



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 28 February 2022 at 6pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Gillian Furlong
- Cr Daiva Gillam
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Travis McNaught
- Cr Daniel Scott
- Cr Joanne Waterstrom Muller

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 31 January 2022, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

20/01/2022	- Arts Development & Events Advisory Group Meeting
25/01/2022	- Meeting with local resident
26/01/2022	- Australia Day Awards Event
26/01/2022-	Citizenship Ceremony
27/01/2022	- CRCNA Board Meeting
28/01/2022	- Meeting with Evolve Surplus
31/01/2022	- Rangelands Audit & Risk Committee Meeting
31/01/2022	- Ordinary Council Meeting

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 DECEMBER 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	14 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 December 2021.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 November 2021:

2021/22	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	117,030,278	117,411,257	78,447,234	79,391,799	944,565	1.2%	⬆️
Operating Expense	(102,389,817)	(104,175,361)	(50,397,405)	(48,117,778)	2,279,627	-4.5%	⬆️
Non Operating Revenue	36,511,606	33,855,607	12,337,548	4,671,968	(7,665,580)	-62.1%	⬇️
Non Operating Expense	(72,032,517)	(67,588,365)	(23,264,428)	(16,573,929)	6,690,499	-28.8%	⬆️
Non Cash Items Included	17,082,836	20,214,056	10,049,406	9,505,417	(543,989)	-5.4%	
Restricted Surplus BFWD 20/21	298,260	248,516	248,516	248,516	0	0.00%	
Unrestricted Surplus BFWD 20/21	3,653,875	171,772	171,772	171,772	0	0.00%	
Restricted Surplus CFWD	150,000	124,258	124,258	124,258	0	0.00%	
Surplus/(Deficit) 21/22	4,521	13,224	27,468,385	29,173,507	1,705,122		

This table shows a surplus position of \$29.17m, a positive variance of \$1.7m compared to the budgeted surplus position of \$27.47m, which reflects timing of transactions associated with projects and grant funding.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Income		
535,994	▲	Commercial, contaminated and liquid waste disposal income higher than forecast; to be amended at March budget review
300,000	▲	Contribution from Rio Tinto for refurbishment of Shakespeare Service Worker Accommodation to be addressed in March budget review
250,000	▲	Successful application for Waste Sorted Grant Funding not previously budgeted; to be amended at March budget review
279,055	▲	The Quarter - Recoup of additional outgoings from tenants
219,093	▲	KLP Admissions income higher than forecast; to be amended in March budget review
101,748	▲	Private works income higher than anticipated
1,685,890	▲	Positive Variance
325,000	▼	Joint use oval agreement charges for Education Department - Invoice request raised in February
282,261	▼	Transfer from Trust of Public Open Space funds for KRMO - Timing to be addressed in March budget review
250,000	▼	Profit on sale of three houses – sales delayed due to tenants vacating the properties.
857,261	▼	Negative Variance
828,629	▲	Net Positive Variance
Operating Expenditure		
585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in Budget Review
391,195	▲	Recovery for plant operating costs YTD actuals higher than anticipated due to reactive repairs on critical heavy plant items - To be adjusted at March budget review
243,940	▲	Drainage maintenance - Works in progress, delay in completing due to resource constraints
220,340	▲	Screening and security - Contractor invoice approved in January
184,739	▲	Street tree planting - Inclement weather, resource constraints, delayed until April/May
175,518	▲	Roundabout maintenance - Works undertaken; delays to invoicing of Dampier Highway RABS project
167,840	▲	REAP electricity expenditure occurred later than anticipated
159,020	▲	Town Street and Centre maintenance - Delay in replacement of plant parts and resource constraint
140,427	▲	Footpath and Kerb maintenance - Contractor works delayed until April due to existing planned works for the City in other areas
2,268,569	▲	Positive Variance
Non Operating Revenue		
738,459	▲	Reserve transfer for Bayview Rd Stage 6B and Dampier Boat Ramp renewal. Reserve transfer occurred earlier than anticipated – To be addressed in March budget review
738,459	▲	Positive Variance
3,043,360	▼	Reserve transfer for Kevin Richards Oval expenditure and KLP Reserve Oval spectator shade structure. Reserve transfer to occur in February
1,915,299	▼	Reserve transfer for Lazylands Development expenditure. Practical completion reached. Reserve transfer to occur in February
1,286,878	▼	Reserve transfer for housing development. Works are progressing on site and awaiting Contractor milestone payment
850,000	▼	Reserve Transfer for Scope Dampier Shopping Centre loan. Reserve transfer to occur in February
732,000	▼	Proceeds from sale of 14 lots at Hancock Way - Sale has been delayed
500,000	▼	Proceeds from sale of 3 houses – sales delayed due to tenants vacating the properties. Two of the properties will be put on the market in January
8,327,537	▼	Negative Variance
(7,589,078)	▼	Net Negative Variance
Non Operating Expenditure		
2,479,786	▲	Partnership Reserve - Reserve transfer for Wickham Recreation Precinct contribution received to be transferred in February
1,118,578	▲	KLP Solar Initiatives - Preferred tenderer nominated and ongoing value management to inform the detailed design solution. Budget adjustment to occur in March budget review based on contract award value
997,981	▲	Strategic Land Acquisitions – acquisition of Lot 7020 has not occurred yet
453,086	▲	City Housing - GBSC Yurra - Works progressing on site
200,000	▲	Dampier Shopping Centre Loan - December drawdown less than anticipated, to be updated in March budget review
200,000	▲	The Quarter - BMW tenancy creation completed and awaiting invoice. Additional tenancy creation planned pre June 2022
182,857	▲	Airport Landscaping upgrade - Entry Statement contract works ongoing - Works invoiced to date posted to operating account. Cost reallocation occurred in January
159,482	▲	Land Development - Lazylands (L651 Hancock/Maitland) - Delay in receiving contractor's final invoices
141,535	▲	Airport Equipment - Delay in invoice payments due to extended commercial negotiations linked to issuance of a bank guarantee and delay in project timelines due to Covid-19
120,622	▲	City Housing - Shakespeare - Site investigations and minor infrastructure works ongoing to inform a Head Contractor Request for Tender for the total thirty units instead of a staged delivery
6,053,927	▲	Positive Variance

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 December 2021

Current Ratio

Current Assets less Restricted Assets ÷
Current Liabilities less liabilities associated
with Restricted assets

Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
1 or above	N/A	8.2

Asset Sustainability Ratio

Capital Renewal and Replacement
Expenditure ÷ Depreciation

≥ 0.90	0.88	0.53
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Operating Surplus Ratio

Operating Surplus (excl. capital grants &
contributions) ÷ Own Source Revenue

0 – 15%	6.5%	43.3%
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Own Source Revenue Ratio

Own Source Operating Revenue ÷ Operating
Expenses

0.40 or above	0.89	1.46
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Debt Service Cover Ratio

Operating surplus before interest expense and
depreciation ÷ Principal and interest Expense

> 2	68.7	1058.7
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Statement of Financial Position

	2021 December	2021 November	% change
Current			
Assets	114,359,032	120,371,436	-4.99%
Liabilities	10,226,002	12,349,993	-17.20%
Non Current			
Assets	713,651,332	713,148,309	0.07%
Liabilities	14,816,451	14,891,535	-0.50%
Net Assets	802,967,911	806,278,217	

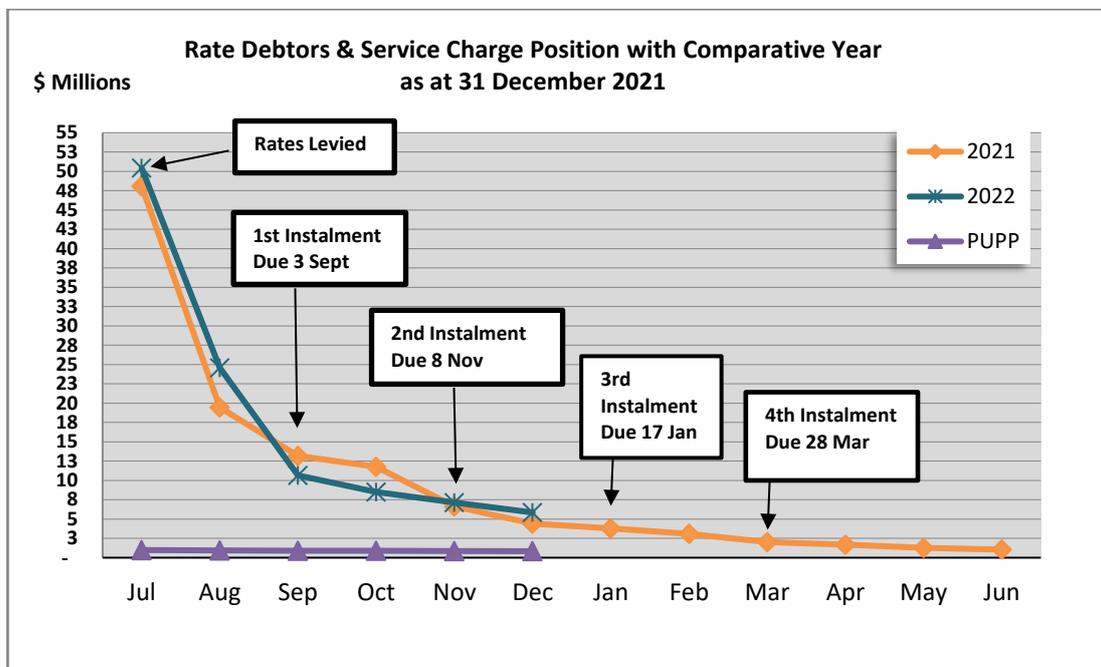
Current Assets decreased by 4.99% from November to December, which was attributable to the collection of Rates and other receivables. Current Liabilities decreased by 17.2% due to payment of trade and other payables. Non-Current Assets increased by 0.07% which was attributable to plant acquisition. Non-current liabilities decreased by 0.5% which was attributable to decrease of lease liability on right-of-use assets.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021 December	2021 November	Change %	% of Current Total
Sundry Debtors				
Current	3,274,198	4,888,643	-33%	57.2%
> 40 Days	609,110	647,261	-6%	10.6%
> 60 Days	200,506	34,991	473%	3.5%
> 90 Days	1,643,964	1,945,217	-15%	28.7%
Total	5,727,777	7,516,112	-24%	100%
Rates Debtors				
Total	5,852,402	7,148,211	-18%	100%
PUPP Debtors				
Total	841,684	873,033	-3.6%	100%

A total of \$45.6m of Rates (including ESL and waste charges) have been paid to end of December, representing a collection rate of 88.6% to date.

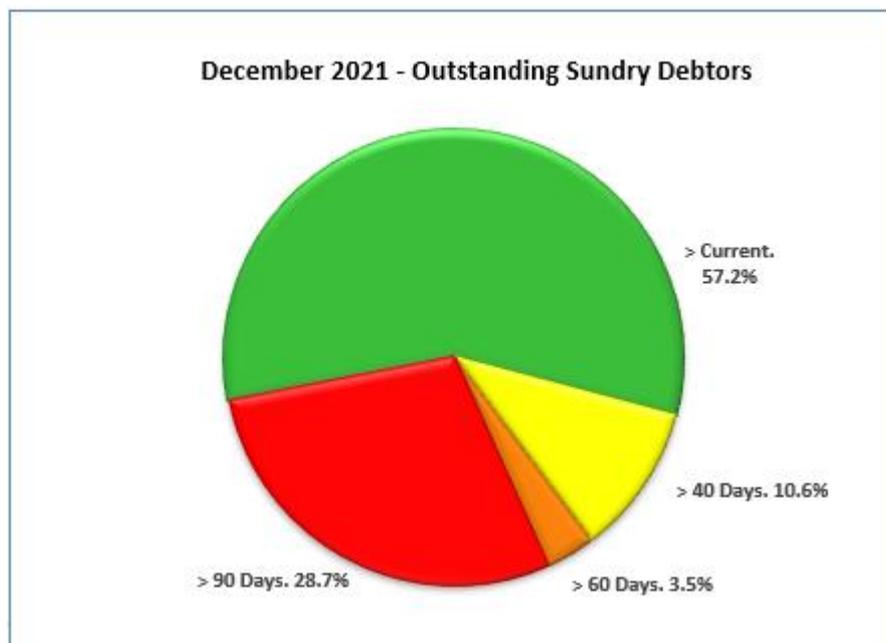


There was a decrease of 3.6% from November in the PUPP Debtors balance. PUPP payments have now been received on 99.85% of properties and of those paid, 98.36% have paid in full with 1.64% paying by instalments.

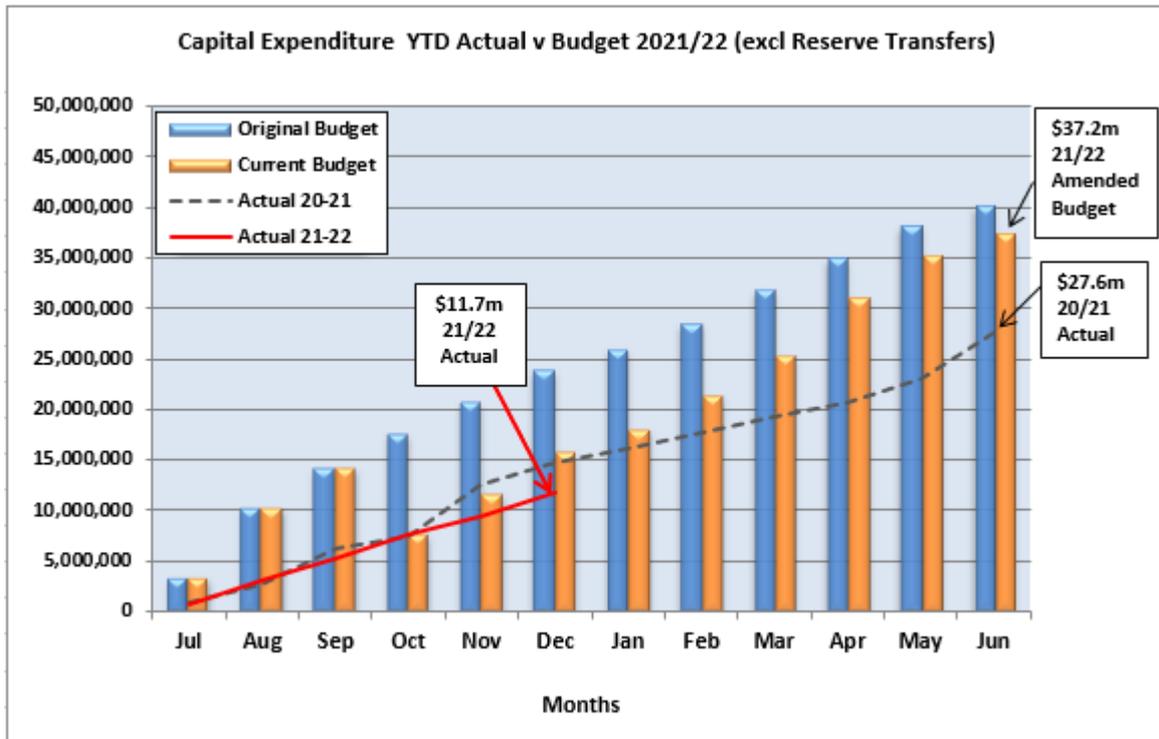
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
K078	Karratha Sporting & Recreation Club Inc	2,860.96	2,713.61	47,926.35	Electricity Invoices for October 2019, October 2020 - October 2021. Breach of Lease issued 29/09/21. Last payment received in August 2021. Payment arrangement has been proposed to the Club and discussions are ongoing to finalise an agreement. Copies of all outstanding invoices emailed again 30/11/21

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F174	Flex Cafe	1,776.27	4,227.52	5,408.50	Relates to monthly rent at KLP Café for September, October & November 2021 and Utility fees for April, May, June, July & August 2021. Payment arrangement is currently in default and a Breach Notice was issued in early August. Communication is ongoing to finalise the outstanding debt. Payments totalling \$6,500 received in December 2021.
T015	Thrifty Car Rental	0.00	6,210.48	(695.40)	Relates to lease at Karratha Airport for December 2021. Reminder notice sent 03/02/22.
B424	Noel Bartholomew	0.00	339.74	59,828.48	Relates to remedial works carried out at residential address and related admin fees.
B046	Bp Australia Pty Ltd	0.00	193.99	48,165.83	Relates to lease at Karratha Airport. Awaiting execution of lease based on new valuation.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	35.22	6,495.58	Waste disposal fees for October, November & December 2020 plus interest charges. Account is currently on cash only. Most recent payment received in April 2021. Referred to Debt Collection and Letter of Demand issued in May 2021. Recent communication with the debtor indicated balance to be paid by December 2021 over multiple instalments, however no payments received. Further legal action being considered.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. City Proof of Debt formally admitted in full 06/08/21. Updated advice received 18/11/21 - Until such time as the Adjudication appeals have been resolved Deloitte is unable to provide an estimate of the timing or quantum of a distribution.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received. The City has continued contact with a director of the Company. Next steps are being considered.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application submitted in December 2021 and hearing scheduled for March 2022.



Capital Expenditure



Council’s 2021/22 current Capital Expenditure amended budget is \$37m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 25% below budget for the year to date.

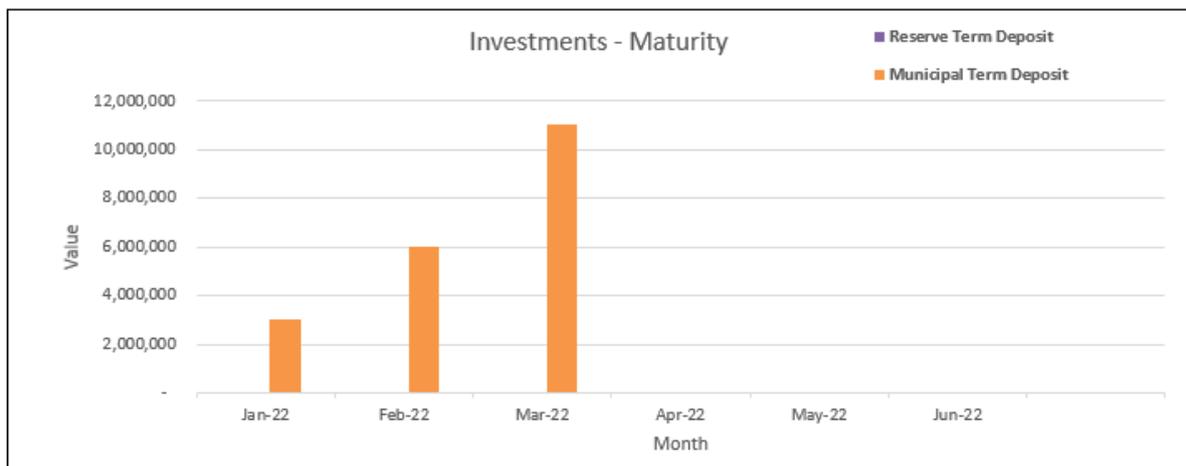
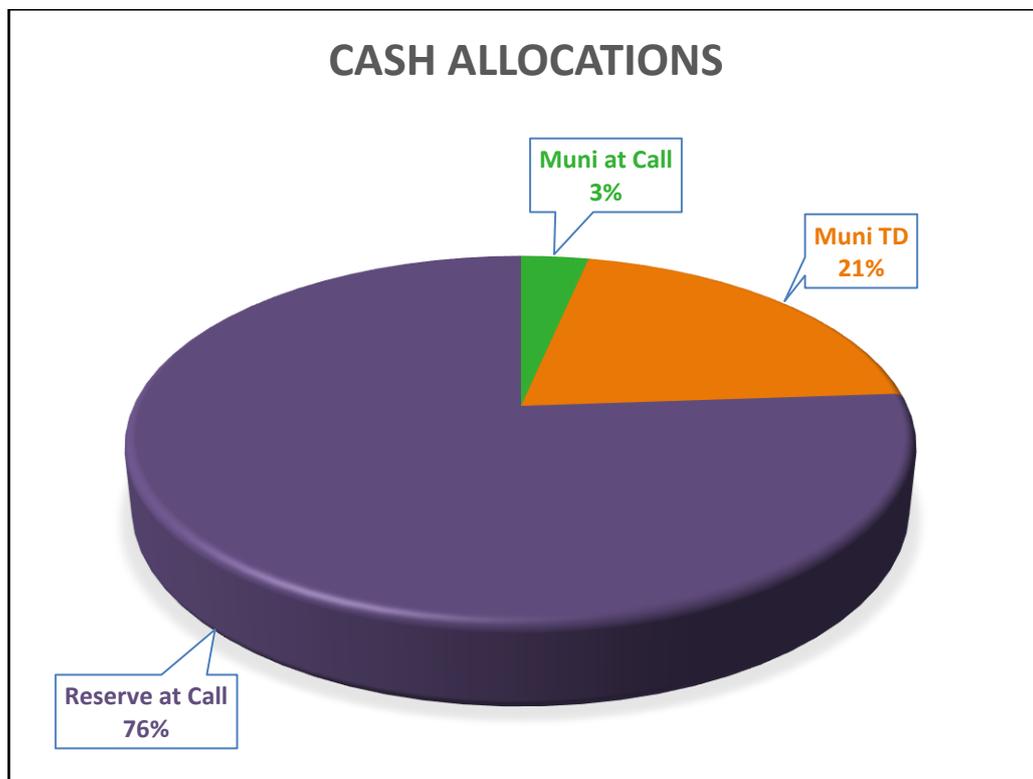
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Dec-21			30-Jun-22		
Land	3,068,397	1,900,224	-38.07%	4,555,996	4,721,506	-60%
Artwork	89,569	32,644	-63.55%	208,333	209,569	16%
Buildings	5,314,307	3,441,399	-35.24%	11,688,008	17,010,722	20%
Equipment	668,247	498,394	-25.42%	1,122,907	1,342,971	37%
Furn & Equip	762,452	570,826	-25.13%	730,317	1,272,755	45%
Plant	562,040	572,821	1.92%	1,892,460	1,640,040	35%
Infrastructure	5,198,934	4,725,118	-9.11%	19,830,274	11,070,159	43%
Totals	15,663,946	11,741,426	-25.0%	40,028,295	37,267,722	32%

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

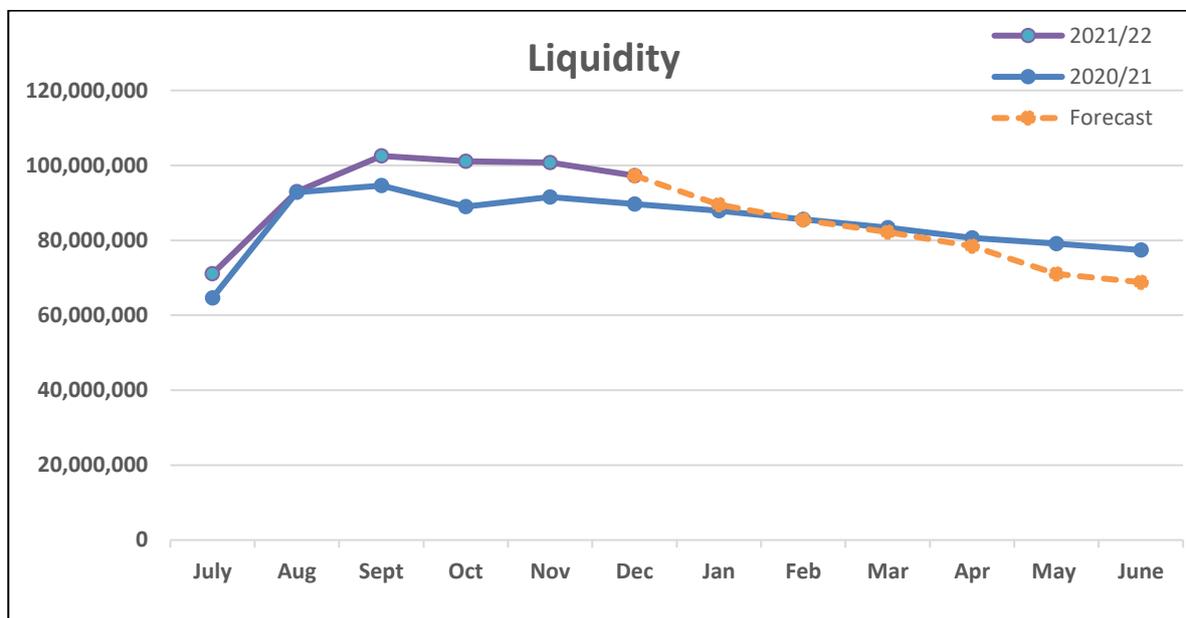
Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 31 December 2021.

Institution	Accounts	Principal Investment \$	Balance 31 December 2021 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		74,063,648	0.81	At Call	
MUNICIPAL FUNDS						
ME	Municipal Term Deposit	6,000,000	6,007,788	0.60	6 months	Feb-22
ME	Municipal Term Deposit	11,000,000	11,004,823	0.40	6 months	Mar-22
ME	Municipal Term Deposit	3,000,000	3,000,868	0.35	4 months	Jan-22
WBC	Municipal (Transactional)		3,206,113	0.00	At Call	
N/A	Cash on Hand		13,339			
TOTAL		20,000,000	97,296,579			



The RBA official cash rate (overnight money market interest rate) remained at 0.1% during the month of December. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2021/22 demonstrates a decrease in liquidity from November. This decrease in liquidity is primarily due to payment of trade and other payables.

Other Investments

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter HQ’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 31 December 2021 \$	Year to Date 31 December 2021 \$	Life to Date 31 December 2021 \$
Total Income Received	372,966	1,995,603	10,911,821
Total Expenditure Paid	(103,655)	(1,139,806)	(5,690,130)
Net Income	269,311	855,798	5,221,692
Annualised ROI	16.2%	8.6%	5.8%

Also, as part of Council’s investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month 30 November 2021 \$	Year to Date 30 November 2021 \$	Life to Date 30 November 2021 \$
Funded Amount	300,000.00	650,000.00	1,300,000.00
Interest Charges	7,160.00	19,168.00	29,821.00
Remaining Loan Amount	(2,800,000)	(2,800,000)	(2,800,000)

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type;
- Statement of Financial Activity;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of December 2021 with a year to date budget surplus position of \$27,468,385 (comprising \$27,344,127 unrestricted surplus and \$124,258 restricted surplus) and a current surplus position of \$29,173,504 (comprising \$29,049,246 unrestricted surplus and \$124,258 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services
 Our Projects/Actions: 4.c.1.1.19.1 Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 December 2021;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending a 31 December 2021.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 December 2021.

