



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 13 December 2021**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

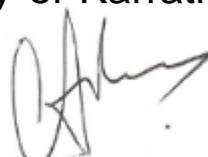
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE	5
5	DECLARATIONS OF INTEREST	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	6
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	7
9	EXECUTIVE SERVICES.....	9
9.1	ADVISORY GROUPS - TERMS OF REFERENCE REVIEW	9
9.2	THE QUARTER HOTEL	15
10	CORPORATE SERVICES	21
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 31 OCTOBER 2021.....	21
10.2	LIST OF ACCOUNTS – 27 OCTOBER 2021 TO 26 NOVEMBER 2021	53
10.3	HUMAN RESOURCES POLICY REVIEW	81
11	COMMUNITY SERVICES	85
11.1	AMENDMENT TO FEES AND CHARGES	85
11.2	ARTS DEVELOPMENT & EVENTS ADVISORY GROUP APPOINTMENTS	91
12	DEVELOPMENT SERVICES	95
12.1	GOLD WATERWISE COUNCIL	95
12.2	PREPARATION OF NEW LOCAL PLANNING SCHEME NO.9	99
12.3	PROPOSED SCHEME AMENDMENT NO.55 TO LOCAL PLANNING SCHEME NO.8 – MAITLAND STRATEGIC INDUSTRY BUFFER AREA	103
12.4	PROPOSED AMENDMENTS TO LOCAL PLANNING SCHEME NO. 8 - SHAKESPEARE PRECINCT (No. 56).....	109
12.5	DESIGNATED AREA MIGRATION AGREEMENT (DAMA).....	115
13	STRATEGIC PROJECTS & INFRASTRUCTURE	123

13.1 LITTER COLLECTION INITIATIVE – BUCKS FOR BAGS 123

13.2 7 MILE LANDFILL CELL 0 CAPPING AND CLOSURE WORKS 127

14 ITEMS FOR INFORMATION ONLY 133

14.1 RECORD OF TENDER OUTCOME UNDER DELEGATION 134

14.2 CONCESSION ON FEES 136

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES..... 137

14.4 COMMUNITY SERVICES UPDATE..... 138

14.5 YOUTH ADVISORY GROUP APPOINTMENTS..... 145

14.6 YOUTH STRATEGY UPDATE..... 147

14.7 DEVELOPMENT SERVICES UPDATE 151

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN..... 161

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN 161

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION..... 161

17.1 LATE ITEM - FENACING FESTIVAL MANAGEMENT..... 163

18 MATTERS BEHIND CLOSED DOORS 171

ATTACHMENT TO ITEM 11.2 - ARTS DEVELOPMENT & EVENTS ADVISORY GROUP APPOINTMENTS..... 171

ATTACHMENT TO ITEM 13.2 - 7 MILE LANDFILL CELL 0 CAPPING AND CLOSURE WORKS..... 171

18.1 CONFIDENTIAL ITEM - WRITE OFF OF RATES AND RELATED BALANCE ON A2418: 8-10 HALL STREET, ROEBOURNE..... 173

18.2 CONFIDENTIAL ITEM - KEVIN RICHARDS MEMORIAL OVAL CHANGE AND CLUB ROOM..... 175

18.3 CONFIDENTIAL ITEM – PROPOSED CHANGES TO CEO CONTRACT 177

19 CLOSURE & DATE OF NEXT MEETING 179

MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 13 December 2021 was declared open at 5.30pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:
Cr Peter Long [Mayor]
Cr Kelly Nunn [Deputy Mayor]
Cr Garry Bailey
Cr Margaret Bertling
Cr Gillian Furlong
Cr Daiva Gillam
Cr Geoff Harris
Cr Pablo Miller
Cr Travis McNaught
Cr Joanne Waterstrom Muller

Staff:
Chris Adams Chief Executive Officer
Phillip Trestrail Director Corporate Services
Arron Minchin Director Community Services
Ryan Hall Director Development Services
Simon Kot Director Strategic Projects &
 Infrastructure
Linda Phillips Minute Secretary

Apologies: Cr Daniel Scott

Absent: Nil

Leave of Absence: Nil

Members of Public: Brad Tame

Members of Media: Ashleigh Davis
Alex Scott

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following item:

- Financial interest in Late item 17.1 FeNaCING Festival Management as Cr Bertling is in commercial arrangements with two of the proponents.

Cr Furlong declared an interest in the following item:

- Impartiality interest in 14.5 Youth Advisory Group Appointments as Cr Furlong's daughter was endorsed as a Youth Member of the group.

Cr Harris declared an interest in the following items:

- Proximity interest in item 9.2 The Quarter Hotel as Cr Harris leases a business premises in the vicinity.
- Impartiality interest in item 18.2 Kevin Richards Change and Club Room as Cr Harris is a Life Member of the Kats Football and Sporting Club Inc.

Cr Nunn declared an interest in the following item:

- Impartiality interest in 13.1 Litter Collection Initiative – Bucks for Bags as Cr Nunn is the President of Wickham Tidy Towns which is a regular user of the Bucks for Bags program.

Cr Waterstrom Muller declared an interest in the following items:

- Impartiality interest in 11.2 Arts Development & Events Advisory Group Appointments as Cr Waterstrom Muller is friends with Megan Woodhill who has nominated for Membership of the Advisory Group.
- Impartiality interest in 14.5 Youth Advisory Group Appointments as Cr Waterstrom Muller's daughter was endorsed as a Youth Member of the group.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154908
 MOVED : Cr McNaught
 SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 22 November 2021, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

03/11/2021	- CRCNA Board Meeting
08/11/2021	- METS Ignited Breakfast
08/11/2021	- WALGA Mining Communities Policy Forum
08/11/2021	- Hydrogen Fuelled Transport Information Session
08/11/2021	- Airport Advisory Group meeting (AAG)
08/11/2021	- Waste Advisory Group meeting (WAG)
09/11/2021	- More Than Mining - Briefing with Senator Susan McDonald
10/11/2021	- KDCCI Business Breakfast
10/11/2021	- Ronald McDonald House Charities future awareness for regional communities meeting
11/11/2021	- Remembrance Day Service
11/11/2021	- More Than Mining – Briefing with Senator Murray Watt
11/11/2021	- Arts Development & Events Advisory Group Meeting
12/11/2021	- National Address by Senator the Hon Bridget McKenzie
13/11/2021	- 2021 Perth Airport WA Tourism Awards Gala Dinner
15/11/2021	- AMCA Board meeting
15/11/2021	- RCAWA Meeting
16/11/2021	- SEGRA Conference 2021
17/11/2021	- SEGRA Conference 2021
22/11/2021	- Pilbara Country Zone meeting
22/11/2021	- Ordinary Council Meeting
26/11/2021	- Councillor Strategic Planning Day
27/11/2021	- Councillor Strategic Planning Day
30/11/2021	- Meeting with Monadelphous Group
30/11/2021	- Community Infrastructure and Services Partnership (CISP) End of Year Sundowner

9 EXECUTIVE SERVICES

9.1 ADVISORY GROUPS - TERMS OF REFERENCE REVIEW

File No:	CM.63
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	EA to CEO & Mayor
Date of Report:	26 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none"> 1. Airport Advisory Group TOR 2. Arts Development & Events Advisory Group TOR 3. Environment and Sustainability Advisory Group TOR 4. Waste Advisory Group TOR 5. Youth Advisory Group TOR 6. Walgu Development Reference Group TOR

PURPOSE

For Council to consider the review of the Terms of Reference (TOR) for all Advisory Groups of Council.

BACKGROUND

The City has six Advisory Groups that provide advice to Council on strategy and direction.

At the October 2021 Ordinary Council Meeting, Council requested the TOR for all Advisory Groups be reviewed to ensure the group’s aims, objectives and key deliverables are current and to be presented to Council for consideration.

The following is a summary of the Advisory Groups:

Advisory Groups of Council	Comments
Airport Advisory Group (AAG) provides advice to Council on the strategic directions of operations at the Karratha Airport.	<ul style="list-style-type: none"> • Cr reps: Crs Long, Bailey, Bertling, Gillam and Harris
Arts Development & Events Advisory Group (ADEAG) provides input and feedback to Council in relation to the nature and range of programs, events, activities and infrastructure to optimise community capacity, exposure to and participate in all forms of arts and culture in the City.	<ul style="list-style-type: none"> • Cr reps: Crs Long, Furlong, Scott and Waterstrom Muller • Includes Community reps
Safer Communities Partnership (SCP) provides advice to Council on the development and implementation of a range	<ul style="list-style-type: none"> • Cr reps: Crs Nunn, Bertling, Furlong and Waterstrom Muller

Advisory Groups of Council	Comments
of preventative and responsive actions to create safe, healthy and liveable communities within the City.	
Waste Advisory Group provides advice to Council on the strategic directions of operations for Waste Services.	<ul style="list-style-type: none"> • Cr reps: Crs Long, Nunn, Bailey, Bertling, Gillam and Harris
Youth Advisory Group creates a mutually respectful partnership with young people in the City and provides a mechanism whereby young people’s ideas, skills, perspectives and contributions are received by Council.	<ul style="list-style-type: none"> • Cr reps: Crs Nunn, Miller, Waterstrom Muller • Includes Community reps (young people).

The following is a summary of the proposed changes to the TOR for the Advisory Groups:

Advisory Groups of Council	Current	Proposed / Rationale
Airport Advisory Group (AAG)	2) Scope: Reference to ‘Internal Stakeholders’	Changed to ‘Officers’, as this is a more accurate reference.
	6) Membership: 5 Elected Council Members	Included prefix ‘Up to’ 5 Elected Council Members to provide a capping that wasn’t previously stipulated.
	8) Quorum: If a quorum is not met, the meeting ‘will’ be rescheduled	Changed to ‘may’ be rescheduled to provide more flexibility and will be depending on circumstances.
Arts Development & Events Advisory Group (ADEAG)	6) Membership Up to 3 Elected Council Members, Director Community Services, Manager Community Programs, Up to 12 community members and up to 3 co-opted members.	Up to 4 Elected Council Members. Arts Development & Events Coordinator or proxy; and If a member is unable to fulfil their role or is not able to attend 3 successive meetings without notification, the City reserves the right to secure a replacement member.
	7) Meetings Shall not generally exceed one (1) hour.	Duration to be between one (1) and two (2) hours as required. to achieve the agenda.
	8) Quorum A quorum represents a minimum of six members including at least one (1) Elected Council Member attending the meeting.	At least three (3) community members and at least one (1) Elected Council Member attending the meeting.
Environment & Sustainability Advisory Group (ESAG)	2) Purpose. Currently states ESAG is to provide advice to Council on environment and sustainability matters.	Expanded the purpose to include providing advice to Council regarding environment and sustainability performance of Council activities, projects and plans.

Advisory Groups of Council	Current	Proposed / Rationale
	<p>3) Objectives. Currently states the objective is to provide advice to Council on the Environmental Sustainability Strategy, including reference to: Appropriately managed natural assets; Greater energy efficiency; Improved recycling and waste management; and Sustainable use and management of resources.</p>	<p>Adjusted as the Environmental Sustainability Strategy (ESS) has been adopted by Council. The Objective is to provide advice on the implementation of the Strategy. The areas referred to have been changed to align with the Environmental Sustainability Strategy, which are: Energy and climate action; Waste; water; Natural environment; and Sustainable development, planning and infrastructure.</p>
	<p>6) Membership Currently lists Nominated Councillors; two Directors (Development Services and Strategic Projects and Infrastructure), three Managers (Planning Services, Infrastructure Service, and City Services); and Community Representatives.</p>	<p>Manager of Planning Services has been removed and replaced with the Manager of City Growth which reflects the organisational structure. The Manager of City Services has been removed given the Director of Strategic Projects and Infrastructure is a member and there is a Waste Advisory Group. The Manager of Liveability has been added, given synergies between departments. The Sustainability Officer has been added given the relevance to the group's purpose.</p>
	<p>7) Meetings. Currently states quarterly unless determined by the Chair.</p>	<p>Changed to periodically, as determined by the Chair. This allows the Advisory Group to be responsive to opportunities and issues as they arise rather than meeting routinely.</p>
<p>Waste Advisory Group</p>	<p>2) Scope: Reference to 'Internal Stakeholders'</p>	<p>Changed to 'Officers', as this is a more accurate reference.</p>
	<p>6) Membership: 5 Elected Council Members</p>	<p>Included prefix 'Up to' 5 Elected Council Members to provide a capping that wasn't previously stipulated.</p>
	<p>8) Quorum: If a quorum is not met, the meeting 'will' be rescheduled</p>	<p>Changed to 'may' be rescheduled to provide more flexibility and will be depending on circumstances.</p>

Advisory Groups of Council	Current	Proposed / Rationale
Youth Advisory Group	6) Membership: total number of youth members is 10 Age range of youth members specified as 11-25 years. Number of members from each age category specified	Total number of youth members increased to 12 Age range of youth members specified as 11-18 years. This change is also reflected in sections 6.1 and 6.2. Number of members from each age category removed and replaced with a preference to focus on the representation of youth members across all townships. Dot point added about the engagement of 18-25s
	6.1) Youth Membership: limited information about who conducts the selection process for youth membership and how membership is approved.	City Officers conduct youth membership selection process. and will recommend appoints for the CEO's approval.
	6.2) Term of Appointment: limited information relating to ongoing recruitment of members during the Term.	If a Youth membership position becomes vacant during the term of appointment, recruitment will occur in an effort to fill the vacancy.
	7) Meetings: shall not generally exceed 1 (1) hour.	Update to be meetings shall not generally exceed 90 minutes
	8) Quorum: specified as minimum six members including at least one Councillor	Specify quorum of six members needs to be majority Youth members

The Safer Communities Partnership (SCP) has been identified as a group of stakeholders who regularly meet across a number of other forums. Actions outlined in the SCP's Actions List have been adopted as business-as-usual tasks by members of the partnership which City Officer's deliver and report against under the new Liveability reporting framework.

The SCP has recently failed to meet quorum twice in the last few months and following recognition bi-monthly meetings have become a duplication of discussions held in other community working groups, it is recommended the Safer Communities Partnership Advisory Group is dissolved. All participating members of the advisory group were consulted and are supportive of the group's dissolution. Safety, Security and Policing is one of the City's 12 Pillars of Liveability which is annually measured, monitored and reported on to Stakeholders and should the need arise for a standalone meeting to discuss a specific safety concern, Officers are in the position to coordinate as required.

Additionally, the Walgu Development Reference Group is a new Group proposed to be established to discuss and inform the strategic direction of the Lot 7020 and portion of Lot 7018, Welcome Road Karratha development. The objectives of the Group are as outlined in the Terms of Reference.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

There are no strategic implications.

COUNCILLOR/OFFICER CONSULTATION

No community consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	4.a.2.1	Integrated Strategic Planning
Projects/Actions:	4.a.2.1.19.1	Develop, maintain, monitor and report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

A review of each for the Advisory Group Terms of Reference have previously been considered by the new Council following each local government election.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the Safer Communities Partnership Advisory Group.
2. RESOLVES to APPOINT Council representation to the Walgu Development Reference Group for a two-year term two (2) Councillors – Cr _____ and Cr _____.
3. ENDORSE the Terms of Reference with the following changes: _____.

CONCLUSION

Advisory Groups provide advice to Council on strategy and direction. TOR for all Advisory Groups have been reviewed to ensure the group’s aims, objectives and key deliverables are current with the recommendation for the disbandment of the Safer Communities Partnership Advisory Group due to low attendance and establish the Walgu Development Reference Group all to be considered by Council.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the Safer Communities Partnership Advisory Group;
2. RESOLVES to APPOINT Council representation to the Walgu Development Reference Group for a two-year term two (2) Councillors – Cr _____ and Cr _____.
3. ENDORSE the Terms of Reference as attached, for:
 - Airport Advisory Group
 - Arts Development & Events Advisory
 - Environment and Sustainability Advisory Group
 - Waste Advisory Group
 - Youth Advisory Group
 - Walgu Development Reference Group

COUNCIL ALTERNATE RESOLUTION

Res No : 154909
 MOVED : Cr Harris
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of item 9.1 Advisory Group – Terms of Reference Review.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : Councillors requested that the Advisory Groups – Terms of Reference Review item be laid on the table to allow for further consideration and that it be presented at the next Ordinary Council Meeting.

Cr Harris declared a proximity interest in item 9.2 The Quarter Hotel as Cr Harris leases a business premises in the vicinity.

At 5.34pm Cr Harris left the room.

9.2 THE QUARTER HOTEL

File No:	CP.182
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Director Corporate Services
Date of Report:	6 December 2021
Applicant/Proponent:	Pacifica Developments Pty Ltd
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider the status of the Quarter Hotel development and proposed changes to the Conditions Precedent under the Memorandum of Understanding (MoU) executed with Pacifica Developments Pty Ltd (Pacifica).

BACKGROUND

At its September 2017 meeting, Council considered a report on a proposal to progress negotiations with Pacifica regarding the City potentially purchasing Lot 7078 Sharpe Avenue from DevelopmentWA for the purpose of a hotel development. At that meeting Council resolved (in part) to:

AUTHORISE the Chief Executive Officer to execute a non-binding Memorandum of Understanding with Pacifica Developments to progress negotiations regarding the hotel development at The Quarter;

Following the September 2017 Council meeting, the MoU was executed and DevelopmentWA conducted a Request for Proposals process that resulted in DevelopmentWA offering Pacifica and the City an Exclusive Working Period (EWP) of six months to finalise a Hotel Development Agreement.

The EWP required that the City enter into a Major Land Transaction involving:

- acquisition from LandCorp of Freehold Lot 7078 on Deposited Plan 401615 being the whole of the land in Certificate of Title Volume 2831 Folio 953 comprising The Quarter Hotel site;
- acquisition from LandCorp of Strata Lot 47 on Strata Plan 67914 within Lot 7079 on Deposited Plan 401615 comprising 101 car bays; and
- leasing part of the land to Pacifica Developments Pty Ltd for the purpose of developing and operating a 100 room four-star hotel.

Following advertising of a Major Land Transaction Business Plan in May 2018, Council considered public submissions at its meeting on 13 September 2018 and resolved to execute the contract of sale for acquisition of the land from DevelopmentWA and to execute a lease with Pacifica for the purpose of developing and operating a hotel.

Since that time, Pacifica has encountered significant difficulties in bringing the project to reality, including supply of labour and materials, COVID restrictions and escalating build costs. These issues are consistent across the building and construction industry in Karratha and more broadly across WA and throughout Australia.

Despite these issues, Pacifica has advised that it remains committed to the project and focused on resolving the last remaining obstacle - the building cost escalation that is currently affecting the Pilbara. Pacifica has advised that it has a new capital partner that will allow it to retain the construction, development, and market risk entirely within group companies. On this basis, Pacifica has proposed the following commitments:

- Amend the building permit to Pacifica's capital partner's construction company; and
- Pay the building permit fee by 31 January 2022; and
- Set up the new development Special Purpose Entity (SPE); and
- Sign the development lease (with its performance obligations) by 28 February 2022 (with the intent to commence construction by July 2022).

Section 3 of that MoU between the City and Pacifica identifies six Conditions Precedent that need to be met in order for the proposed commercial transaction between the parties to progress. Three of these are City responsibilities/actions, two are Pacifica responsibilities/actions and one is a joint responsibility of the parties (the execution of the proposed lease). At this stage the City has fulfilled all of its Conditions Precedent requirements and Pacifica has fulfilled one of its two Conditions Precedent requirements (obtaining a Development Approval) but has yet to meet the Conditions Precedent requirement of obtaining a building permit for the development. The Conditions Precedent referring to signing of the lease is also yet to be completed.

Clause 3.3 of the MoU states:

- 1) If the Conditions Precedent will be not be satisfied by the Conditions Precedent Satisfaction Date (30 June 2018), then the parties will meet as soon as reasonably practicable prior to the expiration of such time limit to consider agreeing on a new date for satisfying any remaining Conditions Precedent.
- 2) If the Conditions Precedent are not satisfied by the Conditions Precedent Satisfaction Date or within any agreed extended time period, then either party may terminate this Memorandum by giving at least 14 days written notice to the other party.

While the original Conditions Precedent satisfaction date of 30 June 2018 has not been met, Pacifica and the City have been meeting regularly and discussing various issues and proposed timeframes to progress the project. While these discussions have taken place and various new schedules/timeframes have been proposed, there has not been formal review/reference to the Conditions Precedent Satisfaction Date and no new Conditions Precedent Satisfaction Dates have been formally agreed upon by the parties.

Given the extended time period since the signing of the MoU and the commitments proposed by Pacifica, the following modifications to the Conditions Precedent have been proposed:

- 3.1 e) Pacifica submit, including payment of fees, a Building Permit application for the development by 31 January 2022;
- 3.1 f) Execution of the lease and development agreement by the parties by 28 February 2022; and
- 3.1 g) Commencement of the on-site construction of the development by 1 July 2022 (NEW).

If these Conditions Precedent are not satisfied, then either party may terminate the MoU in accordance with clause 3.3.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and liveability issues.

Although it is unusual for a local government to be involved in a property development of this nature, it is consistent with Council's Strategic and long term land use plans. In addition to job creation, the development of a 4-star hotel is seen as potentially filling a gap in the current supply of high end accommodation targeted at existing business travellers, increased tourism and the conference market successfully being pursued by the City as part of the operation of the Red Earth Arts Precinct.

STATUTORY IMPLICATIONS

Section 3.59 of the *Local Government Act 1995* provides for Major Land Transactions.

COUNCILLOR/OFFICER CONSULTATION

Regular updates have been provided at Councillor Briefing Sessions since 2018, including most recently involving a presentation by Pacifica at the November 2021 Briefing.

COMMUNITY CONSULTATION

49 written submissions were received in response to the advertising of the Major Land Transaction Business Plan. These were considered by Council at its September 2018 meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The proposed transaction involves investment of \$10m of City Reserve Funds generated predominantly from commercial operations at the Airport. This amount is included in the City's Long Term Financial Plan.

The City's fit out contribution would be recovered through lease payments over the term of the lease based on a 3.5% yield. If the lease runs for 20 years, the City would recover approximately \$16.5m in rent and receive approximately \$5.8m in rates over the term of the lease. If the lease runs the full 30 year term, the City would recover approximately \$20m in rent and receive approximately \$8.8m in rates.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.c.1.2	Land development and management
Projects/Actions:	2.c.1.2.20.6	Facilitate the use of the City Centre land for the Quarter Hotel

The City has the potential to gain from this project via:

- Further progressing the delivery of the City's Vision to be *Australia's Most Liveable Regional City*;
- Increasing quality short stay accommodation providing an accommodation product that is not currently available within the district;
- Supporting economic development and in particular tourism;
- Further activating the city centre and supporting nearby food and beverage businesses;
- Assisting in attracting major events to the Red Earth Arts Precinct;

- Anticipated marketing spend on the Hotel and the City of \$26.3m over 30 years;
- Creation of 50+ employment opportunities during construction;
- Creation of approximately 40-50 full and part time local hospitality jobs as part of the hotel operations;
- Potential for indigenous engagement in the Hotel, including support for indigenous hospitality training, promoting indigenous tourism and showcasing local indigenous art;
- Ability to retain the popular grassed area on Sharpe Avenue for civic purposes; and
- Financial returns in the form of:
 - Generating a financial yield from a property investment that exceeds current bank interest available; and
 - Additional rates revenue from the development.

RISK MANAGEMENT CONSIDERATIONS

A risk analysis for the proposal is detailed in section 9 of the Business Plan. The analysis was undertaken using a risk matrix approach. A total of seven (7) potential risks were identified with three (3) rated as low risk, three (3) rated as moderate risk and one (1) rated high. No extreme risks were identified. Mitigation strategies for all identified risks are listed.

In addition, independent legal advice was obtained from Herbert Smith Freehills regarding the key risks, mitigation strategies and residual risk. This advice identifies thirteen (13) risks from the construction phase to the operations and maintenance phase of the project. The advice confirms that the residual risk of each risk is low with the implementation of the proposed mitigation strategies.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The purchase of The Quarter HQ was the City's most recent Major Land Transaction. Based on the current occupancy rate of 90%, The Quarter HQ is returning approximately 10% (\$2m per annum) above term deposit rates.

There are also several recent examples of public private partnerships, including:

- Airport hangar (\$1.9m);
- Qantas lounge (\$0.5m);
- LS Retail airport fit out (\$0.25m); and
- Dampier Shopping Centre redevelopment (\$4.1m).

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further discussion.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to:

1. TERMINATE the MoU by giving Pacifica 14 days written notice; and
2. REQUEST a further report regarding options for the development of the hotel site.

CONCLUSION

Pacifica has encountered significant difficulties in bringing the hotel development to reality, including supply of labour and materials, COVID restrictions and escalating build costs.

Although Pacifica and the City have been meeting regularly and discussing various issues and proposed timeframes to progress the project, there has not been formal review/reference to the MoU Conditions Precedent Satisfaction Date and no new Conditions Precedent satisfaction dates have been formally agreed upon by the parties. Given the time since the signing of the MoU and commitments proposed by Pacifica, modifications to the Conditions Precedent have been proposed and if these Conditions Precedent remain unsatisfied, then either party may terminate the MoU in accordance with clause 3.3 of the MoU.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154910
 MOVED : Cr McNaught
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to modify the Conditions Precedent requirements of the of the Memorandum of Understanding between the City of Karratha and Pacifica Developments Pty Ltd as follows:

- 3.1 e) Pacifica submit, including payment of fees, a Building Permit application for the development by 31 January 2022;
- 3.1 f) Execution of the lease and development agreement by the parties by 28 February 2022; and
- 3.1 g) Commencement of the on-site construction of the development by 1 July 2022 (NEW).

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Miller,
 Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

At 5.36pm Cr Harris re-entered the room.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 OCTOBER 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	24 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 October 2021.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 October 2021:

2021/22	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	117,030,278	117,230,278	69,922,860	69,924,775	1,915	0.0%	↑
Operating Expense	(102,389,817)	(102,589,817)	(36,047,727)	(31,834,699)	4,213,028	-11.7%	↑
Non Operating Revenue	36,511,606	36,511,606	10,035,555	2,469,592	(7,565,963)	-75.4%	↓
Non Operating Expense	(72,032,517)	(72,032,517)	(20,004,840)	(11,810,071)	8,194,769	-41.0%	↑
Non Cash Items Included	17,082,836	17,082,836	5,910,435	6,456,795	546,360	9.2%	
Restricted Surplus BFWD 20/21	298,260	298,260	298,260	298,260	0	0.00%	
Unrestricted Surplus BFWD 20/21	3,653,875	3,653,875	172,116	172,116	0	0.00%	
Restricted Surplus CFWD	150,000	150,000	150,000	150,000	0	0.00%	
Surplus/(Deficit) 21/22	4,521	4,521	30,136,659	35,526,768	5,390,109		

This table shows a surplus position of \$35.5m, a positive variance of \$5.4m compared to the budgeted surplus position of \$30.1m, which reflects timing of transactions associated with projects and grant funding.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

At the November Council meeting, Council resolved to adopt the November 2021 Budget Review. The amendments to the budget, adopted as part of this review, are not reflected in this report. They will be reflected in the financial statements for the period ending 30 November, presented at the January 2022 meeting of Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Expenditure		
617,655	▲	Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in Budget Review
569,048	▲	Employment costs - Financial Services, Strategic Projects, Information Services, KLP, Works - Various positions currently vacant
380,735	▲	CCTV strategy implementation under review. Addressed in November budget review
369,217	▲	7 Mile Waste Facility - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome. Underspend in staff overheads. Overspend YTD in plant op costs due to major unscheduled repairs to heavy plant. Addressed in November budget review
260,618	▲	Karratha Airport - Insurance paid, awaiting reallocation of costs to the Airport
246,862	▲	Electricity - Street lights and Karratha Airport - Expenditure occur later than anticipated
245,537	▲	IT Network, Licenses & Professional support - Timing of works completed against budget. Addressed in November budget review
245,460	▲	Drainage maintenance - Program rephased and addressed in November budget review
218,799	▲	Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
217,049	▲	Dodd Court Park - Project start delayed
207,948	▲	City Centre Gardens - Delays in letting contract for Stage 2 Landscaping - Addressed in November budget review
4,164,478	▲	Positive Variance
305,397	▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - Adjusted at November budget review
274,419	▼	Karratha Open Spaces & Reserves - Additional spraying and slashing due to high levels of rain impacting weed growth - Addressed in November budget review
579,816	▼	Negative Variance
3,584,662	▲	Net Positive Variance
Non Operating Revenue		
280,452	▲	Timing of Reserve transfer for Bayview Rd Stage 6B. Addressed in November budget review
280,452	▲	Positive Variance
2,114,165	▼	Reserve transfer for Lazylands Land Development expenditure delayed. Addressed in November budget review
1,556,288	▼	Reserve transfer for GBSC Yurra housing development. Works are progressing. Addressed in November budget review
1,496,116	▼	Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works are completed, awaiting contractor payment which is pending
950,000	▼	Reserve Transfer for Scope Dampier Shopping Centre loan. Drawdown #3 less than anticipated. Addressed in November budget review
894,356	▼	Reserve transfer for Kevin Richards Oval expenditure which has not yet been spent
378,429	▼	Proceeds from disposal of assets - Delay with Hancock Way lots expected to go on the market late October with expected sales now in December to February - Addressed in November budget review
146,221	▼	Reserve transfer for Murujuga National Park. Design consultant payment is pending
7,535,575	▼	Negative Variance
7,255,124	▼	Net Negative Variance

Non Operating Expenditure		
2,605,000	▲	Strategic Land Acquisitions - Expected settlement December 2021 and April 2022 - Updated in November budget review
2,072,988	▲	KLP Solar initiatives - Delayed due to procurement strategy including design and construct options - Addressed in November budget review
1,364,638	▲	Buildings - Staff Housing GBSC Yurra - Works progressing less than forecast due to materials and subcontract availability
1,050,000	▲	Reserve transfer for Hancock Way land sale proceeds. Timeline to be adjusted at November budget review

Non Operating Expenditure		
847,518	▲	Kevin Richards Club Room - Finalising design and documentation and currently out for tender. Cashflow addressed in November budget review
680,622	▲	Land Development - Lot 651 Hancock/Maitland - Delays in construction due to calcrete. Project due for practical completion in November
600,000	▲	Dampier Shopping Centre - Loan drawdown #3 less than anticipated, updated in November budget review
408,937	▲	Housing construction - Jingarra Sites - Design development progressing - Contractor progress claim payment pending
401,433	▲	Information Services - Hardware refresh, software and hardware initiatives - Procurement timing delayed - Cashflow has been adjusted in November budget review
376,057	▲	Kevin Richards Northern Car Park - Delayed pending preferred tenderer contract. New Contract Oct - Nov 2021. Works expected to commence in January 2022
286,820	▲	Airport - Initial payment for purchasing baggage handling equipment is delayed due to ongoing contractual negotiations for a bank guarantee
255,000	▲	The Quarter - State Govt tenancy creation completed and awaiting invoice. Adjustment included in Budget Review
10,949,013	▲	Positive Variance
3,630,509	▼	Reserve transfer for Transient Workforce Accommodation. Addressed in November budget review
446,932	▼	Karratha Airport - Landscaping upgrade - Airport Entry Statement contract works ongoing - Budget reallocated from operating to capital account in November budget review
422,806	▼	KLP - Gym furniture & equipment - Budget expenditure allocation not carried forward in original budget. Addressed at November budget review
4,500,246	▼	Negative Variance
6,448,767	▲	Positive Variance

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 October 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	7.9
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	1.26	0.61
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	6.5%	59.8%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.89	1.98
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	68.7	1319.6

Statement of Financial Position

	2021	2021	%
	October	September	change
Current			
Assets	119,483,779	124,051,861	-3.68%
Liabilities	10,895,812	13,522,354	-19.42%
Non Current			
Assets	713,967,046	714,010,800	-0.01%
Liabilities	14,869,669	14,869,670	0.00%
Net Assets	807,685,344	809,670,638	

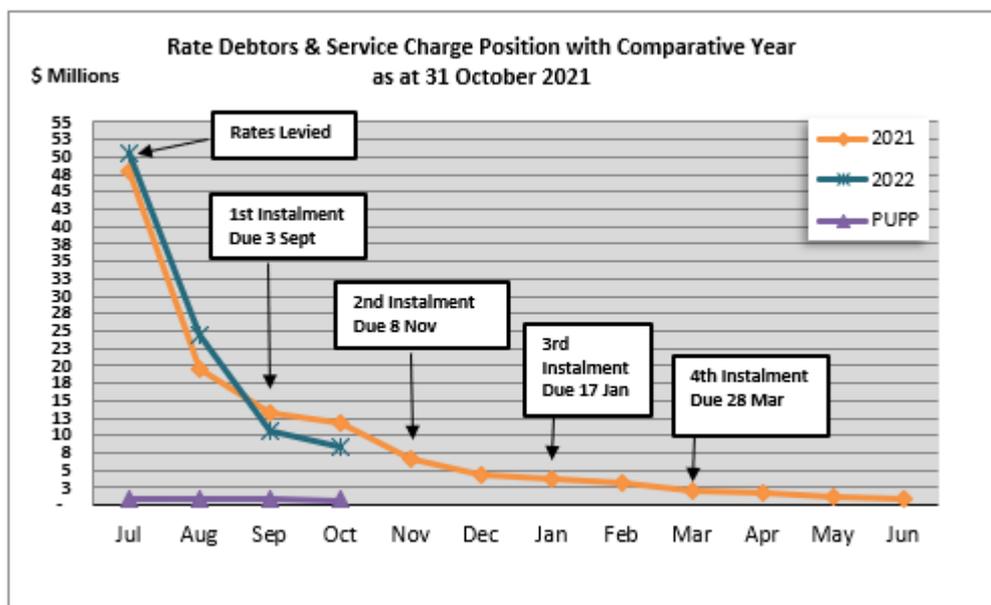
Current Assets decreased by 3.68% from September to October, which was attributable to the collection of Rates and other receivables. Current Liabilities decreased by 19.42% due to payment of trade and other payables. Non-Current Assets decreased by 0.01% which was attributable to accumulated depreciation. There is no change in non-current liabilities.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of October. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021	2021	Change	Current
	October	September	%	Total
Sundry Debtors				
Current	5,050,900	6,822,280	-26%	65.7%
> 40 Days	120,863	88,966	36%	1.6%
> 60 Days	402,167	464,972	-14%	5.2%
> 90 Days	2,116,593	1,906,231	11%	27.5%
Total	7,690,523	9,282,449	-17%	100%
Rates Debtors				
Total	8,518,102	10,643,217	-20%	100%
PUPP Debtors				
Total	899,412	913,210	-1.5%	100%

A total of \$42.8m of Rates (including ESL and waste charges) have been paid to end of October, representing a collection rate of 83.4% to date.

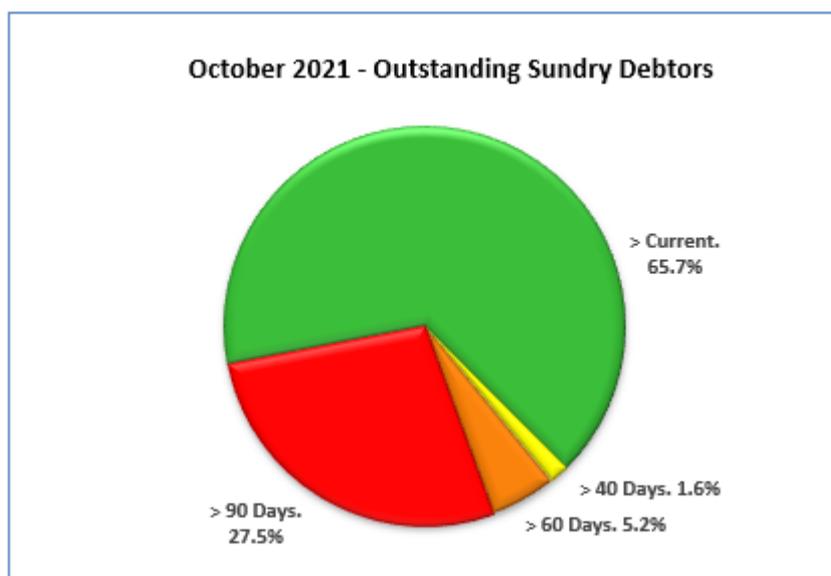


There was a decrease of 1.5% from September in the PUPP Debtors balance. PUPP payments have now been received on 99.85% of properties, and of those paid 98.09% have paid in full with 1.91% paying by instalments.

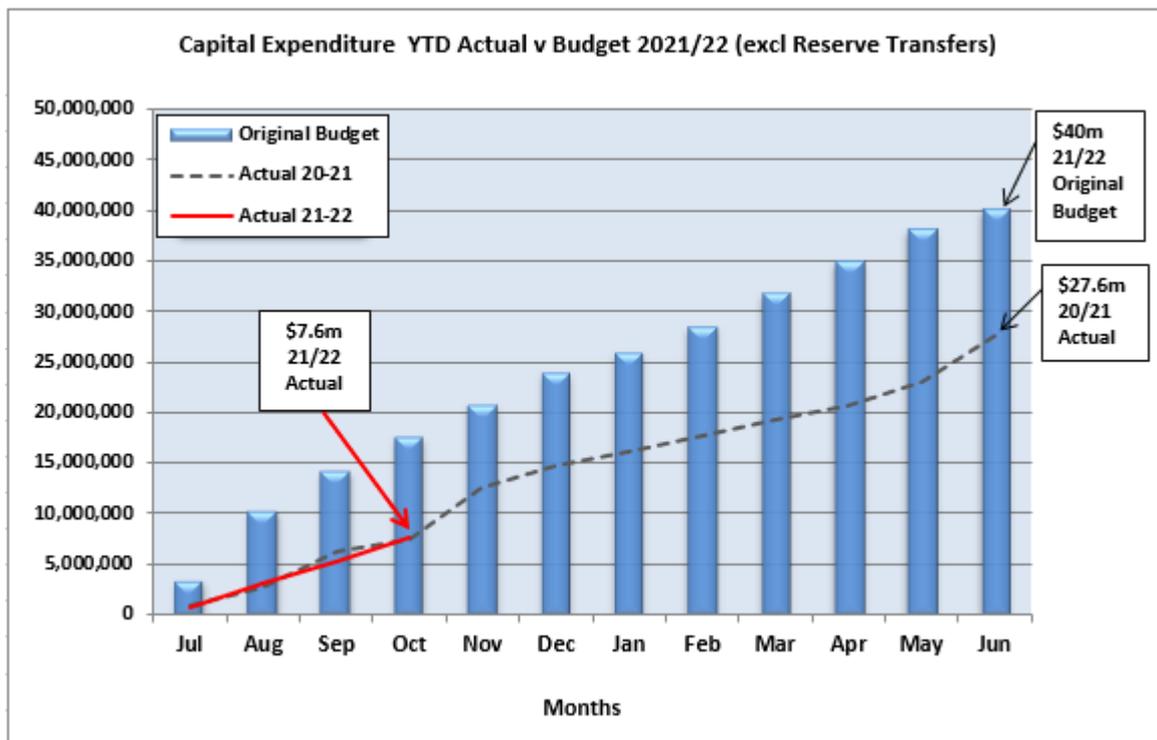
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
K078	Karratha Sporting & Recreation Club Inc	3,182.24	4,162.84	40,355.71	Electricity Invoices for Oct 2019, Oct, Nov, Dec 2020, Jan, Feb, March, April, May, June, July & August 2021. Breach of Lease issued 29/09/21. Payment arrangement has been proposed to the Club and discussions are ongoing to finalise an agreement.
F174	Flex Cafe	2,626.79	1,344.71	10,350.88	Relates to monthly rent at KLP Café for August, September & October 2021 and Utility fees for March, April, May, June, July & August 2021. Payment arrangement is currently in default and a Breach Notice was issued in early August. Communication is ongoing to finalise the outstanding debt.
B046	BP Australia Pty Ltd (Air BP)	0.00	48,165.82	0.01	Relates to tenancy at Karratha Airport. Lease is currently being renegotiated.
O114	Orica Australia Pty Ltd	0.00	5,722.69	0.00	Relates to waste invoices for August 2021. Credit has been suspended and placed on cash only use.
B424	Noel Bartholomew	0.00	339.74	59,159.96	Relates to remedial works carried out at residential address and related admin fees.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	35.22	6,426.27	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Most recent payment received in April 2021. Referred to CS Legal and Letter of Demand issued in May 2021. Half payment expected 3/11/21 and remainder to be settled in 3 fortnightly payments. Payments not received. Further legal action to be considered.

V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. City Proof of Debt formally admitted in full 06/08/21. Updated advice received 18/11/21 - Until such time as the Adjudication appeals have been resolved Deloitte is unable to provide an estimate of the timing or quantum of a distribution.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received. The City has continued contact with a director of the Company and communication is ongoing to finalise the outstanding debt
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application in progress.



