



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**Ordinary Meeting of Council was held  
in the Boardroom at the Roebourne Cultural Complex  
(Ngunin Centre) 3 Roe Street, Roebourne  
on Tuesday, 27 April 2021**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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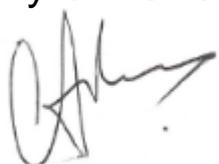
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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Boardroom at the Roebourne Cultural Complex (Ngurin Centre) 3 Roe Street, Roebourne on Tuesday, 27 April 2021 was declared open at 5.30pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Councillors:**  
Cr Peter Long [Mayor]  
Cr Kelly Nunn [Deputy Mayor]  
Cr Jamie Armstrong  
Cr Garry Bailey  
Cr Margaret Bertling  
Cr Geoff Harris  
Cr Pablo Miller  
Cr Daniel Scott  
Cr Evette Smeathers  
Cr Joanne Waterstrom Muller

**Staff:**  
Chris Adams            Chief Executive Officer  
Phillip Trestrail        Director Corporate Services  
Arron Minchin          Director Community Services  
Ryan Hall                Director Development Services  
Simon Kot                Director Strategic Projects &  
                                         Infrastructure  
Tishka Hanlon          Minute Secretary

**Apologies:**            Nil

**Absent:**                Nil

**Leave of Absence:**    Nil

**Members of Public:** Nil

**Members of Media:** Alex Scott, Pilbara News  
Caitlyn Watts, Pilbara News

## **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

## **5 DECLARATIONS OF INTEREST**

Cr Armstrong declared an interest in the following items:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.
- Indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Armstrong’s wife is employed by Woodside

Cr Bailey declared an interest in the following item:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.

Cr Bertling declared an interest in the following items:

- Financial interest in item 11.1 Award of Large Community Grants – Three Year Agreements as Cr Bertling was the event photographer for a grant proponent, Nickol Bay Sport Fishing Club at the Billfish Shootout 2021 event.
- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.

Cr Harris declared an interest in the following items:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.
- Impartiality interest in item 13.5 Tender - Kevin Richards Memorial Oval Northern Car Park as Cr Harris is a life member of the Karratha Football & Sporting Club.
- Impartiality interest in item 13.6 Tender - Kevin Richards Memorial Oval Northern Play Space as Cr Harris is a life member of the Karratha Football & Sporting Club.

Cr Long declared an interest in the following item:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.

Cr Miller declared an interest in the following item:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.

Cr Nunn declared an interest in the following items:

- Impartiality interest in item 11.1 Award of Large Community Grants – Three Year Agreements as Cr Nunn is employed by Volunteering WA (VWA) and Nor West Jockey Club is a non-financial Member of VWA.
- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.
- Indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Nunn is employed by Volunteering WA (VWA) and VWA has a Partnership with Woodside.

Cr Smeathers declared an interest in the following items:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.
- Indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Smeathers' husband is employed by Woodside.

Cr Scott declared an interest in the following items:

- Financial interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as Cr Scott is the Managing Director of the North West Brewing Co (Applicant)
- Indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Scott has Woodside shareholdings in excess of \$10K.

Cr Waterstrom Muller declared an interest in the following items:

- Impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.
- Indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Waterstrom Muller's husband is employed by Woodside and she holds Woodside shares.
- Indirect financial interest in item 13.4 Tender - Karratha Leisureplex Gymnasium and Function Room Redevelopment as Cr Waterstrom Muller is employed by Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) which has engaged the successful tenderer Trasan to carry out works.

## 6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

## 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154780  
 MOVED : Cr Nunn  
 SECONDED : Cr Smeathers

That the Minutes of the Ordinary Meeting of Council held on Monday, 22 March 2021, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

03/03/2021	- State Council Meeting
04/03/2021	- Meeting with Rangelands CEO
04/03/2021	- Kimberley Pilbara Cattlemen's Association Sundowner
05/03/2021	- Kimberley Pilbara Cattlemen's Association Conference
06/03/2021	- Community Opening of Andover Park
10/03/2021	- CRCNA Board Meeting
12/03/2021	- Rangelands Strategic Planning Day
12/03/2021	- Official Opening of REAF Festival
16/03/2021	- Meeting with the Advisor to the Hon. Angus Taylor, Minister for Energy and Emissions Reduction
16/03/2021	- Meeting with the Hon. Alan Tudge, Minister for Education & Youth
16/03/2021	- Meeting with the Hon. Andrew Hastie, Assistant Minister for Defence
16/03/2021	- Meeting with the Hon. Keith Pitt, Minister for Resources, Water and Northern Australia
16/03/2021	- Meeting with the Hon. Alex Hawke, Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs
17/03/2021	- Meeting with the Hon. Mark Coulton, Minister for Regional Health, Regional Communications and Local Government
17/03/2021	- Meeting with the Hon. Melissa Price, Minister for Defence Industry
17/03/2021	- 2021 Regions Rising National Summit
18/03/2021	- Meeting with the Ambassador to Norway, Mr Paul Larsen
18/03/2021	- Meeting with Professor Ken Baldwin, Australian National University

18/03/2021	-	2021 Regions Rising National Summit
19/03/2021	-	CRCNA Meeting
22/03/2021	-	Swearing in Ceremony for Cr Elect Dampier Ward
22/03/2021	-	Ordinary Council Meeting
24/03/2021	-	Meeting with Local Member
24/03/2021	-	Meeting with Pilbara Regiment
24/03/2021	-	Meeting with Point Samson Community Association
24/03/2021	-	Meeting with North Regional TAFE Board
25/03/2021	-	Meeting with the Advisor to the Assistant Minister for Northern Australia, Hon. Michelle Landry
25/03/2021	-	Meeting with local business
25/03/2021	-	Meeting with Yara
26/03/2021	-	2021 Dampier Art Awards
29/03/2021	-	Meeting with Scouts WA
29/03/2021	-	Meeting with the Royal Australian Navy
30/03/2021	-	Meeting with DevelopmentWA Board
30/03/2021	-	Partnership Governing Committee Meeting with Rio Tinto
31/03/2021	-	Meeting with Senator Matt O'Sullivan
31/03/2021	-	Meeting with Pilbara Port Authority Board
31/03/2021	-	Meeting with Regional Capitals Alliance WA Mayors & Presidents
31/03/2021	-	Youth Advisory Group Meeting
31/03/2021	-	KDCCI Business After Hours hosted by YARA



## **9 EXECUTIVE SERVICES**

Nil



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 28 FEBRUARY 2021

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>7 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 28 February 2021.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 28 February 2021:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	114,529,907	91,836,364	86,457,831	(5,378,533)	-5.9%	↓
Operating Expense	(100,281,437)	(103,019,356)	(65,298,260)	(62,068,843)	3,229,417	-4.9%	↑
Non Operating Revenue	23,666,113	21,956,448	4,116,456	3,813,042	(303,414)	-7.4%	↓
Non Operating Expense	(55,254,677)	(56,751,196)	(30,966,627)	(19,130,682)	11,835,945	-38.2%	↑
Non Cash Items Included	18,865,845	20,810,153	13,781,736	10,888,102	(2,893,634)	-21.0%	
Restricted Surplus BFWD 19/20	452,483	453,046	453,046	453,046	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	2,405,441	2,405,441	2,405,441	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
<b>Surplus/(Deficit) 20/21</b>	<b>133,683</b>	<b>85,620</b>	<b>16,029,333</b>	<b>22,519,114</b>	<b>6,489,781</b>		

This table shows a surplus position of \$22.5m a positive variance of \$6.5m compared to the year to date budgeted surplus position of \$16m, which reflects timing of transactions associated with grant funding, contributions, Reserve transfers, cyclone claims, loans, COVID-19 grants and projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

At its March meeting, Council resolved to adopt the March 2021 Budget Review. The amendments to budget adopted as part of this review are not reflected in this report, but will be reflected in the financial statements for the period ending 31 March presented at the May meeting of Council.

The following variances contribute significantly to the total YTD variance shown in the above table. Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

Operating Revenue		
2,597,481	▲	Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct - Received earlier than anticipated.
371,201	▲	Liquid & contaminated waste disposal fees - Volume of waste received exceeded forecast.
300,000	▲	LGIS TC Damien Insurance – Claim reimbursements received earlier than anticipated.
199,813	▲	Private works income – Unbudgeted income relating to Bus shelters installation at Roebourne complete for Main Roads WA.
<b>3,468,495</b>	<b>▲</b>	<b>Positive Variance</b>
6,000,000	▼	Dampier Land Transfer Project - Pilbara Iron Contribution - \$5.5m has been reforecast in next FY through the Budget Review, \$500k has been invoiced in March
1,105,896	▼	DRFAWA TC Damien Claim – Currently being reviewed by external parties.
853,832	▼	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet processed.
732,222	▼	Johns Creek Boat Ramp Project close out occurred in March with adjustment to funding \$282,084 due to be received Apr/May - Reduction in funding addressed in March budget review.
160,000	▼	Education Department - Contribution towards Roebourne Pool - Debtors invoice request not submitted until March.
<b>8,851,950</b>	<b>▼</b>	<b>Negative Variance</b>
<b>(5,383,455)</b>	<b>▼</b>	<b>Net Negative Variance</b>
Operating Expenditure		
1,878,632	▲	Depreciation - Awaiting finalisation of 2019/20 audit - Ovals, Hardcourts, REAP, WCH, Fleet & Plant, Beaches, Boat Ramps, Jetties.
662,364	▲	Landfill operations - Employee & costs allocated to functions - Predominantly overhead allocation, no impact on budget bottom line.
636,006	▲	Waste collection costs - Timing difference between works completed and invoices
239,487	▲	Loss from sale of plant - Asset sold, funds received, disposal not yet processed - Awaiting finalisation of 2019/20 audit.
<b>3,416,489</b>	<b>▲</b>	<b>Positive Variance</b>
220,557	▼	Arts development & events - Variance due to timing of payments and the remainder of projects planned for delivery prior to 30 June 2021.
85,323	▼	Karratha Airport landside maintenance - Additional costs for removal of stockpile waste and tyres to Landfill - Addressed at March Budget Review.
64,667	▼	Housing investment strategy - Budget includes contract for Lot 7020 Architect and Project Management to deliver the Investment prospectus for Lot 7020. Contracts awarded. Cashflow addressed in the March budget review.
<b>370,547</b>	<b>▼</b>	<b>Negative Variance</b>
<b>3,045,942</b>	<b>□</b>	<b>Net Positive Variance</b>
Non Operating Revenue		
382,882	▲	Timing of Reserve transfer for land acquisitions (Kingfisher Way and Broga Meander), Dampier Shopping Centre loan, Andover Park Redevelopment, KRMO and Walgu Park - Transfer adjusted in line with actuals at March budget review.
354,579	▲	Timing of Reserve transfer for Roebourne Gaol Precinct. Transfer adjusted in line with actuals at March budget review.
<b>737,461</b>	<b>▲</b>	<b>Positive Variance</b>
673,168	▼	Timing of Reserve transfer for Water tank artwork, Dampier Palms Redevelopment, Johns Creek Boat Ramp, Cinders Rd and 40 Mile Beach Access, Karratha revitalisation & roundabout maintenance expenditure which are not yet spent - Transfer adjusted in line with actuals at March budget review.
262,481	▼	Timing of Reserve transfer for Point Samson Fishing Jetty expenditure which is not yet spent. Transfer adjusted in line with actuals at March budget review.
100,000	▼	Timing of Reserve transfer for Murujuga National Park Access Road expenditure which is not yet spent. Transfer adjusted in line with actuals at March budget review.
<b>1,035,649</b>	<b>▼</b>	<b>Negative Variance</b>
<b>(298,188)</b>	<b>▼</b>	<b>Net Negative Variance</b>
Non Operating Expenditure		
6,000,000	▲	Reserve transfer represents contribution for Dampier Land Transfer which is delayed until FY21/22. Transfer adjusted at March budget review.

Non Operating Expenditure		
738,963	▲	TC Damien capital works - KRMO lighting replacement & Dampier foreshore bin enclosures completed; Karratha Bowls club lighting replacement & Dampier foreshore southern playground remediation works will be completed in April; Bulgarra Shade replacement works to commence in May.
735,083	▲	IT Software & hardware initiatives - ERP budget transferred to operating expenditure.
681,840	▲	Plant purchases - Items on order & awaiting delivery - Timing of expenditure addressed at March budget review
375,416	▲	Pt Samson Foreshore Development - Stage 3 Viewing Platform/Jetty - Consultant Milestone Payments commencement delayed due to Contract negotiations with preferred Tenderer.
288,355	▲	Millars Well Oval Redevelopment - Payment pending Consultant Milestone.
281,568	▲	Hampton Oval - Retic upgrade & fencing works - Timing of Dampier Land Transfer.
262,060	▲	Karratha Airport - Landscaping upgrade - Sequence of civil works delayed due to associated extension of time.
189,274	▲	IT Hardware refresh - Preparation for PC fleet, copier and mobile device refresh procurement has commenced for RFQ advertisement in March/April 2021.
188,275	▲	Catrrall Park Playground replacement/upgrade - Updated program at March budget review with feedback from public to inform final design in progress.
181,000	▲	Bulgarra & Millars Well Scoreboards have been ordered in March.
172,321	▲	Footpath - Bayview Rd Stage 6A - Works complete - Expenditure processed in March.
145,196	▲	Stormwater Structure Project - program completed. Adjusted at March budget review.
136,161	▲	40 Mile Beach Access Rd - Gravel Resheeting - Timing difference between works completed and invoice approval.
131,669	▲	Purchase Equipment - Landfill Operations - Timing of spend for CCTV - Budget has been reallocated to IT as per March budget review.
117,936	▲	Johns Creek Boat Ramp - Actual project cost lesser than anticipated - Reconciled and adjusted at March budget review.
<b>10,625,117</b>	<b>▲</b>	<b>Positive Variance</b>

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and may continue to have an impact on the City’s short/medium term financial position.

**FINANCIAL MANAGEMENT SUMMARY**

**Local Government Financial Ratios**

Period End 28 February 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	5.2
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.13	0.83
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	30.2%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	1.16
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	147.5

Although the Asset Sustainability Ratio is currently below the target, it is anticipated, on the basis of planned capital projects, that the ratio will meet or exceed the target by the end of the financial year.

**Statement of Financial Position**

	2021 February	2021 January	% change
<b>Current</b>			
<b>Assets</b>	96,042,057	98,892,077	-2.88%
<b>Liabilities</b>	11,317,575	10,058,538	12.52%
<b>Non Current</b>			
<b>Assets</b>	711,532,119	711,272,116	0.04%
<b>Liabilities</b>	15,766,382	15,766,382	0.00%
<b>Net Assets</b>	780,490,219	784,339,273	

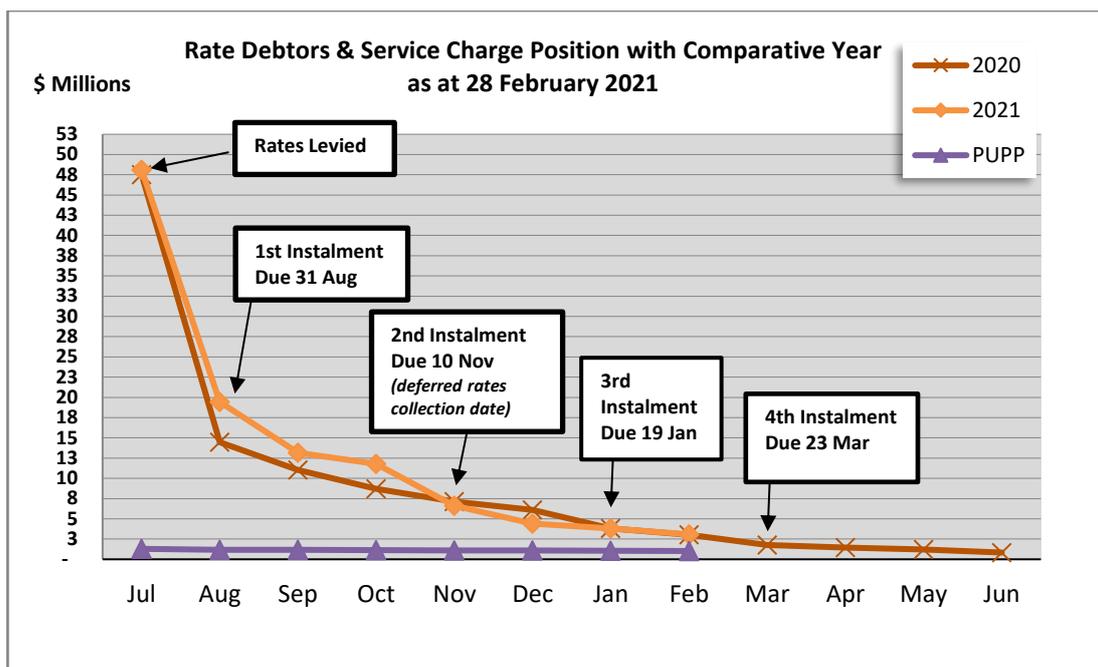
Current Assets decreased by 2.88% from January to February, which was attributable to the collection of rates and other receivables. Current Liabilities increased by 12.52% due to increase in trade and other payables. Non-Current Assets increased slightly by 0.04% which was attributable to acquisition of assets. There has been no change to Non-Current Liabilities.

**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of February. The table also includes total Rates and PUPP Service Charges outstanding.

	2021 February	2021 January	Change %	% of Current Total
<b>Debtors Schedule</b>				
<b>Sundry Debtors</b>				
<b>Current</b>	3,863,931	2,755,831	40%	65.6%
<b>&gt; 40 Days</b>	276,759	273,387	1%	4.7%
<b>&gt; 60 Days</b>	75,451	380,581	-80%	1.3%
<b>&gt; 90 Days</b>	1,676,716	2,311,750	-27%	28.5%
<b>Total</b>	<b>5,892,856</b>	<b>5,721,550</b>	<b>3%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>3,075,443</b>	<b>3,811,531</b>	<b>-19%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,023,942</b>	<b>1,038,930</b>	<b>-1%</b>	<b>100%</b>

A total of \$45.6m of Rates (including ESL and waste charges) have been paid to end of February, representing a collection rate of 93.7% to date.



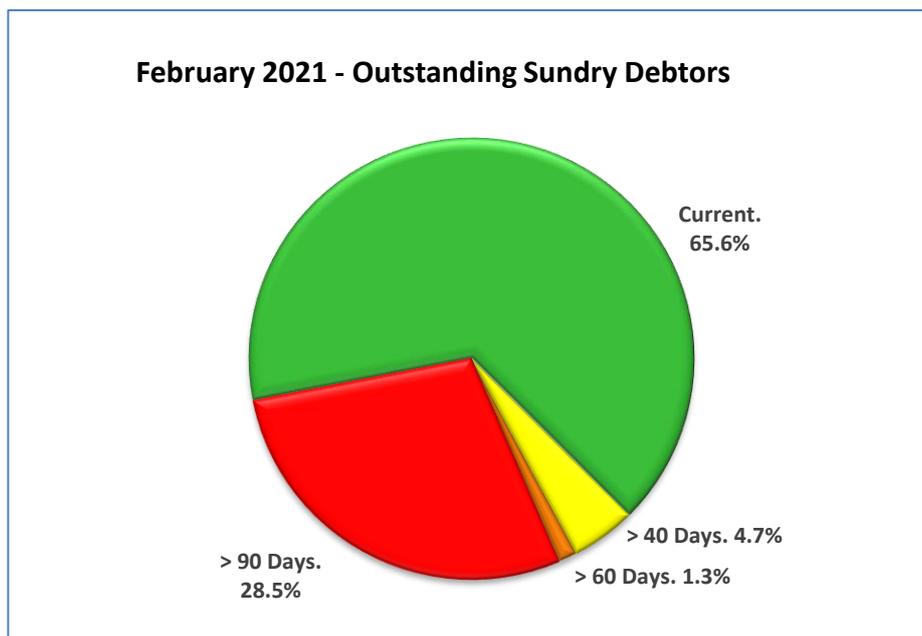
There was a decrease of 1% from January in the PUPP Debtors balance. PUPP payments have now been received on 99.82% of properties, and of those paid 98.11% have paid in full with 1.89% paying by instalments.

Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

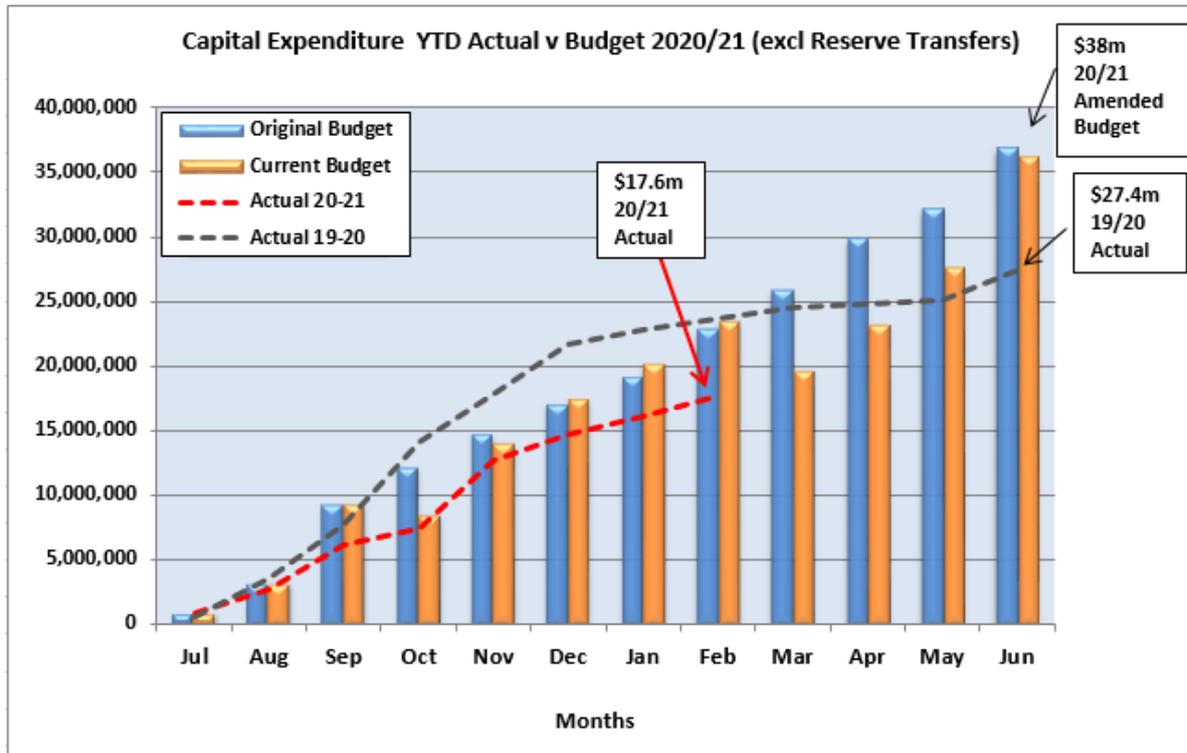
Code	Name	40 Days	60 Days	Over 90 Days	Commentary
S509	SuperCivil Pty Ltd	3,780.77	0.00	613,903.28	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced and parties currently preparing requests for documents (discovery). Further hearing likely in May 2021.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	559,728.15	Voluntary Administration as of 20/04/20. Administration expected to be finalised Q1 2021. Court hearing 06/04/21. Dividend expected to be paid in August 2021.
O092	Otan Karratha Pty Ltd	0.00	0.00	255,142.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First payment of \$406,505 received 2/10/2020. Second and third payment of \$81,301 received on 30/12/20 and 30/03/21 respectively. Next and final instalment due 30/06/21.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application being prepared.
K078	Karratha Sporting & Recreation Club Inc	151.20	7,064.03	24,036.41	Electricity Invoices for October 2019, March, April, May, August, Sept, Oct, Nov & Dec 2020 and 2021 Health fees. Reminder notice sent 11/02/21.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F174	Flex Cafe	3,959.36	1,250.00	8,301.54	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec 20, Jan & Feb 21 Utility fees for Sept, Oct, Nov and 2021 Health fees. Payment plan proposed 18/12/20 with no agreement reached to date. Reminder notice sent 02/02/21.
J101	Karratha Skip Bin Hire Pty Ltd	64.19	1,121.76	7,427.14	Waste disposal fees for Sept, Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only at 7 Mile Waste facility. Reminder notice sent 11/3/21. Referred to CS Legal.
E001	Department Of Education	0.00	7,590.00	0.00	Relates to court hire fees for Oct & Nov. Reminder notice sent 11/03/21.
T264	Telstra Corporation Ltd	38.18	0.00	5,674.00	Invoices for communications room lease at KTA Airport and annual power charges relating to the lease. Telstra disputing charges as no current lease in place.
B424	Noel Bartholomew	50,795.26	0.00	0.00	Relates to remedial works carried out at residential address and related admin fees.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts greater than 60 and 90 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



### Capital Expenditure



Council’s 2020/21 current Capital Expenditure amended budget is \$38m with the majority associated with major projects including Street & Road Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 24.5% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	28-Feb-21			30-Jun-21		
Land	60,000	325,101	441.84%	3,150,000	1,850,000	-82%
Artwork	85,000	59,367	-30.16%	663,349	702,858	8%
Buildings	1,011,780	784,705	-22.44%	2,277,630	3,845,780	20%
Equipment	644,291	463,302	-28.09%	2,658,045	2,603,291	18%
Furn & Equip	1,780,000	745,440	-58.12%	2,899,491	2,704,500	28%
Plant	3,854,559	2,864,874	-25.68%	4,374,159	4,872,559	59%
Infrastructure	16,001,631	12,446,886	-22.21%	20,926,361	21,421,770	58%
<b>Totals</b>	<b>23,437,261</b>	<b>17,689,675</b>	<b>-24.5%</b>	<b>36,949,035</b>	<b>38,000,758</b>	<b>47%</b>

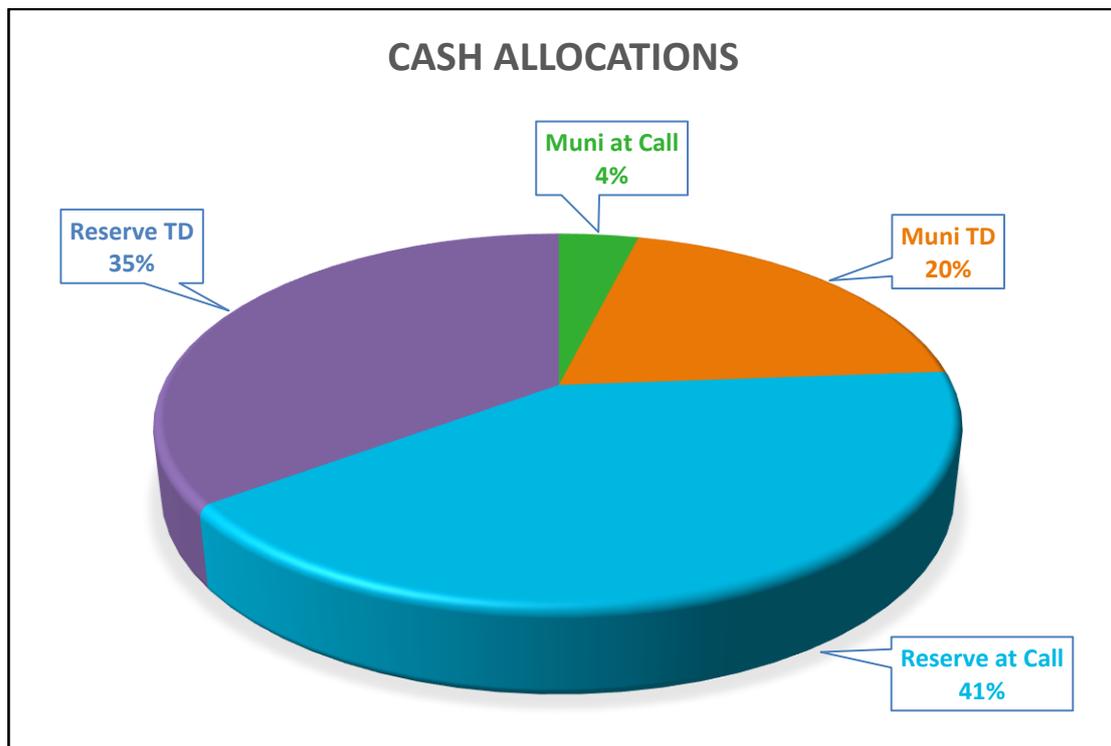
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

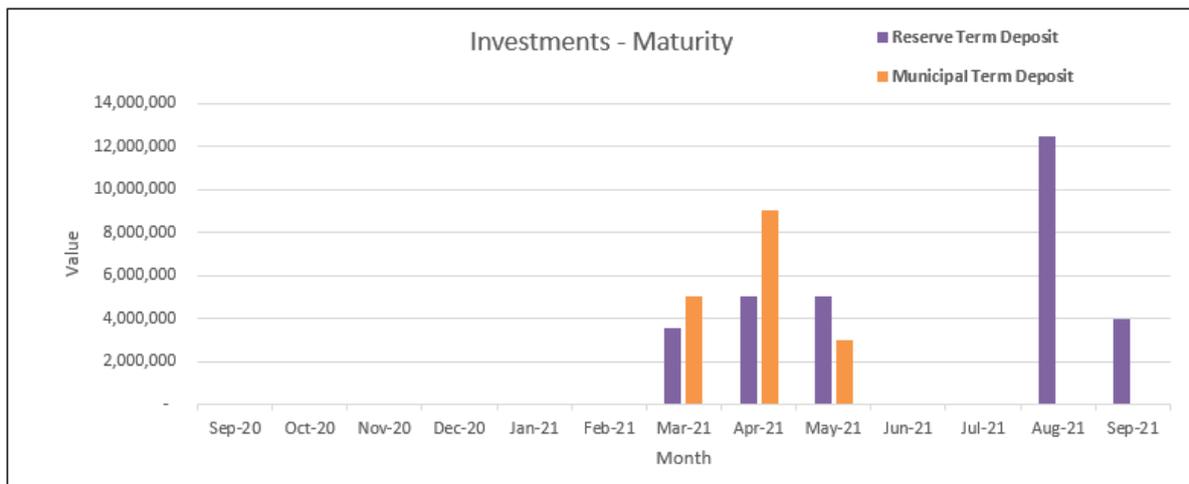
### Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 28 February 2021.

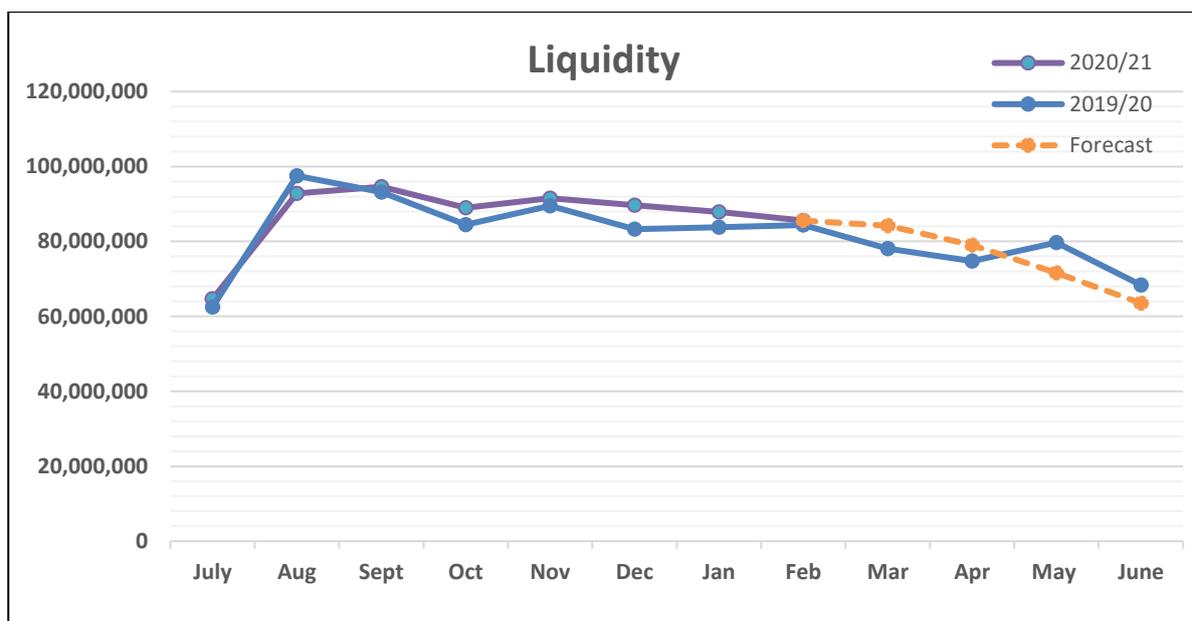
Institution	Accounts	Principal Investment \$	Balance 28 February 2021 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		35,083,725	0.85	At Call	
CUA	Reserve Term Deposit	3,500,000	3,559,721	1.80	12 months	Mar-21
WBC	Reserve Term Deposit	5,000,000	5,026,575	0.97	8 months	Apr-21
WBC	Reserve Term Deposit	5,000,000	5,026,575	0.97	9 months	May-21
ME	Reserve Term Deposit	3,000,000	3,018,337	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,012,162	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,005,734	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,017,203	1.15	12 months	Aug-21
BWEST	Reserve Term Deposit	4,000,000	3,419,068	0.90	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	4,017,852	1.15	12 months	Sep-21
<b>MUNICIPAL FUNDS</b>						
BWEST	Municipal Term Deposit	2,000,000	2,008,337	0.85	6 months	Mar-21
BWEST	Municipal Term Deposit	3,000,000	3,012,505	0.85	7 months	Mar-21
ANZ	Municipal Term Deposit	4,000,000	4,017,233	0.85	8 months	Apr-21
BWEST	Municipal Term Deposit	5,002,298	5,017,192	0.76	6 months	Apr-21
BWEST	Municipal Term Deposit	3,000,000	3,012,947	0.88	9 months	May-21
WBC	Municipal (Transactional)		3,274,805	0.00	At Call	
N/A	Cash on Hand		12,297			
<b>TOTAL</b>		<b>46,902,298</b>	<b>85,542,268</b>			

The balance of all Term Deposits includes interest accrued to 28 February 2021





The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of February. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.85% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from January. This decrease in liquidity was attributable to the payment of trade and other payables.

The impact on revenues as a result of COVID-19 have, and will continue to have, an impact on the City’s cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

**Other Investments**

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19 and capital expenditure on lift upgrades:

	<b>Month End – February 2021 \$</b>	<b>Year to Date – February 2021 \$</b>	<b>Life to Date – February 2021 \$</b>
Total Income Received	294,268	2,149,503	9,761,263
Total Expense Paid	(70,502)	(1,084,221)	(5,072,657)
<b>Net Income</b>	<b>223,767</b>	<b>1,065,282</b>	<b>4,688,607</b>
<b>Annualised ROI</b>	<b>13.4%</b>	<b>8.0%</b>	<b>6.5%</b>

Also as part of Council’s investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings have been required. The following table provides a summary of this funding arrangement for the current financial year:

	<b>Month End – February 2021 \$</b>	<b>Year to Date – February 2021 \$</b>	<b>Life to Date – February 2021 \$</b>
Funded Amount	-	(350,000)	(350,000)
Interest Charges	1,167	5,987	5,987
<b>Remaining Loan Amount</b>	<b>3,750,000</b>	<b>3,750,000</b>	<b>3,750,000</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of February 2021 with a year to date budget surplus position of \$16,029,333 (comprising \$15,730,510 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$22,519,114 (comprising \$22,220,291 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has and will continue to have major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 28 February 2021; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 28 February 2021.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154781

**MOVED** : Cr Scott

**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 28 February 2021.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

**City of Karratha**  
**Statement of Comprehensive Income**  
 By Nature or Type  
 for the period ending 28 February 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	43,374,241	44,278,973	44,208,934	44,231,277	-	-	40,488,172
Fees and Charges	37,545,656	41,535,328	26,847,281	26,838,517	-	-	38,548,526
Operating Grants, Subsidies and							
Contributions	18,470,160	18,643,805	13,352,992	8,798,861	-34.11%	-4,554,131	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,092,869	754,703	770,824	-	-	2,455,903
Proceeds/Realisation	0	0	0	455,537	-	455,537	0
All Other	765,673	2,821,819	2,304,908	2,643,595	14.69%	338,687	995,327
	101,330,307	108,372,794	87,468,818	83,738,610	-	(3,759,907)	96,328,944
<b>Expenses</b>							
Employee Costs	(35,425,142)	(35,382,504)	(22,258,813)	(24,405,485)	-	(2,146,672)	(35,315,195)
Materials and Contracts	(33,273,148)	(34,110,485)	(20,908,318)	(17,645,079)	-15.61%	3,263,239	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,459,950)	(3,839,334)	(4,140,161)	-	(300,827)	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(3,260)	(3,090)	-	-	(9,919)
Depreciation	(18,594,262)	(20,297,570)	(13,514,248)	(11,313,643)	-16.28%	2,200,605	(17,692,578)
Insurance Expenses	(1,773,981)	(1,960,387)	(1,951,164)	(1,898,231)	-	52,933	(1,573,650)
Other Expenses	(4,460,820)	(4,281,183)	(2,546,935)	(2,646,141)	-	(99,206)	(2,726,957)
	(100,008,654)	(102,498,073)	(65,022,072)	(62,051,830)	-	2,970,072	(89,178,764)
	1,321,653	5,874,721	22,446,746	21,686,780	-	-	7,150,180
Non Operating Grants, Subsidies &							
Contributions	6,603,990	6,148,413	4,358,846	2,719,221	-37.62%	(1,639,625)	14,696,422
Profit on Asset Disposal	1,200	8,700	8,700	-	-100.00%	-	134,365
(Loss) on Asset Disposal	(272,783)	(521,283)	(276,188)	(17,013)	-93.84%	259,175	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	122,620
Fair value adjustments to investment property	0	0	0	0	-	-	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
<b>Net Result</b>	7,654,060	11,510,551	26,538,104	24,388,988			21,863,421
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	0.00%	-	157,537
<b>Total other comprehensive income</b>	0	0	0	0		-	157,537
<b>Total Comprehensive Income</b>	<b>7,654,060</b>	<b>11,510,551</b>	<b>26,538,104</b>	<b>24,388,988</b>			<b>22,020,958</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

### Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies & Contributions	-34.11%	(4,554,131)	2,597,481	▲ Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct - Received earlier than anticipated
			170,175	▲ The Quarter HQ - Outgoings income - Actual income higher than anticipated
			157,887	▲ Grant funding - Bushfire Risk Management Planning Program not anticipated at time of budget - Addressed in March budget review
			51,950	▲ Reimbursement for noncompliance property clean up works undertaken at Roebourne
			<b>2,977,493</b>	▲ <b>Positive Variance</b>
			(6,000,000)	▼ Dampier Land Transfer Project - Pilbara Iron Contribution towards Partnership Management Team - \$5.5m has been reforecast in next FY through the Budget Review, \$500k has been invoiced in March
			(1,105,896)	▼ TC Damien Claim to DRFAWA – Claims currently being reviewed by external parties
			(160,000)	▼ Education Department - Contribution towards Roebourne Pool - Debtors invoice request not submitted until March
			(109,200)	▼ Rio Tinto CISP Partnership Grant Funding - Debtors invoice request submitted later than budgeted
			(79,352)	▼ Education Department Contribution to City of Karratha Joint Use Ovals - 2019/20 actual usage less than budget
			<b>(7,454,448)</b>	▼ <b>Negative Variance</b>
			<b>(4,476,955)</b>	▼ <b>Net Negative Variance</b>
All Other	14.69%	338,687	300,000	▲ LGIS TC Damien Insurance Claims - Timing difference of budget vs actuals

Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-37.62%	(1,639,625)	75,600	▲ Footpaths & Bike Paths - Department of Transport - Works complete and funding income claimed - Addressed in March budget review
			<b>75,600</b>	▲ <b>Positive Variance</b>
			(853,832)	▼ Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet processed
			(732,222)	▼ Johns Creek Boat Ramp Project close out occurred in March with adjustment to funding \$282,083.69 due to be received Apr/May - Reduction in funding addressed in March budget review
			(100,395)	▼ Grant funding - Roads to Recovery - Works complete & funding claimed - Reduction in funding due to over expenditure in 19/20
			<b>(1,686,449)</b>	▼ <b>Negative Variance</b>
			<b>(1,610,849)</b>	▼ <b>Net Negative Variance</b>

Non Operating Expense	Material Variance		Significant Items	
Loss on Asset Disposal	-93.84%	259,175	239,487	▲ Loss on Sale of Plant - Assets sold, funds received, disposal yet to be processed in the asset system - Awaiting finalisation of 2019/20 audit

Expenses from Operations	Material Variance		Significant Items		
Materials & Contracts	-15.61%	3,263,239	636,006	▲	Waste collection costs - Timing difference between works completed and invoices
			437,819	▲	WRP Pool Refurbishment - Works delayed due to COVID-19 border restrictions & associated extension of time
			353,642	▲	City Centre Gardens - Parks & Gardens - Council rejected tenders & retendered works now due to commence in April
			184,965	▲	Disaster Recovery - TC Damien - Timing difference between remediation works completed and invoices
			163,962	▲	KLP & WRP operating maintenance - Timing difference between works completed and invoices
			162,122	▲	City Branding - Delayed start to campaign due to COVID-19 and creative refresh. Profiling adjusted at March budget review
			155,680	▲	Karratha Airport Waste Water Treatment Project - Reactive maintenance for plumbing & electrical not required to date - Addressed at March budget review
			150,216	▲	Nickol West Park & Karratha Golf Course/Bowling Green Facility - Timing difference between works completed and invoices
			124,933	▲	WRP Pool Lights - Sequence of works delayed due to long lead times for materials & equipment
			107,507	▲	Office Expenses - Corporate Services Admin - Variance relates to telephone utilities – Savings from new contract terms recognised in Budget review
			100,000	▲	The Quarter Tenancy Creation - BCI tenancy creation completed - Awaiting invoice for works
			96,000	▲	WRP Furniture & Equipment – Delay in delivery of items ordered
			94,408	▲	Street Tree maintenance - Tree supply delayed, utility impacts under review, cost will occur last quarter
			83,878	▲	Roundabout maintenance - Works will commence in April school holidays - Reduction in budget due to savings
			76,788	▲	Website Development - Invoicing delay. First milestone invoice expected in March. No impact on program. Profiling adjusted at March Budget Review.
			68,358	▲	Karratha open spaces & reserves – Various projects delayed due to constrained resources
			61,985	▲	Records centralisation strategy – Delay in commencement of cataloguing process which began 4 weeks ago
			61,897	▲	Wickham Transfer Station costs – Delay in contractor issuance of invoice
			61,774	▲	Karratha Airport landside drainage & open space maintenance - Timing difference between works completed and invoice
			50,275	▲	KLP Oval operating costs – Water use for WWTP allocated to alternate account. Adjusted at Budget review
			<b>3,232,215</b>	<b>▲</b>	<b>Positive Variance</b>
			(220,557)	▼	Arts development & events - Variance due to timing of payments and the remainder of projects planned for delivery prior to 30 June 2021

Expenses from Operations	Material Variance		Significant Items	
			(64,667)	▼ Housing investment strategy - Budget includes contract for Lot 7020 Architect and Project Management to deliver the Investment prospectus for Lot 7020. Contracts awarded. Cashflow addressed in the March budget review
			<b>(285,224)</b>	▼ <b>Negative Variance</b>
			<b>2,946,991</b>	▲ <b>Net Positive Variance</b>
Depreciation	-16.28%	2,200,605	1,878,632	▲ Awaiting finalisation of 2019/20 audit - Ovals, Hardcourts, REAP, WCH, Fleet & Plant, Beaches, Boat Ramps, Jetties