City of Karratha
Statement of Comprehensive Income
 By Nature or Type
 for the period ending 31 December 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2020/21
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	45,352,357	45,962,484	45,324,797	45,158,673	-	(166,124)	44,298,154
Fees and Charges	42,765,274	44,452,272	22,798,004	23,995,430	-	1,197,426	40,196,176
Operating Grants, Subsidies and Contributions	16,013,802	17,749,345	6,529,991	6,764,072	-	234,081	16,601,709
Service charges	0	0	0	0	-	-	0
Interest Earned	1,062,404	968,674	548,709	579,696	-	-	1,058,794
Proceeds/Realisation	0	0	0	2,343	-	-	0
All Other	1,093,251	2,366,053	1,443,084	1,405,419	-	-	3,250,578
	106,287,088	111,498,828	76,644,585	77,905,633	-	1,265,383	105,405,411
Expenses							
Employee Costs	(37,265,326)	(36,519,037)	(17,682,464)	(17,391,218)	-	291,245	(37,214,929)
Materials and Contracts	(34,066,351)	(34,020,797)	(14,438,138)	(13,485,170)	-	952,968	(23,907,029)
Utilities (gas, electricity, water etc)	(6,596,858)	(6,524,844)	(3,209,125)	(2,849,173)	-11.22%	359,952	(6,249,039)
Interest Expenses	(3,861)	(1,556)	(1,223)	(13,891)	1035.81%	-	(26,656)
Depreciation	(18,924,084)	(21,655,456)	(10,916,106)	(10,822,279)	-	93,827	(21,305,005)
Insurance Expenses	(2,089,521)	(2,225,341)	(2,217,463)	(2,242,048)	-	-	(1,900,849)
Other Expenses	(3,242,016)	(3,101,730)	(1,875,586)	(1,226,371)	-34.61%	649,215	(3,763,474)
	(102,188,017)	(104,048,761)	(50,340,105)	(48,030,150)		2,347,207	(94,366,981)
	4,099,071	7,450,067	26,304,480	29,875,483			11,038,430
Non Operating Grants, Subsidies & Contributions	8,700,142	4,344,429	878,649	813,402	-	(65,247)	5,275,879
Profit on Asset Disposal	2,043,048	1,568,000	924,000	672,764	-27.19%	(251,236)	35,501
(Loss) on Asset Disposal	(201,800)	(126,600)	(57,300)	(87,628)	52.93%	-	(439,137)
Fair value adjustments to investment property	0	0	0	0	-	-	
Net Result	14,640,461	13,235,896	28,049,829	31,274,021			15,910,673
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	(316,186)
Total other comprehensive income	0	0	0	0			(316,186)
Total Comprehensive Income	14,640,461	13,235,896	28,049,829	31,274,021			15,594,496

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Operating Revenues	Material Variance		Significant Items	
Rates	-0.37%	(166,124)	34,256	▲ Variance relating to Back Rates higher than anticipated
			34,256	▲ Positive Variance
			(199,233)	▼ Interim Rates and Rate Waivers - \$125k Interim Rates recognised relating to Rates waivers. Budget to be adjusted to reflect this at March budget review
			(199,233)	▼ Negative Variance
			(164,977)	▼ Net Negative Variance
Fees & Charges	5.25%	1,197,426	535,994	▲ Commercial, contaminated and liquid waste disposal income higher than forecast; to be amended at March budget review
			219,093	▲ KLP Admissions income higher than forecast; to be amended in March budget review
			101,748	▲ Private works income higher than anticipated
			64,555	▲ Town Planning fees - Variance relates to development applications received for Perdaman Urea Plant and Yara's Hydrogen Project
			921,390	▲ Positive Variance
Operating Grants, Subsidies & Contributions	3.60%	234,081	300,000	▲ Contribution from Rio Tinto for refurbishment of Shakespeare Service Worker Accommodation to be addressed in March budget review
			219,322	▲ The Quarter - Additional outgoings income for new State Government tenancy
			94,114	▲ Return of grant funds to DFES - Budget incorrectly amended. Addressed in March budget review
			613,436	▲ Positive Variance
			(325,000)	▼ Joint use oval agreement charges for Education Department - Invoice request raised in February
			(325,000)	▼ Negative Variance
			288,436	▼ Net Positive Variance

Operating Expenses	Material Variance		Significant Items	
Employee Costs	-1.65%	291,245	367,386	▲ Variance relates to Workers Compensation Claims
			367,386	▲ Positive Variance
			(98,086)	▼ Landfill Operations - Higher salaries and overheads than forecast at November budget review. To be adjusted in March budget review
			(98,086)	▼ Negative Variance
			269,300	▲ Net Positive Variance
Materials and Contracts	-6.60%	952,968	243,940	▲ Drainage maintenance - Works in progress, delay in completing due to resource constraints
			220,340	▲ Screening and security - Contractor invoice approved in January
			184,739	▲ Street tree planting - Inclement weather, resource constraints, delayed until April/May
			175,518	▲ Roundabout maintenance - Works undertaken; delays to invoicing of Dampier Highway RABS project
			159,020	▲ Town Street and Centre maintenance - Delay in replacement of plant parts and resource constraint
			140,427	▲ Footpath and Kerb maintenance - Contractor works delayed until April due to existing planned works for the City in other areas
			123,013	▲ Dampier Highway Streetscape - Tree planting completed; delays to invoicing of RFQ De Witt Entry Statement, awaiting contractor invoice
			105,477	▲ Timing of procurement and contracting for planned projects for REAF 2022 to be delivered in March
			103,492	▲ ICT network and licencing renewals occur later than anticipated
			84,427	▲ WRP Pool refurbishment - Outstanding defect item value being withheld pending satisfactory resolution

Operating Expenses	Material Variance		Significant Items	
Materials & Contracts continuation			81,000 ▲	Madigan Rd Homemaker Centre Access Modification - Design and assessment - Site investigations to inform RFT ongoing. Request delayed due to Industry shutdown over the holiday period and pending site investigations
			70,827 ▲	Community events - Timing of contractor invoices and reduced total expenditure for Christmas community program due to delivery of Christmas on the Green. Remaining budget allocated to purchase of new decorations
			70,500 ▲	Fenacing expense - Awaiting final acquittal and invoice from contractor
			67,567 ▲	Street Lights - Waiting on contractor confirmation to complete works
			66,902 ▲	Airport Landside drainage and open space maintenance - Delay in landside dirt clearing works due to lack of staff. Works are being completed in January
			58,425 ▲	Roebourne Streetscape Masterplan - Stage 2 works ongoing pending design consultant milestone payment
			55,064 ▲	ERP development - Stage 1 project implementation currently tracking under budget
			2,010,678 ▲	Positive Variance
			(186,228) ▼	Bayly Ave Landscaping - Contractor works invoiced to date have been reallocated to capital account in January
			(183,552) ▼	Staff Housing maintenance costs - Pending determination that \$168K should be reallocated to capital accounts, where there is adequate budget
			(146,792) ▼	The Quarter - Additional operating expenses offset by additional outgoings income
			(138,987) ▼	ICT Software - Apparent overspend due to 155K of 20/21 pre-payments recognised as expense in 21/22
			(113,134) ▼	Airport Landside maintenance - Majority of the variance relates to demolition waste to Landfill - Addressed in March budget review
			(88,224) ▼	Tambrey Park irrigation upgrade change of scope due to unforeseen underground services - To be addressed in March budget review
			(85,020) ▼	TC Damien remediation works higher than anticipated; addressed in March budget review
			(76,594) ▼	House and land development feasibility studies - Works commenced earlier than budget
			(1,018,531) ▼	Negative Variance
			992,147 ▲	Net Positive Variance
Utilities	-11.22%	359,952	167,840 ▲	REAP electricity expenditure occurred later than anticipated
			137,338 ▲	Airport - Horizon power and Solar power invoices processed in January
			305,178 ▲	Positive Variance
Depreciation	-0.86%	93,827	75,523 ▲	Depreciation - Karratha Airport - Awaiting final costs for Bayly Ave Road to be capitalised
Other Expenses	-34.61%	649,215	585,550 ▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in March budget review
			100,000 ▲	Write Off Bad Debts - Rates & Charges - New account created for concession for community groups and clubs which offsets additional income recognised - Budget to be adjusted at March budget review
			685,550 ▲	Positive Variance
			(94,832) ▼	Community Engagement Large grants processed earlier than anticipated
			(94,832) ▼	Negative Variance
			590,718 ▲	Net Positive Variance

Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-7.40%	(65,247)	250,000	▲ Successful application for Waste Sorted Grant Funding not previously budgeted; to be amended at March budget review
			250,000	▲ Positive Variance
			(282,261)	▼ Transfer of Public Open Space funds for KRMO Masterplan - Timing of transfer
			(75,000)	▼ Lotterywest Grant for KRMO redevelopment received in January
			(357,261)	▼ Negative Variance
			(107,261)	▼ Net Negative Variance
Profit on Asset Disposal	-27.19%	(251,236)	(250,000)	▼ Profit on sale of 3 Staff houses - Delay with tenants vacating the properties; Two of the properties will be on the market in January

City of Karratha
Statement of Financial Activity
 for the period ending 31 December 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding	52,230,669	53,015,229	48,430,249	48,664,294	-	234,045	⬆️
Governance	1,375,195	865,885	694,625	706,502	-	-	⬆️
Law, Order And Public Safety	688,194	697,302	225,330	333,757	48.12%	108,427	⬆️
Health	166,407	174,374	162,038	166,644	-	-	⬆️
Education and Welfare	72,000	73,612	37,612	42,087	11.90%	-	⬆️
Housing	1,571,690	1,432,298	602,371	677,833	12.53%	75,462	⬆️
Community Amenities	11,597,591	13,198,883	8,895,801	9,794,200	10.10%	898,399	⬆️
Recreation And Culture	19,027,175	18,555,597	6,789,082	6,461,036	-	(328,046)	⬆️
Transport	28,939,671	27,830,078	11,902,713	11,792,634	-	(110,079)	⬆️
Economic Services	675,976	955,277	535,689	480,861	-10.24%	(54,828)	⬆️
Other Property And Services	685,710	612,722	171,724	271,951	58.37%	100,227	⬆️
	117,030,278	117,411,257	78,447,234	79,391,799	-	923,607	
Expenses (Applications)							
General Purpose Funding	(2,899,873)	(2,974,570)	(1,826,456)	(1,268,846)	-30.53%	557,610	⬆️
Governance	(4,613,589)	(2,680,484)	(1,624,272)	(1,326,304)	-18.34%	297,968	⬆️
Law, Order And Public Safety	(1,728,644)	(1,788,122)	(802,665)	(873,675)	-	(71,010)	⬆️
Health	(1,171,584)	(1,161,552)	(534,639)	(561,932)	-	-	⬆️
Education and Welfare	(163,917)	(162,321)	(90,786)	(88,194)	-	-	⬆️
Housing	(764,129)	(844,220)	(505,123)	(725,395)	43.61%	(220,272)	⬆️
Community Amenities	(19,685,710)	(19,961,751)	(8,085,055)	(8,346,036)	-	(260,981)	⬆️
Recreation And Culture	(41,054,874)	(42,244,071)	(20,766,800)	(19,960,712)	-	806,088	⬆️
Transport	(26,785,435)	(26,455,591)	(12,901,447)	(12,239,112)	-	662,335	⬆️
Economic Services	(2,552,381)	(2,676,993)	(1,489,841)	(1,225,841)	-17.72%	264,000	⬆️
Other Property And Services	(969,681)	(3,225,686)	(1,770,321)	(1,501,731)	-15.17%	268,590	⬆️
	(102,389,817)	(104,175,361)	(50,397,405)	(48,117,778)	-	2,304,328	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	4,789,000	5,132,610	2,387,110	1,099,210	-53.95%	(1,287,900)	⬆️
Tsf From Infrastructure Reserve	24,449,023	21,935,193	9,921,662	3,564,585	-64.07%	(6,357,077)	⬆️
Tsf From Partnership Reserve	3,548,111	3,548,111	0	0	-	-	⬆️
Tsf From Waste Management Reserve	3,441,882	3,016,641	0	0	-	-	⬆️
Tsf From Community Development Reserve	46,966	45,676	21,966	0	-100.00%	-	⬆️
Tsf From Medical Services Assistance Reserve	159,200	159,200	0	0	-	-	⬆️
Proceeds from Self-supporting loans	77,424	18,176	6,810	8,173	20.01%	-	⬆️
	36,511,606	33,855,607	12,337,548	4,671,968	-62.13%	(7,644,977)	
Expenses							
Purchase Of Assets - Land	(2,605,000)	(2,605,182)	(1,000,182)	(2,201)	-99.78%	997,981	⬆️
Purchase Of Assets - Artwork	(208,333)	(209,569)	(89,569)	(32,644)	-63.55%	56,925	⬆️
Purchase Of Assets - Buildings	(11,688,008)	(17,010,722)	(5,314,307)	(3,441,399)	-35.24%	1,872,908	⬆️
Purchase Of Assets - Equipment	(1,122,907)	(1,342,971)	(668,247)	(498,394)	-25.42%	169,853	⬆️
Purchase Of Assets - Furniture & Equipment	(730,317)	(1,272,755)	(762,452)	(570,826)	-25.13%	191,626	⬆️
Purchase Of Assets - Plant	(1,892,460)	(1,640,040)	(562,040)	(572,821)	-	-	⬆️
Purchase Of Assets - Infrastructure	(19,830,274)	(11,070,159)	(5,198,934)	(4,725,118)	-	473,816	⬆️
Purchase Land Held for Resale	(1,950,996)	(2,116,324)	(2,068,215)	(1,898,023)	-	170,192	⬆️
Purchase Investment Property	(255,000)	(255,000)	(200,000)	(101,670)	-49.17%	98,330	⬆️
Repayment of Debentures	(87,654)	(16,416)	(8,154)	(8,154)	-	-	⬆️
Advances to Community Groups	(3,450,000)	(1,350,000)	(850,000)	(650,000)	-23.53%	200,000	⬆️
Tsf To Aerodrome Reserve	(32,640)	293,072	(15,271)	(14,274)	-	-	⬆️
Tsf To Dampier Drainage Reserve	0	(62)	(21)	(45)	114.29%	-	⬆️
Tsf To Workers Compensation Reserve	(3,673)	(3,184)	(1,717)	(1,606)	-	-	⬆️
Tsf To Infrastructure Reserve	(18,334,572)	(19,295,032)	(3,772,103)	(3,795,275)	-	-	⬆️
Tsf To Partnership Reserve	(9,457,655)	(9,351,789)	(2,507,368)	(26,494)	-98.94%	2,480,874	⬆️
Tsf To Waste Management Reserve	(186,177)	(151,101)	(83,555)	(73,929)	-11.52%	-	⬆️
Tsf To Mosquito Control Reserve	(93)	(80)	(43)	(41)	-	-	⬆️
Tsf To Employee Entitlements Reserve	(46,219)	(41,793)	(22,205)	(21,439)	-	-	⬆️
Tsf To Community Development Reserve	(5,398)	(4,926)	(2,608)	(2,537)	-	-	⬆️
Tsf To Medical Services Assistance Package Reserve	(3,250)	(2,973)	(1,573)	(1,533)	-	-	⬆️
Tsf To Economic Development Reserve	(10,878)	(10,346)	(5,400)	(5,414)	-	-	⬆️
Tsf To Public Open Space Reserve	(131,013)	(131,013)	(130,464)	(130,093)	-	-	⬆️
	(72,032,517)	(67,588,365)	(23,264,428)	(16,573,929)	-28.76%	5,714,525	

City of Karratha
Statement of Financial Activity
 for the period ending 31 December 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,924,084	21,655,456	10,916,106	10,822,279	-	(93,827)
Movement in Accrued Salaries & Wages	0	0	0	(731,726)	-	(731,726)
(Profit) / Loss On Disposal Of Assets	(1,841,248)	(1,441,400)	(866,700)	(585,136)	-32.49%	281,564
	17,082,836	20,214,056	10,049,406	9,505,417	-	(543,989)
Restricted Surplus/(Deficit) B/Fwd 1 July	298,260	248,516	248,516	248,516	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	3,653,875	171,772	171,772	171,772	-	-
Restricted Surplus/(Deficit) C/Fwd	150,000	124,258	124,258	124,258	-	-
Surplus / (Deficit)	4,521	13,224	27,468,385	29,173,507		1,705,122

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance		Significant Items
General Purpose Funding	0.48%	234,045	219,322 ▲ The Quarter - Recoup of additional outgoings from tenants
			34,256 ▲ Variance relating to Back Rates higher than anticipated
			77,149 ▲ Babcock Hangar - Property income received in advance
			330,727 ▲ Positive Variance
			(199,233) ▼ Rates - \$125k Interim Rates recognised relating to Rates waivers. Budget to be adjusted to reflect this at March budget review
			(199,233) ▼ Negative Variance
			131,494 ▼ Net Positive Income
Law, Order and Public Safety	48.12%	108,427	94,114 ▲ Return of grant funds to DFES - Budget incorrectly amended. Addressed in March budget review
Housing	12.53%	75,462	300,000 ▲ Contribution from Rio Tinto for refurbishment of Shakespeare Service Worker Accommodation to be addressed in March budget review
			300,000 ▲ Positive Variance
			(250,000) ▼ Profit on sale of 3 Staff Houses - Delay with tenants vacating the properties; Two of the properties will be on the market in January
			(250,000) ▼ Negative Variance
			50,000 ▲ Net Positive Variance
Community Amenities	10.10%	898,399	535,994 ▲ Commercial, contaminated and liquid waste disposal income higher than forecast; to be amended at March budget review
			250,000 ▲ Successful application for Waste Sorted Grant Funding not previously budgeted; to be amended at March budget review
			64,555 ▲ Town Planning fees - Variance relates to development applications received for Perdaman Urea Plant and Yara's Hydrogen Project
			850,549 ▲ Positive Variance

Operating Revenues	Material Variance		Significant Items		
Recreation and Culture	-4.83%	(328,046)	219,093	▲	KLP Admissions income higher than forecast; to be amended in March budget review
			219,093	▲	Positive Variance
			(325,000)	▼	Joint use oval agreement charges for Education Department - Debtor invoice request raised in February
			(282,261)	▼	Transfer of Public Open Space funds for KRMO Masterplan - Timing of transfer
			(75,000)	▼	LotteryWest Grant for KRMO redevelopment received in January
			(682,261)	▼	Negative Variance
			(463,168)	▼	Net Negative Variance
Transport	-0.92%	(110,079)	80,300	▲	Government Grants - Budget incorrectly amended, to be adjusted in March budget review
			80,300	▲	Positive Variance
			(222,415)	▼	Airport - DASCS Grant submission completed in January
			(51,381)	▼	Airport reimbursement recoverables processed for December were based on estimates; will be adjusted in January
			(273,796)	▼	Negative Variance
			(193,496)	▼	Net Negative Variance
Economic Services	-10.24%	(54,828)	(56,394)	▼	Building licence fees - Expecting Building Permit application for Bechtel's Gap Ridge camp imminently
Other Property and Services	58.37%	100,227	101,748	▲	Private works income higher than anticipated

Operating Expenses	Material Variance		Significant Items		
General Purpose Funding	-30.53%	557,610	585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice.
			100,000	▲	Write Off Bad Debts - Rates & Charges - Budget to be adjusted at March budget review
			685,550	▲	Positive Variance
			(146,792)	▼	The Quarter - Additional operating expenses offset by additional outgoings income
			(146,792)	▼	Negative Variance
			538,758	▲	Positive Variance
Governance	-18.34%	297,968	308,933	▲	Employment & administration costs - Project Management & Information Services - Various positions currently vacant - Timing of recruitment
			103,492	▲	ICT network and licencing renewals occur later than anticipated
			55,064	▲	ERP development - Stage 1 project implementation currently tracking under budget
			467,489	▲	Positive Variance
			(138,987)	▼	ICT Software - Apparent overspend due to 155K of 20/21 pre-payments recognised as expense in 21/22
			(76,594)	▼	House and land development feasibility studies - Works commenced earlier than budget
			(215,581)	▼	Negative Variance
			251,908	▲	Positive Variance
Law, Order and Public Safety	8.85%	(71,010)	(71,010)	▼	Total of minor variances for Ranger Services, Community Safety, Emergency Services - Expenditure occur earlier than anticipated
Housing	43.61%	(220,272)	(183,552)	▼	Staff Housing maintenance costs - Pending determination that \$168K should be reallocated to capital accounts, where there is adequate budget
Community Amenities	3.23%	(260,981)	243,940	▲	Drainage maintenance - Works in progress, delay in completing due to resource constraints

Operating Expenses	Material Variance		Significant Items	
			243,940	▲ Positive Variance
			(466,121)	Refuse Site Maintenance - Higher salaries and overhead expenditure than forecast. Currently being investigated. Higher plant costs due to major service repairs
			(466,121)	▼ Negative Variance
			(222,181)	▼ Net Negative Variance
Recreation & Culture	-3.88%	806,088	335,881	Ovals, Hardcourts, Parks & Gardens - Timing of works completed against budget
			167,840	REAP electricity expenditure occurred later than anticipated
			105,477	Timing of procurement and contracting for planned projects for REAF 2022 to be delivered in March
			84,427	WRP Pool refurbishment - Outstanding defect item value being withheld pending satisfactory resolution
			71,037	Karratha Golf Course/Bowling Green Facility - Delays to invoicing due to CPI increase within contract and subsequent variations as part of the process
			70,827	Community events - Timing of contractor invoices and reduced total expenditure for Christmas community program due to delivery of Christmas on the Green. Remaining budget allocated to purchase of new decorations
			70,500	Fenacing expense - Awaiting final acquittal and invoice from contractor
			58,425	Roebourne Streetscape Masterplan - Stage 2 works ongoing pending design consultant milestone payment
			964,414	▲ Positive Variance
			(94,832)	Community Engagement Large grants processed earlier than anticipated
			(88,224)	Tambrey Park irrigation upgrade change of scope due to unforeseen underground services - To be addressed in March budget review
			(183,056)	▼ Negative Variance
			781,358	▲ Net Positive Variance
Transport	-5.13%	662,335	220,340	Screening and security - Contractor invoice approved in January
			184,739	Street tree planting - Inclement weather, resource constraints, delayed until April/May
			159,020	Town Street and Centre maintenance - Delay in replacement of plant parts and resource constraint
			140,427	Footpath and Kerb maintenance - Contractor works delayed until April due to existing planned works for the City in other areas
			137,338	Airport - Horizon power and Solar power invoices processed in January
			81,000	Madigan Rd Homemaker Centre Access Modification - Design and assessment - Site investigations to inform RFT ongoing. Request delayed due to Industry shutdown over the holiday period and pending site investigations
			75,523	Depreciation - Karratha Airport - Awaiting final costs for Bayly Ave Road to be capitalised
			67,567	Street Lights - Waiting on contractor confirmation to complete works
			66,902	Airport Landside drainage and open space maintenance - Delay in landside dirt clearing works due lack of staff. Works are being completed in January
			1,132,856	▲ Positive Variance
			(186,228)	Bayly Ave Landscaping - Contractor works invoiced to date reallocated to capital account in January
			(113,134)	Airport Landside maintenance - Variance relates to demolition waste to Landfill - Addressed in March budget review
Transport (continuation)			(85,020)	TC Damien remediation works higher than anticipated; addressed in March budget review
			(384,382)	▼ Negative Variance

Operating Expenses	Material Variance		Significant Items	
			748,474	▲ Net Positive Variance
Economic Services	-17.72%	264,000	175,518	▲ Roundabout maintenance - Works undertaken; delays to invoicing of Dampier Highway RABS project
			123,013	▲ Dampier Highway Streetscape - Tree planting completed; delays to invoicing of RFQ De Witt Entry Statement, awaiting contractor invoice
			298,531	▲ Positive Variance
Other Property & Services	-15.17%	268,587	367,386	▲ Workers compensation claims processed later than anticipated

Non Operating Revenue	Material Variance		Significant Items	
Proceeds from disposal of Assets	-53.95%	(1,287,900)	(732,000)	▼ Proceeds from sale of 14 lots at Hancock Way - Sale has been delayed
			(500,000)	▼ Proceeds from sale of 3 Staff Houses - Delay with tenants vacating the properties. Two of the properties will be put on the market in January
			(1,232,000)	▼ Negative Variance
Tsf from Infrastructure Reserve	-64.07%	(6,357,077)	738,459	▲ Reserve transfer for Bayview Rd Stage 6B and Dampier Boat Ramp renewal. Reserve transfer occurred earlier than anticipated
			738,459	▲ Positive Variance
			(3,043,360)	▼ Reserve transfer for Kevin Richards Oval expenditure and KLP Reserve Oval spectator shade structure. Reserve transfer to occur in February
			(1,915,299)	▼ Reserve transfer for Lazylands Land Development expenditure. Practical completion reached. Reserve transfer to occur in February
			(1,286,878)	▼ Reserve transfer for GBSC Yurra housing development. Works are progressing on site and awaiting Contractor milestone payment
			(850,000)	▼ Reserve Transfer for Scope Dampier Shopping Centre loan. Reserve transfer to occur in February
			(7,095,537)	▼ Negative Variance
			(6,357,078)	▼ Net Negative Variance

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Land	-99.78%	997,981	997,981	▲ Strategic Land Acquisitions - Settlement on Lot 7020 has not occurred yet
Purchase of Assets - Artwork	-63.55%	56,925	89,569	▲ Wickham Community Hub - Outstanding works pending satisfactory resolution with Artist and overseas manufacturer
Purchase of Assets - Buildings	-35.24%	1,872,908	1,118,578	▲ KLP Solar Initiatives - Preferred tenderer nominated and ongoing value management to inform the detailed design solution. Budget adjustment to occur in March 2022 Budget Review based contract award value
			453,086	▲ City Housing - GBSC Yurra - Works progressing on site
			120,622	▲ City Housing - Shakespeare - Site investigations and minor infrastructure works ongoing to inform a Head Contractor Request for Tender for the total thirty units instead of a staged delivery
			87,065	▲ One Stop Shop fit out - Expected expenditure by EOFY
			76,462	▲ Airport - Project to undertake front of house paving works off track. Cashflow to be adjusted at March budget review

			59,121	▲	Jingarra Sites Housing Construction - Works awarded and design development ongoing. Contractor delay in providing final design for Building Permit and costings for design considerations
			1,914,934	▲	Positive Variance
			(107,071)	▼	Lot 7020 Development - Project awarded and design development ongoing. Budget adjustment to occur in March 2022 Budget Review based on design consultant team revised milestone payments
			(107,071)	▼	Negative Variance
			1,807,863	▲	Net Positive Variance
Purchase of Assets - Equipment	-25.42%	169,853	141,535	▲	Airport equipment - Delay in invoice payments due to extended commercial negotiations linked to issuance of a bank guarantee and delay in project timelines due to COVID-19
Purchase of Assets - Furniture & Equipment	-25.13%	191,626	84,433	▲	IT Hardware refresh delayed. Procurement underway, expected March/April dependant on worldwide hardware availability constraints
Purchase of Assets - Infrastructure	-9.10%	473,816	182,857	▲	Airport Landscaping upgrade - Entry statement contract works ongoing - Works invoiced to date posted to operating account. Cost reallocation occurred in January
			102,262	▲	Kevin Richards Northern Play Space construction ahead of schedule. Shade structure installation delayed due to structural steel procurement
			96,780	▲	Footpath - Bayview Rd Stage 7 - Earthworks completed internally. Costs to be reallocated from Operations budget
			68,022	▲	Pam Buchanan Family Centre - Projects to install shade sails and water softener are off track. Cash flow to be adjusted at March budget review
			449,921	▲	Positive Variance
			(89,970)	▼	Stormwater Structure Projects - Additional traffic management, Skilled operator/ equipment engaged due to labour constraint. Expenses for street light relocation for Millstream Culvert brought forward
			(63,490)	▼	Heavy Vehicle Safety Program - Collawanyah Road - Tender outcome being evaluated pre contract award. Construction budget to be reviewed in March budget review pending the assessment and successful negotiations
			(153,460)	▼	Negative Variance
			296,461	▲	Net Positive Variance
Purchase Land Held for Resale	-8.22%	170,192	159,482	▲	Land Development-Lazylands (L651 Hancock /Maitland) - Delay in receiving contractor's final invoices
Purchase Investment Property	-49.17%	98,330	98,330	▲	The Quarter Building - Timing of works completed against budget
Advances to Community Groups	-23.53%	200,000	200,000	▲	Dampier Shopping Centre Loan - December draw down less than anticipated, to be updated in March budget review
Tsf to Partnership Reserve	-98.94%	2,480,874	2,479,786	▲	Reserve transfer for Wickham Recreation Precinct contribution received; to be transferred in February

City of Karratha
Net Current Funding Position
 for the period ending 31 December 2021

	Year to Date Actual	Brought Forward
Note	31/12/2021	1/07/2021
	\$	\$
Current Assets		
Cash and Cash Equivalents - Unrestricted	23,232,931	3,866,327
Cash and Cash Equivalents - Restricted - Reserves	74,063,648	73,555,554
Trade and Other Receivables	13,349,306	9,778,137
Inventories	3,230,147	1,318,759
Contract Assets	483,000	691,479
Total Current Assets	114,359,032	89,210,255
Current Liabilities		
Trade and Other Payables	4,617,152	10,984,703
Current Portion of Long Term Borrowings	8,262	16,415
Contract Liabilities	780,551	1,119,087
Current Portion of Provisions	4,820,037	4,820,037
Total Current Liabilities	10,226,002	16,940,241
Net Current Assets	104,133,030	72,270,014
Less		
Cash and Cash Equivalents - Restricted - Reserves	(74,063,648)	(73,555,554)
Loan repayments from institutions	(8,173)	(152,952)
Movement in Accruals (Non Cash)	(731,726)	289,172
Add back		
Current Loan Liability	8,262	16,415
Cash Backed Employee Provisions	5,315,320	5,293,881
Current Provisions funded through salaries budget	(5,479,558)	1,990,727
Net Current Asset Position	29,173,507	6,151,702
1) Note Explanation:		
Rates Debtors	5,852,402	1,050,941
Trade & Other Receivables	7,496,903	8,727,196
Total Trade and Other Receivables	13,349,306	9,778,137