Capital Expenditure



Council’s 2021/22 Capital Expenditure budget is \$40m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 56.2% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Oct-21			30-Jun-22		
Land	4,555,996	1,259,846	-72.35%	4,555,996	4,555,996	-72%
Artwork	208,333	32,644	-84.33%	208,333	208,333	16%
Buildings	5,760,852	1,743,482	-69.74%	11,688,008	11,688,008	15%
Equipment	364,163	64,138	-82.39%	1,122,907	1,122,907	6%
Furn & Equip	654,717	547,444	-16.38%	730,317	730,317	75%
Plant	676,460	305,007	-54.91%	1,892,460	1,892,460	16%
Infrastructure	5,192,192	3,670,636	-29.30%	19,830,274	19,830,274	19%
Totals	17,412,713	7,623,197	-56.2%	40,028,295	40,028,295	19%

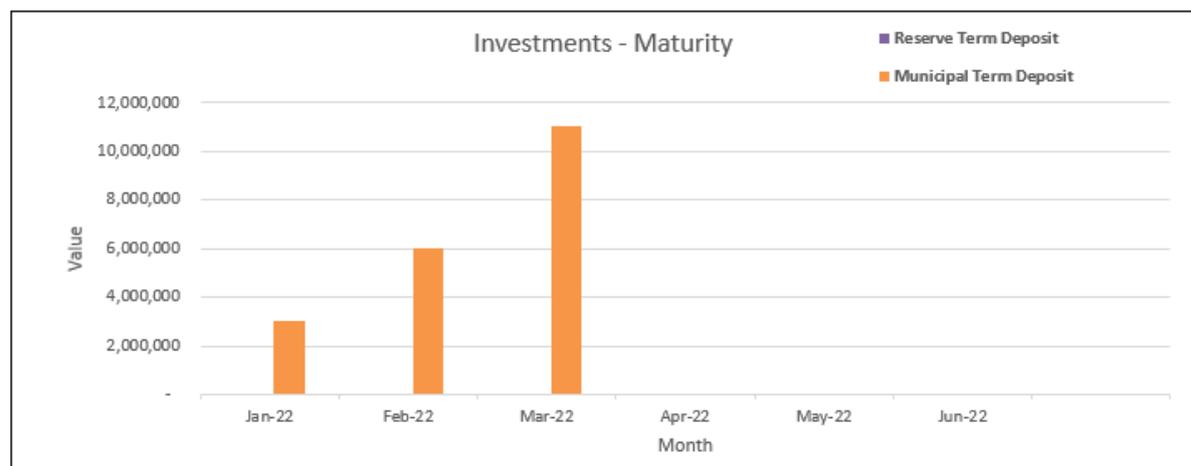
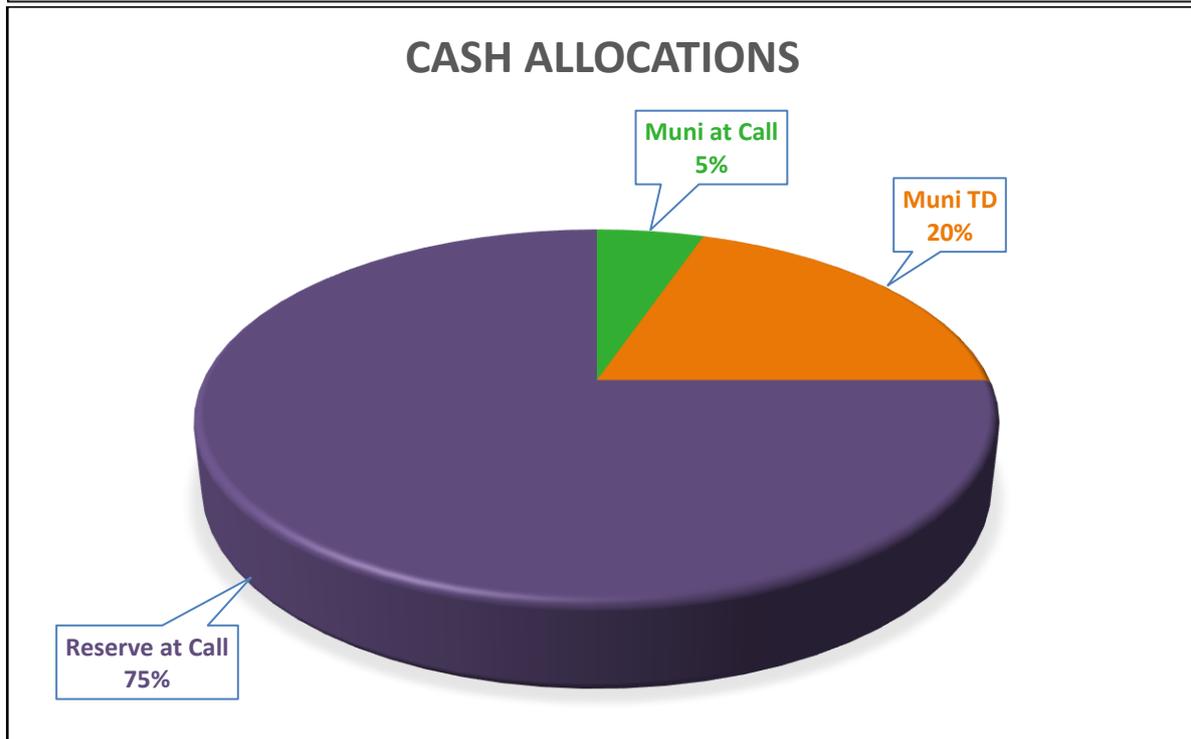
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 31 October 2021.

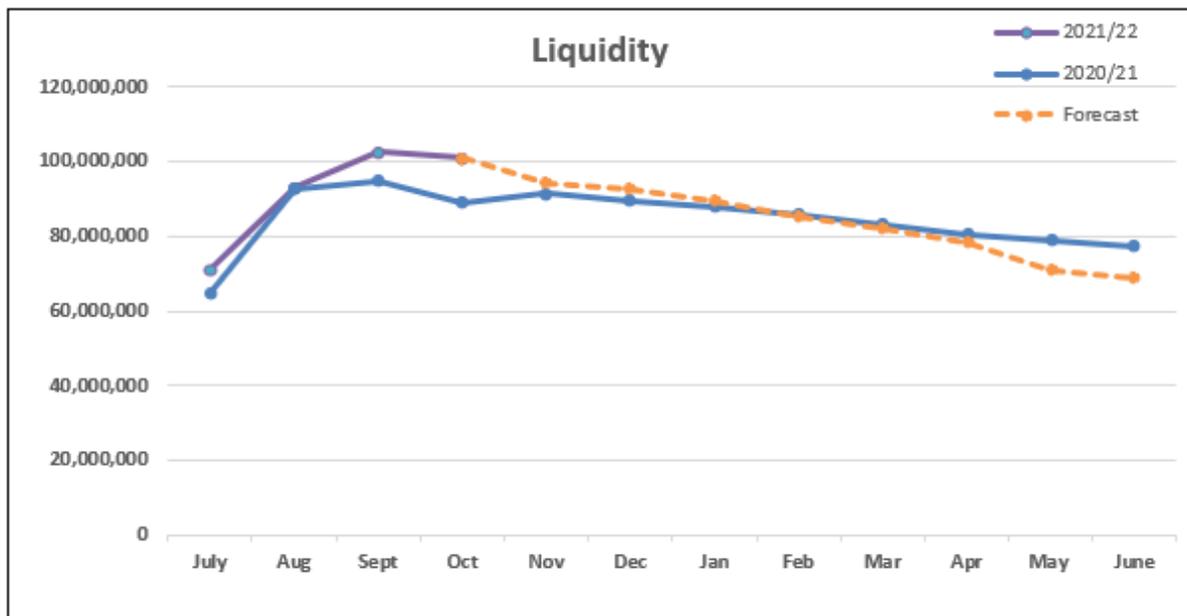
Institution	Accounts	Principal Investment \$	Balance 31 October 2021 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		75,827,842	0.81	At Call	
MUNICIPAL FUNDS						
ME	Municipal Term Deposit	6,000,000	6,006,312	0.60	6 months	Feb-22
ME	Municipal Term Deposit	11,000,000	11,005,786	0.40	6 months	Mar-22
ME	Municipal Term Deposit	3,000,000	3,001,381	0.35	4 months	Jan-22
WBC	Municipal (Transactional)		5,239,113	0.00	At Call	
N/A	Cash on Hand		13,481			
TOTAL		20,000,000	101,093,915			

The balance of all Term Deposits includes interest accrued to 31 October 2021



The RBA official cash rate (overnight money market interest rate) remained at 0.10% during the month of October. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in

the Westpac Business Premium Cash Reserve account are earning 0.81% in interest on balances of more than \$1m.



The liquidity graph for 2021/22 demonstrates a decrease in liquidity from September. This decrease in liquidity is primarily due to payment of trade and other payables.

Other Investments

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 31 October 2021 \$	Year to Date 31 October 2021 \$	Life to Date 31 October 2021 \$
Total Income Received	403,659	1,255,236	10,911,821
Total Expenditure Paid	(215,106)	(909,629)	(5,690,130)
Net Income	188,553	345,607	5,221,692
Annualised ROI	11.3%	5.2%	6.0%

Also, as part of Council’s investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month 31 October 2021 \$	Year to Date 31 October 2021 \$	Life to Date 31 October 2021 \$
Funded Amount	-	350,000	1,000,000
Interest Charges	2,550	8,675	- 19,328
Remaining Loan Amount	(3,100,000)	(3,100,000)	(3,100,000)

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type;
- Statement of Financial Activity;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of October 2021 with a year to date budget surplus position of \$30,136,659 (comprising \$29,986,659 unrestricted surplus and \$150,000 restricted surplus) and a current surplus position of \$35,526,768 (comprising \$35,376,768 unrestricted surplus and \$150,000 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services
 Our Projects/Actions: 4.c.1.1.19.1 Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 October 2021; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 October 2021.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154911
MOVED : Cr Nunn
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 October 2021.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 31 October 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2020/21
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	45,352,357	45,352,357	44,961,357	45,156,414	-	195,057	44,298,154
Fees and Charges	42,765,274	42,765,274	15,071,794	17,528,542	16.30%	2,456,748	40,196,176
Operating Grants, Subsidies and							
Contributions	16,013,802	16,213,802	4,798,445	5,001,684	-	203,239	15,200,399
Service charges	0	0	0	0	-	-	0
Interest Earned	1,062,404	1,062,404	433,325	435,237	-	-	1,058,794
Proceeds/Realisation	0	0	0	759,461	-	759,461	0
All Other	1,093,251	1,093,251	484,822	719,737	48.45%	234,915	3,250,578
	<u>106,287,088</u>	<u>106,487,088</u>	<u>65,749,743</u>	<u>69,601,075</u>	-	<u>3,849,420</u>	<u>104,004,101</u>
Expenses							
Employee Costs	(37,265,326)	(37,265,326)	(12,919,357)	(11,842,177)	-	1,077,180	(37,101,133)
Materials and Contracts	(34,066,351)	(34,266,351)	(10,883,483)	(8,802,661)	-19.12%	2,080,822	(29,766,439)
Utilities (gas, electricity, water etc)	(6,596,858)	(6,596,858)	(2,125,891)	(1,758,383)	-17.29%	367,508	(6,228,428)
Interest Expenses	(3,861)	(3,861)	0	(783)	-	-	(31,798)
Depreciation	(18,924,084)	(18,924,084)	(6,308,028)	(7,154,845)	13.42%	(846,817)	(21,246,387)
Insurance Expenses	(2,089,521)	(2,089,521)	(2,079,017)	(1,216,334)	-41.49%	862,683	(1,900,849)
Other Expenses	(3,242,016)	(3,242,016)	(1,645,151)	(1,015,542)	-38.27%	629,609	(3,491,118)
	<u>(102,188,017)</u>	<u>(102,388,017)</u>	<u>(35,960,927)</u>	<u>(31,790,725)</u>		<u>4,170,985</u>	<u>(99,766,152)</u>
	4,099,071	4,099,071	29,788,816	37,810,350			4,237,949
Non Operating Grants, Subsidies &							
Contributions	8,700,142	8,700,142	3,688,724	313,402	-91.50%	(3,375,322)	5,563,873
Profit on Asset Disposal	2,043,048	2,043,048	484,393	10,298	-97.87%	(474,095)	35,501
(Loss) on Asset Disposal	(201,800)	(201,800)	(86,800)	(43,974)	-49.34%	-	(439,137)
Fair value adjustments to investment property	0	0	0	0	-	-	5,679,924
Net Result	<u>14,640,461</u>	<u>14,640,461</u>	<u>33,875,133</u>	<u>38,090,076</u>			<u>15,078,110</u>
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	0
Total other comprehensive income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>-</u>	<u>0</u>
Total Comprehensive Income	<u><u>14,640,461</u></u>	<u><u>14,640,461</u></u>	<u><u>33,875,133</u></u>	<u><u>38,090,076</u></u>			<u><u>15,078,110</u></u>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Operating Revenues	Material Variance		Significant Items	
Rates	0.43%	195,057	244,177	▲ Rates levied - Increase in rates levied due to receipt of valuations that were budgeted to be raised as Interim rates
Fees & Charges	16.30%	2,456,748	1,176,032	▲ Contaminated waste disposal fees more than forecast due to disposal of PFAS waste from Port Hedland and Class III Soil from Yara Nitrate Plant. Addressed in November budget review
			557,617	▲ Liquid waste disposal income more than forecast due to increased demand and capacity issues at privately operated liquid waste ponds. Addressed in November budget review
			149,484	▲ KLP Admissions & hire income higher than anticipated - Addressed in November budget review
			102,993	▲ Airport Aviation revenue higher than anticipated - Addressed in November budget review
			94,769	▲ Airport Property Rental revenue higher than anticipated due to uptake in Quarantine Facility utilisation & increase in license revenue on new agreements for rental cars
			91,342	▲ Various minor variances totalling \$109k - Camping and building licence fees higher than anticipated - Addressed in November budget review
			77,148	▲ Property Income - Babcock Hangar - Currently recognising 4 months of income however only budgeted for 2. Treatment to be reviewed by November budget review
			59,122	▲ REAP Program income higher than anticipated - Addressed in November budget review
			2,308,507	▲ Positive Variance
Operating Grants, Subsidies & Contributions	4.23%	203,239	212,097	▲ The Quarter - Recoup of additional outgoings from tenants
			208,500	▲ Contributions for Cossack Art Program - Received earlier than anticipated - To be adjusted at November budget review
			205,000	▲ Youth Services - Woodside and WAPOL funding received earlier than anticipated
			122,500	▲ Pilbara Iron Company - Contribution to Dampier drainage - Addressed in November budget review
			109,571	▲ Financial Assistance Local Road Grant - Q1 payment higher than anticipated - Addressed in November budget review
			100,000	▲ Grants - Community Safety - Woodside funding processed earlier than anticipated
			99,875	▲ DFES Mitigation Activity Fund contribution towards fire management works in Dampier drainage reserves. Budget will be adjusted at November budget review
			50,000	▲ NAIDOC Week - Woodside funding received earlier than anticipated
			1,107,543	▲ Positive Variance
			(720,741)	▼ TC Damien claims to DRFWA - Pending claims approval
			(325,000)	▼ Ovals - Contribution from Department of Education for joint use agreement not yet invoiced
			(276,555)	▼ Direct Road Grants - Delay in receiving grant funding. Addressed in November budget review
			(1,322,296)	▼ Negative Variance
			(214,754)	▲ Net Positive Variance

Operating Revenues	Material Variance		Significant Items	
Proceeds/Realisation	100.00%	759,461	735,000	▲ Proceeds received from sale of vacant block at Gregory Way for Step-Up Step-Down Facility - Realisation yet to be processed
All Other	48.45%	234,915	100,000	▲ LGIS - TC Damien claims received earlier than anticipated
			73,706	▲ Workers Compensation claims processed earlier than anticipated. Addressed in November budget review
			64,383	▲ Recycling income received from sale of scrap metal higher than anticipated. Addressed in November budget review
			238,089	▲ Positive Variance

Operating Expenses	Material Variance		Significant Items	
Employee Costs	-8.34%	1,077,180	661,486	▲ Employment costs - Financial Services, Strategic Projects, Information Services, KLP - Various positions currently vacant
			218,799	▲ Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
			880,285	▲ Positive Variance
Material & Contracts	-19.12%	2,080,822	617,655	▲ Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
			380,735	▲ ICT Project - Budget reduced by \$525k at November budget review to reflect CCTV maintenance not being undertaken by Information Services
			369,217	▲ 7 Mile Waste Facility - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome. Overspend YTD in plant op costs due to major unscheduled repairs to heavy plant. Addressed in November budget review
			245,537	▲ ICT Network, Licenses & Professional support - Timing of works completed against budget. Addressed in November budget review
			245,460	▲ Drainage maintenance - Program rephased and addressed in November budget review
			218,799	▲ Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
			217,049	▲ Dodd Court Park - Project start delayed
			207,948	▲ City Centre Gardens - Delays in letting contract for Stage 2 Landscaping - Addressed in November budget review
			185,403	▲ ERP Development - Invoicing for implementation delayed
			160,890	▲ Street Tree planting - Project delayed - Expected completion in December
			122,930	▲ Karratha Golf Course maintenance schedule delayed - Cashflow adjusted in November budget review
			108,681	▲ Footpath & Kerb maintenance - Program affected due to resourcing - Contractor engaged to maintain level of service
			88,812	▲ Roebourne Streetscape Masterplan - Works ongoing - Pending design consultant milestone payment
			68,508	▲ Dampier Highway Streetscape - Delayed commencement of works

Material & Contracts (continuation)			58,217	▲	Beach maintenance - Program affected due to resourcing
			51,221	▲	WRP - Fencing project behind schedule. To be completed by January 2022
			50,187	▲	Park Enhancements - Incorrectly budgeted - Addressed in November budget review
			3,397,249	▲	Positive Variance
			(305,397)	▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - To be adjusted at November budget review
			(274,419)	▼	Karratha Open Spaces & Reserves - Additional spraying and slashing due to high levels of rain impacting weed growth - Addressed in November budget review
			(204,198)	▼	The Quarter - Operating & carpark management fees - Additional operating expenses offset by additional outgoings income
			(130,888)	▼	Staff Housing - Maintenance costs occurred earlier than anticipated
			(89,327)	▼	ICT Software - Overspent due to recognition of 20/21 prepayments. 2022 Assetic & links licensing adjusted forward in November budget review to cover overspend
			(60,750)	▼	Arts Development Partnerships - First instalment paid on signing of agreements in July
			(52,906)	▼	Roundabout maintenance projects - Includes additional approved variation costs
			(1,117,885)	▼	Negative Variance
			2,279,364	▲	Net Positive Variance
Utilities	-17.29%	367,508	246,862	▲	Electricity - Street lights and Karratha Airport - Expenditure occur later than anticipated
			126,862	▲	REAP Operating costs - Underspent due to utilities expenditure occur later than anticipated
			373,724	▲	Positive Variance
Depreciation	13.42%	(846,817)	(500,889)	▼	Depreciation - Landfill Operations - Variance is associated with the creation of waste provision in 19/20. Changes were made after the budget was adopted. Adjusted in November budget review
			(53,074)	▼	Depreciation - Karratha Airport - Higher than anticipated - Adjusted in November budget review
			(553,963)	▼	Negative Variance
Insurance	-41.49%	862,683	604,998	▲	Karratha Airport, Works, REAP, KLP - Insurance paid, awaiting reallocation of cost to sub functions
Other Expenses	-38.27%	629,609	585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in November budget review
			103,000	▲	City Growth - Business Support - Variance due to delays in finalising 20/21 FY grant acquittals and new grant agreements with KDCCI. Acquittals now complete and new grant agreements signed. Payment to be made in November
			688,550	▲	Positive Variance
			(91,401)	▼	Community Engagement - Large Grants occur earlier than anticipated - Adjusted in November budget review
			(91,401)	▼	Negative Variance
			597,149	▲	Net Positive Variance

Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-91.50%	(3,375,322)	(1,256,250)	▼ Grant from Community Sporting & Recreation Facilities Fund not yet received due to change of KRMO project schedule - Adjusted in November budget review
			(773,438)	▼ External funding for KLP solar initiatives still pending. Awaiting approval from Clean Energy Future Fund. Decision expected in November
			(367,363)	▼ Roads to Recovery Grant funding - Road reseals scheduled for January/February 2022. Funding claim to be received after works completed. Addressed in November budget review
			(282,261)	▼ Transfer required for public open space funds set aside in reserve for Kevin Richards Oval redevelopment. To be transferred in November
			(190,970)	▼ Karratha Airport - Domestic Airports Security Costs Support (DASCS) Grant processed in November
			(52,431)	▼ Contribution to Works - Project associated with funding was delayed due to contractors. Final acquittal report to be completed
			(2,922,713)	▼ Negative Variance
Profit on Asset Disposal	-97.87%	(474,095)	(483,393)	▼ Timing delay with lots expected to go on market late October, updated in November budget review

City of Karratha
Statement of Financial Activity
for the period ending 31 October 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	52,230,669	52,230,669	46,834,250	47,396,013	-	561,763	↑
Governance	1,375,195	1,375,195	516,970	771,412	49.22%	254,442	↑
Law, Order And Public Safety	688,194	688,194	86,093	319,591	271.22%	233,498	↑
Health	166,407	166,407	60,835	74,757	22.88%	-	
Education and Welfare	72,000	72,000	36,000	20,473	-43.13%	-	
Housing	1,571,690	1,571,690	284,431	279,203	-	-	
Community Amenities	11,597,591	11,597,591	5,995,003	7,977,982	33.08%	1,982,979	↑
Recreation And Culture	19,027,175	19,027,175	6,842,519	5,197,422	-24.04%	(1,645,097)	↓
Transport	28,939,671	29,139,671	8,623,817	7,256,122	-15.86%	(1,367,695)	↓
Economic Services	675,976	675,976	338,192	429,534	27.01%	91,342	↑
Other Property And Services	685,710	685,710	304,750	202,266	-33.63%	(102,484)	↓
	117,030,278	117,230,278	69,922,860	69,924,775	-	8,748	
Expenses (Applications)							
General Purpose Funding	(2,899,873)	(2,899,873)	(1,554,494)	(1,091,156)	-29.81%	463,338	↑
Governance	(4,613,589)	(4,613,589)	(1,751,164)	(887,495)	-49.32%	863,669	↑
Law, Order And Public Safety	(1,728,644)	(1,728,644)	(590,460)	(590,145)	-	-	
Health	(1,171,584)	(1,171,584)	(376,909)	(366,833)	-	-	
Education and Welfare	(163,917)	(163,917)	(68,799)	(58,741)	-14.62%	-	
Housing	(764,129)	(764,129)	(361,105)	(499,737)	38.39%	(138,632)	↓
Community Amenities	(19,685,710)	(19,685,710)	(5,735,442)	(5,293,247)	-	442,195	↑
Recreation And Culture	(41,054,874)	(41,054,874)	(14,122,800)	(13,148,807)	-	973,993	↑
Transport	(26,785,435)	(26,985,435)	(9,594,424)	(7,916,474)	-17.49%	1,677,950	↑
Economic Services	(2,552,381)	(2,552,381)	(867,301)	(925,036)	-	(57,735)	↓
Other Property And Services	(969,681)	(969,681)	(1,024,829)	(1,057,028)	-	-	
	(102,389,817)	(102,589,817)	(36,047,727)	(31,834,699)	-11.69%	4,224,778	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	4,789,000	4,789,000	1,278,000	899,571	-29.61%	(378,429)	↓
Tsf From Infrastructure Reserve	24,449,023	24,449,023	8,680,913	1,564,585	-81.98%	(7,116,328)	↓
Tsf From Partnership Reserve	3,548,111	3,548,111	0	0	-	-	
Tsf From Waste Management Reserve	3,441,882	3,441,882	0	0	-	-	
Tsf From Community Development Reserve	46,966	46,966	46,966	0	-100.00%	-	
Tsf From Medical Services Assistance Reserve	159,200	159,200	0	0	-	-	
Proceeds from Self-supporting loans	77,424	77,424	29,676	5,436	-81.68%	-	
	36,511,606	36,511,606	10,035,555	2,469,592	-75.39%	(7,494,757)	
Expenses							
Purchase Of Assets - Land	(2,605,000)	(2,605,000)	(2,605,000)	(182)	-99.99%	2,604,818	↑
Purchase Of Assets - Artwork	(208,333)	(208,333)	(208,333)	(32,644)	-84.33%	175,689	↑
Purchase Of Assets - Buildings	(11,688,008)	(11,688,008)	(5,760,852)	(1,743,482)	-69.74%	4,017,370	↑
Purchase Of Assets - Equipment	(1,122,907)	(1,122,907)	(364,163)	(64,138)	-82.39%	300,025	↑
Purchase Of Assets - Furniture & Equipment	(730,317)	(730,317)	(654,717)	(547,444)	-16.38%	107,273	↑
Purchase Of Assets - Plant	(1,892,460)	(1,892,460)	(676,460)	(305,007)	-54.91%	371,453	↑
Purchase Of Assets - Infrastructure	(19,830,274)	(19,830,274)	(5,192,192)	(3,670,636)	-29.30%	1,521,556	↑
Purchase Land Held for Resale	(1,950,996)	(1,950,996)	(1,950,996)	(1,259,664)	-35.43%	691,332	↑
Purchase Investment Property	(255,000)	(255,000)	(255,000)	0	-100.00%	255,000	↑
Repayment of Debentures	(87,654)	(87,654)	0	0	-	-	
Advances to Community Groups	(3,450,000)	(3,450,000)	(950,000)	(350,000)	-63.16%	600,000	↑
Tsf To Aerodrome Reserve	(32,640)	(32,640)	(11,060)	(9,222)	-16.62%	-	
Tsf To Workers Compensation Reserve	(3,673)	(3,673)	(1,244)	(1,038)	-16.56%	-	
Tsf To Infrastructure Reserve	(18,334,572)	(18,334,572)	(1,139,611)	(3,741,700)	228.33%	(2,602,089)	↓
Tsf To Partnership Reserve	(9,457,655)	(9,457,655)	(19,538)	(17,117)	-12.39%	-	
Tsf To Waste Management Reserve	(186,177)	(186,177)	(63,088)	(47,763)	-24.29%	-	
Tsf To Mosquito Control Reserve	(93)	(93)	(31)	(26)	-16.13%	-	
Tsf To Employee Entitlements Reserve	(46,219)	(46,219)	(15,661)	(13,851)	-11.56%	-	
Tsf To Community Development Reserve	(5,398)	(5,398)	(1,829)	(1,639)	-10.39%	-	
Tsf To Medical Services Assistance Package Reserve	(3,250)	(3,250)	(1,101)	(990)	-10.08%	-	
Tsf To Economic Development Reserve	(10,878)	(10,878)	(3,685)	(3,498)	-	-	
Tsf To Public Open Space Reserve	(131,013)	(131,013)	(130,279)	0	-100.00%	130,279	↑
	(72,032,517)	(72,032,517)	(20,004,840)	(11,810,071)	-40.96%	5,437,609	

City of Karratha
Statement of Financial Activity
 for the period ending 31 October 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,924,084	18,924,084	6,308,028	7,154,845	13.42%	846,817
Movement in Accrued Salaries & Wages	0	0	0	(731,726)	-	(731,726)
(Profit) / Loss On Disposal Of Assets	(1,841,248)	(1,841,248)	(397,593)	33,676	-108.47%	431,269
	17,082,836	17,082,836	5,910,435	6,456,795	-	546,360
Restricted Surplus/(Deficit) B/Fwd 1 July	298,260	298,260	298,260	298,260	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	3,653,875	3,653,875	172,116	172,116	-	-
Restricted Surplus/(Deficit) C/Fwd	150,000	150,000	150,000	150,000	-	-
Surplus / (Deficit)	4,521	4,521	30,136,659	35,526,768		5,390,109

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance		Significant Items		
General Purpose Funding	1.20%	561,763	244,177	▲	Rates levied - Increase in rates levied due to receipt of valuations that were budgeted to be raised as Interim rates.
			212,097	▲	The Quarter - Recoup of additional outgoings from tenants
			109,571	▲	Financial Assistance Local Road Grant - Q1 payment higher than anticipated - Addressed in November budget review
			565,844	▲	Positive Variance
Governance	49.22%	254,442	735,000	▲	Proceeds received from sale of vacant block at Gregory Way for Step-Up Step-Down Facility. Realisation yet to occur
			735,000	▲	Positive Variance
			(483,393)	▼	Profit from sale of vacant block at Gregory Way for Step-Up Step-Down Facility - Realisation yet to be processed
			(483,393)	▼	Negative Variance
			251,607	▲	Net Positive Variance
Law, Order & Public Safety	271.22%	233,498	100,000	▲	Grants - Community Safety - Woodside funding processed earlier than anticipated
			99,875	▲	DFES Mitigation Activity Fund contribution towards fire management works in Dampier drainage reserves. Budget will be adjusted at November budget review
			199,875	▲	Positive Variance
Community Amenities	33.08%	1,982,979	1,176,032	▲	Contaminated waste disposal fees more than forecast due to disposal of PFAS waste from Port Hedland and Class III Soil from Yara Nitrate Plant. Addressed in November budget review
			557,617	▲	Liquid waste disposal income more than forecast due to increased demand and capacity issues at privately operated liquid waste ponds. Addressed in November budget review.
			122,500	▲	Pilbara Iron Company - Contribution to Dampier drainage - Addressed in November budget review
			64,383	▲	Recycling income received from sale of scrap metal higher than anticipated. Addressed in November budget review
			1,920,532	▲	Positive Variance

Operating Revenues	Material Variance		Significant Items	
Recreation & Culture	-24.04%	(1,645,097)	208,500	▲ Contributions for Cossack Art Program - Received earlier than anticipated - To be adjusted at November budget review
			205,000	▲ Youth Services - Woodside and WAPOL funding received earlier than anticipated
			149,484	▲ KLP Admissions & hire income higher than anticipated - Addressed in November budget review
			109,595	▲ Pilbara Iron Company - Contribution to WRP - Actual amount received higher than forecast. Addressed in November budget review
			59,122	▲ REAP Program income higher than anticipated - Addressed in November budget review
			731,701	▲ Positive Variance
			(1,256,250)	▼ Grant from Community Sporting & Recreation Facilities Fund not yet received due to change of KRMO project schedule - Adjusted in November budget review
			(773,438)	▼ External funding for KLP solar initiatives still pending. Awaiting approval from Clean Energy Future Fund. Decision expected in November
			(325,000)	▼ Ovals - Contribution from Department of Education not yet invoiced
			(2,354,688)	▼ Negative Variance
			(1,622,987)	▼ Net Negative Variance
Transport	-15.86%	(1,367,695)	102,993	▲ Airport Aviation revenue higher than anticipated - Addressed in November budget review
			94,769	▲ Airport Property Rental revenue higher than anticipated due to uptake in Quarantine Facility utilisation & increase in license revenue on new agreements for rental cars
			197,762	▲ Positive Variance
			(720,741)	▼ TC Damien claims to DRFWA - Pending claims approval
			(367,363)	▼ Roads to Recovery Grant funding - Road reseals scheduled for January/February 2022. Funding claim to be received after works completed. Addressed in November budget review
			(276,555)	▼ Direct Road Grants - Delay in receiving grant funding. Addressed in November budget review
			(190,970)	▼ Karratha Airport - Domestic Airports Security Costs Support (DASCS) Grant processed in November
			(1,555,629)	▼ Negative Variance
			(1,357,867)	▼ Net Negative Variance
Economic Services	27.01%	91,342	91,342	▲ Various minor variances relating to camping and building licence fees higher than anticipated - Addressed in November budget review
Other Property & Services	-33.63%	(102,484)	(206,581)	▼ Private works - Shire of Ashburton project is now cancelled - Addressed in November budget review

Operating Expenses	Material Variance		Significant Items	
General Purpose Funding	-29.81%	463,338	585,550	▲ The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in November budget review
			585,550	▲ Positive Variance
			(204,198)	▼ The Quarter - Operating & carpark management fees - Additional operating expenses offset by additional outgoings income
			(204,198)	▼ Negative Variance
			381,352	▲ Net Positive Variance

Operating Expenses	Material Variance		Significant Items		
Governance	-49.32%	863,669	399,852	▲	Employment costs - Financial Services, Strategic Projects, Information Services - Various positions currently vacant
			380,735	▲	ICT Project - Budget reduced by \$525k at November budget review to reflect CCTV maintenance not being undertaken by Information Services
			245,537	▲	ICT Network, Licenses & Professional support - Timing of works completed against budget. Addressed in November budget review
			185,403	▲	ERP Development - Invoicing for implementation delayed
			96,605	▲	Website development - Invoicing delay with contractor. Milestone invoices expected in November
			1,308,132	▲	Positive Variance
			(384,008)	▼	Administration allocated less than budget - Allocations adjusted in November budget review to accurately reflect apportionment of costs. These are non-cash transactions and do not impact surplus
			(89,327)	▼	ICT Software - Overspent due to recognition of 20/21 prepayments. 2022 Assetic & links licensing adjusted forward in November budget review to cover overspend
			(473,335)	▼	Negative Variance
			834,797	▲	Net Positive Variance
Housing	38.39%	(138,632)	(109,620)	▼	Activity based costs allocated to Staff housing - Allocations adjusted in November budget review to accurately reflect apportionment of costs. These are non-cash transactions and do not impact surplus
Community Amenities	-7.71%	442,195	369,217	▲	7 Mile Waste Facility - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome. Underspend in staff overheads. Overspend YTD in plant op costs due to major unscheduled repairs to heavy plant. Addressed in November budget review
			245,460	▲	Drainage maintenance - Program rephased and addressed in November budget review
			103,000	▲	City Growth - Business Support - Variance due to delays in finalising 20/21 FY grant acquittals and new grant agreements with KDCCI. Acquittals now complete and new grant agreements signed. Payment to be made in November
			79,915	▲	Waste collection - Timing of contractor works completed against budget
			797,592	▲	Positive Variance
			(500,889)	▼	Depreciation - Landfill Operations - Variance is associated with the creation of waste provision in 19/20. Changes were made after the budget was adopted. Adjusted in November budget review
			(500,889)	▼	Negative Variance
			296,703	▲	Net Positive Variance
Recreation & Culture	-6.90%	973,993	217,049	▲	Dodd Court Park - Project start delayed
			207,948	▲	City Centre Gardens - Delays in letting contract for Stage 2 Landscaping - Addressed in November budget review
			152,380	▲	Administration WRP - Activity based cost allocations adjusted in November budget review to accurately reflect apportionment of costs. These are non-cash transactions and do not impact surplus
			126,862	▲	REAP Operating costs - Underspend due to utilities expenditure occur later than anticipated

Operating Expenses	Material Variance		Significant Items	
			122,930 ▲	Karratha Golf Course maintenance schedule delayed - Cashflow adjusted in November budget review
			120,594 ▲	FeNaCING - First instalment of contract fee was paid in 2020/21 - Budget adjusted in November budget review
			97,147 ▲	Indoor Play Centre - Rent incorrectly entered into budget twice which has been corrected in November budget review
			88,812 ▲	Roebourne Streetscape Masterplan - Works ongoing - Pending design consultant milestone payment
			69,059 ▲	Employment costs - KLP - Currently operating below allocated staff resources
			62,954 ▲	KLP Operating costs - Expenditure occurred later than anticipated
			58,877 ▲	NAIDOC - Variance due to NAIDOC Ball being postponed to May 2022 - Adjusted in November budget review
			58,217 ▲	Beach maintenance - Program affected due to resourcing
			51,221 ▲	WRP - Fencing project behind schedule. To be completed by January 2022
			50,187 ▲	Park Enhancements - Incorrectly budgeted - Addressed in November budget review
			1,484,237 ▲	Positive Variance
			(305,397) ▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - To be adjusted at November budget review
			(274,419) ▼	Karratha Open Spaces & Reserves - Additional spraying and slashing due to high levels of rain impacting weed growth - Addressed in November budget review
			(579,816) ▼	Negative Variance
			904,421 ▲	Positive Variance
Transport	-17.49%	1,677,950	617,655 ▲	Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
			260,618 ▲	Karratha Airport - Insurance premium paid, awaiting reallocation of cost to various functions
			246,862 ▲	Electricity - Street lights and Karratha Airport - Expenditure occur later than anticipated
			218,799 ▲	Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
			160,890 ▲	Street Tree planting - Project delayed - Expected completion in December
			108,681 ▲	Footpath & Kerb maintenance - Program affected due to resourcing - Contractor engaged to maintain level of service
			50,000 ▲	Loss on sale of plants - Reduced in line with increase in plant sale income
			50,000 ▲	Karratha Airport - Airline security reimbursement will be transferred to FY 22/23 in the November budget review due to DASCS funding the security costs
			1,713,505 ▲	Positive Variance
			(53,074) ▼	Depreciation - Karratha Airport - Higher than anticipated - Adjusted in November budget review
			(53,074) ▼	Negative Variance
			1,660,431 ▲	Net Positive Variance
Economic Services	6.69%	(57,735)	(52,906) ▼	Roundabout maintenance projects - Includes additional approved variation costs

Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-29.61%	(378,429)	378,429	▼ Delay with lots expected to go on the market late October with expected sales now in December to February - Addressed in November budget review
Tsf from Infrastructure Reserve	-81.98%	(7,116,328)	280,452	▲ Timing of Reserve transfer for Bayview Rd Stage 6B. Addressed in November budget review.
			280,452	▲ Positive Variance
			(2,114,165)	▼ Reserve transfer for Lazylands Land Development expenditure delayed. Addressed in November budget review
			(1,556,288)	▼ Reserve transfer for GBSC Yurra housing development. Works are progressing. Addressed in November budget review
			(1,496,116)	▼ Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works are completed, awaiting contractor payment which is pending
			(950,000)	▼ Reserve Transfer for Scope Dampier Shopping Centre loan. Drawdown #3 less than anticipated. Addressed in November budget review
			(894,356)	▼ Reserve transfer for Kevin Richards Oval expenditure which has not yet been spent
			(146,221)	▼ Reserve transfer for Murujuga National Park. Design consultant payment is pending
			(7,157,146)	▼ Negative Variance
			(6,876,695)	▼ Net Negative Variance

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Land	-99.99%	2,604,818	2,605,000	▲ Strategic Land Acquisitions - Expected settlement December 2021 and April 2022 - Updated in November budget review
Purchase of Assets - Artwork	-84.33%	175,689	88,333	▲ Wickham Community Hub Artwork - Works due to be completed Jan 2022
			87,356	▲ Water Tanks Mural Artwork - Further allowance for lighting treatment not yet realised
			175,689	▲ Positive Variance
Purchase of Assets - Building	-69.74%	4,017,370	2,072,988	▲ KLP Solar initiatives - Delayed due to procurement strategy including design and construct options - Addressed in November budget review
			1,364,638	▲ Buildings - Staff Housing GBSC Yurra - Works progressing less than forecast due to materials and subcontract availability
			408,937	▲ Housing construction - Jingarra Sites - Design development progressing - Contractor progress claim payment pending
			172,191	▲ KLP Gym expansion - Works complete - Contractor progress claim payment pending
			61,643	▲ Lot 7020 development - Finalising detailed design suitable to commence procurement of works
			52,395	▲ Karratha Airport - International Terminal compliance works - Modification works addressed at November budget review
			4,132,792	▲ Positive Variance
			(90,695)	▼ TC Damien remediation works at the Quarter - Solar panel replacement. Offset against insurance claim

Non Operating Expenses	Material Variance		Significant Items	
			(86,684)	▼ Kevin Richards Club Room - Budget delayed pending preferred tenderer contract - Adjusted in November budget review
			(177,379)	▼ Negative Variance
			3,955,413	▲ Net Positive Variance
Purchase of Assets - Equipment	-82.39%	300,025	286,820	▲ Airport - Initial payment for purchasing baggage handling equipment is delayed due to ongoing contractual negotiations for a bank guarantee
Purchase of Assets - Furniture & Equipment	-16.38%	107,273	401,433	▲ Information Services - Hardware refresh, software and hardware initiatives - Procurement timing delayed - Cashflow has been adjusted in November budget review
			100,000	▲ Dampier Pavilion - Furniture & Equipment - Project delayed
			501,433	▲ Positive Variance
			(422,806)	▼ KLP - Gym furniture & equipment - Budget expenditure allocation not carried forward in original budget. Addressed at November budget review
			(422,806)	▼ Negative Variance
			78,627	▲ Net Positive Variance
Purchase of Assets - Plant	-54.91%	371,453	212,678	▲ Plant purchases - Ranger & Depot - Experiencing delays in delivery of orders
Purchase of Assets - Infrastructure	-29.30%	1,521,556	847,518	▲ Kevin Richards Club Room - Finalising design and documentation and currently out for tender. Cashflow to be addressed in November 2021 budget review
			376,057	▲ Kevin Richards Northern Car Park - Delayed pending preferred tenderer contract. New Contract Oct - Nov 2021. Works expected to commence in January 2022
			203,222	▲ Windy Ridge Oval Sporting Precinct - Oval Lighting Replacement completed July 2021 and paid in FY21/22. Irrigation & reticulation design investigations complete. Reticulation deferred subject to Windy Ridge Master Plan (to be reviewed in Nov 2021)
			191,403	▲ Dampier Boat Ramp renewal - Works complete and within contract budget - Addressed in November budget review
			174,013	▲ Bayview Road Footpath - Delay with line marking contractor for Stage 6B; delay in construction start to align with Operations team schedule for Stage 7
			148,746	▲ KLP Oval Spectator Shade Structure - Works complete - Contractor milestone payment pending
			128,246	▲ TC Damien - Dampier Foreshore light pole remediation. Alternative strategy and timeline identified at Nov 2021 budget review
			116,391	▲ Hampton Oval - Irrigation & reticulation design investigations complete. Reticulation deferred subject to Dampier Master Plan (to be reviewed in Nov 2021)
			114,691	▲ Murujuga National Park Access Road - Design consultant milestone payment pending
			97,228	▲ Stormwater Structure - Works for culvert replacement charged to operating account. To be reallocated to capital account in November
			63,303	▲ Dampier Palms and Hampton Oval redevelopment - Works to be completed by December 2021
			2,460,819	▲ Positive Variance