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 28 February 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	48,598,000	49,764,968	47,892,978	47,972,242	-	79,264	⬆️
Governance	1,092,924	1,120,262	1,093,304	1,092,737	-	-	
Law, Order And Public Safety	590,401	720,966	494,358	557,318	12.74%	62,960	⬆️
Health	158,542	167,855	155,719	206,631	32.69%	50,912	⬆️
Education and Welfare	78,000	80,400	58,800	54,620	-	-	
Housing	997,756	1,020,756	663,102	662,236	-	-	
Community Amenities	10,463,981	11,018,119	8,624,846	9,023,714	-	398,868	⬆️
Recreation And Culture	19,897,000	19,964,713	12,824,571	7,712,961	-39.86%	(5,111,610)	⬆️
Transport	25,216,558	29,444,917	19,117,097	17,949,356	-	(1,167,741)	⬆️
Economic Services	543,350	630,876	422,126	455,847	-	-	
Other Property And Services	298,984	596,075	489,463	770,169	57.35%	280,706	⬆️
	107,935,497	114,529,907	91,836,364	86,457,831	-	(5,406,641)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,465,341)	(2,432,988)	(1,223,779)	(1,275,365)	-	(51,586)	⬆️
Governance	(3,491,541)	(2,805,615)	(1,402,107)	(1,757,780)	25.37%	(355,673)	⬆️
Law, Order And Public Safety	(1,496,808)	(1,345,969)	(778,917)	(841,090)	-	(62,173)	⬆️
Health	(1,152,792)	(997,572)	(605,712)	(660,560)	-	(54,848)	⬆️
Education and Welfare	(178,845)	(162,060)	(112,849)	(114,869)	-	-	
Housing	(992,084)	(1,015,093)	(736,569)	(673,213)	-	63,356	⬆️
Community Amenities	(19,721,497)	(18,035,989)	(12,058,560)	(10,296,244)	-14.61%	1,762,316	⬆️
Recreation And Culture	(44,149,311)	(45,809,837)	(29,572,854)	(27,506,919)	-	2,065,935	⬆️
Transport	(25,501,532)	(28,422,130)	(17,610,035)	(17,069,102)	-	540,933	⬆️
Economic Services	(2,615,278)	(2,547,199)	(1,258,889)	(1,111,273)	-11.73%	147,616	⬆️
Other Property And Services	483,592	555,096	62,011	(762,428)	-1329.50%	(824,439)	⬆️
	(100,281,437)	(103,019,356)	(65,298,260)	(62,068,843)	-	3,231,437	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	1,028,200	890,904	477,404	455,537	-	-	
Tsf From Infrastructure Reserve	11,477,919	10,763,676	2,266,295	1,975,719	-12.82%	(290,576)	⬆️
Tsf From Partnership Reserve	7,057,767	6,330,598	0	0	-	-	
Tsf From Waste Management Reserve	1,554,157	812,122	0	0	-	-	
Tsf From Community Development Reserve	452,400	485,481	262,481	0	-100.00%	(262,481)	⬆️
Tsf From Carry Forward Budget Reserve	152,853	156,000	100,000	0	-100.00%	(100,000)	⬆️
Tsf From Restricted Funds Reserve	1,370,000	1,281,759	967,779	1,322,358	36.64%	354,579	⬆️
Tsf From Economic Development Reserve	487,297	220,008	0	0	-	-	
Proceeds from Self-supporting loans	85,520	85,520	42,497	59,428	39.84%	-	
	23,666,113	21,956,448	4,116,456	3,813,042	-	(298,478)	
<b>Expenses</b>							
Purchase Of Assets - Land	(3,000,000)	(1,300,000)	0	(298,986)	-	(298,986)	⬆️
Purchase Of Assets - Artwork	(663,349)	(702,858)	(85,000)	(59,367)	-30.16%	-	
Purchase Of Assets - Buildings	(2,277,630)	(3,845,780)	(1,011,780)	(784,705)	-22.44%	227,075	⬆️
Purchase Of Assets - Equipment	(2,658,045)	(2,603,291)	(644,291)	(463,302)	-28.09%	180,989	⬆️
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(2,704,500)	(1,780,000)	(745,440)	-58.12%	1,034,560	⬆️
Purchase Of Assets - Plant	(4,374,159)	(4,872,559)	(3,854,559)	(2,864,874)	-25.68%	989,685	⬆️
Purchase Of Assets - Infrastructure	(20,926,361)	(21,421,770)	(16,001,631)	(12,446,886)	-22.21%	3,554,745	⬆️
Purchase Land Held for Resale	(150,000)	(550,000)	(60,000)	(26,115)	-56.48%	-	
Purchase Investment Property	(125,100)	(125,100)	(125,100)	(70,080)	-43.98%	55,020	⬆️
Repayment of Debentures	(85,520)	(85,520)	(42,497)	(42,497)	-	-	
Advances to Community Groups	(3,246,000)	(3,246,000)	(350,000)	(350,000)	-	-	
Tsf To Aerodrome Reserve	(167,107)	(37,446)	(25,223)	(23,349)	-	-	
Tsf To Dampier Drainage Reserve	(116)	(119)	(81)	(75)	-	-	
Tsf To Plant Replacement Reserve	(1,362)	(8,864)	(6,019)	(5,582)	-	-	
Tsf To Walkington Theatre Reserve	(348)	(363)	(246)	(229)	-	-	
Tsf To Workers Compensation Reserve	(4,125)	(4,283)	(2,908)	(2,698)	-	-	
Tsf To Infrastructure Reserve	(4,476,620)	(5,017,109)	(714,005)	(701,965)	-	-	
Tsf To Partnership Reserve	(9,910,308)	(9,924,032)	(6,058,256)	(54,305)	-99.10%	6,003,951	⬆️
Tsf To Waste Management Reserve	(207,572)	(217,289)	(147,768)	(137,111)	-	-	
Tsf To Mosquito Control Reserve	(105)	(109)	(74)	(69)	-	-	
Tsf To Employee Entitlements Reserve	(53,631)	(55,397)	(37,627)	(34,904)	-	-	
Tsf To Community Development Reserve	(9,580)	(9,952)	(6,758)	(6,268)	-	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,415)	(2,998)	(2,780)	-	-	
Tsf To Economic Development Reserve	(13,902)	(14,440)	(9,806)	(9,095)	-	-	
	(55,254,677)	(56,751,196)	(30,966,627)	(19,130,682)	-38.22%	12,046,025	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 28 February 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,594,262	20,297,570	13,514,248	11,313,643	-16.28%	(2,200,605)
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	512,583	267,488	17,013	-93.64%	(250,475)
	18,865,845	20,810,153	13,781,736	10,888,102	-	(2,893,634)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	452,483	453,046	453,046	453,046	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	5,048,682	2,405,441	2,405,441	2,405,441	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	298,823	298,823	298,823	298,823	-	-
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>85,620</b>	<b>16,029,333</b>	<b>22,519,114</b>		<b>6,489,781</b>

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items		
Law, Order & Public Safety	12.74%	62,960	157,887	▲	Grant funding - Bushfire Risk Management Planning Program not anticipated at time of budget - Addressed in March budget review
			<b>157,887</b>	▲	<b>Positive Variance</b>
			(109,200)	▼	Rio Tinto CISP Partnership Grant Funding - Debtors invoice request submitted later than budgeted
			<b>(109,200)</b>	▼	<b>Negative Variance</b>
			<b>48,687</b>	▲	<b>Net Positive Variance</b>
Health	32.69%	50,912	51,950	▲	Reimbursement for noncompliance property clean up works undertaken at Roebourne
Recreation & Culture	-39.86%	(5,111,610)	2,597,481	▲	Contribution from Pilbara Iron towards operational management of Wickham Recreation Precinct - Received earlier than anticipated
			92,685	▲	KLP Swimming lessons - Variance due to improved attendance
			74,070	▲	REAP - Venue hire bookings higher than anticipated post COVID-19
			50,000	▲	Grant funding from Woodside for NAIDOC Week - Received earlier than anticipated
			<b>2,814,235</b>	▲	<b>Positive Variance</b>
			(6,000,000)	▼	Dampier Land Transfer Project - Pilbara Iron Contribution towards Partnership Management Team - \$5.5m has been reforecast in next FY through the Budget Review, \$500k has been invoiced in March
			(853,832)	▼	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust not yet processed
			(732,222)	▼	Johns Creek Boat Ramp Project close out occurred in March with adjustment to funding \$282,083.69 due to be received Apr/May - Reduction in funding addressed in March budget review
			(160,000)	▼	Education Department - Contribution towards Roebourne Pool - Debtors invoice request not submitted until March

Revenues from Operations	Material Variance		Significant Items	
			(144,127)	▼ Education Department - Contribution towards Joint Use of KLP - Debtors invoice request to be submitted in March
			(128,335)	▼ REAP Program - Reduced income due to slow recovery from COVID-19 for cinema and live shows
			<b>(8,018,516)</b>	<b>▼ Negative Variance</b>
			<b>(5,204,281)</b>	<b>▼ Net Negative Variance</b>
Other Property & Services	57.35%	280,706	199,813	▲ Private works income – Unbudgeted income relating to Bus shelters installation at Roebourne complete for Main Roads WA
			87,550	▲ Proceeds of sale on plant - Increased at March budget review to reflect higher sale income
			<b>287,363</b>	<b>▲ Positive Variance</b>
Non Operating Revenue	Material Variance		Significant Items	
Tsf from Infrastructure Reserve	-12.82%	(290,576)	382,882	▲ Timing of Reserve transfer for land acquisitions (Kingfisher Way and Broilga Meander), Dampier Shopping Centre loan, Andover Park Redevelopment, KRMO and Walgu Park - Transfer adjusted in line with actuals at March budget review
			<b>382,882</b>	<b>▲ Positive Variance</b>
			(673,168)	▼ Timing of Reserve transfer for Water tank artwork, Dampier Palms Redevelopment, Johns Creek Boat Ramp, Cinders Rd and 40 Mile Beach Access, Karratha revitalisation & roundabout maintenance expenditure which are not yet spent - Transfer adjusted in line with actuals at March budget review
			<b>(673,168)</b>	<b>▼ Negative Variance</b>
			<b>(290,286)</b>	<b>▼ Net Negative Variance</b>
Tsf from Community Development Reserve	-100.00%	(262,481)	(262,481)	▼ Timing of Reserve transfer for Point Samson Fishing Jetty expenditure which is not yet spent. Transfer adjusted in line with actuals at March budget review
Tsf from Carry Forward Budget Reserve	-100.00%	(100,000)	(100,000)	▼ Timing of Reserve transfer for Murujuga National Park Access Road expenditure which is not yet spent. Transfer adjusted in line with actuals at March budget review
Tsf from Restricted Funds Reserve	36.64%	354,579	354,579	▲ Timing of Reserve transfer for Roebourne Gaol Precinct. Transfer adjusted in line with actuals at March budget review

Expenses from Operations	Material Variance		Significant Items	
Governance	25.37%	(355,673)	76,788	▲ Website Development - Invoicing delay. First milestone payment expected in March for work completed in Jan & Feb. No impact on program. Profiling adjusted at March Budget Review.
			61,985	▲ Records centralisation strategy – Delay in commencement of cataloguing process which began 4 weeks ago
			<b>138,773</b>	<b>▲ Positive Variance</b>
			(386,866)	▼ Employee costs - System Administration allocation currently under review
			(64,667)	▼ Housing Investment Strategy - Budget includes contract for Lot 7020 Architect and Project Management to deliver the Investment prospectus for Lot 7020. Contracts awarded. Cashflow addressed in the March budget review
			<b>(451,533)</b>	<b>▼ Negative Variance</b>
			<b>(312,760)</b>	<b>▼ Net Negative Variance</b>

Expenses from Operations	Material Variance		Significant Items	
Community Amenities	-14.61%	1,762,316	662,364	▲ Landfill Operations - Employee & costs allocated to functions - Predominantly overhead allocation, no impact on budget bottom line.
			636,006	▲ Waste collection costs - Timing difference between works completed and invoices
			239,487	▲ Loss from sale of plant - Asset sold, funds received, disposal not yet processed - Awaiting finalisation of 2019/20 audit
			162,122	▲ City Branding - Delayed start to campaign due to COVID-19 and creative refresh. Profiling adjusted at March budget review
			66,750	▲ Economic development - Major Event Sponsorship & Attraction Program - Variance due to Basketball Australia Paralympic Team event being cancelled
			<b>1,766,729</b>	<b>▲ Positive Variance</b>
Economic Services	-12.74%	160,353	83,878	▲ Roundabout maintenance - Works will commence in April school holiday - Reduction in budget due to savings
Other Property & Services	-1329.50%	(824,439)	606,126	▲ Depreciation - Fleet & Plant and Tech Services - Awaiting finalisation of 2019/20 audit
			<b>606,126</b>	<b>▲ Positive Variance</b>
			(1,316,057)	▼ Employee & costs allocated to functions - System Administration allocation currently under review
			(119,877)	▼ Main Roads WA - MOU Verge Maintenance - No budget allocated - Addressed in March budget review
			(59,215)	▼ Private works - Bus shelters installation Roebourne complete for MRWA, project complete. Addressed at March budget review
			<b>(1,495,149)</b>	<b>▼ Negative Variance</b>
			<b>(889,023)</b>	<b>▼ Net Negative Variance</b>

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-22.44%	227,075	2,270,075	▲ Various minor variances on Staff Housing & other capital buildings - Timing difference between works completed against budget
Purchase of Assets - Equipment	-28.09%	180,989	131,669	▲ Purchase Equipment - Landfill Operations - Timing of spend for CCTV - Budget has been reallocated to IT as per March budget review
			99,843	▲ Purchase Equipment Airport - SCADA project design phase was due to start in December, costs also reduced by \$50k and this has been addressed at March budget review
			<b>231,512</b>	<b>▲ Positive Variance</b>
			(62,914)	▼ Purchase Equipment - Sanitation - Budget has been reduced in error at Nov budget review, amended in March review
			<b>(62,914)</b>	<b>▼ Negative Variance</b>
			<b>168,598</b>	<b>▲ Net Positive Variance</b>
Purchase of Assets - Furniture & Equipment	-58.12%	1,034,560	735,083	▲ IT Software & hardware initiatives - ERP system implementation not yet commenced. Tender awarded at March OCM
			189,274	▲ IT Hardware refresh - Preparation for PC fleet, copier and mobile device refresh procurement has commenced for RFQ advertisement in March 2021
			70,000	▲ REAP furniture & equipment renewals - Purchase orders raised & awaiting quotes on remaining items to be ordered

Non Operating Expenses	Material Variance		Significant Items	
			50,000	▲ Upgrade of audio visual equipment in Council Chambers - Scoping of works completed & preparing documentation for RFQ
			<b>1,044,357</b>	<b>▲ Positive Variance</b>
Purchase of Assets - Plant	-25.68%	989,685	989,685	▲ Plant purchases - Items on order & awaiting delivery - Timing of expenditure addressed at March budget review
Purchase of Assets - Infrastructure	-22.80%	3,648,478	738,963	▲ TC Damien capital works - KRMO lighting replacement & Dampier foreshore bin enclosures completed; Karratha Bowls club lighting replacement & Dampier foreshore southern playground remediation works will be completed in April; Bulgarra Shade replacement works to commence in May
			375,416	▲ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Consultant Milestone Payments commencement delayed due to Contract negotiations with preferred Tender
			288,355	▲ Millars Well Oval Redevelopment - Payment pending Consultant Milestone
			281,568	▲ Hampton Oval - Retic upgrade & fencing works - Timing of Dampier Land Transfer
			262,060	▲ Karratha Airport - Landscaping upgrade - Sequence of civil works delayed due to associated extension of time
			188,275	▲ Cattrall Park Playground replacement/upgrade - Updated program at March budget review with feedback from Public to inform final design in progress
			181,000	▲ Bulgarra & Millars Well Scoreboards have been ordered in March
			172,321	▲ Footpath - Bayview Rd Stage 6A - Works complete - Expenditure processed in March
			145,196	▲ Stormwater Structure Project - Program completed. Adjusted at March budget review
			136,161	▲ 40 Mile Beach Access Rd - Gravel Resheeting - Timing difference between works completed and invoices
			117,936	▲ Johns Creek Boat Ramp - Actual project cost lesser than anticipated - Reconciled and adjusted at March budget review
			91,602	▲ Pam Buchanan Family Centre - Softfall replacement works completed. Shade said project delayed
			75,451	▲ Capital Infrastructure - KLP - Timing of works completed against budget
			59,534	▲ Cinders Road - Works ongoing - Final costs reflected in March budget review
			57,687	▲ Dampier boat Ramp Renewal - Works scope adjustment at March budget review. Pending Contract award at March 2021 OCM
			<b>3,171,525</b>	<b>▲ Positive Variance</b>
			(75,167)	▼ Footpath - Dampier Rd Stage 6 - Hillview To Welcome - Works complete. Works brought forward
			<b>(75,167)</b>	<b>▼ Negative Variance</b>
			<b>3,096,358</b>	<b>▲ Net Positive Variance</b>
Purchase Investment Property	-43.98%	55,020	55,020	▲ The Quarter - Gas supply upgrade delayed pending confirmation of new leases
Tsf to Partnership Reserve	-99.10%	6,003,951	6,000,000	▲ Reserve transfer represents contribution for Dampier Land Transfer, which is delayed until FY21/22. Transfer adjusted at March budget review

**City of Karratha**  
**Net Current Funding Position**  
 for the period ending 28 February 2021

	Year to Date Actual	Brought Forward
Note	28/02/2021	1/07/2020
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	20,355,316	832,745
Cash and Cash Equivalents - Restricted - Reserves	65,186,952	67,506,600
Trade and Other Receivables	1 9,742,011	10,884,761
Inventories	757,778	488,469
Total Current Assets	96,042,057	79,712,575
<b>Current Liabilities</b>		
Trade and Other Payables	4,616,686	6,391,127
Current Portion of Long Term Borrowings	43,024	85,520
Contract Liabilities	2,039,257	2,134,874
Current Portion of Provisions	4,618,608	4,618,608
Total Current Liabilities	11,317,575	13,230,129
<b>Net Current Assets</b>	84,724,482	66,482,446
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(65,186,952)	(67,506,600)
Loan repayments from institutions	(59,428)	16,132
Movement in Accruals (Non Cash)	(442,554)	(441,947)
<b>Add back</b>		
Current Loan Liability	43,024	85,520
Cash Backed Employee Provisions	5,109,920	5,075,017
Current Provisions funded through salaries budget	(1,669,379)	(526,134)
<b>Net Current Asset Position</b>	<b>22,519,114</b>	<b>3,184,433</b>
1) Note Explanation:		
Rates Debtors	3,075,443	2,990,652
Trade & Other Receivables	6,666,568	7,894,109
Total Trade and Other Receivables	9,742,011	10,884,761

**City of Karratha**  
**Statement of Financial Position**  
**As at 28 February 2021**

	2020/21	2019/20
	\$	\$
<b>Current Assets</b>		
Cash On Hand	12,297	12,045
Cash and Cash Equivalents - Unrestricted	20,343,019	820,700
Cash and Cash Equivalents - Restricted (Reserves)	65,186,952	67,506,600
Trade and Other Receivables	9,742,011	10,884,761
Inventories	757,778	488,469
<b>Total Current Assets</b>	<u>96,042,057</u>	<u>79,712,575</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	252,574,101	250,345,374
Infrastructure	417,620,795	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	25,819,178	25,724,556
Inventories	93,370	488,358
Contract Assets	1,362,028	27,436
<b>Total Non Current Assets</b>	<u>711,532,119</u>	<u>704,113,016</u>
<b>Total Assets</b>	<u>807,574,176</u>	<u>783,825,591</u>
<b>Current Liabilities</b>		
Trade and Other Payables	4,616,686	6,391,127
Long Term Borrowings	43,024	85,520
Contract Liabilities	2,039,257	2,134,874
Provisions	4,618,608	4,618,608
<b>Total Current Liabilities</b>	<u>11,317,575</u>	<u>13,230,129</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	177,494	177,494
Contract Liabilities	1,284,983	12,830
Provisions	14,303,905	14,303,905
<b>Total Non Current Liabilities</b>	<u>15,766,382</u>	<u>14,494,230</u>
<b>Total Liabilities</b>	<u>27,083,957</u>	<u>27,724,359</u>
<b>Net Assets</b>	<u>780,490,220</u>	<u>756,101,232</u>
<b>Equity</b>		
Accumulated Surplus	478,984,997	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	65,186,955	67,506,603
<b>Total Equity</b>	<u>780,490,220</u>	<u>756,101,232</u>

**City of Karratha**  
**Cash & Cash Equivalents**  
for the period ending 28 February 2021

	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	12,297
Westpac at call	3,274,805
Term deposits	17,068,214
	<u>20,355,316</u>
<b>Restricted Cash</b>	
Reserve Funds	65,186,952
Restricted Unspent Grants	0
	<u>65,186,952</u>
<b>Total Cash</b>	<u><u>85,542,268</u></u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
 for the period ending 28 February 2021

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	275,241	277,412	529,779	621,126
Net (Cost) to Council for Executive Admin	(899,932)	(910,899)	(461,236)	(527,683)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(624,691)</b>	<b>(633,487)</b>	<b>68,543</b>	<b>93,443</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	43,802,174	44,644,031	44,473,092	44,513,592
Net (Cost) to Council for General Revenue	(2,241,325)	(3,452,418)	2,539,809	2,931,157
Net (Cost) to Council for Financial Services	(2,737,110)	(2,627,244)	(1,718,582)	(1,726,471)
Net (Cost) to Council for Corporate Services Admin	13,797,129	13,436,818	6,905,720	6,612,342
Net (Cost) to Council for Human Resources	(2,056,550)	(1,927,432)	(1,267,815)	(1,730,635)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,341,093)	(814,751)	(821,199)
Net (Cost) to Council for Information Services	(5,007,371)	(5,190,695)	(3,314,917)	(2,394,855)
Net (Cost) to Council for Television & Radio Services	(3,955)	(4,059)	(2,353)	(2,581)
Net (Cost) to Council for Staff Housing	(103,435)	(1,548,495)	(222,266)	(114,353)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,499,976)	(752,408)	(502,108)
<b>TOTAL CORPORATE SERVICES</b>	<b>42,714,444</b>	<b>40,489,437</b>	<b>45,825,529</b>	<b>46,764,889</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,755,329)	(1,885,195)	(2,361,712)
Net (Cost) to Council for Child Health Clinics	(30,466)	(36,494)	(23,044)	(15,451)
Net (Cost) to Council for Club Development	(73,070)	(75,335)	(84,354)	(98,999)
Net (Cost) to Council for Community Engagement	(936,790)	(904,081)	(623,800)	(583,865)
Net (Cost) to Council for Community Grants	(1,382,045)	(380,828)	(276,132)	(540,240)
Net (Cost) to Council for Community Programs	(255,761)	(58,161)	(59,051)	(37,930)
Net (Cost) to Council for Community Safety	(59,995)	(5,454)	164,123	4,852
Net (Cost) to Council for Dampier Community Hub	551,870	506,987	(253,703)	(247,723)
Net (Cost) to Council for Daycare Centres	(181,849)	(227,366)	(232,945)	(120,069)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(391,002)	(285,076)	(156,985)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(762,189)	(464,453)	(397,000)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,136,983)	(2,907,810)	(2,875,822)
Net (Cost) to Council for Library Services	(1,694,035)	(1,800,687)	(1,168,902)	(1,165,317)
Net (Cost) to Council for Liveability	139,704	170,343	293,059	324,807
Net (Cost) to Council for Local History	(206,664)	(179,227)	(110,852)	(101,913)
Net (Cost) to Council for Other Buildings	(54,578)	35,452	78,601	57,378
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,898,239)	(798,892)	(936,003)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(186,663)	(116,088)	(139,350)
Net (Cost) to Council for Partnerships	3,091,574	2,282,162	(121,734)	(51,370)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(622,598)	(266,869)	(441,185)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,091,717)	(2,209,616)	(2,279,147)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(323,451)	(125,387)	(313,452)
Net (Cost) to Council for The Base	(425,000)	(479,632)	(376,845)	(423,272)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,456,639)	(793,281)	(762,496)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(237,685)	(448,709)	(254,101)
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,464,199)	(3,830,189)	(507,690)
Net (Cost) to Council for Youth Services	100,350	162,583	181,764	191,326
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,615,663)</b>	<b>(21,316,432)</b>	<b>(16,745,380)</b>	<b>(14,232,729)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 28 February 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(249,977)	(166,564)	(85,500)	(74,412)
Net (Cost) to Council for Camping Grounds	80,267	119,221	93,083	84,538
Net (Cost) to Council for Cossack Operations	(237,105)	(10,823)	(5,866)	(12,953)
Net (Cost) to Council for Development Services	(12,500)	(12,500)	(5,657)	(13,426)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,805,802)	(1,811,080)	(1,526,818)
Net (Cost) to Council for Emergency Services	(26,470)	(9,540)	(5,122)	117,423
Net (Cost) to Council for Health Services	(718,068)	(647,669)	(382,665)	(378,850)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(502,087)	(337,856)	(319,390)
Net (Cost) to Council for Ranger Services	(1,046,354)	(977,146)	(776,419)	(750,461)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(54,000)	(26,000)	(9,866)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(246,500)	(146,500)	(108,840)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,068,148)	(720,046)	(838,582)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(7,839,364)</b>	<b>(6,381,558)</b>	<b>(4,209,628)</b>	<b>(3,831,637)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,393,385)	(508,121)	(1,226,384)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	(40,500)	(5,237)
Net (Cost) to Council for Cemeteries	(215,151)	(229,770)	(174,197)	(151,585)
Net (Cost) to Council for Depots	(987,138)	(1,007,207)	(636,468)	(686,543)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,166,294)	(1,166,294)	(992,374)
Net (Cost) to Council for Drainage	(1,407,450)	(1,400,613)	(1,107,379)	(1,049,775)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(25,786)	(18,052)	(16,434)
Net (Cost) to Council for Fleet & Plant	981,596	1,781,114	779,126	171,648
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(687,459)	(1,103,330)	(933,722)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(8,355,227)	(5,777,201)	(4,262,284)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,060,570	675,444	316,692
Net (Cost) to Council for Private Works & Reinstatements	0	66,884	66,884	66,437
Net (Cost) to Council for Public Services Overheads	(1,000,770)	(910,717)	(565,330)	(24,021)
Net (Cost) to Council for Public Toilets	(130,000)	(130,000)	0	0
Net (Cost) to Council for Roads & Streets	297,726	664,686	2,311,650	1,759,235
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,790,089)	(1,229,649)	(833,882)
Net (Cost) to Council for Works Overheads	1,273,978	1,145,966	643,041	2,335,186
Net (Cost) to Council for Tech Services	(4,488,620)	(3,837,560)	(2,625,514)	(2,561,756)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(32,785)	(25,185)	(27,538)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,349,472)</b>	<b>(16,408,172)</b>	<b>(10,501,075)</b>	<b>(8,122,337)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(1,239,130)	(776,368)	(489,410)	(410,066)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(249,824)	(210,936)	(22,661)
Net (Cost) to Council for Waste Collection	270,451	236,535	1,179,325	1,954,474
Net (Cost) to Council for Landfill Operations	(1,561,473)	(1,188,715)	(1,790,262)	(452,001)
Net (Cost) to Council for Waste Overheads	3,068,311	2,645,072	1,647,355	(446,288)
Net (Cost) to Council for Karratha Airport	(1,599,875)	1,152,057	(1,291,803)	(878,675)
Net (Cost) to Council for Other Airports	(42,197)	(42,589)	(12,589)	(14,409)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>(1,353,913)</b>	<b>1,776,168</b>	<b>(968,320)</b>	<b>(269,625)</b>
<b>TOTAL DIVISIONS</b>	<b>(5,068,659)</b>	<b>(2,474,044)</b>	<b>13,469,669</b>	<b>20,402,004</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 28 February 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	452,483	453,046	453,046	453,046
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	5,048,682	2,405,441	2,405,441	2,405,441
<b>Restricted Surplus C/Fwd</b>	298,823	298,823	298,823	298,823
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>85,620</b>	<b>16,029,333</b>	<b>22,519,114</b>

**10.2 LIST OF ACCOUNTS – 20 FEBRUARY 2021 TO 23 MARCH 2021**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Creditors Officer</b>
<b>Date of Report:</b>	<b>10 May 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 20 February 2021 to 23 March 2021.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 20 February 2021 to 23 March 2021 totalled \$10,483,309.40, which included the following payments:

- City of Karratha – Muni Funds Investment TD - \$2,000,000

- Karratha Earthmoving – Bayly Avenue Progress Claim - \$722,863
- DFES – ESL 3<sup>rd</sup> Quarter Instalment - \$446,300
- Yurra Pty Ltd – Andover Park Redevelopment Progress Claim - \$230,557

Consistent with CG-11 Regional Price Preference Policy, 71% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT81713 to EFT82333 (Inclusive);
3. Cheque Voucher 78683 to 78686;

4. Cancelled Payments: EFT81776, EFT81779, EFT81854, EFT81873, EFT81913, EFT81984, EFT82060, EFT82163, EFT82184, EFT82226, EFT82267, EFT82305;
5. Direct Debits: DD39947.1 to DD40236.1;
6. Credit Card Payments: \$32,012.32;
7. Payroll Cheques \$1,772,491,77;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

Payments for the period 20 February 2021 to 23 March 2021 totalled \$10,483,309.40. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154782  
**MOVED** : Cr Harris  
**SECONDED** : Cr Scott

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,483,309.40 submitted and checked with vouchers, being made up of:**

1. Trust Vouchers: nil;
2. EFT81713 to EFT82333 (Inclusive);
3. Cheque Voucher 78683 to 78686;
4. Cancelled Payments: EFT81776, EFT81779, EFT81854, EFT81873, EFT81913, EFT81984, EFT82060, EFT82163, EFT82184, EFT82226, EFT82267, EFT82305;
5. Direct Debits: DD39947.1 to DD40236.1;
6. Credit Card Payments: \$32,012.32;
7. Payroll Cheques \$1,772,491,77.

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

CHQ/EFT	Date	Name	Description	Amount
EFT81713	24.02.2021	Australian Taxation Office	Payroll deductions	297,982.00
EFT81714	24.02.2021	Child Support Agency	Payroll deductions	1,366.78
EFT81715	23.02.2021	Yurra Pty Ltd	Andover Park Redevelopment - Progress Claim	230,557.39
EFT81716	23.02.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Supply set services for January 2021, Dampier Lions Park - Remove Turf and Sand from Playground	53,279.61
EFT81717	23.02.2021	MSS Security Pty Limited	KTA Airport - Security Screening and Front of House Services January 2021	175,597.31
EFT81718	23.02.2021	Brida Pty Ltd	Eastern Corridor Litter Services - January 2021, Graffiti Removal Services - January 2021, Dampier Hwy - Trees Watering Dec 20 - Jan 21	92,901.14
EFT81719	23.02.2021	Karratha Earthmoving & Sand Supplies	Bayly Avenue - Construction Works Progress Claim	722,863.28
EFT81720	23.02.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Vouchers, Business Development Support Grants 2020/21	156,200.00
EFT81721	23.02.2021	Australia Post	Postage Charges - Various	1,053.10

CHQ/EFT	Date	Name	Description	Amount
EFT81722	23.02.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	50.06
EFT81723	23.02.2021	Dampier Community Association	Dampier Beachside Markets - 30% progress payment	13,049.85
EFT81724	23.02.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport - Environmental Clean to Lounges January 2021	804.80
EFT81725	23.02.2021	Hathaways Lubricants	Stock - Brake Clean Spray 500ml	258.00
EFT81726	23.02.2021	Karratha Districts Junior Soccer Association	Junior Light Token Reimbursement - Winter Season 2020	1,537.50
EFT81727	23.02.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	Street Signs - Galvanised Pipe PE (2.4x3.2)	129.18
EFT81728	23.02.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Arts & Development - Welcome to Country for Djuki Mala Show 12/11/20	499.99
EFT81729	23.02.2021	Salt Junior Soccer Club Inc.	Junior Light Token Reimbursement Season 2020	575.00
EFT81730	23.02.2021	Signswest Stick With Us Sign Studio	DCH - S/A Sign for Above Entrance - Pharmacy	476.25
EFT81731	23.02.2021	Sealanes (1985) Pty Ltd	IPC - Café Supplies, REAP Kiosk - Supplies, Office Expenses - Kitchen Supplies for Main Admin Buildings	1,610.25
EFT81732	23.02.2021	Stihl Shop Redcliffe	Stock - Brush Cutter Cord & Blade Edger	409.80
EFT81733	23.02.2021	Royal Life Saving Society WA Inc	KLP - Wristbands x 8 boxes (1000/box)	616.00
EFT81734	23.02.2021	West Pilbara Junior Cricket Association	COVID-19 Community Assistance Payment	1,000.00
EFT81735	23.02.2021	Rol-wa Pty Ltd T/a Allpest Wa	Termite and Singapore Ant Inspection November 2020 - Staff Housing	137.50
EFT81736	23.02.2021	Ausolar Pty Ltd	IPC - Installation of Lights & Switches, KTA Airport - Repair Fault on Central Light Unit	2,812.38
EFT81737	23.02.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tours - January 2021	500.00
EFT81738	23.02.2021	Donna Cucel T/as Destined Feather	KTVC Sales - December 2020	771.50
EFT81739	23.02.2021	REMPPLAN (Compelling Economics Pty Ltd)	REMPPLAN License Fee - 28/02/21 - 28/02/22	33,000.00
EFT81740	23.02.2021	Helen Gloggner t/as Beachside Glass	KTVC Sales - January 2021	25.50
EFT81741	23.02.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - January 2021	3,695.00
EFT81742	23.02.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - January 2021	441.15
EFT81743	23.02.2021	Kennards Hire Pty Limited	Australia Day - Equipment Hire - 1 x Lighting Tower	123.20
EFT81744	23.02.2021	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management - January 2021	2,749.53
EFT81745	23.02.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours Sales - February 2021 Gift Voucher	661.00
EFT81746	23.02.2021	Quilts By Robyn	KTVC Sales - January 2020	50.00
EFT81747	23.02.2021	Reece Pty Ltd	Retic & Plumbing Stock Items	2,626.02
EFT81748	23.02.2021	Shelf Cleaning Services	FBCC - Cleaning Services January 2021, TYS - Cleaning Services January 2021, REAP - Exterior Ceilings Clean 13/01/2021	16,782.51
EFT81749	23.02.2021	Three Birds Homewares (Jessica Walford)	KTVC Sales - Nov 2020	241.40

CHQ/EFT	Date	Name	Description	Amount
EFT81750	23.02.2021	Wormald Australia Pty Ltd	REAP - Investigate & Report on Fire Panel Alarm Fault	242.00
EFT81751	23.02.2021	Atom Supply	Uniforms - XLarge Shirt w/ Reflect Tape, Cargo Pants	732.05
EFT81752	23.02.2021	J Blackwood & Son Pty Limited	Stores Consumables - Bund Drum Low Spill Crew Poly 2-Drum	1,548.13
EFT81753	23.02.2021	Eurofins ARL Pty Ltd	7 Mile - Pond 1 & 2 Biosolids Analysis	2,897.40
EFT81754	23.02.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Antenna Mount	36.58
EFT81755	23.02.2021	Acacia Connection Pty Ltd	Extra EAP Sessions - Requested 03/11/20	170.50
EFT81756	23.02.2021	ATI Parts Australia	Plant Parts - Multi Purpose Hose	10.23
EFT81757	23.02.2021	AFGRI Equipment Australia Pty Ltd	Plant Parts - Hydraulic Cylinder & Airfreight from Melbourne	2,753.62
EFT81758	23.02.2021	Aco Pty Ltd	Town Maintenance - Replace Broken Steel Pit Lid On Welcome Road	242.00
EFT81759	23.02.2021	Bunzl Ltd	Stock - Hand Towel - Interleaved 120/pack	1,105.63
EFT81760	23.02.2021	BC Lock & Key	KTA Airport - Supply 22 x Slimline Bolts - Keys to City Oval	3,368.64
EFT81761	23.02.2021	Big Hart Inc	Small Community Grants 2021 - Flights 6 x persons to attend 'Songs for Freedom'	3,960.00
EFT81762	23.02.2021	BB Landscaping WA Pty Ltd	Staff Housing - Retic Repairs & Maintenance	4,174.50
EFT81763	23.02.2021	Karratha Caravans (formerly Battery World Karratha)	Wickham Library - 3D Printer Bed Tape For Flashforge Creator Pro	23.90
EFT81764	23.02.2021	Battery Specialists (Aust) Pty Ltd	REAP Tech - Duracell Procell Units	615.82
EFT81765	23.02.2021	Boya Equipment Pty Ltd	Stock - Blades 60"	124.00
EFT81766	23.02.2021	Coca-Cola Amatil (Holdings) Ltd	RAC - Kiosk Stocks	197.53
EFT81767	23.02.2021	Cleverpatch Pty Ltd	Dampier Library - Materials for Christmas Craft Sessions & Christmas Story Time	207.96
EFT81768	23.02.2021	Comtec Data Pty Ltd	KLP - Supply Parts - Gallagher 6000 Controller x 2 And Install 1 Controller, KTA Airport - Labour for CCTV Camera Works	5,835.50
EFT81769	23.02.2021	Data#3 Limited	IT - Dell Maintenance Contract Renewal	3,701.18
EFT81770	23.02.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	110.10
EFT81771	23.02.2021	Farinosi & Sons Pty Ltd	WRP - 6x3 Oztrail Marquee for Opening Day Stalls at Pool, Stock - Renderroc HB 70 - 20kg Bag Concrete Reinstatement	1,213.49
EFT81772	23.02.2021	FE Technologies Pty Ltd	Dampier Library - Standard RFID Tags Clear RFID Tags & Delivery	1,211.10
EFT81773	23.02.2021	Focus Banners Pty Limited	REAF - 2 x Fence Banners	1,047.20
EFT81774	23.02.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Gym Upright Bike, KLP - Intermediate and Main Belt Kit	5,274.04
EFT81775	23.02.2021	StrataGreen (Strata Corporation Pty Ltd)	P&G - KR1000 - ARS Precision Hedge Shear, P&G CRK62060 - Corona Shrub Rake, P&G - FELC07 Felco Roll Han	1,888.16
EFT81776	23.02.2021	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Cancelled Payment	0.00
EFT81777	23.02.2021	T & B Giles	Staff Housing - Rent Payable March 2021	5,633.33

CHQ/EFT	Date	Name	Description	Amount
EFT81778	23.02.2021	GBookings Systems Pty Ltd	IT - Online Booking System - City Drainage Inspections January 2021 Subscription	91.30
EFT81779	23.02.2021	ProjectMy (Good Doogs Pty Ltd t/as)	Cancelled Payment	0.00
EFT81780	23.02.2021	Hema Maps Pty Ltd	KTVC Merchandise - 20 x Hema Pilbara Maps For Retail Sales	179.40
EFT81781	23.02.2021	Studiocanal Pty Ltd	REAP Cinema - Maya the Bee3: The Golden Orb January 2021	193.20
EFT81782	23.02.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	430.76
EFT81783	23.02.2021	ZircoData Pty Ltd	Records Management - Archive Storage Costs and Account Termination - February 2021, Archive Storage Costs January 2021	7,297.84
EFT81784	23.02.2021	Intersystems (Asia Pacific) Pty Ltd	KTA Airport - GMC9 Power Supply - External Adapter With Power Transformer	77.00
EFT81785	23.02.2021	Ironclad Industrial Pty Ltd	WRP - Surface Treatment & Protective Coating (Splash Pad)	15,268.45
EFT81786	23.02.2021	Intent Building Contracting Pty Ltd	KTA Airport - Repair Ceiling Located Above International Section Doors, Miaree Pools (Cyclone Damien) Repair Toilet Block, WCH Repair Hole in Storeroom Wall	3,785.32
EFT81787	23.02.2021	James Bennett Pty Limited	KTA, Dampier, Wickham and Roebourne Libraries - Book Orders (Various Months)	849.62
EFT81788	23.02.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Investigate and Repair Air-conditioning System Fault, Plant Parts - Sully BOSCH Batteries, Stock - Beacon LED Rotating Disc 12/24 Amber	2,252.00
EFT81789	23.02.2021	Keyspot Services	REAP - Duty Manager Signs Stand Engraving and Name Badges	432.30
EFT81790	23.02.2021	Karratha Veterinary Hospital	Animal Control - Various Services	250.00
EFT81791	23.02.2021	Karratha Machinery Hire	P&G - Repair Damage on 1.8T Mini Excavator - Hired 13 & 14/10/2020	49.50
EFT81792	23.02.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Match and Paint Supplied Sun Visor	630.00
EFT81793	23.02.2021	Kota Holdings Pty Ltd (The Trustee For Shark Attack Unit Trust)	KTVC - Purchase Iron Ore Jewellery for Retail Sales	1,102.05
EFT81794	23.02.2021	Emma Louise Krause	REAP - Comedy Gig 29/01/2021 - An Evening With Pete Rowsthorn Support Act Instalment 2	600.00
EFT81795	23.02.2021	Landgate	Gross Rental Valuations Chargeable - 2020/21 - 19/09/20 - 16/10/20	1,077.79
EFT81796	23.02.2021	Links Modular Solutions Pty Ltd	WRP - Links SMS Credits - 5000 credits	550.00
EFT81797	23.02.2021	Major Motors Pty Ltd	Plant Parts - Comb Switch, Vehicle Sensor, Speed Harness	593.98
EFT81798	23.02.2021	Momar Australia	Stock - Top Job - Solvent Activator / Degreaser (Momar) 25 ltr	704.00
EFT81799	23.02.2021	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - December 2020	2,035.00
EFT81800	23.02.2021	Rapiscan Systems Pty Ltd	KTA Airport - MO001965-100 Calibration Traps (100 per pack)	255.45
EFT81801	23.02.2021	Mr Inflatables Pty Ltd (TTF Hanna Family Trust t/as)	Rio Partnership - Indoor Inflatables & Youth Movement Engagement Programs - 50% Deposit	16,500.00
EFT81802	23.02.2021	NBS Signmakers	P&G - Aluminium Signs, OD Galvanised Poles	3,280.64

CHQ/EFT	Date	Name	Description	Amount
EFT81803	23.02.2021	NW Communications & IT Specialists	Roebourne Library, KTVC, RAC - Alarm Monitoring January 2021	135.00
EFT81804	23.02.2021	BAI Communications Pty Ltd	Mount Welcome Broadcast Australia Tower Lease Fee - 01/01/21 - 30/06/21	13,228.80
EFT81805	23.02.2021	Ngarluma Aboriginal Corporation	NAIDOC - Flag Raising Ceremony Welcome to Country - 09/11/20	720.00
EFT81806	23.02.2021	North West Recycling	North West Recycling - TYBO 2020 Successful Grant Application - 50% Up Front Payment	2,487.10
EFT81807	23.02.2021	Officeasy Pty Ltd T/A Business Base	SP&I - Orion Plus Corner Workstation & Pedestal	900.50
EFT81808	23.02.2021	Prompt Contracting And Fencing Pty Ltd	Millars Well Oval - Cyclone Damien Repairs - Reinstate Damaged Hardcourt Fencing, Bulgarra Day Care - Install 10 x New HDG Posts to Each Existing Bay	22,610.50
EFT81809	23.02.2021	Pilbara For Purpose Inc	Small Community Grants 2021 - Contribution towards Pilbara Community Service Excellence Awards 2021	2,200.00
EFT81810	23.02.2021	Pitter Pat Productions Incorporated	Biannual CGS - Variation for the Production of 'Dick Whittington Down Under' 30% Progress Payment	5,740.00
EFT81811	23.02.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - Black Engine Enamel Paint	14.25
EFT81812	23.02.2021	Roy Galvin & Co Pty Ltd (Galvins)	Staff Housing - Purchase of 7x UDO Soap Dish Chrome #SD-C 292983	436.67
EFT81813	23.02.2021	Red Earth Flowers	Remembrance Day Service - Floral Wreath For Mayor At The RSL Service - 11/11/20	150.00
EFT81814	23.02.2021	Reach Us - Pilbara Inc	Biannual CGS - Costs Associated with Administrative Duties & TV Advertising Campaign - 20% Final Payment	5,676.00
EFT81815	23.02.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40), Stock - 4L Surface Primer	1,465.64
EFT81816	23.02.2021	Regal Cream Products Pty Ltd	REAP Kiosk - Restock Bulla Choc Tops	368.59
EFT81817	23.02.2021	Statewide Bearings	Stock - Brake Master Cylinder 7/8 (Al-Ko 313007), Stock - V Belt, Stock - Brake Master Cylinder	257.80
EFT81818	23.02.2021	Kmart Karratha	TYS - Term 1 Programming Materials and Supplies, WRP - Large Storage Containers, REAP - Sanitising Wipes	596.25
EFT81819	23.02.2021	Sodexo	Staff Housing - May 2020 Rent with Adjustment (COVID-19 Rent Relief)	3,916.96
EFT81820	23.02.2021	Sony Pictures Releasing	REAP Movie - Monster Hunter 30/01/21	257.95
EFT81821	23.02.2021	Scope Business Imaging	KTVC - Printer Service Plan And Copy Charges - January 2021	192.50
EFT81822	23.02.2021	Scott Printers Pty Ltd	Australia Day Program (Reprint) - 120 A5 28pp + cover - saddle stapled	773.30
EFT81823	23.02.2021	Schneider Electric (Australia) Pty Ltd	KTA Main Admin - Planned Repairs - Dec 2020 - Supply 2 x STP500-50 Pipe Temperature Sensors	69.92
EFT81824	23.02.2021	Skipper Transport Parts	Stock - Bag of Rags 15kg, Stock - AC Delco Brake Fluid, Stock - Fuel Filter	321.49
EFT81825	23.02.2021	Navisha Shukla	CAA - Cossack Lawn Party Youth Musician Navisha Shukla 09/08/20, Australia Day Awards and Citizenship Ceremony 26/01/2021	330.00
EFT81826	23.02.2021	Southern Cross Austereo Pty Ltd	Police Beat Radio Segment & Advertising Campaign on Triple M Radio - January 2021	1,320.00
EFT81827	23.02.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Eastern Corridor Cleaning Services - Tenderlink Administration	172.70
EFT81828	23.02.2021	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Town Planning - Structure Plan Contract Works	42,658.00