City of Karratha
Statement of Financial Position
As at 31 December 2021

	2021/22	2020/21
	\$	\$
Current Assets		
Cash On Hand	13,339	13,645
Cash and Cash Equivalents - Unrestricted	23,219,592	3,852,682
Cash and Cash Equivalents - Restricted (Reserves)	74,063,648	73,555,554
Trade and Other Receivables	13,349,306	9,778,137
Inventories	3,230,147	1,318,759
Contract Assets	483,000	691,479
Total Current Assets	<u>114,359,032</u>	<u>89,210,255</u>
Non Current Assets		
Trade and Other Receivables	663,820	21,085
Property, Plant and Equipment	251,583,285	249,560,932
Infrastructure	417,707,609	420,320,753
Intangible Assets	10,762,357	11,486,141
Investment Property	31,530,832	31,429,162
Inventories	88,985	93,370
Contract Assets NCA	1,314,444	1,405,799
Total Non Current Assets	<u>713,651,332</u>	<u>714,317,240</u>
Total Assets	<u>828,010,364</u>	<u>803,527,495</u>
Current Liabilities		
Trade and Other Payables	4,617,152	10,984,703
Long Term Borrowings	8,262	16,415
Contract Liabilities	780,551	1,119,087
Provisions	4,820,037	4,820,037
Total Current Liabilities	<u>10,226,002</u>	<u>16,940,241</u>
Non Current Liabilities		
Long Term Borrowings	16,853	16,853
Contract Liabilities	1,152,397	1,227,481
Provisions	13,647,201	13,647,201
Total Non Current Liabilities	<u>14,816,451</u>	<u>14,891,535</u>
Total Liabilities	<u>25,042,453</u>	<u>31,831,777</u>
Net Assets	<u>802,967,911</u>	<u>771,695,719</u>
Equity		
Accumulated Surplus	487,858,501	457,092,569
Revaluation Surplus	241,045,762	241,047,592
Reserves	74,063,648	73,555,557
Total Equity	<u>802,967,911</u>	<u>771,695,719</u>

City of Karratha
Cash & Cash Equivalents
for the period ending 31 December 2021

	\$
Unrestricted Cash	
Cash On Hand	13,339
Westpac at call	3,206,113
Term deposits	20,013,479
	<u>23,232,931</u>
Restricted Cash	
Reserve Funds	74,063,648
Restricted Unspent Grants	0
	<u>74,063,648</u>
Total Cash	<u><u>97,296,579</u></u>

City of Karratha
Statement of Financial Activity By Divisions
 for the period ending 31 December 2021

	2021/22 Original Budget	2021/22 Amended Budget	2021/22 YTD Budget	2021/22 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	(777,657)	(717,331)	(383,952)	(391,237)
Net (Cost) to Council for Executive Admin	(699,621)	(686,509)	(339,663)	(334,735)
TOTAL EXECUTIVE SERVICES	(1,477,278)	(1,403,840)	(723,615)	(725,972)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	45,307,737	45,844,167	45,492,568	45,486,934
Net (Cost) to Council for General Revenue	(10,499,439)	(11,058,086)	(2,919,887)	(2,882,869)
Net (Cost) to Council for Financial Services	(2,722,470)	(2,667,249)	(1,153,778)	(1,184,322)
Net (Cost) to Council for Corporate Services Admin	10,293,689	10,938,239	6,374,300	5,628,053
Net (Cost) to Council for Human Resources	(2,077,638)	(2,566,785)	(1,440,264)	(1,180,620)
Net (Cost) to Council for Governance & Organisational Strategy	(1,473,214)	(1,510,392)	(750,234)	(702,833)
Net (Cost) to Council for Information Services	(6,019,111)	(5,589,956)	(2,410,181)	(2,196,938)
Net (Cost) to Council for Television & Radio Services	(2,336)	(3,069)	(1,779)	(1,555)
Net (Cost) to Council for Staff Housing	90,809	(120,296)	333,107	(1,123,246)
Net (Cost) to Council for Public Affairs	(1,635,817)	(1,837,315)	(671,143)	(694,849)
TOTAL CORPORATE SERVICES	31,262,210	31,429,258	42,852,709	41,147,755
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(1,784,045)	(1,648,950)	(1,021,875)	(645,239)
Net (Cost) to Council for Child Health Clinics	(18,484)	(16,218)	(10,218)	(7,933)
Net (Cost) to Council for Club Development	(103,327)	(98,679)	(78,742)	(76,687)
Net (Cost) to Council for Community Engagement	(757,168)	(665,488)	(284,394)	(360,538)
Net (Cost) to Council for Community Grants	(599,184)	(602,434)	(76,758)	(211,332)
Net (Cost) to Council for Community Programs	(44,040)	(87,885)	(1,967)	(30,113)
Net (Cost) to Council for Community Safety	(41,496)	(31,588)	51,646	7,003
Net (Cost) to Council for Dampier Community Hub	673,715	612,142	(199,719)	(189,031)
Net (Cost) to Council for Daycare Centres	(159,857)	(211,288)	(180,138)	(80,599)
Net (Cost) to Council for Emergency Services	17,446	(211,176)	(207,964)	(62,648)
Net (Cost) to Council for Indoor Play Centre	(376,540)	(330,821)	(118,684)	(95,373)
Net (Cost) to Council for Karratha Bowling & Golf	(1,132,199)	(1,139,546)	(560,747)	(488,015)
Net (Cost) to Council for Karratha Leisureplex	(4,660,643)	(5,148,344)	(2,486,491)	(3,180,577)
Net (Cost) to Council for Library Services	(1,710,034)	(1,655,715)	(799,029)	(822,583)
Net (Cost) to Council for Liveability	697,648	70,754	50,374	(82,284)
Net (Cost) to Council for Local History	(192,681)	(135,758)	(66,811)	(68,678)
Net (Cost) to Council for Other Buildings	(15,788)	(16,521)	94,059	105,340
Net (Cost) to Council for Ovals & Hardcourts	(5,180,123)	(4,147,256)	(964,389)	(2,503,427)
Net (Cost) to Council for Pam Buchanan Community Hub	(265,781)	(188,150)	(109,732)	(80,467)
Net (Cost) to Council for Partnerships	(596,292)	(636,268)	(2,610,606)	151,002
Net (Cost) to Council for Pavilions & Halls	(428,376)	(507,477)	(303,593)	(216,655)
Net (Cost) to Council for Red Earth Arts Precinct	(2,767,864)	(2,693,032)	(1,407,705)	(1,177,475)
Net (Cost) to Council for Roebourne Aquatic Centre	(359,590)	(392,419)	(272,245)	(211,595)
Net (Cost) to Council for The Base	(436,949)	(415,837)	(242,330)	(220,544)
Net (Cost) to Council for The Youth Shed	(1,138,781)	(1,213,488)	(711,870)	(758,127)
Net (Cost) to Council for Wickham Community Hub	84,689	111,353	(255,148)	(113,241)
Net (Cost) to Council for Wickham Recreation Precinct	(84,105)	(208,285)	1,239,529	1,602,130
Net (Cost) to Council for Youth Services	151,931	119,364	203,494	216,396
TOTAL COMMUNITY SERVICES	(21,227,918)	(21,489,010)	(11,332,053)	(9,601,290)

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 December 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(365,163)	(298,749)	(99,088)	(173,054)
Net (Cost) to Council for Camping Grounds	119,452	191,587	143,929	138,829
Net (Cost) to Council for Cossack Operations	0	0	0	0
Net (Cost) to Council for Development Services	0	0	0	(6,717)
Net (Cost) to Council for Economic Development	(2,259,879)	(2,022,979)	(1,053,272)	(917,030)
Net (Cost) to Council for Health Services	(755,669)	(755,312)	(330,821)	(329,138)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(518,351)	(508,024)	(258,275)	(263,095)
Net (Cost) to Council for Ranger Services	(1,167,763)	(944,798)	(551,980)	(641,292)
Net (Cost) to Council for Approvals & Compliance	(56,000)	(86,035)	(47,535)	(34,440)
Net (Cost) to Council for Tourism/Visitors Centres	(165,000)	(215,000)	(110,000)	(81,216)
Net (Cost) to Council for Town Planning	(939,535)	(801,660)	(423,269)	(393,429)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(6,107,908)	(5,440,970)	(2,730,311)	(2,700,582)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,355,994)	(1,319,988)	(1,090,118)	(508,177)
Net (Cost) to Council for Bus Shelters	(155,120)	(155,120)	0	0
Net (Cost) to Council for Cemeteries	(235,919)	(231,758)	(86,002)	(69,266)
Net (Cost) to Council for Depots	(1,000,292)	(976,322)	(498,551)	(507,240)
Net (Cost) to Council for Disaster Preparation & Recovery	0	0	0	(88,712)
Net (Cost) to Council for Drainage	(1,382,710)	(1,201,648)	(739,179)	(596,923)
Net (Cost) to Council for Effluent Re-Use Scheme	(21,570)	(34,121)	(21,764)	(26,158)
Net (Cost) to Council for Fleet & Plant	104,364	(803,292)	(251,425)	157,716
Net (Cost) to Council for Footpaths & Bike Paths	(835,088)	(828,870)	(686,688)	(276,965)
Net (Cost) to Council for Parks & Gardens	(5,066,860)	(4,809,741)	(2,224,805)	(2,134,257)
Net (Cost) to Council for Parks & Gardens Overheads	0	205,568	248,569	376,511
Net (Cost) to Council for Private Works & Reinstatements	50,726	42,888	(157,800)	8,829
Net (Cost) to Council for Public Services Overheads	(23,532)	(98,251)	(88,636)	(9,979)
Net (Cost) to Council for Public Toilets	0	0	0	(1)
Net (Cost) to Council for Roads & Streets	(5,660,583)	(4,196,686)	(1,289,407)	(679,800)
Net (Cost) to Council for Town Beautification	(1,008,575)	(1,404,671)	(1,162,094)	(871,789)
Net (Cost) to Council for Works Overheads	4,206,968	3,643,276	1,356,123	604,377
Net (Cost) to Council for Tech Services	(4,206,820)	(4,283,078)	(2,019,434)	(2,059,900)
Net (Cost) to Council for Tech Services Overheads	0	(78)	(78)	0
Net (Cost) to Council for SP & Infrastructure Services	(23,400)	(23,400)	(11,700)	(16,887)
TOTAL INFRASTRUCTURE SERVICES	(16,614,405)	(16,475,292)	(8,722,989)	(6,698,621)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(754,790)	(211,170)	(131,170)	(367,154)
Net (Cost) to Council for Comm. Projects - Playgrounds	(347,675)	(319,018)	0	(22,828)
Net (Cost) to Council for Waste Collection	392,626	426,178	1,821,467	1,863,657
Net (Cost) to Council for Landfill Operations	798,228	2,483,698	2,361,587	2,666,450
Net (Cost) to Council for Waste Overheads	15,101	(215,433)	(18,253)	10,467
Net (Cost) to Council for Karratha Airport	10,320,743	10,989,240	3,796,430	4,038,769
Net (Cost) to Council for Other Airports	(56,548)	(56,447)	(1,447)	(1,448)
TOTAL STRATEGIC BUSINESS PROJECTS	10,367,685	13,097,048	7,828,614	8,187,913
TOTAL DIVISIONS	(3,797,614)	(282,806)	27,172,355	29,609,203

City of Karratha
Statement of Financial Activity by Divisions
 for the period ending 31 December 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	0
Movement in Accrued Salaries & Wages	0	0	0	(731,726)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(731,726)
Restricted Surplus/(Deficit) B/Fwd 1 July	298,260	248,516	248,516	248,516
Unrestricted Surplus/(Deficit) B/Fwd 1 July	3,653,875	171,772	171,772	171,772
Restricted Surplus C/Fwd	150,000	124,258	124,258	124,258
Surplus / (Deficit)	4,521	13,224	27,468,385	29,173,507

10.2 LIST OF ACCOUNTS – 26 DECEMBER 2021 TO 31 JANUARY 2022

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	22 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 26 December 2021 to 31 January 2022.

BACKGROUND

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 26 December 2021 to 31 January 2022 totalled \$6,219,194.03, which included the following payments:

- GBSC Yurra Pty Ltd – Construction of new City Housing Claim #8 - \$348,545
- Damel – Litter Collection / Sanitation Services - \$210,360
- MSS Security – Kta Airport Security Screening Services - \$209,954

Consistent with CG-11 Regional Price Preference Policy, 60% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$6,219,194.03 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT88705 to EFT89093 (Inclusive);
3. Cheque Voucher: 78708 to 78711;
4. Cancelled Payments: EFT88729, EFT88845, EFT88877, EFT88986, EFT88992, EFT88996, 78709, 78711 and DD42358.1;
5. Direct Debits: DD42330.1 to DD42515.1;
6. Credit Card Payments: \$12,560.92;
7. Payroll Cheques \$1,665,069.41;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 26 December 2021 to 31 January 2022 totalled \$6,219,194.03. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$6,219,194.03 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT88705 to EFT89093 (Inclusive);
3. Cheque Voucher: 78708 to 78711;
4. Cancelled Payments: EFT88729, EFT88845, EFT88877, EFT88986, EFT88992, EFT88996, 78709, 78711 and DD42358.1;
5. Direct Debits: DD42330.1 to DD42515.1;
6. Credit Card Payments: \$12,560.92;
7. Payroll Cheques \$1,665,069.41;

Chq/EFT	Date	Name	Description	Amount
EFT88705	29.12.2021	Australian Taxation Office	Payroll deductions	291,522.00
EFT88706	29.12.2021	Child Support Agency	Payroll deductions	1,474.54
EFT88707	04.01.2022	Sodexo Remote Sites	Dec-21 Insurance Special Levies for Shakespeare Units	21,545.40
EFT88708	07.01.2022	Maxxia Pty Ltd	Payroll deductions	50,798.94
EFT88709	12.01.2022	Australian Taxation Office	Payroll deductions	300,124.00
EFT88710	12.01.2022	Child Support Agency	Payroll deductions	1,474.54
EFT88711	07.01.2022	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT88712	07.01.2022	S Lee Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT88713	07.01.2022	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT88714	07.01.2022	S Kot (Mortgage Account)	Home Ownership Allowance	789.38
EFT88715	07.01.2022	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT88716	07.01.2022	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64

Chq/EFT	Date	Name	Description	Amount
EFT88717	07.01.2022	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT88718	07.01.2022	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT88719	07.01.2022	E Weidemann (Mortgage Account)	Home Ownership Allowance	600.00
EFT88720	11.01.2022	Benson Advertising	NW Defence Alliance - Benson Advertising Inv#BA-NWDA001	1,127.50
EFT88721	11.01.2022	Hayley Thompson	Vast Artist Support Program 2021 - Notice Of Award Hayley Thompson	2,431.03
EFT88722	14.01.2022	Winc Australia Pty Limited	Stationery Items - Various Departments	287.95
EFT88723	14.01.2022	Hart Sport	TYS - Replace Ping Pong Table	695.30
EFT88724	14.01.2022	Host Corporation Pty Ltd t/a Host Direct	IPC - Coffee Cups And Lids	225.50
EFT88725	14.01.2022	Spectacles 241	H&S - Prescription Safety Glasses Lenses for Staff	430.00
EFT88726	14.01.2022	Karratha & Districts Chamber Of Commerce (KDCCI)	Xmas Light Comp - Winners Vouchers	5,150.00
EFT88727	14.01.2022	North West Training & Inspection Services Pty Ltd T/as North West Oil	Kta Airport - Yearly Certification Inspection	1,980.00
EFT88728	14.01.2022	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	574.45
EFT88729	14.01.2022	Ray White Real Estate - Karratha (Trust Account)	Cancelled Payment	0.00
EFT88730	14.01.2022	St John Ambulance - Karratha	Stock - First Aid Supplies Restock	125.55
EFT88731	14.01.2022	Sealanes (1985) Pty Ltd	REAP - Merch - Popcorn Kernels 25kg	157.31
EFT88732	14.01.2022	The Australian Local Government Job Directory	HR - Job Advertising	247.50
EFT88733	14.01.2022	Helloworld Travel Karratha	HR - Return Flight for Staff	714.00
EFT88734	14.01.2022	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,160.36
EFT88735	14.01.2022	Aquatic Services WA Pty Ltd	WAC, RAC & KLP - Annual Plant Room Servicing Works	33,239.80
EFT88736	14.01.2022	Oceanis International Pty Ltd	WAC - Additional Superintendent Role During the Pool Remediation works	11,550.00
EFT88737	14.01.2022	Powell Transport Pty Ltd T/A Mint Removals	Relocation for Staff - Perth to Karratha	8,679.00
EFT88738	14.01.2022	GBSC Yurra Pty Ltd	City Housing (9 Houses) Construction Progress Claim #8	348,545.07
EFT88739	14.01.2022	Galt Geotechnics (tff The Piovesan Family Trust & tff Woodland Family	Lot 7020 Sharpe Av - Geotechnical Investigation Site 1	53,240.00
EFT88740	14.01.2022	Independent Fuel Solutions Pty Ltd	Stock - Diesel to Bulk Tanks	55,974.71
EFT88741	14.01.2022	Leethall Constructions Pty Ltd	Footpath Works - Various	165,522.50
EFT88742	14.01.2022	Technology One Limited	ERP Dev - Tech One OneCouncil SaaS - Progress Claim	72,248.99
EFT88743	14.01.2022	Blue Hat Cleaning Services T/as Damel Cleaning Services	Litter Collections & Sanitation Services (Various) and Kta Airport - Environmental Cleans	210,360.51
EFT88744	14.01.2022	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works	30,692.87
EFT88745	14.01.2022	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works	11,043.27

Chq/EFT	Date	Name	Description	Amount
EFT88746	14.01.2022	ABCO Products	Stock - Grill Brick	770.35
EFT88747	14.01.2022	Performing Arts Connections Australia (Formerly APACA)	REAP - Membership renewal for 2022	1,320.00
EFT88748	14.01.2022	Akzo Nobel Pty Limited	Dampier F/shore Redev - Shade Structure Repairs (Cyclone Damien)	990.00
EFT88749	14.01.2022	Access Icon Pty Ltd t/as Cascada	Cover Wave Grate Belmont 1075x1075x150mm w/ 850W4575 Offset to Edge Raised 40mm Wt362kg	886.53
EFT88750	14.01.2022	BOC Limited	RAC - Annual Container Service Charge 01/11/21-31/10/22	317.76
EFT88751	14.01.2022	CEA Specialty Equipment Pty Ltd	Plant Repairs / Parts - Various	148.75
EFT88752	14.01.2022	Cup-Ah! Pty Ltd	HR - Safe Work Month Coffees for Staff	846.00
EFT88753	14.01.2022	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	1,126.90
EFT88754	14.01.2022	Environex International Pty Ltd	Kta Airport - Sodium Hypochlorite	651.20
EFT88755	14.01.2022	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Jingarri Oval - Vacuum Excavator With Op For Tree Planting	2,821.50
EFT88756	14.01.2022	Chubb Fire & Security Pty Ltd	Fire Equip Maintenance Services - Various	4,635.40
EFT88757	14.01.2022	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screenings	165.00
EFT88758	14.01.2022	Ruby Distributors Pty Ltd T/as Flex Fitness Equipment	Replacement Equip For WRP Gym	1,158.10
EFT88759	14.01.2022	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Extra Heavy Duty	453.86
EFT88760	14.01.2022	Studiocanal Pty Ltd	REAP - Movie Screenings	658.43
EFT88761	14.01.2022	Invarion Rapidplan Pty Ltd	ICT SW - Invarion RapidPlan - Co License	438.90
EFT88762	14.01.2022	Iron Edge (Talia Ravensdale Enterprises Pty Ltd)	KLP - Modular Rack	1,842.66
EFT88763	14.01.2022	Karratha Signs	Signage / Banner Mesh / Decals - Various	470.80
EFT88764	14.01.2022	James Bennett Pty Limited	New Resources - Libraries	963.76
EFT88765	14.01.2022	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	1,716.50
EFT88766	14.01.2022	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	828.81
EFT88767	14.01.2022	Momar Australia	W/Shop Cleaning & Mtce - EZ Lube	862.40
EFT88768	14.01.2022	Isentia Pty Limited	Media Monitoring - Oct 2021	2,035.00
EFT88769	14.01.2022	Marketforce	Advertising - Various	282.61
EFT88770	14.01.2022	Maria Mori t/as Foolish Fancy	Arts Dev - Xmas Story Box Workshop Kta City Shopping Centre	500.00
EFT88771	14.01.2022	Artlas Projects (McLaren Elle Caitlin t/as)	Kta Hydro Cluster - Dec Workshops	1,100.00
EFT88772	14.01.2022	Market Creations Agency Pty Ltd	Kta Hydro Cluster - Branding Strategy Item 2	2,024.00
EFT88773	14.01.2022	NBS Signmakers	REAP - Aluminium Signs On High Quality Long Life Vinyl	270.60
EFT88774	14.01.2022	North West Occupational Hygiene	H&S - Asbestos Investigation In Dampier	387.75

Chq/EFT	Date	Name	Description	Amount
EFT88775	14.01.2022	Ixom Operations Pty Ltd (Orica)	Stock - 920Kg Chlorine Gas	3,264.80
EFT88776	14.01.2022	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	3,891.80
EFT88777	14.01.2022	Hanson Construction Materials Pty Ltd	24 Walcott Way - Concrete	1,255.10
EFT88778	14.01.2022	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	281.64
EFT88779	14.01.2022	Prompt Contracting And Fencing Pty Ltd	Bridge Mtce - Fencing/Handrails	36,432.00
EFT88780	14.01.2022	Sodexo	Rent - Staff Housing, Wickham	1,516.67
EFT88781	14.01.2022	Seatadvisor Pty Ltd	REAP - Ticket Sales - Nov 2021	836.55
EFT88782	14.01.2022	Turner Design	Walk/Jog Routes - Design And Artwork For A2 Maps COfK Walking And Jogging Routes	2,271.50
EFT88783	14.01.2022	Taranis Power Group Pty Ltd	Kta Airport - Bus Tie & Change Over On Generator	3,106.24
EFT88784	14.01.2022	Tovey Shearwood Pty Ltd T/A Creative ADM	Design Of 20/21 Rio Tinto Annual Report	8,516.21
EFT88785	14.01.2022	Nickol River Civil & Sand (TTF The Anastazjew Family Trust t/as)	Water Struc Proj - Tipper Truck Driver 13/12/21-17/12/21	6,325.00
EFT88786	14.01.2022	Poinciana Nursery	Stock - Poultry Dry Mix Food	149.70
EFT88787	14.01.2022	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Services - Various	1,100.01
EFT88788	14.01.2022	BSA Advanced Property Solutions (WA) Pty Ltd	Air Con Maint Works - Various Scheduled and Reactive Works	15,867.53
EFT88789	14.01.2022	Brida Pty Ltd	Str Tree Planting - P&G - Tree Stakes	24,025.21
EFT88790	14.01.2022	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	165.00
EFT88791	14.01.2022	North West Tree Services	P&G - Tree Pruning Works	1,254.00
EFT88792	14.01.2022	Reece Pty Ltd	Plumbing / Retic Parts - Various	5,507.55
EFT88793	14.01.2022	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Equipment Hire Charges (Various Events)	8,233.50
EFT88794	14.01.2022	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	2,598.58
EFT88795	14.01.2022	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,598.15
EFT88796	14.01.2022	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	754.00
EFT88797	14.01.2022	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	4,407.77
EFT88798	14.01.2022	West Australian Newspapers Limited	Advertising - Various	2,460.00
EFT88799	14.01.2022	Kimberley Exploration Pty Ltd T/A Wildrocks Publications	KTVC Merch - Burrup Art Books	540.00
EFT88800	14.01.2022	Woodlands Distributors & Agencies Pty Ltd	Kta Golf Crs Redev - CMI Mtce Acces Gate	3,787.30
EFT88801	14.01.2022	C Adams	Reimb Utilities As Per Employment Contract	2,574.52
EFT88802	14.01.2022	K Bayliss	Reimb - Meet the Street Event	158.26
EFT88803	14.01.2022	N Milligan	Reimb Utilities As Per Employment Contract	1,333.48
EFT88804	14.01.2022	T Cherry	Security Subsidy Scheme Reimb	657.86
EFT88805	14.01.2022	A Dorning	Reimb Utilities As Per Employment Contract	178.46
EFT88806	14.01.2022	J Halford	Security Subsidy Scheme Reimb	500.00
EFT88807	14.01.2022	R Hayter	Security Subsidy Scheme Reimb	500.00
EFT88808	14.01.2022	T Hannan	Security Subsidy Scheme Reimb	500.00
EFT88809	14.01.2022	M Jewkes	Reimb Utilities As Per Employment Contract	269.00

Chq/EFT	Date	Name	Description	Amount
EFT88810	14.01.2022	R Kingma	Security Subsidy Scheme Reimb	500.00
EFT88811	14.01.2022	A Minchin	Reimb Utilities As Per Employment Contract	526.34
EFT88812	14.01.2022	P Morgan	Security Subsidy Scheme Reimb	500.00
EFT88813	14.01.2022	A Robertson	Refund Application Fee	171.65
EFT88814	14.01.2022	L Richardson	Security Subsidy Scheme Reimb	399.50
EFT88815	14.01.2022	K Russell	Security Subsidy Scheme Reimb	374.50
EFT88816	14.01.2022	D Sawade	Reimb - Meet the Street Event	194.67
EFT88817	14.01.2022	S Smith	Reimb Taxi Fare - Hydrogen Cluster Evt - S Smith	49.25
EFT88818	14.01.2022	D Snedden	Security Subsidy Scheme Reimb	449.50
EFT88819	14.01.2022	M Smith	Security Subsidy Scheme Reimb	500.00
EFT88820	14.01.2022	R Sharpless	Security Subsidy Scheme Reimb	500.00
EFT88821	14.01.2022	P Trestrail	Security Subsidy Scheme Reimb	499.00
EFT88822	14.01.2022	A Trengove	Hydrogen Cluster Evt - Reimb Cab Charge	45.99
EFT88823	14.01.2022	N Wain	Reimb Utilities As Per Employment Contract	138.00
EFT88824	14.01.2022	D Welsh	Reimb Fuel	62.75
EFT88825	14.01.2022	R Wilkinson	Security Subsidy Scheme Reimb	500.00
EFT88826	14.01.2022	M Young	Security Subsidy Scheme Reimb	500.00
EFT88827	14.01.2022	Allwest Drilling Pty Ltd	Refund Building Application Fee 191664	61.65
EFT88828	14.01.2022	Brooks Hire Service Pty Ltd	Refund Building Application Fee 200025	121.65
EFT88829	14.01.2022	Donna Cucel T/as Destined Feather	KTVC - Consignment Sales - Nov 2021	936.50
EFT88830	14.01.2022	John Evangelista	Security Subsidy Scheme Reimb	399.00
EFT88831	14.01.2022	Andrew Filsell	Security Subsidy Scheme Reimb	264.00
EFT88832	14.01.2022	Georgie Michelle Farlow	Security Subsidy Scheme Reimb	417.00
EFT88833	14.01.2022	Scott Guthrie	Security Subsidy Scheme Reimb	500.00
EFT88834	14.01.2022	Mary Hanna	Security Subsidy Scheme Reimb	155.00
EFT88835	14.01.2022	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Sales - Nov 2021	264.18
EFT88836	14.01.2022	J Langman	Security Subsidy Scheme Reimb	309.48
EFT88837	14.01.2022	R McCarthy	Reimb White Card - R McCarthy	56.10
EFT88838	14.01.2022	M Minogue	Security Subsidy Scheme Reimb	500.00
EFT88839	14.01.2022	Pilbara 4WD Charters (Neil Corker)	Refund - Airport Car Park Card Neil Corker #322341 20/02/2019	50.00
EFT88840	14.01.2022	B Rowe	Lost Ticket Refund - B Rowe	51.00
EFT88841	14.01.2022	J Smith	Security Subsidy Scheme Reimb	500.00
EFT88842	14.01.2022	R Shordon	Security Subsidy Scheme Reimb	500.00
EFT88843	14.01.2022	Cleanaway Pty Ltd	Waste Collections - December 2021	168,817.99
EFT88844	14.01.2022	Telstra Corporation Ltd	Telephone Usage Charges - Various	32,579.97
EFT88845	14.01.2022	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled Payment	0.00
EFT88846	14.01.2022	Horizon Power	Electricity Usage Charges - Various	2,778.52
EFT88847	14.01.2022	Water Corporation	Water Usage Charges - Various	25,341.69
EFT88848	14.01.2022	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Spring Water Bottle Refills	61.25
EFT88849	14.01.2022	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/11/21-06/12/21	20.00
EFT88850	14.01.2022	Water Corporation	Water Usage Charges - Various	68,056.08
EFT88851	21.01.2022	Australia Post	Postage Charges - December 2021	2,051.99
EFT88852	21.01.2022	Construction Training Fund (CTF)	CTF Receipts - December 2021	6,000.40
EFT88853	21.01.2022	Winc Australia Pty Limited	Stationery Items - Various Departments	2,155.71
EFT88854	21.01.2022	Freo Group Limited	KLP - Unload Chlorine Gas Cylinder	587.40
EFT88855	21.01.2022	Hart Sport	KLP - Replacement Sports Equipment	973.30
EFT88856	21.01.2022	Hathaways Lubricants	Stock - Lubricants / Oils (Various)	1,838.95

