



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 31 May 2021**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 31 May 2021 was declared open at 5.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Q. Raised by public attendee Bilal Saleem:

1. What level of community engagement took place prior to the City of Karratha deciding to cease direct venue hire for these community facilities?

A: Frank Butler Community Centre - City staff conducted direct engagement with all users of the facility and then presented this feedback to Council prior to the decision being made to provide a twelve-month lease to the Falcons Football and Sporting Club.

Pam Buchanan Family Centre - Staff engaged directly with users to advise of the intention to advertise leasing opportunities. The Expression of Interest process was run from 4 March – 1 April 2021 during which time there was further engagement with interested groups.

2. Has the City assessed how this change will impact small community groups? What were the outcomes of the assessment?

A: The City regularly reviews the use of its facilities and the mix between leases and hireable spaces. In making recent decisions the City has determined that there are still a large number of other facilities available for hire for small groups. These spaces include:

- Millars Well Pavilion
- Karratha Leisureplex Clubroom
- Pegs Creek Pavilion
- Red Earth Arts Precinct (including the Library)
- Dampier Community Hall (via DCA)
- Wickham Community Hub

The groups who have taken on the leases of the respective facilities have also indicated a willingness to work with small community groups to lease out their space when available. In the case of the Pam Buchanan Family Centre leases the following has been included in the lease - *to administer and accommodate hire requests from other organisations during periods of non-use. Hire rates charged should not exceed the designated Council fees and charges for these spaces.*

3. What are the terms and conditions that the City has entered into with successful bidders, and are the service levels, rates and commitments equivalent to the venue hire conditions when the City directly hires out these facilities – eg how will the City ensure other community groups retain access to these facilities?
- A. For the Frank Butler Community Centre a lease was entered into with the Falcons Football and Sporting Club for a twelve-month period. This lease is for a peppercorn (\$10) rate and the Club is required to meet all outgoings. This is consistent with agreements for other similar organisations. The Club have demonstrated that they are willing to hire the space to other community groups when available.

At the Pam Buchanan Family Centre, leases with Move Your Body, Baynton West Primary School and Karratha Community House have been entered into for a period of three (3) years. The fee charged was determined through a commercial valuation and then the application of a community discount, consistent with other community use fees.

As mentioned previously the following condition has been inserted into the lease agreement for the Pam Buchanan Family Centre to ensure small community groups maintain access to these spaces - *to administer and accommodate hire requests from other organisations during periods of non-use. Hire rates charged should not exceed the designated Council fees and charges for these spaces.*

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors: Cr Peter Long [Mayor]
 Cr Kelly Nunn [Deputy Mayor]
 Cr Jamie Armstrong
 Cr Garry Bailey
 Cr Margaret Bertling
 Cr Geoff Harris
 Cr Pablo Miller
 Cr Daniel Scott
 Cr Evette Smeathers
 Cr Joanne Waterstrom Muller

Staff: Chris Adams Chief Executive Officer
 Phillip Trestrail Director Corporate Services
 Arron Minchin Director Community Services
 Ryan Hall Director Development Services
 Simon Kot Director Strategic Projects & Infrastructure
 Tishka Hanlon Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Michael Smith, Karratha Kats Football Club
 Craig Hawkey, Karratha Kats Football Club
 Tom Seccull, Karratha Kats Football Club
 Craig Baker, Karratha Kats Football Club
 Craig Davey, Karratha Kats Football Club
 Nathan Joseph, Karratha Kats Football Club
 Logan O'leary, Karratha Kats Football Club
 Bilal Saleem, Resident
 Rahat Hussain, Karratha Muslim Community Association
 Asim Shezed, Karratha Muslim Community Association
 Junaid Khan, Karratha Muslim Community Association
 Tahir Usman, Karratha Muslim Community Association
 M.Sidiq, Karratha Muslim Community Association
 Beverly Growden, Resident

Members of Media: Verity Gorman, ABC
 Alex Scott, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Miller declared an interest in the following item:

- Indirect financial interest in item 11.3 Dampier Pavilion Activation as he is creating social media content for SOAK on behalf of his employer.

Cr Scott declared an interest in the following item:

- Indirect financial interest in item 11.3 Dampier Pavilion Activation as his business submitted an application for the Request for Proposal for the project, which he later withdrew.

Cr Harris declared an interest in the following item:

- Impartiality Interest in item 13.5 Kevin Richards Memorial Oval New Club and Change Rooms as he is a life member of the Karratha Kats Football Club.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154797
 MOVED : Cr Smeathers
 SECONDED : Cr Scott

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 27 April 2021, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/04/2021	- WALGA People and Place Policy Team meeting
07/04/2021	- State Council Informal Forum
07/04/2021	- Meeting with the Karratha Recreation Club
08/04/2021	- Meeting with resident
08/04/2021	- Meeting with Rio Tinto
08/04/2021	- Meeting with Pilbara Development Commission
12/04/2021	- Australian Labor Party Sundowner
13/04/2021	- Safer Communities Partnership Meeting
13/04/2021	- Meeting with Man Up program organisers
13/04/2021	- Pilbara Universities Centre Risk & Audit Committee Meeting
14/04/2021	- Meeting with Fleetwood
14/04/2021	- KDCCI Business After Hours hosted by H&M Tracey
15/04/2021	- Regional Capitals Alliance WA Meeting
16/04/2021	- Meeting with the Hon. Scott Morrison, Prime Minister of Australia
17/04/2021	- Whim Creek Anzac Day Service
19/04/2021	- Rangelands Audit & Risk Committee Meeting
19/04/2021	- Council Briefing Session
21/04/2021	- Meeting with BCI Minerals Board
21/04/2021	Meeting with Voyages Indigenous Tourism Australia and Murujuga Aboriginal Corporation
21/04/2021	- BCI Minerals Pilbara Office Opening
22/04/2021	- Main Roads WA Regional Road Group Meeting
22/04/2021	- Point Samson Fishing Platform - Community Engagement Session
22/04/2021	- Opening of the Wangaba Strong Art Exhibition
23/04/2021	- Baynton West Primary School ANZAC Day ceremony
23/04/2021	- Citizenship Ceremony
25/04/2021	- Karratha ANZAC Day Service
27/04/2021	- Pilbara Country Zone Meeting
27/04/2021	- Ordinary Council Meeting
28/04/2021	- Youth Advisory Group Meeting
30/04/2021	- Rangelands Board Meeting

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MARCH 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Acting Corporate Accountant
Date of Report:	12 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 March 2021.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 March 2021:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	109,048,512	92,474,659	91,794,283	(680,376)	-0.7%	↓
Operating Expense	(100,281,437)	(99,651,471)	(72,365,642)	(70,597,650)	1,767,992	-2.4%	↑
Non Operating Revenue	23,666,113	16,222,261	4,430,877	3,835,825	(595,052)	-13.4%	↓
Non Operating Expense	(55,254,677)	(46,477,412)	(21,506,193)	(21,212,866)	293,327	-1.4%	↑
Non Cash Items Included	18,865,845	19,007,649	14,525,181	13,612,071	(913,110)	-6.3%	
Restricted Surplus BFWD 19/20	452,483	453,046	453,046	453,046	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	1,700,172	1,700,172	1,700,172	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
Surplus/(Deficit) 20/21	133,683	3,934	19,413,277	19,286,058	(127,219)		

This table shows a surplus position of \$19.2m, a negative variance of \$127k compared to the year to date budgeted surplus position of \$19.4m, which reflects timing of transactions associated with grant funding, contributions, Reserve transfers, cyclone claims, loans, COVID-19 grants and projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table. Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

Operating Revenue		
813,481	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
674,210	▲	Grant funding - Local Roads & Community Infrastructure Program - KRMO & Bayly Ave - Received earlier than anticipated
75,000	▲	KLP Swimming lessons - Actual revenue better than anticipated enrolments
1,562,691	▲	Positive Variance
848,200	▼	Community Infrastructure & Services Partnership Funding Agreement towards Community Safety, Ranger Services, Club Development, The Base, Youth Shed, Arts Development, REAF - Awaiting purchase order from Rio Tinto
572,702	▼	TC Damien claims from DRFAWA & LGIS taking longer than anticipated
500,000	▼	Rio Tinto contribution to Wickham Community Hub - Awaiting CPI adjustment figure due end of April
332,427	▼	Education Department contribution towards joint use of KLP & Roebourne Aquatic Centre - Invoice delayed until May
2,253,329	▼	Negative Variance
(690,638)	▼	Net Negative Variance

Operating Expenditure		
1,562,111	▲	Works overhead cost allocation – predominantly due to revised rate
441,463	▲	Waste collection & street sweeping - Services delivered - Awaiting invoices from waste collection contractor
427,914	▲	Plant expenses allocated to Functions - Variance due to bulk depreciation (entire YTD) ran in March due to audit timing
279,301	▲	Community Engagement-Large Grants - Round 2 being processed. All to be invoiced before EOFY
291,382	▲	IT Software Expenses - \$100,000 no longer required for discontinued HR project and balance expected prior to 30 June.
3,002,171	▲	Positive Variance
288,105	▼	Parks & Gardens - Costs allocated to works - Less than anticipated - Some delays in projects due to resourcing
269,882	▼	Karratha Open Spaces & Reserves - Increased number of services of spraying and slashing due to unforeseen ongoing weather events
133,499	▼	Wickham Rec Precinct - Pool Lighting, oval & hardcourt maintenance - Timing of contractor works completed against forecasted cashflow
96,947	▼	Plant - Fuel costs - Budget reduced at March budget review to reflect downward trend of bulk fuel cost per litre in Q2. Price of bulk fuel has since risen by 16% in Q3
84,702	▼	TC Damien Rio Tinto Assets - Wickham Recreation Precinct soffit rectification works went over budget, more damage than predicted
75,942	▼	Arts development expenses - Variance due to timing of projects. There will be less payments made in the last quarter than originally planned, budget is fully committed.
70,543	▼	The Quarter HQ - Electricity expenses YTD higher than anticipated due to TC Damien damage to solar array.
61,332	▼	Hampton Oval Dampier - P&G - Wages increased from estimated number due to increase in levels of service and cyclone replacement works
59,095	▼	Workshop supervision – Increased activities in March, including increase in procurement activities. Supervision expected to reduce in future months.
54,033	▼	Parks & Gardens - Plant operating costs - Higher than anticipated in March. Contributing factor is drainage works being conducted in this period
51,539	▼	Unsealed rural road maintenance - Additional works required due to weather events on unsealed roads
1,245,619	▼	Negative Variance
1,756,552	▲	Net Positive Variance

Non Operating Revenue		
193,986	▲	Timing of Reserve transfer for land acquisitions (Kingfisher Way and Broлга Meander) and Dampier Shopping Centre loan
193,986	▲	Positive Variance
615,857	▼	Timing of Reserve transfer for Dampier Palms Redevelopment and Johns Creek Boat Ramp expenditure - To be actioned in May
134,919	▼	Timing of Reserve transfer for employee entitlements to occur at financial year end
58,289	▼	Timing of Reserve transfer for Cinders Road and 40 Mile Beach Access. Transfer actioned in April

809,065	▼	Negative Variance
(615,079)	▼	Net Negative Variance
Non Operating Expenditure		
100,000	▲	Upgrade of audio visual equipment in Council Chambers - About to go to procurement
100,000	▲	Purchase furniture & equipment - Pavilions - Dampier Pavilion activation tender
103,388	▲	Parks & Gardens - Capital Artworks & Sculptures - Sculptural components are not being pursued. Pending Council consideration.
303,388	▲	Positive Variance

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and may continue to have an impact on the City’s short/medium term financial position.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 March 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.6
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.13	0.71
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	22.5%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	1.06
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	133.1

Although the Asset Sustainability Ratio is currently below the target, it is anticipated, on the basis of planned capital projects, that the ratio will meet or exceed the target by the end of the financial year.

Statement of Financial Position

	2021 March	2021 February	% change
Current			
Assets	92,276,524	96,042,058	-3.92%
Liabilities	9,340,639	11,317,574	-17.47%
Non Current			
Assets	710,128,361	711,532,118	-0.20%
Liabilities	15,766,382	15,766,382	0.00%
Net Assets	777,297,864	780,490,220	

Current Assets had decreased by 3.92% from February to March, which was attributable to the collection of rates and other receivables and decrease of cash due to payment of

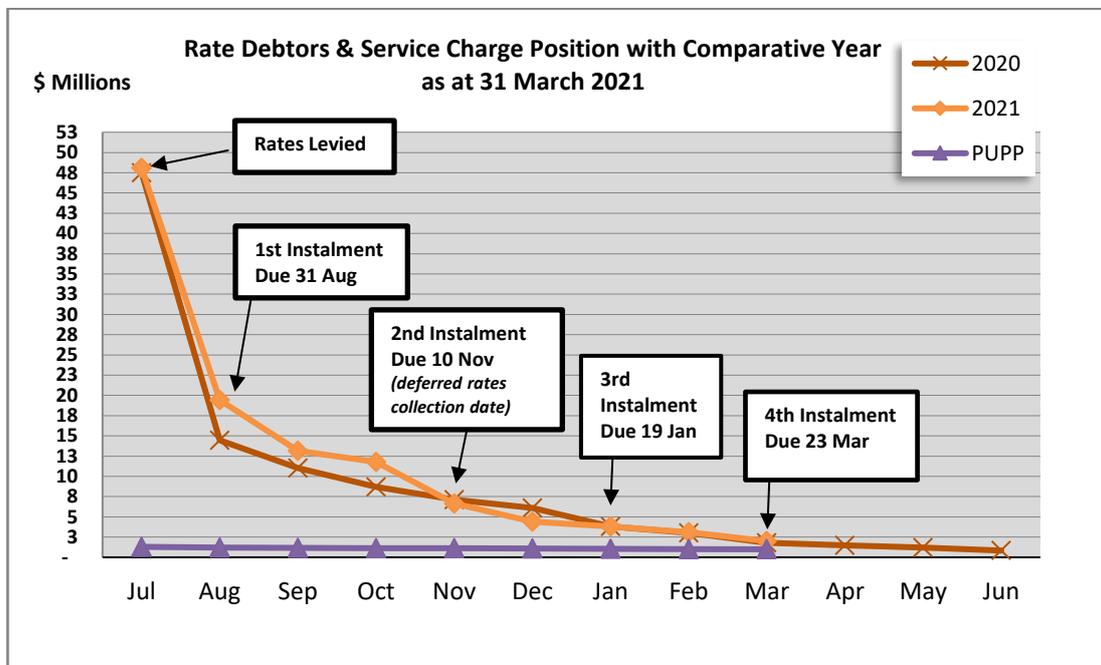
accounts payable. Current Liabilities decreased by 17.47% due to payment of trade and other payables. Non-Current Assets had decreased by 0.20% which was attributable to accumulated depreciation. There has been no change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of March. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021 March	2021 February	Change %	% of Current Total
Sundry Debtors				
Current	2,793,304	3,863,931	-28%	53.1%
> 40 Days	820,905	276,759	197%	15.6%
> 60 Days	76,864	75,451	2%	1.5%
> 90 Days	1,566,820	1,676,716	-7%	29.8%
Total	5,257,892	5,892,856	-11%	100%
Rates Debtors				
Total	2,002,368	3,075,443	-35%	100%
PUPP Debtors				
Total	988,816	1,023,942	-3%	100%

A total of \$46.7m of Rates (including ESL and waste charges) have been paid to end of March, representing a collection rate of 95.9% to date.

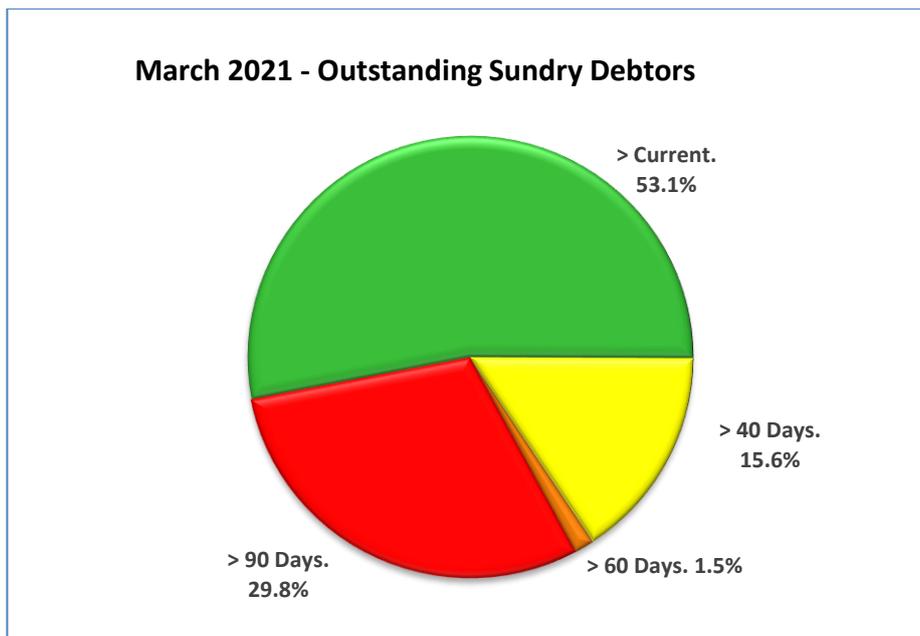


There was a decrease of 3% from February in the PUPP Debtors balance. PUPP payments have now been received on 99.82% of properties, and of those paid 98.11% have paid in full with 1.89% paying by instalments.

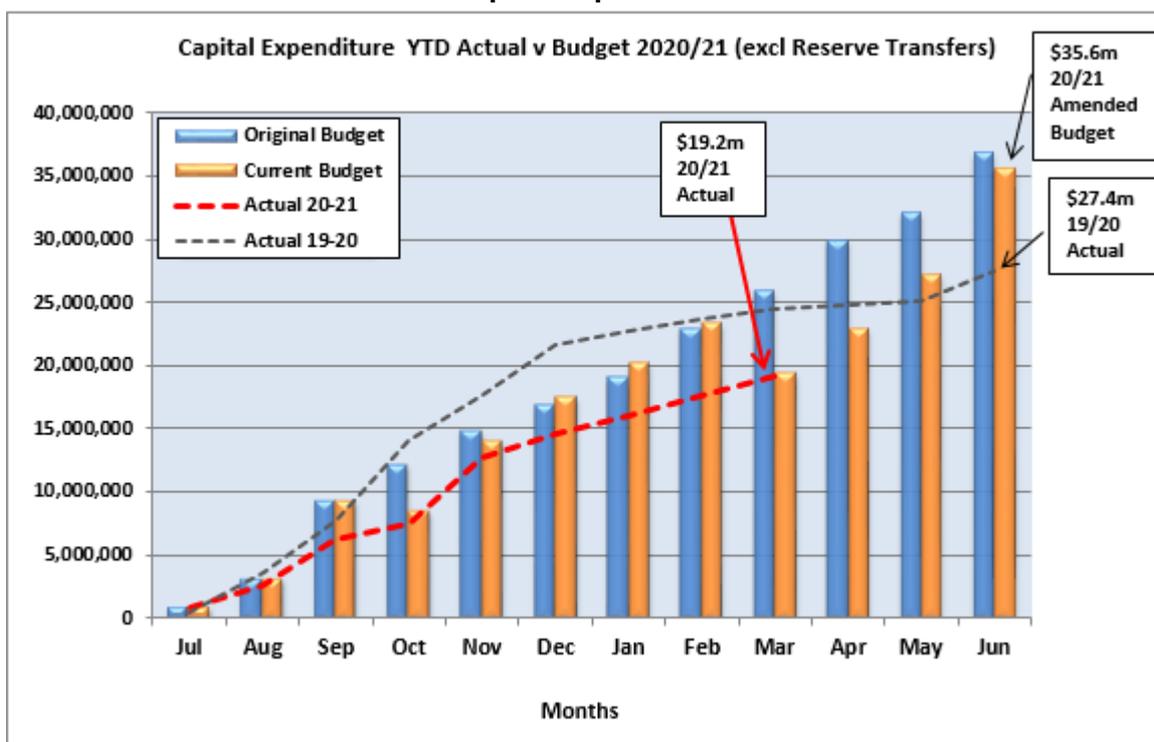
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
K078	Karratha Sporting & Recreation Club Inc	6,180.26	0.00	31,251.64	Electricity Invoices for October 2019, April, May, August, Sept, Oct, Nov, Dec 2020 and Jan 2021. Reminder notice sent 07/05/21
S509	Supercivil Pty Ltd	3,780.77	0.00	617,684.05	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced. Parties currently preparing document discovery and witness statements.
J101	Karratha Skip Bin Hire Pty Ltd	84.53	0.00	6,227.30	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Referred to CS Legal. Payment of \$2562.74 received 06/04/21.
F174	Flex Cafe	54.96	5,640.98	8,221.92	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec 20, Jan, Feb & March 21. Utility fees for Sept, Oct, Nov & Dec. Payment plan proposed 18/12/20 with no agreement reached to date. Reminder notice sent 07/05/21
E092	Europcar (CLA Trading Pty Ltd)	37.83	6,393.36	0.00	Relates to lease fees March 2021 at Karratha Airport and interest. Reminder notice sent 07/05/21
B424	Noel Bartholomew	0.00	57,144.67	0.00	Relates to remedial works carried out at residential address and related admin fees. Reminder notice sent 15/04/21
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	559,728.15	Voluntary Administration as of 20/04/20. Administration expected to be finalised Q1 2021. Court hearing 06/04/21. Dividend expected to be paid in August 2021.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First payment of \$406,505 received 2/10/2020. Second and third payment of \$81,301 received on 30/12/20 and 30/03/21 respectively. Next and final instalment due 30/06/21.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application being prepared.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts greater than 60 and 90 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



Capital Expenditure



Council’s 2020/21 current Capital Expenditure amended budget is \$38m with the majority associated with the following projects including Street & Road Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 1.2% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Mar-21			30-Jun-21		
Land	123,000	410,561	233.79%	3,150,000	3,620,424	-89%
Artwork	136,688	59,367	-56.57%	663,349	546,562	11%
Buildings	1,047,839	939,922	-10.30%	2,277,630	2,881,339	33%
Equipment	562,522	474,337	-15.68%	2,658,045	2,077,522	23%
Furn & Equip	894,000	796,972	-10.85%	2,899,491	1,932,357	41%
Plant	3,376,496	3,063,769	-9.26%	4,374,159	4,999,496	61%
Infrastructure	13,310,475	13,474,339	1.23%	20,926,361	19,631,087	69%
Totals	19,451,020	19,219,267	-1.2%	36,949,035	35,688,787	54%

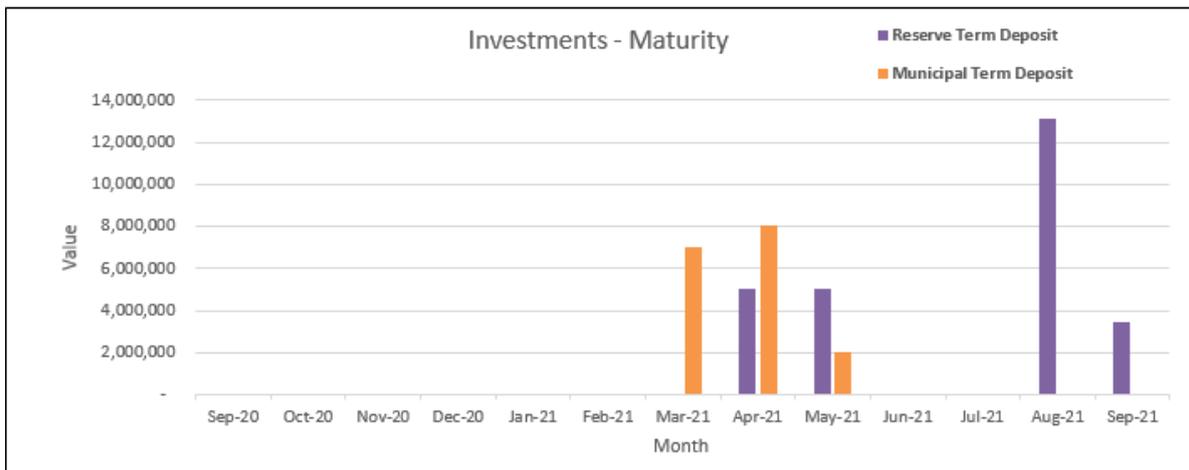
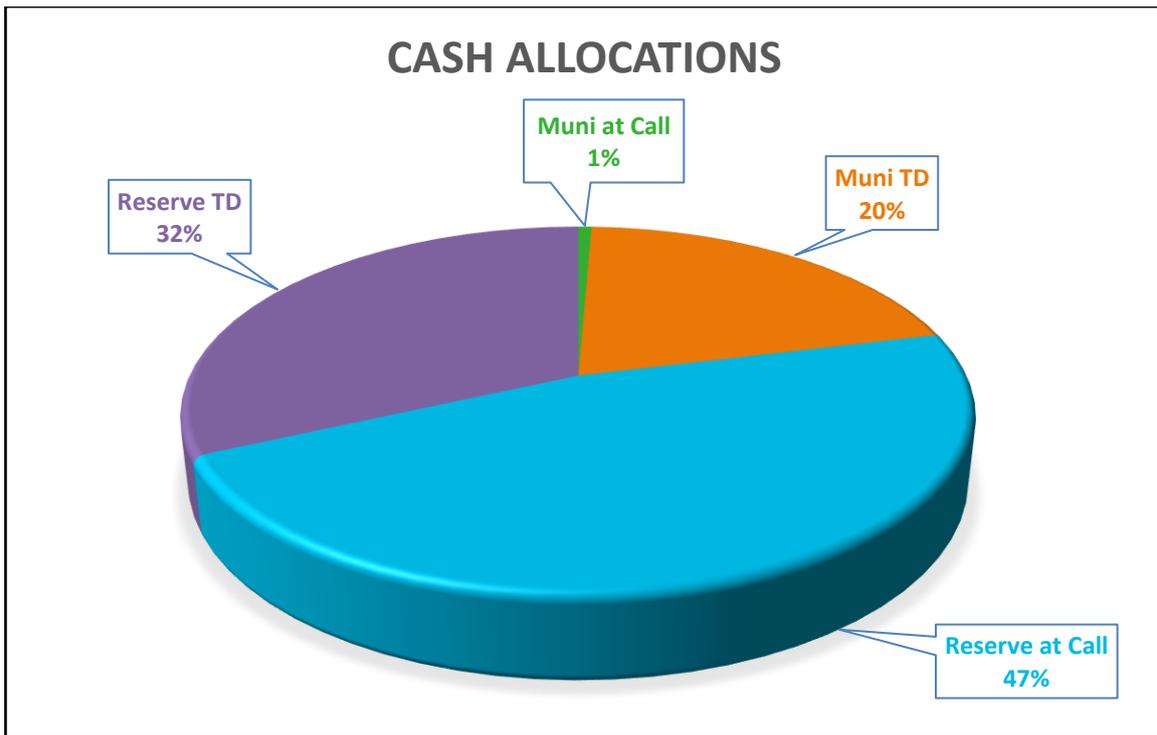
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Financial Investments

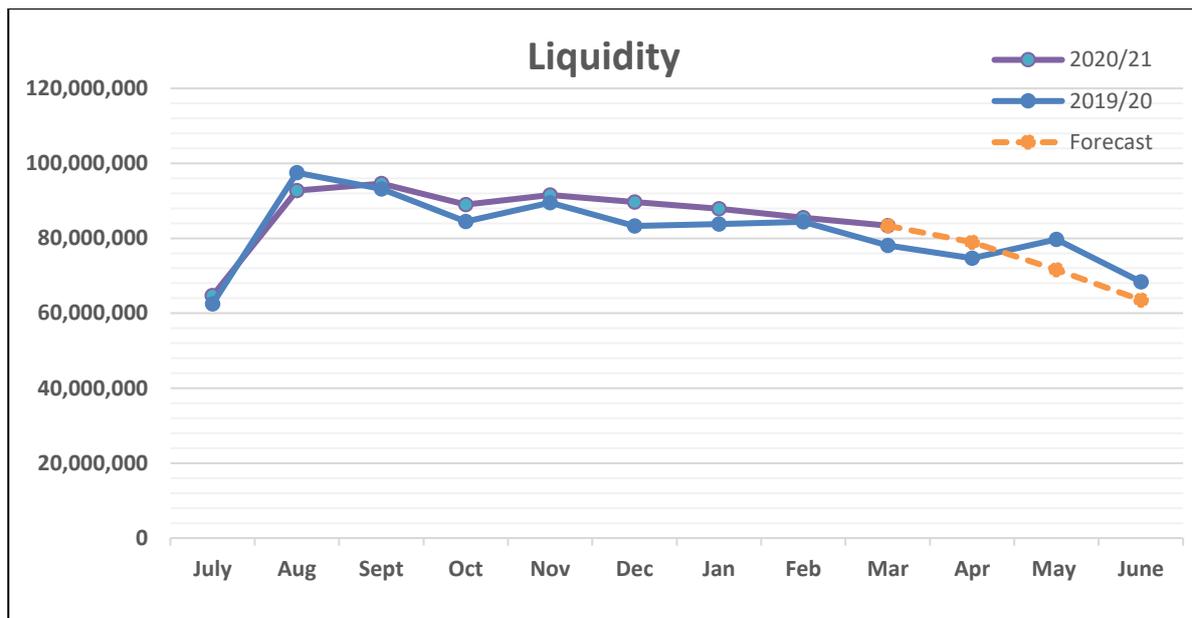
The following table indicates the financial institutions where the City has investments as of 31 March 2021.

Institution	Accounts	Principal Investment \$	Balance 31 March 2021 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		39,172,630	0.81	At Call	
WBC	Reserve Term Deposit	5,000,000	5,030,695	0.97	8 months	Apr-21
WBC	Reserve Term Deposit	5,000,000	5,030,695	0.97	9 months	May-21
ME	Reserve Term Deposit	3,000,000	3,021,267	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,014,115	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,006,711	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,020,133	1.15	12 months	Aug-21
BWEST	Reserve Term Deposit	4,000,000	4,020,910	0.90	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	3,422,389	1.15	12 months	Sep-21
MUNICIPAL FUNDS						
BWEST	Municipal Term Deposit	3,000,000	3,014,671	0.85	6 months	Mar-21
ANZ	Municipal Term Deposit	4,000,000	4,020,121	0.85	7 months	Mar-21
BWEST	Municipal Term Deposit	5,002,298	3,015,189	0.85	8 months	Apr-21
BWEST	Municipal Term Deposit	3,000,000	5,020,421	0.76	6 months	Apr-21
ME	Municipal Term Deposit	2,000,000	2,000,679	0.88	9 months	May-21
WBC	Municipal (Transactional)		525,671	0.00	At Call	
N/A	Cash on Hand		12,424			
TOTAL		43,402,298	83,348,719			

The balance of all Term Deposits includes interest accrued to 31 March 2021



The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of March. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from February. This decrease in liquidity was attributable to the payment of trade and other payables.

The impact on revenues as a result of COVID-19 have, and will continue to have, an impact on the City’s cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

Other Investments

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19 and capital expenditure on lift upgrades:

	Month End – March 2021 \$	Year to Date – March 2021 \$	Life to Date – March 2021\$
Total Income Received	285,582	2,435,085	10,046,845
Total Expense Paid	(253,593)	(1,337,814)	(5,326,249)
Net Income	31,989	1,097,271	4,720,596
Annualised ROI	1.9%	7.3%	6.3%

Also as part of Council’s investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month End – March 2021 \$	Year to Date – March 2021 \$	Life to Date – March 2021 \$
Funded Amount	-	(350,000)	(350,000)
Interest Charges	1,167	7,153	7,153
Remaining Loan Amount	3,750,000	3,750,000	3,750,000

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of March 2021 with a year to date budget surplus position of \$19,413,277 (comprising \$19,114,454 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$19,286,058 (comprising \$18,987,235 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 March 2021; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 March 2021.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154798
MOVED : Cr Harris
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 March 2021.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 31 March 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	43,374,241	44,325,973	44,295,973	44,245,120	-	(50,853)	40,488,172
Fees and Charges	37,545,656	40,878,268	29,971,499	29,388,647	-	(582,852)	38,548,526
Operating Grants, Subsidies and							
Contributions	18,470,160	13,363,233	11,876,676	9,828,810	-17.24%	(2,047,866)	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,067,554	828,009	852,376	-	-	2,455,903
Proceeds/Realisation	0	0	(12,000)	334,345	-2886.21%	346,345	0
All Other	765,673	2,764,645	2,600,083	2,742,585	-	142,502	995,327
	101,330,307	102,399,673	89,560,240	87,391,883	-	(2,192,724)	96,328,944
Expenses							
Employee Costs	(35,425,142)	(35,934,327)	(27,199,219)	(27,305,719)	-	(106,500)	(35,315,195)
Materials and Contracts	(33,273,148)	(32,048,699)	(21,317,582)	(20,108,735)	-	1,208,847	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,276,654)	(4,392,638)	(4,449,755)	-	(57,117)	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(3,260)	(10,811)	231.63%	-	(9,919)
Depreciation	(18,594,262)	(19,057,407)	(14,217,293)	(13,983,477)	-	233,816	(17,692,578)
Insurance Expenses	(1,773,981)	(1,903,606)	(1,899,706)	(1,899,404)	-	-	(1,573,650)
Other Expenses	(4,460,820)	(3,928,896)	(3,019,356)	(2,768,601)	-	250,755	(2,726,957)
	(100,008,654)	(99,155,583)	(72,049,054)	(70,526,502)	-	1,529,801	(89,178,764)
	1,321,653	3,244,090	17,511,186	16,865,381			7,150,180
Non Operating Grants, Subsidies &							
Contributions	6,603,990	6,103,193	2,905,719	4,402,400	51.51%	1,496,681	14,696,422
Profit on Asset Disposal	1,200	545,646	8,700	-	-100.00%	-	134,365
(Loss) on Asset Disposal	(272,783)	(495,888)	(316,588)	(71,148)	-77.53%	245,440	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	122,620
Fair value adjustments to investment property	0	0	0	0	-	-	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
Net Result	7,654,060	9,397,041	20,109,017	21,196,633			21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	157,537
Total other comprehensive income	0	0	0	0	-	-	157,537
Total Comprehensive Income	7,654,060	9,397,041	20,109,017	21,196,633			22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies & Contributions	-17.24%	(2,047,866)	180,305	▲ The Quarter - Outgoings Income - Received earlier than anticipated
			(848,200)	▼ Community Infrastructure & Services Partnership Funding Agreement towards Community Safety, Ranger Services, Club Development, The Base, Youth Shed, Arts Development, REAF - Awaiting purchase order from Rio Tinto
			(572,702)	▼ TC Damien claims from DRFAWA & LGIS taking longer than anticipated
			(500,000)	▼ Rio Tinto contribution to Wickham Community Hub - Awaiting CPI adjustment figure due end of April
			(332,427)	▼ Education Department contribution towards joint use of KLP & Roebourne Aquatic Centre - Awaiting debtor's invoice requests
			(2,253,329)	▼ Negative Variance
			(2,073,024)	▼ Net Negative Variance
Proceeds / Realisation	-2886.21%	346,345	346,345	▲ Assets sold, funds received, disposal yet to be processed in the asset system
Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	51.51%	1,496,681	813,481	▲ Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
			674,210	▲ Grant funding - Local Roads & Community Infrastructure Program - KRMO & Bayly Ave - Received earlier than anticipated
			1,487,691	▲ Positive Variance

City of Karratha
Statement of Financial Activity
for the period ending 31 March 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	48,598,000	49,590,547	48,280,250	48,371,730	-	91,480	↑
Governance	1,092,924	1,662,464	1,104,636	1,097,934	-	-	
Law, Order And Public Safety	590,401	869,188	789,580	569,515	-27.87%	(220,065)	↓
Health	158,542	181,200	160,564	207,319	29.12%	-	
Education and Welfare	78,000	60,900	38,300	40,158	-	-	
Housing	997,756	942,318	749,489	729,599	-	-	
Community Amenities	10,463,981	11,698,209	9,724,463	9,658,717	-	(65,746)	↓
Recreation And Culture	19,897,001	13,642,696	9,685,352	9,960,212	-	274,860	↑
Transport	25,216,558	28,907,838	20,736,745	19,956,091	-	(780,654)	↓
Economic Services	543,350	673,371	503,571	478,336	-	-	
Other Property And Services	298,984	819,781	701,709	724,672	-	-	
	107,935,497	109,048,512	92,474,659	91,794,283	-	(700,125)	
Expenses (Applications)							
General Purpose Funding	(1,465,341)	(2,216,174)	(1,334,426)	(1,389,692)	-	(55,266)	↓
Governance	(3,491,541)	(2,802,477)	(2,052,214)	(2,070,143)	-	-	
Law, Order And Public Safety	(1,496,808)	(1,395,769)	(1,016,695)	(1,077,208)	-	(60,513)	↓
Health	(1,152,792)	(1,100,581)	(822,022)	(762,162)	-	59,860	↑
Education and Welfare	(178,845)	(158,058)	(125,280)	(129,568)	-	-	
Housing	(992,084)	(942,092)	(752,748)	(742,844)	-	-	
Community Amenities	(19,721,497)	(17,249,051)	(12,655,927)	(11,845,061)	-	810,866	↑
Recreation And Culture	(44,149,311)	(43,451,926)	(31,707,210)	(31,364,729)	-	342,481	↑
Transport	(25,501,532)	(27,746,056)	(20,098,093)	(19,314,246)	-	783,847	↑
Economic Services	(2,615,278)	(2,246,475)	(1,240,499)	(1,155,627)	-	84,872	↑
Other Property And Services	483,592	(342,812)	(560,528)	(746,370)	33.15%	(185,842)	↓
	(100,281,437)	(99,651,471)	(72,365,642)	(70,597,650)	-	1,780,305	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,028,200	832,381	457,881	469,645	-	-	
Tsf From Plant Replacement Reserve	0	820,552	0	0	-	-	
Tsf From Infrastructure Reserve	11,477,919	6,667,476	2,466,215	1,975,719	-19.89%	(490,496)	↓
Tsf From Partnership Reserve	7,057,767	5,552,466	0	0	-	-	
Tsf From Waste Management Reserve	1,554,157	0	0	0	-	-	
Tsf From Dampier Drainage Reserve	0	11,090	0	0	-	-	
Tsf From Walkington Theatre Reserve	0	33,649	0	0	-	-	
Tsf From Employee Entitlements Reserve	0	134,919	134,919	0	-100.00%	(134,919)	↓
Tsf From Community Development Reserve	452,400	338,481	0	0	-	-	
Tsf From Medical Services Assistance Reserve	0	57,473	0	0	-	-	
Tsf From Carry Forward Budget Reserve	152,853	196,000	22,000	0	-100.00%	-	
Tsf From Restricted Funds Reserve	1,370,000	1,325,213	1,281,759	1,322,358	-	-	
Tsf From Economic Development Reserve	487,297	162,362	0	0	-	-	
Proceeds from Self-supporting loans	85,520	90,199	68,103	68,103	-	-	
	23,666,113	16,222,261	4,430,877	3,835,825	-13.43%	(625,415)	
Expenses							
Purchase Of Assets - Land	(3,000,000)	(2,905,000)	0	(298,986)	-	(298,986)	↓
Purchase Of Assets - Artwork	(663,349)	(546,562)	(136,688)	(59,367)	-56.57%	77,321	↑
Purchase Of Assets - Buildings	(2,277,630)	(2,881,339)	(1,047,839)	(939,922)	-10.30%	107,917	↑
Purchase Of Assets - Equipment	(2,658,045)	(2,077,522)	(562,522)	(474,337)	-15.68%	88,185	↑
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(1,932,357)	(894,000)	(796,972)	-10.85%	97,028	↑
Purchase Of Assets - Plant	(4,374,159)	(4,999,496)	(3,376,496)	(3,063,769)	-	312,727	↑
Purchase Of Assets - Infrastructure	(20,926,361)	(19,631,087)	(13,310,475)	(13,474,339)	-	(163,864)	↓
Purchase Land Held for Resale	(150,000)	(715,424)	(123,000)	(111,575)	-	-	
Purchase Investment Property	(125,100)	(125,100)	(125,100)	(70,080)	-43.98%	55,020	↑
Repayment of Debentures	(85,520)	(85,520)	(42,497)	(42,497)	-	-	
Advances to Community Groups	(3,246,000)	(350,000)	(350,000)	(350,000)	-	-	
Tsf To Aerodrome Reserve	(167,107)	(34,324)	(26,451)	(26,199)	-	-	
Tsf To Dampier Drainage Reserve	(116)	(109)	(85)	(84)	-	-	
Tsf To Plant Replacement Reserve	(1,362)	(8,136)	(6,304)	(6,246)	-	-	
Tsf To Walkington Theatre Reserve	(348)	(334)	(259)	(256)	-	-	
Tsf To Workers Compensation Reserve	(4,125)	(3,932)	(3,047)	(3,019)	-	-	
Tsf To Infrastructure Reserve	(4,476,620)	(5,434,735)	(725,844)	(721,751)	-	-	
Tsf To Partnership Reserve	(9,910,308)	(4,417,451)	(560,848)	(560,723)	-	-	
Tsf To Waste Management Reserve	(207,572)	(251,580)	(154,757)	(153,321)	-	-	
Tsf To Mosquito Control Reserve	(105)	(101)	(78)	(77)	-	-	
Tsf To Employee Entitlements Reserve	(53,631)	(50,860)	(39,414)	(39,047)	-	-	
Tsf To Community Development Reserve	(9,580)	(9,135)	(7,078)	(7,013)	-	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,051)	(3,139)	(3,110)	-	-	
Tsf To Economic Development Reserve	(13,902)	(13,257)	(10,272)	(10,176)	-	-	
	(55,254,677)	(46,477,412)	(21,506,193)	(21,212,866)	-	574,334	

City of Karratha
Statement of Financial Activity
 for the period ending 31 March 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,594,262	19,057,407	14,217,293	13,983,477	-	(233,816)
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	(49,758)	307,888	71,148	-76.89%	(236,740)
	18,865,845	19,007,649	14,525,181	13,612,071	-	(913,110)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172	-	-
Restricted Surplus/(Deficit) C/Fwd	298,823	298,823	298,823	298,823	-	-
Surplus / (Deficit)	133,683	3,934	19,413,277	19,286,058		(127,219)

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Law, Order & Public Safety	-27.87%	(220,065)	(229,200)	▼ Community Infrastructure & Services Partnership Funding Agreement towards Community Safety & Ranger Services - Awaiting purchase order from Rio Tinto
Non Operating Revenue	Material Variance		Significant Items	
Transfer from Infrastructure Reserve	-19.89%	(490,496)	193,986	▲ Timing of Reserve transfer for land acquisitions (Kingfisher Way and Brologa Meander) and Dampier Shopping Centre loan
			193,986	▲ Positive Variance
			(615,857)	▼ Timing of Reserve transfer for Dampier Palms Redevelopment and Johns Creek Boat Ramp expenditure - To be actioned in May
			(58,289)	▼ Timing of Reserve transfer for Cinders Road and 40 Mile Beach Access. Transfer actioned in April
			(674,146)	▼ Negative Variance
			(480,160)	▼ Net Negative Variance
Transfer from Employee Entitlements Reserve	-100.00%	(134,919)	134,919	▼ Timing of Reserve transfer for employee entitlements to occur at financial year end

Expenses from Operations	Material Variance		Significant Items	
Other Property & Services	33.15%	(185,842)	96,947	▼ Plant - Fuel costs - Budget reduced at March budget review to reflect downward trend of bulk fuel cost per litre in Q2. Price of bulk fuel has since risen by 16% in Q3
			59,095	▼ Workshop supervision – Increased activities in March, including increase in procurement activities. Supervision expected to reduce in future months.
			54,033	▼ Parks & Gardens - Plant operating costs - Higher than anticipated in March. Contributing factor is drainage works being conducted in this period
			210,075	▼ Negative Variance

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Artwork	-56.57%	77,321	103,388	▲ Parks & Gardens - Capital Artworks & Sculptures - Sculptural components are not being pursued. Pending Council support.
Purchase of Assets - Buildings	-10.30%	107,917	62,137	▲ Wickham Community Hub - Replacement of security screens - Work is not yet fully complete - Expected contractors' payment in May
			50,000	▲ Tenders have closed for the construction of 2 houses in Nickol and will be considered at the April OCM.
			112,137	▲ Positive Variance
Purchase of Assets - Equipment	-15.68%	88,185	88,808	▲ Purchase equipment - Karratha Airport - SCADA project design phase was due to start in December, costs also reduced by \$50k. Project is being completed in April by IT and Glidepath
Purchase of Assets - Furniture & Equipment	-10.85%	97,028	100,000	▲ Upgrade of audio-visual equipment in Council Chambers - About to go to procurement
			100,000	▲ Purchase furniture & equipment - Pavilions - Dampier Pavilion activation tender
			200,000	▲ Positive Variance

			(90,715)	▼	WRP - Gym equipment - Budget has been reclassified to operating. Actual expense will be reallocated to operating expenditure
			(90,715)	▼	Negative Variance
			109,285	▲	Net Positive Variance
Purchase Investment Property	-43.98%	55,020	55,020	▲	The Quarter - Gas supply upgrade delayed pending confirmation of new leases

City of Karratha
Net Current Funding Position
for the period ending 31 March 2021

	Year to Date Actual	Brought Forward
Note	31/03/2021	1/07/2020
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	17,609,176	832,745
Cash and Cash Equivalents - Restricted - Reserves	65,739,544	67,506,600
Trade and Other Receivables	7,997,053	10,884,761
Inventories	930,751	488,469
Total Current Assets	92,276,524	79,712,575
Current Liabilities		
Trade and Other Payables	2,654,708	6,391,127
Current Portion of Long Term Borrowings	43,024	85,520
Contract Liabilities	2,024,299	2,134,874
Current Portion of Provisions	4,618,608	4,618,608
Total Current Liabilities	9,340,639	13,230,129
Net Current Assets	82,935,885	66,482,446
Less		
Cash and Cash Equivalents - Restricted - Reserves	(65,739,544)	(67,506,600)
Loan repayments from institutions	(68,103)	16,132
Movement in Accruals (Non Cash)	(442,554)	(441,947)
Add back		
Current Loan Liability	43,024	85,520
Cash Backed Employee Provisions	5,114,064	5,075,017
Current Provisions funded through salaries budget	(2,556,715)	(526,134)
Net Current Asset Position	19,286,058	3,184,433
1) Note Explanation:		
Rates Debtors	2,002,368	2,990,652
Trade & Other Receivables	5,994,685	7,894,109
Total Trade and Other Receivables	7,997,053	10,884,761