CHQ/EFT	Date	Name	Description	Amount
EFT81829	23.02.2021	Technology One Limited	IT - GIS Support Services for Intramaps 11/01/2021	2,167.00
EFT81830	23.02.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant - Supply Fit and Balance 2 x TOYO Tyres, Plant - Puncture Repair, Plant - Alignment Trade Price	742.00
EFT81831	23.02.2021	Miss Daymond Designs (Tehan Tania Kim t/as)	REAF - Artist in Residence 2021 - Instalment 1	7,500.00
EFT81832	23.02.2021	R Bianco	Reimbursement of Utilities (Internet) as per Manager Contract	79.00
EFT81833	23.02.2021	G Caddy	Security Subsidy Scheme Reimbursement	149.00
EFT81834	23.02.2021	H Eaton	Reimbursement of CPA Membership as per Manager Contract	720.00
EFT81835	23.02.2021	K Gottipalli	Refund - Parking Fee Faulty Staff Parking Card 07/02/2021	18.00
EFT81836	23.02.2021	S Hodnett	Security Subsidy Scheme Reimbursement	446.00
EFT81837	23.02.2021	A Ivanescu	Refund - Swimming Lessons (Paid Twice)	120.00
EFT81838	23.02.2021	M Jewkes	Reimbursement of Utilities (Internet) as per Manager Contract	90.00
EFT81839	23.02.2021	T McNaught	Security Subsidy Scheme Reimbursement	424.50
EFT81840	23.02.2021	A Minchin	Reimbursement of Utilities (Electricity, Internet, Phone) as per Director Contract	460.46
EFT81841	23.02.2021	C Murray	Bushfire Risk Planning Training - Meal Reimbursement	86.45
EFT81842	23.02.2021	P Trestrail	Reimbursement of Utilities (Internet) as per Director Contract	99.00
EFT81843	23.02.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	NAIDOC Week - 5 x Marques 08/11/20, Guy Fawkes - Bouncy Castle, Dampier Foreshore - Australia Day Fireworks	6,825.50
EFT81844	23.02.2021	Universal Pictures International Australasia Pty Ltd	REAP Movies - The Croods - A New Age 21/01/2021 - 06/02/21	1,580.59
EFT81845	23.02.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	544.62
EFT81846	23.02.2021	A Virkar	Reimbursement of Utilities (Water) as per Manager Contract	131.54
EFT81847	23.02.2021	Westrac Equipment Pty Ltd	Plant - Pin Timing, Plant - Crank Shaft G, Stock - Nut 5/8" & Grader, Stock - Cab Air Filter	1,721.25
EFT81848	23.02.2021	Woolworths Group Limited	The Base - Term 1 Food and Supplies for Programming	1,740.33
EFT81849	23.02.2021	Wren Oil	Plant Workshop - Waste Oil Collection	16.50
EFT81850	23.02.2021	Wrapped Creations	Christmas in the Pilbara - Final Instalment	3,112.84
EFT81851	23.02.2021	West Australian Newspapers Limited	Australia Day - Newspaper Ad - Half Page Landscape 20/01/21	1,064.00
EFT81852	23.02.2021	Wawardu Limited	Roebourne Library - Leasing Arrangement - January 2021	1,430.00
EFT81853	23.02.2021	P Wood	Security Subsidy Scheme Reimbursement	500.00
EFT81854	23.02.2021	Black Iris Consulting (R Ghandour & M.S. Hewitt)	Cancelled Payment	0.00
EFT81855	23.02.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Maintenance - November 2020 & January 2021 - Quarterly Air Conditioning Maintenance - Various Sites	21,142.00
EFT81856	23.02.2021	Dampier Plumbing & Gas (tff DPG Trust)	RAC - Repair Water Hammer in Change Room, KLP - Repair Leaking Tank, Staff Housing - Repairs	4,435.30
EFT81857	26.02.2021	Black Iris Consulting (R Ghandour & M.S. Hewitt)	Feb - June 2021 Black Iris Exhibition Consultancy Instalment 1, Arts & Development - March Travel & Disbursement Expenses	31,766.58

CHQ/EFT	Date	Name	Description	Amount
EFT81858	26.02.2021	Emerge Environmental Services Pty Ltd t/as Emerge Associates	Bushfire Hazard Assessments - Remedial Works, December 2020	11,743.88
EFT81859	26.02.2021	NAJA Business Consulting Services	Cultural/Civic Infrastructure Investigation - Commencement Lot 7020	18,986.00
EFT81860	26.02.2021	G Bailey	Sitting Fee - February 2021	2,931.50
EFT81861	26.02.2021	Ray White Real Estate Karratha	KTA - ERP Project Lease and Management Fee 11/03/21 - 10/04/21	2,606.19
EFT81862	26.02.2021	E Smeathers	Sitting Fee - February 2021	2,931.50
EFT81863	26.02.2021	Atom Supply	Traffic/Street Signs - Replacement Single Sided Step Aluminium Ladder, Uniform Order - Various Staff Members, Stock - Mop Head & Duraclean Blue	1,559.32
EFT81864	26.02.2021	M Bertling	Sitting Fee - February 2021	2,931.50
EFT81865	26.02.2021	Black Swan State Theatre Company Ltd	Arts Development - Instalment 2: Black Swan State Theatre & CoK Summer School Scholarship Program	8,377.56
EFT81866	26.02.2021	Bevin Creative (t/f Bevin Design House Trust t/as)	REAF 2021 - Postcard Poster & Program Printing & Delivery	12,355.26
EFT81867	26.02.2021	Economic Development Australia Limited	Economic Development - Corporate Membership for City of Karratha	2,200.00
EFT81868	26.02.2021	G Harris	Sitting Fee - February 2021	2,931.50
EFT81869	26.02.2021	P Long	Sitting Fee - February 2022	11,956.99
EFT81870	26.02.2021	P Miller	Sitting Fee - February 2021	2,931.50
EFT81871	26.02.2021	K Nunn	Sitting Fee - February 2021	4,801.33
EFT81872	26.02.2021	Ray White Karratha Strata Management Trust	Leasing Fee on Part Lot, Level 1 20 Sharpe Ave	9,948.80
EFT81873	26.02.2021	Seton Australia Pty Ltd	Cancelled Payment	0.00
EFT81874	26.02.2021	D Scott	Sitting Fee - February 2021	2,931.50
EFT81875	26.02.2021	J Muller	Sitting Fee - February 2021	2,931.50
EFT81876	26.02.2021	Water Corporation	Water Usage Charges - Various	17,948.11
EFT81877	05.03.2021	Australian Library And Information Association	KTA Library - ALIA Annual Institutional Membership - 21/02/21 - 20/02/22	585.00
EFT81878	05.03.2021	Spectacles 241	Prescription Safety Glasses - P Skinner	373.00
EFT81879	05.03.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP Merchandise - Alcohol for Purchase	1,757.85
EFT81880	05.03.2021	Helloworld Travel Karratha	Return Flight - LGIS Contractor Risk, Flights - Tafe Block Feb 2021, Return Flights - Bushfire Risk Planning Course	2,234.00
EFT81881	05.03.2021	Bookeasy Pty Ltd	KTVC - Bookeasy Service Fee & Commissions - December & January 2021	550.00
EFT81882	05.03.2021	Challenge Chemicals Australia	Stock - Algae Clean (25L)	1,760.00
EFT81883	05.03.2021	Computers Now Pty Ltd	IT - Aruba 2930F 48G PoE+ 4SFP+ Switch (JL256A)	3,866.22
EFT81884	05.03.2021	DS Agencies Pty Ltd	Dampier Foreshore - Cyclone Damien 2020 Ecola Wheeled Bin Enclosure	10,257.50
EFT81885	05.03.2021	Department of Water and Environmental Regulation	Wickham Transfer Station - Annual Licence Fee	324.63
EFT81886	05.03.2021	Globe Australia Pty Ltd	Stock - Phantom Pressurised Insecticide 500g	122.78
EFT81887	05.03.2021	Hitachi Construction Machinery	Plant Parts - Belt Water Pump, Plant Parts - Aircon Belt	227.52
EFT81888	05.03.2021	Moore Stephens (WA) Pty Ltd As Agent	WALGA Tax Webinar - 1 x The Real Cost of "Fun" FBT & 1 x Getting the GST Right	484.00

CHQ/EFT	Date	Name	Description	Amount
EFT81889	05.03.2021	Studiocanal Pty Ltd	REAP Movies - Maya the Bee 3: The Golden Orb - 16/01/2021 & Long Story Short 14/02/2021	693.00
EFT81890	05.03.2021	Japanese Truck & Bus Spares Pty Ltd	Plant - Fuel Tank Assembly 400 Litres To Suit 06/2020 Isuzu FYU 300 - 350 8x4 Truck	2,585.00
EFT81891	05.03.2021	Karratha Veterinary Hospital	Animal Control - Various Services	1,378.30
EFT81892	05.03.2021	Landgate	Gross Rental Valuations - 12/12/2020 - 08/01/2021, Mining Tenements - 16/12/2020 - 15/01/2021	365.76
EFT81893	05.03.2021	Links Modular Solutions Pty Ltd	KLP - Membership Bands	3,327.50
EFT81894	05.03.2021	MM Electrical Merchandising	P&G - Heatshrink Tube Thin Wall 38.1 to 19.1mm 4ft	17.09
EFT81895	05.03.2021	M & M Masonary	WRP - Exposed Aggregate Concrete Repairs	3,295.60
EFT81896	05.03.2021	Minaxi May	Arts Dev - Workshop for REAF 2021 11-16/03/2021 Instalment 1	3,107.50
EFT81897	05.03.2021	Dampier Community Association	MoU 2021- Dampier Art Awards- 50% Upfront Payment	8,131.75
EFT81898	05.03.2021	Parry's Merchants	REAP - Kiosk Supplies, KTA Library - Coffee Machine Supplies	1,794.65
EFT81899	05.03.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Item Number: MN200L - Battery Mining 12V 1400CCA	1,598.04
EFT81900	05.03.2021	Arrow Tyre Distributors	Plant - Repair Punctured Tyre	660.00
EFT81901	05.03.2021	Bulla Baby (Lydia Conley)	TYBO Grant 2020/21 - 50% Following Acquittal & Evaluation	2,416.59
EFT81902	05.03.2021	Nisbets Australia Pty Ltd	WRP - Replacement Dishwasher for Rambla Bar & Bistro	6,635.00
EFT81903	05.03.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - GST on Coffee Machine Rental (as per Operating Agreement)	108.91
EFT81904	05.03.2021	Pilbara Copy Service	Reprographics Printer Service - S/N: RF59X00246 - 20/12/20 - 20/01/21	486.86
EFT81905	05.03.2021	Printsync Norwest Business Solutions	Printer & Copying Costs - Various Site Machines	1,094.46
EFT81906	05.03.2021	Promocolour Pty Ltd	Roebourne Library - 'Library Open' Flag to Replace Old Flag	132.00
EFT81907	05.03.2021	Personal Training Academy Pty Ltd	Myofascial Compression Training	4,690.00
EFT81908	05.03.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - Black Engine Enamel Paint, Stock - 9 Volt Battery, Plant - Wiper Blades	392.69
EFT81909	05.03.2021	Rialto Distribution Pty Ltd	REAP Movies - The Dreambuilders - 21/01/2021 - 07/02/2021	881.14
EFT81910	05.03.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Diesel - Operations Centre 28/01/21	28,419.70
EFT81911	05.03.2021	Richose Pty Ltd	7 Mile - Sunny Blue Lay Flat Hose, 7 Mile - Camlock Type C 050	884.97
EFT81912	05.03.2021	Kmart Karratha	KLP - Office & Stationery Supplies, REAP - Kiosk Supplies	443.25
EFT81913	05.03.2021	Seatadvisor Pty Ltd	Cancelled Payment	0.00
EFT81914	05.03.2021	Sony Pictures Releasing	REAP Movies - Words on Bathroom Walls - 05/02/21	283.56
EFT81915	05.03.2021	Woolworths Group Limited	Food and Beverage Supplies, Staff Amenities - Various Sites	3,821.56
EFT81916	05.03.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	REAP - Repair Damaged Cladding Panel, Staff Housing - Repairs to Cupboard Door	3,226.13

CHQ/EFT	Date	Name	Description	Amount
EFT81917	05.03.2021	Cleanaway Pty Ltd	Art Development - 75 x Bins Service & 4 x Skip Bins + Clearance	3,287.67
EFT81918	05.03.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	2,557.53
EFT81919	05.03.2021	Shire of Broome	Mosquito Management Course - 24-26 March 2021	275.00
EFT81920	05.03.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	634.08
EFT81921	05.03.2021	Horizon Power	Electricity Usage Charges - Various	63,401.74
EFT81922	05.03.2021	Water Corporation	Water Usage Charges - Various	14,014.93
EFT81923	05.03.2021	Optus Billing Services Pty Ltd	Telephone Usage Charges - KLP Emergency Lift 07/01/21 - 06/02/21	20.00
EFT81924	05.03.2021	Ausolar Pty Ltd	KTA Airport Chiller Compound - Install Lights, P&G - Point Samson Car Park Repair Damaged Light Pole, Planned Maintenance Nov/Dec 2020/Feb 2021 - Various Sites	23,362.69
EFT81925	05.03.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	141.57
EFT81926	05.03.2021	Norwest Sand & Gravel Pty Ltd	Shoulder Grading - Supply And Deliver Double Sided Tippers to Wickham, P&G Blended Top Soil Inc Delivery	19,378.98
EFT81927	05.03.2021	St John Ambulance - Karratha	Plant - Small Leisure Kit	76.74
EFT81928	05.03.2021	Royal Life Saving Society WA Inc	Life Guard Requalification	795.00
EFT81929	05.03.2021	TNT Express	Freight Charges - Various	375.83
EFT81930	05.03.2021	Onyx Group WA Pty Ltd	Catering for Ordinary Council Meeting - 27/01/2021	450.00
EFT81931	05.03.2021	Avdata Australia	KTA Airport - Avdata Airport Data Reporting Fee January 2021	1,477.04
EFT81932	05.03.2021	Performing Arts Connections Australia (Formerly APACA)	Arts & Development - Annual Membership Fee For Australian Performing Arts Centres Association	1,320.00
EFT81933	05.03.2021	Advanced Spatial Technologies Pty Ltd (Cadd West Unit Trust t/as)	IT - Architecture Engineering & Construction Collection Subscription Renewal	24,385.90
EFT81934	05.03.2021	BC Lock & Key	KTA Airport - Supply 1 x Door Closer, P&G - Smith/Delambre Park Supply 4x Brava 201 Cyl	782.85
EFT81935	05.03.2021	Brida Pty Ltd	Euro Boulevard - Collection Transportation and Planting of Plants	8,365.65
EFT81936	05.03.2021	Bladon WA Pty Ltd	Uniform Order - Mens Superdry Polo including COK Embroidery - Size XL	4,474.64
EFT81937	05.03.2021	Boya Equipment Pty Ltd	Plant Parts - Turf Tyre Front 24x12.0-12	756.50
EFT81938	05.03.2021	Bernard Seeber Pty Ltd	TYS - Variation 02 - Re-design Schematic Drawings and Tender Specifications	4,001.25
EFT81939	05.03.2021	Coca-Cola Amatil (Holdings) Ltd	RAC - Kiosk Stocks	337.26
EFT81940	05.03.2021	N Milligan	P1102 - Fuel Reimbursement	434.04
EFT81941	05.03.2021	Cadds Group Pty Ltd	CBD Bus Shelters - Solar Powered Lighting for Bus Shelter & Supplier Research	5,368.00
EFT81942	05.03.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	656.70
EFT81943	05.03.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance Feb 2021	300.00

CHQ/EFT	Date	Name	Description	Amount
EFT81944	05.03.2021	Domino's Pizza - Karratha	TYS - Term 4 Friday Night Live - Catering for EOY Christmas Party	325.00
EFT81945	05.03.2021	BOC Limited	Quarterly Gas Cylinder Rental Charge, Oxygen Cylinder Rentals & Refills	822.93
EFT81946	05.03.2021	GBSC Yurra Pty Ltd	The Base - Plywood For Art Project's (Supply & Deliver)	1,870.04
EFT81947	05.03.2021	Grace Information & Records Management (Grace Records Management (Aus	Records Centralisation - Cataloguing Storage and Digitisation of Records January 2021	114.98
EFT81948	05.03.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Equipment - 3 x Google Chrome Cast, IPC - DVD Player	312.00
EFT81949	05.03.2021	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Stock - Fuel Filter 5 MICR, Stock - Oil Filter	314.89
EFT81950	05.03.2021	Karratha Glass Service	Pegs Creek Pavilion - Reglaze Damaged Windows	1,186.90
EFT81951	05.03.2021	Keyspot Services	REAP - 1 x Badge for Staff	15.00
EFT81952	05.03.2021	Karratha Lottery Centre & Newsagency	KLP - School Holiday Activities Materials for Art Attack	82.35
EFT81953	05.03.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Collect Kubota Tractor Operations Centre Relocate to KTA Airport	275.00
EFT81954	05.03.2021	Karratha Painting Pty Ltd	KLP - Painting Works to the Tenancy Offices	462.00
EFT81955	05.03.2021	Menzies Contracting	Bulgarr Oval - Replace Bottom Rail and Install Supplied Rubber Kickboard to Softball Diamond	6,600.00
EFT81956	05.03.2021	Pilbara Motor Group - PMG	Plant Purchase - 1 x Toyota Corolla Ascent Sport Hybrid, Plant Parts - Rear View Camera Kit, Plant Parts - Spare Tyre Carrier	29,223.11
EFT81957	05.03.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - February 2021	795.00
EFT81958	05.03.2021	Profix Glass Karratha Pty Ltd	Pegs Creek Pavilion - Rectify/Replace The Glass Door Seal, TBW - Replace Main Door Entrance Seal	278.52
EFT81959	05.03.2021	TTF GMG Service Trust (Pilbara Health Centre t/as)	WRF - Prize for Winner of the Project Fit 6 Week Challenge	150.00
EFT81960	05.03.2021	Plus Architecture Western Australia Pty Ltd	Concept Design - Sharpe Ave KTA - Investment Prospectus	23,035.10
EFT81961	05.03.2021	C Pollock	Security Subsidy Scheme Reimbursement	500.00
EFT81962	05.03.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - December 2020/January 2021	4,540.00
EFT81963	05.03.2021	Turf Guru Landscapes Pty Ltd	Retic Upgrades - January 2021 Minor Reticulation Services Lewandowski Park, P&G - Day Hire of Skid Steer Wheel Loader	31,966.00
EFT81964	05.03.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Project Management - Sports Lighting Windy Ridge AFL	172.70
EFT81965	05.03.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant - Supply and Fit Toyo Tyre, Plant Repairs - Trailer Tyre Puncture	1,657.00
EFT81966	05.03.2021	Roadshow Films Pty Ltd	REAP Movies - Penguin Bloom, The Dragon Rider, Superintelligence, The Witches 27/12/2020 - 14/02/2021	2,116.55
EFT81967	05.03.2021	Wormald Australia Pty Ltd	KLP - Replacement Charger for Pump 1, Replace Extinguisher & Break Glass	1,722.30

CHQ/EFT	Date	Name	Description	Amount
EFT81968	05.03.2021	P Willis	Australia Day Fireworks Performance - Peter Willis Duo 26/01/2021 Dampier Foreshore	1,500.00
EFT81969	05.03.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT81970	05.03.2021	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	225.00
EFT81971	05.03.2021	S Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT81972	05.03.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT81973	05.03.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT81974	05.03.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT81975	05.03.2021	Maxxia Pty Ltd	Payroll Deductions	52,412.91
EFT81976	05.03.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT81977	05.03.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT81978	05.03.2021	E Saral (Mortgage Account)	Home Ownership Allowance	625.00
EFT81979	05.03.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT81980	10.03.2021	Australian Taxation Office	Payroll Deductions	299,647.00
EFT81981	10.03.2021	Child Support Agency	Payroll Deductions	1,403.99
EFT81982	05.03.2021	Token Artists Pty Ltd	REAP - Pete Rowsthorn Gig - 50% Upfront	6,600.00
EFT81983	05.03.2021	Horizon Power	Electricity Usage Charges - Various	79,098.38
EFT81984	05.03.2021	Water Corporation	Cancelled Payment	0.00
EFT81985	05.03.2021	Water Corporation	Water Usage Charges - Various	15,404.37
EFT81986	05.03.2021	Department Of Planning Lands And Heritage	DAP Fee - City of Karratha Pluto Train Two (DA21052)	10,486.00
EFT81987	05.03.2021	Water Corporation	Water Usage Charges - Various	67,190.58
EFT81988	12.03.2021	Handy Hands Pty Ltd	P&G - Bulgarra - Application of Pre-Growth Regulator, P&G - Spraying of Various Sites, KTA Airport - Spraying of Drains & Verges, P&G - Ausburn Park - Application of Broadleaf Spray	109,927.96
EFT81989	12.03.2021	Poinciana Nursery	Open Areas Vegetation Slashing, WAC - Turf Replacement, WAC - Turf Replacement Additional Works	74,501.01
EFT81990	12.03.2021	Norwest Sand & Gravel Pty Ltd	7 Mile - 40t Artic Dump Trucks Wet Hire, 7 Mile - Transport 50t Float & Mob 740 Dumptruck & 972 Loader	83,729.25
EFT81991	12.03.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport - Cleaning Services February 2021, DCH - Cleaning Services February 2021	60,543.39
EFT81992	12.03.2021	Pilbara Motor Group - PMG	Vehicle Purchase - Toyota Prado GXL 2.8L Turbo Diesel 4WD, Vehicle Purchase - Toyota Corolla Ascent Sport Hybrid	94,103.42
EFT81993	12.03.2021	Leethall Constructions Pty Ltd	Bayview Road - Supply and Install Two Culverts, Millars Well Oval & Tilbrook Place - Replacement Footpaths	62,076.30
EFT81994	12.03.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	WRP - 4 x Treadmills	73,755.00
EFT81995	12.03.2021	Jupps Floorcoverings Karratha Pty Ltd	REAP - Install Supplied Carpet Tiles (Karratha Library And Theatre Entrance), Staff Housing - Replace Chipped Tiles	940.00

CHQ/EFT	Date	Name	Description	Amount
EFT81996	12.03.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	902.21
EFT81997	12.03.2021	Dampier Community Association	Small Community Grant February 2021 – Start-up Fee for Park Run	5,500.00
EFT81998	12.03.2021	Forpark Australia Pty Ltd	Stock - Swing Seat (Toddler) and Strap	937.20
EFT81999	12.03.2021	Garrards Pty Ltd	Stock - Ditrac Bait	129.40
EFT82000	12.03.2021	Hathaways Lubricants	Plant - Utto to 430 - 205L, Stock - Renolit Grease Cartridge, Stock - Battery, Stock Engine Oil (20L)	5,136.65
EFT82001	12.03.2021	Les Mills Aerobics Australia	KLP - Les Mills License Fees - March 2021	1,857.90
EFT82002	12.03.2021	Risk Management Technologies (RMT)	ChemAlert System Renewal - RMT 09/04/2021 - 09/04/2022	7,344.70
EFT82003	12.03.2021	Signswest Stick With Us Sign Studio	Equipment Replacement - Supply Of Traffic Management Signage	9,729.50
EFT82004	12.03.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies, REAP - Popcorn for Movies	733.96
EFT82005	12.03.2021	Royal Life Saving Society WA Inc	Curse - SCBA & FE Refresher (PD) G Langdon	825.00
EFT82006	12.03.2021	TNT Express	Freight Charges - Various	143.55
EFT82007	12.03.2021	Thrifty Car Rental	Car Hire & Petrol for CEO Attending Meetings in Perth 11-12/02/2021	212.10
EFT82008	12.03.2021	West Pilbara Junior Cricket Association	Bucks for Bags - 21/02/21	2,000.00
EFT82009	12.03.2021	Bunzl Brands And Operations Pty Ltd	Uniforms - Safety Boots	222.74
EFT82010	12.03.2021	Atom Supply	Uniforms Order - Various Departments, Stock - Gloves, Tape Measure, Plastic Bucket, Dust Masks	2,728.45
EFT82011	12.03.2021	J Blackwood & Son Pty Limited	Stock - Safety Glasses, Silicone Grease, Uniforms Order - Various Departments	1,702.63
EFT82012	12.03.2021	Auslec (L & H Group t/as)	IPC - Strip & Party Lighting, REAP - 14mm Clear Heat Shrink	440.43
EFT82013	12.03.2021	Onyx Group WA Pty Ltd	Catering for Council Briefing - 15/02/21	450.00
EFT82014	12.03.2021	Assetic Australia Pty Ltd	Financial Services - Train The Trainer Webinar For The Building Maintenance And Mobility Modules 50%	8,415.00
EFT82015	12.03.2021	Eurofins ARL Pty Ltd	7 Mile - Analysis of Compost (AS4454)	783.20
EFT82016	12.03.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts - 2 Way Radio	544.50
EFT82017	12.03.2021	AAC Wristbands Australia Pty Ltd	REAF 2021 - Event Wristbands	871.94
EFT82018	12.03.2021	Australian Laboratory Services Pty Ltd (ALS)	Spot Landfill Sampling - Soil Analysis & Acetic Acid Leachate	774.62
EFT82019	12.03.2021	Fuzz Digital (Daniel Fowler)	REAF - Video Trailer 2021 Instalment 1	1,144.00
EFT82020	12.03.2021	ATI Parts Australia	Plant Parts - Mudguard, Stock Air Filter Cabin, Fuel Filter & Oil Filter	1,425.98
EFT82021	12.03.2021	Australian Fire Control (tff The Robb Family Trust t/as)	REAP - Planned Repairs - February 21 - Fire Curtain	14,841.20
EFT82022	12.03.2021	AAA Asphalt Surfaces (tff Urban Pavements Unit Trust t/as)	Stock - Cold Mix Black Asphalt (20kg)	1,072.50
EFT82023	12.03.2021	BOC Limited	KLP - Welding Supplies	227.80
EFT82024	12.03.2021	Bunzl Ltd	Stock - Toilet Tissue, Stock - Pop Up Wipes & Hand Towels	1,492.59

CHQ/EFT	Date	Name	Description	Amount
EFT82025	12.03.2021	BC Lock & Key	Depot - Privacy Indicator Emergency Turn Kit, Supply Indicator Lockset	420.37
EFT82026	12.03.2021	Bez Engineering	Johns Creek Boat Ramp - Reinstall Navigational Mark	2,770.90
EFT82027	12.03.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	656.15
EFT82028	12.03.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Stock (Coca Cola)	931.61
EFT82029	12.03.2021	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets	143.00
EFT82030	12.03.2021	Cherratta Lodge Pty Ltd	KLP - Tablecloth Drycleaning	19.53
EFT82031	12.03.2021	Cheeditha Energy Pty Ltd	7 Mile - De-Gassing Refrigeration & A/C Units	2,250.00
EFT82032	12.03.2021	Dampier Volunteer Fire & Rescue	Australia Day - Donation to DVFRS to Monitor the Fireworks	500.00
EFT82033	12.03.2021	Daysafe Training & Assessing	Chief Fire Warden Training – Admin Officer - Infrastructure - 12/02/2021	395.00
EFT82034	12.03.2021	Daimler Trucks Perth	Stock - Filter Kit (Fuso FLK14A)	104.49
EFT82035	12.03.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	888.10
EFT82036	12.03.2021	Draeger Australia Pty Ltd	KLP - BA Refill x 3 & Wall Bracket Breathing Apparatus	211.86
EFT82037	12.03.2021	Embroidery Excellence	Fitness Team Printing On Fitness Team Shirts	430.10
EFT82038	12.03.2021	Edge Digital Technology Pty Ltd	REAP - Monthly Service February 2021 Contract for Barco Projectors	434.50
EFT82039	12.03.2021	Exteria	Stock - Powder Coated Bin Enclosure (240 ltr)	3,295.60
EFT82040	12.03.2021	Max & Claire Pty Ltd T/a Ergolink	SP&I - Bodyline Plus High Back With Large Seat No Arms, Delta Medium Back with Large Seat	2,136.50
EFT82041	12.03.2021	Eco Imports Pty Limited T/A Yardgames	Wooden Mega 4 Spare Counter Pack Uber Premium Quoits Set	190.00
EFT82042	12.03.2021	Farinosi & Sons Pty Ltd	ERP Development - 12 Outlet Power Board, Stock - Pave n Lock Gel Sand, P&G - Iccons Foamflo	469.32
EFT82043	12.03.2021	Funtastic Ltd T/a Madman Entertainment	REAP Movies - High Ground 21/02/2021 & The Marksman 12/02/2021	732.33
EFT82044	12.03.2021	Factory Sound Sales Pty Ltd	REAP - Replacement Cable To Suit Headsets	436.00
EFT82045	12.03.2021	Global Security Management (WA)	KLP - Nightly Security Patrols - February 2021	3,322.23
EFT82046	12.03.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Ties (Hessian) & Secateurs	925.45
EFT82047	12.03.2021	Greentree Bithuwarnda Fencing & Civil	Wickham Boat Ramp - Install Shade Cloth to Existing Fence Line Remove Sand Build Up, Maitland Foreshore - Install Bollards	8,192.14
EFT82048	12.03.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	3,006.61
EFT82049	12.03.2021	Global Spill Control Pty Ltd	7 Mile - Bund Cover (Hard Top) Suits DB4G	4,059.37
EFT82050	12.03.2021	Gino's Soft Serve (VSV Family Trust t/as)	TYS - Friday Night Live 100 Serves Of Ice Cream / Slushies 05/02/2021	400.00
EFT82051	12.03.2021	Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia	KLP - Group Fitness Body Bike Console Replacement	197.90

CHQ/EFT	Date	Name	Description	Amount
EFT82052	12.03.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	2,081.91
EFT82053	12.03.2021	Connect Call Centre Services	Governance - After Hours Call Centre Service January 2021	1,509.20
EFT82054	12.03.2021	Icon Film Distribution Pty Ltd	REAP Movies - Summerland 20/02/2021	9.90
EFT82055	12.03.2021	Intent Building Contracting Pty Ltd	KLP - Supply/Install Replacement Pool Plant Room Door, WTS - Carry Out Roof & Ceiling Inspection , KTA Airport - Re-attach Metal Strip to Female Toilet Cubicle	4,648.88
EFT82056	12.03.2021	Karratha Signs	REAF - Dreamers Hill Sign, KTA Airport - Maritime Transfers Muster Point Signage	621.50
EFT82057	12.03.2021	James Bennett Pty Limited	Library Book Orders - Various Libraries January 2021	1,201.24
EFT82058	12.03.2021	Karratha Glass Service	Staff Housing - Reseal Windows	1,430.00
EFT82059	12.03.2021	Karratha Building Co	P&G Bulgarra Play Space - 2 x Basketball Poles/Hoops	19,122.40
EFT82060	12.03.2021	Karratha Veterinary Hospital	Cancelled Payment	0.00
EFT82061	12.03.2021	Karratha Country Club Inc	KTA Bowling Club - Water Usage Reimbursement December 2020	407.73
EFT82062	12.03.2021	Karratha Fluid Power	Plant Parts - Labour, Plant Repairs - Pressure Gauge	650.29
EFT82063	12.03.2021	Kwik Kopy Printing Centre	Stock - DLX Window Secretive Envelopes	782.84
EFT82064	12.03.2021	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit & Oil filter, Plant Parts - Fuel Filter & Hydraulic Filter	1,557.05
EFT82065	12.03.2021	Karratha Machinery Hire	Machinery Hire Charges - Various Projects	2,882.00
EFT82066	12.03.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power February 2021	45,345.37
EFT82067	12.03.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	KTA Airport - Maintenance Service Agreement for CBS X-ray Equipment - February 2021	6,028.00
EFT82068	12.03.2021	Love And A Shotgun Pty Ltd (t/f Love and a Shotgun Trust t/as)	REAF - Katy Steele Band Performance & Jam Session 19/03/2021 Instalment 1	5,143.00
EFT82069	12.03.2021	NBS Signmakers	Street Signs - Street Blades x 13, 7 Mile - Aluminium Sign	2,061.79
EFT82070	12.03.2021	NW Communications & IT Specialists	WRP - Remove Hanging Satellite Dish	396.00
EFT82071	12.03.2021	Karratha Veterinary Hospital	Animal Control - Various Services	197.85
EFT82072	12.03.2021	Ngarluma Aboriginal Corporation	Australia Day Award Breakfast - Welcome to Country 26/01/21	792.00
EFT82073	12.03.2021	Night Focus Pty Ltd T/as BJ Systems	KLP - Resolve Gallagher Command Centre Premier Licence Issue	330.00
EFT82074	12.03.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Monthly Coffee Order	474.00
EFT82075	12.03.2021	Ooh! Media Retail Pty Ltd	REAF - Shop-A-Live Screens in Karratha City Shopping Centre (10 Screens) February 2021	4,950.00
EFT82076	12.03.2021	OneMusic Australia	REAP - One Music Cinema Licence October 2020 - December 2020	194.01
EFT82077	12.03.2021	OTR Tyres (TKPH Pty Ltd)	Plant - Toyo Tyres Fit & Balance - Various Repairs	9,521.59
EFT82078	12.03.2021	OEM Pilbara Pty Ltd	Plant Parts - Quick Coupling	24.68

CHQ/EFT	Date	Name	Description	Amount
EFT82079	12.03.2021	Orca Soundproofing (Orca Enterprises Pty Ltd t/as)	IPC - Soundproofing Wall Panels - 50% Deposit	3,740.00
EFT82080	12.03.2021	Hanson Construction Materials Pty Ltd	Shoulder Grading - Supply Of 1000T Road Base, Concrete (1.6m <sup>3</sup> ) for Footpath Maintenance	26,179.88
EFT82081	12.03.2021	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170 (1000L CRS)	2,855.60
EFT82082	12.03.2021	Pilbara Distributors Pty Ltd	Stock - Chemform Combined Floor Cleaner and Polish Maintainer, Stock - Carpet Cleaner	1,214.68
EFT82083	12.03.2021	Pilbara Copy Service	IPC - Printer Cartridge	209.00
EFT82084	12.03.2021	Practical Products Pty Ltd	IPC - XV Dishwasher incl. Freight	3,685.00
EFT82085	12.03.2021	Pilbara Steel Flashings Supplies	REAP - 330x200x0.9mm Flat Stainless Steel	33.00
EFT82086	12.03.2021	Pilbara Appliance Repairs	REAP - Resolve Washing/Dryer Machine Error Code Dr (Door Error)	220.00
EFT82087	12.03.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Rear Screen Replacement	420.00
EFT82088	12.03.2021	Profix Glass Karratha Pty Ltd	KLP - Security Screens - Function Room (Work Area 1) & Replacement Glazing x 2 Windows	21,214.28
EFT82089	12.03.2021	POS Plaza (ttft Rastogi Family Trust)	IT - Evolis Primacy Duplex Double Sided Printer (USB/Ethernet)	3,072.00
EFT82090	12.03.2021	Pro Sound Foundation	Equipment Repairs - 16 x Phat Gaffa (Black)	413.00
EFT82091	12.03.2021	PVI collective ltd	REAF - Interactive Theatre Work Deviator 50% Deposit	13,255.00
EFT82092	12.03.2021	Quintessential Marketing Consulting	Staff Survey 12 Month License Fee 2021	14,829.10
EFT82093	12.03.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - Wipers	110.55
EFT82094	12.03.2021	Refap Industrial Services Pty Ltd	Dry Cleaning - Pants, Skirts	232.03
EFT82095	12.03.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow, Stock - Surface Primer D	1,527.68
EFT82096	12.03.2021	Statewide Bearings	Plant Parts - HT Disc Complete, Wheel Nuts, Studs, Vee Belt	218.24
EFT82097	12.03.2021	Sigma Chemicals	Stock - Dense Soda Ash - (25kg bag)	1,421.20
EFT82098	12.03.2021	Sunstone Design	Staff Housing - Replace Holland Blinds in Bedroom	366.41
EFT82099	12.03.2021	Sunny Sign Company Pty Ltd	Stock - TDI Bracket C/W Bolt Washer and Trilob Bolts	97.90
EFT82100	12.03.2021	Shire Of Wyndham - East Kimberley	KCC Shade Structure - Certificate of Design Compliance for Building Application 210131	99.00
EFT82101	12.03.2021	Designa Sabar Pty Ltd	KTA Airport - Car Park Preventative Maintenance February 2021	5,442.25
EFT82102	12.03.2021	Securepay Pty Ltd	REAP - Ticketing - Payment Gateway Processing Fees February 2021	160.14
EFT82103	12.03.2021	Safe First Training WA Pty Ltd	Test And Tag Training Course - M Sevic & H Chappel	1,300.00
EFT82104	12.03.2021	Scope Business Imaging	Infrastructure Projects - Printing Costs for February 2021	395.67
EFT82105	12.03.2021	Smiths Detection (Australia) Pty Ltd	KTA Airport - Verification Standard (Pen) Dual	137.50
EFT82106	12.03.2021	Sanity Music Stores Pty Ltd	DVD Orders - Various Libraries	857.30
EFT82107	12.03.2021	Skipper Transport Parts	Plant - Pipe Oil CLR, Stock - Mudflap	132.54

CHQ/EFT	Date	Name	Description	Amount
EFT82108	12.03.2021	Broomstick Productions Pty Ltd & Cold Cranking Amps Pty Ltd t/as Sound	REAP Tech - 2 x Allen & Heath Bracket for iPad.	634.75
EFT82109	12.03.2021	Seca Engineering Pty Ltd	KTA Airport - Report Issues With Compressed Air Control Panel At WWTP	616.00
EFT82110	12.03.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Bio Block With Screen	399.85
EFT82111	12.03.2021	T-Quip	Stock - Air Filter	79.70
EFT82112	12.03.2021	Trasan Contracting Pty Ltd	Staff Housing - Carry Out Repairs to Silicone Seal in the Shower & Paint Kitchen Wall	2,234.93
EFT82113	12.03.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	KTA Airport - Baggage Handling System Replacement	345.40
EFT82114	12.03.2021	Turner Design	Signage - Walking & Jogging Route (Concept & Detailed Design)	5,940.00
EFT82115	12.03.2021	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	WWTP - Investigate Report and Repair Inlet Screen	528.00
EFT82116	12.03.2021	Transmission Films Pty Ltd	REAP Movies - Ammonite 19/02/2021	330.00
EFT82117	12.03.2021	Technology One Limited	IT - GIS Support Services for Intramaps 08/02/2021	2,167.00
EFT82118	12.03.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - Monthly Subscription Fee Intel Flight & Commercial Module February 2021	2,475.00
EFT82119	12.03.2021	Transport Spares & Equipment (tff Irwin Transport Spares & Equipment T	Plant Parts - 9 Rib Mesh Front To Back Tarp Assy	4,372.50
EFT82120	12.03.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	NAIDOC Week Expenses - 19 x 3x3 Marquees	11,781.00
EFT82121	12.03.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	1,398.84
EFT82122	12.03.2021	Westrac Equipment Pty Ltd	Stock - Cutting Edge, Fuel Filter, Plant Parts - Strip-Wear	2,465.51
EFT82123	12.03.2021	Woolworths Group Limited	IPC - Cafe Supplies, REAP - Bar Supplies, TYS - Food & Beverages for Programming	1,012.94
EFT82124	12.03.2021	Wren Oil	7 Mile - Admin & Compliance Fees	16.50
EFT82125	12.03.2021	WA Billboards	KTA Airport - FIDs System and Monthly Access for Rapidsuitecloud March 2021	2,345.75
EFT82126	12.03.2021	West-Sure Group	KTA Airport - Car Park Aps Cash Collection January 2021	276.78
EFT82127	12.03.2021	WT Design Studio	KTVC Stock - Karratha is Calling Fishing Shirts & Marketing Stickers	396.00
EFT82128	12.03.2021	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental & Service For Water Works Cooler	66.00
EFT82129	12.03.2021	Paul Willmott t/as Willmott Irrigation	P&G - Nickol West Park - Supply Irrigation Design & Drawings	5,170.00
EFT82130	12.03.2021	J Walker	REAF - Copywriting for the Red Earth Arts Festival Program	423.50
EFT82131	12.03.2021	Xelerator Pty Ltd T/a KBSS Engineering	KLP - Removal of Existing Driveway Entry Signage, Install New Signage	9,205.90
EFT82132	12.03.2021	Yurra Pty Ltd	Pt Samson Roebourne Rd intersection - Maintenance 5 Weeks Watering October/November 2020	5,423.00
EFT82133	12.03.2021	Rol-wa Pty Ltd T/a Allpest Wa	Staff Housing - Treatment for Singapore Ants	275.00

CHQ/EFT	Date	Name	Description	Amount
EFT82134	12.03.2021	Ausolar Pty Ltd	Repair/Replace Electrical Items to Various Sites, KLP - Repairs to Damaged Wiring, KTA Airport - Replace 34 x Damaged Lamps	32,944.67
EFT82135	12.03.2021	North West Tree Services	TC Damien - Tree Work Various Sites - January 2021, Roebourne Oval - Pruning Deadwood	19,156.60
EFT82136	12.03.2021	Roebourne Dingo Hire	Removal of Abandoned Vehicles from Various Sites	1,650.00
EFT82137	12.03.2021	Reece Pty Ltd	Retic & Plumbing Stock Items	13,920.09
EFT82138	12.03.2021	Turf Guru Landscapes Pty Ltd	WAC - New Reticulation & Making Good	7,040.00
EFT82139	12.03.2021	Wormald Australia Pty Ltd	KTA Airport - Aspen Hanger Install New Exit Light, Fire Indicator Panel - Monthly Maintenance February 2021	1,564.87
EFT82140	12.03.2021	H Brown	IPC - Refund Customer Charged Twice	15.50
EFT82141	12.03.2021	K Brown	Rates Refund for Assessment A35368	116.77
EFT82142	12.03.2021	R Connors Dance	Community Programs - Meal Reimbursement for Arts Conference in Port Hedland	38.00
EFT82143	12.03.2021	P Donnes	Rates Refund for Assessment A88499	3,554.28
EFT82144	12.03.2021	H Eaton	Security Subsidy Scheme Reimbursement	500.00
EFT82145	12.03.2021	R Hodnett	Security Subsidy Scheme Reimbursement	349.50
EFT82146	12.03.2021	B Johnson	Security Subsidy Scheme Reimbursement	500.00
EFT82147	12.03.2021	J Jones	Security Subsidy Scheme Reimbursement	348.00
EFT82148	12.03.2021	K Jefferies	Security Subsidy Scheme Reimbursement	500.00
EFT82149	12.03.2021	Juga Pty Ltd	Security Subsidy Scheme Reimbursement	500.00
EFT82150	12.03.2021	L Janssen	Security Subsidy Scheme Reimbursement	500.00
EFT82151	12.03.2021	N Kabane	Reimbursement - Annual Service Fee - Gas Bottles	94.60
EFT82152	12.03.2021	A Minchin	Reimbursement - Attendance of Meeting in Perth - 1 Night Private Accommodation 25/02/2021	114.40
EFT82153	12.03.2021	T Martin	Refund - Rock Art Tour Cancellation	75.00
EFT82154	12.03.2021	R Ramsden	IPC - Refund for Fruit Platters	20.00
EFT82155	12.03.2021	A Wear	Reimbursement of Utilities (Water) as per Manager Contract	266.74
EFT82156	12.03.2021	R Wood	Security Subsidy Scheme Reimbursement	419.00
EFT82157	12.03.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Sales - January 2021	1,050.00
EFT82158	12.03.2021	Donna Cucel T/as Destined Feather	KTVC Sales - January 2021	166.00
EFT82159	12.03.2021	Electric Images Australia (Gavin Lee Canning)	KTVC Sales - January 2021	625.50
EFT82160	12.03.2021	Kertu Ehala t/as Satu Creations	KTVC Sales - December 2020	8.50
EFT82161	12.03.2021	N Gillespie	KTVC Sales - January 2021	3.40
EFT82162	12.03.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - February 2021	554.88
EFT82163	12.03.2021	Karratha Kite School (C Fremion & J.T Hall t/as)	Cancelled Payment	0.00
EFT82164	12.03.2021	Murujuga Aboriginal Corporation	KTVC Tours - January 2021	300.00
EFT82165	12.03.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - February 2021 Gift Voucher	2,374.00
EFT82166	12.03.2021	Three Birds Homewares (Jessica Walford)	KTVC Sales - December 2020	152.32

CHQ/EFT	Date	Name	Description	Amount
EFT82167	12.03.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Maintenance to Air-conditioning - Various Sites, Planned Repairs to Air-conditioning - Various Sites	46,503.17
EFT82168	12.03.2021	Dampier Plumbing & Gas (tff DPG Trust)	KTA Airport - Supply/Install New Zop Unit, KTA Depot - Planned Maintenance Service Washdown Bay - January 2021, KTA Airport - Install Zip Hydrotap Unit & Vents, Staff Housing - Install New Copper Water Main, KTA Main Admin - Install Zip Hydrotap Unit, P&G, KLP - Install Copper Water Main	47,847.87
EFT82169	12.03.2021	Cleanaway Pty Ltd	7 Mile - Deliver 3m <sup>3</sup> Front Lift Bin To Each Participant Of Organics Trial	3,795.82
EFT82170	12.03.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	29,142.34
EFT82171	12.03.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	8,511.92
EFT82172	12.03.2021	Horizon Power	Electricity Usage Charges - Various	166,767.37
EFT82173	12.03.2021	Foxtel For Business	WRP - Business Premium Core Channels March 2021	155.00
EFT82174	12.03.2021	Neverfail Springwater Pty Ltd - (906959169)	Main Admin - Customer Service Area - Water Bottle Supply - February 2021	25.25
EFT82175	11.03.2021	Guilhem Therond	REAF - DJ Sets (March 2021) for HeART Instalment 1	1,100.00
EFT82176	12.03.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	IPC - Lease Liability November 2020 - January 2021	24,947.35
EFT82177	19.03.2021	Department Of Fire And Emergency Services (ESL Payments)	ESL - 3rd Quarter	446,300.53
EFT82178	19.03.2021	Independent Fuel Solutions Pty Ltd	Stock - Diesel Supply And Delivery to Operations Centre	51,436.00
EFT82179	19.03.2021	WGAWA Pty Ltd	Pt Samson Foreshore Development - Fishing Platform Detailed Design	66,366.30
EFT82180	19.03.2021	Handy Hands Pty Ltd	P&G - Spraying & Fertilising of Open Areas in Karratha, P&G - Spraying on Hampton Oval	105,741.91
EFT82181	19.03.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Lawn Maintenance Services - February 2021, Ashton Park & Dodd Park - Rectify Uneven Surfaces after Retic Upgrades	81,666.18
EFT82182	19.03.2021	Australia Post	Postage Charges - Feb 2021	1,779.89
EFT82183	19.03.2021	Construction Training Fund (CTF)	CTF Receipts (Collection Agency Commissions) - February 2021	11,286.11
EFT82184	19.03.2021	Winc Australia Pty Limited	Cancelled Payment	0.00
EFT82185	19.03.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Litter Collection Services - February 2021, Roads, Pavements and Carparks Sweeping	45,276.78
EFT82186	19.03.2021	Hathaways Lubricants	Stock - Fricofin LL Premix Coolant (20L), Brake Clean Spray & Battery	1,357.05
EFT82187	19.03.2021	Host Corporation Pty Ltd t/a Host Direct	REAP Conference & Function Equipment - 2 x Dishware/Glassware Rack Trolleys	988.02
EFT82188	19.03.2021	Poinciana Nursery	Slashing of Drains & Verges - Various Sites	15,705.69
EFT82189	19.03.2021	Helloworld Travel Karratha	Flights - Australian Oil & Gas Energy Expo 10-12/03/21	694.00
EFT82190	19.03.2021	TNT Express	Freight Charges - Various	180.42
EFT82191	19.03.2021	The Retic & Landscape Shop	Stock - Signal 3G/4G Modem SD-MD	827.31
EFT82192	19.03.2021	Visimax	Rangers - 4 x Blue Cap Embroidered	75.15
EFT82193	19.03.2021	Rol-wa Pty Ltd T/a Allpest Wa	Staff Housing - Treatment for Singapore Ants Internal & External	137.50

