

CTF Levy Payment Requirement

What is the CTF Levy?

The Construction Training Fund (CTF) levy is a mandatory payment that supports training and workforce development in Western Australia's building and construction industry. It applies to construction projects valued over \$20,000, and is calculated at 0.2% of the total estimated value of the work (including GST)

When Must It Be Paid?

The levy must be paid before construction work begins, and prior to a building permit being issued.

Who Pays the Levy?

The project owner is responsible for payment. This includes:

- The person/entity holding the building permit
- The person/entity issuing the contract for the work
- The person/entity receiving direct benefit from the construction

How to Pay

As of 1 September 2025, the City of Karratha no longer collects the CTF levy on behalf of the fund. Customers must:

1. Pay the levy directly via the [CTF website](#)
2. Keep a copy of the payment receipt

Submitting Your Building Application

When lodging your building application with the City of Karratha:

- Include the CTF payment receipt as proof of levy payment
- Applications without this receipt will be considered incomplete and may be delayed

Why the Change?

This update streamlines internal processes and aligns with practices adopted by other local governments. It reduces administrative overhead and improves service delivery

Need Help?

For assistance with CTF levy payments or building applications:

- Visit www.karratha.wa.gov.au
- Contact the Development Services team at (08) 9186 8555

Additional Information

Information sheets regarding the submission of applications and the design requirements for various structures can be found on the City's web page. If you require further information, please contact the City's Building Services Team on 9186 8555.

Disclaimer

This information sheet is provided as generalised information. While we aim to keep the content of this document current and accurate, we accept no responsibility or warranties for actions based on the information provided. The City of Karratha encourages you to seek professional advice before acting on any information contained within this document. Please contact the City of Karratha if you wish to comment on the forms provided and information contained within. Any reported errors will be amended.