City of Karratha
Statement of Financial Position
As at 31 March 2021

	2020/21	2019/20
	\$	\$
Current Assets		
Cash On Hand	12,424	12,045
Cash and Cash Equivalents - Unrestricted	17,596,752	820,700
Cash and Cash Equivalents - Restricted (Reserves)	65,739,544	67,506,600
Trade and Other Receivables	7,997,053	10,884,761
Inventories	930,751	488,469
Total Current Assets	<u>92,276,524</u>	<u>79,712,575</u>
Non Current Assets		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	251,138,446	250,345,374
Infrastructure	417,652,692	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	25,819,178	25,724,556
Inventories	93,370	488,358
Contract Assets	1,362,028	27,436
Total Non Current Assets	<u>710,128,361</u>	<u>704,113,016</u>
Total Assets	<u>802,404,885</u>	<u>783,825,591</u>
Current Liabilities		
Trade and Other Payables	2,654,708	6,391,127
Long Term Borrowings	43,024	85,520
Contract Liabilities	2,024,299	2,134,874
Provisions	4,618,608	4,618,608
Total Current Liabilities	<u>9,340,639</u>	<u>13,230,129</u>
Non Current Liabilities		
Long Term Borrowings	177,494	177,494
Contract Liabilities	1,284,983	12,830
Provisions	14,303,905	14,303,905
Total Non Current Liabilities	<u>15,766,382</u>	<u>14,494,230</u>
Total Liabilities	<u>25,107,021</u>	<u>27,724,359</u>
Net Assets	<u>777,297,864</u>	<u>756,101,232</u>
Equity		
Accumulated Surplus	475,240,050	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	65,739,546	67,506,603
Total Equity	<u>777,297,864</u>	<u>756,101,232</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 31 March 2021

	\$
Unrestricted Cash	
Cash On Hand	12,424
Westpac at call	525,671
Term deposits	17,071,081
	<u>17,609,176</u>
Restricted Cash	
Reserve Funds	65,739,544
Restricted Unspent Grants	0
	<u>65,739,544</u>
Total Cash	<u><u>83,348,720</u></u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 31 March 2021

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	275,241	343,084	477,318	577,128
Net (Cost) to Council for Executive Admin	(899,932)	(903,289)	(543,989)	(594,818)
TOTAL EXECUTIVE SERVICES	(624,691)	(560,205)	(66,671)	(17,690)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	43,802,174	44,679,256	44,577,251	44,544,657
Net (Cost) to Council for General Revenue	(2,241,325)	(883,259)	3,026,055	3,141,335
Net (Cost) to Council for Financial Services	(2,737,110)	(2,472,852)	(1,835,509)	(1,920,758)
Net (Cost) to Council for Corporate Services Admin	13,797,129	9,130,736	8,202,543	7,376,517
Net (Cost) to Council for Human Resources	(2,056,550)	(1,994,845)	(1,522,506)	(1,687,896)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,483,653)	(1,046,783)	(963,940)
Net (Cost) to Council for Information Services	(5,007,371)	(4,899,288)	(3,208,386)	(2,753,805)
Net (Cost) to Council for Television & Radio Services	(3,955)	(5,459)	(4,892)	(4,912)
Net (Cost) to Council for Staff Housing	(103,435)	(268,726)	(194,156)	(134,808)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,488,935)	(647,095)	(564,558)
TOTAL CORPORATE SERVICES	42,714,444	40,312,975	47,346,522	47,031,832
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,549,324)	(2,218,528)	(2,601,339)
Net (Cost) to Council for Child Health Clinics	(30,466)	(50,494)	(18,994)	(15,691)
Net (Cost) to Council for Club Development	(73,070)	(52,670)	(14,991)	(108,795)
Net (Cost) to Council for Community Engagement	(936,790)	(1,003,882)	(701,494)	(579,946)
Net (Cost) to Council for Community Grants	(1,382,045)	(545,897)	(877,379)	(581,176)
Net (Cost) to Council for Community Programs	(255,761)	(43,895)	(58,259)	(51,651)
Net (Cost) to Council for Community Safety	(59,995)	4,439	56,589	(26,968)
Net (Cost) to Council for Dampier Community Hub	551,870	551,775	(246,577)	(255,946)
Net (Cost) to Council for Daycare Centres	(181,849)	(254,239)	(177,216)	(181,763)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(329,750)	(223,219)	(183,871)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(952,887)	(450,201)	(499,274)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,629,853)	(3,402,601)	(3,202,674)
Net (Cost) to Council for Library Services	(1,694,035)	(1,713,342)	(1,311,672)	(1,298,253)
Net (Cost) to Council for Liveability	139,704	475,165	437,420	769,688
Net (Cost) to Council for Local History	(206,664)	(167,778)	(129,839)	(112,984)
Net (Cost) to Council for Other Buildings	(54,578)	24,557	36,771	45,985
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,573,961)	(872,020)	(382,800)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(224,679)	(184,372)	(137,249)
Net (Cost) to Council for Partnerships	3,091,574	1,470,356	(171,985)	(75,178)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(873,530)	(684,377)	(520,172)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,442,592)	(2,704,713)	(2,511,464)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(328,686)	(172,267)	(376,292)
Net (Cost) to Council for The Base	(425,000)	(427,443)	(295,061)	(466,209)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,213,961)	(797,170)	(863,296)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(132,449)	164,128	(259,260)
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,268,502)	(1,109,982)	(815,034)
Net (Cost) to Council for Youth Services	100,350	142,583	270,014	177,759
TOTAL COMMUNITY SERVICES	(21,615,663)	(22,110,939)	(15,857,995)	(15,113,853)

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 March 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(249,977)	(93,546)	(59,239)	(65,070)
Net (Cost) to Council for Camping Grounds	80,267	133,775	108,401	75,806
Net (Cost) to Council for Cossack Operations	(237,105)	(24,160)	(21,511)	(12,954)
Net (Cost) to Council for Development Services	(12,500)	(20,500)	(12,380)	(14,428)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,556,445)	(1,880,876)	(1,798,297)
Net (Cost) to Council for Emergency Services	(26,470)	65,210	92,836	31,413
Net (Cost) to Council for Health Services	(718,068)	(788,937)	(608,036)	(508,872)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(530,085)	(417,333)	(344,154)
Net (Cost) to Council for Ranger Services	(1,046,354)	(1,058,442)	(673,873)	(874,701)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(43,618)	(36,708)	(9,991)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(168,072)	(78,072)	(108,840)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,060,879)	(819,408)	(839,427)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(7,839,364)	(6,145,699)	(4,406,199)	(4,469,515)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,162,129)	(772,845)	(1,341,322)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	(500)	(5,237)
Net (Cost) to Council for Cemeteries	(215,151)	(216,582)	(123,010)	(178,716)
Net (Cost) to Council for Depots	(987,138)	(982,099)	(671,956)	(774,281)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,167,010)	(1,167,010)	(1,060,452)
Net (Cost) to Council for Drainage	(1,407,450)	(1,294,755)	(984,119)	(1,064,094)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(24,391)	(17,926)	(19,771)
Net (Cost) to Council for Fleet & Plant	981,596	1,050,150	226,759	556,576
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(806,135)	(1,053,185)	(986,475)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(7,681,893)	(5,063,618)	(4,787,732)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,222,952	761,080	326,189
Net (Cost) to Council for Private Works & Reinstatements	0	83,194	88,342	59,603
Net (Cost) to Council for Public Services Overheads	(1,000,770)	(946,399)	(753,224)	(18,203)
Net (Cost) to Council for Public Toilets	(130,000)	(100,000)	0	0
Net (Cost) to Council for Roads & Streets	297,726	487,538	2,053,490	1,925,849
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,787,106)	(768,595)	(1,123,871)
Net (Cost) to Council for Works Overheads	1,273,978	1,509,384	1,089,413	2,557,925
Net (Cost) to Council for Tech Services	(4,488,620)	(4,183,266)	(3,094,943)	(2,766,691)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(33,985)	(27,335)	(28,494)
TOTAL INFRASTRUCTURE SERVICES	(16,349,472)	(16,193,032)	(10,279,182)	(8,729,197)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(1,239,130)	(807,299)	(614,902)	(446,006)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(249,824)	(22,661)	(22,661)
Net (Cost) to Council for Waste Collection	270,451	294,235	1,045,158	1,571,913
Net (Cost) to Council for Landfill Operations	(1,561,473)	(727,836)	(913,057)	(664,772)
Net (Cost) to Council for Waste Overheads	3,068,311	2,159,894	1,558,633	(530,313)
Net (Cost) to Council for Karratha Airport	(1,599,875)	2,189,179	(218,792)	(721,112)
Net (Cost) to Council for Other Airports	(42,197)	(11,910)	(11,972)	(14,409)
TOTAL STRATEGIC BUSINESS PROJECTS	(1,353,913)	2,846,439	822,407	(827,360)
TOTAL DIVISIONS	(5,068,659)	(1,850,461)	17,558,882	17,874,217

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 March 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172
Restricted Surplus C/Fwd	298,823	298,823	298,823	298,823
Surplus / (Deficit)	133,683	3,934	19,413,277	19,286,058

10.2 LIST OF ACCOUNTS – 24 MARCH 2021 TO 30 APRIL 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Creditors Officer
Date of Report:	3 June 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 24 March 2021 to 30 April 2021.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 24 March 2021 to 30 April 2021 totalled \$12,892,990.20, which included the following payments:

- City of Karratha – Transfer of Funds to Reserve - \$853,833

- Karratha Earthmoving – Bayly Avenue Progress Claim - \$1,235,714
- Cleanaway – Waste Collection/Street Sweeping Services - \$617,565
- MSS Security – Airport Security Services - \$424,790

Consistent with CG-11 Regional Price Preference Policy, 55% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,892,990.20 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT82334 to EFT83236 (Inclusive);
3. Cheque Voucher 78687 to 78688;

4. Cancelled Payments: EFT82577, EFT82590, EFT82645, EFT82646, EFT82663, EFT82679, EFT82797, EFT82873, EFT82900, EFT82925, EFT83007, EFT83007, EFT83142, EFT83166;
5. Direct Debits: DD40306.1 to DD40539.1;
6. Credit Card Payments: \$17,902.95;
7. Payroll Cheques \$2,619,990.42;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 24 March 2021 to 30 April 2021 totalled \$12,892,990.20. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154799
 MOVED : Cr Waterstrom Muller
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$12,892,990.20 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT82334 to EFT83236 (Inclusive);
3. Cheque Voucher 78687 to 78688;
4. Cancelled Payments: EFT82577, EFT82590, EFT82645, EFT82646, EFT82663, EFT82679, EFT82797, EFT82873, EFT82900, EFT82925, EFT83007, EFT83007, EFT83142, EFT83166;
5. Direct Debits: DD40306.1 to DD40539.1;
6. Credit Card Payments: \$17,902.95;
7. Payroll Cheques \$2,619,990.42;

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT82334	23.03.2021	City of Karratha	Transfer of Public Open Space Funds to Reserve	853,833.20
EFT82335	26.03.2021	Prestige Jointing and Electrical Pty Ltd	WAC - Pool Lighting Replacement, KTA Bowling Club - Greens Lighting Replacement	110,920.14
EFT82336	26.03.2021	Yurra Pty Ltd	Andover Park Redevelopment - Stage One Scope of Works & Replacement of Timber Sofffall to Play Area	133,604.21
EFT82337	26.03.2021	Mak Industrial Water Solutions Pty Ltd	KTA Golf Course - Supply/Install Replacement Pump, Inspection & Testing of Pumps on ERS Sites	49,416.40
EFT82338	26.03.2021	Pilbara Motor Group - PMG	Plant Purchase - 1 x Toyota Prado GXL 2.8L Turbo Diesel, 1 x Toyota Hilux 4x4 2.4L Diesel	117,009.47
EFT82339	26.03.2021	Aquatic Services WA Pty Ltd	KLP - Annual Plant Room Servicing, Additional Works, KLP - Evoqua Auto-Switching Chlorine Gas Vacuum Regulator	73,796.01
EFT82340	26.03.2021	MSS Security Pty Limited	KTA Airport - Security Screening - February 2021	201,977.33

Chq/EFT	Date	Name	Description	Amount
EFT82341	26.03.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	KTA Airport - Bayly Ave Road Upgrade Works - Claim 6	675,892.43
EFT82342	26.03.2021	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Replace Cracked Ceramic Tiles at Entrance Doorway	1,055.00
EFT82343	26.03.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	3,116.94
EFT82344	26.03.2021	GHD Pty Ltd	Roebourne Community Hall - Structural Assessment & Report	3,372.60
EFT82345	26.03.2021	Hart Sport	KLP Gym Equipment - Rollers Speedball Mats Plyo Boxes	1,927.70
EFT82346	26.03.2021	Hathaways Lubricants	Stock - Titan Cargo Engine Oil	4,137.00
EFT82347	26.03.2021	The Karratha Falcons Football & Sporting Club Inc	Small Community Grant - KTA Falcons Netball Club Equipment and Court Hire	2,920.00
EFT82348	26.03.2021	Les Mills Aerobics Australia	WRF - Licence Subscriptions Sprint/Bodyump February 2021	958.68
EFT82349	26.03.2021	Point Samson Community Association Inc	Large Community Grants - 50% Upfront Payment	2,750.00
EFT82350	26.03.2021	Parry's Merchants	KTA Library - Coffee Supplies for Public Coffee Machine	165.40
EFT82351	26.03.2021	St John Ambulance - Karratha	Plant - Workplace Low Risk Portable Kit	25.58
EFT82352	26.03.2021	Letanika Pty Ltd T/as Signswest	Signage - Colourbond Printed Sign Panels	440.00
EFT82353	26.03.2021	Sealanes (1985) Pty Ltd	Stock - White Spirit Vinegar 10% 15ltr	89.80
EFT82354	26.03.2021	Stihl Shop Redcliffe	Stock - Harness Advance Forestry Standard	540.90
EFT82355	26.03.2021	TNT Express	Freight Charges - Various	478.23
EFT82356	26.03.2021	Truck Centre (WA) Pty Ltd	Plant - Travel & Accommodation Charges to Conduct Oil Sampling as per Council Policy	346.50
EFT82357	26.03.2021	Thrifty Car Rental	Car Hire & Petrol - CEO Attending Meetings in Perth 18-19/02/2021	213.55
EFT82358	26.03.2021	Atom Supply	KTA Airport - Stop Wheel Rubber, Uniform Orders (Various Departments), Stock - Bleach, Dust Mask	6,871.09
EFT82359	26.03.2021	J Blackwood & Son Pty Limited	Stock - 3m Cupped Particulate Respirator 8822 P2 Valve (Box 10), Uniform Orders (Various Departments), PPE	3,388.39
EFT82360	26.03.2021	A Noble & Son Ltd - Wa Division	Street Signs and Control Equipment - Load Binder Ratchet with Cradle Grab Hooks	451.53
EFT82361	26.03.2021	Onyx Group WA Pty Ltd	Youth Week - Covechella Event Management First Instalment 20% Deposit	14,831.52
EFT82362	26.03.2021	Abberfield Technology Pty Ltd	Lighting Maintenance - Supply and Freight Timer Coin Validator with Configuration - Bulgarra West.	1,688.50
EFT82363	26.03.2021	Aflex Technology (NZ) Ltd	Wickham Pool - Replace Unusable Small Inflatable Devices	4,997.30
EFT82364	26.03.2021	Avdata Australia	KTA Airport - Avdata Airport Data Reporting Fee February 2021	1,497.36
EFT82365	26.03.2021	Eurofins ARL Pty Ltd	7 Mile - Compost Products	78.10
EFT82366	26.03.2021	APP Corporation Pty Ltd	Projects - Preparation of Marketing Documents, General Liaison With Architects	5,500.00
EFT82367	26.03.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Century Battery, Jerry Can Holder, 12V Fuel Pump, Thunder Driving Light	1,751.85
EFT82368	26.03.2021	Abel Concepts (Aust) Pty Ltd	Oval Equipment - Supply and Freight of 2 Full Sets of Senior AFL Goal Posts for Dampier	18,609.80
EFT82369	26.03.2021	ATI Parts Australia	Plant Parts - Seat Belt Assy	1,398.56
EFT82370	26.03.2021	BOC Limited	Gas Cylinder Rental Charge - January & February 2021	655.50
EFT82371	26.03.2021	BC Lock & Key	RAC - 5 x Padlocks, Stock - Padlocks	727.56

Chq/EFT	Date	Name	Description	Amount
EFT82372	26.03.2021	Beacon Equipment	Plant Repairs - Annovi Reverberi Pump & Associated Parts	2,215.40
EFT82373	26.03.2021	Bernard Seeber Pty Ltd	TYS - Re-design - Schematic Drawings and Tender Specifications for New Tenancy Works	2,186.25
EFT82374	26.03.2021	Breaksea Incorporated	Arts Development - Breaksea Music Teachers Professional Development Sessions x 2	350.00
EFT82375	26.03.2021	Benestar Group Pty Ltd	Health & Safety - Employee Assistance Program	8,822.91
EFT82376	26.03.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Supplies	776.73
EFT82377	26.03.2021	Cherratta Lodge Pty Ltd	KLP - Laundering Table Cloths	16.55
EFT82378	26.03.2021	Comtec Data Pty Ltd	KTA Airport - Replace & Test Zone Line Level Paging Microphone, KTA Rectify PA System	1,155.00
EFT82379	26.03.2021	Daysafe Training & Assessing	Chief Fire Warden Training - Manager Building Maintenance	2,765.00
EFT82380	26.03.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	183.50
EFT82381	26.03.2021	E & MJ Roshier Pty Ltd	Plant - Universal Assy	845.30
EFT82382	26.03.2021	Parker Hannifin (Australia) Pty Ltd	Plant - Mini Ball Valve, Female MBV-04	35.76
EFT82383	26.03.2021	Environex International Pty Ltd	KTA Airport - 32x20L Citric Acid	2,340.80
EFT82384	26.03.2021	Engineering Technology Consultants Trust	Andover Park Redevelopment - Technical Advice	3,676.75
EFT82385	26.03.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Earwig and The Witch 06/03/21	499.35
EFT82386	26.03.2021	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges - Various	252.76
EFT82387	26.03.2021	Grace Information & Records Management (Grace Records Management (Aus	Cataloguing Storage and Digitisation of Records - February 2021	632.08
EFT82388	26.03.2021	P & M Automotive Equipment	Plant - Complete 6 Monthly Inspection on Workshop Hoist	550.00
EFT82389	26.03.2021	Pilbara Steel Flashings Supplies	2 Cook CI - 10lm of Fence Capping (Pale Eucalypt)	55.00
EFT82390	26.03.2021	Powerlift Industries (Healestek Pty Ltd)	TC Damien - Supply Crane, Semi-Trailer And Rigger To Remove And Transport Building Scrap Material	5,307.50
EFT82391	26.03.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Replacement of Windscreen Holden Colorado	420.00
EFT82392	26.03.2021	Plus Architecture Western Australia Pty Ltd	Sharpe Avenue - Concept Design Development for Lot Stage 1.3 90% Claim	17,671.50
EFT82393	26.03.2021	Hitachi Construction Machinery	Stock - Tooth Point Sabre with Freight	416.24
EFT82394	26.03.2021	Moore Stephens (wa) Pty Ltd As Agent	Budget Workshop 19/03/21 - Management Accountant	990.00
EFT82395	26.03.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	City of Karratha Housing - Supply/Install Zodiac Chlorinator Cell	791.71
EFT82396	26.03.2021	Hufcor Pty Ltd	KLP - Site Inspection & Measure	2,750.00
EFT82397	26.03.2021	Connect Call Centre Services	Overflow of After Hours Calls - February 2021	60.50
EFT82398	26.03.2021	Intent Building Contracting Pty Ltd	Staff Housing - Replace Wardrobe Doors & Repair Laundry Door Handle, KTA Airport - Patch/Paint Damaged Wall	2,672.75

Chq/EFT	Date	Name	Description	Amount
EFT82399	26.03.2021	Jason Sign Makers	Depot - Wall Mounted Signs, Town Street Maintenance - Supply of Bollards with Disabled Stickers	2,261.01
EFT82400	26.03.2021	Karratha Signs	REAF - Supply & Install The HeART Bar Corflute, REAF - A1 Signage	2,629.00
EFT82401	26.03.2021	James Bennett Pty Limited	Book Orders - Various Libraries	619.38
EFT82402	26.03.2021	Karratha Veterinary Hospital	Animal Control - Various Services	36.70
EFT82403	26.03.2021	Karratha Country Club Inc	Karratha Golf Course/Bowling Green Facility - Water Usage May 2020	2,755.42
EFT82404	26.03.2021	Karratha Kart Club	Refund Credit Balance	269.21
EFT82405	26.03.2021	Kwik Kopy Printing Centre	Pool Inspection Books x 10 Sets of 50	708.30
EFT82406	26.03.2021	Karratha Machinery Hire	Machinery Hire Charges - Various Projects	2,310.00
EFT82407	26.03.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Excess Payable on Insurance Claim	300.00
EFT82408	26.03.2021	King Bay Game Fishing Club	Large Grant Scheme (Round 1) - 30% Progress Payment - Dampier Classic	7,500.00
EFT82409	26.03.2021	Karratha Hockey Association Inc	Bucks for Bag Donation - Karratha Hockey Association - 07/03/21	300.00
EFT82410	26.03.2021	Landgate	Mining Tenements Chargeable - Schedule 16/01/21 - 16/02/21	41.00
EFT82411	26.03.2021	Lift Equipt Pty Ltd	Labour & Repairs - Kevrek 1500 Hiab Crane on Mitsubishi FUSO Fighter	3,183.36
EFT82412	26.03.2021	MM Electrical Merchandising	Equipment Repair - Pat Tester Calibration	314.60
EFT82413	26.03.2021	Isentia Pty Limited	Marketing & Promotion - Media Monitoring Services January 2021	2,035.00
EFT82414	26.03.2021	Marketforce	Advertising - Various Departments	5,689.39
EFT82415	26.03.2021	Mega Vision Australia Pty Ltd	KLP - PA System Investigations/Report	5,489.00
EFT82416	26.03.2021	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Year 3	10,582.00
EFT82417	26.03.2021	MyIHub (Infrastructure Networks and Communications Australia Pty Ltd	IT - 4 x Plantronics SAVI 8210 Mono Wireless Headset System	1,830.00
EFT82418	26.03.2021	NBS Signmakers	P&G - DPE - Supply And Delivery of 3 x Alucobond Signs	1,276.00
EFT82419	26.03.2021	NW Communications & IT Specialists	Alarm Monitoring - February 2021 Karratha Visitors Centre	45.00
EFT82420	26.03.2021	Norwest Craft Supplies	IPC - Velcro for Black Out Curtains for Laser Tag	38.00
EFT82421	26.03.2021	OTR Tyres (TKPH Pty Ltd)	Plant - Tyres, Fit & Balance	467.50
EFT82422	26.03.2021	Oz Online Group Pty Ltd t/a Syntricate.com.au	IT - Tempered Glass Screen Protector For Galaxy A50/A30/A20	709.15
EFT82423	26.03.2021	OEM Group Pty Ltd	Plant - Washer, Inject	68.45
EFT82424	26.03.2021	Hanson Construction Materials Pty Ltd	Concrete - Footpath Mix with Delivery to Roebourne	1,695.54
EFT82425	26.03.2021	Pilbara Distributors Pty Ltd	Stock - Orange Detergent (5 ltr)	140.80
EFT82426	26.03.2021	Printsync Norwest Business Solutions	Printer & Copier Charges - Various Sites	1,375.44
EFT82427	26.03.2021	Repco Auto Parts (GPC Asia Pacific)	Plant - Jerry Can Holder, Stock - Spark Plug, Plant - 2 Axle Stands	288.23
EFT82428	26.03.2021	Red Earth Flowers	Flowers for Staff Member - Birth of Baby	100.00
EFT82429	26.03.2021	Rialto Distribution Pty Ltd	REAP - The Elfkens - 07/03/21	231.00

Chq/EFT	Date	Name	Description	Amount
EFT82430	26.03.2021	Richose Pty Ltd	Plant - Retractable Reel, Plant - Nozzle	2,562.69
EFT82431	26.03.2021	Rops Engineering Australia Pty Ltd	Plant Repairs - Rear Proxy Switches	123.09
EFT82432	26.03.2021	Kmart Karratha	Roebourne / Cossack Museum - Contents for School Based Programs, IPC - Socks & Party Bags, WRF - Diffuser for Group Fitness Classes	839.50
EFT82433	26.03.2021	Sunstone Design	Staff Housing - Supply and Install Blinds Including Removal and Disposing of Existing	3,620.00
EFT82434	26.03.2021	Shire Of Wyndham - East Kimberley	Certificate of Design Compliance for Dampier Hub Antenna	99.00
EFT82435	26.03.2021	Shawmac Pty Ltd (Workwise Australia)	Rural Road Inspection – Pre-Event Audit Digital & Analectic Data	6,720.01
EFT82436	26.03.2021	Seatadvisor Pty Ltd	REAP - Ticketing Management System Fees December 2020	687.50
EFT82437	26.03.2021	Scott Printers Pty Ltd	KTVC - Reprint Brochure for the 2021 Tourist Season	1,672.00
EFT82438	26.03.2021	Skipper Transport Parts	Plant - Motor WDO RH, Plant - Cover Lock	264.75
EFT82439	26.03.2021	South Metropolitan Tafe	HR - Staff TAFE Fees - 2021	912.22
EFT82440	26.03.2021	Statewide Cleaning Supplies Pty Ltd	Stock - WOW Fitwipes MAXX Pack (ctn 4 x 1200)	1,969.00
EFT82441	26.03.2021	SAI Global Australia Pty Ltd	NCC Referenced Australia Standards Subscription Renewal	3,145.07
EFT82442	26.03.2021	SCF Group Pty Ltd	7 Mile - 8ft Household Hazardous Waste Dangerous Goods Containers	26,785.00
EFT82443	26.03.2021	Trasan Contracting Pty Ltd	Bulgarra Day Care - Laundry Refurbishment	45,041.54
EFT82444	26.03.2021	Tennant Australia Pty Ltd	WRP - Tenant T500 Walk Behind Scrubber	16,308.60
EFT82445	26.03.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	KLP - Tenderlink Advertisement - Gym and Function Room Redevelopment, Oval Spectator Shade Structure	690.80
EFT82446	26.03.2021	Taranis Power Group Pty Ltd	Plant Repairs - Attend Site - Investigate & Resolve Voltage Regulator Issues	445.50
EFT82447	26.03.2021	Transmission Films Pty Ltd	REAP - Hope Gap 06/03/21	330.00
EFT82448	26.03.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Replaced Tyre	408.00
EFT82449	26.03.2021	Tovey Shearwood Pty Ltd T/A Creative ADM	Design 2019/20 City-RTIO CISP Partnership Annual Report	4,785.00
EFT82450	26.03.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - Lime Intel Flight & Commercial Module Subscription Fee March 2021	2,475.00
EFT82451	26.03.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust	Land Development - Consultant Services for Subdivision Claim 2	15,620.00
EFT82452	26.03.2021	Taylor Industries WA Pty Ltd	Plant Repairs - Remove Bent Mud Guard & Repair	1,061.50
EFT82453	26.03.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	458.96
EFT82454	26.03.2021	Roadshow Films Pty Ltd	REAP - The Dry - 28/01/2021 - 03/02/2021, REAP - The Dragon Rider 21/01/2021 - 27/01/2021	1,084.48
EFT82455	26.03.2021	Woolworths Group Limited	Food & Consumables - Various Departments	787.42
EFT82456	26.03.2021	WA Library Supplies (PIC Enterprises Pty Ltd)	KTA Library - Single Sided Acrylic Book Easel	302.50
EFT82457	26.03.2021	Wren Oil	Wickham Transfer Station - Admin & Compliance Fees	16.50
EFT82458	26.03.2021	Wurth Australia Pty Ltd	Workshop - Wurth Consumables Order	2,266.36

Chq/EFT	Date	Name	Description	Amount
EFT82459	26.03.2021	Tender Relief (Woodbines Enterprises Pty Ltd T/as)	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	2,750.00
EFT82460	26.03.2021	Blue Hat Cleaning Services T/as Damek Cleaning Services	KLP - Cleaning Services February 2021, KTA Airport - Environmental Clean Gate Lounge, Sweeping of Roads and Carparks February 2021	41,374.07
EFT82461	26.03.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Riders for Southern River Band - Alcohol Order	309.90
EFT82462	26.03.2021	Poinciana Nursery	WAC Turf Replacement - Variation 2 for Additional Works	5,982.90
EFT82463	26.03.2021	Ausolar Pty Ltd	KTA Airport - Carry Out Baggage Area Light Repairs, DCH - TC Damien Repair Water Damaged External Lights, KTA Airport - Replace 6 x Lights with LED, Footpath Lighting - Supply & Install 6 New 200ah AGM Solar Batteries	36,277.46
EFT82464	26.03.2021	Dampier Plumbing & Gas (t/f DPG Trust)	Baynton West Park - Rectify Water Leak, Bayview Standpipe - Replace Top Pipe Which is Reported as Missing, Andover Park Roebourne - Rectify Water Leaking from Fountain	5,029.86
EFT82465	26.03.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	4,735.73
EFT82466	26.03.2021	Shelf Cleaning Services	TYS - Cleaning Services February 2021, FBCC - Cleaning Services February 2021	9,066.31
EFT82467	26.03.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KLP Oval - Hollow Tine Core, Karratha Golf Course - Treatment of Couch Mite	12,379.07
EFT82468	26.03.2021	Wormald Australia Pty Ltd	Supply & Install Fire Extinguishers - Various Sites, Planned Maintenance - Emergency Exit Lighting February 2021	6,408.60
EFT82469	26.03.2021	Artyzan	Refund Credit Balance	370.14
EFT82470	26.03.2021	Enesar Pty Ltd	Refund Double Payment	22.00
EFT82471	26.03.2021	C Hutchens	Reimbursement - Food Expenses at TAFE Block	215.38
EFT82472	26.03.2021	T Hall	Security Subsidy Reimbursement	500.00
EFT82473	26.03.2021	Yiseul Han and Sung Min Shon	Refund - Development Application Fee	222.00
EFT82474	26.03.2021	Pip's Intuitive Therapy (Philippa Arthur t/as)	Refund - Development Application Fee	222.00
EFT82475	26.03.2021	E Toft	Refund - Development Application Fee	222.00
EFT82476	26.03.2021	T Watkin	Reimbursement - KTA Airport Lost Ticket	157.00
EFT82477	26.03.2021	Yeah the Girls 4 x 4	Bucks for Bags Donation - Litter Clean up 13/03/2021	84.00
EFT82478	26.03.2021	D Cucel T/as Destined Feather	KTVC Sales - January 2021	218.50
EFT82479	26.03.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - February 2021	23.80
EFT82480	26.03.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - February 2021	9,615.00
EFT82481	26.03.2021	T Heimberger t/as Tracey H Photography	KTVC Sales - February 2021	2.13
EFT82482	26.03.2021	H Elissa (t/as Red Earth Soaps)	KTVC Sales - January 2021	31.87
EFT82483	26.03.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - February 2021	1,027.23
EFT82484	26.03.2021	Karratha Kite School (C Fremion & J.T Hall t/as)	TYBO 2020 - Karratha Kite, KTVC Tours - Karratha Kite School January 2021	1,110.00
EFT82485	26.03.2021	Murujuga Aboriginal Corporation	KTVC Sales - February 2021	63.75
EFT82486	26.03.2021	Melon Heart	KTVC Sales - January 2021	2.55

Chq/EFT	Date	Name	Description	Amount
EFT82487	26.03.2021	Nauman N t/as Evening Glow Candles	KTVC Sales - January 2021	79.90
EFT82488	26.03.2021	Pilbara Dive And Tours (N Callanan t/as)	KTVC Sales - February 2021	55.25
EFT82489	26.03.2021	Quilts By Robyn	KTVC Sales - February 2021	120.00
EFT82490	26.03.2021	Three Birds Homewares (J Walford)	KTVC Sales - February 2021	78.20
EFT82491	26.03.2021	BSA Advanced Property Solutions (WA) Pty Ltd	WCH - Planned Quarterly Maintenance to Air-conditioning Units February 2021, Repairs to Air-conditioning Units - Various Sites	16,001.84
EFT82492	26.03.2021	Cleanaway Pty Ltd	Waste Collection - December 2020	228,638.68
EFT82493	26.03.2021	Department Of Transport	Vehicle Search Fees - Feb 2021	23.80
EFT82494	26.03.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	4,671.38
EFT82495	26.03.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	438.70
EFT82496	26.03.2021	Wesfarmers Kleenheat Gas Pty Ltd	REAP - Kleenheat Gas Bottle Refill	296.16
EFT82497	26.03.2021	Optus Billing Services Pty Ltd	Telephone Usage Charges - KLP	20.00
EFT82498	26.03.2021	Cleanaway Pty Ltd	Sweeping Of Carparks Paths Pathways And Roads - January 2021	38,839.61
EFT82499	26.03.2021	Horizon Power	Electricity Usage Charges	135,280.27
EFT82500	26.03.2021	Water Corporation	Water Usage Charges	20,153.73
EFT82501	26.03.2021	G Bailey	Sitting Fee - March 2021	2,931.50
EFT82502	26.03.2021	E Smeathers	Sitting Fee - March 2021	2,931.50
EFT82503	26.03.2021	J Armstrong	Sitting Fee - March 2021	963.78
EFT82504	26.03.2021	M Bertling	Sitting Fee - March 2021	2,931.50
EFT82505	26.03.2021	G Harris	Sitting Fee - March 2021	2,931.50
EFT82506	26.03.2021	P Long	Sitting Fee - March 2021	11,730.75
EFT82507	26.03.2021	P Miller	Sitting Fee - March 2021	2,931.50
EFT82508	26.03.2021	K Nunn	Sitting Fee - March 2021	4,801.33
EFT82509	26.03.2021	D Scott	Sitting Fee - March 2021	2,931.50
EFT82510	26.03.2021	J Waterstrom Muller	Sitting Fee - March 2021	2,931.50
EFT82511	26.03.2021	T & B Giles	Staff Housing - Rent April 2021	5,633.33
EFT82512	30.03.2021	Maxxia Pty Ltd	Maxxia Payment FE 31.03.2021 - SS Payments	55,606.68
EFT82513	01.04.2021	Land Surveys NPJS Pty Ltd	Land Development - Feature Survey	56,496.00
EFT82514	01.04.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	IT - Feature Surveying Utility Locating Road Design, IT - road Design Start-up Meeting & Site Inspection	71,660.60
EFT82515	01.04.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	PBFC External Painting Works - Structural Steel, Paint Colour Amendment, Fibre Cement Cladding	63,496.78
EFT82516	01.04.2021	Ausolar Pty Ltd	Footpath Lighting Maintenance - Supply and Install 44 x LED Carpark Lights, KLP - Replace Downlights, Roebourne Skate Park - Install Skate Park LED Floods & repair Damaged Flood Lights, KTA Main Admin - Replace Lights in Mayor's Office	52,593.12
EFT82517	01.04.2021	Brida Pty Ltd	Wickham Transfer Station Labour Costs - February 2021, Eastern Corridor Litter Services - February 2021, Graffiti Removal Services - February 2021	76,772.57
EFT82518	01.04.2021	Chefmaster Australia	Stock - Garbage Bags 80ltr (Box/400)	654.36
EFT82519	01.04.2021	CDM Australia Pty Ltd	IT - Web Protection Advanced 12 Months - 390 Users	25,032.87
EFT82520	01.04.2021	GHD Pty Ltd	Dampier Boat Jetty - Stage Two Detailed Design & Documentation to IFC Claim 2	22,519.20
EFT82521	01.04.2021	Hathaways Lubricants	Stock - Ad Blue	1,100.00

Chq/EFT	Date	Name	Description	Amount
EFT82522	01.04.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	KLP - Various Aluminium for Backwash Tank Lid in Pool Plant Room	252.56
EFT82523	01.04.2021	Ngarliyarndu Bindirri Aboriginal Corp.	City of Karratha Housing - Yard Maintenance	305.00
EFT82524	01.04.2021	The Australian Local Government Job Directory	Advertisement - Enterprise Systems Coordinator	742.50
EFT82525	01.04.2021	TNT Express	Freight Charges - Various	776.55
EFT82526	01.04.2021	Atom Supply	Stock - Cement General Purpose, Utility Blades, Aerosol, Uniform Orders - Various Departments	6,476.13
EFT82527	01.04.2021	J Blackwood & Son Pty Limited	P&G - Lamp Head Spot Flood HL-SF Milwaukee, Uniform Orders - Various Departments	405.09
EFT82528	01.04.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Battery, Master Switch, Electrical Leads, Inline Fuse	1,169.03
EFT82529	01.04.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Ground Water Monitoring Sampling Analysis 14 Samples, 7 Mile - PFAS 12 Analysis	5,144.04
EFT82530	01.04.2021	Access Unlimited International Pty Ltd	7 Mile - SR-X2V - Oxygen (O2) Sensor (4R-Series)	374.00
EFT82531	01.04.2021	Auspicious Arts Projects Inc	REAF - Freight Reimbursement for Project Items as per Contract	973.02
EFT82532	01.04.2021	BC Lock & Key	Wickham SES Building - Padlock E-Keyed to WES	93.50
EFT82533	01.04.2021	Beacon Equipment	Plant - Gearbox Flange Kit	96.30
EFT82534	01.04.2021	BP Australia Pty Ltd	Fleet Fuel - February 2021	2,710.81
EFT82535	01.04.2021	C Adams	Reimbursement Utilities as per Employment Contract - CEO	462.68
EFT82536	01.04.2021	R Bianco	Reimbursement Utilities as per Employment Contract - Manager Information Services	405.98
EFT82537	01.04.2021	Compact Business Systems Pty Ltd	Records Tab Dividers (10 pkt)	552.21
EFT82538	01.04.2021	Patrick Churnside (Mayaga Made Arts & Consultation)	REAF Tour - First Light On the Rocks Musician	4,000.00
EFT82539	01.04.2021	Computers Now Pty Ltd	Computer Hardware Supplies	290.92
EFT82540	01.04.2021	R Connors Dance	REAF 2021 - Chalk Marker for the HeART Signage	38.85
EFT82541	01.04.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Various Services	443.40
EFT82542	01.04.2021	K Day	Reimbursement - Study Assistance Cert III Conservation & Land Management	2,223.25
EFT82543	01.04.2021	A Dorning	Reimbursement of Utilities (Water) as per Manager Contract	406.38
EFT82544	01.04.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Investigate And Prune Back Palms (Front and Back)	230.00
EFT82545	01.04.2021	Edge Digital Technology Pty Ltd	REAP - Monthly Service March 2021 One Barco Projector	434.50
EFT82546	01.04.2021	Parker Hannifin (Australia) Pty Ltd	Plant - Fuel Hose	58.25
EFT82547	01.04.2021	Engineering Technology Consultants Trust	Dampier Palms Redevelopment Project - Additional Contract Administration December 2020	3,418.25
EFT82548	01.04.2021	Farinosi & Sons Pty Ltd	Tools & Consumables - Various Sites	434.23
EFT82549	01.04.2021	Glidepath Australia Pty Ltd	KTA Airport - Quarterly Electrical & Mechanical Inspections & Preventative Maintenance February 2021	13,062.50
EFT82550	01.04.2021	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight Charges - Various	5,598.21

Chq/EFT	Date	Name	Description	Amount
EFT82551	01.04.2021	Grace Information & Records Management (Grace Records Management (Aus	Records - Initial Uplift & Transport of Physical Records to Grace Records Management, Cataloguing, Storage & Digitisation of Records	19,080.56
EFT82552	01.04.2021	C Lin	Reimbursement - KTA Airport MSS Staff Parking Fees	25.00
EFT82553	01.04.2021	J Lyons	Reimbursement - Meet the Street	200.00
EFT82554	01.04.2021	A Virkar	Reimbursement of Utilities as per Manager Contract - Manager Airport	804.57
EFT82555	01.04.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Monthly Maintenance to Air-conditioning Units - Various Sites Various Periods	15,873.00
EFT82556	01.04.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Sharpe Avenue - Backflow Device Testing & Replacement February 2021, RAC - Investigate Current Temperature of Hot Water Tap, Kevin Richards Memorial Oval - Pressure Test Fire Hydrant	8,172.52
EFT82557	01.04.2021	Blue Hat Cleaning Services T/as Damek Cleaning Services	KTA Airport - Environmental Clean Gate lounge 1 - 04/02/21	402.40
EFT82558	01.04.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAF - Accommodation for 2 x Artists	478.00
EFT82559	01.04.2021	Rol-wa Pty Ltd T/a Allpest Wa	Planned Maintenance - February 2021 Annual Termite and Singapore Ant Inspections - Various Sites	830.50
EFT82560	01.04.2021	AK Evans Earthmoving (Ronlieeh Pty Ltd)	Road Maintenance - Hire Pad Foot Roller	3,118.50
EFT82561	01.04.2021	Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia	KLP - Spin Bike Replacement Brakes	574.20
EFT82562	01.04.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	704.17
EFT82563	01.04.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	TYS - 4 x TV's & TV Brackets	5,672.00
EFT82564	01.04.2021	Intent Building Contracting Pty Ltd	KTA Airport - Rectify Aspen Hangar Shed Doors, Bulgarra ELC - Carry Out Water Leak Rectification Works	8,034.50
EFT82565	01.04.2021	James Bennett Pty Limited	Book Orders - Various Libraries	683.24
EFT82566	01.04.2021	Keyspot Services	Name Plate - J Armstrong Councillor, Development Services - Magnetic Name Badges	63.00
EFT82567	01.04.2021	Karratha Fluid Power	Plant - Hose	137.41
EFT82568	01.04.2021	Kwik Kopy Printing Centre	Business Cards - Compliance Officer & Economic Development Project Officer	497.59
EFT82569	01.04.2021	Karratha Machinery Hire	Machinery Hire Charges - Various Projects	605.00
EFT82570	01.04.2021	Kennards Hire Pty Limited	Machinery & Equipment Hire Charges - Various Projects	1,448.08
EFT82571	01.04.2021	North West Tree Services	Point Samson - Reduce Tamarix Trees	21,306.51
EFT82572	01.04.2021	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro - Grease Trap Waste Removal - Travel and Volume Costs	4,270.79
EFT82573	01.04.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	1,209.45
EFT82574	01.04.2021	Wormald Australia Pty Ltd	KTA Main Admin - Repair Fire Panel Going into Fault Alarm	418.00
EFT82575	01.04.2021	Leethall Constructions Pty Ltd	7 Mile - Supply and Install of 100mm Thick Concrete	4,158.00

Chq/EFT	Date	Name	Description	Amount
EFT82576	01.04.2021	Modern Teaching Aids Pty Ltd (MTA)	KLP Crèche - Replacement Floor Mat	714.95
EFT82577	01.04.2021	Isentia Pty Limited	Cancelled Payment	0.00
EFT82578	01.04.2021	Marketforce	Development Services - Fire Weather Officer Advert Pilbara News 13/01/21	204.12
EFT82579	01.04.2021	The Neon Cove (Lachlan Menzies t/as)	REAF - Neon sign for the HeART for 2021	2,163.27
EFT82580	01.04.2021	NBS Signmakers	Aluminium Street Blades to MRWA Standard	939.51
EFT82581	01.04.2021	NW Communications & IT Specialists	WTS - Replace Mimo 4g Antenna That Was Damaged And Water Logged	998.00
EFT82582	01.04.2021	Norwest Craft Supplies	TYS - Term 1 Craft Supplies Needed for Programming	276.00
EFT82583	01.04.2021	Nindethana Seed Service Pty Ltd	P&G - Smoke Infused Vermiculite 1kg, Eucalyptus Victrix	110.55
EFT82584	01.04.2021	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - * Emulsion 60/170 (1000L CRS)	1,427.80
EFT82585	01.04.2021	Pilbara Distributors Pty Ltd	Staff Housing - 45kg Gas Bottle	190.00
EFT82586	01.04.2021	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (5 Reams/Box)	977.63
EFT82587	01.04.2021	Prompt Contracting And Fencing Pty Ltd	Hampton Oval - Supply and Install of Bollards Progress Claim 1	11,378.07
EFT82588	01.04.2021	Pro Design Lighting Pty Ltd	REAF 2021 - Lighting Gel for the HeART	38.50
EFT82589	01.04.2021	PTE Group Pty Ltd	Plant Purchase - Supply & Deliver Custom HD Flat Top Beavertail Mower Trailer 3.5T	14,953.90
EFT82590	01.04.2021	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Cancelled Payment	0.00
EFT82591	01.04.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	541.35
EFT82592	01.04.2021	Woolworths Group Limited	Food & Consumables - Various Departments	1,905.67
EFT82593	01.04.2021	Welcome Lotteries House	30% Progress Payment - Large Community Grants & Contributions 20/21 - Facility Maintenance	13,750.00
EFT82594	01.04.2021	Wickham Primary School P&C Association Inc	Bucks for Bags Donation - 21/03/21 Clean Up	540.00
EFT82595	01.04.2021	Wawardu Limited	Quarterly payment for caretaking arrangement for Roebourne Library April 2021	13,750.00
EFT82596	01.04.2021	Yurra Pty Ltd	Retention Claim - 50% at PC - Andover Park Redevelopment	41,582.16
EFT82597	01.04.2021	Nyimari Pty Ltd t/as Ngurrangga Tours	First Light On The Rocks - Mentoring by Clinton Walker for Clontarf. Instalment 2	2,200.00
EFT82598	01.04.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - 7 Pin Trailer Connector	31.65
EFT82599	01.04.2021	Rialto Distribution Pty Ltd	REAP - Love Weddings & Other Disasters Movie Screening March 2021	138.77
EFT82600	01.04.2021	Richose Pty Ltd	Plant - 100R19-12 Hose	360.73
EFT82601	01.04.2021	Run Energy Pty Limited	7 Mile - Concrete Blocks w/ Forklift Pockets and 3 x 32mm Poles	1,760.00
EFT82602	01.04.2021	Kmart Karratha	TBW - April Holidays - Items For Minute To Win It Programming GST Free Items	478.00
EFT82603	01.04.2021	Speedo Australia Pty Ltd	KLP Sales - Goggles	792.00
EFT82604	01.04.2021	Sunstone Design	Staff Housing - Supply And Installation Of New Blinds	3,162.28
EFT82605	01.04.2021	Brady Australia Pty Ltd t/as Seton Australia	IT General Expenses - 2000 Asset Labels	4,083.20

