth

**That Council approve the budget amendment for \$18,000 from *Cossack – Purchase - Furniture & Equipment (332503)* to *Cossack – Purchase – Plant (332504)*.**

**CARRIED**

---

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

#### 11.4 ROEBOURNE ADVISORY COMMITTEE MINUTES

**File No:** CS.4

**Attachment(s)**

1. Minutes of the Roebourne Advisory Committee Meeting 27 July 2010
2. Minutes of the Roebourne Advisory Committee Meeting 19 August 2010

**Responsible Officer:** Manager Economic And Community Development

**Author Name:** Manager Economic And Community Development

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To receive the minutes of the Roebourne Advisory Committee meetings held July and August 2010 and consider any issues emanating from those minutes.

#### **Background**

Roebourne Advisory Committee Meetings were held on 27 July and 19 August 2010. The draft minutes of the meetings are provided as an attachment to this report.

#### **Options**

Council has the following options available:

1. Council receive the minutes of the Roebourne Advisory Committee held on 27 July and 19 August 2010;
2. Instruct the Chief Executive Officer to advise the Committee of the outcome of discussions with the Department of Housing regarding the Roebourne Rejuvenation Project and resulting impact on timelines for a facilitated Roebourne Visioning process;
3. Instruct the Chief Executive Officer to investigate the financial viability and practicality of the provision of an additional bin to every household in Roebourne and Cheeditha, and advise the Roebourne Advisory Committee so that a recommendation can be made to Council for that cost to come from the \$100,000 allocated to Roebourne.

Or

1. That Council receive the minutes of the Roebourne Advisory Committee held on 27 July and 19 August 2010 as amended.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

#### **Financial Implications**

The impact of the minutes of the meeting will require the time of Councils' Officers to investigate various issues in order to provide responses, scope of works and costs to issues raised.

**Conclusion**

Nil

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No : 151302**

**MOVED : Cr Bailey**

**SECONDED : Cr Cechner**

**That Council:**

- 1. Receive the minutes of the Roebourne Advisory Committee held on 27 July and 19 August 2010;**
- 2. Instruct the Chief Executive Officer to advise the Committee of the outcome of discussions with the Department of Housing regarding the Roebourne Rejuvenation Project and resulting impact on timelines for a facilitated Roebourne Visioning process.**
- 3. Instruct the Chief Executive Officer to investigate the feasibility and practicality of the provision of an additional bin to every household in Roebourne and Cheeditha, and advise the Roebourne Advisory Committee so that a recommendation can be made to Council for that cost to come from the \$100,000 allocated to Roebourne.**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan**

**AGAINST : Nil**

**11.5 REPORT WITHDRAWN FROM THE AGENDA**

## **11.6 PERMANENT SHADE STRUCTURES AT COUNCIL PLAYGROUNDS**

<b>File No:</b>	<b>PK.2</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL Report – Pre Tender Assessment MNLA</b>
<b>Responsible Officer:</b>	<b>Manager Community Facilities</b>
<b>Author Name:</b>	<b>Senior Recreation Development Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### **REPORT PURPOSE**

To seek Council's endorsement to approve the list of playgrounds to receive permanent shade structures and authorise the Chief Executive Officer to call tenders for the construction and installation of Permanent Shade Structures at Council Playgrounds.

### **Background**

Since 2008, the Shire of Roebourne has embarked on a significant playground replacement program across the entire range of equipment. 2009 saw 6 playgrounds completely or partially replaced with 3 more playgrounds recently replaced in August 2009. The 2010 /11, the replacement program continues with 3 more playground locations identified for replacement.

As part of the replacement process, the need for shade structures has been recommended as a standard that the shire should provide at each playground. With high temperatures experienced between October and April each year, the need for shade is critical to enhancing the usability of the Shires play spaces. Council has determined that providing permanent shade structures over council playgrounds as a priority project.

There are currently 6 Shire of Roebourne playgrounds with shade structures, all being shade sails that have to be removed during cyclone season, coincidentally the hottest times of the year and they are susceptible to vandalism.

In 2009, McNally Newton Landscape Architects (MNLA) were awarded a contract to prepare 3 concept designs to be incorporated across all playgrounds and intended to be used in future developments as the Shire Standard. In May 2010 Council awarded a further contract to MNLA to develop the detailed design of the permanent shade structures.

The Contract involved:

1. The development of detailed design and documentation of a combination of the preferred elements of Option 1 and 2 concept designs as previously prepared by MNLA.
2. The tender preparation, analysis, preparation and execution of contract documentation.
3. To undertake contract management of the construction programme.
4. Undertake post construction administrative duties.

### **Issues**

Shire officers have identified 10 locations as a high priority to receive permanent shade structures. The ranking has been assessed based on the following criteria:

- The location of the Playground and amenities that exist at each location
- Whether there is existing shade over the playground
- The ongoing playground replacement program
- Assessment against the Liveable Neighbourhoods Hierarchy for the provision of parks and playgrounds.

The high priority locations are:

- Andover Park, Roebourne
- Dodd Court Park, Pegs Creek
- Richardson Way Park, Bulgarra
- Smith Place Park, Nickol
- Point Samson Community Park, Point Samson
- Miles Loop Park, Baynton
- Hillview Place Park, Baynton
- Roebourne Aquatic Centre, Roebourne
- Malster Place Park, Millars Well
- Ausburn Park, Nickol

Council has budgeted \$1,198,000 to complete the Permanent Shade Structure program for the identified high priority parks. This amount does not include the \$174,000 that has been awarded to the Shire under Round 2 of the federal government's Regional and Local Government Infrastructure Program (RLCIP). Under this program, 4 of the identified high priority playgrounds have been included to receive funding which has to be expended by December 31<sup>st</sup> 2010.

Due to the large scale nature of the project and the large number of structures to be completed, it is anticipated that the rollout of the project will take place in 3 mobilisations. This is to ensure that fabrication, transportation and installation occurs in a streamlined and efficient manner.

#### **Timing of Proposed works and Tender assessment**

All works on the 10 playgrounds are to be completed by June 30 2011 as funds are provided for in the 2010/11 financial budget. 4 locations submitted for funding under Round 2 of the RLCIP funding program are to be completed by December 31<sup>st</sup> 2010 and within the tender documentation will be identified as the locations to be completed in stage 1 of the construction program. The remaining locations will be completed within stage 2 and 3 of the program.

With the requirement to call tenders, the proposed timeline below is critical to ensure that the 1<sup>st</sup> stage of works are completed by the required date. If approved for tender, the timeline proposed is:

Advertise Tender	25 <sup>th</sup> September 2010
Tender Close	11 <sup>th</sup> October 2010
Assessment of Tender and preparation of assessment for consideration at October Council Meeting	12 <sup>th</sup> October 2010
Appoint Tender at Council	18 <sup>th</sup> October
Completion of Stage 1 Works	31 <sup>st</sup> December 2010
Completion of Stage 2 Works	28 <sup>th</sup> February 2011
Completion of Stage 3 Works	30 <sup>th</sup> April 2011

#### **Options**

Council has the following options available:

1. Approve 10 High Priority Locations to receive Permanent Shade Structures as follows:

- Andover Park, Roebourne
- Dodd Court Park, Pegs Creek
- Richardson Way Park, Bulgarra

- Smith Place Park, Nickol
  - Point Samson Community Park, Point Samson
  - Miles Loop Park, Baynton
  - Hillview Place Park, Baynton
  - Roebourne Aquatic Centre, Roebourne
  - Malster Place Park, Millars Well
  - Ausburn Park, Nickol
2. Authorise the Chief Executive Officer to call tenders for the construction and installation of Permanent Shade Structures at Council Playgrounds. That tenders be advertised on the 25<sup>th</sup> September 2010 with the assessment of tenders to be tabled at the October 2010 council Meeting for consideration.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

Under section 3.57 of the Local Government Act Tenders are to be called when Works and Services are expected to exceed \$100,000.

#### **Financial Implications**

The expenditure is in accordance with the budget. Attached as a confidential report is a pre-tender assessment submitted by McNally Newton Landscape Architects (MNLA) summarising the cost estimates and level of development for each of the selected playground locations.

#### **Conclusion**

Playgrounds and play spaces are an important community asset to promoting an active lifestyle. With a significant portion of the Shires demographic being young families with children aged 0-12 years the need for well designed and accessible play spaces is critical.

The implementation of the Permanent Shade Structures program will enhance the usability of the Shires Playgrounds and create healthier and happier communities.

#### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151303

**MOVED** : Cr Cechner

**SECONDED** : Cr Lewis

1. Approve 10 High Priority Locations to receive Permanent Shade Structures as follows:

- Andover Park, Roebourne
- Dodd Court Park, Pegs Creek
- Richardson Way Park, Bulgarra
- Smith Place Park, Nickol
- Point Samson Community Park, Point Samson
- Miles Loop Park, Baynton
- Hillview Place Park, Baynton
- Roebourne Aquatic Centre, Roebourne
- Malster Place Park, Millars Well
- Ausburn Park, Nickol

2. Authorise the Chief Executive Officer to call tenders for the construction and installation of Permanent Shade Structures at the ten priority playground locations and that tenders be advertised on the 25<sup>th</sup> September 2010 with the assessment of tenders to be tabled at the October 2010 council Meeting for consideration.

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

## **12 TECHNICAL SERVICES**

### **12.1 AIRNORTH - REQUEST FOR EXTENSION FOR FINANCIAL SUPPORT - KARRATHA OPERATIONS**

<b>File No:</b>	<b>TT.11</b>
<b>Attachment(s)</b>	<b>Copy of letter from Airnorth dated 8 August 2010</b>
<b>Responsible Officer:</b>	<b>Director Infrastructure Services</b>
<b>Author Name:</b>	<b>Manager Airport</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

The purpose of this report is to consider a recent request, dated 8 August 2010 (attached), for an extension to the existing financial support extended to Airnorth for their bi-weekly jet services.

#### **Background**

At the Ordinary Council Meeting held 19 April 2010 Council approved an initial six-month financial support arrangement for the introduction of bi-weekly E170 jet services to Karratha. This was a new market for Karratha, and the services operate Tuesday and Friday connecting Karratha to Port Hedland, Broome and Darwin. The services commenced on 1 June 2010.

The initial request received by Airnorth was for a twelve-month period, however Council initially approved a six-month arrangement that expires on 1 December 2010. Recommendations from the meeting held on 19 April 2010 are outlined below:

*That Council:*

- 1. Approves a six month dispensation on landing fee charges at Karratha Airport to Airnorth for the scheduled bi-weekly service with the option to extend a further six months to be reviewed by Council.*
- 2. Approves 50% dispensation on passenger servicing charges for a six month period, as marketing support for the scheduled bi-weekly service.*
- 3. Airnorth to provide co-branding opportunities for the launch and other media events.*

#### **Issues**

Airnorth has seen encouraging demand for the services, and the financial support offered by the Shire of Roebourne has allowed the offering of fares priced to stimulate demand. Airnorth is now considering the implementation of a third service and to facilitate this growth is seeking a further six months of support. The implementation date for a third service has not been confirmed, but Airnorth would be seeking to have the exemptions cover this service post introduction, if this eventuates.

The launch of the initial service on 1 June 2010 involved a joint co-branded launch within the Karratha Airport Terminal. To date, no further joint media activities have been organised, this may be able to be co-ordinated through Council's PR section.

Airnorth have indicated they are keen to continue to offer attractive fares to the market to change habits, and offer a viable choice between driving to Broome and flying. Continuation of the exemptions to Airnorth will enable these fares to be offered over the wet season which is a traditionally quieter time of year, particularly for tourism.

Airnorth has indicated in the recent correspondence that it anticipates the services becoming self-sustaining by June 2011 and no further assistance would be required.

In the first two months of operation to end of July 2010, Airnorth carried 1006 passengers on 36 services (arriving and departing) to Karratha. This represented a total number of available seats of 2736, for an average load factor of 37%.

The cost to Council for this period comprised of the following in revenue fore-gone:

18 landings at approximately \$1463 per landing -	\$26,344
1006 passengers at 50% discount of normal head tax (\$11.33 per pax) -	\$5,698

Based on these projections and dependent on future loadings, the total cost to Council for a further six months of exemptions, plus the initial six months, could amount to \$180,000.

In terms of revenue generated by landings and passenger charges overall, a \$180,000 commitment to Airnorth's entry to the market is relatively small, representing 1.2% of Council's total revenue for heavy jet landing fees and passenger service charges compared to the figures for the 2009/10 financial year.

However, the benefits for the region in the continuation of these services are significant with the establishment of a regular jet service that previously did not exist, and the positive effects this has for local business and tourism in particular.

Broome, Port Hedland and Darwin airports have all offered continued financial support through to the end of the 2011 wet season for these services.

If Council chooses not to support an extension to the subsidy, then Airnorth will be required to review the commercial viability of the service.

### **Options**

Council has the following options available:

1. Approve a further extension to the existing exemption, and the potential implementation of a third service, for a further period of six months from 1 December 2010 to 31 May 2011.

Or

2. Not approve a further extension to the existing exemption.

### **Strategic Implications**

Shire of Roebourne Strategic Plan 2009 -2013 – Local Economy – p.7.

Objectives:

- Growing tourism
- Creating opportunities for growth and diversification for local business.

### **Legislative Implications**

Under the Local Government Act (1995) Council needs to approve the waiving of all fees and charges.

### **Financial Implications**

The cost to Council for the initial 2 months of the 6-month period comprised of the following in revenue fore-gone:

18 landings at approximately \$1463 per landing -	\$26,344
1006 passengers at 50% discount of normal head tax (\$11.33 per pax) -	\$5,698

Based on these projections and dependent on future loadings, the total cost to Council for a further 6 months of exemptions, plus the initial 6 months, could amount to \$180,000.

This would increase if and when a 3<sup>rd</sup> service was to be introduced to the market, and would naturally fluctuate dependent on load factors.

### **Conclusion**

The request from Airnorth allows the introduction of a third service over the wet season, and the continued growth of this service to meet the needs of the local community. Council's commitment financially is a relatively small one when assessed against the overall Karratha Airport revenue base.

### **Voting Requirements**

Absolute.

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### **COUNCIL RESOLUTION**

**Res No** : **151304**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Lewis**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

---

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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### **COUNCIL RESOLUTION**

**Res No** : **151305**  
**MOVED** : **Cr Lewis**  
**SECONDED** : **Cr Lally**

**That Council reinstate Standing Orders.**

**CARRIED**

---

**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**AMENDMENT TO THE RECOMMENDATION:**

**REASON:**

Councillors agreed that co-branding from April to September should be provided by Airnorth, and a marketing plan should be developed which recognises the partnership between the Shire of Roebourne with Airnorth, to the satisfaction of the Chief Executive Officer.

Cr Prichard left Chamber at 7:24pm

Cr Pritchard returned to Chambers at 7:25pm

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**COUNCIL RESOLUTION**

Res No : 151306

MOVED : Cr Cechner

SECONDED : Cr Hipworth

1. That Council endorse an extension to the existing exemption arrangements for the current bi-weekly service, and the introduction of a 3<sup>rd</sup> service, for a further 6-month period, commencing 1 December 2010 and concluding 30 May 2011, inclusive of the following:
  - a) 100% exemption on landing fee charges
  - b) 50% dispensation on passenger service charges
2. Co-branding from April to September be provided by Airnorth, and a marketing plan should be developed to recognise the partnership of the Shire with Airnorth, to the satisfaction of the Chief Executive Officer.

**CARRIED**

---

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

AGAINST : Nil

**12.2 AURORA ALGAE PTY LTD - AIRPORT POWER SUPPLY**

**File No:** TT.26

**Attachment(s)**

1. Aurora Site Plan
2. Draft Memorandum of Understanding
3. Electrical Services Plan

**Responsible Officer:** Director Infrastructure Services

**Author Name:** Airport Manager

**Disclosure of Interest:** Nil

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Item 12.2 was moved forward for discussion, refer to page 15.

### **12.3 EOI - SCREENING SERVICES - KARRATHA AIRPORT**

**File No:** TT.19

**Attachment(s)**

1. **CONFIDENTIAL Discussion Paper**
2. **Expressions of Interest Documentation**

**Responsible Officer:** Director Infrastructure Services

**Author Name:** Manager Airport

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to approve the release of an Expression of Interest for the provision of labour to undertake passenger screening services at Karratha Airport.

#### **Background**

The attached confidential discussion paper was presented to Council's Technical Services portfolio group earlier this year.

The discussion paper proposes that the Shire of Roebourne transition to the screening authority role and this has also been included as an action item within the Strategic Plan, Priorities and Actions 2010/11.

The proposed model will involve the purchase of equipment by the Shire of Roebourne and the contracting of a qualified aviation security provider to handle the screening of passengers and baggage through the Karratha Airport.

#### **Issues**

Formal correspondence was sent to Qantas, dated 30 July 2010, following some initial discussions between Council's Manager Airport and the Contracted Security Services team at Qantas. This correspondence advised Qantas of the Shire's intention to transition to the screening authority role.

For Council to move forward to further negotiations on this project, it will be necessary to complete two actions:

1. Achieve compliance approvals and operational documentation to be approved by the Office of Transport Security.
2. Develop a pricing model, in order to ensure that the costs of providing the service are completely recovered by passengers of customer airlines. This pricing model needs to be completely inclusive of labour and equipment costs, administration, depreciation etc.

The compliance approvals process is currently being undertaken by the Manager Airport with assistance from Forte Airport Management, who bring considerable experience with the operation of screening points at airports.

In order to develop a pricing model, it will be necessary to seek Expressions of Interest from suitably qualified companies to conduct aviation screening, and for the procurement of equipment from suitable suppliers. It is proposed to seek quotes directly from the major security equipment suppliers as this is a specialised area. This information would then be presented back to Council with the proposed pricing model prior to the finalisation of a tender

process. The intention is to be able to cost recover 100% of the expenses from operating the screening point, through a per passenger charge passed on to airline customers.

It is envisaged that tenders can then be called, both for the provision of labour and equipment in order to engage suppliers. This could be a restricted or open tender, dependent on the outcomes of the EOI process.

At this point, the Shire of Roebourne would then be in a position to advise Qantas of the transition date from Qantas to Karratha Airport as the screening authority.

### **Options**

For Council to move ahead with this proposal it will be necessary to call Expressions of Interest for the labour component and obtain quotes for the provision of equipment.

### **Strategic Implications**

Strategic Plan Actions and Priorities 2010/11:

*Priority – commence process to undertake passenger screening services at Karratha Airport.*

### **Legislative Implications**

In carrying out this function at Karratha Airport, the Shire of Roebourne will need to comply with all current and future legislative requirements set out by the Commonwealth Government through the Office of Transport Security, similar to existing compliance arrangements the Karratha Airport is required to comply with.

### **Financial Implications**

Funds are not allocated within the 2010/11 Budget for the procurement of equipment or the provision of labour services. This would need to be resolved in a budget amendment if the services were to commence within the 2010/11 financial year. The application of a per passenger screening charge would also need to be incorporated within the Council fees and charges.

### **Conclusion**

For Council to move ahead with this proposal it will be necessary to call Expressions of Interest for the labour component and obtain quotes for the provision of equipment.

### **Voting Requirements**

Simple.

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### **COUNCIL RESOLUTION**

**Res No** : **151307**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Cechner**

#### **That Council:**

- 1. Endorse the calling of expressions of interest for the provision of passenger screening services at Karratha Airport.**
- 2. Note that a further report to be provided to Council once the Expression of Interest submissions have been reviewed, and a pricing model has been developed.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

## 12.4 REQUEST FOR KARRATHA TOWN CENTRE SPEED ZONING OF 40KM/HR.

**File No:** WEL211

**Attachment(s)**

1. Letter from Main Roads W.A
2. Locality Map from Main Roads W.A

**Responsible Officer:** Director Infrastructure Services.

**Author Name:** Manager Works

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

For Council to consider endorsing a request from Main Roads WA for 40 km/hr speed zoning within the Karratha Town Centre.