Chq/EFT	Date	Name	Description	Amount
EFT88857	21.01.2022	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Try Local Voucher - Rewards & Recognition Winners	50.00
EFT88858	21.01.2022	Les Mills Aerobics Australia	KLP - Licence Fees For Group Fitness Classes	1,939.31
EFT88859	21.01.2022	Leisure Institute Of WA Aquatics (Inc)	LIWA - Membership for Staff	132.00
EFT88860	21.01.2022	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	121.45
EFT88861	21.01.2022	St John Ambulance - Karratha	Stock - First Aid Supplies Restock	453.54
EFT88862	21.01.2022	Helloworld Travel Karratha	HR - Return Flights Dev Serv Director IPAA WA Young Prof Conf 2022	781.00
EFT88863	21.01.2022	TNT Express	Freight Charges - Various	34.49
EFT88864	21.01.2022	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	2,833.33
EFT88865	21.01.2022	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,123.30
EFT88866	21.01.2022	Onyx Group WA Pty Ltd	Catering for Ordinary Council Meeting - 13/12/21	450.00
EFT88867	21.01.2022	Airport Security Pty Ltd	Kta Airport - Aviation Sec Id Card	220.00
EFT88868	21.01.2022	Advam Pty Ltd	Kta Airport - Support/Serv Agreement and Trans Fee - Jan 2022	628.76
EFT88869	21.01.2022	Eurofins ARL Pty Ltd	7 Mile Wst - Quarterly Ground Water Monitoring	2,722.50
EFT88870	21.01.2022	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Repairs / Parts - Various	521.40
EFT88871	21.01.2022	AFGRI Equipment Australia Pty Ltd	Plant Repairs / Parts - Various	918.18
EFT88872	21.01.2022	Bunzl Ltd	Stock - Toilet Tissue - Interleaved	554.90
EFT88873	21.01.2022	BC Lock & Key	Padlocks, Lock Repairs and Key Cutting (Various)	1,375.03
EFT88874	21.01.2022	Benara Nurseries	Plant Stocks – Various	600.87
EFT88875	21.01.2022	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - November & December 2021	23,060.95
EFT88876	21.01.2022	Black Swan State Theatre Company Ltd	Karratha Theatre Dev Prog - 2nd Instalment	16,500.00
EFT88877	21.01.2022	BLB Creative (Sarah Roots)	Cancelled Payment	0.00
EFT88878	21.01.2022	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk And Bar Supplies	1,370.92
EFT88879	21.01.2022	Cherratta Lodge Pty Ltd	KLP - Tablecloth Laundering	24.75
EFT88880	21.01.2022	Command IT Services	Roeb Districts SES Additional Email Account - 24/12/21-23/01/22, City - Security Alarm Monitoring Services (Various Locations)	250.86
EFT88881	21.01.2022	Comtec Data Pty Ltd	Kta Airport - Repair Door Alarm	264.00
EFT88882	21.01.2022	Cheeditha Energy Pty Ltd	7 Mile Wst - Degas Refrigeration & AC Units	1,650.00
EFT88883	21.01.2022	Data#3 Limited	ICT NW - Palo Alto Subs & Support Renewals	16,143.59
EFT88884	21.01.2022	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	370.00
EFT88885	21.01.2022	Department Of Planning Lands And Heritage	DA Application Fee - Lot 564 Village Road	10,670.00
EFT88886	21.01.2022	Dibsys Gardening Services Pty Ltd	City Housing - Yard Maintenance Works	1,430.00
EFT88887	21.01.2022	Datavoice Communications Pty Limited	Remote Business Support - Yr 1	13,475.00

Chq/EFT	Date	Name	Description	Amount
EFT88888	21.01.2022	Daisy Productions (Penelope Jane Shaw t/as)	REAP - Festive Frolics - 50% Final Pmt	4,875.00
EFT88889	21.01.2022	E & MJ Rosher Pty Ltd	Plant Repairs / Parts - Various	241.51
EFT88890	21.01.2022	Parker Hannifin (Australia) Pty Ltd	Plant Repairs / Parts - Various	948.62
EFT88891	21.01.2022	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Provide Certified Locator with EMF Locator and Vacuum Unit to locate and pothole services in 2 locations on Dampier Highway	1,485.00
EFT88892	21.01.2022	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	1,554.67
EFT88893	21.01.2022	Fortesque Bus Service Pty Ltd	HR - Xmas Party Bus Service	3,564.00
EFT88894	21.01.2022	Global Security Management (WA)	Nightly Security Patrols - Dec 2021	5,057.07
EFT88895	21.01.2022	Gresley Abas Pty Ltd	RRP Masterplan - Works To Dec 2021	8,162.00
EFT88896	21.01.2022	Greensafe Pty Ltd	KLP - Parts For Pool Shade Repair	2,150.00
EFT88897	21.01.2022	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	1,217.73
EFT88898	21.01.2022	Karratha Cleaning Pty Ltd	Wickham & Roebourne Precincts - Cleaning Services - Dec 2021	73,003.92
EFT88899	21.01.2022	Hitachi Construction Machinery	Plant Repairs / Parts - Various	307.65
EFT88900	21.01.2022	Handy Hands Quality Garden Maintenance (tff Handy Hands Investment Tru	P&G - Bailey's 50L Potting Mix	1,080.00
EFT88901	21.01.2022	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	161.87
EFT88902	21.01.2022	Studiocanal Pty Ltd	REAP - Movie Screenings	934.80
EFT88903	21.01.2022	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	1,140.45
EFT88904	21.01.2022	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	KLP - AV HDMI To Lightning Adaptors	225.00
EFT88905	21.01.2022	Hufcor Pty Ltd	Kta Airport - Parts For Security Partition Door	88.00
EFT88906	21.01.2022	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works	7,777.00
EFT88907	21.01.2022	International Association For Public Participation Australasia Limited	HR - Virtual Training for Staff 01/02/22	2,050.00
EFT88908	21.01.2022	Karratha Signs	Signage / Banner Mesh / Decals - Various	1,793.00
EFT88909	21.01.2022	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	2,032.10
EFT88910	21.01.2022	Justbricks By Patty Pty Ltd	Kta Libr - Libraries Bulk Lego Order	551.30
EFT88911	21.01.2022	Keyspot Services	HR - Service Anniversary Awards 2021	2,979.70
EFT88912	21.01.2022	Karratha Fluid Power	Plant Parts / Repairs - Various	294.77
EFT88913	21.01.2022	Karratha Contracting Pty Ltd	Dampier Highway Streetscape Works - Claim	36,240.22
EFT88914	21.01.2022	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	885.63
EFT88915	21.01.2022	Karratha Lottery Centre & Newsagency	KLP - Membership Booklets Paper/Laminating sheets	27.49
EFT88916	21.01.2022	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	308.00

Chq/EFT	Date	Name	Description	Amount
EFT88917	21.01.2022	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal/Disposal of Abandoned Cars	187.00
EFT88918	21.01.2022	K.M Davies & T Davies t/as Immaculate Cleaning Services Karratha	Housing - Refresh Clean for new Tenant	440.00
EFT88919	21.01.2022	Kyu Shaan Ma t/as De Roos	22 Gecko Circle - Vacate Clean	2,310.00
EFT88920	21.01.2022	Keys The Moving Solutions	HR - Relocation Services for New staff	2,055.41
EFT88921	21.01.2022	Landgate	Rates - Schedules (Various)	670.69
EFT88922	21.01.2022	Marpoll Pty Ltd t/as Lifrite Hire & Sales	Plant Parts / Repairs - Various	1,029.27
EFT88923	21.01.2022	NBS Signmakers	Signing - No Parking On Road Or Verge With Arrows Both Ways	325.60
EFT88924	21.01.2022	NW Communications & IT Specialists	Security Alarm Monitoring Services - Dec 2021	135.00
EFT88925	21.01.2022	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Monthly Coffee Pod Restock	474.00
EFT88926	21.01.2022	S Nicolas	TYBO Grant 2021/22 - 50% Upfront Pmnt	1,240.00
EFT88927	21.01.2022	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	754.82
EFT88928	21.01.2022	Pilbara Distributors Pty Ltd	Stock - Carpet Cleaner	146.08
EFT88929	21.01.2022	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	638.18
EFT88930	21.01.2022	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper	977.63
EFT88931	21.01.2022	Pacific Biologics	Larvicide - Mosq Mangmt - Prolink	5,195.39
EFT88932	21.01.2022	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	242.12
EFT88933	21.01.2022	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	979.22
EFT88934	21.01.2022	Pitter Pat Productions Incorporated	REAF 2022 - Baddies on Broadway Cabaret 19/03/2022 - Payment #1	1,400.00
EFT88935	21.01.2022	Pilbara Windscreen Experts Pty Ltd	Plant Repairs / Parts - Various	888.00
EFT88936	21.01.2022	Poolshop Online Pty Ltd	Stock - Dense Soda Ash	1,835.68
EFT88937	21.01.2022	Power Control Products (WA) Pty Ltd	Kta Airport - Float Switch	494.18
EFT88938	21.01.2022	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Course - Mowing Works	94,326.22
EFT88939	21.01.2022	BSA Advanced Property Solutions (WA) Pty Ltd	Maint Works - Various Scheduled and Reactive Works	39,352.16
EFT88940	21.01.2022	Red Earth Flowers	ICT HW - Bereavement Flowers	100.00
EFT88941	21.01.2022	Rialto Distribution Pty Ltd	REAP - Movie Screenings	247.50
EFT88942	21.01.2022	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	1,307.51
EFT88943	21.01.2022	Road Rail & Mine Products Pty Ltd	Stock - Wheel Stops	367.40
EFT88944	21.01.2022	Ray White Real Estate - Karratha (General Operating Account)	22 Gecko Circle - Leasing Fee	1,749.00
EFT88945	21.01.2022	Statewide Bearings	Plant Repairs / Parts - Various	164.04
EFT88946	21.01.2022	Kmart Karratha	Supplies for Programs / Events, Various	553.10
EFT88947	21.01.2022	Speedo Australia Pty Ltd	KLP - Top Up Stock For The Pro Shop	1,577.40
EFT88948	21.01.2022	Sigma Chemicals	Stock - Chemicals (Various)	1,539.45
EFT88949	21.01.2022	Designa Sabar Pty Ltd	Kta Airport - Investigate / Repair Card Reader	858.00

Chq/EFT	Date	Name	Description	Amount
EFT88950	21.01.2022	Securepay Pty Ltd	REAP - Ticketing/Payment Gateway Fees - Dec 2021	203.84
EFT88951	21.01.2022	Sony Pictures Releasing	REAP - Movie Screenings	2,274.10
EFT88952	21.01.2022	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	637.38
EFT88953	21.01.2022	SC Building Co (South Coast Building Co Wa Pty Ltd)	CTF Refund for BA 211281	20.00
EFT88954	21.01.2022	Sewlex Manufacturing T/A Security4Transit	7 Mile Wst - Tebco Security Bag Tag Seals	170.50
EFT88955	21.01.2022	Sanity Music Stores Pty Ltd	New Resources - Libraries	80.00
EFT88956	21.01.2022	Schneider Electric (Australia) Pty Ltd	KLP - Serv Agrmt - Qtly Mtce Dec 2021 - BMS Equip	8,886.90
EFT88957	21.01.2022	Safemaster Safety Products Pty Ltd	Facilities - Roof Access Systems Mtce - Dec 2021	7,821.00
EFT88958	21.01.2022	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes	1,181.40
EFT88959	21.01.2022	Southern Cross Austereo Pty Ltd	Advertising - Various	2,398.00
EFT88960	21.01.2022	Supafit Seat Covers Pty Ltd	Plant - Seat Covers	1,039.28
EFT88961	21.01.2022	State Library of WA (Office of Shared Services)	Freight Charges - Returned Library Resources	431.49
EFT88962	21.01.2022	The Walt Disney Company Pty Ltd	REAP - Movie Screenings	381.58
EFT88963	21.01.2022	Total Lifting & Rigging Pty Ltd	Plant Parts / Repairs - Various	2,508.00
EFT88964	21.01.2022	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Wellard Way Stage 1B Design - Work Completed To 17/12/21	5,500.00
EFT88965	21.01.2022	Emerge Associates (TTF The Reef Family Trust t/as)	City Centre Landscaping Stage 2 - Modify & Review Drawings	1,058.75
EFT88966	21.01.2022	Reece Pty Ltd	Plumbing / Retic Parts - Various	6,881.59
EFT88967	21.01.2022	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	1,517.03
EFT88968	21.01.2022	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	568.88
EFT88969	21.01.2022	Visit Brands Pty Ltd	KTVC - Merch for Onsale	660.66
EFT88970	21.01.2022	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	372.63
EFT88971	21.01.2022	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,098.57
EFT88972	21.01.2022	Waste Management And Resource Recovery Association Of Australia Ltd	WM - Membership Subs Corp/ Gov 1 - CofK	520.00
EFT88973	21.01.2022	West Australian Newspapers Limited	Advertising - Various	480.00
EFT88974	21.01.2022	Yurra Pty Ltd	P&G Maintenance Works - Various Locations	35,321.89
EFT88975	21.01.2022	Blue Hat Cleaning Services T/as DameI Cleaning Services	Kta Airport - Environmental Cleans, Dec & Jan	6,819.01
EFT88976	21.01.2022	Norwest Sand & Gravel Pty Ltd	Kta Golf Crs - Blended Topsoil For Redev	1,188.00

Chq/EFT	Date	Name	Description	Amount
EFT88977	21.01.2022	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Services - Various	275.00
EFT88978	21.01.2022	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works	2,443.39
EFT88979	21.01.2022	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	165.00
EFT88980	21.01.2022	Poinciana Nursery	P&G - Main Roads Supplementary Services - Dampier Road Median Strip	59,915.96
EFT88981	21.01.2022	D Pawlowski	Security Subsidy Scheme Reimb	429.00
EFT88982	21.01.2022	L Armstrong	Refund Diff Of Lifetime Reg And Sterilized Fee	150.00
EFT88983	21.01.2022	M Chromiak	Refund - Prorata Dog Registration	15.94
EFT88984	21.01.2022	B Connell	Refund Dog Lifetime Registration	213.00
EFT88985	21.01.2022	Y Crowhurst	Security Subsidy Scheme Reimb	309.50
EFT88986	21.01.2022	B Francis	Cancelled Payment	0.00
EFT88987	21.01.2022	S Green	Security Subsidy Scheme Reimb	350.00
EFT88988	21.01.2022	S and T Gray	Rates Refund Overpayment	454.27
EFT88989	21.01.2022	J Girling & I Feinauer	Rates Refund Overpayment	1,348.95
EFT88990	21.01.2022	Hinaki Whanau Trust	2021 Oct LG Election - Refund of Nomination Fee	80.00
EFT88991	21.01.2022	C Hutchens	Reimb TAFE Block - 25/10/21-12/11/21	879.07
EFT88992	21.01.2022	B Howarth	Cancelled Payment	0.00
EFT88993	21.01.2022	A Lawrence	Security Subsidy Scheme Reimb	500.00
EFT88994	21.01.2022	M Moloney	CofK Early Rates Pymt - 2nd Prize Winner	1,000.00
EFT88995	21.01.2022	R Moretti	Rates Refund Overpayment	249.00
EFT88996	21.01.2022	J Nicholls	Cancelled Payment	0.00
EFT88997	21.01.2022	D Nottle	Refund - Airport Carpark Lost Ticket Fee	83.00
EFT88998	21.01.2022	Prompt Contracting And Fencing Pty Ltd	CTF Refund for BA 210455	35.36
EFT88999	21.01.2022	J Quicke	Security Subsidy Scheme Reimb	500.00
EFT89000	21.01.2022	P Ryan	Rates Refund Overpayment	1,647.00
EFT89001	21.01.2022	E Richards	Reimbursement - Meet The Street Event	195.42
EFT89002	21.01.2022	Z Scott	Reimb Best Str In Garden Comp & Meet The Street Reimbursement	400.00
EFT89003	21.01.2022	J Stanley	Security Subsidy Scheme Reimb	500.00
EFT89004	21.01.2022	A Srisa-Ard	Refund KLP Membership Down Grade	472.00
EFT89005	21.01.2022	M Simpson	Rates Refund Overpayment	185.00
EFT89006	21.01.2022	P Waterhouse	Security Subsidy Scheme Reimb	189.50
EFT89007	21.01.2022	A Woods	Reimb - Airport Staff Carpark Fee	18.00
EFT89008	21.01.2022	Cleanaway Pty Ltd	Waste Collections - December 2021	9,069.30
EFT89009	21.01.2022	Department Of Transport	Vehicle Licence Rego To 31/07/2022	648.50
EFT89010	21.01.2022	Telstra Corporation Ltd	Telephone Usage Charges - Various	15,928.04
EFT89011	21.01.2022	Neverfail Springwater Pty Ltd - 7 Mile Waste	15L Spring Water Bottle Refills & Service Fee	143.00
EFT89012	21.01.2022	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water & Electricity Usage Charges - Various	21,303.96
EFT89013	21.01.2022	Horizon Power	Electricity Usage Charges - Various	217,773.21
EFT89014	21.01.2022	Horizon Power	Electricity Usage Charges - Various	247,204.54
EFT89015	21.01.2022	Horizon Power	Electricity Usage Charges - Various	5,078.29
EFT89016	21.01.2022	Water Corporation	Water Usage Charges - Various	37,859.00
EFT89017	21.01.2022	Foxtel For Business	KLP/WRP - Business Premium Charges - Jan 2022	365.00
EFT89018	21.01.2022	Cleanaway Co Pty Ltd	Waste Collections - December 2021	94.05
EFT89019	21.01.2022	MSS Security Pty Limited	Kta Airport Security Screening and Front of House Services Nov 2021	209,954.07
EFT89020	21.01.2022	Australian Taxation Office	BAS - GST Payable for December 2021	5,439.00
EFT89021	20.01.2022	Maxxia Pty Ltd	Payroll deductions	54,323.60
EFT89022	20.01.2022	City Of Karratha	Payroll deductions	233.50
EFT89023	20.01.2022	City Of Karratha - Social Club	Payroll deductions	1,476.00

Chq/EFT	Date	Name	Description	Amount
EFT89024	20.01.2022	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT89025	20.01.2022	Australian Services Union (ASU/MEU Div)	Payroll deductions	310.80
EFT89026	20.01.2022	S Lee Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT89027	20.01.2022	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT89028	20.01.2022	S Kot (Mortgage Account)	Home Ownership Allowance	789.38
EFT89029	20.01.2022	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT89030	20.01.2022	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT89031	20.01.2022	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT89032	20.01.2022	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT89033	20.01.2022	E Weidemann (Mortgage Account)	Home Ownership Allowance	600.00
EFT89034	26.01.2022	Australian Taxation Office	Payroll deductions	278,502.00
EFT89035	26.01.2022	Child Support Agency	Payroll deductions	1,474.54
EFT89036	25.01.2022	Greensafe Pty Ltd	KLP - Replacement of Combo Pool Shade Sail - Deposit (materials to start manufacturing replacement sail)	75,240.00
EFT89037	25.01.2022	Juluwarlu Group Aboriginal Corporation	Roeb Library - The Ganalili Centre (Vic Hotel) Services Contr - Caretaker Dec 2021	15,180.00
EFT89038	25.01.2022	Ray White Real Estate - Karratha (Trust Account)	ERP Office Space Rent - 11/02/22-10/03/22	2,942.50
EFT89039	25.01.2022	Thrifty Car Rental	Car Hire for Councillors and Executive for Strategic Planning Day Perth 25-27/22/2021	744.16
EFT89040	25.01.2022	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	6,610.05
EFT89041	25.01.2022	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	190.13
EFT89042	25.01.2022	Coca-Cola Amatil (Holdings) Ltd	RAC - Pool Kiosk Stock Supply	499.32
EFT89043	25.01.2022	Federal Hospitality Equipment Pty Ltd	TBW - Youth Centre Equip	2,386.12
EFT89044	25.01.2022	Heavy Automatics Pty Ltd	Plant Repairs / Parts - Various	7,920.00
EFT89045	25.01.2022	Handley Surveys	Lot 7020 Dev - Feature and Topographical Survey 19/12/21	50,021.40
EFT89046	25.01.2022	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works	4,605.70
EFT89047	25.01.2022	Karratha Signs	Signage / Banner Mesh / Decals - Various	187.00
EFT89048	25.01.2022	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	619.50
EFT89049	25.01.2022	Karratha Medical Centre	GP Housing Subsidy - 24/09/21-13/01/22	7,200.00
EFT89050	25.01.2022	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Mtce Serv Agrmt - CBS X-ray Equip - Dec 2021	6,028.00
EFT89051	25.01.2022	Major Motors Pty Ltd	Plant Parts / Repairs - Various	434.08
EFT89052	25.01.2022	Isentia Pty Limited	Public Affairs - Media Monitoring - Nov 21	4,070.00
EFT89053	25.01.2022	303 Mullenlowe Australia Pty Ltd	Place Branding Services - December 2021	7,700.00
EFT89054	25.01.2022	Rialto Distribution Pty Ltd	REAP - Movie Screenings	613.01

Chq/EFT	Date	Name	Description	Amount
EFT89055	25.01.2022	Sony Pictures Releasing	REAP - Movie Screenings	5,384.23
EFT89056	25.01.2022	Southern Cross Austereo Pty Ltd	Advertising - Various	1,408.00
EFT89057	25.01.2022	The Walt Disney Company Pty Ltd	REAP - Movie Screenings	1,962.15
EFT89058	25.01.2022	Turf Guru Landscapes Pty Ltd	Tambrey Park - Retic Upgrade 01-02/12/21	6,589.00
EFT89059	25.01.2022	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	1,285.61
EFT89060	25.01.2022	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	215.22
EFT89061	25.01.2022	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,106.15
EFT89062	25.01.2022	WA Billboards	Kta Airport - FIDs System / Access Chg Rapidsuitecloud - Jan 2022	2,345.75
EFT89063	27.01.2022	Karratha First National Real Estate	Rates refund for assessment A78509	1,399.75
EFT89064	27.01.2022	Hart Sport	WRP - Basketball Hoop Chains	87.90
EFT89065	27.01.2022	Les Mills Aerobics Australia	WRF - Les Mills Fee - SPRINT Jan 2021	365.43
EFT89066	27.01.2022	The Retic & Landscape Shop	Stock - Decoder 4 Station	4,170.46
EFT89067	27.01.2022	Onyx Group WA Pty Ltd	Catering - Council Meeting	450.00
EFT89068	27.01.2022	Aflex Technology (NZ) Ltd	WRF - Slippery Slide & Catch Pool	3,913.80
EFT89069	27.01.2022	BLB Creative (Sarah Roots)	CofK 2022 Art Exhibit Progr Managmt - 1st Pymt 50%, REAF 2022 - Paint & Sip & Chalk the Walk Deposit	29,177.50
EFT89070	27.01.2022	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	203.31
EFT89071	27.01.2022	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	WAC - Portable PA system, Pound - Fridge, KLP - Kitchen/Office Equipment	1,321.00
EFT89072	27.01.2022	James Bennett Pty Limited	New Resources - Libraries	638.18
EFT89073	27.01.2022	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	5,369.57
EFT89074	27.01.2022	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Ops - Dec 2021	2,750.00
EFT89075	27.01.2022	Pilbara First Aid	HR - Provide First Aid Course	160.00
EFT89076	27.01.2022	Red Dot Stores	WRP - Individual Masks	99.90
EFT89077	27.01.2022	Richose Pty Ltd	Plant Repairs / Parts - Various	808.35
EFT89078	27.01.2022	Scope Business Imaging	Photocopy / Printer Charges - Various Locations1	275.17
EFT89079	27.01.2022	Smiths Detection (Australia) Pty Ltd	REAP - Movie Screenings	7,436.00
EFT89080	27.01.2022	Samson Soft Serve	WRF - Ice Creams - Water World Day Sept 2021	137.50
EFT89081	27.01.2022	Leigh Thompson Design (Leigh Thompson t/as)	NWC Hwy - Re-design / Fabricate Windmill	4,800.00
EFT89082	27.01.2022	Waterpro Pty Ltd	Stock - Decoder1 Station	2,999.26
EFT89083	28.01.2022	G Bailey	Sitting Fee - Jan 2022	2,931.50
EFT89084	28.01.2022	M Bertling	Sitting Fee - Jan 2022	2,931.50
EFT89085	28.01.2022	G Furlong	Sitting Fee - Jan 2022	2,931.50
EFT89086	28.01.2022	D Gillam	Sitting Fee - Jan 2022	2,931.50
EFT89087	28.01.2022	G Harris	Sitting Fee - Jan 2022	2,931.50
EFT89088	28.01.2022	P Long	Sitting Fee - Jan 2022	11,730.75
EFT89089	28.01.2022	T McNaught	Sitting Fee - Jan 2022	2,931.50
EFT89090	28.01.2022	P Miller	Sitting Fee - Jan 2022	2,931.50
EFT89091	28.01.2022	K Nunn	Sitting Fee - Jan 2022	4,801.33

Chq/EFT	Date	Name	Description	Amount
EFT89092	28.01.2022	D Scott	Sitting Fee - Jan 2022	2,931.50
EFT89093	28.01.2022	J Waterstrom Muller	Sitting Fee - Jan 2022	2,931.50
78708	21.01.2022	Dept Of Planning & Infrastructure - Plates	Payment Of 1 x Number Plates	200.00
78709	21.01.2022	J Eli Grigson	Cancelled Payment	0.00
78710	21.01.2022	C Gale	BSL Refund for BA 191632	61.65
78711	21.01.2022	Into Green Energy	Cancelled Payment	0.00
DD42330.1	05.01.2022	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	82,770.74
DD42330.10	05.01.2022	HostPlus Superannuation	Payroll deductions	11,421.06
DD42330.11	05.01.2022	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42330.12	05.01.2022	Richka Superannuation Fund	Payroll deductions	646.48
DD42330.13	05.01.2022	QSUPER	Superannuation contributions	1,557.47
DD42330.14	05.01.2022	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	635.09
DD42330.15	05.01.2022	Prime Super	Superannuation contributions	266.13
DD42330.16	05.01.2022	MLC Wrap Super	Superannuation contributions	963.46
DD42330.17	05.01.2022	Commonwealth SuperSelect	Superannuation contributions	530.38
DD42330.18	05.01.2022	Care Super	Superannuation contributions	1,030.01
DD42330.19	05.01.2022	EQUIPSUPER	Payroll deductions	610.31
DD42330.2	05.01.2022	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	1,024.02
DD42330.20	05.01.2022	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD42330.21	05.01.2022	Cbus	Payroll deductions	2,782.96
DD42330.22	05.01.2022	BT Super For Llife	Superannuation contributions	1,196.98
DD42330.23	05.01.2022	Superwrap Personal Super Plan	Superannuation contributions	1,137.14
DD42330.24	05.01.2022	Future Super Fund	Superannuation contributions	524.62
DD42330.25	05.01.2022	ANZ Smart Choice Super	Superannuation contributions	1,038.15
DD42330.26	05.01.2022	BT Panorama Superannuation	Payroll deductions	906.53
DD42330.27	05.01.2022	ING Direct Superannuation Fund	Superannuation contributions	994.30
DD42330.28	05.01.2022	Unisuper	Superannuation contributions	616.26
DD42330.29	05.01.2022	Gold Diggers SMSF	Payroll deductions	1,015.57
DD42330.3	05.01.2022	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,648.84
DD42330.30	05.01.2022	AMP Super Directions Fund	Superannuation contributions	986.38
DD42330.31	05.01.2022	Media Superannuation	Superannuation contributions	532.24
DD42330.32	05.01.2022	MLC Super Fund	Superannuation contributions	523.57
DD42330.33	05.01.2022	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD42330.34	05.01.2022	Netwealth Superannuation	Payroll deductions	2,567.42
DD42330.35	05.01.2022	REI Superannuation	Superannuation contributions	470.81
DD42330.36	05.01.2022	Australian Ethical Retail Superannuation Fund	Superannuation contributions	489.91
DD42330.37	05.01.2022	Twusuper	Superannuation contributions	150.01
DD42330.38	05.01.2022	Vision Super	Superannuation contributions	600.09
DD42330.39	05.01.2022	Asgard Superannuation	Superannuation contributions	453.45
DD42330.4	05.01.2022	J & S Pryor Super Fund	Superannuation contributions	233.13