Chq/EFT	Date	Name	Description	Amount
EFT82606	01.04.2021	Scope Business Imaging	Youth Week - A5 Double Sided Flyers For Beach Party & A5 Single Sided Flyers For After Dark	660.00
EFT82607	01.04.2021	Seca Engineering Pty Ltd	WWTP - Scope Requirements to Have Inlet Screen & Supernatant Pumps Available after Mains Power Restoration	154.00
EFT82608	01.04.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Bio Block With Screen 88gm (san7255)	579.48
EFT82609	01.04.2021	A Studley (Amy & Ezra)	Arts Dev - Amy & Ezra Set 20/03/21	780.00
EFT82610	01.04.2021	N Shukla	REAF 2021 - Performance Fee	100.00
EFT82611	01.04.2021	Trasan Contracting Pty Ltd	Staff Housing - Wet Area Refurbishment & Roof Repairs	38,202.37
EFT82612	01.04.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tenderlink Advertising Fees - KLP & Turf Renovation Services	518.10
EFT82613	01.04.2021	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Dampier Shared Footpath Stage 6 - Line Marking	2,343.00
EFT82614	01.04.2021	Transcore Pty Ltd	Tech Services - Bathgate Road Traffic Study	17,600.00
EFT82615	01.04.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Parts - Tyres, Accella Tire Fill	854.40
EFT82616	01.04.2021	Horizon Power	Electricity Usage Charges	16,180.11
EFT82617	01.04.2021	Water Corporation	Water Usage Charges	14,424.89
EFT82618	01.04.2021	City Of Karratha - Social Club	Payroll Deductions	2,424.00
EFT82619	01.04.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT82620	01.04.2021	Australian Services Union (ASU/MEU Div)	Payroll Deductions	543.90
EFT82621	01.04.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT82622	01.04.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT82623	01.04.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT82624	01.04.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT82625	01.04.2021	Lgrceu	Payroll Deductions	61.50
EFT82626	01.04.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT82627	01.04.2021	J Patel (Mortgage Account)	Home Ownership	300.00
EFT82628	01.04.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT82629	01.04.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT82630	07.04.2021	Australian Taxation Office	Payroll Deductions	311,515.00
EFT82631	07.04.2021	Child Support Agency	Payroll Deductions	503.39
EFT82632	09.04.2021	Pilbara Motor Group - PMG	Plant - Supply & Deliver 1 x Isuzu MUX LS-M Auto Wagon (4x4), Plant - Generator	49,282.31
EFT82633	09.04.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Maintenance to Air-conditioning Units - Various Sites December 2020, KTA Admin - Install a Demand Control Ventilation	30,624.00
EFT82634	09.04.2021	Ausolar Pty Ltd	KTA Airport - Insulation Testing on Airport Lighting Circuits, IPC - Rectify Faulty Dishwasher, Dampier Foreshore Pavilion - Rectify Faulty BBQ	5,503.73
EFT82635	09.04.2021	Dampier Plumbing & Gas (t/f DPG Trust)	KTA Airport - Pump Out of Sewerage Station 4 & Adjust Pump Rails, Wickham Lions Park - Repair Damaged Drinking Fountain	2,808.19

Chq/EFT	Date	Name	Description	Amount
EFT82636	09.04.2021	Jupps Floorcoverings Karratha Pty Ltd	Staff Housing - Replace Carpet in Bedrooms	4,603.70
EFT82637	09.04.2021	Signature Music Pty Ltd	REAF - DJ Equipment Hire for the HeART, REAF - James Cutfield, REAF - Backline for Loud Guitars	1,689.60
EFT82638	09.04.2021	Dampier Community Association	MoU - Dampier Sunset Movies - 30% Progress Payment, REAF - DCH Hire 19 & 20/03/2021	6,189.82
EFT82639	09.04.2021	Forpark Australia Pty Ltd	P&G - Concord Rope Net, Sand Wheel Scoop Set	2,669.48
EFT82640	09.04.2021	GHD Pty Ltd	Land Development - Project Engineering Sewer Works	11,000.00
EFT82641	09.04.2021	Hathaways Lubricants	Stock - Ecoblue, Grease Cartridge	2,231.90
EFT82642	09.04.2021	Juluwarlu Group Aboriginal Corporation	Small Community Grants - Juluwarlu Group Yindjibarndi Cultural Education Program February 2021	2,750.00
EFT82643	09.04.2021	Karratha Florist	REAP - Assorted Flowers for Table Decorations	80.00
EFT82644	09.04.2021	Karratha Adventure Sports	TYS - Replacement of Pool Cues & Ping Pong Battens	299.70
EFT82645	09.04.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Cancelled Payment	0.00
EFT82646	09.04.2021	The Karratha Falcons Football & Sporting Club Inc	Cancelled Payment	0.00
EFT82647	09.04.2021	Karratha Districts Junior Soccer Association	Junior Light Token Reimbursement - Winter Season 2019	764.00
EFT82648	09.04.2021	Karratha Furniture & Bedding	REAP - Additional Furniture for Foyer Spaces	1,565.00
EFT82649	09.04.2021	Poolmart Karratha	KLP - Pool Temp Monitors	39.00
EFT82650	09.04.2021	Point Samson Community Association Inc	REAF 2021 - Artist in Residence Studio Point Samson Community Hall Hire	1,195.00
EFT82651	09.04.2021	Parry's Merchants	REAP - Bio 420ml Clear Cup (1000) CTN	347.20
EFT82652	09.04.2021	Ray White Real Estate Karratha	Lease & Management Fee Karratha - ERP Project 11/04/21 - 10/05/21	2,354.00
EFT82653	09.04.2021	St John Ambulance - Karratha	KLP - Replacement First Aid Equipment for Front Reception Crèche & Poolside.	853.04
EFT82654	09.04.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	790.71
EFT82655	09.04.2021	Royal Life Saving Society WA Inc	KLP - Rescue Tubes	1,197.70
EFT82656	09.04.2021	Helloworld Travel Karratha	Flights to Attend Courses - Various Staff Members	3,183.00
EFT82657	09.04.2021	TNT Express	Freight Charges - Various	278.96
EFT82658	09.04.2021	Atom Supply	Drainage Access Prevention - Chain Galvanised Proof Coil Regular Link 6mm, Plant - 3 Drawer Toolbox, Uniforms - Various Departments	5,647.24
EFT82659	09.04.2021	J Blackwood & Son Pty Limited	KTA Airport - Hose Reel Alemlube 20m x 10mm, Uniforms - Various Departments, Various Stock Items	2,676.91
EFT82660	09.04.2021	Onyx Group WA Pty Ltd	Catering for Council Briefing - 13 People 15/03/2021	450.00
EFT82661	09.04.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts - Led Driving Light	645.51
EFT82662	09.04.2021	Arts Hub Australia Pty Ltd	Advertising - Cossack Art Awards Internship	435.60
EFT82663	09.04.2021	AMD Audit & Assurance Pty Ltd	Cancelled Payment	0.00
EFT82664	09.04.2021	ATI Parts Australia	Stock - Air Filter Kubota Inner	76.59
EFT82665	09.04.2021	Auspicious Arts Projects Inc	REAF - Every Day Super Hero March 2021 Instalment 2	15,847.59

Chq/EFT	Date	Name	Description	Amount
EFT82666	09.04.2021	BC Lock & Key	Millars Well ELC - Supply Internal Lever and Cylinder, WCH - Supply Indicator Bolt	619.00
EFT82667	09.04.2021	Beacon Equipment	Plant Part - Handle Stp11397914903	73.70
EFT82668	09.04.2021	Bookeasy Pty Ltd	KTVC - Monthly Bookeasy Service Fee & Commissions - February 2021	275.00
EFT82669	09.04.2021	Breaksea Incorporated	REAF - Breaksea Singing Festival Closing Event Instalment 2	7,696.56
EFT82670	09.04.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	2,420.00
EFT82671	09.04.2021	Cherratta Lodge Pty Ltd	KLP - Dry Clean Tablecloths	52.47
EFT82672	09.04.2021	Command IT Services	IT - ACC 7 Enterprise Edition Camera License	3,199.11
EFT82673	09.04.2021	Comtec Data Pty Ltd	WRP Bistro - Clean Up Av Equipment Cabinet, WRP Bistro - Replace U/S AMP 2	6,384.40
EFT82674	09.04.2021	Data#3 Limited	Computer Network - Dell Maintenance Renewal (REAP)	329.99
EFT82675	09.04.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Various Services	1,053.50
EFT82676	09.04.2021	E & MJ Rosher Pty Ltd	Rod Tie Assy	1,299.14
EFT82677	09.04.2021	Farinosi & Sons Pty Ltd	Stock - Roof & Gutter Grey 310g Selley's	47.85
EFT82678	09.04.2021	FE Technologies Pty Ltd	ICT Costs - Mar 2021 - Feb 2022 Various Libraries	12,463.00
EFT82679	09.04.2021	Tomas Ford	Cancelled Payment	0.00
EFT82680	09.04.2021	FolkWorld Inc (Fairbridge Festival t/as)	Arts Development - Fairbridge Festival Quest Songwriting Sponsorship	1,400.00
EFT82681	09.04.2021	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges - Various	3,280.68
EFT82682	09.04.2021	Guru Dudu Productions Pty Ltd	REAF - 4 x Silent Disco Tours Instalment 2	3,850.00
EFT82683	09.04.2021	Hitachi Construction Machinery	Stock - RP-A03 Pin	38.02
EFT82684	09.04.2021	Moore Stephens (wa) Pty Ltd As Agent	Attendance The Financial Management Regulations Webinar 13/11/20 – Corporate Accountant	198.00
EFT82685	09.04.2021	Scene Investments Pty Ltd (House Proud Living)	IPC - Cake Stand & Knives	83.82
EFT82686	09.04.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	5.24
EFT82687	09.04.2021	Steven Douglas Hensby	REAF 2021 - Steve Hensby 2 Performances & 1 Workshop, Instalment 2	956.00
EFT82688	09.04.2021	Intent Building Contracting Pty Ltd	IPC - Re-attach Disabled Toilet Bar	1,008.50
EFT82689	09.04.2021	James Bennett Pty Limited	Book Orders - Various Libraries	112.26
EFT82690	09.04.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Replace Faulty Alarm	841.50
EFT82691	09.04.2021	Jokeria Pty Ltd	REAF 2021 - 15 min Set by Jokeria & Encore Song by Breaksea & Choir	1,100.00
EFT82692	09.04.2021	Jacob Gordon Reid t/as Jake Reid Music	REAF 2021 - The HeART Performance 19/03/21	700.00
EFT82693	09.04.2021	Karratha Medical Centre	GP Housing Subsidy - 04/12/2021 - 23/03/2021	4,200.00
EFT82694	09.04.2021	Komatsu Australia Pty Ltd	Stock - AC Air Fill, Air Filter Primary	454.50
EFT82695	09.04.2021	Karratha Lottery Centre & Newsagency	Covechella Beach Party - Food & Drink Tickets & Paint Pens	92.59
EFT82696	09.04.2021	Isentia Pty Limited	Media monitoring Services - February 2021	2,035.00

Chq/EFT	Date	Name	Description	Amount
EFT82697	09.04.2021	Emerge Environmental Services Pty Ltd t/as Emerge Associates	Remedial Works - Bushfire Hazard Assessments	9,310.13
EFT82698	09.04.2021	Mawarnkarra Health Services	Medical Services Housing Subsidy	2,700.00
EFT82699	09.04.2021	Mega Vision Australia Pty Ltd	REAF 2021 - Production & Staging Instalment 1	15,775.27
EFT82700	09.04.2021	NW Communications & IT Specialists	Staff Housing - Investigate Issue w/ TV Reception Data Point	132.00
EFT82701	09.04.2021	NYFL Commercial Pty Ltd	REAF 2021 - Cossack Hire Fee Post & Telegraph Building	250.00
EFT82702	09.04.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Coffee Order	474.00
EFT82703	09.04.2021	Paint Industries Pty Ltd	KTA Airport - Topdek Runway Mark 20lt Y14 Gold Yellow	4,878.50
EFT82704	09.04.2021	Pilbara Distributors Pty Ltd	Stock - Oven Cleaner 5ltr (Nova)	127.60
EFT82705	09.04.2021	Pilbara Copy Service	Canon Advanced Scanning Unit - incl. 3yr Warranty & Biannual Service	14,575.00
EFT82706	09.04.2021	Pilbara Windscreen Experts Pty Ltd	Plant - Insurance Excess Payable Windscreen Replacement	605.00
EFT82707	09.04.2021	Plus Architecture Western Australia Pty Ltd	Sharpe Ave - Concept Design Development Options	8,801.10
EFT82708	09.04.2021	Karratha Security WA (Pilbara Enterprises Australia Pty Ltd t/as)	REAF - Security for the Loud Guitars & Red Can Concert 19/03/2021	7,097.75
EFT82709	09.04.2021	Joseph John Penipe	REAF - Photography Joseph Penipe	3,200.00
EFT82710	09.04.2021	pvi collective ltd	REAF Interactive Theatre Work Deviator Instalment 2 (Extra Performer Required)	13,617.11
EFT82711	09.04.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant - Cargo Net 15 Hooks	35.02
EFT82712	09.04.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile Yellow (Box 40)	1,465.64
EFT82713	09.04.2021	Statewide Bearings	Plant Repairs - Wheel	208.31
EFT82714	09.04.2021	Kmart Karratha	REAF - Decorative and Catering Items for Grease Sing A Long Event	145.80
EFT82715	09.04.2021	Scope Business Imaging	KTVC - Printer Service Plan And Copy Charges February 2021	192.50
EFT82716	09.04.2021	Spare Parts Puppet Theatre	REAF - String Symphony Interactive Performances 12/03/21 - 14/03/21 Instalment 2	25,080.00
EFT82717	09.04.2021	Skipper Transport Parts	Stock - Filter Fuel / Water Separator	71.47
EFT82718	09.04.2021	Show Technology Australia P/L	Equipment Replacement - 1 x Unique Haze Juice 25L	654.29
EFT82719	09.04.2021	Sea Jewels Swimwear	Uniforms - Adult Rashies	2,868.00
EFT82720	09.04.2021	IF Foundation	Transport for Black Swan Theatre Workshop Participants in Wickham & Roebourne to Karratha	450.00
EFT82721	09.04.2021	Turner Design	Engineer Certificate for Walking & Jogging Route Signs	2,838.00
EFT82722	09.04.2021	The Pool Table Man	TYS & The Base - Pool Tables incl. Shipping from Perth	9,280.00
EFT82723	09.04.2021	Technology One Limited	GIS Support Services for Intramaps - March 2021	2,167.00
EFT82724	09.04.2021	Guilhem Therond	REAF - DJ Sets at the HeART 12 & 13/03/2021 Instalment 2	1,100.00
EFT82725	09.04.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	REAF - Loud Guitars & Red Cans on Ice Concert Litter Collection & Portaloo Cleaning	1,149.32

Chq/EFT	Date	Name	Description	Amount
EFT82726	09.04.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Alcohol for Events, REAF - Artist Accommodation and Meal Allowances	2,505.70
EFT82727	09.04.2021	Rol-wa Pty Ltd T/a Allpest Wa	7 Mile Waste - Annual Termite & Singapore Ant Inspections	275.00
EFT82728	09.04.2021	J Bygrave	Security Subsidy Reimbursement	500.00
EFT82729	09.04.2021	N Milligan	Reimbursement of Utilities as per Manager Contract - Manager Community Programs	1,630.17
EFT82730	09.04.2021	C Cohn	Security Subsidy Reimbursement	500.00
EFT82731	09.04.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - March 2021	345.95
EFT82732	09.04.2021	Kennards Hire Pty Limited	Machinery & Equipment Hire Charges - Various Projects	4,580.40
EFT82733	09.04.2021	M Lockyer	Security Subsidy Reimbursement	500.00
EFT82734	09.04.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - March 2021	1,015.00
EFT82735	09.04.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	866.37
EFT82736	09.04.2021	S Stewart	Security Subsidy Reimbursement	500.00
EFT82737	09.04.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Unforeseen Reactive Irrigation	1,358.50
EFT82738	09.04.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	673.63
EFT82739	09.04.2021	P van Heerden	Reimbursement - Meet the Street	174.56
EFT82740	09.04.2021	Westrac Equipment Pty Ltd	Plant - Mirror, Stock - Air Filter	310.45
EFT82741	09.04.2021	Wormald Australia Pty Ltd	KLP - Replace Missing/ Defective Items	907.50
EFT82742	09.04.2021	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental & Service For Water Works Cooler March 2021	66.00
EFT82743	09.04.2021	Cleanaway Pty Ltd	Servicing of 7 Mile Waste Transfer Station 30m3 Hook Bins, Bulk Recycling - 7 Mile & WTS February 2021	7,286.74
EFT82744	09.04.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	6,488.03
EFT82745	09.04.2021	Horizon Power	Electricity Usage Charges	1,692.48
EFT82746	09.04.2021	Water Corporation	Water Usage Charges	5,241.80
EFT82747	09.04.2021	Water Corporation	Water Usage Charges	27,315.61
EFT82748	09.04.2021	Neverfail Springwater Ltd - WWTP	WWTP - 15L Spring Water Bottles	25.25
EFT82749	16.04.2021	Blue Hat Cleaning Services T/as Dame! Cleaning Services	Cleaning Services - Various Sites March 2021	149,597.52
EFT82750	16.04.2021	Onyx Events - Onyx Group WA Pty Ltd	Event Management of FENACLING Festival 2021 - 50% Deposit	56,747.07
EFT82751	16.04.2021	Wawardu Limited	Ganalili Centre Service Agreement - Schedule 1 Part 1 Tourism Information Services (April, May, June)	50,930.00
EFT82752	16.04.2021	Yurra Pty Ltd	TC Damien - Dampier Foreshore Minor Works Cyclone Damage Claim 2, Andover Park Redevelopment Claim 9	48,490.97
EFT82753	16.04.2021	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Replace Damaged Ceramic Tiles in Male Departures Toilets	1,190.00
EFT82754	16.04.2021	Chefmaster Australia	Stock - 240ltr Bin Liners	1,009.54
EFT82755	16.04.2021	Garrards Pty Ltd	Stock - Rat Bait Station Black (Protecta)	89.36
EFT82756	16.04.2021	Hathaways Lubricants	Stock - Engine Oil Titan GT1 Flex 23 (20L)	391.70
EFT82757	16.04.2021	IT Vision	IT Vision - Removal of Superannuation YTD Totals from Payslip Template	275.00
EFT82758	16.04.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Refund Credit Balance	942.06

Chq/EFT	Date	Name	Description	Amount
EFT82759	16.04.2021	Les Mills Aerobics Australia	KLP - Les Mills License Fees April 21	1,862.40
EFT82760	16.04.2021	Leisure Institute Of WA Aquatics (Inc)	LIWA Aquatics Individual Membership - K Jackson (April 2021 - 2022)	132.00
EFT82761	16.04.2021	Ray White Real Estate Karratha	ERP Office - Strata Levies - 01/03/21 - 31/05/21	1,029.87
EFT82762	16.04.2021	St John Ambulance - Karratha	Plant - Burns First Aid Module	15.40
EFT82763	16.04.2021	Sealanes (1985) Pty Ltd	Office Supplies - Milk	122.94
EFT82764	16.04.2021	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm x 3.3mm	393.25
EFT82765	16.04.2021	TNT Express	Freight Charges - Various	70.87
EFT82766	16.04.2021	Electric Images Australia (Gavin Lee Canning)	KTVC Sales - February 2021	396.00
EFT82767	16.04.2021	Forge Resources Swan Pty Ltd	Rates Refund	635.13
EFT82768	16.04.2021	Housing Authority	Rates Refund	286.02
EFT82769	16.04.2021	Binta Sunilkumar Patel	Rates Refund	831.46
EFT82770	16.04.2021	Bunzl Brands And Operations Pty Ltd	Uniforms - Safety Boots	199.20
EFT82771	16.04.2021	Atom Supply	Stock - Yield Aerosol Penetrating Agent 400g, Uniforms - Various Departments, Stock - Uniforms	1,804.34
EFT82772	16.04.2021	J Blackwood & Son Pty Limited	Stock - Various Items for Various Departments	4,292.53
EFT82773	16.04.2021	Assetic Australia Pty Ltd	Financial Services - Webinar For Building Maintenance And Mobility Modules	8,415.00
EFT82774	16.04.2021	Airport Security Pty Ltd	IT - Karratha Airport Aviation Security Identification Card (ASIC)	220.00
EFT82775	16.04.2021	Associated Instrumentation Pty Ltd	KTA Airport - Calibration of Clinometer	165.00
EFT82776	16.04.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Amber Strobe Beacon, Battery Cable	335.45
EFT82777	16.04.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Spot Landfill Sampling Soil Analysis & Acetic Acid Leachate	343.75
EFT82778	16.04.2021	Adapt-A-Lift Group Pty Ltd	Plant - Adapta-lift Attend Leisureplex Site & Replace X 4 Batteries On Hyster W40z	1,697.29
EFT82779	16.04.2021	Fuzz Digital (Daniel Fowler)	REAF - Video Trailer 2021 Instalment 2 with Additional Editing	4,188.00
EFT82780	16.04.2021	Active Mobility Systems (TTF Darryl Roach Family Trust & Others t/as)	Disability Inclusion Project - 1 x Kingsdene Premium Adult Change Table	3,270.00
EFT82781	16.04.2021	BOC Limited	REAF - CO2 31kg Bottles, Mosquito Management - CO2 Industrial D Size Cylinders	275.81
EFT82782	16.04.2021	Bunzl Ltd	Stock - White Hand Towel (Pack/12)	414.98
EFT82783	16.04.2021	BC Lock & Key	KTA Main Admin - Supply Complete Locksets & Lever Furniture x 3	1,760.13
EFT82784	16.04.2021	Barking Gecko Theatre Company Ltd	Creative Collective Additional Facilitator Workshop Barking Gecko Feb 26 - 28th 2021	3,540.00
EFT82785	16.04.2021	Briony Barr (Barr Briony Jean t/as)	REAF 2021 - Briony Barr Show Drawing On Complexity - Instalment 2	2,418.50
EFT82786	16.04.2021	Bevin Creative (tff Bevin Design House Trust t/as)	Graphic Design for the Red Earth Arts Festival 2021 Additional Hours - Instalment 4	4,177.83
EFT82787	16.04.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	598.04
EFT82788	16.04.2021	Chamber Of Commerce And Industry Of Western Australia Limited	New Work Health and Safety Laws - Live Webinar 29/03/2021	495.00

Chq/EFT	Date	Name	Description	Amount
EFT82789	16.04.2021	Cleverpatch Pty Ltd	Various Libraries - Craft Items For January School Holidays	338.57
EFT82790	16.04.2021	Cherratta Lodge Pty Ltd	KLP - Tablecloths & Bags Laundry	50.98
EFT82791	16.04.2021	Comtec Data Pty Ltd	ERP Development - Install P2P Link between Admin Office ERP Office	4,114.00
EFT82792	16.04.2021	Crusader National Pty Ltd	Relocation Costs for Staff - Building Surveyor	2,400.00
EFT82793	16.04.2021	David Golf & Engineering Pty Ltd	KGC - Plastic Putting Cups Sandscap Putting Cups	2,299.00
EFT82794	16.04.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Various Services	1,060.20
EFT82795	16.04.2021	Datacom Systems (AU) Pty Ltd	IT Software - Office 365 Microsoft Licenses 23/02/2021 to 22/03/2021	152.17
EFT82796	16.04.2021	C Doyle t/as The Space Karratha	TYS - Mindfulness Monday - 8 x 1 Hour Yoga & Mindfulness Sessions For Youth	960.00
EFT82797	16.04.2021	DADAA Limited	Cancelled Payment	0.00
EFT82798	16.04.2021	E & MJ Roshier Pty Ltd	Plant Repairs - Case (Blower 54), Dampier Stearing Tilt	796.11
EFT82799	16.04.2021	Parker Hannifin (Australia) Pty Ltd	Plant - Fuel Hose 1/4	18.61
EFT82800	16.04.2021	Max & Claire Pty Ltd T/a Ergolink	High Back Large Seat for Governance	545.15
EFT82801	16.04.2021	Farinosi & Sons Pty Ltd	Equipment Replacement - Ute Box Upright Grey, KTA Airport - Drill Bit	1,323.40
EFT82802	16.04.2021	Tomas Ford	REAF - Crap Music Rave Party x 2 & Sad Dad x 1 Instalment 2 (70%)	7,008.00
EFT82803	16.04.2021	Four Tone Artist (Universal Music Australia Pty Ltd t/as)	REAF 2021 - The Southern River Band Instalment 2 19/03/2021	11,000.00
EFT82804	16.04.2021	Global Security Management (WA)	Nightly Security Patrols - Various Sites March 2021	5,057.07
EFT82805	16.04.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Seasol Fertiliser 20L	619.50
EFT82806	16.04.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,734.10
EFT82807	16.04.2021	Global Spill Control Pty Ltd	7 Mile - Hose Reel Cover UV Red, 7 Mile Corrosive Labels	269.84
EFT82808	16.04.2021	AK Evans Earthmoving (Ronlieeh Pty Ltd)	KTA Airport - Labour Diagnose Fuel Fault On Loader Hired For Landfill Works	277.75
EFT82809	16.04.2021	Handy Hands Pty Ltd	Weed Control - Broadleaf Spraying Dampier Hwy Medians & Leisureplex Verge	8,392.73
EFT82810	16.04.2021	Isubscribe Pty Ltd	Magazine Subscriptions 2021-2022 - Various Libraries	1,459.55
EFT82811	16.04.2021	Independent Fuel Solutions Pty Ltd	Stock - Diesel Fuel for Depot	30,338.88
EFT82812	16.04.2021	Intent Building Contracting Pty Ltd	WTS - Repair Leaking/Damaged Roof, KTA Main Admin - Removal of Dividing Wall	10,457.20
EFT82813	16.04.2021	Karratha Smash Repairs	Plant - Insurance Claim Excess Payable	300.00
EFT82814	16.04.2021	Karratha Veterinary Hospital	Dog Health Program - Various Services	433.50
EFT82815	16.04.2021	KLB Systems	7 Mile - Rolls 80mm Thermal Paper (Box of 24 Rolls)	792.00
EFT82816	16.04.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Insurance Excess Payable	300.00

Chq/EFT	Date	Name	Description	Amount
EFT82817	16.04.2021	Kennards Hire Pty Limited	Machinery & Equipment Hire Charges - Various Projects	11,264.57
EFT82818	16.04.2021	Karratha Womens Refuge (t/f The Salvation Army (WA) Property Trust)	Large Community Grants - 30% Progress Payment - Women's Refuge Safe Room Enhancements	3,300.00
EFT82819	16.04.2021	Octagon Lifts Pty Ltd	REAP & KTA Airport - Passenger and Goods Lift Maintenance	6,376.56
EFT82820	16.04.2021	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management March 2021	2,749.53
EFT82821	16.04.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	9,815.60
EFT82822	16.04.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	KTA Airport - Maintenance Service Agreement for CBS X-Ray Equipment March 2021	6,028.00
EFT82823	16.04.2021	Leethall Constructions Pty Ltd	Guard Rail - Remove Existing/Install New Bayview Road and Nairn Street	11,440.00
EFT82824	16.04.2021	LGIS (Walga)	Workcare Insurance - Actual Wages Adjustment	504.71
EFT82825	16.04.2021	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Year 3 Dreamlife Music rollover, Always on Social, Additional Production Costs	43,577.15
EFT82826	16.04.2021	Merge Group (Steel Cap Recruitment Pty Ltd t/as)	Labour Hire - REAF Loud Guitars Event 21/03/2021	859.32
EFT82827	16.04.2021	Minaxi May	REAF - Workshop 11th - 16th March Instalment 2	3,107.50
EFT82828	16.04.2021	Mynd Shyft Pty Ltd	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	2,750.00
EFT82829	16.04.2021	NBS Signmakers	Traffic/Street Signs - Ali Signs With Strut Channel Clamps & Bolts	576.40
EFT82830	16.04.2021	NW Communications & IT Specialists	Roebourne Library - Alarm Monitoring March 2021	62.30
EFT82831	16.04.2021	Ixom Operations Pty Ltd (Orica)	KLP - 920 Kg Drum of Chlorine Gas	3,200.44
EFT82832	16.04.2021	OTR Tyres (TKPH Pty Ltd)	Plant - Tyre, Balance & Fit	597.30
EFT82833	16.04.2021	Pegs Creek Cricket Club	COVID-19 Community Assistance Payment	1,000.00
EFT82834	16.04.2021	Prompt Contracting And Fencing Pty Ltd	KTA Airport - Supply new Fence Post, Install Rails and Sheets from Dismantled Colourbond Airside Fence, Supply Webforge Hand Rail System, WAC - Supply & Install Temporary Fencing	22,803.00
EFT82835	16.04.2021	Profix Glass Karratha Pty Ltd	WCH - Please Reglaze Broken Window	656.70
EFT82836	16.04.2021	Karratha Security WA (Pilbara Enterprises Australia Pty Ltd t/as)	REAF - The HeART Security - Amphitheatre 11/03/2021 to 21/03/2021	16,907.00
EFT82837	16.04.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - 7 Pin Small Metal Trailer Connector Round	12.65
EFT82838	16.04.2021	Red Dot Stores	Community Programs - Mints for Community Engagement Meeting	14.97
EFT82839	16.04.2021	Rialto Distribution Pty Ltd	REAP - The Elfkings W/E 10/03/21	198.33
EFT82840	16.04.2021	Kmart Karratha	KLP - School Holiday Programs Materials for Easter Craft Creations	265.80
EFT82841	16.04.2021	Karratha State Emergency Service	KTA SES - Quarterly Payment for Operational Purposes July 20 - March 21	5,775.48
EFT82842	16.04.2021	Speedo Australia Pty Ltd	KLP - Goggles For Sale	396.00
EFT82843	16.04.2021	Shire Of Wyndham - East Kimberley	Request for Certificate of Design Compliance for Information Bay Signage & Shade Application	378.97

Chq/EFT	Date	Name	Description	Amount
EFT82844	16.04.2021	Solcomm Pty Ltd	Broadband Wireless Network Upgrade - Phase 2 Design Completion 50% Claim, ACMA License Assistance	44,562.98
EFT82845	16.04.2021	Scott Printers Pty Ltd	Crime Prevention - Lock It or Lose It Flyers	339.90
EFT82846	16.04.2021	Schneider Electric (Australia) Pty Ltd	REAP - Sensor Temp Duct STD500-150	74.99
EFT82847	16.04.2021	Skipper Transport Parts	Stock - Bag of Rags 15kg	244.57
EFT82848	16.04.2021	Northwest Trophies & Engraving	REAF 2021 - First Light On The Rock Travel Mugs	1,584.00
EFT82849	16.04.2021	Seca Engineering Pty Ltd	KTA Airport - Repair Balance Tank Level Transmitter	462.00
EFT82850	16.04.2021	Southern Cross Austereo Pty Ltd	Radio Advertising for REAF 2021 from 9 - 28 Feb 2021	8,624.00
EFT82851	16.04.2021	S & J Glass Pty Ltd t/as Midland Brick	Footpath & Kerb Maintenance - Supply 1 x pack (312) of heavy Red Duty Bricks	391.05
EFT82852	16.04.2021	Trasan Contracting Pty Ltd	Staff Housing - Please Repair Wardrobes as Required	5,475.04
EFT82853	16.04.2021	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Staff Housing - Full Internal Repaint of House	9,020.00
EFT82854	16.04.2021	The Last Great Hunt	REAF - 2 Performances of Alvin Instalment 2	16,500.00
EFT82855	16.04.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant - Tyres, Wheel Alignment	1,240.00
EFT82856	16.04.2021	Jalaru Photography (Michael Torres t/as)	Arts Development - SCARIII Exhibition March 2021 Instalment 2	4,200.00
EFT82857	16.04.2021	Taylor Industries WA Pty Ltd	Plant - Repairs To Pivot Pin And Chain Ladder Paint	2,381.50
EFT82858	16.04.2021	Emerge Associates (TTF The Reef Family Trust t/as)	Dampier Palms Hampton Oval - Design & Document Site Plan & Crossover Solution	1,589.50
EFT82859	16.04.2021	UDLA	Baynton West Park Garden - Drafting & Landscape Design of Stage 1 Renewal	3,630.00
EFT82860	16.04.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	453.65
EFT82861	16.04.2021	Westrac Equipment Pty Ltd	Stock - Grader Blade Hardened, Plant Mudflaps & 185-4015 Clip	780.32
EFT82862	16.04.2021	Woolworths Group Limited	Food & Consumables - Various Departments	1,099.34
EFT82863	16.04.2021	WA Billboards	REAF - Screen Advertising at Karratha Airport for Trailer	5,845.75
EFT82864	16.04.2021	Wangler Investments Pty Ltd T/a Western Angler	Wickham Library - Western Angler Magazine Subscription 2021-2022	45.00
EFT82865	16.04.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	KTA Airport - Repair Pedestrian Barrier Bollards	936.32
EFT82866	16.04.2021	Wickham Basketball Association	COVID-19 Community Assistance Payment	1,000.00
EFT82867	16.04.2021	Western Australian Swimming Association	Year 2 (2021) Sponsorship - Burrup Classic Open Water Swim 50% Payment Up-Front	11,000.00
EFT82868	16.04.2021	Ausolar Pty Ltd	PBFC - Carry Out Lighting Works for The Health Module Foyer, Bulgarra Oval - Supply Cables to Poles 4 & 5 at Pitch, Staff Housing - Replace Damaged Fans, KTA Airport Repairs to Virgin Australia Yard Airside Solar Gate, Repairs to Electrics - Various Sites	16,784.16
EFT82869	16.04.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Repairs to Air-conditioning Units - Various Sites February 2021	20,636.57

Chq/EFT	Date	Name	Description	Amount
EFT82870	16.04.2021	Dampier Plumbing & Gas (tff DPG Trust)	KTA Airport - Supply 2 x Cast-Iron Waste Water Pumps and 2 x Guide Rail Holders, KLP - Replace Existing Water Tanks with New, Backflow Device RPZ Testing November 2020 - Various Sites	41,789.60
EFT82871	16.04.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	299.86
EFT82872	16.04.2021	Horizon Power	Electricity Usage Charges	10,286.21
EFT82873	16.04.2021	Cleanaway Pty Ltd	Cancelled Payment	0.00
EFT82874	16.04.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	32,944.28
EFT82875	16.04.2021	Water Corporation	Water Usage Charges	59,845.81
EFT82876	16.04.2021	Water Corporation	Water Usage Charges	45,234.29
EFT82877	16.04.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	7 Mile - Annual Fee For Water Cooler At Weighbridge	257.25
EFT82878	16.04.2021	Cleanaway Pty Ltd	Bulk Recycling - Various Sites March 2021	1,671.99
EFT82879	16.04.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	Indoor Play Centre 2021 Financial Year - Lease Liability February 2021	43,460.24
EFT82880	16.04.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT82881	16.04.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT82882	16.04.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT82883	16.04.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT82884	16.04.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT82885	16.04.2021	Maxxia Pty Ltd	Payroll Deductions	56,214.20
EFT82886	16.04.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT82887	16.04.2021	J Patel (Mortgage Account)	Home Ownership	300.00
EFT82888	16.04.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT82889	16.04.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT82890	21.04.2021	Australian Taxation Office	Payroll Deductions	286,015.00
EFT82891	21.04.2021	Child Support Agency	Payroll Deductions	516.65
EFT82892	21.04.2021	Australian Taxation Office	BAS - March 2021	63,049.00
EFT82893	23.04.2021	Tropical Pools (tff Prestige Projects Trust t/as)	WRP - Pool Remediation Progress Claim 10	158,354.23
EFT82894	23.04.2021	TTF The Peckham Family Trust (Sports Surfaces t/as)	Ovals - Synthetic Sport Surface Replacement for Karratha Elements	128,833.04
EFT82895	23.04.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power March 2021	65,019.05
EFT82896	23.04.2021	Horizon Power	Electricity Usage Charges	1,214.99
EFT82897	23.04.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Supply Set Services for March 2021, WRP - Supply & Level Topsoil On Wickham Oval, Hollow Tine Core	64,976.45
EFT82898	23.04.2021	Australia Post	Postage Charges - March 2021	819.02
EFT82899	23.04.2021	Aerodrome Management Services Pty Ltd (AMS)	KTA Airport - Annual Technical Inspection/Annual Safety Inspection of Aerodrome in accordance with CASA	6,528.06
EFT82900	23.04.2021	Allied Pickfords - Karratha	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT82901	23.04.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	1,024.31
EFT82902	23.04.2021	Dell Australia Pty Limited	IT - Single Incident Onsite Service for Notebooks, Desktops, Tablets and All in Ones	331.77
EFT82903	23.04.2021	Hart Sport	KLP - Replacement Hire Sports Equipment for Squash & Basketball	702.90
EFT82904	23.04.2021	Hathaways Lubricants	Plant - Product # 4845020 - ATF 5500 Oil 20L	810.97
EFT82905	23.04.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Supply of Assorted Motorbike Security Devices for the Lock it or Lose it Promotion	4,404.00
EFT82906	23.04.2021	Parry's Merchants	REAP - Kiosk Supplies	2,342.65
EFT82907	23.04.2021	Helloworld Travel Karratha	Return Flights - ARO Facilitator J Scott	862.00
EFT82908	23.04.2021	TNT Express	Freight Charges - Various	89.08
EFT82909	23.04.2021	Thrifty Car Rental	Car Hire for Manager City Services - Site Visit of Redhill & Bunbury Compost Facilities 22-23/03/2021	96.00
EFT82910	23.04.2021	Chadson Engineering Pty Ltd	Stock - Palintest Tablets (Box/250)	110.00
EFT82911	23.04.2021	Cabcharge Australia Pty Ltd	Cab Charges Various Directors & Mayor - November 2020	1,018.88
EFT82912	23.04.2021	Cleverpatch Pty Ltd	WRF - Resources April Holiday Program	1,178.64
EFT82913	23.04.2021	Cherratta Lodge Pty Ltd	REAF Artists - 13 Nights' Accommodation for Artists	3,876.06
EFT82914	23.04.2021	Command IT Services	Security Alarm Monitoring Monthly - Various Sites April 2021	203.50
EFT82915	23.04.2021	Atom Supply	Stock - Uniforms, Stock - Grease Gun	1,188.06
EFT82916	23.04.2021	J Blackwood & Son Pty Limited	Stock - Various Consumables, Uniforms - Various Departments	2,643.84
EFT82917	23.04.2021	Onyx Group WA Pty Ltd	REAF - Artist Night Drinks and Catering 14/03/2021	1,457.00
EFT82918	23.04.2021	Aflex Technology (NZ) Ltd	WRP - 4 x Small Blowers for Sealed Inflatables	1,285.90
EFT82919	23.04.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Various Parts	1,275.96
EFT82920	23.04.2021	Arts Hub Australia Pty Ltd	Advertising - Regional Arts Report April 2021	2,475.00
EFT82921	23.04.2021	Aquatic Services WA Pty Ltd	KLP - Chlorine Gas Regulator Testing and Freight	138.60
EFT82922	23.04.2021	Aussport Scoreboards (Fuel 4 Business Pty Ltd t/as)	FBCC - Electronic Scoreboard (AFL & Cricket) with Handheld Remote Controller 50% Deposit	12,837.00
EFT82923	23.04.2021	Adapt-A-Lift Group Pty Ltd	Plant Repairs - Attend Site & Inspect Fault	181.50
EFT82924	23.04.2021	Bin Bombs Pty Ltd	7 Mile - 10kg Bin Bomb	1,424.50
EFT82925	23.04.2021	Bolinda Publishing Pty Ltd	Cancelled Payment	0.00
EFT82926	23.04.2021	BP Australia Pty Ltd	Fleet Fuel - March 2021	5,001.28
EFT82927	23.04.2021	BB Landscaping WA Pty Ltd	Staff Housing - Repair Retic Water Spurting Out	863.50
EFT82928	23.04.2021	Baynton Cricket Club	COVID-19 Community Assistance Payment	1,000.00
EFT82929	23.04.2021	BLB Creative (Sarah Roots)	Arts Development - Youth Week Youth Workshops	930.00
EFT82930	23.04.2021	Boya Equipment Pty Ltd	Stock - Blades, Bolts	336.58
EFT82931	23.04.2021	Comtec Data Pty Ltd	KTA Airport - Resecure Magnet Door Stopper at Qantas Lounge, KLP - Repair Amplifier, WRP Bistro - CCTV Camera Repairs	1,817.42
EFT82932	23.04.2021	Campbell Clan Superannuation Fund	Records Storage - Various Periods	3,000.00
EFT82933	23.04.2021	Commercial Fitness Equipment	WRP - Replacement/Upgrades to Cardio Machines via RTIO Capital Expenditure Replacements	22,211.00

Chq/EFT	Date	Name	Description	Amount
EFT82934	23.04.2021	Card Access Services Pty Ltd	Tourism - Monthly Card Fees at the Long Vehicle Bay Various Periods	547.18
EFT82935	23.04.2021	Dave's Transit Service	REAF 2021 - 1 x 54 Seater Bus & Driver to Provide Return Bus Service	770.00
EFT82936	23.04.2021	D & S Wells (WA) Pty Ltd	Wickham Cemetery Shade Shelter, Nickol West Toilet Block, Cleaverville Shade Shelter - Sandblasted	12,760.01
EFT82937	23.04.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Various Services	380.00
EFT82938	23.04.2021	Double R Equipment Repairs	Plant - Mechanic Labour, Wheel Alignment & Consumables	899.80
EFT82939	23.04.2021	Dunnart Picture Framing	Gift Voucher for Staff Leaving Gift	200.00
EFT82940	23.04.2021	E & MJ Rosher Pty Ltd	Plant - Belt, Stock - Spark Plugs, Bolts, Air Filter	382.38
EFT82941	23.04.2021	Eco Imports Pty Limited T/A Yardgames	Games for Meet the Street	345.00
EFT82942	23.04.2021	Eco-Mulch Pty Ltd	P&G - Jarrah Woodchip (Bulka Bagged)	559.99
EFT82943	23.04.2021	Farinosi & Sons Pty Ltd	Plant - Seal Foam	26.11
EFT82944	23.04.2021	FE Technologies Pty Ltd	Replacement Library Equipment - RFID Return Shelf	13,757.15
EFT82945	23.04.2021	Globe Australia Pty Ltd	Stock - Provoke Mouse Attractant 56g	78.65
EFT82946	23.04.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Secateurs (Felco 8)	178.97
EFT82947	23.04.2021	Glidpath Australia Pty Ltd	KTA Airport - Kepware OPC UA Server for Niagara SCADA Baggage System (50%)	12,138.50
EFT82948	23.04.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	701.70
EFT82949	23.04.2021	T & B Giles	Staff Housing - Rent Payable May 2021	5,633.33
EFT82950	23.04.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Pegs Creek Oval - Remove & Replace Soccer Goals	3,188.90
EFT82951	23.04.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	91.27
EFT82952	23.04.2021	Intent Building Contracting Pty Ltd	DCH - Installation of Additional Roof Fixings, KTA Airport - Repair Sagging Bulkhead	18,183.00
EFT82953	23.04.2021	Karratha Signs	Youth Week - Covechella Beach Party 4 x Signs	198.00
EFT82954	23.04.2021	James Bennett Pty Limited	Book Orders - Various Libraries	82.58
EFT82955	23.04.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - UHF RADIO	591.50
EFT82956	23.04.2021	Jessee Lee Johns	REAF - Installation New Bayswater Post Instalment 2	11,000.00
EFT82957	23.04.2021	Karratha Glass Service	PBFC - Replace Cracked Window, Staff Housing - Supply Hinged Screen Door Handle	1,617.00
EFT82958	23.04.2021	Karratha Veterinary Hospital	Animal Control - Various Services	36.70
EFT82959	23.04.2021	Kraus Claudia (Wild Wonders Art t/as)	The Base - Facilitator for Weekly Art Program 25/02/2021 to 01/04/2021	1,400.00
EFT82960	23.04.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Tilt Truck From Nickol To LIA	198.00
EFT82961	23.04.2021	Coastal Powersports (t/f K & K Burton Trust t/as)	Crime Prevention Strategies - Assorted Motorbike Security Devices for the Lock it or Lose Promotion	4,410.65

Chq/EFT	Date	Name	Description	Amount
EFT82962	23.04.2021	Dorsett Retail Pty Ltd T/A Karratha Retravisision	WRP - Haier 201L Chest Freezer	443.00
EFT82963	23.04.2021	Karratha Business Enterprise Centre Inc	COVID-19 Community Assistance Payment	4,393.40
EFT82964	23.04.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant - Supply & Fit Tyres x 2 Wheel Balance Wheel Alignment, Plant - Accella Tire fill	942.40
EFT82965	23.04.2021	Tovey Shearwood Pty Ltd T/A Creative ADM	Graphic Design Corporate Business Plan, Design Work for National Economic Development Conference, Graphic Design Strategic Community Plan	13,231.44
EFT82966	23.04.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - Monthly Intel Flight & Commercial Module Subscription Fee April 2021	2,475.00
EFT82967	23.04.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust	Consultant Services for Subdivision of Land	7,535.00
EFT82968	23.04.2021	Miss Daymond Designs (Tehan Tania Kim t/as)	REAF - Artist in Residence Instalment 2	7,500.00
EFT82969	23.04.2021	Landgate	Gross Rental Valuations - 06/02/21 - 05/03/21	1,439.65
EFT82970	23.04.2021	Modern Teaching Aids Pty Ltd (MTA)	KLP Crèche - Replacement Tables And Chairs Floor Mat	1,485.00
EFT82971	23.04.2021	Metro Count	MTE Data Processing - Karratha Custom Template Report	605.00
EFT82972	23.04.2021	Menzies Contracting	Aviair Repairs to PA Gate	1,265.00
EFT82973	23.04.2021	Marketforce	Youth Week - Beach Party At Covechella Advertising Pilbara News 31/3/2021	924.10
EFT82974	23.04.2021	Modus Compliance Pty Ltd	Contract Building Surveying Services - March 2021	3,690.50
EFT82975	23.04.2021	A Murtagh-Monks t/as Perth Actors Collective	Creative Collective Additional Facilitator - Camera Workshops Instalment 2	3,339.49
EFT82976	23.04.2021	Ixom Operations Pty Ltd (Orica)	KLP - 920Kg Drum Chlorine Gas	3,797.28
EFT82977	23.04.2021	Ooh! Media Retail Pty Ltd	Youth Week - 2 x Shopalive Marketing Panels at Shopping Centre 29/03/21 to 11/04/21	315.85
EFT82978	23.04.2021	Office Of The Auditor General	Town Street Maintenance - Fee For Certification of The Roads To Recovery Funding Annual Acquittal 19/20	1,540.00
EFT82979	23.04.2021	Hanson Construction Materials Pty Ltd	Nickol Bay Speedway - 5% Stabilized Sand	3,527.15
EFT82980	23.04.2021	Pirtek	WWTP - 6mm Single Wall Air Brake Tube	643.72
EFT82981	23.04.2021	Pilbara Motor Group - PMG	Plant Parts - Filter Gasket	56.27
EFT82982	23.04.2021	Pumpline Pty Ltd T/as Airblast Australia Wa	KTA Airport - Line Lazer Spray Tip	646.80
EFT82983	23.04.2021	Prompt Contracting And Fencing Pty Ltd	WRP - Reinstall Four Shade Sails at Wickham Pool, WRP - Repairs to Fix Panels to Posts (Pool Fence)	1,845.00
EFT82984	23.04.2021	Powerlift Industries (Healestek Pty Ltd)	KLP Culvert Drain - Replace Balustrade	4,999.50
EFT82985	23.04.2021	Profix Glass Karratha Pty Ltd	Depot - General Repairs to Doors	682.00
EFT82986	23.04.2021	Red West Pty Ltd T/a Red Dog Tools	Minor Tools - Oil Filter Pliers Swivel 16"	89.00
EFT82987	23.04.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Drum Unleaded Petrol 91 200L	3,157.00
EFT82988	23.04.2021	Statewide Bearings	Stock - Wheel Bearing Kit Set 13 Tapered, Plant - Rubber Wheel, Plant - Hyd Brakes	349.47