### Background

Since the completion of the new Karratha Police Station, the Shire of Roebourne has received requests from the Police to investigate various concerns stemming from the area which is now the main emergency services hub and the resulting impact of such services on the main arterial and feeder roads adjacent.

The Police are concerned regarding a number of issues within the specified area, an area which they have listed as being on Welcome Road from the Balmoral Road intersection to the intersection with Sharpe Avenue.

### Issues

The area in question has access for three emergency services which are the Karratha Volunteer Fire Service, St Johns Ambulance and the WA Police, all of which have limited visibility, particularly from the Police Station driveway towards the Sharpe Avenue intersection.

Police have reported two crashes in front of the station in the past two months. Many feeder roads also divert both pedestrian and vehicular traffic via the Welcome Road Roundabout.

The police have advised that they believe a speed restriction would:

- Allow more time for officers driving under priority who have sirens and radios challenging for their attention.
- Allow more efficient stopping for vehicles yielding to emergency management vehicles driving under priority.
- Address the issues with marked increase in pedestrian traffic since the Police Station opened.
- Allow for people attending and leaving the Police Station who are often in an emotional state and may be distracted.
- Be more suited to pedestrians attending/leaving the training centre at St Johns Ambulance.

Council has purchased four emergency vehicle signs that will be placed on the four feeder roads approaching the Welcome Road/ Balmoral Road Roundabout to assist with the situation.

Both the Karratha Police and Shire of Roebourne staff have discussed the issue with Main Roads WA and they advised that the Town of Port Hedland have placed a 40km/h limit on the road outside the South Hedland Shopping Centre for similar reasons (pedestrians, emergency vehicles and high volumes of traffic).

During discussions, Main Roads WA also advised that they would undertake a speed zoning assessment of the Karratha Town Centre area and then generate a letter to the Shire of Roebourne which has now been received.

Council's support and endorsement has now been requested by Main Roads WA to apply a recommended speed zoning of 40km/hr encompassing the following streets:

- Welcome Road;
- Warambie Road;
- Sharpe Avenue;
- Barlow Place;
- Macroy Street;
- Mallina Street;
- Sherlock Crescent;
- Harwood Way;
- Crane Circle;
- Hedland Place;
- Klenk Street;
- Owen Road;
- Degrey Place.

The endorsement by the Shire of Roebourne is required before Main Roads WA can undertake the speed zoning.

As an attachment, Main Roads WA's letter advises of several reasons (inclusive of crash statistics) as to why they have suggested the roads in question be listed for 40km/hr speed zoning.

#### **Policy Implications.**

There are no relevant policy implications relating to this matter.

#### **Legislative Implications**

Road Traffic Act and Manual of Uniform Traffic Control devices: Part 4 Speed Controls (AS 1742.4).

#### **Financial Implications**

No costs are associated to the Shire of Roebourne for Main Roads WA speed zoning procedures and installations.

#### **Conclusion**

While the initial request came for the emergency services area, the investigations that have been conducted by Main Roads WA indicated that the entire Town Centre required a review regarding traffic speed and safety.

With further increases to traffic (both vehicular and pedestrian), combined with the new subdivision being built at the end of the Sharpe/Warambie intersection, the recommendation for Councils endorsement towards a 40km/hr speed zoning within the Town Centre is considered a major safety initiative and should be supported.

### Voting Requirements

Simple.

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#### COUNCIL RESOLUTION

**Res No** : **151308**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr Cechner**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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#### COUNCIL RESOLUTION

**Res No** : **151309**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Vertigan**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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#### COUNCIL RESOLUTION

**Res No** : **151310**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Cechner**

**That Council endorses Main Roads WA's request to apply a 40 km/hr speed zoning to the following streets in the Karratha Town Centre in order to improve safety for both pedestrian and vehicular traffic:**

- **Welcome Road;**
- **Warambie Road;**
- **Sharpe Avenue;**
- **Barlow Place;**
- **Macroy Street;**
- **Mallina Street;**
- **Sherlock Crescent;**
- **Harwood Way;**
- **Crane Circle;**
- **Headland Place;**
- **Klenk Street;**
- **Owen Road;**
- **Degrey Place.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Cechner, Cr Pritchard, Cr Lockwood (Casting Vote),  
AGAINST : Cr Lewis, Cr Bailey, Cr Hipworth, Cr Vertigan

## 12.5 REVIEW OF BAR POLICY AND SMOKING AREAS - TIEN TSIN INNE - KARRATHA AIRPORT

**File No:** TT.57

**Attachment(s)**

1. Tien Tsin Inne Special Facility Licence
2. Anti-Social Taskforce Minutes
3. Tobacco Products Control Amendment Act 2009

**Responsible Officer:** Director Infrastructure Services

**Author Name:** Airport Manager

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

For Council to consider proposed changes to the opening hours and product range within the Tien Tsin Inne cafe/bar facility within the Karratha Airport Terminal.

In addition, for Council to consider the designating of the Karratha Airport Terminal building as a smoke-free area, given a recent change in State Government legislation.

### Background

#### Bar Opening Hours and Product Review

Council operates the Tien Tsin Inne licensed bar and cafe facility within the Karratha Airport Terminal. As part of the responsibilities of the Shire of Roebourne under the Liquor Control Act 1988, a special facility license is in place (Licence No. 6230039081).

In accordance with section 98C of the Liquor Control Act, the following trading hours apply within the special facility licence:

*“The sale and consumption of liquor is permitted one hour before the arrival or departure of a scheduled passenger flight and one hour after the arrival or departure of a scheduled passenger flight”.*

In 2009 the Shire of Roebourne implemented a security service within the terminal building to provide a security presence for staff working in the bar, control the consumption of alcohol outside the licensed premises and respond to incidents that may arise. This service is a cost of approximately \$120,000 per annum to the Shire of Roebourne.

The Shire of Roebourne recently formed a partnership with the Western Australia Police (WAPOL) to tackle anti-social behaviour and associated issues within the Shire of Roebourne. This led to a meeting of the Anti-Social Behaviour Taskforce involving airport staff, mining companies, Shire representatives and WAPOL which was held on 4 August 2010 (minutes attached).

One of the action items flowing from the meeting was:

*“Review opening hours and the serving of full strength alcohol and report back to the group”*  
Smoking – Tien Tsin Inne

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The outdoor area of the Tien Tsin Inne is currently a smoking area. Current legislation prohibits patrons smoking within 5m of the entrance to this area. The Tobacco Control Amendments Act 2009 comes into force on 22 September 2010. Under this Act, two sections directly affect the existing operation of the outdoor smoking area as follows:

*“107B. (1) A person must not smoke in an outdoor eating area unless the place in which the person is smoking is a smoking zone.”*

And

*107B. (4) A responsible person in relation to licensed premises may allocate as a smoking zone for the premises one or more places in one or more outdoor eating areas to which a restaurant licence does not apply, but the total area of all the smoking zones for the premises must not exceed 50% of the total area of all the outdoor eating areas to which a restaurant licence does not apply.*

The Tsien Tsin Inne does not hold a restaurant licence and as such falls into a category whereby 50% of the area would need to be deemed a non-smoking zone.

## **Issues**

### Bar Opening Hours

The Tien Tsin Inne has historically aligned opening hours to the airline schedule. This means that the bar has always opened for the first flight of the day, which on the current schedules arrives in Karratha from Perth at 07:20am. The bar is currently opening for first sales at 07:00am, in accordance with the provisions of the special facility licence. On Saturdays, the bar opens at 08:30am to service the first departure on at 09:30am and on Sundays at 08:15am to service the first departure at 09:10am.

The matter has been raised in the Anti-Social Taskforce Meeting of whether it is in the best interests for the Shire of Roebourne to be promoting alcohol consumption at what would be considered by normal community standards to be a non-normal time for consuming alcoholic products.

This is particularly the case when the Shire of Roebourne is attempting to lead the way in working with industry and government authorities to reduce the amount of alcohol consumption in the community, and the possible effects this has in regard to anti-social behaviour issues in general.

Sales of alcohol between the hours of 07:15am-10:30am average \$1,450 per day. This financial implication needs to be taken into consideration. To offset the loss of sales during this period there would be a resultant drop in staffing as the bar would not be open, whilst the cafe section of the operation would maintain normal operations. In addition the security service hours could be amended during this period to focus only on the front-of-house pick-up and drop-off parking areas.

### Product Review

The Tien Tsin Inne currently stocks a full range of full-strength beers and spirits. Qantas moved in 2009 to modify its on-board selection to remove the sale of full-strength beer and all spirit products, and has seen a marked reduction in the occurrence levels with regard to intoxicated passenger offloads. This figure has more than halved from an average of six offloads per month to 2.2 since the introduction of these new measures. It should however be

noted that neither Skywest nor Virgin Blue have changed their on-board products, though they make up just 15% of scheduled airline services to Karratha.

It could be argued that a strategy to reduce the amount of full-strength alcohol sales could have a further positive effect in reducing alcohol consumption generally and reducing the risk of anti-social behaviour in the airport terminal. However, the financial implications for a modification to the range of products sold must be taken into account, as they are significant. Total sales of full strength beer, mid-strength beer, and spirits are outlined below. These figures are taken from the month of July:

Full-strength beer (month of July 2010)                      **Total Sales: \$87,120.00**

Mid-Strength beer (month of July 2010)                      **Total Sales: \$6,957.50**

Spirits (month of July 2010)                                      **Total Sales: \$20,867.00**

(Note : Spirits inclusive of pre-packaged)

Wine products (month of July 2010)                              **Total Sales: \$2,000.00**

As can be seen from the above figures, sales of full-strength beer and spirit products represent approximately 90% of sales figures. A reduction in these products would see an uptake in mid-strength beer products – that is, patrons would still continue to utilise the bar facility but would change their drinking habits to the products that are available. The range of mid-strength options could be expanded to meet customer demand.

The issue is that the resultant revenue loss to the Shire is difficult to forecast without implementation, at least for a trial period.

It is important that the Shire of Roebourne is seen to be leading the way when it comes to issues to address the consumption of alcohol within the airport terminal, promote responsible alcohol consumption and address methods to reduce anti-social behaviour.

#### Smoking – Tien Tsin Inne

There are two key issues for Council to consider with the introduction of the afore-mentioned smoking legislation amendments taking effect from September 2010.

The first is the ability of the airport staff and security personnel to adequately police the open and outdoor area of the Tien Tsin Inne to comply with the 50% rule whereby half of the area would need to be designated as a non-smoking area. To do this would require the installation of some type of barrier system down the middle of the outdoor area, and then effective policing by the Tien Tsin Inne staff and contracted security service to effect compliance.

The second and perhaps most important issue is the right of Council employees and contractors to work within a smoke-free workplace. The clearing of tables in the outdoor area, emptying of bins and other duties performed by Council staff, currently takes place within the outdoor area of the Tien Tsin Inne, which is regularly utilised by people who smoke. It is reasonable for these staff to expect to work within an environment free from cigarette smoke.

Funds have been allocated in the 2010/11 Budget and quotes are currently being sourced to provide a designated smoking area at the western end of the terminal building to direct smokers away from the entrance/exit doors, a common complaint of airport users. It is anticipated that the new outdoor smoking area will be available for use by the public by 1 November 2010.

Further to the above issues, it is important for Council to consider that further smoking legislation could make it more difficult for the outdoor area within the Tien Tsin Inne area to be a smoking area. There now exists an opportunity for the organisation to move in line with similar public establishments, and designate the entire airport terminal as smoke-free.

It is anticipated that the new outdoor smoking area will be available for use by the public by 1 November 2010.

### **Options**

The following options are proposed:

#### Bar Hours

Council has the option to amend the hours of the existing bar opening times to move from 07:15am to 10:30am daily. This would then be communicated back to the Anti-Social Taskforce. It is proposed to delegate authority to the Chief Executive Officer to amend these times and then review as per the flight schedule, as changes may involve the review of the opening time.

#### Review of Bar Products

Council also has the option of reviewing the type of products sold within the bar to remove the full strength beer and spirits to move to more mid-strength options, expanding from the current four types of mid-strength beer to provide additional options to meet customer demand. This could take place as a trial for a six-month period, then allowing an assessment on both the revenue implications and any positive effects on anti-social behaviour issues.

Alternatively, Council could move to amend the existing product range to omit spirit products only, retaining full-strength and mid-strength beer products.

#### Smoking – Tien Tsin Inne

Council has the option to respond to the proposed legislation introduced by the State Government by designating the airport terminal building as a smoke-free area. Smoking would then be restricted to the newly created smoking area to be developed at the western end of the terminal building.

### **Strategic Implications**

Shire of Roebourne Strategic Plan 2009-2013 :

*Key Goal One – Communities – Develop strategies and actions to address anti social behaviour, graffiti and litter in our community, in partnership with the community and key stakeholders.*

### **Legislative Implications**

*Tobacco Products Control Amendment Act 2009 (attached).*

### **Financial Implications**

As per the information provide within the Issues section.

### **Conclusion**

Based on the information provided above, it would appear reasonable to amend the opening time of the Tien Tsin Inne bar facility from 07:15am to 10:30am. This time may be subject to review as flight times ultimately dictate the specific opening time through the special facility licence.

In addition to this, it is proposed to trial a removal of spirit and full-strength beer products for a trial period of six months, allowing a review of the revenue impacts and reporting back to Council on both this aspect and any other feedback from clientele.

It is proposed to allow for a public advertising period to communicate these changes to the users of the airport facility, prior to commencement of the new changes.

### **Voting Requirements**

Simple.

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### **COUNCIL RESOLUTION**

**Res No** : 151311  
**MOVED** : Cr Pritchard  
**SECONDED** : Cr Cechner

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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### **COUNCIL RESOLUTION**

**Res No** : 151312  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr Lewis

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

### **AMENDMENT TO THE RECOMMENDATION:**

#### **REASON:**

**Councillors agreed that 10:30am was too early to open the Tien Tsin Inne Bar, the opening time is to be pushed back an hour to 11:30am, every day of the week.**

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**COUNCIL RESOLUTION**

**Res No** : 151313  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Pritchard

**That Council:**

1. **Amends the bar opening times of the Tien Tsin Inne within the Karratha Airport Terminal from 11:30am Monday – Sunday, effective 1 November 2010.**
2. **Delegates authority to the Chief Executive Officer to amend the bar opening hours as required to service changes to the Karratha Flight schedule.**
3. **Endorses a review of the product range within the Tien Tsin Inne to remove full-strength beer and spirits, and that this is trialled for a period of six months, with a review to come back to Council after this period.**
4. **Designates the Karratha Airport terminal building as a smoke-free area, effective 1 November 2010.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Vertigan  
**AGAINST** : Cr Hipworth

## **13 DEVELOPMENT SERVICES**

### **13.1 APPLICATION FOR TWO OR MORE DOGS - 3 STRICKLAND DRIVE MILLARS WELL**

<b>File No:</b>	<b>LE.192</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Director Development and Regulatory Services</b>
<b>Author Name:</b>	<b>Ranger Services Coordinator</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

For Council to consider a request for an exemption to the Shire of Roebourne's Dog Local Laws to keep three dogs at 3 Strickland Drive Millars Well and to seek a decision on this application.

#### **Background**

The residents of 3 Strickland Drive, Millars Well have requested an exemption to keep three dogs in accordance with *section 26 (3) of the Dog Act 1976*.

The residents have two dogs residing at the above address: one female Rhodesian ridgeback that is five years old, and one female Rhodesian ridgeback that is six years old. Both dogs are currently registered with the Shire of Roebourne. The residents want to adopt a male Rhodesian ridgeback that is five years old from New South Wales.

The Shire Ranger has attended and inspected the property and based on observations conclude that the fences are adequate to confine all three dogs. The two existing dogs appear to be quiet and well behaved and the residents are responsible dog owners.

Surveys have been sent out to neighbours of 3 Strickland Drive to determine whether or not they object to three dogs being kept at the applicants' property. A total of seven surveys were sent out and two written responses received.

Of the two responses received only one objected to the applicant having three dogs on the property. This objection relates to concerns of the amount of faeces generated by three dogs.

#### **Issues**

The Shire Ranger has re-attended the property due to the objection received. The applicant has been informed that should any concerns be raised by other residents due to odours emanating from high amount of faeces on their property, the application will be withdrawn.

It is of the opinion of the Ranger Services Coordinator that based on no objections being received from surrounding surveyed residents that this request be conditionally supported.

#### **Options**

Council has the following options available:

1. Reject the application to keep more than two dogs;
- Or

2. Grant exemption pursuant to Section 26 of the *Dog Act 1976* and the Shire of Roebourne Dog Local Law 2003, in relation to dogs being kept at 3 Strickland Drive Millars Well Karratha. Any sustainable complaint or breach of the *Dog Act 1976* and the Shire of Roebourne Dog Local Law 2003, will result in the immediate revocation of the exemption.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

*The Dog Act 1976, Part V, s26: Council's Local Laws Part 3, s3* deals with the number of dogs that may be kept on any one premise.

#### **Financial Implications**

There are no financial implications resulting from this report.

#### **Conclusion**

A decision is required on whether to grant this request for permission to keep more than two dogs.

#### **Voting Requirements**

Simple.

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#### **COUNCIL RESOLUTION**

**Res No** : 151314  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr Bailey

**That Council grant an exemption pursuant to *Section 26 of the Dog Act 1976* to allow the keeping of three dogs at 3 Strickland Drive Millars Well, subject to the following conditions:**

1. **The exemption applies only to the dog which is subject of the request dated 13 July 2010.**
2. **Any sustainable complaint or breach of the *Dog Act 1976* and the Shire of Roebourne Dog Local Law 2003, in relation to dogs being kept at 3 Strickland Drive Millars Well Karratha, will result in the immediate revocation of the exemption.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Pritchard, Cr Vertigan  
**AGAINST** : Cr Cechner, Cr Hipworth  
**REASON:** Cr Cechner and Cr Hipworth agreed that 2 dogs is sufficient in any one dwelling.

### 13.2 APPOINTMENT OF SHIRE OF ROEBOURNE BUSH FIRE CONTROL OFFICER

**File No:** EG/1/4

**Attachment(s)** Nil

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Ranger Services Coordinator

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider appointing the Senior Ranger to the position of Bush Fire Control Officer for the Shire of Roebourne.

#### **Background**

The *Bush Fires Act 1954, Part IV, Division 1, Section 38* outlines Council's requirement to appoint a Bush Fire Control Officer.

In 2009, Council resolution 14558, Council appointed Michael Booth as Chief Bush Fire Control Officer, Lisa Manser as Deputy Chief Bush Fire Control Officer, Peter O'Dea and Ashley Robbins as Fire Control Officers.

It is now proposed that Council appoint another Fire Control Officer, being Mr Dean Ball. Dean Ball is the newly appointed Senior Ranger for the Shire of Roebourne and has five years experience as a Ranger and Fire Control Officer with the City of Bunbury.

Mr Dean Ball has undertaken all the required training and is considered proficient to undertake the requirements of the Bush Fire Control Officer's role.

#### **Issues**

Recent changes to *Bush Fires Act 1954*, have put more emphasis on Local Government Authority's role for bush fire attendance. All bush fires within our boundaries must be attended by a Bush Fire Control Officer and any fire near a road requires two officers to attend due to the possibility of a road closure for public safety.

The addition of another Bush Fire Control Officer will enhance Ranger Services being able to undertake core operational duties in conjunction with the Shire's increased responsibilities to attend all bush fires within our boundaries.

#### **Options**

Council has the following options available:

1. Appoint Dean Ball as Fire Control Officer;

Or

2. Not appoint Dean Ball as Fire Control Officer.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

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**Legislative Implications**

*Bush Fires Act 1954 Section 38* deals with Councils requirement to appoint a Bush Fire Control Officer.

Section 38 (2) (a) of the *Bush Fires Act 1954* states “The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

**Financial Implications**

The expenditure is in accordance with the budget.