Non Operating Expenses	Material Variance		Significant Items	
			(446,932)	▼ Karratha Airport - Landscaping upgrade - Airport Entry Statement contract works ongoing - Budget to be reallocated from operating to capital account in November budget review
			(247,236)	▼ Kevin Richards Northern Play Space -Works in progress. Overall project budget to be adjusted as part of November budget review
			(173,271)	▼ Bayly Avenue Road Reconstruction completed. Balance of works to be invoiced in November 2021. Underspend in FY20/21 against budget FY20/21 and not initially carried forward in to FY21/22. Addressed in November budget review
			(146,030)	▼ Gravel Re-sheeting - Woodbrook Rd, Roebourne Wittenoom Rd and Cleaverville Rd - Works complete - Internal resources used instead of contractors - Offset loss of income from Shire of Ashburton works - Addressed in November budget review
			(1,013,468)	▼ Negative Variance
			1,447,351	▲ Net Positive Variance
Purchase Land Held for Resale	-35.43%	691,332	680,622	▲ Land Development - Lot 651 Hancock/Maitland - Delays in construction due to calcrete. Project due for practical completion in November
Purchase Investment Property	-100.00%	255,000	255,000	▲ The Quarter - State Govt tenancy creation completed and awaiting invoice. Adjustment included in November budget review
Advances to Community Groups	-63.16%	600,000	600,000	▲ Dampier Shopping Centre - Loan drawdown #3 less than anticipated, updated in November budget review
Tsf to Infrastructure Reserve	228.33%	(2,602,089)	1,050,000	▲ Reserve transfer for Hancock Way land sale proceeds. Timeline to be adjusted at November budget review
			1,050,000	▲ Positive Variance
			(3,630,509)	▼ Reserve transfer for Transient Workforce Accommodation. Addressed in November budget review
			(3,630,509)	▼ Negative Variance
			(2,580,509)	▼ Net Negative Variance
Tsf to Public Open Space Reserve	-100.00%	130,279	130,000	▲ Transfer required for public open space funds set aside in reserve for Kevin Richards Oval redevelopment. To be transferred in November

City of Karratha
Net Current Funding Position
for the period ending 31 October 2021

	Year to Date Actual	Brought Forward
Note	31/10/2021	1/07/2021
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	25,266,073	3,866,327
Cash and Cash Equivalents - Restricted - Reserves	75,827,842	73,555,554
Trade and Other Receivables	15,235,696	7,669,739
Inventories	2,671,168	1,318,759
Contract Assets	483,000	691,479
Total Current Assets	<u>119,483,779</u>	<u>87,101,857</u>
Current Liabilities		
Trade and Other Payables	5,363,484	10,984,703
Current Portion of Long Term Borrowings	16,415	16,415
Contract Liabilities	695,876	1,105,170
Current Portion of Provisions	4,820,037	4,820,037
Total Current Liabilities	<u>10,895,812</u>	<u>16,926,324</u>
Net Current Assets	<u>108,587,967</u>	<u>70,175,533</u>
Less		
Cash and Cash Equivalents - Restricted - Reserves	(75,827,842)	(73,555,554)
Loan repayments from institutions	(5,436)	(152,952)
Movement in Accruals (Non Cash)	(731,726)	289,172
Add back		
Current Loan Liability	16,415	16,415
Cash Backed Employee Provisions	5,307,732	5,293,881
Current Provisions funded through salaries budget	(1,820,342)	1,969,288
Net Current Asset Position	<u><u>35,526,768</u></u>	<u><u>4,035,782</u></u>
1) Note Explanation:		
Rates Debtors	8,518,102	1,050,941
Trade & Other Receivables	6,717,594	6,618,798
Total Trade and Other Receivables	<u>15,235,696</u>	<u>7,669,739</u>

City of Karratha
Statement of Financial Position
As at 31 October 2021

	2021/22	2020/21
	\$	\$
Current Assets		
Cash On Hand	13,481	13,645
Cash and Cash Equivalents - Unrestricted	25,252,592	3,852,682
Cash and Cash Equivalents - Restricted (Reserves)	75,827,842	73,555,554
Trade and Other Receivables	15,235,696	7,669,739
Inventories	2,671,168	1,318,759
Contract Assets	483,000	691,479
Total Current Assets	<u>119,483,779</u>	<u>87,101,857</u>
Non Current Assets		
Trade and Other Receivables	663,820	21,085
Property, Plant and Equipment	250,710,589	249,560,932
Infrastructure	418,688,285	420,320,753
Intangible Assets	11,002,307	11,486,141
Investment Property	31,429,162	31,429,162
Inventories	93,370	93,370
Contract Assets NCA	1,379,513	1,379,794
Total Non Current Assets	<u>713,967,046</u>	<u>714,291,236</u>
Total Assets	<u>833,450,825</u>	<u>801,393,093</u>
Current Liabilities		
Trade and Other Payables	5,363,484	10,984,703
Long Term Borrowings	16,415	16,415
Contract Liabilities	695,876	1,105,170
Provisions	4,820,037	4,820,037
Total Current Liabilities	<u>10,895,812</u>	<u>16,926,324</u>
Non Current Liabilities		
Long Term Borrowings	16,853	16,853
Contract Liabilities	1,265,615	1,265,615
Provisions	13,587,201	13,587,201
Total Non Current Liabilities	<u>14,869,669</u>	<u>14,869,670</u>
Total Liabilities	<u>25,765,481</u>	<u>31,795,994</u>
Net Assets	<u>807,685,344</u>	<u>769,597,099</u>
Equity		
Accumulated Surplus	490,811,739	454,993,949
Revaluation Surplus	241,045,762	241,047,592
Reserves	75,827,843	73,555,557
Total Equity	<u>807,685,344</u>	<u>769,597,099</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 31 October 2021

	\$
Unrestricted Cash	
Cash On Hand	13,481
Westpac at call	5,239,113
Term deposits	20,013,479
	<u>25,266,073</u>
Restricted Cash	
Reserve Funds	75,827,842
Restricted Unspent Grants	0
	<u>75,827,842</u>
Total Cash	<u><u>101,093,915</u></u>

City of Karratha
Statement of Financial Activity By Divisions
for the period ending 31 October 2021

	2021/22 Original Budget	2021/22 Amended Budget	2021/22 YTD Budget	2021/22 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(777,657)	(777,657)	(317,398)	(229,208)
Net (Cost) to Council for Executive Admin	(699,621)	(699,621)	(235,552)	(223,485)
TOTAL EXECUTIVE SERVICES	(1,477,278)	(1,477,278)	(552,950)	(452,693)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	45,307,737	45,307,737	45,055,967	45,309,058
Net (Cost) to Council for General Revenue	(10,499,439)	(10,499,439)	(84,012)	(3,169,252)
Net (Cost) to Council for Financial Services	(2,722,470)	(2,722,470)	(901,221)	(811,187)
Net (Cost) to Council for Corporate Services Admin	10,293,689	10,293,689	905,524	3,970,380
Net (Cost) to Council for Human Resources	(2,077,638)	(2,077,638)	(723,049)	(772,187)
Net (Cost) to Council for Governance & Organisational Strategy	(1,473,214)	(1,473,214)	(513,667)	(470,233)
Net (Cost) to Council for Information Services	(6,019,111)	(6,019,111)	(2,736,929)	(1,430,034)
Net (Cost) to Council for Television & Radio Services	(2,336)	(2,336)	(1,096)	(946)
Net (Cost) to Council for Staff Housing	90,809	90,809	(32,258)	(388,682)
Net (Cost) to Council for Public Affairs	(1,635,817)	(1,635,817)	(582,006)	(442,457)
TOTAL CORPORATE SERVICES	31,262,210	31,262,210	40,387,253	41,794,460
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(1,784,045)	(1,784,045)	(749,984)	(570,558)
Net (Cost) to Council for Child Health Clinics	(18,484)	(18,484)	(10,484)	(4,730)
Net (Cost) to Council for Club Development	(103,327)	(103,327)	(63,187)	(49,424)
Net (Cost) to Council for Community Engagement	(757,168)	(757,168)	(232,845)	(265,272)
Net (Cost) to Council for Community Grants	(599,184)	(599,184)	46,966	(119,217)
Net (Cost) to Council for Community Programs	(44,040)	(44,040)	(6,493)	(16,850)
Net (Cost) to Council for Community Safety	(41,496)	(41,496)	(40,510)	42,522
Net (Cost) to Council for Dampier Community Hub	673,715	673,715	(157,551)	(101,033)
Net (Cost) to Council for Daycare Centres	(159,857)	(159,857)	(71,779)	(90,272)
Net (Cost) to Council for Emergency Services	17,446	17,446	(101,595)	2,586
Net (Cost) to Council for Indoor Play Centre	(376,540)	(376,540)	(126,522)	(33,355)
Net (Cost) to Council for Karratha Bowling & Golf	(1,132,199)	(1,132,199)	(377,766)	(288,541)
Net (Cost) to Council for Karratha Leisureplex	(4,660,643)	(4,660,643)	(2,319,133)	(2,298,674)
Net (Cost) to Council for Library Services	(1,710,034)	(1,710,034)	(617,579)	(555,554)
Net (Cost) to Council for Liveability	697,648	697,648	1,108,946	(219,056)
Net (Cost) to Council for Local History	(192,681)	(192,681)	(65,740)	(47,140)
Net (Cost) to Council for Other Buildings	(15,788)	(15,788)	92,916	111,205
Net (Cost) to Council for Ovals & Hardcourts	(5,180,123)	(5,180,123)	(1,659,148)	(1,776,892)
Net (Cost) to Council for Pam Buchanan Community Hub	(265,781)	(265,781)	(107,732)	(27,072)
Net (Cost) to Council for Partnerships	(596,292)	(596,292)	(86,202)	(72,731)
Net (Cost) to Council for Pavillions & Halls	(428,376)	(428,376)	(232,054)	(168,286)
Net (Cost) to Council for Red Earth Arts Precinct	(2,767,864)	(2,767,864)	(1,096,367)	(789,825)
Net (Cost) to Council for Roebourne Aquatic Centre	(359,590)	(359,590)	(200,326)	(120,454)
Net (Cost) to Council for The Base	(436,949)	(436,949)	(157,439)	(147,789)
Net (Cost) to Council for The Youth Shed	(1,138,781)	(1,138,781)	(528,466)	(587,577)
Net (Cost) to Council for Wickham Community Hub	84,689	84,689	(226,277)	(78,058)
Net (Cost) to Council for Wickham Recreation Precinct	(84,105)	(84,105)	1,590,100	1,959,870
Net (Cost) to Council for Youth Services	151,931	151,931	(988)	199,085
TOTAL COMMUNITY SERVICES	(21,227,918)	(21,227,918)	(6,397,239)	(6,113,092)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 31 October 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(365,163)	(365,163)	(107,695)	(81,385)
Net (Cost) to Council for Camping Grounds	119,452	119,452	113,894	147,992
Net (Cost) to Council for Cossack Operations	0	0	0	0
Net (Cost) to Council for Development Services	0	0	0	(4,771)
Net (Cost) to Council for Economic Development	(2,259,879)	(2,259,879)	(770,783)	(594,010)
Net (Cost) to Council for Health Services	(755,669)	(755,669)	(284,982)	(260,115)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(518,351)	(518,351)	(198,601)	(180,334)
Net (Cost) to Council for Ranger Services	(1,167,763)	(1,167,763)	(515,760)	(327,364)
Net (Cost) to Council for Approvals & Compliance	(56,000)	(56,000)	(30,000)	(17,420)
Net (Cost) to Council for Tourism/Visitors Centres	(165,000)	(165,000)	(35,000)	(79,267)
Net (Cost) to Council for Town Planning	(939,535)	(939,535)	(378,113)	(347,647)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(6,107,908)	(6,107,908)	(2,207,040)	(1,744,321)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,355,994)	(1,355,994)	(454,966)	(345,023)
Net (Cost) to Council for Bus Shelters	(155,120)	(155,120)	0	0
Net (Cost) to Council for Cemeteries	(235,919)	(235,919)	(60,517)	(47,066)
Net (Cost) to Council for Depots	(1,000,292)	(1,000,292)	(370,041)	(322,540)
Net (Cost) to Council for Disaster Preparation & Recovery	0	0	0	(24,691)
Net (Cost) to Council for Drainage	(1,382,710)	(1,382,710)	(458,423)	(54,585)
Net (Cost) to Council for Effluent Re-Use Scheme	(21,570)	(21,570)	(7,368)	(15,301)
Net (Cost) to Council for Fleet & Plant	104,364	104,364	(37,851)	(28,349)
Net (Cost) to Council for Footpaths & Bike Paths	(835,088)	(835,088)	(613,932)	(167,841)
Net (Cost) to Council for Parks & Gardens	(5,066,860)	(5,066,860)	(2,133,581)	(1,463,538)
Net (Cost) to Council for Parks & Gardens Overheads	0	0	(71,382)	243,332
Net (Cost) to Council for Private Works & Reinstatements	50,726	50,726	(91,801)	21,758
Net (Cost) to Council for Public Services Overheads	(23,532)	(23,532)	(40,154)	29,022
Net (Cost) to Council for Public Toilets	0	0	0	0
Net (Cost) to Council for Roads & Streets	(5,660,583)	(5,660,583)	277,256	(750,939)
Net (Cost) to Council for Town Beautification	(1,008,575)	(1,008,575)	(496,019)	(718,469)
Net (Cost) to Council for Works Overheads	4,206,968	4,206,968	1,184,187	443,893
Net (Cost) to Council for Tech Services	(4,206,820)	(4,206,820)	(1,551,762)	(1,405,806)
Net (Cost) to Council for Tech Services Overheads	0	0	0	(78)
Net (Cost) to Council for SP & Infrastructure Services	(23,400)	(23,400)	(7,800)	(9,548)
TOTAL INFRASTRUCTURE SERVICES	(16,614,405)	(16,614,405)	(4,934,154)	(4,615,769)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(754,790)	(754,790)	(233,018)	(232,874)
Net (Cost) to Council for Comm. Projects - Playgrounds	(347,675)	(347,675)	0	0
Net (Cost) to Council for Waste Collection	392,626	392,626	2,317,329	2,450,610
Net (Cost) to Council for Landfill Operations	798,228	798,228	(82,744)	2,230,906
Net (Cost) to Council for Waste Overheads	15,101	15,101	(82,175)	(41,079)
Net (Cost) to Council for Karratha Airport	10,320,743	10,320,743	1,603,259	2,662,982
Net (Cost) to Council for Other Airports	(56,548)	(56,548)	(2,238)	(1,012)
TOTAL STRATEGIC BUSINESS PROJECTS	10,367,685	10,367,685	3,520,413	7,069,533
TOTAL DIVISIONS	(3,797,614)	(3,797,614)	29,816,283	35,938,118

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 October 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	0
Movement in Accrued Salaries & Wages	0	0	0	(731,726)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(731,726)
Restricted Surplus/(Deficit) B/Fwd 1 July	298,260	298,260	298,260	298,260
Unrestricted Surplus/(Deficit) B/Fwd 1 July	3,653,875	3,653,875	172,116	172,116
Restricted Surplus C/Fwd	150,000	150,000	150,000	150,000
Surplus / (Deficit)	4,521	4,521	30,136,659	35,526,768

10.2 LIST OF ACCOUNTS – 27 OCTOBER 2021 TO 26 NOVEMBER 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	15 December 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 27 October 2021 to 26 November 2021.

BACKGROUND

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 27 October 2021 to 26 November 2021 totalled \$9,970,074.51, which included the following payments:

- Norwest Sand & Gravel – Hancock Way Earthworks Claim #4 - \$565,672

- Gym Care – Supply / Install new Fitness Equipment KLP - \$468,193
- Active Discovery – KRMO Northern Play Space, Progress Claim - \$331,978
- GBSC Yurra Pty Ltd – Construction of new City Housing Claim #5 - \$301,392

Consistent with CG-11 Regional Price Preference Policy, 55% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,970,074.51 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT87239 to EFT87855 (Inclusive);
3. Cheque Voucher: nil;

4. Cancelled Payments: EFT87249, EFT87262, EFT87323, EFT87517, EFT87618, EFT87630. EFT87642, EFT87652, EFT87725, EFT87737;
5. Direct Debits: DD41901.1 to DD42105.1;
6. Credit Card Payments: \$15,341.49;
7. Payroll Cheques \$1,655,297.69;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 27 October 2021 to 26 November 2021 totalled \$9,970,074.51. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154912
 MOVED : Cr Gillam
 SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,970,074.51 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT87239 to EFT87855 (Inclusive);
3. Cheque Voucher: nil;
4. Cancelled Payments: EFT87249, EFT87262, EFT87323, EFT87517, EFT87618, EFT87630. EFT87642, EFT87652, EFT87725, EFT87737;
5. Direct Debits: DD41901.1 to DD42105.1;
6. Credit Card Payments: \$15,341.49;
7. Payroll Cheques \$1,655,297.69.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT87239	28.10.2021	Cuccovia Design (CA Cuccovia & N Cuccovia t/as)	North West Defence Alliance - Invoice #1668	1,000.00
EFT87240	29.10.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP Bar Restock for Events	5,316.40
EFT87241	29.10.2021	Ray White Real Estate Karratha	ERP Office Space - Levies/Fees	930.00
EFT87242	29.10.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	167.13
EFT87243	29.10.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,755.29
EFT87244	29.10.2021	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Restock Items - Various Locations	492.76
EFT87245	29.10.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	406.70

Chq/EFT	Date	Name	Description	Amount
EFT87246	29.10.2021	Electronic Scoreboards Australia	KLP - Upgrade Indoor Court Electronic Scoreboards	5,472.54
EFT87247	29.10.2021	Farinosi & Sons Pty Ltd	Drainage - Dulux Aquanamel High Gloss Vivid White Paint 10L	313.07
EFT87248	29.10.2021	Vescovato (Function Limited t/as)	HR - Uniform Stocks	3,636.29
EFT87249	29.10.2021	Grace Removals Group	Cancelled Payment	0.00
EFT87250	29.10.2021	J Halden	2021 CAA - People's Choice Award Ref No. 3500 - Pilbara Wildflowers	3,000.00
EFT87251	29.10.2021	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	HR - Leadership Program - 2021 RFQVP215649	13,538.80
EFT87252	29.10.2021	International Speakers Group Pty Ltd	2021 Annual Community Sports Awards - 29/10/2021 Guest Speaker - 50% Deposit	6,006.00
EFT87253	29.10.2021	JDSI Consulting Engineers	Murujuga National Park Access Road and Tourist Facility Sites Feasibility and Design Consultancy Stages 4 -15%	1,522.29
EFT87254	29.10.2021	Raw Hire Pty Ltd	Plant Hire Charges - Various Projects/Works	7,962.24
EFT87255	29.10.2021	Isentia Pty Limited	Media Monitoring Services - September 2021	2,035.00
EFT87256	29.10.2021	Amgrow Pty Ltd (Nuturf)	Kta Golf Course - Redev Plan 1Tonne Prolific Blue NPK Fertiliser	2,865.50
EFT87257	29.10.2021	A Nesbit	2021 Cossack Art Sales - Artwork #4035	70.00
EFT87258	29.10.2021	Paramount Pictures Australia	REAP Movie Screenings	1,386.60
EFT87259	29.10.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	1,434.96
EFT87260	29.10.2021	Pilbara Steel Flashings Supplies	KLP - Steel For Gym Shelving	324.50
EFT87261	29.10.2021	Plus Architecture Western Australia Pty Ltd	Concept Design Lot 7018-7020 Sharpe Ave - Variation 03	18,874.35
EFT87262	29.10.2021	Humes Brick and Block (Holcim (Australia) Pty Ltd t/as)	Cancelled Payment	0.00
EFT87263	29.10.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings	929.40
EFT87264	29.10.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	11,726.01
EFT87265	29.10.2021	Shire Of Wyndham - East Kimberley	Certificates of Design Compliance for BA's	614.65
EFT87266	29.10.2021	The Walt Disney Company Pty Ltd	REAP Movie Screenings	192.01
EFT87267	29.10.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	184.80
EFT87268	29.10.2021	Turner Design	CofK - Design/Artwork Of A2 Maps - Walking and Jogging Routes	2,376.00
EFT87269	29.10.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Lazylands - Consultant Services September 2021, Coolawayah Rd Upgrade - Consultancy	24,891.90
EFT87270	29.10.2021	Emerge Associates (TTF The Reef Family Trust t/as)	P&G - City Centre Landscaping Stage 2 - Modify & Review Drawings	3,176.25
EFT87271	29.10.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,752.24
EFT87272	29.10.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,373.77
EFT87273	29.10.2021	West Australian Newspapers Limited	Advertising - Various	2,128.00
EFT87274	29.10.2021	Yurra Pty Ltd	Wickham & Surrounds - Parks & Gardens, Drainage, Median Strip Works	35,321.89

Chq/EFT	Date	Name	Description	Amount
EFT87275	29.10.2021	Active Discovery (Humphrey Group Australia)	KRMO Northern Play Space Design And Construct - Progress Claims	331,978.45
EFT87276	29.10.2021	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - Aug to Sept 2021	41,662.74
EFT87277	29.10.2021	Brida Pty Ltd	Litter Picking, Graffiti Removal & Sanitation - Labour Costs - Sept / Oct 2021	90,959.25
EFT87278	29.10.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Supply And Install Fitness Equipment - Tender 26-20/21	468,193.55
EFT87279	29.10.2021	Fabritecture Australia Pty Ltd	Dampier Foreshore Shade Structure - Repair of Cyclone Damien Damage PC #5	153,172.49
EFT87280	29.10.2021	Economic Development Australia Limited	ED - Event Hosting Licence Fee - NEDC 2023	66,000.00
EFT87281	29.10.2021	Department Of Fire And Emergency Services (ESL Payments)	2021/2022 ESL in relation to Local Government Owned Properties	50,501.71
EFT87282	29.10.2021	Technology One Limited	ERP - TechnologyOne OneCouncil SaaS AMS Implementation - Sept 2021	56,054.08
EFT87283	29.10.2021	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel To CofK Tanks	37,036.56
EFT87284	29.10.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power : Sept 2021 146.23 MWh	58,021.57
EFT87285	29.10.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	23,976.41
EFT87286	29.10.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	21,387.15
EFT87287	29.10.2021	City Of Karratha	ESL Levied in Error - A4591 49 Sholl Street	88.00
EFT87288	29.10.2021	Neverfail Springwater Pty Ltd - (906959169)	15L Spring Water Bottles - Refills	100.90
EFT87289	29.10.2021	Telstra Corporation Ltd	Telephone Usage Charges	458.59
EFT87290	29.10.2021	Water Corporation	Water Usage Charges - Various	15,276.29
EFT87291	29.10.2021	Horizon Power	Electricity Usage Charges - Various	212,371.06
EFT87292	29.10.2021	City Of Karratha	Payroll deductions	920.00
EFT87293	29.10.2021	City Of Karratha - Social Club	Payroll deductions	1,578.00
EFT87294	29.10.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT87295	29.10.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	336.70
EFT87296	29.10.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT87297	29.10.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT87298	29.10.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT87299	29.10.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT87300	29.10.2021	Maxxia Pty Ltd	Payroll deductions	66,383.18
EFT87301	29.10.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT87302	29.10.2021	J Patel (Mortgage Account)	Home Ownership Allowance	77.76
EFT87303	29.10.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT87304	29.10.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00

Chq/EFT	Date	Name	Description	Amount
EFT87305	01.11.2021	Australian Taxation Office	Payroll deductions	288,444.00
EFT87306	01.11.2021	Child Support Agency	Payroll deductions	516.65
EFT87307	02.11.2021	G Bailey	Sitting Fee - October 2021	2,931.50
EFT87308	02.11.2021	M Bertling	Sitting Fee - October 2021	2,931.50
EFT87309	02.11.2021	G Furlong	Sitting Fee - 18/10/2021 to 31/10/2021	1,349.30
EFT87310	02.11.2021	D Gillam	Sitting Fee - 18/10/2021 to 31/10/2021	1,349.30
EFT87311	02.11.2021	G Harris	Sitting Fee - October 2021	2,931.50
EFT87312	02.11.2021	P Long	Sitting Fee - October 2021	11,730.75
EFT87313	02.11.2021	T McNaught	Sitting Fee - 18/10/2021 to 31/10/2021	1,349.30
EFT87314	02.11.2021	P Miller	Sitting Fee - October 2021	2,931.50
EFT87315	02.11.2021	K Nunn	Sitting Fee - October 2021	4,801.33
EFT87316	02.11.2021	D Scott	Sitting Fee - October 2021	2,931.50
EFT87317	02.11.2021	J Waterstrom Muller	Sitting Fee - October 2021	2,931.50
EFT87318	04.11.2021	Norwest Sand & Gravel Pty Ltd	Hancock Way Subdivision - Masonry walls and fencing (including building licence application) - PC#4	565,672.25
EFT87319	05.11.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	1,443.87
EFT87320	05.11.2021	Dell Australia Pty Limited	ICT HW - Dell UltraSharp 49 Curved Monitor - U4919DW	2,057.00
EFT87321	05.11.2021	Hart Sport	WRP - Hart ChampBasketball Rings	316.00
EFT87322	05.11.2021	Hathaways Lubricants	Oils/Lubricants - Various	270.94
EFT87323	05.11.2021	Juluwarlu Group Aboriginal Corporation	Cancelled Payment	0.00
EFT87324	05.11.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	7 Mile Wst - Duragalplus RHS	2,185.81
EFT87325	05.11.2021	WALGA	Full Registration for Mayor Long attending Local Government Week 20-21/09/2021	1,530.00
EFT87326	05.11.2021	North West Realty	Rates refund for assessment A35009	1,827.85
EFT87327	05.11.2021	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	1,073.55
EFT87328	05.11.2021	Sealanes (1985) Pty Ltd	Café / Kiosk Restock Items - Various Locations	2,332.43
EFT87329	05.11.2021	Royal Life Saving Society WA Inc	WRP - Signage Upgrade Based On RLSSWA Recommendations, Lifeguard Qualls, Safety Signs	1,049.20
EFT87330	05.11.2021	TNT Express	Freight Charges - Various	241.15
EFT87331	05.11.2021	Truck Centre (WA) Pty Ltd	Plant Repairs / Parts - Various	1,776.90
EFT87332	05.11.2021	The Retic & Landscape Shop	Stock - Retic Parts (Various)	865.00
EFT87333	05.11.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 Flexi 5L	229.42
EFT87334	05.11.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	7,814.81
EFT87335	05.11.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	140.57
EFT87336	05.11.2021	Avdata Australia	Kta Airport - Data Reporting Services	1,654.35
EFT87337	05.11.2021	Airport Security Pty Ltd	Kta Airport - Aviation Security Identification Card	220.00
EFT87338	05.11.2021	Eurofins ARL Pty Ltd	Waste - Compost Quality Testing	2,098.80
EFT87339	05.11.2021	A. J Weatherburn & M. P Weatherburn TA Auscoinswest	KTVC - Souvenir Coins	379.50
EFT87340	05.11.2021	ATI Parts Australia	Plant Repairs / Parts - Various	352.14
EFT87341	05.11.2021	Allerding And Associates (Allplan Pty Ltd itf Allplan U/T t/as)	Strat Proj - State Administrative Tribunal Representation SAT Order DR 43/2021	8,232.51
EFT87342	05.11.2021	Agsight Pty Ltd	Waste - Solvita Compost Maturity Kit	390.35
EFT87343	05.11.2021	BOC Limited	KLP - Welding Supplies	704.78
EFT87344	05.11.2021	Bunzl Ltd	Stock - Toilet Paper, Airfreshner & Handsoap	930.65
EFT87345	05.11.2021	Bunnings Group Limited	Kta Library - Storage For LEGO Program	293.00

Chq/EFT	Date	Name	Description	Amount
EFT87346	05.11.2021	BC Lock & Key	Stock - R618 Padlock keyed to system, Key Cutting	2,007.72
EFT87347	05.11.2021	Beacon Equipment	Plant Repairs / Parts - Various	81.10
EFT87348	05.11.2021	BB Landscaping WA Pty Ltd	Staff Housing - Repair Reticulation System	275.00
EFT87349	05.11.2021	Karratha Caravans (formerly Battery World Karratha)	WRP - Battery & Charger	579.90
EFT87350	05.11.2021	Bookeasy Pty Ltd	KTVC - Bookeasy Service Fee July, Aug & Sep 2021	4,760.54
EFT87351	05.11.2021	BLB Creative (Sarah Roots)	TYS - Sept/Oct School Holidays - Skill Based Art Workshop	475.00
EFT87352	05.11.2021	Sea Soaring Marine (Wayne Baddock t/as)	Kta Library - Educational Youth Boat Skills and Safety Workshop	1,100.00
EFT87353	05.11.2021	Cable Chick (Vidorra Pty Ltd t/as)	Admin Office - Hi-Speed Cable	48.80
EFT87354	05.11.2021	Command IT Services	FBCC - Security Alarm Monitoring Monthly - October 2021	33.00
EFT87355	05.11.2021	CCA Productions (The Trustee For In Audio We Trust)	REAP - Overhead Microphone Stand	466.30
EFT87356	05.11.2021	Comtec Data Pty Ltd	WRP - Replace Faulty Gallagher Controller, Peps Pavilion - Repair Lenses to CCTV Cameras	5,209.73
EFT87357	05.11.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs / Parts - Various	5,781.33
EFT87358	05.11.2021	Card Access Services Pty Ltd	Long Vehicle Bay - Monthly Card Fees, Sep 2021	402.83
EFT87359	05.11.2021	Civil Survey Solutions Pty Ltd	HR - Autodesk - Mapping - Civil 3D Training	8,580.00
EFT87360	05.11.2021	George William Mark Chadwick	Research & Development of The City of Karratha Public Health Plan	5,898.00
EFT87361	05.11.2021	Dave's Transit Service	Eastern Corridor Youth Transport Program - September 2021	858.00
EFT87362	05.11.2021	Daysafe Training & Assessing	HR - Chief Fire Warden Training	920.00
EFT87363	05.11.2021	Daimler Trucks Perth	Plant Repairs / Parts - Various	104.49
EFT87364	05.11.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	360.10
EFT87365	05.11.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance Works (Various)	375.00
EFT87366	05.11.2021	E & MJ Rosher Pty Ltd	Plant Repairs / Parts - Various	19.13
EFT87367	05.11.2021	Parker Hannifin (Australia) Pty Ltd	Plant Repairs / Parts - Various	291.12
EFT87368	05.11.2021	Environex International Pty Ltd	Kta Airport - Chemicals for WWTP	3,942.40
EFT87369	05.11.2021	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Coolawanyah Rd & Seabrooke Cr - Backfill Potholes (HSVPP)	1,485.00
EFT87370	05.11.2021	EDJ Haulage & Mechanical	KLP - Transport Chlorine Gas Cylinder From Bishops Yard LIA to KLP And Return Empty Cylinder	429.00
EFT87371	05.11.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	403.34
EFT87372	05.11.2021	Fuel Fix Pty Ltd	Stores - Repair Bowser 2 Meter Reading	398.75
EFT87373	05.11.2021	Department Of Fire And Emergency Services (ESL Payments)	LG Owned Property - Omitted From Roll	267.81

Chq/EFT	Date	Name	Description	Amount
EFT87374	05.11.2021	Globe Australia Pty Ltd	Stock - Provoke Mouse Attractant	73.21
EFT87375	05.11.2021	Global Security Management (WA)	Security Patrols - October 2021 (Various)	1,752.84
EFT87376	05.11.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Bypass Lopper Deep Hook Cutting Head	201.69
EFT87377	05.11.2021	Gresley Abas Pty Ltd	RAC - Additional Works Related To 50c Hall Options Further Investigation	5,566.00
EFT87378	05.11.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,506.60
EFT87379	05.11.2021	Gino's Soft Serve (VSV Family Trust t/as)	TYS - Term 3, Friday Night Live - Gino Soft Serve	2,800.00
EFT87380	05.11.2021	Grace Information & Records Management (Grace Records Management (Aus	Cataloguing Storage Retrieval and Digitisation of Records - September 2021	7,902.38
EFT87381	05.11.2021	Galaxy 42 Pty Ltd	Consulting - ERP Project 1/9/2021 to 20/9/2021	3,146.00
EFT87382	05.11.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	1,202.42
EFT87383	05.11.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	TYS - Watertank Base For Outdoor Umbrella	473.90
EFT87384	05.11.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	36,307.70
EFT87385	05.11.2021	Karratha Signs	Comm Events - Christmas Light Competition - Banner Mesh	622.05
EFT87386	05.11.2021	James Bennett Pty Limited	Library - New Resources	190.31
EFT87387	05.11.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	1,392.50
EFT87388	05.11.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	ERP - Ezymount Flat Screen Tilt Wall Mount, Surge Protection Boards	511.47
EFT87389	05.11.2021	Karratha Glass Service	Plant Repairs / Parts - Various	517.00
EFT87390	05.11.2021	Keyspot Services	Trophies For Retiring Councillors	111.80
EFT87391	05.11.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	626.35
EFT87392	05.11.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	18,175.52
EFT87393	05.11.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Remove/Dispose of Abandoned Vehicles	693.00
EFT87394	05.11.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Remove/Dispose of Abandoned Vehicles	630.00
EFT87395	05.11.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Consultant Accommodation	756.00
EFT87396	05.11.2021	Kevecor Pty Ltd t/as AVS Northwest	Governance - Valuation for Lot 500 (55) Sholl Street Roebourne	1,870.00
EFT87397	05.11.2021	Sportsworld of WA (Kingsway Bay Pty Ltd ATF Sportsworld Unit Trust t/a	KLP - Merch Shop Supplies	938.30
EFT87398	05.11.2021	Leethall Constructions Pty Ltd	Footpaths & Crossover Works - Maintenance / New Kerb Installs (Various)	54,143.10
EFT87399	05.11.2021	S Kot	Reimb - Utility Allowances as per employment contract	159.87
EFT87400	05.11.2021	J Addison	Reimb Cancelled KTVC Tour	192.00
EFT87401	05.11.2021	T Buss	Security Subsidy Scheme Reimb	500.00
EFT87402	05.11.2021	Y Bell	Reimb Cancelled Aquarun 27/11/21	95.00

Chq/EFT	Date	Name	Description	Amount
EFT87403	05.11.2021	J Cruise	Security Subsidy Scheme Reimb	364.50
EFT87404	05.11.2021	L Cassin	Cancelled Swim Lessons KLP	150.00
EFT87405	05.11.2021	J Cooke	Refund Camping Fees - Incorrectly Charged During Off Season	32.00
EFT87406	05.11.2021	L Cunningham	Reimb Meet The Street Event	200.00
EFT87407	05.11.2021	D Dimech	Refund - Library Travellers Membership	50.00
EFT87408	05.11.2021	H Eaton	Reimb - Utility Allowances as per employment contract	380.14
EFT87409	05.11.2021	A Frik	Security Subsidy Scheme Reimb	499.00
EFT87410	05.11.2021	K Ford	White Card Reimb - Kalon Ford	89.00
EFT87411	05.11.2021	Housing Authority	Rates refund for assessment A56726	2,330.82
EFT87412	05.11.2021	K Hessova	Refund - Library Travellers Membership	100.00
EFT87413	05.11.2021	S Hart	Kt Airport - Refund Lost Ticket Fee	165.00
EFT87414	05.11.2021	S Havenaar	Kt Airport - Refund Lost Ticket Fee	165.00
EFT87415	05.11.2021	H Laciste	Security Subsidy Scheme Reimb	254.00
EFT87416	05.11.2021	B Levis	Security Subsidy Scheme Reimb	500.00
EFT87417	05.11.2021	A McDonald	Reimb - Utility Allowances as per employment contract	670.97
EFT87418	05.11.2021	A Minchin	Reimb - Utility Allowances as per employment contract	368.64
EFT87419	05.11.2021	A&R McKay	Reimb As Per Caretaker Agreement	1,785.86
EFT87420	05.11.2021	R Munday	Kt Airport - Refund Lost Ticket Fee	83.00
EFT87421	05.11.2021	P Martin	Infringement Paid Twice	200.00
EFT87422	05.11.2021	M Ninaus	Refund - Incorrect Swimming Lessons Booked	270.00
EFT87423	05.11.2021	M Parker	Security Subsidy Scheme Reimb	399.50
EFT87424	05.11.2021	S Peterson	Gym Membership Refund, Overcharge	180.00
EFT87425	05.11.2021	A Pannifex	Refund Camping Fees - Incorrectly Charged During Off Season	80.00
EFT87426	05.11.2021	J Patel	Reimb Light Token - J Patel	46.00
EFT87427	05.11.2021	L Sorrell	WALGA Aboriginal Forum Course - Liam Sorrell	146.69
EFT87428	05.11.2021	South Hedland Primary School	Cancelled Booking Due To Other Camp Commitments	272.50
EFT87429	05.11.2021	B Scallan	Reimb Cancelled KTVC Tour	440.00
EFT87430	05.11.2021	A Schultz	Reimb Play Program Membership	412.05
EFT87431	05.11.2021	A Wear	Reimb - Utility Allowances as per employment contract	291.34
EFT87432	05.11.2021	Archipelago Adventures Pty Ltd	KTVC Tours - Sept 2021	10,800.00
EFT87433	05.11.2021	Donna Cucel T/as Destined Feather	KTVC Sales - June to Aug 2021	3,676.50
EFT87434	05.11.2021	Pilbaralife Prints (Brooke Dawe t/as)	KTVC Sales - Aug/Sept 2021	106.25
EFT87435	05.11.2021	Electric Images Australia (Gavin Lee Canning)	KTVC Sales - March/April & Aug/Sept 2021	450.50
EFT87436	05.11.2021	Nancy Gillespie	KTVC Sales - Sept 2021	45.05
EFT87437	05.11.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Sales - Oct 2021	325.00
EFT87438	05.11.2021	Harrison Elissa (t/as Red Earth Soaps)	KTVC Sales - Oct 2021	174.00
EFT87439	05.11.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - October 2021	819.74
EFT87440	05.11.2021	Karratha Kite School (C Fremion & J.T Hall t/as)	KTVC Sales - 25/09/21	610.00
EFT87441	05.11.2021	Nauman Nicola t/as Evening Glow Candles	KTVC Sales - Sept 2021	93.50
EFT87442	05.11.2021	Karratha First National Real Estate	The Quarter Common Ares - Strata Levies - 01/09/21 - 30/11/21	47,586.60

Chq/EFT	Date	Name	Description	Amount
EFT87443	05.11.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	2,110.10
EFT87444	05.11.2021	Horizon Power	Electricity Usage Charges - Various	16,056.83
EFT87445	05.11.2021	Elgas Ltd	Staff Housing - Annual Service Fee 2021	94.60
EFT87446	05.11.2021	Grace Removals Group	HR - Uplift and Relocation for new Staff	3,821.60
EFT87447	05.11.2021	Optus Billing Services Pty Ltd	KLP - Emergency Lift Phone Charges, Sept 2021	20.00
EFT87448	05.11.2021	OneMusic Australia	REAP - One Music Cinema Licensing- Quarterly Billing 01/07/21 - 30/09/21	313.97
EFT87449	05.11.2021	Humes Brick and Block (Holcim (Australia) Pty Ltd t/as)	Drainage - Headwall to suit 450mm Pipe	6,754.00
EFT87450	05.11.2021	Horizon Power	Electricity Usage Charges - Various	5,164.96
EFT87451	05.11.2021	Water Corporation	Water Usage Charges - Various	19,868.89
EFT87452	05.11.2021	Water Corporation	Water Usage Charges - Various	39,302.12
EFT87453	05.11.2021	Water Corporation	Water Usage Charges - Various	9,928.37
EFT87454	05.11.2021	Yurra Pty Ltd	Roundabout - Landscape Construction Works	121,666.35
EFT87455	05.11.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	57,815.80
EFT87456	05.11.2021	MSS Security Pty Limited	Airport Security Screening and Front of House Services - Sept 2021	200,769.60
EFT87457	05.11.2021	North West Tree Services	Point Samson FS - Removal Of Tamarisk Trees - Stage 1, Various Tree Works around City	127,240.19
EFT87458	05.11.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	P&G - Bulgarra Oval Set Services Vertimowing, KLP Oval - Aeration & Coring	93,948.47
EFT87459	05.11.2021	Marpoll Pty Ltd t/as Lifrite Hire & Sales	Plant Repairs / Parts - Various	335.95
EFT87460	05.11.2021	Mak Industrial Water Solutions Pty Ltd	KLP - Oval Repairs To Tank 1	9,196.00
EFT87461	05.11.2021	Madken Holdings Pty Ltd (t/a Washroom Accessories)	Tambrey Oval - Sanitary Napkin Disposal Bin 4L	318.60
EFT87462	05.11.2021	H Massara	HR - Reimb Sprint 24 Release Kit	59.27
EFT87463	05.11.2021	B Mullane	Reim Lifeguard Course 08/10/21	268.59
EFT87464	05.11.2021	Maslow Entertainment Pty Ltd	REAP Movie Screening - Ride the Eagle 03.10.21	330.00
EFT87465	05.11.2021	NBS Signmakers	Signs & Posts - Various Locations	1,271.38
EFT87466	05.11.2021	North West Occupational Hygiene	Pavilions - Asbestos Survey and Inspections	4,950.00
EFT87467	05.11.2021	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170 (1000L CRS)	1,427.80
EFT87468	05.11.2021	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	859.06
EFT87469	05.11.2021	The Paper Company Of Australia Pty Ltd	Stock - A3 Paper 80gsm Pure White (Box/3)	679.14
EFT87470	05.11.2021	North Regional Tafe	HR - Diploma Of Project Management	83.25
EFT87471	05.11.2021	Pilbara First Aid	HR - Provide First Aid Training for Staff	970.00
EFT87472	05.11.2021	Prompt Contracting And Fencing Pty Ltd	P&G - Repair Damaged Chain Wire Fencing At Roebourne Oval	1,155.00
EFT87473	05.11.2021	J Penipe	Roebourne School Oval & TBW - July School Holidays Event Videographer/Photographer	1,980.00
EFT87474	05.11.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Repairs / Parts - Various	521.91
EFT87475	05.11.2021	Red Dot Stores	TYS - Sept/Oct School Holidays Program Supplies	235.98
EFT87476	05.11.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings - Oct 2021	168.38