Chq/EFT	Date	Name	Description	Amount
EFT82989	23.04.2021	Kmart Karratha	KLP School Holiday Programs - Art Attack Materials	150.00
EFT82990	23.04.2021	Sunstone Design	KLP - Repairs And Maintenance To Indoor Court Blinds, Staff Housing - Repair Living Room Blinds	539.00
EFT82991	23.04.2021	Seek Limited	HR - Advertising Flexible Budget	5,500.00
EFT82992	23.04.2021	Sodexo	Staff Housing Monthly Rent - 14/04/2021 - 13/05/2021	2,820.24
EFT82993	23.04.2021	Designa Sabar Pty Ltd	KTA Airport - Carpark Preventative Maintenance March 2021	3,156.96
EFT82994	23.04.2021	Seatadvisor Pty Ltd	REAP - Ticketing Management System Fees February 2021	826.65
EFT82995	23.04.2021	Securepay Pty Ltd	REAP - Box Office Online Ticketing Gateway March 2021	203.20
EFT82996	23.04.2021	Scope Business Imaging	KTVC - Printer Charges - March 2021	192.50
EFT82997	23.04.2021	Sanity Music Stores Pty Ltd	DVD Order - Various Libraries February 2021	817.75
EFT82998	23.04.2021	Skipper Transport Parts	Plant - Alternator, Turning Sign, Ball Dive	439.99
EFT82999	23.04.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 Rolls	1,969.00
EFT83000	23.04.2021	Trasan Contracting Pty Ltd	Staff Housing - Cyclone and General Repairs	12,158.97
EFT83001	23.04.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising - Minor Works Electrical, Subdivision	690.80
EFT83002	23.04.2021	Total Lifting & Rigging Pty Ltd	7 Mile - 3m x 12mm Dyneema Rope	858.00
EFT83003	23.04.2021	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Structure Plan - Masterplan Staging	11,528.00
EFT83004	23.04.2021	Toro Australia Group Sales Pty Ltd	Karratha Golf Course - NSN Technical Support (April 2021 - April 2026)	10,760.00
EFT83005	23.04.2021	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	7 Mile - Water Storage Tank 415 Litre & Installation	3,359.40
EFT83006	23.04.2021	Transcore Pty Ltd	Bathgate Road Traffic Study - Progress Claim 2	6,050.00
EFT83007	23.04.2021	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Cancelled Payment	0.00
EFT83008	23.04.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAF - Event Equipment and Furniture (Loud Guitars), REAF - 250m Fence	4,653.00
EFT83009	23.04.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	788.24
EFT83010	23.04.2021	Roadshow Films Pty Ltd	REAP - The Dry, Penguin Bloom, The Nest, Dragon Rider and Promising Young Woman February & March 2021 Screenings	1,394.26
EFT83011	23.04.2021	Westrac Equipment Pty Ltd	Plant - Blade, Bolts, Thumb Screws, Stock - Cab Air Filter	3,352.77
EFT83012	23.04.2021	Woolworths Group Limited	Food & Consumables - Various Departments	3,684.98
EFT83013	23.04.2021	Wren Oil	7 Mile - Admin & Compliance Fees	16.50
EFT83014	23.04.2021	West-Sure Group	Airport - Car Park Aps Cash Collection March 2021	203.18
EFT83015	23.04.2021	West Australian Newspapers Limited	REAF Advertising - Pilbara News Sponsorship Package for February 2021	4,681.60
EFT83016	23.04.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Staff Housing TC Damien 2020 - Cyclone Repair Works, Wickham Aquatic Shed - Infill	16,981.36
EFT83017	23.04.2021	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental & Service for Water Works Cooler April 2021	66.00

Chq/EFT	Date	Name	Description	Amount
EFT83018	23.04.2021	Kimberley Exploration Pty Ltd T/A Wildrocks Publications	Purchase Burrup Rock Art Books	360.00
EFT83019	23.04.2021	Yirra Yaakin Aboriginal Corporation	Ice Land A Hip H'Opera on 16/04/2021 & Ice Land The Workshops 12 - 14/04/2021 Instalment 1	7,150.00
EFT83020	23.04.2021	Ausolar Pty Ltd	Windy Ridge Oval - Sports Lighting Progress Claim 1, KLP - Site Investigation BMS Site Load Data	35,655.97
EFT83021	23.04.2021	Brida Pty Ltd	Andover Park Redevelopment - Clean Sanitise and Litter Pick	562.21
EFT83022	23.04.2021	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs for Rates - March 2021	121.00
EFT83023	23.04.2021	Dampier Plumbing & Gas (tff DPG Trust)	KTA Airport - Repair Water Leak on Potable Water Main Trunk Line, KTA Airport - Report on Water Leak at ARO Workshop Compound, WRP - Repair Major Water Leak on Splash Pad	6,051.71
EFT83024	23.04.2021	Kennards Hire Pty Limited	Machinery & Equipment Hire Charges - Various Projects	710.16
EFT83025	23.04.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	4,538.69
EFT83026	23.04.2021	Wormald Australia Pty Ltd	Emergency Exit Lighting & Portable Fire Equipment Inc Annual Hydrant Flow Test - Various Sites March 2021, FIP Scheduled Maintenance - Various Sites March 2021, Replacement Faulty Emergency exit Lights - Various Sites March 2021	12,128.88
EFT83027	23.04.2021	S Kot	Reimbursement Utilities as per Employment Contract - Director Strategic Projects & Infrastructure	905.11
EFT83028	23.04.2021	C Adams	Reimbursement Utilities as per Employment Contract - CEO	2,595.14
EFT83029	23.04.2021	R Bianco	Reimbursement Utilities as per Employment Contract - Manager Information Services	79.00
EFT83030	23.04.2021	N Milligan	Reimbursement Utilities as per Employment Contract - Manager Community Programs	1,630.17
EFT83031	23.04.2021	A Dorning	Reimbursement Utilities as per Employment Contract: (A Dorning - Electricity / Telstra)	541.28
EFT83032	23.04.2021	T Dadd	Reimbursement for Fee Paid - Lost Rental Found and Returned	23.10
EFT83033	23.04.2021	Karratha Physiotherapy Total Physio (TTF Health First Group Unit Trust)	Refund Credit Balance	83.00
EFT83034	23.04.2021	J Keenan	Security Subsidy Reimbursement	477.95
EFT83035	23.04.2021	A Minchin	Reimbursement Utilities as per Employment Contract - Director Communities	616.44
EFT83036	23.04.2021	E Shaw	Reimbursement for Meet the Street	200.00
EFT83037	23.04.2021	M South	Refund Tour Overpayment	50.00
EFT83038	23.04.2021	Taveira Family Trust	Rates Refund for Assessment	47.88
EFT83039	23.04.2021	Y Yang	Security Subsidy Reimbursement	349.50
EFT83040	23.04.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tours - March 2021	1,000.00
EFT83041	23.04.2021	Donna Cucel T/as Destined Feather	KTVC Sales - March 2021	267.50
EFT83042	23.04.2021	Nancy Gillespie	KTVC Sales - March 2021	5.10
EFT83043	23.04.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - March 2021	31.45
EFT83044	23.04.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - March 2021	476.34

Chq/EFT	Date	Name	Description	Amount
EFT83045	23.04.2021	Murujuga Aboriginal Corporation	KTVC Sales - March 2021	21.25
EFT83046	23.04.2021	Melon Heart	KTVC Sales - March 2021	9.35
EFT83047	23.04.2021	Nauman Nicola t/as Evening Glow Candles	KTVC Sales - March 2021	13.60
EFT83048	23.04.2021	Pilbara Dive And Tours (Natalie Callanan t/as)	KTVC Tours - March 2021	5,605.00
EFT83049	23.04.2021	Quilts By Robyn	KTVC Sales - March 2021	275.00
EFT83050	23.04.2021	Three Birds Homewares (Jessica Walford)	KTVC Sales - March 2021	129.20
EFT83051	23.04.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KTA Main Admin - AHU Fan Controls Speed Works, Air-conditioning Monthly Maintenance - Various Sites March 2021, Staff Housing - Chemical Clean Air-conditioners, Repairs to Air-conditioners - Various Sites	50,440.27
EFT83052	23.04.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	35.03
EFT83053	23.04.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	11,365.89
EFT83054	23.04.2021	Foxtel For Business	KLP - Business Premium Charges April 2021	210.00
EFT83055	23.04.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - Annual Cooler Rental	210.20
EFT83056	23.04.2021	Neverfail Springwater Ltd - WWTP	WWTP Airport - 15L Spring Water Bottles March 2021	25.25
EFT83057	23.04.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges	20.00
EFT83058	23.04.2021	Water Corporation	Water Usage Charges	16,407.24
EFT83059	23.04.2021	Horizon Power	Electricity Usage Charges	166,569.11
EFT83060	23.04.2021	Horizon Power	Electricity Usage Charges	49,360.67
EFT83061	29.04.2021	G Bailey	Sitting Fee - April 2021	2,931.50
EFT83062	29.04.2021	E Smeathers	Sitting Fee - April 2021	2,931.50
EFT83063	29.04.2021	J Armstrong	Sitting Fee - April 2021	2,931.50
EFT83064	29.04.2021	M Bertling	Sitting Fee - April 2021	2,931.50
EFT83065	29.04.2021	G Harris	Sitting Fee - April 2021	2,931.50
EFT83066	29.04.2021	P Long	Sitting Fee - April 2021	11,880.75
EFT83067	29.04.2021	P Miller	Sitting Fee - April 2021	2,931.50
EFT83068	29.04.2021	K Nunn	Sitting Fee - April 2021	4,801.33
EFT83069	29.04.2021	D Scott	Sitting Fee - April 2021	2,931.50
EFT83070	29.04.2021	J Waterstrom Muller	Sitting Fee - April 2021	2,931.50
EFT83071	30.04.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	KTA Airport - Bayly Avenue Construction Works Claim 7, Bayly Avenue Variation Works	559,821.66
EFT83072	30.04.2021	Brida Pty Ltd	Wickham Transfer Station Labour Costs Litter Services - March 2021	74,016.43
EFT83073	30.04.2021	Command IT Services	IT - HPE Switching Equipment Supply	54,771.51
EFT83074	30.04.2021	D & S Wells (WA) Pty Ltd	Fabricate & Install of Pedestrian Bridge at Site 2 & 3, Install 300mm of Construction Fill to 4 x Pedestrian Bridges (Bayview Road)	162,954.00
EFT83075	30.04.2021	MSS Security Pty Limited	Karratha Airport Security Screening & Front of House Services - March 2021	222,813.62
EFT83076	30.04.2021	Solcomm Pty Ltd	IT - Broadband Wireless Network Upgrade Phase 2	186,694.32
EFT83077	30.04.2021	Timik Developments Pty Ltd	Tenancy Creation at The Quarter HQ	62,773.57
EFT83078	30.04.2021	WGAWA Pty Ltd	Point Samson Fishing Platform Detailed Design - Claim 2	74,721.68
EFT83079	30.04.2021	Winc Australia Pty Limited	Stationery Items (Various Departments)	1,842.59
EFT83080	30.04.2021	Hart Sport	KLP Group Fitness Equipment for New Space	1,561.30

Chq/EFT	Date	Name	Description	Amount
EFT83081	30.04.2021	Hathaways Lubricants	Stock - Engine Oil Titan, Stock - Silicone	259.85
EFT83082	30.04.2021	Institute Of Public Works Engineering Australasia t/as IPWEA	Road Pavements (Visual Assessment Code) Suite (Inc Postage)	214.50
EFT83083	30.04.2021	KAW Engineering Pty Ltd	KLP - Replacement Set of Soccer Goals for Oval, Replacement of Oscillating Brackets for Gym & Group Fitness	5,232.70
EFT83084	30.04.2021	WALGA	Community Disaster Recovery for Local Government - Engagement Officer (Industry & Emergency Services), Participate in Local Government Emergency Management Preparation	1,156.00
EFT83085	30.04.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Small Community Grant Scheme - Yard Cleaning for Elderly and Sick in Roebourne	5,156.80
EFT83086	30.04.2021	Parry's Merchants	REAP - Kiosk Supplies	187.45
EFT83087	30.04.2021	Ray White Real Estate Karratha	ERP Project - Rent & Management Fee - 11/05/21 - 10/06/21	3,727.58
EFT83088	30.04.2021	St John Ambulance - Karratha	REAF - First Aid Support - Loud Guitars & Red Cans on Ice 19/03/2021	3,542.00
EFT83089	30.04.2021	Sealanes (1985) Pty Ltd	REAP - Kiosk Supplies	1,110.50
EFT83090	30.04.2021	Royal Life Saving Society WA Inc	Pool Operators Course - J Twiggs 15-17/02/2021	2,249.50
EFT83091	30.04.2021	Helloworld Travel Karratha	Return Flights - Happiness Co - 11/10/21 & ARO Facilitator	1,150.00
EFT83092	30.04.2021	TNT Express	Freight Charges - Various	43.60
EFT83093	30.04.2021	Automotive Data Services (Red Book)	Fleet Management - RedBook Online Portal Subscription May 21 - April 22	1,265.00
EFT83094	30.04.2021	Atom Supply	Stock - Various Items, Uniforms - Various Departments	1,179.63
EFT83095	30.04.2021	J Blackwood & Son Pty Limited	Stock - Various Items, Uniforms - Various Departments	1,265.41
EFT83096	30.04.2021	Aflex Technology (NZ) Ltd	KLP - Aqua Run & Blower incl. Freight	23,928.30
EFT83097	30.04.2021	Avdata Australia	Avdata Airport Data Reporting Service - March 2021 (Data Reporting)	1,498.98
EFT83098	30.04.2021	Abv Leisure Consultancy Services	Karratha Country Club - Variation 3 for Architectural Documentation	17,781.50
EFT83099	30.04.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Amber Beacon	93.50
EFT83100	30.04.2021	Acromat Pty Ltd	KLP - Replacement Gas Struts on all Backboards (12 outdoor & 6 indoor courts)	3,377.00
EFT83101	30.04.2021	ATI Parts Australia	Plant - Bush Kit	145.57
EFT83102	30.04.2021	Yarn Coffee Group (All Pilbara Supplies Pty Ltd t/as)	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	2,500.00
EFT83103	30.04.2021	BOC Limited	KTA SES - Oxygen Cylinder Rental/Refills March 2021	12.54
EFT83104	30.04.2021	BC Lock & Key	TYS - 3 x City Oval Cyl System R618 Code, FBCC Replace Lock Cylinder Keyed	531.95
EFT83105	30.04.2021	Beacon Equipment	Plant Parts - Hex HD Screw	19.00
EFT83106	30.04.2021	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions - March 2021	338.91
EFT83107	30.04.2021	Beaumont Tiles Darwin	Point Samson Toilet Block Refurbishment - Supply of 16m2 of Degrado Iris Rock Mosaic Tile Sheets	6,772.45
EFT83108	30.04.2021	Mary Bato Creative (Mary Bato t/as)	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	962.50
EFT83109	30.04.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	3,205.40

Chq/EFT	Date	Name	Description	Amount
EFT83110	30.04.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Supplies	1,546.62
EFT83111	30.04.2021	Chamber Of Commerce And Industry Of Western Australia Limited	New Work Health and Safety Laws - S Hauser	495.00
EFT83112	30.04.2021	Cabtrans Pty Ltd	Removal Charges to Relocate Smart Returns Shelf from Roebourne Library to Dampier Library	385.00
EFT83113	30.04.2021	David Golf & Engineering Pty Ltd	P&G - Liquidpro Wetting Application Gun Control on/off Cloudburst Nozzle High Flow Valve	742.50
EFT83114	30.04.2021	Darwin Plant Wholesalers	Plant Stock - Various Plants	3,269.75
EFT83115	30.04.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Various Services	1,156.80
EFT83116	30.04.2021	Department of Water and Environmental Regulation	7 Mile - DWER Annual Licence	12,992.00
EFT83117	30.04.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance	300.00
EFT83118	30.04.2021	Delnorth Pty Ltd	Stock - Steel-flex White Guide Post Delineators Fitted	3,261.50
EFT83119	30.04.2021	Empire6714	Civic Events Catering Volunteer Recognition Awards - 22/05/2021	3,971.00
EFT83120	30.04.2021	Farinosi & Sons Pty Ltd	FBCC - Cleaner's Cabinet	175.00
EFT83121	30.04.2021	Fortesque Bus Service Pty Ltd	Bus Hire - 15 seater 2 hours Councillor and Executive Management Team Town/Facilities Tour	396.00
EFT83122	30.04.2021	StrataGreen (Strata Corporation Pty Ltd)	P&G - Jarrah Tree Stakes 50x50x1.8	3,162.50
EFT83123	30.04.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,759.19
EFT83124	30.04.2021	Global Spill Control Pty Ltd	7 Mile - Scald Protection Valve	517.00
EFT83125	30.04.2021	GCM Enviro Pty Ltd	Stock - Prefilter	26.30
EFT83126	30.04.2021	Gino's Soft Serve (VSV Family Trust t/as)	TYS - 100 x Ice Creams And Slushies - 19/02/21	1,200.00
EFT83127	30.04.2021	Grace Information & Records Management (Grace Records Management (Aus	Records - Cataloguing Storage and Digitisation of Records March 2021, Scanning of Records Fees	6,388.08
EFT83128	30.04.2021	Hames Sharley (WA) Pty Ltd	Shakespeare Precinct Scheme Amendment Stage 1 - Research and Desktop Analysis	15,543.00
EFT83129	30.04.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Installation of New & Removal of Old AFL Goal Posts - Wickham Oval	18,317.20
EFT83130	30.04.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items - Various	129.05
EFT83131	30.04.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Repairs & Replacement - Xbox and Controllers	805.00
EFT83132	30.04.2021	Icon Film Distribution Pty Ltd	REAP - Fire Starter Story of Bangarra 28/03/2021	457.60
EFT83133	30.04.2021	Intent Building Contracting Pty Ltd	PBFC - Installation of Drip Edge Flashing, KTA Airport - Repair Steel at Base Terminal Column in Café, KLP - Repair Damaged Wall	5,525.88
EFT83134	30.04.2021	Karratha Signs	DPE - RBFS Aluminium Sign 900mm x 600mm x 1.6mm	165.00

Chq/EFT	Date	Name	Description	Amount
EFT83135	30.04.2021	James Bennett Pty Limited	Book Orders - Various Libraries	852.23
EFT83136	30.04.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Aerial RFI	109.95
EFT83137	30.04.2021	Karratha Fluid Power	Plant - 1' Brass Nozzle	122.10
EFT83138	30.04.2021	Kwik Kopy Printing Centre	Stock - CofK Letterhead A4 (Ream), Cleaverville Beach - 50 x Nature Based Camping Permits	4,267.84
EFT83139	30.04.2021	Karratha Machinery Hire	Machinery Hire Charges - Various Projects	1,100.00
EFT83140	30.04.2021	Karratha Cleaning Pty Ltd	KTA Airport - Removal of Mould	4,292.64
EFT83141	30.04.2021	Landgate	Certificate of Title and Registered Documents on Airport Title	534.00
EFT83142	30.04.2021	LGIS Risk Management	Cancelled Payment	0.00
EFT83143	30.04.2021	Land Surveys NPJS Pty Ltd	7 Mile - UAV Flight of Cell 0 to 2 GCP Installs Works	1,485.00
EFT83144	30.04.2021	Leethall Constructions Pty Ltd	TC Damien - Replace Cyclone Damaged Footpath Light	3,756.50
EFT83145	30.04.2021	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	Geotech Investigations - NWC Hwy Visitor Information Bay	28,820.00
EFT83146	30.04.2021	Love And A Shotgun Pty Ltd (t/f Love and a Shotgun Trust t/as)	REAF - K Steele Band Performance & Jam Session 19/03/2021 Instalment 2	5,877.00
EFT83147	30.04.2021	MM Electrical Merchandising	P&G Cattrall Park - PIP32HD Conduit	747.80
EFT83148	30.04.2021	Marketforce	Various Advertisements for Minor Works	5,637.28
EFT83149	30.04.2021	Mega Vision Australia Pty Ltd	REAF - Production & Staging Instalment 2, KLP - Replacement of Power Supply for Wall Plate in Function Room	16,505.08
EFT83150	30.04.2021	Norwest Craft Supplies	TYS - April School Holidays Tie Dye And Craft Supplies For Programming	93.50
EFT83151	30.04.2021	Ooh! Media Retail Pty Ltd	REAP - Shop-a-live Screens Advertising from 15/02 - 15/03 Instalment 2	4,950.00
EFT83152	30.04.2021	Onyx Events - Onyx Group WA Pty Ltd	REAF - Styling and Services for the HeART Festival 2021	28,644.00
EFT83153	30.04.2021	OTR Tyres (TKPH Pty Ltd)	Plant - Tyre, Plant - Strip Fit Balance	1,086.80
EFT83154	30.04.2021	Tara O'Reilly t/as 6714 Skin	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	1,677.07
EFT83155	30.04.2021	Hanson Construction Materials Pty Ltd	Footpath Maintenance - Footpath Mix Delivered to Site	535.70
EFT83156	30.04.2021	Pilbara Motor Group - PMG	Plant - Bezel Control Cluster	361.75
EFT83157	30.04.2021	Printsync Norwest Business Solutions	Printer & Copier Charges - Various Sites	1,134.16
EFT83158	30.04.2021	PTM Pilbara Traffic Management Pty Ltd	REAF 2021 - The HeART Traffic Management for the Opening 12/03/21 & Closing 21/03/21	3,174.60
EFT83159	30.04.2021	Pilbara Windscreen Experts Pty Ltd	Plant - Windscreen Replacement	660.00
EFT83160	30.04.2021	Parkers Yellowmetal Pty Ltd	Stock - Bollard White Powder Coated Permanent Bollards	21,120.00
EFT83161	30.04.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Plant - Supply & Install Reverse Beeper & Rotating Beacon	1,012.44
EFT83162	30.04.2021	Prestige Jointing and Electrical Pty Ltd	WAC - Pool Lighting Replacement Provision of Additional Electrical and Communication Pits	8,006.63
EFT83163	30.04.2021	Pilbara Tourism Association	Business Development Support Grant - Upfront Payment (50%)	8,250.00

Chq/EFT	Date	Name	Description	Amount
EFT83164	30.04.2021	Karratha Security WA (Pilbara Enterprises Australia Pty Ltd t/as)	TYBO Grant - 50% Upfront Payment Receipt of Signed Acceptance Letter and Valid Tax Invoice	591.25
EFT83165	30.04.2021	Red Dot Stores	TYS - Art Factory Refill Of Canvas's In Centre	266.69
EFT83166	30.04.2021	Raiders Boxing Club	Cancelled Payment	0.00
EFT83167	30.04.2021	Statewide Bearings	Plant Parts - VB52 Gates - Vee Belt	32.04
EFT83168	30.04.2021	Kmart Karratha	TYS - T Shirts Needed For Tie Dying And T-shirt Printing	907.15
EFT83169	30.04.2021	T Steele	Security Subsidy Reimbursement	500.00
EFT83170	30.04.2021	Soundgear Australia	KLP Group Fitness Room Lockable PA Rack	1,259.83
EFT83171	30.04.2021	Scope Business Imaging	Printing Charges - Various Sites & Projects	1,221.63
EFT83172	30.04.2021	Skipper Transport Parts	Stock - AC Delco Brake Fluid Dot 4 - Clear (500ml)	25.38
EFT83173	30.04.2021	Shire of Serpentine Jarrahdale	Provision for Leave - Transfer of Entitlements S Stewart	659.20
EFT83174	30.04.2021	T-Quip	Plant - Catcher Bag	324.25
EFT83175	30.04.2021	Turner Design	Walga Park - Naming Sign Concept Design And Documentation	924.00
EFT83176	30.04.2021	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	WWTP - Materials & Labour For Chemical Line	1,221.00
EFT83177	30.04.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant - New Tyre And Disposal	1,064.00
EFT83178	30.04.2021	The Junction Co	Pilbara Public Art Development Program - 30% Deposit	3,300.00
EFT83179	30.04.2021	The Captioning Studio Pty Ltd	REAF 2021 - Closed Captioning of String Symphony by Spare Parts Puppet Theatre	2,832.50
EFT83180	30.04.2021	Taylor Industries WA Pty Ltd	Plant - Labour & Materials for Bracket & Consumables	2,024.00
EFT83181	30.04.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport - Environmental Clean Gate One Lounge Various Dates	2,012.00
EFT83182	30.04.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Alcohol for Events	933.75
EFT83183	30.04.2021	Norwest Sand & Gravel Pty Ltd	Shoulder Grading - Supply Depot Wickham MRWA Gravel - Double Side Tipper	1,705.00
EFT83184	30.04.2021	Poinciana Nursery	P&G - Mowing & Slashing of Pegs Creek & Millars Well Drains	44,161.67
EFT83185	30.04.2021	Urbanstone (Austral Masonry Holdings Pty Ltd t/as)	Stock - Urbanstone Karratha Milled Finish Pavers	32,294.59
EFT83186	30.04.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAP - Events Hire of a 10m Red Carpet Runner 09/04/2021	165.00
EFT83187	30.04.2021	Karratha Timber & Building Supplies	General Hardware Items - Various	534.03
EFT83188	30.04.2021	Westrac Equipment Pty Ltd	Stock - Air Filter & Caterpillar	71.58
EFT83189	30.04.2021	Woolworths Group Limited	Food & Consumables - Various Departments	3,026.17
EFT83190	30.04.2021	Writing WA Inc	KTA Library - Writing WA Annual Membership 2021	135.00
EFT83191	30.04.2021	David Alexander Whish-Wilson	REAF (the HeART) Author Talk at KTA Library 18/03/2021	1,018.00
EFT83192	30.04.2021	Yurra Pty Ltd	P&G - Various Sites Park Maintenance	33,916.92
EFT83193	30.04.2021	Rol-wa Pty Ltd T/a Allpest Wa	DCH - Treatment for Singapore Ants	137.50

Chq/EFT	Date	Name	Description	Amount
EFT83194	30.04.2021	Ausolar Pty Ltd	KTA Admin Building - Light Installation Works to Mayor's Office	4,242.44
EFT83195	30.04.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Planned Maintenance to Air-conditioning Units - Various Sites March 2021	5,599.00
EFT83196	30.04.2021	Dampier Plumbing & Gas (tff DPG Trust)	City of Karratha Housing - Install New Toilet Suite, KLP - Unblock Urinals, Depot - Replace Broken Disabled Toilet Seat, Repairs to Leaks - Various Sites	4,315.32
EFT83197	30.04.2021	Kennards Hire Pty Limited	Machinery & Equipment Hire Charges - Various Projects	1,474.18
EFT83198	30.04.2021	Melbourne International Comedy Festival Ltd	REAP - Melbourne Comedy Festival Shows Instalment 1 (50%)	6,380.00
EFT83199	30.04.2021	North West Tree Services	Remove Dead Trees on Verge, Prune Dead Branches from Median Roe St Roebourne	4,557.69
EFT83200	30.04.2021	Nielsen Liquid Waste Services Pty Ltd	REAF - Toilet Pump Out Services 13-22/03/2021	3,520.00
EFT83201	30.04.2021	Reece Pty Ltd	Retic & Plumbing - Stock Items	681.50
EFT83202	30.04.2021	Turf Guru Landscapes Pty Ltd	Karratha Airport - Replace Low Density Irrigation Pipe in Garden Beds - 10/03/21-26/03/21	22,924.00
EFT83203	30.04.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - 17.5R25 2 Camso & fit Earthmoving Tyres, Plant Repairs - Supply & Install Caterpillar Moxy Tyre	14,467.82
EFT83204	30.04.2021	Donna Cucel T/as Destined Feather	KTVC - Various Cards for Sale	224.00
EFT83205	30.04.2021	L Cann	Security Subsidy Reimbursement	274.00
EFT83206	30.04.2021	D Ditterich	Security Subsidy Reimbursement	500.00
EFT83207	30.04.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	TYS - Art Factory 9 Week Workshops Including Travel	4,207.50
EFT83208	30.04.2021	C King	Reimbursement - Meal Allowances Mosquito Control Course 23-27/03/2021	109.73
EFT83209	30.04.2021	S Middleton	Security Subsidy Reimbursement	500.00
EFT83210	30.04.2021	Wickham Tidy Towns Inc	Bucks for Bags Donation - Community Clean-up 01/04/21	1,032.00
EFT83211	30.04.2021	J Webster	Full Refund for Cancelled Tour	236.00
EFT83212	30.04.2021	J Went	Full Refund for Cancelled Reefseeker Tour	704.00
EFT83213	30.04.2021	B Worrell	Reimbursement - Elgas Annual Service Fee	94.60
EFT83214	30.04.2021	Cleanaway Pty Ltd	Waste Collection - Various Periods, Various Sites	221,665.68
EFT83215	30.04.2021	Department Of Transport	Vehicle Search Fees - March 2021	37.40
EFT83216	30.04.2021	Department of Primary Industries and Regional Development	Quarantine Inspection of Plants from Darwin Wholesalers 18/03/2021	67.50
EFT83217	30.04.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	361.20
EFT83218	30.04.2021	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG March 2021	2,034.78
EFT83219	30.04.2021	Cleanaway Co Pty Ltd	Supply and Delivery of 4 x Bins to Andover Park Roebourne	139.08
EFT83220	30.04.2021	Cleanaway Pty Ltd	Waste Collection - February 2021, Street Sweeping of Carparks, Paths and Roads - February 2021	167,260.89
EFT83221	30.04.2021	Horizon Power	Electricity Usage Charges	5,510.00
EFT83222	30.04.2021	Water Corporation	Water Usage Charges	50,325.49
EFT83223	30.04.2021	City Of Karratha	Payroll Deductions	1,384.00
EFT83224	30.04.2021	City Of Karratha - Social Club	Payroll Deductions	1,632.00
EFT83225	30.04.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00

Chq/EFT	Date	Name	Description	Amount
EFT83226	30.04.2021	Australian Services Union (ASU/MEU Div)	Payroll Deductions	310.80
EFT83227	30.04.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT83228	30.04.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT83229	30.04.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT83230	30.04.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT83231	30.04.2021	Lgrceu	Payroll Deductions	41.00
EFT83232	30.04.2021	Maxxia Pty Ltd	Payroll Deductions	55,397.47
EFT83233	30.04.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT83234	30.04.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT83235	30.04.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT83236	30.04.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
78687	23.04.2021	Pepper Finance Corporation Ltd	Refund of Credit on UP_A40395 (Dolores Go Griffiths)	98.00
78688	27.04.2021	City Of Karratha	40 Mile Caretaker Float for Camping Season	300.00
DD40306.1	31.03.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation Contributions	96,037.18
DD40306.10	31.03.2021	100F Lifetrack Personal Superannuation	Superannuation Contributions	1,020.63
DD40306.11	31.03.2021	JR Superannuation Fund	Superannuation Contributions	508.33
DD40306.12	31.03.2021	HostPlus Superannuation	Payroll Deductions	10,473.54
DD40306.13	31.03.2021	Local Government Superannuation- SYDNEY	Superannuation Contributions	685.84
DD40306.14	31.03.2021	ANZ Smart Choice Super	Superannuation Contributions	806.39
DD40306.15	31.03.2021	QSUPER	Superannuation Contributions	599.14
DD40306.16	31.03.2021	Prime Super	Superannuation Contributions	1,194.99
DD40306.17	31.03.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	568.06
DD40306.18	31.03.2021	Macquarie Wrap Super Manager	Payroll Deductions	1,446.76
DD40306.19	31.03.2021	MLC Wrap Super	Superannuation Contributions	952.45
DD40306.2	31.03.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	966.97
DD40306.20	31.03.2021	Commonwealth SuperSelect	Superannuation Contributions	478.73
DD40306.21	31.03.2021	Care Super	Superannuation Contributions	485.49
DD40306.22	31.03.2021	EQUIPSUPER	Payroll Deductions	1,268.99
DD40306.23	31.03.2021	Superwrap Personal Super Plan	Superannuation Contributions	1,441.62

Chq/EFT	Date	Name	Description	Amount
DD40306.24	31.03.2021	Public Sector Superannuation Fund	Superannuation Contributions	166.23
DD40306.25	31.03.2021	Cbus	Payroll Deductions	2,560.91
DD40306.26	31.03.2021	BT Business Super	Superannuation Contributions	485.49
DD40306.27	31.03.2021	Asgard Superannuation	Superannuation Contributions	146.97
DD40306.28	31.03.2021	BT Panorama Superannuation	Payroll Deductions	899.52
DD40306.29	31.03.2021	AMP Superleader	Superannuation Contributions	570.11
DD40306.3	31.03.2021	AMP Super Directions Fund	Superannuation Contributions	768.61
DD40306.30	31.03.2021	ING Direct Superannuation Fund	Superannuation Contributions	981.28
DD40306.31	31.03.2021	BT Funds Management	Superannuation Contributions	678.72
DD40306.32	31.03.2021	HUB24 Super Fund	Superannuation Contributions	190.20
DD40306.33	31.03.2021	Energy Industries Superannuation Fund	Superannuation Contributions	510.23
DD40306.34	31.03.2021	Netwealth Superannuation	Payroll Deductions	1,606.27
DD40306.35	31.03.2021	Unisuper	Superannuation Contributions	841.46
DD40306.36	31.03.2021	Vision Super	Superannuation Contributions	752.21
DD40306.37	31.03.2021	ENERGY SUPER	Superannuation Contributions	470.81
DD40306.38	31.03.2021	Essential Super	Superannuation Contributions	1,451.37
DD40306.39	31.03.2021	BT Super For Life	Superannuation Contributions	324.71
DD40306.4	31.03.2021	J & S Pryor Super Fund	Superannuation Contributions	383.98
DD40306.40	31.03.2021	Media Superannuation	Superannuation Contributions	552.93
DD40306.41	31.03.2021	MLC Super Fund	Superannuation Contributions	1,031.90
DD40306.42	31.03.2021	Local Government Superannuation - BRISBANE	Superannuation Contributions	152.51
DD40306.43	31.03.2021	Parasdis Futures SMSF	Superannuation Contributions	508.33
DD40306.44	31.03.2021	Telstra Super Pty Ltd	Superannuation Contributions	478.73
DD40306.45	31.03.2021	Sunsuper Pty Ltd	Payroll Deductions	5,054.83
DD40306.46	31.03.2021	REI Superannuation	Superannuation Contributions	435.26
DD40306.47	31.03.2021	Australian Super	Payroll Deductions	14,883.76
DD40306.48	31.03.2021	Hesta Superannuation	Superannuation Contributions	4,226.47
DD40306.49	31.03.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	2,631.46
DD40306.5	31.03.2021	Colonial First State Firstchoice Super	Superannuation Contributions	1,465.88

Chq/EFT	Date	Name	Description	Amount
DD40306.50	31.03.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	668.70
DD40306.6	31.03.2021	National Mutual Superannuation Retirement Fund	Superannuation Contributions	50.42
DD40306.7	31.03.2021	Rest Superannuation	Payroll Deductions	6,763.17
DD40306.8	31.03.2021	CBA Superannuation Savings Account	Payroll Deductions	1,095.77
DD40306.9	31.03.2021	VicSuper	Superannuation Contributions	241.82
DD40397.1	08.04.2021	Fines Enforcement Registry (Dept Of Attorney General)	FER Lodgement - April 2021 (15 Fines)	1,155.00
DD40402.1	14.04.2021	Aware Super (Formerly WA Super & First State Super)	Payroll Deductions	91,804.07
DD40402.10	14.04.2021	100F Lifetrack Personal Superannuation	Superannuation Contributions	911.58
DD40402.11	14.04.2021	JR Superannuation Fund	Superannuation Contributions	508.33
DD40402.12	14.04.2021	HostPlus Superannuation	Payroll Deductions	10,013.31
DD40402.13	14.04.2021	Local Government Superannuation- SYDNEY	Superannuation Contributions	685.84
DD40402.14	14.04.2021	ANZ Smart Choice Super	Superannuation Contributions	1,013.57
DD40402.15	14.04.2021	QSUPER	Superannuation Contributions	495.77
DD40402.16	14.04.2021	Prime Super	Superannuation Contributions	1,052.34
DD40402.17	14.04.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	607.99
DD40402.18	14.04.2021	Macquarie Wrap Super Manager	Payroll Deductions	1,477.02
DD40402.19	14.04.2021	MLC Wrap Super	Superannuation Contributions	952.45
DD40402.2	14.04.2021	AMP Flexible Lifetime Superannuation Fund	Payroll Deductions	2,155.91
DD40402.20	14.04.2021	Commonwealth SuperSelect	Superannuation Contributions	478.73
DD40402.21	14.04.2021	Care Super	Superannuation Contributions	626.73
DD40402.22	14.04.2021	EQUIPSUPER	Payroll Deductions	1,680.90
DD40402.23	14.04.2021	Richka Superannuation Fund	Superannuation Contributions	560.28
DD40402.24	14.04.2021	Public Sector Superannuation Fund	Superannuation Contributions	166.23
DD40402.25	14.04.2021	Cbus	Payroll Deductions	2,560.91
DD40402.26	14.04.2021	BT Business Super	Superannuation Contributions	485.49
DD40402.27	14.04.2021	BT Panorama Superannuation	Payroll Deductions	899.52
DD40402.28	14.04.2021	AMP Superleader	Superannuation Contributions	449.45
DD40402.29	14.04.2021	ING Direct Superannuation Fund	Superannuation Contributions	952.45

Chq/EFT	Date	Name	Description	Amount
DD40402.3	14.04.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	981.91
DD40402.30	14.04.2021	BT Funds Management	Superannuation Contributions	678.72
DD40402.31	14.04.2021	HUB24 Super Fund	Superannuation Contributions	164.27
DD40402.32	14.04.2021	Energy Industries Superannuation Fund	Superannuation Contributions	501.13
DD40402.33	14.04.2021	Christian Super	Superannuation Contributions	61.96
DD40402.34	14.04.2021	Superwrap Personal Super Plan	Superannuation Contributions	1,420.79
DD40402.35	14.04.2021	Unisuper	Superannuation Contributions	679.87
DD40402.36	14.04.2021	Vision Super	Superannuation Contributions	752.21
DD40402.37	14.04.2021	ENERGY SUPER	Superannuation Contributions	470.81
DD40402.38	14.04.2021	Essential Super	Superannuation Contributions	1,444.37
DD40402.39	14.04.2021	BT Super For Llife	Superannuation Contributions	233.95
DD40402.4	14.04.2021	AMP Super Directions Fund	Superannuation Contributions	768.61
DD40402.40	14.04.2021	Media Superannuation	Superannuation Contributions	532.24
DD40402.41	14.04.2021	MLC Super Fund	Superannuation Contributions	1,031.90
DD40402.42	14.04.2021	Local Government Superannuation - BRISBANE	Superannuation Contributions	435.26
DD40402.43	14.04.2021	Parasdisse Futures SMSF	Superannuation Contributions	508.33
DD40402.44	14.04.2021	Telstra Super Pty Ltd	Superannuation Contributions	497.67
DD40402.45	14.04.2021	Netwealth Superannuation	Payroll Deductions	1,606.27
DD40402.46	14.04.2021	REI Superannuation	Superannuation Contributions	435.26
DD40402.47	14.04.2021	Australian Ethical Retail Superannuation Fund	Superannuation Contributions	146.97
DD40402.48	14.04.2021	Sunsuper Pty Ltd	Superannuation Contributions	4,941.06
DD40402.49	14.04.2021	Australian Super	Superannuation Contributions	12,973.76
DD40402.5	14.04.2021	J & S Pryor Super Fund	Superannuation Contributions	483.70
DD40402.50	14.04.2021	Hesta Superannuation	Superannuation Contributions	4,190.81
DD40402.51	14.04.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	668.70
DD40402.6	14.04.2021	Colonial First State Firstchoice Super	Superannuation Contributions	1,465.88
DD40402.7	14.04.2021	Rest Superannuation	Payroll Deductions	6,422.98
DD40402.8	14.04.2021	CBA Superannuation Savings Account	Payroll Deductions	1,118.03
DD40402.9	14.04.2021	VicSuper	Superannuation Contributions	241.82
DD40422.1	14.04.2021	HostPlus Superannuation	Superannuation Contributions	254.17

Chq/EFT	Date	Name	Description	Amount
DD40427.1	14.04.2021	Hesta Superannuation	Superannuation Contributions	152.50
DD40470.1	14.04.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation Contributions	89.43
DD40476.1	27.04.2021	Bond Administrator	Security & Pet Bond Staff Housing	3,434.00
DD40513.1	28.04.2021	Aware Super (Formerly WA Super & First State Super)	Payroll Deductions	93,108.07
DD40513.10	28.04.2021	CBA Superannuation Savings Account	Payroll Deductions	1,211.72
DD40513.11	28.04.2021	VicSuper	Superannuation Contributions	241.82
DD40513.12	28.04.2021	HostPlus Superannuation	Payroll Deductions	10,520.66
DD40513.13	28.04.2021	100F Lifetrack Personal Superannuation	Superannuation Contributions	973.93
DD40513.14	28.04.2021	JR Superannuation Fund	Superannuation Contributions	514.90
DD40513.15	28.04.2021	Local Government Superannuation-SYDNEY	Superannuation Contributions	685.84
DD40513.16	28.04.2021	ANZ Smart Choice Super	Superannuation Contributions	898.41
DD40513.17	28.04.2021	QSUPER	Superannuation Contributions	575.19
DD40513.18	28.04.2021	Prime Super	Superannuation Contributions	974.52
DD40513.19	28.04.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	626.11
DD40513.2	28.04.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	668.70
DD40513.20	28.04.2021	MLC Wrap Super	Superannuation Contributions	952.45
DD40513.21	28.04.2021	Commonwealth SuperSelect	Superannuation Contributions	518.88
DD40513.22	28.04.2021	Care Super	Superannuation Contributions	956.30
DD40513.23	28.04.2021	Richka Superannuation Fund	Superannuation Contributions	560.28
DD40513.24	28.04.2021	EQUIPSUPER	Payroll Deductions	1,802.74
DD40513.25	28.04.2021	Public Sector Superannuation Fund	Superannuation Contributions	166.23
DD40513.26	28.04.2021	Cbus	Payroll Deductions	2,560.91
DD40513.27	28.04.2021	BT Business Super	Superannuation Contributions	485.49
DD40513.28	28.04.2021	BT Panorama Superannuation	Payroll Deductions	899.52
DD40513.29	28.04.2021	AMP Superleader	Superannuation Contributions	449.45
DD40513.3	28.04.2021	AMP Flexible Lifetime Superannuation Fund	Payroll Deductions	2,303.59
DD40513.30	28.04.2021	Mercer Superannuation (Australia) Pty Ltd	Superannuation Contributions	147.49
DD40513.31	28.04.2021	ING Direct Superannuation Fund	Superannuation Contributions	965.29

Chq/EFT	Date	Name	Description	Amount
DD40513.32	28.04.2021	BT Funds Management	Superannuation Contributions	678.72
DD40513.33	28.04.2021	HUB24 Super Fund	Superannuation Contributions	341.50
DD40513.34	28.04.2021	Superwrap Personal Super Plan	Superannuation Contributions	1,309.25
DD40513.35	28.04.2021	Energy Industries Superannuation Fund	Superannuation Contributions	502.43
DD40513.36	28.04.2021	Christian Super	Superannuation Contributions	136.89
DD40513.37	28.04.2021	BT Super For Life	Superannuation Contributions	483.55
DD40513.38	28.04.2021	Unisuper	Superannuation Contributions	698.31
DD40513.39	28.04.2021	Vision Super	Superannuation Contributions	752.21
DD40513.4	28.04.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	966.97
DD40513.40	28.04.2021	ENERGY SUPER	Superannuation Contributions	470.81
DD40513.41	28.04.2021	Essential Super	Superannuation Contributions	1,428.15
DD40513.42	28.04.2021	Media Superannuation	Superannuation Contributions	532.24
DD40513.43	28.04.2021	MLC Super Fund	Superannuation Contributions	1,031.90
DD40513.44	28.04.2021	Local Government Superannuation - BRISBANE	Superannuation Contributions	435.26
DD40513.45	28.04.2021	Netwealth Superannuation	Payroll Deductions	1,606.27
DD40513.46	28.04.2021	Paradise Futures SMSF	Superannuation Contributions	508.33
DD40513.47	28.04.2021	Telstra Super Pty Ltd	Superannuation Contributions	483.46
DD40513.48	28.04.2021	REI Superannuation	Superannuation Contributions	435.26
DD40513.49	28.04.2021	Australian Ethical Retail Superannuation Fund	Payroll Deductions	739.91
DD40513.5	28.04.2021	AMP Super Directions Fund	Superannuation Contributions	768.61
DD40513.50	28.04.2021	Twusuper	Superannuation Contributions	131.10
DD40513.51	28.04.2021	Sunsuper Pty Ltd	Payroll Deductions	4,999.07
DD40513.52	28.04.2021	Australian Super	Superannuation Contributions	14,394.66
DD40513.53	28.04.2021	Hesta Superannuation	Superannuation Contributions	4,362.04
DD40513.54	28.04.2021	Macquarie Wrap Super Manager	Payroll Deductions	1,543.70
DD40513.6	28.04.2021	J & S Pryor Super Fund	Superannuation Contributions	480.08
DD40513.7	28.04.2021	Colonial First State Firstchoice Super	Superannuation Contributions	1,465.88
DD40513.8	28.04.2021	National Mutual Superannuation Retirement Fund	Superannuation Contributions	95.80
DD40513.9	28.04.2021	Rest Superannuation	Payroll Deductions	6,409.24