**Conclusion**

To accommodate requirements to meet the Shire’s responsibilities, pursuant to the Bush Fires Act 1954, for Ranger Services to remain operationally efficient, another fire control officer is essential.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : **151315**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr Cechner**

**That Council appoint Mr Dean Ball as Bush Fire Control Officer for the Shire of Roebourne and this appointment, in accordance with *Section 38.2 (a) of the Bush Fires Act 1954*, be published in a local newspaper.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

### **13.3 REQUEST FOR THE DEDICATION OF OF THE SHARPE AVENUE EXTENSION AND LANE WAY CREATION - KARRATHA TOWN CENTRE**

**File No:** A88380

**Attachment(s)**

1. Deposited Plan 67222
2. Indicative Future Intersection Treatments

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** A/Manager Planning Services

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For the Council to make determination on a request received from LandCorp for the dedication of an extension to Sharpe Avenue and the creation of a lane way abutting the northern boundary of the proposed Finbar high rise mixed use development that will provide a link to Searipple Road.

#### **Background**

Sections 27 and 28 of the *Land Administration Act 1997* grant the Minister for Lands the power to subdivide Crown Land and to dedicate roads.

The submission received from LandCorp demonstrates the creation of Lots 555 & 556 Warambie Road, the extension of Sharpe Avenue and a laneway extending from the proposed Sharpe Avenue termination, east to Searipple Road (see attached Deposited Plan 67222). Lots 555 & 556 are proposed to be sold to Finbar for the proposed future development of a high rise mixed use development.

LandCorp requests that the Council's support the Crown Land Subdivision and dedication of the two roads in order for the Deposited Plan to be forwarded to the Minister for Lands for consideration.

#### **Issues**

##### City Centre Master Plan

One of the key objectives of the City Centre Master Plan is the creation of a 'main street' extending from Dampier Highway northwards through the future city centre. Sharpe Avenue was chosen as the most logical alignment. The proposed extension of Sharpe Avenue will facilitate this and provide future access to commercial land after the Service Workers Park Home Village use is no longer required.

##### Funding of Infrastructure Improvements

LandCorp representatives have stated that as part of the development tender and subsequent contract sale for the development of the proposed high rise mixed development on land abutting Warambie Road, the proponent is required to commit significant funds to the construction of essential infrastructure and services, including the construction of new roads and upgrades to existing infrastructure including intersections, pedestrian paths and landscaping. As assessment of the planning application for the proposed high rise mixed use proposal progresses, negotiations between the Council, LandCorp and Finbar is required to

formalise the extent of Shire infrastructure works required to facilitate the ultimate development.

### Intersection Treatments

The attached concept sketch indicatively demonstrates possible treatments of intersections with Warambie Road, Searipple Road and Sharpe Avenue. Significant road modifications and improvements will be required to cope with the anticipated volumes of traffic generated by the future high rise mixed use development and through the continued growth of Karratha into a city. As assessment of the planning application for the proposed high rise mixed use proposal progresses, negotiations between the Council, LandCorp and Finbar is required to determine and agree upon the minimum required extent of road works and the layout and design of intersections and traffic and pedestrian control devices.

### **Options**

Council has the following options available:

1. Accede to the application and request the Minister for Lands to approve the Crown Land Subdivision to create the Sharpe Avenue extension and laneway and proposed Lots 555 & 556 Warambie Road.
2. Deny support to the application to create the Sharpe Avenue extension and laneway and proposed Lots 555 & 556 Warambie Road.

### **Policy Implications**

There are no policy implications resulting from this report.

### **Legislative Implications**

Sections 27 and 28 of the *Land Administration Act 1997*.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

At this point sufficient technical consultation and advice has been received by Shire officers to justify the location and widths of both the Sharpe Avenue extension and laneway. Further consultation is required with LandCorp and the proponents of the high rise mixed use development regarding the future treatments of intersections with Warambie Road.

The Sharpe Avenue extension will ultimately assist with the implementation of the City Centre Master Plan by creating a north – south aligned ‘main street’ traversing the full length of the city centre extending from Dampier Highway. The creation of the laneway linking to Searipple Road will assist in reducing future traffic congestion on Warambie Road by providing an alternative route for traffic travelling east.

It is therefore recommended that the Council request the Minister for Lands approve the Crown Land subdivision to create Lots 555 & 556 Warambie Road and dedicate the extension of Sharpe Avenue and creation of the laneway demonstrated on Deposited Plan 67222.

### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151316

**MOVED** : Cr Cechner

**SECONDED** : Cr Lally

**That Council request the Minister for Lands to approve the Crown Land Subdivision to create Lots 555 & 556 Warambie Road, Pegs Creek and to dedicate the extension of Sharpe Avenue and creation of the laneway demonstrated on Deposited Plan 67222.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AGAINST** : Nil

### **13.4 ARCHIVE STORAGE SHED LOT 4473 (7) MORSE COURT, KARRATHA**

**File No:** P2315

**Attachment(s)**

1. Site Plan
2. Elevation Plan

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Planning Officer

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to determine an application for planning approval for an archive storage shed (the application) at Lot 4473 [7] Morse Court, Karratha (the site) against the relevant planning provisions and with regard to road realignments proposed by Amendment 21.

#### **Background**

At the August 2010 Ordinary Council meeting it was resolved that:

*That Council withdraw delegation to the Chief Executive Officer for the town centre area as defined in proposed Scheme amendment no 18 until such time as time as Scheme amendment 18 and policy DP1 is gazetted.*

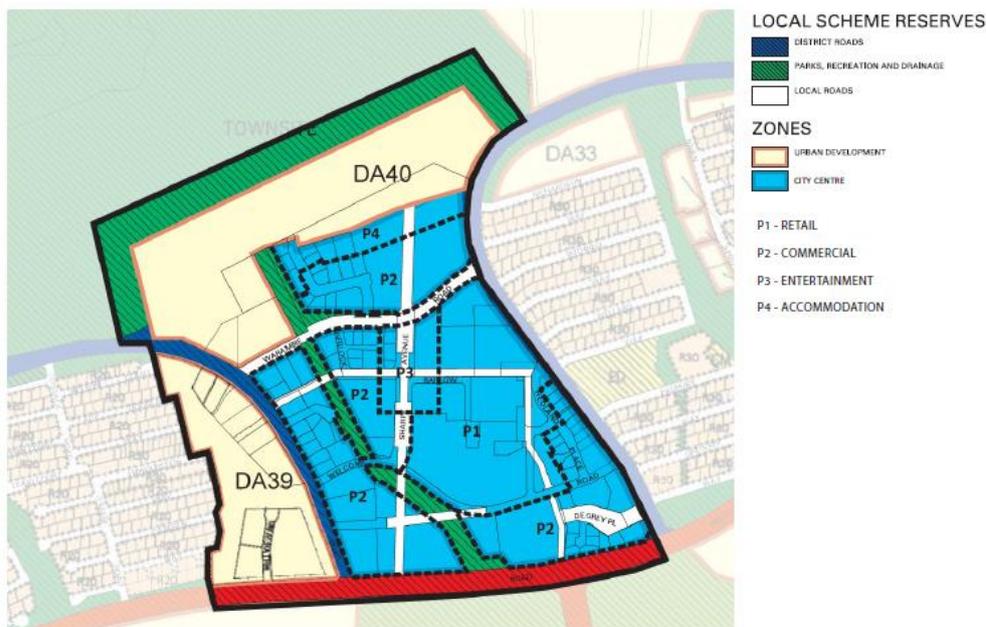
The resolution removed delegation from Administration to approve development in the town centre and the application has therefore been referred to Council for determination. This initiative aims to assist in the implementation of the City Centre Vision and Master Plan by ensuring greater integration and consistency of development applications with the City Centre Vision and Master Plan is applied for during the interim period prior to the final adoption of the statutory tools - Amendments 18 and 21.

#### **Issues**

##### Amendment 21 - City Wide Growth Strategy

In terms of the City Centre zone and in relation to Amendment 18, Amendment 21 addresses potential growth areas of the City centre and road reserves required to implement the City Centre Plan. In order to provide for the new road network identified in the Growth Plan, a number of proposed modifications are proposed to the City Centre Zone which include the creation of an east-west road through the centre of the City linking Balmoral Road with Searipple Road. This road is required to facilitate access through the town site for future public transport service/s, vehicles and pedestrians.

The proposed east-west link does traverse the site however, the shed in its proposed location is not affected. Furthermore, once the link is created, the location of the shed will still provide a sufficient street setback.



*City Centre - Proposed Amendments*

### General Compliance

The proposed shed is necessary as additional storage to the site due to the high volume of archives generated at Lotteries House. It is located at the rear of the property with no street frontage with the adjoining drainage reserve acting as a visual buffer for the neighbouring car park to the north. It is recommended that a condition be attached to include some further vegetation to act as screening and further reduce any visibility to the eastern boundary and the future northern road frontage created by the east-west link .

Finally, the shed is a standard height of 2.7m to the top of the wall and a 3.13m pitch. This is the maximum height permissible for a standard residential garden shed and will not have an adverse impact on the amenity of the site.

### **Options**

Council has the following options available:

1. To approve the archive storage shed with a landscaping strip on the northern and eastern boundaries;
2. To not approve the archive storage shed.

### **Policy Implications**

Current policy DP9 and proposed policy DP1 pertain to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

This item has been presented to Council as delegation has been removed from Administration as an interim measure as part of the implementation of Amendment 18.

In assessing this development application, the proposed realignment and road linkages created as part of Amendment 21 were considered and although the site will be dissected by the new east-west road linkage, the shed will not be affected.

The sheds height and size is not considered to impact on amenity and currently does not abut a street. It is recommended that the application be supported and a condition attached requiring landscaping to protect visibility from the newly created road frontage if amendment 21 is adopted.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151317  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Lally

**That Council approve the Archive Storage Shed at Lot 4473 [7] Morse Court, Karratha with a condition attached requiring landscaping to be provided on the northern and eastern boundaries of the lot.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

### 13.5 FINAL ADOPTION OF PROPOSED SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO.8 AMENDMENT 11

**File No:** LP.93

**Attachment(s)**

1. Proposed Amendment to Scheme Map
2. Submissions

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Planning Officer

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

For the Council to consider the final adoption of the *Shire of Roebourne Town Planning No.8* (TPS8) Amendment No. 11 to reclassify approximately 11ha of land at the intersection of Tambrey Drive and Balmoral Road described as Lot 4225 Reserve 40378 from 'Public Purposes – Education' reserve to 'Urban Development' zone. The amendment is required to facilitate future residential development on the site.



*Aerial Photograph, showing the Tambrey Primary School and area of surplus land to the South.*

#### Background

In late 2009 the State Government launched the Pilbara Cities Blueprint which aimed to transform the region by providing the Pilbara with services and facilities enjoyed by other Australian cities. Whilst the need for additional residential land has long been identified the population of Karratha is envisaged to increase to 50,000 in the medium term and in order to sustain this, there must be greater focus on providing additional housing and diverse living opportunities and services to the permanent residential population.

The 11.0ha Tambrey Primary School site was originally set aside for a future district high school. However, a subsequent assessment determined that the high school was not necessary and that there was surplus land to the south not required for the primary school and day care centre or any future expansions. The vacant portion of the primary school site has instead been considered appropriate for a future residential development. The proposed Scheme amendment to reclassify the land to the 'Urban Development' zone is necessary to facilitate the residential development of the land in accordance with an approved Development Plan.

The amendment was originally initiated at the December 2007 Ordinary Council Meeting, however due to difficulties in determining a suitable boundary between the school and the surplus land the amendment was deferred. Once the boundary was determined the amendment was initiated for a second time at the April OCM. In accordance with statutory provisions the Scheme amending document was referred to the Environmental Protection Authority who determined that the amendment was not required to be assessed under the provisions of the *Environmental Protection Act 1986*. Advertising of the proposed Scheme commenced on the 2 June 2010 in the *Pilbara News* for 42 days. The Scheme amending document was also referred to all relevant agencies with the following submissions being received:

<b>Submission received from:</b>	<b>Comment:</b>
<b>Department of Water</b>	<b>No Comment</b>
<b>Water Corporation</b>	<b>Comment:</b> The Water Corporation has stated that they are unable to support the amendment due to water supply and have provided a generic positioning paper which elaborates on pressure on the West Pilbara Water Supply.
<b>Department of Indigenous Affairs</b>	<p><b>Comment:</b> The Department of Indigenous Affairs has provided the following comments:</p> <ol style="list-style-type: none"> <li>1. The reserve has no registered sites upon it.</li> <li>2. The register indicates that the land is yet to be subjected to aboriginal heritage surveys and therefore there is the potential for unidentified aboriginal heritage sites to exist on the land.</li> <li>3. The DIA recommends the Shire conduct comprehensive aboriginal heritage surveys over the reserve.</li> <li>4. It is also recommended that the Shire consult with people with any knowledge on the areas aboriginal cultural values such as native title holders, known site informants for heritage sites in the area and anyone else relevant.</li> </ol>
<b>Telstra</b>	<b>No objection.</b>
<b>Fire &amp; Emergency Services Authority of Western Australia</b>	<b>Comment:</b> Fire and Emergency Services Authority of Western Australia have recommended that requirements of the publication "Planning for Bush Fire Protection" have been satisfied with respect to meeting

	the contained fore protection performance criteria to the satisfaction of the Western Australian Planning Commission.
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## Issues

### Amendment 21 – City Wide Growth Strategy

The Karratha City of the North Revitalisation Plan, which was adopted by Council as a long term guide for the development of Karratha at its May 2010 meeting, included the Karratha City Growth Plan and Karratha City Centre Master Plan.

The Growth Plan provided broad information and justification as to where development could occur to enable Karratha to accommodate a city of 50,000 people, as envisaged in the Revitalisation Plan. Amendment 21 was initiated to provide the necessary statutory backing to the Growth Plan. With regards to provision of residential growth, it nominated areas which are suitable to be zoned as 'urban development' which are subject to the preparation of development plans.

Notwithstanding this scheme amendment, the surplus land on the site is identified as part of Amendment 21 as development area (DA 31) with 'Development Plan Special Condition' which designates the land for residential development.

### Provision of Water

In determining whether to finally adopt TPS8 Amendment No. 11, Council should acknowledge and give consideration to the submissions received during the advertising period.

The Water Corporation has identified the growing pressure on the West Pilbara Water Supply Scheme to supply sufficient water to the towns and industry. This is further reinforced by *Pilbara Cities* which will increase demand on the scheme to rise rapidly in the very short term.

Although central to the future sustainable development of the land, the supply of water and provision of waste treatment infrastructure are matters that fall outside of the authority of the Shire of Roebourne. As such the supply of water and provision of waste treatment infrastructure should not prohibit approval of the amendment. It is recommended that the proponent continue to negotiate with the Water Corporation regarding the existing and future water supply to the town site throughout the creation of the future Development Plan and future sub division process.

### Aboriginal Heritage

The submission by the Department of Indigenous Affairs is generally a generic response to a referral regarding development over Crown Land. It is the responsibility of the future land developer to comply with the provisions of the *Aboriginal Heritage Act 1972* to ensure that any items of cultural significance that are located on the site are reported and preserved. It is recommended that that developer be required to undertake a full cultural heritage survey as a requirement of the future Development Plan determination.

## Options

Council has the following options available:

1. To finally adopt the Scheme amendment without modification;
2. Not to finally adopt TPS8 Amendment No. 11.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

The final adoption of the Scheme amendment to rezone the land to 'urban development' will assist in the provision of future residential land necessary as part of the Karratha City of the North Revitalisation Plan and more specifically the statutory implementation through amendment 21.

The concern shown by the Water Corporation for the future provision of water in the West Pilbara is not a relevant issue to the Shire when determining the scheme amendment. The submission of a future Development Plan for determination should endeavour to address this issue and also ensure that a high quality development outcome is achieved over the site.

Given that no other issues were raised during the advertising period and also that the Council has previously resolved to support the amendment at the April 2010 OCM, it is recommended that Council finally adopt TPS8 Amendment No. 11.

### **Voting Requirements**

Simple.

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### **COUNCIL RESOLUTION**

**Res No** : **151318**  
**MOVED** : **Cr Cechner**  
**SECONDED** : **Cr Lewis**

**That Council:**

- 1. Acknowledge the submissions received from the Department of Water, the Water Corporation, the Department of Indigenous Affairs, Fire & Emergency Services Authority of Western Australia and Telstra.**
- 2. Finally adopt the *Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 11* to reclassify approximately 11ha of land at the intersection of Tambrey Drive and Balmoral Road described as Lot 4225 Reserve 40378 from 'Public Purposes – Education' reserve to 'Urban Development' zone.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**13.6 REQUEST TO INITIATE THE PROPOSED SHIRE OF ROEBOURNE TOWN  
PLANNING SCHEME NO. 8 AMENDMENT NO. 22.**

**File No:** I87657  
**Attachment(s)** Scheme Amendment Report  
**Responsible Officer:** Director Development and Regulatory Services  
**Author Name:** A/Manager Planning Services  
**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For the Council to consider a request to initiate an amendment to the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/ 40' to 'Residential R55'.

**Background**

The request to amend the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* was received on 16 July 2010 submitted by Whelans on behalf of property owner Stonam Pty Ltd. Lot 200 Brockman Street is bound on three sides by Walcott Way, Mystery Road, Brockman Street and to the west by vacant land and further west by twenty [20] grouped dwellings on land zoned under the TPS8 'Residential R30'. The parcel measures 5412m<sup>2</sup> and has a split density zoning of 'Residential R30/ 40'. The site is currently occupied by twenty [20] single bedroom grouped dwellings that are in a relatively degraded condition.

Planning approval P2258 was granted under delegation on 25 June 2010. The application proposes the redevelopment of the site into thirty [30] single bedroom double storey multiple dwellings split into three separate groups of ten [10] dwellings each fronting a public road. The approval also proposes communal facilities including a swimming pool, barbeque area, landscaping and a central, partially shielded communal vehicle parking area. The endorsed site plan demonstrates sufficient land area in the north-west of the site for additional dwellings.

Under the *Residential Design Codes of Western Australia (R-Codes)*, reclassifying the land from 'Residential R30/ R40' to 'Residential 'R55' would enable the consideration of a future planning application for up to fourteen [14] additional single bedroom multiple dwellings beyond the thirty [30] approved by P2258.

**Issues**

City Wide Growth Strategy and TPS8 Amendment No. 21

At the July 2010 Ordinary Council Meeting the proposed Amendment No. 21 to TPS8 was initiated. The primary objective of Amendment No. 21 is to implement the Shire's City Wide Growth Strategy that identifies candidate areas/ parcels of land within and around the periphery of Karratha for urban infill and expansion.

Lot 200 is located within 'Urban Development Area DA33' proposed by Amendment No. 21. DA33 contains the special condition (objective) *to provide for medium and high density residential development and aged care accommodation*. It is anticipated that advertising of Amendment No. 21 should commence until at least the start of November 2010 dependant on the level of assessment required by the Environmental Protection Authority (EPA). It is not

considered that this amendment (No. 22) will be assessed by the EPA and therefore, should be advertised and its final adoption determined in a much shorter time frame. With regard to the subject site, Council should consider that the intent of both amendment requests is to fulfil the objective of providing for medium to high density residential infill.

### Local Context

Land to the south of Walcott Way is predominantly zoned 'Residential R20' and the prevailing built form is single storey detached and double (duplex) grouped dwellings. Land to the west of the site is occupied by double storey grouped dwellings. The increase in density to 'Residential R55' can only reasonably support double storey development and the land owner has stated its intention to do so. It is considered that the ultimate development of the site with up to forty-four [44] single bedroom double storey multiple dwellings will not detract from local area amenity. Furthermore, the dwellings proposed by planning approval P2258 all address public roads and the central vehicle parking area will be substantially screened from surrounding properties reflecting quality contemporary urban design principles.