Chq/EFT	Date	Name	Description	Amount
EFT87477	05.11.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	5,051.54
EFT87478	05.11.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	773.30
EFT87479	05.11.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow	4,280.20
EFT87480	05.11.2021	Statewide Bearings	Plant Repairs / Parts - Various	306.61
EFT87481	05.11.2021	Kmart Karratha	TYS - Friday Night Live - Talent Show Decorations, HR - Storage Containers, AD&E - Certificate Frames	725.00
EFT87482	05.11.2021	Karratha State Emergency Service	Kta SES - Quarter 1 Payment Operational Purposes 1/7/21 - 30/9/21	4,369.13
EFT87483	05.11.2021	Speedo Australia Pty Ltd	KLP - Top Up Of Speedo Products	712.80
EFT87484	05.11.2021	Sigma Chemicals	Stock - Dense Soda Ash	1,608.20
EFT87485	05.11.2021	Broometown Holdings T/a Subway Karratha	Disability Incl Proj - Catering for Workshop 25/08/2021	145.00
EFT87486	05.11.2021	Sodexo	Staff Housing (Wickham) Rent 16/10/2021 - 15/11/2021	1,303.57
EFT87487	05.11.2021	Pilbara Site Pics (TTF Bertling Family Trust)	Photography/Videography Service - Install And Official Opening Of The Water Tank Public Art Project.	6,160.00
EFT87488	05.11.2021	Designa Sabar Pty Ltd	Car Park Preventative Maintenance - Oct 2021	2,790.28
EFT87489	05.11.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	58.87
EFT87490	05.11.2021	Lowe's Piano and Organ Tuning and Repairs (SF Flower & LJ Lowe t/as)	REAP - Pianos Tuning (foyer and stage)	682.00
EFT87491	05.11.2021	A Singh	Rates refund for assessment A78825	656.92
EFT87492	05.11.2021	T-Quip	Plant Repairs / Parts - Various	286.75
EFT87493	05.11.2021	The Walt Disney Company Pty Ltd	REAP Movie Screenings	547.95
EFT87494	05.11.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	184.80
EFT87495	05.11.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Kta Hillview & Balmoral Rd - Cons Services To July 2021 - Road Lighting Landscape & Irrigation Design	9,857.93
EFT87496	05.11.2021	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	7 Mile - Road Maintenance, Ops Centre - Patch/Paint Wall	13,398.00
EFT87497	05.11.2021	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Masterplan - Tourist Park Site Alternatives Pre-Concept Planning	16,511.00
EFT87498	05.11.2021	Troy's Tyres 2 You	Plant Repairs / Parts - Various	204.00
EFT87499	05.11.2021	Tint A Car Karratha (Tinting Worldwide)	Plant - Window Tint Drivers Door	300.00
EFT87500	05.11.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs / Parts - Various	745.00
EFT87501	05.11.2021	Lime Intelligence Pty Ltd	Kta Airport - Monthly Subscription Fee - Oct 2021	2,475.00
EFT87502	05.11.2021	E Smeathers	Sitting Fee - to 16th October 2021	1,614.33
EFT87503	05.11.2021	J Armstrong	Sitting Fee - to 16th October 2021	1,614.33
EFT87504	05.11.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAP - 3 Day Cool Room Hire 15/10/21- 18/10/21	973.50
EFT87505	05.11.2021	Vanguard Press	HR - Timecards x 5000	1,314.50
EFT87506	05.11.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	364.54
EFT87507	05.11.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	1,123.79

Chq/EFT	Date	Name	Description	Amount
EFT87508	05.11.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	907.93
EFT87509	05.11.2021	WA Billboards	Airport - 2021/2022 - FIDs System and Access Charges for Rapidsuitecloud Sept/Oct 2021	4,691.50
EFT87510	05.11.2021	Warp Training Australia Pty Ltd	HR - Basic Traffic Worksite Management & Control Onsite	4,688.76
EFT87511	05.11.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Dampier Pavilion Remedial Works - Final Retention Claim	3,564.79
EFT87512	05.11.2021	WA Hardwood Floors Pty Ltd	KLP - Buff and Recoat Indoor Courts Flooring	93,654.00
EFT87513	05.11.2021	Norwest Sand & Gravel Pty Ltd	Plant Hire Charges - Various Projects/Works	21,742.88
EFT87514	05.11.2021	Poinciana Nursery	P&G - Nickol / Nickol West - Open Areas Slashing Set Services, Delivery of Mulch for Wickham Entry	20,823.40
EFT87515	05.11.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	37,540.61
EFT87516	05.11.2021	Coates Hire Operations	Plant Hire Charges - Various Projects/Works	3,843.18
EFT87517	05.11.2021	Dampier Plumbing & Gas (tff DPG Trust)	Cancelled Payment	0.00
EFT87518	05.11.2021	Dyenanamic Sublimation WA Pty Ltd	Uniforms - Polos Stock	4,103.00
EFT87519	05.11.2021	Handy Hands Pty Ltd	Kta Library - Indoor Plants	105.00
EFT87520	05.11.2021	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	904.50
EFT87521	05.11.2021	Nielsen Liquid Waste Services Pty Ltd	KLP - August 2021 - Grease Trap Waste Removal.	659.00
EFT87522	05.11.2021	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations and Management - Sept 2021	2,750.00
EFT87523	05.11.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	5,972.19
EFT87524	05.11.2021	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	14,834.71
EFT87525	05.11.2021	Juluwarlu Group Aboriginal Corporation	Ganallii Centre Service Agreement - Tourism Information Services 2021/22 (Oct Nov Dec)	33,000.00
EFT87526	12.11.2021	Glidepath Australia Pty Ltd	Airport - Baggage Handling System Replacement Claim #1 (RFT 15-20/21)	167,302.52
EFT87527	12.11.2021	Pilbara Universities Centre Inc	Contributions - PUC 3rd (last) Payment As Per Funding Agreement	165,000.00
EFT87528	12.11.2021	Hunt Architects (Hunt Architects Pty Ltd tff Hunt Architects Unit Tru	KRMO Redev - Detailed Design Documentation - Change and Club Rooms	105,935.50
EFT87529	12.11.2021	North West Tree Services	Annual Tree Pruning Program - Preventative Cyclone Works (Kta Damp Wick Roeb PS)	73,652.21
EFT87530	12.11.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Course - Set Services As Per Work Schedule - October 21	59,564.40
EFT87531	12.11.2021	Blue Hat Cleaning Services T/as Dame! Cleaning Services	Cleaning Services - Various Sites	152,516.53
EFT87532	12.11.2021	Construction Training Fund (CTF)	CTF Receipts - July 2021 to Sept 2021	28,337.20
EFT87533	12.11.2021	Jupps Floorcoverings Karratha Pty Ltd	Kta Library - Playmats For Children's Area	100.00
EFT87534	12.11.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	66.09
EFT87535	12.11.2021	Dell Australia Pty Limited	ERP Dev - Dell 24 Monitor for Video-Conference	2,499.20
EFT87536	12.11.2021	Hathaways Lubricants	Oils/Lubricants - Various	2,273.10
EFT87537	12.11.2021	Host Corporation Pty Ltd t/a Host Direct	REAP - Glassware Champagne Flutes	777.48

Chq/EFT	Date	Name	Description	Amount
EFT87538	12.11.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Try Local Voucher - Rewards & Recognition Winners	400.00
EFT87539	12.11.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Staff Housing - Yard Maintenance	305.00
EFT87540	12.11.2021	St John Ambulance - Karratha	Stock - First Aid Supplies	29.25
EFT87541	12.11.2021	K Farrell	CA Membership Prorata From 24/08/21	641.60
EFT87542	12.11.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,180.71
EFT87543	12.11.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	508.38
EFT87544	12.11.2021	Onyx Group WA Pty Ltd	Catering for October Council Briefing 20/10/2021	450.00
EFT87545	12.11.2021	Advam Pty Ltd	Kta Airport - Support Fee Nov 2021 and Transaction Fee Oct 2021	672.41
EFT87546	12.11.2021	ATI Parts Australia	Plant Repairs / Parts - Various	1,177.58
EFT87547	12.11.2021	The Trustee for Moses Family Trust ATF Australian Parking Consultants	Kta Airport - Car Park Access Control System Review	8,415.00
EFT87548	12.11.2021	BC Lock & Key	KLP - Supply Deadlocks Keyed To The R618 System, Supply Sports Ground Padlocks	719.68
EFT87549	12.11.2021	BB Landscaping WA Pty Ltd	Staff Housing - Rectify Retic Issue	302.50
EFT87550	12.11.2021	Blue Diamond Machinery Pty Ltd	Plant - 22 KVA Diesel Generator Long Range Perkins 415V - GEN22PTL	17,600.00
EFT87551	12.11.2021	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Restock Items - Various Locations	1,977.32
EFT87552	12.11.2021	Cummins South Pacific Pty Ltd	Plant Repairs / Parts - Various	70.59
EFT87553	12.11.2021	Chamber Of Commerce And Industry Of Western Australia Limited	State Industrial Relations System Customised Training for HR 10/08/21	4,620.00
EFT87554	12.11.2021	Truis Pty Ltd	ICT NW & Comms - HP 20 Port Gigabit / 2 Port SFP/ V2 ZL Module	2,189.00
EFT87555	12.11.2021	Command IT Services	Security Alarm Monitoring Monthly - Nov 2021	198.00
EFT87556	12.11.2021	Comtec Data Pty Ltd	ICT Prof Serv - Relocate Titan SW To New PC at KLP, REAP - Ethernet network cable	2,369.62
EFT87557	12.11.2021	Cushway Blackford & Associates Pty Ltd	Kta Airport - Chiller One Replacement Prep of Design Docs	4,400.00
EFT87558	12.11.2021	Computers Now Pty Ltd	Roeb/Wick District SES - HP 440 G8 I5-1135G7 16GB 512GB SSD 14 HD WL BT WIN10 PRO	8,702.19
EFT87559	12.11.2021	WANO (Specialist Wholesalers Pty Ltd t/as)	Plant Repairs / Parts - Various	422.48
EFT87560	12.11.2021	Christmas Concepts Australia Pty Ltd t/as Commercial Christmas Service	Arts Dev - Christmas Decorations 2021 SACLW	15,873.00
EFT87561	12.11.2021	Data#3 Limited	IT Hardware Refresh - 75 Dell PC's / 6 Workstation Option #1 / 60 Monitors	99,624.00
EFT87562	12.11.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	1,136.80
EFT87563	12.11.2021	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Mapping Updates - Cadastral Boundaries	189.20

Chq/EFT	Date	Name	Description	Amount
EFT87564	12.11.2021	Datacom Systems (AU) Pty Ltd	ICT SW - Adobe Acrobat Pro DC for Enterprise Gov Lvl 3	32,394.98
EFT87565	12.11.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance Works	150.00
EFT87566	12.11.2021	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Coolawanyah Rd Redev - Locate and Pothole 10 Locations	1,039.50
EFT87567	12.11.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	465.70
EFT87568	12.11.2021	Fuel Fix Pty Ltd	7 Mile Wst - Hydrocarbons Technician Labour	319.00
EFT87569	12.11.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Plumbers Shovel Long Handle	122.36
EFT87570	12.11.2021	Greentree Bithuwarnda Fencing & Civil	Pt Samson Foreshore - Dune Fencing Install, Northern End	27,959.80
EFT87571	12.11.2021	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges - Various	1,179.62
EFT87572	12.11.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	1,061.10
EFT87573	12.11.2021	Hesperian Press	Kta Libr - New Resources For Local History Collection	196.10
EFT87574	12.11.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	349.25
EFT87575	12.11.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Plant&Equip - Samsung Xcover Pro Black 64GB - Roebourne District SES	1,039.00
EFT87576	12.11.2021	International Speakers Group Pty Ltd	Comm Club Dev - 2021 Annual Community Sports Awards	6,606.60
EFT87577	12.11.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	2,183.50
EFT87578	12.11.2021	Karratha Signs	Plant - Print Cut 'City Of Karratha' Logos To Toyota Corolla Front Doors.	102.30
EFT87579	12.11.2021	James Bennett Pty Limited	Library - New Resources	506.57
EFT87580	12.11.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	4,744.70
EFT87581	12.11.2021	Karratha Smash Repairs	Plant Repairs / Parts - Various	300.00
EFT87582	12.11.2021	Keyspot Services	Community Sports Awards 2021 - Engraving Perpetual Shields	110.00
EFT87583	12.11.2021	Karratha Fluid Power	Plant Repairs / Parts - Various	427.15
EFT87584	12.11.2021	Karratha Shooting Supplies	KTA Airport - Firearms Awareness Cert	30.00
EFT87585	12.11.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	320.08
EFT87586	12.11.2021	Sonic Healthplus Pty Ltd	Vaccinations - Hep A & B (Various Staff)	631.40
EFT87587	12.11.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	9,662.72
EFT87588	12.11.2021	Karratha Cleaning Pty Ltd	Cleaning Services - Various Sites	36,501.96
EFT87589	12.11.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Collect Vandalised Vehicles - Transport to KPP Yard	794.20
EFT87590	12.11.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Consultant Accom	567.00
EFT87591	12.11.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Maint Service Agreement CBS X-ray Equipment Oct 2021	6,028.00

Chq/EFT	Date	Name	Description	Amount
EFT87592	12.11.2021	Marketforce	Advertising - Various	388.92
EFT87593	12.11.2021	Modus Compliance Pty Ltd	Contract Building Surveying Services - July 2021	1,655.50
EFT87594	12.11.2021	Maslow Entertainment Pty Ltd	REAP Movie Screening - Ride the Eagle 19/10/21	31.20
EFT87595	12.11.2021	NBS Signmakers	Signs & Posts - Various Locations	1,479.61
EFT87596	12.11.2021	NW Communications & IT Specialists	Kta Airport - Repair Short-Term Left-Hand Exit Loop	359.70
EFT87597	12.11.2021	Narrak Emergency Management Solutions Pty Ltd T/A Apex Governance Risk	KTA Airport - Year 1 Full Emergency Exercise	8,400.00
EFT87598	12.11.2021	Nickol Bay Speedway Club	2020/21 Large Community Grant Scheme - 30% Progress	10,000.00
EFT87599	12.11.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	908.60
EFT87600	12.11.2021	Hanson Construction Materials Pty Ltd	Dampier Drainage Scheme - Stabilised Sand to Irwin Crescent Dampier	2,809.29
EFT87601	12.11.2021	Pilbara Distributors Pty Ltd	Stock - Jet Safe Machine Dishwashing Liquid	122.95
EFT87602	12.11.2021	Pirtek Karratha (Pirkar Pty Ltd t/as_	Plant Repairs / Parts - Various	1,915.00
EFT87603	12.11.2021	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	977.63
EFT87604	12.11.2021	Pilbara First Aid	HR - Provide First Aid Training for Staff	160.00
EFT87605	12.11.2021	Pilbara Bakehouse	Community Sports Awards 2021 - Catering	3,750.00
EFT87606	12.11.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs / Parts - Various	1,067.00
EFT87607	12.11.2021	Red Earth Flowers	REAP - Citizenship Ceremony, October 2021	400.00
EFT87608	12.11.2021	Red West Pty Ltd T/a Red Dog Tools	Minor Tools & Equip Replacement - 13PC Screwdriver Set Torquemaster	2,026.45
EFT87609	12.11.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	804.20
EFT87610	12.11.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	3,806.99
EFT87611	12.11.2021	Reverberate Consulting Pty Ltd	Walkington Circle Childcare - Acoustic reporting consultation - SAT21001	2,640.00
EFT87612	12.11.2021	Statewide Bearings	Plant Repairs / Parts - Various	53.27
EFT87613	12.11.2021	Kmart Karratha	IPC - Socks Stock for Onsale	190.00
EFT87614	12.11.2021	Brady Australia Pty Ltd t/as Seton Australia	Wick Library - Trolley	308.00
EFT87615	12.11.2021	Securepay Pty Ltd	REAP - Ticketing Payment Gateway Processing Fees For Internet Payments October 2021	133.66
EFT87616	12.11.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	1,680.75
EFT87617	12.11.2021	Sanity Music Stores Pty Ltd	Library - New Resources	847.85
EFT87618	12.11.2021	Site Environmental And Remediation Services (WA) Pty Ltd (SERS)	Cancelled Payment	0.00
EFT87619	12.11.2021	South Metropolitan Tafe	HR - TAFE Course Fees	377.33
EFT87620	12.11.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton & new dispensers	2,516.80
EFT87621	12.11.2021	Tourism Council Western Australia	Gala Ticket for Mayor attending the 2021 Perth Airport WA Tourism Awards	399.00
EFT87622	12.11.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	704.92
EFT87623	12.11.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	1,417.90
EFT87624	12.11.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,141.52

Chq/EFT	Date	Name	Description	Amount
EFT87625	12.11.2021	Wren Oil	WTS - Admin & Compliance Fee	16.50
EFT87626	12.11.2021	WA Billboards	Kta Airport - FIDS System Access Charge For Rapidsuitecloud - Nov 2021	2,345.75
EFT87627	12.11.2021	Woodside Energy Limited	Rates refund for assessment A57992	10,571.53
EFT87628	12.11.2021	M Cassidy	Rates Refund - Overpaid Rates on A28981	515.22
EFT87629	12.11.2021	J Dinglasan	Rates refund for assessment A34427	28.00
EFT87630	12.11.2021	R Fernandez	Cancelled Payment	0.00
EFT87631	12.11.2021	A George	Rates refund for assessment A54025	143.01
EFT87632	12.11.2021	D Garstone	Security Subsidy Scheme Reimb	399.50
EFT87633	12.11.2021	S Henderson	Security Subsidy Scheme Reimb	1,000.00
EFT87634	12.11.2021	Hamersley Iron Pty Ltd (Strategic Assets)	Rates refund for assessments	14,007.47
EFT87635	12.11.2021	Parcel Property Pty Ltd	Rates Refund for Assessment A90164	2,878.72
EFT87636	12.11.2021	M Regan	Security Subsidy Scheme Reimb	500.00
EFT87637	12.11.2021	E Smith	Kt Airport - Refund Lost Ticket Fee	159.00
EFT87638	12.11.2021	D Thompson	Rates refund for assessment A15011	28.00
EFT87639	12.11.2021	J Twiggs	HR - AustSwim Licence Renewal	255.00
EFT87640	12.11.2021	S Wachter	Reimb Travel Exp - Geraldton Landfill Tour	159.24
EFT87641	12.11.2021	B Wall	Refund - Nomination Deposit for 2021 Election	80.00
EFT87642	12.11.2021	C Walker	Cancelled Payment	0.00
EFT87643	12.11.2021	A Williams	Refund - Family Library Travellers Membership	100.00
EFT87644	12.11.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	Arts Dev - Vest Horizon Opening Night Catering	400.00
EFT87645	12.11.2021	Norwest Sand & Gravel Pty Ltd	Kta Golf Course Redev - Front 9 Greens 4 6 and 8 Top Soil	19,354.50
EFT87646	12.11.2021	Poinciana Nursery	P&G - Baynton Rough Terrain/Drains Slashing	24,102.13
EFT87647	12.11.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Services - Various	1,031.25
EFT87648	12.11.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	13,861.99
EFT87649	12.11.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	4,667.02
EFT87650	12.11.2021	Nielsen Liquid Waste Services Pty Ltd	Roeb Dump Point - Sullage Facility Pump-Out	1,074.00
EFT87651	12.11.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	2,362.75
EFT87652	12.11.2021	Wormald Australia Pty Ltd	Cancelled Payment	0.00
EFT87653	12.11.2021	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	5,895.88
EFT87654	12.11.2021	Cleanaway Pty Ltd	Waste Collection Services - Various	1,429.11
EFT87655	12.11.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	9,457.77
EFT87656	12.11.2021	Foxtel For Business	WRP - Business Premium Core Channels - Nov 2021	155.00
EFT87657	12.11.2021	Grace Removals Group	HR - Uplift and Relocation for new Staff	5,409.77
EFT87658	12.11.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Spring Water Bottles - Refills	49.25
EFT87659	12.11.2021	Horizon Power	Electricity Usage Charges - Various	144,426.55
EFT87660	12.11.2021	Horizon Power	Electricity Usage Charges - Various	6,287.00
EFT87661	12.11.2021	Water Corporation	Water Usage Charges - Various	21,060.06
EFT87662	12.11.2021	C Walker	Refund - Nomination Deposit for 2019 Election	80.00
EFT87663	11.11.2021	City Of Karratha	Payroll deductions	1,146.65
EFT87664	11.11.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT87665	11.11.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00

Chq/EFT	Date	Name	Description	Amount
EFT87666	11.11.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT87667	11.11.2021	S Kot (Mortgage Account)	Home Ownership Allowance	628.14
EFT87668	11.11.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT87669	11.11.2021	Maxxia Pty Ltd	Payroll deductions	59,829.09
EFT87670	11.11.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT87671	11.11.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT87672	11.11.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT87673	17.11.2021	Australian Taxation Office	Payroll deductions	278,498.00
EFT87674	17.11.2021	Child Support Agency	Payroll deductions	1,050.77
EFT87675	12.11.2021	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs for Rates	1,292.50
EFT87676	12.11.2021	Site Environmental And Remediation Services (WA) Pty Ltd (SERS)	KRMO - Environmental Services And Soil Sample Analysis	10,917.50
EFT87677	12.11.2021	Wormald Australia Pty Ltd	KLP - Investigate Loop Fault On Fire Panel	242.00
EFT87678	19.11.2021	Dropbox International Unlimited Company	Dropbox Advanced User Licence 05/10/2021 - 04/10/2022	8,400.00
EFT87679	19.11.2021	Active Discovery (Humphrey Group Australia)	KRMO - 20/21 Northern Play Space Design And Construct.	154,263.58
EFT87680	19.11.2021	T C Waste (WA) Pty Ltd t/as D & M Waste Management	Pre-Cyclone Green Waste Verge Collection - 11/10/21 - 16/10/21	61,781.34
EFT87681	19.11.2021	Leethall Constructions Pty Ltd	Footpaths & Crossover Works - Maintenance / New Kerb Installs (Various)	85,855.94
EFT87682	19.11.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power : Oct 2021 155.14 Mwh	61,918.78
EFT87683	19.11.2021	Karratha Contracting Pty Ltd	Kta Airport - RFT 27-20/21 - Landscaping Statement	180,390.49
EFT87684	19.11.2021	Independent Fuel Solutions Pty Ltd	Stock - Supply & Deliver Bulk Fuel to City Tanks	49,973.44
EFT87685	19.11.2021	GBSC Yurra Pty Ltd	City Housing - Construction of 9 Houses Progress Claim #6	301,392.63
EFT87686	19.11.2021	Australia Post	Postage Charges - Oct 2021	2,330.97
EFT87687	19.11.2021	Aerodrome Management Services Pty Ltd (AMS)	Kta Airport - Independent Security Audit And TSP Review	12,542.20
EFT87688	19.11.2021	Construction Training Fund (CTF)	CTF Receipts - Oct 2021	7,991.89
EFT87689	19.11.2021	Winc Australia Pty Limited	Photocopy / Printer Charges - Various Locations	226.20
EFT87690	19.11.2021	Signature Music Pty Ltd	Comm Club Dev - Lighting For Community Sports Awards 2021	507.10
EFT87691	19.11.2021	Hathaways Lubricants	Oils/Lubricants - Various	1,034.28
EFT87692	19.11.2021	Juluwarlu Group Aboriginal Corporation	Kta Library - Gregory's Gorge Exploring Yindjibarndi Country Yindjibarndi Fauna & Know The Song	217.25
EFT87693	19.11.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Comm Club Dev - Try Local Vouchers - Pilbara Regional Sports Awards 2021	400.00
EFT87694	19.11.2021	Karratha Community House	Large Comm Grant Schm 2021/2022 'Platform To Success' 50% Upfront	7,271.55
EFT87695	19.11.2021	Les Mills Aerobics Australia	KLP / WRP - Licence Fees For Group Fitness Classes - Nov 2021	2,222.64

Chq/EFT	Date	Name	Description	Amount
EFT87696	19.11.2021	Leisure Institute Of WA Aquatics (Inc)	HR - LIWA Licence Renewal for Staff member	132.00
EFT87697	19.11.2021	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	212.50
EFT87698	19.11.2021	Ray White Real Estate Karratha	ERP Office Space - Rent/Levies/Fees	2,942.50
EFT87699	19.11.2021	Letanika Pty Ltd T/as Signswest	Kta Airport - Aviation Transport Security Signage, WRP - Pool Signage	4,184.40
EFT87700	19.11.2021	Sealanes (1985) Pty Ltd	Café / Kiosk Restock Items - Various Locations	1,078.56
EFT87701	19.11.2021	Royal Life Saving Society WA Inc	Gov - Call Centre Services Oct 2021	1,234.81
EFT87702	19.11.2021	GTEC	Kta Airport - 2021 Annual Technical Inspection & Report (Pavement & Drainage)	6,250.00
EFT87703	19.11.2021	Helloworld Travel Karratha	Return Flights for Consultants	1,723.00
EFT87704	19.11.2021	TNT Express	Freight Charges - Various	300.75
EFT87705	19.11.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,212.00
EFT87706	19.11.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,062.34
EFT87707	19.11.2021	A Noble & Son Ltd - Wa Division	Workshop - Quarterly Inspection On Lifting And Rigging Equipment	429.07
EFT87708	19.11.2021	Airport Lighting Specialists Pty Ltd	Kta Airport - Replacement Aerodrome Frequency Response Unit + Pilot Activated Lighting	7,722.00
EFT87709	19.11.2021	Onyx Group WA Pty Ltd	Catering Council Meeting - 25/10/21	450.00
EFT87710	19.11.2021	Airport Security Pty Ltd	KTA Airport - Aviation Security ID Card	220.00
EFT87711	19.11.2021	Eurofins ARL Pty Ltd	7 Mile Wst - Garden Organics Contaminants Testing, WWTP - Quality Testing	2,549.80
EFT87712	19.11.2021	Civica Pty Ltd	Renewal - Year 3 of 3 (01/12/2021 to 30/11/2022)	40,467.90
EFT87713	19.11.2021	Aquatic Services WA Pty Ltd	KLP - Pool Cleaner Repairs - Dolphin 2x2	7,008.10
EFT87714	19.11.2021	Area Safe Products Pty Ltd	REAP - Wheelie Bin Covers Black	1,514.70
EFT87715	19.11.2021	ATI Parts Australia	Plant Repairs / Parts - Various	821.78
EFT87716	19.11.2021	Bunnings Group Limited	TYS - Furniture For Sitting Area Compost Tumbler And Accessories	1,997.19
EFT87717	19.11.2021	BC Lock & Key	Millars Well Pav - Lock For Entry Door - Kevin Richards Memorial Oval Pav	156.20
EFT87718	19.11.2021	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - October 2021	12,100.50
EFT87719	19.11.2021	Paola Burgon T/as In Kupcakes	Custom Made Cookies For YAG Awards	110.00
EFT87720	19.11.2021	Bladon WA Pty Ltd	HR Uniforms - Polos Stock	4,737.92
EFT87721	19.11.2021	Poinciana Nursery	P&G Watering Services - Maitland Lookout, Oct 2021	22,918.20
EFT87722	19.11.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	5,556.98
EFT87723	19.11.2021	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	3,291.20
EFT87724	19.11.2021	Manning Pavement Services Pty Ltd t/as Karratha Asphalt	Road Maint Works - Dampier Road Section	39,295.19
EFT87725	19.11.2021	MSS Security Pty Limited	Cancelled Payment	0.00
EFT87726	19.11.2021	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations and Management - Oct 2021	2,750.00
EFT87727	19.11.2021	Turf Guru Landscapes Pty Ltd	Tambrey Park - Irrigation upgrade to all Turf Areas	33,880.00

Chq/EFT	Date	Name	Description	Amount
EFT87728	22.11.2021	Challenge Chemicals Australia	Stock - Algae Clean (25L)	2,196.48
EFT87729	22.11.2021	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Restock Items - Various Locations	576.94
EFT87730	22.11.2021	Cabcharge Australia Pty Ltd	Cab Charge - October 2021	278.98
EFT87731	22.11.2021	Comtec Data Pty Ltd	WCH - Repair Alarm Key Pad In Foyer	836.00
EFT87732	22.11.2021	Clayton Utz	Legal Services - Dispute matters	18,695.05
EFT87733	22.11.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	833.40
EFT87734	22.11.2021	Department of Water and Environmental Regulation	Kta Airport - Annual Kta Airport Licence L8773/2021-2022	960.82
EFT87735	22.11.2021	Peter Dhu (Corporate Communication Experts)	HR - Communication Skills Workshop	4,455.00
EFT87736	22.11.2021	Daisy Productions (Penelope Jane Shaw t/as)	REAP - Festive Frolics - 50% first payment	4,875.00
EFT87737	22.11.2021	Extreme Marquees	Cancelled Payment	0.00
EFT87738	22.11.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	791.76
EFT87739	22.11.2021	Fire Design Solutions Pty Ltd	KRMO - Fire Safety Engineering Report For Clubhouse	5,500.00
EFT87740	22.11.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Gym Equipment (Various)	3,514.50
EFT87741	22.11.2021	Global Security Management (WA)	Nightly Security Patrols - October 2021	3,322.23
EFT87742	22.11.2021	Access Office Industries (Global (WA) Pty Ltd)	REAP: Office Furniture	765.89
EFT87743	22.11.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	432.67
EFT87744	22.11.2021	GCM Enviro Pty Ltd	Plant Repairs / Parts - Various	4,902.74
EFT87745	22.11.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	413.57
EFT87746	22.11.2021	CSS Equipment Pty Ltd	Landfil/Trf Strn - Onsite Refresher Training For Hammel Shredder	8,442.39
EFT87747	22.11.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	343.81
EFT87748	22.11.2021	Isubscribe Pty Ltd	Kta Library - Magazine Collection for Aug 2021	1,273.50
EFT87749	22.11.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	23,577.22
EFT87750	22.11.2021	Karratha Signs	KLP - Group Fitness Room Les Mills Cafe Barriers	2,899.60
EFT87751	22.11.2021	James Bennett Pty Limited	Library - New Resources	115.43
EFT87752	22.11.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	408.10
EFT87753	22.11.2021	Keyspot Services	Health & Safety - Engraving Yeti Bottles For Best Female & Male Rider Tour De City 2021	93.50
EFT87754	22.11.2021	Karratha Medical Centre	GP Housing Subsidy - Dr Abdulrazak 4 June - 30 Sept	9,200.00
EFT87755	22.11.2021	Karratha Country Club Inc	Large Community Grant Scheme 2021/2022 - 50% Upfront payment - Solar Power Project - CR154889	8,250.00

Chq/EFT	Date	Name	Description	Amount
EFT87756	22.11.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	1,501.97
EFT87757	22.11.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	3,025.00
EFT87758	22.11.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles (Various)	781.00
EFT87759	22.11.2021	Karratha Bikers Association	Community Sports Awards 2021 - Provision Of All Drinks - Associated Liquor Licensing	3,500.00
EFT87760	22.11.2021	Karratha Remote Control Car Club Inc.	Large Comm Grant Scheme 2021/2022 - 50% Upfront payment - Racing Complex Earthworks - CR154889	9,913.50
EFT87761	22.11.2021	Marpoll Pty Ltd t/as Lifrite Hire & Sales	Plant Repairs / Parts - Various	49.43
EFT87762	22.11.2021	M & M Masonary	18 Dugald Way - Water Corp Issue To Be Rectified	2,079.00
EFT87763	22.11.2021	Modus Compliance Pty Ltd	RFQ13 20/21 Contract Building Surveying Services	154.00
EFT87764	22.11.2021	Matic Transport (The Matic Family Trust t/as)	Kt Airport - Refund Lost Ticket Fee	165.00
EFT87765	22.11.2021	MHA Products (tff MHA Unit Trust)	Stock - Double Bin Stands With Stand	3,293.40
EFT87766	22.11.2021	AssetVal (Marsh Pty Ltd t/as)	Kta Airport - Develop & Deliver Emergency Evacuation Diagrams For Leased Areas	2,205.50
EFT87767	22.11.2021	NBS Signmakers	Signing - Playsafe Sign - Pt Samson Comm Park Play Space	594.00
EFT87768	22.11.2021	NW Communications & IT Specialists	Security Alarm Monitoring - October 2021	135.00
EFT87769	22.11.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Nespresso Coffee Order	474.00
EFT87770	22.11.2021	Ixom Operations Pty Ltd (Orica)	KLP - 920kg/70KG Chlorine Cylinder Rental - Oct 21	714.88
EFT87771	22.11.2021	Octagon Lifts Pty Ltd	REAP - Repair Lift, Not Working And Out Of Order	863.50
EFT87772	22.11.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	1,205.60
EFT87773	22.11.2021	Hanson Construction Materials Pty Ltd	Dampier Drainage Scheme - Stabilised Sand	5,779.95
EFT87774	22.11.2021	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	13,779.48
EFT87775	22.11.2021	Public Libraries Wa Inc	2021/22 Annual Organisation PLWA Membership	170.00
EFT87776	22.11.2021	Pearl Coast Pools	Refund CTF - Cancellation of BA 210695	135.65
EFT87777	22.11.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	289.20
EFT87778	22.11.2021	Pilbara First Aid	Provide First Aid Training - 09/11/2021	640.00
EFT87779	22.11.2021	Prompt Contracting And Fencing Pty Ltd	KLP - Replace One Damaged Fence Panel	948.30
EFT87780	22.11.2021	Pilbara Bakehouse	Catering For EMT Briefing 04/11/2021	375.00
EFT87781	22.11.2021	Perdaman Global Services Pty Ltd	EDI - First Instalment On PGS Prof Fee - Part 2 Deliverable: Migration Advice	19,800.00
EFT87782	22.11.2021	G Furlong	Refund - Nomination Deposit for 2021 Election	80.00
EFT87783	22.11.2021	D Gillam	Refund - Nomination Deposit for 2021 Election	80.00
EFT87784	22.11.2021	R Kingma	Reimb Meet The Street Event	195.57
EFT87785	22.11.2021	T McNaught	Refund - Nomination Deposit for 2021 Election	80.00
EFT87786	22.11.2021	K Nunn	Refund - Nomination Deposit for 2021 Election	80.00
EFT87787	22.11.2021	Red Dot Stores	IPC - Christmas Decorations	97.00
EFT87788	22.11.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings	523.60
EFT87789	22.11.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	229.16
EFT87790	22.11.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	157.28

Chq/EFT	Date	Name	Description	Amount
EFT87791	22.11.2021	Road Rail & Mine Products Pty Ltd	Stock - Surface Primer D 4 Litre	138.80
EFT87792	22.11.2021	Kmart Karratha	KLP - Replacement Of Broken Toys For Creche, REAP - Kiosk Stationery	260.15
EFT87793	22.11.2021	Sodexo	Staff Housing Wickham - Rent 14/112021 - 13/12/2021	2,820.24
EFT87794	22.11.2021	Shire Of Wyndham - East Kimberley	Certificate of Design Compliance Revision - Amendment to original	198.00
EFT87795	22.11.2021	Designa Sabar Pty Ltd	Kta Airport - Multicon Cleaning Card, Headclene	8,487.81
EFT87796	22.11.2021	Seatadvisor Pty Ltd	REAP - Seat Advisor (SABO) Ticketing Fees - October 2021	891.55
EFT87797	22.11.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	212.64
EFT87798	22.11.2021	Southern Cross Austereo Pty Ltd	Radio Advertising - Various	2,640.00
EFT87799	22.11.2021	T Street	Kta Airport - Refund Lost Ticket Fee	200.00
EFT87800	22.11.2021	State Library of WA (Office of Shared Services)	Office Exp - Image from State Library of WA	25.00
EFT87801	22.11.2021	Tennant Australia Pty Ltd	Plant Repairs / Parts - Various	244.66
EFT87802	22.11.2021	The Walt Disney Company Pty Ltd	REAP Movie Screenings	49.87
EFT87803	22.11.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Cell 0 Cap Procurement - Tender Administration	11,198.51
EFT87804	22.11.2021	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Masterplan - Tourist Park Site Alternatives Pre-Concept Planning	6,050.00
EFT87805	22.11.2021	Techbox Australia Pty Ltd	REAP Tech - 2 x DSAN Perfect Cue Micro	1,425.77
EFT87806	22.11.2021	J Waterstrom Muller	Refund - Nomination Deposit for 2021 Election	80.00
EFT87807	22.11.2021	S Clinch	Security Subsidy Scheme Reimb	449.50
EFT87808	22.11.2021	R Davies	Reimb - Relocation Costs	1,356.96
EFT87809	22.11.2021	P Manahi	KTVC - Tour Cancellation Refund	420.00
EFT87810	22.11.2021	W Parrant	KTVC - Tour Cancellation Refund	350.00
EFT87811	22.11.2021	N Poole	Security Subsidy Scheme Reimb	500.00
EFT87812	22.11.2021	K Rogerson	Rates refund for assessment A28046	122.00
EFT87813	22.11.2021	A Rowe	Security Subsidy Scheme Reimb	500.00
EFT87814	22.11.2021	C Samsa	Security Subsidy Scheme Reimb	500.00
EFT87815	22.11.2021	UR Safe Pty Ltd	7 Mile Wst - Hose Alarm Driveway Alarm With Extra/Spare Receiver.	1,178.00
EFT87816	22.11.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,691.64
EFT87817	22.11.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	3,168.43
EFT87818	22.11.2021	Western Diagnostic Pathology	Kta Airport - Pre-employment Lab Alcohol and Other Drug Test	38.78
EFT87819	22.11.2021	Wren Oil	7 Mile - Admin & Compliance Fees	16.50
EFT87820	22.11.2021	West-Sure Group	Kta Airport - Car Park APS Cash Collection Oct 2021	286.87
EFT87821	22.11.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	FBCC - Repairs To Paintwork To Toilet Block	489.50
EFT87822	22.11.2021	Whiteboards And Pinboards (FDB Commercial t/as)	ERP Office - Peel 'n' Stick Acoustic Multicolour Panels	1,149.00
EFT87823	22.11.2021	Woodlands Distributors & Agencies Pty Ltd	Stock - Degradable Dog Waste Bags	963.60
EFT87824	22.11.2021	R Whitefoot	3rd Prize Winner Early Rates Payment Incentive Scheme	500.00

Chq/EFT	Date	Name	Description	Amount
EFT87825	22.11.2021	Yurra Pty Ltd	Wickham & Surrounds - Parks & Gardens, Drainage, Median Strip Works	35,321.89
EFT87826	22.11.2021	Zipform Pty Ltd	Printing & Distr - 2021/2022 Annual Rates Notices & Rates Newsletter	1,970.28
EFT87827	22.11.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various Sites	65,632.69
EFT87828	22.11.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	14,855.93
EFT87829	22.11.2021	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works Oct/Nov 2021	35,940.09
EFT87830	22.11.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	23,906.64
EFT87831	26.11.2021	G Bailey	Sitting Fee - November 2021	2,931.50
EFT87832	26.11.2021	M Bertling	Sitting Fee - November 2021	2,931.50
EFT87833	26.11.2021	G Furlong	Sitting Fee - November 2021	2,931.50
EFT87834	26.11.2021	D Gillam	Sitting Fee - November 2021	2,931.50
EFT87835	26.11.2021	G Harris	Sitting Fee - November 2021	2,931.50
EFT87836	26.11.2021	P Long	Sitting Fee - November 2021	11,730.75
EFT87837	26.11.2021	T McNaught	Sitting Fee - November 2021	2,931.50
EFT87838	26.11.2021	P Miller	Sitting Fee - November 2021	2,931.50
EFT87839	26.11.2021	K Nunn	Sitting Fee - November 2021	4,801.33
EFT87840	26.11.2021	D Scott	Sitting Fee - November 2021	2,931.50
EFT87841	26.11.2021	J Waterstrom Muller	Sitting Fee - November 2021	2,931.50
EFT87842	01.12.2021	Australian Taxation Office	Payroll deductions	280,383.00
EFT87843	01.12.2021	Child Support Agency	Payroll deductions	1,474.54
EFT87844	25.11.2021	City Of Karratha	Payroll deductions	916.99
EFT87845	25.11.2021	City Of Karratha - Social Club	Payroll deductions	1,560.00
EFT87846	25.11.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT87847	25.11.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	310.80
EFT87848	25.11.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT87849	25.11.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT87850	25.11.2021	S Kot (Mortgage Account)	Home Ownership Allowance	789.38
EFT87851	25.11.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT87852	25.11.2021	Maxxia Pty Ltd	Payroll deductions	57,406.68
EFT87853	25.11.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT87854	25.11.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT87855	25.11.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
DD41901.1	27.10.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	88,916.90
DD41901.10	27.10.2021	QSUPER	Superannuation contributions	731.17
DD41901.11	27.10.2021	Prime Super	Superannuation contributions	555.61
DD41901.12	27.10.2021	Australian Super	Payroll deductions	17,644.83
DD41901.13	27.10.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	613.11
DD41901.14	27.10.2021	MLC Wrap Super	Superannuation contributions	963.46