Chq/EFT	Date	Name	Description	Amount
DD42330.40	05.01.2022	RATAJCZAK SUPERANNUTION FUND	Superannuation contributions	438.77
DD42330.41	05.01.2022	Statewide Superannuation Trust	Superannuation contributions	843.14
DD42330.42	05.01.2022	Commonwealth Bank Group Super	Superannuation contributions	365.10
DD42330.43	05.01.2022	Sunsuper Pty Ltd	Payroll deductions	4,610.56
DD42330.44	05.01.2022	HUB24 Super Fund	Superannuation contributions	1,176.82
DD42330.45	05.01.2022	Australian Super	Superannuation contributions	13,873.20
DD42330.46	05.01.2022	Hesta Superannuation	Superannuation contributions	4,566.44
DD42330.47	05.01.2022	Macquarie Wrap Super Manager	Superannuation contributions	1,834.69
DD42330.5	05.01.2022	Colonial First State Firstchoice Super	Superannuation contributions	1,038.13
DD42330.6	05.01.2022	AMP Superleader	Superannuation contributions	426.08
DD42330.7	05.01.2022	Rest Superannuation	Payroll deductions	6,229.94
DD42330.8	05.01.2022	CBA Superannuation Savings Account	Payroll deductions	1,102.98
DD42330.9	05.01.2022	100F Lifetrack Personal Superannuation	Superannuation contributions	802.75
DD42358.1	12.01.2022	Aware Super (Formerly WA Super & First State Super)	Cancelled Payment	-979.82
DD42358.2	12.01.2022	Australian Super	Redirection of November Superannuation from MA751 to FA289 re #10571 Fernando	979.82
DD42432.1	19.01.2022	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	85,283.20
DD42432.10	19.01.2022	100F Lifetrack Personal Superannuation	Superannuation contributions	952.85
DD42432.11	19.01.2022	HostPlus Superannuation	Payroll deductions	11,756.41
DD42432.12	19.01.2022	Richka Superannuation Fund	Payroll deductions	646.48
DD42432.13	19.01.2022	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42432.14	19.01.2022	QSUPER	Superannuation contributions	1,601.69
DD42432.15	19.01.2022	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	641.70
DD42432.16	19.01.2022	Prime Super	Superannuation contributions	266.13
DD42432.17	19.01.2022	MLC Wrap Super	Superannuation contributions	963.46
DD42432.18	19.01.2022	Commonwealth SuperSelect	Superannuation contributions	495.77
DD42432.19	19.01.2022	Care Super	Superannuation contributions	1,022.50
DD42432.2	19.01.2022	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	686.21
DD42432.20	19.01.2022	EQUIPSUPER	Payroll deductions	806.15
DD42432.21	19.01.2022	Public Sector Superannuation Fund	Superannuation contributions	60.33
DD42432.22	19.01.2022	Cbus	Payroll deductions	3,201.35
DD42432.23	19.01.2022	Superwrap Personal Super Plan	Superannuation contributions	1,437.87
DD42432.24	19.01.2022	BT Super For Life	Superannuation contributions	1,811.63
DD42432.25	19.01.2022	Future Super Fund	Superannuation contributions	555.48
DD42432.26	19.01.2022	ANZ Smart Choice Super	Superannuation contributions	1,133.95
DD42432.27	19.01.2022	BT Panorama Superannuation	Payroll deductions	799.38

Chq/EFT	Date	Name	Description	Amount
DD42432.28	19.01.2022	ING Direct Superannuation Fund	Superannuation contributions	1,017.98
DD42432.29	19.01.2022	Unisuper	Superannuation contributions	607.60
DD42432.3	19.01.2022	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,836.88
DD42432.30	19.01.2022	Gold Diggers SMSF	Payroll deductions	1,019.58
DD42432.31	19.01.2022	Media Superannuation	Superannuation contributions	532.24
DD42432.32	19.01.2022	MLC Super Fund	Superannuation contributions	523.57
DD42432.33	19.01.2022	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD42432.34	19.01.2022	Netwealth Superannuation	Payroll deductions	2,377.54
DD42432.35	19.01.2022	REI Superannuation	Superannuation contributions	470.81
DD42432.36	19.01.2022	Australian Ethical Retail Superannuation Fund	Superannuation contributions	489.91
DD42432.37	19.01.2022	Twusuper	Superannuation contributions	290.87
DD42432.38	19.01.2022	Vision Super	Superannuation contributions	600.09
DD42432.39	19.01.2022	Asgard Superannuation	Superannuation contributions	453.45
DD42432.4	19.01.2022	AMP Super Directions Fund	Superannuation contributions	1,116.52
DD42432.40	19.01.2022	RATAJCZAK SUPERANNUTION FUND	Superannuation contributions	438.77
DD42432.41	19.01.2022	Statewide Superannuation Trust	Superannuation contributions	898.96
DD42432.42	19.01.2022	Commonwealth Bank Group Super	Superannuation contributions	125.99
DD42432.43	19.01.2022	Sunsuper Pty Ltd	Payroll deductions	4,687.88
DD42432.44	19.01.2022	HUB24 Super Fund	Superannuation contributions	1,045.60
DD42432.45	19.01.2022	Australian Super	Payroll deductions	14,557.05
DD42432.46	19.01.2022	Hesta Superannuation	Superannuation contributions	5,030.68
DD42432.47	19.01.2022	Macquarie Wrap Super Manager	Superannuation contributions	2,100.92
DD42432.5	19.01.2022	J & S Pryor Super Fund	Superannuation contributions	199.08
DD42432.6	19.01.2022	Colonial First State Firstchoice Super	Superannuation contributions	1,038.13
DD42432.7	19.01.2022	AMP Superleader	Superannuation contributions	245.83
DD42432.8	19.01.2022	Rest Superannuation	Payroll deductions	6,124.20
DD42432.9	19.01.2022	CBA Superannuation Savings Account	Payroll deductions	1,058.33
				4,541,563.70

Credit Cards

DD42515.1	Date	Name	Description	Amount
DD42515.1	30.11.2021	Nimble Software Systems	Rostering software monthly subscription includes FX Fee (REAP & Community Services)	614.98
DD42515.1	3.12.2021	Teamviewer Pty Ltd	2022 Annual Subscription	1,316.00
DD42515.1	4.12.2021	Netregistry	Domain renewal - karratha.wa.gov.au Exp 04/12/22	131.95
DD42515.1	10.12.2021	Acquia	Monthly website cloud storage includes FX fee	769.85
DD42515.1	13.12.2021	SafetyCulture	Monthly software subscription - Audit App 2/12/2021-13/01/2022	446.84
DD42515.1	23.09.2021	Water Corporation	Water Usage for Mgr HR 20/7-23/11/21	351.97
DD42515.1	30.11.2021	The Good Grocer	Catering employee A.Maclening farewell	59.96
DD42515.1	1.12.2021	BWS	Catering employee A.Maclening farewell	146.00
DD42515.1	16.12.2021	KDCCI	Try Local Voucher, employee M.Gould farewell gift	100.00
DD42515.1	3.12.2021	Coles	Catering employee G.Forsey maternity leave	38.50
DD42515.1	3.12.2021	Coles	Catering employee G.Forsey maternity leave	11.50
DD42515.1	29.11.2021	SAI Global Standard AS4685.1.2021	Playground Equipment & Surfacing General Safety Requirements & Test Methods (Parts1-6)	239.08

Chq/EFT	Date	Name	Description	Amount
DD42515.1	30.11.2021	Infra UOWEA	Proactive Notes 10.3 Parks Management Levels of Service	132.00
DD42515.1	1.12.2021	BIOMagic	Super500-10LX2	594.78
DD42515.1	21.12.2021	Jetty Renewal Fee	Licence, Jetty 4448 Reserve 32465 Wickham	42.95
DD42515.1	23.12.2021	Cartridge Mate	Replacement Toner Cartridge for temporary printer in Depot Stores	116.85
DD42515.1	27.11.2021	BP Express Belmont	Fuel for hire car whilst in Perth for Strategic Planning meetings, Dir SP&I	19.85
DD42515.1	30.11.2021	Soundtrack	Music Streaming REAP	37.06
DD42515.1	2.12.2021	Intraware	Card Expansion System REAP	656.00
DD42515.1	3.12.2021	Harvey Norman	Staff Farewell Gift M.Munday REAP	120.00
DD42515.1	8.12.2021	Kounta Lightspeed	Computer Software REAP	420.00
DD42515.1	11.12.2021	Soundtrack	Music Streaming REAP	37.06
DD42515.1	14.12.2021	Dunnart	Staff Farewell Gift H. Mead REAP	140.00
DD42515.1	16.12.2021	Soundtrack	Music Streaming REAP	37.06
DD42515.1	20.12.2021	Soundtrack	Music Streaming REAP	26.30
DD42515.1	21.12.2021	Facebook	Advertising Services REAP	45.30
DD42515.1	23.12.2021	Coles	Popcorn REAP	48.75
DD42515.1	15.12.2021	Mindbody	Fitness subscription	125.00
DD42515.1	20.12.2021	Moodmedia	Music program rental service	66.00
DD42515.1	21.12.2021	Hunter Mechanical	Replacement water bottle due to incident KLP 18/01/22	87.21
DD42515.1	6.11.2021	XIMBLE	Monthly service subscription incl FX fee (KLP)	27.24
DD42515.1	6.11.2021	XIMBLE	Monthly service subscription incl FX fee (WRP)	27.24
DD42515.1	30.11.2021	XIMBLE	Monthly service subscription incl FX fee (WRP)	1,857.86
DD42515.1	30.11.2021	XIMBLE	Monthly service subscription incl FX fee (KLP)	1,857.86
DD42515.1	30.11.2021	XIMBLE	Monthly service subscription incl FX fee (KLP)	289.21
DD42515.1	30.11.2021	XIMBLE	Monthly service subscription incl FX fee (WRP)	289.21
DD42515.1	01.12.2021	IGA Karratha	Food Sample	17.56
DD42515.1	01.12.2021	Coles	Food Sample	7.50
DD42515.1	01.12.2021	Woolworths	Food Sample	7.50
DD42515.1	01.12.2021	Karratha Quality Meats	Food Sample	9.45
DD42515.1	01.12.2021	Dampier Food & Liquor	Food Sample	11.36
DD42515.1	3.12.2021	QT Perth	Accommodation & Meals for A Trengrove	183.97
DD42515.1	3.12.2021	QT Perth	Accommodation & Meals for S Smith	224.90
DD42515.1	07.12.2021	Northwest Brewery	Catering for Hydrogen Cluster Workshop (10.12.2021)	375.00
DD42515.1	08.12.2021	Harvey Norman	SD cards for covert cameras for Christmas lights	88.00
DD42515.1	29.11.2021	Balti Indian Restaurant	Meal Allowance Perth Mtgs, Dir CS	45.00
DD42515.1	29.11.2021	Duxton Hotel Perth	Accommodation for Conference Dir Comm	85.26
DD42515.1	29.11.2021	Balti Restaurant	Meal Allowance Perth Mtgs Dir DS	45.00
DD42515.1	29.11.2021	Balti Restaurant	Meal Allowance Perth Mtgs Dir SP&I	45.00
DD42515.1	29.11.2021	Balti Restaurant	Meal Allowance Perth Mtgs Dir Corp	45.00
DD42515.1	29.11.2021	Balti Restaurant	DIR subject to reimbursement, Dir CS	43.00

12,560.92

Payroll

06.01.2022	City of Karratha	Payroll: F/N Ending 05/01/2022	849,705.53
07.01.2022	City of Karratha	Wages - Single Payment Correction	132.82
13.01.2022	City of Karratha	Wages - Single Payment Correction	44.94
20.01.2022	City of Karratha	Payroll: F/N Ending 19/01/2022	815,186.12

1,665,069.41

Total Payments: 6,219,194.03

10.3 2021/2022 KEY PERFORMANCE MEASURES FOR Q1

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 10 February 2022
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on performance against the Operational Plan 2021-22 for Quarter 2 (1 October 2021 – 31 December 2021).

BACKGROUND

There are four strategic themes in the Strategic Community Plan 2020-2031 delivered through 153 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 284 ongoing projects and actions, measured by 97 performance measures at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and actions as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community – <i>Diverse and Balanced</i>	56	125	36
Our Economy – <i>Well managed and diversified</i>	19	49	15
Our Natural & Built Environment – <i>Thriving and sustainable</i>	38	47	14
Our Leadership – <i>Responsive and Accountable</i>	40	63	32
TOTAL	153	284	97

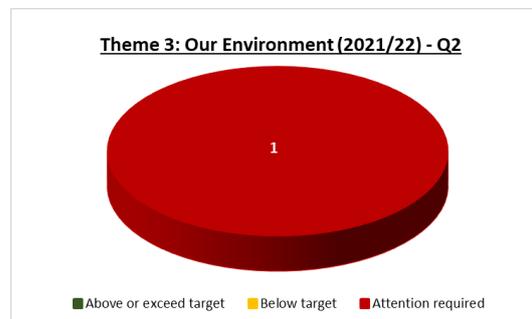
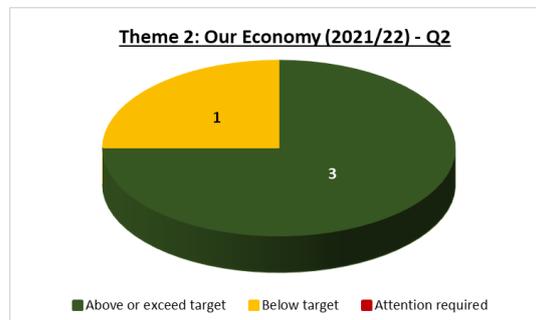
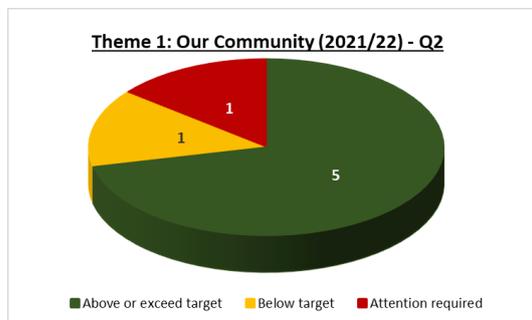
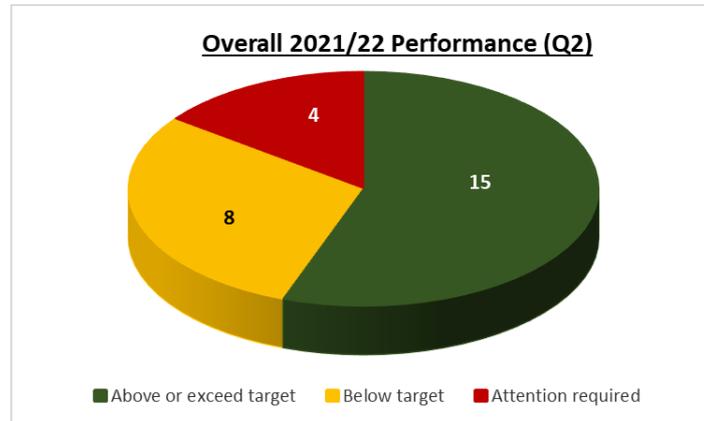
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 1 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 2 Performance Measures

Out of a total 97 performance measures, 27 are measured this quarter. The results for Quarter 2 are indicated below:



'On Target' or 'Within Tolerance' outcomes for Q2

23 (85.2%) of the Quarter 2 performance measures exceeded the target or were within tolerance levels, including:

Measure	Q2 Target	Q2 Actual	Comments
1.a.1.7.a Maintain total attendances at Karratha Leisureplex, Wickham Recreation Precinct and Aquatic Centre and Roebourne Aquatic Centre	169,000	179,233	Strong attendances recorded across all sites. Expanded sports competitions and a return of strong attendances in the pool have contributed to the stronger than expected results.
1.c.1.3.a Number of attendees across the Better Beginnings Programs (Library)	1,300	1,563	Numbers exceeded target this quarter - slightly down on last quarter due to no Better Beginnings Programs in the School Holidays. Sessions with special guest co-presenters had high attendance numbers.

Measure	Q2 Target	Q2 Actual	Comments
1.c.1.3.b Maintain or improve Library memberships as a percentage of the population	45%	47.6%	Memberships have steadily increased with 151 new members this quarter.
1.c.1.3.d Number of visits recorded at City Libraries	24,100	34,750	Three of four sites exceeded targets with the exception of Dampier where a manual count was carried out. Christmas activities, crafts and pop up book initiatives are keeping patronage numbers up.
1.d.1.1.d Number of REAP visitations	15,000	21,970	Exceeded REAP visitation target due to higher volume of venue hire bookings and patronage attendance at these events.
2.c.1.1.b Average commercial lease cost per square metre of advertised retail and office space in Karratha	\$350.00	\$335.00	No reported change for this Quarter. Expecting reported leases to increase in the next Quarter as projects move towards construction and long term leases come up for renewal.
2.c.1.1.c Area of undeveloped industrial lots available for sale	70 Ha	76.9 Ha	No change since last quarter. An audit of land parcels has identified an increase in lots within the Karratha area available for development.
4.e.1.1.a Percentage of incoming phone calls serviced by the Customer Service team	60%	61%	5,527 calls attended to by the frontline customer service team and 61% of these were closed out by the customer service team without the need to refer matters to other City work areas.
4.e.1.1.c Complete 500 Action Requests per month	1,500	1,878	Rangers have achieved above their KPI for this period. Having a full complement of staff will be a contributing factor.

'Attention Required' outcomes for Q2

4 (14.8%) of the Quarter 2 performance measures require attention. The table below highlights the areas of attention:

Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
1.d.1.6 Environmental health services	1.d.1.6.a Inspect 40 public health premises per month	Target: 120 Q2 Outcome: 64	While the number of inspections completed this quarter is lower than the target, the number is higher than the last two quarters. Position vacancies have affected the capacity to undertake inspections. This is expected to be an issue in at least Q3 as well. Focus continues on high risk public establishments are inspected in order to manage public health risk to the community.
3.c.1.1 Waste Facility Management	3.c.1.1.c Divert Household Hazardous Waste (HHW) from landfill via HHW program	Target: 15,000 kgs Q2 Outcome: 8,960 kgs	Increased from Q1 due to addition of paintback initiative. Communications campaign to raise awareness of HHW to continue.
4.a.1.1 Marketing Services	4.a.1.1.a Percentage of media releases picked up by the local media	Target: 95% Q2 Outcome: 57%	Four out of seven media releases picked up by the local media. Media releases not picked up were 2023 ED conference hosting, grassing of the back nine greens at Karratha Golf Course and VAST artists trust announcement. Having a full complement of staff from January will mean that more attention can be given to proposed media releases to ensure they are 'newsworthy' and supported by other activities to increase chances that they are picked up by local media.

Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
4.e.1.1 Customer Service	4.e.1.1.g Percentage of ICSs (including Report It function) that are completed	Target: 95% Q2 Outcome: 87%	1846 requests taken in for the quarter and only 1612 were closed out. 212 are still under investigation and 10 have yet to be actioned. Time taken to close out on average is 1.5 days.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 *Significant Decision Making policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulations 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* establish requirements for Strategic Community Plans and Corporate Business Plans.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required, however progress against the Strategic Community plan will be reported to the community through the Annual Report and Annual Electors Meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.19.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Nil
Service Interruption	N/A	Capacity to adequately service public health facilities has been impacted by the reduced resourcing levels in the Environmental Health team. High use and high risk public establishments such as food premises are receiving more targeted inspections with available resources.
Environment	N/A	Nil

Category	Risk level	Comments
Reputation	Moderate	Council's reputation may be impacted if the City fails to deliver on commitments in the Strategic Community Plan and Corporate Business.
Compliance	Low	Whilst there are no statutory obligations for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is required.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the City of Karratha's Quarter 2 Performance Report for 2021/22.

CONCLUSION

The Quarter 2 Performance Report summarises the performance of the City in relation to goals set at the start of the financial year. This report confirms that 85.2% of the 27 performance measures were achieved or substantially achieved in Quarter 2.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the City of Karratha's Quarter 2 Performance Report for 2021/22.

11 COMMUNITY SERVICES

11.1 DRAFT DAMPIER MASTERPLAN

File No:	CS.128
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Liveability
Date of Report:	10 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Draft Dampier Masterplan 2. Community Consultation Feedback Register - available electronically

PURPOSE

For Council to consider community feedback and the updated draft of the Dampier Masterplan (Masterplan) and determine the next step/s.

BACKGROUND

The City of Karratha (City) has made significant progress in the transfer of land in Dampier from Rio Tinto to the City in accordance with the State Agreement for these sites. The intent of this transfer process is to transition Dampier from a “mining company town” to a “normalised” town serviced by the City.

Council has been involved in the progress of the Dampier Land Transfer (DLT), endorsing a package including financial contributions at the January 2019 Ordinary Council Meeting (OCM) and adoption of respective survey plans and transfer terms at the November 2019 OCM.

The progression of the DLT, in addition to the completion of major infrastructure projects including the Dampier Community Hub, Shark Cage Beach upgrade, and the Dampier Foreshore redevelopment, presented a significant opportunity for the City to undertake future planning studies for the Dampier townsite. If approved the planning studies will inform the long-term vision for the town including community infrastructure and facilities, economic diversification, and opportunities to enhance existing and natural assets.

In 2020, the City engaged Taylor Burrell Barnett to develop the Masterplan. This work included undertaking significant community engagement to inform the development of the Masterplan through a series of storyboards to detail the future development opportunities for Dampier. The extent of this engagement can be found in the community consultation section of this report.

Driven from that engagement the following guiding principles for the Masterplan were developed:

- That the special qualities of Dampier are used as the foundation for development;

- Optimise the appeal of Dampier as a great place to stay and visit, with a focus on public life, a new improved public realm, and good connections to the waterfront;
- That the broader townsite is well connected to the foreshore, and the heart of the town promoting a high level of pedestrian access to and from the town centre; and
- That Dampier’s marine context should be celebrated and strengthened through the provision of land uses that enhance the opportunities for future investment in marine infrastructure and optimise the water-based location and good access to marine-related uses.

Summary of public comment

Throughout the development of the Masterplan the community consultation has been ongoing. This has happened over a period of 19 months. The exact format and details of the various engagement activities are outlined in the Consultation section of this report and in the attachments. Importantly, 614 individual pieces of feedback have been recorded from the community on the Masterplan. The majority of the plan has been supported, and there is a general desire for development and growth in the town.

There have been contentious aspects to the plan which are included in the table below:

Issue	Mitigation
Scale of developments and subsequent influx of visitors	<ul style="list-style-type: none"> • That the development of the plan is staged so that impacts can be appropriately managed. • Any future developments will include a more detailed project specific process that will include consultation with the community and key stakeholders.
Proximity of the Tourist Park to the Primary School	<ul style="list-style-type: none"> • Through considered design including locating the entrance to the Tourist Park off The Esplanade it is believed clear separation between these sites can be maintained. • Proposed to stage the development of the Park with future sites to be considered along The Esplanade moving away from the area of the school. • The City to put limits on the length of stay to ensure the Park is used for Tourists only.
Traffic congestion on Church Road	<ul style="list-style-type: none"> • Entrance to the Tourist park to be focussed on The Esplanade with traffic management to encourage vehicles to travel down High Street to access The Esplanade and then the Park.
Impact of views for private residents with any development at Windy Ridge	<ul style="list-style-type: none"> • Future projects on this site will include community engagement on site plans. A review of the site and the anticipated type of development has shown that it is unlikely that residents will be impacted.

Constraints

Examination of the area contained in the Masterplan gives rise to the identification of a number of constraints which will require careful consideration with regard to the formulation and implementation of the overall vision for Dampier. The key elements of these constraints are summarised below (and provided in visual detail in the attached Draft Masterplan):

- Topographical hindrance to universal access on key development sites;
- The entire length of the Dampier foreshore experiences extreme weather;
- The Rio Tinto owned Waste-Water Treatment Plant (WWTP) provides a 500m radius buffer constraint as well as uncertain capacity to support new developments;

- The drainage network across Dampier is dominated by overland flow pathways, in road-side swales and drainage infrastructure. Careful considerations of implications for new road, pathway and open space connections are required;
- The nature and location of Aboriginal heritage sites are unknown. Full heritage surveys should be completed prior to development of currently undeveloped land;
- Parts of the foreshore including sections of Windy Ridge Oval and Hampton Oval are captured in the Coastal Vulnerability Zone. This includes storm surge and coastal inundation; and
- Parts of Hampton Oval and Windy Ridge oval are within current bushfire prone areas.

Detailed investigations will be required to demonstrate suitability of developments having regards to a range of constraints and policy requirements. Most notably of these will be Coastal Planning, Bushfire Hazard, Storm water, ethnographic and archaeological, and noise and odour buffers.

Land tenure across some of the sites shown for future development are not secured by the City and would be subject to negotiation with relevant Landowners.

Key features of the Dampier Masterplan

The Masterplan has been divided into three stages defined by a timeline for implementation.

Short Term 0 - 5 years	
Key Components	Points of Note
Windy Ridge Sporting Precinct Development	<ul style="list-style-type: none"> • Delivery of the Windy Ridge Sporting Precinct will enable Council to consolidate resources and funding, thereby enhancing the standard of provision of shared amenities available to all sporting clubs in Dampier. • The site could accommodate significant growth in sporting participation. • The key issue for Officers to work through in relation to this component of the Masterplan is the possible relocation of the tennis courts and squash courts and the appetite of those clubs to move. • Some early engagement with the Clubs has commenced but this will continue in greater detail through the Windy Ridge Sports Precinct project, if supported by Council.
Windy Ridge beach node enhancements	<ul style="list-style-type: none"> • Elevated boardwalk across the existing drainage swale to improve connection between the foreshore path, Windy Ridge facilities and boat ramp. • Children’s shaded play space, seating additional planting, and a raised deck area to be considered.
Shark Café beach node enhancements	<ul style="list-style-type: none"> • Upgrading of footpath, additional landscaping/tree planting, improved beach access points, shade, parking and floating pontoon are all featured in the foreshore plans to be considered.
Informal temporary trailer & car parking opposite Hampton Harbour Boat & Sailing Club	<ul style="list-style-type: none"> • This area is nominated for boat & trailer parking in the short term but features in the tourist activation expansion longer term. • The WWTP odour buffer will restrict development in this area until it is reduced or removed.
Retain Hampton Oval as a ‘village green’ event space	<ul style="list-style-type: none"> • Building on the recent work undertaken by the City at the Dampier Palms and Hampton Oval, further opportunity exists to develop this area as a high-quality destination Village Green, attracting both locals and visitors for community events. • The space will be further enhanced by the activation of the Dampier Pavilion through the newly installed furniture and the service to be offered by Soak Café.