Chq/EFT	Date	Name	Description	Amount
				10,255,096.83
Credit Cards				
DD40539.1	15.03.2021	WA News	Electronic Subscription for CEO - The West Newspaper	28.00
DD40539.1	15.03.2021	Zoom	Zoom Pro Subscription for CEO	21.61
DD40539.1	19.03.2021	Pinnacle Apartments Kingston	Accommodation - Director Development Services Attending Meetings in Canberra 15-18/03/2021	587.40
DD40539.1	19.03.2021	Pinnacle Apartments Kingston	Accommodation - Mayor Attending Meetings in Canberra 15-18/03/21	587.40
DD40539.1	19.03.2021	Ingot Perth	Accommodation & Meal Allowance - Director Development Services Attending Meetings in Canberra 15-18/03/21	176.09
DD40539.1	19.03.2021	Ingot Perth	Accommodation - Mayor Attending Meetings in Canberra 15-18/03/21	145.00
DD40539.1	23.03.2021	BWS Liquor	Restock Councillor Fridge	191.00
DD40539.1	15.03.2021	Virgin AU	Flights for Director Community Services to Attend Walga Meeting in Perth 02/05/2021	209.00
DD40539.1	15.03.2021	Virgin AU	Credit Card Fee - Flights for Director Community Services	2.14
DD40539.1	15.03.2021	Qantas Airways	Flights - Director Community Services to Attend Walga Meeting in Perth 29/04/2021	231.40
DD40539.1	17.03.2021	Costume Box Australia	Decorations for Grease Event - REAP	372.72
DD40539.1	26.03.2021	Qantas Airways	Flights - Director Community Services (Amendment Fee - Walga Meeting Rescheduled)	20.00
DD40539.1	26.03.2021	Qantas Airways	Flights - Director Community Services to Attend Walga (Meeting Rescheduled)	251.60
DD40539.1	01.03.2021	Soundtrack Your Brand	Music Streaming - REAP Foyer	37.06
DD40539.1	01.03.2021	Facebook	Valentine's Day Advertising	10.30
DD40539.1	10.03.2021	Soundtrack Your Brand	Music Streaming - The Base	37.06
DD40539.1	10.03.2021	Soundtrack Your Brand	Music Streaming - WRP	37.06
DD40539.1	10.03.2021	Soundtrack Your Brand	Music Streaming - Youth Shed	37.06
DD40539.1	11.03.2021	Soundtrack Your Brand	Music Streaming - REAP Roaming	37.06
DD40539.1	15.03.2021	Mind Body	Fitness Subscription	125.00
DD40539.1	17.03.2021	Soundtrack Your Brand	Music Streaming - REAP Theatre	37.06
DD40539.1	22.03.2021	Mood Media	Music Program - Rental Service	66.00
DD40539.1	01.03.2021	EHO Novotel Vines Resort	Accommodation for Environmental Health State Conference - Environmental Health Co-ordinator	540.00
DD40539.1	01.03.2021	EHO Novotel Vines Resort	Meals for Environmental Health State Conference - Environmental Health Co-ordinator	215.70
DD40539.1	08.03.2021	Veterinary Surgeons Board	Annual Fee Renewal for K Sparks - Administer Drugs for Stray Dogs	200.00
DD40539.1	12.03.2021	Pilbara Bakehouse	Food Sample for Environmental Health	9.90
DD40539.1	18.03.2021	Subway	Catering - Staff Leaving Council	132.00
DD40539.1	18.03.2021	KFC	Catering - Staff Leaving Council	43.00
DD40539.1	18.03.2021	KFC	Catering - Staff Leaving Council (GST Free Items)	6.95
DD40539.1	18.03.2021	Karratha Newsagency	Farewell Card - Staff Leaving Council	12.00
DD40539.1	18.03.2021	Kmart	Farewell Gift - Staff Leaving Council	200.00
DD40539.1	08.03.2021	Impact Environmental Consulting	Waste 2021 Conference - Manager City Services May 21	1695.77
DD40539.1	03.03.2021	North West Brewery	Catering - Staff Leaving Council	421.00
DD40539.1	03.03.2021	Red Earth Flowers	Gift - Staff Baby Birth	100.00
DD40539.1	05.03.2021	Virgin	Flights to Perth - Manager City Services and Waste Management Technical Support Officer (Organics Trial March 21)	678.88

Chq/EFT	Date	Name	Description	Amount
DD40539.1	05.03.2021	Qantas	Return Flights - Manager City Services and Waste Management Technical Support Officer (Organics Trial March 21)	945.38
DD40539.1	08.03.2021	Hotels.com	Accommodation - Manager City Services and Waste Management Technical Support Officer (Organics Trial March 21)	243.26
DD40539.1	09.03.2021	Pensione Hotel	Car Parking Fee - Manager City Services and Waste Management Technical Support Officer (Organics Trial March 21)	30.00
DD40539.1	11.03.2021	Illion Australia	Credit Check - Hera Engineering PL	396.00
DD40539.1	17.03.2021	Holcim Aust	Supply and Delivery of Armour Rock with Environmental Levy for Headwall Material (Drainage Works)	2172.62
DD40539.1	17.03.2021	Queens Terrace	Meal Expenses for Canberra Trip - Mayor & Director Development Services	18.10
DD40539.1	18.03.2021	CocoNine Restaurant	Meal Expenses for Canberra Trip - Director Development Services	36.75
DD40539.1	18.03.2021	CocoNine Restaurant	Meal Expenses for Canberra Trip (RDA & Yara Attendees)	165.15
DD40539.1	18.03.2021	CocoNine Restaurant	Meal Expenses for Canberra Trip - Mayor & Director Development Services	45.20
DD40539.1	19.03.2021	Maple & Clove	Meal Expenses for Canberra Trip - Mayor & Director Development Services	44.30
DD40539.1	23.03.2021	Ocean Beach Hotel	Accommodation Charges - Tourism Services Officer for Camping & Caravan Show	660.00
DD40539.1	01.03.2021	Nimble Software Systems	Rostering Software Monthly Subscription - REAP & Community Services	397.03
DD40539.1	05.03.2021	RIMPA	Records Institute Membership for Records Team	642.60
DD40539.1	15.03.2021	Acquia	Monthly Website Cloud Storage	293.56
DD40539.1	15.03.2021	SafetyCulture	Monthly Software Subscription - Audit App	334.40
DD40539.1	15.03.2021	SafetyCulture	Monthly Software Subscription - Audit App (GST Free Items)	12.83
DD40539.1	16.03.2021	Your Wi-Fi Shop	Network Configuration Tool	786.50
DD40539.1	18.03.2021	Lotus Studio	Software to Compliment ICT Helpdesk Module	787.33
DD40539.1	19.03.2021	Solarwinds MSP	ICT Password Register	148.32
DD40539.1	25.03.2021	Kounta	Monthly Software Subscription POS Extended Library Software	420.00
DD40539.1	01.03.2021	Murdoch University Village	Accommodation (12 nights) for Horticulture Apprentice	1346.40
DD40539.1	25.03.2021	Booking.com	Accommodation (3 nights) for Engagement Officer - Industry & Emergency Services	475.00

17,902.95

Payroll

	01.04.2021	City of Karratha	Payroll: F/N Ending 31/03/2021	879527.95
	15.04.2021	City of Karratha	Payroll: F/N Ending 15/04/2021	848461.02
	19.04.2021	City of Karratha	Wages	1647.12
	19.04.2021	City of Karratha	Wages	3152.05
	23.04.2021	City of Karratha	Wages	5270.94
	23.04.2021	City of Karratha	Payroll: F/N Ending 28/04/2021	881931.34

2,619,990.42

Total Payments: 12,892,990.20

10.3 CORPORATE PERFORMANCE FOR QUARTER 3 – 2020/21

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance and Organisational Strategy
Date of Report: 14 May 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the Quarter 3 (January – March 2021) performance against the Operational Plan 2020-21.

BACKGROUND

A major review was undertaken of the City’s Strategic Community Plan, Corporate Business Plan, Operational Plan and KPIs in June 2020. The Plans are interlinked with four strategic themes in the Strategic Community Plan 2020-2030 that are delivered through 151 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 280 projects and actions, which are reported against 90 performance measures introduced at periodic intervals throughout the year as certain triggers are reached.

The number of programs and services, projects and actions, and KPIs allocated to each theme is as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	55	143	35
Our Economy	19	34	11
Our Environment	37	45	11
Our Leadership	40	58	33
TOTAL	151	280	90

One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor organisational performance and respond to changing priorities.

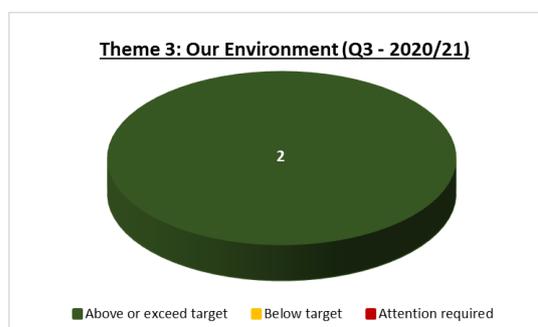
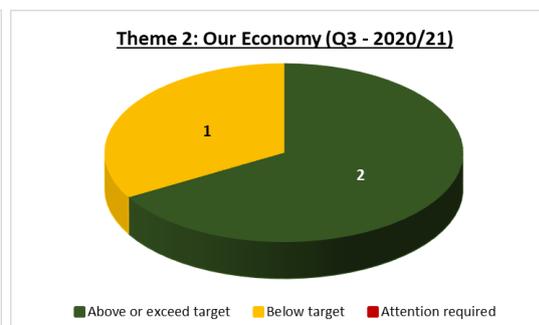
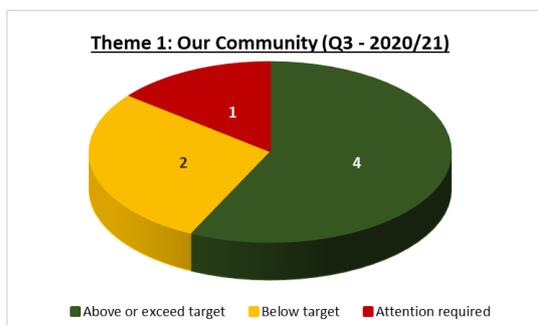
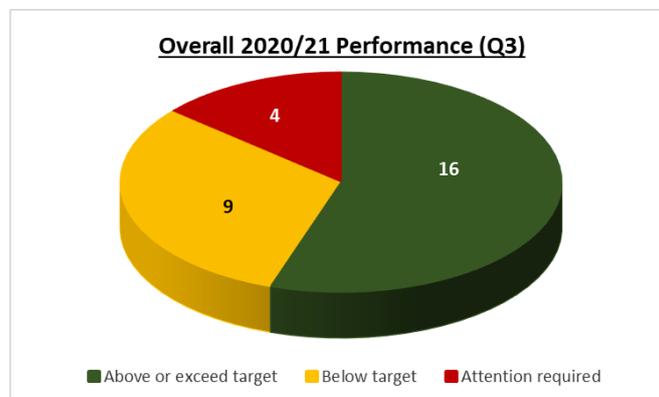
A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 3 Performance Measures

Out of a total 90 performance measures, 30 KPIs are measured this quarter. One KPI could not be measured in relation to “contamination rates for residential kerbside recycling” as facilities in Perth have not been rebuilt following a fire in December 2019.

The results for the remaining 29 KPIs for Quarter 3 are indicated below:



25 (86.2%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels, including:

- 159,040 attendances to major recreational and aquatic facilities for the quarter (up 6.6% on the target of 149,200 visits). Refurbishments at the Wickham Aquatic Centre have meant public have travelled to Roebourne for in term swimming lessons. To compensate for the loss in aquatic patrons, Wickham has run additional programming in the recreation facility that has attracted greater attendances than expected.
- The Community Safety perception survey has shown a significant shift in community sentiment regarding community safety. 67.6% of respondents feel the City is a safe place to live. This is 7.6% better than the target of 60% and an improvement of 15.6% on last year.
- Library attendances continue to be strong with 28,051 visits to the four sites representing a 31% increase on forecast estimates of 21,400 visits. The Better Beginnings Programs

targeting 0-5 year olds received 1,652 attendances for the quarter, up 65.2% on the target.

- 65% of payments were made to local suppliers equating to \$10.1M being spent in the local economy. The target was 50% and this is the highest attained result for a quarter since this time last year when COVID-19 initiatives were put in place to support the local economy.
- The City has 346.8Ha of land available for residential subdivision and development resulting from the recent approval in November 2020 of 171Ha of land associated with the Mulataga Structure Plan. The target for this quarter was 300Ha.
- Green waste continues to be 100% diverted from landfill and is set aside for shredding.
- 43% of residential waste has been diverted from landfill with increasing options for resource recovery being made available to the community. 1,174T of waste was received for the quarter and 510.2T was diverted from landfill. The target was 40%.
- 1,537 action requests were completed by Rangers for the quarter (target 1,500).

Only 4 (13.8%) of the Quarter 3 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Inclusive and Engaged	1.d.1.6 Environmental Health Services	1.d.1.6.a Inspect 40 public health premises per month.	Target: 120 Q3 Outcome: 68	A previous vacancy has now been filled and the new resource is expected to see a correction and improvement of this KPI. The current aim has been to focus on inspecting high risk public establishments such as food premises regularly. In March 2021, 34 public health premises inspections were conducted. This is the highest number of inspections conducted in a month for the last two quarters.
Our Leadership – Responsive and accountable	4.a.2.3 Occupational Health and Safety Compliance	4.a.2.3.b Reduce the number of lost time injuries	Target: 9.7 Q3 Outcome: 31.4	For the preceding two quarters the City has not had any LTIs however in the most recent quarter results, 4 LTIs occurred (1 ankle injury, 1 hip injury and two back injuries). The OHS Officer is working through the injury management process to ensure early return of staff back into the workforce. 3 of the staff have returned to work and the file closed whilst one is on annual leave.
	4.e.1.1 Customer Service	4.e.1.1.g Percentage of ICSs (Customer Requests including the Report It function) that are completed.	Target: 95 Q3 Outcome: 88.9	Total number of requests taken this quarter equated to 2,145. Of this 1,906 requests were closed, 45 remain outstanding and 194 are ongoing. Staff are taking approximately 4.5 days to close out a customer request.
	4.e.1.2 Organisational Risk Management	4.e.1.2.b Measure the percentage of compliant responses to the Annual Compliance Return	Target: 100 Q3 Outcome: 91.2	The number of non-compliances have increased mainly as a result of recently introduced legislative changes. Measures have been taken to rectify these non-compliances. Internal controls continue to be

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
				monitored. Systems continue to reflect a high level of compliance. Specific details have been identified in the 2020 CAR and presented to the AORC meeting and Council in March 2021.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
- Our Projects/Actions: 4.a.2.1.19.1 Develop, maintain, monitor and report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable. The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Capacity to adequately service public health facilities has been impacted by the reduced resourcing levels in the Environmental Health team. High use and high risk public establishments such as food premises are

		receiving more targeted inspections with available resources.
Environment	N/A	Nil
Reputation	Low	There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and Operational Plan.
Compliance	Low	Whilst there are no statutory obligations for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is required.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2020/21.

CONCLUSION

The Quarter 3 Performance Report summarises the performance of the City in relation to goals set at the start of the financial year. This report confirms that 86.2% of the 29 performance measures were achieved or substantially achieved in Quarter 3 as at 31 March 2021.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154800**
MOVED : **Cr Scott**
SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2020/21.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 ANNUAL REPORT 2019/20

File No: FM.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Marketing & Communications
Date of Report: 14 May 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Annual Report 2019/20 including the Annual Financial Report for the Year Ended 30 June 2020 available electronically

PURPOSE

For Council to receive the Annual Report for the financial year ended 30 June 2020.

BACKGROUND

The Annual Report 2019/20 details the activities and performance of the organisation over the 2019/20 financial year supported by the Annual Financial Report and the Independent Auditor’s Report. Reporting is provided against the City’s Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Some highlights for 2019/20 period are outlined below:

Strategic theme	Key achievements
Our Community: Diverse and Balanced	<ul style="list-style-type: none"> • Completion and opening of \$13.6 million Dampier Foreshore Redevelopment • Provision of more than \$4 million in COVID-19 community support measures • Delivery of 27th Annual Cossack Art Awards • More than 600,000 visits across community facilities • More than \$1 million distributed to the community in grants and funding
Our Economy: Well managed and Diverse	<ul style="list-style-type: none"> • Hosting the WA Regional Tourism & Developing Northern Australia conferences attracting major industry stakeholders and state and federal government representatives • More than \$233,000 allocated to attract events and activities to the region • Funding and support for the Pilbara Universities Centre, Pilbara Rock Oysters feasibility study and pilot, Business Climate Scorecard, Quarterly Business Briefing Breakfast and more
Our Natural and Built Environment: Thriving and Sustainable	<ul style="list-style-type: none"> • The Airport Solar Farm concluded its fourth year of operations exceeding target levels for the second

	<p>year in a row reducing energy consumption by an average of 36.5 per cent</p> <ul style="list-style-type: none"> • Progressing the City’s Energy Efficiency Action Plan (EEAP) improving energy efficiency outcomes and reporting across the organisation • Redirecting more than 8230 tonnes of waste from landfill through recycling initiatives at the 7-mile waste facility • Completion of renewable hydrogen industry study to assist efforts to create a hydrogen hub in Karratha • More than 3,800 tonnes of green waste cleared following TC Damien
<p>Our Leadership: Responsive and Accountable</p>	<ul style="list-style-type: none"> • City response to COVID-19 awarded Innovative Management Initiative award by Local Government Professionals Australia WA • Supporting the establishment of an inter-regional flight network between Karratha, Newman, Port Hedland, Broome and Paraburdoo to improve connectivity throughout the north west • Social investment agreement between the City of Karratha and Woodside-operated North West Shelf Project extended for a further three years • Rio Tinto land transfer agreement endorsed by Council • Continued advocacy for residents on State and Federal issues

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

STATUTORY IMPLICATIONS

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995* (the Act). The report is to be accepted no later than 31 December or two months following receipt of the final audit opinion by an absolute majority in accordance with section 5.54 of the Act.

Section 5.27 of the Act requires that a general electors’ meeting to discuss the contents of the City’s Annual Report be held on a day selected by the local government, but not more than 56 days after the Council accepts the annual report for the previous year.

The audit opinion was received from the Auditor General on 7 April 2021.

COUNCILLOR/OFFICER CONSULTATION

Each directorate has had the opportunity to provide input into and review the Annual Report. The Audit & Organisational Risk Committee was consulted about the Annual Financial Report and the Independent Auditor’s Report.

COMMUNITY CONSULTATION

Section 5.27 of the *Local Government Act 1995* requires that a general electors’ meeting be held within 56 days to discuss the contents of the City’s Annual Report.

Community engagement activities in accordance with the iap² public participation spectrum process to inform are as follows:

Who	How	When	What	Outcome
Community	Advertise in the local newspaper and on the City's website and on noticeboards.	June 2021	City of Karratha 2019/20 Annual Report	Give local public notice of the 2019/20 Annual Report and Annual Electors' meeting
			Date, time, place and purpose of Electors' Meeting	

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In summary, the Annual Financial Report indicated that the City had as at 30 June 2020:

	30 June 2020	30 June 2019	Inc /(Dec)
Net Result	\$6,337,772	\$21,863,421	-\$15,525,649
Net Assets	\$756,101,235	\$758,662,061	-\$2,560,826
- Total Assets	\$783,629,773	\$774,071,123	\$9,558,650
- Total Liabilities	\$27,528,538	\$15,409,062	\$12,119,476
Loan Liability	\$236,014	\$346,453	-\$110,439
Cash Reserves	\$67,506,603	\$66,847,807	\$658,796
Property, Plant & Equipment	\$250,813,979	\$258,518,365	-\$7,704,386
Investment Property	\$25,619,936	\$21,750,000	\$3,869,936
Infrastructure Assets	\$426,824,872	\$410,595,902	\$16,228,970
Final Surplus (Restricted)	\$453,046	\$656,270	-\$203,224
Final Surplus (Unrestricted)	\$1,700,172	\$3,941,964	-\$2,241,792

STRATEGIC IMPLICATIONS

The Annual Report summarises achievements against the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	Failure to hold the Electors' general meeting within 56 days will breach statutory requirements.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Annual Report, Annual Financial Report and Auditor's Report is considered by Council each year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to ACCEPT the 2019/20 City of Karratha Annual Report with the following amendments:

1. _____
2. _____

CONCLUSION

The Annual Report provides an overview of the performance of the City in terms of statutory obligations, Community Plan outcomes and financial management for the 2019/20 financial year. The Annual Financial Report has been prepared in accordance with the *Local Government Act 1995* and indicates the City's financial position as at 30 June 2020. The report will be presented to the community through the Annual Electors' Meeting.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154801
MOVED : Cr Harris
SECONDED : Cr Nunn

That Council by ABSOLUTE Majority pursuant to Section 5.27 and 5.54 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT the 2019/20 City of Karratha Annual Report; and**
2. **HOLD the Annual Electors' Meeting on 30 June 2021 to discuss the content of the Annual Report.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.5 AUDIT AND ORGANISATIONAL RISK COMMITTEE MEETING MAY 2021

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	24 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	AORC Meeting Minutes – 24 May 2021

PURPOSE

To receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 24 May 2021 and accept the Annual Financial Report for 30 June 2020 as well as the Independent Auditor's Report and Management Report from the Office of the Auditor General (OAG) for the year ended 30 June 2020.

BACKGROUND

The one matter up for discussion at the Audit and Organisational Risk Committee was to receive and accept the Annual Financial Report for the City of Karratha and the Independent Auditor's Report for the year ended 30 June 2020.

Following the completion of the 2019/20 financial year's audit, the OAG provided its Independent Auditor's Report and Management Report dated 7 April 2021, including audit findings and recommendations.

The Audit Opinion is unqualified indicating that the Annual Financial Report is based on proper accounts and records, and the accounts are a true and fair representation of the City's financial performance for 2019/20. The Independent Auditor's Report does include one Emphasis of Matter relating to the Basis of Accounting.

Additionally, the Management Report indicates that the City's financial procedures and controls are adequately designed with one significant finding identified relating to a high level of Leave Accrual as at the year end. The City has procedures towards managing staff leave. The impact of COVID-19 across the world has led to the higher levels of leave accrual where staff have had to cancel or postpone leave plans.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 7.2 of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Audit) Regulations 1996* provide for the annual audit and the report by auditor.

Section 5.54 of the *Local Government Act 1995* provides for acceptance of annual reports by the local government.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred across numerous work areas in addition to members of the AORC, the Chief Executive Officer, Director Corporate Services, Manager Financial Services and Manager Governance & Organisational Strategy.

COMMUNITY CONSULTATION

There is no community consultation required however the annual financial report and audit opinion will be discussed at the annual electors meeting.

POLICY IMPLICATIONS

The financial affairs have been prepared in accordance with the Australian and International Accounting Standards and in accordance with Council Policy *CF01 Local Government Accounting Directions*.

FINANCIAL IMPLICATIONS

Costs to finalise the 2019/20 audit was approximately \$65,000 plus GST.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 4.c.1.1 Management Accounting Services
- Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Significant controls and oversight in place throughout the year to monitor financial performance. Audits assist in minimising risks.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Significant controls and oversight in place throughout the year to protect the City from reputational damage.
Compliance	Moderate	Significant controls and oversight in place throughout the year to ensure high levels of compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The external audit is completed annually and reported to the Audit & Organisational Risk Committee and Council prior to the Annual Electors’ Meeting.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to NOT ACCEPT the Independent Auditor's Report from the Office of the Auditor General for the year ended 30 June 2020 and seek further advice and clarification on the report.

CONCLUSION

The Audit Opinion is unqualified indicating that the Annual Financial Report is based on proper accounts and records, and the accounts are a true and fair representation of the City's financial performance for 2019/20. The OAG's Management Report has highlighted one moderate risk finding in relation to the high level of annual leave accrued at the end of the year owing largely to the impact of COVID.

It is recommended that the Annual Financial Report and the Independent Auditor's Report be presented to Council to enable the Annual Electors' Meeting to be convened.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154802
MOVED : Cr Waterstrom Muller
SECONDED : Cr Smeathers

That Council by **ABSOLUTE** Majority pursuant to Section 5.54 and 7.2 of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Audit) Regulations 1996* RESOLVES to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee meeting held on 24 May 2021;
2. **ACCEPT** the Annual Financial Report for the Year Ended 30 June 2020;
3. **ACCEPT** the Independent Auditor's Report from the Office of the Auditor General for 2019/20; and
4. **NOTE** the Office of the Auditor General Management Report (including the Management Response) for 2019/20.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.6 CONSIDERATION OF SUBMISSIONS REGARDING ADVERTISED DIFFERENTIAL RATES 2021/22

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Financial Services/CFO
Date of Report:	26 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Submissions received from ratepayers

PURPOSE

For Council to consider submissions and initiate the process for seeking Ministerial Approval regarding the 2021/22 differential rate model.

BACKGROUND

As part of the budget process, Councillors have reviewed the projected changes in Operating Income and Expenditure, along with efficiency measures, proposed capital works, projects and new initiatives.

The City will experience cost increases for 2021/22 above the forecast local cost government cost index of 1.4%, in particular insurance (8-10%), provisions for new services and facilities (such as enhanced resourcing for FeNaCING, Karratha Leisureplex gym expansion, facility development at Kevin Richards Memorial Oval, road and footpath construction) and increased service levels (such as street sweeping, litter collection, cleaning of street furniture and pavements, Dampier drainage, economic development).

Despite these cost increases and Council's adopted Long Term Financial Plan including a 1.8% rate increase in 2021/22, prudent financial management and strong financial returns from City owned businesses and investments has allowed Council to consider the adoption of a 0.9% predominant increase in rates across all categories.

At the previous Council Meeting on 27 April 2021, Council resolved to advertise the following proposed differential rates for the 2021/22 financial year:

Differential Rates Categories 2021/22	Minimum Payment	Rate in the Dollar
Gross Rental Value (GRV)		
Residential	\$1,563	0.118536
Commercial / Industrial	\$1,563	0.101677
Airport / Strategic Industry	\$1,563	0.157867
Transient Workforce Accommodation / Workforce Accommodation	\$1,563	0.390527
Unimproved Value (UV)		
Pastoral	\$328	0.104571
Mining/Other	\$328	0.134096

Strategic Industry	\$328	0.186544
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Benchmarking has been undertaken with neighbouring local governments, the results of which are indicated in the following table:

Local Government	Proposed Rate Increase
Shire of Ashburton	– To be considered at a meeting scheduled for 15 June 2021
Shire of Broome	– 1.83% increase in rate yield across all categories
Shire of East Pilbara	– To be considered at a meeting scheduled for 28 May 2021. Officers are recommending a 4% increase
Town of Port Hedland	– 2% increase in rates in the dollar across all categories

Following the closing of the advertising period calling for submissions on 24 May 2021, four responses were received by the City to which details are noted below.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's financial sustainability and ability to perform its role in delivering services to the Community.

STATUTORY IMPLICATIONS

Sections 6.33 and 6.36 of the *Local Government Act 1995* makes provision for the application and communication of differential rates. Section 6.33(3) stipulates that Ministerial approval is required to impose a differential rate which is more than twice the lowest differential rate.

Section 6.76 of the Act provides that if the local government imposes a differential general rate, a person may object to the rate record on the ground that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted. An objection is to be made within 42 days of the service of a rate notice and is to be considered promptly and either disallowed or allowed, wholly or in part.

COUNCILLOR/OFFICER CONSULTATION

Several Workshops have been held with Councillors and Officers to assist Council's consideration of the rate setting requirements for the 2021/22 financial year.

COMMUNITY CONSULTATION

Significant community consultation has occurred regarding the City's proposed 2021/22 rates. This has included:

- Statutory Advertising: A Notice of Intention to Impose Differential Rates was published in the West Australian on 1 May 2021 and the Pilbara News on 5 May 2021. This notice was published on the Council's website, social media and included on noticeboards at the City's Administration Office and libraries;
- Media Release: A media release was issued on 3 May 2021 to media outlets and subscribed members of the public;
- Categories with less than 30 properties (Direct Mail): Council officers wrote to all ratepayers in the Transient Workforce Accommodation/Workforce Accommodation and Pastoral differential rating categories to advise them of the proposed differential rates model and invite submissions as these categories each contain less than 30 properties.

At the close of submissions, on 24 May 2021, four (4) submissions were received with two (2) submissions representing 5 properties that relate to the Transient Workforce Accommodation/Workforce Accommodation differential rating category that requires Ministerial approval. A submission has been received from a mining tenement management company representing various tenements with a further submission received from a residential rate payer.

A summary of key themes raised within the submissions received and a response from Council Officers is contained within the following table:

SUBMISSION 1	
Category: Transient Workforce Accommodation/Workforce Accommodation	
Properties: Lot 1068 King Way & Lot 550 Cherratta Road	
Ratepayer: Koyote Property Group Pty Ltd; Cherratta Lodge Pty Ltd	
Key Themes	Officer's Comments
We understand that the council is focused on sustainably managing its community and infrastructure assets, but strongly disagree with the reasoning for the higher rate in the dollar being applied to the TWA rating category due to the potential to have a greater impact on council services/assets than other properties due to the number of occupants in a relatively small land parcel (concentrated coach/vehicle movements).	The concentration of occupants and potential for higher utilisation of Council facilities and services is the reason for the TWA/WA differential rating category.
<p>We have seen increases to our differential rate percentage simply based on a lower number of workforce accommodation beds in the market, upon Gap Ridge cap closing.</p> <p>Over the last 10 years the Rate in the Dollar has increased from .0901% in 2011 to .390527% of our GRV in 2021.</p>	<p>This is incorrect. The City assessment of rate yield, as in prior years, is based on properties in the TWA category that will continue to operate in 2021/22. The City has seen reductions in rate yield for TWA/WA when camps have closed.</p> <p>The rate in the dollar is the mechanism that enables the City to maintain relativity in the rate yield of rating categories comparative to movements in valuations. In times of higher valuations (2011) the City applied a lower rate in the dollar. Conversely as valuations decrease a higher rate in the dollar is required to remain a comparable rate yield. The rates in the dollar increase from .0901% in 2011 to .390527% in 2021 does not reflect a comparable change in rate yield for these properties.</p>
Differential rates, along with utility and insurance costs are now the greatest risks when doing business in the Pilbara	<p>The proposed rates increase of 0.9% represents a modest increase comparative to the forecast increase in local government operating costs of 1.4%.</p> <p>The City is not immune to the increasing costs of Insurance and Utilities with the City's Insurance costs are forecast to</p>

	<p>increase by 8 to 10% representative of a 0.5% rate increase.</p> <p>The City welcomes the soft deregulation of the North West Integrated System to allow contestable energy and the recent Federal announcement to underwrite insurance in Northern Australia.</p>
<p>Seen new approvals for workforce accommodation proceed without a demonstrated need and with no downward adjustment to differential rates made for the existing workforce accommodation providers upon the increase to overall room numbers with Bay Village opening (increased with less room numbers to make up for revenue drop, then also increased with more room numbers);</p>	<p>The development of future TWA/WA facilities is tied to proposed resource sector construction projects, which are not determined by the City. The City recognises that TWA/WA facilities are required to service the short-term tenure of construction workforces. The City supports operational workforces being residentially based.</p>
<p>In 2021, we now employ only 10 Full Time Equivalent employees and are operating at an occupancy below 20% of our available rooms.</p>	<p>Council cannot set a separate rate in the dollar for individual properties based on profitability. Council is required to set the same rate in the dollar for all properties within a rating category.</p> <p>The TWA rating category is primarily affected by Landgate’s use of assessed value for some properties in lieu of GRV. The next general revaluation of GRV properties is due to occur in approximately August/September 2021 with an effective date of 1 July 2022.</p>
<p>SUBMISSION 2</p> <p>Category: Transient Workforce Accommodation/Workforce Accommodation Properties: Lot 1069 King Way, Lot 10 Cherratta Road & Lot 570 King Road Karratha Industrial Estate Ratepayer: VV2 Pty Ltd; NLV Velocity Villages Pty Ltd</p>	
<p>The statement that TWA properties have the potential to have a greater impact of Council services/assets than other properties due to their number of occupants in a relatively small land parcel is misleading and inaccurate. Our submission supported by actual usage patterns is that workforce accommodation occupiers have a substantially less intensity of use of Council assets and infrastructure.</p>	<p>The concentration of occupants and potential for higher utilisation of Council facilities and services is the reason for the TWA/WA differential rating category. TWA/WA occupants have access to the same wide range of services and facilities offered by the City to other community members.</p>
<p>The basis for proposing a higher differential rate is "to address the greater potential and actual intensity of use of Council assets and infrastructure". This statement is used as justification to levy a proposed rate of 0.390527 , representing a rate that is 3.29 times that</p>	<p>Council's proposed rates model continues to maintain the average rate per TWA accommodation unit at significantly less than Council's proposed minimum rate (\$1,563).</p>

<p>of Residential and 3.84 times of Commercial / Industrial. There has been no evidence or expert report that supports the conclusion of greater potential and actual intensity of use of Council assets and infrastructure by workforce accommodation providers (or their occupants).</p>	
<p>We further submit that it is beyond the reach of Section 6.33 Local Government Act 1995 for the City of Karratha to issue differential rates for the purpose of supporting a planning policy. The Objects and reasons reference Council's preferred option that the operational workforce associated with resource interests be housed in normal residential properties within the town boundaries. This amounts to a financial penalty being imposed on workforce accommodation providers.</p>	<p>TWA/WA properties are those that are zoned for TWA/WA or predominantly used for TWA/WA consistent with provisions of the Act. All of the properties that are a party to your submission meet this criteria.</p>
<p>SUBMISSION 3</p> <p>Category: UV Mining/Other Properties: Various Ratepayer: McMahon Mining Title Services Pty Ltd on behalf of clients</p>	
<p>The Department of Mines has increased the rent of exploration licences by 2.17%, prospecting licences by 3.45% and mining licences by 1.01%. The Valuer General then uses the rent multiplied by the tenement size to value the lease and increases values each year by CPI %. That is a double fee increase for all my clients. By then increasing rates .9% the City is lifting rates on all tenements more than the .9% as they already get the valuation increase. This leads to a much larger increase in rates than just the .9% as advertised.</p>	<p>Council cannot set a separate rate in the dollar for individual properties. Council is required to set the same rate in the dollar for all properties within a rating category.</p> <p>Almost half of the properties, and in particular the majority of exploration and prospecting licenses, are minimum rated. As such movements in valuations will not impact on the rates payable. The 0.9% increase in the minimum rate is consistent with the 0.9% predominant rate increase across all categories.</p> <p>UV Mining /Other rates represent 2.3% of the City's total rates yield.</p> <p>The cumulative impact on the properties managed by McMahon is approximately \$2,200.</p>
<p>All governments should look at decreasing costs to the resource sector to allow it to grow and incentivise investment in local exploration.</p>	<p>The City reviews its operations continuously to ensure that services and facilities operate efficiently and effectively for the benefit of all ratepayers. The modest 0.9% increase in the rate in the dollar proposed is less than the forecast increase of 1.4% to the operating costs of local governments in WA.</p>

<p>SUBMISSION 4</p> <p>Category: GRV Residential Properties: 2 Enderby Street NICKOL Ratepayer: T Petrickovic</p>	
<p>Am I going to receive any real benefit from my rates and the rate increase?</p>	<p>Council utilises the revenue generated from rates to fund the delivery of programs, services and the operation of facilities for the benefit of the Community. The proposed rates increase of 0.9% represents a modest increase comparative to the forecast increase in local government operating costs of 1.4%.</p> <p>There are real improvements proposed by the City. Residential rates from owner/occupiers equates to about \$8M in rates and we will be spending in excess of \$100M in budget. A 0.9% increase in rates doesn't cover all increases in costs faced by local government imposed by state government services.</p>
<p>Why as a rate payer do I get charged full price to become a member of the Leisureplex and companies like Rio and Woodside receive a 20% discount?</p>	<p>Group discounts offered by the City are available to all Corporations and Community Groups and this is not restricted to the resource sector only.</p>
<p>The report shows mining contributes 2.30% of rate revenue while residential rates make up 43.50% of total rate revenue.</p>	<p>The UV Mining/Other differential rates category primarily encompasses mining, prospecting and exploration tenements. The resource companies pay residential rates on properties they own and form part of the 43.50% for the GRV residential category. In fact the resource sector rates are encompassed within the UV Strategic Industry, GRV TWA/WA, GRV Airport/Strategic Industry, GRV Residential and GRV Commercial/Industrial categories for properties they own in those categories.</p>

POLICY IMPLICATIONS

CF-10 Rating Equity Policy.

Each year Council considers the proportion of rate income coming from each category in order to ensure that all property owners make an equitable contribution to rates and to minimise the impact that rates have on residential, industrial, commercial and other ratepayers.

FINANCIAL IMPLICATIONS

The advertised differential rates would raise rates revenue of \$44.7M compared to budgeted rate revenue in 2020/21 of \$44.3M and actual rate revenue of \$44.2M.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 4.c.3.1

Property Rating Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Council is reliant on levying rates sufficient to maintain cash flows for the efficient and effective delivery of services at required service levels and project timeframes.
Service Interruption	Low	Delays in the rates approval process may have short term impacts on service levels and the commencement of capital initiatives.
Environment	N/A	Nil
Reputation	High	Council has to ensure that prudent economic decision making is consistent with the Strategic Community Plan to balance the impact on ratepayers through the maximisation of alternative funding sources.
Compliance	Moderate	The rating process is a legislated process under the Local Government Act 1995 and associated Regulations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Annually the City applies for Ministerial Approval in order to impose differential rating for Gross Rental Value properties.

For the 2020/21 financial year Ministerial approval was not required under the Local Government Act amendments as the City was allowed to generate rates without this requirement provided the City did not increase the rate in the dollar of any category from the 2019/20 financial year under the State Government's direction to freeze rates.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council, having considered submissions regarding the advertised 2021/22 differential rates model, by SIMPLE Majority pursuant to Section 6.33 of the *Local Government Act 1995* RESOLVES to:

- NOTE that submissions received regarding the proposed differential rates model 2021/22 have been considered;
- ADOPT the following amended differential rating model for 2021/22:

Differential Rates Categories 2021/22	Minimum Payment	Rate in the Dollar
Gross Rental Value (GRV)		
Residential		
Commercial / Industrial		
Airport / Strategic Industry		
Transient Workforce Accommodation / Workforce Accommodation		
Unimproved Value (UV)		
Pastoral		
Mining/Other		
Strategic Industry		

- SEEK Ministerial approval for the differential rate for the Transient Workforce Accommodation/Workforce Accommodation differential rating category being greater than two times the lowest GRV rate in the dollar.

CONCLUSION

Council has advertised the 2021/22 differential rates model which included a 0.9% predominant increase in rating yield. Following consideration of submissions received, Ministerial approval must now be sought for categories with a rate in the dollar greater than two times the lowest rate, being Transient Workforce Accommodation/Workforce Accommodation differential rating category which has a rate in the dollar greater than two times the lowest GRV rate.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154803
 MOVED : Cr Harris
 SECONDED : Cr Scott

That Council, having considered submissions regarding the advertised 2021/22 differential rates model, by SIMPLE Majority pursuant to Section 6.33 of the *Local Government Act 1995* RESOLVES to:

- NOTE that submissions received regarding the proposed differential rates model 2021/22 have been considered; and
- SEEK Ministerial approval for the differential rate for the Transient Workforce Accommodation/Workforce Accommodation differential rating category being greater than two times the lowest rate in the dollar (noting that the application is similar to those approved every year since at least 2013):

Differential Rates Categories 2021/22	Minimum Payment	Rate in the Dollar	Multiplier	Basis
Gross Rental Value (GRV)				
Commercial / Industrial	\$1,563	0.101677		Lowest GRV rate in the dollar for purpose of seeking approval.
Transient Workforce Accommodation / Workforce Accommodation	\$1,563	0.390527	3.84x	Maintain 2020/21 relative rate yield by increasing rate-in-the-dollar by 0.9%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 LOT 7020 CULTURAL/CIVIC INFRASTRUCTURE INVESTIGATION

File No:	LP.340
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Planning Officer
Date of Report:	10 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Infrastructure Investigation Report – available electronically

PURPOSE

For Council to consider the findings of the Lot 7020 Cultural/Civic Infrastructure Investigation Report and approve a preferred option should community space be included in the proposed Lot 7020 development.

BACKGROUND

Lot 7020 Sharpe Avenue is located at the main entrance to Karratha's City Centre, on the southern end of Sharpe Avenue and across the road from the Red Earth Arts Precinct (REAP). The lot has a total land area of 4,564m² and is owned freehold by Development WA.

Following discussions between the City of Karratha (City) and Development WA, the City entered a 6-month exclusive working period to undertake preliminary due diligence and feasibility studies to construct a high quality, mixed use development on the site.

In 2019 RFF Consultants were engaged to progress a due diligence and pre-feasibility analysis report for Lot 7020. The report findings were presented to Council at the September 2019 Ordinary Council Meeting, where Council resolved to develop a more detailed scope for the ground floor area (1300m²).

Following that resolution Officers worked with Council on a number of variations on how the space could be used and in November 2020, presented Council with the following four options for consideration:

1. Utilise the entire 1300m² of ground floor space for community use.
2. Utilise 600m² of ground floor place for community use, with the remainder to be offered as a commercial lease.
3. Relocate the Karratha library to Lot 7020 (using approx. 600m²) and use the REAP library space for a range of cultural and artistic activities.
4. Engage a third-party to investigate community need, combined with best practise case studies to provide the Council with options for consideration.

Council determined to use the expertise of a third-party contractor to do a more detailed investigation and present a number of options for consideration.

Scope of Contract

In December 2020 NAJA Consultancy was engaged. Their scope of work included:

- Map and gap analysis of Karratha's existing cultural and social infrastructure;
- Consultation with community/stakeholders to understand opportunities for additional cultural and/or civic infrastructure;
- Literature and relevant case study review to understand industry standards for those facilities; and
- Present a number of mixed use options across both REAP and the Lot 7020 Ground Floor (1300sqm), considering that any community spaces in Lot 7020 would be considered as part of the overall Precinct.

The report was to be completed in March 2021 to align and inform other works happening on the Lot 7020 project. The report has now been finalised (attachment one) and a high level summary is provided below.

Map & Gap

The following gaps were identified:

- Infrastructure for Aboriginal Art display and exhibitions;
- Museum, Art Gallery and commercial gallery/creative retail spaces;
- Space for performing arts/dance during times when events are being held at the REAP; and
- Film studio, digital maker's space/s, music studio, photography studio, post production/special effects studio, broadcasting studio/s, writers' centre.

Consultation

Community and key stakeholder engagement was conducted through a community survey, semi-structured interviews with key stakeholders and an online mini workshop, which was designed to capitalise on specific group interactions.

Community survey overview:

- 455 responses were received;
- Many respondents thought that the current location and functionality of facilities should stay as they are, apart from the visitor centre which should be relocated into the town centre;
- A local history and cultural centre, creative making spaces and gaming and technology space rated the highest of other cultural and civic facilities that could be located in the Sharpe Avenue Precinct; and
- The open-ended question regarding what other cultural or civic facilities could be located at Sharp Avenue resulted in 55% responding with the need for youth facilities - with many of them preferring a commercial venture such as ten-pin bowling.

Key stakeholder feedback overview:

- The current location of the library is appropriate not so much due to the location, but because of the co-location with other activities and facilities within the REAP;
- Lot 7020 could accommodate a "knowledge hub" that includes a Library, local history, art exhibition space, technology spaces, and technical production studios;
- An art gallery/exhibition space would be good for art development activities for Karratha-based artists (Indigenous and non-Indigenous) and REAP, with its high roof space, is an ideal location for art gallery (including "Art on the Move" - if other standards are met), Museum exhibitions and conference/function space; and
- Demand from the community for performance and rehearsal spaces outstrips supply, especially after school and evening hours and when external performances are booked.

Literature and Case Study overview

- Modern libraries are expected to provide more community functions than their traditional counterparts and now encompass maker-spaces, local history collections and program areas. This results in more space allocation. Research indicates that for the population of Karratha only, the space required for a multi-functional knowledge centre should be at least 1,000m² (current Karratha library floor space is 620m²);
- Visitor Centres are moving away from the traditional “bricks and mortar” visitor information services to digital information platforms, mobile units or kiosks within other facilities, such as art galleries, museums and libraries;
- Local Governments, through library facilities, are increasingly expected to play a role in the collecting and curating of local history; and
- Gallery spaces can be any size, but to accommodate exhibitions on loan, at least 120m² is the norm with appropriate temperature and humidity control. Lighting is also required to highlight exhibited works.

Current space provision

The City of Karratha currently operates four libraries with a total floor space of 954m².

Area	Size m ²
Dampier	140
Karratha (excluding terrace & READ room)	620
Roebourne	52
Wickham	142
TOTAL Space	954

In the REAP there are currently six areas to cater for a range cultural and civic of activities and events (excluding the library). This includes:

Area	Size m ²	Use
Foyers (combined)	508	Cocktail functions/receptions Exhibitions
READ Room	40	Meetings, workshops, small gatherings i.e. church, tai chi
The Shelf	420	Cocktail function, sit-down dinner, meetings, conference, live streaming, movie, parties, celebrations, ceremonies, live music, training
Theatre (Flat Floor = 327)	660	Cocktail function, sit-down dinner, meetings, conference, live streaming, movie, parties, celebrations, ceremonies, theatrical performances, live music, expo's, training
Amphitheatre	2700	Large scale live events, theatrical, installations, concerts, expo's
Studio Rooms (Rehearsal)	160	Cocktail function, sit-down dinner, meetings, conference, training, ceremonies, performance
TOTAL Space	4488	

Additionally, the current Karratha Visitor Centre is 300m² of indoor space.

Options presented by Consultant:

Drawing on stakeholder input, case studies and industry best practice the Consultant presented five options that looked at the use of Lot 7020 in conjunction with REAP.