### **Options**

Council has the following options available:

1. To initiate proposed Amendment No. 22 to TPS8 to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/ 40' to 'Residential R55'.
2. Not to initiate proposed Amendment No. 22 to TPS8 to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/ 40' to 'Residential R55'.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

Administration and advertising costs will be recovered in accordance with the *Planning and Development Regulations 2009*.

### **Conclusion**

It is recommended that the Council initiates the proposed amendment to TPS8 to increase the residential density of Lot 200 Brockman Street, Bulgarra from 'Residential R30/ R40' to 'Residential R55'. The amendment if ultimately approved by the Minister for Planning will help enable the development of the site for medium density residential purposes in keeping with the Shire's City of the North Revitalisation Strategy that aims to identify candidate infill residential development sites in order to increase dwellings yields and to assist in providing additional housing opportunities for the Karratha residential population.

### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151319  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Pritchard

**That Council:**

1. Initiate the proposed *Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 22* to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/ 40' to 'Residential R55'.pursuant to Part 5 of the *Planning and Development Act 2005*.
2. Subject to the advice from the Environmental Protection Authority that under s.48A of the *Environmental Protection Act 1986* the Amendment is not subject to formal environment assessment, direct the Chief Executive Officer to advertise the Amendment in accordance with the requirements of the *Town Planning Regulations 1967* for a period of 42 days.

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**13.7 APPLICATION FOR R-CODES VARIATION APPROVAL - OUTBUILDING WITH OVER HEIGHT WALL OF 4M AT REDUCED SIDE BOUNDARY SETBACK OF 1M - LOT 4592 MAYO COURT NICKOL**

**File No:** P2304

**Attachment(s)**

1. Location Plan
2. Site Plan
3. Elevation Plan

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Planning Assistant

**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For Council to consider an application for a variation to the acceptable development provisions of the Residential Design Codes of Western Australia (R-Codes) and make determination against the relevant performance criteria for a proposed outbuilding situated at Lot 4592 [1] Mayo Court, Nickol.

**Background**

Suburb: Nickol  
Applicant: Pilbara Building Services.  
Owner: Monadelphous  
Zoning: Residential (R30)

Building Licence Application 20100330 for an outbuilding was received on 1 June 2010. The outbuilding is proposed to be constructed with a wall height of 4m and at a setback of 1m from the Eastern side boundary.

After completion of assessment by the Building Surveyor advice was given to the applicant that an application for R-Codes Variation was required to be submitted prior to the issue of the Building Licence. A subsequent application for R-Codes Variation Approval was received 2 July 2010.

As part of the R-Codes assessment contact was made with the applicant asking for the height of the shed to be reduced or justification be given as to the necessity of the over height wall.

The applicants' response stated that the additional height of the outbuilding is required to provide for boat storage. The justification given by the applicant for the R-Codes Variation is:

*"The wall height of the proposed shed is required by the owner to accommodate a 3.6m roller door to face the front of the house. This height has been specifically requested to allow for the owners' boat storage during cyclone season. If the wall height is lowered than 3.6m, the roller door will not fit, as approx. 500mm of head room is required to accommodate the roller door."*

**Issues**

Compliance with the Shire of Roebourne Town Planning Scheme No. 8 (TPS8).

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The relevant Karratha Precinct objectives include:

“Enhance the high level of residential amenity within Karratha in both existing suburbs and the residential expansion areas.”

And

“Encourage residential development that will accommodate a greater range of lifestyles and needs to reflect the broadening population base.”

The proposed outbuilding is not considered to meet the objectives of the Shire of Roebourne Town Planning Scheme No. 8 as the bulky and oversized nature of this development will not enhance the residential amenity of the area in which it has been proposed.

A reduction in the proposed wall height to 3.2m is considered to result in an outbuilding that will not detract from the residential amenity of Karratha. The impact of building bulk will be reduced and the development would be considered appropriate for the residential area in which it will be located.

#### Residential design codes of Western Australia (R-Codes)

The relevant provisions of the R-Codes that relate to this application are as follows:-

Acceptable development provision 6.3.1 – Buildings setback from the boundary:

“A1 Buildings which are setback in accordance with the following provisions, subject to any additional measures in other elements of the codes:

- (i) Buildings setback from boundaries other than street boundaries in accordance with table 1, tables 2a and 2b (for wall heights 10m and less), figure 2a – 2e, and figure 3 (for wall heights in excess of 10m).”

**Table 2a – Boundary setbacks**

Walls with no major openings														
Wall height (m)	Wall length (m)													
	9 or less	10	11	12	13	14	15	16	17	18	19	20	25	Over 30
3.5 or less *	1	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
4.0	1.1	1.5	1.5	1.5	1.5	1.5	1.5	1.6	1.6	1.6	1.6	1.7	1.7	1.8
4.5	1.1	1.5	1.5	1.5	1.5	1.6	1.6	1.7	1.7	1.7	1.7	1.7	1.8	2.0
5.0	1.1	1.5	1.5	1.5	1.5	1.6	1.7	1.8	1.8	1.8	1.8	1.9	2.0	2.3
5.5	1.2	1.5	1.5	1.5	1.6	1.7	1.8	1.9	1.9	2.0	2.0	2.1	2.3	2.5
6.0	1.2	1.5	1.5	1.5	1.6	1.8	1.9	2.0	2.0	2.1	2.1	2.2	2.4	2.8
6.5	1.2	1.5	1.5	1.6	1.7	1.9	2.0	2.1	2.1	2.2	2.2	2.3	2.7	3.0
7.0	1.2	1.5	1.5	1.6	1.8	2.0	2.1	2.2	2.2	2.3	2.4	2.5	2.8	3.3
7.5	1.3	1.5	1.6	1.7	1.9	2.1	2.2	2.3	2.3	2.4	2.5	2.6	3.0	3.5
8.0	1.3	1.5	1.6	1.7	1.9	2.1	2.2	2.4	2.4	2.5	2.6	2.7	3.1	3.8
8.5	1.4	1.6	1.7	1.8	2.0	2.2	2.3	2.5	2.6	2.7	2.8	2.9	3.3	4.1
9.0	1.4	1.7	1.7	1.8	2.0	2.3	2.4	2.6	2.7	2.8	2.9	3.0	3.6	4.3
9.5	1.4	1.7	1.8	1.9	2.1	2.4	2.5	2.7	2.8	2.9	3.0	3.2	3.8	4.6
10.0	1.5	1.8	1.9	2.0	2.2	2.4	2.6	2.8	2.9	3.0	3.1	3.3	4.0	4.8

Take the nearest higher value for all intermediate height and length values.  
 \*Possible nil setback in accordance with clause 6.3.2 of design element 6.3.

As the proposed outbuilding does not comply with the acceptable development provisions stated above the application should; therefore, be measured against the performance criteria as follows:

*Buildings setback from boundaries other than street boundaries so as to:*

- *Provide adequate direct sun and ventilation to the building;*
- *Ensure adequate direct sun and ventilation being available to adjoining properties;*
- *Provide adequate direct sun to the building and appurtenant open space;*
- *Assist with protection of access to direct sun for adjoining properties;*
- *Assist in ameliorating the impacts of building bulk on adjoining properties; and*
- *Assist in protecting privacy between adjoining properties.*

And

*Acceptable development provision 6.10.1 – Outbuildings:*

*A1 Outbuildings that:*

- (i) Are not attached to a dwelling;*
- (ii) Are non-habitable;*
- (iii) Collectively do not exceed 60 sq m in area or 10 per cent in aggregate of the site area, whichever is the lesser;*
- (iv) Do not exceed a wall height of 2.4m;*
- (v) Do not exceed ridge height of 4.2m;*
- (vi) Are not within the primary street setback area;*
- (vii) Do not reduce the amount of open space required in table 1; and*
- (viii) Comply with the siting and design requirements for the dwelling, but do not need to meet rear setback requirements of table 1.*

As the proposed outbuilding does not comply with all of the acceptable development provisions it should be measured against the performance criteria as follows:

*Outbuildings that do not detract from the streetscape or visual amenity of residents or neighbouring properties.*

The proposed outbuilding is not considered to meet all of the necessary performance criteria stated above particularly as:

The proposed 4m high wall of the proposed outbuilding is considered to detract from the streetscape and visual amenity of residents and neighbouring properties. The over height wall of the outbuilding is considered to diminish the existing residential character of the area and adversely affect the existing and future amenity of the residents and neighbouring properties. The bulky and over height nature of the outbuilding is considered to detrimentally impact on the visual amenity of the immediate neighbourhood.

The reduced setback of the outbuilding is considered to increase the impacts of building bulk on the adjoining property particularly as the structure is over size in nature. The access to direct sun and ventilation for the adjoining property is also compromised by the reduction in the required side boundary setback and the height of the wall.

Compliance with Local Planning Policy DP7 ‘Residential Frontage’

The key objectives of the Local Planning Policy DP7 that relate to the proposal include:

*To protect the amenity of residential streetscapes*

And

*To provide weather protection for boats, caravans and vehicles on residential properties.*

The proposed outbuilding is not deemed to comply with the objective 'To protect the amenity of residential streetscapes.'

The policy states;

*Garages, carports, boatports, and non-habitable outbuildings shall have a maximum wall height of 2.7m and a total overall height of 4.5m. Where a wall height of greater than 3.6m is proposed the applicant must be determined at an Ordinary Council Meeting.*

The proposed outbuilding exceeds the maximum wall height stated in the policy of 2.7m and consequently has been assessed against the relevant performance criteria.

The outbuilding with an over height wall of 4m and reduced side boundary setback of 1m is considered to have a detrimental impact on the streetscape and visual amenity of the residential area in which it is proposed. The access to direct sun to the adjoining property is deemed to be compromised by the proposed variations.

Property owners within a 75m radius of the subject property were given notice of the application. There were no substantive responses received as a result of the notifications. The objection received from the owner of Lot 3116 Boyd Close was not relevant to the proposal as the objection was made on the grounds that the outbuilding would be directly adjacent to the subject property. In fact the property is located several properties away and did not raise any issues with streetscape.

The adjoining property owner considered to be potentially adversely affected by the reduced access to direct sun and ventilation was notified via the post regarding the proposed development. A further attempt was made to contact the property owner by telephone. The recipient of the telephone call advised that the property owner was overseas and no contact details were available. As a result no response to the notification was received.

### **Options**

Council has the following options available:

1. To approve the application for R-Codes variation for the outbuilding with over height wall of 4m at a reduced side boundary setback of 1m.
2. To approve the proposed outbuilding with an amended wall height of 3.2m and 1m side boundary setback to allow access to direct sun and ventilation to the adjoining dwelling.
3. To refuse the application for R-Codes variation.

### **Policy Implications**

Local Planning Policy DP7 'Residential Frontage' is relevant to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

**Financial Implications**

The R-Codes variation application fee of \$100 has been paid by the applicant

**Conclusion**

The proposed outbuilding with wall height of 4m and setback of 1m is considered undesirable as it is inconsistent with the residential zoning of the area. It is considered to detract from the visual amenity of the streetscape. The development poses unsatisfactory visual impact of building bulk on neighbouring properties and affects the availability of direct sun and ventilation to the Western side of the adjoining property.

It is considered reasonable to reduce the wall height of the outbuilding to a maximum of 3.2m and retain the 1m side boundary setback. This would enable adequate access to direct sun and ventilation for the adjoining property at Lot 3116 Boyd Court. Such a reduction in wall height is deemed to reduce the impact of building bulk to the extent that it is considered to be an appropriate development for the residential area in which it will be located.

It is therefore recommended that the application for R-Codes Variation be approved subject to the wall height being reduced to 3.2m.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151320  
**MOVED** : Cr Lally  
**SECONDED** : Cr Vertigan

**That Council approve the application for R-Codes Variation subject to the wall height being reduced to 3.2m to allow access to direct sun and ventilation to the adjoining property and protect the amenity of the surrounding residential streetscape.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**13.8 FINAL ADOPTION OF THE PROPOSED SHIRE OF ROEBOURNE TOWN  
PLANNING SCHEME NO.8 AMENDMENT NO.19**

**File No:** LP.69

**Attachment(s)**

1. **Submissions**
2. **Scheme Amendment Map**

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** A/Manager Planning Services

**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

For the Council to consider the final adoption of the proposed Amendment No. 19 to the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* to add a portion of Reserve 42726 (part lot 258 on Deposited Plan 188814) to Appendix 6 – Additional Uses table of TPS8 with the nominated use being ‘Industry – Noxious (restricted)’. The development proposal, if approved, would result in the creation of a noxious industry (liquid waste facility, solid waste depot and chemical and/ or oil recycling and incidental uses being waste transfer facility and transient workforce accommodation).

**Background**

Amendment No. 19 to TPS8 was lodged to create an opportunity to develop an industrial liquid waste treatment facility and a waste transfer station. The proponent, Transpacific Cleanaway Pty Ltd (TPC) has entered into an agreement with the ‘landowner’ Ngarluma Aboriginal Corporation (Ngarluma) to lease the subject site for 25 years with an option to extend the lease for a further 10 years. The site is a 10.0ha parcel of land located approximately 11km south west of the Karratha city centre, adjacent to and on the eastern side of the Hamersley Iron rail corridor.

The proposed development will provide waste management services to major industries in the locality including offshore oil and gas industries. It will compete with the Shire as well as the nearby facility operated by Tox Free Solutions Limited to assist in ensuring competitive pricing for these services in the West Pilbara.

Under TPS8, the proposed land use is classified as Industry - Noxious, which is a use that is not permitted within the ‘Infrastructure’ reservation which currently applies to this land. Proposed Amendment No. 19 is; therefore, required to provide the Additional Use of Industry Noxious (restricted) for the site in Appendix 6 – Additional Uses of TPS8.

The remote location of the Site and the similarity of the proposed use to that being undertaken on Lot 126 (the Tox Free Solutions Pty Ltd site) suggests that the proposed use is likely to be able to operate in an environmentally sustainable and responsible manner, subject to conditions which are likely to be imposed by the Environmental Protection Authority and licensing conditions of the Department of Environment and Conservation.

The proposed Amendment No. 19 to TPS8 was initiated at the March 2010 Ordinary Meeting of Council and subsequently referred to the Environmental Protection Authority (EPA). On the 10 June 2010 the EPA responded that the Scheme amendment was not required to be assessed under the provisions of the *Environmental Protection Act 1986*. Advertising of the proposed Scheme amendment commenced on 16 June 2010 in the *Pilbara News* for 42 days.

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The Scheme amending document was also referred to all relevant agencies with the following submissions being received:

<b>Submission received from:</b>	<b>Comment:</b>
<b>Department of Water</b>	<b>No comment.</b>
<b>Water Corporation</b>	<b>Comment.</b> No objections in principal. The proposal is not supported at this time due to water supply constraints within the Shire of Roebourne .
<b>Department of Indigenous Affairs</b>	<b>Comment.</b> DIA site 23306 located in the vicinity of, but not within the Scheme amendment area. A comprehensive aboriginal heritage study is recommended over the area. Suggest that the Shire of Roebourne consult with all people that hold knowledge on the area's aboriginal cultural values.
<b>Department of Environment and Conservation</b>	<b>Comment.</b> Accommodation not supported on the site due to possible detrimental effects to occupants from industrial and environmental emissions. The premises may be prescribed under the <i>Environmental Protection Regulations 1997</i> which may then require a Works Approval (DEC). The provisions of the <i>Environmental Protection (Clearing of Native Vegetation) Regulations 2004</i> shall be adhered to.
<b>Main Roads WA</b>	<b>Comment.</b> Site is in close proximity to existing floodway. Access to the site is in close proximity to the crest and bend on Warlu Road. Main Roads WA approval is required to access the Main Roads network.
<b>Rio Tinto</b>	<b>No comment.</b>

### **Issues**

In making a decision whether to finally adopt TPS8 Amendment No. 19, Council should acknowledge and give consideration to the submissions received during the advertising period.

#### Provision of Water

The Water Corporation has recently taken the position of not providing support to Scheme amendments, Development Plans and subdivision proposals due to the future uncertainty of water supply within the Shire boundary. The provision of water connections to individual lots is generally the responsibility of the land owner/ tenant and does not fall under the responsibility of the Shire. It is therefore the recommendation of Planning Services that the Council should dismiss the objection received from the Water Corporation with respect to water supply and the matter should remain the responsibility of the proponent to negotiate with the Water Corporation for future water supply.

#### Vehicular Access to Warlu Road

Warlu Road falls under the responsibility of Main Roads WA. Access to the site has not been formalised at this point. If the Scheme amendment is Gazetted, it is recommended that the proponent seek the necessary approval(s) from Main Roads WA with respect to gaining vehicular access to the site including crossovers, lighting and upgrades to Warlu Road. It is not considered that the submission from Main Roads WA should dissuade the Council from finally approving TPS8 Amendment No. 19.

#### Provision of onsite Accommodation

In June 2008 TPS8 Amendment No. 10 was Gazetted. With respect to onsite temporary workers accommodation, the Scheme amendment added the following additional use provisions to Appendix 6 of TPS8:

- c) *The transient workforce accommodation shall:*
  - i. *provide for a maximum of eight employees of the waste transfer facility;*
  - ii. *be located to maximise the distance from the waste transfer facility; and*
  - iii. *also require the approval of the Health Department of WA.*

Reasonable precedence has been set by this previous Scheme amendment. The proponent of the industrial waste treatment/ transfer facility subject to this Scheme amendment should be afforded the same development and use rights granted to its competitor. Suitable physical mechanisms can be implemented as part of development approval that can assist in reducing the possible exposure of such emissions as odour, noise and dust to onsite temporary residents. It is therefore recommended that the objection to the provision of onsite accommodation received from the Department of Environment and Conservation be dismissed.

#### Indigenous Heritage

The proponent has agreed with Ngarluma Aboriginal Corporation that it will undertake a comprehensive Indigenous Heritage Survey. Should archaeological or ethnographic pieces be evident, the proponent will undertake the necessary management practices as legislated by the *Aboriginal Heritage Act 1972*.

#### **Options**

Council has the following options available:

1. To finally adopt TPS8 Amendment No. 19 to add a portion of Reserve 42726 (part lot 258 on Deposited Plan 188814) to Appendix 6 – Additional Uses table of TPS8 with the nominated use being ‘Industry – Noxious (restricted)’.
2. To finally adopt TPS8 Amendment No. 19 to add a portion of Reserve 42726 (part lot 258 on Deposited Plan 188814) to Appendix 6 – Additional Uses table of TPS8 with the nominated use being ‘Industry – Noxious (restricted)’ subject to modifications as Council determines appropriate.
3. Not to finally adopt TPS8 Amendment No. 19 to add a portion of Reserve 42726 (part lot 258 on Deposited Plan 188814) to Appendix 6 – Additional Uses table of TPS8 with the nominated use being ‘Industry – Noxious (restricted)’.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

It is anticipated that the final Planning Services assessment fee will total \$1250 including disbursements.

### **Conclusion**

The issues raised during the public advertising and referral period such as vehicular access to the site and onsite accommodation are considered reasonably insubstantial and may be addressed at the development application phase. These matters are not considered significant enough prevent the Council from finally adopting the Scheme amendment. Although clearly an issue to the future expansion of development in the Pilbara, the provision of water to the site is not the responsibility of the Shire and should not prevent the Council's support. The benefits gained by enabling suitably zoned land to facilitate the critical service provision of industrial waste treatment/ transfer infrastructure should justify the Council's decision to finally adopt the Scheme amendment.

The proposed amendment is supported by Planning Services and; therefore, it is recommended that the Council finally adopt the amendment and request the Chief Executive Officer to forward to the Western Australian Planning Commission to make recommendation to the Minister for Planning.

### **Voting Requirements**

Simple.