Medium Term 5 – 10 years	
Key Components	Points of Note
Enhancement of existing infrastructure at the public boat ramp including shade, seating, parking, and an additional access ramp.	<ul style="list-style-type: none"> • Improvement to boat launching manoeuvring area. • Provision of formalised trailer and car parking bays to approximately 135 bays.
Development of a Tourist Park with strong connection to the foreshore and existing beach front amenities.	<ul style="list-style-type: none"> • The proposed size and location of the Park allows for the development of a high value site that creates a strong connection to the foreshore. The key detractors of this site are concerned about the proximity to the primary school, the risk of traffic congestion on Church Road and losing the existing sporting facilities (squash & tennis). • After careful consideration of all information and understanding the key constraints Officers believe a small Stage 1 on the Jurat Park site (approx. site yield 40), with an expansion corridor along The Esplanade is the best outcome. This land is already subject to the Dampier Land Transfer agreement with Rio Tinto, it is under-utilised, and it will enhance the area with strong links to the foreshore. Furthermore, Officers believe that concerns around the proximity to the school and traffic congestion can be mitigated through considered design. As noted above, the relocation of the squash courts and tennis courts are subject to further engagement and will be undertaken in the context of the Windy Ridge Sporting Precinct project.
Support and encourage improvement of connection between shopping centre and Mermaid Hotel with improved parking, shade, walkways, and hard/soft landscaping.	<ul style="list-style-type: none"> • Private development.
Support and encourage improvement of the Dampier Bowling Club and green.	<ul style="list-style-type: none"> • Leased facility to Club.

Long Term 10+ years	
Key Components	Points of Note
Expansion of tourist activation along foreshore land	<ul style="list-style-type: none"> • The Masterplan identifies areas that could offer opportunities for additional retail, food and beverage offerings, and tourist affiliated uses to be accommodated in the undeveloped areas along the foreshore. • These are long term prospects, likely to only be delivered should there be a demand for the expansion of such uses in the future.
Improved pathways and pedestrian linkages around the town centre and the foreshore	<ul style="list-style-type: none"> • Similarly, there is potential for the long-term growth of community and civic uses surrounding the Dampier Community Hub, as well as expansion of the Dampier Primary School if/as demand requires (led by Department of Education).
Upgrade Church Road lay-over bay	<ul style="list-style-type: none"> • Or removal dependant on established need.

Alternative Options

In regard to the current draft Masterplan there are a number of alternative options that could be considered. They include:

Undertake further community consultation

There has been significant consultation with the community on this Masterplan over a period of 19 months. There are parts of the community who have been very clear that they do not want a larger Tourist Park in Dampier or one in the proposed location and that they will not change from this position. Officers believe that through the changes that have been made to the Masterplan the majority of the community are supportive. Officers do not believe that further community engagement on the current draft Masterplan will provide any more information and therefore this option is not recommended.

Adopt portions of the draft Masterplan

Large parts of the Masterplan including the foreshore development, Windy Ridge, Town Centre activation and Boat Ramp extension have received broad support from the community and other stakeholders. Council may choose to adopt those portions and remove the contentious areas like the Tourist Park. This option would allow Officers to move forward with the planning required for a number of projects in Dampier.

Decide not to have a Masterplan and work on a project-by-project basis

This option would allow Officers to start work on the less contentious projects in Dampier. Officers do not recommend this option as an ad-hoc approach is likely to result in a poor outcome for the community in the long term. It will also impact on the ability to attract further funding to the respective projects as most funders want to see evidence of a comprehensive planning process.

LEVEL OF SIGNIFICANCE

Per Council Policy CG-8 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of social, economic issues, environmental, cultural & wellbeing issues as it relates to the strategic planning of significant community infrastructure.

STATUTORY IMPLICATIONS

There are no statutory implications applicable at the Masterplan stage and this process has been carried out consistent with Town planning Scheme 8.

COUNCILOR/OFFICER CONSULTATION

Consultation with Officers and Councillors has been sustained throughout the 19-month project.

Council has been briefed regularly on the project progression and community consultation outcomes including the following:

When	What	Outcome
Apr 2020	Briefing Presentation. Project update.	Information only
Aug 2020	Briefing Presentation. Community workshop snapshot.	Information only
Mar 2021	Briefing Presentation. Masterplan key proposals.	Draft Masterplan supported for release to Public
May 2021	Briefing Presentation. Community feedback presented.	Information only
Jun 2021	Briefing Presentation. City response to draft community feedback.	Updated material supported for public release
Aug 2021	Briefing Presentation. Tourist Park site investigations, seven sites proposed for investigation.	Information only
Nov 2021	Briefing Presentation. Tourist Park site options detailed for consideration.	All seven sites supported for community feedback.

When	What	Outcome
Dec 2021	Briefing Presentation. Community feedback on Tourist Park site options presented, with recommendation of which to include in Masterplan.	Recommendation for Stage 1A Jurat Park (small) site approved for inclusion in Masterplan, with a development corridor indicated along remaining foreshore.

COMMUNITY CONSULTATION

Community engagement activities under the iap² public participation spectrum process have been undertaken throughout the project as follows:

Who	How	When	What	Outcome
Community and Stakeholder	Public workshop & 1:1 meeting facilitated by consultant	Jul 2020	Vision exercise to identify key values and improvements to be considered for the masterplan	54 workshop participants 18 meetings
Community and Stakeholder	Email out FB advertising Display 1:1 meeting	Mar-Apr 2021	Draft Masterplan	111 responses received 10 meetings Commentary recorded in Feedback register provided in Attachment 2
Youth Advisory Group	Meeting	Mar 2021	Project introduction and overview of draft masterplan	YAG supported developments in Dampier and also discussed a floating pontoon.
Community	DCA Online Survey	Apr 2021	Draft Masterplan	222 survey responses.
Community	Community drop-in session	May 2021	Draft Masterplan	63 participants Commentary recorded in Feedback register provided in Attachment 2
Youth Advisory Group	Meeting	May 2021	Project update and drafts presented	Sports precinct well supported, tourist park very important as it will boost economy, 400 sites too big, start smaller, YAG did not agree with concerns about proximity to school.
Youth Advisory Group	Meeting	Jun 2021	Update of Tourist Park options	General project update, no feedback.
Community	Email out FB advertising	Jun 2021	City response to public comments on Draft Masterplan	Tourist Park Alternatives Investigation study.
Community	Email out FB advertising Display	Nov 2021	Tourist Park Options	164 responses received Commentary recorded in Feedback register provided in Attachment 2

Stakeholders/community groups that have been consulted throughout the project include:

- Rio Tinto
- Murujuga Aboriginal Corporation

- Karratha & District Chamber of Commerce & Industry
- Pilbara Port Authority
- Dampier Community Association
- Business Owners
- Dampier Sports Clubs
- Seafarers

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

If adopted the implementation of this Masterplan will result in significant investment in the Dampier townsite. This investment would be considered on a project-by-project basis and submitted to Council for consideration via the budget process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	1.a.2.5	Community Facility Planning
Projects/Actions:	1.a.2.5.20.5	Finalise Dampier Structure Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City’s commitment to planning appropriate infrastructure and services to support good health and well-being within our communities and to become “Australia’s most liveable regional City”.
Financial	Low	Implementation of the Masterplan will require a financial commitment from Council in the future but there are no direct financial risks with the Dampier Masterplan.
Service Interruption	Low	Masterplan to be delivered progressively over several years. The staging plan will be reviewed and further detailed for each project to ensure interruptions are kept to a minimum.
Environment	Low	Opportunities and constraints identified, and environmental management considerations included within the document.
Reputation	Moderate	Masterplan development has been driven by community feedback. Community members have demonstrated a high level of engagement and interest. Improvements of town infrastructure is likely to deliver a positive reputational impact for Council. The relocation or redundancy of facilities would impose reputational risk to Council.
Compliance	Low	Masterplan developed with regards to the planning context of Dampier town.

Category	Risk level	Comments
		Relevant policy requirements to be investigated during the design phase are identified within the Masterplan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed several draft Masterplan documents for the implementation of the design phase of projects such as:

- Karratha Revitalisation Strategy
- Karratha City of the North

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority under Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the Draft Dampier Masterplan and request the following:

CONCLUSION

Following the agreement reached for the transfer of key community infrastructure in Dampier Council are invited to consider a draft Dampier Masterplan to assist with planning and the allocation of resources in Dampier.

Officers have undertaken extensive community and stakeholder consultation to inform all aspects of the Masterplan and if approved by Council will be used as the foundation for future redevelopment and upgrades in Dampier.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority under Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the Draft Dampier Masterplan as attached; and
2. **SUPPORT** the investigation of the short term priorities as part of the 2022/23 budget process.

11.2 REGIONAL CHILDCARE WORKERS RETENTION INITIATIVE

File No:	CS.34
Responsible Executive Officer:	Director Community Services
Reporting Author:	Project Officer Liveability
Date of Report:	8 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider a fee waiver for full memberships at the Karratha Leisureplex (KLP) or Wickham Recreation Precinct (WRP) to childcare operators as a matching contribution in a funding application to the State Government (State).

BACKGROUND

In response to the critical shortage of childcare workers the State has committed a million dollars towards retaining early childhood education and care workers in regional Western Australia through the establishment of a capped grant funding (\$250,000 per annum) to regional local governments. The funding available is up to \$25,000 per local government and includes the following:

- Subsidised accommodation/housing;
- Interstate travel relevant to the project;
- Initiatives for training and professional development;
- Support for educators to complete their practicums (including wages for relief staff);
- Workshops, seminars and talks to recruit prospective educators;
- Local training initiatives; and
- Relocation packages.

The City is aware of the current challenges facing the Childcare sector and is actively involved in a number of ways to help mitigate these issues. This includes providing facilities for Childcare Centres, making facilities available for outside of school hours care, allocating service worker accommodation and contributing to forums and studies that are addressing the issue.

In consultation with local childcare operators, and through discussions with the Grants Officer it was determined that a wellness initiative for existing and future permanent workers would be attractive to the sector. This initiative would be in the form of a 12-month full membership to the KLP or the WRP.

Childcare operators in our district identify housing and cost of living as the two biggest challenges to attracting and retaining staff. The information provided is that on their hourly rate (average of \$29) many staff find it difficult to have funds available for their personal fitness and recreation. The feedback is that access to this membership will have a number of positive benefits for staff, including increasing the value of their remuneration, mental and physical health benefits, contributing to reduction in turnover and greater connection with the community.

A full corporate membership at the KLP is \$1,248 per year and \$752 at the WRP. If the City was to receive the full grant of \$25,000 this will result in approximately 25 memberships, dependant on which facility they were at. There are approximately 90 staff working in the Child Care sector within the City, including permanent and casual staff.

To increase the reach of this program and to demonstrate support of this project to the State the City could consider matching the \$25,000 grant by waiving the fees to that amount doubling the number of memberships available. Whilst this would still not cater for every staff member the operators have advised us that they would prioritise the positions that it would be offered to.

Officers have consulted with partners including Rio Tinto, Woodside, Regional Development Australia, and the Pilbara Development Commission. While none have yet been able to confirm their contribution, Officers are confident of securing additional support from one or more of these organisations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of social & wellbeing issues.

STATUTORY IMPLICATIONS

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant Officers in regard to facilitating these memberships.

COMMUNITY CONSULTATION

Consultation has occurred with representatives from local Early Years Education and Care providers, as detailed below:

Who	How	When	What	Outcome
One Tree – Jade Johnston, Regional Manager	Video Meeting	12 Jan 2022	Discussion on Grant Guidelines & preferred attraction /retention strategy.	Identified initiatives to support staff attraction & retention. Supportive of KLP/WRP membership idea.
YMCA Tambrey – Jacqui Mills	1:1 Meeting	13 Jan 2022	Discussion on Grant Guidelines & preferred attraction/ retention strategy.	Identified initiatives to support staff attraction & retention. Supportive of KLP/WRP membership idea, Educators don't have spare funds to support a membership.
Pilbara Preparatory – Gerry Chhugani	1:1 Meeting	19 Jan 2022	Discussion on Grant Guidelines & preferred attraction/ retention strategy.	Identified initiatives to support staff attraction & retention.

Who	How	When	What	Outcome
Pilbara Development Commission – Jacoba Secull	1:1 Meeting	19 Jan 2022	Discussion on proposed KLP/ WRP membership approach & sought feedback on initiative.	PDC supportive of initiative, agreeing it's a year-round retention strategy & way to raise profile and feelings of value of Educators.
Montessori Karratha & Dampier	Email	Jan 2022	Discussion on Grant Guidelines & preferred attraction/ retention strategy.	Director supportive of initiative, provided estimate of staff numbers for memberships.
Karratha Early Learning - Sarah	Phone call / Email	Jan 2022	Discussion on available housing & proposed grant funding initiative.	Supportive of KLP/WRP membership idea, directed to Warambie Estate for housing.
<ul style="list-style-type: none"> • Rio Tinto • Woodside 	Email	Feb 2022	Request to contribute to funding memberships.	Waiting on the finalisation of respective company's White Paper on the state of childcare in the region and recommendations.
FMG	Email	Feb 2022	Request to contribute to funding memberships.	Declined.
<ul style="list-style-type: none"> • Yara • Horizon Power • Santos • Water Corp 	Email	Feb 2022	Request to contribute to funding memberships.	No response.
Regional Development Australia	Phone	Feb 2022	Discussion about how RDA can contribute to support Childcare sector.	Will consider it.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

\$25,000 contribution from Council is currently unbudgeted.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Additional budget allocation of \$25,000
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Opportunity to enhance reputation in relation to the support of childcare providers in the area.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Fee waivers are approved at moderate frequency across Council operations where there is a clear community benefit. At the January Ordinary Council meeting fees of \$153,886 (resolution 154941) were waived for the Yindjibarndi Aboriginal Corporation for disposal of waste related to their housing project.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to APPROVE a fee waiver for the purchase of City of Karratha Gym Memberships to support the Regional Childcare Workers Retention Program at capped amount of \$_____.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT WAIVE FEES for the Regional Childcare Workers Retention Program.

CONCLUSION

The City has the opportunity to apply for grant funding from the State towards providing free gym memberships to a number of Child Care workers throughout the City. To increase the impact of this program and to show further support to the Child Care sector Council are asked to consider matching the grant request of \$25,000 with a fee waiver.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE full membership fees at the Karratha Leisureplex and the Wickham Recreation Precinct for the Regional Childcare Workers Retention Initiative to the value of \$25,000 as part of a \$50,000 program in partnership with the State.

12 DEVELOPMENT SERVICES

12.1 PROPOSED SCHEME AMENDMENT NO. 53 – COSSACK AND SCHEME AMENDMENT NO. 54 – JARMAN ISLAND TO LOCAL PLANNING SCHEME NO. 8 - FINAL APPROVAL CONSIDERATION

File No:	AMD53 & AMD54
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	9 February 2022
Applicant/Proponent:	Department of Planning, Lands and Heritage
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none">1. Scheme Amendment No. 53 Zoning Map and Scheme Amendment No. 54 Zoning Map2. AMD53 – Cossack Schedule of Submissions3. AMD53 – Cossack Schedule of Modifications4. AMD54 – Jarman Schedule of Submissions

PURPOSE

For Council to consider submissions and determine proposed Scheme Amendment No. 53 – Cossack and proposed Scheme Amendment No. 54 – Jarman Island for the Minister's determination.

BACKGROUND

The Department of Planning, Lands and Heritage (DPLH) propose to amend the City of Karratha Local Planning Scheme No. 8 (the Scheme) through two scheme amendments:

- Scheme Amendment No. 53: To introduce a Special Control Area and Special Use zones in relation to the Cossack townsite to allow the consideration of low impact tourism development and address historic conservation, bushfire, coastal hazard and other relevant State planning policy matters and;
- Scheme Amendment No. 54: To introduce a Special Control Area and Additional Uses over Jarman Island to allow the consideration of low impact tourism development.

The proposed amendments facilitate the development and activation of Cossack and Jarman Island and address the requirements of State Planning Policies for coastal hazard risk, bushfire hazard risk, heritage conservation and utility servicing requirements.

The proposals aim to achieve Council's vision to activate Cossack and Jarman Island by changing the Scheme's provisions which currently prevent development and activation from occurring. The proposal would introduce a Low Impact Tourism Precinct Special Control Area to allow for the activation of Cossack and Jarman Island through low impact tourism development and land use activity.

Council previously adopted Scheme Amendment No. 44 which also proposed to change the Scheme's provisions to facilitate development. Scheme Amendment No. 44 was refused by

the Minister due to inconsistency with State Planning Policies regarding coastal hazards, bushfire hazards, heritage conservation and concerns over the provision of utility services including water and sewer. Scheme Amendments 53 and 54 have been prepared to address those reasons for refusal in order to facilitate development and activation of Cossack and Jarman Island.

At the Ordinary Council Meeting (OCM) held on 22 September 2021, Council resolved to initiate proposed Scheme Amendments No. 53 and No. 54 to the Scheme for the purposes of public advertising.

Following Council's September 2021 resolution, the following actions have been undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and *Planning and Development Act 2005*:

- Scheme Amendment documentation was referred to the Environmental Protection Authority (EPA) for review. The EPA responded advising that assessment of the proposed amendments was not required;
- The proposed amendments were publicly advertised for a period of forty-two (42) days. Further details regarding the advertising undertaken and submissions received are provided in the Community Consultation section below and within the Schedule of Submissions (Attachment 2 and Attachment 4) and;
- Matters raised in submissions have been referred to the DPLH.

Council is now required to consider the submissions and determine whether to recommend the Minister for Planning approve the Scheme Amendments, with or without modifications.

There were 12 submissions for Amendment 53 and 10 for Amendment 54. A summary of each submission, Officer responses and recommendations are set out in the Schedule of Submissions (Attachments 2 & 4). The key issues relate to:

- Private landowner interests in relation to how the proposal affects their property;
- State Government agencies in relation to tourism, environment and emergency management and;
- The current manager of the Cossack Townsite in relation to the extent of the development potential of the area.

A Schedule of Modifications (Attachment 3) sets out the recommended modifications in order to address the key issues raised through the community consultation process. Key themes addressed in the Schedule of Modifications include:

- The inclusion of privately held lots within the proposed Scheme Amendment No. 53 Scheme Map area;
- The inclusion of land parcels identified for potential development in accordance with the Development Investigation Area Map produced by the Department of Planning, Lands and Heritage;
- Simplifying the proposed special use zones and applicable provisions; and
- Further assessment and investigation of bushfire hazards.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues.

Category	Risk level	Comments
Service Interruption	Nil	N/A.
Environment	Low	The EPA has determined no assessment is required. Impacts on the environment can be managed through implementation of the proposed Scheme provisions.
Reputation	Low	The proposed scheme amendment will allow for development and activation of Cossack and Jarman Island. The amendments have been prepared to address provisions within relevant State Planning Policies.
Compliance	Low	Any development would be required to comply with conditions of development approval which can be enforced and monitored by the City.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Scheme Amendment No.44 – Cossack Townsite was refused by the Minister for Planning in 2019.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 50 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 53 and Amendment No. 54 to Local Planning Scheme No. 8 with no modifications.

Option 3

That Council by SIMPLE Majority pursuant to Clause 50 (3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to NOT SUPPORT Standard Amendment No. 53 and Standard Amendment No. 54 to Local Planning Scheme No. 8 for the following reasons:

- Proposed Scheme Amendment No. 53 excludes private landowners and reduces the developable area of Cossack as identified in the Development Investigation Area Map produced by the Department of Planning, Lands and Heritage which impacts the ability to effectively integrate and activate Cossack as a low impact tourism precinct and;
- Further investigation needs to be undertaken to evaluate risks in relation to bushfire, fauna and flora and the condition of heritage buildings and infrastructure on Jarman Island.

CONCLUSION

The proposed amendments have been publicly advertised in accordance with the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Submissions received during the public advertising period have been considered and where appropriate modifications are recommended to address key issues.

It is considered that the proposed Amendments with the recommended modifications would be a positive outcome as they would enable the development and activation of Cossack and Jarman Island. Further detailed planning is required as part of investment and development of low impact tourism outcomes and City Officers would continue to work with key stakeholders to enable the vision for Cossack.

Should Council resolve to adopt Scheme Amendment No. 53 and Scheme Amendment No. 54 for final approval, the amendment documentation will be forwarded to the Western Australian Planning Commission for consideration.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant **Clause 50 (3)** of the *Planning and Development (Local Planning Schemes) Regulations 2015* **RESOLVES** to:

1. **SUPPORT Standard Amendment No. 53 to Local Planning Scheme No. 8 subject to the recommended modifications contained within Attachment 3 - Schedule of Modifications; and**
2. **SUPPORT Standard Amendment No. 54 to Local Planning Scheme No. 8 without modification.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for February 2022.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal**
- 14.2 Record of Tender Outcome under Delegation**
- 14.3 Concession on Fees for Council Facilities**
- 14.4 Community Services update**
- 14.5 Development Services update**
- 14.6 Waste Services Data**

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
25/01/2022	Application for new titles – Lot 651 Hancock Way, Bulgarra WA 6714 Applicant: City of Karratha

14.2 RECORD OF TENDER OUTCOME UNDER DELEGATION

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	EA to the Director Corporate Services
Date of Report:	14 February 2022
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of the outcome of tenders that have been determined under delegation since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion a tender is determined under delegated authority a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT 03-21/22	Project Budget:	\$2,438,577
Tender Title:	Reconstruction of Coolawanyah Road, Stage Three		
State-wide Advertising Commenced:	10 November 2021	Tender Closing Date/ Time:	21 December 2021
Scope of Works:	Reconstruction of Coolawanyah Road between Fisher Way/Coolawanyah Road intersection and the end of current sealed road at SLK 3.03.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	15%	
	Capacity to Deliver	15%	
	Price	60%	
Submissions Received:	<ul style="list-style-type: none"> • Doongurra Civil Mining Pty Ltd • Karratha Earthmoving & Sand Supplies • Northwest Sand & Gravel Pty Ltd 		
Tender Awarded:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Decision:	1/02/2022
Reason:	The CEO rejected all tenders. Based on the panel evaluation assessment against the weighted selection criteria included in the Request for Tender document, no submissions were successful.		
Contract Value:	N/A		
Contract Term:	N/A	Contract Options:	N/A

Tender No:	14-21/22	Project Budget:	\$300,000
Tender Title:	Leisureplex Tanks Replacement		
State-wide Advertising Commenced:	15 December 2022	Tender Closing Date/ Time:	25 January 2022 2pm (AWST)
Scope of Works:	The design, supply, install and commission of two new 250KL working capacity tanks at the Karratha Leisureplex (KLP) including all associated pipework and equipment, to replace the three original 150KL tanks that have failed.		
Selection Criteria:	Relevant Experience	10%	
	Methodology	20%	
	Capacity to Deliver	20%	
	Price	50%	
Submissions Received:	<ul style="list-style-type: none"> • BRE Engineering Pty Ltd • Granchoice Holdings Pty Ltd as Trustee for Karratha Building Unit Trust 		
Tender Awarded:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date of Decision:	14/02/2022
Reason:	The CEO rejected all tenders. All tenders received significantly exceeded the project budget and were deemed not advantageous to the City.		
Contract Value:	N/A		
Contract Term:	N/A	Contract Options:	N/A

14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: EA to the Director Community Services

Date of Report: 31 January 2022

Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (ex GST)
Mawarnkarra Health Service	Fee Waiver Community Vaccination event - Multipurpose rooms 3 and 4 Wickham Community Hub - 24 January to 4 February 2022 TOTAL \$630.00 (incl GST)	\$572.73
Wickham Cricket Club	Fee Waiver on hire costs associated with Charity Cricket Match - 30 January 2022 TOTAL \$213.25 (incl GST)	\$193.86

14.4 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	EA to the Director Community Services
Date of Report:	8 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

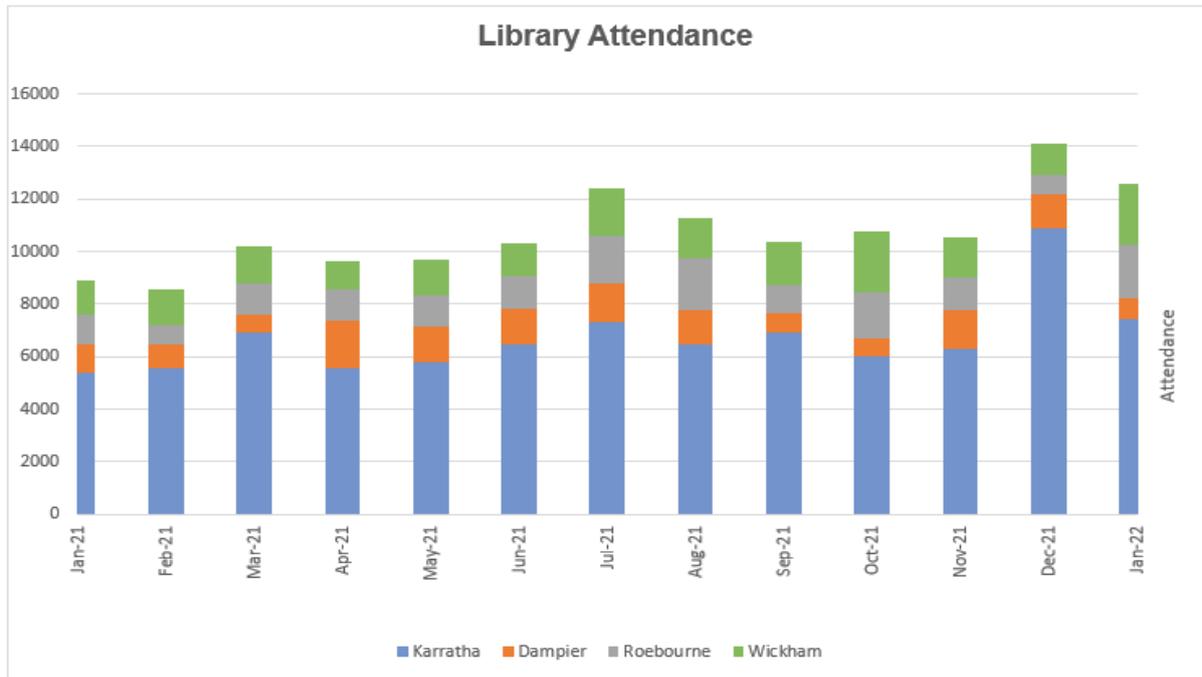
PURPOSE

To provide Council with a Community Services update for January 2022.

