

17.1 LATE ITEM - KARRATHA AIRPORT - PARKING ACCESS CONTROL EQUIPMENT REPLACEMENT

File No:	CM.542
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Acting Manager Airport
Date of Report:	8 July 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Karratha Airport (KTA) Parking Access Control Equipment Replacement Tender, Number RFT21-21/22.

BACKGROUND

The City of Karratha (City) owns and operates the KTA and its terminal carpark adjacent to the main terminal building. Passenger movement through the terminal and Car Park fluctuates between 900 and 1600 passengers per day with strong recovery post Covid-19 restrictions. These numbers are projected to further increase based on several resource sector construction projects in the coming years.

The current parking infrastructure includes five car parks catering for short-term, long-term, rental cars and a bus and taxi parking lane within the controlled parking areas. The existing ticket access parking control equipment has been supplied by Designa and was originally installed in 2011 and later upgraded in 2016 and is fast approaching its end of operating life.

Officers investigated a series of options to replace the ticket access parking system due to ongoing maintenance and performance issues and to consider the introduction of technology solutions that would reduce ongoing costs and simplify management. This included consideration to automated vehicle identification systems. The imperative was to replace the current system however Officers included further potential works to enable consideration to expanding the car park management system in to the future. The scope of services for this tender were contained in two separable portions as follows:

- Separable Portion 1 - includes replacement and installation of new access control equipment that is ticketless with an automated vehicle identification system to the five car parks as listed above; and
- Separable Portion 2 - includes installation of cash and credit card pay machines, access control equipment as detailed in Separable Portion 1 for the existing Bus Parking area and creation of a similar system for the oversized vehicle parking area.

Tenders were invited under CEO's delegation and were advertised on 30 March 2022 and closed 6 May 2022.

Seven (7) were received by the closing date from:

- Designa Australia Pty Ltd
- Frogparking Limited
- Parcsafe Pty Ltd
- Peritus Technology Pty Ltd
- Sensor Dynamics
- Skidata Australasia
- TMA Australia Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Airport
- Airport Commercial & Terminal Coordinator
- Enterprise Technology Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	5%
Quality	20%
Capacity to Deliver	15%
Price	60%

The Regional Price Preference Policy was not applied to any of the submissions as no tenderers were local.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of social and economic issues.

STATUTORY IMPLICATIONS

Tenders were invited in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members as part of the tender evaluation process.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

FINANCIAL IMPLICATIONS

Council has allocated \$350,000 in its 2022/23 Budget towards these works. All tender submissions received, exceeded the pre-tender estimates for the replacement of carpark equipment.

Should Council agree to award the tender, further funds will need to be provided to complete the scope of works.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services: 1.a.1.4 Airport Facility Management
 Projects/Actions: 1.a.1.4.21.1 Complete Car Park equipment replacement

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Tendered costs have exceeded the original estimates. Council will need to consider options for scope and budget for award and delivery of the project.
Service Interruption	High	Delays in replacing existing carpark equipment will result in unnecessary holdups with traffic movements.
Environment	N/A	Nil
Reputation	High	Fully automated vehicle identification system will provide a positive customer experience with a frictionless entry and exit from carparks.
Compliance	Low	All products are to be designed, constructed and installed to appropriate Australian Standards.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously awarded a tender for carpark equipment under RFQ 01-14/15 Karratha Airport Car Park Upgrade.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Karratha Airport – Parking Access Control Equipment Replacement under RFT21-21/22 to _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Karratha Airport – Parking Access Control Equipment Replacement under RFT21-21/22 and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Designa Australia Pty Ltd ABN 87 160 442 062 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 21-21/22 – Karratha Airport – Parking Access Control Equipment Replacement; and
2. **EXECUTE** a contract with Designa Australia Pty Ltd for components included Separable Portion One as detailed in the attached Confidential Evaluation Report, SUBJECT to any variations of a minor nature.