Chq/EFT	Date	Name	Description	Amount
DD41901.15	27.10.2021	Commonwealth SuperSelect	Superannuation contributions	507.54
DD41901.16	27.10.2021	Care Super	Superannuation contributions	1,026.02
DD41901.17	27.10.2021	EQUIPSUPER	Payroll deductions	1,125.90
DD41901.18	27.10.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD41901.19	27.10.2021	Cbus	Payroll deductions	2,281.24
DD41901.2	27.10.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,875.09
DD41901.20	27.10.2021	BT Super For Llife	Superannuation contributions	1,462.57
DD41901.21	27.10.2021	ANZ Smart Choice Super	Superannuation contributions	734.83
DD41901.22	27.10.2021	Asgard Superannuation	Superannuation contributions	600.43
DD41901.23	27.10.2021	Superwrap Personal Super Plan	Superannuation contributions	1,195.66
DD41901.24	27.10.2021	BT Panorama Superannuation	Payroll deductions	906.53
DD41901.25	27.10.2021	ING Direct Superannuation Fund	Superannuation contributions	1,051.43
DD41901.26	27.10.2021	Unisuper	Superannuation contributions	581.64
DD41901.27	27.10.2021	Gold Diggers SMSF	Payroll deductions	1,010.30
DD41901.28	27.10.2021	AMP Super Directions Fund	Superannuation contributions	986.38
DD41901.29	27.10.2021	Media Superannuation	Superannuation contributions	532.24
DD41901.3	27.10.2021	J & S Pryor Super Fund	Superannuation contributions	167.65
DD41901.30	27.10.2021	MLC Super Fund	Superannuation contributions	1,031.90
DD41901.31	27.10.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD41901.32	27.10.2021	REI Superannuation	Superannuation contributions	470.81
DD41901.33	27.10.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD41901.34	27.10.2021	Netwealth Superannuation	Payroll deductions	2,279.32
DD41901.35	27.10.2021	Twusuper	Superannuation contributions	65.55
DD41901.36	27.10.2021	Vision Super	Superannuation contributions	600.09
DD41901.37	27.10.2021	Ratajczak Superannuation Fund	Superannuation contributions	438.77
DD41901.38	27.10.2021	AMP Superleader	Superannuation contributions	53.66
DD41901.39	27.10.2021	Statewide Superannuation Trust	Superannuation contributions	870.02
DD41901.4	27.10.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,545.20
DD41901.40	27.10.2021	Richka Superannuation Fund	Payroll deductions	86.20
DD41901.41	27.10.2021	Sunsuper Pty Ltd	Payroll deductions	4,966.76
DD41901.42	27.10.2021	HUB24 Super Fund	Superannuation contributions	1,283.68
DD41901.43	27.10.2021	Hesta Superannuation	Superannuation contributions	5,592.98
DD41901.44	27.10.2021	Macquarie Wrap Super Manager	Payroll deductions	2,046.97
DD41901.45	27.10.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD41901.5	27.10.2021	Rest Superannuation	Payroll deductions	6,068.89
DD41901.6	27.10.2021	CBA Superannuation Savings Account	Payroll deductions	1,084.61
DD41901.7	27.10.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	961.46
DD41901.8	27.10.2021	HostPlus Superannuation	Payroll deductions	10,553.86
DD41901.9	27.10.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84

Chq/EFT	Date	Name	Description	Amount
DD41946.1	31.10.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation contributions - Adjustment	-718.38
DD41946.2	31.10.2021	Water Corporation Superannuation Plan	Redirection of September Superannuation #9825 from MA751 to MW153	570.89
DD41946.3	31.10.2021	Australian Super	Redirection of September Superannuation #10336 from MA751 to FA289	147.49
DD41976.1	27.10.2021	MLC Super Fund	Superannuation contributions	101.67
DD41978.1	27.10.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	96.40
DD42027.1	10.11.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	85,465.12
DD42027.10	10.11.2021	HostPlus Superannuation	Payroll deductions	11,177.16
DD42027.11	10.11.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42027.12	10.11.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD42027.13	10.11.2021	QSUPER	Superannuation contributions	1,079.38
DD42027.14	10.11.2021	Prime Super	Superannuation contributions	477.95
DD42027.15	10.11.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	635.85
DD42027.16	10.11.2021	MLC Wrap Super	Superannuation contributions	963.46
DD42027.17	10.11.2021	Commonwealth SuperSelect	Superannuation contributions	526.00
DD42027.18	10.11.2021	Care Super	Superannuation contributions	1,000.39
DD42027.2	10.11.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD42027.3	10.11.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,850.44
DD42027.4	10.11.2021	J & S Pryor Super Fund	Superannuation contributions	212.18
DD42027.5	10.11.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,367.69
DD42027.6	10.11.2021	AMP Superleader	Superannuation contributions	136.15
DD42027.7	10.11.2021	Rest Superannuation	Payroll deductions	6,018.86
DD42027.8	10.11.2021	CBA Superannuation Savings Account	Payroll deductions	1,199.01
DD42027.9	10.11.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,070.04
DD42055.1	10.11.2021	Australian Super	Superannuation contributions	101.76
DD42100.1	24.11.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	87,221.84
DD42100.10	24.11.2021	HostPlus Superannuation	Payroll deductions	11,235.33
DD42100.11	24.11.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42100.12	24.11.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD42100.13	24.11.2021	QSUPER	Superannuation contributions	1,166.43
DD42100.14	24.11.2021	Prime Super	Superannuation contributions	496.68
DD42100.15	24.11.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	641.70
DD42100.16	24.11.2021	MLC Wrap Super	Superannuation contributions	963.46

Chq/EFT	Date	Name	Description	Amount
DD42100.17	24.11.2021	Commonwealth SuperSelect	Superannuation contributions	505.00
DD42100.18	24.11.2021	Care Super	Superannuation contributions	1,047.00
DD42100.19	24.11.2021	EQUIPSUPER	Payroll deductions	1,179.42
DD42100.2	24.11.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD42100.20	24.11.2021	Public Sector Superannuation Fund	Superannuation contributions	215.48
DD42100.21	24.11.2021	Cbus	Payroll deductions	2,302.59
DD42100.22	24.11.2021	BT Super For Llife	Superannuation contributions	1,508.99
DD42100.23	24.11.2021	Superwrap Personal Super Plan	Superannuation contributions	1,126.95
DD42100.24	24.11.2021	ANZ Smart Choice Super	Superannuation contributions	1,038.15
DD42100.25	24.11.2021	BT Panorama Superannuation	Payroll deductions	906.53
DD42100.26	24.11.2021	ING Direct Superannuation Fund	Superannuation contributions	1,001.42
DD42100.27	24.11.2021	Unisuper	Superannuation contributions	581.64
DD42100.28	24.11.2021	Gold Diggers SMSF	Payroll deductions	1,008.33
DD42100.29	24.11.2021	AMP Super Directions Fund	Superannuation contributions	986.38
DD42100.3	24.11.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,831.27
DD42100.30	24.11.2021	Media Superannuation	Superannuation contributions	532.24
DD42100.31	24.11.2021	MLC Super Fund	Superannuation contributions	523.57
DD42100.32	24.11.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD42100.33	24.11.2021	REI Superannuation	Superannuation contributions	470.81
DD42100.34	24.11.2021	Netwealth Superannuation	Payroll deductions	2,279.32
DD42100.35	24.11.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD42100.36	24.11.2021	Vision Super	Superannuation contributions	600.09
DD42100.37	24.11.2021	Asgard Superannuation	Superannuation contributions	453.45
DD42100.38	24.11.2021	Ratajczak Superannuation Fund	Superannuation contributions	438.77
DD42100.39	24.11.2021	Statewide Superannuation Trust	Superannuation contributions	884.26
DD42100.4	24.11.2021	J & S Pryor Super Fund	Superannuation contributions	170.27
DD42100.40	24.11.2021	Commonwealth Bank Group Super	Superannuation contributions	110.65
DD42100.41	24.11.2021	Sunsuper Pty Ltd	Payroll deductions	4,907.67
DD42100.42	24.11.2021	HUB24 Super Fund	Superannuation contributions	1,302.41
DD42100.43	24.11.2021	Australian Super	Payroll deductions	16,553.90
DD42100.44	24.11.2021	Hesta Superannuation	Superannuation contributions	5,283.90
DD42100.45	24.11.2021	Macquarie Wrap Super Manager	Superannuation contributions	2,020.99
DD42100.5	24.11.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,127.57
DD42100.6	24.11.2021	AMP Superleader	Superannuation contributions	263.51
DD42100.7	24.11.2021	Rest Superannuation	Payroll deductions	6,439.37
DD42100.8	24.11.2021	CBA Superannuation Savings Account	Payroll deductions	1,244.77
DD42100.9	24.11.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	961.36

8,299,435.33

Credit Cards

Chq/EFT	Date	Name	Description	Amount
DD.42105.1	1.10.2021	Facebook Ireland Ltd	Ads Payment - FB advertising - Library includes FX Fee.	206.00
DD.42105.1	1.10.2021	Microsoft	Microsoft 365 Family software	129.00
DD.42105.1	10.10.2021	Optimal Workshop Ltd	Website menu testing software	281.29
DD.42105.1	12.10.2021	Coffee Club	Meal allowance Dir Corp Perth Mtgs	26.05
DD.42105.1	12.10.2021	Coffee Club	Meal allowance Mgr Marcom Perth Mtgs	26.05
DD.42105.1	12.10.2021	Live Taxi	Perth Airport to City Transfer Mgr Marcom Perth Mtgs	50.13
DD.42105.1	12.10.2021	Pensione Hotel Perth	Accommodation 1-night Mgr Marcom Perth Mtgs	100.00
DD.42105.1	13.10.2021	Beer Corner	Meal allowance Dir Corp Perth Mtgs	44.53
DD.42105.1	13.10.2021	Beer Corner	Meal allowance Mgr Marcom Perth Mtgs	44.53
DD.42105.1	15.10.2021	Liberty Karratha	Fuel for Mgr Marcom	108.24
DD.42105.1	16.10.2021	Better Choice Minilya	Fuel for Mgr Marcom	61.03
DD.42105.1	16.10.2021	Nanutarra Roadhouse	Fuel for Mgr Marcom	34.89
DD.42105.1	16.10.2021	Nanutarra Roadhouse	Fuel for Mgr Marcom	46.47
DD.42105.1	16.10.2021	Wooramel Roadhouse	Fuel for Mgr Marcom	65.12
DD.42105.1	19.10.2021	Ampol Cockburn	Fuel for Mgr Marcom	85.22
DD.42105.1	20.10.2021	Campaign Monitor	Email distribution upgraded Plan	151.45
DD.42105.1	23.10.2021	ISSUU	Monthly Subscription Exp 23/11/21	30.40
DD.42105.1	9.10.2021	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD.42105.1	13.10.2021	Pensione Hotel Perth	Accommodation 2 nights and Parking Fee Dir Corp Perth Mtgs	260.00
DD.42105.1	12.10.2021	Tokyo Station	Meal allowance Dir Corp Perth Mtgs	18.45
DD.42105.1	12.10.2021	Perth Thailicious	Meal allowance Dir Corp Perth Mtgs	40.90
DD.42105.1	13.10.2021	Delaare North RetAQPS	Meal allowance Dir Corp Perth Mtgs	30.50
DD.42105.1	16.10.2021	Dominos Pizza	Catering for Election Count	183.20
DD.42105.1	27.10.2021	Coffee Club	Meal allowance Dir Corp Perth Mtgs	30.20
DD.42105.1	27.10.2021	Wellington Perth	Meal allowance Dir Corp Perth Mtgs	37.00
DD.42105.1	27.10.2021	The Meat and Wine Co	Meal allowance Dir Corp Perth Mtgs	39.64
DD.42105.1	30.09.2021	Nimble Software Systems	Rostering software monthly subscription includes FX Fee (REAP & Community Services)	465.86
DD.42105.1	10.10.2021	Acquia	Monthly website cloud storage includes FX fee	644.76
DD.42105.1	13.10.2021	SafetyCulture	Monthly software subscription - Audit App 13/9-13/10/2021	355.30
DD.42105.1	20.10.2021	Sign In App	12 Month Site subscription	597.40
DD.42105.1	24.10.2021	Kounta	Monthly software subscription POS extended library software	420.00
DD.42105.1	6.10.2021	NGIS Training	Registration - QGIS Fundamentals 20/10/2021 (Rates Officer) - Subject to a refund	929.50
DD.42105.1	8.10.2021	Virgin	Airfare credit card payment surcharge, Dir Corp and Mgr Marcom	7.09
DD.42105.1	8.10.2020	Virgin	Airfare credit card payment surcharge, Mgr Marcom	3.55
DD.42105.1	8.10.2020	Virgin	Airfare credit card payment surcharge Dir Corp	3.30
DD.42105.1	8.10.2021	Virgin	Outbound Airfare for Mgr Marcom - meetings in Perth	349.00
DD.42105.1	8.10.2021	Virgin	Outbound Airfare for Dir Corp - meetings in Perth	349.00
DD.42105.1	8.10.2021	Virgin	Return Airfare for Dir Corp - meetings in Perth	325.00
DD.42105.1	8.10.2021	Virgin	Return Airfare for Mgr Marcom - meetings in Perth	349.00
DD.42105.1	19.10.2021	Refund - NGIS Training	QGIS Fundamentals Registration	-929.50
DD.42105.1	19.10.2021	Slido	Subscription (Quiz/Poll software) Expiry 19/10/2022	670.20
DD.42105.1	21.10.2020	Virgin	Airfare credit card payment surcharge Mgr Liveability	3.55
DD.42105.1	21.10.2021	Virgin	Outbound Airfare for Mgr Liveability - meetings in Perth	325.00

Chq/EFT	Date	Name	Description	Amount
DD.42105.1	21.10.2021	Virgin	Subject to Debtors request - Mgr Liveability (flight preference additional cost)	24.00
DD.42105.1	22.10.2021	Qantas	Return Airfare for Dir Comm & Mgr Liveability - meetings in Perth	1,313.16
DD.42105.1	26.10.2021	Vietnamese & Chinese Food	Catering for Budget Review Workshop 26/10/2021	121.92
DD.42105.1	25.10.2021	Qantas	Airfare for Dir Corp - meetings in Perth	1,128.57
DD.42105.1	26.10.2021	McDonalds	Catering for Budget Review Workshop 26/10/2021	38.28
DD.42105.1	28.10.2021	Pensione Hotel Perth	Accommodation 2 nights and Parking Fee Dir Corp Perth Mtgs	258.00
DD.42105.1	30.09.2021	Soundtrack Your Brand Stockholm	Reap - Music Streaming	37.06
DD.42105.1	12.10.2021	Soundtrack Your Brand Stockholm	Reap - Music Streaming	37.06
DD.42105.1	18.10.2021	Soundtrack Your Brand Stockholm	Reap - Music Streaming	37.06
DD.42105.1	4.10.2021	Nanutarra Roadhouse	Fuel - Mgr CS	101.84
DD.42105.1	7.10.2021	Caltex Coral Bay	Fuel - Mgr CS	78.98
DD.42105.1	11.10.2021	Caltex Coral Bay	Fuel - Mgr CS	100.29
DD.42105.1	11.10.2021	Nanutarra Roadhouse	Fuel - Mgr CS	81.77
DD.42105.1	12.10.2021	Facebook	Advertising Services *KD8UT7TGT2 REAP	36.61
DD.42105.1	12.10.2021	Facebook	Advertising Services *YQXDM7KGT2 REAP	41.20
DD.42105.1	19.10.2021	IPEC Toll	Freight Costs (relates to PO119510)	25.66
DD.42105.1	15.10.2021	Mind Body	Fitness Subscription	125.00
DD.42105.1	22.10.2021	Mood Media	Music program Rental Service	66.00
DD.42105.1	7.10.2021	ICMS Australiasia	Virtual Attendance NEDC 2021 Conference 13/10/2021	550.00
DD.42105.1	20.10.2021	Quay Perth	Accommodation (28/10/21) CIRG Meeting	153.43
DD.42105.1	18.10.2021	Virgin	Airfare KTA/PER-28/10/21, CIRG Meeting	240.00
DD.42105.1	18.10.2021	Virgin Airfare	Credit card payment surcharge	2.44
DD.42105.1	14.10.2021	EB Showcase	UWA (01/11/21)	66.00
DD.42105.1	18.10.2021	Star Mart	Petrol for CEO Car	213.94
DD.42105.1	6.10.2021	Virgin Airlines	Flight for Mayor attending meetings Perth 8 October 2021	240.01
DD.42105.1	14.10.2021	Management Solutions	Registration for Mayor attending SEGRA conference 15-17 November Kalgoorlie	1,330.16
DD.42105.1	15.10.2021	WA News	Digital monthly subscription for CEO for The West newspaper	28.00
DD.42105.1	16.10.2021	Coles	Catering for Councillor swearing in ceremony	89.24
DD.42105.1	26.10.2021	Woolworths Group Limited	Restock Councillor Fridge	39.85
DD.42105.1	26.10.2021	BWS	Restock Councillor Fridge	164.00
DD.42105.1	26.10.2021	Qantas	Flights for CEO attending meetings in Perth 3-4 November 2021	796.91
DD.42105.1	28.10.2021	Qantas	Flight change fee flights for CEO attending meetings in Perth 3-4 November 2021	278.75
DD.42105.1	1.10.2021	Red Earth Flowers	Birth flowers B.Randall	100.00
DD.42105.1	20.10.2021	Illion Australia	Comprehensive Financial check, Plus Architecture Mixed Use Residential Development Tender	396.00

15,341.49

Payroll

4.11.2021	City of Karratha	Termination - Final Wages Payment	5,533.54
4.11.2021	City of Karratha	Termination - Final Wages Payment	1,099.00
11.11.2021	City of Karratha	Payroll F/N Ending: 10.11.2021	815,932.82
18.11.2021	City of Karratha	Termination - Final Wages Payment	2,633.13
25.11.2021	City of Karratha	Payroll F/N Ending: 24.11.2021	830,099.20

1,655,297.69

Chq/EFT	Date	Name	Description	Amount
Total Payments:				<u>9,970,074.51</u>

10.3 HUMAN RESOURCES POLICY REVIEW

File No:	CM.103
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Human Resources
Date of Report:	24 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. CH01 Defence Reservist Leave Policy 2. CH09 Appointment of Acting CEO Policy

PURPOSE

For Council to consider modifying one existing Human Resources Policy and the adoption of one new policy.

BACKGROUND

Council Policy CH01 – Defence Reservist Leave

This policy has been reviewed in accordance with the policy review date. There are no proposed changes to the content of the policy, however it is proposed to increase the frequency of the review of this policy from every 2 years to every 4 years. The policy is used infrequently and there is low risk associated with the change of the review period.

Council Policy CH09 – Appointment of Acting CEO

Following the recent amendments to the *Local Government Act 1995*, Council is required to adopt a policy for the Appointment of an Acting Chief Executive Officer. The City previously had a Council policy for the Appointment of an Acting CEO, however in May 2016 Council resolved to remove the policy as the requirements for the appointing an Acting CEO were outlined in the Act. The ‘new’ policy has been written having regard to a template policy provided by WALGA and outlines the requirements on the CEO or Council when appointing an Acting CEO at any time.

Key provisions of the draft Appointment of Acting CEO Policy are:

- The CEO can appoint a Director as Acting CEO for planned and unplanned leave for periods up to 6 months;
- Council can appoint a Director as Acting CEO or conduct an external recruitment process for extended leave periods of greater than 6 months but less than 12 months;
- Council can appoint a Director as Temporary CEO or conduct an external recruitment process if the substantive position is vacant; and
- Remuneration and conditions are in accordance with the City’s Higher Duties and Additional Responsibilities Policy.

The WALGA Acting CEO Policy template provides that the CEO can appoint an Acting CEO for planned and unplanned leave periods greater than 48 hours and up to 6 weeks. Council can by resolution appoint an Acting CEO for extended leave periods greater than 6 weeks but less than 12 months. The WALGA policy is written to capture Local Governments of all sizes, including small shires where operational decisions would routinely be made by the Council. The City’s draft policy reflects the CEO’s responsibility for routine operational

decisions involving staffing and the higher than normal quantum of leave available at the City (including personal, annual and long service leave).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local government's policies.

Section 5.39C of the *Local Government Act 1995* provides that Council must prepare and adopt a policy for the employment of a person in the position of CEO for a term not exceeding one year and the appointment of an employee to act in the position of CEO for a term not exceeding one year.

COUNCILLOR/OFFICER CONSULTATION

The Executive Management Team has been consulted in relation to the review of these policies.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The following policy is not proposed to be materially amended:

- CH01 Defence Reservist Leave

The following policy has been prepared:

- CH09 Appointment of Acting CEO

FINANCIAL IMPLICATIONS

There are no material financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Defence Reservist Leave Policy was last adopted by Council in August 2019. The Appointment of Acting CEO Policy was deleted by Council in May 2016.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 2.7 and 3.59C of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council policies (as amended) pending further review:

- CH01 – Defence Reservist Leave
- CH09 – Appointment of Acting CEO

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 and 3.59C of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council policies subject to changing the draft Appointment of Acting CEO Policy to provide for any acting appointment greater than 3 months to be made by Council.

Option 4

That Council by SIMPLE Majority pursuant to Section 2.7 and 3.59C of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council policies subject to the following changes:

CONCLUSION

Council’s Human Resources policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation. The Appointment of Acting CEO Policy has been prepared in order to comply with recent amendments to the *Local Government Act*.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154913
MOVED : Cr Gillam
SECONDED : Cr Furlong

That Council by ABSOLUTE Majority pursuant to Section 2.7 and 5.39C of the *Local Government Act 1995* RESOLVES to ADOPT the following amended/new Council policies as attached:

1. CH01 – Defence Reservist Leave; and
2. CH09 – Appointment of Acting CEO.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 AMENDMENT TO FEES AND CHARGES

File No: FM.19

Responsible Executive Officer: Director Community Services

Reporting Author: Manager Community Facilities

Date of Report: 24 November 2021

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE

For Council to consider amendments to fees and charges for the 2021/22 financial year.

BACKGROUND

The 2021/22 Schedule of Fees and Charges has been reviewed by Officers and the following new or amended fees are proposed as the result of new information or omissions at the time of the budget being adopted:

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)	Rationale
Indoor Play Centre				
N/A	Multi-pass 9 months-Under 2yrs	New	10 pass \$54 20 pass \$96	10% bulk discount 20% bulk discount Per visit passes still available.
N/A	Multi-pass 2yrs-Under 5yrs	New	10 pass \$72 20 pass \$128	10% bulk discount 20% bulk discount Per visit passes still available.
N/A	Multi-pass 5yrs-Under 12yrs	New	10 pass \$90 20 pass \$160	10% bulk discount 20% bulk discount Per visit passes still available.
Karratha Leisureplex				
N/A	Group fitness/function room hire Small (per hour) - Commercial	New	\$100	New room configuration following redevelopment. Based on rates for other rooms
N/A	Group fitness/function room hire Small (per hour) - Community group/clubs	New	\$50	New room configuration following redevelopment. Based on rates for other rooms. Community discount applied.

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)	Rationale
(\$105.60 in 2020/21)	Group fitness/function room hire Medium (per hour) - Commercial	New	\$108	CPI and rounding.
(\$52.80 in 2020/21)	Group fitness/function room hire Medium (per hour) - Community group/clubs	New	\$54	CPI and rounding.
(\$132 in 2020/21)	Group fitness/function room hire Large (per hour) - Commercial	New	\$136	CPI and rounding.
(\$66 in 2020/21)	Group fitness/function room hire Large (per hour) - Community group/clubs	New	\$68	CPI and rounding.
\$82	(Old) Function room per hour – before 6pm - Commercial	Delete	Delete	Incorrectly entered. Old fee that has been replaced.
\$41	(Old) Function room per hour – before 6pm - Community	Delete	Delete	Incorrectly entered. Old fee that has been replaced.
80%	Smaller version of Function Room - % of appropriate rate. Only available if meeting room in use	Delete	Delete	Incorrectly entered. Old fee that has been replaced.
\$50	Function room - Data projector hire per day	Amended	\$50 per day	Included “per day”.
N/A	Function room - Table cloth hire per tablecloth	New	\$3 per tablecloth	New fee to provide consistency with other facilities.
N/A	Replacement fee for lost keys from venue hire - all facilities	New	\$50/key	New fee to cover costs of replacement.

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)	Rationale
Wickham Community Hub				
N/A	Multipurpose room - Data projector hire per day	New	\$50 per day	New fee to provide consistency with other facilities.
Red Earth Arts Precinct				
30%	Arts Development & Events Artwork Commission on Sale	Amended	Up to 30%	Allows for flexibility in response to the quality and size of the exhibition.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is of low significance in terms of Council’s ability to perform its role.

STATUTORY IMPLICATIONS

Section 6.16 and 6.19 of the *Local Government Act 1995* provides for amending fees and charges during a financial year.

COUNCILLOR/OFFICER CONSULTATION

Should Council approve these changes they will be advertised publicly.

COMMUNITY CONSULTATION

Nil

POLICY IMPLICATIONS

The City’s Community Facilities – Hire and Use charges CS-04 outlines the principles for fees and charges.

FINANCIAL IMPLICATIONS

Amendments and new fees are considered very minor and have no significant impact on facilities’ operational budgets.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Changes are minimal and have little impact on budget projections
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Fees may not be charged by facilities unless adopted by Council

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Fees and charges are adopted as part of the budget process but are amended from time to time as the need arises.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to section 6.16 of the *Local Government Act 1995* RESOLVES to NOT IMPOSE the following new/amended fees and charges effective from 1 January 2022:

Option 3

That Council by ABSOLUTE Majority pursuant to section 6.16 of the *Local Government Act 1995* RESOLVES to IMPOSE the following new/amended fees and charges effective from 1 January 2022, subject to the following changes:

1. _____
2. _____

CONCLUSION

Several new charges and some minor amendments were not included in the original 2021/22 budget adopted by Council. Changes have been recommended to be adopted and subject to public notice as per 6.19 of the Local Government Act, commencing from January 2022.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154914
 MOVED : Cr Bertling
 SECONDED : Cr Nunn

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to IMPOSE the following new/amended fees and charges effective from 1 January 2022:

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)
Indoor Play Centre			
N/A	Multi-pass 9 months-Under 2yrs	New	10 pass \$54 20 pass \$96
N/A	Multi-pass 2yrs-Under 5yrs	New	10 pass \$72 20 pass \$128
N/A	Multi-pass 5yrs-Under 12yrs	New	10 pass \$90 20 pass \$160
Karratha Leisureplex			
N/A	Group fitness/function room hire Small (per hour) - Commercial	New	\$100
N/A	Group fitness/function room hire Small (per hour) – Community group/clubs	New	\$50
N/A	Group fitness/function room hire Medium (per hour) - Commercial	New	\$108
N/A	Group fitness/function room hire Medium (per hour) – Community group/clubs	New	\$54
N/A	Group fitness/function room hire Large (per hour) - Commercial	New	\$136
N/A	Group fitness/function room hire Large (per hour) – Community group/clubs	New	\$68
\$82	(Old) Function room per hour – before 6pm - Commercial	Delete	Delete
\$41	(Old) Function room per hour – before 6pm - Community	Delete	Delete
80%	Smaller version of Function Room - % of appropriate rate. Only available if meeting room in use	Delete	Delete
\$50	Function room - Data projector hire per day	Amended	\$50 per day
N/A	Function room - Table cloth hire per tablecloth	New	\$3 per tablecloth
N/A	Replacement fee for lost keys from venue hire - all facilities	New	\$50 per key
Wickham Community Hub			
N/A	Multipurpose room - Data projector hire per day	New	\$50 per day
Red Earth Arts Precinct			
30%	Arts Development & Events Artwork Commission on Sale	Amended	Up to 30%

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

Cr Waterstrom Muller declared an impartiality interest in 11.2 Arts Development & Events Advisory Group Appointments as Cr Waterstrom Muller is friends with Megan Woodhill who has nominated for Membership of the Advisory Group. Cr Waterstrom Muller did not leave the room as the disclosure did not restrict her ability to vote on this matter.

11.2 ARTS DEVELOPMENT & EVENTS ADVISORY GROUP APPOINTMENTS

File No:	RC.149
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Programs
Date of Report:	1 December 2021
Disclosure of Interest:	Nil
Attachment(s):	Confidential

PURPOSE

For Council to consider the appointment of community members to the Arts Development & Events Advisory Group.

BACKGROUND

Under the current Terms of Reference, there is the opportunity for up to 12 community members to join the Arts Development & Events Advisory Group.

According to the Terms of Reference for Members of the Advisory Group, they will be required to:

- a) Provide input related to the formulation of relevant policy including an Arts and Cultural framework for the City that encompasses:
 - Public art and multi-art forms.
 - Performing arts.
 - Cinema, moving images, and digital media.
 - Festivals, events, and celebrations.
 - Exhibitions and galleries.
 - Museums and historical displays.
 - Residency programs
 - Cultural influences – Aboriginal and Torres Strait Islander culture, multicultural, pop, etc.
- b) Assist in the evaluation of public art and other commissions.
- c) Provide input on the City's Annual Calendar of Arts and Cultural activities.
- d) Provide input on the mix and genre of events and shows to be presented to the community.
- e) Development of patronage and participation in arts and cultural activities.
- f) Act as ambassadors in the promotion of arts and cultural practice throughout the City through active community liaison

On 20 October 2021, Officers opened the application period for these roles and advertised them throughout the community. Nominations closed on 4 November 2021.

The applicants have been evaluated on their capacity to bring expertise to the advisory group through their interest and exposure to one or more artistic or cultural disciplines.

Following this process Officers determined that the following applicants met these requirements:

- Carrie McDowell
- Megan Wood-Hill
- Leigh Thompson
- Tamara Bin Amat
- Danielle Heaton
- Andy Clark
- Linda Daniel Rowlands
- Karen Michelmore
- Michelle McCarthy
- Madeleine Wheeler
- Sarah Roots
- Kerri Renton

LEVEL OF SIGNIFICANCE

By Council Policy CG-8 Significant Decision-Making Policy, this matter is of low significance in terms of the Council's ability to perform its role.

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILOR/OFFICER CONSULTATION

Consultation has taken place between three of the four Council members of the Arts Development & Events Advisory Group and the Director Community Services, Manager Community Programs, and Arts Development and Events Coordinator to review and evaluate the applications received.

COMMUNITY CONSULTATION

Notices seeking applications were advertised in the local newspaper on 20 and 27 November 2021 and a public notification was displayed on the City's website and promoted through the City's Facebook page. Invitations to apply were extended via email to the City's arts and culture database, key industry contacts, and all current members.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This group will provide advice that may guide future strategic decisions of the Council in the Arts Development & Events areas.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously appointed community representatives to its Advisory Groups.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority under Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER its consideration of the appointment of community members to its Arts Development & Events Advisory Group.

CONCLUSION

The City has called for nominations to join the Arts Development & Events Advisory Group as community members. Fifteen community members have nominated for these roles and following a review of their applications Officers recommend that twelve of the applicants be appointed to the group.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to **APPOINT** the following community members to the Arts Development & Events Advisory Group for a term concluding at the next Council elections:

1. **Carrie McDowell**
2. **Megan Wood-Hill**
3. **Leigh Thompson**
4. **Tamara Bin Amat**
5. **Danielle Heaton**
6. **Andy Clark**
7. **Linda Daniel Rowlands**
8. **Karen Michelmore**
9. **Michelle McCarthy**
10. **Madeleine Wheeler**
11. **Sarah Roots**
12. **Kerri Renton**

COUNCIL AMENDED RESOLUTION

Res No : 154915
MOVED : Cr Nunn
SECONDED : Cr Bertling

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPOINT the following community members to the Arts Development & Events Advisory Group for a term concluding at the next Council elections:

1. Carrie McDowell
2. Megan Wood-Hill
3. Leigh Thompson
4. Tamara Bin Amat
5. Danielle Heaton
6. Andy Clark
7. Linda Daniel Rowlands
8. Karen Michelmore
9. Michelle McCarthy
10. Madeleine Wheeler
11. Sarah Roots
12. Kerri Renton
13. Suzanne Philpot
14. Christina Goodman
15. Camille Barton

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil
REASON : Council modified the Officer's recommendation to appoint all 15 community members that nominated for membership to the Arts Development and Events Advisory Group.

12 DEVELOPMENT SERVICES

12.1 GOLD WATERWISE COUNCIL

File No:	WS.2
Responsible Executive Officer:	Director Development Services
Reporting Author:	Sustainability Officer
Date of Report:	13 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to support advancing the City's water management planning and be recognised as a Gold Waterwise Council under the Water Corporation's Waterwise Council Program.

BACKGROUND

The City of Karratha has demonstrated ongoing commitment to sustainable management of water resources and has been recognised by the Water Corporation as a Waterwise Council since May 2017. In addition, the Karratha Leisureplex and the Roebourne Swimming Pool are recognised as Waterwise Aquatic Centres, and the Airport is recognised as a Waterwise Business.

Some of the major water conservation strategies and initiatives that Council has supported include:

- Upgrading Karratha's Wastewater infrastructure to supply public open spaces in Karratha with recycled water from the Water Corporation's wastewater treatment plant;
- Supply of recycled water to public open spaces in Wickham and Dampier, by Rio Tinto Utilities which operate the two wastewater treatment plants;
- Constructing a wastewater treatment plant at the Airport which supplies recycled water for irrigation, flushing toilets and washing cars; and
- Investing in a SCADA Central Control System for monitoring and controlling irrigation systems across all townships.

There are 64 local governments across WA taking part in the Waterwise Council Program. Six metropolitan local governments are recognised as Platinum Waterwise Councils (the highest level) and 25 are recognised as Gold Waterwise Councils (the second highest level). The City is currently recognised as a Silver Waterwise Council and it is now appropriate to consider expanding water management initiatives to enable us to apply for recognition as a Gold Waterwise Council. If successful, the City would be the second regional local government in Western Australia to be recognised as a Gold Waterwise Council. It would indicate that the City is demonstrating significant contributions towards the development of waterwise communities, best practice water management and improve liveability outcomes across the water cycle.

To become a Gold Waterwise Council, the City is required to enter into a Memorandum of Understanding with the Water Corporation. This demonstrates commitment to engaging with internal and external stakeholders to work together to promote water sustainability in the

community. The City is then required to benchmark itself against the criteria of the Water Sensitive Cities Index. This index essentially identifies areas where the City is performing well in water management and areas that require additional focus or improvement.

Once the City understands the gaps and priority projects to improve water related practices, the City must:

- Develop a Waterwise Council Action Plan which aligns with the City’s Environmental Sustainability Strategy;
- Pursue or investigate at least one priority recommendation within 12-months of the benchmarking exercise;
- Identify the members of the Water Management Team as a subset of the internal utilities working group;
- Develop a Waterwise Verge Policy; and
- Progress the Wickham swimming pool in the Wickham Recreational Precinct to be recognised as a Waterwise Aquatic Centre.

Becoming a Water Sensitive City will transition the City from focussing on ways to save water, to identifying ways where water is central to providing wider benefits, such as urban greening, improved liveability, sustainability, resilience, productivity, and cultural connection to water. Progressing the City towards greater water sensitivity and applying for recognition as a Gold Waterwise Council is a strategy in the Environmental Sustainability Strategy, adopted by Council on 30 June 2021.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, cultural and environmental issues.

STATUTORY IMPLICATIONS

Under the *Local Government Act 1995*, part 5.56 (1), a local government is to plan for the future of the district.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred with Managers, including Community Facilities, Liveability, Building Maintenance, Infrastructure Services, and the Airport.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to involve and collaborate are proposed as follows:

Who	How	When	What	Outcome
Traditional Owner Groups (NAC, MAC, WWCA, YAC)	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution
Environment and Sustainability Advisory Group	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution
Utility Providers (Water Corporation and Rio Tinto)	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution
Industry / Business (KDCCI, City contractors)	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution
Government (DWER, DBCA, DPLH)	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution

Who	How	When	What	Outcome
Community Associations and Professionals Networks	In person consultation	March – May 2022	Involve & collaborate	Participation and contribution
General Community Members	Expressions of interest in print /social media & website	March – May 2022	Involve & collaborate	Participation and contribution
Education (Primary, Secondary, TAFE)	Email to Principals and Coordinator of TAFE CLM Program	March – May 2022	Involve & collaborate	Participation and contribution

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

During 2020/2021, the City spent \$1,472,369 on water. Progressing the City towards recognition as a Gold Waterwise Council will involve hosting a stakeholder workshop in April 2022, which will cost approximately \$3,000. Additional best practice water initiatives may be proposed at the workshop, which if adopted will reduce consumption, reduce wastage, increase the use of recycled water, and reduce expenditure. The implementation of new initiatives will be managed through the City’s normal annual budgeting process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provides for this activity:

Programs/Services: 3.d.1.2 Sustainability Management
 Projects/Actions: 3.d.1.2.19.2 Implement Water Efficiency Action Plan

The approved Environmental Sustainability Strategy also provides for this activity:

Focus Area: 3 Water Sensitive Facilities & Urban Design
 Projects/Actions: 3.11 Progress the City towards Gold Waterwise Council status and Water Sensitive City functionality.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Activities will require Officer participation, however unlikely to cause service interruption.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to DEFER further consideration of progressing the City to be recognised as a Gold Waterwise Council, pending clarification of the following issues:

Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to DEFER further consideration of progressing the City to be recognised as a Gold Waterwise Council.

CONCLUSION

The City of Karratha has demonstrated ongoing commitment to sustainable management of water resources and has been recognised as a Waterwise Council since 2017. Progressing the City towards recognition as a Gold Waterwise Council acknowledges these achievements and lays out actions to become a water sensitive city. It will transition the City from focussing on ways to save water, to identifying ways where water is central to providing wider benefits, such as urban greening, improved liveability, sustainability, resilience, productivity and cultural connection to water.

The development and implementation of a Waterwise Council Action Plan, the implementation of the Environmental Sustainability Strategy and achieving recognition as a Gold Waterwise Council, will assist in achieving the vision of Karratha being Australia's most liveable regional city.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154916
MOVED : Cr Furlong
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to SUPPORT the proposal to progress the City towards being recognised as a Gold Waterwise Council under the Water Corporation's Waterwise Council Program.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

12.2 PREPARATION OF NEW LOCAL PLANNING SCHEME NO.9

File No:	SCR21001
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	24 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider the preparation of new Local Planning Scheme No.9 in accordance with the requirements of the Planning and Development (Local Planning Schemes) Regulations 2015.

BACKGROUND

City of Karratha Local Planning Scheme No.8 (the Scheme) was gazetted on 22 August 2000. The Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations) requires review of local planning schemes. If a local government determines that a Scheme Review is required, then the Regulations require preparation of a 'Report of Review' to the Western Australian Planning Commission (WAPC) on the operation of the current Scheme as the first step. A Report of Review was prepared and at the 23 August 2021 OCM Council resolved to:

1. *Approve the Report of Review of the City of Karratha Local Planning Scheme No.8; and*
2. *Provide the approved report to the Western Australian Planning Commission (WAPC).*

The Report of Review was forwarded to the WAPC. The Report of Review recommended the preparation of a new Local Planning Scheme No.9. The WAPC considered the Report of Review and formally notified the City that the WAPC agrees with the recommendation. Pursuant to regulation 67(2) of the Regulations the City of Karratha has published the report of review and the WAPC's notification on the City's website.

The next step to progress with preparation of new Local Planning Scheme No.9 is for the local government to resolve to prepare Local Planning Scheme No.9 as is required under Regulation 19. This is the matter for Council's consideration. Following this step, the process to reach a final gazetted Scheme No.9 is a lengthy process (estimated to be approximately 18 months) involving numerous procedural steps required to be undertaken in accordance with the Regulations. The process will involve community, Officer and Councillor consultation throughout, with input from the WAPC and final approval from the Minister.

The Report of Review included the following reasons for preparing a new Scheme:

- The LPS indicates that population within the City is predicted to increase and the scheme review will ensure that land supply to accommodate this is addressed appropriately.
- Provide for economic development/employment opportunities.
- To include recommendations from the endorsed Local Planning Strategy into the new Scheme.

- To ensure there is sufficient flexibility in the Scheme, where required, to promote land use and development.
- Update and improve the Scheme text, objectives and provisions to:
 - achieve aims and objectives set out in the LPS.
 - provide a document which will assist achieving the City's vision of being Australia's most liveable regional city; and
 - improve clarity and interpretation for end users.
 - Investigate land uses and permissibility within the zoning table, including childcare, family day care, city centre land uses etc.
 - Correct inconsistencies between the structure of the Scheme Text and the Model Provisions contained within the Regulations
 - There are a number of zones, reserves, objectives, and land use classifications and definitions that are inconsistent with the Model Provisions contained within the Regulations.
 - Zoning changes related to 'bringing forward' structure plan zonings for areas now developed.
 - Review existing Special Control Areas and Special Use zones.

As the WAPC agrees with the above reasoning and the recommendation of the Report of Review to prepare a new Local Planning Scheme, it is recommended that Council resolve to prepare new Local Planning Scheme No.9.

The City has engaged a consultant to assist in the processing and preparation of a new Scheme.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, and environmental issues and parties affected.

STATUTORY IMPLICATIONS

The local planning scheme is the primary statutory development control instrument that applies to the district. The Planning and Development Act 2005 requires review of local planning schemes. The Planning and Development (Local Planning Schemes) Regulations 2015 sets out the process for undertaking a Scheme Review and preparation of a new Scheme. Should Council resolve to prepare new Local Planning Scheme No.9 this will allow the City to move forward with public notifications of its preparation and with the preparation of the actual draft Scheme No.9 document.

COUNCILLOR/OFFICER CONSULTATION

The Executive Management Team and Councillors will be updated as the Scheme review and preparation process progresses. Relevant internal service units will also be consulted as required. It is anticipated that by mid-2022 a draft Scheme No.9 will be presented to Council to consider whether to proceed and request the WAPC to approve to advertise.