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### **COUNCIL RESOLUTION**

**Res No** : 151321  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Lewis

**That Council resolves to acknowledge the submissions received from the Department of Water, the Water Corporation, the Department of Indigenous Affairs, Main Roads WA, the Department of Environment and Conservation and Rio Tinto and finally adopt the *Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 19* to add a portion of Reserve 42726 (part lot 258 on Deposited Plan 188814) to Appendix 6 – Additional Uses table of TPS8 with the nominated use being 'Industry – Noxious (restricted)'.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

## **14 STRATEGIC PROJECTS**

### **14.1 TENDERS FOR 12 STAFF HOUSES**

<b>File No:</b>	<b>CP.183</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL Attachment - Functional Design Brief</b>
<b>Responsible Officer:</b>	<b>Director Strategic Projects</b>
<b>Author Name:</b>	<b>Director Strategic Projects</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To seek Council endorsement to call tenders for the design and construction of twelve (12) houses for Shire staff.

#### **Background**

In 2009 Council was offered the opportunity by LandCorp to purchase eight (8) lots within Stage 2 & 4B of Baynton West.

At the Ordinary Council Meeting held 21 June 2010 Council resolved to:

1. *Sign under seal the LandCorp Contract of Sale for the purchase of Lots 323, 325, 326, 327, 349, 350, 351 Stage 2 and Lot 452 Stage 4B for the combined sum of \$1,382,000.00; and*
2. *Allocates the funds for the purchase of Lots 323, 325, 326, 327, 349, 350, 351 Stage 2 and Lot 452 Stage 4B from the Housing Reserve within the 2010/2011 Budget.*

Lot sizes range from 315m<sup>2</sup> to 320m<sup>2</sup> for the seven cottage sized lots (lots 323, 325,326, 327, 349, 350, 351) and 1102m<sup>2</sup> for lot 452 which is a triplex block.

Additionally Council owns Lot 160 Withnell Way which previously comprised a 3x1 house. In 2008 the premise was demolished as a result of irreparable termite damage. Lot 160 Withnell Way is 743m<sup>2</sup> currently zoned Residential R30. Investigation occurred to ascertain the maximum dwelling yield permissible on this site. The current maximum dwelling yield is two (300m<sup>2</sup> / lot average).

Council has allocated \$9.9m in the 2010/11 Budget for the construction of Staff houses. Council has secured \$5.2m in Royalties for Regions Funding to be expended by 30 June 2011 on 12 Staff houses. The project budget is \$6.6m.

A working group was established representing key internal Shire Departments and included Councillors Hipworth and Lewis to develop a functional brief for the delivery of the 12 houses. Additionally the Shire has engaged Davis Langdon Pty Ltd to provide project management services including development of the functional brief, coordinate contract development, tender evaluation and act as the Superintendent's representatives during the construction phases of the project.

At its meeting on 26 August the working group signed off the final functional brief for the project and now submits to Council for endorsement to call tenders. Refer to attached Functional Design Brief.

## **Issues**

### Strategic Implications

The ability for the Shire to accommodate its staff has become paramount if it is to continue to deliver and expand its service delivery to accommodate an increasing population in the Shire. In support of this requirement State Government via Royalties for Regions Funding has contributed \$5.2m to the priority construction of Shire staff housing. The Financial Assistance Agreement with the State Government requires funding to be expended by 30 June 2011. This time frame has implications for the Shire in its ability to deliver the project, which has been taken into account by the Project Working Group when considering the approach to project delivery.

### Contract and Procurement

The working group has considered a variety of contract arrangements and has recommended a Design and Construction contract in this instance.

The benefits of a design and construct procurement is that the Shire has recently constructed 14 houses hence the projects functional requirements are well specified. As a result it is recommended that the project is procured through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract and the appropriate form of agreement. This presents Council with a realistic opportunity to provide necessary housing expediently whilst adhering to the State Governments Funding guidelines.

### Design Brief and Tender Outline

The scope of works comprises design and construction of 12 Shire dwellings on land owned by Shire of Roebourne. The requirement is for 3x2 houses with a floor area the vicinity of 121-126m<sup>2</sup>. Seven lots in Baynton West are to be developed with stand alone 3x2 dwellings, one duplex consisting two 3x2 dwellings in Withnell Way, Bulgarra and one triplex consisting of three 3x2 dwellings in Baynton West.

The houses are to be hardi-plank, colorbond or similar clad (or combination) and the Design and Construct Contractor will be required to provide varied external materials, colours and textures to maintain variety and interest in the streetscape.

The houses will be required to be designed and constructed to comply with the mandatory criteria set out within LandCorp's 'Baynton West' Design Guidelines and the design brief attached.

The houses can be either modular transportable or site constructed and include supply and installation of double carport.

An example floor plan, electrical plan and site plan that address the design brief are to be submitted with tender. The design brief therefore can be subject to some variation if it is necessary for design purposes and the variations are notated in the tender documentation.

The successful tender will be required to prepare appropriate plans to obtain building licence approval and pay all fees and levies associated with such approval, in addition to all service connection charges.

The tender evaluation criteria will be weighted towards design and functionality, cost and ability to fulfil the contracts requirements.

To assist in the evaluation of tenders it is recommended that a select group of members of the internal Project Working Group be appointed to a panel. Considering the strategic importance of the project and its likely value it is recommended that Council appoints the Chief Executive Officer, Director of Strategic Projects, Director Development and Regulatory Services and Councillors Lewis and Hipworth as members of the Project Tender Evaluation Panel. Davis Langdon will assist and provide technical input in the tender evaluation process as a condition of their existing project management contract.

### Programme

The indicative programme for the design, tender and construction of the 12 houses based on the assumption that a firm direction is provided by Council at this meeting is outlined as follows.

<b>ACTION</b>	<b>TARGET COMPLETION DATE</b>
Council Approval to go to Tender	20 September 2010
Formal Tender period	24 September 2010
Tender Closure	25 October 2010
Tender Evaluation	1 November 2010
Contract Award Meeting of Council	15 November 2010
Design Development	8 December 2010
Design Approval	4 January 2011
Site Possession	12 January 2011
Construction Period Finalised	1 July 2011

The timeline will be subject to review at the time of recommending the preferred tenderer.

### **Options**

Council has the following options available:

1. Agrees to call tenders for the design and construction of 12 houses in accordance with the Functional Design Brief (attached) on Lots 323, 325, 326, 327, 349, 350, 351 and 452 Baynton West and Lot 160 Bulgarra, Karratha,
2. Agrees to implement the procurement of the 12 Shire houses through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement,
3. Appoints the Chief Executive Officer, Director of Strategic Projects, Director Development and Regulatory Services and Councillors Lewis and Hipworth as members of the Project Tender Evaluation Panel;

Or

1. Resolves not to call tenders for the design and construction of 12 houses at this point in time.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders are to be called in accordance with section 3.57 of the Local Government Act

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

The expenditure is in accordance with the budget.

A pretender estimate provided by Quantity Surveyors Davis Langdon has confirmed the Functional Design Brief is within Council's Budget estimate.

### **Conclusion**

The need for staff housing for Shire staff is well documented. The delivery of 12 new 3x2 houses will compliment Council's current housing stock and reduce the Shire's current reliance on rental properties whilst accommodating a greater number of current and future staff.

### **Voting Requirements**

Simple.

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### **COUNCIL RESOLUTION**

**Res No : 151322**

**MOVED : Cr Lewis**

**SECONDED : Cr Vertigan**

**That Council:**

- 1. Agree to call tenders for the design and construction of 12 houses in accordance with the Functional Design Brief (attached) on Lots 323, 325, 326, 327, 349, 350, 351 and 452 Baynton West and Lot 160 Bulgarra, Karratha,**
- 2. Agree to implement the procurement of the 12 Shire houses through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement,**
- 3. Appoints the Chief Executive Officer, Director of Strategic Projects, Director Development and Regulatory Services and Councillors Lewis and Hipworth as members of the Project Tender Evaluation Panel.**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan**

**AGAINST : Nil**

## 14.2 TENDER FOR SHIRE OFFICE ACCOMMODATION

**File No:** CP.103

**Attachment(s)**

1. Site Map
2. Indicative Office Layout
3. Confidential Attachment – Functional Design Brief

**Responsible Officer:** Director Strategic Projects

**Author Name:** Director Strategic Projects

**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To call tenders for the design and construct of additional Shire Office Accommodation.

### Background

The Shire Administration Office is located on Lot 1083, Welcome Road Karratha.

The current building was refurbished in 2006, however since this time the Shire's administration staff needs have increased considerably resulting in several minor refurbishments, and in recent years, several staff have been required to relocate to the Shire's Depot to enable staff growth. Likewise the Shire recently let a commercial property to accommodate the Human Resources Department.

The Karratha City of the North Implementation Plan articulates consideration of a new Civic Precinct to include the Shire Administration Office, however this opportunity may not present for up to 10 years and hence an interim solution to the Shire's office accommodation needs is required.

As an interim option, the Shire sought the support of the State Government via the Royalties for Regions Scheme to fund a transportable office to be situated adjacent to the current Shire office. Royalties for Regions funding of \$1.1m has been confirmed for this project.

A working group was established representing key internal Shire Departments and the Shire President to determine the preferred site for the transportable office, and to develop a functional brief including a probable internal office layout and fit out to enable tenders to be called. Additionally the Shire has engaged Davis Langdon Pty Ltd to provide project management services including development of the functional brief, coordinate contract development, tender evaluation and act as the Superintendent's representatives during the construction phases of the project.

The working group has now approved the proposed site and indicative office layout and at this time submits to Council for endorsement to call tenders.

### Issues

#### Strategic Implications

The ability for the Shire to provide office accommodation for its staff has become paramount if it is to continue to expand its services to accommodate an increasing population. In support of this requirement, the State Government via Royalties for Regions Funding has contributed

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\$1.1m to the priority construction of additional Shire office accommodation. The Financial Assistance Agreement with the State Government requires funding to be expended by 30 June 2011. This time frame has implications for the Shire in its ability to deliver the project, which has been taken into account by the Project Working Group when considering the approach to project delivery.

#### Contract and Procurement

The working group has considered a variety of contract arrangements and has recommended a Design and Construction contract in this instance for a transportable office.

As a result it is recommended that the project is procured through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract and the appropriate form of agreement. This presents Council with a realistic opportunity to provide necessary housing expediently whilst adhering to the State Government's funding guidelines.

#### Design Brief and Tender Outline

The scope of works comprises design and construction of new administration office accommodation at the rear of the existing Shire Administration Building. The requirement is for 360m<sup>2</sup> of office space and ancillary areas. A copy of the Functional Design Brief is provided as a Confidential Attachment to this report.

The Scope of Works shall generally include, but not be limited to:

- Design, documentation and construction of the Shire Administration Expansion Building.
- All Preliminaries and General Requirements, including site accommodation, site boundary fencing, on-site and off-site overheads and profit.
- Site interface to surrounding boundaries, roads etc with appropriate landscaping.
- Clearance of site configurations to prepare the site for the new works, including any diversion of infrastructure services as necessary.
- Inclusion within the building design for all new mechanical, electrical, structured cabling, security, communications, hydraulic and fire services.

The building can be either modular transportable or site constructed.

The building is to be concrete floored, framed construction, and constructed of structural components that are termite resistant. The building's external appearance is to be clad in materials congruent with the existing building.

A freestanding storage shed is required to be constructed of the same or complementary materials, finishes and colours as the office building.

The Contractor shall complete all works indicated in the Functional Design Brief ready for occupation, together with associated services, civil works, roadways and car parking.

An example floor plan, electrical plan and site plan that address the design brief are to be submitted with tender. The design brief therefore can be subject to some variation if it is necessary for design purposes and the variations are notated in the tender documentation.

To assist the Contractor to understand the functional requirements an indicative internal office layout has been prepared. Refer to attachment.

#### Programme

The indicative programme for the design, tender and construction of the office accommodation, on the assumption that a firm direction is provided by Council at this meeting, is outlined as follows.

<b>ACTION</b>	<b>TARGET COMPLETION DATE</b>
Council Approval to go to Tender	20 September 2010
Formal Tender period	15 October 2010
Tender Evaluation Period	5 November 2010
Contract Award Meeting of Council	15 November 2010
Design Development	24 November 2010
Design Approval	3 December 2010
Site possession	13 December 2010
Construction Period	8 April 2011

The timeline will be subject to review at the time of recommending the preferred tenderer.

### **Options**

Council has the following options available:

1. Agree to call tenders for the design and construction of additional Shire Office Accommodation in accordance with the Functional Design Brief (attached);
2. Agree to implement the procurement of the Shire Office Accommodation through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement;
3. Appoint the Chief Executive Officer, Director of Strategic Projects and the Shire President as members of the Project Tender Evaluation Panel.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders will be called in accordance with Section 3.57 of the Local Government Act.

### **Financial Implications**

The expenditure is in accordance with the budget.

A pretender estimate provided by Quantity Surveyors Davis Langdon has confirmed the Functional Design Brief is within Councils Budget estimate.

Once constructed the Shire has the option to reconsider its commercial lease to accommodate the Human Resources Department. The current rent is \$2,465 per month.

**Conclusion**

The Shire's Administration expansion is critical to the delivery of services to the community. To accommodate this growth additional office space is required.

**Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No : 151323**

**MOVED : Cr Cechner**

**SECONDED : Cr Pritchard**

**That Council:**

- 1. Agree to call tenders for the design and construction of additional Shire Office Accommodation in accordance with the Functional Design Brief (attached);**
- 2. Agree to implement the procurement of the Shire Office Accommodation through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement;**
- 3. Appoint the Chief Executive Officer, Director of Strategic Projects and the Shire President as members of the Project Tender Evaluation Panel.**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan**

**AGAINST : Nil**

### **14.3 MANAGEMENT ORDER FOR KARRATHA EDUCATION LEISURE AND TRAINING PRECINCT**

<b>File No:</b>	<b>CS.59</b>
<b>Attachment(s)</b>	<b>KELT Proposed Reserve Boundary</b>
<b>Responsible Officer:</b>	<b>Director Strategic Projects</b>
<b>Author Name:</b>	<b>Director Strategic Projects</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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#### **REPORT PURPOSE**

To consider acceptance of a management order for a portion of Crown Reserve 34105 to enable the Shire control to develop the Karratha Education, Leisure and Training Precinct and to consider the surrender of the associated implications.

#### **Background**

The Karratha Education Leisure and Training Precinct (KELT) is proposed to be located on Crown Reserve 34105 on Dampier Highway, Karratha and is vested to the Minister for Training for the purpose of “State Training System”. The Reserve is 38.448 hectares.

The Minister for Regional Development and Lands (RDL) has proposed an option for Council consideration which is to create a reserve for Council’s management to enable and guarantee access to the site for the KELT project. The new reserve would be created through the division of the existing Reserve 34105 into two separate but contiguous parts.

In order for RDL to progress, Council is required to consider its support to the creation of a new Reserve to be vested to Council and the associated implications to manage the Reserve.

#### **Issues**

##### ***Site and Heritage Survey***

A detailed site survey has been undertaken and an Indigenous heritage survey has been prepared to further inform the likely location of the various facilities on the site.

The surveys have identified several issues including a significant height differential across the site and identified six sites of Indigenous heritage significance.

The sites of most significance have an impact on the developable area on the site but conversely also present an opportunity to retain various drainage corridors through the site.

The site survey and heritage survey also indicate a logical demarcation between facilities proposed by the Shire and the Department for Education, an alignment that lends itself to form a new reserve boundary. Notionally the balance of land that is suggested to be vested to the Shire is approximately 18 hectares.

##### ***Karratha Aquatic Centre Site***

The acceptance of any management order at the KELT site is in part to facilitate the relocation of the Karratha Aquatic Centre.

The Karratha Aquatic Centre site is 8,625m<sup>2</sup> located on Lot 4657 Sharpe Avenue in Karratha. Adjacent to the Karratha Aquatic Centre is vacant land of 1.0544 hectares on Lot 4601 Barlow Place. Both lots are zoned Town Centre under the Shire of Roebourne Town Planning Scheme No 8 and form Crown Reserve 44467 vested to the Shire of Roebourne for Aquatic and Recreation Purposes.

As earmarked in the Karratha City of the North Growth Strategy and City Centre Masterplan, the Karratha Aquatic Centre site and adjacent vacant land is earmarked for future Mixed Use and Entertainment Precinct Development cognisant with the development of the Karratha City Centre. In order to release this land to enable development of a City Centre project, the relocation of the Aquatic Centre is essential and the creation of the appropriate land tenure. To enable this to occur the Department of Regional Development and Lands seeks Council's support to surrender the Management Order over Reserve 44467.

### ***KELT Funding Strategy***

The KELT project is estimated, pre-detailed design and documentation, at \$75m inclusive of all joint use facilities to be developed in partnership with the Department for Education. The Shire has recently been notified of its success in securing \$16m through the Pilbara Revitalisation Plan to the project, thus bringing the total Royalties for Regions (R4R) funding commitment to \$20.3m. A condition of R4R funding is the relocation of the Karratha Aquatic Centre and its construction as the priority.

The KELT Project Cost Managers, Ralph Beattie Bosworth, have prepared for Council an order of cost for facilities that are considered essential in order to accommodate the Aquatic Centre's relocation. In preparing an estimate it should be noted that the scope is drawn from Council's previously endorsed Design Brief.

The Aquatic Facilities include:

- Pools and Shade Structures
- Plant Room
- Change rooms
- Café
- Administration
- Stores and Utilities
- Associated car parking, earth works, site services, landscaping.

The estimate to develop these facilities is currently in excess of funding received. A true estimate will not be realised until Council tender the design and construct of the facility.

The original funding strategy developed for KELT called for the State Government to consider a further investment into the project based on contributing the value of land to be released from various sites including the Karratha Aquatic Centre. Recent advice received is that this is unlikely to occur, however to firm up the values contained in the funding strategy the Shire sought a valuation to determine the current market value of the freehold interest in the Karratha Aquatic Centre site. The Valuation submitted estimates the unencumbered value of the land at \$23m.

Whilst it should be noted that the scope of the proposed Aquatic Facilities at KELT exceeds those provided in the Town Centre, the fact is that further funds will be required if the Shire is to provide the scope and level of aquatic amenity that it and the community desires. As the Shire does not own the Karratha Aquatic Centre site it has no ability to generate any funds from its sale or relinquishment of Management Order to the State Government.

One potential method is through the establishment of a Developer Contribution Policy that would apply to any developer of the site. Presently Council Officers are preparing this policy for Council consideration, however it is unlikely that the magnitude of investment would be achievable in this instance and that funds are required within 24 months to enable the Aquatic Centre construction to progress.

As a result it would be prudent for Council to continue to liaise with the Minister for Regional Development and Lands to ascertain what funding avenues may be available including the potential to seek any Developer Contributions to the Aquatic Centre component of KELT.

### **Options**

Council has the following options available:

1. Advise Department of Regional Development and Lands that Council agree to accept a Management Order for the creation of a new Crown Reserve being the excision of a portion of Crown Reserve 34105 as outlined in the attached Map, subject to the transfer of Management Order being at no cost to Council;
2. Advise Department of Regional Development and Lands that Council agree to surrender the Management Order on Crown Reserve 44467 that contains the existing Karratha Aquatic Centre and adjacent land at the time that new Aquatic facilities are constructed and operational at the Education, Leisure and Training Precinct site;
3. Write to the Minister for Regional Development and Lands to seek support for a Developer Contribution from any Developer who may acquire the existing Karratha Aquatic Centre site to meet the anticipated shortfall to develop new Aquatic Facilities at the Karratha Education, Leisure and Training Precinct.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no immediate financial implications resulting from this report however it should be noted that once the Management Order is created that Council will assume responsibility for the care and management of the Reserve, which dependant on the timing and extent of development, will have ongoing financial implications for the Shire.

### **Conclusion**

The ability for the Shire to progress the KELT project is dependant on the Shire having reached an agreement for access to the land. Of all options considered, the direct management of the land presents Council with the ability to develop the site under its own controls.

### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151324  
**MOVED** : Cr Lockwood  
**SECONDED** : Cr Lewis

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : 151325  
**MOVED** : Cr Lewis  
**SECONDED** : Cr Pritchard

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**AMENDMENT TO THE RECOMMENDATION:**

**REASON:**

**Councillors agreed to remove the third recommendation as it is not appropriate.**

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**COUNCIL RESOLUTION**

**Res No** : 151326  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr Lally

**That Council:**

- 1. Advise Department of Regional Development and Lands that Council agree to accept a Management Order for the creation of a new Crown Reserve being the excision of a portion of Crown Reserve 34105 as outlined in the attached Map, subject to the transfer of Management Order being at no cost to Council;**
- 2. Advise Department of Regional Development and Lands that Council agree to surrender the Management Order on Crown Reserve 44467 that contains the existing Karratha Aquatic Centre and adjacent land at the time that new Aquatic facilities are constructed and operational at the Education, Leisure and Training Precinct site;**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

#### 14.4 TENDERS FOR THE REDEVELOPMENT OF CATTRALL PARK

**File No:** PK:3

**Attachment(s)**

1. **CONFIDENTIAL Tender Development Options**
2. **Cost Estimates**

**Responsible Officer:** Director Strategic Projects And Director Infrastructure Services

**Author Name:** Director Strategic Projects And Engineering Technical Officer

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

To seek Council endorsement to call tenders for the redevelopment of Cattrall Park, Karratha.

#### Background

In response to Council identifying the redevelopment of Cattrall Park in its Strategic Plan 2009-2013, the Shire engaged UDLA, Landscape Architects, to assist in the design and delivery of the project. The initial scope of works called for UDLA to provide three concept plans with itemised costs that addressed the design brief as endorsed by Council. Design considerations included:

- Assess the existing reticulation system and it's impact on new and existing infrastructure.
- Assess the existing pond system and suggest any improvements that are required (please note that the pond system is a natural water course and needs to be maintained).
- Identify areas for playground equipment and shade.
- Upgrade or install a variety of benches, seating, shade and rubbish bins throughout the park.
- Identify locations for new barbeque facilities and lighting within the park.
- Identify appropriate locations for bike racks and dog waste disposal bags.
- Upgrade of existing bollards to help prevent vehicle access.
- Increase area for parking, in particular provision for caravan and disabled parking.
- Identify weeds and overgrown gardens and suggest appropriate control or mediation measures.
- Assess existing signage for the park and suggest improvement and possible inclusions.
- Assess existing path system, identify improvements especially with a view for access for all abilities where possible.

UDLA presented the three concept plans to Council in February 2010 and it was agreed that a period of community consultation and internal staff review was required prior to finalising a preferred option.

Council Officers consulted with the community to confirm the scope of works and sought opinion on the three options in order to recommend to Council a preferred option.

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After a period of community comment and consultation, at its Ordinary Council Meeting held on 17 May 2010, Council resolved to:

*“endorse the attached concept plan for the Redevelopment of Cattrall Park excluding the water feature and include a sum of \$2,668,520 in the draft 2010 / 2011 Budget for Council’s deliberations.”*

Upon further debate as part of the Budget deliberations, Council has allocated \$2.2m in the 2010/11 Budget.

The works included in the Budget reflected the endorsed Concept Plan agreed by Council. The tender pack age is now complete. The scope of works, in broad terms, includes the following items:

- Demolition and removal of existing vegetation including under pruning and selected removal of individual plants in accordance with Landscape Plans and as directed by Superintendent;
- Demolition and removal of existing concrete ponds, concrete kerbs in accordance with Landscape Plans;
- Demolition and removal of existing furniture and signs in accordance with Landscape Plans;
- Bulk earthworks, minor grading and fine trimming of existing surface using clean site stockpiled topsoil to achieve final landscape levels and falls within nominated works area;
- Temporary fencing to protect the site during landscape construction works, as required;
- Protection of all existing trees to be retained within and immediately surrounding the site boundary as indicated on Landscape Plans;
- Supply and installation of concrete paths as indicated on Landscape Plan and Details;
- Supply and installation of exposed aggregate concrete paving as indicated on Landscape Plan and Details;
- Supply and installation of concrete edging to all planting beds and the like as indicated on Landscape Plans and Details;
- Supply and installation of all Kimberley Sandstone bush boulders as indicated on Landscape Plans and Details;
- Supply and installation of Gabion walls as indicated on Landscape Plans and Details;
- Supply and installation of feature gravel mulch as indicated on Landscape Plans and Detail;
- Supply and installation of compacted feature gravel as indicated on Landscape Plans and Detail;
- Supply and installation of stone pitching as indicated on Landscape Plans and Detail;
- Supply and installation of all lighting as indicated on Electrical and Landscape Plans and Details;
- Make good existing stone waterfall and balustrade as indicated on Landscape Plans and Directed by Superintendant;
- Supply and installation of natural stone paving as indicated on Landscape Plans and Detail;

- Supply and planting to all garden bed areas as indicated on Landscape Planting Plans and Details;
- Transplant existing site Palms to locations as indicated on Landscape Plan and Details including removal, storage and transport;
- Design, supply and install automatic irrigation system in accordance with this specification;
- Supply and spread site mulch and additional supplied mulch as required to all garden beds as indicated on Landscape Plans, Planting and Details;
- Supply and installation of Roebuck Plains roll on turf as indicated on Landscape Plans and Details;
- Supply and installation of nominated bins, drinking fountains, bike racks and barbeques as indicated in Landscape Plans and this specification;
- Supply and installation of shade structures including footings as indicated on Landscape Plans and Details;
- Supply and installation of nominated permanent and removable bollards as indicated on Landscape plans;
- Site cleanup and removal of weeds, rubbish and debris within nominated works area;
- Complete aftercare and maintenance throughout the 13 week Consolidation period;
- Twenty-four (24) months Establishment (Post Consolidation), Maintenance and Defects Liability Period for all hard and soft landscape items.

As the detailed design and documentation is now complete, Council is required to call tenders to procure the works.

## **Issues**

### Staging Options

In regards to the full scope of works, documentation is complete based on Council's endorsed Concept Design and is ready to proceed for tender. The pre-tender estimate has been prepared and is within Council's budget allocation.

Consideration has been provided to staging options after taking into account various aspects of the scope of works endorsed by Council and their dependencies. Council's Landscape Architects have reviewed the plans and recommended a series of potential options for Council's consideration to achieve a variety of budget scenarios. A full summary of each option and order of probable cost is provided as a Confidential Attachment to this report. It is possible to include all options in the tender package, likewise Council could elect to select an option via way of amended resolution to the report.

Council is now required to consider these options and agree its approach to the tender to procure a contractor to complete the Cattrall Park redevelopment project. Likewise, and considering the projects strategic importance, it is recommended that two Councillors be nominated to assist in the tender evaluation process with technical input provided by the Director of Infrastructure Services and UDLA as part of their current contract agreement. Finally it is recommended that the Australian Standard 4000–1997 General Conditions of Contract and the appropriate form of contract is utilised for this contract.

### Options

Council has the following options available:

1. Agree to call tenders for the full scope of works as outlined in the Confidential Attachment for the redevelopment of Cattrall Park, Karratha,
2. Agree to implement the procurement of the Cattrall Park Redevelopment utilising Australian Standards 4000–1997 General Conditions of Contract and the appropriate form of agreement,
3. Appoint the Director of Infrastructure Services and Councillors \_\_\_\_\_ and \_\_\_\_\_ as members of the Project Tender Evaluation Panel;

Or

1. Agree to call tenders for the redevelopment of Cattrall Park in accordance with a scope of works as revised.

### Policy Implications

There are no relevant policy implications pertaining to this matter.

### Legislative Implications

Tenders are to be called in accordance with section 3.57 of the Local Government Act.

### Financial Implications

The expenditure is in accordance with the budget.

### Conclusion

The redevelopment of Cattrall Park is identified as a Strategic Priority in the Council Strategic Plan 2009 – 2013.

The detailed design and documentation is complete. Due to the value of the works, it is required they be called to procure the works.

### Voting Requirements

Simple.

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### COUNCIL RESOLUTION

**Res No** : **151327**  
**MOVED** : **Cr Lockwood**  
**SECONDED** : **Cr Bailey**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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### COUNCIL RESOLUTION

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**Res No** : **151328**  
**MOVED** : **Cr Lewis**  
**SECONDED** : **Cr Vertigan**

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan

**AMENDMENT TO THE RECOMMENDATION:**

**REASON:**

**Councillors agreed that the first recommendation should be changed to reflect option 4 of the confidential attachment.**

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**COUNCIL RESOLUTION**

**Res No** : **151329**  
**MOVED** : **Cr Cechner**  
**SECONDED** : **Cr Lewis**

**That Council:**

- 1. Agree to call tenders the full scope of works as outlined in Option 4 of the Confidential Attachment, including lighting and a playground for the redevelopment of Catrall Park, Karratha,**
- 2. Agree to implement the procurement of the Catrall Park Redevelopment utilising Australian Standards 4000–1997 General Conditions of Contract and the appropriate form of agreement,**
- 3. Appoint the Director of Infrastructure Services and Councillors Lewis and Lally as members of the Project Tender Evaluation Panel.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Cr Bailey  
**REASON:** Cr Bailey felt the amount being spent on this park is too high, and could be used more appropriately.

## **14.5 KARRATHA EDUCATION, LEISURE AND TRAINING PROJECT - PROCUREMENT STRATEGY**

<b>File No:</b>	<b>CS.59</b>
<b>Attachment(s)</b>	<b>Masterplan</b>
<b>Responsible Officer:</b>	<b>Director Strategic Projects</b>
<b>Author Name:</b>	<b>Director Strategic Projects</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### **REPORT PURPOSE**

To consider a change of approach to project management and procurement of the Karratha Education, Leisure and Training (KELT) Project.

### **Background**

At its Special Council Meeting held 1 March 2010, Council in part via Resolution No 15000, resolved to:

*Endorse the Project Management Plan and Project Procurement Methodology prepared by Building Management and Works detailed in Attachment 1 for the Karratha Education, Leisure and Training Project.*

*Agree to engage Building Management and Works as Project Managers for the Karratha Education, Leisure and Training Project for an estimated fee of \$2,219,600 in accordance with Local Government (Functions and General) Regulations 1996 Regulation 11(2)(e).*

Over the past six months Council Officers have participated in the development of the project under the State Governments project management. The current status is that all Technical / Service Specifications and Accommodation Schedules have been developed for the complete project and documentation has been submitted to the Shire for approval.

As part of the design investigation process a further series of site master plans were developed, primarily for the Department of Education's purpose, informed by site investigations, most notably by the site contour survey and Indigenous heritage survey. The revised master plan now identifies the parcel of land proposed for Shire control, which is subject to a further item in this Council agenda.

Under the State Governments project management, at a project initiation workshop, four procurement models were assessed to determine an approach to the project. Options assessed included:

- Construct Only
- Early Contractor Involvement
- Design and Construct
- Managing Contractor

It was unanimously recommended by the workshop participants that an Early Contractor Involvement procurement methodology be used. This recommendation meant that a Technical Brief was required to be prepared to articulate the scope and standard of development

required and performance specifications to be met. In theory an early contractor involvement procurement process is not dissimilar in approach to that of a design and construct contract.

The State Government engaged Woodhead Architects to develop the Technical Brief and Ralph and Beattie Bosworth Pty Ltd were appointed as the independent project Quantity Surveyors. All contracts have been let on a cost share basis between the Department of Education and the Shire.

The Shire has now received the following documents to progress the project:

**Section 1 – Project Design Brief**

- EXECUTIVE SUMMARY
- PROJECT OBJECTIVES
- PROJECT PHILOSOPHY
- DESIGN PHILOSOPHY
- MASTER PLAN
- SUSTAINABILITY / ESD
- ACCOMMODATION SCHEDULE
- ROOM DATA SHEETS
- FUNCTIONAL REQUIREMENTS
- TECHNICAL REQUIREMENTS
- WHOLE OF LIFE COSTS
- MAINTAINABILITY
- PLANNING & DESIGN GUIDELINES
- PROGRAM
- RISK ASSESSMENT

**Section 2 – Architectural Specification**

- A PRELIMINARIES
- B DEMOLITION AND ALTERATION WORKS
- C EARTHWORKS & DEMOLITION
- D SITEWORKS
- E CONCRETE WORKS
- F STRUCTURAL STEELWORK
- G METALWORK
- H MASONRY
- K FURNITURE, FITTINGS AND EQUIPMENT
- L CARPENTRY
- M JOINERY AND CABINETWORK
- N HARDWARE
- P ROOFING
- T SUSPENDED CEILINGS
- U PLASTERWORK
- V NON-RESILIENT FINISHES
- X RESILIENT FINISHES
- Y GLASSWORK
- Z PAINTING AND SIGNAGE

**Section 3 – Services Briefs**

- ACOUSTICS BRIEF
- BUILDING ENVIRONMENTAL DESIGN BRIEF
- ESD BRIEF
- STRUCTURAL ENGINEERING TECHNICAL BRIEF
- CIVIL ENGINEERING SERVICES TECHNICAL BRIEF
- TRAFFIC SERVICES TECHNICAL BRIEF
- ELECTRICAL SERVICES TECHNICAL BRIEF
- INFORMATION, COMMUNICATIONS AND TECHNOLOGY BRIEF
- SECURITY SERVICES TECHNICAL BRIEF
- FIRE SERVICES TECHNICAL BRIEF
- MECHANICAL SERVICES TECHNICAL BRIEF
- HYDRAULIC SERVICES TECHNICAL BRIEF
- AQUATIC ENGINEERING BRIEF
- LANDSCAPE BRIEF

## **Section 4 – Accommodation Schedules**

Accommodation Schedule Version 2.0 20th May 2010

### **APPENDIX A – Master Plan**

### **APPENDIX B – Heritage Report**

The Report of an Aboriginal Heritage Survey of the Proposed Expansion of the TAFEWA Karratha Learning and Leisure Precinct, Karratha, West Pilbara Region, Western Australia – July 2010  
(Anthropos Australis Pty Ltd & Context Anthropology Pty Ltd)

### **APPENDIX C – Survey**

### **APPENDIX D – Preliminary Geotechnical Report**

To date Council has participated in a cost share agreement with the Department of Education for project management services, as originally resolved by Council, and for consultancy costs. Council Officers have more recently called for a review of the project management fee charged by Building Management and Works and endorsed by Council due to its significant cost. A more detailed report will be produced for Council upon resolution of this issue however Council should be aware that to date it has committed approximately \$250,000 from its project budget to planning to date.

The agreed reallocation of the State Government's Royalties for Regions Funding and subsequent Shire success in securing replacement funds (\$16m) has placed an important funding condition on the KELT project, being the relocation of the Karratha Aquatic Centre as Stage 1 of the development. This condition, in effect, without substantial further external funding has changed the priority of both the State Government and Shire to staged facility development. As a result the Shire and Department of Education have determined that it is appropriate to consider a split in previously agreed project approach to enable both parties to develop priority facilities under the control of each.

The resultant outcome of this decision is the need for the Shire to consider its approach to deliver its priority facilities intended as part of the KELT project.

## **Issues**

### Project Name

The Karratha Education, Leisure and Training (KELT) Project is a project title agreed at a Project Steering Group Meeting consisting all key stakeholders as it represented the future use of the development site.

As the Shire now proposes to develop community facilities in its own right, within a similar timeframe as the State Government, it is recommended that an alternative project name be adopted to avoid any confusion. Notwithstanding that a future name of the community facilities can be considered, it is recommended that the Shire adopt the title "Karratha Leisure Complex" as a project name to identify the Shire's intent and marketing of the project to the community, contractors and the government alike. In this way, the Karratha Leisure Complex contributes to the Karratha Education, Leisure and Training Project.

### Project Management

One of the key issues associated with a change in project delivery is that the Shire will manage the project internally by appointing a dedicated project manager. Recruitment in this respect has commenced.

In order to maintain project momentum, Council Officers prepared a brief to secure the services of an external project management firm to assist with the preparation of the design and construct tender package. In seeking this service, the Shire specified that the completion of the tender package is to be received by no later than 5 October 2010 in order to be considered at the Ordinary Council Meeting to be held on 18 October 2010.

The scope of services sought can be briefly described as the preparation of all documentation which will form the Design and Construct Tender Package and to manage the tender evaluation and assessment process. Specifically, the Specialist Project Manger is required to:

- Review the Technical Specification and preliminaries documentation prepared by Woodhouse International Architects and convert to a Design and Construct specification format.
- Prepare the appropriate terms and conditions of tender and form of agreement in liaison with Council's legal advisors Kott Gunning. It should be noted that the tender documentation will be based on that already prepared for the Karratha Staff Housing project by Kott Gunning and Davis Langdon Pty Ltd which utilised AS4902-2000 General Terms and Conditions of Contract for Design and Construct.
- Prepare the appropriate tender package for approval by the Shire.
- Prepare the necessary tender advertisements for approval and publication by the Shire.
- Manage the tender assessment and evaluation process in accordance with the Shire's policy and prepare recommendation for consideration by Council.
- With the assistance of Shire staff, fully investigate the provision of services solely for Shire access i.e. power, water and communications to the site, and prepare the necessary information to be provided in the tender package.
- Provide such general technical and specialist advice as is deemed necessary to add value to the documentation process.

Finally it is intended that the tender documents will include a provision clearly articulating that the design component will incorporate a design of the entire project and that the construct component be on a staged basis. It is intended that the Shire will provide advice during the documentation process as to the "construct" options which are to be considered, which will largely be informed by what Aquatic facilities the Shire can afford to construct in the first instance with the funding available. Confirmation will be sought at the October Council Meeting when the tender package is to be presented to Council for endorsement to this approach, likewise clarity sought on the extent of development likely once a final pre tender estimate is prepared.

As the Shire had recently appointed Davis Langdon Pty Ltd to provide project management services for the Shire Housing, Office Accommodation and Karratha Youth and Families Centre, and considering the contractual consistencies with each, Shire Officers have appointed them to deliver this aspect of the project.

#### Cost Planners

Under the Building Management and Works contract, Quantity Surveyors Ralph and Beattie Bosworth Pty Ltd (RBB) has provided cost management advice on the KELT project to date. RBB were appointed as a member of the State Government's Panel of Service providers. The Local Government (Functions and General) Regulations 1996 Regulation 11(2) (e) exempts contracts for the provision of goods and services from the tender requirements where they are to be supplied or obtained through the government of the State or Commonwealth or any of its agencies.

To maintain consistency on the project, Council Officers sought a fee proposal from RBB to provide cost management services for the project. The RBB fee submitted is \$212,000. The

project brief required fees to be calculated from the Building Management and Works Scale of Fees for Cost Management Services and in accordance with the estimated Perth feeable value for the total KELT Project. The Building Management and Works scale provides for a fee of 0.53% for projects above the value of \$30m, which equates to \$222,600, based on a feeable value of \$42m.

Council Officers recommend that the fee represents good value when compared to the standard scale of fees used by Building Management and Works and hence seek Council endorsement to the appointment.

### Strategic Implications

The KELT project is identified in Council's Strategic Plan 2009 – 2013 specifically to "*Develop a Learning and Leisure Precinct proposal that is accountable and transparent*".