CHQ/EFT	Date	Name	Description	Amount
EFT82194	19.03.2021	Kennards Hire Pty Limited	P&G - Machinery Hire Charges 26/02/21	355.08
EFT82195	19.03.2021	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations & Management February 2021	2,749.53
EFT82196	19.03.2021	Roebourne Dingo Hire	Abandoned Vehicle Removal Charges - Various Sites	660.00
EFT82197	19.03.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	3,069.22
EFT82198	19.03.2021	Turf Guru Landscapes Pty Ltd	Retic Upgrades - Installation Turf Irrigation & Garden Beds, Lewandowski Park	19,360.00
EFT82199	19.03.2021	Wormald Australia Pty Ltd	REAP - Investigate/Repair Vesdas, Roebourne PCYC - Defect Repairs	1,480.60
EFT82200	19.03.2021	Yurra Pty Ltd	Cyclone Damien Damage - Dampier Foreshore Minor Works Claim, P&G Pt Samson Entry Statement, January/February 2021	101,128.73
EFT82201	19.03.2021	Bunzl Brands And Operations Pty Ltd	Stock - Safety Goggles Clear Anti Fog Foambound	51.26
EFT82202	19.03.2021	Atom Supply	Stock - Yield Aerosol Penetrating Agent, Feather Duster, Tape Measure, Uniforms - Safety Boots, REAF - Equipment Supplies	2,763.78
EFT82203	19.03.2021	J Blackwood & Son Pty Limited	Uniform Orders - Various Departments, Stock - Towelette Lens Cleaner, Batteries, Gloves	1,307.01
EFT82204	19.03.2021	Auslec (L & H Group t/as)	KLP - Indoor Cricket Net Repairs	40.94
EFT82205	19.03.2021	Onyx Group WA Pty Ltd	Refreshments - Catering for Council Meeting, 22/02/21	450.00
EFT82206	19.03.2021	ABCO Products	Stock - Ecozyme B+ 5ltr	888.58
EFT82207	19.03.2021	Archival Survival Pty Ltd	Local History - Archival Stationery	336.82
EFT82208	19.03.2021	Eurofins ARL Pty Ltd	7 Mile - Analysis of Compost - AS4454	673.20
EFT82209	19.03.2021	Civica Pty Ltd	Library Management System - Quarterly SMS Transactions	330.97
EFT82210	19.03.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	KLP - Wire Plugs and Fittings for Winch Chargers	334.41
EFT82211	19.03.2021	Adage Furniture (Core Hospitality Group Pty Ltd t/as)	REAP - Equipment for Events (Titan Folding Dry Bar Base)	3,622.30
EFT82212	19.03.2021	Allwest Drilling Pty Ltd	Dampier Highway - Dewitt Rd, Conduct Underbore Drilling	17,091.80
EFT82213	19.03.2021	ATI Parts Australia	Stock - Air Filter Kit, Element Air Filter, Blower, Oil Filter, Fuel Filter Assembly	2,726.08
EFT82214	19.03.2021	Bunzl Ltd	Stock - Hand Towel 120/pack	1,105.63
EFT82215	19.03.2021	BC Lock & Key	Walgu Park - Remove Existing Lockset & Fit SS Backing Plate, DCH - Supply Lock Cylinder to ELC Store Room	1,197.17
EFT82216	19.03.2021	Boya Equipment Pty Ltd	Stock - Blades 60 H30T	153.99
EFT82217	19.03.2021	Bevin Creative (tff Bevin Design House Trust t/as)	REAF 2021 - Instalment 4, Graphic Design (Additional Hours)	2,256.00
EFT82218	19.03.2021	UDLA	P&G - Baynton West Park Garden, Drafting & Landscape Design of Stage 1 Renewal	1,127.50
EFT82219	19.03.2021	Universal Pictures International Australasia Pty Ltd	REAP Movies - The Croods Screening 28/02/2021 & The War With Grandpa 22/02/2021	406.49
EFT82220	19.03.2021	United Forklift and Access Solutions (United Equipment Pty Limited t/a)	Plant Purchase - Caterpillar DP25N (Diesel) Forklift	39,488.90
EFT82221	19.03.2021	Challenge Chemicals Australia	Stock - Keelate Concentrated Dishwasher Liquid	218.13

CHQ/EFT	Date	Name	Description	Amount
EFT82222	19.03.2021	Cherratta Lodge Pty Ltd	KLP - Table Cloths Dry Cleaning 27/02/2021	26.98
EFT82223	19.03.2021	Command IT Services	Security Alarm Monitoring - Various Sites, March 2021	203.50
EFT82224	19.03.2021	Comtec Data Pty Ltd	WRP - Complete Gallagher IP and Server Changeover, WRP - Replace Backup Power Batteries to Security & Access Control System	2,563.00
EFT82225	19.03.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	1,293.50
EFT82226	19.03.2021	Department Of Local Government Sport And Cultural Industries	Cancelled Payment	0.00
EFT82227	19.03.2021	Datacom Systems (AU) Pty Ltd	IT - 5 x Office 365 Microsoft Licenses 23/01/21 - 22/02/21	152.17
EFT82228	19.03.2021	E & MJ Rosher Pty Ltd	Plant Parts - Make KUBOTA Grass Catcher Bag Type, Plant Parts - Wheel (Rim Only)	4,722.68
EFT82229	19.03.2021	Engineering Technology Consultants Trust	Andover Park Redevelopment - Technical Advice (ETC)	442.75
EFT82230	19.03.2021	Factory Sound Sales Pty Ltd	REAF Tech - 1 x Gafferbox242bk Nashua	1,673.00
EFT82231	19.03.2021	Global Security Management (WA)	KTA Main Admin - Security Patrols, February 2021	1,537.11
EFT82232	19.03.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Two Handed Long Reach Lopper & Secateurs	422.04
EFT82233	19.03.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	561.97
EFT82234	19.03.2021	Global Spill Control Pty Ltd	7 Mile - Safety Cabinet Indoor Non-Standard & DG Diamond SA Labels	8,653.35
EFT82235	19.03.2021	GObookings Systems Pty Ltd	Monthly Subscription - City Drainage Inspections	91.30
EFT82236	19.03.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	936.61
EFT82237	19.03.2021	Roadshow Films Pty Ltd	REAP Movies - Cats And Dogs: Paws Reunite, December 2020	638.25
EFT82238	19.03.2021	Vorgee Pty Ltd	KLP - Goggles For Sale	871.20
EFT82239	19.03.2021	Westrac Equipment Pty Ltd	Plant Parts - Latch, Cover, Screws & screws Machin	1,041.45
EFT82240	19.03.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	KLP Court Maintenance - Replace Missing Turf from Cricket Pitch	364.32
EFT82241	19.03.2021	Hunter Mechanical Pty Ltd	Plant - Parts Kit & Labour	3,553.00
EFT82242	19.03.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	906.57
EFT82243	19.03.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Wickham Library - Replacement Cordless Handstick Vacuum Cleaner	149.00
EFT82244	19.03.2021	Intent Building Contracting Pty Ltd	REAP - Investigate and Report on Rear Hallway Water Leak, Bulgarra Day Care Centre - Repairs to Water Leak, KTA Airport - Repair Jammed Aspen Hangar Main Doors	2,204.50
EFT82245	19.03.2021	Karratha Signs	Arts Development - Photo Quality Printing Onto Coreflute	492.16
EFT82246	19.03.2021	James Bennett Pty Limited	Book Orders - Various Libraries, December 2020/January 2021	283.33

CHQ/EFT	Date	Name	Description	Amount
EFT82247	19.03.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Batteries M27 Delkor Marine, Anderson Plug, Cable 8 B&S Twin	320.50
EFT82248	19.03.2021	Keyspot Services	7 Mile - Single & Double Sided Keys	60.06
EFT82249	19.03.2021	Karratha Veterinary Hospital	Animal Control - Various Services	40.00
EFT82250	19.03.2021	Komatsu Australia Pty Ltd	Plant - Mirror Inc Freight	219.59
EFT82251	19.03.2021	Karratha Machinery Hire	KLP - Machinery Hire Charges	333.30
EFT82252	19.03.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Code and Fit Driver's Side Front Door Lock, Plant - Vehicle Recovery	813.78
EFT82253	19.03.2021	Karratha Junior Rugby League	Small Community Grant - Purchase of Refrigerator and Shelving for the Storage Shed	1,582.00
EFT82254	19.03.2021	Woolworths Group Limited	Food , Beverages and Supplies for Various Sites	3,642.76
EFT82255	19.03.2021	West-Sure Group	KTA Airport - Car Park APS Audit, February 2021	279.75
EFT82256	19.03.2021	Wawardu Limited	Roebourne Library - Rent for The Ganalili Centre, February 2021	1,430.00
EFT82257	19.03.2021	David Alexander Whish-Wilson	Karratha Library - (the HeART) Author Talk Thursday 18/03/2021 for REAF	1,018.00
EFT82258	19.03.2021	Leethall Constructions Pty Ltd	Waste - Supply and Install DG Slab (5 DG Containers), Roe Street, Roebourne Path Reinstatement, 7 Mile - Supply Mobile Sign	23,503.88
EFT82259	19.03.2021	Modern Teaching Aids Pty Ltd (MTA)	Karratha Library - Supplies for School Holiday Programs, December 2020/January 2021	116.33
EFT82260	19.03.2021	Menzies Contracting	KTA Airport - Part 4: Landside Boundary Fence Repairs	23,606.00
EFT82261	19.03.2021	Marketforce	Advertising Pilbara News - 18/11/20 City's LPS No.8 Amendment 50	243.36
EFT82262	19.03.2021	Madken Holdings Pty Ltd (t/a Washroom Accessories)	KLP - Supply of 10 x Double Toilet Roll Holders	648.00
EFT82263	19.03.2021	Minprovisse International Pty Ltd	Plant - Repair Puncture On Diesel Fuel Tank	586.96
EFT82264	19.03.2021	NW Communications & IT Specialists	The Base - Replacement Charger Cable Boombox, Alarm Monitoring - Roebourne Library & RAC, February 2021	189.00
EFT82265	19.03.2021	Ixom Operations Pty Ltd (Orica)	KLP - Chlorine Cylinder Rental Charges - February 2021	462.92
EFT82266	19.03.2021	OTR Tyres (TKPH Pty Ltd)	Plant - Light Vehicle Puncture, Plant Repairs - Fit 2 Mower Tyres	110.00
EFT82267	19.03.2021	OEM Pilbara Pty Ltd	Cancelled Payment	0.00
EFT82268	19.03.2021	Office Experts Group (Brayalei Pty Ltd t/as)	System Development - Food Van Automation (Generate New Table Format)	638.00
EFT82269	19.03.2021	Pilbara Distributors Pty Ltd	Stock - Neutral Cleaner (5 ltr) & Chemform	115.83
EFT82270	19.03.2021	Pirtek	KTA Airport - Equal Tube Union for WWTP	61.58
EFT82271	19.03.2021	Pilbara Motor Group - PMG	Plant - Mirror ASM (LHS Door) & Sun Visor	282.97
EFT82272	19.03.2021	North Regional Tafe	Introductory Training for Health & Safety Reps - M Bridges SP&I	1,400.00
EFT82273	19.03.2021	Pilbara Bakehouse	Catering - Hosting Every Club Regional Meeting in Karratha (Breakfast & Lunch) 04/03/21	433.00
EFT82274	19.03.2021	PTM Pilbara Traffic Management Pty Ltd	Australia Day Fireworks - Supply 2 x Traffic Controllers 26/01/2021	1,282.60

CHQ/EFT	Date	Name	Description	Amount
EFT82275	19.03.2021	Pilbara Windscreen Experts Pty Ltd	Plant - Front Windscreen Replacement	462.00
EFT82276	19.03.2021	Raeco	KTA Library - Book Covering, Labels & Repair Glue (Barcode Protector Labels)	1,198.39
EFT82277	19.03.2021	Rialto Distribution Pty Ltd	REAP Movies - The Elfkin 31/01/2021 & 13/02/2021	302.50
EFT82278	19.03.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Diesel for Various Sites	32,414.20
EFT82279	19.03.2021	Regal Cream Products Pty Ltd	REAP Kiosk - Ice-cream Supplies	439.03
EFT82280	19.03.2021	Statewide Bearings	Plant Parts - Ford Disc, Disc Pads, Bearing 12 Taper	263.72
EFT82281	19.03.2021	Kmart Karratha	Programming Supplies for Various Sites	1,602.60
EFT82282	19.03.2021	Speedo Australia Pty Ltd	KLP - Googles for Sale	1,148.40
EFT82283	19.03.2021	Sodexo	Staff Housing - Monthly Rent 14/03/2021 - 13/04/2021	2,820.24
EFT82284	19.03.2021	Scope Business Imaging	Photocopier Charges - Various Sites, February 2021	308.83
EFT82285	19.03.2021	Sanity Music Stores Pty Ltd	Roebourne Library - DVD Order, January 2021	20.23
EFT82286	19.03.2021	Schneider Electric (Australia) Pty Ltd	KLP - Supply 2 x MZ18A Actuators & 1 x 2 Way Valve	1,007.60
EFT82287	19.03.2021	Skipper Transport Parts	Plant - Tensioner Asm-drv Belt	482.11
EFT82288	19.03.2021	Southern Cross Austereo Pty Ltd	Crime Prevention - Police Beat Radio Segment and Advertising Campaign on Triple M Radio February 2021	1,320.00
EFT82289	19.03.2021	Spinifex Business Consultancy Services	KTVC - Purchase 10 x Mangadoo Books by David Morgan	200.00
EFT82290	19.03.2021	T-Quip	Plant Parts - Catcher Bag Top, Stock - Mower Blade	496.90
EFT82291	19.03.2021	Trasan Contracting Pty Ltd	TC Damien - Staff Housing - Cyclone and General Repairs	12,427.36
EFT82292	19.03.2021	Taylor Burrell Barnett (Toddlerville Prospecting Pty Ltd)	Dampier Land Transfer - Review of 2018 Report Cards for Each Site	3,586.00
EFT82293	19.03.2021	Troy's Tyres 2 You	REAF - Blue & Pink Smoke Tyres for Loud Guitars & Red Cans Concert	1,390.00
EFT82294	19.03.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Parts - Repair Two Tyres	20.00
EFT82295	19.03.2021	The Trustee For TD Unit Trust T/A Map Creative PL Headsox Flexible Hea	KTVC Stock - Purchase Head Sox x 57	783.75
EFT82296	19.03.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	IPC - Electricity Usage November 2020 - March 2021	8,214.24
EFT82297	19.03.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Land Dev. - Consultant Services for the Subdivision of Lot 651 Hancock Way Bulgarra - Claim 1	10,890.00
EFT82298	19.03.2021	Taylor Industries WA Pty Ltd	Plant - Fix Large Crack On Tray, Plant - Consumables	1,121.23
EFT82299	19.03.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - Multi Belt 112, Plant Parts - Various	1,707.42

CHQ/EFT	Date	Name	Description	Amount
EFT82300	19.03.2021	Colin Wilkinson Developments Pty Ltd	Refund - 2 x Overpaid Development Applications	2,568.81
EFT82301	19.03.2021	G Cucel	Security Subsidy Scheme Reimbursement	521.51
EFT82302	19.03.2021	A Clark	HR - Safety Boots - Amy Clark	199.27
EFT82303	19.03.2021	P Eddy	KTA Airport - Lost Parking Ticket Refund	115.00
EFT82304	19.03.2021	A Ferguson	Partial Refund of 12 Month Membership	691.00
EFT82305	19.03.2021	C Hutchens	Cancelled Payment	0.00
EFT82306	19.03.2021	A Morley	Reimbursement for Lost Ticket at Airport	165.00
EFT82307	19.03.2021	M Pollock	Refund - Airport Car Park Card Bond #286472 03/04/2017	50.00
EFT82308	19.03.2021	Red Dog 4wd Club	Bag for Bags Donation - Red Dog 4WD Club 07/03/21	276.00
EFT82309	19.03.2021	Thomas Building Pty Ltd	Refund - Overpayment of Planning Application DA21048	379.50
EFT82310	19.03.2021	Horizon Power	Electricity Usage Charges - Various	25,866.44
EFT82311	19.03.2021	Cleanaway Pty Ltd	Sweeping Of Carparks Paths Pathways And Roads February 2021, Waste Collection November 2020	83,641.40
EFT82312	19.03.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	11,001.51
EFT82313	19.03.2021	Horizon Power	Electricity Usage Charges - Various	266.28
EFT82314	19.03.2021	Water Corporation	Water Usage Charges - Various	312.83
EFT82315	19.03.2021	Foxtel For Business	Business Premium Charges March 2021 - Various Sites	365.00
EFT82316	19.03.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	Office Expenses - 15L Spring Water Bottles & Monthly Fees for Filter Units	204.25
EFT82317	19.03.2021	Ausolar Pty Ltd	KTA Golf Course - Upgrade Program Modules, IPC - Install GPO for Ball Machine, KLP - Dig Out and Carry Out Electrical Pit Repairs, Repairs at Various Sites	27,157.22
EFT82318	19.03.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Air-conditioning Repairs & Maintenance - Various Sites	42,726.30
EFT82319	19.03.2021	Dampier Plumbing & Gas (tff DPG Trust)	KTA Airport - Emergency Repairs to Mains Water Supply, Plumbing Works to Various Sites	7,674.82
EFT82320	18.03.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT82321	18.03.2021	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	717.89
EFT82322	18.03.2021	S Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT82323	18.03.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT82324	18.03.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT82325	18.03.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT82326	18.03.2021	Maxxia Pty Ltd	Payroll Deductions	53,170.70
EFT82327	18.03.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT82328	18.03.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT82329	18.03.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT82330	18.03.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT82331	24.03.2021	Australian Taxation Office	Payroll Deductions	299,192.00

CHQ/EFT	Date	Name	Description	Amount
EFT82332	24.03.2021	Child Support Agency	Payroll Deductions	1,403.99
EFT82333	19.03.2021	Department Of Local Government Sport And Cultural Industries	Contribution - The Banned Drinkers Register Evaluation Progress Claim	18,333.34
78647	17.02.2020	Dolores Go Griffiths	Cancelled Stale Cheque	-98.00
78648	17.02.2020	Indio Holdings Pty Ltd	Cancelled Stale Cheque	-327.67
78683	12.03.2021	Indio Holdings Pty Ltd	Cancelled Payment	0.00
78684	11.03.2021	City of Karratha	FLOAT - Events March 2021	200.00
78685	19.03.2021	Indio Holdings Pty Ltd	Cancelled Payment	0.00
78686	19.03.2021	Dept Of Planning & Infrastructure - Plates	Plates - 13K	200.00
DD39947.1	11.03.2021	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	-66.28
DD40062.1	03.03.2021	Aware Super (Formerly WA Super & First State Super)	Payroll Deductions	94,572.10
DD40062.10	03.03.2021	100F Lifetrack Personal Superannuation	Superannuation Contributions	799.26
DD40062.11	03.03.2021	JR Superannuation Fund	Superannuation Contributions	508.33
DD40062.12	03.03.2021	HostPlus Superannuation	Payroll Deductions	10,669.38
DD40062.13	03.03.2021	ANZ Smart Choice Super	Superannuation Contributions	864.55
DD40062.14	03.03.2021	QSUPER	Superannuation Contributions	711.34
DD40062.15	03.03.2021	Prime Super	Superannuation Contributions	1,268.00
DD40062.16	03.03.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	568.06
DD40062.17	03.03.2021	BT Business Super	Superannuation Contributions	664.23
DD40062.18	03.03.2021	Macquarie Wrap Super Manager	Superannuation Contributions	1,271.98
DD40062.19	03.03.2021	AMG Super	Superannuation Contributions	523.57
DD40062.2	03.03.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	960.99
DD40062.20	03.03.2021	MLC Wrap Super	Superannuation Contributions	952.45
DD40062.21	03.03.2021	Commonwealth SuperSelect	Superannuation Contributions	478.73
DD40062.22	03.03.2021	Care Super	Superannuation Contributions	485.49
DD40062.23	03.03.2021	Superwrap Personal Super Plan	Superannuation Contributions	1,457.01
DD40062.24	03.03.2021	EQUIPSUPER	Superannuation Contributions	1,135.90
DD40062.25	03.03.2021	Public Sector Superannuation Fund	Superannuation Contributions	166.23
DD40062.26	03.03.2021	Cbus	Payroll Deductions	2,560.91
DD40062.27	03.03.2021	Asgard Superannuation	Superannuation Contributions	86.46
DD40062.28	03.03.2021	BT Panorama Superannuation	Payroll Deductions	922.61
DD40062.29	03.03.2021	AMP Superleader	Superannuation Contributions	435.26
DD40062.3	03.03.2021	Local Government Superannuation-SYDNEY	Superannuation Contributions	1,355.21
DD40062.30	03.03.2021	ING Direct Superannuation Fund	Superannuation Contributions	977.83

CHQ/EFT	Date	Name	Description	Amount
DD40062.31	03.03.2021	BT Funds Management	Superannuation Contributions	678.72
DD40062.32	03.03.2021	HUB24 Super Fund	Superannuation Contributions	302.59
DD40062.33	03.03.2021	Energy Industries Superannuation Fund	Superannuation Contributions	190.18
DD40062.34	03.03.2021	Netwealth Superannuation	Payroll Deductions	1,606.27
DD40062.35	03.03.2021	Unisuper	Superannuation Contributions	860.37
DD40062.36	03.03.2021	Vision Super	Superannuation Contributions	752.21
DD40062.37	03.03.2021	ENERGY SUPER	Superannuation Contributions	470.81
DD40062.38	03.03.2021	Essential Super	Superannuation Contributions	951.38
DD40062.39	03.03.2021	BT Super For Life	Superannuation Contributions	233.95
DD40062.4	03.03.2021	AMP Super Directions Fund	Superannuation Contributions	768.61
DD40062.40	03.03.2021	Media Superannuation	Superannuation Contributions	536.59
DD40062.41	03.03.2021	MLC Super Fund	Superannuation Contributions	1,031.90
DD40062.42	03.03.2021	Local Government Superannuation - BRISBANE	Superannuation Contributions	435.26
DD40062.43	03.03.2021	Paradise Futures SMSF	Superannuation Contributions	508.33
DD40062.44	03.03.2021	Telstra Super Pty Ltd	Superannuation Contributions	287.24
DD40062.45	03.03.2021	Sunsuper Pty Ltd	Payroll Deductions	4,429.11
DD40062.46	03.03.2021	Australian Super	Payroll Deductions	14,006.95
DD40062.47	03.03.2021	Hesta Superannuation	Superannuation Contributions	4,043.44
DD40062.48	03.03.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	2,404.38
DD40062.49	03.03.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	668.70
DD40062.5	03.03.2021	J & S Pryor Super Fund	Superannuation Contributions	352.76
DD40062.6	03.03.2021	Colonial First State Firstchoice Super	Superannuation Contributions	1,465.88
DD40062.7	03.03.2021	Rest Superannuation	Payroll Deductions	6,634.87
DD40062.8	03.03.2021	CBA Superannuation Savings Account	Payroll Deductions	1,263.24
DD40062.9	03.03.2021	VicSuper	Superannuation Contributions	241.82
DD40188.1	17.03.2021	Aware Super (Formerly WA Super & First State Super)	Payroll Deductions	95,125.12
DD40188.10	17.03.2021	VicSuper	Superannuation Contributions	241.82
DD40188.11	17.03.2021	100F Lifetrack Personal Superannuation	Superannuation Contributions	1,017.29
DD40188.12	17.03.2021	HostPlus Superannuation	Payroll Deductions	10,318.53
DD40188.13	17.03.2021	JR Superannuation Fund	Superannuation Contributions	508.33
DD40188.14	17.03.2021	ANZ Smart Choice Super	Superannuation Contributions	806.39
DD40188.15	17.03.2021	QSUPER	Superannuation Contributions	495.77
DD40188.16	17.03.2021	Prime Super	Superannuation Contributions	1,066.18
DD40188.17	17.03.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	545.93
DD40188.18	17.03.2021	Macquarie Wrap Super Manager	Superannuation Contributions	1,307.27
DD40188.19	17.03.2021	AMG Super	Superannuation Contributions	523.56

CHQ/EFT	Date	Name	Description	Amount
DD40188.2	17.03.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	960.99
DD40188.20	17.03.2021	MLC Wrap Super	Superannuation Contributions	952.45
DD40188.21	17.03.2021	Commonwealth SuperSelect	Superannuation Contributions	478.73
DD40188.22	17.03.2021	Care Super	Superannuation Contributions	485.49
DD40188.23	17.03.2021	Superwrap Personal Super Plan	Superannuation Contributions	1,421.12
DD40188.24	17.03.2021	EQUIPSUPER	Payroll Deductions	1,109.64
DD40188.25	17.03.2021	Public Sector Superannuation Fund	Superannuation Contributions	166.23
DD40188.26	17.03.2021	Cbus	Payroll Deductions	2,560.91
DD40188.27	17.03.2021	BT Business Super	Superannuation Contributions	485.49
DD40188.28	17.03.2021	BT Panorama Superannuation	Payroll Deductions	899.52
DD40188.29	17.03.2021	AMP Superleader	Superannuation Contributions	435.26
DD40188.3	17.03.2021	Local Government Superannuation-SYDNEY	Superannuation Contributions	1,288.27
DD40188.30	17.03.2021	ING Direct Superannuation Fund	Superannuation Contributions	955.07
DD40188.31	17.03.2021	BT Funds Management	Superannuation Contributions	678.72
DD40188.32	17.03.2021	HUB24 Super Fund	Superannuation Contributions	97.98
DD40188.33	17.03.2021	Energy Industries Superannuation Fund	Superannuation Contributions	273.35
DD40188.34	17.03.2021	Netwealth Superannuation	Payroll Deductions	1,606.27
DD40188.35	17.03.2021	Unisuper	Superannuation Contributions	755.53
DD40188.36	17.03.2021	Vision Super	Superannuation Contributions	752.21
DD40188.37	17.03.2021	ENERGY SUPER	Superannuation Contributions	470.81
DD40188.38	17.03.2021	Essential Super	Superannuation Contributions	963.14
DD40188.39	17.03.2021	BT Super For Life	Superannuation Contributions	319.67
DD40188.4	17.03.2021	AMP Super Directions Fund	Superannuation Contributions	768.61
DD40188.40	17.03.2021	Media Superannuation	Superannuation Contributions	557.75
DD40188.41	17.03.2021	MLC Super Fund	Superannuation Contributions	1,031.90
DD40188.42	17.03.2021	Local Government Superannuation - BRISBANE	Superannuation Contributions	435.26
DD40188.43	17.03.2021	Parasdisse Futures SMSF	Superannuation Contributions	508.33
DD40188.44	17.03.2021	Telstra Super Pty Ltd	Superannuation Contributions	478.73
DD40188.45	17.03.2021	Sunsuper Pty Ltd	Superannuation Contributions	4,791.53
DD40188.46	17.03.2021	REI Superannuation	Superannuation Contributions	130.58
DD40188.47	17.03.2021	Australian Super	Superannuation Contributions	14,389.56
DD40188.48	17.03.2021	Hesta Superannuation	Superannuation Contributions	3,892.98
DD40188.49	17.03.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	2,423.60
DD40188.5	17.03.2021	J & S Pryor Super Fund	Superannuation Contributions	374.07
DD40188.50	17.03.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	668.70
DD40188.6	17.03.2021	Colonial First State Firstchoice Super	Superannuation Contributions	1,465.88
DD40188.7	17.03.2021	National Mutual Superannuation Retirement Fund	Superannuation Contributions	103.37

CHQ/EFT	Date	Name	Description	Amount
DD40188.8	17.03.2021	Rest Superannuation	Payroll Deductions	6,835.86
DD40188.9	17.03.2021	CBA Superannuation Savings Account	Payroll Deductions	1,188.64
DD40200.1	05.03.2021	City of Karratha	Investment - Muni Funds ME Bank TD - 3 Months	2,000,000.00
DD40202.1	10.03.2021	Fines Enforcement Registry (Dept Of Attorney General)	FERS - March 2021 16 Fines	1,232.00
DD40211.1	17.03.2021	Australian Super	Superannuation Contributions	167.81
DD40213.1	17.03.2021	Hesta Superannuation	Superannuation Contributions	162.59
				8,678,805.31

**Credit Cards Payment Date 10/03/2021**

DD40236.1	01.02.2021	Coles	KTA Airport - Ultra 9V Batteries for Safe	14.00
DD40236.1	15.02.2021	Sweet Gifts of Mine	Gift for Staff Member - Birth of Baby as Per Policy	100.00
DD40236.1	19.02.2021	Karratha Courthouse	Lodgement of Complaint for Littering	155.70
DD40236.1	18.02.2021	Landgate	Land Enquiry Suburb Report	114.51
DD40236.1	28.02.2021	Nimble Software Systems	Rostering Software Monthly Subscription March 2021	395.61
DD40236.1	10.02.2021	The Telecom Shop	ERP Office Equipment - Webcam & Speaker Phone	1530.23
DD40236.1	10.02.2021	Acquia	Monthly Website Cloud Storage - February 2021	311.11
DD40236.1	13.02.2021	SafetyCulture	Monthly Software Subscription - Audit App 13/01/2021 - 13/02/2021	313.50
DD40236.1	15.02.2021	Illion Australia Pty Ltd	Financial Check – ERP	129.00
DD40236.1	18.02.2021	Solarwinds MSP	ICT Password Register - 18/02/2021	148.32
DD40236.1	22.02.2021	Netregistry	Domain Subscription - karrathavisitorcentre.com.au 22/02/2021 - 22/02/2022	15.95
DD40236.1	22.02.2021	LogMeln	Password Manager Software 22/02/2021 - 21/02/2022	712.80
DD40236.1	24.02.2021	Kounta	Monthly Software Subscription POS Extended Library Software	420.00
DD40236.1	29.01.2021	Qantas	Flight for CEO Attending Meetings in Perth 11 & 12/03/2021	751.96
DD40236.1	29.01.2021	Qantas	Flight for Mayor Attending State Council Meeting in Perth 03/03/21	751.96
DD40236.1	05.02.2021	WA News	CEO Electronic Subscription to the Western Australian Newspaper	28.00
DD40236.1	05.02.2021	Qantas	Flight for Mayor Attending Meetings in Perth 18 & 19/03/2021	472.79
DD40236.1	08.02.2021	Qantas	Flight for Mayor Attending Meetings in Broome 17 & 18/06/2021	1298.00
DD40236.1	08.02.2021	Qantas	Flight for CEO Attending Meetings in Broome 17 & 18/06/2021	1298.00
DD40236.1	08.02.2021	Conference & Education	Registration for Mayor Attending the 2021 Developing Northern Australia Conference, Darwin 16-18/08/2021	961.30
DD40236.1	10.02.2021	Virgin Airlines	Flight for Mayor Attending Meetings in Perth 18 & 19/02/2021	336.00
DD40236.1	10.02.2021	Virgin Airlines	Credit Card Fee - Flight for Mayor Attending Meetings in Perth 18 & 19/02/2021	3.44
DD40236.1	10.02.2021	Qantas	Flight for CEO Attending Meetings in Perth 18 & 19/02/21	751.96
DD40236.1	16.02.2021	Qantas	Zoom - Standard Pro 14/02/2021 - 13/03/2021	21.61
DD40236.1	18.02.2021	Tickets 2021 Regions	Registration for Mayor Attending the 2021 Regions Rising National Summit 17 & 18/03/2021	1200.00

CHQ/EFT	Date	Name	Description	Amount
DD40236.1	18.02.2021	Tickets 2021 Regions	Registration - Director Development Services Attending 2021 Regions Rising National Summit 17 & 18/03/2021	1200.00
DD40236.1	22.02.2021	Qantas	Flights for Mayor Attending the 2021 Regions Rising National Summit 17 & 18/03/2021	634.38
DD40236.1	22.02.2021	BWS Liquor	Restock Councillor Fridge	165.00
DD40236.1	25.02.2021	Coles	Catering for Executive Management Meeting Held 25/02/2021	35.00
DD40236.1	14.02.2021	Qantas	Flights for Director Development Services Attending the 2021 Regions Rising National Summit 17 & 18/03/2021	1607.32
DD40236.1	26.02.2021	Qantas	Flight Change Fee Difference - Mayor Attending State Council Meeting 03/03/2021	45.75
DD40236.1	25.02.2021	Qantas	Flights for Mayor Attending the 2021 Regions Rising National Summit 17 & 18/03/2021	914.44
DD40236.1	27.01.2021	Bunnings	Gift Card - Employee Leaving Gift as Per Policy	300.00
DD40236.1	28.01.2021	WALGA	Registration - WA Transport Forum, Manager Infrastructure Services	70.00
DD40236.1	28.01.2021	Virgin	Flights for Manager Infrastructure Services to Attend WA Transport Forum in Perth	678.87
DD40236.1	17.02.2021	Woolworths	Gift Card - Employee Leaving Gift as Per Policy	230.00
DD40236.1	17.02.2021	BCF	Gift Card - Employee Leaving Gift as Per Policy	100.00
DD40236.1	17.02.2021	Bunnings	Gift Card - Employee Leaving Gift as Per Policy	300.00
DD40236.1	17.02.2021	BWS	Catering - Employee Leaving Council as Per Policy	73.00
DD40236.1	23.02.2021	Illion	Credit Check for New Contractor - Hydro Plan P/L	247.00
DD40236.1	23.02.2021	Interflora	Flowers for Bereavement as Per Policy	104.69
DD40236.1	25.02.2021	Woolworths	Catering - Employee Leaving Council as Per Policy	19.03
DD40236.1	25.02.2021	Woolworths	Catering - Employee Leaving Council as Per Policy (GST Free Items)	30.82
DD40236.1	10.02.2021	Tokyo Station	Meal Allowance Director Corporate Services - Perth Meetings	27.75
DD40236.1	10.02.2021	Dome Eastend	Meal Allowance Director Corporate Services - Perth Meetings	24.85
DD40236.1	10.02.2021	BP Connect Ascot	Refuel Hire Car - Director Corporate Services Perth Meetings	9.20
DD40236.1	08.02.2021	Microsoft-billing Computer Software	Hosting Fee For Online Photo Library (Onedrive)	2.00
DD40236.1	20.02.2021	Campaign Monitor	Email Distribution Upgraded Plan	144.80
DD40236.1	23.02.2021	ISSUU	Electronic Publishing Platform - Subscription 23/02/2021 - 23/02/21	28.87
DD40236.1	28.01.2021	Virgin	Airfare for Director Corporate Services - Meetings in Perth	649.00
DD40236.1	28.01.2021	Virgin	Airfare Credit Card Payment Surcharge - Director Corporate Services	6.65
DD40236.1	05.02.2021	Water Corporation	Water Bill for Manager HR 22/9/20-19/01/21 as Per Policy	414.73
DD40236.1	09.02.2021	Qantas	Airfare for Director Corporate Services - Meetings in Perth	844.36
DD40236.1	09.02.2021	Pensione Hotel Perth	Accommodation 1 night for Director Corporate Services - Perth Meetings	109.00
DD40236.1	24.02.2021	Singapore Food Takeaway	Catering for Budget Review Workshop	120.00
DD40236.1	24.02.2021	McDonalds	Catering for Budget Review Workshop	23.80
DD40236.1	24.02.2021	McDonalds	Catering for Budget Review Workshop	54.04
DD40236.1	01.02.2021	Point Samson Pty Ltd	Accommodation - REAF Artist in Residence	1870.00
DD40236.1	04.02.2021	Qantas Airways Ltd	Director Community Services - Travel to Perth for WALGA Meeting 26/02 (Used Flight Credit)	7.56

CHQ/EFT	Date	Name	Description	Amount
DD40236.1	08.02.2021	Hospitality Port Hedland	Port Hedland Accommodation for Arts & Development to Attend Arts Seminar	340.00
DD40236.1	08.02.2021	Qantas Airways Ltd	Director Community Services - Travel to Perth for WALGA Meeting 26/02 (Used Flight Credit)	99.00
DD40236.1	16.02.2021	SQ Glow Worm Lighting	Rope Lights for REAF	1289.52
DD40236.1	16.02.2021	Qantas Airways Ltd	Flights for REAF Artists	1503.92
DD40236.1	17.02.2021	Virgin AU	Flights for REAF Artists - Credit Card Surcharge	15.61
DD40236.1	17.02.2021	Virgin AU	Flights for REAF Artists	1523.98
DD40236.1	23.02.2021	Solo 2 Pty Ltd (Theraquatics)	Sinking Markers for Swimming Lessons	405.74
DD40236.1	28.02.2021	SHQ	Training for Youth Services Staff - Nuts & Bolts	440.00
DD40236.1	01.02.2021	Soundtrack Your Brand	Music Streaming - REAP Foyer	37.06
DD40236.1	10.02.2021	Soundtrack Your Brand	Music Streaming - The Base	37.06
DD40236.1	10.02.2021	Soundtrack Your Brand	Music Streaming - Youth Shed	37.06
DD40236.1	10.02.2021	Soundtrack Your Brand	Music Streaming - Wickham Recreation Precinct	37.06
DD40236.1	11.02.2021	Soundtrack Your Brand	Music Streaming - REAP Roaming	37.06
DD40236.1	15.02.2021	Mind Body	Fitness Subscription 13/02/2021 - 12/03/2021	125.00
DD40236.1	16.02.2021	Ximble	Roster Program 15/02/2021 - 24/11/2021	65.82
DD40236.1	16.02.2021	Soundtrack Your Brand	Music Streaming - REAP Theatre	37.06
DD40236.1	17.02.2021	Facebook	REAP Advertising	30.90
DD40236.1	18.02.2021	Ximble	Roster Program 17/02/2021 - 24/11/2021	34.34
DD40236.1	22.02.2021	Mood Media	Music Program Rental Service	66.00
DD40236.1	25.02.2021	The Deli	Meal Allowance - Director Communities Perth Trip 25/02/2021	18.00
DD40236.1	26.02.2021	Hylin	Meal Allowance - Director Communities Perth Trip 25/02/2021	25.00
DD40236.1	17.02.2021	Horizon Power	Power Bill for Staff Housing	98.19
DD40236.1	08.02.2021	IAP2 Australasia	Engagement Facilitation - Virtual	594.00
DD40236.1	09.02.2021	IAP2 Australasia	Engagement Partnerships	594.00
DD40236.1	09.02.2021	GCS Agoda International	Accommodation Bushfire & Risk Planning Coordinator - The Lodge Motel Port Hedland 8/2/2021	186.95
DD40236.1	20.01.2021	Horizon Power	Power Bill for Manager City Growth 19/11-19/01/2021 As Per Policy	270.84
DD40236.1	21.01.2021	Water Corporation	Water Bill for Manager City Growth 24/11-19/01/2021 as Per Policy	16.59
DD40236.1	19.02.2021	Kimberley Medical Group	Pre-employment Medical	209.00
DD40236.1	22.02.2021	Cengage	Student Workbook for HD Mechanic Apprentice	254.95
DD40236.1	22.02.2021	Cengage	Student Workbook for HD Mechanic Apprentice	254.95

32,012.32

**Payroll**

	23.02.2021	City of Karratha	Wages	\$ 1,099.25
	04.03.2021	City of Karratha	Payroll: F/N Ending 03/03/2021	\$ 880,321.82
	18.03.2021	City of Karratha	Payroll: F/N Ending 17/03/2021	\$ 875,934.54
	22.03.2021	City of Karratha	Wages	\$ 588.67
	22.03.2021	City of Karratha	Wages	\$ 970.84
	25.03.2021	City of Karratha	Wages	\$ 13,576.65

1,772,491.77

Total Payments: 10,483,309.40



**10.3 DRAFT 2021/22 DIFFERENTIAL RATES MODEL**

<b>File No:</b>	<b>RV.10</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>21 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Objects and Reasons for Differential Rates</b>

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**PURPOSE**

For Council to consider the following for the purpose of advertising and seeking public submissions on the draft differential rates model for the 2021/22 financial year:

- rates in the dollar and minimum rates for each differential rating category; and
- objects and reasons for differential rates.

**BACKGROUND**

Officers have commenced developing the 2021/22 Budget and at this stage operating expenditure is expected to decrease slightly, predominantly due to the additional expenditure incurred in the 2020/21 financial year relating to COVID-19, Wickham Aquatic Centre refurbishment and Cyclone Damien clean-up.

The following operating expenditure is forecast to increase in the 2021/22 Budget:

- electricity charges (increasing by approximately \$70K to \$4.91M);
- water costs (increasing by approximately \$20K to \$1.36M);
- insurance (increasing by approximately \$172K to \$2.02M);
- building maintenance (increasing due to new buildings and ageing of existing buildings);
- public open space maintenance (increasing due to additional parks and open space);
- new services and upgrade and renewal of facilities (FeNaCING, Karratha Leisureplex, road and footpath construction); and
- increasing service levels (such as street sweeping, litter collection, cleaning of street furniture and pavements, Dampier drainage, economic development).

Some of these costs are driven by external factors such as State Government increases in utility prices, whereas others reflect increased community expectations for facilities and services.

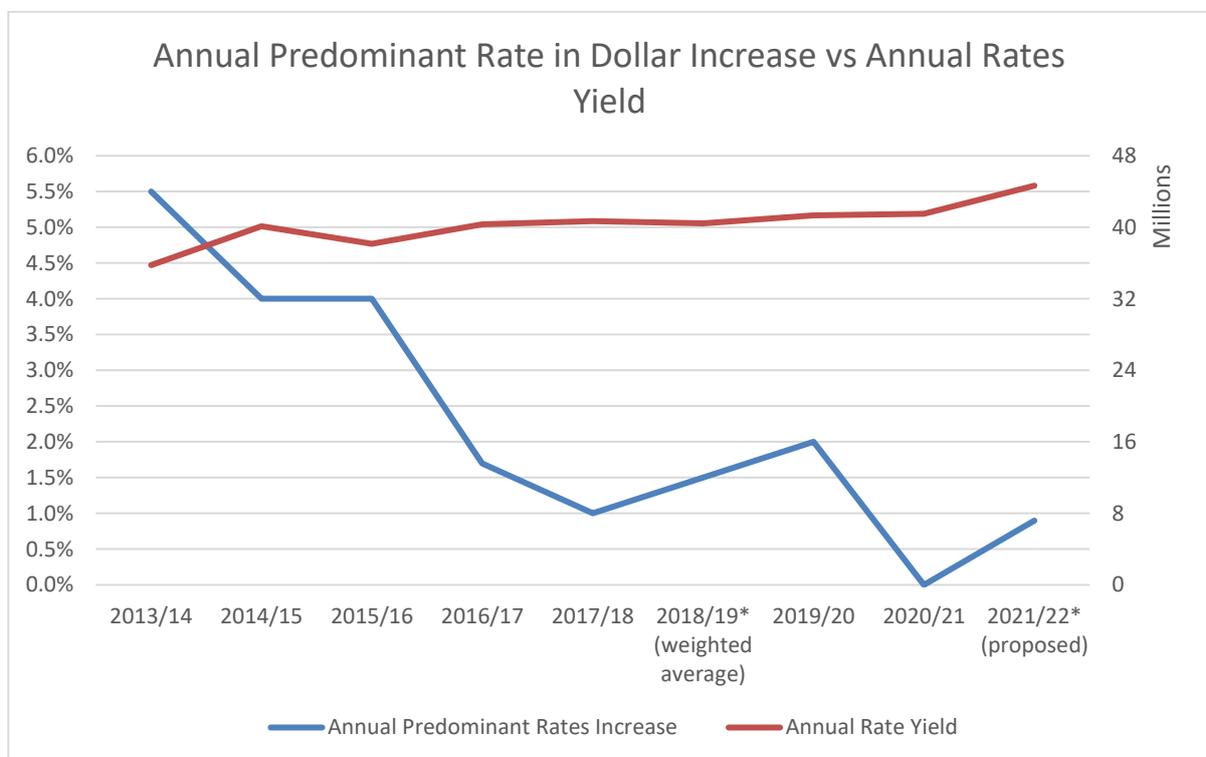
The City receives approximately one third of its total funding from rates, approximately one third from fees and charges, with the remainder coming from grants and contributions, reserves and other sources. The City's property investments (including The Quarter HQ, which is currently returning 9.1%) continue to provide a positive alternative revenue source to reduce reliance on rates. However, with rate increases at less than CPI over recent years and a freeze on the rate in the dollar last year due to COVID-19, increases in own source revenue (rates, fees and charges) have been unable to meet the additional cost of operating expenditure and led to increased reliance on reserves.

A key component of the budget setting is the establishment of the rates in the dollar. Council has differential rates whereby different rates in the dollar are set for different rating categories. In 2020/21 rate revenue was derived from the following differential rating categories:

- Residential properties 43%
- Commercial / Industrial properties 18%
- Airport / Strategic Industry (GRV) properties 5%
- Transient Workforce Accommodation 14%
- Strategic Industry (UV) 17%
- Pastoral / Mining / Other categories (UV) 3%

Council’s Long Term Financial Plan forecast a CPI of 1.8% in 2021/22, however actual CPI for the December 2020 year was 0.9%.

The graph below shows the potential rate yield for 2021/22 based on a 0.9% increase in the rate in the dollar in addition to growth in rateable properties.



The proposed differential rates based on a 0.9% increase are detailed in Table 1 below:

**Table 1**

Rate Type	Rate Category	Rate in \$	Minimum Payment
GRV	Residential	0.118536	\$1,563
GRV	Commercial / Industrial	0.101677	\$1,563
GRV	Airport / Strategic Industry	0.157867	\$1,563
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.390527	\$1,563
UV	Pastoral	0.104571	\$328
UV	Mining/Other	0.134096	\$328
UV	Strategic Industry	0.186544	\$328

Based on current rating information, the proposed differential rates model would raise \$44.7 million in rates in the 2021/22 financial year comparative to \$44.1 million of rates levied in 2020/21.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Councillors and the Executive Management Team via budget workshops and briefing sessions.