Option 1 - Knowledge Hub

SPACE ALLOCATION	
Lot 7020	REAP (library space)
<ul style="list-style-type: none"> • 1,000m² for community space: <ul style="list-style-type: none"> ○ 700m² Library including small meeting and gathering spaces ○ 40m² tourism kiosk area including local historical/museum displays (coordinated with library), tourism marketing information and materials, and a retail space for locally produced products ○ 150m² small scale digital fabrication centre including areas for computer access and printing services ○ 110m² sound recording studios for music or podcast production • 300m² leased for commercial purposes 	<ul style="list-style-type: none"> • Refitted for 550m² large convention centre able to accommodate 500 seated guests/1000 standing • Function space used as visual art exhibition space with movable walls and comfortable seating when functions are not scheduled • 80m² commercial kitchen (may not be necessary if existing kitchen is deemed suitable for the required level of catering) • 20m² storage
Strengths	
<ul style="list-style-type: none"> • Opportunity to redefine library, local history collections, visitors' centre and creative spaces as a hub that reflects the past, present and future of the City • Valuable social areas to residents of Lot 7020 • Exhibition, gallery, large event/function spaces at REAP that complement current services • Better visibility of the visitor centre • Adequate space to respond to community priorities • Opportunity for return on investment • Some level of interest from State Government agencies • Supported by the Arts Development & Events Advisory Group (ADEAG) 	
Weaknesses	
<ul style="list-style-type: none"> • Large capital and ongoing operational costs (est \$800k pa) • Current library location is well liked by community and attracts foot traffic to the REAP • REAP will require retrofitting for large exhibition/function spaces including structural cost for floor reinforcements/lighting solutions 	

Option 2 – The Arts Expansion

SPACE ALLOCATION	
Lot 7020	REAP (library space)
<ul style="list-style-type: none"> • 600m² for community space: <ul style="list-style-type: none"> ○ 150m² art gallery/exhibition space with movable walls, wall hanging tracks, track lighting and climate control ○ 20m² storage ○ 150m² small scale digital fabrication centre including areas for computer access and printing services ○ 100m² community arts workshop spaces/community meeting spaces (partition-able spaces = 2 x 50m², 4 x 25m²) ○ 20m² retail space for locally produced creative products 	<ul style="list-style-type: none"> • No change

<ul style="list-style-type: none"> ○ 110m² sound recording studios for music or podcast production (2 spaces at 9m x 6m) ○ 50m² digital video lab facility including postproduction/VFX studio ● 700m² leased for commercial purposes 	
Strengths	
<ul style="list-style-type: none"> ● Extension of the arts support and services of the REAP to create an arts precinct ● Opportunity for some return on investment ● Community support for library in REAP ● Alternative space for local performances ● Provides a commercial return for other ground spaces and opportunity to provide services to residents of Lot 7020 ● Multi use space provides operational efficiencies 	
Weaknesses	
<ul style="list-style-type: none"> ● No increase in visibility for the visitor centre ● No increase in library space ● No significant exhibition/function space ● Not supported by the ADEAG 	

Option 3 – The REAP Reimagined

SPACE ALLOCATION	
Lot 7020	REAP (library space)
<ul style="list-style-type: none"> ● 700m² library including small meeting and gathering spaces ● 600m² leased for commercial purposes 	<ul style="list-style-type: none"> ● 150m² art gallery/exhibition space which could also be used for functions to accommodate 130 seated guests/250 standing ● 20m² storage ● 150m² small scale digital fabrication centre including areas for computer access and printing services ● 100m² community arts workshop spaces / community meeting spaces (partitionable spaces = 2 x 50m², 4 x 25m²) ● 20m² retail space for locally produced creative products ● 110m² Sound recording studios for music or podcast production (2 spaces at 9m x 6m) ● 50m² digital video lab facility including postproduction/VFX studio
Strengths	
<ul style="list-style-type: none"> ● One stop shop for all arts and cultural activities at the REAP ● Some level of interest from State Government agencies ● Opportunity for return on investment ● Compliments others uses of REAP ● Multi use space provides operational efficiencies ● Provides opportunity for services to residents of Lot 7020 	

Weaknesses
<ul style="list-style-type: none"> • Current library location and space is well liked by community and attracts foot traffic to the REAP • Limited increase in library space • Not supported by the ADEAG • No increase in visibility for the visitor centre • No significant exhibition/function space • REAP will require retrofitting including structural cost for floor reinforcements/lighting solutions

Option 4 – The Lot 7020 Commercial Hub

SPACE ALLOCATION	
Lot 7020	REAP (library space)
<ul style="list-style-type: none"> • 1300m² leased for commercial purposes which could potentially include a commercial gallery and/or retail space for local products. Either of these might be commercially driven, subsidised by the City, or operate on a commission model 	<ul style="list-style-type: none"> • Minor redesign of library to integrate visitor’s centre kiosk, local history and tourism displays
Strengths	
<ul style="list-style-type: none"> • Opportunity for return on investment • Potential to support small creative enterprises though subsidised leasing • Current library location is well liked by community and attracts foot traffic to the REAP • Better visibility of the visitor centre • Limited cost outlay • Library co-location supports awareness of upcoming REAP events 	
Weaknesses	
<ul style="list-style-type: none"> • Not supported by the ADEAG • No interest by State Government agencies • Limited control of commercial content • Does not address identified cultural infrastructure gaps • No additional function space provided • Library size is reduced 	

Option 5 – The Civic Centre

SPACE ALLOCATION	
Lot 7020	REAP (library space)
<ul style="list-style-type: none"> • 1300m² for community space: <ul style="list-style-type: none"> ○ 550m² art gallery/exhibition space which could also be used to accommodate 500 seated guests/1000 standing ○ 100m² commercial kitchen ○ 100m² storage ○ 150m² small scale digital fabrication centre including areas for computer access and printing services ○ 100m² community arts workshop spaces / community meeting spaces (partition able spaces = 2 x 50m², 4 x 25m²) ○ 40m² retail space for locally produced creative products 	<ul style="list-style-type: none"> • No change

<ul style="list-style-type: none"> ○ 110m² Sound recording studios for music or podcast production (2 spaces at 9m x 6m) ○ 70m² digital video lab facility including postproduction/VFX studio ○ 80m² tourism kiosk, information and facilities reception 	
Strengths	
<ul style="list-style-type: none"> ● Full provision of cultural/civic infrastructure ● Better visibility of the visitor centre ● Community support for library in REAP ● Some level of interest from State Government agencies ● Provides a function space for 500 people seated/1,000 people standing 	
Weaknesses	
<ul style="list-style-type: none"> ● Reduces opportunity for services to support residents on Lot7020 ● Limited commercial return ● Need to provide commercial kitchen fit-out for function area and storage for moveable walls and art display supports ● Not supported by the ADEAG ● Cost 	

Officers Summary

Should a cultural/civic development be pursued by Council as part of the Lot 7020 development proposal, Officers believe that Option 1 (Knowledge Hub) presents the best option for Council.

When considering the development of this civic/cultural area, Officers believe that Lot 7020, REAP and Walgu Park should be considered as the broader Arts Precinct. 1000m² of space within Lot 7020 presents an opportunity for a more fully resolved cultural precinct to be established as the entry statement to the City Centre. Officers are recommending:

- That the current library space within REAP becomes a cultural showcase area for the presentation of local history, cultural exhibitions, visual and performing arts that can also be used as a large convention/event space. Overall, a stronger integration to the whole Arts Precinct building and offering.
- For the space within Lot 7020 to provide the community and visitors with a complete information service including the existing library and visitor services, tour bookings, local culture, spaces for multi-media activities (sound recording, editing, mixing) and a range of interactive displays.

Visitors to the REAP attend for the following reasons: live shows, classes/workshops, functions, meetings, library, movies, conventions and exhibitions. It is estimated that 35% of those visitors attend the REAP specifically for the library.

Option 1 will see the Library relocated to the 7020 site and the space in the REAP used as an active space for a Public Art Gallery, programmed exhibitions and large event space as required. Officers believe that this will become a popular space with visitors and the community to not just view the art and exhibitions but also as a casual meeting place. It is expected that a similar number of visits will be maintained.

By comparison, the recommendation will deliver:

Current Footprint	Proposed Footprint
5408m ² <ul style="list-style-type: none"> • REAP, incl library (5108) • Karratha Visitor Centre (300) 	6108 (+700) m ² <ul style="list-style-type: none"> • REAP (5108) • Lot 7020 (1000)

Whilst Officers are supportive of Option 1, the need for an additional kitchen at the REAP is not supported and additional storage may be required to support the multi-use aspects of the proposal. This has resulted in a recommendation of 610m² for exhibition/convention space and 50m² of storage.

If Council supports this recommendation, further work would need to be conducted to better define the relevant spaces, level of fit out, operation and cost. It is expected that this work will be conducted as part of the overall Lot 7020 proposal.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is of moderate significance in terms of social, economic and cultural issues.

COUNCILLOR/OFFICER CONSULTATION

The Arts Development and Events Advisory Group which has Councillor representation, have been consulted throughout this report process. Councillors have also been engaged on this opportunity through Council Briefing Sessions.

In addition, Officers from the City’s Community Facilities, Community Programs, City Growth, and Library Services have been consulted.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to consult were completed as follows:

Who	How	When	What	Outcome
Community	Lot 7020 Community Spaces public online survey	January 2021	Consult	Feedback regarding: - Current cultural and civic facilities functionality, importance and location. - Future cultural and civic facility need and location. - What other facilities could be located at Lot 7020?
Arts Development and Events Advisory Group	Group discussion	February 2021	Consult	
Department of Local Government, Sports & Culture	1:1 interview	February-March 2021	Consult	Feedback on current and future provision
Karratha & Districts Chamber of Commerce & Industry (KDCCI)	1:1 interview	February-March 2021	Consult	
WA Museum	1:1 interview	February-March 2021	Consult	
Tourism WA	1:1 interview	February-March 2021	Consult	
Aboriginal Art Centre Hub of Western Australia	1:1 interview	February-March 2021	Consult	

Who	How	When	What	Outcome
FORM	1:1 interview	February-March 2021	Consult	
City of Karratha	1:1 interviews with: REAP City Growth Libraries	February 2021	Consult	Feedback on operation and use of existing facilities.
Arts Development and Events Advisory Group	Briefing & group discussion	April 2021	Consult	Feedback on the 5 options, and preferred proposal(s)

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The consultant’s report estimated the ongoing operational cost of the combined spaces of Option 1 the ‘Knowledge Hub’ to be \$800,000 per annum. The Capital cost of this option will need to be considered as part of the development proposal of Lot 7020.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 2.c.1.2 Land Development and Management
 Projects/Actions: 2.c.1.2.20.4 Purchase of Lot 7020, Welcome Rd, Karratha

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Medium	While there is no financial commitment requested/required at this time, the pre-feasibility study suggests that a significant financial contribution will be required by Council to support the recommendation progressing.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Medium	Accepting this report underlines Councils interest in further exploring the development of this site for community and commercial benefit.
Compliance	Low	Any development will be required to comply with the provisions of the Local Government Act.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council regularly undertakes feasibility studies to determine the needs and scope of future community and civic facility developments. Most recently this has included the Youth Shed, the Karratha Country Club and the Roebourne Recreation Precinct Masterplan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT Option _____ as the preferred option for use of the 1300m² ground floor space to include in the development proposal for Lot 7020.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE the following for the ground floor space in the Lot 7020 development proposal:

1. _____
2. _____.

CONCLUSION

An investigation into developing community space as part of the Lot 7020 development (Sharpe Ave, Karratha), with a focus on civic and cultural uses has been undertaken. The investigation included a map and gap analysis, extensive community engagement and case study reviews. The Consultant’s report offers five options for consideration, which encompasses current uses of the Red Earth Arts Precinct.

If Council determine to include an allocation of civic/cultural space within the Lot 7020 development, Officers believe that Option 1, nominally referred to as the Knowledge Hub, as the preferred option to explore further. This provides 1000m² of space in Lot 7020 for a library service, visitor service and a range of multi-media elements to be included, with the remaining 300m² available for commercial lease. In this option, the library space within REAP becomes a flexible event and exhibition space, aimed at further activating and complementing the Arts Precinct.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **SUPPORT** the Knowledge Hub (Option 1) as the preferred use of space within the ground floor of the Lot 7020 development proposal which includes 1000m² allocated for civic use and 300m² for commercial use; and
2. **NOTE** that the proposed Knowledge Hub Concept includes 1660m² across the Red Earth Arts Precinct and Lot 7020.

Red Earth Arts Precinct	m ²	Lot 7020	m ²
Convention/exhibition space (including Art Gallery and programmed exhibitions)	610m ²	Library service	700m ²
Storage	50m ²	Visitor service	40m ²
		Multimedia zone	260m ²
Total	660m²	Total	1000m²

COUNCIL ALTERNATE RESOLUTION

Res No : 154804
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the Local Government Act 1995 resolves to SUPPORT further design and costing investigations into the development of a total of 1660m² of community space in the Karratha CBD utilising 1000m² on the ground floor of the proposed new 7020 building and 660m² within the current Red Earth Arts Precinct library space with the combined space being utilised for Library, Visitor Centre, Exhibition/Conference Space, Multi-media zone and associated office/storage spaces.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : While Councillors supported the concept of using 1660m² of community space across the REAP building and the proposed 7020 building, they indicated that they wanted further exploration of options regarding which particular components of community activity should/could be located in the respective buildings prior to confirming particular uses for particular buildings.

11.2 PILBARA 2050 CYCLING STRATEGY

File No:	CS.87
Responsible Executive Officer:	Director Community Services
Reporting Author:	Liveable Communities Coordinator
Date of Report:	7 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Pilbara 2050 Cycling Strategy – available electronically

PURPOSE

For Council to acknowledge the Pilbara 2050 Cycling Strategy as a key reference document and receive the proposed 5-year action plan for future budget and planning consideration.

BACKGROUND

The Department of Transport (DoT) has been working with officers from the City of Karratha and neighbouring local governments to develop the Pilbara 2050 Cycling Strategy, a key reference document for planning and delivery of future cycling and shared use path infrastructure.

The City has its own 10-year footpath plan which has been used as a reference document to identify key actions already planned by Council to be incorporated into this Cycling Strategy. The actions identified below are already included in the City's 10-year footpath plan.

Background to the Regional 2050 Cycling Strategies

The DoT commenced development of regional cycling strategies in response to a key action contained within the Western Australia Bike Network (WABN) Plan 2014-2031, and encompasses eleven Regional 2050 Cycling Strategies.

These strategies create a shared long-term vision for cycling in the regions and guide delivery of safe and interconnected bicycle networks, along with associated facilities and travel behaviour change initiatives.

Each strategy is developed in partnership with local government and is informed by multiple phases of stakeholder and community consultation. Positioned as aspirational strategies to 2050, each strategy highlights opportunities to encourage bike riding for transport, recreation and tourism across the region and proposes networks for regional centres and their surrounding areas.

Development of these strategies is wholly funded by DoT but undertaken in partnership with relevant local governments. Five regional strategies have been completed, with the remaining strategies due for completion in 2021.

Development of the Pilbara 2050 Cycling Strategy

Development of the Pilbara 2050 Cycling Strategy commenced in 2019, with the Shires of Ashburton and East Pilbara, City of Karratha and the Town of Port Hedland working in partnership with DoT.

DoT engaged Cardno as the contractor to assist on the project who worked with local internal working groups at each local government to provide input and guide the development of the document.

The development process also included a comprehensive review of relevant government and non-government policies and strategies, alongside reviews of existing cycling networks, data analysis, and consultation with the community, key stakeholders, government and non-government agencies.

The draft strategy was produced based on the community and stakeholder feedback and circulated for final stakeholder input in late 2020. Facilitated by Cardno, DoT and the City officers worked together to outline the five-year action plan.

The final strategy includes six central themes for cycling across the region, with key opportunities identified for each that highlight the potential for bike riding in and around the Pilbara region. Case studies are used to illustrate where similar outcomes have been achieved elsewhere. The themes include:

- Connecting communities
- Developing unique cycle tourism experiences
- Encouraging healthy, active and safe communities
- Supporting youth cycling
- Supporting Aboriginal cycling participation
- Fostering connections between industry and towns

City of Karratha Action Plan

The DoT have finalised the Pilbara 2050 Cycling Strategy, which includes 19 recommended priority actions for the City of Karratha, to be progressed over the next five years. The priority actions are outlined as follows:

Timeline	Location	Project Type	Objective	Status
2020/21	Wickham to Point Samson	Feasibility	Feasibility study in collaboration with MRWA for a connection between Wickham and Point Samson	Completed
	Bulgarra – Bayview Road, Searipple camp to ex High School (bridges only)	Construction	Extension of path network along Bayview Rd. Construction of bridges Part of a two phase project	Completed
	Karratha, Dampier Highway to Welcome Road (adjacent to Balmoral Road)	Design & Construction	Extension of path network along Dampier Hwy and Millstream Rd, connecting Searipple Rd to Welcome Rd and Welcome Rd to Balmoral Rd	Completed
	Nickol, Tambrey Drive – Tambrey Pavilion to Bayview roundabout	Construction	Extension of network along Tambrey Dve, from Tambrey Pavilion to Bayview Tce. Connects to Tambrey Primary School and existing network to Bayview Rd.	Completed
2021/22	Bulgarra – Bayview Road, ex High School site to golf club	Construction	Second phase of the Bulgarra to Bayview Rd project, construction of path	Proposed in Budget

Timeline	Location	Project Type	Objective	Status
			to connect bridges to path network	
	Bulgarra, Bayview Rd - Maitland Road to Searipple Path Rd	Design & construction	Extension of existing path network along Mystery Rd, connecting existing paths along Searipple Rd to Mystery Rd/Maitland Rd intersection. Connection will support a safe cycling loop around Karratha	Proposed in Budget
	Stove Hill/Karratha, De Witt Rd – Dampier Hwy to Coolawanyah Rd	Feasibility	Feasibility study for path along De Witt Rd between Dampier Hwy and Coolawanyah Rd, to provide connection between Karratha and the Karratha LIA	Proposed in Budget
	Baynton, Dampier Hwy – Rosemary Rd to Karratha SHS	Design & Construction	Extension of path network to enable link with Baynton residential area to Karratha SHS, TAFE and connection to existing links to the Karratha Leisureplex	Proposed in Budget
	Gap Ridge, Dampier Hwy – Bayview Rd – Gap Ridge LIA (Exploration Dve)	Feasibility	Feasibility study in collaboration with MRWA for a path linking Karratha to the Gap Ridge LIA	Proposed in Budget
2023-24	Roebourne, Sholl St to Roe Street	Design & construction	Extension of existing path network to connect Sholl St to Roe St. Closes the gap between two streets, creating a continuous path	In LTFP
	Millars Well, Bathgate Road – existing path Gawthorne Dve to Bayview Rd	Design & construction	Extension of path network along Bathgate Rd between Gawthorne Dve and Bayview Rd to connect existing paths. Connects residents to higher order cycling infrastructure and local destinations	In LTFP
	Wickham, Wickham Dve – adjacent to Mulga Way	Design & construction	Extension of path network to allow connection from Wickham Dve to Mulga Wy and access to local facilities	In LTFP
	Karratha, Delambre Dve – Tambrey Dve roundabout to Smith Delambre Park	Design & construction	Extension of path network along Delambre Dve between Tambrey Dve and Smith Delambre Park. Connects residents to higher order cycling infrastructure and local destinations	In LTFP
	Karratha on-road cycling loop	Feasibility	Feasibility study for improvements to develop road cycling loop along Dampier Hwy, Bayview Rd, Maitland Rd and Millstream Rd	In LTFP

Timeline	Location	Project Type	Objective	Status
2024-25	Roebourne, Cleaverville Rd – Andover Way to Harding Rd	Design & construction	Extension of path network on Cleaverville Rd between Andover Wy and Harding Rd. Supports connectivity to north western residences to key recreation destinations (aquatic centre and school)	In LTFP
	Wickham, Nelly Way – River Gum Rd to Walcott Dve	Design & construction	Extension of path network along Nelly Way between Walcott Dve and River Gum Rd to connect existing paths on River Gum Rd. Supports connectivity to residential areas and local parks	In LTFP
	Roebourne, Hampton/Queen St – Hampton St to Sholl St	Design & construction	Extension of path network to connect Hampton St to Sholl St	In LTFP
	Madigan Rd and North West Coastal Hwy seal widening	Planning & liaison	MRWA to investigate seal widening to support safe road cycling on the identified road cycling loop	In LTFP
	Roebourne, Crawford Way – Crawford Way to Todd St	Design & construction	Extension of path to create connection between Crawford Way and Todd St	In LTFP

Whilst the action plans prioritise the delivery of strategic infrastructure and initiatives, they will also guide funding through DoT’s Regional Bike Network (RBN) Grants Program. The current grant funding ratio is 50:50, shared by the City and DoT.

The City’s 10-year Footpath Plan, which supported previous successful DoT RBN grant funding applications was referenced by City officers during development of the Pilbara 2050 Cycling Strategy and action plan to ensure they are complementary.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Ongoing consultation has taken place between members of the Executive Management Team, Technical Services and Community Programs teams. Additionally, an Information Item was presented at the November 2019 Ordinary Council Meeting to inform Council during early development of the Pilbara 2050 Cycling Strategy.

COMMUNITY CONSULTATION

In developing the Strategy, the Department of Transport via Cardno consulted with key stakeholders and the local community to establish the key aims and objectives of the Strategy, as well as identification of key routes and requirements of various user groups.

Consultation was undertaken through several avenues including:

- Interactive on-line maps
- Short survey (online and hard copy)
- On-line forum
- Two face to face drop-in sessions (Wickham & Karratha)
- Meetings with local groups and stakeholders
- Telephone calls from community members

The DoT circulated the draft Pilbara 2050 Cycling Strategy for final stakeholder input in late 2020. As the Strategy has been finalised, no further community consultation will be undertaken by the DoT.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

All actions identified in the Cycling Strategy are captured in Council’s Long Term Financial Planning and will subject to annual budget processes.

Officers apply each year for funding from the Department of Transport to contribute to up to 50% of costs for the annual program. The City has been successful in securing this funding for the past five consecutive years.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

- Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance
- Projects/Actions: 1.a.1.1.19.1 Implement 10 year Footpath Construction program

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Completion of any projects outlined within the Cycling Strategy and the 5-year action plan would be subject to normal budgetary processes. A number of projects are already included in the City’s 10-year Footpath Plan. The DoT will be utilising the Strategy and Action Plan to guide funding for the Regional Bike Network (RBN) grant program; a funding program that the City has previously been very successful in receiving grant funding from.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Potential to alienate the City from other Pilbara local governments, through exclusion from a Pilbara wide Strategy, focussed on articulating aspirational cycling transport networks through key regional and local town sites.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Pilbara 2050 Cycling Strategy and 5-year Action Plan.

CONCLUSION

The Pilbara 2050 Cycling Strategy has been developed by the DoT in collaboration with the City alongside other neighbouring local governments. It is intended to create a blueprint for creating and connecting a regional cycle network and identifies some aspirational projects. A five-year action plan has also been developed and incorporated into the Strategy.

The DoT intend to use the Strategy and the associated 5-year action plan as the key reference document in determining grant funding through the RBN Grant Program, which currently provides a 50:50 funding split between the DoT and the grant recipient. The City has previously been very successful in receiving significant grant funding through this avenue.

On this basis, it is recommended that Council acknowledges the Pilbara 2050 Cycling Strategy as a key reference document for planning and delivery of future cycling and shared path infrastructure and receive the 5-year action plan for future budget and planning consideration.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154805**
MOVED : **Cr Armstrong**
SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the Pilbara 2050 Cycling Strategy and consider the proposed 5-year Action Plan as a component of the 10-Year Footpath Strategy.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Cr Miller declared an Indirect financial interest in item 11.3 Dampier Pavilion Activation as he is creating social media content for SOAK on behalf of his employer.

Cr Scott declared an Indirect financial interest in item 11.3 Dampier Pavilion Activation as his business submitted an application for the Request for Proposal for the project, which he later withdrew.

At 5.57pm Cr Miller and Cr Scott left the room.

11.3 DAMPIER PAVILION ACTIVATION

File No:	CP.1441
Responsible Executive Officer:	Director Community Services
Reporting Author:	Engagement Coordinator – Community & Industry
Date of Report:	26 May 2021
Applicant/Proponent:	SOAK/Johnny’s Surf Shack
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider submissions to activate the Dampier Pavilion.

BACKGROUND

Council allocated \$100,000 (ex GST) to support the activation of the Dampier Pavilion as part of the 2020/21 Budget. The intention was to support a commercial or community proponent to operate out of the recently refurbished pavilion to increase the amenity and use of this facility and the surrounding parkland.

A Request for Proposal was released in February 2021 and asked for submissions that included:

- Commercial opportunities that utilise the kiosk;
- Furniture that promotes informal meeting spaces;
- Public Art on the Pavilion;
- Permanent or pop-up enterprise; and/or
- Lighting to enhance events taking place at/nearby to the Pavilion.

Eight (8) submissions were received which were shortlisted to two (2), Johnny’s Surf Shack and SOAK. Both respondents were invited to make a presentation to a panel of City Officers at the Dampier Pavilion to explain their respective proposal. Following this, an extended submission was requested which outlined the detail of their requested tenure arrangements, revenue forecast and expected contribution from Council. A summary of those submissions is provided below:

SOAK	<ul style="list-style-type: none"> • Offering Grab & Go style food and beverage. • Operating initially Friday to Monday, 8am – 2pm.
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	<ul style="list-style-type: none"> • Requesting \$100,000 contribution from Council to be allocated to kiosk wall reconstruction, sink relocation, hot & cold display cabinets, fixed pavilion chairs/tables, art mural and fixed internal fit-out. • Operational within 14 weeks from the execution of a lease, relevant contracts and procurement.
Johnny's Surf Shack	<ul style="list-style-type: none"> • Full a-la-carte food and beverage service, 7 days per week 8am – 9pm. • Live music, beach service (umbrellas/chairs), leisure concepts, retail, eco swing and permanent beach lounges. Partner with local providers i.e. SUP, Yoga, snorkeling, tours. • Requesting much larger contribution from Council than \$100,000 allocated to fit-out and construction works. • Proposed to be operational within 3-6 months after the execution of lease and relevant contracts.

While both submissions provided strong activation and add significant amenity to the area, the submission from Johnny's Surf Shack was non-compliant as it requested significantly more contribution from Council than the \$100,000 (ex GST) specified. For Officers to consider this request it would require reopening the process to allow others to apply for this level of support.

Aside from the above compliance issue Officers believe that the SOAK proposal provides a stronger outcome for Council on the following basis:

- Their forecasting, fit out plans and operating schedule is realistic and low-risk for a start-up;
- They have considered a staged approach that will allow for gradual growth and development in response to community demand;
- Their proposal requires only minimal structural changes to the pavilion kiosk which will future proof the building if their tenancy is not continued into the future. The City will not be left with a bespoke building and fit-out that can't be used by others; and
- The scope for fixed chairs and tables is reasonable and will offer a passive meeting space for the community to use outside of SOAK's operating times.

Following feedback from Council at the May Briefing Session Officers have consulted with SOAK on the in principle terms of the lease and they have indicated that they are willing to negotiate on the following:

- Lease of the Pavilion kiosk only and non-exclusive use of the undercover area;
- Term of three (3) years plus an option for another three (3) years;
- The City continue to manage and maintain the under-cover area of the pavilion, surrounding grounds and toilets; and
- SOAK responsible for the management and maintenance of the pavilion kiosk under agreed lease terms once finalised.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and economic issues and Council's ability to perform its role.

STATUTORY IMPLICATIONS

The proposed lease is required to comply with Section 3.58 of the *Local Government Act 1995* surrounding Local Public Notice.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between City Officers including the Chief Executive Officer and Director Community Services.

The Community Facilities and Sanitation Teams have been consulted to understand any likely impact on their current service provision for this space.

Councillors were provided a briefing on this process and submissions at the May 2021 Briefing Session.

COMMUNITY CONSULTATION

Officers have engaged with the Dampier Community Association and the Dampier Junior Soccer team who currently use the kiosk for ad-hoc events and soccer matches. Both groups are supportive of the proposed arrangements.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has budgeted in FY20/21 for \$100,000 (ex GST) towards this project.

A fee for the use of the facility will be received. This fee is still to be negotiated.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.a.1.7 Community Facility Management
 Projects/Actions: 1.a.1.7.20.7 Activation of undercover area in Hampton Pavilion

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Business will be regulated under relevant food business guidelines and laws.
Financial	Low	Lease fee payable to Council and fit-out costs in current FY20/21 budget.
Service Interruption	Low	The kiosk and undercover area will be closed during works however there is minimal use of this space currently.
Environment	N/A	Nil
Reputation	Low	Officers expect the lease arrangement to be well received by the local community as it will enhance the overall service offering and level of amenity at this site.
Compliance	Low	Business will be regulated under appropriate statutory provisions for the lease.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has entered into leases with commercial operators for food service provision within community facilities. This includes Flex Café at the Leisureplex and Rambla Bar & Bistro at the Wickham Recreation Precinct.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to amend the terms of the lease arrangements as follows:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to READVERTISE the lease area of the Dampier Pavilion with the following conditions:

1. _____
2. _____

Option 4

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT lease any area of the Dampier Pavilion.

CONCLUSION

Officers have conducted a process to identify a food and beverage business to operate out of the recently refurbished Dampier Pavilion to help increase the amenity and use of this facility and surrounding parkland. As part of this process Council has allocated up to \$100,000 (ex GST) to help activate the space.

Through this process, SOAK are the preferred respondent and it is recommended that the City enters into a lease with them for the Dampier Pavilion Kiosk. It is further recommended that Officers commence the procurement for the fit out as specified in the application.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154806
MOVED : Cr Armstrong
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the SOAK proposal, noting the following key lease terms:
 - a) **Three (3) years with an option of a further three (3) years;**
 - b) **Full market rate with a six (6) month rent free period; and**

- c) **Lease of the Dampier Pavilion Kiosk area only with non-exclusive use of the Dampier Pavilion Undercover area.**
2. **COMMENCE procurement of fixed furniture and Dampier Pavilion kiosk upgrades as outlined in the SOAK proposal, up to \$100,000 (ex GST).**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris,
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

At 6pm Cr Miller and Cr Scott re-entered the room.

12 DEVELOPMENT SERVICES

12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME POLICY REVIEW

File No:	GS.65
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Project Officer
Date of Report:	13 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Revised Policy DE-02 Business Development Support Grant Scheme

PURPOSE

For Council to consider proposed changes to Policy DE-02 Business Development Support Grant Scheme.

BACKGROUND

The City recognises the important role that local businesses play in the community through providing employment, goods and services as well as contributing significantly to the liveability of the City. Council has historically supported initiatives that have the potential to strengthen, diversify and enhance the local economy.

Council adopted the Business Development Support Grant Scheme Policy in June 2016 and last considered its review in March 2018. The Business Development Support Grant has facilitated funding to local agencies to provide access for local businesses to training, workshops, and networking events. The Policy provides a consistent and transparent process to ensure Council's investment in business support services provides efficient and best value for money services to support local businesses, these include:

- Business Events – expos, conferences, forums, briefings, seminars;
- Business Training – Business boot camps, workshops; and
- Other initiatives – Surveys, business information, research, awards, sponsorships.

The Business Development Support Grant Scheme Policy is specifically targeted at the Business Support Agencies to assist their delivery of relevant programs, services and initiatives to enable and facilitate opportunities by creating the right conditions for businesses to prosper, address challenges, attract investment and grow.

Since the scheme's commencement in 2016/17, Council has supported funding for 41 business support initiatives totalling \$574,000. On average Council approves 8 applications a year to the value of \$114,800 annually. There have been 3 grants awarded which did not proceed (two did not occur due to Covid-19) and there was no expenditure by the City in all 3 of those grants.

Examples of business support initiatives that Council has approved since 2016 include:

- Business Boot Camp and Lead & Adapt Workshops;
- Pilbara Women in Business;
- Pilbara Indigenous Business Network;
- Grow Local;
- Warlu Way Tourism Event;
- New Pilbara Economic Development Conference;
- Business Excellence Awards;
- Career Central Expo;
- Tendering & Procurement workshops;
- Tourism Marketing Masterclass;
- Diamond Sponsorship of the KDCCI;
- Small Business Breakfast Briefings; and
- Fringe Benefits Tax White Paper.

The Business Development Support Grant has been provided to 5 different organisations, in total:

Organisation	Number of Initiatives	Funding Awarded
Karratha & Districts Chamber of Commerce & Industry (KDCCI)	31 (2 did not proceed)	\$411,500
Business Centre Pilbara (BCP)	6	\$85,000
The Inspired Mark	1	\$12,500
Pilbara Aboriginal Corporations and Enterprises Inc. (PACE)	1 (did not proceed)	\$30,000
Pilbara Tourism Association	2	\$35,000
TOTAL	41	\$574,000

Information contained in funding acquittals show when initiatives are delivered that they are consistently well-attended with positive feedback. The City’s Annual Business Scorecard conducted by Catalyse, an independent research company, identified the second highest score was “Access to networking and training events”, and that support to retain existing businesses was identified as the top priority. Catalyse reported that the City of Karratha is the leader across 8 industry standards and the Business Development Support Grant is considered to be a key component to this achievement.

A review of other business support initiatives from comparable Local Government Authorities has been undertaken and a summary of other initiatives are outlined in the following table:

Local Government	Grants Available for Business Support Agencies
Shire of Broome	<p>Economic, Events and Tourism Development Funding Stream provides funds to assist organisations within the Shire of Broome to develop economic, events and tourism projects and initiatives that benefit the local community.</p> <p>Applicants can apply for and will be considered for a maximum of \$70,000 cash, and in-kind support to a maximum value of \$30,000 inclusive of 15% allocation for officer time for coordination. The total amount requested from the Shire should not exceed 50% of the total project cost.</p>

Local Government	Grants Available for Business Support Agencies
Town of Port Hedland	Business and Tourism Innovation Grant supports projects, events or activities that advance and encourage increased visitation, participation and contribute to the presentation or marketing of Port Hedland as a place to stay. (Value \$2,000)
City of Fremantle	Business Capacity Building Program 80% paid by Council; General Business Advice \$100 +gst Business HealthCheck \$88 +gst All advice/training is provided by WA Business Foundations a non-profit organisation.

Consultation has taken place between the City's Officers, the KDCCI's CEO, the Business Centre Pilbara's Coordinator, Rio Tinto (Communities), and Woodside (Communities) to understand potential areas for improvement to the existing DE-02 Policy. Feedback included the following:

Key Feedback Summary	Officer Comment
1. Administration: There is a preference to align acquittal information requirements with other funding sources to simplify the process for applicants/recipients.	City Officers will further consult other funding providers with a view to align application and acquittal requirements where possible. Revisions to the Policy are not required for this to occur.
2. Process: The time it takes from lodging an application to funding being approved is too long, in some cases projects with a short lead time are not funded as approval cannot be provided in time, resulting in retrospectivity which can't be funded;	Applicants are required to submit applications with sufficient time in order to undertake an assessment and allow time to report to Council to consider the application. Appropriate lead times for business support initiatives are required to ensure sufficient planning, marketing and sponsorship recognition. Revisions to the Policy are not recommended.
3. Online lodgement: Other funders are moving to an online application process with benefits including improved record keeping, and ability to prevent lodgement of partially completed applications.	City Officers will investigate the potential for this to occur through the City's new enterprise system. Revisions to the Policy are not required for this to occur.

Officers have considered and reviewed the Policy in the context of the performance of past initiatives, initiatives offered by other local governments, the feedback given from applicants and consider that the Policy generally works well and that there is support for it to continue. The Policy remains a relevant and powerful tool to support local businesses as it allows proposals to be put forward based on feedback from the business community based on current and emerging challenges and opportunities. This means that initiatives are kept relevant as they are driven by the business community with the support of the City.

City Officers propose three revisions to the Policy:

Proposed Revision	Officer Comment
1. Administration: Provisions have been refined with plain English, redundant clauses removed or revised to be consistent and the formatting of the Policy has been updated.	The minor administrative revisions to the Policy provides improved clarity on the purpose and objectives and removes unnecessary provisions that had the potential to cause confusion.
2. Application Process: It is proposed that applications can be made at any time and these applications will be presented to Council when received.	Currently, applications are called for once a year and applications are presented to Council for approval. This can result in a long lead time for events for events that could be up to 12 months away from being held.
3. Evaluation Criteria: It is proposed to include the evaluation criteria into the Policy, and to report on all applications to Council using the Criteria.	The inclusion of the evaluation criteria in the Policy will give applicants clarity on how applications are assessed and will ensure there is consistency and transparency in the grant application process.

The proposed revisions to the Policy are shown as ‘tracked changes’ contained in the attachment to this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers in Development Directorate.

COMMUNITY CONSULTATION

If Council approves the proposed revisions to the Policy, City Officers will communicate to stakeholders, as follows:

Who	How	When	What	Outcome
Business Community, Not for Profit Business Support Organisations	Distribution of Grant Scheme information to local business community.	Ongoing – Website and quarterly social media	Inform Consult Involve	Raise awareness of scheme and call for applications. Provide potential applicants with a clear understanding of the grant criteria and process of the Scheme.
Recent Business Development Support Grant applicants	Phone and/or email to advise of changes	Within two weeks of Council Resolution.	Inform Consult Involve	Provide potential applicants with a clear understanding of the grant criteria and process of the Scheme.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable in respect to Council determining Local Government Policies.

POLICY IMPLICATIONS

Policy DE-02 Business Development Support Grant Scheme will be impacted if the recommended changes are endorsed.

FINANCIAL IMPLICATIONS

Typically a budget of \$100,000 (ex GST) has been allocated to the scheme and then amended at Budget Reviews to reflect the funding that Council approves, as well as the likely actual expenditure. It is proposed to allocate \$100,000 in the next financial year budget and to report on expenditure as part of Council’s twice-yearly budget review process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 2.a.1.1 Small & Medium Enterprise Support
 Projects/Actions: 2.a.1.1.19.1 Implement Business Support Grants

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The Grant process is managed in accordance with the City’s Policy and annual Budget Process to minimise financial risk.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Supported initiatives will be aligned to Council’s strategies and plans and assessed against criteria outlined in the Policy.
Compliance	Low	The Grant process is managed in accordance with the City’s Policy to ensure compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously undertaken a review of Policy DE-02 in March 2018.

The City’s Business Development Support Grant Scheme Policy is complemented with the Take Your Business Online Policy, Major Event Sponsorship and Attraction Policy and Economic Development Grant Policy provides comprehensive business support funding options to the local business community.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the review of the DE-02 Business Development Support Grant Scheme policy.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the revised DE-02 Business Development Support Grant Scheme Policy as attached to this report.

CONCLUSION

The Business Development Grant Scheme assists local agencies to deliver initiatives that strengthen, diversify and enhance the local business economy. The grant scheme directly contributes to achieving Council's strategic intent of a well-managed and diversified economy. Support of local businesses is recommended to continue through an ongoing grant process with revised changes to Council Policy DE-02.

Officers have identified improvements to the administration of the Business Development Support Grant Scheme and recommend endorsing the changes to the policy and process which will allow flexibility for business support groups to apply year round and streamline assessment and awarding of funds.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154807
MOVED : Cr Waterstrom Muller
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the revised DE-02 Business Development Support Grant Scheme Policy attached to this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.2 ROAD DEDICATION – ROAD ACROSS DRAINAGE RESERVE IN WINYAMA ROAD SUBDIVISION, BAYNTON WEST

File No:	LM21051
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	19 May 2021
Applicant/Proponent:	Development WA
Disclosure of Interest:	Nil
Attachment(s):	Winyama Road Subdivision

PURPOSE

For Council to consider dedicating a road reserve across the drainage reserve directly north of the Winyama Road subdivision in Baynton West.

BACKGROUND

Development WA is currently undertaking works to create residential lots at its Winyama Road subdivision in Baynton West. This 3.91ha lot is situated at the western edge of Baynton West between Wagari Drive to the south, Winyama Road to the east, Marniyarra Loop to the north and the Madigan Creek Drainage Reserve to the west.

Stage 1 of the Winyama Road subdivision comprises 12 residential lots ranging from 720m² to 830m². The Stage 1 subdivision was approved by the Western Australian Planning Commission (WAPC) in August 2020. While earthworks for the Stage 1 subdivision have only recently commenced, most of the lots in Stage 1 have already been sold.

Development WA is moving quickly to bring the Stage 2 of the Winyama Road subdivision online. Stage 2 comprises an additional 26 residential lots ranging from 700m² to 955m². The Stage 2 subdivision was approved by the WAPC in December 2020.

The approved plan of subdivision for Stage 2 includes a proposed road across an existing drainage reserve, situated between the proposed Stage 2 lots and Marniyarra Loop to the north. (See Attachment) This proposed secondary access road is a requirement of the bushfire management plan that was prepared for the subdivision.

The secondary access road needs to be dedicated under the *Land Administration Act 1997* because it is proposed over Crown land.

The dedication and creation of this future road requires a Council resolution and Development WA has requested Council resolve to dedicate the proposed road.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of current social and local economic issues and parties affected.

STATUTORY IMPLICATIONS

Section 56 of the *Land Administration Act 1997* provides for a local government to resolve to request dedication of a road.

Section 56 of the *Land Administration Act 1997* also states that the relevant local government is liable to indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request. The Department of Planning Lands and Heritage (DPLH) has previously advised the City that the Council resolution requesting dedication of the road needs to include a resolution to indemnify the State. The City has challenged the need to do this in the past based on it being a stated requirement under the *Land Administration Act 1997*. However, in the end, the Council did resolve to indemnify the State when this issue was previously considered. It is therefore recommended that Council again resolve to indemnify the State for this road dedication to avoid a requirement to go back to Council specifically for an indemnification required by DPLH.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Development WA, its consultant planner and surveyor, and the Department of Planning Lands and Heritage (DPLH) in relation to this matter.

COMMUNITY CONSULTATION

The Baynton West Structure Plan has recently been updated to change the residential coding that applies to the Winyama Road subdivision to R15 and to show the proposed secondary access road. The updated Structure Plan was approved by the WAPC in October 2020. The updated Structure Plan was advertised from 3 June to 3 July 2020. Owners and residents of properties in close proximity to the proposed secondary access road were notified of the amended Structure Plan during the advertising period. No further consultation is required or proposed in relation to the road dedication process.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	2.c.1.1	Strategic Land Use Planning Services
Projects/Actions:	2.c.1.1.19.1	Monitor Land Supply Pipeline Project

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	The road and associated works are monitored by City officers to ensure high quality build and natural environment
Reputation	Moderate	The City needs to be helping to increase the supply of residential land and new houses to address the

Category	Risk level	Comments
		current residential land and housing availability issue wherever possible.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has resolved to dedicate the following roads using section 56 of the *Land Administration Act 1997* in recent times:

Road Dedication	Council Meeting
Road into Karartha Leisureplex	November 2013 OCM
Sections of Dampier Road, De Witt Road and intersection of Dampier and Burrup Roads	July 2018 OCM
Road along southern boundary of Karratha Airport Reserve	June 2019 OCM
Mardie Road	October 2019 OCM
Extension of Millar Road	December 2019 OCM
Section of Fortescue River Road	January 2020 OCM

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- ADVISE Development WA and the Department of Planning, Lands & Heritage that it does not wish to commence another process to dedicate the secondary access road across the drainage reserve as part of the Winyama Road subdivision; and
- REQUEST the secondary access road across the drainage reserve as part of the Winyama Road subdivision be dedicated via the lot creation process under the *Planning and Development Act 2005*.

CONCLUSION

The proposed road as part of the Winyama subdivision is a requirement of the bushfire management plan for the subdivision. This road is shown on the approved Baynton West Structure Plan, which was advertised in June 2020.

The road can be dedicated via the *Land Administration Act 1997* and it is recommended that Council resolve to request dedication of the proposed access road to enable the delivery of the Winyama subdivision.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154808
MOVED : Cr Harris
SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 56 of the *Land Administration Act 1997* **RESOLVES** to:

1. **REQUEST** dedication of the secondary access road across Lot 364 on Deposited Plan 61450 (Reserve 50192) shown on the approved plan of subdivision for Lot 9001 Winyama Road, Baynton (WAPC Ref: 159819); and
2. **INDEMNIFY** and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party under the *Native Title Act 1993 (Cth)* which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the dedication of this road.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 TENDER - MINOR WORKS - FIRE PROTECTION SYSTEMS AND EQUIPMENT

File No:	CM.499
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Building Maintenance
Date of Report:	13 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential - Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Minor Works - Fire Protection Systems and Equipment offered under RFT 23-20/21.

BACKGROUND

Contractors have historically provided the specialised knowledge, skills and equipment required to deliver efficient Fire Protection Systems and Equipment services to the City's buildings and facilities which have expanded significantly since 2013.

The current contract for Minor Works – Emergency Evacuation Lighting, Fire Protection Systems and Equipment offered under RFT 42-16/17 commenced 29 August 2017 and is now due to expire on 30 June 2021.

The proposed contract term of two (2) years with two (2) x one (1) year extension options exercisable at the sole discretion of the City offers a longer term contract to provide business, service, and cost stability for Council and the recommended contractor.

Tenders were invited under the CEO's delegation and advertised on 31 March 2021 and closed 28 April 2021.

The scope of the works tendered includes:

- Routine inspection, testing and preventative maintenance of fire protection systems and equipment in accordance with AS1851-2012
- Maintenance and repairs in response to breakdowns
- Temporary isolations
- Additions to, or new fire protection systems and equipment

Five (5) tenders were received by the closing date from:

- ARA Fire Protection Services Pty Ltd
- Chubb Fire and Security Pty Ltd
- Firesafe Services & Maintenance Pty Ltd
- Mercury Firesafety Pty Ltd
- Wormald Australia Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Building Maintenance
- Building Maintenance Planner
- Building Maintenance Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	20%
Methodology	15%
Capacity to Deliver	15%
Price	50%

The Regional Price Preference Policy was applied to four (4) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director of Strategic Projects and Infrastructure and Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with the Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has allocated \$150,000 across its facility accounts in the draft 2021/22 Budget for current delivery of services associated with the Minor Works Fire Protection Systems and Equipment contract. The recommended tenderer has submitted a bid for delivering services under this contract within Council's budget allocations.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.a.1.5 Building Maintenance Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Lack of routine maintenance could result in ineffective fire protection systems putting people at risk.
Financial	Low	Expenditure to be monitored against approved budgets.
Service Interruption	Moderate	Lack of routine maintenance or poor responses to breakdowns could lead to service interruptions.
Environment	N/A	Nil
Reputation	Moderate	Failure to maintain current service levels at the City's facilities could lead to community feedback and complaints.
Compliance	N/A	Nil

IMPACT ON CAPACITY

Should Council support the recommendation, the contract is intended to be managed within current resources by the Building Maintenance Department.

RELEVANT PRECEDENTS

The City has historically tendered for Minor Works Emergency Evacuation Lighting, Fire Protection Systems and Equipment recently under RFT 42-16/17 awarded to Wormald Australia Pty Ltd which commenced on 29 August 2017 and is now due to expire on 30 June 2021.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Minor Works Fire Protection Systems and Equipment under RFT 23-20/21 to _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Minor Works Fire Protection Systems and Equipment under RFT 23-20/21 and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer has a thorough understanding of the scope of works and the contract requirements. A demonstrated capacity and capability to deliver Fire Protection Systems and Equipment to Council's buildings and facilities, including programmed and responsive maintenance, and minor works. It is anticipated the contract will commence on 1 July 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154809
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the tender submitted by Chubb Fire and Security Pty Ltd ABN 47 000 067 541 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 23-20/21 – Minor Works Fire Protection Systems and Equipment for a term of two (2) years with two (2) x one (1) year extension options exercisable at the sole discretion of the City; and**
- 2. EXECUTE a contract with Chubb Fire and Security Pty Ltd, SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 TENDER - MINOR WORKS - ELECTRICAL

File No:	CM.500
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Building Maintenance
Date of Report:	13 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential - Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Minor Works - Electrical offered under RFT 24-20/21.

BACKGROUND

Contractors have historically provided the specialised knowledge, skills and equipment required to deliver efficient electrical services to Council's buildings and facilities which have expanded significantly since 2013.