COMMUNITY CONSULTATION

Following any resolution by Council to prepare the new Scheme, Regulation 20 of the Regulations requires the local government to publicly notify its intention to prepare a new Scheme in a local newspaper and on the City's website. Further to this, the City must forward the resolution for comment to:

- The local government of each district that adjoins the City of Karratha;
- Each licensee under the Water Services Act 2012 likely to be affected by the Scheme;

- The Chief Executive Officer of the Department of the Public Service principally assisting in the administration of the Conservation and *Land Management Act 1984*; and
- Each other public authority likely to be affected by the Scheme.

Following this and once a draft new scheme is prepared, the regulations require a draft new scheme to be presented to Council to consider whether to request the WAPC to approve the draft for advertising.

At that point officers would set out a recommended community consultation strategy for advertising the draft new scheme via the below methods:

Who	How	When	What	Outcome
Community	Print and social media, display on the City's website and in the City's libraries.	Consultation on the draft new Scheme can only be undertaken once Council has resolved and WAPC has granted approval to advertise.	Involve Collaborate	To gather feedback and invite further advice on the draft Strategy.
Key Stakeholders	Meetings with Key Stakeholders.		Involve Collaborate	To gather feedback and invite further advice on the draft Strategy.

Consultation will also consider the Small Business Development Corporation project the City is currently progressing. This will ensure the scheme considers and formally provides for small business growth into the future.

POLICY IMPLICATIONS

Through reviewing the Scheme and through preparing a new Scheme, it is likely that revisions to some of the City's existing Local Planning Policies (LPP's) will be required and potentially new LPP's may be required to be prepared.

FINANCIAL IMPLICATIONS

The City has engaged Edge Planning and Property consultants to assist with undertaking the Scheme review. Relevant City policies and processes were followed to procure the services of the consultant. This cost has been factored into Council's adopted budget for 2021/22.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 1.f.1.3 Planning Services
 Projects/Actions: 1.f.1.3.19.1 Finalise Local Planning Scheme Review

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Undertaking the Scheme Review will require Officer time to complete the project. With the

Category	Risk level	Comments
		assistance of a consultant this will minimise any impacts on service provision.
Environment	Low	Nil
Reputation	Low	The risk to reputation is considered minimal as the current consideration by Council is essentially to initiate a process that is required by legislation.
Compliance	Moderate	The City will not be meeting requirements of the Regulations should a Scheme review not be undertaken.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any resolution to prepare new Local Planning Scheme No.9 until further consideration of the draft Issues Paper has been undertaken.

CONCLUSION

Council has previously resolved to forward a ‘report of review’ to the WAPC with the recommendation that the City prepare a new Local Planning Scheme No.9. The WAPC has agreed with the recommendation. The procedural requirements of the relevant Planning Regulations now require Council to resolve to prepare the new Local Planning Scheme No.9 which will apply to the municipality of the City of Karratha. Should Council resolve to prepare Scheme No.9 the Regulations require public notification of the resolution to prepare a new Scheme and to provide a copy of the notification of the resolution to surrounding Local Governments and to relevant public authorities.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154917
MOVED : Cr Nunn
SECONDED : Cr Gillam

That Council by SIMPLE Majority pursuant to Section 72 (1) of the Planning and Development Act 2005 and Regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to PREPARE Local Planning Scheme No.9 to apply to the municipality of the City of Karratha.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

12.3 PROPOSED SCHEME AMENDMENT NO.55 TO LOCAL PLANNING SCHEME NO.8 – MAITLAND STRATEGIC INDUSTRY BUFFER AREA

File No:	LP.351
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	19 November 2021
Applicant/Proponent:	Urbis/DevelopmentWA/Woodside
Disclosure of Interest:	Nil
Attachment(s):	1. Proposed Scheme Amendment No. 55 – Available Electronically
	2. Location Plan
	3. Maitland Strategic Industrial Area Improvement Scheme Environmental Assessment Report - Available Electronically

PURPOSE

For Council to consider initiating proposed Scheme Amendment No. 55 to introduce Additional Use Site No.10 into Appendix 4 of Local Planning Scheme No.8 (the Scheme) to provide greater certainty for the development of a renewable energy facility within the Maitland Strategic Industry Buffer Area.

BACKGROUND

The Maitland Strategic Industrial Area (MSIA) was first identified in 1993 as a suitable location for large scale industrial development. The MSIA is intended to accommodate heavy industries including gas and petroleum processing, power production and other associated downstream processing industries.

The MSIA is located approximately 24km west of the Karratha townsite and 39km south of Dampier Port. The land subject to the proposed amendment is bordered by the North West Coastal Highway to the South, MSIA to the west and the Dampier to Bunbury Natural Gas Pipeline to the north. The subject land is owned by the State of Western Australia and comprises three lots (refer to Attachment 2 – Location Plan).

The MSIA is a site of significant importance in conjunction with the development of the Pilbara Hydrogen Hub. The strategic importance of the MSIA was solidified through a State Government media release on 25 November 2021, which confirmed the MSIA would form part of the planned Pilbara Hydrogen Hub bid currently lodged with the Federal Government. The State Government will invest \$117.5 million to attract further Federal Funding and has lodged an application through the Commonwealth Government's Clean Hydrogen Industrial Hubs program.

The subject land is zoned 'Rural' under Scheme Map No. 7 and is located within the MSIA Industry Buffer Special Control Area (SCA). The core area of the MSIA is zoned Strategic Industry under the Scheme.

Clause 6.1.1 of the Scheme establishes that if a SCA is shown on the Scheme Maps, then the provisions of that SCA will apply in addition to the provisions of the zoning of the land and general provisions of the Scheme. Clause 6.3.1 of the Scheme applies specific provisions to the proposed scheme amendment area, and reads:

6.3.1 Within the Industry Buffers:

- a) *no dwelling is permitted; and*
- b) *no development is permitted which would attract persons, other than those working in the adjacent strategic industrial area.*

These Scheme provisions would not necessarily prevent development from occurring within the MSIA Buffer Area, but they are open to interpretation and are at the discretion of the decision maker which causes a level of uncertainty in respect to the permissibility of development within the MSIA buffer area. This may deter potential applications for development approval.

The Department of Planning, Lands and Heritage (DPLH), DevelopmentWA, Woodside Energy and the City of Karratha (the City) have considered a number of options in order to address these provisions of the Scheme. The introduction of an additional use site within the MSIA SCA buffer area to allow for a 'renewable energy facility' land use is the preferred option.

This process needs to be undertaken through a 'standard' Scheme Amendment to amend Appendix 4 – Additional Uses of the Scheme. The proposed amendments include:

- Amend Appendix 4 – Additional Uses of the Scheme to introduce Additional Use Site No. 10 over the subject land to allow for a 'Renewable Energy Facility' land use;
- Introduce special conditions to control development and guide decision makers in the assessment of applications for development approval. One such condition defines the term 'Renewable Energy Facility' as a:

'premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include anemometers, solar panels, wind turbines or other infrastructure used to generate energy located on a lot with a private rural use, single house or commercial premises where the energy produced principally supplies that use'.

- Make the 'Renewable Energy Facility' additional use a Permitted (P) land use within Additional Use Site No. 10 under the Scheme;
- Not apply Clause 6.3.1(b) to Additional Use Site No. 10; and
- Modifying Scheme Map No. 7 by designating Additional Use No.10 over a portion of Lot 1502 on DP 75876, Lot 650 on Deposited Plan 29591 and Lot 651 on Deposited Plan 29591.

The proposed amendment will provide increased certainty within the City's Local Planning Framework to facilitate the development of renewable energy facilities within the MSIA SCA buffer area. It will also ensure that such development can occur independently of development within the MSIA, which under the current local planning framework may be hindered given Scheme Provision 6.3.1 (b).

It is noted that the MSIA is subject to Improvement Plan No. 44 – Maitland Strategic Industrial Area, which was endorsed by the Minister for Planning on 24 May 2016. Improvement Plan

No. 44 enables the preparation and implementation of an Improvement Scheme, which once adopted will result in the City's Local Planning Scheme No. 8 having no statutory effect within the MSIA. However, until the Maitland Strategic Industrial Area – Improvement Scheme No. 1 is gazetted the provisions of the Scheme apply to the MSIA, including the proposed scheme amendment area.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and environmental issues.

STATUTORY IMPLICATIONS

In accordance with Part 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council can:

- Adopt a proposed scheme amendment for the purpose of initiating advertising;
- Adopt a modified proposal; or
- Resolve to not progress the proposed scheme amendment to advertising.

Under the provisions of Part 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposed amendment is a standard amendment as 'it will have minimal impact on other land in the scheme area and is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

Should Council resolve to initiate the proposed amendment, the City is required to refer the amendment to the Environmental Protection Authority (EPA) for assessment in accordance with Section 81 of the *Planning and Development Act 2005*.

The City is currently preparing new Local Planning Scheme No. 9 in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The components within the proposed scheme amendment could be addressed through the preparation of new Local Planning Scheme No.9, however the timeframe to undertake a standard scheme amendment is considerably less in comparison to preparing a new local planning scheme. As such, it is considered appropriate to process the proposed scheme amendment as an amendment to current Local Planning Scheme No. 8.

COUNCILLOR/OFFICER CONSULTATION

Consultation between City Officers, the proponent and the DPLH was undertaken at the pre-lodgement stage. Should Council resolve to initiate the proposed scheme amendment for the purposes of advertising, further consultation will be undertaken.

COMMUNITY CONSULTATION

Should Council resolve to initiate the proposed scheme amendment, the City is required to publicly advertise the amendment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. Any submissions received during advertising will be presented back to Council to consider.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In accordance with the *Planning and Development Regulations 2009*, the City may impose a fee to process a scheme amendment. The City has provided an estimated service fee of \$2,000 to the proponent.

of a renewable power generation facility within the Maitland Strategic Industrial Area Special Control Area (Industry Buffer).

Whilst development is possible under the current local planning framework, certain Scheme provisions which apply to the Maitland Strategic Industrial Area and Industry Buffer Special Control Areas are considered to be open to interpretation and would ultimately be at the discretion of a decision maker, such as a Joint Development Assessment Panel (JDAP). This creates uncertainty for developers where an application for development approval in the Industry Buffer Special Control Area may not be supported in the absence of development in the adjoining Maitland Strategic Industrial core area.

The proposed amendment seeks to Amend Appendix 4 – Additional Use Sites of the City’s Local Planning Scheme No.8 to introduce the additional use of ‘renewable energy facility’ and special conditions to facilitate development within the Maitland Strategic Industrial Area Special Control Area buffer. The proposed amendment will provide greater certainty to developers and decision makers that a renewable energy facility can be developed in the industry buffer area in accordance with the local planning framework.

If Council resolves to initiate the proposed scheme amendment, the amendment will be referred to the Environmental Protection Authority for review and then publicly advertised. The proposed scheme amendment will be subsequently presented back to Council to consider for final adoption.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154918
MOVED : Cr McNaught
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Clause 75 of the of the *Planning and Development Act 2005* and Clause 35 (1) of Part 5, Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **INITIATE Scheme Amendment No. 55 to Local Planning Scheme No. 8 to:**
 - a) **Amend Appendix 4 – Additional Uses to include the following:**

Additional Use’ Entry No.	Description of Land	Base Zoning	Additional Uses	Special Conditions
10	Portion of Lot 1502 on Deposited Plan 75876, Lot 650 on Deposited Plan 29591 and Lot 651 on Deposited Plan 29591	Rural	Renewable Energy Facility	The use of the site is to be restricted to the following additional uses as defined below: <i>renewable energy facility</i> means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include anemometers, solar

				<p>panels, wind turbines or other infrastructure used to generate energy located on a lot with a private rural use, single house or commercial premises where the energy produced principally supplies that use.</p> <p>The additional use shall be considered a 'P' use – the use is permitted by the Scheme.</p> <p>Clause 6.3.1 (b) of the scheme does not apply.</p>
--	--	--	--	--

- b) **Modifying the Scheme Map by designating Additional Use No. 10 over a portion of Lot 1502 on Deposited Plan 75876, Lot 650 on Deposited Plan 29591 and Lot 651 on Deposited Plan 29591 in accordance with the Scheme Amendment Map.**
- 2) **CLASSIFY proposed Scheme Amendment 55 as a Standard Amendment in accordance with Part 5, Division 1, Section 34 and Section 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that:**
- a) **The proposed amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment; and**
 - b) **The proposed amendment will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller

AGAINST : Nil

12.4 PROPOSED AMENDMENTS TO LOCAL PLANNING SCHEME NO. 8 - SHAKESPEARE PRECINCT (No. 56)

File No:	LP.348
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Project Officer
Date of Report:	13 December 2021
Applicant/Proponent:	Ryan Hall
Disclosure of Interest:	Nil
Attachment(s):	1. Draft Scheme Amendment No. 56 – Available Electronically 2. Shakespeare Precinct Improvement Project Engagement Outcomes Report – Available Electronically

PURPOSE

For Council to consider the findings of the Shakespeare Precinct Scheme Amendment engagement activities and resolve to prepare amendment No. 56 to the City of Karratha Local Planning Scheme No. 8 (LPS 8).

BACKGROUND

The recreation, open space and drainage systems in Bulgarra were created as part of the subdivision process during the 1970s. At this time the land was considered to provide sufficient open space for the suburb and to accommodate the anticipated drainage needs. The land was vested to the State Government with a Management Order to the City for parks and recreation and drainage.

In 2011 the Department of Regional Development and Lands and the City identified 61 parcels of undeveloped Crown land reserved for parks, recreation and drainage in the City's LPS 8 that, subject to further investigation, may have the potential for residential development. Collectively these land parcels were named 'Lazy Lands'.

Following this, two studies have been undertaken to improve the understanding of flood risk for these sites and identify the land required for drainage. These studies include:

1. The Karratha Coastal Vulnerability Study 2011 (KVS 2011); and
2. The Lazy Lands 2D Flood Study and Local Water Management Framework 2013 (LWMF 2013).

These studies considered the impacts of future climate change, the hydrology around Karratha, shoreline stability, flooding from storm surge and riverine flooding assessed the current impact of flooding from rainfall runoff on Karratha. They concluded that most of the Lazy Lands sites are not required for drainage purposes and could be made available for future development.

Following this the City adopted the Karratha Revitalisation Strategy in October 2016. This Strategy identified potential future development opportunities on the surplus Lazy Lands and

in particular looks to provide an East/West green link through Bulgarra to assist with connectivity across Karratha.

The City has now looked to implement the KRS for the Shakespeare Precinct in Bulgarra. The subject area includes:

- Lot 638 Nairn Street C/Title Ref LR3161/569;
- Lot 348 Nairn Street C/Title Ref LR3014/169; and
- Lot 637 Millstream Road C/Title Ref LR3161/568.

A map showing the site area is included within **Attachment 1**.

The intent of the project has been to prepare a concept plan and scheme amendment that will:

- Provide a long term concept plan for the site and align the zoning of the land with this concept to provide for future subdivision, detailed design and development;
- Identify land in the precinct that may be used for residential development to ensure that there continues to be sufficient zoned land in the City to meet future demand;
- Identify opportunities for further East/West improvements in connectivity; and
- Identify the size and shape of Public Open Space (POS) on the site.

The project has been delivered in the following three stages:

1. Stage 1 included background research to identify any existing technical site constraints and considerations relevant to the precinct;
2. Stage 2 included preliminary consultation with the local community by way of online engagement through the Social Pinpoint platform, Social Media, mail out to all land owners and occupants within the western Bulgarra area and two community workshops; and
3. Stage 3 included developing and refining a preferred concept plan for the Precinct, informed by the research in Stage 1 and the engagement outcomes from Stage 2.

Four concept options were developed which address the requirement for residential development, formalised public open space, consideration to community and stakeholder feedback and the KRS. Of the four options only one is recommended for consideration. The alternate options did not satisfy the following requirements:

1. Connections were not aligned to the KRS;
2. Balance between Development and Public Open Space was not delivered. High yield development option resulted in poor planning outcomes and did not consider the engagement report findings. Low yield option did not satisfy the City's need for housing supply.

The City's consultant and Officers concluded proceeding with the 3 alternate options would be contentious and may not be approved through the WA Planning Commission.

The recommended option presented to Council delivers the following three key elements and strikes a balance between delivery of development sites and public open space:

1. Additional road connectivity both east/west and north/south;
2. Retention of vegetation on the site in key areas and development of a more formalised park; and
3. Additional low density residential development to the east, north and south of the central park area.

A draft Scheme Amendment to enable the zoning and reservation of the land to align with the preferred concept has been prepared and is included as **Attachment 1**. If Council endorses the draft Scheme Amendment it will require advertising for public comment and the results will be presented back to Council to be considered.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is of moderate significance in terms of social, economic and cultural issues.

STATUTORY IMPLICATIONS

The *Planning and Development (Local Planning Schemes) Regulations 2015* (Planning Regulations) apply to the submission, processing and approval of proposed Scheme Amendments. Regulation 35 provides for a Local Government to resolve to prepare or adopt an amendment to a local planning scheme. Council must specify within its resolution whether the proposed amendment is complex, standard or basic. The classification selected determines the process the amendment follows.

In this instance, it is recommended that the proposed amendment be initiated as a standard amendment, as the amendment:

- Is generally consistent with the objectives of the relevant zone or reserve;
- Is generally consistent with a local planning strategy that has been endorsed by WAPC; and
- Does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

If Council adopts the Scheme Amendment it is required to be referred to the Environmental Protection Authority and advertised for public comment in accordance with the Planning Regulations. The results of consultation will then be presented to Council for consideration. Council will be required in accordance with regulation 50 to consider all submissions and pass a resolution to:

- pass the amendment without modification; or
- support the amendment with proposed modifications to address issues raised in the submissions; or
- not to support the amendment.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been kept informed of progress and issues in relation to the Shakespeare Precinct Scheme Amendment through updates at Councillor Briefing Sessions.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to consult were held as follows:

Who	How	When	What
Community	Online Social Pinpoint Engagement Survey	6 April to 2 May 2021	Consult
Karratha Scout Group	1:1 Interview	28 April 2021	Consult
Community	Community Information Sessions	21 and 22 May 2021	Consult
Youth Advisory Group	Advisory Group Meeting	26 May 2021	Consult
Individual Stakeholders	Phone	1 June 2021	Consult

The Shakespeare Precinct Improvement Project Engagement Outcomes Report is included as **Attachment 2**.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 5, Division 1, Section 75 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE to initiate proposed Scheme Amendment No. 56 to the City of Karratha Local Planning Scheme No.8.

CONCLUSION

The proposed scheme amendment strikes a balance between allocating land for public open space to serve the residents of Bulgarra and provides opportunity for residential development and improved connections in line with the KRS to assist in addressing the City's undersupply in housing whilst remaining close in proximity to the City centre.

It is recommended that Council adopt the draft Scheme Amendment for the purpose of advertising it for public comment.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154919
 MOVED : Cr Harris
 SECONDED : Cr McNaught

That Council by SIMPLE Majority RESOLVES to:

1. **PREPARE** Scheme Amendment No. 56 to Local Planning Scheme No. 8 included as Attachment 1 pursuant to Section 75 of the *Planning and Development Act 2005* and Part 5, Division 2, Regulation 35(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. **CLASSIFY** proposed Scheme Amendment No. 56 as a Standard Amendment in accordance with Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that it is an amendment that:
 - a) Is generally consistent with the objectives of the relevant zone or reserve.
 - b) Is generally consistent with a local planning strategy that has been endorsed by WAPC; and
 - c) Does not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.
3. **NOTES** that the Scheme Amendment will be:
 - a) Referred to the EPA under Part 5, Division 3, Section 81 of the *Planning and Development Act 2005*; and
 - b) Advertised for public comment in accordance with Part 5, Division 3, Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

12.5 DESIGNATED AREA MIGRATION AGREEMENT (DAMA)

File No:	ED.41
Responsible Executive Officer:	Director, Development Services
Reporting Author:	Project Officer
Date of Report:	13 December 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. DAMA Process Flowchart 2. Pilbara DAMA DAR Recommended Funding Model

PURPOSE

For Council to consider and agree upon the proposed funding model to administer the Pilbara Designated Area Migration Agreement (DAMA).

BACKGROUND

Results from the City's Annual Business Climate Survey in 2019 and 2020 highlighted employee attraction and retention as the number one issue facing their business. In 2019, results showed that sustained labour shortages were negatively affecting businesses, with 38% of respondents identifying 'finding and retaining good staff' as the main issue facing their business. In 2020, this figure increased 10 points to 48%. The City adopts a holistic approach to supporting local business to attract and retain skilled workers. As well as supporting projects aimed at attracting and upskilling a domestic workforce, in May 2020 the City commissioned a report to examine the options available to the City and/or local businesses to facilitate employment of an international workforce to address labour shortages. The report reviewed all options and found that a DAMA would provide the most benefit. Consequently, in December 2020, Council resolved to make an application to the Federal Government for a DAMA (Resolution 154727).

A DAMA is an agreement between the Commonwealth of Australia and a Designated Area Representative (DAR), to fill recognised labour shortages in a specified area with overseas workers. A DAMA is authorised by the Minister for Immigration, Citizenship and Multicultural affairs. The key benefit of a DAMA is that it provides a defined geographic region with access to a broader range of overseas workers than is available through the standard skilled migration programs. DAMAs provide access to experienced overseas workers for vacant skilled or semi-skilled occupations that cannot be filled by Australian workers from the local labour market.

A DAMA is a two-tier framework:

1. The first tier consists of an overarching 5-year Deed of Agreement between the Commonwealth and a Designated Area Representative (DAR). A DAR may be a state/territory government, regional authority or local government and the DAR is broadly responsible for administering the DAMA.
2. The second tier comprises of individual Labour Agreements with employers who have chosen to access the DAMA.

The following diagram outlines the end-to-end process and parties responsible for each stage in the DAMA process. A detailed flowchart setting out the DAMA process in full is set out at **Attachment 1**.



Following the Council resolution in December 2020, the City partnered with the Town of Port Hedland and Regional Development Australia (RDA) to engage with local business stakeholders and prepare and lodge the DAMA application. The DAMA application was lodged on 21 October 2021. The Pilbara DAMA application included three key parts being:

1. Evidence of the existing labour market conditions that demonstrated and justified the need for employers to have enhanced access to an overseas workforce;
2. A list of proposed occupations (63) and the specific visa concessions that are proposed to apply to each occupation based on the labour market conditions in point one above; and
3. Identification of Regional Development Australia as the appropriate body to perform the role of the DAR for the Pilbara DAMA.

The Pilbara DAMA application is currently being assessed by the Department of Home Affairs (DoHA) and the City, Town of Port Hedland and RDA are continuing to work with DoHA to progress the application to approval. It is anticipated that a decision is likely within three to six months from the date of lodgement which in this case would be the first quarter of 2022.

In anticipation of approval, a funding model is required to be agreed by the City, Town and RDA to administer the Pilbara DAMA through the office of the RDA, in its capacity as DAR. Once a DAMA is in place, the office of the DAR plays a critical role for businesses wanting access to the Pilbara DAMA. To enter into a DAMA Labour Agreement with DoHA, employers within a designated area must first receive endorsement from the DAR.

To receive endorsement, a business must be assessed by the DAR as fulfilling a range of eligibility criteria. Typically, this will include:

- The business has been lawfully operating in the designated area for more than 12-months;
- The business is financially viable;
- The position is genuine and there is a genuine vacancy;
- Labour market testing has been completed in accordance with legislative requirements;
- Employment terms and conditions being offered are reasonable and lawful;
- There have been no recent changes to workforce composition (redundancies and retrenchments);
- Concessions will not undermine overseas workers’ ability to support themselves or lead to exploitation;
- There is no adverse information about the employer;

- Concessions are reasonable regarding current labour market conditions in the region; and
- DAR endorsement supports the DAMA objectives.

In circumstances where a business is assessed as eligible, a DAR will provide the business with a letter of endorsement. Endorsed employers can then apply to the Department of Home Affairs for a DAMA Labour Agreement.

There are currently seven DAMAs operating in Australia, each with a different approach to funding, as follows:

DAMA	DAR endorsement application fee	Uptake	Pros/ cons
Northern Territory DAMA	\$0.	No information available	<p>Pros:</p> <ul style="list-style-type: none"> • Fully subsidising businesses who apply for DAR endorsement will encourage more businesses to access the DAMA. <p>Cons:</p> <ul style="list-style-type: none"> • A lack of any DAR endorsement application fee for businesses may encourage spurious, incomplete, or ill-thought-out applications. • Higher cost to DAR.
Orana DAMA	*Per nomination basis. \$1000.	Approx. 25 nominations per year	<p>Pros:</p> <ul style="list-style-type: none"> • High application fees for business (akin to a cost-recovery model) will reduce the funding burden on the DAR. <p>Cons:</p> <ul style="list-style-type: none"> • High application fees may deter some businesses from accessing the DAMA.
FNQ DAMA	*Per nomination basis. \$770 (CCC Members) \$936 (non-members) Roll-over endorsement: \$250 (CCC members) \$350 (non-members).	23 applications from 14 businesses during October 2021	<p>Pros:</p> <ul style="list-style-type: none"> • A bespoke DAMA agreement that is tailored to meet the needs of the region, combined with an active and informed marketing campaign to local business, has resulted in a high uptake of the FNQ DAMA. <p>Cons:</p> <ul style="list-style-type: none"> • Fees align with membership model for CCC which does not apply in the case of the Pilbara DAMA.

DAMA	DAR endorsement application fee	Uptake	Pros/ cons
Great Southern Coast DAMA	*Per nomination basis. \$600 (<\$10m turnover) \$900 (>\$10m turnover)	Approx. 60 nominations per year	Pros: <ul style="list-style-type: none"> Fees are proportionate to the size of the business. Cons: <ul style="list-style-type: none"> Higher application fees may deter some businesses from accessing the DAMA.
The Goldfields DAMA	*Per nomination basis. \$250	Approx. 25 nominations per year	Pros: <ul style="list-style-type: none"> Fee appears reasonable and uptake demonstrates that it is not deterring businesses from accessing the DAMA. Fee accounts for some cost recovery but still subsidised in part.

***Per nomination basis:** The fee is applied to the number of positions being applied for. For example, 10 x Bakers would incur 10 x application fees.

The City has worked collaboratively with the Town and RDA to develop a recommended funding model for the Pilbara DAMA. In doing so, a local lens has been applied to the review of the different funding models adopted elsewhere. The available options are:

1. Cost-recovery model, i.e. the application fee paid by business compensates the DAR for the full cost of endorsement,
2. Subsidised model, i.e. businesses are not charged an application fee, with the result that the DAR bears the full cost of endorsement, or
3. A combination of the above.

It is recommended that the Pilbara DAMA adopt a partially subsidised funding model, with the following key-features:

1. businesses will be subsidised the cost of DAR endorsement, where DAR endorsement costs exceed \$350, and
2. the City will subsidise the cost of endorsement applications received from businesses that are located within the City.

The recommended \$350 fee to business is amongst the lowest DAR endorsement application fees in Australia. In opting to charge business a small fee, the recommended funding model strikes a balance between promoting business uptake of the DAMA, whilst deterring applications that are spurious, ill-thought out or incomplete.

A diagram of the recommended funding model is included at **Attachment 2**. A summary of the process follows:

- RDA Pilbara, in its capacity as DAR, will establish and administer the DAMA. This includes funding the set up and ongoing maintenance of processes, forms, and web platforms. RDA has allocated \$20,000 in their 21/22 FY budget to fund this.
- Businesses seeking access to the DAMA will pay a one-off \$350 endorsement application fee to RDA. Note fee is per application, not per role.
- RDA will assess the application and if supported, provide DAR endorsement. Once endorsed by the DAR, an employer can apply to enter into an individual DAMA Labour Agreement with the Australian Government.

- RDA will invoice the City/ Town for the cost of assessing an application, where those costs exceed \$350. The City will be invoiced for applications deriving from a City-based business; the Town will be invoiced for applications deriving from a Town-based business. Businesses otherwise bear the cost of preparing the applications and obtaining migration advice.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is of moderate significance in terms of future economic diversification prospects.

STATUTORY IMPLICATIONS

A DAMA is an agreement between the Commonwealth of Australia and a Designated Area Representative (DAR). A DAMA is authorised by the Minister for Immigration, Citizenship and Multicultural Affairs.

COUNCILLOR/OFFICER CONSULTATION

Nil.

COMMUNITY CONSULTATION

Consultation has taken place between the business community and internal stakeholders to develop the Pilbara DAMA application.

The proposed funding model for the office of the DAR has been developed in collaboration with the City, Town and RDA.

The City, Town and RDA are developing a marketing campaign to promote the DAMA once it is approved.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

If Council accepts the recommended funding model, it is anticipated that the cost of operationalising the DAMA will range between nil and \$14,000 for the remainder of the 2021/22 financial year.

Cost modelling is based on the following estimates:

- Approval of the Pilbara DAMA is anticipated to occur in the first quarter of 2022,
- Business uptake elsewhere suggests RDA will likely receive 10-15 applications for DAR endorsement during the remainder of the 2021/22 financial year,
- Advice received is that an experienced migration agent typically requires between 2-3 hours (on average) to assess an application for DAR endorsement, and
- Market rates for migration agents range from between \$150 to \$350 per hour, excluding GST.

	Uptake	Assessment timeframe	Migration Agent Fees (\$150-\$350 per hour)	Contribution from business	Total Estimated Cost
Low-cost scenario	5 businesses apply for DAR endorsement.	2 hours per application.	\$150 per hour	One-off fee received from business \$350	No cost to Council. Business contributions will

	Uptake	Assessment timeframe	Migration Agent Fees (\$150-\$350 per hour)	Contribution from business	Total Estimated Cost
	Each business nominates 1 employee.				cover DAR operating costs.
High-cost scenario	20 businesses apply for DAR endorsement. Each business nominates 1 or more employee.	3 hours per application	\$350 per hour	One-off fee received from business \$350	\$14,000

In the low-cost scenario, business contributions (i.e. \$350 application fee) will fully cover DAR operating costs. In the high-cost scenario, council will be required to contribute \$14,000 to operationalise the DAMA for the remainder of the 21/22FY.

A moderate uptake of the Pilbara DAMA is anticipated. On this basis, it is anticipated that the maximum cost of operationalising the DAMA will be \$10,000 for the remainder of the 2021/22 financial year.

Council has allocated \$10,000 in the 2021/22 budget for the purpose of implementing the DAMA. Further funding will be included in future budgets going forward based on the City funding the cost of the DAR endorsement for businesses that are located within the City of Karratha and the above assumptions will be adjusted based on actual uptake.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 2.d.2.1 Business Attraction and Retention
 Projects/Actions: 2.d.3.1.20.1 Investigate opportunities to add

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	The City’s Risk Register identifies lack of small to medium enterprise development within the City as a reputational risk with a rating of Moderate. Implementing a DAMA will manage this risk by ensuring that local small to medium enterprises have access to suitably skilled staff. There may be a perceived reputational risk regarding the City supporting international labour. The City has partnered with the Town of Port Hedland and RDA to progress the DAMA application, with RDA agreeing to operationalise the DAMA in its capacity as DAR. As part of the DAMA application process,

Category	Risk level	Comments
		labour market testing has been carried out to demonstrate that efforts have been made to recruit Australians into the roles proposed to be included in the DAMA. There will also be a ceiling on the numbers of overseas workers able to be employed annually under the DAMA. These measures will appropriate manage this reputational risk.
Compliance	N/A	Nil.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to section 3.18 (1) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the DAMA funding model pending further information.

CONCLUSION

In anticipation of the Pilbara DAMA application being approved in 2022 the City, RDA and TOPH need to agree on a funding model.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154920
MOVED : Cr Miller
SECONDED : Cr Harris

That Council by **SIMPLE** Majority pursuant to Section 3.18 (1) of the *Local Government Act 1995* **RESOLVES** to:

1. **NOTE** that the Pilbara DAMA application was lodged on 21 October 2021;
2. **ENDORSE** the City funding the cost of DAR endorsement for businesses located within the City of Karratha in accordance with the funding model included as Attachment 2.
3. **REVIEW** the structure of the DAMA after 12 months of operation.
4. **NOTE** that \$10,000 has been included in the 2021/22 budget for the purpose of implementing the DAMA and that further funding will be included in future budgets going forward based on the City funding the cost of the DAR endorsement for businesses located within the City of Karratha.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

Cr Nunn declared an impartiality interest in 13.1 Litter Collection Initiative – Bucks for Bags as Cr Nunn is the President of Wickham Tidy Towns which is a regular user of the Bucks for Bags program. Cr Nunn did not leave the room as the disclosure did not restrict her ability to vote on this matter.

13.1 LITTER COLLECTION INITIATIVE – BUCKS FOR BAGS

File No:	CS.88
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Waste Services
Date of Report:	24 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider increasing the payment value of each bag collected in the Bucks for Bags Program.

BACKGROUND

Council has allocated \$30,000 in its 2021/22 Budget toward the following community litter initiatives:

- Bucks for Bags Program - including bag rebate, disposal fees, and materials (litter picking tongs, gloves, bags, etc.)
- Roadside litter awareness signage – “Secure Your Load”
- Keep Australia Beautiful Events – Clean Up Australia Day, KAB week
- Litter education at program at primary schools – Captain Clean-up
- Radio campaign

The Bucks for Bags Program is one of several initiatives targeting litter management by providing local community and not-for-profit (NFP) groups the opportunity to raise funds by undertaking litter collection within the City. The City pays six dollars (\$6) per bag collected, to a maximum of \$2,000 per clean-up plus provides resources including gloves, rubbish bags and litter picking tools to assist with the clean-up.

The Program complements the City’s existing contracted litter collection service as the areas assigned to these groups are generally outside of the contract scope. Sites include beaches, crown reserves and trails, public camping grounds and other litter hot spots.

Despite the City’s promotional activities to increase awareness of the Bucks for Bags Program via Facebook and Keep Australia Beautiful events, and information on how to access the Program on the City’s website, there has been a recent decline in participation.

The table below illustrates participation numbers:

Year	Value Per Bag	Bags collected	Participants	Total Funded
2019/2020	\$6	2,885	13	\$17,310.00
2020/2021		1,444	7	\$8,664.00
2021/2022		198	3	\$1,188.00

The implementation in 2020 of the WA State Government Container Deposit Scheme may be a contributing factor to the decline in participation as it provides an alternative avenue for organisations to raise funds.

The community taking ownership for litter management is considered an important strategy to enhancing pride in place and educating the community on the environmental harms that litter can cause. Various Tidy Town committees, environmental groups, community associations and NFP organisations throughout Western Australia use clean ups to assist in achieving these objectives.

Despite the lower than forecast take up in the City in recent times, Officers believe that litter initiatives such as the Bucks for Bags Program, in combination with further education and awareness campaigns are critical to continuing to reduce litter across the City. Further, the Program can reduce the reliance on the City to fund contractors, that are paid at a significantly higher rate.

To encourage greater participation in the Program, Officers discussed the options to increase the value of the bags collected at the Waste Advisory Group meeting held on the 8 November 2021. Based on feedback as to the importance of the program as one of several litter initiatives, Officers proposed increasing the payment value of the bags from \$6 to \$10 and removing the capped maximum amount of \$2,000 per clean-up. This report considers the potential financial implications of modifying the Program.

Council has several options to consider on the future of the Bucks for Bags Program including:

1. Cease the program (not recommended as an initial option subject to review of effectiveness of proposed change);
2. Retain the program as is; or
3. Modify the program to encourage greater participation.

Officers recommend increasing the value from \$6 to \$10 per bag collected, and then further evaluate.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of environmental issues and Council’s ability to perform its role.

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant officers and the City’s Waste Advisory Group.

COMMUNITY CONSULTATION

No community consultation is required, however if the Officer’s recommendation is supported by Council, the initiative is intended to be promoted through the City’s social media, web site and other available avenues.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has allocated \$30,000 in its 2021/22 Budget toward a series of litter initiatives that is offset 100% by funding provided under the Safer Communities Partnership. This includes \$9,500 set aside for the Bucks for Bags Program.

Based on the current rate of participation in the Bucks for Bags Program, the estimated total bag rebate paid in 2021/22 will be \$6,000, less the current allocation. Scenarios showing the impact of increasing the rebate to \$10 per bag based on the current trend, a 50% increase and a 100% increase in bags collected are shown below.

Scenario	Per Bag Rebate	Estimated Bags #	Rebate	Current Rebate Allocation
1. Current Trend	\$10	594	\$5,940	\$9,500
2. 50% increase		891	\$8,910	\$9,500
3. 100% increase in participation		1188	\$11,880	\$9,500

In the first two scenarios, the current rebate allocation is sufficient to cover the Program budget. There is potential for reallocation of Partnership funding to accommodate the 100% increase in participation scenario, or further City funding may be required.

The Town of Port Hedland in its partnership with Care for Hedland ran a similar program previously where it offered \$5 for each bag collected, however this program ceased in 2013.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity

Programs/Services: 1.b.3.1 Liveability
 Projects/Actions: 1.b.3.1.19.1 Develop and Implement the City’s Safer Communities Partnership Strategic and Operational Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Funding is provided via State Government and Industry partnership.
Service Interruption	N/A	Nil
Environment	Low	Increased participation in the Program leads to a positive environmental outcome.
Reputation	Low	Increasing the bag rebate may have a positive impact on Council’s reputation of being proactive in supporting programs that promote a clean and attractive environment.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no known relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the payment value of \$6 for each bag collected in the Bucks for Bags Program.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the payment value of \$6 for each bag collected in the Bucks for Bags Program and CONSIDER discontinuing the Bucks for Bags initiative at the end of the three-year Program (Safer Communities Partnership 2019-2022).

CONCLUSION

The number of organisations participating in the Bucks for Bags Program has declined over the last 17 months. The City's promotional activities to increase awareness of the Bucks for Bags Program via Facebook and Keep Australia Beautiful events have had little impact on improving participation rates.

This report recommends increasing the payment value of each bag of litter collected with a view to stimulating participation in the Bucks for Bags Program.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154921
 MOVED : Cr Gillam
 SECONDED : Cr McNaught

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to INCREASE the payment value of each bag collected under the Bucks for Bags Program from \$6 to \$10.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

13.2 7 MILE LANDFILL CELL 0 CAPPING AND CLOSURE WORKS

File No:	CM.521
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager City Services
Date of Report:	22 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for Cell 0 closure works offered under RFT 06-21/22.

BACKGROUND

The City operates Class 2 and 3 landfill disposal cells at its 7 Mile Waste facility. The Class 2 landfill cell (Cell 0) commenced filling operations in 1992 and has reached its design capacity. The Department of Water & Environment Regulation (DWER) landfill licence requires completion of Cell 0 capping by June 2023.

The City's Closure and Post Closure Management Plan details the capping system requirements for Cell 0 in general accordance with Environment Protection Agency Best Practice Environmental Management, Siting, Design, Operation and Rehabilitation of Landfills, 2015 (BPEM Guidelines). In addition, a Technical Specification for the capping works was prepared in January 2020. In accordance with the Guidelines, a capping system must:

- Minimise infiltration of surface water into the waste
- Provide a long-term, stable barrier between waste and the environment in order to protect human health and the environment
- Prevent the uncontrolled escape of landfill gas
- Provide land suitable for its intended after use

The Closure Plan and Technical Specification were assessed by the DWER and a licence amendment was approved for the capping and closure works in August 2020.

On 6 September 2021, the Chief Executive Officer authorised calling tenders for the Cell 0 capping and closure works. The City engaged Talis, specialised Waste Consultants, to prepare the Request for Tender (RFT) documentation provide supporting tender administration and evaluation services.

The tender comprised three (3) Separable Portions as follows:

- Separable Portion One - Landfill Gas Extraction System construction works including drilling of gas wells and installation of gas management infrastructure.
- Separable Portion Two – Construction and Lining Works including cut and fill earthworks, installation and conformance testing of Geomembrane, Geocomposite and Geotextile liners, installation of stormwater pond and drainage system and construction of access roads.
- Separable Portion Three – Drilling and Installation of Gas Monitoring Bores.

Tenderers were invited to submit a bid for one (1), all, or any combination of the three (3) separable portions.

Tenders were advertised on 28 September 2021 and closed 10 November 2021.

Seven (7) tenders were received by the closing date from:

- Doolee Construction – bid for Separable Portions one, two and three
- Ertech Pty Ltd – bid for Separable Portions one, two and three
- Hicks Civil & Mining – bid for Separable Portions one, two and three
- Norwest Contracting – bid for Separable Portion 2
- Raubex Construction Pty Ltd – bid for Separable Portions one, two and three
- Run Energy Pty Ltd – Bid for Separable Portions one and three
- Teneo – bid for Separable Portions one, two and three

The tenders were evaluated by a four (4) person panel comprising of:

- Director Strategic Projects & Infrastructure
- Manager City Services
- Waste Technical Officer
- Talis Consultants - Senior Waste Consultant

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	20%
Demonstrated Understanding	10%
Methodology	10%
Price	60%

The Regional Price Preference Policy was applied to one (1) local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, environmental issues, and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers were consulted as part of the panel evaluation process. An update on the Cell 0 capping and closure project was presented to the Waste Advisory Group at the meeting held on 8 November 2021.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

The provision for landfill Cell Closure and Remediation is funded from the City’s Waste Reserve. The Waste Reserve balance as at 30 June 2021 is \$18.2m. The table below shows the Waste Reserve balance over the next 10 years incorporating the cost of Cell 0 capping and closure works.

Year	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
Balance (\$m)	14.26	9.26	10.32	8.53	7.94	8.90	10.41	10.37	11.90	10.51

The original Cell 0 closure project construction estimate of \$10.5m included \$9.75m of contracted works with the City providing significant internal support using plant and machinery to reprofile aspects of Cell 0. Prior to tendering and due to resource constraints, the contract estimate was revised to \$10.54m by Talis to account for reprofiling by the contractor.