### **Options**

Council has the following options available:

1. Endorse the actions taken by Council Officers in progressing the development of the Technical Specification for the Karratha Education Leisure and Training Project under the project management of the Department of Treasury and Finance - Building Management and Works as per previous Council Resolution No 15000.
2. Note that the Shire's project at the Karratha Education, Leisure and Training Project will be referred to as the Karratha Leisure Complex.
3. Endorses the change in the method of procurement by means of a Design and Construct process to be project managed by the Shire of Roebourne.
4. Agree to use AS4902-2000 General Terms and Conditions of Contract for Design and Construct and the appropriate form of contract for the Karratha Leisure Complex.
5. Note the appointment of Davis Langdon Pty Ltd to provide specialised project management services to prepare the Design and Construct Tender Package and to manage the tender evaluation and assessment process for the Karratha Leisure Complex.
6. Appoint Ralph and Beattie Bosworth Pty Ltd, pursuant to the Local Government (Functions and General) Regulations 1996 Regulation 11(2) (e), as Quantity Surveyors on the Karratha Leisure Complex project for a contract sum of \$212,000.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Local Government (Functions and General) Regulations 1996 Regulation 11(2) (e) exempts contracts for the provision of goods and services from the tender requirements where they are to be supplied or obtained through the government of the State or Commonwealth or any of its agencies.

### **Financial Implications**

The expenditure is in accordance with the budget.

## Conclusion

The Financial Assistance Agreement signed with the State Government for Royalties for Regions Funding has conditioned the development of aquatic facilities as the priority for community infrastructure at the KELT site. As a consequence the benefits that were potentially to be derived from the joint planning and procurement of the project have diminished as the Department of Education has little interest in contributing to aquatic facilities.

In order to respond the Shire has the ability to move to tender for the design and construct of the facility in a short timeframe. It is therefore recommended that Council support the Officers recommendation to develop a design and construct tender package and to engage Ralph Beattie Bosworth Pty Ltd to provide specialist cost management services to assist Council in the project.

## Voting Requirements

Simple.

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### COUNCIL RESOLUTION

**Res No** : **151330**

**MOVED** : **Cr Pritchard**

**SECONDED** : **Cr Cechner**

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,  
Cr Vertigan  
AGAINST : Nil

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### COUNCIL RESOLUTION

**Res No** : **151331**

**MOVED** : **Cr Cechner**

**SECONDED** : **Cr Pritchard**

**That Council reinstate Standing Orders.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,  
Cr Vertigan  
AGAINST : Nil

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**COUNCIL RESOLUTION**

**Res No** : 151332  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Vertigan

**That Council:**

1. Endorse the actions taken by Council Officers in progressing the development of the Technical Specification for the Karratha Education Leisure and Training Project under the project management of the Department of Treasury and Finance - Building Management and Works as per previous Council Resolution No 15000.
2. Note that the Shire's project at the Karratha Education, Leisure and Training Project will be referred to as the Karratha Leisure Complex.
3. Endorses the change in the method of procurement by means of a Design and Construct process to be project managed by the Shire of Roebourne.
4. Agree to use AS4902-2000 General Terms and Conditions of Contract for Design and Construct and the appropriate form of contract for the Karratha Leisure Complex.
5. Note the appointment of Davis Langdon Pty Ltd to provide specialised project management services to prepare the Design and Construct Tender Package and to manage the tender evaluation and assessment process for the Karratha Leisure Complex.
6. Appoint Ralph and Beattie Bosworth Pty Ltd, pursuant to the Local Government (Functions and General) Regulations 1996 Regulation 11(2) (e), as Quantity Surveyors on the Karratha Leisure Complex project for a contract sum of \$212,000.

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**Cr Vertigan left Chambers at 8:24pm**  
**Cr Vertigan returned to Chambers at 8:26pm**

## **14.6 TENDER FOR KARRATHA YOUTH AND FAMILIES CENTRE**

**File No:** CP.99

**Attachment(s)**

- 1. Confidential Attachment - Functional Design Brief**
- 2. Draft Site Plan**

**Responsible Officer:** Director Strategic Projects

**Author Name:** Director Strategic Projects

**Disclosure of Interest:** Nil

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### **REPORT PURPOSE**

To seek Council endorsement to call tenders for the design and construction of the Karratha Youth and Families Centre, Karratha.

### **Background**

The Karratha Youth and Families Centre concept was endorsed by Council as a priority project in determining the reallocation of Royalties for Regions Funding at the February 2010 Ordinary Council Meeting. The State Government supported the proposal and has allocated \$3.5m of Royalties for Regions Funding to the project. The Council Budget for 2010/11 includes \$3.5m for the development.

The need for youth and family spaces has been clearly identified as a need and a priority for the community over consultation and planning within the last 10 years.

The demographics of the Shire of Roebourne indicate a significant 'youth bubble' with over 30% of the Shires population between the age of 5 and 24 (ABS census data 2006). These figures indicate a significant need to address the issues facing a high percentage of the population. Of particular importance is the identified need for places and spaces for the youth. This was identified in the 2004 Youth Action Plan, which was reiterated in the review of the Youth Strategic Plan in 2007 and the 2009 Community Survey, where the provision of youth and family spaces was identified as the second highest priority of the Shire (37% of respondents).

A working group was established representing key internal Shire Departments and included Councillors Lewis, Smeathers, Vertigan and Pritchard to develop a functional brief for the delivery of the project. Additionally the Shire has engaged Davis Langdon Pty Ltd to provide project management services including development of the functional brief, coordinate contract development, tender evaluation and act as the Superintendants representatives during project construction.

A proposed site was identified by the working group on a portion of Reserve 36458. Refer to attached map. The Reserve is vested to the Shire for Parks Recreation and Drainage. The site was selected as it is close to the Town Centre and has ease of access for the community. The attached plan outlines the proposed area that is most suitable for the development and is approximately 1400m<sup>2</sup>.

The Reserve is also identified as suitable for potential activation and enhancement as part of the Karratha City of the North City Centre Masterplan.

## **Issues**

### Land Tenure

The proposed site for the Centre is located on a portion of Reserve 36458, currently vested to the Shire for Parks Recreation and Drainage. Whilst it could be argued that the purpose of the existing Reserve is relevant to the proposed development, the working group has discussed the opportunity for external agencies to manage the facility under lease agreements. In order to facilitate any lease, and to support the provision of dedicated utility services to the proposed development, it is recommended that a specific Reserve be created, vested to the Shire for a broader community purpose function with a power to lease.

The definitive reserve boundary will be determined largely by the extent of developable land that does not serve the primary drainage function. At the time of preparing this report a detailed site survey was being prepared to ascertain various site levels on and adjacent to the proposed site that will ultimately define a proposed lot.

Advice received from Technical Services, as conveyed in the draft Karratha Drainage Study, is that this proposed site is unlikely to impact the drainage function. Final advice will be available prior to the Council Meeting.

### Strategic Implications

The development of the Karratha Youth and Families Centre has been identified as a strategic project of Council.

The Financial Assistance Agreement with the State Government requires Royalties for Regions funding to be expended by 30 June 2011. This timeframe has implications for the Shire in its ability to deliver the project, which has been taken into account by the Project Working Group when considering the approach to project delivery.

### Contract and Procurement

The working group has considered a variety of contract arrangements and has recommended a Design and Construction contract in this instance. As a result it is recommended that the project is procured through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract and the appropriate form of agreement. This presents Council with a realistic opportunity to complete the project expediently whilst adhering to the State Governments Funding guidelines.

### Design Brief

The Working Group has considered a design brief based on investigation of similar facilities, site considerations and potential future expansions and uses.

Primarily the Youth and Families Centre will require meeting and recreational space for the youth of Karratha, providing for a range of youth interests including music, creative arts, meeting space, recreational games and entertainment space, quiet space and outdoor areas. As a result a large flexible space is required that has the potential to expand in to the future.

The indoor children's play area will be required to meet all Australian Standards playground standards and provide structured and unstructured programs. Both facilities will need to be

able to be serviced with toilets and a café space and be connected in part to represent one facility yet clearly demarcated for their own functionality.

As a result the design brief is recommended to include the following:

- Prefabricated transportable building that must meet Cyclone rating Category D.
- Be recognisable as a facility for young people.
- A separate supervised meeting and recreational space for the youth of Karratha, providing for a range of youth interests: music, creative arts, meeting space, recreational games and entertainment space, quiet space and outdoor areas.
- Supervised and unsupervised indoor play activities for children under 10 years.
- Consideration to building height and room space requirements to house indoor play space.
- Meeting and recreational space for parents and carers.
- Easily and safely accessible to all ages.
- Open, airy, and a safe place to be; buildings should be clean, green and sustainable.
- 1 x staff office space.
- Café kitchen facilities to support indoor play activities. Café/kiosk may be leased commercially.
- Air-conditioned.
- Meet universal access requirements and BCA requirements.
- Vending machines.
- General security.
- Clear separation and different entrances for the youth area and children’s indoor playground.
- Accessible suitable car park with large bays to accommodate prams.

A more detailed brief is to be provided as a Confidential Attachment at the Council Briefing Session on 16 September 2010.

Programme

The indicative programme for the design, tender and construction of the Youth and Families Centre based on the assumption that a firm direction is provided by Council at this meeting is outlined as follows.

<b>ACTION</b>	<b>TARGET COMPLETION DATE</b>
Council Approval to go to Tender	20 September 2010
Tender Closure	25 October 2010
Tender Evaluation	1 November 2010
Contract Award Meeting of Council	15 November 2010
Design Development	10 January 2011
Design Approval	27 January 2011
Site Possession	10 February 2011
Construction Period	7 July 2011

The timeline will be subject to review at the time of recommending the preferred tenderer.

### **Options**

Council has the following options available:

1. Request Regional Development and Lands excise a portion of Reserve 36458 as marked on the attached plan and request the purpose of the reserve, under a newly created management order to the Shire, be Community Purpose with power to lease;
2. Agree to call tenders for the design and construction of the Karratha Youth and Families Centre in accordance with the Functional Design Brief (attached);
3. Agree to implement the procurement of the Karratha Youth and Families Centre through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement;
4. Appoint the Chief Executive Officer, Director of Strategic Projects, Councillors \_\_\_\_\_ and \_\_\_\_\_ as members of the Project Tender Evaluation Panel.

Or

1. Resolve not to call tenders at this point in time.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders will be called in accordance with Section 3.57 of the Local Government Act.

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

Council has allocated a budget of \$3.5m towards the development.

A pretender estimate provided by Quantity Surveyors Davis Langdon has confirmed the buildings including landscaping, preliminaries, fees and disbursements included in the Functional Design Brief is within Councils Budget estimate. It should be noted however that the internal fit out of play spaces and equipment for the youth area have been allowed for as provisional sums in the tender. As such it is recommended that further funding sources are required for these items.

### **Conclusion**

The need for facilities that accommodate children and youth needs has long been in the planning for Karratha. It is therefore recommended to proceed to tender for the design and construction of the facility.

### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151333  
**MOVED** : Cr Lally  
**SECONDED** : Cr Pritchard

**That Council suspend Standing Orders to allow for open discussion of this item.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : 151334  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr Lewis

**That Council reinstate Standing Orders.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**AMENDMENT TO THE RECOMMENDATION:**

**REASON:**

**As the documents were late to hand, the design brief is to be approved by the Chief Executive Officer.**

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**COUNCIL RESOLUTION**

**Res No** : 151335  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr Lewis

**That Council resolve to:**

- 1. Request Regional Development and Lands excise a portion of Reserve 36458 as marked on the attached plan and request the purpose of the reserve, under a newly created management order to the Shire, be Community Purpose with power to lease.**
- 2. Agree to call tenders for the design and construction of the Karratha Youth and Families Centre in accordance with the Functional Design Brief as approved by the Chief Executive Officer.**
- 3. Agree to implement the procurement of the Karratha Youth and Families Centre through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement.**
- 4. Appoint the Chief Executive Officer, Director of Strategic Projects, Councillors Lewis and Smeathers as members of the Project Tender Evaluation Panel.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard, Cr Vertigan  
**AGAINST** : Nil

**Cr Pritchard left Chambers at 8:34pm**  
**Cr Pritchard returned to Chambers at 8:35pm**

**Cr Hipworth left Chambers at 8:35pm**  
**Cr Hipworth returned to Chambers at 8:36pm**

## **15 ITEMS FOR INFORMATION ONLY**

### **15.1 INFORMATION ONLY ITEMS - AUGUST 2010**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Personal Assistant to the Chief Executive Officer

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To advise Council of the information items for August 2010.

#### **Background**

None

#### **Issues**

None

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

#### **Financial Implications**

There are no financial implications resulting from this report.

#### **Conclusion**

None

#### **Voting Requirements**

Simple.

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**COUNCIL RESOLUTION**

**Res No** : 151336

**MOVED** : Cr Lewis

**SECONDED** : Cr Lally

That Council note the following information items:

- ◆ 15.2 Shire President’s Mail 3 August – 31 August 2010
- ◆ 15.3 Register of Documents Stamped with the Shire’s Common Seal
- ◆ 15.4 Councillor Representatives on Organisations
- ◆ 15.5 Tabled Correspondence
- ◆ 15.6 Budget Amendments for period ending 31 August 2010
- ◆ 15.7 Non-Statutory Donations for period ending 31 August 2010
- ◆ 15.8 Building Statistics – August 2010
- ◆ 15.9 Planning Decisions Issued 4 August – 7 September
- ◆ 15.10 Western Australian Local Government Convention & Exhibition Summary

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Pritchard,  
Cr Vertigan

**AGAINST** : Nil

**15.2 SHIRE PRESIDENT’S MAIL 3 AUGUST 2010 – 30 AUGUST 2010**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

**REPORT PURPOSE**

Incoming correspondence for the Shire President.

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
03/08/10	Telstra Business	Nicole Lockwood shortlisted Telstra Western Australian Business Women's Awards 2010; interview 30 August 2010.
04/08/10	Minister for Energy Resources Industry and Enterprise	Thank you for letter regarding Karratha City of the North however Parliament is suspended; please write back once election is complete.
13/08/10	Millars Well Primary School	Letters from students to Nicole Lockwood re needs and wants; several requests for a Time Zone, a Water Slide, Aquarium, etc. Who decides what the town gets. Why is there nothing for children.
17/08/2010	Norwest Sand & Gravel Pty Ltd	Rates on 178 Sturt Pea Road Wickham - Attention N. Lockwood & David Pentz - over the top, Norwest Sand and Gravel cannot afford to pay.
20/08/2010	FESA	FESA Volunteer Employer Recognition Program VERP 2010 Award Winners; memory stick with photos and logos.
30/08/2010	Premier of Western Australia	Premier of Western Australia response to Nicole Lockwood letter regarding water pressure within the Karratha Light Industrial Area and the concern that the minimum water flows and pressures required for fire hydrant systems cannot be met.

### 15.3 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

DATE	DOCUMENT
15 August 2010	Transfer of Title Lot 1060 on deposited plan 211744
23 August 2010	Meet and greet agreement - Eurocar
25 August 2010	Deed between SoR and Department of Regional Development and Lands – application to carry out road resurfacing and maintenance over DBNGP corridor
26 August 2010	Purchase of Lots 323,325,326,327,349,350,351 Stage 2 and Lot 452 Stage B, Baynton
26 August 2010	Transfer of Land – Lot 1060 on deposited plan 211744
26 August 2010	Airport lease signing
15 August 2010	Transfer of Title Lot 1060 on deposited plan 211744
23 August 2010	Meet and greet agreement - Eurocar
25 August 2010	Deed between SoR and Department of Regional Development and Lands – application to carry out road resurfacing and maintenance over DBNGP corridor
26 August 2010	Purchase of Lots 323,325,326,327,349,350,351 Stage 2 and Lot 452 Stage B, Baynton
26 August 2010	Transfer of Land – Lot 1060 on deposited plan 211744
26 August 2010	Airport lease signing
3 September 2010	Liquor Control Act 1988 – Notice of Application to approve Manager at Tien Tsin Inne.

## 15.4 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

**Responsible Officer:** Chief Executive Officer

**Author Name:** Personal Assistant to the Chief Executive Officer

**Disclosure of Interest:** Nil

### REPORT PURPOSE

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

#### External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Pilbara Regional Road Group	CEO & Technical Services	Cr Lockwood & Cr Hipworth
Resource Industry Advisory Group	Chief Executive Officer, Community Services, Development Services & Technical Services	Cr Lally, Cr White-Hartig & Cr Hipworth
Visitor Centre(s) Committees	Community Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community Services	Cr Vertigan & Cr Smeathers as proxy
Roebourne Advisory Group	Community Services	Cr Bailey, Cr White-Hartig & Cr Prtichard

#### Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community Services	Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard
Corporate Services	Cr Lally & Cr Lockwood
Development Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Technical Services	Cr Hipworth & Cr Lally

## 15.5 TABLED CORRESPONDENCE

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

### REPORT PURPOSE

Tabled correspondence for Councillors' information:

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
05/08/10	Builders Registration Board	Annual Audit - Confirmation of Remitted Building Licence Levies 796 Building Licence Levies for 2009/10 please confirm.
10/08/10	Department of Local Government	Thank you for providing the Shire of Roebourne Annual Budget 2010/11
10/08/10	Lotterywest	Regional Performing Arts Grant re Walkington Theatre \$36,500.00
10/08/10	Ngarluma Aboriginal Corporation	Ngarluma Heritage Agreement and Ngarluma Signage; Agreement has been drafted and formatted considering the points you have raised
12/08/2010	North West Water Police - WA Police	Traffic Coordination WA Police FYI temporary suspension of regulations issued for Fun Run Wickham 15 August 2010; Carse Street, Mulga Way, Wickham Drive, Point Samson Roebourne Road, Fisher Street, Cliff Street, Meares Drive, Barker Terrace.
16/08/2010	Fitzgerald Strategies	Western Australian Country Shire Councils Representation; meeting was held 4 August 2010 In Perth re lack of representation of Country Shires. Attendance attached. Working Group was formed. Look forward to comments.
16/08/2010	Tambrey Primary School	Tambrey Primary School requests a community reader for each of the 20 classes; will take place on Thursday 2 September. If you or any members are interested, please contact Natalie Kett by 25 August.
16/08/2010	Landcorp	Karratha - A City in transition Madigan Road and Mulataga Development sites; Landcorp seeks comment; invites you to Stakeholders Workshop 20 August 2010.
16/08/2010	Department of State Development	Iron Ore Robe River Agreement Act 1964 Cape Lambert Port variation of approved proposals for Port B early works; please review proposal and provide comment by 24 August 2010.
24/08/2010	Department of Environment And Conservation	Annual Survey of Local Government Waste and Recycling Services

25/08/2010	Lotterywest	Lottery West Building Grant Agreement - Baynton West Family Centre Karratha - \$1,000,000; request supporting documentation
27/08/2010	Department Of Regional Development And Lands	Shire of Roebourne Staff Housing; Paul Rosair questions why Shire is selling off housing when the basis of reallocation of Royalty For Regions funding was that it was too hard to find housing in Karratha.