The current contract for Minor Works - Electrical offered under RFT 36-16/17 commenced 1 July 2017 and is now due to expire on 30 June 2021.

The proposed contract term of three (3) years with three (3) x one (1) year extension options exercisable at the sole discretion of the City, offers a longer term contract to provide business, service, and cost stability for Council and the recommended contractor.

At its meeting of 22 March 2021, Council resolved to call tenders Minor Works – Electrical and endorsed the following scope of the works:

- Reactionary maintenance, including after hours, to electrical and mechanical services switchboards, distribution systems, lighting, and small power at community facilities, staff housing and other building structures that the City owns and/or is responsible for
- Statutory inspections, testing and planned maintenance of electrical installations and equipment
- New electrical installation works
- High voltage systems and equipment testing, switching and repair

Tenders were advertised on 31 March 2021 and closed 28 April 2021.

Four (4) tenders were received by the closing date from:

- 6 Star Group Australia Pty Ltd
- Ausolar Pty Ltd
- Granchoice Holdings Pty Ltd T/a Karratha Building
- Karratha Contracting Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Building Maintenance
- Manager Airport
- Building Maintenance Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	20%
Methodology	15%
Capacity to Deliver	15%
Price	50%

The Regional Price Preference Policy was applied to four (4) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director of Strategic Projects and Infrastructure and Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with the Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has allocated \$1.25M across its facility accounts in the draft 2021/22 Budget for current delivery of services associated with the minor works electrical contract. The recommended tenderer has submitted a bid for delivering services under this contract within Council’s budget allocations.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services: 1.a.1.5 Building Maintenance Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Expenditure to be monitored against approved budgets.
Service Interruption	Moderate	Lack of routine maintenance or poor responses to breakdowns could lead to service interruptions.
Environment	N/A	Nil
Reputation	Moderate	Failure to maintain current service levels at the City's facilities could lead to community feedback and complaints.
Compliance	N/A	Nil

IMPACT ON CAPACITY

Should Council support the Officer's recommendation, the contract is intended to be managed within current resources by the Building Maintenance Department.

RELEVANT PRECEDENTS

The City has historically tendered for Minor Works – Electrical contracts under RFT 23-12/13 and most recently RFT 36-16/17 awarded to Ausolar Pty Ltd which commenced on 1 July 2017 and is now due to expire on 30 June 2021.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Minor Works Electrical under RFT 24-20/21 to

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Minor Works Electrical under RFT 24-20/21 and READVERTISE the tender.

CONCLUSION

The recommended tenderer is the current contractor for Minor Works – Electrical services and has an existing good working relationship with the City.

The Evaluation Panel believes that the recommended tenderer has a thorough understanding of the scope of works and the contract requirements with a demonstrated capacity and capability to deliver electrical services to Council's buildings and facilities, including preventative, programmed and responsive maintenance, and minor works. It is anticipated the contract will commence on 1 July 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154810
MOVED : Cr Armstrong
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the tender submitted by Ausolar Pty Ltd ABN 70 147 787 997 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-20/21 – Minor Works Electrical for a term of three (3) years with three (3) x one (1) year extension options exercisable at the sole discretion of the City; and**
- 2. EXECUTE a contract with Ausolar Pty Ltd, SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.3 TENDER - MINOR WORKS - BUILDING SERVICES

File No:	CM.498
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Building Maintenance
Date of Report:	13 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential - Tender Evaluation Report

PURPOSE

For Council to consider the tender for Minor Works - Building Services offered under RFT 25-20/21.

BACKGROUND

The City has previously engaged General Building Facilities Maintenance through a minor works contract under RFT 24-12/13 from 2013-2015. However, whilst the City has grown significantly with new facilities, since this time services have been procured on a case by case basis primarily with local contractors and supplemented with general handyman services afforded by City staff.

Over the course of the past 12 months the engagement of experienced building contractors, which have been in high demand, has proven to be difficult. Against a backdrop of rising prices, the proposed contract term of two (2) years with two (2) x one (1) year extension options exercisable at the sole discretion of the City offers a longer term contract to provide business, service, and cost stability for Council and the recommended contractor.

At its meeting of 22 March 2021, Council resolved to call tenders Minor Works – Building Services and endorsed the following scope of the works:

- General carpentry and locksmith works and repairs
- Framing, cladding, partitioning, tiling and plasterboard
- Glazing- including boarding up, cyclone and security screens
- Flooring- including tiling, vinyl and carpet
- Painting- including patching and preparation
- Alterations, renewals and refurbishments of kitchens, kiosks and wet areas
- General handyman and related facilities maintenance
- Minor concreting and paving works
- Fencing
- Roof repairs
- Asbestos removal
- Asset inspection and condition reports
- General assistance with budget forecasting

Tenders were advertised on 31 March 2021 and closed 28 April 2021.

Six (6) tenders were received by the closing date from:

- Intent Building Contracting Pty Ltd
- KBSS Engineering Pty Ltd
- Karratha Contracting Pty Ltd
- West Pilbara Enterprises Pty Ltd T/a Profix Australia
- Trasan Contracting Pty Ltd
- Zenacon Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Building Maintenance
- Building Maintenance Supervisor
- Building Maintenance Technical Officer Trainee

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	20%
Price	50%

The Regional Price Preference Policy was applied to five (5) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director of Strategic Projects and Infrastructure and Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with the Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer has a thorough understanding of the scope of works and the contract requirements. A demonstrated capacity and capability to deliver Building Services to Council's buildings and facilities, including responsive maintenance and minor works. If supported, it is anticipated the contract will commence on or before 1 July 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154811
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the tender submitted by Intent Building Contracting Pty Ltd ABN 84 627 934 472 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 25-20/21 – Minor Works Building Services for a term of two (2) years with two (2) x one (1) year extension options exercisable at the sole discretion of the City; and**
- 2. EXECUTE a contract with Intent Building Contracting Pty Ltd, SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.4 TENDER - PROVISION OF OPEN AREAS VEGETATION SLASHING SERVICES

File No:	CM.252
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	11 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Map with proposed additional set services

PURPOSE

For Council to consider inviting tenders for the provision of Open Areas Vegetation Slashing services.

BACKGROUND

The City has historically contracted slashing services for open areas, drains and creek lines due to the associated costs with procurement of machinery and staffing costs.

The current contract for these services was awarded under RFT 05-16/17 to Poinciana Nursery & Landscaping commencing on 1 November 2016 for a period of three (3) years with two (2) x one (1) year extensions. The City is now in the final year of the extension option which is due to expire on 31 October 2021.

Following a detailed review and consideration of responses as a result of the Community Survey 2021, in addition to the current contract due to expire, Officers recommend again tendering services with consideration to an updated scope of works to address the areas not previously included, whilst meeting the required levels of service and community expectations.

The scope of works is proposed to capture a combination of 'set services', 'supplementary services' and 'square metre rates' to offer the City more flexibility and include vegetation control of open areas and drainage reserves through mowing and brush cutting. Under the current contract scope there are three (3) set service rotations per annum and rates for additional services are completed depending on seasonal weather, pest and fire management and budget allocation.

The open areas vegetation slashing service supports the City's strategy of identifying and implementing more sustainable maintenance techniques of specifically selective vegetation control. Slashing weeds is required prior to seeding to stop their spread and therefore management and increased cost. It is also important for the overall aesthetics of the City. The main deliverables of the contract proposed include:

- Mowing of drainage (floor and batter), road reserves and verge areas at a 50mm bench height;
 - Brush cutting to fence lines, bollards, footpaths, around hardstand features and culvert areas;
 - General litter collection; and
 - Blowing of mowing debris from roads, pathways and driveways.
-

When reviewing the existing contract and scope of works, it was noted that additional areas needed to be added to the contracted set services due to the following legislative or policy responsibilities:

- Legal obligation to manage fire breaks within open areas and surrounding houses and facilities
- Council policy obligation to slashing the sides of properties and maintaining road verges, medians, roundabouts and footpaths that are not linked to private or commercial properties.

In addition, there are health and environmental considerations including:

- Rodents thrive in long grass which subsequently brings snakes into the area
- Slashing is more environmentally friendly than spraying with chemicals and many areas can be managed through slashing only
- Correct drainage vegetation maintenance reduces the need for reshaping of drains, blockages of drains leading to flooding.

Further many areas that were performed as additional services under the existing contract are in fact open spaces, drains and road reserves that are no different to those included in the set services contract. These were largely excluded from set services based on cost factors, and maintained as required.

Currently the set service area covers 791,243m² across the City. To address the factors identified above, an additional estimated area of 1,662,463m² is proposed on each set service, noting any contract would be flexible to vary services should they not be required or further services are needed.

A visual comparison is contained in the attachment to this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

A Business Case has been presented to the Executive Management Team detailing slashing services costs if they were to be conducted in-house. The purpose of this report is to request Council consider inviting tenders for contracted services to test the market whilst comparing costs for services run by a contractor versus potential services being run in-house. A report will be presented back to Council for consideration, following the tender evaluation process.

Council has previously endorsed the Parks and Gardens Level of Service. To ensure that the City meets its obligations for level of service requirements (Type D Median Strip Maintenance and Type F Open areas) it requires the inclusion of additional areas in to the scope of works.

COMMUNITY CONSULTATION

There have been 167 complaints regarding areas requiring slashing since January 2020. In the 2021 Community Survey results there were many concerns raised regarding maintenance levels of verges, footpaths and drains.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Reduces reliance on chemical application to remove weeds. There is also a requirement to maintain fire breaks and remove dead vegetation which causes a bush fire risk. Pest/Snake environments also more controlled.
Financial	High	Ongoing costs to remove vegetation in open areas to meet levels of service and community expectations whilst minimising bush fire risk in areas vested by the City. Increased annual maintenance costs.
Service Interruption	N/A	Nil
Environment	Moderate	Improved weed/vegetation management will reduce impacts to native flora and fauna
Reputation	Moderate	Failure to adequately maintain open spaces presents community complaints to the City. This is due to risks associated with snakes and fire hazards. It also is not in line with Level of Service Standards, the Community's aesthetic expectations and enjoyment of open spaces. The 2021 Annual Community Survey reported an overall -2.4 gap in service level for park, gardens and open spaces.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has historically tendered for the provision of open areas vegetation slashing as contractors provided equipment and staff that the City were not then able to provide. The current contract for these services expires on 31 October 2021.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders for the provision of open areas vegetation slashing at this time NOTING that the current service contract will expire on 31 October 2021.

CONCLUSION

It is recommended that Council considers inviting tenders for the provision of open areas vegetation slashing for a term of three (3) years with two (2) x one (1) year extension options. This is intended to provide the opportunity to test the market for best value for money, and viability of contractors being able to provide ongoing slashing services to the City based on

the proposed increased level of service. Once tenders are evaluated, these would be compared to the City providing the service in house. The tenders and comparison would then be presented to Council for consideration to determine the most advantageous outcome for the City.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154812
MOVED : Cr Harris
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE** tenders for the provision of Open Areas Vegetation Slashing for the period of three years (3) with two (2) x one (1) year extension options in accordance with the scope of works as outlined in this report; and
2. **ENDORSE** the tender selection evaluation criteria as follows:

Criteria	Weighting
Relevant experience	15%
Capacity to deliver	15%
Methodology	10%
Price	60%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.5 KEVIN RICHARDS MEMORIAL OVAL NEW CLUB AND CHANGE ROOMS

File No: CP.1273
Responsible Executive Officer: Director Strategic Projects and Infrastructure
Reporting Author: Project Manager
Date of Report: 25 May 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment Design Concept and Drawings

PURPOSE

For Council to consider inviting tenders for the construction of new Club and Change Rooms at the Kevin Richards Memorial Oval (KRMO).

BACKGROUND

In October 2020, Council endorsed the KRMO Masterplan which outlined a five stage strategy to deliver improved facilities to accommodate a range of community and recreational needs. This included, in staged order the following projects;

Stage	Areas included	Status
Stage 1a	New Play Space Northern Car Park Design of the Change Room and Club Room	Tender awarded for construction. Anticipate completion September 2021. Tenders received however rejected with Officers reviewing delivery strategies. The Car Park is required for compliance, the activation of the precinct and the Play Space Subject of this report. Design is required with Stage 1a to allow integration and correct placement of the facilities as well as the timely delivery.
Stage 1b	Construction of Change Room and Club Room	The Change Room is part funded. The new Change Room is to be completed prior to the repurposing of the existing Pavilion. The new Club Room is to be completed prior to the demolition of the existing Club Room.
Stage 2	Playing Field Sport Lighting Upgrade	An initial funding application was unsuccessful, but Officers believe that the project is a good opportunity for additional funding given the existing light poles are approaching the end of its operational life. Existing light poles will also effect the formal spectator seating located in front of the change rooms, but have been temporarily addressed until the poles can be removed.
Stage 3	Pavilion Refurbishment	Existing Pavilion is required to remain operational until the new Change Rooms are

Stage	Areas included	Status
		completed. The Arts & Learning Group have advised they are ready to move as soon as possible.
Stage 4	Multipurpose Courts	New multipurpose courts are in the location of the existing Karratha Football & Sporting Club.
Stage 5	Existing Carpark Extension	The existing multipurpose courts are proposed to be demolished during these works
	Men’s Shed	Officers are continuing discussions regarding the Men’s Shed operational requirements.
	Second Play Space	Existing Play Area is proposed to be retained until construction in the proposed location is completed.
	Relocated Cricket nets	Existing Cricket Nets are proposed to be retained until construction in the proposed location is completed, then relocated closer to facilities and parking.

The Club and Change Room (the Facility) is one of the many developments intended to bring KRMO in line with a District Level facility as defined in the City’s Community Facility hierarchy. A series of guiding principles has informed the location and design of the Facility that include the following;

- Ensuring that the facility is positioned central to the overall Masterplan development for ease of access
- Designed with flexibility to accommodate a series of existing and future needs
- Rationalise a series of existing facilities on site for alternate use
- Design the facility in a manner to minimise ongoing costs
- Maximise opportunities to use all aspects of the facility
- Create opportunities to maximise community use
- Provide enhanced spectator viewing and amenity
- Ensure the facilities are commensurate with the City’s Facility hierarchy model (Refer to the Relevant Precedents section of this report).
- Provision of a facility that is in line with the AFL facilities guideline. This was selected as it was the most demanding and definitive of the sports facility guidelines

The City engaged Peter Hunt Architects to lead the design process and prepare documentation to tender for the construction of the Facility. The design process has been informed through extensive consultation with the City’s Executive Management Team, the City’s Community Facilities Department who would manage community access and any lease agreements, key external stakeholders who utilise facilities at KRMO (as detailed in the community consultation section of this report) and the Karratha Kats Sporting and Recreation Club (Kats) who are proposed as lessee of the Clubroom component of the Facility, This feedback involved reviewing the largely ongoing maintenance, functionality and overall performance requirements of the Facility whilst considering cost implications for various design elements.

Facility Design

The proposed Facility has been designed to reflect the Design Brief, user needs and meet the City standards for District Level facilities. The Facility consists of ground floor change

rooms, stores, toilets, showers designed to accommodate the community and sporting needs of the KRMO and future multipurpose outdoor courts proposed in later stages of the development. The first floor has been designed as the new club facility to accommodate the current and future needs of the Kats whilst also enabling community use of the areas. Refer to Attachment 1 for Design Drawings.

In summary the key elements of the proposed Facility include;

Room Name	Description	Rationale
Ground Floor		
Store 1	<ul style="list-style-type: none"> - Multiple doors to allow future division depending on the size of storage required Intended to replace the existing storage shed currently onsite at KRMO. 	<ul style="list-style-type: none"> - District Level Facility requirement for large amounts of storage.
Stores 2 and 3	<ul style="list-style-type: none"> - Designed to be multi use store rooms. - Can be utilised to store player belonging during occupation by multiple teams. - Can be utilised as a secondary room to the Strapping room to store hydrotherapy and recovery equipment that is currently stored on the change room floor in other facilities 	<ul style="list-style-type: none"> - District Level Facility requirement for large amounts of storage.
Store 4	<ul style="list-style-type: none"> - Designed with multiple doors to allow future division depending on the size of storage required. - Designed to be the replacement of the multiple sea containers that belong to the Kats. - Access from change 2 designed to promote removal of the clubs equipment between hire periods. 	<ul style="list-style-type: none"> - District Level Facility requirement for large amounts of storage and club storage. - In line with AFL guidelines, calling for a minimum of 20m2 of club storage space.
Stores 5,6,7	<ul style="list-style-type: none"> - Stores created to maximise the potential use of building “dead” space for minimal cost. 	<ul style="list-style-type: none"> - District Level Facility requirement for large amounts of storage.
UAT	<ul style="list-style-type: none"> - Accessible 24/7 - Amenities targeted at recreational oval users, dog walkers and playground users. - Provides a disabled access toilet to groups that are hiring the change room facilities - Allows the change room to operate independently of the club room 	<ul style="list-style-type: none"> - Accessibility standard requirements - AFL guidelines for inclusivity.
ACROD Shower	<ul style="list-style-type: none"> - Is an accessible shower for clubs and groups that are hiring the change room facilities - Allows the change room to operate independently of the club room. 	<ul style="list-style-type: none"> - Accessibility standard requirements - AFL guidelines for inclusivity.
Change Rooms	<ul style="list-style-type: none"> - Designed between a local and regional level as highlighted by the AFL Guidelines. 	<ul style="list-style-type: none"> - AFL guidelines requirement

	<ul style="list-style-type: none"> - Calculations performed to allow 30 people to be seated while being addressed prior to a game. 	<ul style="list-style-type: none"> - District level requirements for a minimum of 2 change rooms - In line with change room areas provided at other facilities.
Change room Toilet and Showers	<ul style="list-style-type: none"> - Are designed in line with a Regional facility under the AFL guidelines. - Designed to comply with inclusivity initiatives highlighted by the AFL guidelines 	<ul style="list-style-type: none"> - AFL guidelines requirement - District level requirement for a minimum of 2 change rooms - In line with change room areas provided at other facilities.
Umpires	<ul style="list-style-type: none"> - Designed in line with AFL guidelines - Allow for use as a combined room or individual rooms in the case of male and female umpires. 	<ul style="list-style-type: none"> - AFL guidelines requirement - District level requirement - In line with provision at other facilities.
First Aid	<ul style="list-style-type: none"> - Will have a higher level of amenity with vinyl floors, joinery and Air conditioning to ensure a more sterile, controlled and comfortable environment. 	<ul style="list-style-type: none"> - AFL guidelines requirement - District level requirement - In line with provision at other facilities including Bulgarra..
Comms and Cleaner	<ul style="list-style-type: none"> - Requirement for the city's maintenance and management of the facility - To be access controlled by the City. - The communications room is required to have anti-static flooring and be temperature controlled to ensure equipment does not overheat. 	<ul style="list-style-type: none"> - City's maintenance requirements.

Room Name	Description	Rational
First Floor		
Kitchen and Servery 1 & 2	<ul style="list-style-type: none"> - Have the capacity to be hired out separately to the Bar and function room area - Have the flexibility to serve into the function room and onto the balconies. - Viewing out onto playing surfaces due to the high level of volunteers occupying these areas. - Designed in conjunction with the Kats to allow occupation with their existing equipment. - Completed design allows for Kats to fund raise for equipment - Services up to 150 people at a seated function with amateur chefs 	<ul style="list-style-type: none"> - Layout and equipment selection provided by commercial kitchen specialist - Equivalent to facilities at Bulgurra and Leisureplex for Kiosk offerings. - AFL Guidelines requirement for a kitchen/kiosk area.

	<ul style="list-style-type: none"> - Services up to 275 people for take away football meals with amateur chefs. - The City will be provide floor, wall and ceiling finishes, service points and a basic level of amenity in the servery areas. - Designed by a kitchen consultant in line with a brief from the Kats. - The Kats will fit out some equipment and joinery in the Kitchen. 	
Bar and Servery 3 & 4	<ul style="list-style-type: none"> - Designed in conjunction with Kats by a kitchen and bar consultant - Has the flexibility to serve out onto the balconies and back into the function space. - The City will be provide floor, wall and ceiling finishes and service points - The Kats will fit out the all equipment and joinery including the cool room. 	<ul style="list-style-type: none"> - Layout and equipment selection provided by commercial kitchen specialist - Equivalent to facilities at the existing Kats Club Room - In line with District Level facility for the provision of a venue suitable for a liquor licence.
Function Space	<ul style="list-style-type: none"> - 220m2 has been designed to allow for a 150 person sit down meal or a 300 standing event. - Store 8 accommodates all tables and chairs to create a multi-use space. - City to provide floor, wall and ceiling finishes to a raked ceiling. - The space is to be fully air-conditioned with a ducted mechanical system. - Finishes to include hard wearing vinyl floors and acoustic panelling to reduce sound reverberation 	<ul style="list-style-type: none"> - In line with District Level Facility requirements for a large community event space - Similar to our Frank Butler Facility in Bulgurra, which is 208m2 - Addresses a shortage of function spaces of this size within the City.
Office	<ul style="list-style-type: none"> - Satisfies a number of functions within the AFL guideline including Club office, third umpire and match official. 	<ul style="list-style-type: none"> - A function that was originally provided at Frank Butler Community Centre. - Compliance with AFL guidelines
Cleaners	<ul style="list-style-type: none"> - Cleaners store for the function and club space. 	<ul style="list-style-type: none"> - In line with the existing club facility. - In line with provision at other function spaces.
Toilet Amenities	<ul style="list-style-type: none"> - Designed to suit the oval viewing capacity of 350 people - ACROD toilet and shower facilities are required to ensure compliance of the function space. 	<ul style="list-style-type: none"> - District Level Facility requirement for spectator amenities - In line with AFL guideline for separate spectator and player amenities.

		- In line with provision at other facilities.
Electrical & Comms	- Proposed to be moved and amalgamated with the ground floor provision.	

Proposed Management and Operation

Ground Floor - Change room, Toilets, Grandstand Seating and Storage

The City proposes that these spaces are managed in a consistent manner with all other similar community facilities. This includes;

- Bookings to be made through the City’s Community Facilities team and hired to oval users. Maintenance and Cleaning services would be managed by the City
- Storage spaces are proposed to be managed via licence agreements with Council setting annual fees and charges for spaces,
- The cost of power and water will be the responsibility of the City, with cost recovery through hire fees established by Council.

First Floor Clubroom

When adopting the KRMO Masterplan in October 2020, Council noted the program for delivery of the Club Room will be dependent on funding and a suitable lease agreement to be reached with the Kats.

Over a long period, the Kats have demonstrated an ability manage and maintain a Club Room facility including facilitating community use. Discussions have progressed with the Kats and several general conditions have been negotiated in principle. These include;

- Lease of the first floor facility includes function space, office, toilets, kitchen space, servery spaces and storage spaces.
- The function space, kitchen and servery areas will be available for community hire through the Kats.
- The lessee will pay for operating costs of the leased facilities including power, water, cleaning costs
- The lessee would be responsible for general maintenance of the facility. The City would remain responsible for major maintenance to mirror the lease agreement at Frank Butler Community Centre.
- The lessee will be fitting out the new club space including kitchen, bar and function spaces.

After completing the project, the Kats would relinquish the lease over the land that contains the existing Club Room to enable further development and implementation of the KRMO Masterplan. Of note that Kats currently own the building that they occupy and only lease the parcel of land from the City. Taking the estimated existing Club Room value of \$1.2m in to account, Officers believe that Kats are making a considerable contribution towards the proposed new Club Room.

The Karratha Kats Sporting and Recreation Club have been established since 1972 and incorporate a significant number of members across a wide range of sports.

This includes;

Sport	Competition	Teams	Numbers
AFL	NPFL – Mens	2	80
AFL	NPFL – Womens	1	42
AFL	WPJFA	5	125
Netball	KNA - Senior	8	80
Netball	KNA - Junior	4	40
Cricket	WPCA - Mens	1	15
Cricket	WPCA - Womens	1	15
Social Members	n/a	n/a	110
		Total Members	517

If Council agrees to progress the project, Officers would negotiate a final lease agreement and present to Council for consideration.

Construction Cost

The City engaged Quantity Surveyors Wilde and Woollard to provide cost management services during the design and to prepare a pretender estimate for the project. Refer also to the Financial Implications section of this report. The estimated construction cost for the Facility (exclusive of design costs and construction contingency) at this time was \$7,249,777. This value included an allowance of \$141,020 for Public Art in accordance with Councils Percent for Art Policy.

While the construction estimate is within Councils initial budget estimate of \$7.37m, Officers highlight that recent evidence suggests construction costs have increased due to various factors. In an attempt to identify potential cost saving options without diminishing the overall functionality of the design, Officers performed a value management exercise that identified several potential savings. As a result an estimated total of \$555,550 was identified for consideration, as summarised in the following table.

Item	Description
Reducing the stadium seating shade by 25%	Given the orientation of the seating, with a 25% reduction in shading, all of the seating would be shaded during traditional times for most junior games and all of the women’s, reserves and league football games.
Replacing the eaves and soffit linings with metal cladding	Proposed to replace Spandek eave linings and Compressed Fibre Cement to soffit linings, with Custom Orb or Mini Orb cladding which reduces maintenance costs
Removing external wall anti-graffiti coating in lieu of an alternative maintenance solution	The cost, ease of application and availability of a standard paint product is seen as a benefit in lieu of holding stock and having specialist labour to apply the required anti-graffiti solvents.
Remove low level fencing dividing the oval and the change rooms	Deemed not required.
Remove compressed fibre cement feature cladding to the façade	While proposed as an architectural feature, deemed the same outcome could be achieved with an architectural finish block or a painted rendered feature.

Reduce the stadium seating by 5m on either side	Reduces the overall formal seating capacity from approximately 230 people to approximately 180 which is still deemed adequate.
Relocate Communications Room and adjust Office Space on the First Floor	The relocation and reduction in the Office on the First Floor allows an area saving of approximately 18 sqm. Reducing the First Floor building envelope also reduces proportionally the east and west balcony areas. This also reduces the Undercroft 01 and 02 areas on the Ground Floor, This will maintain the Function Room at 220 sqm, but reduces the space available for Club Office, Administration, Meeting and Timekeeper Room by 10 sqm which is still deemed compatible with the required guidelines.
Reduce the players run to 2.4m and increase stores	A relative cost neutral change, but maximises storage and reduces ongoing maintenance in circulation spaces.
Reduce the tiling in wet areas	Tiling is currently documented as full height (2.7m). The proposal is to reduce this to 2m in line with other City facilities

Based on the minimal impact to the design and use of the Facility, Officers recommend these value management options are made to the design before the tender is released to the market. Further consideration to the public art allocation for the Project is detailed in the Policy Implications section of this Report.

A number of further options were also identified to assist in mitigating financial risk that could be negotiated should additional savings be required after construction tenders are received and prior to construction award. These savings included:

- Deferring the installation of stadium seating to allow for further funding.
- A reduction of the function room size from 220m² to 200m²
- Removal of external rendering to the building’s façade
- Removal of tiling in the change room amenities.

While these options may need to be considered should cost become a factor, Officers believe they would fundamentally change the Facility design and are therefore recommended to be identified as options within the tender documents for costing and ease of evaluation.

Should Council agree with the proposed design for the Facility and suggested value management options, Officers now believe the project is ready to be documented to call tenders for construction. If supported, the following timeframes are proposed;

- Revising drawings to include cost savings – 2 Weeks
- Detailed Drawing issue – 4 Weeks
- Issue of Tender Drawings – 2 Weeks
- Preparation of Tender Documents – 1 Week
- Tender Period – 4 Weeks
- Evaluation of Tender and Preparation of Award Report – 2 Weeks

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 – Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues as it affects and relates to the construction of significant community infrastructure.

COUNCILLOR/OFFICER CONSULTATION

A KRMO Masterplan update was provided with indicative costing of the proposed construction at the Council Briefing Session in August and September 2020. Feedback from these Briefings is reflected in the updated design of the Facility.

In October 2020 Council endorsed the KRMO Masterplan and the proposed staging strategy.

A further update on the KRMO Masterplan, including the detailed design of the Facility was provided to Council in March and May 2021 to update on the progress, cost estimates, funding secured and a briefing on the value management process performed by Officers.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap2 public participation spectrum process to inform, consult and involve have been undertaken throughout the project.

Who	How	When	What	Outcome
Karratha Football & Sporting Club (KATS) President, Shane Harris and Vice President, Tom Secull	Meeting	16 February 2021	Club and Change Room Concept drawings	Club emphasised the requirement for higher security, particularly to the Club Room and Stores The Club requested the City assists with an indicative layout and costing of the commercial equipment to suit the kitchen layout. The Club was satisfied to proceed with designs on the basis that they would make the function, servery and kitchen spaces available for public hire and be managed by the Club themselves.
Karratha Football & Sporting Club (KATS) President, Shane Harris	Email and Phone call	4 March 2021	To discuss kitchen functionality, layout and the equipment required to complete the kitchen.	Supportive of the kitchen layout and of working towards a fully stocked kitchen layout.
Karratha Football & Sporting Club (KATS) President, Shane Harris	Meeting	29 March 2021	Update provided in regards to progress of the KRMO Masterplan including car	Provided high level feedback on the functionality and intended management of both the Change and Club rooms. Accepted the design and

Who	How	When	What	Outcome
			park, play space tender and current change and club room design.	satisfied to proceed with the current plans.
Community Arts Group Representative, Donna Duque, Mary Socorro, Noeline Bradley	Meeting	29 March 2021	Update provided in regards the progress of the Masterplan including car park, play space and current change and club room design.	Advised the Pavilion refurbishment design phase is scheduled to begin after the Change and Club room design is endorsed. Advised they have proceeded with some repairs to their existing building in the short term.
Department of Fire and Emergency Services, (DFES) District Officer Industry Liaison Burrup, Shannon Brophy	Email	24 December 2020	Notice of Lease Termination issued for the Running Track	Has been informally acknowledged but is waiting for formal acceptance of the Notice which needs to be managed by an external consultant to DFES.
Department of Fire and Emergency Services, Asset Manager, Jenny Tran	Email	18 May 2021	Confirmation of Lease Termination for the Running Track	The Lease Termination Notice was returned signed. Jenny advised that all remaining property would be removed by 22 May 2021 and a contractor would be engaged to remove their storage shed so it can be retained by DFES.

Additional engagement on the delivery of the KRMO Masterplan occurred with other key stakeholders including the Rotary Club Men’s Shed, the Department of Education represented by Millar’s Well Primary School, Karratha Volunteer Fire and Emergency Service, Karratha Community Arts, Karratha Community Association, One Tree Day Care and the Karratha Community Garden.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with section 3.57 of the Local Government Act and associated Regulations.

POLICY IMPLICATIONS

Public Art Policy CS-12 determines up to 2% of the intended construction cost of each capital works project over the value of \$1 million is to be allocated to Public Art. In October 2020 the KRMO Masterplan report nominated approximately \$228,000 for public art to be allocated across the Masterplan projects. This was calculated at 2% of the total construction value of all masterplan projects and stages.

Due to the value of a number of the proposed capital projects in the KRMO Masterplan, several projects are not likely to individually trigger a contribution towards public art. However, in line with the October 2020 report, Officers propose one public art project could be developed as part of the KRMO Masterplan implementation. Whilst the Facility development meets the criteria for a public art element in its own right, Officers propose that delivery of one public art project in the final stages of the Masterplan delivery would allow for a larger one off budget, and the potential for involvement from the Karratha Arts and Learning Centre, who is planned to be relocated to this site in stage 3 of the development. .

Council Policy CG12 – Purchasing is also applicable to this matter. The following tender criteria for the construction tender is proposed as follows:

Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%

The Regional Price Preference Policy CG-11 is also applicable to regional suppliers in the procurement of services via tender.

FINANCIAL IMPLICATIONS

Council has allocated \$13.1m in its Long Term Financial Plan to progressively implement the projects identified in the KRMO Masterplan.

When Council adopted the KRMO Masterplan in October 2020, the estimated construction cost of the Facility was \$7.374m (Ex GST) and external funding secured totalled \$1.151m. Through the design and critical review process the pre- tender estimate for the final design has been managed within the original estimate. Further, additional funding has been secured to minimise the net cost to Council to construct the Facility as the following table details;

Date was Established	Cost	Estimated Construction Value	Total External Funding	Net Cost to Council	Exclusions
October 2020 Concept Design		\$7,373,701	\$1,151,211	\$6,222,490	Contingencies, Professional Fees
April 2021 Pre Tender Estimate		\$7,249,777	\$2,151,129	\$5,098,648	Contingencies, Professional Fees
May 2021 Includes Value Management Options		\$6,694,227	\$3,359,487	\$3,334,740	Contingencies, Professional Fees, Public Art

Project funding has now been secured from the following sources:

- \$375,000 (Ex GST) from the Department of Local Government, Sport and Cultural Industries for the change rooms.
- \$776,211 (Ex GST) for cash-in-lieu of public open space funds
- \$999,918 (Ex GST) from the Department of Infrastructure, Transport, Regional Development and Communications and their Local Roads and Community Infrastructure Program Phase 2

- \$1,208,358 (Ex GST) from the Department of Infrastructure, Transport, Regional Development and Communications and their Local Roads and Community Infrastructure Program Phase 3

Officers also highlight several funding agreements have been deferred from previous financial years and this poses a risk to retaining funding should the project not proceed in a timely manner.

Should Council agree to award tenders for construction, Councils contribution is intended to be funded from its Infrastructure Reserve At the time of preparing this report, the forecast Infrastructure Reserve closing balance at the 30th June 2021 is \$26.094m.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	1.a.2.6	Infrastructure Project Management
Projects/Actions:	1.a.2.6.20.1	Design and deliver Stage 1 Play space and commence Stage 1 Change rooms as part of Kevin Richards Memorial Oval Redevelopment

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City’s committed to providing appropriate public open spaces to support good health and wellbeing within our communities.
Financial	Moderate	A construction commitment totalling \$6.69M is required to deliver the facility excluding construction contingency. The project has received \$3.33M in external funding with commitments to commence works in the current calendar year. Options for savings have been identified should tender prices exceed budget estimates.
Service Interruption	Low	The existing facilities will be retained during construction to minimise and in most cases eliminate disruption to the stakeholders.
Environment	Low	Noise output and dust pollution throughout construction, will be managed by the contractor.
Reputation	Moderate	An upgraded facility is likely to deliver positive reputational impact for Council.
Compliance	Low	Works are expected to comply with relevant standards.

IMPACT ON CAPACITY

There will be no long term impacts on resourcing or capacity as the future maintenance programs are included in existing resources. There will however be a short term increase in maintenance and service at the KRMO during the changeover period between the existing facilities and the new facilities. This additional resourcing which relates to the change room

building only will revert to the predevelopment levels once the existing Pavilion containing the change rooms and public toilets is closed and repurposed.

RELEVANT PRECEDENTS

Officers have identified Bulgarra Sporting Precinct, Wickham Sporting Precinct and KRMO are all considered District Level facilities within the City with similar plans proposed for Windy Ridge in Dampier.

The City's Recreational Facilities Guidelines define a District Level facility provides the following amenity:

- Minimum of two change rooms
- Dedicated facilities for umpires
- Dedicated facilities for First Aid
- Facilities compatible with AFL, Cricket Australia, Netball Australia and Department of Sport and Recreation competition guidelines.
- Large amounts of storage space
- A multiuse facility suitable for partnership with complimentary sports
- A kitchen/kiosk
- A sports pavilion suitable for liquor license
- Design allowance for player interchange/bench seating
- Spectator/public amenities
- Over 150 parking bays
- Shaded children's play space

The Bulgarra Sporting Precinct including the Frank Butler Community Centre is an equivalent comparison for the KRMO redevelopment, which was established, managed and funded by the City. The critical difference between the two sites is the location of the Kats Club Room at KRMO, which is independently owned and operated by the Kats.

The redevelopment of Bulgarra Sporting Precinct commenced with the new change rooms and the Frank Butler Community Centre resulting in a capital expenditure of approximately \$11.66M (excl. GST) over five years from July 2010 to June 2015. This works included;

- Frank Butler Community Centre including the demolition of existing facilities
- Sports change rooms and toilets including the demolition of existing facilities
- Formalised vehicle parking
- Provision of large storage spaces
- Upgrade of the multiuse courts
- Oval lighting upgrade
- Upgrade of sporting facilities to suite governing body guidelines
- Provision of a play space

VOTING REQUIREMENTS

Simple Majority

OPTIONS

Option 1

As per the Officers recommendation. .

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE tenders for the construction of the Club and Change Room at the

Kevin Richards Memorial Oval based on the full extent of the design and further consider these elements at the outcome of the tender process.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT INVITE tenders at this stage and perform additional redesign for the purpose of further value management.

CONCLUSION

Based on the outcomes achieved during the detailed design phase of the project and the internal and external stakeholder consultation, Officers believe that the current design fully responds to the requirements of the community, the proposed tenant and internal departmental stakeholders. The design has also met the key requirements of a District Level facility and a facility in line with AFL Facility Guidelines.

At this point, Officers recommend that Council, subject to minor design amendments to realise value management savings identified, agree to invite competitive tenders to assist in meeting funding partner deadlines and to progress implementation of the delivery of the KRMO Masterplan.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE tenders for the construction of the Club and Change Room facility at the Kevin Richards Memorial Oval based on the scope of works outlined in this report noting the design will be modified to omit the value management savings identified.**
2. **ENDORSE the following tender selection criteria.**

Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%

3. **AGREE to DEFER the public art contribution from the Club and Change Room development in favour of a future Major Public Art project at the Kevin Richards Memorial Oval site.**
4. **NOTE a further report will be prepared to consider a lease with the Karratha Football & Sporting Club for the Clubroom element proposed as part of the development.**

COUNCIL AMENDED RESOLUTION

Res No : 154813
MOVED : Cr Armstrong
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. INVITE tenders for the construction of the Club and Change Room facility at the Kevin Richards Memorial Oval based on the scope of works outlined in this report noting the design will be modified to omit the value management savings identified from the base build within the tender.**
- 2. ENDORSE the following tender selection criteria.**

Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%

- 3. AGREE to DEFER the public art contribution from the Club and Change Room development in favour of a future Major Public Art project at the Kevin Richards Memorial Oval site.**
- 4. NOTE a further report will be prepared to consider a lease with the Karratha Football & Sporting Club for the Clubroom element proposed as part of the development.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON: Council modified the Officer’s recommendation to allow changes if required dependant on the costs received during the tender process.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for May 2021.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154814
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal**
- 14.2 Concession on Fees for Council Facilities**
- 14.3 Community Services update**
- 14.4 Development Services update**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of April 2021.

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 12 May 2021
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
Reach Us	Fee waiver for KLP hire – Reach Us Quiz night	\$913.50
Rotary Karratha – POSTPONED	Fee waiver for REAP Venue Hire – Camp Quality Fundraiser	\$2,000.00 Withdrawn
Pilbara 4 Purpose	Fee waiver for REAP Venue Hire – WA Police Legacy	\$1529.00
Wickham Kindergym	Fee waiver - 1 x \$50 gift voucher for use at the Red Earth Arts Precinct	\$50.00 Withdrawn
Rock and Roll Dancers	Concession on Fees – Frank Butler Room Hire Charges Feb-June 2021 / REAP Room Hire Fees	\$312.00
Dance Kix	Concession on Fees – Frank Butler Room Hire Charges Feb-June 2021 / REAP Room Hire Fees	\$4,349.00
Dampier Community Association	Part Fee Waiver until EOFY 20/21	\$383.50
Trouts Basketball Club	1 x month, full membership to KLP – Fundraising Day – Donation Voucher Request	\$179.00

14.3 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	12 May 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with an update on April operational data for Community Facilities and Services.

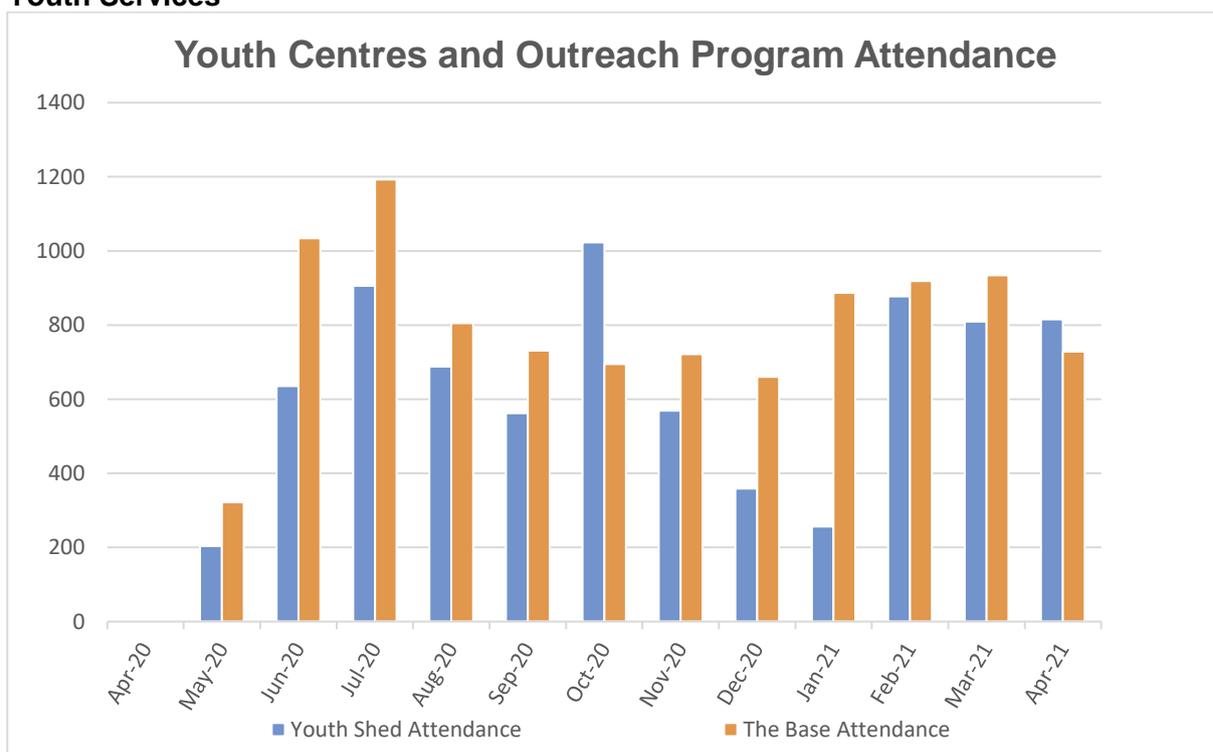
COMMUNITY FACILITY ATTENDANCE

Facility Attendance	April 2020	April 2021	%
The Youth Shed	0	815	↑ 100%
The Base	0	728	↑ 100%
Total Library	0	9663	↑ 100%
Karratha Leisureplex	2516	38360	↑ 1425%
Wickham Recreation Precinct	0	2497	↓100%
Roebourne Aquatic Centre	0	2169	↑ 100%
REAP	0	4630	↑ 100%
Indoor Play Centre	0	2737	↑ 100%
Community Programs	April 2020	April 2021	+/-
Security Subsidy Scheme properties	18	8	-10
Meet the Street parties	0	1	1

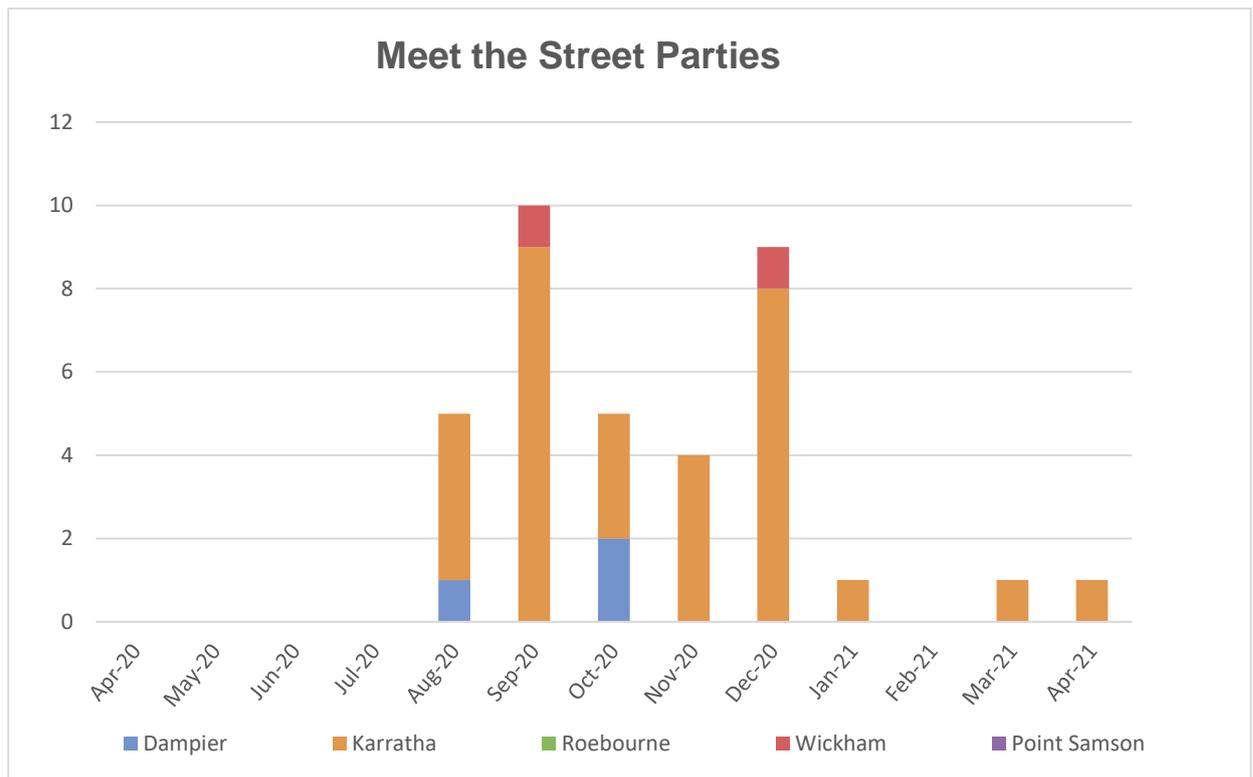
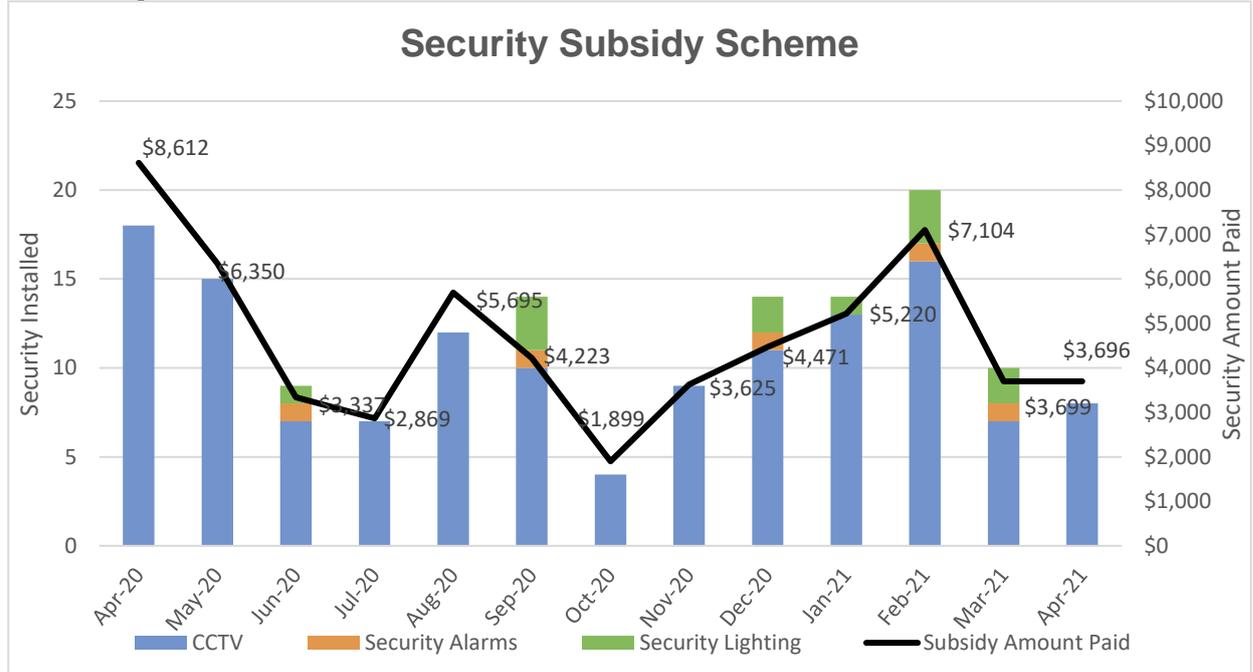
- Increased facility attendance is a reflection on the recovery process from the COVID-19 restrictions.
- Total Library:
 - **3795** total library resources borrowed.
 - **635** total library eResources borrowed.
 - **9716** total membership. **68** new members signed up in April.
 - **1093** members participated in active engagement sessions/activities.
- KLP have experienced a drop in membership and attendances due to seasonal trend: aquatic and centre attendances falling over school holidays along with change in sporting season.