**COMMUNITY CONSULTATION**

The proposed differential rates together with the objects and reasons for each rate must be advertised for a minimum period of 21 days, no earlier than 1 May 2021.

This period of advertising allows ratepayers to consider the proposed rates and make any submissions for Council’s consideration prior to resolving the final differential rates as part of the budget approval process. The advertising process does not prevent Council from amending the rate model at Budget adoption.

**STATUTORY IMPLICATIONS**

In addition to giving public notice and inviting submissions regarding the proposed differential rates, s 6.33 of the *Local Government Act 1995* provides that a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential rate. Based on the proposed differential rates model, this is applicable for the Transient Workforce Accommodation / Workforce Accommodation differential rate.

The proposed rates model would result in no change to the TWAWA differential rate relative to the lowest differential rate, and also maintain the same relativity to the Residential rate, when compared to the 2020/21 rates. Table 2 highlights this:

**Table 2**

	2020/21		2021/22	
	Relativity to Lowest rate-in-the-\$	Relativity to Residential rate-in-the-\$	Relativity to Lowest rate-in-the-\$	Relativity to Residential rate-in-the-\$
TWAWA Differential Rate	3.84x	3.29x	3.84x	3.29x

**POLICY IMPLICATIONS**

In accordance with the Department of Local Government Rating Policy – Differential Rates, Council must demonstrate that consideration has been given to the key values of Objectivity, Fairness and Equity, Consistency, Transparency and Administrative Efficiency.

The following indicates how these values are satisfied by the proposed differential rates:

**Objectivity:**

- The land on which differential general rates is proposed has been rated according to Zoning and Land Use. No land is proposed for differential general rates based on being vacant land.
- There has been no change to the boundaries of the District in the past five years.

- One differential general rate has been proposed which is more than twice the lowest differential – being the Transient Workforce Accommodation/Workforce Accommodation differential rating category.

### **Fairness and Equity:**

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following items have been budgeted or undertaken:

#### **Efficiency Measures:**

- continued review of the need for and remuneration of each vacant position;
- disposal of under-utilised light fleet and plant;
- continued use of local suppliers whenever possible and appropriate;
- implementing energy and water efficiency strategies and actions;
- installation of solar PV array at Karratha Leisureplex;
- review of GRV rating for capital improvements under the State's Rating Policy – Valuation of Land – Mining;
- conduct two full budget reviews each financial year;
- implementation of records digitisation strategy;
- review of Enterprise Resource Planning system;
- ongoing investment in property to generate alternative revenue streams and reduce reliance on rates.

#### **Service Improvements:**

- redevelopment of Karratha Leisureplex;
- reconstruction of Bayly Avenue at the Karratha Airport;
- reconstruction of Coolawanyah Road stage 3;
- expansion of local road and footpath network and associated infrastructure;
- completion of Dampier Foreshore Redevelopment;
- land development to allow another 20 residential lots to be released;
- Dampier land transfers from Rio Tinto;
- Kevin Richards Memorial Oval, Windy Ridge Oval and Hampton Oval upgrades;
- increase in frequency of slashing and mowing;
- lot 7020 development in the CBD;
- completion of the golf course redevelopment;
- conduct of annual community survey to inform services and priorities;
- increase in indigenous engagement.

- The objects of imposing differential rates and reasons for each rate are set out in the attached document that will be publicly available from 1 May 2021.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
- As there are fewer than 30 ratepayers in the Transient Workforce Accommodation/Workforce Accommodation and UV Pastoral differential rating categories, each of these ratepayers will be individually informed in writing of the Department's Rating Policy, Council's objects and reasons, the differential general rate proposed that will apply to the ratepayer's property and the previous year's differential general rate for comparison. The closing date for submissions on the proposal will be at least 21 days after this information is provided.
- All submissions from ratepayers will be presented to Council for consideration at a later meeting and the minutes of this meeting, including the responses to ratepayer submissions, will be provided to the Department and the Minister.

**Consistency:**

- All properties with the same land use characteristics have been rated in the same way, with the exception of vacant land which has been rated based on zoning.
- The proposed differential rates align with the principles of the rating strategy in the Corporate Business Plan and Long-Term Financial Plan. The proposed 0.9% increase to rates in the dollar is based on the CPI increase for the December 2020 Quarter. The predominant rate increase in the Long-Term Financial Plan is based on CPI.
- Consideration has been given to rates proposed in neighbouring or similar local government districts. The Town of Port Hedland has reviewed its rating strategy with particular emphasis on the rating of port infrastructure on land leased from the State Government. The City’s rating strategy has been reviewed in light of this, however no change is required as the City is already rating similar infrastructure in a similar way and has done so for a number of years. The Shires of Ashburton, East Pilbara and Broome have yet to propose a differential rates model for 2021/22.
- Average rates per property across similar differential rating categories remain comparable with similar local governments.
- Karratha has higher revenue from TWAs than other surrounding areas, however this is offset by a markedly lower UV mining rate.

**Transparency and Administrative Efficiency:**

- A document has been prepared clearly describing the object of and reason for each differential general rate. This will be made publicly available on the City website from 1 May 2021.
- Public notice will be exhibited on a notice board at Council’s offices and at each library within the district from 1 May 2021. This public notice will also be published in state wide and local newspapers from 1 May 2021.
- The public notice will detail each differential general rate to be imposed, advise ratepayers where to obtain a copy of the objects and reasons, invite submissions from ratepayers on the proposed differential general rates and advise the closing date for submissions of 24 May 2021.
- After the closing date for submissions, each submission received will be presented to Council for consideration prior to resolving to make application to the Minister for approval of the proposed differential general rates.

**FINANCIAL IMPLICATIONS**

Table 3 provides a comparison of rate yield based on rate in dollar increase options.

**Table 3**

Rate in Dollar % increase	2020/2021	0%	0.9%	1.8%
Rate Yield	\$44,145,622	\$44,260,262	\$44,658,734	\$45,057,206
Difference (% and property growth)	-	\$114,640	\$513,112	\$911,584

The increase in the rate yield when the rate in the dollar remains the same as 2020/21 is reflective of growth in the number of rateable properties in the City.

Table 4 provides a comparison of the proposed rates yield to 2020/21. The proposed rate yield is reflective of a 0.9% rate in the dollar increase in addition to property growth and improvements:

**Table 4**

Rate Type	Differential Rates Categories	2020/21 Rate Yield \$	2020/21 Rate Yield %	Proposed Rate Yield \$	Proposed Rate Yield %	Increase / Decrease %
GRV	Residential	19,248,646	43.6%	19,441,636	43.5%	1.00%
GRV	Commercial / Industrial	7,898,439	17.9%	7,996,116	17.9%	1.24%
GRV	Airport / Strategic Industry	2,076,895	4.7%	2,097,150	4.7%	0.98%

Rate Type	Differential Rates Categories	2020/21 Rate Yield \$	2020/21 Rate Yield %	Proposed Rate Yield \$	Proposed Rate Yield %	Increase / Decrease %
GRV	Transient Workforce Accommodation/ Workforce Accommodation	6,139,038	13.9%	6,263,942	14%	2.03%
UV	Pastoral	288,555	0.7%	291,152	0.7%	0.90%
UV	Mining/Other	1,012,601	2.3%	1,019,955	2.3%	0.73%
UV	Strategic Industry	7,481,449	16.9%	7,548,783	16.9%	0.90%
	<b>TOTAL</b>	<b>44,145,623</b>	<b>100.00%</b>	<b>44,658,734</b>	<b>100.00%</b>	<b>1.16%</b>

Table 5 provides a comparison of the proposed average rates per property based on a 0.9% increase in the rates in the dollar:

**Table 5**

Rate Type	Differential Rates Categories	2020/21 Average Rate per Property (Current Year Valuations)	Proposed Average Rate per Property	\$ Increase / Decrease	% Increase / Decrease
GRV	Residential	2,250	2,273	23	1.04%
GRV	Commercial / Industrial	7,036	7,132	96	1.35%
GRV	Airport / Strategic Industry	66,997	67,650	653	0.98%
GRV	Transient Workforce Accommodation/ Workforce Accommodation	269,916	272,345	2,429	0.90%
UV	Pastoral	28,855	29,115	260	0.90%
UV	Mining/Other	2,514	2,537	23	0.92%
UV	Strategic Industry	178,130	179,733	1,603	0.90%
	<b>TOTAL</b>	<b>4,337</b>	<b>4,392</b>	<b>55</b>	<b>1.27%</b>

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 4.c.3.1 Property Rating Services  
 Projects/Actions:

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	High	Failure to obtain Ministerial approval for the proposed differential rates model may result in an increase in the rates required from other properties or a significant shortfall in rates revenue.
Service Interruption	High	Any budget shortfall or delays in adoption of the rates and annual budget has the potential to impact operations and services.
Environment	N/A	Nil
Reputation	Moderate	Failure to obtain Ministerial approval for the proposed differential rates model may require Council to increase rates on other differential rating categories to make up any shortfall which would not be well received by other ratepayers.
Compliance	High	Council will be in breach of the <i>Local Government Act 1995</i> if it adopts any differential rates higher than 2x the lowest rate without having followed the prescribed process, including public consultation and Ministerial approval.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Based on the City’s rating strategy, annually the City applies for Ministerial Approval in order to impose differential rating for all Gross Rental Value properties and Unimproved Value properties.

For the 2015/16 financial year the City was required to modify the application, to reduce the differential rate levied on properties in the Transient Workforce Accommodation/Workforce Accommodation differential rating category from \$0.232179 to \$0.216481 in order to obtain Ministerial Approval.

For the 2016/17 financial year the City was required to provide a concession to a number of properties in the Transient Workforce Accommodation/Workforce Accommodation differential rating category to limit the increase in rates payable to 20%. These concessions were offset by Ministerial Approval being granted for the higher rate in the dollar of \$0.321484 rather than the initially proposed rate of \$0.293013.

Council regularly reviews the proportion of the rate income coming from each category in order to ensure that all property owners make an equitable contribution to rates and to minimise the impact that rates have on residential, industrial and commercial ratepayers.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.36 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the proposed Objects and Reasons for Differential Rates 2021/22 with a predominant rate in the dollar increase of 1.8% based on the LTFP assumptions; and
2. ADVERTISE and INVITE submissions regarding the following proposed differential rates for 2021/22:

GRV/UV	Differential Rates Categories 2021/22	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.119594	\$1,577
GRV	Commercial / Industrial	0.102584	\$1,577
GRV	Airport / Strategic Industry	0.159275	\$1,577
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.394011	\$1,577
UV	Pastoral	0.105503	\$331
UV	Mining/Other	0.135292	\$331
UV	Strategic Industry	0.188208	\$331

Option 3

That Council by SIMPLE Majority pursuant to Section 6.36 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the proposed Objects and Reasons for Differential Rates 2021/22 with a predominant rate in the dollar increase of \_\_\_\_; and
2. ADVERTISE and INVITE submissions regarding the proposed differential rates for 2021/22 based on the rate in the dollar increase of \_\_\_\_.

**CONCLUSION**

The differential rates model proposed for public advertising meets the anticipated revenue requirements of the 2021/22 Budget while responding to the changed economic conditions being experienced across the district. The proposed increase to rates in the dollar remains lower than anticipated in Council's Long Term Financial Plan.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154783  
**MOVED** : Cr Scott  
**SECONDED** : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.36 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the proposed Objects and Reasons for Differential Rates 2021/22 containing a predominant rate in the dollar increase of 0.9%; and
2. ADVERTISE and INVITE submissions regarding the following proposed differential rates:

GRV/UV	Differential Rates Categories 2021/22	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.118536	\$1,563
GRV	Commercial / Industrial	0.101677	\$1,563
GRV	Airport / Strategic Industry	0.157867	\$1,563
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.390527	\$1,563
UV	Pastoral	0.104571	\$328
UV	Mining/Other	0.134096	\$328
UV	Strategic Industry	0.186544	\$328

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**10.4 LOCAL GOVERNMENT REGULATIONS AMENDMENTS 2021**

<b>File No:</b>	<b>PE.153</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>21 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Code of Conduct for Council Members, Committee Members and Candidates</b> <b>2. Standards for CEO Recruitment, Performance and Termination</b>

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**PURPOSE**

For Council to consider adoption of the 'Model Code of Conduct for Council Members, Committee Members and Candidates' and 'Standards for CEO Recruitment, Performance and Termination' as a result of legislative amendments impacting local governments.

**BACKGROUND**

As part of ongoing reforms to the *Local Government Act 1995*, on 3 February 2021 the *Local Government (Model Code of Conduct) Regulations 2021* (the Code of Conduct Regulations) and the *Local Government (Administration) Amendment Regulations 2021* (the Administration Regulations) came into effect.

Model Code of Conduct

The new Code of Conduct Regulations replace the *Local Government (Rules of Conduct) Regulations 2007*.

It is a requirement of the Code of Conduct Regulations that all local governments implement a Code of Conduct for Council Members, Committee Members and Candidates within three months of the Code of Conduct Regulations taking effect (by 3 May 2021).

The City of Karratha's current Code of Conduct incorporates guidelines for both Council members and employees. Recent legislative changes now require separate codes for employees and Council members.

The Western Australia Local Government Association (WALGA) released a model code of conduct on 9 April 2021 to assist local governments in the implementation of a Code. Owing to the short timeframe for implementation of the Code of Conduct Regulations, it is proposed that Council adopt the Model Code of Conduct with a view to Officers completing a thorough review for further consideration by Council following the local government elections in October 2021.

Model Standards for CEO Recruitment, Performance and Termination

The *Local Government (Administration) Amendment Regulations 2021* amended the *Local Government (Administration) Regulations 1996* and inserted the Model Standards for the

recruitment, performance review and termination of Local Government CEOs (Model Standards) as Schedule 2.

Under s.5.39B(2) of the Act, all local governments are required to adopt CEO Standards within three months of the Administration Regulations taking effect (by 3 May 2021).

WALGA released a Model Standard for CEOs on 9 April 2021 to assist local governments in the implementation process. The Model Standards provide for the recruitment of CEOs, reviewing the performance of CEOs and the processes of terminating the contracts of CEOs. These are the minimum standards to be applied and it is proposed that Council adopt the Model Standards without amendment as they largely reflect existing practice. Of note however, is the requirement to advertise the position of CEO every ten years, or in the case of an incumbent CEO who will have held the position for 10 or more consecutive years, before the expiry of the incumbent CEO's current contract. This means that the position of CEO of the City must be advertised in accordance with the Standards prior to 19 October 2025 to select a person to be employed as CEO after that date.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors were briefed regarding the legislative amendments at the February 2021 Briefing Session. Consultation has taken place with the Executive regarding the adoption of the Model Standards and Model Code of Conduct with the view to further review on the Code of Conduct following the local government elections in October 2021.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Section 5.103 of the Act provides that each local government is to adopt a Code of Conduct by 3 May 2021. The *Local Government (Model Code of Conduct) Regulations 2021* and *Local Government (Administration) Amendment Regulations 2021* provide broad principles to guide the Code of Conduct content.

Section 5.39B of the Act and Schedule 2 of the *Local Government (Administration) Regulations 1996* provide that each local government is to adopt Standards for CEO Recruitment, Performance and Termination by 3 May 2021.

#### **POLICY IMPLICATIONS**

The City's existing Code of Conduct is being reviewed to remove references to elected members.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.a.2.4	Legal and Legislative Support
Projects/Actions:	4.a.2.4.20.1	Implement and integrate legislative reform into Council Practices

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	Adoption of the Model Code of Conduct and CEO Standards will ensure legislative compliance. Code to highlight acceptable standards of behaviour for elected members, committee members and candidates to prevent misconduct or inappropriate behaviour.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The current Code of Conduct was last reviewed in March 2018.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.103 and 5.39B of the *Local Government Act 1995* RESOLVES to:

- ADOPT the attached Code of Conduct for Council Members, Committee Members and Candidates with the following amendments:  
 \_\_\_\_\_; and
- ADOPT the attached Standards for CEO Recruitment, Performance and Termination with the following amendments:  
 \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.103 and 5.39B of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Code of Conduct for Council Members, Committee Members and Candidates and Standards for CEO Recruitment, Performance and Termination pending further review.

**CONCLUSION**

Council is required to adopt a new Code of Conduct for Council Members, Committee Members and Candidates and Standards for CEO Recruitment, Performance and Termination following recent legislative amendments to the *Local Government Act 1995*.

It is proposed that Council adopt the model Code of Conduct developed by WALGA with a further reviewed to be completed following the local government elections in late 2021. As the CEO Standards largely reflect existing practice, it is proposed that Council adopt the Model Standards developed by WALGA without amendment.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154784  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Smeathers

**That Council by ABSOLUTE Majority pursuant to Section 5.103 and 5.39B of the *Local Government Act 1995* RESOLVES to:**

- 1. ADOPT the attached Code of Conduct for Council Members, Committee Members and Candidates; and**
- 2. ADOPT the attached Standards for CEO Recruitment, Performance and Termination.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 11 COMMUNITY SERVICES

Cr Bertling declared a financial interest in item 11.1 Award of Large Community Grants – Three Year Agreements as Cr Bertling was the event photographer for a grant proponent, Nickol Bay Sport Fishing Club at the Billfish Shootout 2021 event.

Cr Nunn declared an impartiality interest in item 11.1 Award of Large Community Grants – Three Year Agreements as Cr Nunn is employed by Volunteering WA (VWA) and Nor West Jockey Club is a non-financial Member of VWA. Cr Nunn did not leave the room as the disclosure did not restrict her ability to vote on this matter.

At 5.38 pm Cr Bertling left the room.

### 11.1 AWARD OF LARGE COMMUNITY GRANTS – THREE YEAR AGREEMENTS

<b>File No:</b>	<b>GS.76</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director of Community Services</b>
<b>Date of Report:</b>	<b>13 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Local Community Organisations</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

For Council to consider providing grants through a Memorandum of Understanding (MOU) for three years to support a range of community projects/activities under Council Policy CS06 – Community Grants and Contributions Scheme.

#### BACKGROUND

At the March 2021 Ordinary Council Meeting Council considered item 11.2 Award of Large Community Grants and made the following resolution:

##### COUNCIL AMENDED RESOLUTION

Res No : 154766  
 MOVED : Cr Smeathers  
 SECONDED: Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the following applicants to receive funding under the Large Community Grant Scheme:

Applicant	Project	Amount Approved
NBAC	Outdoor working site at operations centre	\$9,375
Wickham Tidy Towns	Wickham Community Garden	\$8,500
Robe River Kurumu Aboriginal Corporation & Bradley Hall	Red Country Music Festival 2021 (WA Day Long Weekend)	\$15,000
Nor West Jockey Club	Roebourne Races 2021	\$15,000
Nickol Bay Sport Fishing Club	Billfish Shootout 2021	\$15,000
King Bay Game Fishing Club	Dampier Classic fishing tournament 2021	\$15,000

Applicant	Project	Amount Approved
Karratha BMX Club	New ablution blocks	\$30,803
Nickol Bay Speedway Club	Annual Sprintcar Stampede	\$15,000
Karratha Bikers Foundation	Father's Day Car and 4WD Show in Dampier	\$3,916
Variety WA	Variety Bash Karratha and Surrounds Stopover Expenses to be held throughout the district during Aug-21	\$18,250
Port Walcott Yacht Club	Pilbara Fishing Extravaganza to be held in Sep-21	\$15,000
<b>TOTAL</b>		<b>\$160,844</b>

In the March report Officers identified the following four projects for consideration of three year MOU's:

Applicant	Project	Amount Recommended
<b>Nor West Jockey Club</b>	<b>Roebourne Races</b>	<b>\$15,000 per year for three years</b>
<b>Nickol Bay Sport Fishing Club</b>	<b>Billfish Shootout</b>	<b>\$15,000 per year for three years</b>
<b>King Bay Game Fishing Club</b>	<b>Dampier Classic fishing tournament</b>	<b>\$15,000 per year for three years</b>
<b>Nickol Bay Speedway Club</b>	<b>Annual Sprintcar Stampede</b>	<b>\$15,000 per year for three years</b>

The MOU process is used to support established events and provide them with a level of financial security through a three-year commitment of funding. Whilst the above projects were identified in the report as recommended MOU's, the appropriate provision was not included in the recommendation. This was an oversight by Officers.

The above projects have approval for one year through the March resolution and Officers are asking Council to consider extending that to three years.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Community Grants and Contributions Scheme providing significant financial assistance to the associated organisations.

#### **COUNCILLOR/OFFICER CONSULTATION**

Funding proposals are considered through an internal selection process by Officers and presented to Council for consideration.

#### **COMMUNITY CONSULTATION**

Where applicants have made contact regarding their application, Officers have liaised with each of the organisations to offer support and assistance in the completion and submission of their funding proposals. Following this report, there will be further consultation with the applicants around the Council decision and future opportunities.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*

#### **POLICY IMPLICATIONS**

Policy CS06 Community Grants and Contributions Scheme applies.

**FINANCIAL IMPLICATIONS**

The Community Grants and Contribution Scheme Large Community Grants category, was budgeted at \$480,000 in the 20/21 Annual Budget.

Should Council approve the recommended MOU’s \$60,000 will come out of future allocations in the 21/22 and 22/23 budgets.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.c.1.2 Community Engagement  
 Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk Level	Comments
Health	N/A	Nil
Financial	Low	Will come out of future budget allocations
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support specific community projects, there may be a negative response from organisations.
Compliance	Low	Officers have applied Policy CS06 – Community Grants and Contributions Scheme during the assessment and subsequent recommendations.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council provide funding to community groups through the Community Grants and Contributions Scheme throughout the year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all applications.

**CONCLUSION**

Through the Large Grant process Council can provide three year agreements to support established community events. The three-year term assists with planning for the events by providing financial security.

Council considered the Large Grants at its March 2021 Ordinary Council but the provision for the three-year agreement was missed by Officers. Council is asked to consider extending the grant approval to three years for the Nor West Jockey Club, Nickol Bay Sport Fishing Club, King Bay Game Fishing Club and Nickol Bay Speedway Club.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154785  
 MOVED : Cr Armstrong  
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE three year agreements for the following applicants under the Large Community Grant Scheme:

Applicant	Project	Amount Recommended
Nor West Jockey Club	Roebourne Races	\$15,000 per year for three years
Nickol Bay Sport Fishing Club	Billfish Shootout	\$15,000 per year for three years
King Bay Game Fishing Club	Dampier Classic fishing tournament	\$15,000 per year for three years
Nickol Bay Speedway Club	Annual Sprintcar Stampede	\$15,000 per year for three years

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Harris, Cr Miller,  
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

At 5.39 pm Cr Bertling re-entered the room.

## 12 DEVELOPMENT SERVICES

Cr Scott declared a financial interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as Cr Scott is the Managing Director of the North West Brewing Co (Applicant).

Crs Armstrong, Bailey, Bertling, Harris, Long, Miller, Nunn, Smeathers and Waterstrom Muller declared an impartiality interest in item 12.1 Development Application DA20236 - Proposed Car Park – Lot 1063 Mooligunn Road, Karratha Industrial Estate as the applicant is a member of Council.

Crs Armstrong, Bailey, Bertling, Harris, Long, Miller, Nunn, Smeathers and Waterstrom Muller did not leave the room as the disclosure did not restrict their ability to vote on this matter.

At 5.40 pm Cr Scott left the room.

### 12.1 DEVELOPMENT APPLICATION DA20236 - PROPOSED CAR PARK – LOT 1063 MOOLIGUNN ROAD, KARRATHA INDUSTRIAL ESTATE

<b>File No:</b>	<b>DA20236</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Planner</b>
<b>Date of Report:</b>	<b>9 April 2021</b>
<b>Applicant/Proponent:</b>	<b>North West Brewing Company Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"> <li><b>1. Location Plan</b></li> <li><b>2. Revised Site Plan Submitted for Approval</b></li> </ol>

#### PURPOSE

For Council to consider a Development Application (DA20236) for a 24 bay car park at Lot 1063 Mooligunn Road, Karratha Industrial Estate.

#### BACKGROUND

On 24 November 2020 the City received a Development Application (DA20236) for a proposed Car Park comprising 24 bays to service the North West Brewery, located on Lot 100 Mooligunn Road, Karratha Industrial Estate.

The proposal relates to Development Approval (DA18146) for a Micro-brewery on Lot 100 Mooligunn Road in order to satisfy Conditions 13 and 14 which states:

13) *Prior to the micro-brewery becoming operational, arrangements being made to the satisfaction of the City of Karratha for additional parking to be provided in a location near to Lot 100 Mooligunn Road, Karratha Industrial Estate.*

14) *Any additional parking required to comply with Condition 13 must be approved by the City of Karratha and thereafter implemented at all times the development is operational, to the satisfaction of the City of Karratha.*

Conditions 13 and 14 was imposed as the floor area of the Micro-brewery under Amendment 1 was increased which increased the requirement for car parking bays beyond the 26 bays originally provided. The proposed car park on Lot 1063 has been submitted to the City to achieve compliance with these conditions.

#### The Site and Surrounds

The site of the proposed car park (Lot 1063) is a Crown Reserve for the purpose of 'Sewerage Pumping Station' and under Management Order to the Water Corporation and is a Reserve for Public Purposes: Waste Disposal and Treatment under the City's Local Planning Scheme No.8. The site is 2,594m<sup>2</sup> in area and primarily is used for Water Corporation infrastructure which located in a compound of approximately 252m<sup>2</sup> to the south east corner of the site, the remainder of the site is vacant and mostly cleared and has been used as informal car parking.

Adjoining the site to the west is a workforce accommodation development and to the south is light industrial development. To the north of the site is Mooligunn Road. To the east of the site is Cherratta Road. Lot 100 Mooligunn Road, which contains the micro-brewery, is located on the eastern side of Cherratta Road (see Attachment 1 – Location Plan).

#### Car Parking Bays, Vehicle Access and Traffic Movements

The number of car parking bays required in accordance with the City's Local Planning Scheme has been calculated to be a total of 78 car bays. There are 26 car bays currently provided. It is proposed to construct 24 additional car bays, which would mean a shortfall of 28 car parking bays.

The City's Local Planning Scheme provides the discretion to approve variations to the number of car parking bays and to approve a lower number of bays than required by the Scheme where justified. It is common for parking requirements to be varied and for a lower number of bays to be approved than required by the Scheme based on more detailed consideration of the development proposed and a more accurate estimate of the parking likely to be required.

In this regard the applicant has provided data from observations made at peak times on Fridays, Saturdays and Sundays over a two month period (October and November 2020) to demonstrate that the proposed number of parking bays would be appropriate. The data is a record of the number of cars that have parked outside of the existing 26 approved parking bays.

The data collected shows that on numerous days, there were cars parked outside of the 26 existing bays. The applicant has advised that on some occasions, the existing bays were not fully occupied but if people were parking across the road, then the number of cars was still recorded. According to the data, the number of cars that were parked outside of existing bays ranged from 4 to 24.

In addition the applicant has stated that car parking numbers required are minimised by:

- Carpooling by customers;
- Courtesy bus provided by the brewery;
- External buses provided by the brewery for events;
- Taxi services; and
- Functions held - businesses hire their own bus service.

The applicant has proposed 24 car parking bays are to be constructed on the site (see Attachment 2 – Site Plan). If approved this would enable the applicant to achieve compliance with Conditions 13 and 14 of DA18146 by providing additional parking bays near to the site.

It is considered that the 24 bays proposed is an adequate number to service the approved micro-brewery, in addition to the already approved and constructed 26 bays.

#### Technical Standards

Vehicle access is to and from the car park is proposed to be through a newly constructed crossover from Cherratta Road. The crossover is proposed to be constructed to the City's technical standards and specifications. It is proposed that bollards will be installed on the site boundary and parallel to Mooligunn Road to manage access to ensure safety and kerbing will be installed to the north eastern corner truncation of the site and along the boundary with Cherratta Road reserve and connecting with the crossover.

The application proposes a two coat seal to the surface of parking bays and associated vehicle access and manoeuvring areas. The current surface is loose dirt and gravel which presents a dust nuisance when accessed and therefore needs to be sealed in order to mitigate this impact. Council approved a one coat seal on the verge adjacent to the Microbrewery with the requirement it be upgraded in 3 years if still in use. The applicant chose to construct to a higher standard being a two coat seal, which is the same standard proposed for this application. The City does not have a formal policy position on the standard of bitumen seal, however the City's technical engineers have assessed the proposal and are satisfied with the standard subject to relevant conditions being imposed. The approval period is recommended to be time-limited as the land is leased from the Water Corporate, and therefore given the relatively short time period of approval a two coat seal is considered appropriate.

#### Approval Period

The applicant has submitted evidence of a lease agreement that North West Brewery has with the Water Corporation for the use of the site for car parking, for a period of five years beginning on 1 December 2019.

Should Council consider granting approval it would be appropriate to impose a condition to time limit any approval to a period commensurate with the lease timeframe. Any period of acceptance by Water Corporation beyond this timeframe is unknown. Should the Water Corporation allow an extension or a new lease for a further period beyond the end date of the current lease the proponent would need to submit an application to amend such a condition of approval to extend the time period and maintain the validity of the approval. If the Water Corporation did not provide an extension to the lease when it is due to expire then due to Conditions 13 and 14 of DA18146 the proponent would be required to gain a new approval for a car park on another site to ensure they are compliant with the approval for the micro-brewery.

#### Stormwater Management

The assessment process raised the issue of how stormwater would be directed from the proposed carpark and what preventative methods would be in place to mitigate against erosion from stormwater flowing from the sealed surface of the car parking into the City's drainage network. It is recommended that should Council consider approving the application, a condition be imposed requiring the submission and approval by the City of a stormwater management plan that is to be implemented and maintained at all times to the satisfaction of the City.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and environmental issues.

**COUNCILLOR/OFFICER CONSULTATION**

This application has been presented for Council’s consideration as the approval for the brewery was determined by Council with subsequent conditions of that approval requiring additional parking near to the site.

Consultation has taken place between Planning Services and Infrastructure Services. Following a review, Infrastructure Services raised matters pertaining to the provision of a Stormwater Management Plan, traffic safety, access and surface treatment of the car park.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Planning and Development (Local Planning Schemes) Regulations 2015.  
City of Karratha Local Planning Scheme No.8

Clause ‘2.2 – Development and Use of Reservations’ of the Scheme states that any development on a Scheme Reserve requires development approval of the City. Clause ‘2.3 – Matters to be considered by the Local Government’ states that the Local Government shall have regard to the ultimate purpose intended for the reservation and shall confer with organisations it considers relevant to that purpose.

The Local Scheme reservation will continue to be used for its intended purpose should Council approve this application. The Water Corporation as the land holder/manager of the site has signed a lease with applicant for use of a portion of the site as a carpark. This is for a period of 5 years and with conditions that Water Corporation can use any part of the site for their purposes at any time should it be required. It is considered the proposal allows the intended purpose of the reservation under the Scheme to be achieved at all times.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.e.1.1	Customer Service
Projects/Actions:	4.e.1.1.e	Assess all planning applications within the statutory timeframes

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Stormwater management and traffic safety can be controlled through approved plans and conditions of approval.
Reputation	Low	Nil

Category	Risk level	Comments
Compliance	Low	All development applications are subject to compliance with Planning, Building and Environmental Health legislation. Non-compliance will result in the City taking enforcement action.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2, Part 9, Clause 68 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to REFUSE Development Application DA20236 for a proposed car park at Lot 1063 Mooligunn Road, Karratha Industrial Estate as it is considered the number of parking bays is inadequate to service the associated brewery development at Lot 100 Mooligunn Road, Karratha Industrial Estate and will cause traffic parking and safety issues surrounding the brewery site.

**CONCLUSION**

Development Application DA20236 at Lot 1063 Mooligunn Road, Karratha Industrial Estate for 24 parking bays to service the approved brewery at Lot 100 Mooligunn Road has been lodged with the City to both satisfy Development Approval conditions of the micro-brewery and as a requirement in accordance with the Scheme to gain Development Approval for works associated with a car park. The number of car parking bays proposed in addition to the 26 bays already approved and constructed at the site of the micro-brewery is considered an appropriate number to adequately service the micro-brewery. The proposed layout and components of the car park are also considered appropriate and suitable for the site and surrounds. Officers have assessed the application and consider that conditions time limiting the approval of the car parking to be commensurate with the proponents lease with the Water Corporation to use the site be imposed is appropriate. The site is considered suitable and capable of accommodating the proposal and with relevant conditions of approval the development will adequately service the associated micro-brewery and achieve compliance with conditions of the approved brewery. It is therefore recommended the application be approved subject to relevant conditions.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154786  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Schedule 2, Part 9, Clause 68 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to APPROVE Development Application DA20236 for a proposed 24 bay car park at Lot 1063 Mooligunn Road, Karratha Industrial Estate subject to the following Conditions:**

- 1. The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha;**
- 2. The decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision;**
- 3. This approval is time limited to 1 December 2024, following this date the approval will expire and no longer be valid;**
- 4. The carpark is to be constructed and operational to the satisfaction of the City of Karratha at all times the micro-brewery under DA18146 is operational and this approval (DA20236) is valid;**
- 5. All car parking and vehicle access and circulation areas are to be maintained and available for car parking, vehicle access and circulation, at all times the car park is operational, to the satisfaction of the City of Karratha;**
- 6. Prior to works beginning on the car park a Stormwater Management Plan is to be submitted to and approved by the City of Karratha;**
- 7. The approved Stormwater Management Plan shall be implemented and thereafter maintained at all times the car park is operational to the satisfaction of the City of Karratha;**
- 8. Damage to road pavements, kerbing, footpaths or City assets (as applicable) caused by construction activity including, but not limited to vehicle movements, shall be repaired, at the proponents cost, in accordance with specifications and works supervision and scheduling arrangements to be approved by the City of Karratha.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Cr Armstrong declared an indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Armstrong’s wife is employed by Woodside

Cr Nunn declared an indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Nunn is employed by Volunteering WA (VWA) and VWA has a Partnership with Woodside.

Cr Smeathers declared an indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Smeathers husband is employed by Woodside.

Cr Scott declared an indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Scott has Woodside shareholdings in excess of \$10K.

Cr Waterstrom Muller declared an indirect financial interest in item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as Cr Waterstrom Muller’s husband is employed by Woodside and holds Woodside shares.

The Department of Local Government, Sport & Cultural Industries provided approval *under section 5.69 (3) of the Local Government Act 1995* for Cr Armstrong and Cr Smeathers to fully participate in the discussion and decision making relating to Item 12.2 DA21052 – Development Assessment Panel Application – Liquefied Natural Gas (LNG) Processing Facility as they were deemed to have the equal lowest level of declared interest.

At 5.43 pm Crs Nunn and Waterstrom Muller left the room.

## **12.2 DA21052 – DEVELOPMENT ASSESSMENT PANEL APPLICATION – LIQUEFIED NATURAL GAS (LNG) PROCESSING FACILITY**

<b>File No:</b>	<b>DA21052</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Planner</b>
<b>Date of Report:</b>	<b>8 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Location Plan 2. Development Plans</b>

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### **PURPOSE**

For Council to consider a position on the recommendation for a Development Assessment Panel application for the development of a Liquefied Natural Gas (LNG) Processing Facility and supporting infrastructure located at Lots 384, 573 and 574 Mof Road and Lot 572 Burrup Road, Burrup WA 6714.

## **BACKGROUND**

On 17 February 2021, a Development Assessment Panel (DAP) application for the development of an LNG Processing Facility, hereby referred to as the Pluto Train 2 Project, was submitted to the City of Karratha (the City) by Rowe Group (the applicant) on behalf of Bechtel and Woodside Energy Pty Ltd (Woodside). In accordance with the *Planning and Development (Development Assessment Panels) Regulations 2011*, the proposed development constitutes a mandatory application and will be determined by the Regional Joint Development Assessment Panel (JDAP). The application was formally accepted by DAP on 8 March 2021. The City is required to assess the proposed development against the relevant local and state planning framework and prepare a Responsible Authority Report (RAR) with a recommendation on the proposed development to the DAP by 14 May 2021.

### Recent Regional Joint Development Assessment Panel (JDAP) Approvals

Two development applications have been lodged with the City and determined by the JDAP over the last two years which are directly related to the proposed development. In 2019, DAP19/01671 (DA19221) for a 2,500 person Transient Workforce Accommodation facility was approved on Lot 525 (72) Madigan Road, Gap Ridge. This facility was approved for a period of six (6) years and will accommodate the required workforce for the construction of the Pluto Train 2 Project. On 12 January 2021, JDAP approved DAP/20/01870 (DA20202) for the development of 'Two Mobile Concrete Batching Plants' at Lot 379 Burrup Road, Burrup. The mobile concrete batching plants will produce batched concrete which will then be directly transported to the Pluto Train 2 Project site to be used in the construction of the LNG processing train and supporting infrastructure.

### Site Location and Land Tenure

The subject site is located on the Burrup Peninsula and is zoned 'Strategic Industry' under the City of Karratha's Local Planning Scheme No. 8 (LPS8). It is located within the existing Pluto LNG Park area, and as such the majority of the subject site is largely cleared of vegetation. Further north is Woodside's Karratha Gas Plant (KGP) and the southern expansion lease (SEL) area, and to the east is Burrup Road and the Murujuga National Park. The proposed development consists of four land parcels. These are:

- Lot 384 on Deposited Plan 220146 – 11.7893 ha
- Lot 572 on Deposited Plan 28209 – 136.2564 ha
- Lot 573 on Deposited Plan 28209 – 6.9573 ha
- Lot 574 on Deposited Plan 28209 – 49.5074 ha

All four lots are owned in freehold by the Western Australian Land Authority (DevelopmentWA) and are leased to Woodside.

The site is effectively split into 'Site A' and 'Site B'. Site A consists of Lot 384 and Lot 574 and contains storage and loading facilities associated with the Pluto LNG Park. This includes DAP/18/01385 (DA17149) for a Storage Facility/Depot/Laydown Area (LNG Truck Loading Facility) which was approved by the Regional JDAP on 29 March 2018. Site B consists of Lot 572 which is the largest of the subject lots, and contains existing Pluto LNG Processing Train 1, associated LNG production infrastructure and administration and operations facilities. The two sites are 'split' by Lot 573 which serves as an internal access haul road from Mof Road. This internal haul road was upgraded as part of the LNG Truck Loading Facility application. The second LNG processing train, Domgas processing plant and operations buildings will be located within Site B, with minor supporting development being located in Site A.

### Proposed Development

This application seeks approval for a second LNG processing train and supporting infrastructure to be located within the Pluto LNG Park. The proposed development includes:

- LNG processing train with a production capability of 5.3 million tonnes per annum (Mtpa) of LNG;
- Domestic gas (Domgas) processing plant with a production capability of approximately 225 terajoules per day;
- Associated common facilities and general utilities including power generation, flare tie in, inlet facilities, fuel gas systems, refrigerant storage, plant and instrument air systems and fire and gas protection systems;
- Warehouse building; and
- General open sided and enclosed equipment, material and chemical storage shelters and buildings to be erected as required to support ongoing operation of permanent LNG and Domgas infrastructure.

The applicant has advised that all temporary facilities and structures required to support the construction of permanent infrastructure for the Pluto Train 2 Project will be subject to a separate development application.

The applicant has requested that the approval be granted with a substantial commencement period of four (4) years. The significance and complexity of the project and uncertainty around the COVID-19 pandemic has been considered and Officers find it appropriate to allow a four (4) year commencement period.

### Supporting Management Plans / Technical Documents

The scale of the proposed development is significant and there are numerous regulatory approvals and supporting management plans which are required to be prepared by the proponent and endorsed by regulatory authorities. The application presented to Council and DAP is for approval under the City's Local Planning Scheme only. City Officers reviewed the management plans which relate to issues that may impact the City and community, including the:

- Erosion and Sediment Control Management Plan;
- Groundwater & Surface Water Management Plan;
- Air Quality Management Plan;
- Traffic Management Plan;
- Cultural Heritage Management Plan; and
- Social Impact Management Plan (SIMP).

There are other management plans and regulatory approvals which relate to different legislation and require the endorsement of external agencies. It is considered that the applicant has taken initiative to ensure that potential issues and subsequent mitigation measures relevant to the City's Planning Scheme have been addressed through preparation of relevant management plans. The applicant will be bound by these management plans and technical documents during construction and operation phases of the development.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues, environmental issues, and cultural and wellbeing issues. The City will provide a detailed report and recommendation to the Regional JDAP, who are ultimately responsible for making a final determination on the application.

**COUNCILLOR/OFFICER CONSULTATION**

Relevant City Officers have been consulted and technical input has been included in this report and within the RAR report.

**COMMUNITY CONSULTATION**

The application was advertised in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) for a period of twenty one (21) days from 17 March 2021 to 7 April 2021. Under Clause 3A of Part 1 of the Regulations, the public advertising period fell partially within an excluded holiday period (seven days from Good Friday). However, the application still met the mandatory fourteen (14) day advertising period.

An advertisement was placed in the Pilbara News and the application was made available on the City of Karratha's website. No submissions were received during the advertising period.

The proposed development was also referred to numerous external agencies and organisations. Under Clause 66 (3) of Part 9 of the Regulations, external agencies have forty two (42) days to respond to a referral, however it was requested that any submissions be made prior to 7 April 2021. At the time of writing this report, only five (5) submissions had been received. It is expected that more submissions will be received prior to the RAR due date which will be reviewed and incorporated as necessary. A summary of the submissions is shown as follows:

Agency	Comments
Water Corporation	No comment.
Main Roads Western Australia	Concerns over proposed heavy vehicle movements into the SEL Access Road via Burrup Road and whether existing grades of the access road allow for safe vehicle movement. Matters are to be addressed by the applicant.
Department of Fire and Emergency Services	The development is within a designated bushfire prone area and should be accompanied by a Bushfire Attack Level (BAL) Assessment and Bushfire Management Plan (BMP). Proposal to demonstrate compliance with bushfire planning legislation. The applicant is addressing these matters.
Department of Primary Industries and Regional Development	Will support state and regional industry and economic development and employment. Environmental impacts will be assessed under the EP Act 1986.
Department of Health	Need to demonstrate the existing wastewater treatment on Site B has adequate capacity for volumes generated under the proposed development. To be addressed by applicant.
Department of Biodiversity, Conservation and Attractions	No comment.

**STATUTORY IMPLICATIONS**

The following legislation is relevant in the assessment of the proposed development:

- City of Karratha Local Planning Scheme No. 8 (LPS8);
- City of Karratha Local Planning Strategy;
- *Planning and Development Act 2005*;
- *Planning and Development (Local Planning Schemes) Regulations 2015*; and
- *Planning and Development (Development Assessment Panels) Regulations 2011*.

A full assessment of the proposed development against the relevant local and state statutory legislation will be provided in the RAR.

**POLICY IMPLICATIONS**

State Planning Policies

- State Planning Policy 2.6 - State Coastal Planning
- State Planning Policy 3.4 - Natural Hazards and Disasters
- State Planning Policy 3.7 - Planning in Bushfire Prone Areas
- State Planning Policy 4.1 - State Industrial Interface

A full assessment of the proposed development against relevant State Planning Policies will be provided in the RAR.

Local Planning Policies

- Local Planning Policy DP20 – Social Impact Assessments (DP20)

DP20 is applied in the assessment of a major project or development proposal and provides guidance on the consideration of both positive and negative social impacts resulting from the proposed development. As the proposed development falls within the ‘Strategic Industry’ zone, this triggers the need for the applicant to undertake a Social Impact Assessment (SIA). As part of DA19221 for the Gap Ridge TWA Village, the proponent undertook a SIA which was ultimately approved by the City and JDAP. This SIA more directly relates to the Gap Ridge TWA Village and impacts associated with this development, however it is still considered to be a significant component of the overall Pluto Train 2 Project.

Accompanying this application, the applicant has submitted a Social Impact Management Plan (SIMP) which identifies potential impacts and opportunities which may result from the construction of the Pluto Train 2 Project, in addition to mitigation measures to manage potential social impacts within the City. The SIMP identifies that workforce impacts will be minimised due to the geographic separation of the subject site and that the predominant workforce will be fly-in-fly-out (FIFO) who will be accommodated at the Gap Ridge TWA Village. The SIMP provides a further summary of the Impact and Opportunity Assessment resulting from the construction of the project.

City Officers will continue to work with the applicant to review and refine the SIMP as required, ensuring impacts are managed and opportunities identified within the SIMP are acted upon. It should also be noted that significant work was undertaken by the proponent and assessing officers in regards to the SIA undertaken for the Gap Ridge TWA Village. This work will be considered in the ongoing review and finalisation of the SIMP submitted with this application.

**FINANCIAL IMPLICATIONS**

The City received a Development Application fee of \$34,196.00. A further \$10,486.00 was paid to the Department of Planning, Lands and Heritage (DPLH) for Development Assessment Panel Application fees.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.e.1.1	Customer Services
Projects/Actions:	4.e.1.1.e	Assess all planning applications within the statutory timeframes

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Being a significant industrial development there will be potential for environmental impacts resulting from the construction and operation of the development. However, the proponent is required to comply with a range of legislative requirements and obtain approvals from various agencies to offset, manage and mitigate any potential impacts.
Reputation	Low	The City is not responsible for making a determination on the application, but rather must provide a detailed report and recommendation to the JDAP. Some members of the public may not be supportive of the proposed development.
Compliance	Low	Should the application be approved, there will be conditions of development approval which the applicant will be required to comply with. The City can undertake compliance action in accordance with these conditions of approval.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There have been several significant development approvals issued over the subject site. These approvals are listed below:

Development Approval (DA)	Description	Date Approved
1592D	Earthworks and Site Preparation Works and Associated Buildings	07/11/2006
1739D	Bulk Earthworks, Diesel Storage Facility and	16/10/2007
1752D	LNG and Condensate Storage Tanks and Ancillary Works Associated with Resource Processing	28/11/2007
1790D	Jetty Access Corridor, Load Out Infrastructure, Buildings Associated with the Access Corridor and Approved LNG and Condensate Storage Tanks	04/02/2008
1916D	Minor Utility Installation (Air Monitor)	17/07/2008
1916D	LNG Processing Plant (Operational Buildings, LNG Train, Flare, Slugcatcher, Temporary Facilities)	17/02/2010
DA17149	Storage Facility/Depot/Laydown	29/03/2018
DA18171	Pluto NWS Interconnector Infrastructure	18/02/2019
DA19057	Temporary Pop-Up Future Lab	22/03/2019
DA19076	Geotechnical Works	14/05/2019

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to RECOMMEND the Regional Joint Development Assessment Panel REFUSE Development Application DA21052 for the following reasons:

- Council is not satisfied that sufficient community benefit and/or offset of community loss would result from this development; and
- Council does not consider the proposed development to be consistent with the aims and objectives of the City of Karratha's Local Planning Scheme No.8 and that the development would not achieve an appropriate balance between economic and social development, conservation of natural environments and improvements in lifestyle and amenity.