Council has allocated \$3.2m in its 2021/2022 budget to commence the project works. The preferred tenderer has provided a submission for the three (3) Separable Portions which exceeds the pre contract value. The contributing factors include:

- A significant increase in construction costs and preliminaries associated with the current market conditions
- Limited availability of subcontractors due to high demand
- A significant increase in the original square metre unit rate estimate for revegetation of the landfill cap
- Addition of an access road on the landfill cap not included in the original design

Officers in their evaluation, have identified a series of potential cost saving measures that could be negotiated however there is limited opportunity to value manage and remove aspects of the scope of works as the City is required to adhere to the BPEM guidelines that have also been stipulated in the City’s Landfill licence. Notwithstanding, should the Officers recommendation be endorsed, Council will be required to increase the 2021/2022 and 2022/2023 budget allocations for the project.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	3.c.1.1	Waste Facility Management
Projects/Actions:	3.c.1.1.20.1	Commence Landfill Capping of Cell 0 at 7 Mile Waste Facility

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	The Cell 0 capping system has been designed in accordance with Best Environmental Management Practice to reduce risk to Human Health. The preferred Tenderer submitted a comprehensive Safety Management Plan detailing procedures developed with the aim of providing and maintaining a safe work environment throughout the project.
Financial	Moderate	The Cell Closure provision contained in the Waste Reserve is sufficient to fund the cost difference between the pre-tender estimate and the preferred submission with adversely impacting the Long-Term Financial Plan. Awarding all 3 separable portions to a single contractor will mitigate the liability of the City for potential costly delays associated with mobilising and coordinating multiple contractors.
Service Interruption	Low	The preferred Tenderer is required to implement a traffic management plan to ensure construction activities do not impact on day to day operations of the landfill facility.
Environment	Low	The Cell 0 capping system has been designed in accordance with Best Practice EPA to minimise the risk of pollution discharges into the environment (gas, waste, leachate).
Reputation	Low	The capping project is intended to be completed within the timeframe specified in the landfill licence.
Compliance	Low	A Contract Quality Assurance consultant will be appointed to ensure conformance testing and reporting is undertaken in accordance with regulatory requirements.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The City will engage a qualified Superintendent for the project. Technical assistance and construction quality assurance will be provided by technical consultants.

RELEVANT PRECEDENTS

Council has previously awarded a similar contract for construction of the current Class III landfill cells.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE an alternative Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders offered under RFT 06-21/22 and READVERTISE the tender.

CONCLUSION

The evaluation panel believes the recommended tenderer has the capacity to deliver the works to the standard expected by the City and has provided the most advantageous outcome for the project.

Considering the prices submitted and the further opportunities identified by Officers to value manage the project, Officer's recommend that the best opportunity to deliver the works is to nominate a preferred contractor and negotiate potential cost savings pre contract award.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154922
MOVED : Cr Harris
SECONDED : Cr McNaught

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Raubex Construction Pty Ltd ABN 12 633 148 928 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 06-21/22 Cell 0 Capping and Closure works; and
2. **EXECUTE** a contract with Raubex Construction Pty Ltd ABN 12 633 148 928 for the delivery of Separable Portions One, Two and Three works as contained in this report and **SUBJECT** to:
 - a) **Clarifications being satisfied associated with any cost savings within its tender submission, and**
 - b) **Any further variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for December 2021.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154923

MOVED : Cr Nunn

SECONDED : Cr Miller

That Council note the following information items:

- 14.1 Record of Tender Outcome under Delegation
- 14.2 Concession on Fees
- 14.3 Concession on Fees for Council Facilities
- 14.4 Community Services update
- 14.5 Youth Advisory Group Appointments
- 14.6 Youth Strategy update
- 14.7 Development Services update

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Waterstrom Muller

AGAINST : Nil

14.1 RECORD OF TENDER OUTCOME UNDER DELEGATION

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	DAO Corporate Services
Date of Report:	17 November 2021
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Councillors of tenders that have been awarded or rejected under delegation since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion a tender is awarded under delegated authority (as described above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	02-21/22	Project Budget:	\$2.5 Million
Tender Title:	Open Areas Vegetation Spraying		
State-wide Advertising Commenced:	22 September 2021	Tender Closing Date/ Time:	25 October 2021 at 2pm (AWST)
Scope of Works:	The provision of chemical applications to public open spaces, open areas, verges, roundabouts and medians allowing for three set services per year.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	10%	
	Capacity to Deliver	20%	
	Price	60%	
Submissions Received:	<ul style="list-style-type: none"> • Handy Hands (WA) Pty Ltd • Karratha Contracting Pty Ltd 		
Tender Awarded:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Decision:	16/11/2021
Reason:	No tenders were accepted due to non-compliance with the tender requirements.		

Tender No:	07-21/22	Contract Budget:	\$1.5 Million
Tender Title:	Fertiliser & Herbicide Application		
State-wide Advertising Commenced:	6 October 2021	Tender Closing Date/ Time:	3 November 2021 at 2pm (AWST)
Scope of Works:	The provision of chemical and fertiliser applications to ovals, parks, public open spaces, and facility surrounds to better manage the impacts of seasonal weather, sporting codes schedules, growth rates, water quality and availability, turf nutrient testing and general wear and tear as per set schedule. Regular fertilising of turf maintains growth uniformity and discourages weeds and non-preferred species infestation.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	10%	
	Capacity to Deliver	20%	
	Price	60%	
Submissions Received:	• Handy Hands (WA) Pty Ltd		
Tender Awarded:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Decision:	17/11/2021
Reason	The tender was not accepted due to non-compliance with the tender requirements.		

Tender No:	08-21/22	Contract Budget:	\$350,000
Tender Title:	Replacement Chiller 1 - Airport		
State-wide Advertising Commenced:	3 November 2021	Tender Closing Date/ Time:	24 November 2021 at 2pm (AWST)
Scope of Works:	Removal of existing unit. Supply and installation of a replacement chiller package unit, associated recirculation pump, variable speed drive, footings, insulated pipework, electrical and instrumentation works.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	20%	
	Capacity to Deliver	10%	
	Price	60%	
Submissions Received:	• PSA APS Australia Pty Ltd		
Tender Awarded:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of Decision:	1/12/2021

14.2 CONCESSION ON FEES

File No: CR.88
Responsible Executive Officer: Chief Executive Officer
Reporting Author: EA to CEO & Mayor
Date of Report: 24 November 2021
Disclosure of Interest: Nil

PURPOSE

To provide Council with details pertaining to a concession on fees within the CEO's delegation under Section 1.10 of the Delegations Register.

Name	Reason	Amount (exc GST)
Cheeditha Community	Request to waive 50% of waste disposal costs for commercial and industrial waste as a result of clearing by NBAC, surrounding some houses within the Cheeditha Community	Up to maximum \$4,200

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 1 December 2021

Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (ex GST)
The Jurdurn Marnda Boxing Club	Fee waiver for hire fees for Wickham Jurdurn Marnda Boxing Club to host charity sparring event to raise funds for Beau Tann 11 th December 2021 – TOTAL \$222.00 (inc GST)	\$201.82

14.4 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 December 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

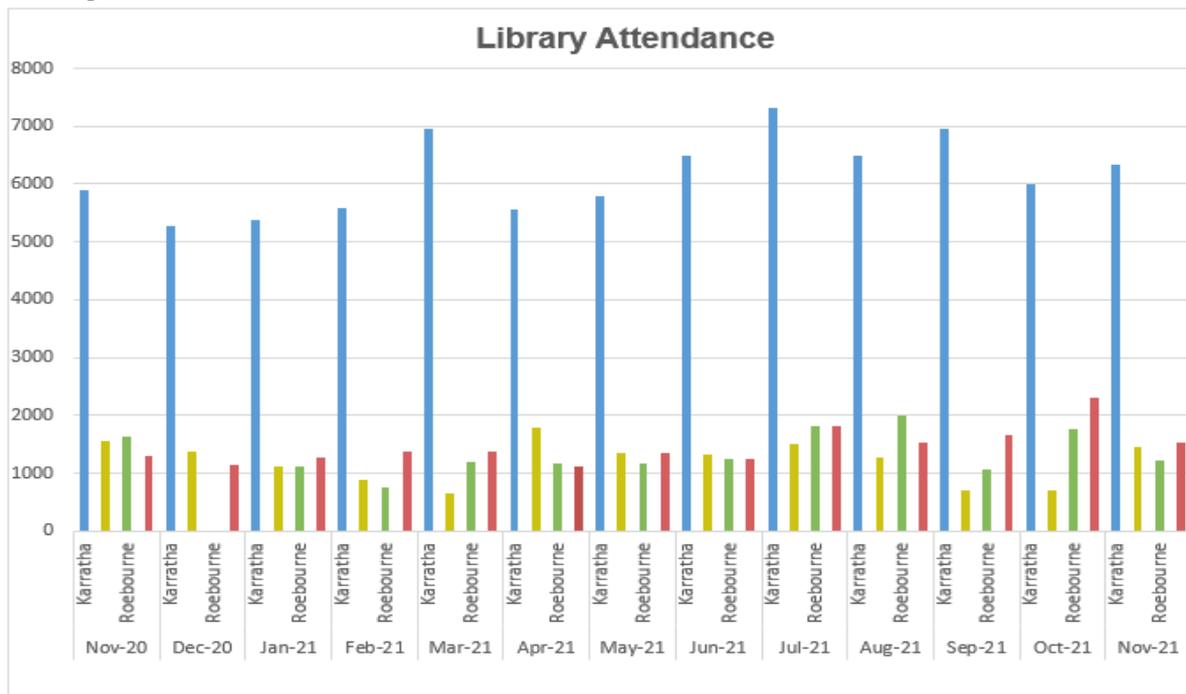
PURPOSE

To provide Council with a Community Services update for November 2021.

COMMUNITY FACILITY ATTENDANCE SUMMARY

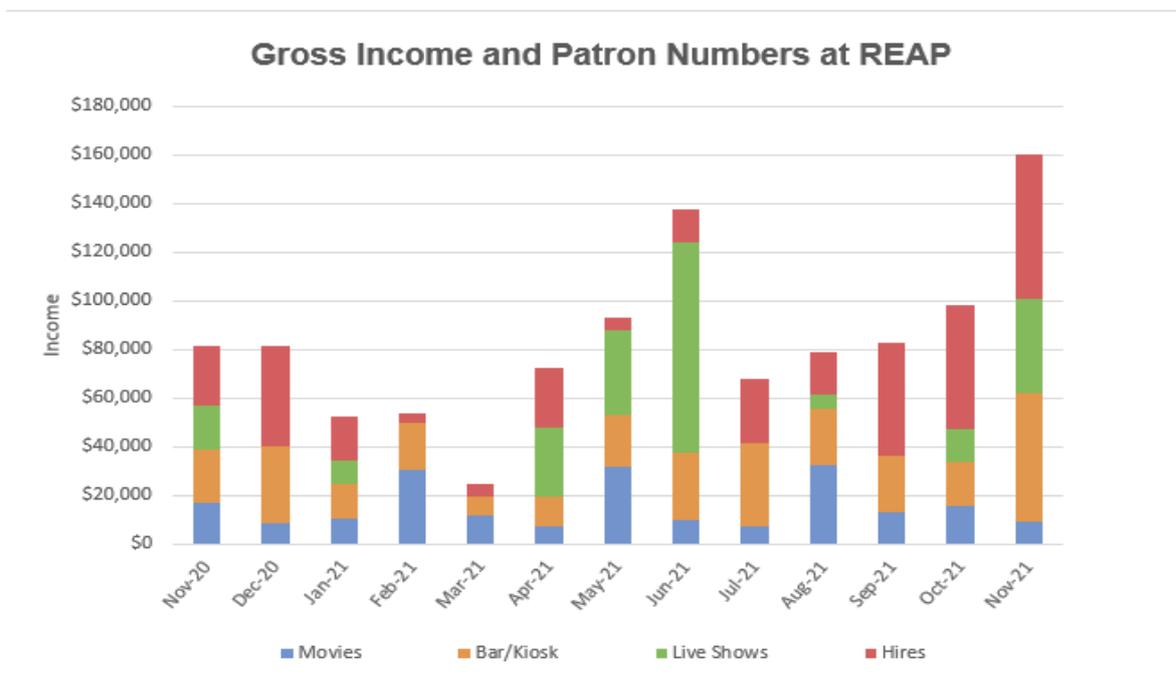
Facility Attendance	November 2020	November 2021	%
The Youth Shed	569	712	↑25.13%
The Base	721	1079	↑ 49.65%
Total Library	10407	10545	↑ 1.32%
Karratha Leisureplex	65229	62307	↓ 4.47%
Wickham Recreation Precinct	1888	5630	↑198.19%
Roebourne Aquatic Centre	2035	1171	↓ 42.45%
REAP	3156	4788	↑ 53.16%
Indoor Play Centre	1517	2817	↑ 85.69%
Community Liveability Programs	November 2020	November 2021	%
Security Subsidy Scheme properties	9	36	↑300%
Meet the Street parties	4	4	0%

Library Services



Total Library:

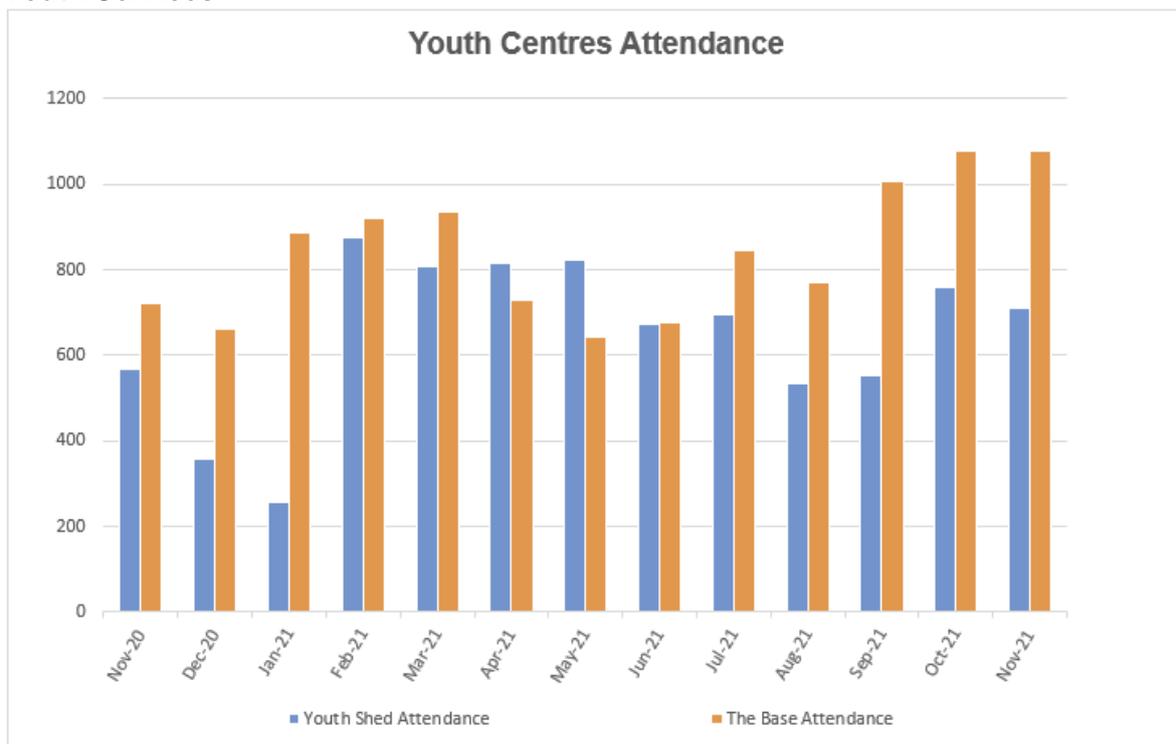
- **3469** physical items and **781** eResources borrowed.
- **1462** individual computer log ins by Members and Guests (excludes WiFi).
- **16** External requests for Local History information.
- **1149** pre-loved books distributed to the community since November 2020 (**65** in November).
- **1056** program participants at 67 Storytime, Rhyme Time, PAGES, PAGES Jr.
- **10182** total memberships (**36** new members signed up in November).



REAP:

- Delivered **14** different venue hire bookings this month which has resulted in larger attendance and bar/kiosk sales than this time last year.
- **16** movies were screened in November with a total attendance of **410** and an average of **25** patrons attending each movie. Movie attendances were lower than usual as there was a lull in content in the lead up to the Christmas holiday period.

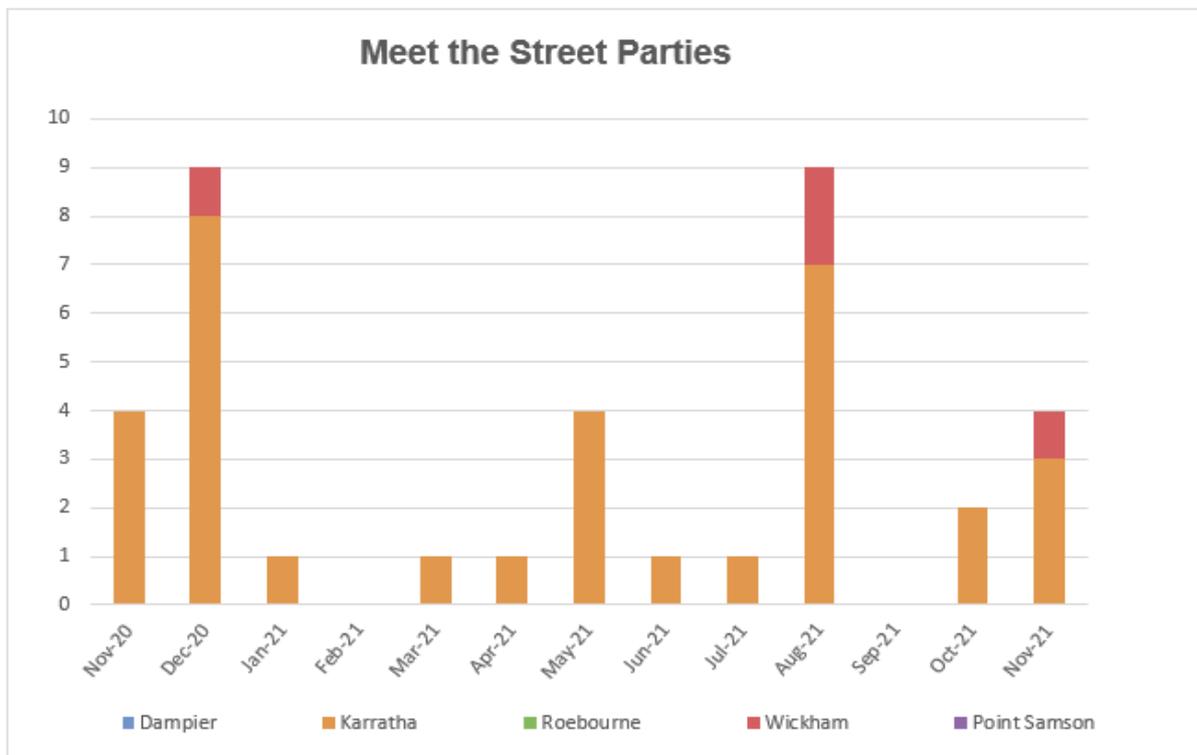
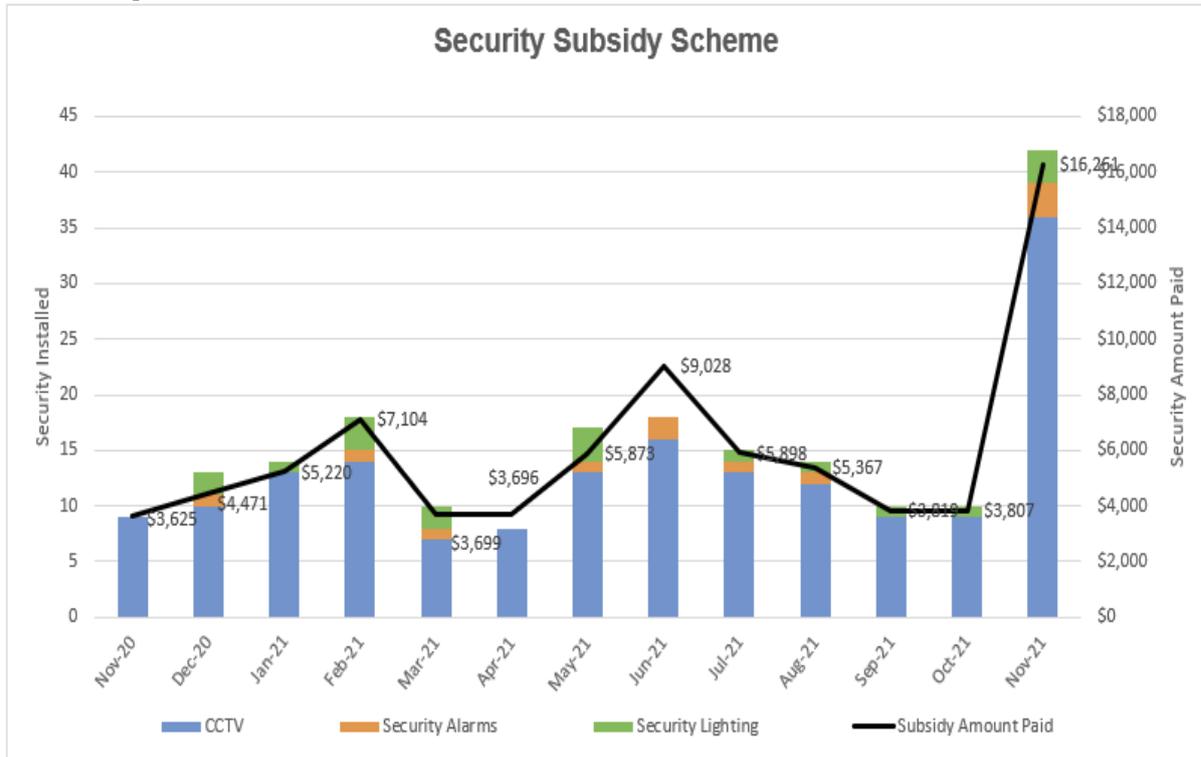
Youth Services



The Base and Youth Shed:

- Attendance numbers at both The Youth Shed and The Base have increased from November 2020 due to an increase in weekly youth program.

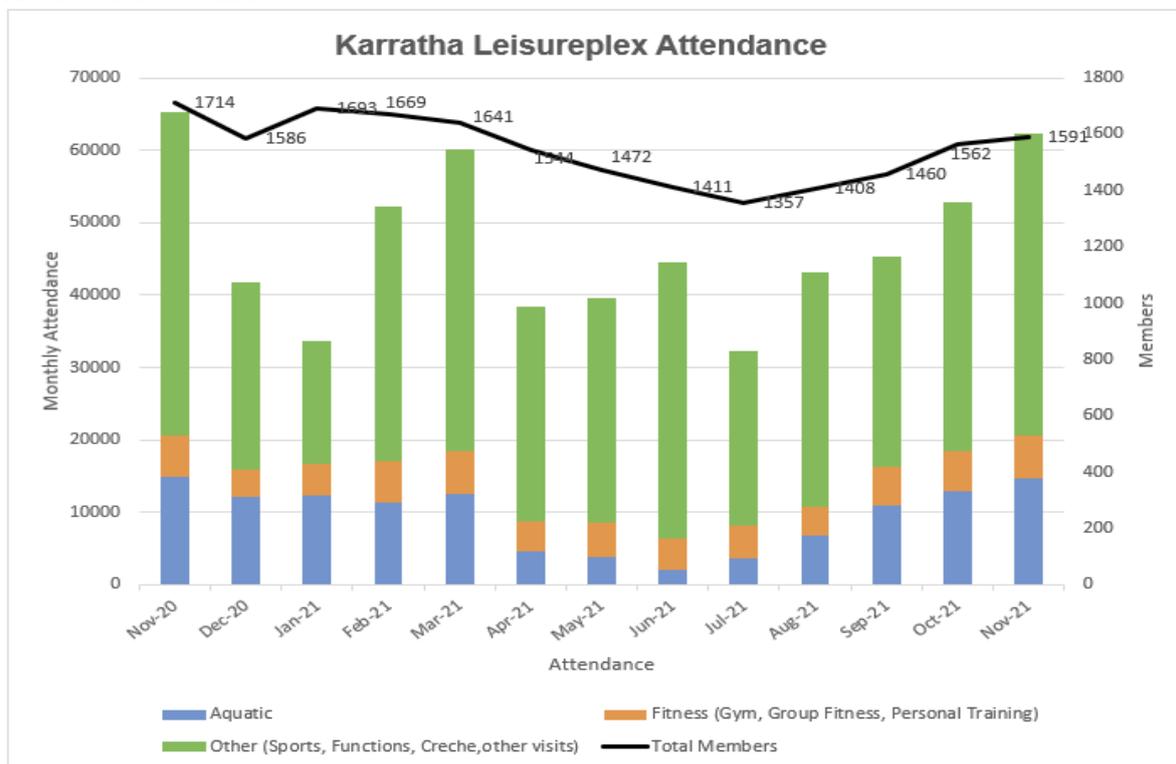
Liveability



Liveability Programs:

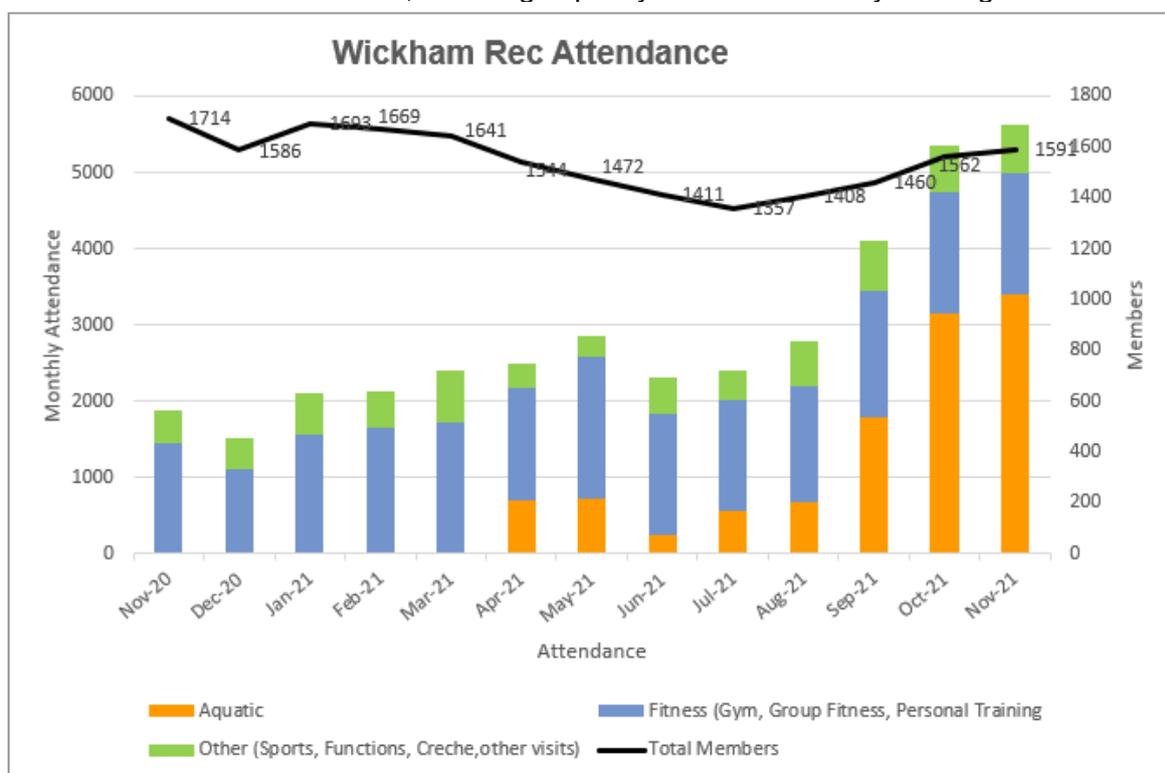
- 4 Meet the Street parties held
- 36 applications received in November for the Security Subsidy Scheme, which is the largest uptake recorded, influenced by Pilbara District - WA Police Force Facebook posts promoting the initiative.

Recreation Facilities



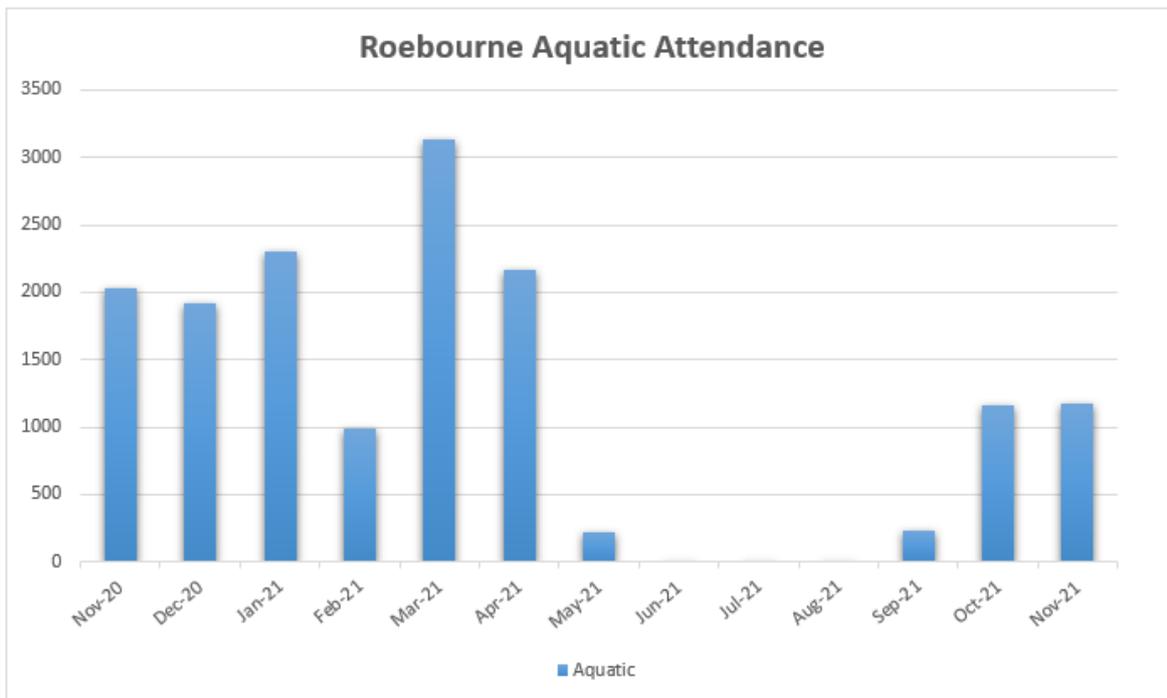
KLP:

- Overall Attendance was down 5% compared to last year. Nov 2020 spike due to COVID
- 9% increase in Gym attendance attributed to the expanded gymnasium.
- 9% increase for our Creche, reaching capacity on numerous days throughout the month.



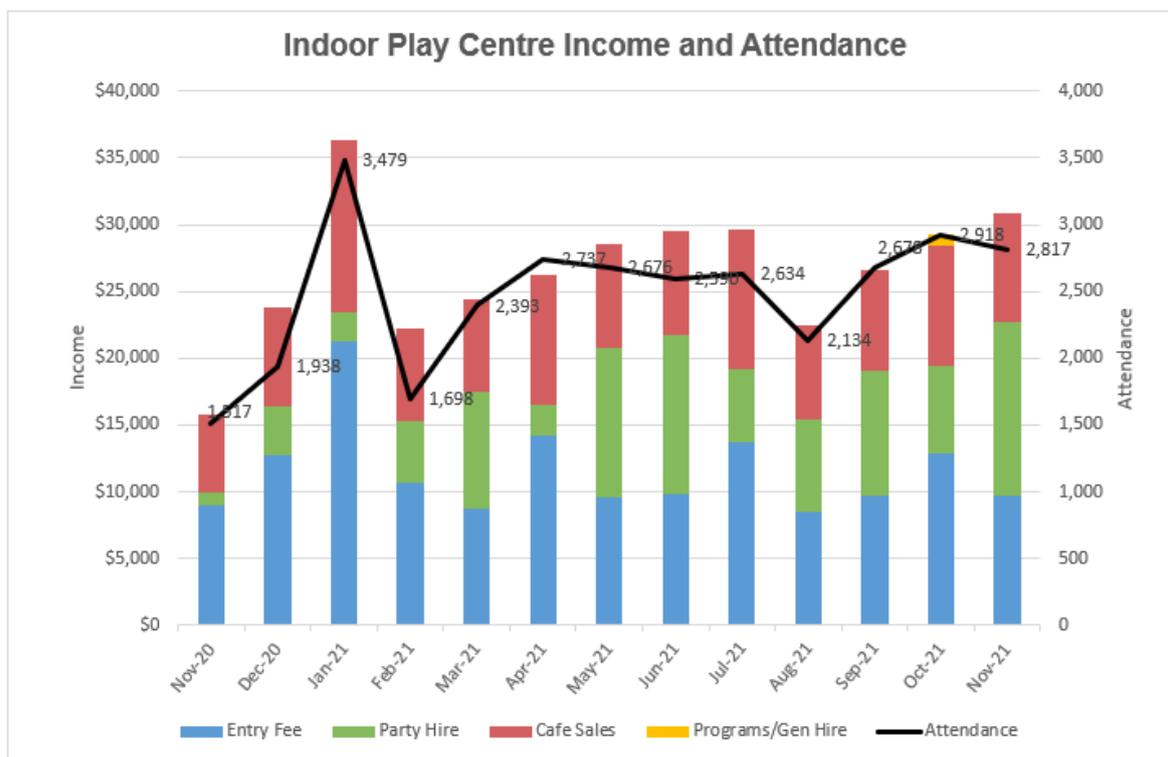
Wickham Rec:

- Increase in aquatic attendance as weather heats up. Subsequent increase in total memberships attributed to aquatic memberships increase.
- Large increase from this time last year as pool was closed last year.



Roebourne:

- Attendance was down for RAC - Wickham pool was under refurbishment this time last year therefore RAC had stronger numbers last year.



Indoor Play

- Record high income for November since opening in 2013. Growth is in party hire and laser tag income.
- The IPC was also closed for a portion of November last year due to the relocation.

ADVISORY GROUP MEETINGS

The four Council elected members of the Arts Development & Events Advisory Group met on 11 November 2021. The next meeting is scheduled for 20th January 2022.

The Council elected members for the Youth Advisory Group met on the 15th of November 2021. A list of ten nominees were presented to the Group and new nominee's application videos viewed. Next meeting, to be advised, February 2022.

Cr Furlong and Cr Waterstrom Muller declared an impartiality interest in 14.5 Youth Advisory Group Appointments as:

- Cr Furlong's daughter was endorsed as a Youth Member of the group; and
- Cr Waterstrom Muller's daughter was endorsed as a Youth Member of the group.

Cr Furlong and Cr Waterstrom Muller did not leave the room as the disclosure did not restrict their ability to vote on this matter.

14.5 YOUTH ADVISORY GROUP APPOINTMENTS

File No:	CM.63
Responsible Executive Officer:	Director Community Services
Reporting Author:	Youth Services Coordinator
Date of Report:	29 November 2021
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide Council with a summary of the Youth Advisory Group (YAG) selection process and the approved list of youth members.

BACKGROUND

- Community members aged 11-18 (school years 7-12) interested in selection were invited to nominate for the YAG by completing an Application Form by Friday 5 November 2021, this was promoted via local newspaper, social media, and direct contact with schools.
- Recommended appointments were put forward to the Chief Executive Officer for approval.
- Member selection considered the following criteria:
 - Place of residence to have representation from each township.
 - Demonstrated leadership qualities and willingness to learn.
 - Experience working in a team and participating in group discussions.
- The City received 10 nominations. The current Terms of Reference state that there may be up to 12 community members and that focus for youth members will be on representation from across all townships.
- No nominations were received from Roebourne, Point Samson or Aboriginal youth. Efforts to fill the remaining two vacancies with youth who fit any of these criteria will continue.
- The Nominees were:
 - Emer O'Brien – Dampier (previous member)
 - Ned Van Dongen – Dampier (previous member)
 - Sophia Holmes – Karratha (previous member)
 - Zoe Waterstrom Muller – Karratha (previous member)
 - Charlotte Ball – Wickham (previous member)
 - Adam Barton – Karratha
 - Katelyn Cox – Karratha
 - Nitya Malik – Karratha
 - Toby Fountain – Karratha
 - Troy Wood – Karratha

- Manager Community Programs and Youth Services Coordinator evaluated the nominations against the criteria and conducted interviews with each of the nominees.

CONCLUSION

The Chief Executive Officer has supported all the above applicants for appointment to the Youth Advisory Group for a term concluding in October 2023. The next meeting of the Youth Advisory Group is scheduled for February 2022.

14.6 YOUTH STRATEGY UPDATE

File No:	CS.105
Responsible Executive Officer:	Director Community Services
Reporting Author:	Youth Services Coordinator
Date of Report:	1 December 2021
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide Council with an update on the progress of the Youth Strategy 2019 – 2024.

BACKGROUND

The Strategy was adopted at the November 2019 Ordinary Council Meeting and provides clarity and direction on the role the City plays in the delivery of youth programs across all townships.

The overarching focus of the Strategy is the wellbeing of young people. This is broken into four priority areas as shown below:

- Personal Development
- Community Safety
- Accessibility and Inclusivity; and
- Empowerment and Advocacy

The second annual review of the Strategy is summarised below. The 17 initiatives developed to respond to the four priority areas have been marked either:

- *On track*: consistently delivering on the initiative, achieving success; or
- *Work in progress*: some progress, growth and development opportunities, further investigation required.

Initiative	Progress	Update
• Develop and implement an annual youth survey to measure performance of programs and services	On track	<ul style="list-style-type: none"> • 40 youth aged 14-24 years completed the City's Annual Community Survey in 2021. • Data from Youth survey's undertaken by other agencies/service providers shared. • Initiative to be reviewed after Year 2.
• Relocate Indoor Play Centre to allow for co-location of Youth Services at the Youth Shed	On track	<ul style="list-style-type: none"> • Indoor Play Centre relocated in November 2020. • North Regional TAFE, Headspace Pilbara, Department of Communities, Global Roaming, Karratha Senior High School, EPIC have all utilised The Youth Shed for youth engagement activities during 2021. • Currently working with headspace and other service providers on co-location at The Youth Shed.

Initiative	Progress	Update
<ul style="list-style-type: none"> Develop and maintain a City of Karratha Youth Services Directory 	<p>On track</p>	<ul style="list-style-type: none"> Headspace Pilbara have developed this and maintain it. App named 'Headspace Pilbara Hub'.
<ul style="list-style-type: none"> Integrate youth consultation processes into the City's decision making through the establishment of a Youth Advisory Group (YAG) 	<p>On track</p>	<ul style="list-style-type: none"> YAG has had 6 active youth members throughout 2020 and 2021. YAG Received nominations to elect 10 youth members in November with a focus on representation across all townships.
<ul style="list-style-type: none"> Provide casual and structured in-term and school holiday programming for youth within the City of Karratha 	<p>On track</p>	<ul style="list-style-type: none"> Youth centres opened minimum 5 days/week in 2021 to date. Average attendance in 2021: West = 680/month, East, 849/month. Youth Week events held in April School Holidays engaged over 800 youth. Teen Boating Skills Workshops held at Dampier and Karratha Libraries in the October School Holidays engaged 20 youth. Roebourne Outreach at the Yaandina Youth Centre – 307 Participants across 25 Sessions KLP school holiday programs had attendance of 1055 and 40 at the basketball camp. Turbo Fitness program ran at KLP during Terms 2, 3 and 4 and averaged 9 youth per session. 8086 young people have attended or participated in AD&E programs targeted at youth. REAP continues to welcome young people into the facility, to either enjoy the foyer lounging spaces and/or attending a range of movies that target young people. This has included special events such as the Mortal Kombat screening pre movie Shelf event and the Lord of the Rings movie marathon held in May and June respectively.
<ul style="list-style-type: none"> Collaborate with and have a City Youth Services presence at youth events and programs delivered by external agencies and organisations in the City e.g., EPIC Careers Expo, NAIDOC Week etc 	<p>On track</p>	<ul style="list-style-type: none"> City presence at Clontarf Employment Forum, Pilbara RYDE Program Launch (Regional Youth Driver Education) and the St. Luke's 'Speed Careering' event. AD&E, CE teams involved in NAIDOC Program. Youth Services team involved in recognising R U OK Day at youth centres and St. Luke's, and hosting the LGBTIQ+ Weekender at The Youth Shed.
<ul style="list-style-type: none"> Support student work placements, traineeship, and junior employment opportunities across the City of Karratha 	<p>On track</p>	<ul style="list-style-type: none"> 78 young people aged 15-25 employed by City as of 03/11/21. Includes 75 junior staff, 2 apprentices, 1 trainee.
<ul style="list-style-type: none"> Continue advocacy for establishment of alternative and tertiary 	<p>On track</p>	<ul style="list-style-type: none"> Pilbara University Centre established and active.