- Wickham pool closure has seen a decrease in overall memberships at the Wickham Rec Precinct. Wickham Aquatic opened up the ‘splash pad’ in April 2021 which saw a spike in attendance. Roebourne Aquatic is now closed over winter.
- **32** movies were screened in April with a total movie patron attendance of **2,653**.
- In total, REAP delivered **17** venue hire bookings in April. This included regular venue hires from local dance companies, KDCCI Mother’s Day markets and one corporate hire. In addition, two live performances (WA Ballet and Iceland A’Hip Opera) procured by the Arts Development Team plus workshops surrounding these performances.
- One Meet the Street event held in April 2021. Regular and ongoing promotion of the program continues to generate community interest. Participation is expected to increase as the weather cools down.
- Security Scheme total subsidy paid in 2020/2021 is \$42,500.67 which translates to total spend of \$116,994.13 with local suppliers. Since inception of the program, 203 properties have installed security products, total subsidy paid \$82,625 and total spend with local suppliers is \$266,193.
- In addition to normal youth centre opening hours, major events were delivered to celebrate Youth Week. The major events engaged young people across the City, aged 11-25yrs. Three major events (RoeParty, After Dark at Covechella and Beach Party at Covechella) engaged an estimated total of 790 young people.

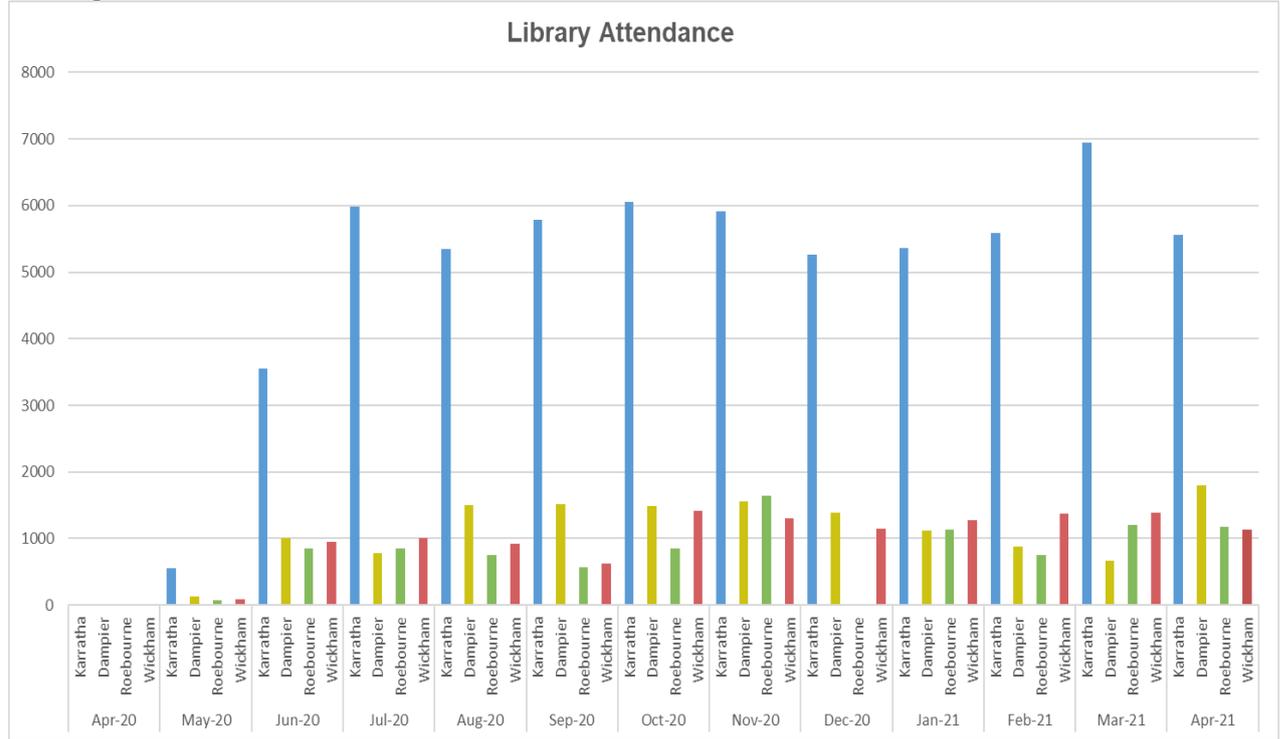
Youth Services



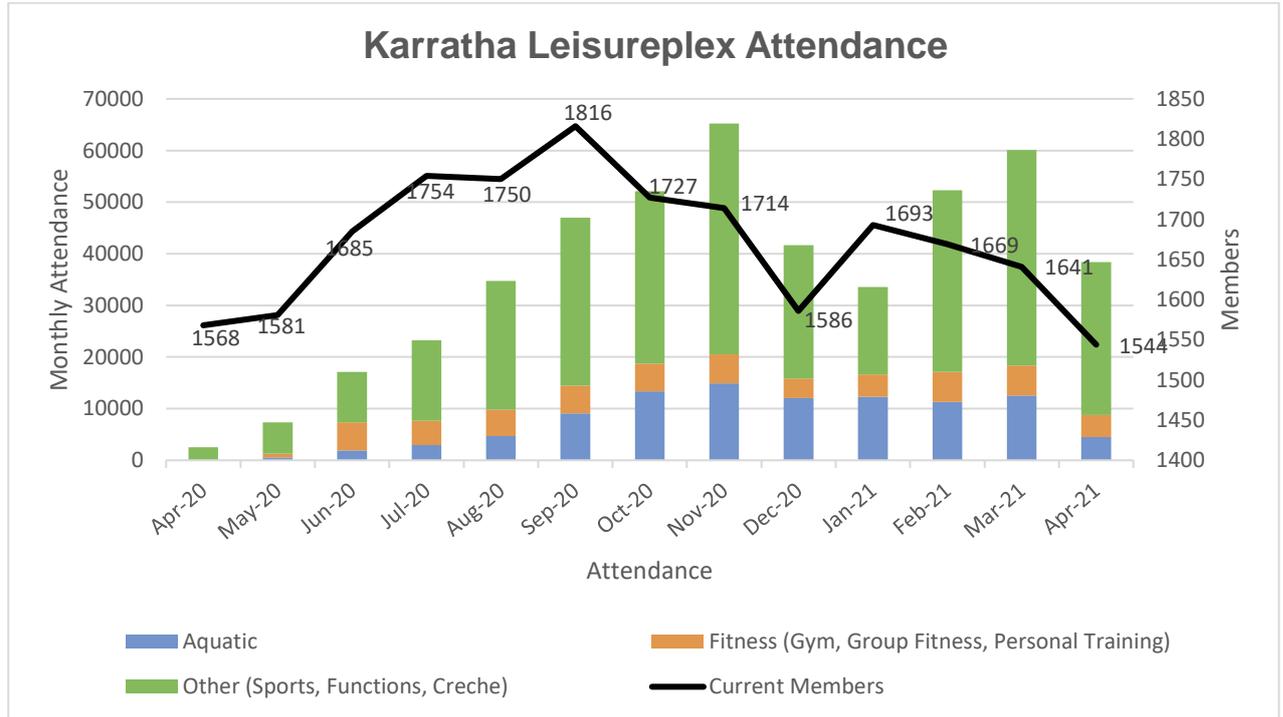
Liveability

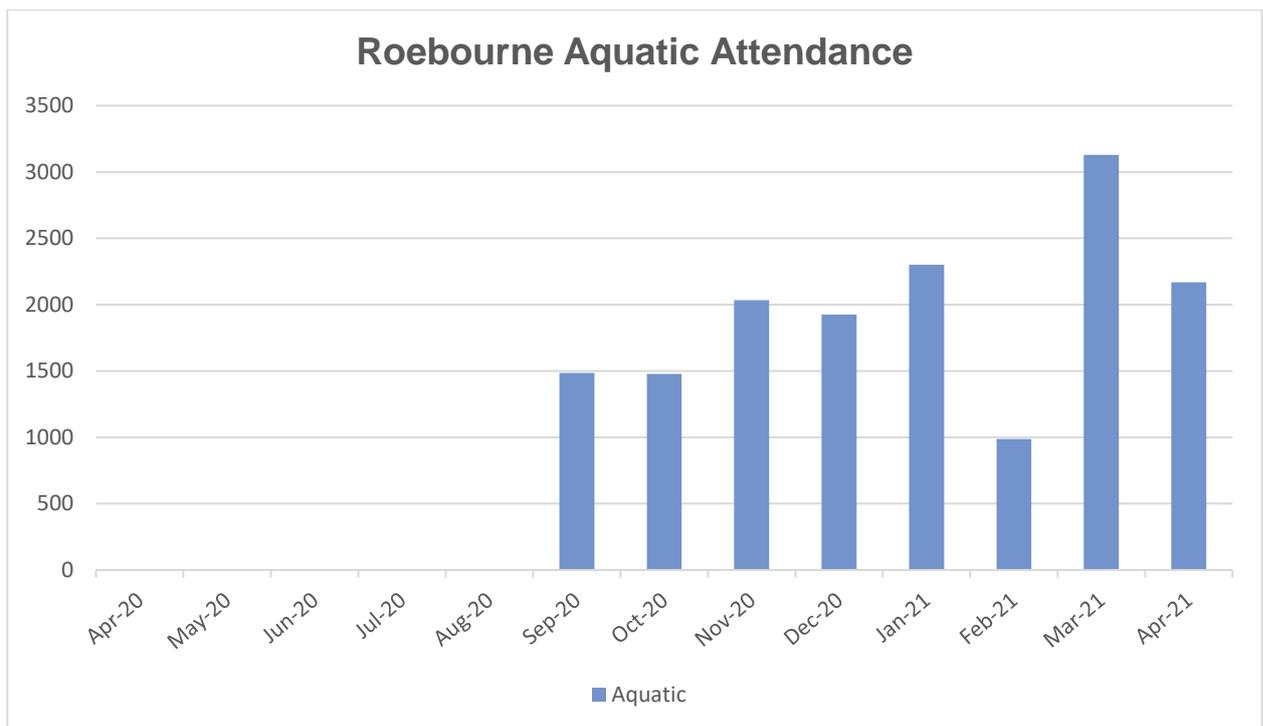
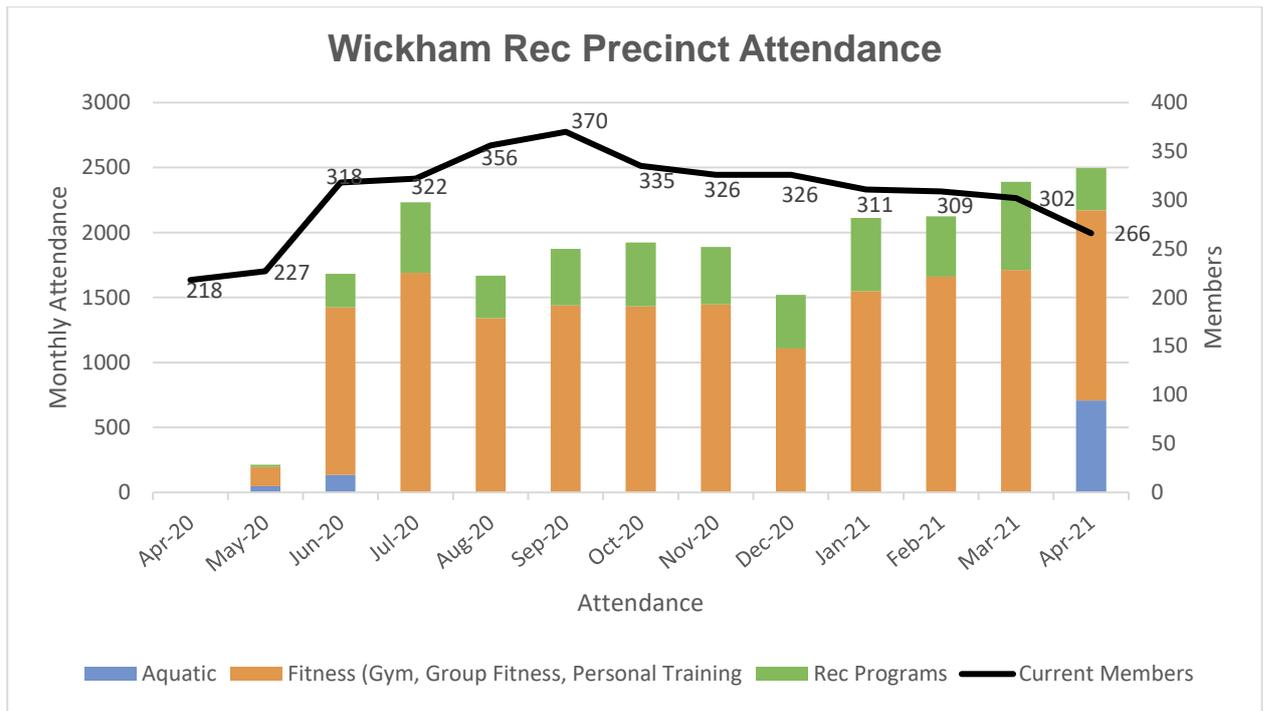


Library Services

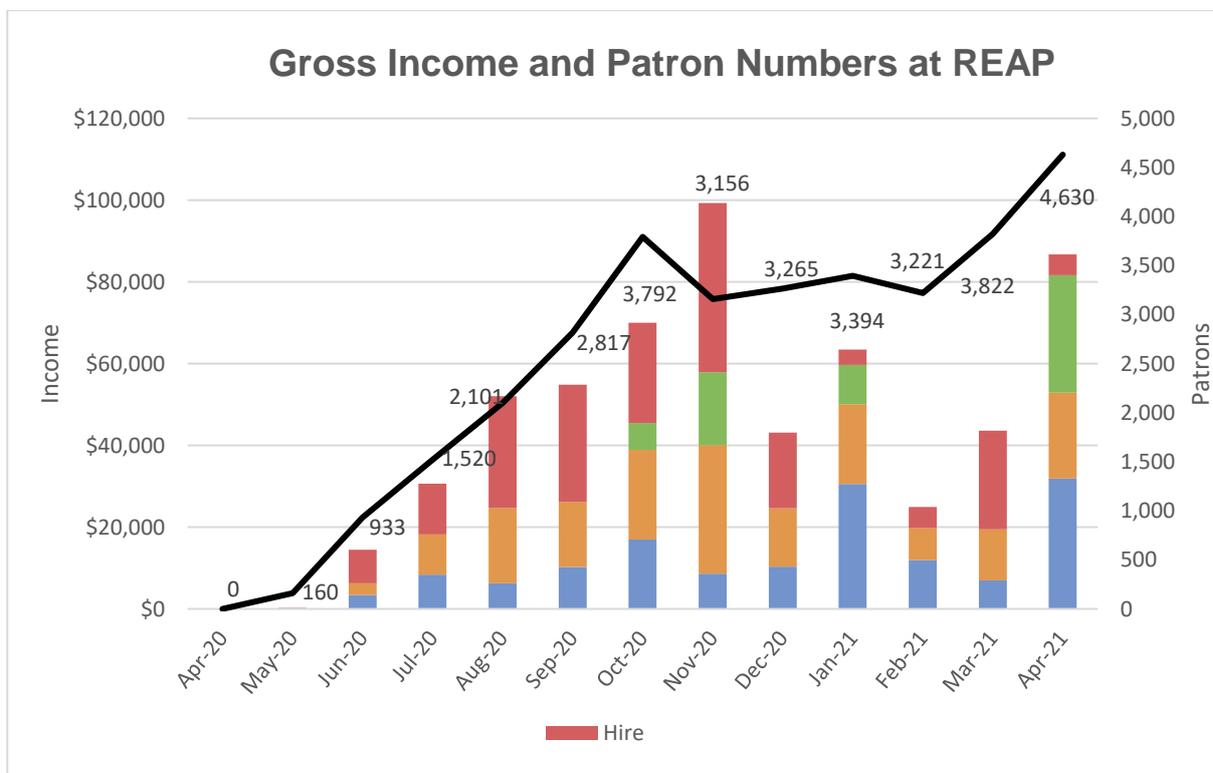
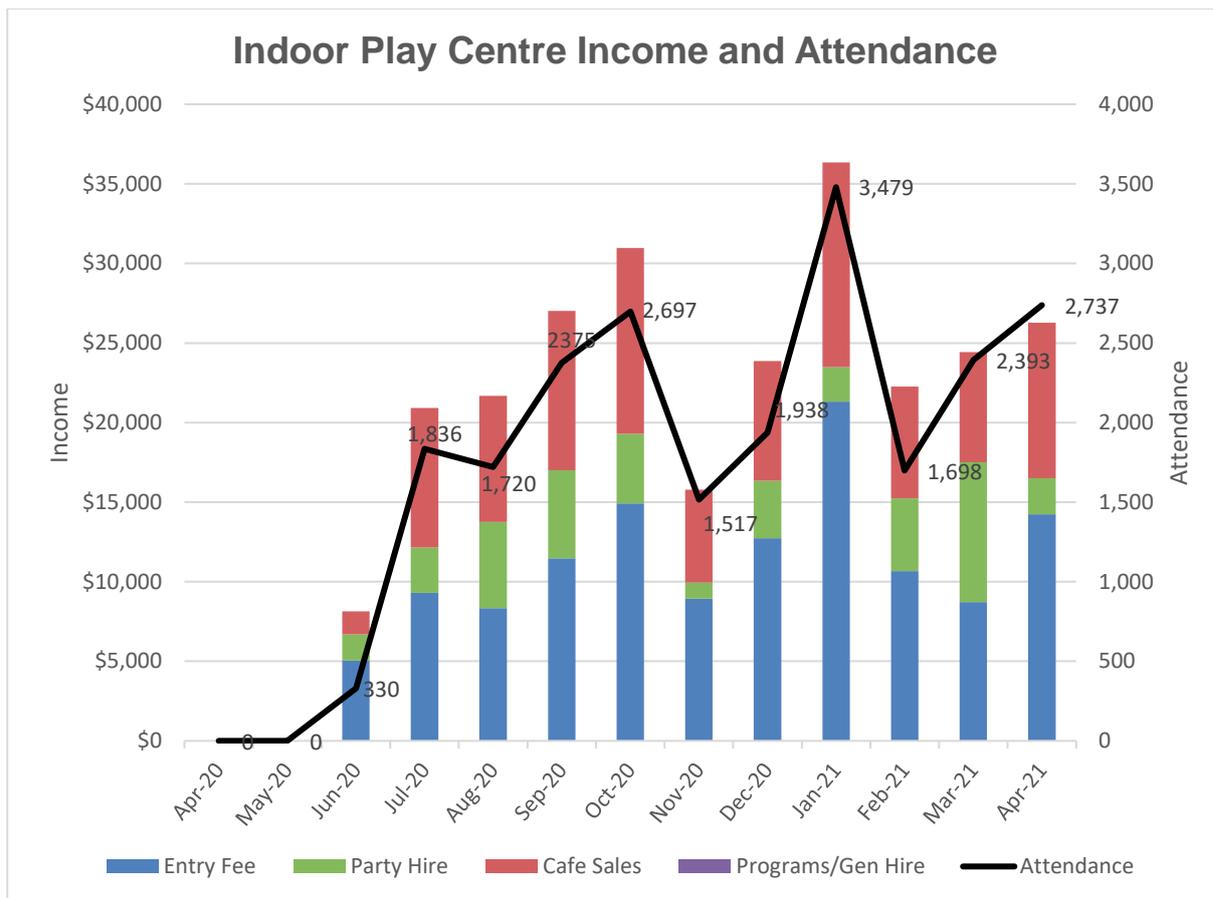


Recreation Facilities





- Roebourne Aquatic Centre was closed over winter.



ADVISORY GROUP MEETINGS

The Youth Advisory Group (YAG) met on 28 April 2021. Summary of key points discussed:

- The Youth Shed Redevelopment. Facility walk around explaining the redevelopment, feedback provided from YAG members. Re-naming / re-branding of the facility discussed to appeal to older teens and young adults (ages 16-25).
- Annual Community Survey. Results presented to YAG members. Feedback provided suggesting survey should be pushed through school channels to increase number of young people under 25 completing survey, CofK staff could attend classes to discuss importance of participating. Wickham, Point Samson and Roebourne: suggested that increase in sharing positive news stories and projects.
- Public Transport Community Consultation. Suggested this be put through school channels. Youth Services Coordinator to pass feedback onto Liveability team for actioning.

The Arts and Development & Events Advisory (AD&E) Group met on 1 April 2021. Summary of key points discussed:

- Red Earth Arts Festival (REAF) – REAF final reporting in progress.
- The group provided feedback on REAF events in regards to what aspects worked well and what improvements could be implemented for future events.
- Lot 7020 Cultural/Civic Infrastructure Investigation – presentation received from Naja Consulting. Five options were proposed.
- The Group considered each of the options and a number of questions were raised and discussed.
- The group agreed that Option 1 “The Knowledge Hub” best satisfies the Community’s needs by allowing for a new library with additional resources/technology, tourism integrated into the plans along with commercial space for lease for Lot 7020.
- The group emphasised the need to ensure that Lot 7020 was not branded by having a commercial space at its entry and that any signage for the site will need to complement that at REAF.
- Walgu Park Sculptural Artworks - Group considered the proposed plans for the Walgu Park Sculptural Art Work and agreed that Walgu Park may seem crowded by any additional public art enhancements.
- The group agreed that the public art funds currently assigned to the Walgu Park Sculptural Art Works project should be retained and applied to a bigger public art project for the precinct and once Lot 7020 has been developed.

The Safer Communities Partnership Advisory Group met on 13 April 2021. Summary of key points discussed:

- Stakeholder Action Update on:
 - Graffiti Management – Footpath Lighting 2019/20 Works Program – Lights On’ Project – Engage with Stakeholders to promote SCP strategies (employees, sport/community groups etc.) – West Pilbara Liquor Accord – Youth Advisory Group
- Stakeholder Updates:
 - Roebourne Police – Crime numbers, vandalism/graffiti, cuppa with a cop to commence in Wickham
 - WACOSS – Housing crisis and survey, looking at launching Safe and Respective Pilbara
 - Karratha Police – Crime numbers, cuppa with a cop and Emergency Services open day
 - Woodside – Funding initiatives, housing, planned turnarounds
 - Department of Communities – New Minister, John Carey and housing refurbishing options

14.4 DEVELOPMENT SERVICES UPDATE

File No:	LE.245; LE.288; GR.27; TA/1/1; ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	1 May 2021
Disclosure of Interest:	Nil
Attachment(s)	Pilbara Steel Galvanising Plant Project - available electronically

PURPOSE

To provide annual statistics from Development Services for the Council’s information. The period reported on includes 01/04/2021 to 30/04/2021 (18 Business Days).

- 3 Commercial Building Permits were issued: a Medical Centre on Cockatoo Street, Nickol, Karratha Leisureplex Spectator Shade Structure and PKKP Office Fitout at 7 Hedland Place.
- Officers have completed and submitted the RAR report to JDAP for the Pluto Train 2 development. This application will be considered by JDAP on 26 May 2021.
- Requests for Quotation to assist the City undertake a review of the Local Planning Scheme and new Public Health Plan, respectively were sought.
- Rangers continue to work through the increase in unsightly properties for overgrown gardens and verges.
- There has been a slight decrease in the number of Ranger tasks in relation to animals, litter and parking.
- There has been a higher than average amount of complaints relating to mosquitos and City Officers have been actively managing mosquito breeding through treatment of all breeding sites across the City and investigating mosquito related complaints.
- Final acquittal Pilbara Steel Galvanising Plant Project is now complete. A report is included, see attachment.

• Active Direction Notices:	10
- Direction notices complied with this period	2
- Not complied but within notice period	2
- Outside notice period and not complied	3
- Outside notice period but being complied with	2
- Expired and in Court process	1
-	

There are 11 current projects of which 8 are on target, 3 are within tolerance

Building Statistics 2021						Building Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits						Building Permits													
Dwellings	3	7	4	1	15	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26
Alterations and Additions	22	18	9	4	53	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25	249
Swimming Pools and Spas	5	8	9	12	34	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96
Outbuildings (inc. signs and shade)	25	26	53	32	136	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397
Group Development	0	1	0	2	3	Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2
Number Sole Occpoy Units/GRP Development	0	0	0	0	0	Number Sole Occpoy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	4	1	3	9	Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36
Monthly total	56	64	76	54	250	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109	806
Building Approval Certificates & Demolition Certificates						Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	1	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6
BAC's	0	0	0	2	2	BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6
BAC Strata	0	0	0	2	2	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3
Monthly total	0	1	0	4	5	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1	15
Occupancy Permits						Occupancy Permits													
Occupancy Permits	0	1	3	2	6	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18
OP Strata	0	0	0	0	0	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	1	0	1	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1
Monthly total	0	1	4	2	7	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0	20
Total \$'000 Construction Value	4302	7,968	4,845	3,334	20,449	Total \$'000 Construction Value	46208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475	119,843
Applications Processed for Other Councils						Applications Processed for Other Councils													
Shire Of Ashburton	11	3	6	3	23	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13
Shire of Wyndham (East Kimberley)	0	0	0	0	0	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0	5
Port Hedland	9	16	19	1	45	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187
Monthly total	20	19	25	4	68	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39	205
Private Certifications Provided						Private Certifications Provided													
Certificate of Design Compliance	0	0	1	1	2	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15
Certificate of Building Compliance	0	0	1	1	2	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0	7
Certificate of Construction Compliance	0	0	0	0	0	Certificate of Construction Compliance	0	1	1	0	0	0	0	1	1	0	0	4	
Monthly total	0	0	2	2	4	Monthly total	0	14	4	0	0	0	0	2	3	1	2	26	
Total \$'000 Construction Value	0	0	28	396	424	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466	1,712
Private Swimming Pool Inspections (1 every 4 years)						Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	60	33	74	66	233	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85	620

Planning Statistics 2021						Planning Statistics 2020												
CATEGORIES	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement						Lodgement												
Development Applications	11	18	12	8	49	163	8	11	12	10	12	16	20	11	14	12	12	25
R-Codes Applications	10	6	14	11	41	72	6	5	6	1	4	4	7	5	11	5	12	6
Land Matters	8	11	19	7	45	117	9	7	7	4	10	10	6	11	15	13	9	16
Enforcement Matters	0	2	20	1	23	90	8	7	20	0	7	17	2	19	2	4	1	3
Scheme Amendments	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	37	65	27	158	443	32	30	45	15	33	47	35	46	42	34	34	50
Processing						Processing												
Average Number of Days (DA)	27	26	33	35	30	27	22	28	27	28	21	31	26	24	36	28	22	29
Application Fees	8144	15795	8879	8861	41679	232159	4641	7361	7680	10333	5854	6037	23057	12317	6672	22476	5187	120544
Development Value \$'000	3238	4285	3326	2559	13408	58243	743	1050	1966	3075	2241	697	8706	2821	1025	5208	1228	29483

Environmental Health Statistics 2021					
CATEGORY	JAN	FEB	MAR	APR	YTD
Inspections/reinspections/audits					
Food premises inspection/reinspection	3	21	27	11	62
Lodging house inspection	0	0	0	0	0
Camping/caravan park inspection	0	1	0	0	1
Public building inspection	0	0	3	0	3
Swimming pool inspection	1	0	1	0	2
Hairdressers inspection	0	1	2	3	6
Beauty therapy/skin penetration inspection	0	1	1	6	8
Septic tank inspections	0	0	0	0	0
Monthly total	4	24	34	20	82
Health nuisances/complaints investigated					
Air Quality	8	4	4	3	19
Building & Accommodation	3	0	2	0	5
Water & Waste Water	3	3	5	3	14
Food Safety	2	3	4	2	11
Noise Pollution	7	10	10	4	31
Public Health	5	6	14	43	68
Refuse & Litter	1	5	2	0	8
Skin Penetration	0	1	0	0	1
Stallholders & Traders	0	0	0	2	2
Monthly total	29	32	41	57	159
Notifiable infectious diseases					
Ross River Virus (RRV)	0	0	1	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0
Salmonellosis	1	3	5	5	14
Campylobacteriosis	2	3	2	1	8
Cryptosporidiosis	0	0	0	1	1
Other	0	0	0	0	0
Monthly total	3	6	8	7	24
Other health					
Assess development applications	11	14	8	8	41
Assess building applications	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	0
Healthy dog day	0	1	0	1	2
Chicken bleeding	0	2	0		2
Infringements issued	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29		69
Monthly total	25	43	37	9	114

Environmental Health Statistics 2020												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
151	3	1	16	11	22	21	20	22	12	4	9	10
15	0	0	0	2	2	0	4	4	2	0	0	1
3	0	0	0	0	0	1	1	0	0	0	1	0
19	0	0	0	1	1	2	7	2	5	0	1	0
12	0	0	1	0	0	1	3	0	0	0	4	3
14	0	1	0	0	3	1	0	0	7	2	0	0
23	2	1	0	0	1	2	1	1	7	1	5	2
3	0	0	0	0	0	1	0	0	1	1	0	0
240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated												
49	7	2	3	4	8	6	3	3	5	2	0	6
31	0	9	3	4	3	4	3	0	0	3	2	0
55	6	7	5	7	8	4	1	2	1	9	3	2
32	5	3	2	4	1	0	2	4	4	2	3	2
104	8	15	13	14	7	7	8	3	8	4	5	12
106	5	7	17	14	8	10	7	4	4	6	8	16
40	2	8	3	2	3	3	0	2	1	2	9	5
4	0	1	3	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0
421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases												
6	0	1	0	3	0	1	0	0	0	0	0	1
1	0	1	0	0	0	0	0	0	0	0	0	0
21	5	2	2	1	0	1	2	1	1	1	2	3
18	2	1	1	2	1	2	1	3	1	1	1	2
9	0	2	4	3	0	0	0	0	0	0	0	0
16	1	1	0	3	6	1	2	1	0	0	1	0
71	8	8	7	12	7	5	5	5	2	2	4	6
Other health												
111	1	6	8	6	12	17	8	13	8	4	8	20
0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	1	0	1	0	0	0	0	1	0	0
4	0	0	1	0	1	0	0	0	1	1	1	0
18	2	2	2	2	2	2	2	3	1	0	0	0
1	0	0	0	0	0	0	1	0	0	0	0	0
256	7	10	14	15	30	28	26	32	29	28	18	19
393	10	18	26	23	46	47	37	48	38	34	27	39

Rangers Statistics 2021					
CATEGORY	JAN	FEB	MAR	APR	YTD
Inspections/reinspections/audits					
Activities on City Properties	18	22	9	6	55
Abandoned vehicles	23	37	17	31	108
Animal (dogs/etc)	111	172	145	120	548
Cats	37	56	64	34	191
Camping	3	0	5	5	13
Cyclone	13	1	2	0	16
Bushfire Hazard/Permit to burn	2	1	0		3
Litter	99	101	96	76	372
Parking	69	115	89	67	340
Off Road Vehicles	30	20	2	6	58
Unsigly Properties	10	60	105	18	193
Monthly total	415	585	534	363	1897
Infringements Issued					
Bushfire	2	2	0	0	4
Activities on City Properties	2	4	0	0	6
Animal Environment & Nuisance	2	1	0	0	3
Animal (dogs/cats/etc)	9	27	25	9	70
Camping	0	0	0	0	0
Litter	1	2	0	1	4
Parking	21	23	8	6	58
Monthly total	37	59	33	16	145
Infringements					
Value of Infringements Paid (\$)	4778	12868	13406	5247	36299
Infringements withdrawn	0	3	0	1	4
Impounded Dogs					
Central	10	13	11	7	41
East	6	6	20	7	39
West	8	8	13	10	39
Monthly total	24	27	44	24	119
Released to Owner	8	10	17	11	46
Rehomed to SAFE	7	9	11	12	39
In pound at present	2	5	5	0	12
Holding pending court cases	0	0	0	0	0
Deceased	1	1	0	1	3
Euthanised	6	2	11	0	19
Monthly total	24	27	44	24	119
Impounded Cats					
Central	8	21	19	12	60
East	13	7	6	1	27
West	5	13	20	4	42
Monthly total	26	41	45	17	129
Released to Owner	3	1	1	1	6
Rehomed to SAFE	16	17	8	3	44
In pound at present	3	2	1	0	6
Euthanised	4	19	35	13	71
Deceased	0	2	0	0	2
Monthly total	26	41	45	17	129
Customer Requests					
After hours (AH) calls received	52	55	36	50	193
AH calls requiring an immediate response	31	28	14	34	107
3 Dog Applications	0	0	0	1	1
Monthly total	83	83	50	85	301

Rangers Statistics 2020												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
318	3	33	96	75	36	22	8	9	8	5	1	22
338	23	27	40	38	40	37	16	26	17	18	21	35
2141	119	123	153	136	251	201	216	213	162	130	187	250
617	32	27	22	25	65	92	80	65	60	38	45	66
127	0	2	5	9	6	15	13	40	16	4	6	11
78	1	54	2	1	3	3	2	0	1	0	8	3
97	1	2	2	3	2	10	2	8	37	0	28	2
1972	32	134	225	241	263	359	149	143	70	99	87	170
1238	29	155	143	36	97	164	73	154	101	87	77	122
189	9	25	23	24	15	11	10	7	13	12	9	31
336	1	8	95	46	45	29	7	7	12	23	42	21
7451	250	590	806	634	823	943	576	672	497	416	511	733
Infringements Issued												
11	0	0	0	0	0	0	0	1	0	1	3	6
367	0	33	87	50	69	104	24	0	0	0	0	0
32	0	0	2	8	4	6	6	2	1	1	1	1
255	8	22	22	14	25	14	27	23	15	32	20	33
0	0	0	0	0	0	0	0	0	0	0	0	0
18	1	1	0	1	0	4	2	0	0	3	1	5
468	20	52	51	25	29	61	23	39	9	85	28	46
1151	29	108	162	98	127	189	82	65	25	122	53	91
Infringements												
193688	10678	10947	18815	20959	12918	14099	17293	28669	21849	25048	10260	2153
57	0	20	5	5	4	0	1	1	4	9	3	5
Impounded Dogs												
165	13	17	11	6	17	15	7	15	12	16	12	24
101	10	4	1	6	14	3	16	8	10	5	15	9
202	15	15	22	8	9	23	14	15	12	19	19	31
468	38	36	34	20	40	41	37	38	34	40	46	64
234	21	17	17	8	24	25	21	20	14	13	22	32
115	8	7	10	2	5	7	7	8	9	18	17	17
68	1	6	6	7	6	7	8	6	3	8	5	5
0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	1	0	1	0	0	1
48	8	6	1	3	5	2	0	4	7	1	2	9
468	38	36	34	20	40	41	37	38	34	40	46	64
Impounded Cats												
141	10	3	12	2	14	13	10	13	22	19	7	16
166	24	2	1	2	10	26	15	17	10	24	16	19
101	3	4	10	2	6	12	4	11	15	4	21	9
408	37	9	23	6	30	51	29	41	47	47	44	44
17	1	1	2	1	1	0	5	1	2	0	1	2
167	20	2	4	1	15	18	8	12	15	34	21	17
25	1	1	0	0	0	6	0	0	0	3	3	11
195	15	5	17	3	14	27	16	27	29	10	19	13
5	0	0	0	1	0	0	1	1	1	0	0	1
409	37	9	23	6	30	51	30	41	47	47	44	44
Customer Requests												
812	82	59	61	54	61	78	53	94	65	36	62	107
599	73	43	41	29	37	59	43	75	41	30	47	81
9	0	0	0	1	0	1	0	0	2	4	1	0
1420	155	102	102	84	98	138	96	169	108	70	110	188

Karratha Tourism and Visitor Centre Statistics 2021						Karratha Tourism and Visitor Centre Statistics 2020												
CATEGORY	JAN	FEB	MAR	APR	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	3841	15322	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	1057
Sites booked 40 Mile online	10	11	25	26	72	373	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A	0	2265	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	N/A
Sites booked Cleaverville online	17	16	45	26	104	656	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	22
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A	0	1006	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	N/A
Monthly total	611	592	852	1962	4017	19622	446	320	336	0	292	1551	4054	6330	2952	1516	740	1085
Consignments																		
Number of local suppliers	17	17	17	17	17	18	15	15	15	0 - COVID	15	17	17	17	17	17	18	18
Revenue																		
KTVC Retail Sales	\$3,328	\$3,994	\$4,797	\$7,646	\$19,765	\$ 87,841	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 9,914
Bookeasy Sales	\$13,266	\$8,649	\$19,807	\$21,705	\$63,427	\$133,871						\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 20,829
Cleaverville (online booking)	\$1,112	\$572	\$1,484	\$1,316	\$ 4,484	\$ 32,660	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ -	\$ 47,352	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$636	\$376	\$2,076	\$1,524	\$ 4,612	\$ 21,228	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 304
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ -	\$ 70,461	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Monthly total	\$ 18,342	\$ 13,591	\$ 28,164	\$ 32,191	\$ 92,288	\$393,413	\$ 3,825	\$ 4,911	\$ 2,724	\$ -	\$ 6,101	\$ 51,974	\$ 96,060	\$ 94,881	\$ 65,391	\$ 16,541	\$ 18,951	\$ 32,055

Major Event Sponsorship 2020/21

	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	06/10/2020 25/09/2021	Approved	09-10-2019	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress
	Total:						\$ 60,000.00	\$ 20,000.00				

Economic Development Grant Scheme

	APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	TERM	PROJECT STATUS
1	Fisheries research and Development Corporation (FRDC) and Maxima Oysters	Pilbara Rock Oyster	Pilot program to fill knowledge gaps in the feasibility of establishing a rock oyster aquaculture industry in the Pilbara, \$50k funding from the City of Karratha	Approved	26-06-2017	\$ 300,000	\$ 50,000	Nil	3 years	Applicant Preparing Acquittal
2	Maarnda Advanced Coatings	Galvanising Feasibility	Feasibility Study for the construction and operation of a hot-dip galvanising plant in Karratha. \$40k funding approved.	Approved	11-07-2019	\$ 90,000	\$ 40,000	\$ 20,000	12 months	Complete
	Total:					\$ 390,000.00	\$ 90,000.00	\$ 20,000.00		

Take Your Business Online Grants							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
1	6714 Skin	Approved	18-05-2020	\$ 3,940	\$ 1,970	Website development with informational videos and booking module.	Complete
2	Raw Hire	Refused	18-06-2020	\$ 63,750	\$ 5,000	Develop online tender support with interactive and educational website and application.	Work In Progress
3	NYFL	Approved	15-05-2020	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
4	Cheeditha Energy	Approved	17-07-2020	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Stand alone electronic documents, and within website.	Work In Progress
5	Monokrome Kids	Approved	30-06-2020	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
6	Mynd Shyft	Approved	16-09-2020	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
7	Northwest Recycling	Approved	04-11-2020	\$ 9,044	\$ 4,522	New website development and hosting, ongoing social media campaign including updated professional photos.	Work In Progress
8	Bez Engineering	Approved	11-05-2020	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
9	Karratha Security WA	Approved	01-11-2021	\$ 2,865	\$ 1,075	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
10	K&S Mobile Windscreen Service	Approved	14-12-2020	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
11	Themes to You	Approved	10-03-2021	\$ 3,179	\$ 1,539	Website development with Shopify and marketing.	Applicant Returning Conditions
12	Roast 2 U	Approved	10-03-2021	\$ 3,725	\$ 1,863	Web design including integration with social media, assistance with Google My Business.	Applicant Returning Conditions
13	Karratha Family Centre	Approved	24-03-2021	\$ 5,100	\$ 2,500	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
14	Connect Paediatric Therapy Services	Approved	24-03-2021	\$ 3,845	\$ 1,922	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
15	Mary Bato Creative	Approved	08-04-2021	\$ 3,500	\$ 1,750	New website including branding.	50% Up Front Payment Being Made
16	XS Energy	Approved	08-04-2021	\$ 10,983	\$ 5,000	Upgraded website including branding	Applicant Returning Conditions
17	Yarn Coffee Group	Approved	08-04-2021	\$ 12,000	\$ 5,000	New Website with e-commerce, virtual shop	Applicant Returning Conditions
18	Draw n Learn	Approved	09-04-2021	\$ 962	\$ 480	Upgraded website including social media.	Applicant Returning Conditions
	TOTAL			\$ 169,613	\$ 50,870		

Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	21-09-2020	\$ 90,000	\$ 10,000	\$ 10,000	30-06-2021	Applicant Preparing Acquittal Documents
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	21-09-2020	\$ 45,000	\$ 45,000	\$ 45,000	30-06-2021	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Work In Progress
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Work In Progress
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
Total:					\$ 625,400		\$ 112,500		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Shakespeare Precinct Scheme Amendment	TBC	Phase 1 community engagement survey closed 2 May 2021.	Consultant preparing three Concept Plans based on community and stakeholder feedback for Engagement Meetings scheduled for 21 and 22 May 2021.	On Target
FMG Karratha Autonomous Shuttle Bus	N/A	FMG advised that project delays due to COVID-19 now mean that the technology that was going to be used on the shuttle has now been superseded.	FMG to advise the City this project is no longer viable.	Within Tolerance
Direct Area Migration Agreement	TBC	Business survey released to understand specific recruitment information. RFQ released to appoint consultant to provide migration expertise.	Survey local businesses to obtain specific recruitment information. Prepare draft application based on survey results. Assess RFQ and engage consultant to provide migration expertise on visa pathways and concessions to finalise and lodge application.	On Target
Roebourne Heritage Precinct	N/A	Letter sent to DPLH on 2 March 2021 advising of Council's decision at its February meeting, namely that it is the City's preference the the State undertake an ROI process similar to that undertaken for Cossack.	Awaiting response from DPLH.	On Target
Tourism Data Warehouse Audit & Listing	N/A	Emailed Tour operators without a listing on ATDW.	Follow up with phone call and organise a meeting with the tour operator to discuss any support they might need for the accreditation.	On Target
Outdoor Dining Activation	N/A	Drafting project plan.	Finalise project plan and commence project.	Within Tolerance
Highway Signage / Entry Statement /Visitor Information Bay	N/A	Contractor appointed to construct.	Decommissioning of existing information bay and construction of new information bay scheduled for May 2021.	On Target
Environmental Sustainability Strategy	N/A	Advertising for public comment closed. Submissions reviewed and collated. Modified draft and draft implementation plan under development.	Undertake internal consultation. Finalise revised draft document and implementation plan. Arrange meeting with the Environmental Sustainability Advisory Group.	Within Tolerance
Karratha Hydrogen Technology Cluster	N/A	Invitations sent to cluster members inviting them to participate with added follow up engagement being undertaken.	Develop Memorandum of Understanding for cluster members. Arrange launch event. Commence preparation for the first meeting, the first interim report and payment of second instalment.	On Target
Utility Monitoring	N/A	Project plan and Request for Quote complete. Internal consultation underway to check the scope of system required.	Advertise Request for Quote and appoint consultant.	On Target
ClimateClever	N/A	Engagement Plan completed. First promotion completed on 3 and 4 March 2021. Horizon Power and Rio Tinto covering the cost of schools to access the program.	Monitor uptake and schedule promotional activity as appropriate. Engage with all schools in collaboration with Horizon Power and Rio Tinto. Conduct info session or Webinar with schools.	On Target

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154815
 MOVED : Cr Nunn
 SECONDED : Cr Harris

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 CLEANING SERVICES

Also included is the following:

ATTACHMENT TO ITEM 13.1 TENDER - MINOR WORKS - FIRE PROTECTION SYSTEMS AND EQUIPMENT

ATTACHMENT TO ITEM 13.2 TENDER - MINOR WORKS - ELECTRICAL

ATTACHMENT TO ITEM 13.3 TENDER - MINOR WORKS - BUILDING SERVICES

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 6.14pm

18.1 CONFIDENTIAL ITEM - CLEANING SERVICES

File No: WM.91
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager City Services
Date of Report: 27 April 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154816
MOVED : Cr Harris
SECONDED : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the inclusion of the current in-house services in the scope of works for the Karratha and Dampier Facilities Cleaning Tender;
2. **INVITE** tenders for the delivery of Cleaning Services in Karratha and Dampier, based on the scope of works as contained within this report; and
3. **ENDORSE** the tender selection criteria as follows:

Criteria	Weighting
Relevant Experience	15%
Capacity to deliver	25%
Demonstrated Understanding	10%
Price	50%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **154817**
MOVED : **Cr Nunn**
SECONDED : **Cr Bertling**

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 6.18 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.18pm.

The next meeting is to be held on Wednesday, 30 June 2021 at 5.30 pm at Council Chambers - Welcome Road, Karratha.