**CONCLUSION**

The proposed development of the Pluto Train 2 Project on the Burrup Peninsula is a significant project which if undertaken, will be a project of local, regional, state and national significance. An assessment of the application confirms that the proposed LNG Processing Facility is generally consistent with the key provisions of the City's Local Planning Scheme No. 8 and other relevant local and state planning framework.

The application is still being reviewed and the RAR is yet to be finalised, so naturally there will be some issues to be addressed moving forward. The applicant has so far been cooperative and willing to work with the City and submitters to address issues raised. The City will continue to work with internal departments, the applicant, service providers and community organisations to resolve any further issues and finalise conditions of approval moving forward.

It is recommended that Council advise the Regional Joint Development Assessment Panel that it supports Development Application DA21052.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154787  
**MOVED** : Cr Harris  
**SECONDED** : Cr Bertling

**That Council by SIMPLE Majority pursuant to Regulation 12 of the Planning and Development (Development Assessment Panels) Regulations 2011 RESOLVES to ADVISE the Regional Joint Development Assessment Panel that it is supportive of the proposed development under Development Application DA21052, subject to appropriate standard conditions and relevant management plans being implemented for both construction and operational phases of the development.**

**CARRIED**

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**FOR** : Cr Long, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Smeathers  
**AGAINST** : Nil

At 5.44 pm Crs Nunn, Scott and Waterstrom Muller re-entered the room.

## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 TENDER - KARRATHA AIRPORT BAGGAGE HANDLING SYSTEM**

<b>File No:</b>	<b>CM.488</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Airport</b>
<b>Date of Report:</b>	<b>18 March 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential - Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Karratha Airport Baggage Handling System (BHS) Replacement offered under RFT 15-20/21.

#### **BACKGROUND**

In 2010, the Federal Government issued a direction for regional airports with regular public transport (RPT) operations be required to install checked bag screening x-ray equipment to allow for checked in baggage to be subject to explosive trace detection. The project undertaken in 2010 comprised several components including installing new check-in counters, check-in conveyors, additional conveyors in the baggage make up area (BMA), expansion of the BMA footprint and installation of a new roof structure to provide cover for the new system.

The BHS installed was a Siemens manufactured product that consisted of a series of conveyors that enabled passenger bag processing at the check-in counters travelling through the x-ray machine and collection by ground handlers along a pier conveyor.

In 2014 during the Terminal Upgrade Project, the BMA was further expanded to increase the capacity and incorporate enhancements to include potential international flights in the future. A Glidepath manufactured baggage handling system was selected and installed, which at the time incorporated well with the existing Siemens system.

During the upgrade, some parts of the Siemens conveyors were retained by the airport for spare parts, however Siemens are now no longer able to support these conveyor systems, and therefore the remaining spares were utilised and are no longer available.

The Airport is now seeking to replace to older Siemens manufactured BHS with a new system that will provide efficiencies in the operation of the system and work with the existing Glidepath system.

Under the Chief Executive Officer's delegation, the replacement system was advertised for tenders on 10 February 2021 with an initial closing date of 10 March 2021, however due to some technical difficulties with the TenderLink system (only portal for which tenders are accepted), the closing date was extended until 12 March 2021.

Only one (1) tender submission was received from Glidepath (ALSTEF Group).

The tender was evaluated by a 3 person panel comprising of:

- Manager Airport
- Airport Operations Coordinator
- Airport Commercial and Terminal Coordinator

The tender was first assessed for compliance with the tender documents. The tender was then assessed against the qualitative criteria that was weighted as follows:

Criteria	Weighting
Relevant Experience	10%
Methodology	20%
Capacity to Deliver	10%
Price	60%

The Regional Price Preference Policy was not applied as the tenderer is not local.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In terms of the *Aviation Transport Security Act 2004* Karratha Airport is classified as a Security Controlled airport. Under Section 16(2) of this Act, the City as owner/operator of Karratha Airport, has a Transport Security Plan (TSP) aimed at ensuring the security integrity of the aviation network at Karratha Airport. The Baggage Handling system forms an integral part of this Plan as it transports bags through the checked baggage screening machine.

Tenders are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995* and associated Regulations.

**POLICY IMPLICATIONS**

The proposal is in accordance with Council’s CG-12 Purchasing Policy.

**FINANCIAL IMPLICATIONS**

Council had allocated \$1.5M in its Long Term Financial Plan towards the part replacement of the Baggage Handling System. In the March 2021 Budget Review, a budget of \$1M was allocated for the replacement system. The preferred tenderer is within the budget allocation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:                    1.a.1.4                    Airport Facility Management

Projects/Actions: 1.a.1.4.20.2 Complete part replacement of Baggage Handling System

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Budget is high value, however the system is an integral part of the airport security and operational system, and is compatible with the existing system which will cater for international operations if required in the future. The sole tenderer offers nearly 50 years of experience as a global baggage handling specialist. Internal risk mitigation is proposed through following City policies and procedures.
Service Interruption	High	Lack of an effective Baggage Handling System will impact passenger and airline operations at the airport.
Environment	N/A	Nil
Reputation	High	Delays and flight cancellations due to an inoperable or unavailability Baggage Handling System will have a high reputational risk for the City.
Compliance	Low	Conducting a tender process to procure the Baggage Handling System is expected to ensure operational viability of the aviation operations at Karratha Airport.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

The existing Siemens Baggage Handling System was purchased and installed in 2010.

In 2014 during the Terminal Upgrade Project, the Baggage Handling System was further expanded by procuring the Glidepath System.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the sole tender and READVERTISE the tender.

### CONCLUSION

The BHS is a critical part of the Airport's security and operational system. The current Siemens system is outdated as it is no longer being supported, and remaining spares have now been exhausted and are no longer available.

Replacement of the 2010 Siemens system with a new Glidepath system would not only improve efficiencies, but would provide seamless integration with the existing Glidepath system installed in 2014. This will also be compatible with requirements of international operations, if this were to occur in the future. The sole tenderer has extensive experience and is within Council's budget allocations. For these reasons, the Evaluation Panel believes that the recommended sole tenderer provides the best outcome for the City for the replacement of the BHS.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154788  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by Glidepath Australia PTY LTD, ABN 13 085 959 940 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 15-20/21 Karratha Airport Baggage Handling System Replacement; and**
- 2. EXECUTE a contract with Glidepath, SUBJECT to any variations of a minor nature.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**13.2 TENDER - TURF RENOVATION SERVICES**

<b>File No:</b>	<b>CM.487</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Parks and Gardens Coordinator</b>
<b>Date of Report:</b>	<b>29 March 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential – Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender for Turf Renovation Services offered under RFT 14-20/21.

**BACKGROUND**

The Turf Renovations program has historically been delivered via contracted services to aid the delivery of public open space maintenance programs. This is due to costs associated with procurement of specialised machinery, maximising machinery usage, and the associated requirement for specialised operators.

At its January 2021 meeting, Council resolved to call tenders for Turf Renovation Services, noting the current contract for Turf Renovation Services is due to expire on 30 April 2021.

The scope of works tendered includes:

- De-compaction / deep slicing
- Verti-mowing
- Verti-draining / coring
- Sweeping, removal and disposal of thatch and debris
- Top dressing (levelling)
- Aerating
- Top Marking
- Turf Surface removal
- Additional services include cricket wicket removal and reinstallation
- Contingency mowing capacity
- Related ancillary services when required

Tenders were advertised on 3 March 2021 and closed 19 March 2021.

One tender were received from Turf Life PTY Ltd T/A Turf Whisperer (AUST) by the closing date.

The tenders were evaluated by a three person panel comprising of:

- Manager Infrastructure Services
- Acting Parks and Gardens Coordinator
- Acting Parks and Gardens Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%
Price	60%

A regional price preference was applied to this sole tenderer. A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

**POLICY IMPLICATIONS**

Council Policies CG12 Purchasing and CG11 Regional Price Preference are applicable to this matter.

**FINANCIAL IMPLICATIONS**

Council has allocated \$250,000 in the current 2020/21 financial year to deliver services under this contract.

It is noted that with the City’s continuing growth, annual programs, reactive works, and future transition under the Dampier Land Transfer, additional sites will continue to be added to the contract. There is also a level of service adjustment required to meet the current Council agreed service standards. This will see an increase in the annual budget required in future years. It is anticipated that an allocation of up to \$2M may be required for the proposed term of the contract being three (3) years with two (2) x one (1) year extensions.

It should be noted that the Schedule of Rates submitted by the sole tenderer are comparable to the current existing contract and are within budget allocations.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- |                    |              |                                    |
|--------------------|--------------|------------------------------------|
| Programs/Services: | 1.a.1.2      | Parks and Gardens Maintenance      |
| Projects/Actions:  | 1.a.1.2.19.1 | Implement Park Enhancement Program |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Ongoing costs for turf renovations can be modified to the City's endorsed program requirements.  There are increased turf maintenance costs to implement the City's standard level of service and Asset Management commitments. This is managed through the Council budget and budget review processes.
Service Interruption	N/A	Nil
Environment	Low	Improved turf quality and management will reduce water usage.
Reputation	Moderate	Failure to maintain and improve the turf quality in the City's parks and open spaces is not in line with Level of Service Standards and the Community's expectations and enjoyment of open spaces.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The City has historically tendered for the provision of turf renovations services as contractors can provide specialised equipment and provide the most cost effective option for Council.

The current contract, RFT 26-16/17 Turf Renovations Services, was awarded to Turf Life Pty Ltd T/A Turf Whisperer (Aust.) and commenced on 1 May 2017 for a period of three (3) years with two (2) x one (1) year extensions. The initial three (3) year term expired on 30 April 2020 and one (1) year extension option has been exercised. This is due to expire on 30 April 2021.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Turf Renovation Services under RFT 14-20/21 and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel recommends that the sole tenderer Turf Life Pty Ltd T/A Turf Whisperer (AUST) has presented an advantageous outcome for the City under RFT 14-20/21 Turf Renovation Services tender.

This contract will improve service delivery utilising the specialised skills of a qualified contractor necessary to maintain the City's current levels of service in line with community expectations.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154789**  
**MOVED** : **Cr Armstrong**  
**SECONDED** : **Cr Smeathers**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by Turf Life PTY Ltd T/A Turf Whisperer (AUST) ABN 70 601 663 209 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 14-20/21 Turf Renovation Services for a period of three (3) years with two (2) x one (1) year extension options (at the sole discretion of the City); and**
- 2. EXECUTE a contract with Turf Life PTY Ltd T/A Turf Whisperer (AUST), SUBJECT to any variations of a minor nature.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**13.3 TENDER - CITY HOUSING NICKOL LOT DEVELOPMENT**

<b>File No:</b>	<b>CM.492</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Infrastructure Projects Officer</b>
<b>Date of Report:</b>	<b>31 March 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential – Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender for the City Housing Nickol Lot Development offered under RFT 19-20/21.

**BACKGROUND**

Access to, and the cost of housing, is a critical issue facing residents in the City of Karratha and a significant factor to achieve the City's vision of becoming Australia's most liveable Regional City. To be consistent with this direction, the City is progressing a series of developments on land it currently owns including the construction of houses and land subdivisions.

To progress this, at the January 2021 meeting, Council resolved to call tenders for the design and construction of two residential houses recently purchased, on Lot 705 Brolga Meander, Nickol and Lot 740 Kingfisher Way, Nickol. The City sought a suitably qualified and experienced, low-density residential construction contractor with the intent to deliver a turnkey solution design and construction project that will enable occupation upon completion. A timeline of 12 months was allowed for the design and complete construction of both dwellings from the contract award.

Given the block sizes available, zoning and the existing City owned housing stock, the construction of two (2) x four (4) bedroom and two (2) bathroom (4 x 2) Management equivalent standard houses was proposed to be considered to complement the existing stock. The current standard houses are a brick construction with 195 sqm of internal area, together with an external undercover alfresco, shed, double carport and landscaped to a moderate quality standard.

The Request for Tender documentation included a specification and detailed pricing schedule, consistent with the quality and standard of the existing equivalent houses provided by the City. Contractors were requested to submit designs to meet a minimum design standard and evaluated based on cost, design compliance and capacity to deliver.

Tenders were advertised for five weeks to enable sufficient time for Builders to submit a price and design, opening on 24 February 2021 and closing the 29 March 2021. Despite approximately twenty (20) registered builders requesting the documents, only two (2) tenders were received by the closing date from:

- Karratha Building

- Thomas Building Pty Ltd

The tenders were evaluated by a four (4) person panel comprising of:

- Director Strategic Projects & Infrastructure
- Manager Human Resources
- Building Maintenance Supervisor
- Infrastructure Projects Officer

The tenders were first assessed for compliance with the tender documents, before being assessed against the weighted qualitative criteria by the Evaluation Panel.

The criteria and associated weightings were:

Criteria	Weighting
Price	30%
Design	30%
Capacity to Deliver	30%
Relevant Experience	10%

The Regional Price Preference Policy was applied to two (2) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

It is understood the key contributing factor for the majority of Builders electing not to provide a bid was due to a large number of tenders in the market at the time including one large volume residential contract. Further, some Builders were not prepared to spend the time and cost to submit a design. As a result, several Builders prioritised alternate larger valued projects resulting in a lower than anticipated response although many indicated that if the opportunity presented again they would reconsider.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

The City’s Housing and Land Development Initiative has been the subject of Council Briefing Sessions regularly for the past eighteen months including the recent update in March 2021.

**COMMUNITY CONSULTATION**

The recent City of Karratha Business Climate Scorecard received 191 submissions that identified four challenges impacting local business and the ability to operate or expand. One of the critical impacts identified was the access to affordable housing for workers, resulting in an increase of 22% highlighting the importance of this issue to the respondents.

Through the City’s Annual Community Survey, the cost of living and housing is consistently identified as the number one issue for Council to address. The Survey results identified that the cost of living and housing were the bottom three performing Services or Facilities overall, with most significant service delivery gaps between community expectation and performance.

The comments section of the Survey, where respondents are asked to identify the most important things for the City to focus on, included the subject of housing mentioned over 200 times, which was almost double the next most mentioned term.

Statistically, there is a significant undersupply of residential properties available to rent or buy within the City, with 1.5% of housing stock available compared to approximately 7% over the past five to six years.

Whilst housing is not usually a Local Government issue, the City is working proactively to assist with solving this issue alongside regularly advocating State and Federal Government, critical industry groups, real estate agents and other key stakeholders.

### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with the section 3.57 of the *Local Government Act 1995* and associated regulations.

### **POLICY IMPLICATIONS**

Council Policies CG-12 Purchasing and CG-11 Regional Price Preference are applicable to this tender.

Following the assessment of tenders by the Evaluation Panel, Officers are proposing that tenders be rejected and the tender readvertised. A copy of the Evaluation Report is contained within the confidential section of the agenda.

Should this recommendation be supported by Council, the following weighting criteria is proposed:

Criteria	Weighting
Price	40%
Design	30%
Capacity to Deliver	20%
Relevant Experience	10%

### **FINANCIAL IMPLICATIONS**

At the January 2021 meeting, Council endorsed a budget of \$650,000 (excl. GST) for each dwelling, inclusive of all design, approvals and construction costs.

In the March 2021 Budget Review, \$100,000 was allocated to enable tenders to be awarded and designs to be finalised in 2020/21, with construction anticipated in the third quarter of 2021. Noting the Evaluation Panel's recommendation, it is unlikely that these funds will be expended in the current financial year.

Council has also allocated \$2.905M for strategic land acquisition in its 2020/21 Budget. If land was acquired, and noting feedback from Builders, an opportunity could present to package a larger volume residential housing tender in several months' time.

Officers have recommended that tenders be rejected, and as such have suggested that the tender be readvertised based on the same scope of works, with a revised selection weighting criteria.

Council may however consider not to readvertise for the construction of two residential houses at this time and alternatively invite tenders for a full design package based on the endorsed scope of works, prior to construction. There is also an option to consider the construction of the two residential houses as part of a larger volume housing tender once further land is acquired. Budget implications may need to be considered.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 2.c.1.2 Land Development and Management  
 Projects/Actions: 2.c.1.2.20.5 Implement Residential Housing Investment Program

The City’s Vision is to become Australia’s Most Liveable Regional City. To successfully achieve this Vision, affordable housing is a key priority noting without this, Council’s objectives of having a diverse and balanced community and a well-managed and diversified economy will not be achieved.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is a financial risk in investing in property development, however any anticipated rental yield on the private market would mitigate this risk.
Service Interruption	Moderate	Construction of additional housing in the City is seen as a key objective to support labour supply. Future tenancy options for the properties will be contemplated should the development progress.
Environment	N/A	Nil
Reputation	Low	The City currently owns 59 houses. Construction of a further 2 properties is consistent with the City’s vision. The development on these two lots further stimulates the residential construction market and demonstrates that the City is leading by example and not land banking for future needs.
Compliance	Low	Tenders would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

Supervision of the works will be undertaken by the City’s Infrastructure Projects Team, and coordinated in consultation with various departments.

Future maintenance programs are included in existing resources.

**RELEVANT PRECEDENTS**

The City currently owns fifty nine (59) residential housing properties.

In December 2020 Council agreed to partner with the local contractor GBSC Yurra to construct nine (9) new houses as part of its Housing and Land Development Initiative.

Before this initiative, Council last agreed to construct new houses in 2011 with some ten modular prefabricated construction houses built in the Bulgarra and Baynton subdivisions.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders based on the assessment of the compliance criteria and qualitative criteria offered under RFT 19-20/21 - City Housing Nickol Lot Development and NOT CALL tenders for the construction of two residential houses at this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT all tenders based on the assessment of the compliance criteria and qualitative criteria offered under RFT 19-20/21 - City Housing Nickol Lot Development;
2. CALL tenders for a design consultancy to complete a detailed design documentation package suitable for competitive procurement based on the endorsed scope of works;
3. CALL tenders for the construction of the two residential houses based on the detailed design documentation; and
4. CONSIDER a Budget allocation as part of the Annual Budget Review for the design consultancy, subject to the tender process.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders based on the assessment of the compliance criteria and qualitative criteria offered under RFT 19-20/21 - City Housing Nickol Lot Development and further consider the tender for the construction of two residential houses as part of a larger volume housing tender once further land is acquired.

Option 5

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ACCEPT the tender submitted by \_\_\_\_\_ based on \_\_\_\_\_.

**CONCLUSION**

There is an identified need for the development of additional residential housing in Karratha. In response to this, the City is currently progressing a range of land and housing developments to complement Development WA and private investment.

Based on the submissions received, the Evaluation panel has recommended that bids received be rejected as they did not provide an advantageous outcome to the City. If Council supports this approach and is still wanting to expedite the construction of housing, then Officers propose that the tender selection criteria is amended and the tender is readvertised.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No : 154790**

**MOVED : Cr Harris**

**SECONDED : Cr Miller**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. REJECT all tenders based on the assessment of the compliance criteria and qualitative criteria offered under RFT 19-20/21 - City Housing Nickol Lot Development; and**
- 2. AGREE to the re-advertise the tender based on the same scope of works as contained in this report, with the following revised selection criteria and associated weightings:**

<b>Selection Criteria</b>	<b>Weighting</b>
<b>Price</b>	<b>40%</b>
<b>Design</b>	<b>30%</b>
<b>Capacity to Deliver</b>	<b>20%</b>
<b>Relevant Experience</b>	<b>10%</b>

**CARRIED**

**FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller**

**AGAINST : Nil**

Cr Waterstrom Muller declared an indirect financial interest in item 13.4 Tender - Karratha Leisureplex Gymnasium and Function Room Redevelopment as Cr Waterstrom Muller is employed by Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) which has engaged the successful tenderer Trasan to carry out works.

At 5.46 pm Cr Waterstrom Muller left the room.

### **13.4 TENDER - KARRATHA LEISUREPLEX GYMNASIUM AND FUNCTION ROOM REDEVELOPMENT**

<b>File No:</b>	<b>CM.491</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Infrastructure Project Officer</b>
<b>Date of Report:</b>	<b>30 March 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential –Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Karratha Leisureplex Gymnasium and Function Room Redevelopment offered under RFT 18-20/21.

#### **BACKGROUND**

The Karratha Leisureplex opened in June 2013 and has attracted over 3.5M visitors through its comprehensive and varied range of facilities and programs on offer. When considering the construction of the Leisureplex, it was envisaged that refurbishments of the facility would occur from time to time to continually improve and refresh the experience for residents and patrons of the facility. Accordingly, the Council has completed several improvements and maintenance projects that have added to the overall amenity and facilities provided, together with the energy efficiency of the facilities operation.

Following the 2020 Leisureplex Improvement Study that included comprehensive community consultation, the gymnasium and function room redevelopment were identified as highly popular priority initiatives. The previous facility improvement of the upstairs spin room and functional training space is indicative of the significant benefits in increased patronage and end user satisfaction realised by such improvements to the Leisureplex.

The City has engaged Peter Hunt Architects to design and document a series of works as part of the Karratha Leisureplex Improvement Study including the Group Fitness Room and Gymnasium upgrades. The works were documented to be staged during construction to limit the impact on patrons of the facility and to ensure where practicable, the full continued operations of the affected amenities.

The Group Fitness Function Room scope of works includes the following:

- Operable wall upgrades and associated structural steel modifications;
- Installation of new plaster stud wall to create a new storeroom for equipment;
- Removal and disposal of the existing flooring (e.g. carpet & tiles);

- Installation of new high quality rubber floor coverings including underlay;
- Lighting upgrades to energy efficient LED luminaires;
- Electrical service upgrades and modifications;
- Ceiling fan upgrades;
- Audio-visual and speaker modifications; and
- Upgraded and refurbishment of the wall and window treatments.

The Gymnasium scope of works includes the following:

- Installation of new plaster stud wall to create a new storeroom for equipment;
- Installation of new high quality rubber floor coverings to group fitness, cardio, and fitness equipment store room areas, over the top of the existing sprung timber flooring;
- Electrical service and lighting modification;
- Wall fan upgrades;
- Audio-visual and speakers modification;
- Wall and window treatments;
- Removal of internal walls, doors and skirting; and
- Make good of impacted areas.

Tenders were invited under the Chief Executive Officer’s delegation, and were advertised on 24 February 2021 and closed 23 March 2021.

Six (6) tenders were received by the closing date from:

- Emirge Pty Ltd
- Karratha Building
- Mitie Construction Pty Ltd
- Pilbara Building Company
- Thomas Building Pty Ltd
- Trasan Contracting Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Community Facilities
- Infrastructure Projects Manager
- Infrastructure Projects Officer

The tenders were first assessed for compliance with the tender documents, before being assessed by the evaluation panel against the following associated weighted qualitative criteria:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	20%
Methodology	20%
Capacity to Deliver	10%
Price	50%

The Regional Price Preference Policy was applied to five (5) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues as it relates to the construction of significant community infrastructure.

**COUNCILLOR/OFFICER CONSULTATION**

The overall Karratha Leisureplex Improvement Study has been the subject of regular Council Briefing Sessions with concepts presented to Council in October 2020 and March 2021 Briefings Session and the November 2020 Council Meeting.

Officers have undertaken consultation across all departments to draft the tender documentation.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult and involve have been undertaken throughout the project.

For the Karratha Leisureplex Improvements Study and preparing the master plan extensive engagement with key stakeholders informed the functional brief including the following:

<b>Who</b>	<b>How</b>	<b>When</b>	<b>What</b>	<b>Outcome</b>
Leisureplex Members & Sporting Group Visitors	Informal discussions. Face to face feedback. Annual Sport & Community Surveys	Ongoing basis	Feedback on improvement initiatives.	Advised that all feedback is considered in project planning and initiatives.
Community	Annual Community Survey 2020	18 March 2020	Online Survey - Leisureplex services and facilities measured in the Community Survey.	Identified changes in facility gaps 2020 v 2019, increase importance for 'Community & Corporate Service', and consistent high performance at 85%.
Community	Karratha Leisureplex Improvement Study Survey	28 July 2020	Online Survey	The 348 responses identified this initiative as a high priority.
Government Agencies	Workshop	30 June 2020	Summary feedback on the improvement initiatives and new items.	Eight participants from three agencies identified this initiative as a high priority.
Youth Advisory Group	Workshop	5 August 2020	Summary feedback on the improvement initiatives and new items.	Six representatives identified this initiative as a low priority.
City of Karratha Council Workshop	Ordinary Council Meeting	10 August 2020	Feedback on improvement initiatives including new items raised by focus groups.	Utilising a ranking system Council identified this initiative as a medium priority.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with the Section 3.57 of the *Local Government Act 1995* and associated regulations.

**POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

**FINANCIAL IMPLICATIONS**

Council allocated \$400,000 (excl. GST) in the Long Term Financial Plan. As part of the March 2021 Budget Review, Council allocated a project budget of \$420,000 inclusive of a construction estimate of \$370,000 (excl. GST).

The City engaged the independent Cost Consultants, Wilde and Woollard, to provide a pre-tender cost estimate based on the detailed design documentation that provided a construction value of \$390,553 (excl. GST).

This increase in value was largely due to the additional extent of new flooring being provided to ensure the utilisation of both spaces as future Group Fitness and the LED lighting upgrade within the Function Room Group Fitness as part of the detailed design and documentation phase following engagement with key internal department stakeholders.

The tender submissions received exceeded the pre-tender estimate and are considered reflective of the current local market conditions, which is becoming increasingly difficult to gauge.

Given the tender outcome the Evaluation Panel identified a number of value management and cost reduction options to reduce the capital including the following:

- a) Function Room Group Fitness, Ceiling Fan Upgrade – Estimated saving value \$37,025.38 (excl. GST);
- b) Function Room Group Fitness, LED Lighting Upgrade – Estimated saving value \$41,523.52 (excl. GST); and
- c) Function Room Group Fitness, Floor Underlay Installation – Estimated saving value \$46,570.50 (excl. GST)

During the Post Tender Clarification process, the preferred tenderer was requested to provide additional trade and cost breakdowns to inform the value management process. The Evaluation Panel also sought further clarification from the design consultant, Peter Hunt Architects together with the manufacturer of the specific proprietary items as specified where relevant. The detail provided from these clarifications has informed how the Evaluation Panel prioritised the potential value management and cost reductions to be adopted. This is provided in more detail below.

**Function Room Group Fitness, Ceiling Fan Upgrade**

The proposed ceiling fan upgrade to the Group Fitness Function Room provides increased air circulation and or 'wind chill' to cost effectively improve the comfort and amenity for the room occupants. The cost for the supply and installation of the ceiling fans is substantial due to the additional electrical works required. Officers recommend that while not necessarily the best aesthetic outcome, the existing air-conditioning in conjunction with pedestal fans achieves a satisfactory result in providing additional airflow and cooling function which is in line with the facilities already provided in the existing Group Fitness Room.

If nominated to proceed with the ceiling fan upgrade, Officers recommend further contract negotiations be considered for alternative materials to reduce the potential cost further. This

upgrade also could have been implemented at a later stage if determined for exclusion from the current scope.

Based on impact on operations and functionality, if any items are removed due to budget constraints, Officers recommend the ceiling fan upgrade be considered first. While not an ideal operational or design outcome, pedestal fans could continue to be used to increase airflow as they are currently.

#### Function Room Group Fitness, LED Lighting Upgrade

The LED lighting upgrade in the Group Fitness Function Room provides increased energy efficiency outcomes overall, but given the existing lighting remains satisfactory it does nothing to increase the new rooms functional capabilities proposed activities. Tenders also highlighted the lighting upgrade represented a potential twelve (12) week product procurement lead-time, which could adversely impact the construction program.

If the LED lighting upgrade does proceed, Officers recommend seeking further contract negotiations for alternative materials to reduce the lead-time and cost consideration further. This LED upgrade can also occur at a later stage if excluded from the initial scope of works.

Based on impact on operations and functionality, if scope items are to be excluded because of budget constraints, Officers recommend the LED lighting upgrade be considered a higher priority to the ceiling fans due to the preference to retain the power efficiency outcome.

#### Function Room Group Fitness, Flooring Underlay Installation

The design consultant specified a proprietary underlay in the Group Fitness Function Room for its shock-absorbent features when used for group fitness classes. However the product also provided additional acoustic dampening when both the Group Fitness and the Function Room are being used independently.

While the manufacturer advised the deletion of the underlay would not significantly reduce the shock-absorbance of the flooring, it would adversely affect the acoustic dampening and place the reliance on the operable wall to provide suitable sound reduction in this area. Installing the underlay retrospectively is not cost effective, and an alternative option is the future provision of acoustic ceiling panels if the acoustic dampening is deemed inadequate. However, this is not the preferred outcome by stakeholders based on the impact on operations and functionality. Despite the increased cost, Officers recommend the flooring underlay installation is included within the work scope and is also the highest priority due to its significant contribution to the acoustic dampening qualities.

The preferred tender submission for the full scope of works currently exceeds the pre tender contract estimate by approximately 52% without any resultant amendments. Based on the impact and assessment by Officers, should Council support the lowest priority value management (e.g. Fans) option being removed, the preferred tender lump sum price is still approximately 43% over the pre tender contract estimate.

Should the Council agree to award the contract to progress the Gymnasium and Function Room Redevelopment consideration to allocating additional funding to this project will need to be addressed through the annual budget process noting the project will occur across two financial years.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Projects/Actions: 1.a.1.7.20.5 Implement Long Term Financial Plan improvements at Karratha Leisureplex and Wickham Recreation Precinct

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's commitment to providing appropriate public facilities and open spaces to support good health and wellbeing within our community.
Financial	Moderate	Tendered costs have exceeded the original estimates. Council will need to consider options for scope and timing and budget for award and delivery of the project. Council has the opportunity to increase revenue from the attraction of additional facility members following the expansion works.
Service Interruption	Moderate	Works are able to be staged to minimise the disruption to stakeholders
Environment	Low	Noise output and dust pollution throughout construction will be managed by the contractor.
Reputation	Moderate	An upgrade to this facility is likely to deliver positive reputational impact for Council.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

The supervision of works and future maintenance programs are included in existing resources. Detailed design and associated investigation works have been completed by external consultants and coordinated in consultation with various departments.

### RELEVANT PRECEDENTS

Council have previously progressed refurbishments of the Karratha Leisureplex to continually improve and refresh the experience for residents and patrons of the facility.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS

#### Option 1

As per the officers recommendation

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the tender submitted by Trasan Contracting Pty Ltd as the preferred tenderer to form a contract under RFT 18-20/21 Karratha Leisureplex Gymnasium and Function Room Redevelopment;

2. UNDERTAKE further negotiations with Trasan Contracting Pty Ltd, on scope and cost reductions associated with their tender submission related to the exclusion of the following scope items:
  - a) Function Room Group Fitness, LED Lighting Upgrade;
  - b) Function Room Group Fitness, Ceiling Fan Upgrade; and
3. EXECUTE a contract with Trasan Contracting Pty Ltd, for the delivery of the works as contained in this report and SUBJECT to:
  - a) clarifications being satisfied associated with their tender submission;
  - b) satisfactory contract negotiations and resultant amendments of a minor nature.

### Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Karratha Leisureplex Gymnasium and Function Room Redevelopment under 18-20/21 and READVERTISE the tender.

### **CONCLUSION**

The Evaluation Panel believes that the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subject to minor contract negotiations and resultant amendments.

It is anticipated that the contract will commence in May 2021, once negotiations are finalised, for a twelve (12) week period with the staging of the works to limit disruption to facility operations. Having regard to the tender price submitted and to the proposed use and functionality of the facility, Officers recommend that the ceiling fans could be omitted from the contract.

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154791  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Trasan Contracting Pty Ltd ABN 94 115 353 345 as the preferred tenderer to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 18-20/21 – Karratha Leisureplex Gymnasium and Function Room Redevelopment;
2. **EXECUTE** a contract with Trasan Contracting Pty Ltd, for the delivery of the full scope of works excluding ceiling fans in the Function room as contained in this report and subject to any further variations of a minor nature; and
3. **NOTE** that the full contract value will be addressed as part of Council's Annual Budget process.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers  
**AGAINST** : Nil

At 5.48 pm Cr Waterstrom Muller re-entered the room.



Cr Harris declared an impartiality interest in item 13.5 Tender - Kevin Richards Memorial Oval Northern Car Park as Cr Harris is a life member of the Karratha Football & Sporting Club. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

### **13.5 TENDER - KEVIN RICHARDS MEMORIAL OVAL NORTHERN CAR PARK**

<b>File No:</b>	<b>CP.1281</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>1 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential – Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Kevin Richards Memorial Oval Redevelopment, Northern Car Park offered under RFT 21–20/21.

#### **BACKGROUND**

In October 2019, Council accepted the 2019 Kevin Richards Memorial Oval Site Concept Plan and agreed to commence the technical and design development process for the overall precinct. In October 2020, Council endorsed the Kevin Richards Memorial Oval Master Plan and agreed to proceed with the detailed design of Stage 1a which included the Northern Car Park and Play Space (the latter is subject to a further report in this Agenda).

The new parking was identified to be located in the northwest corner of the site to facilitate access to the proposed new Club and Change Room facility and complement the existing community service buildings to the south of the precinct.

The Northern Car Park scope of works includes in summary the following key elements:

- Seventy-one (71) car parking bays inclusive of two (2) ACROD disabled car bays;
- Tree diamonds and trees in the verge planted with a mixture of tropical trees preferred by City's Parks and Gardens Team;
- Formal bus parking bays;
- Overflow parking access to the north of the formal car parking bays;
- Car park lighting;
- Oval access for maintenance vehicles;
- Allowance for deliveries and loading to the new Club and Change Room facility; and
- Turning circle allowance for buses and waste collection trucks.

The City sought a suitably qualified and competent contractor for the construction of all associated civil and electrical works, hard and soft landscaping, and the minor demolition necessary for the completion of the works for Northern Car Park as an initial stage of the Kevin Richards Memorial Oval Redevelopment.

Tender were publicly advertised on 27 February 2021 and closed 30 March 2021, a period of five (5) weeks.

One (1) tender was received by the closing date from Karratha Earthmoving & Sand Supplies.

The tender was evaluated by a three (3) person panel comprising of:

- Infrastructure Projects Manager
- Technical Services Coordinator
- Infrastructure Projects Officer

The tender was first assessed for compliance with the tender documents. The tender was then assessed against the qualitative criteria with the following associated weightings:

Criteria	Weighting
Relevant Experience	10%
Methodology	15%
Capacity to Deliver	15%
Price	60%

The Regional Price Preference Policy was applied to the sole tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues as it affects and relates to the construction of significant community infrastructure.

**COUNCILLOR/OFFICER CONSULTATION**

In October 2019, Council resolved to accept the 2019 Kevin Richards Memorial Oval Site Concept Plan and commence the technical and design process at the October Meeting.

A Master Plan update with indicative costing of proposed construction works was provided at the Council Briefing Session in both August and September 2020.

In October 2020, Council endorsed the Kevin Richards Memorial Oval Master Plan, which included endorsement to proceed with the detailed design of all Stage 1a items including the Play Space and Northern Car Park, for the purpose of a public tender.

A further update on the progress of the Master Plan including the Play Space and Northern Car Park, and the detailed design of the Change and Club Room facility was provided to Council in March 2021.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult and involve have been undertaken throughout the project.

The Kevin Richards Memorial Oval Master Plan was reviewed and accepted by the key stakeholders directly impacted by the amendments made since October 2020 as follows:

Who	How	When	What	Outcome
Karratha Football & Sporting Club (KATS) President, Shane Harris	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.

Who	How	When	What	Outcome
	Meeting	16 February 2021	Change & Club Room Concept Documents.	Emphasised the need for physical security, particularly to the Club Room and Stores where items of value will be stored.
	Email and Teleconference	4 March 2021	Proposed commercial kitchen functionality, layout and equipment schedule.	Supportive of the layout and of working towards providing an equipment schedule to inform future procurement.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Club also provided an update on intended management structure of both the Change & Club Room. Accepted the current concept design and satisfied to proceed.
Rotary Club Men's Shed Representative, Robin Vandenberg	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project. Noted the project only allowed for a site and capped services. Any construction dependent on the Club securing funding.
Department of Education - Millars Well Primary School Principal, Luke Breman	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout, in particular the revised location of the Men's Shed. Discussion was had in regards to increased pedestrian access from the Primary School to the oval in the form of a footpath.
Volunteer Fire & Rescue Service Representative, Klinton Flood	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and reiterated the preference to not share the use of the training track when the track was proposed to be relocated to the northern area of the Oval.
	Email	14 October 2020	Update on the Master Plan Value Management Outcome.	Undertaking that should the track be removed from this site as now proposed, further planning and consultation will be required. <i>Noted a further Meeting was requested to review.</i>
	Meeting	19 October 2020	Review the removal of the Running Track from the KRMO site and alternate site locations.	Volunteers advised they are entitled to attend the Council Meeting and make a Dispensation. Officers confirmed that they are committed to assisting the Volunteers to finding a location for a new track.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Volunteer Stakeholders did not attend.
Department of Fire & Emergency Services (DEFS)	Email	24 December 2020	Notice of Lease Termination issued for the Running Track	Acknowledged Notice however required to wait for formal acceptance which needs to be

Who	How	When	What	Outcome
District Officer Industry Liaison Burrup, Shannon Brophy				managed by an external consultant to DFES.
Rotary Club Men's Shed Representative, Robin Van Den Berg	Meeting	29 October 2020	DRAFT Master Plan	Satisfied with the proposed location and would come back to Officers with additional information around their business model and intended activities.
Community Arts Group Representative, Donna Duque	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project. Advised the Group have proceeded with minor repairs of its existing facility.
	Meeting	3 December 2020	Met onsite at their existing facility and the Millars Well Pavilion to discuss confirmation of their intention to move into a renovated facility	Updated on the requirements of the Group and its facilities required as part of any future relocation and refurbishment. Draft lease agreement requested for the Group to review the proposed terms.
	Meeting	29 March 2021	Update provided on the Master Plan including northern Car Park, northern Play Space and current Change & Club Room	Supportive of the updated Master Plan.
Karratha Community Association, Peta Mott	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Queried the status of the Men's Shed and advised Officers are still waiting a submission of the business case from Rotary.
Department of Education - Millars Well Primary School Principal, Wendy Moore	Meeting	29 October 2020	DRAFT Master Plan	Supportive of the updated Master Plan and preferred the revised location of the Men's Shed.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Department of Education Stakeholders did not attend.
One Tree Day Care, Shane Ryan	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.

**STATUTORY IMPLICATIONS**

Section 3.57 of the *Local Government Act 1995* and associated regulations are applicable.

**POLICY IMPLICATIONS**

Council Policies CG-12 Purchasing and CG-11 Regional Price Preference are applicable.

### FINANCIAL IMPLICATIONS

In October 2020, Council endorsed a construction budget of \$450,000 for the Kevin Richards Memorial Oval Northern Car Park.

Noting the tender result exceeds the pre-tender estimate, it was considered the single submission received did not represent an advantageous outcome for the City. The Evaluation Panel interrogated the submitted trade breakdown against a number of benchmarks including the cost consultant's pre-tender estimate, recent projects including Coolawayah Road and Bayly Avenue and the City's preferred contractor rates for asphalt, concrete pavement and kerbing.

The Evaluation Panel suggest there is potentially better value to the City to review the scope of work and procure smaller work packages that would attract smaller local suppliers and contractors within the required timetable. In addition, a number of options to progress the project while ensuring a competitive procurement process could include the following:

- A forward works package to address electrical services, demolition and drainage works including a culvert extension to ensure other works scheduled on the site are not adversely affected.
- Smaller specialised scope of works quotations under the City management and if this doesn't prove advantageous, then consider potentially delivering the works as part of the Club and Change Room construction program.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.a.2.6 Infrastructure Project Management

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's committed to providing appropriate public open spaces and access to open spaces to support good health and wellbeing within our communities.
Financial	Low	It is proposed that costs for smaller packages of works may provide a beneficial outcome.
Service Interruption	Low	The existing facilities will be retained during construction to minimise and avoid disruption to the existing facilities and stakeholders.
Environment	Low	Noise output and dust pollution throughout construction, will be managed by the contractor.
Reputation	Moderate	An upgraded facility is likely to deliver positive reputational impact for Council.
Compliance	Low	Tenders were called and would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations. Any works are expected to comply with relevant standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of the works will be undertaken and coordinated in consultation with various City Departments.

**RELEVANT PRECEDENTS**

Bulgarra Sporting Precinct, Wickham, and Kevin Richards Memorial Oval are all considered District Level facilities within the City which have included the provision of formalised vehicle parking.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ACCEPT the tender for Kevin Richard Memorial Oval Redevelopment Northern Car Park Tender under RFT 21-20/21 from Karratha Earthmoving and Sand Supplies and EXECUTE a contract subject to variations of a minor nature, NOTING that the accepted price will require an increase to Council's budget.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides limited value for money to undertake the scope as documented for the Kevin Richard Memorial Oval Northern Carpark Tender offered under RFT 21-20/21. The sole tender received did not provide sufficient detail to demonstrate an advantageous outcome for the City. Accordingly, it is recommended to reject the tender, proceed with an initial forward works package and seek additional quotations from the market.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154792  
 MOVED : Cr Scott  
 SECONDED : Cr Armstrong

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the sole tender submission received based on the assessment of the compliance criteria and qualitative criteria offered under RFT 21-20/21 – Kevin Richards Memorial Oval Redevelopment Northern Car Park.

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Cr Harris declared an impartiality interest in item 13.6 Tender - Kevin Richards Memorial Oval Northern Play Space as Cr Harris is a life member of the Karratha Football & Sporting Club. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

### **13.6 TENDER - KEVIN RICHARDS MEMORIAL OVAL NORTHERN PLAY SPACE**

<b>File No:</b>	<b>CP.1218</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>8 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential – Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Kevin Richards Memorial Oval Northern Play Space offered under RFT 20-20/21.

#### **BACKGROUND**

In October 2019, Council accepted the 2019 Kevin Richards Memorial Oval Site Concept Plan and endorsed the commencement of the technical and design process. In October 2020, Council endorsed the Kevin Richards Memorial Oval Master Plan and agreed to proceed to design and tender of the Northern Play Space.

During the design phase and in order to maximise the opportunity for engagement with the play equipment manufacturers and suppliers, Officers identified a design and construct procurement methodology. It was envisaged that this alternative procurement method would allow the market to provide a creative and competitive response in relation to the play equipment being considered for the works. In addition, it provided an opportunity to also engage early with play equipment manufacturers and suppliers to minimise the potential for delay due to the long lead time typically encountered when purchasing equipment particularly during the Coronavirus pandemic. The design consultants, Peter Hunt Architects and the specialist landscape sub-consultant Ecoscape engaged for detailed design prepared a detailed performance based suite of tender documents.

The City sought a suitably qualified and competent contractor for the design and construction of all hard and soft landscaping, and minor demolition necessary for the completion of the works for Northern Play Space as an initial stage of the Kevin Richards Memorial Oval Redevelopment.

The Northern Play Space scope of works includes in summary, the following key elements:

- District Level development in line with the City's Recreational Facilities Guidelines;
- Play space including fencing, access and shade structures to activity zones including a maximum number of individual activity zones or equipment;
- Provide universal access (prams & wheelchairs) addressing a primary age group of twelve and under, are key design considerations;

- Play equipment to be robust, durable, easy to maintain and readily available when required for replacement;
- Opportunities for nature play in a defined area that is easy to survey and supervise;
- Landscape fixtures and fittings including seating, bins, barbeques, drink fountains, free-standing lighting, event power outlets, tree guards and grates;
- A combination of built and natural shading provided by advanced specimen trees with broad canopies and dense foliage;
- Incorporate natural elements including landform, trees, boulders, planting and a variety of natural surfaces that challenge and promote curiosity and learning;
- Respond specifically to the demographic, cultural and socio-economic profile of the catchment area within the design and planning, where appropriate; and
- Opportunities for play in a defined area that is easy to survey and supervise.

The new Northern Play Space location and brief was confirmed through the Kevin Richards Memorial Oval Redevelopment Master Plan completed in October 2020 and identified as the Stage 1a. The play space is located in the northwest corner of the site between the oval and the proposed new Northern Car Park, while also located adjacent to the proposed new Change and Club Room facility.

Tenders were advertised on 27 February 2021 and closed 6 April 2021.

The tender was publicly advertised for six (6) weeks, including an extension of the deadline. Approximately twenty four (24) registered builders and designers requesting the documents.

Despite this interest, only one (1) tender was received by the closing date from Humphrey Group Australia PTY LTD Trading as Active Discovery.

The tenders were evaluated by a three person panel comprising of:

- Community Facilities Manager
- Infrastructure Projects Manager
- Infrastructure Projects Officer

The tender was first assessed for compliance with the tender documents. The tender was then assessed against the qualitative criteria with the following associated weightings:

Criteria	Weighting
Relevant Experience	10%
Methodology	20%
Capacity to Deliver	10%
Price	60%

The Regional Price Preference Policy was not applicable to the sole tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues as it affects and relates to the construction of significant community infrastructure.

#### **COUNCILLOR/OFFICER CONSULTATION**

In October 2019, Council resolved to accept the 2019 Kevin Richards Memorial Oval Site Concept Plan and commence the technical and design process at the October Meeting.