**15.6 BUDGET AMENDMENTS FOR THE PERIOD ENDING 31 AUGUST 2010**

**File No:** SEP10

**Responsible Officer:** Executive Manager Corporate Services

**Author Name:** Management Accountant

**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

***Shire Of Roebourne***

**Budget Amendments**

**For The Period Ending 31 August 2010**

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus /(Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			0
			Adjustment of Opening Surplus/(Deficit) after Audit			
19-Jul-10	15219	314200	Lions Club-FeNaCING children's activities	10,000		(10,000)
			<b>Totals</b>	<b>10,000</b>	<b>0</b>	
<b>Current Budget Position is a Deficit of</b>					<b>(10,000)</b>	

**15.7 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 AUGUST 2010**

**File No:** SEP10  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Management Accountant  
**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne  
 Non Statutory Donations  
 For The Period Ending 31 August 2010**

	<b>Original Budget \$</b>	<b>Amended Budget \$</b>	<b>Actual \$</b>
Contribution-Dampier	200,000	200,000	
Contribution-Pt Samson	100,000	100,000	
Contribution-Roebourne	100,000	100,000	
Contribution-Wickham	100,000	100,000	
FeNaCLNG Children's activities	0	10,000	
FeNaCLNG Fireworks display	12,000	12,000	
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Juluwarlu Aboriginal Corporation	50,000	50,000	
Juluwarlu Aboriginal Corporation-c/fwd 2009/10	18,100	18,100	
Karratha Baptist Church Craft Group-c/fwd 2009/10	16,891	16,891	
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	
Karratha Emergency Relief Assoc	3,000	3,000	
Link Inc	5,303	5,303	
Lotteries House Insurance	4,552	4,552	4,175.82
Nor West Jockey Club	8,000	8,000	
Not for Profit Organisations-commence operations	50,000	50,000	
Pilbara Community Legal Services	4,000	4,000	
Roebourne Sobering-Up Shelter	5,500	5,500	
SAFE Karratha	21,530	21,530	
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	2,196.11
St Vincent de Paul - waste collection reimbursement	4,576	4,576	
Wickham Community Association	11,000	11,000	
Yaandina Family Centre	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
	<b>737,952</b>	<b>747,952</b>	<b>6,371.93</b>

**15.8 BUILDING STATISTICS FOR THE MONTH OF AUGUST 2010**

**File No:** GR.27  
**Responsible Officer:** Manager Building Services  
**Author Name:** Divisional Administration Officer  
**Disclosure of Interest:** Nil

**REPORT PURPOSE**

To advise Council of the following Building Statistics:

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	AUGUST 2009	NO. SOLE OCCUPANCY UNITS	AUGUST 2010
NEW RESIDENCES		15		8
GROUP DWELLINGS	2	1	28	1
TRANSIENT WORKFORCE ACCOMMODATION	68	1	0	0
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		5		4
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)		42		32
SWIMMING POOLS/SPAS		8		11
<b>TOTAL</b>		<b>72</b>		<b>56</b>
<b>VALUE</b>		<b>\$9,885,704</b>		<b>\$10,074,890</b>

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 31 AUGUST 2009	NO. SOLE OCCUPANCY UNITS	1 JULY 2010 TO 31 AUGUST 2010
NEW RESIDENCES	0	42		13
GROUP DWELLINGS	2	1	28	1
TRANSIENT WORKFORCE ACCOMMODATION	1914	3	94	1
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS	0	7		6
MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS)	0	74		76
SWIMMING POOLS/SPAS	0	16		21
<b>TOTAL</b>		<b>143</b>		<b>118</b>
<b>VALUE</b>		<b>\$107,825,168</b>		<b>\$33,440,884</b>

**15.9 PLANNING DECISIONS ISSUED - 4 AUGUST TO 7 SEPTEMBER 2010**

**File No:** TA/1/1

**Responsible Officer:** Manager Planning Services

**Author Name:** Planning Assistant

**Disclosure of Interest:** Nil

**REPORT PURPOSE**

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
1714D	DEEMED REFUSAL	03 CAPITAL PTY LTD	03 CAPITAL PTY LTD	SL1 [22-24] BALMORAL ROAD KARRATHA	DEVELOPMENT	MIXED USE DEVELOPMENT WITH HOTEL APARTMENTS, RETAIL AND COMMERCIAL USE.
1978D	WITHDRAWN	STATE OF WA	TOLL ENERGY	HEARSONS COVE ROAD BURRUP PENINSULA	DEVELOPMENT	BULK EARTHWORKS AND HARD-STANDING AREA ASSOCIATED WITH A TRANSPORT DEPOT
P2144	DEEMED REFUSAL	WESTNET ENERGY	CIMECO PTY LTD	LOT 90 OFF NORTH WEST COASTAL HIGHWAY DEWITT	DEVELOPMENT	TEMPORARY TRANSIENT WORKFORCE CONSTRUCTION CAMP ASSOCIATED WITH A NATURAL RESOURCE UTILITY INSTALLATION [NATURAL GAS PIPELINE COMPRESSOR STATION]
P2165	DEEMED REFUSAL	STATE OF WA	MARNDA MIA	LOT 702 [33-49] CRAWFORD WAY ROEBOURNE	DEVELOPMENT	PARKS AND GARDENS REVITALISATION FOR THE PURPOSE OF COMMUNITY USE
P2190	APPROVED DELEGATE	LOUIS PETER SAMSON	LOUIS PETER SAMSON	LOT 2589 AUGUSTUS DRIVE KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	WORKSHOP WITH LEANTO, OFFICES, CARETAKER'S DWELLING AND ANCILLARY WORKS
P2191	APPROVED DELEGATE	LOUIS PETER SAMSON	LOUIS PETER SAMSON	LOT 2588 AUGUSTUS DRIVE KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	WORKSHOP WITH LEANTO, OFFICES, CARETAKER'S DWELLING AND ANCILLARY WORKS
P2194	DEEMED REFUSAL	STANLEY HOLDINGS PTY LTD	2020 PTY LTD	LOT SL1 WARAMBIE ROAD KARRATHA	DEVELOPMENT	RESIDENTIAL BUILDING COMPRISING OF SIXTEEN [16] SINGLE ROOMS & TWELVE [12] DOUBLE ROOMS AND ANCILLARY WORKS
P2297	APPROVED WAPC	STATE OF WA	URBIS	PART LOT 300 ON DEPOSITED PLAN 46449 MADIGAN ROAD GAP RIDGE	SUBDIVISION/ AMALGAMATION	TWO [2] LOT SUBDIVISION FOR DRAINAGE PURPOSES
P2299	APPROVED DELEGATE	SAFETY AND OFFSHORE SERVICES PTY LTD	EATON BUILDING	LOT 420 [21] NYUMARI STREET BAYNTON	R-CODE VARIATION	CARPORT ON SIDE BOUNDARY WITH WALL HEIGHT OF 3200MM

P2307	APPROVED DELEGATE	WOODSIDE ENERGY LTD	DC PROJECT SERVICES PTY LTD	LOT 3783 [25 -27] NICKOL ROAD NICKOL	DEVELOPMENT	PATIO ASSOCIATED WITH A GROUPED DWELLING
P2308	APPROVED DELEGATE	WOODSIDE ENERGY LTD	DC PROJECT SERVICES PTY LTD	LOT 3852 [8-12] BAILEY COURT NICKOL	DEVELOPMENT	PATIO ASSOCIATED WITH A GROUPED DWELLING
P2318	APPROVED DELEGATE	TOTAL CORROSION CONTROL PTY LTD	PCH GROUP LTD	LOT 1537 PYRAMID ROAD KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	OFFICE, STAFF INDUCTION BUILDING AND ANCILLARY WORKS ASSOCIATED WITH INDUSTRY-GENERAL [SPRAY PAINTING AND ABRASIVE BLASTING]
P2321	APPROVED DELEGATE	ROBERT JOHN COLLINS	8 DEEP PTY LTD	LOT 231 [8] SANDPIPER TURN NICKOL	R-CODES VARIATION	SINGLE HOUSE WITH BUILDING HEIGHT OF 7M
P2322	APPROVED DELEGATE	STEVEN JAMES GYORGY	8 DEEP PTY LTD	LOT 275 [8] GARDUGARLI DRIVE BAYNTON	R-CODES VARIATION	SINGLE HOUSE WITH BUILDING HEIGHT OF 7M
P2323	APPROVED DELEGATE	ANDREW MESSER & SHEENA CUNNINGHAM	ANDREW MESSER & SHEENA CUNNINGHAM	LOT 370 [4] TATTLER ROUTE NICKOL	R-CODES VARIATION	FOUR [4] SHADE SAILS WITH REDUCED SIDE AND REAR BOUNDARY SETBACKS
P2332	APPROVED DELEGATE	GAIL PATRICIA GATES	STEPHEN PETER GATES	LOT 449 [15] PINNACLE STREET NICKOL	R-CODES VARIATION	OUTBUILDING WITH REDUCED SIDE AND REAR BOUNDARY SETBACKS [500MM]
P2333	APPROVED DELEGATE	(GRV PROPERTIES) WOODSIDE ENERGY LTD	TREVENA HICKS-PHILLIPS	LOT 3242 [3] BECK PLACE NICKOL	R-CODES VARIATION	OUTBUILDING WITH REDUCED SIDE BOUNDARY SETBACK [800MM]

**Note** – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

**15.10 WESTERN AUSTRALIAN LOCAL GOVERNMENT CONVENTION + EXHIBITION  
2010 PERTH**

**File No:** GV.9

**Responsible Officer:** Cr Vertigan

**Attachment** Summary of the 2010 Western Australian Local Government  
Convention and Exhibition

**Author Name:** Cr Vertigan

**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To provide a summary on the information gathered from a recent trip to the Western Australian Local Government Convention by Cr Vertigan.

**Details:**

**Event:** Western Australian Local Government Convention + Exhibition 2010

**Title:** Better Local Government Convention

**Date/s:** Thursday 5 August – Saturday 7 August 2010

**Venue:** Perth Convention and Exhibition Centre

**Attendees:** Cr Sharon Vertigan

**Brief:**

As per the attached summary.

## **Western Australian Local Government Convention + Exhibition 2010 Better Local Government**

### **It's All About Community: Les Twentyman, AO**

- 12 years on Council in Victoria
- Has written a book with proceeds going to youth development programs
- Believes that all Shire's should have a youth worker for every area/neighbourhood
- Believes that each community has it's own personal traits and that Local Government (LG) is best suited to govern (not State Govt.) as it is a part of it and has it's fingers on the pulse
- Believes that disconnection from the family and community are the basis of societies problems today and that we need to develop programs to curb unemployed youth and mend broken families
- Believes that gangs are a substitute for the family, club, sporting group, church that disconnected youth are no longer attached to/involved in. These mainly ethnic based groups are more problematic than others.
- Runs events and charities to raise money and support homeless youth with the main aim being to build more crisis centres (including more Youth workers on the street where they are most needed)

### **Better Governance – From Good to GreatCr David Parsons CBE, Chair – Improvement Board**

- Member of Leicestershire County Council (seven districts – actual City of Leicester is a separate entity) – a true donut shire!
- Local Enterprise Partnerships – currently working on spreading the prosperity across all districts/poorer areas
- Undergoing a Comprehensive Area Assessment – Organizational, Children's and Adult Services
- Previous Performance measures now abolished and duty handed over to Local Government Authority
- Believes Local Govt. best placed to cater for needs of the community
- Involved in a leadership program consisting of 20 people (10 political 10 managerial) all nominated as best in their field. The group sets up and pays for activities and procurement of volunteers

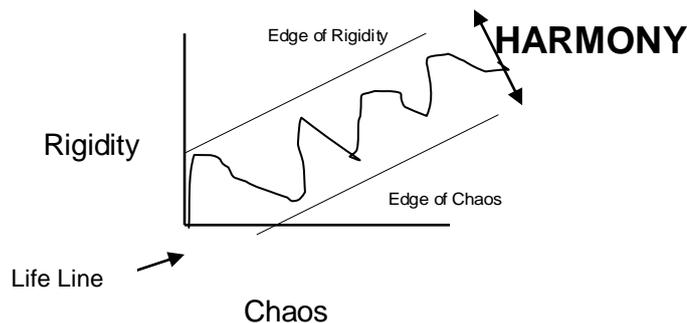
### **Professor Graham Sansom, Director- Australian Centre of Excellence for Local Government**

- Gave a walkthrough of how the centre is set up – people, levels and who associated with
- Noted that on paper Federal and State Govt. have equal authority (over our communities in WA) with Local Government falling within the State Govt. realm but in reality the Federal Govt. has much more authority than the State and LG coming under the authority of both State and Federal Govt.
- Most Councils are 90% self funded
- LG needs to be fit for purpose, address new challenges, acquire new skills, innovate and instigate best practice principles
- Dispel the myths – we can't increase the rates ... by that much!, we have to do it that way – that's the way we've always done it!

- Think – relevance, capacity and credibility
- Increase shift to community governance – area management and local governance/leadership

**Better Transition - Not Just Change      Richard Hill , Mindsience Institute**

- A can do/engaged attitude leads to creative, adaptive and flexible workplace
- Complexity theory – things do not always happen in a line, life can zigzag backwards and forwards across our pathway to the future. This leads to us needing to walk the fine line between certainty (predictability) and uncertainty (risk taking). Harmony is the space between the two – we sway between the lines throughout life's journey



- Happiness = who I am on the inside balanced with who I am to others
- Ability = skill set matched to the challenge (including communication)
- Receptive = allowing the outside in/think laterally
- Mindful = non-judgemental look at things as they are – in a positive light
- Open = allow what is inside out (include personal space and awareness)
- Nascent = today's activity is going somewhere with a shared understanding
- Yes = the word that turns on, gets people on your side (including corporate truth, office design and managerial style)

*Remember – Not everyone can do what everyone else can do BUT every single person can do what they can do!*

**Dr Linda Friedman, Health and Media Institute**

- Living well means being physically, mentally and emotionally well/balanced
- “Hurry Sickness” is taking over the world – stress is killing us!
- Stress capacity v's stress tolerance = the limit of your capabilities to cope with stress v's how much you can take or what your mind says you can do
- Resilience = your ability to adapt to change – depends on your perspective (let the stress go and have a rest). It's your personal power – within, with (interpersonal) and through (with other past stressors)

**Better Society – Special Connections, Dr Sue Gordon AM**

- Talked about the differences between Aboriginal and European traditions – oral v's written
- We need to understand the past in order to move into the future

- Talked about the history of Aboriginal and European settlement and disharmony followed by working together to achieve the best for all
- Included info on the diseases that settlers brought with them, slave labour, laws and removal of Aboriginals from their family homes

### **Pashtana Yad**

- A student who spoke about her life and life in Afghanistan, India and Australia
- Born in Afghanistan and forced by War to move to India at 5 years old – one of 6 children
- Father was a lecturer at local University
- Moved to Perth as a refugee in 2002
- Spoke of the difficulties in settling in our country – language barrier, racism, local customs etc
- The Migrant Program added to her learning through a variety of activities
- Attended a leadership program and gained valuable skills

### **Jeremiah Wordsworth**

- Originally from Liberia , left when war broke out at 4 years old and father was killed
- Fled to Africos and into a refugee camp – hope kept them going
- In 2002 had to flee from that country due to war. Settled into makeshift camp in Guinea
- Moved to Australia in 2002 and is currently looking into studies in film, theatre and entertainment

### **Maria Osman**

- Discussed stats for % of Australians who were born overseas
- Believes that our Multicultural Society should move higher up on everyone's list of things to do to make our world a better place
- Believes that Multiculturalism should be on a par with Aboriginal inclusion work as the number of people involved is the same if not greater
- Suggested that Shires tap into the people already employed and use those who have English as a second language when and where needed

### **Better Representation – The Changing Face of Local Government**

#### **The Right Honorary Lord Mayor Lisa Scaffidi, City of Perth**

- Believes all Councillors, Mayors and Presidents should only be allowed to serve for a limited period of time – even if they have a year or two off and return to serve again
- Explained what being a Councillor means and what that person should bring to the position – should be resilient, have good communication skills and be tolerant
- Every position on Council means being a Public Relations Officer/ Manager
- Believes that the WA system of not paying Presidents/Mayors (only an allowance available at the moment - \$60,000) is wrong and that we should be in line with other states that pay them a full time wage for a full time job (
- Melbourne \$140,000, Brisbane \$260,000) and that this ultimately leads to a lack of respect
- Believes that Local Government should be recognized in the Constitution as it is the oldest level of Govt. and is involved at the coal face

- Discussed the disappointing % of women in Local Government and urged men to admit and recognize that women have a lot to offer and contribute to society
- Urges the community to recognize that travel is a must and part of the job (a Council member) and that it is just as if not more important than State and Federal travel

**Cr Darriea Turley, National President ALGWA**

- Has a nursing background and has always been community minded
- Worked in Broken Hill where married women were not allowed to work until early 1980's
- Believes there is a need for more diversity in Councils – particularly women and recommends that women need to be encouraged into the LG workforce the same as Aboriginal people are

**Dr Roslyn Irwin, Southern Cross University, NSW**

- A uni teacher who has done research into LG
- Has found that women are doing as well as men but differently (same, same but different!)
- Women fare better in LG than in State and Federal Govt. – same around the world
- However women are still under represented (in Govt.) at only 1% of the population
- Australia is 12<sup>th</sup> on the list at around 26% of women in top level Govt. positions – according to the International League Table of Women Councillors - and is 7<sup>th</sup> on the list for the number of female Mayors/Presidents at 15%
- Believes women can and do make a valuable contribution and difference in LG
- Advises all that it is best to accept and work with the differences between men and women

**Maximizing Morale even in Uncertain Times**

**Tony Brun, CEO – City of Geraldton-Greenough**

- Gave a people's perspective on amalgamation
- Came into Office 2-3 years after the amalgamation and found it in good form
- Brought in a 3<sup>rd</sup> party to make choices on things that both Councils had done well and only one program could be put into the new amalgamated council
- Found it was easier to face facts and get on with life after acknowledging that you can't change it

**The Reform Continues – Local Government Enterprises**

**Stephen Cain, CEO – City Cockburn**

- As most Councils have to rely on rates and Govt. grants to cover their budget Stephan recommends that Councils become more involved in commercial activities
- Property development one of the better ways to go (like our Finbar development) and becoming a partner in a joint venture the best but cautions to tread carefully through local and State laws
- Ensure develop an MOU and develop a corporate framework that ensures that LG has more/better legal rights

**Roy Davy, Consultant – Conway Davy Pty Ltd**

- Talked about his Alternative Governance Paper about improving LG efficiency

- Believes we need to sustain urban development and local economy by improved income generation and investment
- We need to focus on risk management – who has the authority, where is it to be governed from, governance, business planning, accountability (who's head will role!?) and competence needs to be done well
- Currently there is a ruling that WA LG can not become involved in corporate enterprises
- LG can and should rewrite the rules if our community is behind us and they want it
- Local Government Enterprise - a company with LG holding 50% or more of the shares, is governed by a board, can borrow on normal commercial terms, with no shareholder guarantee and no tax on profits
- Extensive communication and consultation with the community is needed to establish a LGE. It must have a clear statement of content, a clear and well set out business plan, a statement of reasons behind the LGE and appoint proven director(s)
- Need to carefully monitor LGE performance with a statement of intent reviewed and published annually with ½ yearly reports to the shareholders – our communities
- Must be transparent in all dealings and ensure that only Councillors, and others, who have the necessary skills and knowledge in that particular area are involved
- Assess and manage risks – look into it from all angles – do your homework
- Set up a LGE for property joint ventures – joint enterprises between LG and investment companies – invest in commercial properties that help sustain local businesses by lowering rates to enable them to remain open, participate as a board member and/or continue to run the business once bought out

#### **Gary Hunt, CEO – City of Joondalup**

- Asks “Why should we hand over our land to big developers who rake in the rewards and all we (Council) get is rates?”
- We need to initiate or champion changes to the law so we can develop LGEs and become more self-sustainable. The Sate Govt. has it eg Landcorp, East Perth Redevelopment Authority – should they not allow us the same ability? Particularly as we provide the most diverse list of services to our communities
- LGEs provide accountability to the community, the ability to leverage capital assets, a strong reporting regime and access to expertise

#### **Don Burnett, CEO City of Kalgoorlie – Boulder**

- Kalgoorlie – Boulder own the airport and gold course, have their own sewerage system and sell recycled water, have commercial interests in real estate, refuse and landfill – all of which gain a considerable amount of income for the Council (approx. double what rates bring them)
- Airport – have an advisory committee, reports monthly to Council is subject to Nat Comp Policy and is ROI capped
- Sewerage – fees on the same notice as rates, running at cost recovery, fees are approx. half what Watercorp charges
- The question is how to “fix” these if become a LGE? Suggested implementing a fixed an annual rate increase of CPI plus 4%
- Education of Councillors and Shire officers (on LGEs) a must to bring all on board and coming from a common ground
- Ensure LGE’s have an external review and are open and transparent, considers community service obligations and reporting

- Can a LGE still access Treasury borrowings?
- Where does the Nat Comp Policy sit?

**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**13 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 8:40pm and the next Ordinary Council meeting is the 18 October 2010

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I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on

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Signed

Date \_\_\_\_/\_\_\_\_/\_\_\_\_