Initiative	Progress	Update
education establishments within the City of Karratha.		<ul style="list-style-type: none"> • \$70m towards CofK schools from State Government.
<ul style="list-style-type: none"> • Advocate and lobby State and Federal Government on key issues affecting the community and the youth sector 	On track	<ul style="list-style-type: none"> • \$70m towards CofK schools from State Government. • Liveability data shared with Government and private sectors. • Continued engagement in stakeholder groups
<ul style="list-style-type: none"> • Positively promote our City's youth to the wider community through implementation of promotional campaigns, community events and awards 	On track	<ul style="list-style-type: none"> • Walkington Award annually. • Cossack Art Awards 2021 Children's Art Awards attracted 144 entries. • Cossack Art Awards 2021 Fortescue Metals Group Children's Art Day attracted approximately 700 children and their families. • The 2021 REAF program featured significant youth-friendly events and workshops. • Karratha Youth Dance Ensemble performed as curtain-raiser for the West Australian Ballet Gala. • AD&E partnerships with high-profile companies including the West Australian Ballet, Black Swan State Theatre Company, Barking Gecko Theatre Company, and the Perth Symphony Orchestra all have elements that target and profile young people.
<ul style="list-style-type: none"> • Wi-Fi available at City venues 	Work in progress	<ul style="list-style-type: none"> • Most City facilities have Wi-Fi including The Youth Shed. • The Base does not – IT is progressing for 2022.
Develop and implement targeted life skills programming for 16 - 25-year old's	Work in progress	<ul style="list-style-type: none"> • City of Karratha Youth Services are a provider for the Pilbara RYDE Program (Regional Youth Driver Education). • Barista Skill Set course being delivered in Nov/Dec 2021 in partnership with North Regional TAFE. • 18-25 years use Libraries for job seeking, studying, learning, skills-based programs.
<ul style="list-style-type: none"> • Investigate opportunities and advocate for an integrated and expanded public transport network 	Work in progress	<ul style="list-style-type: none"> • Officers working with PTA on a revised service model featuring additional bus stops and user friendly on/off times, and what cost implication is of this revised service.
<ul style="list-style-type: none"> • All City facilities consider our young people's access and safety as part of development and design 	Work in progress	<ul style="list-style-type: none"> • YAG have been consulted about The Youth Shed Redesign Project, Dampier Master Planning, KLP Improvements Project, Lot 7020 Project. • Community team are working with headspace to have their Karratha centre established at The Youth Shed site.
<ul style="list-style-type: none"> • Support local clubs and community groups to 	Work in progress	<ul style="list-style-type: none"> • Fee discounts for Junior Clubs. • Club Development working with clubs on how to retain members post school.

Initiative	Progress	Update
increase youth participation		• Annual Clubs Expo scheduled for March 2022.
• Investigate opportunities for the inclusion of parents and guardians in youth programming	Work in progress	• Adults and youth participated together in AD&E programs including REAF programs and Co3 Dance Company workshops.
• Develop and implement a marketing and social media strategy relevant to young people to better communicate City services	Work in progress	• Marketing and Communications team undertaking review of social media throughout organisation with an objective of creating a more streamlined approach. • Youth Services utilise Instagram as a relevant tool to communicate directly with youth.

CONCLUSION

Strong progress has been made on delivering against the 17 initiatives of the Youth Strategy. Youth Services continue to focus on operating attractive, relevant, and exciting youth facilities with activities that align to the priority areas identified in the Strategy. In addition, Youth Services work with internal and external stakeholders for the provision of youth development opportunities. The Strategy is for a five-year period and will continue to be reviewed annually.

14.7 DEVELOPMENT SERVICES UPDATE

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	24 November 2021
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide monthly statistics from Development Services for the Council's information. This report covers the period 1 November 2021 to 30 November 2021 (inclusive).

- Planning Services has completed 450 formally submitted or referred matters since the beginning of the year including making determination on 220 DA's, responding to 120 land use/tenure issues, and resolving 45 compliance matters.
- A new flock of chickens was received. Bleeding commenced in November to check for presence of arboviral disease.
- The draft Mosquito Management Plan is under review for finalisation.
- The draft Public Health Plan is under review.
- Inspection of 17 lots (Cell 14) in the KIE was completed in November as part of the ongoing KIE audit.
- The Ieramugadu Store Maya in Roebourne is being renovated and re-opening is scheduled for mid-December. A preliminary inspection was carried out during November.
- Healthy Dog Day took place on 29 and 30 November. A vet attended this event to vaccinate dogs against Parvo-virus.
- "No off-road vehicle" signage installed on land between Tambrey drive and Tambrey Village. Currently being monitored by Rangers. Will install a camera and after an educational period has been completed, infringements will be issued.
- Dangerous dog audit in progress which will include property inspections to ensure compliance.
- Public education on dog off lead/on lead areas. This includes public media posts, VMS board deployment and increased Ranger patrols in problem areas.
- The Karratha Tourism and Visitor Centre will close for the holiday period from Friday 24 December 2021 to Monday 3 January 2022. The Centre will reopen on Tuesday 4 January 2022 at 10am.
- The 20% locals discount and 12.5% commission waiver being offered at the Karratha Tourism and Visitor Centre will end on 31 December 2021. Between 1 July 2020 and 22 November 2021 \$63,769.53 has been paid to local tour operators as part of the 20% off for City residents and \$53,664.39 in commission fees have been waived. This makes a total of \$117,433.92 in support for local tour operators.

- The City is hosting an end of year tourism information session and networking night on 15 December 2021 for local tour operators and those working in the tourism industry.
- The City’s annual Business Climate Survey was open between 8 November 2021 and 22 November 2021. The City received 175 responses. A scorecard report is currently being prepared.
- The City has provided support to the State Government in preparing a bid to the Federal Government to establish a Hydrogen Hub in the Pilbara. The bid was lodged on 22 November 2021.
- The City hosted the end of year Pilbara Hydrogen Cluster event on 10 December 2021 with key stakeholders from the region attending.
- The City has appointed Azility to establish and implement a new utility reporting framework for the City that will provide carbon emission reporting for all of the City’s facilities and operations for the first time. The framework will also report on the City’s use of water, energy, gas and fuel across all facilities and operations. Reporting is anticipated to be available in approximately April 2022.
- There were 178 bookings made through the Mobile Trading Roster across 3 sites.

Active Direction Notices (Planning & Development Act):	6
- Direction notices complied with this period	1
- Not complied but within notice period	0
- Outside notice period and not complied	0
- Outside notice period but being complied with	4
- Expired and in Court process	1
- There are 10 current projects of which 9 are on target, 1 is within tolerance.

Building 2021													Building 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits													Building Permits													
Dwellings	3	7	4	1	3	5	9	3	6	2	1	44	26	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6
Alterations and Additions	22	18	9	4	11	7	7	38	36	17	19	188	249	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25
Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	16	110	96	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14
Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	86	697	397	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62
Group Development	0	1	0	2	0	0	0	0	0	0	0	3	2	Group Development	1	1	0	0	0	0	0	0	0	0	0	0
Number Sole Occpny Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	Number Sole Occpny Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	4	1	3	5	2	2	4	4	2	6	34	36	Commercial	0	2	5	2	4	2	4	2	5	3	5	2
Monthly total	56	64	76	54	76	55	62	178	204	123	128	1076	806	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109
Building Approval Certificates & Demolition Certificates													Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	0	1	0	0	1	0	5	6	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1
BAC's	0	0	0	2	0	0	0	1	0	2	5	10	6	BAC's	0	0	2	0	1	0	2	0	0	0	1	0
BAC Strata	0	0	0	2	0	1	0	0	0	1	0	4	3	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0
Monthly total	0	1	0	4	2	1	1	1	0	4	5	19	15	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1
Occupancy Permits													Occupancy Permits													
Occupancy Permits	0	1	3	2	0	4	2	4	0	2	1	19	18	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	1	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	2	1	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0
Monthly total	0	1	4	2	0	4	2	0	0	2	2	21	20	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0
Total \$'000 Construction Value	4,302	7,968	4,845	3,334	7,237	10,485	6,464	7,900	14,837	6,049	7,426	80,847	119,843	Total \$'000 Construction Value	46,208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475
Applications Processed for Other Councils													Applications Processed for Other Councils													
Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	8	103	13	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6
Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	0	5	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0
Port Hedland	9	16	19	1	2	1	0	0	0	0	0	48	187	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33
Monthly total	20	19	25	4	7	17	10	15	6	20	8	151	205	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39
Private Certifications Provided													Private Certifications Provided													
Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	0	4	15	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2
Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	5	14	7	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0
Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	1	3	4	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0
Monthly total	0	0	2	2	0	2	1	1	6	1	6	21	26	Monthly total	0	14	4	0	0	0	0	2	3	1	2	
Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	52	1,190	1,712	Total \$'000 Construction Value	0	233	490	0	0	0	0	300	123	100	466	
Private Swimming Pool Inspections (1 every 4 years)													Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	60	33	74	66	90	82	40	35	89	85	64	718	620	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85

Planning 2021													2020													
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Lodgement													Lodgement													
Development Applications	11	18	12	8	10	12	7	11	9	8	7	113	163	Development Applications	8	11	12	10	12	16	20	11	14	12	12	25
R-Codes Applications	10	6	14	11	14	11	5	10	12	4	14	111	72	R-Codes Applications	6	5	6	1	4	4	7	5	11	5	12	6
Land Matters	8	11	19	7	13	8	9	9	16	13	11	124	117	Land Matters	9	7	7	4	10	10	6	11	15	13	9	16
Enforcement Matters	0	2	20	1	0	0	22	0	7	7	16	75	90	Enforcement Matters	8	7	20	0	7	17	2	19	2	4	1	3
Scheme Amendments	0	0	0	0	0	0	0	0	1	0	0	1	1	Scheme Amendments	1	1	0	0	0	0	0	0	0	0	0	0
Monthly total	29	37	65	27	37	31	43	30	45	32	48	424	443	Monthly total	32	30	45	15	33	47	35	46	42	34	34	50
Processing													Processing													
Average Number of Days (DA)	27	26	33	35	40	38	24	31	32	30	28	31	27	Average Number of Days (DA)	22	28	27	28	21	31	26	24	36	28	22	29
Application Fees	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	12,505	114,149	232,159	Application Fees	4,641	7,361	7,680	10,333	5,854	6,037	23,057	12,317	6,672	22,476	5,187	120,544
Development Value \$'000	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	3,988	49,852	58,243	Development Value \$'000	743	1,050	1,966	3,075	2,241	697	8,706	2,821	1,025	5,208	1,228	29,483

Environmental Health 2021													2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits												
Food premises inspection/reinspection	3	21	27	11	13	13	6	23	1	18	10	146	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	1	2	0	0	0	0	3	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	0	0	0	0	0	0	2	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	0	0	1	2	0	1	0	0	7	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	1	0	0	0	0	3	7	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	0	7	1	1	1	1	19	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	1	1	0	0	3	2	17	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	0	2	0	0	0	2	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	24	34	20	19	17	18	26	3	22	16	203	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated													Health nuisances/complaints investigated												
Air Quality	8	4	4	3	0	5	1	8	3	0	0	36	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	2	6	5	0	1	2	24	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	11	9	4	2	3	1	60	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	2	1	2	1	3	3	25	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	10	0	14	10	6	7	92	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	20	17	7	6	5	4	196	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	0	2	2	2	0	0	18	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	0	0	1	0	0	0	3	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	22	0	0	0	0	0	65	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	32	41	57	150	72	36	43	24	18	17	519	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases													Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	1	0	0	2	1	0	0	0	0	4	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BHV)	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	1	3	2	1	2	2	25	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	2	0	0	2	3	3	19	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	0	0	0	0	0	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	1	0	1	5	10	17	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	6	8	7	1	5	5	2	4	10	15	66	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health													Other health												
Assess development applications	11	14	8	8	9	8	4	4	7	4	3	80	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	0	1	0	0	0	0	2	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	1	0	0	1	1	0	0	5	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	0	2	2	2	0	0	1	2	11	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	2	41	22	34	29	19	8	17	241	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	43	37	11	54	32	41	34	27	13	22	339	393	10	18	26	23	46	47	37	48	38	34	27	39

Rangers 2021													2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits												
Activities on City Properties	18	22	9	6	6	75	73	107	149	93	116	674	318	3	33	96	75	36	22	8	9	8	5	1	22
Abandoned vehicles	23	37	17	31	19	31	23	15	9	16	16	237	338	23	27	40	38	40	37	16	26	17	18	21	35
Animal (dogs/etc)	111	172	145	120	151	175	186	186	162	150	169	1727	2141	119	123	153	136	251	201	216	213	162	130	187	250
Cats	37	56	64	34	41	47	44	55	56	62	59	555	617	32	27	22	25	65	92	80	65	60	38	45	66
Camping	3	0	5	5	8	20	23	26	17	11	5	123	127	0	2	5	9	6	15	13	40	16	4	6	11
Cyclone	13	1	2	0	0	0	0	0	0	0	0	16	78	1	54	2	1	3	3	2	0	1	0	8	3
Bushfire Hazard/Permit to burn	2	1	0	0	2	0	0	2	0	0	0	7	97	1	2	2	3	2	10	2	8	37	0	28	2
Litter	99	101	96	76	124	24	20	42	36	35	24	677	1972	32	134	225	241	263	359	149	143	70	99	87	170
Parking	69	115	89	67	62	78	48	83	91	66	118	886	1238	29	155	143	36	97	164	73	154	101	87	77	122
Off Road Vehicles	30	20	2	6	15	19	6	3	5	8	8	122	189	9	25	23	24	15	11	10	7	13	12	9	31
Unsigly Properties	10	60	105	18	12	11	11	31	11	6	10	285	336	1	8	95	46	45	29	7	7	12	23	42	21
Monthly total	415	585	534	363	440	480	434	550	536	447	525	5309	7,451	250	590	806	634	823	943	576	672	497	416	511	733
Infringements Issued													Infringements Issued												
Bushfire	2	2	0	0	0	0	0	0	0	0	0	4	11	0	0	0	0	0	0	0	1	0	1	3	6
Activities on City Properties	2	4	0	0	0	0	1	0	0	3	0	10	367	0	33	87	50	69	104	24	0	0	0	0	0
Animal Environment & Nuisance	2	1	0	0	1	10	0	0	1	0	0	15	32	0	0	2	8	4	6	6	2	1	1	1	1
Animal (dogs/cats/etc)	9	27	25	9	14	29	6	20	26	20	18	203	255	8	22	22	14	25	14	27	23	15	32	20	33
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	2	0	1	0	1	0	1	3	2	2	13	18	1	1	0	1	0	4	2	0	0	3	1	5
Parking	21	23	8	6	25	20	7	20	24	15	38	207	468	20	52	51	25	29	61	23	39	9	85	28	46
Monthly total	37	59	33	16	40	60	14	41	54	40	58	452	1,151	29	108	162	98	127	189	82	65	25	122	53	91
Infringements													Infringements												
Value of Infringements Paid (\$)	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	6,396	84,999	193,688	10,678	10,947	18,815	20,959	12,918	14,099	17,293	28,669	21,849	25,048	10,260	2,153
Infringements withdrawn	0	3	0	1	0	3	0	3	1	0	0	11	57	0	20	5	5	4	0	1	1	4	9	3	5
Impounded Dogs													Impounded Dogs												
Central	10	13	11	7	10	6	9	15	10	3	6	100	165	13	17	11	6	17	15	7	15	12	16	12	24
East	6	6	20	7	8	10	12	3	4	13	6	95	101	10	4	1	6	14	3	16	8	10	5	15	9
West	8	8	13	10	13	17	8	14	23	17	13	144	202	15	15	22	8	9	23	14	15	12	19	19	31
Monthly total	24	27	44	24	31	33	29	32	37	33	25	339	468	38	36	34	20	40	41	37	38	34	40	46	64
Released to Owner	8	10	17	11	18	17	8	22	21	16	11	159	234	21	17	17	8	24	25	21	20	14	13	22	32
Rehomed to SAFE	7	9	11	12	3	8	16	6	8	8	6	94	115	8	7	10	2	5	7	7	8	9	18	17	17
In pound at present	2	5	5	0	3	2	4	1	6	3	3	34	68	1	6	6	7	6	7	8	6	3	8	5	5
Holding pending court cases	0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Deceased	1	1	0	1	1	0	0	0	0	0	0	4	3	0	0	0	0	0	0	1	0	1	0	0	1
Euthanised	6	2	11	0	6	6	1	3	3	4	5	47	48	8	6	1	3	5	2	0	4	7	1	2	9
Monthly total	24	27	44	24	31	33	29	32	38	33	25	340	468	38	36	34	20	40	41	37	38	34	40	46	64
Impounded Cats													Impounded Cats												
Central	8	21	19	12	4	6	14	17	13	22	19	155	141	10	3	12	2	14	13	10	13	22	19	7	16
East	13	7	6	1	10	2	4	9	16	14	11	93	166	24	2	1	2	10	26	15	17	10	24	16	19
West	5	13	20	4	9	14	10	9	13	21	20	138	101	3	4	10	2	6	12	4	11	15	4	21	9
Monthly total	26	41	45	17	23	22	28	35	42	57	50	386	408	37	9	23	6	30	51	29	41	47	47	44	44
Released to Owner	3	1	1	1	0	1	3	1	0	1	1	13	17	1	1	2	1	1	0	5	1	2	0	1	2
Rehomed to SAFE	16	17	8	3	3	1	11	15	19	27	17	137	167	20	2	4	1	15	18	8	12	15	34	21	17
In pound at present	3	2	1	0	1	2	1	1	1	1	1	14	25	1	1	0	0	0	6	0	0	0	3	3	11
Euthanised	4	19	35	13	19	18	13	16	22	27	30	216	195	15	5	17	3	14	27	16	27	29	10	19	13
Deceased	0	2	0	0	0	0	0	0	0	1	1	4	5	0	0	0	1	0	0	1	1	1	0	0	1
Monthly total	26	41	45	17	23	22	28	33	42	57	50	384	409	37	9	23	6	30	51	30	41	47	47	44	44
Customer Requests													Customer Requests												
After hours (AH) calls received	52	55	36	50	59	75	76	75	74	88	74	714	812	82	59	61	54	61	78	53	94	65	36	62	107
AH calls requiring an immediate respons	31	28	14	34	24	46	40	52	28	33	31	361	599	73	43	41	29	37	59	43	75	41	30	47	81
3 Dog Applications	0	0	0	1	1	0	2	2	2	1	2	10	9	0	0	0	1	0	1	0	0	2	4	1	0
Monthly total	83	83	50	85	84	122	116	129	104	122	107	1085	1,420	155	102	102	84	98	138	96	169	108	70	110	188

Karratha Tourism and Visitor Centre Statistics 2021													Karratha Tourism and Visitor Centre Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	2294	4450	6449	5199	3261	1820	803	27,314	14,929	Visitors to the Centre	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	664
Sites booked 40 Mile online	11	11	25	26	98	134	185	119	72	7	5	688	373	Sites booked 40 Mile online	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A		234	475	572	312	N/A	0	1,593	2,265	Sites paid in Cash 40 Mile	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	0
Sites booked Cleavelville online	18	16	45	26	174	333	361	360	174	5	3	1,512	661	Sites booked Cleavelville online	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	27
Sites paid in Cash Cleavelville	N/A	N/A	N/A	N/A		324	452	771	171	N/A	0	1,718	1,006	Sites paid in Cash Cleavelville	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	0
Monthly total	584	592	852	1962	2566	5475	7922	7021	3990	1832	811	32,825	19,234	Monthly total	446	320	336	0	292	1551	4054	6330	2952	1516	740	697
Consignments													18	Consignments												
Number of local suppliers	17	17	17	17	18	18	18	18	18	18			18	Number of local suppliers	15	15	15	0 - COVID	15	17	17	17	17	17	18	
Revenue													\$ 84,572	Revenue												
KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$16,890	\$ 12,515	\$ 6,725	\$ 4,724	\$ 91,479	\$ 84,572	KTVC Retail Sales	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 6,644
Bookeasy Sales	\$13,266.00	\$ 8,649.20	\$ 19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$53,763	\$ 40,376	\$ 23,588	\$ 16,179	\$ 309,763	\$ 125,184	Bookeasy Sales				0 - COVID	\$ 892	\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 12,142
Cleavelville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$13,812	\$ 5,561	\$ 780.00	\$ 372.00	\$ 59,633	\$ 32,660	Cleavelville (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleavelville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$33,888	\$ 7,500	N/A	\$ -	\$ 80,731	\$ 47,352	Cleavelville (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$6,276	\$ 3,300	\$ 520.00	\$ 300.00	\$ 36,536	\$ 21,196	40 Mile (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 272
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$29,180	\$ 14,236	N/A	\$ -	\$ 85,528	\$ 70,461	40 Mile (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Overflow Permit	N/A	\$ 12,530	\$10,090	\$ 2,520	N/A	\$ 25,140																				
Monthly total	\$ 18,198	\$ 13,591	\$ 28,164	\$ 32,192	\$ 52,334	\$ 83,034	\$ 179,777	\$ 163,899	\$ 86,008	\$ 31,613	\$ 21,575	\$ 688,811	381,425	Monthly total	3,825	4,911	2,724	0	6,101	51,974	96,060	94,881	65,391	16,541	18,951	20,066
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD														
Commission Waived 12%	\$ 1,558	\$ 1,898	\$ 1,049	\$2,180.72	\$ 1,153	\$ 3,293	\$ 500	\$9,156	\$4,308	TBC	\$4,913	\$ 25,096														
Locals Discount 20%	\$ 2,539.45	\$ 3,005.29	\$ 1,819.09	\$3,635.46	\$ 1,673	\$ 4,837	\$ 685	\$8,698	\$3,329	TBC	\$6,109	\$ 30,221														
Monthly total	\$ 4,098	\$ 4,903	\$ 2,868	\$ 5,816	\$ 2,825	\$ 8,130	\$ 1,185	\$ 17,854	\$ 7,637	\$ -	\$ 11,022	\$ 55,317														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD														
Ganallil																										
Visitors to the Centre	301	390	780	800	931	1350	1378	1064	1230	1302	TBC	9,526.00														

PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Report of Review for the preparation of a new Scheme forwarded to the WAPC. WAPC requested further information to be added. Revised Report of Review forwarded to the WAPC for their consideration. Consultant assisting the City has forwarded Draft Issues Paper.	Review Draft Issues Paper to finalise this document and present to Council. Await WAPC approval to initiate preparation of new Scheme and present to Council for further resolution to progress with Scheme Amendment.	On Target
Public Health Plan	Mark Chadwick	Consultant is reviewing the PHP introduction. The Action Plan to be reviewed with internal stakeholders for their input.	Review draft Public Health Action Plan.	In tolerance
Mosquito Management Plan	Summers Consulting	Comments were forwarded to Summers Consulting for consideration and inclusion in the MMP	Consultant to amend the MMP and submit to the City for consideration	On Target
Small Business Friendly Approvals Project	Core Data	Review from internal stakeholders completed. Draft Prioritisation Plan and implementation plan completed	Meeting to be held with working group and management group to finalise and edit budget required. EMT meeting confirmed for Wednesday 1/12/21	On Target
Cleaverville FMP Implementation	Nil	Formal agreement documentation completed.	Implementation of access management, rehabilitation, weed control and signage to commence post 2021 camping season.	On Target
EcoHub	NAJA	Draft Road Maintenance Agreement prepared for the construction of a new road to provide access to the EcoHub.	The Agreement is to be finalised and entered into.	On Target
Direct Area Migration Agreement	Perdaman Global Services	Pilbara DAMA application lodged with the Department of Home Affairs on 21 October 2021. Port Hedland and City of Karratha agreed to submit a joint application. Commitment by Regional Development Australia to act as Designated Area Representative.	The City is engaging with all businesses who made submissions to explain what has been lodged and one-on-one meetings will be offered for those businesses whose occupations are not included in the DAMA to explain the alternative visa pathways currently available to them. The City is working with Regional Development Australia and the Town of Port Hedland to develop an operational funding model and this will be presented to Council for endorsement before the DAMA comes into effect. Further communications will be prepared internally so that when the DAMA is approved the City can help businesses understand the full suite of migration pathways available to them, of which DAMA is one.	On Target
Shakespeare Precinct	Hames Sharley	2 New Options prepared by Hames Sharley, delivered 22 September 2021.	Preferred Concept Option finalised and to be presented to Council during the December Ordinary Council Meeting.	On Target
Pilbara Hydrogen Technology Cluster	Artas Projects - Elle Pound	Cluster launch event held 29 July 2021 and kick-off workshop held 30 July 2021. Progress Report 1 submitted, Grant payment 2 received. Summary of workshop sent to workshop participants.	Progress actions from workshop including branding exercise and develop online Cluster presence. Develop Workshop 2 agenda. Develop a possible ongoing Cluster structure and monetisation strategy, and present to members for consideration at workshop. Submit Progress Report 2 to NERA by 31 October 21 and invoice for remaining \$10,000.	On Target
Strategic Land Acquisition	AVS (Northwest)	City has reviewed offer to DPLH, based on only 3 lots. Requested 4 remaining lots be offered to the market.	Awaiting reply from DPLH to confirm progress in restructure of transaction. Once Approved new Contracts of Sale will require execution.	On Target

Take Your Business Online Grants 2020/21 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
20/21	My Language Box	Approved	18-06-20	\$ 3,000.00	\$ 1,500.00	Upgrade online presence	Work In Progress
20/21	Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	Work In Progress
20/21	Mynd Shyft Pty Ltd	Approved	16-09-20	\$ 10,100.00	\$ 5,000.00	Website development & Marketing	Work In Progress
20/21	Bez Engineering	Approved	05-11-20	\$ 7,700.00	\$ 3,850.00	Website Development and Marketing	Work In Progress
20/21	Themes to You	Approved	12-03-21	\$ 3,179.37	\$ 1,538.74	Website development with Shopify & Marketing	Work In Progress
20/21	Roast 2 u	Approved	10-03-21	\$ 3,844.50	\$ 1,922.25	Website improvements to include 4 new pages.	Work In Progress
20/21	Connect Paediatric	Approved	10-03-21	\$ 3,725.00	\$ 1,862.50	Web design including intregation with social media, assistance with Google my Business.	Work In Progress
20/21	Karratha Family Centre	Approved	01-04-21	\$ 5,100.00	\$ 2,500.00	redesign of exsisting website including a community calender and database for the Toy Library.	Work In Progress
20/21	Draw n Learn	Approved	09-04-21	\$ 961.99	\$ 480.99	Upgrade of exsisting website	Work In Progress
20/21	Yarn Coffee	Approved	09-04-21	\$ 10,983.00	\$ 5,000.00	Upgrade of exsisting website	Work In Progress
20/21	Clear & Clean cleaning	Approved	20-07-21	\$ 12,000.00	\$ 5,000.00	new website to include virtual shop front	Work In Progress
20/21	XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of existing website to include new pages and content	Work In Progress
	TOTAL			\$ 67,432	\$ 32,073		
Take Your Business Online Grants 2021/22 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
21/22	Embodied Confidence Pty Ltd	Approved	23-08-21	\$ 6,028	\$ 3,014	New Website including online booking functionality	Work In Progress
21/22	Cheeditha Energy	Approved	22-09-21	\$ 8,000	\$ 4,000	Website update, photography and videography	Work In Progress
21/22	Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500	\$ 1,750	New Website development/hosting	Work In Progress
21/22	Weerianna Street Media	Approved	14-10-21	\$ 7,110	\$ 3,555	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
21/22	The Big Beard Cartel	Approved	21-10-21	\$ 13,481	\$ 5,000	New website that allows clients to book appointments with the barber & also buy products. Social media advertising. Price includes content development for website and social media	Work In Progress
21/22	Karratha Adventure Sports Pty Ltd	Approved	11-11-21	\$ 11,235.00	\$ 5,000.00	New Website	Work In Progress
21/22	ZiaFia	Approved	17-11-21	\$ 14,290.00	\$ 5,000.00	Website audit, blog, marketing campaign and optimisation	Work In Progress
	TOTAL			\$ 63,644	\$ 27,319		

Business Development Support Grants Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Applicant Preparing Acquittal Documents
Total:					\$ 104,000	\$ 30,000	\$ 30,000		
Business Development Support Grants Grants 2021/22									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2021/22 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	23-08-2021	\$ 102,115	\$ 10,000	\$ 10,000	31-01-2022	Work In Progress
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	23-08-2021	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2022	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	23-08-2021	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2022	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	23-08-2021	\$ 45,500	\$ 45,500	\$ 45,500	30-06-2022	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	23-08-2021	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	23-08-2021	\$ 230,000	\$ 25,000	\$ 25,000	30-06-2022	Work In Progress
Total:					\$ 470,115	\$ 113,000	\$ 113,000		

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

17.1 Late Item - FeNaCING Festival Management.

Cr Bertling declared a financial interest in Late item 17.1 FeNaCING Festival Management as Cr Bertling is in commercial arrangements with two of the proponents.

At 5.48pm Cr Bertling left the room.

17.1 LATE ITEM - FENACING FESTIVAL MANAGEMENT

File No:	CM.496
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Liveability
Date of Report:	7 December 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider management options for the 2022 FeNaCING Festival.

BACKGROUND

The FeNaCING Festival has been run for 48 years by the Dampier & Karratha Lions Club. The Festival is a well-loved community event held on the first weekend of August. The event attracts over 10,000 people, has over 100 exhibitors and food stalls, attracts carnival and ride operators from Perth and showcases a range of community services. The event has historically featured a large-scale live music program, local dance troupe performances and closes with fireworks on the Sunday night. The Monday is traditionally the FeNaCING long weekend public holiday.

The City has supported the event via a multi-year Agreement with a \$70,000 cash contribution to fund the children's entertainment and fireworks, plus in-kind support valued at approximately \$20,000 that covers oval hire, light tokens, ground support and waste services.

In early 2020 the Lions Club advised the City they would no longer be running FeNaCING and had lost support from Lions WA to continue as an organisation.

Following this, the Karratha Community Association (KCA) established a sub-committee to run FeNaCING. However, after a review of the event and the personnel required to deliver a successful event, the KCA decided not to continue with this opportunity. The KCA has subsequently dissolved.

With no other community groups interested in running the event, the City took responsibility and contracted Onyx Events to manage the 2021 Festival via a Request for Quotation process. The contract was for \$103,000 ex GST and provided a full-service event management contract. Onyx Events sub-contracted Wrapped Creations to manage the stallholders and carnival operators.

The 2021 Festival was delivered and received positive feedback from all involved and the broader community. Attendance numbers were strong, and the number of stallholders and carnival operators was similar to those at the last few FeNaCING events, pre-Covid.

The Festival also attracted strong support from local businesses with cash sponsorship and in-kind support for event services such as waste, power, cleaning and equipment hire. Support from community and sporting clubs to assist with manning the event on the weekend was very low, with only one sporting club offering support to run the bar.

Feedback from the event contractors was that, while they would like to continue to run the event, resourcing was a challenge within their existing business structures. The management of this contract was time-consuming for Officers, and acquittal compliance following the event is still outstanding.

The overall estimated figures (yet to be provided as an audited financial statement) is that the event generated \$380,000 of cash income and cost approximately \$315,000.

With only eight full months remaining to organise the 2022 FeNaCING Festival, a delivery method must be determined as soon as possible. An increasing number of enquiries are being received from exhibitors wanting to book their place at the 2022 event.

Officers have reviewed several options for the management of the event, and these are summarised below:

OPTION ONE: Community Led

The City to call Expressions of Interest from the public to form a FeNaCING Committee. The Committee would be incorporated and therefore operate under a Constitution. Under this option the Committee would be responsible for all aspects of the event, as the Lions Club were previously.

The City could have an observer/advisory role on the Committee but not an Executive position. Council is then a potential sponsor of the event and the Committee would apply for funding under the Community Grant Scheme for up to \$50,000 sponsorship each year as well as in-kind support.

Pros	Cons
<ul style="list-style-type: none"> • FeNaCING to continue as a community owned & led event. • Majority of funds would be expended with local businesses including staging, bar management, waste services, equipment hire and marketing. 	<ul style="list-style-type: none"> • Lead time to establish this Committee for the 2022 event means this option is not viable as a stand-alone option. • Some risk in the continued sustainability of a volunteer-based committee.

OPTION TWO: In-house Management

The City to employ a Project Officer to oversee the coordination of the Festival in 2022. This would be on an eight-month fixed term contract (Feb – Sept). At the same time Officers will work with the community to establish a Committee in the lead up to 2022, with a view they take on the event from 2023.

The Project Officer would sit in the Arts Development & Events team with support from officers that have experience in managing large scale events, including the Cossack Art Award and Red Earth Arts Festival. This will require an additional operational budget to cover the costs of the event, which would be offset by income generated from the event and sponsorship.

With this option it is anticipated that the officer would undertake the following tasks in-house:

- Sponsorship
- Financial management
- Site coordination and management
- Contractor management
- Entertainment

The following services would be outsourced and the contract managed by the officer:

- Staging
- Bar Management
- Waste Services
- Equipment Hire
- Marketing
- Fireworks

<p>Pros</p> <ul style="list-style-type: none"> • Utilise strong network of suppliers and businesses to support the event delivery. • Greater control and transparency over the management and funds involved. • Majority of funds would be expended with local businesses including staging, bar management, waste services, equipment hire and marketing. • Budget that was spent on outsourcing could be used to fund an internal resource. 	<p>Cons</p> <ul style="list-style-type: none"> • Some risk in being able to fill this role in the current recruitment market and retain them throughout the contract period. • Further establishes FeNaCING as a City owned event, rather than community owned.
--	--

OPTION THREE: Outsourced Management

As per last year run a formal Request for Tender process to secure the services of an event management contractor who would be responsible for all aspects of the event. A multi-year contract could be considered via this process.

<p>Pros</p> <ul style="list-style-type: none"> • Provides professional event management services to plan and deliver the Festival. 	<p>Cons</p> <ul style="list-style-type: none"> • Local capability to run the whole event is uncertain. • May attract Perth contractors which would mean a large portion of the event budget is managed outside of the region, would increase costs and risk. • Cost of outsourced contract would be higher than the proposed internal resource. Contract for 2021 was \$103,000. • Risk of Tender not attracting any suitable contractors. • Strain on internal resources to manage the contract within the current resourcing provision.
--	---

Officers have assessed all options and believe that Option 2 provides the best outcome for the City and the community because it provides a greater level of control over the event planning and delivery, will ensure sound financial management, ensures use of local suppliers and provides the opportunity to align a Community Committee to manage the event in the future.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of moderate significance in terms of social issues.

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION

Council have been kept informed about the future of FeNaCING via a number of Briefing Presentations and Council items over the last 24 months.

Consultation has occurred with the Community Programs team to understand the capacity of the Arts Development & Events team to manage FeNaCING in their current structure or if additional resources would be required.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform, consult, involve, collaborate and empower have been undertaken as follows:

Who	How	When	What	Outcome
Karratha Community Association	Meeting	2020/21	To discuss their capacity to run FeNaCING.	KCA declined the opportunity.
Onyx Events	Meeting	2020/21	To discuss their interest and capacity to run FeNaCING	Onyx Events indicated their interest to tender for the event management which they subsequently were awarded. They have indicated interest in being involved in future events.
Wrapped Creations	Meeting	2020/21	To discuss their interest and capacity to run FeNaCING	Wrapped Creations indicated they would not be interested in running the whole Festival but would consider partnering with other businesses – which they did for 2021. They have indicated they are not interested in being involved in future events.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Financial implications for each option presented in this report are provided below.

In all options the following assumptions are made:

Estimated Festival Income	\$380,000
Estimated Festival Expenditure (assumes no in-kind support)	\$315,000
Profit	\$65,000

Option One

Community Grant - City	\$50,000
In Kind - City	\$20,000
Cost to Council	\$70,000

Option Two

Project Officer salary, eight-month fixed term contract	\$105,418
In Kind - City	\$20,000
minus Estimated Festival Profit	\$65,000
Cost to Council	\$60,418

Option Three

Event Management Fee	\$110,000
In-Kind - City	\$20,000
minus Estimated Festival Profit	\$65,000
Cost to Council	\$65,000

The current budget has \$51,855 unspent for FeNaCING contractors & consultants which can be used for expenditure required in the lead up to the event.

Council is asked to consider allocating a further \$66,000 to cover the initial six-months of the Project Officer for the 21/22 financial year. The remainder of the event costs and employment costs could be allocated via the 2022/23 budget process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 1.d.1.1 Arts Development & Events Programs
 Projects/Actions: 1.d.1.1.20.2 Partner in managing the FeNaCING Festival

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Each option for management has a different financial implication for Council as outlined in the Financial Implications section.
Service Interruption	Low	If recruitment of a Project Officer is not executed or the role vacates throughout the term this would pose a serious service interruption in regard to the City’s ability to resource the management of FeNaCING.
Environment	N/A	Nil
Reputation	Moderate	There is a moderate risk to Council’s reputation if the FeNaCING event is not delivered or is delivered to a poor standard.
Compliance	Low	Multifaceted events like FeNaCING carry a low level of risk to Officers being able to comply with Local Government Procurement requirements.

IMPACT ON CAPACITY

In each option presented for Council's consideration there is some impact on current resourcing.

- Option 1 will require significant time invested in calling for and managing the establishment of a new community Committee. This is not currently factored into resource plans.
- Option 2 will need to be resourced with an additional role as outlined in the option summary.
- Option 3 will require significant time to manage the procurement and subsequent contract with an event manager. This is not currently factored into resource plans.

RELEVANT PRECEDENTS

In 2021 the City contracted an event management company to run the 2021 Festival in the absence of a community group being able to deliver it.

Large scale events are regularly reviewed with consideration to in-house management or outsourcing. Events like the Red Earth Arts Festival and the Cossack Art Award are managed through in-house event staff with a range of external contracts in place to plan and deliver aspects of each. This aligns to the management model proposed in this report.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CALL for Expressions of Interest for community members to form a Committee to run the FeNaCING Festival.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL for Requests for Tender for the event management by a suitably qualified contractor to plan and deliver the FeNaCING Festival.

CONCLUSION

The 2022 FeNaCING Festival is eight-months away and planning for the event needs to commence. This report presents three options for the delivery of the event including forming a community Committee, managing the event in-house or outsourcing via a formal Tender process.

This report recommends that the event is managed via an in-house project officer due to time constraints and greater control and transparency over costs and income. Alongside this Officers are recommending that they further consult with the community to form a FeNaCING Committee with a view for them to take on the event in the future.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154924
MOVED : Cr Gillam
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 5.41(g) of the *Local Government Act 1995* RESOLVES to SUPPORT the appointment of a Project Officer on an eight-month fixed-term contract with \$66,000 allocated towards salary in 2021/22 budget, to oversee the coordination of the 2022 FeNaCING Festival.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

At 5.49pm Cr Bertling re-entered the room.

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154925
 MOVED : Cr Harris
 SECONDED : Cr Nunn

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss:

- 18.1 CONFIDENTIAL ITEM - WRITE OFF OF RATES AND RELATED BALANCE ON A2418: 8-10 HALL STREET, ROEBOURNE
- 18.2 CONFIDENTIAL ITEM - KEVIN RICHARDS MEMORIAL OVAL CHANGE AND CLUB ROOM
- 18.3 PROPOSED CHANGES TO CEO CONTRACT

Also included is the following:

ATTACHMENT TO ITEM 11.2 - ARTS DEVELOPMENT & EVENTS ADVISORY GROUP APPOINTMENTS

ATTACHMENT TO ITEM 13.2 - 7 MILE LANDFILL CELL 0 CAPPING AND CLOSURE WORKS

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 5.49pm.

18.1 CONFIDENTIAL ITEM - WRITE OFF OF RATES AND RELATED BALANCE ON A2418: 8-10 HALL STREET, ROEBOURNE

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

File No: RV.26
Responsible Executive Officer: Director Corporate Services
Reporting Author: Senior Rates Officer
Date of Report: 7 December 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154926
MOVED : Cr Nunn
SECONDED : Cr Harris

That Council by **SIMPLE** Majority pursuant to Section 6.12(1)(c) of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the write-off of:

1. The balance of rates and accrued penalty interest charges on A2418 totalling \$12,776.29; and
2. Pilbara Underground Power Project (PUPP) charges and accrued penalty interest on A2418 totalling \$23,041.14.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

Cr Harris declared an impartiality interest in item 18.2 Kevin Richards Change and Club Room as Cr Harris is a Life Member of the Kats Football and Sporting Club Inc. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

18.2 CONFIDENTIAL ITEM - KEVIN RICHARDS MEMORIAL OVAL CHANGE AND CLUB ROOM

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

File No: CM.514
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Project Manager
Date of Report: 29 November 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154927
MOVED : Cr Harris
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. AWARD the tender submitted by Thomas Building Pty Ltd ABN 86 768 265 615 for the construction of the Change and Club Room under RFT 04 21/21 based on the negotiated contract price as contained within this report for Separable Portion One and Separable Portion Three being within the maximum value of \$8,250,000 (excluding GST); and**
- 2. EXECUTE a contract with Thomas Building Pty Ltd SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

At 5.55pm Officers excluding the CEO and Director Corporate Services left the room.

18.3 CONFIDENTIAL ITEM – PROPOSED CHANGES TO CEO CONTRACT

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

File No:

Responsible Executive Officer: Director Corporate Services

Reporting Author: Manager Human Resources

Date of Report: 10 December 2021

Applicant/Proponent: Nil

Disclosure of Interest: Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154928

MOVED : Cr Harris

SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 5.39(7) of the *Local Government Act 1995* to APPROVE changes to the CEO’s Contract of Employment to allow:

- a) four weeks Purchased Leave for 12 months from 23 December 2021;**
- b) an increase to the utility allowance funded from the CEOs TRP from 1 July 2021; and**
- c) an increase in the TRP to reflect the increase to the statutory Superannuation Guarantee Charge from 1 July 2021.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154929

MOVED : Cr Nunn

SECONDED : Cr Harris

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 6.05pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.05pm.

The next meeting is to be held on Monday, 31 January 2022 at 6pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 13 December 2021.

..... Date ____/____/____