A Master Plan update with indicative costing of proposed construction works was provided at the Council Briefing Session in both August and September 2020.

In October 2020, Council endorsed the Kevin Richards Memorial Oval Master Plan, which included endorsement to proceed with the detailed design of all Stage 1a items including the Play Space and Northern Car Park, for the purpose of a public tender.

A further update on the progress of the Master Plan including the Play Space and Northern Car Park, and the detailed design of the Change and Club Room facility was provided to Council in March 2021.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult and involve have been undertaken throughout the project.

The Kevin Richards Memorial Oval Master Plan was reviewed and accepted by the key stakeholders directly impacted by the amendments made since October 2020 as follows:

Who	How	When	What	Outcome
Karratha Football & Sporting Club (KATS) President, Shane Harris	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.
	Meeting	16 February 2021	Change & Club Room Concept Documents.	Emphasised the need for physical security, particularly to the Club Room and Stores where items of value will be stored.
	Email and Teleconference	4 March 2021	Proposed commercial kitchen functionality, layout and equipment schedule.	Supportive of the layout and of working towards providing an equipment schedule to inform future procurement.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Club also provided an update on intended management structure of both the Change & Club Room. Accepted the current concept design and satisfied to proceed.
Rotary Club Men’s Shed Representative, Robin Vandenberg	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project. Noted the project only allowed for a site and capped services. Any construction dependent on the Club securing funding.
Department of Education - Millars Well Primary School Principal, Luke Breman	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout, in particular the revised location of the Men’s Shed. Discussion was had in regards to increased pedestrian access from the Primary School to the oval in the form of a footpath.
Volunteer Fire & Rescue Service Representative, Klinton Flood	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and reiterated the preference to not share the use of the training track when the track was

Who	How	When	What	Outcome
				proposed to be relocated to the northern area of the Oval.
	Email	14 October 2020	Update on the Master Plan Value Management Outcome.	Undertaking that should the track be removed from this site as now proposed, further planning and consultation will be required. <i>Noted a further Meeting was requested to review.</i>
	Meeting	19 October 2020	Review the removal of the Running Track from the KRMO site and alternate site locations.	Volunteers advised they are entitled to attend the Council Meeting and make a Dispensation. Officers confirmed that they are committed to assisting the Volunteers to finding a location for a new track.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Volunteer Stakeholders did not attend.
Department of Fire & Emergency Services (DFES) District Officer Industry Liaison Burrup, Shannon Brophy	Email	24 December 2020	Notice of Lease Termination issued for the Running Track	Acknowledged Notice however required to wait for formal acceptance which needs to be managed by an external consultant to DFES.
Rotary Club Men's Shed Representative, Robin Van Den Berg	Meeting	29 October 2020	DRAFT Master Plan	Satisfied with the proposed location and would come back to Officers with additional information around their business model and intended activities.
Community Arts Group Representative, Donna Duque	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project. Advised the Group have proceeded with minor repairs of its existing facility.
	Meeting	3 December 2020	Met onsite at their existing facility and the Millars Well Pavilion to discuss confirmation of their intention to move into a renovated facility	Updated on the requirements of the Group and its facilities required as part of any future relocation and refurbishment. Draft lease agreement requested for the Group to review the proposed terms.
	Meeting	29 March 2021	Update provided on the Master Plan including northern Car Park, northern Play Space and current Change & Club Room	Supportive of the updated Master Plan.
Karratha Community Association, Peta Mott	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern	Queried the status of the Men's Shed and advised Officers are

Who	How	When	What	Outcome
			Car Park, Northern Play Space and current Change & Club Room	still waiting a submission of the business case from Rotary.
Department of Education - Millars Well Primary School Principal, Wendy Moore	Meeting	29 October 2020	DRAFT Master Plan	Supportive of the updated Master Plan and preferred the revised location of the Men's Shed.
	Meeting	29 March 2021	Update provided on the Master Plan including Northern Car Park, Northern Play Space and current Change & Club Room	Department of Education Stakeholders did not attend.
One Tree Day Care, Shane Ryan	Meeting	29 October 2020	DRAFT Master Plan	Supported the layout and undertook to continue an active role in the detailed design of the project.

**STATUTORY IMPLICATIONS**

Section 3.57 of the *Local Government Act 1995* and associated regulations are applicable.

**POLICY IMPLICATIONS**

Council Policies CG-12 Purchasing and CG-11 Regional Price Preference are applied/considered during the tender process.

**FINANCIAL IMPLICATIONS**

Council has allowed \$450,000 in the 2020/21 Budget to deliver the Northern Play Space at Kevin Richards Memorial Oval.

The City has secured \$350,000 (excl. GST) in external funding from Lotterywest for the new play space and activation of the precinct.

In order to maximise the initial opportunity for a new District Level play space at the precinct, Officers proposed combining the current budget for two play space stages identified within the Kevin Richards Memorial Oval Master Plan. This was largely on the basis that the combined budget (\$710,000) would allow for a more significant value for money opportunity and also increase the overall impact of the initial works at the precinct. This approach was supported by the City's Executive Management Team in February 2020 and a revised Budget of \$710,000 was proposed and discussed with Council at the March 2021 Briefing Session. Should the contract be awarded, Council will be required to make provision for the balance of project funding as part of the 2021/22 annual budget process.

The sole tender provided three concept designs in accordance with the Request providing design solutions delivered at the maximum values price points. The concept design of the three options received have been included in the Evaluation Report contained within the confidential section of the agenda.

The following brief assessment from the Evaluation Panel of the three concepts is provided:

A. Option One (Up to value of \$450k)

The first scheme was considered a good option that included the inclusive play equipment and provided access through an area of rubber soft fall surrounding all of these activity nodes fronting the site. The fourteen (14) individual play equipment pieces provided was less than other options. However, this was potentially likely due to the price point. The individual play

equipment was dispersed and separated by large open spaces adding to the perception it did not align with a District Level playground. The use of tensile membrane shade structures, the expanse of soft sand fall and limited perimeter soft landscaping was noted as a less desirable outcome.

**B. Option Two (Up to value of \$600k)**

The second scheme was considered a very good option that included the inclusive play equipment linked by rubber soft fall surface pathways as separate dispersed activity nodes. The eighteen (18) individual play equipment pieces were the most provided by any of the options and included small, medium and large scale equipment proportionally distributed across the site area. The sense of scale and proportion of this scheme was considered comparable to a District Level playground. Again, the use of tensile membrane shade structures, the extent of sand soft fall and limited perimeter soft landscaping was noted as a less desirable outcome.

**C. Option Three (Up to value of \$700k)**

The third scheme was considered a good option that again included the inclusive play equipment linked by rubber soft fall surface pathways as separate dispersed activity nodes. However, the increase in the scale of the proposed play equipment was not considered an advantageous outcome. Noting the increased cost for the larger play equipment did not necessarily result in significant additional benefit in terms of activity level or type of play potentially envisaged. The use of tensile membrane shade structures, which also significantly increased in this option, the extent of sand soft fall and limited perimeter soft landscaping was also again as less desirable outcomes.

Option Two was considered to represent the best value for money proposition based on the lump sum value provided and the following key observations of the concept design:

- a) it provides a strong sense of drama and scale on the site due to the number of larger pieces of play equipment proposed;
- b) an inclusive access play is provided for with both the specialist play equipment and soft fall material distributed throughout the proposed play space area;
- c) the concept provides a point of difference from other play spaces within the City given the examples of inclusive access and the new play equipment proposed;
- d) It is considered to provide the best value in terms of both the scale and ratio of larger play equipment elements when compared to Option One and Three; and
- e) the specialist play equipment proposed includes self-shading elements that would reduce the requirement for built shade structures.

All of the options proposed provided built shade using tensile membrane structures, which, was not considered an appropriate solution for the precinct due to the increased maintenance and management required to take down the fabric structure in extreme weather events and the long term durability of a fabric solution typically. Officers recommend that the permanent shade is removed from the proposed contract award and is procured through a separate procurement process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	1.a.2.6	Infrastructure Project Management
Projects/Actions:	1.a.2.6.20.1	Design and deliver Stage 1a Play Space and commence Stage 1b Change Rooms as part of Kevin Richards Memorial Oval Redevelopment

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's committed to providing appropriate public open spaces and access to open spaces to support good health and wellbeing within our communities.
Financial	Moderate	An additional budget allocation is required for the project to proceed and secured external funding is dependent on the mobilisation of contractors in the 2021 calendar year. The risk involved with receipt of external funding can be mitigated through the introduction of a forward works package.
Service Interruption	Low	The existing facilities will be retained during construction to minimise and avoid disruption to the existing facilities and stakeholders.
Environment	Low	Noise output and dust pollution throughout construction, will be managed by the contractor.
Reputation	Moderate	An upgraded facility is likely to deliver positive reputational impact for Council.
Compliance	Low	Tenders were called and would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations. Any works are expected to comply with relevant standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Supervision of the works will be undertaken and coordinated in consultation with various departments.

**RELEVANT PRECEDENTS**

Bulgarra Sporting Precinct, Wickham, and Kevin Richards Memorial Oval are all considered District Level facilities within the City.

All precincts have provided formalised play spaces inclusive of elements such as built shade, seating, barbeques, drink fountains, free-standing lighting and event power outlets.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the tender submitted by Humphrey Group Australia PTY LTD Trading as Active Discovery, ACN 609 428 579 as per Option One provided within this report, as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 20-20/21 – Kevin Richards Memorial Oval, Northern Play Space;
2. EXECUTE a contract with Humphrey Group Australia PTY LTD Trading as Active Discovery, for the delivery of the works contained in this report SUBJECT to negotiations for the removal of the tensile membrane structures any further variations being of a minor nature;
3. NOTE that the play space permanent shade structure is proposed to be procured as a separate works package that is to be quoted and delivered at the same time as the play space; and
4. NOTE that any adjustment to budget will be addressed as part of Council's Annual Budget process.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the tender submitted by Humphrey Group Australia PTY LTD Trading as Active Discovery, ACN 609 428 579 as per Option Three provided within this report, as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 20-20/21 – Kevin Richards Memorial Oval, Northern Play Space;
2. EXECUTE a contract with Humphrey Group Australia PTY LTD Trading as Active Discovery, for the delivery of the works contained in this report SUBJECT to negotiations for the removal of the tensile membrane structures any further variations being of a minor nature;
3. NOTE that the play space permanent shade structure is proposed to be procured as a separate works package that is to be quoted and delivered at the same time as the play space; and
4. NOTE that any adjustment to budget will be addressed as part of Council's Annual Budget process.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the sole tender for Kevin Richards Memorial Oval – Northern Play Space under 20-20/21 and READVERTISE the tender.

**CONCLUSION**

The sole tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subjected to minor contract negotiations and resultant amendments. The tenderer allows the timely delivery of a District Level play space that provides a key point of difference within the City existing facilities and is value for money.

It is anticipated the contract will commence in May 2021, once negotiations are finalised for an initial twelve (12) week period.

Noting the preferred tenderers proposed shade structures do not align with the City's preference for permanent shade structures, Officers propose that the permanent shade structure is procured through a separate procurement process.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154793  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by Humphrey Group Australia PTY LTD Trading as Active Discovery, ACN 609 428 579 as per Option Two provided within this report, as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 20-20/21 – Kevin Richards Memorial Oval, Northern Play Space;**
- 2. EXECUTE a contract with Humphrey Group Australia PTY LTD Trading as Active Discovery, for the delivery of the works contained in this report SUBJECT to negotiations for the removal of the tensile membrane structures any further variations being of a minor nature;**
- 3. NOTE that the play space permanent shade structure is proposed to be procured as a separate works package that is to be quoted and delivered at the same time as the play space; and**
- 4. NOTE that any adjustment to budget will be addressed as part of Council's Annual Budget process.**

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**13.7 TENDER - KARRATHA AIRPORT ENTRY STATEMENT**

<b>File No:</b>	<b>CM.478</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Infrastructure Projects Officer</b>
<b>Date of Report:</b>	<b>8 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential – Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender for the Karratha Airport Entry Statement offered under RFT 27-20/21.

**BACKGROUND**

Bayly Avenue is the only public road access into Karratha Airport and listed as a critical redevelopment project in the 2013 Karratha Airport Masterplan. In support of its regional significance, at its August 2019 Ordinary Meeting, Council resolved to add and prioritise Bayly Avenue in its 5 Year Regional Road Group program which was subsequently endorsed by Main Roads, Western Australia.

In March 2020, Council resolved to call tenders to construct the Bayly Avenue Realignment under a program of staged upgrades to ensure access to the Airport and infrastructure continues to operate efficiently and safely during construction. This included the first stage landscaping to the median only. As part of the November 2020 Budget Review, Council agreed to fund the second stage which included soft landscaping, irrigation, transplanting of existing palm trees and construction of a significant natural stone retaining wall, all of which is largely in line with the original design intent.

At the February 2021 Council Meeting, Council resolved to reject the single tender submitted for the Karratha Airport Entry Statement under RFT 10-20/21 and readvertise the scope of works without change.

Subsequently, the Request was readvertised under RFT 27-20/21 on 3 March 2021 and closed 31 March 2021.

Four (4) tenders were received by the closing date from:

- Eighth Street Pty Ltd T/A Ligna Construction
- Environmental Industries Pty Ltd
- Karratha Contracting Pty Ltd
- Landscape Australia Construction

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Infrastructure Projects
- Infrastructure Project Manager
- Infrastructure Project Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

The Regional Price Preference Policy was applied to one (1) local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of financial issues.

The upgrade of the landscape works at the Dampier Highway entry will significantly improve overall aesthetics as the Airport's gateway to the City of Karratha.

#### **COUNCILLOR/OFFICER CONSULTATION**

Council has been regularly consulted, with concepts presented to Council at its October 2019 and March 2020 Briefing Sessions. In February 2021, Council rejected the tender for Karratha Airport Entry Statement offered under RFT 10-20/21 and agreed to readvertise the tender without change. This report pertains to the result of the latest tender under RFT 27-20/21.

#### **COMMUNITY CONSULTATION**

A detailed project communication plan will be prepared to ensure all key stakeholders are identified and strategies put in place to inform each stakeholder of the works and any impacts to traffic movement.

Consultation with the Ngarluma Aboriginal Corporation (NAC) was undertaken in the vicinity of the proposed works to review any potential heritage impacts.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996* for the landscaping construction works.

#### **POLICY IMPLICATIONS**

Council Policies CG-12 Purchasing and CG-11 Regional Price Preference are applicable.

#### **FINANCIAL IMPLICATIONS**

At the November 2020 Budget Review a project value of \$735,000 (excl. GST) was allocated as a new initiative for the Bayly Avenue (Stage 2) Airport Landscaping Entry Statement.

The preferred tenderer has provided a submission addressing the entire scope that exceeds the construction budget by 20%, however Officers have identified a series of cost saving measures that could be negotiated and have minimal impact on the overall design and project delivery. This includes separately engaging a further local contractor to transplant existing palm trees located on the Bayly Avenue alignment.

Further details are contained in the attached Confidential Evaluation Report.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provides for this activity.

Programs/Services: 1.a.2.6 Infrastructure Project Management  
 Projects/Actions: 1.a.2.6.20.5 Implement Bayly Avenue Reconstruction Project

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Rick Level	Comments
Health	Nil	N/A
Financial	Low	Works to be funded by 2020/21 and 2021/22 project budget.
Service Interruption	Low	Minimal impact is envisaged as a consequence of calling tenders. Should works proceed there will be an impact on road access and power provision for a period of time during the works.
Environment	Low	Environmental management plans will be strictly adhered to throughout the project lifecycle.
Reputation	Low	The safety, functionality, and condition of roads is a responsibility of Council. Council has the opportunity to improve on visitor / resident experience through the enhancement of Bayly Avenue upgrade works.
Compliance	Low	Designs have been undertaken by qualified civil / landscape engineers to ensure compliance with current standards. Works are expected to comply with the relevant standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Standard supervision of works and future maintenance programs are included in existing resources.

Detailed design and associated investigation works for the landscaping have been completed by external consultants and coordinated in consultation with various departments.

**RELEVANT PRECEDENTS**

The City has previously undertaken infrastructure works including major road works and entry statements to enhance aesthetics and improve infrastructure and safety for road users and to welcome visitors.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ACCEPT the tender submitted by Karratha Contracting Pty Ltd ABN 88 607 461 281 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-20/21 – Karratha Airport Entry Statement noting an increase is required to the project budget by 20%.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Karratha Airport Landscaping Statement under RFT 27-20/21 and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subjected to minor contract negotiations and resultant amendments. It is anticipated the contract will commence once negotiations are finalised in May 2021, and will continue until the completion of works proposed for ten (10) weeks.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154794  
**MOVED** : Cr Bertling  
**SECONDED** : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Karratha Contracting Pty Ltd ABN 88 607 461 281 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-20/21 – Karratha Airport Entry Statement;
2. **EXECUTE** a contract with Karratha Contracting Pty Ltd, for the delivery of the works contained in this report **SUBJECT** to any variations being of a minor nature and the submitted price being within the project budget; and
3. **NOTE** the palms transplant which formed part of the tender scope is now proposed to be procured through a separate quotation process.

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for March 2021.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154795  
**MOVED** : Cr Bertling  
**SECONDED** : Cr Harris

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tender Outcome under Delegation
- 14.3 Concession on Fees for Council Facilities
- 14.4 Community Services update
- 14.5 Development Services update
- 14.6 Waste Services Data

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
11/03/2021	Deed of Termination – Building Grant Agreement with Lotteries Commission for the Pam Buchanan Family Centre

**14.2 RECORD OF TENDER OUTCOME UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 12 April 2021  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To advise Councillors of tenders that have been awarded or rejected under delegation since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion a tender is awarded under delegated authority (as described above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT 17-20/21	<b>Project Budget:</b>	\$420,000
<b>Tender Title:</b>	Karratha Leisureplex Oval Spectator Shade Structure		
<b>State-wide Advertising Commenced:</b>	24/02/2021	<b>Tender Closing Date/ Time:</b>	16/03/2021 @ 2pm (AWST)
<b>Scope of Works:</b>	Demolition of existing concrete seating at the Karratha Leisureplex Oval and construction of increased capacity concrete seating with shade structure.		
<b>Selection Criteria:</b>	Relevant Experience	20%	
	Methodology	10%	
	Capacity to Deliver	10%	
	Price	50%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Mitie Construction Pty Ltd</li> <li>• KW Civil Pty Ltd</li> <li>• Karratha Contracting Pty Ltd</li> <li>• GBSC Yurra Pty Ltd</li> <li>• Karratha Building</li> <li>• Trasan Contracting Pty Ltd</li> <li>• Thomas Building Pty Ltd</li> <li>• Pilbara Building Company</li> <li>• Emirge Pty Ltd</li> </ul>		
<b>Tender Awarded to:</b>	Pilbara Building Company		
<b>Contract Value:</b>	\$349,849.54 (excl. GST)	<b>Date of Award:</b>	22/03/2021
<b>Contract Term:</b>	15 weeks	<b>Contract Options:</b>	N/A

<b>Tender No:</b>	RFT 22-20/21	<b>Project Budget:</b>	\$300,000
<b>Tender Title:</b>	Replacement Pool Heat Pumps - Karratha Leisureplex		
<b>State-wide Advertising Commenced:</b>	03/03/2021	<b>Tender Closing Date/ Time:</b>	24/03/2021 @ 2pm (AWST)
<b>Scope of Works:</b>	Replace pool heat pumps that have reached end of life with new uprated model.		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	10%	
	Capacity to Deliver	15%	
	Methodology	15%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• The Plutus Trust T/A Coldpoint Refrigeration Pty Ltd</li> <li>• Karratha Contracting Pty Ltd</li> <li>• BSA Advanced Property Solutions (WA) Pty Ltd</li> </ul>		
<b>Tender Awarded to:</b>	BSA Advanced Property Solutions (WA) Pty Ltd		
<b>Contract Value:</b>	\$272,250 (excl. GST)	<b>Date of Award:</b>	26/03/2021
<b>Contract Term:</b>	Four months	<b>Contract Options:</b>	N/A

**14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 5 April 2021

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

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**PURPOSE**

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
Variety – The Children’s Charity	Fee waiver provided for REAP Amphitheatre booking fees for the Variety Bash Presentation in Karratha.	\$357.00
Reach Us	Fee Waiver provided for 1 x 3 month Karratha Leisureplex (KLP) full membership for Reach Us Quiz Night prize and hire of KLP function room.	\$1,382.50

**14.4 COMMUNITY SERVICES UPDATE**

<b>File No:</b>	<b>CS.23</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>7 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

To provide Council with an update on March operational data for Community Facilities and Services.

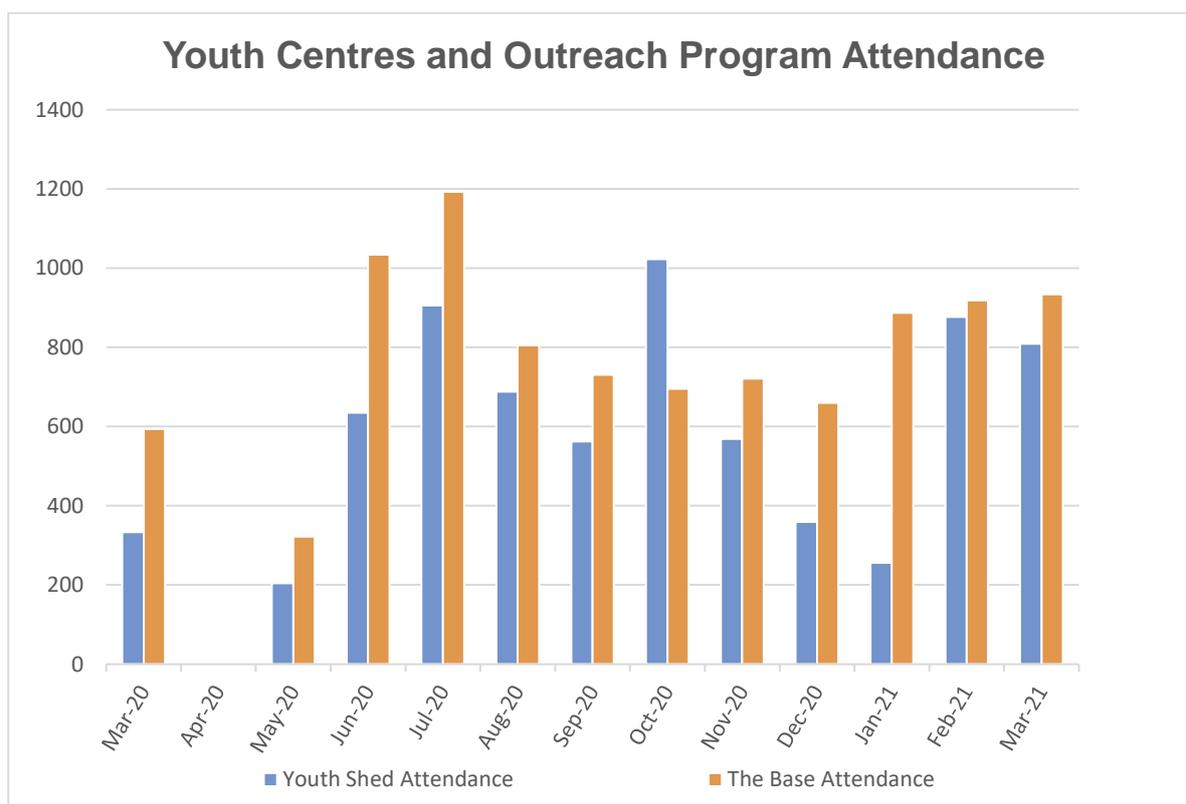
**COMMUNITY FACILITY ATTENDANCE**

<b>Facility Attendance</b>	<b>March 2020</b>	<b>March 2021</b>	<b>%</b>
The Youth Shed	333	809	↑ 143%
The Base	594	934	↑ 57%
Total Library	8207	10,195	↑ 24%
Karratha Leisureplex	39542	60118	↑ 52%
Wickham Recreation Precinct	4122	2390	↓ 42%
Roebourne Aquatic Centre	471	3128	↑ 564%
REAP	1723	3822	↑ 122%
Indoor Play Centre	933	2393	↑ 156%
<b>Community Programs</b>	<b>March 2020</b>	<b>March 2021</b>	<b>+/-</b>
Security Subsidy Scheme properties	5	8	+ 3
Meet the Street parties	2	1	- 1

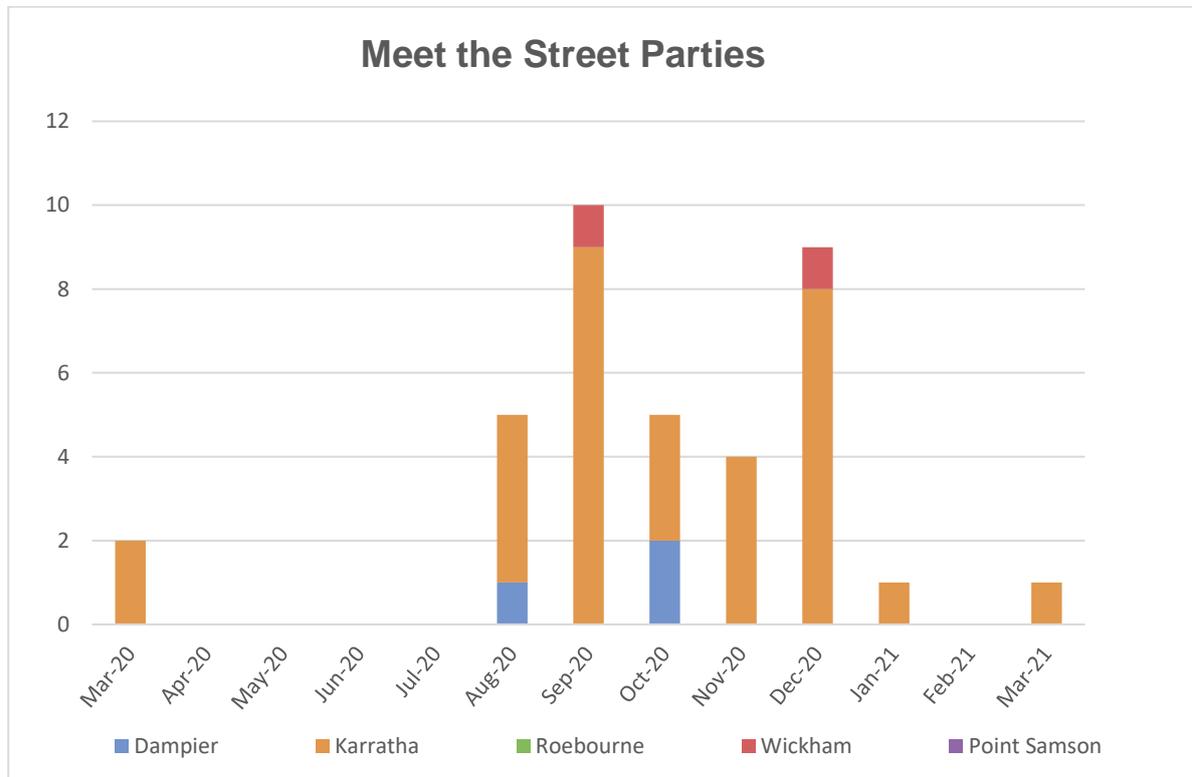
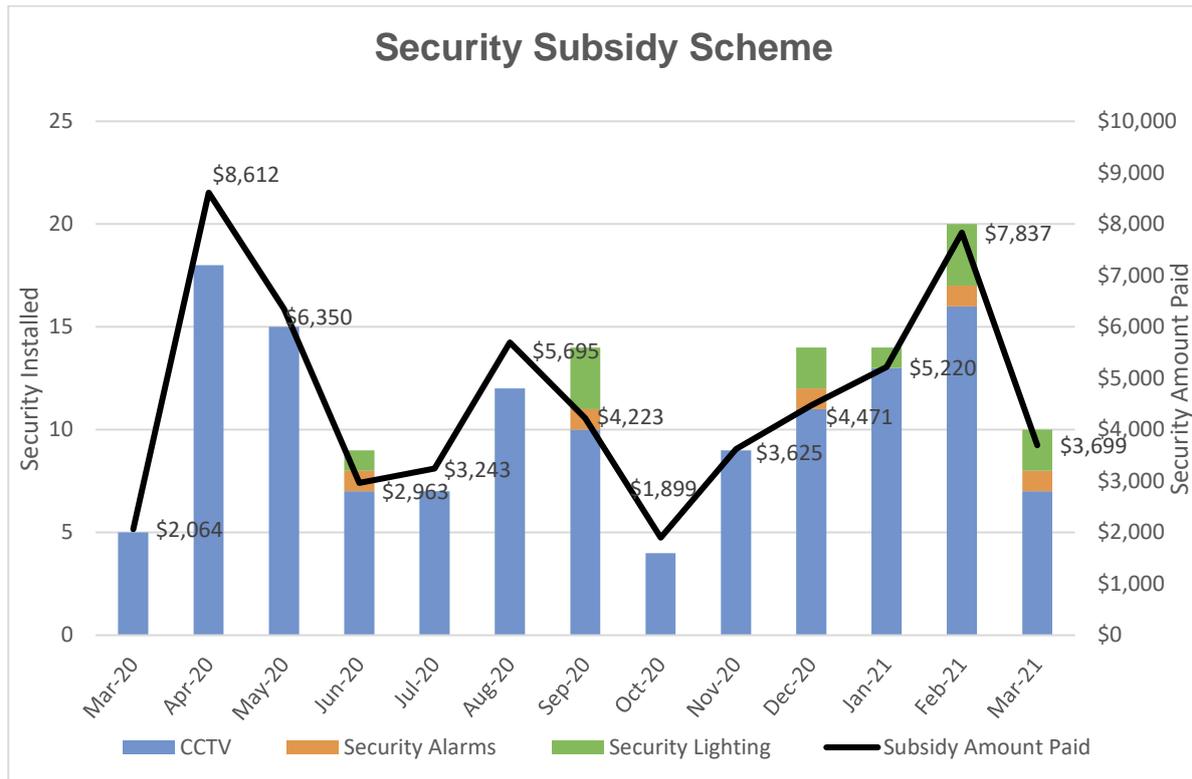
- Increased facility attendance is a reflection on the recovery process from the COVID-19 restrictions that came into effect March 2020.
- Total Library:
  - **4004** total library resources borrowed.
  - **9648** total membership. **81** new members signed up in March.
  - **908** members participated in active engagement sessions/activities.
- Wickham pool closure has seen a decrease in attendance at Wickham Recreation Precinct and an increase in attendance at Roebourne Aquatic Centre when compared to March 2020.
- **15** movies were screened in March with a total movie patron attendance of **488**.

- In total, REAP delivered **21** venue hire bookings in March. This included **7** corporate events, REAF programmed events and workshops procured by the Arts Development Team in conjunction with the WA Ballet. There were also live performances of 'House' in the theatre presented to local school students.
- **1** Meet the Street event held in March 2021. Regular and ongoing promotion of program continues to generate community interest. Participation is expected to increase as weather cools down.
- Total subsidy paid in 2020/2021 is \$39,912 which translates to a spend of \$109,208 with local suppliers. Since inception of the program, 195 properties have installed security products, total subsidy paid \$79,662 and total spend with local suppliers is \$257,659.

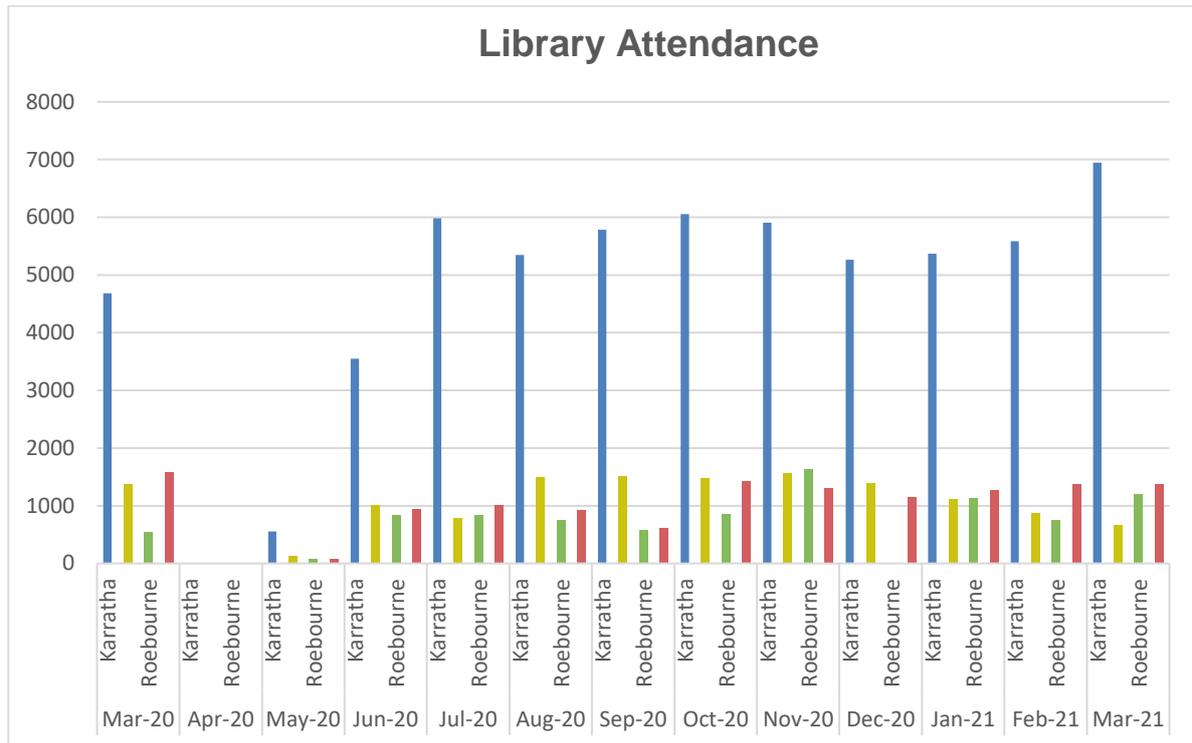
**YOUTH SERVICES**



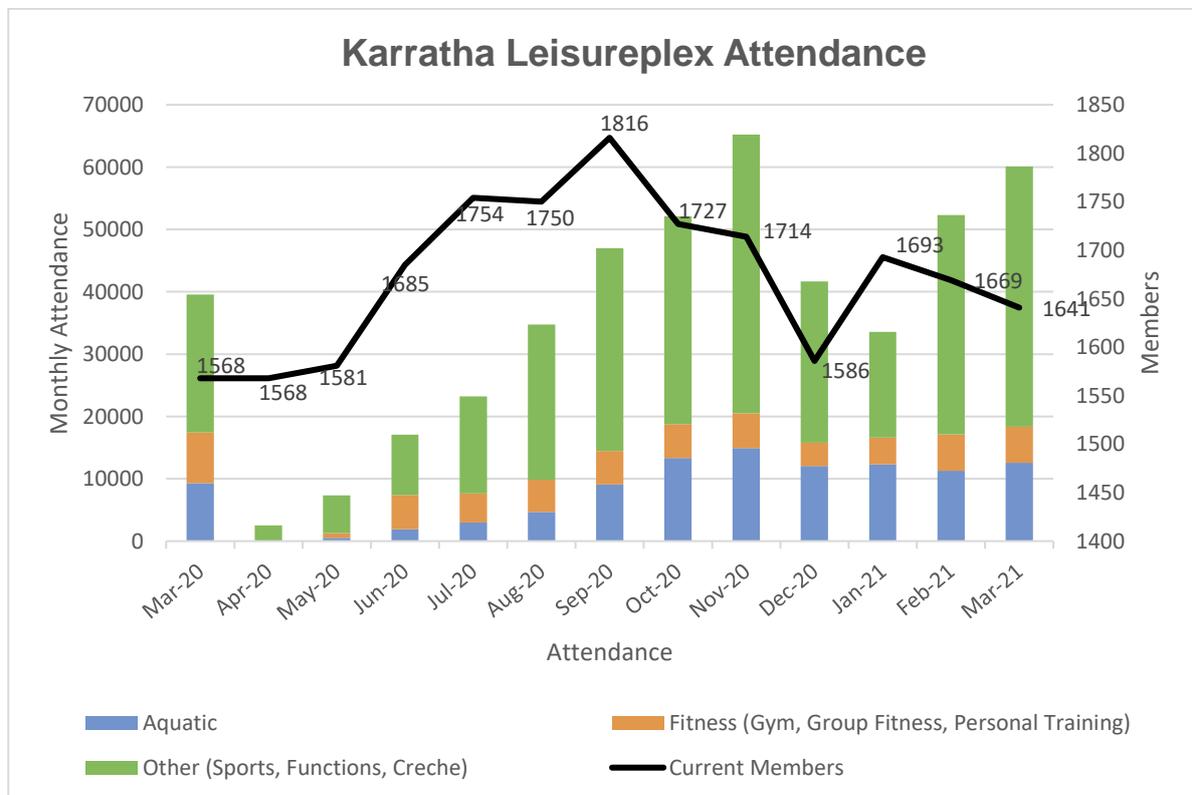
**LIVEABILITY**

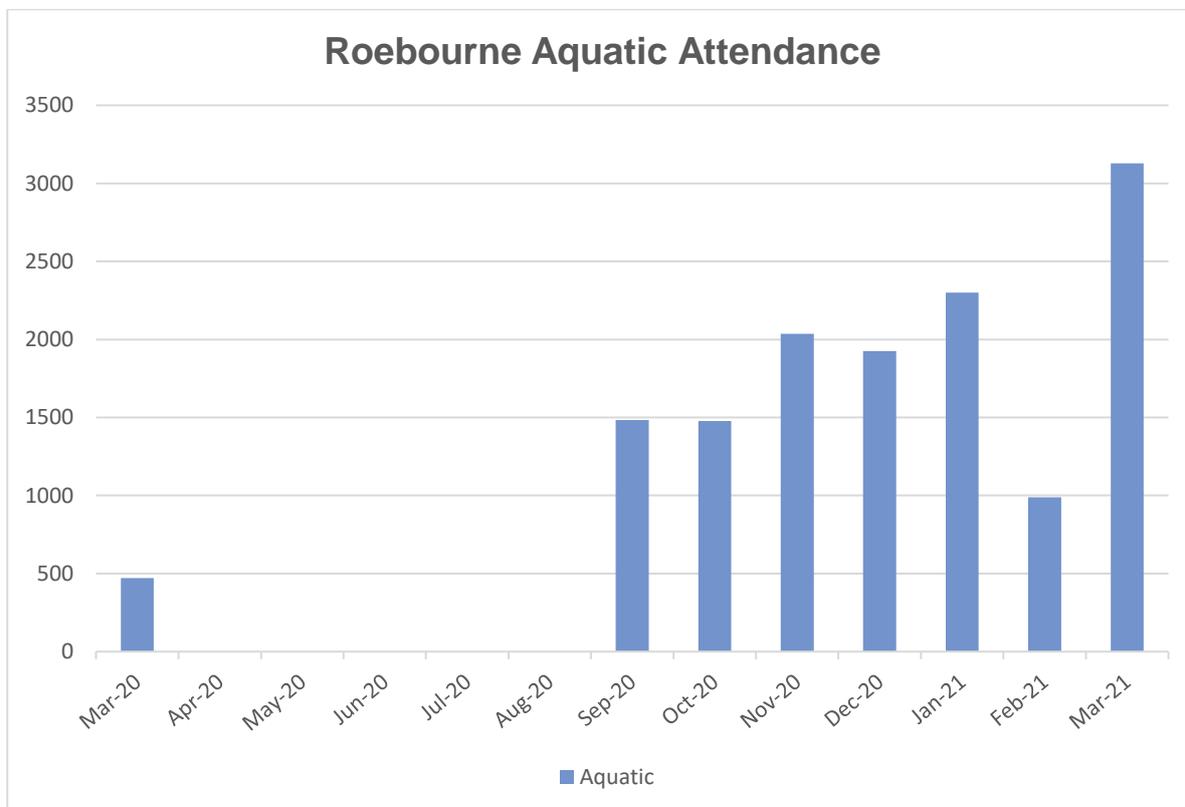
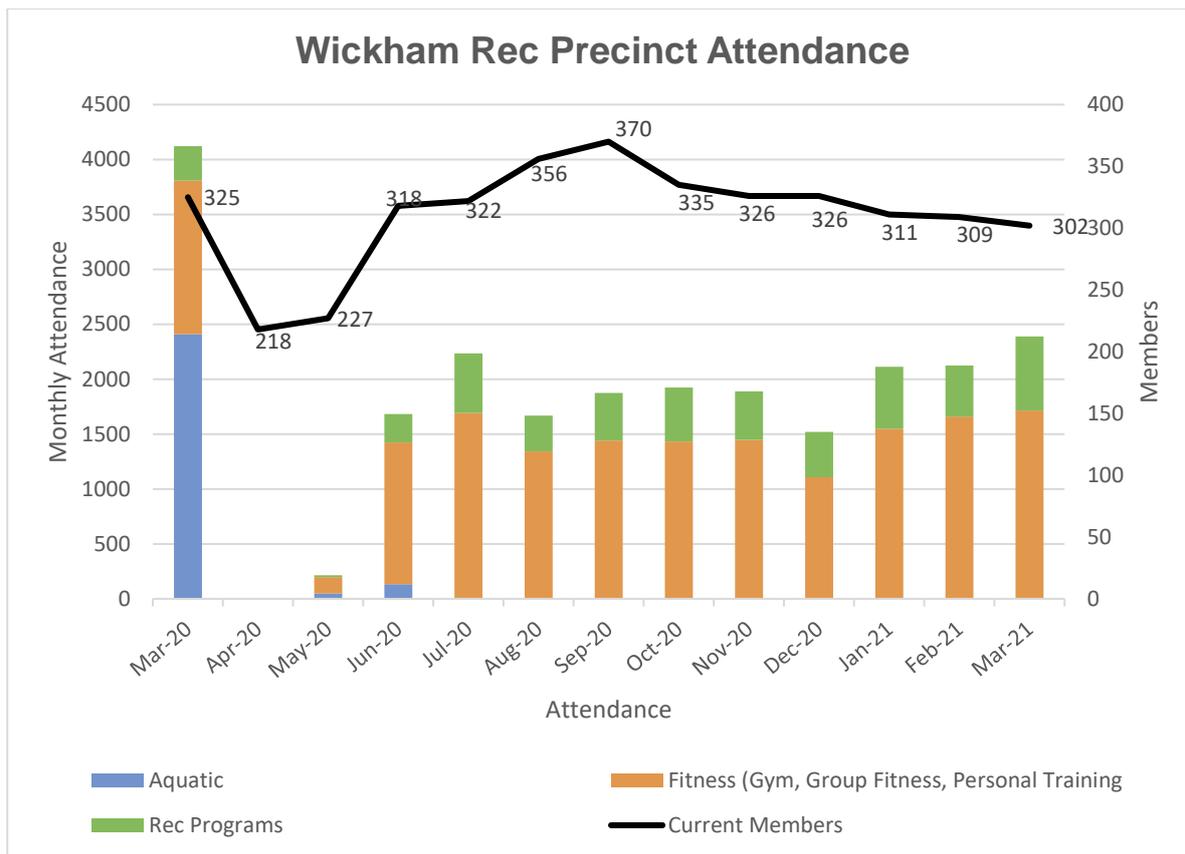


**LIBRARY SERVICES**

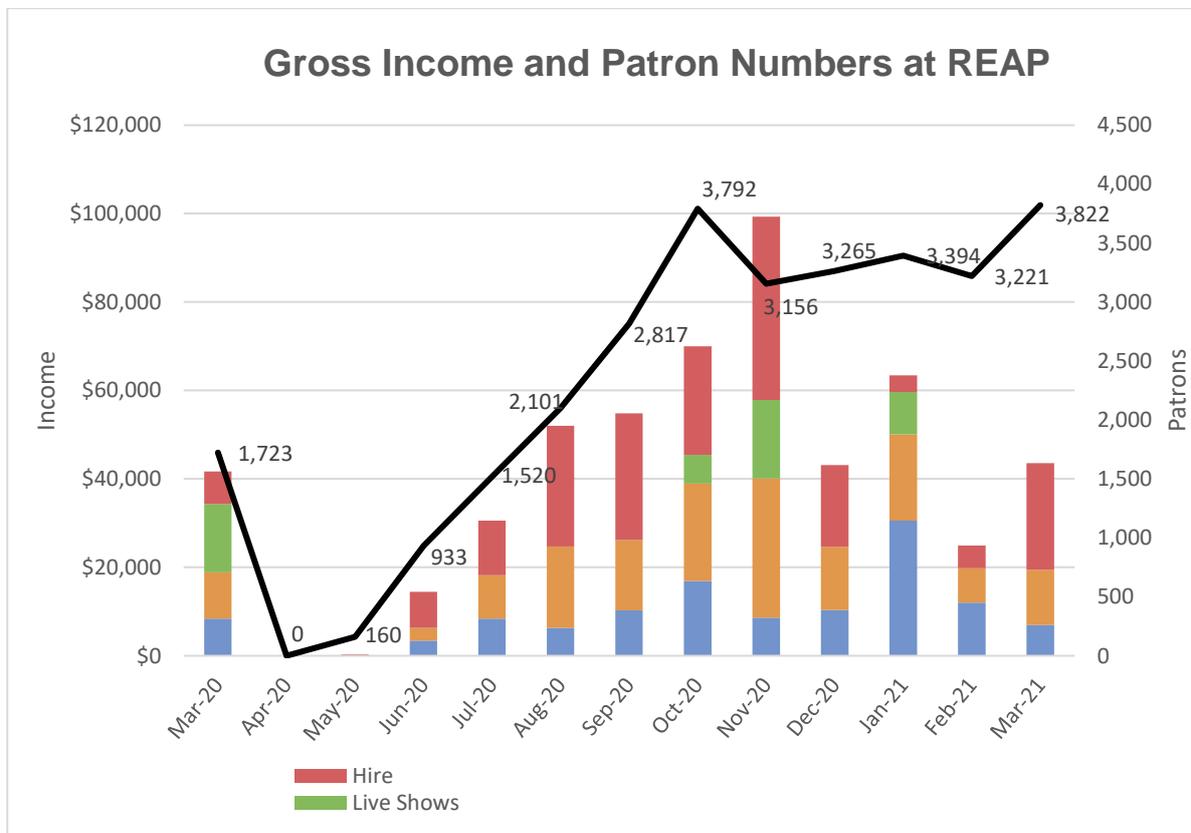
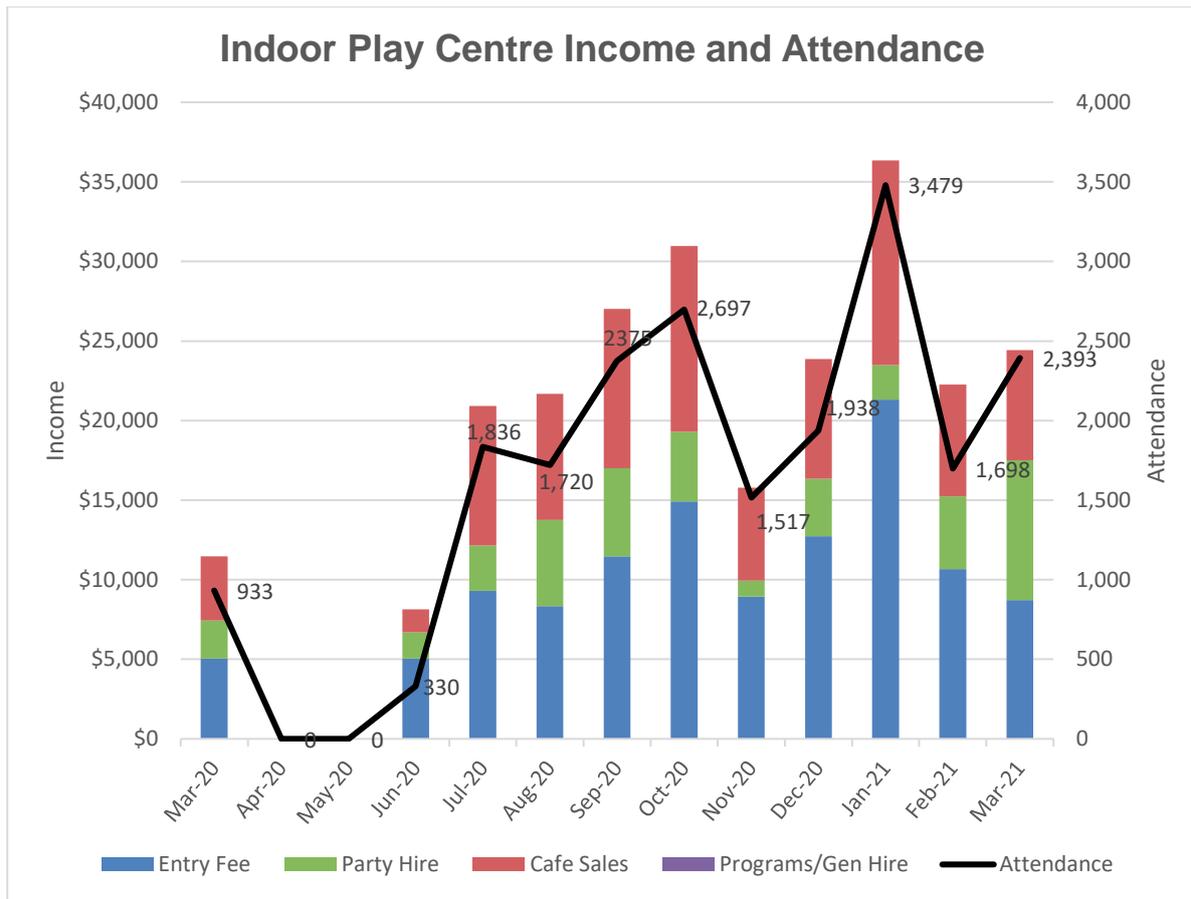


**RECREATION FACILITIES**





- Roebourne Aquatic Centre was closed over winter.