Community Facility Attendance Summary

Facility Attendance	January 2021	January 2022	%
The Youth Shed	256	426	↑66%
The Base	887	829	↓7%
Total Library	8,899	12,594	↑42%
Karratha Leisureplex	33,588	33,628	↑0.1%
Wickham Recreation Precinct	2,112	4,502	↑113%
Roebourne Aquatic Centre	2,300	1,141	↓50%
REAP	3,394	5,049	↑49%
Indoor Play Centre	3,479	3,178	↓9%
Community Liveability Programs	January 2021	January 2022	%
Security Subsidy Scheme properties	13	31	↑138%
Meet the Street parties	1	1	0%

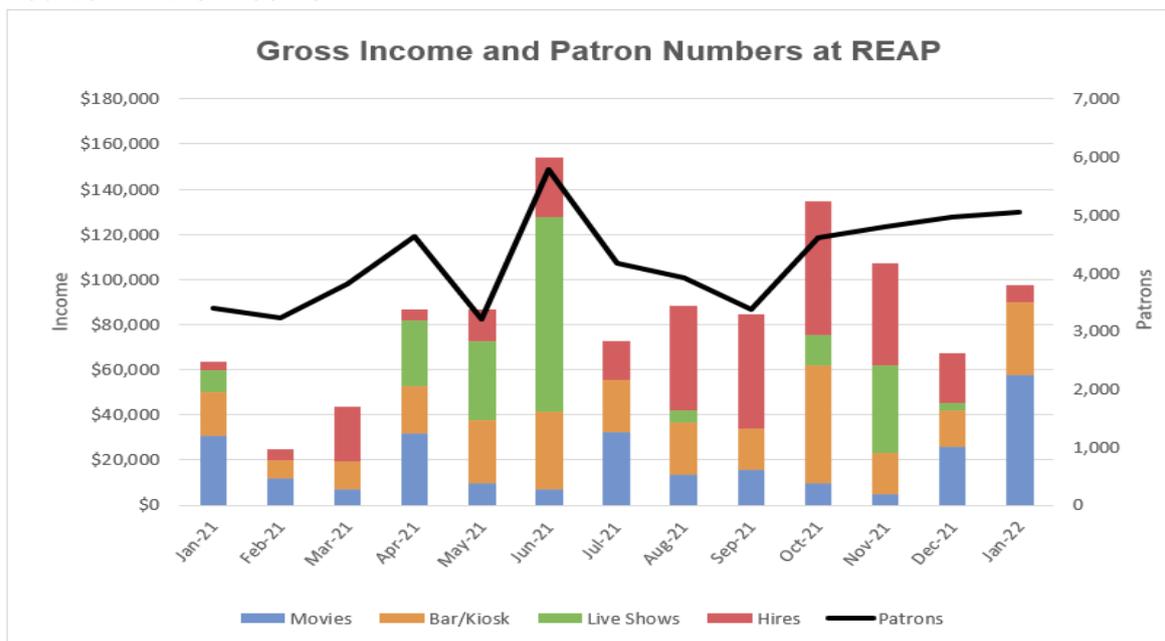
Library Services



Total Library:

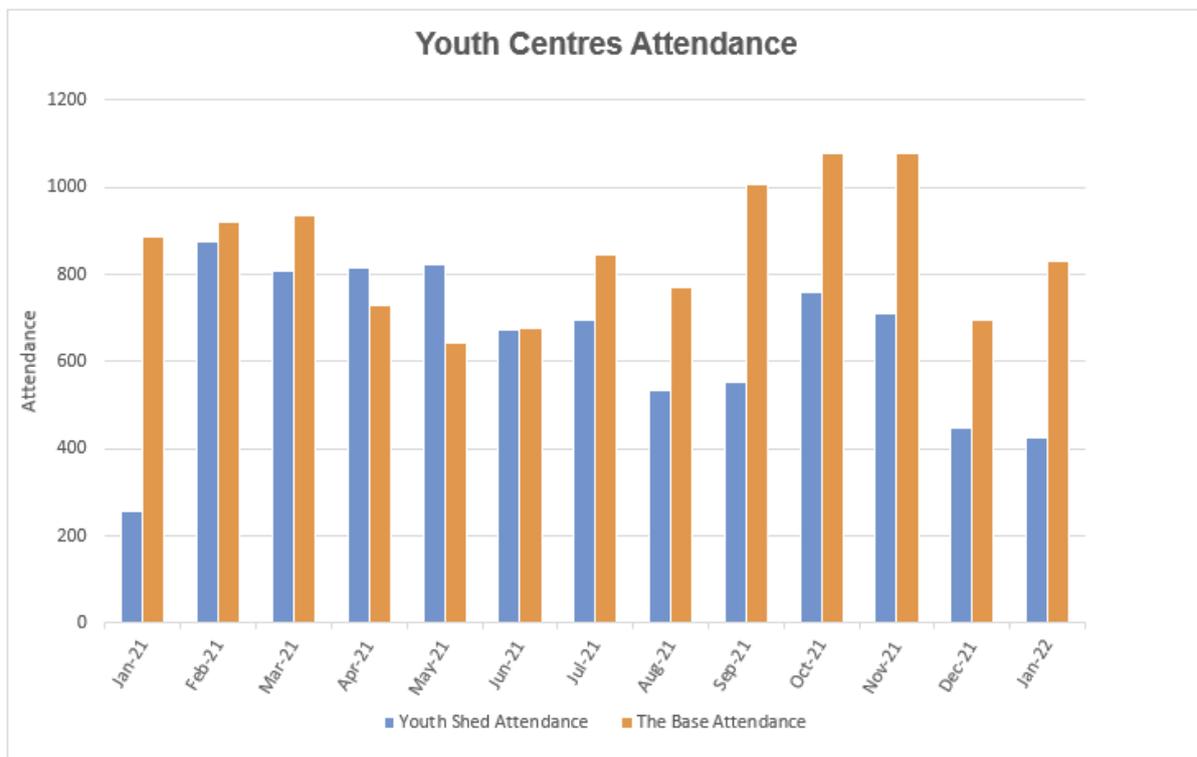
- **3,005** Physical items and **683** eReources borrowed.
 - **2,280** individual computer log ins by Members and Guests (excludes wifi).
 - **88** pre-loved books distributed to the community in January.
 - **546** Program participants and **44** at Story Time, Rhyme Time, PAGES, PAGES Jr and School Holiday Programs.
 - **10,310** Total memberships (**82** new members signed up in January).
 - **18** External requests for Local History information.
- *Note manual count for last seven days of January at Karratha Library due to door counter damage*

Red Earth Arts Precinct



38 movies were screened in January with a total attendance of **4,556** and an average of **120** patrons attending each movie. Movie ticket sales were nearly double that of January 2021 and included two sell-outs of the top-grossing movie of last year 'Spiderman - No Way Home.' The theatre also hosted the Australia Day Awards and Citizenship Ceremony.

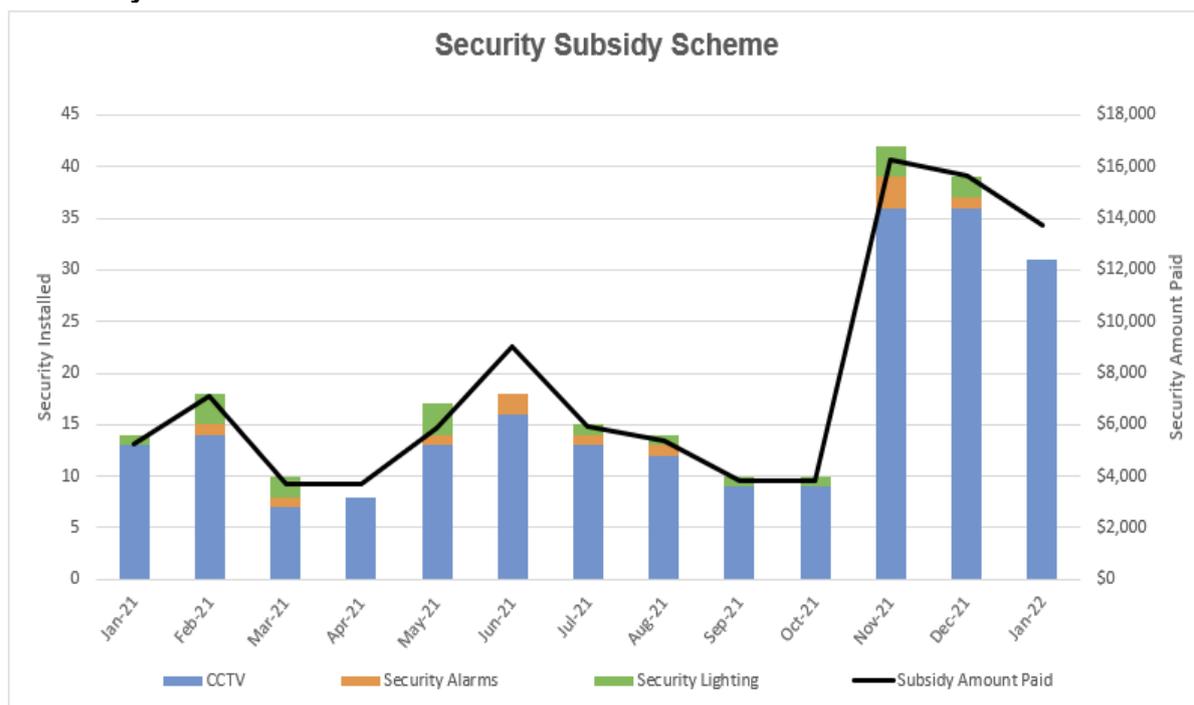
Youth Services



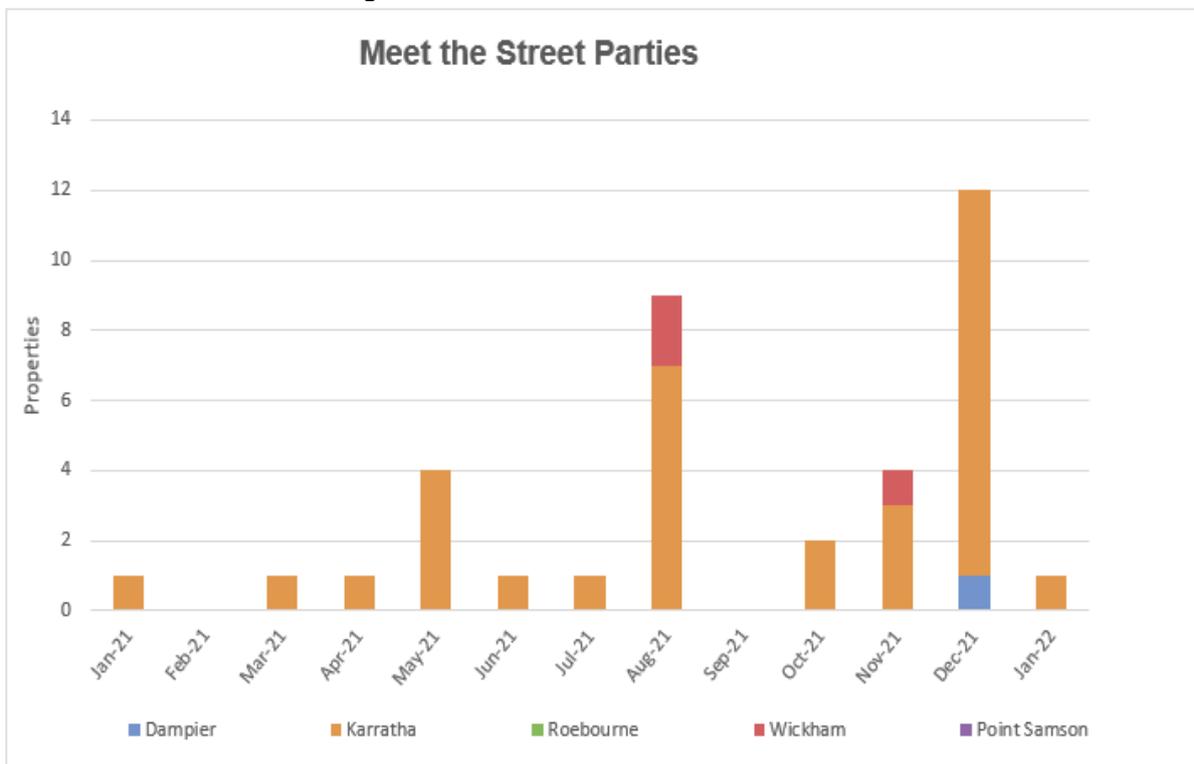
The Base and Youth Shed:

- Attendance numbers at The Youth Shed increased from 2021 due to programming.

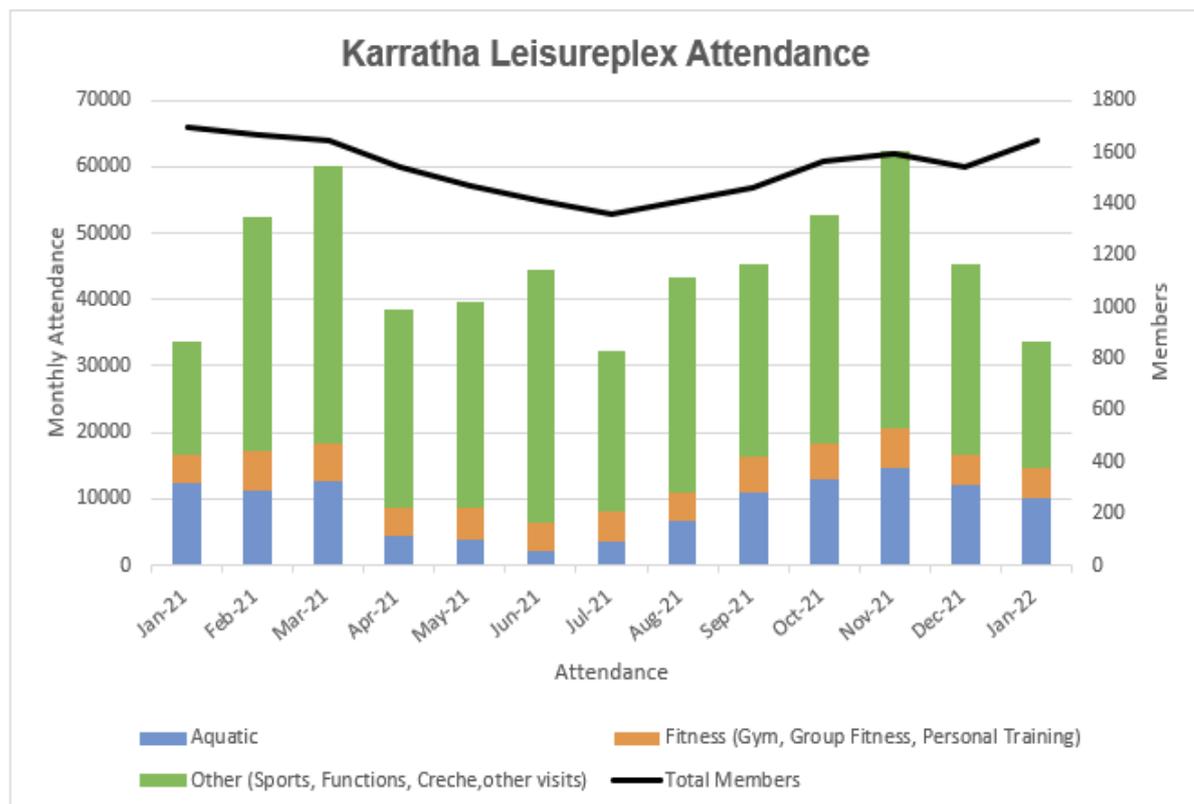
Liveability

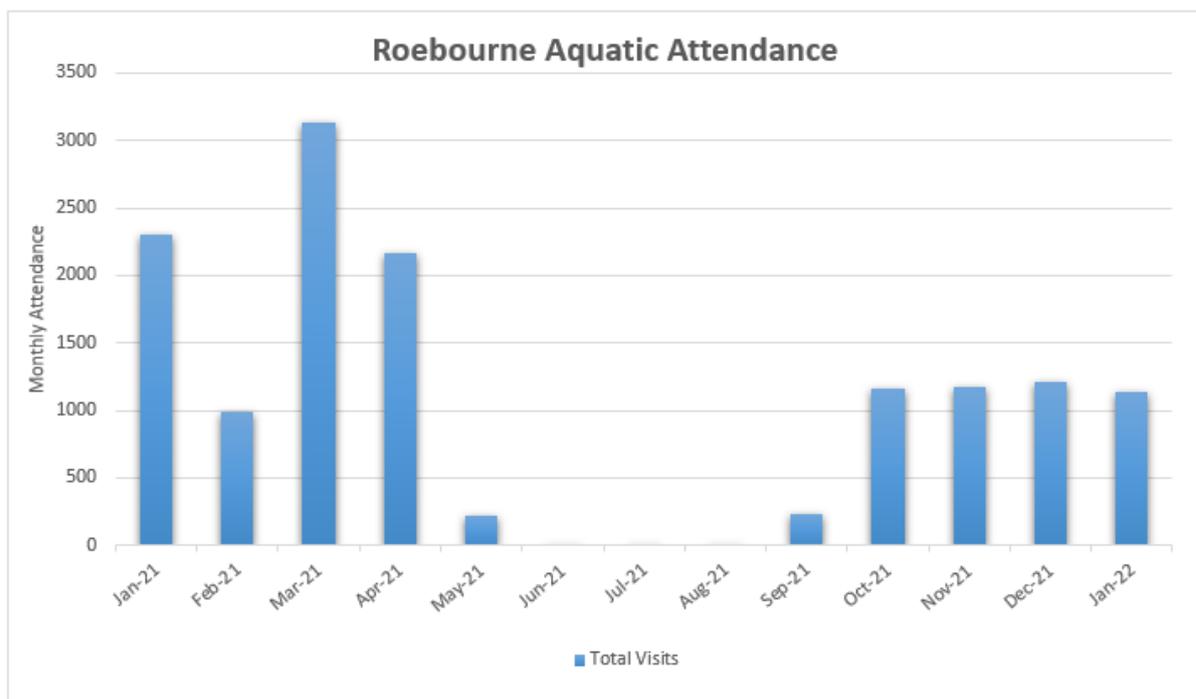
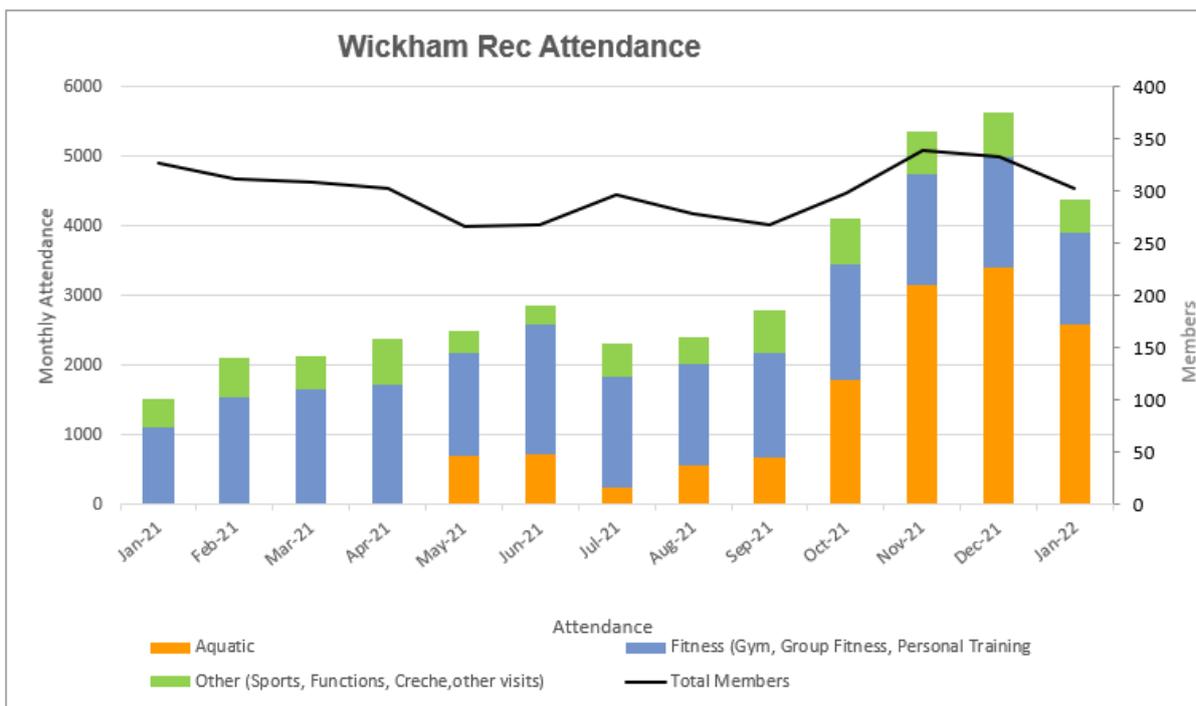


- Continued strong demand for the Security Subsidy off the back of strong promotion from the WA Police. City of Karratha has the largest network in the State of CCTV footage from residents accessible to the Police.



Recreation Facilities

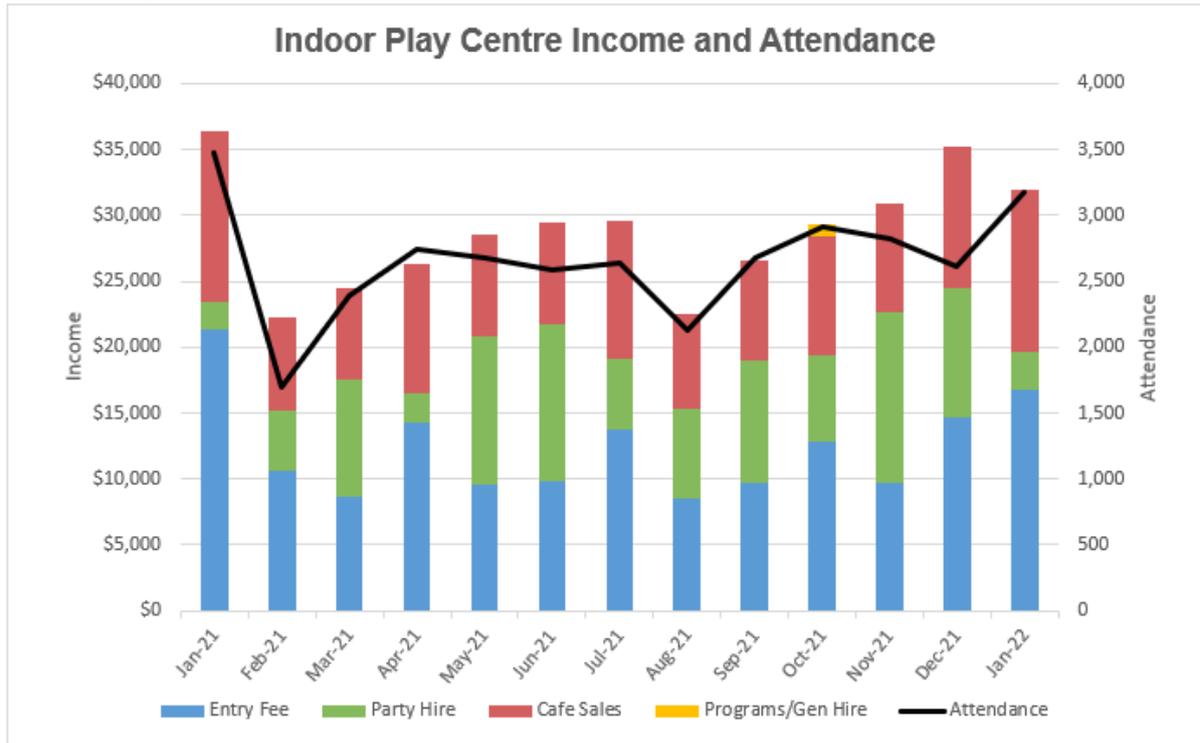




Roebourne Aquatic Centre:

- Wickham Pool was still under construction January 2021. Attendance has stabilised.

Indoor Play Centre



Indoor Play:

- Increase in entry fees due to high usage during the school holidays. Parties have decreased which is consistent with school holiday periods.

ADVISORY GROUP MEETINGS

- The Arts Development and Events Advisory Group (AD&EAG) met on 20 January 2022. The Chair introduced the Terms of Reference and role of the advisory group along with a presentation of the 2022 REAF program which has now been finalised and will be presented on 17-20 March 2022. The next AD&EAG meeting is scheduled for 3 March 2022.
- The Youth Advisory Group (YAG) met on 3 February 2022. The Chair shared the City’s vision, Strategic Community Plan, and the Youth Strategy. The next YAG meeting is scheduled for 2 March 2022.

14.5 DEVELOPMENT SERVICES UPDATE

File No: TA/1/1
Responsible Executive Officer: Director Development Services
Reporting Author: Director Development Services
Date of Report: 14 February 2022
Disclosure of Interest: Nil
Attachment(s)

PURPOSE

To provide statistics from Development Services for Council’s information for the period 1 January 2022 to 31 January 2022 (inclusive).

- There were 3 new dwellings approved for construction and 31 approvals for housing additions/improvements.
- JDAP applications for Perdaman urea production facility and Yara renewable hydrogen pilot project were lodged during this reporting period.
- There were 7 reported cases of Campylobacteriosis, a gastrointestinal disease caused by bacteria. No common source was discovered. Educational material forwarded to all cases.
- There were 93 bookings made through the Mobile Trading Roster across 3 sites.

Active Direction Notices (Planning & Development Act):	6
- Direction notices complied with this period	0
- Not complied but within notice period	3
- Outside notice period and not complied	0
- Outside notice period but being complied with	3
- Expired and in Court process	0

- There are 11 current projects of which 6 are on target, 4 is within tolerance, 1 requires attention.

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Council resolved to prepare Local Planning Scheme No.9. Draft Issues Paper has been prepared for City review.	Brief Councillors on key issues to be considered as part of Scheme Review.	Within Tolerance
Public Health Plan	Mark Chadwick	Consultant has reviewed introductory section of draft PHP. Relevant internal stakeholders have met to discuss finalisation of Action Plan.	Present draft PHP to Council to consider whether to formally advertise.	Requires Attention
Mosquito Management Plan	Summers Consulting	Draft MMP has been reviewed by City officers	Publish new MMP.	On Target
Small Business Friendly Approvals Project	Core Data	Finalised SBDC implementation plan and CEO memo with Project Leadership for approval. Service Unit Plan updated to capture City Growth reforms and actions. Welcome from Mayor finalised and sent to SBDC.	CEO to sign off on final implementation plan and provide copy to SBDC for acceptance. Continue monitoring project plans and facilitating monthly meetings.	On Target
Cleaverville FMP Implementation	Nil	Formal funding agreement documentation completed for Coastwest funding and DPLH invoiced for first payment instalment.	Engage contractor to undertake works, in consultation with Ngarluma Aboriginal Corporation.	Within Tolerance
40 Mile FMP Implementation	Nil	Wirriwandi Aboriginal Corporation requested FMP be updated to recognize Wirriwandi as representative for determined Native Title holders. Project added to City Projects list.	Prepare draft revisions to FMP in consultation with key stakeholders.	On Target
Roebourne Heritage Precinct	NAJA	Letter sent to DPLH on 2 March 2021 advising of Council's decision at its February meeting, namely that it is the City's preference the the State undertake an ROI process similar to that undertaken for Cossack.	Awaiting response from DPLH.	On Target
Direct Area Migration Agreement	Perdaman Global Services	City of Karratha, Town of Port Hedland and Regional Development Australia (RDA) agreed to partner with RDA to perform the role of Designated Area Representative. Pilbara DAMA application lodged with the Department of Home Affairs on 21 October 2021. Regional Development Australia Board and City of Karratha Council agreed to operational funding model in December 2021.	Application to be considered by Department of Home Affairs and Minister for Immigration. If approved, Agreement to be entered into. Town of Port Hedland to consider operational funding model in February 2022. Currently preparing relevant application forms and processes and preparing for business engagement once Agreement comes into effect.	On Target
Shakespeare Precinct Scheme Amendment	Hames Sharley	Draft Scheme Amendment adopted by Council in December 2021 and referred to Environmental Protection Authority.	Determination from Environmental Protection Authority expected in February 2022. Subject to no assessment being required, formal advertising to be completed during February/March 2022.	In tolerance
Pilbara Hydrogen Technology Cluster	Artlas Projects - Elle Pound	Linked In page launched in January 2022 with content to be ongoing to at least 30 June 2022.	Cluster road map being developed. Workshop to be held in late February/March 2022 to discuss road map.	On Target
Strategic Land Acquisition	AVS (Northwest)	City has revised offer to DPLH, based on only 3 lots. DPLH initial response provided 10% discount on land value, a decrease from 23% initially offered for the 7 lots. City has countered requesting 23% discount. Requested 4 remaining lots be offered to the market.	Awaiting reply from DPLH to advise of Ministerial decision. Once Approved new Contracts of Sale will require execution.	In tolerance

Building 2022			Building 2021													
CATEGORY	JAN	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits			Building Permits													
Dwellings	3	3	46	Dwellings	3	7	4	1	3	5	9	3	6	2	1	2
Alterations and Additions	12	12	198	Alterations and Additions	22	18	9	4	11	7	7	38	36	17	19	10
Swimming Pools and Spas	2	2	118	Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	16	8
Outbuildings (inc. signs and shade)	17	17	732	Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	86	35
Group Development	0	0	3	Group Development	0	1	0	2	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0	0	Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	1	35	Commercial	1	4	1	3	5	2	2	4	4	2	6	1
Monthly total	35	35	1132	Monthly total	56	64	76	54	76	55	62	178	204	123	128	56
Building Approval Certificates & Demolition Certificates			Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	0	5	Demolition Permits	0	1	0	0	2	0	1	0	0	1	0	0
BAC's	0	0	11	BAC's	0	0	0	2	0	0	0	1	0	2	5	1
BAC Strata	0	0	4	BAC Strata	0	0	0	2	0	1	0	0	0	1	0	0
Monthly total	0	0	20	Monthly total	0	1	0	4	2	1	1	1	0	4	5	1
Occupancy Permits			Occupancy Permits													
Occupancy Permits	1	1	20	Occupancy Permits	0	1	3	2	0	4	2	4	0	2	1	1
OP Strata	0	0	0	OP Strata	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	2	OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	0
Monthly total	1	1	22	Monthly total	0	1	4	2	0	4	2	4	0	2	2	1
Total \$'000 Construction Value	2712	2,712	84,876	Total \$'000 Construction Value	4302	7968	4845	3334	7237	10485	6464	7900	14837	6049	7426	4029
Applications Processed for Other Councils			Applications Processed for Other Councils													
Shire Of Ashburton	4	4	105	Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	8	2
Shire of Wyndham (East Kimberley)	0	0	1	Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	1
Port Hedland	11	11	48	Port Hedland	9	16	19	1	2	1	0	0	0	0	0	0
Monthly total	15	15	154	Monthly total	20	19	25	4	7	17	10	15	6	20	8	3
Private Certifications Provided			Private Certifications Provided													
Certificate of Design Compliance	0	0	4	Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	0	0
Certificate of Building Compliance	0	0	14	Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	5	0
Certificate of Construction Compliance	0	0	3	Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	1	0
Monthly total	0	0	21	Monthly total	0	0	2	2	0	2	1	1	6	1	6	0
Total \$'000 Construction Value	0	0	1,190	Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	52	0
Private Swimming Pool Inspections (1 every 4 years)			Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	28	28	739	Monthly total	60	33	74	66	90	82	40	35	89	85	64	21