## ADVISORY GROUP MEETINGS

The Youth Advisory Group (YAG) met on 31 March 2021. Summary of key points discussed:

- Roebourne Recreation Present Master Planning. Discussion on the 150+ Community responses from Master Planning session held in Roebourne on 28-29 March 2021.
- The Youth Shed Master Plan. Presentation of architect designs for the redevelopment of The Youth Shed including an introduction to Headspace into the old Indoor Play Centre.
- Dampier Master Planning Drafts. Chair presented and discussed the Master Plan with YAG, including an overview of facilities that will be managed by the City and future development proposals.

The Arts and Development & Events Advisory (AD&E) Group met on 1 April 2021. Summary of key points discussed:

- Red Earth Arts Festival (REAF) – REAF final reporting in progress.
- The group provided feedback on REAF events in regards to what aspects worked well and what improvements could be implemented for future events.
- Lot 7020 Cultural/Civic Infrastructure Investigation – presentation received from Naja Consulting. Five options were proposed.
- The Group considered each of the options and a number of questions were raised and discussed.
- The group agreed that Option 1 “The Knowledge Hub” best satisfies the Community’s needs by allowing for a new library with additional resources/technology, tourism integrated into the plans along with commercial space for lease for Lot 7020.
- The group emphasised the need to ensure that Lot 7020 was not branded by having a commercial space at its entry and that any signage for the site will need to complement that at REAF.
- Walgu Park Sculptural Artworks - Group considered the proposed plans for the Walgu Park Sculptural Art Work and agreed that Walgu Park may seem crowded by any additional public art enhancements.
- The group agreed that the public art funds currently assigned to the Walgu Park Sculptural Art Works project should be retained and applied to a bigger public art project for the precinct and once Lot 7020 has been developed.

## 14.5 DEVELOPMENT SERVICES UPDATE

<b>File No:</b>	<b>LE.245; LE.288; GR.27; TA/1/1; ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>1 April 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### PURPOSE

To provide annual statistics from Development Services for the Council's information. The period reported on includes 01/03/2021 to 31/03/2021 (22 business days).

- WA Environmental Health Officers have been engaged by the Commissioner of Health to carry out assessments of businesses in relation to COVID-19 Contact Tracing requirements. The Environmental Health department has continued to report on a weekly basis on businesses assessed.
  - The WAPC has referred to the City for comment an application by Development WA for the next stage of subdivision at Madigan Estate which will provide for 25 dwellings.
  - In the first quarter of 2021 the City has received a total of 71 Development Applications (including R-codes) compared to 48 for the same quarter of 2020. In this quarter the City has also received 38 land use/tenure referrals for response as opposed to 23 in 2020.
  - Reports of littering, off road vehicle activity and illegal camping are down from the previous period.
  - 142 Direction notices have been issued for Roebourne / Wickham area for unsightly/hazardous property.
  - Community engagement on the Shakespeare Precinct Improvement Plan has commenced. The purpose of Phase One of the engagement is to understand how the community currently use the site and gather their ideas for the future. The community survey is open until 2 May 2021.
  - The City has been working with Fortescue Metals Group on an autonomous shuttle bus trial. The City has been advised that project delays due to COVID-19 now mean that the technology that was going to be used on the shuttle has now been superseded. Engineers from Nayva are required to inspect the shuttle to confirm its suitability on public reads. Due to lockdowns in Europe the timeframe for this to occur is uncertain. FMG will advise the City of the outcome of this work once it is complete.
- |                                                 |    |
|-------------------------------------------------|----|
| • Active Direction Notices:                     | 12 |
| - Direction notices complied with this period   | 4  |
| - Not complied but within notice period         | 2  |
| - Outside notice period but being complied with | 3  |
| - Expired and in Court process                  | 3  |
| -                                               |    |
- There are 11 current projects of which 7 are on target, 4 is within tolerance

Building Statistics 2021				
CATEGORY	JAN	FEB	MAR	YTD
<b>Building Permits</b>				
Dwellings	3	7	4	14
Alterations and Additions	22	18	9	49
Swimming Pools and Spas	5	8	9	22
Outbuildings (inc. signs and shade)	25	26	53	104
Group Development	0	1	0	1
Number Sole Occpoy Units/GRP Development	0	0	0	0
Commercial	1	4	1	6
<b>Monthly total</b>	<b>56</b>	<b>64</b>	<b>76</b>	<b>196</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>				
Demolition Permits	0	1	0	1
BAC's	0	0	0	0
BAC Strata	0	0	0	0
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Occupancy Permits</b>				
Occupancy Permits	0	1	3	4
OP Strata	0	0	0	0
OP Unauthorised	0	0	1	1
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>5</b>
<b>Total \$'000 Construction Value</b>	<b>4302</b>	<b>7,968</b>	<b>4,845</b>	<b>17,115</b>
<b>Applications Processed for Other Councils</b>				
Shire Of Ashburton	11	3	6	20
Shire of Wyndham (East Kimberley)	0	0	0	0
Port Hedland	9	16	19	44
<b>Monthly total</b>	<b>20</b>	<b>19</b>	<b>25</b>	<b>64</b>
<b>Private Certifications Provided</b>				
Certificate of Design Compliance	0	0	1	1
Certificate of Building Compliance	0	0	1	1
Certificate of Construction Compliance	0	0	0	0
<b>Monthly total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>28</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>				
<b>Monthly total</b>	<b>60</b>	<b>33</b>	<b>74</b>	<b>167</b>

Building Statistics 2020																
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD			
<b>Building Permits</b>																
Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26			
Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25	249			
Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96			
Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397			
Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2			
Number Sole Occpoy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0			
Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36			
<b>Monthly total</b>	<b>20</b>	<b>27</b>	<b>49</b>	<b>67</b>	<b>88</b>	<b>109</b>	<b>48</b>	<b>78</b>	<b>59</b>	<b>74</b>	<b>78</b>	<b>109</b>	<b>806</b>			
<b>Building Approval Certificates &amp; Demolition Certificates</b>																
Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6			
BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6			
BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3			
<b>Monthly total</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>15</b>			
<b>Occupancy Permits</b>																
Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18			
OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1			
OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1			
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>20</b>			
<b>Total \$'000 Construction Value</b>	<b>46208</b>	<b>6,801</b>	<b>2,785</b>	<b>5,610</b>	<b>10,145</b>	<b>6,458</b>	<b>4,821</b>	<b>8,869</b>	<b>4,770</b>	<b>6,516</b>	<b>9,385</b>	<b>7,475</b>	<b>119,843</b>			
<b>Applications Processed for Other Councils</b>																
Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13			
Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0	5			
Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187			
<b>Monthly total</b>	<b>7</b>	<b>11</b>	<b>10</b>	<b>6</b>	<b>9</b>	<b>11</b>	<b>23</b>	<b>29</b>	<b>16</b>	<b>17</b>	<b>27</b>	<b>39</b>	<b>205</b>			
<b>Private Certifications Provided</b>																
Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15			
Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0	7			
Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0	4			
<b>Monthly total</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>26</b>			
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>233</b>	<b>490</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>123</b>	<b>100</b>	<b>466</b>	<b>1,712</b>			
<b>Private Swimming Pool Inspections (1 every 4 years)</b>																
<b>Monthly total</b>	<b>26</b>	<b>35</b>	<b>50</b>	<b>32</b>	<b>71</b>	<b>13</b>	<b>56</b>	<b>58</b>	<b>78</b>	<b>58</b>	<b>58</b>	<b>85</b>	<b>620</b>			

Planning Statistics 2021				
CATEGORIES	JAN	FEB	MAR	YTD
<b>Lodgement</b>				
Development Applications	11	18	12	41
R-Codes Applications	10	6	14	30
Land Matters	8	11	19	38
Enforcement Matters	0	2	20	22
Scheme Amendments	0	0	0	0
<b>Monthly total</b>	<b>29</b>	<b>37</b>	<b>65</b>	<b>131</b>
<b>Processing</b>				
Average Number of Days (DA)	27	26	33	29
Application Fees	8144	15795	8879	32818
Development Value \$'000	3238	4285	3326	10849

Planning Statistics 2020													
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Lodgement</b>													
163	8	11	12	10	12	16	20	11	14	12	12	25	
72	6	5	6	1	4	4	7	5	11	5	12	6	
117	9	7	7	4	10	10	6	11	15	13	9	16	
90	8	7	20	0	7	17	2	19	2	4	1	3	
1	1	0	0	0	0	0	0	0	0	0	0	0	
<b>443</b>	<b>32</b>	<b>30</b>	<b>45</b>	<b>15</b>	<b>33</b>	<b>47</b>	<b>35</b>	<b>46</b>	<b>42</b>	<b>34</b>	<b>34</b>	<b>50</b>	
<b>Processing</b>													
27	22	28	27	28	21	31	26	24	36	28	22	29	
232159	4641	7361	7680	10333	5854	6037	23057	12317	6672	22476	5187	120544	
58243	743	1050	1966	3075	2241	697	8706	2821	1025	5208	1228	29483	

Environmental Health Statistics 2021					Environmental Health Statistics 2020												
CATEGORY	JAN	FEB	MAR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>					<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	3	21	27	51	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	1	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	3	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	2	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	2	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	3	0	0	0	0	0	1	0	0	1	1	0	0
<b>Monthly total</b>	<b>4</b>	<b>24</b>	<b>34</b>	<b>62</b>	<b>240</b>	<b>5</b>	<b>3</b>	<b>17</b>	<b>14</b>	<b>29</b>	<b>29</b>	<b>36</b>	<b>29</b>	<b>34</b>	<b>8</b>	<b>20</b>	<b>16</b>
<b>Health nuisances/complaints investigated</b>					<b>Health nuisances/complaints investigated</b>												
Air Quality	8	4	4	16	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	5	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	11	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	9	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	27	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	25	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	8	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	1	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>29</b>	<b>32</b>	<b>41</b>	<b>102</b>	<b>421</b>	<b>33</b>	<b>52</b>	<b>49</b>	<b>49</b>	<b>38</b>	<b>34</b>	<b>24</b>	<b>18</b>	<b>23</b>	<b>28</b>	<b>30</b>	<b>43</b>
<b>Notifiable infectious diseases</b>					<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	0	0	1	1	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BHV)	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	9	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	7	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	0	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	16	1	1	0	3	6	1	2	1	0	0	1	0
<b>Monthly total</b>	<b>3</b>	<b>6</b>	<b>8</b>	<b>17</b>	<b>71</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>6</b>
<b>Other health</b>					<b>Other health</b>												
Assess development applications	11	14	8	33	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	2	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	69	256	7	10	14	15	30	28	26	32	29	28	18	19
<b>Monthly total</b>	<b>25</b>	<b>43</b>	<b>37</b>	<b>105</b>	<b>393</b>	<b>10</b>	<b>18</b>	<b>26</b>	<b>23</b>	<b>46</b>	<b>47</b>	<b>37</b>	<b>48</b>	<b>38</b>	<b>34</b>	<b>27</b>	<b>39</b>

<b>Karratha Tourism and Visitor Centre Statistics 2021</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
Visitors to the Centre	584	565	782										1931
Sites booked 40 Mile online	11	11	25										47
Sites paid in Cash 40 Mile	N/A	N/A	N/A										0
Sites booked Cleaverville online	18	16	45										79
Sites paid in Cash Cleaverville	N/A	N/A	N/A										0
<b>Monthly total</b>	<b>584</b>	<b>592</b>	<b>852</b>	<b>0</b>	<b>2057</b>								
<b>Consignments</b>													
Number of local suppliers	17	17	17										
<b>Revenue</b>													
KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797										\$ 12,119
Bookeasy Sales	\$13,266.00	\$8,649.20	\$19,807.00										\$ 41,722
Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00										\$ 2,676
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A										\$ -
40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00										\$ 3,436
40 Mile (cash payment to caretaker)	N/A	N/A	N/A										\$ -
<b>Monthly total</b>	<b>\$ 18,198</b>	<b>\$ 13,591</b>	<b>\$ 28,164</b>	<b>\$ -</b>	<b>\$ 59,953</b>								

Take Your Business Online Grants							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
3	6714 Skin	Approved	18-05-2020	\$ 3,940	\$ 1,970	Website development with informational videos and booking module.	Applicant Preparing Acquittal Documents
5	Raw Hire	Refused	18-06-2020	\$ 63,750	\$ 5,000	Develop online tender support with interactive and educational website and application.	Work In Progress
6	NYFL	Approved	15-05-2020	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
9	Cheeditha Energy	Approved	17-07-2020	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Stand alone electronic documents, and within website.	Work In Progress
10	Monokrome Kids	Approved	30-06-2020	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
11	Mynd Shyft	Approved	16-09-2020	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
12	Northwest Recycling	Approved	04-11-2020	\$ 9,044	\$ 4,522	New website development and hosting, ongoing social media campaign including updated professional photos.	Work In Progress
13	Bez Engineering	Approved	11-05-2020	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
17	Karratha Security WA	Approved	01-11-2021	\$ 2,865	\$ 1,075	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
18	K&S Mobile Windscreen Service	Approved	14-12-2020	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
19	Themes to You	Approved	10-03-2021	\$ 3,179	\$ 1,539	Website development with Shopify and marketing.	Applicant Returning Conditions
20	Roast 2 U	Approved	10-03-2021	\$ 3,725	\$ 1,863	Web design including integration with social media, assistance with Google My Business.	Applicant Returning Conditions
21	Karratha Family Centre	Approved	24-03-2021	\$ 5,100	\$ 2,500	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
22	Connect Paediatric Therapy Services	Approved	24-03-2021	\$ 3,845	\$ 1,922	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
23	Mary Bato Creative	Processing		\$ 3,500	\$ 1,750	New website including branding.	Assessing Application
<b>TOTAL</b>				<b>\$145,668</b>	<b>\$40,390</b>		

Economic Development Grant Scheme										
	APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	TERM	PROJECT STATUS
1	Fisheries research and Development Corporation (FRDC) and Maxima Oysters	Pilbara Rock Oyster	Pilot program to fill knowledge gaps in the feasibility of establishing a rock oyster aquaculture industry in the Pilbara, \$50k funding from the City of Karratha	Approved	26-06-2017	\$ 300,000	\$ 50,000	Nil	3 years	Applicant Preparing Acquittal Documents
2	Maarnda Advanced Coatings	Galvanising Feasibility	Feasibility Study for the construction and operation of a hot-dip galvanising plant in Karratha. \$40k funding approved.	Approved	11-07-2019	\$ 90,000	\$ 40,000	\$ 20,000.00	12 months	Applicant Preparing Acquittal Documents
<b>Total:</b>						<b>\$ 390,000.00</b>	<b>\$ 90,000.00</b>	<b>\$ 20,000.00</b>		

Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	21-09-2020	\$ 90,000	\$ 10,000	\$ 10,000	30-06-2021	Applicant Preparing Acquittal Documents
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	21-09-2020	\$ 45,000	\$ 45,000	\$ 45,000	30-06-2021	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Work In Progress
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Applicant Returning Conditions
<b>Total:</b>					<b>\$ 521,400</b>		<b>\$ 112,500</b>		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Shakespeare Precinct Scheme Amendment	TBC	Background Report and Communications and Engagement Plan finalised.	Phase 1 community engagement survey open until 2 May 2021.	On Target
FMG Karratha Autonomous Shuttle Bus	N/A	FMG advised that project delays due to COVID-19 now mean that the technology that was going to be used on the shuttle has now been superseded.	Nayva are required to inspect the shuttle to confirm its suitability on public roads. Due to lockdowns throughout Europe the timeframe for this to occur is uncertain. FMG to advise the City of the outcome of this when it occurs.	Within Tolerance
Direct Area Migration Agreement	TBC	The City has confirmed the application format with Department of Home Affairs and the requirement to survey local businesses to understand specific recruitment information. The City has also obtained in principle support from Regional Development Australia to manage the DAMA once it is approved. The City will progress the application with the option for other Pilbara local governments to join at a later date.	Survey local businesses to obtain specific recruitment information. Prepare draft application based on survey results. Finalise RFQ and engage consultant to provide migration expertise on visa pathways and concessions to finalise and lodge application.	On Target
Roebourne Heritage Precinct	N/A	Letter sent to DPLH on 2 March 2021 advising of Council's decision at its February meeting, namely that it is the City's preference the the State undertake an ROI process similar to that undertaken for Cossack.	Awaiting response from DPLH.	On Target
Tourism Data Warehouse Audit & Listing	N/A	Drafting project plan.	Finalise project plan and commence project.	Within Tolerance
Outdoor Dining Activation	N/A	Drafting project plan.	Finalise project plan and commence project.	Within Tolerance
Highway Signage / Entry Statement /Visitor Information Bay	N/A	Contractor appointed to construct.	Decommissioning of existing information bay and construction of new information bay scheduled for May 2021. Prepare grant application for new dump point.	On Target
Environmental Sustainability Strategy	N/A	Advertising for public comment closed. Submissions reviewed and collated. Modified draft and draft implementation plan under development.	Undertake internal consultation. Finalise revised draft document and implementation plan. Arrange meeting with the Environmental Sustainability Advisory Group.	Within Tolerance
Karratha Hydrogen Technology Cluster	N/A	Funding agreement commenced and first payment invoiced and received. Draft project plan developed and project inception meeting held 9 February 2021.	Complete recruitment of Sustainability Officer. Develop Memorandum of Understanding and invite industry and businesses to the cluster.	On Target
Utility Monitoring	N/A	Preparing Project Plan and Request for Quote.	Finalise Project Plan and Request for Quote. Advertise Request for Quote and appoint consultant.	On Target
ClimateClever	N/A	Engagement Plan completed. First promotion completed on 3 and 4 March 2021. Work with Horizon Power and Rio Tinto to enable all schools to access the program at no cost.	Monitor uptake and schedule promotional activity as appropriate. Engage with all schools in collaboration with Horizon Power and Rio Tinto.	On Target

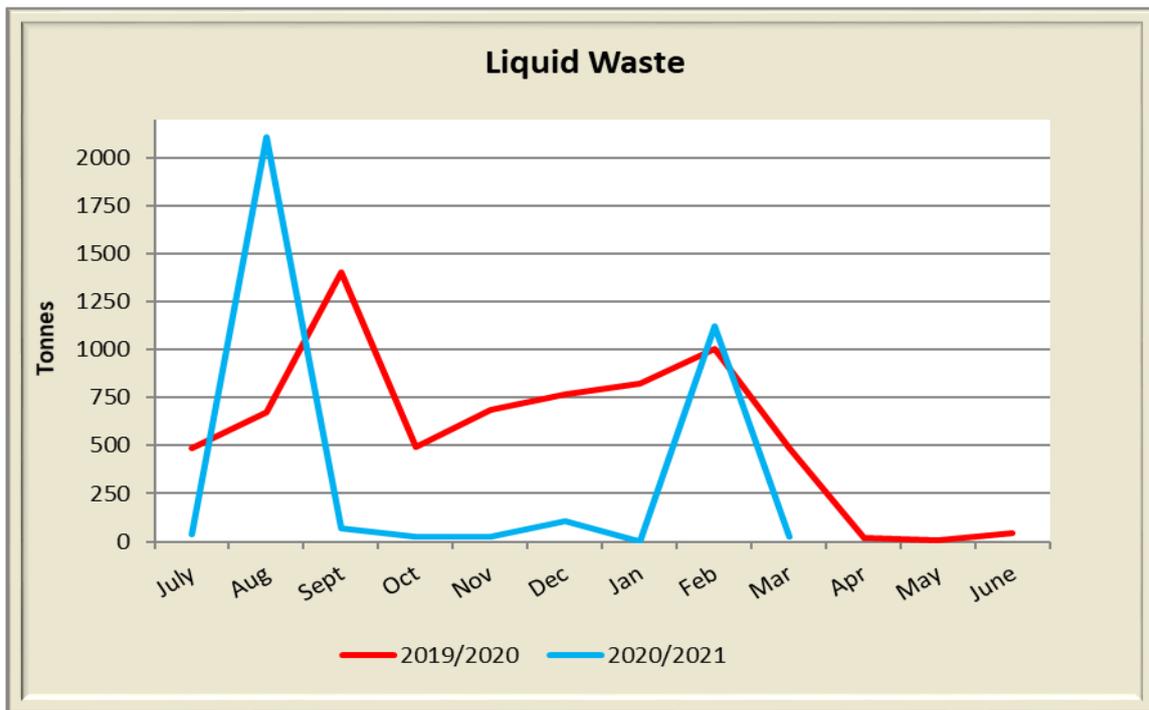
CONTRACTS 2020/21								
CONTRACTOR	PROJECT NAME	PROJECT DESCRIPTION	CONTRACT COMMENCEMENT	CONTRACT EXPIRY	CONTRACT TERM	TOTAL CONTRACT COST (EX GST)	2020/21 CONTRACT COST (EX GST)	MOST RECENT CONTRACT MANAGEMENT MEETING DATE & RESULTS & NEXT STEPS
Wawardu Ltd	The Victoria Hotel Services Contract (Ganalili Centre)	Wawardu Ltd to provide Tourism Services from the Ganalili Centre in Roebourne.	12-06-2019	30-06-2021	1 Year With 1 Year Option	\$ 400,000	\$ 200,000	Last contract management meeting 12 January 2020: Financial reports provided; Request to reduce "off-peak" hours approved due to low foot traffic; All office space has been let with no vacancies; Cafe lasing commercial kitchen within Centre; Complaints process documented with none from previous quarter; Visitor survey introduced with ipad at front counter to seek feedback from visitors. Next contract management meeting scheduled for April 2021. Commence discussions regarding 2021/22 funding.
Juluwaru Aboriginal Corporation; Yurra; Woollahra; BBI Group; Pilbara Development Commission; City of Karratha; Sahara Forest Project; and Abundance Produce Australia	Wanggalili MOU	The aim of the MOU is to establish a mutually beneficial working relationship to undertake a feasibility study and business case to create a commercially viable and sustainable agricultural and manufacturing business by propagating local Yindjibarndi grown plants and harvested by local Aboriginal people for commercial sale.	20-12-2017	19-12-2022	5 Years	\$ -	\$ -	Stage One of the project complete. MOU members in discussions about preparing Stage Two of the project.
Pilbara University Centre	Pilbara University Centre	Support Pilbara University Centre to provide Pilbara Residents with options and tertiary education.	26-02-2020	30-06-2022	3 Years	\$ 450,000	\$ 200,000	Next contract management meeting scheduled for June/July. Next annual report due June 2021
<b>Total:</b>						<b>\$ 850,000</b>	<b>\$ 400,000</b>	

**14.6 WASTE SERVICES DATA – THIRD QUARTER 2020/2021**

**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 8 April 2021  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

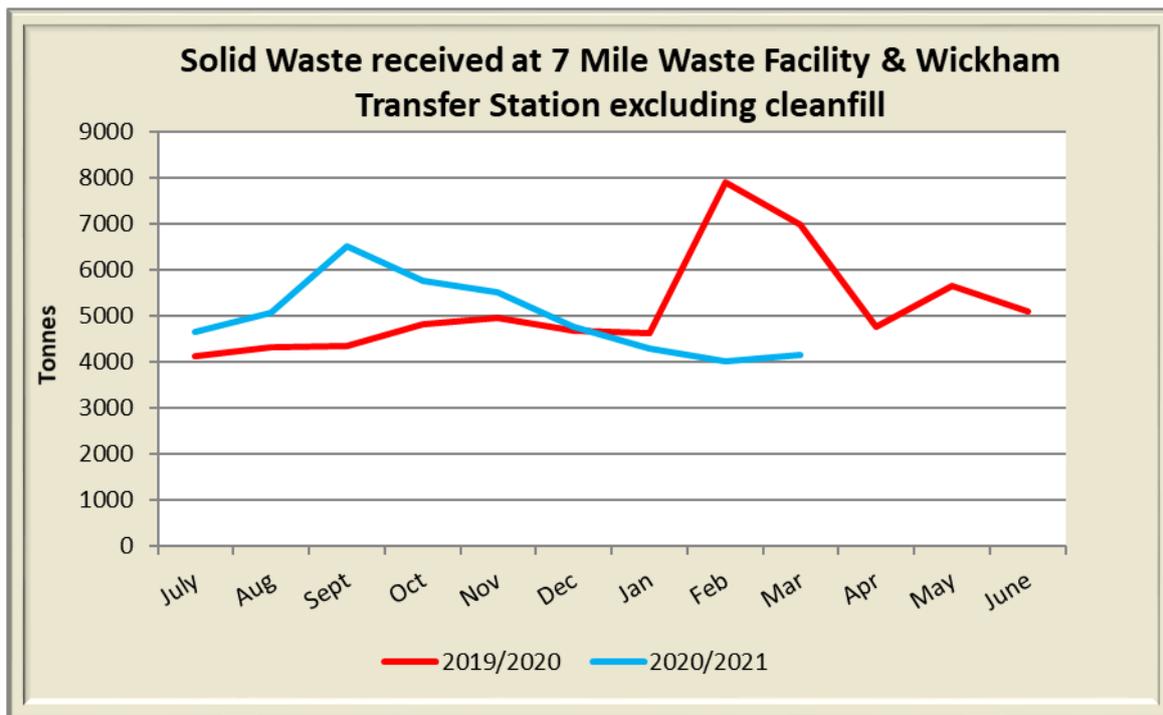
**PURPOSE**

To provide a quarterly update and illustration of Waste Services data for the 2020/2021 year.



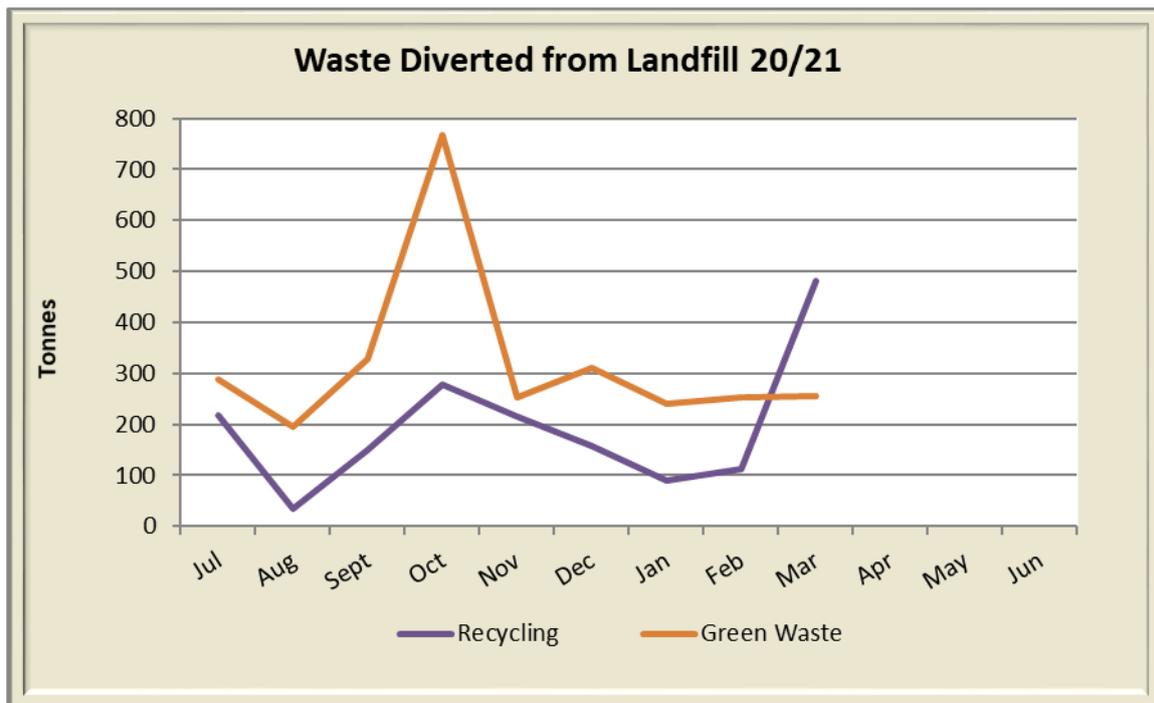
Liquid Waste delivered to the 7 Mile Waste Facility.

In February over 1,118 tonnes of liquid waste was delivered to site from the Yara Fertiliser Plant.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

Solid waste deliveries peaked in September due to the higher than normal volume of commercial, construction and contaminated waste. There was a steady decline of these waste types from October which now appears to have levelled out.



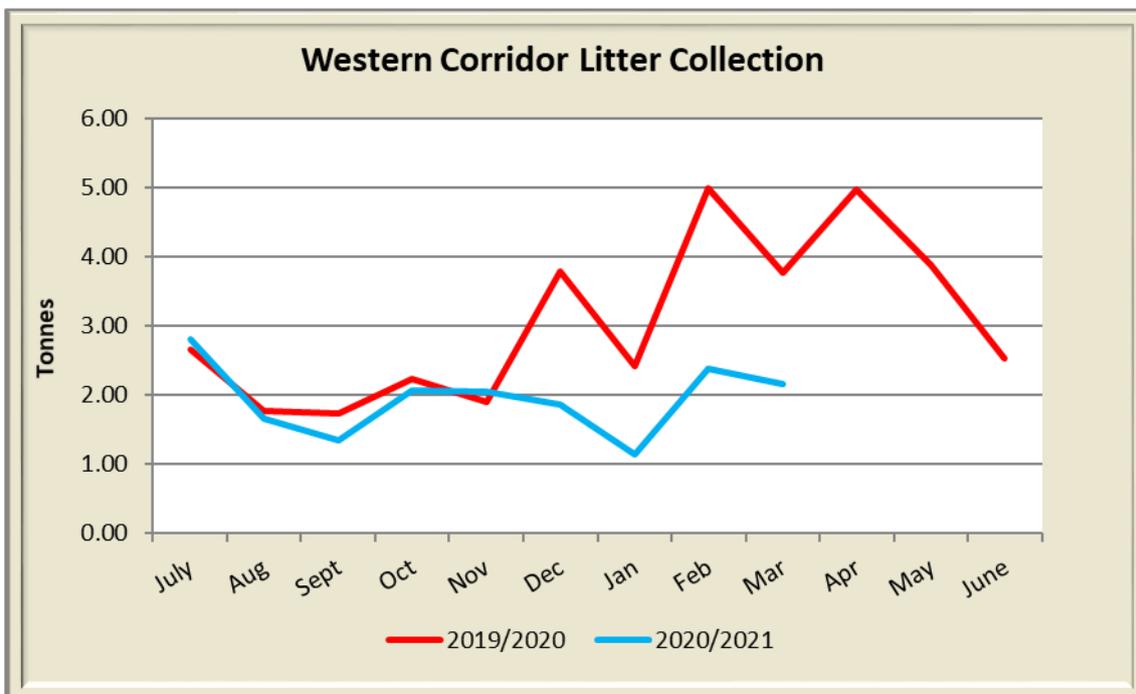
7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste, and re-usable items recovered for the 7 Mile Tip Shop.

October’s peak in green waste is predominantly due to the pre-cyclone verge side collection. October to March 899 tonnes of shredded timber has been removed from 7 Mile by a local contractor to fixate contaminated soil.

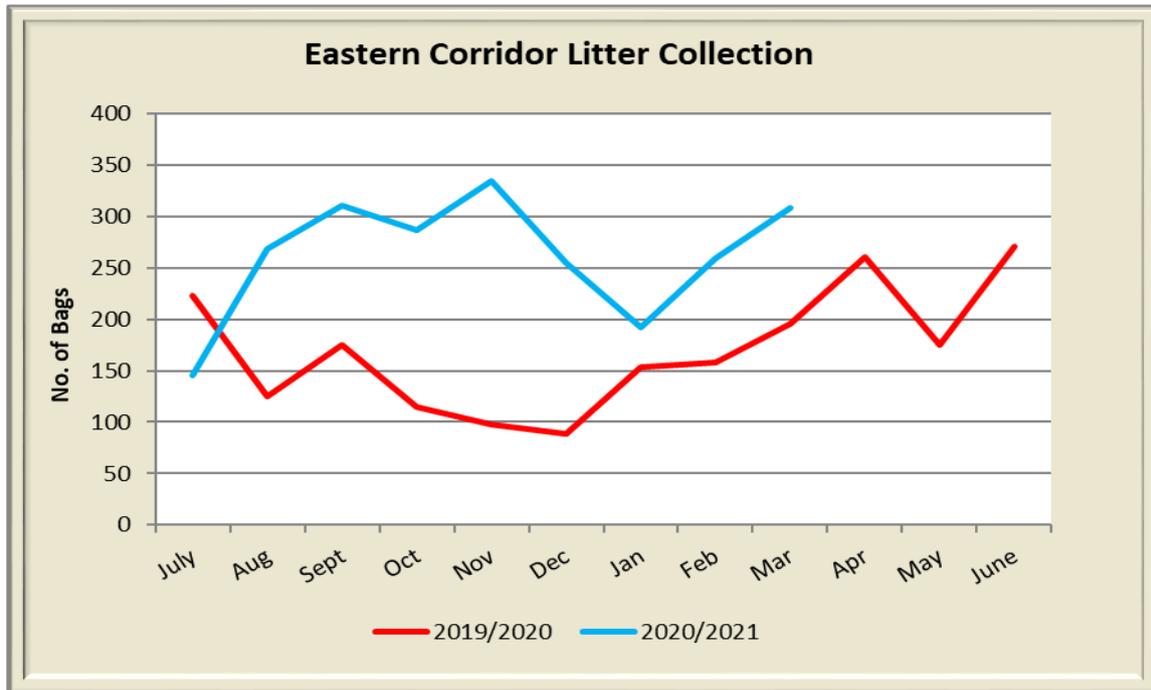
The new contract for removal of scrap metal commenced 1 February. Over 377 tonnes of scrap metal was removed in March.



7 Mile Tip Shop Income.



Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with Damel.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.

There has been an increase in the volume of residential litter in the Roebourne town site and the crew are also servicing the Information Bay on the North West Highway at Roebourne.



Number of requests received by the City of Karratha from customers relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham and Point Samson.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil



## **17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **17.1 LATE ITEM - TENDER – CONSTRUCTION OF LOT 651 HANCOCK WAY BULGARRA SUBDIVISION**

<b>File No:</b>	<b>CP.1410</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>23 April 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Construction of Lot 651 Hancock Way Subdivision offered under RFT 28-20-21.

#### **BACKGROUND**

In 2010, the State Government initiated the 'Lazy Lands' Residential Infill Program, that identified underutilised or surplus land that could be brought to market for housing. The intent of the Lazy Lands project was to address housing shortages associated with an expanding resource sector, secure an improved level of housing affordability, and grow sustainable centres where residential settlement encourages greater economic diversification.

In 2011, the State Government sought expressions of interest from the City (then Shire of Roebourne) for six crown land parcels. One of these sites was Lot 651 Hancock Way, Bulgarra. The City prepared and advertised a Business Plan outlining its intention to acquire five sites including Lot 651 Hancock Way for the purpose of residential development. Additionally, the proposed Residential zoning of, and Structure Plan for the subject site were advertised in November and December 2013.

At its meeting on 16 February 2015, Council agreed to purchase the site from the State Government. Being approximately 1.1ha in size, the site is zoned Urban Development by the City's Local Planning Scheme No. 8. The Land is subject to a Structure Plan (DA52) which sets out a development plan for the site which designates the land as Residential R30. The site is east of the Karratha CBD and bounded by Bayview Road to the north, Maitland Road to the east, Hancock Way to the south and Brockman Street drainage easement to the west.

At its meeting held in October 2020, Council resolved to consent to a subdivision application being lodged for the site, to the Western Australian Planning Commission. Council was presented with several options to consider in developing the site, ultimately supporting the site to be subdivided into twenty (20) residential lots.

In support of progressing the project, in 2020/2021 Council allocated \$150k for the design works and \$400k for start of construction works.

Officers have since let the contract for a full feature survey of site and engaged a Lead Consultant to undertake design work of the subdivision. City officers also lodged an application with the Western Australian Planning Commission (WAPC) for subdivision approval. The subdivision approval was granted on 30 March 2021, with conditions.

At its March 2021 meeting, Council resolved to call tenders for Construction of Lot 651 Hancock Way Subdivision. The tendered work includes:

- Preliminaries (site set out, services)
- Earthworks and site works
- Sewer reticulation
- Water reticulation
- Underground power
- Communication
- Roads and path (A laneway and footpath)
- Masonry Wall on the boundary along the Bayview road

Tenders were advertised on 27 March 2021 and closed on 19 April 2021. Two tenders were received by the closing date from:

- Karratha Earthmoving and Sand Supplies
- Norwest Sand & Gravel Pty

The tenders were evaluated by a four-person panel comprising of:

- Manager, Infrastructure Services
- Coordinator, Technical Services
- Engineering Technical Project Officer
- Managing Director & Consultant, Porter Consulting Engineers

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings as approved by Council were:

Criteria	Weighting
Relevant Experience	20%
Methodology	20%
Capacity to Deliver	10%
Price	50%

The Regional Price Preference Policy was applied to the both local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms addressing land supply and housing demand in the City, utilising surplus land set aside for this purpose.

While considering the significant decrease in the number of properties available to rent and/or buy in the district, the undersupply of housing has been partially addressed by the proactive approach to develop the Council owned sites known as Lazy Lands.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors have been regularly consulted, most recently at its Agenda Briefing session in February 2021 with an overview of Housing/Land Development Projects. Councillors also resolved to consent to the Hancock Way subdivision at its meeting in October 2020, and to invite tenders for this purpose, at its meeting in March 2021.

**COMMUNITY CONSULTATION**

The proposed Residential zoning of, and Structure Plan for the subject land were advertised in November and December 2013. The zoning of the land and approved structure plan are publicly available.

Whilst the land has been zoned for residential development for some time, the decision to develop the site has only been made in the last four months in an effort to help increase short term land and housing supply. A letter was delivered to adjoining property owners and residents on the opposite side of Hancock Way in December 2020, to invite them to attend a meeting to provide information on the plans to subdivide the land.

Following the letters provided, the City's Manager Approvals & Compliance and Manager Infrastructure Services met with eight resident property owners on 22 February 2021. Concerns were raised at the meeting about the following matters:

- The number of houses that will be built;
- The standard of housing;
- The amount of additional traffic that will be generated on Hancock Way; and
- The visual impact of new houses across the road rather than vacant land and the coastal dunes beyond.

Details of the issues and responses were reported to Council at its meeting on 22 March 2021 and Officers have committed to continue to provide the group of residents with information on the project.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and associated regulations.

**POLICY IMPLICATIONS**

Policies CG12 Purchasing and CG11 Regional Price Preference are applicable.

**FINANCIAL IMPLICATIONS**

The total project cost is \$2.27M including pre-tender construction cost estimate, design costs and development fees & charges, as provided to Council at its March 2021 meeting.

The preferred tenderer has provided a submission addressing the entire construction scope which is in line with the pre-tender construction cost estimate. Funding is over two (2) financial years (2020/21 and 2021/22).

It is proposed that Council will sell some or all of the land as part of the subdivision, with any nett proceeds of the land development project being invested in public open spaces with the Bulgarra suburb.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 2.c.1.2 Land Development and Management  
 Projects/Actions: 2.c.1.2.20.2 Redevelopment of Lazy Land Sites

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Capital expenditure for investment on development may not be able to be recovered if the proposed lots are unable to be sold or sold for less than the estimated sales price. There is currently a shortage of land to buy within the City of Karratha. This shortage of land will create more demand for these new lots.
Service Interruption	Low	Connection to existing utilities within the area will impact on services. This will be managed with appropriate communications and traffic management. Early engagement with utilities providers and ongoing engagement is in place.
Environment	Low	There are three native trees and low level grass requiring removal. Remaining trees will be protected. The City’s project team will monitor construction activity and environmental management plans are in place to minimise this risk.
Reputation	Moderate	Positive impact for the City from future residents. Development of these lots will stimulate the residential market. This will demonstrate the City’s commitment to being part of the solution for housing shortage issues. Existing residents’ concerns with the proposed development.
Compliance	Low	Detailed design is prepared in line with relevant legislation, Council Policies, and Australian Standards in conjunction with specialised consultants. Tenders have been called in accordance with Local Government legislation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The City owns several ‘Lazy Land’ sites and other vacant lots that are currently proposed to be developed, including Gregory Way, Bulgarra, and 3 sites in Nickol under a Development Partnership Agreement.

Council previously endorsed to a subdivision application being lodged for Lot 651 Hancock Way at its October 2020 meeting.

Council endorsed the design, revised budget and scope for tender for construction of Lot 651 Hancock Way subdivision at its March 2021 meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders at this time and reconsider the scope of the project.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders at this time and READVERTISE.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the City based on their level of experience and understanding of the works required.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154796  
**MOVED** : Cr Harris  
**SECONDED** : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Norwest Sand & Gravel Pty Ltd ABN 11 090 664 378 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 28-20/21 Construction of Lot 651 Hancock Way Subdivision; and
2. **EXECUTE** a contract with Norwest Sand & Gravel Pty Ltd, **SUBJECT** to any variations of a minor nature.

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,  
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## **18 MATTERS BEHIND CLOSED DOORS**

**ATTACHMENT TO ITEM 13.1 TENDER - KARRATHA AIRPORT BAGGAGE HANDLING SYSTEM**

**ATTACHMENT TO ITEM 13.2 TENDER TURF RENOVATION SERVICES**

**ATTACHMENT TO ITEM 13.3 TENDER - CITY HOUSING NICKOL LOT DEVELOPMENT**

**ATTACHMENT TO ITEM 13.4 KLP GYM FUNCTION ROOM**

**ATTACHMENT TO ITEM 13.5 KEVIN RICHARDS MEMORIAL OVAL NORTHERN CAR PARK**

**ATTACHMENT TO ITEM 13.6 KEVIN RICHARDS MEMORIAL OVAL NORTHERN PLAY SPACE**

**ATTACHMENT TO ITEM 13.7 KARRATHA AIRPORT LANDSCAPING STATEMENT**

**ATTACHMENT TO ITEM 17.1 - TENDER – CONSTRUCTION OF LOT 651 HANCOCK WAY BULGARRA SUBDIVISION**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 5.52pm.

The next meeting is to be held on Monday, 31 May 2021 at 5.30 pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Tuesday, 27 April 2021.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_