Environmental Health 2022			2021												
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits			Inspections/reinspections/audits												
Food premises inspection/reinspection	11	11	155	3	21	27	11	13	13	6	23	1	18	10	9
Lodging house inspection	1	1	4	0	0	0	0	0	1	2	0	0	0	0	1
Camping/caravan park inspection	0	0	2	0	1	0	0	1	0	0	0	0	0	0	0
Public building inspection	3	3	12	0	0	3	0	0	1	2	0	1	0	0	5
Swimming pool inspection	2	2	15	1	0	1	0	1	1	0	0	0	0	3	8
Hairdressers inspection	0	0	20	0	1	2	3	2	0	7	1	1	1	1	1
Beauty therapy/skin penetration inspection	1	1	19	0	1	1	6	2	1	1	0	0	3	2	2
Septic tank inspections	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0
Monthly total	18	18	229	4	24	34	20	19	17	18	26	3	22	16	26
Health nuisances/complaints investigated			Health nuisances/complaints investigated												
Air Quality	1	1	40	8	4	4	3	0	5	1	8	3	0	0	4
Building & Accommodation	0	0	25	3	0	2	0	3	2	6	5	0	1	2	1
Water & Waste Water	2	2	63	3	3	5	3	16	11	9	4	2	3	1	3
Food Safety	5	5	26	2	3	4	2	2	2	1	2	1	3	3	1
Noise Pollution	8	8	96	7	10	10	4	14	10	0	14	10	6	7	4
Public Health	0	0	196	5	6	14	43	69	20	17	7	6	5	4	0
Refuse & Litter	2	2	18	1	5	2	0	4	0	2	2	2	0	0	0
Skin Penetration	1	1	4	0	1	0	0	1	0	0	1	0	0	0	1
Stallholders & Traders	0	0	65	0	0	0	2	41	22	0	0	0	0	0	0
Monthly total	19	19	533	29	32	41	57	150	72	36	43	24	18	17	14
Notifiable infectious diseases			Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	6	0	0	1	0	0	2	1	0	0	0	0	2
Barmah Forest Virus (BHV)	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	1	29	1	3	5	5	0	1	3	2	1	2	2	4
Campylobacteriosis	7	7	22	2	3	2	1	1	2	0	0	2	3	3	3
Cryptosporidiosis	1	1	1	0	0	0	1	0	0	0	0	0	0	0	0
Other	0	0	19	0	0	0	0	0	0	1	0	1	5	10	2
Monthly total	10	10	77	3	6	8	7	1	5	5	2	4	10	15	11
Other health			Other health												
Assess development applications	2	2	84	11	14	8	8	9	8	4	4	7	4	3	4
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	2	0	0	0	0	1	0	1	0	0	0	0	0
Healthy dog day	0	0	6	0	1	0	1	1	0	0	1	1	0	0	1
Chicken bleeding	2	2	13	0	2	0	0	2	2	2	0	0	1	2	2
Infringements issued	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	12	12	257	14	26	29	2	41	22	34	29	19	8	17	16
Monthly total	16	16	362	25	43	37	11	54	32	41	34	27	13	22	23

Rangers 2022			2021												
CATEGORY	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits			Inspections/reinspections/audits												
Activities on City Properties	26	26	857	18	22	9	6	6	75	73	107	149	93	116	183
Abandoned vehicles	22	22	260	23	37	17	31	19	31	23	15	9	16	16	23
Animal (dogs/etc)	139	139	1834	111	172	145	120	151	175	186	186	162	150	169	107
Cats	30	30	594	37	56	64	34	41	47	44	55	56	62	59	39
Camping	0	0	123	3	0	5	5	8	20	23	26	17	11	5	0
Cyclone	0	0	16	13	1	2	0	0	0	0	0	0	0	0	0
Bushfire Hazard/Permit to burn	0	0	10	2	1	0	0	2	0	0	2	0	0	0	3
Litter	65	65	694	99	101	96	76	124	24	20	42	36	35	24	17
Parking	76	76	942	69	115	89	67	62	78	48	83	91	66	118	56
Off Road Vehicles	5	5	124	30	20	2	6	15	19	6	3	5	8	8	2
Unightly Properties	25	25	299	10	60	105	18	12	11	11	31	11	6	10	14
Monthly total	388	388	5,753	415	585	534	363	440	480	434	550	536	447	525	444
Infringements Issued			Infringements Issued												
Bushfire	0	0	4	2	2	0	0	0	0	0	0	0	0	0	0
Activities on City Properties	0	0	10	2	4	0	0	0	0	1	0	0	3	0	0
Animal Environment & Nuisance	0	0	15	2	1	0	0	1	10	0	0	1	0	0	0
Animal (dogs/cats/etc)	7	7	218	9	27	25	9	14	29	6	20	26	20	18	15
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	1	13	1	2	0	1	0	1	0	1	3	2	2	0
Parking	17	17	225	21	23	8	6	25	20	7	20	24	15	38	18
Monthly total	25	25	485	37	59	33	16	40	60	14	41	54	40	58	33
Infringements			Infringements												
Value of Infringements Paid (\$)	6183	6,183	90,873	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	6,396	5,874
Infringements withdrawn	2	2	14	0	3	0	1	0	3	0	3	1	0	0	0
Impounded Dogs			Impounded Dogs												
Central	4	4	108	10	13	11	7	10	6	9	15	10	3	6	8
East	11	11	102	6	6	20	7	8	10	12	3	4	13	6	7
West	6	6	152	8	8	13	10	13	17	8	14	23	17	13	8
Monthly total	21	21	362	24	27	44	24	31	33	29	32	37	33	25	23
Released to Owner	4	4	167	8	10	17	11	18	17	8	22	21	16	11	8
Rehomed to SAFE	9	9	106	7	9	11	12	3	8	16	6	8	8	6	12
In pound at present	6	6	34	2	5	5	0	3	2	4	1	6	3	3	0
Holding pending court cases	0	0	2	0	0	0	0	0	0	0	0	0	2	0	0
Deceased	1	1	4	1	1	0	1	1	0	0	0	0	0	0	0
Euthanised	1	1	50	6	2	11	0	6	6	1	3	3	4	5	3
Monthly total	21	21	363	24	27	44	24	31	33	29	32	38	33	25	23
Impounded Cats			Impounded Cats												
Central	3	3	167	8	21	19	12	4	6	14	17	13	22	19	12
East	18	18	96	13	7	6	1	10	2	4	9	16	14	11	3
West	13	13	143	5	13	20	4	9	14	10	9	13	21	20	5
Monthly total	34	34	406	26	41	45	17	23	22	28	35	42	57	50	20
Released to Owner	2	2	13	3	1	1	1	0	1	3	1	0	1	1	0
Rehomed to SAFE	23	23	145	16	17	8	3	3	1	11	15	19	27	17	8
In pound at present	3	3	15	3	2	1	0	1	2	1	1	1	1	1	1
Euthanised	6	6	227	4	19	35	13	19	18	13	16	22	27	30	11
Deceased	0	0	4	0	2	0	0	0	0	0	0	0	1	1	0
Monthly total	34	34	404	26	41	45	17	23	22	28	33	42	57	50	20
Customer Requests			Customer Requests												
After hours (AH) calls received	43	43	782	52	55	36	50	59	75	76	75	74	88	74	68
AH calls requiring an immediate respons	19	19	389	31	28	14	34	24	46	40	52	28	33	31	28
3 Dog Applications	0	0	11	0	0	0	1	1	1	0	2	2	1	2	1
Monthly total	62	62	1,182	83	83	50	85	84	122	116	129	104	122	107	97

Planning 2022			2021												
CATEGORIES	JAN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement			Lodgement												
Development Applications	7	7	118	11	18	12	8	10	12	7	11	9	8	7	5
R-Codes Applications	7	7	121	10	6	14	11	14	11	5	10	12	4	14	10
Land Matters	13	13	132	8	11	19	7	13	8	9	9	16	13	11	8
Enforcement Matters	1	1	76	0	2	20	1	0	0	22	0	7	7	16	1
Scheme Amendments	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0
Monthly total	28	28	448	29	37	65	27	37	31	43	30	45	32	48	24
Processing			Processing												
Average Number of Days (DA)	36	36	31	27	26	33	35	40	38	24	31	32	30	28	26
Application Fees	3,187	3,187	162,980	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	12,505	48,831
Development Value \$'000	4,597	4,597	95,778	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	3,988	45,926

Karratha Tourism and Visitor Centre Statistics 2022			Karratha Tourism and Visitor Centre Statistics 2021													
CATEGORY	JAN	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	504	504	28,683	Visitors to the Centre	584	565	782	1910	2294	4450	6449	5199	3261	1820	803	566
Sites booked 40 Mile online	14	14	699	Sites booked 40 Mile online	11	11	25	26	98	134	185	119	72	7	5	6
Sites paid in Cash 40 Mile	N/A	0	1,593	Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A		234	475	572	312	N/A	0	N/A
Sites booked Cleaverville online	15	15	1,518	Sites booked Cleaverville online	18	16	45	26	174	333	361	360	174	5	3	3
Sites paid in Cash Cleaverville	N/A	0	1,718	Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A		324	452	771	171	N/A	0	N/A
Monthly total	533	533	34,211	Monthly total	613	592	852	1962	2566	5475	7922	7021	3990	1832	811	575
Consignments			Consignments													
Number of local suppliers	18		18	Number of local suppliers	17	17	17	17	18	18	18	18	18	18		
Revenue			Revenue													
KTVC Retail Sales	\$ 916	\$ 916	\$ 102,813	KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$16,890	\$ 12,515	\$ 6,725	\$ 4,724	\$ 6,609
Bookeasy Sales	\$ 650.00	\$ 650	\$ 335,958	Bookeasy Sales	\$13,266.00	\$8,649.20	\$19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$53,763	\$ 40,376	\$ 23,588	\$ 16,179	\$ 10,016
Cleaverville (online booking)	\$ 1,368.00	\$ 1,368	\$ 60,101	Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$13,812	\$ 5,561	\$ 780.00	\$ 372.00	\$ 96.00
Cleaverville (cash payment to caretaker)	N/A	\$ -	\$ 80,731	Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$33,888	\$ 7,500	N/A	\$ -	\$ -
40 Mile (online booking)	\$ 1,384.00	\$ 1,384	\$ 37,444	40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$6,276	\$ 3,300	\$ 520.00	\$ 300.00	\$ 608.00
40 Mile (cash payment to caretaker)	N/A	\$ -	\$ 85,528	40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$29,180	\$ 14,236	N/A	\$ -	N/A
Overflow Permit	N/A	\$ -	\$ 25,140	Overflow Permit	N/A	N/A	N/A	N/A	N/A	\$ 12,530	\$10,090	\$ 2,520	N/A	\$ -	\$ -	
Monthly total	\$ 4,318	\$ 4,318	727,715	Monthly total	18,198	13,591	28,164	32,192	52,334	83,034	179,777	163,899	86,008	31,613	21,575	17,329
Commission Waived 12%			Commission Waived 12%													
Commission Waived 12%	TBC	\$ -	\$ 39,013	Commission Waived 12%	\$ 1,558	\$ 1,898	\$ 1,049	\$2,180.72	\$ 1,153	\$ 6,500	\$ 500	\$9,156	\$ 4,308	\$ 3,736	\$4,913	\$2,061
Locals Discount 20%			Locals Discount 20%													
Locals Discount 20%	TBC	\$ -	\$ 47,482	Locals Discount 20%	\$ 2,539	\$ 3,005	\$ 1,819	\$ 3,635	\$ 1,673	\$ 7,902	\$ 761	\$ 8,698	\$ 4,688	\$ 3,416	\$ 6,109	\$ 3,236
Monthly total	\$ -	\$ -	\$ 86,495	Monthly total	\$ 4,098	\$ 4,903	\$ 2,868	\$ 5,816	\$ 2,825	\$ 14,402	\$ 1,261	\$ 17,854	\$ 8,996	\$ 7,152	\$ 11,022	\$ 5,297
Ganallil			Ganallil													
Visitors to the Centre	TBC	0.00	10,310.00	Visitors to the Centre	301	390	780	800	931	1350	1378	1064	1230	1302	481	303

Take Your Business Online Grants 2020/21 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
20/21	Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	50% Up Front Payment Being Made
20/21	Bez Engineering	Approved	05-11-20	\$ 7,700.00	\$ 3,850.00	Website Development and Marketing	Work In Progress
20/21	Themes to You	Approved	12-03-21	\$ 3,179.37	\$ 1,538.74	Website development with Shopify & Marketing	Work In Progress
20/21	Roast 2 u	Approved	10-03-21	\$ 3,844.50	\$ 1,922.25	Website improvements to include 4 new pages.	Work In Progress
20/21	XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of existing website to include new pages and content	50% Up Front Payment Being Made
	TOTAL			\$ 21,562	\$ 10,730		
Take Your Business Online Grants 2021/22 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
21/22	Cheeditha Energy	Approved	22-09-21	\$ 8,000.00	\$ 4,000.00	Website update, photography and videography	Work In Progress
21/22	Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500.00	\$ 1,750.00	New Website development/hosting	Work In Progress
21/22	Weerianna Street Media	Approved	14-10-21	\$ 7,110.00	\$ 3,555.00	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
21/22	The Big Beard Cartel	Approved	21-10-21	\$ 13,481.28	\$ 5,000.00	New website that allows clients to book appointments with the barber & also buy products. Social media advertising. Price includes content development for website and social media	50% Up Front Payment Being Made
21/22	Karratha Adventure Sports Pty Ltd	Approved	11-11-21	\$ 11,235.00	\$ 5,000.00	New Website	Work In Progress
21/22	ZiaFia	Approved	17-11-21	\$ 14,290.00	\$ 5,000.00	Website audit, blog, marketing campaign and optimisation	Work In Progress
21/22	Juiciest	Approved	29-11-21	\$ 8,838.00	\$ 4,419.00	Upgrade existing website and new marketing campaign	Work In Progress
21/22	Coastal Electrical & Data	Approved	25-11-21	\$ 5,727.30	\$ 2,863.64	Branding, website creation, online advertising campaign and social media plan	Applicant Returning Conditions
21/22	DKJK Earthmoving	Approved	08-12-21	\$ 1,880.00	\$ 940.00	Digital marketing start up package - logo, Business cards, facebook logo, email header and footer	Applicant Returning Conditions
21/22	Stacey Vanessa	Approved	14-12-21	\$ 4,960.00	\$ 2,480.00	Branding, website and marketing including design, logo, social media and email marketing / calendar intergration	Work In Progress
21/22	Pilbara Paint & Snip	Refused	21.01.21	\$ 3,597.00	\$ 1,798.50	New website with booking capability and SEO	Work In Progress
	TOTAL			\$ 82,619	\$ 36,806		

Major Event Sponsorship 2021/22									
	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	06-10-2020	Approved	09-10-2019	Cash	Sport Event	3 Year	Work In Progress
2	Economic Development Australia (EDA)	National Economic Development Conference (NEDC22)	22/08/2022 - 26/08/2022	Approved	26-07-21	Cash	Conference	1 Year	Work In Progress
3	Organisation for Economic Cooperation and Development (OECD)	OECD Conference	2023 (TBC)	Approved	18-11-19	Cash	Conference	1 Year	Work In Progress
	Total:								

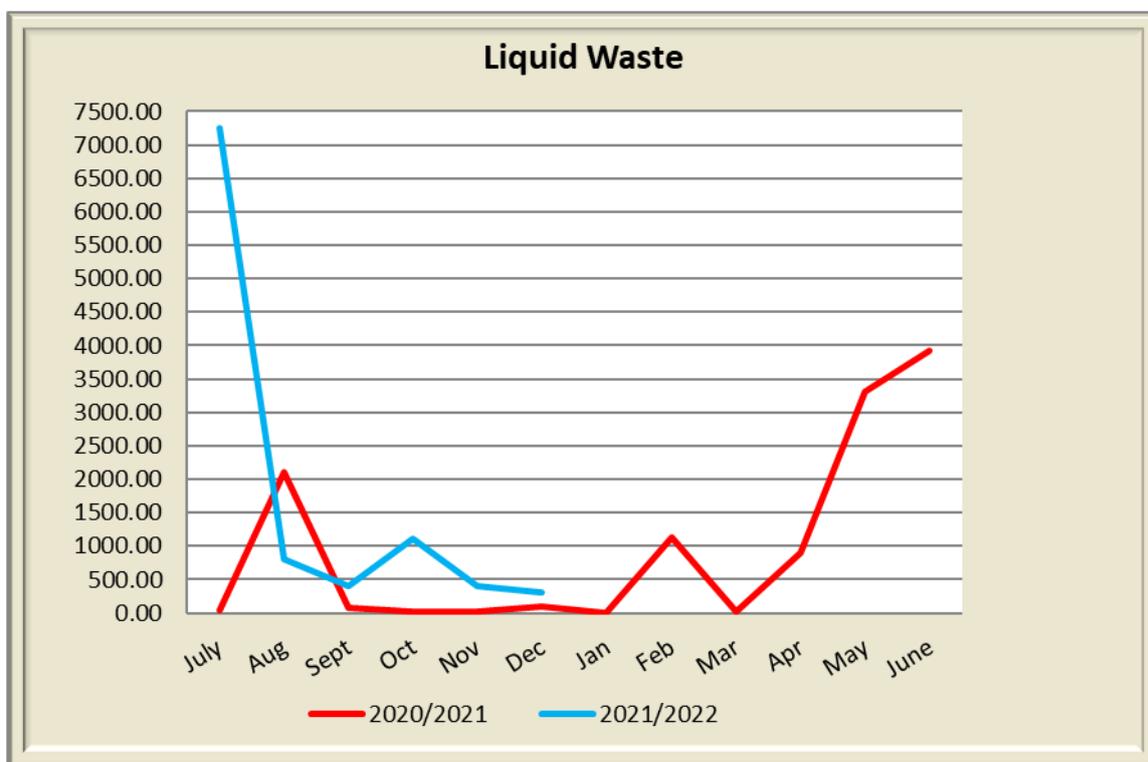
Business Development Support Grants Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Applicant Preparing Acquittal Documents
Total:					\$ 104,000	\$ 30,000	\$ 30,000		
Business Development Support Grants Grants 2021/22									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2021/22 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	23-08-2021	\$ 102,115	\$ 10,000	\$ 10,000	31-01-2022	Complete
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	23-08-2021	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2022	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	23-08-2021	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2022	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	23-08-2021	\$ 45,500	\$ 45,500	\$ 45,500	30-06-2022	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	23-08-2021	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	23-08-2021	\$ 230,000	\$ 25,000	\$ 25,000	30-06-2022	Work In Progress
Business Centre Pilbara	1 Year Sponsorship	\$10,000 per year sponsorship	Approved	31-01-2022	\$ 10,000		\$ 10,000		Work In Progress
Total:					\$ 470,115	\$ 113,000	\$ 123,000		

14.6 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Administration Officer
Date of Report: 25 January 2022
Disclosure of Interest: Nil
Attachment(s): Nil

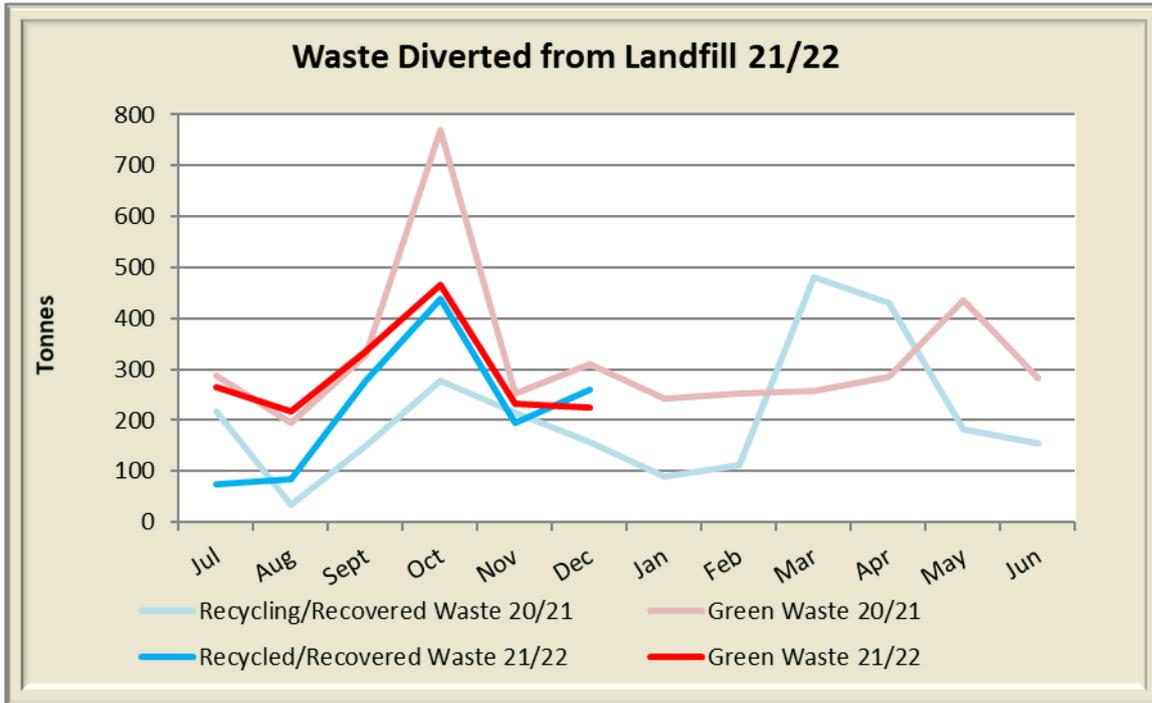
PURPOSE

To provide a quarterly update (Q2) and illustration of Waste Services data for the 2021/2022 year.



Liquid Waste delivered to the 7 Mile Waste Facility.

Alternate ponds in Karratha were closed in July for repairs resulting in large quantities of saline water, industrial wash water and septic waste being delivered to 7 Mile.



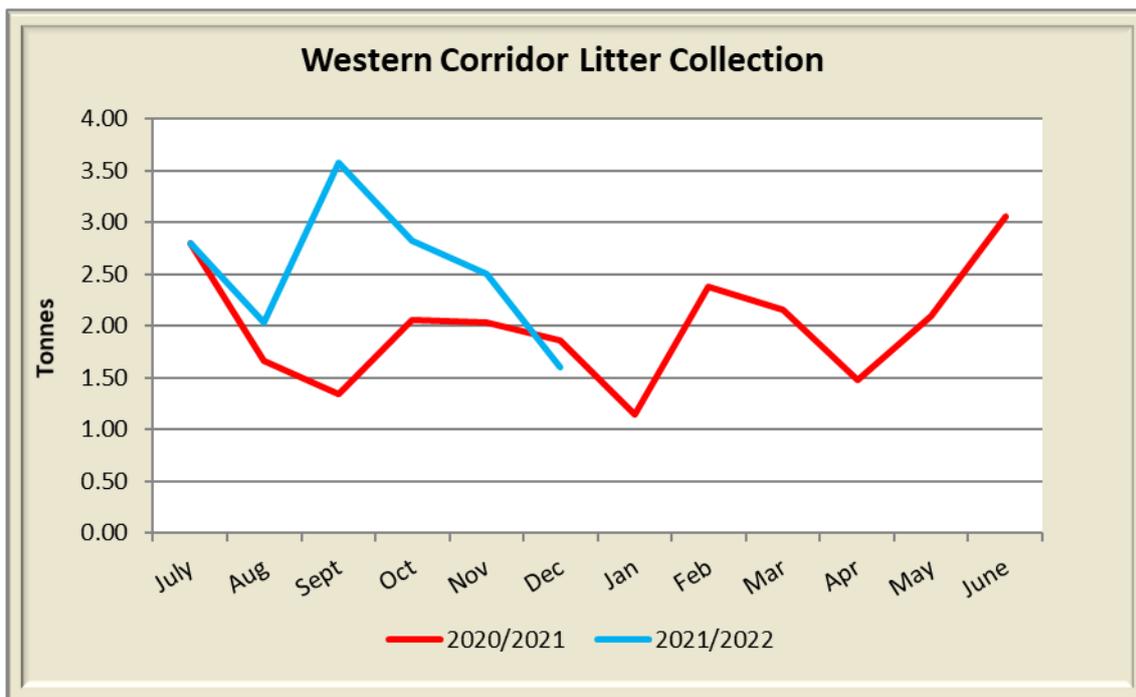
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes metal, batteries, cardboard/paper, shredded timber, mulch/soil conditioner, household hazardous waste and Tip Shop items removed from site.

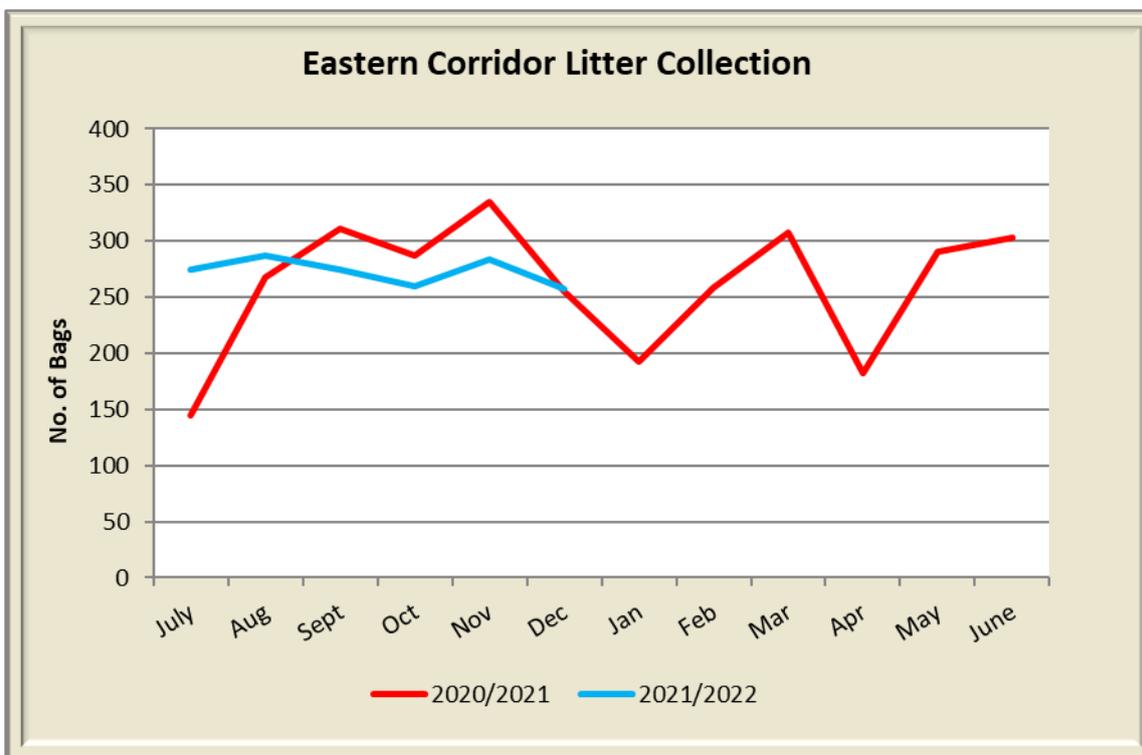
The increase in October was due to the removal of 145 tonnes of shredded timber and 110 tonnes of ferrous and non-ferrous metal.



Income received for re-usable items recovered for sale at the Tip Shop. Drop in income in December due to the Tip being closed on Christmas Day and New Years Day.



Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with DameL.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.



Number of requests received by the City from customers relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham and Point Samson.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 WRITE OFF OF RATES BALANCE – INTERNATIONAL EXPLORATION LTD (A91312, A91313, A91314)

CONFIDENTIAL ITEM 18.2 WRITE OFF BALANCE OF SUNDRY DEBTOR CHARGES – SUPERCIVIL PTY LTD

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 28 March 2022 at 6pm at Council Chambers - Welcome Road, Karratha.